

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

RYAN HUNTER

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

April 2, 2024 *Revised 04-01-2024*

Regular Meeting – 6:00 p.m.

Ypsilanti Township Civic Center

**7200 S. Huron River
Drive Ypsilanti, MI 48197**



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN
ELDRIDGE TRUSTEES: RYAN HUNTER • JOHN P. NEWMAN II • GLORIA PETERSON •
DEBBIE SWANSON

REGULAR MEETING AGENDA

TUESDAY, APRIL 2, 2024

6:00 P.M.

REVISED 04-01-2024

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PROCLAMATION – MAY AS MOTORCYCLE AWARENESS MONTH
4. CONSENT AGENDA
 - A. MINUTES OF THE MARCH 19, 2024 REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR APRIL 2, 2024 IN THE AMOUNT OF \$868,590.86
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST TO APPROVE THE PARTIAL TERMINATION OF THE FARMLAND DEVELOPMENT RIGHTS AGREEMENT FOR 8589 MARTZ RD.
2. REQUEST TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH SPICER GROUP FOR CONSTRUCTION INSPECTION AND ADMINISTRATION FOR THE FORD LAKE PARK AND WEST WILLOW PARK SHELTER REHABILITATION IN THE AMOUNT OF \$19,000.00 FOR FORD LAKE PART BUDGETED IN LINE ITEM #101-902-971-971-070 AND \$3,000.00 FOR WEST WILLOW PARK BUDGETED IN LINE ITEM # 101-902-981-150 FOR TOTAL OF \$22,000.00
3. REQUEST AUTHORIZATION TO WAIVE THE FINANCIAL POLICY AND APPROVE THE PURCHASE OF A PREFABRICATED RESTROOM STRUCTURE FOR LAKESIDE PARK FROM CXT IN THE AMOUNT OF \$117,618.00 BUDGETED IN LINE ITEM #101-902-981-120
4. REQUEST AUTHORIZATION TO WAIVE THE FINANCIAL POLICY AND APPROVE THE PURCHASE OF A PREFABRICATED RESTROOM STRUCTURE FOR FORD HERITAGE PARK FROM CXT IN THE AMOUNT OF \$117,618.00 BUDGETED IN LINE ITEM #101-902-981-080
5. REQUEST FOR AUTHORIZATION TO AMEND THE CONTRACT WITH LOOKING GOOD LAWNS, LLC FOR HIGHWAY AND STREET TRASH CLEAN UP
6. REQUEST TO APPOINT LAURIE LUTOMSKI AS DESIGNEE TO THE URBAN COUNTY EXECUTIVE COMMITTEE

7. REQUEST FOR THE STAFF ASSIGNMENT ON THE LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA) TO BE PLANNING STAFF
8. REQUEST TO ACCEPT THE RESIGNATION OF ELIZABETH CUELLAR FROM THE CIVIL SERVICE COMMISSION EFFECTIVE IMMEDIATELY
9. BUDGET AMENDMENT #5

AUTHORIZATIONS AND BIDS

1. REQUEST TO AWARD THE LOW BID FOR FIRE STATION #3 RENOVATIONS TO ALLIED BUILDING SERVICE COMPANY OF DETROIT, INC. IN THE AMOUNT OF \$52,300.06 BUDGETED IN LINE ITEM #206-901-976-005
2. REQUEST AUTHORIZATION TO REJECT THE BIDS RECEIVED FOR THE REPLACEMENT AND INSTALLATION OF HAVAC UNITS AT THE COMMUNITY CENTER AND TO REBID WITH A REDUCTION IN SCOPE

OTHER BUSINESS

PUBLIC COMMENTS

- THREE MINUTES PER PERSON
- ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
- PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM

BOARD MEMBER UPDATES

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: March 27, 2024

RE: Request to add Proclamation for May as Motorcycle Awareness Month at the beginning of the agenda at the April 2, 2024 Board of Trustees Meeting

The Supervisor's Office is requesting to add the attached Proclamation for May as Motorcycle Awareness Month. We would like to thank Amy Bachorek, Member of Hot Rod's Motorcycle Awareness and Suicide Prevention Foundation who has brought this extremely important issue forward, and we would like to present the Proclamation at the Board Meeting.

Charter Township of Ypsilanti

Proclamation

Honoring

May as Motorcycle Awareness Month

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of people across the state and nation; and

WHEREAS, motorcycles are common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, The National Highway Traffic Safety Administration and the Motorcycle Safety Foundation have named May as Motorcycle Safety Awareness Month; and

WHEREAS, states and motorcycle organizations across the country will be conducting a variety of activities to promote the importance of motorist awareness and safety sharing the road with motorcycles and remind riders to make themselves more visible to others; and

WHEREAS, the Charter Township of Ypsilanti has many citizens who are concerned about motorcycle safety for touring, recreation, and transportation; and

WHEREAS, it is in the interest of our community and the citizens of the Charter Township of Ypsilanti to note the increase in the amount of motorcycle traffic as we enter the warm weather months, to enable the reduction of accidents and injuries involving motorcycles; and

WHEREAS, an overwhelming number of car-motorcycle accidents could be avoided with due regard, respect, and awareness of motorcycles on the streets of the Charter Township of Ypsilanti.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Ypsilanti designates May as Motorcycle Safety Awareness Month in Ypsilanti Township and urges all to recognize the importance of practicing safe driving and motorcycle riding practices.

Dated and signed this 2nd day of April, 2024

Brenda L. Stumbo, Supervisor

Heather Jarrell Roe, Clerk

Stan Eldridge, Treasurer

Ryan Hunter, Trustee

John P. Newman II, Trustee

Gloria Peterson, Trustee

Debbie Swanson, Trustee

CONSENT AGENDA

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 6:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo and Clerk Heather Jarrell Roe
Trustees: Ryan Hunter, John Newman II, Gloria Peterson, and Debbie Swanson

Members Absent: Treasurer Stan Eldridge

Legal Counsel: Wm. Douglas Winters

Presentation by Barrier Busters

Moonson Eninsche, Human Services Supervisor for the Washtenaw County Office of Community Economic Development. He said he was here to provide an update on the generous monies that Ypsilanti Township has given to the Barrier Busters Emergency Needs Fund for the years 2023, 2024, and 2025. He said to date they have assisted just over 126 households with about \$126,000.00. Mr. Eninsche said that housing and utilities seem to be the most need they have. He said the community continues to have a great need for their services, especially in Ypsilanti Township. He said the Washtenaw County Board of Commissioners released \$470,000.00 eviction prevention money. Mr. Eninsche said every month if there are any eviction requests, they use an allotment of these funds until they almost run out before they focus on municipal funds like Ypsilanti Township.

Trustee Swanson thanked Mr. Eninsche for doing this presentation and for hearing what our board had asked about distribution of funds. She questioned if the 42% of the emergency requests that came from Ypsilanti were the township only. Mr. Eninsche said it was only for Ypsilanti Township. He said that 48197 and 48198 is over 70% of the requests for emergency funds in Washtenaw County. Trustee Swanson stated that was a high percentage and that shows that the County should be doing more than just emergency funds for this area. She said we need more programming that creates a situation where people don't require emergency

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 2

funding. She said the County needs to focus on the reasons these people need emergency funding and help with that. Mr. Eninsche agreed and said he has spoken to other elected officials that Barrier Busters is great, but we are an emergency room solution and if people go to the ER they should have an after-care plan.

Supervisor Stumbo stated that Ypsilanti Township is the second largest community in Washtenaw County and we need to find solutions so we can lift people up so everyone can thrive. She said this is helping but we need long term solutions.

CONSENT AGENDA

A. MINUTES OF THE MARCH 5, 2024 REGULAR MEETING

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the Consent Agenda with the corrections and edits to the minutes.

The motion carried unanimously.

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MARCH 19, 2024 IN THE AMOUNT OF \$2,074,526.74**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT IN THE AMOUNT OF \$72,110.61**
- 3. CLARITY HEALTHCARE DEDUCTIBLE ADMIN FEE IN THE AMOUNT OF \$1,582.21**

A motion was made by Clerk Jarrell Roe and supported by Trustee Swanson to approve the Consent Agenda with the corrections and edits to the minutes.

The motion carried unanimously.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 3

C. TREASURER'S REPORT JANUARY AND FEBRUARY 2024

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the Treasurer's Report January and February 2024

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated he and Attorney McClain continue to work on 2402-2416 E. Michigan Avenue. He said that is the property where illegal coal by-product was trucked into that site and we still do not know where it came from. He said it has been removed but no one knows where it was moved to. He said there is still a high concentration of oil and grease that is in the soil. Attorney Winters stated that they are not satisfied that the removal of this product still has residue and may be harmful in the long term if not completely cleaned up. He said they need to get answers from the State and EGLE as to what happened here and what will be done to completely clean it up. He said sometimes things happen in this part of the county that would never be allowed to happen in other areas of the county. He said we continue to be in court over this issue and will update the Board as we move forward.

Attorney Winters stated that Supervisor Stumbo has met with representatives from the City of Ann Arbor regarding the challenges of the water quality of Ford Lake specifically monitoring the algae bloom and the spills from their treatment facility. He said he has been in contact with the Deputy City Attorney for Ann Arbor and the City Chief of Staff and they are sending over a revised MOU that would allow the township to partner with the City of Ann Arbor to try and figure out how we can work together to improve the quality of Ford Lake water. He said we cannot do it ourselves it will have to be a continued collaboration.

Attorney Winters stated the Firefighters negotiations continue to move forward.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 4

Attorney Winters stated John Hines continues to monitor and oversee a number of contracts that have been entered into at the Community Center, the Ford Lake shelters, and the pickleball courts. He said they have also lined up a contractor to work on the Community Resource Center. Attorney Winters stated that good things are going on in the township as we move forward.

Trustee Swanson stated she appreciated the follow-up on the environmental issues regarding the pollutants that were dumped in the Township. She said we have a responsibility now to make sure somebody continues to follow up on this so it cannot happen again.

NEW BUSINESS

**1. REQUEST TO APPROVE THE RECOMMENDATION OF THE CHARTER
TOWNSHIP OF YPSILANTI LIQUOR COMMITTEE TO APPROVE THE CLASS "C"
LICENSE TRANSFER FOR LA FUENTE RESTAURANT**

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the recommendation of the Charter Township of Ypsilanti Liquor Committee to approve the Class "C" License transfer for La Fuente Restaurant.

Treasurer Eldridge stated that he and the Township Liquor Committee which includes Trustees' Swanson and Newman met with the owners of La Fuente Restaurant located at 1930 Whittaker Rd. Treasurer Eldridge explained that Mr. Sosa, owner of LaFuente, in 2022 obtained a liquor license from another business within Ypsilanti Township and was not aware they needed to come before the Township Board to make sure they were in compliance with township ordinances. He said he and Trustees' Swanson and Newman are recommending that the Board approve this license so they can move forward and begin to operate the business at 1930 Whittaker Rd. Treasurer Eldridge said they have passed all our local building and LLC inspections. He said our Fire Marshall has inspected the facility and they passed those tests as well.

The motion carried unanimously.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 5

2. REQUEST TO APPROVE THE RECOMMENDATION OF THE CHARTER TOWNSHIP OF YPSILANTI LIQUOR COMMITTEE TO APPROVE THE SDM (SPECIALLY DESIGNATED MERCHANT) LICENSE FOR THE FAMILY DOLLAR STORE

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the recommendation of the Charter Township of Ypsilanti Liquor Committee to approve the SDM (Specially Designated Merchant) License for the Family Dollar.

Treasurer Eldridge stated that he and the Township Liquor Committee met with representatives from the Family Dollar Store. Treasurer Eldridge explained this is a license to sell only beer and wine. He said the representatives stated they would not be discounting beer and wine it would be strictly a convenience for their customers. He said although other Family Dollar Stores in our region have begun selling beer and wine this will be the first Family Dollar within Washtenaw County to do so. Treasurer Eldridge stated that he and the Township Liquor Committee are recommending that the Board approve this Specially Designated Merchant License.

The motion carried unanimously.

3. RECOMMENDATION OF THE CHARTER TOWNSHIP OF YPSILANTI LIQUOR COMMITTEE TO DENY THE REQUEST FOR A CLASS "C" LICENSE FOR THE BIG SKY DINER

A motion was made by Clerk Jarrell Roe and supported by Trustee Hunter to approve the recommendation of the Charter Township of Ypsilanti Liquor Committee to deny the request for a Class "C" License for the Big Sky Diner.

Treasurer Eldridge and the Township Liquor Committee met with the owner of Big Sky Diner, and that after speaking with the owner of they concluded to deny the class "C" license.

The motion carried unanimously.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 6

4. REQUEST TO REAPPOINT MONICA ROSS-WILLIAMS TO THE ANN ARBOR AREA TRANSPORTATION AUTHORITY BOARD WITH THE TERM EXPIRING APRIL 30, 2029

A motion was made by Trustee Peterson and supported by Clerk Jarrell Roe to approve the request to reappoint Monica Ross-Williams to the Ann Arbor Area Transportation Authority Board with the term expiring April 30, 2029.

The motion carried unanimously.

5. REQUEST TO APPROVE THE AGREEMENT WITH WASHTENAW COUNTY AND THE WASHTENAW COUNTY SHERIFF'S OFFICE TO PERMIT THE TOWNSHIP TO CONTRACT FOR A COMMUNITY SERVICE OFFICER

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the agreement with Washtenaw County and the Washtenaw County Sheriff's Office to permit the Township to contract for a Community Service Officer.

Supervisor Stumbo explained that in 2021 Mike Radzik was working to bring a neighborhood watch deputy position to a community service office position which didn't materialize. She said in 2023 Deputy Garlick was assigned to the Township and really did a great job working with our residents. Supervisor Stumbo stated that Deputy Garlick may be leaving and once again we would like to get someone without taking an officer off the road. She said they would like to hire a Community Service Officer for Ypsilanti Township. Supervisor Stumbo stated they will meet with Sheriff Clayton tomorrow and go over what the cost would be to hire a CSO. She said she would like to get the agreement with Attorney approval so they could move forward with the position.

Trustee Swanson asked if they won't be deputized would they still have all the access to the information that is asked during neighborhood watch meetings.

Supervisor Stumbo stated they would be working for the Sheriffs' Office, and they will be able to obtain the information through the Sheriff.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 7

Trustee Swanson stated she was not sure if this position wasn't a deputy they may not be as informed or experienced as they would need to be to provide the information that our residents expect at our neighborhood watch meeting.

Supervisor Stumbo stated that if we had an officer at the meeting it would be taking one off the road and if there was an emergency they would have to leave.

Treasurer Eldridge stated that CSO's are a lot more common than an actual certified law enforcement officer to do this kind of detail. He said they will have a lot of information that a sworn deputy would have. He said they will understand how they respond to certain calls. He said of course there will be certain things they can't answer because they aren't sworn officers.

Lt. Chad Teets stated that they currently have one CSO at the Sheriffs Department. He said they are fluent in software programs and web-based programs where they can gather all the data. He said it would take a very brief period of time for a new CSO to develop the understanding to be able to articulate those things.

Trustee Swanson stated that just at the last couple of neighborhood watch meetings the deputy was able to share with residents about certain crimes and how to protect themselves. She said she wondered if that kind of information would be available or will they be just collecting and reporting on data.

Lt. Teets stated initially they will just be reporting the data but eventually they will be able to speak on those topics.

Trustee Swanson said she is not comfortable with minimizing a position because we want to save money.

Lt. Teets stated the benefits of having a CSO is they are dedicated to the neighborhood watch because that is their job.

Supervisor Stumbo stated this will be an assigned position with the same CSO for the Township. She said it's hard when it's a deputy that comes to the meetings because they still have their radio and may have to leave.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 8

Trustee Swanson stated she wasn't against this. She said at the neighborhood watch meetings she has attended she has seen how important the relationships between officers and our residents were. She said she wants this new position to still meet the needs of our residents.

Trustee Peterson stated the residents want a detailed report on what is going on in their neighborhood.

The motion carried unanimously.

6. REQUEST AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE LOCATED AT 1071 HAWTHORNE BUDGETED IN LINE ITEM #101-729-801-023

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the request for authorization for circuit court litigation to abate a public nuisance located at 1071 Hawthorne budgeted in Line Item #101-729-801-023.

Belinda Kingsley, Community Compliance Director explained the public nuisance located at 1071 Hawthorne.

The motion carried unanimously.

7. BUDGET AMENDMENT #4

Clerk Jarrell Roe read Budget Amendment #4.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve Budget Amendment #4 (see attached).

The motion carried unanimously.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 9

BOARD MEMBER UPDATES

Treasurer Eldridge thanked the Clerk and her staff, for making sure the election went well in Ypsilanti Township including the nine-day early voting.

Clerk Jarrell Roe thanked Treasurer Eldridge for his comment.

Clerk Jarrell Roe gave a quick overview of the presidential primary election 2024 and explained the new law regarding elections in Michigan.

Township resident thanked Clerk Jarrell Roe for her diligence in running a smooth election and complimented her on her positive attitude regarding the changes in the election law.

Trustee Swanson asked about reimbursement for some of the purchases that were made for this election.

Clerk Jarrell Roe stated that we thought we would have to purchase the ballot on demand system, but we were given them by the state. She said our reimbursement for the entire election is not due yet. She said the grant that the County submitted on our behalf, even though the Board chose to go independently will be covered.

Christina Benitez, township resident, stated she works in the Clerks Office and thanked Clerk Jarrell Roe for the phenomenal job leading our department and pulling the election together.

Jamie Kelsey, Intern, asked about the drop boxes and if there are video surveillance.

Clerk Jarrell Roe confirmed the drop boxes are under video surveillance, but we would not look at the video unless there was an issue.

Supervisor Stumbo asked about the trailer that was purchased for the elections.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 10

Clerk Jarrell Roe stated that the trailer is used to haul all the equipment to the polls. She said the van that had been used leaked and some of the voting booths were saturated with water.

Karen Lovejoy Roe stated she had been helping with other elections in the County and explained the voting booths that Dexter uses. She said they were easy to set up and suggested that the township check those if they are ever looking for different voting booths.

Supervisor Stumbo stated that the residents were very pleased with how secure the election was. She said she was an advocate for keeping it local because we can locally control it. She said the election went very well and the staff did great.

Supervisor Stumbo stated they sent out the postcards for the cybersecurity online training for up to 10,000 residents. She said the kickoff in person is April 1st and there will be opportunity throughout the year to be updated on cybersecurity.

Supervisor Stumbo stated she attended the grand opening for a new credit union on Packard Road.

Supervisor Stumbo stated she met with Senator Irwin, Representative Wilson, GCSI Advocates for the State of Michigan, and Luke Blackburn regarding the change in the law for low interest loans for water and sewer. She explained the change and they are trying to fix it.

Supervisor Stumbo stated she attended the First Justice 40 Community Task Force meeting. She said there is money available at the federal level for infrastructure improvements for areas that are designated a Justice 40 Community.

Supervisor Stumbo stated she had a zoom meeting regarding calming device petitions and allowing renters to sign the petitions.

Supervisor Stumbo stated she attended the Ypsilanti Community Schools Board Meeting regarding the 42 million debt relief that would eliminate the debt for the

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 19, 2024 REGULAR BOARD MEETING
PAGE 11

former Willow Run residents. She said they still don't have an answer when that will be erased.

A motion to adjourn was made by Treasurer Eldridge and supported by Clerk Jarrell Roe.

