

Resolution No. 2020-26

Charter Township of Ypsilanti 2021 Fiscal Year Budget

WHEREAS the Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2021; and

WHEREAS the Township Board has advertised the tentative millage rates in the Washtenaw Legal News and held the public hearing on November 17, 2020 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS the Township Board has reviewed the proposed tax rates and budgets,

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees adopts the 2021 Fiscal Year Budget by cost center, as follows:

Expenditures:

General Fund - Fund 101

101	Township Board	\$	142,467
137	Due Process		417,755
171	Supervisor		296,498
201	Accounting		362,227
202	Independent Auditing		35,500
209	Assessing		454,249
210	Legal Services		250,000
215	Clerk		617,776
227	Human Resources		327,163
247	Board of Review		3,083
253	Treasurer		408,829
265	Building Operations		617,747
266	Computer Support		801,665
267	General Services		165,900
371	Community Development		286,029
400	Planning Commission		8,560
410	Zoning Board of Appeals		3,374
446	Highways and Streets		397,795
728	Economic Development		122,964
774	RSD Park and Grounds		712,106
780	RSD Storm Water Management		28,000
851	Fringes and Insurance		10,050
950	Community Stabilization		970,000
956	Other Functions		799,142
999	Other Financing Uses		737,626
Total General Fund Expenditure by Department:			\$ 8,976,505

Fire Department - Fund 206

206	Fire Department	\$	4,028,798
220	Civil Service Commission		14,700
852	Pension and Insurance		1,872,010
970	Capital Outlay		500,000
975	Federal Grant Department		-
Total Fire Department Fund by Department			\$ 6,415,508

Parks Commission - Fund 208

Total: \$ 8,822

Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 212

212	BSR II-Operations	\$	779,840
970	Capital Outlay		0
991	Debt Service		630,000
Total BSR II Fund by Department			\$ 1,409,840

Environmental Services - Fund 226

Total: \$ 3,209,489

Recreation - Fund 230

Total: \$ 786,290

14B Court - Fund 236

Total: \$ 1,708,333

Housing & Business Inspection - Fund 248	Total:	<u>\$ -</u>
Building Department - Fund 249	Total:	<u>\$ 772,744</u>
Local Development Finance Authority - Fund 250	Total:	<u>\$ 78,572</u>
Hydro Station - Fund 252	Total:	<u>\$ 426,060</u>
Law Enforcement - Fund 266		
301 Sheriff Services		\$ 7,696,543
304 Ordinance		839,538
Total Law Enforcement Fund by Department	Total:	<u>\$ 8,536,081</u>
Debt 2006 Bond - Fund 398	Total:	<u>\$ 233,410</u>
Golf Course - Fund 584	Total:	<u>\$ 811,700</u>
Compost - Fund 590	Total:	<u>\$ 654,174</u>
Motor Pool - Fund 595	Total:	<u>\$ 277,784</u>
Nuisance Abatement - Fund 893	Total:	<u>\$ 47,027</u>
	Grand Total:	<u>\$ 34,352,339</u>

BE IT FURTHER RESOLVED that the revenues, transfers in and appropriations of prior year fund balances are estimated as follows:

Revenues:

Revenues	\$ 8,660,433	
Transfer-in	181,865	
Appropriation of prior year fund balance	134,207	
General Fund - 101	Total:	<u>\$ 8,976,505</u>
Revenues	\$ 6,897,696	
Transfer-in	-	
Appropriation of prior year fund balance	-	
Fire Department Fund - 206	Total:	<u>\$ 6,897,696</u>
Revenues	\$ 6,300	
Transfer-in	-	
Appropriation of prior year fund balance	2,522	
Parks Commission Fund - 208	Total:	<u>\$ 8,822</u>
Revenues	\$ 1,394,583	
Transfer-in	315,000	
Appropriation of prior year fund balance	-	
Bike Path, Sidewalk, Recreation, Roads, Operations - 212	Total:	<u>\$ 1,709,583</u>
Revenues	\$ 2,970,861	
Transfer-in	-	
Appropriation of prior year fund balance	238,628	
Environmental Services Fund - 226	Total:	<u>\$ 3,209,489</u>
Revenues	\$ 303,400	
Transfer-in	482,890	
Appropriation of prior year fund balance	-	
Recreation Fund - 230	Total:	<u>\$ 786,290</u>
Revenues	\$ 1,325,224	
Transfer-in	383,109	
Appropriation of prior year fund balance	-	
14B Court - 236	Total:	<u>\$ 1,708,333</u>

Revenues	\$	-	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Building Rental Inspection Fund - 248	Total:	\$	-
Revenues	\$	760,000	
Transfer-in		-	
Appropriation of prior year fund balance		12,744	
Building Department Fund - 249	Total:	\$	772,744
Revenues	\$	78,587	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Local Development Finance Authority Fund - 250	Total:	\$	78,587
Revenues	\$	440,000	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Hydro Station Fund - 252	Total:	\$	440,000
Revenues	\$	8,513,806	
Transfer-in		-	
Appropriation of prior year fund balance		22,275	
Law Enforcement Fund- 266	Total:	\$	8,536,081
Revenues	\$	-	
Transfer-in		118,089	
Appropriation of prior year fund balance		115,321	
Debt 2006 Bond Fund - Fund 398	Total:	\$	233,410
Revenues	\$	627,050	
Transfer-in		184,650	
Appropriation of prior year fund balance		-	
Golf Course Fund - 584	Total:	\$	811,700
Revenues	\$	548,450	
Transfer-in		-	
Appropriation of prior year fund balance		105,724	
Compost Site Fund - 590	Total:	\$	654,174
Revenues	\$	239,086	
Transfer-in		-	
Appropriation of prior year fund balance		38,698	
Motorpool Fund - 595	Total:	\$	277,784
Revenues	\$	24,800	
Transfer-in		-	
Appropriation of prior year fund balance		22,227	
Nuisance Abatement Fund - 893	Total:	\$	47,027
	Grand Total:	\$	35,148,225

BE IT FURTHER RESOLVED that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director; and

BE IT FURTHER RESOLVED that increases to fund budgets must be authorized by the Township Board; and

BE IT FURTHER RESOLVED that the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates, and collect and deposit to the various specific uses and funds as required by ordinance or resolution;

Levied Property Tax Revenues and Rates:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	1.0035	\$ 1,426,878 *
Fire Department	3.0563	\$ 4,345,756 *
Fire Capital	0.4935	\$ 701,708 *
Solid Waste	2.1075	\$ 2,996,656 *
Law Enforcement	5.8192	\$ 8,274,326 *
Bike Path, Sidewalk, Recreation, Roads, Operator	0.9837	\$ 1,398,724 *
Operating Total:	<u>13.4637</u>	<u>\$ 19,144,048</u>
<u>Debt</u>		
Fire Pension	1.3300	\$ 1,891,128 *
Debt Total:	<u>1.3300</u>	<u>\$ 1,891,128</u>
Grand Total:	<u>14.7937</u>	<u>\$ 21,035,175 *</u>

* Amount calculated using taxable value minus Renaissance Zone. This figure does not include any adjustments.

BE IT FURTHER RESOLVED that the Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State Law.

2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 TV 1,448,894,756 (TV minus Renaissance Zone 1,421,901,034)
Local Government Unit Requesting Millage Levy Charter Township of Ypsilanti	For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

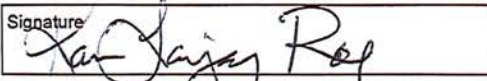
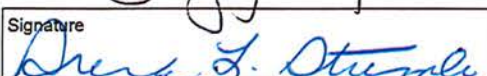
This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Gen Op	N/A	1.1160	1.0064	.9972	1.0035	1.0000	1.0035		1.0035	N/A
Voted	Fire Prot	11/8/16	3.1250	3.0649	.9972	3.0563	1.0000	3.0563		3.0563	2020
Voted	Fire Cap	5/8/18	.5000	.4949	.9972	.4935	1.0000	.4935		.4935	2022
Voted	Solid Waste	11/18/16	2.1550	2.1135	.9972	2.1075	1.0000	2.1075		2.1075	2020
Voted	Police	11/18/16	5.9500	5.8356	.9972	5.8192	1.0000	5.8192		5.8192	2020
Voted	Rec/BP	11/18/16	1.0059	.9865	.9972	.9837	1.0000	.9837		.9837	2020
PA345	FPen/HC	N/A						1.3300		1.3300	N/A

Prepared by Javonna Neel	Telephone Number (734) 484-3702	Title of Preparer Accounting Director	14.7937	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2020 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Karen Lovejoy Roe	Date 6-17-2020
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature 	Print Name Brenda L. Stumbo	Date 6-17-2020
<input checked="" type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Fund 101 - General Fund

Revenues

Line Item	Explanation
101-000-000-403-000 – Current Property Taxes	The Accounting Director estimates budget revenues from taxes that are collected, based on taxable values and projected adjustments from Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones. For the 2021 draft budget, a 2.4% increase of the 2020 actual, is budgeted.
101-000-000-403-001 – ESA Reimbursement Operating	Revenue from the reimbursement for ESA (Essential Services Assessment) for personal property due to loss attributed to the small business tax payer exemption and eligible manufacturing personal property. The reimbursement is calculated by the State of Michigan and is received in February. The amount budgeted is expected to be the same as 2020.
101-000-000-405-000 – In Lieu of Taxes	Payment In Lieu Of Taxes (PILOT) is an agreement with Clark East Towers. Based on revenues to date and on the recommendation of our Accounting Director. There is no change from 2020 budget.

Line Item	Explanation
101-000-000-405-100 – In Lieu of Taxes-ACM	Payment in Lieu of Taxes (PILOT) is an agreement with ACM based on capital investments. The PILOT is estimated to be \$250,000 in 2021.
101-000-000-407-001 – Property Taxes/Administration Fees	This represents the 1% administrative fee charged on property tax bills. This fee is not charged on special assessments and per state law the revenue cannot exceed the expenditures for the collection of taxes (which is cost of Treasurer’s Office) and determining taxable value and Tax Tribunal cases (which is the Assessing Office). We do not exceed expenditures. Budgeted amount for 2021 is \$750,000.
101-000-000-407-007 – Street Lights	Special assessment dollars are collected to pay back the Township for installation and operations of street lights petitioned by the owners of property in a specific district. Dollars are collected with winter tax bills, this is why there is currently \$0 activity. Recommend \$35,000 for 2021.
101-000-000-417-000 – Delinquent Pers. Property Taxes	Delinquent personal property revenue collected by the Treasurer. Recommend decrease from last year to \$500 due to the unknown economic situation.
101-000-000-445-000 – Penalties and Interest	Reflects penalties and interest collected from delinquent real or personal property taxes. Estimated decrease to \$25,000 in 2021.
101-000-000-451-452 – Permits Salvage Yard	Statutory annual license renewal fees for junk yards. No change for 2021.

Line Item	Explanation
101-000-000-451-453 – Permits Trailer Fee	Statutory annual fees for mobile home lots. Manufactured home park owners are taxed \$3.00 per home, \$.50 of that amount comes to the Township. No change for 2021.
101-000-000-451-454 – Permits Peddler Fee	Charge for Peddler Permits to allow vendors to sell door-to-door in the Township. Based on the year to date amount, increased to \$1,000 for 2021.
101-000-000-451-455 – Permits Bin Collection	Charges for collection bins that are located in business districts in the Township. No change for 2021.
101-000-000-476-483 – Dog License	Charges for dog licenses. No change for 2021.
101-000-000-574-000 – State Revenue Sharing	Annual Constitutional and Statutory State Revenues most current estimated amount is \$4,800,000.
101-000-000-607-001 – Chg for Services-Site Plan Review	Fees charged for site plan reviews No change for 2021.
101-000-000-607-003 – Chg for Services-Prop Change App	Fees charged for property split applications. No change for 2021.
101-000-000-607-004 – Chg for Services-Fax,Copy & Othe	Fees charged for copies. No change for 2021.
101-000-000-607-006 – Zoning Fees – Charge for Services	Fees charged for Zoning Board of Appeals. No change for 2021.

Line Item	Explanation
101-000-000-607-012 – Chg for Services-Address Assign	Fees charged for assigning an address to a vacant parcel that is not in a subdivision. This is done through the Assessing Office and Fire Department. For 1-2 lots, the fee is \$50. For 3 or more lots, the fee is \$25 per lot. No change for 2021.
101-000-000-615-000 – Charge for Services-NSF Fees	Fees charged for checks that are returned for non-sufficient funds. No change for 2021.
101-000-000-626-633 – Passport Services	Due to the Covid-19 Pandemic, revenues are expected to decrease for 2021.
101-000-000-626-637 – Administration Fees/Fire Dept.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-638 – Administration Fees/Environ. Svcs.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-639 – Administration Fees/Law Enforc.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director. This now includes, housing and building inspections.
101-000-000-626-640 – Administration Fees/Golf Course	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.

Line Item	Explanation
101-000-000-626-641 – Administration Fees/Compost	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-642 – Administration Fees/Bldg. Dept.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-643 – Administration Fees/Recreation	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-644 – Administration Fees/14B Court	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director.
101-000-000-626-645 – Administration Fees/Housing & Business Inspection	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. Amount calculated by the Accounting Director. This line item combined with Law Enforcement in 2020.
101-000-000-641-003 – Ford Lake Hydro Station – DTE Escrow Account	Hydro contract payment for DTE Escrow. This contract will expire in 2029.
101-000-000-655-000 – Chrg-Nonrecording Prop Transfer	Charges for transferring property. No change for 2021.
101-000-000-655-100 – Settlements & Judgments	Funds received through a legal settlement. Since this is difficult to predict, nothing is budgeted for 2021.

Line Item	Explanation
101-000-000-664-001 – Interest Earned	Interest earned on funds deposited at various banks. Figures provided by the Accounting Director.
101-000-000-664-003 – Net Interest Earned-Cur Tax Coll	Interest earned on current tax collection funds held. Figures provided by the Accounting Director.
101-000-000-667-000 – Site Lease Revenues	Previously used for lease revenues for cell towers. Since we no longer have any, reduced to \$0.
101-000-000-667-001 – Rent Income	Lease agreement with YCUA to rent building located at 2870 E. Clark Road. This is a fixed number.
101-000-000-671-100 – Prosperity Grant - ACI	One time grant for 2020. Nothing budgeted for 2021.
101-000-000-674-000 – Reimbursement-Postage	Postage reimbursement from individuals getting passports and from employees doing personal mailings. Based on YTD revenues, decreased amount to \$1,000 for 2021.
101-000-000-675-002 – Contribute-Streetlights & Camera	Charges for developers who pay for streetlight and camera installation. This line item remains at zero. If development requests occur, then a budget amendment will be done.
101-000-000-675-050 – Contribution – Bees	Contributions made to our honeybee initiative. Based on YTD revenues, recommend increasing to \$1,000.00 for 2021.
101-000-000-681-000 – Revenue – Radon Test Kit	Revenues received from the sale of radon test kits.
101-000-000-686-000 – Reimburs Election-County/State	Reimbursements for elections from county and state elections. Per the recommendations of the Clerk’s Office, nothing budgeted due to no scheduled elections for 2021.

Line Item	Explanation
101-000-000-688-100 – Reimbursement-Habitat for Humanity	Reimbursement from Habitat for Humanity for properties the Township purchases under the Right of First Refusal.
101-000-000-694-004 – Insurance Reimbursements	Reflects reimbursement received from MML after their annual audit on worker’s compensation and liability insurance. The insurance pool sometimes does so well that we receive funds back. Since this is difficult to project, nothing is budgeted for 2021. We keep this line item in case funds are received.
101-000-000-694-010 – Misc Rev-Right of Way-Metro	Annual maintenance fees from the State of Michigan Department of Energy, Labor & Economic Growth Authority for the Metropolitan Extension Telecommunication Right-Of-Way Oversight (METRO) Act. This is for refunds for ROW maintenance and is based on use and disposition of funds received under PA 48 of 2002. Figures provided by our Accounting Director.
101-000-000-694-100 – Franchise Fees	Franchise fees from Comcast and AT&T. It is recommended by our Accounting Director that it be reduced to \$693,550, a 3% decrease due to less Comcast usage.
101-000-000-694-200 – Revenue-Vending Commissions	Revenues from vending machines at Civic Center.

Line Item	Explanation
101-000-000-697-100 – Trans In: For LEC Building	Reimbursement from Fund 266 – Law Enforcement for improvements done to the LEC Building at 1501 S. Huron Street. The total amount was \$909,324. Figures provided by Accounting Director. At the end of 2020, the balance due to the General Fund will be \$313,729.28.
101-000-000-697-236 – Trans In: 14B District Court	Funds received from Fund 236 – 14B District Court. At this time, nothing is budgeted for 2021.

10/30/2020

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 101 - GENERAL FUND							
Dept 000.000							
101-000.000-403.000	CURRENT PROPERTY TAXES	1,203,602	1,279,252	1,330,409	1,330,409	1,379,048	1,412,452
101-000.000-403.001	ESA REIMBURSEMENT OP	1,623	5,753	0	0	4,576	4,576
101-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	1,326	(869)	0	0	0	0
101-000.000-405.000	IN LIEU OF TAXES	10,557	11,305	11,000	11,000	11,249	11,000
101-000.000-405.100	IN LIEU OF TAX - ACM	173,131	223,798	230,000	230,000	230,858	250,000
101-000.000-407.001	PROPERTY TAXES/ADMINST. FEES	628,893	690,576	700,000	700,000	764,278	750,000
101-000.000-407.007	STREET LIGHTS	35,732	35,123	48,000	48,000	0	35,000
101-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	3,050	82	1,000	1,000	0	500
101-000.000-445.000	PENALTIES AND INTEREST	30,438	29,678	28,000	28,000	19,158	25,000
101-000.000-451.452	PERMITS SALVAGE YRD	1,025	1,325	1,250	1,250	150	1,250
101-000.000-451.453	PERMITS TRAILER FEE	5,909	6,511	5,000	5,000	3,685	5,000
101-000.000-451.454	PERMITS PEDDLER FEE	1,150	900	500	500	2,000	1,000
101-000.000-451.455	PERMITS BIN COLLECTION FEE	615	650	500	500	745	500
101-000.000-476.483	DOG LICENSES	9,028	8,038	7,000	7,000	4,748	7,000
101-000.000-522.000	FEDERAL GRANTS - CDBG	0	20,402	0	138,446	0	0
101-000.000-529.000	FEDERAL GRANTS - OTHER	0	154,280	0	0	0	0
101-000.000-540.400	COUNTY GRANT - SPECIAL PROJECT	0	14,254	0	0	0	0
101-000.000-574.000	STATE REVENUE SHARING	5,004,151	5,196,506	5,212,815	5,212,815	4,194,418	4,800,000
101-000.000-607.001	SITE PLAN - CHG FOR SERVICES	20,055	17,476	15,000	15,000	11,650	15,000
101-000.000-607.003	PROPERTY CHANGE APP - CHG FOR SERVICES	1,350	775	1,000	1,000	975	1,000
101-000.000-607.004	FAX, COPY & OTHER - CHG FOR SERVICES	104	117	50	50	53	50
101-000.000-607.006	ZONING FEES - CHG FOR SERVICES	2,450	5,900	2,000	2,000	3,050	2,000
101-000.000-607.008	DEVELOPMENT AGREE ATTORNEY - S/C	0	1,600	0	0	0	0
101-000.000-607.010	ENVIRO/PLOT PLAN - CHG FOR SERVICES	0	0	0	0	(1,500)	0
101-000.000-607.012	ADDRESS ASSIGN - CHG FOR SERVICES	1,395	0	50	50	30	50
101-000.000-607.100	CANDIDATE ELECTION FILING FEE	0	0	0	0	2,000	0
101-000.000-615.000	CHARGE FOR SERVICES-NSF FEES	690	540	300	300	420	300
101-000.000-626.633	PASSPORT SERVICES	18,594	21,844	13,000	13,000	1,988	6,000
101-000.000-626.637	ADMINISTRATION FEES/FIRE DEPT	69,951	74,295	74,416	74,416	62,003	82,125
101-000.000-626.638	ADMINISTRATION FEES/ENVIR SVC	22,836	21,659	21,476	21,476	17,912	22,405
101-000.000-626.639	ADMINISTRATION FEES/LAW ENFOR	27,878	37,711	39,788	57,799	48,011	62,805
101-000.000-626.640	ADMINISTRATION FEES/GOLF COUR	17,758	18,220	18,243	18,243	15,201	19,981
101-000.000-626.641	ADMINISTRATIVE FEES/COMPOST	6,548	9,251	11,876	11,876	9,678	12,937
101-000.000-626.642	ADMINISTRATION FEES/BLDG DEPT	28,030	33,431	32,992	32,992	27,530	34,630
101-000.000-626.643	ADMINISTRATION FEES/RECREATIO	19,083	19,585	19,604	19,604	16,335	21,488
101-000.000-626.644	ADMINISTRATION FEES/14B COURT	36,310	37,317	37,315	37,315	31,096	41,084

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
101-000.000-626.645	ADMINISTRATION FEES/HOUSING INSPECT	19,201	18,225	18,011	0	0	0
101-000.000-641.003	FORD LAKE HYDRO STATION	156,899	80,339	81,000	81,000	81,675	81,000
101-000.000-642.645	TOWNSHIP & PRECINTS MAPS ETC.	47	31	0	0	24	0
101-000.000-655.000	CHRG--NONRECORDING PROP XFER	5,380	12,205	2,000	2,000	1,000	2,000
101-000.000-655.100	SETTLEMENTS & JUDGMENTS	14,004	24,158	0	0	17,590	0
101-000.000-664.001	INTEREST EARNED	77,227	118,176	50,000	50,000	19,263	6,000
101-000.000-664.003	NET INTEREST EARN-CUR TAX COL	36,405	118,993	40,000	40,000	54,002	10,000
101-000.000-667.000	SITE LEASE REVENUES	204,850	0	0	0	0	0
101-000.000-667.001	RENT INCOME	220,000	220,067	220,000	220,000	165,000	220,000
101-000.000-671.100	PROSPERITY GRANT - ACI	0	0	0	31,690	19,088	0
101-000.000-673.002	SALES OF FIXED ASSETS-EQUIP.	(498)	0	0	0	0	0
101-000.000-674.000	REIMBURSEMENTS - POSTAGE	1,674	2,272	1,500	1,500	133	1,000
101-000.000-674.001	EMPLOYEE REIMB-PHONES	1	0	0	0	0	0
101-000.000-675.000	CONTRIBUTIONS & DONATIONS	125	0	0	0	0	0
101-000.000-675.002	CONTRIBUTE - STREETLIGHTS & CAMERAS	10,088	46,309	0	176,365	178,021	0
101-000.000-675.009	GRANTS - NON PROFIT/PRIVATE	0	0	0	39,445	0	0
101-000.000-675.050	CONTRIBUTION-BEES	5,500	1,000	500	500	3,000	1,000
101-000.000-675.100	REBATES & ENERGY SAVINGS CREDIT	4,885	0	0	0	420	0
101-000.000-681.000	REVENUE - RADON TEST KIT	1,015	230	500	500	270	500
101-000.000-686.000	REIMBURS ELECTION-CNTY/TWP/CT	0	37,259	45,000	45,000	45,115	0
101-000.000-688.100	REIMBURSEMENT - HABITAT HUMANITY	67,447	24,974	0	0	0	0
101-000.000-694.001	OTHER INCOME-MISCELLANEOUS	4,137	11,588	0	0	9,987	0
101-000.000-694.002	REIMBURSEMENTS	0	206	0	0	0	0
101-000.000-694.004	INSURANCE REIMBURSEMENTS	10,913	34,841	0	0	7,418	0
101-000.000-694.010	MISC REV-RIGHTOFWAY- METRO	19,015	18,461	18,000	18,000	20,662	20,000
101-000.000-694.100	FRANCHISE FEES	731,923	711,093	715,000	715,000	377,694	693,550
101-000.000-694.200	REVENUE-VENDING COMMISSIONS	190	81	250	250	0	250
101-000.000-697.100	TRANS IN: FOR LEC BLDG	50,000	181,865	181,865	181,865	151,554	181,865
101-000.000-697.206	TRANSFER IN: FOR FIRE TRUCK REIMBURSE	0	0	0	0	483,074	0
101-000.000-697.236	TRANSFER IN: 14B DISTRICT COURT	150,000	0	0	0	0	0
101-000.000-697.301	TRANSFER IN: GEN OBLIG DEBT	5,208	0	0	0	0	0
101-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	50,650	768,651	0	134,207
NET OF REVENUES/APPROPRIATIONS - 000.000 -		9,178,898	9,639,658	9,286,860	10,390,807	8,496,335	8,976,505
ESTIMATED REVENUES - FUND 101		9,178,898	9,639,658	9,286,860	10,390,807	8,496,335	8,976,505
APPROPRIATIONS - FUND 101		0	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 101		9,178,898	9,639,658	9,286,860	10,390,807	8,496,335	8,976,505

101 – Township Board

Expenditures

Line Item	Explanation
101-101-000-703-000 – Salaries-Elected Officials	Salaries of Township Trustees. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-101-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-101-000-719-000 – Health Insurance	This line item has been reduced to zero. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-719-003 – Employee Paid Health Contra	Amount employees pay toward their health care coverage. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-719-015 – Dental Benefits	This line item has been reduced to zero. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-719-016 – Vision Benefits	This line item has been reduced to zero. There was only one Trustee that was grandfathered in who will no longer be a trustee.

Line Item	Explanation
101-101-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee. No increase is budgeted at this time. Figures provided by Human Resources. There was only one Trustee that was grandfathered in who will no longer be a trustee.
101-101-000-727-000 – Office Supplies	Office supplies for Budget Books
101-101-000-801-000 – Professional Services	Cost for our lobbyist at GCSI (\$37,362), for Stauder Barch (\$1,100), for any repairs needed to the board room audio visual equipment (approximately \$3,000) and for the annual contract with Munetrix for Citizens Dashboard transparency (\$5,000).
101-101-000-958-000 – Membership & Dues	Membership dues for Chamber of Commerce, SEMCOG, Huron River Watershed Council, MTA, WATS and Arts Alliance. Increase budgeted to also include \$5,000 for the WRRMA (Washtenaw Regional Resource Management Authority).

7/23/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 101.000 - TOWNSHIP BOARD							
101-101.000-703.000	SALARIES - ELECTED OFFICIALS	60,000	60,000	61,500	61,500	51,250	61,500
101-101.000-715.000	F.I.C.A./MEDICARE	4,470	4,498	4,705	4,705	3,844	4,705
101-101.000-719.000	HEALTH INSURANCE	16,343	20,004	20,604	20,604	18,947	0
101-101.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,375)	(1,400)	(1,200)	(1,200)	0	0
101-101.000-719.015	DENTAL BENEFITS	741	741	816	816	595	0
101-101.000-719.016	VISION BENEFITS	180	197	207	207	169	0
101-101.000-719.020	HEALTH CARE DEDUCTION	3,054	1,949	5,915	5,915	1,528	0
101-101.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	83	80	90	90	59	0
101-101.000-720.000	LIFE INSURANCE	208	227	227	227	208	0
101-101.000-727.000	OFFICE SUPPLIES	218	188	300	300	225	300
101-101.000-801.000	PROFESSIONAL SERVICES	36,326	42,277	46,462	46,462	34,017	46,462
101-101.000-958.000	MEMBERSHIP AND DUES	20,904	16,754	29,500	29,500	23,925	29,500
NET OF REVENUES/APPROPRIATIONS - 101.000 - TOWNSHIP BOARD		(141,152)	(145,515)	(169,126)	(169,126)	(134,767)	(142,467)

137 – Due Process

Expenditures

Line Item	Explanation
101-137-000-801-007 – Attorney Fees Criminal	Legislation passed in 2013 requires the state to provide funding to pay for the increases in the cost for delivery of indigent defense services. This amount reflects the Township's matching local share of a grant managed by the Washtenaw County Public Defender for providing legal services.
101-137-000-801-014 – Legal Services Prosecution	Costs for Prosecution of 14B Court cases.
101-137-000-801-020 – Legal Services-Domestic Violence	Cost for Prosecution of Domestic Violence cases

10/29/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 137.000 - COURT DUE PROCESS							
101-137.000-801.007	ATTORNEY FEES CRIMINAL	0	0	38,890	38,890	38,586	37,755
101-137.000-801.014	LEGAL SERVICES PROSECUTION	184,578	189,984	218,500	218,500	145,420	200,000
101-137.000-801.020	LEGAL SERVICES - DOMESTIC VIO	161,298	165,007	189,750	189,750	137,947	180,000
NET OF REVENUES/APPROPRIATIONS - 137.000 - COURT DUE PROCESS		(345,876)	(354,991)	(447,140)	(447,140)	(321,953)	(417,755)

101-171 Supervisor

Expenditures

Line Item	Explanation
101-171-000-703-000 – Salaries-Elected Officials	Salary of the Supervisor, set by resolution of the Township Board. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-171-000-705-000 – Salary-Supervision	Salary of the Deputy Supervisor. No increase is budgeted for 2021 since revenues are uncertain at this time
101-171-000-706-000 – Salary-Permanent Wages	Salary of full-time AFSCME Floater II/Clerk III who also does purchasing for all departments. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. A decrease is shown due to a new employee in the department filling a vacancy.
101-171-000-708-009 – Auto Allowance	Auto allowance for the Supervisor.
101-171-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
101-171-000-709-000 – Regular Overtime	Overtime costs for Floater II/Clerk III position.
101-171-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.

Line Item	Explanation
101-171-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. Due to a retirement within the department, a greater increase is shown. We are budgeting for family health coverage for the new employee, and if needed, changes will be made.
101-171-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. There was an error in the 2020 budget for this line item. Figures provided by Human Resources.
101-171-000-719-003 – Employee Paid Health Contra	Amount employees pay toward their health care coverage.
101-171-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year reduction guaranteed until 12/31/21. An increase is shown due to a retirement within the department, we are budgeting family dental coverage but will make changes if needed.
101-171-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates. Due to a retirement within the department we are budgeting family vision coverage but will make changes if needed.

Line Item	Explanation
101-171-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Increase is shown due to all employees in the department receiving coverage.
101-171-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits. Due to a retirement within the department budgeting for all employees to receive healthcare.
101-171-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-171-000-727-000 – Office Supplies	Supplies for Supervisors Office. No increase for 2021.
101-171-000-860-000 – Travel	Mileage expenses for Deputy Supervisor to travel to and from meetings.
101-171-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-171-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14. Due to a retirement within the department we are increasing to reflect new employee.
101-171-000-956-000 - Miscellaneous	Miscellaneous expenses in the department.

9/18/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 171.000 - TOWNSHIP SUPERVISOR							
101-171.000-703.000	SALARIES - ELECTED OFFICIALS	81,782	84,236	86,342	86,342	71,951	86,342
101-171.000-705.000	SALARY - SUPERVISION	53,034	61,064	62,488	62,488	51,427	62,488
101-171.000-706.000	SALARY - PERMANENT WAGES	48,907	47,346	51,616	51,616	39,050	47,237
101-171.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,636	726	0	0	0	0
101-171.000-708.009	AUTO ALLOWANCE	3,000	6,000	6,000	6,000	5,000	6,000
101-171.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	6,000	3,000	3,000
101-171.000-709.000	REG OVERTIME	48	12	100	100	0	100
101-171.000-715.000	F.I.C.A./MEDICARE	14,490	15,118	16,023	16,023	12,642	15,695
101-171.000-719.000	HEALTH INSURANCE	23,153	28,339	17,171	14,171	7,894	34,272
101-171.000-719.001	SICK AND ACCIDENT	742	382	1,146	1,146	700	764
101-171.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(2,600)	(2,050)	(1,200)	(1,200)	0	(2,400)
101-171.000-719.015	DENTAL BENEFITS	1,957	1,957	1,633	1,633	894	2,922
101-171.000-719.016	VISION BENEFITS	449	492	413	413	507	792
101-171.000-719.020	HEALTH CARE DEDUCTION	7,583	5,350	5,950	5,950	3,183	8,890
101-171.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	166	161	180	180	106	156
101-171.000-720.000	LIFE INSURANCE	625	680	680	680	624	680
101-171.000-727.000	OFFICE SUPPLIES	516	692	600	600	534	600
101-171.000-860.000	TRAVEL	30	97	200	200	0	200
101-171.000-876.000	RETIREMENT/MERS	33,167	44,057	46,500	45,200	27,894	26,060
101-171.000-876.100	RETIREMENT HEALTH CARE SAVINGS	0	0	0	1,300	1,053	2,600
101-171.000-956.000	MISCELLANEOUS	0	20	100	100	0	100
NET OF REVENUES/APPROPRIATIONS - 171.000 - TOWNSHIP SUPERVISOR		(271,685)	(297,679)	(298,942)	(298,942)	(226,459)	(296,498)

NARRATIVE

101-201 - Accounting

Expenditures

Line Item	Explanation
101-201-000-705-000 – Salary-Supervision	Salary of the Accounting Director. Increase budget requested due to Accounting Director assuming additional grant administration responsibility.
101-201-000-706-000 – Salary-Permanent Wages	Cost of two (2) full-time AFSCME employees in the Accounting Department. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Slight increase for employee reaching 25 years of service, and employee longevity increase.
101-201-000-709-000 – Regular Overtime	Overtime costs in the department.
101-201-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-201-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
101-201-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
101-201-000-719-003 – Employee Paid Health Contra	Amount employees pay toward their health care coverage.
101-201-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 2021.
101-201-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased 15% from the current 2020 rates.
101-201-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-201-000-719-021 – Admin Fees/Health Deductible	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.
101-201-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-201-000-727-000 – Office Supplies	Used to replenish office supplies, purchase checks, W-2 and 1099 forms. No change from prior year.
101-201-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-201-000-958-000 – Membership & Dues	Membership dues to Government Finance Officers Association- National \$350 and State \$125. An additional \$25 is budgeted to cover any increase.

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 201.000 - ACCOUNTING							
101-201.000-705.000	SALARY - SUPERVISION	73,980	78,328	80,313	80,313	66,398	83,313
101-201.000-706.000	SALARY - PERMANENT WAGES	100,002	103,258	105,960	105,960	88,063	106,829
101-201.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,473	4,187	0	2,303	767	0
101-201.000-709.000	REG OVERTIME	147	94	300	300	10	300
101-201.000-715.000	F.I.C.A./MEDICARE	13,446	13,595	14,273	14,449	11,347	14,569
101-201.000-719.000	HEALTH INSURANCE	57,202	70,015	72,116	72,116	66,313	71,973
101-201.000-719.001	SICK AND ACCIDENT	1,336	1,146	1,146	1,146	1,050	1,146
101-201.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(4,553)	(5,400)	(4,800)	(4,800)	(638)	(4,800)
101-201.000-719.015	DENTAL BENEFITS	2,918	2,918	3,747	3,747	2,343	2,808
101-201.000-719.016	VISION BENEFITS	718	787	826	826	675	905
101-201.000-719.020	HEALTH CARE DEDUCTION	14,418	3,024	17,745	17,745	9,123	17,745
101-201.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	250	241	270	270	176	234
101-201.000-720.000	LIFE INSURANCE	625	680	680	680	624	680
101-201.000-727.000	OFFICE SUPPLIES	1,349	1,876	1,900	1,900	1,097	1,900
101-201.000-876.000	RETIREMENT/MERS	33,147	44,980	46,500	46,500	38,750	64,125
101-201.000-958.000	MEMBERSHIP AND DUES	5,320	425	500	500	425	500
NET OF REVENUES/APPROPRIATIONS - 201.000 - ACCOUNTING		(305,778)	(320,154)	(341,476)	(343,955)	(286,523)	(362,227)

101-202 – Independent Auditing

Expenditures

Line Item	Explanation
101-202-000-802-000 – Independent Auditing	Cost of auditing services with Post, Smythe, Lutz & Ziel. Per their contract, the cost for 2021 will be \$33,500.
101-202-000-803-000 – Independent Auditing Other	Used for additional analysis. No change for 2021.

7/28/2021

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 202.000 - INDEPENDENT AUDITING							
101-202.000-802.000	INDEPENDENT AUDITING	29,800	30,300	32,500	32,500	0	33,500
101-202.000-803.000	INDEPENDENT AUDITING OTHER	1,898	0	2,000	2,000	0	2,000
NET OF REVENUES/APPROPRIATIONS - 202.000 - INDEPENDENT AUDITIN		(31,698)	(30,300)	(34,500)	(34,500)	0	(35,500)

NARRATIVE

101-209 - Assessing

Expenditures

Line Item	Explanation
101-209-000-705-000 – Salary-Supervision	Salaries of our part-time Level IV Assessor MMAO (Michigan Master Assessing Officer) and our Level III Deputy Assessor MAAO (Michigan Advanced Assessing Officer). No increase is budgeted for 2021 since revenues are uncertain at this time.
101-209-000-706-000 – Salary-Permanent Wages	Salaries of two Level III AFSCME MAAOs (Michigan Advanced Assessing Officer) and one MCAT (Michigan Certified Assessing Technician). No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Increase is due to step increase for new employee.
101-209-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
101-209-000-709-000 – Regular Overtime	This line item is used for March Board of Review meetings after hours.
101-209-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.

Line Item	Explanation
101-209-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
101-209-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-209-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
101-209-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year reduction guaranteed until 12/31/2021. Slight increase due to employee change from two person to family coverage.
101-209-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
101-209-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-209-000-719-021 – Admin Fee-Health Deductible	Cost of manage card used to pay the health care deductibles, administered by Clarity Benefits. Amount provided by Accounting Department.

Line Item	Explanation
101-209-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-209-000-727-000 – Office Supplies	Used for personal and real property assessment items and general office supplies. It is recommended to remain at \$3,500 for 2021.
101-209-000-730-000 - Postage	Used for mailing of real and personal assessment notices, as well as general mailing. It is recommended to remain at \$8,000 for 2021.
101-209-000-811-001 – Tax Appeals	Used to retain professional appraisals for full and small claims Tribunal Appeals, as well as legal expenses. No change for 2021.
101-209-000-867-000 – Gas & Oil	Lease and maintenance on township vehicles assigned to our department.
101-209-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-209-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-209-000-931-031 – Motorpool-Miscellaneous Repair	Used to pay for miscellaneous repairs on township vehicles used in our department. Figures provided by the Accounting Department.

101-209-000-943-000 – Motorpool Lease/Maintenance	Lease and maintenance on township vehicles used in our department. Figures provided by the Accounting Director.
101-209-000-958-000 – Membership & Dues	MAA memberships, annual certification and WAA membership. Recommended to remain at \$1,500 for 2021.

