

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

DEBBIE SWANSON

Treasurer

STAN ELDRIDGE

Trustees

KAREN LOVEJOY ROE

JOHN P. NEWMAN II

GLORIA PETERSON

LARESHA THORNTON

June 17, 2025

Regular Meeting – 6:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

DEPARTMENTAL REPORTS

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195



MONTHLY REPORT FOR MAY 2025

Fire Department staffing levels are as follows:

1 Fire Chief	1 Fire Marshall	3 Shift Captains
21 Fire Fighters	3 Shift Lieutenants	1 Clerk III/Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to **413** requests for assistance. Of those requests, **266** were medical emergency service calls, with the remaining **147** incidents classified as non-medical and/or fire related.

Department activities for the month of May 2025:

1) Smoke Alarms

The YTFD have recently joined with the State of Michigan Bureau of Fire Services to give out and install smoke alarms and carbon monoxide detectors in our resident's home. If interested, please contact the station at 222 S Ford Blvd to fill out an application and set up the installation. 734-544-4225

2) Fire fighters received training in the following areas:

- a) EV Training
- b) EMS CE's

3) Pub Education

- a) Hosted Firehouse Fridays at HQ

The Fire Marshal had these activities / events for the month of May 2025:

1. Fire Investigations: 5
2. Fire Investigations interview:
3. Fire Investigations follow up: 8
4. Food Truck Development Program: 3
5. Food Truck Inspections: 5
6. Flow Test:
7. Building Inspections: 2
8. Building Re-inspections: 1
9. Memo/Letter writing: 7
10. Fire Lane Enforcement:
11. Liquor Inspections: 2
12. Junk Yard Inspections:
13. Business Tour: 2
14. Plan Reviews: 4
15. Site Plan Reviews: 1
16. Hood/ Fire Suppression Inspections: 2
17. Occupant Load Certificate: 3
18. Pre-Application Meeting: 1
19. Meetings: 8
20. Fire Alarm Test/Inspections: 2
21. Burn Permits: 5
22. Chief Meetings I attended: 2
23. Zoom Meeting: 2
24. Burn Complaints:
25. Knox Box:
26. Fire Drills: 1
27. Training: 1
28. Business/Community Engagement: 6
29. Citizen Engagement: 4
30. New Construction Site Visit:
31. Addressing: 3
32. Code Research: Weekly

The Fire Chief attended these meetings / events for the month of May 2025:

- Multiple 911 responses
- Fuel Reports
- Attending township board meetings
- Fire and EMS Response
- Officer meeting
- Chiefs meeting
- HVA roundtable discussions
- Board meetings
- Arbitration assistance with Twp. Attorney
- Assist fire inspector with fire inspections
- Several meetings with Supervisor Stumbo reference new equipment
- Attended the Fire chief's expo
- Attend EMS CE's schooling
- Attend Great Lake's homeland Security Conference
- Conducted interviews for new hires with township HR Department
- Asst. Milan fire department with blue card communications class weekend only
- Met with vendors regarding new equipment

The fire department stands ready to serve the community and the citizens at large of Ypsilanti Township. Thank you for allowing us to serve.

There were 0 injuries, and 0 deaths reported this month for civilians.

There were 0 injuries, and 0 deaths reported this month for Fire Fighters.

Monthly Report – May 2025
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This month the total fire loss, including vehicle fires, is estimated at **\$679,100.00**.
All occurred at the following locations:

Date of Loss	Address	Estimated Value	
05/02/2025	2494 E Michigan Ave	0.00	(building fire)
05/04/2025	Bemis & Tuttle Hill	10,000.00	(fire/not in bldg)
05/10/2025	1300 Anna Stepp	21,500.00	(vehicle fire)
05/12/2025	1720 Bridgewater	0.00	(Mutual Aid/
05/12/2025	2985 Washtenaw	7,000.00	(vehicle fire)
05/12/2025	1555 Levona	150,000.00	(building fire)
05/16/2025	2580 Holmes	40,000.00	(building fire)
05/16/2025	9680 Woodland	0.00	(trash fire)
05/18/2025	1133 Buick	0.00	(trash fire)
05/18/2025	I-94/Michigan Ave	0.00	(vehicle fire)
05/18/2025	7130 Belle Meade	0.00	(cooking fire)
05/21/2025	2871 Bynan	0.00	(cooking fire)
05/21/2025	1471 E Chateau Vert	600.00	(cooking fire)
05/23/2025	564 Villa	0.00	(building fire)
05/26/2025	7105 Maplawn	450,000.00	(building fire)
05/30/2025	5025 Bosuns Way	0.00	(cooking fire)

Respectfully submitted

Maria Batianis
Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report for 05/1/2025 – 05/31/2025

Monthly Incident Report's 2024

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	6	1.45%	485,000.00	155,000.00	640,000.00	94.24%
112 - Fires in structure other than in a building	1	0.24%	0.00	10,000.00	10,000.00	1.47%
113 - Cooking fire, confined to container	4	0.97%	0.00	600.00	600.00	0.09%
118 - Trash or rubbish fire, contained	1	0.24%	0.00	0.00	0.00	0.00%
131 - Passenger vehicle fire	3	0.73%	28,000.00	500.00	28,500.00	4.20%
151 - Outside rubbish, trash or waste fire	1	0.24%				
Total: 16		Total: 3.87%	Total: 513,000.00	Total: 166,100.00	Total: 679,100.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	5	1.21%				
311 - Medical assist, assist EMS crew	116	28.09%				
320 - Emergency medical service, other	51	12.35%				
321 - EMS call, excluding vehicle accident with injury	79	19.13%				
322 - Motor vehicle accident with injuries	8	1.94%				
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.48%				
324 - Motor vehicle accident with no injuries.	5	1.21%				
Total: 266		Total: 64.41%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
411 - Gasoline or other flammable liquid spill	1	0.24%				
412 - Gas leak (natural gas or LPG)	4	0.97%				
424 - Carbon monoxide incident	1	0.24%				
440 - Electrical wiring/equipment problem, other	1	0.24%				
442 - Overheated motor	1	0.24%				
445 - Arcing, shorted electrical equipment	2	0.48%				
Total: 10		Total: 2.42%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	1	0.24%				
510 - Person in distress, other	1	0.24%				
511 - Lock-out	2	0.48%				
520 - Water problem, other	1	0.24%				
522 - Water or steam leak	1	0.24%				
531 - Smoke or odor removal	3	0.73%				
550 - Public service assistance, other	9	2.18%				
551 - Assist police or other governmental agency	2	0.48%				
552 - Police matter	2	0.48%				
554 - Assist invalid	3	0.73%				
561 - Unauthorized burning	6	1.45%				
Total: 31		Total: 7.51%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	3	0.73%				
611 - Dispatched and cancelled en route	59	14.29%				
621 - Wrong location	1	0.24%				
622 - No incident found on arrival at dispatch address	3	0.73%				
Total: 66		Total: 15.98%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	8	1.94%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
730 - System malfunction, other	1	0.24%				
733 - Smoke detector activation due to malfunction	2	0.48%				
735 - Alarm system sounded due to malfunction	3	0.73%				
736 - CO detector activation due to malfunction	1	0.24%				
740 - Unintentional transmission of alarm, other	1	0.24%				
743 - Smoke detector activation, no fire - unintentional	2	0.48%				
744 - Detector activation, no fire - unintentional	1	0.24%				
745 - Alarm system activation, no fire - unintentional	3	0.73%				
746 - Carbon monoxide detector activation, no CO	2	0.48%				
	Total: 24	Total: 5.81%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 413	Total: 100.00%	Total: 513,000.00	Total: 166,100.00	Total: 679,100.00	Total: 100.00%



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



EXECUTIVE SUMMARY

Distribution Date: 6/10/25

May 2025

WCSO Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our community's quality of life.

During May 2025, there were 3,001 calls for service in Ypsilanti Twp. This is a 22 % decrease compared to the previous year.

Please refer to the *Monthly Data Report* for the complete overview of Police Services data for the month.

SIGNIFICANT INCIDENTS:

Below are the incidents WCSO deemed significant for your area. If you require additional information on a specific incident, please contact your area Lieutenant.

INCIDENT #	DATE	VERIFIED OFEENSE
25-28515	5/2/2025	Robbery-Strong Arm
25-29687	5/7/2025	Justifiable Homicide
25-31523	5/15/2025	Shots Fired-Road Rage
25-32150	5/19/2025	Shots Fired-Occupied Dwelling
25-33787	5/24/2025	Reckless Discharge
25-34906	5/29/2025	SW-Animal Abuse



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



EXECUTIVE SUMMARY

Distribution Date: 6/10/25

May 2025

COMMUNITY DIRECTED ENFORCEMENT

DATE	LOCATION	COMPLAINT	INITIATIVES
5/5	Holmes	Loud music	Assigned to staff
5/7	Oaklawn/Hawthorne	MDOP/drug use in park	Directed patrols
5/7	West Willow	Abandoned vehicles	Assigned to staff
5/8	Westlawn/Hewitt/Steven Park	Speeding/reckless driving	Directed patrols
5/12	Creekside	Speeding and loud music	Directed patrols
5/13	Oaklawn/Hawthorne	Loud music	Assigned to staff
5/14	Holmes/Lay Garden/Thurston	Littering/dirt bike complaint	Directed patrols
5/21	Sugarbrook/Wingate	Mini bike complaint	Directed patrols

STAFFING

30 / 35 Deputies (Billable for 27.7 / 5)



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



EXECUTIVE SUMMARY

Distribution Date: 6/10/25

May 2025

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond the Sheriff's Office contact with the offenders that are consistently involved in crimes.

COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents, they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.washtenaw.org/alerts

HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: "Together, we are committed to creating a safer, more just, and compassionate Washtenaw County for all".

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

PUBLIC DASHBOARD

Check out our Data & Information Dashboard!
<https://www.washtenaw.org/3915/Sheriff-Data-Information-Dashboard>

COMMONLY USED ABBREVIATIONS

AWIM: Assault with Intent to Murder

CCW: Carrying Concealed Weapon

CSC: Criminal Sexual Conduct

DV: Domestic Violence

OID: Operating Under the Influence of Drugs

OWI: Operating While Intoxicated

R&O: Resisting & Obstructing

UDAA: Unlawfully Driving Away an Automobile

Police Service Data Report

Reporting Period: May



Incidents	Month 2025	Month 2024	% Change
Animal Complaints	75	105	-28.6%
Assaultive Crimes	42	72	-41.7%
Burglaries	13	8	62.5%
Larcenies	25	25	0%
Medical Assists	53	58	-8.6%
OWI	5	2	150.0%
Robberies	1		-
Traffic Crashes	105	93	12.9%
Traffic Stops	337	892	-62.2%
Vehicle Theft	13	12	8.3%
Calls For Service Total	3,001	3,889	-22.8%
Citations	59		
In/Out of Area Time		Minutes	
Into Area Time		1,200	
Secondary Road Patrol - Into Area		2,800	
Out of Area Time		3,824	

Into Area Time: The time that other areas contracted deputies spent in YPT. ACO, SRP, Command, Countywide, and DB are excluded.

Out of Area Time: Time that YPT contracted deputies spent anywhere other than YPT, including non-contract areas.

Secondary Road Patrol – Into Area: The time SRP spent in YPT.



CFS Summary

Reporting Period: May



Classification	Month 2025	Month 2024	% Change
AGGRAVATED/FELONIOUS ASSAULT	28	41	-31.7%
ANIMAL CRUELTY	1	1	0%
ARSON		2	-100.0%
BRIBERY		1	-100.0%
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	3	1	200.0%
BURGLARY -FORCED ENTRY	10	7	42.9%
DAMAGE TO PROPERTY	32	32	0%
EXTORTION	1	1	0%
FORGERY/COUNTERFEITING		1	-100.0%
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	4	3	33.3%
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	10	9	11.1%
FRAUD - IDENTITY THEFT		4	-100.0%
FRAUD -WIRE FRAUD		1	-100.0%
INTIMIDATION/STALKING	8	1	700.0%
JUSTIFIABLE HOMICIDE	1		-
KIDNAPPING/ABDUCTION	1	1	0%
LARCENY -OTHER	8	9	-11.1%
LARCENY -PURSESNAATCHING	1		-
LARCENY -THEFT FROM BUILDING	7	8	-12.5%
LARCENY -THEFT FROM MOTOR VEHICLE	8	9	-11.1%
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	2	50.0%
MOTOR VEHICLE, AS STOLEN PROPERTY	3	1	200.0%
MOTOR VEHICLE THEFT	15	12	25.0%
MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)		4	-100.0%
NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	1	1	0%
NONAGGRAVATED ASSAULT	20	35	-42.9%
RETAIL FRAUD -THEFT	5	6	-16.7%
ROBBERY	1	2	-50.0%
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	-50.0%
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE		1	-100.0%
SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	1	0%



CFS Summary

Reporting Period: May



SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEGREE	4	5	-20.0%
STOLEN PROPERTY	1	2	-50.0%
VIOLATION OF CONTROLLED SUBSTANCE ACT	3	5	-40.0%
WEAPONS OFFENSE- CONCEALED	7	10	-30.0%
WEAPONS OFFENSE -OTHER	1	3	-66.7%
Sum:	189	224	

Classification	Month 2025	Month 2024	% Change
BURGLARY - UNLAWFUL ENTRY (NO INTENT)	4		-
DISORDERLY CONDUCT		1	-100.0%
ESCAPE/FLIGHT	1		-
FAMILY -ABUSE/NEGLECT NONVIOLENT	3	4	-25.0%
HEALTH AND SAFETY		3	-100.0%
JUVENILE RUNAWAY	3	9	-66.7%
LIQUOR VIOLATIONS -OTHER		3	-100.0%
MISCELLANEOUS CRIMINAL OFFENSE	2	3	-33.3%
OBSTRUCTING JUSTICE	10	21	-52.4%
OBSTRUCTING POLICE	12	9	33.3%
OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	6	8	-25.0%
POSSESSION OF BURGLARY TOOLS		1	-100.0%
SEX OFFENSE -OTHER		1	-100.0%
TRESPASS	1		-
Sum:	42	63	

Classification	Month 2025	Month 2024	% Change
ALARMS	94	114	-17.5%
ANIMAL COMPLAINTS	85	114	-25.4%
JUVENILE OFFENSES AND COMPLAINTS	38	41	-7.3%
MISCELLANEOUS COMPLAINTS	747	895	-16.5%
MISCELLANEOUS TRAFFIC COMPLAINTS	409	1,001	-59.1%
NON - CRIMINAL COMPLAINTS	913	966	-5.5%
SICK / INJURY COMPLAINT	162	254	-36.2%
TRAFFIC CRASHES	103	97	6.2%
TRAFFIC OFFENSES	16	15	6.7%



CFS Summary

Reporting Period: May



WARRANTS	24	28	-14.3%
Sum:	2,591	3,525	

Classification	Month 2025	Month 2024	% Change
HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1		-
MISCELLANEOUS A THROUGH UUUU	24	27	-11.1%
PARKING CITATIONS		1	-100.0%
Sum:	25	28	

Classification	Month 2025	Month 2024	% Change
18A STATE CODE FIRE CLASSIFICATIONS	1		-
Sum:	1		

Classification	Month 2025	Month 2024	% Change
CANINE ACTIVITIES	10	1	900.0%
COURT / WARRANT ACTIVITIES	9		-
CRIME PREVENTION ACTIVITIES	8	7	14.3%
INVESTIGATIVE ACTIVITIES	102	57	78.9%
MISCELLANEOUS ACTIVITIES (6000)	72	38	89.5%
MISCELLANEOUS ACTIVITIES (6100)	67	129	-48.1%
Sum:	268	232	

Sum:	3,116	4,072	
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CCW Report

Reporting Period: May



Incident Number	Report Date	Offense	Case Status Disposition
250030392	05/10/25	Concealed Weapons - Firearm in Auto (CCW)	Court Details Attached
250030392	05/10/25	Weapons-Firearms-Ammunition-Possession by Prohibited Person	Court Details Attached
250031523	05/15/25	Concealed Weapons - Firearm in Auto (CCW)	Warrant Issued
250031589	05/15/25	Concealed Weapons - Firearm in Auto (CCW)	Pending Labs
250032197	05/17/25	CCW-Concealed Weapons - Carrying Concealed	Warrant Issued
250032444	05/18/25	CCW-Concealed Weapons - Carrying Concealed	Warrant Issued
250033475	05/22/25	Concealed Weapons - Firearm in Auto (CCW)	Warrant Issued
250035886	05/31/25	Concealed Weapons - Firearm in Auto (CCW)	Denial



Out of Area Report

Reporting Period: May



ANN ARBOR CITY

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028809	YPSILANTI TWP	DISPATCHED CALLS	05/04/2025 03:15:00	95
250028974	YPSILANTI TWP	DISPATCHED CALLS	05/05/2025 00:10:00	15
250032633	YPSILANTI TWP	BACK-UP TRAFFIC STOP	05/19/2025 14:35:00	115
250034146	YPSILANTI TWP	K9 DETAIL	05/25/2025 11:10:00	25
			Sum:	250



Out of Area Report

Reporting Period: May



MACARTHUR BLVD CONTRACT

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028546	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/02/2025 23:30:00	40
250028712	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/03/2025 18:55:00	40
250028712	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/03/2025 19:00:00	35
250028712	YPSILANTI TWP	DISPATCHED CALLS	05/03/2025 19:00:00	15
250028995	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/05/2025 02:40:00	35
250028995	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/05/2025 02:40:00	40
250029350	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 15:59:00	14
250030059	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/09/2025 15:40:00	10
250030059	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/09/2025 15:40:00	20
250030251	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/10/2025 10:45:00	20
250030420	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/10/2025 23:05:00	35
250030690	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/12/2025 07:05:00	15
250031157	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/13/2025 21:15:00	35
250031157	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/13/2025 21:20:00	20
250031157	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/13/2025 21:25:00	15
250031157	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/13/2025 21:25:00	20
250031672	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 21:10:00	10
250031672	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 21:10:00	15
250031956	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 23:20:00	5
250034537	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 19:40:00	20
250034537	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 19:50:00	45
250035692	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/31/2025 01:25:00	30
	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 20:00:00	45
			Sum:	579



Out of Area Report

Reporting Period: May



NORTHFIELD TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250033879	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 10:30:00	55
			Sum:	55

OUT OF COUNTY

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250029108	YPSILANTI TWP	K9 DETAIL	05/05/2025 15:35:00	105
250033616	YPSILANTI TWP	K9 DETAIL	05/23/2025 12:20:00	55
250035858	YPSILANTI TWP	DISPATCHED CALLS	05/31/2025 21:00:00	60
			Sum:	220

PITTSFIELD TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028115	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/01/2025 11:20:00	55
250028861	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/04/2025 11:40:00	15
250029345	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 15:25:00	95
250029375	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 17:44:00	1
250031517	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 09:30:00	10
250032104	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/17/2025 14:05:00	15
250034193	YPSILANTI TWP	K9 DETAIL	05/25/2025 15:00:00	75
250034202	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/25/2025 15:30:00	55
			Sum:	321

SALEM TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028184	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/01/2025 16:20:00	40
			Sum:	40



Out of Area Report

Reporting Period: May



SALINE CITY

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028117	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/01/2025 11:30:00	100
250031600	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 15:45:00	195
250034240	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/25/2025 18:55:00	65
			Sum:	360

SCIO TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250034259	YPSILANTI TWP	DISPATCHED CALLS	05/25/2025 21:05:00	30
			Sum:	30



Out of Area Report

Reporting Period: May



SUPERIOR TWP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028995	YPSILANTI TWP	DISPATCHED CALLS	05/05/2025 02:40:00	55
250028995	YPSILANTI TWP	DISPATCHED CALLS	05/05/2025 02:40:00	110
250029398	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 21:00:00	90
250031672	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 21:10:00	15
250031673	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 21:05:00	15
250031673	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 21:05:00	50
250031951	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 22:45:00	20
250032672	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/19/2025 16:50:00	55
250032848	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/20/2025 11:10:00	35
250032848	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/20/2025 11:20:00	25
250033622	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 12:30:00	15
250033734	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 19:30:00	30
250033876	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 11:25:00	35
250033970	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 17:40:00	15
250033970	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 17:40:00	20
250033970	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 17:45:00	15
250034023	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 21:20:00	10
250034097	YPSILANTI TWP	DISPATCHED CALLS	05/25/2025 03:00:00	45
250034555	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 20:35:00	10
250035575	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/30/2025 17:40:00	15
	YPSILANTI TWP	FOLLOW-UP	05/05/2025 11:10:00	130
			Sum:	810

WEBSTER TOWNSHIP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250034168	YPSILANTI TWP	K9 DETAIL	05/25/2025 13:00:00	120
			Sum:	120



Out of Area Report

Reporting Period: May



YORK TWP

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250029125	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/05/2025 17:15:00	75
250029979	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/09/2025 09:00:00	30
250033750	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 21:30:00	30
			Sum:	135

YPSILANTI CITY

Incident #	Patrol Area Desc	Activity Category	Activity Start Date	Duration in Minutes
250028206	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/01/2025 17:25:00	35
250028258	YPSILANTI TWP	SELF INITIATED (CRU ONLY)	05/01/2025 21:15:00	75
250028512	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/02/2025 21:20:00	15
250028512	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/02/2025 21:25:00	25
250028553	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/03/2025 00:00:00	30
250029365	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 17:00:00	20
250029388	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/06/2025 19:30:00	25
250029440	YPSILANTI TWP	TRAFFIC STOP	05/07/2025 00:01:00	9
250029874	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/08/2025 19:10:00	50
250029874	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/08/2025 19:15:00	45
250029874	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/08/2025 19:20:00	30
250029874	YPSILANTI TWP	DISPATCHED CALLS	05/08/2025 19:15:00	25
250030025	YPSILANTI TWP	DISPATCHED CALLS	05/09/2025 12:50:00	10
250030626	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/11/2025 22:15:00	25
250030641	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/11/2025 23:15:00	5
250030642	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/11/2025 23:20:00	5
250030945	YPSILANTI TWP	TRAFFIC STOP	05/13/2025 02:45:00	75
250031303	YPSILANTI TWP	TRAFFIC STOP	05/14/2025 12:20:00	25
250031950	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 22:25:00	25
250031950	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 22:30:00	20
250032270	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/18/2025 04:10:00	70
250032270	YPSILANTI TWP	DISPATCHED CALLS	05/18/2025 04:55:00	65



Out of Area Report

Reporting Period: May



250032695	YPSILANTI TWP	TRAFFIC STOP	05/19/2025 18:35:00	15
250033256	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/22/2025 00:30:00	5
250033256	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/22/2025 00:30:00	10
250034250	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/25/2025 20:00:00	25
250035326	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/29/2025 19:25:00	45
250035674	YPSILANTI TWP	TRAFFIC STOP	05/31/2025 00:20:00	5
250035688	YPSILANTI TWP	DISPATCHED CALLS	05/31/2025 01:00:00	25
250035697	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/31/2025 02:15:00	10
	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/08/2025 19:10:00	50
	YPSILANTI TWP	STATION DETAIL	05/27/2025 17:50:00	5
			Sum:	904



Into Area Report

Reporting Period: May



ANN ARBOR-SUPERIOR TWP COLLABORATION

Incident #	Reporting Area	Activity Category	Activity Start Date	Duration in Minutes
250028780	YPSILANTI TWP	TRAFFIC STOP	05/03/2025 23:55:00	5
250029687	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/07/2025 23:50:00	11
250029695	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/08/2025 01:00:00	20
250030053	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/09/2025 15:15:00	5
250030392	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/10/2025 21:00:00	50
250030400	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/10/2025 21:50:00	5
250030522	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/11/2025 12:20:00	30
250030522	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/11/2025 12:20:00	40
250030941	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/13/2025 01:30:00	20
250031448	YPSILANTI TWP	BACK-UP TRAFFIC STOP	05/14/2025 23:45:00	90
250031589	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 14:55:00	60
250032197	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/17/2025 21:35:00	50
250033468	YPSILANTI TWP	BACK-UP TRAFFIC STOP	05/22/2025 21:55:00	5
250033655	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 14:40:00	10
250033655	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 14:40:00	50
250033714	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 17:30:00	25
250033787	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/24/2025 00:00:00	60
250033797	YPSILANTI TWP	DISPATCHED CALLS	05/24/2025 01:00:00	30
250034301	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 00:00:00	25
250034494	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/26/2025 16:30:00	15
	YPSILANTI TWP	ADMIN DUTIES	05/23/2025 22:20:00	100
	YPSILANTI TWP	ADMIN DUTIES	05/24/2025 02:30:00	270
	YPSILANTI TWP	BRIEFING/SHIFT BRIEFING	05/23/2025 19:00:00	100
	YPSILANTI TWP	MEAL BREAK	05/24/2025 01:30:00	60
			Sum:	1,136



Into Area Report

Reporting Period: May



LINCOLN SCHOOLS

Incident #	Reporting Area	Activity Category	Activity Start Date	Duration in Minutes
250031092	YPSILANTI TWP	TRAFFIC STOP	05/13/2025 15:45:00	15
250031523	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/15/2025 10:05:00	25
	YPSILANTI TWP	CITATIONS	05/13/2025 16:00:00	0
		Sum:		40

SALEM TWP

Incident #	Reporting Area	Activity Category	Activity Start Date	Duration in Minutes
	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 12:01:00	24
		Sum:		24

SECONDARY ROAD PATROL

Incident #	Reporting Area	Activity Category	Activity Start Date	Duration in Minutes
250028345	YPSILANTI TWP	DISPATCHED CALLS	05/02/2025 10:30:00	25
250028862	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/04/2025 12:00:00	195
250028862	YPSILANTI TWP	DISPATCHED CALLS	05/04/2025 12:00:00	270
250028862	YPSILANTI TWP	REPORT WRITING	05/04/2025 15:12:00	0
250028862	YPSILANTI TWP	REPORT WRITING	05/06/2025 14:20:00	0
250030028	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/09/2025 13:10:00	40
250030054	YPSILANTI TWP	DISPATCHED CALLS	05/09/2025 15:10:00	50
250031007	YPSILANTI TWP	DISPATCHED CALLS	05/13/2025 11:10:00	20
250031295	YPSILANTI TWP	DISPATCHED CALLS	05/14/2025 11:40:00	45
250031301	YPSILANTI TWP	TRAFFIC STOP	05/14/2025 12:25:00	15
250031759	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 09:30:00	15
250031763	YPSILANTI TWP	CITATIONS	05/16/2025 09:50:00	0
250031763	YPSILANTI TWP	TRAFFIC STOP	05/16/2025 09:45:00	15
250031770	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 10:00:00	30
250031782	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/16/2025 12:00:00	165
250033608	YPSILANTI TWP	DISPATCHED CALLS	05/23/2025 11:50:00	60



Into Area Report

Reporting Period: May



250033655	YPSILANTI TWP	BACKUP DISPATCHED CALLS	05/23/2025 14:40:00	30
250033682	YPSILANTI TWP	CITATIONS	05/23/2025 15:40:00	0
250033682	YPSILANTI TWP	DISPATCHED CALLS	05/23/2025 15:10:00	50
	YPSILANTI TWP	COURT	05/20/2025 08:40:00	130
	YPSILANTI TWP	DETAIL	05/06/2025 14:30:00	90
	YPSILANTI TWP	FOLLOW-UP	05/05/2025 07:00:00	570
	YPSILANTI TWP	FOLLOW-UP	05/09/2025 10:10:00	55
	YPSILANTI TWP	PROACTIVE PATROL	05/14/2025 12:40:00	30
	YPSILANTI TWP	PROACTIVE PATROL	05/14/2025 13:40:00	10
	YPSILANTI TWP	RADAR ENFORCEMENT	05/16/2025 11:25:00	25
	YPSILANTI TWP	REPORT WRITING	05/06/2025 12:00:00	180
	YPSILANTI TWP	REPORT WRITING	05/07/2025 07:00:00	480
	YPSILANTI TWP	REPORT WRITING	05/10/2025 10:20:00	40
	YPSILANTI TWP	REPORT WRITING	05/16/2025 14:45:00	75
	YPSILANTI TWP	REPORT WRITING	05/20/2025 11:00:00	60
	YPSILANTI TWP	REPORT WRITING	05/24/2025 08:45:00	30
			Sum:	2,800

Violations

Reporting Period: May



Violation Description	Violation Count
ALLOW UNLICENSED ADULT TO DRIVE	1
APPROACHING AND PASSING EMERGENCY VEHICLE	1
CARELESS DRIVING	1
CONSUME ALCOHOL IN PUBLIC PLACE	1
DISOBEYED STOP SIGN	2
DISOBEYED TRAFFIC SIGNAL	1
DROVE UNREGISTERED VEHICLE	2
DWLS - DROVE WHILE LICENSE SUSP/REV/DENIED	1
EQUIPMENT VIOL - DEFECTIVE / MISSING	1
EXPIRED PLATE	6
FAILED TO STOP LEAVING ALLEY OR PRIVATE DRIVE	1
FAILED TO STOP WITHIN ASSURED CLEAR DISTANCE	2
FAILED TO YIELD	3
FAILED TO YIELD TO PEDESTRIAN	1
FAIL TO YIELD RIGHT OF WAY TO EMERGENCY VEHICLE	1
FALSE ID TO POLICE	1
HANDICAP PARKING	2
IMPROPER LANE USE	1
INDECENT EXPOSURE	1
LEASH LAW DOGS-AT LARGE/BARKING/VICIOUS	1
LOUD OR UNREASONABLE NOISE (BOOM BOX)	1
NO PROOF OF INSURANCE	2
NO VEHICLE PLATE	1
OPERATE WITHOUT SECURITY (NO INSURANCE)	1
OPERATING WHILE HOLDING OR USING A MOBILE ELECTRONIC DEVICE	1
SPEEDING 01-05 OVER	12
SPEEDING 06-10 OVER	1
UNATTENDED VEHICLE LEFT RUNNING	1
VIOLATION OF SAFETY BELT LAW-DRIVER	8
Sum:	59



Traffic Stops

Reporting Period: May



TS Reason For Contact	Activities Count
Assist	1
Belt/Restraint	7
Crime BOL	4
Equipment Vio	92
Other	32
Speed	123
Traffic Vio.	94
	353



Date: June 3, 2025
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager

Subject: Department Report (activities in May 2025)

Activities:

Ford Lake Dam (Hydro Station)

General Operation Summary:

The Hydro Station is operating safely and continues to get routine safety inspections and preventive maintenance. Operators had 3 after hour call-in for the month.

Average precipitation for the month of is around 3.72", for this month NOAA recorded it to be 3.98".

Regulatory Status:

For 2025-

- DSSMR- **Complete, filed w/FERC**
- Owners Dam Safety Program Review/Update - **Completed**
- EAP annual update and test –
- EAP First Responder Training - **Complete**
- WQ Report – **Monitoring Started, collecting data**
- Nuisance Plant Plan Report –
- Wildlife Plan Report -
- Historical Activity Report –
- Gate Certification -
- Security Review –
- FERC Security Inspection – **Complete**
- FERC Annual Dam Safety Inspection – **Scheduled, June**
- Annual DEQ Lake Operation Monitoring Report- **Complete**
- Spillway Assessment Action Plan - **Filed, addressing comments by FERC, Ongoing**
- Public Safety Plan - **Complete**
- Fish & Sediment Analysis - Not required until 2033
- Shoreline Erosion Survey – **Scheduled in June**
- Emergency generator testing/maintenance – **Scheduling**

- EAP Rewrite –
- Owners Dam Safety Audit- **Barr Engineering is proposed, waiting on FERC approval**
- 2025 Part 12D Comprehensive Analysis – **Started, document review phase (due March 2027)**

Future Items:

- Shoreline Restoration, Ford Lake Park
- PMF Study for watershed – Discussing
- Protective Relay testing – Due again 2031
- Concrete repairs – **On Hold, planning to include in 2026 budget**
- Windows/additional concrete repairs (powerhouse and dam) - TBD
- EAP Tabletop and Functional Exercise – 2029

Projects:

Concrete Repairs- Delayed, approved by the Board to go out to bid. Construction was planned for summer 2023, however the cost came in doubled and the project is on hold until funding is available

Sluice Gate Stress Analysis- 2024, the FERC has requested a detailed study of the spillway gates. This is a common industry request from FERC as they continuously look at safety involving dams. The inspections were completed, and the engineer has identified some items for consideration. This will need to be part of the budgeting process.

River Level Sensor

Premature failure of this sensor has caused negative impact to the operation and emergency actions. Staff are working with engineers to fix the problem. In February, a radar style sensor was installed in parallel to the existing system. This new technology seems promising to help reduce the on-going cost and better system reliability. The testing period for the new sensor is 60 days.

DTE/ITC Power Line Rebuild- ITC is planning a rebuild of the transmission line along Bridge Road. Project is planned in 2026 will likely take a couple of months to complete. We don't know how this will impact Hydro's operations.

DTE Gas Line relocation- DTE has submitted plans to relocate the gas line attached to the bridge and dam. The project has easements now through North and South Hydro Parks. Construction will commence when the dams' concrete work is under contract.

Operation Summary

2025	May	YTD	5 Year Ave.
Precipitation total (inches) ¹	3.98	11.24	35.8
Days Online	31	151	362
Net Generation MWH (estimated)	1,210.536	5,208.66	9,991.619
Generation MWH lost (estimated)*	0	9,237	423.510

After Hour Call In

Water levels	3	8	36
Mechanical/Electrical	0	0	4
Other	0	0	2
Totals	3	8	42

Recent History	2020	2021	2022	2023	2024
Precipitation total (inches)	41.4	40.0	26.37	36.65	34.76
Days Online	359.7	360.0	363.5	363.4	366
Generation MWH (estimated)	10,722.7	10,524.5	9,185.151	9,336.397	10,189.347
Generation MWH lost (estimated)*	570.2	423.2	362.5	216.076	545.578

After Hour Call In

Water levels	69	33	36	22	20
Mechanical/Electrical	4	9	0	3	6
Other	2	0	4	2	1
Totals	75	42	40	27	27

¹ Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Water Quality Summary:

MOU with City of Ann Arbor

The Parties share a common interest in eliminating and preventing nuisance blue green algae blooms in Ford and Belleville Lakes, and they acknowledge that information about water quality and conditions in the lakes is important to advancing their common interest. THEREFORE, the Parties enter into this Memorandum of Understanding to memorialize their understanding as to their efforts to cooperate and

work together to monitor, collect, and share water quality information regarding Ford and Belleville Lakes.

Work Plan

- for 2025, continue collecting data, follow updated discharge plan

Current Activities

- WQ equipment was deployed in May, but a communication failure has the equipment back in for service.

Sluice Gate Usage Summary

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixed to maintain oxygen levels (effectiveness depends on several factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outlined in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with the water quality in Ford Lake. The Federal License requires us to pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer to improve the lake is not always possible.

Current Year 2025	Current Year Days Spilled	Current Year Lost KWH*	Current Year Lost KW \$*	Prior Yr. Lost KW \$*
January	0	0	0	0
February	0	0	0	0
March	9.1	0	0	0
April	9.6	0	0	0
May	10.8	0	0	\$ 1,628
June				\$ 9,386
July				\$ 1,742
August				\$ 1,973
September				\$ 618
October				0
November				0
December				0
Totals	29.5	0	\$ 0	\$ 15,347

*Estimated losses from diverting water away from generators for the **purpose of improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.

