

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 5, 2025, SPECIAL BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 6:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. Trustee Lovejoy Roe arrived as the board was approving item #5

Members Present: Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge
Trustees: Karen Lovejoy Roe, Gloria Peterson, and LaResha Thornton

Members Absent: Trustee John Newman II

Legal Counsel: Wm. Douglas Winters

1. APPROVE CHANGE ORDER #5 FOR THE 14B DISTRICT COURT FOR THE COURT RENOVATION PROJECT IN THE AMOUNT OF \$10,567.00, BUDGETED IN LINE #101-901-671.236

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Change Order #5 for the 14B District Court for the Court Renovation Project in the amount of \$10,567.00, budgeted in line #101-901-671.236. (see attached)

The motion carried unanimously.

2. APPROVE CHANGE ORDER #6 FOR THE 14B DISTRICT COURT FOR THE COURT RENOVATION PROJECT IN THE AMOUNT OF \$25,367.00, BUDGETED IN LINE #101-901-671.236

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Change Order #6 for the 14B District Court for the Court Renovation Project in the amount of \$25,367.00, budgeted in line #101-901-671.236. (see attached)

The motion carried unanimously.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 5, 2025, SPECIAL BOARD MEETING
PAGE 2

**3. APPROVE CHANGE ORDER #1 FOR GUARDIAN ALARM FOR DOOR SWIPE
AND BURGLARY SECURITY SYSTEMS IN THE AMOUNT OF \$15,580.00,
BUDGETED IN LINE #101-901-671.236**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Change Order #1 for Guardian Alarm for door swipe and burglary security systems in the amount of \$15,580.00, budgeted in line item #101-901-671.236. (see attached)

The motion carried unanimously.

**4. APPROVE CHANGE ORDER #1 FOR CORRIGAN MOVING IN THE AMOUNT OF
\$2,922.50, BUDGETED IN LINE #101-901-971.236**

A motion was made by Clerk Swanson and supported by Trustee Thornton to approve Change Order #1 for Corrigan Moving in the amount of \$2,922.50, budgeted in line #101-901-971.236. (see attached)

The motion carried unanimously.

**5. APPROVE TRENDSET COMMUNICATION GROUP FOR THE NETWORK
CABLING AT 14B DISTRICT COURT, NOT TO EXCEED \$50,000 IN LINE #101-
901-971.236**

A motion was made by Trustee Peterson and supported by Trustee Thornton to approve Trendset Communication Group for the network cabling at 14B District Court, not to exceed \$50,000 in line #101-901-971.236. (see attached)

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 5, 2025, SPECIAL BOARD MEETING
PAGE 3**

6. BUDGET AMENDMENT #13

Clerk Swanson read the budget amendment into the record.

A motion was made by Clerk Swanson and supported by Trustee Peterson to approve budget amendment #13.

The motion carried unanimously.

The meeting adjourned at 6:04pm.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Debra A. Swanson, Clerk
Charter Township of Ypsilanti**



October 14, 2025

Mr. Stan Eldridge
Charter Township of Ypsilanti
7200 S. Huron Drive
Ypsilanti Township, MI 48197

RE: REQUEST for CHANGE ORDER (RCO #5.0)
Ypsilanti Township – 14-B District Court
BCG Project #04-007

Dear Mr. Eldridge,

Braun Construction Group is submitting this letter to identify the cost associated with **keying, coring & lockset revisions**, as detailed in the attached RCO Summary. Appropriate documentation is attached.

1. BCG RCO #5.0 Summary dated: 10/14/25	\$9,177.39
2. BCG General Conditions	\$742.45
3. BCG GLI @ 0.85%	\$84.32
4. BCG OH&P @ 4.5%	\$450.19
5. Payment & Performance Bond @ 1.08%	\$112.91

TOTAL "ADD" COST

\$10,567.00

Previous Contract Amount

\$4,331,674.00

Revised Contract Amount including this Request for Change Order

\$4,342,242.00

Please confirm your approval of this additional cost and we will prepare a Change Order to incorporate this cost and scope of work into the project.

Please contact me directly if you have any questions regarding this request.

Sincerely,

BRAUN CONSTRUCTION GROUP

Michael S. Zatroch

Michael S. Zatroch
Vice President of Operations

Charter Township of Ypsilanti

Stan Eldridge

Stan Eldridge, Township Treasurer

10/14/2025

Date

Cc: TJ Braun, Braun Construction Group
Kayce Deal, Braun Construction Group
Kevin Griffon, Braun Construction Group

Acknowledgement

John Hines, Ypsilanti Township

Erane C. Washington, Washtenaw County

James Renaud, JFR Architect, PC

Initials
[Handwritten initials]



Howlett Lock and Door

1933 Swarthout Road | Pinckney, Michigan 48169
734-878-2208 | office@howlettlockanddoor.com |
https://www.howlettlockanddoor.com/

RECIPIENT:

Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197-7007

Invoice #24179

Issued Oct 13, 2025
Due Nov 12, 2025

Total \$9,177.39

Court house hardware and keying project

Product/Service	Description	Qty.	Unit Price	Total
Oct 13, 2025				
Service Call to	Service Call to	1	\$78.00	\$78.00*
Kaba IC	Kaba Peaks IC Core	68	\$58.73	\$3,993.64
high security	High Security Cylinder Rekey	68	\$35.00	\$2,380.00*
Dummy Mortise	Dummy Mortise Cylinder	5	\$10.15	\$50.75
Labor	General Labor -	4.5	\$80.00	\$360.00*
Falcon	Mortise lock	5	\$463.00	\$2,315.00

* Non-taxable

Thank you for your business. Please contact us with any questions regarding this invoice.