Motion carried unanimously.

The meeting was adjourned at approximately 7:45PM.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
2024 BUDGET AMENDMENT # 4

March 19, 2024

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$30,328.00

Request to carryforward the OHM engineering portion of the Carport project approved by the Board on 10/3/2023. This will be funded by an appropriation of prior year fund balance.

| | | | |
|---------------|-------------------------|------------------|--------------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$30,328.00 |
| | | Net Revenues | <u>\$30,328.00</u> |
| Expenditures: | Civic Center Carport | 101-901-975.107 | \$30,328.00 |
| | | Net Expenditures | <u>\$30,328.00</u> |

Motion to Amend the 2024 Budget (#4)

Move to increase the General Fund budget by \$30,328 to \$26,936,268 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
RYAN HUNTER
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

APRIL 2, 2024 BOARD MEETING

| | | |
|---------------------------|----|-------------------|
| ACCOUNTS PAYABLE CHECKS - | \$ | 694,938.24 |
| HAND CHECKS - | \$ | 173,652.62 |
| CREDIT CARDS PURCHASES - | \$ | 0.00 |
| GRAND TOTAL - | \$ | 868,590.86 |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|-------|-------------|-------------|--------|
|------------|-------|-------------|-------------|--------|

HAND CHECKS

| | | | | |
|------------|--------|----------------------------------|--|------------------|
| Bank AP AP | | | | |
| 03/15/2024 | 196237 | DTE ENERGY | GAS & ELECTRIC INVOICES | 47.59 |
| 03/15/2024 | 196238 | VERIZON WIRELESS | ACCT. #742203150-00001 | 2,795.78 |
| 03/15/2024 | 196239 | WASHTENAW COUNTY TREASURER# | TOWNSHIP TO PAY INTEREST ON PARCEL K-11- | 55.84 |
| 03/15/2024 | 196240 | WASTE MANAGEMENT | ACCT. #6-99239-92003 | 468.43 |
| 03/15/2024 | 196241 | WASTE MANAGEMENT | ACCT. #14-44697-63004 | 177.31 |
| 03/15/2024 | 196242 | WASTE MANAGEMENT | ACCT. #20-37335-53005 | 76.27 |
| 03/19/2024 | 196243 | VOID | | |
| | | | | V |
| 03/19/2024 | 196244 | WEINGARTZ | REPLACEMENT - EQUIPMENT - SAW, CHAINS, O | 726.92 |
| | | | REPLACEMENT - GOLF EQUIPMENT | 893.96 |
| | | | REPLACEMENT - NEW SNOW PLOWS (#712, #713 | 24,742.50 |
| | | | | <u>26,363.38</u> |
| 03/20/2024 | 196245 | COMCAST | ACCT. #8529 10 234 0186229 | 188.95 |
| 03/20/2024 | 196246 | DTE ENERGY | GAS & ELECTRIC INVOICES | 7,919.60 |
| 03/20/2024 | 196247 | UNITED STATES POST OFFICE | POSTAGE FOR SPRING 2024 REC GUIDE | 4,776.43 |
| 03/25/2024 | 196248 | CHARTER TOWNSHIP OF SUPERIOR | ACCT. #HURO-007200-0000-01 | 40.82 |
| 03/25/2024 | 196249 | COMCAST | ACCT. #8529 10 234 0279396 | 172.50 |
| 03/25/2024 | 196250 | DTE ENERGY | GAS & ELECTRIC INVOICES | 3,860.96 |
| 03/25/2024 | 196251 | DTE ENERGY | STREETLIGHTS - FEBRUARY 2024 | 92,248.81 |
| 03/25/2024 | 196252 | GUARDIAN ALARM | CUSTOMER #901451 | 1,203.24 |
| 03/25/2024 | 196253 | GUARDIAN ALARM | CUSTOMER #13113 | 50.00 |
| 03/25/2024 | 196254 | GUARDIAN ALARM | CUSTOMER #13113 | 2,747.64 |
| 03/25/2024 | 196255 | GUARDIAN ALARM | CUSTOMER #54144 | 182.82 |
| 03/25/2024 | 196256 | MICHIGAN CAT | REPLACEMENT REFURBISHED ENGINE 14-7 | 23,199.37 |
| 03/25/2024 | 196257 | YAMAHA MOTOR FINANCE CORPORATION | GOLF CART LEASE - APRIL 2024 | 6,900.00 |
| 03/25/2024 | 196258 | YPSILANTI COMMUNITY | ACCT. #2-037-360000-01 | 176.88 |

| | | | | |
|----------------------------|--|--|--|-------------------|
| AP TOTALS: | | | | |
| Total of 22 Checks: | | | | 173,652.62 |
| Less 1 Void Checks: | | | | 0.00 |
| Total of 21 Disbursements: | | | | <u>173,652.62</u> |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|---------------------------------|---|--|
| Bank AP AP | | | | |
| 04/02/2024 | 196259 | ABBAY DOOR | REPAIR WORK @HQ REPAIR WORK @HQ | 452.00 1,056.00 <u>1,508.00</u> |
| 04/02/2024 | 196260 | ACUSHNET COMPANY | TITLEIST GOLF BALLS FOR RESALE IN THE GO FOOTJOY GLOVES FOR RESALE IN THE GOLF SH | 1,778.51 1,856.59 <u>3,635.10</u> |
| 04/02/2024 | 196261 | AMAZON CAPITAL SERVICES | ZEP RINGMASTER - COMMUNITY CENTER 2024 CALENDAR ORDER - MAINT. HP JL255A E ARUBA 2930F ASUS PROART DISPLAY PA248QV SERVER HARD DRIVES VIENON ALUMINUM 7 IN 1 USB C HUB OFFICE SUPPLIES - GENERAL NOTARY RECORD BOOK - ELIZABETH CUELLAR TRASH PICKERS - COMMUNITY ENGAGEMENT WIRELESS MOUSE - ASSESSING LABELING TAPE FOR TOOLS REPLACEMENT BULBS/HOSE/HOSE REEL NOTEBOOK SUPPLIES YEALINK CP935W-BASE OFFICE SUPPLIES OFFICE SUPPLIES REPLACEMENT BULBS/HOSE/HOSE REEL COPY STAMP - SUPERVISOR WIRELESS MOUSE - SUPERVISOR PPE - SAFETY STORE CAMERAS/SCISSORS/DUSTER COFFEE SUPPLIES FOR PARKS AND GROUNDS STARBUCKS COFFEE - BUILDING LASER MEASURMENT FOR DISTANCE FOR SET BU OFFICE SUPPLIES FOR HR DEPARTMENT OFFICE SUPPLIES CREDIT MEMO | 264.02 45.32 1,060.00 1,590.00 5,155.74 95.40 86.20 17.77 204.78 11.89 97.27 675.88 91.23 478.13 152.46 54.00 136.87 9.79 25.99 77.64 357.49 49.45 144.14 67.49 106.34 52.34 (75.05) <u>11,032.58</u> |
| 04/02/2024 | 196262 | AMERICAN DREAM HOME IMPROVEMENT | REFUND - PERMIT FEES #PB23-0997 | 97.50 |
| 04/02/2024 | 196263 | ANN ARBOR CLEANING SUPPLY | CLEANING SUPPLIES - COMMUNITY CENTER TRASH BAGS - COMMUNITY ENGAGEMENT | 382.45 140.27 <u>522.72</u> |
| 04/02/2024 | 196264 | ANNE WIEDLING | WEEKEND RECORDING | 337.74 |
| 04/02/2024 | 196265 | APPLIED INNOVATION | PAPERCUT SOFTWARE RENEWAL | 155.31 |
| 04/02/2024 | 196266 | AUTO VALUE YPSILANTI | INVERTER REPLACEMENT FOR #705 FENCE MATERIAL AND #254 SUPPLIES FLP NEW FENCE INFRONT OF TENNIS/ PICKLEB MOTOR OIL AND CUT OFF DISKS SHOP SUPPLIES FLOOR DRI BATTERY FOR #68 | 166.28 244.89 596.00 141.33 97.77 171.96 <u>147.46</u> |

A/P CHECKS

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
 CHECK NUMBERS 196259 - 196367

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|-------------------------------------|--|----------|
| | | | | 1,565.69 |
| 04/02/2024 | 196267 | B-BALL SKILLS LLC | B-BALL SKILL PAYOUT FOR 3/6-3/19 | 1,135.25 |
| 04/02/2024 | 196268 | BLACK CLOVER | BLACK CLOVER HATS FOR RESALE IN THE GOLF | 708.70 |
| 04/02/2024 | 196269 | BRIDGESTONE GOLF INC | BRIDGESTONE GOLF BALLS FOR RESALE IN THE | 496.53 |
| | | | BRIDGESTONE GOLF BALLS FOR RESALE IN THE | 355.92 |
| | | | BRIDGESTONE GOLF BALLS FOR RESALE IN THE | 355.95 |
| | | | | 1,208.40 |
| 04/02/2024 | 196270 | CALLAWAY GOLF SALES COMPANY | CALLAWAY GOLF BALLS AND HATS FOR RESALE | 374.94 |
| 04/02/2024 | 196271 | CANTON TOWNSHIP | VILLAGE THEATER - 50 & BEYOND TRIP | 578.00 |
| 04/02/2024 | 196272 | CANTON TOWNSHIP | VILLAGE THEATER - 50 & BEYOND OUTING | 272.00 |
| 04/02/2024 | 196273 | CARLISLE WORTMAN ASSOCIATES, INC. | TYLER ROAD COLD STORAGE | 102.50 |
| 04/02/2024 | 196274 | CARLISLE WORTMAN ASSOCIATES, INC. | FROST MUSIC VENUE | 217.50 |
| 04/02/2024 | 196275 | CARLISLE/WORTMAN ASSOCIATES | PLANNING DEPARTMENT SUPPORT | 8,960.00 |
| 04/02/2024 | 196276 | CATALIS COURTS AND LAND RECORDS | ONLINE TICKET SERVICES MONTHLY FEE | 291.60 |
| 04/02/2024 | 196277 | COLMAN-WOLF SANITARY SUPPLY CO | CUSTODIAL SUPPLIES - CIVIC | 50.36 |
| | | | TRASH BAGS - COMMUNITY CENTER | 603.95 |
| | | | | 654.31 |
| 04/02/2024 | 196278 | COMERICA BANK | DISTILLED WATER - SUPERVISOR | 9.99 |
| | | | SAFETY TRAINING- AED/CPR FEBRUARY 2024 | 1,005.00 |
| | | | | 1,014.99 |
| 04/02/2024 | 196279 | COMMUNITY PUBLISHING & MARKETING | 2024 SPRING/SUMMER REC GUIDE PUBLICATION | 9,000.00 |
| 04/02/2024 | 196280 | CONTI | 2023 4RD QUARTER MAINTENNACE FOR CAMERAS | 6,202.40 |
| 04/02/2024 | 196281 | CRYSTAL FLASH, INC. | FUEL FOR HQ - REGULAR | 667.59 |
| | | | DIESEL FUEL FOR HQ | 2,406.29 |
| | | | | 3,073.88 |
| 04/02/2024 | 196282 | CSI EMERGENCY APPARATUS, LLC | REX TOOL | 648.35 |
| 04/02/2024 | 196283 | DAMRON INVESTIGATIONS, INC | BACKGROUND INVESTIGATION (AUSTIN BROPHY) | 1,500.00 |
| 04/02/2024 | 196284 | DAMRON INVESTIGATIONS, INC | BACKGROUND INVESTIGATION (AYDIN JOHNSONT | 1,500.00 |
| 04/02/2024 | 196285 | DANCE WITH ELEGANCE | WINTER SESSION 2 FITNESS INSTRUCTION | 1,415.40 |
| 04/02/2024 | 196286 | DANIELLE FIELHAUER | ZUMBA INSTRUCTION | 262.50 |
| 04/02/2024 | 196287 | DAWN FARM | RECOVERY COURT HOUSING | 524.32 |
| 04/02/2024 | 196288 | DOHYOUN LEE | WINTER 2024 TENNIS INSTRUCTOR | 20.00 |
| 04/02/2024 | 196289 | ELIJAH FRANKS | WINTER 2024 YOUTH BASKETBALL OFFICIAL | 150.00 |
| 04/02/2024 | 196290 | EMERGENCY MEDICAL PRODUCTS | GLOVES FOR ALL STATIONS | 53.58 |
| | | | MED SUPPLIES FOR TRUCKS/STATION | 113.58 |
| | | | | 167.16 |
| 04/02/2024 | 196291 | ESRI | ARCGIS DESKTOP RENEWAL | 4,070.00 |
| 04/02/2024 | 196292 | FIBER LINK | MISSDIG RESPONSE AND LOCATE SERVICES | 119.50 |
| 04/02/2024 | 196293 | FIRE SAFETY USA | TOOL BAGS FOR ENGINES | 640.00 |
| 04/02/2024 | 196294 | FLOYD WOODARD | 2023 MEDICARE REIMBURSEMENT | 3,957.60 |
| 04/02/2024 | 196295 | GLOBAL INDUSTRIAL EQUIPMENT COMPANY | UTILITY CART - RECREATION | 178.90 |
| 04/02/2024 | 196296 | GOOSE BUSTERS OF MICHIGAN, LLC | APRIL BORDER COLLIE SERVICES | 455.00 |
| 04/02/2024 | 196297 | GRAINGER | BUILD OPS SUPPLIES | 134.49 |
| | | | HARDWARE FOR NEW BUOYS | 95.28 |
| | | | PPE FOR SAFETY STORE | 211.98 |
| | | | FAN BELTS AND CRANE BUSS LIGHT | 44.53 |
| | | | FAN BELTS AND CRANE BUSS LIGHT | 13.26 |

03/28/2024 03:35 PM
User: mharris
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 196259 - 196367