In October 2023, the dam was inspected by the state. In their report the dam is in satisfactory condition, the report listed some maintenance recommendations to help maintain a safe dam. Staff are working on the follow-up actions.

APPROVAL OF AGENDA



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK DEBBIE SWANSON • TREASURER STAN ELDRIDGE
TRUSTEES: • KAREN LOVEJOY ROE • JOHN P. NEWMAN II • GLORIA PETERSON • LARESHA THORNTON

REGULAR MEETING AGENDA

TUESDAY, JUNE 17, 2025

6:00 P.M.

Board Meetings are audio recorded and posted on the website.

DETERMINATION OF QUORUM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

A. MINUTES OF MAY 20, 2025 REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR JUNE 3, 2025, IN THE AMOUNT OF \$179,890.35
2. STATEMENTS AND CHECKS FOR JUNE 17, 2025, IN THE AMOUNT OF \$1,538.887.82
3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR MAY 2025, IN THE AMOUNT OF \$52,865.19
4. CLARITY HEALTHCARE ADMIN FEE FOR MAY 2025, IN THE AMOUNT OF \$1,621.03

C. TREASURER'S REPORT

5. ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. WAIVE THE FINANCIAL POLICY AND APPROVE CTI FOR THE 14B COURT AUDIO IN THE NEWLY CONSTRUCTED COURTHOUSE IN THE AMOUNT OF \$28,636.76, BUDGETED IN LINE ITEM #101-901-971-236, COURT RENOVATION GRANT
2. WAIVE THE FINANCIAL POLICY AND APPROVE SMITHS DETECTION FOR THE 14B COURT SECURITY SYSTEM IN THE AMOUNT OF \$42,793.00, BUDGETED IN LINE ITEM #101-901-971-236, COURT RENOVATION GRANT
3. APPROVE THE 2025 NATIONAL KIDNEY FOUNDATION OF MICHIGAN VENUE ACCESS AGREEMENT
4. APPROVE THE REVISED CREDIT CARD POLICY
5. ACCEPT THE RESIGNATION OF AARON ROSE FROM THE LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA) BOARD, EFFECTIVE IMMEDIATELY
6. APPROVE SERVER UPGRADES FOR A COST OF \$60,884.75, BUDGETED IN LINE ITEM #101-228-977.000
7. 1ST READING RESOLUTION 2025-21, PROPOSED ORDINANCE 2025-511, AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES, CHAPTER 66 SECTION 61, ENTITLED NOXIOUS WEEDS
8. APPROVE W.J. O'NEIL COMPANY TO REPLACE THE HEAT EXCHANGER IN BOILER A AT THE TOWNSHIP CIVIC CENTER IN THE AMOUNT OF \$29,377.00, BUDGETED IN LINE ITEM #101-265-931.001

9. APPROVE SPICER GROUP FOR DESIGN AND ENGINEERING SERVICES FOR THE 100 HALLWAY BATHROOM RENOVATION PROJECT AT THE COMMUNITY CENTER IN THE AMOUNT OF \$19,450.00, BUDGETED IN LINE ITEM #213-901-975-535, TO BE REIMBURSED BY THE WASHTENAW COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
10. WAIVE THE FINANCIAL POLICY AND ACCEPT SOURCEWELL COOPERATIVE PURCHASING FOR THE PURCHASE OF AN AERIAL FIRE TRUCK
11. APPROVE AGREEMENT BETWEEN WASHTENAW COUNTY SHERIFF AND YPSILANTI TOWNSHIP FOR THE PURPOSE OF PROVIDING SPECIAL DEPUTY AUTHORITY TO FIRE CHIEF AND FIRE MARSHAL
12. BUDGET AMENDMENT #8

AUTHORIZATIONS AND BIDS

1. ACCEPT THE BID FROM ESO SOFTWARE FOR FIRE AND EMS SOFTWARE SYSTEM IN THE AMOUNT OF \$20,457.60, BUDGETED IN LINE ITEM #206-336-857.000

OTHER BUSINESS

PUBLIC COMMENTS

- **THREE MINUTES PER PERSON**
- **ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR**
- **PUBLIC COMMENTS ARE ALSO WELCOMED AS THE BOARD ADDRESSES EACH AGENDA ITEM**

BOARD MEMBER COMMENTS

ADJOURNMENT

**Revised 6/16/2025 ESO Software Bid updated from \$25,301.10 to the lower price of \$20,457.60, updated memo in packet

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 20, 2025 REGULAR BOARD MEETING**

Board Meetings are audio recorded and posted on the website

DETERMINATION OF QUORUM

Supervisor Stumbo determined a quorum was present.

Township Supervisor Brenda Stumbo called the meeting to order at 6:00 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge
Trustees: Karen Lovejoy Roe, John Newman II, Gloria Peterson, and LaResha Thornton

Members Not Present:

Legal Counsel: Wm. Douglas Winters

The Pledge of Allegiance was recited followed by a moment of silent prayer.

WASHTENAW COUNTY SHERIFF OFFICE RECOGNITION

APPROVAL OF AGENDA

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve the agenda.

The motion carried unanimously.

CONSENT AGENDA

A. MINUTES OF MAY 6, 2025 REGULAR MEETING

B. MINUTES OF MAY 6, 2025 CLOSED SESSION

C. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MAY 20, 2025 IN THE AMOUNT OF \$1,532,982.09**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR APRIL 2025, IN THE AMOUNT OF \$74,077.38**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2025, IN THE AMOUNT OF \$1,642.13**

D. TREASURERS REPORT

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve the consent agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Legal update was provided by Attorney Winters. (refer to audio)

NEW BUSINESS

1. APPROVE RESOLUTION 2025-18, WIARD'S ORCHARD ANNUAL OBERUN 5K TEMPORARY ROAD CLOSURE REQUEST

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve Resolution 2025-18, Wiard's Orchard Annual Oberun. (see attached)

The motion carried unanimously.

**2. APPROVE RESOLUTION 2025-19, WIARD'S ORCHARD ANNUAL RUN
SCREAM RUN 5K,10K, KID'S MILE TEMPORARY ROAD CLOSURE**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve Resolution 2025-19, Wiard's Orchard Annual Run Scream Run 5K, 10K, Kid's Mile Temporary Road Closure. (see attached)

The motion carried unanimously.

**3. APPROVE AND SIGN A SALES AGREEMENT BETWEEN THE HYDRO
STATION AND CLEAR ENERGY FOR RENEWABLE ENERGY CREDITS
(REC)**

A motion was made by Trustee Lovejoy Roe and supported by Clerk Swanson to approve and sign a sales agreement between the Hydro Station and Clear Energy for Renewable Energy Credits. (see attached)

The motion carried unanimously.

**4. APPROVE THE SELL OF TOWNSHIP OWNED PROPERTY LOCATED AT
743 OSWEGO AVE**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve the sale of township owned property located at 743 Oswego Ave.

The motion carried unanimously.

5. APPROVE GUARDIAN ALARM DMP SYSTEM PROPOSALS FOR SECURITY ACCESS AND ALARMS IN TOWNSHIP FACILITIES IN THE AMOUNT OF \$58,622.00, BUDGETED IN LINE ITEMS #101-901-971.236, #266-301-977.000, #101-265-931.020, AND FOR THE COMMUNITY CENTER IN THE AMOUNT OF \$15,590.00, BUDGETED IN LINE ITEM #230-754-818.002, CONTINGENT ON BUDGET AMENDMENT

A motion was made by Trustee Lovejoy Roe and supported by Trustee Thornton to approve Guardian Alarm DMP System proposals for security access and alarms in township facilities in the amount of \$58,622.00, budgeted in line #101-901-971.236, #266-301-977.00, #101-265-931.020, and for the Community Center in the amount of \$15,590.00, budgeted in line item #230-754-818.002, contingent on budget amendment.

The motion carried unanimously.

6. APPROVE THE PURCHASE OF TWO (2) TORO GREENSMaster 3150-Q MOWERS FOR THE GREEN OAKS GOLF COURSE IN THE AMOUNT OF \$89,252.28, BUDGETED IN LINE ITEM # 584-784-997.000, CONTINGENT ON BUDGET AMENDMENT

A motion was made by Treasurer Eldridge and supported by Trustee Lovejoy Roe to approve the purchase of two (2) Toro Greensmaster 3150-Q mowers for the Green Oaks Golf Course in the amount of \$89,252.28, budgeted in line item #584-784-997.000, contingent on budget amendment.

The motion carried unanimously.

7. APPROVE MACDERMOTT ROOFING FOR ROOF REPAIRS AT THE GREEN OAKS GOLF COURSE MAINTENANCE BUILDING IN THE AMOUNT OF \$7,803.00, BUDGETED IN LINE ITEM #584-784-977.000, CONTINGENT ON BUDGET AMENDMENT

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Peterson to approve MacDermott Roofing for roof repairs at the Green Oaks Golf Course maintenance building in the amount of \$7,803.00, budgeted in line item #584-977.000, contingent on budget amendment.

The motion carried unanimously.

8. WAIVE THE FINANCIAL POLICY AND APPROVE CRIBLEY DRILLING FOR WELL #8 REPAIR AT THE GREEN OAKS GOLF COURSE IN THE AMOUNT OF \$16,000.00, BUDGETED IN LINE ITEM #584-784-977.000, CONTINGENT ON BUDGET AMENDMENT

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to waive the financial policy and approve Cribley Drilling for well #8 repair at the Green Oaks Golf Course in the amount of \$16,000.00, budgeted in line item #584-784-977.000, contingent on budget amendment.

The motion carried unanimously.

**9. APPROVE LITIGATION TO ABATE PUBLIC NUISANCE AT 1550
RUSSELL, 262 KANSAS AND 270 KANSAS, BUDGETED IN LINE ITEM
#101-729-801.023**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve litigation to abate public nuisance at 1550 Russell, 262 Kansas and 270 Kansas, budgeted in line item #101-729-801.023.

The motion carried unanimously.

**10. APPROVE LITIGATION TO ABATE PUBLIC NUISANCE AT 2484
CARRIAGE WAY, BUDGETED IN LINE ITEM #101-729-801.023**

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to approve litigation to abate public nuisance at 2484 Carriage Way, budgeted in line item #101-729-801.023

The motion carried unanimously.

11. BUDGET AMENDMENT #7

Clerk Swanson read the budget amendment into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve budget amendment #7

The motion carried unanimously.

AUTHORIZATION AND BIDS

1. ACCEPT THE BID FROM LAFONTAINE FORD-LANSING AND APPROVE THE PURCHASE OF TWO (2) NEW FORD F-150'S FOR \$40,474.00 EACH, BUDGETED IN LINE ITEM #661-268-985.000

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to accept the bid from LaFontaine Ford-Lansing and approve the purchase two (2) new Ford F-150's for \$40,474.00 each, budgeted in line item #661-268-985.000 (see attached)

The motion carried unanimously.

OTHER BUSINESS

PUBLIC COMMENTS

There were 2 public comments. (refer to audio)

BOARD MEMBER COMMENTS

There were no board member comments.

ADJOURNMENT

A motion to adjourn was made by Trustee Lovejoy Roe and supported by Treasurer Peterson.

The motion carried unanimously.

The meeting was adjourned at approximately 7:35PM

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2025-18

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stony Creek for runners to cross Merritt Road at Wiard's Orchard to enter Rolling Hills on Friday, July 18, 2025 from 6:30pm to 7:15pm for the Oberun 5K to benefit Huron Waterloo Pathways (Border to Border Trail).

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 20, 2025.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP
OF YPSILANTI**

RESOLUTION NO. 2025-19

**RESOLUTION REGARDING
TEMPORARY ROAD
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stony Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 11, 2025 from 8:30am to 11:00am for the Run Scream Run 5K, 10K and Kid's Mile to benefit Washtenaw Promise.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 20, 2025.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

RENEWABLE ENERGY CREDITS ("RECs") PURCHASE AND SALE AGREEMENT ("Agreement")

Buyer:	Clear Energy Brokerage & Consulting, LLC (CEBC)	Address: 2900 Charlevoix DR SE, Suite 120 Grand Rapids, MI 49546																																																																																																																								
Buyer Contact:	Contact Name: Ryan Cook	Contact Telephone Number: 616.528.4682 Contact E-mail: ryan.cook@clearenergybrokerage.com																																																																																																																								
Seller:	Charter Township of Ypsilanti	Address: 7200 S. Huron River Dr. Ypsilanti, MI 48197																																																																																																																								
Seller Contact:	Contact Name: Brenda Stumbo / Michael Saranen	Contact Telephone Number: 734.368.4169 Contact E-mail: msaranen@ypsitownship.org																																																																																																																								
Transaction Date:	April 25, 2025																																																																																																																									
Product:	Michigan RPS Renewable Energy Credits (RECs) & Incentive RECs																																																																																																																									
Standard:	Certified to the Michigan Renewable Portfolio Standard, PA 295 (2008) & PA 235 (2023)																																																																																																																									
Vintage & Quantity:	CY2023: 2,056 CY2024: 2251 CY2025: 1,000 Total: 5,307 <table><thead><tr><th>MIRECS ID</th><th>Credit Type</th><th>Credits Vintage</th><th>Quantity</th></tr></thead><tbody><tr><td>GEN119</td><td>RECS</td><td>Jan-23</td><td>153</td></tr><tr><td>GEN119</td><td>IREC</td><td>Jan-23</td><td>15</td></tr><tr><td>GEN119</td><td>RECS</td><td>Feb-23</td><td>166</td></tr><tr><td>GEN119</td><td>IREC</td><td>Feb-23</td><td>16</td></tr><tr><td>GEN119</td><td>RECS</td><td>Mar-23</td><td>300</td></tr><tr><td>GEN119</td><td>IREC</td><td>Mar-23</td><td>29</td></tr><tr><td>GEN119</td><td>RECS</td><td>Apr-23</td><td>249</td></tr><tr><td>GEN119</td><td>IREC</td><td>Apr-23</td><td>22</td></tr><tr><td>GEN119</td><td>IREC</td><td>May-23</td><td>16</td></tr><tr><td>GEN119</td><td>RECS</td><td>May-23</td><td>158</td></tr><tr><td>GEN119</td><td>RECS</td><td>Jun-23</td><td>22</td></tr><tr><td>GEN119</td><td>IREC</td><td>Jun-23</td><td>2</td></tr><tr><td>GEN119</td><td>IREC</td><td>Jul-23</td><td>9</td></tr><tr><td>GEN119</td><td>RECS</td><td>Jul-23</td><td>96</td></tr><tr><td>GEN119</td><td>RECS</td><td>Aug-23</td><td>147</td></tr><tr><td>GEN119</td><td>IREC</td><td>Aug-23</td><td>15</td></tr><tr><td>GEN119</td><td>RECS</td><td>Sep-23</td><td>141</td></tr><tr><td>GEN119</td><td>IREC</td><td>Sep-23</td><td>13</td></tr><tr><td>GEN119</td><td>RECS</td><td>Oct-23</td><td>133</td></tr><tr><td>GEN119</td><td>IREC</td><td>Oct-23</td><td>13</td></tr><tr><td>GEN119</td><td>RECS</td><td>Nov-23</td><td>115</td></tr><tr><td>GEN119</td><td>IREC</td><td>Nov-23</td><td>12</td></tr><tr><td>GEN119</td><td>RECS</td><td>Dec-23</td><td>196</td></tr><tr><td>GEN119</td><td>IREC</td><td>Dec-23</td><td>18</td></tr><tr><td>GEN119</td><td>RECS</td><td>Jan-24</td><td>256</td></tr><tr><td>GEN119</td><td>IREC</td><td>Jan-24</td><td>25</td></tr><tr><td>GEN119</td><td>RECS</td><td>Feb-24</td><td>253</td></tr><tr><td>GEN119</td><td>IREC</td><td>Feb-24</td><td>24</td></tr><tr><td>GEN119</td><td>RECS</td><td>Mar-24</td><td>213</td></tr></tbody></table>		MIRECS ID	Credit Type	Credits Vintage	Quantity	GEN119	RECS	Jan-23	153	GEN119	IREC	Jan-23	15	GEN119	RECS	Feb-23	166	GEN119	IREC	Feb-23	16	GEN119	RECS	Mar-23	300	GEN119	IREC	Mar-23	29	GEN119	RECS	Apr-23	249	GEN119	IREC	Apr-23	22	GEN119	IREC	May-23	16	GEN119	RECS	May-23	158	GEN119	RECS	Jun-23	22	GEN119	IREC	Jun-23	2	GEN119	IREC	Jul-23	9	GEN119	RECS	Jul-23	96	GEN119	RECS	Aug-23	147	GEN119	IREC	Aug-23	15	GEN119	RECS	Sep-23	141	GEN119	IREC	Sep-23	13	GEN119	RECS	Oct-23	133	GEN119	IREC	Oct-23	13	GEN119	RECS	Nov-23	115	GEN119	IREC	Nov-23	12	GEN119	RECS	Dec-23	196	GEN119	IREC	Dec-23	18	GEN119	RECS	Jan-24	256	GEN119	IREC	Jan-24	25	GEN119	RECS	Feb-24	253	GEN119	IREC	Feb-24	24	GEN119	RECS	Mar-24	213
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Purchase Price:	Seller shall sell to Buyer, and Buyer shall purchase from Seller, the RECs for the purchase price of \$3.53 per REC. The total transaction value is: \$ 18,733.71
Transfer of RECs:	<p>Seller shall transfer RECs & IRECs to Buyer's MIREC tracking system account immediately upon contract execution any CY 2023 – 2024 RECs. Transfer for CY2025 shall occur on or before 11/01/2025</p> <p>Tracking System Account Name: Clear Energy Brokerage & Consulting, LLC</p> <p>Tracking System ID #: 230</p>
Other:	No Additional Details.
Payment:	<p>Seller shall invoice Buyer for payment not later than three (3) business days after transfer of RECs to Buyer. Payment by Buyer to Seller shall be due five (5) business days after transfer of RECs. All funds to be paid to Seller shall be rendered in the form of immediately available funds (U.S. Dollars) by wire transfer or in such other form as agreed to by the parties. If either party fails to remit any amount payable by it when due, interest on such unpaid portion shall accrue at a rate equal to the prime interest rate in effect at the time as published by in <i>The Wall Street Journal</i> plus two percent (2%) from the date payment is due to the date of payment.</p> <p>Seller's Banking Instructions (alternatively, this information may be provided on the invoice):</p> <p>Bank: Account Name: ABA Routing No. (wire): ABA Routing No. (ACH): Account No.:</p>
General Terms and Conditions:	<u>Representations and Warranties of Seller.</u> Seller represents and warrants to Buyer that (i) each REC meets the specifications set forth in this Agreement; (ii) Seller has good and marketable title to the RECs; (iii) all right, title and interest in and to the RECs are free and clear of any liens, taxes, claims, security interests, or other encumbrances; and (iv) Seller has not made any claims that the energy associated with the RECs is renewable energy. SELLER EXPRESSLY NEGATES ANY OTHER REPRESENTATION OR WARRANTY, WRITTEN OR ORAL, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY REPRESENTATION OR WARRANTY WITH RESPECT TO MERCHANTABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE.

Event of Default. For purposes of this Agreement, a party shall be in default (each of the following, an "Event of Default"): (i) if that party fails to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within three (3) business days of written notice from the other party; (ii) if that party materially breaches any or all of its obligations under this Agreement and such breach is not cured within seven (7) business days of written notice of such breach from the other party; (iii) if any representation or warranty made by a party pursuant to this Agreement proves to have been misleading or false in any material respect when made and such party does not cure the underlying facts so as to make such representation and warranty correct and not misleading within seven (7) business days of written notice from the other party; or (iv) if a Party makes an assignment or any general arrangement for the benefit of its creditors; files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause under any bankruptcy or similar law for the protection of creditors; has a petition filed against it, and such petition is not dismissed within sixty (60); or otherwise becomes bankrupt or insolvent (however evidenced).

Remedies upon Default. If either Party is in default, the non-defaulting party may select any or all of the following remedies: (i) upon two (2) business days' written notice to the defaulting party, terminate this Agreement, (ii) withhold any payments and deliveries due in respect of this Agreement, and (iii) exercise such other remedies available at law or in equity.

If Buyer is in default and Seller elects to terminate this Agreement, then Buyer shall pay Seller, within ten (10) business days of invoice receipt, an amount equal to the sum of (i) the contract price multiplied by the contract quantity for any RECs delivered to Buyer for which Seller has not been paid, and (ii) the positive difference, if any, obtained by subtracting the market price, as reasonably determined by Seller, for the RECs from the contract price multiplied by the amount of RECs not received, plus reasonable third party fees (including broker fees) and legal costs incurred by Seller in enforcement and protection of its rights under this Agreement.

If Seller is in default and Buyer elects to terminate this Agreement, then Seller shall either (i) provide similar replacement RECs or (ii) pay Buyer, within ten (10) business days of invoice receipt, an amount equal to the positive difference, if any, obtained by subtracting the contract price from the market price, as reasonably determined by Buyer, for the RECs multiplied by the amount of RECs not delivered, plus reasonable third party fees (including broker fees) and legal costs incurred by Buyer in enforcement and protection of its rights under this Agreement. In no event does the foregoing relieve Buyer of its obligation to pay Seller the contract price multiplied by the contract quantity for any RECs delivered to Buyer for which Seller has not been paid.

Limitations of Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR SPECIAL, PUNITIVE, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING LOSS OF PROFITS (EXCEPT TO THE EXTENT THAT ANY DIRECT DAMAGES INCLUDE AN ELEMENT OF PROFIT).

Confidentiality. The parties agree to keep confidential the contents of this Agreement and any information made available by one party to the other party with respect to this Agreement.

Indemnification. Each party agrees to indemnify, defend, and hold harmless the other party, and any of said other party's affiliates, directors, officers, employees, agents and permitted assigns, from and against all claims, losses, incidents, liabilities, damages, judgments, awards, fines, penalties, costs, and expenses (including reasonable attorneys' fees and disbursements) directly incurred in connection with or directly arising out of: (i) any breach of representation or warranty or failure to perform any covenant or agreement in this Agreement; or (ii) any violation of applicable law, regulation or order by said party including any adverse liens, claims or encumbrances on the RECs.

Notices. All notices, demands, and other communications hereunder shall be effective only if given in writing and shall be deemed given (i) when delivered in person; (ii) when delivered by private courier (with confirmation of delivery); (iii) when transmitted by facsimile (with confirmation of transmission); or (iv) five (5) business days after being deposited in the United States mail, first-class, registered or certified, return receipt requested, with postage paid. For purposes hereof, all notices, demands and other communications shall be sent to the contacts and addresses above (or to such other address furnished in writing by one party to the other party).

Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party may transfer or assign this Agreement, in whole or in part, without the other party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed.


Amendment. This Agreement may be amended at any time, but only by a written agreement signed by both parties.

No Waiver. No delay or omission by a party in the exercise of any right under this Agreement shall be taken, construed, or considered as a waiver or relinquishment thereof. If any of the terms and conditions herein are breached and thereafter waived in writing by a party, such waiver is limited to the particular breach so waived and is not deemed to waive any other breach hereunder.

Severability. If any provision or portion of this Agreement is found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision shall be deemed modified to the limited extent

	<p>required to permit its enforcement in a manner most closely representing the intention of the Parties as expressed herein.</p> <p><u>Complete Agreement.</u> This Agreement represents the parties' final and mutual understanding concerning its subject matter. It replaces and supersedes any prior agreements or understandings, whether written or oral.</p> <p><u>Governing Law.</u> This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan, excluding any choice of law or conflicts of law rules or principles that would result in application of the laws of a different jurisdiction.</p> <p><u>Dispute Resolution.</u> Any dispute or claim between the parties arising from this Agreement not resolved by negotiation in good faith within thirty (30) days will be settled by arbitration pursuant to the then applicable Commercial Arbitration Rules of the American Arbitration Association. The arbitration shall be held in Grand Rapids, Michigan. Either party may initiate such arbitration upon seven (7) days advance written notice to the other party. The parties shall divide equally the costs of the arbitrator and arbitration hearing, and each party shall be responsible for its own expenses and those of its legal counsel or other representatives. The parties agree that any determination of the arbitrator shall be final and binding and that judgment on the award in arbitration may be entered in any court of competent jurisdiction.</p> <p><u>Counterparts.</u> This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall be deemed to be one and the same instrument. Facsimile or PDF transmission of any signed original document, and retransmission of any facsimile or PDF transmission, will be the same as delivery of any original document.</p> <p><u>Forward Contract.</u> This Agreement constitutes a "forward contract" and each party represents and warrants that it is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.</p>
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By signing below, the parties agree to be bound by the terms and conditions contained in this Agreement.

Buyer: Clear Energy Brokerage & Consulting, LLC		Seller: Charter Township of Ypsilanti	
<i>Signature:</i>	<i>Title: Managing Partner</i>	<i>Signature:</i>	<i>Title: Supervisor</i>
			
<i>Printed Name:</i> Ryan T. Cook	<i>Date:</i> 04/25/25	<i>Printed Name:</i> Brenda Stumbo	<i>Date:</i>

LaFontaine Ford Lansing
5827 S Pennsylvania
Lansing, MI 48911
517-574-7120-Direct

QUOTATION

dwresinski@lafontaine.com

Name: Ypsilanti Township
Address: _____
City: _____ State: _____ Zip: _____
Contact: Myla Harris
Phone: 734-544-3908
Email: mharris@ypsitownship.org

Date: 5/6/2025

Quote: 050625

2025 Ford F-150 Regular Cab 2Dr XL 4x4 141" Wheelbase	
2.7L V6 EcoBoost Engine	
Electronic 10-Speed Auto Transmission	
Oxford White Exterior	
Medium Dark Slate Vinyl Cloth Interior	
17" Silver Steel Wheels	
.265/70R 17 BSW All-Terrain Tires	
3.55 Ratio Regular Axle	
36 Gal Extended Range Fuel Tank	
Intergrated Trailer Brake Controller	
2 Sets of Keys (Extra set of keys no longer an orderable option from Ford)	
Estimated Delivery Date: 8-16 Weeks from order date per Ford	
State Contract #240000001209	
<u>MSRP Sales Price</u>	<u>\$44,735.00</u>
Sales Price	\$40,459.00
Taxes	\$0.00
Registration and Title Fees	\$15.00
Delivery	\$0.00
<u>Price Per Vehicle</u>	<u>\$40,474.00</u>
Number of vehicles	x2
Total Cost:	\$80,948.00

Signed: Daniel Wresinski



Preview Order D506 - F1L - 4x4 XL Regular Cab: Order Summary Time of Preview: 05/06/2025 13:14:39 Receipt: 5/6/2025

Dealership Name: LaFontaine Ford of Lansing

Sales Code : F48905

Dealer Rep.	Daniel Wresinski	Type	Fleet	Vehicle Line	F-150	Order Code	D506
Customer Name	Ypsilanti Twp	Priority Code	H1	Model Year	2025	Price Level	560

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 REGULAR CAB XL - 141	\$42465	6450# GVWR PACKAGE	\$0
141 INCH WHEELBASE	\$0	FORD FLEET SPECIAL ADJUSTMENT	\$0
TOTAL BASE VEHICLE	\$42465	JOB #2 ORDER	\$0
OXFORD WHITE	\$0	50 STATE EMISSIONS	\$0
CLOTH 40/20/40 FRONT SEAT	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
MEDIUM DARK SLATE	\$0	INTEGRATED TRAILER BRAKE CONT	\$275
EQUIPMENT GROUP 101A	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.XL SERIES	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.17" SILVER STEEL WHEELS	\$0	FUEL CHARGE	\$0
2.7L V6 ECOBOOST	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	PRICED DORA	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	ADVERTISING ASSESSMENT	\$0
3.55 RATIO REGULAR AXLE	\$0	DESTINATION & DELIVERY	\$1995
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$44735
TOTAL			NA
			\$44735

ORDERING FIN: QA896 END USER FIN: QA896

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.
This is not an invoice.



Preview Order D507 - F1L - 4x4 XL Regular Cab: Order Summary Time of Preview: 05/06/2025 13:15:34 Receipt: 5/6/2025

Dealership Name: LaFontaine Ford of Lansing

Sales Code : F48905

Dealer Rep.	Daniel Wresinski	Type	Fleet	Vehicle Line	F-150	Order Code	D507
Customer Name	Ypsilanti Twp	Priority Code	H1	Model Year	2025	Price Level	560

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 REGULAR CAB XL - 141	\$42465	6450R GVWR PACKAGE	\$0
141 INCH WHEELBASE	\$0	FORD FLEET SPECIAL ADJUSTMENT	\$0
TOTAL BASE VEHICLE	\$42465	JOB #2 ORDER	\$0
OXFORD WHITE	\$0	50 STATE EMISSIONS	\$0
CLOTH 40/20/40 FRONT SEAT	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
MEDIUM DARK SLATE	\$0	INTEGRATED TRAILER BRAKE CONT	\$275
EQUIPMENT GROUP 101A	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.XL SERIES	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.17" SILVER STEEL WHEELS	\$0	FUEL CHARGE	\$0
2.7L V6 ECOBOOST	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	PRICED DORA	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	ADVERTISING ASSESSMENT	\$0
3.55 RATIO REGULAR AXLE	\$0	DESTINATION & DELIVERY	\$1995
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$44735
TOTAL			NA
			\$44735

ORDERING FIN: QA896 END USER FIN: QA896

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.
This is not an invoice.

**CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 7**

MAY 20, 2025

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

213 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)	Total Increase	<u>\$15,590.00</u>
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Request to increase the amount transferred to the Recreation Fund for installation of new alarm, door locks and employee card access. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.000	\$15,590.00
		Net Revenues	<u>\$15,590.00</u>
Expenditures:	Transfer to: Recreation Fund	213-753-995.230	\$15,590.00
		Net Expenditures	<u>\$15,590.00</u>

230 - RECREATION FUND	Total Increase	<u>\$15,590.00</u>
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Request to increase the amount transferred to the Recreation Fund for installation of new alarm, door locks and employee card access. This will be funded by a transfer in from the BSRII Fund.