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11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 209.000 - ASSESSING DEPARTMENT							
101-209.000-705.000	SALARY - SUPERVISION	42,000	117,077	121,677	121,677	105,205	121,677
101-209.000-706.000	SALARY - PERMANENT WAGES	200,250	151,304	160,264	160,264	133,261	162,427
101-209.000-707.000	SALARY - TEMPORARY/SEASONAL	5,282	0	0	0	0	0
101-209.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,101	3,987	0	0	2,724	0
101-209.000-708.010	HEALTH INS BUYOUT	4,394	5,077	6,000	6,000	3,000	6,000
101-209.000-709.000	REG OVERTIME	692	157	500	500	18	500
101-209.000-715.000	F.I.C.A./MEDICARE	18,631	20,578	22,066	22,066	18,251	22,231
101-209.000-719.000	HEALTH INSURANCE	40,858	50,011	51,511	51,511	47,366	51,409
101-209.000-719.001	SICK AND ACCIDENT	1,556	1,400	1,528	1,528	1,400	1,527
101-209.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(3,150)	(4,050)	(3,600)	(3,600)	0	(3,600)
101-209.000-719.015	DENTAL BENEFITS	3,561	4,152	4,155	4,155	3,210	4,204
101-209.000-719.016	VISION BENEFITS	758	934	930	930	760	1,131
101-209.000-719.020	HEALTH CARE DEDUCTION	8,836	11,124	11,830	11,830	10,658	11,830
101-209.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	254	229	180	180	163	216
101-209.000-720.000	LIFE INSURANCE	717	832	907	907	832	907
101-209.000-723.000	DEFERRED COMPENSATION EMPLOYER	71	0	0	0	0	0
101-209.000-727.000	OFFICE SUPPLIES	3,966	2,840	3,500	3,500	1,912	3,500
101-209.000-730.000	POSTAGE	6,925	6,922	8,000	8,000	7,396	8,000
101-209.000-811.001	TAX APPEALS	0	0	3,000	3,000	0	3,000
101-209.000-867.000	GAS & OIL	195	207	720	720	66	720
101-209.000-876.000	RETIREMENT/MERS	35,092	35,031	36,350	36,350	30,268	47,242
101-209.000-876.100	RETIREMENT HEALTH CARE SAVINGS	942	2,500	2,600	2,600	2,183	2,600
101-209.000-931.000	REPAIRS AND MAINTENANCE	0	0	0	0	0	2,500
101-209.000-939.031	MOTORPOOL-MISC REPAIR	0	0	2,500	2,500	0	2,500
101-209.000-943.000	MOTORPOOL LEASE/MAINTENANCE	4,000	1,281	1,281	1,281	1,068	2,228
101-209.000-958.000	MEMBERSHIP AND DUES	1,137	1,022	1,500	1,500	0	1,500
NET OF REVENUES/APPROPRIATIONS - 209.000 - ASSESSING DEPARTMEI		(378,068)	(412,615)	(437,399)	(437,399)	(369,741)	(454,249)

101-210 – Legal Services

Expenditures

Line Item	Explanation
101-210-000-801-002 – Legal Services	This line item includes all legal services (with the exception of Domestic Violence, Prosecution and Nuisance Abatement cases), including providing legal opinions, preparing and reviewing documents, reviewing contracts, advising the Township on legal matters upon verbal and written request, attending internal/external meetings, Work Sessions, Board Meetings, Planning Commission, ZBA, Nuisance Abatement, development and police services meetings and conferences as requested, investigation, preparation, office time, court time, post-hearing services, etc. for all circuit court actions, representation of the Township in the appeal of any matter, including appeals from district court, circuit court, to or from the Court of Appeals and in the Supreme Court of the State of Michigan; appearances before administrative tribunals or courts other than the 14-B District Court, as well as labor consultant services. Based on the expenditures to date, it is recommended that it be decreased to \$250,000 for 2021.

8/6/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 210.000 - LEGAL SERVICES							
101-210.000-801.002	LEGAL SERVICES	287,007	293,997	265,000	265,000	255,865	250,000
NET OF REVENUES/APPROPRIATIONS - 210.000 - LEGAL SERVICES		(287,007)	(293,997)	(265,000)	(265,000)	(255,865)	(250,000)

NARRATIVE

101-215 - Clerk

Line Item	Explanation
101-215-000-703-000 – Salaries-Elected Officials	Salary of the Clerk, set by resolution of the Township Board. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-215-000-704-000 – Appointed Officials	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-705-000 – Salary-Supervision	Salaries of the Deputy Clerk and Deputy Director of Election. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-215-000-706-000 – Salary-Permanent Wages	This line item is used for the salary of two (2) full-time AFSCME Floater II/Clerk III positions. Slight Increase shown due to error in 2020 budget.
101-215-000-707-000 – Salary-Temporary/Seasonal	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
101-215-000-709-000 –Overtime	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.

Line Item	Explanation
101-215-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-215-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
101-215-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-215-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
101-215-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year reduction guaranteed until 12/31/2021.
101-215-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
101-215-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-215-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay the health care deductibles is administered by Clarity Benefits.

Line Item	Explanation
101-215-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-215-000-723-000 – Deferred Compensation Employer	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-727-000 – Office Supplies	Expenses related to the daily operations of the Clerk's Office.
101-215-000-740-001 – Ordinance & Zoning Code Books	Expenses related to maintaining ordinance and zoning updates through Municode, and also includes Ordinance, Resolution and Minute Books.
101-215-000-740-010 – Office Supplies-Elections	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-760-001 – PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
101-215-000-801-000 – Professional Services	Expenses for document conversion and \$1,000 for shredding costs for all departments.
101-215-000-801-200 – Prof Svcs-Programming Ballots	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.

Line Item	Explanation
101-215-000-860-000 – Travel	Expenses for mileage reimbursement for travel to post office, and travel to various conferences, classes and meetings.
101-215-000-860-010 – Travel-Elections	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-215-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
101-215-000-933-001 – Maintenance Contract	Maintenance fees for election equipment in the amount of \$75,456 will be due July 2021 for years 6-10 which will be 2021-2025 of the maintenance agreement. This was Board approved 06-20-2017. Years 1-5 of the contract were covered by a grant.
101-215-000-941-000 – Equipment Rental/Leasing	There are no elections scheduled for 2021. If a special election is scheduled, a budget amendment would be requested.
101-215-000-956-000 – Miscellaneous	Miscellaneous expenses for the Clerk's Office.
101-215-000-958-000 – Membership & Dues	Membership for Clerk and Deputy Clerk in the Michigan Association of Municipal Clerks.

09/18/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 215.000 - TOWNSHIP CLERK							
101-215.000-703.000	SALARIES - ELECTED OFFICIALS	81,782	84,236	86,342	86,342	71,951	86,342
101-215.000-704.000	APPOINTED OFFICIALS	96,675	23,881	120,000	152,000	69,257	0
101-215.000-705.000	SALARY - SUPERVISION	59,201	117,200	119,100	119,100	96,364	119,100
101-215.000-706.000	SALARY - PERMANENT WAGES	132,411	84,990	98,754	98,754	84,899	99,341
101-215.000-707.000	SALARY - TEMPORARY/SEASONAL	0	13,555	0	16,000	33,048	0
101-215.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	0	1,759	0	3,155	3,154	0
101-215.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
101-215.000-709.000	REG OVERTIME	19,301	6,131	27,000	49,000	42,920	0
101-215.000-709.004	OVERTIME-SCHOOL ELCTIONS	29	0	0	0	0	0
101-215.000-715.000	F.I.C.A./MEDICARE	22,484	23,402	25,566	25,807	23,906	23,545
101-215.000-719.000	HEALTH INSURANCE	73,545	90,019	92,720	92,720	85,259	92,536
101-215.000-719.001	SICK AND ACCIDENT	1,472	1,527	1,528	1,528	1,400	1,527
101-215.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(5,975)	(6,825)	(6,000)	(6,000)	0	(6,000)
101-215.000-719.015	DENTAL BENEFITS	5,480	5,480	6,028	6,028	4,400	5,273
101-215.000-719.016	VISION BENEFITS	1,168	1,279	1,343	1,343	1,098	1,471
101-215.000-719.020	HEALTH CARE DEDUCTION	14,459	26,269	23,660	23,660	20,285	23,660
101-215.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	252	321	360	360	235	312
101-215.000-720.000	LIFE INSURANCE	1,041	1,134	1,134	1,134	1,040	1,134
101-215.000-723.000	DEFERRED COMPENSATION EMPLOYE	1	0	0	208	312	0
101-215.000-727.000	OFFICE SUPPLIES	3,628	2,434	4,000	4,000	3,209	4,000
101-215.000-740.001	Ordinance & Zoning Code Books	7,551	3,879	9,000	6,355	950	9,000
101-215.000-740.010	OFFICE SUPPLIES - ELECTIONS	18,901	6,630	30,000	39,670	16,778	0
101-215.000-760.001	PPE & FIRST AID ELECTION SUP	0	0	0	0	0	500
101-215.000-801.000	PROFESSIONAL SERVICES	8,488	655	3,400	3,400	3,264	3,400
101-215.000-801.200	PROFNSL SRV-PROGRAMMING BALLO	3,520	0	12,400	12,400	5,571	0
101-215.000-860.000	TRAVEL	1,337	1,036	1,100	1,100	778	1,100
101-215.000-860.010	TRAVEL - ELECTIONS	339	89	900	900	0	0
101-215.000-876.000	RETIREMENT/MERS	48,217	62,959	64,412	64,412	56,769	69,829
101-215.000-876.100	RETIREMENT HEALTH CARE SAVINGS	511	1,333	1,300	1,300	1,310	2,600
101-215.000-933.001	MAINTENANCE CONTRACTS	0	0	0	0	0	75,456
101-215.000-941.000	EQUIPMENT RENTAL/LEASING	3,300	1,100	3,300	15,545	5,829	0
101-215.000-956.000	MISCELLANEOUS	225	0	500	500	0	500
101-215.000-958.000	MEMBERSHIP AND DUES	0	150	150	150	0	150
NET OF REVENUES/APPROPRIATIONS - 215.000 - TOWNSHIP CLERK		(602,343)	(557,623)	(730,997)	(823,871)	(635,486)	(617,776)

NARRATIVE

101-227 – Human Resources

Expenditures

Line Item	Explanation
101-227-000-705-000 – Salary-Supervision	Salary of the HR Manager. No increase is budgeted for 2021 since revenues are uncertain at this time. HR Manager salary was moved from permanent wages to this line item for 2021.
101-227-000-706-000 – Salary-Permanent Wages	Salary of the Quality Assurance Specialist. This budget previously included a new Human Resource Generalist position for 2021. We are suspending this position at this time.
101-227-000-706-015 – Safety Coordinator	Operations Manager who works with HR coordinating Township Safety Program. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-227-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-227-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.

Line Item	Explanation
101-227-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-227-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
101-227-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year deduction guaranteed until 2021.
101-227-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
101-227-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-227-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
101-227-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
101-227-000-727-000 – Office Supplies	Recommended that this line item remain at \$500.00 for 2021.
101-227-000-740-000 – Operating Supplies	It is recommended that this line item be reduced to \$2,500 for Township apparel for employees. Guidelines to be established on types of shirts (color and style) that can be purchased from vendor.
101-227-000-760-000 – PPE & First Aid Supplies	It is recommended that this line item be budgeted at \$10,000 for 2021. This would cover all PPE, first aid supplies and other supplies required by OSHA. Expenses will be allocated out to departments as needed.
101-227-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-227-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-227-000-958-000 – Membership & Dues	Recommended that this line item remain at \$400.00 for 2021 to maintain membership to SHRM (Society of Human Resource Management) and other HR organizations that provide updates and relative information for HR professionals.

Line Item	Explanation
101-227-000-960-000 – Education & Training	Recommend that this line item be budgeted at \$27,000. We have on-going needs for Education and Training throughout the entire employees base including: Classes for required certifications, attendance to annual professional conferences for management employees (MERS, MRPA, MFGOA, MiGMIS, MAP), and training specific to individual employees job duties.
101-227-000-960-100 – Safety Training	This line item is being established to cover safety related training. This training would include OSHA and MI-OSHA related classes and certification and all other safety related training. No change for 2021.

9/18/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 227.000 - HUMAN RESOURCES							
101-227.000-705.000	SALARY - SUPERVISION	0	0	0	0	0	70,000
101-227.000-706.000	SALARY - PERMANENT WAGES	111,273	114,547	171,014	171,014	104,116	56,814
101-227.000-706.015	SAFETY COORDINATOR	0	7,624	28,024	28,024	23,259	28,024
101-227.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	2,499	2,161	0	3,029	3,029	0
101-227.000-708.010	HEALTH INS BUYOUT	2,005	0	0	0	0	0
101-227.000-715.000	F.I.C.A./MEDICARE	8,655	9,180	15,226	15,458	9,700	11,845
101-227.000-719.000	HEALTH INSURANCE	27,239	50,011	87,569	87,569	56,839	61,691
101-227.000-719.001	SICK AND ACCIDENT	957	764	1,298	1,298	840	916
101-227.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,875)	(4,050)	(6,120)	(6,120)	0	(4,320)
101-227.000-719.015	DENTAL BENEFITS	2,665	2,665	4,983	4,983	2,567	3,077
101-227.000-719.016	VISION BENEFITS	539	590	1,053	1,053	608	814
101-227.000-719.020	HEALTH CARE DEDUCTION	8,836	10,267	20,111	20,111	8,393	13,020
101-227.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	117	161	306	306	120	187
101-227.000-720.000	LIFE INSURANCE	416	454	771	771	499	544
101-227.000-727.000	OFFICE SUPPLIES	476	464	500	500	0	500
101-227.000-740.000	OPERATING SUPPLIES	0	804	5,000	5,000	0	2,500
101-227.000-760.000	PPE & FIRST AID SUPPLIES	0	0	2,500	6,500	4,765	10,000
101-227.000-876.000	RETIREMENT/MERS	13,765	19,268	26,912	26,912	20,569	32,351
101-227.000-876.100	RETIREMENT HEALTH CARE SAVINGS	675	1,275	2,600	2,600	829	1,300
101-227.000-958.000	MEMBERSHIP AND DUES	209	209	400	400	219	400
101-227.000-960.000	EDUCATION AND TRAINING	17,160	39,234	40,000	36,000	19,267	27,000
101-227.000-960.100	SAFETY TRAINING	0	0	10,500	10,500	4,075	10,500
NET OF REVENUES/APPROPRIATIONS - 227.000 - HUMAN RESOURCES		(195,611)	(255,628)	(412,647)	(415,908)	(259,694)	(327,163)

101-247 – Board of Review

Expenditures

Line Item	Explanation
101-247-000-704-000 – Appointed Officials	This line item reflects the per diem amount paid to three (3) Board of Review members.
101-247-000-715-000 – FICA/Medicare	Amount provided by the Accounting Director.
101-247-000-723-000 – Deferred Compensation Employer	Amount provided by the Accounting Director.

11/04/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 247.000 - BOARD OF REVIEW							
101-247.000-704.000	APPOINTED OFFICIALS	1,620	1,530	3,000	3,000	2,055	3,000
101-247.000-715.000	F.I.C.A./MEDICARE	24	22	44	44	30	44
101-247.000-723.000	DEFERRED COMPENSATION EMPLOYE	21	20	39	39	27	39
NET OF REVENUES/APPROPRIATIONS - 247.000 - BOARD OF REVIEW		(1,665)	(1,572)	(3,083)	(3,083)	(2,112)	(3,083)

NARRATIVE

101-253 - Treasurer

Expenditures

Line Item	Explanation
101-253-000-703-000 – Salaries-Elected Officials (Treasurer)	Salary of the Treasurer, set by resolution of the Township Board. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-253-000-705-000 – Salary-Supervision (Deputy Treasurer, appointed by Treasurer)	Salary of the Deputy Treasurer. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-253-000-706-000 – Salary-Permanent Wages	Wages of two AFSCME Floater II/Clerk III positions. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Since a new person was hired to fill a vacancy in the department, at a lower starting rate, a decrease is budgeted for 2021.
101-253-000-709-000 – Regular Overtime	Overtime during tax time and for annual dog clinic.
101-253-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-253-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.

Line Item	Explanation
101-253-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-253-000-719-003 – Employee Paid Health Contra	Amount employees pay toward their health care coverage.
101-253-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 2021. Family coverage budgeted for new employees, will make changes if needed.
101-253-000-719-016 – Vision Benefits	We received our renewal rates for 2021 they increased by 15% from the current 2020 rates.
101-253-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-253-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.

Line Item	Explanation
101-253-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources
101-253-000-727-000 – Office Supplies	Necessary supplies including window envelopes for mailing past due notices and A/P checks. No change for 2021.
101-253-000-753-000 – Dog Licenses	Purchasing of dog tags for licensing. We are anticipating the same amount for licenses as in 2020.
101-253-000-830-000 – Tax Preparation	Printing of tax bills for summer and winter. We recommend the same amount for 2021.
101-253-000-860-000 – Travel	Mileage reimbursement for Treasurer and Deputy Treasurer for travel to meetings, bank, post office, County Treasurer's Office and court cases. We recommend the same amount for 2021.
101-253-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-253-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.

Line Item	Explanation
101-253-000-931-000 – Repairs & Maintenance	Maintenance contracts and repairs for check signer and money counter. We did not opt for the contract on the money counter originally, but due to necessary repairs it required we did enroll in the contract to save money. We recommend the same amount for 2021.
101-253-000-956-000 - Miscellaneous	Unforeseen expenses not covered in any of the above, such as court fees/parking for small claims. Recommend the same amount for 2021.

11/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 253.000 - TREASURER							
101-253.000-703.000	SALARIES - ELECTED OFFICIALS	81,782	84,236	86,342	86,342	71,951	86,342
101-253.000-705.000	SALARY - SUPERVISION	57,826	60,523	62,488	62,488	51,661	62,488
101-253.000-706.000	SALARY - PERMANENT WAGES	97,011	92,499	98,027	98,027	72,326	94,474
101-253.000-707.000	SALARY - TEMPORARY/SEASONAL	0	3,871	0	0	4,984	0
101-253.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	4,707	3,517	0	3,606	13,995	0
101-253.000-708.010	HEALTH INS BUYOUT	3,000	0	0	0	0	0
101-253.000-709.000	REG OVERTIME	1,018	1,137	1,800	1,800	648	1,800
101-253.000-715.000	F.I.C.A./MEDICARE	18,440	18,189	19,022	19,298	15,867	18,750
101-253.000-719.000	HEALTH INSURANCE	50,732	86,019	97,871	97,871	78,800	97,677
101-253.000-719.001	SICK AND ACCIDENT	1,245	1,146	1,146	1,146	955	1,146
101-253.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(4,175)	(6,575)	(6,600)	(6,600)	0	(6,600)
101-253.000-719.015	DENTAL BENEFITS	3,589	3,659	5,212	5,212	2,735	4,090
101-253.000-719.016	VISION BENEFITS	877	984	1,136	1,136	826	1,244
101-253.000-719.020	HEALTH CARE DEDUCTION	12,295	11,894	23,660	23,660	8,204	23,660
101-253.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	248	321	360	360	215	312
101-253.000-720.000	LIFE INSURANCE	712	810	907	907	685	907
101-253.000-723.000	DEFERRED COMPENSATION EMPLOYE	0	52	0	0	65	0
101-253.000-727.000	OFFICE SUPPLIES	1,291	725	1,300	1,300	473	1,300
101-253.000-753.000	DOG LICENSES	518	0	1,050	1,050	0	1,050
101-253.000-830.000	TAX PREPARATION	1,305	3,226	3,500	3,500	1,099	3,500
101-253.000-860.000	TRAVEL	397	241	500	500	231	500
101-253.000-876.000	RETIREMENT/MERS	35,372	46,992	49,005	49,005	38,881	10,389
101-253.000-876.100	RETIREMENT HEALTH CARE SAVINGS	475	1,275	1,300	1,300	1,146	5,200
101-253.000-931.000	REPAIRS AND MAINTENANCE	0	560	500	500	325	500
101-253.000-956.000	MISCELLANEOUS	0	10	100	100	75	100
NET OF REVENUES/APPROPRIATIONS - 253.000 - TREASURER		(368,665)	(415,311)	(448,626)	(452,508)	(366,147)	(408,829)

NARRATIVE

101-265 – Building Operations

Expenditures

Line Item	Explanation
101-265-000-705-000 – Salary-Supervision	Salary for the Building Operations Director, a Teamster Position. No increase is budgeted for 2021 since revenues are uncertain at this time
101-265-000-706-000 – Salary-Permanent Wages	Cost of two full-time maintenance tech staff, two full-time custodians (one at Civic Center and one at Recreation). Two part-time custodians (one at Recreation and one at LEC Building), all AFSCME positions. Decrease is shown due to a retirement within the department and an employee reassigned to 14B Court.
101-265-000-707-775 – Salary-Temporary Ford Lake Park	Wages for seasonal employees to paint park shelters and gate houses, etc. Maintenance projects are done in September/October of each year.
101-265-000-708-010 – Health Insurance Buyout	Health insurance buyout for employees who receive health insurance through another source.

Line Item	Explanation
101-265-000-709-000 – Regular Overtime	Overtime for emergencies and projects that have to be done during non-work hours. Decreased amount to \$5000 for 2021.
101-265-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-265-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. A smaller increase is budgeted due to an employee changing from family to two person coverage.
101-265-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-265-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage. Employee changed from family coverage to two person coverage, resulting in a decrease.
101-265-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Employee changed from family coverage to two person coverage, resulting in a decrease.

Line Item	Explanation
101-265-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates. Even though the increase is budgeted, a decrease is shown due to employee changing from family coverage to two person coverage.
101-265-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-265-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
101-265-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-265-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-265-000-727-000 – Office Supplies	Requesting a \$100 increase for supplies in 2021.
101-265-000-740-000 – Operating Supplies	Used for tools and equipment for Building Maintenance employees. No change for 2021.
101-265-000-741-000 – Boot Reimb & Uniform Purchase	Cost for uniform rental and laundering, as well as service for mats & towels and a contractual boot reimbursement..

Line Item	Explanation
101-265-000-757-775 – Operating Supplies – FLP	Used for tools and equipment within Ford Lake Park System. No change for 2021.
101-265-000-760-000 – PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
101-265-000-776-001 – Maint Supplies-Civic Center	Supplies for Civic Center (vacuum bags, floor finish, etc.). Decreased amount to \$8,000 for 2021. (\$2,500 combine from 101-265-000-776-775).
101-265-000-776-002 – Maint Supplies-Graffiti Control	Cost of cleaners and paints used to remove graffiti. No change for 2021, although there has been no expense for 2020, there is usually contracted graffiti removal on soundwalls.
101-265-000-776-775 – Maintenance Supplies – FLP	Request to combine this line item with 101-265-000-776-001 Maintenance Supplies Civic Center in 2021.
101-265-000-777-000 – Bldg Oper Equipment Tools	Cost of tools, lift gates, electrical and regulatory poster. High speed buffer replacement needed for custodial; leave at \$5,000 for 2021.
101-265-000-818-001 – Contractual Services-Civic Center	Used for alarm systems, elevator inspections, fire extinguishers, boiler inspections, building services, window washers, etc. Fire extinguishers increased. Guardian Alarm increased devices, more repairs to air handlers & boilers; although at this time 2020 activity is low. No change from 2020 original budget of \$50,000.

Line Item	Explanation
101-265-000-818-775 – Maint-Contr Svcs-Ford Lake Park	Used to contract for work in Ford Lake Park System (alarm system, etc). Based on the expenditures to date, recommend keeping at \$500.
101-265-000-867-000 – Gas & Oil	Cost of fuel and oil for vehicles, WEX & Fuelcloud systems. No change for 2021.
101-265-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-265-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-265-000-920-001 – Utilities-Civic Center	Cost of utilities in the Civic Center. Decreased amount to \$70,000 for 2021.
101-265-000-931-001 – Repairs-Civic Center	Used for batteries, door repairs, closers, etc. in Civic Center. Based on amount expended to date, recommend that \$3,000 be budgeted in 2021.
101-265-000-931-020 – Non-Reoccurring R&M-Civic Ctr	Used for large unexpected item replacements, such as electric ceiling sensors. Based on expenditures to date, recommended to remain at \$8,000.
101-265-000-931-775 – Repairs-Ford Lake Parks	Cost of paint and maintenance staff repairs in the Ford Lake Park System. No change for 2021.
101-265-000-938-000 – Equipment Contractual Equipment	Annual inspections on equipment: equipment rental. No change for 2021.

Line Item	Explanation
101-265-000-939-031 – Motorpool-Miscellaneous Repair	New line item for 2020, covers cost of vehicle repairs. Figures provided by the Accounting Director.
101-265-000-943-000 – Motorpool Lease/Maintenance	Combined cot of monthly vehicle lease/maintenance. Figures provided by the Accounting Director.
101-265-000-956-000 – Miscellaneous	Used for drug screenings, driving test, etc. No change for 2021.
101-265-000-977-000 – Equipment	Decreased amount to zero. If equipment is needed, purchases will go to the Board for approval.

11/06/2020

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 265.000 - RESIDENT SVCS: BLDG OPERATIONS							
101-265.000-705.000	SALARY - SUPERVISION	0	53,623	60,705	52,705	33,377	60,705
101-265.000-706.000	SALARY - PERMANENT WAGES	242,983	263,278	262,044	259,044	231,059	224,931
101-265.000-707.775	SALARY - TEMP. FORD LAKE PARK	0	0	5,000	0	0	5,000
101-265.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,280	184	0	0	0	0
101-265.000-708.008	RETIREE TIME PAYOUTS	0	7,627	0	0	0	0
101-265.000-708.010	HEALTH INS BUYOUT	3,000	8,246	9,000	9,000	4,500	6,000
101-265.000-709.000	REG OVERTIME	1,739	8,189	10,000	8,000	4,266	5,000
101-265.000-715.000	F.I.C.A./MEDICARE	18,680	25,943	24,937	24,937	20,516	22,765
101-265.000-719.000	HEALTH INSURANCE	36,091	34,271	55,804	55,804	38,367	71,972
101-265.000-719.001	SICK AND ACCIDENT	1,167	1,336	2,100	2,100	1,639	1,909
101-265.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(4,088)	(5,125)	(3,900)	(3,900)	0	(5,200)
101-265.000-719.015	DENTAL BENEFITS	2,410	3,292	5,582	5,582	2,171	3,991
101-265.000-719.016	VISION BENEFITS	584	590	1,291	1,291	650	1,131
101-265.000-719.020	HEALTH CARE DEDUCTION	11,713	4,404	13,318	13,318	2,347	17,745
101-265.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	208	181	225	225	118	234
101-265.000-720.000	LIFE INSURANCE	729	964	1,247	1,247	973	1,134
101-265.000-723.000	DEFERRED COMPENSATION EMPLOYE	13	0	65	65	0	65
101-265.000-727.000	OFFICE SUPPLIES	296	333	300	300	30	400
101-265.000-740.000	OPERATING SUPPLIES	864	1,121	2,000	2,000	426	2,000
101-265.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	7,595	10,958	12,000	12,000	7,898	12,000
101-265.000-757.775	OPERATING SUPP: FORD LAKE PAR	222	0	800	800	0	800
101-265.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	1,500
101-265.000-776.001	MAINT SUPPLIES - CIVIC CENTER	5,855	7,424	8,000	8,000	7,173	8,000
101-265.000-776.002	MAINT SUPPLIES - GRAFFITI CON	702	1,330	1,500	1,500	260	1,500
101-265.000-776.775	MAINT SUPPLIES: FORD LAKE PAR	2,955	2,434	2,500	2,500	744	2,500
101-265.000-777.000	BLDG OPER EQUIP TOOLS	2,080	23,065	5,000	5,000	1,712	5,000
101-265.000-818.001	CONTRACTUAL SERVICES CIVIC CT	52,560	61,102	50,000	53,725	32,873	50,000
101-265.000-818.775	MAINT-CONTR SVCS - FORD LK PR	0	0	500	500	0	500
101-265.000-867.000	GAS & OIL	3,110	2,396	3,500	3,500	1,366	3,500
101-265.000-876.000	RETIREMENT/MERS	22,924	22,411	20,304	20,304	17,856	10,376
101-265.000-876.100	RETIREMENT HEALTH CARE SAVINGS	858	6,077	6,500	6,500	4,992	6,500
101-265.000-920.001	UTILITIES - CIVIC CENTER	69,139	64,301	80,000	68,275	45,364	70,000

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
101-265.000-931.001	REPAIRS CIVIC CENTER	1,058	2,711	2,500	28,500	8,503	3,000
101-265.000-931.020	NON REOCCURRING R & M - CIVIC	26,423	7,465	8,000	8,000	3,951	8,000
101-265.000-931.775	REPAIRS - FORD LAKE PARKS	3,450	1,554	2,000	2,000	408	2,000
101-265.000-938.000	EQUIPMENT CONTRACTUAL EQUIP	493	167	1,000	1,000	259	1,000
101-265.000-939.031	MOTORPOOL-MISC REPAIR	0	0	2,500	2,500	1,609	2,500
101-265.000-943.000	MOTORPOOL LEASE/MAINTENANCE	7,000	7,201	7,201	7,201	6,001	8,789
101-265.000-956.000	MISCELLANEOUS	118	0	500	500	188	500
101-265.000-977.000	EQUIPMENT	9,194	0	10,000	10,000	10,000	0
NET OF REVENUES/APPROPRIATIONS - 265.000 - RESIDENT SVCS: BLDG C		(533,405)	(629,053)	(674,023)	(674,023)	(491,596)	(617,747)

NARRATIVE

101-266 - Computer Support Expenditures

Line Item	Explanation
101-266-000-706-000 – Salary-Permanent Wages	Salaries of IS Manager, Assistant IS Manager and Web Content & Design Manager. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-266-000-708-004 – Salaries Pay Out – PTO&Sick Time	Cost of PTO payout for employees that have over 360 hours accumulated. Amounts are paid at 75%.
101-266-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
101-266-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-266-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
101-266-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
101-266-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
101-266-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021.
101-266-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
101-266-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-266-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.
101-266-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-266-000-727-000 – Office Supplies	No change from 2021.
101-266-000-801-000 – Professional Services	<ul style="list-style-type: none"> • Website Full Redesign, re-budget from 2020 • Cyber Security Managed Detection and Response Will be brought back to the board for consideration in 2022.

Line Item	Explanation
101-266-000-857-100 – Communications-Internet Access	Internet access connection and cloud based services Internet Access Costs <ul style="list-style-type: none"> • Comcast ENS • Cloud Server Hosting • Cloud Storage Services • Cloud Systems Management Solutions • Cloud based agenda management • Time and Attendance Software
101-266-000-867-000 – Gas & Oil	Fuel costs for IT Department, no change for 2021.
101-266-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-266-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-266-000-933-000 – Equipment Maintenance	Unexpected repair of hardware equipment. No change.
101-266-000-933-001 – Maintenance Contracts	Hardware service and support maintenance agreements Request increase for 2021 based on YTD expenses Recommend 4.6% increase for 2021 <ul style="list-style-type: none"> • Battery Backup Systems • Network Firewalls

Line Item	Explanation
101-266-000-934-000 – Software Support & Maint	Software support and annual maintenance agreements Recommend 3.0% increase for 2021 This includes all technical support, patches, updates and upgrades for various software applications <ul style="list-style-type: none"> • Apex Sketch Software • Barracuda • BS&A Software • Email System • ESRI GIS • Microsoft Windows and Office • Network Management Tools • Civic Rec • Server Backup Software • System Malware Protections • VMWare • HVAC Systems
101-266-000-939-011 – Motorpool Miscellaneous Repair	Covers cost of vehicle repairs. figures provided by the Accounting Director.
101-266-000-941-000 – Equipment Rental/Leasing	Decreases to \$0 No equipment is leased. Time and Attendance was moved to the Cloud and charged to the correct account.
101-266-000-943-000 – Motorpool Lease/Maintenance	Computer Support vehicle, figures provided by the Accounting Director.
101-266-000-971-008 – Capital Outlay/Prop. Improvement	Network infrastructure, as needed network data runs, Miss Dig. No change for 2021.

Line Item	Explanation
101-266-000-977-000 - Equipment	New hardware purchases Recommend 14.9% decrease for 2021 <ul style="list-style-type: none"> • Annual Workstation Replacements/Upgrades • Climate Controlled Server Cabinet (rebudgeted) • Network Core Switches Upgrades (rebudgeted) • Core Firewall Replacements • Unanticipated hardware purchases (New Hires, Additional Monitors, etc.)
101-266-000-977-001 – Computer Software	New software purchases Recommend 28.4% decrease for 2021 <ul style="list-style-type: none"> • Net Switch Management/Monitoring Software • Active Directory Management Software • SQL Server Upgrade • Log Retention Software • SAML Authentication Server

09/21/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 266.000 - COMPUTER SUPPORT							
101-266.000-706.000	SALARY - PERMANENT WAGES	152,357	171,042	175,531	175,531	145,118	175,531
101-266.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	6,336	4,893	4,500	4,500	5,015	4,500
101-266.000-708.010	HEALTH INS BUYOUT	3,000	3,000	0	0	1,500	3,000
101-266.000-709.000	REG OVERTIME	88	170	0	0	165	1,000
101-266.000-715.000	F.I.C.A./MEDICARE	11,976	13,429	13,658	13,658	11,390	13,734
101-266.000-719.000	HEALTH INSURANCE	29,276	45,010	46,360	46,360	42,630	46,268
101-266.000-719.001	SICK AND ACCIDENT	1,057	1,146	1,146	1,146	1,050	1,146
101-266.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(3,046)	(3,375)	(3,000)	(3,000)	0	(3,000)
101-266.000-719.015	DENTAL BENEFITS	2,271	2,445	3,097	3,097	2,260	2,709
101-266.000-719.016	VISION BENEFITS	494	590	723	723	591	792
101-266.000-719.020	HEALTH CARE DEDUCTION	2,644	4,667	11,830	11,830	1,627	11,830
101-266.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	156	161	270	270	117	156
101-266.000-720.000	LIFE INSURANCE	482	680	680	680	624	680
101-266.000-727.000	OFFICE SUPPLIES	725	913	1,000	1,000	520	1,000
101-266.000-801.000	PROFESSIONAL SERVICES	0	0	60,000	60,000	1,619	92,100
101-266.000-857.100	COMMUNICATIONS-INTERNET ACCES	32,922	85,848	104,660	104,660	61,027	108,360
101-266.000-867.000	GAS & OIL	254	252	1,500	1,500	88	1,500
101-266.000-876.000	RETIREMENT/MERS	15,431	19,944	20,725	20,725	17,212	25,699
101-266.000-876.100	RETIREMENT HEALTH CARE SAVINGS	566	1,271	1,300	1,300	1,092	1,300
101-266.000-933.000	EQUIPMENT MAINTENANCE	4,922	3,691	5,000	5,000	4,549	5,000
101-266.000-933.001	MAINTENANCE CONTRACTS	3,366	4,738	6,530	6,530	4,584	6,830
101-266.000-934.000	SOFTWARE SUPPORT & MAINT	82,808	85,255	106,079	120,455	102,218	124,105
101-266.000-939.031	MOTORPOOL-MISC REPAIR	0	0	2,500	2,500	0	2,500
101-266.000-941.000	EQUIPMENT RENTAL/LEASING	8,818	7,854	9,000	9,000	6,258	0
101-266.000-943.000	MOTORPOOL LEASE/MAINTENANCE	2,200	5,925	5,925	5,925	4,938	5,925
101-266.000-971.008	CAPT'L OUTLAY -IMPROVEMENT	11,077	7,347	15,000	22,000	17,491	15,000
101-266.000-977.000	EQUIPMENT	89,396	143,958	111,000	111,000	53,206	94,500
101-266.000-977.001	COMPUTER SOFTWARE	18,619	59,995	83,100	76,100	19,737	59,500
NET OF REVENUES/APPROPRIATIONS - 266.000 - COMPUTER SUPPORT		(478,195)	(670,849)	(788,114)	(802,490)	(506,626)	(801,665)

101-267 General Services

Expenditures

Line Item	Explanation
101-267-000-727-000 – Office Supplies	General office supplies used by all departments, except 14-B Court, Golf Course, Recreation and the Fire Department. Items purchased include paper, card stock, batteries, etc. Based on YTD expenses, recommended reducing to \$8,000 for 2021.
101-267-000-727-200 – Office Meeting/Welcome Supplies	Used to purchase coffee, filters, cups, creamer, sugar and water at Civic Center. Coffee and water are offered to residents and people attending meetings in the building. Revenues from the vending machines (101-000-000-694-200) are used for this line item. No change for 2021.
101-267-000-727-300 – COVID-19 Equipment	Estimated equipment purchases related to COVID-19 Pandemic. Other supplies have been budgeted in the Human Resources line item.
101-267-000-730-000 - Postage	Postage costs. Based on expenses to date, recommended decreasing to \$65,000 for 2021.
101-267-000-850-000 - Telephone	Cost for all desk and cell phones in the Township. Increased due to the COVID-19 purchase of additional phones, supplies and (20) additional phone lines.
101-267-000-900-000 - Publishing	Publishing various notices in newspaper. Printing of Neighborhood Watch notices was previously budgeted here but that cost has been moved to the Law Enforcement budget 266-301-000-900-000. No change for 2021.

Line Item	Explanation
101-267-000-933-000 – Equipment Maintenance	Maintenance on all equipment except copiers and computers. No change for 2021.
101-267-000-941-000 – Equipment Rental/Leasing	Equipment rental of copiers and postage machine, as well as supplies. No change for 2021.
101-267-000-956-000 - Miscellaneous	Cost to replenish First Aid boxes. Based on YTD expenditures, recommend decreasing to \$1,300 in 2021.
101-267-000-958-000- Membership & Dues	Cost of Amazon and Sam’s Club Memberships. Slight increase due to adding Sam’s Club to this line item.

08/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 267.000 - GENERAL SERVICES							
101-267.000-727.000	OFFICE SUPPLIES	6,299	6,174	8,500	8,001	4,131	8,000
101-267.000-727.200	OFFICE MEETING/WELC SUPPLIES	620	418	700	700	165	700
101-267.000-727.300	COVID-19 SUPPLIES & EQUIP	0	0	0	60,000	56,531	5,000
101-267.000-730.000	POSTAGE	57,267	50,761	90,000	90,000	63,663	65,000
101-267.000-850.000	TELEPHONE	39,131	44,267	44,000	44,000	35,571	49,000
101-267.000-900.000	PUBLISHING	17,338	22,262	20,000	20,000	14,765	20,000
101-267.000-933.000	EQUIPMENT MAINTENANCE	1,213	893	1,200	1,200	1,009	1,200
101-267.000-941.000	EQUIPMENT RENTAL/LEASING	13,763	15,481	15,000	15,000	11,694	15,000
101-267.000-956.000	MISCELLANEOUS	1,593	953	1,000	1,000	981	1,300
101-267.000-958.000	MEMBERSHIP AND DUES	0	499	0	499	499	700
101-267.000-977.000	EQUIPMENT	40,134	12,740	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 267.000 - GENERAL SERVICES		(177,358)	(154,448)	(180,400)	(240,400)	(189,009)	(165,900)

NARRATIVE

101-371 - Planning

Expenditures

Line Item	Explanation
101-371-000-705-000 – Salary-Supervision	This line includes the salary of the Planning Director and OCS Executive Coordinator positions. A decrease is shown due to wage adjustments. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-371-000-706-000 – Salary – Permanent Wages	Cost for 75% of the Planning & Development Coordinator position. 25% is budgeted in the Building Department to offset zoning review of building permits and other support provided. No increase is budgeted for 2021 since revenues are uncertain at this time.
101-371-000-707-000 – Temporary Wages/Seasonal	Due to State Shared Revenue, this has been removed from the budget.
101-371-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-371-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. Increase shown due to employee healthcare change from one person to family coverage.