Page: 3/6

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|----------------------------------|--|--------------------------|
| | | | SAFETY SIGNS & SPRAY PAINT | 47.44 |
| | | | SAFETY SIGNS | 6.92 |
| | | | SAFETY SIGNS & STICKERS FOR FUEL AREA | 557.52 |
| | | | FLUORESCENT LIGHTBULBS - COMMUNITY CENTE | 92.52 |
| | | | LIGHTBULBS - LEC | 90.36 |
| | | | BUYOS HARDWARE | 88.76 |
| | | | | <u>1,383.06</u> |
| 04/02/2024 | 196298 | GRIFFIN PEST SOLUTIONS | PEST CONTROL FOR #1 | 31.00 |
| | | | PEST CONTROL FOR #4 | 31.00 |
| | | | PEST CONTROL FOR #3 | 31.00 |
| | | | LEC AUGUST PEST SOLUTIONS | 68.00 |
| | | | | <u>161.00</u> |
| 04/02/2024 | 196299 | GUARDIAN ALARM | CUSTOMER #100169 | 2,024.40 |
| 04/02/2024 | 196300 | HEATHER JARRELL ROE | MILEAGE REIMBURSEMENT | 307.79 |
| 04/02/2024 | 196301 | HERMAN & ASSOCIATES | SOIL SURFACTANT AND FERTILIZER FOR TEES | 655.12 |
| 04/02/2024 | 196302 | HOME DEPOT | MAINTENANCE HARDWARE (SCREWS) INV#337087 | 9.47 |
| | | | MAINTENANCE SUPPLY - DUCT TAPE (INV#6371 | 17.34 |
| | | | SLIDERS FOR USE AT THE CIVIC CENTER (INV | 29.58 |
| | | | MAINT. TOOLS & EXIT LIGHTS FOR P&G GARAG | 157.44 |
| | | | I-PAD MOUNT FOR USE AT CIVIC (INV#637470 | 11.60 |
| | | | BUOY ANCHER MATERIAL | 46.92 |
| | | | BULLETIN BOARD FOR THE GOLF PRO SHOP. | 313.47 |
| | | | P&G - TOW STRAPS (INV#0181025) | 239.88 |
| | | | PARTS FOR TRASH CANS IN PARKS (INV#93703 | 28.23 |
| | | | TRAILER HITCH LOCK - ELECTIONS | 47.98 |
| | | | | <u>901.91</u> |
| 04/02/2024 | 196303 | INTEGRITY BUSINESS SOLUTIONS LLC | COPY PAPER - GENERAL | 999.75 |
| 04/02/2024 | 196304 | JOSEPH STOUT | WINTER 2024 TENNIS INSTRUCTOR | 35.00 |
| 04/02/2024 | 196305 | JUMP-A-RAMA | WINTER SESSION 2 GYMNASTICS INSTRUCTION | 2,572.50 |
| 04/02/2024 | 196306 | JW2 FIRE CONSULTANTS | GRANT WRITING | 3,563.00 |
| 04/02/2024 | 196307 | LANSING SANITARY SUPPLY, INC | FOAM SOAP - COMMUNITY CENTER | 314.38 |
| 04/02/2024 | 196308 | LAUREL HANNA | WINTER 2024 YOUTH BASKETBALL OFFICIAL | 150.00 |
| 04/02/2024 | 196309 | LAWRENCE HENDRICKS | WINTER 2024 TENNIS INSTRUCTOR | 35.00 |
| 04/02/2024 | 196310 | LIFE AFTER INCARCERATION | ART MURAL FOR COMMUNITY NETWORK CENTER | 1,200.00 |
| 04/02/2024 | 196311 | LOWE'S | LEC - SUPPLIES FOR OFFIC PROJECT/CIVIC - HARDWARE | 136.66 17.08 |
| | | | | <u>153.74</u> |
| 04/02/2024 | 196312 | LYRA BOYD | WINYTER 2024 YOUTH BASKETBALL OFFICIAL | 160.00 |
| 04/02/2024 | 196313 | MACQUEEN EMERGENCY GROUP | TURNOUT GEAR FOR FF WILLIAMS/ QUOTE #01 | 4,395.25 |
| | | | TURNOUT GEAR FOR CHIEF DENSMORE/ QUOTE # | 4,395.25 |
| | | | | <u>8,790.50</u> |
| 04/02/2024 | 196314 | MADCPO | PROBATION OFFICER CONFERENCE/DUES | 210.00 |
| 04/02/2024 | 196315 | MAYA GLENN | TURN UP DANCE WINTER 2 | 444.50 |
| 04/02/2024 | 196316 | MCMASTER-CARR | HARDWARE FOR BUOYS | 156.41 |
| 04/02/2024 | 196317 | MELODY WOODS | PAINTING CLASS INSTRUCTION | 224.00 |
| 04/02/2024 | 196318 | MICHAEL SARANEN | GROUND SHIPPING FOR EQUIPMENT FOR SERVIC | 17.90 |
| 04/02/2024 | 196319 | MICHIGAN LINEN SERVICE, INC. | LINEN SERVICE FOR COMMUNITY CENTER 3/26/ MAINT. GARAGE LINEN SERVICE 3/26/24 (INV LAUNDRY FOR CIVIC CENTER 3/26/2024 (INVO | 49.50 24.00 101.10 |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|--------------------------------|--|----------|
| | | | LINEN SERVICE FOR COMMUNITY CENTER 3/19/ | 49.50 |
| | | | LAUNDRY FOR CIVIC CENTER 3/19/2024 (INVO | 101.10 |
| | | | MAINT. GARAGE LINEN SERVICE 3/19/24 (INV | 24.00 |
| | | | LAUNDRY FOR CIVIC CENTER 3/5/2024 (INVOI | 101.10 |
| | | | MAINT. GARAGE LINEN SERVICE 3/5/24 (INV# | 24.00 |
| | | | LINEN SERVICE FOR COMMUNITY CENTER 3/5/2 | 49.50 |
| | | | LEC LAUNDRY SERVICE | 60.25 |
| | | | LEC LAUNDRY SERVICE | 60.25 |
| | | | LAUNDRY SERVICES 2024 | 24.00 |
| | | | LAUNDRY SERVICES 2024 | 24.00 |
| | | | LAUNDRY FOR CIVIC CENTER 3/12/2024 (INVO | 101.10 |
| | | | MAINT. GARAGE LINEN SERVICE 3/12/24 (INV | 24.00 |
| | | | LINEN SERVICE FOR COMMUNITY CENTER 3/12/ | 49.50 |
| | | | LINEN SERVICE FOR STATION HQ | 190.40 |
| | | | LINEN SERVICE FOR STATION 3 | 86.26 |
| | | | LINEN SERVICE FOR STATION 4 | 85.03 |
| | | | WEEKLY LINEN SERVICES | 70.00 |
| | | | WEEKLY LINEN SERVICES | 70.00 |
| | | | LINEN SERVICE FOR STATION 3 | 86.26 |
| | | | LINEN SERVICE FOR STATION 4 | 85.03 |
| | | | LINEN SERVICE FOR STATION HQ | 190.40 |
| | | | | <hr/> |
| | | | | 1,730.28 |
| 04/02/2024 | 196320 | MLIVE MEDIA GROUP | ADVERTISEMENTS HR & CLERKS & ASSESSING | 2,238.65 |
| 04/02/2024 | 196321 | MOBILE COMMUNICATION SVC | INSTALL NEW RADIOS IN NEW TRUCKS | 3,000.00 |
| 04/02/2024 | 196322 | ONE KRAFTY LADY | CORN HOLE TROPHY ENGRAVING | 135.00 |
| 04/02/2024 | 196323 | ONSITE SUBSTANCE ABUSE TESTING | RECOVERY COURT DRUG TESTING | 106.00 |
| 04/02/2024 | 196324 | ORCHARD, HILTZ & MCCLIMENT INC | CARPORT REBUILDING PROJECT | 705.50 |
| 04/02/2024 | 196325 | PARKWAY SERVICES, INC. | PORTABLE TOILET RENTAL FOR GREEN OAKS GO | 260.00 |
| 04/02/2024 | 196326 | PEARLINE DAVIS | RECOVERY COURT PAYROLL | 241.15 |
| | | | RECOVERY COURT PAYROLL | 324.63 |
| | | | | <hr/> |
| | | | | 565.78 |
| 04/02/2024 | 196327 | PEPSI BEVERAGES COMPANY | PEPSI VENDING ORDER MARCH 2024 | 320.89 |
| 04/02/2024 | 196328 | PPM LANDSCAPE CONTRACTORS INC | EMERGENCY TREE REMOVAL | 2,500.00 |
| 04/02/2024 | 196329 | PRINTING SYSTEMS | CUSTOM VOTER ID CARDS AND MASTER CARDS | 180.30 |
| 04/02/2024 | 196330 | RHETT REYES | RECOVERY COURT PAYROLL | 1,032.00 |
| | | | RECOVERY COURT PAYROLL | 1,128.75 |
| | | | | <hr/> |
| | | | | 2,160.75 |
| 04/02/2024 | 196331 | ROBERT ACTON | ROBERT ACTON CONTRACTUAL INSPECTIONS 3.4 | 1,250.00 |
| 04/02/2024 | 196332 | ROLYAN BUOYS | BUOY CABLE AND NEW LABELS | 390.00 |
| 04/02/2024 | 196333 | RUBBER STAMPS UNLIMITED INC | NOTARY SEAL KIT - ELIZABETH CUELLAR | 49.95 |
| 04/02/2024 | 196334 | SAM'S CLUB DIRECT | WATER - SUPERVISOR | 19.90 |
| | | | COFFEE SUPPLIES - GENERAL | 76.78 |
| | | | | <hr/> |
| | | | | 96.68 |
| 04/02/2024 | 196335 | SERVER SUPPLY INC | SERVER MEMORY | 352.80 |
| 04/02/2024 | 196336 | SERVERMONKEY.COM LLC | DELL EMC POWEREDGE R750 | 6,521.60 |
| 04/02/2024 | 196337 | SHIRLEY DUPREY | WINTER TAP INSTRUCTION | 56.70 |
| 04/02/2024 | 196338 | SHL US LLC | SKILLS CONTENT BASIC | 1,167.00 |
| 04/02/2024 | 196339 | SHRADER TIRE & OIL | REPLACEMENT TIRE FOR THE 5910 | 442.01 |
| 04/02/2024 | 196340 | SOUTHERN COMPUTER WAREHOUSE | FORTIGATE-101F RENEWALS | 1,993.03 |
| | | | FORTIGATE-40F RENEWALS | 2,394.49 |
| | | | YEALINK SIP-T46U | 1,233.90 |
| | | | | <hr/> |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|-----------------------------------|--|------------|
| | | | | 5,621.42 |
| 04/02/2024 | 196341 | SPECTRUM PRINTERS INC | TEST DECK FOR FEB. PRESIDENTIAL PRIMARY | 973.74 |
| 04/02/2024 | 196342 | SPICER GROUP | APPLERIDGE PARK IMPROVEMENTS | 211.25 |
| 04/02/2024 | 196343 | STANTEC | COMMUNITY CENTER BATHROOM IMPROVEMENTS | 1,357.42 |
| | | | COMMUNITY CENTER WATER DAMAGE RENOVATION | 1,370.50 |
| | | | GREEN OAKS GOLF COURSE BATHROOM IMPROVEM | 1,008.92 |
| | | | STANTEC WAS CONTRACTED TO REVIEW BUILDIN | 629.75 |
| | | | | 4,366.59 |
| 04/02/2024 | 196344 | STAPLES* - ACCOUNT #1026071 | TONER CARTRIDGE - ELECTIONS | 358.47 |
| 04/02/2024 | 196345 | STEPHEN BROWN | STEVE BROWN CONTRACTUAL INSP 03.4.24 - 0 | 2,000.00 |
| 04/02/2024 | 196346 | STERICYCLE INC | STERI-SAFE BUDGET SUBSCRIPTION | 256.29 |
| 04/02/2024 | 196347 | TAYLOR MADE GOLF COMPANY | TAYLORMADE GOLF BALLS FOR RESALE IN THE | 215.52 |
| 04/02/2024 | 196348 | THE AMERICAN THEATRE GUILD | THE CHER SHOW - 50 & BEYOND TRIP | 1,567.00 |
| 04/02/2024 | 196349 | THERESE FOOTE | YOGA INSTRUCTION WINTER 2 | 278.60 |
| 04/02/2024 | 196350 | THERMAL BUILDING SOLUTIONS LLC | INSULATION AND FIRE BARRIER FOR PARK MAI | 14,149.00 |
| 04/02/2024 | 196351 | TRAVIS ERBY | PORTRAIT DRAWING CLASS INSTRUCTION | 224.00 |
| 04/02/2024 | 196352 | ULTIMATE PROPERTIES LLC | BOND REFUND | 1,576.00 |
| 04/02/2024 | 196353 | UNITED RENTALS | REPAIRS TO MAN LIFT | 426.85 |
| 04/02/2024 | 196354 | UNIVERSITY TRANSLATORS | TRANSLATION SERVICES | 460.68 |
| | | | TRANSLATOR SERVICES | 458.37 |
| | | | | 919.05 |
| 04/02/2024 | 196355 | UTILITIES INSTRUMENTATION SERV | HYDRO SECURITY UPGRADE- CYBER ACCESS | 5,920.00 |
| 04/02/2024 | 196356 | WALLSIDE INC. | COMMUNITY RESOURCE CENTER WINDOW IMPROVE | 7,224.00 |
| 04/02/2024 | 196357 | WASHTENAW COUNTY SHERIFF'S OFFICE | RECOVERY COURT DRUG TESTING | 228.00 |
| 04/02/2024 | 196358 | WASHTENAW COUNTY TREASURER# | FEBRUARY 2024 POLICE SERVICE UNITS | 517,095.95 |
| 04/02/2024 | 196359 | WASHTENAW COUNTY WATER RESOURCES | VERMIN MANAGEMENT SERVICES | 8,641.46 |
| 04/02/2024 | 196360 | WASHTENAW GOLF CLUB | PRECINCT RENTAL FEB. 27, 2024 PRES. PRIM | 1,100.00 |
| 04/02/2024 | 196361 | WEINGARTZ | PARTS FOR VENTRAC MOWER | 139.97 |
| | | | ARBORIST CHAPS | 229.98 |
| | | | REDMAX RECIPROCATING EDGER AND BRUSH BLA | 637.97 |
| | | | CHAINSAW PARTS | 194.99 |
| | | | CHAINSAW FOR COMPOST SITE | 480.00 |
| | | | | 1,682.91 |
| 04/02/2024 | 196362 | WESTLAND FIRE EXTINGUISHER INC | CO2 | 60.00 |
| | | | MAINTENANCE OF DEPARTMENTAL FIRE EXTINGU | 100.00 |
| | | | CO2 | 78.00 |
| | | | | 238.00 |
| 04/02/2024 | 196363 | WILLIAM KLIBER IV | WINTER 2024 YOUTH BASKETBALL OFFICIAL | 170.00 |
| 04/02/2024 | 196364 | WORTHINGTON PRODUCTS INC | NEW/UPDATED SAFETY SIGNS FOR HYDRO STATI | 355.00 |
| 04/02/2024 | 196365 | YPSILANTI ACE HARDWARE | P&G TOOLS - AUGER BITS (INV#166106) | 53.97 |
| | | | TWO TYPES OF FASTENERS | 65.99 |
| | | | TWO TYPES OF FASTENERS | 24.99 |
| | | | 3 KEYS CUT FOR CIVIC CENTER (INV#165552) | 5.67 |
| | | | LIQUID NAILS | 4.99 |
| | | | TRASH CANS FOR P&G (INV#165836) | 101.97 |
| | | | COPIES OF KEYS FOR THE GOLF SHOP. | 9.45 |
| | | | | 267.03 |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|-------------------------------|--|-----------------|
| 04/02/2024 | 196366 | YPSILANTI COMMUNITY | LIFT - STATION MAINT. FORD LAKE PARK - F | 44.92 |
| | | | LIFT STATION MAINT. TUTTLE HILL FEBRUARY | 177.12 |
| | | | LIFT - STATION MAINT. FORD BLVD - FEBRUA | 131.11 |
| | | | WATER REBATE FEBRUARY - YCUA | 1,520.00 |
| | | | | <u>1,873.15</u> |
| 04/02/2024 | 196367 | YPSILANTI TOWNSHIP PETTY CASH | PETTY CASH REIMBURSEMENT TO TREASURER'S | <u>51.27</u> |

| | | | | |
|-----------------------------|--|--|--|-------------|
| AP TOTALS: | | | | |
| Total of 109 Checks: | | | | 694,938.24 |
| Less 0 Void Checks: | | | | <u>0.00</u> |
| Total of 109 Disbursements: | | | | 694,938.24 |

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— OFFICE OF THE CLERK —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

To: Ypsilanti Township Board of Trustees

From: Heather Jarrell Roe, Ypsilanti Township Clerk

Subject: ***Partial Farmland Preservation Termination 8589 Martz Rd***

Dear Board of Trustee Members,

A property owner is looking to partially terminate their Farmland Development Rights Agreement. Specifically on two parcels that can be located in their application. In order to do so, the property owner must complete an application with the State of Michigan. That application requires the local governing body to weigh in and either approve or deny the request. In addition to the local governing body, the request is also sent to the local planning commission and the Washtenaw County Parks and Recreation. (Similar land use issues go before their board.)

The local agencies listed above have 30 days to provide comment if they wish on the request for termination. The only comments received back to our office have come from the Ypsilanti Township Planning Commission. The other two agencies were notified via certified mail, with a return slip requested. If there is an approval of the request, the property owner can move forward and the application is sent to the state for consideration.

Thank you,

Heather Jarrell Roe, Ypsilanti Township Clerk



FARMLAND DEVELOPMENT RIGHTS PARTIAL TERMINATION REQUEST

Please complete and return with all required documentation to:

EMAIL: MDARD-PA116@Michigan.gov Fax: 517-335-3131

MAIL: MDARD-FARMLAND, P.O. BOX 30449, LANSING, MI 48909

Office: 517-284-5663

Additional information can be found on the web at Michigan.gov/Farmland.

All items must be completed and submitted with the REQUIRED DOCUMENTATION.

| | | |
|--|-----------|---------------------|
| NAME OF PERSON MAKING REQUEST: Edland W Malick | | |
| MAILING ADDRESS: 8589 Martz Rd | | |
| CITY: Ypsilanti | STATE: MI | ZIP CODE: 48197 |
| E-MAIL ADDRESS: emalick34@gmail.com | | PHONE: 734-482-7158 |

REQUIRED DOCUMENTATION:

1. The **Agreement number** or a copy of the Agreement.
2. **Legal description** of 2 acres (maximum) to be terminated.
3. **Survey** of parcel for justification if more than 2 acres is requested to be terminated.
4. **A Resolution** of approval from the local government based upon the reason for termination; indicating that at least one structure predates the original enrollment date of the Agreement; Employee Essential to the Farm; Public Interest.
5. **Taxable Values** for the past seven years for the 2-acre parcel to be terminated from the local Tax Assessor on official letterhead. Include copy of latest property tax bills.
6. A request for someone **Essential to the Farm** – submit documents (W-2, Schedule F, or payroll records) showing the person to whom the lot is being terminated for meets the requirements for someone essential to the farm.
7. For **Death or Disability**, a copy of the death certificate or a signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.

Agreement Number: 81 - 39233 - 123126

You may obtain a copy of the Agreement from the register of deeds office of the county the land is located. It is a three-part number normally located on the bottom corner.

| | |
|--|-----------------|
| Parcel Number(s): <i>Tax ID number located on tax bill</i> | K-11-34-200-001 |
|--|-----------------|

Name(s) as shown on current Agreement

List all grantor names on recorded agreement.

| | |
|--------------------|-------------------|
| 1. Edland W Malick | 2. Gail R. Malick |
| 3. | 4. |

Entity Name (Partnership, LLC, Corp, Trust):

List all Partners/Members/Officers/Trustees. Indicate title after name.

| | |
|----|----|
| 1. | 2. |
| 3. | 4. |

LEGAL DESCRIPTION OF PARCEL TO BE REMOVED (Attach sheet if necessary):

Commencing at the Center of Section 34, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence S87°57'33"W 230.00 feet along the E-W 1/4 line of said Section 34 and centerline of Martz Road (66' wide) to the POINT OF BEGINNING;
thence continuing along said E-W 1/4 line of Section 34 S87°57'33"W 225.00 feet;
thence N02°02'27"W 512.00 feet;
thence N87°57'33"E 282.50 feet;
thence S02°02'27"E 40.00 feet;
thence S87°57'33"W 57.50 feet;
thence S02°02'27"E 472.00 feet to the POINT OF BEGINNING. Being part of the NW 1/4 of Section 34, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, and containing 2.70 acres of land, more or less. Being subject to the rights of the public over the Northerly 33 feet thereof, as occupied by said Martz Road, and being subject to the easements and restrictions of record, if any.

*A survey is required for justification if more than 2 acres is needed to encompass the buildings.

Signature: Edmund W. Malick Date: March 1, 2024
Landowner/Representative

If this is signed by a Representative, please attach legal document granting authority.

Return completed request to the Farmland Preservation Office:

EMAIL: MDARD-PA116@Michigan.gov

Fax: 517-335-3131

MAIL: MDARD – Farmland, P.O. Box 30449, Lansing, MI 48909

Farmland Development Rights Agreement Partial Termination Checklist

Find the type of release that best fits your situation, gather the documentation required and submit all documents along with the completed Partial Termination Request form to the Farmland Preservation Program Office.

Request for Release of PART OF AN AGREEMENT Prior to Expiration

- ☒ **Releasing a parcel up to two acres with at least one structure that was present prior to the original execution date of the Agreement.**
Include items 1, 4, 7, 9 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres with Existing Buildings - Due to Death of Named Person on the Agreement**
Include items 1, 2, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres with Existing Buildings - Due to Disability of Named Person on the Agreement**
Include items 1, 3, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres for Someone Essential to the Farm**
Include items 1, 5, 7, 9 from the list below.
- ☐ **Releasing a parcel - public interest is served by the release**
Include items 1, 6, 7, 9 from the list below.

LIST OF ITEMS THAT MAY BE REQUIRED WITH REQUEST

1. The Farmland Development Rights Agreement number or a copy of the Agreement.
2. Copy of the death certificate. Request must be within 3 years of date of death.
3. Signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.
4. A resolution of approval from the zoning authority (usually the township board) indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
5. A resolution of approval from the zoning authority (usually the township board) indicating the release is for someone essential to the farm according to the definition in the law governing the program.
6. A resolution of approval from the zoning authority (usually the township board) indicating the release is for Public Interest and meets one or more conditions of 36111a.(1)(b) of Part 361 of the Natural Resources and Environmental Protection Act. [Sample resolutions may be found here.](#)
7. Legal description of the parcel to be released.
8. Survey documentation identifying type and location of buildings requiring more than 2 acres of land (if additional land area is needed to encompass all of the buildings located on the parcel).
9. A listing of the taxable value of the parcel to be released, including all buildings, for the past seven years on official letterhead, signed by the tax assessor.
10. Signed statement from the tax assessor indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
11. Documentation of public interest.

Return completed request to the Farmland Preservation Office:

EMAIL: MDARD-PA116@Michigan.gov
Fax: 517-335-3131
MAIL: MDARD – Farmland, P.O. Box 30449, Lansing, MI 48909



FARMLAND DEVELOPMENT RIGHTS PARTIAL TERMINATION REQUEST

Please complete and return with all required documentation to:
 EMAIL: MDARD-PA116@Michigan.gov Fax: 517-335-3131
 MAIL: MDARD-FARMLAND, P.O. BOX 30449, LANSING, MI 48909
 Office: 517-284-5663
 Additional information can be found on the web at Michigan.gov/Farmland.

