

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE SEPTEMBER 16, 2025, REGULAR BOARD MEETING**

**Board Meetings are audio recorded and posted on the website**

**DETERMINATION OF QUORUM**

Supervisor Stumbo determined whether a quorum was present. Trustee Lovejoy Roe and Trustee Newman arrived during Attorney Report.

Township Supervisor Brenda Stumbo called the meeting to order at 6:01 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda Stumbo, Clerk Debbie Swanson, and Treasurer Stan Eldridge  
Trustees: Karen Lovejoy Roe, John Newman II, Gloria Peterson, and LaResha Thornton

**Members Not Present:** None

**Legal Counsel:** Wm. Douglas Winters

The Pledge of Allegiance was recited followed by a moment of silent prayer.

**APPROVAL OF AGENDA**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve the agenda.

The motion carried unanimously.

**CONSENT AGENDA**

**A. MINUTES OF AUGUST 19, 2025, REGULAR MEETING AND AUGUST 25, 2025, SPECIAL MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR SEPTEMBER 2, 2025, IN THE AMOUNT OF \$608,770.92**
- 2. STATEMENTS AND CHECKS FOR SEPTEMBER 16, 2025, IN THE AMOUNT OF \$1,951,986.97**
- 3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR AUGUST 2025, IN THE AMOUNT OF \$38,522.81**
- 4. CLARITY HEALTHCARE ADMIN FEE FOR AUGUST 2025, IN THE AMOUNT OF \$1,766.79**

**C. TREASURERS REPORT**

A motion was made by Trustee Peterson and supported by Treasurer Eldridge to approve the consent agenda.

The motion carried unanimously.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Legal update was provided by Attorney Winters. (refer to audio)

**OLD BUSINESS**

**1. APPROVE THE L-4029 -2025 TAX RATES FOR THE 2026 BUDGET**

A motion was made by Trustee Lovejoy Roe and supported by Treasurer Eldridge to approve L-4029 -2025 Tax Rates for the 2026 Budget. (see attached)

## NEW BUSINESS

**1. APPROVE RESOLUTION 2025-25, AUTHORIZING THE CHARTER TOWNSHIP OF YPSILANTI TO SELL TO PURCHASER UPH YPSILANTI PROPERTY LLC (CULVER'S) 3.740 VACANT ACRES LOCATED IN 1410 S. HURON STREET PURSUANT TO THE REAL ESTATE PURCHASE AGREEMENT EXECUTED BY ALL PARTIES ON MAY 8, 2024**

Clerk Swanson read the Resolution into the record.

A motion was made by Clerk Swanson and supported by Treasurer Eldridge to approve Resolution 2025-25, authorizing the Charter Township of Ypsilanti to sell to purchaser UPH Ypsilanti Property LLC (Culver's) 3.740 vacant acres located in 1410 S. Huron Street pursuant to the real estate purchase agreement executed by all parties on May 8, 2024. (see attached)

The motion carried unanimously.

**2. WAIVE THE FINANCIAL POLICY AND ADD AN ADDITIONAL DEVICE TO AN ALREADY APPROVED COURTROOM AUDIO PROJECT FOR THE NEWLY RENOVATED COURTHOUSE IN THE AMOUNT OF \$7,913.38, FUNDING IS BUDGETED WITHIN THE COURT RENOVATION GRANT, LINE ITEM #101-901-971-236**

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to waive the financial policy and add an additional device to an already approved Courtroom Audio Project for the newly renovated Courthouse in the amount of \$7,913.38, funding is budgeted within the Court Renovation Grant, line item #101-901-971-236. (see attached)

The motion carried unanimously.

**3. WAIVE THE FINANCIAL POLICY AND INSTALL SECURITY CAMERAS IN THE NEW COURTHOUSE IN THE AMOUNT OF \$17,907.00, FUNDING IS BUDGETED WITHIN THE COURT RENOVATION GRANT, IN LINE ITEM #101-901-971-236**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to waive the financial policy and install security cameras in the new courthouse in the amount of \$17,907.000, funding is budgeted within the Court Renovation Grant, in line item #101-901-971-236. (see attached)

The motion carried unanimously.

**4. APPROVE RESOLUTION 2025-26, REVISED SUPPORT FOR 2025 MICHIGAN DEPARTMENT OF NATURAL RESOURCES LAND AND WATER CONSERVATION FUND APPLICATION**

Clerk Swanson read the Resolution into the record.

A motion was made by Clerk Swanson and supported by Trustee Lovejoy Roe to approve Resolution 2025-26, revised support for 2025 Michigan Department of Natural Resources Land and Water Conservation Fund application. (see attached)

The motion carried unanimously.

**5. APPROVE THE SPECIAL EVENT APPLICATION FOR ROWFEST 2026 TO BE HELD ON FORD LAKE, CONTINGENT ON CONTRACT BEING BROUGHT BACK TO THE BOARD**

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to approve the Special Event Application for Rowfest 2026 to be held on Ford Lake, contingent on contract being brought back to the board. (see attached)

Representatives from Destination Ann Arbor were present to share a presentation from Rowfest 2025. (see attached)

The motion carried unanimously.

**PUBLIC HEARING FOR SPECIAL ASSESSMENT DISTRICTS – RESOLUTION 2025-27, 2025 SPECIAL ASSESSMENT ROLL (PUBLIC HEARING SET AT THE AUGUST 19, 2025 REGULAR MEETING)**

**Supervisor Stumbo opened the Public Hearing at 7:05pm.**

One public comment was made.

Mr. Tad Wiser, resides at 610 N. Miami St., inquired what the special hearing was about. He noticed in the packet there were neighborhoods listed with codes and he wanted to understand it.

Supervisor Stumbo explained that it's an annual assessment roll that we are required to do. It is for the special assessment districts that are set up, predominantly for streetlights.

Tad Wiser asked about security cameras and his neighborhood.

Supervisor Stumbo explained that it does include security cameras where neighborhoods asked for them. She explained the residents can look their property up in the Special Assessment Roll binders and they are also listed on tax bills. She explained there were no new special assessments.

Deputy Supervisor Reyher and Deputy of Elections Bearman helped Tad Wiser look up his property in the Special Assessment Roll binders that were available for viewing during the hearing. These binders are available in the Clerk's office during regular business hours.

**Supervisor Stumbo closed the Public Hearing at 7:11pm.**

A motion was made by Treasurer Eldridge and supported by Trustee Lovejoy Roe to approve Resolution 2025-27 for the 2025 Special Assessment. (see attached)

The motion carried unanimously.

**NEW BUSINESS CONT.**

**6. APPROVE A PRICE INCREASE FOR PARK ENTRY FOR LOONFEATHER POINT, NORTH BAY, AND NORTH HYDRO PARKS AND THE BOAT LAUNCH FEE AT FORD LAKE PARK**

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to approve a price increase for park entry for Loonfeather Point, North Bay, and North Hydro Parks and the boat launch fee at Ford Lake Park. (see attached recommendation from Park Commission)

The motion carried unanimously.

**7. WAIVE THE PORTION OF THE FINANCIAL POLICY THAT REQUIRES POSTING TO MITN AND APPROVE OSCAR LARSON CO. FOR THE FUEL PUMP REPLACEMENTS FOR FORD LAKE PARK AND COMMUNITY CENTER IN THE AMOUNT OF \$21,886.02, BUDGETED IN LINE ITEM #661-268-818-032**

A motion was made by Trustee Peterson and supported by Trustee Thornton to waive the portion of the financial policy that requires posting to MITN and approve Oscar Larson Co. for the fuel pump replacements for Ford Lake Park and Community Center in the amount of \$21,886.02, budgeted in line item #661-268-818-032. (see attached)

The motion carried unanimously.

**8. APPROVE CHANGE ORDER #2 WITH KAB ENTERPRISES FOR THE ADDITIONAL PAVEMENT REPAIRS OF APPLERIDGE PARK IN THE AMOUNT OF \$23,272.00, BUDGETED IN LINE ITEM #213-901-974.008, TO BE REIMBURSED THROUGH WASHTENAW COUNTY DEVELOPMENT BLOCK GRANT (CDBG)**

A motion was made by Treasurer Eldridge and supported by Trustee Thornton to approve Change Order #2 with KAB Enterprises for the additional pavement repairs of Appleridge Park in the amount of \$23,272.00, budgeted in line item #213-901-974.008, to be reimbursed through Washtenaw County Development Block Grant (CDBG). (see attached)

The motion carried unanimously.

### **AUTHORIZATION AND BIDS**

#### **1. ACCEPT THE BID FROM VARSITY FORD-ANN ARBOR AND APPROVE THE PURCHASE OF ONE (1) NEW FORD EXPLORER FOR \$37,995.00, BUDGETED IN LINE ITEM #661-268-985.000**

A motion was made by Trustee Lovejoy Roe and supported by Trustee Peterson to accept the bid from Varsity Ford-Ann Arbor and approve the purchase of one (1) new Ford Explorer for \$37,995.00, budgeted in line item #661-268-985.000.