Line Item	Explanation
101-371-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-371-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage. A slight increase is budgeted for a new employee in the department who receives the coverage.
101-371-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year reduction guaranteed until 12/31/2021. An increase is shown due to employee coverage change from two person to family coverage.
101-371-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rate. An increase is shown due to employee coverage change from two person to family coverage.
101-371-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is budgeted due to a new employee in the department who receives health care coverage.

Line Item	Explanation
101-371-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits. An increase is budgeted due to a new employee in the department who receives health care coverage.
101-371-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-371-000-723-000 – Deferred Compensation Employee	Figures provided by the Accounting Director.
101-371-000-727-000 – Office Supplies	Office supplies for Planning Department staff. Recommend decreasing to \$500 for 2021.
101-371-000-755-000 – Subscriptions & Publications	Subscriptions to professional organizations and publications. No change.
101-371-000-801-003 – Township Projects-Planner	\$15,000 recommended for this line item. This is the residual amount of the contract with Carlisle Wortman to complete the Zoning Ordinance.
101-371-000-801-006 – Professional Planning Contract	Cost of professional consulting services for planning and zoning issues.
101-371-000-817-000 – Township Projects Engineer	Cost of professional consulting services for engineering and community development issues; administration of the Township Engineering Standards and Design Specifications. No change for 2021.

Line Item	Explanation
101-371-000-860-000 – Travel	Reimbursement for business use of personal vehicles by Planning Department staff. The Planning Department uses a Township vehicle so we are recommending that this line be reduced to \$0.
101-371-000-867-000 – Gas & Oil	Fuel & oil charges for Planning Department vehicle. This is a new line item for the department in 2021.
101-371-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-371-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-371-000-939-031 – Motorpool-Miscellaneous Repair	Covers miscellaneous vehicle repair. Figures provided by the Accounting Director.
101-371-000-943-000 – Motorpool	Cost of motorpool lease for department. Figures provided by the Accounting Director.
101-371-000-956-000 – Miscellaneous	Cost of unexpected expenses. No change for 2021.
101-371-000-958-000 – Membership & Dues	Dues for staff membership in professional organizations such as the American Planning Association, Michigan Association of Planners, and the American Institute of Certified Planners. No change for 2021.

11/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 371.000 - COMMUNITY DEVELOPMENT							
101-371.000-705.000	SALARY - SUPERVISION	74,448	61,452	108,402	108,402	72,423	98,311
101-371.000-706.000	SALARY - PERMANENT WAGES	0	0	53,011	53,011	39,754	53,012
101-371.000-707.000	SALARY - TEMPORARY/SEASONAL	6,411	6,158	7,000	7,000	0	7,000
101-371.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	531	1,062	0	0	0	0
101-371.000-708.010	HEALTH INS BUYOUT	375	375	375	375	0	0
101-371.000-709.000	REG OVERTIME	0	102	0	0	0	0
101-371.000-715.000	F.I.C.A./MEDICARE	5,793	4,824	12,912	12,912	8,395	12,112
101-371.000-719.000	HEALTH INSURANCE	6,375	6,251	32,195	32,195	21,602	44,340
101-371.000-719.001	SICK AND ACCIDENT	551	334	716	716	533	716
101-371.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(300)	(506)	(2,250)	(2,250)	0	(2,925)
101-371.000-719.015	DENTAL BENEFITS	433	371	1,874	1,874	859	1,978
101-371.000-719.016	VISION BENEFITS	112	121	413	413	241	552
101-371.000-719.020	HEALTH CARE DEDUCTION	3,201	345	8,146	8,146	601	10,723
101-371.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	81	60	158	158	97	146
101-371.000-720.000	LIFE INSURANCE	218	198	425	425	283	425
101-371.000-723.000	DEFERRED COMPENSATION EMPLOYE	83	81	91	91	0	91
101-371.000-727.000	OFFICE SUPPLIES	361	111	750	750	552	500
101-371.000-755.000	SUBSCRIPTIONS & PUBLICATIONS	185	185	200	200	0	200
101-371.000-801.003	TOWNSHIP PROJECTS-PLANNER	63,214	76,122	30,000	30,000	23,144	15,000
101-371.000-801.006	PROFESSIONAL PLANNING CONTRACT	19,094	43,421	12,000	14,500	12,110	8,000
101-371.000-817.000	TOWNSHIP PROJECTS ENGINEER	14,567	14,983	15,000	12,500	11,313	15,000
101-371.000-860.000	TRAVEL	443	459	500	500	0	0
101-371.000-867.000	GAS & OIL	54	12	0	0	0	1,500
101-371.000-876.000	RETIREMENT/MERS	4,727	4,664	9,149	9,149	7,114	8,234
101-371.000-876.100	RETIREMENT HEALTH CARE SAVINGS	875	988	2,275	2,275	1,759	2,275
101-371.000-939.031	MOTORPOOL-MISC REPAIR	0	0	0	0	0	2,500
101-371.000-943.000	MOTORPOOL LEASE/MAINTENANCE	0	0	0	0	0	4,889
101-371.000-956.000	MISCELLANEOUS	329	80	250	250	225	250
101-371.000-958.000	MEMBERSHIP AND DUES	95	25	1,200	1,200	873	1,200
NET OF REVENUES/APPROPRIATIONS - 371.000 - COMMUNITY DEVELOP		(202,256)	(222,278)	(294,792)	(294,792)	(201,878)	(286,029)

NARRATIVE

101-400 – Planning Commission

Expenditures

Line Item	Explanation
101-400-000-704-000 – Appointed Officials	Expenses to compensate seven (7) appointed members of the Planning Commission to attend 15 of 24 scheduled bimonthly meetings.
101-400-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-400-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-400-000-958-000 – Membership & Dues	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP). It is recommended that \$425 be budgeted for 2021.

8/7/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 400.000 - PLANNING COMMISSION							
101-400.000-704.000	APPOINTED OFFICIALS	3,833	3,812	9,450	9,400	3,634	7,875
101-400.000-715.000	F.I.C.A./MEDICARE	56	56	137	137	53	137
101-400.000-723.000	DEFERRED COMPENSATION EMPLOYE	50	49	123	123	47	123
101-400.000-958.000	MEMBERSHIP AND DUES	400	400	400	450	425	425
NET OF REVENUES/APPROPRIATIONS - 400.000 - PLANNING COMMISSIC		(4,339)	(4,317)	(10,110)	(10,110)	(4,159)	(8,560)

NARRATIVE

101-410 – Zoning Board of Appeals

Expenditures

Line Item	Explanation
101-410-000-704-000 – Appointed Officials	Expenses to compensate five (5) appointed members of the Zoning Board of Appeals to attend 8 of the 12 scheduled monthly meetings.
101-410-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-410-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-410-000-958-000 – Membership & Dues	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP). No change for 2021.

6/29/20

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 410.000 - ZONING BOARD OF APPEALS							
101-410.000-704.000	APPOINTED OFFICIALS	1,100	1,400	4,500	4,500	1,625	3,000
101-410.000-715.000	F.I.C.A./MEDICARE	35	33	65	65	45	65
101-410.000-723.000	DEFERRED COMPENSATION EMPLOYE	10	16	59	59	17	59
101-410.000-958.000	MEMBERSHIP AND DUES	250	250	250	250	250	250
NET OF REVENUES/APPROPRIATIONS - 410.000 - ZONING BOARD OF APF		(1,395)	(1,699)	(4,874)	(4,874)	(1,937)	(3,374)

101-446 Highways and Streets

Expenditures

Line Item	Explanation
101-446-000-818-008 –Highways & Streets-Lift Stations	Cost for YCUA to maintain and repair Township owned lift stations (Tuttle Hill, Hydro Dam, Ford Lake Park and Ford Blvd.). This includes pumping out water, especially during a power outage and maintaining operation. No change for 2021.
101-446-000-818-009 – Highways & Streets-Drain Costs	Per the estimated lost amount received from the Drain Commission, \$326,764 is budgeted for 2021.
101-446-000-818-022 – Highways & Streets-Road Construction	Used for road projects and traffic calming devices. Decreased amount to \$50,000 for 2021 budget and encumbered \$24,862 for Rosedale calming devices.

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 446.000 - HIGHWAYS AND STREETS							
101-446.000-818.008	HIGHWAYS & STREETS LIFT STATI	5,807	18,197	19,000	13,220	4,901	19,000
101-446.000-818.009	HIGHWAYS & STREETS DRAIN COST	216,922	172,112	224,994	224,994	189,321	328,795
101-446.000-818.022	HIGHWAY & ST-ROAD CONSTRUCTIO	542,814	456,829	100,000	184,965	30,507	50,000
NET OF REVENUES/APPROPRIATIONS - 446.000 - HIGHWAYS AND STREE		(765,543)	(647,138)	(343,994)	(423,179)	(224,729)	(397,795)

NARRATIVE

101-728 – Economic Development

Expenditures

Line Item	Explanation
101-728-000-705-000 – Salary-Supervision	This line includes the salary of the Economic Development Director (currently vacant).
101-728-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-728-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
101-728-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021.
101-728-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
101-728-000-719-015 – Dental Benefits	Decrease in rates for 2020. Two year reduction guaranteed until 12/31/2021.
101-728-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rate.
101-728-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.

Line Item	Explanation
101-728-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
101-728-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021.
101-728-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-728-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.

11/10/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 101 - GENERAL FUND							
Dept 728.000 - ECONOMIC DEVELOPMENT							
101-728.000-705.000	SALARY - SUPERVISION	29,808	36,962	80,000	75,000	0	80,000
101-728.000-715.000	F.I.C.A./MEDICARE	2,251	2,777	6,120	6,120	0	6,120
101-728.000-719.000	HEALTH INSURANCE	0	4,882	25,756	25,756	0	25,705
101-728.000-719.001	SICK AND ACCIDENT	0	95	382	382	0	382
101-728.000-719.003	EMPLOYEE PAID HEALTH CONTRA	0	(375)	(1,800)	(1,800)	0	(1,800)
101-728.000-719.015	DENTAL BENEFITS	0	155	1,466	1,466	0	1,282
101-728.000-719.016	VISION BENEFITS	16	41	310	310	0	339
101-728.000-719.020	HEALTH CARE DEDUCTION	0	0	5,915	5,915	0	5,915
101-728.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	0	27	90	90	0	78
101-728.000-720.000	LIFE INSURANCE	0	57	227	227	0	227
101-728.000-801.000	PROFESSIONAL SERVICES	0	6,500	0	5,000	0	0
101-728.000-876.000	RETIREMENT/MERS	1,461	1,984	4,128	4,128	0	3,416
101-728.000-876.100	RETIREMENT HEALTH CARE SAVINGS	525	625	1,300	1,300	0	1,300
101-728.000-956.000	MISCELLANEOUS	0	286	500	500	0	0
NET OF REVENUES/APPROPRIATIONS - 728.000 - ECONOMIC DEVELOPM		(34,061)	(54,016)	(124,394)	(124,394)	0	(122,964)

NARRATIVE

101-774 – Parks & Grounds

Expenditures

Line Item	Explanation
101-774-000-705-000 – Salary-Supervision	Wages for Park Superintendent. Since this position will not be filled, nothing is budgeted for 2021.
101-774-000-706-000 – Permanent Wages	Salaries for two (2) Crew Leaders, one (1) Laborer and 50% of Mechanic/Equipment Operator, all AFSCME positions. Increase shown due to longevity increase and error in 2020 budget.
101-774-000-707-000 – Salary-Temporary/Seasonal	Wages of seasonal employees.
101-774-000-707-775 – Salary-Temporary/Ford Lake Park	Wages of seasonal employees working within Ford Lake Park system. Decreased the amount to \$80,000 for 2021.
101-774-000-707-776 – Salary Temp FLP Gate Staff	Wages of park gate staff.
101-774-000-708-004 – Salaries Pay Out-PTO & Sick Time	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.
101-774-000-708-010 – Health Insurance Buyout	Cost of health insurance buyout for employees who receive health insurance through another source. This line is decreased to \$0 since all employees within the department receive healthcare coverage.

Line Item	Explanation
101-774-000-709-000 – Regular Overtime	Overtime costs, (plowing snow, mowing, etc.). Decreased amount to \$10,000 for 2021 budget.
101-774-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-774-000-719-000 – Health Insurance	We received our renewal rates for 2021, and they decreased by -0.51% from the current 2020 rates.
101-774-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$381.96/year for each employee. Figures provided by Human Resources.
101-774-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
101-774-000-719-015 – Dental Benefits	There will be no increase in dental rates for 2021. Two year reduction guaranteed until 12/31/2021.
101-774-000-719-016 – Vision Benefits	We are estimating a 10% increase in vision insurance rates for budgeting purposes. We will receive our actual renewal rates later this year and if needed, will make adjustments at that time.
101-774-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
101-774-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.

Line Item	Explanation
101-774-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
101-774-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-774-000-724-001 – Unemployment Expense	TBD per accounting/HR
101-774-000-727-000 – Office Supplies	Office Supplies for Parks & Grounds Department. No change for 2021.
101-774-000-741-000 – Boot Reimbursement & Uniforms Purchase	Cost of uniform purchase and cleaning as well as boot allowance for employees within the department. No change for 2021.
101-774-000-741-775 – Boot Reimbursement & Uniforms Purchase-FLP	Cost of uniform purchase and cleaning as well as boot allowance for employees within the department. No change for 2021.
101-774-000-757-000 – Operating Supplies	Used to purchase supplies for parks & grounds operations including safety supplies, trash bags, cans, etc. No change for 2021.
101-774-000-757-775 – Operating Supplies-Ford Lake Park	Used to purchase supplies for the Ford Lake Parks including safety supplies, trash bags, cans, etc. No change for 2021.
101-774-000-776-000 – Maintenance Supplies	Use to purchase maintenance supplies including signs, repair parts, rock salt, field paint, mower parts, etc. Decreased amount to \$25,000 for 2021.

Line Item	Explanation
101-774-000-776-010 – Civic Center Landscaping	Used to plan flowers outside of the Civic Center including flower pots, mulch, bushes, etc. No change for 2021.
101-774-000-776-775 – Maint Supplies-Ford Lake Park	Used to purchase maintenance supplies including signs, repair parts, rock salt, field paint, mower parts, etc. related to Ford Lake Parks. On change for 2021.
101-774-000-783-004 – Tree Maintenance	Used for existing tree maintenance and for any tree removal. No change for 2021.
101-774-000-818-011 – Maintenance Contractual Service	Used for field fertilization, tree removal and other contractual services in the parks. No change in 2021.
101-774-000-818-775 – Maint-Contr Svcs-Ford Lake Park	Used for field fertilization, tree removal, YCUA usage and other contractual services at the Ford Lake Parks. No change in 2021.
101-774-000-867-000 – Gas & Oil	WEX, Fuelcloud, cost of fuel for work done in the parks. Decreased amount to \$20,000 for 2021.
101-774-000-867-775 – Gas & Oil-Ford Lake Park	WEX, Fuelcloud, cost of fuel for work done in the Ford Lake Parks. Decreased amount to \$7,000 for 2021.
101-774-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
101-774-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
101-774-000-920-000 – Utilities-Parks	Cost of utilities in the parks. No changes for 2021.

Line Item	Explanation
101-774-000-920-775 – Utilities-Ford Lake Parks	Cost of utilities in Ford Lake Park system. Utilities for Ford Lake Park were moved from Fund 226 in 2020. No changes in 2021.
101-774-000-939-000 – Auto Maintenance	This line is no longer used.
101-774-000-939-010 – Small Equipment & Parts	Cost to purchase small equipment and parts for mowers, weed whips, etc. No change in 2021.
101-774-000-939-011 – Parks Equipment Labor	Cost of labor to repair tractors for field maintenance. NO changes for 2021.
101-774-000-939-030 – Labor/Fluid Chrgs-Motorpool	Cost of antifreeze and other fuel charges from Motorpool. Figures provided by the Accounting Director.
101-774-000-939-030 – Labor/Fluid Chrgs-Motorpool	Cost of antifreeze and other fuel charges from Motorpool. Figures provided by the Accounting Director.
101-774-000-939-031 – Motorpool/Miscellaneous Repair	Covers miscellaneous vehicle repair. Figures provided by the Accounting Director.
101-774-000-941-000 – Equipment Rental/Leasing	Cost to rent specialized equipment. This includes portable restroom rentals for the parks. No changes in 2021.
101-774-000-942-775 – Vehicle Charge-Ford Lake Park	Figures provided by the Accounting Director. Dump truck rental from the Compost. No longer needed.
101-774-000-943-000 – Motorpool Lease/Maintenance	Cost of motorpool leases for all non-FLP vehicles. Figures provided by the Accounting Director.

Line Item	Explanation
101-774-000-943-775 – Motorpool Lease/Maintenance-FLP	Cost of motorpool leases for Ford Lake Park system. Figures provided by the Accounting Director.
101-774-000-956-000 – Miscellaneous	Cost of miscellaneous expenses including drug screening, driving records, etc. No changes for 2021.
101-774-000-958-000 – Membership & Dues	Cost of pesticide licenses, mParks, NRPA, etc. No changes for 2021.
101-774-000-977-000 – Equipment	<p>Recommendation to purchase: Ride on Sprayer: \$15,000 Kubota/Polaris/John Deere Utility Cart: \$23,000 Tow Behind Blower: \$9,000 Chipper or Ventrac Mower (shared with Hydro): \$28,000 Does not include any trade-in value at this time.</p> <p>Decreased amount to \$0 for 2021 budget. If equipment purchases are needed, will bring to board for approval</p>

11/05/2020

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 774.000 - RESIDENT SVCS: PARKS & GROUNDS							
101-774.000-705.000	SALARY - SUPERVISION	0	10,290	0	0	0	0
101-774.000-706.000	SALARY - PERMANENT WAGES	122,282	119,697	129,957	129,957	129,619	130,707
101-774.000-707.000	SALARY - TEMPORARY/SEASONAL	103,098	82,974	90,000	64,873	40,590	90,000
101-774.000-707.775	SALARY - TEMP. FORD LAKE PARK	104,715	81,148	90,000	64,873	40,588	80,000
101-774.000-707.776	SALARY TEMP FLP GATE STAFF	16,565	14,360	20,000	20,000	15,345	20,000
101-774.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	3,164	4,153	4,000	4,000	0	4,000
101-774.000-708.010	HEALTH INS BUYOUT	4,500	2,560	3,000	3,000	0	0
101-774.000-709.000	REG OVERTIME	5,555	11,867	15,000	15,000	6,207	10,000
101-774.000-715.000	F.I.C.A./MEDICARE	15,171	12,642	17,622	17,622	11,399	17,560
101-774.000-719.000	HEALTH INSURANCE	30,644	35,008	87,569	87,569	33,156	87,395
101-774.000-719.001	SICK AND ACCIDENT	1,376	1,050	1,336	1,336	461	1,336
101-774.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(2,363)	(2,738)	(6,000)	(6,000)	0	(6,000)
101-774.000-719.015	DENTAL BENEFITS	3,702	3,221	4,805	4,805	1,145	4,203
101-774.000-719.016	VISION BENEFITS	763	738	1,033	1,033	338	1,131
101-774.000-719.020	HEALTH CARE DEDUCTION	3,273	6,657	20,633	20,633	6,717	19,233
101-774.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	125	120	315	315	127	273
101-774.000-720.000	LIFE INSURANCE	625	624	794	794	274	794
101-774.000-723.000	DEFERRED COMPENSATION EMPLOYE	2,926	2,432	2,340	2,340	1,256	2,470
101-774.000-724.001	UNEMPLOYMENT EXPENSE	1,086	2,172	5,000	13,000	9,366	5,000
101-774.000-727.000	OFFICE SUPPLIES	236	285	250	250	0	250
101-774.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	1,945	2,572	6,500	6,500	2,624	6,500
101-774.000-741.775	BOOT REIMB & UNIFORMS PURCHASE - FLP	550	747	800	800	794	800
101-774.000-757.000	OPERATING SUPPLIES	1,388	1,928	2,000	2,000	1,984	2,000
101-774.000-757.775	OPERATING SUPP: FORD LAKE PAR	857	731	2,000	2,000	1,426	2,000
101-774.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	1,500
101-774.000-776.000	MAINTENANCE SUPPLIES	19,835	22,977	30,000	30,000	10,017	25,000
101-774.000-776.010	CIVIC CENTER LANDSCAPING	908	227	3,000	3,000	236	3,000
101-774.000-776.775	MAINT SUPPLIES: FORD LAKE PAR	6,030	5,889	7,500	7,500	1,478	7,500
101-774.000-783.004	TREE MAINTENANCE	0	1,050	1,500	1,500	0	1,500
101-774.000-818.011	MAINTENANCE CONTRACTUAL SRVC	16,251	15,257	20,000	25,000	21,871	20,000
101-774.000-818.775	MAINT-CONTR SVCS - FORD LK PR	5,060	3,785	7,500	7,500	5,575	7,500
101-774.000-867.000	GAS & OIL	24,919	17,189	25,000	20,000	7,943	20,000
101-774.000-867.775	GAS & OIL - FORD LAKE PARK	9,894	6,798	12,000	12,000	3,167	7,000
101-774.000-876.000	RETIREMENT/MERS	24,723	18,797	21,836	21,836	17,635	26,692
101-774.000-876.100	RETIREMENT HEALTH CARE SAVINGS	1,038	1,794	3,250	3,250	2,265	3,250
101-774.000-920.000	UTILITIES - PARKS	13,577	4,570	14,000	14,000	8,164	14,000
101-774.000-920.775	UTILITIES - FORD LAKE PARKS	12,176	10,005	18,500	18,500	9,044	18,500

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
101-774.000-939.000	AUTO MAINTENANCE	2,830	0	0	0	0	0
101-774.000-939.010	SMALL EQUIPMENT & PARTS	14,910	13,004	12,000	12,000	6,527	12,000
101-774.000-939.011	Parks Equipment Labor	594	828	1,000	1,000	0	1,000
101-774.000-939.030	LABOR/FLUID CHRGS - MOTORPOOL	1,200	1,200	1,200	1,200	0	1,200
101-774.000-939.031	MOTORPOOL-MISC REPAIR	6,206	873	5,000	5,000	2,224	5,000
101-774.000-941.000	EQUIPMENT RENTAL/LEASING	405	102	4,300	4,300	2,433	4,300
101-774.000-942.775	VEHICLE CHARGE - FLP	2,800	2,800	2,800	2,800	0	0
101-774.000-943.000	MOTORPOOL LEASE/MAINTENANCE	30,500	41,407	30,268	30,268	26,151	26,331
101-774.000-943.775	MOTORPOOL LEASE MAINT-FORD L	30,500	41,407	30,268	30,268	26,151	26,331
101-774.000-956.000	MISCELLANEOUS	270	304	600	600	178	600
101-774.000-958.000	MEMBERSHIP AND DUES	0	0	300	300	250	250
101-774.000-977.000	EQUIPMENT	7,390	120,374	15,000	66,054	23,800	0
NET OF REVENUES/APPROPRIATIONS - 774.000 - RESIDENT SVCS: PARKS		(654,199)	(725,875)	(765,776)	(774,576)	(478,525)	(712,106)

101-780 – Stormwater Management

Expenditures

Line Item	Explanation
101-780-000-801-000 – Professional Services	Annual dues with Huron River Watershed Council for stormwater management services. In addition, it also covers the permit fee to the State of Michigan and fees charged by OHM for water permit assistance. No change for 2021 budget.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 780.000 - RSD-STORMWATER MGMT DEPT							
101-780.000-801.000	PROFESSIONAL SERVICES	10,041	17,024	28,000	28,000	1,263	28,000
NET OF REVENUES/APPROPRIATIONS - 780.000 - RSD-STORMWATER MC		(10,041)	(17,024)	(28,000)	(28,000)	(1,263)	(28,000)

101-851 - Fringes

Expenditures

Line Item	Explanation
101-851-000-719-005 – Hospital Physicals	Cost for physicals for seasonal employees. The Safety Coordinator and Human Resources have also recommended that we offer Hepatitis B vaccines to employees who are at high risk. No change for 2021.
101-851-000-724-000 – Employee Assistance Program	Cost of participation in Employee Assistance Program (EAP). It is an employee benefit program that helps employees assist with personal and/or work-related problems that may impact job performance, health, mental and emotional well-being. No change for 2021.
101-851-000-803-100 – Contract Services-Flex Spending	Used for fees associated with flex spending accounts that are paid to Choice Strategies. Recommended by the Accounting Director to decrease to \$100 for 2021.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 851.000 - FRINGES AND INSURANCE							
101-851.000-719.005	HOSPITAL PHYSICALS	1,985	2,430	5,050	5,050	1,710	5,050
101-851.000-724.000	EMPLOYEE ASSISTANCE PROGRAM	3,714	3,994	4,900	4,900	4,269	4,900
101-851.000-803.100	CONTRACT SRVS-FLEX SPENDING	0	11	250	250	0	100
NET OF REVENUES/APPROPRIATIONS - 851.000 - FRINGES AND INSURAN		(5,699)	(6,435)	(10,200)	(10,200)	(5,979)	(10,050)

101-950 – Community Stabilization

Expenditures

Line Item	Explanation
101-950-000-749-000 – American Center Innovation	This was for Greater Ann Arbor Prosperity Initiative Grant for 2020, and will not continue over into 2021.
101-950-000-801-023 – Public Nuisance – Legal Services	Legal services for abate public nuisances and neighborhood stabilization. Decreased amount to \$550,000 for 2021.
101-950-000-801-024 – Land Use Issues	Legal expenses for land use issues, including ordinance review and any zoning challenges. No change for 2021.
101-950-000-880-001 – Right Of Way Maintenance	Cost of contracting to pick up trash along roadways, clean streets, as well as cost of bags, trash pickers, etc. No change for 2021.
101-950-000-880-002 – Mowing Properties	Used for mowing of properties we receive from County through tax foreclosure, for other Township owned properties and highways. Decreased amount to \$55,000 for 2021.
101-950-000-880-050 – Community Organization	Cost to partner with Habitat for Humanity to help enrich and organize neighborhoods. No change for 2021.

Line Item	Explanation
101-950-000-969-010 – Community Investment/ Ecorse Rd. & Michigan Ave.	Possible use of public art in the corridor, wayfinding and community. Investment for businesses by partnering with SPARK to provide dollars/loans to Ecorse Road & Michigan Avenue for business improvements, such as facades, parking lot improvements and energy efficiencies. Recommend that \$45,000 be budgeted for 2021.
101-950-000-969-011 – Community Stabilization Land Bank	<p>Used to purchase certain tax foreclosed or tax reverted properties for the Township. We also purchases tax foreclosed properties for Habitat for Humanity under the First Right of Refusal in order to focus on neighborhood stabilization through homeownership.</p> <p>This line includes expenditures for demolitions, asbestos inspections, shut offs, winterizations and other related expenses. Habitat will reimburse the Township for any properties purchased for them through the First Right of Refusal – see line item 101-000-000-688-100. Decreased amount to \$25,000 for 2021.</p>

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 950.000 - COMMUNITY STABILIZATION							
101-950.000-749.000	AMERICAN CENTER INNOVATION -ACI	0	0	0	36,690	24,088	0
101-950.000-801.023	PUBLIC NUISANCE - LEGAL SVCS	644,796	698,899	600,000	600,000	503,254	550,000
101-950.000-801.024	LAND USE ISSUES	238,204	255,434	200,000	200,000	186,570	200,000
101-950.000-801.400	PROF SERV - SPECIAL LAND PROJECT	0	14,254	0	0	0	0
101-950.000-880.001	RIGHT OF WAY MAINT	13,290	0	35,000	35,000	10,775	35,000
101-950.000-880.002	MOWING PROPERTIES	57,365	75,794	60,000	80,000	74,111	55,000
101-950.000-880.050	COMMUNITY ORGANIZATION	50,000	50,000	60,000	60,000	60,000	60,000
101-950.000-969.010	COMMUNITY INVESTMENT	80,000	4,000	50,000	45,000	0	45,000
101-950.000-969.011	COMMUNITY STABILIZATION - LAND BANK	93,613	25,247	50,000	30,000	0	25,000
101-950.000-969.013	LIBERTY SQUARE - GRANT PROJECT	986	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 950.000 - COMMUNITY STABILIZ		(1,178,254)	(1,123,628)	(1,055,000)	(1,086,690)	(858,798)	(970,000)

101-956 – Other Functions

Expenditures

Line Item	Explanation
101-956-000-719-010 – Health Care Tax	The health care taxes are now included in the monthly premiums and are allocated to the proper departments. This line is used for the annual reporting fee for the Healthcare Excise Tax.
101-956-000-724-001 – Unemployment Expense	Used for non-seasonal employees.
101-956-000-801-000 – Professional Services	Used for various professional services the Township may need, i.e. HR services, architects, economic development, Reimagine Washtenaw, small engineering projects, etc. Decreased amount to \$40,000 for 2021.
101-956-000-808-000 – Beekeeping/Service & Supplies	Cost of service and supplies for YTown’s honeybee initiative. Donations are received to cover these costs and can be seen in 101-000-000-675-050.
101-956-000-844-000 – Meals on Wheels	Contribution to Meals on Wheels. No change for 2021.

Line Item	Explanation
101-956-000-944-002 – Aerotropolis	In June 2017, the Township Board voted to withdraw from the Aerotropolis. Therefore, this line item remains at \$0.
101-956-000-876-002 – Other Retirement Costs	Life insurance coverage of retirees. It is not reimbursed from the OPEB retirement fund and is an expense to the Township.
101-956-000-876-003 – OPEB Funding-Retiree Health	Liability for the Township’s Other Post Employment Benefits (OPEB) obligation for all departments except 14B Court, Fire, Environmental Services, Building, Recreation and Law Enforcement. Figures provided by the Accounting Director. The amount is determined by an actuarial.
101-956-000-882-004 – City of Ypsilanti/Rutherford Pool	Continue with donation for 2021.
101-956-000-884-000 – Wash Dev Council-AA SPARK	\$15,000 is budgeted in 2021 for this line item (\$10,000 to A2 Spark and \$5,000 for SPARK East).
101-956-000-913-000 – Insurance & Bonds Fleet	Cost of liability insurance. Figures provided by the Accounting Director.
101-956-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
101-956-000-925-000 – Cameras Non Tax Assessment	Maintenance costs of cameras the Township pays for (main server, 2 cameras at Harris Park and 1 at Redwood overpass). No change for 2021.

Line Item	Explanation
101-956-000-926-000 – Street Lighting Non-Assessible	Cost to maintain street lights in areas where they are not part of a special assessment district. It is recommended by our Accounting Director that it be reduced to \$175,000 for 2021.
101-956-000-926-050 – Street Light-Construction-Non Assessible	Recommended by our Accounting Director that this line item be budgeted at \$0.
101-956-000-926-100 – Right of Way Tree Trim-Removal	Cost to trim/remove trees. No change for 2021.
101-956-000-956-000 - Miscellaneous	No change from 2020 original budget.
101-956-000-956-006 – Miscellaneous Tax Refunds	Used to try to reach MTT settlements, the full settlement amounts are reserved in Fund Balance. No change for 2021.
101-956-000-956-020 – Property Taxes on Twp Property	When a property goes to the County Treasurer and is placed in the auction for back taxes, the Township has to pay the current year taxes if the property is not sold. Additionally, they must pay any special assessments for drains, street lights and cameras on these properties. No change is expected for 2021.
101-956-000-956-022 – Settlement &/or Claim Deductibles	Used for any insurance claims filed against the Township and represented by the Michigan Municipal Liability legal staff. Decreased amount to \$5,000 for 2021.
101-956-000-957-000 – Bank Charges	Figures provided by the Accounting Director.
101-956-000-969-007 – Contribution Water Hardship	Cost to fund our Water Subsidy Program. Decreased amount to \$10,000 for 2021.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 956.000 - OTHER FUNCTIONS							
101-956.000-719.010	HEALTH CARE TAX	978	391	600	950	875	650
101-956.000-724.001	UNEMPLOYMENT EXPENSE	(724)	0	0	0	9,627	0
101-956.000-801.000	PROFESSIONAL SERVICES	73,084	53,427	55,000	54,650	20,121	40,000
101-956.000-808.000	BEEKEEPING - SERVICE & SUPPLIES	0	4,997	4,000	4,000	943	4,000
101-956.000-844.000	MEALS ON WHEELS	10,000	10,000	10,000	10,000	10,000	10,000
101-956.000-876.002	OTHER RETIREMENT COSTS	1,320	1,566	2,000	2,000	1,704	2,000
101-956.000-876.003	OPEB FUNDING- RETIREE HEALTH	417,383	439,988	428,436	428,436	428,436	336,286
101-956.000-882.004	Cty of Ypsi-Rutherford Pool	0	5,000	5,000	5,000	0	5,000
101-956.000-884.000	WASH DEV COUNCIL-AA SPARK	15,000	15,000	15,000	15,000	0	15,000
101-956.000-913.000	INSURANCE & BONDS FLEET	108,469	107,986	113,365	113,365	98,552	125,375
101-956.000-917.000	WORKERS COMPENSATION INSURANC	16,261	16,083	17,002	17,002	12,839	19,831
101-956.000-925.000	CAMERAS NON TAX ASSESSMENT	13,871	14,700	15,500	15,500	9,432	15,500
101-956.000-926.000	STREET LIGHTING NON ASSESSABL	30,706	33,583	125,000	124,458	122,308	175,000
101-956.000-926.050	STREET LIGHT -CONSTRUCTION NON-A	384,484	37,061	95,818	259,692	205,814	0
101-956.000-926.100	RIGHT OF WAY TREE TRIM - REMOVAL	3,250	7,225	10,000	10,000	0	10,000
101-956.000-956.000	MISCELLANEOUS	21	63	500	500	0	500
101-956.000-956.006	MISCELLANEOUS TAX REFUNDS	825	1,054	3,000	3,000	20	3,000
101-956.000-956.020	PROPERTY TAXES ON TWP PROPERT	3,568	7,209	10,000	10,000	0	10,000
101-956.000-956.022	SETTLEMENTS &/or CLAIM DEDUCTIBLES	0	5,000	10,000	10,000	0	5,000
101-956.000-957.000	BANK CHARGES	8,476	8,912	12,000	12,000	11,379	12,000
101-956.000-969.007	CONTRIBUTION WATER HARDSHIP	8,600	7,980	12,000	12,000	5,860	10,000
NET OF REVENUES/APPROPRIATIONS - 956.000 - OTHER FUNCTIONS		(1,095,572)	(777,225)	(944,221)	(1,107,553)	(937,910)	(799,142)

101-970 – Capital Outlay

Expenditures

Line Item	Explanation
101-970-000-975-106 – Civic Center Improvements	This line item is budgeted at \$0 for 2021
101-970-000-975-135 – Capital Outlay – Furniture & Fixtures	This line item is budgeted at \$0 for 2021

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 970.000 - CAPITAL OUTLAY							
101-970.000-971.003	CAP OUT - CIVIC CTR/14B COURT CAMPUS	0	0	0	22,000	0	0
101-970.000-971.008	CAPTL OUTLAY -IMPROVEMENT	22,955	0	0	0	0	0
101-970.000-971.100	CAPITAL OUTLAY - TYLER DAM PROJECT	28,688	(21,877)	0	0	0	0
101-970.000-972.000	CAPO NEIGHBORHOOD CAMERA SYSTEM	19,130	19,632	0	14,991	0	0
101-970.000-974.100	BUS SHELTER -CAPITAL OUTLAY	235	30,185	0	207,077	11,659	0
101-970.000-975.106	CIVIC CENTER - IMPROVEMENTS	0	0	30,000	30,000	10,300	0
101-970.000-975.135	CAP OUTLAY - FURNITURE & FIXTURES	40,010	38,462	30,000	30,000	233	0
101-970.000-975.141	CIVIC CENTER - ROOF	0	240,087	0	0	0	0
101-970.000-975.206	CAPITAL OUTLAY - FIRE TRUCK	0	483,074	0	0	0	0
101-970.000-976.008	CAPITAL OUTLAY - COMMUNITY CT	115,542	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 970.000 - CAPITAL OUTLAY		(226,560)	(789,563)	(60,000)	(304,068)	(22,192)	0

101-999 – Other Financing Uses

Expenditures

Line Item	Explanation
101-999-000-968-252 – Transfer to Hydro Station	These funds will be transferred back to Hydro Station that are received from DTE for future capital and FERC relicensing if State Shared Revenue increases for 2021.
101-999-000-969-212 – Transfer to BSR II-Fund 212	Transfer of funds to BSR II – Fund 212 to pay half of the \$6 million cost of the Township’s road bond. This will be paid off in 2022.
101-999-000-968-398 – General Obligation 2013 Bond	This line reflects the transfer amount needed from the General Fund for payment deficiencies to the General Obligation Bond Debt Fund 398.

08/11/2020

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 999.000 - OTHER FINANCING USES							
101-999.000-968.252	TRANSFER TO HYDRO STATION	0	79,000	81,000	81,000	81,000	0
101-999.000-969.212	TRANSFER TO BSR II Fund 212	433,000	327,000	321,000	321,000	321,000	315,000
101-999.000-969.236	TRANSFER TO COURT 236	0	0	0	400,000	400,000	383,109
101-999.000-969.397	TRANSFER OUT: TO DEBT FUND B	705,422	0	0	0	0	0
101-999.000-969.398	TRANSFER TO: 398 DEBT 06 BONDS	0	0	0	0	0	39,517
NET OF REVENUES/APPROPRIATIONS - 999.000 - OTHER FINANCING USE		(1,138,422)	(406,000)	(402,000)	(802,000)	(802,000)	(737,626)
ESTIMATED REVENUES - FUND 101		9,178,898	9,639,658	9,286,860	10,390,807	8,496,335	8,976,278
APPROPRIATIONS - FUND 101		9,486,927	9,339,632	9,274,834	10,378,781	7,585,348	8,976,278
NET OF REVENUES/APPROPRIATIONS - FUND 101		(308,029)	300,026	12,026	12,026	910,987	0

Fund 206 – Fire Department

2021 Revenues

Line Item	Explanation
206-000-000-402-005 – Current Taxes Fire Retirement, Pension & OPEB	Reflects revenues from taxes that are collected for the fire pension. This revenue estimate is based on taxable values and projected adjustments from the Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones.
206-000-000-402-006 – ESA Reimbursements Pension	Figures provided by the Accounting Director.
206-000-000-403-000 – Current Property Taxes	Reflects revenues from taxes that are collected for the Fire Department. This revenue estimate is based on taxable values and projected adjustments from the Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones.
206-000-000-403-001- ESA Reimbursement OP	Figures provided by the Accounting Director.