All items must be completed and submitted with the REQUIRED DOCUMENTATION.

| | | |
|---|------------------|----------------------------|
| NAME OF PERSON MAKING REQUEST: Edland W Malick | | |
| MAILING ADDRESS: 8589 Martz Rd | | |
| CITY: Ypsilanti | STATE: MI | ZIP CODE: 48197 |
| E-MAIL ADDRESS: emalick34@gmail.com | | PHONE: 734-482-7158 |

REQUIRED DOCUMENTATION:

1. The **Agreement number** or a copy of the Agreement.
2. **Legal description** of 2 acres (maximum) to be terminated.
3. **Survey** of parcel for justification if more than 2 acres is requested to be terminated.
4. **A Resolution** of approval from the local government based upon the reason for termination; indicating that at least one structure predates the original enrollment date of the Agreement; Employee Essential to the Farm; Public Interest.
5. **Taxable Values** for the past seven years for the 2-acre parcel to be terminated from the local Tax Assessor on official letterhead. Include copy of latest property tax bills.
6. A request for someone **Essential to the Farm** – submit documents (W-2, Schedule F, or payroll records) showing the person to whom the lot is being terminated for meets the requirements for someone essential to the farm.
7. For **Death or Disability**, a copy of the death certificate or a signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.

| | |
|---|-----------------|
| Agreement Number: <u>81</u> - <u>39235</u> - <u>123130</u> You may obtain a copy of the Agreement from the register of deeds office of the county the land is located. It is a three-part number normally located on the bottom corner. | |
| Parcel Number(s): <i>Tax ID number located on tax bill</i> | K-11-34-100-002 |

Name(s) as shown on current Agreement

List all grantor names on recorded agreement.

| | |
|---------------------------|--------------------------|
| 1. Edland W Malick | 2. Gail R. Malick |
| 3. | 4. |

Entity Name (Partnership, LLC, Corp, Trust):

List all Partners/Members/Officers/Trustees. Indicate title after name.

| | |
|----|----|
| 1. | 2. |
| 3. | 4. |

LEGAL DESCRIPTION OF PARCEL TO BE REMOVED (Attach sheet if necessary):

Commencing at the Center of Section 34, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence N87°50'14"E 225.00 feet along the E-W 1/4 line of said Section 34 and centerline of Martz Road (66' wide) to the POINT OF BEGINNING;
thence N00°56'11"W 440.00 feet;
thence N87°50'14"E 200.00 feet;
thence S00°56'11"E 440.00 feet;
thence along said E-W 1/4 line of Section 34 S87°50'14"W 200.00 feet to the POINT OF BEGINNING. Being part of the NE 1/4 of Section 34, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, and containing 2.02 acres of land, more or less. Being subject to the rights of the public over the Northerly 33 feet thereof, as occupied by said Martz Road, and being subject to the easements and restrictions of record, if any.

*A survey is required for justification if more than 2 acres is needed to encompass the buildings.

Signature: Edmund W. Malik Date: March 1, 2024
Landowner/Representative

If this is signed by a Representative, please attach legal document granting authority.

Return completed request to the Farmland Preservation Office:

EMAIL: MDARD-PA116@Michigan.gov

Fax: 517-335-3131

MAIL: MDARD – Farmland, P.O. Box 30449, Lansing, MI 48909

Farmland Development Rights Agreement Partial Termination Checklist

Find the type of release that best fits your situation, gather the documentation required and submit all documents along with the completed Partial Termination Request form to the Farmland Preservation Program Office.

Request for Release of PART OF AN AGREEMENT Prior to Expiration

- ☒ **Releasing a parcel up to two acres with at least one structure that was present prior to the original execution date of the Agreement.**
Include items 1, 4, 7, 9 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres with Existing Buildings - Due to Death of Named Person on the Agreement**
Include items 1, 2, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres with Existing Buildings - Due to Disability of Named Person on the Agreement**
Include items 1, 3, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres.
(cannot exceed 5 acres if additional land area is needed to encompass all buildings)
- ☐ **Releasing a parcel up to two acres for Someone Essential to the Farm**
Include items 1, 5, 7, 9 from the list below.
- ☐ **Releasing a parcel - public interest is served by the release**
Include items 1, 6, 7, 9 from the list below.

LIST OF ITEMS THAT MAY BE REQUIRED WITH REQUEST

1. The Farmland Development Rights Agreement number or a copy of the Agreement.
2. Copy of the death certificate. Request must be within 3 years of date of death.
3. Signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.
4. A resolution of approval from the zoning authority (usually the township board) indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
5. A resolution of approval from the zoning authority (usually the township board) indicating the release is for someone essential to the farm according to the definition in the law governing the program.
6. A resolution of approval from the zoning authority (usually the township board) indicating the release is for Public Interest and meets one or more conditions of 36111a.(1)(b) of Part 361 of the Natural Resources and Environmental Protection Act. Sample resolutions may be found [here](#).
7. Legal description of the parcel to be released.
8. Survey documentation identifying type and location of buildings requiring more than 2 acres of land (if additional land area is needed to encompass all of the buildings located on the parcel).
9. A listing of the taxable value of the parcel to be released, including all buildings, for the past seven years on official letterhead, signed by the tax assessor.
10. Signed statement from the tax assessor indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
11. Documentation of public interest.

Return completed request to the Farmland Preservation Office:

EMAIL: MDARD-PA116@Michigan.gov
Fax: 517-335-3131
MAIL: MDARD – Farmland, P.O. Box 30449, Lansing, MI 48909

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— OFFICE OF THE CLERK —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

To: Ypsilanti Township Planning Commission

From: Heather Jarrell Roe, Ypsilanti Township Clerk

Date: March 1st, 2024

Subject: ***Farmland Preservation- Comments for 8589 Matz Rd***

Please accept this notice as formal request for comments on the partial termination of a farm land preservation agreement. As one of the listed reviewing agencies, please return any comment that you may have within 30 days to the Ypsilanti Township Clerks office. The application and property information is enclosed.

Should you have any questions, please contact my office.

Thank you,

Heather Jarrell Roe, Ypsilanti Township Clerk

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— OFFICE OF THE CLERK —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

To: Washtenaw County Parks and Recreation Commission

From: Heather Jarrell Roe, Ypsilanti Township Clerk

Date: March 1st, 2024

Subject: ***Farmland Preservation- Comments for 8589 Matz Rd***

Please accept this notice as formal request for comments on the partial termination of a farm land preservation agreement. As one of the listed reviewing agencies, please return any comment that you may have within 30 days to the Ypsilanti Township Clerks office. The application and property information is enclosed.

Should you have any questions, please contact my office.

Thank you,

Heather Jarrell Roe, Ypsilanti Township Clerk

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

March 18, 2024

From: Ypsilanti Township Planning Commission

To: Heather Jarrell Roe, Ypsilanti Township Clerk

RE: Farmland Protection Agreement Termination: 8589 Martz Road, Ypsilanti, MI 48197, Parcel K-11-34-100-031

Dear Clerk Roe,

The Planning Commission would like to thank you for extending the opportunity to comment on the matter of the Farmland Development Rights Agreement request for termination for the property located on Martz Road in Ypsilanti Township. As you know this matter was on the agenda and discussed at the regular Planning Commission meeting held on March 12, 2024. At that meeting, the Planning Commission heard from you and me why this item was on the agenda, and what it means for the Township. The Planning Commission had no comments on the item.

It is important to note that the Ypsilanti Township 2040 Master Plan identifies this area as Agricultural Preservation. It is the Planning Commissions intention to make Washtenaw County and the State of Michigan aware of this goal by providing the attached sections of the Townships Master Plan to this letter. The sections of the plan identify those areas of the Township considered for Agricultural Preservation. The section also includes the objectives and strategies the Township has in place to meet this goal over the next twenty (20) years. These strategies include preserving agricultural lands and prime agricultural soils for farming and providing stability to the farming economy. It is the Planning Commissions wish that you will forward this letter and attached Master Plan sections as discussed at the March 12, 2024, meeting to those regulatory agencies that are seeking comment regarding this matter.

Respectfully submitted on behalf of the Planning Commission,

Fletcher Reyher

Fletcher Reyher, AICP
Planning and Development Coordinator
Charter Township of Ypsilanti Planning Department

FUTURE LAND USE MAP

Ypsilanti Township, Washtenaw County

NEIGHBORHOOD PRESERVATION:

Neighborhood Preservation areas are established residential neighborhoods primarily north of Ford Lake and I-94. The intent is to preserve and strengthen the neighborhoods through investment, rehabilitation and infill.

INNOVATION & EMPLOYMENT DISTRICT:

The Innovation and Employment District is intended to be the major employment area of the township. The area is targeted for companies at the cutting edge of innovation with a combination of technology, office, craft manufacturing or light industrial uses.

OPEN SPACE, NEIGHBORHOOD PRESERVATION, & CLUSTER DEVELOPMENT:

Open Space, Neighborhood Preservation, and Cluster Neighborhood areas are in the southern part of the township. These areas can accommodate smaller scale specialized agricultural uses and low density/cluster single-family residential while preserving open spaces, natural features and existing neighborhoods.

AGRICULTURAL PRESERVATION:

Agriculture Preservation is clustered in the south-central portion of the township, where farming operations are active. The category conserves agricultural lands for small, medium and larger farms, and provides stability for the agricultural economy while creating a sense of place.

NEIGHBORHOOD TRANSITION DISTRICTS:

Neighborhood transition districts are multiple family housing, commercial and office uses, but can include single-family homes and institutional/civic uses and spaces. Uses shall be compatible with the existing areas and respect adjacent neighborhoods. The district is intended to serve as a sensible transition from Neighborhood Preservation Areas to more intense uses.

TOWNSHIP CORE:

The Township Core is intended to be the central core of the township. It includes the governmental center of the township with the Civic Center, County Courthouse, and the district library. Huron Street and the immediately surrounding area is meant to host a mix of uses from multiple-family residential to commercial to light industrial.

MIXED USE CORRIDORS:

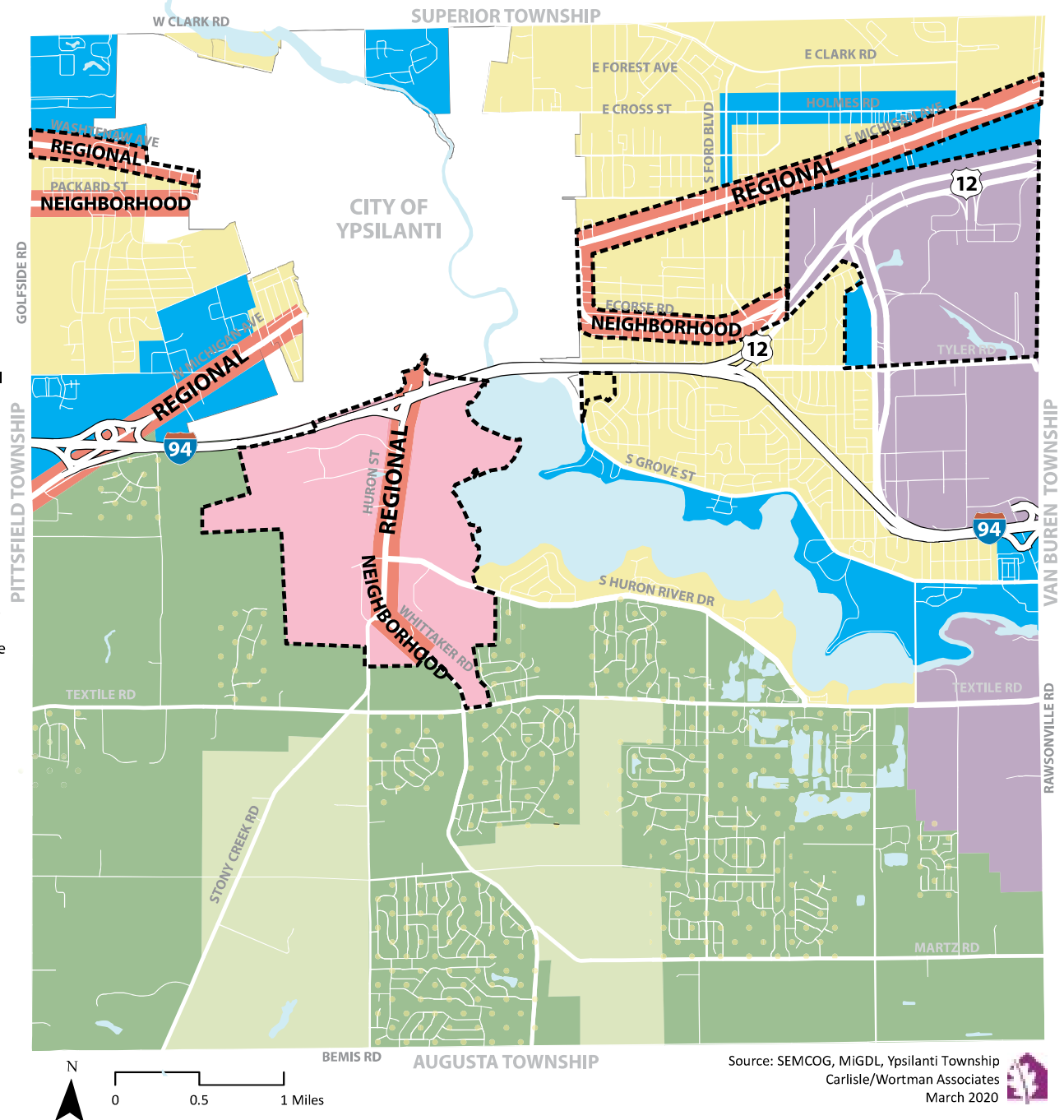
Mixed Use Corridors are developed transportation arteries, with a mixture of residential, commercial, office and employment uses. The intent is to improve the function, investment value and aesthetics of corridor. There are two types of Mixed Use Corridors: Neighborhood and Regional.

SPECIAL AREA PLANS:

These areas have special area plans either in this document or recently adopted by Ypsilanti Township.

EXISTING NEIGHBORHOODS:

The intent is to preserve and strengthen these neighborhoods through investment, maintenance and preservation of surrounding open space.



Source: SEMCOG, MiGDL, Ypsilanti Township
Carlisle/Wortman Associates
March 2020

AGRICULTURAL PRESERVATION

The Agriculture Preservation area is intended to preserve agricultural lands and prime agricultural soils for farming and provide stability to the farming economy. Any future development shall promote agricultural activity or be uses complementary to the agricultural character.

LAND USE:

- Production farms and nurseries.
- Detached residential buildings on large lots that are inhabited by the individuals that own and operate agriculture uses.
- Accessory retail uses in conjunction with an agricultural operation. Examples of accessory retail uses may include farmers' markets, roadside stands, nurseries and greenhouses, wineries with sales and tasting rooms, and other similar uses.
- Energy production uses such as wind farming and small-scale biofuel production.
- Open space and natural areas that preserve the natural landscape and help mitigate the effects of agricultural uses and development including soil erosion and stormwater runoff.
- Single-family cluster residential that preserves open space and natural features.
- Public and institutional facilities such as schools, places of worship, police stations, community centers, that support the surrounding residential properties.

DESIGN CONCEPTS AND CONSIDERATIONS:

- Farming operations between 10-30 + acres are desired.
- New development shall reduce conflicts between farm and non-farm uses.
- Buildings should be agricultural or residential in character.
- Nonmotorized connections should be provided as necessary to connect the township's agricultural land, and open and green spaces to other residential and recreational areas in the township.
- Future development of single-family cluster density should be no more than 0.5 units per acre.
- Ensure new development can be served by infrastructure including roads, water, and sewer.
- New development shall respect existing open space and natural areas.



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: March 27, 2024

RE: **Request Authorization to approve Spicer Group to provide Construction Inspection and Administration related to the Ford Lake Park and West Willow Park Shelters rehabilitation.**

The Residential Services Department is looking for authorization to approve Spicer Group to provide construction inspection and administration services related to the Ford Lake Park Shelters 1-4 renovations for \$19,000 budgeted in 101-902-971.070 and the West Willow Park Shelter renovation for \$3,000 budgeted in 101-902-981.150.

Spicer Group was hired by the Township to oversee the engineering process for the ARPA projects focused on shelter renovations at Ford Lake park and park renovations at West Willow Park. At the February 6, 2024 meeting, the BOT approved AR Brouwer to complete the repair work for the shelters with Spicer Group's Recommendation. Proposed work will take place April 15th – May 28th completing before the park open season.

Spicer Group's proposed services:

- Schedule and attend pre-construction meetings.
- Provide project management and general oversight, monitoring progress and quality, reviewing and preparing necessary submittals and representing the township on site.
- Attend progress meetings
- Provide construction materials testing to ensure materials used are as specified.
- Provide inspection reports, materials testing reports and SECS reports.
- Process work orders and change orders.
- Assist in resolving problems/or claims for project.
- Close out the project and complete a post-construction audit of project records and produce all final documents and files for township.

Attached is the proposal from Spicer.

John Hines
Municipal Services Director

March 27, 2024

John Hines, CPRP
Municipal Services Director
Charter Township of Ypsilanti
7200 Huron River Drive
Ypsilanti, MI 48197

RE: Ford Lake Park & West Willow Park Shelters
Ypsilanti Township, Washtenaw County
Letter Agreement for Professional Services

Dear John:

This document contains Spicer Group's proposal to you for construction inspection and administration services for the Shelter Rehabilitation projects at Ford Lake Park and West Willow Park.

Background

Spicer Group, Inc. (SGI) was hired by Ypsilanti Township to evaluate the shelter structures at Ford Lake Park and West Willow Park. Based on that review, improvements were recommended which were designed, publicly bid, and the contract was awarded to AR Brouwer. At the project kick off meeting March 21, AR Brouwer indicated an anticipated start date of April 15, 2024. The following is SGI's proposal for construction inspection and administration services to oversee the work at Ford Lake Park and West Willow Park Shelters.

Scope of Basic Professional Services

Spicer's proposed services follow.

- Schedule and attend a pre-construction meeting.
- Provide Project Management and general oversight of the project, monitoring progress and quality, reviewing any necessary submittals drawings, preparing progress payments for Township approval, and representing the Township on site.
- Attend progress meetings, as required.
- Provide as needed on-site inspection to oversee the work to verify the work is completed in conformance with the plans and specifications.
- Provide construction materials testing to ensure materials used during construction are as specified.
- Provide inspection reports, material testing reports, and SESC reports.
- Process work orders and contract change orders.
- Assist in resolving problems and/or claims for the project.
- Create a punchlist.
- Close out the project and complete a post-construction audit of project records and produce all final documents and files for the Township.

March 27, 2024

Page 2 of 2

Subconsultants

To help us efficiently process the work, we will be using G2 Consultants, Inc. to perform concrete cylinder testing.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. For convenience, we are including an authorization form. Our fee for the additional services will be determined at the time they are agreed to and rendered.

Fee Schedule

We will perform these services at our hourly rates with the following budget amounts for each park.

| | |
|------------------|-----------|
| Ford Lake Park | \$ 19,000 |
| West Willow Park | \$ 3,000 |
| TOTAL | \$ 22,000 |


We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

We will submit monthly invoices to you for our basic professional services, any additional authorized services and any reimbursable expenses. Unless other payment arrangements are made, we will include any of our project subconsultants costs on our invoice including a 10% fee to cover taxes, administration and insurance's.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Philip A. Westmoreland, P.E.
Principal-in-Charge

SPICER GROUP, INC.

125 Helle Blvd, Suite 2

Dundee, MI 48131

Phone: (734) 823-3308

CC: SGI File

Above proposal accepted and approved
by Owner.

YPSILANTI TOWNSHIP

By: _____
Authorized Signature

Date: _____

Cc: SGI File



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: March 27, 2024

RE: Request Authorization to waive the financial policy and approve the purchase of pre-fabricated restroom structure for Lakeside Park as part of the American Plan Rescue Act (ARPA) shelter renovation.

The Residential Services Department is requesting authorization to waive the bidding process of the financial policy of putting the bids on MITN and using Sourcewell, formerly NJPA which the board approved as a bidding source at the December 5, 2017 meeting to approve the purchase of a CXT restroom facility for \$117,618.00 budgeted in GL#101-902-981.120 per the recommendation of Spicer Group. Purchase of the “Cortez model” includes two restrooms, fees, transportation costs and installation on the prepared site. CXT structures are durable concrete buildings which come pre-plumbed and furnished with metal doors, ventilation units, toilets, soap dispenses, hand dryers, mirrors and side bars. The buildings are modular, so additional restrooms can be added by adding additional building sections.

