

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

RYAN HUNTER

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

January 16, 2024

Regular Meeting – 6:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

DEPARTMENTAL REPORTS

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198



MONTHLY REPORT FOR DECEMBER 2023

Fire Department staffing levels are as follows:

1 Fire Chief	1 Fire Marhsall	3 Shift Captains
16 Fire Fighters	3 Shift Lieutenants	1 Clerk III/Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to **216** requests for assistance. Of those requests, **131** were medical emergency service calls, with the remaining **85** incidents classified as non-medical and/or fire related.

Department activities for the month of December 2023:

- 1) Smoke Alarms
 - a)

- 2) Fire fighters received training in the following areas:
 - a) Continuing Education Classes
 - b) Drivers Training for Fire Fighters Williams & Van Pelt
 - c) Hazmat Training
 - d) Annual Fire Fighters physicals through Bio-Care

- 3) Pub Education

The Fire Marshal had these activities / events for the month of December 2023:

1. Fire Investigations: 3
2. Fire Investigations interview: 2
3. Fire Investigations follow up: 2
4. Food Truck Development Program:
5. Building Inspections: 9
6. Building Re-inspections: 2
7. Business Tour:
8. Plan Reviews: 4
9. Site Plan Reviews:
10. Hood / Fire Suppression Inspections: 1
11. Meetings: 5
12. Chief Meetings I attended: 2
13. Zoom Meeting:
- 14. New Truck Inspection in Grayling, MI**
15. Fire Alarm Inspections: 1
16. Occupant Load Certificates:
17. Burn Permit:
18. Burn Complaints:
19. Knox Box: 3
20. Fire Drills: 1
21. Training: 1
22. New Hire Interviews
23. Business/Community Engagement: 1
24. Citizen Engagement: 1
25. Building Improvement project:
26. New Construction Site Visit:
27. Safety Inspections:
28. Addressing: 1
29. Code Research: Weekly

The Fire Chief attended these meetings / events for the month of December 2023:

1. Run Fuel Ticket for accuracy.
2. Fire ground accountably with passport system has been implemented. (Each member has been given schooling for proper use.
3. Promoted two individuals, one from Lt. to Captain (K. Raglin) and one fire fighter to Lt. (Z. Roland). A brief ceremony at the Ypsilanti Township Board Meeting held on December 19, 2023.
4. Celebrated Captain Dave Crescio Retirement after 30 years with the YTFD.
5. Many Fire Officers and Firefighters have enrolled in training through RAFT, MSP, and LARA to further their education.
6. Two new fire engines have been inspected and are currently being outfitted.
7. Installed outside lighting for a secure parking lot at Headquarters.
8. Additional IT projects at the fire station to become current.
9. New firefighter will be starting on January 8, 2024
10. Able to secure funding to rehab fire station #3 apparatus room ceiling, gutters, and windows, etc.
11. Represented the Fire Department at our local Chief's meetings, Board, and Civil Service meetings.
12. Participated in the DAM, tabletop with Hydro Dam Operator, Michael Saranen. I have become familiar with my responsibility during an emergency.
13. Worked with accounting for end of the year funding. Moving funds for appropriate funding line items.
14. Attended the re-opening of the Holmes Road Fire Station with Supervisor Stumbo
15. Overhauled our current Knox Box System to become compliant with the new software system. (Rapid entry keys for entering buildings during off hours)
16. Successfully merged our Image Trend EMS software system from the City of Ann Arbor Fire Department to our stand-alone system, with a reduced cost to the Township.
17. Added members to the TRT and Hazmat Team, this will provide a reduced cost to the township for members applied to the teams.
18. Response to many 911 calls for service, not only to help but to gather valued information from our ambulance provider, call, response, and on scene times.
19. Secured an advance monitoring fuel system to help monitor the fuel distribution and avoid low alarms requiring additional fuel deliveries.
20. Assisting the fire officers with daily duties when needed.
21. Developing a better communication channel with the Union.

There were 0 injuries, and 0 deaths reported this month for civilians.

There were 0 injuries, and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$613,000.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 12/08/2023	1009 Centennial	\$ 75,000.00 (Building Fire)
2) 12/08/2023	6227 Creekside	\$ 475,000.00 (Building Fire)
3) 12/10/2023	Ellsworth Road	\$ 8,000.00 (Vehicle Fire)
4) 12/11/2023	5790 Meadowview	\$ 55,000.00 (Building Fire)
5) 12/13/2023	8805 Spinnaker Way	\$.00 (Cooking Fire)

Respectfully submitted,

Maria Batianis
Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 12/01/2023 – 12/31/2023

Incident Type Report (Summary) 2023

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	3	1.39%	435000.00	170000.00	605000.00	98.69%
113 - Cooking fire, confined to container	1	0.46%				
131 - Passenger vehicle fire	1	0.46%	8000.00	0.00	8000.00	1.31%
143 - Grass fire	1	0.46%	0.00	0.00	0.00	0.00%
Total: 6		Total: 2.78%	Total: 443000.00	Total: 170000.00	Total: 613000.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	2	0.93%				
311 - Medical assist, assist EMS crew	53	24.54%				
320 - Emergency medical service, other	16	7.41%				
321 - EMS call, excluding vehicle accident with injury	54	25.00%				
322 - Motor vehicle accident with injuries	3	1.39%				
324 - Motor vehicle accident with no injuries.	3	1.39%				
Total: 131		Total: 60.65%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
412 - Gas leak (natural gas or LPG)	2	0.93%				
424 - Carbon monoxide incident	4	1.85%				
440 - Electrical wiring/equipment problem, other	1	0.46%				
442 - Overheated motor	1	0.46%				
Total: 8		Total: 3.70%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	3	1.39%				
510 - Person in distress, other	1	0.46%				
531 - Smoke or odor removal	1	0.46%				
542 - Animal rescue	2	0.93%				
550 - Public service assistance, other	1	0.46%				
551 - Assist police or other governmental agency	2	0.93%				
554 - Assist invalid	1	0.46%				
571 - Cover assignment, standby, moveup	1	0.46%				
Total: 12		Total: 5.56%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	40	18.52%				
622 - No incident found on arrival at dispatch address	2	0.93%				
631 - Authorized controlled burning	1	0.46%				
651 - Smoke scare, odor of smoke	2	0.93%				
671 - HazMat release investigation w/no HazMat	1	0.46%				
Total: 46		Total: 21.30%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	3	1.39%				
733 - Smoke detector activation due to malfunction	3	1.39%				
736 - CO detector activation due to malfunction	3	1.39%				
745 - Alarm system activation, no fire - unintentional	3	1.39%				
746 - Carbon monoxide detector activation, no CO	1	0.46%				
Total: 13		Total: 6.02%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
	Total: 216	Total: 100.00%	Total: 443000.00	Total: 170000.00	Total: 613000.00	Total: 100.00%



Date: January 2, 2024
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager

Subject: Department Report (activities in December 2023)

Activities:

Ford Lake Dam (Hydro Station)

General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 2 after-hour call-in for the month.

Average precipitation for the month of is around 2.25", this year it was about 2.27".

Regulatory Status:

For 2023-

- DSSMR- **Complete & Filed**
- Owners Dam Safety Program Review- **Complete and Filed**
- EAP annual update and test- **Complete & Filed**
- EAP First Responder Training- **Complete**
- WQ Report - **Complete & Filed**
- Nuisance Plant Plan Report – **Complete & Filed**
- Wildlife Plan Report - **Complete & Filed**
- Historical Activity Report - **Complete & Filed**
- Gate Certification- **Complete & Filed**
- Security Review- **Complete & Filed**
- FERC Security Inspection- TBD
- FERC Annual Dam Safety Inspection – **Complete**
- Annual DEQ Lake Operation Monitoring Report- **Complete**
- Spillway Assessment Action Plan- **Filed, addressing comments by FERC, Ongoing**
- Public Safety Plan Update- **Complete and Filed**
- Fish & Sediment Analysis – **Complete & Filed**

Future Items:

- Shoreline Restoration, Ford Lake Park
- PMF Study for watershed
- Part 12 Comprehensive Analysis Inspection - 2025
- Shoreline Erosion Survey – 2025
- Protective Relay testing – 2024
- Emergency Gen Testing – 2025
- Downstream Concrete repairs – 2025
- Sluice Gate inspection and concrete repairs – 2024
- Windows/additional concrete repairs (powerhouse and dam) - TBD
- EAP Tabletop Exercise – 2024
- EAP Rewrite - 2025

Projects:

Concrete Repairs- Delayed, approved by the Board to go out to bid. Construction was planned for summer 2023, however the cost came in doubled and the project will be rebid in coming months.

Sluice Gate Stress Analysis- 2024, the FERC has requested a detailed study of the spillway gates. This is a common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task. This task is now planned for 2024.

Turbine Inspections and Maintenance- Conduct cleaning, inspection and maintenance on turbine equipment and associated spaces. #2 was inspected and found to be satisfactory. #1 is planned in the 4th quarter of the year.

Tailrace Safety Buoys- Install new buoys across the spillway. With the spillway gates being automated, additional safety precautions to prevent boats from getting too close when the gates open automatically. **Complete.**

Operation Summary

2023	December	YTD	5 Year Ave.
Precipitation total (inches) ¹	2.27	36.65	39.1
Days Online	31	363.4	359.6
Generation MWH (estimated)	974.113	9,336.397	10,728.8
Generation MWH lost (estimated)*	0	216.076	582.9

After Hour Call In

Water levels	1	22	39
Mechanical/Electrical	0	3	4
Other	1	2	2
Totals	2	27	45

Recent History	2018	2019	2020	2021	2022
Precipitation total (inches)	42.2	45.4	41.4	40.0	26.37
Days Online	364.2	350.6	359.7	360.0	363.5
Generation MWH (estimated)	10,635.0	12,576.7	10,722.7	10,524.5	9,185.151
Generation MWH lost (estimated)*	552.9	1,005.8	570.2	423.2	362.5

After Hour Call In

Water levels	26	30	69	33	36
Mechanical/Electrical	5	3	4	9	0
Other	3	0	2	0	4
Totals	34	33	75	42	40

¹ Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Gate Spilling Summary:

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixed to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires us to pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer to improve the lake is not always possible.

Sluice Gate Usage Summary:

Current Year 2023	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost KW\$*	Prior Yr. Lost KW\$*
January	0	0	0	0
February	1.2	0	0	0
March	13.8	0	0	0
April	13.4	0	0	0
May	4.6	25,759	\$ 1,597	\$ 58
June	29.2	133,476	\$ 8,241	\$ 7,495
July	6.7	6,057	\$ 373	\$ 2,054
August	5.4	8,563	\$ 268	\$ 6,303
September	2.1	1,346	\$ 86	\$ 279
October	.7	0	0	0
November	.2	0	0	0
December	0	0	0	0
Totals	77.3	173,855	\$ 10,565	\$ 21,690

*Estimated losses from diverting water away from generators for the **purpose of improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.

In October 2023, the dam was inspected by the state. In their report the dam is in satisfactory condition, the report listed some maintenance recommendations to help maintain a safe dam. Staff are reviewing the report for follow-up actions.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Shane Peltier, Police Services Lieutenant
Cc: Ypsilanti Township Board
Keith Flores, WCSO Police Services Commander
Nancy Hansen, WCSO Police Services Captain
Date: January 10, 2024
Re: December 2023 Police Services Monthly Report

SUMMARY:

During the month of December 2023, there were 3,436 calls for service in Ypsilanti Township. In December 2022, there were 3,429 calls for service in Ypsilanti Township.

OPERATIONS

During December 2023, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

In the month of December 2023 there were 7 home invasions, which is the same as compared to December 2022 (7 home invasions). In many of these incidents domestic relationships and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In the month of December 2023 there was 1 breaking and entering. In the month of December 2022, we saw 2 breaking and entering's (50% decrease).

In December 2023 there were 24 reported UDAA's. This is a 50% increase compared to December 2022 where there were 16 reported UDAA's. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond the Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-year perspective, comparing 2023 to 2022, our juvenile offenses and complaints are up 57.44% (from 188 to 296) and our runaway complaints are up 1.562% (from 64 to 65).

*Co Creating Community Wellness and Safety – Providing Exemplary Service
Building Strong and Sustainable Communities
Serving Washtenaw County since 1823*



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UNDERSHERIFF

COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

CLEMIS ONLINE REPORTING

Citizens can now fill out a police report online utilizing CLEMIS' new "online reporting tool". Citizens can visit: <https://www.washtenaw.org/3439/File-a-Police-Report> to fill out an online report.

WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.washtenaw.org/alerts

HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

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December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	December
Year:	2023
City:	Ypsilanti Twp-YPT

December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	Dec/2023	Dec/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Dec/2023	YTD	Dec/2022	YTD	Dec	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	2	-100%	4	8	-50%	0	6	0	0	0	6
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	1	0	0%	0	1	0	0	0	1
10001	KIDNAPPING/ABDUCTION	0	0	0%	9	13	-30.7%	0	1	0	0	0	1
10002	PARENTAL KIDNAPPING	0	0	0%	2	2	0%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	4	4	0%	18	26	-30.7%	0	3	0	1	0	4
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	2	-100%	10	8	25%	0	4	0	0	0	4
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%	3	7	-57.1%	0	1	0	0	0	1
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	2	1	100%	0	1	0	0	0	1
11005	SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%	1	2	-50%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	1	0	0%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	4	-75%	12	23	-47.8%	0	4	0	0	0	4
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	1	0%	16	15	6.666%	0	2	0	2	0	4
12000	ROBBERY	1	3	-66.6%	25	30	-16.6%	1	7	0	1	1	8
12001	ROBBERY	0	0	0%	4	4	0%	0	0	0	1	0	1
13001	NONAGGRAVATED ASSAULT	42	35	20%	435	480	-9.37%	13	162	1	7	14	169
13002	AGGRAVATED/FELONIOUS ASSAULT	30	34	-11.7%	305	386	-20.9%	10	159	1	15	11	174
13003	INTIMIDATION/STALKING	8	4	100%	82	108	-24.0%	3	12	0	0	3	12
20000	ARSON	0	0	0%	2	7	-71.4%	0	0	0	0	0	0
21000	EXTORTION	0	3	-100%	18	8	125%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	7	9	-22.2%	96	122	-21.3%	1	18	0	3	1	21
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	0	0%	28	37	-24.3%	0	8	0	0	0	8
23001	LARCENY -POCKETPICKING	0	0	0%	0	2	-100%	0	0	0	0	0	0

December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	Dec/2023	Dec/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Dec/2023	YTD	Dec/2022	YTD	Dec	YTD
23002	LARCENY -PURSESNATCHING	0	0	0%	3	1	200%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	10	8	25%	94	137	-31.3%	0	7	0	0	0	7
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	0	2	-100%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	7	14	-50%	196	220	-10.9%	0	1	0	0	0	1
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	5	-80%	38	55	-30.9%	0	0	0	0	0	0
23007	LARCENY -OTHER	10	15	-33.3%	123	100	23%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	24	16	50%	161	124	29.83%	0	7	0	1	0	8
24002	MOTOR VEHICLE THEFT	0	0	0%	1	5	-80%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	3	5	-40%	21	25	-16%	1	4	1	3	2	7
24003	MOTOR VEHICLE FRAUD	1	0	0%	1	0	0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	2	-100%	20	32	-37.5%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	11	4	175%	74	72	2.777%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	9	-66.6%	58	66	-12.1%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	1	2	-50%	11	19	-42.1%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	7	3	133.3%	77	73	5.479%	0	1	0	0	0	1
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	0	1	-100%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	0	0%	9	12	-25%	0	1	0	0	0	1
28000	STOLEN PROPERTY	2	4	-50%	26	25	4%	1	11	0	5	1	16
29000	DAMAGE TO PROPERTY	41	25	64%	346	354	-2.25%	0	17	0	0	0	17
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	6	2	200%	0	1	0	0	0	1
30002	RETAIL FRAUD -THEFT	6	8	-25%	74	65	13.84%	1	6	0	0	1	6
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	0	1	-100%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	8	10	-20%	97	137	-29.1%	3	33	0	0	3	33
35002	NARCOTIC EQUIPMENT VIOLATIONS	1	1	0%	13	27	-51.8%	0	2	0	0	0	2
37000	OBSCENITY	0	1	-100%	7	12	-41.6%	0	0	0	0	0	0

December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	Dec/2023	Dec/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Dec/2023	YTD	Dec/2022	YTD	Dec	YTD
52001	WEAPONS OFFENSE- CONCEALED	9	8	12.5%	105	91	15.38%	3	41	0	4	3	45
52003	WEAPONS OFFENSE -OTHER	2	4	-50%	38	39	-2.56%	0	5	0	2	0	7
72000	ANIMAL CRUELTY	1	4	-75%	7	16	-56.2%	0	0	0	0	0	0
Group A Totals		243	249	-2.40%	2680	3002	-10.7%	37	526	3	45	40	571
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	2	3	-33.3%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	2	0	0%	12	10	20%	0	3	0	0	0	3
36004	SEX OFFENSE -OTHER	0	0	0%	8	11	-27.2%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	4	2	100%	50	42	19.04%	0	3	0	0	0	3
38002	FAMILY -NONSUPPORT	0	0	0%	1	0	0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	4	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	0	1	-100%	12	12	0%	0	1	0	0	0	1
48000	OBSTRUCTING POLICE	11	19	-42.1%	171	187	-8.55%	2	29	0	5	2	34
49000	ESCAPE/FLIGHT	0	0	0%	1	1	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	16	8	100%	191	243	-21.3%	4	52	1	2	5	54
53001	DISORDERLY CONDUCT	1	1	0%	15	15	0%	0	4	0	0	0	4
53002	PUBLIC PEACE -OTHER	2	0	0%	10	9	11.11%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	0	11	-100%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	12	22	-45.4%	155	245	-36.7%	9	118	0	1	9	119
55000	HEALTH AND SAFETY	2	1	100%	44	21	109.5%	0	1	0	0	0	1
57001	TRESPASS	0	0	0%	22	16	37.5%	0	2	0	0	0	2
57002	INVASION OF PRIVACY -OTHER	0	0	0%	0	1	-100%	0	0	0	0	0	0
58000	SMUGGLING	0	0	0%	1	4	-75%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	0	1	-100%	0	0	0	0	0	0
62000	CONSERVATION	0	0	0%	1	1	0%	0	0	0	0	0	0
63000	VAGRANCY	0	0	0%	2	0	0%	0	0	0	1	0	1
70000	JUVENILE RUNAWAY	10	0	0%	65	64	1.562%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	1	0%	30	29	3.448%	0	0	0	0	0	0

December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	Dec/2023	Dec/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Dec/2023	YTD	Dec/2022	YTD	Dec	YTD
77000	CONSPIRACY (ALL CRIMES)	0	1	-100%	0	1	-100%	0	0	0	0	0	0
Group B Totals		61	56	8.928%	797	927	-14.0%	15	213	1	9	16	222
2800	JUVENILE OFFENSES AND COMPLAINTS	25	5	400%	296	188	57.44%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	5	21	-76.1%	196	234	-16.2%	0	1	0	0	0	1
3000	WARRANTS	34	30	13.33%	415	500	-17%	25	233	0	6	25	239
3100	TRAFFIC CRASHES	94	124	-24.1%	1286	1333	-3.52%	0	1	0	0	0	1
3200	SICK / INJURY COMPLAINT	222	206	7.766%	2547	2326	9.501%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	722	677	6.646%	9135	9099	0.395%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%	15	15	0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	866	910	-4.83%	10834	10954	-1.09%	0	0	0	8	0	8
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	996	999	-0.30%	12936	13406	-3.50%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	65	59	10.16%	881	857	2.800%	0	0	0	0	0	0
3900	ALARMS	115	128	-10.1%	1275	1480	-13.8%	0	0	0	0	0	0
Group C Totals		3144	3159	-0.47%	39816	40392	-1.42%	25	235	0	14	25	249
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	10	13	-23.0%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	3	-100%	4	4	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	1	0	0%	9	12	-25%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	1	-100%	3	4	-25%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	24	21	14.28%	268	228	17.54%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%	1	1	0%	0	0	0	0	0	0
Group D Totals		26	25	4%	295	262	12.59%	0	0	0	0	0	0
5000	FIRE CLASSIFICATIONS	0	1	-100%	0	1	-100%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	2	-100%	0	0	0	0	0	0
Group E Totals		0	1	-100%	0	3	-100%	0	0	0	0	0	0
6000	MISCELLANEOUS ACTIVITIES (6000)	39	25	56%	510	492	3.658%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	74	76	-2.63%	1054	1142	-7.70%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	3	5	-40%	49	52	-5.76%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	2	2	0%	62	51	21.56%	0	0	0	0	0	0

December 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	Dec/2023	Dec/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Dec/2023	YTD	Dec/2022	YTD	Dec	YTD
6600	COURT / WARRANT ACTIVITIES	1	0	0%	16	9	77.77%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	33	31	6.451%	486	467	4.068%	0	0	0	0	0	0
Group F Totals		152	139	9.352%	2177	2213	-1.62%	0	0	0	0	0	0
City : Ypsilanti Twp Totals		3626	3629	-0.08%	45765	46799	-2.20%	77	974	4	68	81	1042



YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA

December 2023

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	913	880	4%	10718	11858	-10%
Citations	186	250	-26%	2772	4268	-35%
Drunk Driving (OWI)	10	17	-41%	124	162	-23%
Drugged Driving (OUID)	1	0	+	20	66	-70%
Calls for Service Total	3436	3429	0%	42976	44065	-2%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	2037	2046	0%	25602	26949	-5%
Robberies	1	3	-67%	29	34	-15%
Assaultive Crimes	74	78	-5%	763	943	-19%
Home Invasions	7	7	0%	94	131	-28%
Breaking and Entering's	1	2	-50%	28	29	-3%
Larcenies	27	42	-36%	452	504	-10%
Vehicle Thefts	24	16	50%	157	119	32%
Traffic Crashes	77	90	-14%	943	1043	-10%
Medical Assists	42	56	-25%	582	636	-8%
Animal Complaints <i>(ACO Response)</i>	22	36	-39%	545	458	19%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	762	15902				
Out of Area Time	2500	30673				
Investigative Ops (DB)	17620	420305				
Secondary Road Patrol	820	17943				
County Wide	3660	13889				
	Hours Accum.	Hours Used	Balance			
Banked Hours	1124	TBD	1975.25			



Out of Area Time

For: 12/01/2023 thru 12/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	DAWN AVE/E CLARK RD	TRAFFIC STOP	230096665	RFS RECKLESS DRIVING / UNAVOIDABLE / SGT PENNINGTON	02:15:00	5	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDSIMMST	UPON MacArthur Blvd and AT/NEAR D	CITATIONS	230096665	CITATION ISSUED / OBSERVED ON MACARTHUR BLVD	02:20:00	5	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	E HURON RIVER DR	DISPATCHED CALLS	230096676	DISORDERLY SUBJECT AT TRINITY HEALTH HOSPITAL; ONLY 1 SUT UNIT WORKING; OK PER SGT. PENNINGTON,	04:05:00	20	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	HAMLET DR	BACKUP DISPATCHED CALLS	230096770	ASSIST SUT WITH ATTEMPTING TO LOCATEA WANTED SUBJECT FOR INKSTER PD, SGT HOUK	13:25:00	35	12/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	CEDAR CT	BACKUP DISPATCHED CALLS	230097026	BACK UP SINGLE SUPERIOR UNIT ON DV PER SGT. HOUK	15:25:00	25	12/3/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	S HURON ST/FERRIS ST	BACKUP DISPATCHED CALLS	230097621	ASSIST YPD WITH PROTEST PER SGT ARTS	20:30:00	15	12/5/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	S HURON ST/FERRIS ST	BACKUP DISPATCHED CALLS	230097621	AST YPD ON PROTEST APV SGT ARTS	20:30:00	15	12/5/2023
YPSILANTI TWP	YPSILANTI CITY	WDSHANKLANDC	S HURON ST/FERRIS ST	BACKUP DISPATCHED CALLS	230097621	PER SGT ARTS PROTESTS BEING DISORDERLY HELPED YPD	20:30:00	15	12/5/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDGOMBOSJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230097997	BACK SUT UNITS ON STABBING JUST OCCURED OKAY BY SGT KRINGS	07:40:00	20	12/7/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDCUSOJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230097997	STABBING ON MACARTHUR BLVD; ASSIST SUT UNIT(S); OK PER SGT. KRINGS	07:45:00	40	12/7/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDCUSOJ	GLENCOE HILLS DR	BACKUP DISPATCHED CALLS	230098068	DV ASSAULT / HOME INVASION SUSPECT RAN FROM TRAFFIC STOP; OK PER SGT. KRINGS	13:15:00	20	12/7/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDWARDB	GLENCOE HILLS DR	BACKUP DISPATCHED CALLS	230098068	ASSIST PTPD WITH FLEEING AND ELUDING PER SGT. KRINGS	13:15:00	30	12/7/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDPEARSONA	HOGBACK RD/WASHTEAW AVE	TRAFFIC STOP	230098113	OBSERVED A VEHICLE DRIVE INTO ONCOMING TRAFFIC BY STA 1; SGT WALLACE	16:50:00	10	12/7/2023
YPSILANTI TWP	YPSILANTI CITY	WDGOMBOSJ	SPRING ST/HARRIET ST	BACK-UP TRAFFIC STOP	230098228	BACK CLARK ON TS / FELONY WARRANT ARREST, SGT CRATSENBURG MONITORING EAST	23:45:00	25	12/7/2023
YPSILANTI TWP	ANN ARBOR TWP	WDBARABASF	BAYBERRY CIR	BACKUP DISPATCHED CALLS	230098280	BACK UP 765 ON ALARM CALL, SOLO UNIT. APPROVED PER SERGEANT PENNINGTON	06:30:00	30	12/8/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDROBERTSG	GLENCOE HILLS DR	K9 DETAIL	230098693	AST PITTSFIELD WITH PSD TRACK OF HOME INVASION SUSPECT APV SGT CRATS	20:30:00	50	12/9/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDPACHECOGARCJAR	HILLSIDE DR/CRESTVIEW ST	BACKUP DISPATCHED CALLS	230098803	ASSIST PITTSFIELD PD ON SPANISH TRANSLATION APPROVED BY SGT. ARTS	11:25:00	20	12/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	RIDGE RD	BACKUP DISPATCHED CALLS	230098812	DV, BOTH PARTIES ON SCENE, SGT. ARTS APPROVED DUE TO 2ND SUT UNIT ON A DEATH SCENE. S1 AND S2 ARRESTED	12:00:00	110	12/10/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	RIDGE RD	BACKUP DISPATCHED CALLS	230098812	ASSIST SUT UNITS W/ TRANSPORTING TO JAIL-- NO SUT UNITS AVAILABLE-- APPROVED BY 626 ARTS	12:30:00	100	12/10/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDPACHECOGARCJAR	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230098870	BU CALL ON SINGLE SUT DEP APPROVED BY SGT. ARTS	17:30:00	50	12/10/2023
YPSILANTI TWP	LODI TOWNSHIP	WDROBERTSG	LONE OAK DR	K9 DETAIL	230098963	AST WITH K9 TRACK OF BE SUSPECT APV SGT CRATS	03:00:00	61	12/11/2023
YPSILANTI TWP	OUT OF COUNTY	WDBELLASE	RUSTIC LN N	BACKUP DISPATCHED CALLS	230098974	BACK SUMPTER TWP ON DOMESTIC PER SGT CRATS	06:50:00	25	12/11/2023
YPSILANTI TWP	AUGUSTA TWP	WDGERWIGB	WILLIS RD	BACKUP DISPATCHED CALLS	230099793	assisted Van Buren PD in investigating a possible firearm being brought to school by a student // no firearm was located // Ypsi Twp High School // ok per Sgt. Arts	08:20:00	90	12/14/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	S HAMILTON ST	K9 DETAIL	230099994	AST YPD ON PSD TRACK OF SHOTS FIRED SUSPECT APV SGT CRATS	21:00:00	50	12/14/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	S HURON ST/SPRING ST	BACK-UP TRAFFIC STOP	230100037	AST MSP ON FLEEING VEHICLE FOOT BAIL APV SGT CRATS	23:40:00	20	12/14/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	S HURON ST/SPRING ST	BACK-UP TRAFFIC STOP	230100037	BACK UP MSP WITH FLEE AND ELUDE VEHICLE PER SGT CRATS	23:45:00	15	12/14/2023
YPSILANTI TWP	YPSILANTI CITY	WDZEHELD	S HURON ST/SPRING ST	BACK-UP TRAFFIC STOP	230100037	ASSIST MSP WITH A FLEEING VEHICLE / SGT CRATS APPROVED	23:45:00	15	12/14/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	W MICHIGAN AVE	BACKUP DISPATCHED CALLS	230100040	ASSIST EMU PD WITH DISORDERLY // ALL YPD UNITS BUSY // PER SGT CRATS	00:00:00	15	12/15/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	W MICHIGAN AVE	BACKUP DISPATCHED CALLS	230100040	YPD TIED UP ON PRIORITY AST WITH DISORDERLY APV SGT CRATS	00:00:00	20	12/15/2023
YPSILANTI TWP	YPSILANTI CITY	WDZEHELD	W MICHIGAN AVE	BACKUP DISPATCHED CALLS	230100040	ASSIST YPD/ NO UNITS AVAILABLE / LARCENY FROM BUILDING / S1 WAS BEING HELD DOWN BY PATRONS / SGT CRATS APPROVED	00:00:00	20	12/15/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDTRASKOSR	S STATE ST/W ELLSWORTH RD	DISPATCHED CALLS	230100233	CRASH REPORT FOR PITTSFIELD TWP SQUAD CAR / APPROVED SGT. HOUK	18:40:00	80	12/15/2023



Out of Area Time

For: 12/01/2023 thru 12/31/2023



YPSILANTI TWP	YPSILANTI CITY	WDGOMBOSJ	W MICHIGAN AVE/S WASHINGTON S	TRAFFIC STOP	230100353	UNAVOIDABLE STOP WHILE CUTTING THROUGH CITY. SPEED 64 IN 40, FAIL TO MAINTAIN LANE. DRIVING WITH CELL PHONE IN HAND. STOPPED VEHICLE FOR PUBLIC SAFETY DUE TO TIME, TRAFFIC, AND PEDESTRIAN CONCERNS. CITED FOR CARELESS DRIVING AND USE OF MOBILE DEVICE	06:20:00	10	12/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	STEPHENS DR	BACKUP DISPATCHED CALLS	230100374	SUT UNITS REQUESTED ANOTHER UNIT AS THERE WAS A UNCOOPERATIVE SUBJECT ON SCENE BECOMING VIOLEN; OK PER SGT. HOUK.	10:10:00	10	12/16/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDPEARSONA	CARPENTER RD	BACKUP DISPATCHED CALLS	230100406	SGT HOUK ASSIST PTPD WITH A STRONG ARM ROBBERY	11:45:00	20	12/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230100496	IN THE AREA OF A POSSIBLE ROBBERY THAT JUST OCCURED AT CHASE BANK; OK PER SGT. THOMPSON	16:55:00	20	12/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	E HURON RIVER DR	BACKUP DISPATCHED CALLS	230100496	SGT HOUK ASSIST SUT WITH A POSSIBLE ROBBERY	16:55:00	15	12/16/2023
YPSILANTI TWP	YORK TWP	WDGOMBOSJ	PLATT RD/E WILLIS RD	DISPATCHED CALLS	230100540	HOLD DOWN UNK INJURY YORK CRASH DUE TO YORK CAR BEING TIED UP ON HOUSE FIRE. OKAY PER SGT PENNINGTON	19:20:00	40	12/16/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDROYJ	CRANE RD	BACKUP DISPATCHED CALLS	230100647	CNT PARTIAL CALL OUT FOR BARRICADED ASSAULT SUSPECT APPROVED BY SGT PENNINGTON	02:30:00	300	12/17/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDERBESJ	CRANE RD	BACKUP DISPATCHED CALLS	230100647	CNT PARTIAL PER SGT CRATSENBURG FOR BARRICADED DV SUSPECT	03:25:00	35	12/17/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDLEWISN	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100862	PER SGT. ARTS. BACK UP SUP DEP ON DISORDERLY	07:05:00	30	12/18/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDMIZERK	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100903	DISP: ASSIST SUT WITH SHOTS FIRED - S1 SEEN GOING INTO RES - ARGUING HEARD - OK PER SGT ARTS	11:00:00	25	12/18/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRASKOSR	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100903	ASSISTED BLVD UNITS WITH SHOOTING / APPROVED SGT. ARTS	11:05:00	25	12/18/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANDERROESTB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100903	BU SUP UNITS W/ SHOOTING ON BLVD // SGT ARTS	11:05:00	20	12/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDGERWIJB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230100903	responded to the area reference a possible shooting where S1 ran into a residence and could hear yelling coming from the residence // subject was UTL // ok by Sgt. Arts	11:10:00	20	12/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	NAPIER RD	BACKUP DISPATCHED CALLS	230101113	SUT BACKUP FOR SOLO MIDNIGHT UNIT ON WELFARE CHECK	06:00:00	30	12/19/2023
YPSILANTI TWP	ANN ARBOR TWP	WDRUSSELLT	N DIXBORO RD	BACKUP DISPATCHED CALLS	230101212	OK'D BY SGT ARTS / ASSIST DEP H FARMER / SUICIDAL SUBJECT ARMED WITH KNIFE / TOT HVA	14:45:00	30	12/19/2023
YPSILANTI TWP	OUT OF COUNTY	WDROBERTSG	SEVEN MILE	K9 DETAIL	230102255	AST LIVONIA PD WITH BOMB THREAT PSD AST APV LT. CRATSENBURG	16:10:00	60	12/23/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDBURTOND	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230102365	BU SUT WITH WELFARE CHECK/DISORDERLY ON MACARTHUR BLVD. APPROVED BY SGT HOGAN	23:55:00	25	12/23/2023
YPSILANTI TWP	YPSILANTI CITY	WDGERWIJB	E CROSS ST/N RIVER ST	BACKUP DISPATCHED CALLS	230102416	subject struck by train // ok per Lt. Cratsenburg	08:05:00	65	12/24/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	S HURON ST	BACKUP DISPATCHED CALLS	230102563	AST YPD WITH ONE FLEEING ON FOOT FROM A AND B APV SGT HOGAN	21:20:00	20	12/24/2023
YPSILANTI TWP	YPSILANTI CITY	WDRUSSELLT	S HURON ST	BACKUP DISPATCHED CALLS	230102563	OK'D BY SGT HOGAN / MALE BEATING FEMALE IN GAS STATION / FLED FROM YPD ON FOOT / TOOK SUBJECT INTO CUSTODY	21:20:00	15	12/24/2023
YPSILANTI TWP	YPSILANTI CITY	WDCUSOJ	E MICHIGAN AVE/N LINCOLN ST	TRAFFIC STOP	230102757	EXCESSIVE SPEED; DID NOT CATCH ON RADAR; VISUAL ESTIMATE 75+ IN POOR WEATHER CONDITIONS; DANGER TO OTHER DRIVERS.	21:40:00	10	12/25/2023
YPSILANTI TWP	YPSILANTI CITY	WDVANHUYSNG	ZEPHYR ST/TYLER RD	TRAFFIC STOP	230102772	TRAFFIC STOP	22:35:00	15	12/25/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	RIDGE RD	BACKUP DISPATCHED CALLS	230102826	FAMILY TROUBLE. CALLER STATED THINGS MAY "GET UGLY"; ASSISTED SUT UNIT AS ANT UNIT IS TIED UP IN COURT; OK PER SGT. ARTS.	10:00:00	30	12/26/2023
YPSILANTI TWP	YORK TWP	WDVANCAMPT	SYDNEY DR	BACKUP DISPATCHED CALLS	230102963	BACK UP UNIT 753 DEPUTY CARTER (YORK TOWNSHIP) PER 624 (SGT THOMPSON) GAVE THE OKAY/ SUBJECT THREATENING TO ASSAULT PARTIES ON SCENE AND DAMAGE PROPERTY	18:00:00	75	12/26/2023
YPSILANTI TWP	YPSILANTI CITY	WDVANHUYSNG	HARRIET ST/PERRY ST	TRAFFIC STOP	230103064	UNAVOIDABLE STOP / IMPROPER LANE USE ALMOST CAUSING ACCIDENT / SGT PENNINGTON	02:30:00	30	12/27/2023
YPSILANTI TWP	YPSILANTI CITY	WDLEWISN	S WASHINGTON ST/HARRIET ST	DISPATCHED CALLS	230103380	PER SGT. ARTS, FELONY WARRANT ARREST	09:00:00	60	12/28/2023



Out of Area Time

For: 12/01/2023 thru 12/31/2023



YPSILANTI TWP	YPSILANTI CITY	WDSIMMST	W MICHIGAN AVE/N HURON ST	TRAFFIC STOP	230103590	UNAVOIDABLE STOP / DRIVING STRIKING CURB / WEAVING WITHIN LANE / LT CRATSENBURG	01:40:00	160	12/29/2023
YPSILANTI TWP	YPSILANTI CITY	WDLOWHORNB	E MICHIGAN AVE/N GROVE ST	TRAFFIC STOP	230103596	UNAVOIDABLE STOP, NO HEADLIGHTS ON, OWI ARREST	02:20:00	145	12/29/2023
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	RIDGE RD	BACKUP DISPATCHED CALLS	230103741	BACK UP SUPERIOR UNITS ON BOND VIOLATION AND ASSAULT/ CHECKED THE AREA	16:20:00	25	12/29/2023
YPSILANTI TWP	YPSILANTI CITY	WDROYJ	PEARL ST	SELF INITIATED (CRU ONLY)	230103788	ATTEMPTED TO EXECUTE PIJ ORDER NO ANSWER AT DOOR LEFT CMH BUSINESS CARD IN DOOR FRAME FOR CONTACT	20:00:00	15	12/29/2023
YPSILANTI TWP	NORTHFIELD TOWNSHIP	WDWEBBB	WINTERS LANE	BACKUP DISPATCHED CALLS		ASSIST HOUSE EXPLOSION PER HOGAN COMING FROM SGO TO YPSI	16:01:00	59	12/30/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDVANDERROESTB	TWIN LAKES DR	BACKUP DISPATCHED CALLS	230104337	ASSIST PITTSFIELD W/ IN PROGRESS STABBING // SGT. PENNINGTON	23:30:00	10	12/31/2023
							Sum:	2,500	



Into Area Time

For: 12/01/2023 thru 12/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	WASHTENAW AVE	BACKUP DISPATCHED CALLS	230096641	assisted with perimeter for K9 track / Sgt. Pennington Approval	22:30:00	92	12/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	APPLERIDGE ST	BACKUP DISPATCHED CALLS	230096880	YPT DEPUTIES CALLED OUT FOR ASSISTANCE SGT THOMPSON	21:30:00	10	12/2/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	S HURON ST	BACKUP DISPATCHED CALLS	230099148	K9 ARTICLE SEARCH FOR EVIDENCE/GUN	20:30:00	60	12/11/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	HOLMES RD	BACKUP DISPATCHED CALLS	230099149	BACK UP YPSI TOWNSHIP UNIT WITH FAMILY TROUBLE- APPROVED BY SERGEANT PENNINGTON	21:25:00	30	12/11/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	LEXINGTON PKWY	BACKUP DISPATCHED CALLS	230100332	ASSIST W/ SHOTS FIRED, PER SGT PENNINGTON	01:50:00	55	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	LEXINGTON PKWY	BACKUP DISPATCHED CALLS	230100332	per sgt pennington assist ypsi twp on shooting	02:00:00	45	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	GROVE RD/DOROTHY ST	BACK-UP TRAFFIC STOP	230100490	DEPUTY HALL PROVIDED SPANISH TRANSLATION FOR DEPUTY ERBES VIA TX- APPROVED BY SERGEANT THOMPSON	16:40:00	5	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLYONSW	LEXINGTON PKWY/E CLARK RD	BACKUP DISPATCHED CALLS	230100612	SHOTS FIRED, PERIMETER SECURITY SGT THOMPSON	23:15:00	135	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	LEXINGTON PKWY/E CLARK RD	BACKUP DISPATCHED CALLS	230100617	BACK UP UNIT FOR YPSI TOWNSHIP HOUSE SHOOTING- APPROVED BY SGT THOMPSON	23:30:00	45	12/16/2023
YORK TWP	YPSILANTI TWP	WDPEARSONA	LEXINGTON PKWY/E CLARK RD	BACKUP DISPATCHED CALLS	230100617	DEP GOMBOS; ASSIST WITH SHOOTING PER SGT PENNINGTON	23:30:00	46	12/16/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	RIDGE RD/E MICHIGAN AVE	DISPATCHED CALLS	230102124	VEHICLE IN DITCH UNRESPONSIVE MALE DRIVER APPROVAL TO ASSIST PER SGT. HOGAN	23:06:00	19	12/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	ELMWOOD DR	BACKUP DISPATCHED CALLS	230102150	Per Sgt Hogan, Ypsi Twp units looking for suicidal subject, subject ran away from Deputies.	03:35:00	40	12/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	E ELLSWORTH RD	BACKUP DISPATCHED CALLS	230103325	PER LT CRATSENBURG SHOOTING IN YPSI TWP, ASSIST TWP DEPS	01:00:00	40	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	RUSSELL ST	BACKUP DISPATCHED CALLS	230103326	PER LT CRATSENBURG BACK UP SOLO YPSI UNIT ON DISORDELRY	02:40:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	CONCORD DR	BACKUP DISPATCHED CALLS	230103517	BACK UP YTOWN ON A DV IN PROGRESS WITH A KNIFE, 2 VICTIMS, LT CRATS APPROVED	20:40:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDWOOLLAMSJ	CONCORD DR	BACKUP DISPATCHED CALLS	230103517	ASSIST YPSI TOWNSHIP DEPUTIES WITH DV SUSPECT WITH KNIFE (SGT, CRATSENBURG)	20:50:00	10	12/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230104060	BU YTOWN ON 2 MALES WITH SHOTGUNS, SGT THOMPSON APPROVED	19:40:00	20	12/30/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSAMAHAD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230104060	BACK UP UNTIL DEPUTIES WERE SECURED // TWO MALES WERE SEEN WITH SHOT GUNS // SGT THOMPSON	19:40:00	25	12/30/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	HOLMES RD	BACKUP DISPATCHED CALLS	230104148	ASSISTED WITH POSSIBLE SHOOTING; SPOKE WITH HOMEOWNER; PER SGT THOMPSON	03:00:00	35	12/31/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLJ	HOLMES RD	BACKUP DISPATCHED CALLS	230104148	BACKUP YPT UNITS WITH SHOTS HEARD CALL - APPROV SGT THOMPSON	03:05:00	30	12/31/2023
							Sum:	762	



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN
ELDRIDGE TRUSTEES: RYAN HUNTER • JOHN P. NEWMAN II • GLORIA PETERSON •
DEBBIE SWANSON

REGULAR MEETING AGENDA

TUESDAY, JANUARY 16, 2024

6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. CONSENT AGENDA
 - A. MINUTES OF THE DECEMBER 19, 2023 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR JANUARY 2, 2024 IN THE AMOUNT OF \$645,026.88
 2. STATEMENTS AND CHECKS FOR JANUARY 16, 2024 IN THE AMOUNT OF \$1,390,545.58
 - C. TREASURER'S REPORT DECEMBER 2023
4. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. RESOLUTION 2023-25, ADOPTION OF THE 2024-2028 YPSILANTI CHARTER TOWNSHIP PARKS AND RECREATION MASTER PLAN
2. REQUEST TO APPROVE THE MASTER AGREEMENT WITH ALDI WHICH INCLUDES THE DEVELOPMENT AGREEMENT, EASEMENTS, COVENANTS AND RESTRICTIONS (ECR) AND THE EASEMENT AGREEMENT
3. RESOLUTION 2024-01, OWNERS DAM SAFETY
4. REQUEST TO APPROVE THE WASHTENAW AREA MUTUAL AID COUNCIL (WAMAC) INTERLOCAL AGREEMENT
5. REQUEST TO INCREASE WAGES FOR ELECTION WORKERS
6. REQUEST AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE AT FOR A PROPERTY LOCATED AT 1319 DAVIS ST. BUDGETED IN LINE ITEM #101-729-801-023
7. BUDGET AMENDMENT #1

AUTHORIZATIONS AND BIDS

1. REQUEST TO AWARD THE PROFESSIONAL SERVICES CONTRACT FOR POLICE SERVICES COST ANALYSIS AND FEASIBILITY STUDY TO THE CPSM/ICMA GROUP IN A NOT TO EXCEED AMOUNT OF \$90,789.00 BUDGETED IN LINE ITEM #266-301-818-000

OTHER BUSINESS

PUBLIC COMMENTS

- THREE MINUTES PER PERSON
- ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
- PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM

BOARD MEMBER UPDATES

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

1. ELECTION UPDATE

.....**CLERK JARRELL ROE**

Clerk Jarrell Roe gave a presentation on the updates to elections and election law that is taking effect for 2024 (see attached). Clerk Jarrell Roe spoke about precinct consolidations, new early voting options and changes to absentee voting.

PUBLIC HEARING

**A. RESOLUTION 2023-25, ADOPTION OF THE 2024-2028 YPSILANTI
CHARTER TOWNSHIP PARKS AND RECREATION MASTER PLAN**

Supervisor Stumbo stated that there were a lot of changes and questions about the master plan and that it would be ok to have the public hearing and not take action at this meeting. Supervisor Stumbo asked the board members if they were ok with this and they agreed.

Trustee Swanson stated she didn't feel comfortable approving the master plan because she had not had enough time to review it fully.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 WORK SESSION
PAGE 2**

John Hines, Municipal Director, stated that the Park Commission had approved the master plan at their November 6 meeting and forwarded the plan to the board for final approval. He added that the formal submittal of the document is due by February 1.

Trustee Swanson stated she was concerned about the lack of identified priorities for improvements in the master plan and felt the master plan doesn't focus on things that can be done in a five year span. Mr. Hines responded that he felt it was a philosophical question and the intent was not to send a message that some things were more important than others.

Supervisor Stumbo stated she thought the master plan was done even though it is different from the way it has been done in the past. She added that the professional consulting firm that worked on the master plan would explain that if you are broader with your priorities then it allows to apply for a wider range of grants.

- 2. AGENDA REVIEWSUPERVISOR STUMBO**
- 3. OTHER DISCUSSION.....OTHER BOARD MEMBERS**

AGENDA REVIEW

NEW BUSINESS

1. RESOLUTION 2023-19, 2024 FISCAL YEAR BUDGET

Supervisor Stumbo stated there have been a lot of meetings on the 2024 budget and that a public hearing had been held.

2. REQUEST TO APPROVE ADOPTING THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 WORK SESSION
PAGE 3**

Supervisor Stumbo stated that municipalities who do not have a hard cap have to adopt the annual exemption to waive it. She added this is done every year and is required by the state.

3. REQUEST TO APPROVE THE AGREEMENT WITH OHM ADVISORS FOR OVERSEEING CONSTRUCTION SERVICES FOR THE HEWITT ST. FIRE STATION INTERIOR AND EXTERIOR CEILING IMPROVEMENTS IN THE AMOUNT OF \$9,750.00 BUDGETED IN LINE ITEM #206-901-008-971

Steve Densmore, Fire Chief, stated this work is to repair the ceiling, insulation and some windows need to be replaced.

4. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF A PEDESTRIAN CROSSING AT HOLMES AND PEABODY ST. IN THE AMOUNT OF \$36,321.50 BUDGETED IN LINE ITEM #101-446-982-000

Clerk Jarrell Roe stated this was requested by a resident who lives on this road. She added that the WCRC did a study and found that a pedestrian crossing would work in this area due to the school and multifamily apartment complexes.