Line Item	Explanation
206-000-000-403-010 – Current Capital Improvement Taxes	Reflects revenues from taxes that are collected for the Fire Department. This revenue estimate is based on taxable values and projected adjustments from the Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones. \$694,614 is budgeted 2021.
206-000-000-403-020 – ESA Reimbursement Cap	ESA reimbursement to Capital Improvement. \$2,000 is budgeted for FY-2021. Figures provided by the Accounting Director.
206-000-000-405-000 – In Lieu of Taxes	Revenues from PILOT for Clark East Towers. \$6,000 is budgeted FY-2021.
206-000-000-417-000 – Delinquent Personal Property Tax	Revenue from delinquent personal property taxes. Nothing budgeted for FY-2021.
206-000-000-476-491 – Fire Protection Permit	Fees charged for non-business licenses for fire suppression fire alarm systems inspections. No change for 2021.
206-000-000-607-011 – Fire Plan Review – Chg for Service	Fees charged for fire plan reviews. No change for 2021.
206-000-000-607-012 – Address Assign – Chg for Service	Fees charged for an address assignment for business or residence. Increase to \$500 for 2021.
206-000-000-607-270 – Liquor Inspect – Chg for Service	Fees charged for business liquor license inspections. No change for 2021.
206-000-000-664-001 – Interest Earned	Interest earned on accounts. Figures provided by the Accounting Director.

Line Item	Explanation
206-000-000-694-004 – Other Interest Miscellaneous	Miscellaneous income (ACM Fire Truck Lease, etc.) Nothing budgeted for FY-2021.
206-000-000-699-000 – Appropriated Prior Year Balance	Amount needed from Fund Balance to fund capital outlays and debt service. Projection for FY-2021 is \$0.

2020 Expenditures

Line Item	Explanation
206-206-000-705-000 – Salary-Supervision	Salary of the Fire Chief. Increase of 2.5% for 2021.
206-206-000-705-002 – Salaries-Officers	Salaries of Fire Marshal, 3 Captains & 3 Lieutenants. Decrease shown due to a retirement within the department.
206-206-000-706-000 – Salary-Permanent Wages	Salaries of 19 career firefighters. Increase of 2.5% for 2021.
206-206-000-706-011 – Permanent Wages-Fire Clerical	Salary of AFSCME clerical staff. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Increase shown in salary due to error in 2020 budget.
206-206-000-708-004 – Salaries Pay Out-PTO & Sick Time	Cost for payouts of PTO or sick time to firefighters. Request amount of \$57,026.
206-206-000-708-005 – Salaries Pay Out - Retirees	Payouts to employees who are eligible for the Deferred Retirement Option Plan (DROP). Employees hired before 1/1/2014 may elect to freeze their retirement benefit in the traditional defined benefit plan and enter into the DROP upon attainment of regular service retirement eligibility of twenty-five (25) years of credited service. Request amount of \$5,000.
206-206-000-708-007 – Fire Comp Time Payout	Cost of banked comp time to firefighters. Request amount of \$116,328.

Line Item	Explanation
206-206-000-708-008 – Retiree Time Payouts	Cost of payout of retiree or long term leave to firefighters. Request amount of \$9,174.
206-206-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
206-206-000-708-200 – Fire Fighter Clothing Allowance	Annual clothing allowance for employees per union agreement. Figures provided by Human Resources.
206-206-000-708-206 – Fire Fighter Food Allowance	Annual cost of employee meals per union agreement. Figures provided by Human Resources. Slight decrease for 2021.
206-206-000-709-000 – Regular Overtime	Regular overtime costs for firefighters per CBA. Figures provided by Human Resources.
206-206-000-709-001 – Holiday Overtime	Holiday overtime costs for employees per CBA.
206-206-000-709-002 – Salary-Contractual Overtime	Contractual (FLSA) overtime to employees. Figures provided by Human Resources.
206-206-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
206-206-000-717-000 – Salaries-Holiday Pay	Annual cost of holiday pay for employees. Figures provided by Human Resources.
206-206-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.

Line Item	Explanation
206-206-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
206-206-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
206-206-000-719-005 – Hospital Physicals	Annual cost for employee respiratory testing and physicals. No change for 2021.
206-206-000-719-010 – Health Care Tax	The health care tax is calculated by BCBS and is for the Affordable Care Act for Federal and State taxes and fees (Federal insurance premium tax, Comparative Effectiveness Fee, Reinsurance Fee, Marketplace Fee, Risk Adjustment Fee, Michigan Claims Tax, State Insurance Premium Tax). These taxes are now included in the monthly premiums and are allocated to the proper departments.
206-206-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. Decrease shown due to coverage change.
206-206-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.

Line Item	Explanation
206-206-000-719-020 – Health Care Deduction	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Increase shown due to coverage change.
206-206-000-719-021 – Admin Fee-Health Deductible	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.
206-206-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources. Increase due to retiree coverage being shown.
206-206-000-727-000 – Office Supplies	Cost of office supplies for the Department. No change for 2021.
206-206-000-727-300 – COVID 19 Supplies & Equipment	Cost of supplies, equipment and logistics to support safety measures for staff. No change from 2020 amended budget.
206-206-000-730-000 - Postage	Cost of postage for the department. No change for 2021.
206-206-000-741-000 – Uniforms-Laundry & Cleaning	Cost for cleaning of employee uniforms, bedding, sheets and towels. No change for 2021.
206-206-000-741-001 – Uniforms-New and Badges	Annual cost for purchasing dress uniforms, hats, badges, and accessories for employees. New uniform purchases in 2020 caused decrease for 2021.

Line Item	Explanation
206-206-000-741-100 – Fire Protective Gear	Cost for purchasing firefighting protective equipment and gear. Grant award in 2020 led to decrease. Request amount of \$10,000.
206-206-000-741-200 – Fire/Rescue Gen Op Equipment	Cost for capital improvements made for confined space, water rescue, and wildland firefighting equipment. Recommend purchase roll off pump skid. Request amount of \$10,000.
206-206-000-742-000 – Fire Prevention Materials	Cost of fire prevention & demonstration materials. No change in 2021.
206-206-000-757-000 – Operating Supplies	Cost of Department supplies. No change in 2021.
206-206-000-757-004 – Medical Supplies	Cost of EMS supplies. Recommend no change due to COVID 19.
206-206-000-757-005 – Fire Investigation	Cost of fire investigative materials, equipment and tools. Decrease budgeted for 2021.
206-206-000-757-006 – Operating Supplies/Tools	Cost of supplies and batteries for firefighting equipment and tools. No change for 2021.
206-206-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
206-206-000-801-000 – Professional Services	Cost of legal, professional and administrative services provided to the Department. Recommend decrease due to union agreement negotiated in 2020. Request amount of \$15,000.

Line Item	Explanation
206-206-000-857-000 - Communications	Cost of maintenance and service of all Department radios. No change for 2021.
206-206-000-857-001 – Communications-Dispatch	Cost of dispatching services with Emergent Health (HVA). An increase of 4% projected in July 2021 for half of 2022. Request amount of \$83,600.
206-206-000-863-001 – Auto & Truck Main Station #1	Cost of maintenance and repair of vehicles at Station #1/Ford Blvd. Recommend increase based on 5yr line history. Request amount of \$60,000.
206-206-000-863-003 – Auto & Truck Main Station #3	Cost of maintenance and repair of vehicles at Station #3/Hewitt Rd. Recommend slight increase based on 5yr line history.
206-206-000-863-004 – Auto & Truck Main Station #4	Cost of maintenance and repairs of vehicles at Station #4/Textile Rd. Recommend slight decrease based on 5yr line history. 2020 amended budget request of \$31,000.
206-206-000-867-000 – Gas & Oil	Cost of gas and oil for department vehicles. Recommend slight decrease based on 5yr line history. Request amount of \$30,000.
206-206-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
206-206-000-876-100 – Retiree Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
206-206-000-900-000 - Publishing	Cost of print and electronic publications for posting. No change in 2021.

Line Item	Explanation
206-206-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.
206-206-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
206-206-000-920-004 – Utilities Heat	Heating cost for department facilities. Recommend no change for 2021.
206-206-000-920-005 – Utilities Light	Electricity cost for department facilities. Recommend a decrease based on 5yr line history. Request amount of \$22,000.
206-206-000-920-006 – Utilities Telephone	Cost of telephone/internet services to department. Based on 5yr line history, recommend increase to \$20,000.
206-206-000-920-007 – Utilities Water and Sewer	Cost of water/sewer service to department. Based on 5yr line history, recommend decrease to \$4,000.
206-206-000-931-005 – Bldg Maintenance Station #1	Cost of building/maintenance repairs at Station #1. Based on 5yr line history, recommend decrease to \$9,000.
206-206-000-931-007 – Bldg Maintenance Station #3	Cost of building/maintenance repairs at Station #3. Based on 5yr line history, recommend decrease to \$4,000.
206-206-000-931-008 – Bldg Maintenance Station #4	Cost of building/maintenance repairs at Station #4. Based on 5yr line history, recommend decrease to \$4,000.
206-206-000-933-000 – Equipment Maintenance	Annual maintenance & testing costs for SCBA, JAWS, Fire Extinguishers. No change in 2021.

Line Item	Explanation
206-206-000-933-001 – Maintenance Contracts	Maintenance contract costs for copiers, sirens, generators, etc. No change for 2021.
206-206-000-943-000 – Motor Pool Lease/Maintenance	Debt payment to General Fund for fire engine purchase in 2015 for 10 years.
206-206-000-944-000 – Fire Hydrant Charge	Cost of YCUA charges for hydrant maintenance. (\$1 x 2700 hydrants). No change for 2021.
206-206-000-956-000 - Miscellaneous	Reserve for miscellaneous department expenses. No change for 2021.
206-206-000-956-010 Tax Refund Expense	Michigan Tax Tribunal expenses. No change for 2021.
206-206-000-958-000 Membership and Dues	Trade association membership fees and dues. (IAFC, IAAI, NFPA, MFIS, etc.). Bsed on 5yr line history, recommend increasing to \$5,000.
206-206-000-960-000 Education and Training	Annual cost of education and training for department staff. No change for 2021.

Civil Service Commission

Line Item	Explanation
206-220-000-704-000 – Appointed Officials	Salaries of Civil Service Commission appointed officials.
206-220-000-706-000 – Salary-Permanent Wages	Salary of secretary to the Commission.
206-220-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
206-220-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
206-220-000-801-000 – Professional Services	Professional (testing/legal) services.
206-220-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
206-220-000-900-000 - Publishing	Publishing costs for 2021.

Pension & Insurance

Line Item	Explanation
206-852-000-876-003 – OPEB Funding – Retiree Health	Cost of retiree health care – OPEB funding. Figures provided by the Accounting Director.
206-852-000-876-004 – Retirement-Fire Department	Cost for Township’s portion of the Fire/Act 345 retirement. Figures provided by the Accounting Director.

2020 Capital Outlay

Line Item	Explanation
206-970-000-971-008 – Capital Outlay/Improvement	Cost to replace concrete at Hewitt #3, asphalt at Textile #4 parking lots, and repair lot drainage tile at #4. Fire HQ updates to bathrooms and replace sump pumps. Recommend \$325,000 be budgeted in 2021.
206-970-000-976-005 – Capital Outlay-Fire Stations	Cost of replacing roof, upgrading or replacing exterior light fixtures and lighted sign, and carpet at Station #4. Recommend \$55,000 be budgeted in 2021.
206-970-000-979-000 – Capital Outlay – Fire Apparatus	Cost to purchase new SUV to replace 2003 unit to update fleet. Added cost for lights, siren, radio and FD graphics. Recommend \$53,000 be budgeted in 2021.
206-970-000-979-001- Protective Equipment	Cost of improvements to firefighting protective equipment. Line item moved to 206-206-000-741-100 in 2020
206-970-000-979-002 – General Fire/Rescue Equipment	Cost of improvements made for confined space and other specialized rescue equipment. Line item moved to 206-206-000-741-200 in 2020.
206-970-000-980-001 – Computer/Comm/Furnishing	Cost of purchasing a drone unit for FD use, replacing all FD desktop units, replace FD tablets, replace kitchen table and chairs sets at Stations. Recommend \$67,000 be budgeted in 2021.

09/21/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 206 - FIRE FUND							
Dept 000.000							
206-000.000-402.005	CURRENT TAXES FIRE PENSION	1,418,644	1,722,956	1,791,856	1,791,856	1,820,176	1,872,010
206-000.000-402.006	ESA REIMBURSEMENT PEN	3,355	6,054	0	0	8,823	6,000
206-000.000-403.000	CURRENT PROPERTY TAXES	3,664,577	3,894,965	4,050,723	4,050,723	4,198,964	4,301,822
206-000.000-403.001	ESA REIMBURSEMENT OP	4,402	15,605	0	0	13,934	10,000
206-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	3,423	(2,176)	0	0	0	0
206-000.000-403.005	CUR PROP TAX ADJ - FIRE PENS	1,542	(1,132)	0	0	0	0
206-000.000-403.010	CURRENT CAPITAL IMPROV TAXES	0	627,936	653,053	653,053	676,965	694,614
206-000.000-403.011	CUR PROP TAX ADJ - CAPITAL	0	(809)	0	0	0	0
206-000.000-403.020	ESA REIMBURSE CAPITAL IMPROV	0	0	0	0	2,250	2,000
206-000.000-405.000	IN LIEU OF TAXES	6,202	6,100	6,000	6,000	6,120	6,000
206-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	7,223	2,653	0	0	0	0
206-000.000-417.005	DELQUENT PERS PROP-FIRE PENSI	2,838	1,167	0	0	0	0
206-000.000-417.006	DELQUENT PPT-FIRE CAPITAL	0	428	0	0	0	0
206-000.000-476.491	FIRE PROTECT PERMT	450	550	750	750	50	750
206-000.000-528.000	Other Federal Grants	0	0	0	27,000	468,317	0
206-000.000-607.011	FIRE PLAN REVIEW - CHG FOR SERVICES	2,585	1,395	1,000	1,000	750	1,000
206-000.000-607.012	ADDRESS ASSIGN - CHG FOR SERVICES	2,015	0	200	200	45	500
206-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	1,050	0	1,000	1,000	0	1,000
206-000.000-664.001	INTEREST EARNED	24,376	42,290	15,000	15,000	1,476	2,000
206-000.000-694.001	OTHER INCOME-MISCELLANEOUS	126	1,880	2,000	2,000	2,040	0
206-000.000-694.004	INSURANCE REIMBURSEMENTS	27,704	8,726	0	0	2,418	0
206-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	32,543	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000 -		5,170,512	6,328,588	6,521,582	6,581,125	7,202,328	6,897,696

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 206.000 - FIRE							
206-206.000-705.000	SALARY - SUPERVISION	84,179	86,655	88,851	88,851	73,456	91,072
206-206.000-705.002	SALARIES OFFICERS	505,571	505,054	537,349	537,349	443,373	476,019
206-206.000-706.000	SALARY - PERMANENT WAGES	1,015,601	1,088,808	1,155,503	1,155,503	928,557	1,199,752
206-206.000-706.011	PERMANENT WAGES- FIRE CLERICA	49,356	50,902	51,144	51,144	45,695	52,416
206-206.000-706.016	FRHPPP - CARES GRANT	0	0	0	27,000	27,000	0
206-206.000-706.100	NEGOTIATED CONTRACT ADJUSTMENT	2,917	15,306	0	0	0	0
206-206.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	42,820	48,766	48,280	50,642	41,279	57,026
206-206.000-708.005	SALARIES PAY OUT OF RETIREES	22,819	8,071	5,000	5,000	12,548	5,000
206-206.000-708.007	FIRE COMP TIME PAYOUT	33,092	21,730	88,877	88,877	20,317	116,328
206-206.000-708.008	RETIREE TIME PAYOUTS	67,814	24,159	9,174	9,174	31,125	9,174
206-206.000-708.010	HEALTH INS BUYOUT	7,500	9,000	9,000	9,000	4,500	9,000
206-206.000-708.200	FIRE FIGHTER CLOTHING ALLOWAN	5,249	5,508	13,200	13,200	208	12,700
206-206.000-708.206	FIRE FIGHTER FOOD ALLOWANCE	26,371	27,101	26,000	26,000	540	24,700
206-206.000-709.000	REG OVERTIME	98,149	75,381	92,250	92,250	78,831	92,250
206-206.000-709.001	HOLIDAY OVERTIME	35,904	37,746	21,500	21,500	32,047	21,500
206-206.000-709.002	SALARY - CONTRACTUAL OVERTIME	120,937	126,714	134,948	134,948	110,238	132,996
206-206.000-715.000	F.I.C.A./MEDICARE	158,172	161,140	187,713	187,713	138,983	191,066
206-206.000-717.000	SALARIES HOLIDAY PAY	70,733	72,067	83,807	83,807	57,969	81,335
206-206.000-719.000	HEALTH INSURANCE	364,634	456,641	497,942	497,942	446,999	476,388
206-206.000-719.001	SICK AND ACCIDENT	459	382	382	382	350	382
206-206.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(45,463)	(38,274)	(33,600)	(33,600)	0	(32,400)
206-206.000-719.005	HOSPITAL PHYSICALS	12,315	13,926	15,000	15,000	12,362	15,000
206-206.000-719.010	HEALTH CARE TAX	346	0	1,000	1,000	135	500
206-206.000-719.015	DENTAL BENEFITS	25,202	26,106	30,794	30,794	21,398	25,757
206-206.000-719.016	VISION BENEFITS	5,299	5,886	6,508	6,508	5,148	6,901
206-206.000-719.020	HEALTH CARE DEDUCTION	69,163	84,667	127,295	127,295	53,212	121,380
206-206.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	2,220	2,094	2,250	2,250	1,525	2,160
206-206.000-720.000	LIFE INSURANCE	12,418	13,275	10,653	10,653	12,075	14,477
206-206.000-727.000	OFFICE SUPPLIES	1,954	1,766	2,000	2,500	1,836	2,000
206-206.000-727.300	COVID-19 SUPPLIES & EQUIP	0	0	0	30,000	20,654	60,000
206-206.000-730.000	POSTAGE	712	236	500	500	333	500
206-206.000-741.000	UNIFORMS - LAUNDRY & CLEANING	14,029	14,638	15,000	15,000	11,889	15,000
206-206.000-741.001	UNIFORMS-NEW AND BADGES	4,972	4,675	20,000	14,000	724	10,500
206-206.000-741.100	FIRE PROTECTIVE GEAR	0	19,074	20,000	14,600	10,320	10,000
206-206.000-741.200	FIRE/RESCUE GEN OP EQUIP	0	2,916	10,000	10,000	9,665	10,000
206-206.000-742.000	FIRE PREVENTION MATERIALS	2,552	3,332	3,500	3,500	2,534	3,500
206-206.000-757.000	OPERATING SUPPLIES	14,553	14,195	14,000	15,500	13,723	14,000

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
206-206.000-757.004	MEDICAL SUPPLIES	9,631	10,660	10,000	11,500	10,071	10,000
206-206.000-757.005	FIRE INVESTIGATION	634	667	6,500	11,900	11,364	2,000
206-206.000-757.006	OPERATING SUPPLIES/TOOLS	177	274	500	500	394	500
206-206.000-800.001	ADMINISTRATION FEES	69,951	74,295	74,416	74,416	62,003	82,125
206-206.000-801.000	PROFESSIONAL SERVICES	9,637	31,917	40,000	6,000	0	15,000
206-206.000-857.000	COMMUNICATIONS	3,015	6,176	8,000	8,000	5,458	8,000
206-206.000-857.001	COMMUNICATIONS - DISPATCH	76,611	77,368	81,600	81,600	66,083	83,600
206-206.000-863.001	AUTO & TRUCK MAIN STATION #1	37,118	91,441	30,000	69,500	66,862	60,000
206-206.000-863.003	AUTO & TRUCK MAIN STATION #3	13,286	20,788	20,000	20,500	16,909	22,000
206-206.000-863.004	AUTO & TRUCK MAIN STATION #4	18,556	24,322	20,000	32,000	29,244	22,000
206-206.000-867.000	GAS & OIL	36,315	29,784	33,165	25,665	14,038	30,000
206-206.000-876.000	RETIREMENT/MERS	10,980	14,921	15,500	15,500	12,508	21,375
206-206.000-876.100	RETIREMENT HEALTH CARE SAVINGS	12,625	25,750	46,800	46,800	22,000	46,800
206-206.000-900.000	PUBLISHING	0	96	1,000	1,000	0	1,000
206-206.000-913.000	INSURANCE & BONDS FLEET	35,377	35,190	56,942	56,942	32,114	40,854
206-206.000-917.000	WORKERS COMPENSATION INSURANC	75,003	73,448	78,082	78,082	55,963	80,943
206-206.000-920.004	UTILITIES HEAT	9,710	11,243	15,000	15,000	5,194	15,000
206-206.000-920.005	UTILITIES LIGHT	21,249	21,179	24,000	24,000	16,124	22,000
206-206.000-920.006	UTILITIES TELEPHONE	18,077	19,339	17,000	17,000	16,661	20,000
206-206.000-920.007	UTILITIES WATER AND SEWER	4,218	3,850	5,000	5,000	4,115	4,000
206-206.000-931.005	BLDG MAINTENANCE STATION #1	10,018	8,718	10,000	10,000	5,870	9,000
206-206.000-931.007	BLDG MAINTENANCE STATION #3	3,263	6,450	5,000	5,000	2,746	4,000
206-206.000-931.008	BLDG MAINTENANCE STATION #4	4,521	7,820	5,000	6,000	5,155	4,000
206-206.000-933.000	EQUIPMENT MAINTENANCE	3,569	1,105	3,000	3,000	1,861	3,000
206-206.000-933.001	MAINTENANCE CONTRACTS	5,107	18,904	10,000	10,000	9,595	10,000
206-206.000-943.000	MOTORPOOL LEASE/MAINTENANCE	59,534	59,522	59,522	59,522	49,602	59,522
206-206.000-944.000	FIRE HYDRANT CHARGE	0	0	2,700	2,700	0	2,700
206-206.000-956.000	MISCELLANEOUS	500	209	500	500	141	500
206-206.000-956.010	TAX REFUND EXPENSE	0	0	500	500	0	500
206-206.000-958.000	MEMBERSHIP AND DUES	3,012	3,229	4,500	4,500	2,805	5,000
206-206.000-960.000	EDUCATION AND TRAINING	10,883	16,209	15,000	6,000	1,785	15,000
NET OF REVENUES/APPROPRIATIONS - 206.000 - FIRE		(3,395,126)	(3,684,517)	(3,995,047)	(4,054,409)	(3,198,213)	(4,028,798)

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 220.000 - CIVIL SERVICE COMMISSION							
206-220.000-704.000	APPOINTED OFFICIALS	275	495	5,000	5,000	345	2,500
206-220.000-706.000	SALARY - PERMANENT WAGES	135	225	400	400	0	400
206-220.000-715.000	F.I.C.A./MEDICARE	14	27	150	331	17	150
206-220.000-723.000	DEFERRED COMPENSATION EMPLOYE	4	6	75	75	2	50
206-220.000-801.000	PROFESSIONAL SERVICES	2,460	8,210	10,000	10,000	8,037	10,000
206-220.000-876.000	RETIREMENT/MERS	25	65	40	40	12	100
206-220.000-900.000	PUBLISHING	1,699	0	1,500	1,500	0	1,500
NET OF REVENUES/APPROPRIATIONS - 220.000 - CIVIL SERVICE COMMIS		(4,612)	(9,028)	(17,165)	(17,346)	(8,413)	(14,700)
Dept 852.000 - PENSION & INSURANCE							
206-852.000-876.003	OPEB FUNDING- RETIREE HEALTH	625,958	767,327	753,617	753,617	753,617	700,000
206-852.000-876.004	RETIREMENT-FIRE DEPT	786,578	998,711	1,067,076	1,067,076	1,067,076	1,172,010
NET OF REVENUES/APPROPRIATIONS - 852.000 - PENSION & INSURANCE		(1,412,536)	(1,766,038)	(1,820,693)	(1,820,693)	(1,820,693)	(1,872,010)
Dept 970.000 - CAPITAL OUTLAY							
206-970.000-971.008	CAPT L OUTLAY -IMPROVEMENT	39,927	0	100,000	100,000	27,116	325,000
206-970.000-976.005	CAPITAL OUTLAY FIRE STATION	392,977	12,662	0	0	0	55,000
206-970.000-979.000	CAPITAL OUTLAY FIRE APPARATUS	41,754	523,700	483,074	483,074	488,104	53,000
206-970.000-979.001	PROTECTIVE EQUIPMENT	6,224	0	0	0	0	0
206-970.000-979.002	GENERAL FIRE/RESCUE EQUIP	4,572	0	0	0	0	0
206-970.000-979.005	CAP OUTLAY-FIRE EQUIP-FED GRAN	1,143	0	0	0	0	0
206-970.000-980.001	COMPUTER/COMM/FURNISHING	34,907	7,000	20,000	20,000	10,193	67,000
NET OF REVENUES/APPROPRIATIONS - 970.000 - CAPITAL OUTLAY		(521,504)	(543,362)	(603,074)	(603,074)	(525,413)	(500,000)
ESTIMATED REVENUES - FUND 206		5,170,512	6,328,588	6,521,582	6,581,125	7,202,328	6,897,696
APPROPRIATIONS - FUND 206		5,333,778	6,002,945	6,435,979	6,495,522	5,552,732	6,415,508
NET OF REVENUES/APPROPRIATIONS - FUND 206		(163,266)	325,643	85,603	85,603	1,649,596	482,188

NARRATIVE

Fund 208 - Parks

Revenues

Line Item	Explanation
208-000-000-651-000 – Charge Services-Handball Court	Funds generated by the rental of the racquetball/wallyball courts located at the Community Center.
208-000-000-664-001 – Interest Earned	Interest earned on funds deposited in the bank.
208-000-000-699-000 – Appropriated Prior Year Balance	Amount needed from Fund Balance.

Expenditures

Line Item	Explanation
208-208-000-703-000 – Salaries-Elected Officials	Per diem compensation for the seven elected Park Commissioners.
208-208-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
208-208-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
208-208-000-958-000 – Membership and Dues	This line item covers the annual membership with the Michigan Parks & Recreation Association.

11/10/20

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 208 - PARKS FUND							
Dept 000.000							
208-000.000-651.000	CHARGE-SERVICES HANDBALL COUR	5,696	6,106	6,000	6,000	2,271	6,000
208-000.000-664.001	INTEREST EARNED	477	574	300	300	93	300
208-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	2,522	2,522	0	2,522
NET OF REVENUES/APPROPRIATIONS - 000.000 -		6,173	6,680	8,822	8,822	2,364	8,822
Dept 208.000 - PARKS							
208-208.000-703.000	SALARIES - ELECTED OFFICIALS	4,000	3,500	8,100	8,100	3,525	8,100
208-208.000-715.000	F.I.C.A./MEDICARE	58	51	117	117	51	117
208-208.000-723.000	DEFERRED COMPENSATION EMPLOYE	52	46	105	105	46	105
208-208.000-958.000	MEMBERSHIP AND DUES	500	500	500	500	500	500
NET OF REVENUES/APPROPRIATIONS - 208.000 - PARKS		(4,610)	(4,097)	(8,822)	(8,822)	(4,122)	(8,822)
ESTIMATED REVENUES - FUND 208		6,173	6,680	8,822	8,822	2,364	8,822
APPROPRIATIONS - FUND 208		4,610	4,097	8,822	8,822	4,122	8,822
NET OF REVENUES/APPROPRIATIONS - FUND 208		1,563	2,583	0	0	(1,758)	0

Fund 212 – BSR II

Revenues

Line Item	Explanation
212-000-000-403-000 – Current Property Taxes	Reflects revenues from taxes that are collected, this revenue estimate is based on taxable values and projected adjustments from Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones.
212-000-000-476-489 – Bicycle Paths Fee	When building permits are issued, a fee is charged for bicycle paths, based on the property frontage. This line item reflects estimated revenues received for these fees.
212-000-000-664-001 – Interest Earned	Interest earned on accounts. Nothing budgeted for 2021.
212-000-000-697-000 – Transfer In: General Fund	Transfer from the General Fund to cover a portion of the Township's road bond. It will be paid off in 2022.
212-212-000-699-000 – Appropriated Prior Year Balance	Prior years' millage revenue transferred from Fund Balance to meet current year operating expenses. Nothing budgeted for 2020.

Expenditures

Line Item	Explanation
212-212-000-757-775 – Operating Supplies: Ford Lk Park	Cost of supplies needed to operate parks (printing of daily & seasonal permits, shirts and ranger uniforms, office supplies, etc.). \$2,300 recommended for 2021.
212-212-000-801-000 – Professional Services	No change for 2021.
212-212-000-801-300 – Professional Svcs-Skate Park	We do not expect any professional services in 2021.
212-212-000-818-006 – Highways & Streets Maintenance & Sidewalks	Dust control, street sweeping, limestone lift on Township roads and sidewalk replacement. No change for 2021.
212-212-000-931-004 – Repairs & Maintenance-Parks	Repairs and maintenance in non-Ford Lake parks. No change from the 2020 original budget.
212-212-000-931-775 – Repairs – Ford Lake Parks	Repairs and maintenance in Ford Lake parks. No change from the 2020 original budget.
212-212-000-968-230 – Transfer To: Recreation Fund	Transfer made to Fund 230 - Recreation for operational expenses. Based on their proposed budget, \$505,497 has been budgeted for 2021.
212-212-000-969-584 – Contribution to Golf Course	Transfer made to Fund 584 – Golf Course for operational expenses. Based on their proposed budget, \$195,808 has been budgeted for 2021.

Line Item	Explanation
212-970-000-975-795 – Park Improvements	Nothing is budgeted at this time. Any improvements will be brought back to the Township Board for approval.
212-991-000-991-001 – Debt Service-Highways & Streets	Principal payment for road bonds. This was a \$6,000,000 bond at 1.75% and will be paid off in 2022.
212-991-000-991-002 – Debt Svc Interest-Highways&Streets	Debt service interest on road bond.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 212 - BIKE, SIDEWALK, REC, ROADS, GF							
Dept 000.000							
212-000.000-403.000	CURRENT PROPERTY TAXES	1,179,793	1,253,948	1,304,092	1,304,092	1,351,766	1,384,583
212-000.000-403.001	ESA REIMBURSEMENT OP	1,581	5,606	0	0	4,485	0
212-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	1,212	(853)	0	0	0	0
212-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	4,271	(1,202)	0	0	0	0
212-000.000-476.489	BICYCLE PATHS FEE	14,489	15,672	10,000	10,000	10,953	10,000
212-000.000-531.000	COMMUNITY DEV BLOCK GRANT CDB	0	4,500	0	1,500	1,500	0
212-000.000-540.000	COUNTY GRANT	0	19,544	0	0	0	0
212-000.000-540.100	COUNTY GRANT - PARK	0	14,885	0	0	0	0
212-000.000-540.200	COUNTY GRANT - CONNECTING	0	311,598	0	252,032	0	0
212-000.000-540.250	CNTY GRANT - CONNECT HURON #1	0	0	210,000	210,000	0	0
212-000.000-569.026	MI STATE GRANT-RECREATION/PARK	0	0	0	0	10,000	0
212-000.000-575.000	WCCVB - CTAP WAYFINDING GRANT	10,000	0	0	0	0	0
212-000.000-581.500	CONTRIBUTIONS - LOCAL SCHOOL	0	40,000	0	0	0	0
212-000.000-664.001	INTEREST EARNED	9,692	13,661	6,000	6,000	1,378	0
212-000.000-675.025	ART SERAFINSKI SCHOLARSHIP FUND	0	0	0	0	10,816	0
212-000.000-697.000	TRANSFER IN: GENERAL FUND	433,000	327,000	321,000	321,000	321,000	315,000
212-000.000-697.707	TRANSFER IN: BONDS & ESCROW	50,000	0	0	0	0	0
212-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	26,521	311,093	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,704,038	2,004,359	1,877,613	2,415,717	1,711,898	1,709,583

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 212.000 - BIKE,SIDEWALK,ROAD,REC & GF							
212-212.000-757.775	OPERATING SUPP: FORD LAKE PAR	0	0	2,500	2,500	998	2,300
212-212.000-801.000	PROFESSIONAL SERVICES	21,936	31,405	20,000	20,000	13,147	20,000
212-212.000-801.300	PROF SERV - SKATE PARK	0	34,125	0	0	0	0
212-212.000-818.006	HIGHWAYS & STREETS & SIDEWALKS	43,786	55,562	50,000	50,000	38,689	50,000
212-212.000-931.004	REPAIRS & MAINTENANCE - PARKS	24,659	11,333	20,000	20,000	8,578	20,000
212-212.000-931.775	REPAIRS - FORD LAKE PARKS	11,048	17,583	20,000	17,825	230	20,000
212-212.000-968.230	TRANSFER TO: RECREATION FUND	470,000	475,000	468,519	468,519	460,000	482,890
212-212.000-969.584	CONTRIBUTION TO GOLF COURSE	190,000	125,000	232,094	232,094	150,000	184,650
212-212.000-977.000	EQUIPMENT	0	9,838	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 212.000 - BIKE,SIDEWALK,ROAD,f		(761,429)	(759,846)	(813,113)	(810,938)	(671,642)	(779,840)
Dept 970.000 - CAPITAL OUTLAY							
212-970.000-975.170	WCCVB - CTAP WAYFINDING GRANT	12,000	0	0	0	0	0
212-970.000-975.587	LOONFEATHER PARK	0	0	0	58,696	0	0
212-970.000-975.600	CAPITAL LANDSCAPE & TREES	0	0	0	5,500	5,465	0
212-970.000-975.795	PARK IMPROVEMENTS	319,884	68,975	90,000	248,034	238,296	0
212-970.000-976.008	CAPITAL OUTLAY - COMMUNITY CT	0	25,370	0	7,000	5,974	0
212-970.000-977.000	EQUIPMENT	81,609	32,153	0	0	0	0
212-970.000-997.007	CAPITAL OUTLAY - PATHWAY	29,458	367,046	0	271,749	141,836	0
212-970.000-997.250	CAPITAL - PATHWAY HURON #1	0	0	310,000	349,300	32,955	0
212-970.000-997.300	CAPITAL - PATHWAY HURON #2	0	0	10,000	10,000	0	0
NET OF REVENUES/APPROPRIATIONS - 970.000 - CAPITAL OUTLAY		(442,951)	(493,544)	(410,000)	(950,279)	(424,526)	0
Dept 991.000 - DEBT SERVICES							
212-991.000-991.001	DEBT SERVICE HIGHWAYS & STREE	600,000	600,000	600,000	600,000	600,000	600,000
212-991.000-991.002	DEBT SRVC INTEREST-HGHWYS/STS	66,250	54,250	54,500	54,500	42,250	30,000
NET OF REVENUES/APPROPRIATIONS - 991.000 - DEBT SERVICES		(666,250)	(654,250)	(654,500)	(654,500)	(642,250)	(630,000)
ESTIMATED REVENUES - FUND 212		1,704,038	2,004,359	1,877,613	2,415,717	1,711,898	1,709,583
APPROPRIATIONS - FUND 212		1,870,630	1,907,640	1,877,613	2,415,717	1,738,418	1,409,840
NET OF REVENUES/APPROPRIATIONS - FUND 212		(166,592)	96,719	0	0	(26,520)	299,743

NARRATIVE

Fund 226 – Environmental Services

Revenues

Line Item	Explanation
226-000-000-403-000 – Current Property Taxes	Reflects revenues from taxes that are collected, this revenue estimate is based on taxable values and projected adjustments from Board of Review, Michigan Tax Tribunal and other state approved assessment reductions like Industrial Facilities exemptions and Renaissance Zones.
226-000-000-403-001 – ESA (Essential Services Assessment) Reimbursement Operating	Revenue from the reimbursement for ESA (Essential Services Assessment) for personal property due to loss attributed to the small business tax payer exemption and eligible manufacturing personal property. The reimbursement is calculated by the State of Michigan and is received in February.
226-000-000-642-000 – Sale of Recycle Bins	Revenue from sale of recycle bins. This line may go away depending on the new solid waste and recycling contract. No changes for 2021 currently.
226-000-000-642-001 – Sale of Trash Pickup Stickers	Revenue from sale of trash stickers. This line currently going away due to the summer 2020 solid waste bidding process.
226-000-000-664-001 – Interest Earned	Interest earned on bank accounts. Figures provided by the Accounting Director.
226-000-000-699-000 – Appropriated Prior Year Balance	Amount needed from Fund Balance for operating expenses in 2021.

Expenditures

Line Item	Explanation
226-226-000-705-000 – Salary-Supervision	Salary for the Residential Services Director. No increase is budgeted for 2021 since revenues are uncertain at this time.
226-226-000-706-000 – Salary-Permanent Wages	Salaries for 75% of two (2) Floater II/Clerk III positions, and 50% of a Mechanic, all AFSCME positions. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Decrease is due to a vacant equipment operator position we are not filling.
226-226-000-707-000 – Salary-Temporary/Seasonal	Eliminated services for 2021. After bidding out for recycling and trash, the revenues and expenditures will not cover cost of chipping services.
226-226-000-708-010 – Health Insurance Buyout	Health insurance buyout for employees who receive health insurance through another source.
226-226-000-709-000 – Regular Overtime	Overtime expenses for the department. Based on expenditures to date, no change for 2021.
226-226-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
226-226-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
226-226-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
226-226-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
226-226-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. Decrease due to an employee who moved to another department.
226-226-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
226-226-000-719-020 – Health Care Deduction	Used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Decrease due to an employee who moved to another department.
226-226-000-719-021 – Admin Fee – Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits. Decrease due to an employee who moved to another department.
226-226-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each non-fire department employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
226-226-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
226-226-000-724-001 – Unemployment Expense	Cost of unemployment. No changes recommended for 2021.
226-226-000-726-000 – Recycle Bins – New Homeowner	Cost to purchase new recycle bins for new homeowners. This line item may go away depending on the new solid waste and recycling contract. No changes for 2021 at this time.