Howlett Lock and Door, Inc 38-3405606

Subtotal	\$9,177.39
Tax Exempt (0.0%)	\$0.00
Total	\$9,177.39

Pay Now



Howlett Lock and Door

1933 Swarthout Road | Pinckney, Michigan 48169
734-878-2208 | office@howlettlockanddoor.com |
<https://www.howlettlockanddoor.com/>

Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197-7007

Court house hardware and keying project

Invoice #: 24179
Due date: Nov 12, 2025
Amount due: \$9,177.39
Amount enclosed: _____

Mail to:
Howlett Lock and Door
1933 Swarthout Road
Pinckney, Michigan 48169



October 30, 2025

Mr. Stan Eldridge
Charter Township of Ypsilanti
7200 S. Huron Drive
Ypsilanti Township, MI 48197

RE: REQUEST for CHANGE ORDER (RCO #6.0)
Ypsilanti Township – 14-B District Court
BCG Project #04-007

Dear Mr. Eldridge,

Braun Construction Group is submitting this letter to identify the cost associated with **concrete slab at Employee entry, parapet backing for entry canopy, roof leak repairs, accent band, "DEDUCT" for keying/coring, additional floor prep, paint revisions, window treatments & canopy lighting**, as detailed in the attached RCO Summary. Appropriate documentation is attached.

1. BCG RCO #6.0 Summary dated: 10/30/25	\$22,031.02
2. BCG General Conditions	\$1,782.31
3. BCG GLI @ 0.85%	\$202.41
4. BCG OH&P @ 4.5%	\$1,080.71
5. Payment & Performance Bond @ 1.08%	\$271.04

TOTAL "ADD" COST	\$25,367.00
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Previous Contract Amount	\$4,342,242.00
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Revised Contract Amount including this Request for Change Order	\$4,367,609.00
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Please confirm your approval of this additional cost and we will prepare a Change Order to incorporate this cost and scope of work into the project.

Please contact me directly if you have any questions regarding this request.

Sincerely,

BRAUN CONSTRUCTION GROUP

Michael S. Zatroch

Michael S. Zatroch
Vice President of Operations

Charter Township of Ypsilanti

Stan Eldridge

Stan Eldridge, Township Treasurer

10/31/2025

Date

Cc: TJ Braun, Braun Construction Group
Kayce Deal, Braun Construction Group
Kevin Griffon, Braun Construction Group

Acknowledgement	Initials
John Hines, Ypsilanti Township	<i>JH</i>
Erane C. Washington, Washtenaw County	
James Renaud, JFR Architect, PC	

Ypsilanti Courthouse

BCG Job #04-007

Request for Change Order (RCO #6.0) Dated: October 30, 2025			
Cost Code	Subcontractor/Description	COST	Comments
Costs associated with concrete slab at Employee entry, parapet backing for entry canopy, roof leak repairs, accent band, "DEDUCT" for keying/coring, additional floor prep, paint revisions, window treatments & canopy lighting.			
03-320	CONCRETE FLATWORK - Leo's Concrete, Inc.		
	Frost footing & slab replacement at Court Employee entry per AHJ and in accordance with Leo's Estimate #20250127 dated 10/15/25.	\$6,500.00	
05-100	STEEL - Nelson Iron Works, Inc.		
	Steel backing behind roof parapet for entry canopy support in accordance with Nelson Change Order Request dated 10/17/25.	\$3,426.00	
07-500	ROOFING - Lutz Roofing		
	Repair roof leaks for the Township in accordance with Lutz Service Invoice #00117296 dated 09/30/25.	\$466.02	
07-500	ROOFING - Liberty Sheet Metal		
	Install sheet metal accent band in accordance with BCG PO #04-007-10 dated 09/11/25.	\$8,750.00	
08-100	DOORS, FRAMES & HARDWARE - LaForce		
	"DEDUCT" for keying & coring by Howlett in accordance with LaForce Quote dated 10/15/25.	(\$1,949.00)	
09-600	FLOORING - Shock Brothers		
	Heavy floor prep within Corridor 110, Secure Holding & Archives 156 in accordance with Shock Brothers Change Order Request dated 10/14/25.	\$5,950.00	
09-900	PAINTING - Conci Painting Company		
	Paint exterior handrails in accordance with Conci Change Order Request dated 10/15/25.	\$840.00	
	Paint existing wood doors and re-paint concrete columns as requested and in accordance Conci T&M Ticket #435 dated 09/11/25.	\$2,069.00	
12-500	WINDOW TREATMENTS - The Sheer Shop		
	Furnish & install 11 blackout roller shades in accordance with The Sheer Shop Proposal dated 10/27/25.	\$4,791.00	
16-000	ELECTRICAL - Wade's Electrical Contracting, Inc.		
	Tie-in canopy light to existing lighting circuit in accordance with Wade's Work Order #51022 dated 10/29/25.	\$990.00	
	REALLOCATE CONTINGENCY BALANCE	(\$9,802.00)	
	YPSI RCO #6.0 SUBTOTAL	\$22,031.02	
	BCG General Conditions	\$1,782.31	
	BCG GLI (0.85%)	\$202.41	
	BCG OH & P (4.50%)	\$1,080.71	
	Payment & Performance Bond (1.08%)	\$271.04	
	YPSI RCO #6.0 TOTAL	\$25,367	

Revised Contract Amount including this Request for Change Order

\$4,367,609

51022

60880 Van Dyke Rd.
Washington, MI 48094
phone (586) 677-2019 • fax (586) 677-2018

TO Donna Richardson (unc)

PHONE	DATE OF ORDER 10.2.21
PO #	
<input type="checkbox"/> COD <input checked="" type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
				10/2- home lawn care
				10/29- install concrete provided light fixture in canopy
				OTHER CHARGES
				LIFT
				BUCKET TRUCK
				TRENCHER
				BACK HOE
				EQUIPMENT
				TOTAL OTHER
				LABOR
				FIRST 1/2 HOUR
				ADDITIONAL 1 hour
				SECOND MAN
				10/29 hourly
				EXTRA --- /
				TOTAL LABOR

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Customer's
Signature

I hereby acknowledge the satisfactory completion of the above described work.

Date: 11/19/95

Thank You

TAX

TOTAL	990	00
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248-467-0510 New Hudson, MI
9833 S Hazel, South Lyon, MI 48178

Estimate

Date	Estimate #
10/15/2025	20250127

Leo's Concrete is pleased to quote you for work listed on project below.

