

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

DEBBIE SWANSON

Treasurer

STAN ELDRIDGE

Trustees

KAREN LOVEJOY ROE

JOHN P. NEWMAN II

GLORIA PETERSON

LARESHA THORNTON

JUNE 16, 2026

Regular Meeting – 6:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS



WASHTENAW COUNTY OFFICE OF THE SHERIFF



EST. 1823

ALYSHIA M. DYER, SHERIFF

EXECUTIVE SUMMARY

Distribution Date: 6/12/26

May 2026

WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents, they can sign up for “Up-to-the-minute updates” from the Washtenaw County Sheriff’s Office by email or cell phone at www.washtenaw.org/alerts

HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

NEW FACES

The Sheriff’s Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: “Together, we are committed to creating a safer, more just, and compassionate Washtenaw County for all”.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

PUBLIC DASHBOARD

Check out our Data & Information Dashboard!
<https://www.washtenaw.org/3915/Sheriff-Data-Information-Dashboard>

COMMONLY USED ABBREVIATIONS

AWIM: Assault with Intent to Murder

CCW: Carrying Concealed Weapon

CSC: Criminal Sexual Conduct

DV: Domestic Violence

OID: Operating Under the Influence of Drugs

OWI: Operating While Intoxicated

R&O: Resisting & Obstructing

UDAA: Unlawfully Driving Away an Automobile



Violations

Reporting Period: May

Violation Description	Violation Count
CARELESS DRIVING	2
DISOBEYED STOP SIGN	5
DISOBEYED TRAFFIC CONTROL DEVICE/REGULATOR	2
DISOBEYED TRAFFIC SIGNAL	3
DISPLAY SUSPENDED/REVOKED/ALTERED LICENSE	1
DOGS AT LARGE/ NOT UNDER CONTROL	3
DRIVING WHILE LICENSE EXPIRED/CANCELLED	1
DROVE LEFT OF CENTER	1
DROVE UNREGISTERED VEHICLE	1
DROVE WITH NO LICENSE / NEVER ACQUIRED	3
DWLS - DROVE WHILE LICENSE SUSP/REV/DENIED	5
EQUIPMENT VIOL - DEFECTIVE / MISSING	4
EXPIRED PLATE	10
FAILED TO STOP LEAVING ALLEY OR PRIVATE DRIVE	1
FAILED TO STOP WITHIN ASSURED CLEAR DISTANCE	2
FAILED TO TRANSFER REGISTRATION PLATES	1
FAILED TO YIELD	5
FAIL TO DIM W/I 500FT	1
FAIL TO YIELD RIGHT OF WAY TO EMERGENCY VEHICLE	2
IMPROPER DISPLAY OF PLATE CIVIL INFRACTION	2
IMPROPER LANE USE	3
IMPROPER TURN	2
NOISE ORDINANCE	4
NO LICENSE ON PERSON	1
NO OPS ON PERSON	2
NO OPS ON PERSON / FAIL TO DISPLAY LICENSE	1
NO PROOF OF INSURANCE	10
NO PROOF OF REGISTRATION	4
NUISANCE DOG / NOISE DOG / VICIOUS DOG	1
OPERATE WITHOUT SECURITY (NO INSURANCE)	2
OPERATING WHILE HOLDING OR USING A MOBILE ELECTRONIC DEVICE	18
PARKING VIOLATIONS	1



Violations

Reporting Period: May

PRELIMINARY BREATH TEST REFUSAL IN NON-CMV	1
PROHIBITED TURN	3
RECKLESS DRIVING	1
SPEEDING 01-05 OVER	55
SPEEDING 06-10 OVER	5
SPEEDING 11-15 OVER	5
SPEEDING 16-20 OVER	2
SPEEDING 21-25 OVER	1
VIOLATION OF CHILD RESTRAINT LAW	1
VIOLATION OF SAFETY BELT LAW-DRIVER	2
VISION OBS / WINDOW TINT	1
Sum:	181



Traffic Stops

Reporting Period: May

TS Reason For Contact	Activities Count
Belt/Restraint	8
Crime BOL	3
Equipment Vio	92
Other	18
Speed	233
Traffic Vio.	171
Weighmaster	1
	526



Explanation of Data

CCW REPORT:

This report lists all incidents verified as carrying a concealed weapon violation that occurred within the area during the reporting period.

OUT OF AREA REPORT:

This report details the amount of time (in minutes) that deputies assigned to the contract area (patrol area) spend outside of that area, along with the reasons for being out of area. If the contract area is part of a collaboration, it is not possible to separate the data for each individual area within the collaboration in this report.

INTO AREA REPORT:

This report details the amount of time (in minutes) that deputies not assigned to the contract area spend in that area, along with the reasons for their presence. If the contract area is part of a collaboration, this report separates the data by each area within the collaboration.

VIOLATIONS:

This report lists all violations that occurred during the reporting period. A single citation may include multiple violations. The "sum" value represents the number of citations, not the total number of violations.

TRAFFIC STOPS:

This report is generated from deputies' activity logs, which document each traffic stop and the associated reason. The numbers in this report may differ from those on the "Police Service Data Report" page, as that report reflects only verified offenses.



Police Service Data Report

Reporting Period: May

Incidents	Month 2026	2026 YTD	2025 YTD	% Change
Animal Complaints	65	295	278	6.1%
Assaultive Crimes	52	199	214	-7.0%
Burglaries	5	28	38	-26.3%
Larcenies	18	123	103	19.4%
Medical Assists	56	240	246	-2.4%
OUID	1	2	6	-66.7%
OWI	4	24	24	0%
Traffic Stops	648	2,578	2,056	25.4%
Vehicle Theft	6	34	58	-41.4%
Traffic Crashes	170	988	895	10.4%
Calls For Service Total	3,335	14,794	14,648	1.0%
Community Engagement			5	-100.0%
Citations	182	939	403	133.00%
In/Out of Area Time	Minutes			
Into Area Time	1,946			
Out of Area Time	2,227			

Into Area Time: The time that other areas contracted deputies spent in YPT. ACO, SRP, Command, Countywide, and DB are excluded.

Out of Area Time: Time that YPT contracted deputies spent anywhere other than YPT, including non-contract areas.



CFS Summary

Reporting Period: May

Classification	Month 2026	2026 YTD	2025 YTD	% Change
AGGRAVATED/FELONIOUS ASSAULT	21	94	113	-16.8%
ANIMAL CRUELTY			3	-100.0%
ARSON			1	-100.0%
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	5	8	-37.5%
BURGLARY -FORCED ENTRY	4	28	37	-24.3%
COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION			1	-100.0%
DAMAGE TO PROPERTY	21	68	103	-34.0%
EMBEZZLEMENT		1		-
EXTORTION		1	5	-80.0%
FORGERY/COUNTERFEITING		3	2	50.0%
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	10	20	-50.0%
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	26	37	-29.7%
FRAUD - IDENTITY THEFT	2	13	14	-7.1%
FRAUD -WIRE FRAUD	1	7	10	-30.0%
INTIMIDATION/STALKING	3	14	43	-67.4%
JUSTIFIABLE HOMICIDE			1	-100.0%
KIDNAPPING/ABDUCTION			3	-100.0%
LARCENY -OTHER	9	28	33	-15.2%
LARCENY -POCKETPICKING			1	-100.0%
LARCENY -PURSESNAATCHING	1	1	1	0%
LARCENY -THEFT FROM BUILDING	3	25	27	-7.4%
LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE		2		-
LARCENY -THEFT FROM MOTOR VEHICLE	7	64	45	42.2%
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	12	12	0%
MOTOR VEHICLE, AS STOLEN PROPERTY		3	11	-72.7%
MOTOR VEHICLE FRAUD			1	-100.0%
MOTOR VEHICLE THEFT	6	37	62	-40.3%
NARCOTIC EQUIPMENT VIOLATIONS	2	10	4	150.0%
NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)			1	-100.0%
NONAGGRAVATED ASSAULT	33	128	123	4.1%
NON-FATAL SHOOTING	1	1		-
OBSCENITY			2	-100.0%



CFS Summary

Reporting Period: May

ORGANIZED RETAIL FRAUD		1		-
RETAIL FRAUD -THEFT	8	20	22	-9.1%
ROBBERY		6	9	-33.3%
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE		5	6	-16.7%
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	4	4	0%
SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE		1		-
SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE		1		-
SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE		1	1	0%
SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE		2	4	-50.0%
SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	2	6	11	-45.5%
STOLEN PROPERTY		2	19	-89.5%
VIOLATION OF CONTROLLED SUBSTANCE ACT	5	23	26	-11.5%
WEAPONS OFFENSE- CONCEALED	2	11	25	-56.0%
WEAPONS OFFENSE -OTHER		6	5	20.0%
Sum:	141	670	856	-17.84%

Classification	Month 2026	2026 YTD	2025 YTD	% Change
BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	3	4	-25.0%
DISORDERLY CONDUCT	1	7	4	75.0%
ESCAPE/FLIGHT	1	1	1	0%
FAMILY -ABUSE/NEGLECT NONVIOLENT	1	3	26	-88.5%
FAMILY -OTHER		1		-
FRAUD -BAD CHECKS		1	5	-80.0%
HEALTH AND SAFETY	2	9	5	80.0%
HIT and RUN MOTOR VEHICLE ACCIDENT	1	2		-
INVASION OF PRIVACY -OTHER		1		-
JUVENILE RUNAWAY	7	24	19	26.3%
LIQUOR VIOLATIONS -OTHER	1	3	3	0%
MISCELLANEOUS CRIMINAL OFFENSE	3	11	13	-15.4%
OBSTRUCTING JUSTICE	9	42	73	-42.5%
OBSTRUCTING POLICE	7	35	59	-40.7%
OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	5	31	35	-11.4%
POSSESSION OF BURGLARY TOOLS		1		-
PUBLIC PEACE -OTHER			4	-100.0%



CFS Summary

Reporting Period: May

SEX OFFENSE -OTHER		1	1	0%
TRESPASS	1	3	7	-57.1%
VAGRANCY			1	-100.0%
Sum:	40	179	260	-23.45%

Classification	Month 2026	2026 YTD	2025 YTD	% Change
ALARMS	91	475	527	-9.9%
ANIMAL COMPLAINTS	76	342	314	8.9%
JUVENILE OFFENSES AND COMPLAINTS	33	106	114	-7.0%
MISCELLANEOUS COMPLAINTS	733	3,194	3,508	-9.0%
MISCELLANEOUS TRAFFIC COMPLAINTS	740	3,041	2,455	23.9%
NON - CRIMINAL COMPLAINTS	883	4,264	4,273	-0.2%
SICK / INJURY COMPLAINT	194	799	827	-3.4%
TRAFFIC CRASHES	92	496	429	15.6%
TRAFFIC OFFENSES	18	72	64	12.5%
WARRANTS	19	84	109	-22.9%
WATERCRAFT COMPLAINTS / ACCIDENTS	2	5		-
Sum:	2,881	12,878	12,620	2.32%

Classification	Month 2026	2026 YTD	2025 YTD	% Change
HAZARDOUS TRAFFIC CITATIONS / WARNINGS		5	3	66.7%
LICENSE / TITLE / REGISTRATION CITATIONS		5	1	400.0%
MISCELLANEOUS A THROUGH UUUU	10	79	147	-46.3%
NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS		1	1	0%
PARKING CITATIONS		2	4	-50.0%
TRAFFIC WARNINGS		2		-
Sum:	10	94	156	-40.38%

Classification	Month 2026	2026 YTD	2025 YTD	% Change
18A STATE CODE FIRE CLASSIFICATIONS		1	1	0%
FIRE CLASSIFICATIONS		1		-
Sum:		2	1	100.00%

Classification	Month 2026	2026 YTD	2025 YTD	% Change
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CFS Summary

Reporting Period: May

CANINE ACTIVITIES	4	11	38	-71.1%
COURT / WARRANT ACTIVITIES	1	5	34	-85.3%
CRIME PREVENTION ACTIVITIES	6	26	29	-10.3%
INVESTIGATIVE ACTIVITIES	121	513	501	2.4%
MISCELLANEOUS ACTIVITIES (6000)	75	324	321	0.9%
MISCELLANEOUS ACTIVITIES (6100)	128	421	414	1.7%
Sum:	335	1,300	1,337	-2.77%



CCW Report
Reporting Period: May

Incident Number	Report Date	Offense	Case Status Disposition
260031732	05/04/26	Concealed Weapons - Firearm in Auto (CCW)	Warrant Issued
260036323	05/21/26	CCW-Concealed Weapons - Carrying Concealed	Follow Up Needed
260036323	05/21/26	Weapons-Firearms-Ammunition-Possession by Prohibited Person	Follow Up Needed



Out of Area Report

Reporting Period: May

SUMMARY	
Reporting Area	Duration in Minutes
ANN ARBOR TWP	0
AUGUSTA TWP	70
COUNTY OWNED PROPERTY	21
MACARTHUR BLVD CONTRACT	392
OUT OF COUNTY	63
PITTSFIELD TOWNSHIP	407
SCIO TOWNSHIP	79
SUPERIOR TWP	419
YORK TWP	60
YPSILANTI CITY	716
Sum:	2,227

ANN ARBOR TWP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260033823	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Family Trouble	2300 BLOCK EARHART RD	05/12/2026 12:00:00	0
					Sum:	0

AUGUSTA TWP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260033122	YPSILANTI TWP	BACKUP DISPATCHED CALLS	MSP Calls - WD	10500 BLOCK WHITTAKER RD	05/09/2026 20:45:00	40
260033122	YPSILANTI TWP	DISPATCHED CALLS	MSP Calls - WD	10500 BLOCK WHITTAKER RD	05/09/2026 20:45:00	30
					Sum:	70



Out of Area Report

Reporting Period: May

COUNTY OWNED PROPERTY

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260034327	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Attempt Suicide Adult	2200 BLOCK HOGBACK RD	05/14/2026 10:42:00	21
Sum:						21

MACARTHUR BLVD CONTRACT

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260031269	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Trespass (Other)	8800 BLOCK MACARTHUR BLVD	05/02/2026 21:40:00	20
260031822	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	9200 BLOCK MACARTHUR BLVD	05/04/2026 22:45:00	30
260031822	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	9200 BLOCK MACARTHUR BLVD	05/04/2026 22:49:00	39
260031822	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	9200 BLOCK MACARTHUR BLVD	05/04/2026 23:00:00	30
260031828	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Non-Family - Other Weapon	8800 BLOCK MACARTHUR BLVD	05/04/2026 23:15:00	5
260032887	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Citizen	9000 BLOCK MACARTHUR BLVD	05/08/2026 22:29:00	17
260032887	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Citizen	9000 BLOCK MACARTHUR BLVD	05/08/2026 22:30:00	20
260033130	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8700 BLOCK MACARTHUR BLVD	05/09/2026 21:10:00	10
260033130	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8700 BLOCK MACARTHUR BLVD	05/09/2026 21:11:00	9
260034634	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8700 BLOCK MACARTHUR BLVD	05/15/2026 14:10:00	15
260034634	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8700 BLOCK MACARTHUR BLVD	05/15/2026 14:15:00	5



Out of Area Report

Reporting Period: May

260035235	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8700 BLOCK MACARTHUR BLVD	05/17/2026 22:10:00	23
260036002	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Family - Other Weapon-Domestic	9000 BLOCK MACARTHUR BLVD	05/20/2026 17:55:00	35
260037069	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Missing Persons	8600 BLOCK MACARTHUR BLVD	05/24/2026 06:30:00	25
260037671	YPSILANTI TWP	DISPATCHED CALLS	Neighborhood Trouble	9000 BLOCK MACARTHUR BLVD	05/25/2026 23:45:00	15
260039389	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Juvenile - All Other	8800 BLOCK MACARTHUR BLVD	05/31/2026 18:00:00	25
260039430	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	LONG STRIP - BLVD	05/31/2026 21:00:00	15
260039430	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	LONG STRIP - BLVD	05/31/2026 21:01:00	11
260039430	YPSILANTI TWP	DISPATCHED CALLS	Disorderly Person/Condition - WD	LONG STRIP - BLVD	05/31/2026 21:05:00	0
260039461	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8800 BLOCK MACARTHUR BLVD	05/31/2026 23:30:00	15
260039461	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/Condition - WD	8800 BLOCK MACARTHUR BLVD	05/31/2026 23:35:00	8
					Sum:	372

OUT OF COUNTY

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260033687	YPSILANTI TWP	K9 DETAIL	K-9 Tracking - WD	MICHIGAN/ I275	05/11/2026 23:17:00	44
260035557	YPSILANTI TWP	DISPATCHED CALLS	Assist Other Law Enforcement Agency	RAWSONVILLE RD/ BLACKMORE AVE	05/19/2026 06:35:00	19
					Sum:	63



Out of Area Report

Reporting Period: May

PITTSFIELD TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260035533	YPSILANTI TWP	BACKUP DISPATCHED CALLS	K-9 Tracking - WD	5800 BLOCK MUNGER RD	05/19/2026 00:32:00	27
260035634	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	WASHTENAW AVE/ CARPENTER RD	05/19/2026 12:10:00	10
260037924	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	PACKARD RD/CRYSTAL DR	05/26/2026 19:35:00	25
260038952	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	2200 BLOCK GLENCOE HILLS DR	05/30/2026 02:45:00	95
260038952	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	2200 BLOCK GLENCOE HILLS DR	05/30/2026 02:45:00	135
260038952	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	2200 BLOCK GLENCOE HILLS DR	05/30/2026 02:47:00	115
					Sum:	407

SCIO TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260037404	YPSILANTI TWP	DISPATCHED CALLS	Property Damage H&R Traffic Crash	1200 BLOCK ECORSE RD	05/25/2026 13:00:00	30
	YPSILANTI TWP	BACKUP DISPATCHED CALLS		SCIO FARMS	05/21/2026 00:01:00	49
					Sum:	79



Out of Area Report

Reporting Period: May

SUPERIOR TWP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260031480	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	N HARRIS RD/ MACARTHUR BLVD	05/03/2026 18:15:00	20
260034903	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	800 BLOCK E CLARK RD	05/16/2026 17:30:00	40
260034903	YPSILANTI TWP	DISPATCHED CALLS	Assist Other Law Enforcement Agency	800 BLOCK E CLARK RD	05/16/2026 17:30:00	20
260035078	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assault/ Battery/ Simple (Incl Domestic and Police Officer	8900 BLOCK OXFORD CT	05/17/2026 10:40:00	30
260035078	YPSILANTI TWP	DISPATCHED CALLS	Assault/ Battery/ Simple (Incl Domestic and Police Officer	8900 BLOCK OXFORD CT	05/17/2026 10:55:00	15
260035150	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Operating W/Blood Alcohol Content of .17% or more	1500 BLOCK RIDGE RD	05/17/2026 16:55:00	155
260036269	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Traffic Complaint / Traffic Miscellaneous A Complaint	STAMFORD RD/PANAMA AVE	05/21/2026 17:50:00	5
260037372	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Property Damage Traffic Crash PDA	1500 BLOCK RIDGE RD	05/25/2026 11:35:00	50
260039187	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	W HURON RIVER DR/N HEWITT RD	05/30/2026 22:17:00	19
	YPSILANTI TWP	COMMUNITY DIRECTED ACTIVITIES		TRINITY	05/08/2026 23:25:00	65
					Sum:	419



Out of Area Report

Reporting Period: May

YORK TWP

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260035744	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Damage to Property - Private Property - MDOP	9400 BLOCK WHISPERING PINES DR	05/19/2026 18:11:00	60
Sum:						60

YPSILANTI CITY

Incident #	Patrol Area Desc	Activity Category	Offense	Location	Start Date	Minutes
260030780	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	800 BLOCK HILYARD ROBINSON WAY	05/01/2026 01:07:00	12
260030780	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	800 BLOCK HILYARD ROBINSON WAY	05/01/2026 01:10:00	10
260031047	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	HURON RIVER DR/ MAYHEW ST	05/01/2026 23:40:00	5
260031078	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Traffic Complaint / Traffic Miscellaneous A Complaint	N HURON ST/ W MICHIGAN AVE	05/02/2026 02:40:00	40
260031078	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	N HURON ST/ W MICHIGAN AVE	05/02/2026 03:05:00	12
260031268	YPSILANTI TWP	DISPATCHED CALLS	Traffic Complaint / Traffic Miscellaneous A Complaint	S PROSPECT ST/MAUS AVE	05/02/2026 21:37:00	2
260031440	YPSILANTI TWP	DISPATCHED CALLS	Assist Other Law Enforcement Agency	SPRING ST/S HURON ST	05/03/2026 15:30:00	20
260031571	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	SPRING ST/S GROVE ST	05/04/2026 01:15:00	10
260031578	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	HARRIET ST/ S HAMILTON ST	05/04/2026 01:50:00	20



Out of Area Report

Reporting Period: May

260031578	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	HARRIET ST/ S HAMILTON ST	05/04/2026 01:52:00	23
260031904	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CRU Response - WD	100 BLOCK COLLEGE PL	05/05/2026 10:02:00	18
260032934	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	E MICHIGAN AVE/ECORSE RD	05/09/2026 03:30:00	30
260033163	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	SPRING ST/ BELL ST	05/09/2026 23:05:00	10
260033204	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	S PROSPECT ST/DAVIS ST	05/10/2026 01:39:00	15
260033716	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	WASHTENAW AVE/N HAMILTON ST	05/12/2026 02:35:00	3
260033872	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	W MICHIGAN AVE/N WASHINGTON ST	05/12/2026 15:17:00	4
260034336	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CRU Response - WD	700 BLOCK PEARL ST	05/14/2026 11:33:00	14
260034734	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	E MICHIGAN AVE/N RIVER ST	05/15/2026 21:22:00	1
260034778	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	W MICHIGAN AVE/S NORMAL ST	05/16/2026 02:40:00	6
260035448	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CRU Response - WD	600 BLOCK PEARL ST	05/18/2026 17:59:00	15
260035642	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CRU Response - WD	BLOCK N HURON ST	05/19/2026 12:36:00	33
260035765	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CRU Response - WD	700 BLOCK PEARL ST	05/19/2026 19:39:00	66
260035916	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	W MICHIGAN AVE/N ADAMS ST	05/20/2026 12:09:00	46



Out of Area Report

Reporting Period: May

260035916	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	W MICHIGAN AVE/N ADAMS ST	05/20/2026 12:15:00	40
260036083	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	S HAMILTON ST/ CATHERINE ST	05/20/2026 22:30:00	10
260036195	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	BLOCK S WASHINGTON ST	05/21/2026 12:35:00	10
260036396	YPSILANTI TWP	BACK-UP TRAFFIC STOP	MSP Calls - WD	W MICHIGAN AVE/N WASHINGTON ST	05/22/2026 02:29:00	18
260037035	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	HILYARD ROBINSON WAY/FIRST AVE	05/24/2026 01:10:00	10
260037035	YPSILANTI TWP	DISPATCHED CALLS	Assist Other Law Enforcement Agency	HILYARD ROBINSON WAY/FIRST AVE	05/24/2026 01:11:00	6
260037035	YPSILANTI TWP	DISPATCHED CALLS	Assist Other Law Enforcement Agency	HILYARD ROBINSON WAY/FIRST AVE	05/24/2026 01:14:00	4
260037628	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	W CLARK RD/ N RIVER ST	05/25/2026 21:30:00	15
260038096	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	N HAMILTON ST/PEARL ST	05/27/2026 10:15:00	5
260038969	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Damage to Property - Business Property - MDOP	9900 BLOCK JULIE DR	05/30/2026 06:50:00	20
260039071	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Public Relations - WD	PERRIN ST/ WASHTENAW AVE	05/30/2026 15:00:00	5
260039129	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	900 BLOCK W MICHIGAN AVE	05/30/2026 18:40:00	25
260039129	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	900 BLOCK W MICHIGAN AVE	05/30/2026 18:45:00	25
260039129	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Other Law Enforcement Agency	900 BLOCK W MICHIGAN AVE	05/30/2026 18:50:00	70



Out of Area Report

Reporting Period: May

260039182	YPSILANTI TWP	TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	N HURON RIVER DR/ CORNELL RD	05/30/2026 22:09:00	6
	YPSILANTI TWP	FOLLOW-UP		ST JOE	05/18/2026 03:26:00	32
					Sum:	716



Into Area Report

Reporting Period: May

SUMMARY	
Patrol Area Desc	Duration in Minutes
ANN ARBOR-SUPERIOR TWP COLLABORATION	1,291
DEXTER-DEXTER TWP-WEBSTER TWP	137
MANCHESTER-LODI COLLABORATION	40
SALEM TWP	109
SCIO TWP	238
YORK TWP	131
Sum:	1,946

ANN ARBOR-SUPERIOR TWP COLLABORATION

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260031586	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1200 BLOCK HOLMES RD	05/04/2026 02:45:00	75
260032253	YPSILANTI TWP	K9 DETAIL	K-9 Narcotics Detection - WD	2500 BLOCK E MICHIGAN AVE	05/06/2026 15:33:00	22
260032607	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assault/ Battery/ Simple (Incl Domestic and Police Officer	1400 BLOCK CHESTNUT DR	05/08/2026 00:09:00	6
260032813	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Accidental Shooting	1600 BLOCK RUSSELL ST	05/08/2026 16:37:00	16
260032813	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Accidental Shooting	1600 BLOCK RUSSELL ST	05/08/2026 16:41:00	2
260032960	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Non-Fatal Shootings	200 BLOCK KIRK AVE	05/09/2026 08:34:00	144
260032960	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Non-Fatal Shootings	200 BLOCK KIRK AVE	05/09/2026 08:45:00	105
260033205	YPSILANTI TWP	BACK-UP TRAFFIC STOP	Traffic Complaint / Traffic Miscellaneous A Complaint	E MICHIGAN AVE/RIDGE RD	05/10/2026 01:45:00	15
260033728	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Family - Strong Arm-Domestic	600 BLOCK WOBURN DR	05/12/2026 05:05:00	41



Into Area Report

Reporting Period: May

260033728	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Family - Strong Arm-Domestic	600 BLOCK WOBURN DR	05/12/2026 05:05:00	65
260033742	YPSILANTI TWP	K9 DETAIL	Dive Team Response	LEFORGE RD/HURON RIVER DR	05/12/2026 09:25:00	55
260033774	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CSC Ist Degree - Penetration Penis/Vagina	1400 BLOCK VILLAGE LN	05/12/2026 10:25:00	85
260033774	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CSC Ist Degree - Penetration Penis/Vagina	1400 BLOCK VILLAGE LN	05/12/2026 10:40:00	55
260033901	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Citizen	1400 BLOCK BLOSSOM AVE	05/12/2026 17:40:00	35
260033952	YPSILANTI TWP	FOLLOW-UP	Follow Up - WD	400 BLOCK WORDEN ST	05/12/2026 20:23:00	23
260034487	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Suspicious Circumstances	MEDFORD DR/BEDFORD DR	05/14/2026 21:35:00	4
260034508	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Neighborhood Trouble	700 BLOCK CAMPBELL AVE	05/14/2026 23:15:00	10
260034628	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Non-Family - Other Weapon	LEFORGE RD/VILLA DR	05/15/2026 13:30:00	30
260034924	YPSILANTI TWP	K9 DETAIL	Resisting Officer	2000 BLOCK WOODALE AVE	05/16/2026 19:19:00	41
260035242	YPSILANTI TWP	K9 DETAIL	Agg/Fel Assault - Family - Strong Arm-Domestic	9600 BLOCK WOODLAND CT	05/17/2026 23:01:00	35
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 20:45:00	30
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 20:59:00	158
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:00:00	45
260036721	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Medical	800 BLOCK TWIN TOWERS ST	05/22/2026 23:50:00	10
260036721	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Medical	800 BLOCK TWIN TOWERS ST	05/22/2026 23:50:00	15



Into Area Report

Reporting Period: May

260036797	YPSILANTI TWP	DISPATCHED CALLS	Agg/Fel Assault - Family - Other Weapon-Domestic	2500 BLOCK HOLMES RD	05/23/2026 09:30:00	20
260037408	YPSILANTI TWP	K9 DETAIL	K-9 Tracking - WD	1200 BLOCK ECORSE RD	05/25/2026 13:00:00	31
260037577	YPSILANTI TWP	DISPATCHED CALLS	Animal Complaint	WIARD RD/US12	05/25/2026 20:09:00	0
	YPSILANTI TWP	FOLLOW-UP		ER UM	05/12/2026 13:05:00	75
	YPSILANTI TWP	K9 DETAIL		STA 2	05/02/2026 14:15:00	43
					Sum:	1,291

DEXTER-DEXTER TWP-WEBSTER TWP

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:00:00	13
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:04:00	9
260036332	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1300 BLOCK HOLMES RD	05/21/2026 21:13:00	30
260036332	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1300 BLOCK HOLMES RD	05/21/2026 21:37:00	5
260039176	YPSILANTI TWP	DISPATCHED CALLS	Assist Fire Department	10100 BLOCK ISLAND LAKE RD	05/30/2026 21:50:00	35
260039202	YPSILANTI TWP	DISPATCHED CALLS	Suspicious Persons	4600 BLOCK E LOCH ALPINE DR	05/30/2026 23:00:00	45
					Sum:	137



Into Area Report

Reporting Period: May

MANCHESTER-LODI COLLABORATION

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:10:00	10
260036332	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1300 BLOCK HOLMES RD	05/21/2026 21:20:00	30
					Sum:	40

SALEM TWP

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260033774	YPSILANTI TWP	BACKUP DISPATCHED CALLS	CSC 1st Degree - Penetration Penis/ Vagina	1400 BLOCK VILLAGE LN	05/12/2026 12:01:00	74
	YPSILANTI TWP	FOLLOW-UP		STATION 1 - PROPERTY	05/12/2026 13:45:00	35
					Sum:	109



Into Area Report

Reporting Period: May

SCIO TWP

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:04:00	10
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 21:05:00	10
260036332	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1300 BLOCK HOLMES RD	05/21/2026 21:14:00	28
260036332	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Disorderly Person/ Condition - WD	1300 BLOCK HOLMES RD	05/21/2026 21:15:00	30
260037919	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Watercraft - Search and Rescue	6500 BLOCK E BEMIS RD	05/26/2026 19:25:00	10
	YPSILANTI TWP	FOLLOW-UP		5800 BLOCK BIG PINE DR YPSILANTI	05/01/2026 16:00:00	150
					Sum:	238

YORK TWP

Incident #	Reporting Area	Activity Category	Offense	Location	Start Date	Minutes
260036036	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Assist Medical	1300 BLOCK HOLMES RD	05/20/2026 19:50:00	10
260036323	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Agg/Fel Assault - Murder Attempt	1600 BLOCK HOLMES RD	05/21/2026 20:50:00	105
260036364	YPSILANTI TWP	BACKUP DISPATCHED CALLS	Alarms All Other	1600 BLOCK S HURON ST	05/21/2026 23:45:00	16
					Sum:	131



MEMORANDUM

To: Township Board of Trustees

From: Belinda Kingsley, Community Compliance Director

Date: June 8, 2026

Subject: **OCS - Ordinance Summary Report – May 2026**

The Office of Community Standards (OCS) encompasses the Building, Ordinance and Planning Departments. When fully staffed, Ordinance consists of a Director, Executive Coordinator, Ordinance Administrator and five (5) full-time Ordinance Officers. We are currently staffed with four (4) Ordinance Officers. Additionally, to support both Building and Ordinance there are three (3) administrative Clerks.

The Ordinance Department performs rental inspections on approximately 8,000 multi-family apartments in 77 complexes and 4,100 single-family homes, on a two-year cycle. Additionally, Ordinance investigates ordinance violation complaints, inspects vacant structures, performs liquor inspections, junkyard inspections and monitors buildings that have sustained fire damage.

Here is a summary of Ordinance Department activity conducted in May 2026:

Ordinance Investigations – There were a total of ***621** inspections conducted, including **41** parking complaints (lawn/street) and **208** vegetation complaints. In addition to our most frequent violations of seasonal tall grass/weeds and parking issues, Ordinance also investigated complaints regarding:

- Vacant, Dilapidated or Abandoned Buildings
- Zoning Issues – Fences, Signs, Accessory Structures, Etc.
- Sidewalk Obstructions
- Accumulated Trash/Rubbish
- Blight/Graffiti
- Non-Operating Motor Vehicles
- Illegal/Nuisance Business
- Construction Without Permits

Rental Inspections – A total of **445** rental inspections were conducted by Ordinance Officers. This includes **184** single-family rental homes, **261** multi-family apartments, initial and reinspections.

Rental inspections in the seven (7) mobile home parks in the Township are close to being completed, with only minor items outstanding. This was a tremendous undertaking, but well worth the effort to ensure that the residents in these parks are living in safe, clean and maintained housing.

Vacant Structures – There are currently **223** vacant structures that have been inspected and certified by Ordinance. On an annual basis each vacant structure has an internal and external inspection prior to being certified. This month a total of **40** inspections were performed. This includes **32** residential and **8** commercial properties.

Liquor Inspections – In mid-April we started the annual inspections of business that sell alcohol. There were **30** inspections conducted at businesses licensed to sell liquor to ensure they are complying with state and local liquor laws. On-premises businesses (bars and restaurants) accounted for **11** inspections, and off-premises businesses (liquor and convenience stores and gas stations) totaled **19** inspections. On-premise inspections include an inspector from the Building, Fire and Ordinance Departments. The majority of these inspections are performed in the second quarter of the year.

Fire Damaged Property – There were **15** inspections performed to monitor the status of structures that have sustained fire damage. Ordinance monitors the removal of any blight caused by the fire and continues to monitor the repair/demolition progress until the property is restored.

Administrative Search Warrants – There were 0 ASWs issued by 14B District Court to gain access to inspect vacant properties, in situations where we have been unable to perform a routine inspection, with the goal of identifying violations that could impact public safety, property values and neighboring properties.

District Court Hearings – There were 19 formal and informal hearings attended at 14B District Court for citations issued for failure to correct violations identified.

Circuit Court Litigation – We have **17** current active litigation cases in Washtenaw County Circuit Court and **18** inactive cases that are being monitored for compliance following the entry of an Order.

Current Projects – In an effort to clean up our files prior to converting to an updated BS&A program, the Ordinance Department is reviewing and inspecting, if necessary, 540 enforcement actions that have been opened over the last fifteen years and not closed out as complied or completed. Like liquor inspections, these case reviews will be worked into Ordinance Officer's schedules over a period of time.

*The 621 inspections include a portion of the 540 enforcement actions that were not closed, as described in the Current Projects section, and required either a review of the records or an inspection to close them out in our system. This project is ongoing since the inspections are being worked into Ordinance Officers schedules as time permits.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— HYDRO DAM OPERATIONS —

Trustees
John Newman II
Gloria Peterson
Karen Lovejoy Roe
LaResha Thornton

Date: June 4, 2026
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager

Subject: Department Report (activities in May 2026)

Activities:

Ford Lake Dam (Hydro Station)

General Operation Summary:

The Hydro Station is operating safely and continues to get routine safety inspections and preventive maintenance. Operators had 1 call-in(s) for the month. Generator #2 is back in service.

Average precipitation for the month of is around 3.72", this year NOAA recorded it to be 2.20".

Regulatory Status:

For 2026-

- DSSMR- **Complete, Filed with FERC**
- Owners Dam Safety Program Review/Update –
- EAP annual update and test –
- EAP First Responder Training – **Complete**
- WQ Report – **Equipment is back from service, prepping to deploy**
- Nuisance Plant Plan Report – **Started, surveys underway**
- Wildlife Plan Report –
- Historical Activity Report –

- Gate Certification –
- Security Review – **Started**
- FERC Security Inspection – TBD
- FERC Annual Dam Safety Inspection – **Complete**
- Annual DEQ Lake Operation Monitoring Report- **Complete, filing with FERC**
- Spillway Assessment Action Plan - **Filed, addressing comments by FERC, Ongoing**
- Public Safety Plan - **No Actions needed at this time**
- Fish & Sediment Analysis - **Not required until 2033**
- Shoreline Erosion Survey – **Not required until 2030**
- Emergency generator testing/maintenance – **planned 2029**
- EAP Tabletop and Functional Exercise – **2029**
- EAP Rewrite – **2030**
- Owners Dam Safety Audit - **Audit done, implement recommendations**
- 2025 Part 12D Comprehensive Analysis – **Started, next step Risk Analysis (final report due March 2027)**

Current Projects:

Concrete Repairs- Delayed, approved by the Board to go out to bid. Construction was planned for summer 2023, however the cost came in doubled and the project is on hold until funding is available.

River Level Sensor

Premature failure of this sensor has caused negative impact to the operation and emergency actions. Staff are working with engineers to fix the problem. In February, a radar style sensor was installed in parallel to the existing system. This new technology seems promising to help reduce the on-going cost and better system reliability. The testing period for the new sensor was planned for 60 days; this has been extended due to a defect in the sensor.

DTE/ITC Power Line Rebuild- ITC is planning a rebuild of the transmission line along Bridge Road. Project is planned in 2026 will likely take a couple of months to complete. We don't know how this will impact Hydro's operations, no update from DTE as of June 3rd.

DTE Gas Line relocation- DTE has submitted plans to relocate the gas line attached to the bridge and dam. The project has easements now through North and South Hydro Parks. Construction will commence in June 2026 and be completed in the fall.

Future Maintenance Items:

- **Shoreline Restoration**, Ford Lake Park
- **PMF Study for watershed** – on hold until Part 12 is complete
- **Protective Relay testing** – Due again 2031
- **Concrete repairs – On Hold, additional funding needed**
- **Windows/additional concrete repairs** (powerhouse and dam) - TBD
- **Sluice gate Repairs/Replacement**- Sluice Gate Stress Analysis was done 2024, the FERC has requested a detailed study of the spillway gates. This is a common industry request from FERC as they continuously look at safety involving dams. The inspections were completed, and the engineer has identified some items for consideration. Making a plan of action.

Operation Summary

2026	May	YTD	5 Year Ave.
Precipitation total (inches) ¹	2.20"	11.09"	33.024
Days Online	30.7	118.6	363.18
Net Generation MWH (estimated)	851.898	3,767.931	9,410.307
Generation MWH lost (estimated)*	29.311	1,185.200	377.3126

After Hour Call In for Current Month

Water levels	0	6	24
Mechanical/Electrical	0	1	4
Other	1	1	2
Totals	1	8	30

Recent Operation History	2021	2022	2023	2024	2025
Precipitation total (inches) ¹	40.0	26.37	36.65	34.76	27.34
Days Online	360.0	363.5	363.4	366.0	363.0
Generation MWH (estimated)	10,524.5	9,185.151	9,336.397	10,189.347	7,816.138
Generation MWH lost (estimated)*	423.2	362.5	216.076	545.578	339.20

After Hour Call In	2021	2022	2023	2024	2025
Water levels	33	36	22	20	11
Mechanical/Electrical	9	0	3	6	4
Other	0	4	2	1	4

¹Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Water Quality Summary:

MOU with City of Ann Arbor

The Parties share a common interest in eliminating and preventing nuisance blue green algae blooms in Ford and Belleville Lakes, and they acknowledge that information about water quality and conditions in the lakes is important to advancing their common interest. THEREFORE, the Parties enter into this Memorandum of Understanding to memorialize their understanding as to their efforts to cooperate and work together to monitor, collect, and share water quality information regarding Ford and Belleville Lakes.

Work Plan

- for 2026, continue collecting data, follow updated discharge plan.

Current Activities

- The MOU team continues to have open discussions.
- Equipment is now collecting data.

Sluice Gate Usage Summary

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixed to maintain oxygen levels (effectiveness depends on several factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outlined in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with the water quality in Ford Lake. The Federal License requires us to pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer to improve the lake is not always possible.

After Hour Call In	2021	2022	2023	2024	2025
Water levels	33	36	22	20	11
Mechanical/Electrical	9	0	3	6	4
Other	0	4	2	1	4

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Spilling days				
2026	Days Spilled	Lost KWH*	Lost KW \$*	2025 Lost KW \$*
January	.2	0	0	0
February	.1	0	0	0
March	24.75	0	0	0
April	28.2	0	0	0
May	3.7	29,311	1,805	0
June				\$6,856
July				\$9,214
August				0
September				0
October				0
November				0
December				0
Totals	56.95	29,311	\$1,805	\$ 16,070

*Estimated losses from diverting water away from generators for the **purpose of improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.

In October 2023, the dam was inspected by the state. In their report the dam is in satisfactory condition, the report listed some maintenance recommendations to help maintain a safe dam. Staff are working on the follow-up actions.

APPROVAL OF AGENDA



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK DEBBIE SWANSON • TREASURER STAN ELDRIDGE
TRUSTEES: • KAREN LOVEJOY ROE • JOHN P. NEWMAN II • GLORIA PETERSON • LARESHA THORNTON

REGULAR MEETING AGENDA

TUESDAY, June 16, 2026

6:00 P.M.

Board Meetings are audio recorded and posted on the website.

DETERMINATION OF QUORUM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
 - A. MINUTES OF May 19, 2026, REGULAR MEETING AND JUNE 2, 2026, SPECIAL MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR JUNE 02, 2026, IN THE AMOUNT OF \$1,386,339.73
 2. STATEMENTS AND CHECKS FOR JUNE 16, 2026, IN THE AMOUNT OF \$898,849.08
 3. CLARITY HEALTH CARE DEDUCTIBLE ACH FOR MAY 2026, IN THE AMOUNT OF \$57,579.14
 4. CLARITY HEALTH CARE ADMIN FEE FOR MAY 2026, IN THE AMOUNT OF \$1,588.07
 - C. TREASURER'S REPORT
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. APPROVE RESOLUTION 2026-12, WIARD'S ORCHARD ANNUAL OBERUN 5K JULY 17, 2026 TEMPORARY ROAD CLOSURE REQUEST
2. APPROVE RESOLUTION 2026-13, WIARD'S ORCHARD ANNUAL RUN SCREAM RUN 5K/10K, AND KID'S MILE OCTOBER 31, 2026 TEMPORARY ROAD CLOSURE
3. RESOLUTION 2026-14 RECOMMENDATION TO APPOINT CRYSTAL LECOQ TO THE PLANNING COMMISSION WITH A TERM ENDING 12/31/2026
4. APPROVE CHANGE ORDER #9 FROM BRAUN CONSTRUCTION IN THE AMOUNT OF \$32,240.00. FOR INSULATION TO AIR SEAL BLOCK WALLS TO PREVENT WINTER FREEZE DAMAGE, AND SECURITY & PRIVACY WINDOW FILMS AND ENCASUREMENTS. BUDGETED IN LINE #101-901-971.236.
5. APPROVE THE 2026 WASHTENAW COUNTY SENIOR NUTRITION CONTRACT FUNDED BY THE WASHTENAW COUNTY OLDER PERSONS MILLAGE
6. WAIVE THE BIDDING PORTION OF THE FINANCIAL POLICY AND APPROVE THE SINGLE SOURCE QUOTE FOR \$126,986.00 FROM BILL CARR SIGNS FOR PURCHASE AND INSTALLATION OF THREE (3) REPLACEMENT SIGNS LOCATED AT FIRE STATIONS 1,2 AND 4, BUDGETED IN LINE #206-901-976.005, CONTINGENT ON BUDGET AMENDMENT
7. WAIVE THE BIDDING PORTION OF THE FINANCIAL POLICY AND APPROVE QUOTE FOR \$15,285.00 FROM A.F. SMITH TO REPAIR AND REPLACE 20 BALL FIELD LIGHTS AT COMMUNITY CENTER PARK, BUDGETED IN LINE #213-753-931.004. CONTINGENT ON BUDGET AMENDMENT.
8. APPROVE THE DEVELOPMENT AGREEMENT FOR THE CONSTRUCTION OF THE NEW URBAN AIR ADVENTURE PARK (2850 WASHTENAW AVENUE, FOUNTAIN PLAZA)
9. APPROVE CARLISLE WORTMAN CONTRACT FOR PLANNING CONSULTANT SERVICES IN THE AMOUNT OF \$13,100 PER MONTH, BUDGETED IN LINE #101-703-801.000
10. APPROVE AN INCREASE IN YEARLY WAGE FOR THE DIRECTOR OF GOLF OPERATIONS POSITION FROM \$65,399.00 TO \$70,000, BUDGETED IN LINE #584-784-702.002
11. RESOLUTION 2026-15 RENEWAL AND ADOPTION OF THE UPDATED MUTUAL AID BOX ALARM SYSTEM (MABAS) AGREEMENT
12. APPROVE BUDGET AMENDMENT #10

AUTHORIZATIONS AND BIDS

1. SEEK SEALED BIDS FOR ONE (1) NEW FORD F-150 4X4 SUPERCREW XLT VEHICLE TO SUPPORT THE FIRE DEPARTMENT OPERATIONS AND EMERGENCY RESPONSE NEEDS, BUDGETED IN LINE #206-901-979.00

PUBLIC COMMENTS

- **THREE MINUTES PER PERSON**
- **ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR**
- **PUBLIC COMMENTS ARE ALSO WELCOMED AS THE BOARD ADDRESSES EACH AGENDA ITEM**

BOARD MEMBER COMMENTS

ADJOURNMENT

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 19, 2026, REGULAR BOARD MEETING**

Board Meetings are audio & video recorded and posted on the website and YouTube

DETERMINATION OF QUORUM

Supervisor Stumbo determined a quorum was present.

Township Supervisor Brenda Stumbo called the meeting to order at 6:00 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. John Newman arrived at 6:43 p.m. during New Business item 6.

Members Present: Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge
Trustees: Karen Lovejoy Roe, John Newman II, Gloria Peterson, and LaResha Thornton

Members Not Present:

Legal Counsel: Wm. Douglas Winters was not present

The Pledge of Allegiance was recited followed by a moment of silent prayer.

APPROVAL OF AGENDA

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the agenda.

The motion carried unanimously.

CONSENT AGENDA

A. MINUTES OF May 5, 2026, REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MAY 19, 2026, IN THE AMOUNT OF \$1,119.049.51**
- 2. CLARITY HEALTH CARE DEDUCTIBLE ACH FOR APRIL 2026, IN THE AMOUNT OF \$64,173.72**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2026, IN THE AMOUNT OF \$1,588.07**

C. TREASURER'S REPORT

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve the consent agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE: No report

NEW BUSINESS

- 1. APPROVE RESOLUTION 2026-10; REGARDING TEMPORARY TRAFFIC/ROAD CLOSURE FROM MEMORIAL HIGHWAY, IN FRONT OF THE VETERANS MEMORIAL, TO WESTBOUND S HURON RIVER DRIVE THROUGH THE WHITTAKER ROAD INTERSECTION ONTO MORGAN ROAD FOR THE FISHER HOUSE CHARITY RIDE ON SATURDAY, JUNE 13, 2026**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Peterson to approve Resolution 2026-10; regarding temporary traffic/road closure from

Memorial Highway, in front of the Veterans Memorial, to Westbound S Huron River Drive through the Whittaker Road intersection onto Morgan Road for the Fisher House Charity Run on Saturday, June 13, 2026. (see attached)

The motion carried unanimously

2. RESOLUTION 2026-11; TO APPROVE A HISTORIC DISTRICT STUDY TO EVALUATE WOODLAWN CEMETERY FOR LOCAL HISTORIC DISTRICT, CONTINGENT ON APPROVAL OF BOTH COUNTY AND TOWNSHIP LEGAL COUNSELS

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve Resolution 2026-11; a Historic District Study to evaluate Woodlawn Cemetery for local Historic District, contingent on approval of both county and township legal counsels. (see attached)

Clerk Swanson read the resolution into the record.