Line Item	Explanation
226-226-000-726-001 – Stickers for Trash Pick Up	Cost to purchase trash stickers. This line item has been decreased to \$0 due to Waste Management contract the township is no longer selling stickers.
226-226-000-727-000 – Office Supplies	Expenses related to office supplies. No change for 2021.
226-226-000-730-000 - Postage	Used for a portion of the cost of the annual mailing of the helpful handbook. Increase is due to seasonal community newsletter for 2021.
226-226-000-741-000 – Boot Reimb & Uniforms Purchase	Expenses related to boot reimbursement and uniform purchases. No changes for 2021.
226-226-000-757-000 – Operating Supplies	Cost to purchase safety equipment used for chipping. No changes for 2021.
226-226-000-760-000 – PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
226-226-000-776-000 – Maintenance Supplies	Cost of maintenance supplies. No changes for 2021.
226-226-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
226-226-000-804-000 – Contractual/Rolloff Disposal	Cost of trash dumpsters throughout the Township per the new solid waste contract. Slight increase for 2021.
226-226-000-804-001 – Contractual/Rubbish Pick Up	Covers the per unit fee, \$8.00, paid to Waste Management for curbside pickup. This rate is per the new contract bid in the summer of 2020. 4% increase 2022-2025.
226-226-000-804-003 – Contractual/Yard Waste Pick Up	Covers the per unit fee, \$2.20, paid to Waste Management for curbside pickup. This rate is per the new contract bid in the summer of 2020. 4% increase 2022-2025.

Line Item	Explanation
226-226-000-804-004 – Twp Disposal Fee- Yard Waste	Dumping fees for the Compost Site for the amount that would be charged for anyone dumping yard waste. This represents the dumping of residents via Waste Management.
226-226-000-804-006 – Recycling Disposal	Cost of dumping recyclables from the Compost Site to Great Lakes. No change for 2021.
226-226-000-804-007 – Recycling Pick Up Curbside	Covers the per resident fee, \$2.85 paid to Waste Management for recycling pickup. This rate is per the new contract bid in the summer of 2020. 4% increase 2022-2025.
226-226-000-804-008 – Curbside Recycling Disposal	Per ton fee paid for recycling collected at residential homes by Waste Management. Dependent on the market for recyclables and contamination rates. Increase per the new contract bid in summer of 2020.
226-226-000-818-017 – Tire Shredding/Contract Services	Fees paid to scrap tires that are dumped in the Township. No changes for 2021.
226-226-000-867-000 – Gas & Oil	WEX/FUEL CLOUD usage for the fuel used by Chipper Trucks. No changes in 2021. Decrease amount due to non-usage of chipper trucks and services.
226-226-000-867-200 – Gas & Oil - YCUA	Cost of fuel used from YCUA facility. No changes for 2021.
226-226-000-867-300 – Fuel Surcharge-Curbside	Contractual charge from Waste Management for fuel costs. Decrease for 2021 based on current expenditures.
226-226-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
226-226-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.

Line Item	Explanation
226-226-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14. Decrease due to employee who moved to another department.
226-226-000-900-000 - Publishing	Final year of contract with Allegra for Helpful Handbook. Accounts for any price increases and hope to provide quarterly magazine.
226-226-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.
226-226-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
226-226-000-920-005 – Utilities-Light	Removed in 2020.
226-226-000-920-009 – Utilities Maintenance Heating	Removed in 2020.
226-226-000-933-000 – Equipment Maintenance	Cost to repair chippers. No changes for 2021.
226-226-000-939-000 – Auto Maintenance	Cost of annual inspections and fees for trucks and chipping vehicles. No changes for 2021.
226-226-000-939-031 – Motorpool-Miscellaneous Repair	Motorpool charges for the department. Figures provided by the Accounting Director.
226-226-000-943-000 – Motorpool Lease/Maintenance	Motorpool charges for the department. Figures provided by the Accounting Director.
226-226-000-956-000 - Miscellaneous	Random drug screenings, medical cards, CDL licenses and other small items. No changes for 2021.
226-226-000-960-000 – Education and Training	Education for residents on recycling, chipping or other programs. No changes for 2021.

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 226 - ENVIRONMENTAL SERVICES FUND							
Dept 000.000							
226-000.000-403.000	CURRENT PROPERTY TAXES	2,526,460	2,685,337	2,792,722	2,792,722	2,894,944	2,966,361
226-000.000-403.001	ESA REIMBURSEMENT OP	2,641	9,363	0	0	9,608	0
226-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	2,866	(1,825)	0	0	0	0
226-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	5,226	1,310	0	0	0	0
226-000.000-642.000	SALE OF RECYCLING BINS	1,955	1,485	2,500	2,500	955	2,500
226-000.000-642.001	SALE OF TRASH PICKUP STICKERS	7,604	9,389	7,000	7,000	8,666	0
226-000.000-642.002	SALE OF WHITE GOOD STICKERS	0	351	0	0	0	0
226-000.000-664.001	INTEREST EARNED	19,656	23,053	15,000	15,000	2,875	2,000
226-000.000-673.002	SALES OF FIXED ASSETS-EQUIP.	650	0	0	0	0	0
226-000.000-694.001	OTHER INCOME-MISCELLANEOUS	8,000	9,500	0	0	9,515	0
226-000.000-694.004	INSURANCE REIMBURSEMENTS	686	1,042	0	0	448	0
226-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	133,299	439,249	0	238,628
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,575,744	2,739,005	2,950,521	3,256,471	2,927,011	3,209,489

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 226.000 - ENVIRONMENTAL							
226-226.000-705.000	SALARY - SUPERVISION	43,549	20,673	87,075	87,075	71,417	87,075
226-226.000-706.000	SALARY - PERMANENT WAGES	112,659	135,418	149,197	149,197	98,596	100,360
226-226.000-707.000	SALARY - TEMPORARY/SEASONAL	39,289	23,355	35,000	35,000	13,336	0
226-226.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,298	0	0	0	0	0
226-226.000-708.010	HEALTH INS BUYOUT	3,750	2,250	2,250	2,250	1,125	2,250
226-226.000-709.000	REG OVERTIME	3,464	961	2,000	2,000	1,236	2,000
226-226.000-715.000	F.I.C.A./MEDICARE	12,028	12,208	18,907	18,907	12,966	15,171
226-226.000-719.000	HEALTH INSURANCE	25,536	33,480	68,252	68,252	62,760	42,413
226-226.000-719.001	SICK AND ACCIDENT	1,376	1,241	1,201	1,201	1,400	1,105
226-226.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,819)	(2,381)	(4,650)	(4,650)	0	(2,850)
226-226.000-719.015	DENTAL BENEFITS	2,293	2,369	4,053	4,053	3,464	2,442
226-226.000-719.016	VISION BENEFITS	561	775	955	955	908	707
226-226.000-719.020	HEALTH CARE DEDUCTION	2,899	3,234	16,809	16,809	2,279	9,634
226-226.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	137	168	293	293	171	176
226-226.000-720.000	LIFE INSURANCE	627	737	907	907	831	680
226-226.000-723.000	DEFERRED COMPENSATION EMPLOYE	513	304	520	520	173	455
226-226.000-724.001	UNEMPLOYMENT EXPENSE	0	0	2,000	2,000	0	2,000
226-226.000-726.000	RECYCLE BINS NEW HOMEOWNERS	0	523	1,500	1,500	608	1,500
226-226.000-726.001	STICKERS FOR TRASH PICK-UP	6,784	5,981	6,000	6,000	5,250	0
226-226.000-727.000	OFFICE SUPPLIES	1,316	788	1,000	1,000	48	1,000
226-226.000-730.000	POSTAGE	7,334	5,469	9,000	9,200	9,115	12,000
226-226.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	225	880	1,000	1,000	256	1,000
226-226.000-757.000	OPERATING SUPPLIES	978	700	1,300	1,300	238	1,300
226-226.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	250
226-226.000-776.000	MAINTENANCE SUPPLIES	0	139	500	500	0	500
226-226.000-800.001	ADMINISTRATION FEES	22,836	21,659	21,659	21,659	17,912	22,405
226-226.000-804.000	CONTRACTUAL/ROLLOFF DISPOSAL	17,338	17,940	16,706	16,706	12,564	17,541
226-226.000-804.001	CONTRACTUAL/RUBBISH PICKUP	1,266,578	1,275,813	1,275,750	1,455,750	1,039,677	1,465,647
226-226.000-804.003	CONTRACTUAL/YARDWASTE PICKUP	366,814	376,966	384,750	398,700	283,406	403,053
226-226.000-804.004	TWP DISPOSAL FEE	159,644	197,239	165,000	165,000	150,326	169,950
226-226.000-804.006	RECYCLING DISPOSAL	11,113	9,395	12,000	12,000	7,280	12,000
226-226.000-804.007	RECYCLING PICK-UP CURBSIDE	334,332	369,742	374,625	416,680	294,332	486,656
226-226.000-804.008	CURBSIDE RECYCLING DISPOSAL	146,107	168,286	140,000	177,000	50,162	206,040
226-226.000-818.000	CONTRACTUAL SERVICES	0	0	0	32,945	32,910	0
226-226.000-818.017	SHREDDING - TIRES & PAPER	1,440	1,377	1,500	1,500	650	1,500
226-226.000-867.000	GAS & OIL	3,080	786	4,000	4,000	928	2,000
226-226.000-867.200	GAS & OIL - YCUA	5,577	7,161	5,500	5,500	817	5,500

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
226-226.000-867.300	FUEL SURCHARGE-CURBSIDE	26,349	17,177	25,000	25,000	(3,142)	20,000
226-226.000-876.000	RETIREMENT/MERS	30,363	17,254	21,809	21,809	17,054	22,366
226-226.000-876.003	OPEB FUNDING- RETIREE HEALTH	15,820	20,647	19,762	19,762	19,762	19,091
226-226.000-876.100	RETIREMENT HEALTH CARE SAVINGS	729	1,938	4,225	4,225	2,105	2,925
226-226.000-900.000	PUBLISHING	4,897	22,374	22,575	23,575	22,500	25,000
226-226.000-913.000	INSURANCE & BONDS FLEET	6,551	6,517	6,841	6,841	5,947	7,565
226-226.000-917.000	WORKERS COMPENSATION INSURANC	5,793	5,457	6,004	6,004	4,158	6,397
226-226.000-920.005	UTILITIES LIGHT	1,205	731	0	0	0	0
226-226.000-920.009	UTILITIES MAINTENANCE HEATING	634	1,335	0	0	0	0
226-226.000-933.000	EQUIPMENT MAINTENANCE	2,839	3,874	6,000	6,000	287	6,000
226-226.000-939.000	AUTO MAINTENANCE	653	6,492	7,000	7,000	745	7,000
226-226.000-939.031	MOTORPOOL-MISC REPAIR	0	0	2,500	2,500	1,577	2,500
226-226.000-943.000	MOTORPOOL LEASE/MAINTENANCE	5,536	10,284	11,746	11,746	9,139	6,685
226-226.000-956.000	MISCELLANEOUS	347	174	500	500	488	500
226-226.000-960.000	EDUCATION AND TRAINING	0	741	10,000	8,800	4,227	10,000
226-226.000-971.001	CAPITAL OUTLAY - OTHER	0	57,323	0	0	0	0
226-226.000-977.000	EQUIPMENT	0	4,274	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 226.000 - ENVIRONMENTAL		(2,701,372)	(2,872,228)	(2,950,521)	(3,256,471)	(2,261,988)	(3,209,489)
ESTIMATED REVENUES - FUND 226		2,575,744	2,739,005	2,950,521	3,256,471	2,927,011	3,209,489
APPROPRIATIONS - FUND 226		2,701,372	2,872,228	2,950,521	3,256,471	2,261,988	3,209,489
NET OF REVENUES/APPROPRIATIONS - FUND 226		(125,628)	(133,223)	0	0	665,023	0

NARRATIVE

Fund 230 – Recreation 2020

Revenues

Line Item	Explanation
230-000-000-529-000 – Federal Grants-Other	Revenues received for Senior Nutrition Grant Program. This is a Federal Program through the County. On average we serve 500 meals monthly.
230-000-000-630-000 – Recreation/Adult Sports	Revenues generated from adult sports programs (racquetball, softball, soccer, tennis). No change in the budget for 2021.
230-000-000-631-000 – Recreation/Youth Sports	Revenues generated from youth sports programs (t-ball, coach pitch, baseball, softball, basketball, soccer, tennis, gymnastics, flag football, sports camps, Start Smart pre-school age sports programs and karate). Slight decrease in the amount of \$1,880 for 2021.
230-000-000-632-000 – Recreation/Dance	Revenues generated from youth & adult dance and fitness classes (Yoga, Zumba, Mr. Smooth Ballroom). Slight decrease for 2021.
230-000-000-635-000 – Recreation/Senior Citizen Dues	Revenues generated from annual “50 & Beyond” member dues (individual & family memberships offered). This projection is slightly lower than 2020, due to COVID-19. Some members have said they will not return until a vaccine for the virus is developed.

Line Item	Explanation
230-000-000-636-000 – Recreation/Other Activities	Revenues generated from youth & adult enrichment programs & special events (holiday events, arts & crafts, drama, Jump-A-Rama, Karate, Rosie show, Trunk or Treat, etc.) No change for 2021.
230-000-000-637-000 – Recreation/Sr. Citizen Activity Fees	Revenues generated from “50 & Beyond” programs, travel, and special events (Daddy Daughter, Christmas Lunch etc). No change for 2021.
230-000-000-638-000 - Miscellaneous	Non-program revenues such as donations. Revenue for this line item will be lower than past years, due to the creation of a new line item (Food & Beverage) for concessions sales. This line item used to include commission from vending sales.
230-000-000-639-000 – Building/Field Rental	Revenues generated from room & gym rentals, as well as from outdoor field & court rental and WCC room usage. No change for 2021.
230-000-000-641-001 – Ford Lake Gate Fees	Revenues generated from park gate fees (annual & daily fees collected from the sale of park & boat permits. Decrease budgeted for 2021 due to Covid-19. Revenues are uncertain at this time.
230-000-000-641-002 – Ford Lake Shelter Rent	Revenues generated from park shelter rentals. No change for 2021.
230-000-000-650-005 – Sale of Food and Beverage	Sale of snacks and beverages. Recommend \$2,500 be budgeted for 2021.
230-000-000-664-001 – Interest Earned	Interest earned from the Recreation Fund.

Line Item	Explanation
230-000-000-675-006 – Senior Grant Private Grantor	Created for a one-time grant received for the 50 & Beyond Program. It has not been determined that we will receive this again in 2021.
230-000-000-675-008 – Contributions – Art in the Park & Rosie the Riviter	This line item was created for future donations to our collaborative community art projects. We did not use this line item in 2020.
230-000-000-694-004 – Misc. Revenue-Insurance Reimb	Used for insurance claims paid to fix and repair. Usually a budget amendment is requested for this revenue and the corresponding expenditure at the time of reimbursement.
230-000-000-697-212 – Transfer In: BSRII Fund	Funds from this fund are transferred into the Recreation Fund budget to support the expenditure side of the budget. This year, we are requesting \$501,145.

Expenditures

Line Item	Explanation
230-751-000-705-000 – Salary-Supervision	Salary of Recreation Services Manager. No increase is budgeted for 2021 since revenues are uncertain at this time.
230-751-000-706-000 – Salary-Permanent Wages	Salaries of Senior Citizen Coordinator, Recreation Supervisor, Floater II/Clerk III and three Building Attendant positions. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Increase due to changes in job classifications and step increases.
230-751-000-707-000 – Salary-Temporary/Seasonal (Sports staff for soccer, flag football, etc.)	These part-time positions teach, coordinate and supervise most of our programs. Usually 17 employees ranging \$10 to \$18 per hour or a flat amount for program. Slight decrease for 2021.
230-751-000-707-100 – Salary-Temporary Program Staff – (Senior Aide, bus drivers, art, etc.)	These part-time positions teach, coordinate and supervise most of our programs. Usually 4-6 employees ranging \$10 to \$13 per hour. No change for 2021.
230-751-000-707-200 – Salary-Temporary Dance Staff	These part-time positions teach, coordinate our dance program. Usually 5-6 employees ranging \$16-\$20 per hour. This also includes instructor pay for Yoga and Zumba. No change for 2021.
230-751-000-707-775 – Salary-Temporary Ford Lake Park	Includes Park Rangers & Park Attendants. Usually 14 to 17 employees ranging \$10 to \$14 per hour. Requesting an increase in this line item for 2021, in anticipation of an increase in minimum wage. Increasing wage from \$9.50 to \$10 and from \$13 to \$14 as highest wage.

Line Item	Explanation
230-751-000-708-010 – Health Insurance Buyout	Health insurance buyout for employees who receive health insurance through another source.
230-751-000-709-000 – Regular Overtime	Overtime costs for the department. No change for 2021.
230-751-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
230-751-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
230-751-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
230-751-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
230-751-000-719-015 – Dental Benefits	We received our renewal rates for 2021, and they decreased by -0.51% from the current rates. A substantial decrease is shown due to employees within the department moving to different coverage options.
230-751-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates. A decrease is shown due to employees within the department moving to different coverage options.

Line Item	Explanation
230-751-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is shown due to an additional employee in the department receiving health care coverage.
230-751-000-719-021 – Admin Fees – Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
230-751-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
230-751-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
230-751-000-727-000 – Office Supplies	Cost of general office supplies, copy paper, notepads, mailing labels, etc. No change for 2021.
230-751-000-730-000 - Postage	This line item covers recreation department mailings.
230-751-000-740-000 – Operating Supplies	Cost of supplies and equipment needed to operate programs and services we offer.
230-751-000-740-100 – Rec Youth Sports Program Supplies	Supplies needed to operate our Youth Sports (including renting gym space). Also covers instructor pay for contractual classes (e.g. Karate, Tennis) Recreation. Slight decrease.
230-751-000-740-150 – Rec Adult Sports Supplies	Supplies needed to operate Adult Sports. No change for 2021.

Line Item	Explanation
230-751-000-740-200 – Rec Dance Programs	Supplies needed to operate Dance program (dance costumes, etc.). Also pays contractual Mr. Smooth Ballroom Dance and Yoga Instructor(s). No change for 2021.
230-751-000-740-400 – Rec Enrichment Programs	Supplies needed to operate Enrichment Programs (special events, classes etc.). Also covers instructor pay for contractual classes (e.g. Jump-a-Rama, Art classes). Slight decrease for 2021.
230-751-000-740-500 – Rec Senior Programs	Supplies needed to operate Senior Programs. Caterer for Christmas Luncheon comes from this line item. Slight decrease for 2021.
230-751-000-740-600 – Arts and Crafts Park Program	Cost of supplies for annual Rosie the Riveter Craft Show (DJ and other supplies). No change for 2021.
230-751-000-757-008 – Cost of Food and Beverage	Sale of snacks and beverage that replaced the vending machines. Recommend \$2,000 be budgeted for 2021.
230-751-000-757-775 – Operating Supplies – FLP	Supplies needed to operate parks (printing of daily & seasonal permits, shirts and ranger uniforms, office supplies, etc). Funds moved to 212 BSR II.
230-751-000-760-000 – PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
230-751-000-776-003 – Maint. Supplies-Community Ctr.	Cost of custodial supplies for Community Center. No change for 2021.
230-751-000-800-001 – Administration Fees	Figures provided by the Accounting Director.

Line Item	Explanation
230-751-000-818-000 – Contractual Services	Cost of sports officials who are not on our payroll, includes referees, umpires and art instruction (moved art instructor from payroll hours to contractual pay). No change for 2021.
230-751-000-818-002 – Contractual Services-Comm Ctr.	Costs for maintenance of the Community Center. No change for 2021.
230-751-000-850-000 - Telephone	Telephone usage at the Community Center. Slight decrease for 2021.
230-751-000-867-000 – Gas & Oil	Fueling for township bus, two ranger trucks, township van and Recreation Dept. vehicle. No change for 2021.
230-751-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
230-751-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.
230-751-000-876-100 – Retirement Health Care Savings	Amount placed into health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
230-751-000-880-000 – Community Promotion	Covers promotion through Constant Contact which is a web based newsletter program. Mailing of brochure advertising programs. We are planning to create a brochure that includes Recreation, Residential Services and Golf. Recommend increase to \$5,000 for 2021.
230-751-000-890-000 – Senior Nutrition Program	Senior Nutrition Program, reimbursed by a grant. No change for 2021.
230-751-000-913-000 – Insurance and Bonds	Figures provided by the Accounting Director.
230-751-000-917-000 – Workers Compensation	Figures provided by the Accounting Director.

Line Item	Explanation
230-751-000-920-003 – Utilities-Community Center	Covers utilities at Community Center. No change for 2021.
230-751-000-931-003 – Repairs-Community Center	Cost of maintenance supplies & repairs at Community Center, including fixtures. No change for 2021.
230-751-000-931-021 – Non Recurring R&M-Comm Ctr.	Covers unexpected “one time” repairs throughout the year at the Community Center. No change for 2021.
230-751-000-933-001 – Maintenance Contracts	Maintenance agreement for copier through Ricoh. No change for 2021.
230-751-000-939-031 – Motorpool/Misc. Repair	Covers cost of vehicle repairs. Figures provided by Accounting Director.
230-751-000-943-000 – Motorpool Lease/Maintenance	Lease and maintenance cost of recreation department vehicle including Township senior bus, senior van, Ford Escape and two Ford trucks. Figures provided by Accounting Director.
230-751-000-957-000 – Bank Charges	Processing fees for accepting credit cards. The cost is built into our program fees. No change for 2021.
230-751-000-958-000 – Membership & Dues	Membership dues paid for staff, Park Commissioners and the department for the Michigan Recreation & Park Association. Slight increase for 2021.

11/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 230 - RECREATION FUND							
Dept 000.000							
230-000.000-529.000	FEDERAL GRANTS - OTHER	16,000	16,000	16,000	16,000	0	16,000
230-000.000-540.000	COUNTY GRANT	4,319	0	0	3,000	0	0
230-000.000-569.026	MI STATE GRANT-RECREATION/PARK	0	0	0	0	2,864	0
230-000.000-630.000	RECREATION/ADULT SPORTS	15,995	16,710	16,000	16,000	4,982	16,000
230-000.000-631.000	RECREATION/YOUTH SPORTS	67,955	58,125	69,880	69,880	17,500	68,000
230-000.000-632.000	RECREATION/DANCE	49,492	48,212	50,000	50,000	11,269	48,500
230-000.000-635.000	RECREATION/SENIOR CITIZEN DUE	11,496	11,503	11,500	11,500	4,577	11,000
230-000.000-636.000	RECREATION/OTHER ACTIVITIES	34,175	26,539	33,000	33,000	12,962	33,000
230-000.000-637.000	RECREATION/SR. CITZ. ACT. FEE	18,188	18,694	12,000	12,000	3,326	12,000
230-000.000-638.000	MISCELLANEOUS	893	1,365	700	700	245	200
230-000.000-639.000	BUILDING / FIELD RENTAL	39,770	57,699	40,000	40,000	28,774	35,000
230-000.000-641.001	FORD LAKE GATE FEES	44,605	47,088	50,000	50,000	0	50,000
230-000.000-641.002	FORD LAKE SHELTER RENT	6,534	6,108	7,000	7,000	4,304	7,000
230-000.000-650.005	SALES FOOD & BEVERAGE	0	249	0	0	961	2,500
230-000.000-664.001	INTEREST EARNED	989	1,908	600	600	255	0
230-000.000-675.006	SENIOR GRANT- PRIVATE GRANTOR	24,820	0	0	0	0	0
230-000.000-675.008	CONTRIBUTIONS - ROSIE & ART IN THE PARK	0	2,650	0	0	0	2,700
230-000.000-675.400	DONATIONS - SENIOR LUNCH	0	1,375	0	0	1,502	1,500
230-000.000-694.004	INSURANCE REIMBURSEMENTS	745	1,690	0	0	486	0
230-000.000-697.212	TRANSFER IN: FROM BSRII FUND	470,000	475,000	468,519	468,519	460,000	482,890
NET OF REVENUES/APPROPRIATIONS - 000.000 -		805,976	790,915	775,199	778,199	554,007	786,290

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 751.000 - RESIDENT SVCS: RECREATION							
230-751.000-705.000	SALARY - SUPERVISION	63,832	65,556	67,217	67,217	55,571	67,217
230-751.000-706.000	SALARY - PERMANENT WAGES	179,507	168,323	193,088	193,088	139,323	195,561
230-751.000-707.000	SALARY - TEMPORARY/SEASONAL	4,140	7,023	7,000	7,000	4,711	6,000
230-751.000-707.100	SALARY - TEMP PROGRAM STAFF	19,906	15,954	15,000	15,000	9,159	15,000
230-751.000-707.200	SALARY - TEMP DANCE STAFF	13,091	12,410	13,000	13,000	5,296	13,000
230-751.000-707.775	SALARY - TEMP. FORD LAKE PARK	39,527	41,479	48,000	48,000	0	50,000
230-751.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	7,705	13,338	0	0	0	0
230-751.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	0	3,000
230-751.000-709.000	REG OVERTIME	936	1,622	250	250	101	250
230-751.000-715.000	F.I.C.A./MEDICARE	19,527	19,718	20,162	20,162	14,906	20,351
230-751.000-719.000	HEALTH INSURANCE	77,631	84,116	66,964	66,964	88,331	66,831
230-751.000-719.001	SICK AND ACCIDENT	2,294	1,877	1,527	1,527	1,432	1,527
230-751.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(4,887)	(4,725)	(4,200)	(4,200)	0	(4,200)
230-751.000-719.015	DENTAL BENEFITS	5,583	5,361	4,562	4,562	4,098	2,239
230-751.000-719.016	VISION BENEFITS	1,257	1,254	1,033	1,033	880	792
230-751.000-719.020	HEALTH CARE DEDUCTION	11,342	8,847	17,745	17,745	6,574	17,745
230-751.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	331	362	270	270	210	234
230-751.000-720.000	LIFE INSURANCE	1,041	1,115	907	907	851	907
230-751.000-723.000	DEFERRED COMPENSATION EMPLOYE	1,094	1,111	832	832	295	832
230-751.000-727.000	OFFICE SUPPLIES	1,290	1,216	1,300	1,300	985	1,300
230-751.000-730.000	POSTAGE	388	3,140	4,000	4,000	873	4,000
230-751.000-740.000	OPERATING SUPPLIES	496	681	700	640	325	700
230-751.000-740.100	REC YOUTH SPORTS PROG	16,075	16,149	19,000	17,500	6,768	17,000
230-751.000-740.150	REC ADULT SPORTS PROG	998	659	1,000	2,500	1,864	1,000
230-751.000-740.200	REC DANCE PROGRAMS	14,828	17,480	12,000	12,000	4,644	12,000
230-751.000-740.400	REC ENRICHMENT PROGRAMS	28,890	25,738	26,000	29,000	11,350	25,500
230-751.000-740.500	REC SENIOR PROGRAMS	1,712	2,037	2,450	2,450	(171)	2,250
230-751.000-740.600	ARTS & CRAFT PARK PROGRAM	820	1,242	1,800	1,800	0	1,800
230-751.000-757.008	COST OF SALES FOOD & BEV	0	0	0	0	1,054	2,000
230-751.000-757.775	OPERATING SUPP: FORD LAKE PAR	2,483	2,296	0	0	0	0
230-751.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	500
230-751.000-776.003	MAINT SUPPLIES - COMMUNITY CT	6,292	5,281	4,700	4,700	3,281	4,700
230-751.000-800.001	ADMINISTRATION FEES	19,083	19,585	19,604	19,604	16,335	21,488
230-751.000-818.000	CONTRACTUAL SERVICES	9,409	10,311	12,000	12,000	3,165	12,000
230-751.000-818.002	CONTRACTUAL SERVICES COMM CEN	24,846	18,738	16,500	16,500	13,726	16,500
230-751.000-850.000	TELEPHONE	1,054	1,094	2,000	2,000	966	1,900
230-751.000-867.000	GAS & OIL	3,282	2,742	3,000	3,000	169	3,000

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
230-751.000-876.000	RETIREMENT/MERS	27,610	30,423	24,238	24,238	19,936	28,669
230-751.000-876.003	OPEB FUNDING- RETIREE HEALTH	39,894	29,928	28,555	28,555	28,555	15,322
230-751.000-876.100	RETIREMENT HEALTH CARE SAVINGS	1,140	2,679	3,900	3,900	3,135	3,900
230-751.000-880.000	COMMUNITY PROMOTION	546	546	6,000	6,000	725	15,000
230-751.000-890.000	SENIOR NUTRITION PROGRAM	8,770	8,110	16,000	16,000	3,488	16,000
230-751.000-913.000	INSURANCE & BONDS FLEET	7,114	7,075	7,428	7,428	6,459	8,214
230-751.000-917.000	WORKERS COMPENSATION INSURANC	8,401	8,124	8,746	8,746	6,018	8,476
230-751.000-920.003	UTILITIES - COMMUNITY CENTER	57,858	56,666	58,000	58,000	34,323	58,000
230-751.000-931.003	REPAIRS COMMUNITY CENTER	1,550	2,070	1,700	1,700	1,218	1,700
230-751.000-931.021	NON RECURRING R & M-COMM CTR	3,120	4,626	4,500	4,500	2,164	4,500
230-751.000-933.001	MAINTENANCE CONTRACTS	7,378	7,925	5,000	5,000	1,126	5,000
230-751.000-939.031	MOTORPOOL-MISC REPAIR	10,368	5,784	2,500	2,500	70	5,000
230-751.000-941.000	EQUIPMENT RENTAL/LEASING	3,250	4,170	0	0	0	0
230-751.000-943.000	MOTORPOOL LEASE/MAINTENANCE	16,700	20,921	20,921	20,921	17,434	26,185
230-751.000-956.136	MISC-CASH OVER/SHORT	0	0	0	0	(30)	0
230-751.000-957.000	BANK CHARGES	4,358	4,235	5,000	5,000	2,681	5,000
230-751.000-958.000	MEMBERSHIP AND DUES	235	255	300	360	355	400
230-751.000-967.100	COUNTY COMMUNITIES GRANT	4,140	0	0	0	0	0
230-751.000-974.022	SENIOR REC CENTER - EQUIPMENT	24,776	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 751.000 - RESIDENT SVCS: RECRE.		(806,011)	(769,667)	(775,199)	(778,199)	(524,729)	(786,290)
ESTIMATED REVENUES - FUND 230		805,976	790,915	775,199	778,199	554,007	786,290
APPROPRIATIONS - FUND 230		806,011	769,667	775,199	778,199	524,729	786,290
NET OF REVENUES/APPROPRIATIONS - FUND 230		(35)	21,248	0	0	29,278	0

NARRATIVE

Fund 236 – 14B District Court

Revenues

Line Item	Explanation
236-000-000-569-019 – State Grant Revenue	Funds received through a grant from the Supreme Court Administrative Office for a Human Trafficking Docket and Drug Court Docket. The current grant expires September 30, 2021. In addition to traditional drug court services, the court will continue the efforts of the previous grant. This line item is offset by a corresponding expenditure item.
236-000-000-601-136 – 14B State Shared Revenue	Represents payment from State of Michigan toward that portion of the Judge's salary that is paid directly by the Township. This results in the Township paying no "out of pocket" expense for salary of Judge. This line item remains the same as the previous year. This line item may be used for health care benefits in 2021.

Line Item	Explanation
236-000-000-601-137 – 14B State of MI Juror Comp Reimbursement	<p>The State of Michigan reimburses the Township for a portion of the Jury Fees paid to jurors. A report is made every six months by the Court and the amount reimbursed by the State is done according to a formula and dependent upon the amount of fees collected by the State. The payments are received twice during the fiscal year. The Court reduced this amount due to a change in how juries are selected. Beginning in 2016 the Court began holding a hearing the day before jurors were required to attend. Often cases are resolved on the day prior to jurors' obligation to attend. If that occurs, jurors do not come to the Court and we are not obligated to pay them. This reduction in payments to jurors will result in a reduction in the amount reimbursed for juror payments.</p>
236-000-000-602-136 – 14B Court Costs	<p>This line item includes the amounts collected as "Court costs" in criminal and traffic cases. It is dependent upon the number of criminal and traffic cases filed by the police agencies and the Court's effectiveness in collecting fines assessed. In the past year there has been a decrease in cases filed and therefore a decrease in costs collected. The Court anticipates that while production from law enforcement may continue to decrease.</p> <p>As of October 17 of this year the statutory provision allowing the collection of costs will "sunset". See MCL 769.1k(b)(iii) At this time it is unknown what the legislature will enact in the place of this provision. The current budget does not take this into account as it is unknown what will replace this statute. Once this is known, the budget can be adjusted accordingly.</p>

Line Item	Explanation
236-000-000-602-544 – 14B State of MI Caseflow Assistance	The amount reflects money received from the State of Michigan based upon the number of drunk driving and drug cases filed with the Court. The Court files a report with the State in March of each year for the previous calendar year. Payments are usually received in June and are dependent upon the number of cases filed and the amount of fees collected by the Secretary of State for "License Reinstatement Fees". The number of cases that qualify for caseflow assistance has been steadily increasing, but due to reductions in caseload for the prior 2 years, it is anticipated that the number of qualifying cases will remain decreased in 2021.
236-000-000-603-136 – 14B Civil Fees	This reflects the amounts collected as Civil fees - including filing fees, writ and motion fees. Most of the amount collected for a filing fee (approximately 65%) is taken by the State of Michigan and the balance remains as local money. There have been a number of legislative changes affecting this line item. Changes in State law regarding the frequency with which garnishments are filed is the most significant. Prior to these changes, garnishments for wages had to be renewed periodically. Now a wage garnishment is effective for the life of the judgment. The legislation did not provide for an increase in filing fees to account for the reduction in filings. In addition to a reduction in the amount the Court is able to collect, there has been a trend for reduced filing of new civil cases.

Line Item	Explanation
236-000-000-604-000 – 14B Probation Fees	This item includes payments received as an oversight fee paid by those on probation with the Court. Currently the monthly fee is \$30. There has been a trend over the past few years has been that the percentage of cases that are sent to probation has decreased. The number of cases and tickets filed has decreased, therefore this line item is has been decreased.
236-000-000-605-001 – 14B Ordinance Fines & Costs	This amount is the money collected and designated as a Penal Fine for violation of an Ypsilanti Township Ordinance. This amount is dependent upon the number of cases filed by the Sheriff's Dept. and the Court's effectiveness in collecting fines assessed. This line item is particularly effected by the number of citations issued as a result of traffic stops. In the past two years there has been a decrease in cases filed and therefore a decrease in costs collected.
236-000-000-605-003 – 14B Bond Forfeitures	This sum is the money collected by the Court for forfeiture of a bond posted by a criminal defendant. A bond is forfeited when a defendant fails to appear for a scheduled court hearing. This line item has seen a decrease in the last year. Over the past few years this has been a varied amount. If more defendants are utilizing bail bond's services, there is a decrease in the cash bonds deposited with the court and this could contribute to a reduction.
236-000-000-664-001 – Interest Earned	Interest earned on accounts. Figures provided by Accounting Director.
236-000-000-699-000 – Appropriated Prior Year Balance	This line item reflects the amount needed from Fund Balance for operations.

Expenditures

Line Item	Explanation
236-136-000-703-001 – Salary-Judge	Represents "pass through" payment for Ypsilanti Township's share of Judge's salary - this amount is reimbursed to the Township by the State as reflected in Revenue line item 601.136.
236-136-000-706-000 – Salary-Permanent Wages	No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Slight increase shown due to retirements within the department and budgeted for new employee.
236-136-000-706-001 – Salary-Bailiff	No increase is budgeted for 2021 since revenues are uncertain at this time. Based on current experiences, the Bailiff position will be used less, therefore a decrease is shown for 2021.
236-136-000-706-002 – Magistrate/Court Administrator	No increase is budgeted for 2021 since revenues are uncertain at this time.
236-136-000-707-000 – Salary-Temporary/Seasonal	Recommend \$2500 for any temporary help that may be needed. Due to reduction in revenues, it is recommended that this line item be reduced to \$0.
236-136-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.

Line Item	Explanation
236-136-000-709-000 – Regular Overtime	Overtime costs for the courts. Due to a reduction in revenues, this line item has been reduced to \$0.
236-136-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
236-136-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. A decrease is shown due to retirements within the department.
236-136-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
236-136-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
236-136-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. Decrease is due to several employees within the department changing from family coverage to two person or single coverage.

Line Item	Explanation
236-136-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
236-136-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Decrease is due to several employees within the department changing from family coverage to two person or single coverage.
236-136-000-719-021 – Admin Fees – Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
236-136-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
236-136-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
236-136-000-727-000 – Office Supplies	No change for 2021.
236-136-000-730-000 - Postage	No change for 2021.

Line Item	Explanation
236-136-000-739-000 – Library Subscription	No change for 2021.
236-136-000-740-000 – Operating Supplies	No change for 2021.
236-136-000-760-000 – PPE & First Aid Supplies	Covers all PPE, first aid supplies and other supplies required by OSHA.
236-136-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
236-136-000-801-009 – 14B Other Contractual Service	This line item includes payments for the Labor Law Attorney, if needed. In addition, this line item is for payment to the Dispute Resolution Center (DRC). The DRC mediates all of the small claims matters filed to achieve resolution among the parties rather than a resolution imposed by the Court. The Dispute Resolution Center (DRC) has requested an increase in fees paid to them. We currently pay the DRC \$7500 annually.
236-136-000-801-010 – Contractual/Visiting Judge	This line item includes the cost of having a substitute or "visiting" judge in the absence of our Judge. It is currently the custom to seek assistance of one of the other sitting Judges in the County District Courts to fill in, when requested, for a colleague. The per diem cost of a visiting judge is \$350, plus mileage. It is not always possible to get a sitting Judge to substitute as the Judges are often attending the same meeting or conference causing the need for a visiting Judge. All efforts are undertaken to avoid the need of a visiting Judge.

