

**CHARTER TOWNSHIP OF YPSILANTI  
PARK COMMISSION  
APPROVED MINUTES OF THE JANUARY 8, 2024 REGULAR MEETING**

*Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>*

**I. Call to Order**

Commission Hodge called the meeting to order at 6:31 p.m. at the Ypsilanti Township Civic Center.

**II. Roll Call**

**Commissioners Present:** Jeff Neel, Tajalli Hodge, Darrell Kirby, Ed Burnett, David Streeter

**Commissioners Not Present:** Starr Smith, Brad Hine

**Staff Present:** John Hines

**III. Determination of Quorum**

Quorum present.

**IV. Approval of Agenda:**

Motion to approve agenda made by Kirby

Seconded by Streeter

Motion Carried Unanimously

**V. Approval of Minutes** –Approval of Minutes for November and December of 2023. Not included in packet so postponed till February meeting.

**VI. Citizens Participation**

None.

**VII. Reports NA**

**A. Staff Reports**

John Hines, Municipal Services Director.

1. Will repost job for Recreation Services Manager. Two finalists declined to move forward.
2. Will post position for Assistant Municipal Services Director to help with workload and report to Director Hines.
3. Community Center bid will be revised and hope to submit to Board of Trustees for review/discussion on January 26 and approved no later than February 6.
4. Green Oaks bathroom project needs to be re-bid. No vendor met bid parameters.
5. Received bids for Ford Lake Park and West Willow shelters (7 bids) and Community Center and Clubview tennis court (5 bids). Meeting with MDNR week of January 8<sup>th</sup> to discuss bids which are coming in 40% higher than projected/allotted for in grants.
6. New Community Events Manager, Robin Castle Hine, started as of January (Rosie Show, Jazz Fest, etc.) Opportunity to work with more local vendors.

**B. Commissioner Reports**

None.

**VIII. Unfinished Business**

None.

## **IX. New Business**

### **Nominations of Officers**

- Chair: Darrell Kirby nominated Tajalli Hodge, who accepted. Unanimously approved.
- Vice Chair: Tajalli Hodge nominated David Streeter, who accepted. Unanimously approved.
- Secretary: Ed Burnett nominated Jeff Neel, who accepted. Unanimously approved.
- Treasurer: David Streeter nominated Darrell Kirby, who accepted. Unanimously approved.

### **Meeting Dates for 2024**

Motion to accept dates below for Parks Board meeting made Darrell Kirby

Seconded by David Streeter.

Motion Carried Unanimously

- January 8
- February 5
- March 4
- April 1
- May 6
- June 3
- July 1
- August 5
- September 9 (Labor Day observed September 2)
- October 7
- November 4
- December 2

### **Park and Recreation Master Plan: John Hines**

Major change to the submitted plan is to list all grants and proposed/existing projects that are in place at each park.

Recommendation that the suggested changes be incorporated into the revised Master Plan and then submitted to the Board of Trustees.

David Streeter made motion to submit the revised Master Plan.

Ed Burnett seconded

Motion Carried Unanimously

## **X. Announcements**

None.

## **XI. Recommendations**

Commissioner Hodge asked that Director Hines provide at the next Board meeting a presentation of the current budget, existing and proposed grants, and update on project status. John Hines agreed.

## **XII. Adjournment**

Motion to adjourn: Jeff Neel

Seconded: David Streeter

Meeting Adjourned at 6:50 p.m.