The motion carried unanimously

3. APPROVE FISHBECK FOR DESIGN AND ENGINEERING SERVICES FOR THE PAVILION REPLACEMENT PROJECT AT CLUBVIEW PARK IN THE AMOUNT OF \$4,800.00, BUDGETED IN LINE #213-901-974.026, CONTINGENT ON ATTORNEY REVIEW

A motion was made by Treasurer Eldridge, and supported by Trustee Peterson to approve Fishbeck for design and engineering services for the pavilion replacement project at Clubview Park in the amount \$4,800.00, budgeted in line #213-901-974.026. (see attached)

The motion carried unanimously

4. APPROVE THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN YPSILANTI TOWNSHIP RECREATION AND WASHTENAW COUNTY RECREATION COMMISSION TO HOST A SUMMER CAMP AT THE COMMUNITY CENTER LOCATED AT 2025 E CLARK RD FROM JUNE 8TH - AUGUST 13TH

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve the Memorandum of Understanding (MOU) between Ypsilanti Township Recreation and Washtenaw County Recreation Commission to host a Summer Camp at the Community Center located at 2025 E Clark Rd from June 8th to August 13th. (see attached)

The motion carried unanimously.

5. APPROVE CIVICPLUS FULL-SERVICE SUPPLEMENTATION (FSS) CONTRACT FOR THE PURPOSE OF ZONING AND ORDINANCE CODIFICATION PROCESS IN THE AMOUNT OF \$3,825.00, BUDGETED IN LINE #101-215-740.001, CONTINGENT ON BUDGET AMENDMENT AND ATTORNEY REVIEW

A motion was made by Trustee Thornton and supported by Trustee Lovejoy Roe to approve CIVICPLUS Full-Service Supplementation (FSS) contract for the purpose of zoning and Ordinance Codification process in the amount of \$3,825.00, budgeted in line #101-215-740.001. (see attached)

The motion carried unanimously.

6. APPROVE OF THE "DRAFT" JOB DESCRIPTION FOR "DEPUTY FINANCE DIRECTOR" AND REQUEST TO POST AND FILL THE NON-UNION POSITION BUDGETED IN LINE #101-191-705.000, WITH AN ANNUAL SALARY OF \$78,000

A motion was made by Trustee Peterson and supported by Trustee Thornton to approve the "Draft" Job Description for "Deputy Finance Director" and post and fill the non-union position budgeted in line #101-191-705.000, with an annual salary of \$78,000. (see attached)

A friendly amendment was made by Trustee Lovejoy Roe to change the title to Finance Director and keep the salary \$90,000.

3 votes in favor (Trustee Lovejoy Roe, Treasurer Eldridge, and Trustee Thornton)

3 votes no (Trustee Peterson, Clerk Swanson, and Supervisor Stumbo)

Trustee Newman arrived at 6:43pm after this vote

Motion failed

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve the "Draft" Job Description for "Deputy Finance Director" and post and fill the non-union position budgeted in line #101-191-705.000, with an annual salary of \$90,000.

4 votes in favor (Trustees Lovejoy Roe, Newman, Thornton, and Treasurer Eldridge)

3 votes no (Trustee Peterson, Clerk Swanson, and Supervisor Stumbo)

Motion passed 4 to 3

7. REQUEST TO WAIVE THE FINANCIAL POLICY AND ADD ADDITIONAL EQUIPMENT TO THE PREVIOUSLY APPROVED COURT AUDIO PROJECT IN THE AMOUNT OF \$12,580.58 BUDGETED IN LINE #101-901-971.236

A motion was made by Trustee Thornton and supported by Trustee Lovejoy Roe to waive the Financial Policy and add additional equipment to the previously approved Court Audio Project in the amount of \$12,580.58 budgeted in line #101-901-971,236.

The motion carried unanimously.

8. APPROVE BUDGET AMENDMENT #8

Clerk Swanson read the amendment into the record.

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve Budget Amendment #8. (see attached)

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. ACCEPT THE BID FROM MIDWEST VISUAL WORKS AS CONTRACTOR FOR A NEW AUDIOVISUAL SYSTEM FOR THE SENIOR PROGRAM IN ROOMS 202/204 IN THE AMOUNT OF \$39,071.00, BUDGETED IN LINE #230-754-974.050**

A motion was made by Trustee Thornton and supported by Trustee Lovejoy Roe to accept the bid from Midwest Visual Works as contractor for a new audiovisual system for the Senior Program in rooms 202/204 in the amount of \$39,071.00, budget in line #230-754-974.050. (see attached)

The motion carried unanimously.

- 2. ACCEPT THE BID FROM VARSITY FORD FOR ONE (1) NEW FORD F-150 SUPER CREW TO SUPPORT THE FIRE DEPARTMENT OPERATIONS AND EMERGENCY RESPONSE NEEDS, BUDGETED IN LINE #217-901-979.000**

A motion was made by Trustee Peterson and supported by Trustee Thornton to accept the bid from Varsity Ford for one (1) new Ford F-150 Super Crew to Support the Fire Department Operations and Emergency Response needs, budgeted in line #217-901-979.000. (see attached)

The motion carried unanimously.

PUBLIC COMMENTS

There were 3 public comments. (refer to audio)

BOARD MEMBER COMMENTS

There were no Board Member comments.

ADJOURNMENT

A motion to adjourn was made by Treasurer Eldridge and supported by Trustee Thornton.

The motion carried unanimously.

The meeting was adjourned at approximately 7:00 pm.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2026-10

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary traffic control/road closure from of Memorial Highway, in front of the Vietnam Memorial, continuing westbound S Huron River Drive through the Whittaker Rd intersection onto Morgan Road on Saturday, June 13th, 2026 from 3:30 pm to 4:30 pm for the Fisher House Charity Ride to benefit Fisher House of Ann Arbor and Fisher House of Detroit for our Veterans and their families.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that William Maloche, Road Captain, Ypsilanti Moose Riders, the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2026-10 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2026.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2026-11

A RESOLUTION TO APPROVE A HISTORIC DISTRICT STUDY TO EVALUATE WOODLAWN CEMETERY FOR LOCAL HISTORIC DISTRICT DESIGNATION UNDER WASHENAW COUNTY'S HISTORIC DISTRICT COMMISSION

WHEREAS, the property WOODLAWN located at 7800 S. Huron River Dr., Ypsilanti, MI 48197 in Ypsilanti Township has the potential to be designated as a local historic district; and

WHEREAS, the Washtenaw County Historic District Commission (HDC) as administered by the "Washtenaw County Office of Community and Economic Development (OCED), have approached Ypsilanti Township to have the property evaluated as a local historic district; and

WHEREAS, under Michigan's Local Historic Districts Act (P.A. 169 of 1970, as amended in 1992) and Washtenaw County Historic Preservation Ordinance #115 (as established in 1974), a historic district study must be completed to evaluate the property and determine if it meets criteria to be included as a historic district; and

WHEREAS, the Washtenaw County Historic District Commission will conduct the Historic District Study on the Township's behalf; and

NOW THEREFORE, BE IT RESOLVED that the Ypsilanti Township Board of Trustees approve a Historic District Study for Woodlawn Cemetery under Washtenaw County's Historic District Commission (HDC).

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2026-11 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2026.

Debra A Swanson, Clerk
Charter Township of Ypsilanti

April 30, 2026

John Hines
Municipal Services Director
Ypsilanti Township
7200 S Huron River Drive
Ypsilanti, MI 48197

Proposal for Professional Services Clubview Park Pavilion Improvements

Fishbeck is pleased to submit this proposal to provide design engineering services for the planned improvements for the pavilion replacement at Clubview Park in Ypsilanti Township (Township).

Statement of Understanding

The Township is seeking professional design engineering services to develop design concepts, prepare construction documents, and assist with bidding for the new pavilion structure. The project will include coordination with Township staff, evaluation of site conditions, and preparation of a complete bid package suitable for public procurement.

Scope of Services

Our proposed design engineering services include:

1. Design Development

Our team will advance the project from initial concept to a preferred design solution.

- Conduct a kickoff meeting with Township staff to confirm project goals, design preferences, and program requirements.
- Review existing site conditions, utilities, access, and constraints.
- Evaluate pavilion size, configuration, materials, and architectural character of the proposed pavilion.
- Develop a preferred design based on Township feedback.
- Provide preliminary cost opinions for the preferred alternative.
- Present design development materials to Township staff for approval prior to proceeding to contract documents.

2. Contract Documents (Construction Drawings and Specifications)

Following approval of the design development phase, we will prepare complete contract documents suitable for public bidding.

- Prepare detailed site plans showing pavilion location, grading adjustments, and restoration.
- Include manufacturer's architectural/structural drawings for the pavilion and material specifications.
- Prepare technical specifications and front-end documents consistent with Township procurement requirements.
- Coordinate with Township staff to incorporate standard contract language and insurance requirements.
- Update the engineer's opinion of probable construction cost (OPCC) based on final documents.
- Submit draft documents for Township review and incorporate one consolidated set of comments.

3. Bidding Assistance

We will support the Township through the competitive bidding process.

- Provide the final bid package in PDF format for Township distribution.
- Respond to contractor questions during the bidding period.
- Prepare and issue addenda as needed.
- Attend one pre-bid meeting (virtual or in-person).
- Assist the Township in evaluating bids for completeness and responsiveness.
- Provide a written recommendation of award.

Deliverables

- Existing conditions base map
- Conceptual pavilion alternatives
- Final design drawings (PDF and CAD formats)
- Technical specifications (sheet specifications)
- OPCC
- Assist the Township with permitting

Schedule

We anticipate completing the design within 6–8 weeks from notice to proceed, depending on site access, permitting, and Township review timelines.

Professional Services Fees

We propose to complete the scope of services described above for a lump sum fee of Four Thousand Eight Hundred Dollars (\$4,800). Additional services beyond the defined scope will be billed on a time and materials basis upon written authorization.

Authorization

Attached is our Professional Services Agreement. If you concur with our scope of services, please sign in the space provided and return the executed agreement to Lisa Lopez (llopez@fishbeck.com). This proposal is made subject to the attached Terms and Conditions for Professional Services. Invoices will be submitted monthly, and payment is due upon receipt.

If you have any questions or require additional information, please contact me at 517.247.7350 or jwright@fishbeck.com.

Sincerely,



Joe Wright, PLA

Senior Landscape Architect

Attachments

By email

Copy: Ryan Musch – Fishbeck

Professional Services Agreement

PROJECT NAME: Clubview Park Pavilion Improvements
PROJECT LOCATION: Ypsilanti, Michigan
FISHBECK CONTACT: Joe Wright, PLA
CLIENT CONTACT: John Hines
CLIENT: Ypsilanti Township, 7200 S Huron River Drive, Ypsilanti, MI 48197

Client hereby requests and authorizes Fishbeck to perform the following:

SCOPE OF SERVICES: As described in our proposal dated April 30, 2026.

AGREEMENT. The Agreement consists of this page and the documents that are checked:

- Terms and Conditions for Professional Services
- Proposal Dated: April 30, 2026
- Other:

METHOD OF COMPENSATION:

- Lump Sum for Defined Scope of Services
- Hourly Billing Rates Plus Reimbursable Expenses with an Administrative Fee of ___%
- Other:

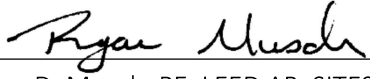
Budget for Above Scope of Services: Four Thousand Eight Hundred Dollars (\$4,800).

ADDITIONAL PROVISIONS (IF ANY): NA

APPROVED FOR:
Ypsilanti Township

SIGNATURE: _____
NAME: _____
TITLE: _____
DATE: _____

ACCEPTED FOR:
Fishbeck

SIGNATURE:  _____
NAME: Ryan D. Musch, PE, LEED AP, SITES AP
TITLE: Senior Executive
DATE: April 30, 2026

1. **METHOD OF AUTHORIZATION.** Client may authorize Fishbeck to proceed with work either by signing a Professional Services Agreement or by issuance of an acknowledgment, confirmation, purchase order, or other communication. Regardless of the method of authorization, these Terms and Conditions shall prevail as the basis of Client's Agreement with Fishbeck. Any Client document or communication in addition to or in conflict with these Terms and Conditions is rejected.
2. **CLIENT RESPONSIBILITIES.** Client shall provide all requirements, criteria, data, and information for the Project and designate in writing a person with authority to act on Client's behalf on all matters concerning the Project. If Fishbeck's services under this Agreement do not include construction observation or review of Contractor's performance, Client shall assume responsibility for interpretation of contract documents and for construction observation, and shall waive all claims against Fishbeck that may be in any way connected thereto.
3. **HOURLY BILLING RATES.** Unless stipulated otherwise, Client shall compensate Fishbeck at hourly billing rates in effect when services are provided by Fishbeck employees of various classifications.
4. **REIMBURSABLE EXPENSES.** Client shall reimburse Fishbeck for costs incurred on or directly for Client's Project. Reimbursements shall be at Fishbeck's current rate for mileage for vehicles and automobiles, special equipment, and copying, printing, and binding. Reimbursement for commercial transportation, meals, lodging, special fees, licenses, permits, insurances, etc., and outside technical or professional services shall be on the basis of actual charges plus the administrative fee.
5. **OPINIONS OF COST.** Any opinions or estimates provided by Fishbeck as to probable construction costs or total project costs will be based on Fishbeck's experience, judgment, qualifications, and general familiarity with the construction industry. Because Fishbeck has no control over market conditions or bidding procedures, Fishbeck does not warrant that actual bids, construction costs, or total project costs will not vary from Fishbeck's opinions or estimates.
6. **PROFESSIONAL STANDARDS.** The standard of care for services performed or furnished by Fishbeck will be the care and skill ordinarily used by members of the subject professional discipline practicing under similar circumstances at the same time and in the same locality. Fishbeck may use or rely upon design elements and information customarily provided by others. Fishbeck makes no warranties, express or implied, under this Agreement or otherwise, in connection with Fishbeck's services.
7. **TERMINATION.** Either Client or Fishbeck may terminate this Agreement by giving ten days' written notice to the other party. In such event, Client shall pay Fishbeck in full for all work performed prior to the effective date of termination, plus (at the discretion of Fishbeck) a reasonable termination charge for services and costs attributable to termination and costs necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed 30 percent of all charges previously incurred. Upon receipt of such payment, Fishbeck will return to Client all documents and information which are the property of Client.
8. **SUBCONTRACTORS.** Fishbeck may engage subcontractors on behalf of Client to perform any portion of the services to be provided by Fishbeck hereunder.
9. **PAYMENT TO FISHBECK.** Invoices will be issued monthly, and will be due and payable upon receipt, unless otherwise agreed. Amounts not paid within 28 days from date of invoice shall accrue interest at a rate of 1 percent per 4-week period. Payments made thereafter will be applied first to accrued interest, and then to unpaid principal. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by Client.

Client agrees to pay on a current basis, in addition to any proposal or contract fee understandings, all taxes including, but not limited to, sales taxes on services or related expenses which may be imposed on Fishbeck by any governmental entity.

If Client directs Fishbeck to invoice another, Fishbeck will do so, but Client agrees to be ultimately responsible for Fishbeck's compensation until Client provides Fishbeck with that third party's written acceptance of all terms of this Agreement and until Fishbeck agrees to the substitution.

In addition to any other remedies Fishbeck may have, Fishbeck shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

10. **HAZARDOUS WASTE.** Fishbeck has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. Fishbeck shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently, or will occur in the future, and the performance of services hereunder does not imply risk-sharing on the part of Fishbeck.
11. **LIMITATION OF LIABILITY.** To the fullest extent permitted by law, Fishbeck's total liability to Client for any cause or combination of causes, which arise out of claims based upon professional liability errors or omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the greater of \$250,000 or the amount of the fee earned under this Agreement.

To the fullest extent permitted by law, Fishbeck's total liability to Client for any cause or combination of causes, which arise out of claims for which Fishbeck is covered by insurance other than professional liability errors and omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the total insurance proceeds paid on behalf of or to Fishbeck by Fishbeck's insurers in settlement or satisfaction of Client's claims under the terms and conditions of Fishbeck's insurance policies applicable thereto.

Higher limits of liability may be considered upon Client's written request, prior to commencement of services, and agreement to pay an additional fee.

12. **DELEGATED DESIGN.** Client recognizes and holds Fishbeck harmless for the performance of certain components of the Project which are traditionally specified to be designed by the Contractor.
13. **INSURANCE.** Client shall cause Fishbeck and Fishbeck's consultants, employees, and agents to be listed as additional insureds on all commercial general liability and property insurance policies carried by Client which are applicable to the Project. Client shall also provide workers' compensation insurance for Client's employees. Client agrees to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against Fishbeck.

Upon request, Client and Fishbeck shall each deliver to the other certificates of insurance evidencing their coverages.

Client shall require Contractor to purchase and maintain commercial general liability and other insurance as specified in the contract documents and to cause Fishbeck and Fishbeck's consultants, employees, and agents to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project. Contractor must agree to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against Fishbeck.

14. **INDEMNIFICATION.** Fishbeck will indemnify and hold Client harmless from any third party claim, damage, or liability for injury or loss sustained by any third party, for which Client is legally obligated to pay, to the extent caused by Fishbeck's negligence. Client will defend, indemnify, and hold Fishbeck harmless from any claim, damage, liability, or defense cost arising from this Agreement for injury or loss sustained by any third party except to the extent caused by the negligence of Fishbeck. These indemnities are subject to specific limitations provided for in this Agreement.
15. **CONSEQUENTIAL DAMAGES.** To the fullest extent permitted by law, Client and Fishbeck waive special, incidental, indirect, and consequential damages for claims arising out of, resulting from, or in any way relating to this Agreement or the Project, including, but not limited to, loss of business, use, income, profit, financing, productivity, and reputation.
16. **LEGAL EXPENSES.** If either Client or Fishbeck makes a claim against the other as to issues arising out of the performance of this Agreement, the prevailing party will be entitled to recover its reasonable expenses of litigation, including reasonable attorney's fees. If Fishbeck brings a lawsuit against Client to collect invoiced fees and expenses, Client agrees to pay Fishbeck's reasonable collection expenses including attorney's fees.

17. OWNERSHIP OF WORK PRODUCT. Fishbeck shall remain the owner of all drawings, reports, and other material provided to Client, whether in hard copy or electronic media form. Client shall be authorized to use the copies provided by Fishbeck only in connection with the Project. Any other use or reuse by Client or others for any purpose whatsoever shall be at Client's risk and full legal responsibility, without liability to Fishbeck, and Client shall defend, indemnify, and hold Fishbeck harmless from all claims, damages, losses, and expenses, including attorney's fees arising out of or resulting therefrom.
18. ELECTRONIC MEDIA. Data, reports, drawings, specifications, and other material and deliverables will be transmitted to Client in either hard copy, digital, or both formats. If a discrepancy or conflict with the transmitted version occurs, the version of the material or document residing on Fishbeck's computer network shall govern. Fishbeck cannot guarantee the longevity of any material transmitted electronically nor can Fishbeck guarantee the ability of the Client to open and use the digital versions of the documents in the future.
19. GENERAL CONSIDERATIONS. Client and Fishbeck each are hereby bound, and the partners, successors, executors, administrators, and legal representatives of Client and Fishbeck are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

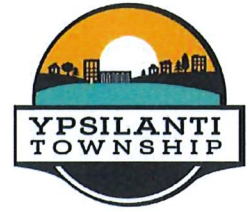
Neither Client nor Fishbeck may assign this Agreement without the written consent of the other.

Neither Client nor Fishbeck will have any liability for nonperformance caused in whole or in part by causes beyond Fishbeck's reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.

This Agreement shall be governed exclusively by the laws of the State of Michigan, and any action arising out of or in connection with Agreement shall occur in the state or federal courts located in Grand Rapids, Michigan.

This Agreement constitutes the entire agreement between Client and Fishbeck and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

End of Terms and Conditions for Professional Services



Memorandum of Understanding

This document constitutes a Memorandum of Understanding between the Washtenaw County Parks and Recreation Commission (Tenant) and Ypsilanti Township Recreation Department (Landlord).

Goal:

Partnering to co-facilitate affordable, special-interest summer day camp programs that serve youth ages 6-11 in Washtenaw County. Both parties will strive to provide a range of complementary programs that cater to youth with interests in sports, arts, science and technology. As a pilot program, both Ypsilanti Township Recreation Department and the Washtenaw County Parks and Recreation Commission will strive to make this experience positive, and financially sustainable for both parties.

Name of Program Covered by this MOU:

Washtenaw County Parks and Recreation Commission & Ypsilanti Township Recreation Department, Summer Day Camps

Brief Description of Program:

Washtenaw County Parks and Recreation Commission and Ypsilanti Township Recreation Department will provide 10 weeks of summer day camps beginning June 8, 2026. The program will end on August 14, 2026. Washtenaw County Parks and Recreation Commission will provide camps.

Financial Compensation:

Each organization will assume responsibility for the operational needs of their respective programs, including, but not limited to registration/administrative support, staffing, insurance/general liability and marketing/communication.

The Washtenaw County Parks and Recreation Commission will charge \$20/week (based on 8 hours/day, 4 days/week) for its programs and make financial assistance available to anyone that qualifies based on the HUD household income scale. *Washtenaw County Parks and Recreation Commission has agreed to pay Ypsilanti Township Recreation Department \$400 per week. This payment is to help offset any additional operating costs incurred (utilities, cleaning, basic facility staffing etc.) and the WASHTENAW COUNTY PARKS AND RECREATION COMMISSION will disburse payment for all weeks by September 18, 2026.*

Site(s) Where Program will be located: The program will operate from the Ypsilanti Township Recreation Department Community Center Building (2025 E. Clark Rd., Ypsilanti), and Community Center Park. Washtenaw County Parks and Recreation Commission programs will be located in rooms #105 and the gym, according to the agreed upon schedule (see attached). Washtenaw County Parks and Recreation Commission camps will operate between 8:30 a.m. and 5 p.m. daily Monday-Thursday according to the agreed upon program dates. WASHTENAW COUNTY PARKS AND RECREATION COMMISSION staff may need to access facilities as early as 7:30 a.m. and as late as 5:30 p.m.

Target Population to be Served (grade levels or subpopulation):
Students ages 6-11 living in Washtenaw County.

Objectives:

1. To provide enriching programs that connect youth in Eastern Washtenaw County with opportunities to engage with caring adults outside of the school and home life.
2. To provide a space for youth to experience a safe, welcoming and positive environment and provide social and educational experiences to help all youth learn, grow, and thrive.
3. To develop the groundwork for an ongoing collaboration between the Washtenaw County Parks and Recreation Commission and Ypsilanti Township Recreation Department that strengthens community through youth development, healthy living and social responsibility.

Specifics

Ypsilanti Township Recreation Department agrees to:

1. Publicly recognize the work of the WASHTENAW COUNTY PARKS AND RECREATION COMMISSION related to this program. This may be in the form of the Township Magazine, newsletters, website, board meetings, press releases, social media etc.
2. Participate in data collection relevant to the program and will meet with the partner organization in September 2026 to review goals and objectives of the collaboration.
3. Assist the WASHTENAW COUNTY PARKS AND RECREATION COMMISSION with any necessary grant compliance data.
4. Assist the WASHTENAW COUNTY PARKS AND RECREATION COMMISSION in identifying qualified individuals to serve in program leadership roles. Provide space to host camp information events, staff hiring events etc.
5. Shall be responsible for their own negligence and that of their employees, agents, and volunteers.
6. Provide general cleaning and janitorial services to any rooms/areas being used for WASHTENAW COUNTY PARKS AND RECREATION COMMISSION programs, as well as common spaces and bathrooms.

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION agrees to:

1. Provide a member of staff that acts as the Program Coordinator in the delivery of the program. Work collaboratively with the Program Coordinator from Ypsilanti Township Recreation Department to ensure a safe, high-quality experience for all participants and staff, including but not limited to: safe transition of youth from Ypsilanti Township to WASHTENAW COUNTY PARKS AND RECREATION COMMISSION camps (and vice versa), communication with Y staff about facility schedules, emergency situations, parent communication, camp schedules, etc.
2. Program oversight of programmatic and administrative function of all AA WASHTENAW COUNTY PARKS AND RECREATION COMMISSION camps; collecting revenue from program participants, managing the registration process, and collecting necessary participant waivers and health forms.
3. Cover the cost of expense for any staff positions for camps offered by WASHTENAW COUNTY PARKS AND RECREATION COMMISSION program staff and associated vendors.
4. Provide First Aid and CPR training to all staff and volunteers working with WASHTENAW COUNTY PARKS AND RECREATION COMMISSION camp programs. Staff will be required to gain the certification prior to beginning employment. Make First Aid and CPR training available, at a reduced rate to all Ypsilanti Township Recreation Department program staff.

5. Meet as necessary with designees of the Ypsilanti Township Recreation Department to review project progress and address any issues that may arise.
6. Invite Ypsilanti Township Recreation Department staff and volunteers to participate in relevant staff training, if applicable.
7. Publicly recognize the work of the Ypsilanti Township Recreation Department related to this program. This may be in the form of newsletters, website, board meetings, press releases, social media, etc.
8. Participate in data collection relevant to the program and will meet with the partner organization by September 2026 to review goals and objectives of the collaboration.
9. Assist Ypsilanti Township Recreation Department with any necessary grant compliance data.
10. Shall be responsible for their own negligence and that of their employees, agents, and volunteers.

Liability, Insurance and Indemnification:

Coverage Requirements.

Each party shall maintain at its own expense appropriate levels of insurance necessary to protect their entity from any liability or loss relating to this MOU.

1. The amount of insurance carried by each party under this Lease shall not be deemed or construed to so limit the liability of such party.

1. Where Both Parties Have Responsibility. If both parties have an obligation to the other under the foregoing provisions, tort comparative fault principles shall be applied to allocate payment between the parties.

2. Notifications Regarding Indemnities. Both Landlord and Tenant agree to give the other party notice of any claim or liability and do so within a commercially reasonable time following such party's receipt of notice of intent or notice of claim.

By signing this document, Ypsilanti Township Recreation Department and the WASHTENAW COUNTY PARKS AND RECREATION COMMISSION agree to abide by the terms and conditions contained in this MOU. The WASHTENAW COUNTY PARKS AND RECREATION COMMISSION reserves the right to terminate this MOU at anytime at it's sole discretion.

 Brenda Stumbo, (Date)
 Ypsilanti Township Supervisor



 Lawrence Kestenbaum 05/08/2026

 Lawrence Kestenbaum (Date)
 Washtenaw County Clerk/ Register


 LOU DANNER 05/06/2026 For

 Michelle K. Billard (Date)
 Office of Corporation Counsel
 Washtenaw County

 Debra Swanson (Date)
 Ypsilanti Township Clerk


 MEGHAN BONFIGLIO 05/05/2026
 DIRECTOR - PARKS & RECREATION

 Meghan Bonfiglio (Date)
 Director, Washtenaw Parks & Recreation



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-125851-1

Date:

5/14/2026 1:37 PM

Customer:

YPSILANTI CHARTER
TOWNSHIP
(WASHTENAW
COUNTY), MICHIGAN

DESCRIPTION	QTY	TOTAL
Online Supplementation will begin with the ordinances received on a quarterly basis. 3,6,9,12 - Zoning	1.00	USD 0.00
Full-Service Supplementation Subscription includes zoning	1.00	USD 3,825.00
Printed Copies and Freight Included - up to 1 copy - Zoning	1.00	USD 0.00
Annual Recurring Supplement Services - Initial Term		USD 3,825.00
Annual Recurring Supplement Services - (Subject to Uplift)		USD 3,825.00

1. This Statement of Work ("SOW") is between Ypsilanti Charter Township, MI ("Customer") and CivicPlus, LLC ("CivicPlus"), the acquirer and sole owner of Municode, LLC f/k/a Municipal Code Corporation, and incorporates and is subject to the terms and conditions located at Addendum 1 attached to this SOW.
2. This SOW shall begin on 6/1/2026 ("Effective Date") and all the services provided to Customer listed in the above line items (the "Services") shall align to renew annually on each anniversary of the Effective Date ("Renewal Date"). Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to 3% annual increase. Customer will pay all invoices within 30 days of the date of such invoice.
3. Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.
4. Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-125851-1

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Authorized Client Signature

CivicPlus



By (please sign):

By (please sign):

Printed Name:

Amy Vikander
Printed Name:

Title:

Senior Vice President of Customer Success
Title:

Date:

5/15/2026
Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

Addendum 1

<p>This agreement ("Agreement") is explicitly agreed to by the Customer listed on the Statement of Work. All terms used in this Agreement that are not otherwise defined shall have the definition ascribed to it in the Statement of Work.</p> <p>1. Scope of Services. The Services provided to Customer under this Agreement are set forth in the CivicPlus Statement of Work signed by the parties (the "SOW"). Customer may purchase additional services for additional cost at any time upon mutual written consent of the Parties, including but not limited to updating the frequency of Supplement updates, additional labor required because of delays, errors or omissions on the part of Customer.</p> <p>2. Limitations of Services. Annual Recurring Supplement Service does NOT include:</p> <ul style="list-style-type: none">• Additional copies, reprints, binders, and tab orders;• Documents drafted in InDesign or that contain form-based code requirements, are subject to additional editorial fees;• Documents that contain: multiple tables, graphics, unique formatting requirements, or any other form-based code requirements;• Legal work, creation of fee schedules, gender-neutral review/implementation, external linking;• Codifying the full replacement or substantial revision of complex subject matter; including, but not limited to, Zoning (or its equivalent) This work is subject to a one-time editorial conversion fee, as well as an increase in the annual supplement rate and online hosting fee(s). A quote will be provided upon receipt of the material.• Codifying a newly adopted Chapter, Title, or Appendix, either in its entirety or containing substantial new content, may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). The material will be reviewed upon receipt.• Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;• Codifying a newly adopted full, or near full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;• The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request; and• Online Code hosting and online features, this is listed separately. <p>For services outside the scope of the Annual Recurring Supplement Services, a per page rate of \$23 will be applied.</p> <p>3. Each document for processing should be its own individual file, named by its ordinance number. Customer should send in all documents to CivicPlus as MS WORD versions or a convertible PDF version.</p>	<p>4. Term and Termination. This Agreement shall remain in full force and effect for an initial period of one year commencing on the Effective Date ("Initial Term"), at the end of the Initial Term, this Agreement shall automatically renew for additional one-year terms (each a "Renewal Term"). If either Party does not intend to renew this Agreement, they shall provide sixty days prior notice to the end of the then-current term. Either party may terminate this Agreement for cause in the event the other party materially breaches any term of this Agreement and does not substantially cure such breach within thirty days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination.</p> <p>5. Compensation. Unless otherwise stated in an SOW signed by the Customer, the Customer shall pay CivicPlus for the Services annually at the start of each Renewal Term, within 30 days of the date an invoice is sent.</p> <p>6. Integration. This Agreement sets forth the entire agreement between and among the parties with respect to the Services. This Agreement supersedes all prior written or oral agreements between the parties or their predecessors-in-interest with respect to all or any part of the subject matter hereof.</p> <p>7. Limitation of Liability. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed five times the amounts paid by Customer for the Services in the year prior to such claim of liability. In no event will CivicPlus be liable to Customer for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.</p> <p>8. Ownership. Customer shall own all right, title, and interest in and to the code created under this Agreement. Customer is responsible for providing all necessary and correct documentation, materials and communication in a timely manner in order to enable CivicPlus to perform the Services and acknowledges CivicPlus cannot begin performance of the Services until all necessary documentation, materials and communication is received.</p> <p>9. Customer acknowledges that any legal analysis provided by CivicPlus is provided to Customer for their use and direction. However, Customer agrees the Services provided for herein do not review legal codes for legal sufficiency, draw legal conclusions, provide legal advice, opinions or recommendations about Customer's legal rights, remedies, defenses, options, selection of forms, or strategies, or apply the law to the facts of any particular situation or establish an attorney-Customer relationship. CivicPlus is not a law firm and may not perform services performed by an attorney, and the Services contemplated herein do not constitute a substitute for the advice or services of an attorney.</p> <p>10. In the event either party is unable to perform its obligations under the terms of this Agreement because of acts of God, strikes, damage or other causes reasonably beyond its control, such party shall not be liable for damages to the other for any damages resulting from such failure to perform or otherwise from such causes.</p>
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Contact Information

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES):

Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax

Contact Information

Organization

URL

Street Address

Address 2

City

State

Postal Code

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Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

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Phone

Ext.

Fax

Billing Address

Address 2

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State

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Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax

Approved at 5/19/26 BOT Meeting

Charter Township of Ypsilanti

DEPUTY FINANCE DIRECTOR

Non-Union Position

Summary

This non-political position with the advice and guidance of our outside auditor is responsible for planning, organizing, developing, and directing all accounting programs, methods, and controls, as well as providing administrative support and direction to other departments regarding fiscal management and financial controls. Assists the Township Supervisor in preparing the annual budget by auditing and analyzing information for budget proposals, and carrying out various tasks related to budget adjustments. Research and initiates recommendations for policy and procedural changes, establishes and directs general accounting methods and internal accounting controls, prepares trial balances and financial reports and maintains the general ledger.

Supervision Received

Work is performed under the general direction of the Township Clerk. Policies and objectives are established by Township officials, who are consulted regarding complex work situations and policy matters. The Deputy Finance Director performs duties with a high degree of confidentiality, independence, and is accountable for achieving results. Work performance is evaluated through established schedules, as well as the review of final reports and audit outcomes.

Supervision Exercised

Directly supervises a small staff of accounting clerks performing payroll and accounts payable functions.

Responsibilities and Duties

An employee in this position may do any or all the following essential duties. (These examples do not include all the duties the employee may be expected to perform).

- Responsible for certain payroll and accounts payable functions, fixed assets, finance and general ledger calculations, reconciliations, and data entry. Responsible for employee training, assigning work, scheduling, performance evaluation and employee relations.
- Produces and disseminates financial statements in accordance with generally accepted governmental accounting principles, including preparation of non-routine and adjusting journal entries, analysis of various financial data, and control and maintenance of the general ledger system for the Township and component units.

Approved at 5/19/26 BOT Meeting

DEPUTY FINANCE DIRECTOR — Page 2

- Upgrade existing and develop new systems and procedures for reporting financial data, ensuring internal controls, and general financial operations. Includes overseeing, auditing, and assisting other departments relating to payroll and accounts payable policies and procedures. Initiates and implements changes in various systems and procedures; advises, coordinates, and trains individuals in the financial operations of all departments; and ensures compliance with Federal and State regulations.
- In coordination with the Township Supervisor, plans, organizes, and directs the Township budgeting methods and process. Includes assembling and publishing Township and component unit budgets, participating in departmental budget reviews and Township Board Workshops prior to budget adoption. Assists in creating budgets for revenues and expenditures, Special Revenue Fund Budgets, Debt Service Fund Budgets and individual project budgets. Participates in the presentation of budgets and analysis to Township Board. Monitors budgets including development of periodic amendments, status reports and analysis.
- Directs preparation for the annual audit of Township financial records, including preparation of account analysis, confirmation letters, reporting of projects, and obtaining records. Prepares periodic requests for audit fee proposals.
- Conducts analysis and estimates of Township revenues and monitors and ensures proper controls for the entire revenue stream. Also reviews and advises departments concerning various fees and charges.
- Develops various analysis and statistical reports relating to financial matters, including rates, fees, and benefits.
- Develops, implements, and maintains the fixed asset inventory of accounts.
- Develop and prepare financial information and analysis reports relating to all financial matters as necessary and as requested, including preparation of annual administrative cost allocation among various funds.
- Develops and maintains financial records and schedules on pension program contributions, special projects, debt service accounts, payroll deductions, and other functions as assigned. Prepares and submits required reporting for grants and other similar projects.

DEPUTY FINANCE DIRECTOR — Page 3

- Ensure that all aspects of the Township's financial infrastructure have sufficient internal controls, are reviewed and adjusted as needed, and that all employees involved with financial transactions have appropriate separation of duties.
- Assists the Treasurer and Deputy Treasurer with Treasury functions including banking, tax, cash receipts, and receivables so that they are all completed appropriately and develops procedures and reports to ensure that systems can be reconciled with the General Ledger.
- Ensures that Clerk functions including accounts payable and various payroll and vendor reports to State and Federal government agencies are all completed and filed appropriately.
- Advises various employees and department heads regarding budgeting, accounts payable, and finance matters.
- Perform other duties as may be required and assigned.

Essential Qualifications and KSA's

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations. An employee in this position, upon appointment, should have the following:

- Minimum of a Bachelor's Degree in Accounting, Finance, or related field.
- Two years of Township or municipal financial experience, or similar, providing a knowledge of municipal accounting, municipal organization, and federal and state regulations regarding governmental accounting and financial management. The Township, at its discretion, may consider an alternative combination of formal education and work experience.
- Valid Michigan Vehicle Operator's License.
- Ability to manage and lead the financial operation and direct and supervise the staff and accounting functions of the department.
- Extensive knowledge of the principles and practices of finance and governmental accounting methods and procedures, budgetary, fiscal management, procurement, internal controls, and public administration principles.
- Extensive knowledge of applicable local, state and federal laws, rules and regulations, risk management principles, reviewing, interpreting and communicating financial information, and preparing and administering budgets.
- Skill in assembling and analyzing data and preparing comprehensive and accurate reports.
- Skill in effectively communicating ideas and concepts orally and in writing.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with township employees, contractors to the Township, representatives of other governmental units, professional contacts, elected officials and the public.

Approved at 5/19/26 BOT Meeting

DEPUTY FINANCE DIRECTOR — Page 4

- Skill in the use of office equipment and technology, including Microsoft Suite applications and financial and enterprise software (such as BS&A) and the ability to learn new software programs applicable to the position.
- Skill in grant financial administration, reconciliation, and reporting is preferred.
- Required to maintain knowledge and stay up to date on industry changes, state regulations, and laws through education and professional development.
- BS&A experience is preferred.
- CPA certification is preferred.

Other Requirements:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

- Ability to access all Township operations engaged in financial transactions.
- Ability to access all Township files of financial information.
- Ability to enter and retrieve information from computers.
- Ability to lift and move boxes and books weighing up to 20 lbs.
- While performing the duties of this job, the employee is regularly required to communicate in person and by telephone, read regular and small print, view and produce written and electronic documents, and enter data on a computer keyboard with repetitive keystrokes.
- The employee must be mobile in an office setting, stand, sit, stoop and kneel, use hands to finger, handle, or feel and reach with hands and arms.

Salary: ~~\$78,000~~ \$90,000

Charter Township of Ypsilanti
Drafted: May 2026

CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 8

May 19, 2026

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND

Total Increase \$3,825.00

Request to increase the budget for an annual subscription with Civic Plus for full service online and printing supplementation of ordinances - zoning. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$3,825.00
		Net Revenues	<u><u>\$3,825.00</u></u>
Expenditures:	Ordinance & Zoning	101-215-740.001	\$3,825.00
		Net Expenditures	<u><u>\$3,825.00</u></u>



Midwest Visual Works

2810 Lauryl Dr
Commerce Twp, Michigan, 48382
248-363-9760 248-366-9915 FAX

Quote No. 83823

Quote

Client		Ship To	
Name	Ypsilanti Twp Community Center	Name	
Address	2025 E Clark Rd	Address	
City	Ypsilanti St MI ZIP 48198	City	St ZIP
Phone	248-234-3226	Phone	

Qty	ITEM#	Description	Unit Price	TOTAL
3	1	Samsung 86" HD 4K TV	\$1,425.00	\$4,275.00
1	1	KanexPro 8x8 4K60 Matrix Switcher with Endpoints	\$3,800.00	\$3,800.00
1	1	Extron DMP 128 Audio DSP Mixer	\$1,518.00	\$1,518.00
1	1	Shure SLXD4Q+/-G57 Quad Reciever	\$2,659.00	\$2,659.00
4	1	Shure SLXD2+/58--G57 Handheld Microphones	\$349.00	\$1,396.00
2		Extron TLP 725T Touchpanel	\$1,629.00	\$3,258.00
1	1	Extron IPCP Pro 250 Controller	\$1,075.00	\$1,075.00
18	1	Speco SP6-MAT 6 1/2" Round Speaker	\$119.00	\$2,142.00
1	1	Atlas CLA402 70V Power Amp	\$908.00	\$908.00
2	1	Extron DTP Transmitter/Reciever for HDMI	\$901.00	\$1,802.00
3	1	Peerless ST-680 Television Mount	\$180.00	\$540.00
120	1	Labor, Removal, Installation, Setup, Test and Train	\$92.00	\$11,040.00
2	1	Barco Clickshare C-10	\$1,529.00	\$3,058.00
1	1	Tripp Lite's 18U Mid-Depth Rack Enclosure Cabinet	\$1,100.00	\$1,100.00
1	1	Shipping	\$500.00	\$500.00

SubTotal	\$39,071.00
Sales Tax	
TOTAL	\$39,071.00

Location:
 CM# is:
 Contact Person:

Todd Carrick
Todd Carrick (Apr 8, 2020 20:46:33 EDT)

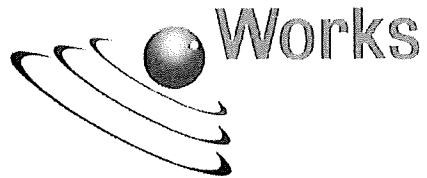
Approval _____

Date 4/6/2026
Order No _____
Sales Rep Todd Carrick
Ship Via _____

Notes/Remarks

Senior Center A/V Equipment

Midwest Visual



Connecting Your
World

PROPOSAL for Charter Township of Ypsilanti

Senior Center Audio-Visual Equipment

April 8, 2026

Offered by:
Midwest Visual Works, LLC
Todd Carrick
Project Manager, Owner
2810 Lauryl Drive
Commerce Twp., MI 48382
Phone: 248-363-9760
Email: Todd@midwestvisualworks.com

Installation Summary

Midwest Visual Works is planning to install new audio-visual equipment into the Ypsilanti Township Senior Center. The equipment will include items listed on the quote. Below is a brief installation summary.

Video

The installation will include three new televisions that will be mounted to the wall. These will allow for good viewing. Location will be determined based on available space. Twisted pair CAT6 solutions will be run to each television and an endpoint will be placed at each location where the video signal will be converted into HDMI for the television. This is used for long distance runs for HDMI.

The video will be sent from the KanexPro Matrixing Switcher, which will allow for the video to be sent to one or all of the TVs in the system. This allows for flexibility depending on the room's configuration and each television can play any source that is used in the system. A matrix switcher is an in, to any output component.

A Barco Clickshare C10 will be used as a form of wireless connectivity in the rooms. Laptops, desktops, phones, and iPads can all be connected to the system and content can be shared wirelessly.

An HDMI connection point will be made in each room that will allow for a person to plug in a laptop to make presentations directly from their device.

Audio System

Four Shure wireless microphones will be used in the system. It has the capability of having two mics in each room when the rooms are in individual room mode, and all four microphones when it is in all room mode. Being able to switch between these two modes will be very simple as automation control will allow that to happen

In addition, the audio system will consist of 9 speakers in each room which will be installed into the ceiling tiles, and connected to an Extron audio mixer, with DSP. The mixer will automatically mix microphones as well as program audio, and we'll send it out to the amplifier. It will be powered by an Atlas 70V Power Amp.

Control System

The Extron control system will consist of two touch panels, one in each room. The touch panels will be programmed so that you will be able to choose between two different scenes. The first will be individual mode where each room will operate independently using the assigned microphones, as well as show TV sources and DVD content. The second mode would be

combined room mode, where the room will be opened up and all four microphones will be able to be used at the same time and any audio that is sent to the rooms will be shared in both rooms at the same volume. This will allow for larger groups and audiences, and the sound will be played through all 18 speakers, for clear sounding audio.

Since programming is done from the ground up, the touch panel will function very simply with minimal number of buttons needed. This will ease operation daily. In addition, we will also use the control system to be able to turn on and off TVs, amps, and the system. It will also do this automatically at a certain set time to save on the life of the equipment.

Equipment Rack & Cabling

All of the equipment, which will include the controller amplifier mixer and wireless components, will be in an equipment rack near the instructor's desk. This will allow for easy access to controls.

All cabling used will be CAT6 plenum rated cable and wiring will follow low voltage standards for installation.

Training

Training will be provided for employees. A time will be set up and training on the equipment as well as troubleshooting tips will be covered during the training session.

Project Timing

Please refer to the Gantt chart that was created for a project timeline. This timeline can be easily adjusted based on the start date. But it will give you a good idea of timing on the project itself. We will work with the Township to coordinate installation dates to have minimal disruptions to the center.

Warranty

Midwest Visual Works offers a one-year warranty on installation, and factory warranties apply for all new equipment installed. Midwest Visual Works will handle any warranty issues for the Township.

Midwest Visual



Connecting Your
World

Midwest Visual Works
2810 Lauryl Dr.
Commerce, MI 48382
www.midwestvisualworks.com
Ph. 248-363-9760

Customer References – Municipalities / Government

Dexter Township

6880 Dexter-Pinckney Rd, Dexter, MI 48130

Client Contact Name & Phone number: Abby Norsworthy 734-426-3767

Installation of multiple camera system and recording system.

Contract Start/Expiration Dates: April 2022 – present (ongoing client relationship)

City of Roseville

29777 Gratiot Ave, Roseville, MI 48066

Client Contact Name & Phone number: John Haase 586-447-4697

Email Address: jhaase@roseville-mi.gov

- Design and installation of Seresa Conference Room
- Design and installation of Council Chambers update
- Design and installation of City Managers Conference Room

Contract Start/Expiration Dates: Apr 2025 – present (ongoing client relationship)

City of Dexter – City Hall

3515 Broad St, Dexter, MI 48130

Client Contact Name & Phone number: Josh Tanghe 734-426-8303

Email: jtanghe@dextermi.gov

Designed and installed upgrades to City Council Chamber audio visual equipment, including microphones, speakers, camera, and multiple screens, and Extron automation control.

Contract Start/Expiration Dates: Oct 2023 – Jan 2024

Sterling Heights Library

40255 Dodge Park Rd, Sterling Heights, MI 48313

Client Contact Name & Phone number: Tyler Fox 586-446-2744

Email: tfox@sterling-heights.net

Designed and installed upgrades to Library Programming Center including new sound system, projector, and Extron automation control

Contract Start/Expiration Dates: Nov 2023 – April 2024

Fenton Township

12060 Mantawauka Dr, Fenton Twp, MI 48430

Client Contact Name & Phone number: Randen Syjut 248-974-2946

Email: rsyjut@gmail.com

Design and installation of Township Board Lower Level Hall Audio Upgrade.

Contract Start/Expiration Dates: June 2023 – July 2023

Federal Reserve Bank

1600 E Warren Ave, Detroit, MI 48207

Client Contact Name & Phone number: Doug Shields 313-961-6880

Project Location: Detroit, Michigan

Integrations of 6 Room Conference Center capable of being split into Multiple Room Configurations using Extron Control Systems, Touch panels, Relays, Projectors, Screens, Switchers and Scalars.

Contract Start/Expiration Dates: Jan 2017 – Dec 2019

Baldwin Public Library

300 W Merrill St, Birmingham, MI 48009

Client Contact Name & Phone number: Doug Koschik 248-647-1700

Email Address: Dkoschik@baldwinlib.org

Design and installation of lower level Multi Purpose Rooms Audio Visual Upgrades

Contract Start/Expiration Dates: March 2008 – November 2012

Washington Township

57900 Van Dyke, Washington, MI 48094

Client Contact Name: Kathy Vossberg

Email: Kvosberg@washingtontwpmi.org

Removal and replacement of structured wiring. Upgrades to network included cat6 and fiber optic cable pulls.