5. REQUEST TO EXTEND THE TERM OF THE EXISTING METRO ACT PERMIT WITH AT&T WITH AN EXPIRATION DATE OF DECEMBER 31, 2028

Clerk Jarrell Roe stated this is a request to extend a permit that is already in place with AT&T.

Trustee Swanson shared pictures with the board of boxes located throughout the township that are damaged. She added that she has been sending pictures of damaged boxes to the supervisor's office, who had then been contacting AT&T to get them repaired, which can take a long time.

Supervisor Stumbo stated this is a state or federal act that oversees these permits and these concerns can be communicated to our state and federal elected

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 WORK SESSION
PAGE 4**

representatives. She also suggested requesting that the township and road commission are notified when a permit is pulled.

Attorney Winters stated the companies do have a duty to maintain the right of way and that he thinks a complaint should be filed with the Public Service Commission.

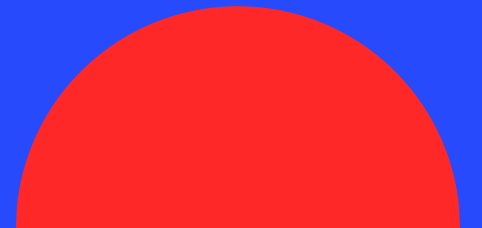
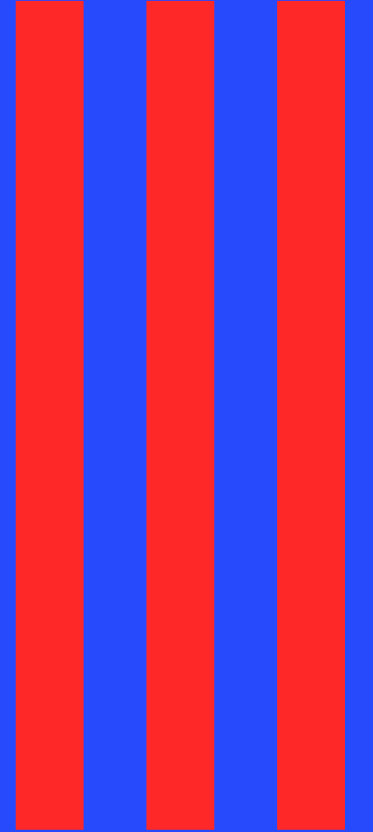
Discussion continued on the permit and issues with the boxes.

The Work Session meeting was adjourned at approximately 6:53 PM.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

ELECTION UPDATE



MICHIGAN ELECTION LAW CHANGES



Public Act 2 of 2023/Senate Bill 13
(presidential primary)

Moves presidential primary to February 27



Public Act 25 of 2023/Senate Bill 259

(6-day grace period for return of UOCAVA
ballots)



Public Act 81 of 2023/Senate Bill 367

(early voting)



MICHIGAN ELECTION LAW CHANGES



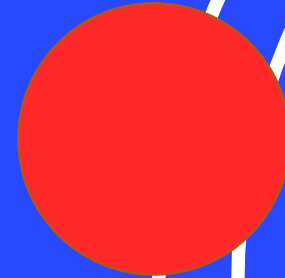
Public Act 82 of 2023/Senate Bill 370
(pre-paid postage/signature cure)



Public Act 83 of 2023/House Bill 4696
(prohibits disclosure of results before 8pm)



Public Act 84 of 2023/Senate Bill 339
(AV bill tracking)



MICHIGAN ELECTION LAW CHANGES



Public Act 85 of 2023/House Bill 4697
(drop boxes)



Public Act 86 of 2023/House Bill 4699
(permanent mail voter list)



Public Act 87 of 2023/Senate Bill 373
(election ID)

Adds to the list of forms of identification for election purposes a current photo ID card issued by a local government. Expands the list of school IDs that can be used as election ID to include professional, technical, vocational school, etc.



MICHIGAN ELECTION LAW CHANGES



Public Act 88 of 2023/House Bill 4702 (precinct size)

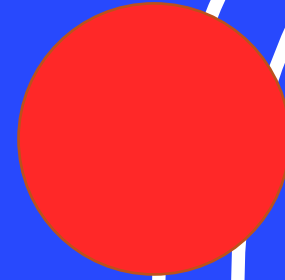
Public Acts 226 and 227 of 2023/Senate Bills 572
and 573 (precinct size)



Public Act 86 of 2023/House Bill 4699
(permanent mail voter list)



Public Act 184 of 2023/House Bill 4567
(challenged ballots)



MICHIGAN ELECTION LAW CHANGES

- ✓ Public Act 185 of 2023/House Bill 4568 (rides to polls) 2/13/24 Strikes the prohibition on individuals hiring transportation to polling locations
- ✓ Public Act 193 of 2023/Senate Bill 470 (electronic return of military ballots by 9/2025)
- ✓ Public Acts 241 and 242 of 2023/Senate Bill 382 and 4720 (Requires agencies to take reasonable steps to provide meaningful language access to those with limited English proficiency.)



MICHIGAN ELECTION LAW CHANGES



Public Act 244 of 2023/House Bill 4234
(returning the law to allow payroll deductions
for PAC contributions)



Public Act 251 of 2023/Senate Bill 385
(election inspector apps)

Allows clerks to accept election inspector
applications through an online.



Public Acts 252 and 253 of 2023/ House Bill
4129 & SB 505 (election worker protections)



MICHIGAN ELECTION LAW CHANGES



Public Act 254 of 2023/Senate Bill 570 (clerk participation in audits)

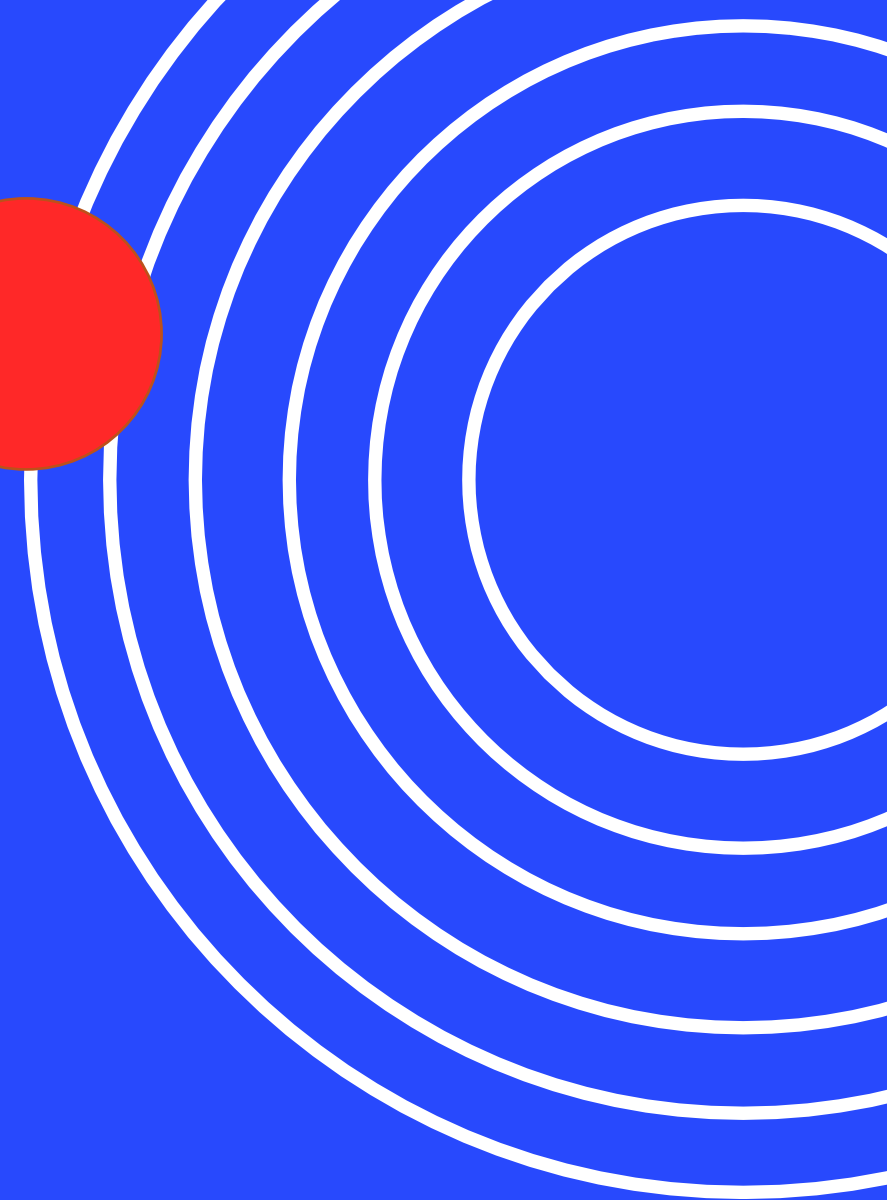
Removes contradictory language, relevant for county clerks



Public Acts 255 and 256 of 2023/Senate Bills 590 and 591 (election contests) 2/13/24 Allows a candidate for President or Vice President to seek judicial review of certification by state supreme court.



Public Act 257 of 2023/Senate Bill 594 (updates details required for online voter registration)



MICHIGAN ELECTION LAW CHANGES



Public Act 258 of 2023/House Bill 4569
(preregistration for 16yos)



Public Act 259 of 2023/House Bill 4695
(Prop 2 cleanup)



Public Act 260-262, 268 of 2023/House Bills
4983-4986 (automatic voter registration)
Expands automatic voter registration to be
effective in 2025



MICHIGAN ELECTION LAW CHANGES



Public Act 263-266 of 2023/House Bills 5141, 5143-5145 (disclosure for AI and materially deceptive media)



Public Act 269/Senate Bill 529 (electoral count reform act) 2/13/24 Aligns the Michigan Election Law with the new federal law for certifying elections.



Public Act 270 of 2023/House Bill 4570
(AV app via portal)



MICHIGAN ELECTION LAW CHANGES



Public Act 263-266 of 2023/House Bills 5141, 5143-5145 (disclosure for AI and materially deceptive media)



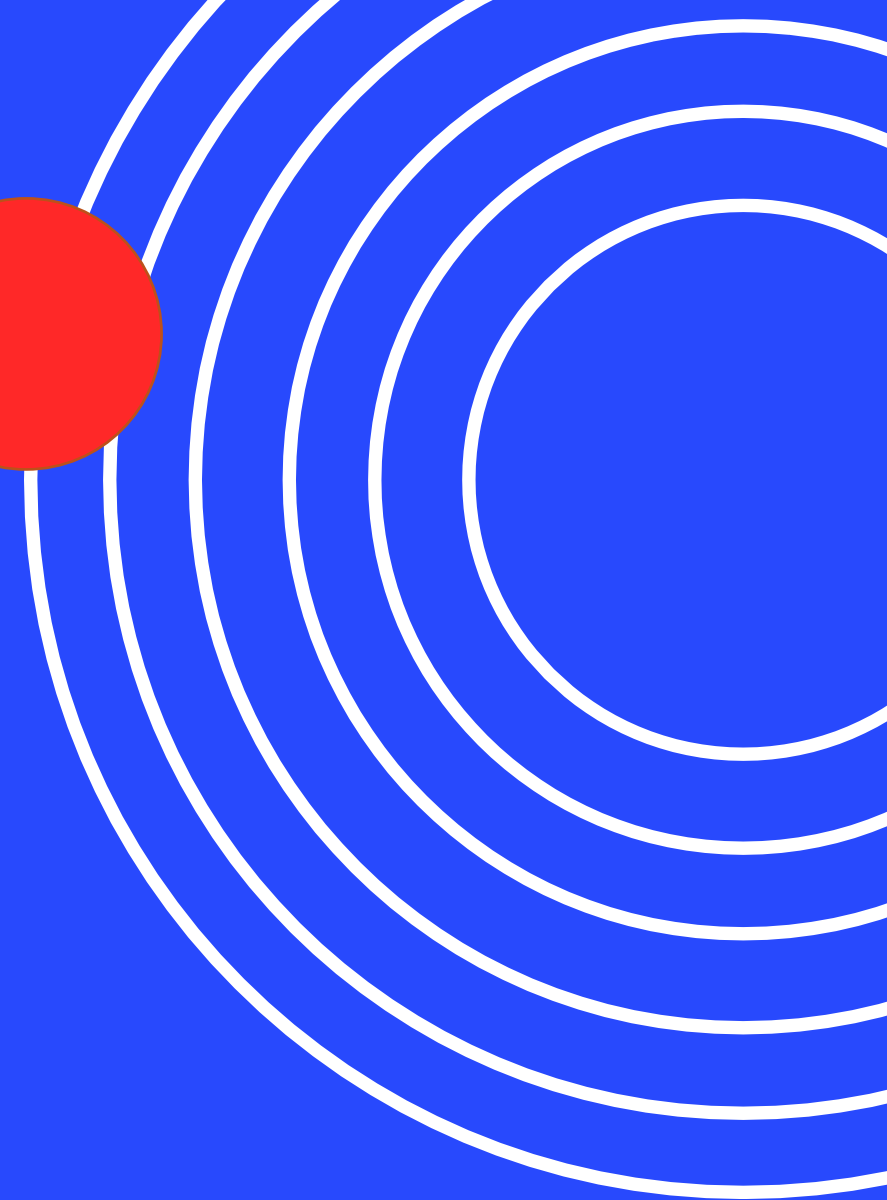
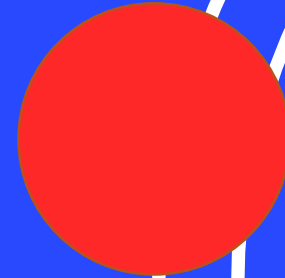
Public Act 269/Senate Bill 529

(electoral count reform act) 2/13/24 Aligns the Michigan Election Law with the new federal law for certifying elections.



Public Acts 281-284 and 267 of 2023/Senate Bills 613-616 and Senate Bill 374

(Prop 1/personal financial disclosure legislation)



YPSILANTI TOWNSHIP CHANGES

Early Voting

Ypsilanti Township will open two early vote sites in 2024. They will be open for 9 consecutive days prior to election day.

Drop Boxes

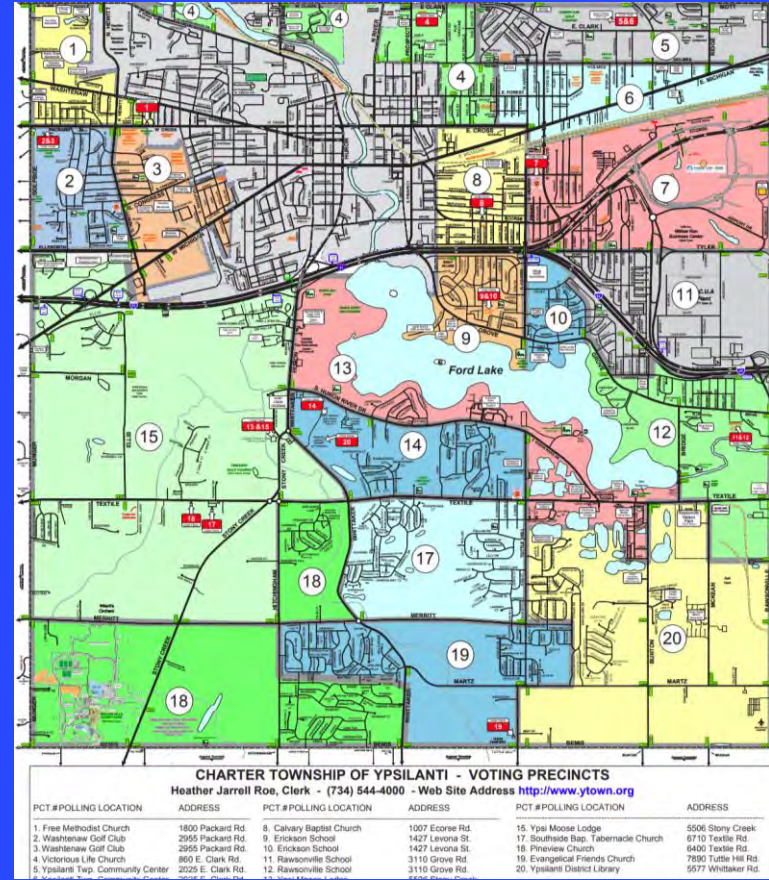
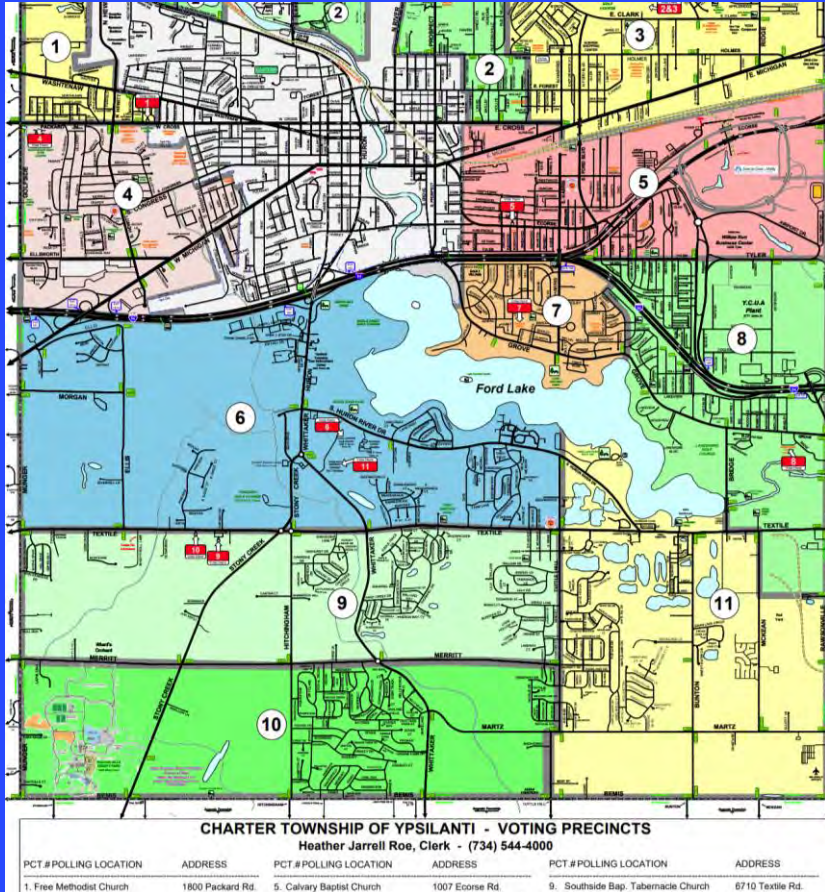
Ypsilanti Township now has four election drop boxes in place.

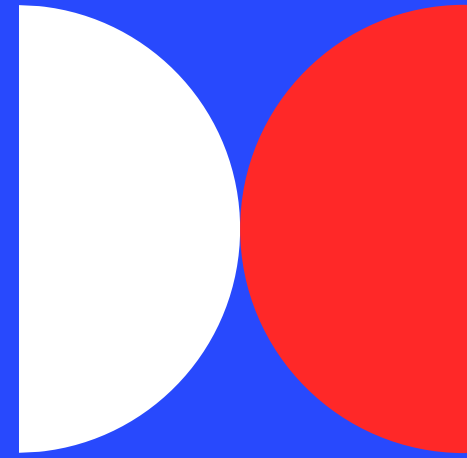
- Community Center
- Ford Blvd Fire Station
- Hewitt Rd Fire Station
- Civic Center

Precinct Changes

Ypsilanti Township previously had 19 precincts at 14 different locations. Now, there are 11 precincts at 10 locations.

PRECINCT CHANGES





Questions?



**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe, and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson, and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

YPSILANTI TOWNSHIP FIRE DEPARTMENT PROMOTION CEREMONY

Fire Chief Densmore publicly promoted Kimberlee Raglin from Lieutenant to Senior Captain and Zachary Roland from Fire Fighter to Lieutenant.

PUBLIC HEARING

**A. RESOLUTION 2023-25, ADOPTION OF THE 2024-2028 YPSILANTI CHARTER
TOWNSHIP PARKS AND RECREATION MASTER PLAN**

The public hearing was opened by Supervisor Stumbo at 7:04pm.

Liz Gundon, Beckett & Rader stated they have been leading the masterplan for the Parks and Recreation Master Plan. She explained the highlights of the plan.

Supervisor Stumbo stated the Board will vote on this Resolution at the January 16, 2024 Board Meeting.

Ms. Gundon stated this must be submitted before February 1, 2024 to the Michigan Department of Natural Resources. She stated she would like the comments from the Board by January 2, 2024.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 REGULAR BOARD MEETING
PAGE 2**

Trustee Swanson stated questions she had regarding the Master Plan.

Supervisor Stumbo stated she will send her questions to Ms. Gundon.

Karen Lovejoy Roe, Township Resident stated that in the past our Lobbyist would tell us the grants that were available. We would look what we could use an available grant for and apply. She also stated a few priorities that she would like the plan to include such as maintenance of bike paths.

The public hearing was closed by Supervisor Stumbo at 7:49 PM.

4. PUBLIC COMMENTS

There were two public comments.

5. CONSENT AGENDA

A. MINUTES OF THE DECEMBER 5, 2023 WORK SESSION AND REGULAR MEETING

Supervisor Stumbo stated the changes to the minutes.

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR DECEMBER 19, 2023 IN THE AMOUNT OF \$1,608.384.44**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR NOVEMBER 2023 IN THE AMOUNT OF \$30,890.99**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR NOVEMBER 2023 IN THE AMOUNT OF \$1,589.27**

C. TREASURER'S REPORT NOVEMBER 2023

A motion was made by Treasurer Eldridge and supported by Clerk Jarrell Roe to approve the consent agenda with the minutes and corrections.

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 REGULAR BOARD MEETING
PAGE 3**

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters updated the status for the sale of real estate to Aldis. He said they are getting the final drafts of the purchase agreement. He said he believes the closing will be sometime in January 2024. He said they will break ground as soon as the frost laws are lifted. Attorney Winters stated they plan to have the store open by late spring/early summer 2024.

Attorney Winters stated regarding the lawsuit against the property owners at 2402-2416 E. Michigan Ave. and 850 Minnon St. He said the hearing is scheduled for January 10, 2024. He said his concern is what should be done regarding the sampling results that were collected by the Water Resource Commissioners Office. He said the initial results regarding the samples is that it contains a coal by-product in it. He said it is believed that there was illegal dumping on the property. He gave percentages of all the levels of contamination found in the samples. He said he has sent the findings to EGLE and asked Evan Pratt from the Water Commissioners Office to issue an urgent meeting to develop an action plan. He said although there is a court hearing scheduled it was set up before we found the problems with the water. Attorney Winters suggested that we should now get in contact with the Attorney Generals' Office and insist on more testing to see if this poisonous material has ended up anywhere else in the area.

Supervisor Stumbo stated she is concerned about the washing of the trucks on Minon St. and that they may be washing the hazardous material into the adjacent neighborhood among other places.

Trustee Swanson stated that we need to urgently do something and not wait for the court hearing. She said we inherited a mess and we need to act on it now.

A motion was made by Treasurer Eldridge and supported by Trustee Hunter to authorize our legal staff to expedite the process and reach out to the State of Michigan's Attorney General, Egle, EPA, and our elected officials at state and

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 19, 2023 REGULAR BOARD MEETING
PAGE 4**

federal level to take immediate action to try and halt all the activity not only at the East Michigan Ave site but also at the partners' site on Minion St.

The motion carried unanimously.

Supervisor Stumbo suggested we notify the media.

Luke Blackburn, YCUA Director responded to a question and stated that this would have very little impact on the water that is delivered to our residents since our water comes from Great Lakes Water Authority. He said he was surprised the EGLE came out and inspected this facility and didn't do anything since they have their own criminal division.

Attorney Winters updated the board on negotiations with the firefighter's contract.

NEW BUSINESS

RESOLUTION 2023-19, 2024 FISCAL YEAR BUDGET

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the resolution (see attached).

The motion carried unanimously.

Supervisor Stumbo thanked Elizabeth Cuellar, Deputy Supervisor for her work on her first budget and she did a great job working well with Javonna Neel our Accounting Director.

REQUEST TO APPROVE ADOPTING THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

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A motion was made by Clerk Jarrell Roe and supported by Treasurer Peterson to approve adopting the annual exemption of option as set forth in 2011 Public Act 152, the publicly funded health insurance contribution act.

The motion carried unanimously.

REQUEST TO APPROVE THE AGREEMENT WITH OHM ADVISORS FOR OVERSEEING CONSTRUCTION SERVICES FOR THE HEWITT ST. FIRE STATION INTERIOR AND EXTERIOR CEILING IMPROVEMENTS IN THE AMOUNT OF \$9,750.00 BUDGETED IN LINE ITEM #206-901-008-971

A motion was made by Clerk Jarrell Roe and supported by Trustee Eldridge to approve the agreement with OHM Advisors for overseeing construction services for the Hewitt St. Fire Station interior and exterior ceiling improvements in the amount of \$9,750.00 budgeted in line item # 206-901-008-971 (see attached).

The motion carried unanimously.

REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF A PEDESTRIAN CROSSING AT HOLMES ROAD AND PEABODY STREET IN THE AMOUNT OF \$36,321.50 BUDGETED IN LINE ITEM #101-446-982-000

A motion was made by Clerk Jarrell Roe and supported by Trustee Swanson to approve the agreement with the Washtenaw County Road Commission for the Installation of a pedestrian crossing at Holmes Rd. and Peabody Street in the amount of \$36,321.50 budgeted in line item #101-446-982-000 (see attached).

The motion carried unanimously.

REQUEST TO EXTEND THE TERM OF THE EXISTING METRO ACT PERMIT WITH AT&T WITH AN EXPIRATION DATE OF DECEMBER 31, 2028

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A motion was made by Treasurer Eldridge and supported by Trustee Hunter to approve the request to extend the term of the existing Metro Act permit with AT&T with an expiration date of December 31, 2028 (see attached).

Trustee Swanson expressed her concern and shared photos with the board of unkept utility boxes. The board discussed reporting mechanisms for the unkept utilities.

The motion carried.

RESOLUTION 2023-26, DESIGNATION OF DEPOSITORIES

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve Resolution 2023-26, Designation of Depositories (see attached).

The motion carried unanimously.

RESOLUTION 2023-27, ROBERT'S RULES OF ORDER

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2023-27, Robert's Rules of Order (see attached).

The motion carried unanimously.

RESOLUTION 2023-28, DESIGNATION OF NEWSPAPERS OF CIRCULATION

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2023-28, Designation of Newspapers of Circulation (see attached).

The motion carried unanimously.

REQUEST TO AMEND THE TOWNSHIP BOARD POLICY

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A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to Approve the Request to Amend the Township Board Policy.

Clerk Jarrell Roe stated she would like a friendly amendment to state the Clerks' Office will submit the audio to the IT Department within 24 hours. Clerk Jarrell Roe explained that the clerk's office does not have the ability to post audio to the website. The friendly amendment was not accepted.

Supervisor Stumbo stated that the Board meetings will be at 6:00 PM with no separate work session. She said we will move the public comments to the end of the meeting, but residents can speak on each agenda item.

Trustee Swanson questioned why they were eliminating the work session before the board meeting and including it all together. She feels the board meetings will go longer.

Supervisor Stumbo stated that all residents can hear the complete meeting and know they won't miss anything that would be discussed at a 5:00 PM work session. She said our residents may speak on each agenda item and if they still have comments they can state them during public comments.

The motion carried unanimously.

RESOLUTION 2023-29, 2024 BOARD MEETING DATES

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to Approve Resolution 2023-29, 2024 Board Meeting Dates (see attached).

The motion carried unanimously.

RESOLUTION 2023-30, BOARDS AND COMMISSIONS

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to Approve Resolution 2023-30, Boards and Commissions (see attached).

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The motion carried unanimously

RESOLUTION 2023-31, TO FILE PETITION PURSUANT TO CHAPTER 20 OF ACT 40 OF THE PUBLIC ACTS OF MICHIGAN, 1956, AS AMENDED, REGARDING THE BEYER RELIEF DRAIN FUND

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to Approve Resolutions 2023-31, to file Petition Pursuant to Chapter 20 of Act 40 of the Public Acts of Michigan, 1956, as amended, regarding the Beyer Relief Drain Fund (see attached).

The motion carried unanimously

RESOLUTION 2023-32, TO FILE PETITION PURSUANT OF CHAPTER 20 OF THE ACT 40 OF THE PUBLIC ACTS OF MICHIGAN, 1956, AS AMENDED, REGARDING THE YPSILANTI TOWNSHIP DRAIN #01

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to Approve the Resolution 2023-32, to File Petition Pursuant of Chapter 20 of the Act 40 of the Public Acts of Michigan, 1956, as amended, regarding the Ypsilanti Township Drain #01 (see attached).

The motion carried unanimously.

BUDGET AMENDMENT #18

A motion was made by Clerk Jarrell Roe and supported by Trustee Swanson to amend the Township Board Policy 2023 (see attached).

The motion carried unanimously.

OTHER BUSINESS

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to Approve and Sign a Proposal between the Charter Township of Ypsilanti for

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Abatement and Cleaning Services at the Parks and Grounds PNG Building in a Not to Exceed Amount of \$21,822.00 to be Charged in Line Item #213 753 931 002 contingent of Attorney Approval.

Supervisor Stumbo stated this had to do with the bats that were in the attic area of the building and the roof was replaced.

Mike Saranen, Safety Coordinator, stated that after the roof was repaired, they did testing and found evidence of bat guano. He said the work would get done while employees are off. He said they are recommending Midwest who they have used before. He said the company will come back in January to make sure everything was done correctly.

Attorney Winters stated that the documents have only a dollar figure and did not contain a contract.

Mike Saranen said Midwest only sent the three pages and no other contract. He stated Midwest will only remove and not replace the insulation. He said the insulation will be replaced at a later date and he will come back to the board for the replacement of the insulation cost.

Trustee Swanson stated she would want to make sure everything was cleaned so there was no contamination left. She questioned where it would be disposed.

Mike Saranen stated it will be white gloved cleaned and the bags will be sealed and put in the dumpster to avoid any contamination.

The motion carried unanimously.

A motion to adjourn was made by Clerk Jarrell Roe and supported by Trustee Peterson.

Motion carried unanimously.

The meeting was adjourned at approximately 10:29 PM.

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Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

Resolution No. 2023-19

Charter Township of Ypsilanti
2024 Fiscal Year Budget

WHEREAS the Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2024; and

WHEREAS the Township Board has advertised the tentative millage rates in the Washtenaw Legal News and held the public hearing on December 5, 2023 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS the Township Board has reviewed the proposed tax rates and budgeted; and

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees adopts the 2024 Fiscal Year Budget by cost center, as follows:

Expenditures:

General Fund - Fund 101

101	TOWNSHIP BOARD	160,641
171	TOWNSHIP SUPERVISOR	328,680
191	ACCOUNTING	453,311
215	TOWNSHIP CLERK	473,683
223	INDEPENDENT AUDITING	35,900
228	COMPUTER SUPPORT	869,038
247	BOARD OF REVIEW	3,230
253	TREASURER	464,177
257	ASSESSING DEPARTMENT	567,680
262	ELECTION DEPARTMENT	591,845
265	RESIDENT SVCS: BLDG OPERATIONS	860,038
266	LEGAL SERVICES	350,000
267	GENERAL SERVICES	161,700
270	HUMAN RESOURCES	446,890
271	COMMUNICATION & PUBLIC RELATIONS	216,666
272	OTHER FUNCTIONS	610,927
287	COURT DUE PROCESS	475,000
445	STORMWATER & DRAINS AT LARGE	661,520
446	HIGHWAYS AND STREETS	664,000
602	PUBLIC HEALTH	407,970
701	PLANNING COMMISSION	10,648
702	ZONING BOARD OF APPEALS	5,095
703	COMMUNITY DEVELOPMENT	391,767
729	COMMUNITY STABILIZATION	1,140,000
752	RESIDENT SVCS: ADMINISTRATION	67,639
770	RESIDENT SVCS: PARKS & GROUNDS	1,114,489
901	CAPITAL OUTLAY	5,319,631
902	CAPITAL OUTLAY - SPECIAL	8,226,122
999	OTHER FINANCING USES	1,816,892
Total General Fund Expenditure by Department:		\$ 26,895,179

Fire Department - Fund 206

269	Civil Service Commission	24,850
336	Fire	4,818,020
901	Capital Outlay	257,000
Total Fire Department Fund by Department		Total: \$ 5,099,870

Parks - Fund 208

	Total:	\$ 9,220
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Bike, Sidewalk, Rec, Roads, GF - Fund 213

Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 213

446	Highways and Streets	\$ 1,411,529
753	Bike, Sidewalk, Rec, Roads, GF	893,786
901	Capital Outlay	1,283,300
906	Debt Services	-
Total BSR II Fund by Department		Total: \$ 3,588,615

Fire Pension and OPEB - Fund 216

	Total:	\$ 1,468,627
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Fire Special Millage Capital - Fund 217

	Total:	\$ 1,544,869
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Environmental Services - Fund 226

	Total:	\$ 3,880,266
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Recreation - Fund 230

	Total:	\$ 920,895
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14B Court - Fund 236	Total:	\$ 1,787,686
Building Department - Fund 249	Total:	\$ 991,899
Local Development Finance Authority - Fund 250	Total:	\$ 74,313
Hydro Station - Fund 252	Total:	\$ 1,184,811
Law Enforcement - Fund 266		
301 Sheriff Services		\$ 7,401,735
303 Community Engagement		345,431
304 Ordinance		881,468
Total Law Enforcement Fund by Department	Total:	\$ 8,628,634
Opioid Settlement - Fund 284	Total:	\$ 21,984
Nuisance Abatement - Fund 287	Total:	\$ 49,077
Debt 2006 Bond - Fund 398	Total:	\$ 234,290
Golf Course - Fund 584	Total:	\$ 946,388
Compost - Fund 597	Total:	\$ 858,617
Motor Pool - Fund 661	Total:	\$ 393,036
	Grand Total:	\$ 58,578,276

BE IT FURTHER RESOLVED that the revenues, transfers in, and appropriations of prior year fund balance are estimated as follows:

Revenues:

	Revenues	\$ 16,052,523
	Transfer-in	-
	Appropriation of prior year fund balance	10,842,656
General Fund - 101	Total:	\$ 26,895,179
	Revenues	\$ 5,226,134
	Transfer-in	-
	Appropriation of prior year fund balance	-
Fire Department Fund - 206	Total:	\$ 5,226,134
	Revenues	\$ 5,000
	Transfer-in	-
	Appropriation of prior year fund balance	4,220
Parks Commission Fund - 208	Total:	\$ 9,220
	Revenues	\$ 2,476,871
	Transfer-in	470,000
	Appropriation of prior year fund balance	641,744
Bike Path, Sidewalk, Recreation, Roads, Operations - 213	Total:	\$ 3,588,615
	Revenues	\$ 1,485,154
	Transfer-in	-
	Appropriation of prior year fund balance	-
Fire Pension & OPEB Millage Fund - 216	Total:	\$ 1,485,154
	Revenues	\$ 10,000
	Transfer-in	-
	Appropriation of prior year fund balance	1,534,869
Fire Special Millage Capital Fund - 217	Total:	\$ 1,544,869
	Revenues	\$ 4,021,362
	Transfer-in	-
	Appropriation of prior year fund balance	-
Environmental Services Fund - 226	Total:	\$ 4,021,362
	Revenues	\$ 413,900
	Transfer-in	506,995
	Appropriation of prior year fund balance	-
Recreation Fund - 230	Total:	\$ 920,895

Revenues	\$	786,224	
Transfer-in		1,001,462	
Appropriation of prior year fund balance		-	
14B Court - 236	Total:	\$	<u>1,787,686</u>
Revenues	\$	676,750	
Transfer-in		-	
Appropriation of prior year fund balance		315,149	
Building Department Fund - 249	Total:	\$	<u>991,899</u>
Revenues	\$	74,588	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Local Development Finance Authority Fund - 250	Total:	\$	<u>74,588</u>
Revenues	\$	441,960	
Transfer-in		81,000	
Appropriation of prior year fund balance		661,851	
Hydro Station Fund - 252	Total:	\$	<u>1,184,811</u>
Revenues	\$	9,606,116	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Law Enforcement Fund- 266	Total:	\$	<u>9,606,116</u>
Revenues	\$	2,000	
Transfer-in		-	
Appropriation of prior year fund balance		19,984	
Opioid Settlement Fund - 284	Total:	\$	<u>21,984</u>
Revenues	\$	37,800	
Transfer-in		-	
Appropriation of prior year fund balance		11,277	
Nuisance Abatement Fund - 287	Total:	\$	<u>49,077</u>
Revenues	\$	-	
Transfer-in		234,290	
Appropriation of prior year fund balance		-	
Debt 2006 Bond Fund - 398	Total:	\$	<u>234,290</u>
Revenues	\$	692,050	
Transfer-in		254,338	
Appropriation of prior year fund balance		-	
Golf Course Fund - 584	Total:	\$	<u>946,388</u>
Revenues	\$	611,200	
Transfer-in		-	
Appropriation of prior year fund balance		247,417	
Compost Fund - 597	Total:	\$	<u>858,617</u>
Revenues	\$	250,562	
Transfer-in		-	
Appropriation of prior year fund balance		157,539	
Motorpool Fund - 661	Total:	\$	<u>408,101</u>
	Grand Total:	\$	<u><u>59,854,985</u></u>

BE IT FURTHER RESOLVED that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director; and

BE IT FURTHER RESOLVED that the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates, and collect and deposit to the various specific uses and funds as required by ordinance or resolution;

Levied Property Tax Revenues and Rates:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	0.9797	\$ 1,646,382 *
Fire Department	3.0850	\$ 5,184,331 *
Solid Waste	2.3742	\$ 3,989,834 *
Law Enforcement	5.5570	\$ 9,338,517 *
Bike Path, Sidewalk, Recreation, Roads, Operations	0.9930	\$ 1,668,733 *
Operating Total:	<u>12.9889</u>	<u>\$ 21,827,796</u>
<u>Debt</u>		
Fire Pension	0.8800	\$ 1,478,837 *
Debt Total:	<u>0.8800</u>	<u>\$ 1,478,837</u>
Grand Total:	<u><u>13.8689</u></u>	<u><u>\$ 23,306,632</u></u>

*Amount calculated using 2023 taxable value minus Renaissance Zone totaling 1,680,496,116. This figure does not include any adjustments.

The Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State law.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-19 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.

Heather Jarrell Roe

Heather Jarrell Roe, Clerk



November 28, 2023

Steven W. Densmore BA, PEM, FPE, FI-II
Fire Chief Charter Township of Ypsilanti
Central Fire Station
222 S. Ford Blvd, Ypsilanti, Mi 48198
sdensmore@ypsitownship.org

RE: Proposal for Fire Station 3 RFP Assistance
Professional Engineering Design Services

Dear Chief Densmore:

Thank you for the opportunity to submit this proposal to provide Professional Services for the preparation of RFP documents for the improvements needed at Fire Station 3. This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and an hourly not to exceed budget.

PROJECT UNDERSTANDING

Fire Station 3 has recently experienced multiple roof leaks that caused damage to the station ceilings. The leaks have since been repaired and now the Township would like to address the water damage from those leaks as well as several other needed improvements. The repairs may be summarized as follows:

- Repair the apparatus bay ceiling damage and paint to match
- Replace apparatus bay attic insulation
- Replace existing gutter system with commercial grade system
- Replace 4 windows

We offer the following scope of services for the completion of the design of this project.

SCOPE

Task 1 – Specifications and Bid Package Assembly

In order to develop the necessary specifications, OHM will follow applicable building codes as well as the standard front-end specifications commonly used on other Township Capital projects. This document will define the bid scope as noted in the project understanding. These specifications will pertain to specific items such as special instructions to bidders (Township requirements), supplemental and technical specifications, and a method of payment for the contractor to follow.

Following a kickoff meeting with the Township, OHM Advisors will develop a bid package. The bid package will require the necessary bonding, prevailing wage information, and insurance requirements as well as a bid form that will allow the Township to compare bids on an “apples to apples” basis. After completion of the bid package, the Township will be provided with two hard copies of the package for review along with an updated final opinion of



probable cost. Final adjustments to the package will then be made based on the Township's comments prior to advertising and bidding. This can be reviewed either with an in person or virtual review meeting prior to bidding. A final bid package will be submitted to the Chief for placement on a Board Agenda to receive authorization to seek bids. OHM will have a representative available at this meeting to answer any questions.

Task 2 – Bidding Assistance

The final bid package will be provided to the Township to be posted on the Michigan Inter-governmental Trade Network (BidNet). OHM will assist with the bid process and conduct a bid opening. OHM can also hold an onsite pre-bid conference with potential bidders, if requested by the Township. OHM will address any questions and/or any Requests for Information (RFIs) received by the bidding contractors during the bid phase. OHM will hold a bid opening at the Township on the date specified in the bid documents. Bids will be received, read aloud, collected, tabulated, and reviewed. A letter of recommendation will be provided to the Township based on price, references, and other criteria outlined in the bid documents.

DELIVERABLES

Task	Deliverable
Task 1	Final Bidding Package (Reviewed by Township Attorney)
Task 2	Recommendation of Award Letter

KEY PERSONNEL

This project team has been specifically selected to best meet the technical aspects of the design and facilitate coordination with the Township. Below is a list of key personnel and their role on this project.

Project Team Members	Role on Project	Specific Duties
Matthew D. Parks, P.E.	Principal in Charge	Township Liaison and Point of Contact
David Boersma, AIA	Project Manager	Management & Lead Architect

ASSUMPTIONS/CLARIFICATIONS

- The bid package will be limited to the apparatus bay ceiling repairs, gutter system replacement and the replacement of four windows.
- An allowance for Township Building Permits will be included in the contract documents. OHM will submit the permit package. However, fees for this will not be included in the scope through OHM. It's expected that the Township will internally bill or waive these fees. Contractor fees will be paid through the contract as indicated above.
- Any additional tasks outside of the above scope of services can be conducted at an hourly rate or as negotiated between the Township and OHM Advisors. Additional work will not be conducted prior to Township written authorization.
- No construction oversight or contract administration services are included in the proposal. The Township can inspect and administer this project with their staff or OHM can submit a proposal under separate cover for consideration upon request. In general, projects like this require approximately 10% of the overall construction cost to administer construction services. This can change based on the level of service provided.
- Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services but can be attended upon request. Time spent for these meetings will be charged on an hourly basis.



SCHEDULE

OHM Advisors intends to start work within three weeks of approval of the proposal (Likely to be in early 2024). Final bid documents should be complete within five weeks. OHM Advisors should be notified immediately of any deadline changes to satisfy the Township’s needs, as significant changes in the final project schedule could affect total cost.

FEE

OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on an hourly not-to-exceed basis, in accordance with our 2024 Rate Schedule. Invoices will be sent monthly as work is performed.

Design Tasks	Design Fee
Task 1: Specification and Final Bid Package Assembly	\$5,750.00
Task 2: Bidding Assistance	\$4,000.00
Total	\$9,750.00

The total fee is estimated to be \$9,750.00. Additional services can be provided on an hourly basis, as requested.

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Matthew D. Parks

Matthew D. Parks, P.E.

Principal in Charge

(Signature)
(Name)
(Title)
(Date)

Charter Township of Ypsilanti
CLIENT

Brenda L. Stumbo / Heather Jarrell Roe

Ms. Brenda Stumbo and Heather Jarrell Roe

Township Supervisor and Clerk

12-20-2023

TERMS & CONDITIONS



1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM

ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**HOLMES ROAD AT PEABODY STREET PEDESTIAN CROSSING AGREEMENT
BETWEEN CHARTER TOWNSHIP OF YPSILANTI AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this 3rd day of January, 2024 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Township desires to improve the pedestrian crosswalk crossing on Holmes Road at Peabody Street with rectangular rapid flashing beacons (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended; and

WHEREAS, the Road Commission will prepare project documents for the Project, including plan preparation and material purchases; and

WHEREAS, the Road Commission will manage the installation and modernization of the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

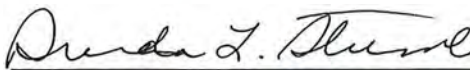
THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs of the Project, estimated to be \$36,321.50.

AGREEMENT SUMMARY

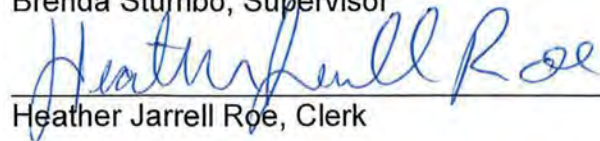
Estimated Costs

Holmes Road at Peabody Street Pedestrian Crossing **\$36,321.50**

FOR YPSILANTI TOWNSHIP:

 12-20-23

Brenda Stumbo, Supervisor

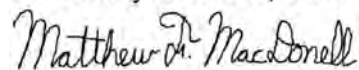
 12-20-23

Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

 Barbara Ryan Fuller
2024.01.03 13:59:03 -05'00'

Barbra Ryan Fuller, Chair


Matthew MacDonell, Managing Director

WASHTENAW COUNTY ROAD COMMISSION

555 N. ZEEB ROAD
ANN ARBOR, MICHIGAN 48103

TRAFFIC CONTROL DEVICE AGREEMENT

LOCATION: Holmes Road at Peabody Street AGREEMENT NO. 1

DEVICE TYPE(S): RRFB assembly and all signage for crossing EFFECTIVE DATE OF THIS AGREEMENT:

Under authority of state law and by virtue of resolutions formally adopted by their respective governing bodies, the undersigned hereby agree to participate in the cost of maintenance and operation of the traffic control device(s) at the location(s) listed above on the basis of the division of costs as shown below. Details of the location are as shown on the attached documentation.

PARTICIPATION AGREEMENT

Agency WASHTENAW COUNTY ROAD COMMISSION 0%
Agency Ypsilanti Township 100%
Agency
Other

BILLING AGREEMENT: It is agreed that the Washtenaw County Road Commission shall bill the parties designated above on the participation agreement for their proportionate share of all costs relative to the maintenance and operation of the traffic control device(s) on the first billing cycle after the charges are incurred.

It is further agreed that the agency responsible for payment of energy billings and/or leased line interconnection billings included in the operation costs, shall be the Ypsilanti Township.

It is further agreed that the agency responsible for performing maintenance by approved guidelines and policies, shall be the Washtenaw County Road Commission.

"In the event the traffic control device(s) referred to in this agreement is located on a road or street that is not under the jurisdiction of the Washtenaw County Road Commission, the authority having the jurisdiction over the road or street hereby agrees to save harmless, indemnify, represent, and defend the Washtenaw County Road Commission from any claims, demands, or suits arising out of or relating to the maintenance and operation of the traffic control device(s) which is the subject matter of this agreement."

It is further agreed that title to all equipment at the roads listed in this agreement shall remain with the agency having jurisdiction of the road in which the equipment is located.

This agreement is terminable on a unanimous decision between all parties.

Table with 4 rows and 2 columns. Row 1: Agency WASHTENAW CO. ROAD COMM., Signed By Barbara Ryan Fuller, Title Board Chair. Row 2: Agency Ypsilanti Township, Signed By Brenda L. Stumbo, Title Supervisor. Row 3: Agency WCRC, Signed By Matthew F. MacDonell, Title Managing Director. Row 4: Agency Ypsilanti Township, Signed By Heather Jarrell Roe, Title Clerk.