Spicer Group was hired by the Township to oversee the engineering process for the ARPA project focused on shelter renovations at Lakeside Park. Spicer has successfully specified CXT Restroom buildings in several communities. CXT is a pre-approved vendor with publicly bid pricing through Sourcewell. Sourcewell is a cooperative procurement system that develops Requests for Proposals for nation, publicly bid, competitive solicitations. The pricing CXT is offering the Township is the same pricing which is published on the Sourcewell site, and is lower than their current rate sheets.

Pricing is comparable with pre-fabricated restrooms to “stick-built”, but due to the design costs and lead time, Spicer Group is recommending pre-fabricated. Lead time for the structure is six months. During the time before delivery, Spicer will continue to work on the site improvements to get the park ready. This will include removal of the remaining structure, modify the existing water and sanitary to accommodate the new building, extend electrical service, and install concrete sidewalks around the building once it is delivered.

Proposal to bid the site work and Shelter replacement will be brought forward to the board for approval in early June.

John Hines
Municipal Services Director



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

Remitting by check:

CXT, Inc., PO Box 676208, Dallas, TX 75267-6208

Remitting by ACH or wire transfer:

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1077766885 ABA/Routing: 043000096

Email remittance details to AR@lbfoster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Site must allow for the crane to be within three feet of the building location and the truck to be within three feet of the crane. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for

special equipment required to perform delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

****Customer is responsible for all local permits and fees.**

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

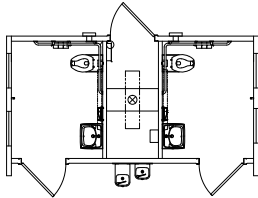
- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

CORTEZ – 10’ 3” X 17’

Cortez with chase has two single user fully accessible flush restrooms. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded, and set up at site.



800.696.5766
cxtinc.com

*Base Price \$ 65,718.00

Optional Sections

| | |
|--|---------------------------------------|
| Restroom* \$65,718 Qty: = \$0 | Shower* \$79,479 Qty: = \$0 |
| Family Assist Shower/Restroom Combo* \$76,680 Qty: = \$0 | Multipurpose Room \$60,840 Qty: = \$0 |
| Concession* \$76,194 Qty: = \$0 | |

*Includes 4-gallon water heater. Total for Optional Sections \$ 0.00

Added Cost Options

| | | Price per unit | Click to select | |
|--|---|----------------|-------------------------------------|----------|
| Final Connection to Utilities (per section) | | \$ 5,000.00 | <input checked="" type="checkbox"/> | 5,000.00 |
| Optional Wall Texture (per section)- choose one | <input type="radio"/> Split Face Block (\$5,500) <input checked="" type="radio"/> Stone (\$7,000) | | Reset Wall Texture | 7,000.00 |
| Optional Roof Texture (per section) | <input type="checkbox"/> Ribbed Metal | \$ 5,500.00 | | 0.00 |
| Insulation and Heaters (per section) | | \$ 19,500.00 | <input type="checkbox"/> | 0.00 |
| Stainless Steel Water Closet (each) | Qty: | \$ 1,750.00 | <input type="checkbox"/> | 0.00 |
| Stainless Steel Lavatory (each) | Qty: | \$ 1,500.00 | <input type="checkbox"/> | 0.00 |
| Electric Hand Dryer (each) | Qty: 2 | \$ 700.00 | <input checked="" type="checkbox"/> | 1,400.00 |
| Electronic Flush Valve (each) | Qty: 2 | \$ 1,500.00 | <input checked="" type="checkbox"/> | 3,000.00 |
| Electronic Lavatory Faucet (each) | Qty: 2 | \$ 1,500.00 | <input checked="" type="checkbox"/> | 3,000.00 |
| Paper Towel Dispenser (each) | Qty: | \$ 350.00 | <input type="checkbox"/> | 0.00 |
| Toilet Seat Cover Dispenser (each) | Qty: | \$ 350.00 | <input type="checkbox"/> | 0.00 |
| Sanitary Napkin Disposal Receptacle (each) | Qty: | \$ 100.00 | <input type="checkbox"/> | 0.00 |
| Baby Changing Table (each) | Qty: 2 | \$ 750.00 | <input checked="" type="checkbox"/> | 1,500.00 |
| Skylight in Restroom (each) | Qty: | \$ 1,600.00 | <input type="checkbox"/> | 0.00 |
| Marine Grade Skylight in Restroom (each) | Qty: | \$ 2,450.00 | <input type="checkbox"/> | 0.00 |
| Marine Package (excluding fiberglass doors and frames) (per section) | | \$ 2,350.00 | <input type="checkbox"/> | 0.00 |
| Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each) | Qty: | \$ 5,600.00 | <input type="checkbox"/> | 0.00 |
| 2K Anti-Graffiti Coating (per section) | | \$ 4,000.00 | <input checked="" type="checkbox"/> | 4,000.00 |
| Optional Door Closure (each) | Qty: | \$ 700.00 | <input type="checkbox"/> | 0.00 |
| Fiberglass Entry and Chase Doors and Frames (each) | Qty: | \$ 3,300.00 | <input type="checkbox"/> | 0.00 |
| Timed Electric Lock System (2 doors- does not include chase door) (each) | Qty: 2 | \$ 1,350.00 | <input checked="" type="checkbox"/> | 2,700.00 |
| Exterior Frostproof Hose Bib with Box (each) | Qty: | \$ 1,200.00 | <input type="checkbox"/> | 0.00 |

Total for Added Cost Options: \$ 27,600.00

Custom Options: MI Installation Surcharge 2024 \$ 6,200.00

Engineering and State Fees: \$ 6,500.00

Estimated One-Way Transportation Costs to Site (quote): \$ 11,600.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 117,618.00

Estimated monthly payment on 5 year lease \$2,364.12

Disclaimer: Please call to confirm selected sections are compatible.

This price quote is good for 60 days from date below, and is accurate and complete.

Gregg
Zentarsky

Digitally signed by Gregg
Zentarsky
Date: 2024.03.25 14:01:01
-04'00'

CXT Sales Representative

Date

I accept this quote. Please process this order.

Company Name

Company Representative

Date



OPTIONS

Exterior Color(s) (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

| | | | |
|--|---------------------------------------|---|---|
| <input type="checkbox"/> Amber Rose | <input type="checkbox"/> Berry Mauve | <input type="checkbox"/> Buckskin | <input type="checkbox"/> Cappuccino Cream |
| <input type="checkbox"/> Charcoal Grey | <input type="checkbox"/> Coca Milk | <input type="checkbox"/> Evergreen | <input type="checkbox"/> Georgia Brick |
| <input type="checkbox"/> Golden Beige | <input type="checkbox"/> Granite Rock | <input type="checkbox"/> Hunter Green | <input type="checkbox"/> Java Brown |
| <input type="checkbox"/> Liberty Tan | <input type="checkbox"/> Malibu Taupe | <input type="checkbox"/> Mocha Caramel | <input type="checkbox"/> Natural Honey |
| <input type="checkbox"/> Nuss Brown | <input type="checkbox"/> Oatmeal Buff | <input type="checkbox"/> Pueblo Gold | <input type="checkbox"/> Raven Black |
| <input type="checkbox"/> Rich Earth | <input type="checkbox"/> Rosewood | <input type="checkbox"/> Sage Green | <input type="checkbox"/> Salsa Red |
| <input type="checkbox"/> Sand Beige | <input type="checkbox"/> Sun Bronze | <input type="checkbox"/> Toasted Almond | <input type="checkbox"/> Western Wheat |

Special roof color # _____ Special wall color # _____

Special trim color # _____

Stone Color (Mark option with an X.) *If option is not available, verify stone option is selected on previous page.

| | | | |
|----------------------------------|--|--|----------------------------------|
| <input type="checkbox"/> Basalt* | <input type="checkbox"/> Mountain Blend* | <input type="checkbox"/> Natural Grey* | <input type="checkbox"/> Romana* |
|----------------------------------|--|--|----------------------------------|

Roof Texture *If option is not available, verify roof texture option is selected on previous page.

☐ Ribbed Metal*

Wall Texture(s) (For single texture mark an X. For top and bottom textures use T = Top and B = Bottom.)

*If option is not available, verify wall texture option is selected on previous page.

| | | | |
|--|--|--|-----------------------------------|
| <input type="checkbox"/> Split Face Block* | <input type="checkbox"/> Horizontal Lap* | <input type="checkbox"/> Board & Batt* | <input type="checkbox"/> Stucco** |
| <input type="checkbox"/> Brick** | <input type="checkbox"/> Distressed Wood** | | |

Stone Wall Texture (bottom texture only) *If option is not available, verify stone option is selected on previous page.

| | | | |
|--|---------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Napa Valley** | <input type="checkbox"/> River Rock** | <input type="checkbox"/> Flagstone** | <input type="checkbox"/> Stacked Rock** |
|--|---------------------------------------|--------------------------------------|---|

*Textures not included in CXT's quote are additional cost.

Door Opener

| | | |
|---|--|---|
| <input type="checkbox"/> Non-locking ADA Handle | <input type="checkbox"/> Privacy ADA Latch | <input type="checkbox"/> Pull Handle/Push Plate |
|---|--|---|

Deadbolt ☐

Accessible Signage

| | | |
|------------------------------|--------------------------------|---------------------------------|
| <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Unisex |
|------------------------------|--------------------------------|---------------------------------|

Toilet Paper Holder

| | |
|---|---|
| <input type="checkbox"/> 2-Roll Stainless Steel | <input type="checkbox"/> 3-Roll Stainless Steel |
|---|---|

Notes:

cxtinc.com
800.696.5766





March 28, 2024

John Hines, CPRP
Municipal Services Director
Charter Township of Ypsilanti
7200 Huron River Drive
Ypsilanti, MI 48197

RE: Park Restroom Facilities
Lakeside Park
VIA EMAIL

John,

The need for restroom facilities was identified at Lakeside Park since restroom facilities have been planned for renovation for almost 20 years and have not been open to the public for quite some time due to their condition. The Township has contracted with Spicer Group, Inc to assist with providing new restroom facilities at this park.

Spicer Group prepared estimates for design and construction of “stick built” restrooms, as well as pre-fabricated structures, finding that the construction costs are comparable, but the design costs of stick built structure, coupled with the lead time turned the focus toward pre-fabricated structures.

Spicer has successfully specified CXT Restroom buildings in several communities. CXT Structures are durable concrete buildings which come pre-plumbed and furnished with metal doors, ventilation units, toilets, soap dispensers, hand dryers, mirrors, and grab bars. The buildings are modular, so additional restrooms can be added by adding additional building sections. Further, a variety of wall textures and colors are available. The buildings are delivered to the site by truck and set onto the prepared subgrade by a crane. Once the building is set, water and sewer is hooked up, and the site work contractor can pour the adjacent concrete slab.

While several options were reviewed, Township and Spicer staff concurred that the CXT Cortez building would best meet the Township’s needs at Lakeside Park. The Cortez has two single user fully accessible flush restrooms on either side of a plumbing chase. Therefore, we recommend the CXT Cortez – 2 restroom model for the restroom facility at Lakeside Park

During our discussions with CXT, it came to our attention that they are a pre-approved vendor with publicly bid pricing available through Sourcwell. Sourcwell is a cooperative procurement system that develops Requests for Proposals for national, publicly bid, competitive solicitations. Through this process, CXT provided bids for each type of building they pre-fabricate. The pricing CXT is offering the Township is the same pricing which is published on the Sourcwell site, and is lower than their current rate sheets. Further, since the Township is planning on ordering more than one building, CXT has provided a \$2,900 per structure discount, which is reflected in the pricing provided.

We recommend the purchase of the CXT Cortez – 2 restrooms product through the Sourcwell system for one hundred twenty-four thousand, one hundred eighteen dollars (\$ 117,618.00), which includes fees, transportation costs, and installation on the prepared site.

March 28, 2024

Page 2 of 2

With a lead time from ordering to delivery of approximately 6 months, Spicer will continue working on design of the site improvements to get the park ready for the building delivery.

At Lakeside Park, that will include a contract to remove the existing building, modify the existing water and sanitary to accommodate the proposed building plumbing, extend electrical service to the building, prepare the building site, and install concrete sidewalks around the building once it is delivered.

We anticipate bidding the site work in June and award of the project in July, 2024.

If you have any questions or comments, please contact me at 248-836-8436.

Sincerely,

A handwritten signature in cursive script, reading "Jennifer Chehab".

Jennifer Chehab

Senior Project Manager

SPICER GROUP, INC

125 Helle Blvd, Suite 2

Dundee, MI 48131

E-mail: jennifer.chehab@spicergroup.com

Copy: SGI File 134586SG2023



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: March 27, 2024

RE: Request Authorization to waive the financial policy and approve the purchase of pre-fabricated restroom structure for Ford Heritage Park as part of the American Plan Rescue Act (ARPA) shelter renovation.

The Residential Services Department is requesting authorization to waive the bidding process of the financial policy of putting the bids on MITN and using Sourcewell, formerly NJPA which the board approved as a bidding source at the December 5, 2017 meeting to approve the purchase of a CXT restroom facility for \$117,618.00 budgeted in GL#101-902-981.080 per the recommendation of Spicer Group. Purchase of the “Cortez model” includes two restrooms, fees, transportation costs and installation on the prepared site. CXT structures are durable concrete buildings which come pre-plumbed and furnished with metal doors, ventilation units, toilets, soap dispenses, hand dryers, mirrors and side bars. The buildings are modular, so additional restrooms can be added by adding additional building sections.

Spicer Group was hired by the Township to oversee the engineering process for the ARPA project focused on bathroom installation at Ford Heritage Park. Spicer has successfully specified CXT Restroom buildings in several communities. CXT is a pre-approved vendor with publicly bid pricing through Sourcewell. Sourcewell is a cooperative procurement system that develops Requests for Proposals for nation, publicly bid, competitive solicitations. The pricing CXT is offering the Township is the same pricing which is published on the Sourcewell site, and is lower than their current rate sheets.

Pricing is comparable with pre-fabricated restrooms to “stick-built”, but due to the design costs and lead time, Spicer Group is recommending pre-fabricated. Lead time for the structure is six months. During the time before delivery, Spicer will continue to work on the site improvements to get the park ready. This will include extending the water main from Raintree Dr. to the building site, extending a water service and sewer lead to accommodate the proposed plumbing, extend electrical service, prepare site and install concrete sidewalks when building is delivered. Site work for this project will require approval from YCUA and permitting through EGLE.

Proposal to bid the site work will be brought forward to the board for approval in early June.

John Hines
Municipal Services Director



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

Remitting by check:

CXT, Inc., PO Box 676208, Dallas, TX 75267-6208

Remitting by ACH or wire transfer:

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1077766885 ABA/Routing: 043000096

Email remittance details to AR@lbfoster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Site must allow for the crane to be within three feet of the building location and the truck to be within three feet of the crane. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for

special equipment required to perform delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

****Customer is responsible for all local permits and fees.**

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

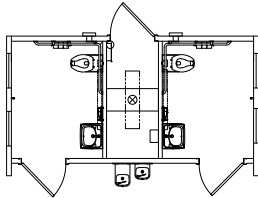
- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

CORTEZ – 10’ 3” X 17’

Cortez with chase has two single user fully accessible flush restrooms. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded, and set up at site.



800.696.5766
cxtinc.com

*Base Price \$ 65,718.00

Optional Sections

| | |
|--|---------------------------------------|
| Restroom* \$65,718 Qty: = \$0 | Shower* \$79,479 Qty: = \$0 |
| Family Assist Shower/Restroom Combo* \$76,680 Qty: = \$0 | Multipurpose Room \$60,840 Qty: = \$0 |
| Concession* \$76,194 Qty: = \$0 | |

*Includes 4-gallon water heater. Total for Optional Sections \$ 0.00

Added Cost Options

| | | Price per unit | Click to select | |
|--|---|----------------|-------------------------------------|----------|
| Final Connection to Utilities (per section) | | \$ 5,000.00 | <input checked="" type="checkbox"/> | 5,000.00 |
| Optional Wall Texture (per section)- choose one | <input type="radio"/> Split Face Block (\$5,500) <input checked="" type="radio"/> Stone (\$7,000) | | Reset Wall Texture | 7,000.00 |
| Optional Roof Texture (per section) | <input type="checkbox"/> Ribbed Metal | \$ 5,500.00 | | 0.00 |
| Insulation and Heaters (per section) | | \$ 19,500.00 | <input type="checkbox"/> | 0.00 |
| Stainless Steel Water Closet (each) | Qty: 2 | \$ 1,750.00 | <input type="checkbox"/> | 0.00 |
| Stainless Steel Lavatory (each) | Qty: 2 | \$ 1,500.00 | <input type="checkbox"/> | 0.00 |
| Electric Hand Dryer (each) | Qty: 2 | \$ 700.00 | <input checked="" type="checkbox"/> | 1,400.00 |
| Electronic Flush Valve (each) | Qty: 2 | \$ 1,500.00 | <input checked="" type="checkbox"/> | 3,000.00 |
| Electronic Lavatory Faucet (each) | Qty: 2 | \$ 1,500.00 | <input checked="" type="checkbox"/> | 3,000.00 |
| Paper Towel Dispenser (each) | Qty: | \$ 350.00 | <input type="checkbox"/> | 0.00 |
| Toilet Seat Cover Dispenser (each) | Qty: | \$ 350.00 | <input type="checkbox"/> | 0.00 |
| Sanitary Napkin Disposal Receptacle (each) | Qty: | \$ 100.00 | <input type="checkbox"/> | 0.00 |
| Baby Changing Table (each) | Qty: 2 | \$ 750.00 | <input checked="" type="checkbox"/> | 1,500.00 |
| Skylight in Restroom (each) | Qty: | \$ 1,600.00 | <input type="checkbox"/> | 0.00 |
| Marine Grade Skylight in Restroom (each) | Qty: | \$ 2,450.00 | <input type="checkbox"/> | 0.00 |
| Marine Package (excluding fiberglass doors and frames) (per section) | | \$ 2,350.00 | <input type="checkbox"/> | 0.00 |
| Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each) | Qty: | \$ 5,600.00 | <input type="checkbox"/> | 0.00 |
| 2K Anti-Graffiti Coating (per section) | | \$ 4,000.00 | <input checked="" type="checkbox"/> | 4,000.00 |
| Optional Door Closure (each) | Qty: | \$ 700.00 | <input type="checkbox"/> | 0.00 |
| Fiberglass Entry and Chase Doors and Frames (each) | Qty: | \$ 3,300.00 | <input type="checkbox"/> | 0.00 |
| Timed Electric Lock System (2 doors- does not include chase door) (each) | Qty: 2 | \$ 1,350.00 | <input checked="" type="checkbox"/> | 2,700.00 |
| Exterior Frostproof Hose Bib with Box (each) | Qty: | \$ 1,200.00 | <input type="checkbox"/> | 0.00 |

Total for Added Cost Options: \$ 27,600.00

Custom Options: MI Installation Surcharge 2024 \$ 6,200.00

Engineering and State Fees: \$ 6,500.00

Estimated One-Way Transportation Costs to Site (quote): \$ 11,600.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 117,618.00

Estimated monthly payment on 5 year lease \$2,364.12

Disclaimer: Please call to confirm selected sections are compatible.



This price quote is good for 60 days from date below, and is accurate and complete.

I accept this quote. Please process this order.

