

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE DECEMBER 2, 2025, REGULAR BOARD MEETING**

**Board Meetings are audio recorded and posted on the website**

**DETERMINATION OF QUORUM**

Supervisor Stumbo determined whether a quorum was present.

Township Supervisor Brenda Stumbo called the meeting to order at 6:07 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge  
Trustees: John Newman II, Gloria Peterson, and LaResha Thornton

**Members Not Present:** Trustee Karen Lovejoy Roe

**Legal Counsel:** Wm. Douglas Winters

The Pledge of Allegiance was recited followed by a moment of silent prayer.

**APPROVAL OF AGENDA**

Clerk Swanson stated agenda item #13 should read, "Approve Adopting An Annual Option #3..."

A motion was made by Trustee Peterson and supported by Treasurer Eldridge to approve the agenda.

The motion carried unanimously.

**CONSENT AGENDA**

**A. MINUTES OF NOVEMBER 18, 2025, REGULAR BOARD MEETING**

**B. STATEMENTS AND CHECKS**

**1. STATEMENTS AND CHECKS FOR DECEMBER 2, 2025, IN THE  
AMOUNT OF \$1,018,153.06**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve the consent agenda.

The motion carried unanimously.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Legal update was provided by Attorney Winters. (refer to audio)

**1. RESOLUTION 2025-42, A RESOLUTION REQUESTING THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION, THE MICHIGAN STRATEGIC FUND AND THE STRATEGIC SITE READINESS PROGRAM TO CANCEL, REVOKE AND/OR CLAW BACK IMMEDIATELY THE ONE HUNDRED MILLION DOLLAR GRANT THAT WAS PREVIOUSLY AWARDED TO THE UNIVERSITY OF MICHIGAN AT A REGULAR MEETING OF THE MEDC HELD ON DECEMBER 10, 2024**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve 1<sup>st</sup> Reading of Resolution 2025-42, A Resolution requesting the Michigan Economic Development Corporation, the Michigan Strategic Fund and the Strategic Site Readiness Program to cancel, revoke and/or claw back immediately the one hundred million dollar grant that was previously awarded to the University of Michigan at a regular meeting on the MEDC held on December 10, 2024. (see attached)

There were 4 public comments. (refer to audio)

There were 4 board member comments. (refer to audio)

The motion carried unanimously.

## OLD BUSINESS

- 1. APPROVE THE PURCHASE OF A NEW AUDIO-VISUAL SYSTEM FOR THE SENIOR PROGRAM IN ROOMS 202/204 AND REBID THE PROJECT PER THE RECOMMENDATION OF THE IS DIRECTOR (TABLED AT THE NOVEMBER 18, 2025, MEETING)**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to remove the item from the table.

The motion carried unanimously.

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to deny the purchase of a new Audio-Visual System for the Senior Program in Rooms 202/204 and rebid the project per the recommendation of the IS Director.

The motion carried unanimously.

## NEW BUSINESS

- 1. RESOLUTION 2025-29, 2026 FISCAL YEAR BUDGET**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Resolution 2025-29, 2026 Fiscal Year Budget. (see attached)

The motion carried unanimously.

- 2. 1<sup>ST</sup> READING OF RESOLUTION 2025-30, PROPOSED ORDINANCE 2025-513 AN ORDINANCE TO AMEND APPENDIX A- ZONING, TOWNSHIP ORDINANCE OF YPSILANTI CHARTER TOWNSHIP AND MODIFY THE DISTRICT THAT LISTS DATA CENTERS AS A PERMITTED OR SPECIAL LAND USE IN TOWNSHIP**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Thornton to approve 1<sup>st</sup> Reading of Resolution 2025-30, Proposed Ordinance 2025-513 an ordinance to amend Appendix A- Zoning, Township Ordinance of Ypsilanti Charter Township and modify the district that lists Data Centers as a Permitted or Special Land Use in township. (see attached)

There were 2 board member comments. (refer to audio)

There were 2 public comments. (refer to audio)

The motion carried unanimously.

### **3. RESOLUTION 2025-32, ESTABLISH TOWNSHIP SUPERVISOR'S 2026 SALARY**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve Resolution 2025-32, Establish Township Supervisor's 2026 Salary. (see attached)

The motion carried unanimously.

### **4. RESOLUTION 2025-33, ESTABLISH TOWNSHIP CLERK'S 2026 SALARY**

Treasurer Eldridge read the resolution into the record.

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Resolution 2025-33, Establish Township Clerk's 2026 Salary. (see attached)

The motion carried unanimously.

**5. RESOLUTION 2025-34, ESTABLISH TOWNSHIP TREASURER'S 2026 SALARY**

Supervisor Stumbo read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Newman to approve Resolution 2025-34, Establish Township Treasurer's 2026 Salary. (see attached)

The motion to carried unanimously.

**6. RESOLUTION 2025-35, ESTABLISH TOWNSHIP TRUSTEE'S 2026 SALARY**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve Resolution 2025-35, Establish Township Trustee's 2026 Salary. (see attached)

The motion carried unanimously.

**7. RESOLUTION 2025-36, 2026 BOARD MEETING DATES**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Peterson to approve Resolution 2025-36, 2026 Board Meeting Dates. (see attached)

The motion carried unanimously.

**8. RESOLUTION 2025-37, DESIGNATION OF DEPOSITORIES FOR 2026**

Treasurer Eldridge read the resolution into the record.

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Resolution 2025-37, Designation of Depositories for 2026. (see attached)

The motion carried unanimously.

#### **9. RESOLUTION 2025-38, ADOPTING ROBERT'S RULES OF ORDER**

Treasurer Eldridge read the resolution into the record.

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Resolution 2025-38, Adopting Robert's Rules of Order. (see attached)

The motion carried unanimously.

#### **10. RESOLUTION 2025-39, DESIGNATION OF NEWSPAPER CIRCULATION FOR 2026**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Thornton to approve Resolution 2025-39, Designation of Newspaper Circulation for 2026. (see attached)

The motion carried unanimously.

#### **11. RESOLUTION 2025-40, 2026 POVERTY EXEMPTION**

Clerk Swanson read the resolution into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve Resolution 2025-40, 2026 Poverty Exemption. (see attached)

The motion carried unanimously.

**12. RESOLUTION 2025-41, LAND DIVISION OF A PLATTED LOT**

Supervisor Stumbo read the resolution into the record.

A motion was made by Treasurer Eldridge and supported by Trustee Newman to approve Resolution 2025-41, Land Division of a Platted Lot. (see attached)

The motion carried unanimously.

**13. APPROVE ADOPTING AN ANNUAL OPTION #3 AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

A motion was made by Trustee Peterson and supported by Clerk Swanson to approve adopting an annual option #3 as set forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act.

The motion carried unanimously.

**14. APPROVE THE ANIMAL CONTROL CONTRACT WITH WASHTENAW COUNTY FOR A THREE-YEAR TERM IN THE AMOUNT OF \$45,000.00 PER YEAR, BUDGETED IN LINE #266-301-831.012**

A motion was made by Treasurer Eldridge and supported by Trustee Newman to approve the Animal Control contract with Washtenaw County for a three-year term in the amount of \$45,000.00 per year, budgeted in line #266-301-831.012. (see attached)

The motion carried unanimously.

