

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

DEBBIE SWANSON

Treasurer

STAN ELDRIDGE

Trustees

KAREN LOVEJOY ROE

JOHN P. NEWMAN II

GLORIA PETERSON

LARESHA THORNTON

February 4, 2025

Regular Meeting – 6:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK DEBBIE SWANSON • TREASURER STAN ELDRIDGE
TRUSTEES: • KAREN LOVEJOY ROE • JOHN P. NEWMAN II • GLORIA PETERSON • LARESHA THORNTON

REGULAR MEETING AGENDA

TUESDAY, FEBRUARY 4, 2025

6:00 P.M.

Board Meetings are audio recorded and posted on the website.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. CONSENT AGENDA
 - A. MINUTES OF JANUARY 21, 2025 REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR FEBRUARY 4, 2025, IN THE AMOUNT OF \$1,304,402.11
4. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. AMEND THE TOWNSHIP BOARD RULES
2. FIRST AMENDMENT TO REAL ESTATE PURCHASE AGREEMENT WITH UPH YPSILANTI PROPERTY, LLC DBA CULVER'S EXTENDING THE APPROVAL PERIOD THROUGH AUGUST 15, 2025
3. ADOPTION OF INTERLOCAL AGREEMENT FOR WASHTENAW COUNTY TO OPT-OUT OF A DESIGNATED ASSESSOR
4. RECOMMENDATION TO APPOINT AMY KEHRER TO THE PLANNING COMMISSION WITH A TERM ENDING 12/31/2026
5. BUDGET AMENDMENT #2

AUTHORIZATIONS AND BIDS

OTHER BUSINESS

PUBLIC COMMENTS

- **THREE MINUTES PER PERSON**
- **ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR**
- **PUBLIC COMMENTS ARE ALSO WELCOMED AS THE BOARD ADDRESSES EACH AGENDA ITEM**

BOARD MEMBER COMMENTS

ADJOURNMENT

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JANUARY 21, 2025 REGULAR BOARD MEETING**

Township Supervisor Brenda Stumbo called the meeting to order at 6:00 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Debbie Swanson and Treasurer Stan Eldridge
Trustees: Karen Lovejoy Roe, Gloria Peterson, John Newman II and LaResha Thornton

Legal Counsel: Wm. Douglas Winters

Supervisor Stumbo requested and the board had no objections to the following changes to the agenda.

- Fire Department Honors will be postponed until February 18, 2025.
- Under New Business, item # 5, “and appointment of the March Board Members of Review Members” was eliminated since they were appointed on December 3, 2024.
- Item #13, “contingent upon attorney approval” was added.

The Pledge of Allegiance was recited followed by a moment of silent prayer.

CONSENT AGENDA

A. MINUTES OF DECEMBER 17, 2024 REGULAR MEETING

A motion was made by Trustee Peterson and supported by Treasurer Eldridge to approve December 17, 2024 minutes.

Trustee Karen Lovejoy Roe requested to pull the minutes and statements and checks. She requested her comments about the 12/17/24 minutes be written verbatim in the minutes for this meeting. (see attached)

The motion carried unanimously.

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR JANUARY 7, 2025 IN THE AMOUNT OF \$1,994,167.28
2. STATEMENTS AND CHECKS FOR JANUARY 21, 2025 IN THE AMOUNT OF \$1,403,001.58
3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR DECEMBER 2024 IN THE AMOUNT OF \$35,134.73
4. CLARITY HEALTHCARE ADMIN FEE FOR DECEMBER 2024 IN THE AMOUNT OF \$1,661.05

A motion was made by Treasurer Eldridge and supported by Trustee Newman to approve the Statements and Checks.

The motion carried unanimously.

Karen Lovejoy Roe made a motion for the trustees to be given copies of the detailed monthly invoice for attorneys McLain and Winters.

A motion was made by Lovejoy Roe and supported by Trustee Thornton.

Lovejoy Roe... yes	Newman...no	Peterson...no	Swanson...no
Stumbo...no	Eldridge...no	Thornton...no	

C. TREASURER'S REPORT DECEMBER 2024

A motion was made by Treasurer Eldridge and supported by Clerk Swanson to approve December 2024 Treasurer's Report.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Legal update was provided by Attorney Winters. (refer to audio)

NEW BUSINESS

1. AMEND THE TOWNSHIP BOARD RULES

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve the amendment to the Township Board Rules.

The motion carried unanimously.

2. AUTHORIZATION TO ENTER INTO NEGOTIATIONS TO SELL TOWNSHIP OWNED PROPERTY AT 599 E GRAND BLVD

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the authorization to enter in negotiations to sell township owned property at 599 E Grand Blvd.

The motion carried unanimously.

3. AUTHORIZATION TO ENTER INTO NEGOTIATIONS TO SELL TOWNSHIP OWNED PROPERTY AT 2302 HOLMES RD

A motion was made by Trustee Peterson and supported by Trustee Thornton to approve the authorization to enter in negotiations to sell township owned property at 2302 Holmes Rd.

The motion carried unanimously.

4. AUTHORIZATION TO ENTER INTO NEGOTIATIONS TO SELL TOWNSHIP OWNED PROPERTY AT 142 DEVONSHIRE RD

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to approve the authorization to enter in negotiations to sell township owned property at 142 Devonshire Rd.

The motion carried unanimously.

5. ADOPTION OF 2025 BOARD OF REVIEW SCHEDULE ~~AND APPOINTMENT OF THE MARCH BOARD OF REVIEW MEMBERS~~

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to approve the adoption of 2025 Board of Review Schedule.

The motion carried unanimously.

6. AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE AT A PROPERTY IDENTIFIED AS 539 KENNEDY AVE; BUDGETED IN ACCOUNT #101-729-801.023

A motion was made by Trustee Peterson and supported by Treasurer Eldridge to approve the authorization for circuit court litigation to abate a public nuisance at a property identified as 539 Kennedy Ave. budgeted in account #101-729-801.023.

The motion carried unanimously.

7. AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE AT A PROPERTY IDENTIFIED AS 1314 E FOREST AVE; BUDGETED IN ACCOUNT #101-729-801.023

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve the authorization for circuit court litigation to abate a public nuisance at a property identified as 1314 E Forest Ave., budgeted in account #101-729-801.023.

The motion carried unanimously.

8. AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE AT A PROPERTY IDENTIFIED AS 2277 BRYN MAWR ST; BUDGETED IN ACCOUNT #101-729-801.023

A motion was made by Trustee Lovejoy Roe and supported by Trustee Thornton to approve the authorization for circuit court litigation to abate a public nuisance at a property identified as 2277 Bryn Mawr St., budgeted in account #101-729-801.023.

The motion carried unanimously.

9. AUTHORIZATION TO APPROVE AGREEMENT WITH MUNIVATE LLC FOR IMPROVEMENTS TO THE BUILDING DEPARTMENT PLATFORM TO THE BS&A OPERATING PROGRAM FOR \$14,247.52, BUDGETED IN LINE ITEM #249-371-818.000

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve the agreement with Munate LLC for improvements to the building department platform to the BS&A Operating Program for \$14,247.52, budgeted in line item #249-371-818.000

The motion carried unanimously.

10. AUTHORIZATION TO APPROVE AMENDMENTS TO THE 2024-25 WASHTENAW COUNTY SENIOR NUTRITION CONTRACT

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the amendments to the 2024-25 Washtenaw County Senior Nutrition Contract.

The motion carried unanimously.

**11. AUTHORIZATION TO SIGN MEMORANDUM OF AGREEMENT (MOU)
BETWEEN YPSILANTI TOWNSHIP AND WASHTENAW COUNTY WATER
RESOURCE COMMISSION (WCWRC) FOR THEIR ARPA STORMWATER GRANT
PROGRAM**

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the authorization to sign the MOU between Ypsilanti Township and Washtenaw County Water Resource Commission (WCWRC) for the ARPA Stormwater Grant program.

The motion carried unanimously.

**12. AUTHORIZATION TO SIGN AGREEMENT FOR THE WASHTENAW COUNTY
ROAD COMMISSION (WCRC) TO REPLACE THE ELLIS ROAD CULVERT IN THE
AMOUNT OR \$115,500.00 BUDGETED IN LINE ITEM #101-902-981.130**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve the authorization to sign agreement for the Washtenaw County Road Commission (WCRC) to replace the Ellis Road Culvert in the amount of \$115,000.00 budgeted in line item #101-902-981.130.

The motion carried unanimously.

**13. RESOLUTION 2025-01, AUTHORIZING ADMINISTRATION OF FISCAL YEAR
2024 COMMUNITY PROJECT FUNDING GRANT FROM THE U.S.
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (AMERICAN
CENTER FOR MOBILITY), **CONTINGENT UPON ATTORNEY REVIEW****

A motion was made Treasurer Eldridge and supported by Trustee Thornton to approve Resolution 2025-01, authorizing administration of fiscal year 2024 Community Project funding grant from the U.S. Department for Housing and Urban Development (American Center for Mobility), contingent upon attorney review.

The motion carried unanimously.

14. RECOMMENDATION FOR APPOINTMENT OF ALTERNATES TO THE ZONING BOARD OF APPEALS

A motion was made by Treasurer Eldridge and supported by Trustee Lovejoy Roe to approve the recommendation for appointment for Zoning Board of Appeals.

The motion carried unanimously.

15. REQUEST TO DISCUSS STREAMING OF MEETINGS IN OCTOBER 2025

A motion was made by Treasurer Eldridge and supported by Trustee Swanson to approve the request to discuss streaming of meetings in October 2025.

There were 5 public comments regarding this agenda item. (refer to audio)

Lovejoy Roe...no	Newman...yes	Peterson...yes	Swanson...yes
Stumbo.....yes	Eldridge.....yes	Thornton...yes	

16. BUDGET AMENDMENT #1

A motion was made by Trustee Lovejoy Roe and supported by Trustee Newman to approve Budget Amendment #1. (see attached)

The motion carried unanimously.

AUTHORIZATION AND BIDS

OTHER BUSINESS

PUBLIC COMMENTS

There were 4 public comments. (refer to audio)

BOARD MEMBER COMMENTS

ADJOURNMENT

A motion to adjourn was made by Trustee Peterson and supported by Treasurer Eldridge.

The motion carried unanimously.

The meeting was adjourned at approximately 8:34PM

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

Trustee Karen Lovejoy Roe's request for her comments to be included verbatim during the meeting:

"Thank you. I had um some changes, and I met with Debbie Swanson, clerk today, we had and I think we had a pretty good, fruitful meeting, from my perspective, hopefully she feels the same. And um one of the things that was clear, plus going through the board policy, is that to. Add anything to or to change the minutes, additions or deletions. It seems, it appears, the only thing in the board rules are that you have to ask for your comments to be made verbatim. Um I think it was at the time, and I think they changed the there's a proposition to change that later, but I won't speak to that right now, but um I guess I wasn't aware that with that, and I was just kind of following what we'd always done for since I've been on the board since 1988 and when someone wants to have the additions or changes to the meetings, they add those, or you know, they bring that up. And so I had thought I had done that, and it was interpreted, I think, by the clerk's office that when I said I wanted to amend, and that probably was the wrong word to use. I probably should that I had an addition or a deletion. Um they took that as um I was making amendment to the motion to approve the minutes, and that wasn't the case. So anyway, today's minutes say that I had made an amendment to include the streaming stuff, the conversation that went on informally at end of the December um twenty ahh 3rd meeting, ahh December 3rd meeting about live streaming, and also to include the comments that I had made at a public hearing um on the budget, which was in November. And then I made the comments in December 3rd, and then also made them at the December 17th meeting and our minutes today state that an amendment was made and it died for lack of support to add those and that was not my intention. I've never heard of anyone making an