AT&T Michigan
Angela Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

November 27, 2023

Ypsilanti Charter Township Clerk
7200 S Huron River Dr
Ypsilanti, MI 48197

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Ypsilanti Charter Township Clerk,

This is a letter agreement which extends the existing METRO Act Permit issued by the Ypsilanti Charter Township/Washtenaw County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on December 31, 2023. The extension is for a term to end on December 31, 2028.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, AD3245@att.com or 248-877-9518.

Agreed to by and on behalf of the
Ypsilanti Charter Township

By: *[Signature]*
Signature

Its: _____

Date: _____

Michigan Bell Telephone Company d/b/a
AT&T acknowledges receipt of this.
Permit Extension granted by the municipality.

By: *[Signature]*
Angela Wesson

Its: METRO Act Administrator

Date: 12-26-23

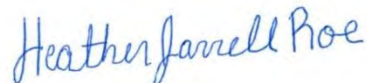
CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2023-26

**DESIGNATION OF DEPOSITORIES
FOR 2024**

NOW THEREFORE, BE IT RESOLVED that Bank of Ann Arbor-Ypsilanti Office, Comerica Bank, Charter One, Ann Arbor State Bank/Level One, Fifth Third Bank, Chase Bank, PNC Bank, United Bank & Trust, Fidelity Bank, Huntington National Bank, Key Bank, TRUE Community Credit Union, Vanguard Group, US Bank and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2024 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-26 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2023-27

ADOPTION OF ROBERT'S RULES OF ORDER

NOW THEREFORE, BE IT RESOLVED that Robert's Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2024 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-27 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2023-28

DESIGNATION OF NEWSPAPER OF CIRCULATION

NOW THEREFORE, BE IT RESOLVED that Washtenaw Legal and MLive/AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2024 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-28 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

Resolution No. 2023-29

ADOPTION OF REGULAR BOARD MEETING DATES FOR THE 2024 CALENDAR YEAR

NOW THEREFORE, BE IT RESOLVED that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2024 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-29 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
BOARD OF TRUSTEES**

SCHEDULE OF MEETINGS FOR 2024

Regular Meeting
6:00 p.m
Civic Center Board Room

In 2024, the Township Board will meet on the 1st and 3rd Tuesday of each month in February, March, April, May, October, and December and on the 3rd Tuesday of each month in January, June, July, August, September and November.

Tuesday January 16, 2024

Tuesday February 6, 2024
Tuesday February 20, 2024

Tuesday March 5, 2024
Tuesday March 19, 2024

Tuesday April 2, 2024
Tuesday April 16, 2024

Tuesday May 7, 2024
Tuesday May 21, 2024

Tuesday June 18, 2024

Tuesday July 16, 2024

Tuesday August 20, 2024

Tuesday September 17, 2024

Tuesday October 1, 2024
Tuesday October 15, 2024

Tuesday November 19, 2024

Tuesday December 3, 2024
Tuesday December 17, 2024

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S. Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members review and no objection.

****Board members should plan to reserve the first Tuesday of June, July, August and September in case a Special Meeting needs to be scheduled.***

**CHARTER TOWNSHIP OF YPSILANTI
2023 Boards and Commissions Appointments and Reappointments**

Resolution No. 2023-30

REAPPOINTMENTS

Local Development Finance Authority

Fanta, Andrew (Ypsi Schools)

Neel, Javonna (Financial)

Rose, Aaron (Ypsi Schools)

Exp. Date

12/31/2027

12/31/2027

12/31/2027

Planning Commission

Doe, Larry

Sinkule, Bill

Copeland, Caleb

Tyson, Bianca

Exp. Date

12/31/2026

12/31/2026

12/31/2026

12/31/2026

Ypsilanti Community Utilities Authority

Peterson, Gloria

Exp. Date

12/31/2026

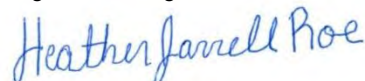
Zoning Board of Appeals

Burnett, Edward

Exp. Date

12/31/2026

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-30 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2023-31

A RESOLUTION TO FILE PETITION PURSUANT TO CHAPTER 20 OF ACT 40 OF THE PUBLIC ACTS OF MICHIGAN, 1956, AS AMENDED, REGARDING THE BEYER RELIEF DRAIN

WHEREAS, the Township of Ypsilanti, Michigan, is a Michigan municipal entity ("Township"); and

WHEREAS, the Township acting by and through its legislative body, the Township Board, recognizes that it is necessary for the public health to perform maintenance and improvements, as more fully described on Exhibit A attached hereto and made a part hereof (the "Drain Project"), to the Beyer Relief Drain (the "Drain") pursuant to Chapter 20 of Public Act 40 of Michigan, 1956, as amended ("Drain Code"); and

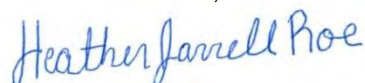
WHEREAS, the lands to be benefited by the Drain are wholly located within the Township; and

WHEREAS, the Township recognizes that it will be subject to assessment to pay for a percentage of the cost of the Drain Project; and

NOW, THEREFORE BE IT RESOLVED THAT, the Township Board does authorize the filing of a petition for the Drain Project.

BE IT FURTHER RESOLVED THAT the Clerk is authorized to execute the petition for the Drain Project.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-31 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

EXHIBIT A

DESCRIPTION OF MAINTENANCE AND IMPROVEMENTS

On August 24, 2023, an intense rainfall occurred over regions in Ypsilanti Township that qualified as a 500-year storm event. Over a four-hour period, the neighboring Willow Run Airport registered 5.37 inches of rainfall which resulted in infrastructure damage, expansive flooding, and basement backups. Residents in the West Willow neighborhood were particularly impacted with widespread reported flooding and damage. Due to the age of the system and a number of changes that have happened throughout history to modify drainage patterns, a stormwater conveyance model will be necessary to identify the root causes of the flooding issues and identify potential solutions. The study will aim to develop a set of stormwater management alternatives that can be incorporated into upcoming CIP planning efforts to improve the level of service for the impacted community. Portions of the Beyer Relief Drain are expected to have missing data. As a result, a field evaluation will be necessary to collect asset data to fill in the network data gaps. With the projected recurrence of catastrophic storm events on the rise as a result of climate change, planning needs to take place now that will address current problems while simultaneously planning for the future needs. Proposed solutions will need to consider that catastrophic events may begin to occur on a more regular basis into the future. Engagement with the public will be an important and challenging aspect of this project but is absolutely critical to the long-term success of potential solutions.

Ultimately, after a system alternatives analysis of the stormwater model, stormwater conveyance alternatives to improve flow and reduced flooding in the network will be considered. After evaluation of the alternatives, a proposed configuration will be selected and presented to stakeholders for consideration and implementation.

RESOLUTION 2023-32

A RESOLUTION TO FILE PETITION PURSUANT TO CHAPTER 20 OF ACT 40 OF THE PUBLIC ACTS OF MICHIGAN, 1956, AS AMENDED, REGARDING THE YPSILANTI TOWNSHIP DRAIN #01

WHEREAS, the Township of Ypsilanti, Michigan, is a Michigan municipal entity ("Township"); and

WHEREAS, the Township acting by and through its legislative body, the Township Board, recognizes that it is necessary for the public health to perform maintenance and improvements, as more fully described on Exhibit A attached hereto and made a part hereof (the "Drain Project"), to the Ypsilanti Township Drain #01 (the "Drain") pursuant to Chapter 20 of Public Act 40 of Michigan, 1956, as amended ("Drain Code"); and

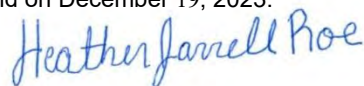
WHEREAS, the lands to be benefited by the Drain are wholly located within the Township; and

WHEREAS, the Township recognizes that it will be subject to assessment to pay for a percentage of the cost of the Drain Project; and

NOW, THEREFORE BE IT RESOLVED THAT, the Township Board does authorize the filing of a petition for the Drain Project.

BE IT FURTHER RESOLVED THAT the Clerk is authorized to execute the petition for the Drain Project.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-32 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 19, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

EXHIBIT A

DESCRIPTION OF MAINTENANCE AND IMPROVEMENTS

On August 24, 2023, an intense rainfall occurred over regions in Ypsilanti Township that qualified as a 500-year storm event. Over a four-hour period, the neighboring Willow Run Airport registered 5.37 inches of rainfall which resulted in infrastructure damage, expansive flooding, and basement backups. Residents in the West Willow neighborhood were particularly impacted with widespread reported flooding and damage. Due to the age of the system and a number of changes that have happened throughout history to modify drainage patterns, a stormwater conveyance model will be necessary to identify the root causes of the flooding issues and identify potential solutions. The study will aim to develop a set of stormwater management alternatives that can be incorporated into upcoming CIP planning efforts to improve the level of service for the impacted community. With the projected recurrence of catastrophic storm events on the rise as a result of climate change, planning needs to take place now that will address current problems while simultaneously planning for the future needs. Proposed solutions will need to consider that catastrophic events may begin to occur on a more regular basis into the future. Engagement with the public will be an important and challenging aspect of this project but is absolutely critical to the long-term success of potential solutions.

A large portion of the Ypsilanti Township #01 Drain is currently owned by the WCRC and has not been digitally mapped. As a result, an extensive field evaluation will be necessary to clean, televise, and collect asset data to fill in the network data gaps. Coordination with WCRC and vested team members will be necessary throughout this project to identify sustainable solutions that will benefit the community as well as the asset owners.

Ultimately, after a system alternatives analysis of the stormwater model, stormwater conveyance alternatives to improve flow and reduced flooding in the network will be considered. After evaluation of the alternatives, a proposed configuration will be selected and presented to stakeholders for consideration and implementation.

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #18**

December 19, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND	Total Increase	<u><u>\$151,239.00</u></u>
--------------------------------------	-----------------------	-----------------------------------

Request to increase the budget for PTO payout at 75%. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,404.00
			<u>\$1,404.00</u>
		Net Revenues	<u><u>\$1,404.00</u></u>
Expenditures:	Salaries Pay Out	101-191-708.004	\$1,304.00
	FICA	101-191-715.000	\$100.00
		Net Expenditures	<u><u>\$1,404.00</u></u>

Request to increase the motor pool internal line for a vehicle transferred during 2023. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$5,333.00
			<u>\$5,333.00</u>
		Net Revenues	<u><u>\$5,333.00</u></u>
Expenditures:	Motor Pool Internal	101-265-943.000	\$5,333.00
		Net Expenditures	<u><u>\$5,333.00</u></u>

Request to increase the seasonal wage line due to the higher number employees used to cut grass in the parks this year. The FICA line needs to be increased because we are now paying FICA instead of deferred compensation, as approved at the April 4, 2023 Board Meeting. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$19,502.00
			<u>\$19,502.00</u>
		Net Revenues	<u><u>\$19,502.00</u></u>
Expenditures:	Salary Temporary/Seasonal	101-770-707.000	\$8,832.00
	F.I.C.A/Medicare	101-770-715.000	\$10,670.00
		Net Expenditures	<u><u>\$19,502.00</u></u>

Request to increase budget to transfer funds from General Fund to 14B District Court Fund for operations such as payroll and health care. Due to the circumstances revolving around the COVID-19 pandemic, the Court revenue is still not up to pre-pandemic levels. Funds will only be transferred as needed. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$125,000.00
			<u>\$125,000.00</u>
		Net Revenues	<u><u>\$125,000.00</u></u>
Expenditures:	Transfer to 14B Court	101-999-995.236	\$125,000.00
		Net Expenditures	<u><u>\$125,000.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #18**

December 19, 2023

236- 14B DISTRICT COURT FUND

Total Increase \$0.00

Request to accept transferred funds from General Fund to 14B District Court Funds for operations such as payroll and health care. Due to the circumstances revolving around the COVID-19 pandemic, the Court revenue is still not up to pre-pandemic levels. The net to the Fund Balance will be zero because we will increase the transfer in revenue line and decrease the fines and costs revenue line. This will be funded by a Transfer of cash from General Fund to 14B District Court Fund.

Revenues:	Contribution from General Fund	236-000-699.101	\$125,000.00
			\$125,000.00
		Net Revenues	\$125,000.00
Revenues	14B Ordinance Fines and Costs	236-000-605.001	(\$125,000.00)
			(\$125,000.00)
		Net Revenues	(\$125,000.00)

Motion to Amend the 2023 Budget (#18)

Move to increase the General Fund budget by \$151,239 to \$29,094,785 and approve the department line item changes as outlined.

Move to change the department line items as outlined for the 14B District Court Fund budget.

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

RYAN HUNTER

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JANUARY 2, 2024 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	368,272.24
HAND CHECKS -	\$	276,754.64
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	645,026.88

12/29/2023 02:08 PM

User: mharris

CHECK NUMBERS 195484 - 195501

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
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HAND CHECKS

Bank AP AP

12/14/2023	195484	DTE ENERGY	808.30
12/14/2023	195485	GUARDIAN ALARM	179.82
12/14/2023	195486	UNITED STATES POST OFFICE	5,616.95
12/14/2023	195487	YPSILANTI COMMUNITY	3,511.98
12/20/2023	195488	BLUE CROSS BLUE SHIELD OF MI	197,615.01
12/20/2023	195489	BLUE CROSS BLUE SHIELD OF MI	28,872.80
12/20/2023	195490	COMCAST	119.52
12/20/2023	195491	COMCAST	174.08
12/20/2023	195492	COMCAST	225.95
12/20/2023	195493	COMCAST	147.57
12/20/2023	195494	DELTA DENTAL PLAN OF MICHIGAN	13,595.64
12/20/2023	195495	DTE ENERGY	10,377.14
12/20/2023	195496	STANDARD INSURANCE COMPANY	4,299.75
12/20/2023	195497	STANDARD INSURANCE COMPANY	3,189.12
12/20/2023	195498	STATE OF MICHIGAN	150.00
12/20/2023	195499	WASTE MANAGEMENT	5,397.59
12/27/2023	195500	PRINTING SYSTEMS	2,021.74
12/27/2023	195501	PRINTING SYSTEMS	451.68

AP TOTALS:

Total of 18 Checks:	276,754.64
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	276,754.64

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CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/2
 CHECK NUMBERS 195502 - 195628

A/P CHECKS

Check Date	Check	Vendor Name	Amount
Bank AP AP			
12/29/2023	195502	A DESIGN LINE	361.16
12/29/2023	195503	A.F. SMITH ELECTRIC	3,757.57
12/29/2023	195504	AAATA	92.92
12/29/2023	195505	AAMCO TRANSMISSIONS AND	942.29
12/29/2023	195506	ABBEY DOOR	1,056.00
12/29/2023	195507	ADVANCED RESTORATION	802.50
12/29/2023	195508	ALLEN JACKSON	240.00
12/29/2023	195509	AMAZON CAPITAL SERVICES	2,812.19
12/29/2023	195510	ANN ARBOR CLEANING SUPPLY	52.24
12/29/2023	195511	ANNETTE WELLS	94.00
12/29/2023	195512	APPLIED INNOVATION	1,811.92
12/29/2023	195513	ASSOCIATED FENCE	425.00
12/29/2023	195514	AUTO VALUE YPSILANTI	92.36
12/29/2023	195515	B-BALL SKILLS LLC	88.00
12/29/2023	195516	BARR ENGINEERING COMPANY	3,068.14
12/29/2023	195517	BILL CARR SIGNS, INC.	2,900.00
12/29/2023	195518	BILL CARR SIGNS, INC.	2,900.00
12/29/2023	195519	BOUND TREE PARR LLC	362.27
12/29/2023	195520	BREATHING AIR SYSTEMS	783.16
12/29/2023	195521	BRENDAN SULLIVAN	81.25
12/29/2023	195522	BS & A SOFTWARE	2,660.00
12/29/2023	195523	CARLISLE WORTMAN ASSOCIATES, INC.	210.00
12/29/2023	195524	CARLISLE WORTMAN ASSOCIATES, INC.	630.00
12/29/2023	195525	CARLISLE/WORTMAN ASSOCIATES	210.00
12/29/2023	195526	CEI MICHIGAN LLC	3,648.00
12/29/2023	195527	CHARLES HESSON	240.00
12/29/2023	195528	CHARTER TOWNSHIP OF SUPERIOR	40.82
12/29/2023	195529	CINTAS CORPORATION	419.45
12/29/2023	195530	CITY OF YPSILANTI FIRE DEPT.	2,428.00
12/29/2023	195531	CONTRACTORS CONNECTION	42.95
12/29/2023	195532	CRYSTAL FLASH, INC.	4,500.18
12/29/2023	195533	CS ROOFING COMPANY LLC	120.00
12/29/2023	195534	CUMMINS SALES AND SERVICE	1,570.25
12/29/2023	195535	DANIELLE FIELHAUER	63.00
12/29/2023	195536	DARRYN DAVIS	15,009.00
12/29/2023	195537	DES MOINES STAMP MFG. CO.	36.10
12/29/2023	195538	DETROIT LEGAL NEWS	228.00
12/29/2023	195539	DOHYOUN LEE	40.00
12/29/2023	195540	DTE ENERGY	14.87
12/29/2023	195541	DTE GAS COMPANY	1,745.00
12/29/2023	195542	DTE GAS COMPANY	434.50
12/29/2023	195543	EMERGENCY MEDICAL PRODUCTS	974.06
12/29/2023	195544	EMERGENT HEALTH PARTNERS	8,430.55
12/29/2023	195545	ERANE WASHINGTON	415.00
12/29/2023	195546	EVANGELICAL FRIENDS CHURCH, YPSI	22.50
12/29/2023	195547	EVANGELICAL FRIENDS CHURCH, YPSI	1,915.00
12/29/2023	195548	FIBER LINK	144.75
12/29/2023	195549	FOUNDATION SYSTEMS OF MICHIGAN	45.00
12/29/2023	195550	FUN TIME SPORTS LLC	343.00
12/29/2023	195551	GOOSE BUSTERS OF MICHIGAN, LLC	455.00
12/29/2023	195552	GRAINGER	519.79
12/29/2023	195553	GRIFFIN PEST SOLUTIONS	93.00
12/29/2023	195554	HEATHER ROE	202.79
12/29/2023	195555	HOME DEPOT	998.27
12/29/2023	195556	HOME OF NEW VISION	520.00
12/29/2023	195557	IAQ MANAGEMENT SERVICES, INC	4,103.75
12/29/2023	195558	JEFFREY WILLIAMS	136.32
12/29/2023	195559	JOHN SAUTER	3,000.00
12/29/2023	195560	JOHN SAUTER	100,000.00
12/29/2023	195561	JOHN SAUTER	16.00
12/29/2023	195562	KELLEY BROTHERS	116.25
12/29/2023	195563	KNOX BOX COMPANY	721.00
12/29/2023	195564	LAWRENCE HENDRICKS	140.00
12/29/2023	195565	LISA STANFIELD	57.71
12/29/2023	195566	LOOKING GOOD LAWN	3,115.00
12/29/2023	195567	LOWE'S	766.08
12/29/2023	195568	MCCALLA'S FEED SERVICE, INC.	504.00
12/29/2023	195569	MENARDS, INC.	1,625.92
12/29/2023	195570	MESSENGER PRINTING	699.00
12/29/2023	195571	MICHIGAN FIRE INSPECTORS SOCIETY	425.00
12/29/2023	195572	MICHIGAN LINEN SERVICE, INC.	1,724.43
12/29/2023	195573	MICHIGAN MUNICIPAL LEAGUE	90.00
12/29/2023	195574	MLIVE MEDIA GROUP	714.50
12/29/2023	195575	NEXTCARE URGENT CARE MICHIGAN	943.00
12/29/2023	195576	OFFICE EXPRESS	483.34
12/29/2023	195577	ONSITE SUBSTANCE ABUSE TESTING	296.00
12/29/2023	195578	OOMA, INC.	248.44
12/29/2023	195579	ORCHARD, HILTZ & MCCLIMENT INC	2,621.00

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CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2
 CHECK NUMBERS 195502 - 195628

Check Date	Check	Vendor Name	Amount
12/29/2023	195580	ORKIN LLC	990.00
12/29/2023	195581	PAIGE ROWLAND	112.00
12/29/2023	195582	PARKWAY SERVICES, INC.	130.00
12/29/2023	195583	PAT WALTERS & SONS	45.00
12/29/2023	195584	PAT WALTERS & SONS	60.00
12/29/2023	195585	PEARLINE DAVIS	593.60
12/29/2023	195586	PRECISION CONCRETE INC	27,396.66
12/29/2023	195587	PREMIER SAFETY & SERVICE	1,740.00
12/29/2023	195588	PRIORITY ONE EMERGENCY	1,885.42
12/29/2023	195589	QUADIEN T LEASING USA, INC	1,405.80
12/29/2023	195590	QUADIEN T, INC	3,701.40
12/29/2023	195591	RHETT REYES	2,128.51
12/29/2023	195592	ROBIN RUSS	26.87
12/29/2023	195593	RUSSELL GIRBACH	585.00
12/29/2023	195594	S & J RADIANT ACQUISITION INC	203.69
12/29/2023	195595	SAM'S CLUB DIRECT	470.42
12/29/2023	195596	SHANNON STRAUB	102.04
12/29/2023	195597	SHERWIN WILLIAMS COMPANY	228.88
12/29/2023	195598	SHIRLEY DUPREY	56.70
12/29/2023	195599	SIGNS BY TOMORROW	127.75
12/29/2023	195600	SITEONE LANDSCAPE SUPPLY, LLC	1,144.14
12/29/2023	195601	SME	3,137.90
12/29/2023	195602	SOUTHERN COMPUTER WAREHOUSE	963.66
12/29/2023	195603	SPICER GROUP	4,024.50
12/29/2023	195604	STANDARD PRINTING	205.00
12/29/2023	195605	STANTEC	6,304.38
12/29/2023	195606	STATE OF MICHIGAN	13,680.00
12/29/2023	195607	STATE OF MICHIGAN - MDOT	4,189.78
12/29/2023	195608	TALISHA SUTTON-KENNEDY	210.00
12/29/2023	195609	TARGET INFORMATION	348.64
12/29/2023	195610	TONI WATKINS	100.00
12/29/2023	195611	UTILITIES INSTRUMENTATION SERV	859.50
12/29/2023	195612	WASHTENAW COMMUNITY COLLEGE#	456.69
12/29/2023	195613	WASHTENAW COUNTY HAZMAT AUTHORITY	1,000.00
12/29/2023	195614	WASHTENAW COUNTY IT	41,527.26
12/29/2023	195615	WASHTENAW COUNTY LEGAL NEWS	90.00
12/29/2023	195616	WASHTENAW COUNTY SHERIFF'S OFFICE	105.00
12/29/2023	195617	WASHTENAW COUNTY TREASURER	8,302.50
12/29/2023	195618	WASHTENAW COUNTY TREASURER	1,753.37
12/29/2023	195619	WASHTENAW INTERMEDIATE	762.20
12/29/2023	195620	WATERS EDGE DOCK AND HOIST	915.00
12/29/2023	195621	WATERS EDGE DOCK AND HOIST	1,915.00
12/29/2023	195622	WEINGARTZ	26,363.38
12/29/2023	195623	WORTHINGTON PRODUCTS INC	6,556.44
12/29/2023	195624	YPSILANTI ACE HARDWARE	7.56
12/29/2023	195625	YPSILANTI COMMUNITY	4,239.76
12/29/2023	195626	YPSILANTI COMMUNITY SCHOOLS - WR	31.23
12/29/2023	195627	YPSILANTI COMMUNITY SCHOOLS - YP	2,124.13
12/29/2023	195628	YPSILANTI DISTRICT LIBRARY	326.94

AP TOTALS:

Total of 127 Checks:	368,272.24
Less 0 Void Checks:	0.00
Total of 127 Disbursements:	368,272.24

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
RYAN HUNTER
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JANUARY 16, 2024 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	1,314,426.94
HAND CHECKS -	\$	70,473.40
CREDIT CARD PURCHASES-	\$	<u>5,645.24</u>
GRAND TOTAL -	\$	1,390,545.58

Check Date	Check	Vendor Name	Amount
<i>HAND CHECKS</i>			
Bank AP AP			
01/05/2024	195629	COMCAST CABLE	129.52
01/05/2024	195630	COMCAST CABLE	8,939.65
01/05/2024	195631	CONSTELLATION NEW ENERGY	6,853.19
01/05/2024	195632	GUARDIAN ALARM	182.82
01/05/2024	195633	GUARDIAN ALARM	1,203.24
01/05/2024	195634	KCI	9,213.00
01/09/2024	195635	ALDERMAN FOOD SAFETY	300.00
01/09/2024	195636	ALYSSIA HENCE	33.00
01/09/2024	195637	ANGELA THOMAS	81.00
01/09/2024	195638	ANNA SCHUETTE	81.00
01/09/2024	195639	ANTHONY PALMER	33.00
01/09/2024	195640	APRIL HANKIN	81.00
01/09/2024	195641	ASHLEI DAVIS	33.00
01/09/2024	195642	BRANDY BROWN	81.00
01/09/2024	195643	CHANDRA WOOD	33.00
01/09/2024	195644	CHASE CHITWOOD	81.00
01/09/2024	195645	COLIN MCCLARREN	81.00
01/09/2024	195646	DELISA BROWN	33.00
01/09/2024	195647	DELRUSS RODNEY WOLFF	33.00
01/09/2024	195648	DTE ENERGY	2,871.74
01/09/2024	195649	ENOS FABRE	33.00
01/09/2024	195650	GARY HALL	81.00
01/09/2024	195651	JADE WOJERSKI	81.00
01/09/2024	195652	JAMES STENMAN	81.00
01/09/2024	195653	JASON MAJADO	81.00
01/09/2024	195654	JEROME ESPY	33.00
01/09/2024	195655	JESSICA HEINDEL	81.00
01/09/2024	195656	JULIE HARDEN	81.00
01/09/2024	195657	KERRY LEE YOUNGS	33.00
01/09/2024	195658	KRISTI LEE AGUIRRE	33.00
01/09/2024	195659	LISA DOLINGER	33.00
01/09/2024	195660	NICOLLE LABELLE	33.00
01/09/2024	195661	RENEE CASTO	81.00
01/09/2024	195662	ROBERT PAULEY	33.00
01/09/2024	195663	SHELBY FITE	33.00
01/09/2024	195664	SHERRI BILLMAN	33.00
01/09/2024	195665	STEVEN KEMP	81.00
01/09/2024	195666	VERIZON WIRELESS	513.55
01/09/2024	195667	WASTE MANAGEMENT	900.57
01/09/2024	195668	WASTE MANAGEMENT	203.20
01/09/2024	195669	YPSILANTI COMMUNITY	972.71
01/10/2024	195670	CLEAR RATE COMMUNICATIONS, INC	263.87
01/10/2024	195671	COMCAST BUSINESS	3,644.30
01/10/2024	195672	DISCOUNT TIRE	986.00
01/10/2024	195673	MANDY DAVIS	13,835.00
01/10/2024	195674	POSTMASTER	910.00
01/10/2024	195675	PRINTING SYSTEMS	5,850.55
01/10/2024	195676	WASTE MANAGEMENT	7,849.79
01/10/2024	195677	WASTE MANAGEMENT	3,221.70

AP TOTALS:

Total of 49 Checks:	70,473.40
Less 0 Void Checks:	0.00
Total of 49 Disbursements:	<u>70,473.40</u>

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CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1
 CHECK NUMBERS 195678 - 195722

A/P CHECKS

Check Date	Check	Vendor Name	Amount
Bank AP AP			
01/16/2024	195678	A DESIGN LINE	420.73
01/16/2024	195679	ACCUSHRED LLC	71.75
01/16/2024	195680	AMAZON CAPITAL SERVICES	15.39
01/16/2024	195681	ANN ARBOR/YPSILANTI REGIONAL	375.00
01/16/2024	195682	BELFOR USA GROUP INC	3,764.24
01/16/2024	195683	BILL CARR SIGNS, INC.	800.00
01/16/2024	195684	CHARLES POPE	440.61
01/16/2024	195685	CISLO TITLE	1,925.00
01/16/2024	195686	CRYSTAL FLASH, INC.	1,271.88
01/16/2024	195687	DMC TECHNOLOGY GROUP	33.75
01/16/2024	195688	DOWNRIVER ACTORS GUILD	40.00
01/16/2024	195689	EBCO COMPANY	4,418.00
01/16/2024	195690	EMERGENCY MEDICAL PRODUCTS	54.62
01/16/2024	195691	GRAINGER	306.60
01/16/2024	195692	HARTFORD STEAM BOILER INSPECTION	118.00
01/16/2024	195693	KCI	305.76
01/16/2024	195694	KELLY DOE	258.54
01/16/2024	195695	LANGUAGE LINE SERVICES	370.31
01/16/2024	195696	LINDE GAS & EQUIPMENT INC	332.70
01/16/2024	195697	LOOKING GOOD LAWN	770.00
01/16/2024	195698	LOWE'S	9.96
01/16/2024	195699	MCLAIN AND WINTERS	167,146.49
01/16/2024	195700	MICHIGAN LINEN SERVICE, INC.	815.88
01/16/2024	195701	MIDWEST ENVIRO SOLUTIONS	21,642.00
01/16/2024	195702	MUZZALL GRAPHICS	186.26
01/16/2024	195703	NICHOLAS DUNLEAVY	1,857.57
01/16/2024	195704	NTL RECREATION & PARK ASSCTN.	70.00
01/16/2024	195705	ONSITE SUBSTANCE ABUSE TESTING	240.00
01/16/2024	195706	ORKIN LLC	198.00
01/16/2024	195707	PEARLINE DAVIS	148.40
01/16/2024	195708	PSYBUS	625.00
01/16/2024	195709	RADISSON PLAZA HOTEL & SUITES	407.40
01/16/2024	195710	RHETT REYES	1,757.63
01/16/2024	195711	ROBERT ACTON	1,950.00
01/16/2024	195712	SHRADER TIRE & OIL	222.95
01/16/2024	195713	SPICER GROUP	11,839.25
01/16/2024	195714	STANDARD PRINTING	610.00
01/16/2024	195715	STATE OF MICHIGAN	230.00
01/16/2024	195716	STEPHEN BROWN	2,850.00
01/16/2024	195717	TARGET INFORMATION	85.67
01/16/2024	195718	ULLIANCE	1,546.40
01/16/2024	195719	UNIVERSITY TRANSLATORS	848.37
01/16/2024	195720	WASHTENAW COUNTY ROAD COMMISSION	565,350.88
01/16/2024	195721	WASHTENAW COUNTY TREASURER#	517,095.95
01/16/2024	195722	WILLIAM SWEENEY	600.00

AP TOTALS:

Total of 45 Checks:	1,314,426.94
Less 0 Void Checks:	0.00
Total of 45 Disbursements:	<u>1,314,426.94</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank CARDS COMERICA COMMERCIAL CARD					
01/16/2024	102(E)	COMERICA BANK	GENE BUTMAN FORD	WINDSHIELD REPLACEMENT WIPERS	57.27
			MICHIGAN CHAMBER SERVICES INC	STATE AND FEDERAL LABOR LAW PO	532.00
			HOME DEPOT	MAINTENANCE ITEMS - GOLF COURSE	16.26
			MECRA	TRAINING COURSE	210.00
			FEDERAL EXPRESS CORPORATION	FEDEX INVOICE - SARANEN	47.04
			GORDON FOOD SERVICE INC.	DISTILLED WATER - SUPERVISOR	9.99
			UNITED STATES POST OFFICE	PASSPORT POSTAGE WEEK OF 12-4-	48.25
			UNITED STATES POST OFFICE	PASSPORT POSTAGE WEEK OF 11-20	9.65
			UNITED STATES POST OFFICE	PASSPORT POSTAGE WEEK OF 11-27	67.15
			UNITED STATES POST OFFICE	PASSPORT POSTAGE WEEK OF 12-11	86.45
			UNITED STATES POST OFFICE	PASSPORT POSTAGE WEEK OF 12-18	77.20
			G & K FLOOR COVERING	CARPET TILES FOR EVENTS OFFICE	900.00
			FRED PRYOR SEMINARS	IRS 1099 UPDATRE WEBINAR FOR M	199.00
			THE HENRY FORD	50 & BEYOND ADMISSION FEES JAN	363.75
			WEISSMAN'S	PAYMENT FORREMAINDER OF WINTER	1,753.28
			WALMART	CUBE STORAGE ORGANIZER - ROBIN	97.20
			ACTIVE911, INC	ANNUAL AGENCY SUBSCRIPTION	510.00
			FLATWORLD SOLUTIONS INC	TRANSCRIBED MINUTES FOR OCT. 1	345.31
			GERALD R FORD INTERNATIONAL A	GARAGE PARKING - CHIEF DENSMOR	106.00
			MENARDS, INC.	SEASONAL ITEMS FOR HQ	134.44
			TRANSUNION RISK & ALTERNATIVE	MONTHLY SUBSCRIPTION FEES FOR	75.00
					5,645.24
					5,645.24

CARDS TOTALS:

Total of 1 Checks:	5,645.24
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	5,645.24



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE TREASURER —

**MONTHLY TREASURER'S REPORT
STAN ELDRIDGE
DECEMBER 1, 2023 - DECEMBER 31, 2023**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	13,218,545.83	3,343,425.78	2,916,544.26	13,645,427.35
101 - Payroll	301,685.43	787,518.65	961,228.63	127,975.45
101 - Willow Run Escrow	146,198.56	49.67	0.00	146,248.23
206 - Fire Department	2,865,959.38	43,153.58	672,357.92	2,236,755.04
208 - Parks Fund	18,355.49	80.11	484.44	17,951.16
213 - Roads/Bike Path/Rec/General Fund	2,241,893.12	12,088.64	95,992.96	2,157,988.80
216 - Fire Pension & OPEB Millage Fund	73,470.27	1,883.37	0.00	75,353.64
217 - Fire Special Millage Capital Fund	1,731,828.32	8,548.11	0.00	1,740,376.43
226 - Environmental Services	1,866,536.08	8,893.93	514,885.45	1,360,544.56
230 - Recreation	135,424.86	17,146.98	69,805.11	82,766.73
236 - 14-B District Court	39,583.15	159,914.60	166,775.69	32,722.06
244 - Economic Development	74,708.75	334.03	0.00	75,042.78
249 - Building Department Fund	1,645,143.11	52,951.42	96,041.00	1,602,053.53
250 - LDFA Tax	21,217.49	95.22	0.00	21,312.71
252 - Hydro Station Fund	1,035,771.14	121,017.91	60,979.18	1,095,809.87
266 - Law Enforcement Fund	9,840,847.47	87,136.23	649,480.06	9,278,503.64
282 - Cares Act Fund	7,343.76	1.00	7,344.00	0.76
284 - Opioid Settlement Fund	25,811.03	114.87	0.00	25,925.90
287 - Nuisance Abatement Fund	56,010.69	241.83	6,898.35	49,354.17
398 - LDFA 2006 Bonds	2,674.30	12.09	0.00	2,686.39
584 - Green Oaks Golf Course	284,630.41	7,784.53	85,746.31	206,668.63
597 - Compost Site	768,588.70	214,531.77	43,395.75	939,724.72
661 - Motor Pool	331,810.40	149,630.31	198,247.44	283,193.27
702 - General Tax Collection	17,603.82	4,818.94	17,903.52	4,519.24
703 - Current Tax Collections	1,890,581.20	17,971,438.97	1,047,296.07	18,814,724.10
707 - Bonds & Escrow/GreenTop	2,016,038.36	8,372.14	182,184.69	1,842,225.81
708 - Fire Withholding Bonds	123,058.71	41.80	15,009.00	108,091.51
GRAND TOTAL	40,781,319.83	23,001,226.48	7,808,599.83	55,973,946.48

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Charter Township of Ypsilanti

RESOLUTION NO. 2023-25

ADOPTION OF THE 2024-2028 YPSILANTI CHARTER TOWNSHIP PARKS AND RECREATION MASTER PLAN

At a Regular Meeting of the Ypsilanti Charter Township Board of Trustees ,
Washtenaw County, Michigan held at the Tilden R. Stumbo Civic Center, 7200
S. Huron River Dr., Ypsilanti, MI, on the 19th day of December, 2023 at 7:00pm

WHEREAS, Ypsilanti Charter Township has undertaken a planning
process to determine the recreation and natural resource conservation needs
and desires of its residents during a five year period covering the years 2024
through 2028, and

WHEREAS, Ypsilanti Charter Township began the process of
developing a community recreation plan in accordance with the most recent
guidelines developed by the Department of Natural Resources and made
available to local communities, and

WHEREAS, residents of Ypsilanti Township were provided a with
a well-advertised opportunity during the development of the draft plan
to express opinions, ask questions, and discuss all aspects of the
recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and
reasonable accommodations to review the final draft plan for a period of at least
30 days, and

WHEREAS, a public hearing was held on December 19, 2023 at the Tilden R.
Stumbo Civic Center to provide an opportunity for all residents of the planning area
to express opinions, ask questions, and discuss all aspects of the Ypsilanti Charter
Township Parks & Recreation Master Plan, and

WHEREAS, Ypsilanti Charter Township has developed the plan as a
guideline for improving recreation and enhancing natural resource conversation

for the Township, and

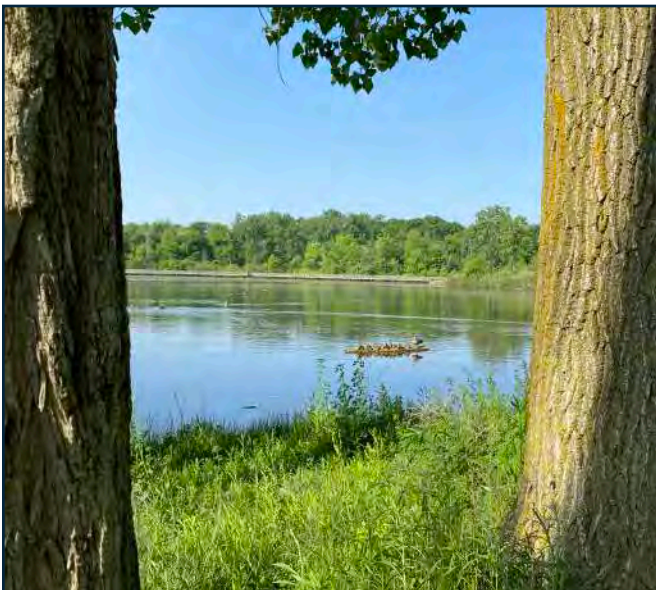
WHEREAS, after the public hearing, the Board of Trustees voted to adopt said 2024-2028 Ypsilanti Charter Township Parks & Recreation Master Plan

NOW, THEREFORE BE IT RESOLVED Ypsilanti Charter Township hereby adopts the 2024-2028 Ypsilanti Charter Township Parks and Recreation Master Plan.



Ypsilanti Township

PARKS & RECREATION PLAN



JANUARY 2024 DRAFT

Acknowledgements

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Ford Lake Park Jazz Festival
Image Credit: Randy Mascharka

01.

Community Description

The Charter Township of Ypsilanti has adopted a Parks and Recreation Master Plan following the Michigan Department of Natural Resources' (MDNR) standards and guidelines. The Parks and Recreation Master Plan will serve as a guide to influence Township officials' decision making for future parks and recreation development, preparing the annual budget, and applying for grants. This plan is intended to incorporate five-year goals and objectives, as outlined by the community, into an action plan that will aid the Township in how to spend financial and staff resources.

Since the COVID-19 global pandemic, the function of parks and recreation spaces has shifted as more people rely on outdoor recreation as a form of socialization, exercise, and entertainment. This plan will cover the change in the recreation landscape following the pandemic and how or if the current facilities, programming, and recreation goals will ensure outdoor recreation accessibility in a new reality.

COMMUNITY DESCRIPTION

Ypsilanti Township sits on the eastern edge of Washtenaw County in southeast Michigan. It is approximately 10 miles from Ann Arbor and 35 miles from Detroit. The Township is a highly dense suburban area, and Eastern Michigan University, located in the City of Ypsilanti, regularly attracts students and faculty to the Township. Further, Ypsilanti Township is served by two heavily traveled thoroughfares, M-12 and I-94. These highways allow for easy vehicular access to and from the Township.

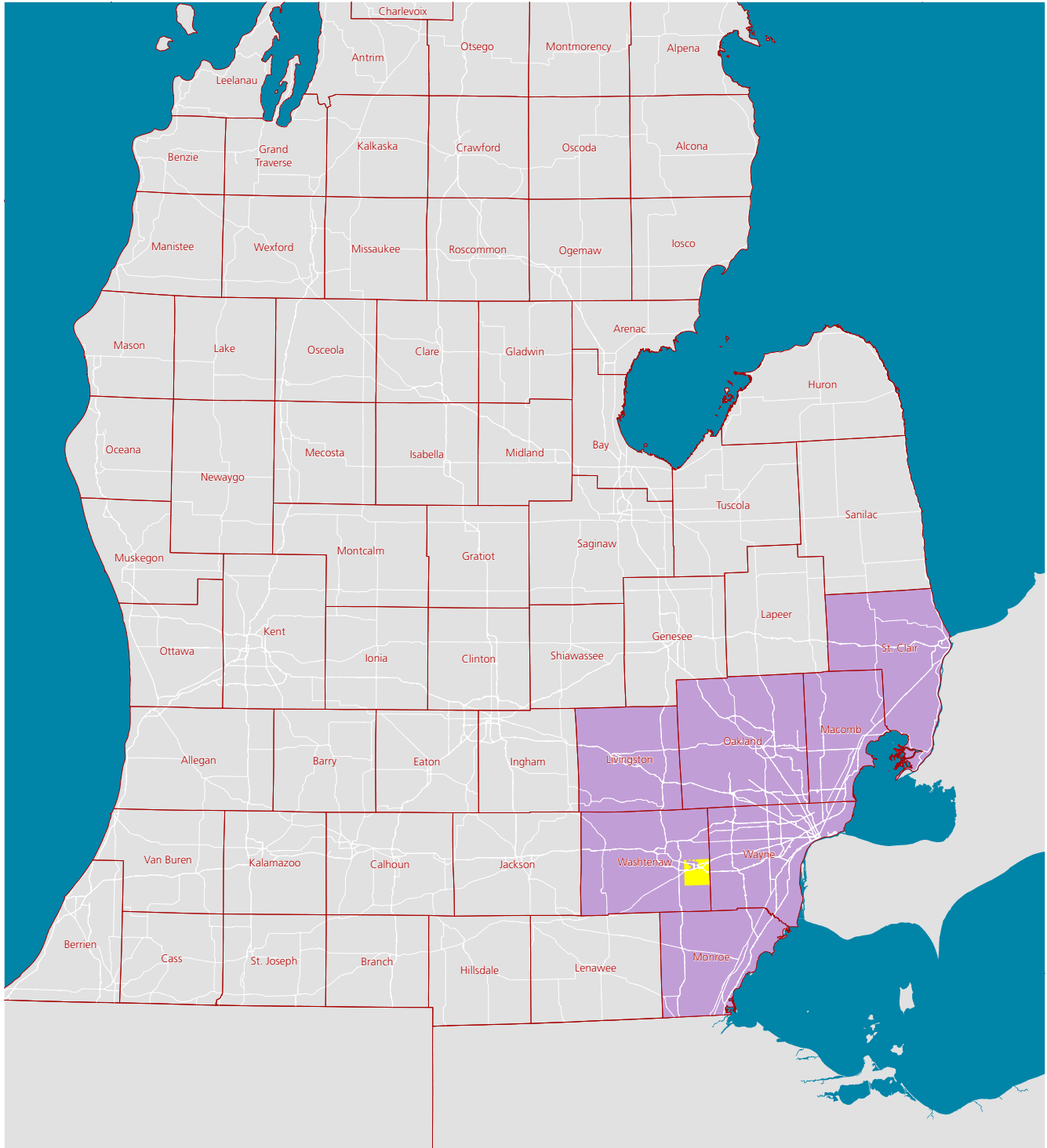
Washtenaw County borders several highly populated counties, with Wayne County to the east, Jackson County to the west, Livingston County to the north, and Lenawee and Monroe Counties to the south. Ypsilanti Township's location on the easternmost edge of Washtenaw County promotes accessibility to major cities around Southeast Michigan such as Detroit, Novi, Toledo, and Brighton. Additionally, Ypsilanti Township sits about 39 miles from the shores of Lake Erie, giving the Township easy access to one of the Great Lakes. Furthermore, Washtenaw County is a part of the Southeast Michigan Council of Governments (SEMCOG), a regional planning agency which covers Washtenaw, Livingston, Oakland, Wayne, Monroe, St. Clair, and Macomb Counties, outlined in purple on the map titled, "Regional Map."

DEMOGRAPHICS

When planning for parks and recreation it is important to consider the demographic characteristics of Ypsilanti Township to ensure that all demographic groups are represented. The demographic information in this chapter was sourced from the following locations, in this preferred order:

- » **2020, 2010, 2000, and 1990 US Decennial Censuses.** The decennial censuses are the most accurate source of demographic information in the United States. Mandated by the United States Constitution the aim of the decennial census is to count 100% of the US population. Because the decennial census has been operating since 1790, it offers a valuable reference point to illustrate how populations have changed over time. While the decennial census has been administered for over 200 years, the questions have shifted to better capture modern populations' information.¹ Information collected in the most recent counts includes information about age, sex, race, the relationship between household members, and household tenure.
- » **American Community Survey.** The American Community Survey (ACS) replaced the "long-form" Census questions beginning in 2000, collecting the same types of information about social, economic, and housing conditions on a continual basis. Including these questions in the decennial census would be more resource-intensive and could reduce the response rate for the more critical decennial census. The ACS is a sample; a random selection of households receives the ACS every year, and the Census Bureau uses the responses to create estimates for the rest of the population. Because the ACS is a sample, smaller communities require multiple years of sampling to create accurate estimates.
- » **Esri Business Analyst.** Esri Business Analyst is proprietary software that presents privately generated market research data. In addition, it estimates Census and ACS data for geographic configurations other than Census-defined tracts, blocks, and places.

Map 1: Regional Map



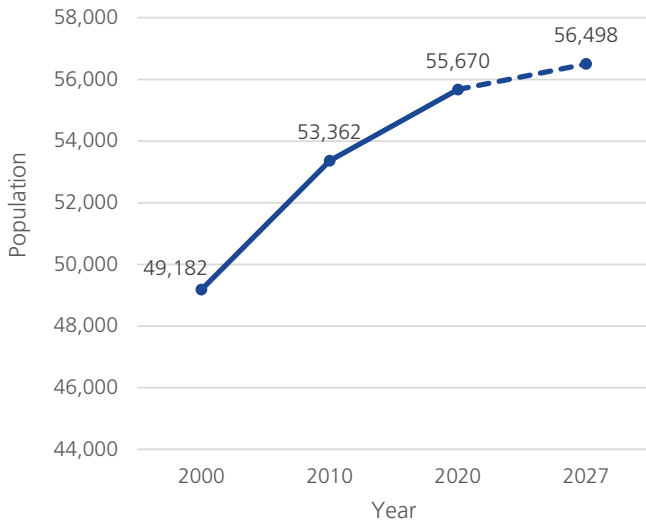
Regional Map

Sources: Michigan Open Data Portal, Washtenaw County

-  Michigan Counties
-  Ypsilanti Charter Township
-  Southeast Michigan Council of Governments Counties



Figure 1: Ypsilanti Township Population, 2000-2027



Sources: United States Census Bureau, American Community Survey 2000 – 2020, ESRI Business Analyst

Population

As of 2020, Ypsilanti Township had a population of 55,670 residents, a 4% increase from 2010. Since 2010, Ypsilanti Township (13%) and Washtenaw County (15%) have both experienced similar growth rates Washtenaw County growing at a rate of 0.07% from 2000 to 2020.² ESRI Business Analyst projects that the Township will continue to

grow with a slight population increase to 56,498 by 2027. However, population projections do not account for many difficult-to-predict factors that could influence population numbers, such as natural disasters, housing developments, changes in large employers, or a global pandemic.