**15. APPROVE CHANGE ORDER #7 FROM BRAUN CONSTRUCTION FOR REPLACING ENTRANCE DOOR, FRAME, AND AWNING HARDWARE IN THE AMOUNT OF \$13,694.00, BUDGETED IN LINE # 101-901-971.236**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Change Order #7 from Braun Construction for replacing entrance door, frame, and awning hardware in the amount of \$13,694.00, budgeted in line #101-901-971.236. (see attached)

The motion carried unanimously.

**16. APPROVE AMENDMENT #1 WITH OHM ADVISORS FOR \$11,950.00  
FOR ADDITIONAL PROFESSIONAL SERVICES RELATED TO THE  
YPSILANTI TOWNSHIP ARPA CIVIC CENTER PARKING LOT PROJECT**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Amendment #1 with OHM Advisors for \$11,950.00 for additional professional services related to the Ypsilanti Township ARPA Civic Center Parking Lot Project. (see attached)

The motion carried unanimously.

**17. CHANGE ORDER #1 FOR SPICER GROUP TO ADD CONSTRUCTION  
ENGINEERING ADMINISTRATION SERVICES FOR THE 100 HALLWAY  
BATHROOM RENOVATION PROJECT AT THE COMMUNITY CENTER IN  
THE AMOUNT OF \$23,400.00, FROM LINE #213-901-975.535, TO BE  
REIMBURSED BY THE WASHTENAW COUNTY COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG)**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Change Order #1 for Spicer Group to add Construction Engineering Administration Services for the 100 Hallway Bathroom Renovation Project at the Community Center in the amount of \$23,400.00, from line #213-901-975.535, to be reimbursed by the Washtenaw County Community Development Block Grant (CDBG). (see attached)

The motion carried unanimously.

**18. APPROVE THE CHANGE ORDER #1 FOR SPICER GROUP FOR  
ADDITIONAL SERVICES RENDERED FOR THE APPLERIDGE PARK**



**RENOVATION PROJECT IN THE AMOUNT OF \$4,500.00, FROM LINE #213-901-974.008, TO BE REIMBURSED BY THE WASHTENAW COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

A motion was made by Trustee Peterson and supported by Trustee Thornton to approve the Change Order #1 for Spicer Group for additional services rendered for the Appleridge Park Renovation Project in the amount of \$4,500.00, from line item #213-901-974.008, to be reimbursed by the Washtenaw County Community Development Block Grant (CDBG). (see attached)

The motion carried unanimously.

**19. APPROVE THE CHANGE OF CREDIT CARD ISSUER FROM COMERICA TO HUNTINGTON BANK**

A motion was made by Treasurer Eldridge and supported by Clerk Swanson to approve the Change of Credit Card Issuer from Comerica to Huntington Bank.

The motion carried unanimously.

**20. APPROVE BUDGET AMENDMENT #15**

Supervisor Stumbo read the amendment into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve Budget Amendment #15. (see attached)

The motion carried unanimously.

**AUTHORIZATION AND BIDS**

There were no Authorizations and Bids

## **OTHER BUSINESS**

There was no Other Business.

## **PUBLIC COMMENTS**

There were 3 public comments. (refer to audio)

## **BOARD MEMBER COMMENTS**

There were no board member comments.

## **ADJOURNMENT**

A motion to adjourn was made by Treasurer Eldridge and supported by Trustee Thornton.

The motion carried unanimously.

The meeting was adjourned at approximately 8:10PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor**  
*Charter Township of Ypsilanti*

**Debra A. Swanson, Clerk**  
*Charter Township of Ypsilanti*

# CHARTER TOWNSHIP OF YPSILANTI

## RESOLUTION 2025-42

**A RESOLUTION REQUESTING THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION, THE MICHIGAN STRATEGIC FUND AND THE STRATEGIC SITE READINESS PROGRAM TO CANCEL, REVOKE AND/OR CLAW BACK IMMEDIATELY THE ONE HUNDRED MILLION DOLLAR GRANT THAT WAS PREVIOUSLY AWARDED TO THE UNIVERSITY OF MICHIGAN AT A REGULAR MEETING OF THE MEDC HELD ON DECEMBER 10, 2024**

**WHEREAS**, on **November 5, 2024** the University of Michigan Board of Regents hereinafter referred to as U of M purchased 19.82 acres of vacant property located at the corner of Bridge and Textile Roads specifically 10221 Textile Road for the sale price of **\$1,500,000**, and:

**WHEREAS**, subsequent to the **November 5, 2024** purchase of 10221 Textile Road U of M filed with the **Michigan Economic Development Corporation** (hereinafter referred to as the MEDC) a Memorandum dated **December 10, 2024** addressed to the “**Michigan Strategic Fund Board**” requesting “...\$100,000,000 from the **Strategic Site Readiness Program (SSRP) related to site development, construction, and other related Eligible Activities under the SSRP necessary to construct a new advanced computing facility in Ypsilanti [Township] Michigan (The Project)**, and;

**WHEREAS**, the Project consists of “...*at least two state-of-the-art advanced computing facilities...One of which will be utilized primarily by the University and the other is intended to be used by Los Alamos National Laboratory (LANL) for advanced research*” (hereinafter referred to as data centers); and

**WHEREAS** according to the Memorandum submitted by U of M the total cost of the Project “...*is expected to exceed 1.2 Billion and the Project is expected to become fully operational by 2030;*” and

**WHEREAS** the Memorandum prepared and submitted solely by U of M without any knowledge and/or input from the Charter Township of Ypsilanti’s Board of Trustees (hereinafter referred to as Township Board) emphatically stated that the two data centers “...*will be located on a twenty acre property in Ypsilanti Township*” to wit: the property that is located on 10221 Textile Road that was acquired on **November 5, 2024**; and

**WHEREAS** the Memorandum prepared and submitted by U of M and represented to the MEDC and MSF specifically stated that “...**DTE anticipates constructing a new electrical substation near the site, also in Ypsilanti Township with two-thirds of the substation’s capacity supporting the Project and the remaining one-third capacity for community benefit. The cost for constructing this electrical infrastructure is included in the total cost for the Project;**” and

**WHEREAS** the Memorandum prepared and submitted by U of M stated that the “...***Project is expected to create highly skilled federal research lab positions and provide a significant attraction opportunity for out-of-state companies that are interested in partnering with LANL or the University...***” and furthermore stated that LANL was partnering with U of M as the result the State of Michigan’s one hundred million dollars in support of construction of LANL’s National Lab Buildings; and

**WHEREAS** the Memorandum prepared and submitted by U of M required U of M to meet a number of “***Key Statutory Criteria***” pursuant to Section 88(t) of the MSF Act and when asked to “***Explain the degree to which the Project is a priority for the local government or economic development corporation***” simply stated “***Ann Arbor SPARK has expressed their support for this project;***” and