amendment to add their comments or deletions and stuff. So, I would like to ask the board to give the right to go back and add those comments that were made at my request, cause that's what I meant to do um at the December um 17th meeting, um those comments about stream about live streaming, and also about the budget issues with the supervisor's salary and stuff. And I guess at this point I'm going to ask that these comments be included verbatim, since that's what the word the work rules say right now about this issue, if you recall what I'd said, and we can include this verbatim, was that um I repeated again in December 3rd meeting and December 17th, and now this will be the third time the January 20 this meeting is that um I thought I had asked the board to consider, under the budget hearing, to um make all three elected officials the same pay and to not have the stipend of, I think it's 5,000 or \$6,000 of supervisor's role, you know, as a part of um to not have that stipend for a car lease. And I brought that up at those different meetings. And the streaming thing, I think, was done at the end of the meeting under it was either the board comments or other comments, where I brought it up, and I had asked the board, kind of more directed to the the chair, the supervisor, like, you know, should they do as a formal thing? And then um I know Supervisor Stumbo indicated they really weren't prepared, and I that was okay with me, and and she had said that we'll put that on the next agenda. And those are the comments that I wanted to have included and it's kind of up to the board, whether you want to allow those comments to be in or not in, and we'll go from there, because I did not. Board rules say it's supposed to, I supposed to request a verbatim even though past practices we that has not, I don't ever remember us doing it that way. It was always kind of and I really don't want to do it that way, cause I know verbatim is so much work, and we under board rules, we can talk about that. Maybe there's another way that we can get our comments in. You know, whether we can write them. I don't. I don't. I don't want to confuse this and talk about that board rule change at this point. So it really, really, it's up to the board. The board itself has authority to say, yeah, let Karen have her comments in there from that December 17th meeting or not and if you say no then it's a dead issue and we'll move on from there and I'll make sure it's verbatim or whatever the board rules say from now on. Thank you."

Supervisor
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YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

FEBRUARY 4, 2025 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	1,301,444.54
HAND CHECKS -	\$	2,957.57
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	1,304,402.11

Check Date	Check	Vendor Name	Description	Amount
Bank AP AP				
01/23/2025	199056	CHARTER TOWNSHIP OF SUPERIOR	ACCT. #HURO-007200-0000-01	94.06
01/23/2025	199057	COMCAST	ACCT. #8529 10 234 0586337	112.66
01/23/2025	199058	COMCAST	ACCT. #8529 10 234 0186229	215.87
01/23/2025	199059	COMCAST	ACCT. #8529 10 234 0279396	153.73
01/23/2025	199060	GUARDIAN ALARM	CUSTOMER #54144	500.46
01/23/2025	199061	GUARDIAN ALARM	CUSTOMER #54144	182.82
01/23/2025	199062	WASHTENAW COUNTY SHERIFF'S OFFICE	PETTY CASH FUNDS	1,368.00
01/23/2025	199063	WASTE MANAGEMENT	ACCT. #20-37335-53005	79.28
01/23/2025	199064	WASTE MANAGEMENT	ACCT. #6-98156-42005	66.37
01/23/2025	199065	WASTE MANAGEMENT	ACCT. #14-44697-63004	184.32

AP TOTALS:

Total of 10 Checks:

2,957.57

Less 0 Void Checks:

0.00

Total of 10 Disbursements:

2,957.57

Check Date	Check	Vendor Name	Description	Amount
Bank AP AP				
02/04/2025	199066	ADVANCED COMMUNICATIONS & DATA	INTERNET UTILITY SERVICE	680.55
02/04/2025	199067	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	38.40
			OFFICE SUPPLIES	90.80
			REPLACEMENT PERTS FOR BOAT	30.91
			BOAT MAINTENANCE SUPPLIES	17.25
			RSD SUPPLIES	24.34
			HP TONERS - ORDINANCE	646.68
			BOAT MAINTENANCE SUPPLIES	158.62
			OFFICE SUPPLIES	141.11
			VACUUM BAGS - CIVIC	19.99
			KEY LOCK BOXES - PARKS	26.58
			TREASURER'S OFFICE SUPPLIES	119.13
			FILE FOLDERS	100.71
			GARAGE DOOR OPENERS & VINYL	69.65
			WALL CALENDAR & DRY ERASER	116.89
			VACUUMING SUPPLIES FOR COMMUNITY CENTER	212.22
			CREDIT	(56.93)
			CREDIT	(139.99)
			CREDIT	(247.72)
				<u>1,368.64</u>
02/04/2025	199068	AMBIA ENERGY LLC	REFUND - PERMIT FEE #PB24-1082	232.50
02/04/2025	199069	AMERICAN CENTER FOR MOBILITY	BOND REFUND - PROJECT COMPLETE	3,377.79
02/04/2025	199070	ASCENTIS CORPORATION	NOVATIME RENEWAL	272.45
02/04/2025	199071	AUTO VALUE YPSILANTI	OIL, FILTERS FOR 4100S, 5910, 1750	281.30
			OIL, FILTERS, MAINTENANCE ITEMS FOR TORO	351.25
				<u>632.55</u>
02/04/2025	199072	B-BALL SKILLS LLC	PAY OUT FOR B-BALL SKILLS 1/9-1/22	243.75
02/04/2025	199073	BANKSUPPLIES, LLC	BOND REFUND - PROJECT COMPLETE	2,415.00
02/04/2025	199074	BANKSUPPLIES, LLC	BOND REFUND - PROJECT COMPLETE	1,042.50
02/04/2025	199075	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM 11/30 2024 TO	11,266.50
02/04/2025	199076	BMS CAT OF MICHIGAN LLC	HEWITT STATION CEILING & GUTTER REPAIR	47,092.28
02/04/2025	199077	BOUND TREE MEDICAL, LLC.	CPAP SHOULDER BAGS	887.94
02/04/2025	199078	BRANDON SLAVEN	UNIFORM ALLOWANCE 2025	600.00
02/04/2025	199079	BRAUN CONSRTUCTION GROUP, INC	14B D COURT RENOVATION	243,109.47
			IT ROOM RENOVATION PROJECT	5,419.81
				<u>248,529.28</u>
02/04/2025	199080	CARLISLE/WORTMAN ASSOCIATES	PLANNING DEPARTMENT SUPPORT	5,500.00
02/04/2025	199081	CENTER FOR INTERNET SECURITY INC	CIS SERVICES MDR ADVANCED	10,560.00
02/04/2025	199082	CINTAS CORPORATION	FIRST AID CABINET SERVICE - 1/14/24	93.73
			FIRST AID CABINET SERVICE - 1/14/24	7.15
			FIRST AID CABINET SERVICE - 1/14/24	7.15
			FIRST AID CABINET SERVICE - 1/14/24	7.15
			FIRST AID CABINET SERVICE - 1/14/24	7.16
				<u>122.34</u>
02/04/2025	199083	CISLO TITLE	TITLE SEARCH INVOICES	175.00
			TITLE SEARCH INVOICES	75.00
			TITLE SEARCH INVOICES	175.00