Age Distribution

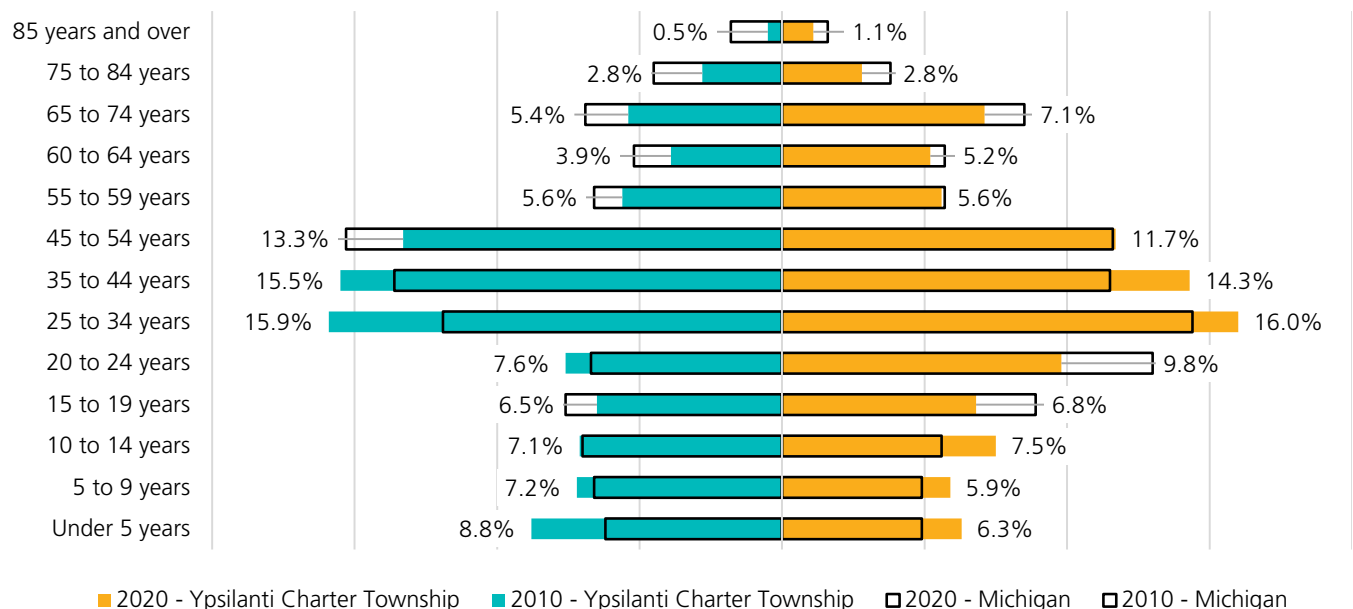
Ypsilanti Township has age diversity among residents. The most populated age group is 25 to 34, indicating the Township has a large working population. Given that the University of Michigan and Eastern Michigan University are both nearby, graduated students may choose to live in the area post-graduation to begin their careers.

Unlike the majority of the State, the distribution of adults aged 60 and above is significantly lower than the younger populations, showing that Ypsilanti Township does not currently have an aging population. Compared to the State of Michigan, Ypsilanti Township’s population of residents aged 65 years and older is significantly lower. Despite a slight growth of the elderly population in Ypsilanti Township from 2010 to 2020, it is rare to see such as large working population.³

Race & Ethnicity

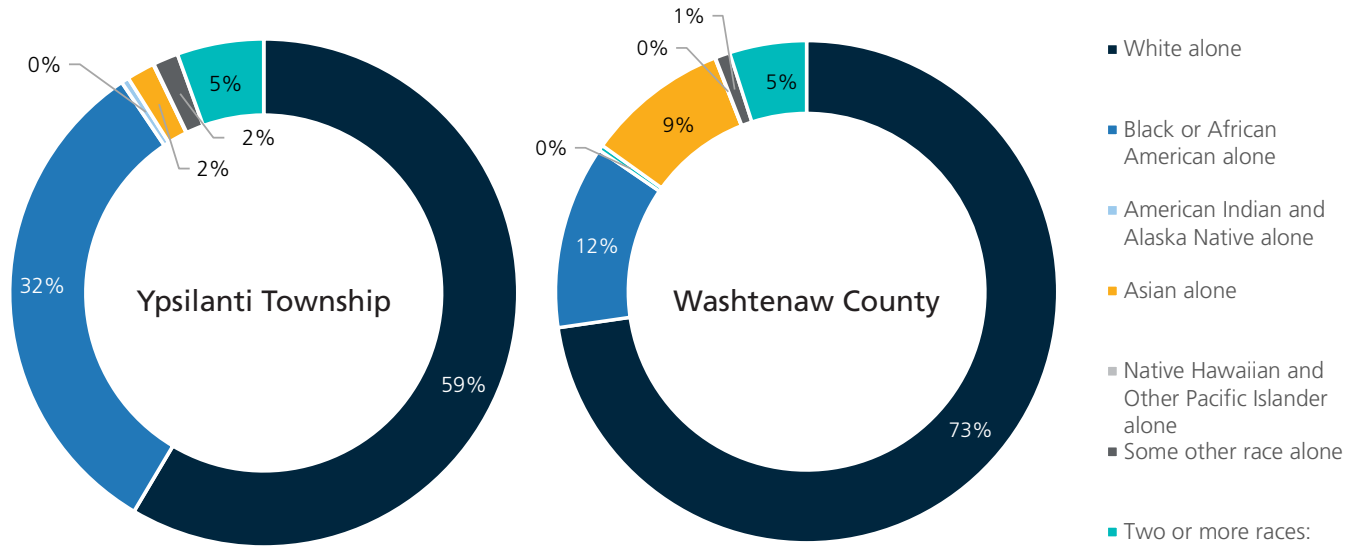
Ypsilanti Township is rich in ethnic and racial diversity. The Township identified as 55% White

Figure 2: Population Pyramid, 2010-2020



Source: United States Census Bureau, American Community Survey 2010, 2020

Figure 3: Race & Ethnicity, 2020



Source: United States Census Bureau, American Community Survey 2020

Table 1: Race by Age, 2020

Age	White Alone	Black / African American Alone	Native American / Alaskan	Asian Alone	Hispanic / Latino	Some Other Race	Two or More Races
14 Years and Under	16%	22%	4%	14%	30%	21%	42%
15-19 Years	6%	8%	4%	5%	5%	12%	12%
20-29 Years	18%	20%	4%	16%	20%	12%	14%
30-44 Years	24%	18%	50%	33%	28%	27%	17%
45-64 Years	23%	23%	31%	28%	15%	23%	11%
65 Years and Over	13%	9%	7%	4%	2%	5%	4%

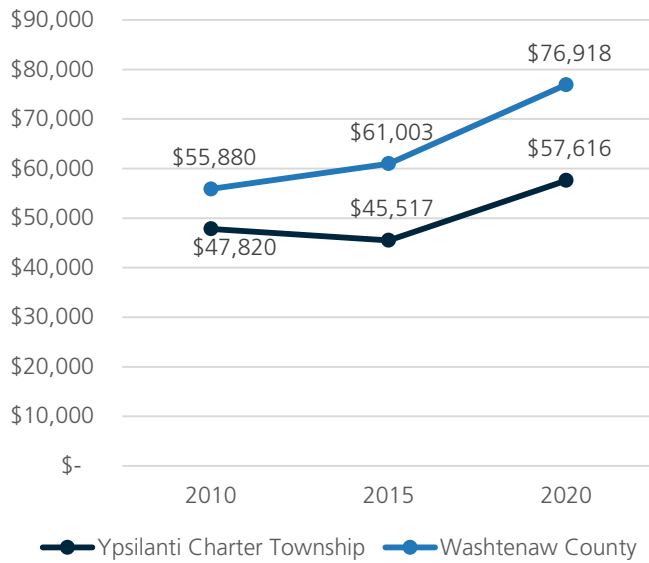
Source: United States Census Bureau, American Community Survey 5-year estimates 2020

alone, 30% Black or African American alone, 2% Asian alone, and 11% identify as a combination of two or more races. Breaking down the combination category, Ypsilanti Township’s residents identify as 1% two races including some other race, 2% some other race alone, 5% two or more races, and 5% two races excluding some other race, and three or more races. In comparison to Washtenaw County, Ypsilanti Township is notably more diverse with a White population of 55% and a Black/African American population of 30% compared to

Washtenaw County’s White population (69%) and Black/African American population (11%).

When accounting for race by age, it is clear that the younger generations are more diverse than the older generations, which is consistent with national trends. The young adults (20 – 29) and adults 30 to 44 are the most diverse age groups, with a notable percentage of residents in those age groups who identify as black/African American alone (38%), or Hispanic or Latino (48%).⁴

Figure 4: Median Household Income (2010-2020)



Source: U.S. Census Bureau, American Community Survey 5-Year, Median Income In The Past 12 Months, 2010-2020

Income & Poverty

Income and poverty are importance characteristics to consider when creating a Parks and Recreation Master Plan as some recreation opportunities may be income dependent. For example, some parks may charge a fee for daily entry whereas playgrounds are generally free to use. It is important to ensure that there are recreation offerings for residents of all income levels in Ypsilanti Township. The median household income level (MHI) in Ypsilanti Township is \$57,616, only 2.8% less than the state median household income of \$59,234, but 12% lower than the national MHI (\$64,994). Compared to Washtenaw

County, Ypsilanti Township has seen slower MHI growth over the last ten years. More specifically, as Washtenaw County’s MHI level increased between 2010 and 2015, Ypsilanti Township experienced a decline of \$2,303 within the five-year period. By 2020, there was a \$19,302 gap in MHI between the Township and the County.⁵

Roughly 14% of Ypsilanti Township residents are in poverty, which is on par with national (13%) and state (13%) poverty rates and is close in comparison to surrounding urban areas like the City of Detroit (14%). Comparably, Ypsilanti Township experiences a lower poverty rate than the nearby City of Ann Arbor (20.5%). Specific groups that experienced more concentrated poverty rates are children under 18 (20%), more specifically, children under 5 (22%), as well as the Black or African American demographic group (20%).⁶

Another measure of financial hardship comes from ALICE (Asset Limited, Income Constrained (Employed) which studies the households that earn more than the federal poverty line but earn less than the basic cost of living in the United States. The ALICE report of Michigan found that Ypsilanti Township experiences a high rate of residents below the ALICE threshold. In total, 44% of households in the Township are struggling to make ends meet compared to the state average (25%).⁷

Using ESRI’s Business Analyst, a software package that estimates consumer spending patterns, a comparison can be made between the average amount spent on recreational goods by Ypsilanti Township residents compared next to national averages. The table titled, “Recreation Expenditures,” outlines that residents in Ypsilanti Township, on average, spend the most on TV/

Table 2: Recreation Expenditures

Recreation Category	Average Amount Spent	Potential Spending Index
TV/Video/Audio	\$1,145.17	86
Entertainment/Recreation Fees/Admissions	\$677.09	80
Toys/Games/Crafts/Hobbies	\$119.36	91
Recreational Vehicles and Fees	\$90.06	70
Sports/Recreation and Exercise Equipment	\$171.69	84

Source: ESRI Business Analyst, Recreation Expenditures 2022

Table 3: Disability Characteristics by Age

Age	Hearing Difficulty	Vision Difficulty	Cognitive Difficulty	Ambulatory Difficulty	Self-care Difficulty	Independent Living Difficulty
Under 18 Years	1%	1%	6%	1%	0%	X
18-35 Years	1%	1%	5%	2%	1%	3%
35-64 Years	3%	2%	6%	10%	3%	6%
65 Years and over	15%	5%	7%	23%	8%	13%

Source: United States Census Bureau, American Community Survey 2020 5 Year Estimates, S1810

Video/Audio equipment with the average amount spent in 2022 being \$1,145.17. The second largest expenditure for Ypsilanti Township residents is Entertainment/Recreation Fees and Admissions, with residents spending \$677.09 on average in 2022. This category includes fees such as tickets to parks or museums, fees for participant sports, fees for recreational lessons, and membership fees for social/recreational/health clubs. ESRI’s Business Analyst also calculates the spending potential index (SPI) which measures how much Ypsilanti Township residents spend compared to the national average. An SPI of 100 indicates that Township residents spend exactly like the national average. Ypsilanti Township residents spend less than the national average in every major recreation category.⁸

Disability

Disability is another vital demographic characteristic to account for in parks and recreation planning because it is important to have accessible parks and recreational facilities for all backgrounds and ability levels. The table titled “Disability Characteristics by Age” indicates the disability status of Ypsilanti Township’s population.

The largest concentration of residents with varied disabilities is within the 65 years and over age category. Additionally, 10% of residents aged 35 to 64 years old live with ambulatory difficulties. It is imperative to accommodate these individuals through Universal Design. Universal design is a practice of designing and constructing facilities and amenities that are accessible to all people regardless of age, disability, or other factors. Implementing this design practice is one way to increase the overall accessibility of parks and recreation facilities and amenities so all residents in Ypsilanti Township may enjoy the local recreation options.⁹

PHYSICAL CHARACTERISTICS

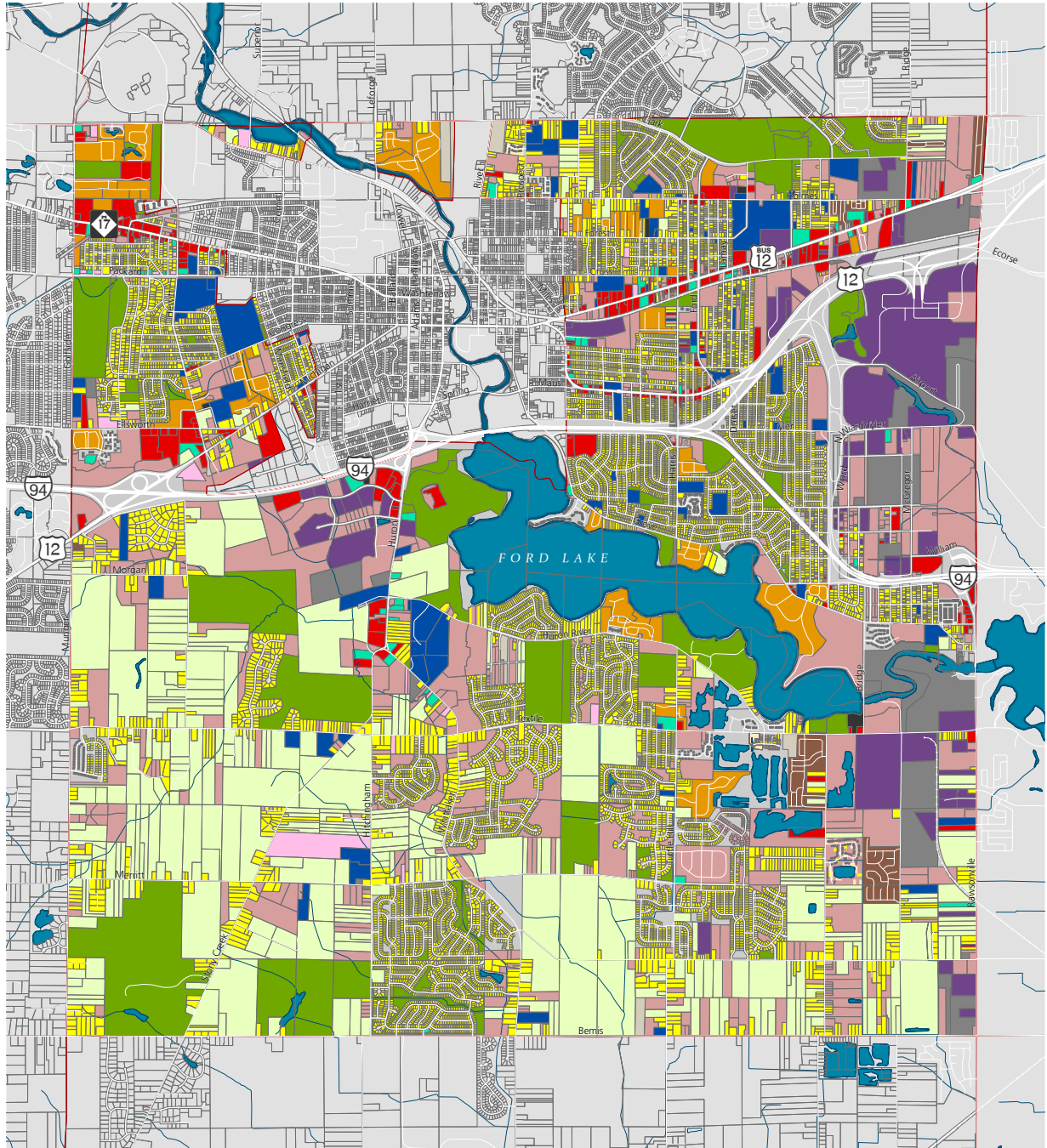
Built Systems

Ypsilanti Township covers 31.8 square miles of mostly flat land with a suburban-urban density. The closest body of water is Ford Lake, located in the center of the Township, and Lake Erie is the closest large body of water. Over time, Ypsilanti Township has become more urbanized as it has developed around existing farmland. As such, the Township is a combination of suburban-urban infrastructure / development and preserved natural areas / agricultural land.

Land Use Patterns

With its connectivity to major highways like M-12 and I-94 and its proximity to The University of Michigan and Eastern Michigan University, as well as other notable assets, the Township has a dense, suburban feel. However, despite the growing population in the Township, it is not yet “built out,” meaning that open green space and undeveloped parcels still exist. The southwestern quadrant of the Township is the most undeveloped with larger areas of open space. Dense residential and commercial development naturally clusters on the northern half of the Township and near the City of Ypsilanti; however, there are residential subdivision-style developments scattered throughout the Township. Industrial development clusters on the eastern side of the Township, and the most concentrated area of commercial land use is in the northeastern quadrant of the Township. Additionally, the map titled, “Existing Land Use Map,” shows that there is a notable number of parcels characterized as “vacant” throughout Ypsilanti Township, showing both the development and preservation potentials in the Township.

Map 2: Existing Land Use Map



Existing Land Use Map

Sources: Michigan Open Data Portal, Washtenaw County

3,000 Feet
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- | | | |
|---|--|--|
| Agricultural | Single-Family Housing | Institutional |
| Office | Attached Condo Housing | Parks, Recreation, and Open Space |
| Medical | Multiple-Family Housing | Transportation/Communication /Utility |
| Commercial | Parking | |
| Industrial | Vacant | |
| Cemetery | Mobile Home Park | |

Motorized Transportation

Ypsilanti Township sits in between M-12 and I-94, just southeast of Ann Arbor. These major highways make it a popular route for vehicular traffic looking to get from highway to highway. Additionally, Ypsilanti Township's proximity to the Detroit-Wayne Airport, Willow Run Airport, and to major cities like Detroit also yields vehicular traffic through the area.

Non-Motorized Transportation

There are several trail systems that run through Ypsilanti Township. The Iron Belle Trail runs through the Township, a 791-mile, multi-use trail that runs from Belle Isle in Detroit to the western edge of the Upper Peninsula. The Border-to-Border Trail also runs directly through Ypsilanti Township, connecting to nearby cities like Ann Arbor, Pinckney, Chelsea, and Stockbridge. Additionally, the Township also has boat and kayak launches in North Hydro, Ford Lake, and Lakeside parks, which provide access to the Huron River Water Trail—a 104-mile long blueway that passes through several counties and municipal parks.¹⁰

Natural Systems

Wetlands

The U.S. Environmental Protection Agency defines wetlands as areas where water covers soil or is present near the surface of the soil year-round or for shifting periods during the year.¹¹ Because Ypsilanti Township is not in a coastal area, it has inland/non-tidal wetlands. This type of wetland is most commonly found in floodplains, along rivers and streams, often referred to as riparian wetlands, or in isolated depressions like basins and potholes, and along the borders of lakes and ponds. Under the general "inland wetland" category, there are several smaller wetland classifications. The types of inland wetlands in Ypsilanti Township are freshwater emergent wetlands and freshwater forested/shrub wetlands. There is a total of 782 acres of wetlands within the Township with 222 acres of freshwater emergent wetlands and 559 acres of freshwater forested/shrub wetlands.

Currently, Ypsilanti Township follows State of Michigan regulations for wetland protection. While the Township hired services from Niswander Environmental for wetland mitigation in 2007 and works with the County Drain Commission, it is imperative that wetland preservation strategies



The County-wide Border-to-Border trail runs directly through Ypsilanti Township.

Source: www.b2b.org

Types of Wetlands

Freshwater Emergent: characterized by year-round standing water with moss and lichen vegetation – common names for emergent wetlands include a marsh or a fen.

Forested/Shrub: characterized by vegetation including hydrophilic tree species like willow, black spruce, and white cedar. Forested wetlands also have less or shallower standing water and may be characterized as a swamp rather than a marsh.

are updated with the current times.¹² Wetland preservation is important to acknowledge in the Parks and Recreation Master Plan to in ensure protection of the ecological benefits they promote such as stormwater management, clean drinking water, and ecological habitat for many local species.

Forests

Tree canopy coverage is relatively low-to-moderate in Ypsilanti Township. The most concentrated areas of tree coverage are in the western and southwestern corners of the Township and along Ford Lake where coverage can reach up to 97%. There is also a denser pocket of tree canopy coverage in the northeastern corner of the Township.

Trees can provide a variety of positive effects including urban cooling, air purification, and erosion control to name a few. Having limited existing tree canopy coverage even further emphasizes the importance of maintaining and preserving the trees that the Township has while also prioritizing an increase in tree canopy

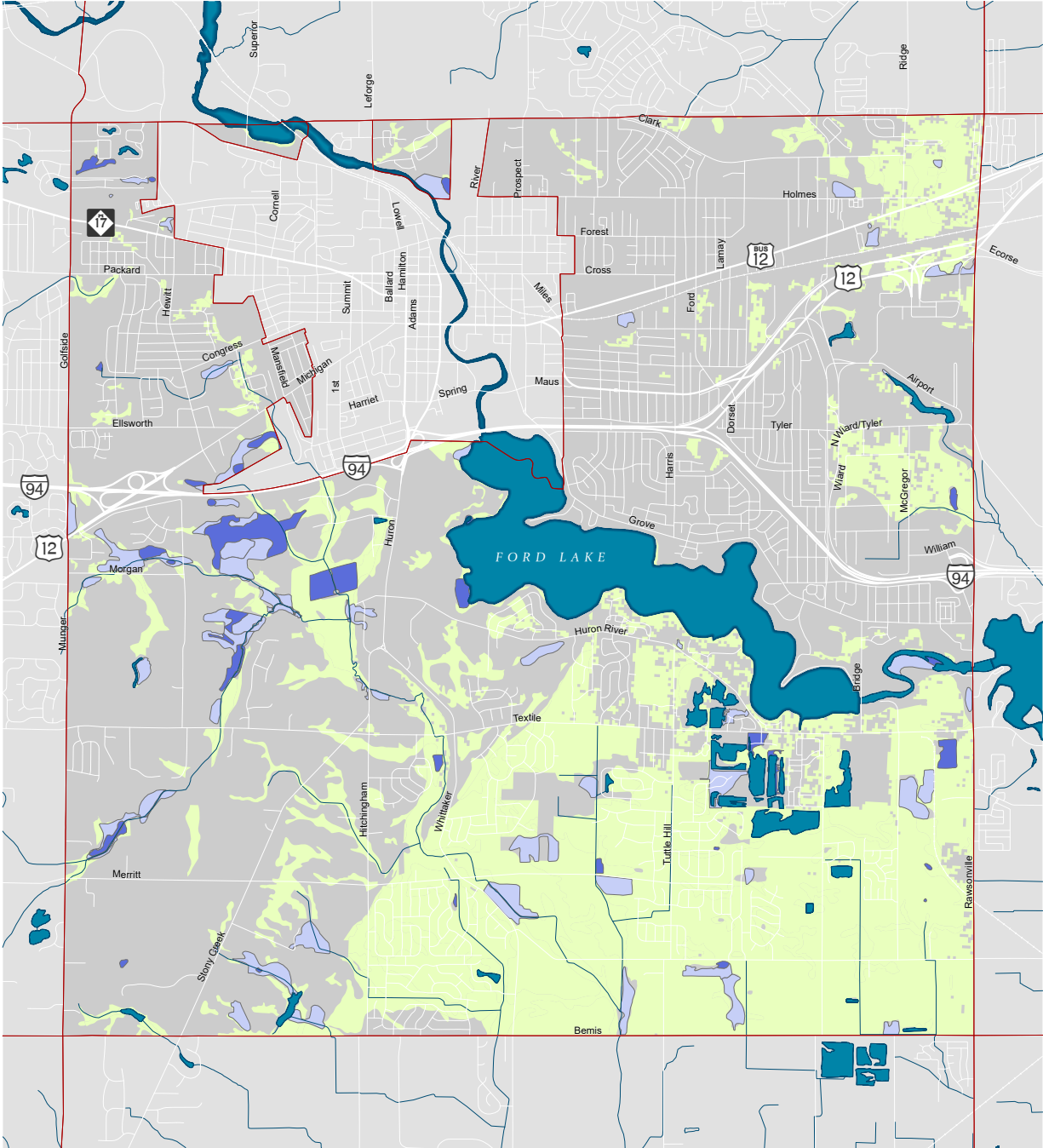
coverage. Using existing park land to both preserve and increase tree canopy coverage can be a good starting point.

It is especially important to consider how tree canopy coverage relates to vulnerable populations. Nationally, low-income neighborhoods and communities tend to have lower tree canopy coverage, meaning that low-income communities do not proportionally experience the benefits of trees. To understand if tree canopy coverage is concentrated in areas of the Township with higher incomes, the tree canopy coverage was plotted against median household income for each census block group in the Township. The figure titled “Tree Canopy Coverage and Median Household Income” shows the distribution of all the census block groups. While at first glance, there seems to be a cluster of low-income and low-tree canopy coverage block groups, when all of the data is synthesized, no discernable trends emerged. This indicates that there is no substantial relationship between median household income and tree canopy coverage in Ypsilanti Township.

CONCLUSION

Compared to the rest of the State, Ypsilanti Township currently has a high population of young-adult and working-aged residents. Over time, this population will age, which is an important consideration when planning for parks and recreation in order to ensure that residents of any age may access recreation activities. Furthermore, providing low- and no-cost recreation options, both outdoors and indoors, for residents from all socio-economic backgrounds is a priority for such a diverse community. Finally, the limited wetlands and forests in Ypsilanti Township show the importance of preserving the natural features that remain, with the opportunity to combine natural features preservation with future recreation planning.

Map 3: Wetlands



Wetlands

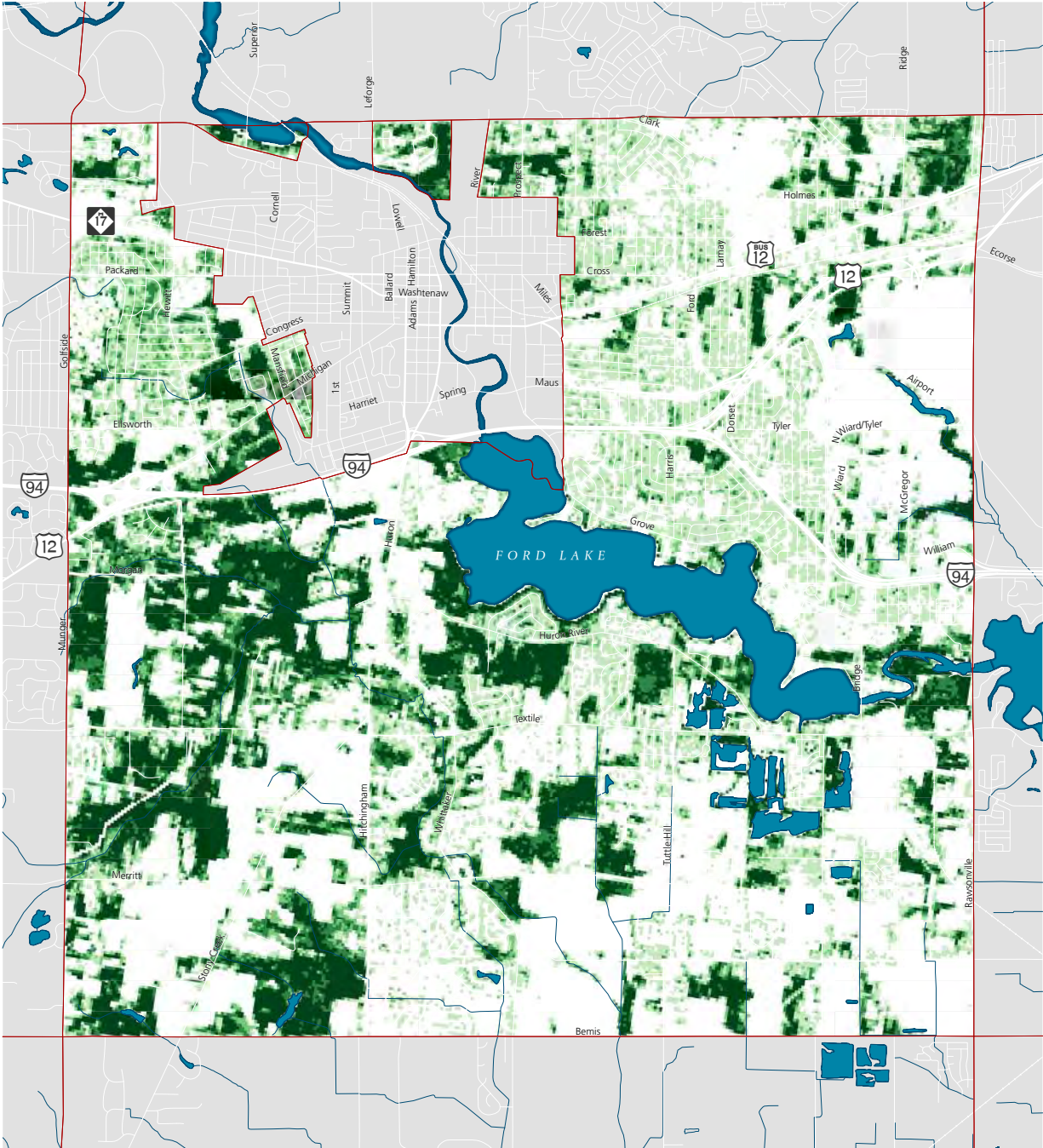
Sources: Michigan Open Data Portal, Washtenaw County

- Ypsilanti Charter Township
- Potential Wetland Restoration
- Freshwater Emergent Wetlands
- Freshwater Forested/Shrub Wetlands
- Lakes/Ponds

3,000 Feet

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Map 4: Tree Canopy Map



Tree Canopy Map

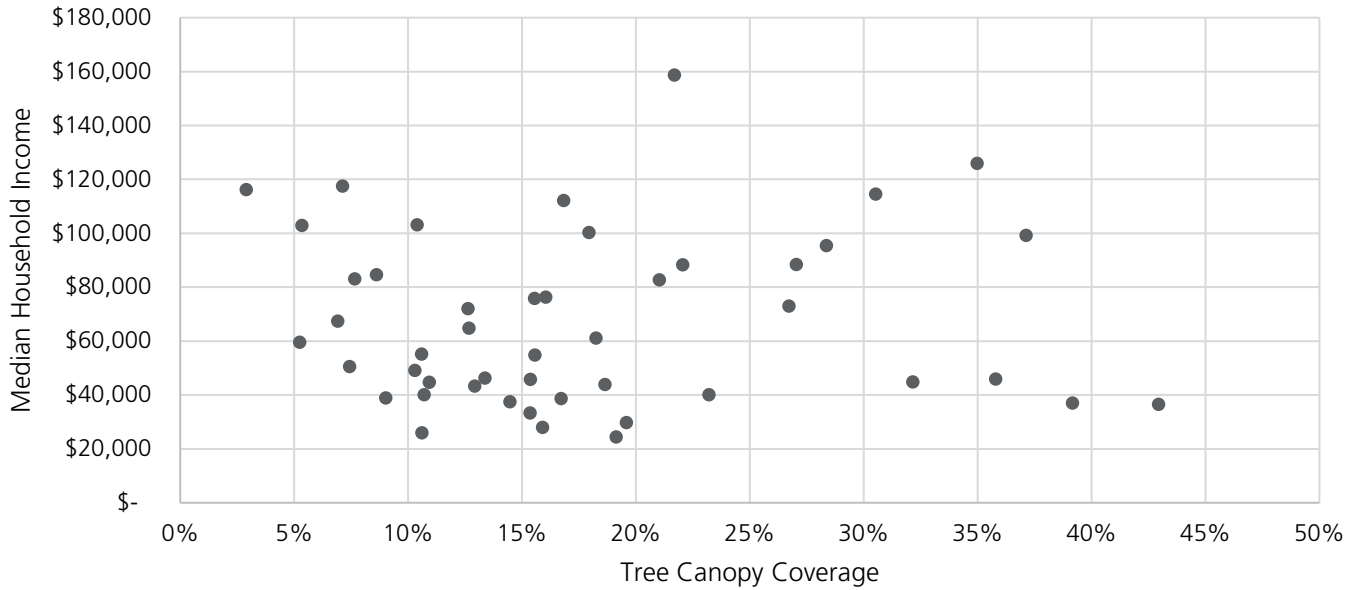
Sources: Michigan Open Data Portal, Washtenaw County

- 0 - 8%
- 9 - 25%
- 26 - 46%
- 47 - 68%
- 69 - 97%

3,000 Feet

Beckett & Raeder, Inc.

Figure 5: Tree Canopy Coverage and Median Household Income



Source: U.S. Census Bureau, American Community Survey 5-Year, Median Income In The Past 12 Months, 2010-2020

Sources

- 1 United States Census Bureau, American Community Survey 2000 - 2020
- 2 United States Census Bureau, American Community Survey 2000 – 2020
- 3 United States Census Bureau, American Community Survey 2020 5 Year Estimates DP05
- 4 United States Census Bureau, American Community Survey 2020 5 Year Estimates B01001 A-I
- 5 United States Census Bureau, American Community Survey 5-Year, Median Income In The Past 12 Months, 2010-2020
- 6 United States Census Bureau, American Community Survey 2020 5 Year Estimates DP03
- 7 United Way, ALICE Research Center – Michigan, <https://www.unitedforalice.org/state-overview/Michigan>
- 8 ESRI Business Analyst “Recreation Expenditures” 2022
- 9 United States Census Bureau, American Community Survey 2020 5 Year Estimates, S1810
- 10 Ypsilanti Parks and Recreation Plan, 2019, pages 18-22, <https://ypsitownship.org/images/Boards-And-Commissions/Park-Commission/Ypsilanti-Township-Recreation-Master-Plan-Adopted.pdf>
- 11 United State Environmental Protection Agency, What is a Wetland? <https://www.epa.gov/wetlands/what-wetland>
- 12 Niswander Environmental, Ypsilanti Township Wetland Services – Seaver Farm, <https://niswander-env.com/ypsilanti-township-wetland-services-seaver-farm/>

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Ypsilanti Township youth soccer programming.
Image Credit: Randy Mascharka

02.

Administrative Structure

ADMINISTRATIVE STRUCTURE

The Park and Recreation system and programs of Ypsilanti Township are governed and/or directly managed by three primary entities: Township Board of Trustees (Elected), Park Commission (Elected), and Township Administration (Hired). The figure titled “Administrative Structure” shows the current organizational structure of the Township’s parks and recreation system.

Board of Trustees

The Ypsilanti Township Board of Trustees is comprised of seven elected officials that oversee the use of Annual Operating Budget allocations and Capital Improvement Funds for Township parks. The Township’s Supervisor, Clerk, and Treasurer are Board members that are responsible for supervising day-to-day operations. The four remaining Trustees serve on the board part-time.

Collectively, the Board works to uphold the health, safety, welfare, and financial well-being of the community, simultaneously facilitating and maintaining partnerships to improve infrastructure and expand the Township’s recreational offerings.¹ Although the Park Commission is an elected body with its own responsibilities, it depends on the approved budget of the Board of Trustees to accomplish its objectives. The Board of Trustees both approves the submission of grant applications and adopts the parks and recreation master plan.

Park Commission

The Ypsilanti Charter Township Park Commission represents Ypsilanti Township residents in all matters pertaining to Township parks. The Park Commission is largely responsible for developing policies pertinent to parks that the staff of the Township ultimately administer. The Park Commissioners also provide input to the Board of Trustees to determine priorities for capital outlay related to parks. These priority decisions are made based on the Township’s Parks and Recreation Five-Year Master Plan which the Park Commission plays a role in establishing.²

PA 157 of 1905, the enabling act for the creation of a Township Park Commission in Michigan, dictates the responsibilities of Park Commissions. The scope of the Park Commission’s advisory responsibilities includes the recommendation

for parkland acquisition; development of parks; creation of park policies; maintenance of parks and associated facilities; and solicitation of grants, donations, and general fund appropriations to enact their capital and operating program. The Recreation Services Manager helps to coordinate monthly Park Commission meetings.

Administration

Residential Services Department

The Ypsilanti Township Municipal Services Director oversees the Residential Services Department (RSD), which is responsible for all staff that oversee day-to-day operations that support the grounds, parks and recreational facilities, environmental services, and building operations across the Township. The RSD also oversees the Art Serafini Scholarship Fund, a scholarship fund supported by an annual golf tournament which was established in 2020 to provide programming opportunities for youth.

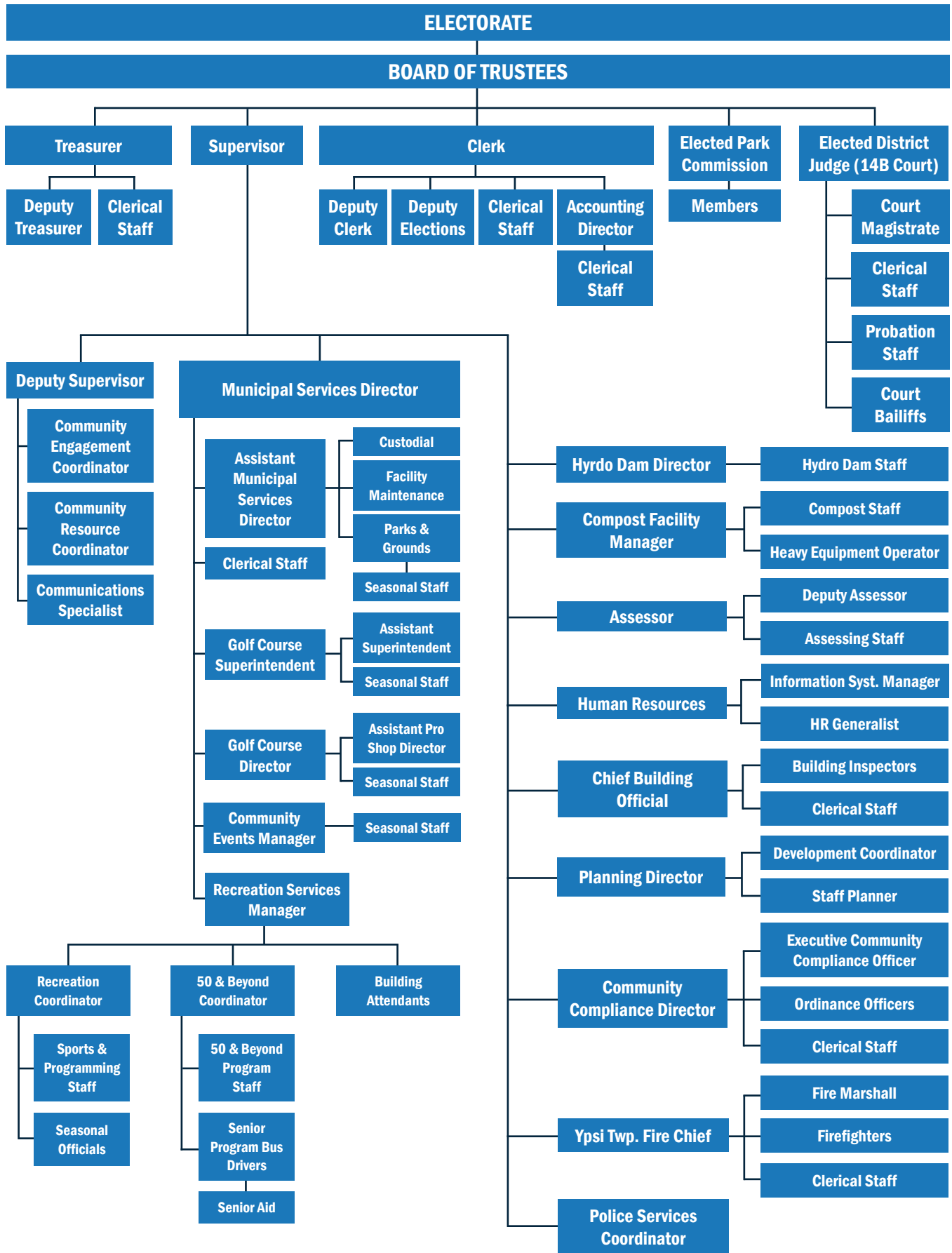
Six subgroups report to the Municipal Services Director:

- » The Assistant Municipal Services Director who also oversees the Management Superintendent, head of the Parks and Grounds, Custodial, and Facility Maintenance divisions;
- » The Recreation Services Manager who also supervises Recreation and 50 and Beyond programming as well as facility Building Attendants;
- » Clerical Staff and Building Attendants;
- » Golf Course Superintendent;
- » Golf Course Director; and
- » The Community Events Manager who coordinates and plans events for the Township and oversees parks gate staff.

Parks and Grounds

The Parks and Grounds Division is managed by the Assistant Municipal Services Director and is primarily responsible for the upkeep and improvement of Township parks and green spaces. The Parks and Grounds crew is also responsible for other maintenance tasks such as public rights-of-way and occasional roadside upkeep. As a year-round operation, the Parks and Ground Division is tasked to address snow removal, storm

Figure 6: Administrative Structure



remediation, and motor pool upkeep needs as appropriate for the current season. Currently, the Division maintains the Township's 27 parks, a total combined acreage of more than 970 acres.

The Assistant Municipal Services Director and Parks and Grounds Crew get direction from the Park Commission and the Municipal Services Director to work to implement capital improvements for parks and associated facilities. The Grounds Crew works to improve parks and facilities by keeping them maintained.

Recreation Division

Under the management of the Municipal Services Director, the Recreation Division is responsible for recreation programming, services, community center operations, and staffing as well as the operation and planning of the Township's parks and recreational facilities. The Recreation Department proudly hosts a strong 50 and Beyond program that offers its members low-cost opportunities to participate in day and overnight trips, fitness classes, and various enrichment programs. The Recreation Department also offers community events, adult and youth athletics, and a wide variety of other developmental programming and classes for dance, karate, art, and more. The Recreation Department uses the community center to facilitate partnerships with local agencies that provide opportunities to support educational attainment and health outcomes at a low cost to the community and neighboring areas. In the past, these community-led sessions have included English as a Second Language (ESL) and GED classes provided by Washtenaw Community College.

Golf Course

The Green Oaks Golf Course is owned and operated by Ypsilanti Township and is a division under the Municipal Services Department. The Golf Course Superintendent oversees the grounds and maintenance of the course while the Golf Course Director oversees the Pro Shop operations and staff. Seasonal workers support both the Golf Pro and Superintendent on the 18-hole course.

BUDGET & FUNDING

Ypsilanti Township's parks and recreational facilities, programming, and capital improvements are primarily supported by four funds of the Township's

budget: the Recreation Fund; Golf Course Fund; Bike, Sidewalk, Recreation, and Roads (BSRII) Fund; and Parks Fund. The following section illustrates revenue and expenditure activity for each fund in recent years.

Recreation Fund

The largest portion of Ypsilanti Township's Recreation Fund comes from a contribution made by the Bike, Sidewalk, Recreation, and Roads (BSRII) Fund. The BSRII Fund is supported by a property tax levy of 0.9930 mills. While the total amount of the fund has become larger through the increased millage rate, contributions from BSRII to the Recreation Fund have decreased from 2021 to 2023 for both budgeted expectations and actual allocations.

In addition to the BSRII Fund, revenue for the Recreation Fund is derived from programming, class, and sports fees for youth and adults; facility rentals and permitting fees; food and beverage sales; donations and grants; and other sources of funding, including miscellaneous revenues, prior year balances, earned interest, and insurance reimbursements. The areas that receive allocations from the Recreation Fund include annual administration fees, employee salaries and benefits, supplies and equipment for recreational programs and facilities, and services and utilities required to operate Township parks and recreational spaces.

Discrepancies between the budgeted and actual revenues and expenditures in both 2021 and 2022 are likely attributable to the COVID-19 pandemic and a collective uncertainty surrounding the safest way to participate in group recreation activities and classes. Though the actual revenue and expenditure activity in 2022 fell short of budgeted expectations by about \$50,000 and \$25,000, respectively, these discrepancies show notable improvement from differences observed in 2021 near the height of the pandemic. 2021 revenues that were about \$234,000 short of the budget and expenditures nearly \$262,000 short of the budget illustrate the atypicality of Recreation Fund activity during the pandemic. While the years reflected in the table below are likely not representative of recreational costs and revenue in regular conditions, the 2023 Budget reflects an upturn in expected recreational participation.

Table 4: Recreation Fund Revenues & Expenditures, 2020 – 2023

Recreation Fund	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	2023 Budget
Revenues						
Bike, Sidewalk, Recreation, Roads Fund	\$468,519	\$482,890	\$300,000	\$367,800	\$300,000	\$405,354
Youth, Adult, and 50 & Beyond Programming Fees	\$55,194	\$188,500	\$125,349	\$235,500	\$217,905.84	\$211,515
Rental & Permit Fees	\$37,715	\$92,000	\$122,056	\$93,000	\$151,408.84	\$122,000
Food & Beverage Sales	\$1,238	\$2,500	\$1,187	\$2,500	\$5,754.25	\$5,000
Contributions & Donations	\$4,366	\$21,200	\$6,205	\$43,900	\$27,784.00	\$28,066
Transfer from General Fund				\$4,306	\$4,306.00	
Other	\$1,045	\$2,349	\$1,088	\$9,451	\$2,648.27	\$400
Total	\$568,077	\$789,439	\$555,885	\$756,457	\$709,809.15	\$772,335
Expenditures						
Administration Fees	\$19,602	\$21,488	\$17,970	\$22,141	\$22,140.96	\$21,521
Salaries, Benefits, & Pension	\$384,587	\$436,598	\$258,319	\$414,556	\$398,643.11	\$451,743
Program, Facility Supplies & Equipment	\$31,225	\$77,350	\$43,676	\$102,480	\$95,556.86	\$81,950
Services, Fees, Utilities	\$113,826	\$238,681	\$192,154	\$217,280	\$214,912.93	\$217,121
Total	\$577,795	\$789,439	\$527,441	\$756,457	\$731,253.89	\$772,335

Source: Budget Report for Charter Township of Ypsilanti, 2022 & 2023

The breakdown of the Recreation Fund’s budget and financial activity for 2020, 2021, 2022, and 2023 are reflected below in the table titled “Recreation Fund Revenues & Expenditures, 2020 – 2023.”

Golf Course Fund

As a “Business-Type Activity,” the revenues and expenses accrued by Ypsilanti Township’s Green Oaks Golf Course are supported by the Golf Course Fund, a source of funding that operates separately from the Recreation Fund.