**WHEREAS** U of M deliberately and blatantly failed to acknowledge to the MEDC Board and the MSF Board that U of M had never discussed seeking a one hundred million dollar grant with the Township Board’s elected officials much less had received any support from the Township Board in regards to this one hundred million dollar grant to build these two data centers on the twenty acre parcel located at Bridge/Textile Roads; and

**WHEREAS** subsequent to the approval of the MEDC and the MSF Boards to award the one hundred million dollar grant in accordance with requirements of the SSRP back on **December 10, 2024**, U of M was then authorized by the Board of Regents to acquire **an additional 124.68 acres of vacant land located at 10455 and 10635 Textile Road** which is separated only from the twenty acre parcel acquired on **November 5, 2024** by the Township's access road which is the only entrance into Ypsilanti Township's South Hydro Park, a nature preserve apprising approximately seventeen acres; and

**WHEREAS** this planned acquisition of the additional 124.68 acres by U of M was never disclosed to the MEDC and MSF Boards during the **December 10, 2024** meeting and in and of itself constitutes a "**material misrepresentation**" as defined in the SSRP Grant Summary of Terms which should result in the immediate cancellation of the one hundred million dollar grant previously awarded to U of M; and

**WHEREAS** U of M continues to be recognized as being one of the **wealthiest universities** in the United States with an endowment fund that is close to **twenty billion dollars** which makes U of M the third largest endowment fund in the United States among public universities; and

**WHEREAS** it is unconscionable for the MEDC and the MSF Boards to award one hundred million dollars to one of the wealthiest universities in the United States which is yet another example of corporate welfare

subsidy to a tax exempt body which comes at the expense of the taxpayers of this state and especially Ypsilanti Township as exemplified by U of M's refusal to pay one dime towards police and fire services for these two data centers; and

**WHEREAS** the award of one hundred million dollars to U of M comes at a time when hundreds of thousands of Michigan residents are losing their Medicaid Benefits and other Nutritional Benefits as the result of a number of federal budgetary cuts that are having a negative and profound impact upon the daily lives of Michigan residents; and

**WHEREAS** it is shameful that one of the wealthiest universities in the United States would even have the audacity to seek a one hundred million dollar grant from the MEDC and MSF Boards especially given their material misrepresentations as set forth in their own Memorandum dated **December 10, 2024** resulting in a classic textbook example of what constitutes a "**Bait and Switch**;" and

**WHEREAS** subsequent to receiving the one hundred million dollar award from the MEDC and MSF Boards U of M has continued to operate in a "**Shroud of Secrecy**" and has steadfastly refused to allow the Township's duly elected Officials and their retained professional consultants to participate in any meetings as it pertains to the two data centers in spite of the fact that the Township has requested U of M as well as the State of Michigan to locate these data centers on the former

General Motors Hydramatic property in which the State of Michigan has already invested over one hundred million dollars as part of the State's redevelopment of this former General Motors property; and

**WHEREAS** U of M has carefully orchestrated and prevented to the fullest extent possible any efforts of the Township Officials to participate in any meaningful discussions and/or dialogue as it pertains to these proposed data centers by purportedly entering into “**Non-Disclosure Agreements**” which serves only the interest of U of M and LANL at the expense of the public; and

**WHEREAS** U of M continues to refuse the Township Board's legitimate request for a “**seat at the table**” given that the Township is the Host Community and furthermore continues to refuse to hold a public hearing in Ypsilanti Township so as to allow the public an opportunity to ask meaningful questions regarding these proposed data centers and the impact it will have upon the environment, the electrical grid and many other salient issues; and

**WHEREAS** U of M's refusal to hold a public hearing in Ypsilanti Township elevates the phrase “**lack of transparency**” to a whole different level and as such the Township Board has no choice but to request of the MEDC and MSF Boards to cancel the one hundred million dollar grant that was previously awarded to U of M as the result of a number of material



misrepresentations that were made by U of M as set forth in this Resolution.

***NOW THEREFORE BE IT RESOLVED*** that the Charter Township of Ypsilanti Board of Trustees hereby unanimously requests that the one hundred million dollar grant that was previously awarded by the MEDC and MSF Boards pursuant to the Strategic Site Readiness Program Grant be cancelled, revoked and/or claw backed immediately as the result of numerous material misrepresentations made by U of M to the MEDC, MSF, and the SSRP during the ***December 10, 2024*** meeting.

***BE IT FURTHER RESOLVED*** that a certified copy of this Resolution be forwarded by the Township Clerk's Office to the members of the MEDC Board, the MSF Board and the SSRP.

***BE IT FURTHER RESOLVED*** that a certified copy of this Resolution also be forwarded by the Township Clerk's Office to Governor Gretchen Whitmer, US Senators Gary Peters and Elissa Slotkin, Congresswoman Debbie Dingell, State Senator Jeff Irwin, State Representative Jimmie Wilson Jr., and the Washtenaw County Board of Commissioners.

***BE IT FURTHER RESOLVED*** that Resolution 2025-42 is hereby adopted.

I, Debra A Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution 2025-42 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at the Regular Meeting held on December 2, 2025.

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Debra A. Swanson  
Charter Township of Ypsilanti

## Resolution No. 2025-29

### Charter Township of Ypsilanti 2026 Fiscal Year Budget

**WHEREAS** the Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2026; and

**WHEREAS** the Township Board has advertised the tentative millage rates in the Washtenaw Legal News and held the public hearing on November 18, 2025 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

**WHEREAS** the Township Board has reviewed the proposed tax rates and budgeted; and

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Ypsilanti Board of Trustees adopts the 2026 Fiscal Year Budget by cost center, as follows:

#### Expenditures:

##### General Fund - Fund 101

101	TOWNSHIP BOARD	137,234
171	TOWNSHIP SUPERVISOR	492,967
191	ACCOUNTING	407,835
215	TOWNSHIP CLERK	500,005
223	INDEPENDENT AUDITING	36,500
228	COMPUTER SUPPORT	1,199,369
247	BOARD OF REVIEW	3,230
253	TREASURER	496,143
257	ASSESSING DEPARTMENT	679,679
262	ELECTION DEPARTMENT	303,121
265	RESIDENT SVCS: BLDG OPERATIONS	810,018
266	LEGAL SERVICES	350,000
267	GENERAL SERVICES	157,650
270	HUMAN RESOURCES	496,988
271	COMMUNICATION & PUBLIC RELATIONS	-
272	OTHER FUNCTIONS	458,099
287	COURT DUE PROCESS	525,000
445	STORMWATER & DRAINS AT LARGE	-
446	HIGHWAYS AND STREETS	611,296
602	PUBLIC HEALTH	-
701	PLANNING COMMISSION	10,648
702	ZONING BOARD OF APPEALS	5,095
703	COMMUNITY DEVELOPMENT	395,111
729	COMMUNITY STABILIZATION	940,000
752	RESIDENT SVCS: ADMINISTRATION	87,638
770	RESIDENT SVCS: PARKS & GROUNDS	949,394
901	CAPITAL OUTLAY	-
902	CAPITAL OUTLAY - ARPA	1,163,861
999	OTHER FINANCING USES	1,392,802
<b>Total General Fund Expenditure by Department:</b>		<b>\$ 12,609,683</b>