Contract Start/Expiration Dates: May 2011 – February 2012

Oakland County

2100 Pontiac Lake Rd, Waterford, MI 48328

Client Contact Name & Phone number: Jonathan Bailey 248-858-0144

Email: jbailey@oak.gov

- Design and installation of Board of Commissioners Auditorium & Annex
- Design and installation of council Chamber A/V installation Build-out, Main Conferencing Center AV Design and Installation
- Multiple year contract for ongoing audio/visual support for Oakland County campus

Contract Start/Expiration Dates: Apr 2010 – June 2013

Customer References – Corporate / Non-Profit

AAA (Auto Club Group)

1 Auto Club Drive

Dearborn, Michigan 48126

Client Contact Name & Phone number: Dave Syjut 313-336-1046

Email: DJSyjut@acg.aaa.com

Project Locations: Tampa, Orlando & St Petersburg, FL; Dearborn, Michigan; Charlotte, North Carolina

Projects:

- Buildout of over 200 training Rooms, Workspaces & hoteling areas, Design of Videoconferencing Systems, Audio Conferencing System, and Virtual Presence Systems, Streaming Video Systems
- Design & Build-out of AV systems including Digital Signage, AVIP TV Systems, Videowalls, Interactive Video Boards, Extron Control Systems throughout the company footprint.
- Design & Installation of AOB Auditorium

Contract Start/Expiration Dates: Jan 2014 – Present Preferred Vendor for US Footprint

Microchip Technology

28100 Cabot Dr, Suite 104, Novi, MI 48375

Client Contact Name & Phone number: Dave Carpenter 248-761-3159

Project Location: Novi, MI

Design and deployment of enterprise-grade AV and digital media systems supporting collaboration, conferencing, and training environments.

Contract Start/Expiration Dates: April 2025 to present (ongoing client relationship)

Ford Field (ABM Parking Systems)

1902 St Antoine, Detroit, MI 48226

Client Contact Name & Phone number: Kathleen Rapley 313-262-2873

Project Location: Ford Field – Detroit MI

Projects:

- Designed and Installed Automated parking system using digital signage, pay station and wayfinding system, to assist in easing traffic flow during high traffic times
- Installed Digital signage, Televisions, and wayfinding Apps throughout the location

Contract Start/Expiration Dates: Jan 2017- Present (ongoing client relationship)

Raymond James & Associates Michigan Headquarters

25900 Telegraph Rd, Southfield, MI 48033

Client Contact Name & Phone number: Bill Schumacher 248-213-1061

Email: Bill.Schumacher@RaymondJames.com

Project Location: Southfield, Michigan

Designed and installed New Multiple Conference and Collaboration spaces with Audio/Video, Video conferencing Systems, Extron Automation Control Systems, Projection Screens

Contract Start/Expiration Dates: Jan 2023 to Present (ongoing client relationship)

King Steel

5225 Cook Rd K, Grand Blanc, MI 48439

Client Contact Name & Phone number: Jimmy Cummings 800-638-2530

Project Location: Grand Blanc Michigan

Updated Multiple Conference and Office spaces with Video Conferencing, Interactive Whiteboards, Microphones, Touch panels, and programming of automation Control. Also added BYOD Screen Sharing devices.

Contract Start/Expiration Dates: Jan 2017 – Present (ongoing client relationship)

L5 Fitness (Orange Theory parent)

9864 E Grand River Ave, Ste. 110-251, Brighton, MI 48116

Client Contact Name & Phone number: Scott Kraiza 810-499-1699

Email: skraiza@l5-fitness.com

Provide service to video distribution / audio at Orange Theory gym locations

Contract Start/Expiration Dates: Apr 2024 – Present (Ongoing client relationship)

XPO Logistics (Headquarters)

2211 Old Earhart Rd #100, Ann Arbor, MI 48105

Client Contact Name & Phone number: Craig Gagne 734-757-1752

Project Location: Ann Arbor Michigan

Projects:

- Designed and installed Building Executive Boardroom including interactive Whiteboards, HD Audio, Automation Control, Touch panel Gui design, and programming.
- Integration of 60 person divisible training room and meeting space, using multiple projectors, Multiple Monitors and Automation control Systems.

Contract Start/Expiration Dates: Jan 2021- Present (ongoing client relationship)

Cross Construction

34133 Schoolcraft Rd, Livonia, MI 48150

Client Contact Name & Phone number: Mike Stark 734-286-2244

Project:

Build out of medical testing facility - all data drops/cablling

Contract Start/Expiration Dates: January 2023 – February 2023

King Jewelers

Advance Office Building – 23077 Greenfield Rd Ste 300, Southfield, MI 48075

Client Contact Name & Phone number: Gary Sarian 248-569-0793

Installation of multiple camera system for jewelry store

Contract Start/Expiration Dates: Jan 2021 – April 2021

Clive Daniel Home

3055 Fruitville Commons Blvd, Sarasota, FL 34240

Client Contact Name: Rael Lubner

Email: RLubner@clivedaniel.com

Installation of storewide sound system for upscale home furnishings store, including 284 speakers

Contract Start/Expiration Dates: Nov 2021 – Nov 2022

Temple Shir Shalom

3999 Walnut Lake Rd, West Bloomfield Township, MI 48323

Client Contact Name & Phone number: Brian Fishman 248-737-8700

Email: brian@shirshalom.org

Projects:

- Design and installation of sound system for sanctuary and school auditorium.
- Upgrades and service on call as needed

Contract Start/Expiration Dates: Dec 2004- May 2021

Form A: Iran Business Relationship Affidavit.

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS, as defined by law.

Vendor	
Legal Name	Midwest Visual Works, LLC
Street Address	2810 Lauryl Dr
City	Commerce Twp
State	Michigan
Zip	48382
Corporate I.D. Number / State	n/a
Taxpayer I.D. #	38-3445961

The undersigned, with: 1) full knowledge of all of Vendors business activities, 2) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as required by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the Charter Township of Ypsilanti.

I have reviewed the terms and conditions and insurance requirements prior to submitting this bid solicitation.

Todd Carrick
Todd Carrick (Apr 8, 2026 20:46:33 EDT)

Signature

Owner

Title

Midwest Visual Works, LLC

Company

April 8, 2026

Date

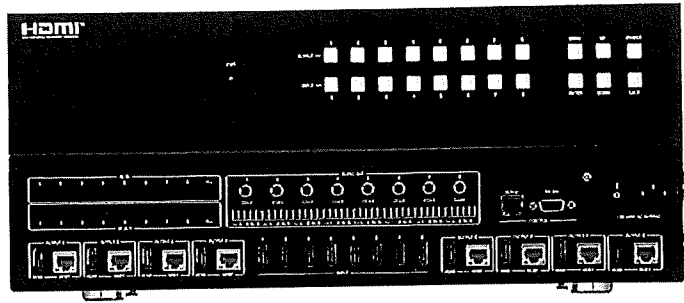
THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR BID.

KanexPro®

HDMI 2.0 HDBT Matrix 8x8 CAT6 150M 4K@60Hz

Switch and Distribute 8 HDMI Sources to 8 HDMI Displays and 8 Mirrored Display over HDBT

MPN: MMX-8X8CAT-150M



The MMX-8X8CAT-150M is an 8x8 matrix switcher designed by KanexPro, which allows for the routing of HDMI signals over long distances using CAT5e or CAT6 cables. This switcher is ideal for environments that need to distribute HDMI signals over long distances while maintaining high-quality video and audio, all with robust control options. Front Panel OLED screen helps to check the input output Routing, EDID, Braud Rate, IP.

This device is typically used in professional AV environments, such as conference rooms, control centers, digital signage applications, and home theaters, where multiple HDMI sources need to be managed and routed to different displays.

Industry Standard HDCP 2.2 & 4K/60

HDCP 2.2 authentication is present always on this matrix ensuring proper handshake of the protected content. It also maintains resolutions up to 4K4096x2160@24, 30, 50 or 60Hz, 3840x2160@24, 25,30, 50 or 60Hz and 2560x1080@60Hz displaying 21:9 aspect ratios. 1920 x 1200 or full HD 1080p/60 is a standard for all our matrix switchers.

Applications:

- Conference Rooms & Meeting Spaces
- Educational Facilities
- Digital Signage Systems
- Home Theater Systems
- Corporate Offices
- Broadcasting and Production Studios

Key Benefits of Using an MMX-8x8CAT-150M Matrix Switcher:

- Seamless 8x8 Switching
- Extended Transmission Distance
- Support for High-Quality Video
- IR and RS-232 Control
- Power over Ethernet (PoE)
- EDID Management
- Audio De-Embedding
- Reliable and Cost-Effective Installation
- Futura-Proof Design

FEATURES

- 8x8 Matrix Switching
- 8 HDMI inputs, 8 HDMI & 8 CAT mirrored outputs
- Video resolution up to 4K2K@60Hz (YUV 4:4:4) on all HDMI & CAT ports
- Signal Extension Over CAT x up to 492ft / 150m
- Support one-way IR matrix function
- HDBT Technology
- Smart EDID Management
- HDCP Compliance
- Audio De-embedding
- RS-232 and IR Pass-Through
- Control via front panel buttons, IR remote, RS-232, LAN and Web GUI
- Scaling and Output Adjustments

SPECIFICATIONS

TECHNICAL

HDMI Compliance	HDMI 2.0b
HDCP Compliance	HDCP 2.2 / 1x
Video Bandwidth	18Gbps
Video Resolution	Up to 4K2K@50/60Hz (4:4:4)
Color Space	RGB 4:4:4, YCbCr 4:4:4/22/420
Color Depth	8-bit, 10-bit, 12-bit (1000p@60Hz) 8-bit (4K2K@60Hz YUV4:4:4) 8-bit/10-bit/12-bit (4K2K@60Hz YCbCr 4:2:2/4:2:0)
HDR	HDR10, HDR10+, Dolby Vision, HLG
HDMI Audio Formats	LPCM 2.0/2.1/5.1/7.1, Dolby Digital, Dolby TrueHD, Dolby Digital Plus (DD+), DTS-ES, DTS HD Master, DTS HD-HRA, DTS-X
Coax audio formats	PCM 2.0, Dolby Digital / Plus, DTS 2.0/5.1
Vmax	2Vrms
SNR	> 90dB
THD+N ratio	< 0.1% (V _{rms} / V _{max}) @ 0.001% - 100% (V _{rms} / V _{max})
Crosstalk	> 90dB
Frequency response	20Hz - 20KHz ±0.5dB
Transmission distance	492ft / 150m (via a single CAT6 cable)
ESD protection	Human-body Model ±8kV (Air-gap discharge), ±1kV (Contact discharge)

Connection

Inputs	8 x HDMI Type A [19-pin female]
Outputs	8 x HDMI Type A [19-pin female]
	8 x HDBT port [RJ45]
	8 x Coaxial audio [3.5mm Stereo Mini-jack]
	8 x balanced analog audio [8-pin Phoenix connector]
Controls	8 x IR IN [3.5mm Stereo Mini-jack]

HDBT Receiver

Input	1 x HDBT IN [RJ45, 8-pin female]
Outputs	1 x HDMI Type A [19-pin female], 1 x AUDIO OUT [3.5mm Stereo Mini-jack]
Controls	1 x IR IN [3.5mm Stereo Mini-jack], 1 x IR OUT [3.5mm Stereo Mini-jack], 1 x RS-232 [3-pin Phoenix connector], 1 x SERVICE [Mini-USB, Update port]

Mechanical

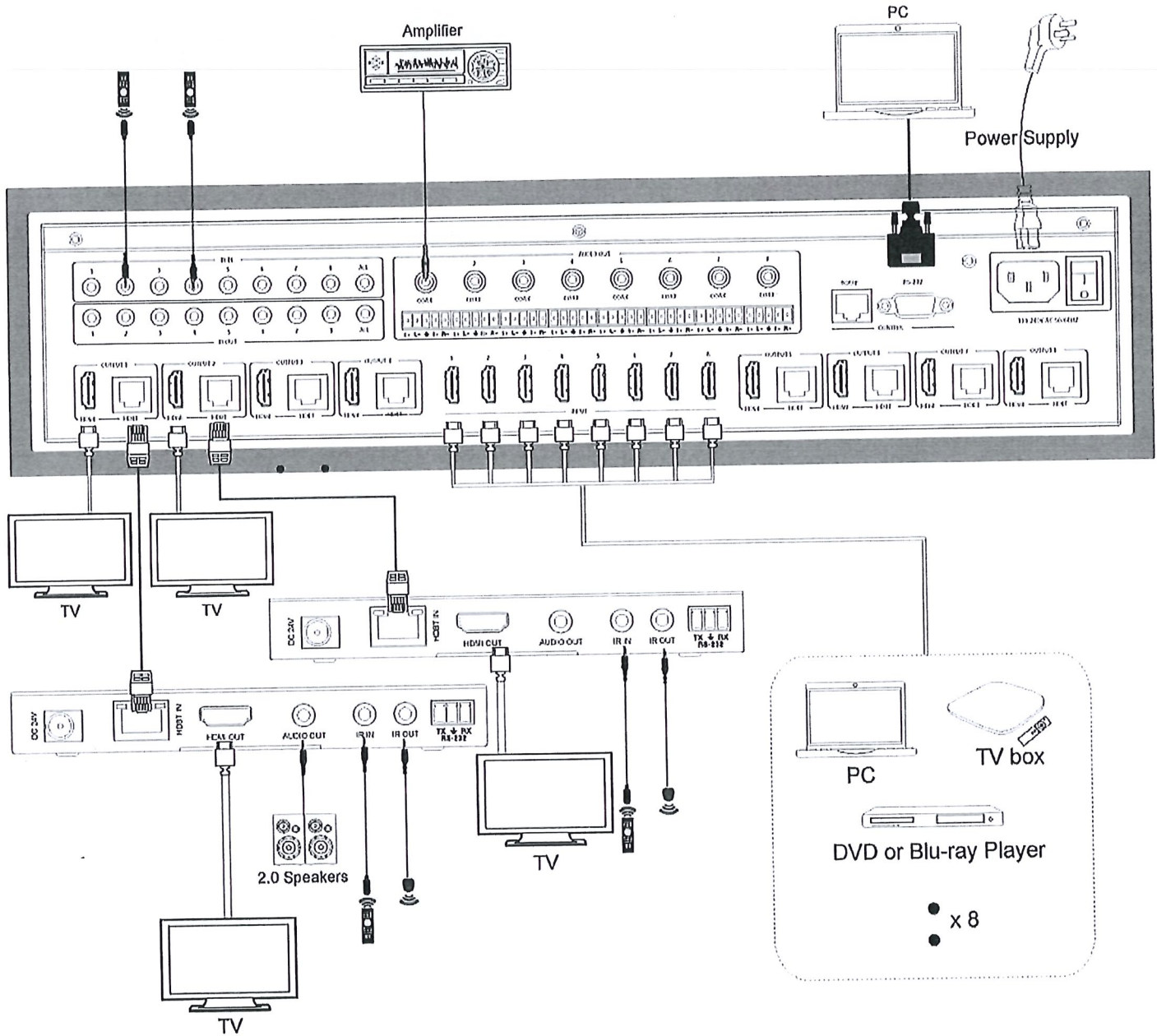
Housing	Metal enclosure
Color	Black
Dimensions	Matrix 448mm (W) x 374mm (D) x 88mm (H) Receiver: 118mm (W) x 65mm (W) x 18mm (H)
Weight	Matrix 0.54 Kg, Receiver: 155g
Power supply	Input: AC: 90 - 260V 50/60Hz Output: DC 12V/2.5A (US/UK standards, CE/CCC/UL certified)
Power consumption	125W (Max)
Operating temperature	22 - 30°C / 0 - 80°C
Storage temperature	-4 - 140°F / -20 - 60°C
Relative humidity	20 - 80% RH (non-condensing)

Resolution / Cable length

	4K@60 - Feet / Meters	4K30 - Feet / Meters	1080P60 - Feet / Meters
HDMI IN / OUT	10ft / 3M	32ft / 10M	60ft / 18M

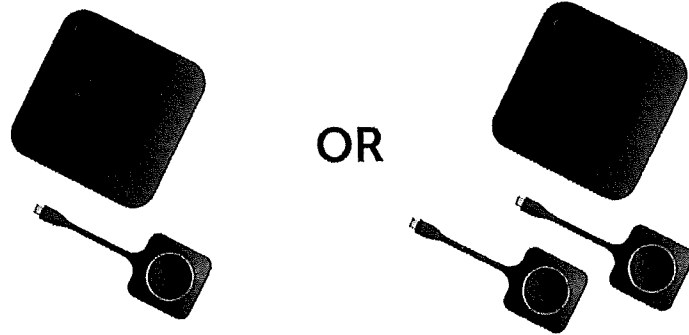
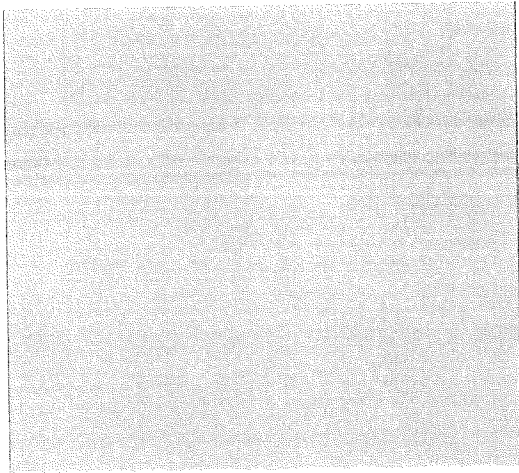
The use of Premium High-Speed HDMI cables is highly recommended.

APPLICATION DIAGRAM



ClickShare C-10

Interactive wireless presentation for any meeting space



- **Interactive features:** touchback, annotation and blackboarding
- **Enhanced collaboration** with 2 sources on screen
- **Effortless wireless** content sharing with the iconic ClickShare Button for both employees and guests
- **Secure and cloud-** managed

ClickShare C-10 brings interactive wireless presentation to any meeting space. Content sharing is simple, with just one click on the ClickShare Button (Windows or Mac) or the ClickShare App (laptop, mobile or tablet). Start presenting within seconds: no cables, no software to download, no training needed.

Product specifications**CLICKSHARE C-10****General specifications**

Operating system	Windows 10 and higher macOS 11 (BigSur) and higher Android v9 and higher (ClickShare App)* iOS 12 and higher (ClickShare App)*
System requirements	For a smooth experience with Microsoft Teams or Zoom Minimum: Intel i3 dual-core processor or AMD Ryzen 7 / 8GB RAM / OS: Windows 10 latest build or Mac OS Mojave latest build Recommended: Intel i5 4-core processor or AMD Ryzen 9 / 8GB RAM / OS: Windows 11 latest build or Mac OS latest build
Video outputs	4K UHD (3840*2160) @ 30Hz, HDMI™ 1.4b or USB-C DisplayPort 1.2 (only Gen2)
Audio output	HDMI
USB	1 X USB-A, 1 X USB-C
ClickShare Buttons	1 or 2
ClickShare App	Desktop & Mobile
Native protocols	Airplay, Google Cast, Miracast*
Maximum sources simultaneously on screen	2
Noise Level	Max. 25dBA @ 0-30°C Max. 30dBA @ 30-40°C
Authentication protocol	WPA2-PSK in stand alone mode WPA2-PSK or IEEE 802.1X using the ClickShare Button in network integration mode
Wireless transmission protocol	IEEE 802.11 a/g/n/ac and IEEE 802.15.1
Reach	Adjustable with signal strength modulation; max. 30m (100 ft) between ClickShare Button and ClickShare Base Unit Frequency band 2.4 GHz and 5 GHz
Frequency band	2.4 GHz and 5 GHz (DFS channels supported in select number of countries)
Connections	1x Ethernet LAN 1Gbit 1x USB-C 2.0 (front); 1x USB-A 2.0 (front) -only Gen2; 1x USB-C 3.0 (front); 1x USB-A 3.0 (front)
Temperature range	Operating: 0°C to +40°C (+32°F to +104°F) Max: 35°C (95°F) at 3000m Storage: -20°C to +60°C (-4°F to +140°F)
Humidity	Storage: 0 to 90% relative humidity, non-condensing Operation: 0 to 85% relative humidity, non-condensing
Anti-theft system	Kensington lock
Certifications	FCC/CE
Touch screen support & Interactivity	Yes
Room Dock (peripheral support)	No
Local view	Yes
Network connection	LAN & WiFi
Management and reporting	Yes
Warranty	1 year standard, 5 years coverage upon registering via SmartCare
*	* depends on configuration, available in future firmware updates
Dimensions (HxWxD)	34 mm x 135 mm x 135 mm
Power consumption	Operational: 5-10W, 24W Max
Power supply	Operational: 5-10W, 24W Max
Weight	900 gr

Last updated: 11 Mar 2026

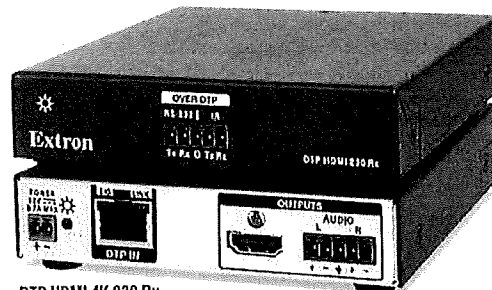
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DTP HDMI 4K 230

HDMI TWISTED PAIR EXTENDER



DTP HDMI 4K 230 Tx



DTP HDMI 4K 230 Rx

DTP
SYSTEMS

4K UHD

The Extron **DTP HDMI 4K 230** extender sends HDMI, analog audio, and bidirectional control signals up to 230 feet (70 meters) over a shielded CATx cable. The HDCP-compliant extender set features a compact enclosure that enables discreet installation in a wide variety of applications.

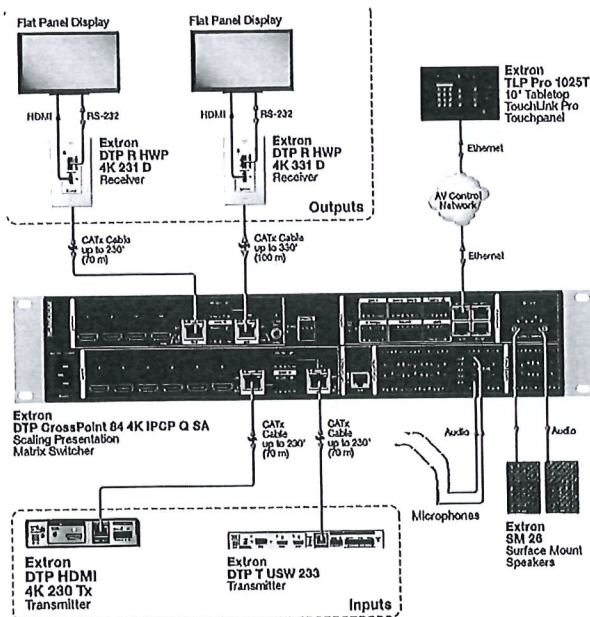
- ▶ Transmits HDMI plus control and analog audio up to 230 feet (70 meters) over a shielded CATx cable
- ▶ Supports computer and video resolutions up to 4K, including 1080p/60 Deep Color
- ▶ Extron XTP DTP 24 shielded twisted pair cable is strongly recommended for optimal performance
- ▶ Bidirectional RS-232 and IR pass-through for AV device control
- ▶ Accepts additional analog stereo audio signals
- ▶ Supported HDMI specification features include data rates up to 10.2 Gbps, Deep Color up to 12-bit, 3D, HD lossless audio formats, and CEC pass-through

DESCRIPTION

The Extron DTP HDMI 4K 230 is a transmitter and receiver set for sending HDMI, audio, and bidirectional RS-232 and IR signals up to 230 feet (70 meters) over a shielded CATx cable to Extron DTP™-enabled products. It provides an economical and effective means for extending HDMI with embedded multi-channel audio from HDMI-equipped devices. The DTP HDMI 4K 230 accepts analog stereo audio signals for simultaneous transmission over the same shielded twisted pair cable. It supports video signals at resolutions up to 4K, including 1080p/60 Deep Color. The DTP HDMI 4K 230 enables the reliable transmission of HDMI signals, supporting Deep Color up to 12-bit, GEC pass-through, and embedded HD lossless audio formats. In addition, DDC communication of EDID and HDCP is continuously maintained between a source and display, ensuring direct compatibility and optimal signal transmission between devices.

For installation flexibility, the DTP HDMI 4K 230 transmitter or receiver can be remotely powered over the shielded twisted pair cable by a DTP-enabled product. The twisted pair extender also supports simultaneous transmission of bidirectional RS-232 and IR signals from a control system for AV device control. The DTP HDMI 4K 230 can be integrated with an Extron DTP CrossPoint® 84 Presentation Matrix Switcher, or other DTP-enabled products to support inputs, plus displays and other output devices at remote locations.

APPLICATION DIAGRAM



SPECIFICATIONS

TRUE 4K SPECIFICATION		
Max 4K Capabilities		
Resolution and Refresh Rate	Chroma Sampling	Max Bit Depth per Color
4096 x 2160 at 30 Hz 3840 x 2160 at 30 Hz	4:4:4	8 bit
4096 x 2160 at 60 Hz 3840 x 2160 at 60 Hz	4:2:0	
Frame rate ¹	24, 25, 30, 50, or 60 fps	
Chroma sampling ¹	4:4:4, 4:2:2, or 4:2:0	
Color bit depth ¹	8 bits per color	
Signal type	HDMI 1.4, HDCP 2.3	
Max. video data rate	10.2 Gbps (3.4 Gbps per color)	
NOTE: ¹ Subject to the maximum data rate limit. Use our calculator (http://www.extron.com/product/videoools.aspx) to determine video parameters supported by this data rate.		

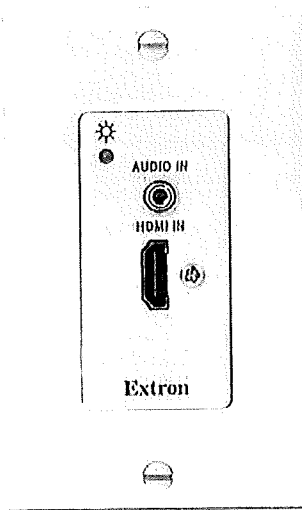
VIDEO INPUT – TRANSMITTER		
Connectors	1 female HDMI type A	
INTERCONNECTION BETWEEN TRANSMITTER AND RECEIVER		
Signal transmission distance	Up to 230' (70 m) using shielded twisted pair (STP) cable or XTP DTP 24 STP cable	
1080p @ 60 Hz	Up to 130' (40 m) using shielded twisted pair (STP) cable or XTP DTP 24 STP cable	
2560x1600 @ 60 Hz	Up to 130' (40 m) using shielded twisted pair (STP) cable or XTP DTP 24 STP cable	
4K/4HD @ 30Hz and 60 Hz	Up to 130' (40 m) using shielded twisted pair (STP) cable or XTP DTP 24 STP cable	
Cable requirements	Solid conductor, 24 AWG or better	
Cable recommendations	400 MHz bandwidth, STP (shielded twisted pair)	
NOTE: Extron XTP DTP 24 shielded twisted pair cable is strongly recommended for optimal performance.		
VIDEO OUTPUT – RECEIVER		
Connectors	1 female HDMI type A	
AUDIO INPUT		
Number/signal type	1 PC level stereo, unbalanced	
NOTE: Analog audio is not embedded onto the digital video signal. Embedded digital audio is not de-embedded from the digital video signal.		
AUDIO OUTPUT		
Number/signal type	1 stereo (2 channel), balanced/unbalanced	
GENERAL		
Power supply	External Input: 100-240 VAC, 50-60 Hz Output: 12 VDC, 1 A, 12 watts	
Model	Version Description	Part number
DTP HDMI 4K 230 Tx	HDMI Tx - 230 feet (70 m)	60-1271-12
DTP HDMI 4K 230 Rx	HDMI Rx - 230 feet (70 m)	60-1271-13

For complete specifications, please go to www.extron.com
Specifications are subject to change without notice.

Extron

DTP T HWP 4K 231 D

DTP TRANSMITTER FOR HDMI – DECORATOR-STYLE WALLPLATE



DTP
SYSTEMS

4K UHD

The Extron DTP T HWP 4K 231 D is a single-gang decorator-style transmitter for sending HDMI, analog audio, and bidirectional control signals up to 230 feet (70 meters) over a shielded CATx cable to Extron DTP™-enabled products. It is designed for efficient use within configurable rooms and environments offering limited space. The HDCP-compliant transmitter features a convenient one-gang form factor that offers maximum placement flexibility.

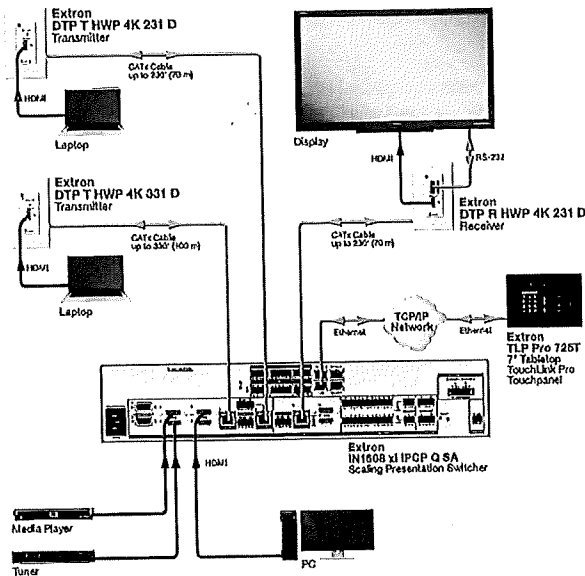
- ▶ Transmits HDMI plus control and analog audio up to 230 feet (70 meters) over a shielded CATx cable
- ▶ Supports computer and video resolutions up to 4K, including 1080p/60 Deep Color
- ▶ Extron XTP DTP 24 shielded twisted pair cable is strongly recommended for optimal performance
- ▶ DTP™ output is compatible with HDBaseT-enabled devices
- ▶ Accepts additional analog stereo audio signals
- ▶ Bidirectional RS-232 and IR pass-through for AV device control
- ▶ Remote power capability

DESCRIPTION

The Extron DTP T HWP 4K 231 D is a single-gang, decorator-style transmitter for sending HDMI, audio, and bidirectional RS-232 and IR signals up to 230 feet (70 meters) over a shielded CATx cable to Extron DTP-enabled products. The one-gang form factor provides maximum space efficiency in wall mount, floor box, and furniture mount applications. The DTP T HWP 4K 231 D accepts analog stereo audio signals for simultaneous transmission over the same shielded twisted pair cable. It supports video signals at resolutions up to 4K, including 1080p/60 Deep Color. The transmitter features remote power capability, bidirectional RS-232 and IR pass-through for remote AV device control, and an HDBaseT output mode for compatibility with any HDBaseT-enabled display. The single-gang wall-mountable design of the DTP T HWP 4K 231 D provides the convenience of placing input connections precisely where they are needed.

The DTP T HWP 4K 231 D enables the reliable transmission of HDMI signals, supporting Deep Color up to 12-bit, CEC pass-through, and embedded HD lossless audio formats. DDC communication of EDID and HDCP is continuously maintained between a source and display, ensuring direct compatibility and optimal signal transmission between devices. For added installation flexibility, the transmitter can be remotely powered over the shielded twisted pair cable by a DTP-enabled product. The DTP T HWP 4K 231 D can be integrated with an Extron DTP CrossPoint® 84 Presentation Matrix Switcher, or other DTP-enabled products to support sources at remote locations.

APPLICATION DIAGRAM



SPECIFICATIONS

TRUE 4K SPECIFICATION		
Max 4K Capabilities		
Resolution and Refresh Rate	Chroma Sampling	Max Bit Depth per Color
4096 x 2160 at 30 Hz 3840 x 2160 at 30 Hz	4:4:4	8 bit
4096 x 2160 at 60 Hz 3840 x 2160 at 60 Hz	4:2:0	
Frame rate ¹	24, 25, 30, 50, or 60 fps	
Chroma sampling ¹	4:4:4, 4:2:2, or 4:2:0	
Color bit depth ¹	8 bits per color	
Signal type	HDMI 1.4, HDCP 2.3	
Max. video data rate	10.2 Gbps (3.4 Gbps per color)	
NOTE: ¹ Subject to the maximum data rate limit. Use our calculator at www.extron.com/4Kdata to determine video parameters supported by this data rate.		

INTERCONNECTION BETWEEN TRANSMITTER AND RECEIVER

Connectors	1 female RJ-45 per unit for 1 cable connecting the transmitter and receiver
DTP signal	
Signal transmission distance	Up to 230' (70 m) using shielded twisted pair (STP) cable or XTP DTP 24 cable
1080p @ 60 Hz	Up to 130' (40 m) using STP cable or XTP DTP 24 cable
2560x1600 @ 60 Hz	Up to 130' (40 m) using STP cable or XTP DTP 24 cable
4K/UHD @ 30 and 60 Hz	Solid conductor, 24 AWG or better
Cable requirements	400 MHz bandwidth STP cable
Cable recommendations	400 MHz bandwidth STP cable
NOTE: Extron XTP DTP 24 shielded twisted pair cable is strongly recommended for optimal performance.	
Output mode signaling:	
DTP: HDMI with embedded audio, analog audio, RS-232 and IR, and remote power	
HDBaseT: HDMI with embedded audio plus RS-232 and IR	

AUDIO INPUT

Number/signal type	1 stereo (2 channel), unbalanced
NOTE: Analog audio is not embedded onto the digital video signal. Analog audio and digital embedded audio are transmitted simultaneously and output on the receiver on two different connectors.	
Connectors	(1) 3.5 mm stereo jack, 2 channel; tip (L); ring (R); sleeve (ground)

GENERAL

Power supply	External	
	Input: 100-240 VAC, 50-60 Hz	
	Output: 12 VDC, 1 A, 12 watts	
Enclosure dimensions		
Device	2.8" H x 1.7" W x 1.9" D (7.1 cm H x 4.3 cm W x 4.8 cm D)	
Regulatory compliance		
Safety	c-UL, UL	
EMV/EMC	ANZS, CE**, C-tick, FCC Class A**, ICES	
NOTE: Shipping dimensions and weights are available at www.extron.com .		
Model	Version Description	Part number
DTP T HWP 4K 231 D	HDMI Decorator-Style Tx, Black - 230 feet (70 m)	60-1421-12
DTP T HWP 4K 231 D	HDMI Decorator-Style Tx, White - 230 feet (70 m)	60-1421-13

For complete specifications, please go to www.extron.com
Specifications are subject to change without notice.

Extron

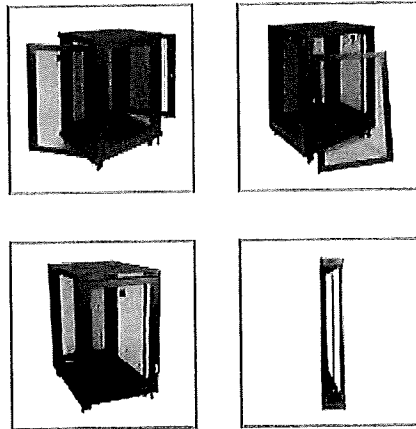
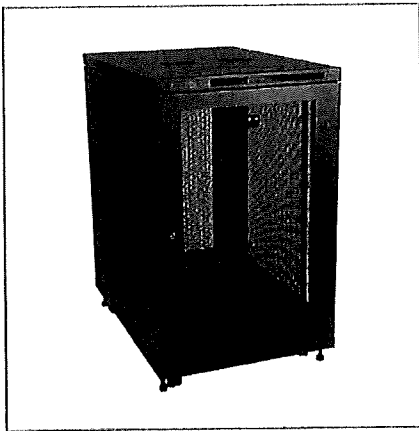


Powering Business Worldwide

TRIPP LITE
SERIES

SmartRack 18U Mid-Depth Half-Height Rack Enclosure Cabinet

MODEL NUMBER: SR18UB



Houses, organizes and secures standard-depth 19 in. rack equipment in edge micro data centers and other mission-critical IT applications.

Description

This SmartRack® 18U Mid-Depth Rack Enclosure Cabinet is packed with features designed to simplify rack equipment installations and rack equipment maintenance: top and bottom cable routing ports, perforated door and side panels to promote efficient airflow, adjustable vertical mounting rails and more. The SR18UB ships fully assembled for quick installation.

The SR18UB is compatible with all standard 19-inch rack equipment and features front and rear pairs of vertical rails with square mounting holes. The rails are adjustable in quarter-inch increments to accommodate equipment depths from three to 32.5 inches, ideal for standard server installation. The rails feature square mounting holes and are capable of supporting up to 1000 pounds (454 kilograms) of equipment with included installation hardware. Each rack space within the enclosure is numbered for easy reference.

With locking, reversible front/rear doors and locking, removable side panels, the SR18UB provides safe, secure installation for all equipment. This prevents unauthorized access to installed equipment while making it easy for authorized personnel to perform inspections, maintenance and equipment replacement. The enclosure meets all requirements toward PCI DSS compliance.

The top and bottom panels of the SR18UB are furnished with vents designed to help remove warm air from the enclosure and draw in cool air by convection. They also support installation of standard user-supplied case fans (including SRFANWM, sold separately). The top and bottom panels are also provided with ports for cable routing.

To simplify deployment, the SR18UB comes with an accessory caster kit consisting of four casters and all required installation hardware. With casters installed, the SR18UB can easily be maneuvered into to desired location, and then secured in place by adjusting the unit's levelers. Note: The casters are intended for minor position adjustments within the final installation area only and are not designed for moving the enclosure over long distances.

Features

Mid-Depth 18U Server Cabinet Accommodates 19 In. Rack Equipment

This SmartRack® 18U rack enclosure is designed for server rooms, IT closets, micro data centers, edge computing applications and other environments with essential rack-mount IT equipment. Constructed from heavy-duty steel with a durable black powder-coated finish, the SR18UB has a maximum stationary and rolling load capacity of 1000 pounds (454 kilograms).

Keeps Important Equipment Secure

The reversible front and back doors and removable side panels lock securely to help prevent damage, tampering or theft. The doors and side panels are designed for quick release, making it simple to access connected equipment and cabling with little effort. Convenient top and bottom cable routing ports allow easy

Highlights

- 18U rack constructed from powder-coated steel that stands up to tough environments
- Maximum capacity: 1000 lb. (454 kg) stationary and rolling load
- Doors and side panels lock securely to help prevent damage, tampering or theft
- Ships fully assembled for immediate deployment and equipment mounting
- Provides physical equipment and media security required for PCI DSS compliance

Package Includes

- SR18UB 18U Server Rack
- (42) M6 screws
- (42) M6 cage nuts
- (42) M6 washers
- (4) Casters
- (4) Levelers
- (2) Keys
- Owner's manual



Powering Business Worldwide

TRIPP LITE
SERIES

cable routing through the cabinet. The vented doors and sides, as well as vents on the top and bottom, allow generous airflow from front to rear and top to bottom to keep your equipment cool and functioning at its peak.

Easy Enclosure and Equipment Installation

This 18U server rack comes fully assembled for quick and easy deployment. Front and rear vertical rails with square mounting holes accept standard rack equipment up to 32.5 inches (826 millimeters) deep. The top and bottom panels support installation of standard user-supplied case fans (such as SRFANWM, sold separately). Four metal casters with installation hardware allow you to maneuver the SR18UB over a level surface and through a standard doorway into position, where it can be stabilized by adjusting the included levelers. *Note: The casters are intended for minor position adjustments within the final installation area only and are not designed for moving the enclosure over long distances.*

Meets Payment Card Industry Standards

The SR18UB provides physical equipment and media security required for PCI DSS (Payment Card Industry Data Security Standard) compliance. This is essential for companies that process, store and/or transmit credit card information.

Specifications

OVERVIEW	
UPC Code	037332178039
Device Compatibility	Patch Panel; Network Switch; UPS; Server
Rack Type	Half-Height Enclosure
PHYSICAL	
Color	Black
Rack Height	18U
Rack Depth	Mid
Factory Preset Rack Depth (in.)	28.31
Factory Preset Rack Depth (cm)	71.9
Factory Preset Rack Depth (mm)	719
Maximum Device Depth (cm)	82.55
Maximum Device Depth (in.)	32.5
Maximum Device Depth (mm)	826
Minimum Device Depth (cm)	7.62
Minimum Device Depth (in.)	3
Minimum Device Depth (mm)	76
Cable Access Hole Measurement (inches)	9.812 x 2.35 (l x w)
Shipping Dimensions (hwd / in.)	41.00 x 24.00 x 34.00
Shipping Dimensions (hwd / cm)	104.14 x 60.96 x 86.36
Shipping Weight (lbs.)	125.00
Shipping Weight (kg)	56.70



Powering Business Worldwide

TRIPP LITE
SERIES

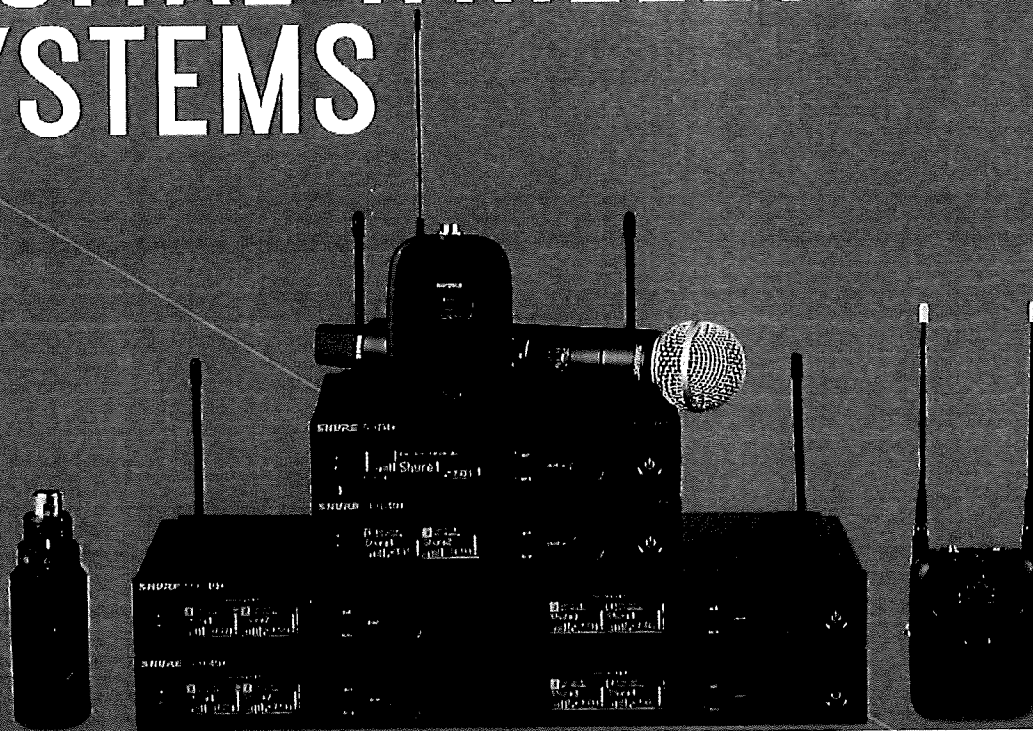
Unit Dimensions (hwd / in.)	35,600 x 23,620 x 33,500
Unit Dimensions (hwd / cm)	90.42 x 60 x 85.09
Unit Weight (lbs.)	105
Unit Weight (kg)	47.63
Weight Capacity - Rolling (kg)	454
Weight Capacity - Rolling (lbs.)	1000
Weight Capacity - Stationary (kg)	454
Weight Capacity - Stationary (lbs.)	1000
Number of Vertical Mounting Rails	4
FEATURES & SPECIFICATIONS	
Grounding Details	Front and Back door frames
Built-in Cable Management	Yes
Extra Wide	No
Locking	No
Pre-Installed Casters	Yes
Outdoor Use	No
STANDARDS & COMPLIANCE	
Product Certifications	UL 60950-1
Product Compliance	RoHS; EIA/ECA-310-E; UKCA
WARRANTY & SUPPORT	
Product Warranty Period (Worldwide)	5-year limited warranty

1000 Eaton Boulevard
 Cleveland, OH 44122
 United States
<https://tripplite.eaton.com>

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 are the property of their respective owners.

SLX-D+

DIGITAL WIRELESS SYSTEMS



Building upon the widely adopted SLX-D platform of transparent, 24-bit digital audio and rock-solid RF performance, SLX-D+ is engineered to add an expanded 138 MHz wide tuning range (region-dependent), plus patented digital feedback reduction DSP and encryption. SLX-D+ wireless systems maintain stable signals from an expanded frequency range of 138MHz – offering compatible channels up to 11 per 6 MHz and 14 per 8 MHz TV bands*.

REMOTE CONTROL AND MONITORING

SLX-D+ features ShowLink® Ease, a dedicated control link between receivers and transmitters that enables remote management and powerful automated features.

WIRELESS EXCELLENCE. WHEREVER REQUIRED.

Offering a wide selection of rack-ready and portable system configurations and microphone options, SLX-D+ Wireless Systems are ready for every stage, theater, or house of worship event.

*Performance may vary depending on country regulations and operating environment.

APPLICATIONS

Event, Presentation and Speech

House of Worship

Performance and Clubs

Videography and Location Sound

Electronic News Gathering (ENG) and Broadcast

PRODUCT HIGHLIGHTS

24-bit digital audio with >118 dB dynamic range

>118 dB dynamic range and 2.8ms latency

138 MHz wide-tuning range for greater geographical coverage

Up to 11 compatible systems per 6MHz TV band;
14 systems per 8 MHz band

ShowLink® Ease for remote control and management of transmitter wireless parameters from the mix position and elsewhere

Patented Shure Digital Feedback Reducer software embedded in every SLX-D+ receiver

AES-256 Encryption included, for complete and secure peace of mind

Portable receiver & plug-on transmitter options

Single, Dual, and Quad rack receiver options; bodypack and handheld transmitter options

Remote control via WWB mobile app for SLXD4+, SLXD4D+, SLXD4Q+, SLXD4QDAN+, and SLXD5+

Up to 8 hours from 2 AA batteries or optional Shure SB903 rechargeable battery



SLX-D+ DIGITAL WIRELESS SYSTEMS

SYSTEM SPECIFICATIONS (SUBJECT TO CHANGE)

RF	
RF Carrier Frequency Range	470-937.5 MHz <i>Varies by Region. See Frequency Range and Output Power Table.</i>
Working Range	100 m (328 ft) <i>Note: Actual range depends on RF signal absorption, reflection and interference.</i>
RF Tuning Step Size	JB Band: 125 kHz All Other Bands: 25 kHz <i>Varies by region.</i>
Image Rejection	>85 dB <i>typical</i>
RF Sensitivity	-97 dBm at 10 ⁻⁵ BER
AUDIO	
Latency	2.8 ms
High-Pass/Low Cut Filter	160 Hz, -12 dB/octave <i>Note: factory default is for the HPF to be off</i>
Audio Frequency Response	20 Hz-20 kHz (+1, -2 dB)
Audio Dynamic Range <i>A-weighted, 20 Hz-20 kHz, typical</i>	118 dB <i>@1% THD</i>
Total Harmonic Distortion	<0.02%
System Audio Polarity	XLR: Positive pressure on microphone diaphragm produces positive voltage on pin 2 with respect to pin 3 of XLR output. TRS: Positive pressure on microphone diaphragm produces positive voltage on the tip of the 6.35 mm (1/4-inch) with respect to the ring of the 6.35 mm output.
Mic Offset Range	0 to 21 dB (in 3 dB steps)

TEMPERATURE RANGE Note: Battery characteristics may limit this range.

Operating Temperature Range	0°F to 122°F (-18°C to 50°C)
Storage Temperature Range	-20°F to 165°F (-29°C to 74°C)

NOTE: This Radio equipment is intended for use in musical professional entertainment and similar applications. This Radio apparatus may be capable of operating on some frequencies not authorized in your region. Please contact your national authority to obtain information on authorized frequencies and RF power levels for wireless microphone products.

FREQUENCY RANGE

Band	Range (MHz)	Transmitter Output (mW)
G54	479 to 565	1/10/
G57	470 to 608	1/10/30*
G60	470 to 510	1/10/30*
G64	470 to 616	1/10/30*
G65	470 to 606	1/10/30*
G66	487 to 606	1/10
H58	520 to 606	1/10/30*
JB	806 to 810	1/10
K55	606 to 694	1/10/30
K60	616 to 703	1/10
L60	630 to 698	1/10/30*
M55	694 to 703, 748 to 758	1/10/30*
S50	823 to 832, 863 to 865	1/10
X51	925 to 937.5	1/10

*30 mW only found on SLXD3 in select bands

Note: Not all frequencies available in all regions. Contact your authorized Shure dealer for availability.

