
Park**Commission**

Tajalli Hodge, Chair
Dave Streeter, Vice Chair
Brad Hine, Treasurer
Jeff Neel, Secretary



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Commissioners:
Edward Burnett
Darrell Kirby
Star Smith

Park Commission

YPSILANTI TOWNSHIP PARK COMMISSION

REGULAR MEETING

Date: Monday, May 6, 2024

Time: 6:30 P.M.

LOCATION

1st board room
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Chairperson
Tajalli Hodge
Vice Chairperson
David Streeter
Treasurer
Brad Hine
Secretary
Jeff Neel



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REGULAR MEETING AGENDA

MONDAY, MAY 6, 2024

6:30 P.M.

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Approval of Minutes from the April 1, 2024 Regular Meeting**
- VI. Citizens Participation**
- VII. Reports**
 - A. Staff Reports**
 - B. Commissioner Reports**
- VIII. Unfinished Business**
- IX. New Business**
- X. Announcements**
- XI. Recommendations to the Township Board**
- XII. Adjournment**

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
APPROVED MINUTES OF THE FEBRUARY 5, 2024 REGULAR MEETING**

*Park Commission Agendas and Minutes are available on the township website at
<https://ytown.org/park-commission>*

I. Call to Order

Commission Hodge called the meeting to order at 6:31 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Tajalli Hodge, Darrell Kirby, Brad Hine, David Streeter

Commissioners Not Present: Starr Smith, Ed Burnett

Staff Present: John Hines, Robin Castle-Hine

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda:

Motion to approve agenda made by Kirby

Seconded by Hine

Motion Carried Unanimously

V. Approval of Minutes –Approval of Minutes for January 2024.

Motion to approve agenda made by Hine

Seconded by Kirby

Motion Carried Unanimously

VI. Approval of Minutes –Approval of Minutes for November and December of 2023. Not included in packet so postponed till February meeting.

Motion to approve agenda made by Streeter

Seconded by Hine

Motion Carried Unanimously

VII. Citizens Participation

None.

VIII. Reports NA

A. Staff Reports

B. Robin Castle – Hine, Community Events Manager.

Posting summer job opening starting Feb.15, hiring in March.

Planned Events: 2 car show (one at Ford Lake Park on 6/22, another on 8/24); Trunk or Treat in October, Corn Hole Tournament - TBD. Jazz Fest - TBD

John Hines, Municipal Services Director.

1. Reiterated request for seasonal help.

2. Will repost job for Recreation Services Manager. Closes Feb. 24 and hope to have finalists soon after.

3. Will post position for Assistant Municipal Services Director to help with workload and report to Director Hines.
4. Planning comprehensive maintenance review of parks and equipment before opening of parks for summer.
5. Master Plan submitted to Board of Trustees and approved.

B. Commissioner Reports

None.

IX. Unfinished Business

None.

X. New Business

John Hines, Municipal Services Director.

Current Projects Status and Updates. See attached spreadsheet for more details.

ARPA Funded Projects

- 1) West Willow Park Improvements – roof and shelter repairs
- 2) Burns Park Park Improvements - \$\$ targeted for walkways
- 3) Community Center Bathrooms – Decima to do construction work
- 4) Ford Heritage Play Surface – pricing for fixes and wood chips
- 5) Two Buses 50 & Beyond – approved by Board of Trustees
- 6) Bathroom Facilities Ford Heritage – very expensive, may need additional funds
- 7) Bathroom Facilities Green Oaks – out for bids and those due soon
- 8) LED Lights Ball Fields CCP – adding lighting to 2 more fields
- 9) Ford Lake Park Shelter Improvements – awarded but price is higher than expected
- 10) Lakeside Park Shelter Improvements – can bathrooms be saved or must they be replaced?
- 11) Civic Center Pond Lining -bids under review
- 12) Civic Center Parking Lot – RFP to be reviewed by BoT

MDNR Projects

- 1) Clubview Tennis Courts – should be approved by BoT. Spring/Summer construction
- 2) Community Center Park Tennis Courts – project over bid amount, needs additional funding

Insurance Projects

- 1) Community Center Repair – will recommend to BoT that Decima be contracted for repairs
- 2) Civic Center Carport – under review

Other Grants and Projects

- 1) EECBG – proposal for RFP to BoT to replace HVAC at Community Center
- 2) County CDBG – Applridge – meeting with Spicer to determine scope
- 3) Ridge Road – OHM contracted to work on AAATA bus stop
- 4) Applridge Well – installed and paid. Awaiting county permit

XI. Announcements

None.