The motion carried unanimously.

### **OTHER BUSINESS**

There was no other business.

### **PUBLIC COMMENTS**

There were 2 public comments. (refer to audio)

### **BOARD MEMBER COMMENTS**

There were no board member comments.

## ADJOURNMENT

A motion to adjourn was made by Treasurer Eldridge and supported by Trustee Lovejoy Roe.

The motion carried unanimously.

The meeting was adjourned at approximately 8:35PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor**  
*Charter Township of Ypsilanti*

**Debra A. Swanson, Clerk**  
*Charter Township of Ypsilanti*



# 2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

## MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Washtenaw</b>	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 <b>TV 1,906,224,887 (TV minus Renaissance Zone) 1,878,421,743</b>
Local Government Unit Requesting Millage Levy <b>Charter Township of Ypsilanti</b>	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	GEN OP	N/A	1.1160	.9726	.9953	.9680	1.0000	.9680		.9680	N/A
Voted	Fire Prot	08/05/25	3.1250	3.1250	1.0000	3.1250	1.0000	3.1250		3.1250	12/2029
Voted	Solid Waste	08/05/25	2.4050	2.4050	1.0000	2.4050	1.0000	2.4050		2.4050	12/2029
Voted	Police	08/05/25	5.7000	5.7000	1.0000	5.7000	1.0000	5.7000		5.0000	12/2029
Voted	REC/BP	08/05/25	1.0059	1.0059	1.0000	1.0059	1.0000	1.0059		1.0059	12/2029
PA345	FPen/HC	N/A	No limit	N/A	N/A	N/A	N/A	No Limit		.9030	N/A
										13.4069	

Prepared by <b>Javonna Neel</b>	Telephone Number <b>(734) 544-3601</b>	Title of Preparer <b>Accounting Director</b>	Date
------------------------------------	---	---	------

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature <i>Debra A. Swanson</i>	Print Name <b>Debra A. Swanson</b>	Date <b>9/16/25</b>
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President <i>Supervisor</i>	<i>Brenda L. Stumbo</i>	<b>Brenda L. Stumbo</b>	<b>9/16/25</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.**

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

# **CHARTER TOWNSHIP OF YPSILANTI**

## **RESOLUTION 2025-25**

### **Authorizing the Charter Township of Ypsilanti to Sell to Purchaser UPH Ypsilanti Property LLC 3.740 Vacant Acres Located at 1410 S. Huron Street Pursuant to the Real Estate Purchase Agreement Executed by All Parties on May 8, 2024**

**WHEREAS**, the Charter Township of Ypsilanti, a Michigan Municipal Corporation whose administrative offices are located at 7200 S. Huron River Drive, Ypsilanti, MI 48197, is the owner of vacant property comprising 3.740 acres which property is located at 1410 S. Huron Street, Ypsilanti Township, Washtenaw County, State of Michigan and,

**WHEREAS**, on **May 8, 2024** the Charter Township of Ypsilanti (“Township”) and UPH Ypsilanti Property LLC (“UPH”), a Michigan Limited Liability Company whose address is 49169 Alpha Drive, Wixom, MI 48393, executed a Real Estate Purchase Agreement for UPH to purchase 3.740 acres located at 1410 S. Huron Street from the Charter Township of Ypsilanti which legal description of the vacant parcel is described as follows:

**K-11-38-280-016**, 1410 S. Huron Street, Ypsilanti, MI 48197 with a legal description being attached as Exhibit A to the Real Estate Purchase Agreement which Agreement along with Exhibits A, B and C are hereby attached and incorporated by reference.

**WHEREAS**, at a regular Board meeting held on **May 7, 2024** the Ypsilanti Township Board of Trustees authorized and approved the sale of the vacant 3.740 acres to Purchaser UPH for the purchase price of **\$806,513** pursuant to the “**Market Valuation Report**” previously prepared by Deputy Assessor Brian McCleery, and;

**WHEREAS**, on the **8<sup>th</sup>** day of **May, 2024** the Township and UPH executed and signed the “**Real Estate Purchase Agreement**” in which UPH agreed to remit to the Township the sum of **\$806,513** for the purchase of the 3.740 vacant acres located at 1410 S. Huron Street in accordance with the Market Valuation Report, and;

**WHEREAS**, all the contingencies set forth in the “**Real Estate Purchase Agreement**” have been satisfied and both the Township and UPH have notified First American Title Insurance Company to prepare all necessary documents to effectuate the real estate closing which is scheduled for Thursday, **September 18, 2025**.

**NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:**

1. That the Township authorize Supervisor Brenda L. Stumbo and Clerk Debra A. Swanson to execute all documents required by First American Title Insurance Company to effectuate the transfer of the vacant 3.740 acres of property to Purchaser UPH on the date scheduled for closing or any subsequent date thereafter.
2. That a certified copy of this Resolution be forwarded to Patricia A. Cadena, Senior Commercial Escrow Officer for the First American Title Insurance Company pursuant to Article VIII – Closing of the Real Estate Purchase Agreement.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-25 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2025.

---

Debra A. Swanson, Clerk  
Charter Township of Ypsilanti



# CHANGE ORDER

## 14-B District Court

### 14-B District Court AV UPgrades

#### DATE

Thursday, August 28, 2025

#### PREPARED BY

Brian Hoeft

Design Consultant



# Change Order

Add Poly System to CR2

**Proposal Number:** J25210070

**CO Number:** ECO-02

**Proposal Date:** 8/28/2025

**Prepared for:** 14-B District Court

**Attn:** April Salley

**Phone:**

**Email:** salleya@washtenaw.org

**Prepared by:** Brian Hoeft

**Phone:** 734-320-7279

**Email:** Brian.Hoeft@cti.com

## Scope of Work

### Description of Change

Add Poly System to Court Room 2

## Totals

Description	Price
Equipment Total	\$6,234.38
Implementation Services Total	\$1,589.00
Freight	\$90.00
Tariff	\$0.00
Subtotal	\$7,913.38
Tax	\$0.00
<b>Total</b>	<b>\$7,913.38</b>



# Bill of Materials

## Added Items

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Video Systems Equipment: <b>\$4,716.35</b>					
HP Poly	99T09AA#AC3	Poly Studio G62 Video Conferencing System No localization	1	\$1,769.26	\$1,769.26
HP Poly	875K5AA	Poly TC10 Touch Controller Black	1	\$872.19	\$872.19
HP Poly	U86LFPV	1yr Poly Care Poly+ Poly Studio E60 Smart Camera 4K MPTZ with 12x Optical Zoom	1	\$123.16	\$123.16
HP Poly	U77D4PV	1y Poly Care Poly+ Poly G62 VCS	1	\$144.89	\$144.89
HP Poly	9W1A6AA#AC3	Poly Studio E60 Smart Camera 4K MPTZ with 12x Optical Zoom, No localization	1	\$1,718.48	\$1,718.48
HP Poly	P37760160	PC Poly+, 1YR, TC10	1	\$88.37	\$88.37
Audio Systems Equipment: <b>\$983.59</b>					
HP Poly	875S1AA	Poly IP Ceiling Microphone Array	1	\$983.59	\$983.59
Control Systems Equipment: <b>\$534.44</b>					
Netgear	GSM4210PD-100NAS	M4250-9G1F-POE+ FULLY MANAGED DESKTOP SWITCH	1	\$534.44	\$534.44

**Total Adds:** \$6,234.38



# Change Order Acceptance

## Notice of Acceptance

I hereby agree to the listed changes to the original scope of work. Original contract terms and conditions remain in effect. Shipping and handling fee are estimated and will be billed as an actual charge. State and local taxes will be incurred as applicable.

Please return this signed and dated acceptance to Brian Hoeft for change order work to commence. Form can be emailed to [Brian.Hoeft@cti.com](mailto:Brian.Hoeft@cti.com) or faxed to (855) 329-2844. Thank you.

### Bill to

14-B District Court  
7200 S HURON RIVER DR  
YPSILANTI, MI 48197-7007

### Ship to

14-B District Court  
7200 S HURON RIVER DR  
YPSILANTI, MI 48197-7007

Total
J25210070 – \$7,913.38

## Agreed and Accepted by:

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



**Detection Systems and Engineering Co.**  
1450 Temple City Drive  
Troy, MI 48084  
O: 248-649-1310  
[www.dsesecurity.com](http://www.dsesecurity.com)

September 3, 2025

**Proposal 13105SE**

April Salley  
14-B District Court  
7200 S Huron River Dr.  
Ypsilanti, MI 48197

**SUBJECT: Avigilon Video Surveillance System Modifications**

Dear April,

Proposal 13105SE is to reinstall (14) client owned cameras and install (9) new cameras per the agreed upon floor plan. The existing cameras are a mix of Avigilon and Samsung branded cameras that were previously removed prior to the ongoing remodel. In general the Avigilon cameras will be installed where there are larger areas to cover and the Samsung in smaller areas of coverage. The new indoor and outdoor cameras are all the same model for each type and will be installed per the floor plan.