Name / Address		Attn:	Project Location	
Braun Construction Group 39395 W 12 Mile Road, Suite 100 Farmington Hills, MI 48331			Ypsilanti Twp. 14-B Court	
		Terms	7200 S Huron River Dr	
		See Below for Payment Specifications	Ypsilanti, MI.	
Descriptions				
SITE & DOOR 123				
<u>Remove & Replace Site Sidewalk @ Door # 123</u> Remove old Walk @ doorway & Haul away spoils from site Fine grade and compact only Install expansion material as needed for building isolation Install welded reinforcement 10 gauge 6 x 6 wire mesh Install 4000 p.s.i. 4 inch concrete reinforced Install Sloop Footing Capping of frost stoops with resteel per drawing Tool/saw cut control joints				
Total				\$8,500

**Thank you for this opportunity to bid on this project. If questions arise please call Ben Leo @ (248) 467-0510.
Office (248) 960-7188 Fax (248) 960-7178**

All material is guaranteed to be as specified. Any alterations or deviations from above specifications involving extra costs will be executed only upon written or verbal orders, and will become an extra charge over and above the estimate.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment to be made as outlined above or lot will be subject to a lien claim.

Authorized
Signature _____

Signature _____
Date _____

YPSI RCO #6.0 - #05-100

Change Order Request NELSON IRON WORKS, INC.

6350 BENHAM
DETROIT, MI 48211

Date: 10/17/2025
CO Number: roof channel

313-925-5355 PHONE
313-925-7544 FAX

Job Number:
Job Name: ypsilanti

Submitted by:

Company:
Address:

John Knill
President

City, State, Zip:
ATTN: Kevin

PHONE:

FAX:

Email:

We are pleased to submit the following cost estimate:

Description: furnish and install only 1 12" junior channel to ground level prime painted

MATERIALS

QUANTITY	DESCRIPTION	PRICE	TOTAL
	channel		230
	OVERHEAD & PROFIT: 15%		35
Materials Total			265

LABOR

HOURS	DESCRIPTION	CHARGES	TOTAL
	BONDS AND INSURANCE 25.40/1000		
	SHOP FABRICATION: 85 x 5 hr		425
	DETAILING & FIELD CHECKING 100 x 1 hr		100
	CARTAGE: 150 x 2 hr		300
	MFG.ITEMS: (nuts,bolts,welding rod,gas,air,paint,etc)		40
	TRUCK W/ EQUIPMENT 82 x 4 hr		328
	FIELD INSTALLATION: (1) Foreman 121 x 4 hr		484
	(1) Ironworker 118 x 4 hr		472
	EQUIPMENT RENTAL		600
	OVERHEAD AND PROFIT		412

Labor Total 3,161
Total Estimate: \$ 3,426

Additional Days Needed: 1

Please sign & date below to acknowledge the estimate and authorize NIW to proceed with the work.

Date of Acceptance: _____ Signature: _____

10-17-2025 install and furnish roof channel

**BRAUN**

CONSTRUCTION GROUP

39395 W. 12 Mile Road, Suite 100

Farmington Hills, MI 48331

248-848-0567 phone

248-848-1039 fax

P.O. #04-007-10**PURCHASE ORDER**

PHASE NO. 05-580

Date: 09/11/25

TO: **LIBERTY SHEET METAL****15900 32 MILE ROAD****RAY TOWNSHIP, MI 48096****586-739-7023****SHIP TO:****14B DISTRICT COURT SAFETY & SECURITY
IMPROVEMENTS****7200 S. HURON RIVER DRIVE
YPSILANTI, TWP. 48197**Check which category applies: MBE ☐ WBE ☐ Disabled ☐ None ☐

REQ'D. BY	MATERIAL REQUIRED ON JOB	F.O.B.	TERMS
QTY.	DESCRIPTION		TOTAL
	<p>The terms and conditions of Braun Construction Group, Inc.'s subcontract agreement (a copy of which is available at BCG's main office for review) are hereby made a part of this purchase order agreement.</p>		
	<p>COSTS ASSOCIATED WITH LIBERTY SHEET METAL QUOTE DATED AUGUST 28, 2025</p> <p>METAL PANELS ABOVE WINDOWS:</p> <p>SUPPLY AND INSTALL WEATHER BARRIER BEHIND METAL PANELS ONLY.</p> <p>SUPPLY AND INSTALL HORIZONTAL 22GA METAL PANELS ABOVE WINDOWS ON WEST ELEVATION ONLY. COLOR TO BE 2-COAT KYNAR STANDARD</p> <p>SUPPLY AND INSTALL ALL ASSOCIATED TRIM, CAULK, AND FASTENERS FOR PANEL SYSTEM</p>		
	T&M NOT TO EXCEED		\$8,750.00
	Certificate of Insurance - see attached sample		
	MIKE ZATROCH, PROJECT MANAGER, 586-703-1031 (CELL)		
	TOTAL AMOUNT INCLUDES TAX & DELIVERY		
	TOTAL AMOUNT SHALL NOT EXCEED:		\$8,750.00

 Accepted By:
 LIBERTY SHEET METAL

Authorized By:

Signature:

Print Name:

Date:

Michael Zatroch
 MICHAEL ZATROCH, PROJECT MANAGER
 BRAUN CONSTRUCTION GROUP, INC.



Date: August 28th, 2025			
Proposal Submitted To: Braun Construction Group		Job Name: Ypsilanti Courthouse 14B	
Street Address: 39395 West 12 Mile Road, Suite 100		Street Address: 7200 South Huron River Drive	
City, State, Zip Code: Farmington Hills, MI 48331		City, State, Zip Code: Ypsilanti, MI 48197	
Attention: Kevin Griffon	Phone No: (248) 840-0567	Facsimile No: N/A	Email: keriffon@brauncg.com

We hereby submit specifications and estimates for:

Metal Panels Above Windows:

1. Supply and install weather barrier behind metal panels only.
2. Supply and install horizontal 22ga metal panels above windows on west elevation only. Color to be 2-coat Kynar standard.
3. Supply and install all associated trim, caulk, and fasteners for metal panel system.