Revenues:	Transfer In: From BSRII Fund	230-000-699.213	\$15,590.00
		Net Revenues	<u>\$15,590.00</u>
Expenditures:	Contractual Services Comm Cen	230-754-818.002	\$15,590.00
		Net Expenditures	<u>\$15,590.00</u>

584 - GOLF COURSE FUND	Total Increase	<u>\$113,055.00</u>
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Request to increase the budget for major repairs to well #8 on the golf course. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	584-000-699.999	\$16,000.00
		Net Revenues	<u>\$16,000.00</u>
Expenditures:	Equipment	584-784-977.000	\$16,000.00
		Net Expenditures	<u>\$16,000.00</u>

Request to increase the budget for major roof repairs to the maintenance building on the golf course. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	584-000-699.999	\$7,803.00
		Net Revenues	<u>\$7,803.00</u>
Expenditures:	Equipment	584-784-977.000	\$7,803.00
		Net Expenditures	<u>\$7,803.00</u>

Request to increase the budget to purchase 2 Toro Greensmaster 3150-Q mowers for the golf course. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	584-000-699.999	\$89,252.00
		Net Revenues	<u>\$89,252.00</u>
Expenditures:	Equipment	584-784-977.000	\$89,252.00
		Net Expenditures	<u>\$89,252.00</u>

Supervisor
BRENDA L. STUMBO
Clerk
DEBRA A. SWANSON
Treasurer
STAN ELDRIDGE
Trustees
KAREN LOVEJOY ROE
JOHN P. NEWMAN II
GLORIA PETERSON
LARESHA THORNTON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

June 3, 2025 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	162,279.42
HAND CHECKS -	\$	17,610.93
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	179,890.35

A/P checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
06/03/2025	200067	A DESIGN LINE	A DESIGN LINE	TOWNSHIP APPAREL - COMMUNITY E	527.60
			A DESIGN LINE	CLOTHING FOR TREASURERS OFFICE	297.26
			A DESIGN LINE	CLOTHING FOR CLERKS OFFICE	699.00
			A DESIGN LINE	COMMUNITY PROMOTION ITEMS - SW	576.68
			A DESIGN LINE	TWP APPAREL COMMUNITY EVENTS	145.92
					2,246.46
06/03/2025	200068	AAMCO TRANSMISSIONS AND	AAMCO TRANSMISSIONS AND	#65 MISC REPAIRS (INCLUDING FR	2,406.12
06/03/2025	200069	ABBAY DOOR	ABBAY DOOR	REPAIR WORK AT STATION 1	477.00
			ABBAY DOOR	REPAIR WORK AT STATION 3	440.00
					917.00
06/03/2025	200070	ACCUSHRED LLC	ACCUSHRED LLC	SHRED SERVICES	143.50
06/03/2025	200071	ALI METAJ	ALI METAJ	Coed Softball Offical pay 5/12	160.00
06/03/2025	200072	ALLGRAPHICS CORPORATION	ALLGRAPHICS CORPORATION	T-SHIRTS FOR SPRING SOCCER COA	395.00
06/03/2025	200073	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	37.35
			AMAZON CAPITAL SERVICES	AMAZON PRIME MEMBERSHIP	349.00
			AMAZON CAPITAL SERVICES	PPE FOR SAFETY STORE STOCK	167.96
			AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	122.52
			AMAZON CAPITAL SERVICES	NETWORK TEMPERATURE HUMIDITY M	68.49
			AMAZON CAPITAL SERVICES	OCS - AMAZON OFFICE SUPPLY ORD	448.41
			AMAZON CAPITAL SERVICES	DEWALT BATTERY/LED SHOP LIGHTS	98.99
			AMAZON CAPITAL SERVICES	DEWALT BATTERY/LED SHOP LIGHTS	388.62
			AMAZON CAPITAL SERVICES	AUTO RUBBER FREEZE PLUGS/MAGNE	72.39
			AMAZON CAPITAL SERVICES	PRIVACY WINDOW FILM	14.94
			AMAZON CAPITAL SERVICES	SOAP DISPENSER	30.65
			AMAZON CAPITAL SERVICES	OFF ACTIVE BUG SPRAY	25.97
			AMAZON CAPITAL SERVICES	DISHWASHER DIRTY/CLEAN SIGN	6.29
			AMAZON CAPITAL SERVICES	DECOY SWANS FOR CIVIC CENTER P	159.99
			AMAZON CAPITAL SERVICES	RING CUTTER/GRILL BRUSH/EXTENS	121.50
			AMAZON CAPITAL SERVICES	CUSTOM STAMP FOR ASSESSING OFF	26.84
			AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	24.44
			AMAZON CAPITAL SERVICES	PITCHING RUMMER REPLACEMENTS F	259.90
			AMAZON CAPITAL SERVICES	FIRST AID KITS FOR YOUTH AND A	174.00
			AMAZON CAPITAL SERVICES	SMALL TRASHCANS FOR WOMENS STA	107.96
			AMAZON CAPITAL SERVICES	POE CHARGERS	26.99
			AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	119.98
			AMAZON CAPITAL SERVICES	CREDIT FOR DESK ORGANIZER	(27.99)
			AMAZON CAPITAL SERVICES	CREDIT INVOICE SHOCKPROOF CASE	(21.12)
					2,804.07
06/03/2025	200074	ANN ARBOR CLEANING SUPPLY	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES - PARKS - TR	425.25
06/03/2025	200075	ASSOCIATED FENCE	ASSOCIATED FENCE	WOOD FENCE REPAIRS - ADITONAL	275.00
			ASSOCIATED FENCE	REPAIR OF GUARDRAIL HARRIS PAR	3,500.00
					3,775.00
06/03/2025	200076	ATCHINSON FORD	ATCHINSON FORD	TAIL LAMPS FOR #712	742.42
06/03/2025	200077	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	NEW BATTERY FOR TRACTOR #243 A	156.89
			AUTO VALUE YPSILANTI	PARTS FOR TRIMMER AND MOWER	19.05
			AUTO VALUE YPSILANTI	PARTS FOR COMPOST EQUIPMENT	32.59
			AUTO VALUE YPSILANTI	2X 12 VOLT U1L350 BATTERIES	121.98

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
 CHECK NUMBERS 200067 - 200164

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			AUTO VALUE YPSILANTI	TORO MOWER REPAIR SUPPLIES	30.38
					<u>360.89</u>
06/03/2025	200078	AYRES ASSOCIATES INC	AYRES ASSOCIATES INC	COMPREHENSIVE ASSESSMENT FOR T	3,896.00
06/03/2025	200079	B-BALL SKILLS LLC	B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS 5/7-	641.62
			B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS 2/5	97.50
					<u>739.12</u>
06/03/2025	200080	BACK TO NATURE LAWN CARE	BACK TO NATURE LAWN CARE	BROADLEAF WEED CONTROL	136.25
			BACK TO NATURE LAWN CARE	BROADLEAF WEED CONTROL	78.00
					<u>214.25</u>
06/03/2025	200081	BELFOR USA GROUP INC	BELFOR USA GROUP INC	BIOHAZARD CLEANING - GEESE	1,483.20
06/03/2025	200082	BIANCO TOURS	BIANCO TOURS	HOLLAND - 50 & BEYOND TRAVEL	870.00
			BIANCO TOURS	INSIDE DETROIT	1,593.15
					<u>2,463.15</u>
06/03/2025	200083	CARLISLE WORTMAN ASSOCIATES I	CARLISLE WORTMAN ASSOCIATES I	SHEETZ W. MICHIGAN	362.50
06/03/2025	200084	CARLISLE/WORTMAN ASSOCIATES	CARLISLE/WORTMAN ASSOCIATES	PLANNING DEPARTMENT SUPPORT -	10,446.66
			CARLISLE/WORTMAN ASSOCIATES	PLANNING DEPARTMENT SUPPORT -	290.00
					<u>10,736.66</u>
06/03/2025	200085	CHARTER TOWNSHIP OF SUPERIOR	CHARTER TOWNSHIP OF SUPERIOR	ACCT. #HURO-007200-0000-01	42.75
06/03/2025	200086	CLEAR RATE COMMUNICATIONS, IN	CLEAR RATE COMMUNICATIONS, IN	ACCT. #4850408	261.90
06/03/2025	200087	COMMUNICATION SQUARE LLC	COMMUNICATION SQUARE LLC	MONTHLY OFFICE 365	4,560.00
06/03/2025	200088	CRYSTAL FLASH, INC.	CRYSTAL FLASH, INC.	COMM. CENTER: REFILL GAS FUEL	634.69
			CRYSTAL FLASH, INC.	FORD LAKE PARK: REFILL GAS FUE	1,306.90
			CRYSTAL FLASH, INC.	FORD LAKE PARK - DIESEL FUEL F	843.89
			CRYSTAL FLASH, INC.	GAS FOR GOLF MAINTENANCE EQUIP	646.11
			CRYSTAL FLASH, INC.	DIESEL FUEL FOR GOLF MAINTENAN	731.78
					<u>4,163.37</u>
06/03/2025	200089	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	REPAIRS ON 1405 HOLMES ROAD GE	1,000.25
			CUMMINS SALES AND SERVICE	REPAIRS 14-B/CIVIC GENERATOR S	1,163.21
					<u>2,163.46</u>
06/03/2025	200090	DANCE WITH ELEGANCE	DANCE WITH ELEGANCE	DROP-IN FEES FOR DANCE WITH E	308.70
06/03/2025	200091	DETECTION SYSTEMS AND ENGINEE	DETECTION SYSTEMS AND ENGINEE	PUBLIC CAMERA SERVICE FOR SITE	290.00
06/03/2025	200092	DETROIT LEGAL NEWS	DETROIT LEGAL NEWS	ZBA AD	50.00
06/03/2025	200093	DETROIT TIGERS TICKET DEPT.	DETROIT TIGERS TICKET DEPT.	BALANCE DUE FOR SEPTEMBER TICK	840.00
			DETROIT TIGERS TICKET DEPT.	BALANCE DUE FOR JUNE TICKETS	1,050.00
					<u>1,890.00</u>
06/03/2025	200094	DIUBLE EQUIPMENT INC.	DIUBLE EQUIPMENT INC.	MOWER BLADES/ZERO TURNS #325,	291.69
06/03/2025	200095	DIVERSIFIED EXCAVATING	DIVERSIFIED EXCAVATING	CIVIC CENTER POND WORK - ARPA	18,959.99
06/03/2025	200096	DYNAMIC BRANDS	DYNAMIC BRANDS	MICROSCRUBBER GOLF TOWELS FOR	98.65
06/03/2025	200097	EAGLE ENGRAVING INC	EAGLE ENGRAVING INC	ACCOUNTABILITY TAGS	12.85
06/03/2025	200098	ELIZABETH GIORDANO	ELIZABETH GIORDANO	SPRING YOUTH SOCCER GAMES OFFI	160.00
06/03/2025	200099	FONDRIEST ENVIRONMENTAL, INC	FONDRIEST ENVIRONMENTAL, INC	SOFTWARE ADAPTEER	295.00
06/03/2025	200100	GARY TURNBULL	GARY TURNBULL	PAYMENT FOR SOFTBALL GAMES OFF	160.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/03/2025	200101	GRAINGER	GRAINGER	PPE FOR STAFF	75.98
			GRAINGER	SAFETY BOOTS FOR SARANEN	158.23
			GRAINGER	MAINTENANCE SUPPLIES	119.83
			GRAINGER	TRASH BAGS - FLP GARAGE	66.64
					<u>420.68</u>
06/03/2025	200102	GREG MCKINNEY	GREG MCKINNEY	PAYMENT FOR SOFTBALL GAMES OFF	240.00
06/03/2025	200103	GUARDIAN ALARM	GUARDIAN ALARM	DIAGNOSTIC TRIP FEE	100.00
06/03/2025	200104	GUARDIAN ALARM	GUARDIAN ALARM	GUARDIAN MONITORING SERVICE	2,066.23
			GUARDIAN ALARM	SERVICE WORK ON CART CAGE GATE	100.00
					<u>2,166.23</u>
06/03/2025	200105	HOME DEPOT	HOME DEPOT	MISC CABLE AND ELECTRICAL SUPP	293.25
			HOME DEPOT	ELECTRICAL SUPPLIES FOR FLP SH	57.02
			HOME DEPOT	P&G MISC CLEANING SUPPLIES - B	657.07
			HOME DEPOT	FLP SHELTER 2 LIGHTING SUPPLIE	55.74
			HOME DEPOT	REPAIRS TO GATE HOUSE DECK	29.97
			HOME DEPOT	REPAIRS TO GATE HOUSE DECK	93.27
			HOME DEPOT	CAULK/SILICONE FOR CIVIC 1ST F	68.20
			HOME DEPOT	PAINTING SUPPLIES FOR CIVIC 1S	14.31
					<u>1,268.83</u>
06/03/2025	200106	INFRASTRUCTURE ENGINEERING IN	INFRASTRUCTURE ENGINEERING IN	TRAFFIC ENGINEERING SERVICES	10,085.05
			INFRASTRUCTURE ENGINEERING IN	TRAFFIC ENGINEERING SERVICES	12,526.29
					<u>22,611.34</u>
06/03/2025	200107	JIBRIL NAEEM	JIBRIL NAEEM	Moderday Martial Arts payout	255.50
06/03/2025	200108	JOHNSON SIGN CO.	JOHNSON SIGN CO.	REFUND - PERMIT FEES PB25-0208	75.00
06/03/2025	200109	JOHNSON SIGN CO.	JOHNSON SIGN CO.	REFUND - PERMIT FEES PE25-0108	37.50
06/03/2025	200110	JUDY ANN HOLZSCHUH	JUDY ANN HOLZSCHUH	MAY ZENTANGLE CLASS	80.00
06/03/2025	200111	KEVIN LAWSON	KEVIN LAWSON	SPRING 2025 YOUTH SOCCER SITE	160.00
06/03/2025	200112	KONE INC	KONE INC	ELEVATOR MAINTENANCE 5/01/25 -	241.32
06/03/2025	200113	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	INTERPRETER SERVICES	629.66
06/03/2025	200114	LARRY KENYON	LARRY KENYON	SOFTBALL GAMES OFFICIATED 5/12	320.00
06/03/2025	200115	LAWRENCE HENDRICKS	LAWRENCE HENDRICKS	PAYMENT FOR TENNIS LESSONS 5/1	95.00
06/03/2025	200116	LIFE AFTER INCARCERATION	LIFE AFTER INCARCERATION	LAIR COMMUNITY BEAUTIFICATION	12,600.00
06/03/2025	200117	LOOKING GOOD LAWNS	LOOKING GOOD LAWNS	ANNUAL TRASH PICK-UP CONTRACT	4,320.00
06/03/2025	200118	LOWE'S	LOWE'S	WEED SPRAY	23.73
			LOWE'S	HR/ACCOUNTING BATHROOM FAUCET	94.00
					<u>117.73</u>
06/03/2025	200119	MAYNARDS AUTO SERVICE CENTER	MAYNARDS AUTO SERVICE CENTER	OCS #708 RIGHT REAR TIRE LEAK	14.50
06/03/2025	200120	MELODY WOODS	MELODY WOODS	PAINTING CLASS INSTRUCTION	100.00
06/03/2025	200121	MENARDS, INC.	MENARDS, INC.	BOLT SNAPS FOR LEC FLAG POLE	4.46
06/03/2025	200122	MESSENGER PRINTING	MESSENGER PRINTING	RSD POSTCARDS	5,471.59
06/03/2025	200123	MICHIGAN LINEN SERVICE, INC.	MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LEC LAUNDRY SERVICE FOR 2025	67.25
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	49.50
			MICHIGAN LINEN SERVICE, INC.	MAINT. GARAGE LAUNDRY SERVICE	24.00
			MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	101.10
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
					<u>1,155.63</u>
06/03/2025	200124	MICHIGAN POWER RODDING	MICHIGAN POWER RODDING	CRC PLUMBING ISSUES DIAGNOSTIC	776.00
06/03/2025	200125	MILTON ANDREWS	MILTON ANDREWS	MILT ANDREWS CONTRACTUAL INSPE	800.00
06/03/2025	200126	MOHAMMED YAKUBU	MOHAMMED YAKUBU	SPRING YOUTH SOCCER OFFICIATED	165.00
06/03/2025	200127	MUNIVATE LLC	MUNIVATE LLC	BS&A CONFIGURATION AND TRAININ	1,194.32
06/03/2025	200128	NEXTCARE URGENT CARE MICHIGAN	NEXTCARE URGENT CARE MICHIGAN	DRUG SCREENS, (POST ACCIDENT,	550.00
06/03/2025	200129	OFFICE EXPRESS	OFFICE EXPRESS	BUSINESS CARDS - SUPERVISOR AN	48.00
			OFFICE EXPRESS	BUSINESS CARDS - LISA SMEREK -	30.00
					<u>78.00</u>
06/03/2025	200130	OKINAWAN KARATE CLUB	OKINAWAN KARATE CLUB	SPRING SESSION	327.60
06/03/2025	200131	OOMA, INC.	OOMA, INC.	OOMA SERVICES	249.24
06/03/2025	200132	PARKWAY SERVICES, INC.	PARKWAY SERVICES, INC.	PORTABLE TOILET RENTAL - FORD	180.00
			PARKWAY SERVICES, INC.	PORTABLE TOILET RENTAL - FORD	720.00
					<u>900.00</u>
06/03/2025	200133	PEPSI BEVERAGES COMPANY	PEPSI BEVERAGES COMPANY	BEVERAGES FOR RESALE IN THE GO	420.55
			PEPSI BEVERAGES COMPANY	RESTOCK INVENTORY AT COMMUNITY	421.71
					<u>842.26</u>
06/03/2025	200134	PGA OF AMERICA	PGA OF AMERICA	PGA ANNUAL DUES	601.00
06/03/2025	200135	PLUMB-PROS	PLUMB-PROS	REFUND - PERMIT FEES PP25-0167	115.00
06/03/2025	200136	PRIORITY ONE EMERGENCY	PRIORITY ONE EMERGENCY	PANTS FOR FF AUSTIN	84.99
			PRIORITY ONE EMERGENCY	GOLD BADGES	207.98
					<u>292.97</u>
06/03/2025	200137	RAPHAEL A. PEOPLES	RAPHAEL A. PEOPLES	SPRING YOUTH SOCCER OFFICIATED	120.00
06/03/2025	200138	RHETT REYES	RHETT REYES	RECOVERY COURT PAYROLL WEEK EN	1,096.50
06/03/2025	200139	ROBERT ACTON	ROBERT ACTON	ROBERT ACTON CONTRACTUAL INSPE	1,100.00
06/03/2025	200140	SAFELITE GLASS CORP.	SAFELITE GLASS CORP.	#701 - WINDSHIELD REPLACEMENT	444.92
06/03/2025	200141	SAFEWARE	SAFEWARE	GAS MONITOR	998.75
			SAFEWARE	AC ADAPTER W PRONG KIT	103.98
					<u>1,102.73</u>
06/03/2025	200142	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	WATER FOR STAFF WITH NO ACCESS	39.80
			SAM'S CLUB DIRECT	HR/ACCT + CAFETERIA BATHROOM T	54.46
			SAM'S CLUB DIRECT	SUPPLIES FOR ALL STATIONS	139.86
			SAM'S CLUB DIRECT	FOOD AND BEVERAGE FOR RESALE I	252.00
					<u>486.12</u>
06/03/2025	200143	SEAN FLANAGAN	SEAN FLANAGAN	YOUTH SOCCER OFFICIATED 5/10 4	60.00
06/03/2025	200144	SHERWIN WILLIAMS COMPANY	SHERWIN WILLIAMS COMPANY	PAINT AND CAULK GUN FOR CIVIC	119.15
06/03/2025	200145	SHIRLEY DUPREY	SHIRLEY DUPREY	TAP DANCE INSTRUCTION	63.00
06/03/2025	200146	SITEONE LANDSCAPE SUPPLY, LLC	SITEONE LANDSCAPE SUPPLY, LLC	LESCO LIQUID HERBICIDE AND SPR	200.17
			SITEONE LANDSCAPE SUPPLY, LLC	RAIN BIRD DECODERS FD -102 X 6	1,756.72
			SITEONE LANDSCAPE SUPPLY, LLC	SUMMER FERTILIZER FOR FAIRWAYS	2,325.58
			SITEONE LANDSCAPE SUPPLY, LLC	FERTILIZER PROGRAM FOR TEES	2,147.00
					<u>6,429.47</u>

05/23/2025 11:45 AM
User: lstanfield
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 200067 - 200164

Page: 5/5

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/03/2025	200147	SOUTHERN COMPUTER WAREHOUSE	SOUTHERN COMPUTER WAREHOUSE	BROTHER ADS-3100	653.84
06/03/2025	200148	SPARTAN DISTRIBUTORS	SPARTAN DISTRIBUTORS	Spindle Shaft - Latch Swell - STARTER FOR TORO 3150	639.30 225.81
					<u>865.11</u>
06/03/2025	200149	STATE OF MICHIGAN	STATE OF MICHIGAN	STATE PESTICIDE APPLICATION FO	75.00
06/03/2025	200150	STEPHEN BROWN	STEPHEN BROWN	Steve Brown Contractual Insp 0	1,750.00
06/03/2025	200151	STERICYCLE INC	STERICYCLE INC	STERI-SAFE BUDGET SUBSCRIPTION	282.55
06/03/2025	200152	STEVEN DENSMORE	STEVEN DENSMORE	REIMUBRSEMENT FOR FOOD WHILE A	74.89
06/03/2025	200153	SUMMIT ELECTRIC	SUMMIT ELECTRIC	REFUND - PERMIT FEES PE25-0171	75.00
06/03/2025	200154	TAWANN HAYES III	TAWANN HAYES III	YOUTH SOCCER GAMES OFFICIATED	120.00
06/03/2025	200155	TERMINIX	TERMINIX	PEST CONTROL FOR GREEN OAKS ON	87.98
06/03/2025	200156	UNIVERSITY TRANSLATORS	UNIVERSITY TRANSLATORS	INTERPRETER SERVICES	170.00
06/03/2025	200157	UTILITIES INSTRUMENTATION SER	UTILITIES INSTRUMENTATION SER	GATE ISOLATION PROJECT	12,624.50
06/03/2025	200158	VICTORY LANE	VICTORY LANE	#709 FULL SERVICE OIL CHANGE	68.27
			VICTORY LANE	#700 FULL SERVICE OIL CHANGE	104.04
					<u>172.31</u>
06/03/2025	200159	W.J. O'NEIL COMPANY	W.J. O'NEIL COMPANY	CIVIC CENTER - TROUBLESHOOT CO	842.50
06/03/2025	200160	WASHTENAW COUNTY TREASURER#	WASHTENAW COUNTY TREASURER#	MTT/STC INV #20251568 DATED 5-	1,075.69
06/03/2025	200161	WASHTENAW COUNTY WATER RESOUR	WASHTENAW COUNTY WATER RESOUR	VERMIN MANAGEMENT SERVICES	4,320.73
06/03/2025	200162	WASTE MANAGEMENT	WASTE MANAGEMENT	ACCT. #6-98156-42005	463.60
06/03/2025	200163	WEINGARTZ	WEINGARTZ	PARTS FOR TRIMMERS	98.92
06/03/2025	200164	YPSILANTI COMMUNITY	YPSILANTI COMMUNITY	ACCT. #2-037-360000-01	149.60

AP TOTALS:

Total of 98 Checks:
Less 0 Void Checks:

Total of 98 Disbursements:

162,279.42
0.00
162,279.42

Hand Checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
05/14/2025	200060	KAYLEE ROSS	KAYLEE ROSS	PAYROLL DIRECT DEPOSIT WAS REJ	74.15
05/19/2025	200061	COMCAST	COMCAST	ACCT. #8529 10 234 0186229	225.50
05/19/2025	200062	COMCAST CABLE	COMCAST CABLE	ACCT. #8529 10 234 0124352	123.26
			COMCAST CABLE	ACCT. #8529 10 234 0586337	102.66
					225.92
05/19/2025	200063	COMCAST CABLE	COMCAST CABLE	ACCT. #8529 01 001 0000523 (CA	11,276.50
05/19/2025	200064	DTE ENERGY	DTE ENERGY	ACCT. #9100 145 4294 8	424.60
05/19/2025	200065	VERIZON CONNECT FLEET USA	VERIZON CONNECT FLEET USA	GPS SERVICES - MARCH 2025	956.25
			VERIZON CONNECT FLEET USA	GPS SERVICES - APRIL 2025	956.81
					1,913.06
05/19/2025	200066	VERIZON WIRELESS	VERIZON WIRELESS	ACCT. #742203150-00001	143.36
			VERIZON WIRELESS	ACCT. #542198411-00001	2,904.18
			VERIZON WIRELESS	ACCT. #342201808-00001	423.66
					3,471.20

AP TOTALS:					
Total of 7 Checks:					17,610.93
Less 0 Void Checks:					0.00
Total of 7 Disbursements:					17,610.93

Supervisor
BRENDA L. STUMBO
Clerk
DEBRA A. SWANSON
Treasurer
STAN ELDRIDGE
Trustees
KAREN LOVEJOY ROE
JOHN P. NEWMAN II
GLORIA PETERSON
LARESHA THORNTON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JUNE 17, 2025 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	1,060,136.55
HAND CHECKS -	\$	466,734.76
CREDIT CARD PURCHASES-	\$	<u>12,016.51</u>
GRAND TOTAL -	\$	1,538,887.82

Clarity Health Care Deductible –

ACH EFT –	\$52,865.19 (MAY)
ADMIN FEE -	\$ 1,621.03 (MAY)

A/P Checks

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
06/17/2025	200188	A DESIGN LINE	A DESIGN LINE	COMMUNITY PROMOTION ITEMS	724.56
06/17/2025	200189	A.F. SMITH ELECTRIC	A.F. SMITH ELECTRIC	BREAKER ISSUES/REPLACED FLUORE	948.78
06/17/2025	200190	ALI METAJ	ALI METAJ	COED SOFTBALL OFFICAL PAY 6/2	80.00
06/17/2025	200191	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	RING CUTTER/GRILL BRUSH/EXTENS	129.75
			AMAZON CAPITAL SERVICES	HONEYWELL SAFES/DOOR LOCK	105.60
			AMAZON CAPITAL SERVICES	SAFETY GRILL SHUT OFF VALVE &	131.79
			AMAZON CAPITAL SERVICES	RSD COFFEE - P&G TRASH BANDS -	48.99
			AMAZON CAPITAL SERVICES	RSD COFFEE - P&G TRASH BANDS -	186.37
			AMAZON CAPITAL SERVICES	THERMAL ROLLS FOR THE TREASURE	22.99
			AMAZON CAPITAL SERVICES	50 & BEYOND ITEMS	59.99
			AMAZON CAPITAL SERVICES	REFUND FOR BLACK TONER CARTRID	(57.00)
					628.48
06/17/2025	200192	ANN ARBOR CLEANING SUPPLY	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES - PARKS	257.14
			ANN ARBOR CLEANING SUPPLY	TRASH BAGS - LAITR	283.50
					540.64
06/17/2025	200193	ANN ARBOR/YPSILANTI REGIONAL	ANN ARBOR/YPSILANTI REGIONAL	MEMBERSHIP DUES FOR ANN ARBOR/	375.00
06/17/2025	200194	ANNETTE GONTARSKI	ANNETTE GONTARSKI	MILEAGE REIMBURSEMENT	317.10
06/17/2025	200195	APPLIED INNOVATION	APPLIED INNOVATION	QUARTERLY PRINTER MAINTENANCE	2,940.86
			APPLIED INNOVATION	INVOICE 2835333	368.43
					3,309.29
06/17/2025	200196	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	55 GAL DEF	207.79
			AUTO VALUE YPSILANTI	#318 FUEL TANK REPAIR SUPPLIES	24.67
			AUTO VALUE YPSILANTI	WELDING ROD	8.49
			AUTO VALUE YPSILANTI	REPAIR ITEMS FOR SCREENER	15.58
					256.53
06/17/2025	200197	B-BALL SKILLS LLC	B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS CLAS	82.50
06/17/2025	200198	BILL ERNAT CONSULTING	BILL ERNAT CONSULTING	DEPT OF ENERGY EFFICIENT BLOCK	3,970.00
06/17/2025	200199	BOUND TREE MEDICAL, LLC.	BOUND TREE MEDICAL, LLC.	MEDICAL SUPPLIES	580.92
06/17/2025	200200	BRAUN CONSRTUCTION GROUP, INC	BRAUN CONSRTUCTION GROUP, INC	IT ROOM RENOVATION PROJECT	16,202.70
			BRAUN CONSRTUCTION GROUP, INC	14B D COURT RENOVATION	590,242.70
					606,445.40
06/17/2025	200201	CARLISLE/WORTMAN ASSOCIATES	CARLISLE/WORTMAN ASSOCIATES	PLANNING CONSULTATION	387.50
			CARLISLE/WORTMAN ASSOCIATES	GENERAL CONSULTATION	190.00
			CARLISLE/WORTMAN ASSOCIATES	PLANNING DEPARTMENT SUPPORT -	9,400.00
					9,977.50
06/17/2025	200202	CERTASITE, LLC	CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	73.17
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	121.88
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	392.19
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	134.19
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	173.67
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	151.32
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	169.52
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	203.24

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	161.82
			CERTASITE, LLC	FIRE EXTINGUISHER SERVICE/REPA	398.76
					<u>1,979.76</u>
06/17/2025	200203	CINTAS FIRST AID & SAFETY	CINTAS FIRST AID & SAFETY	EYE WASH STATION RENTAL	99.18
			CINTAS FIRST AID & SAFETY	MONTHLY SERVICE FOR AED AT HOL	134.42
					<u>233.60</u>
06/17/2025	200204	COMERICA BANK	NATIONAL ALLIANCE FOR YOUTH S	EQUIPMENT FOR SMART START BASE	1,132.00
06/17/2025	200205	CONSTELLATION NEW ENERGY	CONSTELLATION NEW ENERGY	ACCOUNT #BG-301569	5,738.64
06/17/2025	200206	CORRIGAN MOVING SYSTEMS	CORRIGAN MOVING SYSTEMS	STORAGE/EQUIPMENT RENTAL	2,595.00
06/17/2025	200207	CORRIGAN OIL COMPANY	CORRIGAN OIL COMPANY	GREASE FOR EQUIPMENT	697.55
06/17/2025	200208	CRIBLEY DRILLING CO., INC.	CRIBLEY DRILLING CO., INC.	REPLACEMENT OF WELL MOTOR, PUM	6,000.00
06/17/2025	200209	CRYSTAL FLASH, INC.	CRYSTAL FLASH, INC.	FUEL FOR HQ - REGULAR	593.72
			CRYSTAL FLASH, INC.	DIESEL FUEL FOR GOLF MAINTENAN	538.51
			CRYSTAL FLASH, INC.	COMM. CENTER: REFILL GAS FUEL	1,447.46
			CRYSTAL FLASH, INC.	FORD LAKE PARK: REFILL GAS FUE	1,261.94
			CRYSTAL FLASH, INC.	FORD LAKE PARK - DIESEL FUEL F	1,017.77
			CRYSTAL FLASH, INC.	FUEL FOR HQ - DIESEL	2,455.59
					<u>7,314.99</u>
06/17/2025	200210	DANCE WITH ELEGANCE	DANCE WITH ELEGANCE	DROP-IN FEES FOR DANCE WITH E	140.00
06/17/2025	200211	DETECTION SYSTEMS AND ENGINEE	DETECTION SYSTEMS AND ENGINEE	PUBLIC CAMERA UPGRADES	3,288.00
			DETECTION SYSTEMS AND ENGINEE	PUBLIC CAMERA UPGRADES	2,864.00
			DETECTION SYSTEMS AND ENGINEE	PUBLIC CAMERA UPGRADES	2,864.00
					<u>9,016.00</u>
06/17/2025	200212	DISPUTE RESOLUTION CENTER	DISPUTE RESOLUTION CENTER	MEDIATION SERVICES INVOICE 1ST	1,875.00
06/17/2025	200213	DMC TECHNOLOGY GROUP	DMC TECHNOLOGY GROUP	COLLECTIONS ANNUAL SUBSCRIPTIO	575.00
06/17/2025	200214	DTE GAS COMPANY	DTE GAS COMPANY	BD BOND REFUND 2415 GROVE RD	1,872.50
06/17/2025	200215	DTE GAS COMPANY	DTE GAS COMPANY	BD BOND REFUND 2415 GROVE RD	46.75
06/17/2025	200216	DTE GAS COMPANY	DTE GAS COMPANY	BD BOND REFUND 2415 GROVE RD	2,500.00
06/17/2025	200217	DYLAN MARSHALL	DYLAN MARSHALL	PAYMENT FOR SOFTBALL GAMES OFF	80.00
06/17/2025	200218	ELITE TECHNICAL SERVICES GROU	ELITE TECHNICAL SERVICES GROU	STANDBY RESCUE SERVICES- BRIDG	3,113.00
06/17/2025	200219	ELIZABETH GIORDANO	ELIZABETH GIORDANO	SPRING YOUTH SOCCER GAMES OFFI	80.00
06/17/2025	200220	EMERGENT HEALTH PARTNERS	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES	11,194.80
06/17/2025	200221	FASTENAL	FASTENAL	LIFTING SLING FOR 55 GALLON DR	81.53
			FASTENAL	BOLTS AND NUTS AND GRINDING DI	71.65
					<u>153.18</u>
06/17/2025	200222	FIBER LINK	FIBER LINK	MISSDIG RESPONSE AND LOCATE SE	119.50
06/17/2025	200223	FONSON COMPANY, INC	FONSON COMPANY, INC	PARKING LOT AND WATER MAIN REP	11,787.30
06/17/2025	200224	GARY TURNBULL	GARY TURNBULL	PAYMENT FOR SOFTBALL GAMES OFF	160.00
06/17/2025	200225	GOOSE BUSTERS OF MICHIGAN, LL	GOOSE BUSTERS OF MICHIGAN, LL	MAY 2025 BORDER COLLIE SERVICE	455.00
			GOOSE BUSTERS OF MICHIGAN, LL	GOOSE NEST DESTRUCTION SERVICE	1,900.00
					<u>2,355.00</u>
06/17/2025	200226	GRAINGER	GRAINGER	PPE SAFETY VEST	62.28
			GRAINGER	PPE- HARD HATS	25.32
			GRAINGER	PPE- HARD HATS	54.08
			GRAINGER	PPE SAFETY VEST-RESTOCK	83.04
					<u>224.72</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/17/2025	200227	GREG MCKINNEY	GREG MCKINNEY	PAYMENT FOR SOFTBALL GAMES OFF	80.00
06/17/2025	200228	GROSS ELECTRIC	GROSS ELECTRIC GROSS ELECTRIC	SHELTER LIGHTS FOR COMMUNITY C SHELTER LIGHTS FOR FLP SHELTER	370.29 714.73 <hr/> 1,085.02
06/17/2025	200229	HEANEY'S GENERAL CONTRACTING	HEANEY'S GENERAL CONTRACTING	FORD HERITAGE PARK SANITARY LI	8,328.00
06/17/2025	200230	HERMAN & ASSOCIATES	HERMAN & ASSOCIATES	SOIL SURFACTANT FOR TEES (SUMM	509.69
06/17/2025	200231	HOME DEPOT	HOME DEPOT HOME DEPOT HOME DEPOT HOME DEPOT HOME DEPOT	FLP GARAGE MAINT SUPPLIES AND BARREL BOLT AND PAD LOCK FOR C FLP SHELTER 3 AND MISC MAINTEN MAINTENANCE SUPPLIES FOR CIVIC RESTROOM SIGN FOR GOLF PRO SHO	90.66 34.34 294.22 57.00 13.97 <hr/> 490.19
06/17/2025	200232	HOWLETT LOCK & DOOR	HOWLETT LOCK & DOOR	EMERGENCY SERVICE CALL TO THE	236.00
06/17/2025	200233	HUTZEL PLUMBING	HUTZEL PLUMBING	REPLACED FLUSH VALVE SEAL	189.00
06/17/2025	200234	JAMES RATLIFF	JAMES RATLIFF	JAMES D. RATLIFF CONTRACTUAL I	500.00
06/17/2025	200235	JAMIE GASTON-EALOM	JAMIE GASTON-EALOM	REIMBURSEMENT FOR EXAM - PROPE	100.00
06/17/2025	200236	JFR ARCHITECTS, PC	JFR ARCHITECTS, PC JFR ARCHITECTS, PC	IT SERVER ROOM IMPROVEMENT DESIGN FOR COURT SECURITY RENO	679.00 12,024.00 <hr/> 12,703.00
06/17/2025	200237	JIBRIL NAEEM	JIBRIL NAEEM	MODERNDAY MARTIAL ARTS PAYOUT	563.50
06/17/2025	200238	JUNGA'S ACE HARDWARE	JUNGA'S ACE HARDWARE	LEAF BLOWERS AND BLACKTOP PATC	689.93
06/17/2025	200239	KEVIN LAWSON	KEVIN LAWSON	SPRING 2025 YOUTH SOCCER SITE	80.00
06/17/2025	200240	LARRY KENYON	LARRY KENYON	SOFTBALL GAMES OFFICIATED 6/2	160.00
06/17/2025	200241	LAWRENCE HENDRICKS	LAWRENCE HENDRICKS	PAYMENT FOR TENNIS LESSONS 5/3	55.00
06/17/2025	200242	LIFE AFTER INCARCERATION	LIFE AFTER INCARCERATION	LAIR COMMUNITY BEAUTIFICATION	12,600.00
06/17/2025	200243	LILLIAN HENSLEY	LILLIAN HENSLEY	YOUTH DANCE INSTRUCTOR	48.00
06/17/2025	200244	LINDA JOHNSON	LINDA JOHNSON	REFUND FOR SHIPSEWANA TRIP	35.00
06/17/2025	200245	LINDE GAS & EQUIPMENT INC	LINDE GAS & EQUIPMENT INC LINDE GAS & EQUIPMENT INC	PROPANE FOR MAINT GARAGE/P&G OXYGEN RENTAL	34.10 440.95 <hr/> 475.05
06/17/2025	200246	LOOKING GOOD LAWNS	LOOKING GOOD LAWNS	ANNUAL TRASH PICK-UP CONTRACT	4,320.00
06/17/2025	200247	LOWE'S	LOWE'S LOWE'S LOWE'S	LED LIGHT FOR FLP SHELTER #3 MAINTENANCE SUPPLIES NUTS & BOLTS & CHARGER FOR VAN	161.48 92.24 72.61 <hr/> 326.33
06/17/2025	200248	LUBRICATION ENGINEERS	LUBRICATION ENGINEERS	WATER REMOVAL FILTER FOR OIL C	557.76
06/17/2025	200249	MASON KAISER	MASON KAISER	Mileage Reimbursement for Trai	63.21
06/17/2025	200250	MCLAIN AND WINTERS	MCLAIN AND WINTERS	LEGAL SERVICES - MAY 2025	167,964.21
06/17/2025	200251	MELENA CHISOLM	MELENA CHISOLM	REFUND SECURITY DEPOSIT	100.00
06/17/2025	200252	MELODY WOODS	MELODY WOODS	CLASS INSTRUCTION	100.00
06/17/2025	200253	MENARDS, INC.	MENARDS, INC. MENARDS, INC. MENARDS, INC.	WINDOW SPRAY AND SUPPLIES FOR COPPER SULFATE AND POND DYE - MISC MAINTENANCE ITEMS - SEE I	27.94 212.93 63.20 <hr/> 304.07
06/17/2025	200254	MESSENGER PRINTING	MESSENGER PRINTING	YW STICKERS - RES. SERVICES	719.00
06/17/2025	200255	METCOM	METCOM	RECEIPTS	460.65
06/17/2025	200256	MICHIGAN CAT	MICHIGAN CAT	FILTERS FOR COMPOST EQUIPMENT	2,049.04