Cabling is to be provided by the client. DSE assumes cabling will be left with an appropriate service loop and the building will be penetrated for the outdoor cameras.

Provided pricing assumes DSE will work normal business hours, does not include any applicable taxes or tariffs, and is valid for 15 days.

DSE will need approval in the form of a signed copy of this proposal, and any additional paperwork required by the client, along with a 50% deposit of the total project.

We appreciate your interest in our products and services!

Sincerely,

*Steve Everts*

Steve Everts  
Sales Director  
Detection Systems and Engineering  
Video Surveillance, Access Control, Intrusion Alarms Since 1967



## **Avigilon Video Surveillance System Installation Scope of Work & Assumptions**

### **NETWORK SCOPE OF WORK NARRATIVE:**

DSE is to reinstall (14) client owned cameras and install (9) new cameras per the agreed upon floor plan. The existing cameras are a mix of Avigilon and Samsung branded cameras that were previously removed prior to the ongoing remodel. In general the Avigilon cameras will be installed where there are larger areas to cover and the Samsung in smaller areas of coverage. The new indoor and outdoor cameras are all the same model for each type and will be installed per the floor plan.

Cabling is to be provided by the client. DSE assumes cabling will be left with an appropriate service loop and the building will be penetrated for the outdoor cameras. Cabling should be terminated and tested prior to DSE installing cameras.

Views will be confirmed with April Salley.

Once the existing cameras are recording to the server our scope is complete.

Lifts, conduit, and low-voltage permits unless mentioned above have not been included. DSE is not responsible for the client network, VLAN, or any other network support or management.

### **QUOTATION ASSUMPTIONS:**

No class 1 electrical work is included.

Permits, lifts, conduit, and as-built drawings have not been included in this proposal unless referenced in the scope of work narrative above.

As built drawings have not been included.

Full and clear access is to be provided for work tasking, which is to be performed during normal business hours.

All provided items mentioned above.

Network VLAN for security systems is recommended. Configuration and management by others.

Items mentioned above in the scope write up to be available prior to system deployment.

Adjustments made to the project that impact pricing will be documented and agreed upon in writing prior to DSE executing the requested changes.

## Avigilon Installation Deliverables & Pricing

<u>Qty.</u>	<u>Description</u>
-------------	--------------------

- |       |  |
|-------|--|
| (9)   | Avigilon ACC7 Enterprise Camera Licenses   |
| (7)   | Avigilon H6SL 5MP Variable Lens Indoor Rated Dome Camera (Surface Mounted)         |
| (2)   | Avigilon H6SL 5MP Variable Lens Outdoor Rated Bullet Camera & J-Box                |
| (14)  | Install Client Owned Dome Camera (Avigilon & Samsung Mix)                          |
| (23)  | Connect To Client Provided Cabling As Described In Job Scope                       |
| (lot) | DSE Installation, Labor, Programming, Project Management, & Travel (If Applicable) |

**Total Installed Cost - - \$ 17,907.00\***

**\*Does Not Include Applicable Taxes or Tariffs**

### Proposal Terms

Unless otherwise noted sales tax, lifts, and permits are not included. **DSE proposals are valid for 15 days from the proposal date.** If there are any recurring annual costs associated with this proposal, a supplemental monitoring, maintenance agreement or cloud based services agreement will also be executed. DSE will invoice any applicable US Tariffs upon project completion.

### Project Lead Time

DSE installations typically schedule 4-6 weeks out, upon receipt of order, but is subject to supply chain fulfillment. All outstanding invoices, if applicable, must be paid up to date before any new work will be scheduled.

### Progress Billing

DSE will invoice all projects greater than \$50,000.00 based on the progression of the project.

### Purchasing

You may proceed with the installation by issuing a purchase order to DSE referencing the proposal number and the items with totals you wish to purchase. A 50% initial down payment of the total items you wish to purchase must accompany acceptance of proposals greater than \$5,000. The remaining balance of the project, minus any progress billing, will be invoiced and due upon job completion. Purchases made by credit card are subject to a 4% credit card processing fee.

### Conditions

DSE shall install the system(s) as described above based on our determination of man power and scheduling. Should the installation be disrupted and/or delayed for any reason outside of DSE's power while work is progressing, the additional time due to loss of productivity shall be billable at \$350 per mobilized man per day. Changes to the hardware device counts and/or installation locations by those other than DSE staff will result in a change order to cover additional costs.

### Cancellation Fee

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth within Proposal **13105SE**. If you, the client decides to cancel this agreement at any time after signing and returning this agreement, you the client will be responsible for a 25% payment of the agreed upon proposal amount due to DSE for incurred costs.

### Magnetic Locks and Elevators

Projects which utilize magnetic locks (mag-locks) require a fire (alarm) system connection to release the mag-lock upon fire alarm activation. DSE will provide the necessary equipment at the door or access control system panel location to receive the contact (normally closed preferred) from the building fire system and will connect it to our access control system. It is the responsibility of the customer to engage their fire alarm contractor or others to obtain the necessary fire alarm interface and any fire system permits that may be necessary regarding the mag-locks. DSE has not included fire alarm permits or fire contractor costs in our scope of work. Projects which include the installation of card readers to control elevator cabs or call buttons may require labor and permits from your elevator company are also not included in this proposal.

### Internet Access

Certain systems and services may require internet access to function properly. Internet access and associated costs are not included in this proposal and is the responsibility of the client.

### Warranty

Hardware and software warranties are as described by the manufacturer(s). Labor warranty is guaranteed for ninety (90) days. Rental replacements, when available, can be provided on approval at current rates. Equipment failures caused by neglect, vandalism, acts of God or other factors beyond DSE's control will be repaired or replaced on customers approval with technician time billed as a service call.

### Service Rates

Service calls on DSE provided materials are performed on an as needed basis and carry a one hour minimum. Standard service calls are generally performed the day after the call is placed and are billable at \$145 per hour plus a \$145 service call fee. Emergency service calls are performed on the day of the call and are billable at \$175 per hour plus a \$175 service call fee. Emergency service calls on weekends or holidays are billable at \$275 per hour plus a \$275 service call fee. Service calls outside the Metro Detroit area may be billed for additional travel time. After hours and weekend service policies are available and will be quoted upon request.

### System Assurance Program (S.A.P.)

S.A.P. Includes system maintenance (parts & labor), training, technical support, system integration, software upgrade service, & remote service. Initial term is 12 months. Client may cancel anytime after initial term with 30 day written notice to DSE. System assurance is not included in this quote but is available upon acceptance of program terms and cost.

### Cannabis Customers

DSE has designed the camera and intrusion alarm systems to meet the Michigan Cannabis Regulatory Agency (CRA) standards we have used successfully in the past. All invoicing for completed work must be paid prior to the CRA security inspection. Additional work will be invoiced and due upon completion.

**Approval of Proposal 13105SE**

**Client Approval:**

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Purchase Order Number (if applicable)

\_\_\_\_\_  
Date

By signing this proposal, you are hereby authorizing Detection Systems and Engineering to provide and install the materials based on the scope of work and agree to payment of the amount shown and the terms and conditions set forth in within Proposal **13105SE**.

**CHARTER TOWNSHIP OF YPSILANTI  
RESOLUTION 2025-26**

**REVISED RESOLUTION OF SUPPORT FOR 2025 MDNR LAND AND WATER  
CONSERVATION FUND APPLICATION**

***WHEREAS,*** this Board is committed to providing quality parkland and trails to its residents and visitors and approved the 2024 Recreation Master Plan; and

***WHEREAS,*** this Board recognizes that the 2024 Recreation Master Plan has identified the resurfacing of the North Bay Park Boardwalk trail as a priority project; and

***WHEREAS,*** this Board wishes to utilize the MDNR Land and Water Conservation Fund for a matching grant to resurface and improve the North Bay Park Boardwalk trail for safety improvements; and

***WHEREAS,*** Resolution 2025-09 was read at the April 1, 2025 Board of Trustees Meeting, which asked for \$351,000 match with a total cost of \$702,000; and

***WHEREAS,*** this Board acknowledges it has received an updated cost estimate in the form of an Engineer's Probable Cost statement and anticipates the resurfacing and improvement of the North Bay Park Boardwalk trail in accordance with the specification in the grant application to be \$1,000,000.00; and

***NOW, THEREFORE, BE IT RESOLVED*** that this Board supports the pursuit of the MDNR Land and Water Conservation Fund grant application and will provide the match to the grant, if approved, in the amount of \$500,000.00, replacing previous Resolution 2025-09.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-26 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2025.

---

Debra A Swanson, Clerk  
Charter Township of Ypsilanti



## **Charter Township of Ypsilanti Parks and Recreation Application, Agreement and Policy for SPECIAL EVENT PERMITS**

Thank you for considering the Ypsilanti Township Recreation Department (Ytown Parks) facilities for your special event. We look forward to having you in the park and ask that you follow these rules to ensure that your event goes smoothly and that park resources are protected. Failure to comply with these rules could result in the partial or total loss of your damage deposit. Gate fees at applicable parks will still be assessed at the time of arrival. Best wishes for a safe and successful event!