Company Name

Gregg Zentarsky
Digitally signed by Gregg Zentarsky
Date: 2024.03.25 14:01:01 -04'00'

CXT Sales Representative Date

Company Representative Date

OPTIONS

Exterior Color(s) (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

| | | | |
|--|---------------------------------------|---|---|
| <input type="checkbox"/> Amber Rose | <input type="checkbox"/> Berry Mauve | <input type="checkbox"/> Buckskin | <input type="checkbox"/> Cappuccino Cream |
| <input type="checkbox"/> Charcoal Grey | <input type="checkbox"/> Coca Milk | <input type="checkbox"/> Evergreen | <input type="checkbox"/> Georgia Brick |
| <input type="checkbox"/> Golden Beige | <input type="checkbox"/> Granite Rock | <input type="checkbox"/> Hunter Green | <input type="checkbox"/> Java Brown |
| <input type="checkbox"/> Liberty Tan | <input type="checkbox"/> Malibu Taupe | <input type="checkbox"/> Mocha Caramel | <input type="checkbox"/> Natural Honey |
| <input type="checkbox"/> Nuss Brown | <input type="checkbox"/> Oatmeal Buff | <input type="checkbox"/> Pueblo Gold | <input type="checkbox"/> Raven Black |
| <input type="checkbox"/> Rich Earth | <input type="checkbox"/> Rosewood | <input type="checkbox"/> Sage Green | <input type="checkbox"/> Salsa Red |
| <input type="checkbox"/> Sand Beige | <input type="checkbox"/> Sun Bronze | <input type="checkbox"/> Toasted Almond | <input type="checkbox"/> Western Wheat |

Special roof color # _____ Special wall color # _____

Special trim color # _____

Stone Color (Mark option with an X.) *If option is not available, verify stone option is selected on previous page.

| | | | |
|----------------------------------|--|--|----------------------------------|
| <input type="checkbox"/> Basalt* | <input type="checkbox"/> Mountain Blend* | <input type="checkbox"/> Natural Grey* | <input type="checkbox"/> Romana* |
|----------------------------------|--|--|----------------------------------|

Roof Texture *If option is not available, verify roof texture option is selected on previous page.

☐ Ribbed Metal*

Wall Texture(s) (For single texture mark an X. For top and bottom textures use T = Top and B = Bottom.)

*If option is not available, verify wall texture option is selected on previous page.

| | | | |
|--|--|--|-----------------------------------|
| <input type="checkbox"/> Split Face Block* | <input type="checkbox"/> Horizontal Lap* | <input type="checkbox"/> Board & Batt* | <input type="checkbox"/> Stucco** |
| <input type="checkbox"/> Brick** | <input type="checkbox"/> Distressed Wood** | | |

Stone Wall Texture (bottom texture only) *If option is not available, verify stone option is selected on previous page.

| | | | |
|--|---------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Napa Valley** | <input type="checkbox"/> River Rock** | <input type="checkbox"/> Flagstone** | <input type="checkbox"/> Stacked Rock** |
|--|---------------------------------------|--------------------------------------|---|

*Textures not included in CXT's quote are additional cost.

Door Opener

☐ Non-locking ADA Handle

☐ Privacy ADA Latch

☐ Pull Handle/Push Plate

Deadbolt ☐

Accessible Signage

☐ Men

☐ Women

☐ Unisex

Toilet Paper Holder

☐ 2-Roll Stainless Steel

☐ 3-Roll Stainless Steel

Notes:

cxtinc.com
800.696.5766



Ford Heritage Park

Ypsilanti Township

Legend

Proposed
restroom
facility

Extend sanitary and
water to proposed
restroom facility

Google Earth

© 2023 Google



300 ft





March 28, 2024

John Hines, CPRP
Municipal Services Director
Charter Township of Ypsilanti
7200 Huron River Drive
Ypsilanti, MI 48197

RE: Park Restroom Facilities
Ford Heritage Park
VIA EMAIL

John,

The need for restroom facilities was identified at the Ford Heritage Park, since there are currently no restroom facilities, and the Township brings in portable restrooms annually to accommodate the needs of the large soccer, baseball, playground, and other park users. The Township has contracted with Spicer Group, Inc to assist with providing new restroom facilities at this park.

Spicer Group prepared estimates for design and construction of “stick built” restrooms, as well as pre-fabricated structures, finding that the construction costs are comparable, but the design costs of stick built structure, coupled with the lead time turned the focus toward pre-fabricated structures.

Spicer has successfully specified CXT Restroom buildings in several communities. CXT Structures are durable concrete buildings which come pre-plumbed and furnished with metal doors, ventilation units, toilets, soap dispensers, hand dryers, mirrors, and grab bars. The buildings are modular, so additional restrooms can be added by adding additional building sections. Further, a variety of wall textures and colors are available. The buildings are delivered to the site by truck and set onto the prepared subgrade by a crane. Once the building is set, water and sewer is hooked up, and the site work contractor can pour the adjacent concrete slab.

While several options were reviewed, Township and Spicer staff concurred that the CXT Cortez building would best meet the Township’s needs at Ford Heritage Park. The Cortez has two single user fully accessible flush restrooms on either side of a plumbing chase. Therefore, we recommend the CXT Cortez – 2 restroom model for the restroom facility at Ford Heritage Park

During our discussions with CXT, it came to our attention that they are a pre-approved vendor with publicly bid pricing available through Sourcwell. Sourcwell is a cooperative procurement system that develops Requests for Proposals for national, publicly bid, competitive solicitations. Through this process, CXT provided bids for each type of building they pre-fabricate. The pricing CXT is offering the Township is the same pricing which is published on the Sourcwell site, and is lower than their current rate sheets. Further, since the Township is planning on ordering more than one building, CXT has provided a \$2,900 per structure discount, which is reflected in the pricing provided.

We recommend the purchase of the CXT Cortez – 2 restrooms product through the Sourcwell system for One hundred seventeen thousand, six hundred eighteen dollars (\$ 117,618.00), which includes fees, transportation costs, and installation on the prepared site.

March 28, 2024

Page 2 of 2

With a lead time from ordering to delivery of approximately 6 months, Spicer will continue working on design of the site improvements to get the park ready for the building delivery.

At Ford Heritage Park, the next steps include extending water main and sanitary sewer from Raintree Drive to the building site, extending a water service and sewer lead to accommodate the proposed plumbing, extend electrical service to the building site, prepare the building site, and install concrete sidewalks around the building once it is delivered. Site work for this project will require approval from YCUA and permitting through EGLE.

We anticipate bidding the site work in June and award of the project in July, 2024.

If you have any questions or comments, please contact me at 248-836-8436.

Sincerely,

A handwritten signature in cursive script, reading "Jennifer Chehab".

Jennifer Chehab

Senior Project Manager

SPICER GROUP, INC

125 Helle Blvd, Suite 2

Dundee, MI 48131

E-mail: jennifer.chehab@spicergroup.com

Copy: SGI File 134586SG2023



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

CC: Doug Winters, Township Attorney
Belinda Kingsley, Community Compliance Director

Date: March 26, 2024

RE: Request Authorization to amend the contract with Looking Good Lawns, LLC for Highway and Street Trash Clean-Up.

The Residential Services Department is requesting authorization to amend the current contract with Looking Good Lawns, LLC for the services of Highway and Street Trash Clean-up. The amendment will reduce Looking Good's obligation to strictly highway collection. It will also reduce the financial commitment to \$28,000 for 2024 instead of \$58,800, which is budgeted in GL#266-301-830.004.

The agreement with Looking Good Lawns, LLC was approved at the April 18, 2023 BOT Meeting. The amendment is being requested to reduce the trash collection scope of the agreement because the Township's needs have minimized due to the agreement with LAITR and internal staff trash collection. This will not affect the township mowing and abatement services for 2024. Trash collection services take place April 1 – November 30.

The Township is currently under a two (2) year agreement with Looking Good Lawns, LLC for the Highway Trash Cleanup, Township Mowing and Abatement Services. Township staff plan to return to the BOT in late summer 2024 to request to bid out the services for 2025-2026.

John Hines
Municipal Services Director
jhines@ypsitownship.org
734-544-3515

**AGREEMENT BETWEEN
LOOKING GOOD LAWNS, LLC
AND
THE CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
FOR HIGHWAY CLEAN-UP ABATEMENT SERVICES**

This Agreement is entered into effective the 1st day of April 2024 by and between the **Charter Township of Ypsilanti (Township)** a Michigan municipal corporation, whose address is 7200 S. Huron River Dr, Ypsilanti MI 48197, and **Looking Good Lawns LLC (Contractor)**, a Michigan Corporation, whose business facility is located at 1200 Ecorse Rd, Ypsilanti, MI 48198

The Township and the Contractor mutually agree to enact this contract for the dates of April 1, 2024, to November 1st, 2024, for services of Highway abatement,

1. SCOPE OF WORK

Ypsilanti Township will grant permission for work to begin upon contract agreement and authorization of both parties for the Trash clean-up of specified areas within Ypsilanti Township, including, Mowing Township owned Properties and Mowing of Ordinance Violations listed herein and locations given by the Township by area location and or street names of the Township. Trash pickup will be on a monthly basis of **15 hours** of services dedicated to these Roads: I 94 Highway east and west shoulder from Michigan Ave to Rawsonville road, Willow Run exit from I 94 to Michigan Ave

Trash is disposed at Ypsilanti compost center 2600 E Clark or 1200 Ecorse Road, Contractors Location. Scrap Tires are disposed at Contractors Facility. Contractor will notify the Township of the start day and completion day of the monthly service, including pictures of Trash collected with the monthly invoice for services rendered after completion of work.

2. HOLD HARMLESS

The Contractor shall assume full responsibility for protection of all vehicles and workers and shall defend and save harmless the Charter Township of Ypsilanti against all damages or alleged damages or injury to any vehicles or individuals because of its operations.

3. TERMS OF AGREEMENT

This contract is for the calendar year of 2024 with no price change or adjustments for the term of the agreement. The Township may at its sole discretion, but is not obligated to, negotiate a renewal, and seek new bid pricing. The pricing for the Term of this Agreement for Highway Trash Abatement is administered at a per hour rate of **\$ 250** per hour from Looking Good Lawns LLC, resulting from Company usage of: equipment, employee & labor cost, administrative cost fees. The Contractor will charge for **16 hours of monthly service with 4 men, 1 State Trucks & Dump Trailers for Trash removal totaling \$ 4,000 for services rendered per month.** Annual Time is **105** hour & Annual Cost of Trash Collection is **\$ 28,000. 16 hours per month are dedicated to highway & Months of service are from April 1st To November 1st 2024 . See Attachment A**

4. STATUS OF CONTRACTOR. It is expressly agreed and understood that the Contractor is in all respects an independent contractor as to work done under this Agreement. The Contractor is, in no respect, an agent, servant, or employee of the Township.

5. COMPENSATION OF THE CONTRACTOR

The Contractor shall be paid based on time spent, services and materials used for the 2024 season Highway Trash Abatement, at the rate and prices specified in section 3. "Payment will be made to the Contractor in a timely manner after the receipt of Contractor's invoice and after services are rendered."

6. INSURANCE – INDEMNIFICATION

During the term of this agreement, the Contractor agrees to procure and maintain in effect insurance policies in the amounts and with the types of coverage show below:

- 1. Workers Compensation Insurance** the form and amount required by Michigan Law.
- 2. Commercial General Liability Insurance** on an "Occurrence Basis" with the limits of liability not less than \$ 1,000,000 per occurrence and/or aggregate combined single limit, personal injury and property damage.
- 3. Motor Vehicle Liability Insurance** Including Michigan No-Fault Coverage, with limits of liability of not less than \$ 1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non- owned vehicles, and all hired vehicles.

The Contractor shall submit to the Township the "Certificate of Insurance" naming "The Charter Township of Ypsilanti", and its past, present and future elected officials as "Additional Insured" on the aforementioned liability policies with respect to the services provided under this Agreement. This Certificate of Insurance shall be submitted to the Township at the time said Agreement is approved by the Township. Additionally, the Contractor shall, to the fullest extent permitted by law, defend and hold the Charter Township of Ypsilanti, its past present and future elected officials, appointed commissions and boards, employees, and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, to its proportionate extent, from any negligent, grossly negligent, reckless and/of intentional wrongful or tortious acts or omissions by the Contractor or its employees and agents occurring in the performance of this agreement.

7. WARRANTIES OF THE CONTRACTOR

The Contractor warrants that the quality of its service under this agreement shall conform to the level of professional quality performed by equivalent local contractors and maintenance personal. The contractor warrants that it has the skills, experience, and equipment necessary to perform the services it is to provide pursuant to this agreement.

8. OBLIGATIONS OF THE TOWNSHIP

The Township shall notify the Contractor of any trouble spots of high importance needing attention immediately outside the Contractor's normal monthly route trash pickup. Likewise, the Township will give the Contractor at least five calendar days to satisfy the notified area.

9. ASSIGNMENT

The Contractor shall not subcontract or assign any portion of the Highway & Street Trash removal services to any other Contractor; services will sole responsibility of Looking Good Lawns LLC.

10. NOTICE

All notices, and submissions required under this agreement shall be by personal delivery or by first-class mail, postage, to the address stated in this agreement or such other address as either may designate by prior written notice to the other. Notice shall be considered delivered under this agreement when personally delivered to the Contract Administrator or placed in the U. S. mail, postage prepaid to the administrating department, care of the Contract Administrator.

11. CHOICE OF LAW

This agreement shall be construed, governed, and enforced in accordance with the laws of the State of Michigan. By executing this agreement, the contractor and Township agree to venue in a court of appropriate jurisdiction sitting within Washtenaw County for purposes of any action arising under this agreement.

12. CONFLICT OF INTEREST

Contractor certifies that it has no financial interest in the services provided under this agreement other than the compensation specified herein, Contractor further certifies that it presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, which would conflict in any manner with its performance of the services described under this agreement.

13. SEVERABILITY PROVISIONS

Whenever possible, each provision of this agreement will be interpreted in a manner as to effective and valid under the applicable law. However, if any provision of this agreement of the application of any provision to any party or circumstance will be prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this agreement or the application of the provision to the other parties and circumstances.

14. EXTENT OF THE AGREEMENT

This agreement, including the pricing and hours of Contractor, represents the entire understanding between the Township and the Contractor, and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations of any kind or nature, in entering into this agreement. This agreement may be altered and amended or modified only by mutual agreement and written amendment signed by both the Contractor and Township.

15. TERMINATION OF THE AGREEMENT

This agreement may also be terminated by either party upon thirty (30) days of written notice.

The Township shall provide notice of termination by first-class mail to the Contractor at the address listed in the documents. If the contract agreement is terminated for reasons "other than "breach of contract by the Contractor, the Contractor shall be compensated for the services provided prior to the date of notice of termination.

4. CONTRACT AUTHORIZATION ENACTMENT

LOOKING GOOD LAWNS, LLC.

**CHARTER TOWNSHIP
OF YPSILANTI**

By: _____
David Dillion

By: _____
Brenda L Stumbo, Supervisor

Date: 4/1/24

Date: _____

By: _____
Heather Jarrell Roe, Clerk.

Date: _____

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: March 27, 2024

RE: Recommendation to appoint Laurie Lutomski as Designee for the Urban County Executive Committee (UCEC)

I would like to recommend Community Resource Coordinator Laurie Lutomski to the Urban County Executive Committee as a designee. Currently, Clerk Heather Jarrell Roe and I serve on the committee. The addition of Laurie would provide much value to both the committee and Ypsilanti Township. Laurie's years of knowledge and experience in Washtenaw County as a social worker is an invaluable resource to us, and I know she will do a wonderful job on the committee.

Thank you for your consideration.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: March 27, 2024

RE: Request for the Staff Assignment on the Local Development Finance Authority (LDFA) to be Planning Staff

With the resignation of Planning Director Jason Iacoangeli, there is a vacancy in the Staff Assignment role on the LDFA. I recommend that we leave this appointment general, and the Planning Department prepares the minutes, schedules meetings, and attends meetings. Currently, this would be Planning and Development Coordinator Fletcher Reyher, Staff Planner Lauren Doppke, and Planning Consultant Sally Elmiger.

Thank you for your consideration.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: March 27, 2024

**RE: Request to accept resignation of Elizabeth Cuellar from the Civil Service
Commission effective immediately**

Please see the attached email of resignation from the Civil Service Commission from Deputy Supervisor Elizabeth Cuellar. She attended one meeting on the Commission, and then through the Civil Service Act given to her by Deputy Clerk Lisa Stanfield, discovered that a requirement that she did not meet was to be an elector of Washtenaw County for at least three years.

The requirements in this statute state that there cannot be more than two members of the same political party affiliation serving on the commission at the same time. We have never asked that question of our commissioners in the past, however we will ask moving forward.

This vacancy will be reposted with more specifics of the requirements that we have now learned.

Thank you for your consideration.

**CHARTER TOWNSHIP OF YPSILANTI
2024 BUDGET AMENDMENT # 5**

April 2, 2024

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

| | | |
|--|-----------------------|----------------------------|
| 213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII) | Total Increase | <u>\$479,545.00</u> |
|--|-----------------------|----------------------------|

Request to carryforward the remaining \$463,253 of the 6/20/23 Board approved Washtenaw County Road Commission \$2,017,271 road improvement agreement. This will be funded by an appropriation of prior year fund balance.

| | | | |
|---------------|-------------------------|------------------|---------------------|
| Revenues: | Prior Year Fund Balance | 213-000-699.999 | \$463,253.00 |
| | | Net Revenues | <u>\$463,253.00</u> |
| Expenditures: | Road Improvement | 213-446-982.000 | \$463,253.00 |
| | | Net Expenditures | <u>\$463,253.00</u> |

Request to carryforward the remaining \$16,292 of the 9/20/22 Board approved design engineering service of Spicer Group for the Community Center park improvement DNR grant project. The project was placed on hold and is again in process. This will be funded by an appropriation of prior year fund balance.

| | | | |
|---------------|-----------------------------------|------------------|--------------------|
| Revenues: | Prior Year Fund Balance | 213-000-699.999 | \$16,292.00 |
| | | Net Revenues | <u>\$16,292.00</u> |
| Expenditures: | Community Ctr - Park Improvements | 213-901-975.520 | \$16,292.00 |
| | | Net Expenditures | <u>\$16,292.00</u> |

Motion to Amend the 2024 Budget (#5)

Move to increase the Bike, Sidewalk, Rec, Roads Fund (BSRII) budget by \$479,545 to \$4,261,945 and approve the department line item changes as outlined.

AUTHORIZATIONS AND BIDS



March 13, 2024

Mr. Steven W. Densmore, Fire Chief
Charter Township of Ypsilanti
Central Fire Station
222 S. Ford Blvd, Ypsilanti, Mi 48198
1-734-544-4110
sdensmore@ypsitownship.org

RE: Recommendation for award – Fire Station No. 3 Renovations

Dear Chief Densmore:

On Friday, March 8, 2024 at 2:00 pm sealed bids were received on the above referenced project at the Township offices. At that time, the bidding closed. Enclosed is a copy of the Bid Tabulation Form indicating the bid results.

A total of two bids were received. Allied Building Service Company of Detroit, Inc. with a bid amount of 47,300.06. The second bid was received from Decima LLC in the amount of \$114,473.71. Allied Building Service Company of Detroit, Inc. was the lowest responsible bidder with a base bid of \$47,300.06 and excellent references. I therefore recommend that the Owner award a contract to Allied Building Service Company of Detroit, Inc., along with a contingency budget of \$5,000 (approximately 10%), for a total award amount of \$52,300.06. Both bidders have been thanked for their time and effort.