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/17/2025	200257	MICHIGAN LINEN SERVICE, INC.	MICHIGAN LINEN SERVICE, INC.	LAUNDRY SERVICES FOR 2025 SEA	24.00
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03
			MICHIGAN LINEN SERVICE, INC.	HOLMES RD LAUNDRY SERVICE FOR	18.50
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	49.50
			MICHIGAN LINEN SERVICE, INC.	MAINT. GARAGE LAUNDRY SERVICE	24.00
			MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	101.10
			MICHIGAN LINEN SERVICE, INC.	LEC LAUNDRY SERVICE FOR 2025	67.25
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	49.50
			MICHIGAN LINEN SERVICE, INC.	MAINT. GARAGE LAUNDRY SERVICE	24.00
			MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	101.10
			MICHIGAN LINEN SERVICE, INC.	LAUNDRY SERVICES FOR 2025 SEA	24.00
			MICHIGAN LINEN SERVICE, INC.	CIVIC CENTER LAUNDRY SERVICE F	101.10
			MICHIGAN LINEN SERVICE, INC.	MAINT. GARAGE LAUNDRY SERVICE	24.00
			MICHIGAN LINEN SERVICE, INC.	COMMUNITY CENTER LAUNDRY SERVI	49.50
			MICHIGAN LINEN SERVICE, INC.	HOLMES RD LAUNDRY SERVICE FOR	18.50
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 4	85.03
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	86.26
			MICHIGAN LINEN SERVICE, INC.	LINEN SERVICE FOR STATION 3	190.40
			MICHIGAN LINEN SERVICE, INC.	LAUNDRY SERVICES FOR 2025 SEA	24.00
					<u>1,423.43</u>
06/17/2025	200258	MICHIGAN TOWNSHIPS ASSOC.**	MICHIGAN TOWNSHIPS ASSOC.**	MTA ANNUAL DUES	8,776.63
06/17/2025	200259	MILTON ANDREWS	MILTON ANDREWS	MILT ANDREWS CONTRACTUAL INSPE	750.00
06/17/2025	200260	MINUTES SERVICES LLC	MINUTES SERVICES LLC	MEETING MINUTES FOR 04-02-2025	200.00
06/17/2025	200261	MOHAMMED YAKUBU	MOHAMMED YAKUBU	SPRING YOUTH SOCCER OFFICIATED	60.00
06/17/2025	200262	MR. BUBBLES AUTO SPA	MR. BUBBLES AUTO SPA	PRE-PAY FOR CAR WASH BOOKLETS	160.00
06/17/2025	200263	MUNIVATE LLC	MUNIVATE LLC	BS&A CONFIGURATION & TRAINING	1,333.07
06/17/2025	200264	NAPA AUTO PARTS*	NAPA AUTO PARTS*	LUBRICATING FLUIDS FOR EQUIPME	148.88
06/17/2025	200265	NICHOLAS PAPENHAGEN	NICHOLAS PAPENHAGEN	MILEAGE REIMBURSEMENT	353.50
06/17/2025	200266	ONSITE SUBSTANCE ABUSE TESTIN	ONSITE SUBSTANCE ABUSE TESTIN	RECOVERY COURT DRUG TESTING AP	95.00
06/17/2025	200267	ORCHARD, HILTZ & MCCLIMENT IN	ORCHARD, HILTZ & MCCLIMENT IN	CONSTRUCTION ADMINISTRATION FO	2,464.00
			ORCHARD, HILTZ & MCCLIMENT IN	CIVIC CENTER POND CONSTRUCTION	5,009.25
			ORCHARD, HILTZ & MCCLIMENT IN	MS4 PERMIT ASSISTANCE	480.25
					<u>7,953.50</u>
06/17/2025	200268	PARKWAY SERVICES, INC.	PARKWAY SERVICES, INC.	PORTABLE TOILET RENTAL - LAKES	310.00
06/17/2025	200269	PAUL TAMOSHUNAS	PAUL TAMOSHUNAS	REIMBURSEMENT FOR WORK BOOTS (87.42
06/17/2025	200270	PRINTING SYSTEMS	PRINTING SYSTEMS	SPECIAL ELECTION SECRECY ENVEL	1,797.45
			PRINTING SYSTEMS	AV BALLOT OUTER ENVELOPES FOR	1,160.03
			PRINTING SYSTEMS	AV BALLOT INSIDE ENVELOPES FOR	391.66
					<u>3,349.14</u>
06/17/2025	200271	PRIORITY ONE EMERGENCY	PRIORITY ONE EMERGENCY	BUILDING INSPECTOR UNIFORM ORD	219.96
			PRIORITY ONE EMERGENCY	BUILDING INSPECTOR UNIFORM ORD	327.97
			PRIORITY ONE EMERGENCY	ORDINANCE OFFICER LOGO CLOTHIN	225.97
			PRIORITY ONE EMERGENCY	PARTS FOR OUTFITTING THE NEW F	4,853.93
			PRIORITY ONE EMERGENCY	ORDINANCE OFFICER NW CLOTHING	267.96
			PRIORITY ONE EMERGENCY	PARTS FOR OUTFITTING THE NEW F	4,937.90
			PRIORITY ONE EMERGENCY	MECHANICAL INSPECTOR UNIFORM O	352.95
					<u>11,186.64</u>
06/17/2025	200272	QUADIENT LEASING USA, INC	QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE - 2025	1,405.80
06/17/2025	200273	RAPHAEL A. PEOPLES	RAPHAEL A. PEOPLES	SPRING YOUTH SOCCER OFFICIATED	80.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/17/2025	200274	REVOLIN SPORTS, INC.	REVOLIN SPORTS, INC.	PICKELBALL TOURNAMENT PRIZES	149.97
06/17/2025	200275	RHETT REYES	RHETT REYES RHETT REYES	RECOVERY COURT PAYROLL WEEK EN RECOVERY COURT PAYROLL WEEK EN	1,015.88 999.75 <u>2,015.63</u>
06/17/2025	200276	RNA FACILITIES MANAGEMENT	RNA FACILITIES MANAGEMENT	2025 ANNUAL MOWING CONTRACT -	14,279.00
06/17/2025	200277	ROBERT ACTON	ROBERT ACTON	ROBERT ACTON CONTRACTUAL INSPE	600.00
06/17/2025	200278	RUSSELL GIRBACH	RUSSELL GIRBACH	MEDICAL CE'S	900.00
06/17/2025	200279	SAFEWARE	SAFEWARE	RAE TRAVEL CHARGER	166.24
06/17/2025	200280	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT SAM'S CLUB DIRECT SAM'S CLUB DIRECT SAM'S CLUB DIRECT SAM'S CLUB DIRECT SAM'S CLUB DIRECT	COFFEE - SUGAR - COFFEE CREAME OPERATING SUPPLIES AND FOOD AN CONCESSIONS FOR COMMUNITY CENT SUPPLIES FOR ALL STATIONS WATER FOR STAFF WITH NO ACCESS WATER FOR STAFF WITH NO ACCESS	118.30 301.42 169.04 245.32 39.80 39.80 <u>913.68</u>
06/17/2025	200281	SEAN FLANAGAN	SEAN FLANAGAN	YOUTH SOCCER OFFICIATED 5/31 4	60.00
06/17/2025	200282	SEMOG	SEMOG	SEMOG ANNUAL DUES - 2025	8,676.00
06/17/2025	200283	SHRADER TIRE & OIL	SHRADER TIRE & OIL	REPLACE TIRES ON TRAILER #417	462.19
06/17/2025	200284	SITEONE LANDSCAPE SUPPLY, LLC	SITEONE LANDSCAPE SUPPLY, LLC SITEONE LANDSCAPE SUPPLY, LLC SITEONE LANDSCAPE SUPPLY, LLC SITEONE LANDSCAPE SUPPLY, LLC	IRRIGATION PARTS FOR REPAIRS # ACCU-POUR MEASURING PITCHER MISC SPRAYER ACCESSORIES/SUPPL HYDRAULIC SPREADER AND SPRAYER	715.15 15.82 144.65 12,497.00 <u>13,372.62</u>
06/17/2025	200285	SPARTAN DISTRIBUTORS	SPARTAN DISTRIBUTORS SPARTAN DISTRIBUTORS SPARTAN DISTRIBUTORS	AIR FILTER FOR TORO 5910 VOLTAGE DIVIDER FOR TORO 5910 BALL JOINT RECEIVER ASM FOR TO	52.51 130.22 114.56 <u>297.29</u>
06/17/2025	200286	SPICER GROUP	SPICER GROUP	APPLERIDGE PARK IMPROVEMENTS	5,703.75
06/17/2025	200287	STANDARD PRINTING	STANDARD PRINTING	envelopes	495.00
06/17/2025	200288	STAPLES* - ACCOUNT #1026071	STAPLES* - ACCOUNT #1026071 STAPLES* - ACCOUNT #1026071	HAND SOAP REFILLS - COMMUNITY RETURN FOR HAND SOAP	236.07 (78.69) <u>157.38</u>
06/17/2025	200289	STATE OF MICHIGAN	STATE OF MICHIGAN STATE OF MICHIGAN	EV TRAINING ON 5/1/2025 EV TRAINING ON 5/2/2025	1,103.00 1,103.00 <u>2,206.00</u>
06/17/2025	200290	STEPHEN BROWN	STEPHEN BROWN	STEVE BROWN CONTRACTUAL INSP 0	2,100.00
06/17/2025	200291	STERICYCLE INC	STERICYCLE INC	STERI-SAFE BUDGET SUBSCRIPTION	282.55
06/17/2025	200292	SUPERIOR GROUNDCOVER	SUPERIOR GROUNDCOVER	ANNUAL PLAYGROUND MULCH INSTAL	16,393.20
06/17/2025	200293	TARGET INFORMATION	TARGET INFORMATION	COURT FORMS	158.00
06/17/2025	200294	TARGET SPECIALTY PRODUCTS	TARGET SPECIALTY PRODUCTS TARGET SPECIALTY PRODUCTS TARGET SPECIALTY PRODUCTS TARGET SPECIALTY PRODUCTS TARGET SPECIALTY PRODUCTS TARGET SPECIALTY PRODUCTS	MZ23 FERTILIZER FOR GREENS TURF FUEL - VANQUISH SOIL SUFA MICRO NUTRIENTS AND SRN FOR GR SOIL SURFACTANT FOR GREENS - S FERTILIZER FOR GREENS 12-0-0 P CARBON 21 FERTILIZER FOR GREEN	870.00 807.50 934.00 952.50 840.00 940.00 <u></u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					5,344.00
06/17/2025	200295	TAWANN HAYES II	TAWANN HAYES II	YOUTH SOCCER GAMES OFFICIATED	80.00
06/17/2025	200296	UNITED RENTALS	UNITED RENTALS	2025 OSHA INSPECTION SCISSOR L	519.79
06/17/2025	200297	UNIVERSITY TRANSLATORS	UNIVERSITY TRANSLATORS	INTERPRETER SERVICES	170.00
			UNIVERSITY TRANSLATORS	TRANSLATOR SERVICES	170.00
					340.00
06/17/2025	200298	UTILITIES INSTRUMENTATION SER	UTILITIES INSTRUMENTATION SER	SCADA UPGRADE- ENHANCE CYBER S	1,884.36
06/17/2025	200299	VANTAGE APPAREL	VANTAGE APPAREL	GREEN OAKS STAFF UNIFORM LOGOE	964.65
06/17/2025	200300	VERIZON CONNECT FLEET USA	VERIZON CONNECT FLEET USA	GPS SERVICES - MAY 2025	956.81
06/17/2025	200301	VERMEER OF MICHIGAN, INC.	VERMEER OF MICHIGAN, INC.	PARTS FOR GRINDER	178.37
06/17/2025	200302	W.J. O'NEIL COMPANY	W.J. O'NEIL COMPANY	LOCHINVAR BOILER CLEANING: BOI	3,960.00
06/17/2025	200303	WASHTENAW AREA TRANSPORTATION	WASHTENAW AREA TRANSPORTATION	WATS 2025 MEMBERSHIP DUES	4,097.00
06/17/2025	200304	WASTE MANAGEMENT	WASTE MANAGEMENT	ACCT. #6-98156-42005	228.60
			WASTE MANAGEMENT	ACCT. #14-44697-63004	184.97
			WASTE MANAGEMENT	ACCT. #20-37335-53005	79.56
					493.13
06/17/2025	200305	WEST BEND INSURANCE COMPANY	WEST BEND INSURANCE COMPANY	NOTARY BOND FOR MARIA BATIANIS	55.00
			WEST BEND INSURANCE COMPANY	NOTARY BOND FOR ELIZABETH GILL	55.00
			WEST BEND INSURANCE COMPANY	NOTARY BOND FOR STAN ELDRIDGE	55.00
			WEST BEND INSURANCE COMPANY	NOTARY BOND FOR MYLA HARRIS	55.00
					220.00
06/17/2025	200306	WEX BANK	WEX BANK	WEX CREDIT CARD CHARGES ENDING	1,597.52
06/17/2025	200307	WOLVERINE EAGLE HOSPITALITY	WOLVERINE EAGLE HOSPITALITY	REFUND BOND FOR PERMIT PSE20-0	882.50
06/17/2025	200308	WOLVERINE EAGLE HOSPITALITY	WOLVERINE EAGLE HOSPITALITY	BOND REFUND PERMIT PSE20-0002	2,500.00
06/17/2025	200309	YPSILANTI ACE HARDWARE	YPSILANTI ACE HARDWARE	SUPPLIES FOR LADDER RESTRAINT	21.13
			YPSILANTI ACE HARDWARE	ADAPTER (P&G GARAGE) AND SPIGO	63.98
			YPSILANTI ACE HARDWARE	WEED KILLER AND SPRAYER	60.98
			YPSILANTI ACE HARDWARE	YARD BAGS	5.98
					152.07
06/17/2025	200310	YPSILANTI COMMUNITY	YPSILANTI COMMUNITY	ESTIMATED WATER REBATE FOR 202	1,440.00
			YPSILANTI COMMUNITY	FUEL CHARGES MAY 2025	2,233.68
					3,673.68
06/17/2025	200311	YPSILANTI MEALS ON WHEELS	YPSILANTI MEALS ON WHEELS	2025 ANNUAL CONTRIBUTION TO ME	10,000.00
06/17/2025	200312	YPSILANTI TOWNSHIP PETTY CASH	YPSILANTI TOWNSHIP PETTY CASH	REIMBURSE PETTY CASH	118.52

AP TOTALS:

Total of 125 Checks:
 Less 0 Void Checks:

Total of 125 Disbursements:

1,060,136.55
 0.00
 1,060,136.55

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank AP AP					
05/23/2025	200165	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	AV APPLICATION POSTAGE FOR AUG	906.81
05/23/2025	200166	BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JUNE 2025	218,844.97
05/23/2025	200167	BLUE CROSS BLUE SHIELD OF MIC	BLUE CROSS BLUE SHIELD OF MIC	HEALTH INSURANCE - JUNE 2025	35,752.84
05/23/2025	200168	COMCAST	COMCAST	ACCT. #8529 10 234 0279396	179.42
05/23/2025	200169	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUNE 2025	13,885.42
			DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUNE 2025	33.52
					13,918.94
05/23/2025	200170	DTE ENERGY	DTE ENERGY	STREETLIGHTS - APRIL 2025	81,909.07
			DTE ENERGY	ACCT, #9100 129 7209 7	505.84
			DTE ENERGY	ACCT. #9100 351 5305 4	2,522.91
			DTE ENERGY	ACCT. #9100 127 9333 7	4,896.72
			DTE ENERGY	ACCT. #9100 127 9357 6	1,693.62
					91,528.16
05/23/2025	200171	YAMAHA MOTOR FINANCE CORPORAT	YAMAHA MOTOR FINANCE CORPORAT	GOLF CART LEASE - JUNE 2025	6,900.00
05/23/2025	200172	YPSILANTI COMMUNITY	YPSILANTI COMMUNITY	ESTIMATED WATER REBATE FOR 202	1,600.00
			YPSILANTI COMMUNITY	LIFT - STATION MAINT. FORD LK	45.87
			YPSILANTI COMMUNITY	LIFT - STATION MAINT. NORTH HY	45.86
			YPSILANTI COMMUNITY	LIFT STATION MAINT. TUTTLE HIL	643.53
			YPSILANTI COMMUNITY	LIFT - STATION MAINT. FORD BLV	123.41
					2,458.67
05/30/2025	200173	HOME DEPOT	HOME DEPOT	BLACKTOP PATCH, PARK ROADS	404.67
			HOME DEPOT	HARRIS RD BALL FIELDS SUPPLIES	72.82
			HOME DEPOT	SINK SUPPLIES FOR CIVIC 1ST FL	59.76
			HOME DEPOT	HARRIS RD BALL FIELDS CANOPY L	179.94
			HOME DEPOT	MISC REC CENTER REPAIR SUPPLIE	57.96
			HOME DEPOT	FLP SHELTER 1 BATHROOM MISC SU	89.85
					865.00
05/30/2025	200174	MICHIGAN TOWNSHIPS ASSOCIATIO	MICHIGAN TOWNSHIPS ASSOCIATIO	COST FOR PLANNING DIRECTOR ADV	38.00
06/04/2025	200175	RHETT REYES	RHETT REYES	RECOVERY COURT PAYROLL WEEK EN	1,032.00
06/04/2025	200176	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - JUNE 2025	5,751.61
06/04/2025	200177	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	VSP - JUNE 2025	3,059.84
06/04/2025	200178	YPSILANTI TOWNSHIP PETTY CASH	YPSILANTI TOWNSHIP PETTY CASH	REIMBURSE COMMUNUNITY CENTER'S	586.39
06/05/2025	200179	ORCHARD, HILTZ & MCCLIMENT IN	ORCHARD, HILTZ & MCCLIMENT IN	MS4 PERMIT ASSISTANCE	260.50
			ORCHARD, HILTZ & MCCLIMENT IN	COMFORT INN - DETAILED ENGINEE	740.00
			ORCHARD, HILTZ & MCCLIMENT IN	HOLIDAY INN - SITE PLAN REVIEW	405.00
			ORCHARD, HILTZ & MCCLIMENT IN	TITA TORTILLAS - SITE PLAN REV	810.00
			ORCHARD, HILTZ & MCCLIMENT IN	SHEETZ - DETAILED ENGINEERING	567.00
			ORCHARD, HILTZ & MCCLIMENT IN	DTE GAS RELOCATION (FORD LAKE	1,294.00
			ORCHARD, HILTZ & MCCLIMENT IN	ZAWIYAH FOUNDATION - SITE PLAN	674.50
			ORCHARD, HILTZ & MCCLIMENT IN	TRUCK TERMINAL (6330 RAWSONVIL	350.00
			ORCHARD, HILTZ & MCCLIMENT IN	5400TUTTLE HILL ROAD - MEETING	350.00
					5,451.00
06/09/2025	200180	COMCAST	COMCAST	ACCT. #8529 10 234 0124352	138.26
06/09/2025	200181	COMCAST BUSINESS	COMCAST BUSINESS	COMCAST METRO-E SERVICE	2,263.30
06/09/2025	200182	COMCAST CABLE	COMCAST CABLE	ACCT. #8529 01 001 0000523 (CA	11,276.50

Hand Checks

06/10/2025 11:22 AM
User: lstanfield
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 200165 - 200187

Page: 2/2

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/09/2025	200183	DTE ENERGY	DTE ENERGY	ACCT. #9100 094 4215 3	20.56
			DTE ENERGY	ACCT. #9100 123 5216 7	24.05
					<u>44.61</u>
06/09/2025	200184	GORDON FOOD SERVICE INC.	GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	277.03
06/09/2025	200185	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	WORKERS' COMPENSATION 7-1-25 T	61,077.00
06/09/2025	200186	VERIZON WIRELESS	VERIZON WIRELESS	MONTHLY BILL APRIL 24 TO MAY 2	423.66
			VERIZON WIRELESS	ACCT. #542198411-00001	2,881.72
					<u>3,305.38</u>
06/09/2025	200187	YPSILANTI COMMUNITY	YPSILANTI COMMUNITY	FUEL CHARGES APRIL 2025	<u>1,079.03</u>
AP TOTALS:					
Total of 23 Checks:					466,734.76
Less 0 Void Checks:					0.00
Total of 23 Disbursements:					<u>466,734.76</u>

06/10/2025 01:58 PM
User: lstanfield
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 122 - 123

Page: 1/1

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank CARDS COMERICA COMMERCIAL CARD					
06/17/2025	122 (E)	COMERICA BANK	WASHTENAW COUNTY CLERK/REGIST	PAYMENTS FOR NOTARY APP SUBMIS	20.00
			MICHIGAN TOWNSHIPS ASSOC.**	TRUSTEE BOOKS FOR LARESHA THOR	94.50
			ROTO-ROOTER	PLUMBING BACKUP AT LEC	490.00
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	601.60
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	481.06
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	464.33
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	445.25
			GORDON FOOD SERVICE INC.	50 & BEYOND SUPPLIES	27.98
			OFFICE DEPOT	NOTARY STAMPS (1 SET FOR EACH	108.08
			UNITED STATES POST OFFICE	MAILING OF ARBITRATION MATERIA	35.85
			UNITED STATES POST OFFICE	PASSPORT POSTAGE FOR WEEK OF A	60.80
			UNITED STATES POST OFFICE	PASSPORT POSTAGE FOR WEEK MAY	44.00
			UNITED STATES POST OFFICE	PASSPORT POSTAGE FOR WEEK MAY	69.20
			UNITED STATES POST OFFICE	PASSPORT POSTAGE FOR WEEK MAY	35.60
			UNITED STATES POST OFFICE	PASSPORT POSTAGE FOR WEEK OF A	167.60
			RUBBER STAMPS UNLIMITED INC	NOTARY SEALS AND STAMPS	279.70
			RUBBER STAMPS UNLIMITED INC	NOTARY SEALS AND STAMPS	300.88
			INTERNATIONAL CODE COUNCIL*	MEMBERSHIP FOR JAMIE GASTON-EA	70.00
			TRACTOR SUPPLY COMPANY	COPPER SULFATE FOR CIVIC POND	246.95
			DETROIT TIGERS TICKET DEPT.	SENIOR OUTING: TICKET DEPOSIT	280.00
			DETROIT TIGERS TICKET DEPT.	SENIOR OUTING: TICKET DEPOSIT	350.00
			AMWAY GRAND HOTEL	Lodging for Chief Densmore	596.46
			ANN ARBOR PCI PARKING	PUBLIC PARKING FOR COUNTY NOTA	7.20
			A2 PLUS DETAILING, LLC	DETAILING VEHICLES #88 (IT) AN	280.00
			CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL FOR NE	1,594.00
			CONCENTRA MEDICAL CENTERS	HEP B #2 VACCINE	171.00
			HOLOCAUST MEMORIAL CENTER	50 & BEYOND TRIP & TOUR	75.00
			ICC CDS, LLC	2021 MICHIGAN RESIDENTIAL CODE	1,378.14
			MI-GMIS	REGISTRATION FEE FOR 2025 ANNU	150.00
			PACK N PARCEL	GROUND SHIPPING FOR EQUIPMENT	168.83
			PACK N PARCEL	GROUND SHIPPING FOR EQUIPMENT	34.33
			PRAIRIE MOON NURSEY INC	CUSTOM SEED PACKETS	1,169.98
			RESTAURANT DEPOT	COFFEE SUPPLY CONTAINERS - P&G	22.43
			STATE OF MICHIGAN	ONLINE NOTARY APPLICATION PAYM	10.17
			TRANSUNION RISK & ALTERNATIVE	MONTHLY SUBSCRIPTION FEES FOR	290.70
					10,621.62
06/17/2025	123 (E)	COMERICA BANK	TRANSUNION RISK & ALTERNATIVE	MONTHLY SUBSCRIPTION FEES FOR	75.00
			TRELLO INC	TRELLO ANNUAL SUBSCRIPTION	599.95
			TRELLO INC	TRELLO ANNUAL SUBSCRIPTION	719.94
					1,394.89

CARDS TOTALS:

Total of 2 Checks:
Less 0 Void Checks:

Total of 2 Disbursements:

12,016.51
0.00
12,016.51

TREASURER'S REPORT

The Treasurer's Report will be distributed at the meeting



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE TREASURER —

**MONTHLY TREASURER'S REPORT
STAN ELDRIDGE
MAY 1, 2025 - MAY 31, 2025**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	8,290,158.13	5,676,920.32	3,814,102.50	10,152,975.95
101 - Payroll	235,678.19	979,084.13	963,155.98	251,606.34
101 - Willow Run Escrow	147,027.49	49.94	0.00	147,077.43
206 - Fire Department	1,931,220.68	5,277,038.85	542,736.20	6,665,523.33
208 - Parks Fund	13,382.84	41.87	0.00	13,424.71
213 - Roads/Bike Path/Rec/General Fund	878,167.58	1,719,068.49	56,440.69	2,540,795.38
216 - Fire Pension & OPEB Millage Fund	49,011.99	1,254,662.70	0.00	1,303,674.69
217 - Fire Special Millage Capital Fund	163,823.07	534.56	0.00	164,357.63
226 - Environmental Services	1,240,942.92	4,105,390.16	538,092.29	4,808,240.79
230 - Recreation	223,221.94	44,692.47	94,721.95	173,192.46
236 - 14-B District Court	16,050.63	370,149.96	153,213.90	232,986.69
244 - Economic Development	79,911.81	251.22	0.00	80,163.03
249 - Building Department Fund	1,463,723.75	25,920.22	84,739.59	1,404,904.38
250 - LDFA Tax	23,519.50	79,661.97	78,485.00	24,696.47
252 - Hydro Station Fund	1,317,050.29	62,331.62	52,366.36	1,327,015.55
266 - Law Enforcement Fund	10,671,025.36	9,502,632.65	673,150.49	19,500,507.52
284 - Opioid Settlement Fund	57,567.89	173.46	6,000.00	51,741.35
287 - Nuisance Abatement Fund	39,574.08	6,268.48	1,370.00	44,472.56
398 - LDFA 2006 Bonds	14,198.54	78,485.00	78,485.00	14,198.54
584 - Green Oaks Golf Course	294,782.90	299,164.98	238,729.62	355,218.26
597 - Compost Site	766,825.55	47,542.67	52,479.65	761,888.57
661 - Motor Pool	407,210.35	1,283.24	11,021.03	397,472.56
702 - General Tax Collection	118,178.55	5,400.27	97.13	123,481.69
703 - Current Tax Collections	26,724,723.71	5,277.77	26,689,488.49	40,512.99
707 - Bonds & Escrow/GreenTop	1,417,118.18	16,781.49	7,335.00	1,426,564.67
708 - Fire Withholding Bonds	90,623.36	30.79	0.00	90,654.15
GRAND TOTAL	56,674,719.28	29,558,839.28	34,136,210.87	52,097,347.69

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS



14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

CRIMINAL/TRAFFIC (734) 483-1333
CIVIL (734) 483-5300
FAX (734) 483-3630



HON. ERANE C. WASHINGTON
DISTRICT COURT JUDGE

HILARY B. BRALEY
MAGISTRATE

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: April Salley, 14-B District Court Administrative Assistant

CC: Judge Erane Washington, Court Administrator Hilary Braley, Myla Harris Purchasing Clerk

Date: June 2, 2025

RE: Request the Township to waive the financial policy and select an audio installation company from the 2 companies that were recommended by Washtenaw County IT Department for Courtroom audio in the newly constructed courthouse. Funding is budgeted within the Court Renovation Grant, in line item #101-901-971-236. This project is currently on budget and on schedule to be completed in September/October.

14-B District Court is requesting to waive the financial policy for the audio systems in 2 courtrooms. This will be the reinstallation of existing equipment with new wiring, the addition of ADA compliant assisted listening devices in both courtrooms, and the addition of amplification in both courtrooms.

There are 2 companies that Washtenaw County Courts generally utilize for Courtroom audio needs, CTI and AVI. We would like to proceed with CTI in the amount of \$28,636.76 as they were the most cost-effective option. I've attached the quotes. These companies have contracts with Washtenaw County IT, and they are providing discounted rates per the contract. 14-B/Ypsilanti Township currently contracts with Washtenaw County IT for network and IT support at the Courthouse. We feel that coordinating the audio installation with Washtenaw County IT department is imperative for the recording process. The timing of the project is also a factor to waive the financial policy.

We would like to coordinate with them as soon as possible so they can potentially run any wires they may need before the ceiling goes in inside the Courtrooms. This will allow us time to work out any issues prior to the time we plan to re-open the new Courthouse in September/October.

Thank you for your consideration.



PROPOSAL

14-B District Court

14-B District Court AV UPgrades

DATE

Tuesday, 15 April 2025

PREPARED BY

Brian Hoeft

Design Consultant

Scope of Work

Proposal Number: J25210070

Proposal Date: 4/15/2025

Prepared for: 14-B District Court

Attn: April Salley

Phone:

Email: salleya@washtenaw.org

Prepared by: Brian Hoeft

Phone: 734-320-7279

Email: Brian.Hoeft@cti.com

Bill to: 14-B District Court
7200 S HURON RIVER DR
YPSILANTI, MI
48197-7007

Ship to: 14-B District Court
7200 S HURON RIVER DR
YPSILANTI, MI
48197-7007

Scope of Work: Complete Audio and Video Upgrade for Courtrooms

Project Overview:

This proposal outlines the scope of work for a comprehensive upgrade of the audio and video systems in two courtrooms. The upgrade includes the installation of new microphones, speakers, a digital sound processor, a touch panel for system control, and a PTZ camera, along with integration with existing systems.

Equipment Installation:

1. Microphones:

- **Boundary Microphones:** Install seven boundary microphones:
 - 1 for the judge
 - 1 for each attorney (2 total)
 - 2 for the jury rail
 - 1 for the witness stand
- **Gooseneck Microphone:** Install one gooseneck microphone at the podium.

2. Assisted Listening System:

- Install the LS-100-01-GY ListenIR iDSP Standard System to enhance accessibility for individuals with hearing impairments.

3. Speakers and Amplifier:

- Install four speakers with an amplifier:
 - 2 speakers in the court area ceiling
 - 2 speakers in the gallery area ceiling

4. Digital Sound Processor:

- Install a new digital sound processor to manage and optimize audio signals.

5. Touch Panel for System Control:

- Install a 7-inch touch panel for easy control and management of the audio and video systems.

6. PTZ Camera:

- Install a new PTZ camera for connection to the existing Poly system to enable high-quality video capture and conferencing.

System Integration:

1. Poly System Connection:

- Integrate the new microphones, speakers, and PTZ camera with the existing Poly system to facilitate seamless audio and video transmission.

2. FTR Recording System Connection:

- Connect the new microphones and digital sound processor to the existing For The Record (FTR) recording system to ensure high-quality audio recording for legal documentation and proceedings.

Equipment Rack:

- All equipment will be housed in a table top equipment rack provided by the customer to ensure organized and accessible setup.

Testing and Calibration:

- Conduct thorough testing and calibration of all installed equipment to ensure optimal audio and video quality and performance.
- Adjust settings as necessary to achieve clear and balanced audio capture and display throughout the courtrooms.

Training and Support:

- Provide training sessions for courtroom staff on the operation and maintenance of the new audio and video equipment.
- Offer ongoing technical support to address any issues or concerns that may arise post-installation.

General Notes:

- If a Teams, Zoom, or other soft codec software is necessary for this project it is expected to be provided by owner and ready prior to our time of installation
- Any necessary network and power will be provided by others
- All CTI projects include a full 1 year warranty, optional extended years are provided
- Labeling, documentation and training will be provided for all Audio and Video systems before this project is considered complete
- Tariffs are not included in our proposal. The cost of any tariffs imposed before or after our submission will be passed along to the customer.
- Due to current market volatility, some (not all) manufacturers are increasing prices due to tariffs. If a significant change applies to any product in this proposal, we will communicate these promptly and work with you to minimize the impact on the overall project cost

Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	\$26,483.14
Implementation Services	\$27,241.22
Subtotal	\$53,724.36
Tax	\$1,892.52
Grand Total	\$55,616.88

Recommended

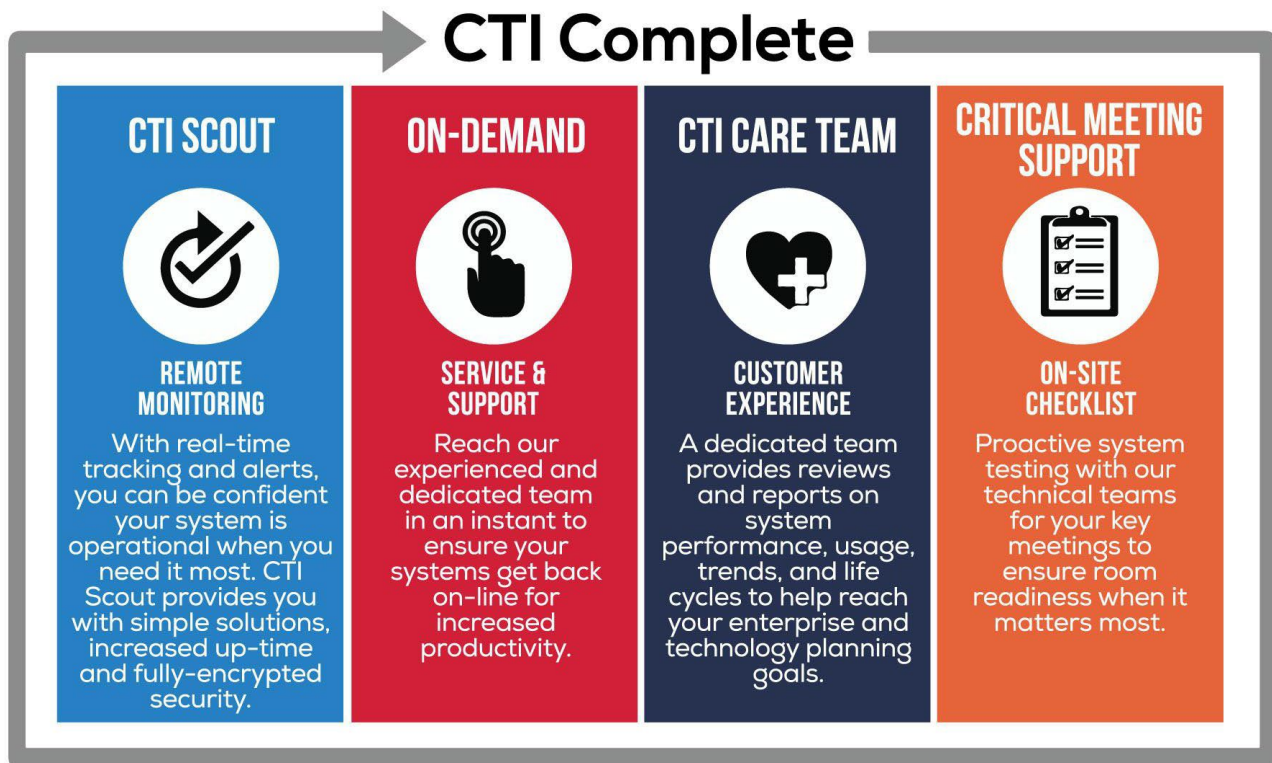
Description	Price
2 Additional Years CTI Complete Service Agreement	\$4,628.60
4 Additional Years CTI Complete Service Agreement	\$9,257.20

Down Payment Requirements

Down payment of 60% required to initiate order.

Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



Bill of Materials

Full Upgrade CR1 - Option

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
General: \$237.91					
AVPro Edge	AC-EX70-UHD-BKT	HDBaseT (CAT6) Extender Kit. 10.2G, 40m 4K (70m HD) Extender with Bi Directional 12V Power, RS232, IR . 4K60 4:2:0 Max	1	\$237.91	\$237.91
Display Systems Equipment: \$0.00					
Existing	OFE	Existing TV and Wall Mount	1	\$0.00	\$0.00
Video Systems Equipment: \$2,128.63					
HP Poly	9W1A6AA#A C3	Poly Studio E60 Smart Camera 4K MPTZ with 12x Optical Zoom, No localization	1	\$1,849.74	\$1,849.74
Icron	2311 - NA	USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord	1	\$278.89	\$278.89
Audio Systems Equipment: \$8,206.66					
QSC	CORE 110f-v2	Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU.	1	\$3,006.67	\$3,006.67
Shure	MX418/C	Cardioid-18" Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Snap-Fit Foam Windscreen	1	\$198.44	\$198.44
Shure	MX393/C	Cardioid - Condenser Boundary Microphone, Built-in Preamp, 12' 3-pin Mini Connector (TA3F) to XLR Cable, Programmable Switch and LED Indicator	6	\$212.17	\$1,273.02
Crestron	AMP-X300	X-Series Amplifier, 300 W	1	\$488.89	\$488.89
Crestron	SAROS ICI6T-W-T-EACH+	Saros Integrator 6.5" 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)	4	\$92.22	\$368.88
Listen	LS-100-01-GY	ListenIR iDSP Standard System	1	\$2,870.76	\$2,870.76
Control Systems Equipment: \$2,240.89					
QSC	TSC-710t-G3	Table top mounting accessory for TSC-70-G3 and TSC-101-G3.	1	\$325.33	\$325.33

QSC	TSC-70-G3	Q-SYS 7Â" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	1	\$1,360.00	\$1,360.00
	CTi	Network Switch	1	\$555.56	\$555.56
Rack Accessories and Furniture: \$261.50					
MIDDLE ATLANTIC	PD-915R	9OUT,15A,RCKMNT POWER CEN	1	\$121.00	\$121.00
MIDDLE ATLANTIC	RK8	8SP(14)RACK, 16DEEP	1	\$140.50	\$140.50
Installation Materials: \$165.98					
VADDIO	535-2000-251	THIN PROFILE WALL MNT PR60/HD EAGLE EYE	1	\$165.98	\$165.98

Bill of Materials

Full Upgrade CR2 - Option

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
General: \$237.91					
AVPro Edge	AC-EX70-UHD-BKT	HDBaseT (CAT6) Extender Kit. 10.2G, 40m 4K (70m HD) Extender with Bi Directional 12V Power, RS232, IR . 4K60 4:2:0 Max	1	\$237.91	\$237.91
Display Systems Equipment: \$0.00					
Existing	OFE	Existing TV and Wall Mount	1	\$0.00	\$0.00
Video Systems Equipment: \$2,128.63					
Icron	2311 - NA	USB 2.0 Ranger 2311 - NA, 1-Port Flexible Power 100m Cat 5e/6/7 Extender System, Plastic, 100-240V Power Adapter, NA Power Cord	1	\$278.89	\$278.89
HP Poly	9W1A6AA#A C3	Poly Studio E60 Smart Camera 4K MPTZ with 12x Optical Zoom, No localization	1	\$1,849.74	\$1,849.74
Audio Systems Equipment: \$8,206.66					
Shure	MX418/C	Cardioid-18" Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Snap-Fit Foam Windscreen	1	\$198.44	\$198.44
Crestron	AMP-X300	X-Series Amplifier, 300 W	1	\$488.89	\$488.89
Shure	MX393/C	Cardioid - Condenser Boundary Microphone, Built-in Preamp, 12' 3-pin Mini	6	\$212.17	\$1,273.02

		Connector (TA3F) to XLR Cable, Programmable Switch and LED Indicator			
Listen	LS-100-01-GY	ListenIR iDSP Standard System	1	\$2,870.76	\$2,870.76
QSC	CORE 110f-v2	Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU.	1	\$3,006.67	\$3,006.67
Crestron	SAROS ICI6T-W-T-EACH+	Saros Integrator 6.5" 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)	4	\$92.22	\$368.88
Control Systems Equipment: \$2,240.89					
QSC	TSC-70-G3	Q-SYS 7" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	1	\$1,360.00	\$1,360.00
	CTi	Network Switch	1	\$555.56	\$555.56
QSC	TSC-710t-G3	Table top mounting accessory for TSC-70-G3 and TSC-101-G3.	1	\$325.33	\$325.33
Rack Accessories and Furniture: \$261.50					
MIDDLE ATLANTIC	PD-915R	9OUT,15A,RCKMNT POWER CEN	1	\$121.00	\$121.00
MIDDLE ATLANTIC	RK8	8SP(14)RACK, 16DEEP	1	\$140.50	\$140.50
Installation Materials: \$165.98					
VADDIO	535-2000-251	THIN PROFILE WALL MNT PR60/HD EAGLE EYE	1	\$165.98	\$165.98

Standard Disclaimer

CTI provides for twelve (12) months of **CTI Complete** on all system purchases. CTI warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. For orders that exceed ten thousand dollars; 60% to initiate order, 30% upon substantial completion, and 10% upon completion, or progress billing based on purchase agreement at time of order. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Taxes and Tariffs

14-B District Court is responsible for all applicable taxes, including but not limited to sales tax, value-added tax (VAT), and goods and services tax (GST), as well as any import duties, tariffs, and customs fees imposed by the destination location. These charges are not included in the product price or freight and must be paid by 14-B District Court. The Seller will provide all necessary documentation for customs clearance, and both parties agree to comply with all relevant laws and regulations regarding these charges.

Installation Description and Requirements

Provided by CTI: If installation is purchased, CTI will install all A/V components. CTI will also perform all programming, alignments, and end-user training. CTI will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

Electrical requirements are to be provided by others unless specifically included in CTI Scope of Work.

Statement

This system proposal is the property of CTI and is delivered with the sole intent of being viewed by management of 14-B District Court for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor, or CTI competitor without the written consent of CTI. Any effort to do so will be considered a violation of copyright law.

Next Steps

1. Upon Notice to Proceed, CTI will begin executing the project plan with an internal handoff of the project to our operations team.
2. If you have questions about the process as we move forward, please contact me at Brian.Hoeft@cti.com or 734-320-7279.
3. You will be contacted by a CTI Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J25210070 - \$55,616.88

Customer Signature

CTI Signature

Printed Name

Printed Name

Title

Title

Date

Date

Customer Signature

Printed Name

Title

Date



PROPOSAL

14-B District Court

14-B District Court AV UPgrades

DATE

Monday, 09 June 2025

PREPARED BY

Brian Hoeft

Design Consultant

Scope of Work

Proposal Number: J25210070

Proposal Date: 6/9/2025

Prepared for: 14-B District Court

Attn: April Salley

Phone:

Email: salleya@washtenaw.org

Prepared by: Brian Hoeft

Phone: 734-320-7279

Email: Brian.Hoeft@cti.com

Bill to: 14-B District Court
7200 S HURON RIVER DR
YPSILANTI, MI
48197-7007

Ship to: 14-B District Court
7200 S HURON RIVER DR
YPSILANTI, MI
48197-7007

Scope of Work: Audio Upgrade for Courtrooms

Project Overview:

This proposal outlines the scope of work for upgrading the audio systems the two courtrooms. The base proposal focuses on adding speakers/amplifier and assisted listening to the existing system and will rely on reusing the existing audio system.

Base Proposal:

Equipment Installation for Courtroom 1:

- Install an OFE hanging ceiling microphone in each courtroom to ensure clear audio capture from all areas within the room.
- Install a OFE boundary microphone in each courtroom to provide additional audio coverage.
- Install an owner-furnished TV in the courtroom, this could be wall mounted if existing mount is available or placed on a table or worksurface.
- Install the Assisted Listening Device (details on this product are below)
- Install amplifier/DSP, rack mounted volume control, and (3) ceiling mounted speakers over the Gallery
- Installation of small tabletop equipment rack to house the AV equipment

Equipment Installation for Courtroom 2:

- Install an OFE hanging ceiling microphone in each courtroom to ensure clear audio capture from all areas within the room.
- Install a OFE boundary microphone in each courtroom to provide additional audio coverage.
- Install the Assisted Listening Device (details on this product are below)
- Install amplifier/DSP, rack mounted volume control, and (3) ceiling mounted speakers over the Gallery
- Installation of small tabletop equipment rack to house the AV equipment

System Integration:

- Connect the existing microphones to the DSP and integrate them to the existing Poly and FTR.
- Ensure the owner-furnished TV is properly connected and integrated with the existing systems for optimal functionality.

Testing and Calibration:

- Conduct thorough testing and calibration of the installed microphones and TV to ensure optimal audio and visual quality and performance.
- Adjust settings as necessary to achieve clear and balanced audio capture and display throughout the courtrooms.

Training and Support:

- Provide training sessions for courtroom staff on the operation and maintenance of the audio and visual equipment.
- Offer ongoing technical support to address any issues or concerns that may arise post-installation.

Assisted Listening Device

Overview: This option involves the installation of an assisted listening device in each courtroom to enhance accessibility for individuals with hearing impairments. The LS-100-01-GY ListenIR iDSP Standard System will be used, providing outstanding coverage, secure audio transmission, and crystal-clear sound. The system includes multiple components such as IR transmitters, receivers, ear speakers, and charging units. Additionally, a small tabletop equipment rack will be provided to house the equipment, ensuring an organized and accessible setup.

Equipment:

LS-100-01-GY ListenIR iDSP Standard System includes:

- LT-82 Stationary IR Transmitter
- LA-140 Stationary IR Radiator
- LR-4200-IR Intelligent DSP IR Receiver (4 units)
- LA-430 Intelligent Ear Phone/Neck Loop Lanyard (4 units)
- LA-401 Universal Ear Speaker (4 units)
- LA-304 Assistive Listening Notification Signage Kit
- LA-381 Intelligent 12-Unit Charging Tray

General Notes:

- All OFE or Existing equipment is expected to be in good working order and available to CTi at the time of installation.
- Our design for the upgraded system has been developed based on best common practices and assumptions regarding the functionality of the existing equipment. However, it will be necessary to verify the compatibility of the existing components to ensure seamless integration with our new design. This verification process will be conducted prior to installation to mitigate any unforeseen issues or needed changes to the design
- If a Teams, Zoom, or other soft codec software is necessary for this project it is expected to be provided by owner and ready prior to our time of installation
- Any necessary network and power will be provided by others
- All CTi projects include a full 1 year warranty, optional extended years are provided
- Labeling, documentation and training will be provided for all Audio and Video systems before this project is considered complete

Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description		Price
Equipment		\$12,578.60
Implementation Services		\$15,522.16
Freight		\$536.00
Subtotal		\$28,636.76
Tax	Tax Exemption Documents to be provided upon award	
Grand Total		\$28,636.76

Recommended

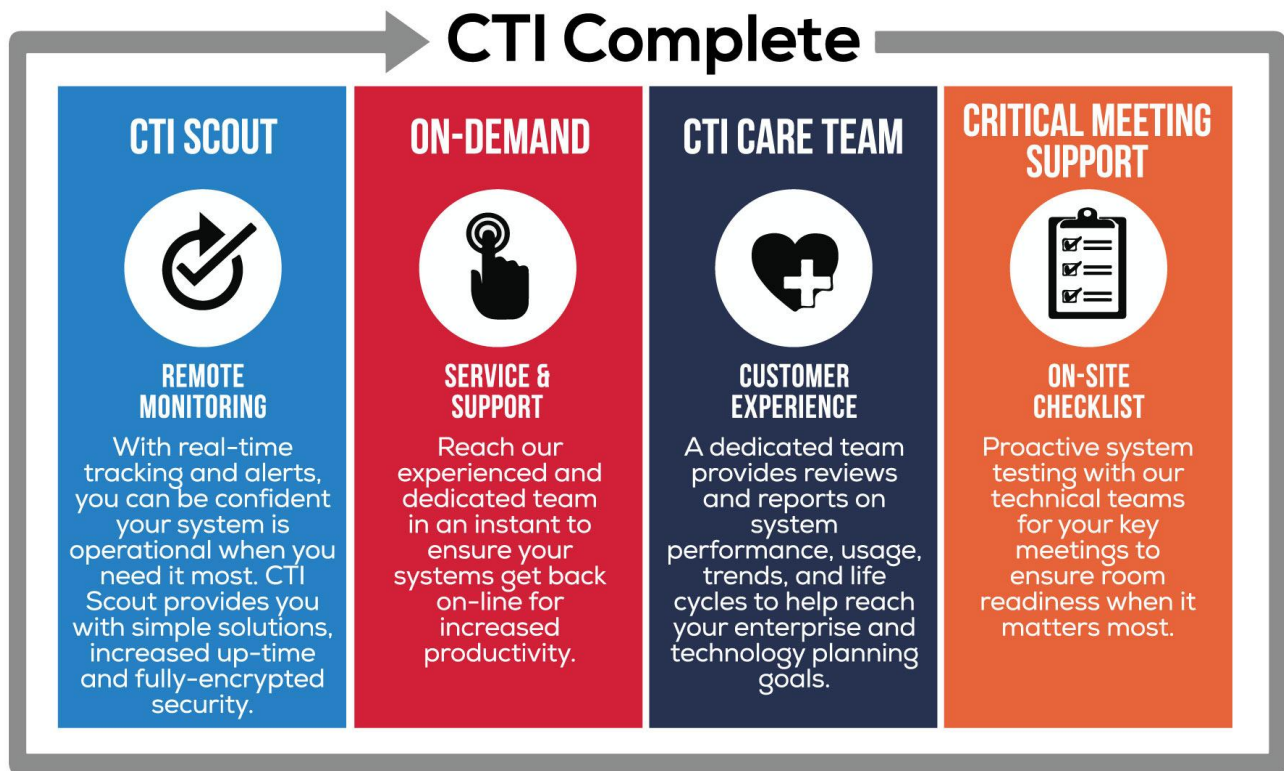
Description		Price
2 Additional Years CTI Complete Service Agreement		\$2,492.92
4 Additional Years CTI Complete Service Agreement		\$4,985.83

Down Payment Requirements

Down payment of 60% required to initiate order.

Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



Bill of Materials

Courtroom 1 - Rework Original System Rev1

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Display Systems Equipment: \$0.00					
	OFE	Existing TV and Wall Mount	1	\$0.00	\$0.00
Audio Systems Equipment: \$5,851.81					
	OFE	Existing Poly System	1	\$0.00	\$0.00
Listen	LS-100-01-GY	ListenIR iDSP Standard System	1	\$2,870.76	\$2,870.76
	OFE	Existing FTR Recording System	1	\$0.00	\$0.00
QSC	CORE 8 FLEX	Q-SYS Core Processor with 8 local audio I/O channels, 64x64 network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, VoIP telephony, 8x8 GPIO, 8 AEC processors, Half-size 1RU. Includes Scripting/UCI functionality.	1	\$2,350.00	\$2,350.00
	OFE	Existing Audio Mixer	1	\$0.00	\$0.00
	OFE	Existing Boundry Microphone	1	\$0.00	\$0.00
Atlas	PA40G	Single Channel, 40-Watt Power Amplifier with Global Power Supply	1	\$269.64	\$269.64
Atlas	FAP43T-W	4.5" Coaxial In-Ceiling Speaker with 32-Watt 70V/100V Transformer, Ported Enclosure, and Safety First Mounting System	3	\$120.47	\$361.41
	OFE	Existing Ceiling Microphone	1	\$0.00	\$0.00
Rack Accessories and Furniture: \$437.49					
Atlas	ATPLATE-052	Attenuator Rack Mounting Plate Holds up to 6 Attenuators	1	\$30.84	\$30.84
Atlas	AT100-RM	Deluxe, Rack Mounted 70.7V 100W Attenuator, 3dB Steps	1	\$32.37	\$32.37
MIDDLE ATLANTIC	2-6M	SLIM 2 DSKTP 6SP, SLOPED	1	\$246.00	\$246.00
Atlas	SH1-10	Vented All-Purpose Rack Shelf 1RU	3	\$42.76	\$128.28

Bill of Materials

Courtroom 2 - Rework Original System Rev2

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Audio Systems Equipment: \$5,851.81					
	OFE	Existing Audio Mixer	1	\$0.00	\$0.00
	OFE	Existing FTR Recording System	1	\$0.00	\$0.00
Atlas	PA40G	Single Channel, 40-Watt Power Amplifier with Global Power Supply	1	\$269.64	\$269.64
Atlas	FAP43T-W	4.5" Coaxial In-Ceiling Speaker with 32-Watt 70V/100V Transformer, Ported Enclosure, and Safety First Mounting System	3	\$120.47	\$361.41
Listen	LS-100-01-GY	ListenIR iDSP Standard System	1	\$2,870.76	\$2,870.76
	OFE	Existing Boundry Microphone	1	\$0.00	\$0.00
QSC	CORE 8 FLEX	Q-SYS Core Processor with 8 local audio I/O channels, 64x64 network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, VoIP telephony, 8x8 GPIO, 8 AEC processors, Half-size 1RU. Includes Scripting/UCI functionality.	1	\$2,350.00	\$2,350.00
Rack Accessories and Furniture: \$437.49					
MIDDLE ATLANTIC	2-6M	SLIM 2 DSKTP 6SP, SLOPED	1	\$246.00	\$246.00
Atlas	SH1-10	Vented All-Purpose Rack Shelf 1RU	3	\$42.76	\$128.28
Atlas	AT100-RM	Deluxe, Rack Mounted 70.7V 100W Attenuator, 3dB Steps	1	\$32.37	\$32.37
Atlas	ATPLATE-052	Attenuator Rack Mounting Plate Holds up to 6 Attenuators	1	\$30.84	\$30.84

Standard Disclaimer

CTI provides for twelve (12) months of **CTI Complete** on all system purchases. CTI warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. For orders that exceed ten thousand dollars; 60% to initiate order, 30% upon substantial completion, and 10% upon completion, or progress billing based on purchase agreement at time of order. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Taxes and Tariffs

14-B District Court is responsible for all applicable taxes, including but not limited to sales tax, value-added tax (VAT), and goods and services tax (GST), as well as any import duties, tariffs, and customs fees imposed by the destination location. These charges are not included in the product price or freight and must be paid by 14-B District Court. The Seller will provide all necessary documentation for customs clearance, and both parties agree to comply with all relevant laws and regulations regarding these charges.

Installation Description and Requirements

Provided by CTI: If installation is purchased, CTI will install all A/V components. CTI will also perform all programming, alignments, and end-user training. CTI will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

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Next Steps

1. Upon Notice to Proceed, CTI will begin executing the project plan with an internal handoff of the project to our operations team.
2. If you have questions about the process as we move forward, please contact me at Brian.Hoeft@cti.com or 734-320-7279.
3. You will be contacted by a CTI Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total

J25210070 - \$28,636.76

Customer Signature

Printed Name

Title

Date

Customer Signature

Printed Name

Title

Date

CTI Signature

Brian Hoeft

Printed Name

Design Consultant

Title

6/11/2025

Date

Retail Sales Agreement



Reference Number: 1342748
Date: April 29, 2025

Washtenaw County- Ypsilanti 14B Court Room - Court Room
Refresh

Prepared By: Michael Ciranna
Phone: (248) 515-3141
Email: michael.ciranna@avisystems.com

AVI Systems Inc.
48679 Alpha Drive, Suite 140, Wixom, MI 48393
Phone: (469)359-4081
Fax: (248)957-6151

COMPANY

Washtenaw, County of
PO Box 8645
Ann Arbor, MI 48107

Contact: Terry Delongchamp
Phone: (734)222-6713
Email: delongchamp@washtenaw.org
Account Number: 4106

PROJECT SITE

Washtenaw County- Ypsilanti 14B
Court Room
7200 South Huron River Drive
Ypsilanti, MI 48197

Contact: Terry Delongchamp
Phone: (734)717-9621
Email: delongchamp@washtenaw.org
Account Number: 4106

INVOICE TO

Washtenaw, County of
PO Box 8645
Ann Arbor, MI 48107

Contact: Invoice Submission - Washtenaw County
Phone: (734)222-6713
Email:
sullivank@washtenaw.org, huangs@washtenaw.org
Account Number: 4106

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$49,115.24
Integration	\$47,977.51
PRO Support	\$7,559.00
Shipping & Handling	\$2,299.00
Tax	\$0.00
Grand Total	\$106,950.75

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

AVI's prices/rates provided in this quote and/or agreement do not reflect any applicable tariffs imposed by foreign or domestic governmental authorities. AVI's prices are subject to change should applicable tariffs result in any price increase to the equipment purchased under this agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of ACH. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI uses progress billing, and invoices for equipment and services allocated to the contract on a monthly basis. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:
AVI Systems
PO Box 842607
Kansas City, MO 64184-2607

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the Products and Services Summary above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the AVI General Terms & Conditions (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the T&Cs) are referred to collectively as the Agreement). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

	AVI Systems, Inc.
Company	Company
Signature	Signature
Printed Name	Printed Name
Date	Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. Sharing a copy of this quote, or any portion of the Agreement with any competitor of AVI is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
TARIFF	AVI	Vendor Tariff or Duties Fee	1	\$559.80	\$559.80
Sub-Total: OFE Equipment					\$559.80
OFE	OWNER	Owner Furnished Equipment - Laptop or Mini Tower Computer	1	\$0.00	\$0.00
OFE	OWNER	Owner Furnished Equipment - MUTO 8PRE 8-Ch Microphone Preamp & USB Audio Interface	1	\$0.00	\$0.00
OFE	OWNER	Owner Furnished Equipment - FTR Computer & Software	1	\$0.00	\$0.00
Sub-Total: OFE Equipment					\$0.00
Display Equipment					
CDE7530	VIEWSONIC	75" LED Presentation Display, 3840x2160, 450 nits, 1200:1, HDMI in x 2, USB-C x 1, HDMI out x 1, w/	1	\$1,618.75	\$1,618.75
AS3LDP7	CHIEF	TEMPO FP WALL MOUNT SYSTEM, PDU BUNDLE	1	\$882.00	\$882.00
CDE6530	VIEWSONIC	65" LED Presentation Display, 3840x2160, 450 nits, 1200:1, HDMI in x 2, USB-C x 1, HDMI out x 1, w/	3	\$1,283.75	\$3,851.25
PNRUB	CHIEF	LFP FOUR ARM DUAL UNIVERSAL	3	\$780.00	\$2,340.00
CSMP9X12	CHIEF	PROX,MOUNT PLATE,9X12	3	\$42.75	\$128.25
VX2467U	VIEWSONIC	24" 1080p IPS Monitor with 65W USB C and HDMI.	1	\$165.00	\$165.00
Sub-Total: Display Equipment					\$8,985.25
Video Conferencing Equipment					
9W1A6AA#AC3	HP POLY	Poly E60 SCMR No localization	1	\$1,807.36	\$1,807.36
9W1A8AA#AC3	HP POLY	Poly E60 CeilingMount No localization	1	\$202.94	\$202.94
A01KCAA#AC3	HP POLY	Poly G62 VCS wMNT No localization	1	\$1,934.86	\$1,934.86
875K5AA	HP POLY	Poly TC10 TC BLK	2	\$1,189.76	\$2,379.52
Sub-Total: Video Conferencing Equipment					\$6,324.68
Video / Audio Distribution Equipment					
DM-NVX-E30	CRESTRON	DM NVX 4K60 4:4:4 HDR Network AV Encoder	2	\$893.75	\$1,787.50
DM-NVX-D30	CRESTRON	DM NVX 4K60 4:4:4 HDR Network AV Decoder	6	\$893.75	\$5,362.50
I/O USB BRIDGE	QSC	Q-SYS PoE bridging endpoint for AV-to-USB Bridging. Delivers driverless USB 2.0 connection. Includes	1	\$1,732.50	\$1,732.50
Sub-Total: Video / Audio Distribution Equipment					\$8,882.50
Audio Equipment					
C33ESRRF	CLOCKAUDI O	Cardioid condenser gooseneck microphone, Sonic range, 15.2", Semi Rigid shaft, XLR termination with	5	\$297.75	\$1,488.75
S133RF	CLOCKAUDI O	Table stand with membrane switch fitted with 3 Pin Fem XLR input and 3 pin Male XLR output.	4	\$255.75	\$1,023.00

SM70	CLOCKAUDIO	Shock mount, surface fitting	1	\$36.75	\$36.75
SLXD24/SM58-G58	SHURE	Wireless Vocal System with SM58	1	\$587.81	\$587.81
MXA902W-S	SHURE	902 CEILING ARRAY, WHT, SQR, 24IN, LSPKR	1	\$3,182.50	\$3,182.50
CORE 110F-V2	QSC	Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-	1	\$3,555.00	\$3,555.00
SPA-QF 60X4	QSC	4-ch, 60W/ch Q-SYS network audio Amplifier, Lo-Z, FlexIO, with Mic/line Input, 100-240v	3	\$1,406.25	\$4,218.75
SAROS IC6T-W-T-EACH+	CRESTRON	Saros 6.5 in. 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)	8	\$158.75	\$1,270.00
Sub-Total: Audio Equipment					\$15,362.56
Assisted Listening Equipment					
LS-90-01-D	LISTEN	ListenIR iDSP Level I System (Dante)	1	\$1,565.25	\$1,565.25
LPT-A117	LISTEN	Remote Power Supply Kit	1	\$24.75	\$24.75
Sub-Total: Assisted Listening Equipment					\$1,590.00
Control & Network Equipment					
GSM4230P-CP4N	NETGEAR	M4250 26G4F POE PLUS MNGD SW	1	\$1,167.48	\$1,167.48
	CRESTRON	4-Series Control System	1	\$1,925.00	\$1,925.00
TS-770-B-S	CRESTRON	7 in. Tabletop Touch Screen, Black Smooth	2	\$1,376.25	\$2,752.50
Sub-Total: Control & Network Equipment					\$5,844.98
Equipment Rack & Related Items					
CFR-14-18	MIDDLE ATLANTI	14SP,CABINET FRAME RK,18D	1	\$347.37	\$347.37
5-RS18	MIDDLE ATLANTI	18"BOTTOM RUNNER SET	1	\$39.78	\$39.78
PDX-920R	MIDDLE ATLANTI	20A 9 OUT MULTI-STAGE SURGE W/CTRL	1	\$280.82	\$280.82
Sub-Total: Equipment Rack & Related Items					\$667.97
Room Scheduling Equipment					
TSS-770-B-S-LB KIT	CRESTRON	7 in. Room Scheduling Touch Screen, Black Smooth, includes one TSW-770-LB-B-S light bar	1	\$897.50	\$897.50
Sub-Total: Room Scheduling Equipment					\$897.50
Integration					
Preinstall (Meetings, Engineering & Drawings)					\$9,452.25
Project Management					\$5,683.20
Programming					\$5,688.00
Cable Placement					\$3,295.44
In Shop Fabrication					\$1,492.80
On Site Integration					\$12,400.98
Testing, Acceptance & Training					\$5,200.86
Integration Cables & Connectors					\$4,763.98
Sub-Total: Integration					\$47,977.51

Total:

\$97,092.75

PRO SUPPORT:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
P1S16991	AVI SYSTEMS	Poly E60 SCMR - One Year AVI UC Support Standard (8-5 M-F)	1	\$162.00	\$162.00
P1S16808	AVI SYSTEMS	G62 VCS wMNT - One Year AVI UC Support Standard (8-5 M-F)	1	\$270.00	\$270.00
P1S11010	AVI SYSTEMS	Poly TC10 - One Year AVI UC Support Standard (8-5 M-F)	2	\$165.00	\$330.00
AVISSA1YR	AVI SYSTEMS	1 Year System Support Agreement	1	\$6,797.00	\$6,797.00

Refer to Page 1 for the Grand Total that includes Taxes, and Shipping & Handling.

INTEGRATION SERVICES

INTEGRATION SCOPE OF WORK

A. SUMMARY: The Ypsilanti Township 14-B District Court is in the process of renovating their court rooms. As part of this renovation, they are interested in upgrading the AV system in Court Room 1. This would include a new video conferencing system, flat panel displays, microphones, in-room speakers, and a new AV control system. *Note, the current FTR Court Recording System will remain part of this new AV system.*

Note the Zoom Room License shall be supplied by the Ypsilanti Township 14-B District Court and is not included in the proposal.

FORTÉ shall complete the following:

- Complete the AV system design and provide Submittal, Integration, and As-Built drawing packages.
- Complete the AV control system programming.
- Install the hardware purchased.
- Commission and test the installed system.
- Provide system orientation training.

B. SYSTEM DESCRIPTION:

Court Room # 1

- Functionality Description:
- Displays:
 - o (1) ViewSonic 75-Inch Flat Panel Display wall mounted on the wall opposite the Jury Booth.
 - o (1) ViewSonic 24-Inch Desktop Monitor installed at the Judge's station.
 - o (1) ViewSonic 65-Inch Flat Panel Display wall mounted on the audience left side wall.
 - o (1) ViewSonic 65-Inch Flat Panel Display wall mounted on the audience right side wall.
 - o (1) ViewSonic 65-Inch Flat Panel Display wall mounted in the Lobby.
- Source Devices:
 - o Poly Zoom Room compute device
 - o (1) HDMI Input panel installed at the lectern for connection of an OFE carry-in laptop computer.
- Audio:
 - o (1) Clock Audio Desktop gooseneck microphone at the Judge's bench.
 - o (1) Clock Audio Gooseneck microphone installed on the lectern.
 - o (1) Clock Audio Desktop gooseneck microphone at the witness stand.
 - o (1) Clock Audio Desktop gooseneck microphone at the Defendant's table.
 - o (1) Clock Audio Desktop gooseneck microphone at the Plaintiff's table.
 - o (1) Shure Wireless handheld microphone for use as needed.
 - o (1) Shure Ceiling mounted microphone array system.
 - o Poly Zoom Room compute device.
 - o Crestron In-ceiling speakers configured in (5) zones allowing for independent control. Zones are as follows:
 - Zone-1: Judge's bench / Clerk desk
 - Zone-2: Jury Box
 - Zone-3: Center of Court Room
 - Zone-4: Audience Seating Area
 - Zone-5: Lobby
 - o OFE FTR Recording System.

Note, the wired and wireless microphones shall be used for voice amplification within the Court Room and for sending audio to the Zoom remote participants. The ceiling microphone array shall only be used for sending audio to the Zoom remote participants and or the FTR recording system only.

- Assisted Listening
 - o (1) Listen IR iDSP Level 1 System consisting of:
 - ListenIR Transmitter/Radiator Combo
 - (2) Intelligent DSP IR Receiver
 - (2) Intelligent Ear Phone/Neck Loop Lanyard
 - (2) Universal Ear Speaker
 - (1) 4-Port USB Charger
- Conferencing:
 - o Poly Zoom Room System consisting of:
 - Poly Studio E60 PTZ Camera mounted above the 75-inch flat panel display.
 - Poly G62 Android based Compute Device mounted behind the display.
 - (1) Poly Touch Controller running the Zoom Room software and located at the Judge's bench.

Zoom Room License shall be supplied by the Ypsilanti Township 14-B District Court and is not included in the proposal.

- Switching:
 - o Crestron DM-NVX AV-over-IP platform for distributing, routing, and switching of video, audio, USB, and RS-232 control. This platform uses a series of encoders and decoders to distribute signals.
- Controls:
 - o Crestron Control System Processor
 - o (1) Crestron Touch Panel at the Judge's station for AV room control functions.
 - o (1) Crestron Touch Panel at the Clerk's station for AV room control functions.
 - o Room control functions can include:
 - Flat panel displays on/off.
 - Routing / switching of source video to each display.
 - Microphone level and mute on/off.
 - Speaker volume.
 - *Note Zoom Room functions to be controlled via the Poly Touch Controller. Control of the FTR recording system to be controlled from the FTR computer.*
- Equipment Location:
 - o (1) Middle Atlantic 14SP Cabinet Rack to be located under the Judge's work surface opposite the entry ramp.
- Room Scheduling:
 - o (1) Crestron TSS-770-B-S-LB Kit 7-inch Room Scheduling Touch Screen, Black Smooth, includes one TSW-770-LB-B-S Light Bar

Running the Crestron Scheduling App, the TSS-770 integrates directly with [Crestron Fusion®](#) software, Microsoft Exchange Server® software (for users of Outlook® software and Office 365® software), the Google Calendar™ calendaring app (including G Suite™ software), CollegeNET® 25Live® scheduling software, or Ad Astra® software. IBM® Notes® software is also supported through a Crestron Fusion on-premises server.
This Room Scheduling Panel to be located in the Lobby outside the main entrance to the Court Room.

Ypsilanti Township 14-B Court to provide the following:

- 14-B Court network drop behind the 75-inch display for the Poly compute device.
- 14-B Court network drop in the Lobby for the room scheduling panel; specific location TBD.
- Floor core under or near the Middle Atlantic Cabinet rack in the Judge's box.
- Floor core or cable path from the Middle Atlantic CAB rack in the Judge's box to the following locations:
 - Clerk's station
 - Witness stand.
 - Defendant's table
 - Plaintiff's table
 - Up from the AV rack into the ceiling above.
 - Jury box (if needed)
- Provide AC power at all required locations.

Ypsilanti Township 14-B Court questions:

- Is a wired microphone needed at the Jury box? One is NOT currently included in this proposal.
- Is a wired microphone needed at the Clerk's station? One is NOT currently included in this proposal.

C. EXCLUSIONS: The following work is **not included** in our Scope of Work:

- All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling
- Firewall, ceiling, roof, and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements, and/or repair
- Structural support of equipment *AVI Systems is not responsible for building-related vibrations
- Installation of the ceiling-mounted projection screen
- All millwork (moldings, trim, cutouts, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated, the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted, lifts and scaffolding are not included

D. CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by AVI Systems. The costs associated with these modifications are not included in this proposal.

E. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

- The room(s) match(es) the drawings provided.
- Site preparation by the Customer and their contractors include electrical and data placement per AVI Systems specification.
- Site preparation will be verified by AVI Systems project manager or representative before the scheduling of the installation. All work areas should be clean and dust free prior to the beginning of the on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by AVI Systems project manager.
- In the event of any arrival to the site that AVI Systems is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse AVI Systems for all lost time and inefficiencies. At this time, the Customer will be presented with a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of AVI Systems technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building/facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling are to be used, AVI Systems assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement, and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations, including IP addresses, are to be provided, operational and functional before AVI Systems integration begins. AVI Systems will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by the late arrival of these items will result in a change order for time and materials.
- Document review/feedback on drawings/correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services, AVI Systems' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure, and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales representative know as soon as possible.

Conditions of the site found during the integration effort, which are different from those documented, may affect the price of the system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

F. INTEGRATION PROJECT MANAGEMENT PROCESSES

AVI Systems will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service Transition

G. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start-up, stop and shut down
- Use/operation of patch panels, when and where to be used
- Whom to call when help is required

H. AVI SYSTEMS INTEGRATION SERVICES RESPONSIBILITIES

AVI Systems will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials, and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility for the equipment integration.
- Provide systems configuration, checkout, and testing.
- Provide project timeline schedules.
- Provide the necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer-supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

I. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of any ceiling-mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring, and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduits, wiring, and devices for technical power to the AV systems equipment.
- Provide reasonable access of AVI Systems personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

ENGINEERING SERVICES

ENGINEERING SCOPE OF WORK

[copy SOW template from Integration above]

ENGINEERING SERVICES TO BE PROVIDED

AVI Systems will work with the Customer and any related design professionals selected (architects, engineers, etc.) to provide initial and ongoing audiovisual systems design and engineering support for this project.