Return this application and the additional fees/forms to the Charter Township of Ypsilanti Parks and Recreation Department at least six (6) weeks prior to your anticipated event. Submitting this Event Permit Application is not a confirmation to conduct your planned event. Your application will be processed and you will receive notice of approval or rejection within two (2) weeks. Once approved it may be necessary to set up a planning meeting with Ytown Parks staff. **Incomplete applications will not be accepted. If your application is accepted, this document becomes the Agreement governing your use of the park for the events described herein.**

### **APPLICATIONS MUST HAVE THE FOLLOWING TO BE ACCEPTED**

- ☐ Application for Rental Agreement
- ☐ Event Site Plan
- ☐ Application Fee \$30/non-refundable
- ☐ Event Agenda/Activities

### **Rental/Permit Fees, Damage Deposits and Certificate of Insurance:**

Damage deposits, facility fees, permit fees and certificate of insurance are required within two weeks following approval of permit application. Holds are placed on the calendar as a courtesy and are good for only two weeks. The items listed below must be received within the two week period to secure your date. After 15 days, courtesy holds will be released without further notice.

Checks should be made payable to **Ypsilanti Township Recreation Department** and mailed to  
2025 East Clark Road, Ypsilanti, MI 48198 or dropped off at the Community Center.

### **Facility Rentals**

In order to host a special event within an Ypsilanti Township park or facility, the rental fees are separate from any associated special event applications and fees.

### **Damage Deposit:**

YTOWN PARKS will return any deposits within 45 days after the event. Ytown Parks will issue the refund if the rented area is found to be in the same condition as it was prior to the event. Otherwise, the department will use the deposit (or a portion of it) to clean the area and repair any damage.

### **Refunds**

The Charter Township of Ypsilanti Parks and Recreation Department will refund 50% of prepaid fees when cancellations are made at least 15 days before the event. Cancellations made less than 15 days before the event will result in the forfeiture of the entire rental fee.

### **Insurance:**

During the performance of any and all Services under this Agreement, permit applicant shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.

**Entire Application Must Be Completed In Full**





- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of the Michigan Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Michigan. The Charter Township of Ypsilanti, the Township, and the officers, employees and agents of each shall be named as an additional insured under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance affected by the Township will be called upon to contribute to a loss hereunder.

**Meeting:**

Once the application has been received, Ytown Parks staff will contact the applicant to determine if a planning meeting is necessary. If deemed necessary, this meeting is mandatory to work out all the details of the event. Please bring your event map/layout to this meeting. The application and event guidelines will be reviewed at that time. Additionally, special event applicants may have to attend a Park Commission meeting for additional vetting.

**Walk-through:**

Once the application has been approved and no less than two weeks prior to the date of your event, you are responsible for scheduling a "walk-through" of your event with park staff to review your site plan. The purpose of the walk-through is to make you completely aware of all site guidelines and answer any additional questions you may have.

**Vehicles and Parking:**

Vehicles are not allowed on Park property (other than streets and parking areas) without prior written approval. Failure to comply with this guideline will result in a loss of deposit. Parking is permitted in designated park parking lots.

**Food and Drink:**

If any food will be prepared, distributed or sold at the event, each vendor must receive and hold a permit from a County Health Department.

The dumping of hot coals or grease on Park property is not allowed! If either is found after an event, the amount for cleaning and removal plus labor will be retained from the damage deposit.

**Alcohol**

Alcohol is strictly prohibited in Township Parks.

**Trash Removal:**

You are responsible for securing additional receptacles or having your trash hauled away if park containers won't accommodate the needs for your event. Bagged trash (10 bag maximum) may be placed next to a park trash receptacle after an event for park staff to remove. Trash that is not disposed of properly or overfills a receptacle may result in a loss of deposit. YTOWN PARKS will determine if the size of your event requires your rental of an outside dumpster. Dumpsters are to be placed in designated areas or as approved by park staff.

**Port-O-Lets:**

You are responsible for securing the appropriate number of port-o-lets (1 per 300 attendees when permanent restrooms are available. 1 per 150 attendees when no permanent restrooms are available), hand washing stations and accessible port-o-lets for your event. They should be delivered at the latest date and time possible prior to your event and removed from Park property no more than 24 hours after your event ends. Ytown Parks takes no responsibility for any damage to port-o-let(s) prior to removal. Port-o-lets are to be placed in designated areas or as approved by park staff. Provide the location of your Port-o-Lets in the event map/layout. If port-o-lets require hoses for a water source, the vendor must supply the hose.

**Tents:**

Charter Township of Ypsilanti Parks & Recreation is not responsible for any tents or items set up on a day prior to your event. You are responsible for scheduling security to watch over your area. Staking tents is not permitted without approval. Provide the location of your tent(s) in the event map/layout. **All components of vendor displays, including tents, umbrellas and signs, must be properly secured on all sides.**

Entire Application Must Be Completed In Full



**Child Supervision:**

If children are under the age of 18 and are part of the event, it is your responsibility to provide adequate supervision.

**Safety:**

The possession of drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. Pursuant to Charter Township of Ypsilanti Municipal Code Section 46-61 to possess, carry, fire or discharge, or cause to be fired or discharged across, in or into any portions of the park is strictly prohibited within the Township's jurisdiction.

**Copyright:**

It is the applicant's responsibility to comply with federal and state copyright laws applicable to any of the activities of the event.

**Violations:**

Park facilities must be used solely in accordance with the Charter Township of Ypsilanti Parks and Recreation policies and procedures; Ytown Parks retains the right to revoke a special use permit any time upon violation of your agreement of the risk or threat or a violation of your agreement. Failure to comply with any of the provisions of this Agreement may constitute a violation. In addition, the following activities are examples of violations of this Agreement: gambling, profanity, dangerous activities, unauthorized vending (including the sale of alcohol, tobacco, or drugs) excessive guests, excessive noise, or other activities which cause a disturbance to other nearby park activities or are in violation of state and local ordinances. Sleeping (overnight camping) in parks, golf courses, or other park premises is prohibited.

**By signing and submitting this application, the permit applicant agrees to abide by the park rules and regulations and Emergency Action Plan of the Department of Parks and Recreation including, but not limited to, the conditions as stated on this application and the Charter Township of Ypsilanti Parks and Recreation Department Rental Agreement.**

**Please Read Carefully**

I, as applicant or duly authorized representative of the applicant, hereby affirm that the submitted information is true and correct to the best of my knowledge. As such, I have been authorized by the applicant to apply for this permit and have read, understand and agree to comply with all rules concerning the use of a Charter Township of Ypsilanti Parks & Recreation Park. The applicant agrees that while renting the park or park premise, the applicant will not exclude anyone from participation in, deny anyone benefits of, or otherwise subject anyone to discrimination because of that person's race, color, sex, religion, creed, national origin or ancestry, age or handicap. Under this Special Event Permit, the applicant assumes all responsibility for proper conduct in the park, including consumption of alcoholic beverages.

I Michael Price, on behalf of the permit applicant, shall agree to release, hold harmless, and forever indemnify the Charter Township of Ypsilanti, its employees, officers, and agents from any and all claims or causes of action that may arise from the activities described herein. This includes claims for personal injury, property damage, and/or any other types of claim which may arise from these activities, whether such claims may be brought by the permit applicant or any of its agents, or by any third party.

I have read this release and understand all of its terms. I agree with its terms and sign it voluntarily.

DocuSigned by:  
Signature Michael Price  
640CB654869544F...

9/5/2025  
Date

Entire Application Must Be Completed In Full





**Charter Township of Ypsilanti Parks and Recreation Department**  
**2025 East Clark Road**  
**Ypsilanti, MI 48198**  
**734-544-3800**

**SPECIAL EVENT PERMIT APPLICATION FOR PARKS/FACILITIES**  
**Charter Township of Ypsilanti Parks and Recreation Department (Ytown Parks)**  
**(Please Print or Type)**

- Parks operating hours are dawn to dusk (must be out prior to dusk park closing)
- Permit applications must be submitted to the Department at least six weeks prior to event.
- It is recommended that Special Events be hosted in Community Parks. If requesting a neighborhood park, it is up to the discretion of Ytown Recreation Staff and/or the Park Commission.
- An application for Special Use shall not become a permit until it has been approved and signed by the Department. Application approval will not be finalized without submittal of an application, certificate of insurance and payment of all fees/charges/deposits.