Price.....\$8,750.00

Exclusions/clarifications:

1. Excludes insulation.
2. Excludes exterior grade sheathing.
3. Excludes all non-structural framing.

Notes:

1. Per site walk with GC.
2. LSM is not responsible for waterproofing / water intrusion.

Disclaimer: (1) Material prices are subject to change after 30 days due to possible volatility in the steel and/or aluminum markets. Please request revised pricing after 30 days, as there will be a price increase. (2) This proposal is based on the proper ability to move mobile equipment around the site unless otherwise noted. (3) Poor weather days are not included.

We propose hereby to furnish equipment, labor and supervision necessary to complete in accordance with above specifications, for the sum of:

See Above

Payment to be made as follows:
Progress Billing

Liberty Sheet Metal, Inc. shall not be liable for any claims regarding the disruption or disposal of asbestos that may be inherent in the roof or wall system. It is the owner's responsibility to test for asbestos in the roof or wall system, prior to the commencement of the project. Liberty Sheet Metal, Inc. assumes no structural liability for any changes in the dead load that may be a result of the new roof system. Warranties are subject to terms and conditions on the actual warranty form. Warranty does not cover consequential damages. In the event of failure of a customer to make timely payment, Liberty Sheet Metal, Inc. is entitled to recover any collection cost, including 18% annual interest, and attorney fees. The owner and owner's agents shall hold Liberty Sheet Metal harmless and indemnify Liberty Sheet Metal, Inc. from all claims, actions and causes of action related to mold, and/or fumes or odors that are emitted during the installation process. Owner and Owner's agent's obligation to hold Liberty Sheet Metal, Inc. harmless does not apply when liability is solely attributable to the negligence of Liberty Sheet Metal, Inc.

Signature:

Joel Smith

Note: This proposal may be withdrawn if not accepted within *thirty (30)* days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature:



48563 Ryan Road | Shelby Township MI 48317-1515
 | P: 586-739-1148 | F: 586-739-7678
 service@lutzroofing.com | www.lutzroofing.com

Date of Service: 9/30/2025
 Service Invoice: 00117296

Bill To: Ypsilanti Township
 7200 Huron River Dr.
 Ypsilanti, MI 48197

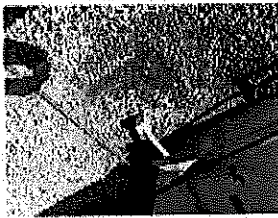
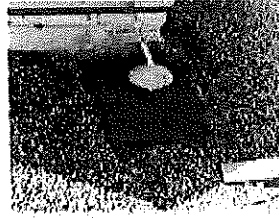
Facility: Ypsilanti 14-B District Court /
 Civic Center (5609)
 7200 Huron River Drive
 Ypsilanti, MI 48197
 Blanket PO:
 PO#/Contract#

Kevin

Labor: \$341.25	Material: \$49.77	Truck: \$75.00	Invoice Total: \$466.02
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DETAILED BREAKDOWN OF YOUR SERVICE REQUEST:

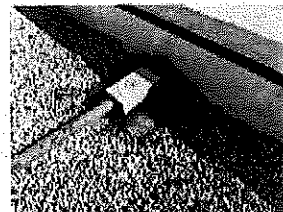
DELIVERED OCT 17 2025 *US*

Section: Ypsilanti 14-B District Court / Civic Center - Area A Was taken on the roof and shown pitch pan.	Tenant: Ypsilanti 14-B District Court / Civic Center (5609) Contact: Kevin	Deficiency: TM Strip In - BUR / Modified
Qty: 1	Unit: Linear Feet	Price: \$211.59
Corrective Action: Patch with 3 ply or modified per manufacturer details	Component: Electrical	Cause: Age Related Defects
Interior Picture:	Deficiency Picture: 	Completed Picture: 



Lutz Roofing Company has not
 changed our payment methods or
 remit to address. If you are told
 otherwise, please contact our office
 at (586) 739-1148 to confirm.

For questions regarding
 this invoice please call
 (586) 739-1148.
 Terms - 30 days

Section: Ypsilanti 14-B District Court / Civic Center - Area A Was taken on roof and shown pitch pan	Tenant: Ypsilanti 14-B District Court / Civic Center (6609) Contact: Kevin	Deficiency: TM Strip In - BUR / Modified
Qty: 2	Unit: Linear Feet	Price: \$179.43
Corrective Action: Patch with 3 ply or modified per manufacturer details.	Component: Electrical	Cause: Age Related Defects
Interior Picture:	Deficiency Picture:	Completed Picture: 

*The actual cause of a roof leak can involve many factors. Should your company experience a persistent and/or problematic reoccurring leak, please contact Lutz Service Department.

Proper use of ladder? N/A

Monitor used as required? N/A

Substrate in work area has been checked and is safe for workers? N/A

Truck is not a threat to customer safety? N/A

Check Harness Before Tie Off? N/A

YPSI RCO #6.0 - #09-600



SHOCK BROTHERS
FLOORCOVERING, INC.

*Setting the standard in
quality floor covering solutions.*

20320 Cornille Drive
Roseville, Michigan 48066
Tel. (586) 585-7470
Fax (586) 585-7478

October 14th, 2025

Braun Construction Group
39395 W. 12 Mile Road, Suite 100
Farmington Hills, MI 48331

Attention: Jaisanna Jarvis/ Mike Zatroch

RE: Ypsilanti 14-B Court
ADD for Heavy Prep Change order

We submit the following add to for change orders dated 9-18, 9-26, 9-27 and 9-29.

Ardex V1200 38 bags @ \$55.00 per bag=	\$2,090.00
Ardex P-51 2 gallon Primer @ \$150.00 per gallon=	\$300.00
Ardex CP 2 Bags @ \$50.00 per bag=	\$100.00
Ardex SDF 2 bags @ \$35.00 per bag=	\$70.00
1 carton of VCT @ \$90.00 per carton=	\$90.00
Labor 32 hrs @ \$95.00 per hour=	\$3,040.00
Tax	\$160.00
Freight	<u>\$100.00</u>

Total Add: \$5,950.00

Please feel free to call me if you have any questions.