AVI Systems strongly encourages the fostering of a truly open, cooperative “design team” approach, with team members bringing unique, valuable insight from their special perspective to the team.

The goal of these services is as follows:

- Understand clearly the current and future AV needs of the Customer.
- Provide accurate construction documents for the implementation of the AV-related infrastructure.
- Provide an overall AV plan that will allow for the procurement of appropriate AV equipment and installation, complete with system diagrams, ensuring correct integration of the equipment.
- Compile the data gathered during the engineering process into an Integration Agreement for a turnkey installation of all AV systems, with the added value of a seamless integration process.

The Design Process can be modified at any time per the direction of the Customer – otherwise, it shall follow this general outline:

AV Program Review / Verification – The AVI Systems design team will obtain from the Customer the operational specifications desired for the audio and video systems within the designated facility. Additional facility information will be required, including the building’s electrical and structural infrastructure, as well as the physical sizes of each room or space. Using compatible AutoCAD drawings, the

integration of desired AV systems within available spaces will be visualized. During this initial design phase, various equipment options, with an eye toward future expandability while maintaining current value, will be suggested.

Budget Verification – The AVI Systems design team will create a project scope compiled from the information received from the Customer. AVI Systems will generate cost estimates for the various systems as outlined above and compare these budget estimates to any initial AV budgets. This process will reaffirm the exact direction that engineering resources should target in the next phase.

Initial Design – During this phase, AVI Systems will begin applying the above-defined systems in detail to the various areas of the Customer facility. Further communications between the Customer and the other design team members, as various options are explored, will be necessary at this time. Typical deliverables from this phase would include the following drawings and/or documents.

- Preliminary AV Floor Plan and Elevations detailing locations of all AV devices
- Preliminary Projection Geometry detailing projection/screen locations with viewing angles, mounting details, etc.
- Preliminary AV Technical Power, Conduit Plans, and Riser Drawings
- Preliminary AV Video Flow
- Preliminary AV Audio Flow
- Preliminary AV Control Flow
- Preliminary AV Rack Layouts
- Preliminary Equipment Lists
- Preliminary Budget Estimates

Submittal of the above for the various rooms will be a progressive process, with most critical drawings being submitted first, allowing construction details to be available on an as-needed basis. During this process (modifications to the preliminary plans, due to a variety of considerations: architectural/aesthetic considerations, budget reviews, etc.), electronic exchange of AutoCAD drawings between all the team members will facilitate a quick exchange of updates. Specific design freeze dates will be established with all parties to facilitate timely submittals and help manage the Customer's end cost. All changes are to be reviewed and approved by all parties.

Final Systems Design – The changes made in the previous phase to the preliminary designs will be updated and regenerated as “final” construction documents. AVI Systems will typically work from background drawings from an architect under contract to the Customer, entering AV-specific data and returning these back to the architect (or other Customer retained design professional) for integration into final construction documents.

Project Specifications Document – The final audiovisual systems designs will be compiled into a written project technical specifications document with equipment lists and any pricing not already included in the quote for complete integration. This document will include the following system diagrams and documents.

- AV Floor Plan and Elevations detailing locations of AV devices
- AV Video Flow
- AV Audio Flow
- AV Control Flow
- Equipment lists as specified
- System infrastructure requirements, including cable and termination specifications
- System operational and post-operational requirements
- Project Scope of Work
- Project costs
- Project Integration Agreement

System Support

System Support is AVI Systems’ fully entitled service and support package that focuses on keeping your Unified Collaboration (UC), Digital Media (DM) and Audiovisual (AV) systems working at their peak performance. Because AVI Systems focuses on the human impact of these systems, we not only support the equipment, but also the end users of your systems.

Customer Care is the most comprehensive and flexible of all our managed service packages. We can apply our expertise and our proven support processes to support your UC, DM, and AV ecosystems. AVI Systems will deliver our offered entitlements in a tiered workflow model that provides support cases at an entry level for initiated incidents. From there, AVI Systems will follow an ITIL based model for remote remediation and on-site dispatch, as necessary. Specific resolver groups and subject matter experts (SMEs) will be alerted for any issue that cannot be easily remedied with Tier 1 or Tier 2 support staff.

SYSTEM SUPPORT AGREEMENT COVERAGE

AVI Systems will perform the services below for covered systems:

Entitlement Coverage		
Entitlement	Definition	Included
Incident Management	AVI Systems provides support to troubleshoot, remediate, and escalate all Incidents through to resolution.	Yes
Remote Support	AVI Systems provides remote Priority Support for supported systems to diagnose and address and attempt to resolve incidents.	Yes
Onsite Support	AVI Systems provides Priority Support for technician dispatch to the customer location to diagnose and address and attempt to resolve an Incident within 8 Business hours or as available and/or scheduled.	Yes
Advanced Parts Replacement	AVI Systems provides advanced replacement of failed hardware components under warranty as available.	Yes

Software Update Assistance	AVI Systems provides labor to implement updates of existing software to correct software errors and/or resolve incidents as scheduled.	Yes
System Training	AVI Systems conducts user training to cover general operation of the system and how to contact AVI Systems for support as scheduled.	Yes
System Health Checks	AVI Systems personnel perform a complete health check and diagnostic on the installed system. Includes cleaning, adjustments, functional tests, and replacement of parts to keep the system equipment in efficient operating condition.	Biannually

AVI Systems has a standard three level severity protocol and a single level for requests. Our severity levels are Critical (P1), Standard (P3), and Request (P4). Service Levels and response targets are based on Priority. Any needed information, feature enhancements, administrative inquiries are all classified as a request. The following is a severity summary and standard target percentages are listed in the table below.

Target Percentage for Standard Level Agreements (SLA)					
Priority	Details	Incident Management Response	Remote Support Response	Onsite Dispatch (if included)	Target (%)
Critical (P1)	Multiple devices are down, unable to serve data, in a state of frequent or repeating "panic" or "hang," or is in a state of degraded performance sufficient to prevent normal business operations.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: N/A	4 business hours	8 business hours	90
Standard (P3)	Device is experiencing and issue, anomaly, or cosmetic defect that inflicts little or no business impact.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: 4 business hours	8 business hours	8 business hours	90
Request (P4)	Normal requests for information regarding the installation, configuration, use and maintenance of systems under management.	Calls: 60 Seconds for calls answered Voicemail: 4 business hours Email: 4 business hours	16 business hours	Best Effort / Scheduled	90

Critical (P1): At this severity, both AVI Systems and client must commit the appropriate personnel to restore the system to a functional state or until a mutually agreeable workaround is provided.

NOTE: Email support initiation does not apply – Urgent incidents should be coordinated and requested via phone. Email initiation is logged as Standard (P3).

Standard (P3): AVI Systems will provide a viable and mutually agreeable workaround until a more permanent hardware/software upgrade exists to mitigate the incident.

Request (P4): This includes administrative inquiries. There is no impact to your production systems or business operations.

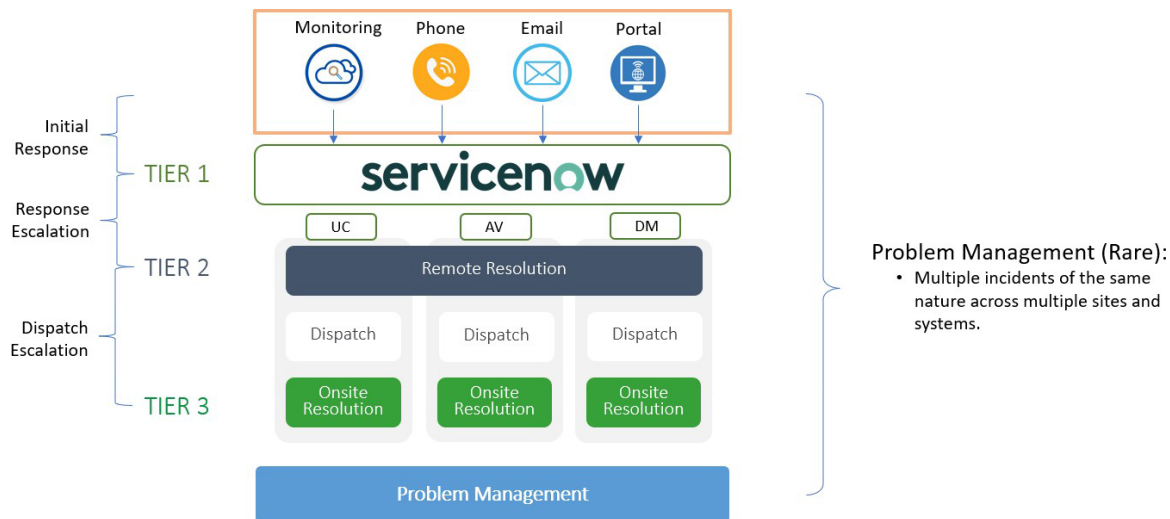
SYSTEM SUPPORT WORKFLOW

AVI Systems follows an Information Technology Infrastructure Library (ITIL) framework with our approach to technology services. Generally, our tiered workflow approach will follow this structure:

1. Incident is reported via monitoring (when purchased), phone, email, or portal (when available)
2. Incident is logged in ServiceNow and triaged (Tier 1)
3. UC / AV / DM Troubleshooting and Remote Resolution (Tier 2)
 - a. Tier 2 remediation (and SLA) begins after Tier 1 triage has been completed.

4. Dispatch Escalation and Resolution (Tier 3)

- a. Tier 3 Escalation (and SLA) begins after Tier 2 remediation has been attempted.



SERVICE COVERAGE TIME & TIER LEVELS DESCRIPTION

Coverage hours for the ProSupport department are defined as:

8 x 5	AVI Systems will provide 8 x 5 coverage across the time zone locations of the systems under coverage (North America only)
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AVI Systems ProSupport department is the initial contact point for any incoming incident. Upon identification of an issue, the ProSupport team will attempt to restore the technology service back to normal operations. Remediation activities will take place at different tiers of service, but all following a specific workflow. A general description of what happens at each tier level is as follows:

TIER 1 SERVICES:

Tier 1 services are the initial point of contact for any issue and are primarily made up of Incident Management responsibilities. Typical responsibilities for Tier 1 include:

- Taking ownership of incidents in our ServiceNow ITSM system for all issues reported or alerted on. Each incident request will have a unique reference number which is used to allow the support staff to quickly locate, add to or communicate the status of the user's issue or request.
- Assign a severity or update the severity of each incident (Critical, Standard, or Request)
- Provide electronic receipt notification for each incident.
- Provide rapid response and initial triage and technical support.
- Perform remote trouble isolation, resolution, or escalation to a Tier 2 Technician if needed.
- Ongoing status updates and case management through incident resolution.

TIER 2 SERVICES:

Tier 2 services are made up of various remote resolver groups. Escalations will take place at this level. AVI Systems will engage with a remote resolver that specializes in the incident in question. Typical responsibilities for Tier 2 include:

- Specific fault isolation down to the component level.
- Perform specific hardware configuration changes.
- Perform overall system configuration changes.
- In-depth analysis, log analysis, fault tracking and tracing.
- In-depth understanding of the core technologies utilized for corrective action.
- Promote the incident to Tier 3 escalation as needed.

TIER 3 SERVICES (available as SSA master number - if included):

Tier 3 services are made up of onsite resources that are available for dispatch. The ProSupport team will take the learnings from Tier 1 and Tier 2 teams and dispatch a site technician with the correct repair or replacement technology to fully resolve the incident. Typical responsibilities for Tier 3 include:

- Room repair and configuration changes.
- Control and audio system programming.
- Hardware swaps of on-hand critical components.

- Coordination of replacement parts.
- RMA or equipment returns to the manufacturer.
- Advanced diagnostic troubleshooting of cable paths and component level devices.
- Software and firmware updates, as well as identification of incompatible revisions.
- Acceptance testing of the resolved system.
- System health checks (preventative maintenance).
- System reimaging to correct OS/BIOS failures or to generally reconstruct a system back to functionality.

PROBLEM MANAGEMENT:

AVI Systems has a proven problem management process aimed to resolve the root causes of any Tier 3 incidents that are unresolved. Unfortunately, there are occasions where multiple issues happen across multiple platforms. These issues are escalated into an ITIL "Problem". A "problem" in this context is the unknown underlying cause of one or more incidents, and a 'known error' is a problem that is successfully diagnosed and for which either a work-around or a permanent resolution has been identified. Problems can also be identified from a single significant incident, indicative of a single error, for which the cause is unknown, but for which the impact is significant.

A known error is a condition identified by successful diagnosis of the root cause of a problem, and the subsequent development of a work-around. Problem management differs from incident management in that Problem Management aims primarily to find and resolve the root cause of a problem and thus prevent further incidents while the purpose of Incident Management is to return the service to normal level as soon as possible, with the shortest possible business impact.

CONTACTS

AVI Systems Service team can be reached by:

- National Support Phone: 855-521-0040
- **Local Branch support number should be inserted here**
- email: support@avisystems.com
- Portal: Contact your local AVI Systems representative for instructions.

SYSTEM SUPPORT DEFINITIONS

System – Defined as the items listed in the Products and Services Detail section of this Agreement or listed on an attached Equipment List with the exception of Consumables, Owner Furnished Equipment, and Obsolete Equipment.

Remote Support – Means a service whereby remote calls made to communications and terminal equipment via Customer provided IP connection to determine failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

Onsite Support - Service level response assumes customer location is within 60 miles of an AVI Systems Service Center. Additional travel costs may apply if the customer location is beyond 60 miles of an AVI Systems Service Center.

Consumables – Means parts such as recording media, batteries, projection lamps and bulbs, etc. Consumables are parts that are not included under this Agreement.

Obsolete Equipment – Defined as items (though possibly still in use) that are outdated with no manufacturer support or parts availability, or products with formal end of life as defined by their manufacturer. Obsolete Equipment are parts that are not included under this Agreement.

Software Update Assistance – Defined as revisions of existing software which provide maintenance to correct software errors. Assumes software is provided at no charge by the manufacturer or covered under a valid manufacturer maintenance contract. Cascading software dependencies may impact ability to issue updates. Software and features which require additional licensing are not included under this Agreement. Changes to custom templates or scripts after initial deployment are available separate from this agreement.

SYSTEM SUPPORT TERMS

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of substantial completion or System Support Agreement invoice date; whichever is applicable. Coverage will extend for the duration specified by the corresponding line item description found in the Product and Services Detail section of this Agreement. AVI Systems reserves the right to withhold services until the invoice is paid in full.

Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance or repair shall not apply to the Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Equipment service, maintenance or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Equipment were caused by (a) Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy;

or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning and humidity control.

Systems Support Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

UNIFIED COMMUNICATIONS TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Unified Communications Support Services for new unified communications infrastructure equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Unified Communications Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement.

Unified Communications Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

DIGITAL MEDIA TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Digital Signage Support Services for new digital signage equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Digital Signage Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. Digital Media Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

RSS SERVICES TERMS

1. LICENSED CONTENT

In addition to any other rights under the Agreement, AVI Systems, Inc. ("AVI Systems") grants Customer, during the term of this Agreement and subject to the terms and conditions of this Agreement, a license to use syndicated media and/or data provided by AVI Systems (the "Service") on Customer's network of public digital signage displays (the "Network"). All information offered to Customer is the sole and exclusive property of AVI Systems or its content partners. The customer agrees that it will not sell or make items from the Service available to any other entity or make the Service publicly available via the world wide web.

Customer shall not use or permit the use of material from AVI Systems in any way that compromises the integrity thereof or which infringes any copyrights or other intellectual property rights, contracts, or proprietary interests or cause the material to be displayed on any other medium other than public digital displays.

2. WARRANTIES AND DISCLAIMERS

AVI Systems warrants that it is licensed to grant a license to use the content delivered by the Service as set forth herein. AVI Systems warrants that to the best of its knowledge, Customer's use of the Service in accordance with this agreement will not infringe upon any copyright or other intellectual property right of AVI Systems or any third party.

The Parties acknowledge that in normal industry practice, errors occur, and AVI Systems makes no representations and warranties as to the sequence, completeness, accuracy, and/or reliability of the Service. AVI Systems, subject to the fundamental obligation to give impartial material worthy of confidence, will make its best efforts not to contravene any laws (including, but not limited to, the law of defamation) or regulations in any country in which AVI Systems distributes the Service.

IN NO EVENT SHALL AVI SYSTEMS OR ITS CONTENT PARTNERS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, ARISING FROM ANY ACT OR FAILURE TO ACT BY AVI SYSTEMS OR ITS CONTENT PARTNERS WHETHER OR NOT IT HAD ANY KNOWLEDGE ACTUAL OR CONSTRUCTIVE, THAT SUCH DAMAGES MIGHT BE INCURRED, NOR SHALL THEY BE LIABLE FOR DAMAGES CAUSED BY ANY FAILURE OF PERFORMANCE, MISTAKES, OMISSIONS, INTERRUPTIONS, DELETIONS OF FILES, DEFECTS, DELAYS IN OPERATION OR TRANSMISSION, COMMUNICATIONS LINES FAILURE, THEFT, DESTRUCTION OR UNAUTHORIZED ACCESS TO OR USE OF MATERIAL FROM AVI Systems.

3. SURVIVAL

The rights and obligations of User, AVI Systems, and its content partners under the foregoing paragraphs will continue notwithstanding any termination of this Agreement.

4. ARCHIVE RIGHTS

All archive rights between AVI Systems and Customer terminate upon termination of this Agreement. At that time, the Customer must delete all material received from AVI Systems within ten (10) business days from all on and offline storage.

RSS Services Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

PREPAID BLOCK

PREPAID BLOCK DEFINITIONS

Preventive Maintenance – AVI Systems personnel perform the necessary cleaning, adjustments, functional tests, and replacement of parts to keep the equipment in good and efficient operating condition. Any repairs or operating instructions will be done at this time.

Remote Diagnostics – a service whereby remote calls are made to communications and terminal equipment via Customer provided analog line or IP connection to determine network and/or board-level failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

PREPAID BLOCK TERMS

Labor Hours

- All labor costs for services rendered will be applied against the contract amount

- Service and support outside of normal business hours (Mon – Fri / 8 am – 5 pm) will be calculated at 1.5 times the actual hours
- Technician travel time for on-site services is calculated portal-to-portal
- Any additional service hours requested beyond the contract amount will be additionally invoiced at the contract rate

Parts, Materials, and Other Expenses

- At the Customer's option, the Prepaid Block may also be applied against the cost of all parts, materials, and other expenses costs for services provided rendered; or
- Any additional parts, materials, and other expenses services costs beyond will be additionally invoiced

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of the AVI Systems Prepaid Block invoicing date. AVI Systems reserves the right to withhold services until the invoice is paid in full.

Subject to any limitation under applicable law, unused Prepaid Blocks expire 24 months after issuance.

PRODUCT SUPPORT AGREEMENT TERMS

Term – The term of the agreement is five (5) years from the date of invoice.

Coverage Dates – Unless otherwise noted, the service coverage date will be effective as of the AVI Systems' Support Agreement invoicing date.

Product Registration and Renewability – This agreement is non-renewable, and AVI Systems requires the owner to submit serial numbers of products covered to AVI Systems within 30 days of delivery. AVI Systems will make its commercially reasonable efforts to collect such information in the event of product drop shipping.

Service Obligations – AVI Systems' obligations under this Agreement are limited to providing phone support for problem diagnostics, in-shop maintenance adjustments, break-fix repairs, and part replacements required for the equipment listed above in the Products and Services Detail section, hereto (the "Covered Equipment"). Such service shall be provided during normal AVI Systems business hours, and (a) shall include only maintenance for current manufactured parts and labor required to repair the Covered Equipment which has become defective through normal wear and usage, and (b) shall provide all materials and parts, and (c) is intended to keep the Covered Equipment in good working order during the term of this Agreement, (d) normal turnaround time for Covered Equipment service shall be 10 business days, and (e) does not assure against interruptions in the operation of the Covered Equipment.

Service Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance, or repair shall not apply to the Covered Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems, prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Covered Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Covered Equipment service, maintenance, or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Covered Equipment were caused by (a) the Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning, and humidity control.

General – AVI Systems reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein.

Product Support Agreement Terms are in addition to AVI Systems' General Terms and Conditions of Sale.



14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

CRIMINAL/TRAFFIC (734) 483-1333
CIVIL (734) 483-5300
FAX (734) 483-3630



HON. ERANE C. WASHINGTON
DISTRICT COURT JUDGE

HILARY B. BRALEY
MAGISTRATE

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: April Salley, 14-B District Court Administrative Assistant

CC: Judge Erane Washington, Court Administrator Hilary Braley, Myla Harris Purchasing Clerk

Date: June 2, 2025

RE: Request the Township Board to waive the financial policy and select a company to provide and install the Security Screening Equipment for the new Courthouse. Funding is budgeted within the Court Renovation Grant, in line item #101-901-971-236. This grant is currently on budget and on schedule to be completed in September/October.

14-B District Court is requesting to waive the financial policy for the Security Screening Equipment within the lobby of the new Courthouse. We would like to utilize the same company/equipment that the Washtenaw County Courts use. These companies and their equipment came highly recommended by the Washtenaw County Court Security Team. The timing of the project is also a factor to waive the financial policy. The equipment consists of a bag scanner, rolling tables, walk-through metal detector, handheld metal detector, and all the software necessary to properly screen anyone entering the Courthouse.

There are 2 quotes attached from companies that the Washtenaw County Courts have utilized. Garrett and Smiths detection. We would like to use Smiths Detection because they have provided Washtenaw County courts with equipment and support, and they were the most cost-effective option. Their quote was for \$42,793.00 and consists of equipment, set-up, and training which would allow us to be fully functioning by the time the Courthouse reopens.

Approval would allow us to get the equipment on order and coordinate installation as soon as the lobby area of the new building is complete.

Thank you for your consideration.

Tax ID#: 22-3552823

DUNS #: 53050980

Kristin Harts
Account Executive
Smiths Detection
2202 Lakeside Blvd
Edgewood, MD 21040
Phone: 219-661-8964
Fax: 219-661-8965
Email: kharts@securmar.com

Smiths Detection Equipment Proposal

Prepared for Company Location	April Salley 14B District Court 7200 S Huron Dr Ypsilanti, MI 48197	Date	June 2, 2025
Phone	734-483-2330	Quote number	01-25-020SDX
Email Address	salleya@washtenaw.org	Delivery Location(s)	Washtenaw, MI
Payment Terms	Net 30 days	Delivery Terms	FOB Origin Freight Allowed
		Expected Delivery	24-30 weeks ARO
		Validity of Quote	60 days

QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	Smiths Detection SDX 6040 X-ray Inspection System Tunnel Dimensions: 24.4"W x 16.5"H, Overall Dims: 68.11"L x 31.37"W x 49.01"H Steel Penetration: 35-37mm, Wire Resolution: 40-41 AWG 22" LCD touchscreen monitor Operator Keyboard Software: HI-SPOT - Automatic Dense Area Detection Super Enhancement Image Storage System Optizoom HI-TRAX Image Enhancement Functions Operator Manual 12-month Standard Warranty 2-hour Operator Orientation by Field Service Technician	\$29,995.00	\$29,995.00
Software			
	Hi-TIP^{Plus} - Threat Image Projection	\$2,500.00	
	OTS Xtrain - Operator Training	\$3,500.00	
	X-ACT - highlights suspicious materials such as explosives	\$2,750.00	
	Advanced Software Package #2 - includes all of the above	\$5,500.00	
	3-year subscription for iCMORE Weapons Solution - object recognition algorithm for automatic detection of weapons, includes computer and program for X-ray unit	\$14,000.00	
Roller Tables			
1	1/2-meter Entrance/Exit Roller Table	\$867.00	\$867.00
1	1-meter Roller Table (entrance/exit)	\$1,244.00	\$1,244.00
	2-meter Roller Table (entrance/exit)	\$2,069.00	
Metal Detectors			
1	CEIA HI-PE PLUS Multi Zone Walk Through Metal Detector Panel Version, 60 zones of detection, transit counters, One Touch Set-up Feature	\$4,428.00	\$4,428.00
1	ADA Width - 820mm width	\$579.00	\$579.00
1	PD140N - Hand Held Metal Detector	\$300.00	\$300.00
Shipping, Handling & Installation			

1	Shipping (terms detailed above)	\$1,600.00	\$1,600.00
1	Installation Unit installation Radiation Leak Survey 2-hour Operator Orientation	\$1,937.00	\$1,937.00
1	Metal Detector Installation Unit installation	\$1,493.00	\$1,493.00
1	Metal Detector Shipping	\$350.00	\$350.00
X-ray Service Agreement Options per X-ray Unit			
	Extended Warranty with Preventative Maintenance On-site service coverage 8:30 am to 5:00 pm, Monday to Friday All labor, travel time and travel expenses All replacement parts required Unlimited access to 24/7 Technical Support Annual PMI and Radiation Leak Survey <i>1- year Onsite Service with PMI</i> <i>2-year Onsite Service with PMI</i> <i>3-year Onsite Service with PMI</i> <i>4-year Onsite Service with PMI</i>	\$5,235.00 \$10,785.00 \$16,668.00 \$22,903.00	
TOTAL PRICE			\$42,793.00

Smiths Detection terms and conditions are hereby incorporated in this quotation and any purchase order that may result from this quotation will be in accordance with these terms and conditions. These terms and conditions can be located at the following Smiths Detection Website: <https://www.smithsdetection.com/terms-conditions/terms-conditions-us/>

<i>Kristin Harts</i>	
Regional Sales Manager	Sales Director

Customer Signature

Customer Signature

Printed Name

Printed Name

Title

Title

Date

Date

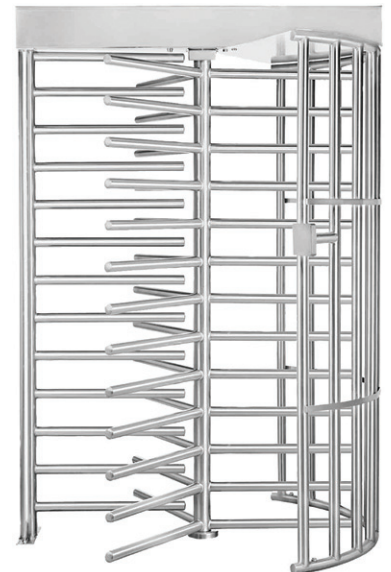
Your Security Solutions Provider for:

- Detecting Threats
- Protecting Assets
- Maintaining Security



As a security solutions provider, SecurMAR, LLC incorporates two key security elements: detection and protection. Each area has a full product line to help minimize your facility's security risk.

With years of security industry experience, SecurMAR helps customers solve their security problems.



PD140N

New Generation Compact Detection Set

Features

- Full Digital Design: Consistent Performance and Calibration-Free Operations
- Compact, Elegant, Robust and Ergonomic
- NIJ Standard - 0602.02 Compliant
- Uniform Detection of Magnetic and Non-Magnetic Targets
- Advanced Programming Capabilities
- Extended Continuous Operation Time
- Indoor and Outdoor Operations



PD140N Detection Set
with carry bag



Renewable
Energy

PD140N
Detection Set



GSA Contract Holder

www.ceia-usa.com

Threat Detection through Electromagnetics

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PD140N

New Generation Compact Detection Set

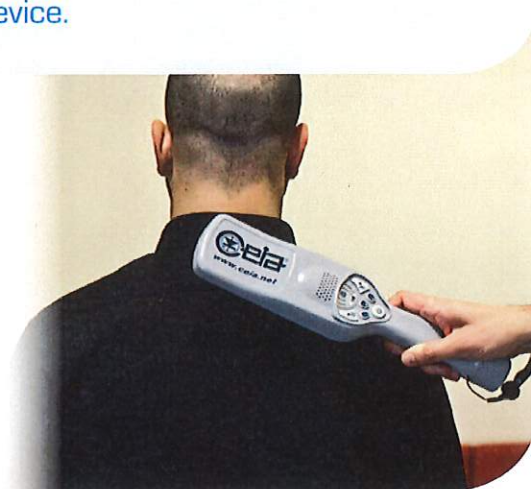
The PD140N is a Hand Held Metal Detector that combines high reliability and ergonomics with advanced detection and operator signaling features. Effective sensitivity to all metals, full compliance with the latest Security Standards and high immunity to external metal masses are among the main peculiarities of this new device.

Advantages & Benefits

- Programmable Sensitivity
- Extended Continuous Operation Time
- Automatic Low Power Mode during Screening Pauses
- Embedded Long Life Rechargeable Batteries / are renewable energy and wipe out Operation Cost of Alkaline Batteries
- Embedded Fast and Reliable Battery Charger: no need of batteries removal
- Dedicated Holder acts as Minimum Space Table Stand and Mains connection for Battery Charge
- Operator Functions can be standard or customized by the user through PC GUI and USB connection



Renewable Energy

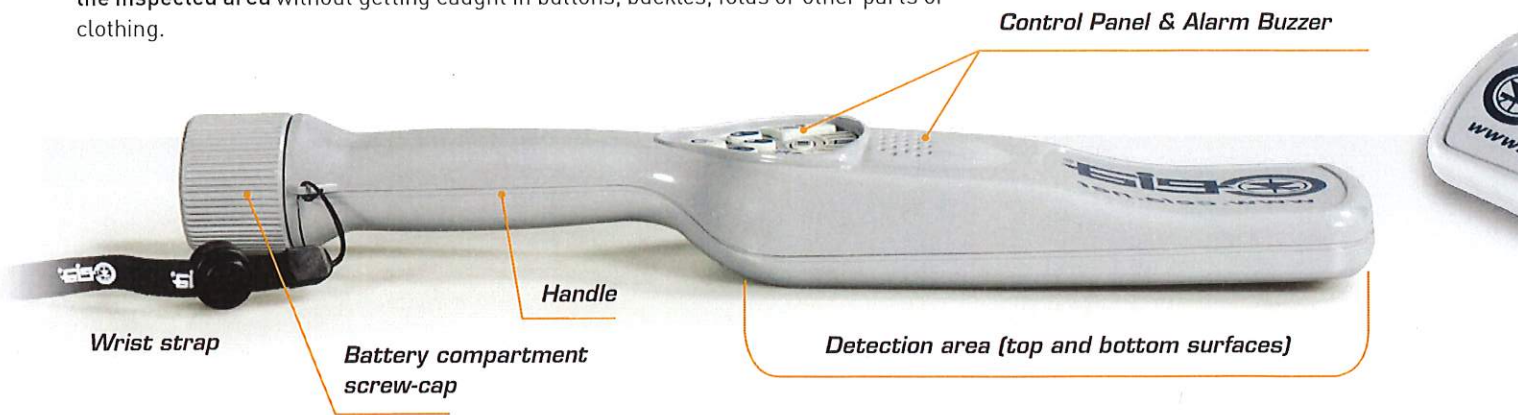


Latest plastic materials technology

The metal detector casing is made from next-generation technical polymers. These plastics offer high chemical resistance and mechanical strength ensuring a long detector life even in heavy duty conditions.

✓ Compact, Elegant, Robust and Ergonomic

The PD140N features a special ergonomic design consisting of an offset hand grip which ensures that the operator's hand does not interfere with the sensitive detection area. Special care has gone into the mechanical design of the detector. Absence of sharp edges or corners allows the detector to be passed smoothly over the inspected area without getting caught in buttons, buckles, folds or other parts of clothing.



✓ Full Digital Design

The PD140N is fully digital. Electronic functions include a magnetic field transmitter-receiver based on Digital Signal Processing (DSP) technology, a digital operator interface and an external communication over the incorporated USB port. This design, combined with a special printed antenna, ensures consistent performance, very high reliability and calibration-free operations.

✓ NIJ standard 0602.02 Compliant

The technical features of the detector comply with the NIJ standard 0602.02 and the new NIJ draft standard 0602.03. The PD140N has uniform sensitivity to magnetic and non-magnetic targets including those made of stainless steel. At the same time the detector offers excellent body-effect compensation and has high immunity to external disturbance from electromagnetic and mechanical sources.

✓ Advanced Control Panel

The control panel with switches and warning lights is made from high-thickness silicon guaranteeing high degree of protection to make the PD140N suitable for indoor and outdoor use.

✓ Advanced Alarm Indication

The alarm signalling modes include: **optical alarm** which is fixed or is proportional to the intensity of the detection signal; **acoustic alarm** with a constant tone or a tone which is proportional to the size of the object detected; **vibrating alarm signal**. It is also possible for the safety manager or the checkpoint supervisor to block one or more operator commands.

✓ Extended Continuous Operation Time

The PD140N metal detector is powered by two AA-size NiMH batteries with a battery life of over 100 hours. A Low Power Mode is automatically activated during pauses, extending the battery life up to 200 hours. An internal circuit optimizes battery recharging which takes less than five hours.

Fully Programmable Signaling

- Proportional/Fixed, High Loudness Acoustic Alarm
- Proportional/Fixed, High Brightness Optical Alarm
- Vibration Alarm for Discrete Screening



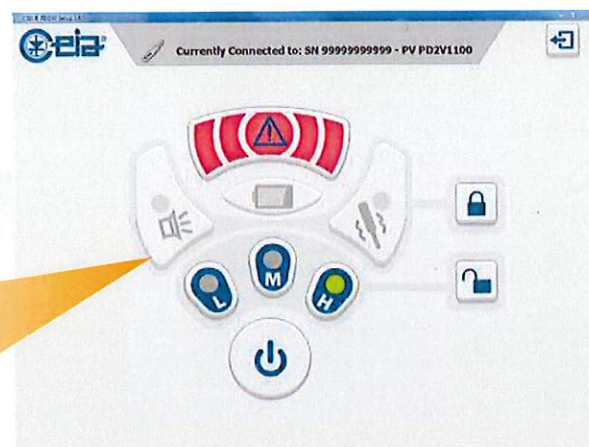
A	Power push button
B C	Alarm Mode selection
D E F	Sensitivity selection: • Low • Medium • High
G	Alarm indicator
H	Battery charge indicator



Optical indication proportional to the metal signal strength (Low, Medium, High)

Advanced Programming Capabilities

The digital design of the new metal detector also enables maximum flexibility in selecting how detection alarms are signalled. Users can keep the factory settings or connect the detector over its USB to a PC and then personalise the settings with a dedicated graphic interface.