While, like the Recreation Fund, the Golf Course Fund receives some revenue from the BSR II Fund to support operational expenses, most of the golf course’s revenue comes from member and user charges as well as the sale and rental of merchandise, equipment, and food. In recent years, contributions from the BSR II Fund have been

markedly less than the budgeted amount and allocations from years past. However, revenues collected from other sources have exceeded the budgeted amounts and allowed deficits between the budget and actual activity to be less prevalent than the aggregate reductions in BSR II funding. The primary expenses covered by the Golf Course Fund include an annual administrative fee, employee salaries and benefits, supplies and equipment for the course’s facilities, maintenance and services, and fees associated with utilities and various other sources.

Like the Recreation Fund, the pandemic has resulted in a budgeting and funding process that is not reflective of “normal” circumstances at the golf course. However, perhaps different from the Recreation Fund which relies on revenue derived from participation in programming, classes, and other activities, users of the golf course were able

to continue to enjoy this amenity and utilize its open space throughout the pandemic, resulting in less pronounced discrepancies between budget and activity in 2021 and 2022.

The breakdown of the Golf Course Fund's budget and financial activity for 2020, 2021, 2022, and 2023 are reflected below in the table titled "Golf Course Fund Revenues & Expenditures, 2020 – 2023."

Bike, Sidewalk, Recreation, and Roads Fund

The BSRll Fund provides financial support to numerous elements of the Township's parks and recreational facilities even beyond its annual contribution to the Recreation and Golf Course Funds. The table on the following page illustrates the Fund's revenue and expenditure areas. Notably, Ford Lake Park receives funding for its

operations and annual repairs from BSRll rather than the Recreation Fund. In addition to support for Ford Lake Park and the operational expenses of recreational facilities and the golf course, BSRll Fund's primary expenditures are put towards efforts to improve, repair, and/or maintain park facilities across the Township.

Parks Fund

The final Township fund used to support park and recreation activities is the Park Fund. The Park Fund's revenues are primarily derived from the rental of handball courts in the Community Center. The fund supports the compensation of the seven elected members of the Parks Commission as well as annual membership fees paid to the Michigan Parks and Recreation Association. The table below shows the Fund's revenue and expenditure areas for 2020 through 2023.

Table 5: Golf Course Fund Revenues & Expenditures, 2020 – 2023

Green Oaks Golf Course	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	2023 Budget
Revenues						
Bike, Sidewalk, Recreation, Roads Fund	\$135,000	\$184,650	\$0	\$208,505	\$80,000	\$233,151
Food & Beverage Sales	\$23,031	\$90,000	\$33,150	\$32,000	\$38,308.89	\$34,000
Use & Admission Fees	\$391,382	\$368,000	\$466,241	\$407,000	\$399,680.82	\$432,000
Merchandise & Equipment Sales	\$24,112	\$25,250	\$30,527	\$25,000	\$29,287.31	\$28,000
Equipment & Facility Rentals	\$165,415	\$143,800	\$189,783	\$151,400	\$170,416.32	\$161,050
Transfer from General Fund				\$2,153	\$2,153	
Other	\$27,153	\$7,340	\$1,627	\$77,383	\$25,884.69	\$42,100
Total	\$766,093	\$819,040	\$721,328	\$903,441	\$745,731.03	\$930,301
Expenditures						
Administration Fees	\$18,241	\$19,981	\$16,723	\$20,593	\$20,592.96	\$19,903
Salaries, Benefits, & Pension	\$413,415	\$445,097	\$387,987.00	\$462,014	\$450,101.45	\$506,497
Supplies & Equipment	\$128,493	\$158,557	\$121,180	\$136,942	\$102,386.91	\$154,300
Services & Maintenance	\$75,837	\$51,200	\$46,161	\$65,300	\$59,974.60	\$57,000
Utilities & Fees	\$125,746	\$144,205	\$129,057	\$218,592	\$157,268.76	\$192,601
Total	\$761,732	\$819,040	\$701,108	\$903,441	\$790,342.72	\$930,301

Source: Budget Report for Charter Township of Ypsilanti, 2022 & 2023

Table 6: Bike, Sidewalk, Recreation, and Roads Fund Revenues & Expenditures, 2020 – 2023

Bike, Sidewalk, Recreation, Roads Fund	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	2023 Budget
Revenues						
Net Property Tax Revenue	\$1,353,737	\$1,384,582	\$1,402,591	\$1,475,497	\$1,498,817.97	\$1,541,696
County, State, & Federal Grants	\$261,327	\$402,665	\$154,700	\$177,760	\$184,984	\$616,901
Fees & Transfers	\$338,278	\$665,280	\$17,377	\$1,144,850	\$349,635.71	\$1,269,864
Contributions & Donations	\$10,976	\$9,000	\$4,740	\$0	\$0	\$0
Total	\$1,964,318	\$2,461,528	\$1,579,408	\$2,798,107	\$2,033,437.68	\$3,428,461
Expenditures						
Ford Lake Park Operations & Repairs	\$3,163	\$22,300	\$19,252	\$20,950	\$20,751.04	\$22,860
Services, Repairs, & Maintenance	\$318,313	\$869,607	\$411,697	\$376,613	\$209,884.45	\$1,617,328
Operational Expense Support	\$606,889	\$568,140	\$300,000	\$537,276	\$380,000	\$638,505
Highways, Streets, Sidewalks, & Bridges*	\$359,960	\$71,738	\$52,919	\$1,248,018	\$971,287.97	\$1,149,768
Total**	\$1,288,325	\$1,531,785	\$783,868	\$2,182,857	\$1,581,923.46	\$3,428,461

Source: Budget Report for Charter Township of Ypsilanti, 2022 & 2023

*While expenditures to support highway, street, sidewalk, and bridge maintenance are supported by BSRll, they are not directly related to the Township's park and recreation system.

**These totals are the sum of BSRll appropriations and capital outlay appropriations as supported by the Fund. They do not reflect debt service appropriations which are also supported by the Fund.

Table 7: Parks Fund Revenues & Expenditures, 2020 – 2023

Parks Fund	2020 Activity	2021 Budget	2021 Activity	2022 Budget	2022 Activity	2023 Budget
Revenues						
Handball Court Fees	\$2,556	\$6,000	\$2,003	\$5,000	\$3,431.50	\$4,000
Interest Earned		\$93	\$300		\$349	
Appropriated from Prior Year Balance		\$2,522		\$3,822		\$4,823
Total	\$2,649	\$8,822	\$2,005	\$8,822	\$3,780.11	\$8,823
Expenditures						
Salaries & Benefits	\$4,320	\$8,322	\$5,780	\$8,322	\$4,855.23	\$8,323
Membership & Dues	\$500	\$500	\$500	\$500	\$0	\$500
Total	\$4,820	\$8,822	\$6,280	\$8,822	\$4,855.23	\$8,823

Source: Budget Report for Charter Township of Ypsilanti, 2022 & 2023

PARTNERSHIPS & PROVIDERS

The Recreation Department facilitates partnerships with several businesses, groups, and organizations annually to provide expanded and updated recreation opportunities to Ypsilanti Township. These partnerships play a vital role in establishing a well-rounded and expansive variety of programmatic offerings.

The Recreation Department also partners with the Michigan Recreation & Park Association (MParks), Michigan Department of Natural Resources (MDNR), USA Softball Association, Ypsilanti National Little League, Start Smart, United States Tennis Association (USTA) and other sports groups. In addition, the Department has established several partnerships at various levels with senior organizations, other regional parks & recreation departments, public and charter schools, and colleges and universities. The Recreation Department continues to seek out and develop new relationships and opportunities to enhance existing partnerships.

Beyond these partnerships in support of park resourcing and programming, the Recreation Department provides numerous opportunities for residents to engage with local artists and creative outlets. The Ypsilanti Area Art Society was created in coordination with local artists and aims to cultivate a network of collaboration, education, and inspiration among professionals, teachers, and students.³ The Township's Recreation Department further supports local artists through the annual Rosie the Riveter Arts & Craft Show, hosted each summer in North Bay Park. The show provides both local and touring crafters an opportunity to share their talents and work with all in attendance.⁴ The Summer Jazz Festival at Ford Lake Park is also a popular summer event.

The Ypsilanti Township Recreation Department also serves as a partner for the Washtenaw County Border-to-Border (B2B) Trail. The B2B Trail is currently 35 miles long, and plans exist to develop the trail up to 90 miles through Washtenaw County. Visitors may access the trail through various parks throughout the county, including the Township's North Hydro Park.⁵

Finally, the Recreation Department works in partnership with the Township's golf course to host the "Fore the Cause – Serafinski Scholarship Golf Tournament" to raise money for the Serafinski Scholarship Fund in honor of the late recreation director, Art Serafinski. Scholarships are awarded to individuals aged 3 to 17 in the Township to enable their participation in Township recreation programs and classes and used to support family events hosted by the department.⁶

VOLUNTEERS

Volunteers play an important role in the operation of the Township's parks and recreation departments. Many volunteers are sought out and used on an annual basis as necessary and valued members of their respective programs. Each year, volunteers are needed to coach youth sports, support the 50 and Beyond program, and staff special events such as the J.E.L. Summer Jazz Series and the Rosie the Riveter Craft Show. Additionally, the Ypsilanti Community The Village works with Township recreation to lead numerous programs and sessions, including free afterschool tutoring and athletic training clinics.

GRANT HISTORY

Ypsilanti Township has received numerous Michigan Department of Natural Resources grants over the past several decades, documents in the table titled, "Grant History."

Sources

- 1 Ypsilanti Township, "About", <https://ypsitownship.org/about>
- 2 Ypsilanti Township, "Park Commission", <https://ypsitownship.org/park-commission>
- 3 Ypsilanti Area Art Society, <https://ypsitownship.org/72-departments-services/recreation-parks/2351-ypsilanti-area-art-society>
- 4 6th Annual Rosie the Riveter Arts & Crafts Show, <https://ypsitownship.org/ypsitownship-news-1/2547-6th-annual-rosie-the-riveter-arts-craft-show>
- 5 About B2B Trail, <https://b2btrail.org/about-b2b/>
- 6 Serafinski Scholarship Fund, <https://ypsitownship.org/serafinski-scholarship-fund>

Table 8: Grant History

Project No.	Project Title	Year	Amount	Description
26-00444	Ford Lake Recreation Area	1973	\$294,046.93	Acquire 59.17 acres for outdoor recreation.
26-00805	Ford Lake Recreation Area	1976	\$14,500.00	Acquire 1.25 acres for outdoor recreation.
26-00859	Ford Lake Park Development	1977	\$109,000.00	Develop shelter/restroom with utilities, and access road with rail auto barrier, landscaping, and fishing berm, removal existing overhead wire, and LWCF sign.
26-01080	JYRO Park Expansion	1979	\$68,972.65	Acquire 32.41 acres for outdoor recreation.
26-01115	Community Center Complex	1980	\$30,504.57	Develop fence over existing ball field, new ball field, with fencing, horseshoe pits, landscaping, mini shelter, and LWCF sign.
26-01293	Ford Lake Park-West Half Development II	1984	\$75,493.00	Develop softball field, with backstop, benches, basketball half court, soccer field, volleyball court, horseshoe pits, open playfield, amphitheater/skating pond, playground, 2 bridges, ramp access, decking to playground, paved trails, park equ., picnic area, beach.
TF823	Ford Lake (Ypsilanti Township - JYRO)	1984	\$415,000.00	To purchase two parcels; one intended to be a neighborhood park on the north side of Ford Lake across from an existing Joint Ypsilanti Recreation Organization (JYRO) Park. The second parcel is on the south side of Ford Lake.
TF824	Ford Lake Acquisition (Ypsilanti Township)	1984	\$1,190,000.00	To acquire a vacant site with approximately 150 acres on Ford Lake with about one mile of shoreline.
TF1051	Ford Lake Acquisition	1985	\$264,600.00	To acquire 24.5 acres of site frontage on Huron River Drive.
TF86-161	Ford Lake Golf Course	1986	\$500,000.00	To construct the first nine holes of an 18 hole golf course on Ford Lake.
TF88-157	North Bay Park Boardwalk	1988	\$375,000.00	Development of 2,000 feet of boardwalk to connect island chain with inland nature observation deck.
BF89-533	Ypsilanti Community Center	1989	\$608,965.00	Site, interior & exterior renovation of community center building & the addition of air conditioning.
BF90-196	North Bay Development II (withdrawn)	1990	\$198,000.00	Construct 8 tennis courts (Recreation Bond grant), shelter building with restrooms on golf course (Trust Fund grant).
TF90-196	North Bay Development Phase - II	1990	\$75,000.00	To construct a restroom/shelter building on the public golf course.
TF92-104	Ford Heritage Park	1992	\$750,000.00	Acquisition of 106.3 acres from Ford Motor Company for youth focused park.
TF98-154	Hewens Creek Land Acquisition	1998	\$1,483,700.00	Acquisition in fee simple terms of 190 acres for development of a Township park for active and passive recreation, trail system, and natural resource preservation. Site includes access to Paint Creek and a 12-acre unnamed lake.

Table 8: Grant History (continued)

Project No.	Project Title	Year	Amount	Description
TF03-114	North Hydro Park Development	2003	\$432,700.00	Construct a fishing dock, canoe launch/dock, picnic shelter, restrooms, scenic walkway, entry road, gatehouse and parking at Huron River's waterfront North Hydro Park.
TF10-055	Lakeside Park Improvements	2010	\$500,000.00	Development to include boat and fishing docks, scenic overlooks, non-motorized pathways, outdoor classroom and picnic shelter, site furnishings, community boathouse, parking and bioswales.
26-01725	Ford Lake Park Improvements	2012	\$99,600.00	Development to include resurfacing tennis courts and improving accessibility at Ford Lake Park.
TF19-0135	Loonfeather Point Park Development	2019	\$296,500.00	Development to restore two historic picnic pavilions, upgrade existing bathroom facilities and trails to meet ADA standards, and provide landscaping to the west side of the park. Loonfeather Point directly connects to the Iron Belle/Border-to-Border Trail, and acts as an important trailhead for the trail in the heart of Ypsilanti Township by providing restrooms and potable water. The project focuses on rehabilitation of existing facilities rather than replacement and utilizing sustainably sourced materials for construction.
26-01845	Community Center Park Improvements	2020	\$176,200.00	Development project at Ypsilanti Township's 32-acre Community Center Park to replace tennis courts with both tennis and pickleball courts, including the playing surfacing, tennis nets and fencing. The project will also include paved accessible parking, paved pathways, and benches. A rain garden will be created near the tennis courts to collect rainwater from the site and waste/recycling receptacles will be placed on site near the courts to reduce litter. The park also features a playground, picnic tables and shelter, a gazebo, ball fields with bleachers & dugouts, and a six acre wooded area.
26-01858	Clubview Park Improvements	2021	\$147,500.00	Development project at Clubview Park that will replace existing tennis courts with new tennis and pickleball courts, including the asphalt playing surface, sports equipment, and fencing. The project will also include upgrades to the site for A.D.A. compliance and Universal Accessibility including resurfacing the crushed stone pathway around the park and universally accessible benches. A rain garden will be created near the tennis courts to collect rainwater from the site and waste/recycling receptacles will be placed on site near the courts and park entrances to reduce litter and encourage re-use.



Green Oaks Golf Course.
Image Credit: Randy Mascharka

03.

Recreation Inventory

To understand the condition and status of recreational facilities across Ypsilanti Township, an inventory of existing facilities was conducted in June 2023. The intent of this inventory is to provide comprehensive descriptions of the current parks and recreational offerings that are available to recreational users across the Township. While various agencies and groups in Ypsilanti Township also manage recreational facilities within the jurisdiction, only Township-operated facilities were inventoried.

In addition to detailing the type, quantity, and quality of amenities at each park and recreational facility, the condition of amenities and overall park accessibility were recorded as well. The condition of each park's amenities was assessed as "poor," "fair," "good," or "excellent," and accessibility was evaluated on a scale of 1 to 5:

- » 1: none of the facilities meet accessibility guidelines
- » 2: some of the facilities meet accessibility guidelines
- » 3: most of the facilities meet accessibility guidelines
- » 4: the entire park meets accessibility guidelines
- » 5: The entire park was developed/renovated using the Principles of Universal Design

PRINCIPLES OF UNIVERSAL DESIGN

Universal design is the practice of designing and constructing a space or environment so that it can be understood, accessed, and used to the greatest extent possible by all people, regardless of their age or ability. Everyday examples of universal design include curb cuts, which allow people with wheelchairs, parents with strollers, and cyclists to seamlessly transition between the street and the sidewalk. Universal design has seven principles:

- » **Principle 1: Equitable Use.** The design is useful and marketable to people with diverse abilities.
- » **Principle 2: Flexibility in Use.** The design accommodates a wide range of individual preferences and abilities.
- » **Principle 3: Simple and Intuitive Use.** Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level.

- » **Principle 4: Perceptible Information.** The design communicates necessary information that effectively enables its use, regardless of ambient conditions or the user's sensory abilities.
- » **Principle 5: Tolerance for Error.** The design minimizes the hazards and adverse consequences of accidental or unintended actions.
- » **Principle 6: Low Physical Effort.** The design can be used effectively, comfortably, and with a minimum of fatigue.
- » **Principle 7: Size and Space for Approach and Use.** Appropriate size and space are provided for approach, reach, manipulation, and use, regardless of user's body size, posture, or mobility.

YPSILANTI TOWNSHIP FACILITIES

The inventory analysis of the 29 recreational facilities across 900 acres of land that the Township manages, funds, and operates includes an overview of the park's location, size, and communities served; a description of the park's general purpose and/or use; a description of the amenities found in each park, including their current conditions; the accessibility rating based on the previously described scale; and recommendations for the park based on observations surrounding existing conditions, accessibility standards, and opportunities for additional programs and investments. The overall "condition" score of each was calculated by scoring and averaging the quality of each inventoried amenity. Amenities in "poor" condition received a score of 25, "fair" condition a score of 50, "good" condition a score of 75, and "excellent" a score of 100. The inventory is organized by park type, as classified by the Michigan Department of Natural Resources (MDNR).

To better understand visitor patterns in the Township's parks alongside their facilities and amenities, cellphone data was analyzed to provide context trends of visitation. The inventories of the Community Center Park, Ford Lake Park, Loonfeather Point Park, and North Bay Park each include data that detail the frequency of visitors based on the time, the demographics of park users compared to the Township, and the point of origin for visitors from the Township, southeast Michigan, or the broader region. These analyses illustrate how widely visited each of these four parks are by the number of visitors and their place of permanent residence as well as demographic characteristics.

MDNR PARK CLASSIFICATIONS

Mini Parks

Mini parks are small facilities (often less than an acre in size) that are located in residential settings and intended to serve community members residing within a ¼ mile radius of the site. These parks tend to focus on serving one specific group of recreational users, such as children or adults who enjoy observing nature. Consequently, tot lots and overlook points are common examples of mini parks.

Neighborhood Parks

Neighborhood parks are the basic building blocks of park systems that provide informal recreational activities like playgrounds, courts, and field games to the residents of the surrounding neighborhood. Typically, neighborhood parks range from one to 15 acres in size and serve the community within a ½ mile radius around the park. These spaces provide a recreational and social focus for the neighborhood and lend themselves to opportunities for community programming and gathering.

Community Parks

Community parks serve a broader purpose than neighborhood parks and provide a range of facilities that are capable of supporting large community events and sporting events. These areas are typically larger than 25 acres and service

multiple neighborhoods located within one or two miles from the park. Facilities at community parks generally include natural areas, picnic shelters, and trails, and some parks also offer play equipment for visitor use.

Natural Resource Areas

Natural resource areas are large tracts of land that have been set aside for the preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics. While structured recreation is not often the primary goal of a natural resource area, these areas provide access to an abundance of passive recreation opportunities like hiking, birdwatching, water recreation, and natural resource education.

Special Use Parks

Special use parks are parks that have a specialized or single purpose activity, such as golf courses, skate parks, nature areas, or arenas.

Indoor Facilities

Indoor recreational facilities typically host recreational programs that are managed by the parks and recreation department. While communities may have more than one indoor recreational center, it is common for just one facility to be the site of these indoor offerings and to serve as the central recreational site of the area.



Ypsilanti Township soccer fields.

Image Credit: Randy Mascharka

Grove Road Overlook – Mini Park

Ypsilanti Township maintains an overlook of Ford Lake on the western edge of Loonfeather Point Park. While the overlook is technically a part of a larger park, it has traditionally been treated as a separate facility. The site is adjacent to a sidewalk and bike lane which are considered part of the Border-to-Border (B2B) Trail. Widening the

sidewalk to 10' has been discussed but is not being considered or pursued at this time as existing sidewalks and bike lanes were deemed sufficient. Should widening the sidewalk become a priority for the Township, the Washtenaw County Parks and Recreation Commission would need to incorporate it into their B2B plan.

Pine Park – Mini Park

Pine Park is situated in a power line easement near the center of the Township and south of Ford Lake. Totalling 1.4 acres in size, the park is generally underutilized and equipped with play equipment that is outdated and largely prohibitive for safe recreation. The park's proximity to a new subdivision on large lots of land may contribute to its limited use. Pine Park offers two swing sets, a play structure with slides, and a large field with the potential to be programmed for various uses.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 56.3% – fair to good

Recommendations: Because all park amenities and structures are located on a plot of grass, there is extremely limited accessibility to existing play equipment. Additionally, a lack of signage fails to alert visitors of the park's existence, and the play equipment itself could use updates to ensure safety. Clearly demarcating the park throughout the surrounding neighborhood and upon arrival could impact and increase overall usage.



Park sign.



Play structure.

Tot Lot Park – Mini Park

Located on 0.3 acres of land at the northernmost edge of the Township, Tot Lot Park provides a play place for the youngest residents of the surrounding neighborhood. The park's amenities include play structures, swings, and a bench located on a comparatively large all-purpose field.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 50% – fair

Recommendations: To increase the park's accessibility and add to the amenities it has to offer, incorporating a paved trail, including paved access, will address these elements. The all-purpose field offers opportunities for neighborhood programming. To enable comfortable time spent in the park for passive and active users, added tree coverage to provide shade as well as updated benches and/or tables will facilitate greater use.



Park sign.

Watertower Park – Mini Park

Located on a 0.8-acre lot south of Packard Street and north of Verna Avenue, Watertower Park received its name from a water tower that has long been removed from the site. The park's playground equipment includes two play structures and a swing set that show signs of deterioration on an all-purpose field that has potential for further development or neighborhood programming.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 56.3% – fair to good

Recommendations: Watertower Park has the potential to better serve nearby residents by incorporating feedback and ideas regarding how the field might be programmed to meet residential needs. To encourage more passive use and enjoyment of the site, added tree cover and other methods of providing shade are recommended. Finally, increasing accessibility to and within the park by adding a paved entrance and/or trail will support usage on a broader scale.



Play structure.

Appleridge / Bud & Blossom Parks – Neighborhood Park

Appleridge and Bud & Blossom share a border along the Willow Run Drain but serve two distinct neighborhoods. Appleridge Park is 2.48 acres in size and provides amenities for formal and informal sporting activities, including basketball courts, tennis courts, and playing fields. The park also includes playground equipment, running trails, and a picnic pavilion with tables and benches. Because it has a paved parking lot, Appleridge tends to draw residents from a somewhat broader radius than Bud & Blossom Park. CDBG grant funds have been allocated for Appleridge Park in 2024 with a focus on improvements to the walkway and playground area. Additionally, the Township has partnered with Willow Run Acres to develop a community garden at Appleridge Park.

Bud & Blossom Park is 11.5 acres and largely serves residents in the immediately surrounding area. New playground equipment and a large open field are the main attractions of this facility. The Willow Run Drain forms the eastern border of the park and connects it directly to Appleridge Park.

Accessibility Rating: 2 – some facilities meet accessibility guidelines

Overall Condition: 86% – good to excellent

Recommendations: To improve accessibility for both parks, the Township may consider extending existing compliant, paved pathways to each of the park's amenities. The open fields provide an excellent opportunity for sport and/or social programming among neighborhood residents. Appleridge Park specifically presents an opportunity to host wider community events because of its parking lot, fields, and picnic shelter.



Bud & Blossom Park play structure.

Image Credit: Randy Mascharka



Appleridge Park play structure.

Image Credit: Randy Mascharka



Appleridge Park signage.

Image Credit: Randy Mascharka

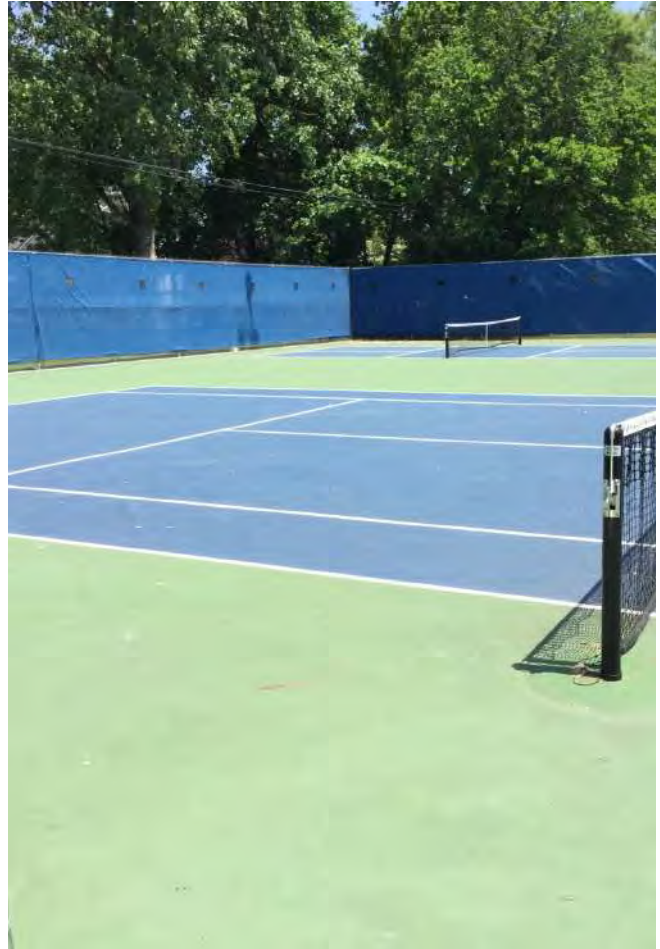
Burns Park – Neighborhood Park

Burns Park is nestled between Packard Street, N. Hewitt Road., and S. Congress Street in the northwest corner of Ypsilanti Township and serves as a gathering point for the surrounding neighborhoods. At just 1.9 acres in size, Burns Park offers a wide variety of amenities to visitors of all ages that meet numerous activity preferences, including tennis and pickleball courts, three play structures, a trail for biking, walking, and running, bicycle racks, an all-purpose play field, and various picnic tables and benches that provide options for passive recreation. The Township has allocated ARPA funds for Burns Park, and conducted community engagement in 2023 to get input on how funds should be targeted.

Accessibility Rating: 2 – some facilities meet accessibility guidelines

Overall Condition: 85% – good to excellent

Recommendations: To improve the park's accessibility, the Township may consider extending paved pathways to each play structure and moving benches closer to the existing paved sidewalks to enable ease of access to existing amenities. The park's green space and play field, benches, and tables provide excellent opportunities for sport and/or social programming among neighborhood residents.



Tennis and pickleball courts.



Paved walking trail.



Play structure.

Clubview Park – Neighborhood Park

On the west side of the Township, Clubview Park offers 10-acres of land to accommodate numerous recreational activities for residents of all ages. The majority of the park's area is comprised of an all-purpose field that is surrounded by a gravel trail for the enjoyment of walkers and runners. The park serves a dual purpose by acting as a swale that leads to a low point at the northern edge of the park, and the central field offers valuable stormwater mitigation capability. Other park amenities are well suited for children, their families, and nearby residents seeking a space to socialize outdoors. These amenities include three play structures, a swing set, a picnic shelter with tables and grills, and bicycle racks. The park also has a tennis court that is currently out of commission and unsafe to play. However, the Township has plans to redo this facility and incorporate pickleball infrastructure to the court with an MDNR grant.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 86.5% – good to excellent

Recommendations: Currently, Clubview Park does not have any paving or additional features to bolster accessibility among those who require it. While there are environmental and physical benefits to using gravel for walking trails, the Township might consider paving the park's trail to enable wheelchair access around the park, including to its play structures and the picnic area. Clubview's large playfield, benches, tables, and pavilion provide plenty of space and excellent opportunities to accommodate sporting activities and/or social events for neighborhood residents. Though the park's tennis courts were found to be in poor condition, signs indicate that improvements are soon-to-come with an MDNR grant which will benefit Township residents interested in tennis and pickleball.



Walking path.



Play structure.



Pavilion.

Fairway Hills Park – Neighborhood Park

Fairway Hills Park offers a “natural” recreation option to visitors interested in immersing themselves in green space while spending time outside. Covering 6.6 acres on the west side of Ypsilanti Township off of Hewitt Road, Fairway Hills Park includes a paved running and walking trail through the park amidst rolling green terrain and mature trees that line the area. The topography of the park is fairly steep with a slope of approximately 8% and the paved pathway leads to a small wetland on the adjoining apartment complex property to the southeast. While this park does not offer a wide variety of traditional park amenities such as play spaces for children, the open space can serve numerous purposes for visitors and facilitate time spent outside.

Accessibility Rating: 2 – some facilities meet accessibility guidelines

Overall Condition: 50% – fair

Recommendations: Fairway Hills’ primary feature is its large, open green space surrounded by residential properties. This space presents various opportunities for programming and events to be held for nearby residents. To simultaneously address challenges to universal accessibility and improve the park’s overall condition, the running/walking trail that surrounds the park should be repaved so that existing cracks and other signs of deterioration are fixed. Additionally, widening the trail may facilitate greater use and accommodate wheelchair needs.



Walking path.



Open space.

Lakeside Park – Neighborhood Park

Located on the south shore of Ford Lake on the eastern side of the Township, Lakeside Park provides a wide variety of recreational amenities that fulfill the interests of numerous groups of prospective visitors. The 21-acre park primarily serves two distinct groups and is physically separated to fulfill these uses for both groups - it functions as two separate parks. The western side of the park offers traditional playground and picnic facilities to primarily serve children, families, and groups (such as sports teams or organizations) that seek a picnic shelter. This side of the park provides a variety of play structures and swings that are appropriate for numerous age groups, bicycle racks, an all-purpose field with picnic tables and benches for passive enjoyment, and a picnic shelter with restrooms. The east side of the park, the "Boat House Property," offers facilities amenable to its location off of Ford Lake that are built to accommodate boating, rowing, and fishing activities, such as a boat launch and deck, a row team building, and covered pavilion. The boat facilities are operated and maintained by Eastern Michigan University (EMU) and Saline High School rowing teams, and EMU owns the dock. Both sides of the park include a gravel parking lot and are connected by a paved trail. The Township has allocated ARPA funding for pavilion improvements to Lakeside Park.

Accessibility Rating: 2 – some of the park's facilities meet accessibility guidelines

Overall Condition: 85.3% – good to excellent

Recommendations: While the trails between both sides of the park are paved and accommodate wheelchair use, continuing paved trails to the east side's play structures and picnic shelter would increase access for all. Additionally, paving both parking lots would further bolster connectivity across the park. Finally, the boating facilities on the west side of the park may present an opportunity for Township residents to access Ford Lake by renting kayaks or canoes if they do not have their own.



Dock owned by Eastern Michigan University.



Play structure.



Pavilion.

Lakeview Park – Neighborhood Park

Lakeview Park is located north of Ford Lake on the eastern side of the Township with amenities that fulfill the needs and interests of children and families seeking play-based recreation as well as participation in baseball and softball. Covering 3.6 acres and highly visible from Grove Road, the park offers an open-space all-purpose field, facilities for baseball and softball (including spectator stands), a paved walking trail around the park, numerous play structures and swings, and a paved parking lot. Additionally, the Border-to-Border trail lies on the south side of Grove Road, opposite the park, and is connected to the park via a crosswalk and pedestrian island near the playground equipment.

Accessibility Rating: 2 – some facilities meet accessibility guidelines

Overall Condition: 59.6% – fair to good

Recommendations: Lakeview Park's paved trail increases accessibility from the parking lot and across the park. To further address the needs of individuals requiring accommodations, this trail could be repaved to fix cracks and other areas of deterioration. Additionally, the spectator stands that surround the baseball/softball field speak to the park's potential as a space for community ball games, practices, and other more formalized team-based events. To support this notion, the ball field requires redevelopment to smooth over vegetation and increase the field's overall quality. The park's open space provides opportunities for programming among nearby residents, sports teams, or organizations seeking organized recreational activities, including activities like pickleball, t-ball, or soccer.



Parking area and accessible sidewalk.



Play structure.



Multi-use field.

Nancy Park – Neighborhood Park

Located in the Gault Village neighborhood and adjacent to Erikson Elementary School on the east side of Ypsilanti Township, Nancy Park offers numerous recreational amenities to support the interests and activities of children of all ages from the surrounding neighborhood. The 6.1-acre park offers a variety of play structures and swings for active enjoyment, open space well-suited for soccer games, a baseball field, paved trails, bicycle racks, and tree coverage. Organized uses for team sport games and practices as well as spontaneous visits are well accommodated by Nancy Park's facilities.

Accessibility Rating: 2 – some facilities meet accessibility guidelines

Overall Condition: 80.6% – good to excellent

Recommendations: To increase Nancy Park's accessibility rating, existing paved sidewalks could be extended to increase connectivity between play structures – in general, the play structures themselves could also be adjusted to ensure accessible use and enjoyment. Additionally, portions of the sidewalks that have a slope greater than 5% could be renovated to have a shallower angle. The area surrounding the playground contains loose wood chips – tamping them down would also bolster accessibility to play equipment.



Paved sidewalk.



Play structure.



Play structure signage.

Rambling Road Park – Neighborhood Park

Located on the north end Ypsilanti Township, Rambling Road Park offers 2.6-acres of recreational activities for children seeking play structures and swings as well as sports facilities. Rambling Road has an abundance of open space for visitors to utilize in a variety of ways. While the playground equipment is fairly new and in good condition, the basketball court is currently cracked and in need of renovations in order to be safely utilized.

Accessibility Rating: 1 – none of the park’s facilities meet accessibility guidelines

Overall Condition: 77.8% – good to excellent

Recommendations: The park’s wealth of open space offers numerous opportunities for programming and/or additional recreational development informed by the desires of nearby residents. The low accessibility rating could be improved with paved access to the park’s play structures, tamped down wood chips in the play area itself, and efforts to increase connectivity across the park. Though the park has two entrances, the entrance on Lexington Parkway is notably more prominent than the back entrance from Rambling Road – addressing this discrepancy (or simply streamlining access through the front) would clarify access as well.



Play structure.



Open space.

Sugarbrook Park – Neighborhood Park

Located on the east side of Ypsilanti Township adjacent to I-94, Sugarbrook Park covers 5 acres of land and provides recreational activities to suit a variety of interests. The most prominent uses and potential users of the park include children and families seeking play structures and swings as well as young people interested in sports such as basketball and baseball or softball. Additional amenities of the park include an open field with a picnic area, bike racks, some tree coverage, and a designated parking area.

Accessibility Rating: 1 – none of the park’s facilities meet accessibility guidelines

Overall Condition: 65% – fair to good

Recommendations: To increase the park’s accessibility, paving surfaces and trails from the parking lot to the play structures would improve connectivity. Additionally, the basketball court was found to be in poor condition with cracks and deterioration on the court’s surface and basketball hoops themselves. Renovating and repaving the court would address these areas and further promote the park’s use as an area to play basketball. Finally, the park’s open field presents opportunities for programming and/or further development related to neighborhood and social events, sports uses, or additional structures for users to enjoy.



Basketball courts.



Bicycle racks.



Play structure.

Wendell Holmes Park – Neighborhood Park

Located in the northern part of the Township, Wendell Holmes Park is 4.6 acres in size and includes amenities such as a small ball diamond, spectator stands, a paved parking lot, and a large all-purpose field.

Accessibility Rating: 1 – none of the park’s facilities meet accessibility guidelines

Overall Condition: 50% – fair

Recommendations: While the parking lot of Wendell Holmes Park is paved, creating paved trails that provide a connection to the ball diamond’s spectator stands would increase the accessibility of the park. Given that the ball diamond is the park’s primary active use amenity and offers a clearcut opportunity for how it should be used, improving the area by removing the current vegetation and restoring the play area is necessary to encourage proper use and enjoyment for youth and adult ball teams alike. For families or friends that come to watch baseball practices or games, the spectator stands should also be refurbished to ensure their comfort. Finally, the open field provides a lot of space for neighborhood programming as well as opportunities for further development of the park.



Bleachers.



Park signage.

West Willow Park – Neighborhood Park

Located in the West Willow neighborhood in the eastern part of the Township, West Willow Park is 2.5 acres in size and offers numerous amenities to its visitors. In addition to its play structures and swing sets, park amenities include basketball courts, trails across the park's area, a picnic shelter and tables, a small baseball diamond, open space, benches, bicycle racks, and a parking lot. The Township has allocated ARPA funding to West Willow Park for a shelter, pathway, and playground.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 59.6% – fair to good

Recommendations: The park's existing trails cover much of the park's land area and offer a connection from the parking lot. Paving the parking lot and trails and ensuring that the trails extend to each play structure will improve the overall accessibility of the park. Though the picnic shelter offers a shaded space for visitors and groups interested in holding events in the park, the roof could be improved to address its deterioration. Finally, the park's ball diamond and open space, owned by the Whitehead Memorial Church of God, could be improved to accommodate softball and/or baseball play and to program events and additional recreational activities.



Walking trail.



Park signage.



Open space.

Community Center Park – Community Park

Spanning 25 acres in the northeast corner of Ypsilanti Township, the Community Center Park is located across the street from the Township's Community Center and offers numerous amenities to meet the recreational needs of a wide range of community members. These amenities include four baseball and softball diamonds in excellent condition for use of both youth and adult leagues, a picnic shelter and pavilion for members of the public and visiting teams to use, six tennis courts in need of repair, a picnic area, playground and swings, signage and directions throughout the park, and a gravel parking lot. The Township has allocated ARPA funding to Community Center Park for field lights on the remaining two fields.

Accessibility Rating: 2 – some of the park's facilities meet accessibility guidelines

Overall Condition: 72.9% – fair to good

Recommendations: The accessibility of the Community Center Park could be improved by adding paved sidewalks throughout the lot for access across all amenities and by paving the parking lot to allow people to enter the park more easily. Additionally, the park's six tennis courts as well as all other complimentary amenities present an opportunity for the park to be used for tennis team activities, practices, games, and/or tournaments, but only in the event that the courts are repaired from their current conditions. The Township has plans to refurbish courts and incorporate pickleball facilities in 2024 with an MDNR grant during their repair as well. Finally, educational signage throughout the park could assist with visitor wayfinding.



Ball fields and signage.



Ball fields.



Tennis courts.

Community Center Park – User Insights*

The Community Center Park receives visitors from across the region. The park’s facilities are likely to contribute to the months in which the park receives the most activity as recreational baseball and softball leagues typically take place over the spring and summer. Though May and June were the months that received the first and second most visitors, April was the third most frequented month. This is notable given the presence of lingering winter weather up through the start of May. While the racial and ethnic identities of visitors to the Community Center Park are mostly representative of the demographics of residents in a 10-mile radius, there is a slight overrepresentation of white visitors and more notable underrepresentation of Black visitors. Additionally, income data about park visitors illustrates that the people within the \$50,000 - \$74,999 income bracket make up largest number of park visitors.

Figure 7: Community Center Park Visits by Month (2022-2023)

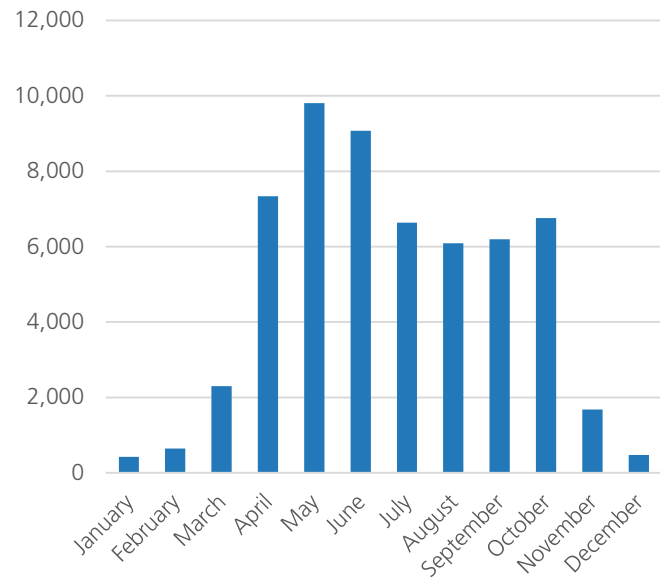


Figure 8: Race and Ethnicity of Community Center Park Visitors Compared to Residents of the Surrounding Area

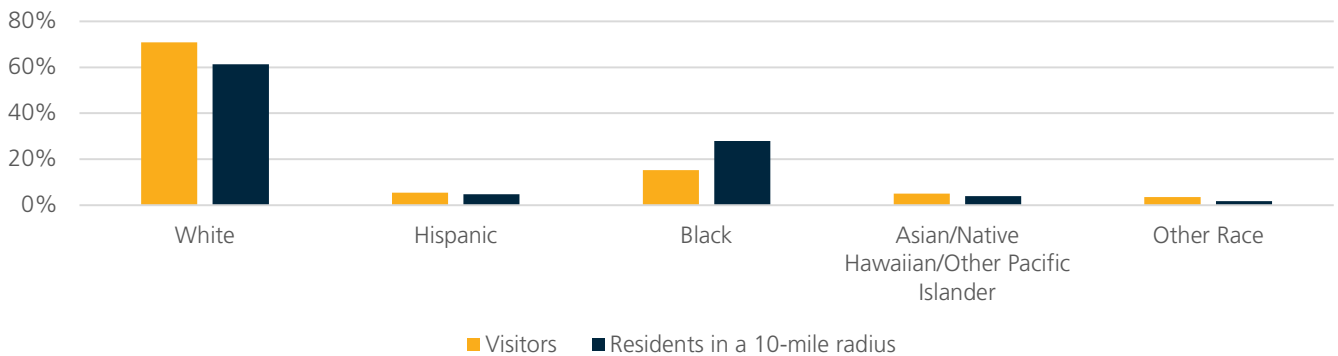
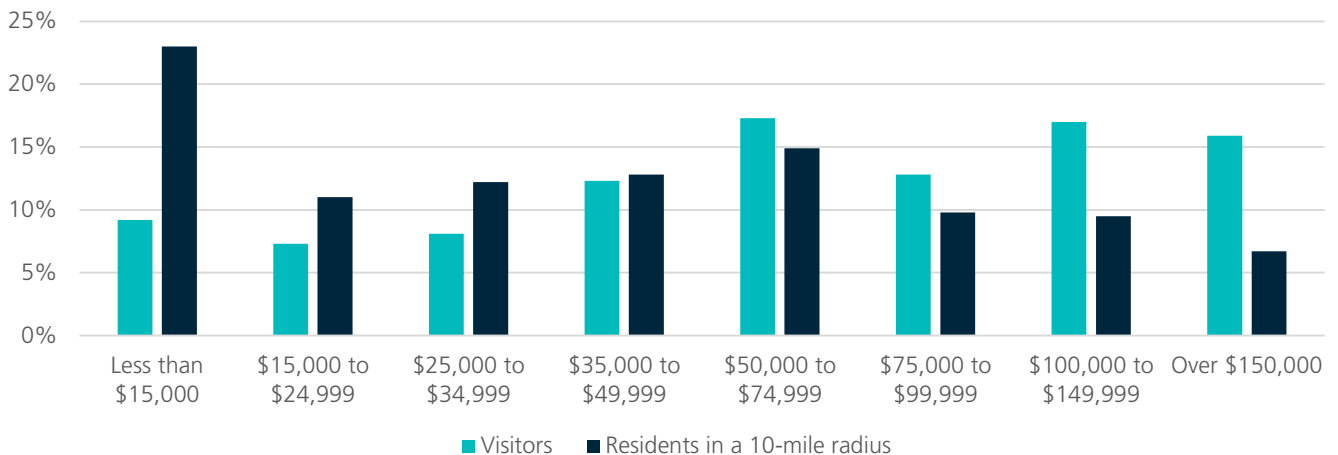
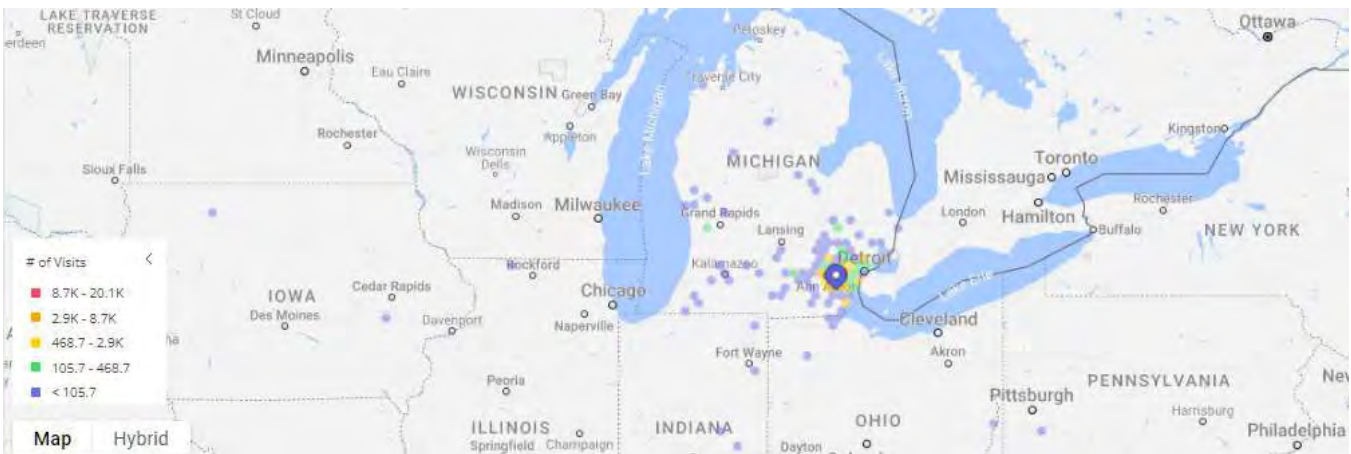
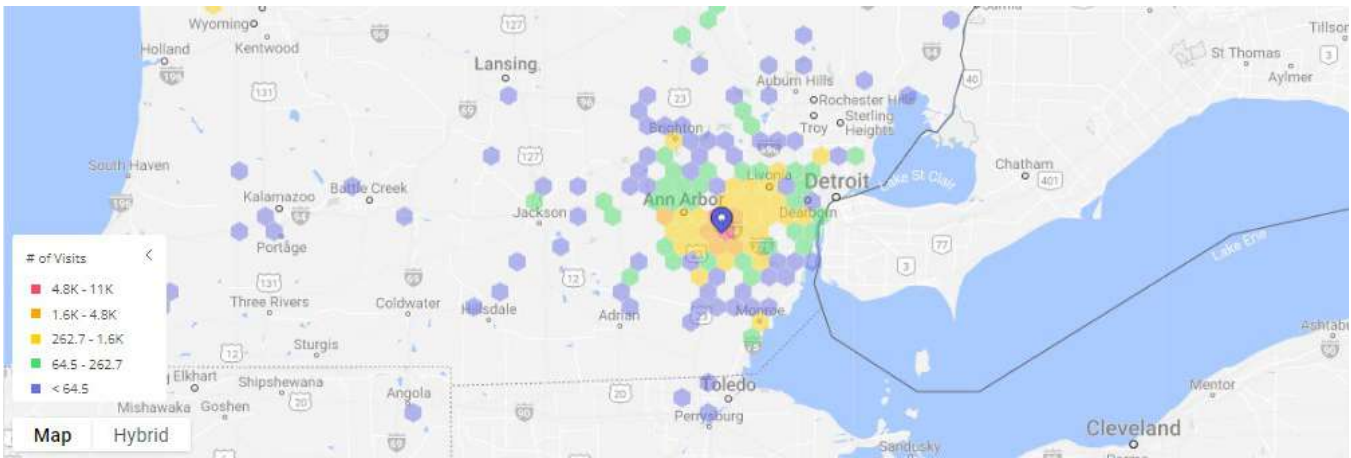
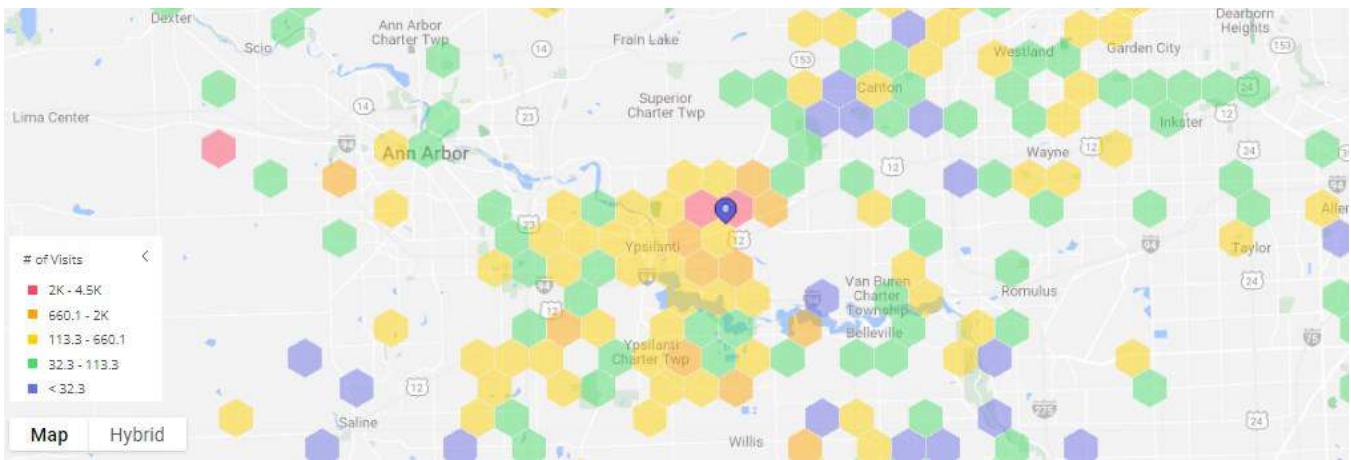


Figure 9: Income of Community Center Park Visitors Compared to Residents of the Surrounding Area



*Source: Cobalt Community Research. There is no identifying information in the use of cellphone data.