Sincerely,

Timothy Shock
Project Manager

Shock Brothers Floorcovering
EXTRA WORK ORDER

Contractor Braun Construction Group
Job Name Ypsilanti Township 14-B District Court

Description of Work:

Patch floor in Entryway
To old Building Heavy Prep work over brick
Install 1 Box V.C.T.

NOT SHOWN ON DRAWINGS

Materials Used:

2 Bags Ardex CP 2 Bags Ardex S.D.F
1 Box V.C.T.

Labor

Date	Hours
9-18-2025	6

John J. Schick
Signature of Journeyman

BLG
Authorized By

Shock Brothers Floorcovering

EXTRA WORK ORDER

Contractor Braun Construction Group
Job Name Ypsilanti Township 14-B District Court

Description of Work:

Room 200 Jail secure Holding
Install V-1200

Materials Used:

			Labor	
			Date	Hours
1 man	4 Bags	V-1200	9-27-2025	2
1 man	4 Bags	V-1200 Primer	9-29-2025	4

[Signature]
Signature of Journeyman

[Signature] BCG
Authorized By

Shock Brothers Floorcovering

EXTRA WORK ORDER

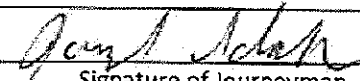
Contractor Braun Construction Group
Job Name Ypsilanti Township 14-B District Court

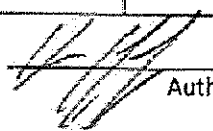
Description of Work:

Room 156 Archives Storage
clean floors and Vacuum for Primer 2 coats and
V-1200 Install

Materials Used:

	Labor	
	Date	Hours
<u>1 man 4 hours</u>	<u>9-26-2025</u>	<u>4</u>
<u>2 men 8 hours Primer 30 Bags V-1200</u>	<u>9-27-2025</u>	<u>16</u>


Signature of Journeyman

 BCG
Authorized By



11850 Sears St.
Livonia, MI 48150
Phone 734.464.7725
Fax 734.464.7728
www.concipaint.com

October 15, 2025

ATTN: Michael S. Zatroch
CC: Kevin Griffon
Braun Construction Group
39395 W. 12 Mile Road, Suite 100
Farmington Hills, MI 48331
mzatroch@brauncg.com kgriffon@brauncg.com

Re: Ypsilanti Courthouse 14-B - **Proposal: Guard Rail**

Michael,

We propose to provide labor, materials, and equipment to perform the following services per drawings issued by JFR Architects. (GC Request 2025-10-15):

Guard Rail

Exterior

- Prep and paint new steel guard rail at entry stair and ramp
- Provide cost to match existing storefront color

Labor & Materials

Total Cost


\$ 840.00

Pricing is guaranteed for 60 days from date of issuance.

Thank you for your consideration.

Conci Painting Inc.

435

 11850 Sparks St Livonia, MI 48150 Phone 734.464.7725 Fax 734.464.7728 www.concypaint.com			Date Issued: <u>9-11-25</u>			TIME AND MATERIAL JOB TICKET #					
			DESCRIPTION OF WORK: <u>Provide labor and materials to prepare (sand) prime and paint existing doors. Repaint existing cement columns.</u>				YOUR SIGNATURE, AS A DIRECT REPRESENTATIVE OF THE CHARGED CONTRACTOR CERTIFIES PAYMENT IN FULL FOR LABOR AND MATERIALS LISTED BELOW.				
CHARGE TO: <u>Braun C.G.</u> PROJECT NAME: <u>Ypsilanti Court House</u>											
DATE	REGULAR HOURS			PREMIUM HOURS			MATERIALS / EQUIPMENT				
	PAINTER	FOREMAN	MANAGEMENT	PAINTER	FOREMAN	MANAGEMENT	QTY	SIZE	DESCRIPTION	PRICE	EXTENSION
9-11-25	1								Paint, Miscelan		\$ 245
TOTAL HOURS: <u>32</u>							TOTAL MATERIALS / EQUIPMENT: <u>245</u>				
RATE: <u>\$ 57</u>							TOTAL LABOR: <u>1824</u>				
TOTAL:							SHIPPING / HANDLING: <u> </u>				
							SALES TAX: <u> </u>				
							TOTAL: <u>2.069</u>				
TOTAL LABOR: <u>1824</u>							AUTHORIZED SIGNATURE: _____ DATE SIGNED: _____				
<input checked="" type="checkbox"/> EXTRA WORK <input type="checkbox"/> ALLOWANCE <input type="checkbox"/> CONTRACT											
COMMENTS: _____											



THE SHEER SHOP

7393 23 Mile Road
Shelby Twp. MI 48316
586-731-4499 586-731-7301 fax
mike@sheershop.com

TO Kevin Griffon
Braun Construction

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
	Ypsilanti Courthouse - Office Shades		

[illegible]

SUBTOTAL	
TAX RATE	6.00%
SALES TAX	\$0
TOTAL	\$0

To accept this quotation, sign here and return:

Date:_____

THANK YOU FOR YOUR BUSINESS!

LA FORCE



Email Quote

Date: October 15, 2025
To: Kevin Griffon
Company: Braun Construction

Total Pages: 1
From: Aaron Van Domelen
Phone: (920) 490-2246
(800) 672-6795 ext. 224601
E-mail: aaron.vandomelen@laforceinc.com

**Re: 14B Ypsilanti Court House
YPSILANTI TWP, MI**

LaForce Job#: 50088

Re: Core credit

Kevin-

Per request, your cost to proceed with the noted changes would result in a credit of **(\$1,949.00)-** tax included.

***Credit of all cores on the project as cores as now being supplied 'by otherss'**

Please let us know if we proceed with these changes.

Respectfully,
Aaron Van Domelen

Authorized by: _____

Company name: _____

Date: _____

This quote is subject to prompt acceptance within 30 calendar days from the date of this quote first noted above.
If not accepted by that date it may be withdrawn or modified by LaForce.