A/P CHECKS

Check Date	Check	Vendor Name	Description	Amount
			TITLE SEARCH INVOICES	175.00
			TITLE SEARCH INVOICES	175.00
				<u>775.00</u>
02/04/2025	199084	CIVICPLUS LLC	ARCHIVE SOCIAL RENEWAL	7,547.40
02/04/2025	199085	CORRIGAN MOVING SYSTEMS	14B MOVE OUT & STORAGE DEC 2024	18,493.00
02/04/2025	199086	CRYSTAL FLASH, INC.	FORD LAKE PARK - DIESEL FUEL FOR EQUIPME	648.34
			FORD LAKE PARK: REFILL GAS FUEL TANK - S	1,081.61
			COMM. CENTER: REFILL GAS FUEL TANK - STA	866.57
				<u>2,596.52</u>
02/04/2025	199087	DANCE WITH ELEGANCE	FITNESS INSTRUCTION WINTER 1	1,317.40
02/04/2025	199088	DANIELLE FIELHAUER	ZUMBA INSTRUCTION WINTER 1	413.00
02/04/2025	199089	DETECTION SYSTEMS AND ENGINEERING	CAMERAS FOR CIVIC CENTER GARAGE	6,680.00
			14B CONSTRUCTION PREP	1,631.25
				<u>8,311.25</u>
02/04/2025	199090	DIVERSIFIED EXCAVATING	CIVIC CENTER POND WORK - ARPA	115,014.72
02/04/2025	199091	DOWNRIVER ACTORS GUILD	50 & BEYOND THEATER TRIP	300.00
02/04/2025	199092	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES	11,194.80
02/04/2025	199093	EPIQ EDISCOVERY SOLUTIONS INC	CYBER ID DEFENSE - WRONGFUL DISCLOSURE	470.00
			CYBER ID DEFENSE - WRONGFUL DISCLOSURE	40.00
				<u>510.00</u>
02/04/2025	199094	EPOCH EYEWEAR	SUNGLASSES FOR RESALE IN THE GOLF SHOP.	648.22
02/04/2025	199095	FLAT RATE FUNDING GROUP LLC	BOND REFUND - PROJECT COMPLETE	336.50
02/04/2025	199096	FLAT RATE FUNDING GROUP LLC	BOND REFUND - PROJECT COMPLETE	45.01
02/04/2025	199097	FONDRIEST ENVIRONMENTAL, INC	ANNUAL SERVICE FOR WQ PROGRAM DATA HOSTI	1,550.00
02/04/2025	199098	FRONTLINE CONSULTING	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS	1,300.00
02/04/2025	199099	GENE BUTMAN FORD	SERVICE FOR CHIEF'S VEHICLE	583.90
			GENE BUTMAN INVOICE #49335 VEHICLE #83	1,249.35
				<u>1,833.25</u>
02/04/2025	199100	GRAINGER	LIGHTBULBS - HOLMES ROAD	94.68
			OPERATING SUPPLIES FOR MAINT. GARAGE - P	138.47
				<u>233.15</u>
02/04/2025	199101	GRIFFIN PEST SOLUTIONS	LEC DECEMBER 2024 PEST SOLUTIONS	68.00
			PEST CONTROL FOR #4	31.00
			PEST CONTROL FOR #3	31.00
			PEST CONTROL FOR #1	31.00
				<u>161.00</u>
02/04/2025	199102	HARRY'S PROPERTIES, LLC	BOND REFUND - PROJECT COMPLETE	1,575.00
02/04/2025	199103	HARRY'S PROPERTIES, LLC	BOND REFUND - PROJECT COMPLETE	600.00
02/04/2025	199104	HEANEY'S GENERAL CONTRACTING	FORD HERITAGE PARK SANITARY LINE WORK -	30,904.35
			LAKESIDE PARK SANITARY LINE WORK - ARPA	29,008.20
				<u>59,912.55</u>
02/04/2025	199105	IAQ MANAGEMENT SERVICES, INC	AIR QUALITY TESTING - COMMUNITY CENTER	2,800.00
02/04/2025	199106	INFINITY FITNESS LLC	STEP AEROBICS INSTRUCTION	168.00

Check Date	Check	Vendor Name	Description	Amount
02/04/2025	199107	INTERNATIONAL ASSOC. OF FIRE	MEMBERSHIP DUES - CHIEF DENSMORE	71.67
02/04/2025	199108	JIBRIL NAEEM	MODERDAY MARTIAL ARTS PAYOUT	598.50
02/04/2025	199109	JUMP-A-RAMA	WINTER 1 GYMNASICS INSTRUCTION	1,744.05
02/04/2025	199110	KALITTA CHARTERS LLC	BOND REFUND - PROJECT COMPLETE	2,075.00
02/04/2025	199111	KALITTA TURBINES	BOND REFUND - PROJECT COMPLETE	5,000.00
02/04/2025	199112	KELLY DOE	2025 UNIFORM ALLOWANCE REIMBURSEMENT	264.33
02/04/2025	199113	KONE INC	3-YEAR (CAT 3) HYDRAULIC FULL LOAD SAFET	1,995.00
02/04/2025	199114	LOMBARDO HOMES OF SE MI LLC	BOND REFUND - PROJECT COMPLETE	1,035.00
02/04/2025	199115	LOWE'S	FLP MAINTENANCE GARAGE SUPPLY - ICE MAKE	141.55
02/04/2025	199116	M & M ELECTRIC CO INC	REFUND - ADDITIONAL INSPECTION FEE	25.00
02/04/2025	199117	MACQUEEN EMERGENCY GROUP	SUPRALITE STRUCTURAL BOOTS & HOODS	1,247.01
02/04/2025	199118	MAVERICK ENVIRONMENTAL EQUIPMENT	SCREENCORE MATERIAL SEPARATOR	88,500.00
02/04/2025	199119	MCMaster-CARR	HARDWARE FOR OIL FILTER CART	36.30
02/04/2025	199120	MELODY WOODS	PAINTING CLASS INSTRUCTIONS	136.50
			PAINTING CLASS INSTRUCTIONS	105.00
				<u>241.50</u>
02/04/2025	199121	MICHIGAN LINEN SERVICE, INC.	LAUNDRY FOR CIVIC CENTER 1/14/2025 (INVO	101.10
			MAINT. GARAGE LINEN SERVICE 1/14/25 (INV	24.00
			LINEN SERVICE FOR COMMUNITY CENTER 1/14/	49.50
			LINEN SERVICE FOR STATION 3	86.26
			LINEN SERVICE FOR STATION 4	85.03
			LINEN SERVICE FOR STATION HQ	190.40
			LAUNDRY SERVICES FOR 2025 SEASON	24.00
			LINEN SERVICE FOR STATION HQ	190.40
			LINEN SERVICE FOR STATION 3	86.26
			LINEN SERVICE FOR STATION 4	85.03
			MAINT. GARAGE LINEN SERVICE 1/21/25 (INV	24.00
			LINEN SERVICE FOR COMMUNITY CENTER 1/21/	49.50
			LEC LAUNDRY SERVICE FOR 2025	60.25
				<u>1,055.73</u>
02/04/2025	199122	MICHIGAN TOWNSHIPS ASSOC.**	MTA EDUCATIONAL PUBLICATION - AUTHORITIE	57.00
02/04/2025	199123	MISS DIG SYSTEM INC	MISSDIG MEMBERSHIP	901.52
02/04/2025	199124	NEXTCARE URGENT CARE MICHIGAN	DRUG SCREENS, (POST ACCIDENT & PRE-EMPLO	100.00
02/04/2025	199125	OFFICE EXPRESS	REPLENISH OFFICE SUPPLIES (HQ)	38.08
			BUSINESS CARDS - MASON KAISER	24.00
				<u>62.08</u>
02/04/2025	199126	OOMA, INC.	OOMA SERVICES	248.44
02/04/2025	199127	ORCHARD, HILTZ & MCCLIMENT INC	CONSTRUCTION ADMINISTRATION FOR ARPA CIV	33,151.00
			CIVIC CENTER POND CONSTRUCTION ENGINEERI	4,033.50
			MS4 PERMIT ASSISTANCE	191.25
			CULVERS - SITE PLAN REVIEWS	2,062.50
				<u>39,438.25</u>
02/04/2025	199128	PAIGE ROWLAND	DANCE INSTRUCTOR	96.00
02/04/2025	199129	PEPSI BEVERAGES COMPANY	RESTOCK INVENTORY AT COMMUNITY CENTER	580.39
02/04/2025	199130	PRIORITY ONE EMERGENCY	511 DUTY OXFORD	100.99
			CLASS A JACKET - FRENCH	289.99
			CLASS A JACKET - CLARK	248.99
			CLASS A JACKET - SHAW	239.99
				<u>879.96</u>