AVAILABLE CONFIGURATIONS

SLXD14+	Wireless System with SLXD1+ Bodypack Transmitter and WA305 Instrument Cable	SLXD24+/58	Wireless System with SM58* Handheld Transmitter
SLXD14+/85M	Wireless System with SLXD1+ Bodypack Transmitter and WL185m (Black) Lavalier Mic	SLXD24+/B58	Wireless System with Beta* 58A Handheld Transmitter
SLXD14+/93	Wireless System with SLXD1+ Bodypack Transmitter and WL93 (Black) Miniature Lavalier Mic	SLXD24+/B87A	Wireless System with Beta* 87A Handheld Transmitter
SLXD14+/153	Wireless System with SLXD1+ Bodypack Transmitter and MX153 (Black) Earset Headworn Mic	SLXD24+/N8	Wireless System with Nexadyne™ 8/C Handheld Transmitter
SLXD14+/SM35	Wireless System with SLXD1+ Bodypack Transmitter and SM35 Performance Headset Mic	SLXD24D+/58	Dual Wireless System with 2 SLXD2+/SM58 Handheld Transmitters
SLXD15+	Portable Wireless System with SLXD1+ Bodypack Transmitter (No Lavalier)	SLXD24D+/B58	Dual Wireless System with 2 SLXD2+/B58 Handheld Transmitters
SLXD15+/85M	Portable Wireless System with SLXD1+ Bodypack Transmitter and WL185m Lavalier Microphone	SLXD24D+/N8	Dual Wireless System with 2 Nexadyne™ 8/C Handheld Transmitters
SLXD35+	Portable Wireless System with SLXD3+ Plug-On Transmitter	SLXD14D+	Dual Wireless System with 2 SLXD1+ Bodypack Transmitters
SLXD25+/58	Portable Wireless System with SM58 Handheld Transmitter	SLXD124+/85M	SM58 Handheld and WL185m Lavalier Combo Wireless System

Not all systems are available in all regions. Contact your Authorized Shure Dealer for availability in your region.

OPTIONAL ACCESSORIES SEE SHURE.COM FOR MORE

SB903	Shure Lithium Ion Rechargeable Battery	UA844+SWB	Antenna/Power Distribution System 470-960 MHz	UA221	UHF Passive Antenna Splitter
SBC203	Dual Docking Charger	UAB1AST	Inline Power Supply	UA600	Front Mount Antenna Kit
SBC10-903	Single Battery Charger	UA834	Inline Antenna Amplifier	UA505	Remote Antenna Bracket with BNC Bulkhead Adapter
SBC80-903	Eight-Bay Battery Charger	UA87A	Active Directional Antennas	HA-8089	Helical Antenna
SBC-DC-903	DC Battery Eliminator for SLXD5	PA805SWB	Directional Wideband Antenna, 470-952 MHz	WA301	Water-Resistant Silicone Protective Sleeve for SLXD5
UA8	Half-Wave Omnidirectional Receiver Antennas	PA805X	Directional Wideband Antenna, 650-1100 MHz	WA311	Non-Conductive Cold Shoe Mount Adapter for SLXD5
UA845UWB	Ultra Wideband Antenna/Power Distribution System, 174-1806 MHz			UA860	Passive Omnidirectional Antenna, 470-1100 MHz

SHURE

SLXD4+ DIGITAL WIRELESS RECEIVER

SPECIFICATIONS

(SUBJECT TO CHANGE)

Dimensions (H x W x D)	1.65 x 7.76 x 5.98 in (42 x 197 x 152 mm)
Weight	2 lbs (900 g) without antennas
Housing	Galvanized Steel
Power Requirements	15 VDC @ 360 mA Supplied by external power supply (tip positive)

RF INPUT

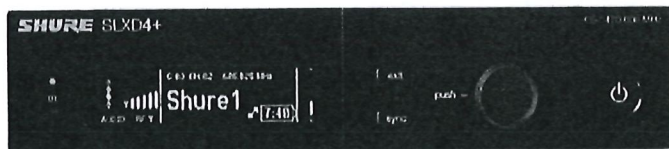
Spurious Rejection	>75 dB Typical
Connector Type	BNC
Impedance	50 Ω

AUDIO OUTPUT

Gain Adjustment Range	-18 to +42 dB in 1 dB steps
Configuration	1/4" (6.35 mm): Balanced (Tip=audio +, Ring=audio -, Sleeve=ground) XLR: Balanced (1=ground, 2=audio +, 3=audio -)
Impedance	1/4" (6.35 mm): 1.1 kΩ (550 Ω Unbalanced) XLR (line): 500 Ω (250 Ω Unbalanced) XLR (mic): 150 Ω
Full Scale Output	1/4" (6.35 mm): +18 dBV differentially (+12 dBV single) XLR (LINE setting): +18 dBV XLR (MIC setting): -12 dBV
Mic/Line Switch	30 dB pad
Phantom Power Protection	1/4" (6.35 mm): Yes XLR: Yes

NETWORKING

Network Interface	Single Port Ethernet 10/100 Mbps
Network Addressing Capability	DHCP or Manual IP address
Maximum Cable Length	100 m (328 ft)

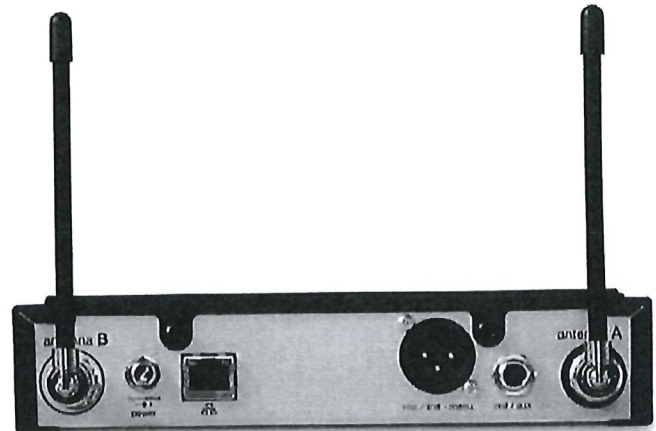
SLXD4+
Front Panel

OVERVIEW

SLXD4+ single channel half-rack receiver unlocks a new world of hands-free oversight and management for seasoned volunteers and pro engineers alike, that delivers wireless excellence, wherever required. Wide-tuning SLXD+ transmitters and receivers stay in sync courtesy of a dedicated ShowLink® Ease control link. Manage interference, scan for new channels and update for clear transmission automatically. Also monitor and configure via a paired mobile device.

FEATURES

- Transparent 24-bit digital audio quality with >118 dB dynamic range
- Rock solid RF with 138 MHz wide-tuning range for greater geographical coverage:
 - > Up to 11 simultaneous systems in 6 MHz TV bands
 - > Up to 14 simultaneous systems in 8 MHz TV bands
- Automatic Setup – once linked, SLX-D+ receivers and transmitters stay connected, despite any RF interference
- With ShowLink® Ease, transmitter parameters can be adjusted remotely over the air from the linked receiver, including:
 - > Changing the transmitter frequency once open frequency is identified
 - > Adjust transmitter gain
 - > Automatically find and deploy new frequency to both receiver and transmitter upon interference
 - > Lock and unlock transmitter controls
 - > Transmitter firmware updates
 - > Link 2nd transmitter to a receiver channel
- Monitor RF status and control receiver and transmitter parameters with Wireless Workbench desktop software, or remotely with the WWB Mobile app over Wi-Fi or Bluetooth
- Patented Shure Digital Feedback Reducer software is embedded in every SLX-D+ receiver, to automatically reduce unwanted audio feedback, should it ever occur.
- Each SLX-D+ component and system ships with AES-256 Encryption installed, for complete and secure peace of mind
- Up to 8 hours of use from either 2 AA batteries (included) or optional Shure SB903 Li-ion rechargeable batteries and charging accessories
- Single channel half-rack design with rugged metal construction

SLXD4+
Back Panel

SHURE

SLXD4D+ DUAL-CHANNEL DIGITAL WIRELESS RECEIVER

SPECIFICATIONS

(SUBJECT TO CHANGE)

Dimensions (H x W x D)	1.65 x 7.76 x 5.98 in (42 x 197 x 152 mm)
Weight	2.1 lbs (930 g) without antennas
Housing	Galvanized Steel
Power Requirements	15 VDC @ 360 mA Supplied by external power supply (tip positive)

RF INPUT

Spurious Rejection	>75 dB Typical
Connector Type	BNC
Impedance	50 Ω

AUDIO OUTPUT

Gain Adjustment Range	-18 to +42 dB in 1 dB steps
Configuration	1/4" (6.35 mm): Balanced (Tip=audio +, Ring=audio -, Sleeve=ground) XLR: Balanced (1=ground, 2=audio +, 3=audio -)
Impedance	1/4" (6.35 mm): 1.1 kΩ (550 Ω Unbalanced) XLR (line): 500 Ω (250 Ω Unbalanced) XLR (mic): 150 Ω
Full Scale Output	1/4" (6.35 mm): +18 dBV differentially (+12 dBV single) XLR (LINE setting): +18 dBV XLR (MIC setting): -12 dBV
Mic/Line Switch	30 dB pad
Phantom Power Protection	1/4" (6.35 mm): Yes XLR: Yes

NETWORKING

Network Interface	Single Port Ethernet 10/100 Mbps
Network Addressing Capability	DHCP or Manual IP address
Maximum Cable Length	100 m (328 ft)

SLXD4D+
Front Panel

OVERVIEW

SLXD4D+ dual channel half-rack receiver unlocks a new world of hands-free oversight and management for seasoned volunteers and pro engineers alike, that delivers wireless excellence, wherever required. Wide-tuning SLXD+ transmitters and receivers stay in sync courtesy of a dedicated ShowLink® Ease control link. Manage interference, scan for new channels and update for clear transmission automatically. Also monitor and configure via a paired mobile device..

FEATURES

- Transparent 24-bit digital audio quality with >118 dB dynamic range
- Rock solid RF with 138 MHz wide-tuning range for greater geographical coverage:
 - > Up to 11 simultaneous systems in 6 MHz TV bands
 - > Up to 14 simultaneous systems in 8 MHz TV bands
- Automatic Setup – once linked, SLX-D+ receivers and transmitters stay connected, despite any RF interference
- With ShowLink® Ease, transmitter parameters can be adjusted remotely over the air from the linked receiver, including:
 - > Changing the transmitter frequency once open frequency is identified
 - > Adjust transmitter gain
 - > Automatically find and deploy new frequency to both receiver and transmitter upon interference
 - > Lock and unlock transmitter controls
 - > Transmitter firmware updates
 - > Link 2nd transmitter to a receiver channel
- Monitor RF status and control receiver and transmitter parameters with Wireless Workbench desktop software, or remotely with the WWB Mobile app over Wi-Fi or Bluetooth
- Patented Shure Digital Feedback Reducer software is embedded in every SLX-D+ receiver, to automatically reduce unwanted audio feedback, should it ever occur.
- Each SLX-D+ component and system ships with AES-256 Encryption installed, for complete and secure peace of mind
- Audio Summing: allows the dual and quad receivers to function as a 2 or 4 channel mixer
- Up to 8 hours of use from either 2 AA batteries (included) or optional Shure SB903 Li-ion rechargeable batteries and charging accessories
- Dual channel half-rack design with rugged metal construction

SLXD4D+
Back Panel



Preview Order 1111 - W1L - 4x4 XL SuperCrew: Order Summary Time of Preview: 04/20/2026 09:20:10 Receipt: NA

Dealership Name: Varsity Ford

Sales Code : F48426

Dealer Rep.	PATRICK MAURER	Type	Fleet	Vehicle Line	F-150	Order Code	1111
Customer Name	YPSIL. TWP	Priority Code	H3	Model Year	2026	Price Level	640

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW XL - 145	\$47820	JOB #2 ORDER	\$0
145 INCH WHEELBASE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
TOTAL BASE VEHICLE	\$47820	50 STATE EMISSIONS	\$0
VERMILLION RED	\$660	TOW/HAUL PACKAGE	\$1010
VINYL 40/20/40 FRONT SEAT	\$0	.INTEGRATED TRAILER BRAKE CONT	\$0
MEDIUM DARK SLATE	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
EQUIPMENT GROUP 101A	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
.XL SERIES	\$0	BEDLINER-PLASTIC DROP-IN *ACCY	\$380
.17" SILVER STEEL WHEELS	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
5.0L V8 ENGINE	\$2340	SPECIAL FLEET ACCOUNT CREDIT	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	FUEL CHARGE	\$0
265/70R 17 BSW ALL-TERRAIN	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
3.73 ELECTRONIC LOCK RR AXLE	\$0	PRICED DORA	\$0
7100# GVWR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$2795

\$46,336.00
Patrick Maurer 4-22-26
FLEET MGR
Varsity Ford

TOTAL BASE AND OPTIONS		MSRP	\$55255
DISCOUNTS		NA	
TOTAL			\$55255

ORDERING FIN: QA896 END USER FIN: QA896
 SHIP TO : F48426
 2880 N Zeeb Rd, Dexter, MI, 48130-9499

IT IS MY RECOMMENDATION THAT YOU CONSIDER ADDING SKID PLATES AS I AM SURE THIS VEHICLE MAY GO OFFRODE AT TIMES - COST TO ADD IS \$145.00

DELIVERY APPROXIMATELY 90 DAYS BASED ON FACTORY PRODUCTION TIMING.

Customer Name: _____ Customer Email: _____
 Customer Address: _____ Customer Phone: _____

Form A: Iran Business Relationship Affidavit.

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS, as defined by law.

Vendor	
Legal Name	STANFORD BROS INC. dba VARSITY FORD
Street Address	3480 JACKSON RD P.O. BOX 2507
City	ANN ARBOR
State	MI.
Zip	48106-2507
Corporate I.D. Number / State	800317310 MI.
Taxpayer I.D. #	38-2541590

The undersigned, with: 1) full knowledge of all of Vendors business activities, 2) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as required by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the Charter Township of Ypsilanti.

I have reviewed the terms and conditions and insurance requirements prior to submitting this bid solicitation.

Patrick Mauer
Signature

FLEET MGR.
Title

STANFORD BROS INC. dba VARSITY FORD
Company

4-22-06
Date

THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR BID.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 2, 2026, SPECIAL BOARD MEETING**

Board Meetings are audio & video recorded and posted on the website and YouTube

Supervisor Brenda Stumbo called the meeting to order at 6:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge
Trustees: Karen Lovejoy Roe, John Newman II, Gloria Peterson, and LaResha Thornton

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. AMEND “DEPUTY FINANCE DIRECTOR” POSITION TITLE TO “INTERIM FINANCE DIRECTOR”, AND ADD TO THE DESCRIPTION TRAINING AND OVERSIGHT FROM PSLZ, PLLC, CONTINGENT UPON BUDGET AMENDMENT

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to amend “Deputy Finance Director” position title to “Interim Finance Director”, and add to the description training and oversight from PSLZ, PLLC, contingent upon budget amendment.

Treasurer Eldridge withdrew the motion and Trustee Peterson accepted the withdrawal.

A motion was made by Treasurer Eldridge and supported by Trustee Newman to amend “Deputy Finance Director” position title to “Interim Finance Director”, add to the description training and oversight from PSLZ, PLLC, and include a range for salary of \$78,000-\$90,000 contingent upon budget amendment. (see attached)

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 2, 2026, SPECIAL BOARD MEETING
PAGE 2**

2. BUDGET AMENDMENT #9

Clerk Swanson read the amendment into the record.

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve Budget Amendment #9. (see attached)

The motion carried unanimously.

The meeting adjourned at 6:29pm.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Debra A. Swanson, Clerk
Charter Township of Ypsilanti**

Charter Township of Ypsilanti

INTERIM FINANCE DIRECTOR

Non-Union Position

Summary

This position, with the advice and guidance of our outside auditor, is responsible for planning, organizing, developing, and directing all accounting programs, methods, and controls, as well as providing administrative support and direction to other departments regarding fiscal management and financial controls. Assists the Township Supervisor in preparing the annual budget by auditing and analyzing information for budget proposals, and carrying out various tasks related to budget adjustments. Research and initiates recommendations for policy and procedural changes, establishes and directs general accounting methods and internal accounting controls, prepares trail balances and financial reports and maintains the general ledger.

Supervision Received

The Accounting Department is under the general direction of the Township Clerk. Policies and objectives are established by Township Officials, who are consulted regarding complex work situations and policy matters. The Interim Finance Director performs duties with a high degree of confidentiality, independence, and is accountable for achieving results.

The Township's auditing firm, PSLZ, PLLC will assist in the training of the Interim Finance Director through the end of the year, and then as needed going forward. This would entail being available as a resource on accounting and technical matters on a day-to-day basis, including being onsite weekly or more if needed. The goal is to provide guidance on matters relating to the accounting department and to provide oversight so that all deadlines in that department are met. This assistance would be temporary and allow for the proper training and sharing of expertise with Township staff. Work performance is evaluated by PSLZ, PLLC through established schedules, as well as the review of final reports and audit outcomes.

Supervision Exercised

This employee directly supervises a small staff of accounting clerks performing payroll and accounts payable functions.

Responsibilities and Duties

An employee in this position may do any or all the following essential duties. (These examples do not include all the duties the employee may be expected to perform).

- Responsible for certain payroll and accounts payable functions, fixed assets, finance and general ledger calculations, reconciliations, and data entry. Responsible for employee training, assigning work, scheduling, performance evaluation and employee relations.

INTERIM FINANCE DIRECTOR – Page 2

- Produces and disseminates financial statements in accordance with generally accepted governmental accounting principles, including preparation of non-routine and adjusting journal entries, analysis of various financial data, and control and maintenance of the general ledger system for the Township and component units.
- Upgrade existing and develop new systems and procedures for reporting financial data, ensuring internal controls, and general financial operations. Includes overseeing, auditing, and assisting other departments relating to payroll and accounts payable policies and procedures. Initiates and implements changes in various systems and procedures; advises, coordinates, and trains individuals in the financial operations of all departments; and ensures compliance with Federal and State regulations.
- In coordination with the Township Supervisor, plans, organizes, and directs the Township budgeting methods and process. Includes assembling and publishing Township and component unit budgets, participating in departmental budget reviews and Township Board Workshops prior to budget adoption. Assists in creating budgets for revenues and expenditures, Special Revenue Fund Budgets, Debt Service Fund Budgets and individual project budgets. Participates in the presentation of budgets and analysis to Township Board. Monitors budgets including development of periodic amendments, status reports and analysis.
- Directs preparation for the annual audit of Township financial records, including preparation of account analysis, confirmation letters, reporting of projects, and obtaining records. Prepares periodic requests for audit fee proposals.
- Conducts analysis and estimates of Township revenues and monitors and ensures proper controls for the entire revenue stream. Also reviews and advises departments concerning various fees and charges.
- Develops various analysis and statistical reports relating to financial matters, including rates, fees, and benefits.
- Develops, implements, and maintains the fixed asset inventory of accounts.
- Develop and prepare financial information and analysis reports relating to all financial matters as necessary and as requested, including preparation of annual administrative cost allocation among various funds.

INTERIM FINANCE DIRECTOR – Page 3

- Develops and maintains financial records and schedules on pension program contributions, special projects, debt service accounts, payroll deductions, and other functions as assigned. Prepares and submits required reporting for grants and other similar projects.
- Ensure that all aspects of the Township's financial infrastructure have sufficient internal controls, are reviewed and adjusted as needed, and that all employees involved with financial transactions have appropriate separation of duties.
- Assists the Treasurer and Deputy Treasurer with Treasury functions including banking, tax, cash receipts, and receivables so that they are all completed appropriately and develops procedures and reports to ensure that systems can be reconciled with the General Ledger.
- Ensures that Clerk functions including accounts payable and various payroll and vendor reports to State and Federal government agencies are all completed and filed appropriately.
- Advises various employees and department heads regarding budgeting, accounts payable, and finance matters.
- Perform other duties as may be required and assigned.

Essential Qualifications and KSA's

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations. An employee in this position, upon appointment, should have the following:

- Minimum of a Bachelor's Degree in Accounting, Finance, or related field.
- Two years of Township or municipal financial experience, or similar, providing a knowledge of municipal accounting, municipal organization, and federal and state regulations regarding governmental accounting and financial management. The Township, at its discretion, may consider an alternative combination of formal education and work experience.
- Valid Michigan Vehicle Operator's License.
- Ability to manage and lead the financial operation and direct and supervise the staff and accounting functions of the department.
- Extensive knowledge of the principles and practices of finance and governmental accounting methods and procedures, budgetary, fiscal management, procurement, internal controls, and public administration principles.
- Extensive knowledge of applicable local, state and federal laws, rules and regulations, risk management principles, reviewing, interpreting and communicating financial information, and preparing and administering budgets.
- Skill in assembling and analyzing data and preparing comprehensive and accurate reports.

INTERIM FINANCE DIRECTOR – Page 4

- Skill in effectively communicating ideas and concepts orally and in writing.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with township employees, contractors to the Township, representatives of other governmental units, professional contacts, elected officials and the public.
- Skill in the use of office equipment and technology, including Microsoft Suite applications and financial and enterprise software (such as BS&A) and the ability to learn new software programs applicable to the position.
- Skill in grant financial administration, reconciliation, and reporting are preferred.
- Required to maintain knowledge and stay up to date on industry changes, state regulations, and laws through education and professional development.
- BS&A experience is preferred.
- CPA certification is preferred.

Other Requirements:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

- Ability to access all Township operations engaged in financial transactions.
- Ability to access all Township files of financial information.
- Ability to enter and retrieve information from computers.
- Ability to lift and move boxes and books weighing up to 20 lbs.
- While performing the duties of this job, the employee is regularly required to communicate in person and by telephone, read regular and small print, view and produce written and electronic documents, and enter data on a computer keyboard with repetitive keystrokes.
- The employee must be mobile in an office setting, stand, sit, stoop and kneel, use hands to finger, handle, or feel and reach with hands and arms.

Salary: \$78,000-\$90,000 (DOQ)

Charter Township of Ypsilanti
June 1, 2026

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 9**

June 2, 2026

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND

Total Increase

\$60,000.00

Request to increase the budget for the professional services of Post Smythe Lutz and Ziel to provide accounting services to include but not limited to training and evaluation of new accounting department personnel with monthly reports on progress to Clerk and HR during the six-month probationary period. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	<u>\$60,000.00</u>
			<u>Net Revenues</u> <u>\$60,000.00</u>
Expenditures:	Professional Services	101-191-801.000	<u>\$60,000.00</u>
		Net Expenditures	<u>\$60,000.00</u>

JOB POSTING – NON-UNION

Job Title: Interim Finance Director

Department: Accounting Department

Salary: \$78,000 - \$90,000/annual

Posting Date: Wednesday, June 3, 2026

Responsible To: Township Clerk

Closing Date: Tuesday, June 9, 2026

Job Summary:

This position, with the advice and guidance of our outside auditor, is responsible for planning, organizing, developing, and directing all accounting programs, methods, and controls, as well as providing administrative support and direction to other departments regarding fiscal management and financial controls. Assists the Township Supervisor in preparing the annual budget by auditing and analyzing information for budget proposals, and carrying out various tasks related to budget adjustments. Research and initiates recommendations for policy and procedural changes, establishes and directs general accounting methods and internal accounting controls, prepares trail balances and financial reports and maintains the general ledger.

Supervision Received

The Accounting Department is under the general direction of the Township Clerk. Policies and objectives are established by Township Officials, who are consulted regarding complex work situations and policy matters. The Interim Finance Director performs duties with a high degree of confidentiality, independence, and is accountable for achieving results.

The Township's auditing firm, PSLZ, PLLC will assist in the training of the Interim Finance Director through the end of the year, and then as needed going forward. This would entail being available as a resource on accounting and technical matters on a day-to-day basis, including being onsite weekly or more if needed. The goal is to provide guidance on matters relating to the accounting department and to provide oversight so that all deadlines in that department are met. This assistance would be temporary and allow for the proper training and sharing of expertise with Township staff. Work performance is evaluated by PSLZ, PLLC through established schedules, as well as the review of final reports and audit outcomes.

Supervision Exercised

This employee directly supervises a small staff of accounting clerks performing payroll and accounts payable functions.

Qualifications:

See attached job description.

Notification:

Contact the HR Department at eholmes@ypsitownship.org to provide notification of your interest in the position.

Equal Opportunity Employer

It is policy of the Township to recruit, hire, compensate, train, and promote individuals without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes. Ypsilanti Township will not discriminate against any employee or applicant because of a physical or mental handicap in regard to any position for which the employee or applicant is qualified, as provided for and to the extent required by state and federal statutes.

Supervisor
BRENDA L. STUMBO
Clerk
DEBRA A. SWANSON
Treasurer
STAN ELDRIDGE
Trustees
KAREN LOVEJOY ROE
JOHN P. NEWMAN II
GLORIA PETERSON
LARESHA THORNTON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JUNE 2, 2026 BOARD MEETING

ACCOUNTS PAYABLE CHECKS - \$	697,861.15
ACCOUNTS PAYABLE ACH - \$	4,678.55
HAND CHECKS - \$	683,800.03
CREDIT CARDS PURCHASES - \$	0.00
GRAND TOTAL - \$	1,386,339.73

A/P checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/02/2026	203130	A.F. SMITH ELECTRIC AAATA	A.F. SMITH ELECTRIC AAATA	ELECTRICAL REPAIRS TO PUMP STA	718.00
06/02/2026	203131	ALRO METALS OUTLET	ALRO METALS OUTLET	2025 PAYMENT IN LIEU OF TAXES	2,250.65
06/02/2026	203132	ALRO METALS OUTLET	ALRO METALS OUTLET	METAL FOR CUSTOM OIL FILTER SY	18.00
06/02/2026	203133	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OFFICE EQUIPMENT	454.08
			AMAZON CAPITAL SERVICES	SHIPPING BOXES	138.56
			AMAZON CAPITAL SERVICES	LOGITECH BRIO 101 FULL HD 1080	99.96
			AMAZON CAPITAL SERVICES	FUEL SAFETY CANS FOR P&G	195.60
			AMAZON CAPITAL SERVICES	OPERATING SUPPLIES FOR GREEN O	103.04
			AMAZON CAPITAL SERVICES	P&G - ADA BRAILLE UNISEX REST	95.88
			AMAZON CAPITAL SERVICES	FUEL CAN AND SANITIZER	85.07
			AMAZON CAPITAL SERVICES	AMAZON PRIME MEMBERSHIP	349.00
			AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	16.58
			AMAZON CAPITAL SERVICES	HOTDOG ROLLER FOR SENIOR EVENT	189.99
			AMAZON CAPITAL SERVICES	O2 WRENCHES/MEASURING CUPS/REC	111.98
			AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	67.85
			AMAZON CAPITAL SERVICES	CREDIT MEMO - PURELL ADVANCED	(41.99)
					<u>1,865.60</u>
06/02/2026	203134	ANGELA KOJIRO	ANGELA KOJIRO	MEAL REIMBURSEMENT FOR INSTITUT	32.44
06/02/2026	203135	ANNETTE GONTARSKI	ANNETTE GONTARSKI	TRAVEL REIMBURSEMENT FOR CONFE	82.77
06/02/2026	203136	ASSOCIATED FENCE	ASSOCIATED FENCE	FENCE REPAIR 1405 HOLMES RD	925.00
			ASSOCIATED FENCE	CLUBVIEW PARK FENCE REPAIR	475.00
					<u>1,400.00</u>
06/02/2026	203137	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	WINDSHIELD WIPERS FOR VEHICLES	92.95
			AUTO VALUE YPSILANTI	DEF FLUID	29.78
					<u>122.73</u>
06/02/2026	203138	AYRES ASSOCIATES INC	AYRES ASSOCIATES INC	COMPREHENSIVE ASSESSMENT FOR T	39,800.00
06/02/2026	203139	B-BALL SKILLS LLC	B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS 5/5-	110.62
06/02/2026	203140	BACK TO NATURE LAWN CARE	BACK TO NATURE LAWN CARE	ESSENTIAL LAWN ROUND 2	211.25
			BACK TO NATURE LAWN CARE	ESSENTIAL LAWN ROUND 2	136.25
					<u>347.50</u>
06/02/2026	203141	BOUND TREE MEDICAL, LLC.	BOUND TREE MEDICAL, LLC.	GLOVES/MEDICAL SUPPLIES FOR LA	313.92
06/02/2026	203142	CARLISLE WORTMAN ASSOCIATES,	CARLISLE WORTMAN ASSOCIATES,	BD BOND REFUND	2,320.00
06/02/2026	203143	CARLISLE/WORTMAN ASSOCIATES	CARLISLE/WORTMAN ASSOCIATES	PLANNING DEPARTMENT SUPPORT -	16,500.00
06/02/2026	203144	CHARTER TOWNSHIP OF SUPERIOR	CHARTER TOWNSHIP OF SUPERIOR	ACCT. #HURO-007200-0000-01	45.72
06/02/2026	203145	CINTAS FIRST AID & SAFETY	CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	49.83
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	36.68
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	43.72
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	33.06
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	31.42
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	76.64
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	7.53
			CINTAS FIRST AID & SAFETY	FIRST AID CABINET SERVICE - 5/	7.53
			CINTAS FIRST AID & SAFETY	First Aid Cabinet Service - 5/	7.53
					<u>293.94</u>
06/02/2026	203146	CLEAR RATE COMMUNICATIONS, IN	CLEAR RATE COMMUNICATIONS, IN	ACCT. #4850408	264.92
06/02/2026	203147	COMERICA BANK	NATIONAL ALLIANCE FOR YOUTH S	START SMART BASEBALL PLAYER KI	1,050.00

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 203130 - 203220

User: lstanfield
DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/02/2026	203148	COMPLETE BATTERY SOURCE	COMPLETE BATTERY SOURCE	CIVIC CENTER - BOARDROOM - BAF	16.96
06/02/2026	203149	CRYSTAL FLASH, INC.	CRYSTAL FLASH, INC.	FORD LAKE PARK: REFILL GAS FUE	2,325.87
			CRYSTAL FLASH, INC.	COMM. CENTER: REFILL GAS FUEL	2,449.78
			CRYSTAL FLASH, INC.	FORD LAKE PARK: REFILL GAS FUE	2,382.80
			CRYSTAL FLASH, INC.	FUEL FOR HQ - DSL	7,150.39
			CRYSTAL FLASH, INC.	FUEL FOR HQ - REGULAR	1,000.36
					<u>15,309.20</u>
06/02/2026	203150	DETECTION SYSTEMS AND ENGINEE	DETECTION SYSTEMS AND ENGINEE	CIVIC CENTER - SERVICE FEE FOR	326.25
06/02/2026	203151	ELIZABETH GIORDANO	ELIZABETH GIORDANO	SPRING YOUTH SOCCER OFFICIATED	120.00
06/02/2026	203152	FERAL FLORA	FERAL FLORA	NATIVE PLANT KITS FOR CIVIC CE	396.00
06/02/2026	203153	FIBER LINK	FIBER LINK	MISSDIG RESPONSE AND LOCATE SE	384.75
06/02/2026	203154	FTR LTD	FTR LTD	RECORDING ANNUAL SUBSCRIPTION	4,300.00
06/02/2026	203155	GARY STAFFORD	GARY STAFFORD	SOFTBALL GAMES OFFICIATED 4/27	320.00
06/02/2026	203156	GRAINGER	GRAINGER	PPE FOR SAFETY STORE	511.20
			GRAINGER	CREDIT MEMO - MECHANICAL CONNE	(121.56)
					<u>389.64</u>
06/02/2026	203157	GREG MCKINNEY	GREG MCKINNEY	PAYMENT FOR SOFTBALL GAMES OFF	320.00
06/02/2026	203158	GRIFFIN PEST SOLUTIONS	GRIFFIN PEST SOLUTIONS	PEST CONTROL FOR #4	31.00
			GRIFFIN PEST SOLUTIONS	PEST CONTROL FOR #1	31.00
			GRIFFIN PEST SOLUTIONS	PEST CONTROL FOR #3	31.00
					<u>93.00</u>
06/02/2026	203159	HERMAN & ASSOCIATES	HERMAN & ASSOCIATES	APSA 80 SURFACTANT FOR TEES	519.00
06/02/2026	203160	HILARY BRALEY	HILARY BRALEY	TRAVEL REIMBURSEMENT FOR CONFE	111.66
06/02/2026	203161	HOME DEPOT	HOME DEPOT	CIVIC CENTER - LUMBER / MAINT	53.03
			HOME DEPOT	CIVIC CENTER - MAINT. SUPPLIE	107.02
			HOME DEPOT	FITTING FOR GOLF SHOP SPIGOT.	6.31
			HOME DEPOT	PLUMBING REPAIR PARTS FOR GOLF	31.39
			HOME DEPOT	CIVIC CENTER - DUMPSTER AREA -	1,242.60
			HOME DEPOT	FLP - MAINT. GARAGE - COUPLING	126.58
			HOME DEPOT	CIVIC CENTER - LED BULBS - AIR	59.96
			HOME DEPOT	CIVIC CENTER - 14B COURT - DOO	24.82
			HOME DEPOT	CIVIC CENTER & COMMUNITY CENTE	99.12
			HOME DEPOT	MAINTENANCE SUPPLIES - TOOLS	48.45
			HOME DEPOT	P&G - CLEANING SUPPLIES AND G	132.57
					<u>1,931.85</u>
06/02/2026	203162	INFRASTRUCTURE ENGINEERING IN	INFRASTRUCTURE ENGINEERING IN	TRAFFIC ENGINEERING SERVICES	2,514.48
06/02/2026	203163	J & T AGGREGATE, LLC	J & T AGGREGATE, LLC	TOP SOIL FOR 1326 JEFF ST	39.00
06/02/2026	203164	J.F. MOORE & ASSOCIATES, LLC	J.F. MOORE & ASSOCIATES, LLC	SERVER FEE FOR SMALL CLAIMS CO	256.00
06/02/2026	203165	JAM BEST TIREMAXX	JAM BEST TIREMAXX	LOADER TIRE REPLACEMENT 950K	2,623.25
06/02/2026	203166	KASH MADISON	KASH MADISON	YOUTH SOCCER OFFICIATED 5/9 4	60.00
06/02/2026	203167	KCI	KCI	SUMMER 2026 TAX BILLS - PRINTI	10,674.00
06/02/2026	203168	KONE INC	KONE INC	ELEVATOR MAINTENANCE 05/01/202	258.21
06/02/2026	203169	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	INTERPRETER SERVICES	784.33
06/02/2026	203170	LILLIAN HENSLEY	LILLIAN HENSLEY	YOUTH DANCE INSTRUCTOR	144.00
06/02/2026	203171	LOWE'S	LOWE'S	HOSE SPIGOT PART FOR GOLF SHOP	43.21
			LOWE'S	HARDWARE	6.63
					<u>49.84</u>
06/02/2026	203172	MARIA GIORDANO	MARIA GIORDANO	SPRING YOUTH SOCCER OFFICIATED	150.00
06/02/2026	203173	MES SERVICE COMPANY LLC	MES SERVICE COMPANY LLC	ROUTINE SERVICE TO CONFINE SPA	460.24

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
 CHECK NUMBERS 203130 - 203220

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/02/2026	203174	MESSENGER PRINTING	MESSENGER PRINTING	YW STICKERS - RES. SERVICES	739.00
06/02/2026	203175	MICHIGAN GENERATOR SERVICE	MICHIGAN GENERATOR SERVICE	EMERGENCY REPAIR OF GENERATOR	5,983.00
06/02/2026	203176	MICHIGAN TOWNSHIPS ASSOC.**	MICHIGAN TOWNSHIPS ASSOC.**	2026 MTA ANNUAL CONF & EXPO- T	400.00
06/02/2026	203177	MUNIVATE LLC	MUNIVATE LLC	BS&A CONFIGURATION & TRAINING	185.00
06/02/2026	203178	NAPA AUTO PARTS*	NAPA AUTO PARTS*	DEF FLUID	209.90
06/02/2026	203179	NICHOLAS PARENHAGEN	NICHOLAS PARENHAGEN	TRAVEL REIMBURSEMENT FOR CONFE	148.68
06/02/2026	203180	OFFICE EXPRESS	OFFICE EXPRESS	BUSINESS CARDS FOR STAFF	90.00
06/02/2026	203181	OOMA, INC.	OOMA, INC.	OOMA SERVICES - MAY 2026	249.96
06/02/2026	203182	PGA OF AMERICA	PGA OF AMERICA	PGA ANNUAL DUES - MEMBER NUMBE	613.36
06/02/2026	203183	PM TECHNOLOGIES, LLC	PM TECHNOLOGIES, LLC	REPAIR XTR SWITCH ON GENERATOR	8,063.00
06/02/2026	203184	RAPHAEL A. PEOPLES	RAPHAEL A. PEOPLES	SPRING YOUTH SOCCER OFFICIATED	80.00
06/02/2026	203185	ROBERT ACTON	ROBERT ACTON	ROBERT ACTON CONTRACTUAL INSPF	1,150.00
06/02/2026	203186	RUSSELL GIRBACH	RUSSELL GIRBACH	MEDICAL CE'S	900.00
06/02/2026	203187	SALINE AREA SCHOOLS	SALINE AREA SCHOOLS	YOUTH DANCE RECITAL FACILITY R	1,642.50
06/02/2026	203188	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	OPERATING SUPPLIES AND FOOD AN	168.72
				OPERATING SUPPLIES AND FOOD AN	402.78
				REPLACEMENT TV FOR 3	377.99
					<u>949.49</u>
06/02/2026	203189	SAND SALES COMPANY LLC	SAND SALES COMPANY LLC	TOPDRESSING SAND FOR GREENS	2,753.10
06/02/2026	203190	SCHOOL-TECH, INC.	SCHOOL-TECH, INC.	REPLACEMENT PICKLEBALL NETS	601.84
06/02/2026	203191	SHL US LLC	SHL US LLC	SKILLS CONTENT BASIC	1,286.62
06/02/2026	203192	SIGNS IN 1 DAY	SIGNS IN 1 DAY	SPONSOR BANNERS 2026	216.00
06/02/2026	203193	SITONE LANDSCAPE SUPPLY, LLC	SITONE LANDSCAPE SUPPLY, LLC	SUMMER FAIRWAY GRANULAUER FERTI	4,260.16
06/02/2026	203194	SOUTHERN COMPUTER WAREHOUSE	SOUTHERN COMPUTER WAREHOUSE	UBNT CAMERAS	383.78
06/02/2026	203195	SPARTAN DISTRIBUTORS	SPARTAN DISTRIBUTORS	2 DPA REEL ADJUSTER REBUILD KI	160.13
				8" FOAM FILLED CASTER ASM. 410	534.69
				REPAIRS TO REEL/BEDKNIVES OF 3	1,539.47
				VBELTS, ROLLERS AND HYDRAULIC	911.44
					<u>3,145.73</u>
06/02/2026	203196	SPICER GROUP	SPICER GROUP	2026 GENERAL MDNRR GRANT ASSIS	5,660.00
06/02/2026	203197	STANDARD PRINTING	STANDARD PRINTING	ENVELOPES - CLERKS	215.00
				OCS APPROVAL STICKER - GREEN	320.00
					<u>535.00</u>
06/02/2026	203198	STATE OF MICHIGAN**	STATE OF MICHIGAN**	2025 PAYMENT IN LIEU OF TAXES	38,469.50
06/02/2026	203199	STEPHEN BROWN	STEPHEN BROWN	STEVE BROWN CONTRACTUAL INSP A	900.00
06/02/2026	203200	STRYKER SALES LLC	STRYKER SALES LLC	LIFEPAK 1000 NON RECHARGEABLE	3,247.92
06/02/2026	203201	SUPERIOR GROUNDCOVER	SUPERIOR GROUNDCOVER	FIBER MULCH RAMBLING ROAD PARK	2,280.00
06/02/2026	203202	SUPERIOR TOWNSHIP FIRE DEPART	SUPERIOR TOWNSHIP FIRE DEPART	FUNDAMENTALS OF ELEVATOR TRAIN	1,416.67
06/02/2026	203203	TARGET SPECIALTY PRODUCTS	TARGET SPECIALTY PRODUCTS	SOIL SURFACTANT FOR TEES SUMME	835.00
				FUNGICIDE FOR SUMMER GREENS AP	1,738.00
				GREENS APPLICATIONS SOIL SURFA	835.00
				GREENS SUMMER SOIL SURFACTANT	921.50
				GREENS FERTILIZER AND PLANT PR	977.50
				SUMMER FERTILIZER FOR GREENS A	930.00
				GREENS FERTILIZER/MICROS SUMME	931.00
				FERTILIZER AND PLANT PROTECTAN	924.00
					<u>8,092.00</u>
06/02/2026	203204	TAYLOR MADE GOLF COMPANY	TAYLOR MADE GOLF COMPANY	TAYLORMADE GOLF BALLS FOR RESA	183.00
06/02/2026	203205	UTILITIES INSTRUMENTATION SER	UTILITIES INSTRUMENTATION SER	SERVICE CALL FOR REPAIRS TO #2	735.29
06/02/2026	203206	VICTORY LANE	VICTORY LANE	#80 FULL SERVICE OIL CHANGE	62.75

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
 CHECK NUMBERS 203130 - 203220

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/02/2026	203207	W.J. O'NEIL COMPANY	VICTORY LANE	#75 FULL SERVICE OIL CHANGE	47.29
					110.04
06/02/2026	203208	W.J. O'NEIL COMPANY	W.J. O'NEIL COMPANY	SERVICE CALL FOR NO HEAT FROM	374.00
06/02/2026	203209	WASHTENAW COMMUNITY COLLEGE#	WASHTENAW COUNTY SHERIFF'S OF	COMMUNITY CENTER - AC UNIT RT	1,730.00
06/02/2026	203210	WASHTENAW COUNTY TREASURER	WASHTENAW COUNTY TREASURER	2025 PAYMENT IN LIEU OF TAXES	2,104.00
06/02/2026	203211	WASHTENAW COUNTY TREASURER#	WASHTENAW COUNTY TREASURER#	2025 PAYMENT IN LIEU OF TAXES	3,188.69
				RECOVERY COURT DRUG TESTING	27.00
				2025 PAYMENT IN LIEU OF TAXES	7,173.76
06/02/2026	203212	WASHTENAW INTERMEDIATE	WASHTENAW COUNTY TREASURER#	PSU AND OT CHARGES APRIL 2026	445,941.42
06/02/2026	203213	WASTE MANAGEMENT	WASHTENAW COUNTY TREASURER#	CHARGEBACK - STREET LIGHT 105	42.19
06/02/2026	203214	WEINGARTZ	WASHTENAW COUNTY TREASURER#	MTT/STC INV#17949 DATED 5/6/20	347.75
06/02/2026	203215	WILLIAM SWEENEY	WASHTENAW INTERMEDIATE	2025 PAYMENT IN LIEU OF TAXES	5,218.90
06/02/2026	203216	WITMER PUBLIC SAFELY GROUP, I	WASTE MANAGEMENT	ACCT. #32-81987-93001	7,732.17
06/02/2026	203217	WOLVERINE DEVELOPMENT CONSULT	WEINGARTZ	PARKS & GROUNDS - MOWER PARTS	105.98
06/02/2026	203218	Y.C.U.A	WILLIAM SWEENEY	REQUIRED CDL & CHAUFFEUR LICEN	70.00
06/02/2026	203219	YPSILANTI COMMUNITY SCHOOLS -	WITMER PUBLIC SAFELY GROUP, I	TRT GEAR FOR LYONS	657.02
06/02/2026	203220	YPSILANTI DISTRICT LIBRARY	WOLVERINE DEVELOPMENT CONSULT	LEGAL SERVICES FROM ENVIRONMEN	5,775.00
			Y.C.U.A	FUEL CHARGES FOR COMPOST SITE	2,228.36
			YPSILANTI COMMUNITY SCHOOLS -	2025 PAYMENT IN LIEU OF TAXES	9,165.34
			YPSILANTI DISTRICT LIBRARY	2025 PAYMENT IN LIEU OF TAXES	2,314.56

AP TOTALS:

Total of 91 Checks: 697,861.15
 Less 0 Void Checks: 0.00
 Total of 91 Disbursements: 697,861.15

Hand Checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/14/2026	203124	MCLAIN AND WINTERS SOLOMON DIVING INC.	MCLAIN AND WINTERS SOLOMON DIVING INC.	LEGAL SERVICES - APRIL 2026	187,246.71
05/18/2026	203125			EMERGENCY REPAIR OF THE FORD L	479,095.07
05/26/2026	203126	COMCAST	COMCAST	ACCT. #8529 10 234 0586337	113.25
			COMCAST	ACCT. #8529 10 234 0186229	231.72
			COMCAST	ACCT. #8529 10 234 0279396	185.32
					<u>530.29</u>
05/26/2026	203127	DTE ENERGY	DTE ENERGY	ACCT. #9100 145 4294 8	495.79
			DTE ENERGY	ACCT. #9100 129 7209 7	618.66
			DTE ENERGY	ACCT. #9100 351 6305 4	2,525.18
			DTE ENERGY	ACCT. #9100 127 9333 7	4,699.61
			DTE ENERGY	ACCT. #9200 570 4723 4	32.51
			DTE ENERGY	ACCT. #9100 127 9357 6	4,644.65
			DTE ENERGY	ACCT. #9200 468 7449 0	36.69
			DTE ENERGY	ACCT. #9200 711 5421 4	22.02
					<u>13,074.11</u>
05/26/2026	203128	Y.C.U.A	Y.C.U.A	ACCT. #4-087-560200-01	41.67
			Y.C.U.A	ACCT. #4-087-560150-01	186.52
			Y.C.U.A	ACCT. #4-087-560100-01	208.51
			Y.C.U.A	ACCT. #4-085-803450-01	163.87
			Y.C.U.A	ACCT. #4-085-789900-01	127.71
			Y.C.U.A	ACCT. #4-083-487600-01	163.87
			Y.C.U.A	ACCT. #4-074-535400-01	105.28
			Y.C.U.A	ACCT. #4-037-360200-01	282.14
			Y.C.U.A	ACCT. #4-037-360100-01	178.53
			Y.C.U.A	ACCT. #4-070-428255-01	251.88
			Y.C.U.A	ACCT. #4-085-803600-02	163.87
				ESTIMATED WATER REBATE FOR 202	<u>1,980.00</u>
					<u>3,853.85</u>
05/26/2026	203129	Y.C.U.A	Y.C.U.A	ACCT. #4-087-560200-01	41.67
			Y.C.U.A	ACCT. #4-087-560150-01	186.52
			Y.C.U.A	ACCT. #4-087-560100-01	208.51
			Y.C.U.A	ACCT. #4-085-803450-01	163.87
			Y.C.U.A	ACCT. #4-085-789900-01	127.71
			Y.C.U.A	ACCT. #4-083-487600-01	163.87
			Y.C.U.A	ACCT. #4-074-535400-01	105.28
			Y.C.U.A	ACCT. #4-037-360200-01	282.14
			Y.C.U.A	ACCT. #4-037-360100-01	178.53
			Y.C.U.A	ACCT. #4-070-428255-01	251.88
			Y.C.U.A	ACCT. #4-085-803600-02	163.87
				ESTIMATED WATER REBATE FOR 202	<u>1,980.00</u>
					<u>3,853.85</u>

AP TOTALS:
 Total of 6 Checks:
 Less 1 Void Checks:
 Total of 5 Disbursements:

687,653.88
3,853.85
683,800.03

Supervisor
BRENDA L. STUMBO
Clerk
DEBRA A. SWANSON
Treasurer
STAN ELDRIDGE
Trustees
KAREN LOVEJOY ROE
JOHN P. NEWMAN II
GLORIA PETERSON
LARESHA THORNTON



**YPSILANTI
 TOWNSHIP**
 — WHERE YOUR FUTURE GROWS —

**Accounting
 Department**

7200 S. Huron River Drive
 Ypsilanti, MI 48197
 Phone: (734) 544-4000 Ext 5
 Fax: (734) 484-5154

STATEMENTS AND CHECKS

June 16, 2026 BOARD MEETING

ACCOUNTS PAYABLE CHECKS - \$	470,584.29
ACCOUNTS PAYABLE ACH - \$	9,793.94
HAND CHECKS - \$	410,257.30
CREDIT CARD PURCHASES- \$	8,213.55
GRAND TOTAL - \$	898,849.08

Clarity Health Care Deductible –

ACH EFT –	\$57,579.14 (MAY)
ADMIN FEE -	\$ 1,588.07 (MAY)

A/P checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
06/16/2026	203230	14-B DISTRICT COURT 365 MECHANICAL	14-B DISTRICT COURT 365 MECHANICAL	SMALL CLAIMS COURT FILING FEE	20.00
06/16/2026	203231	A DESIGN LINE	A DESIGN LINE	BD PAYMENT REFUND	37.50
06/16/2026	203232	A-2 AUTO GLASS	A-2 AUTO GLASS	Sunscreen & Insect Repellent	774.31
06/16/2026	203233	A.F. SMITH ELECTRIC	A.F. SMITH ELECTRIC	#91 WINDSHIELD CHIP REPAIR/FIL	70.00
06/16/2026	203234	ADRENALINE CITY RACING, LLC	ADRENALINE CITY RACING, LLC	REPLACE LIGHTS AROUND BOAT LAU	2,682.50
06/16/2026	203235	AHEAD	AHEAD	HANG DRYER	300.00
06/16/2026	203236	AIS CARPET OUTLET	AIS CARPET OUTLET	HANG DRYER	300.00
06/16/2026	203237	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	GREEN OAKS STAFF LOGO HATS	358.64
06/16/2026	203238	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	BD PAYMENT REFUND 9129 FAWN DR	50.00
06/16/2026	203239	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	PPE AND SAFETY CONES	109.28
06/16/2026	203240	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	TREASURER'S OFFICE SUPPLIES	71.04
06/16/2026	203241	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OCs OFFICE SUPPLIES	39.50
06/16/2026	203242	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OCs OFFICE SUPPLIES	249.98
06/16/2026	203243	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	5 PACK 38W USB C CAR CHARGER	34.16
06/16/2026	203244	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	PPE TO SAFETY STORE	41.99
06/16/2026	203245	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	ORDNANCE OPERATING SUPPLIES	87.98
06/16/2026	203246	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	PROCLAMATION FRAMES & PAPER	82.93
06/16/2026	203247	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	209.98
06/16/2026	203248	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	87.83
06/16/2026	203249	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	FIRST AID SUPPLIES FOR VEHICLE	67.05
06/16/2026	203250	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	82.67
06/16/2026	203251	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	ORDNANCE OPERATING SUPPLIES	376.20
06/16/2026	203252	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	STUMP GRINDER POCKET BOLTS, CH	63.34
06/16/2026	203253	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	STUMP GRINDER POCKET BOLTS, CH	223.16
06/16/2026	203254	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	EAR PIECES AND CHARGES FOR RAD	75.42
06/16/2026	203255	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	ADDITIONAL CONES AND BARS FOR	340.55
					<u>2,243.06</u>
06/16/2026	203256	ANNETTE GONTARSKI	ANNETTE GONTARSKI	MILEAGE REIMBURSEMENT FOR TRAV	127.75
06/16/2026	203257	APPLIED INNOVATION	APPLIED INNOVATION	QUARTERLY PRINTER MAINTENANCE	3,402.29
06/16/2026	203258	APPLIED INNOVATION	APPLIED INNOVATION	QUARTERLY PRINTER CHARGES	308.28
					<u>3,710.57</u>
06/16/2026	203259	ASSOCIATED FENCE	ASSOCIATED FENCE	COMMUNITY CENTERPARK FENCE REP	1,500.00
06/16/2026	203260	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	OIL/FUNNEL/DRAIN PAN	26.45
06/16/2026	203261	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	OIL FILTER	14.13
06/16/2026	203262	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	GROUP 75 BATTERY, TRAILER LIGH	184.89
06/16/2026	203263	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	FIRE EXTINGUISHERS FOR #717 PL	87.18
06/16/2026	203264	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	55 GALLON DEF	169.79
					<u>482.44</u>
06/16/2026	203265	B-BALL SKILLS LLC	B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS 5/19	231.00
06/16/2026	203266	BARR ENGINEERING MICHIGAN LLC	BARR ENGINEERING MICHIGAN LLC	PROFESSIONAL SERVICES FROM 4/1	12,136.30
06/16/2026	203267	BELFOR USA GROUP INC	BELFOR USA GROUP INC	BELFOR INVOICE 2297443 FOR 506	1,450.00
06/16/2026	203268	BOUND TREE MEDICAL, LLC.	BOUND TREE MEDICAL, LLC.	GLOVES/MEDICAL SUPPLIES FOR IA	532.75
06/16/2026	203269	BSN SPORTS	BSN SPORTS	PAR0526S & GROUNDS - BATTERS	345.00
06/16/2026	203270	BYRNE PAINT COMPANY	BYRNE PAINT COMPANY	PAINT SPRAYER TUNE UP	234.00
06/16/2026	203271	CASSANDRA BARRETT	CASSANDRA BARRETT	BD BOND REFUND 9749 TEXTILE	330.00
06/16/2026	203272	CERTASITE, LLC	CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	216.30

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/16/2026	203251	CINTAS FIRST AID & SAFETY	CINTAS FIRST AID & SAFETY	MONTHLY SERVICE FOR AED AT HOL EYE WASH STATION RENTAL	134.42 99.18 <u>233.60</u>
06/16/2026	203252	CITY OF YPSILANTI	CITY OF YPSILANTI	10% OF GROSS HYDRO DAM REVENUE	41,831.22
06/16/2026	203253	COMPLETE BATTERY SOURCE	COMPLETE BATTERY SOURCE	FLAG POST AND MATERIALS	46.57
06/16/2026	203254	CRYSTAL FLASH, INC.	CRYSTAL FLASH, INC.	FUEL FOR GOLF MAINTENANCE EQUI DSL FUEL FOR GOLF MAINTENANCE COMM. CENTER: REFILL GAS FUEL FORD LAKE PARK - DIESEL FUEL F FORD LAKE PARK: REFILL GAS FUE FUEL FOR HQ - REGULAR	1,335.92 1,681.24 2,094.38 1,158.60 1,749.62 679.59 <u>8,699.35</u>
06/16/2026	203255	DANIELLE FIELHAUER	DANIELLE FIELHAUER	ZUMBA INSTRUCTION SPRING 2	126.00
06/16/2026	203256	DIUBLE EQUIPMENT INC.	DIUBLE EQUIPMENT INC.	PURCHASED THROTTLE CABLE + DRI	328.30
06/16/2026	203257	DONNA MEDOS	DONNA MEDOS	CHAPERONE REIMBURSMENT	94.61
06/16/2026	203258	ELIZABETH GIORDANO	ELIZABETH GIORDANO	SPRING YOUTH SOCCER OFFICIATED	80.00
06/16/2026	203259	EMERGENT HEALTH PARTNERS	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES- JU	11,306.40
06/16/2026	203260	ESO SOLUTIONS	ESO SOLUTIONS	SUBSCRIPTION 7/15/26 - 7/14/20	17,043.95
06/16/2026	203261	FONDRIEST ENVIRONMENTAL, INC	FONDRIEST ENVIRONMENTAL, INC	RENTAL OF WATER QUALITY TABLET	371.20
06/16/2026	203262	GAME TIME	GAME TIME	WALKING ROPE REPLACEMENT - LAK	2,813.00
06/16/2026	203263	GARY STAFFORD	GARY STAFFORD	SOFTBALL GAMES OFFICIATED 6/1&	160.00
06/16/2026	203264	GLOBAL GREEN SERVICE GROUP, L	GLOBAL GREEN SERVICE GROUP, L	ABATEMENT OF COMMUNITY CENTER	11,400.00
06/16/2026	203265	GOOSE BUSTERS OF MICHIGAN, LL	GOOSE BUSTERS OF MICHIGAN, LL	NEST REMOVAL	1,580.00
06/16/2026	203266	GORDON FOOD SERVICE INC.	GORDON FOOD SERVICE INC.	SUPPLIES FOR SENIOR PROGRAM PA	139.30
06/16/2026	203267	GRAINGER	GRAINGER	CIVIC CENTER - CEILING TILES	250.53
		GRAINGER	GRAINGER	GENERAL SUPPLIES	142.51
		GRAINGER	GRAINGER	LAKESIDE PARK - BABY CHANGING	593.72
					<u>986.76</u>
06/16/2026	203268	GREG MCKINNEY	GREG MCKINNEY	payment for Softball games off	160.00
06/16/2026	203269	GRIFFIN PEST SOLUTIONS	GRIFFIN PEST SOLUTIONS	LEC PEST SOLUTIONS FOR 2026	72.00
06/16/2026	203270	HOME DEPOT	HOME DEPOT	MAINTENANCE SUPPLIES - CIVIC -	72.40
		HOME DEPOT	HOME DEPOT	MAINT. TOOL - RAZOR KNIVES, FL	75.29
		HOME DEPOT	HOME DEPOT	NORTH HYDRO - TOILET REPLACEM	41.43
		HOME DEPOT	HOME DEPOT	NORTH HYDRO - TOILET REPLACEM	48.70
		HOME DEPOT	HOME DEPOT	MAINTENANCE SUPPLIES - CIVIC -	499.00
					<u>736.82</u>
06/16/2026	203271	INFINITY FITNESS LLC	INFINITY FITNESS LLC	STEP AEROBICS ADDITIONAL STUDE	63.00
06/16/2026	203272	J.F. MOORE & ASSOCIATES, LLC	J.F. MOORE & ASSOCIATES, LLC	SERVER FEE FOR SMALL CLAIMS CO	20.00
06/16/2026	203273	JAIRUS MOORE	JAIRUS MOORE	SOCCER OFFICIATEDL OFFICIATED	60.00
06/16/2026	203274	KONE INC	KONE INC	ELEVATOR SAFETY IMPROVEMENTS -	3,308.60

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/16/2026	203275	KRONOS SAASHR, INC	KRONOS SAASHR, INC	UKG READY USAGE	417.00
06/16/2026	203276	KYLE MCKENNEY	KYLE MCKENNEY	PAYMENT FOR PICKLEBALL LADDER	1,274.00
06/16/2026	203277	LIFE AFTER INCARCERATION	LIFE AFTER INCARCERATION	LAIR COMMUNITY BEAUTIFICATION	12,600.00
06/16/2026	203278	LILLIAN HENSLEY	LILLIAN HENSLEY	YOUTH DANCE INSTRUCTOR	80.00
06/16/2026	203279	LINDE GAS & EQUIPMENT INC	LINDE GAS & EQUIPMENT INC	OXYGEN RENTAL	541.39
06/16/2026	203280	LINDSEY BUTZIN	LINDSEY BUTZIN	DRIVER REIMBURSEMENT	191.96
06/16/2026	203281	LOWE'S	LOWE'S	REC - LED LIGHTS	123.44
		LOWE'S	LOWE'S	FLP MAINT GARAGE - AIR HOSE, P	102.83
		LOWE'S	LOWE'S	CIVIC CENTER - PAINT FOR HR OF	59.42
					285.69
06/16/2026	203282	MARIA GIORDANO	MARIA GIORDANO	SPRING YOUTH SOCCER OFFICIATED	60.00
06/16/2026	203283	MATTA BLAIR, PLC	MATTA BLAIR, PLC	LEGAL SERVICES THROUGH 5/31/20	700.00
		MATTA BLAIR, PLC	MATTA BLAIR, PLC	LEGAL SERVICES THROUGH 5/31/20	642.90
					1,342.90
06/16/2026	203284	MCLAIN AND WINTERS	MCLAIN AND WINTERS	LEGAL SERVICES - MAY 2026	191,533.08
06/16/2026	203285	MELANEE .M HIRVELA	MELANEE .M HIRVELA	SPRING HULA FOR HEALTH	480.00
06/16/2026	203286	MELODY WOODS	MELODY WOODS	PAINTING INSTRUCTION	113.75
06/16/2026	203287	MENARDS, INC.	MENARDS, INC.	FLP SHELTER #2 - VALVE, COUPLI	176.46
06/16/2026	203288	MICHAEL & KATJA WALTHERS	MICHAEL & KATJA WALTHERS	BD BOND REFUND 5220 ARUNDEL WA	3,000.00
06/16/2026	203289	MIDWEST LABORATORIES	MIDWEST LABORATORIES	YEARLY COMPOST TESTING	170.00
06/16/2026	203290	NICHOLAS PAPERHAGEN	NICHOLAS PAPERHAGEN	MILEAGE REIMBURSEMENT FOR PROB	160.16
06/16/2026	203291	OFFICE EXPRESS	OFFICE EXPRESS	BUSINESS CARDS	30.00
06/16/2026	203292	ONSITE SUBSTANCE ABUSE TESTIN	ONSITE SUBSTANCE ABUSE TESTIN	RECOVERY COURT DRUG TESTING	84.00
06/16/2026	203293	PARTNR HAUS INTERIORS	PARTNR HAUS INTERIORS	FURNITURE FOR THE 14B COURT	34,384.76
06/16/2026	203294	PEPSI BEVERAGES COMPANY	PEPSI BEVERAGES COMPANY	BOTTLED BEVERAGES FOR RESALE I	402.50
06/16/2026	203295	PLUNKETT COONEY	PLUNKETT COONEY	LAND USE CONSULTATION THRU 05/	2,487.50
06/16/2026	203296	QUADIANT LEASING USA, INC	QUADIANT LEASING USA, INC	POSTAGE MACHINE LEASE - 2026	1,405.80
06/16/2026	203297	RANDALL MASCHARKA	RANDALL MASCHARKA	PHOTOGRAPHY SERVICES	550.00
06/16/2026	203298	RAPHAEL A. PEOPLES	RAPHAEL A. PEOPLES	SPRING YOUTH SOCCER OFFICIATED	80.00
06/16/2026	203299	ROBERT ACTON	ROBERT ACTON	Robert Acton Contractual Inspe	1,200.00
06/16/2026	203300	ROVER GEOSPATIAL	ROVER GEOSPATIAL	GIS CONSULTING SERVICES	10,462.50
06/16/2026	203301	SALADINO CONSTRUCTION COMPANY	SALADINO CONSTRUCTION COMPANY	CONCRETE SIDEWALK REPLACEMENT	22,200.00
06/16/2026	203302	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	OPERATING SUPPLIES AND FOOD AN	360.28
		SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	CIVIC CENTER - TOILET PAPER -	24.76
		SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	SUPPLIES FOR PUB ED EVENTS	131.36
		SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	REPLISH SUPPLIES FOR ALL 3 STA	337.78
					854.18
06/16/2026	203303	SAMAH HARDING, LLC	SAMAH HARDING, LLC	BD BOND REFUND 2594 EASTLAWN A	3,000.00
06/16/2026	203304	SAMAH HARDING, LLC	SAMAH HARDING, LLC	BD BOND REFUND 2544 EASTLAWN	3,000.00
06/16/2026	203305	SAMAH HARDING, LLC	SAMAH HARDING, LLC	BD BOND REFUND 2417 HARDING	3,000.00
06/16/2026	203306	SERVICE ELECTRIC	SERVICE ELECTRIC	ELECTRICAL PARTS TO REPAIR GEN	100.88
		SERVICE ELECTRIC	SERVICE ELECTRIC	ELECTRICAL PARTS TO REPAIR GEN	53.52
		SERVICE ELECTRIC	SERVICE ELECTRIC	RETURN PART #'S BURKPA28 AND	(99.48)
					54.92
06/16/2026	203307	SHAUN HOLLAND	SHAUN HOLLAND	DRIVER REIMBURSEMENT	20.00
06/16/2026	203308	SHERWIN WILLIAMS COMPANY	SHERWIN WILLIAMS COMPANY	PARKS AND GROUNDS - PAINT - PA	333.65
06/16/2026	203309	SHIRLEY DUPREY	SHIRLEY DUPREY	SPRING TAP INSTRUCTION	52.50
06/16/2026	203310	SINCLAIR RECREATION	SINCLAIR RECREATION	REPLACEMENT CLIMBER & BOUNCE S	2,693.00
06/16/2026	203311	SITONE LANDSCAPE SUPPLY, LLC	SITONE LANDSCAPE SUPPLY, LLC	900 RAINBIRD IRRIGATION HEADS	2,569.27
		SITONE LANDSCAPE SUPPLY, LLC	SITONE LANDSCAPE SUPPLY, LLC	HERBICIDE AND PLANT PROTECTANT	1,196.38

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/16/2026	203312	SONYA FISCHER	SONYA FISCHER	SPRING 2 YOGA	3,765.65
06/16/2026	203313	SOUTHERN COMPUTER WAREHOUSE	SOUTHERN COMPUTER WAREHOUSE SOUTHERN COMPUTER WAREHOUSE SOUTHERN COMPUTER WAREHOUSE	UBNT CAMERAS FORTIGATE-40F RENEWALS FORTIGATE-40F RENEWALS	531.99 2,703.58 2,574.81
06/16/2026	203314	SPARTAN DISTRIBUTORS	SPARTAN DISTRIBUTORS SPARTAN DISTRIBUTORS	5910 GROUNDMASTER EGR AND 24 REPAIRS TO 2 CU REELS DPA	976.60 487.62
06/16/2026	203315	STATE OF MICHIGAN - MDOT	STATE OF MICHIGAN - MDOT	Huron Bridge #113542CON - MDOT	1,156.88
06/16/2026	203316	STEPHEN BROWN	STEPHEN BROWN	STEVE BROWN CONTRACTUAL INSP M	1,550.00
06/16/2026	203317	STERICYCLE INC	STERICYCLE INC	STERI-SAFE BUDGET SUBSCRIPTION	296.69
06/16/2026	203318	THE SWEATSHOP CUSTOM EMBROIDE	THE SWEATSHOP CUSTOM EMBROIDE	EMBROIDERED HATS	570.00
06/16/2026	203319	TMPR SPORTS, LLC	TMPR SPORTS, LLC	PRIZE PADDLES FOR SUMMER PICK	225.75
06/16/2026	203320	TWO DOGS ROOFING LLC	TWO DOGS ROOFING LLC	SOFFIT REPAIR AT COMMUNITY CEN	500.00
06/16/2026	203321	UNITED STATES POSTAL SERVICE	UNITED STATES POSTAL SERVICE	POC #08042461 REPLENISH POSTAG	10,000.00
06/16/2026	203322	UNIVERSITY TRANSLATORS	UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS UNIVERSITY TRANSLATORS	TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU TRANSLATOR SERVICES FOR 1ST QU INVOICE FROM 2025 NOT BILLED T	220.00 220.00 220.00 220.00 220.00 220.00 220.00 170.00
06/16/2026	203323	VIETNAM VETERANS OF AMERICA 3	VIETNAM VETERANS OF AMERICA 3	ANNUAL AAACF TO VIETNAM VETERA	1,930.00
06/16/2026	203324	WEINGARTZ	WEINGARTZ WEINGARTZ	PARKS & GROUNDS - STRING TRIMM PARKS & GROUNDS - MOWER BLADES	8,031.38 575.98 128.97
06/16/2026	203325	WEX BANK	WEX BANK	WEX CREDIT CARD CHARGES ENDING	704.95
06/16/2026	203326	Y.C.U.A	Y.C.U.A Y.C.U.A Y.C.U.A	ESTIMATED WATER REBATE FOR 202 LIFT - STATION MAINT. NORTH HY LIFT - STATION MAINT. FORD LK	1,879.25 2,160.00 136.88 139.38
06/16/2026	203327	YPSILANTI ACE HARDWARE	YPSILANTI ACE HARDWARE	WEEK KILLER/SHOVEL	2,436.26

AP TOTALS:
 Total of 98 Checks: 470,584.29
 Less 0 Void Checks: 0.00
 Total of 98 Disbursements: 470,584.29

A/P ACH

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/18/2026	29 (A)	ANN ARBOR CLEANING SUPPLY	ANN ARBOR CLEANING SUPPLY	PARKS & GROUNDS - CLEANING SUP	28.35
			ANN ARBOR CLEANING SUPPLY	PARKS & GROUNDS - CLEANING SUP	544.79
			ANN ARBOR CLEANING SUPPLY	CREDIT - TO CORRECT PRICING ON	(2.44)
					<u>570.70</u>
06/18/2026	30 (A)	COMMUNICATION SQUARE LLC	COMMUNICATION SQUARE LLC	MONTHLY OFFICE 365	4,912.91
06/18/2026	31 (A)	DANCE WITH ELEGANCE	DANCE WITH ELEGANCE	DROP-IN FEES FOR DANCE WITH E	175.00
06/18/2026	32 (A)	JEFFREY C. PASK	JEFFREY C. PASK	VIDEOTAPING BOARD MEETING PILO	300.00
06/18/2026	33 (A)	JIBRIL NAEEM	JIBRIL NAEEM	Moderday Martial Arts payout	465.50
06/18/2026	34 (A)	MICHIGAN LINEN SERVICE, INC.	MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	95.10
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	54.50
			MICHIGAN LINEN SERVICE, INC.	LEC LAUNDRY SERVICE FOR 2026	76.25
			MICHIGAN LINEN SERVICE, INC.	LAUNDRY SERVICES	36.50
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03
			MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	95.10
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	54.50
			MICHIGAN LINEN SERVICE, INC.	HOLMES RD LAUNDRY SERVICE FOR	18.50
			MICHIGAN LINEN SERVICE, INC.	LAUNDRY SERVICES	38.00
					<u>1,191.83</u>
06/18/2026	35 (A)	PARKWAY SERVICES, INC.	PARKWAY SERVICES, INC.	PORTABLE TOILET RENTAL - FORD	330.00
06/18/2026	36 (A)	RHETT REYES	RHETT REYES	RECOVERY COURT PAYROLL WEEK EN	858.00
			RHETT REYES	RECOVERY COURT PAYROLL WEEK EN	990.00
					<u>1,848.00</u>

AP TOTALS:

Total of 8 Checks:
 Less 0 Void Checks:

Total of 8 Disbursements:

9,793.94
 0.00
9,793.94

Hand Checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
05/29/2026	203221	BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JUNE 2026	200,354.81
		BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JUNE 2026	41,408.51
		BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JUNE 2026	914.30
					<u>242,677.62</u>
05/29/2026	203222	BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JUNE 2026	48,198.72
05/29/2026	203223	CONSTELLATION NEW ENERGY	CONSTELLATION NEW ENERGY	ACCOUNT #BG-301569	6,226.23
05/29/2026	203224	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUNE 2026	13,955.89
		DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUNE 2026	33.52
					<u>13,989.41</u>
05/29/2026	203225	DTE ENERGY	DTE ENERGY	ACCT. #910000056663	85,792.42
		DTE ENERGY	DTE ENERGY	ACCT. #9100 094 4215 3	35.78
		DTE ENERGY	DTE ENERGY	ACCT. #9100 123 5216 7	19.63
		DTE ENERGY	DTE ENERGY	ACCT. #9100 152 0871 3	2,749.08
		DTE ENERGY	DTE ENERGY	ACCT. #9200 621 2917 5	23.63
		DTE ENERGY	DTE ENERGY	ACCT. #9100 127 9344 4	33.27
					<u>88,653.81</u>
05/29/2026	203226	INK MEMORIES	INK MEMORIES	COMMUNITY PROMOTION - INSECT R	1,414.07
05/29/2026	203227	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - JUNE 2026	5,836.08
05/29/2026	203228	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	VSP - JUNE 2026	3,105.52
05/29/2026	203229	Y.C.U.A	Y.C.U.A	ACCT. #2-037-360000-01	155.84
					<u>10,511.51</u>
AP TOTALS:					
Total of 9 Checks:					410,257.30
Less 0 Void Checks:					0.00
Total of 9 Disbursements:					<u>410,257.30</u>

Credit Cards

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
------------	-------	-------------	----------------	-------------	--------

Bank CARDS COMERICA COMMERCIAL CARD

06/16/2026	140 (E)	HUNTINGTON NATIONAL BANK		REPLACEMENT ITEMS FOR BASEBALL	124.66
				BATTERY INVERTER AND CO2 MONIT	113.94
				EXTENSION CORD FOR SENIOR LUNC	29.98
				ITEMS FOR FRONT OF BUILDING MA	73.90
				CONCESSION ITEMS FOR COMMUNITY	76.40
				CONCESSION ITEMS FOR COMMUNITY	7.98
				CONCESSION ITEMS FOR COMMUNITY	268.64
				CONCESSION ITEMS FOR COMMUNITY	567.18
				BUG SPRAY	30.46
				PPE SUN SCREEN	29.92
				CONCESSION ITEMS FOR COMMUNITY	236.82
				FOOD AND BEVERAGE FOR RESALE I	510.38
				OPERATING SUPPLIES AND FOOD AN	631.02
				PASSPORT POSTAGE FOR WEEK MAY	47.85
				PASSPORT POSTAGE FOR WEEK APRIL	28.71
				HOTEL STAY FOR PROBATION CONFE	406.35
				HOTEL STAY FOR PROBATION CONFE	390.00
				MAY 21 SENIOR TRIP	840.00
				MAY 28 SENIOR OUTING	438.00
				DRUG & ALCOHOL SCREENINGS FOR	672.00
				DRUG & ALCOHOL SCREENINGS FOR	250.00
				GMIS INTERNATIONAL	45.00
				MANDATORY RANDOM DOT DRUG SCRE	45.58
				CONCESSION ITEMS	56.93
				RECOVERY COURT SNACKS FOR GRAD	37.15
				JURY SNACKS	43.22
				GROUND SHIPPING FOR EQUIPMENT	69.20
				GROUND SHIPPING FOR EQUIPMENT	335.22
				SEEDS AND PLANTS FOR P&G	19.99
				CHIMNEY BRUSH	599.95
				TRELLO ANNUAL SUBSCRIPTION	719.94
				TRELLO ANNUAL SUBSCRIPTION	38.28
				PASSPORT POSTAGE WEEK OF MAY 5	22.55
				RETURN SHIPPING FOR DANCE COST	
					<u>8,213.55</u>

CARDS TOTALS:

Total of 1 Checks:

Less 0 Void Checks:

Total of 1 Disbursements:

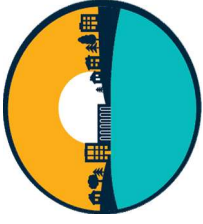
8,213.55

0.00

8,213.55

TREASURER'S REPORT

The Treasurer's Report will be distributed at the meeting



YPSILANTI TOWNSHIP

— OFFICE OF THE TREASURER —

MONTHLY TREASURER'S REPORT STAN ELDRIDGE MAY 1, 2026 - MAY 31, 2026

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	9,575,808.97	2,436,850.51	3,103,113.86	8,909,545.62
101 - Payroll	135,019.14	1,037,554.97	935,552.98	237,021.13
101 - Willow Run Escrow	147,505.73	31.32	0.00	147,537.05
206 - Fire Department	6,198,429.15	143,655.03	499,609.97	5,842,474.21
208 - Parks Fund	9,374.48	25.20	1,049.58	8,350.10
213 - Roads/Bike Path/Rec/General Fund	3,361,017.98	57,399.24	62,969.84	3,355,447.38
216 - Fire Pension & OPEB Millage Fund	1,666,911.05	8,185.25	0.00	1,675,096.30
217 - Fire Special Millage Capital Fund	95,358.70	280.34	0.00	95,639.04
226 - Environmental Services	6,028,349.41	110,729.87	280,602.83	5,858,476.45
230 - Recreation	173,039.16	193,222.91	269,597.46	96,664.61
236 - 14-B District Court	94,801.06	295,064.04	168,390.51	221,474.59
244 - Economic Development	82,955.86	244.12	0.00	83,199.98
249 - Building Department Fund	1,255,347.70	53,727.88	102,610.35	1,206,465.23
250 - LDFA Tax	25,413.13	74.02	0.00	25,487.15
252 - Hydro Station Fund	1,390,337.68	127,762.13	38,466.13	1,479,633.68
266 - Law Enforcement Fund	23,273,008.42	457,426.03	1,093,090.12	22,637,344.33
284 - Opioid Settlement Fund	41,347.63	1,632.24	0.00	42,979.87
287 - Nuisance Abatement Fund	53,916.36	2,037.45	1,858.68	54,095.13
398 - LDFA 2006 Bonds	12,401.09	36.22	0.00	12,437.31
584 - Green Oaks Golf Course	284,047.70	362,666.06	336,527.93	310,185.83
597 - Compost Site	711,380.23	77,090.28	38,421.10	750,049.41
661 - Motor Pool	372,649.70	78,445.52	7,063.11	444,032.11
702 - General Tax Collection	112,096.09	18,809.87	34,088.27	96,817.69
703 - Current Tax Collections	15,753.04	31,405.71	31,400.74	15,758.01
707 - Bonds & Escrow/GreenTop	1,372,701.71	16,678.63	16,297.48	1,373,082.86
708 - Fire Withholding Bonds	565,021.35	185,486.58	0.00	750,507.93
GRAND TOTAL	57,053,992.52	5,696,521.42	7,020,710.94	55,729,803.00

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2026-12

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stony Creek for runners to cross Merritt Road at Wiard's Orchard on Friday July 17, 2026, from 6:30 p.m. to 8:00 p.m. for the Oberun 5k to benefit local charity Huron Waterloo Pathways Initiative.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Trevor Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 20, 2025.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

From: Mandy Hetfield <mandy@rfevents.com>
Sent: Wednesday, June 10, 2026 1:49 PM
To: Debbie Swanson <dswanson@ypsitownship.org>
Subject: Fwd: Oberun 5K Approval

Hi Debbie!

Sorry for the confusion. I don't think Oberun reached you on May 28.

Please confirm this is what you are looking for.

Thank you!!

Mandy

----- Forwarded message -----

From: **Mandy Hetfield** <mandy@rfevents.com>
Date: Thu, May 28, 2026 at 3:13 PM
Subject: Oberun 5K Approval
To: Angie Rogers <arogers@ypsitownship.org>

H Angie -

Here is the second event we are looking for approval of.

We are looking to get put on the list for Board approval in an upcoming meeting.

This is our 8th year doing this event and everything has always worked out great!

We will be submitting our permit application to Wash Co soon and they will need Ytown board approval.

Event: Oberun 5K

Date: Friday, July 17

Start/Finish & parking: Wiard's Orchard

Distances: 5k

Expected # of participants: 1,500

Map: Attached, the only road we go on is Merritt and this is only to cross from Wiard's Orchard to Rolling Hills.

Time Frame: 5k will start at 6:30pm first runners can be expected in Rolling Hills shortly after that. All races should be finished and packed up by 8PM.

The race will benefit local charity Huron Waterloo Pathways Initiative

There will be course marshals at the road crossing to ask traffic to hold until runners cross.

There will also be "Runners on Road" crossing signs to warn vehicles before they get to the runners.

Trevor Step, owner of R.F. Events, as the official designee for this event

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield

RF Events

5700 Jackson Rd

Ann Arbor, MI 48103

Mandy Hetfield

Events Director

RF Events

5700 Jackson Rd.

Ann Arbor, MI 48103

734-929-9027



Run Oberun 5K

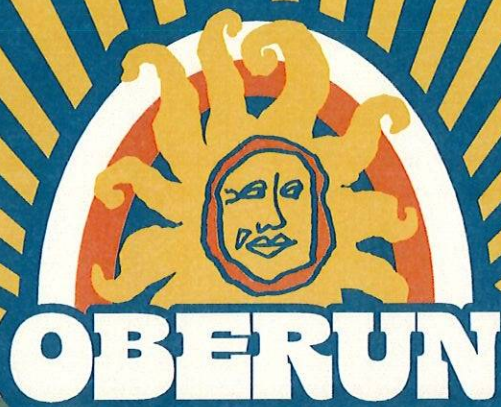
**START
FINISH**

**Wiard's
Orchard**

Merritt Rd

**Rolling Hills
County Park**





OBERUN

BELL'S 5k • Ypsilanti, MI

JULY 17, 2026

WIARD'S ORCHARD - YPSILANTI, MI

Grab some friends, mark your calendar and get ready to celebrate summer at the OBERUN 5K! We can't think of a better way to celebrate than a 5K dash/jog or walk to a beer garden presented by Bell's Brewery serving up cold Oberon!



5K RUN & ICE COLD BEER



Pair this summer favorite with a bottle opener finisher's medal, custom cup, and an add-on shirt option.



After party with bonfires, sand volleyball, corn hole, food trucks, and ice cold BEER.

RUNOBERUN5K.COM



CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2026-13

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stony Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 31, 2026 from 8:30am to 11:00am for the Run Scream Run 5K, 10K and Kid's Mile to benefit Washtenaw Promise.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Trevor Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 20, 2025.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

From: Mandy Hetfield <mandy@rfevents.com>
Sent: Thursday, May 28, 2026 3:04 PM
To: Angie Rogers <arogers@ypsitownship.org>
Cc: Debbie Swanson <dswanson@ypsitownship.org>
Subject: Re: Run Scream Run 5k/10k Approval

?

?

You don't often get email from mandy@rfevents.com. [Learn why this is important](#)

H Angie -

We are looking forward to another great event! Getting this to you early, hoping you can get approval for both events at the same time.

We are looking to get put on the list for Board approval in an upcoming meeting.

This is our 15th year doing this event and everything has always worked out great!

We will be submitting our permit application to Wash Co soon and they will need Ytown board approval.

Event: Run, Scream, Run

Date: Saturday, October 31, 2026

Start/Finish & parking: Wiard's Orchard

Distances: 5k/10k, Kid's Mile (1 Mile will not cross into Rolling Hills)

Expected # of participants: 1,000

Map: Attached, the only road we go on is Merritt and this is only to cross from Wiard's Orchard to Rolling Hills.

Time Frame: 5k/10k will start together at 8:30am first runners can be expected in Rolling Hills shortly after that. All races should be finished and packed up by 11:00am

The race will benefit local charity Washtenaw Promise.

There will be course marshals at the road crossing to ask traffic to hold until runners cross.

There will also be "Runners on Road" crossing signs to warn vehicles before they get to the runners.

Trevor Step, owner of R.F. Events, as the official designee for this event

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield

RF Events

5700 Jackson Rd

Ann Arbor, MI 48103

Mandy Hetfield

Events Director

RF Events

5700 Jackson Rd.

Ann Arbor, MI 48103

734-929-9027



START/FINISH



Ward's Orchard

REGISTRATION

STORE

Pedestrian Entrance

MERRITT ROAD

Rolling Hills County Park

FUTURE PARK DEVELOPMENT

MUNGER ROAD

500 feet

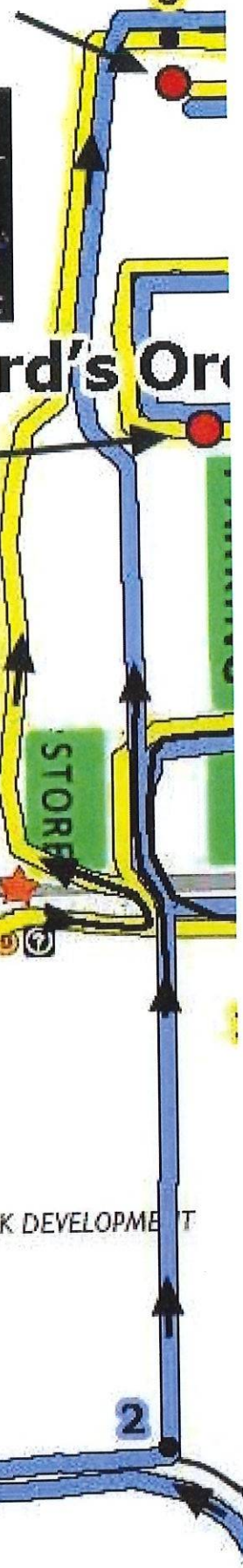
Sports Fields
(open in 2013)

6

2

5

P



RUN SCREAM RUN

A guaranteed favorite that will keep you comin' back year after year!

Wiard's Orchard in Ypsilanti, voted as the number one horror attraction in Michigan! The ideal setting for this event!

Runner and walker friendly! A mixture of paved path and dirt path will lead you straight to the finish!

OCTOBER 11, 2025 YPSILANTI, MI

5K • 10K • 1M

Both the 5K and 10K will have about a mile on gravel roads within the Orchard and the rest will be all on new asphalt roads and cross country course within Rolling Hills County Park.

Entry includes: Finisher medal, chip timing, official results, orchard discounts, award eligibility, and post-race cider and donuts! Plus, optional add-ons shirt and hoodie!



**LEARN MORE
& REGISTER**



**CHARTER TOWNSHIP OF YPSILANTI
Boards and Commissions Appointment**

Resolution No. 2026-14

APPOINTMENTS

Planning Commission

Lecoq, Crystal

Exp. Date

12/31/2026

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: June 10, 2026

RE: Recommendation to appoint Crystal Lecoq to the Planning Commission with a term ending 12/31/2026

At the April 21, 2026 Board of Trustees Meeting, the Board accepted Larry Doe's resignation from the Planning Commission. It was posted on our website and social media to apply for this vacancy. We received 13 applicants, and the final two were interviewed. I am recommending the appointment of Crystal Lecoq to fill this vacancy. Attached please find her letter of interest and resume.

Thank you for your consideration.

cc: Mark Yandrick, Planning Director

Crystal R. Lecoq

Ypsilanti, MI 48198

April 30, 2026

Ypsilanti Township Board of Trustees

7200 S. Huron River Drive

Ypsilanti, MI 48197

Dear Members of the Ypsilanti Township Board of Trustees,

I am writing to express my interest in being appointed to the Ypsilanti Township Planning Commission. As I approach my 13th year of Township residency, I want to expand my service to my community where I live and work. I desire to contribute to the Commission's work shaping land-use policy, reviewing development proposals, and ensuring that planning decisions reflect the needs, values, and aspirations of our community.

Professionally, I have over 20 years of experience in tech support and software development for multinational corporations engaged in manufacturing, finance, and healthcare. Currently I work as a technical manager for a Fortune 500 company from my home office in Ypsilanti Township.

In my second professional role as part of the local remodeling company Lecoq Construction & Design, I have earned my Michigan Residential Builders License. This experience gives me incredible insight into local zoning laws and building codes. This work reinforces the importance of safe, resilient, diverse, and affordable housing options for all local residents and provides first hand education regarding the economic and supply chain challenges of the construction industry.

Outside of work, I am a volunteer with Adapt Community Supported Ecology planting native plants and advocating for biodiversity in our urban and rural landscapes.

I bring strong analytical skills, discerning judgement, and a sincere belief in the value of local control and administration in responsible and balanced landuse. I am prepared to review materials, ask thoughtful questions, and work with fellow commissioners, staff, and the public to make responsible planning decisions.

Thank you for considering my application. I would be honored to serve in this capacity and contribute to shaping a future that reflects the best of Ypsilanti Charter Township's history, landscape, character, and potential.

Sincerely,



Crystal R. Lecoq

CRYSTAL R. LECOQ

• Ypsilanti, MI

PROFESSIONAL EXPERIENCE

Managing Partner, Lecoq Construction & Design
May 2014 - Present

OTIS, Configuration Manager

April 2026 - Present

- Architect data models
- Develop CMDB metrics and dashboards
- Manage conversion to CSDM 5 Framework

Domino's, Configuration Management Database Administrator

May 2024 - Sep 2025

- Tanium Administrator
- Develop metrics tracking CMDB data quality, completeness, and correctness
- Define and implement CMDB data access security levels to address audit deficits

Dow Chemical, ServiceNow Consultant

Jul 2022 - Dec 2023

- Streamline CMDB data management processes, policies, and procedures
- Solicit business requirements and manage SDLC work for new CI classes, catalog items, and Service Operator Workspace

Deloitte, ServiceNow CSDM Lead & Data Conversion Specialist

May 2021 - Jun 2022

- Business requirements, user stories, platform incidents, and testing scenarios
- Create data sources, transform maps, and scheduled data imports to migrate multiple legacy systems

ConfigureTek, Business Analyst

Nov 2020 - May 2021

Manulife, ServiceNow Consultant

Mar 2020 - Nov 2020

Sony Pictures Entertainment, ServiceNow Consultant

Aug 2019 - Mar 2020



14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099



CRIMINAL/TRAFFIC (734) 483-1333
CIVIL (734) 483-5300
FAX (734) 483-3630

HON. ERANE C. WASHINGTON
DISTRICT COURT JUDGE

HILARY B. BRALEY
MAGISTRATE

MEMORANDUM

To: Charter Township of Ypsilanti Elected Officials
From: April Salley, 14-B District Court, Judicial Assistant
Date: June 8, 2026
RE: REQUEST APPROVAL OF CHANGE ORDER (RCO #9.0) FROM BRAUN CONSTRUCTION

Request approval for change order #9 from Braun Construction in the amount of \$32,240.00. This includes the addition of insulation to air seal block walls to prevent winter freeze damage, and security & privacy window films and encasements. This is budgeted within the project contingency in line item 101-901-971.236. This is on budget and approved by our renovation grant team.

Thank you,

April Salley, 14-B District Court



June 3rd, 2026

Mr. Stan Eldridge
 Charter Township of Ypsilanti
 7200 S. Huron Drive
 Ypsilanti Township, MI 48197

RE: REQUEST for CHANGE ORDER (RCO #9.0)
 Ypsilanti Township – 14-B District Court
 BCG Project #04-007

Dear Mr. Eldridge,

Braun Construction Group is submitting this letter to identify the cost associated with *additional thermal foam & caulk to air seal block walls and to furnish & install window security film*. This work is in accordance with owner requests, and the costs are detailed in the attached RCO Summary. Appropriate backup documentation is also attached.

1. BCG RCO #9.0 Summary dated: 06/03/2026	\$28,000.00
2. BCG General Conditions	\$2,265.20
3. BCG GLI @ 0.85%	\$257.25
4. BCG OH&P @ 4.5%	\$1,373.51
5. Payment & Performance Bond @ 1.08%	\$344.48
	\$32,240
 TOTAL "ADD" COST	\$32,240
 Previous Contract Amount	\$4,400,818
 Revised Contract Amount including this Request for Change Order	\$4,433,058

Please confirm your approval of this additional cost and we will prepare a Change Order to incorporate this cost and scope of work into the project.

Please contact me directly if you have any questions regarding this request.

Sincerely,

BRAUN CONSTRUCTION GROUP

Anthony J. Giovanni

Anthony J. Giovanni
 Project Manager

Charter Township of Ypsilanti

Signed by:

Stan Eldridge

Stan Eldridge, Township Treasurer

6/3/2026

Date

Cc: TJ Braun, Braun Construction Group
 Kayce Deal, Braun Construction Group
 Kevin Griffon, Braun Construction Group

Acknowledgement	Initials
John Hines, Ypsilanti Township	[Signature]
Erane C. Washington, Washtenaw County	[Signature]
James Renaud, JFR Architect, PC	[Signature]



FiberClass Insulation (210)
PO Box 930559
WIXOM, MI 48393
(248) 669-0660
(248) 669-0661 Fax

Proposal

Customer Address

Braun Construction Group - AIA
39395 W 12 Mile Road, Suite 100
FARMINGTON HILLS, MI 48331

Job Name

7200 S. Huron River -

Job Address

7200 S. Huron River -
YPSILANTI, MI 48197

Phone #: (248) 848-0567

Fax #: (248) 848-1039

Date: 04/21/2026 Job: 7955091

Table with 2 columns: Workarea, Inventory Item. Row 1: Phase: 20157650 6A, PO:

Thermal Foam and Caulk Thermal Foam & Caulk Package Excluding Windows/Doors
Work Area Notes: USE TYTAN FOAM TO AIR SEAL BLOCK WALLS ABOVE OFFICES AT SOUTH END. ESPECIALLY WHERE BLOCK WALL MEET CORRUGATED CEILING. IN SOUTH CORNER STUFF HOLE WITH SOME BATT AND SEALL WITH THE TYTAN CLOSED CELL AT NORTH END PULL EXISTING BLANKET OUT, AND AIRSEAL CAVITIES THEN REINSTALL MATERIAL (3 OFFICES)

Thermal Foam and Caulk Labor
Work Area Notes: WORK ABOVE GRID, AND REMOVAL AND REINSTALL OF EXISTING MATERIAL

We propose hereby to furnish material & labor - complete in accordance with the above specifications, for the sum of : \$1,600.00

Terms: Payment is due within 30 days from the date of the invoice. Any payments made after 30 days shall accrue interest at the rate of 1 1/2% per month or 18% per annum or the highest rate allowed under the law. Customer agrees to pay FiberClass all costs of collection, including reasonable attorney fees.

Failure to pay within stated terms may result in our exercising our Lien rights in accordance with the Michigan Construction Lien Act 497 of 1980

Fiberglass batts and blown insulation are designed and manufactured for thermal and sound purposes only and will not prevent water pipes from freezing due to air infiltration. While air infiltration protection packages that we may sell reduce the incidents of some air infiltration into a structure, they do not completely eliminate all incidents of air infiltration that could cause freezing pipes. Pipe protection is not the responsibility of IBP or its affiliates and we shall have no liability for frozen pipes.

All material will be as provided in the attached description. All work will be completed in a workmanlike fashion in accordance with the standards of the industry. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate(s). All agreements are contingent upon strikes, accidents, acts of God or delays beyond our control. Owner to carry fire and tornado insurance and other insurance that may be required by law. Our workers are covered by workers' compensation insurance to the extent required by law.

We do not warrant against and shall not be liable for any damage or injury, including but not limited to mold accumulation, when due to any of the following causes: the failure of the builder or contractors (other than our Company) to follow the instructions and specifications of the insulation manufacturer; faulty or improper installation or maintenance of drywall or other wall covering; use of accessories or wall preparation materials that do not properly receive the insulation; and compliance with applicable building codes or other government regulations relating to surface preparation, wall coverings, required materials or mandatory procedures.

ANY WARRANTIES IMPLIED BY LAW, SUCH AS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXPRESSLY DISCLAIMED. WE SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES OR INCIDENTAL DAMAGES for breach of any warranty associated with the insulation. Our liability shall in no event exceed the cost of the materials set forth herein. We cannot and shall not be liable to you for the breach of any other express warranties, such as those given to you by other dealers, contractors, applicators, distributors or manufacturers. Your exclusive remedy with respect to defective materials provided by us shall be repair or replacement, at our option, of the defective materials.

If the Scope of Service does not commence within 60 days from the date of acceptance of this Proposal due to no fault of FiberClass, any Price or Quote included herein is subject to change and FiberClass reserves the right to provide a new Price or Quote or to reject the Service.

Note: this proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

DATE: SIGNATURE:

Sales Representative: Floyd Layow Jr.

DATE: CUSTOMER SIGNATURE:

CUSTOMER PRINTED NAME:

Crystal Glass, Inc.

53205 Grand River Ave
 New Hudson, MI 48165
 248 685 9220
 248 685 8448
 www.crystalglassinc.net

Proposal

Date:	Reference No.
5/26/2026	1000731

To:
Braun Construction Group 39395 12 Mile Rd Ste 100 Farmington Hills, MI 48331 (248) 848-0567 Fax (248) 848-1039

Project:	Attn:
Ypsilanti Courthouse 14B CO ...	Estimating

Will provide the following change order:

A) Security casements with hardware, glass, & security film as indicated.
 - (4) at 43-5/8" x 51-3/8"

B) Security film with attachment caulking as required.
 - (1) at 39-1/4" x 66-3/8" (elevation 1).
 - (2) at 43-5/8" x 51-3/8" (elevations 2 & 2B).
 - (8) at 44-3/4" x 64-7/8" (elevation 3).
 - (2) at 45-1/4" x 67-7/8" (existing window next to elevation 1).
 - (2) at 45-1/8" x 67-3/4" (existing window next to elevation 1).