PD140N

New Generation Compact Detection Set

Specifications

POWER SUPPLY	2x AA size NiMH, rechargeable batteries
FULLY CUSTOMIZABLE CONTROL PANEL	Optical, acoustic and vibratory alarm modes 3-level sensitivity selection buttons
DETECTION AND OPERATIONAL FUNCTIONS	Customizable via HHMD Configuration tool
BATTERY:	Battery life 100 + hours (AA NiMH batteries 2500 mAh) Low battery indicator Built-in fast battery charger in combination with the CEIA HHBC
OPERATING TEMPERATURE	-35°F to 158°F
STORAGE TEMPERATURE	-35°F to 176°F
RELATIVE HUMIDITY	0 to 98% (without condensation)
DIMENSIONS	PD140N: 14" x 3.2" x 1.6" HHBC: 6.7" x 4.7" x 3.5" Carry Bag: 16" x 11.5" x 3.8" Detection Set Package PD Set: 17.7" x 12.6" x 4"
WEIGHT	PD140N (with battery): 0.82 lbs HHBC Desktop Battery Charger for PD140N (with power adapter): 1.6 lbs Carry Bag: 2.7 lbs Detection Set Package PD Set: 3.8 lbs
COLOR	PD140N: light grey RAL 7040 - Carry Bag: Green RAL 7013
MANUFACTURED IN GREY SHOCK-RESISTANT TECHNICAL POLYMERS	
COMPLIANCE	Conforms to the NIJ 0602.02 Standard and the new NIJ Standard 0602.03 for metal detection Conforms to the international standards currently applicable for safety, EMC and to the applicable CE regulations

Ordering Information

PD Set: part # PD140N-SET

Accessories

NIJ 0602.02 Test Pieces Kit:
part # NIJ-HHMD-0602.02 (includes 11 test objects for LO, MO, SO, VSO security levels)

Carry Bag: part # 61098

HHMD Configuration tool:
part # 60356 (includes special USB adapter with cable, GUI application software)

Part List - description

- 1 PD140N Hand Held Metal Detector
- 2 Calibration Test Piece
- 3 Wrist strap
- 4 Desktop Battery Charger
- 5 Universal AC adapter
- 6 US, EU, UK, JP plugs adapter
- 7 Instruction manual
- 8 Carry Bag



PD Set



PD Set inside the Carry Bag



HHMD Configuration tool

Applications

- ☒ Airports
- ☒ Correctional Facilities
- ☒ Public Events
- ☒ Government Buildings
- ☒ Nuclear Facilities
- ☒ Loss Prevention
- ☒ Schools Security



CEIA USA Ltd - 9155 Dutton Drive, Twinsburg, OH 44087
Phone: (330) 405 3190 - Fax (330) 405 3196 - e-mail: security@ceia-usa.com

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Call Toll-Free 888-532-CEIA

DP100K0007V1000US-

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13631 Poplar Circle
 Conroe, TX 77304
 Phone: 703.674.8837
 Prepared by: Kevin Weeks
 Salesperson email: kweeks@linevsystems.com

DATE	6/2/2025
QUOTE #	14BKWMI521
VALID UNTIL	7/2/2025

CUSTOMER

April Salley
 14-B District Court
 7200 S. Huron River Dr.
 Ypsilanti, MI 48197
salleya@washtenaw.org

TERMS

Payment: Net 30 Days
 Shipping: 90-120 Days / ARO
 Delivery: FOB Origin,
 Prepay and ADD
 Warranty: 12 Months

ITEMS	QTY	UNIT PRICE	AMOUNT
BV5030 - COMPACT PACKAGE X-RAY INSPECTION SYSTEM	1	\$ 23,200.75	\$ 23,200.75
Includes all hardware and software necessary for complete operational functions			
Excludes Networking			
Trade Compliance Fee	1	\$ 2,320.08	\$ 2,320.08
GARRETT PARAGON Walkthrough Screening System (32.5)	1	\$ 9,368.51	\$ 9,368.51
ADA Compliant Walk through scanner, with hand wand, and 3 years factory warranty P#1172021			
ANCILLARY EQUIPMENT (Optional)			
.5 METER ENTRY ROLLER TABLE	2	\$ 1,000.00	\$ 2,000.00
A-EYE AUTOMATIC AI DRIVEN THREAT DETECTION SOFTWARE (Yearly License)	1	\$ 6,700.00	\$ 6,700.00
Garrett IC Module for System Communication to BV	1	\$ 649.95	\$ 649.95
P#1171600			
INSTALLATION AND ON-SITE TRAINING	1	\$ 2,050.00	\$ 2,050.00
1 YEAR EXTENDED WARRANTY W/A-Eye (Time of Sale)	OPT	\$ 5,000.00	Option
WEB-BASED TRAINING LICENSES			
Radiation Protection Program - State Specific	OPT	\$ 895.00	Option
Radiation Safety Officer Training/person	OPT	\$ 895.00	Option
Radiation Operator Training/person	OPT	\$ 175.00	Option

TERMS AND CONDITIONS

1. Payment Terms: 30% Deposit on PO, 70% at Customer Signoff.
2. These prices do not include sales tax, if applicable.
3. Purchase Orders shall be written to:
Linev Systems US, Inc., 13631 Poplar Circle, Conroe, TX 77304
4. Late fees may be applied to past due invoices.
<https://linevsystems.us/terms-and-conditions/>

Subtotal	\$ 46,289.29
Shipping	\$ 1,000.00
Tax rate	0%
Tax due	\$ -
TOTAL	\$ 47,289.29

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



YPSILANTI
TOWNSHIP
— RECREATION DEPARTMENT —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Josh Kugler, Recreation Services Manager

CC: Nichole Passmore, Recreation Coordinator

DATE: June 11, 2025

RE: **Request to approve the 2025 National Kidney Foundation of Michigan Venue Access Agreement**

The Recreation Department is requesting approval for the 2025 National Kidney Foundation of Michigan Venue Access Agreement. There are no proposed changes to the amounts and guidelines for this year; only changes to the agreement are updated dates.

The National Kidney Foundation of Michigan provides our seniors with a program called EnhanceFitness, a very popular program offered here at the Community Center 3 times per week. EnhanceFitness is a low-cost, evidence-based group exercise and falls prevention program that helps older adults at all levels of fitness become more active, energized, and empowered.

Thank you for your consideration,

Josh Kugler
Recreation Services Manager

Ypsilanti Township Recreation Department

Program: Enhance® Fitness

VENUE ACCESS AGREEMENT

This Venue Access Agreement ("Agreement") is dated as of the date below and is by and between The National Kidney Foundation of Michigan ("NKFM") and the Ypsilanti Township Recreation Department ("Owner"). Owner acknowledges and agrees that the person that signs this Agreement on Owner's behalf is Owner's authorized representative and NKFM's primary contact for purposes of this Agreement.

1. Venue. Owner hereby grants to NKFM the right to use the venue described in Exhibit A ("Venue"), during the time periods listed in Exhibit A and such other time periods as the parties may otherwise agree, for the purposes described in Exhibit A. Owner shall comply with the protocols and requirements described in Exhibit B, as may be updated from time to time by NKFM, and shall deliver the Venue and all related furniture, fixtures and equipment in good, clean, safe and secure order and condition.

2. Term and Termination. The term of this Agreement shall begin on the date listed below and shall continue for one year. Notwithstanding the foregoing, either party may terminate this Agreement at any time and for any or no reason upon ten (10) days' prior written notice to the other party. For the avoidance of doubt, the Exhibits to this Agreement shall remain in full force and effect throughout the initial term and any renewal term of this Agreement unless otherwise amended in accordance with this Agreement.

3. Equipment, Utilities, Janitorial Services and Laws. Owner shall provide NKFM use of the furniture, fixtures and equipment located in the Venue and the building in which the Venue is situated, as well as such other furniture, fixtures and equipment that are described in Exhibit B. Owner shall also provide the Venue with heat, air conditioning, cold and hot water and electricity for lighting and operation, as well as janitorial services, including trash removal. Owner shall comply with all applicable laws in connection with this Agreement and represents and warrants that it has the full right, power and authority to enter into, grant the rights and licenses and otherwise perform its obligations under this Agreement.

4. Confidentiality. All non-public, confidential or proprietary information of NKFM, its related persons or entities or its program participants is confidential and may not be disclosed or copied by Owner at any time unless authorized by NKFM in writing.

5. Financial Obligations and Liability.

(a) The parties shall comply with their financial and other obligations described in Exhibit C, which may be updated from time to time by the parties.

(b) **Hold Harmless.** Both NKFM and Owner agree to remain responsible for its own negligence, or tortuous acts, errors or omissions occurring during the terms of this Agreement, and the acts errors, or omissions of any its employees, agents or associated and affiliated entities.

Ypsilanti Township Recreation Department

Program: Enhance® Fitness

(c) IN NO EVENT WILL NKFM BE LIABLE TO OWNER, ANY OWNER'S PERSONNEL OR TO ANY THIRD PARTY FOR (i) ANY LOSS OF USE, REVENUE OR PROFIT OR LOSS OF DATA OR CONSEQUENTIAL, INCIDENTAL, DIRECT, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGE OR (ii) AGGREGATE DAMAGES IN EXCESS OF \$10,000, REGARDLESS OF WHETHER ANY SUCH DAMAGE ARISES OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE OR WHETHER ANY SUCH DAMAGE WAS FORESEEABLE OR WHETHER OR NOT NKFM HAD BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

6. Insurance. At all times during the term of this Agreement and for a period of two (2) years thereafter, Owner shall maintain commercial general liability insurance coverage with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate, including bodily injury and property damage, which policy will include contractual liability coverage insuring the activities of NKFM under this Agreement. Such insurance policy shall waive any right of subrogation of the insurers against NKFM, provide that such insurance be primary insurance and any similar insurance in the name of and/or for the benefit of NKFM shall be excess and non-contributory and name NKFM and its related persons and entities as additional insureds.

7. Intellectual Property. As between NKFM and Owner, NKFM is and shall be the sole and exclusive owner of (a) all right, title and interest in and to the program that it operates in connection with the Venue and any and all copyrights, trademarks, logos, patents, trade secrets, information, documents, data, know-how, methodologies and other materials and intellectual property rights (collectively, "Intellectual Property") related thereto; and (b) all Intellectual Property developed or acquired by NKFM prior to or independently of this Agreement. Nothing in this Agreement shall, by implication, estoppel or otherwise, grant Owner any rights in any of the foregoing, including, without limitation, any trademarks or logos, and Owner shall refrain from using the NKFM or program names or logos, or any other NKFM Intellectual Property, without first obtaining NKFM's prior written consent.

8. Miscellaneous. This Agreement, including its exhibits, constitutes the sole and entire agreement between the parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations and warranties regarding such subject matter. All notices and other communications under this Agreement must be in writing and addressed to the other party at its address set forth below. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal or unenforceable, the parties shall negotiate in good faith to modify this Agreement to effect the original intent of the parties as closely as possible. Except as set forth above, no amendment to or modification of this Agreement is effective unless it is in writing, identified as an amendment to this Agreement and signed by each party. No waiver by any party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the party so waiving. No failure to exercise or delay in exercising any right, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise preclude any other or further exercise. This Agreement and all matters arising out of or relating to this Agreement is governed by and is to be construed in accordance with the laws of the State of Michigan, without regard to the conflict of laws provisions thereof. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. The provisions of this Agreement that, by their nature, survive its expiration or

Ypsilanti Township Recreation Department

Program: Enhance[®]Fitness

termination, including, without limitation, Sections 4, 5, 6 and 7, shall so survive. A signed copy of this Agreement delivered by facsimile, email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGE FOLLOWS]

Ypsilanti Township Recreation Department

Program: Enhance[®] Fitness

This agreement shall be effective on May 1, 2025 and terminates May 1, 2026 and is to be renewed annually based on the determination of need and duration of project period. At least two months prior to termination, the parties shall meet to review progress and success of the agreement and determine whether the agreement shall be extended for an additional length of time. It is understood by both parties that at anytime this agreement may be terminated by written notification from either party to the other.

National Kidney Foundation of Michigan

Signature: 

Name: Charlene Cole

Title: Vice President, NKFM

Address: 1169 Oak Valley Drive, Ann Arbor, MI
48108

Ypsilanti Township Recreation Department

Signature: _____

Name: Brenda Stumbo

Title: Ypsilanti Township Supervisor

Address: 2025 E. Clark Road, Ypsilanti, MI 48198

Signature: _____

Name: Debra A. Swanson

Title: Ypsilanti Township Clerk

Address: 2025 E. Clark Road, Ypsilanti, MI 48198

Ypsilanti Township Recreation Department

Program: Enhance[®]Fitness

EXHIBIT A

VENUE, TIME PERIODS, PURPOSE

Venue Description:

Ypsilanti Township Community Center
2025 E. Clark Rd., Ypsilanti, MI 48198

Phone Number:

Office 734-544-3800

Program Contact People:

Nichole Passmore, npassmore@ypsitownship.org
Joshua Kugler, jkugler@ypsitownship.org

Purpose:

Operation of the EnhanceFitness Program.

Room where the EnhanceFitness Program will take place:

Room 105

Square Footage:

1500 sq ft

Days/Times of the Week for EnhanceFitness Classes:

Monday, Tuesday, Friday at 11am-12pm
1 hour each session with 15 minutes before and after for set up/take down.

* The number of days/week that classes may be offered will be dependent on funding.

Ypsilanti Township Recreation Department

Program: Enhance® Fitness

EXHIBIT B

OWNER REQUIREMENTS

- Provide an ADA accessible facility large enough to hold an Enhance® Fitness (EF) class for participants.
- Provide a chair for every participant to use during an EF class.
- Maximum number of participants in class will be: 50
- Provide an Automated External Defibrillator (AED) Machine in a location accessible to NKFM EF Instructor.
- Have a First Aid Kit available and accessible to EF instructors.
- Owner shall keep equipment cart in secure office (includes weights, CPR mask, and lockbox).
- Owner shall lock the office where equipment kept at the end of the day.
- As agreed upon between NKFM and Owner, Owner shall be responsible for loss or theft of equipment from the cart.
- Communicate with participants.
- When deemed necessary, by NKFM staff, manage the confidential collection of waivers, attendance, participant demographic data, fitness checks and health and income information as required by NKFM.
- Follow HIPAA requirements at all times when managing the collection of confidential participant information.
- Recruit participants to attend EF classes, which is inclusive for all adults with varying fitness abilities, including those with intellectual and developmental disabilities and those in wheelchairs.
- Discuss sustainability plan with NKFM, if funding was to change.
- Actively and diligently offer and promote NKFM's services and the EF program, subject to Section 7 of the Agreement.
- Carry out its obligations under the Agreement and otherwise act with a high degree of professionalism, due diligence, care and efficiency.
- Not in any manner represent that it has any ownership in NKFM's intellectual property or that of the EF program.
- Not at any time do, or cause to be done, any act or thing in any way impairing or tending to impair, or challenge the validity of, any part of NKFM's intellectual property or that of the EF program.
- Ensure that the NKFM and EF logos appear on all Owner materials that are relevant to promoting the EF program in the community. This includes brochures, promotional materials, and resource materials, as well as recognition in all media materials such as news releases, public service announcements, online and social media, and event listings.

Ypsilanti Township Recreation Department

Program: Enhance® Fitness

EXHIBIT C

FINANCIAL OBLIGATIONS

Renewing an EnhanceFitness (EF) class at Ypsilanti Township Recreation Department:

Value \$14053

Cost to the Ypsilanti Township Recreation Department (Owner): \$0.00

Owner agrees to:

- Host **2-3** EF classes per week for 46 weeks per year.
 - No EF classes will be held during the 2-3 week period of the winter holidays. (Verify holiday dates with EF Coordinator by November 1st).
- Notify NKFM in a timely manner if classes must be cancelled or postponed for any reason.
- Notify NKFM the first of the calendar year for annual scheduled closures, such as holidays, voting, other events.
- Assist with attendance and registration of EF participants.

The National Kidney Foundation of Michigan (NKFM) agrees to:

- Schedule, pay, and provide oversight to NKFM EF Instructors as funding is available.
- Provide NKFM EF Staff Coordinator support (~1 day/month).
- Provide data management and reports.
- Obtain EF license from Sound Generations.
- Includes training/mentoring of new EF Instructors, if needed.
- Obtain liability insurance.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— ACCOUNTING DEPARTMENT —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

TO: The Charter Township of Ypsilanti Board of Trustees

FROM: Javonna Neel, Accounting Director

DATE: June 9, 2025

SUBJECT: Request to approve the amended Credit Card Policy at the June 17, 2025, Board meeting

Attached for the Board's convenience is a red line copy showing suggested changes and a revised copy of the Township's Credit Card Policy. The changes cover additions to the section II Definitions and section III Authorized Person to Execute Agreement. We needed to add section three to move the credit card bank from Comerica to Huntington. Changing to Huntington Bank will make the reconciliation and transfer of funds easier, as all our other accounts are with Huntington. There are also several clarifications and grammatical changes. My request is for the Board to approve the revised Credit Card Policy as presented.

Javonna Neel

Charter Township of Ypsilanti

Procurement Card Program

Credit Card Policy

Revised 6-9-2025

I. Purpose:

To authorize and control the use of credit card and procurement card transactions by elected officials and employees in compliance with Public Act 266 of 1995.

II. Definitions:

- A. "Credit card" and "procurement card" means a card or device issued under a credit card arrangement by a depository financial institution.
- B. "Credit card agreement" means an unsecured extension of credit for purchasing goods or services from the credit card issuer that is accessed with a credit card.
- C. "Credit card policy" means a policy adopted by resolution of The Charter Township of Ypsilanti.
- D. "Cardholder" means approved elected officials and employees who are issued a procurement credit card.
- E. **Immediately means on the day of occurrence. For purchases, that means on the same day purchased Mondays through Friday and on Monday if purchased on Saturday or Sunday.**

III. Authorized Person to Execute Agreement:

- A. **The Charter Township of Ypsilanti Board certifies that the currently elected Treasurer and Clerk are authorized to execute/sign a Card Agreement with the Bank.**

IV. Issuance of Procurement Credit Cards:

- A. The Charter Township of Ypsilanti Board deems that it is in the best interest of the township to make certain township financial transactions by using a credit card as described in the ~~Act~~**Public Act 266 of 1995**.
- B. This issuance should be limited to those individuals that demonstrate that this issuance will assist their ability to perform their assigned responsibilities and used specifically for the purchase of goods or services for the official business of the township **and in accordance with the current Township Financial Policy**.
- C. The issuance of credit cards to elected officers, department heads and employees will be authorized by a panel to include the Supervisor, the Clerk, the Treasurer, the Deputy Treasurer and the Accounting Director. The Supervisor will appoint the Deputy Treasurer and the Accounting Director as

- the Program Administrators who will be responsible for accounting, monitoring, and retrieval and for overseeing compliance with this policy.
- D. Credit card limits will be set by a panel to include the Supervisor, the Clerk, the Treasurer, the Deputy Treasurer and the Accounting Director. Limits will be based upon departmental necessities, not to exceed the Acts stated limits.
- E. The **Accounting Director will provide the Board with an annual** ~~will be provided a list annually~~ list of those employees who have been issued a credit card **at the first meeting in December.**
- F. All officers or employees issued a credit card will be required to sign an ***Acknowledgement of Responsibilities Agreement.*** See Appendix A

V. Procurement Credit Card Use:

- A. The credit card may be used for the purchase of goods or services related to the official business of the Charter Township of Ypsilanti. It is not to be used for any personal business.
- B. The officer or employee of the issued credit card is responsible for its protection and custody and shall immediately notify the **cardholder bank and the township Accounting Director or Deputy Treasurer** if the card is lost or stolen.
- C. The officer or employee issued a credit card shall return the credit card **immediately** upon the termination of his or her employment or service in office.
- ~~D.~~ A purchase order is required for all credit card purchases. ~~with the exception of an approved continuous monthly service billing.~~
- E. All purchasing procedures, rules, restrictions and other general policies can be found under the Township's Financial Policy. Strict adherence to the rules will be enforced by the Accounting Director. ~~Program Administrators.~~
- ~~F.~~ The officer or employee who uses a credit card shall **immediately as soon as possible**, submit a copy of the vendor's credit card ~~slip~~, invoice or receipt and a copy of the purchase order to the Accounting Department. ~~Program Administrator in the accounting department.~~
- ~~G.~~ If no credit card ~~slip invoice or receipt~~ was obtained that describes the transaction, the **employee department head** shall submit **to the Accounting Director** a signed **memo** ~~voucher that shows~~ documenting why there is no **invoice or receipt**, the name of the vendor or entity from which goods or services were purchased, the date and the amount of the transaction, the official business that required the transaction, **any printouts validating purchase and a copy of the purchase order.** ~~The chart of account number indicating the line item to which the line item to which the transaction is to be charged. All credit card slips shall include this information as well. Vouchers shall also include a statement why a credit card slip was not obtained.~~

VI. Monthly Statements:

- A. Officials and Employees who are issued cards ~~will~~ shall review ~~the~~ their monthly statements and immediately report any discrepancies to the ~~one of the Program Administrators~~ Accounting Director. The Charter Township of Ypsilanti has 14 days from statement date to notify the Financial Institute of any disputed items.
- B. Cardholders must submit individual receipts detailing all ~~of the~~ materials or services purchased with the card.
- ~~C. Once reviewed, the employee, and their supervisor will approve the bill and submit to the Program Administrator in Accounting Department.~~
- D. All credit card invoices must be approved before payment.
- E. The balance including interest due on the extension of credit under this arrangement shall be paid for within not more than 60 days of the initial statement date.

VII. Violations/Separation from service

- A. Any ~~card cardholder-user~~ found in violation of this policy will be forced to surrender the card and will be subject to disciplinary actions, as deemed appropriate by the Township Board.
 - a. Verbal counseling
 - b. Written reprimand
 - c. Suspension
 - d. Termination
 - e. Reimbursement to the Township for unauthorized expenditures and/or civil or criminal penalties
- B. Should an employee notify the Charter Township of Ypsilanti of their intent to separate from service, they are required to surrender the card upon receipt of their notice to leave the Township's employment.

VIII. Program Administrators - Monitoring & Reporting

- A. The Deputy Treasurer and the Accounting Director will be the Program Administrators.
- B. The Program Administrators shall maintain a list of all credit cards owned by the township in the ~~Treasurer's~~ Accounting Department along with the name of the officer and employee who have been issued the credit cards, the credit limit established, the date issued, and the date returned. Each Cardholder shall sign the *Acknowledgement of Responsibilities Agreement*.
- C. The Program Administrators shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card ~~slip~~ invoice, receipt or a signed ~~voucher~~ memo shall be immediately investigated. Transactions that do not appear to comply with this policy shall be reported to the Township Board.
- D. The Township Board shall not approve a payment to the entity issuing the

credit cards until all transactions have been verified, including the approval of all transaction invoices if issued.

Appendix A: Credit Card Policy

Acknowledgement of Responsibilities Agreement

Participating Employee Acknowledgment of Responsibilities

By participating in the Charter Township of Ypsilanti Procurement Credit Card Program as a Cardholder, you assume responsibilities pertaining to the operation of the Procurement Credit Card Program. Please see the Credit Card Policy Guidelines for a complete list of responsibilities, which include but are not limited to the following:

- The Charter Township of Ypsilanti Procurement Card is to be used for authorized Township business expenditures only. The Procurement Card may only be used within the policies and procedures outlined for the Procurement Card program.
- The Procurement Card will be issued in the name of the employee. By accepting the Card, the employee assumes responsibility for the card and will be accountable for all charges made with the Card. The Card is not transferable and may not be used by anyone other than the Cardholder.
- The Procurement Card must be maintained with the highest level of security. If the Card is lost or stolen, or if the Cardholder suspects the card or account number has been compromised, the Cardholder agrees to immediately notify the ~~Comerica~~ Bank and the Program Administrator. Oral notification is to be followed up by written confirmation.
- On a monthly basis, the ~~Cardholder~~ Program Administrator or the Accounting Director will receive a statement listing all activity associated with the Card and have 14 days from statement date to notify ~~Comerica~~ the Bank of any disputed items. This activity will include purchases and credits made during the reporting period. While the Cardholder will not be responsible for making payments, the Cardholder will be responsible for the verification and reconciliation of all Account activity. This will be turned into the Program Administrator in the accounting department as stated in the Credit Card Policy.
- Cardholder's Account will be subject to periodic internal control reviews and audits. By accepting the Card, the Cardholder agrees to comply with these reviews and audits. The Cardholder will be asked to produce the Card to validate its existence and produce statements and receipts to verify appropriate use.
- No subsequent invoice should be received from the vendor related to any Procurement Card purchases.
- Misuse, including, but not limited to, personal use or unauthorized use and/or fraudulent use of the Card will result in disciplinary action, up to and including termination and/or civil or criminal penalties.

By signing below, I acknowledge that I have read and agree to the terms and conditions of the document. I certify that as a participating cardholder of the Charter Township of Ypsilanti's Procurement Card Program, I understand and assume the responsibilities listed above.

Employee Signature	_____	Title	_____
Name (Print)	_____	Date	_____
Authorized by:	_____	Title	_____
Name (Print)	_____	Date	_____

Charter Township of Ypsilanti

Procurement Card Program

Credit Card Policy

Revised 6-9-2025

I. Purpose:

To authorize and control the use of credit card and procurement card transactions by elected officials and employees in compliance with Public Act 266 of 1995.

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- C. "Credit card policy" means a policy adopted by resolution of The Charter Township of Ypsilanti.
- D. "Cardholder" means approved elected officials and employees who are issued a procurement credit card.
- E. Immediately means on the day of occurrence. For purchases, that means on the same day purchased Mondays through Friday and on Monday if purchased on Saturday or Sunday.

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- A. The Charter Township of Ypsilanti Board certifies that the currently elected Treasurer and Clerk are authorized to execute/sign a Card Agreement with the Bank.

IV. Issuance of Procurement Credit Cards:

- A. The Charter Township of Ypsilanti Board deems that it is in the best interest of the township to make certain township financial transactions by using a credit card as described in the Public Act 266 of 1995.
- B. This issuance should be limited to those individuals that demonstrate that this issuance will assist their ability to perform their assigned responsibilities and used specifically for the purchase of goods or services for the official business of the township and in accordance with the current Township Financial Policy.
- C. The issuance of credit cards to elected officers, department heads and employees will be authorized by a panel to include the Supervisor, the Clerk, the Treasurer, the Deputy Treasurer and the Accounting Director. The Supervisor will appoint the Deputy Treasurer and the Accounting Director as

- the Program Administrators who will be responsible for accounting, monitoring, and retrieval and for overseeing compliance with this policy.
- D. Credit card limits will be set by a panel to include the Supervisor, the Clerk, the Treasurer, the Deputy Treasurer and the Accounting Director. Limits will be based upon departmental necessities, not to exceed the Acts stated limits.
 - E. The Accounting Director will provide the Board with an annual list of those employees who have been issued a credit card at the first meeting in December.
 - F. All officers or employees issued a credit card will be required to sign an ***Acknowledgement of Responsibilities Agreement***. See Appendix A

V. Procurement Credit Card Use:

- A. The credit card may be used for the purchase of goods or services related to the official business of the Charter Township of Ypsilanti. It is not to be used for any personal business.
- B. The officer or employee of the issued credit card is responsible for its protection and custody and shall immediately notify the cardholder bank and the township Accounting Director or Deputy Treasurer if the card is lost or stolen.
- C. The officer or employee issued a credit card shall return the credit card immediately upon the termination of his or her employment or service in office.
- D. A purchase order is required for all credit card purchases.
- E. All purchasing procedures, rules, restrictions and other general policies can be found under the Township's Financial Policy. Strict adherence to the rules will be enforced by the Accounting Director.
- F. The officer or employee who uses a credit card shall immediately submit a copy of the vendor's credit card invoice or receipt and a copy of the purchase order to the Accounting Department.
- G. If no credit card invoice or receipt was obtained that describes the transaction, the department head shall submit to the Accounting Director a signed memo documenting why there is no invoice or receipt, the name of the vendor or entity from which goods or services were purchased, the date and the amount of the transaction, the official business that required the transaction, any printouts validating purchase and a copy of the purchase order.

VI. Monthly Statements:

- A. Officials and Employees who are issued cards shall review their monthly statements and immediately report any discrepancies to the Accounting Director. The Charter Township of Ypsilanti has 14 days from statement date to notify the Financial Institute of any disputed items.
- B. Cardholders must submit individual receipts detailing all materials or services purchased with the card.

- C. All credit card invoices must be approved before payment.
- D. The balance including interest due on the extension of credit under this arrangement shall be paid for within not more than 60 days of the initial statement date.

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- A. Any cardholder found in violation of this policy will be forced to surrender the card and will be subject to disciplinary actions, as deemed appropriate by the Township Board.
 - a. Verbal counseling
 - b. Written reprimand
 - c. Suspension
 - d. Termination
 - e. Reimbursement to the Township for unauthorized expenditures and/or civil or criminal penalties
- B. Should an employee notify the Charter Township of Ypsilanti of their intent to separate from service, they are required to surrender the card upon receipt of their notice to leave the Township's employment.

VIII. Program Administrators - Monitoring & Reporting

- A. The Deputy Treasurer and the Accounting Director will be the Program Administrators.
- B. The Program Administrators shall maintain a list of all credit cards owned by the township in the Accounting Department along with the name of the officer and employee who have been issued the credit cards, the credit limit established, the date issued, and the date returned. Each Cardholder shall sign the *Acknowledgement of Responsibilities Agreement*.
- C. The Program Administrators shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card invoice, receipt or a signed memo shall be immediately investigated. Transactions that do not appear to comply with this policy shall be reported to the Township Board.
- D. The Township Board shall not approve payment to the entity issuing the credit cards until all transactions have been verified, including the approval of all transaction invoices if issued.

Appendix A: Credit Card Policy

Acknowledgement of Responsibilities Agreement

Participating Employee Acknowledgment of Responsibilities

By participating in the Charter Township of Ypsilanti Procurement Credit Card Program as a Cardholder, you assume responsibilities pertaining to the operation of the Procurement Credit Card Program. Please see the Credit Card Policy Guidelines for a complete list of responsibilities, which include but are not limited to the following:

- The Charter Township of Ypsilanti Procurement Card is to be used for authorized Township business expenditures only. The Procurement Card may only be used within the policies and procedures outlined for the Procurement Card program.
- The Procurement Card will be issued in the name of the employee. By accepting the Card, the employee assumes responsibility for the card and will be accountable for all charges made with the Card. The Card is not transferable and may not be used by anyone other than the Cardholder.
- The Procurement Card must be maintained with the highest level of security. If the Card is lost or stolen, or if the Cardholder suspects the card or account number has been compromised, the Cardholder agrees to immediately notify the Bank and the Program Administrator. Oral notification is to be followed up by written confirmation.
- On a monthly basis, the Program Administrator or the Accounting Director will receive a statement listing all activity associated with the Card and have 14 days from statement date to notify the Bank of any disputed items. This activity will include purchases and credits made during the reporting period. While the Cardholder will not be responsible for making payments, the Cardholder will be responsible for the verification and reconciliation of all Account activity. This will be turned into the Program Administrator in the accounting department as stated in the Credit Card Policy.
- Cardholder's Account will be subject to periodic internal control reviews and audits. By accepting the Card, the Cardholder agrees to comply with these reviews and audits. The Cardholder will be asked to produce the Card to validate its existence and produce statements and receipts to verify appropriate use.
- No subsequent invoice should be received from the vendor related to any Procurement Card purchases.
- Misuse, including, but not limited to, personal use or unauthorized use and/or fraudulent use of the Card will result in disciplinary action, up to and including termination and/or civil or criminal penalties.

By signing below, I acknowledge that I have read and agree to the terms and conditions of the document. I certify that as a participating cardholder of the Charter Township of Ypsilanti's Procurement Card Program, I understand and assume the responsibilities listed above.

Employee Signature	_____	Title	_____
Name (Print)	_____	Date	_____
Authorized by:	_____	Title	_____
Name (Print)	_____	Date	_____

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: June 9, 2025

RE: Acceptance of the resignation of Aaron Rose from the Local Development Finance Authority board effective immediately

Aaron Rose reached out to resign from the Local Development Finance Authority (LDFA), effective immediately. We thank Aaron for his service on the LDFA and wish him well in his retirement from Ypsilanti Community Schools.

Thank you for your consideration.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

To: Township Board
From: Travis McDugald, IS Manager
Re: **Request approval for server upgrades for a cost of \$60,884.75, budgeted in line item #101-228-977.000**
Date: June 11, 2025

This proposal is a scheduled replacement of three servers originally purchased in May 2019. These servers currently serve as the primary computing resources for Civic Center operations.

The replacement units offer significantly increased processing power, along with expanded storage capacity and improved storage performance. These enhancements are essential to support the Township's ongoing migration from VMware to Hyper-V virtualization.

The lowest bid received is for refurbished servers, which include a four-year next-business-day parts replacement plan. The Township has previously purchased refurbished equipment from this vendor without issue.

Qualified Bid Results:

Vendor	Cost
ServerMonkey	\$60,884.75
SRS Consulting Inc.	\$72,156.51
Pc Server and Parts	\$82,482.00
Compugov	\$83,622.87
Summit	\$106,368.12
Microwise	\$132,822.00
ServerMonkey	\$149,850.00
ICT Resources	\$152,376.12
SMART IT PROS INC	\$156,856.80
vPrime Tech Inc	\$158,889.42
Tech Advanced Computers, Inc.	\$169,569.00

Thank you for your consideration.

Travis McDugald
IS Manager, Charter Township of Ypsilanti



Server Monkey
2130 W Sam Houston Parkway N
Houston, Texas 77043
1-855-432-8918

Quote

Bill to	Ship to	Quote Info	
Travis McDugald 7200 S. Huron River Dr Ypsilanti, Michigan, 48197 United States T: 734.544.3670	Travis McDugald 7200 S. Huron River Dr Ypsilanti, Michigan, 48197 United States T: 734.544.3670	Sales Representative Quote Proposal Date of Proposal Proposal valid until	Andrew Madrigal Q-73063 May 21, 2025 Jun 4, 2025

Shipping Method
Quote Shipping Custom Price: Pallet Ground Shipping - \$350.75

Additional Comments: Travis, Below is your DELL R750 server quote with your full specs, my discount and shipping to Michigan. Please review. To checkout please follow the prompts and once your order has been completed, we will send you an email receipt. Build time should take about 4-6 business days. Thanks!

Products	SKU	Price	Qty	Tax	Subtotal
Refurbished Dell EMC PowerEdge R750 24x2.5" SAS/SATA/NVMe	PER750.24P.SAS /NVME.SFF.HS.C TO	\$20,178.00	3	\$0.00	\$60,534.00
<i>Dell EMC PowerEdge R750 16x SAS/SATA + 8x NVMe Chassis x 1 Dell Trusted Platform Module (TPM) 2.0 for 15G x 1 Intel Xeon Gold 6326 Processor (2.9 GHz, 16C, 24MB Cache) x 2 64GB DDR4 RDIMM 3200MT/s x 16 PERC H755 8GB NV Cache RAID Controller x 1 Dell 14G/15G 2.5" Hard Drive Tray x 14 Dell 800GB 12Gbps SAS 2.5" Solid State Drive x 2 Dell 2.5 U.2 NVMe 7.68TB Solid State Drive x 8 No RAID Installation x 1 On-Board Dual Port 1GbE LOM x 1 Dell Intel X710-DA4 Quad Port 10GbE SFP+ Network Adapter x 1 15G iDRAC9 Enterprise License - Remote Console Access, Power Control, and ISO Mounting x 1 Dell PowerEdge 2U B4 2/4 Post Static ReadyRails x 1 No Cable Management Arm x 1 No Bezel x 1 (2) Dell 15G 1400W PSU x 1 TekShield 8x5 Support with NBD Part Replacement/Onsite Assistance for 4 Years x 1</i>					

Original Subtotal:	\$63,720.00
Quoted Subtotal:	\$60,534.00
Quote Adjustment:	-\$3,186.00
Shipping & Handling:	\$350.75
Grand Total (Excl. Tax):	\$60,884.75
Tax:	\$0.00
Grand Total (Incl. Tax):	\$60,884.75

Charter Township of Ypsilanti

RESOLUTION 2025-20 (In Reference to Ordinance 2025-510)

Amending the Township Code of Ordinances, Chapter 66 Section 61, Noxious Weeds Definition

Whereas, in 1941, the Michigan Legislature enacted a law which permitted townships to control and eradicate noxious weeds; and

Whereas, Noxious Weeds Act, Public Act 359 of 1941, as amended (MCL 247.61, *et seq.*) defines noxious weeds to include the following: Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (charlock, black mustard and Indian mustard, species of *Brassica* or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sowthistle (*Sonchus arvensis*), hoary alyssum (*Berteroa incana*), ragweed (*ambrosia elatior* 1) and poison ivy (*rhus toxicodendron*), poison sumac (*toxicodendron vernix*) or other plant that in the opinion of the Township Board is regarded as a common nuisance, with the exclusion of milkweed (any species of the genus *Asclepias*).