Check Date	Check	Vendor Name	Description	Amount
02/04/2025	199131	QUADIEN, INC	POSTAGE MACHINE SUPPLIES - INK AND SEALI	300.20
02/04/2025	199132	RHETT REYES	RECOVERY COURT PAYROLL RECOVERY COURT PAYROLL	1,128.75 1,032.00 <u>2,160.75</u>
02/04/2025	199133	ROBERT ACTON	ROBERT ACTON CONTRACTUAL INSPECTIONS 01.	1,350.00
02/04/2025	199134	SOUTHERN COMPUTER WAREHOUSE	FORTIANALYZER RENEWAL	4,695.53
02/04/2025	199135	SPARTAN DISTRIBUTORS	PARTS FOR WORKMAN SEAT AND 328D CENTER S	80.18
02/04/2025	199136	SPICER GROUP	APPLERIDGE PARK IMPROVEMENTS	100.00
02/04/2025	199137	STADIUM TROPHY	FALL BASKETBALL MEDALS	261.25
02/04/2025	199138	STANDARD PRINTING	ENVELOPES	1,040.00
02/04/2025	199139	STANTEC	COMMUNITY CENTER WATER DAMAGE RENOVATION COMMUNITY CENTER BATHROOM IMPROVEMENTS	510.50 120.50 <u>631.00</u>
02/04/2025	199140	STEPHEN BROWN	STEVE BROWN CONTRACTUAL INSP 01.06.2025	2,300.00
02/04/2025	199141	THERESE FOOTE	WINTER YOGA INSTRUCTION	395.50
02/04/2025	199142	TRANSPORT LOGISTIC SOLUTION INC	BOND REFUND - PROJECT COMPLETE	915.00
02/04/2025	199143	TRANSPORT LOGISTIC SOLUTION INC	BOND REFUND - PROJECT COMPLETE	2,000.00
02/04/2025	199144	UNEMPLOYMENT INSURANCE AGENCY	UIA YEAR ENDING 2024	20,106.13
02/04/2025	199145	UTILITIES INSTRUMENTATION SERV	CELL SERVICE AND WEBSITE FEES	1,643.00
02/04/2025	199146	VERDETERRE CONTRACTING	BOND REFUND - PROJECT COMPLETE	267.50
02/04/2025	199147	VERDETERRE CONTRACTING	BOND REFUND - PROJECT COMPLETE	1,915.00
02/04/2025	199148	VICTORY LANE	#702 FULL SERVICE OIL CHANGE	68.27
02/04/2025	199149	W.J. O'NEIL COMPANY	LOCATION: 7200 S. HURON RIVER DRIVE	1,397.00
02/04/2025	199150	WASHTENAW COUNTY TREASURER#	POLICE SERVICE UNITS FOR 2025	539,072.80
02/04/2025	199151	WITMER PUBLIC SAFELY GROUP, INC	NEW HELMETS AND SHIELDS FOR FF'S TELE-LITE SPRINKER STOP	578.65 234.33 <u>812.98</u>
02/04/2025	199152	YPSILANTI ACE HARDWARE	MAINTENANCE SUPPLY - KEYS FOR CAFETERIA DRILL BIT SET	11.34 16.99 <u>28.33</u>
02/04/2025	199153	YPSILANTI COMMUNITY SCHOOLS	CUSTODIAN FOR BASKETBALL COURT RENTAL WI	<u>1,050.00</u>
AP TOTALS:				
Total of 88 Checks:				1,301,444.54
Less 0 Void Checks:				0.00
Total of 88 Disbursements:				<u>1,301,444.54</u>

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE CLERK —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Debbie Swanson, Township Clerk
Stan Eldridge, Township Treasurer

Date: January 29, 2025

Re: **AMEND BOARD RULES TO RULE 5, SECTION 5.3 AND RULE 7, SECTION 5.3 AND OTHER MINOR CHANGES**

We are asking the board to amend board Rule 5 section 5.3 to add Determination of Quorum and Approval of Agenda to the Order of Business. This allows us to align our rules with MTA and Robert's Rules of Order.

We are also asking to amend Rule 7 section 7.3 to eliminate this section requesting verbatim comments. This change aligns with MTA and Robert's Rules of Order.