##### Fire Department - Fund 206

269	Civil Service Commission	29,761
336	Fire	5,491,011
901	Capital Outlay	1,732,528
<b>Total Fire Department Fund by Department</b>		<b>\$ 7,253,300</b>
<b>Total:</b>		<b>\$ 7,253,300</b>

<b>Parks - Fund 208</b>	<b>Total:</b>	<b>\$ 9,220</b>
<b>Bike, Sidewalk, Rec, Roads, GF - Fund 213</b>		
<b>Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 213</b>		
445 Stormwater & Drains-At-Large	\$	393,000
446 Highways and Streets		766,000
753 Bike, Sidewalk, Rec, Roads, GF		657,519
901 Capital Outlay		908,600
<b>Total BSR II Fund by Department</b>	<b>Total:</b>	<b>\$ 2,725,119</b>
<b>Fire Pension and OPEB - Fund 216</b>	<b>Total:</b>	<b>\$ 1,688,888</b>
<b>Fire Special Millage Capital - Fund 217</b>	<b>Total:</b>	<b>\$ 75,382</b>
<b>Environmental Services - Fund 226</b>	<b>Total:</b>	<b>\$ 4,165,360</b>
<b>Recreation - Fund 230</b>	<b>Total:</b>	<b>\$ 1,099,219</b>
<b>14B Court - Fund 236</b>	<b>Total:</b>	<b>\$ 1,950,708</b>
<b>Building Department - Fund 249</b>	<b>Total:</b>	<b>\$ 1,000,351</b>
<b>Local Development Finance Authority - Fund 250</b>	<b>Total:</b>	<b>\$ 139,432</b>
<b>Hydro Station - Fund 252</b>	<b>Total:</b>	<b>\$ 534,489</b>
<b>Law Enforcement - Fund 266</b>		
301 Sheriff Services	\$	8,323,758
303 Community Engagement		466,176
304 Ordinance		1,042,298
<b>Total Law Enforcement Fund by Department</b>	<b>Total:</b>	<b>\$ 9,832,232</b>
<b>Opioid Settlement - Fund 284</b>	<b>Total:</b>	<b>\$ 24,000</b>
<b>Nuisance Abatement - Fund 287</b>	<b>Total:</b>	<b>\$ 42,977</b>
<b>Debt 2006 Bond - Fund 398</b>	<b>Total:</b>	<b>\$ 229,370</b>
<b>Golf Course - Fund 584</b>	<b>Total:</b>	<b>\$ 1,086,084</b>
<b>Compost - Fund 597</b>	<b>Total:</b>	<b>\$ 1,134,642</b>
<b>Motor Pool - Fund 661</b>	<b>Total:</b>	<b>\$ 401,959</b>
	<b>Grand Total:</b>	<b>\$ 46,002,415</b>
<b>Revenues:</b>		
Revenues	\$	12,528,025
Transfer-in		-
Appropriation of prior year fund balance		81,658
<b>General Fund - 101</b>	<b>Total:</b>	<b>\$ 12,609,683</b>
Revenues	\$	5,914,230
Transfer-in		-
Appropriation of prior year fund balance		1,339,070
<b>Fire Department Fund - 206</b>	<b>Total:</b>	<b>\$ 7,253,300</b>

	Revenues	\$	5,000	
	Transfer-in		-	
	Appropriation of prior year fund balance		4,220	
<b>Parks Commission Fund - 208</b>	<b>Total:</b>	<b>\$</b>	<b>9,220</b>	
	Revenues	\$	2,306,919	
	Transfer-in		-	
	Appropriation of prior year fund balance		418,200	
<b>Bike Path, Sidewalk, Recreation, Roads, Operations - 213</b>	<b>Total:</b>	<b>\$</b>	<b>2,725,119</b>	
	Revenues	\$	1,692,331	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
<b>Fire Pension &amp; OPEB Millage Fund - 216</b>	<b>Total:</b>	<b>\$</b>	<b>1,692,331</b>	
	Revenues	\$	-	
	Transfer-in		-	
	Appropriation of prior year fund balance		75,382	
<b>Fire Special Millage Capital Fund - 217</b>	<b>Total:</b>	<b>\$</b>	<b>75,382</b>	
	Revenues	\$	4,585,669	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
<b>Environmental Services Fund - 226</b>	<b>Total:</b>	<b>\$</b>	<b>4,585,669</b>	
	Revenues	\$	732,700	
	Transfer-in		366,519	
	Appropriation of prior year fund balance		-	
<b>Recreation Fund - 230</b>	<b>Total:</b>	<b>\$</b>	<b>1,099,219</b>	
	Revenues	\$	737,844	
	Transfer-in		1,212,864	
	Appropriation of prior year fund balance		-	
<b>14B Court - 236</b>	<b>Total:</b>	<b>\$</b>	<b>1,950,708</b>	
	Revenues	\$	630,500	
	Transfer-in		-	
	Appropriation of prior year fund balance		373,021	
<b>Building Department Fund - 249</b>	<b>Total:</b>	<b>\$</b>	<b>1,003,521</b>	
	Revenues	\$	139,432	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
<b>Local Development Finance Authority Fund - 250</b>	<b>Total:</b>	<b>\$</b>	<b>139,432</b>	
	Revenues	\$	429,865	
	Transfer-in		90,000	
	Appropriation of prior year fund balance		16,146	
<b>Hydro Station Fund - 252</b>	<b>Total:</b>	<b>\$</b>	<b>536,011</b>	
	Revenues	\$	9,921,315	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
<b>Law Enforcement Fund- 266</b>	<b>Total:</b>	<b>\$</b>	<b>9,921,315</b>	

Revenues	\$	2,000
Transfer-in		-
Appropriation of prior year fund balance		22,000
<b>Opioid Settlement Fund - 284</b>	<b>Total:</b>	<b>\$ 24,000</b>
Revenues	\$	28,900
Transfer-in		-
Appropriation of prior year fund balance		14,077
<b>Nuisance Abatement Fund - 287</b>	<b>Total:</b>	<b>\$ 42,977</b>
Revenues	\$	-
Transfer-in		229,370
Appropriation of prior year fund balance		-
<b>Debt 2006 Bond Fund - 398</b>	<b>Total:</b>	<b>\$ 229,370</b>
Revenues	\$	925,050
Transfer-in		-
Appropriation of prior year fund balance		161,034
<b>Golf Course Fund - 584</b>	<b>Total:</b>	<b>\$ 1,086,084</b>
Revenues	\$	556,800
Transfer-in		-
Appropriation of prior year fund balance		579,925
<b>Compost Site Fund - 597</b>	<b>Total:</b>	<b>\$ 1,136,725</b>
Revenues	\$	212,775
Transfer-in		-
Appropriation of prior year fund balance		189,261
<b>Motorpool Fund - 661</b>	<b>Total:</b>	<b>\$ 402,036</b>
<b>Grand Total:</b>		<b>\$ 46,522,102</b>

**Levied Property Tax Revenues and Rates:**

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	0.9680	\$ 1,818,312 *
Fire Department	3.1250	\$ 5,870,068 *
Solid Waste	2.4050	\$ 4,517,604 *
Law Enforcement	5.0000	\$ 9,392,109 *
Bike Path, Sidewalk, Recreation, Roads, Operations	1.0059	\$ 1,889,504 *
<b>Operating Total:</b>	<b>12.5039</b>	<b>\$ 23,487,597</b>
<u>Debt</u>		
Fire Pension	0.9030	\$ 1,696,215 *
<b>Debt Total:</b>	<b>0.9030</b>	<b>\$ 1,696,215</b>
<b>Grand Total:</b>	<b>13.4069</b>	<b>\$ 25,183,811</b>

\*Amount calculated using 2025 taxable value minus Renaissance Zone totaling \$1,878,421,743. This figure does not include any adjustments.

The Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State law.

**I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-29 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.**

**Debra A. Swanson, Clerk  
Charter Township of Ypsilanti**

## **CHARTER TOWNSHIP OF YPSILANTI**

### **RESOLUTION 2025-30 In Reference to Ordinance 2025-513**

#### **Zoning Ordinance Text Amendment Regarding Data Center Definitions and Locations**

The following resolution was offered by The Charter Township of Ypsilanti Planning Department and supported by the Charter Township of Ypsilanti Planning Commission.

**Whereas**, data centers are a relatively new land use that house computer servers and other technology in large buildings, served by electrical support facilities such as substations, generators, and batteries, and that can consume large amounts of electricity and water; and

**Whereas**, in studying data centers as a potential land use in the Township, it has become evident that data centers are similar to an industrial use in relation to their size and potential external effects, such as noise, electrical power consumption, water consumption; and

**Whereas**, the Township is committed to locating data centers in areas with appropriate infrastructure and minimal impact on surrounding properties, and minimizing adverse effects on residents and adjacent communities, including managing noise from mechanical equipment and generators; and

**Whereas**, the ordinance amendment is consistent with the intent of the I-CR - Industrial and Commercial Revitalization District, the NB - Neighborhood Corridors Form-Based Code Zoning District, the RC - Regional Corridors Form-Based Code Zoning District, and the TC - Town Center Form-Based Code Zoning District, as well as the Township's current Master Plan; and

**Whereas**, at its regularly scheduled meeting held November 10, 2025, the Charter Township of Ypsilanti Planning Commission held a public hearing, discussed the proposed text amendments, and recommended that the Township Board approve the ordinance amendment, as presented.

**Now Therefore, Be It Resolved** that the Charter Township of Ypsilanti Board hereby adopts and incorporates by reference Ordinance No. 2025-513 attached hereto, by reference, in its entirety.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-30 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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**Debra A. Swanson, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-32**

**ESTABLISH 2026 TOWNSHIP SUPERVISOR'S SALARY**

**WHEREAS**, according to MCL 41.95 (3), the salary for elected officials shall be determined by the township board; and

**WHEREAS**, Teamsters, TPOAM, Salaried Employees, Deputies and Elected Officials have a 4% increase plus longevity budgeted in 2026,

**NOW THEREFORE BE IT RESOLVED** that the 2026 salary for the office of the Supervisor effective January 1st, shall receive an increase of 4% on their annual base salary, going from \$99,367 to \$103,342, plus longevity in the amount of \$2,734; and recognizing the annual car allowance of \$6,000.00 per year (since 2018), bringing the total 2026 annual compensation of the Supervisor to \$112,076.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-32 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-33**

**ESTABLISH 2026 TOWNSHIP CLERK'S SALARY**

**WHEREAS**, according to MCL 41.95 (3), the salary for elected officials shall be determined by the township board; and

**WHEREAS**, Teamsters, TPOAM, Salaried Employees, Deputies and Elected Officials have a 4% increase plus longevity budgeted in 2026,

**NOW THEREFORE BE IT RESOLVED** that the 2026 salary for the office of the Clerk effective January 1<sup>st</sup>, shall receive an increase of 4% on their annual salary going from \$99,367 to \$103,342, plus longevity in the amount of \$1,550, bringing the total 2026 annual compensation of the Clerk to 104,892.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-33 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti



**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-34**

**ESTABLISH 2026 TOWNSHIP TREASURER'S SALARY**

**WHEREAS**, according to MCL 41.95 (3), the salary for elected officials shall be determined by the township board; and

**WHEREAS**, Teamsters, TPOAM, Salaried Employees, Deputies and Elected Officials have a 4% increase plus longevity budgeted in 2026,

**NOW THEREFORE BE IT RESOLVED** that the 2026 salary for the office of the Treasurer effective January 1<sup>st</sup>, shall receive an increase of 4% on their annual base salary going from \$99,367 to \$103,342, plus longevity in the amount of \$2,325, bringing the total 2026 annual compensation of the Treasurer to \$105,667.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-35**

**ESTABLISH 2026 TOWNSHIP TRUSTEE'S SALARY**

**WHEREAS**, according to MCL 41.95 (3), the salary for elected officials shall be determined by the township board; and

**WHEREAS**, Teamsters, TPOAM, Salaried Employees, Deputies and Elected Officials have a 4% increase plus longevity budgeted in 2025,

**NOW THEREFORE BE IT RESOLVED** that the 2025 salary for the office of the Township Trustees effective January 1<sup>st</sup>, shall receive an increase of 4% on their annual base salary going from \$17,695 to \$18,403.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-35 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**

**Resolution No. 2025-36**

**ADOPTION OF REGULAR BOARD MEETING DATES  
FOR THE 2026 CALENDAR YEAR**

**NOW THEREFORE, BE IT RESOLVED** that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2026 calendar year.

CHARTER TOWNSHIP OF YPSILANTI  
BOARD OF TRUSTEES

SCHEDULE OF MEETINGS FOR 2026

Regular Meeting  
6:00 p.m.  
Civic Center Board Room

In 2026, the Township Board will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month in February, March, April, May, October, and December and on the 3<sup>rd</sup> Tuesday of each month in January, June, July, August, September, and November.

Tuesday	.....	January 20, 2026
Tuesday	.....	February 3, 2026
Tuesday	.....	February 17, 2026
Tuesday	.....	March 3, 2026
Tuesday	.....	March 17, 2026
Tuesday	.....	April 7, 2026
Tuesday	.....	April 21, 2026
Tuesday	.....	May 5, 2026
Tuesday	.....	May 19, 2026
Tuesday	.....	June 16, 2026
Tuesday	.....	July 21, 2026
Tuesday	.....	August 18, 2026
Tuesday	.....	September 15, 2026
Tuesday	.....	October 6, 2026
Tuesday	.....	October 20, 2026
Tuesday	.....	November 17, 2026
Tuesday	.....	December 1, 2026
Tuesday	.....	December 15, 2026

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members’ review and no objection.