Whereas, the need to amend this ordinance came to our attention from a resident concerned that the noxious weeds definition included goldenrod, a native plant that is essential for pollinators in the late summer and autumn; and

Whereas, the Township Board believes that adoption of Ordinance 2025-amending the definition of noxious weeds, permitted under Public Act 359 of 1941, is in the best interest of the Township and its residents as part of our Bee City pledge to create and maintain pollinator habitat; and

Now Therefore Be it resolved, that Ordinance No. 2025-510 is hereby adopted by reference.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-20 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 17, 2025.

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

PROPOSED ORDINANCE NO. 2025-510

*An Ordinance to Amend the Charter Township of Ypsilanti
Code of Ordinances, Chapter 66 entitled Noxious Weeds*

The Charter Township of Ypsilanti hereby ordains that the Charter Township of Ypsilanti Code of Ordinances, Chapter 66 entitled Noxious Weeds, is amended as follows:

Delete: In its entirety, Section 66-61 entitled Definitions and

Add: The following new Noxious Weeds provisions to 66-61.

Definitions: As used in this section;

For the purpose of this ordinance, “weeds” shall include Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (charlock, black mustard and Indian mustard, species of *Brassica* or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sowthistle (*Sonchus arvensis*), hoary alyssum (*Berteroa incana*), ragweed (*ambrosia elatior 1*) and poison ivy (*rhus toxicodendron*), poison sumac (*toxicodendron vernix*) or other plant that in the opinion of the Township Board, coming under the provisions of the Noxious Weeds Act, Public Act 359 of 1941, as amended (MCL 247.61, *et seq.*), is regarded as a common nuisance.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: June 11, 2025

Re: 1st reading of Resolution 2025-20, Proposed Ordinance 2025-510, an ordinance to amend the Charter Township of Ypsilanti Code of Ordinances, Chapter 66 Section 61, entitled Noxious Weeds Definition

Attached please find a resolution and proposed ordinance change to amend the definition of Noxious Weeds in the Township's Code of Ordinances. It was brought to our attention by a resident that goldenrod is included in the noxious weeds list. Goldenrod is a native plant and an essential source of food for pollinators into late fall, when many other plants have stopped blooming. As a Bee City USA affiliate, we are committed to protecting and expanding pollinator habitat, and removing goldenrod from the noxious weeds definition would aid in that mission.

The proposed change follows the Michigan Township Associations recommendation to use the definition provided by the Noxious Weeds Act, Public Act 359 of 1941. Another notable change is that milkweed cannot be considered a noxious weed. Milkweed is the sole host plant for the caterpillars of the threatened Monarch butterfly species.

Thank you for your consideration.



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: June 11, 2025

RE: **Request authorization to approve W.J. O’Neil Company to replace the Heat Exchanger in Boiler A at the Township Civic Center in the amount of \$29,377.00 budgeted in line #101-265-931.001**

The Residential Services Department is requesting authorization to approve W.J. O’Neil to replace the Heat Exchanger in Boiler A at the Township Civic Center for \$29,377.00 budgeted in line #101-265-931.001.

While doing preventative maintenance, W.J. O’Neil encountered multiple bolts failing and breaking due to gradual wear and fatigue on Boiler A. This happens over time, as consistent exposure to high temperatures, pressure changes, and general system operation can cause the bolts to weaken, eventually leading to failure. Unfortunately, this type of wear is progressive and not always visible until a problem occurs.

The bolts are directly part of the heat exchanger and once they are compromised, W.J. O’Neil’s vendor confirmed that a heat exchanger replacement would be required. To ensure the boiler runs efficiently and safely they recommend replacing the heat exchanger.



If approved, their vendor has the equipment in stock and the repairs would be completed within a few weeks.



May 1, 2025

John Hines
Charter Township of Ypsilanti
7200 S. Huron River Drive, Ypsilanti, MI 48197

RE: Quote - 3758 Boiler A - Heat Exchanger Replacement

W.J. O'Neil Company is pleased to provide the following "Scope of Work."

Scope of Work:

Arrive on site and mobilize tools and equipment to boiler location.
LOTO unit as needed while performing service.
Drain boiler and disconnect any components connected to heat exchanger.
Disconnect and remove old heat exchanger.
Install new Lochinvar OEM heat exchanger.
Reconnect components to heat exchanger.
Refill boiler to proper level.
Check, test, and verify operation.
Clean work area of tools and debris.
Check out with customer upon completion.
Provide permit and inspection.

Proposed Price\$29,377.00

Thank you for the opportunity to quote this service, we look forward to working with you in the near future. If you have any questions regarding our proposal, please feel free to contact me via email at ndahlstrom@wjo.com. This price is subject to change without notification after 30 days **or** if equipment or material prices increase.

Nick Dahlstrom
Account Executive



M: 313-530-6523
ndahlstrom@WJO.com - www.wjo.com
35457 Industrial Rd, Livonia, MI, 48150
TO REQUEST SERVICE PLEASE CONTACT (734) 266-3338



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: June 11, 2025

RE: **Request to approve Spicer group for design and engineering services for the 100 Hallway Bathroom Renovation Project at the Community Center in the amount of \$19,450 from line 213-901-975.535, to be reimbursed by the Washtenaw County Community Development Block Grant (CDBG)**

The Residential Services Department is requesting to approve the Spicer Group for design and engineering services for the Community Center 100 Hallway Bathroom Renovation. These services are \$19,450 from line 213-901-975.535, contingent on budget amendment. The Washtenaw County Community Development Block Grant (CDBG) will reimburse this work.

The CDBG program is a subaward of Federal Funding through the United States Department of Housing and Urban Development. Recently, the 2021-2023 Washtenaw County CDBG program funded improvements at Appleridge Park. For the 2024-2025 funding years, the Township applied for the renovation of the men and women's locker rooms at the Community Center. If approved, the funding dollars allocated by the county would be \$317,278. This project will make the locker rooms ADA accessible, increase the number of toilets, and utilize the space to allow for more staff storage.

Ypsilanti Township received three proposals for Engineering Services:

Spicer Group -	\$19,450.00
The Mannick & Smith Group -	\$52,584.00
OHM, Advisors -	\$64,572.00

Spicer Group is being recommended due to being the lowest proposal and knowledge of the Washtenaw County CDBG program. Spicer is currently the contracted firm for the Appleridge project with Ypsilanti Township.

If approved by the board, Washtenaw County will start the environmental review, and Spicer will work with the Township to develop the RFP for board approval. The goal would be for the project to be substantially completed by the end of 2025.

Thank you for your consideration.

June 8, 2025

John Hines
Municipal Services Director
Ypsilanti Township
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

RE: Letter Agreement for A/E Services
Ypsilanti Township Community Center Locker Room Design

John:

Thank you for inquiring about Spicer Group's services for your upcoming project. At your request, we propose to provide you with professional architectural and engineering services for the above-mentioned project (hereinafter called the "project").

Project Background:

We understand that Ypsilanti Township is in need of renovations and upgrades to the existing women's and men's locker rooms, removing the showers, lockers, partitions, and fixtures for new replacements. The project includes installing LVT flooring to match the golf area toilet rooms, painting the walls, adding ceramic tile at plumbing walls, cleaning and repainting hard ceilings, and removing ACT ceilings to refinish the hard ceiling above.

Project Delivery Method:

Our proposed delivery method for this project is to provide you with Construction Documents including technical specifications for your inclusion in your bid solicitation. We will provide documents suitable for you to permit and make the renovations.

Scope of Basic Professional Services:

The scope of our services, method of payment and the understanding of our professional relationship are more fully described below. They are phased to reflect the orderly and reasonable progress of the project and unless otherwise directed by you, we will only proceed from one phase to the next with your concurrence and approval. This proposal will remain valid for 60 days.

I. Construction Documents:

- Field Measure / Existing Conditions –
 - a. We will confirm measurement and draft an existing floor plan in CAD.
- Code Review –
 - a. We will review the plans for Michigan Building Code compliance, Michigan Mechanical Code compliance, Michigan Plumbing Code compliance, and the National Electrical code compliance. Additionally, we will review the ADA ANSI 117 code for accessibility.
- Architectural Design -
 - a. Adjust the floor plan, if required, to meet building codes.
 - b. Remove the showers and revise layout and other areas for better useability.
 - c. Provide floor plan with all relevant dimensions.
 - d. Provide interior elevations.

- e. Provide wall sections and details as required.
- f. Provide barrier free details.
- g. Basic on-sheet specifications shall be included.
- h. Preliminary cost estimate.
- i. After developing a new layout, we will meet via Teams to review it. One change to the preliminary plan is included in the basic fee; additional changes may incur extra costs before proceeding to construction drawings.
- Plumbing Design –
 - a. Provide domestic plumbing and sanitary system as required to tie into existing system.
 - b. Select new plumbing fixtures such as lavatories, faucets, water closets, and urinals.
 - c. Equipment Schedules and basic on-sheet specifications shall be included.
- Electrical Design –
 - a. Select new LED light fixtures.
 - b. Equipment Schedules and basic on-sheet specifications shall be included.
- Bidding –
 - a. Spicer Group will provide construction documents and other necessary documents to accommodate that process.
 - b. Conduct an on-site mandatory pre-bid meeting with all interested contractors.
 - c. During bidding we will be available to answer bidder's questions, log them and share them with the rest of the bidders.
 - d. We'll issue addendums when changes in the plans are necessitated for your distribution.
 - e. We will assist you in qualifying the contractors and selecting one for award.
 - f. We will issue the appropriate forms for commencement of construction and set up a preconstruction meeting.

Other Services Not Included:

For a clearer understanding of our work scope, the following is not included in our Scope of Basic Professional Services.

- Printing of plans. All plans will be delivered in PDF format.
- Environmental assessment.
- Renderings, colored plans/elevations

Fee Schedule:

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, additional authorized services, and any reimbursable expenses. Where the fee is a lump sum, the invoice amount will be based on the proportion of work actually completed during the billing period. Where the fee is hourly, the invoice amount will be based on the actual hours spent by our staff on your project billed at the hourly rate of each staff member.

The options below are to give the city flexibility to have us design one or the other, or both together.

Construction Documents

- Standard hourly rates estimated to be **\$19,450**

We have calculated these fees based on our understanding of the scope of the project. If the scope changes or our understanding was incorrect, we can discuss the option of adjusting the fee or the scope of services.

Included with this letter is a copy of the general conditions for our services that are part of this agreement. Any changes to this agreement must be agreed to by both of us in writing.

If this proposal meets with your approval, please acknowledge with an authorized signature below. Please return one executed copy to us and maintain the other for your records.

We deeply appreciate your confidence in Spicer Group and look forward to working with you on this project.

Sincerely,



Cynthia A. Todd, PLA
Director of Planning



Shawn P. Middleton, P.E., CFM
Sr. Project Manager, Vice President

SPICER GROUP, INC.
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5522
Fax: (989) 754-4440
mailto: cynthia.todd@spicergroup.com

Attachments:

- General Conditions

Cc: SGI File 138815SG2025
KSC, Acctg.

Above proposal accepted and approved by Owner.

YPSILANTI TOWNSHIP

By: _____
Authorized Signature

Printed Name

Title

Date: _____

By: _____
Authorized Signature

Printed Name

Title

Date: _____

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Steven Densmore, Fire Chief

Date: June 4, 2025

RE: REQUEST TO WAIVE THE FINANCIAL POLICY AND USE SOURCEWELL COOPERATIVE PURCHASING FOR THE PURCHASE OF AN AERIAL FIRE TRUCK

Due to growth and economic development in the Charter Township of Ypsilanti including new hotels, commercial buildings, and larger residential homes locating in the township, there is a need for the township to have its own aerial fire truck to provide additional fire protection. We currently depend on other communities for their assistance with much larger aerial or ladder trucks which recently have not been available to us for many different reasons including maintenance issues and inability to staff when needed.

In past years, the township had their own aerial fire truck and recently sold the 30-year-old truck due to age and unable to get parts for repair. Sourcewell has been a long-time vendor of the township for many purchases in the past. I am requesting the board to waive the financial policy and use Sourcewell as an active vendor to help purchase through cooperative purchasing an aerial fire truck. I have spoken with both Accounting Director Neel and Supervisor Stumbo and the funds are available for purchase through the Fire Fund balance and a budget amendment will be required.

Respectively,

Steven Densmore
Fire Chief

Solicitation Process

While it is the desire of Sourcewell to meet our participating entities' procurement requirements, it is ultimately our participating entities' responsibility to interpret local purchasing laws to determine their own ability to access and utilize Sourcewell contracts.

Our rigorous request for proposal (RFP) process is continuously being refined to meet the changing needs of our participating entities. The desired result is a national, competitively solicited procurement and contract process that is not only valued by participating entities but meets or exceeds their requirements—offering exceptional products and services from nationally acclaimed suppliers.

1. Identify Participating Entity Needs and Research Solutions

Sourcewell identifies areas of need through daily participating entity interactions and advisory committees, then researches the best approach for each offering.

2. Seek Authorization from Sourcewell's Board of Directors

After establishing the existence of the participating entities' needs and a viable industry solution, permission from the publicly elected Sourcewell Board of Directors is sought to officially begin the development of the solicitation and overall procurement process.

3. Draft Solicitation, Public Advertisement, and Notice

Our solicitation document is the cornerstone of cooperative contract purchasing. The consistency of the solicitation document, its response format and evaluation criteria, are some of our greatest assets.

Sourcewell advertises each RFP:

- In print and online: [USA Today](#) (National), [Daily Journal of Commerce](#) (Oregon), [The State](#) (South Carolina), [The Oklahoman](#) (Oklahoma)
- On the Sourcewell [website](#)
- On e-commerce sites: [Biddingo](#), [MERX](#), [PublicPurchase](#), [The New York State Contract Reporter](#)

We also notify each state procurement department for re-posting of the solicitation within their system at their option.

4. Conduct Pre-Proposal Conference

Proposers are typically given seven weeks from the advertisement of the RFP to respond. A Pre-Proposal Conference is conducted to answer questions and provide clarification. Prospective Proposers can attend the livestream of the Conference or watch the recording that is posted shortly after the Conference concludes.

5. Questions

All questions related to open RFPs must be submitted through the [Sourcewell Procurement Portal](#) and will be answered via an Addendum. Addenda will be issued to all who are registered in the Portal for that RFP. All issued Addenda must be acknowledged in the Portal prior to successfully submitting a response.

6. Followed by Opening of Responses

Pursuant to the requirements prescribed to Sourcewell in its statutory authority and by its publicly elected Board of Directors policy, all solicitation responses Sourcewell receives to its requests for proposals are sealed until the point at which solicitations are opened and available for public inquiry, as designated in the solicitation. Sourcewell utilizes an electronic procurement system, the Sourcewell Procurement Portal, to receive, post, investigate, score, and award the cooperative purchasing contracts it provides.

The opening of proposals is conducted through the Sourcewell Procurement Portal. All proposers are made publicly available in the Sourcewell Procurement Portal upon the proposal due date prescribed in the solicitation and no later than the official opening date and time identified in the solicitation.

As a condition of the Sourcewell competitive, fair, and open procurement process, this occurrence is available for public participation.

The information found on the Sourcewell Procurement Portal reflects the statutory authority and procurement policies Sourcewell follows.

General information regarding [Sourcewell solicitations](#) is available online. For additional information on solicitation openings, please view the information found in the [Sourcewell Cooperative Purchasing Program document](#) as executed by its Board of Directors or any open or closed requests for proposals, found on the [Sourcewell Procurement Portal](#), under Section V (g).

7. Evaluate Responses

Evaluation will be conducted using the Sourcewell Evaluator Scoring Guide which can be found on the Sourcewell Procurement Portal homepage.

8. Provide Recommendation to Chief Procurement Officer (CPO)

Recommendations of the evaluation committee are presented to the CPO for final review and possible award. The CPO has the final authority to issue or deny a procurement contract.

9. Award Suppliers

Upon approval by the CPO, the recommended supplier is awarded a four-year contract term with the potential for up to three additional one-year extensions at the discretion of Sourcewell. The Procurement Department sends Notice of Award or Non-Award to all respondents via email.

10. Debrief Calls

All awarded and non-awarded proposers may request a debrief call up to 60-days following notification of their award status.

11. Posting and Reviewing Approved Contract Documents

A complete procurement file is maintained by Sourcewell, and contract documentation is posted on our website for review by our participating entities. This file is periodically reviewed for compliance and effectiveness. Awarded suppliers are allowed to seek reasonable price and product changes upon the approval from Sourcewell.

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Steven Densmore, Fire Chief

Date: June 4, 2025

**RE: REQUEST TO APPROVE AGREEMENT BETWEEN WASHTENAW COUNTY
SHERIFF AND YPSILANTI TOWNSHIP FOR THE PURPOSE OF PROVIDING
SPECIAL DEPUTY AUTHORITY TO FIRE CHIEF AND FIRE MARSHAL**

The Fire Chief and Fire Marshal are asking for the board's approval to enter into the attached agreement with Washtenaw County Sheriff's office to be deputized by while investigating fires. The Washtenaw County Sheriff's Office can't always respond and stay with our Fire Investigators to hold the scene, and this agreement gives them special deputy status to carry a firearm while investigating a fire when Washtenaw County Sheriff can not stay on scene due to other emergencies.

A policy is being drafted and will be approved by the Township Attorney and brought back to the board. Our Township Attorney has reviewed and approved the agreement. The contract requires a legal counsel signature.

Thank you for your consideration,

Steven Densmore
Fire Chief



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



Memorandum of Agreement **Washtenaw County Sheriff and Ypsilanti Township** **Agency Non-Employee Letter of Agreement and Authorization**

This agreement is entered into by and between **Washtenaw County Sheriff Alyshia M. Dyer** ("Sheriff") and **Ypsilanti Township** ("Cooperating Agency") for the purpose of providing Special Deputy Sheriff authority, as provided for under MCL 51.70, to the Fire Chief and Fire Marshal of the Cooperating Agency as a part of a multi-agency fire investigation and safety response effort.

I. Scope of Authority

Pursuant to MCL 51.70, the Sheriff hereby appoints and grants Special Deputy Sheriff authority to the Fire Chief and Fire Marshal of the Cooperating Agency, specifically Fire Chief Steven Densmore and Fire Marshal Steve Wallgren, consistent with Michigan law and the provisions contained herein.

The Special Deputy Sheriff authority granted herein is incidental to and contingent upon the continued employment of the individuals identified above as licensed fire investigators of and for the Cooperating Agency.

II. Withdrawal of Authority

The provision of Special Deputy Sheriff authority is a statutory right of the Sheriff, who may withdraw any or all of the authority and power granted at her sole and exclusive discretion, at any time, with or without cause or explanation.

III. Licensing Requirements

1. For the purposes of this agreement, the Cooperating Agency represents and affirms that their employees operating under this agreement meet all the requirements to be a licensed firefighter and/or fire investigator in the State of Michigan.
2. The Cooperating Agency will immediately inform the Sheriff of any changes that occur in the licensing of any said employee.

IV. Employment Status

1. The employees of the Cooperating Agency granted Special Deputy Sheriff authority under this agreement shall not be considered employees of the Sheriff or Washtenaw County. Their appointment shall not entitle them to any benefits due to employees of the Sheriff and the County including, by way of example but not limitation, wages, medical insurance, vacation leave, sick leave or any other benefits accruing to any employee of the Sheriff and County.



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



2. For any reason should one or both employees specified above of the Cooperating Agency who has received Special Deputy Sheriff authority under this agreement cease to be employed as such:
 - a. The Sheriff shall be notified forthwith.
 - b. Their appointment as a Special Deputy Sheriff is immediately null and void.

V. Hold Harmless and Indemnification

The employees of the Cooperating Agency granted Special Deputy Sheriff authority under this agreement and the Cooperating Agency shall at their/its own expense protect and defend, and indemnify and save harmless the Sheriff, the Washtenaw County Sheriff's Office, the County of Washtenaw, and any agent or representative of Washtenaw County and the Washtenaw County Board of Commissioners from any and all claims against them from both the exercise of the authority granted herein and outside the scope of authority granted herein, to the extent allowable under Michigan and federal law.

VI. Provisions

1. Exercising of Special Deputy Sheriff Authority:
 - a. For the purposes of this agreement the Cooperating Agency represents and affirms that their employees operating under this agreement are:
 - i. Certified/licensed firefighters and/or fire investigators pursuant to the requirements by the State of Michigan.
 - ii. Not employees of the Washtenaw County Sheriff's Office or Washtenaw County.
 - iii. Operating under the training, best practices, and policies and procedures of the Cooperating Agency, their employer.
 - b. The Cooperating Agency acknowledges and understands that the Special Deputy Sheriff authority granted herein by the Sheriff only applies when their employees are operating in an "on-duty" official capacity in their role as a fire investigator of their agency, as outlined below.
 - i. Conducting fire investigations without the protection of WCSO deputies at the location to provide for safety and security.
 - ii. Must safely transport firearms in the rear compartment of their department-assigned vehicle, stored and locked securely in a vault or other theft protection device.
 - iii. Safely store firearms in a secure/locked vault/safe at their Cooperating Agency office or home residence.



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



- iv. Utilize the firearm only in circumstances when personal safety or safety of others is in imminent danger of death or serious bodily harm.
- v. Qualify with the firearm annually by passing a WCSO approved, sponsored, or conducted firearm safety and qualification training course.
- c. The Fire Chief and Fire Marshal of the Cooperating Agency who receive Special Deputy Sheriff authority under this agreement shall not:
 - i. Represent themselves as a Special Deputy Sheriff unless on-duty and exercising the authority granted herein.
 - ii. Carry a firearm while off-duty.
 - iii. Use their status or authority as a Special Deputy Sheriff or identification to:
 - 1. Obtain gratuities, gifts, or for any personal gain.
 - 2. Obtain privileges not otherwise available.
 - 3. Avoid the consequences of any illegal act, including traffic violations.
 - iv. Execute the authority, powers, or privileges of a Special Deputy Sheriff when off-duty.
 - v. Exercise the authority, powers, or privileges of a Special Deputy Sheriff in the course of any non-employment situation or activity.
 - vi. Carry a firearm on-duty, except when performing the specific duties of fire investigation, as specified above in VI,1(b).

VII. Duration:

- 1. This agreement is in effect through December 31st, 2028, unless otherwise ended by the Sheriff in her sole and exclusive discretion, once:
 - i. It is signed by both the Sheriff and the representatives of the Cooperating Agency.
 - ii. The licensed/certified fire employees of the Cooperating Agency are sworn in as Special Deputy Sheriffs.

Steven Densmore, Fire Chief
Ypsilanti Township

Date

Signatures continued on Page 3



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



Steve Wallgren, Fire Marshal
Ypsilanti Township

Date

Brenda Stumbo, Township Supervisor
Ypsilanti Township

Date

Debra A. Swanson, Township Clerk
Ypsilanti Township

Date



Douglas Winters, Township Attorney
Ypsilanti Township

Date

Alyshia M. Dyer, Sheriff
Washtenaw County

Date

Motion to Amend the 2025 Budget (#8)

Move to increase the General Fund budget by \$57,667 to \$21,335,079 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$2,071 to \$5,598,019 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads, General (BSRII) Fund budget by \$19,450 to \$2,356,140 and approve the department line item changes as outlined.

Move to increase the Environmental Service Fund budget by \$2,321 to \$4,297,990 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$6,713 to \$998,737 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$17,134 to \$988,463 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$2,095 to \$10,383,585 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$2,522 to \$893,119 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$518 to \$420,317 and approve the department line item changes as outlined.

**CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 8**

June 17, 2025

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND

Total Increase \$57,667.00

Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$57,667.00
		Net Revenues	<u><u>\$57,667.00</u></u>
Expenditures:	Permanent Wages	Supervisor 101-171-706.000	\$2,069.00
	FICA	Supervisor 101-171-715.000	\$158.00
	Permanent Wages	Accounting 101-191-706.000	\$1,947.00
	FICA	Accounting 101-191-715.000	\$149.00
	Permanent Wages	Clerk 101-215-706.000	\$3,550.00
	FICA	Clerk 101-215-715.000	\$272.00
	Health Care Saving	Clerk 101-215-718.001	\$2,600.00
	Permanent Wages	Treasurer 101-253-706.000	\$3,850.00
	FICA	Treasurer 101-253-715.000	\$295.00
	Health Care Saving	Treasurer 101-253-718.001	\$2,600.00
	Permanent Wages	Assessing 101-257-706.000	\$7,508.00
	FICA	Assessing 101-257-715.000	\$574.00
	Health Care Saving	Assessing 101-257-718.001	\$1,300.00
	Permanent Wages	Building Ops 101-265-706.000	\$11,852.00
	FICA	Building Ops 101-265-715.000	\$907.00
	Health Care Saving	Building Ops 101-265-718.001	\$3,900.00
	Permanent Wages	Park & Ground 101-770-706.000	\$8,905.00
	FICA	Park & Ground 101-770-715.000	\$681.00
	Health Care Saving	Park & Ground 101-770-718.001	\$4,550.00
		Net Expenditures	<u><u>\$57,667.00</u></u>

206 - FIRE FUND

Total Increase \$2,071.00

Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	206-000-699.999	\$2,071.00
		Net Revenues	<u><u>\$2,071.00</u></u>
Expenditures:	Permanent Wages	206-336-706.011	\$1,923.00
	FICA	206-336-715.000	\$148.00
		Net Expenditures	<u><u>\$2,071.00</u></u>

213 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)

Total Increase \$19,450.00

Request to increase the budget for design and engineering services for Community Center 100 hallway bathroom improvements. This will be funded by a CBDG grant.

Revenues:	Community Dev Block Grant	213-000-522.001	\$19,450.00
		Net Revenues	<u><u>\$19,450.00</u></u>
Expenditures:	Cap Outlay - Community Ctr Improv	213-901-975.535	\$19,450.00
		Net Expenditures	<u><u>\$19,450.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 8**

226 - ENVIRONMENTAL SERVICES FUND	June 17, 2025	Total Increase	\$2,321.00
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Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	226-000-699.999	\$2,321.00
		Net Revenues	\$2,321.00
Expenditures:	Permanent Wages	226-528-706.000	\$2,156.00
	FICA	226-528-715.000	\$165.00
	Health Care Saving	226-528-718.001	\$1,625.00
		Net Expenditures	\$2,321.00

230 - RECREATION FUND		Total Increase	\$6,713.00
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Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	230-000-699.999	\$6,713.00
		Net Revenues	\$6,713.00
Expenditures:	Permanent Wages	230-754-706.00	\$6,236.00
	FICA	230-754-715.000	\$477.00
		Net Expenditures	\$6,713.00

249 - BUILDING DEPARTMENT FUND		Total Increase	\$17,134.00
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Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	249-000-699.999	\$17,134.00
		Net Revenues	\$17,134.00
Expenditures:	Permanent Wages	249-371-706.000	\$3,870.00
	Building Inspectors	249-371-706.004	\$4,815.00
	Mechanical Inspectors	249-371-706.018	\$2,401.00
	FICA	249-371-715.000	\$848.00
	Health Care Savings	249-371-718.001	\$5,200.00
		Net Expenditures	\$17,134.00

266 - LAW ENFORCEMENT FUND		Total Increase	\$2,095.00
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Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	266-000-699.999	\$2,095.00
		Net Revenues	\$2,095.00
Expenditures:	Permanent Wages	266-304-706.000	\$1,946.00
	FICA	266-304-715.000	\$149.00
	Health Care Savings	266-304-718.001	\$1,300.00
		Net Expenditures	\$2,095.00

**CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 8**

597 - COMPOST FUND

June 17, 2025

Total Increase \$2,522.00

Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$2,522.00
		Net Revenues	<u><u>\$2,522.00</u></u>
Expenditures:	Permanent Wages	597-590-706-000	\$2,343.00
	FICA	597-590-715.000	\$179.00
		Net Expenditures	<u><u>\$2,522.00</u></u>

661 - MOTOR POOL FUND

Total Increase \$518.00

Request to increase the budget for Board approved TPOAM employee wage increase and health care savings.
This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	661-000-699.999	\$518.00
		Net Revenues	<u><u>\$518.00</u></u>
Expenditures:	Permanent Wages		\$481.00
	FICA		\$37.00
	Health Care Savings		\$325.00
		Net Expenditures	<u><u>\$518.00</u></u>

AUTHORIZATIONS AND BIDS

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Steven Densmore, Fire Chief

Date: June 4, 2025

RE: REQUEST TO ACCEPT THE BID FROM ESO SOFTWARE FOR THE FIRE AND EMS SOFTWARE SYSTEM IN THE AMOUNT OF \$20,457.60, BUDGETED IN LINE ITEM #206-336-857.000

The fire department is requesting authorization to purchase fire and EMS reporting software to replace outdated current software (Image Trend) and maintain compliance with the State of Michigan Fire and EMS division.

Quotes Received:

1. ESO \$15,672.60 a few one-time charges that will intergrade current records to the newer system and then price reduction to \$20,457.60 (A difference of \$4,785.00)
2. Image Trend \$18,083.00 to increase 2026 with state requirements of NERIS Approximately \$2,000.00 to \$4,000.00. They will need to consult/hire a 3rd part vendor to assist with the integration
3. EMS Professional software -nothing received back, sent follow up no response

A state-mandated reporting system is required. Our current provider, Image Trend, is not keeping up with the requirements for the State of Michigan and the Charter Township of Ypsilanti Fire Department. We have had several issues in the past with noncompliance and those items have been addressed and fixed. The purchase of ESO software will help the YTFD remain in good standing and compliance with the State of Michigan reporting system.

Ypsilanti City, Pittsfield Township, and Van Buren Township are currently using ESO software. Superior Township is looking to use ESO as well. These agencies are all mutual-aid partners. Using the same software will make reporting easier and more efficient,

I am requesting to move forward with the purchasing contract of ESO to be the YTFD reporting software.

Respectively,

Steven Densmore
Fire Chief



Quote Date: 04/30/2025
Customer Name: Ypsilanti Township Fire Department
Quote #: Q-200273
Quote Expiration date: 07/29/2025
ESO Account Manager: Rob Hinrichs

CUSTOMER CONTACT

Customer Ypsilanti Township Fire Department
Name Steve Densmore
Email firechief@ypsitownship.org
Phone (734) 544-4225

BILLING CONTACT

Payor Ypsilanti Township Fire Department
Name Eric Copeland
Email ecopeland@ytown.org
Phone 734-544-4225

Address Larry Morabito
Ypsilanti MI, 48198
Billing Frequency Annual
Initial Term 12 months

EHR

Product	Volume	Price (USD)	Discount (USD)	Total (USD)	Fee Type
EHR CAD Integration	4500 Incidents	\$1,995.00	(\$1,995.00)	\$0.00	Recurring
EHR Access	4500 Incidents	\$5,560.00	(\$556.00)	\$5,004.00	Recurring
EHR Setup & Online Training	1 Sessions	\$625.00	(\$330.00)	\$295.00	One-time
NEMSIS Data Import (One-Time)	4500 Incidents	\$4,195.00	(\$2,097.50)	\$2,097.50	One-time

Fire

Product	Volume	Price (USD)	Discount (USD)	Total (USD)	Fee Type
Fire Incidents CAD Integration	5500 Fire Incidents	\$1,258.00	(\$125.80)	\$1,132.20	Recurring
ESO Fire Incidents	5500 Fire Incidents	\$4,195.00	(\$419.50)	\$3,775.50	Recurring
Fire Setup & Online Training	1 Sessions	\$625.00	(\$330.00)	\$295.00	One-time
Fire Incidents NFIRS Data Import	5500 Fire Incidents	\$4,195.00	(\$2,097.50)	\$2,097.50	One-time

Personnel Management

Product	Volume	Price (USD)	Discount (USD)	Total (USD)	Fee Type
Personnel Management	30 Employees	\$1,570.00	(\$157.00)	\$1,413.00	Recurring

Asset Management/Checklist

Product	Volume	Price (USD)	Discount (USD)	Total (USD)	Fee Type
ESO Checklists	5500 Fire Incidents	\$2,147.00	(\$214.70)	\$1,932.30	Recurring
ESO Asset Management	5500 Fire Incidents	\$2,684.00	(\$268.40)	\$2,415.60	Recurring

*Additional fees may be applied by Customer's billing or CAD vendor for certain integrations or interfaces, and Customer is encouraged to discuss this with the applicable vendor.



Quote Date: 04/30/2025
Customer Name: Ypsilanti Township Fire
Department
Quote #: Q-200273
Quote Expiration date: 07/29/2025
ESO Account Manager: Rob Hinrichs

Total Recurring Fees	USD \$15,672.60
Total One-Time Fees	USD \$4,785.00
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TOTAL FEES	USD \$20,457.60

All Fees herein are in USD

DRAFT



Quote Date: 04/30/2025
Customer Name: Ypsilanti Township Fire
Department
Quote #: Q-200273
Quote Expiration date: 07/29/2025
ESO Account Manager: Rob Hinrichs

EHR

Product	Description
EHR Setup & Online Training	Webinar Training Session
NEMSIS Data Import (One-Time)	Import of legacy NEMSIS data from 3rd party vendor into ESO for reporting and record retrieval. Some limitations may apply.
EHR CAD Integration	Interface to integrate CAD data into EHR mobile and web application. Includes ongoing maintenance and support. Additional fees from your CAD vendor may apply.
EHR Access	Patient care reporting suite for BLS and First Responder EMS agencies, or for all service-level agencies in a multi-agency or state-wide implementation. Includes EHR web and mobile client, Quality Management, Basic Personnel Management, Insights Reporting Tool, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.

Fire

Product	Description
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
ESO Fire Incidents	Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.

Personnel Management

Product	Description
Personnel Management	Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.

Asset Management/Checklist

Product	Description
ESO Checklists	Web-based apparatus checklist for Fire and EMS.
ESO Asset Management	Web-based asset management for Fire and EMS.

The subscription term shall begin **15 calendar days** after the Effective Date (Subscription Start Date). All Fees are invoiced on or about the Effective Date. After the Initial Term, Recurring Fees are due on the anniversary of the Subscription Start Date.

OTHER BUSINESS

PUBLIC COMMENTS

- **Three Minutes Per Person**
- **All Comments must be addressed to the Chair**
- **Public Comments are also welcomed as the board addresses each item**

BOARD MEMBER COMMENTS

ADJOURNMENT