Guardian Alarm System and Services

Addendum

SITE INFORMATION | Customer Name: 14B District Court Ypsilanti Twp

Address: 7200 S Huron River Dr

Email: jhines@ypsitownship.org

Telephone (734) 351-8947
Number:

City: Ypsilanti

State: MI

Zip: 48197

SCHEDULE OF PROTECTION			
QTY	DESCRIPTION		
1	Installation/Activation of Security Equipment		
1	Power Supply Kit (24V/5AMP)		
1	Altronix 24/28VAC 175VA Open Face Transformer for Access Control		
1	Altronix 4A Power Supply - Board Only		
1	12V 7.2AH Sealed Lead Acid Battery		
1	Mier 11"L x 15"H x 4"D Indoor Steel Enclosure - Beige		
1	Mier Cam Lock with Key for Indoor Steel Enclosures		
1	Labor for Difficult Wire Run - Access Control		
3	DMP Access Control Module		
4	HID Signo Single-Gang Mount Card Reader		
4	Labor - Access Control		
1	Labor for Access Control Long Wire Runs		
2	RCI Fail Secure Electric Strike		
2	Labor for Door Strike Tie-in		
2	Labor for Access Control Door Programming		
	Maintenance - Access Control System		
BILLING COMMENTS:		ADDED AND DELETED DIFFERENCE	\$6,395.00
		AMOUNT COLLECTED	\$0.00
		APPLICABLE SALES TAX	\$0.00
		AMOUNT DUE (BILLED TO CUSTOMER)	\$6,395.00

MONTHLY PAYMENT (IN ADDITION TO MONTHLY PAYMENT SET FORTH IN GUARDIAN ALARM AGREEMENT)

\$48.00

METHOD OF PAYMENT

DEPOSIT CONFIRMATION

NUMBER:

APPOINTMENT INSTALLATION DATE:

This Addendum is made part of and incorporated by this reference into the Guardian Alarm Agreement between Guardian Alarm ("Company") and Customer. I authorize the installer to perform the above installation and/or services and agree to pay the amount(s) set forth in this Addendum. This Addendum is not binding on Company unless approved in writing by an authorized representative of the Company. Except as set forth herein, all other terms and conditions of the Guardian Alarm Agreement shall remain in full force and effect.

John Hines

10/21/2025

CUSTOMER AUTHORIZED SIGNATURE

DATE

Michael Hotz

10/21/2025

SALESPERSON AUTHORIZED SIGNATURE

DATE



Guardian Alarm System and Services

Addendum

SITE INFORMATION | Customer Name: 14B District Court Ypsilanti Twp

Address: 7200 S Huron River Dr

Email: jhines@ypsitownship.org

Telephone (734) 351-8947
Number:

City: Ypsilanti

State: MI

Zip: 48197

SCHEDULE OF PROTECTION			
QTY	DESCRIPTION		
1	Installation/Activation of Security Equipment		
1	Power Supply Kit (24V/5AMP)		
1	Altronix 24/28VAC 175VA Open Face Transformer for Access Control		
1	Altronix 4A Power Supply - Board Only		
1	12V 7.2AH Sealed Lead Acid Battery		
1	Mier 11"L x 15"H x 4"D Indoor Steel Enclosure - Beige		
1	Mier Cam Lock with Key for Indoor Steel Enclosures		
1	HID Signo Single-Gang Mount Card Reader		
1	DMP Access Control Module		
1	SDC Electric Latch Retraction Kit		
1	Keedex Armored Door Cord for Access Control - Silver		
1	Labor for Difficult Wire Run - Access Control		
1	Labor for Door Strike Tie-in		
1	Labor for Access Control Door Programming		
	Maintenance - Access Control System		
BILLING COMMENTS:		ADDED AND DELETED DIFFERENCE	\$2,695.00
		AMOUNT COLLECTED	\$0.00
		APPLICABLE SALES TAX	\$0.00
		AMOUNT DUE (BILLED TO CUSTOMER)	\$2,695.00

MONTHLY PAYMENT (IN ADDITION TO MONTHLY PAYMENT SET FORTH IN GUARDIAN ALARM AGREEMENT)

\$16.00

METHOD OF PAYMENT

DEPOSIT CONFIRMATION NUMBER:

APPOINTMENT INSTALLATION DATE:

This Addendum is made part of and incorporated by this reference into the Guardian Alarm Agreement between Guardian Alarm ("Company") and Customer. I authorize the installer to perform the above installation and/or services and agree to pay the amount(s) set forth in this Addendum. This Addendum is not binding on Company unless approved in writing by an authorized representative of the Company. Except as set forth herein, all other terms and conditions of the Guardian Alarm Agreement shall remain in full force and effect.

John Hines

10/07/2025

CUSTOMER AUTHORIZED SIGNATURE

DATE

Michael Hott

10/09/2025

SALESPERSON AUTHORIZED SIGNATURE

DATE

800.STAY.OUT | GuardianAlarm.com |

Securing what matters most.™



Monday, September 29, 2025

Guardian Security Proposal

ALARM SYSTEM	
1.00	Installation/Activation of Security Equipment
4.00	HID Signo Single-Gang Mount Card Reader for in and out of 2 doors
20.00	Labor – Access, to install 30 doors door strikes and tie-in 3 crash bars
2.00	Labor for Access Control Door Programming for 2 additional doors
1.00	Maintenance - Access Control System, not the customer provided strikes.
Pricing Breakdown	
Initial Investment	Monthly Monitoring & Maintenance Fee
\$4,595.00 Plus Tax	Additional \$35.00

Assumptions & Key Considerations

- Customer is to provide and maintain:
 - High-speed internet connectivity and 110-volt power at required locations
 - Mounting surfaces and posts as well as underground wire paths
- All prices are only good for 30 days.