***\*Board members should plan to reserve the first Tuesday of June, July, August and September in case a Special Meeting needs to be scheduled.***

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-36 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-37**

**DESIGNATION OF DEPOSITORIES  
FOR 2026**

**NOW THEREFORE, BE IT RESOLVED** that Bank of Ann Arbor-Ypsilanti Office, Comerica Bank, Fifth Third Bank, Chase Bank, PNC Bank, Huntington National Bank, Key Bank, TRUE Community Credit Union, JP Morgan Chase, US Bank and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2026 calendar year.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**  
**RESOLUTION NO. 2025-38**

**ADOPTION OF ROBERT’S RULES OF ORDER**

**NOW THEREFORE, BE IT RESOLVED** that Robert’s Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2026 calendar year.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-38 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

\_\_\_\_\_  
Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**

**RESOLUTION NO. 2025-39**

**DESIGNATION OF NEWSPAPER OF CIRCULATION**

**NOW THEREFORE, BE IT RESOLVED** that Washtenaw Legal and MLive/AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2026 calendar year.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-39 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI,  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION NO. 2025-40**

**2026 POVERTY EXEMPTION GUIDELINES & APPLICATION**

**WHEREAS**, the homestead of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in part from taxation under Section 7u of the Michigan Property Tax Act, Public Act 206 of 1893; and

**WHEREAS**, pursuant to Section 211.7u, Ypsilanti Charter Township, Washtenaw County adopts the following guidelines and application for the Board of Review to implement. The guidelines shall include but not be limited to the total combined household income and asset levels of the claimant and all persons residing in the household;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner and occupy as a homestead (primary residence -100% PRE) the property for which an exemption is requested, as of Tax Day, December 31 of the proceeding year.
- 2) File a completed Application for Poverty Exemption form 5737 with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including property tax credit returns, filed in the current or immediately preceding year or a Poverty Exemption Affidavit form 4988 for claimant and all persons residing in the household.
- 3) Meet the income threshold guidelines (maximum income) adopted by the Township Board for the total combined household income of all people living within the house, including all money and gifts contributed to support the members of the household by friends and family. The total combined household income threshold as adopted is that all household income cannot exceed 30% of the median income for Ann Arbor (Washtenaw County) as published by the United States Department of Housing and Urban Development (HUD) as of December 31 of the preceding year. These income thresholds will be used as long as they are higher than the Federal Poverty Guidelines as determined annually by the United States Office of Management and Budget.
- 4) Complete and submit a Poverty Exemption Asset Test form and meet the maximum asset eligibility test as follows: Assets other than the taxpayer's primary residence, standard mode of transportation and usual household goods valued at more than \$25,000 will be considered and added to the total combined household income to determine eligibility.
- 5) Due to the P.A. 253 of 2020 changes to MCL211.7u, the guidelines will provide for a partial exemption equal to 25% or 50% reduction in taxable value.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Review shall follow the above stated policy, guidelines and application in granting or denying exemptions.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-40 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti



# **CHARTER TOWNSHIP OF YPSILANTI**

## **RESOLUTION NO. 2025-41**

### **RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT**

Resolution authorizing the division of platted lots in Burbank's Subdivision

WHEREAS, the owner of Lots 12, 13 and the adjacent Railway ROW of Burbank's Subdivision has made a request to split a lot as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that "Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning Department has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

#### **LEGAL DESCRIPTIONS:**

##### **PARCEL 1:**

##### **BURBANK AVE- VACANT**

THE NORTH 74.61 FEET +/- OF LOTS 12 AND 13 BURBANK'S SUBDIVISION. (E. LINE-74.61, W. LINE-74.64.)

##### **PARCEL 2:**

##### **80 BURBANK AVE**

LOTS 12 AND 13 EXCEPT THE NORTH 74.61 FEET +/- (E. LINE-74.61, W. LINE-74.64.) ALSO, INCLUDING THE ADJACENT FORMER DETROIT, JACKSON AND CHICAGO RAILWAY ROW, BURBANK'S SUBDIVISION.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-41 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 2, 2025.

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Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

CONTRACT  
***Charter Township of Ypsilanti***

AGREEMENT is made this 1<sup>st</sup> day of January, 2025, by the ***Charter Township of Ypsilanti*** located at ***7200 S Huron River Dr, Ypsilanti, MI, 48197*** and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will prorate financial support for animal control services provided through the contract with the Humane Society of Huron Valley for the period of 1/1/25 through 12/31/27.

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the ***Charter Township of Ypsilanti*** will pay the COUNTY **\$45,000 (Forty five thousand dollars)** per year.

ARTICLE III - TERM

This contract begins on the date of this agreement and ends on December 31, 2027.

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the Charter Township of Ypsilanti and the County, their successors, and assigns. Neither the County nor the Charter Township of Ypsilanti will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the Charter Township of Ypsilanti and the County will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_  
Gregory Dill (DATE)  
County Administrator

APPROVED AS TO CONTENT:

CHARTER TOWNSHIP OF YPSILANTI:

By: \_\_\_\_\_  
Andrew DeLeeuw (DATE)  
Deputy County Administrator

By: \_\_\_\_\_  
Brenda Stumbo (DATE)  
Supervisor

APPROVED AS TO FORM BY

BY: \_\_\_\_\_  
Michelle K. Billard (DATE)  
Office of Corporation Counsel



November 13, 2025

Mr. Stan Eldridge  
Charter Township of Ypsilanti  
7200 S. Huron Drive  
Ypsilanti Township, MI 48197

**RE: REQUEST for CHANGE ORDER (RCO #7.0)**  
Ypsilanti Township – 14-B District Court  
BCG Project #04-007

Dear Mr. Eldridge,

Braun Construction Group is submitting this letter to identify the cost associated with *removing/replacing the existing Employee Entrance door, frame & hardware and flashing in the awning support channel on the backside of the parapet wall*, as detailed in the attached RCO Summary. Appropriate documentation is attached.

1. BCG RCO #7.0 Summary dated: 11/13/25	\$11,893.00
2. BCG General Conditions	\$962.14
3. BCG GLI @ 0.85%	\$109.27
4. BCG OH&P @ 4.5%	\$583.40
5. Payment & Performance Bond @ 1.08%	\$146.32

<b>TOTAL "ADD" COST</b>	<b>\$13,694.00</b>
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Previous Contract Amount	\$4,367,609.00
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Revised Contract Amount including this Request for Change Order	<b>\$4,381,303.00</b>
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Please confirm your approval of this additional cost and we will prepare a Change Order to incorporate this cost and scope of work into the project.

Please contact me directly if you have any questions regarding this request.