Enclosed is a copy of Allied Building Service Company of Detroit, Inc. bid forms. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "David Boersma". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

David Boersma, AIA – Project Manager
OHM Advisors

BID TABULATION FORM

Project: Fire Station No. 3 Renovations

A/E Project # 98230080

Owner: Charter Township of Ypsilanti

Date 3/8/2024

[illegible]

BID FORM

Ypsilanti Fire Station #3 Renovation

Charter Township of Ypsilanti


THIS BID IS SUBMITTED TO:
Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Bidder accepts all of the terms and conditions of the Advertisement to Bid, Instructions to Bidders and Supplemental Instructions to Bidders.

In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

| Addendum No. | Addendum Date | Signature |
|--------------|---------------|--|
| 1 | 02/27/2024 |  |
| | | |

- B. Bidder has visited the site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) that have been identified in the Supplemental Instructions to Bidders, and (2) reports and drawings of a hazardous environmental condition, if any, that have been identified in the Supplemental Instructions to Bidders.
- E. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and underground facilities) at or contiguous to the site that may affect cost, progress, or performance of the Work or that relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and

procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

- F. Bidder does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given ARCHITECT written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ARCHITECT is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

**BID FORM for
FIRE STATION #3 RENOVATION
Charter Township of Ypsilanti, Washtenaw County, State of Michigan
OHM Job Number: 0098-23-0080**

| Item | Description | Estimated Quantity | Unit Price | Amount |
|--|--|--------------------|-------------|---------------------|
| 1 | Audio Video Route Survey | 1 LS | \$ - | \$ - |
| 2 | Mobilization, Max. 5% | 1 LS | \$ 1,890.00 | \$ 1,890.00 |
| 3 | Labor to detach and reset garage ceiling hardware & MEP | 1 LS | \$ 2,318.40 | \$ 2,318.40 |
| 4 | Remove existing drywall | 1380 Sf | \$ 0.89 | \$ 1,224.00 |
| 5 | Reinstall (2) layers 5/8" type C drywall, tape, and prep | 1380 Sf | \$ 2.28 | \$ 3,149.47 |
| 6 | Seal/prime (1 coat) then paint (2 coats) garage ceiling | 1380 Sf | \$ 1.34 | \$ 1,843.90 |
| 7 | Remove insulation in garage ceiling | 1380 Sf | \$ 0.89 | \$ 1,224.00 |
| 8 | Reinstall insulation in garage ceiling | 1380 Sf | \$ 2.34 | \$ 3,229.96 |
| 9 | Remove Suspended ceiling grid bunk room | 600 Sf | \$ 0.95 | \$ 571.20 |
| 10 | Reinstall Suspended ceiling grid bunk room | 600 Sf | \$ 3.68 | \$ 2,209.20 |
| 11 | Remove Acoustical ceiling tile bunk room | 600 Sf | \$ 1.36 | \$ 813.12 |
| 12 | Reinstall Acoustical ceiling tile bunk room | 600 Sf | \$ 1.96 | \$ 1,174.30 |
| 13 | Remove Acoustical ceiling tile storage room | 127 Sf | \$ 6.40 | \$ 813.12 |
| 14 | Reinstall Acoustical ceiling tile storage room | 127 Sf | \$ 9.25 | \$ 1,174.30 |
| 15 | Remove insulation at suspended ceiling bunk room | 600 Sf | \$ 2.44 | \$ 1,465.92 |
| 16 | Reinstall insulation at suspended ceiling bunk room | 600 Sf | \$ 5.79 | \$ 3,471.88 |
| 17 | Remove windows | 4 Ea | \$ 571.20 | \$ 2,284.80 |
| 18 | New windows | 4 Ea | \$ 915.28 | \$ 3,661.12 |
| 19 | Reseal, and paint window openings | 4 Ea | \$ 917.92 | \$ 3,671.70 |
| 20 | Remove existing gutters | 560 Lf | \$ 1.10 | \$ 613.87 |
| 21 | Install new commercial gutters | 560 Lf | \$ 9.92 | \$ 5,553.07 |
| 22 | Remove gutter downspouts | 15 Ea | \$ 33.16 | \$ 497.45 |
| 23 | Install new gutter downspouts | 15 Ea | \$ 296.35 | \$ 4,445.28 |
| TOTAL BID AMOUNT (ITEM 1-23 incl.): | | | | \$ 47,300.06 |

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price bid items will be based on actual quantities constructed in accordance with the Contract Documents.

Bidder agrees that the Work will be Substantially Complete on or before Substantial Completion Date, and completed and ready for final payment in accordance with the General Conditions on or before Final Completion Date.

Bidder agrees that the Work will be substantially complete within (45 substantial completion days) calendar days after the date when the Contract Times commence to run as provided in Article 19 of the General Conditions, and be completed and ready for final payment within (30 final completion days) calendar days after the date when the Contract Times commence to run.

Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement.

The following documents are attached to and made a condition of this Bid:

- Bid Guarantee (circle one): Certified or Cashier's Check or Bid Bond
- Statement of Qualifications
- Subcontractor Listing
- Legal Status of Bidder

SUBMITTED on March, 20 24

State Contractor License No. 2102037528. (If applicable)

If Bidder is:

An Individual

Name (typed or printed): N/A

By: _____ (SEAL)
(Individual's signature)

Doing business as: N/A

Business address: N/A

Phone No.: N/A FAX No.: N/A

A Partnership

Partnership Name: N/A (SEAL)
By: N/A
(Signature of general partner – attach evidence of authority to sign)
Name (typed or printed): N/A
Business address: N/A

Phone No.: N/A FAX No.: N/A

A Corporation

Corporation Name: Allied Building Service Company of Detroit, Inc (SEAL)
State of Incorporation: Michigan
Type (General Business, Professional, Service, Limited Liability): Commerical Gernerel Liability
By: 
(Signature – attach evidence of authority to sign)
Name (typed or printed): Zachary Cook
Title: Director of Administrative Operations
Attest:  (CORPORATE SEAL)
(Signature of Corporate Secretary)
Business address: 1801 Howard St. Detroit, MI 48216

Phone No.: (248) 773-6851 FAX No.: N/A
Date of Qualification to do business is: January 2nd, 1974

A Joint Venture

Joint Venture Name: N/A (SEAL)

By: _____
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): N/A

Title:

Business address: N/A

Phone No.: N/A FAX No.: N/A

Joint Venture Name: N/A (SEAL)

By: N/A
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): N/A

Title:

Business address: N/A

Phone No.: N/A FAX No.: N/A

Phone and FAX Number, and Address for receipt of official communications.

N/A

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above).

BID GUARANTEE

The undersigned attaches bid security in the form of a BID BOND / CERTIFIED CHECK / CASHIER'S CHECK (Circle one) in the amount of Five Percent of the attached bid

Dollars (\$5%).

The undersigned agrees, if awarded the Contract, to deliver the executed Agreement and bonds and furnish evidence of insurance within fourteen (14) business days after the date of the Notice of Award. And to complete the proposed work within the time specified in the Bid Form.

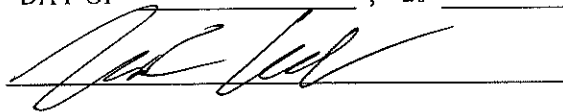
If the Bid is accepted by the OWNER, and the undersigned shall fail to enter into the Agreement as aforesaid and to furnish the required surety bonds within fourteen (14) business days after Notice of Award, the Bid Bond in the amount of \$Five Percent (5%) of the attached bid accompanying this Bid shall be considered due and payable to the OWNER.

If the undersigned enters into the Agreement in accordance with this Bid or if his Bid is rejected, then the accompanying Bid Guarantee shall be voided.

In submitting this Bid, it is understood that the right is reserved by the OWNER to reject any or all bids, to waive irregularities and/or formalities and, in general, to make award in any manner deemed by it, in its sole discretion, to be in the best interest of the OWNER.

SIGNED AND SEALED THIS 8TH DAY OF MARCH, 20 24

Authorized Signature of Bidder:



(TITLE) Director of Administrative Operations

(SEAL)

BID BOND

BIDDER (Name and Address):

Allied Building Service Company of Detroit, Inc

1801 Howard St. Detroit, MI 48216

SURETY (Name and Address of Principal Place of Business):

Hudson Insurance Company

100 William Street, 5th Floor

New York, NY 10038

OWNER (Name and Address):

Charter Township of Ypsilanti

7200 S Huron River Dr

Ypsilanti, MI 48197

BID

BID DUE DATE: March 8, 2024

PROJECT:

(PROJECT DESCRIPTION) Remove and replace gypsum ceiling and paint in garage. Remove and reinstall mechanical, electrical, and associated hardware from ceiling of the garage. Remove and replace ceiling tile at sleeping quarters. Remove and replace insulation at garage ceiling and sleeping quarters ceiling. Remove and replace four windows. Remove and replace exterior gutters and downspouts.

BOND

BOND NUMBER: N/A

DATE (Not later than Bid due date): March 8, 2024

PENAL SUM: Five Percent of the attached bid 5%
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

(Seal)
Allied Building Service Company of Detroit, Inc.
Bidder's Name and Corporate Seal

By: [Signature]
Signature and Title Matt Guyot
Integrator

Attest: [Signature]
Signature and Title Zach Cook
Admin Ops

SURETY

(Seal)
Hudson Insurance Company
Surety's Name and Corporate Seal

By: [Signature]
Signature and Title Susan L. Small
Attorney-in-Fact
(Attach Power of Attorney)

Attest: [Signature]
Signature and Title T. Young
Account Manager



HUDSON
INSURANCE COMPANY

BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Alan P. Chandler, Robert Trobec, Jeffrey A. Chandler, Kathleen M. Irelan,

Ian J. Donald, Susan L. Small, John L. Budde, Krista L. Pocket

of the state of Michigan

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes.

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 21st day of June, 20 23 at New York, New York.



Attest: Dina Daskalakis
Dina Daskalakis, Corporate Secretary

HUDSON INSURANCE COMPANY

By: Michael P. Cifone
Michael P. Cifone, Senior Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

On the 21st day of June, 20 23 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



Ann M. Murphy
ANN M. MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2025

CERTIFICATION

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

The undersigned Dina Daskalakis hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original said that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.



Witness the hand of the undersigned and the seal of said Company this 8th day of March, 2024

By: Dina Daskalakis
Dina Daskalakis, Corporate Secretary

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Document.
3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time of issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

End of Section

STATEMENT OF QUALIFICATIONS

Bidder must answer all questions. If more space is needed to complete a question, attach a separate sheet. Bidder may submit any additional information.

Name: Allied Building Service Company of Detroit, Inc

Address: 1801 Howard St. Detroit, MI 48216 Phone: (248) 773-6851

Number of years operating under your present name: 50

Bonding Capacity: 15 Million

Bonding Company: Hudson Insurance Company Phone: (248) 828-3377

Prequalified by MDOT to bid on projects of this magnitude and type of work

(circle one) YES ☒ NO ☐ Prequalification Number: N/A

General nature of work performed by your company: General Construction, Carpentry, Electrical

Background and experience of the principal members of your organization including officers:

Please see attached

Major equipment available for this contract: N/A

CURRENT PROJECTS:

| | Project | Project | Project |
|------------------|--------------------------------------|---|--|
| Name: | <u>RFP CM Toilet Room Renovation</u> | <u>New Toilet Rooms for Weber Street Building</u> | <u>U.S.D.C. COURTROOM 237 AND 272 AV UPGRADE</u> |
| Owner: | <u>Oakland County</u> | <u>Charter Township of Brighton</u> | <u>Frederick Construction</u> |
| Contact Person: | <u>Jennifer Henson-Pecic</u> | <u>Zachary Dyba</u> | <u>Chris Rogenski</u> |
| Phone: | <u>(248) 931-9028</u> | <u>(810) 229-0551</u> | <u>(269) 349-8428</u> |
| Contract Amount: | <u>75,388.74</u> | <u>149,874.12</u> | <u>554,721.65</u> |
| Completion Date: | <u>06/3/2024</u> | <u>05/05/2024</u> | <u>03/12/2024</u> |
| % Complete: | <u>50 %</u> | <u>80%</u> | <u>95%</u> |

COMPLETED PROJECTS:

| | Project | Project | Project |
|------------------|---|-------------------------------|------------------------------------|
| Name: | <u>Northville City Hall Office Renovation</u> | <u>SBA Office Renovation</u> | <u>Probate Court Renovation</u> |
| Owner: | <u>City of Northville</u> | <u>Frederick Construction</u> | <u>The Charter County of Wayne</u> |
| Contact Person: | <u>Wendy Longpre</u> | <u>Chris Rogenski</u> | <u>Hing Wong</u> |
| Phone: | <u>(517) 285-9436</u> | <u>(269) 349-8428</u> | <u>(313) 224-2205</u> |
| Contract Amount: | <u>\$97,271.41</u> | <u>\$456,325.43</u> | <u>\$106,260.00</u> |
| Date Completed: | <u>01/15/2024</u> | <u>07/17/2019</u> | <u>11/27/2023</u> |

Additional information that may be pertinent to demonstrate your ability to complete this project.

Allied Building Services is a General Contractor that was established in 1948. We provide

construction services small-scale, medium scale, and large-scale across a diverse client facilities

portfolio is a skillset and model we have adopted and grown with over the past several decades

the past several decades. We have in-house trades that include general contracting, carpentry, dock and door, electrical, mechanical, and plumbing. This allows us to work closely and efficiently under the same roof to provide a finished product that exceeds expectations.

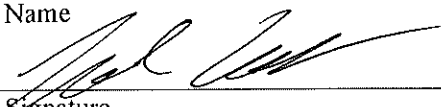
Has your company defaulted on a contract? No

If yes, where and
why? N/A

I hereby certify that the above answers are correct and true.

By: Zachary Cook

Name


Signature

Director of Administrative Operations

Title

Number of additional sheets attached: 1

| | | |
|--------|-----|--------|
| N/A | N/A | \$ N/A |
| | | |
| | | |
| Phone: | | |
| FAX: | | |
| E-mail | | |

| | | |
|--------|-----|--------|
| N/A | N/A | \$ N/A |
| | | |
| | | |
| Phone: | | |
| FAX: | | |
| E-mail | | |

| | | |
|--------|-----|--------|
| N/A | N/A | \$ N/A |
| | | |
| | | |
| Phone: | | |
| FAX: | | |
| E-mail | | |

SUBCONTRACTOR LISTING

Bidder submits to use the following subcontractors for performance of the work in accordance with Article 9 of the Instructions to Bidders.

Note to Bidder: List all work you propose to sublet on this Contract. Include each subcontractors name, address, phone, fax and e-mail address. Also include a description of work to be performed by subcontractor. For example: restoration, landscaping, lighting, signage, bore and jack, etc. List approximate dollar value of the subcontract.

| NAME, ADDRESS & PHONE NO. OF SUBCONTRACTOR | DESCRIPTION OF WORK | APPROXIMATE DOLLAR VALUE OF SUBCONTRACT |
|---|------------------------|---|
|---|------------------------|---|

| | | |
|-----------------------|---------------------------------|-------------|
| Great Lakes Gutter Co | Furnish & install gutter system | \$ 9,375.00 |
|-----------------------|---------------------------------|-------------|

12379 Globe Street

Livonia, MI 48150 US

Phone: (734) 953-4067

FAX: N/A

E-mail MichiganGutters.com

| | | |
|-----|-----|--------|
| N/A | N/A | \$ N/A |
|-----|-----|--------|

Phone:

FAX:

E-mail

IRAN LINKED BUSINESS CERTIFICATION

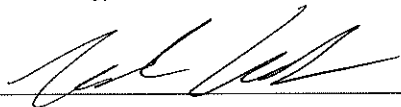
Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with Charter Township of Ypsilanti shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with Charter Township of Ypsilanti. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: 03/08/2024



By: Zachary Cook

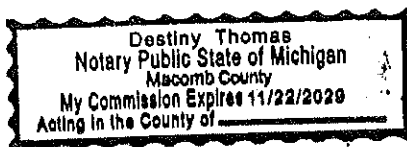
Its: Director of Administrative Operations

Subscribed and sworn to before me, a Notary Public on this 8th day of March, .

Notary Public 

Washtenaw County, Michigan

My Commission Expires: 11/22/2029



**ADDENDUM No. 1
February 27, 2024**

**Ypsilanti Fire Station #3 Renovation
Charter Township of Ypsilanti
OHM Job No. 0098-23-0080**

The following changes, additions, and/or clarifications to the Contract Documents shall be incorporated in said documents and shall be allowed for in the unit prices bid by the Contractor such that the unit prices indicated in the Bid Form shall represent the conditions as set forth in the Contract Documents and this addendum.

The Bidder shall return the acknowledgment sheet located on page 4 of this Addendum.

This Addendum contains 4 pages.

CHANGES TO APPENDIX

1. Add the attached Pre-Bid Meeting Minutes as Appendix D.

ACKNOWLEDGEMENT of RECEIPT OF ADDENDUM

ATTENTION:

Please complete this form and return to Orchard, Hiltz & McCliment, Inc. by email to david.boersma@ohm-advisors.com.

Our firm: Allied Building Service Company of Detroit, Inc

has received from Orchard, Hiltz, & McCliment, Inc.

Addendum No. 1 for: **Ypsilanti Fire Station #3 Renovation
Charter Township of Ypsilanti
0098-23-0080**

Today, March 1st, 2024 (date) at 12 (time) a.m. **p.m.** (circle one)

Signature of receiver: *Destiny Thomas*

Printed name of receiver: Destiny Thomas

Company name: Allied Building Service Company of Detroit, Inc

End of Addendum #1.



KEY STAFF PROFILE

Antonino Scappaticci, Vice President/General Manager

Experience includes apartment complex renovation, commercial space design build, government office new construction and renovation, single family new construction, apartment unit new construction, and warehouse renovation. Duties include contract management, oversight of construction schedule, contract negotiation, safety program review, contract negotiation, monitoring project progress from start to completion, work quality check, and mobilization oversight.

Ron Kozlowski, Department Intergrator

Project experience includes construction supervision of build outs, new construction, commercial, and office space. Duties include oversight of work performed on site, quality control, record keeping, logging and safety inspection.

Matt Guyot, Contract Manager

Project experience includes build outs, new construction, restoration, commercial, office, and government contracts. Duties include day to day project management, developing and maintaining construction schedule, coordination of subcontractors, contract and subcontract review and execution, estimating and bid pricing as well as marketing and business development.

Michael Bolan, Project Manager-Electrical

Project experience includes construction supervision, large buildouts, lighting retrofits, electrical service replacement and new installation. Duties include daily project schedule oversight, progress meetings with site project supervisor, direction of project employees.



Mike Deason, Controller

Experience includes job costing, contract financial tracking, coordination and processing construction draw paperwork for developer, HOME funds, LISC, and private financiers.

Thomas Riebitz, Project Manager-General Construction

Experience includes building and fulfilling proposals for various types of constructions projects. Extensive general construction knowledge in commercial, industrial, and residential applications. Duties include general project oversight and daily supervision, daily contact with customer, architect, and engineering firms, change orders and RFI work, estimating general construction projects, record keeping.