Line Item	Explanation						
236-136-000-801-012 – Contractual/Interpreter Fees	This line item includes the cost of a language or deaf interpreter for defendants in a criminal or civil case. This is a statutory obligation of the Court. There has been an increase in the number of cases requiring translation services. In addition the cost of these services has increased due to new training and certification requirements.						
236-136-000-802-100 – Court Innovation Grant	Funds received through a grant from the Supreme Court Administrative Office for a Human Trafficking Docket and Drug Court Docket. The current grant expires September 30, 2021. In addition to traditional drug court services, the court will continue the efforts of the previous grant. This line item is offset by a corresponding expenditure item.						
236-136-000-812-000 – 14B Jury Fees	<p>This line item represents the payment for Jury duty for the first half, or full, day of service. The Court has implemented pretrial conferences prior to the date of jury selection which eliminates the need for jurors to appear of all matters scheduled are resolved at the pretrial conference. Beginning April 1, 2018 juror costs are increasing. As a result of Act No. 51 of Public Acts of 2017 juror fees are increasing as follows:</p> <table data-bbox="1073 1003 1801 1099"> <tr> <td>Mileage:</td> <td>From .10 cents to .20 cents per mile</td> </tr> <tr> <td>½ day:</td> <td>From \$12.50 to \$15.00</td> </tr> <tr> <td>1st Day:</td> <td>From \$25.00 to \$30.00</td> </tr> </table>	Mileage:	From .10 cents to .20 cents per mile	½ day:	From \$12.50 to \$15.00	1 st Day:	From \$25.00 to \$30.00
Mileage:	From .10 cents to .20 cents per mile						
½ day:	From \$12.50 to \$15.00						
1 st Day:	From \$25.00 to \$30.00						

Line Item	Explanation
236-136-000-812-002 – 14B Enhanced Jury Fees	<p>This line item represents the payment for Jury duty for the second (or subsequent) half, or full, day of service. Beginning April 1, 2018 juror costs are increasing.</p> <p>As a result of Act No. 51 of Public Acts of 2017 juror fees are increasing as follows: Mileage: From .10 cents to .20 cents per mile</p> <p>Subsequent ½ day: From \$20.00 to \$22.50</p> <p>Subsequent full Day: From \$40.00 to \$45.00</p> <p>There is no need for a change to this line item.</p>
236-136-000-812-003 – 14B Juror Expenses	<p>This line item represents the cost of water, coffee, and snacks offered the Jury panel during jury selection day. This line item may also be used to supply lunch for the jury, if the lunch break occurs during actual deliberations. Based on prior years and expenditures to date, recommend increasing to \$500.00.</p>

Line Item	Explanation
236-136-000-819-006 – Computer Programs/Lien	<p>This line item represents the licensing fee charged by the Michigan State Police for access to the Law Enforcement Information Network (LEIN), in order to obtain copies of criminal histories, warrant entry and recall, and Secretary of State driving records. In 2013 the Court joined CLEMIS. This gives the Court access to electronic data for downloading citations issued by the Washtenaw County Sheriff's Department. This will streamline the citation process and give the Court immediate access to citation information thus allowing the public to contact the Court upon receipt of the ticket and pay it or request a hearing. Currently law enforcement has 72 hours to file a ticket with the court. In addition all citation information will be electronic which will allow the clerks to upload the citation rather than inputting it manually as is the current practice. A final benefit will be that this near immediate upload of citations to the Court's case management software will allow defendants to pay certain citations on-line through a web based payment program the Court is in the process of implementing.</p> <p>In addition to the above computer programs the Court has a contract to utilize RANT software as an assessment tool to determine eligibility for drug court. The contract for RANT is \$1,000 annually.</p> <p>This line item also covers the costs of Court Innovations contract services for online mediation, warrant review, DWLS review and online payment request applications. That contract is \$6480 annually.</p>

Line Item	Explanation
236-136-000-819-010 – Computer Network Support	This line item had previously represented the amounts paid under a joint memorandum of understanding for the development of the next generation of computer software known as Judicial Information Services. That obligation has been fulfilled. The amount requested at this time reflects the cost of renewing the contract Washtenaw County IT for computer support. This reflects the costs associated with computer support for 20 computers. Included in the cost is software licensing, data storage, internet connection, help desk support and on site support, email and support for ENACT. There are a number of IT initiatives in the county that the Court is and will be impacted by due to our concurrent jurisdiction agreement with the County Trial Court and the 14A and 15 th District Courts that County IT is proceeding with that makes the continuation of the relationship with County IT more favorable than other options.
236-136-000-850-000 - Telephone	This line item is based upon estimates provided by Township IT
236-136-000-860-000 - Travel	This line item is used to pay mileage to employees for travel directed by the Court.
236-136-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
236-136-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.
236-136-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.

Line Item	Explanation
236-136-000-900-000 - Publishing	This line item covers the costs of file folders for criminal and civil cases.
236-136-000-914-000 – Insurance & Bonds Fire & Liab	Figures provided by the Accounting Director.
236-136-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
236-136-000-920-014 – Utilities-Court	This line item is for utilities for the Court. This is of course weather dependent. At this time no change is requested.
236-136-000-931-000 – Repairs and Maintenance	This line item includes all repair and maintenance expenses for the entire Courthouse. Slight increase for 2021.
236-136-000-933-001 – Maintenance Contracts	Cost of W.J. O’Neil maintenance contract. No change for 2021.
236-137-000-956-000 – Miscellaneous	No change for 2021.
236-136-000-957-000 – Bank Charges	This line item reflects the cost of banking fees, most notably for charge card expenses.
236-136-000-958-000 – Membership and Dues	This line item reflects the expense for the annual Bar dues for the Judge and Magistrate; State Association dues for the Judge, Magistrate and Probation Officer; and State fees for certification of court recorders
236-136-000-960-000 – Education and Training	This line item includes the cost of attendance (and related expenses) for continuing training for professional staff.
236-136-000-977-000 - Equipment	This line item includes the cost of the purchase of new equipment. Upgrade computers on a 5 year cycle.

11/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 236 - 14B DISTRICT COURT							
Dept 000.000							
236-000.000-569.019	STATE GRANT REVENUE	95,962	108,079	146,000	146,000	66,723	100,000
236-000.000-601.136	14B STATE SHARED REVENUE	57,155	45,724	45,724	45,724	34,293	45,724
236-000.000-601.137	14B ST OF MI JUROR COMP REIMB	2,937	3,233	2,500	2,500	2,775	2,500
236-000.000-602.136	14B COURT COSTS	555,459	494,657	529,000	529,000	272,329	423,200
236-000.000-602.544	14B-ST OF MI CASEFLOW ASSISTA	16,875	12,655	32,000	32,000	12,010	25,000
236-000.000-603.136	14B CIVIL FEES	219,041	231,400	161,000	161,000	116,372	128,800
236-000.000-604.000	14B PROBATION FEES	108,639	92,675	106,000	106,000	63,684	84,800
236-000.000-605.001	14B ORDINANCE FINES AND COSTS	568,356	469,499	625,000	225,000	208,687	500,000
236-000.000-605.003	14B BOND FORFEITURES	28,965	23,156	18,500	18,500	9,650	15,000
236-000.000-605.005	14B MISCELLANEOUS INCOME	0	599	0	0	22	0
236-000.000-655.100	SETTLEMENTS & JUDGMENTS	7,302	163	0	0	0	0
236-000.000-664.001	INTEREST EARNED	6,163	4,089	3,000	3,000	264	200
236-000.000-694.004	INSURANCE REIMBURSEMENTS	921	1,315	0	0	601	0
236-000.000-697.000	TRANSFER IN: GENERAL FUND	0	0	0	400,000	400,000	383,109
236-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	107,594	112,697	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,667,775	1,487,244	1,776,318	1,781,421	1,187,410	1,708,333

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 136.000 - COURT							
236-136.000-703.001	SALARY - JUDGE	45,724	45,724	45,724	45,724	38,689	45,724
236-136.000-706.000	SALARY - PERMANENT WAGES	488,351	485,066	556,612	556,612	456,457	563,230
236-136.000-706.001	SALARY - BAILIFF	42,045	47,523	43,897	43,897	24,290	30,000
236-136.000-706.002	SALARY - MAGISTRATE/COURT ADMIN	78,261	80,560	82,604	82,604	68,292	82,604
236-136.000-707.000	SALARY - TEMPORARY/SEASONAL	4,673	19,859	0	0	1,046	0
236-136.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,830	2,085	0	4,740	3,202	0
236-136.000-708.008	RETIREE TIME PAYOUTS	0	17,929	0	0	0	0
236-136.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
236-136.000-709.000	REG OVERTIME	2,273	2,536	3,000	3,000	2,561	0
236-136.000-715.000	F.I.C.A./MEDICARE	43,225	45,317	54,105	54,468	39,969	53,569
236-136.000-719.000	HEALTH INSURANCE	184,543	217,091	280,736	280,736	229,789	263,898
236-136.000-719.001	SICK AND ACCIDENT	5,276	3,978	4,773	4,773	4,216	4,296
236-136.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(18,000)	(16,838)	(18,900)	(18,900)	0	(18,400)
236-136.000-719.015	DENTAL BENEFITS	11,991	11,589	16,250	16,250	10,088	12,990
236-136.000-719.016	VISION BENEFITS	2,560	2,672	3,563	3,563	2,626	3,648
236-136.000-719.020	HEALTH CARE DEDUCTION	40,303	35,353	69,493	69,493	33,748	65,100
236-136.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	956	843	945	945	776	936
236-136.000-720.000	LIFE INSURANCE	2,603	2,589	3,062	3,062	2,662	2,778
236-136.000-723.000	DEFERRED COMPENSATION EMPLOYE	613	835	675	675	321	494
236-136.000-724.001	UNEMPLOYMENT EXPENSE	0	831	0	0	355	0
236-136.000-727.000	OFFICE SUPPLIES	9,620	10,716	10,500	10,500	6,776	10,500
236-136.000-730.000	POSTAGE	8,299	9,255	8,000	8,000	7,938	8,000
236-136.000-739.000	LIBRARY SUBSCRIPTION	4,854	5,515	5,000	5,000	585	5,000
236-136.000-740.000	OPERATING SUPPLIES	6,688	6,811	6,000	6,000	4,360	6,000
236-136.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	500
236-136.000-800.001	ADMINISTRATION FEES	36,310	37,317	37,315	37,315	31,096	41,084
236-136.000-801.007	ATTORNEY FEES CRIMINAL	40,140	45,603	0	0	0	0
236-136.000-801.009	14B OTHER CONTRACTUAL SERVICE	7,525	7,500	10,000	10,000	3,750	10,000
236-136.000-801.010	CONTRACTUAL/VISITING JUDGE	435	0	1,000	1,000	0	1,000
236-136.000-801.012	CONTRACTUAL/INTERPRETER FEES	10,578	9,198	6,500	6,500	6,365	6,500
236-136.000-802.100	COURT INNOVATION GRANT	95,962	132,032	146,000	146,000	88,481	100,000
236-136.000-811.000	14B TRANSCRIPTS	228	0	0	0	0	0
236-136.000-812.000	14B JURY FEES	2,738	3,315	2,500	2,500	1,305	3,000
236-136.000-812.002	14B ENHANCED JURY FEES	1,733	2,318	1,000	1,000	945	1,500
236-136.000-812.003	14B JUROR EXPENSES	617	828	300	300	324	500
236-136.000-819.006	COMPUTER PROGRAMS/LIEN	21,063	15,242	24,960	24,960	8,699	24,960
236-136.000-819.010	COMPUTER NETWORK SUPPORT	26,928	40,713	40,713	40,713	0	40,713

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
236-136.000-850.000	TELEPHONE	2,141	2,152	2,500	2,500	1,934	2,500
236-136.000-860.000	TRAVEL	2,414	1,726	2,000	2,000	196	2,000
236-136.000-876.000	RETIREMENT/MERS	117,705	156,715	153,735	153,735	127,687	159,720
236-136.000-876.003	OPEB FUNDING- RETIREE HEALTH	77,338	95,589	92,391	92,391	92,391	85,388
236-136.000-876.100	RETIREMENT HEALTH CARE SAVINGS	0	950	3,900	3,900	3,250	7,800
236-136.000-900.000	PUBLISHING	2,516	2,952	3,000	3,000	0	3,000
236-136.000-914.000	INSURANCE & BONDS FIRE & LIAB	8,797	8,750	9,186	9,186	7,987	10,160
236-136.000-917.000	WORKERS COMPENSATION INSURANC	6,577	6,054	6,679	6,679	4,337	6,041
236-136.000-920.014	UTILITIES - COURT	15,691	18,082	17,600	17,600	10,506	17,600
236-136.000-931.000	REPAIRS AND MAINTENANCE	32,080	12,307	10,000	10,000	11,382	15,000
236-136.000-933.001	MAINTENANCE CONTRACTS	4,692	4,692	6,500	6,500	4,160	6,500
236-136.000-956.000	MISCELLANEOUS	617	0	500	500	0	500
236-136.000-957.000	BANK CHARGES	9,203	8,425	8,500	8,500	4,862	8,500
236-136.000-958.000	MEMBERSHIP AND DUES	1,610	1,785	2,000	2,000	1,430	2,000
236-136.000-960.000	EDUCATION AND TRAINING	1,342	475	2,000	2,000	1,287	2,000
236-136.000-969.101	TRANSFER TO GENERAL FUND	150,000	0	0	0	0	0
236-136.000-974.025	CAPITAL OUTLAY/SECURITY	4,574	0	0	0	0	0
236-136.000-977.000	EQUIPMENT	480	3,759	6,500	6,500	2,873	6,500
NET OF REVENUES/APPROPRIATIONS - 136.000 - COURT		(1,655,722)	(1,659,318)	(1,776,318)	(1,781,421)	(1,355,493)	(1,708,333)
ESTIMATED REVENUES - FUND 236		1,667,775	1,487,244	1,776,318	1,781,421	1,187,410	1,708,333
APPROPRIATIONS - FUND 236		1,655,722	1,659,318	1,776,318	1,781,421	1,355,493	1,708,333
NET OF REVENUES/APPROPRIATIONS - FUND 236		12,053	(172,074)	0	0	(168,083)	0

NARRATIVE

Fund 249 - Building Revenues

Line Item	Explanation
249-000-000-476-477 – Licensed Contractor Registration	Fee revenue generated from new registrations of licensed contractors doing business with the Building Department. No change.
249-000-000-476-479 – Building Permit	Fee revenue from building permits for new construction, renovation or demolition of existing structures that requires plan review and/or inspection by a state registered building inspector or plan reviewer. 14% reduction projected based on anticipated construction activity and potential COVID-19 industry interruptions.
249-000-000-476-480 – Electrical Permit	Fee revenue from electrical permits for installation of new electrical circuits and equipment that requires plan review and/or inspection by a state registered electrical inspector or plan reviewer. No changes projected based on current and anticipated activity.
249-000-000-476-481 – Mechanical Permit	Fee revenue from mechanical permits for installation of heating and cooling systems, refrigeration equipment, fire suppression and alarm systems, and other mechanical equipment that requires plan review and/or inspection by a state registered mechanical inspector or plan reviewer. 9% decrease projected based on current and anticipated activity.

Line Item	Explanation
249-000-000-476-482 – Plumbing Permit	Fee revenue from plumbing permits for installation of new water/sewer lines and other equipment that requires plan review and/or inspection by a state registered plumbing inspector or plan reviewer. 33% reduction projected based on current and anticipated activity.
249-000-000-476-484 – Misc/Reinspect	Fee revenue for unplanned re-inspections done by state registered inspectors that are necessary for final approval of permitted work after the first inspection failed. Revenue is unpredictable because it is based on contractor performance. 50% reduction is projected based on current and anticipated construction activity.
249-000-000-476-486 – Sign Permits	Fee revenue from sign permits that require building plan review and inspection when installed. 43% decrease is projected based on current activity.
249-000-000-607-010 – Enviro/Plot Plan-Charge for Services	Fee revenue for soil erosion and sedimentation control (SESC) permits that require inspection by a trained and certified inspector on a monthly basis and after significant rain events. Trained personnel also respond to resident complaints about flooding and storm water control issues. 73% decrease projected based on current and anticipated construction activity.
249-000-000-607-270 – Charge for Serv-Liquor Inspection	Fee revenue for building code inspections conducted for annual liquor license renewal for on-premise liquor establishments. No change.
249-000-000-664-001 – Interest Earned	Interest earned on the funds deposited at various banks. Figures provided by the Accounting Director.
249-000-000-699-000 – Appropriated Prior Year Balance	Revenue from prior years used for current year operating expenses. Not required if revenue projections are correct.

Expenditures

Line Item	Explanation
249-249-000-705-000 – Salary-Supervision	Salary for the Chief Building Official to administer and interpret state building codes, manage Building Department operations, and coordinate building plan review and inspection services. This line item also includes 25% of the OCS Executive Coordinator position. No increase is budgeted for 2021 since revenues are uncertain at this time.
249-249-000-706-000 – Salary-Permanent Wages	Wages for one and a half (1.5) hourly Floater II/Clerk III positions and 25% of the Planning & Development Coordinator position. This account is increased due to the addition of one-half clerical position budgeted in this fund. Wages are determined by the AFSCME and Teamster labor contracts.
249-249-000-706-004 – Building Inspection	Hourly wages for one (1) state registered building inspector who performs inspections and plan reviews for building permits. The inspector is also certified to perform SESC inspections as required by the job description. Wages are determined by the AFSCME labor contract.
249-249-000-706-005 – Electrical Inspection	Hourly wages for one (1) state registered electrical inspector who performs inspections and plan reviews for electrical permits. Wages are determined by the AFSCME labor contract. The current electrical inspector receives a wage premium acting also as a building inspector under dual state credentials, and is certified to perform SESC inspections as required by the building inspector job description. Wages are determined by the AFSCME labor contract.

Line Item	Explanation
249-249-000-706-006 – Plumbing Inspection	100% decrease is budgeted in this line item account due to the plumbing inspector position having been vacated in 2020 and held vacant in 2021. The position was vacated because fee revenue is insufficient to support a full time position; plumbing inspection services are provided by contract inspectors on a per-inspection fee basis in alignment with permit fees.
249-249-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
249-249-000-709-000 – Regular Overtime	Overtime wages for inspectors and clerks as necessary for emergencies, special customer requests, and special projects. The budget is doubled to accommodate planned projects.
249-249-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
249-249-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. An increase is shown due to employee change to family coverage.
249-249-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
249-249-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
249-249-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. A decrease is shown due to employee removed from the dental coverage.
249-249-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates. A decrease is shown due to employee removed from the vision coverage.
249-249-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
249-249-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
249-249-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
249-249-000-727-000 – Office Supplies	Expenses for office supplies such as inspection forms, placards, pens, etc. No funding adjustment.
249-249-000-730-000 – Postage	Postage expenses for Building Dept operations. Expenses and budgeted 233% higher to be used for proactive permit expiration letters sent to customers who fail to call for inspections, and other proactive customer correspondences designed to improve efficiency.

Line Item	Explanation
249-249-000-740-001 – Ordinance & Zoning Code Books	Expenses to purchase copyrighted State of Michigan code publications required for state registered plan reviewers and inspectors for all trades. State codes are updated periodically. Expenses increased 40% due to new code versions scheduled to be adopted by the state.
249-249-000-741-001 – Uniforms-New and Badges	Expenses for new and replacement uniform clothing apparel and other related items for Building Dept.field staff. No change.
249-249-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
249-249.000-801.000 – Professional Services	Services for special projects rendered under professional contract. Funding eliminated due to no projects planned.
249-249-000-818-000 – Contractual Services	Expenses for private contractor services performed by state registered inspectors and plan reviewers on an as-needed basis for mechanical and plumbing services. Also used to cover scheduled and unscheduled leave for department employees. Expense increased 100% due to plumbing services now performed by private contractors in addition to mechanical services; and increased reliance on engineering consultants for high level construction reviews and site inspections on an as-needed basis.
249-249-000-867-000 – Gas & Oil	Fuel and oil expenses for vehicles assigned to building department staff. Expenses decreased 17% due to the vacated plumbing inspector position.
249-249-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
249-249-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.

Line Item	Explanation
249-249-000-876-100 – Retirement Health Care Savings	This line item reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
249-249-000-913-000 – Insurance & Bonds	Figures provided by the Accounting Director.
249-249-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
249-249.000-939.031 – Motorpool-Misc Repair	Funding for unscheduled major repairs to vehicles assigned to the Building Dept. Figures provided by the Accounting Director.
249-249-000-943-000 – Motorpool Lease/Maintenance	Lease payments to the Township motor pool for vehicles assigned to the building department; direct payment for minor scheduled repairs of same vehicles. Figures provided by the Accounting Director.
249-249-000-958-000 – Membership & Dues	Mandatory memberships and dues to professional organizations for continuing education credits required to maintain state certification for inspection staff. No change.
249-249-000-977-000 - Equipment	Expenses to purchase new equipment and to replace old equipment no longer serviceable. Equipment includes computers, printers and inspection tools used in the field. No change.

11/06/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 249 - BUILDING DEPARTMENT							
Dept 000.000							
249-000.000-476.477	LICENSED CONTRACTOR REGISTRATION	4,795	3,020	3,000	3,000	5,432	3,000
249-000.000-476.478	REFRIGERATION PERMIT	45	0	0	0	0	0
249-000.000-476.479	BUILDING PERMIT	609,100	541,633	580,000	580,000	405,514	500,000
249-000.000-476.480	ELECTRICAL PERMIT	51,582	83,370	75,000	75,000	73,562	75,000
249-000.000-476.481	MECHANICAL PERMIT	149,756	176,611	121,000	121,000	94,933	110,000
249-000.000-476.482	PLUMBING PERMIT	65,265	93,005	75,000	75,000	57,795	50,000
249-000.000-476.484	MISC / REINSPECT	36,443	5,960	10,000	10,000	130	5,000
249-000.000-476.486	SIGN PERMITS	1,575	2,600	3,500	3,500	1,300	2,000
249-000.000-607.001	SITE PLAN - CHG FOR SERVICES	0	0	0	0	748	0
249-000.000-607.010	ENVIRO/PLOT PLAN - CHG FOR SERVICES	18,359	16,320	15,000	15,000	4,339	4,000
249-000.000-607.012	ADDRESS ASSIGN - CHG FOR SERVICES	15	0	0	0	0	0
249-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	750	700	1,000	1,000	450	1,000
249-000.000-664.001	INTEREST EARNED	19,819	25,971	18,000	18,000	4,845	10,000
249-000.000-694.001	OTHER INCOME-MISCELLANEOUS	595	590	0	0	0	0
249-000.000-694.004	INSURANCE REIMBURSEMENTS	196	499	0	0	128	0
249-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	3,855	0	12,744
NET OF REVENUES/APPROPRIATIONS - 000.000 -		958,295	950,279	901,500	905,355	649,176	772,744

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 249.000 - BUILDING DEPARTMENT							
249-249.000-705.000	SALARY - SUPERVISION	68,228	110,696	101,264	101,264	84,203	100,660
249-249.000-706.000	SALARY - PERMANENT WAGES	44,290	45,722	64,553	64,553	56,734	63,487
249-249.000-706.004	BUILDING INSPECTION	80,521	60,029	61,828	61,828	51,414	62,192
249-249.000-706.005	ELECTRICAL INSPECTION	58,655	61,476	63,960	64,460	52,654	64,272
249-249.000-706.006	PLUMBING INSPECTION	55,414	55,734	59,696	59,696	48,314	0
249-249.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,062	16,691	0	0	0	0
249-249.000-708.010	HEALTH INS BUYOUT	3,750	3,750	3,750	3,750	1,500	3,000
249-249.000-709.000	REG OVERTIME	414	306	1,000	1,000	1,680	0
249-249.000-715.000	F.I.C.A./MEDICARE	23,789	26,643	27,238	27,238	22,174	22,232
249-249.000-719.000	HEALTH INSURANCE	66,603	80,434	82,847	82,847	77,766	92,107
249-249.000-719.001	SICK AND ACCIDENT	2,448	2,100	2,100	2,100	2,013	1,718
249-249.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(5,925)	(6,244)	(5,550)	(5,550)	0	(6,150)
249-249.000-719.015	DENTAL BENEFITS	4,859	4,797	5,277	5,277	3,763	4,134
249-249.000-719.016	VISION BENEFITS	1,061	1,127	1,214	1,214	950	1,160
249-249.000-719.020	HEALTH CARE DEDUCTION	10,973	13,083	21,464	21,464	10,058	22,208
249-249.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	376	341	383	383	264	351
249-249.000-720.000	LIFE INSURANCE	1,199	1,173	1,247	1,247	1,061	1,021
249-249.000-727.000	OFFICE SUPPLIES	1,581	1,934	2,500	2,550	1,834	2,500
249-249.000-730.000	POSTAGE	1,173	723	3,000	2,450	690	10,000
249-249.000-740.001	Ordinance & Zoning Code Books	3,852	2,231	5,000	5,000	247	7,000
249-249.000-741.001	UNIFORMS-NEW AND BADGES	2,017	1,034	2,000	2,000	90	2,000
249-249.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	350
249-249.000-800.001	ADMINISTRATION FEES	28,030	33,431	32,992	32,992	27,530	34,630
249-249.000-801.000	PROFESSIONAL SERVICES	107,410	2,979	150,000	150,000	12,150	0
249-249.000-818.000	CONTRACTUAL SERVICES	91,805	94,209	80,000	80,000	58,999	160,000
249-249.000-867.000	GAS & OIL	5,229	4,844	6,000	6,000	2,763	5,000
249-249.000-876.000	RETIREMENT/MERS	36,036	43,706	34,216	34,216	37,416	54,188
249-249.000-876.003	OPEB FUNDING- RETIREE HEALTH	33,903	37,509	37,391	37,391	37,391	31,547
249-249.000-876.100	RETIREMENT HEALTH CARE SAVINGS	1,725	4,113	5,525	5,525	3,689	2,925

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
249-249.000-913.000	INSURANCE & BONDS FLEET	1,871	2,458	1,955	1,955	1,701	2,162
249-249.000-917.000	WORKERS COMPENSATION INSURANCE	4,490	4,091	4,703	4,703	3,052	4,910
249-249.000-939.031	MOTORPOOL-MISC REPAIR	0	598	5,000	5,000	0	0
249-249.000-943.000	MOTORPOOL LEASE/MAINTENANCE	19,642	16,918	14,146	18,001	11,667	15,140
249-249.000-958.000	MEMBERSHIP AND DUES	2,905	1,855	3,000	3,000	815	3,000
249-249.000-960.000	EDUCATION AND TRAINING	0	254	0	0	0	0
249-249.000-977.000	EQUIPMENT	8,387	3,918	5,000	5,000	1,531	5,000
249-249.000-985.000	CAPITAL OUTLAY/VEHICLES	0	20,004	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 249.000 - BUILDING DEPARTMEN		(767,773)	(754,667)	(884,699)	(888,554)	(616,113)	(772,744)
ESTIMATED REVENUES - FUND 249		958,295	950,279	901,500	905,355	649,176	772,744
APPROPRIATIONS - FUND 249		767,773	754,667	884,699	888,554	616,113	772,744
NET OF REVENUES/APPROPRIATIONS - FUND 249		190,522	195,612	16,801	16,801	33,063	0

2020 BUDGET NARRATIVE

Fund 250 – LDFA (Local Development Finance Authority)

Revenues

Line Item	Explanation
250-000-000-402-250 – Current Tax Revenue-Captured	The 2021 revenues are based on the 2020 property tax values for the LDFA district. The captured funds are then transferred to Fund 398 – General Obligation Bonds for Seaver Farms Infrastructure to cover the bond payments for the infrastructure improvements. The Bond principal (\$190,000) and interest (\$42,960) payments total \$232,960. LDFA will only collect \$78,572. The balance will come from the General Fund in the amount of \$39,517 and the available fund balance of \$115,321 in General Obligation Debt Bond Fund 398. The reduction of revenue is due to Bosal building sale and personal property elimination.
250-000-000-664-001 – Interest Earned	This line reflects the interest earned. Rates decreased.
250-000-000-699.000 – Appropriated Prior Year Balance	There will be no transfer from Prior Year Fund Balance for 2021.

Expenditures

Line Item	Explanation
250-991-000-968-398 – Transfer to 2013 Bond Debt	This line item reflects captured funds to be transferred to Fund 398 General Obligation Bond for Seaver Farms to cover the bond payments for the infrastructure improvements.

10/21/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTH							
Dept 000.000							
250-000.000-402.250	CURRENT TAX REVENUE-CAPTURED	119,415	231,126	121,664	121,664	121,664	78,572
250-000.000-664.001	INTEREST EARNED	677	1,460	300	300	95	15
250-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	7,500	7,500	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000 -		120,092	232,586	129,464	129,464	121,759	78,587
Dept 991.000 - DEBT SERVICES							
250-991.000-968.398	TRANSFER TO: GEN OBLIG 2013 BOND	119,415	225,270	129,164	129,164	129,164	78,572
NET OF REVENUES/APPROPRIATIONS - 991.000 - DEBT SERVICES		(119,415)	(225,270)	(129,164)	(129,164)	(129,164)	(78,572)
ESTIMATED REVENUES - FUND 250		120,092	232,586	129,464	129,464	121,759	78,587
APPROPRIATIONS - FUND 250		119,415	225,270	129,164	129,164	129,164	78,572
NET OF REVENUES/APPROPRIATIONS - FUND 250		677	7,316	300	300	(7,405)	15

NARRATIVE

Fund 252 - Hydro

Revenues

Line Item	Explanation
252-000-000-641-003 – Ford Lake Hydro Station	Contract obligation for DTE to purchase electricity generated from the Hydro Station, expires in 2029. These dollars will not be transferred to the Hydro Funds for future capital improvements due to State Shared Revenue reduction and need for dollars to 14B Court.
252-000-000-664-001 – Interest Earned	Interest earned on funds deposited in the bank.
252-000-000-697-000 – Transfer In: General Fund	The funds that are received from DTE for future capital and FERC relicensing will be transferred back to the Hydro Station if State Shared Revenue increases for 2021.
252-000-000-699-000 – Appropriated Prior Year Balance	Funds needed from Fund Balance to support expenses. Nothing expected in 2021

Expenditures

Line Item	Explanation
252-252-000-705-000 – Salary-Supervision	60% of salary for Operations Manager, the other 40% is budgeted in 101-227 – Human Resources for safety compliance. No increase is budgeted for 2021 since revenues are uncertain at this time.
252-252-000-706-000 – Salary-Permanent Wages	Wages for one full-time operator. No increase is budgeted for 2021 since revenues are uncertain at this time. Slight increase due to employee received (1) year employment agreement.
252-252-000-707-000 – Salary-Temporary/Seasonal	Wages for part-time Hydro Operator. This employee is responsible for days when full-time staff are not scheduled and assists in activities related to dam O&M requiring additional staff. Slight increase due to employee received (1) year increase.
252-252-000-709-000 – Regular Overtime	Due to changes in 2019, no funds are requested for 2021.
252-252-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
252-252-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.

Line Item	Explanation
252-252-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
252-252-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
252-252-000-719-015 – Dental Benefits	Decrease in rates for 2020.Two year reduction guaranteed until 12/31/2021.
252-252-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
252-252-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
252-252-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
252-252-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
252-252-000-723-000 – Deferred Comp Employer	Figures provided by the Accounting Director.

Line Item	Explanation
252-252-000-727-000 – Office Supplies	Covers the cost of supplies and material used in completing reports by the department. This is unchanged from prior year.
252-252-000-730-000 - Postage	Covers cost of mailing business related material. This amount is unchanged from last year.
252-252-000-740-000 – Operating Supplies	Covers cost for general operating supplies, unchanged for 2021.
252-252-000-741-000 – Boot Reimb & Uniforms Purchase	Funds to purchase operator’s uniforms and boot allowance. Requested amount is same as last year.
252-252-000-760-000- PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
252-252-000-776-000 – Maintenance Supplies	Cost associated in maintaining Hydro Station including housekeeping, general maintenance supplies and hand tools. The amount will remain the same as 2020.
252-252-000-801-000 – Professional Services	Covers cost for an independent engineering firm for technical support related to dam safety and compliance for the Ford Lake Dam. The Township does not have a Professional Engineer with dam experience on staff. Due to the events across the country and the Part 12 report, additional safety analysis may be required. Therefore we are budgeted \$75,000 for 2021.

Line Item	Explanation
252-252-000-818-013 – Contractual Services/Hydro Station	Associated cost for services routinely used by the department for operations or maintenance activities. Onsite Confine Space Team, safety inspection for the crane and port-a-john rental costs associated to this line item. The requested funds for 2021 remain the same.
252-252-000-850-000 - Telephone	Cost related to communication lines for the Hydro Station and cell service for the water quality stations deployed as part of the operation plan for the department. Cost are expected to go up slightly in 2021.
252-252-000-867-000 – Gas & Oil	Cost of fuel used by the department in equipment and vehicles.
252-252-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director. There was a slight increase.
252-252-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
252-252-000-917-000 – Workers Comp Insurance	Figures provided by the Accounting Director.
252-252-000-915-000 – Insurance and Bonds	Figures provided by the Accounting Director.
252-252-000-920-017 – Utilities-Hydro	Costs related to heating powerhouse in winter months and fuel for the natural gas standby generator. No change from the prior year.
252-252-000-930-000 – Repairs Maintenance-Machinery	Accounts for cost related repairs and maintenance of the equipment related to generating electricity. The amount is increased for 2021 for changes in control system.

Line Item	Explanation
252-252-000-930-001 – Repairs/Maint Hydro Infrastructure	Cost related to maintaining the Hydro Station structure – powerhouse and dam. Activities include concrete repairs to spalling concrete and general repairs. The cost proposed for 2021 is higher for projected replacement of hydraulic controls and repairs identified during inspections.
252-252-000-931-013 – Repairs & Maint-Other Dams	Cost associated in maintaining Sargent Charles Dam. For 2021, it is recommended that we reduce funds since work plan has less items to address.
252-252-000-939-031 – MotorPool Misc Repair	This line item covers the cost of vehicle repairs. Figures provided by the Accounting Director.
252-252-000-943-000 – MotorPool Lease/Maintenance	Figures provided by the Accounting Director.
252-252-000-956-000 - Miscellaneous	Covers cost for bank fees associated with the DTE Escrow Fund and small expenses. This amount unchanged in 2020.
252-252-000-956-009 – City Share/Hydro Station	Expected amount the Township will have to pay the City (10% gross of DTE revenue) from a judgment when JYRO was dissolved.
252-252-000-956-019 – Hydro-Fish Study-Escrow Expense	Expected amount the Township will have to put into Fish Escrow for future fish enhancement. This is required by the FERC License agreement. Increased by \$500.00 for 2021.
252-252-000-956-025 – Licenses and Fees/FERC	Annual fee assessed by the Federal Energy Regulatory Commission. Cost varies each year; purpose the same amount as last year.

Line Item	Explanation
252-252-000-976-000 – Capital Outlay-New Equipment	In 2020, planned to replace obsolete PLC. For 2021, plans to start Phase 2 for upgrading PLC for automation to help operations. Planned cost of approximately \$50,000. Decreased amount to \$0 for 2021 budget. If equipment purchase is needed, will bring to the Board for approval.
252-252-000-977-000 - Equipment	Purchase a slope mower to reduce time and increase safety of staff. Decreased amount to \$0 for 2021 budget. If equipment purchase is needed, will bring to the Board for approval.

9/21/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 252 - HYDRO STATION FUND							
Dept 000.000							
252-000.000-641.003	FORD LAKE HYDRO STATION	479,121	544,279	400,000	433,918	436,939	440,000
252-000.000-664.001	INTEREST EARNED	7,914	9,082	2,500	2,500	2,355	0
252-000.000-694.001	OTHER INCOME-MISCELLANEOUS	13,340	4,319	0	0	0	0
252-000.000-694.004	INSURANCE REIMBURSEMENTS	235	324	0	0	154	0
252-000.000-697.000	TRANSFER IN: GENERAL FUND	0	79,000	81,000	81,000	81,000	0
252-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	41,548	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000 -		500,610	637,004	483,500	558,966	520,448	440,000

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 252.000 - HYDRO STATION: FORD LAKE							
252-252.000-705.000	SALARY - SUPERVISION	0	708	42,035	42,035	34,679	42,035
252-252.000-706.000	SALARY - PERMANENT WAGES	59,577	97,409	46,904	46,904	39,623	47,927
252-252.000-707.000	SALARY - TEMPORARY/SEASONAL	23,972	13,838	15,375	15,375	13,578	16,000
252-252.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	916	2,984	0	0	0	0
252-252.000-709.000	REG OVERTIME	9,971	4,279	0	100	76	0
252-252.000-715.000	F.I.C.A./MEDICARE	6,424	8,923	7,027	7,027	6,488	7,007
252-252.000-719.000	HEALTH INSURANCE	20,429	39,036	41,209	41,209	37,893	41,127
252-252.000-719.001	SICK AND ACCIDENT	459	605	611	611	560	611
252-252.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,575)	(3,000)	(2,880)	(2,880)	0	(2,880)
252-252.000-719.015	DENTAL BENEFITS	1,332	2,110	2,345	2,345	1,280	1,582
252-252.000-719.016	VISION BENEFITS	269	467	496	496	405	543
252-252.000-719.020	HEALTH CARE DEDUCTION	937	1,722	9,464	9,464	0	9,464
252-252.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	83	127	180	180	115	125
252-252.000-720.000	LIFE INSURANCE	208	359	363	363	333	363
252-252.000-723.000	DEFERRED COMPENSATION EMPLOYE	144	0	195	195	0	112
252-252.000-727.000	OFFICE SUPPLIES	190	347	350	550	487	350
252-252.000-730.000	POSTAGE	34	57	100	100	32	100
252-252.000-740.000	OPERATING SUPPLIES	134	273	300	300	104	300
252-252.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	710	791	850	850	821	850
252-252.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	350
252-252.000-776.000	MAINTENANCE SUPPLIES	8,136	8,055	9,050	9,050	5,132	9,050
252-252.000-801.000	PROFESSIONAL SERVICES	28,992	62,413	50,000	50,000	39,671	75,000
252-252.000-818.013	CONTRACTUAL SERVICES/HYDRO ST	3,730	8,683	9,000	9,000	5,737	9,000
252-252.000-850.000	TELEPHONE	1,293	1,108	1,600	1,600	1,315	1,800
252-252.000-867.000	GAS & OIL	3,525	2,859	2,600	2,600	1,216	1,800
252-252.000-876.000	RETIREMENT/MERS	11,064	15,437	11,720	11,720	9,799	14,871
252-252.000-876.100	RETIREMENT HEALTH CARE SAVINGS	9	1,059	1,300	1,300	1,100	1,300
252-252.000-915.000	INSURANCE AND BONDS	2,247	2,234	2,346	2,346	2,041	2,594
252-252.000-917.000	WORKERS COMPENSATION INSURANC	1,519	1,466	1,578	1,578	1,086	1,525
252-252.000-920.017	UTILITIES - HYDRO	1,102	1,222	2,400	2,400	500	2,400
252-252.000-930.000	REPAIRS MAINTENANCE-MACHINERY	9,915	3,810	9,000	30,918	8,957	22,000
252-252.000-930.001	REPAIRS/MAINT HYDRO INFRASTRU	10,159	24,459	20,000	32,000	29,259	50,000
252-252.000-931.013	REPAIRS & MAINT - OTHER DAMS	0	2,470	2,000	2,000	0	1,000

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
252-252.000-939.031	MOTORPOOL-MISC REPAIR	0	1,189	2,500	2,500	192	2,500
252-252.000-943.000	MOTORPOOL LEASE/MAINTENANCE	6,018	5,879	5,817	5,817	4,934	6,154
252-252.000-956.000	MISCELLANEOUS	3,500	3,514	2,800	3,800	3,500	2,800
252-252.000-956.009	CITY SHARE/HYDRO STATION	47,912	54,428	40,000	55,000	43,694	44,000
252-252.000-956.019	HYDRO-FISH STUDY-ESCROW EXPEN	8,060	9,524	8,000	9,000	0	8,500
252-252.000-956.025	LICENSES AND FEES/FERC	2,831	1,632	3,800	3,700	2,726	3,800
252-252.000-976.000	CAPITAL OUTLAY NEW EQUIPMENT	7,385	11,673	80,000	100,443	55,116	0
252-252.000-977.000	EQUIPMENT	342,085	0	0	3,905	3,905	0
NET OF REVENUES/APPROPRIATIONS - 252.000 - HYDRO STATION: FORD		(623,696)	(394,149)	(430,435)	(505,901)	(356,354)	(426,060)
ESTIMATED REVENUES - FUND 252		500,610	637,004	483,500	558,966	520,448	440,000
APPROPRIATIONS - FUND 252		623,696	394,149	430,435	505,901	356,354	426,060
NET OF REVENUES/APPROPRIATIONS - FUND 252		(123,086)	242,855	53,065	53,065	164,094	13,940

NARRATIVE

Fund 266 – Law & Code Enforcement

Revenues

Line Item	Explanation
266-000-000-403-000 – Current Property Taxes	Revenue from property taxes for the Law Enforcement Fund, based on property values, the millage rate, and mandatory state law adjustments. Projected revenue for 2021 is 2.3% higher than 2020.
266-000-000-403-001 – ESA Reimbursement Operating	Revenue from the reimbursement for ESA (Essential Services Assessment) for personal property due to loss attributed to the small business tax payer exemption and eligible manufacturing personal property. The reimbursement is calculated by the State of Michigan and is received in February. The amount budgeted is expected to be the same as 2020.
266-000-000-405-000 – In Lieu of Taxes	Revenue collected pursuant to municipal services agreements and payments in lieu of taxes agreement for Clark East Towers.
266-000-000-451-300 – Rental Registration Fee	Fees paid by landlords to register rental dwelling units. Revenue is projected to decrease due to 1) a reduction in the number of new single family rental properties; and 2) most existing multifamily properties have now been registered.

