

**Park  
Commission**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: 734-544-3800  
Fax: 734-544-3888  
www.ytown.org



David Streeter, Chair  
Tajalli Hodge, Vice Chair  
Brad O'Conner, Treasurer  
Jeff Neel, Secretary

Commissioners:  
Brad Hine  
Darrell Kirby  
Star Smith

*Charter Township of Ypsilanti*

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**YPSILANTI TOWNSHIP PARK  
COMMISSION**

**REGULAR MEETING**

Date: Monday, June 7, 2021

Time: 6:30 P.M.

**LOCATION**

Online via Zoom Webinar  
Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, Michigan 48197

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**Charter Township of Ypsilanti  
Public Meeting Notice  
Park Commission Regular Meeting  
June 7, 2021 at 6:30pm**

**PLEASE TAKE NOTICE** that the Charter Township of Ypsilanti Park Commission will hold a Regular Meeting scheduled for June 7, 2021 at 6:30pm. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 under the Governor of Michigan's Executive Orders 2020-15 and 2020- 21.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

If you need any assistance due to a disability please contact Mike Hoffmeister at least 48 hours in advance of the meeting at [mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org) or 734-544-3515.

**Meeting Information:**

You are invited to a Zoom webinar.  
When: June 7, 2021 06:30 PM Eastern Time (US and Canada)  
Topic: Charter Township of Ypsilanti Park Commission

Please click the link below to join the webinar:  
<https://ytown.zoom.us/j/93936756086>

Webinar ID: 939 3675 6086

Or iPhone one-tap :  
US: +13126266799, 93936756086# or +19292056099, 93936756086#

Or Telephone:  
Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

International numbers available: <https://ytown.zoom.us/j/aJXjr2xBX>

### **Zoom Instructions for Participants**

#### **To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

#### **Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

#### **To join the videoconference:**

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

**AGENDA OF THE JUNE 7, 2021 REGULAR MEETING**

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Approval of Minutes**
- VI. Citizens Participation**  
Mitch Bray – Bicycle pump track
- VII. Reports**
  - A. Staff Reports**
  - B. Commissioner Reports**
- VIII. Unfinished Business**
  - A. Dog park update
- IX. New Business**
- X. Announcements**
- XI. Recommendations to the Township Board**
- XII. Adjournment**

**CHARTER TOWNSHIP OF YPSILANTI  
PARK COMMISSION  
PROPOSED MINUTES OF THE MAY 3, 2021 REGULAR MEETING**

*Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>*

**I. Call to Order**

Commission Chair Streeter called the meeting to order at 6:32 p.m. via virtual public Zoom meeting.

**II. Roll Call**

**Commissioners Present:** Brad Hine, Tajalli Hodge, Jeff Neel, Brad O’Conner, David Streeter

**Commissioners Not Present:** Darrell Kirby, Starr Smith

**Staff Present:** Mike Hoffmeister, Angela Verges, and Robin Castle-Hine

**III. Determination of Quorum**

Quorum present

**IV. Approval of Agenda**

Motion to approve the agenda made by Brad Hine

Seconded by Tajalli Hodge

Motion Carried Unanimously

**V. Approval of Minutes – April 5, 2021 Regular Meeting**

Motion to approve minutes made by Jeff Neel

Seconded by Brad O’Conner

Motion Carried Unanimously

**VI. Citizens Participation**

None.

**VII. Reports**

**A. Staff Reports**

Mike Hoffmeister: 1) No bids for Loonfeather project. Will check with some vendors to determine why. Might cost additional \$4,000 for revised RFP. 2) Community Center Painting of floors doesn’t match walls; will approach township administration for additional fund. 3) working with Tajalli Hodge on Sugar Bush project. Received additional grants (details in Commissioner reports section.) 4) AppleRidge Park project: Willow Run Acres nonprofit interested in use for community gardens, township residents could lease plots to grown own produce. 5) State’s largest Ironwood tree in Hewen’s Park – might be largest in USA. Invested in sign.

Angela Verges: halfway through spring tennis lessons at Ford Lake Park. Very successful and popular; new session planned for summer. Park shelter rental applications coming in. Our bid for the \$2500 Archery grant was not successful; won by Romulus. Looking for soccer officials for adult soccer (no need to be certified but it is preferred.)

Robin Castle-Hine: not enough workers to fully staff all the parks. Need more applicants, ideas for posting on social media. Minimum age 16. Five Concerts in the Park this summer, food for children is free but approaching food truck vendors to attend for parents. If food trucks are successful will look to expand to more events in fall. Rosie the Riveter festival (July 24, 10 am – 4 pm) has 40+ vendors so far; will limit to 70 instead of 100 because of Covid restrictions. Commissioner Hodge

discussed including trucks that have flexible/free pricing options based on customers' ability to pay. Fed Up food truck mentioned as very progressive model.

## **B. Commissioner Reports**

Commissioner Hine: parking overflow at skate park – needs a garbage can. Commissioner Hodge discussed Sugarbrook Park/Native Gardens project: secured Washtenaw County Water Resources grant for \$1000 and she is also pursuing AA Board of realtors for a possible grant for \$2500. Hoping for fall install of the garden plots.

## **VIII. Unfinished Business**

**Dog Park:** received raw data from survey and shared with commissioners via email. Might include another park or two into mix. Chris Nordstrom still working on revised report.

## **IX. New Business**

Playground Mask Signage: resident with child with health condition contacted township about concerns about lack of signage. Administration open to posting suggestions about masking up but enforcement is problematic. Commissioner Hodge has left over signs that she's willing to donate. Mike Hoffmeister – historical background: posted signs at beginning of pandemic but they were removed or destroyed.

Motion to install signage encouraging user to paly safe and mask up by David Streeter

Seconded by Brad Hine

Motion Carried Unanimously

Code of Ethics: Township Board of Trustees discussing an ethics policy, suggested it apply to Park Commission as well. Commissioner Hodge had questions about gifts and purchases in Article 2.3 a through e. David Streeter indicates it is just in draft form currently; will make administration aware of our concerns. Will also pass along most current version.

## **X. Public Hearing**

None

## **XI. Announcements**

None

## **XII. Recommendations to the Township Board**

None

## **XIII. Adjournment**

Motion to adjourn made by Tajalli Hodge

Seconded by Jeff Neel

Motion Carried Unanimously

Meeting Adjourned at 7:15p.m.

Minutes taken and prepared by Jeff Neel, Secretary