Ballistic Casements: From Riot Glass.
 AP375 in a bronze anodized finish.

Film:
 Madico Blister Free 600 & Madico Optivision 5%.

Additional Notes:
 - Price is good for thirty (30) days.

Respectfully Submitted by Jesse Ruzzin - M:248.894.1293 - E:jruzzin@crystalglassinc.net	Total \$26,400.00
--	---------------------------------

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE CLERK —

Trustees
John Newman II
Gloria Peterson
Karen Lovejoy Roe
LaResha Thornton

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Josh Kugler, Recreation Director

CC: Nichole Passmore, Recreation Coordinator

DATE: June 9, 2026

RE: Request to approve the 2026 Washtenaw County Senior Nutrition Contract

The Recreation Department is requesting approval for the 2026 Washtenaw County Senior Nutrition Contract. There are no proposed changes to the amounts and guidelines for this year; only changes to the agreement are updated dates.

The Washtenaw County Senior Café program offered at the Community Center provides a great service to our township and surrounding area. For many of our seniors it is their only hot meal of the day. It also creates a sense of belonging and socializing opportunities. We serve over 150 seniors each week that might not otherwise have access to a hot and nutritious meal.

Josh Kugler
Recreation Director

SERVICE CONTRACT
Older Person's Millage Funds

AGREEMENT is made this **1st day of April 2026** by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107 ("County") and **Charter Township of Ypsilanti** located at **2025 E. Clark Road, Ypsilanti, MI 48198** ("Contractor").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The Contractor will be responsible for administering the congregate and/or home delivered meals programs as outlined in their existing federal contract. This grant is for additional funding in combination with the federal funding and all rules, regulations and guidelines required for the federal funds (unless specifically identified) will be in place for the millage funds in accordance with local, state, and federal requirements as outlined in:

- AAA1-B Request for Proposals and Operating Standards Manual FY 2023, 2024 & 2025. <https://aaa1b.org/wp-content/uploads/2022/03/AAA1B-and-ACLS-Operating-Standards-FINAL.pdf>
- Senior Nutrition Program Policies & Procedures Manual
- Washtenaw County Staff & Volunteer Handbook
- Washtenaw County Older Persons Millage Framework & Operations Policy
<https://content.civicplus.com/api/assets/bdaaafff-e30b-4b42-acec-770aed56a14f>

ARTICLE II - COMPENSATION

The County will pay the Contractor an amount not to exceed **\$15,000 (Fifteen Thousand Dollars)**. The County agrees to make payments in monthly installments in accordance with the budget and timeline in Attachment A and/or B, unless otherwise approved in writing by the parties. If at the end of the term of this Agreement there are unexpended portions of the contract amount, the unexpended funds will be retained by the County for reallocation to other purposes.

Your site will be reimbursed by Meal/Unit distributed as follows:

Senior Café Meals – up to 3,000 Units at \$5.00 = \$15,000

Total Grant Amount = up to \$15,000

Payment will be based on actual numbers of meals distributed to program participants aged 60 years or older. Proof will be based on actual ServTracker Data/Monthly paperwork submitted and verified by OCED or the Office of Aging Services staff. Partner Program will submit monthly invoices to OCED or the Office of Aging Services for reimbursement.

No funds shall be disbursed under this Agreement by the Contractor or any other subcontractor except under a written contract and unless the subcontractor is in compliance with all County and Federal requirements regarding fiscal matters and civil rights to the extent these requirements are applicable. The Contractor shall provide the County with copies of the contracts with subcontractors.

Funds from Resolution 25-214 that were allocated to programs that are left unexpended on 9/30/26 will be re-allocated to other programs that over-expended their allocation from resolution 25-214.

Reimbursement funds from this grant and the AgeWay's Federal Funds grant should never exceed that actual cost of the meal being supplied by the contractor. If reimbursement rate is ever greater than the actual cost of the meal, contractor is required to only invoice for the actual cost of the meal.

ARTICLE III - REPORTING OF CONTRACTOR

Millage Funding Requirements:

- Monthly invoices that indicate # of meals distributed to participants 60+ billed at \$5.00 per meal. To be included with existing invoice (if already submitting invoice to OCED for AgeWays funded meal distributions). OCED will supply template if one does not already exist.
- Monthly Financial Statements that includes program level budget verses actual information.
 - Must track Federal/AgeWay's, millage and all other program funding separately/individually.
- Quarterly provide client level distribution and demographic data for comprehensive county wide data sharing.

Standard County Contracting Requirements

Section 1 - The Contractor is to report to the OCED Director or their Designee and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 4 - The County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - When applicable, the Contractor will submit a final, written report to the County Administrator.

Section 6 - After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.

ARTICLE IV – TERM

This contract begins on the date of this agreement and ends on September 30, 2026.

ARTICLE V - PERSONNEL

Section 1 - The contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

Section 2 - The Contractor will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE VI - INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

ARTICLE VII - INDEMNIFICATION AGREEMENT

The contractor will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

ARTICLE VIII - INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insured's and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract. Certificates shall be addressed to the Washtenaw County c/o: Office of Community and Economic Development & **Contract #** _____, 110 N. Fourth Ave, P. O. Box 8645, Ann Arbor, MI, 48107 and shall provide for written notice to the Certificate holder of cancellation of coverage.

ARTICLE IX - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE X - INTEREST OF CONTRACTOR AND COUNTY

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or

association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE XI - CONTINGENT FEES

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

ARTICLE XII - EQUAL EMPLOYMENT OPPORTUNITY

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XIII - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service contract with the County to pay their employees under that contract, a minimum of either \$17.42 per hour with benefits or \$19.42 per hour without benefits. Contractor agrees to comply with this Ordinance in paying its employees. Contractor understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 29, 2027 and annually thereafter which amount shall be automatically incorporated into this contract. County agrees to give Contractor thirty (30) days written notice of such change. Contractor agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

ARTICLE XIV - EQUAL ACCESS

The Contractor shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XV - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XVI - ASSIGNS AND SUCCESSORS

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the County Administrator, Corporation Counsel, and Contractor.

ARTICLE XVII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE XVIII - PAYROLL TAXES

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

ARTICLE XIX - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XX- CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE XXI - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XXII - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XXIII – NOTIFICATION OF COUNTY FUNDING

Acknowledgement of County Funding – The Contractor shall acknowledge Washtenaw County’s financial support in all promotional and publicity materials related to the funded activities. This acknowledgement shall include, but not be limited to, press releases, website content, social media posts, and printed materials. The acknowledgement shall prominently display the Washtenaw County logo and include a brief statement recognizing the County’s financial contribution. Use of this logo is strictly limited to materials, products, or content funded under this contract. The logo may not be used for any other purpose without the express prior written authorization of the Contract Administrator.

ARTICLE XXIV – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____ DATE
Lawrence Kestenbaum
County Clerk/Register

By: _____ DATE
Gregory Dill
County Administrator

**APPROVED AS TO CONTENT:
ACCEPTED BY:**

CONTRACTOR

Charter Township of Ypsilanti

Toni Kayumi, DATE
Director, Office of Community &
Economic Development

Brenda Stumbo DATE
Supervisor

APPROVED AS TO FORM:

By: _____ DATE
Michelle K. Billard
Office of Corporation Counsel

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— RESIDENTIAL SERVICES DEPARTMENT —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

CC: Steve Densmore, Fire Chief

Date: June 9, 2026

Subject: Request to waive the bidding portion of the financial policy and approve the single source quote for \$126,986.00 from Bill Carr Signs for the purchase and installation of three (3) replacement signs located at Fire Stations 1, 2 and 4, paid from 206-901-976.005, line contingent on a budget amendment.

The Residential Services Department, in cooperation with the Fire Department, is requesting authorization to waive the bidding requirement of the financial policy, and accept the quote and authorize signing of the agreements with Bill Carr Signs for the purchase and installation of three (3) replacement signs located at Fire Stations 1, 2 and 4. These agreements \$126,986.00, to be paid from line item 206-901-976.005, contingent on a budget amendment. This project will be primarily funded with an amount of \$119,898.00 from the Public Safety Revenue share that the Fire Department receives, with the remaining balance of \$7,088.00 from the Fire Department Fund balance.

The Board of Trustees previously approved Bill Carr Signs at the March 5th, 2024, and December 3, 2024, meetings to furnish a total of 38 signs at the various buildings and parks located in the Township. Bill Carr Signs is being requested to replace the roadway signage at all three Fire Station locations to continue the effort to bring all Township-owned locations up to the current brand standards. It will also help with continuity of sign style and layout, with the same digital screen operating system as the Civic Center location.

All these signs will be double faced, illuminated cabinet and electronic messaging center, decorated with full color, UV-protected digitally printed vinyl graphics. All painted surfaces will be finished with Matthews Acrylic Polyurethane. This includes repainting all refurbished signs. Existing signs will be removed and disposed of, unless otherwise requested by the Township. Installation time is 9-12 weeks from approval.

Thank you for your consideration.



Proudly Serving Michigan for over



28 May 2026
Quote #23474VB-R

John Hines
Ypsilanti Township Central Fire Station
7200 S. Huron River Dr
Ypsilanti Township, MI 48197

Job Address: 222 S. Ford Blvd – Ypsilanti, MI 48198

We at Bill Carr Signs would like to thank you for the opportunity to be of service. We look forward to completing the following project with your approval.

We will furnish and install the following signage per the approved artwork renderings:
QTY:1, Double-faced, illuminated cabinet and Electronic Message Center (EMC). The sign cabinet will be 108" x 108" x 17" with an additional radius added to each end, which creates an overall width of 113". The LED illuminated cabinet area (top) will be fabricated of 6mm alupanel with routed faces and acrylic backed copy. We will also furnish and install (4) badge design elements fabricated of 6mm ACM with UV protected digitally printed vinyl to the top of the double-sided cabinet. A 2" aluminum reveal will divide the upper part of the cabinet with the lower skirt area surrounding the EMC. The skirt will be fabricated with .080 aluminum. The sign will be painted with Mathews Polyurethane paint in the Satin finish. The border graphics and copy on the bottom of the cabinet will be cut vinyl applied to the first surface. The sign will be mounted with (2) 4" steel poles, properly set in a concrete foundation. All colors, copy, and placement, per customer approved artwork. We will remove and dispose of the existing brick structure and dispose of offsite.

Think Sign Allura Electronic Message Center
10MM - Full Color – Lifetime Cellular Communications
25.1" x 75.6" in overall size
Double Faced

NOTE: The EMC comes with a 5-year parts warranty through Think Sign and a 5-year labor warranty through Bill Carr Signs.

****All permits will be billed upon the final invoice with procurement and any engineering added.***

ThinkSign 10MM EMC	\$14,390.00
Signage	23,642.00
6% Sales Tax	EXEMPT
Installation	4,600.00
Total Cost	\$42,642.00

For the sum of Forty-two thousand six hundred forty-two and 00/100 dollars

Production Time: 9-12 weeks after we receive the signed quote, drawing, deposit, and permit if required.

PRICE QUOTATION GOOD FOR 5 DAYS

TERMS: 70% down, balance due upon completion

SALES TAX: A 6% State of Michigan Sales Tax will be added to non-labor items if not listed.

(810) 232-1569 • Toll Free: (800) 231-1581 • Fax: (810) 232-6879

Shipping: 719 West Twelfth Street • Flint, Michigan 48503 • Mailing: P.O. Box 7340 • Flint, Michigan 48507



Proudly Serving Michigan for over



28 May 2026
Quote #23474VB-R
Page 2

PERMIT/VARIANCE FEES – If required will be billed at additional cost, plus a \$150 procurement / Engineering cost is extra.

FINAL ELECTRICAL – Hook up by others (if applicable)

WARRANTY – 12 MONTHS ON CRAFTSMANSHIP AND MATERIALS BARRING VANDALISM & ACTS OF GOD [see Manufacturer’s Warranty for complete details]

PRICES, as indicated above, are minimal estimates for art or sign work only. Changes and or time additions, delays caused by the client, engineered drawings, special consultations, and all other expenses that cannot be estimated accurately in advance will be billed extra unless otherwise specified herein.

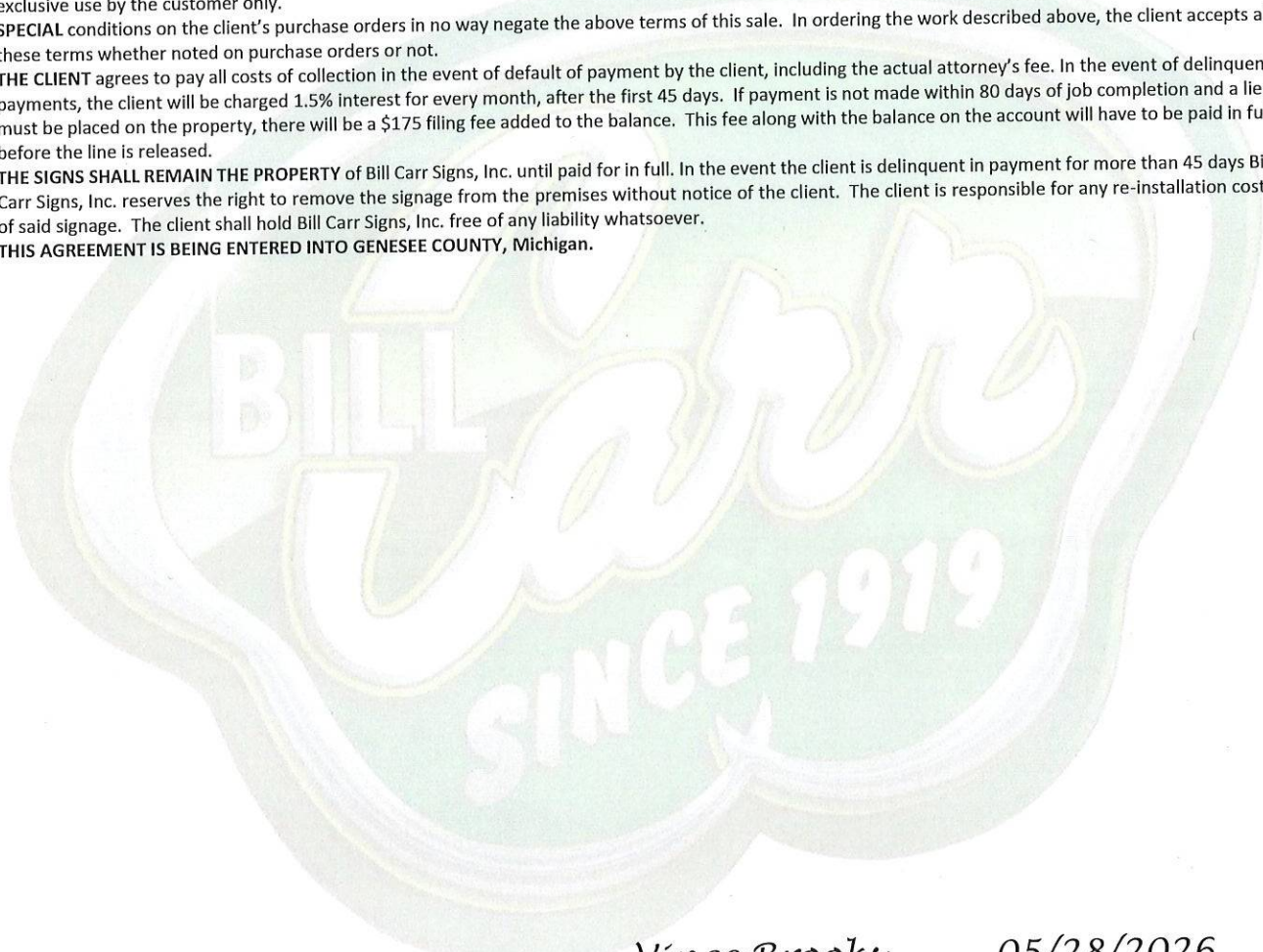
FINISHED art renderings will be released for use by the client only. Art renderings, sketches, and prototypes are the property of Bill Carr Signs, Inc. and are for exclusive use by the customer only.

SPECIAL conditions on the client’s purchase orders in no way negate the above terms of this sale. In ordering the work described above, the client accepts all these terms whether noted on purchase orders or not.

THE CLIENT agrees to pay all costs of collection in the event of default of payment by the client, including the actual attorney’s fee. In the event of delinquent payments, the client will be charged 1.5% interest for every month, after the first 45 days. If payment is not made within 80 days of job completion and a lien must be placed on the property, there will be a \$175 filing fee added to the balance. This fee along with the balance on the account will have to be paid in full before the line is released.

THE SIGNS SHALL REMAIN THE PROPERTY of Bill Carr Signs, Inc. until paid for in full. In the event the client is delinquent in payment for more than 45 days Bill Carr Signs, Inc. reserves the right to remove the signage from the premises without notice of the client. The client is responsible for any re-installation costs of said signage. The client shall hold Bill Carr Signs, Inc. free of any liability whatsoever.

THIS AGREEMENT IS BEING ENTERED INTO GENESEE COUNTY, Michigan.



Vince Brooks

05/28/2026

John Hines
Ypsilanti Township

Date

Vince Brooks
Bill Carr Signs

Date



Proudly Serving Michigan for over



28 May 2026
Quote #23509VB

John Hines
Ypsilanti Township Central Fire Station
7200 S. Huron River Dr
Ypsilanti Township, MI 48197

Job Address: 8869 Textile Road – Ypsilanti, MI 48198

We at Bill Carr Signs would like to thank you for the opportunity to be of service. We look forward to completing the following project with your approval.

We will furnish and install the following signage per the approved artwork renderings:
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Think Sign Allura Electronic Message Center

10MM - Full Color – Lifetime Cellular Communications
25.1" x 75.6" in overall size
Double Faced

NOTE: The EMC comes with a 5-year parts warranty through Think Sign and a 5-year labor warranty through Bill Carr Signs.

****All permits will be billed upon the final invoice with procurement and any engineering added.***

ThinkSign 10MM EMC	\$14,390.00
Signage	23,642.00
6% Sales Tax	EXEMPT
Installation	<u>4,600.00</u>
Total Cost	\$42,632.00

For the sum of Forty-two thousand six hundred thirty-two and 00/100 dollars

Production Time: 9-12 weeks after we receive the signed quote, drawing, deposit, and permit if required.

PRICE QUOTATION GOOD FOR 5 DAYS

TERMS: 70% down, balance due upon completion

SALES TAX: A 6% State of Michigan Sales Tax will be added to non-labor items if not listed.



www.BillCarrSigns.com

Proudly Serving Michigan for over



28 May 2026
Quote #23509VB
Page 2

PERMIT/VARIANCE FEES – If required will be billed at additional cost, plus a \$150 procurement / Engineering cost is extra.

FINAL ELECTRICAL – Hook up by others (if applicable)

WARRANTY – 12 MONTHS ON CRAFTSMANSHIP AND MATERIALS BARRING VANDALISM & ACTS OF GOD [see Manufacturer’s Warranty for complete details]
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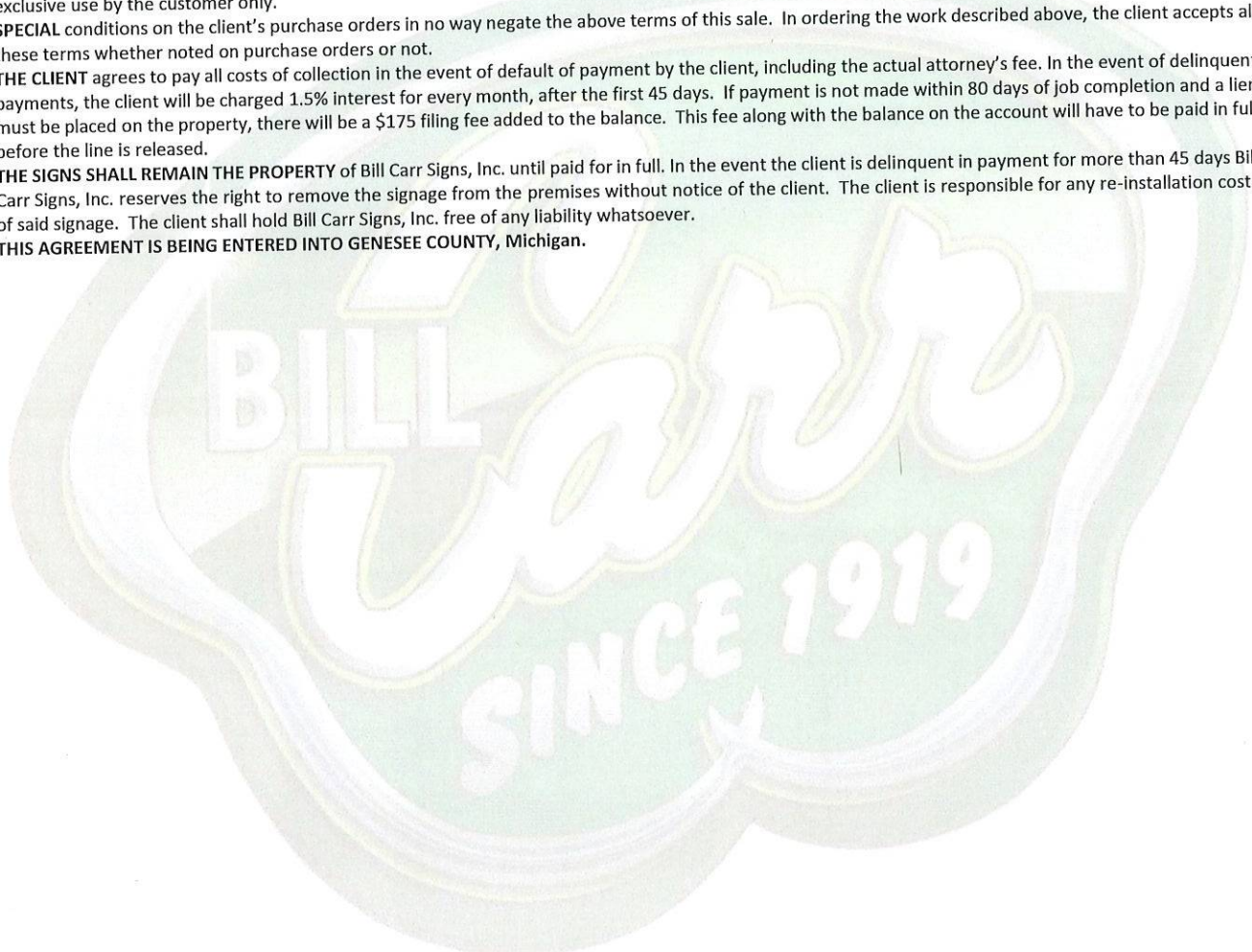
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THE SIGNS SHALL REMAIN THE PROPERTY of Bill Carr Signs, Inc. until paid for in full. In the event the client is delinquent in payment for more than 45 days Bill Carr Signs, Inc. reserves the right to remove the signage from the premises without notice of the client. The client is responsible for any re-installation costs of said signage. The client shall hold Bill Carr Signs, Inc. free of any liability whatsoever.

THIS AGREEMENT IS BEING ENTERED INTO GENESEE COUNTY, Michigan.



John Hines
Ypsilanti Township

Date

Vince Brooks
Bill Carr Signs

Date

Vince Brooks

05/28/2026

(810) 232-1569 • Toll Free: (800) 231-1581 • Fax: (810) 232-6879

Shipping: 719 West Twelfth Street • Flint, Michigan 48503 • Mailing: P.O. Box 7340 • Flint, Michigan 48507



Proudly Serving Michigan for over



28 May 2026
Quote #23510VB

John Hines
Ypsilanti Township Central Fire Station
7200 S. Huron River Dr
Ypsilanti Township, MI 48197

Job Address: 205 Hewitt Road – Ypsilanti, MI 48198

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Signage	23,642.00
6% Sales Tax	EXEMPT
Installation	3,680.00
Total Cost	41,712.00

For the sum of Forty-one thousand seven hundred twelve and 00/100 dollars

Production Time: 9-12 weeks after we receive the signed quote, drawing, deposit, and permit if required.

PRICE QUOTATION GOOD FOR 5 DAYS

TERMS: 70% down, balance due upon completion

SALES TAX: A 6% State of Michigan Sales Tax will be added to non-labor items if not listed.



Proudly Serving Michigan for over



28 May 2026

Quote #

Page 2

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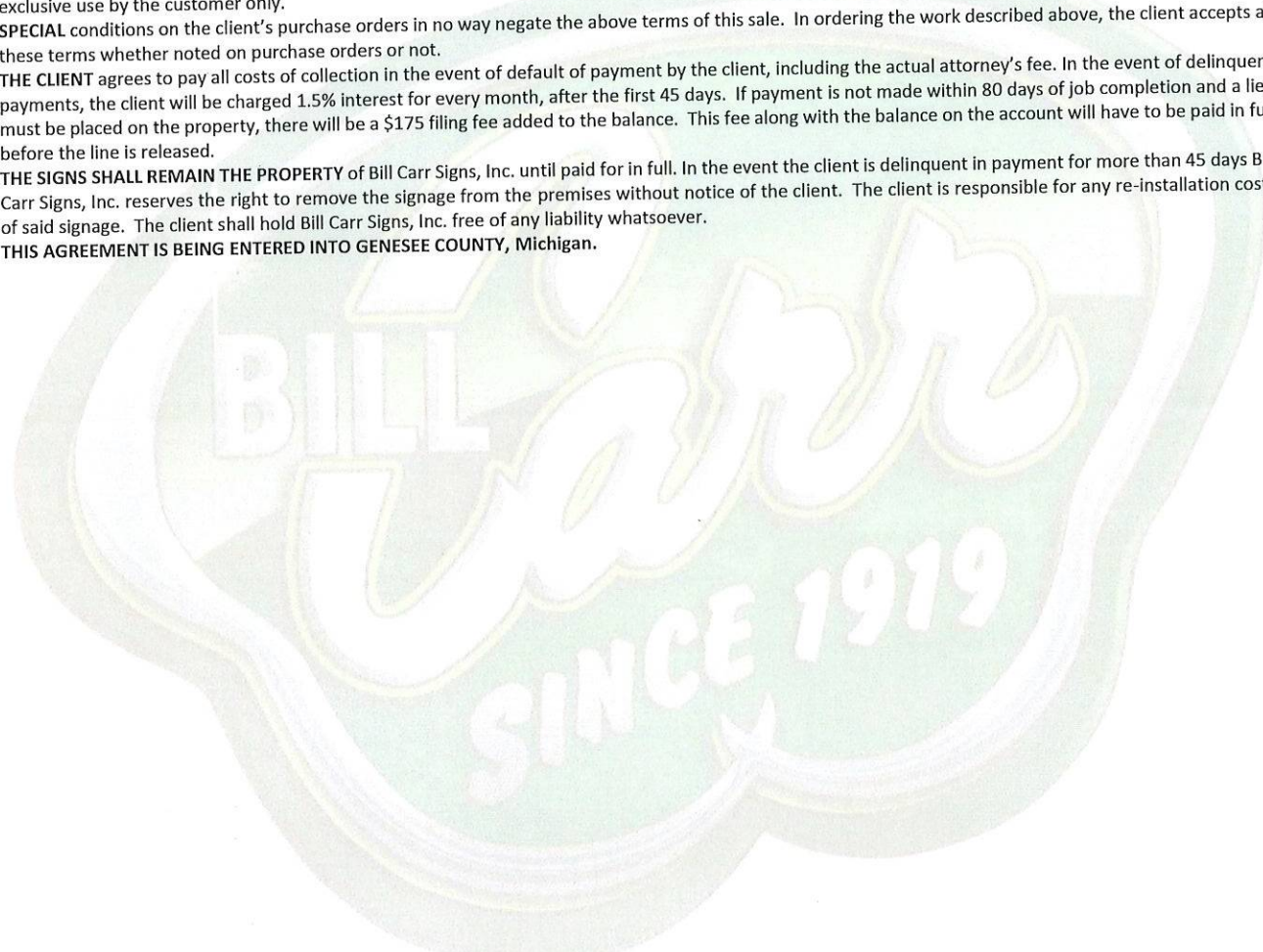
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Vince Brooks

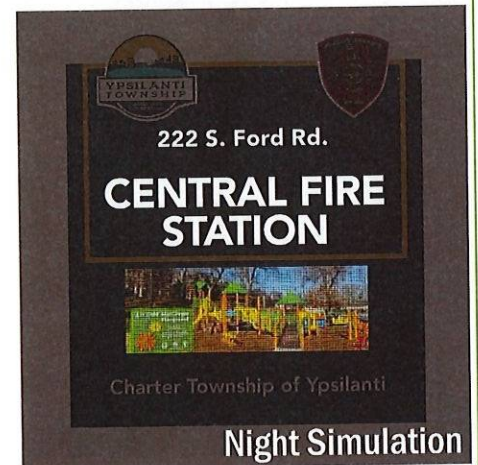
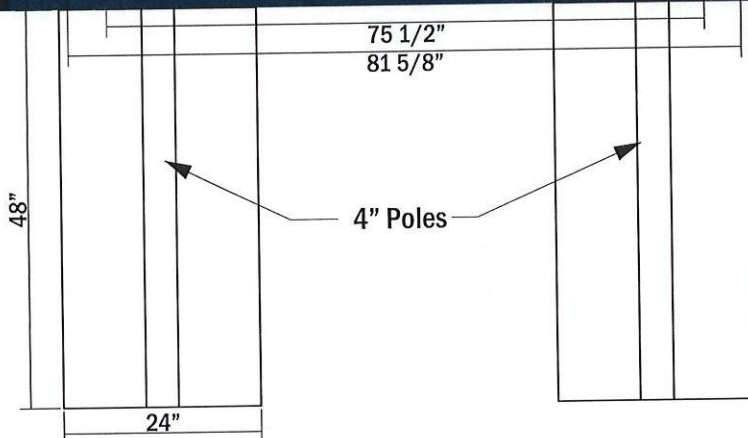
05/28/2026

John Hines
Ypsilanti Township

Date

Vince Brooks
Bill Carr Signs

Date



Qty: 1 (d/f)
NEW SIGN

Painted Czech Flag Blue - MP 02306
8 1/2" Radius Ends

NEW LOGO

Substrate: 6mm Alupanel
Decoration: Digital Print
Material: Arlon 4600LX

NEW ROUTED ALUM FACE

Routed .080 Aluminum - Painted Czech Flag Blue - MP 02306
White Backed Acrylic
Border: Digital Print
Material: Arlon 4600LX

NEW EMCS

21.1' x 6'3.5" - 10mm Allura



CUSTOMER APPROVAL: _____ DATE: _____

Distribution or exhibition of this design other than personnel of your company is expressly forbidden under stated agreement. In the event that such an exhibition should occur, Bill Carr Signs will be compensated for minimum of \$500 to 15% of the proposed sign project.

Salesperson **Vince Brooks**

COMPUTER CODE: Ypsilanti Twp - Fire Dept - Main ID

DRAWING SCALE: NA DATE: 5.13.2026 DESIGNER: *aw*

COLOR PALETTE



Existing



Proposed



Qty: 1 (d/f)

NEW SIGN

Painted Czech Flag Blue - MP 02306

8 1/2" Radius Ends

NEW LOGO

Substrate: 6mm Alupanel

Decoration: Digital Print

Material: Arlon 4600LX

NEW ROUTED ALUM FACE

Routed .080 Aluminum - Painted Czech Flag Blue - MP 02306

White Backed Acrylic

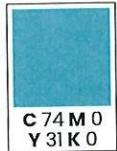
Border: Digital Print

Material: Arlon 4600LX

NEW EMCS

2'1.1" x 6'3.5" - 10mm Allura

COLOR PALETTE



CUSTOMER APPROVAL: _____ DATE: _____

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Salesperson > Vince Brooks

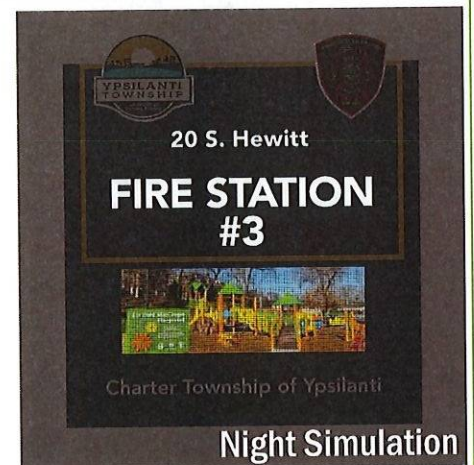
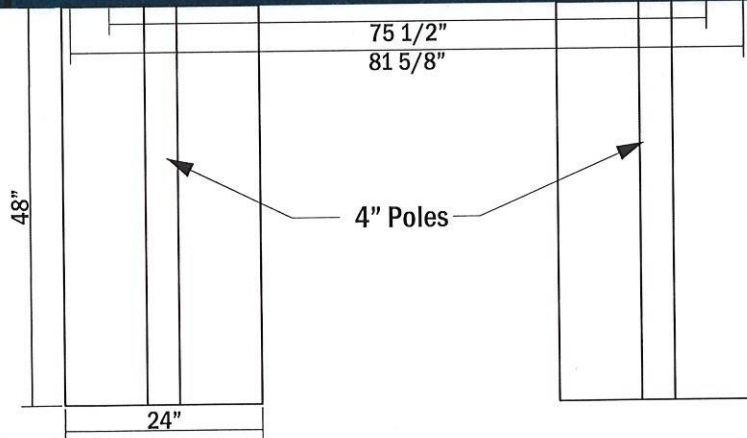
COMPUTER CODE: Ypsilanti Twp - Fire Dept - Main ID 3

DRAWING SCALE: NA

DATE: 5.21.2026

DESIGNER: *aw*





Qty: 1 (d/f)
NEW SIGN

Painted Czech Flag Blue - MP 02306

8 1/2" Radius Ends

NEW LOGO

Substrate: 6mm Alupanel

Decoration: Digital Print

Material: Arlon 4600LX

NEW ROUTED ALUM FACE

Routed .080 Aluminum - Painted Czech Flag Blue - MP 02306

White Backed Acrylic

Border: Digital Print

Material: Arlon 4600LX

NEW EMCS

2'1" x 6'3.5" - 10mm Allura

CUSTOMER APPROVAL: _____ DATE: _____

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Salesperson Vince Brooks

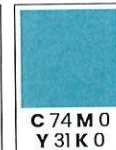
COMPUTER CODE: Ypsilanti Twp - Fire Dept - Main ID 3

DRAWING SCALE: NA

DATE: 5.21.2026

DESIGNER: *wo*

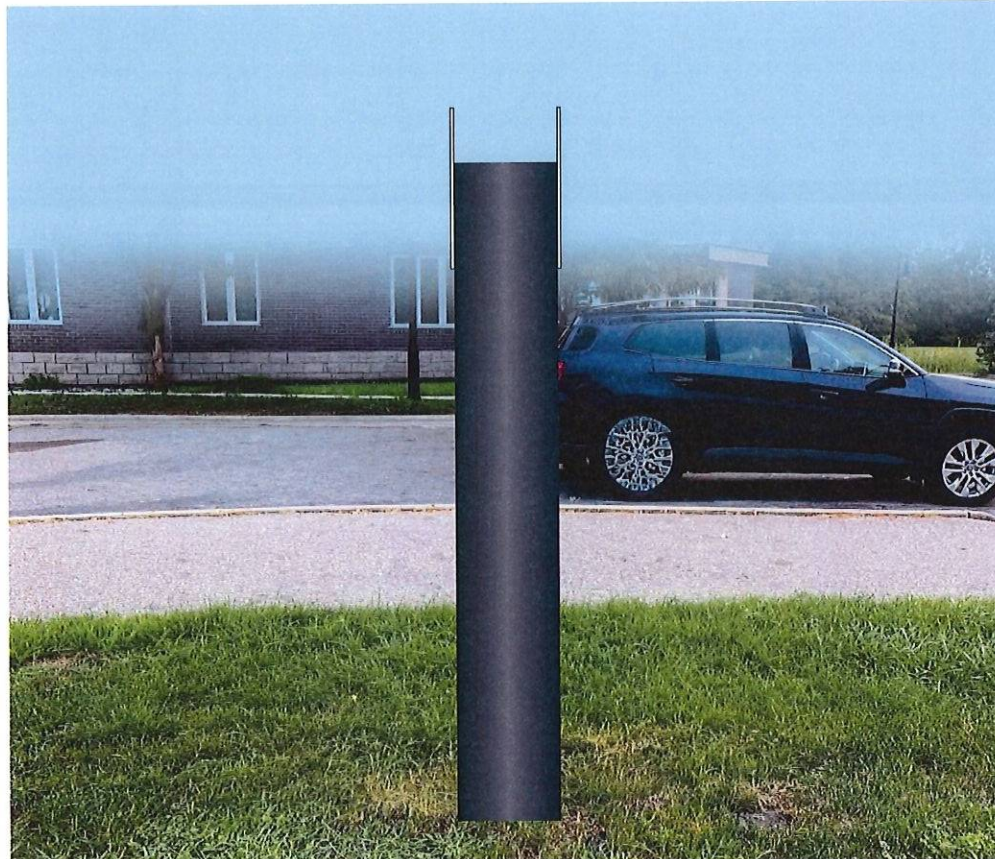
COLOR PALETTE



Existing



Proposed



Qty: 1 (d/f)

NEW SIGN

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8 1/2" Radius Ends

NEW LOGO

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COLOR PALETTE



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Salesperson Vince Brooks

COMPUTER CODE: Ypsilanti Twp - Fire Dept - Main ID 4

DRAWING SCALE: NA DATE: 5.21.2026

DESIGNER: *wo*





Proudly Serving Michigan for over



28 May 2026
Quote #23510VB

John Hines
Ypsilanti Township Central Fire Station
7200 S. Huron River Dr
Ypsilanti Township, MI 48197

Job Address: 20S Hewitt Road – Ypsilanti, MI 48198

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Proudly Serving Michigan for over



28 May 2026
Quote #
Page 2

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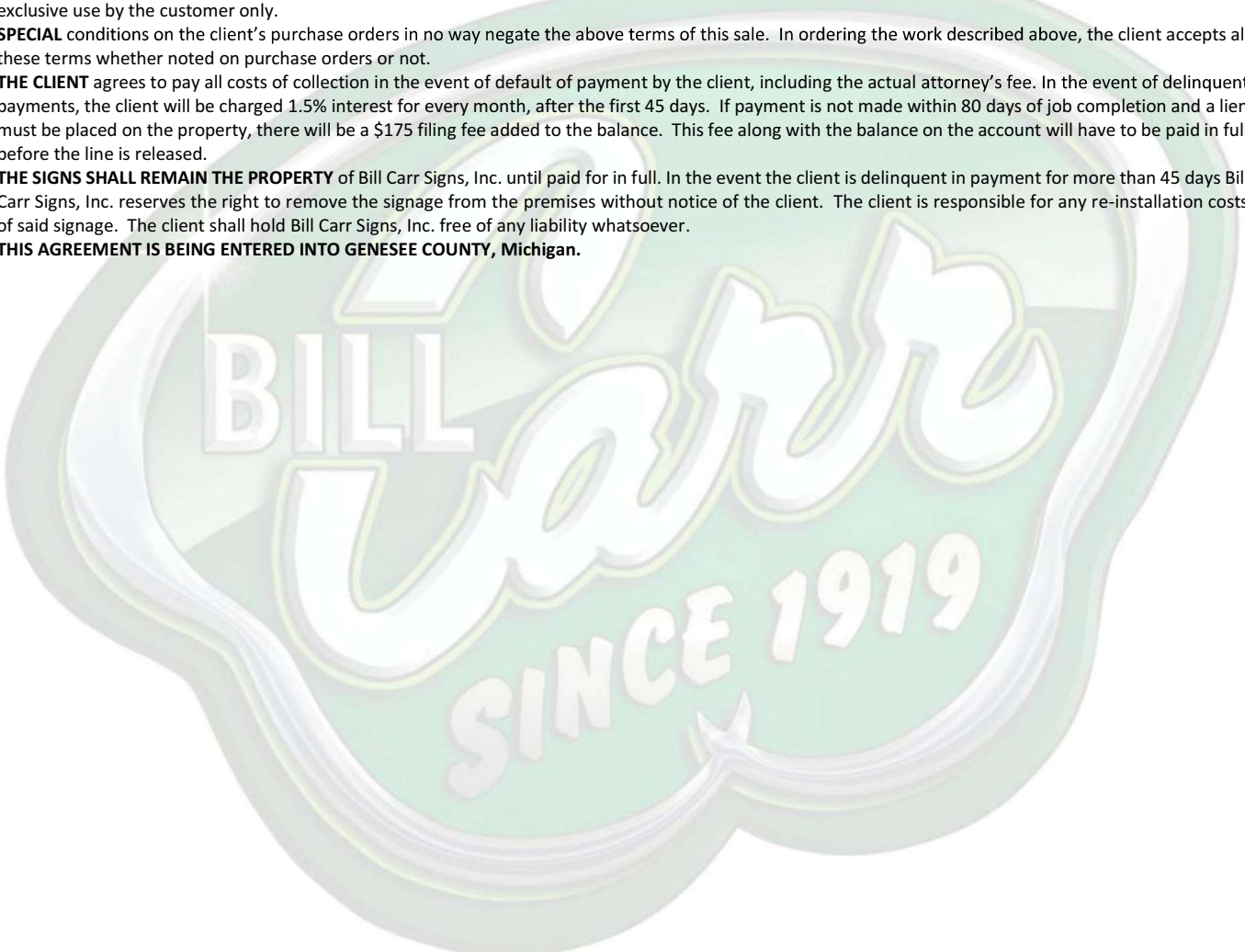
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Vince Brooks

05/28/2026

John Hines
Ypsilanti Township

Date

Vince Brooks
Bill Carr Signs

Date



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Josh Kugler, Recreation Services Manager
Mason Kaiser, Recreation Coordinator

CC: John Hines, Municipal Services Director

Date: June 9, 2026

RE: **Request to waive the bidding portion of the financial policy and approve the quote for \$15,285.00 from A.F. Smith to repair and replace 20 ball field lights at Community Center Park, contingent on a budget amendment that will be budgeted in line 213-753-931.004.**

The Recreation Department is requesting to waive the bidding portion of the financial policy that requires this project be posted to MITN and approve the quote for \$15,285.00 from A.F. Smith to repair and replace 20 ball field lights at Community Center Park. This is contingent on a budget amendment and will be budgeted in line 213-753-931.004.

This request to waive the bidding portion of the financial policy is due to the safety issues that the lights being out are causing. A.F. Smith is specifically being requested for this work due to the quick turnaround needed for the safety concerns, and they are the only contractor who has worked on the lights at Community Center Park for at least the last 14 years. They are the most knowledgeable about the system as they have performed all of the work from the history we can find.

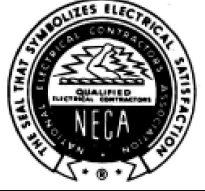
The full scope of work will include removal and replacement of 20 bulbs located around our 2 lighted ball fields. The new lamps will be LED and have a 5 year limited warranty. If approved, A.F. Smith will order the components and make the repairs before the end of the month.

The Recreation Department is requesting a budget amendment in the amount of \$15,285.00 for the ball field light replacements to line 213-753-931.004 (Repairs and Maintenance)

Josh Kugler
Recreation Services Manager
jkugler@ypsitownship.org
734-544-3817



P. O. Box 981241 • 48198-1241
 624 South Mansfield • Ypsilanti, Michigan 48197
 Voice: 734-482-0977 • E-Mail: info@afsmith.com
 Estimating/Purchasing Fax: 734-482-2034
 Accounting Fax: 734-482-0817



PROPOSAL / WORK CONTRACT

TO: YPSILANTI TOWNSHIP

DATE: 09/09/2025

ATTN: MASON KAISER

**LOCATION: COMMUNITY CENTER
PARK**

We hereby submit specifications and estimates, subject to all terms and conditions as follows:

- . Remove and Replace (20) 1500w lamps located on the light poles on the ball fields at Community Center Park.
- . The lamps will be replaced with GE LED 470BT lamps with 85,000 lumens.
- . The cost of these lamps will reflect a DTE rebate.
- . All work shall be completed during normal working hours: 7:00 AM to 3:30 PM.
- . This work will require the use of a rental lift.
- . These lamps will have a 5-year limited warranty.
- . Fixture lenses to be provided by others and will not reflect the labor cost should we be awarded the work.

Cost for the scope of work above: \$ 15,285.00

The total proposed work as described above will be: **As Stated Above**

TERMS: Net 30 Days

ACCEPTANCE OF BID

THE ABOVE SPECIFICATIONS, TERMS & CONTRACT ARE SATISFACTORY, AND (I) (WE) HEREBY AUTHORIZE THE PERFORMANCE OF THIS WORK. If not paid as above, we agree to pay a late charge of 1.5% PER MONTH (Equal to an ANNUAL PERCENTAGE RATE OF 18%) on past due amounts.

This proposal was created by Tim Oestreich. This proposal may not be reproduced, revised or translated in whole or in part without permission of the author. Copyright ©2008.

CONTRACTOR'S GUARANTEE

WE GUARANTEE ALL MATERIAL USED IN THIS CONTRACT TO BE AS SPECIFIED ABOVE & THE ENTIRE JOB TO BE DONE IN A NEAT, WORKMANLIKE MANNER. ANY VARIATIONS FROM PLAN OR ALTERATIONS REQUIRING EXTRA LABOR OR MATERIAL WILL BE PERFORMED ONLY UPON WRITTEN ORDER AND BILLED IN ADDITION TO THE SUM COVERED BY THIS CONTRACT. AGREEMENTS MADE WITH OUR WORKMEN ARE NOT RECOGNIZED. THIS PROPOSAL IS SUBJECT TO CHANGE AND MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS OF ABOVE DATE.

A. F. SMITH ELECTRIC, Inc.

Accepted by: _____

Tim Oestreich | Service Manager

Date: _____ Phone: _____

50% down due upon acceptance of proposal

THIS CONTRACT IS VOID 30 DAYS FROM DATE UNLESS COPY IS SIGNED AND RETURNED TO BIDDER.
 WE COMPLY WITH ALL WORKMAN'S COMPENSATION & PROPERTY DAMAGE LIABILITY INSURANCE LAWS.



Memorandum

To: Ypsilanti Township Board of Trustees

From: Mark Yandrick, AICP, GISP, Ypsilanti Township Planning Director

Re: REQUEST TO APPROVE DEVELOPMENT AGREEMENT FOR THE CONSTRUCTION OF THE NEW URBAN AIR ADVENTURE PARK (2850 Washtenaw Avenue, Fountain Plaza)

Date: June 5, 2026

Project Summary

The applicant is proposing to repurpose the existing tenant space within Fountain Plaza with Urban Air Adventure Park, an indoor recreation facility that offers activities such as a zipline, ropes course, climbing walls, trampolines, indoor playground, and two (2) party rooms that could accommodate 16 guests each, among others. Indoor commercial recreation facilities are allowed in the Regional Corridor, Site Type C, zoning district with Special Land Use approval and compliance with the standards in Section 1135. Because no changes are proposed to the building, Sec. 1167. – Adaptive Reuse, does not apply.

The building and shopping center were built in the late 1980s. Big Lots was the last tenant in the subject unit, which vacated the premises in 2024. The exterior of the site is proposed to be largely unchanged, but the applicant has proposes nine (9) trees around the entranceway to the site and along the western drive island to improve aesthetics and to be more compliant with the current landscaping requirements.