Line Item	Explanation
266-000-000-574-001 – State Revenue-Liquor Enforcement	State revenue collected from licensed liquor establishments and disbursed to local jurisdictions. Use restricted to liquor law enforcement. No change.
266-000-000-607-270 – Charge for Liquor-Serv Inspec	Fees collected from bars and restaurants for annual liquor license renewal. No change.
266-000-000-607-300 – Charge for Serv-SF Rental Inspec	Fees paid by landlords for inspection of single family rental dwellings, currently estimated at 2,431 houses; rental houses are inspected biennially. Revenue is projected to remain neutral assuming inspections can be completed in consideration of the Coronavirus pandemic.
266-000-000-607-310 – Tax Sp Assess-SF Rental Inspec	Fees from delinquent single family rental inspection invoices incurred in late 2019 and 2020 that were designated as a special assessment and added to Winter 2020 property tax bills. Revenue is projected to remain neutral based upon an estimate of delinquent invoices at the time of budget preparation in June, which is several months prior to actual tax roll-over in November and is subject to change.
266-000-000-607-320 – Charge for Serv-MF Rental Inspec	Fees paid by commercial property owners for inspection of multifamily rental dwellings and buildings. The current number of dwelling units, buildings, and common areas is estimated to be 8,595. Revenue is estimated to decrease slightly based on the number of buildings and units projected to be inspected in 2021 and in consideration of adjustments anticipated due to the Coronavirus pandemic.

Line Item	Explanation
266-000-000-607-330 – Tax Sp Assess-MF Rental Inspect	Fees from delinquent multifamily rental inspection invoices incurred in late 2019 and 2020 that were designated as a special assessment and added to Winter 2020 property tax bills. Revenue is projected to remain neutral based upon an estimate of delinquent invoices at the time of budget preparation in June, which is several months prior to actual tax roll-over in November and is subject to change.
266-000-000-607-400 – Charge for Serv-Vacant Prop Inspect	Fee revenue from vacant building inspection services, currently estimated to be 111 structures (inspected annually). Revenue is projected to remain neutral based upon current conditions.
266-000-000-607-410 – Tax Sp Assess-Vacant Prop Inspect	Fees from delinquent vacant building inspection invoices incurred in late 2019 and 2020 that will be designated as a special assessment and added to the Winter 2020 property tax bills. Revenue is projected to decrease 50% based upon an estimate of delinquent invoices at the time of budget preparation in June, which is several months prior to actual tax roll-over in November.
266-000.000-608.000 – Business Registration	Fee revenue from new businesses that register in compliance with the Business Registration ordinance. Revenue is projected to decrease about 25% due to fewer new businesses subject to code enforcement.
266-000-000-664-001 – Interest Earned	Interest earned on funds deposited in banks. Figures provided by the Accounting Director.
266-000-000-694.001 – Other Income-Miscellaneous	Revenue received from miscellaneous code enforcement fees not attributed to other specific categories.

Line Item	Explanation
266-000-000-694-004 – Insurance Reimbursements	Revenue received through insurance reimbursement or other miscellaneous sources. No known reimbursements projected at the time of draft.
266-000-000-699-000 – Appropriated Prior Year Balance	Prior years' revenue transferred from Fund Balance to meet current year operating expenses. Nothing budgeted.

Expenditures

Line Item	Explanation
266-301-000-705-000 – Salary-Supervision	Salary for the Police Services/OCS Director and 25% of the salary for the OCS Executive Coordinator. No increase is budgeted for 2021 since revenues are uncertain at this time. Wage adjustment due to a retirement in the department.
266-301-000-706-000 – Salary – Permanent Wages	Wages of one full-time custodian. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations begin later this year. Increase due to employee step increase.
266-301-000-708-004 – Salaries Pay Out-PTO & Sick Time	Used for payouts of PTO time.
266-301-000-708-009 – Auto Allowance	Automobile allowance for the Police Services/OCS Director. No change.
266-301-000-708-010 – Health Insurance Buyout	Used for health insurance buyout for employees who receive health insurance through another source.
266-301-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
266-301-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates. Slight increase due to employee change to family coverage.
266-301-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.

Line Item	Explanation
266-301-000-719-003 - Employee Paid Health Contra	Amount employees pay toward health care coverage. Increase shown due to new employee in department on insurance.
266-301-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. Decrease shown due to change in coverage for new employee.
266-301-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
266-301-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of total that could possibly be expended. Increase shown due to new position within the department.
266-301-000-719-021 – Admin Fee – Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
266-301-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
266-301-000-727-000 – Office Supplies	Expenses for office supplies for the Police Services Administrator/OCS Director position. No change.
266-301-000-730-000 - Postage	Postage expenses for neighborhood watch mailings. The budget is decreased 28% due to current and projected expenses.
266-301-000-740-000 – Operating Supplies	Operating supplies including neighborhood watch street signs and other supplies. No change.

Line Item	Explanation
266-301-000-800-001 – Administration Fees	Internal cost allocation charged to police services for township office space, technology, equipment and accounting services for staff funded within this cost center. Figures provided by the Accounting Director.
266-301-000-830-004 – Community Work Program	Expenses for roadside trash pickup through the county sheriff work program or alternate private sources. Funding increased 33% based on current and anticipated priorities for roadside trash clean-up services.
266-301-000-831-000 – Sheriff Patrol Contract	This line is used to fund the basic police services contract with Washtenaw County and the Sheriff's Office for Police Service Units (PSU) to provide full time patrol response services, traffic enforcement and proactive investigative services. At \$163,060, each PSU cost includes wages and fringe benefits for one sheriff's deputy; prorated wages and fringe benefits for shift supervision at a rate of one sergeant per 7.5 deputies; prorated wages and fringe benefits for an operations lieutenant at a rate of one lieutenant per 45 deputies; vehicle and fleet maintenance costs; Metro Dispatch costs; computer and technology costs; insurance and legal liability costs, etc. The recommended budget of \$6.19 million represents a 1.5% contractual increase to support 38 PSU's. At full staffing, the contract for 38 PSU's will provide deployment of 45 sworn officers in Ypsilanti Township, civilian support staff, detective bureau services, community engagement programs, and support team services including SWAT, CNT, computer forensics and K-9 services.

Line Item	Explanation
266-301-000-831-001 – Sheriff Patrol-Overtime	This line supports regular and special overtime for deputy shift extensions, backfilling of sick calls and vacations, special investigations and off-duty court attendance. Patrol shift overtime is pre-authorized to maintain minimum staffing levels on all shifts. The overtime budget remains neutral based on current 2020 expenses.
266-301-000-831-007 – Liquor Inspection Expenditure	Wages paid to youth/student decoys for underage liquor sales enforcement. No change.
266-301-000-831-008 – Sheriff Patrol-Schl Collb Ctr	Contract costs for two School Resource Officers (SRO) during summer collaborations with Lincoln Consolidated Schools and Ypsilanti Community Schools. SRO's are re-assigned to Ypsilanti Township during summer months when school is out of session, focusing on youth engagement in neighborhoods. The summer assignment cost is based on the standard PSU price prorated for the length of assignment. Two SRO positions are budgeted for 12 weeks each, subject to change due to school district operations and Coronavirus considerations.
266-301-000-831-010 – Public Nuisance Abatement	Funds allocated for special investigations conducted by the sheriff's office Community Action Team to address violent crime and public nuisances in neighborhoods. No change.
266-301-000-831-012 – Animal Control Enforcement Cont.	Funds allocated to Washtenaw County to support the county's animal control contract with the Humane Society of Huron Valley. No change.

Line Item	Explanation
266-301-000-831-013 - Police Security 14B District Court	This account funds police security staffing for the 14B District Court through a contract with the Washtenaw County Sheriff's Office in alignment with recommendations from the Michigan Court Administrator's office and the Township Safety Committee. Sheriff's deputies at the court will also provide police response and visibility at the Civic Center campus since court and municipal offices are connected and share space. This is a new line item and service in 2021

Line Item	Explanation
266-301-000-831-014 – Pilot L.E.A.D Program	<p>This account funds an innovative program known as Law Enforcement Assisted Diversion (LEAD) to be managed by the Washtenaw County Sheriff’s Office in partnership with the Township, the prosecutor’s office and Community Mental Health. Based on the flagship LEAD program in Seattle, police officers exercise discretionary authority at point of contact to divert individuals to a community-based harm reduction intervention for law violations driven by unmet behavioral health needs. In lieu of the normal criminal justice system cycle—booking, detention, prosecution, conviction, incarceration – individuals are instead referred into a trauma-informed intensive case-management program where the individual receives a wide range of support services, often including transitional and permanent housing and /or drug treatment. Prosecutors and police officers work closely with case managers to ensure that all contacts with LEAD participants going forward including new criminal prosecutions for other offenses, are coordinated with the service plan for the participant to maximize the opportunity to achieve behavioral change. This is a new line item for creation and operation of a pilot LEAD program for Ypsilanti Twp., the first of its kind in Washtenaw County. Funds will be used to employ qualified clinicians who will be on-call 24 hours each day to respond to meet police and potential participants as necessary, and to manage cases on an ongoing basis. The funding recommendation is tentative and subject to change pending detailed development and implementation.</p>
266-301-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
266-301-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.

Line Item	Explanation
266-301-000-876-100 – Retirement Health Care Savings	Amount place into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
266-301-000-900-000 – Publishing	Funds allocated to publish first responder map books and neighborhood watch publications. No change.
266-301-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.
266-301-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
266-301-000-920-015 – Utilities/1405 Holmes Road	Expenses for utility services at the Holmes Rd neighborhood police substation. The substation is used by the Washtenaw County Sheriff’s Office and as meeting space for neighborhood watch groups. Funding is neutral based on actual expenses.
266-301-000-920-016 – Utilities/2057 Tyler Police	Expenses for utility services at the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association and Habitat for Humanity for meetings, youth recreation programs, a tool lending library, and a community garden. Funding is neutral based on actual current expense.
266-301-000-920-019 – Utilities – 1501 S. Huron Station	Expenses for utility services at the primary Law Enforcement Center (LEC) that houses Washtenaw County sheriff’s deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal’s Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. Funding is neutral based on current actual expense.

Line Item	Explanation
266-301-000-931-011 – Building Maintenance/1405 Holmes	Expenses for maintenance of the Holmes Rd neighborhood police substation. Funding is increased 30% based on aging infrastructure and actual current expenses.
266-301-000-931-012 – Building Maintenance/2057 Tyler	Expenses for maintenance of the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association for meetings, youth recreation programs, a tool lending library, and a community garden. No change.
266-301-000-931-015 – Building Maintenance/1501S. Huron	Expenses for maintenance of the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. Funding is increased 23% based on current actual expenses and estimated maintenance for the new standby generator that went online in 2020.
266-301-000-933-000 – Equipment Maintenance	Expenses to maintain township owned police equipment including motor carrier truck scales, traffic analysis devices, Radar Sign speed display units, etc. No change.
266-301-000-933-020 – Public Camera Maintenance	Operating expenses to maintain public surveillance cameras that are installed at select locations as a police investigative resource not funded through a special assessment district. No change to support the addition of new cameras at strategic locations.
266-301-000-942-000 – Lease-Motorpool	Expenses to rent vehicles for use by the WCSO Community Action Team for covert use. No change.

Line Item	Explanation
266-301-000-958-000 – Membership and Dues	Expense for a subscription membership to an online research service for investigative use. No change.
266-301-000-968-100 – Trans to General for LEC Bldg	Money transferred to the General Fund to reimburse the cost of renovation of the Law Enforcement Center at 1501 S. Huron St.
266-301-000-977-000 - Equipment	Funds allocated to purchase or replace Township owned equipment for police services, such as digital cameras and radar units, as well as public surveillance cameras not included in a special assessment district. Funding is neutral to support the purchase and installation of additional public cameras at strategic locations.

11/06/2020

Ordinance Department

Expenditures

Line Item	Explanation
266-304-000-705-000 – Salary-Supervision	This line item reflects 37.5% of the OCS Executive Coordinator’s salary and two Ordinance Administrators. No increase is budgeted for 2021 since revenues are uncertain at this time. Even though a salary increase is not budgeted, an increase is shown due to two of our Ordinance Officers now being budgeted in this line item.
266-304-000-706-000 – Salary-Permanent Wages	Salary for four (4) Ordinance Enforcement Assistants, and 1.5 Floater II/Clerk III positions. Salary and wages are determined by labor contracts with the AFSCME and Teamsters unions. No increase is budgeted for 2021 since revenues are uncertain at this time. No increase is shown due to the Ordinance Administrator now being budgeted in 705-Supervisor.
266-304-000-706-012 – Salary-Neighborhood Watch/ Community Engagement	Salary for one (1) Community Engagement Specialist who reports to the Township Supervisor. This employee coordinates and administers neighborhood watch and other community engagement services, and the position is currently available to be filled in alignment with the Teamster labor contract. No increase is budgeted for 2021 since revenues are uncertain at this time.
266-304-000-707-000 – Salary – Temporary/Seasonal	Hourly wages for a temporary/seasonal employee to monitor and remove illegal roadside signs littered throughout the community. Funds budgeted to mirror 2020 budget amendment.

Line Item	Explanation
266-304-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
266-304-000-709-000 – Regular Overtime	Wage expenses for special code enforcement projects and focused neighborhood enforcement performed outside of regular work hours. No change.
266-304-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
266-304-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
266-304-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
266-304-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
266-304-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021.
266-304-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.

Line Item	Explanation
266-304-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
266-304-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
266-304-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
266-304-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
266-304-000-727-000 – Office Supplies	Expenses for office supplies such as envelopes, pens, printer ink, etc. Funding increased 30% based on actual 2020 expenses to date at time of this draft.
266-304-000-730-000 - Postage	Postage expenses for Ordinance Dept. operations. No change.
266-304-000-740-000 – Operating Supplies	Operating supplies for the Ordinance Dept such as batteries, digital media, software, inspection tools and supplies. Funding increased due to use of new NOV yard signs and associated supplies.
266-304-000-741-001 – Uniforms-New & Badges	Expenses for new and replacement uniform boots and clothing for Ordinance Officers. Funding is neutral.

Line Item	Explanation
266-304-000-860-000 – Travel	Reimbursement for business use of personal vehicle for the Community Engagement Specialist position. The budget is decreased pending filling of the position.
266-304-000-867-000 – Gas & Oil	Fuel and oil expenses for vehicles assigned to the Ordinance Dept. Funding is neutral.
266-304-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
266-304-000-876-100 – Retirement Health Care Savings	This line item reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
266-304-000-939.031 – Motorpool-Misc Repair	Expenses for unscheduled vehicle repairs not covered in lease payments. Funding allocated per vehicle (6). No change.
266-304-000-943-000 – Motorpool Lease/Maintenance	Lease payments to the township motor pool and limited scheduled maintenance expenses for vehicles assigned to the Ordinance Dept. Funding is neutral.
266-304.000-977.000 – Equipment	Expenses for new and replacement equipment for field inspectors (computers, printers, inspection tools). No change.

09/21/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 266 - LAW ENFORCEMENT FUND							
Dept 000.000							
266-000.000-403.000	CURRENT PROPERTY TAXES	6,973,119	7,411,812	7,708,206	7,708,206	7,990,591	8,190,676
266-000.000-403.001	ESA REIMBURSEMENT OP	7,860	27,866	0	0	26,530	0
266-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	7,677	(5,043)	0	0	0	0
266-000.000-405.000	IN LIEU OF TAXES	11,791	11,608	11,800	11,800	11,628	11,630
266-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	15,304	2,770	0	0	0	0
266-000.000-451.300	RENTAL REGISTRATON FEE	0	0	2,500	2,500	39,050	1,500
266-000.000-574.001	STATE REVENUE-LIQUOR ENFORCMN	23,888	22,615	24,000	24,000	21,700	24,000
266-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	1,400	1,150	1,000	1,000	500	1,000
266-000.000-607.300	CHRG FOR SERV-SF RENTAL INSPECT	0	0	120,000	120,000	42,760	120,000
266-000.000-607.310	TAX SP ASSESS -SF RENTAL PROP INSPECT	0	0	25,000	25,000	58,055	25,000
266-000.000-607.320	CHRG FOR SERV-MF RENTAL INSPECT	0	0	130,000	130,000	48,070	120,000
266-000.000-607.330	TAX SP ASSESS -MF RENTAL PROP INSPECT	0	0	1,000	1,000	0	1,000
266-000.000-607.400	CHRG FOR SERV-VACANT PROP INSPECT	0	0	10,000	10,000	7,325	10,000
266-000.000-607.410	TAX SP ASSESS - VACANT PROP INSPECT	0	0	8,000	8,000	8,573	4,000
266-000.000-608.000	CHARGE - BUSINESS REGISTRATION	0	0	2,000	2,000	4,400	1,500
266-000.000-655.266	PUBLIC NUISANCE ABATEMENT	0	0	0	0	75	0
266-000.000-664.001	INTEREST EARNED	61,573	86,084	75,000	75,000	9,114	3,500
266-000.000-694.001	OTHER INCOME-MISCELLANEOUS	200	4,240	0	0	255,783	0
266-000.000-694.002	REIMBURSEMENTS	0	50,000	0	0	0	0
266-000.000-694.004	INSURANCE REIMBURSEMENTS	431	5,447	0	0	409	0
266-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	4,327	0	22,275
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,103,243	7,618,549	8,118,506	8,122,833	8,524,563	8,536,081

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 301.000 - SHERIFF SERVICES							
266-301.000-705.000	SALARY - SUPERVISION	104,247	107,121	110,032	110,032	90,263	108,850
266-301.000-706.000	SALARY - PERMANENT WAGES	18,102	18,822	38,163	38,163	15,905	38,480
266-301.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,566	7,699	0	2,421	2,420	0
266-301.000-708.009	AUTO ALLOWANCE	5,750	6,000	6,000	6,000	5,000	6,000
266-301.000-708.010	HEALTH INS BUYOUT	3,750	3,750	3,750	3,750	1,500	3,000
266-301.000-715.000	F.I.C.A./MEDICARE	10,416	10,815	12,083	12,268	8,674	11,730
266-301.000-719.000	HEALTH INSURANCE	0	8,562	8,585	8,585	9,868	14,994
266-301.000-719.001	SICK AND ACCIDENT	574	859	859	859	891	859
266-301.000-719.003	EMPLOYEE PAID HEALTH CONTRA	0	0	(600)	(600)	0	(1,050)
266-301.000-719.015	DENTAL BENEFITS	1,518	1,951	2,078	2,078	1,443	1,960
266-301.000-719.016	VISION BENEFITS	314	439	465	465	359	537
266-301.000-719.020	HEALTH CARE DEDUCTION	0	63	2,975	2,975	214	3,719
266-301.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	83	148	90	90	119	158
266-301.000-720.000	LIFE INSURANCE	260	510	510	510	463	510
266-301.000-727.000	OFFICE SUPPLIES	218	93	500	500	138	500
266-301.000-730.000	POSTAGE	4,040	5,017	7,000	7,000	634	5,000
266-301.000-740.000	OPERATING SUPPLIES	382	3,546	5,000	5,000	106	5,000
266-301.000-800.001	ADMINSTRATION FEES	27,878	37,711	57,799	57,799	48,011	62,805
266-301.000-830.004	COMMUNITY WORK PROGRAM	0	22,750	60,000	60,000	40,525	80,000
266-301.000-831.000	SHERIFF PATROL CONTRACT	5,622,750	5,691,026	6,104,700	6,104,700	5,087,250	6,196,280
266-301.000-831.001	SHERIFF PATROL - OVERTIME	211,089	266,321	250,000	250,000	105,932	250,000
266-301.000-831.005	COMMUNITY SERVICE- SHERIFF DEPT	27,000	0	0	0	0	0
266-301.000-831.007	LIQUOR INSPECTION EXPENDITURE	0	240	2,000	2,000	0	2,000
266-301.000-831.008	SHERIFF PATROL-SCHL COLLB CTR	46,156	58,098	65,000	65,000	0	75,000
266-301.000-831.010	PUBLIC NUISANCE ABATEMENT	0	0	3,000	3,000	0	3,000
266-301.000-831.012	ANIMAL CONTROL ENFORCEMENT CONTRIB	45,000	45,000	45,000	45,000	0	45,000
266-301.000-831.013	POLICE SECURITY - 14B DISTRICT COURT	0	0	0	0	0	200,000
266-301.000-831.014	PILOT L.E.A.D. PROGRAM	0	0	0	0	0	150,000
266-301.000-876.000	RETIREMENT/MERS	13,757	18,791	21,344	21,344	16,146	28,362
266-301.000-876.003	OPEB FUNDING- RETIREE HEALTH	49,230	40,879	38,362	38,362	38,362	27,372
266-301.000-876.100	RETIREMENT HEALTH CARE SAVINGS	0	0	1,300	1,300	0	1,300
266-301.000-900.000	PUBLISHING	0	0	10,000	10,000	0	10,000
266-301.000-913.000	INSURANCE & BONDS FLEET	4,118	4,096	6,255	6,255	5,448	6,917
266-301.000-917.000	WORKERS COMPENSATION INSURANC	3,822	4,536	6,499	6,499	3,908	3,395

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018	2019	2020	2020	2020	2021
		ACTIVITY	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 10/31/20	REQUESTED BUDGET
266-301.000-920.015	UTILITIES/ 1405 HOLMES RD	7,000	7,417	10,000	10,000	5,196	10,000
266-301.000-920.016	UTILITIES/2057 TYLER POLICE	1,625	1,525	2,000	2,000	1,913	2,000
266-301.000-920.019	UTILITIES 1501 S HURON STATIO	28,413	20,387	20,000	20,000	15,137	20,000
266-301.000-931.011	BLDG MAINT/1405 HOLMES	27,921	4,476	5,000	5,000	3,732	6,500
266-301.000-931.012	BLDG MAINT/2057 TYLER RD	1,731	1,537	4,000	2,000	1,219	4,000
266-301.000-931.015	BLDG MAINT - 1501 S HURON STA	43,507	34,503	30,000	32,000	28,679	37,000
266-301.000-933.000	EQUIPMENT MAINTENANCE	0	1,093	5,000	5,000	258	5,000
266-301.000-933.020	PUBLIC CAMERA MAINTENANCE	469	4,880	35,000	35,000	5,397	35,000
266-301.000-942.000	LEASE - MOTORPOOL	2,757	626	2,000	2,000	777	2,000
266-301.000-958.000	MEMBERSHIP AND DUES	1,040	895	1,500	1,500	530	1,500
266-301.000-968.100	TRANS TO GENERAL FOR LEC BLDG	50,000	181,865	181,865	181,865	151,554	181,865
266-301.000-971.001	CAPITAL OUTLAY - OTHER	0	207,018	0	0	0	0
266-301.000-977.000	EQUIPMENT	9,305	12,523	50,000	50,000	36,489	50,000
NET OF REVENUES/APPROPRIATIONS - 301.000 - SHERIFF SERVICES		(6,379,788)	(6,843,588)	(7,215,114)	(7,217,720)	(5,734,460)	(7,696,543)

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 304.000 - ORDINANCE							
266-304.000-705.000	SALARY - SUPERVISION	15,921	16,294	25,206	25,206	19,781	132,372
266-304.000-706.000	SALARY - PERMANENT WAGES	154,734	185,960	386,095	386,095	302,148	269,924
266-304.000-706.012	WAGES-NEIGHBRD WATCH/ENFORCEM	37,737	42,834	63,648	63,648	20,215	75,000
266-304.000-707.000	SALARY - TEMPORARY/SEASONAL	0	17,546	0	0	18,297	20,000
266-304.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,131	6,143	0	0	0	0
266-304.000-708.010	HEALTH INS BUYOUT	6,750	6,750	10,125	10,125	4,500	9,000
266-304.000-709.000	REG OVERTIME	269	822	2,500	2,500	627	2,500
266-304.000-715.000	F.I.C.A./MEDICARE	17,180	20,397	35,517	35,517	26,522	36,442
266-304.000-719.000	HEALTH INSURANCE	29,452	57,968	132,212	132,212	96,114	136,447
266-304.000-719.001	SICK AND ACCIDENT	1,598	1,909	3,580	3,580	2,896	3,580
266-304.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(2,100)	(4,681)	(9,000)	(9,000)	0	(9,475)
266-304.000-719.015	DENTAL BENEFITS	3,777	5,124	10,082	10,082	5,323	8,564
266-304.000-719.016	VISION BENEFITS	793	1,029	2,247	2,247	1,304	2,390
266-304.000-719.020	HEALTH CARE DEDUCTION	8,836	10,958	32,550	32,550	13,181	33,666
266-304.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	132	201	540	540	339	575
266-304.000-720.000	LIFE INSURANCE	738	1,134	2,126	2,126	1,621	2,126
266-304.000-723.000	DEFERRED COMPENSATION EMPLOYE	0	234	0	0	240	0
266-304.000-727.000	OFFICE SUPPLIES	152	260	800	750	312	1,000
266-304.000-730.000	POSTAGE	322	398	2,500	2,500	3,667	2,500
266-304.000-740.000	OPERATING SUPPLIES	604	509	1,500	1,550	1,189	3,000
266-304.000-741.001	UNIFORMS-NEW AND BADGES	817	104	3,000	3,000	615	3,000
266-304.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	500
266-304.000-860.000	TRAVEL	749	892	1,500	1,500	38	1,000
266-304.000-867.000	GAS & OIL	3,802	5,518	8,000	8,000	5,208	8,000
266-304.000-876.000	RETIREMENT/MERS	29,129	27,152	52,978	52,978	41,704	64,146
266-304.000-876.100	RETIREMENT HEALTH CARE SAVINGS	1,351	2,843	5,200	5,200	3,189	5,200
266-304.000-939.031	MOTORPOOL-MISC REPAIR	948	1,369	10,000	10,000	3,607	10,000
266-304.000-943.000	MOTORPOOL LEASE/MAINTENANCE	10,000	5,354	15,000	16,721	9,268	13,081
266-304.000-977.000	EQUIPMENT	0	0	5,000	5,000	2,492	5,000
266-304.000-985.000	CAPITAL OUTLAY/VEHICLES	0	28,000	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 304.000 - ORDINANCE		(328,822)	(443,021)	(802,906)	(804,627)	(584,397)	(839,538)
ESTIMATED REVENUES - FUND 266		7,103,243	7,618,549	8,118,506	8,122,833	8,524,563	8,536,081
APPROPRIATIONS - FUND 266		6,708,610	7,286,609	8,018,020	8,022,347	6,318,857	8,536,081
NET OF REVENUES/APPROPRIATIONS - FUND 266		394,633	331,940	100,486	100,486	2,205,706	0

2021 BUDGET NARRATIVE

Fund 398 – 2013 Bonds (General Obligation Bonds)

Revenues

Line Item	Explanation
398-000-000-581-250 – Transfer In: LDFA Fund	Reflects the amount transferred from the LDFA Fund to fund the Improvement Bonds, Series 2006 refunded in 2013. The LDFA property has been sold to Orphic Ypsilanti, LLC. From the original amount of loan \$3,200,000, our current balance will be \$1,885,000 on 12/31/2020, \$1,695,000 on 12/31/2021 and paid off in 2029. The decrease is due to the loss in personal property taxes of former property owner Bosal Industries.
398-000-000-664-001 – Interest Earned	Figures provided by the Accounting Director.
398-000-000-697-000 – Transfer in: General Fund	This line reflects the amount needed from the General Fund for payment deficiencies to the Bond Debt. This year the amount needed is \$39,517. In subsequent year, the anticipated annual amount needed from the General Fund will be \$157,142, unless the new owners invest in personal property.
398-000-000-699.000 – Appropriated Prior Year Balance	This line item reflects the amount to be used from prior year fund balance to make up part of the payment deficiencies. This will deplete the fund balance and any future deficiencies will need to be funded by the General Fund

Expenditures

Line Item	Explanation
398-991-000-991-020 – Debt Repayment – Bonds/Seaver	This line item reflects our annual bond principal payment.
398-991-000-991-021 – Debt Interest – Bonds/Seaver	This line item reflects our annual interest payment for the bond.
398-991-000-991-023 – Bond Cost of Issuance	This line reflects the \$500 cost of bond administration from US Bank. The decrease shown is due to the \$2,000 for Standard & Poor's Annual Surveillance fee no longer needed.

10/13/2020

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 398 - DEBT 2006 BOND FUND							
Dept 000.000							
398-000.000-581.250	TRANSFER IN: FROM LDFA FUND	119,415	225,270	129,164	129,164	129,164	78,572
398-000.000-664.001	INTEREST EARNED	3,819	3,414	750	750	688	0
398-000.000-697.000	TRANSFER IN: GENERAL FUND	0	0	0	0	0	39,517
398-000.000-697.498	TRANSFER IN: CAP FUND SEAVER	331,156	0	0	0	0	0
398-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	105,046	105,046	0	115,321
NET OF REVENUES/APPROPRIATIONS - 000.000 -		454,390	228,684	234,960	234,960	129,852	233,410
Dept 991.000 - DEBT SERVICES							
398-991.000-991.020	DEBT REPAYMENT- BONDS-SEAVER	175,000	180,000	185,000	185,000	185,000	190,000
398-991.000-991.021	DEBT INTEREST BONDS-SEAVER	56,100	51,840	47,460	47,460	47,460	42,960
398-991.000-991.023	BOND COST OF ISSUANCE	450	450	2,500	2,500	450	450
NET OF REVENUES/APPROPRIATIONS - 991.000 - DEBT SERVICES		(231,550)	(232,290)	(234,960)	(234,960)	(232,910)	(233,410)
ESTIMATED REVENUES - FUND 398		454,390	228,684	234,960	234,960	129,852	233,410
APPROPRIATIONS - FUND 398		231,550	232,290	234,960	234,960	232,910	233,410
NET OF REVENUES/APPROPRIATIONS - FUND 398		222,840	(3,606)	0	0	(103,058)	0

NARRATIVE

Fund 584 – Golf Course

Revenues

Line Item	Explanation
584-000-000-650-000 – Sales Merchandise Pro Shop	Revenue received from the sale of merchandise sold in the golf shop. Sales of merchandise and sales of food and beverage are split into two general ledger numbers in order to track sales more efficiently. The recommended budget amount has been increased to \$24,500 for 2021.
584-000-000-650-005 – Sales Food and Beverage	Revenue received from the sale of food and beverage sold in the golf shop. Sales of merchandise and sales of food and beverage are split into two general ledger numbers in order to track sales more efficiently. The recommended budget amount has been increased to \$90,000 for 2021, including the estimated sale of alcohol.
584-000-000-651-001 – Use & Admission Fee-18 Holes	Revenue received from 18-hole play. It is recommended that the budget be increased to \$230,000 for 2021.
584-000-000-651-002 – Use & Admission Fee-9 Holes	Revenue received from 9-hole play. It is recommended that the budget increase to \$65,000 for 2021.
584-000-000-651-003 – Use & Admission Fee-Leagues	Revenue from League play. With the possible addition of leagues on Thursdays, it is recommended that the budget remain at \$35,000 for 2021.

Line Item	Explanation
584-000-000-651-004 – Gift Cards and Coupons	Revenue received from gift cards and coupons outstanding at year end. It is recommended that the budget remain at \$750 for the 2021 season.
584-000-000-651-005 – Use & Admission Fee-Seas Pass	Revenue from the sale of seasonal membership passes. Due to the possibility of an increase in Season Pass Holder fees, it is recommended that the budget be increased to \$38,000 for 2021.
584-000-000-664-001 – Interest Earned	Interest earned on funds deposited at various banks. Nothing budgeted for 2021.
584-000-000-667-004 – Equipment Rentals-Carts	Revenue received from the rental of golf carts. Based on what has been collected in 2019 and 2020, it is recommended that this budget be increased to \$142,000 for 2021.
584-000-000-667-005 – Golf Cart Storage Rental	Revenue received from the storage of personal golf carts. Due to this being a grand fathered clause, only 5 personal carts and one cart off site still remain. It is recommended that the budget be decreased to the maximum amount of \$1,800 for 2021.
584-000-000-694-001 – Other Income-Miscellaneous	Revenues received from one-time deposits, including advertising fees collected for ads on scorecards and special revenues that do not have a designated line item. Nothing budgeted for 2021 at this time.
584-000-000-697-212 – Transfer In: From BSR II Fund	Funds needed from Fund 212-BSR II.

Expenditures

Line Item	Explanation
584-584-000-702-001 – Salaries-Greenskeeper	Salary of the Golf Course Superintendent. No increase is budgeted for 2021 since revenues are uncertain at this time.
584-584-000-702-002 – Salaries-Golf Operations Director	Salary of the Golf Operations Director. No increase is budgeted for 2021 since revenues are uncertain at this time.
584-584-000-706-000 – Salary-Permanent Wages	Salary of the Assistant to the Golf Course Superintendent. No increase is budgeted for 2021 since revenues are uncertain at this time.
584-584-000-706-008 – Salary-Wages Pro Shop Assistant	Salary of the Assistant to the Golf Operations Director. No increase is budgeted for 2021 since revenues are uncertain at this time.
584-584-000-707-001 – Wages-Temporary Maintenance	Seasonal employees who work on maintenance of the golf course. It is recommended that this budget be increased to \$55,000 in 2021 due to higher minimum wage and higher wages needed to be paid to find quality employees able to complete the needed tasks.
584-584-000-707-002 – Wages-Temporary Pro Shop	Seasonal employees who work in the golf shop. It is recommended that the budget be increased to \$40,000 due to a minimum wage increase for the 2021 season, as well as the addition of needing to have a person in the shop as well as on the beverage cart to sell alcohol during heavy traffic times.

Line Item	Explanation
584-584-000-708-010 – Health Insurance Buy Out	Health insurance buyout for employees who receive health insurance through another source.
584-584-000-709-000 – Regular Overtime	Overtime costs for the Assistant Superintendent position. It is recommended that \$4,000 be budgeted to be used on an as needed basis during the busier months of May through September. During the rest of the season no more than 40 hours per week is expected.
584-584-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
584-584-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.
584-584-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
584-584-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
584-584-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. Slight decrease due to change in an employee coverage.

Line Item	Explanation
584-584-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
584-584-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
584-584-000-719-021 – Admin Fees – Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
584-584-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
584-584-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
584-584-000-724-001 – Unemployment Expense	Figures provided by the Accounting Director.
584-584-000-727-001 – Office Supplies Maintenance	Office supplies in the maintenance area. It is recommended that the budget remain at \$100 for 2021.
584-584-000-727-002 – Office Supplies Pro Shop	Office supplies in the pro shop. It is recommended that the budget remain at \$200 for 2021.
584-584-000-757-001 – Operating Supplies-Maintenance	Used to purchase general operating supplies for maintenance of the golf course. It is recommended that the budget remain at \$6,500 for 2021.

Line Item	Explanation
584-584-000-757-002 – Operating Supplies-Pro Shop	Used for the purchase of operational supplies needed in the golf shop such as credit card processing supplies, miscellaneous food related equipment, thermal paper, score pencils, and employee uniforms. It is recommended that the budget remain at \$3,500 for 2021.
584-584-000-757-003 – Operating Supplies-Cart Rental	Lease of golf carts. The golf cart lease with PNC Equipment is a five-year lease which began May 2016 and ends October 2020. We pay 6 payments a year at \$7,022.07 monthly or \$42,132.42 annually. A monthly maintenance fee of 603.75 for 6 months is also charged. We also have to pay personal property taxes. It is recommended that the budget remain at \$55,257 for 2021 to cover the maintenance fee.
584-584-000-757-007 – Cost of Sales-Pro Shop	Used for recording the cost of merchandise inventory after it is sold. We split the cost of inventory sold for food and beverage into two general ledger numbers in order to track our costs more efficiently. This is in correlation with the revenue for sales of merchandise. The net effect is the profit of goods sold. It is recommended to remain the same at \$15,000 for 2021.
584-584-000-757-008 – Cost of Sales-Food & Beverage	Used for recording the cost of food & beverage inventory after it is sold. We split the cost of inventory sold for merchandise and food & beverage into two general ledger numbers in order to track our costs more efficiently. This is in correlation with the revenue for sales of food & beverage. The net effect is the profit of goods sold. It is recommended to increase the budget to \$30,000 for 2021 to allow for the purchase of alcohol to be sold.

Line Item	Explanation
584-584-000-776-004 – Bldg Maint Supplies-Pro Shop	Purchase of maintenance supplies for the golf shop. It is recommended that the budget remain at \$250 for 2021.
584-584-000-776-005 – Bldg Maint Supplies-Maintenance	Purchase of maintenance supplies for the maintenance building. It is recommended that the budget remain at \$750 for 2021.
584-584-000-783-001 – Seed Planting-Fertilizer	Cost of fertilizer to be used on the golf course. It is recommended that the budget remain at \$26,000 for 2021.
584-584-000-783-002 – Seed Planting-Chemicals	Cost of planting chemicals to be used on the golf course. It is recommended that the budget remain the same at \$16,000 for 2021.
584-584-000-783-003 – Seed Planting-Top Soil	Cost of planting top soil to be used on the golf course. It is recommended that the budget remain the same at \$4,500 for 2021.
584-584-000-783-004 – Tree Maintenance	Used in the event a tree has fallen or needs to be taken down by professionals in order to prevent a danger to our staff. It is recommended that the budget remain at \$1,500 for 2021.
584-584-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
584-584-000-801-000 – Professional Services	Used for professional services including the alarm company, pest control, gutter cleaning, locksmith, etc. It is recommended that the budget remain at \$3,500 for 2021.