Type of Organization: (check all that apply)

- ☐ Charter Township of Ypsilanti  
☐ Washtenaw County  
☐ Other \_\_\_\_\_

- ☐ Department-Affiliated  
☒ Non-Profit  
Tax ID# 38-3088359  
Non-Profit Fundraising Event  
Tax ID# \_\_\_\_\_

- ☐ Private – Township Resident  
☐ Private – Non-Resident  
☐ Profit Making  
☐ Other \_\_\_\_\_

Please complete entire application:

**Date of Application:** 9/5/2025

**Date of Proposed Event:** 7/6/2026 - 7/20/2026

**Contact Information:**

1. Organization applying for Special Use Event Permit:

Organization: Ann Arbor Sports Commission

Address: 315 W Huron St, Suite 340

Township: Ann Arbor State: MI Zip Code: 48103

Telephone #: 734-995-7281 Fax: \_\_\_\_\_

2. Name of organizational **contact** responsible for managing event  
(Please list the one representative that will be responsible for all communication):

Name: Zach Buck Title: Sports Event Manager

Address/Phone Number (if different)

Address: \_\_\_\_\_

Township: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone #: 734-695-7139 Fax: \_\_\_\_\_

**Entire Application Must Be Completed In Full**



E-mail: zbuck@annarbor.org

### Event Logistics:

3. Name of event: 2026 USRowing's RowFest National Championship

4. Type of event: (Please check all that apply)

- ☐ Concert      ☐ Entertainment      ☐ Public Info.      ☐ Environmental  
☐ Cultural      ☐ Endurance      ☒ Sports      ☐ Walkathons/fitness Walk (\*)  
☐ Reunion      ☐ Fund Raiser      ☐ Other (please explain) \_\_\_\_\_

**All Events:** If you are requesting that any public street be used or partially closed/blocked off or if you need additional Township resources (i.e. Fire or Street Departments), you must complete a separate request or permit through each respective party.

5. What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities.)

This event is USRowing's National Championship. The park will be used to host athletes and spectators for the event, as well as the operations HQ and vendors

6. Requested Park Location: Ford Lake Park

Facilities in park (i.e. shelter, park, grounds, etc.): Grounds, Pavilion #1, parking lots

\*Please provide map showing parking, activity venues, first aid, etc. (Map of park included)

7. Requested date(s) and time(s) for event:

Event Activity	Starting Date	Ending Date(s)		Starting Time	Ending Time	Set-up Date/time	Tear Down Date/Time
Setup & Teardown	7/6/2026	7/20/2026		6am	9:30pm	7/6/2025 - 8am	7/20/2025 - 8am
Racing (on water)	7/10/2026	7/19/2026		8am	9pm		

(a) Designated date for inclement weather? (Rain date)      ☐ Yes      ☒ No  
If yes, date: \_\_\_\_\_

8. Total number of anticipated participants (i.e. volunteers, spectators, walker's, etc.): 5,200 over 10 days  
Peak Attendance: 1,500 at time varies      ☐ a.m.      ☐ p.m.

9. Is this a first time event for you or the sponsoring organization at this location?      ☐ Yes      ☒ No

(a) If not, how does this event differ from previous years(s)?

Hosted event in 2025 in partnership with USRowing and your team. Event will be similar operating as previous years

(b) Attendance totals for last event: Daily 1,000 Overall 5,400 over 10 days

10. How do you plan to publicize this proposed event? (If available, please attach a copy of the proposed plan or flyer)

**PLEASE DO NOT PRINT FOR PUBLICATION UNTIL APPROVED BY THE CHARTER TOWNSHIP OF YPSILANTI RECREATION DEPARTMENT.** Please list event web site if available. - USRowing.org, social media, local media

11. Do you wish to have any signs, banners or flyers be hung or posted in the park?      ☒ Yes      ☐ No

Describe the proposed locations of the banners, etc.

- VARIES throughout park, yard signs, banners on fencing. signage to help flow of traffic  
Entire Application Must Be Completed In Full



12. Do you wish to erect temporary structures such as stages, tents, booths, tables, or bounce houses, etc. for this event?  
☒ Yes ☐ No

(a) If yes, please describe below, including size, how many, etc. Location of all items must be shown on your site map. **Tents may not be staked without prior approval. All components of vendor display, including tents, umbrellas and signs, must be properly secured on all sides.**

Item	Size	Quantity
Tents	Varies from 10x10 to 40x60	30
Stage Tower for Finish Line		1
Bleachers		2
Temporary Boat Docks		4

(b) If contracting with a company that will be providing any of the above, list information below:

Company Name: TBD Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

13. Is this event open to the public? ☒ Yes ☐ No

14. Is this event ticketed? *- Team Registrations only* ☒ Yes ☐ No

15. Is this event free? ☒ Yes ☐ No

16. Please advise what accommodations you are providing for persons with special needs: (parking, transportation, accessibility)

*- Golf Cart Shuttles, saved parking spaces, accessible bathrooms and pathways for viewing*

17. Will donations/contributions be accepted during this event? ☐ Yes ☒ No

If yes, please explain how these donations will be generated or collected. \_\_\_\_\_

18. Do you plan to sell, distribute, or give away refreshments and/or merchandise (i.e. food, beverage, T-shirts, CD's, art, etc.)? ☒ Yes ☐ No

If yes, please list the number of booths expected: *3-4 food trucks, 10-15 vendor tents*

**Notice:**

**\*A temporary Food Permit must be obtained from a local County Health Department if planning to sell food (i.e. hot dogs, nachos, candy, etc.). Any non-profit organization must show proof of non-profit status when applying for permit. For more information, contact Washtenaw County Health Department at 734-222-3800. A toilet and hand washing station must be provided (portable or in facility) for anyone preparing/selling food.**

Entire Application Must Be Completed In Full





\*Charter Township of Ypsilanti Recreation may charge a \$25.00 vending fee for each vendor selling food/merchandise.

19. Will there be displays, literature, or other types of solicitation? ☒ Yes ☐ No  
If yes, please explain: Signage for event, vendor signage, event programs

20. Are you providing additional portable toilets for your event? ☒ Yes ☐ No  
How many? 40 Location: (show on site map) \_\_\_\_\_ Vendor: Parkway Services

**Notice:** The Charter Township of Ypsilanti Parks and Recreation Department requires you to have 1 (one) restroom facility for every 300 participants. If number needed exceeds what park has available, it will be the organization's/event organizer's responsibility to acquire the necessary number. Proof of payment will be required with application.

21. Please describe how you plan to remove trash from the event site:

Hire local sanitation professional to clean up trash

Person responsible for clean-up:

Contact Name: TBD Relationship to organization: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Notice:** Each organization will be responsible for cleaning the site and bagging all trash. Bagged trash (10 bag maximum) that is placed by a park trash receptacle will be removed by the Ytown Parks. Failure to do so may result in the reduction or loss of your security deposit. If an event is deemed large enough (over 300 people) to produce more than the 10 bag maximum, it will be the event organizers responsibility to obtain additional trash receptacles and/or dumpsters for removal of trash. Overfill of park trash receptacles will also result in the loss of deposit.

**Security/Safety:**

Township Staff - traffic control w/ volunteer assistance  
Security - Michigan Ticket Services (overnight)

22. What are your plans for providing security, traffic and/or crowd control: \_\_\_\_\_

Contact Person: Joe Mack

Company Name: Michigan Ticket Services

Contact Phone Number: 313 - 903 - 4963

23. What are your parking plans? Overflow parking? Work with township, using field space, township shuttle for off-site parking

24. What are your plans for providing emergency/medical services? Hire HVA for on-site medical needs

**Event Entertainment:**

25. Do you plan to provide musical entertainment for this event? ☒ Yes ☐ No

Entire Application Must Be Completed In Full



If yes, please describe: Using Speaker And DJ Setup with Jumbotron

26. Will any type of sound amplifying equipment or devices be used in conjunction with this event?  
☒ Yes ☐ No

If yes, please list type of equipment below:

Type of Equipment	Quantity
<u>Speakers</u>	<u>2-3</u>

27. If musical entertainment is used, please list contact information for sound technicians.

28. Do you plan to provide other entertainment for this event? ☐ Yes ☒ No  
If yes, please describe or attach copy of your planned program:

**Notice:** The sponsoring organization's Event Coordinator must comply with all Charter Township of Ypsilanti's ordinances regarding acceptable noise levels. (Please refer to the Township's Noise Ordinance, Section 46-62 of the Charter Township of Ypsilanti Municipal Code.) It is the event organizer's/applicant's responsibility to be in compliance with all federal and state copyrights laws.