At their December 9, 2026, meeting, the Planning Commission approved the Special Land Use and Preliminary Site Plan, with conditions, as reflected in the attached meeting minutes.

Development Agreement

Ypsilanti Township has worked with Urban Air to prepare a Development Agreement that memorializes the responsibilities of both parties in completing the development of the new Indoor Recreation Facility. The Development Agreement includes reference to the Final Site Plan which binds Urban Air and Brixmoor GA Washtenaw Fountain LLC (Property Owner) to construct the site and all improvements and provide the required maintenance of those improvements into the future. The Development Agreement provides a framework that outlines the expectations, requirements, and limitations for the Urban Air project. This in turn helps Urban Air and Brixmoor GA Washtenaw Fountain LLC understand what is expected during construction and after the store is open in the way of maintaining the property and its site conditions. It also provides for specifics

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Karen Lovejoy Roe
LaResha Thornton

including required bonds to be posted by the developer and maintaining a clean construction site during the construction process. In turn, the Township agrees to such things as providing timely inspections of the new construction.

This Development Agreement has been reviewed by McLain & Winters, Urban Air and Brixmoor GA Washtenaw Fountain LLC and found to be in good order. The Planning Department is recommending that the Ypsilanti Township board of Trustees approve the Development Agreement for the construction of the new Urban Air Adventure Park as it safeguards the interest of the Township as it relates to the new Urban Air development with all of the improvements shown in the approved Final Site Plan.

The enclosed packet includes the following components:

1. Planning Commission meeting minutes, 12/9/2025
2. Staff Report: Final Site Plan 05/15/2026
3. Development Agreement (for Approval)
4. Final Site Plan Application & Plan Set

Charter Township of Ypsilanti
Office of Community Standards
7200 S. Huron Drive, Ypsilanti, MI 48197
Phone: (734) 544-4000 ext. #1
Website: <https://ypsitownship.org>

SPECIAL CONDITIONAL USE/ USES SUBJECT TO SPECIAL CONDITIONS APPLICATION

I. PROJECT LOCATION

Address: 2850 Washetnaw Ave, Ypsilanti, MI 48197 Parcel ID #: K-11-06-325-015 Zoning C2
Lot Number: _____ Subdivision: _____
Describe proposed use: Indoor Adventure Park, with attractions such as trampolines, laser tag, slides, etc.

II. APPLICANT/PROPERTY OWNER

Applicant: Someshwar Baldawa Phone: (703) 459-0964
Address: 114 Merion Dr. City: Canton State: MI Zip: 48188
Property Owner (if different than applicant): Brixmor Property Group Phone: (248) 247-9032
Address: 201 East Auburn Road City: Rochester Hills State: MI Zip: 48307

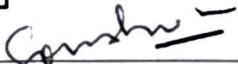
III. FEES

Total: \$ \$2000 Breakdown of fee: Non-refundable: \$1,000
Refundable: \$1,000

IV. APPLICANT SIGNATURE

The following are attached to this application:

- Name(s) and address(es) of all record owner(s) and proof of ownership.
 If applicant is not the fee-simple owner, the owner's signed authorization for application must be attached to this application.
- Scaled and accurate survey drawing, correlated with a legal description and showing all existing buildings, drives and other improvements.
- Section of Zoning Ordinance involved in this request 2122.(1): _____
[Daycare only]
- Copy of State license.
- Copy of inspection reports.
- Drawing or pictures of the house layout, showing the rooms that you will utilize for the daycare.

 Someshwar Baldawa 10/09/2025
Applicant Signature Print Name Date

- Approved
 Denied

Zoning Administrator Signature Print Name Date

Please note: Application cannot be appealed to the Board of Appeals. If denied by the Planning Commission, re-application can be made to the Planning Commission after 365 days, after the date of this application, except on the grounds of new evidence or proof of changed conditions found by the Planning Commission to be valid.



Charter Township of Ypsilanti

Office of Community Standards

7200 S. Huron Drive, Ypsilanti, MI 48197

Phone: (734) 544-4000 ext. #1

Website: <https://ypsitownship.org>

OFFICE USE ONLY

All special conditional use applications

- | | |
|---|--|
| <ul style="list-style-type: none"><input type="checkbox"/> The application is filled out in its entirety and includes the signature of the applicant and, if different than the applicant, the property owner.<input type="checkbox"/> Name(s) and address(es) of all record owner(s) and proof of ownership. If the applicant is not the property owner, written and signed permission from the property owner is required<input type="checkbox"/> A detailed description of the proposed use.<input type="checkbox"/> A site plan, if requested by the planning commission<input type="checkbox"/> Fees | <ul style="list-style-type: none"><input type="checkbox"/> Scaled and accurate survey drawing, correlated with a legal description and showing:<ul style="list-style-type: none"><input type="checkbox"/> All property lines and dimensions<input type="checkbox"/> All existing and proposed structures and dimensions<input type="checkbox"/> Locations of drives, sidewalks, and other paved areas on the property and on the adjacent streets<input type="checkbox"/> Location and dimensions of the nearest structures on adjacent properties<input type="checkbox"/> Easements and dimensions, if applicable |
|---|--|





April 2, 2026

Mr. Mark Yandrick
Township Planning Director
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: Urban Air
Final Site Plan Review #1

Dear Mr. Yandrick:

We have completed the first final site plan review of the plans dated January 30, 2026 and received by OHM Advisors on March 27, 2026. A brief description of the project has been provided below, followed by our comments and a list of anticipated required permits and approvals.

At this time, the plans are recommended for approval, contingent on the following comment being addressed prior to a preconstruction meeting being scheduled.

Upon the applicant's request and the receipt of an engineer's estimate for the project, a preconstruction requirements letter will be prepared and sent under separate cover. This letter will outline applicable deposits, fees, and sureties necessary to commence construction. Much of these deposits, fees, and sureties will be based on the engineer's estimate to be provided by the applicant. This will primarily be required if it is determined that improvements to the existing barrier-free parking spaces and access aisles are needed.

A. PROJECT AND SITE DESCRIPTION

The applicant is proposing an indoor recreational facility, Urban Air Adventure Park, at 2850 Washtenaw Avenue which is an existing, vacant "box store". The facility is approximately 32,184 square feet. No external site improvements are currently being proposed.

The site is currently serviced by connection to the existing public water main and sanitary sewer. Stormwater runoff is managed by a regional detention basin that the applicant is proposing to clean out and re-establish. Other changes to the utilities are not proposed or required.

B. FINAL SITE PLAN COMMENTS

Paving/Grading

1. The applicant shall provide spot elevations at all four (4) corners of all nearby barrier-free parking spaces and access aisles to verify ADA compliance. The applicant shall note that the cross-slope shall not exceed 2% in any direction, per ADA Standards. The applicant shall also note that any spaces out of compliance will need to be removed and replaced.



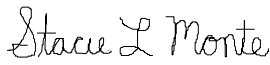
C. REQUIRED PERMITS & APPROVALS

The following outside agency reviews and permits will be required for the project. Copies of any correspondence between the applicant and the review agencies, as well as the permit or waiver, shall be sent to both the Township and OHM Advisors (email: stacie.monte@ohm-advisors.com).


- ▶ **Ypsilanti Township Fire Department:** Review and approval is required.
- ▶ **Ypsilanti Township Office of Community Standards:** A Soil Erosion and Sedimentation Control permit may be required from the Ypsilanti Township Office of Community Standards.

Should you have any questions regarding this matter, please contact this office at (734) 466-4580.

Sincerely,
OHM Advisors



Stacie L. Monte



Matthew D. Parks, P.E.

SLM/MDP

cc: Lauren Doppke, Township Staff Planner
Doug Winters, Township Attorney
Sally Elmiger, CWA, Township Planning Consultant
Steven Wallgren, Township Fire Marshall
File

P:\0000_0100\SITE_YpsilantiTwp\2025\0098252000_2850 Washtenaw Ave_Urban Air\MUNI\02_DET
ENG\FSP#1\Urban Air_FSP#1_2026-04-02.docx

**CHARTER TOWNSHIP OF YPSILANTI
PLANNING COMMISSION MEETING
Tuesday, December 9, 2025
6:30 pm**

COMMISSIONERS PRESENT

Elizabeth El-Assadi, Chair
Bill Sinkule, Vice Chair
Darrell Kirby, Secretary
Larry Doe
Gloria Peterson
Amy Kehrer

STAFF AND CONSULTANTS

Mark Yandrick, Planning Director
Dennis McLain, Township Attorney

• **CALL TO ORDER/ESTABLISH QUORUM**

MOTION: Ms. El-Assadi called the meeting to order at 6:30 pm.

• **APPROVAL OF AGENDA**

Ms. El-Assadi recommended moving the new business up to do Public Hearing A, followed by the preliminary site plan, followed by Public Hearing B and the preliminary site plan.

MOTION: Mr. Sinkule **MOVED** to approve the agenda as amended. The **MOTION** was **SECONDED** by Mr. Kirby and **PASSED** by unanimous consent.

• **APPROVAL OF THE NOVEMBER 25, 2025, REGULAR MEETING MINUTES**

MOTION: Mr. Kirby **MOVED** to approve the November 25, 2025, regular meeting minutes. The **MOTION** was **SECONDED** by Mr. Sinkule and **PASSED** by unanimous consent.

- **PUBLIC HEARINGS**

SPECIAL LAND USE – PHOENIX HOUSE – 1241 E CROSS – PARCEL K-11-03-484-011 – TO CONSIDER THE SPECIAL LAND USE APPLICATION OF PHOENIX HOUSE/ANGELINI ARCHITECTS TO PERMIT AN ADULT FOSTER CARE SMALL GROUP HOME ON A SITE ZONED R-4, ONE-FAMILY RESIDENTIAL.

Planning Staff informed the Commission on the application for the Special Land Use for Phoenix House. This application would allow the expansion of the allowed number of residents from six to nine. The site is located on the north side of E Cross Street and is just under half an acre in zone R-4. All of the adjacent properties are zoned R-4, except for those across Cross Street as a Regional Corridor. In 2024, the site changed from residential to foster care for zero to six residents, which was a permitted use. The approvals were received through the Township as appropriate. This application was to extend the use to seven to 12 residents. There is an ability to park cars in the front, and the rear yard has a limited area for parking.

Planning Staff noted the area on the plan that was proposed to add pavement. There were two egress points on Cross, and two access points were approved. The Master Plan designated the site as Neighborhood Preservation, and the assessment from the planning consultant was that the small group should remain consistent with the Master Plan. The site plan did not have any natural features, the existing building complied with zoning requirements, and there was a request to modify the scope that limits the site to nine residents. For the type of facility needed, each resident required 2,000 square feet of parcel area, and the site was approximately 19,000 square feet. The number of parking spaces required was six, and the proposed number was three to four. The proposed spaces were too small, and the parallel spaces were six feet too short. The proposed spaces would be occupied by facility providers, limiting parking spaces for staff and visitors. The applicant could go to the ZBA for parking variances, but it did not seem feasible because it would not alleviate the issue of parking. The parking spaces were 8.5 by 18 feet, but needed 24 feet for parallel parking.

The Planning Commission was allowed to modify the number of required parking spaces, but neighbors had been complaining over the last few years regarding haphazard parking and too many vehicles on the site. Circulation was also discussed, and the circulation pattern showed that the front area was too small to accommodate parking with the pattern. A visitor could park on a street, but it could not be part of the

required parking spaces. Parking was not permitted in the front yard, and expansion of the light would require a variance. Getting parking in the side or rear yard was nearly impossible.

In summary, the increase in residents also increased the number of staff and visitors. There were complaints about hazardous parking. There did not seem to be evidence that supported the variance, and the proposal showed that the site did not have enough room in the front yard. The parking counts from the zoning code were intended for contracted staff and visitors.

The plans needed additional information from a registered landscape architect. There was a request to add one deciduous tree between the parking lot and street frontage and 10 narrow evergreen trees along the west property line. The lack of space to accommodate on the east side could be considered an existing non-conformity and allowed to continue if it was determined that adding landscaping would serve no purpose. The landscape plan was presented.

No lighting information was provided, and the applicant was asked to describe whether existing light fixtures would be used or if new ones would be installed. If new fixtures were proposed, then a photometric plan was needed.

The existing building had 10 rooms that could be bedrooms.

Planning Staff read the requirements for Special Use. The analysis was that the front yard area was not large enough for parking. Since there were concerns and complaints from the neighbors, the application did not meet the all of requirements for Special Use approval.

Applicant Daniel Bogosian provided information on the Eisenhower Center and stated that they took care of individuals who suffered from traumatic brain injuries or had autism, developmental disorders, or mental health disorders. The goal was to provide the individuals with a good quality of life and help them reach as much independence as possible. None of the residents drove or had a driver's license, but staff did come to the facility, and there were work vehicles for transportation. Phoenix House had shift exchanges at 7:00 AM and 7:00 PM, when there were staff coming and going. The residents lived at Phoenix House full-time. Mr. Bogosian discussed the requirements of the Special Land use, highlighting that there should be no extra use of public resources, there is a need for people to live in a facility such as Phoenix House, and there was no disturbance to the future use. A rental inspection was conducted in

November, and a two-year compliance was received. Fire Marshall approval was received. The applicant discussed one of the neighbors' complaints and worked with the neighbor regarding parking complaints. Adding parking would help to mitigate complaints. The applicant reiterated that they were not a daycare, so people were not coming and going, and there were not often visitors. There was a parking lane that was wide enough for on-street parking.

Mr. Sinkule (Commissioner) asked if the applicant was planning on adding asphalt or concrete. Mr. Bogosian stated that they were planning to add concrete. Mr. Sinkule noted that the application had stated at the pre-application meeting that there were two to three vehicles on site, and he about additional vehicles for staff at shift changes. Mr. Bogosian explained that there were two company vehicles and two to three staff at the shift changes. There was a short time frame for staff clocking in and out. Mr. Bogosian explained that it was being viewed as a business, but it was a home.

Ms. El-Assadi (Commissioner) asked whether the two work vehicles were larger. The applicant reported that one was a Sedan and the other was a van. Ms. El-Assadi asked whether the typical number of vehicles on site would be four to five, excluding visits. The applicant confirmed that this was correct. Ms. El-Assadi asked whether the three to four spaces were sufficient for the cars and raised concerns about on-street parking if snow plowing or other issues prevented it. The applicant stated that they would carpool or move one of the work vehicles to avoid being consistently on site. The plan was to use street parking for short periods each day.

Ms. Peterson (Commissioner) raised concerns about the neighbor's complaints and how vehicles would back up safely. Mr. Bogosian explained that a vehicle would move out of the way or onto the street to allow others to leave. The house was empty for a few years, and the applicant believed that the neighbor was unhappy with suddenly having people in the area. He noted that there had been no issues with cars leaving. Mr. Bogosian confirmed that they planned to install a circular driveway. Ms. Peterson asked about the license and if it would allow for up to 12 residents. Mr. Bogosian stated that the site's size did not allow for more than nine residents. The square footage area of the common area and the bedrooms constrained the number of residents. Ms. Peterson asked if they ever planned to build out to accommodate additional residents. Mr. Bogosian stated that they did not ever plan to accommodate more than nine individuals.

Ms. Kehrer (Commissioner) raised concerns about vehicles in the ADA parking space having no room to back out if anyone was in the rightmost parallel parking spot. Mr. Bogosian stated that he believed there was sufficient room. Ms. Kehrer discussed that it did not feel workable to get six cars in the area. Mr. Bogosian explained that there were only five cars and they would not be present for more than 20 minutes.

Mr. Kirby (Commissioner) agreed with the other Commissioners' concerns about parking. He discussed that he was seeking a more factual process and outcome for the parking.

Mr. Sinkule (Commissioner) asked if a landscape plan by a registered landscape architect was planned to be provided to include the additional trees. Mr. Bogosian confirmed that he was. Brian (Architect) reported that Beckett and Raeder provided a landscape architect plan. He explained that they had not understood that the landscape plan was needed as soon as it was. He discussed the on-street parking and his confusion about the worry about using that area. Ms. El-Assadi explained that there were requirements for parking spaces based on the site, which did not include street parking. Brian explained that parking on the street provided additional safety because it slowed vehicles down. He asked why asphalt was being required. Ms. El-Assadi clarified that they were requiring parking spaces, not asphalt specifically. Brian asked the Board to consider a variance that allowed parking in front of the building and not have asphalt in an area that could have landscaping.

PUBLIC HEARING OPENED AT 7:13 PM

Kathy McClure stated that her house was behind Phoenix House, and they had not bothered her at all. She stated that her friend lived across the street and that she noticed a lot of parking.

PUBLIC HEARING ENDED AT 7:15 PM

Planning Staff reminded the Commission that there were variances that were required. The applicant would have to go to the ZBA to get the variances and return to the Planning Commission.

Mr. Sinkule (Commissioner) asked if the special use was denied if there was a time period. Planning Staff stated that if the application was denied, they could not resubmit an application for one year unless there were substantial changes.

The Commissioners discussed postponing the vote. Planning Staff advised the Commissioners that a postponement did not require a date, but that the applicant should return within a reasonable timeframe. Planning Staff stated that they would be happy to meet with the applicant to discuss the challenges.

Ms. El-Assadi (Commissioner) noted her concerns about the parking.

MOTION: Ms. Kehrer **MOVED** to postpone the Special Land Use application at 1241 E Cross, Parcel K-11-03-484-011 submitted by Phoenix House/Angelini Architects to permit an adult foster care small group home on a site zoned R-4, one-family residential, to give the applicant time to address the comments made at the meeting, particularly related to parking, and resubmit with additional information as discussed.

The **MOTION** was **SECONDED** by Mr. Doe.

Roll Call Vote: Mr. Doe (Yes), Ms. Kehrer (Yes), Mr. Sinkule (No), Ms. Peterson (Yes), Mr. Kirby (Yes), and Ms. El-Assadi (Yes). **MOTION PASSED.**

SPECIAL LAND USE – URBAN AIR ADVENTURE PARK – 2850 WASHENAW – PARCEL K-11-06325-015 – TO CONSIDER THE SPECIAL LAND USE APPLICATION OF URBAN AIR ADVENTURE PARK/SOMESHWAR BALDAWA TO PERMIT AN INDOOR COMMERCIAL RECREATIONAL FACILITY ON A SITE ZONED REGIONAL CORRIDOR WITH A SITE TYPE C DESIGNATION.

Planning Staff informed the Commission that the location was at the Fountain Plaza Shopping Center. The applicant proposed adding additional landscaping and maintaining the existing parking and building façade. The application came in on October 16, and the public hearing notice was live on November 23. If approved, the applicants could continue with getting their other approvals. The property map and zoning maps were presented, and it was noted that there were multi-family zones to the east and west. The site had a primarily brick façade that matched the rest of the existing shopping center. The site plan was presented to the applicant, and the highlighted area where trees would be added was noted. During the final site plan, a landscape architect would present the trees, species, and materials, and would ensure that there was clear vision distance. The site was approximately 32,000 square feet, and large changes were not proposed. Two ground signs along Washenaw Avenue

could remain as long as they stayed in good condition. The outside area was proposed to remain unchanged, but Planning Staff proposed gating the area and installing security cameras to deter any crime. The detention basin needed to be cleaned up, and there was a chain-linked fence that was in poor condition. It was often a requirement of the County Water Resource Commission, so Planning Staff will verify through the process if the fence needed to be kept. The applicant would need to work with the engineer to clear the site. There was a condition requiring an ornamental fence to help with the aesthetic. Indoor recreation had certain standards, and structures had to be set back a specified distance from residential properties. However, it was an existing non-comfort and was not an issue. The shrubbery was 100 feet from any development. There were some questions regarding the off-street parking and passenger loading, but the amount of parking should be sufficient to meet the requirements. No additional screening from parking was needed. The operating hours were typical business hours, but if there were any expansion of the building or use of the outdoor area would require a future special land use. All buildings were required to be permanent structures, and the building met that requirement.

Along with the applicant's responses, there were a few small safety and aesthetic improvements to the site under the conditions. The standards of approval for the site plan were generally met. The seven items the applicant sought to address were presented.

Planning Staff recommended Special Land Use approval with the following five conditions:

1. Revise plans based on the Planning Commission's discussion at this evening's meeting for the Final Site Plan.
2. The applicant or property owner shall clean out the existing detention basin to the satisfaction of the Township Engineer.
3. The applicant shall replace the existing chain link fence around the stormwater pond to be replaced with a four-foot-tall ornamental fence, and the Planning Director may approve the design of the ornamental fence; if, during this process, it is determined that fencing is no longer required, then the basin shall be landscaped in compliance with ordinance standards.
4. The Outdoor area on the west end of the building shall be enclosed with tall fencing, including the two openings in the brick, to eliminate unauthorized use, and security cameras shall be installed to monitor the west and north sides of the outdoor area.

5. No outdoor storage is permitted for the Urban Air proposal.

Planning Staff recommended approval of the site plan with the following three conditions:

1. The applicant must obtain all required permits from the relevant agencies, along with final Site Plan approval, before submitting any building permit application.
2. The applicant shall provide a full landscape plan, including species and proof of clear vision for intersections, before the Final Site Plan is approved.
3. In addition to the above, the applicant shall provide revised plans illustrating the changes to the proposal discussed by the Planning Commission at this evening's meeting.

Planning Staff noted that they believed the business was consistent with the Master Plan and would bring families and positive activity to the Washtenaw Corridor.

Ms. Kehrer (Commissioner) asked for clarification on the recommendations and conditions. Planning Staff confirmed that the five conditions were for the land use and the three conditions were for the site plan.

Ms. Peterson (Commissioner) asked for clarification on what else would be in the building. Planning Staff stated that, from their understanding, it was a trampoline park, but the applicant could go into additional detail.

Applicant Someshwar Baldawa provided information on the proposal and Urban Air. Urban Air had more than 200 parks across the country and was the fastest-growing indoor park. In addition to the trampolines, there were slides, bumper cars, rope climbing, and other physical activities. Mr. Baldawa discussed the youth involvement and preparing employees for the job market, bringing traffic to the mall and surrounding businesses, and an effort on non-profits.

Mr. Kirby (Commissioner) asked how many activities were planned for the facility. Mr. Baldawa reported that there were typically 10 to 12 activities in total, including an air court with basketball, a warrior course, laser tag, and more. Mr. Kirby asked if adults could also participate. Mr. Baldawa stated that adults could participate, but the majority of participants were youth.

Ms. Peterson (Commissioner) asked how many employees there would be. Mr. Baldawa stated that there would be anywhere from 40 to 60 employees to operate the park. Ms. Peterson asked about the hours of operation. Mr. Baldawa reported that the hours were from 4:00 PM to 8:00 PM on weekdays and 10:00 AM to 8:00 PM on Saturdays and Sundays.

Mr. Kirby (Commissioner) asked if there would be food and liquor. Mr. Baldawa reported that there was no liquor, but there was food such as chicken wings and fries. There would be no open flames or friers.

Ms. El-Assadi (Commissioner) asked how long the construction would take and when the anticipated open date was. Mr. Baldawa reported that it would take approximately seven to eight months.

Ms. Peterson (Commissioner) asked where the closest open park was. Mr. Baldawa reported that the closest was in Grand Rapids.

PUBLIC HEARING OPENED AT 7:43 PM

Hearing None.

PUBLIC HEARING ENDED AT 7:43 PM

MOTION: Ms. Kehrer **MOVED** to **APPROVE** the Special Land Use application for Urban Air Adventure Park at 2850 Washtenaw, PARCEL K-11-06325-015 submitted by Someshwar Baldawa on a site zoned Regional Corridor with a Site Type C Designation as the proposal meets the criteria in Article 10, Special Land Use, with the following five (5) conditions:

1. Revise plans based on the Planning Commission's discussion at this evening's meeting for the Final Site Plan.
2. The applicant or property owner shall clean out the existing detention basin to the satisfaction of the Township Engineer.
3. The applicant shall replace the existing chain link fence around the stormwater pond to be replaced with a four-foot-tall ornamental fence, and the Planning Director may approve the design of the ornamental fence; if, during this process, it is determined that fencing is no longer required, then the basin shall be landscaped in compliance with ordinance standards.

4. The Outdoor area on the west end of the building shall be enclosed with tall fencing, including the two openings in the brick, to eliminate unauthorized use, and security cameras are installed to patrol the west and north sides of the outdoor area.
5. No outdoor storage for the Urban Air proposal is permitted.

The **MOTION** was **SECONDED** by Mr. Sinkule.

Roll Call Vote: Mr. Doe (Yes), Ms. Kehrer (Yes), Mr. Sinkule (Yes), Ms. Peterson (Yes), Mr. Kirby (Yes), and Ms. El-Assadi (Yes). **MOTION PASSED.**

- **OLD BUSINESS**

None to Report.

- **NEW BUSINESS**

- a. **PRELIMINARY SITE PLAN FOR SPECIAL LAND USE – PHOENIX HOUSE – 1241 E CROSS – PARCEL K-11-03-484-011 – TO CONSIDER THE PRELIMINARY SITE PLAN APPLICATION OF PHOENIX HOUSE/ANGELINI ARCHITECTS TO PERMIT AN ADULT FOSTER CARE SMALL GROUP HOME ON A SITE ZONED R-4, ONE-FAMILY RESIDENTIAL.**

MOTION: Ms. Kehrer **MOVED** to postpone the preliminary site plan for special land use application at 1241 E Cross, Parcel K-11-03-484-011 submitted by Phoenix House/Angelini Architects to permit an adult foster care small group home on a site zoned R-4, one-family residential, to give the applicant time to address the comments made at the meeting, particularly related to parking, and resubmit and/or provide additional information as discussed.

The **MOTION** was **SECONDED** by Mr. Kirby.

Roll Call Vote: Mr. Doe (Yes), Ms. Kehrer (Yes), Mr. Sinkule (No), Ms. Peterson (Yes), Mr. Kirby (Yes), and Ms. El-Assadi (Yes). **MOTION PASSED.**

- b. **PRELIMINARY SITE PLAN FOR SPECIAL LAND USE – URBAN AIR ADVENTURE PARK – 2850 WASHENAW – PARCEL K-11-06325-15 – TO CONSIDER THE PRELIMINARY SITE PLAN APPLICATION OF URBAN AIR ADVENTURE PARK/SOMESHWAR BALDAWA TO PERMIT AN INDOOR RECREATIONAL FACILITY ON A SITE ZONED REGIONAL CORRIDOR (RC) WITH A SITE TYPE C DESIGNATION.**

MOTION: Ms. Kehrer **MOVED** to **APPROVE** the Preliminary Site Plan application for Urban Air Adventure Park at 2850 Washtenaw, PARCEL K-11-06325-015 submitted by Someshwar Baldawa on a site zoned Regional Corridor with a Site Type C Designation as the proposal meets the criteria in Article 10, Special Land Use, with the following three (3) conditions:

1. The applicant must receive all required permits from agencies, along with Final Site Plan approval, before submitting any application for building permits.
2. The applicant shall provide a full landscape plan, including species and proof of clear vision for intersections, before the Final Site Plan is approved.
3. In addition to the above, the applicant shall provide revised plans illustrating the changes to the proposal discussed by the Planning Commission at this evening's meeting.

The **MOTION** was **SECONDED** by Mr. Kirby.

Roll Call Vote: Mr. Doe (Yes), Ms. Kehrer (Yes), Mr. Sinkule (No), Ms. Peterson (Yes), Mr. Kirby (Yes), and Ms. El-Assadi (Yes). **MOTION PASSED.**

- **OPEN DISCUSSIONS FOR ISSUES NOT ON AGENDA**

- **Correspondence Received**

None to Report.

- **Planning Commission members**

None to Report.

- **Members of the audience**

None to Report.

- **TOWNSHIP BOARD REPRESENTATIVE REPORT**

None to Report

- **ZONING BOARD OF APPEALS REPRESENTATIVE REPORT**

None to Report

- **TOWNSHIP ATTORNEY REPORT**

None to Report

- **PLANNING DEPARTMENT REPORT**

Planning Staff reported that the zoning for the data center would be going through its second reading on Wednesday, December 17. The training was moved from December to January.

- **OTHER BUSINESS**

None to Report

- **ADJOURNMENT**

MOTION: Mr. Sinkule **MOVED** to adjourn at 7:49 pm. The **MOTION** was **SECONDED** by Mr. Doe and **PASSED** by unanimous consent.

=====

Respectively Submitted by Minutes Services

RE: Final Site Plan: Urban Air (2850 Washtenaw)

From Stacie Monte <Stacie.Monte@ohm-advisors.com>

Date Tue 3/31/2026 12:30 PM

To Theresa M. Marsik <marsikt@washtenaw.org>

Cc Matt Parks <matt.parks@ohm-advisors.com>; Mark Yandrick <myandrick@ypsitownship.org>; Sally Elmiger <selmiger@ypsitownship.org>; Sally Elmiger <selmiger@waplan.com>

Theresa,

As part of the site plan review of this project and a condition of approval, the applicant was required to clean out and re-establish their existing basin. The proposed basin improvements are only related to maintenance, and we recommended to the Township that this project should not be required to submit to the WCWRC, even though there's a County Drain in close proximity. If this site were proposing to change the footprint or storage volume of the basin, then it would be required to be submitted to the WCWRC.

Thanks,

STACIE MONTE | **OHM Advisors®**

CLIENT REPRESENTATIVE

D (734) 466-4473 | **O** (734) 522-6711

OHM-Advisors.com

From: Theresa M. Marsik <marsikt@washtenaw.org>

Sent: Thursday, March 26, 2026 3:59 PM

To: 'Mark Yandrick' <myandrick@ypsitownship.org>; Sally Elmiger <selmiger@ypsitownship.org>; Matt Parks <matt.parks@ohm-advisors.com>; Stacie Monte <Stacie.Monte@ohm-advisors.com>; Steven Wallgren <swallgren@ypsitownship.org>

Cc: Lauren Doppke <ldoppke@ypsitownship.org>

Subject: RE: Final Site Plan: Urban Air (2850 Washtenaw)

This Message originated outside your organization.

Mark,

When you brought this site to my attention last November, it appeared that the proposed site plans would not require our review (see attached e-mails). The plans that you sent today show modification to the on-site basin. While that is part of a private stormwater management system, the Ypsilanti Township #2 drain is located very close to the basin. The plans did not show if the basin discharges directly to the



Mark Yandrick, AICP, GISP

Planning Director

734.544.3678

7200 S. Huron River Dr.

ypsitownship.org

Where Your Future Grows

RECEIVED
BY WJ
OCT 16 2025
YPSILANTI TOWNSHIP
OCS

SITE PLAN REVIEW APPLICATION

I. APPLICATION/DEVELOPMENT TYPE

Development:

- Subdivision
- Multi-family/Condominium
- Site Condominium
- Planned Development
- Non-residential

Application:

- Administrative Site Plan Review
- Sketch Site Plan Review
- Full Site Plan Review
- Revisions to approved plan
- Tentative Preliminary Plat
- Final Preliminary Plat
- Final Plat Process
- Stage I (for Planned Development)
- Stage II (for Planned Development)

II. PROJECT LOCATION

Address: 2850 Washtenaw Avenue City: Ypsilanti State: MI Zip: _____
Parcel ID #: K-11- 06-325-015 Zoning C2
Lot Number: Unit 516101 Subdivision: _____
Property dimensions: 32,184 Square Feet Acreage: _____
Name of project/Proposed development: Urban Air
Legal description of Property: _____

Attached

Describe Proposed Project (including buildings/ structures/ # units):

The subject property is currently improved with a large retail "big box" structure (formerly a Big Lots, among other previous retail uses). The main update outside the building will be exterior signage consistent with the zoning ordinance.

III. APPLICANT INFORMATION

Applicant: Someshwar Baldawa Phone: (703)459-0964
Address: 114 Merion Dr City: Canton State: MI Zip: 48188
Fax: _____ Email: sombadawa@yahoo.com
Property owner (if different than applicant): Brixmor Property Group Phone: (248) 247-9032
Address: 201 East Auburn Rd City: Rochester Hills State: MI Zip: 48307
Fax: _____ Email: lauren.billotto@brixmor.com
Engineer: Logic Design & Architecture, Inc. (LDA) Phone: 414.909.0080
Address: 10400 W Innovation Drive, Suite 330 City: Milwaukee State: WI Zip: 53226
Fax: _____ Email: astein@logicda.com




**SITE PLAN REVIEW
 APPLICATION**

VI. SCHEDULE OF FEES

Preliminary Site Plan Review		
	Non-refundable fee	Refundable deposit
Full	\$500	Less than one (1) acre: \$2,000 One (1) acre to five acres: \$4,000 Over five (5) acres to ten (10) acres: \$5,500 Greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres
Sketch	\$500	Less than one (1) acre: \$1,500 One (1) acre to five acres: \$2,000 Over five (5) acres to ten (10) acres: \$2,500 Greater than ten (10) acres: \$2,500 + \$50 per acre over ten (10) acres
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Final Site Plan Review		
	Non-refundable fee	Refundable deposit
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Planned Development Stage I and Rezoning	\$1,500 + \$20 per acre	Less than one (1) acre: \$3,000 One (1) acre to five acres: \$4,000 Over five (5) acres to ten (10) acres: \$5,500 Greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres

\$ 4,500 FEE TOTAL

V. APPLICANT SIGNATURE



 Applicant Signature

Someshwar Baldawa

 Print Name

10/15/2025

 Date



Charter Township of Ypsilanti

Office of Community Standards

7200 S. Huron Drive, Ypsilanti, MI 48197

Phone: (734) 544-4000 ext. #1

Website: <https://ypsitownship.org>

SITE PLAN REVIEW APPLICATION

Site Plan Review applications	
<input type="checkbox"/> The application is filled out in its entirety and includes the signature of the applicant and, if different than the applicant, the property owner.	<input type="checkbox"/> Proposed Plans
<input type="checkbox"/> Fees	<input type="checkbox"/> One (1) signed and sealed copies (24"x36") of the proposed plan
<input type="checkbox"/> Check made out to Ypsilanti Township with appropriate fees. <i>Please note: The same preliminary site plan review fee will be charged for each subsequent submittal</i>	<input type="checkbox"/> One (1) copy (11"x17") of the proposed plan
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**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
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Karen Lovejoy Roe
LaResha Thornton

Date: April 10, 2026

Final Site Plan Review (PSPR25-0010) and For Ypsilanti Township, Michigan

Applicant:	Someshwar Baldawa, Urban Air Adventure Park (Business Owner)
Property Owner:	Galileo Washtenaw Fountain, LLC
Address:	2850 Washtenaw Avenue
Project Name:	Urban Air Adventure Park
Proposal:	New Indoor Recreation Facility (Adaptive Reuse)
PSP Approval (By PC)	December 9, 2025
Latest Revision:	March 23, 2026
Location:	2850 Washtenaw Avenue (Part of Fountain Plaza)
Zoning:	Regional Corridor (RC), Site Type C
Action Requested:	Final Site Plan (after Preliminary Site Plan and Special Land Use Approval)

PROJECT AND SITE DESCRIPTION

The applicant is proposing to repurpose the existing tenant space at Fountain Plaza with Urban Air Adventure Park, an indoor recreation facility that offers activities such as a zipline, ropes course, climbing walls, trampolines, indoor playground, and two (2) party rooms that could accommodate 16 guests each, among others. Indoor commercial recreation facilities are allowed in the Regional Corridor, Site Type C, zoning district with Special Land Use approval and compliance with the standards in Section 1135. Because no changes are proposed to the building, and the applicant is able to apply through a normal process in this zoning district (RC-Regional Corridor), Sec. 1167. – *Adaptive Reuse*, does not apply for this application.

The building and shopping center were built in the late 1980s. Big Lots was the last tenant in the subject unit, which vacated the premises in 2024. The exterior of the site is proposed to be largely unchanged, but the applicant has proposed 9 trees around the entranceway to the site and along the western drive island to improve aesthetics and to be more compliant with the current landscaping requirements.

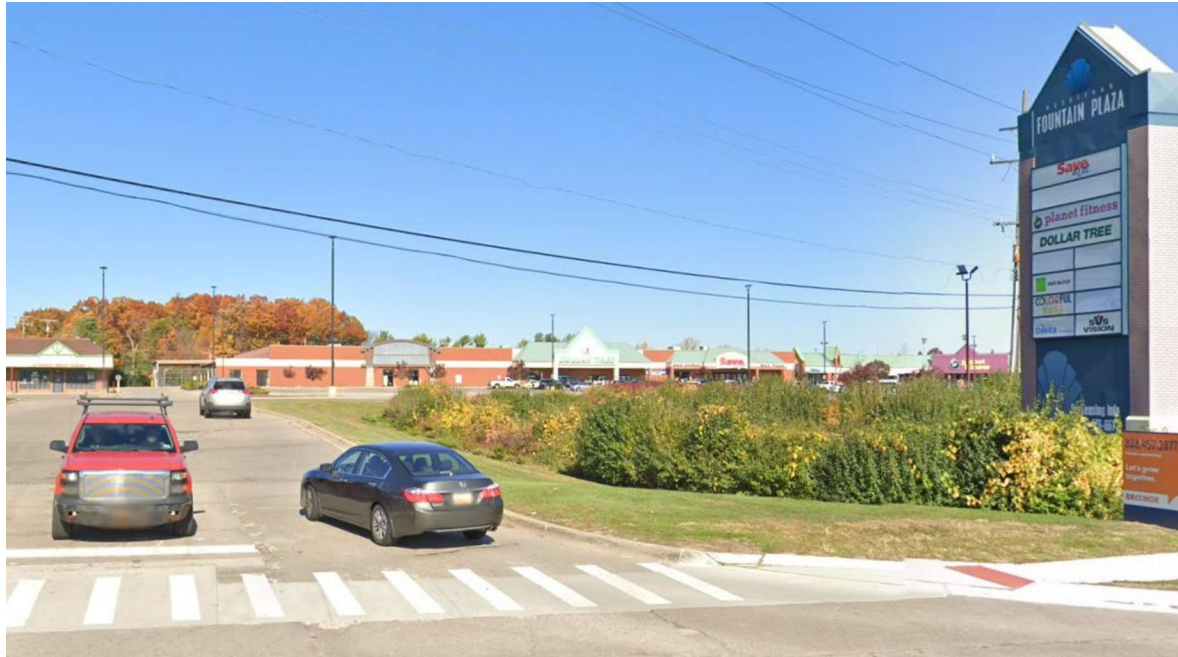


Figure 1: Subject Site



Source: MapWashtenaw (Captured March 2024)

Figure 2: Street View of Subject Site



Source: Google Maps, from Washtenaw Ave. (Captured June 2024)



Figure 3: Street View of Subject Site



Source: Google Maps, from Washtenaw Ave. (Captured June 2011 of the former Dunham's Sports)

Size of Subject Site: 13.11 Acres (large parcel) + 0.299 Acres (small parcel) = 13.409 (total)

Current Use of Subject Site:
Shopping Center (Mixed Use)

Table 1: Adjacent Zoning and Existing Land Uses

Direction	Zoning	Use
North	RM-LD Multiple Family	Apartment Complex
South	RC, Regional Corridor	Various Commercial Retail, Office, Restaurant Sites
East	MD – Multi-Dwelling (City of Ypsilanti)	Apartment Complex
West	RC, Regional Corridor	Apartment Complex and Shopping Center

MASTER PLAN

The site is designated as Mixed Use Corridor (Regional) on the Future Land Use Map in the Master Plan. Mixed Use Corridors are developed transportation arteries, with a mixture of residential, commercial, office and employment uses. The intent of this designation is to improve the function, investment value and aesthetics of the corridor.

Mixed-Use Corridors are developed areas along regional transportation corridors, where specific site and building design must be balanced with transportation functions. These areas anticipate the need to target



redevelopment and incremental infill development in a more strategic manner, and improve the function, investment value and aesthetics along corridors. Development patterns in Mixed-Use Corridors require balancing access and visibility along the corridor with incremental investment strategies that can restore value to the corridor as a whole.

Regional Mixed-Use Corridors are located along the busiest corridors, which support a high volume of both local and regional traffic. This area may include large national chains, regional retailers, and auto-oriented uses that draw customers both regionally and locally. Compared to Neighborhood Mixed-Use Corridors areas, Regional Mixed-Use Corridors are high intensity and feature the largest scale of commercial development.

We find that this proposed use is consistent with the Master Plan as it proposes indoor recreation activity from a national chain that caters to its demographic audience for children, families and the community. Re-use of this existing tenant unit supports existing infrastructure of the existing shopping center to create a destination and asset that supports the residents that live in not just the surrounding neighborhoods, but the community.

NATURAL FEATURES

The site in the vicinity of the applicant's unit is fully developed and doesn't contain any existing natural features.

Items to be Addressed: None.

AREA, HEIGHT, WIDTH, SETBACKS

The existing building and external layout, which is not proposed to be changed, is legally nonconforming as it does not comply with the current ordinance but was approved under previous requirements. A "Class A" designation is not required because the building is not being expanded.

Items to be Addressed: None.



PARKING, LOADING

Parking requirements, and how the project complies, are described in the table below.

Table 3. Number of Parking Spaces

Parking Requirement	Number of Spaces Required	Number of Spaces Provided	Complies with Ordinance?
Commercial indoor and outdoor recreation facilities (such as archery ranges, batting cages, etc.)	One (1) space for each one thousand (1,000) square feet of enclosed recreational space; plus, one (1) space for each employee on the largest typical shift Required: (32,184 s.f. / 1,000) + employee spaces = 32 spaces + 64 employee spaces	Approximately 200 for this portion of shopping center	Complies
Accessible Spaces	Required: 2 spaces	4 spaces	Complies

Note that the total square footage of the entire shopping center is 132,000 s.f. The shopping center’s existing parking also meets the requirements for all the uses in the entire center. See additional comments on requirements regarding traffic generated by the proposed use in the “Special Land Use” discussion later in this review.

Final Site Plan: The parking lot is within compliance for the number of spaces and number of accessible spaces.

SITE ACCESS, CIRCULATION, TRAFFIC

Site access is provided from one existing driveway off Washtenaw Avenue at an existing traffic light. There are no proposed changes to the site access or circulation, and it appears to operate adequately.

Items to be Addressed: None

LANDSCAPING & SCREENING

Sec. 1606. – Nonconforming Sites, intends to encourage improvements and minor modifications to nonconforming sites by prioritizing site improvements that are designed to gradually bring the site into compliance with the site design requirements of this ordinance. Nonconforming sites may be improved without a complete upgrade of all site elements that are reasonably in proportion to the scale and construction cost of the proposed building improvements. Included are improvements in exterior lighting, landscaping, screening, improvements to resolve public safety deficiencies, and installation of pedestrian facilities through the site.

RE: Final Site Plan: Urban Air (2850 Washtenaw)

From Stacie Monte <Stacie.Monte@ohm-advisors.com>

Date Tue 3/31/2026 12:30 PM

To Theresa M. Marsik <marsikt@washtenaw.org>

Cc Matt Parks <matt.parks@ohm-advisors.com>; Mark Yandrick <myandrick@ypsitownship.org>; Sally Elmiger <selmiger@ypsitownship.org>; Sally Elmiger <selmiger@cwaplan.com>

Theresa,

As part of the site plan review of this project and a condition of approval, the applicant was required to clean out and re-establish their existing basin. The proposed basin improvements are only related to maintenance, and we recommended to the Township that this project should not be required to submit to the WCWRC, even though there's a County Drain in close proximity. If this site were proposing to change the footprint or storage volume of the basin, then it would be required to be submitted to the WCWRC.

Thanks,

STACIE MONTE | **OHM Advisors®**

CLIENT REPRESENTATIVE

D (734) 466-4473 | **O** (734) 522-6711

OHM-Advisors.com

From: Theresa M. Marsik <marsikt@washtenaw.org>

Sent: Thursday, March 26, 2026 3:59 PM

To: 'Mark Yandrick' <myandrick@ypsitownship.org>; Sally Elmiger <selmiger@ypsitownship.org>; Matt Parks <matt.parks@ohm-advisors.com>; Stacie Monte <Stacie.Monte@ohm-advisors.com>; Steven Wallgren <swallgren@ypsitownship.org>

Cc: Lauren Doppke <ldoppke@ypsitownship.org>

Subject: RE: Final Site Plan: Urban Air (2850 Washtenaw)

This Message originated outside your organization.

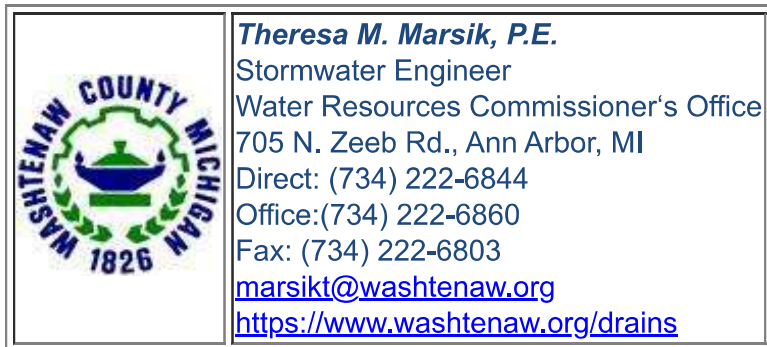
Mark,

When you brought this site to my attention last November, it appeared that the proposed site plans would not require our review (see attached e-mails). The plans that you sent today show modification to the on-site basin. While that is part of a private stormwater management system, the Ypsilanti Township #2 drain is located very close to the basin. The plans did not show if the basin discharges directly to the

drain. If it does, a drain use permit may be required. Please have the applicant reach out with the full plan set.

Thanks,

Theresa



How did we do?

Please take a moment to complete an online evaluation

<https://www.surveymonkey.com/r/WCWRCsurvey>

Visit us [online](#) or follow the Water Resources Commissioner's Office on [Facebook](#).

Flooding or drainage concerns? [Report your problem online.](#)

From: Mark Yandrick <myandrick@ypsitownship.org>

Sent: Thursday, March 26, 2026 9:59 AM

To: Sally Elmiger <selmiger@ypsitownship.org>; Matt Parks <matt.parks@ohm-advisors.com>; Stacie Monte <stacie.monte@ohm-advisors.com>; Theresa M. Marsik <marsikt@washtenaw.org>; Steven Wallgren <swallgren@ypsitownship.org>; Scott Westover <swestover@ycua.org>; streightg <streightg@wcroads.org>; Taylor, Elizabeth <taylor@wcroads.org>

Cc: Lauren Doppke <ldoppke@ypsitownship.org>

Subject: Final Site Plan: Urban Air (2850 Washtenaw)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please find the attached Final Site Plan (Detailed Engineering) for Urban Air. Even though the plans were from February, they just paid this week. I have also included the Preliminary Site Plan and Special Land Use conditions that Planning Commission approved in December.

Please have plan review to me by **Friday, April 10**. If you need more time, let me know. Most of you did not have comments the first go around but wanted to share any proposed changes. A development agreement is being drafted, because this is a Special Land Use.

Thanks,
Mark



Mark Yandrick, AICP, GISP

Planning Director

734.544.3678

7200 S. Huron River Dr.

ypsitownship.org

Where Your Future Grows

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BY WJ
OCT 16 2025
YPSILANTI TOWNSHIP
OCS

SITE PLAN REVIEW APPLICATION

I. APPLICATION/DEVELOPMENT TYPE

Development:

- Subdivision
- Multi-family/Condominium
- Site Condominium
- Planned Development
- Non-residential

Application:

- Administrative Site Plan Review
- Sketch Site Plan Review
- Full Site Plan Review
- Revisions to approved plan
- Tentative Preliminary Plat
- Final Preliminary Plat
- Final Plat Process
- Stage I (for Planned Development)
- Stage II (for Planned Development)

II. PROJECT LOCATION

Address: 2850 Washtenaw Avenue City: Ypsilanti State: MI Zip: _____
Parcel ID #: K-11- 06-325-015 Zoning C2
Lot Number: Unit 516101 Subdivision: _____
Property dimensions: 32,184 Square Feet Acreage: _____
Name of project/Proposed development: Urban Air
Legal description of Property: _____

Attached

Describe Proposed Project (including buildings/ structures/ # units):

The subject property is currently improved with a large retail "big box" structure (formerly a Big Lots, among other previous retail uses). The main update outside the building will be exterior signage consistent with the zoning ordinance.