Nicholas Coram, Project Manager-General Construction USPS

Experience includes building and fulfilling proposals for the United States Postal Service projects. Extensive general construction knowledge in commercial, industrial, and residential applications. Duties include general project oversight and daily supervision of all USPS work, daily contact with customer, architect, and engineering firms, change orders and RFI work, estimating general construction projects, record keeping.

Paul Janeski, Project Manager

Extensive general construction knowledge in commercial, industrial, and residential applications. Duties include general project oversight and daily supervision, daily contact with customer, architect, and engineering firms, change orders and RFI work, estimating general construction projects, record keeping.

Selicio Alvarado, Project Manager

Experience includes creating budgetary estimates as well full scale proposals and fulfilling contracts for various types of construction projects. Extensive general construction knowledge in commercial, industrial, and residential applications. Duties include general project oversight and daily supervision, daily contact with customer, architect, and engineering firms, change orders and RFI documents, estimating general construction projects, record keeping.

Employee Name/Title: Antonino Scappaticci, General/Contract Manager-Maintenance and Repair

Qualifications/Licenses: B.S. Business Administration, Western Michigan University

Experience: 1996 - Present, Allied Building Service Company of Detroit, Inc.
General/Contract Manager

1988-1993, Allied Building Service Company of Detroit, Inc.
Provided cleaning services for a number of facilities

Duties: Responsible for the scheduling of service calls and dispatching service technicians. Monitors work quality. Prepares estimates for service work.

Project Experience: *Coordination of on-call and scheduled services for multiple clients. This includes coordination of internal and subcontracted tradesmen for the following service:*

Carpentry, drywall repair and installation, electrical repair and installation, painting, floor tile repair and installation, wood floor refinishing, lock repair and replacement, lamp and ballast replacement, ceiling tile replacement, glass replacement, cleaning services, handyman, pest control, board ups, HVAC and mechanical repairs, plumbing and boiler system maintenance, grounds maintenance, welding and conveyors, parking lot stripping, and sandblasting.

Clients serviced include government, retail, commercial, and industrial facilities. Facilities range in size from 500 square feet to 100,000 square feet. Facilities contain 1 to 75 buildings in multiple locations.

Federal Agencies, Michigan and Ohio

Multiple federal agencies including but not limited to FBI, Secret Service, Homeland Security, and Custom's Border Patrol. Projects consisting of complete interior demolition and remodeling encompassing all scopes and trades. Unique security requirements required and met.

Conner-Chene Properties, LLC., Detroit, MI

State of Michigan 36000 sq ft interior renovation from concept phase through design phase and complete interior renovation. Project scope includes working with owner and AE firm designing project from beginning to meet State of Michigan requirements to secure lease of building project also included LEED requirements in design. Provided several cost saving items through valued engineering

Kenyon Management – Social Security Office. Flint, MI

Design build project for GSA. 11,000sq ft project from ground up. Included site work, underground for electrical and plumbing, mechanical and electrical engineering, concrete, carpentry, electrical, HVAC, security systems, flooring, and all finishes.

Buildouts and building upgrades from \$500 to \$250,000, SE MI

- Washtenaw County, multiple locations
- Toyota Technical Center, multiple locations
- Selfridge ANG Base, multiple locations
- Various Retail Stores, multiple locations
- Kenyon Management, multiple locations
- Plante Moran Cressa, multiple locations

Greater Corktown Development Corporation, Detroit, MI

Construction of 30 single family homes on vacant lots in an existing neighborhood. Site Supervision of project from notice to proceed to project closeout. Oversight of compliance with labor requirements for Davis Bacon and Executive Order 22, quality control, safety checks, record keeping, and logging.

Employee Name/Title: **Matt Guyot, Contract Manager**

Qualifications/Licenses: Hydrogeology, Graduate of Western Michigan Univ. 1996
Residential Builder's License – State of Michigan 2101162472,
30 Construction Safety & Health OSHA Certificate
HILTI FIRESTOP product certification, First Aid and CPR training, Lead
& Asbestos Awareness training

Experience: 1997 – Present, Allied Building Service Company of Detroit, Inc. Build
outs, new construction, residential, commercial, office, local, state,
and federal government

Duties: Ensure Safety of company personnel and jobsites. Market company
services and client development. Management of projects from
inception through close-out, including adherence to safety
procedures, submittals, scheduling, subcontractor coordination, and
customer satisfaction. Contract and subcontract development and
execution.

Project Experience: ***5 Year JOC Contract with USPS, Michigan all (3) zones***
Provide Construction services for projects ranging from less than
\$2,000.00 to \$1Million.

5 Year Regional IDIQ Contract with GSA, Michigan
Provide construction services for projects ranging from less than
\$2,000.00 to \$1Million primarily interior renovation projects. We
have successfully completed (2) five-year contracts.

5 Year Local IDIQ Contract with GSA, Michigan
Provide construction services for projects ranging from less than
\$2,000.00 to \$1Million primarily interior renovation projects

5 Year Regional IDIQ Contract with GSA, Ohio
Provide construction services for projects ranging from less than
\$2,000.00 to \$1Million primarily interior renovation projects. We are
in currently operating in the second 5-year contract.

State of Michigan ISID Contract
Emergency and multi-scope projects from \$10K to \$2Million.
Contract is accepted into Michigan's MiDeal program and utilized by
several political subdivisions within Michigan

Building Service, Renovations, and Upgrade Contracts / Multi-Year Contracts with projects from \$500 to \$1Million

Washtenaw County - multiple locations and scopes of work

Oakland County - multiple locations and scopes of work

Livingston County

Several Michigan Cities and Schools

Toyota Technical Center, multiple locations

Selfridge ANG Base, multiple locations

Various Retail Stores, multiple locations

Kenyon Management, multiple locations

Social Security Offices (2), Detroit, MI

Design / Build ground-up 10,000 Sq. Ft. single story Social Security Office Adhere to GSA requirements and provide full set of drawings for permit. Manage all aspects of construction from site work and infrastructure through finishes and landscaping

Theodore Levin Federal Courthouse, Detroit, MI

Demo and renovate Judges Chambers 4th floor included custom woodwork throughout. Repair flood damage - multiple locations on multiple floors throughout building

Selfridge Air National Guard Base, Mt. Clemens, MI

Provide and install 37,000+ LF air strip security fence including: Value engineering of a mow strip, explosive ordinance avoidance, security gates, site restoration

State of Michigan Family Independence Agency Offices

Remodel entire interior of eleven FIA offices. Work included new electrical and HVAC throughout, office additions, new ceilings, flooring, and painting

Greater Corktown Development Corporation, Detroit, MI

Construction of 30 single family homes on vacant lots in an existing neighborhood. Homes were funded through HUD HOME funds, Community Development Block Grants, and private financing

Employee Name/Title: Ron Kozlowski, Department Integrator

Qualifications/Licenses: Electrical Apprentice, 30 Hour Construction Safety & Health OSHA, Lead & Asbestos Awareness Training, First Aid and CPR training

Experience: January 2014 – October 2016, All City Electrical Contractors Inc. Electrical Estimator specializing in industrial and commercial applications.

November 2016 – Present. Allied Building Service Company of Detroit, Inc. Build outs, new construction, residential, commercial, office, local, state, and federal government

Duties: Project development and review, design with AE firms, estimating and cost analysis on projects, negotiations, scheduling, submittals , close outs, day to day coordination of projects. Management and oversight of project managers and engineers.

Project Experience: **Oakland County FPE Construction Services Contract**
Preparation and delivery of contract opportunity to demonstrate best overall value. Oversight and management of numerous projects under contract with the county. Projects vary in size including office renovations, interior and exterior renovations ranging in duration and size from small week long projects all the way upwards of 8-10 month projects. Security projects, as well as courthouse entry, jail, juvenile detention center and executive office buildings.

United States Postal Service JOC Contract
Preparation and delivery of contract opportunity to demonstrate best overall value. Oversight and management of numerous projects under contract with State of Michigan Federal Postal Facilities. Projects vary in size including interior renovations, same day solution services, paving, electrical and carpentry projects ranging in value up to \$1,000,000+

State of Michigan DTMB MiDeal Contract
Preparation and delivery of contract opportunity to demonstrate best overall value. Oversight and management of numerous projects under contract with State of Michigan. Projects vary in size from smaller light duration to multi-month several hundred thousand-dollar projects

Employee Name/Title: Mike Deason, Controller

Qualifications/Licenses: Bachelor's Degree in business administration at Eastern Michigan University, Specializing in Finance

Experience: 1994-Present, Allied Building Service Company of Detroit, Inc.

Duties: Manage and oversee financial duties for Allied Building Service Company of Detroit, Inc. and its sister companies,

Project Experience: Project oversight and budget management for contracts not to exceed certain amounts, running accounting software for reports, executing ARRA reports for Government contracts, abiding by the rules and regulations of the Service Contract Act, Davis Bacon Act, and processing certified payrolls to customers

Employee Name/Title: Thomas Reibitz , Project Manager

Qualifications/Licenses: December 1990 The University of Michigan,
BA in Communications
April 2016 30 Hours OSHA Certificate
Construction Safety and Health
October 2016 CDL Michigan License

Employment Experience:2016 – Present,

Duties: Allied Building Service Company of Detroit, Inc. Estimate and negotiate bids and contracts. Schedule contractors to perform needed duties. Manage submittals, materials, permit procedures, invoicing and all close out documentation.

Project Experience: **Wayne State University – Detroit, MI**
New residence hall remodel of old cafeteria room. Removed counters and shelving units of room, enclosed wall opening in frosted glass. New flooring, paint, acoustical ceiling, and electrical to become office for residence hall managers. Fire suppression upgrade in new entry way.

Lansing Community College – Lansing, MI
Complete first floor remodel of entire AARP suite. Demolition of entire east wing offices. New design of walls and ceiling with new fire alarm and fire suppression upgrades. Coordinated a three-phase remodel to allow for employees to continue working throughout project. New millwork and countertops in break and work rooms. Appliance and plumbing upgrades in kitchen with new paint, wallpaper, and flooring throughout entire suite.

Ypsilanti Fire Department- Ypsilanti , MI

Concrete repair on main floor of truck bay, Epoxy floor, plumbing and drain work. With Fire Department, very satisfied with results and communication

Employee Name/Title: Nicholas Coram,USPS Project Manager/Estimator

Qualifications/Licenses: BS in Construction Management, from Eastern Michigan University
30 Hour OSHA Certificate
Lead/Asbestos awareness
Pipeline emergency response and damage prevention certified
Forklift Operators license
CPR certified

Experience: 2010-2015: Property Maintenance.
John F Uznis Builders. Farmington Hills, MI

2015-2018: Tooling Manager/Sales Estimator.
Marsh Plating Corporation. Ypsilanti, MI

2018-Present: Project Manager.
Allied Building Service Company of Detroit, Inc. Detroit, MI

Duties: Estimate and negotiate bids and contracts. Build proposal estimates in eGordian estimating program. Schedule contractors to perform needed duties. Manage submittals, materials, permit procedures, invoicing and all close out documentation.

Project Experience: **Garden City, City Hall – Garden City, MI**
Remodeling and reconfiguration, of the building department and Mayor's quarters at city hall. Work consisted of removing and relocating walls, lighting, and ceilings. Along with, removing and replacing carpet, and re-finishing and painting of entire space.

USPS Marquette – Marquette, MI
Build proposal in eGordian estimating system. Contract and coordinate removal of existing rooftop heating and cooling system, install new HVAC units, and upgrade control system.

USPS Lansing P&DC – Lansing, MI
Build proposal in eGordian estimating system. Contract and coordinate removal of existing pavement, aggregate reconstruction, drainage installation, and re paving of entire facility.

Employee Name/Title: Michael Bolan, Electrical Project Manager

Qualifications/Licenses: Licensed Journeyman with over 20 years' experience in the trade
30 Hour OSHA Certificate
Lead/Asbestos awareness
CPR certified
AED Training Certified to operate a man lift

Experience: 12/18 - Current – Allied Building Service Project Manager
2/13 – 12/18 Odonnell Electric
1/05 – 2/13 Griffen Electric

Duties: Include but not limited to: Estimating, Setting the budget,
Purchasing, Manpower, Scheduling, and hiring Subcontractors

Project Experience: **Texas De Brazil Restaurant, Detroit**
Daily oversight of large build out at the Computer ware Building.
Scope included demolition of multiple spaces totaling over 4,000 sq ft.
New work included a new service, kitchen, bar, dining room, LED lighting and controls, fire alarm, Ansel system, exhaust fans on roof, and data drops.

Met Life Insurance Office Build Out, Southfield
Daily oversight of office build out totaling over 30,000 sq ft. Scope included demolition of multiple spaces covering the whole floor. The new build included: new metering for the service, new LED lighting and controls, power and data for cubicles, fire alarm, backup UPS system.

Price Right Auto and RV, Sterling Heights
Daily oversight of a ground up addition totaling over 3,000 sq ft of bays to service RVs. Scope of work for addition: new sub panel, new LED high bays, power for overhead doors, power for tube heating, and outlets for the mechanics (120 & 240 volts). Site work included: exterior wall packs, new bases and parking lot pole lights, and power to a propane distribution tank.

Employee Name/Title: Chris Atkins- Business Development Manager

Qualifications/Licenses: OSHA 10 Hour Construction Health & Safety Cert.
TS/SCI Security Clearance, B.S. Construction Management

Experience:

2020 – Present, Allied Building Service Company

Business Development Manager

2016-2020 D.C. Simon Roofing and Sheet Metal.

Service/Project Manager

2013-2016 Hughes-net Satellite Internet

Owner/Contractor/Satellite Installer

2009-2014 United States Marine Corps

Sergeant/Armory Chief/Physical Security Manager

Duties:

Develop and manage new business and sales from existing and new customers within the Allied Building Service's Construction Department. Develop and manage employees and processes/procedures for the business management section of ABS's Construction Department.

Employee Name/Title: Paul Janeski, Project Manager

Qualifications/Licenses: 30 Hour Construction Safety & Health OSHA,
State of Michigan Builders License, First Aid and CPR training

Experience: 2019 to 2021- Marshall Property Services- Project Manager-Demo and reconstruction of 76 water damaged apartment units at Riverfront Towers in Detroit, MI.

2015 to 2018- Allied Building Service- Project Manager- Manage multiple construction projects of differing sizes simultaneously from conception to completion.

Duties:

Responsibilities involved bidding, permitting, contracts, accounts payable, and client relations. Monitored subcontractors and performed all quality inspections.

Project Experience:

Project

City of Ferndale

Multiple Projects. Remodeled city hall in multiple phases. Created parking division offices. Council chambers remodeling included IT work as well as flooring, ceiling, walls, and hallways. All windows removed and replaced through out city hall and the attached police station.

United States Postal Service JOC Contract

Preparation and delivery of contract opportunity to demonstrate best overall value. Oversight and management of numerous projects under contract with State of Michigan Federal Postal Facilities. Projects vary in size including interior renovations, same day solution services, paving, electrical and carpentry projects ranging in value up to \$1,000,000+

Rite Aid

Complete remodels of multiple Rite Aids throughout southeastern Michigan. Fast paced work completed in the off hours. Projects spanned three to five weeks.

Employee Name/Title: Selicio Alvarado, Project Manager

Qualifications/Licenses: OSHA 30 certified, Lead Abatement Supervisor Certification and Residential Builders License

Experience: **AGI Construction**

1211 Trumbull St.
Detroit, MI 48216

Duties:

Experience includes creating budgetary estimates as well full scale proposals and fulfilling contracts for various types of construction projects. Extensive general construction knowledge in commercial, industrial, and residential applications. Duties include general project oversight and daily supervision, daily contact with customer, architect, and engineering firms, change orders and RFI documents, estimating general construction projects, record keeping.

Project Experience: **City of Detroit:**

2026 Lawndale St
Build out of the NPO, UNI (Urban Neighborhood Initiatives) Youth Center
New MEP systems, all trades
New bathroom buildouts
New kitchenette
New interior finishes
New Media Consoles
New Data runs for multiple media types
New LED lighting systems

First Latin Baptist Church:

2004 Scotten St.
Displaced by GOrdie Howe International Bridge
New location, created a new finished basement for the church
Ground up new build, church Annex building
New MEP systems for Annex Building - all trades

Grace In Action Church and Community Center:

1725 Lawndale St.
Redesign of current layout
Renovation of existing basement
New MEP systems to accommodate new layout design and building upgrades.

Employee Name/Title: Destiny Thomas, Project Engineer

Qualifications/Licenses: Development & Operations Engineering, LSU

Experience/Duties: 2023-Current, Allied Building Service Company of Detroit, Inc.

Preparing, scheduling, coordinating, and monitoring the assigned construction projects. Review project budgets, plan, and coordinate project site visits. Discuss contract agreements with contractors and consultants. Manage ongoing bids and projects with all project managers to meet deadlines. Communicate with project main point of contact to view proposal requirements needed for project opportunity. Create submittal templates for construction equipment according to required specification by subcontractors. Drafting construction documents for review, gathering necessary resources to ensure the overall progression of works and follow up on meetings with respective parties to ensure schedule of works is delivered to achieve expectation. Liaise with building contractors, subcontractors, and project team members.



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: March 27, 2024

RE: **Request Authorization to reject the bids received for the replacement and installation of the Community Center Renovation HVAC project and re-bid with a reduction in scope.**

The Residential Services Department is requesting authorization to reject the six bids received for Community Center Renovation project due to bid pricing and grant funds available.

At the February 6th, 2024 Board of Trustees meeting, the board approved for the Residential Services Department along with Ernat Consulting to seek sealed bids for the replacement and installation of the Community Center HVAC Units. On March 5th, 2024 bids were opened at the Township Civic Center where six bids were received. Bid Tab Below:

Bids:

| | |
|------------------------|--------------|
| Temperature Services - | \$312,248.00 |
| Stuart Mechanical - | \$332,832.00 |
| AC Building System - | \$363,774.00 |
| Lyon Mechanical - | \$373,105.00 |
| Artic - | \$397,286.52 |
| Robertson - | \$437,650.00 |

The request for rejection of the bids is due to the price far exceeding our budget projections and due to the project being part of an Energy Efficiency and Conservation Block Grant (EECBG) program. The EECBG grant is an award of \$113,000 with no match required. Although we anticipated the bids being above our scope of budget, these bids far exceeded our anticipation. The original budget was \$113,000, we expected full replacement to be around \$200,000. The previously approved RFP will be evaluated and adjusted by Ernat Consulting to reduce the number of rooftop units to be replaced and prioritize the highest impact of replacement and age of units.

Staff and representatives from Ernat Consulting will return to the Board of Trustees to recommend and award the selection of a contractor and a proposed construction schedule after the bids are received the grant has been awarded.

John Hines

CHARTER TOWNSHIP OF YPSILANTI
HVAC Replacement at Community Center
Bid Opening: March 5, 2024 2pm

| COMPANY NAME | BID AMOUNT | INSURANCE | BOND – IF APPLICABLE |
|----------------------|--------------|-----------|------------------------------------|
| Robertson | \$437,650.00 | | / |
| Arctic | \$397,286.52 | | Advertisment said "NA" can provide |
| Temperature Services | \$312,248.00 | | / |
| AC Building Systems | \$363,774.00 | | / |
| Lyon Mechanical | \$373,105.00 | | No |
| Stewart Mechanical | \$332,832.00 | | No |
| | | | |

OTHER BUSINESS

PUBLIC COMMENTS

BOARD MEMBER UPDATES