Source: Cobalt Community Research

Ford Heritage Park – Community Park

Located in the heart of Ypsilanti Township, Ford Heritage Park covers a total of 109 acres and fulfills numerous sporting and recreational needs for youth and families alike. The park offers users several baseball, softball, and soccer fields, play structures and swings, a paved parking lot and walking path, bike racks, and signage throughout the area. Many of the park's facilities are in excellent condition, particularly the sporting facilities and play structures. The Township has allocated ARPA funding to Ford Heritage Park for a restroom/shelter facility and playground surface upgrades.

Accessibility Rating: 2 – some of the park's facilities meet accessibility guidelines

Overall Condition: 84.6% – good to excellent

Recommendations: While the park's paved parking lot, trail, and rubber surface playground support its accessibility, there are opportunities to increase connectivity for visitors of all abilities by extending the paved path to soccer fields. Given the size of the park and its appeal to various user groups, including sports teams, it would be justified to pursue the construction of a pavilion to enable various types of gatherings and events and to provide restrooms beyond just a porta-potty. Additionally, the various fields and large coverage of the park speak to the need for shaded areas, possibly including shade sails or other forms of overhead coverage to support the comfort of visitors.



Play structure.



Park signage.



All-purpose fields.

Ford Lake Park – Community Park

Ford Lake Park covers 98 acres and is considered the “signature park” of Ypsilanti Township’s park system. Located towards the eastern side of the Township on the southern banks of Ford Lake, the park provides amenities that support a wide variety of recreation and sporting activities, both land- and water-based. The park’s sporting facilities include courts for basketball, volleyball, racquetball, and pickleball, six tennis courts, fields for softball, baseball, and soccer, and associated spectator stands to support patronage of sports games and events. The park also has three separate play structures and swings that are accessible for a wide range of users. Four picnic shelters are available for rent. These structures and associated facilities (like grills, picnic tables, restrooms, and trash cans) support events and gatherings for a variety of occasions. Finally, the park’s boat launch is the only public one in the Township; this and the park’s fishing deck offer access to Ford Lake, sharing the natural assets of the park with visitors in a variety of ways. The majority of the park’s amenities are in good to excellent condition, illustrating the Township’s investment in Ford Lake Park as an avenue to experience the lake. However, the sand volleyball net on court #4 is in need of repairs, and the viewing platform on the edge of lake also requires maintenance to ensure structural integrity. During the park season, the park is gated and staffed; however, it remains open to the public through the winter months as well. Ford Lake Park requires an entrance fee – while daily rates are the same for residents and non-residents, the cost of season passes are higher for non-residents. The Township has allocated ARPA funding to Ford Lake Park for shelter improvements.

Accessibility Rating: 2 – some of the park’s facilities meet accessibility guidelines

Overall Condition: 79.3% – good to excellent

Recommendations: While the play structures at Ford Lake Park prioritize accessibility and use on behalf of many visitors, there is little connective accessibility across the entirety of the park between its various amenities for sporting and water activities. Access is also limited to the park’s bathrooms as well as the boat ramp along the lake. Additionally, signage for educational purposes and wayfinding would bolster visitor orientation across the park.



Dock access to the lake.



Summer Jazz Festival.

Image Credit: Randy Mascharka



Basketball courts.

Ford Lake Park – User Insights*

Ford Lake Park pulls visitors from across the region, especially for popular events such as the Summer Jazz Festival. As it may be expected, the park receives the greatest number of visitors in the summer months, corresponding with warmer weather, the start of the Township’s official park season, and Summer Jazz Series which is hosted in Ford Lake Park from the end of June through Labor Day Weekend. The racial and ethnic identities of visitors to the park are generally representative of the demographics of residents in a 10-mile radius. However, there is simultaneously an underrepresentation of visiting households that earn less than \$15,000 annually and an overrepresentation of visitors from households that earn between \$100,000 and \$150,000. Daily entry fees to Ford Lake Park may be a contributor to this discrepancy in visitor demographics on the basis of income.

Figure 10: Ford Lake Park Visits by Month (2022-2023)

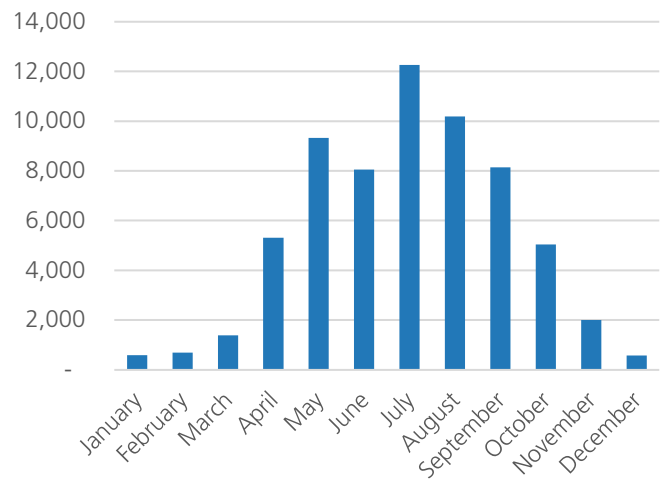


Figure 11: Race and Ethnicity of Ford Lake Park Visitors Compared to Residents of the Surrounding Area

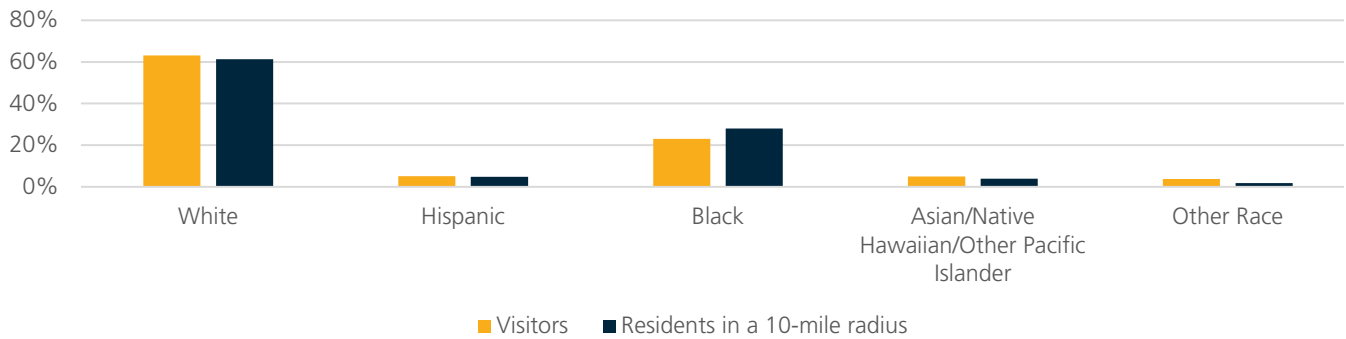
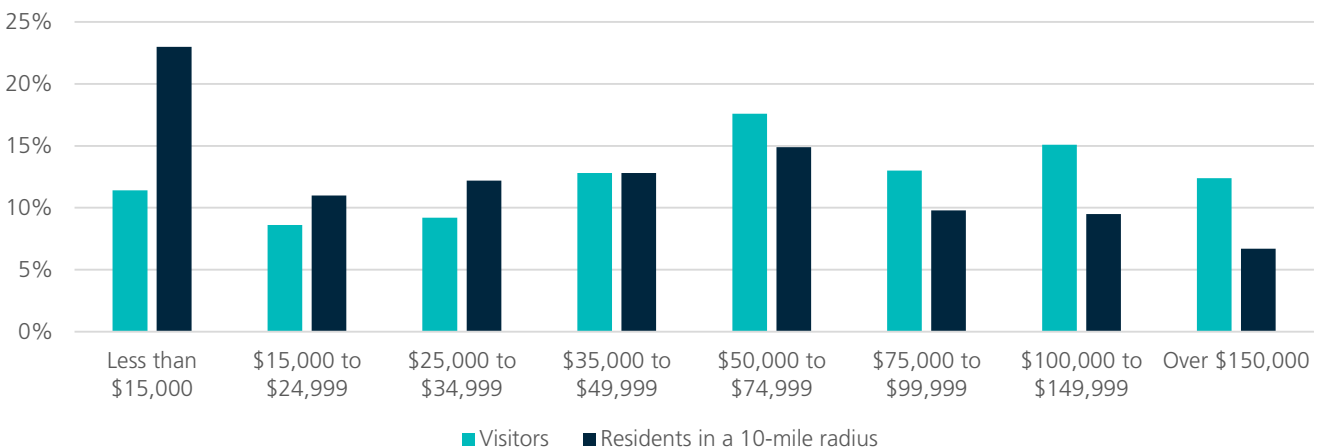
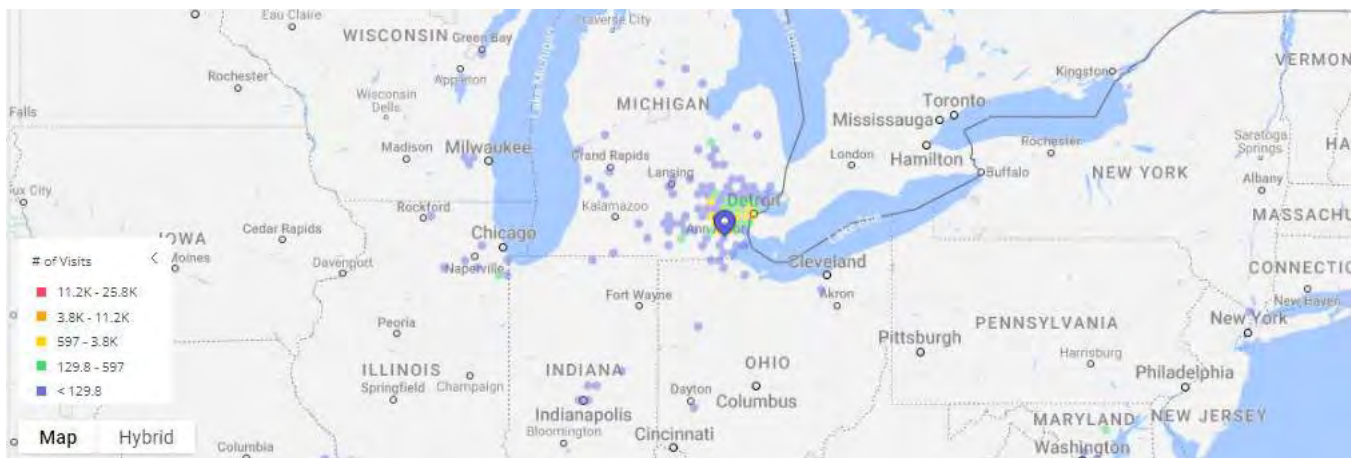
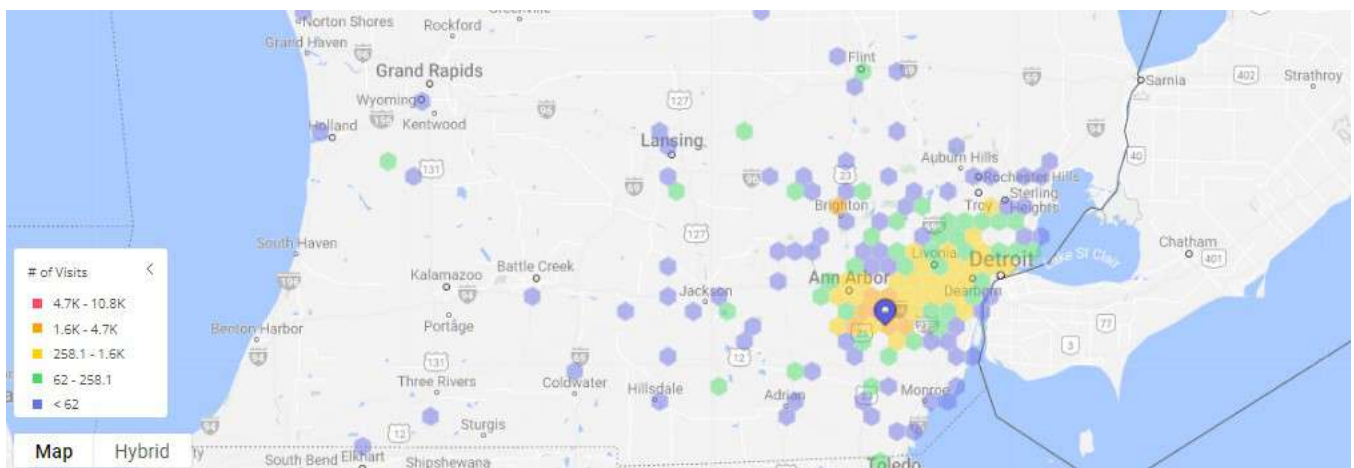
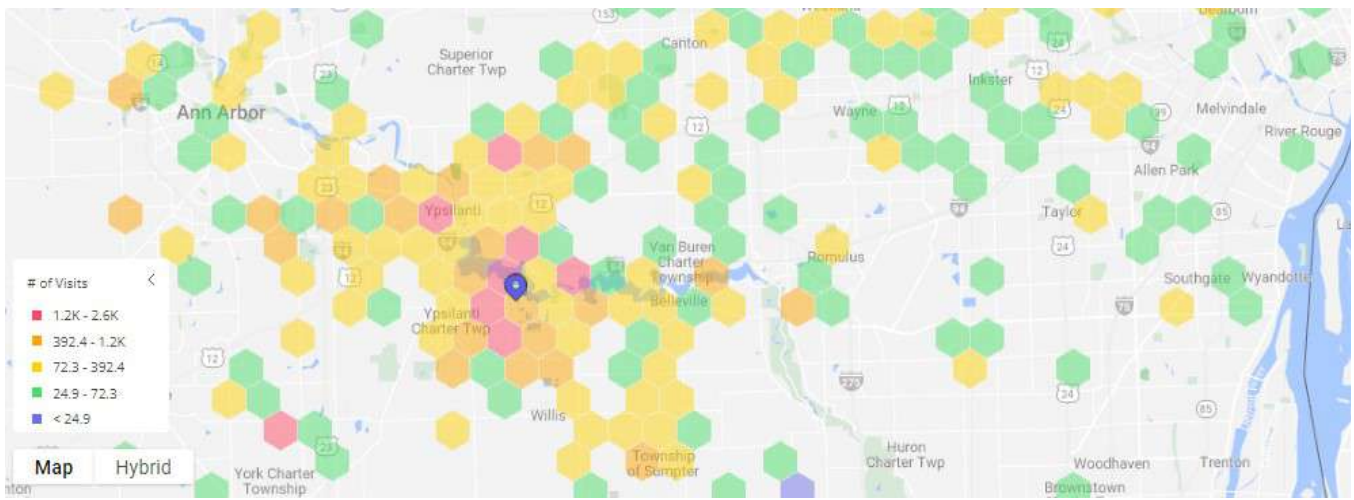


Figure 12: Income of Ford Lake Park Visitors Compared to Residents of the Surrounding Area



*Source: Cobalt Community Research. There is no identifying information in the use of cellphone data.



Source: Cobalt Community Research

Harris Park – Community Park

While Harris Park is only four acres in size, its Little League baseball facilities give it the community park designation. The Township owns the park, but the Ypsilanti National Little League operates and maintains the fields. The park is therefore a site for ball team practices, games, and observation from guests and families at surrounding spectator stands. In addition to the park's sporting facilities, Harris Park offers playground equipment, a parking area, a picnic shelter, and a concession stand with restrooms that are open to the public during games.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 65.6% – fair to good

Recommendations: Paving the parking area and connective trails across the park would increase the accessibility of Harris Park. Additionally, the observational elements of the park that include the dugouts, benches, and spectator stands require maintenance to ensure user safety. Finally, ensuring access to the park's restrooms during times when Little League games are not occurring would fully utilize all amenities and assets of the park.



Play structure.



Bleachers.



Pavilion.

Loonfeather Point Park – Community Park

Loonfeather Point Park covers 11.2 acres along the north shore of Ford Lake, offering visitors a scenic view of the lake as well as various amenities to support passive and active activities. The park's facilities include two picnic shelters that are available for rent, play structures and swings, a soccer field, restrooms, a paved parking lot, and paved trails that lead down a shaded hill to a fishing pier at the edge of the park along the lake. The amenities of Loonfeather Point Park are largely in excellent condition and provide broad access to users of all abilities. Recent renovations to the park are to thank for the quality and condition of its facilities and the largely accessible nature of all areas of the park.

Accessibility Rating: 3 – most of the park's facilities meet accessibility guidelines

Overall Condition: 93.8% – good to excellent

Recommendations: Paved access across the entire site of the park bodes well for Loonfeather Point Park's overall accessibility. To further bolster access to all elements of the park, the Township might consider replacing the mulch lots that surround each play area with a rubber surface that extends connectivity to each structure.



Sidewalk to lake.



Restrooms.



Play equipment.

Loonfeather Point Park – User Insights*

Loonfeather Point Park receives visitors from across the region with the greatest number of visits taking place in April and May. As a smaller facility that caters to children’s recreation and provides numerous play structures, the park offers a space where visitors come to play without much regard to the season. While the racial and ethnic identities of visitors to the Loonfeather Point Park are mostly representative of the demographics of residents in a 10-mile radius, there is a slight overrepresentation of white visitors and underrepresentation of Black visitors. Additionally, income data about park visitors illustrates a general overrepresentation of residents with higher incomes, particularly households making over \$50,000 a year.

Figure 13: Loonfeather Point Park Visits by Month (2022-2023)

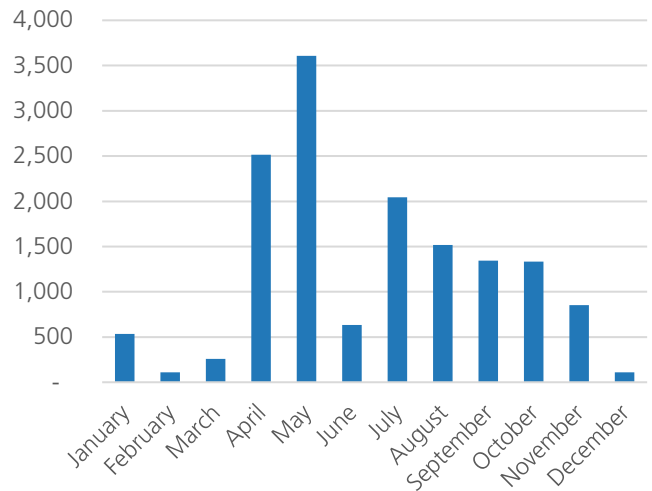


Figure 14: Race and Ethnicity of Loonfeather Point Park Visitors Compared to Residents of the Surrounding Area

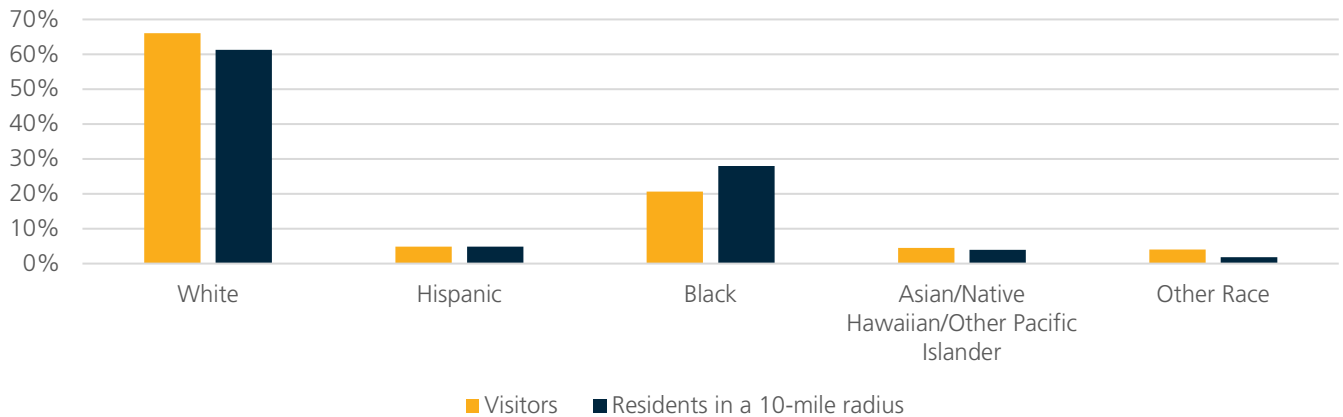
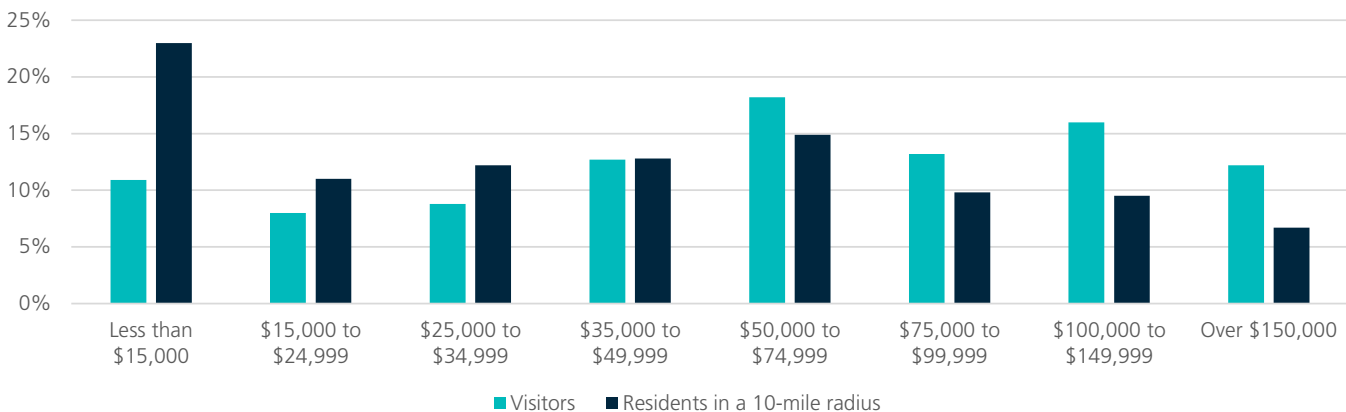
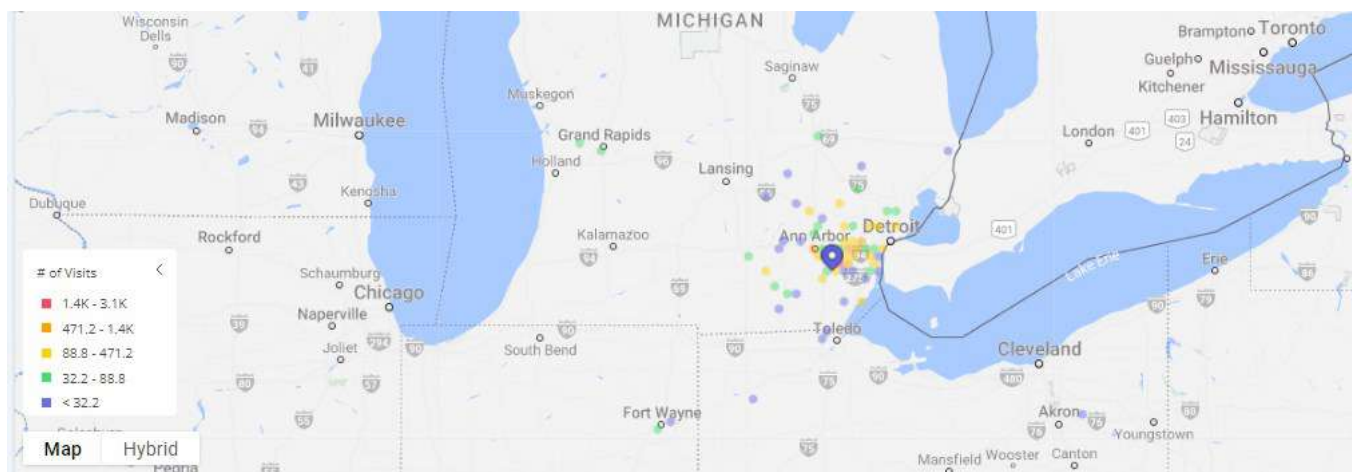
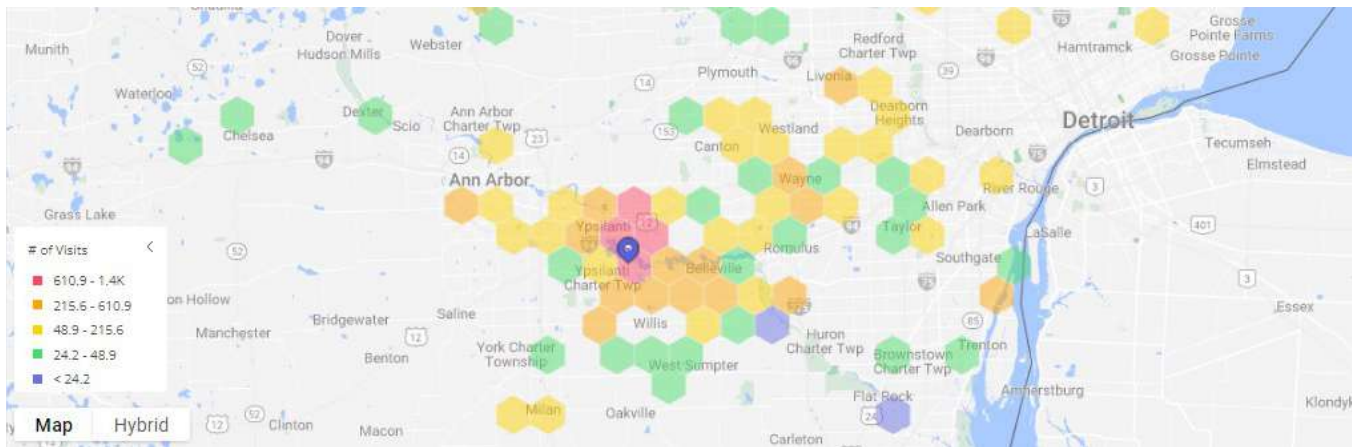


Figure 15: Income of Loonfeather Point Park Visitors Compared to Residents of the Surrounding Area



*Source: Cobalt Community Research. There is no identifying information in the use of cellphone data.



Source: Cobalt Community Research

North Bay Park – Community Park

Located in the center of Ypsilanti Township at the western banks of Ford Lake and along the southern border of the City of Ypsilanti, North Bay Park covers a total of 139 acres that includes water from the lake – the total user-accessible land area is closer to 50 acres. Unique features of the park include a trail system, a boardwalk that extends across Ford Lake’s western bend, and an observation tower that provides visitors with access to coveted views of the lake. Exercise stations are located along the park’s trails that allow visitors to engage in physical activity during their walks, hikes, and/or bike rides. The park also offers fishing opportunities along the lake as well as numerous picnic areas. Further inland are numerous play structures and swings, educational and wayfinding signage, and a paved parking lot. The park’s educational signage provides appropriate and engaging information about the elements of nature, wildlife, and desired behaviors that are apt for all areas of the park.

Accessibility Rating: 2 – some of the park’s facilities meet accessibility guidelines

Overall Condition: 76.5% – good to excellent

Recommendations: To increase the park’s accessibility, existing paved sidewalks will require maintenance to address signs of deterioration. Additionally, much of the park’s trail system is not currently accessible for all users. Other opportunities for improvement include the maintenance of exercise stations along the park’s trails, maintenance and updating of the boardwalk across the lake, and additional signage.



Lake view and deck.



Walking trail.



Water access.

North Bay Park – User Insights*

North Bay Park has a broad reach of appeal and receives many visitors from across the region. Visits to the park are mostly steady from April through October with a peak in May. While the racial and ethnic identities of visitors to the Community Center Park are mostly representative of the demographics of residents in a 10-mile radius, there is an overrepresentation of white visitors and more notable underrepresentation of Black visitors. Additionally, income data about park visitors illustrates a general overrepresentation of residents with higher incomes, particularly households making over \$100,000 a year.

Figure 16: North Bay Park Visits by Month (2022-2023)

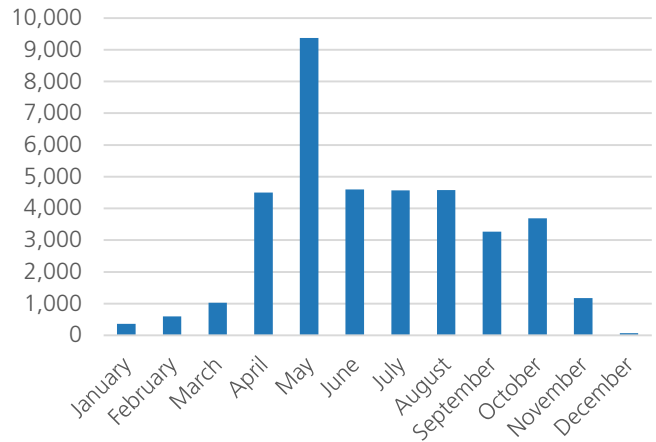


Figure 17: Race and Ethnicity of North Bay Park Visitors Compared to Residents of the Surrounding Area

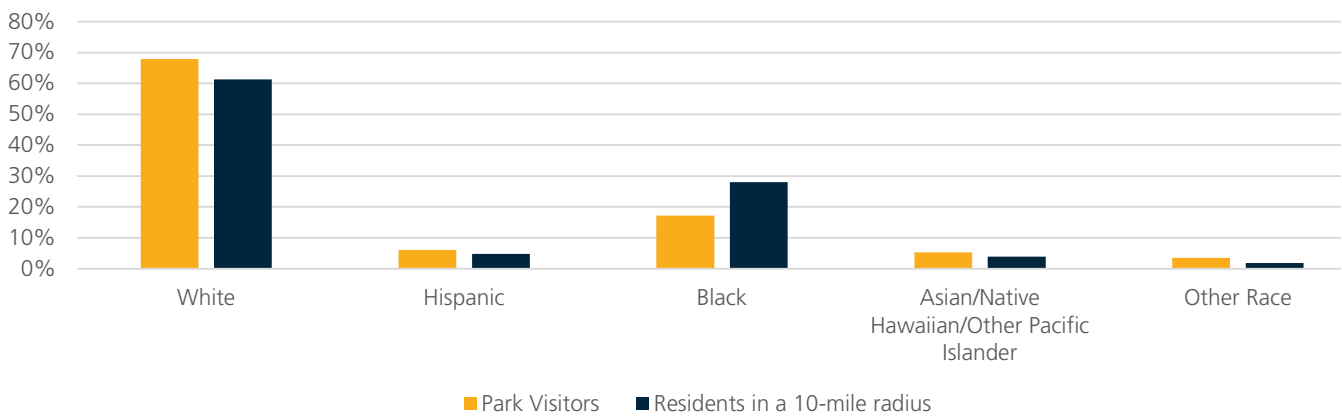
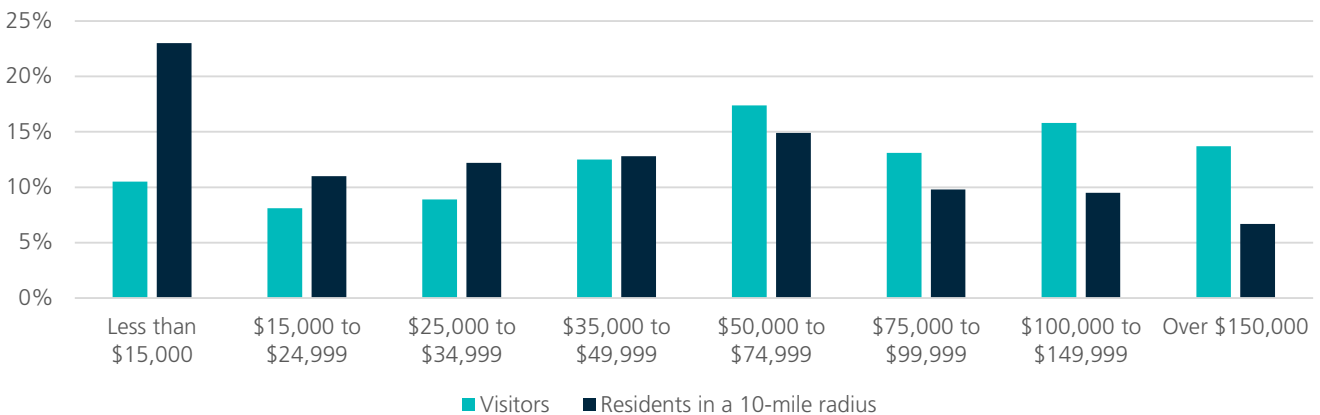
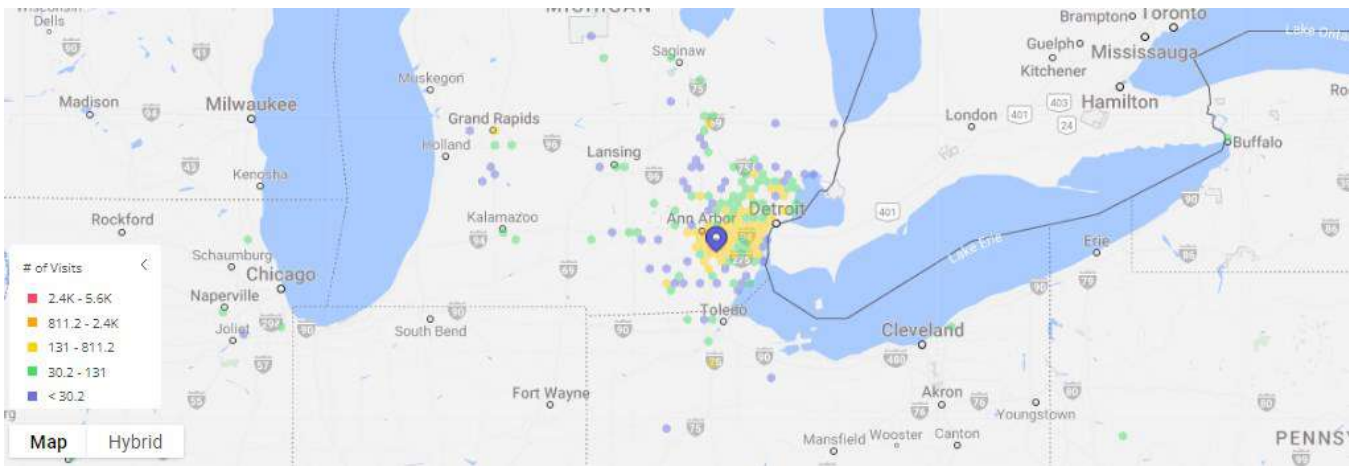
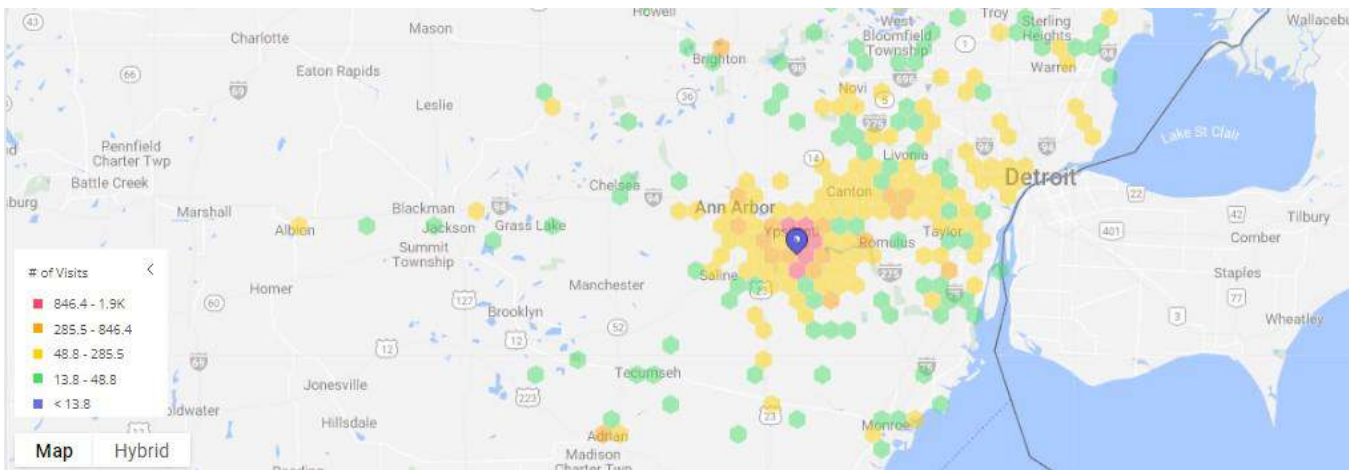


Figure 18: Income of North Bay Park Visitors Compared to Residents of the Surrounding Area



*Source: Cobalt Community Research. There is no identifying information in the use of cellphone data.



Source: Cobalt Community Research

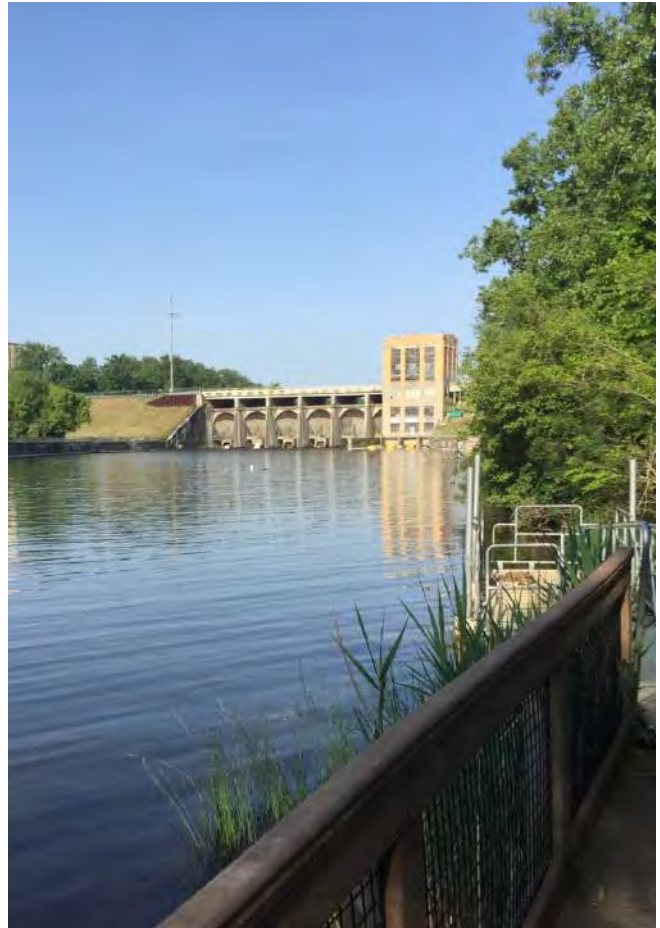
North Hydro Park – Community Park

North Hydro Park covers 46 acres of land along the north shores of the Huron River and is located just above the Ford Lake Dam. North Hydro Park offers numerous opportunities for visitors to immerse themselves in outdoor recreation along the river. Park amenities include a paved trail that extends along the adjacent river bend and into surrounding tree coverage, educational signs that line the walkway, open fields, picnic tables, bike racks, a picnic shelter, restrooms, and a paved boardwalk that leads to the river, offering docks for canoes, kayaking, fishing, and observing scenic view of the water and dam.

Accessibility Rating: 3 – most of the park’s facilities meet accessibility guidelines

Overall Condition: 81.3% – good to excellent

Recommendations: While most of the park’s amenities are accessible and widely connected through the surrounding paved trail, paving the parking lot and entrance to the park could further increase access to all facilities. Though park facilities primarily support passive activities, the site’s all-purpose field presents plenty of space for the possible addition of a play structure or other amenities that provide a structured recreation outlet for visitors.



View of dam.



Portage location.



Paved trail.

Big Island Park – Natural Resource Area

Big Island Park is an island located in the center of Ford Lake and is only accessible by boat. The boating facilities at Ford Lake Park offer a public access option to reach the island for visitors that have their own boats. Big Island Park primarily exists as a largely untouched, natural area that provides scenic views, abundant tree coverage, and an opportunity for visitors to explore the natural aspects of the island on an unpaved walking path. The park has picnic tables to provide a designated eating space for visitors during their time on the island – while this provides an opportunity for rest and rejuvenation, the park has had some problems with litter and/or trash in the aftermath of visits. Additionally, Big Island Park does not have a docking area or ramp to facilitate boat access for visitors, requiring them to utilize an informal launch point at the southwest corner of the island.

Accessibility Rating: 1 – none of the park’s facilities meet accessibility guidelines

Overall Condition: 87.5% – good to excellent

Recommendations: Accessing Big Island Park requires a boat ride across Ford Lake. Currently, there is limited infrastructure to assist differently abled individuals in both entering and exiting a boat from origin and destination points. Because the park is a natural resource area, exploring the area also requires navigating unpaved trails and vegetative areas. Beyond inherent barriers to accessing the park because of its undeveloped nature, the park may address issues with trash and litter by providing more signs that remind visitors to clean-up after themselves, including educational components that detail the consequences of failing to do so for wildlife.



Island.



Picnic area.



Park signage.

Hewen's Creek Park – Natural Resource Area

Hewen's Creek Park covers 191 acres on the southern border of the Township and offers visitors the opportunity to spend time in nature and engage with unique elements of the area. The park is one of the largest remaining wooded areas in the Township and boasts a nearly five-mile trail system that is perfect for hiking and mountain biking. Within the boundaries of the park are also a pond and creek, fishing docks, meadows, wooded areas, and abundant wildlife. The park also offers a gravel parking lot near its entrance. In 1999, Ypsilanti Township received an acquisition grant from the Michigan Natural Resources Trust Fund to support the purchase of the park's land. A plaque from the Michigan Department of Natural Resources (MDNR) is present at the site to commemorate its acquisition and the support from the MDNR that has made the park's development and use possible.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 83.8% – good to excellent

Recommendations: Currently, Hewen's Creek Park has extremely limited accessibility – its designation as a natural resource area that boasts natural hiking and biking trails is likely to limit progress towards broad access in all parts of the park. However, paving the parking lot and providing access to some natural features of the park will bolster enjoyment and access for a wider range of visitors. Additionally, the park would benefit from more signage to support wayfinding across the area as well as information sharing as it relates to the natural features the park has to offer.



Water features.

Image Credit: Randy Mascharka



Parking area and signage.

Image Credit: Randy Mascharka



Park signage.

South Hydro Park – Natural Resource Area

South Hydro Park is a large lot that is nestled along the eastern banks of Ford Lake and south of the Huron River's source. Largely undeveloped, South Hydro Park offers visitors access to natural views of the river amidst abundant greenery, trees, and grass. However, the park's entrance is not clearly marked, and the site is only accessible by foot through a barricaded entrance off of Textile Road and down a steep, gravel trail that is currently overgrowing with vegetation. Further, the park's former parking lot is clearly not in use. Should it eventually be reinstated for visitor use and enabling greater access to the park, it is in need of significant repairs, including a full repaving.

Accessibility Rating: 1 – none of the park's facilities meet accessibility guidelines

Overall Condition: 64.3% – fair to good

Recommendations: South Hydro Park has significant barriers to access for all potential visitors, regardless of ability. Establishing a clearly marked entrance to the park and revitalizing the parking lot is necessary for the park's utilization and enjoyment. Additionally, the park itself is absent of any programming, including signage related to wayfinding or information sharing. There are opportunities to integrate the park's location along Huron River with passive and active activities such as defined walking trails, benches and/or tables, fishing, or observation areas.



Gate.



Open space and dam.

Green Oaks Golf Course – Special Use Park

Green Oaks Golf Course is an 18-hole golf course that covers 152 acres in the northeastern corner of the Township, adjacent to the Community Center. The course is owned by Ypsilanti Township but operated and funded separately from the Township's Parks and Recreation department. In addition to the 18-hole course, Green Oaks offers putting green, a chipping area, a pro shop, restrooms, and a parking lot that is shared with the Community Center. Golfing fees are reduced for residents of Ypsilanti Township as well as seniors, and seasonal operations run from April through mid- to late-November. Additionally, the golf course hosts a Township-maintained bee hive. The Township has allocated ARPA funds to Green Oaks Golf Course for restroom improvements.

Accessibility Rating: 2 – some of the park's facilities meet accessibility guidelines

Overall Condition: 87.5% – good to excellent

Recommendations: Green Oaks Golf Course will be well-served by regular maintenance efforts that support the upkeep of the 18-course, parking lot, and other facilities. To expand the audience of potential users, Green Oaks might also consider family-friendly programming and/or events that invite a wider audience of non-golfers to explore the course's facilities.



Golf course building.

Image Credit: Randy Mascharka



Golf course.