29. Events with animals require additional considerations and Animal Control approval. Are you planning to pursue permission for animals at your event? ☐ Yes ☒ No

30. Are you providing a generator as a power source? ☒ Yes ☐ No

What are the electrical needs for the event: 2-3 generators on-site for event usage

Type of equipment i.e., (roasting pans, amplifiers, inflatables, etc.)	Power requirements
<u>Generators</u>	<u>2-3</u>
<u>Fans</u>	<u>4</u>
<u>A/C Units</u>	<u>3</u>

31. Are there any special provisions pertaining to your event that have not been addressed on this application?

DNR Permits for water use, Wackenshaw Sheriff for water patrol



# US ROWING'S ROWFEST 2026



**USRowing**

Rowfest – July 10-19, 2026

# 2025 Recap





# 2025

- 2,189 participants over a 10-day period
- Learn To Row
- \$7,250 Given back to Washtenaw County non-profit
- Media Coverage







## Metrics

Metric Name	<div>Ford Lake Park - Rowfest</div>	<div>Ford Lake Park - Rowfest</div>	<div>Ford Lake Park - Rowfest</div>
	Ford Lake Park Drive, Ypsilanti Charter Township, MI	Ford Lake Park Drive, Ypsilanti Charter Township, MI	Ford Lake Park Drive, Ypsilanti Charter Township, MI
Visits	26.6K	4.8K	6.1K
Visitors	12K	4K	5.1K
Visit Frequency	2.22	1.19	1.19
Avg. Dwell Time	194 min	107 min	90 min
Visits YoY	+264.5%	+2%	+28%
Visits Yo2Y	+475.8%	+34.7%	+52.1%
Visits Yo3Y	+523.3%	+1.6%	+51.2%

Ford Lake Park - Rowfest - Jul 11th, 2025 - Jul 20th, 2025

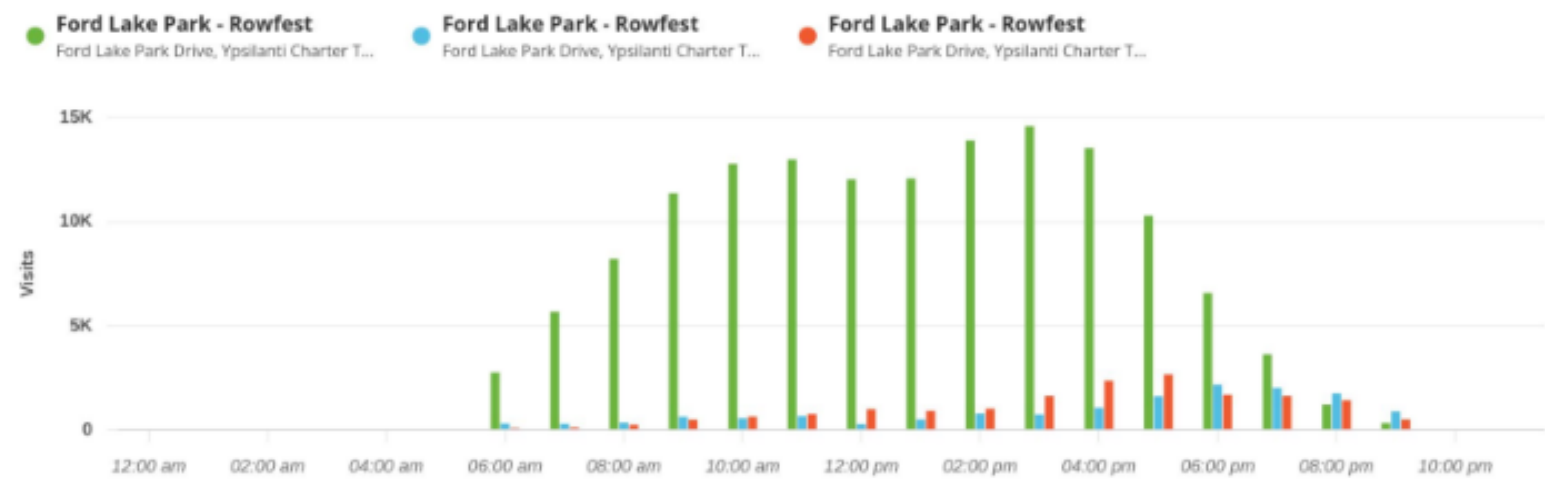
Ford Lake Park - Rowfest - Jul 25th, 2025 - Aug 3rd, 2025

Ford Lake Park - Rowfest - Jun 27th, 2025 - Jul 6th, 2025

Data provided by Placer Labs Inc. (www.placer.ai)



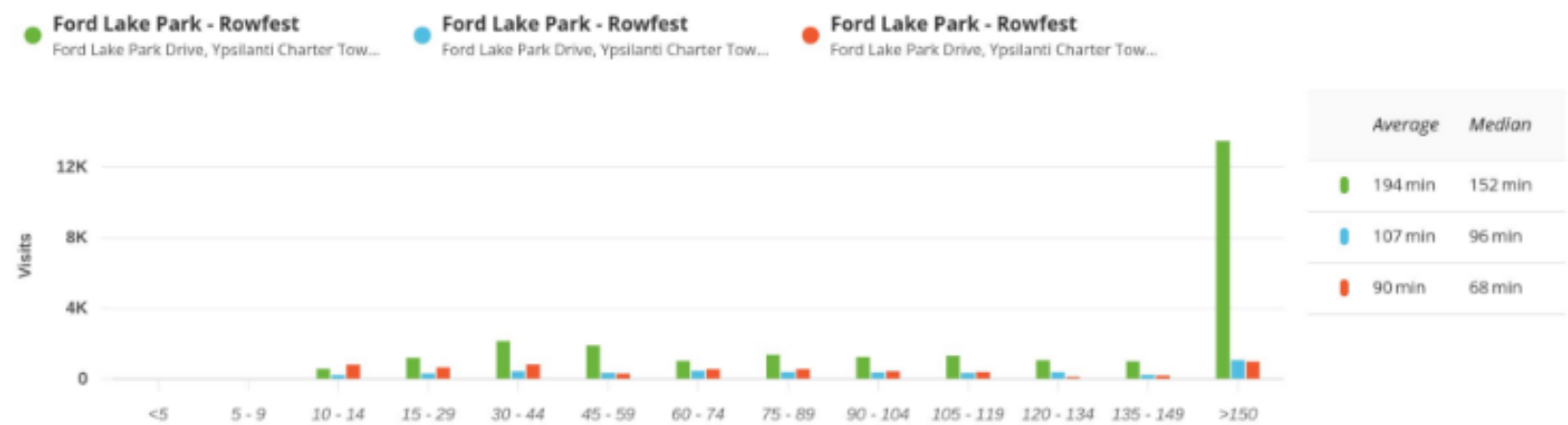
Hourly Visits



Visits  
Ford Lake Park - Rowfest - Jul 11th, 2025 - Jul 20th, 2025  
Ford Lake Park - Rowfest - Jul 25th, 2025 - Aug 3rd, 2025  
Ford Lake Park - Rowfest - Jun 27th, 2025 - Jul 6th, 2025  
Data provided by Placer Labs Inc. (www.placer.ai)

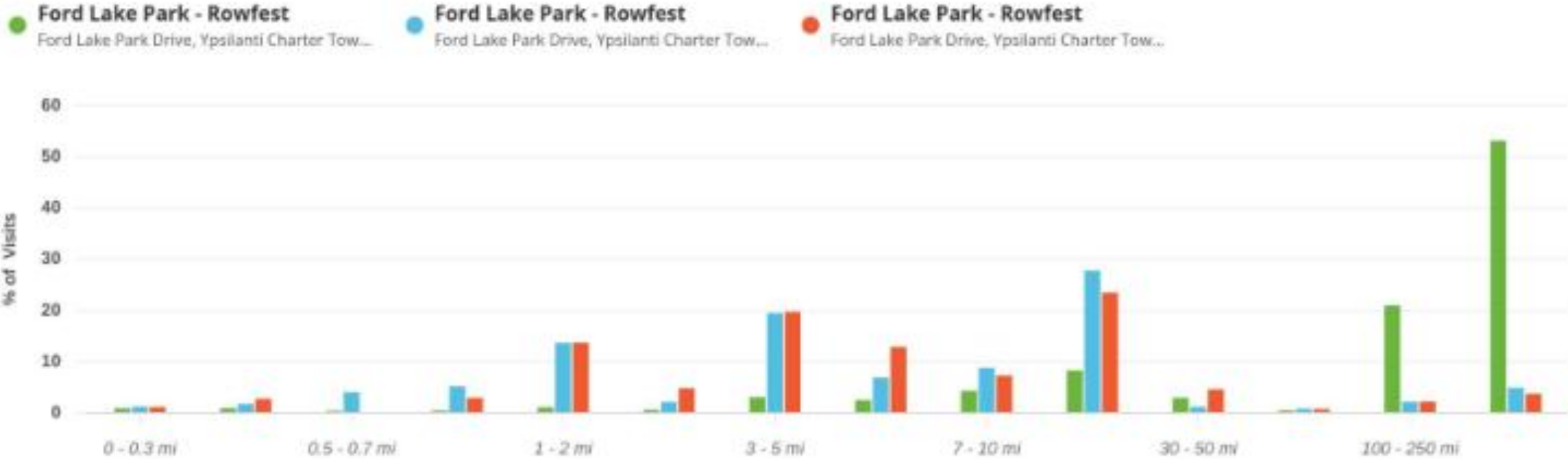


Visit Duration





# Trade Area Coverage by Distance



Home Location | % of Visits | Min Visits: 1  
Ford Lake Park - Rowfest - Jul 11th, 2025 - Jul 20th, 2025  
Ford Lake Park - Rowfest - Jul 25th, 2025 - Aug 3rd, 2025  
Ford Lake Park - Rowfest - Jun 27th, 2025 - Jul 6th, 2025  
Data provided by Placer Labs Inc. ([www.placer.ai](http://www.placer.ai))



# Participant Comments

- “Venue was fabulous - great body of water, smooth access at all the docks and Ypsi was a fun town - although mother nature can never be controlled. Greatly appreciated all the hard work by the volunteers.”
- “I attended [RowFest – Masters]. The venue and organization was great.”
- “There were a lot of positive changes for 2025 - we loved the activations with the Ann Arbor community, being truly welcomed as rowers all over Ypsilanti, AA, Detroit, through the airport, hotels, restaurants. It was amazing to see rowing so publicly celebrated.”
- “Overall a very well run event. Venue was outstanding.”