Sincerely,

**BRAUN CONSTRUCTION GROUP**

**Michael S. Zatroch**

Michael S. Zatroch  
Vice President of Operations

**Charter Township of Ypsilanti**

Stan Eldridge, Township Treasurer

Cc: TJ Braun, Braun Construction Group  
Kayce Deal, Braun Construction Group  
Kevin Griffon, Braun Construction Group

Date

Acknowledgement	Initials
John Hines, Ypsilanti Township	
Erane C. Washington, Washtenaw County	
James Renaud, JFR Architect, PC	

## BCG Job #04-007

Revised Contract Amount including this Request for Change Order	\$4,381,303
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\$4,381,303



## PCCO #013

The Bluestone Construction Group  
P.O Box 1267  
Brighton, Michigan 48116  
Phone: (248) 346-3465  
Fax: (810)229-7417

Project: E24-8787 - Ypsilanti District Court 14-B - Ypsilanti, MI

## Prime Contract Change Order #013: Door + hardware

<b>TO:</b>	<b>Braun Construction Group</b> 39395 W 12 Mile Road, Suite 100 Farmington Hills, Michigan 48331	<b>FROM:</b>	<b>The Bluestone Construction Group</b> P.O Box 1267 Brighton, Michigan 48116
<b>DATE CREATED:</b>	11/06/2025	<b>CREATED BY:</b>	Austin Shook (The Bluestone Construction Group)
<b>CONTRACT STATUS:</b>	Pending - In Review	<b>REVISION:</b>	0
<b>DESIGNATED REVIEWER:</b>		<b>REVIEWED BY:</b>	
<b>DUE DATE:</b>		<b>REVIEW DATE:</b>	
<b>INVOICED DATE:</b>		<b>PAID DATE:</b>	
<b>SCHEDULE IMPACT:</b>		<b>EXECUTED:</b>	No
<b>REVISED SUBSTANTIAL COMPLETION DATE:</b>		<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
<b>CONTRACT FOR:</b>	04-007:Ypsilanti District Court 14-B - Ypsilanti, MI Prime Contract	<b>TOTAL AMOUNT:</b>	\$850.00

**DESCRIPTION:**

Cost to remove old frame, install a new door frame, door and hardware at door 123.

**ATTACHMENTS:****POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:**

PCO #	Title	Schedule Impact	Amount
013	CE #013 - Door + hardware		\$850.00
<b>Total:</b>			\$850.00

**CHANGE ORDER LINE ITEMS:****PCO # 013: CE #013 - Door + hardware**

#	Budget Code	Description	Amount
1	008100.S DOOR INSTALL - LABOR	Cost to remove old frame, install a new door frame, door and hardware at door 123.	\$850.00
<b>Grand Total:</b>			<b>\$850.00</b>

The original (Contract Sum)	\$456,770.00
Net change by previously authorized Change Orders	\$29,023.99
The contract sum prior to this Change Order was	\$485,793.99
The contract sum would be changed by this Change Order in the amount of	\$850.00
The new contract sum including this Change Order will be	\$486,643.99
The contract time will not be changed by this Change Order.	

**Braun Construction Group**  
39395 W 12 Mile Road, Suite 100  
Farmington Hills, Michigan 48331

**The Bluestone Construction Group**  
P.O Box 1267  
Brighton, Michigan 48116

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE
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Mike Zatroch

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**From:** Kevin Griffon  
**Sent:** Monday, November 10, 2025 1:54 PM  
**To:** Mike Zatroch  
**Subject:** FW: Ypsi Court- C Channel

FYI...

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**From:** Joe Sekula <[JSekula@lutzroofing.com](mailto:JSekula@lutzroofing.com)>  
**Sent:** Monday, November 10, 2025 1:53 PM  
**To:** Kevin Griffon <[kgriffon@brauncg.com](mailto:kgriffon@brauncg.com)>  
**Cc:** Bill Kandilian <[BKandilian@lutzroofing.com](mailto:BKandilian@lutzroofing.com)>  
**Subject:** RE: Ypsi Court- C Channel

In order to maintain the warranty, we'll have to pack it out with insulation, and then flash the whole length in with a modified flashing, and install a closure metal on top, slipped up behind the existing coping back face. Cost \$3,870.00

Joe Sekula | Estimator / Project Manager  
**Lutz Roofing Company, Inc.**  
48563 Ryan Road, Shelby Twp., MI 48317  
(P) 586.739.1148 (F) 586.739.7678  
[jsekula@lutzroofing.com](mailto:jsekula@lutzroofing.com) [www.lutzroofing.com](http://www.lutzroofing.com)



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**From:** Kevin Griffon <[kgriffon@brauncg.com](mailto:kgriffon@brauncg.com)>  
**Sent:** Monday, November 10, 2025 12:55 PM  
**To:** Joe Sekula <[JSekula@lutzroofing.com](mailto:JSekula@lutzroofing.com)>  
**Cc:** Bill Kandilian <[BKandilian@lutzroofing.com](mailto:BKandilian@lutzroofing.com)>  
**Subject:** RE: Ypsi Court- C Channel

Joe,

Any update on this?



## Email Quote

Date: November 10, 2025  
To: Kevin Griffon  
Company: Braun Construction

Total Pages: 1  
From: Aaron Van Domelen  
Phone: (920) 490-2246  
(800) 672-6795 ext. 224601  
E-mail: [aaron.vandomelen@laforceinc.com](mailto:aaron.vandomelen@laforceinc.com)

**Re: 14B Ypsilanti Court House  
YPSILANTI TWP, MI**

***LaForce Job#: 50088***

Re: Opening 123- rev 1

Kevin-

Per request, your cost to proceed with the noted changes would result in an add of **\$6,948.00** tax included.

\*Supply a new hollow metal frame with 4" head (existing wall anchors), flush metal 3-0 x 7-0 metal door, hinges, closer, and rim exit for opening 123. Electric strike to remain as existing

Frame: \$1090  
Door: \$1296  
Hardware: \$4562

Please let us know if we proceed with these changes.

Respectfully,  
Aaron Van Domelen

Authorized by: \_\_\_\_\_

Company name: \_\_\_\_\_

Date: \_\_\_\_\_

This quote is subject to prompt acceptance within 30 calendar days from the date of this quote first noted above.  
If not accepted by that date it may be withdrawn or modified by LaForce.





October 27, 2025

**Charter Township of Ypsilanti**

7200 S Huron River Dr  
Ypsilanti MI 48197

Attention: Mr. John Hines  
Municipal Services Director

Regarding: **Civic Center Parking Lot**  
Construction Engineering Services – Amendment #1

Dear Mr. Hines:

I appreciate the meeting that was held on Thursday October 23<sup>rd</sup>. We can all agree that the project turned out great and although complicated with a lot of moving parts, came out under budget in terms of construction. We formally would ask the Township to **consider a modest amendment of \$11,950.00**. A recap of what was discussed is below.

OHM Advisors' (OHM) Construction Engineering (CE) Services proposal, dated August 20, 2024, for the Charter Township of Ypsilanti (Township) Civic Center Parking Lot project, as well as the contract being awarded to Fonson, was approved about a year ago. OHM has been overseeing and administering this project and carefully coordinating it with the concurrent Court project since last fall. The project is now in the final closeout phase. OHM has made effort to limit additional charges and has absorbed portions of the added effort where possible. Despite these efforts, additional Township directed work during construction has resulted in additional unforeseen effort, as summarized below. This list is not all-inclusive but represents the primary drivers of the additional effort that we did not anticipate. Despite the additional effort, OHM has been able to control this effort to keep the need to ask for more than what we are requesting as part of this request. On average, projects like this run about 14-15% of construction when inclusive of staking, inspection, construction engineering, administration and material testing services.

Below is a list of tasks performed (or yet to be performed) outside the original anticipated scope.