Thank you for your consideration.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE CLERK —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Debbie Swanson, Township Clerk

Date: January 28, 2025

Re: **APPROVE “FIRST AMENDMENT TO REAL ESTATE PURCHASE” WITH UPH YPSILANTI PROPERTY, LLC DBA CULVER’S EXTENDING THE APPROVAL PERIOD THROUGH AUGUST 15, 2025.**

Attorney Winters is recommending the board approve the “First Amendment to Real Estate Purchase Agreement” of the May 2, 2024 Purchase Agreement between the Charter Township of Ypsilanti and UPH Ypsilanti Property LLC dba Culver’s extending the approval period from the initial purchase through August 15, 2025.

The attached “First Amendment Agreement to Real Estate Purchase Agreement” has been reviewed by township attorney Wm Douglas Winters. Culver’s continues to proceed in a good faith manner with all of the “due diligence requirements” pursuant to the initial Purchase Agreement that was executed on May 2, 2024.

Thank you for your consideration.

**FIRST AMENDMENT TO
REAL ESTATE PURCHASE AGREEMENT**

This First Amendment to Real Estate Purchase Agreement ("**First Amendment**") is entered into as of the ___ day of January, 2025, by and between **The Charter Township of Ypsilanti**, a Michigan charter township ("**Seller**") and **UPH Ypsilanti Property LLC**, a Michigan limited liability company ("**Buyer**").

WHEREAS, Seller and Purchaser entered into a Real Estate Purchase Agreement with an effective date of May 2, 2024 ("**Purchase Agreement**"), with respect to certain real property located at on the Northwest corner of the intersection of Huron Street and Brinker Way, Ypsilanti Charter Township, Michigan, the terms and conditions of the Purchase Agreement being incorporated herein by reference for all purposes; and

WHEREAS, Purchaser and Seller desire to amend the Purchase Agreement pursuant to the terms and conditions of this First Amendment.

NOW THEREFORE, in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and notwithstanding anything contained in the Purchase Agreement to the contrary, Purchaser and Seller agree as follows (capitalized terms used herein having the same meaning as defined in the Purchase Agreement unless otherwise specified herein):

1. **Recitals.** The parties agree the recitals set forth above are true and correct and incorporated by reference in this First Amendment.
2. **Approval Period.** The Purchase Agreement is hereby amended to extend the Approval Period through August 15, 2025.
3. **Miscellaneous.** The Purchase Agreement, as amended by this First Amendment, constitutes the entire agreement between the parties hereto relating to the subject matter hereof and all prior agreements, proposals, negotiations, understandings and correspondence between the parties in this regard, whether written or oral, are hereby superseded and merged herewith. In the event of a conflict between the terms of this First Amendment and the Purchase Agreement, the terms of this First Amendment shall control. Except as expressly amended by this First Amendment, all terms and conditions of the Purchase Agreement shall remain in full force and effect.
4. **Counterparts.** This First Amendment may be executed simultaneously in counterparts (by facsimile or otherwise), each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date set forth above.

SELLER:

The Charter Township of Ypsilanti,
a Michigan charter township,

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____

PURCHASER:

UPH Ypsilanti Property LLC,
a Michigan limited liability company

By: _____
Name: Charles Paisley
Its: Authorized Signatory

26807006.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
—ASSESSMENT DEPARTMENT—

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

TO: Ypsilanti Township Board of Trustees

FROM: Linda Gosselin Brian McCleery
Assessor Deputy Assessor

DATE: January 24, 2025

RE: Adoption of Interlocal Agreement for Washtenaw County to Opt-Out of a Designated Assessor

Attached are the Correspondence from Washtenaw County Equalization Director Samuel C. Spang and the Interlocal Agreement for Washtenaw County to Opt-Out of a Designated Assessor. The interlocal agreement has been signed by the Washtenaw County Board of Commissioners.

In his letter, Mr. Spang has itemized various reasons that Washtenaw County has chosen to opt out of the Designated Assessor Program. We agree with these reasons listed to opt out of the contract. Specifically, Washtenaw County has not been able to locate a MMAO Assessor to take on the responsibility. Secondly, Ypsilanti Township would have to pay a retainer on a yearly basis whether they utilized a Designated Assessor or not. Further, in the absence of a Designated Assessor, when required the State Tax Commission would appoint one or the individual local unit could independently hire a new assessor.

Last of all, the Designated Assessor only steps in if a local jurisdiction fails the Assessor's Audit and does not make the corrective actions necessary to pass the Audit within the following year. In the past Assessor's Audits, Ypsilanti Township has received scores of 100%. Attached is the 2024 Certificate of Achievement and letter from the State Tax Commission.

We request that the Ypsilanti Township Board approve entering into the agreement to Opt-Out of the Designated Assessor Program and for Supervisor Stumbo to sign the agreement.

Respectfully Submitted,


Linda Gosselin, Assessor



EQUALIZATION AND PROPERTY DESCRIPTION DEPARTMENT

200 NORTH MAIN STREET
ANN ARBOR, MI 48107-8645

SUITE 210
(734) 222-6662

PO BOX 8645
FAX (734) 222-6589

DIRECTOR
Samuel C. Spang, MMAO

Received Supervisor's Office

January 13, 2025

JAN 16 2025

Ypsilanti Township

To: Brenda Stumbo, Supervisor

From: Samuel C. Spang, Equalization Director

Re: Designated Assessor Interlocal Agreement, Opt Out

Dear Supervisor:

According to PA 660 of 2018, by December 31, 2020, each county **must have on file with the State Tax Commission an individual to fill the role of "Designated Assessor"**, per MCL 211.10g(4). The jurisdictions of Washtenaw County have not appointed a Designated Assessor.

"Designated assessor" means an individual designated and approved, as provided in the above subsection, to serve a county as the assessor of record for the assessing districts in that county that are required to contract with a designated assessor as the result of failed audits of a local assessing unit as performed by the state.

PA 12 of 2024 provides a means for Washtenaw's townships and cities to **opt out** of the requirement to appoint a Designated Assessor. Under an opt out, the State of Michigan would be responsible to appoint a Designated Assessor if one is ever needed. To opt out, Washtenaw County and a majority of the local jurisdictions must co-execute an interlocal agreement. Washtenaw's Board of Commissioners has resolved to execute the attached agreement, and we now **request the signature of your jurisdiction's authorized representative** to fulfil the requirements of this law.