2026



# 2026 Details

- **Setup - July 6-9**
- **Practice and Racing – July 10-19**
- **Teardown – July 20**





# Course Map







# Questions?

Contact Info Here



**Thank You!**

# CHARTER TOWNSHIP OF YPSILANTI

## RESOLUTION NO. 2025-27

### SPECIAL ASSESSMENT LEVY

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees, on September 16, 2025, held a public hearing on the proposed special assessment roll prepared by the Deputy Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

**WHEREAS**, on September 16, 2025, the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Deputy Assessor.

**NOW THEREFORE, BE IT RESOLVED** that the proposed special assessment roll prepared by the Deputy Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2025 Winter Tax Roll.

I, Debra A. Swanson, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2025-27 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2025.

---

Debra A. Swanson, Clerk  
Charter Township of Ypsilanti

PUBLIC ACT 188 OF 1954 PROCEEDINGS  
CHARTER TOWNSHIP OF YPSILANTI  
WASHTENAW COUNTY, MICHIGAN  
NOTICE OF PUBLIC HEARING  
ON SPECIAL ASSESSMENT ROLL

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on **September 16, 2025**, for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2025 WINTER TAX ROLL

SECURITY CAMERA SPECIAL ASSESSMENTS

DISTRICT	CODE	DISTRICT	CODE
Sugarbrook	060	West Willow	061
Thurston Area	062	Apple Ridge Area	063
Bud- Blossom Area	064	Holmes Rd Area	066
Huron Heights/ Huron Ridge	068	Creekside Village South	069
Manors at Creekside Village	070	Lakewood- Majestic Lks	071
Ponds at Lkwd- Maj Pond	072	Redwood/ Nautica Pt Apts.	073
Cliffs Condos	074	Crystal Ponds	075
Village Grove Apartments	076		

STREET LIGHT SPECIAL ASSESSMENTS

DISTRICT	CODE	DISTRICT	CODE	DISTRICT	CODE
Shady Knoll 1-6	101	Nancy Park 1-3	102	Nancy Park 5-6	103
West Willow #1	104	Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108	Washtenaw Ridge	109
Nancy Park #7	111	Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115	S. Devonshire	116
Washtenaw Concourse	117	Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121	Hawthorne Street	122
Hunt/Hollis	123	Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127	West Willow 10&11	129
Johnson Place	130	Huron Hearthside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134	Brookside Street	135
Huron Commercial	136	Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140	Ford Lake Village #2	141
Streamwood 1-7	142	Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149	Georgetown Condos	150
Streamwood #8	151	Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155	N. Kansas	156
Russell St	157	Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162	Greenfields #1	163
Partridge Creek 2&3	164	Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168	Clubview Sub	169
Wash Clubview	170	Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174	Raymond Meadows	175
Tyler Rd	176	Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180	Kirk St	181
Greene Farm 5	182	Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186	Whispering Meadows	187
Huron Meadows	188	Rivergrove	189	Aspen Ridge	191
Gates Ave	193	Fairway Hills	194	Washtenaw Clubview	196
Bradley Ave	197	Creekside West	198	Creekside South	199
Creekside East	201	Lakeview Area	202	Majestic Lake	203
Firwood Area	204	Bradley St	205	136- 177 Conversion	206
Lakeview #2	207	Tremont Park Sub	208	Turtle Creek #2	209
Creekside Village West #2	211	Manors of Creekside Village	212	Creekside Village South #2	213
Lakewood- Majestic Lakes	214	Ponds at Lkwd-Maj Ponds	215	Redwood/ Nautica Pt Apts	216
Ponds at Lkwd/ Maj Pds-2	217	Majestic Lks & Estates	218	Crystal Ponds	219
Village Grove Apartments	221	Woodlawn St	222		

DEBBIE SWANSON, CLERK  
Charter Township of Ypsilanti

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities requiring auxiliary aids or services. Individuals should contact the Ypsilanti Township Board by writing or calling the following: DEBBIE SWANSON, CLERK, 7200 S. Huron River Drive, Ypsilanti, MI 48197, PHONE: (734) 484-5156 or E-MAIL: dswanson@ypsitownship.org





CORPORATE OFFICE: 10100 DIXIE HIGHWAY, CLARKSTON, MI 48348  
PH: (248) 620-0070 • FAX: (248) 620-0072

To: Ypsilanti Township Municipal Services  
John Hines  
7200 S. Huron River Dr  
Ypsilanti, MI 48197

Date: August 28, 2025

Phone: 248) 618-7474

Attention: John

Email: [jhines@ypsitownship.org](mailto:jhines@ypsitownship.org)

Special Notice:

- Conditions:
1. This proposal is open for 30 days from the date stated above. However, prices of components, equipment and raw materials may increase before the date such items are ordered. If so, such increases will be added to the quoted cost. THE OSCAR W. LARSON COMPANY will itemize such costs upon receipt of signed proposal. If such cost increases are unacceptable to the customer, the customer may elect to cancel order under terms of the Master Service Agreement.
  2. This proposal and the Master Service Agreement constitute the full and complete agreement of the parties, and any inconsistent terms stated in any acceptance, invoice, purchase order, or any document whatsoever are ineffective. This provision conforms to the requirements of RC 1302.10(B)(1).
  3. Contract documents incorporated by references as though fully stated herein.

Special Terms 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

**Locations: Two Locations: 9075 S. Huron River Dr, & 1775 E. Clark**

SCOPE OF WORK

1. Disconnect Power to existing Fuel Tank and Pumps.
2. Provide two new Unleaded fuel dispenser head units with pulse output for Fuel Cloud system, mount to existing pedestals.
3. Provide two new STP ¾ horse motor for UNL fuel only, plumb product lines and connect electrical. solenoid valves, motors, electrical connections.

**Total: \$21,866.05**

**NOTES:**

- Pricing is good for 30 days.
  - Will need the measurements of the circumferences of the two Unleaded tanks for proper motor riser heights.
  - Price does not include any repairs to existing equipment not listed in the above scope.
  - Reuse hoses and nozzles from previously removed UNL suction fuel pumps.
  - Price is based on reusing all existing wires and conduits and Fuel Cloud System.
  - All other parts if needed will be applied at T&M.
  - Disposal of liquids or solid waste, not included in base bid price.
  - If needed, vac truck rates are as follows \$172.00/hr ST and \$258.00/hr OT. Nonhazardous liquids dispose of at \$1.35/gallon.
  - Price does not include installing new electrical wire or conduits.
- All OWL Service normal terms and conditions apply.

**ACCEPTANCE:** This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Environmental Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Environmental Services Agreement.

*A surcharge of 3% of the invoice total will be added for payments made with a credit card.*

Company Name \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

*Shawn Adamski*

**Shawn Adamski, Project Manager**

**The Oscar W. Larson Company**

By: \_\_\_\_\_

Its: **Charles A. Burns, President**

Date: \_\_\_\_\_

September 9, 2025

## MEMO

RE: Change Order No. 2  
Appleridge Park Improvements  
Ypsilanti Township, MI

The HMA path surrounding the playground is deteriorating, with cracks and surface heaving caused by tree root damage. Replacing this section will restore safe access and create a consistent, clean appearance across all new HMA paths. This improvement will also allow future maintenance activities, such as sealing, to be completed on the same schedule.

An additional change includes installing a concrete curb along the north side of the playground to create a cleaner edge and help prevent future damage.

### Change Order Costs:

- Removal & replacement of asphalt path with 4" base: \$19,852.00
- Additional 60' concrete curb at \$57/ft: \$3,420.00
- **Total: \$23,272.00**

Approval of this change order ensures a durable, consistent, and long-lasting improvement to Appleridge Park.