III. APPLICANT INFORMATION

Applicant: Someshwar Baldawa Phone: (703)459-0964
Address: 114 Merion Dr City: Canton State: MI Zip: 48188
Fax: _____ Email: sombadawa@yahoo.com
Property owner (if different than applicant): Brixmor Property Group Phone: (248) 247-9032
Address: 201 East Auburn Rd City: Rochester Hills State: MI Zip: 48307
Fax: _____ Email: lauren.billotto@brixmor.com
Engineer: Logic Design & Architecture, Inc. (LDA) Phone: 414.909.0080
Address: 10400 W Innovation Drive, Suite 330 City: Milwaukee State: WI Zip: 53226
Fax: _____ Email: astein@logicda.com




**SITE PLAN REVIEW
 APPLICATION**

VI. SCHEDULE OF FEES

Preliminary Site Plan Review		
	Non-refundable fee	Refundable deposit
Full	\$500	Less than one (1) acre: \$2,000 One (1) acre to five acres: \$4,000 Over five (5) acres to ten (10) acres: \$5,500 Greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres
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\$ 4,500 FEE TOTAL

V. APPLICANT SIGNATURE



 Applicant Signature

Someshwar Baldawa

 Print Name

10/15/2025

 Date



Charter Township of Ypsilanti

Office of Community Standards

7200 S. Huron Drive, Ypsilanti, MI 48197

Phone: (734) 544-4000 ext. #1

Website: <https://ypsitownship.org>

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**YPSILANTI
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— PLANNING & ZONING DEPARTMENT —

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John Newman II
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Date: April 10, 2026

Final Site Plan Review (PSPR25-0010) and For Ypsilanti Township, Michigan

Applicant:	Someshwar Baldawa, Urban Air Adventure Park (Business Owner)
Property Owner:	Galileo Washtenaw Fountain, LLC
Address:	2850 Washtenaw Avenue
Project Name:	Urban Air Adventure Park
Proposal:	New Indoor Recreation Facility (Adaptive Reuse)
PSP Approval (By PC)	December 9, 2025
Latest Revision:	March 23, 2026
Location:	2850 Washtenaw Avenue (Part of Fountain Plaza)
Zoning:	Regional Corridor (RC), Site Type C
Action Requested:	Final Site Plan (after Preliminary Site Plan and Special Land Use Approval)

PROJECT AND SITE DESCRIPTION

The applicant is proposing to repurpose the existing tenant space at Fountain Plaza with Urban Air Adventure Park, an indoor recreation facility that offers activities such as a zipline, ropes course, climbing walls, trampolines, indoor playground, and two (2) party rooms that could accommodate 16 guests each, among others. Indoor commercial recreation facilities are allowed in the Regional Corridor, Site Type C, zoning district with Special Land Use approval and compliance with the standards in Section 1135. Because no changes are proposed to the building, and the applicant is able to apply through a normal process in this zoning district (RC-Regional Corridor), Sec. 1167. – *Adaptive Reuse*, does not apply for this application.

The building and shopping center were built in the late 1980s. Big Lots was the last tenant in the subject unit, which vacated the premises in 2024. The exterior of the site is proposed to be largely unchanged, but the applicant has proposed 9 trees around the entranceway to the site and along the western drive island to improve aesthetics and to be more compliant with the current landscaping requirements.



Figure 1: Subject Site



Source: MapWashtenaw (Captured March 2024)

Figure 2: Street View of Subject Site



Source: Google Maps, from Washtenaw Ave. (Captured June 2024)



Figure 3: Street View of Subject Site



Source: Google Maps, from Washtenaw Ave. (Captured June 2011 of the former Dunham's Sports)

Size of Subject Site: 13.11 Acres (large parcel) + 0.299 Acres (small parcel) = 13.409 (total)

Current Use of Subject Site:
Shopping Center (Mixed Use)

Table 1: Adjacent Zoning and Existing Land Uses

Direction	Zoning	Use
North	RM-LD Multiple Family	Apartment Complex
South	RC, Regional Corridor	Various Commercial Retail, Office, Restaurant Sites
East	MD – Multi-Dwelling (City of Ypsilanti)	Apartment Complex
West	RC, Regional Corridor	Apartment Complex and Shopping Center

MASTER PLAN

The site is designated as Mixed Use Corridor (Regional) on the Future Land Use Map in the Master Plan. Mixed Use Corridors are developed transportation arteries, with a mixture of residential, commercial, office and employment uses. The intent of this designation is to improve the function, investment value and aesthetics of the corridor.

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We find that this proposed use is consistent with the Master Plan as it proposes indoor recreation activity from a national chain that caters to its demographic audience for children, families and the community. Re-use of this existing tenant unit supports existing infrastructure of the existing shopping center to create a destination and asset that supports the residents that live in not just the surrounding neighborhoods, but the community.

NATURAL FEATURES

The site in the vicinity of the applicant's unit is fully developed and doesn't contain any existing natural features.

Items to be Addressed: None.

AREA, HEIGHT, WIDTH, SETBACKS

The existing building and external layout, which is not proposed to be changed, is legally nonconforming as it does not comply with the current ordinance but was approved under previous requirements. A "Class A" designation is not required because the building is not being expanded.

Items to be Addressed: None.



PARKING, LOADING

Parking requirements, and how the project complies, are described in the table below.

Table 3. Number of Parking Spaces

Parking Requirement	Number of Spaces Required	Number of Spaces Provided	Complies with Ordinance?
Commercial indoor and outdoor recreation facilities (such as archery ranges, batting cages, etc.)	One (1) space for each one thousand (1,000) square feet of enclosed recreational space; plus, one (1) space for each employee on the largest typical shift Required: (32,184 s.f. / 1,000) + employee spaces = 32 spaces + 64 employee spaces	Approximately 200 for this portion of shopping center	Complies
Accessible Spaces	Required: 2 spaces	4 spaces	Complies

Note that the total square footage of the entire shopping center is 132,000 s.f. The shopping center’s existing parking also meets the requirements for all the uses in the entire center. See additional comments on requirements regarding traffic generated by the proposed use in the “Special Land Use” discussion later in this review.

Final Site Plan: The parking lot is within compliance for the number of spaces and number of accessible spaces.

SITE ACCESS, CIRCULATION, TRAFFIC

Site access is provided from one existing driveway off Washtenaw Avenue at an existing traffic light. There are no proposed changes to the site access or circulation, and it appears to operate adequately.

Items to be Addressed: None

LANDSCAPING & SCREENING

Sec. 1606. – Nonconforming Sites, intends to encourage improvements and minor modifications to nonconforming sites by prioritizing site improvements that are designed to gradually bring the site into compliance with the site design requirements of this ordinance. Nonconforming sites may be improved without a complete upgrade of all site elements that are reasonably in proportion to the scale and construction cost of the proposed building improvements. Included are improvements in exterior lighting, landscaping, screening, improvements to resolve public safety deficiencies, and installation of pedestrian facilities through the site.



The site is currently nonconforming in parking lot landscaping (including the required number of landscape islands), and landscaping of the stormwater basin.

The applicant is proposing to add four (4) trees along the existing western parking lot (see image of existing island below) and four (4) trees along Washtenaw, at the entrance drive and around the pond. We consider the proposed landscaping to be in proportion to re-occupancy of the end tenant unit.

Tree symbols are shown on the survey, but the ordinance requires a landscape plan be submitted that identifies tree species, sizes, and root types. If the Planning Commission agrees, this additional information may be submitted at the Final Site Plan stage. At Final, the applicant will need to ensure that any proposed landscaping does not interfere with any required intersection sight distance (clear vision zone).

Final Site Plan: *The applicant proposes to add 5 Eastern Pears (Understory trees around the pond) and 4 sunburst honey locust (canopy trees) to meet the Special Land Use and Site Plan conditions.*



Figure 4: Landscape Bed

Source: Google Maps (Captured October 2024, showing where trees are proposed to be installed in the landscape bed)

Screening Between Land Uses

There is sufficient existing screening on the western and northern property lines to screen adjacent uses from activity in the parking lot.



Trash and Recycling Containers

The shopping center has a dumpster screen with two dumpsters located on the opposite end of the site (northeast corner of the shopping center). The applicant should describe how trash will be handled.

Sec. 1302. – *Trash and Recycling Receptacles*, requires that trash containers shall be screened on all sides with an opaque fence or wall, and gate. The existing dumpster screen doesn't appear to have gates. The Planning Commission should discuss whether adding gates to the screen (to bring this site into greater compliance with the current ordinance) would be in proportion to the scale of the improvements in this proposal.

Final Site Plan: *The applicant is proposing new 6' high metal gate frame with wood pickets on the existing dumpster enclosure. After review, the existing wood panels are considered legally nonconforming.*

Detention Basin Landscaping

The detention basin is also non-compliant in the required landscaping, and it doesn't appear to have been maintained, as the basin itself is overgrown with woody plant material. We defer the need to clean out the pond to the Township Engineer. See comments below regarding the existing detention basin fencing (or alternatively, required landscaping around the basin).

Final Site Plan: *The applicant shows on the plan to clean up the overgrowth and plant some low-profile prairie seed. Any work will not disturb the basin and its existing detention and mitigation purposes.*

Detention Basin Fencing

The stormwater pond currently has chain link fencing around it. The fencing is not in good condition and will most likely need to be removed to maintain the pond. Sec. 1305. – *Fences and Walls*, requires that only ornamental type fences shall be located in a required front yard, and shall not exceed four (4) feet in height. We recommend that any Special Land Use approval be conditioned upon the existing chain link fencing being replaced around the stormwater basin with a four-foot-tall ornamental fence as part of the Final Site Plan process, and that the Planning Director may approve the design of the ornamental fence. If, during the Final Site Plan process, it is determined that fencing is no longer required, then we recommend that the landscaping requirements for the basin be met.

Final Site Plan: *The applicant is proposing a 4' ornamental fence to meet the condition of approval.*

LIGHTING

There is existing lighting at the site and shopping center currently. No additional lighting proposed is proposal at this time. The applicant shall provide a lighting plan/photometric for the site to ensure compliance with the lighting code prior to issuance of the Final Site Plan. This may result in different lighting types (bulbs) or

Items to be Addressed: *None*



FLOOR PLANS, SIGNAGE & MISCELLANEOUS REQUIREMENTS

Floor Plans

Floor Plans have been provided. The applicant's narrative states that the proposal does not make major changes but there will be some tenant build-out inside of the building for the proposed use.

Items to be Addressed: None.

Signage

Currently, there are two (2) ground signs on the property, where the zoning code only allows one. The marquis is a larger sign for the entire Fountain Square Plaza with each tenant displayed. There is another ground pole sign approximately 12' high that displayed the signage for the previous tenants in this space (Big Lots, previously Dunham's). The pole sign is permitted by variance. Any reface of this sign for Urban Air must keep the same dimensions and follow the remaining regulations for the Zoning Ordinance and Legal Nonconformities.

The applicant will need to apply for a sign permit regarding any new building/wall signage. The new wall sign will need to comply with the current ordinance.

Items to be Addressed: None



Figure 5: Signs

*Google Street View (2024):
The ground pole sign on left (Big Lots), previously received a variance in 1990.*

Final Site Plan: Signage needs building permits through the Charter Township of Ypsilanti Township Building Department.



Outdoor Area

The existing building has a large outdoor area on the west end, directly adjacent to the Urban Air tenant space. A photo of this area is provided below:



Source: Google Maps (Image Capture May 2024)

The applicant indicates in their narrative that there will be no outdoor activities associated with the Urban Air business. However, reports received by the Township indicate issues with unauthorized use of this area, including gatherings late at night. To address this, we recommend that the Planning Commission condition any Special Land Use approval on enclosure of this area (with tall fencing) so that it is not accessible to unauthorized visitors, and installation of security cameras to patrol the west and north sides of the outdoor area. Also, we recommend that any Special Land Use approval also be conditioned upon no outdoor storage in this area by Urban Air. (Note that the Zoning Ordinance does not permit outdoor storage associated with an indoor recreational facility).

Final Site Plan: *The applicant has added a gate closure and two security cameras to comply with the conditions.*



SPECIAL LAND USE

The standards for Special Use review are set forth in Sec. 1003, as well as Sec. 1135, *Indoor Recreation Facility*.

Sec. 1003 requires that the Planning Commission, and the Board of Trustees, when required, shall review the particular circumstances and facts of each proposed use in terms of the following standards and required findings, and with respect to any additional standards set forth in this Ordinance. The Planning Commission, either as part of its final decision or in its recommendation, shall find and report adequate data, information, and evidence showing that the proposed use meets all required standards and:

1. Will be harmonious, and in accordance with the objectives, intent, and purpose of this Ordinance.
2. Will be compatible with a natural environment and existing and future land uses in the vicinity.
3. Will be compatible with the Township master plans.
4. Will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for such services.
5. Will not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property, or the public welfare.
6. Will not create additional requirements at public costs for public facilities and services that will be detrimental to the economic welfare of the community.

We believe the proposal meets the criteria above as long as the issues discussed in this review are addressed, including:

- Parking lot landscaping in accordance with the objectives of the Zoning Ordinance, and compatible with the surrounding neighborhood.
- Fencing off the outdoor area on the west side of the building, including the two openings in the brick, installation of security cameras on the west and north sides of the outdoor area, and prohibiting outdoor storage to ensure safety and avoid unauthorized use and blight to neighboring multi-family residential properties.
- Detention basin maintenance, fencing or landscaping, as deemed appropriate by Township Engineer.

Special Use Provisions in Article XI, Sec. 1135, require the following. We provide comments after each in *italics*:

1. All recreational activities shall be conducted within an enclosed building. *The applicant's narrative states that all activities will be in the enclosed building.*
2. Structures shall be set back one hundred (100) feet from any abutting residential district, except the Planning Commission may reduce the setback to fifty (50) feet where the adjacent residentially zoned property is a public park or recreation area. *The building is approximately 114-feet from the west property line (next to the adjacent apartment complex), and approximately 78-feet from the north property line (next to the adjacent apartment complex). However, this project is not expanding the footprint of the building at all, and the building location is considered a legal nonconformity, and may remain as is.*



3. The off-street parking, passenger loading/unloading and general size layout and its relationship to the surrounding land uses and roads shall be reviewed by the Planning Commission, who may impose reasonable restrictions or requirements to insure contiguous residential areas will be adequately protected. *The current drive aisle and parking configuration provide space for drop-off-/pick-up at this unit's front door. Also, it appears that the number of parking spaces is sufficient for this use, as well as the entire shopping center. However, to confirm this assessment, see our comments after the next criterion. This shopping center is screened from view of the neighboring apartment buildings by a six-foot-tall opaque privacy fence, and substantial vegetative screening. We believe these conditions adequately screen the neighbors from activities at this site.*
4. A parking study shall be prepared to determine the required number of parking spaces. The study shall indicate to the maximum capacity of the facility, the maximum number of participants that can be involved in the events, with an overlap between two (2) consecutive events, and the maximum number of spectators. Such study shall utilize parking generation estimates based upon the Institute of Transportation Engineers Parking Generation Manual and also a comparison of three (3) similar facilities in the area. *A parking study was not submitted with the project materials. The maximum capacity for the Big Lots store was approximately 420 shoppers; whether this is also the maximum capacity of an indoor recreation facility is unknown. The applicant should provide information about the maximum number of guests they can accommodate at one time. Per The Institute of 2019 Transportation Engineers Parking Generation Manual states it's approximately 65 parking spaces needed at peak capacity for this square footage of this tenant space (attached), which the parking lot has significantly more spaces available.*
5. The applicant shall provide documentation showing that the size of the site is adequate, using national facility standards. *This documentation was not provided and needs to be.*
6. Operational hours may be restricted by the planning Commission in consideration of adjacent land uses and zoning. All outdoor activities, including floodlighting, public address systems, etc. must cease by 11:00pm. *The applicant's narrative states that the building will be open 7-days per week but that the hours of operation will mainly start in the late afternoon and end in the evening (4:00 – 8:00 pm, M-Thurs; 4:00 – 9:00pm F; 10am-9pm Sat.; 11am-8pm Sun.). These hours generally coincide with typical retail business hours. In addition, the applicant's narrative states that there will be no outdoor actives or amplified sound after 11:00pm. The applicant needs to confirm that they are not proposing **any** outdoor activities or amplified sound outside. If the applicant is interested in expanding into the outdoor area, they either need to include information about outdoor activities with this application, or return to the Planning Commission in the future to expand the Special Land Use outdoors. Note that this decision cannot be deferred to Final Site Plan review; **it must be decided by the Planning Commission.***
7. All buildings must be permanent structures. Inflated domes are not permitted. *As illustrated on the plan, the building that will house Urban Air is a permanent structure, and no inflated domes are proposed.*

Items to be addressed from Preliminary Site Plan/Special Land Use: 1) Applicant to provide maximum number of guests they can accommodate at one time. 2) Applicant to provide documentation showing that the size of the site is adequate, using national facility standards. 3) Applicant to confirm that they are not proposing any outdoor activities or amplified sound outside. 4) If the applicant wants to expand the



Special Land Use outside, then they need to include information about outdoor activities with this application or return to the Planning Commission in the future to expand the Special Land Use outdoors.

Final Site Plan: *The Applicant has addressed all five (5) conditions from the Planning Commission Special Land Use Approval.*

Special Land Use and Special Exception Approval, December 9, 2025

The Special Land Use application (PSCU25-0007) was approved, 6-0, with the following five (5) conditions:

1. Revise plans at the Final Site Plan stage, based on the Planning Commission's discussion at this evening's meeting.
2. Defer need to clean out the existing detention basin to Township Engineer.
3. Existing chain link fence around the stormwater pond to be replaced with four-foot-tall ornamental fence, and that the Planning Director may approve the design of the ornamental fence; if during this process it is determined that fencing is no longer required, then the basin shall be landscaped in compliance with ordinance standards.
4. Outdoor area on the west end of the building is enclosed with tall fencing to eliminate unauthorized use, and security cameras are installed to patrol the west and north sides of the outdoor area.
5. No outdoor storage for the Urban Air proposal is permitted.

The Preliminary Site Plan application (PSPR25-0010) was approved, 6-0, with the following three (3) conditions:

1. The applicant must receive all required permits from agencies along with Final Site Plan approval before submitting any application for building permits.
2. The applicant shall provide a full landscape plan, including species and proof of clear vision for intersections before the Final Site Plan is approved.
3. In addition to the above, the applicant shall provide revised plans, illustrating changes to the proposal that are discussed by the Planning Commission at this evening's meeting.

Final Site Plan, Staff Approval, May 15, 2026

With the changes the applicant has made, this application is complete for a conditional approval. The development agreement needs approved by the Township Board at the next available meeting.

Mark Yandrick, AICP, GISP
Planning Director
Ypsilanti Charter Township

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Karen Lovejoy Roe
LaResha Thornton

Someshwar Baldawa
114 Merion Drive
Canton, MI 48188
Urban Air Adventure Park

December 11, 2025

Dear Mr. Baldawa,

Please be advised the Chapter Township of Ypsilanti Planning Commission approved your Special Land Use and Preliminary Site Plan applications at their December 9, 2025 meeting.

The Special Land Use application (PSCU25-0007) was approved, 6-0, with the following five (5) conditions:

1. Revise plans at the Final Site Plan stage, based on the Planning Commission's discussion at this evening's meeting.
2. Defer need to clean out the existing detention basin to Township Engineer.
3. Existing chain link fence around the stormwater pond to be replaced with four-foot-tall ornamental fence, and that the Planning Director may approve the design of the ornamental fence; if during this process it is determined that fencing is no longer required, then the basin shall be landscaped in compliance with ordinance standards.
4. Outdoor area on the west end of the building is enclosed with tall fencing to eliminate unauthorized use, and security cameras are installed to patrol the west and north sides of the outdoor area.
5. No outdoor storage for the Urban Air proposal is permitted.

The Preliminary Site Plan application (PSPR25-0010) was approved, 6-0, with the following three (3) conditions:

1. The applicant must receive all required permits from agencies along with Final Site Plan approval before submitting any application for building permits.
2. The applicant shall provide a full landscape plan, including species and proof of clear vision for intersections before the Final Site Plan is approved.
3. In addition to the above, the applicant shall provide revised plans, illustrating changes to the proposal that are discussed by the Planning Commission at this evening's meeting.

The next step is to apply and receive Final Site Plan, which includes Detailed Engineering and incorporates all the conditions listed for both applications. Once the Final Site Plan is approved, you can submit building applications.

Additionally, in coordination for the property owner, please reach out Township Engineer, Stacie Monte, from OHM, regarding the condition of cleaning out the detention basin along Washtenaw Avenue.

Mark Yandrick, AICP, GISP
Planning Director
Ypsilanti Charter Township

SPECIAL LAND USE AGREEMENT

THIS SPECIAL LAND USE AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 2026, by and between the Charter Township of Ypsilanti, a municipal corporation, whose business address is 7200 S. Huron River Drive, Ypsilanti, Michigan, 48197 ("Township") and the Urban Air Adventure Park ("Urban Air") whose business address is 2850 Washtenaw Road Ypsilanti, MI 48197 upon the following terms and conditions.

RECITALS

A. Brixmoor GA Washtenaw Fountain, LLC is the owner of record of an existing multi-tenant building where Urban Air is located at 2850 Washtenaw Avenue, Ypsilanti Township, Washtenaw County, Michigan 48197 and more particularly described as:

YP#6-15A;
COM AT CENTER OF SEC 6,
TH N 87-46-00W 584.62 FT IN E & W 1/4 LINE OF SEC FOR POB;
TH N 87-46-00 W 747.05 FT ALONG E & W 1/4 LINE;
TH S 02-17-35 W 467.87 FT IN E LINE OF W FRL 1/2 OF SW FRL 1/4;
TH S 87-42-25 E 30.00 FT;
TH S 02-17-35 W 74 FT;
TH N 87-42-25 W 30.00 FT;
TH S 02-17-35 W 218.37 FT;
TH NELY 434.17 FT ALONG NORTHERLY R.O.W. LINE OF FORMER PENN
CENTRAL RAILROAD, AND ALONG
TH ARC OF A 3747 FT RADIUS CURVE TO THE RIGHT WITH A CHORD
BEARING N 69-08-40 E 433.92 FT;
TH S 02-15-20 W 106.47 FT;
TH NORTHEASTERLY 70.15 FT ALONG THE SOUTHERLY R.O.W. LINE OF
SAID FORMER PENN CENTRAL RAILROAD, AND ALONG THE ARC OF A
3647 FT RADIUS CURVE TO THE RIGHT, CHORD BEARING N 72-26-58 E
70.15 FT;
TH CONT ALONG SAID SOUTHERLY R.O.W. LINE 160.44 FT ALONG ARC
OF A CURVE TO THE RIGHT, RADIUS 3857 FT, CHORD BEARING N 72-
12-23 E 160.43 FT;
TH S 09-06-10 E 118.48 FT ALONG W LINE OF LOT 338 OF FAIRVIEW
HEIGHTS NO. 1 (A SUBDIVISION RECORDED IN L-7 OF PLATS, PAGE 23

WCR)

TH N 81-48-00 E 205.00 FT ALONG SOUTHERLY LINE OF LOTS 338 THRU
335 OF SAID FAIRVIEW HEIGHTS NO. 1;
TH N 08-04-15 W 136.17 FT ALONG ELY LINE OF SAID LOT 335;
TH NELY 66.08 FT ALONG SOUTHERLY R.O.W. LINE OF FORMER PENN
CENTRAL RAILROAD, AND ALONG THE ARC OF A CURVE TO THE
RIGHT, RADIUS 3857 FT, CHORD BEARING N 78-57-50 E 66.08 FT;
TH N 08-04-15 W 100.09 FT ALONG THE NORTHERLY EXTENSION OF
THE ELY LINE OF BOSTON AVENUE;
TH SWLY 33.18 FT ALONG THE NORTHERLY R.O.W. LINE OF FORMER
PENN CEN RAIL, ALONG AN ARC OF CURVE TO THE LEFT, RADIUS 3957
FT, CHORD BEARING S 79-16-37 W 33.18 FT;
TH N 08-07-35 W 469.68 FT TO PL OF BEG, BEING PART OF SW
FRACTIONAL 1/4 SEC 6, T3S-R7E, 13.11 ACRES (APEX), ACCORDING TO
DOCUMENT RECORDED IN LIBER 2687, PAGE 395, 09/30/92.
Parcel No. K-11-06-325-015

B. On or about the 10th day of October 2025, Urban Air submitted to the Township an Application for a Special Land Use permit to operate an Indoor Recreation Facility at the subject property which consists of 13.11 acres of land within the Regional Corridor, Site Type C Zoning Classification of the Township.

C. At its regularly scheduled meeting held on December 9, 2025, the Township Planning Commission ("Commission") granted approval for the Special Land Use Permit subject to certain enumerated conditions as agreed upon by the Township and Urban Air, which conditions the parties wish to memorialize.

D. Brixmor GA Washtenaw Fountain, LLC is the owner occupant of the subject property and Urban Air is the leasee of the 32,448 square foot tenant space and agrees to be bound by the terms and conditions of this Agreement.

NOW, THEREFORE, and in consideration of the Township's grant of this Special Land Use Permit approval to Urban Air, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Township and Urban Air agree as follows:

1. **Grant of Special Land Use Permit.** Township hereby grants to Urban Air a Special Land Use Permit for the operation of an Indoor Recreation Facility at the subject property described in Paragraph 'A' above subject to the following terms and conditions:

- a. Revise plans at the Final Site Plan stage, based on the Planning Commission's discussion at this evening's meeting.

- b. Defer need to clean out the existing detention basin to Township Engineer.
- c. Existing chain link fence around the stormwater pond to be replaced with four-foot-tall ornamental fence, and that the Planning Director may approve the design of the ornamental fence; if during this process it is determined that fencing is no longer required, then the basin shall be landscaped in compliance with ordinance standards.
- d. Outdoor area on the west end of the building is enclosed with tall fencing to eliminate unauthorized use, and security cameras are installed to patrol the west and north sides of the outdoor area.
- e. No outdoor storage for the Urban Air proposal is permitted.
- f. The applicant must receive all required permits from agencies along with Final Site Plan approval before submitting any application for building permits.
- g. The applicant shall provide a full landscape plan, including species and proof of clear vision for intersections before the Final Site Plan is approved.
- h. In addition to the above, the applicant shall provide revised plans, illustrating changes to the proposal that are discussed by the Planning Commission at this evening's meeting.

2. **Recordation of Special Land Use Agreement with the Washtenaw County Register of Deeds.** It is hereby agreed by the parties that upon execution of the Special Land Use Agreement that said Agreement shall be recorded with the Washtenaw County Register of Deeds.

3. **Amendment.** Except as otherwise provided below, this Agreement may be amended, modified, or terminated (in whole or in part) only by the written agreement of the parties and duly recorded in the office of the Washtenaw County Register of Deeds.

4. **Revocation.** This Special Land Use Permit may be revoked by the Township Planning Commission if Urban Air violates any of the terms or provisions of this Agreement, or for other valid and legal reasons. However, Urban Air shall be entitled to written notice and be provided due process, including a hearing before the Commission at which both parties shall be afforded an opportunity to testify and present witnesses as well as evidence in support of their respective positions.

5. **Notice.** Except as specifically provided otherwise in this Agreement, any notices or demands, required under this Agreement shall be in writing addressed to the party at the address set forth above or such changed address provided in writing by such party pursuant to this paragraph, and served as follows: (a) by

personal service with service being effective upon delivery, or (b) by certified mail, return receipt requested, with service being effective two (2) business days after mailing, or (c) by recognized overnight courier service, with service being effective one (1) day after delivery by such courier service. Notices by the parties may be given on their behalf by their respective counsel.

6. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

7. **Invalidity.** The invalidity or unenforceability of any part or revision of this Agreement shall not affect the validity or enforceability of any other part or provision.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof.

THIS SPACE LEFT BLANK INTENTIONALLY

The undersigned have executed this Agreement on the date first above written.

Charter Township of Ypsilanti:

By: Mark Yandrick
Planning Director

STATE OF MICHIGAN)
)SS
COUNTY OF)

The foregoing Special Land Use Agreement was acknowledged this ____ day of _____, 2026, by Mark Yandrick, Planning Director Charter Township of Ypsilanti, on behalf of the Charter Township of Ypsilanti.

 , Notary Public
Commissioned in: County, MI
Acting in: County, MI
Commission Expires:

By: Someshwar Baldawa Representing
Urban Air Adventure Park

STATE OF MICHIGAN)
)SS.
COUNTY OF)

The foregoing Special Land Use Agreement was acknowledged this _____ day of _____, 2026, by Someshwar Baldawa.

 , Notary Public
Commissioned in: County, MI
Acting in County, MI
Commission Expires:

By: Jason Nesler, on behalf of
Brixmor GA Washtenaw Fountain, LLC

STATE OF MICHIGAN)
)SS.
COUNTY OF)

The foregoing Special Land Use Agreement was acknowledged this _____ day of _____, 2026, by Someshwar Baldawa.

_____, Notary Public
Commissioned in: _____ County, MI
Acting in _____ County, MI
Commission Expires: _____

Drafted by and return to:
Dennis O. McLain
McLain & Winters
61 N. Huron St.
Ypsilanti, MI 48197

DRAFT

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Karen Lovejoy Roe
LaResha Thornton

MEMORANDUM

To: Ypsilanti Township Board of Trustees

From: Mark Yandrick, AICP, GISP, Planning Director

Date: June 10, 2026

**RE: Request to approve Carlisle Wortman contract for Planning Consultant
Services in the amount of \$13,100 per month, paid from line #101-703-801.000**

The Planning Department requests approval of the new Carlisle Wortman contract for consultant services. This contract was originally approved by the Board of Trustees at the February 6, 2024 meeting and a new agreement was approved at the April 15, 2025 meeting. This year's proposal is for consultant Sally Elmiger to be in the office two (2) days a week, with a third day working remote. The monthly cost of this contract decreases from \$15,700 to \$13,100 due to modification of the third day being remote as well as the Planning Manager (myself) now covering some of the management responsibilities that Carlisle Wortman from the 2025 contract renewal, which was the interim period after the Planning Director resigned.

The Township wishes to continue this contract for professional services as the volume of development projects, including site plan review, in the township is very high in 2026. Additionally, the Planning Department does not currently have a Planning & Development Coordinator position filled at the moment.

The 2026 budget included \$110,000 from line 101-703-801.000 but only accounted for the Carlisle Wortman contract through May 2026. A separate item for a budget amendment is being proposed for the June 16, 2026 meeting to accompany this 2026 annual contract.

Thank you for your consideration.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

June 5, 2026

Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
Tilden R. Stumbo Civic Center
7200 South Huron River Drive
Ypsilanti, Michigan 48197

RE: Planning Department Support Proposal

Supervisor Stumbo,

Carlisle|Wortman Associates (CWA) is proud of our 9-year partnership with the Township. Over the last 9 years, CWA has provided continuity assisting in various planning matters, including zoning ordinance updates, master planning, development review, department staffing, Planning Commission staffing, and planning projects for the Township.

The Township has asked us to provide a proposal to provide comprehensive planning services to the Township Planning Department. A continuity in the Planning Department will ensure consistency in Township planning efforts.

Sally Elmiger will serve as the overall project manager and will be the primary point person for day-to-day continuity. Ben Carlisle is available to assist as needed for any technical matters. Other personnel may be brought on based on experience and need.

As always we can amend or edit these proposals based on Township direction. We look forward to discussing this with you in person.

Sincerely,

CARLISLE/WORTMAN ASSOC., INC
Benjamin R. Carlisle, AICP, LEED AP
President

CARLISLE/WORTMAN ASSOC., INC.
Sally M. Elmiger, AICP, LEED AP
Principal

Office Hour: Retainer

We will provide onsite and offsite services as requested and manage planning functions for the Township. Our proposal includes two (2) full days a week of in office support and one (1) day a week outside of the office . Duties at the Township Offices may include but are not limited to the following:

1. Three (3) full days
 - a. Sally Elmiger 2 days a week in office
 - b. Sally Elmiger 1 day a week remotely
2. Assist in Zoning administration.
3. Attendance at all Thursday development team meetings.
4. Assist residents and potential applicants with zoning and planning questions by appointment, as needed.
5. Advise staff with public hearing and legal notices for rezoning, Ordinance amendments, and conditional land uses.
6. Assist applicants in completing and filing applications for ZBA, rezoning, site plans, etc. by telephone consultation and/or appointment, as needed.
7. Assist staff with PC and ZBA agendas and notices.
8. Review all commercial, industrial, and multi-family zoning compliance applications including final site inspections.
9. Review of all land division applications.
10. Attendance at Township Board and Planning Commission, when necessary
11. Attendance at all pre-application meetings.
12. Other duties as assigned.
13. Unlimited phone call and email consultation between our Ann Arbor office and Township staff, developers, and residents on all planning, zoning, and land use issues.

Monthly Retainer	2026 Rates	2027 Rates	2028 Rates
With office hours (3 full day of coverage, 2 in house and 1 remotely)	\$13,100	\$13,805	\$14,545

*As noted, rates will increase on **January 1st** of each year based on the above schedule

Meetings

Any additional meetings including Township Board, Planning Commission and ZBA attended by the Consultant outside of retainer will be billed by the agreed upon hourly rate.

Development Reviews

As needed, we will provide development review for all site plans, special land use requests, rezoning, etc. Reviews will be transmitted to the Township in a timely fashion (ideally one (1) week prior to the scheduled meeting) to allow the Planning Commission ample time to review the information. We will be available to attend Township Planning Commission meetings to explain our review comments and to provide general assistance and consultation to the Planning Commission.

Development review (site plans, subdivision plats, rezoning, etc.) is performed in accordance with the hourly rate listed below.

Hourly Charge

Occasionally tasks assigned fall outside of the above tasks. In those cases, our current hourly rate schedule is as follows:

Position			
	2026	2027	2028
	2 Year	3 Year	4 Year
President	\$170/hr.	\$175/hr.	\$180/hr.
Principal	\$160/hr.	\$165/hr.	\$170/hr.
Senior Associate	\$145/hr.	\$150/hr.	\$155/hr.
Planner/Landscape Architect	\$125/hr.	\$130/hr.	\$135/hr.
GIS Technician	\$110/hr.	\$115/hr.	\$120/hr.
Support Staff	\$95/hr.	\$100/hr.	\$105/hr.
Expenses (photocopies, prints, maps, etc.)	(+ 20%)	(+ 20%)	(+ 20%)

*As noted, each of the hourly rates will increase on **January 1st** of each year based on the above schedule.



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Debra Swanson, Township Clerk
Stan Eldridge, Township Treasurer

CC: Erica Holmes, Human Resources Manager

Date: June 10, 2026

Subject: Request to approve an increase in yearly wage for the Director of Golf Operations position from \$65,399.00 to \$70,000.00, budgeted in line item 584-784-702.002

Ypsilanti Township Full Time Elected Officials were requested to consider increasing the yearly salary for Kirk Sherwood, Director of Golf Operations. The proposed increase would be \$65,399.00 to \$70,000.00.

Kirk Sherwood has been the Director of Golf Operations at Green Oaks Golf Course for 9 years. During his time with the Township, there has been adjustments in his salary at the end of the year as a bonus based on revenue. We are requesting that this bonus be factored into his yearly salary instead.

This request is being made to acknowledge the consistently great job Kirk has done managing the pro shop and staff. In cooperation with the Golf Course Superintendent, play at the golf course has continued to increase along with revenues, and the positive word is getting out. The Township still plans to post the Assistant Director position to give the Director support and consistent leadership at the course during the season.

If approved, this salary increase would be effective January 1, 2026.

Thank you for your consideration.

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Steven Densmore, Fire Chief

Date: June 8, 2026

RE: Renewal and adoption of the updated Mutual Aid Box Alarm System (MABAS) Agreement

On behalf of the Ypsilanti Township Fire Department, I am requesting the Board's review and approval of the updated Mutual Aid Box Alarm System (MABAS) Agreement. As you know, participation in the MABAS network is essential to maintaining coordinated, reliable mutual aid capabilities across our region.

The MABAS Agreement is periodically updated to reflect changes in personnel, participating agencies, operational standards, and legal counsel recommendations. Our current agreement has reached the point where renewal is required to ensure continued compliance and seamless interoperability with our partner departments.

Adopting the newest version of the MABAS Agreement will allow the Ypsilanti Township Fire Department to:

- Maintain full access to statewide and regional mutual aid resources
- Ensure alignment with current best practices and standardized response protocols
- Update departmental contact information, leadership changes, and legal references
- Strengthen regional collaboration during large-scale or multi-jurisdictional emergencies

Continued participation in MABAS remains a critical component of our ability to respond effectively to major incidents, protect life and property within our township, and support our neighboring communities when needed.

Thank you for your ongoing support of the Ypsilanti Township Fire Department and our mission to serve the community with professionalism, preparedness, and excellence.

**AMENDED (2016) MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION
AGREEMENT**

Effective Date: _____

BETWEEN

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et m., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

.....

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted

as follows:

- A. "Agreement" means the MI-MABAS Agreement.
- B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a

Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;
- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

- I. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;
- K. "Executive Board" means the governing body of MI-MABAS composed of Division representatives.
- L. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. "Special Operations Teams" means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

SECTION THREE

Establishment of the Association, the Divisions and Executive Board of MI-MABAS

A. Establishment of the Association

1. The Parties intend and agree that MI-MABAS is established as a separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is "Michigan Mutual Aid Box Alarm System Association".

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

B. Establishment of the Executive Board.

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures, and bylaws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

SECTION SIX

Authority and Action to Effect Mutual Aid

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedures established and maintained by the MI-MABAS Association.

- B.** Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.
- C.** An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress.

Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law.

When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration, and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The Executive Board

may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.

C. This Agreement shall continue until terminated by the first to occur of the following:

- (i) The Association consists of less than two (2) Parties; or,
- (ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.

C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.

D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

Political Subdivision I Government Entity

Signature Chief Executive Official
(or authorized signature by resolution)

Printed Name (signatory)

Title

Date

Resolution #: _____
(political subdivision or government
entity approving body)

Date: _____

MI-MABAS Approval <i>(MABAS use only)</i>
_____ Signature (President)
_____ Printed Name
_____ Date

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 10**

June 16, 2026

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND

Total Increase \$123,149.00

Request to decrease State Shared Revenues and increase the prior year fund balance due to an updated projections report by the State of Michigan as of May 15, 2026. This loss of revenue will be funded by prior year fund balance.

Revenues:	State Revenue Sharing	101-000-574.000	(\$298,239.00)
	Prior Year Fund Balance	101-000-699.999	<u>\$298,239.00</u>
		Net Revenues	<u><u>\$0.00</u></u>

Request to increase the budget for the annual Vietnam Veteran's Memorial fund received by the Township on behalf of the Vietnam Veterans of America Chapter 310 through the Ann Arbor Area Community Foundation (AAACF). This will be funded by a grant from AAACF.

Revenues:	Reimburse- Vietnam Vets Memorial	101-000-676.015	\$8,032.00
		Net Revenues	<u><u>\$8,032.00</u></u>

Expenditures:	Professional Services	101-272-801.000	\$8,032.00
		Net Expenditures	<u><u>\$8,032.00</u></u>

Request to increase additional budget for the professional services of Carlisle Wortman for planning consulting with the Community Development Department for the remainder of 2026. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$91,700.00
		Net Revenues	<u><u>\$91,700.00</u></u>

Expenditures:	Professional Services	101-703-801.000	\$91,700.00
		Net Expenditures	<u><u>\$91,700.00</u></u>

Request to re-budget for the remaining IT Renovation project by Braun Construction. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$23,417.00
		Net Revenues	<u><u>\$23,417.00</u></u>

Expenditures:	Capital Outlay - Improvement	101-901-971.008	\$23,417.00
		Net Expenditures	<u><u>\$23,417.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 10**

June 16, 2026

206 - FIRE FUND Total Increase \$126,986.00

Request to increase the budget for the purchase of three electronic message center signs at the three fire stations with funds received from the State Shared Revenue for Public Safety. Funds must be used to fund other non law enforcement related to public safety, firefighter services or capital improvements. This will be funded by the public safety funds and appropriation of prior year fund balance.

Revenues:	Public Safety Revenue Share	206-000-544.000	\$119,898.00
	Prior Year Fund Balance	206-000-699.999	<u>\$7,088.00</u>
		Net Revenues	<u>\$126,986.00</u>
Expenditures:	Capital Outlay Fire Station	206-901-976.005	\$126,986.00
		Net Expenditures	<u>\$126,986.00</u>

213 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII) Total Increase \$100,285.00

Request to increase the budget for the removal and replacement for the lights at the Community Center Park ball fields. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$15,285.00
		Net Revenues	<u>\$15,285.00</u>
Expenditures:	Repairs and Maintenance - Parks	213-753-931.004	\$15,285.00
		Net Expenditures	<u>\$15,285.00</u>

Request to increase the budget and transfer funds to the Recreation Department Fund for capital projects of the Older Adults Millage Grant. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$85,000.00
		Net Revenues	<u>\$85,000.00</u>
Expenditures:	Transfer to: Recreation Fund	213-753-995.230	\$85,000.00
		Net Expenditures	<u>\$85,000.00</u>

230 - RECREATION FUND Total Increase \$115,719.00

Request to budget for the Older Adult Millage Grant. This will be funded by the prior year funds from the Older Adult Millage grant and a transfer in from the BSRII fund.

Revenues:	Older Adults County Grant	230-000-581.050	\$30,719.00
Revenues:	Transfer In: From BSRII Fund	230-000-699.213	<u>\$85,000.00</u>
		Net Revenues	<u>\$115,719.00</u>
Expenditures:	Older Adults Grant - Operations	230-754-844.050	\$15,719.00
Expenditures:	Older Adults Grant - Capital	230-754-974.050	<u>\$100,000.00</u>
		Net Expenditures	<u>\$115,719.00</u>

CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 10

June 16, 2026

252 - HYDRO STATION FUND

Total Increase \$50,000.00

Request to increase the budget for roofing of the Ford Lake Hydro Dam building for an estimated \$50K. This will be funded by recognizing the insurance reimbursement for loss of revenues during a generator failure and an appropriation of prior year fund balance.

Revenues:	Insurance Reimbursements	252-000-676.012	\$46,610.00
	Prior Year Fund Balance	252-000-699.999	<u>\$3,390.00</u>
		Net Revenues	<u>\$50,000.00</u>
Expenditures:	Capital Outlay - Other	252-535-971.001	\$50,000.00
		Net Expenditures	<u>\$50,000.00</u>

Motion to Amend the 2026 Budget (#10)

Move to increase the General Fund budget by \$123,149 to \$13,050,853 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$126,986 to \$7,384,306 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads General (BSRII) Fund budget by \$100,285 to \$3,188,804 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$115,719 to \$1,220,373 and approve the department line item changes as outlined.

Move to increase the Hydro Station Fund budget by \$50,000 to \$611,266 and approve the department line item changes as outlined.

AUTHORIZATIONS AND BIDS

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Steven Densmore, Fire Chief

CC: Myla Harris, Purchasing Clerk

Date: June 9, 2026

Subject: SEEK SEALED BIDS FOR ONE (1) NEW FORD F-150 4X4 SUPERCREW XLT VEHICLE TO SUPPORT THE FIRE DEPARTMENT OPERATIONS AND EMERGENCY RESPONSE NEEDS, BUDGETED IN LINE #206-901-979.000

The Ypsilanti Township Fire Department respectfully requests authorization to seek sealed bids for the purchase of one (1) new Ford F-150 4X4 SuperCrew XLT vehicle to support departmental operations, emergency response activities, inspections, training functions, and administrative transportation needs

After reviewing departmental requirements, a specification sheet has been developed identifying the vehicle configuration and equipment necessary to meet the operational needs of the Fire Department. The attached specifications are intended to ensure the vehicle provides the reliability, functionality, safety, and durability required for daily operations and emergency response activities.

The requested vehicle will assist the Department in transporting personnel, equipment, and supplies while supporting operational readiness and service delivery to Township residents.

In accordance with the Township's Financial Policy, competitive pricing will be obtained through the appropriate procurement process, and the final recommendation will be based on compliance with specifications, availability, delivery schedule, warranty, and cost.

Funding for this purchase is budgeted in GL #206-901-979.000. Quotes will be solicited through MITN, and final selection will be based on compliance with specifications, availability, warranty, and price.

Respectfully submitted,

Steven W. Densmore BA, PEM, FPE, FI-II, AEMT
Fire Chief Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



VEHICLE SPECIFICATION SHEET

Vehicle Specifications

- Make: Ford
- Model: F-150 XLT SuperCrew 4x4
- Wheelbase: 145"
- Color: Oxford White
- Interior: Black Sport Cloth 40/Console/40 Seating
- Equipment Group: 301A
- Series: XLT

Powertrain

- Engine: 5.0L V8 Engine
- Transmission: Electronic 10-Speed Automatic Transmission
- Axle Ratio: 3.31 Regular Axle
- GVWR Package: 7,100 lbs.

Exterior Features

- XLT Black Appearance Package
- 18" Gloss Black Wheels
- 275/65R18 BSW All-Terrain Tires
- LED Fog Lamps
- Vinyl Flooring - Black
- Bedliner - Tough Bed Spray-In Liner
- DIO Ice Mud Flaps

Convenience Features

- 8-Way Power Driver's Seat
- Dual-Zone Automatic Temperature Control
- Ford Connectivity Package (1 Year Included with Ford App)

Additional Specifications

- Extended Range 36-Gallon Fuel Tank
- 50-State Emissions Compliance
- Fleet Vehicle Pricing and Adjustments Applied
- Destination and Delivery Included



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

CC: Steve Densmore, Fire Chief

Date: June 9, 2026

Subject: Request to waive the bidding portion of the financial policy and approve the single source quote for \$126,986.00 from Bill Carr Signs for the purchase and installation of three (3) replacement signs located at Fire Stations 1, 2 and 4, paid from 206-901-976.005, line contingent on a budget amendment.

The Residential Services Department, in cooperation with the Fire Department, is requesting authorization to waive the bidding requirement of the financial policy, and accept the quote and authorize signing of the agreements with Bill Carr Signs for the purchase and installation of three (3) replacement signs located at Fire Stations 1, 2 and 4. These agreements \$126,986.00, to be paid from line item 206-901-976.005, contingent on a budget amendment. This project will be primarily funded with an amount of \$119,898.00 from the Public Safety Revenue share that the Fire Department receives, with the remaining balance of \$7,088.00 from the Fire Department Fund balance.

The Board of Trustees previously approved Bill Carr Signs at the March 5th, 2024, and December 3, 2024, meetings to furnish a total of 38 signs at the various buildings and parks located in the Township. Bill Carr Signs is being requested to replace the roadway signage at all three Fire Station locations to continue the effort to bring all Township-owned locations up to the current brand standards. It will also help with continuity of sign style and layout, with the same digital screen operating system as the Civic Center location.

All these signs will be double faced, illuminated cabinet and electronic messaging center, decorated with full color, UV-protected digitally printed vinyl graphics. All painted surfaces will be finished with Matthews Acrylic Polyurethane. This includes repainting all refurbished signs. Existing signs will be removed and disposed of, unless otherwise requested by the Township. Installation time is 9-12 weeks from approval.

Thank you for your consideration.

PUBLIC COMMENTS

- **Three Minutes Per Person**
- **All Comments must be addressed to the Chair**
- **Public Comments are also welcomed as the board addresses each item**

BOARD MEMBER COMMENTS

ADJOURNMENT

OTHER BUSINESS