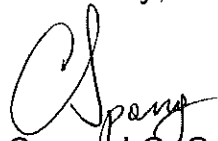
Why does Washtenaw County support an opt out of this requirement?

- An opt out requires **no financial commitment** from any assessing jurisdiction to support or retain any individual acting as Designated Assessor unless the state requires that a jurisdiction contract with one.
- The alternative (an “opt in” interlocal agreement) would require greater coordination between the assessing jurisdictions to jointly seek and select an individual for the role, stipulate their job responsibilities, establish rates for payment in the event that any jurisdiction is required to contract with said individual, and likely pay an annual retainer to this individual regardless of the need to employ their services. The opt out avoids this administrative burden altogether.
- Under the provisions of the opt out, each assessing jurisdiction would retain the initial right to seek and replace its assessor independently if required by the state to do so (211.10g(3)(c)).
- In the event that the state appoints a Designated Assessor under the conditions of the act, their compensation must be “reasonable”, and the jurisdiction has the right to protest a charge (211.10g(3)(j)).
- All scenarios will still result in every assessing jurisdiction having a certified assessor of record to fairly assess taxable property under the law.

The Equalization Department has carefully reviewed this legislation. We have contacted neighboring counties to gauge their approaches to these changes to the Designated Assessor requirements, and we are not alone in our move in this direction. We contend that an opt out is in the best interests of Washtenaw County and the local jurisdictions.

Please review, sign, and return the enclosed agreement if you support an opt out. Note that PA 660 does not require a local resolution. For your convenience, we have provided a self-addressed stamped envelope. Do not hesitate to contact me at (734) 222-6503 or my associate, Jeffrey Pizzuto (pizzutoj@washtenaw.org), if my department can provide any additional information or assistance to you in this matter.

Sincerely,



Samuel C. Spang
Equalization Director, MMAO
spangs@washtenaw.org

Interlocal Agreement for Washtenaw County to Opt Out of a Designated Assessor for an Indefinite Period

Public Act 12 of 2024 amends the General Property Tax Act to allow a county to opt out of the requirement to appoint a Designated Assessor. Accordingly, the following interlocal agreement (herein "AGREEMENT") has been executed by the Board of Commissioners for Washtenaw County and a majority of the assessing districts in Washtenaw County. Washtenaw County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the "Parties".

RECITALS

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common with each other and which each might exercise separately.

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 *et seq.*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers, and authority.

WHEREAS, P.A. 12 of 2024 requires each County to enter into an AGREEMENT that elects to opt out of appointing an individual as the Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County.

WHEREAS, P.A. 12 of 2024 mandates that if a county decides to opt out of the requirement to appoint a Designated Assessor, the State Tax Commission will appoint an individual to serve under the condition that an assessing district is not in substantial compliance per Public Act 660 of 2018 (MCL 211.10g).

WHEREAS, P.A. 12 of 2024 requires that if a county decides to opt out of the requirement to appoint a Designated Assessor and the State Tax Commission appoints a Designated Assessor to serve under the condition that an assessing district is not in substantial compliance, the noncompliant assessing district will be responsible for covering all reasonable expenses related to the Designated Assessor appointed to oversee and manage the annual assessment roll, and no assessing district will be responsible for any expense related to the Designated Assessor unless it is required to appoint one.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Members agree as follows:

Washtenaw County proposes to opt out of appointing an individual to serve as the Designated Assessor for the following, and for any, assessing districts within Washtenaw County.

Interlocal Agreement for Washtenaw County to Opt Out of a Designated Assessor


Washtenaw County Board of Commissioners



Jason Maciejewski, Chairperson (District 1)

11/20/2024

Date



Crystal Lyte, Chairperson (District 2)

11.20.2024

Date



Shannon Beeman, Chairperson (District 3)

11/20/2024

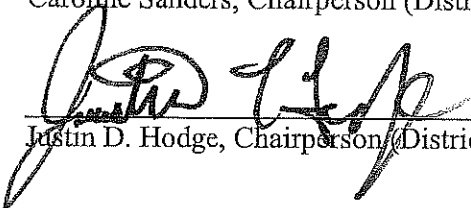
Date



Caroline Sanders, Chairperson (District 4)

11/20/2024

Date



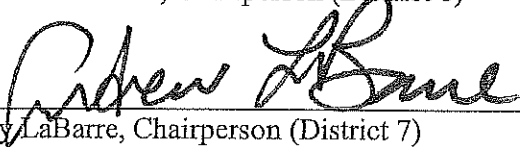
Justin D. Hodge, Chairperson (District 5)

11/20/24

Date

Annie Somerville, Chairperson (District 6)

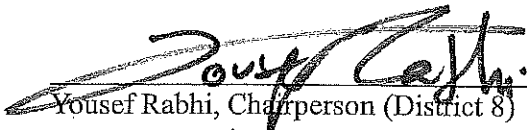
Date



Andy LaBarre, Chairperson (District 7)

11/20/2024

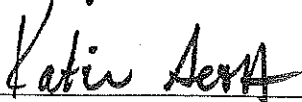
Date



Yousef Rabhi, Chairperson (District 8)

11/20/2024

Date



Katie Scott, Chairperson (District 9)

11/20/2024

Date

Interlocal Agreement for Washtenaw County to Opt Out of a Designated Assessor

Ypsilanti Township

Authorized Representative

Date

Title



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 18, 2024

Brenda Stumbo, Supervisor
Ypsilanti Township, Washtenaw County
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Brenda Stumbo:

The State Tax Commission at their December 17, 2024 meeting approved the enclosed Certificate of Achievement. This certificate acknowledges Ypsilanti Township, Washtenaw County for receiving a perfect score on their 2024 PA 660 Assessment Audit Review. The Commission wishes to congratulate the Township and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

Sincerely,

A handwritten signature in blue ink that reads "Joycelyn Isenberg".

Joycelyn Isenberg, Executive Director
State Tax Commission

Enc: Certificate of Achievement

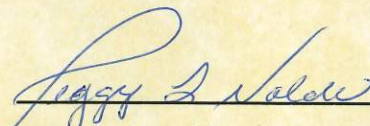
Certificate of Achievement

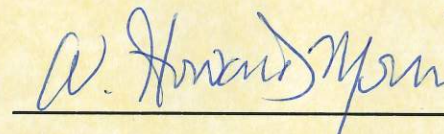


This acknowledges that

Ypsilanti Township, Washtenaw County

On the 17th of December 2024 has been recognized for the outstanding achievement of receiving a perfect score on the 2024 PA 660 Assessment Audit Review. We wish to congratulate you and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.