Image Credit: Randy Mascharka

Huron River Park – Special Use Park

Huron River Park covers 53 acres of largely undeveloped land and is located across from the Township’s Civic Center on Huron River Drive. The most notable, unique amenities of the park include a series of bee boxes towards the entrance of the park as well as a Township-planted pollinator garden. Additional park amenities include wooded areas and wetlands. While the boundaries of the park extend to North Bay Park as well as 1,500 feet of the shoreline along Ford Lake, the topography of the area includes steep bluffs that prevent waterfront access. In 2018, Ypsilanti Township received an acquisition grant from the Michigan Natural Resources Trust Fund to support the purchase of the park’s land. A plaque from the Michigan Department of Natural Resources is present at the site to commemorate its acquisition and support from the DNR that has made the park’s development and use possible.

Accessibility Rating: 1 – none of the park’s facilities meet accessibility guidelines

Overall Condition: 75% – good

Recommendations: Currently, access to the park and its amenities faces notable barriers. Parking is available at the Civic Center across the road, but there is no pedestrian infrastructure to facilitate safe arrivals for visitors of any ability. To provide better access and additional programming of the site, implementing park trails throughout the area would better direct visitor traffic to all aspects of the park. Additionally, the park’s bee boxes would benefit from signage to ensure the safety of visitors and bees, and to educate park patrons about the amenity as well as appropriate ways to engage with it.



Park access.

Ypsilanti Township CommUNITY Skate Park – Special Use Park

The Ypsilanti Township CommUNITY Skate Park is the newest addition to the Township's park and recreation facilities, opening in September 2020 after plans for its construction began in early 2018. Located in the northeastern corner of the Township down the street from the Community Center Park and opposite Green Oaks Golf Course and the Community Center, CommUNITY Skate Park fulfills a longtime need of the Township as evidenced by numerous community engagement opportunities and partners, including funders, contractors, skating enthusiasts, and other community groups. Skateboards, bicycles, and rollers skates are permitted on the surface of the park; however, electric devices such as electric bicycles, remote controlled-cars, and other electronic vehicles are not permitted. The park also offers picnic tables and bike racks.

Accessibility Rating: 4 – all of the park's facilities meet accessibility guidelines

Overall Condition: 100% – excellent

Recommendations: The CommUNITY Skate Park provides consistent access to visitors of all abilities and provides a unique opportunity for recreational engagement amidst surrounding Township parks and recreation facilities. To improve comfortability at the site, the Township might consider implementing shade structures so that visitors have the opportunity to cool down while they are taking a break.



Park signage.



Skate park features.



Skate park features and green infrastructure.

Community Center – Indoor Facility

The Township Community Center is the site of much of the Township’s indoor recreational programming as well as the location of recreational operations for the Township. The Township has allocated ARPA funding to the Community Center for restroom upgrades and sanitary line improvements.

Accessibility Rating: 3 – most of the center’s facilities meet accessibility guidelines

Overall Condition: 72.9% – good to excellent

Recommendations: While the Community Center building is accessible to users and well-suited to host most of the Township’s recreation programs, including 50 and Beyond activities and classes, the building is long overdue for an update. Programming options are somewhat limited by a shortage of indoor facilities and the configuration of rooms at the Community Center. There is a definitive need for large rooms with high ceilings which can accommodate a variety of uses.



Community Center building entrance.



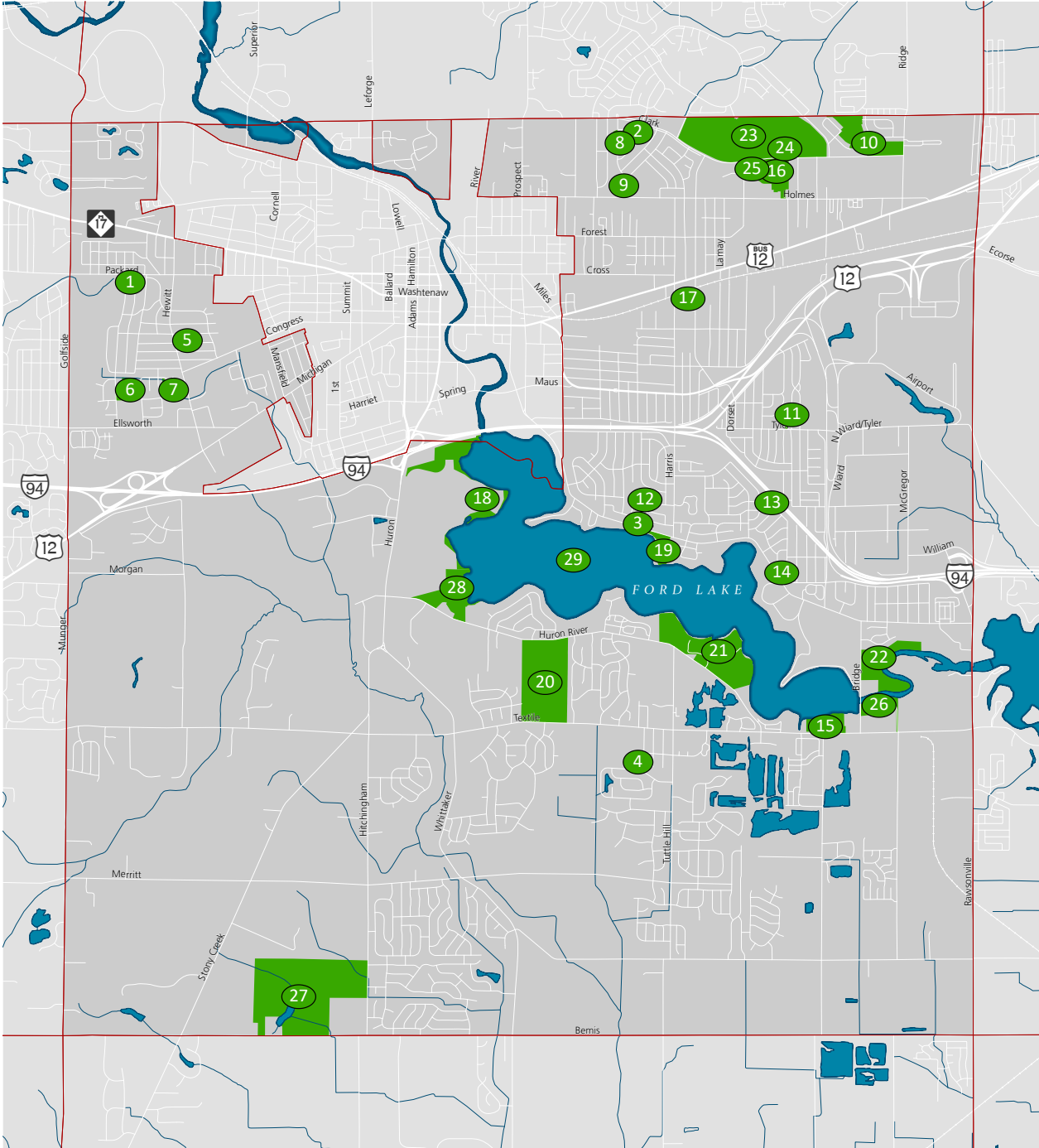
Interior.



Gym inside the Community Center.

Photo Credit: Ypsilanti Township

Map 5: Parks




Parks

Sources: Michigan Open Data Portal, Washtenaw County

- 1 Watertower Park
- 2 Tot Lot Park
- 3 Grove Road Overlook
- 4 Pines Park
- 5 Burns Park
- 6 Clubview Park
- 7 Fairway Hills Park
- 8 Rambling Road Park
- 9 Wendell Holmes Park
- 10 Apple Ridge & Bud Blossom Park
- 11 West Willow Park
- 12 Nancy Park
- 13 Sugarbrook Park
- 14 Lakeview Park
- 15 Lakeside Park
- 16 Community Center Park
- 17 Harris Park
- 18 North Bay Park
- 19 Loonfeather Point Park
- 20 Ford Heritage Park
- 21 Ford Lake Park
- 22 North Hydro Park
- 23 Green Oaks Golf Course
- 24 Ypsilanti Township Community Center
- 25 Skate Park
- 26 South Hydro Park
- 27 Hewen's Creek Park
- 28 Huron River Park
- 29 Big Island Park

3,000 Feet
Beckett & Raeder, Inc.



RECREATION ACCESS

In addition to inventorying the parks of a community, the condition of each amenity, and thoughtfulness and accessibility of the site’s design, parks and recreation planning entails a broader analysis of access to ensure that facilities are equitably distributed across the community and reasonably available to all residents, regardless of where they live. To measure recreation access in Ypsilanti Township, a pedestrian shed map was created around community park facilities. For each park, a pedestrian shed of 0.25 miles and 0.5 miles was generated.

As evident in the table titled “Recreation Access”, most of the Township is well served by parks and recreation facilities – nearly 43% of the Township’s parcels are within walking distance of a park, and about 71% of all parcels are within a half mile of a park. However, there are pockets of the Township without immediate access to parks or recreational facilities. Because many amenities are concentrated around Ford Lake, the central and eastern parts of the Township most immediately served by these features and spaces. The southeast corner and much of the western side of the Township, however, are not in close proximity to the Township’s park and recreational facilities. This implies that access is most possible by automobile use, limiting casual, frequent access and use that is often incentivized by recreational spaces that are accessible by foot.

Table 9: Recreation Access

Distance	Parcel Count	Percent of Parcels
Within 0.25 miles	7,811	42.7%
Within 0.5 miles	12,935	70.8%

RECREATION PROGRAMMING

Ypsilanti Township offers a wide variety of programming options for adults, children, and seniors over the age of 50. These programs are designed to enrich the physical, mental, and spiritual well-being of residents and include sports and fitness programs, classes, and leagues; dance and art lessons; special events; and more. The majority of the indoor programs are offered at the Township Community Center, and all programs are coordinated through the offices located at the center. The department also works with local schools and other locations to offer programs at their facilities.

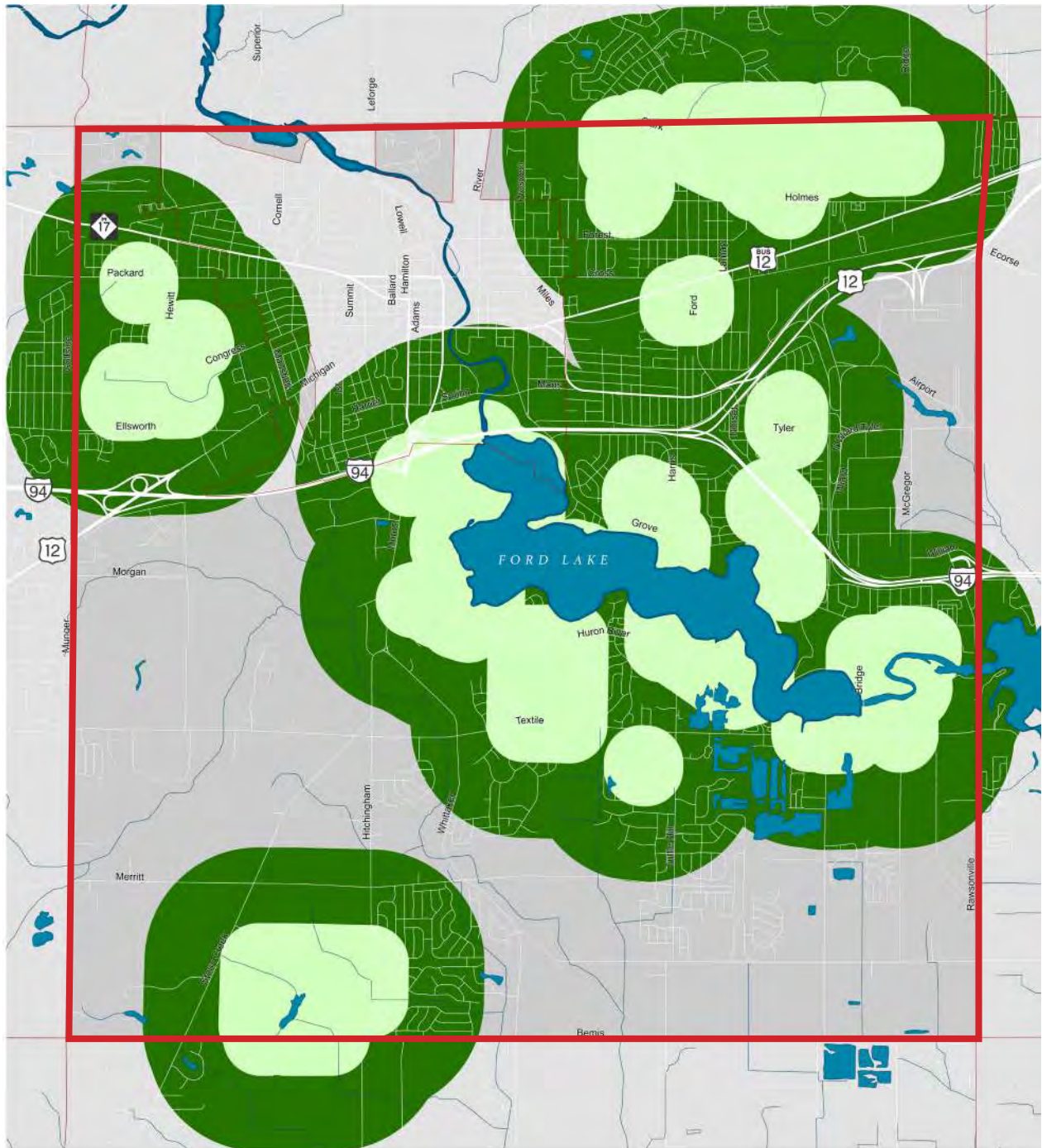
Programs and services are marketed through program guides distributed seasonally by the Recreation Department. Other forms of marketing include social media posts, senior monthly newsletters, flyers, press releases, media briefs, the Township website, broadcast emails and information sent through schools, churches, service clubs and businesses. Overall, program enrollment



Ford Lake Park.




Image Credit: Randy Mascharka

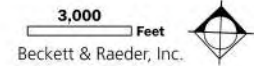
Map 6: Pedestrian Shed Map



Pedestrian Shed Map

Sources: Michigan Open Data Portal, Washtenaw County

-  Ypsilanti Charter Township
-  0.5 mi Buffer Zone
-  0.25 mi Buffer Zone



Beckett & Raeder, Inc.

has seen a return to more normal conditions since the start of the COVID-19 pandemic.

Youth Programming

The Ypsilanti Township Parks and Recreation department provides a robust catalogue of programs, activities, and lessons for Township youth that is updated each season over the course of the year. Traditional sports leagues of various levels introduce children of all ages to the basic rules of each sport, playing fundamentals, sportsmanship, teamwork, and commitment to practices and games. There are also opportunities for young people to take sports lessons in non-competitive settings and to explore other avenues of physical activity through courses offered for various ages and levels, such as gymnastics, karate, dance, and martial arts. Township youth may also sign up for art lessons in various modalities that alternate throughout the year. In the summer, camps that range in focus from sports and fitness,

arts and enrichment, and mentorship and personal development are available for young people, providing a variety of opportunities for Township youth to explore and cultivate new skills and interests over the course of a week.

The table titled “Youth Recreation Enrollment” summarizes enrollment numbers for youth recreation programs from 2020 to mid-2023. The COVID-19 pandemic had an observable impact on the number of programs that were offered in 2020, including cancellations in the middle of registration. Additionally, 2023 enrollment data is incomplete for some programs. Youth soccer programs in the spring and fall have maintained their popularity throughout this period with enrollment returning to normalcy as soon as the programs became available again in 2021. Dance, jump-a-rama, and karate also provided popular enrichment options for Township youth throughout the pandemic and into the present.

Table 10: Youth Recreation Enrollment

Program	2020 Participants	2021 Participants	2022 Participants	2023 Participants
Youth Sports				
Winter Basketball	0	0	88	106
Fall Basketball	0	82	111	44
Spring Soccer	16	308	378	366
Fall Soccer	82	259	257	276
Baseball	0	98	126	127
Smart Start	0	0	0	23
Tennis	12	22	72	47
Sports Classes & Camps				
Grind Now, Shine Later	0	144	156	0
B-Ball Skills	0	0	18	34
Skyhawks	0	8	17	18
Youth Enrichment				
Jump-a-Rama (gymnastics)	14	220	213	224
Martial Arts	0	0	19	129
Karate	18	120	152	82
Diamond Princess	0	0	23	0
Dance	108	180	167	214
Act it Out	0	0	17	0
Art Class	0	11	8	40

Table 11: Adult Recreation Enrollment

Program	2020 Participants	2021 Participants	2022 Participants	2023 Participants
Adult Sports				
Spring Soccer	0 teams	9 teams	6 teams	7 teams
Summer Soccer	6 teams	0 teams	0 teams	0 teams
Fall Soccer	6 teams	8 teams	0 teams	0 teams
Spring Softball	3 teams	3 teams	7 teams	7 teams
Summer Softball	--	--	7 teams	8 teams
Fall Softball	3 teams	3 teams	6 teams	5 teams
Cornhole	5 teams	0 teams	9 teams	0 teams (building closures)
Adult Enrichment				
Line Dancing	0	35	215	152 (registration ongoing)
Urban Ballroom	0	96	366	122 (registration ongoing)
Yoga/Pilates/ Zumba	0	82	61	143 (registration ongoing)
Portrait Drawing	1	11	16	16 (registration ongoing)

Adult Programming

Adult recreational programming through the Township allows individuals over the age of 16 to explore new and existing interests in various sports, fitness modalities, arts, and team activities. The Township organizes various adult sports leagues for softball, soccer, basketball, and more as well as lessons for adults interested in cultivating their skills in new sports such as tennis. Other fitness classes for adults include self-defense, martial arts, line dance, ballroom, yoga, Zumba, and more. Additionally, arts classes with various levels rotate throughout the year and provide the opportunity for adults to engage where they feel most appropriately challenged.

The table titled “Adult Recreation Enrollment” summarizes enrollment numbers for adult recreation programs from 2020 to mid-2023. With the exception of outdoor sports leagues, the COVID-19 pandemic had an observable impact on the number of programs that were offered in 2020 as well as their enrollment numbers. Additionally, 2023 enrollment data is incomplete for some programs. Softball leagues in all seasons

have grown in popularity and participation over this three-year period, as has spring soccer participation. However, summer and fall soccer team participation has dwindled from the start of the pandemic to the present. Both dance programs (urban ballroom and line dancing) have maintained notable popularity among Township adults.

50 and Beyond Programming

Ypsilanti Township’s 50 & Beyond Program aims to support adults nearing or in retirement with all elements of their mental, physical, and emotional health. The 50 & Beyond Program offers a wide range of fitness and social opportunities for adults aged 50 and over as well as a variety of programs in recreation, leisure, continued education, health, and volunteerism on a daily basis.

The 50 & Beyond program is membership-based and available for residents and non-residents with annual dues that are just \$15 for individuals and \$25 for entire households. Membership entitles participants to discounted special events, free coffee, many free classes and activities, and the ability to travel through the group travel program.

Table 12: 50 and Beyond Activity Participation

Program	2020 Participants	2021 Participants	2022 Participants	2023 Participants
50 & Below Activities and Classes				
Day Trips	0	20	569	728
Overnight Trips	0	0	25	19
Dance	0	11	52	63
Painting with Melody	0	0	14	15
Social	0	69	127	--
Activities	0	0	125	167
Exercise Classes	0	0	171	253

The program distributed a newsletter on a monthly basis to inform and update the community on current program options, health information, classes, travel, special events, and more.

The table titled “50 and Beyond Activity Participation” illustrates participation trends for various activities and classes that are provided through 50 and Beyond membership. COVID-19 completely halted programming in 2020 and impacted 2021 activities as well. However, program enrollment and participation for a variety of activities and classes have steadily increased into 2022 and 2023, illustrating the continuing, present appeal of 50 and Beyond programming.

REGIONAL RECREATION FACILITIES

Beyond the Township’s parks and recreational facilities, there are several additional recreational spaces that are available across the region. These facilities are largely maintained and managed by Washtenaw County, the Huron-Clinton Metroparks Authority, the State of Michigan, or area schools, colleges, and universities, and are available to Ypsilanti Township residents in various capacities to fulfill numerous purposes.

Ypsilanti Community Schools (Public)

Ypsilanti Community Schools serve the children of both the City and Township of Ypsilanti, offering over 100 acres of public grounds for recreational use on behalf of community residents. Additionally, Ypsilanti Community Schools encourages the “maximum use of the district’s school grounds, schools, and building facilities” by groups and individuals within the community through leasing

procedures that outline parameters for use, allowing school facilities and grounds to be used by community organizations and residents in support of their entertainment, education, and recreational desires and needs.¹ Ball and soccer fields, football and track facilities, school gymnasiums, pools, and wrestling rooms are available for rent by the hour with fees determined by the renting individual or group’s relative relationship to the school district.

Van Buren Public School District

Located to the east of Ypsilanti Township in Van Buren Township, the Van Buren Public School District serves families in the eastern portion of the Township, particularly residents of the historic Rawsonville community. Like Ypsilanti Community Schools, school sporting and recreational facilities are available for community members and groups to rent based on their connection to the school district. These grounds and spaces include school gyms, football and soccer fields, ball diamonds, auditoriums, indoor and outdoor tracks, restrooms and locker rooms, wrestling rooms, and concessions stands.

Lincoln Consolidated School District

The Lincoln Consolidated School District is based in Augusta Township to the south of Ypsilanti Township; however, some schools are located within the Township that serve nearby residents. The school district allows residents and non-residents to purchase monthly or daily passes to access athletic buildings across the district. These passes grant users access to the district’s workout centers, fieldhouse track, turf, and batting cages when not in use by school teams.²

Eastern Michigan University

Eastern Michigan University (EMU) is located within the City of Ypsilanti, and the campus covers more than 395 acres across the community. Some on-campus athletic fields and facilities like the football stadium and track, baseball diamonds, indoor and outdoor basketball facilities, sand volleyball court, and disc golf are available to the public when not in use for university programs and events. EMU also operates University Park next to its student center, Pease Park which includes a tribute to 9/11's first responders, and many miles of walking and jogging paths, including almost two miles of the B2B Trail. These spaces are open to the public, and the campus's gym offers members that are available for members of the public to purchase. Additionally, the 18-hole Eagle Crest Golf Course is a joint venture with the Township. Opened in 1989 and significantly renovated in 2012, the course is operated by the University and located in the center of the Township, just south of the City's boundary. The University also utilizes Ford Lake Park for storage and the launching point for their rowing team.

Border to Border (B2B) Trail

Within Washtenaw County, the Washtenaw County Parks and Recreation Commission (WCPARC) and the Washtenaw County Greenways Advisory Committee (GAC) have collaborated to create the Border to Border (B2B) Trail, a regional trail that runs along the Huron River through all of Washtenaw County, providing a connection to the statewide Iron Belle Trail. Although gaps remain, the trail is largely complete with additional progress planned to bridge the trail's remaining gaps and improve the overall trail experience. Area trails that connect to the B2B offer access to prominent regional recreational resources, such as the Matthaei Botanical Gardens of the University of Michigan.

Subdivision Parks

New subdivisions in Ypsilanti Township that include more than 24 lots are required to incorporate dedicated open spaces for the community. The amount of required open space is determined by the number of lots in the subdivision to ensure that it is proportionate to the number

of new households. This program ensures that neighborhood recreation facilities are integrated into growing subdivisions and available for new residents within their immediate community. The parks are under the ownership and control of the neighborhood's homeowner's association but are also open to the public. Most subdivision parks are clustered in the southern half of the Township, where the majority of all new subdivisions have been constructed.

Private Facilities

Private recreation facilities in Ypsilanti Township and the City of Ypsilanti play an important role in providing recreation resources to Township residents. Private recreation facilities include membership-only gyms, specialty/"boutique" fitness studios (e.g., yoga, Pilates, and cycling studios), country clubs, golf courses, arts centers and studios, dance studios, and more. Specific examples within the Township include the Washtenaw Country Club, the Washtenaw Sportsman Club, Pine View Golf Course, Eagle Crest Golf Course, Riverside Center for the Arts, Powerhouse Gym, Dance Pavilion Studio, CrossFit Fitness, Planet Fitness, Club Chippewa, and the Detroit-Greenfield RV Park.

City of Ypsilanti Park Facilities

The City of Ypsilanti maintains 15 parks and four facilities across 95 acres of parkland in City boundaries. Like much of the Township, parks along the Huron River and Ford Lake provide many of the City's unique recreational amenities. The Parkridge Park and Community Center is located in the southern part of the city and close in proximity to the residents in the northern part of the Township. Parkridge also provides recreational and educational programming to community youth throughout the year with focuses on academic instruction and tutoring, art courses, teamwork and character development, and more. Other recreational programming opportunities in the city are offered through the Ypsilanti Senior Center which manages programs for senior residents of the city that focus on learning, fitness, healthy living, and active engagement as well as Rutherford Pool which offers swim lessons during summer months.

City of Ann Arbor Park Facilities

The City of Ann Arbor maintains a total of 162 park properties, including 15 parks facilities (such as the Bryant Community Center, Eberbach Cultural Arts Building, Farmers Market, Gallup Park Livery, Veterans Memorial Pool and Ice Arena, and more). Located less than 20 miles from Ypsilanti Township, Ann Arbor's catalogue of parks and recreational centers is available for residents of the Township to access. While Ann Arbor's recreational amenities are not vastly different from the Township's park system, membership to or swim lessons from any of the City's pools are available to nonresidents, providing an avenue for residents of the Township to access pool facilities in both the on- and off-season. Further, parks located in Ann Arbor that lie along the B2B trail present an opportunity for access and use from the Township. These parks include Gallup Park, Nichols Arboretum, Fuller Park, and the Bandemer Nature Area.

University of Michigan Recreation and Nature Preserves

The University of Michigan manages various gardens, arboretums, and preservation areas that are available for members of the public to access, regardless of their place of residence. Both Matthaei Botanical Gardens and Nichols Arboretum are open all year round and provide an opportunity for visitors to immerse themselves in natural areas that are rich with plant diversity.

Southeast Michigan Land Conservancy

The Southeast Michigan Land Conservancy protects more than 3,400 acres of land in southeast Michigan. A significant concentration of these lands is in Superior Township to the north of Ypsilanti, as part of their Superior Greenway efforts. These lands include the Conservancy Farm, a 99-acre historic farmstead that still has portions of farmland that are in active use; the Smiley Nature Preserve, a 100-acre nature preserve and farm; LeFurge Woods Nature Preserve, 325 acres of farmland and nature area, including woodlands, wetlands, and meadows; and Springhill Nature Preserve, 30 acres that contain cattail and button brush swamp. The Superior Greenway project is a collaborative effort to protect high-quality natural areas and farmland in the area between Ann Arbor and Detroit.

Rolling Hills County Park

Rolling Hills County Park is located in the southwest corner of Ypsilanti Township but operated by the Washtenaw County Parks and Recreation Department. Covering 439 acres, Rolling Hills offers access to a wide variety of activities throughout the entire year. During the summer months, Rolling Hills serves as a water park with features that include a wave pool, spraygrounds, a lazy river, and several water slides. In the winter, the park supports cross country skiing and sledding. Spring and fall let visitors walk along the park's accessible woodland trails or play soccer on the park's fields. Additional park amenities include a concession area, playground equipment, sports fields, picnic pavilions with tables and grills, an 18-hole disc golf course, a mountain bike trail and hiking trails, fishing dock, and wooded areas to explore. Access to the park is free for pedestrians, but there is a parking fee for vehicles. There is also an entrance fee to the water park for each visitor.

Washtenaw County Parks, Facilities, and Natural Areas

The Washtenaw County Parks and Recreation Commission (WCPRC) and Natural Areas Preservation Program (NAPP) maintain many recreational amenities that are accessible to residents of Ypsilanti Township. Some of these facilities require annual or daily entry fees. There is also a newly proposed recreation center in Superior Township that may be an opportunity for Ypsilanti Township residents. In addition to Rolling Hills County Park, the following WCPRC- and NAPP-operated facilities are closest in proximity to the Township:

- » Parker Mill County Park with amenities that include nature trails and seasonal tours of a functioning mill;
- » County Farm Park which offers many nature trails;
- » Meri Lou Murray Recreation Center, located off of Washtenaw Avenue and a major bus route that provides fitness equipment, classes, ball fields, and pickleball courts.

Huron-Clinton Metroparks

The Huron-Clinton Metropolitan Authority is a regional special parks district that maintains 13 parks around the Detroit region. The Metroparks system includes 24,000 acres of parkland that are funded by a regional millage, annual and daily vehicle entry fees, and user fees for some facilities. These parks supplement local parks by offering a diverse range of activities that most local governments cannot provide. These parks are also typically smaller and less wilderness-oriented than MDNR-operated recreation areas. Within a half-hour drive from Ypsilanti Township, this system includes the Delhi, Dexter-Huron, Hudson Mills, and Lower Huron Metroparks; notably, the Lower Huron Metropark offers camping. Washtenaw County's Border to Border Trail and a trail along the Huron in Wayne County provide hiking and biking connections from Ypsilanti to these Metroparks, and the Huron River Water Trail runs through these parks as well.

State Recreation Areas

Within and near Washtenaw County, the MDNR provides large natural areas for activities like hunting, fishing, hiking, snowmobiling, and camping that are largely unlikely to be accommodated in areas with greater development. These MDNR facilities typically require entrance fees which are available daily or annual basis as well as additional fees for activities like camping.

The Waterloo Recreation Area is located near Chelsea on the western side of Washtenaw County and is the largest park in Michigan's Lower Peninsula. The park's 20,000 acres include campgrounds, rustic cabins, and group use camping; picnic areas and playgrounds; multiple lakes for swimming, fishing, and boating; and more than 40 miles of interpretive nature, equestrian areas, mountain biking routes, cross-country skiing, and general hiking trails. Waterloo also includes the Gerald E. Eddy Discovery Center, a year-round facility that offers exhibits dedicated to geology and natural history as well as educational programming by the Waterloo Natural History Association.

The Pinckney Recreation Area spans 11,000 acres north of Chelsea in western Washtenaw and Livingston Counties, also about a half-hour drive away. Like Waterloo, Pinckney includes numerous lakes, campgrounds, and trails to accommodate a variety of users. The Pinckney and Waterloo Recreation Areas are connected via the 35-mile-long Waterloo-Pinckney Trail.

A number of smaller MDNR parks are located to the north of the Township. Brighton and Island Lake Recreation Areas are in Livingston County near Brighton and Maybury State Park is close to Northville of Wayne County. These state facilities also offer a range of activities, from swimming and fishing to hiking and picnic areas. As a smaller, more "suburban" recreation area, Maybury does not provide space for hunting or camping.

Sources

- 1 Ypsilanti Community Schools. Use of School Facilities. https://docs.google.com/document/d/1-dTRVsM_Suq4yAQoRxSa5Mz1Stt9KcxEiT50Pm0_usM/edit
- 2 Lincoln Athletic Building Membership Levels. chrome-extension://efaidnbmninnibpcajpcglclefindmkaj/https://www.lincoln12.org/downloads/district_files/lab_membership_fees_7.1.21.pdf

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Ypsilanti Township Rosie the Riveter Craft Show.
Image Credit: Randy Mascharka

04.

Planning Process

Ypsilanti Township revises its Parks and Recreation Plan every five years to conduct an updated assessment of its recreation inventory and to re-prioritize recreation projects based on need and public input. Community engagement provides critical information during this process as various stakeholder groups, Township residents, and users of parks and recreational facilities share insights and preferences about the future of the parks system. The community engagement strategy for the updated parks and recreation plan was multi-pronged and included an online survey; three stakeholder meetings with invited Township citizens, users of parks and programs, and past and present elected officials; and two community open houses.

The online community parks and recreation survey was offered in English, Arabic, and Spanish and was distributed over social media, the Township’s website and email lists, by word of mouth, and through posters spread across the Township. The survey received 915 responses throughout the time it was available (April 2023 through August 2023). This response rate indicates that the results from the survey are significantly significant at the 95% confidence level with a 3% margin of error. For communities with similar population sizes to Ypsilanti Township, this is an impressive response rate that provides valuable, comprehensive information about respondent perceptions.

A steering committee team comprised of Township staff, officials, local leaders, and community members reviewed the draft plan and additional content throughout the process. A final draft plan was approved for distribution by the Park Commission and the 30-day public review period began on November 7, 2023.

After the 30-day public review period concluded, a public hearing was held at the December 19, 2023 Township Board Meeting. **The public hearing was advertised in the _____.** The Parks Commission voted to recommend approval of the plan to the Township Board on January 8, 2024. The Parks and Recreation Plan came before the Township Board on January 16, 2023, and the Township Board voted to approve the plan.

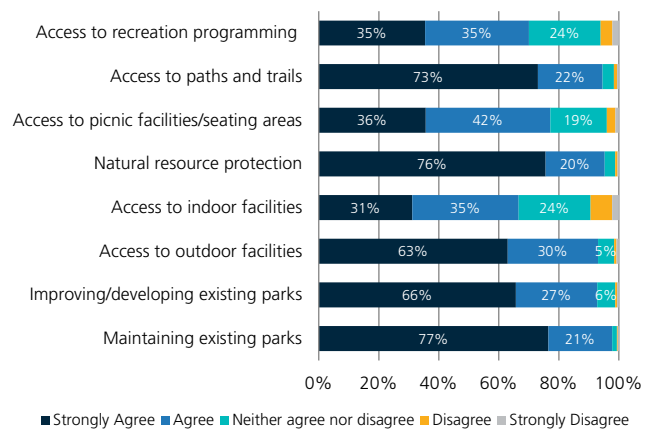
A summary of the community survey results, stakeholder sessions, and community open houses is highlighted on the following pages.

COMMUNITY SURVEY SUMMARY

Overview

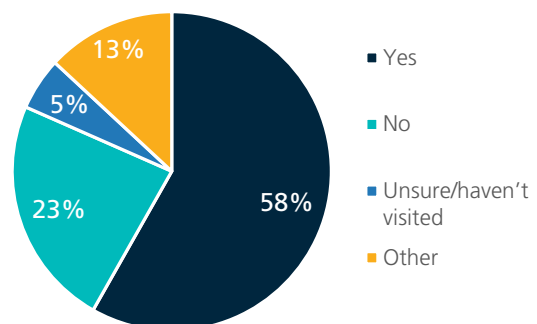
Q1: To what extent do you agree with the following statement: “The following are important priorities for me and my household”?

The maintenance of existing parks, natural resource preservation, and access to paths and trails were identified as the highest priorities for survey respondents and their households. Access to indoor facilities was regarded with the least amount of relative importance, followed by access to recreational programming and access to picnic facilities/seating areas.



Q2: In general, do the existing parks and recreation facilities in Ypsilanti Township meet the recreational needs of you and your household?

Nearly 60% of survey respondents shared that existing park and recreational facilities in the Township fulfill the recreational needs of their households and themselves. While this represents a majority of respondents, a combined 36.5% of respondents stated that their needs were not met or used the “Other” option to provide additional context about their experiences with the parks and recreation system.



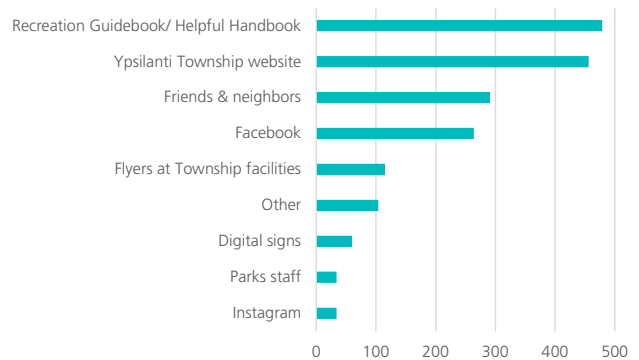
Respondents who used the “Other” option to answer this question has a mostly positive perception of the Township’s facilities and park system with the exception of the following elements that are missing, needed, or undesirable:

- » **Accessibility:** Limited/inconsistent ADA accessibility in facility parking lots, restrooms, and play amenities presents a notable barrier to use for individuals with disabilities.
- » **Cost prohibitive:** Respondents that mentioned park entry fees noted that they present a barrier for low-income residents of the Township. Others expressed their opposition to entry fees because of tax funds that are used to support park maintenance.
- » **Distance/location:** Some respondents shared that distance from Township facilities prevents their regular use of them, particularly those who live in the southern part of the Township where parks are less prevalent and those who have an interest in Community Center programming but that live far away.
- » **Dog park:** The absence of a dog park in the Township has caused many residents to travel to other municipalities to utilize their facilities, consequently reducing the time they are able to spend at facilities in the Township.
- » **Improved non-motorized paths:** Respondents identified extended, maintained, and continuous walking, biking, and hiking paths as a recreational need. While some non-motorized infrastructure exists, safety hazards present themselves when there are gaps in connectivity.
- » **Maintenance/clean-up:** In some parks and recreational spaces, the need for maintenance and regular clean-up overshadows the function and satisfaction of the space.
- » **Restrooms:** The absence of restrooms at all Township facilities was identified as a barrier to use for some respondents. This includes offering restrooms for hikers and individuals who recreate in preserved, natural areas.
- » **Splashpad/water facilities:** Water features were identified as an enormous area to explore across Township facilities, both in terms of smaller amenities like splash pads up to community/neighborhood pools in an indoor or outdoor setting.

- » **Year-round access:** Gating parks outside of the summer months drastically reduces the facilities that Township residents can access on a year-round basis. In many cases, this impacts household proximity to parks for those who wish to utilize recreational spaces during the winter but that may not live near parks that operate throughout the entire year.

Q3: How do you learn about Ypsilanti Township Parks and Recreation programs and activities?

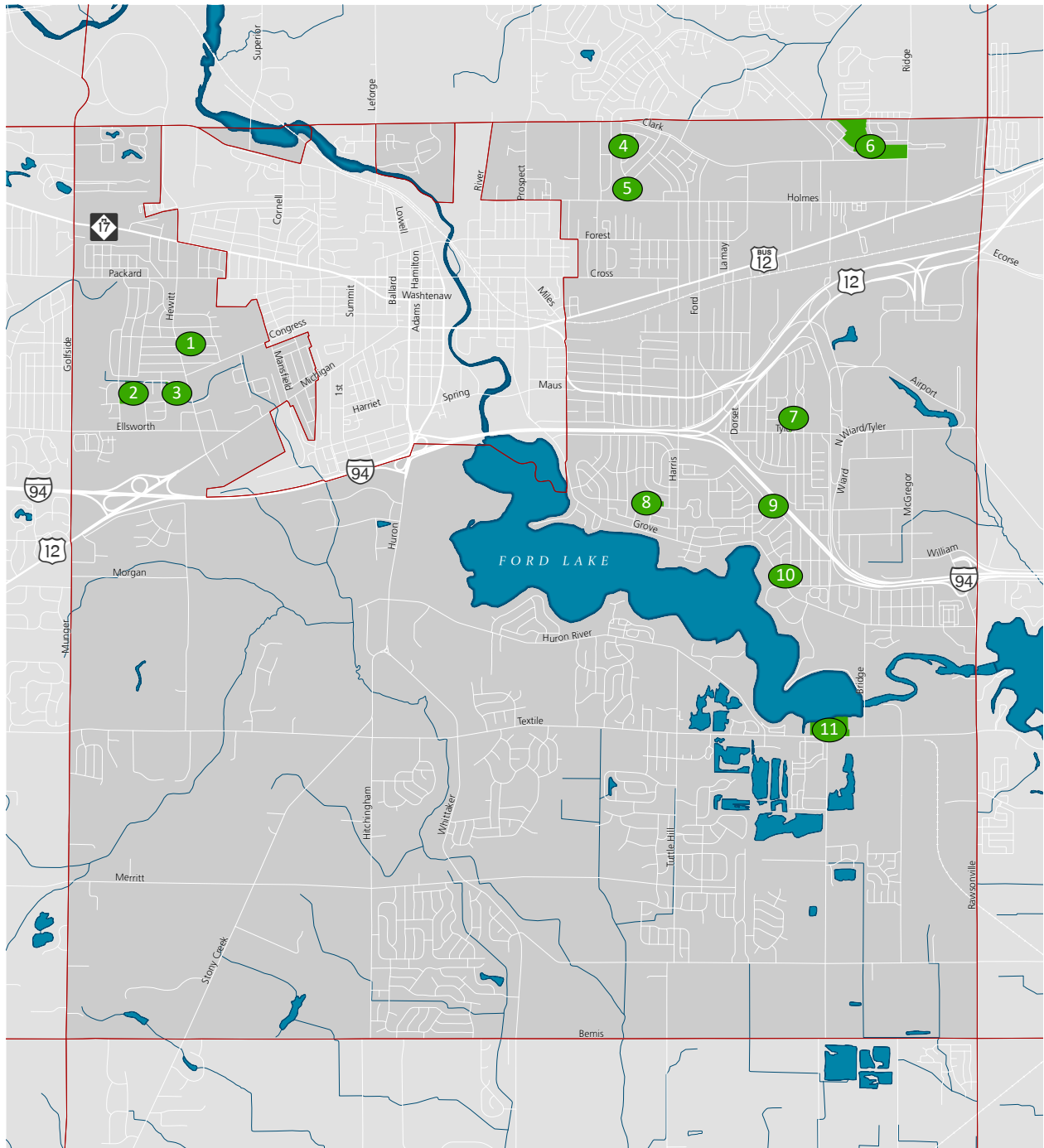
The Ypsilanti Township website and Recreation Guidebook/Helpful Handbook were the two most common avenues for individuals to learn about parks and recreation programs within the Township, indicating that Township-led communications efforts have been successful in communicating recreational offerings to residents. “Other” responses included Township email blasts as another common avenue for learning about programming opportunities. Additionally, short-answer responses also illuminated the prevalence of individual research to learn about programming, indicating that there is a self-guided desire to become involved with the Township’s recreational offerings but some difficulty in discovering available options, particularly for new residents that may be less connected to the Township’s communications systems.



Neighborhood Parks

Neighborhood Parks range from 5 – 15 acres in size and serve the community within ½ mile radius around the park. The following parks in the Township are classified as Neighborhood Parks: Appleridge/Bud & Blossom Parks, Burns Park, Clubview Park, Fairway Hills Park, Lakeside Park, Lakeview Park, Nancy Park, Rambling Road Park, Sugarbrook Park, Wendell Holmes Park, and West Willow Park (Please reference Map 7 to locate the Neighborhood Parks).

Map 7: Neighborhood Parks



Neighborhood Parks

Sources: Michigan Open Data Portal, Washtenaw County

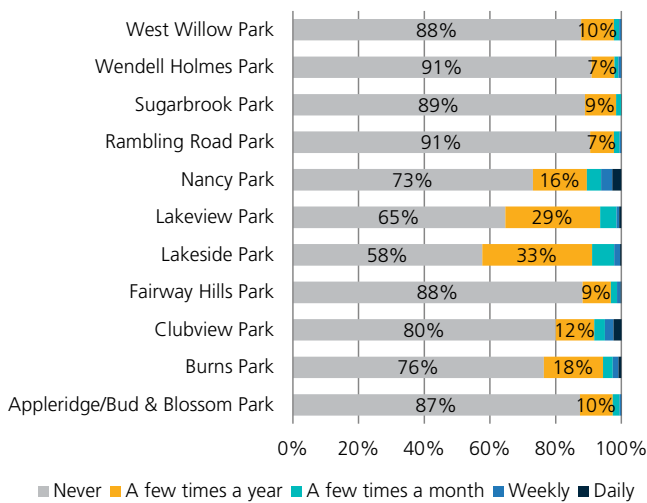
- | | |
|-------------------------------------|--------------------|
| 1 Burns Park | 7 West Willow Park |
| 2 Clubview Park | 8 Nancy Park |
| 3 Fairway Hills Park | 9 Sugarbrook Park |
| 4 Rambling Road Park | 10 Lakeview Park |
| 5 Wendell Holmes Park | 11 Lakeside Park |
| 6 Apple Ridge &
Bud Blossom Park | |

3,000 Feet
Beckett & Raeder, Inc.



Q4: How often have you visited Ypsilanti Township's Neighborhood Parks in the last 12 months?

As might be expected, the Township's neighborhood parks have a limited draw for residents that live outside of the neighborhood in which these parks are located. With the exception of Lakeside Park, each individual neighborhood park has "never" been visited by over 60% of survey takers. While Lakeside Park has the greatest portion of visitors that come a few times a year (33.4% of respondents) and a few times a month (6.7% of respondents), Nancy Park and Clubview Park are visited daily by the greatest relative portions of the population – 2.8% and 2.4% of respondents, respectively. This illustrates the level of commitment that nearby residents have to these parks and may also be an indication of the "pull" that each one has for Township residents that may not necessarily live in the surrounding area.

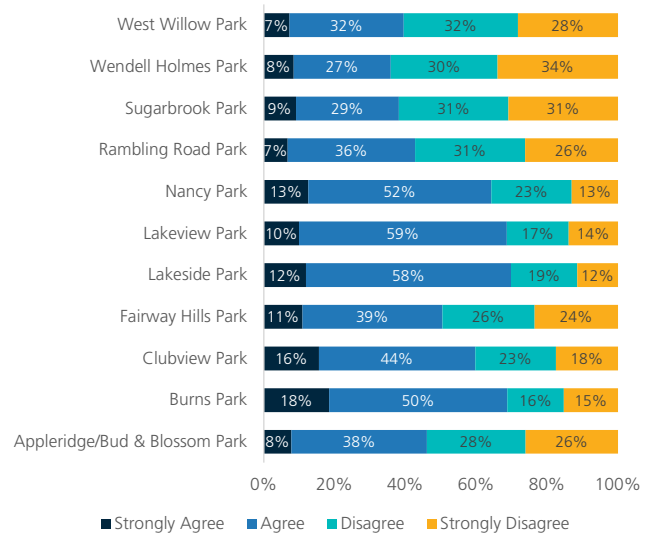


Q5: To what extent do you agree with the following statement: "Neighborhood Parks in Ypsilanti Township meet my needs and the needs of my family"?

For each neighborhood park, 63.5% to 84.5% of respondents stated that they "neither agree nor disagree" with the statement posed in this question, reflecting respondents' unfamiliarity with parks that are not in their neighborhood or that they do not visit. For this reason, analysis will take place only based on responses that agree or disagree with the statement to some extent.

Of the Township's eleven neighborhood parks, six received less than 50% agreement with the statement that the individual park meets the needs

of the responding individual and/or their family. While neighborhood parks have inherently limited use that is tied to their surrounding geography, evidence of dissatisfaction with neighborhood amenities points to a need for targeted investment in local parks that should be an asset to the immediate community.