**Date of Issuance:** September 9, 2025  
**Owner:** Ypsilanti Charter Township  
**Contractor:** KAB  
**Engineer:** Spicer Group, Inc.  
**Project:** Appleridge Park Improvements

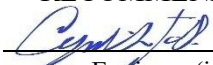
**Effective Date:** September 9, 2025  
**Owner's Contract No.:**  
**Contractor's Project No.:**  
**Engineer's Project No.:** 132276SG2022  
**Contract Name:**

The Contract is modified as follows upon execution of this Change Order:

Description: **Change in contract price**

Attachments: Memo, **Revised site plan, Price breakdown sheet**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$380,559.71</u>	Original Contract Times: Substantial Completion: <u>October 17, 2025</u> Ready for Final Payment: <u>November 14, 2025</u>
Net change from previously approved Change Orders No. N/A <u>(\$-3,626.19)</u>	Net change from previously approved Change Orders No. N/A Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u>
Contract Price prior to this Change <u>Order: \$376,933.52</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 17, 2025</u> Ready for Final Payment: <u>November 14, 2025</u>
Increase of this Change Order: <u>\$23,272.00</u>	Net change of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u>
Contract Price incorporating this Change <u>Order: \$400,205.52</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 17, 2025</u> Ready for Final Payment: <u>November 14, 2025</u>

<p>RECOMMENDED:</p> <p>By: <u></u>  Engineer (if required)</p> <p>Title: <u>Director of Planning</u></p> <p>Date: <u>9/9/2025</u></p>	<p>ACCEPTED:</p> <p>By: _____  Owner (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: _____  Contractor (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>
--	--	---

ACCEPTED:

By: \_\_\_\_\_  
Grant Admin (Authorized Signature)

Title: \_\_\_\_\_

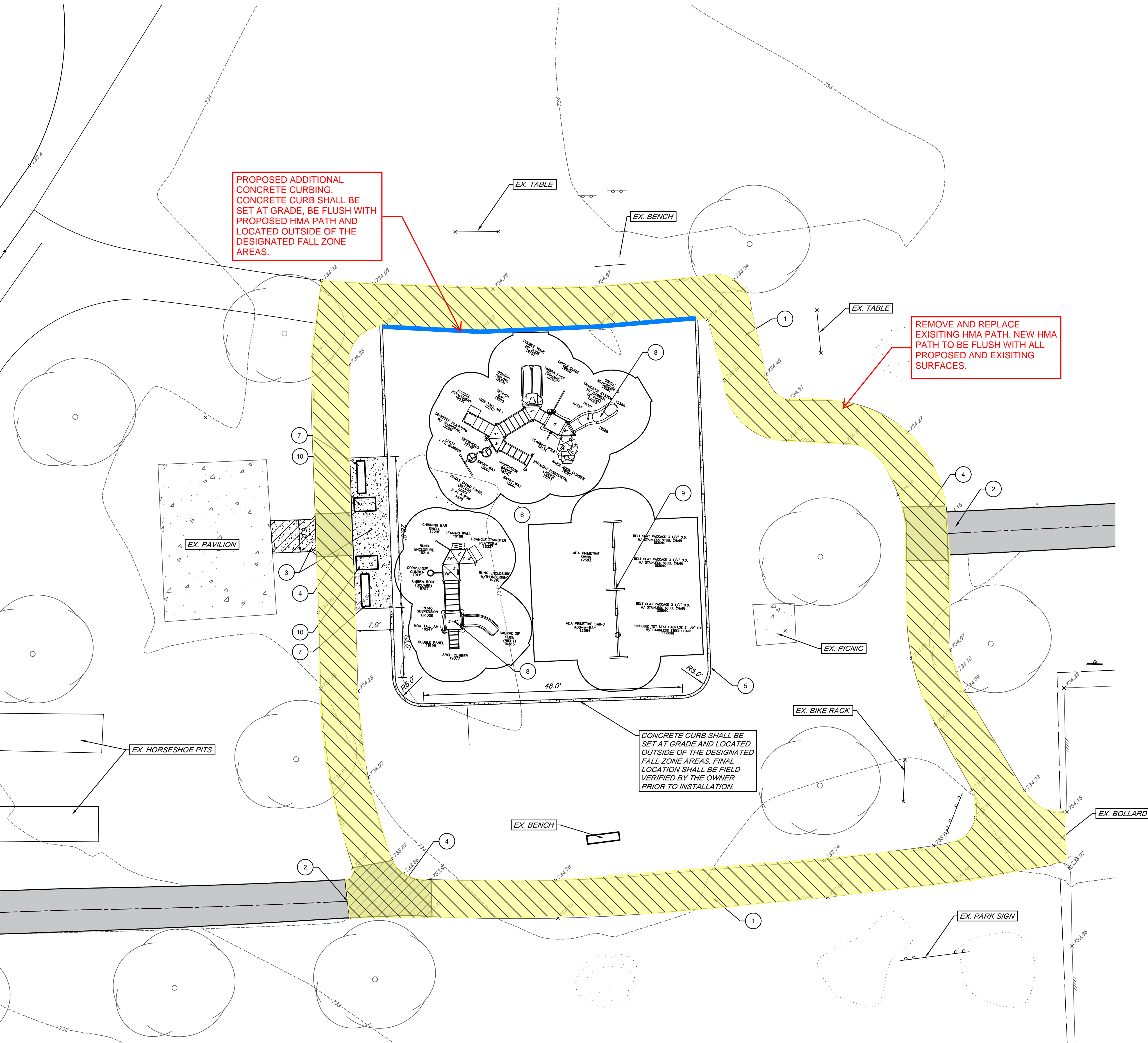
Date: \_\_\_\_\_

September 9, 2025

**RE:   Appleridge Park Improvements  
Ypsilanti Charter Township  
Change Order No. 2 – Price Breakdown**

1. <b>Pay Item #7 – 6” Reinforced Concrete Edging</b>	\$3,420.00
a.   Increase this amount by a lump sum of \$3420.00	
2. <b>Removal &amp; Replacement of Asphalt path &amp; 4” base</b>	\$19,852.00
a.   Increase this amount by a lump sum of \$19,852.00	
<b>Total Increase of Change Order No. 2 =</b>	<b>\$23,272.00</b>





PROPOSED ADDITIONAL CONCRETE CURBING. CONCRETE CURB SHALL BE SET AT GRADE, BE FLUSH WITH PROPOSED HMA PATH AND LOCATED OUTSIDE OF THE DESIGNATED FALL ZONE AREAS.

REMOVE AND REPLACE EXISTING HMA PATH. NEW HMA PATH TO BE FLUSH WITH ALL PROPOSED AND EXISTING SURFACES.

CONCRETE CURB SHALL BE SET AT GRADE AND LOCATED OUTSIDE OF THE DESIGNATED FALL ZONE AREAS. FINAL LOCATION SHALL BE FIELD VERIFIED BY THE OWNER PRIOR TO INSTALLATION.

**CONSTRUCTION NOTES:**

- EXISTING ASPHALT PATH TO REMAIN.
- PROPOSED 8' WIDE HMA PATH, ADA ACCESSIBLE. ENDS OF WALK TO BE FLUSH WITH EXISTING SURFACES.
- PROPOSED CONCRETE PAD. PAD TO BE FLUSH WITH PROPOSED AND EXISTING SURFACES
- PROPOSED HMA PATH. SAWCUT, REMOVE AND REPLACE IN AREAS AS NOTED FOR CLEAN EDGE.
- PROPOSED CONCRETE CURB; FLUSH WITH PLAYGROUND SURFACE AND EXISTING WALKS. SURROUNDING LAWN SHALL SLOPE AT 1:50 MIN. & 1:6 MAX TO ENSURE POSITIVE DRAINAGE AWAY FROM PLAYGROUND.
- PROPOSED ENGINEERED WOOD FIBER (EWF) SURFACING; 4" UNDERDRAIN WITH SOCK, BACKFILLED WITH PEASTONE IN A 12" WIDE TRENCH, CONTRACTOR TO DETERMINE DRAIN CONNECTION BASED ON SITE CONDITIONS TO ENSURE POSITIVE DRAINAGE AWAY FROM PLAYGROUND.
- PROPOSED BENCH.
- PROPOSED PLAYGROUND STRUCTURES. PLAYGROUND EQUIPMENT TO MEET WRITTEN SPECIFICATION FOR EACH PIECE, POSTS AND LANDINGS INCLUDING SUSTAINABILITY REQUIREMENTS, OR APPROVED EQUAL.
- PROPOSED SWING SET.
- CLEAR SPACE.



PK	01	CHANGE ORDER NO. 1	06/24/2025
BY	MARK	REVISIONS	DATE
THE WORK REPRESENTED BY THIS DRAWING WAS DESIGNED BY THE ENGINEER FOR THIS SPECIFIC APPLICATION AND SPECIFIC LOCATION DESCRIBED HEREIN IN ACCORDANCE WITH THE CONDITIONS PREVALENT AT THE TIME THE DESIGN WAS DONE. THE ENGINEER DOES NOT GUARANTEE AND WILL NOT BE LIABLE FOR ANY OTHER LOCATION, CONDITION, DESIGN OR PURPOSE.			
APPLERIDGE PARK CHARTER TWP. OF YPSILANTI, MICHIGAN			
SITE ENLARGEMENT PLAN			
SAGINAW OFFICE 230 S. Washington Ave. Saginaw, MI 48607 Tel. 989-754-4717 Fax. 989-754-4440 www.SpicerGroup.com			
DE. BY: SET	CH. BY: CAT	PROJECT NO. 132276SG2022	
DR. BY: SET	APP. BY:	SHEET 5 OF 7	
STDS.	DATE 08/23/2023	FILE NO. DPL-1200-	5
SCALE 1" = 10'			

PLOTTING SCALE: RET. F.B. PG. ACAD FILE: