

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
APPROVED MINUTES OF THE FEBRUARY 5, 2024 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Hodge called the meeting to order at 6:31 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Tajalli Hodge, Darrell Kirby, Brad Hine, David Streeter

Commissioners Not Present: Starr Smith, Ed Burnett

Staff Present: John Hines, Robin Castle-Hine

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda:

Motion to approve agenda made by Kirby

Seconded by Hine

Motion Carried Unanimously

V. Approval of Minutes –Approval of Minutes for January 2024.

Motion to approve agenda made by Hine

Seconded by Kirby

Motion Carried Unanimously

VI. Approval of Minutes –Approval of Minutes for November and December of 2023. Not included in packet so postponed till February meeting.

Motion to approve agenda made by Streeter

Seconded by Hine

Motion Carried Unanimously

VII. Citizens Participation

None.

VIII. Reports NA

A. Staff Reports

B. Robin Castle – Hine, Community Events Manager.

Posting summer job opening starting Feb.15, hiring in March.

Planned Events: 2 car show (one at Ford Lake Park on 6/22, another on 8/24); Trunk or Treat in October, Corn Hole Tournament - TBD. Jazz Fest - TBD

John Hines, Municipal Services Director.

1. Reiterated request for seasonal help.
2. Will repost job for Recreation Services Manager. Closes Feb. 24 and hope to have finalists soon after.
3. Will post position for Assistant Municipal Services Director to help with workload and report to Director Hines.

4. Planning comprehensive maintenance review of parks and equipment before opening of parks for summer.
5. Master Plan submitted to Board of Trustees and approved.

B. Commissioner Reports

None.

IX. Unfinished Business

None.

X. New Business

John Hines, Municipal Services Director.

Current Projects Status and Updates. See attached spreadsheet for more details.

ARPA Funded Projects

- 1) West Willow Park Improvements – roof and shelter repairs
- 2) Burns Park Park Improvements - \$\$ targeted for walkways
- 3) Community Center Bathrooms – Decima to do construction work
- 4) Ford Heritage Play Surface – pricing for fixes and wood chips
- 5) Two Buses 50 & Beyond – approved by Board of Trustees
- 6) Bathroom Facilities Ford Heritage – very expensive, may need additional funds
- 7) Bathroom Facilities Green Oaks – out for bids and those due soon
- 8) LED Lights Ball Fields CCP – adding lighting to 2 more fields
- 9) Ford Lake Park Shelter Improvements – awarded but price is higher than expected
- 10) Lakeside Park Shelter Improvements – can bathrooms be saved or must they be replaced?
- 11) Civic Center Pond Lining -bids under review
- 12) Civic Center Parking Lot – RFP to be reviewed by BoT

MDNR Projects

- 1) Clubview Tennis Courts – should be approved by BoT. Spring/Summer construction
- 2) Community Center Park Tennis Courts – project over bid amount, needs additional funding

Insurance Projects

- 1) Community Center Repair – will recommend to BoT that Decima be contracted for repairs
- 2) Civic Center Carport – under review

Other Grants and Projects

- 1) EECBG – proposal for RFP to BoT to replace HVAC at Community Center
- 2) County CDBG – Appleridge – meeting with Spicer to determine scope
- 3) Ridge Road – OHM contracted to work on AAATA bus stop
- 4) Appleridge Well – installed and paid. Awaiting county permit

XI. Announcements

None.

XII. Recommendations

None.

XIII. Adjournment

Motion to adjourn: Neel
Seconded: Hine

Meeting Adjourned at 7:09 p.m.

Minutes taken and prepared by Jeff Neel, Secretary