XII. Recommendations

None.

XIII. Adjournment

Motion to adjourn: Neel

Seconded: Hine

Meeting Adjourned at 7:09 p.m.

Minutes taken and prepared by Jeff Neel, Secretary

**ACHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
PROPOSED MINUTES OF THE APRIL 1, 2024 REGULAR MEETING**

*Park Commission Agendas and Minutes are available on the township website at
<https://ytown.org/park-commission>*

I. Call to Order

Commission Streeter called the meeting to order at 6:31 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Brad Hine, David Streeter, Ed Burnett

Commissioners Not Present: Starr Smith, Darrell Kirby, Tajalli Hodge

Staff Present: John Hines

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda:

Motion to approve agenda made by Neel

Seconded by Kirby

Motion Carried Unanimously

V. Approval of Minutes –Approval of Minutes for February 2024.

Motion to approve agenda made by Hine

Seconded by Burnett

Motion Carried Unanimously

VI. Citizens Participation

None.

VII. Reports NA

A. Staff Reports

John Hines, Municipal Services Director.

1. Job reposted for Recreation Services Manager. Still working through applicants and hope to have update next month.
2. Position for Assistant Municipal Services Director to help with workload and report to Director Hines has been filled by Jeffrey Yar.
3. Community Center update: Stantek, engineering firm, and Decima, contractor, approved by Board of Trustees. Decima started work 3 weeks ago. Working fast to get project completed by early summer.
4. AR Brower approved for AARPA renovation project. Ford Lale Park: goal is to finish before Memorial Day. West Willow Park, Community Center Park, and Clubview Park renovations – pickleball/tennis resurfacing, walking paths, general site cleanup – targeted for start by mid-May start and completion by mid-July.
5. Communication plan for updating the community on parks progress will be done primarily through the Township websites, but for smaller neighborhood parks, mailers will be sent.

6. At the Board of Trustees meeting on Tuesday, 4/2,24, John will bring in for discussion the engineering proposal to purchase per-fabricated bathrooms for Ford Heritage and Lakeside Park. \$117,000/unit (2 stalls/per sex). Will run water and sewer lines from nearby neighborhoods.
7. Gearing up to hire staff for summer.
8. Ypsi Township is partnering with cybersecurity firm SensCy to offer a mix of in-person and virtual training. Details and courses posted Township website.

B. Commissioner Reports

None.

VIII. Unfinished Business

None.

IX. New Business

John Hines, Municipal Services Director. Ford Hertiage Park Issue. Complaints about visitor eating lunch in baseball field parking lot. Possible solution is to erect chain barrier/gate and close off that parking area except during baseball season. Still investigating details of issue.

Spencer Widon, US Geological Survey: Phragmites Research Update. USGS has been running experiments for 2 years at North Hydro Park, applying organic (vs chemical) treatments. In the second year of the experiment, they set up 40 additional plots and varied techniques and timing of application of the herbicide. Promising results – much less growth of the invasive species in treated areas. Rhizomes are large difficult to eradicate but treatments reduce carbohydrate storage by 50%. Hope a third year will help further advance experimental results. Asking for approval for a third year.

Questions:

Streeter – has formulation changed? Widin – added more surfactant to help spread the herbicide but active ingredients are the same.

Motion to approve the continued USGS phragmites research at North Hydo made by Streeter.
Seconded by Hines.

Motion Carried Unanimously Unanimous.

X. Announcements

None.

XI. Recommendations

None.

XII. Adjournment

Motion to adjourn: Neel

Seconded: Hine

Meeting Adjourned at 7:08 p.m.

Minutes taken and prepared by Jeff Neel, Secretary