Line Item	Explanation
584-584-000-818-000 – Contractual Services	Used to cover costs of deep root aeration and back flow prevention. It is recommended that the budget remain at \$1,200 for 2021.
584-584-000-867-000 – Gas & Oil	Used for gas and oil in golf carts. Based on what has been spent thus far in 2020, it is recommended that the budget remain at \$8,000 for 2021.
584-584-000-867-100 – Gas & Oil-Other Equipment	Used for gas and oil for the golf equipment. It is recommended that the budget remain at \$13,000 for 2020.
584-584-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
584-584-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
584-584-000-900-000 – Publishing	Used to cover the cost of scorecards and printed marketing materials. The golf director will try to secure sponsors to reduce the cost, however an amount of \$2,000 should be budgeted in the event sponsors are not secured for 2021.
584-584-000-900-003 – Golf Course Advertising	Advertisement of the golf course. It is recommended this line item remain at \$2,000 to purchase our booth at the Novi Golf Show and for the purchase of a professional display and marketing materials to promote the golf course.

Line Item	Explanation
584-584-000-914-000 – Insurance & Bonds Fire & Liab	Figures provided by the Accounting Director.
584-584-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
584-584-000-920-008 – Utilities-Maintenance Electric	Used for electric service for the maintenance building at the golf course. It is recommended that the budget be decreased to \$15,000 for 2021.
584-584-000-920-009 – Utilities-Maintenance Heating	Used for gas service in the maintenance building. It is recommended that the budget remain at \$3,000 for 2021.
584-584-000-920-010 – Utilities-Maintenance Phone	Used for phone service at the maintenance garage. It is recommended that the budget remain at \$700 for 2021.
584-584-000-920-011 – Utilities-Maintenance Water	Based on current spending, it is recommended that this budget be increased to \$1,500 for 2021.
584-584-000-920-013 – Utilities-Pro Shop	Used for phone service and Comcast service in the golf shop. Based on what has been spent in past years, it is recommended that the budget remain at \$2,000 for 2021.
584-584-000-930-000 – Repairs Maintenance Machinery	Used for repair and winter maintenance of machinery at the golf course. Due to the addition of new equipment, it is recommended that the budget remain at \$3,500 for 2021.

Line Item	Explanation
584-584-000-931-009 – Building Maintenance	Used to cover the cost of maintenance at the golf course. It is recommended that the budget remain at \$500 for 2021.
584-584-000-931-010 – Building Maintenance Pro Shop	Used to cover the cost of maintaining the golf shop. It is recommended that the budget remain at \$2,000 for 2021.
584-584-000-933-000 – Equipment Maintenance	Used to cover the cost of maintaining the golf course equipment. Based on current spending and older equipment, it is recommended that the budget remain at \$35,000 for 2021.
584-584-000-939-001 – Vehicle Maintenance	It is recommended that the budget remain at \$500 for 2021.
584-584-000-939-003 – Golf Cart Expense	Used to cover cost of repairs and supplies for the golf carts. It is recommended that the budget remain at \$1,800 in 2021 to allow for repairs to the carts at the end of the cart lease.
584-584-000-943-000 – Motorpool Lease/Maintenance	Used for motor pool lease charges. Figures provided by the Accounting Director.
584-584-000-956-008 – Miscellaneous Expenses-Pro Shop	Incidental items occasionally needed. It is recommended that the budget be increased to \$1,000 to help with the cost of the fees from the Health License as well as the Liquor License, in 2021.
584-584-000-957-000 – Bank Charges	Figures provided by Accounting Director.
584-584-000-958-001 – Memberships & Dues Nat'l Super	Used for the payment of membership dues for the golf course superintendent. It is recommended that this line item remain at \$400 for 2021.

Line Item	Explanation
584-584-000-958-004 – Memberships & Dues Pro Shop	Payment of PGA National membership dues for the golf director. It is recommended that the budget remain at \$600 for 2021.
584-584-000-968-001 – Depreciation Expense	Figures provided by the Accounting Director.
584-584-000-971.000 – Capital Outlay	Used for new equipment lease for the golf course. Depending on the financing of the 5-year lease, this amount could be for the total amount then reallocated to the capital assets and the depreciation. It will be recorded with the depreciation expense line item 968-001 over the life of the equipment. Estimated depreciation for this equipment is \$70,160 annually. This line item has had \$5,000 added to it for the repair of the well on hole#8.

9/22/2020

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 584 - GOLF COURSE FUND							
Dept 000.000							
584-000.000-650.000	SALES MERCHANDISE PRO SHOP	21,308	23,723	24,000	24,000	18,546	24,500
584-000.000-650.005	SALES FOOD & BEVERAGE	31,251	35,201	33,000	33,000	19,768	90,000
584-000.000-651.001	USE & ADMISSION FEE 18 HOLES	191,977	235,628	205,000	205,000	197,679	230,000
584-000.000-651.002	USE & ADMISSION FEE 9 HOLES	45,423	54,285	60,000	60,000	87,657	65,000
584-000.000-651.003	USE & ADMISSION FEE LEAGUES	28,488	30,664	35,000	35,000	22,313	35,000
584-000.000-651.004	GIFT CARDS AND COUPONS	1,084	3,272	750	750	0	750
584-000.000-651.005	USE& ADMISSION FEE SEASON PAS	38,923	39,898	37,000	37,000	33,922	38,000
584-000.000-664.001	INTEREST EARNED	825	2,166	0	0	368	0
584-000.000-667.004	EQUIPMENT RENTALS -CARTS	124,827	145,534	139,000	139,000	145,699	142,000
584-000.000-667.005	GOLF CART STORAGE RENTAL	2,100	2,100	2,100	2,100	1,410	1,800
584-000.000-694.001	OTHER INCOME-MISCELLANEOUS	491	7,461	0	0	1,597	0
584-000.000-694.004	INSURANCE REIMBURSEMENTS	5,422	5,733	0	16,662	17,237	0
584-000.000-697.212	TRANSFER IN: FROM BSRII FUND	190,000	125,000	232,094	232,094	150,000	184,650
NET OF REVENUES/APPROPRIATIONS - 000.000 -		682,119	710,665	767,944	784,606	696,196	811,700

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 584.000 - GOLF COURSE FUND							
584-584.000-702.001	SALARIES - GREENSKEEPER	79,809	82,157	84,240	84,240	69,644	84,240
584-584.000-702.002	SALARIES - PRO SHOP DIRECTOR	49,451	50,906	52,196	52,196	43,152	52,196
584-584.000-706.000	SALARY - PERMANENT WAGES	31,470	32,395	33,216	33,216	27,461	33,216
584-584.000-706.008	WAGES PROSHOP	24,130	36,664	37,992	37,992	31,409	37,992
584-584.000-707.001	WAGES- TEMPORARY MAINTENANCE	51,303	48,117	50,000	40,000	30,691	55,000
584-584.000-707.002	WAGES- TEMPORARY PRO SHOP	28,567	29,017	31,000	36,000	34,129	40,000
584-584.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	761	0	0	0	0	0
584-584.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
584-584.000-709.000	REG OVERTIME	7,956	5,562	4,000	4,000	3,073	4,000
584-584.000-710.000	ACC COMP ABSENCES-LNGTERM	0	402	0	0	0	0
584-584.000-715.000	F.I.C.A./MEDICARE	15,716	16,712	16,114	16,114	13,942	17,798
584-584.000-719.000	HEALTH INSURANCE	38,475	58,346	60,097	60,097	55,261	59,977
584-584.000-719.001	SICK AND ACCIDENT	1,057	1,146	1,146	1,146	1,050	1,146
584-584.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(3,912)	(4,725)	(4,200)	(4,200)	0	(4,200)
584-584.000-719.015	DENTAL BENEFITS	3,222	3,777	4,155	4,155	3,033	3,635
584-584.000-719.016	VISION BENEFITS	701	885	930	930	760	1,018
584-584.000-719.020	HEALTH CARE DEDUCTION	16,467	16,066	14,805	14,805	15,459	14,805
584-584.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	233	241	270	270	176	234
584-584.000-720.000	LIFE INSURANCE	493	680	680	680	624	680
584-584.000-723.000	DEFERRED COMPENSATION EMPLOYE	1,038	1,005	0	0	844	1,235
584-584.000-724.001	UNEMPLOYMENT EXPENSE	2,818	5,919	4,000	4,000	9,720	5,000
584-584.000-727.001	OFFICE SUPPLIES MAINTENANCE	81	40	100	100	0	100
584-584.000-727.002	OFFICE SUPPLIES PRO SHOP	50	0	200	200	102	200
584-584.000-757.001	OPERATING SUPPLIES MAINTENANC	5,848	6,599	6,500	6,500	6,242	6,500
584-584.000-757.002	OPERATING SUPPLIES PRO SHOP	3,037	2,774	3,500	3,000	2,125	3,500
584-584.000-757.003	OPERATING SUPPLIES-CART RENTA	52,518	48,754	55,257	57,657	56,378	55,257
584-584.000-757.007	COST OF SALES PRO SHOP	16,075	14,232	15,000	15,000	5,284	15,000
584-584.000-757.008	COST OF SALES FOOD & BEV	12,100	13,439	15,000	13,500	2,591	30,000
584-584.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	500
584-584.000-776.004	BLDG MAIN SUPPLIES PRO SHOP	58	32	250	250	126	250
584-584.000-776.005	BLDG MAIN SUPPLIES MAINTENANC	705	547	750	750	678	750
584-584.000-783.001	SEED PLANTING -FERTILIZER	25,065	24,247	26,000	26,000	23,008	26,000
584-584.000-783.002	SEED PLANTING -CHEMICALS	15,108	13,476	16,000	16,000	10,135	16,000
584-584.000-783.003	SEED PLANTING -TOP SOIL	1,578	3,479	4,500	2,000	250	4,500
584-584.000-783.004	TREE MAINTENANCE	2,585	0	1,500	1,500	495	1,500
584-584.000-800.001	ADMINSTRATION FEES	17,758	18,220	18,243	18,243	15,201	19,981
584-584.000-801.000	PROFESSIONAL SERVICES	3,107	2,984	3,500	3,500	3,190	3,500

11/10/2020

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
584-584.000-818.000	CONTRACTUAL SERVICES	159	279	1,200	16,662	16,650	1,200
584-584.000-867.000	GAS & OIL	7,507	6,542	8,000	7,000	4,626	8,000
584-584.000-867.100	GAS & OIL - OTHER EQUIP	13,196	13,666	13,000	13,000	7,555	13,000
584-584.000-876.000	RETIREMENT/MERS	15,329	19,511	20,154	20,154	16,857	25,226
584-584.000-876.100	RETIREMENT HEALTH CARE SAVINGS	675	1,275	2,600	2,600	1,103	2,600
584-584.000-900.000	PUBLISHING	1,013	730	2,000	1,000	930	2,000
584-584.000-900.003	GOLF COURSE ADVERTISING	829	708	2,000	2,000	1,941	2,000
584-584.000-914.000	INSURANCE & BONDS FIRE & LIAB	8,423	8,378	8,796	8,796	7,646	9,727
584-584.000-917.000	WORKERS COMPENSATION INSURANC	4,086	3,867	4,207	4,207	2,822	3,959
584-584.000-920.008	UTILITIES-MAINTENANCE ELECTRIC	13,339	9,825	17,000	12,500	10,645	15,000
584-584.000-920.009	UTILITIES MAINTENANCE HEATING	1,405	2,169	3,000	3,000	798	3,000
584-584.000-920.010	UTILITIES MAINTENANCE PHONE	88	77	700	700	65	700
584-584.000-920.011	UTILITIES MAINTENANCE WATER	1,398	2,984	1,000	2,600	2,624	1,500
584-584.000-920.013	UTILITIES PRO SHOP	1,748	1,635	2,000	2,000	1,724	2,000
584-584.000-930.000	REPAIRS MAINTENANCE-MACHINERY	2,522	3,508	3,500	1,000	904	3,500
584-584.000-931.009	BLDG MAINTENANCE	0	5,325	500	500	425	500
584-584.000-931.010	BLDG MAINTENANCE PRO SHOP	3,051	1,182	2,000	500	175	2,000
584-584.000-933.000	EQUIPMENT MAINTENANCE	26,830	33,773	35,000	51,000	50,661	35,000
584-584.000-939.001	MOTORPOOL - MISC REPAIR	481	257	500	500	0	500
584-584.000-939.003	GOLF CARTS EXPENSE	974	19	1,800	1,800	41	1,800
584-584.000-943.000	MOTORPOOL LEASE/MAINTENANCE	600	1,386	1,386	1,386	1,155	1,614
584-584.000-956.008	MISCELLANEOUS EXP-PRO SHOP	453	1,863	500	1,700	1,640	1,000
584-584.000-957.000	BANK CHARGES	6,056	7,498	6,000	6,000	8,327	6,000
584-584.000-958.001	MEMBERSHIPS & DUES NATL SUPER	380	400	400	400	400	400
584-584.000-958.004	MEMBERSHIPS & DUES PRO SHOP	564	561	600	600	561	600
584-584.000-968.001	DEPRECIATION EXPENSE	78,716	71,371	70,160	70,160	0	69,364
584-584.000-971.000	CAPITAL OUTLAY/OTHER	456	0	0	0	0	5,000
NET OF REVENUES/APPROPRIATIONS - 584.000 - GOLF COURSE FUND		(698,706)	(735,884)	(767,944)	(784,606)	(608,008)	(811,700)
ESTIMATED REVENUES - FUND 584		682,119	710,665	767,944	784,606	696,196	811,700
APPROPRIATIONS - FUND 584		698,706	735,884	767,944	784,606	608,008	811,700
NET OF REVENUES/APPROPRIATIONS - FUND 584		(16,587)	(25,219)	0	0	88,188	0

NARRATIVE

Fund 590 - Compost

Revenues

Line Item	Explanation
590-000-000-607-510 – Lease Revenue	Revenue received for rental of dump truck by the Parks Department.
590-000-000-650-003 – Biodegradable Dropoff-Non Twp.	Revenue for yard waste dropped off by non-residents, contractors, City of Ypsilanti and Canton Township.
590-000-000-650-004 – Biodegradable Dropoff-Ypsi Twp.	Revenue from the Environmental Services fund to pay for yard waste and brush disposal dropped off by our residents and our curbside collection provider Waste Management. A small increase is projected.
590-000-000-650-100 – Billable Sales-Compost	Compost invoiced to our commercial accounts. No change for 2021.
590-000-000-650-102 – Sales-Scrap Metal	Sales of scrap metal dropped off at the Compost Site. A small decrease is projected due to market fluctuations.

Line Item	Explanation
590-000-000-650-200 – Gate Revenue-Compost Sales	Sales of compost at our gate house. A small decrease is anticipated.
590-000-000-650-201 – Gate Revenue-Wood Sales	Sales of our mulches and woodchips. Project a slight decrease in 2021.
590-000-000-650-202 – Gate Revenue-Soil Sales	Sales of our blended soil sales. No change for 2021.
590-000-000-650-203 – Gate Revenue-Drop Off Fees	The line item represents trash and construction debris dropped off at our site. This number has been increased slightly due to a higher volume of activity in 2020.
590-590-000-650-204 – Gate Revenue-Battery Core Sales	Sale of battery cores. No change for 2021.
590-000-000-650-205 – Gate Revenue-Milling Sales	Sales of screened and unscreened asphalt sold at the compost site. No change for 2021.
590-000-000-650-206 – Service Charge - Delivery	Currently suspending this service for 2021 budget year.
590-000-000-664-001 – Interest Earned	Interest earned on funds deposited at various banks.
590-000-000-699-000 – Appropriated Prior Year Balance	Amount needed from Fund Balance for operating expenses.

Expenditures

Line Item	Explanation
590-590-000-705-000 – Salary-Supervision	Salary of the Compost Manager. No increase is budgeted for 2021 since revenues are uncertain at this time. Amount shown reflects decrease due to incorrect % applied in 2020.
590-590-000-706-000 – Salary-Permanent Wages	Salaries of Heavy Equipment Operator and 25% of a Floater II/Clerk III position. The current AFSCME contract expires at the end of 2020, no increase is budgeted for 2021. Increase shown due to employee longevity increase.
590-590-000-707-000 – Salary-Temporary/Seasonal	Wages for Gate Attendants (1+1 relief).
590-590-000-708-010 – Health Insurance Buyout	Health insurance buyout for employees who receive health insurance through another source.
590-590-000-709-000 – Regular Overtime	Overtime costs for our full time operator to process material or to handle late arrivals. No change for 2021.
590-590-000-710-000 – Acc Comp Absences-Lngterm	In an Enterprise Fund (business), we have to account for 2.0 FTE's cost of PTO. This is accounted for in the Balance Sheet liabilities as long term def Comp Absences 590-000-369-017. Figures provided by the Accounting Director.
590-590-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
590-590-000-719-000 – Health Insurance	We received our renewal rates for 2021, they decreased by -0.51% from the current 2020 rates.

Line Item	Explanation
590-590-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
590-590-000-719-003 – Employee Paid Health Contra	Amount employees pay toward health care coverage.
590-590-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021. A decrease is shown due to an employee moving from family coverage to (2) person.
590-590-000-719-016 – Vision Benefits	We received our renewal rates for 2021, they increased by 15% from the current 2020 rates.
590-590-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
590-590-000-719-021 – Admin Fees – Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
590-590-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
590-590-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.

Line Item	Explanation
590-590-000-727-000 – Office Supplies	Used to purchase office supplies for Compost Site. No Change for 2021.
590-590-000-730-000 – Postage	Postage costs. No changes for 2021.
590-590-000-741-000 – Boot Reimbursement & Uniform Purchase	Cost of uniforms, OSHA approved boots, rugs and shop towels for the Compost Site. No change for 2021.
590-590-000-757-000 – Operating Supplies	Cost of cleaning supplies, safety gear & work gloves associated with the day-to-day operation of the Compost Site. No change for 2021.
590-590-000-760-000 – PPE & First Aid Supplies	Covers all PPE, first aid supplies, and other supplies required by OSHA.
590-590-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
590-590-000-804-000 – Contractual/Roll off Disposal	Cost of emptying our trash dumpsters at the site. A 2% increase was added to cover yearly rate increases.
590-590-000-804-004 – Township Disposal Fee	Disposal costs associated with disposal of the trash left over after screening process. No change from the 2020 original budget.
590-590-000-850-000 - Telephone	This line item is for phone services at the Compost Site. Slight decrease budgeted for 2021.
590-590-000-867-200 – Gas & Oil-YCUA	Fuel costs through YCUA associated with running equipment needed to process material at the Compost Site. No change for 2021.

Line Item	Explanation
590-590-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
590-590-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.
590-590-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
590-590-000-920-004 – Utilities-Heat	Heating costs gate house and Compost garage. Recommend slight decrease for 2021.
590-590-000-920-005 – Utilities-Light	Electricity costs for the Compost Site. No change for 2021.
590-590-000-931-000 – Repairs & Maintenance	Cost of any necessary or emergency repairs for the garage or the gate house.
590-590-000-933-000 – Equipment Maintenance	Used to service and make repairs to all equipment at the Compost Site. No change for 2021.
590-590-000-939-031 – Motorpool-Miscellaneous Repair	Repairs to Compost vehicles. Figures provided by the Accounting Director.
590-590-000-941-000 – Equipment Rental/Leasing	Cost to rent equipment needed for site improvements at the Compost Center. A \$500 decrease is recommended for 2021.
590-590-000-943-000 – Motorpool Lease/Maintenance	Figures provided by the Accounting Director.
590-590-000-956-000 - Miscellaneous	Used for random drug screening costs, etc. Recommend decrease to \$250 for 2021.

Line Item	Explanation
590-590-000-960-000 – Education & Training	Training/certification for staff here at the Compost Site. No change for 2021.
590-590-000-968-001 – Depreciation Expense	Cost of equipment depreciation. Figures provided by the Accounting Director.
590-590-000-971-008-Capital Outlay	Site improvements including replacing large overhead door, replacing and adding concrete and adding Material Bin Blocks to front gate house area for products.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 590 - COMPOST FUND							
Dept 000.000							
590-000.000-607.510	AUTO LEASE REVENUE	2,800	2,800	2,800	2,800	0	2,800
590-000.000-650.002	SALES/COMPOST - GATE REVENUE	(285)	0	0	0	0	0
590-000.000-650.003	BIODEGRADABLE DROPOFF-NONTWP	95,327	128,595	148,000	148,000	104,925	132,000
590-000.000-650.004	BIODEGRADABLE DROPOFF-YPSI TW	159,782	197,660	168,500	168,500	102,973	170,000
590-000.000-650.100	BILLABLE SALES - COMPOST	19,203	77,449	23,500	23,500	33,428	23,500
590-000.000-650.102	SALES - SCRAP METAL	8,506	6,176	6,339	6,339	7,393	5,000
590-000.000-650.200	GATE REVENUE - COMPOST SALES	25,864	24,384	37,500	37,500	25,317	35,000
590-000.000-650.201	GATE REVENUE - WOOD SALES	32,655	31,613	48,000	48,000	24,543	45,000
590-000.000-650.202	GATE REVENUE - SOIL SALES	23,176	20,730	23,000	23,000	15,146	23,000
590-000.000-650.203	GATE REVENUE - DROP OFF FEES	87,476	96,976	93,500	93,500	112,842	100,000
590-000.000-650.204	GATE REVENUE-BATTERY CORE SAL	161	150	150	150	132	150
590-000.000-650.205	GATE REVENUE-MILLING SALES	8,073	5,144	10,000	10,000	5,552	10,000
590-000.000-650.206	SERVICE CHRG - DELIVERY	200	0	3,000	3,000	0	0
590-000.000-650.207	SERVICE CHRG - ADMIN FEE	267	0	0	0	0	0
590-000.000-664.001	INTEREST EARNED	11,538	15,927	6,500	6,500	2,574	2,000
590-000.000-673.002	SALES OF FIXED ASSETS-EQUIP.	0	40,000	0	0	0	0
590-000.000-694.004	INSURANCE REIMBURSEMENTS	235	497	0	0	154	0
590-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	373,630	378,068	0	105,724
NET OF REVENUES/APPROPRIATIONS - 000.000 -		474,978	648,101	944,419	948,857	434,979	654,174

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 590.000 - COMPOST SITE							
590-590.000-705.000	SALARY - SUPERVISION	0	82,372	84,872	84,872	69,826	84,460
590-590.000-706.000	SALARY - PERMANENT WAGES	123,097	72,477	76,021	76,021	63,393	76,861
590-590.000-707.000	SALARY - TEMPORARY/SEASONAL	26,618	26,941	27,800	27,800	22,713	27,800
590-590.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	6,798	9,352	0	4,123	4,123	0
590-590.000-708.010	HEALTH INS BUYOUT	3,750	3,750	3,750	3,750	1,875	3,750
590-590.000-709.000	REG OVERTIME	6,595	902	2,000	3,850	2,545	2,000
590-590.000-710.000	ACC COMP ABSENCES-LNGTERM	6,571	5,301	9,000	9,000	0	7,000
590-590.000-715.000	F.I.C.A./MEDICARE	11,031	13,388	14,875	15,190	11,062	14,908
590-590.000-719.000	HEALTH INSURANCE	10,215	25,005	25,756	25,756	23,683	25,705
590-590.000-719.001	SICK AND ACCIDENT	803	843	859	859	788	859
590-590.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,575)	(2,025)	(1,800)	(1,800)	0	(1,800)
590-590.000-719.015	DENTAL BENEFITS	1,940	2,327	2,985	2,985	1,897	2,151
590-590.000-719.016	VISION BENEFITS	449	492	671	671	422	735
590-590.000-719.020	HEALTH CARE DEDUCTION	2,712	6,299	5,915	5,915	2,928	5,915
590-590.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	42	80	90	90	59	78
590-590.000-720.000	LIFE INSURANCE	364	501	510	510	468	510
590-590.000-723.000	DEFERRED COMPENSATION EMPLOYE	348	352	361	361	295	361
590-590.000-727.000	OFFICE SUPPLIES	12	183	200	200	67	200
590-590.000-730.000	POSTAGE	0	0	100	100	0	100
590-590.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	1,155	2,061	1,700	1,700	1,461	1,700
590-590.000-757.000	OPERATING SUPPLIES	2,444	2,339	3,500	3,500	2,236	3,500
590-590.000-760.000	PPE & FIRST AID SUPPLIES	0	0	0	0	0	350
590-590.000-800.001	ADMINISTRATION FEES	6,548	9,251	11,876	11,876	9,678	12,937
590-590.000-804.000	CONTRACTUAL/ROLLOFF DISPOSAL	37,603	42,208	42,500	41,643	42,392	43,800
590-590.000-804.004	TWP DISPOSAL FEE	7,897	0	6,000	34,569	31,752	6,000
590-590.000-850.000	TELEPHONE	151	154	500	500	130	300
590-590.000-867.200	GAS & OIL - YCUA	17,398	18,511	16,500	16,500	7,629	16,500
590-590.000-876.000	RETIREMENT/MERS	20,385	33,592	34,875	34,875	28,751	48,094
590-590.000-913.000	INSURANCE & BONDS FLEET	2,247	2,234	2,346	2,346	2,041	2,594
590-590.000-917.000	WORKERS COMPENSATION INSURANC	3,956	3,821	4,112	4,112	2,863	4,115
590-590.000-920.004	UTILITIES HEAT	4,785	5,195	6,500	6,500	1,860	6,000
590-590.000-920.005	UTILITIES LIGHT	2,350	1,752	2,000	2,000	1,418	2,000
590-590.000-931.000	REPAIRS AND MAINTENANCE	5,865	1,313	4,000	3,200	851	4,000
590-590.000-933.000	EQUIPMENT MAINTENANCE	5,549	21,858	18,000	16,288	6,186	18,000

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
590-590.000-939.031	MOTORPOOL-MISC REPAIR	0	0	2,500	2,500	0	2,500
590-590.000-941.000	EQUIPMENT RENTAL/LEASING	0	3,493	3,500	25,098	14,416	3,000
590-590.000-943.000	MOTORPOOL LEASE/MAINTENANCE	3,567	3,000	3,000	3,000	2,500	3,228
590-590.000-956.000	MISCELLANEOUS	296	249	500	500	65	250
590-590.000-960.000	EDUCATION AND TRAINING	0	0	500	500	0	500
590-590.000-968.001	DEPRECIATION EXPENSE	178,780	177,488	176,045	176,045	0	199,713
590-590.000-971.008	CAPTL OUTLAY -IMPROVEMENT	0	0	0	0	0	23,500
590-590.000-977.000	EQUIPMENT	0	0	350,000	301,352	9,720	0
NET OF REVENUES/APPROPRIATIONS - 590.000 - COMPOST SITE		(500,746)	(577,059)	(944,419)	(948,857)	(372,093)	(654,174)
ESTIMATED REVENUES - FUND 590		474,978	648,101	944,419	948,857	434,979	654,174
APPROPRIATIONS - FUND 590		500,746	577,059	944,419	948,857	372,093	654,174
NET OF REVENUES/APPROPRIATIONS - FUND 590		(25,768)	71,042	0	0	62,886	0

NARRATIVE

Fund 595 - Motorpool

Revenues

Line Item	Explanation
595-000-000-607-502 – Flat Fee-Parks Motorpool/Monthly	Monthly fees charged to parks for miscellaneous fluids, etc. Figures provided by the Accounting Director.
595-000-000-607-515 – Combined Lease/Repair Revenue	Lease revenue from other departments, now includes repair. Figures provided by the Accounting Director.
595-000-000-607-520 – Fuel and Fluids Revenue	Fuelcloud; fuel surcharge received from other departments. With Covid-19 the numbers are down for 2020. Recommend no change for 2021.
595-000-000-664-001 – Interest Earned	Interest earned on funds deposited at various banks.
595-000-000-699-000 – Appropriated Prior Year Balance	Amount need from fund balance.

Expenditures

Line Item	Explanation
595-595-000-706-000 – Salary-Permanent Wages	25% of salary for Floater II/Clerk III position. No increase is budgeted for 2021 since revenues are uncertain at this time and contract negotiations will begin later this year.
595-595-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
595-595-000-719-000 – Health Insurance	We received our renewal rates for 2021, and they decreased by -0.51% from the current 2020 rates.
595-595-000-719-001 – Sick & Accident	Our rates for disability insurance are \$381.96/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
595-595-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
595-595-000-719-015 – Dental Benefits	There will be no increase in dental rates in 2021. Two year reduction guaranteed until 12/31/2021.

Line Item	Explanation
595-595-000-719-016 – Vision Benefits	We are estimating a 10% increase in vision insurance rates for budgeting purposes. We will receive our actual renewal rates later this year and if needed, will make adjustments at that time.
595-595-000-719-020 – Health Care Deduction	Cost to fund Clarity Benefits card associated with health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
595-595-000-719-021 – Admin Fees-Health Deductible	Cost to manage card used to pay health care deductibles, administered by Clarity Benefits.
595-595-000-720-000 – Life Insurance	Our rates for life insurance are \$226.80/year for each employee and are good through September 2021. No increase is budgeted at this time. Figures provided by Human Resources.
595-595-000-776-500 – Auto Parts	Used to purchase small items for automobiles. No change recommended for 2021.
595-595-000-776-550 – Shop Supplies	Cost of rags and other small items, shop tools. No change for 2021.
595-595-000-818-000 – Contractual Services	Cost of GPS Vehicle System. More vehicles are being added No change recommended.

Line Item	Explanation
595-595-000-818-032 – Contractual Svc-Fuel Tank Repair	Used for Tank Repair and monitoring fuel tanks per State regulations. Tank monitoring system is in need of replacement. Recommend increasing to \$15,000.
595-595-000-818-033 – Contractual Svc-Auto/Equip Maint	Contractual service for Equipment Maintenance and work on fleet vehicles (Long’s, YCUA, Dealers). Due to each department having their own “misc vehicle repair” line item; recommend reducing to \$10,000.
595-595-000-867-000 – Gas & Oil	Cost of fuel. Year to date expenditures are low due to no staff using fuel; recommend maintaining \$35,000 for 2021.
595-595-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
595-595-000-876-100 – Retirement Health Care Savings	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.
595-595.000-939.031 – Motorpool – Misc. Repair	Figures provided by the Accounting Director. Repairs for fleet shared vehicle #77
595-595-000-968-001 – Depreciation Expense	Cost of auto depreciation, figures provided by the Accounting Director.
595-595-000-985-000 – Capital Outlay/Vehicles	Proposed purchase to replace (3) fleet vehicles.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020

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GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 595 - MOTORPOOL / REPAIRS							
Dept 000.000							
595-000.000-607.502	Flat Fee-Parks MotorpoolMnthl	1,200	1,200	1,200	1,200	0	1,200
595-000.000-607.515	COMBINED LEASE/REPAIR REVENUE	207,719	227,297	227,297	227,297	170,006	201,686
595-000.000-607.520	FUEL AND FLUIDS REVENUE	44,684	35,822	36,000	36,000	17,390	36,000
595-000.000-664.001	INTEREST EARNED	2,258	3,849	2,000	2,000	773	200
595-000.000-673.002	SALES OF FIXED ASSETS-EQUIP.	19,861	635	0	0	0	0
595-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	22,188	0	38,698
NET OF REVENUES/APPROPRIATIONS - 000.000 -		275,722	268,803	266,497	288,685	188,169	277,784

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Dept 595.000 - MOTORPOOL							
595-595.000-706.000	SALARY - PERMANENT WAGES	11,041	11,388	11,688	11,688	9,752	11,809
595-595.000-715.000	F.I.C.A./MEDICARE	819	846	894	894	734	903
595-595.000-719.000	HEALTH INSURANCE	1,702	2,084	2,146	2,146	1,974	2,143
595-595.000-719.001	SICK AND ACCIDENT	115	96	95	95	88	95
595-595.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(331)	(169)	(150)	(150)	0	(150)
595-595.000-719.015	DENTAL BENEFITS	93	93	102	102	75	89
595-595.000-719.016	VISION BENEFITS	22	25	26	26	21	28
595-595.000-719.020	HEALTH CARE DEDUCTION	398	498	744	744	145	744
595-595.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	29	20	23	23	15	78
595-595.000-720.000	LIFE INSURANCE	52	57	57	57	52	57
595-595.000-776.500	AUTO PARTS	1,714	179	3,000	3,000	0	3,000
595-595.000-776.550	SHOP SUPPLIES	1,997	1,188	2,000	2,000	814	2,000
595-595.000-818.000	CONTRACTUAL SERVICES	9,091	8,768	12,000	12,000	6,181	12,000
595-595.000-818.032	CONTRACT'L SRV-FUEL TANK REPA	6,314	295	7,500	9,000	7,888	15,000
595-595.000-818.033	CONTRACT'L SRV-AUTO/EQUIP MAI	24,750	25,756	20,000	18,500	10,913	10,000
595-595.000-867.000	GAS & OIL	38,520	34,109	35,000	35,000	20,439	35,000
595-595.000-876.000	RETIREMENT/MERS	2,559	586	603	603	514	504
595-595.000-876.100	RETIREMENT HEALTH CARE SAVINGS	0	0	325	325	0	325
595-595.000-939.031	MOTORPOOL-MISC REPAIR	2,994	3,935	2,500	2,500	180	2,500
595-595.000-968.001	DEPRECIATION EXPENSE	172,880	137,994	125,000	125,000	0	111,659
595-595.000-971.008	CAPT'L OUTLAY -IMPROVEMENT	196	0	0	0	0	0
595-595.000-985.000	CAPITAL OUTLAY/VEHICLES	89	15	25,000	47,188	39,975	70,000
NET OF REVENUES/APPROPRIATIONS - 595.000 - MOTORPOOL		(275,044)	(227,763)	(248,553)	(270,741)	(99,760)	(277,784)
ESTIMATED REVENUES - FUND 595		275,722	268,803	266,497	288,685	188,169	277,784
APPROPRIATIONS - FUND 595		275,044	227,763	248,553	270,741	99,760	277,784
NET OF REVENUES/APPROPRIATIONS - FUND 595		678	41,040	17,944	17,944	88,409	0

NARRATIVE

Fund 893 – Nuisance Abatement Revenues

Line Item	Explanation
893-000-000-626-631 – Charge Services-Blight	Fees collected from property owners for blight clean-up services performed by the Ordinance Dept. Budget increased 33% based on 2020 actual expenses and higher priority assigned to neighborhood trash enforcement.
893-000-000-626-632 – Charge Services-Board Ups	Fees collected from property owners for board-up services to secure open vacant buildings. Decrease budgeted based on 2020 actual expenses and fewer open vacant structures.
893-000-000-626-636 – Charge Services-Weeds	Fees collected from property owners for statutory vegetation enforcement and noxious weed abatement. Budget neutral.
893-893-000-664-001 – Interest Earned	Interest earned on accounts.
893-000-000-672-002 – Board-up Revenue-Vac Res	Collection of delinquent invoices for boarding up vacant buildings added to property tax bills as a special assessment. Minimal revenue projected.
893-000-000-672-003 – Noxious Weed Rev-Tax Reimb	Collection of delinquent invoices for vegetation and noxious weed abatement added to property tax bills as a special assessment. Revenue is estimated based on available 2020 data and is reduced 33% due to fewer vacant properties being mowed.
893-000-000-699-000 - Appropriated Prior Year Balance	Use of fund balance savings to support current year operating expenses.

Expenditures

Line Item	Explanation
893-893-000-704-000 – Appointed Officials	Statutory payment to the appointed noxious weed commissioner for the purpose of interpreting and administering code.
893-893-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
893-893-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
893-893-000-806-001 – Blight Enforcement Costs	Expenses for curbside clean-up of eviction and solid waste debris, and court ordered clean-ups of blighted properties by the Ordinance Dept. Budget increased slightly over amended 2020 budget due to a significant increase in curbside trash enforcement expenses during the Coronavirus pandemic expected to continue in 2021.
893-893-000-806-002 – Board Up Enforcement Costs	Expenses to board up and secure open, vacant buildings. 66% reduction due to fewer unsecured vacant buildings.
893-893-000-806-003 – Noxious Weed Enforcement Costs	Expenses to mow grass and abate noxious weeds when property owners fail to do so as required by code. No change.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2020



GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ACTIVITY	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 ACTIVITY THRU 10/31/20	2021 REQUESTED BUDGET
Fund 893 - NUISANCE ABATEMENT FUND							
Dept 000.000							
893-000.000-626.631	CHARGE SERVICES - BLIGHT	5,915	11,726	7,500	7,500	10,677	10,000
893-000.000-626.632	CHARGE SERVICES - BOARD UPS	939	221	1,500	1,500	518	1,000
893-000.000-626.636	CHRG SERVICES WEEDS	13,118	15,226	3,000	3,000	7,307	3,000
893-000.000-664.001	INTEREST EARNED	1,190	1,607	1,500	1,500	284	500
893-000.000-672.002	BOARD-UP REVENUE-VAC RES	1,244	496	0	0	1,100	300
893-000.000-672.003	NOXIOUS WEED REVENUE-TAX REIM	19,596	15,544	15,000	15,000	19,330	10,000
893-000.000-694.001	OTHER INCOME-MISCELLANEOUS	106	0	0	0	0	0
893-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	20,000	0	22,227
NET OF REVENUES/APPROPRIATIONS - 000.000 -		42,108	44,820	28,500	48,500	39,216	47,027
Dept 893.000 - NUISANCE ABATEMENT DEPARTMENT							
893-893.000-704.000	APPOINTED OFFICIALS	500	500	1,000	1,000	1,000	1,000
893-893.000-715.000	F.I.C.A./MEDICARE	37	37	51	51	75	14
893-893.000-723.000	DEFERRED COMPENSATION EMPLOYE	0	0	46	46	0	13
893-893.000-806.001	BLIGHT ENFORCEMENT COSTS	8,171	8,596	9,000	21,500	22,769	30,000
893-893.000-806.002	BOARD-UP ENFORCEMENT COSTS	3,397	2,951	3,000	3,000	2,026	1,000
893-893.000-806.003	NOXIOUS WEED ENFORCEMENT COST	17,849	23,941	15,000	22,500	23,599	15,000
893-893.000-876.000	RETIREMENT/MERS	82	108	0	0	188	0
NET OF REVENUES/APPROPRIATIONS - 893.000 - NUISANCE ABATEMENT		(30,036)	(36,133)	(28,097)	(48,097)	(49,657)	(47,027)
ESTIMATED REVENUES - FUND 893		42,108	44,820	28,500	48,500	39,216	47,027
APPROPRIATIONS - FUND 893		30,036	36,133	28,097	48,097	49,657	47,027
NET OF REVENUES/APPROPRIATIONS - FUND 893		12,072	8,687	403	403	(10,441)	0