Debra A. Swanson

Sp. Ellinger

Dennis L. Stumpe 9/29/2025

26711 Northwestern Highway Suite 600 | Southfield, MI | 48033 | 800.STAY.OUT | GuardianAlarm.com |

Securing what matters most.™



Friday, October 24, 2025

Guardian Security Proposal

ALARM SYSTEM	
1.00	Installation/Activation of Security Equipment
2.00	DMP Access Control Module
1.00	HID Signo Single-Gang Mount Card Reader
1.00	Labor for Door Strike Tie-in
3.00	Labor for Difficult Wire Run - Access Control
1.00	Labor for Access Control Door Programming
2.00	Labor for Access Control Long Wire Runs
1.00	Maintenance - Access Control System
1.00	Monthly Convenience Fee
Pricing Breakdown	
Initial Investment	Monthly Monitoring & Maintenance Fee
\$1,895.00	Additional \$15.00

Assumptions & Key Considerations

- Customer is to provide and maintain:
 - High-speed internet connectivity and 110-volt power at required locations
 - Mounting surfaces and posts as well as underground wire paths
- All prices are only good for 30 days, Guardian requires half down



Prepared by
Trendset Communications Group

Proposal #: 3917
Date: 03/31/2025
Terms: Net 30

Prepared For:

Ypsilanti - Clerk's Office
7200 South Huron River Drive
Ypsilanti, MI 48197

Location:

Ypsilanti - 14B District Court
7200 S Huron River Dr
Ypsilanti, MI 48197

Sales Person

Ken Buckley

Project Name

3917

Proposed Service:

Ypsilanti Township 14-B District Court Renovation - Communications Cabling

NAME	DESCRIPTION	QTY	PRICE	TOTAL
Cat6 PureNet Cable - Blue	CAT6 - PureNet - Plenum - 4 Pair 23AWG - Blue	39000	\$0.25	\$9,750.00
Cat6 Jacks ICC - Orange	ICC Cat6 Keystone HD Jack Orange	288	\$3.58	\$1,031.04
Cat6 Patch Cable 3'	Cat6 Patch Cable 3'	144	\$2.42	\$348.48
Face Plate Stainless 2-Port	Signamax Stainless-Steel Wallplate, 2 Port	56	\$2.96	\$165.76
Double Gang Reducer Mud Ring	Double Gang Reducer Mud Ring	56	\$1.00	\$56.00
Face Plate Decora Insert White	Signamax 2-Port Decora Insert White	8	\$1.39	\$11.12
Face Plate Decora Insert White	Signamax 4-Port Decora Insert White	4	\$1.39	\$5.56
Cat6 PureNet Cable - Purple	CAT6 - PureNet - Plenum - 4 Pair 23AWG - Purple	300	\$0.25	\$75.00
Cat6 Jacks ICC - Purple	ICC Cat6 Keystone HD Jack Purple	2	\$3.58	\$7.16
Cat6 Patch Cable 3' - Purple	Cat6 Patch Cable 3' - Purple	2	\$2.42	\$4.84
Cat6 Biscuit Box Signamax	Signamax Surface Mount Box, 1-Port - White	1	\$2.25	\$2.25
Cat6 Patch Panel Signamax	Signamax 24 Port Blank Keystone Panel 1U	7	\$39.33	\$275.31
Cat6 Jacks ICC - White	ICC Cat6 Keystone HD Jack White	23	\$3.58	\$82.34
D Ring 5"	D Ring 5"	6	\$8.11	\$48.66
Beam Clamps	Beam Clamps, 1/4"-20 Iron, 1 unit, electroplated	200	\$0.72	\$144.00
J-Hooks 2"	J-Hooks 2"	200	\$2.60	\$520.00
Firestop Putty Bar	Firestop Putty Bar	5	\$33.25	\$166.25
Hardware & Fasteners	Hardware & Fasteners	1	\$250.00	\$250.00
Cable Management	Pull String, Velcro, Tie Wraps, Labeling	1	\$350.00	\$350.00
Labor - Project Foreman	Project Foreman	40	\$65.00	\$2,600.00
Labor - Installation	Installation	300	\$65.00	\$19,500.00
Labor - Testing	Testing & Certification	8	\$65.00	\$520.00
Labor - Documentation	Documentation	8	\$65.00	\$520.00
Permit Fee	Permit Fee	1	\$75.00	\$75.00
Truck Roll	Truck Roll	6	\$125.00	\$750.00



Prepared by
Trendset Communications Group

Proposal #: 3917
Date: 03/31/2025
Terms: Net 30

Prepared For:

Ypsilanti - Clerk's Office
7200 South Huron River Drive
Ypsilanti, MI 48197

Location:

Ypsilanti - 14B District Court
7200 S Huron River Dr
Ypsilanti, MI 48197

Sales Person

Ken Buckley

Project Name

3917

Customer Signature _____

SUB TOTAL \$37,258.77

SALES TAX \$0.00

TOTAL \$37,258.77

Quote is valid for 30 days from date.

Trendset Communications
Group
23885 Denton St
Clinton Twp, MI 48036

Phone: (586) 765-0770
Fax: (586) 948-9977
Email: tcgadmin@tcg-pros.com





Prepared by
Trendset Communications Group

Proposal #: 3917
Date: 03/31/2025
Terms: Net 30

STANDARD TERMS & CONDITIONS

1. SERVICES: Trendset Communications Group (henceforth referred to as TCG) shall install, service, and warranty the system(s) as designed by TCG and approved by Customer, in accordance with TCG's Proposal (attached).

2. INSTALLATION CHARGES: The Customer agrees to pay TCG, its agents or assigns, the installation charge and, if applicable, the maintenance, and/or lease charge as listed in the Proposal, subject to the terms and conditions as listed in the Proposal and Sales Agreement.

