

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
PROPOSED MINUTES OF THE NOVEMBER 6, 2023 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Hodge called the meeting to order at 6:34 p.m. at the Ypsilanti Township Civic Center.

II. Roll Call

Commissioners Present: Jeff Neel, Darrell Kirby, Ed Burnett, Brad Hine, Tajalli Hodge, Starr Smith

Commissioners Not Present: David Streeter

Staff Present: John Hines

III. Determination of Quorum

Quorum present.

IV. Approval of Agenda

Motion to approve agenda made by Neel

Seconded by Smith

Motion Carried Unanimously

V. Approval of Minutes –Approval of October 2, 2023 Regular Meeting

Correction to Oct minutes: Hodge presiding changed to Streeter.

Motion to approve minutes made by Kirby

Seconded by Smith

Motion Carried Unanimously

VI. Citizens Participation

None.

VII. Reports

A. Staff Reports

John Hines, Municipal Services Director.

1. Recreation Services Manager posted (John's former position) and have 6 applications. Hope to interview finalists and choose candidate soon.
2. Community Center: Stantek received only one bid but the bid was too high and so was rejected by Board of Trustees. Perhaps the scope was too complex so will revisit requirements in advance for posting new bids. (Three areas of priority: Dance studio, Seniors room, and Head Golf Office. Sanitary line repair: have decided to dig new line - projected 1 year completion to include 6 bathrooms and new lines installed.)
3. Lakeview Park: shelter will be replaced. Support beams are corroded and so just replacing roof will not help. Area is fenced off.
4. Ford Heritage Park: plans to refurbish playscape surface and add bathrooms. Cost of bringing water into the park is higher than expected.
5. Shelter roofs will be replaced at West Willow Park and Ford Lake Park (4 shelters). Went to Board for bid approval. Hope to post bids by November 28 and have bids decided by December. Will also schedule community engagement meetings to determine priorities at these parks.

6. Burns Park citizens engagement scheduled for Nov. 27 at Township offices. Spicer to give presentation, solicit feedback.
7. Green Oaks Golf Course: bid out for bathrooms renovations and golf maintenance garage. PPM currently working to replace dead trees and limbs. Plan to put money into account for annual preventative maintenance.

B. Commissioner Reports

None.

VIII. Unfinished Business

None.

IX. New Business

Master Plan: final draft presented to Park Board. Board members are pleased by layout and analysis and recommend approval to the Board of Trustees.

X. Announcements

None.

XI. Recommendations

Motion to submit the new Five-Year Master Plan for approval to the Board of Trustees for the December meeting made by Kirby
Seconded by Burnett
Motion Carried Unanimously

XII. Adjournment

Motion to adjourn: Hine
Seconded: Smith
Meeting Adjourned at 6:48 p.m.

Minutes taken and prepared by Jeff Neel, Secretary