Peggy L. Nolde, Chairperson


W. Howard Morris, Member

Township Supervisor
Brenda L. Stumbo
Township Clerk
Debbie Swanson
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Karen Lovejoy Roe
John Newman II
Gloria Peterson
LaResha Thornton

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: January 29, 2025

RE: Recommendation to appoint Amy Kehrer to the Planning Commission with a term ending 12/31/2026

The resignation of Caleb Copeland left a vacancy on the Planning Commission. To fill this position, I am recommending the appointment of Amy Kehrer due to her engineering expertise, bringing a new viewpoint to the commission. Attached please find her letter of interest and resume.

Thank you for your consideration.

Amy Kehrer

[REDACTED]
Ypsilanti, MI 48197

[REDACTED]
December 10, 2024

Board of Trustees
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Dear Members of the Ypsilanti Township Board of Trustees:

I am writing to express my interest in being considered for an appointment to the Ypsilanti Township Planning Commission. I have lived in Ypsilanti Township since 2002, first on McKinley Ave. (south of Ypsilanti High School) and now on [REDACTED]. As a long-time resident of Ypsilanti Township I am eager to contribute my skills and experience to help shape the future development of our township.

For the past 14 years, I have been a stay-at-home mom and homeschooling educator, a role that has allowed me to develop strong organizational, planning, and problem-solving skills. Before this, I worked as a structural engineer with a master's degree in civil engineering from the University of Michigan. During my professional career, I gained significant experience in planning, coordinating projects, and working closely with multidisciplinary teams to ensure the successful completion of complex projects.

I am particularly excited about the opportunity to be involved in the Planning Commission's work in making recommendations on zoning plans, land use, and site development. I believe my skills in organization, attention to detail, and long-term strategic thinking can contribute to sound decision-making and help foster balanced growth within our township. As a long-term resident, I am invested in ensuring that Ypsilanti Township remains a vibrant, sustainable, and welcoming place for all its residents.

Thank you for considering my application,

Amy Kehrer

Amy Kehrer

██████████ | ██████████ Ypsilanti MI 48197 | ██████████

Objective

Dedicated and highly organized professional seeking to contribute experience in planning, problem-solving, and managing complex projects as a member of the Ypsilanti Township Planning Commission. Passionate about community improvement and bringing an analytical, detail-oriented approach to decision-making and planning.

Education and Credentials

Registered Professional Engineer (P.E.)

State of Michigan
2006 - present

Master of Science in Engineering (Civil/Structural Engineering)

University of Michigan, Ann Arbor, MI
Graduated: 2003

Bachelor of Science in Engineering (Civil Engineering)

University of Michigan, Ann Arbor, MI
Clare Boothe Luce Scholar
Graduated: 2002

Skills

- **Project Management & Organization:** Adept at coordinating multiple tasks and responsibilities, managing time effectively, and achieving deadlines.
 - **Attention to Detail:** Exceptionally detail-oriented, ensuring that all plans and schedules are meticulously executed and that projects are completed to the highest standards.
 - **Planning & Development:** Strong ability to create and implement structured plans in various settings, from education to infrastructure projects.
 - **Analytical & Problem Solving:** Highly skilled in analyzing complex problems, evaluating potential solutions, and making data-driven decisions.
-

Professional Experience

Stay-at-Home Parent/Homeschool Teacher

Ypsilanti, MI 2010 - present

- Homeschooling my 3 children for the past 14 years, incorporating a structured, organized, and adaptable curriculum in subjects such as mathematics, science, history, music, and language arts.
- Planned and executed educational activities, field trips, and community service projects, ensuring a balanced focus on academic learning and social development.
- Developed and managed daily and weekly schedules, meeting educational goals while adapting to the individual needs of each child.
- Implemented time-management techniques to balance family obligations, home upkeep, volunteer work, and personal development.
- Maintained detailed records of academic progress, extracurricular activities, and assessments, fostering an environment of accountability and achievement.

Engineer at Structural Design Incorporated (SDI)

Ann Arbor, MI 2003 - 2009

- Designed, analyzed, and managed structural engineering projects, ensuring all designs met safety standards, client specifications, and regulatory requirements.
- Utilized advanced engineering principles and attention to detail to produce clear and accurate technical drawings and reports.
- Worked closely with architects, contractors, and project managers to coordinate project timelines, resolve issues, and ensure successful project completion.
- Applied problem-solving and analytical skills to resolve design and construction challenges, optimizing performance and safety.
- Managed multiple projects simultaneously, adhering to strict deadlines.

Motion to Amend the 2025 Budget (#2)

Move to increase the General Fund budget by \$25,925 to \$21,055,024 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$36,998 to \$4,295,669 and approve the department line item changes as outlined.

**CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 2**

FEBRUARY 4, 2025

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$25,925.00

Request to carryforward the approved fall protection systems from Premier Safety & Service for Hydro and Compost approved 10/14/2024. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$25,925.00
			<u>\$25,925.00</u>
		Net Revenues	<u><u>\$25,925.00</u></u>
Expenditures:	PPE & First Aid Supplies	101-270-760.000	\$25,925.00
			<u>\$25,925.00</u>
		Net Expenditures	<u><u>\$25,925.00</u></u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$36,998.00

Request to increase the budget for rubbish, yard waste and recycling, which is based on number of residential pickups. The beginning count for budget calculations for the Waste Management contract was 15,116 and in 2024-2025 the count has increased to 15,318. This has caused a need for an increase to the 2025 budget numbers. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	226-000-699.999	\$36,998.00
			<u>\$36,998.00</u>
		Net Revenues	<u><u>\$36,998.00</u></u>
Expenditures:	Contractual/Rubbish Pickup	226-528-804.001	\$22,680.00
	Contractual/Yardwaste Pickup	226-528-804.003	\$6,238.00
	Recycling Pick-Up Curbside	226-528-804.007	\$8,080.00
			<u>\$36,998.00</u>
		Net Expenditures	<u><u>\$36,998.00</u></u>

AUTHORIZATIONS AND BIDS

OTHER BUSINESS

PUBLIC COMMENTS

BOARD MEMBER COMMENTS