3. INSTALLATION, MAINTENANCE, SERVICE: Customer hereby authorizes and empowers TCG to perform or cause to be performed the work necessary to fulfill the terms of this Agreement, including but not limited to installation, maintenance, inspection, testing, and repair of the systems on its premises. Such work shall be performed in a workmanlike manner in accordance with TCG's standard practices and shall be completed in accordance with a mutually agreed upon schedule, unless stated otherwise in the Proposal. The obligation of TCG to provide service related to the maintenance of the system pertains solely to the items specified in the Bill of Materials as listed in the Proposal. TCG is not obligated to maintain, repair, service, replace, operate or assure the operation of any device, system, or property belonging to Customer or to any third party to which such specified systems or components are attached, unless specifically agreed upon in the Proposal. In order to protect Customer from losses resulting from, damage to, or destruction of TCG systems, Customer shall include such systems in the coverage provided in its liability and fire insurance policies. TCG will provide service availability in accordance with the coverage requirements listed in the Proposal and defined under "coverage type" while the equipment is located on the premises upon which

it was

installed. The service to be provided is intended to keep the equipment in, or restore the equipment to, good working order. Unscheduled, on-call remedial maintenance is also to be provided by TCG under this Agreement as necessary. Service provided by TCG under this Agreement does not assure against, nor does TCG assume any liability for, interruptions in operation of the equipment covered by this Agreement. When covered by our SERVICE AGREEMENT, the service also includes preventative maintenance based upon the specific needs of the individual equipment as determined by TCG.

4. ACCESS: TCG's technicians shall have full and free access upon their arrival to the equipment covered under this Agreement to provide service thereon.

5. OWNERSHIP: For existing installations, the Customer represents that it is the owner of the equipment to be serviced under this Agreement, or, if not the owner, has authority from the owner to include such equipment under this Agreement.

6. OPERATION: Customer represents and agrees to use the equipment properly and follow proper operating procedures (if customer requires TCG service); if TCG representatives are sent to Customer's premises in response to a service call caused by the Customer improperly following operating instructions or failing to close or properly secure a protected point, to pay an additional service charge at the prevailing rate per occurrence.

7. DELAYS - INTERRUPTION OF SERVICE: TCG shall not be liable for any delays, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, loss of communication and/or other signal transmission lines, or by any event beyond the control of TCG. TCG will not be required to furnish service to Customer while such interruption shall continue.

8. EQUIPMENT COVERED: Refer to attached Proposal, as applicable.

9. EXCLUSIONS: Services to be provided by TCG pursuant to this Agreement do not include:

a) Repair of damage or increase in service time caused by failure to continually provide a suitable operating environment with all facilities as prescribed by TCG and/or the equipment manufacturer, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.



Prepared by
Trendset Communications Group

Proposal #: 3917
Date: 03/31/2025
Terms: Net 30

- b) Repair of damage or increase in service time caused by use of the equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- c) Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- d) Repair of damage or increase in service time caused by: accident, disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; transportation, neglect or misuse, alterations, which shall include, but not be limited to, any deviation from TCG's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-TCG equipment and devices not supplied by TCG.
- e) Electrical work external to the equipment or accessories furnished by TCG.

10. ADDITIONAL CHARGES: Unless otherwise specified in the Proposal, service charges for the system are based upon coverage as specified in the "hours of operation". Service performed outside this window, or as a result of the failure of the Customer to adhere to the requirements as specified by either the manufacturer or outside the scope of the Agreement, shall be chargeable at TCG's prevailing rates. Customer shall not tamper with, adjust, alter, move, remove, or otherwise interfere with equipment without TCG's specific permission, nor permit the same by other Contractors. Any work performed by TCG to correct Customer's breach of the foregoing obligation shall be corrected and paid for by Customer at TCG's prevailing rates. Remedial maintenance due to Acts of God or events beyond the control of TCG shall be corrected by TCG and paid for by Customer in accordance with TCG's prevailing rates. TCG shall have the right to increase or decrease the periodic service charge provided above at any time or times after the expiration of one year from the date service is operative under this Agreement, upon giving Customer written notice thirty (30) days in advance of the effective date of such increase or decrease.

11. RENEWAL: The Service Agreement portion of these conditions is self-renewing for the term provided herein and at the prices in effect as of the date of renewal unless modified or canceled by either party in writing not less than thirty (30) days prior to the expiration date of this Agreement.

12. TERMINATION/PAYMENT: TCG has the option to terminate this agreement for cause should any payment due from Customer to TCG remain overdue for a period of more than thirty (30) days. Should TCG elect to exercise such cancellation option, said exercise shall be in writing, sent by certified mail, return receipt requested, and such cancellation shall be effective upon receipt.

13. SUCCESSORS: The Agreement is not assignable by Customer except upon the written consent of TCG, which consent will not unreasonably be withheld.

14. ENTIRE AGREEMENT: This Agreement is to govern the providing of services by TCG to Customer as described herein. Nothing in this Agreement is to be construed as creating a lease or a leasehold agreement between the parties. This Agreement is not binding unless approved in writing by an authorized representative of TCG. If approval is not obtained, the only liability of TCG shall be to return to Customer the amount, if any, paid to TCG upon the signing of the Agreement by its Sales Representative. This writing, together with any individually signed acceptance of Proposals, rider, other attachments pertaining to this Agreement is intended by the parties as the final expression of their agreement with respect to the subject matter contained herein and also as the complete and exclusive statement of the terms and such Agreement, notwithstanding any prior, contemporaneous or subsequent purchase order or other document relating to said subject matter. There is no course of dealing or usage of the trade what would supplement or conflict with its terms. This Agreement may only be amended in writing signed by both parties.

15. JURISDICTION: This Agreement shall be governed by the laws of the Commonwealth of Michigan.

CHARTER TOWNSHIP OF YPSILANTI
2025 BUDGET AMENDMENT # 13

November 5, 2025

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND

Total Increase \$130,622.00

Request to increase the Public Safety Grant for the 14B District Court Security and Renovation for the interest earned on the 2.5-million-dollar grant advancement received in February 2024. The amount of interest earned in 2024 totaled \$105,229.18, and \$25,393.12 was earned in 2025. The grant award stated that any interest earned was to be sent back to the State. The State has agreed to allow us to use the funds to purchase furniture and fixtures. This will be funded by an appropriation of prior year fund balance as a majority of the funds were earned in 2024.

Expenditures:	Prior Year Fund Balance	101-000-699-999	\$130,622.00
		Net Expenditures	<u><u>\$130,622.00</u></u>
Expenditures:	Public Safety Grant-14B District Court	101-901-971.236	\$130,622.00
		Net Expenditures	<u><u>\$130,622.00</u></u>