- Design and inspection for construction out of scope:
  - A temporary overflow parking lot in front of the Civic Center was designed in lieu of the proposed plan to utilize the rear parking lot for temporary parking. The rear lot was unavailable due to the concurrent court project. OHM designed, planned, quantified, and provided a contractor estimate for the layout of the temporary parking lot. Ultimately the Township constructed the temporary parking using their own labor as recommended by OHM.
  - The concurrent court project did not include sidewalk connections between the new court entrance and the Civic Center Plaza. OHM designed and field-fit a new ADA-compliant sidewalk connection and provided construction oversight.
  - At the Township's direction, OHM investigated the existing sanitary service to the Civic Center. This included coordinating cleaning with the Ypsilanti Community Utilities Authority (YCUA), scheduling televised inspections with Pipeline Management, field evaluations and survey, and preparing engineering recommendations.



- The Contractor damaged an unmarked electrical utility during construction that powered the Veteran’s Memorial and the Civic Center sign. OHM coordinated the repair of the electrical line even though it wasn’t marked and was unknown prior to construction.
  - OHM provided inspection services on a Saturday to oversee the installation of water and sanitary services and roof conductors for the concurrent Court project that tied into utilities within the project area even though these services were not identified during the original project scoping.
- Project phasing and schedule revisions:
- The approved CE services proposal assumed continuous construction without phasing and shutdowns. In actuality, the project was phased with the water main construction occurring Fall 2024 and paving anticipated to occur Summer 2025; however, paving occurred Fall 2025 due to the concurrent court construction project. This extended schedule added additional progress meetings, a second preconstruction meeting, and additional coordination for winterization at the end of Fall 2024.
  - The proposal assumed 5-day work weeks. Weekend work was required for paving and water main shutdowns to avoid disrupting Civic Center operations, resulting in additional inspection and coordination time.
- The Township requested several iterations of estimates and design details for modifying the parking lot island materials.
- Landscape trees were requested to be provided within the parking lot, which will require additional details, approvals, and change order administration to be provided.

The breakdown of additional effort in hours is as follows:

Role	Original Budget [hr]	Additional Effort [hr]	Rate [\$ /hr]	Additional Cost
Construction Technician	465	105	135	\$14,175
Professional Engineer	75	45	186	\$8,370
Administrative Support	60	20	123	\$2,460
Total				\$25,005

The expanded scope outlined in this amendment equates to approximately \$25,000; however, efficiencies between OHM, the Township Staff and the Contractor, **reduce the need of this request to less than half of the expended hours. The request is for \$11,950.00 to complete the project in its entirety.** Remaining tasks to close out the contract include landscaping assistance, final punch list inspections, administration of the contract documents, as-builts and closeout efforts.

Our initial CE Services fee was 11.4% of construction cost. With approval of this amendment (\$11,950.00) that will bring us to about 12.4%.

We appreciate your consideration of these additional scope items and costs, which were performed to keep the project moving forward. Should there be any questions, please don’t hesitate to contact us.



Sincerely,  
OHM Advisors

Matthew D. Parks, P.E.

*Charter Township of Ypsilanti*  
**Civic Center Parking Lot**  
**CE Services – Amendment #1**

OHM ADVISORS  
**CONSULTANT**

Matthew D. Parks, P.E.

Principal in Charge

\_\_\_\_\_

(Signature)

(Name)

(Title)

(Date)

(Signature)

(Name)

(Title)

(Date)

Charter Township of Ypsilanti  
**CLIENT**

Ms. Brenda L. Stumbo

Township Supervisor

\_\_\_\_\_

Ms. Debra A. Swanson

Township Clerk

\_\_\_\_\_

## OWNER'S WORK DIRECTIVE CHANGE

### NO. 1 TO PROFESSIONAL SERVICES

**OWNER:** Ypsilanti Township

**PROJECT:** A/E Services

**DATE OF ORIGINAL AGREEMENT:** June 17, 2025

**PROFESSIONAL'S WORK ORDER:** 138815SG2025

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for Construction Administration, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

During the Construction Administration Phase, we will assist you with the following tasks:

- A. Prepare contract and circulate for signatures.
- B. Coordinate and attend pre-construction meeting.
- C. Attend construction progress meetings.
- D. Perform site observations during the construction process when attending progress meetings.
- E. Respond to contractor's requests for information (RFI's)
- F. Prepare the progress payments and any change orders necessary for the project.
- G. Review and process shop drawings.
- H. Attend a final walk-through of the project and develop the final construction punch list.
- I. Prepare "as-built" drawings based on construction records.
- J. Review contract closeout.

An estimated hourly amount of **\$23,400 increase**.

*(assumes a 14-week construction period with an approximate average of 10 hours spent on the project each week, for a total of 140 hours)*

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

Approved by Owner:

**YPSILANTI TOWNSHIP**

By: \_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_

Prepared by Engineer

**SPICER GROUP, INC.**

By:  \_\_\_\_\_  
Principal In Charge

By:  \_\_\_\_\_  
Project Manager

Date: November 17, 2025

Instructions to Owner: Please have both copies signed and dated by an authorized representative.  
Return one completed copy to Spicer Group, Inc.

## OWNER'S WORK DIRECTIVE CHANGE

**OWNER:** Ypsilanti Township

**PROJECT:** A/E Services

**DATE OF ORIGINAL AGREEMENT:** March 30, 2023

**PROFESSIONAL'S WORK ORDER:** 132276SG2022

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for Bidding and Construction Administration, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

Bidding:

Additional services spent with contractors bid reviews and approvals.

Construction Administration:

Additional services during Construction Administration Phase.

An estimated total amount of **\$4,500 increase**.

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

Approved by Owner:


**YPSILANTI TOWNSHIP**

By: \_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_

Prepared by Engineer

**SPICER GROUP, INC.**

By:  \_\_\_\_\_  
Principal In Charge

By:  \_\_\_\_\_  
Project Manager

Date: November 21, 2025

Instructions to Owner: Please sign and date by an authorized representative.  
Return one completed copy to Spicer Group, Inc.

**CHARTER TOWNSHIP OF YPSILANTI  
2025 BUDGET AMENDMENT # 15**

**December 2, 2025**

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

<b>213 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)</b>	<b>Total Increase</b>	<b><u>\$23,400.00</u></b>
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Request to increase the budget for Spicer Group to perform construction engineering administration for the bathroom renovation at the Community Center. This will be funded by a CBDG grant.

Revenues:	CDBG - Washtenaw Co Comm Dev	213-000-522.002	\$23,400.00
		Net Revenues	<u>\$23,400.00</u>
Expenditures:	Cap Outlay - Community Ctr Improv	213-901-975.535	\$23,400.00
		Net Expenditures	<u>\$23,400.00</u>

<b>597 - COMPOST FUND</b>	<b>Total Increase</b>	<b><u>\$4,958.00</u></b>
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Request to increase the budget for PTO payout at 75%. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$4,958.00
		Net Revenues	<u>\$4,958.00</u>
Expenditures:	Salaries Pay out-PTO&Sick	597-590-708.004	\$4,606.00
	FICA	597-590-715.000	\$352.00
		Net Expenditures	<u>\$4,958.00</u>