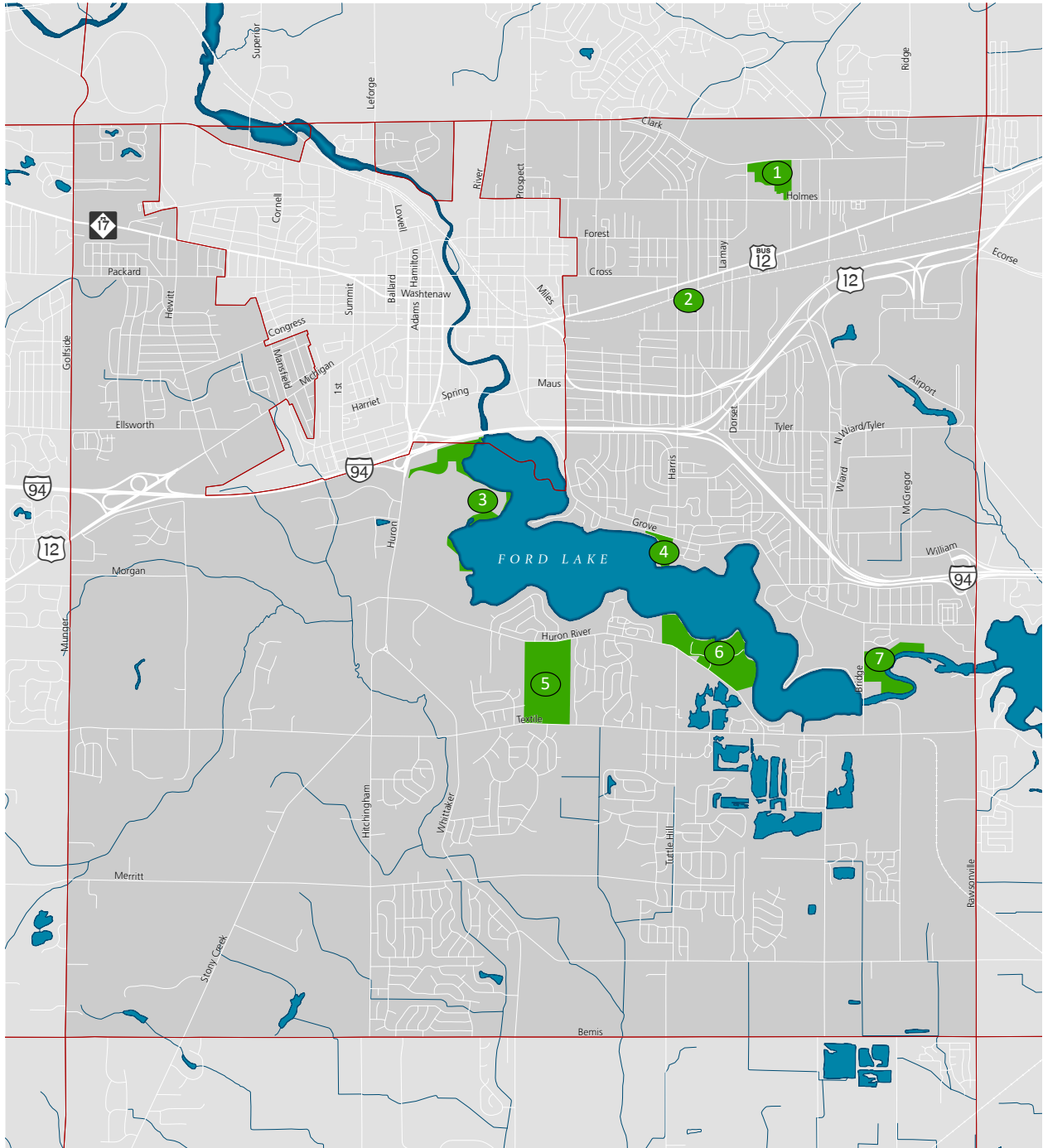
Community Parks

Community parks are typically larger than 25 acres and serve multiple neighborhoods in a one-to-two-mile radius. The following parks in the Township are classified as Community Parks: Community Center Park, Ford Heritage Park, Ford Lake Park, Harris Park, Loonfeather Point Park, North Bay Park, and North Hydro Park (Please reference Map 8 to locate the Community Parks).

Q6: How often have you visited the following Community Parks in the last 12 months?

As community parks typically have a broad reach across the community, the portion of survey respondents that visit each park at least a few times a year is greater than the portion of respondents that regularly visit the Township's neighborhood parks. However, 86.8% of respondents indicated that they never visit Harris Park, and 78.3% of respondents stated that they never visit the Community Center Park. While Ford Lake Park is the community park with the greatest portion of visitors a few times a year (45.7% of respondents), Ford Heritage Park has the greatest portion of visitors on a weekly (12.1% of respondents) and daily (6.5% of respondents) basis.

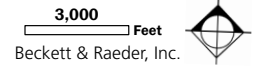
Map 8: Community Parks

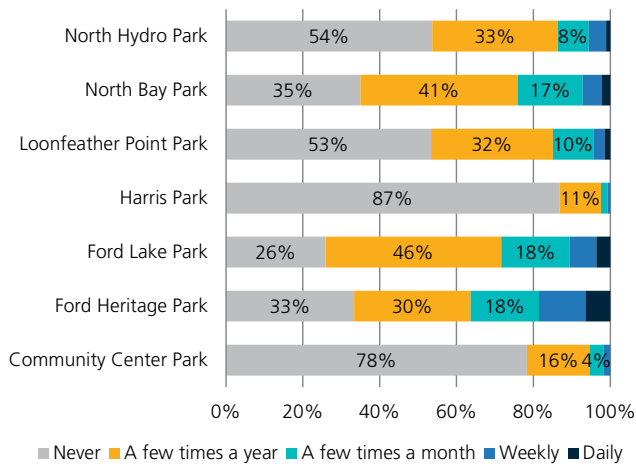


Community Parks

Sources: Michigan Open Data Portal, Washtenaw County

- 1 Community Center Park
- 2 Harris Park
- 3 North Bay Park
- 4 Loonfeather Point Park
- 5 Ford Heritage Park
- 6 Ford Lake Park
- 7 North Hydro Park

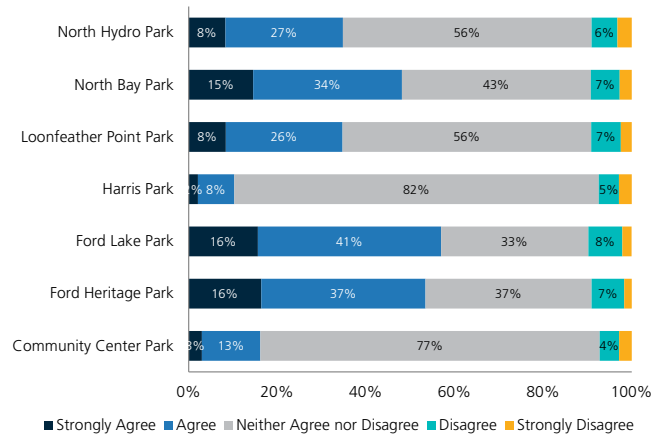




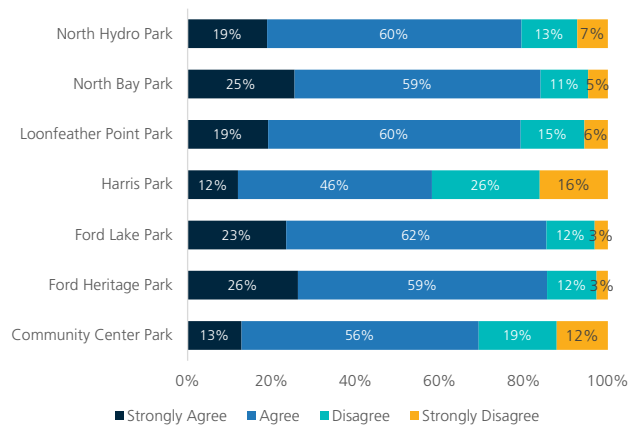
Q7: To what extent do you agree with the following statement: “The Community Parks in Ypsilanti Township meet my needs and the needs of my family”?

For each community park, 33.2% to 82.3% of respondents stated that they “neither agree nor disagree” with the statement posed in this question, reflecting respondents’ unfamiliarity with some community parks OR moderate opinions about some parks more than others. Because this distinction is not clear, separate analysis will take place for responses that include neither agreement nor disagreement, and for responses that agree or disagree with the statement to some extent.

As expected based on the rates of visitation to each community park, Harris Park and the Community Center Park received the greatest portion of survey respondents that did not agree or disagree with this questions’ statement of satisfaction. However, both parks also received the greatest portion of survey respondents who “strongly disagree” with the statement that either park meets their needs. Ford Lake Park, Ford Heritage Park, and North Bay Park received the greatest portions of agreement with this question’s statement of satisfaction; however, Ford Lake Park and Ford Heritage Park also had the greatest percentages of respondents who “disagree” with the statement that either park meets their needs with 7.4% and 7.7% of survey respondents stating this, respectively. This is a function of each park’s frequency of use – analysis that controls for park popularity is provided below. However, it is important to note that community parks that are highly regarded by a majority of survey takers still have areas that could be improved upon to both meet visitors’ needs and increase their appeal to a broader range of visitors.



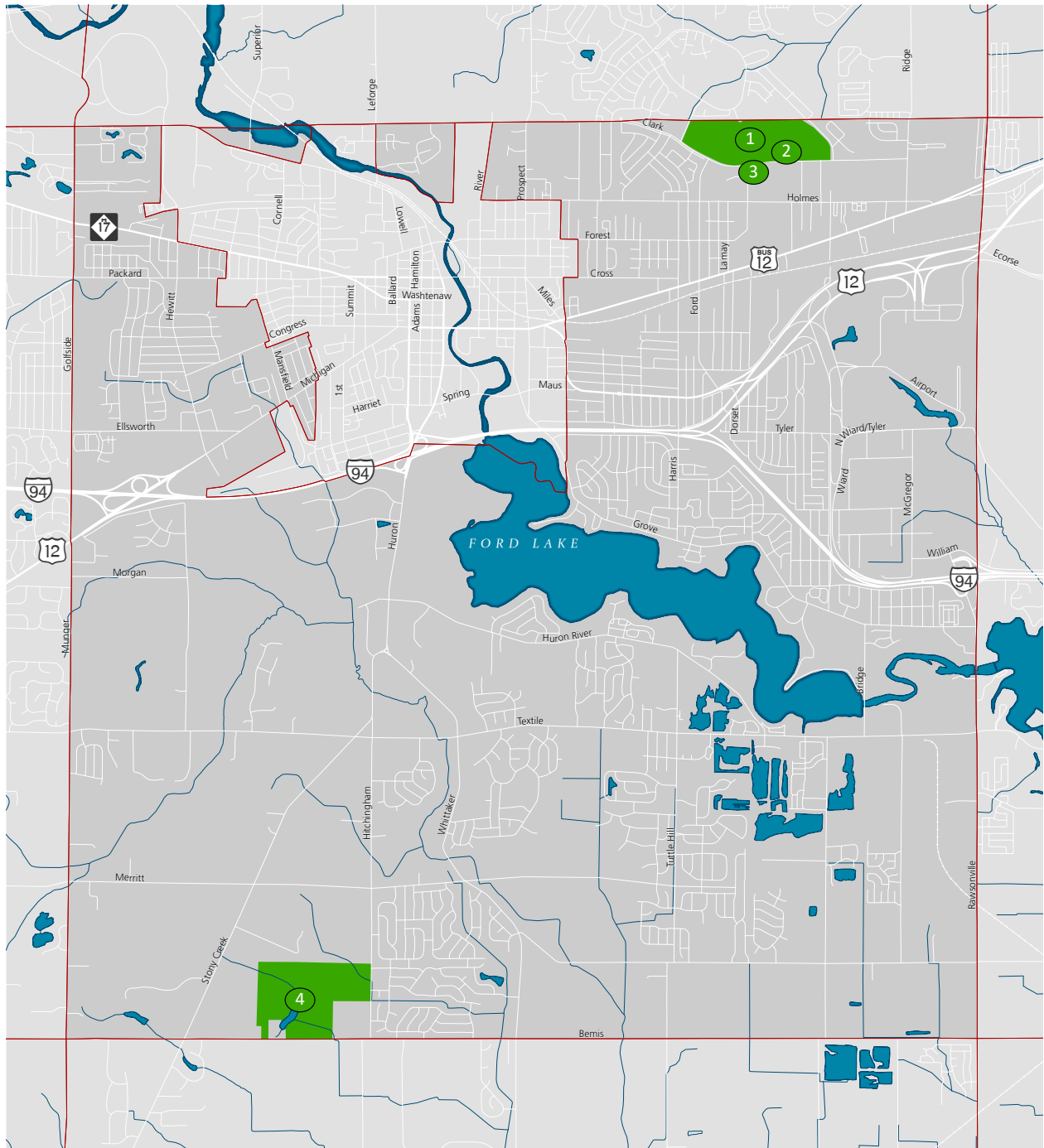
To further analyze community park perceptions and satisfaction, the figure below focuses on survey responses that provided a definitive level of satisfaction with each park. North Bay Park, Ford Lake Park, and Ford Heritage Park remain the parks that have the greatest degree of agreement with the satisfaction statement (over 80% of respondents each). Harris Park and the Community Center Park also illustrate the greatest portions of dissatisfaction among respondents who have firsthand experience with either park, despite relatively infrequent visitation rates. While it is unclear whether or not dissatisfaction with either park is the cause of low use rates, it is possible that there is a connection between both observations.



Special Use Facilities

Special use facilities are parks and other recreational spaces that offer visitors the opportunity to engage in a specialized, single-purpose activity, such as golf courses, nature centers, or arenas. The following parks in the Township are classified as Special Use Facilities: Hewen’s Creek Park, the Skate Park, Green Oaks Golf Course, and the Ypsilanti Township Community Center (Please reference Map 9 to locate the Special Use Facilities).

Map 9: Special Use Facilities



Special Use Facilities

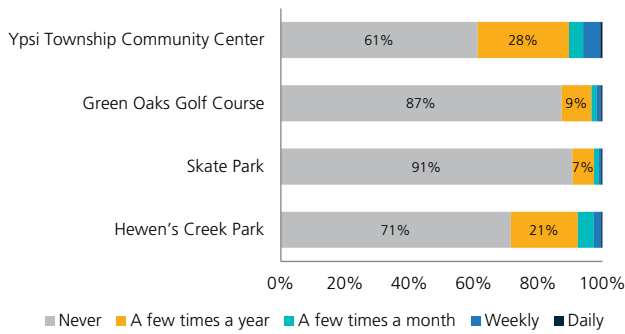
Sources: Michigan Open Data Portal, Washtenaw County

- 1 Green Oaks Golf Course
- 2 Ypsilanti Township Community Center
- 3 Skate Park
- 4 Hewen's Creek Park



Q8: How often have you visited the following Special Use Facilities in the last 12 months?

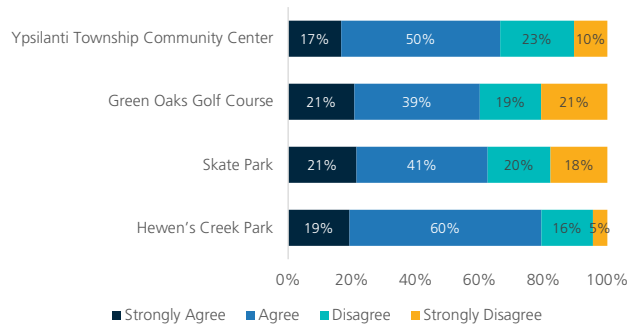
The Township’s Community Center receives the greatest rates of visitation of all the Township’s special use facilities. This is relatively unsurprising – while the Community Center houses programs and activities that are specialized in nature, the center as a whole and all of its offerings appeal to a broader portion of the population than other, more focused special use facilities. Hewen’s Creek Park is the second most popular special use facility in terms of frequency of visitation. Hewen’s Creek’s popularity is reflective of other survey themes that name natural preservation and trail extensions and maintenance as high priorities for the Township’s recreation system.



Q9: To what extent do you agree with the following statement: “The Special Use Facilities in Ypsilanti Township meet my needs and the needs of my family”?

For each special use facility, 59.4% to 83.0% of respondents stated that they “neither agree nor disagree” with the statement posed in this question, reflecting respondents’ unfamiliarity with some special use facilities that do not support their own specialized interests and/or recreational hobbies. For this reason, analysis will take place only based on responses that agree or disagree with the statement to some extent.

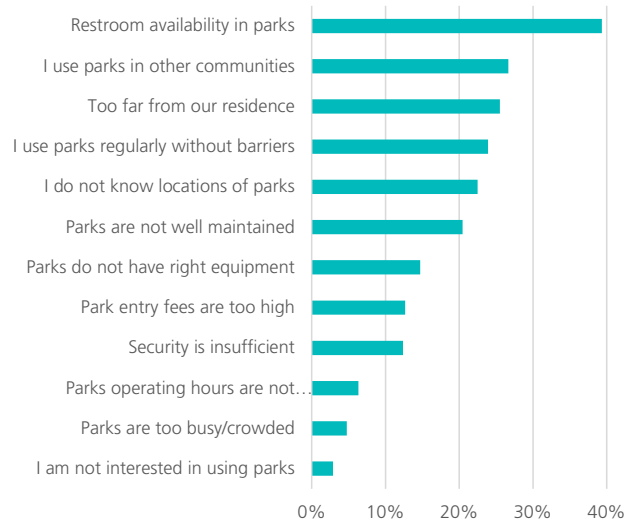
Among the users of the Township’s special use facilities, the Green Oaks Golf Course received the lowest levels of satisfaction from survey respondents with exactly 40% stating that they do not agree that the course meets their needs or the needs of their families. Hewen’s Creek Park, on the other hand, is regarded with the highest level of satisfaction among park visitors. This speaks to the park’s ability to fulfill unique interests and needs related to natural space recreation that align with many of residents of the Township.



Parks And Recreation Access

Q10: Which of the following reasons prevent you or other members of your household from using parks in Ypsilanti Township more than you do now?

Nearly 40% of all survey respondents identified restroom availability in parks as the primary deterrent to visiting them more often. The other two most common reasons for limited use are possibly related – residents of the Township that live far from its parks may be located closer to parks in other communities. However, the patronage of parks in other communities may also be a result of other challenges identified in this question, including limited maintenance, outdated equipment, entry fees, or concerns about security.



This question gave survey respondents the opportunity to further elaborate on forces that limit their use of Township parks. The following themes emerged as barriers to use that were not previously identified through the question’s answer choices in order of frequency:

- » **Trails and paths:** Limited availability of trails and paths both within and between existing

parks has an impact on some visitor's frequency of use. This is the most requested amenity to be incorporated in the Township's park and recreation spaces.

- » **Safety:** Concerns about the general safety of Township parks and instances of crime in specific parks play a role in resident visitation. Some respondents shared a tendency to visit the parks that they perceive to be the safest.
- » **Accessibility:** Individuals with limited physical ability stated that they are deterred from parks that do not have adequate benches, parking access, restroom facilities, or accessible play structures.
- » **Dog park:** The absence of a dog park in the Township has an impact on residents with and without dogs. While dog owners request an off-leash area for their pets to socialize and play in, other residents cite limited dog-friendly infrastructure as a challenge because of associated waste and unleashed dogs in inappropriate areas.
- » **Water/pools:** Respondents express a desire to swim somewhere in the Township – because the absence of community pools does not allow this, those seeking this amenity look elsewhere.
- » **Year-round access:** Some respondents shared that the most pressing barriers to park visits come from the fact that they are often gated, whether it be during the off-season/outside of summer or for repairs and construction. This impacts park visitation and the extent of access residents have to parks based on the time of year.

Q11: Which of the following reasons prevent you or other members of your household from using the recreation facilities and programs offered by the Ypsilanti Township more than you do now?

The top three barriers to recreational program participation speak to the need for resident input in setting a programmatic schedule in terms of the opportunities that are offered and the best times to do so. The information gap related to respondents do not know which programs or activities that are available is reflective of channels of communication that may be less accessible for newcomers to the community as well as individuals who have not had a chance to engage with recreation programs thus far in their residence.



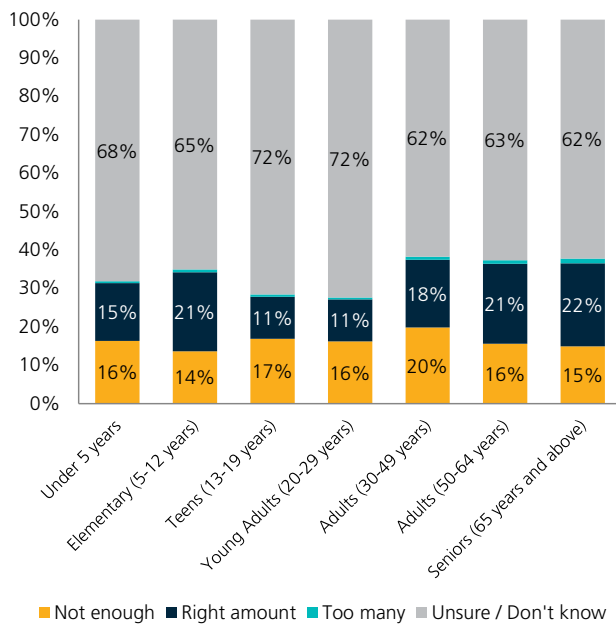
This question gave survey respondents the opportunity to further elaborate on forces that limit their use of Township recreation programs and facilities. The following themes emerged as barriers to use that were not previously identified through the question's answer choices in order of frequency:

- » **Too far:** The most prevalent theme from open-ended responses is that recreation programs offered through the Township are often too far for residents to commit to participate in them. Because most programs (and the Township's recreational operations) are based in the Community Center at the northeast corner of the Township, it is difficult for households located elsewhere to make it to the center for regular programming. Some respondents expressed a desire for programming to be spread out at different sites, or for there to be a second community recreation space in a more central location.
- » **Unmatched demand:** Respondents shared experiences with the Township's recreation programming in which they could not register because of long waitlists, programs were overenrolled without sufficient capacity to operate, or programs in which they had registered were cancelled because of a lack of participation or because an instructor had not been identified.

» **Information gap:** Some respondents reiterated a limited awareness of what programming options are available along with an uncertainty of how they can receive notification of program opportunities. Others shared that Township communications come to them, but often too late.

Q12: Please rate the availability of recreational facilities and programming in Ypsilanti Township for each of the following age groups.

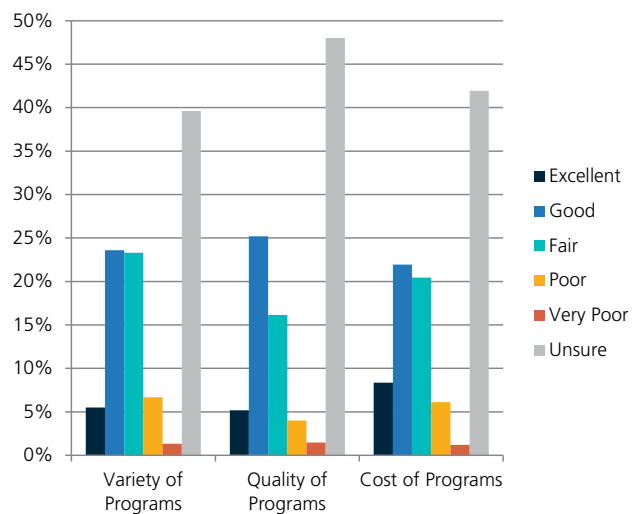
While recreational facilities and programs are largely unknown across all age groups, survey respondents general noted that there is an appropriate availability of recreational facilities and programming for the elementary age group of children between 5 and 12 years, adults aged 50 to 64 years, and seniors aged 65 years and older. Conversely, survey takers also noted that there is not enough recreational programming for individuals between the ages of 13 and 49, spanning the teen, young adult, and 30- to 49-year-old adult age groups. No age group stuck out as having “too many” recreational opportunities.



Parks and Recreation Programming

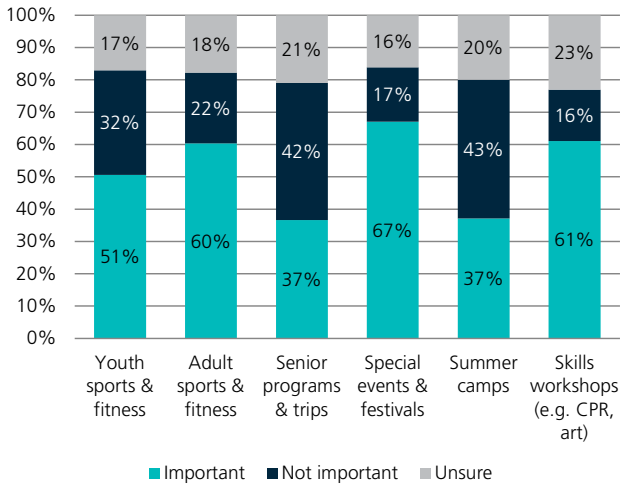
Q13: How would you rate recreational programming in Ypsilanti Township in the categories of variety, quality, and cost?

With the exception of survey respondents who are “unsure” about characteristics of the Township’s recreational programming, the categories of variety, quality, and cost were regarded as “good” by the highest portion of respondents. Overall, the variety of recreational programs was regarded least favorably with a weighted average of 3.42. The quality and cost of programs had similar weighted scores (3.55 and 3.52, respectively), but the greatest portion of respondents (8.36%) indicated that the cost of recreational programs was “excellent,” roughly 3% more than respondents who regarded the variety or quality of programs in the same way.



Q14: How important are the following recreation programming options to you and your household?

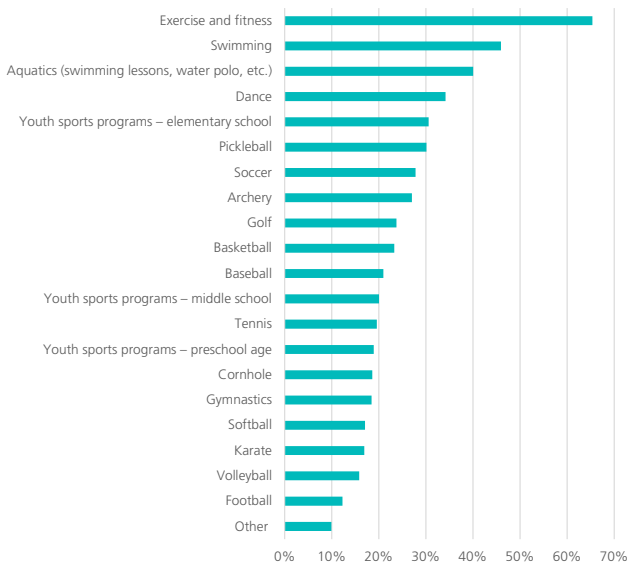
Over 60% of respondents expressed the importance of recreational programming that provides adult sports and fitness options, special events and festivals, and skills workshops to fulfill the needs and interests of all members of their household. On the other hand, roughly 42% of respondents shared that senior programs and trips as well as summer camps were not important for them or their household.



Sports Programs

Q15: Which of the following sports programs interests you or any member of your household?

The figure below shows respondent preferences for sports programs of interest. Exercise and fitness classes in general received the greatest level of support with more than 65% of respondents expressing their interest in these programs. Swimming opportunities as well as aquatics programming received the second and third highest levels of support, with 46.0% and 40.1% of respondents sharing their interest in these programs. This supports themes present throughout the survey that indicate a need for both structured and unstructured water-based recreation.

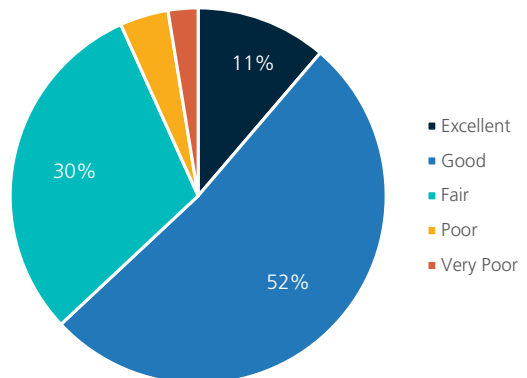


This question gave survey respondents the opportunity to further specify sports programming opportunities that they would like to participate in. Some programming interests specify the types of exercise and fitness classes that Township residents would like to see, while others suggest additional sport programs not identified in the survey. These interests are listed below:

- » Beginner level sports classes and teams for youth
- » Boxing/kickboxing
- » Co-ed adult sports leagues (e.g., soccer, softball)
- » Disc golf
- » High school/teen sports programs
- » Hiking
- » Jazzercise/Zumba classes
- » Martial arts
- » Racquetball
- » Running
- » Senior fitness classes
- » Skateboarding/rollerblading
- » Yoga/tai chi

Q16: How would you rate the overall quality of Ypsilanti Township sports programs that you and members of your household have participated in?

Perceptions of sports program quality in the Township are largely positive with 63% of respondents regarding them as “good” or “excellent” and just under 7% rating them as “poor” or “very poor.” It is worth noting that 47.6% of respondents selected “not applicable” for this question, indicating that they have not participated in sports programming and cannot speak to the quality.



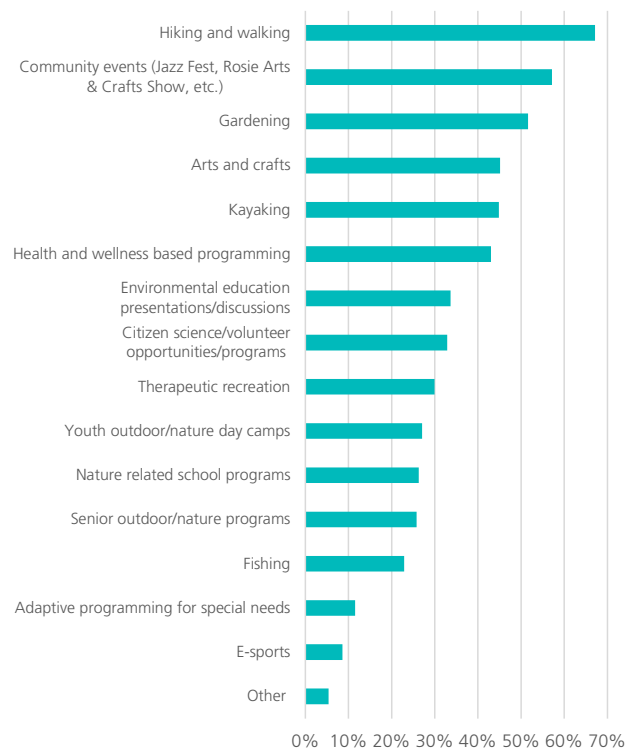
Respondents had the opportunity to further elaborate on their experiences with sports programs, and many used this space to share areas for improvement. These perceptions have been consolidated into themes and are described below:

- » **Community center with pool:** Some respondents shared that limited indoor facilities make existing programs hosted at the Community Center too far from them. The absence of an indoor community pool and water programs also contributes to limited use of existing recreational facilities.
- » **Cost prohibitive:** Limited participation for some respondents is attributed to the fact that sports program costs are not feasible for them or their families.
- » **Low participation:** Some experiences with sports programs are limited to the program's cancellation if there is not enough interest or participation.
- » **Positive team sport experiences:** Respondents expressed their appreciation for the opportunity for their children to participate in team sports, specifically soccer.
- » **Program organization and management:** Related to the cancellation of programs with low enrollment, programmatic organization as it relates to clear communication, staffing and capacity, overcrowding, and accommodating schedules was identified as an area of improvement to support positive experiences in Township programming.

Other Engagement Programs

Q17: Which of the following engagement programs interests you or any member of your household?

Hiking and walking programs received support from over 67% of all survey takers, aligning with survey themes that reiterate the importance of outdoor trails and paths as a part of the Township's recreation system. Community events also received notable support from about 57% of respondents, indicating the success of existing Township programming like the summer Jazz Fest and Rosie Arts & Crafts Show and possibility pointing to an interest in additional events of the same nature.

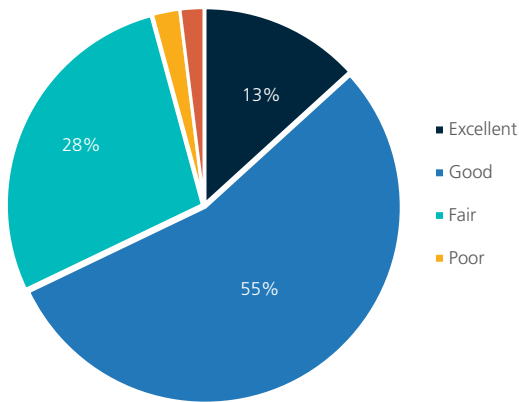


This question gave respondents the opportunity to identify additional engagement program opportunities that they might like to participate in. In addition to sharing hobbies of interest, specific nature-related programs, and other programs not identified in the survey, some respondents pointed out the value of community events but that they can be cost prohibitive because they are sales based. Program suggestions are listed below:

- » Beekeeping
- » Birding
- » Functional classes – technology, parenting, stress management, DIY, etc.
- » Homeschool programming/classes
- » Photography
- » Programs for teens
- » Sewing
- » Trips
- » Virtual offerings

Q18: How would you rate the overall quality of Ypsilanti Township engagement programs that you and members of your household have participated in?

Perceptions of engagement program quality in the Township are largely positive with about 68% of respondents regarding them as “good” or “excellent” and roughly 4% rating them as “poor” or “very poor.” It is worth noting that 43.2% of respondents selected “not applicable” for this question, indicating that they have not participated in recreational programming and cannot speak to the quality.

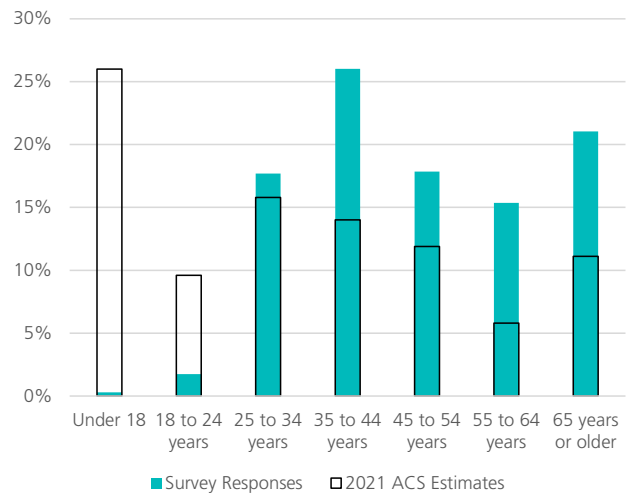


Respondents had the opportunity to further elaborate on their experiences with other recreation programs. These comments were overwhelmingly positive and expressed definitive interest in what the Township has to offer; however, many respondents also shared that they have not yet had the opportunity to participate or take full advantage of available programs and activities.

Demographics

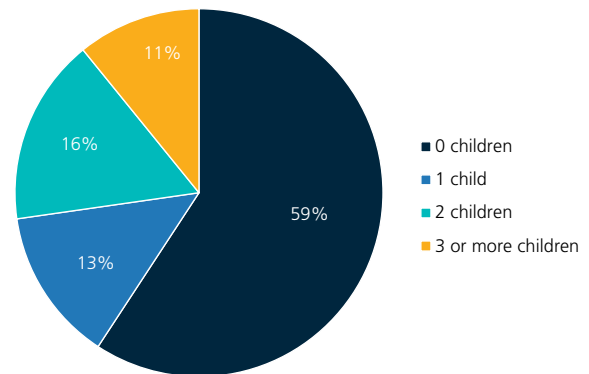
What is your age?

As is expected, the number of respondents under the age of 18 is vastly underrepresented in this community survey. However, the presence of survey takers between the ages of 35 and 54 years presents the likelihood that these respondents have children under the age of 18 and can share recreational insights on their children’s behalf. Ypsilanti Township population estimates from the 2021 American Community Survey are somewhat skewed because of the limited number of respondents under the age of 24, but generally match comparative proportions across age groups.

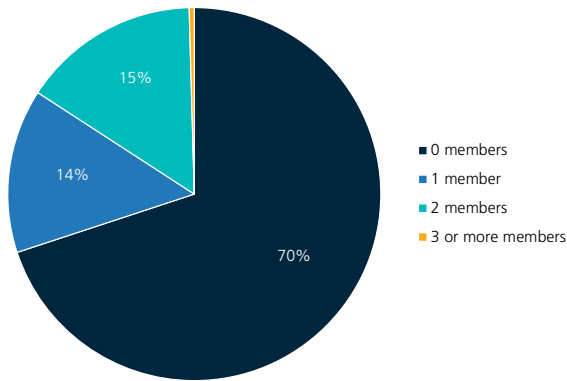


Household Characteristics

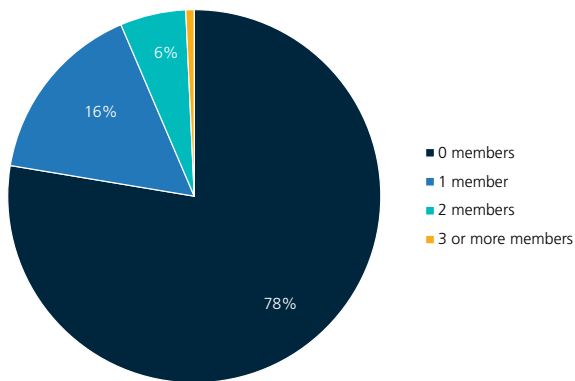
About 40.8% of respondents have at least one child living in their household, providing these respondents with additional perspectives that account for their children’s needs as they relate to the Township’s parks and recreation system. It is important to note that a greater portion of survey respondents may have children, but their children may no longer live in their household.



30.1% of households in the Township include at least one individual over the age of 65. 21% of survey respondents indicated that their age was 65 or older, meaning that there is a portion of seniors within the Township that live with non-seniors, such as family members, partners under the age of 65 years, or other caretakers.

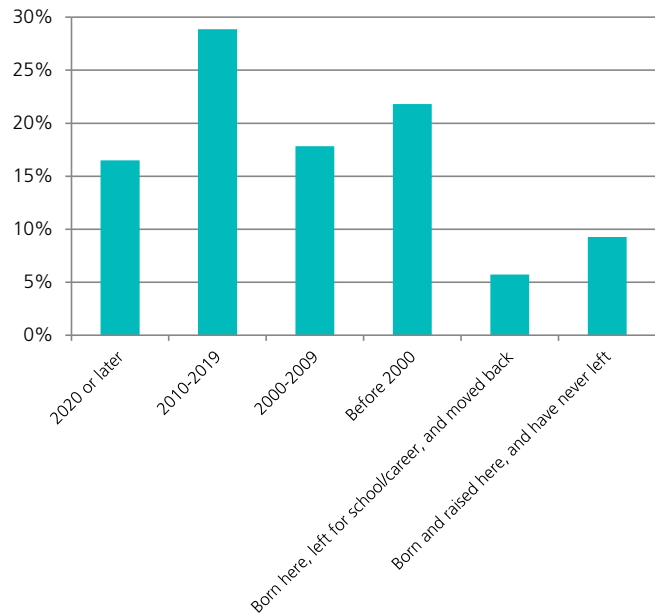


22.4% of survey respondents indicated that at least one individual with a disability lives in their household. The 2021 American Community Survey estimates that 14.1% of the Township’s population has a disability. These respondents provide valuable insights to the ways in which the Township’s parks and recreation facilities and programs can accommodate those with various abilities as well as the extent to which the current system enables their participation and enjoyment.



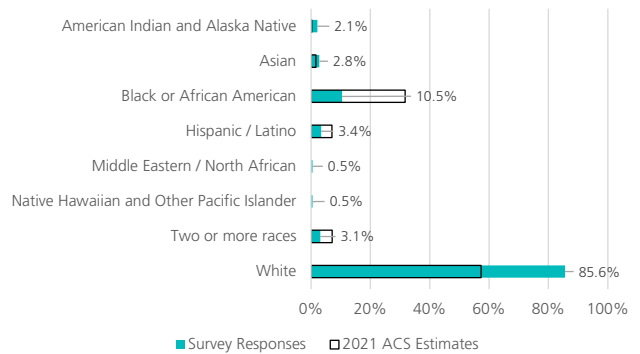
What year did you move to Ypsilanti Township?

Roughly 15% of survey respondents were born in Ypsilanti Township and either returned or never left. The greatest portion of respondents (28.9%) moved to the Township between 2010 and 2019, giving them four to 13 years of residence and experience with the system.



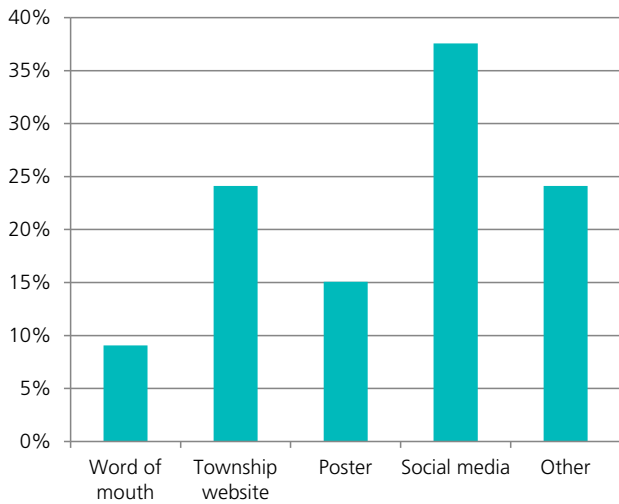
How do you identify your race?

Compared to 2021 American Community Survey estimates of the Township’s racial and ethnic demographics, the racial distribution of survey takers illustrates an overrepresentation of respondents who are white and an underrepresentation of respondents who are Black or African American, Hispanic/Latino, and/or two or more races. Though by smaller margins, the portion of respondents who are American Indian or Alaska Native, Asian, Middle Eastern/North African, and Native Hawaiian and other Pacific Island exceed estimates of the 2021 ACS.

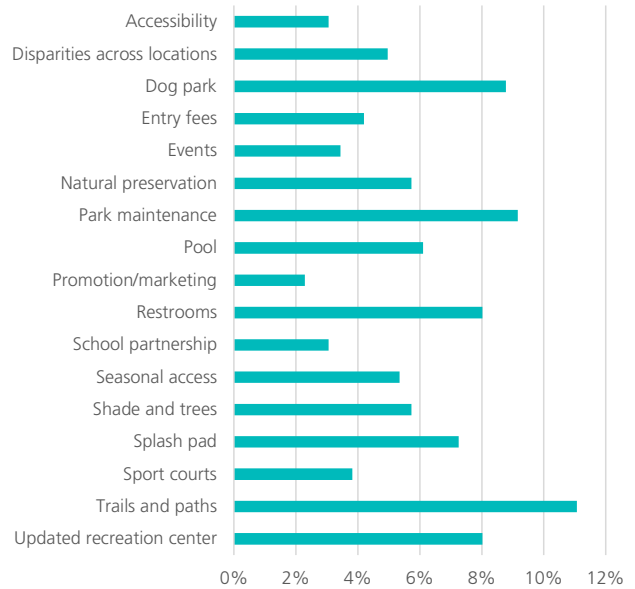


How did you hear about the survey?

The greatest portion of respondents (37.6%) learned about the survey through social media sites. The vast majority of individuals who selected “other” for this question shared that they received the survey through Township email lists and/or newsletters, while others shared specific events, meetings, and parks where they received word of the survey.



recreation programming. Though not reflected in the following figure, numerous respondents used this space to express their appreciation for the Township’s robust range of park and recreational offerings, describing them as an enormous strength of the Township and a significant contributor to their decision to remain in Ypsilanti Township.



Final Thoughts

At the end of the survey, respondents were asked to provide their own comments and suggestions related to the park and recreation planning process. The figure below illustrates the most common areas of feedback as they relate to improvements and suggestions that apply across Township parks and

Table 13 summarizes feedback provided for specific parks across the Township. It is worth noting that not all Township parks are mentioned by survey respondents and the parks that receive the most feedback are community parks because of their widespread use.



Fountain at Green Oaks Golf Course.

Image Credit: Randy Mascharka

Table 13: Community-Identified Park Improvements

Park	Comments & Suggestions
Big Island Park	Suggestions for improvement included the implementation of a “no fire sign” and the construction of a dock for boaters to picnic
Clubview Park	Respondents voiced their discontent with delayed improvements at the park. Suggestions to improve the park included the renovation of distressed tennis courts, tree replacement, implementation of a community garden and exercise equipment, and addressing prickly thistles in the mulch.
Ford Heritage Park	Many respondents praised Ford Heritage Park, both for its amenities and how recreation programs such as youth baseball were organized at the park. Suggestions for improvement included restroom construction, addressing the dangerous large rock at an otherwise excellent playground, addressing dangerous bricks, improving and maintaining trails, possibly adding basketball and/or tennis courts, caring for trees, and removing snow from trails in the winter
Ford Lake Park	Ford Lake Park received much praise from survey respondents for how it provides access to wildlife, its amenities, and the success of events like JazzFest. Suggestions for improvement included restroom construction, providing shaded areas, maintaining trails, and paving the gravel parking lot to increase accessibility.
Harris Park	Suggestions to improve Harris Park included maintaining its ball fields and overall landscape, cleaning up trash, and improving the safety of the play structures.
Hewen’s Creek	Respondents praised Hewen’s Creek for its place as a natural refuge in the Township. Suggestions to improve the visiting experience included restroom construction and/or general availability throughout the trail network, expanded parking, clarifying winter hours and park hours outside of the on-season, and clearly marking trails to improve safety.
Lakeside Park	Respondents expressed their enjoyment of Lakeside Park as well as a desire for the Township to consider expanding operations and opening the park’s gates outside of the on-season (e.g., April through October).
Loonfeather Point Park	Respondents expressed their enjoyment of Loonfeather Point Park and their appreciation for recent improvements made to the park. Suggestions for improvement include creating a kayak and/or canoe access point and expanding operations to support year-round access.
Nancy Park	Suggestions to improve Nancy Park included adding more benches and areas of passive recreation, creating a paved, circular pathway around the park, and repairing the old baseball field.
North Bay Park	Respondents expressed their appreciation for North Bay Park’s boardwalk and access to natural features. Suggestions to improve the park centered around maintaining the park’s paths, improving the boardwalk to support safe biking and walking, and clearing litter and geese poop.
North Hydro Park	Suggestions to improve North Hydro Park included considering expanded operations and opening the gates from March to December, providing additional kayaking opportunities, addressing erosion, updating both wayfinding and educational signage, and replanting trees.
Rambling Road Park	Suggestions to improve Rambling Road Park include the implementation of a walking path around the park’s perimeter, adding more equipment for visitors to use, removing the park’s old basketball court, and prioritizing overall maintenance of the site.
CommUNITY Skate Park	Respondents expressed their appreciation for the skate park’s addition and fulfilling a previously unmet recreational need. Suggestions for improvement included adding more lighting.
Watertower Park	Suggestions to improve Watertower Park included general maintenance, increased promotion to encourage greater use, and the possibility of utilizing some of the site as a community garden.
Wendell Holmes Park	Suggestions to improve Wendell Holmes Park include a sidewalk to safely access the park from the neighborhood and generally updating the park with new play equipment.
West Willow Park	Suggestions to improve West Willow Park include the addition of trash cans and generally updating the park’s trail, playground, and parking lot.

STAKEHOLDER INTERVIEWS

On July 20th, 2023, two open discussions were held among invited community stakeholders to gather input about the present state and future hopes for parks, recreation, programming, and related projects within the Township. These group interviews were conducted in the morning and early evening at the Ypsilanti Township Civic Center. In the morning, seven community stakeholders were in attendance; in the evening, eight stakeholders attended. A third and final stakeholder interview was held in the early evening of August 23rd at the Township's Community Center where 6 stakeholders were in attendance. The following section summarizes their conversations about the current state of Township parks and how they believe investments should be prioritized among the 29 total facilities.

Overview

Across all three stakeholder sessions, the sheer number of parks in the Township's park system, their distribution across the community, and their overall accessibility arose as prevalent themes. The variety of parks in the Township were praised as fulfilling a wide range of functions and interests for all residents and visitors. These characteristics contribute to the perception of the park system as an enormous strength of the Township and as something that contributes to the unique and enjoyable experience of living in the community. The quantity of parks in the system led to a recognition of the amount of work, attention, and capacity that is required for consistent and equitable maintenance across all of Ypsilanti Township. The Township's parks were further compared to other communities and described by some stakeholders as, at times, being disjointed or only used by residents of the neighborhood in which it is located. While this is largely expected, it is different from places that have fewer parks that serve as more central community gathering spaces for all residents and community members. For all of the benefits that the Township's parks provide to residents, stakeholders shared the view that recreational facilities, specifically the Community Center, are outdated in comparison.

Strengths and Weaknesses of Park and Recreational Facilities

Strengths

At each interview, stakeholders discussed the strengths of park and recreational facilities both generally across the system and at specific parks, acknowledging the differences in the focus of various facilities and naming these specializations as strengths in themselves. Common themes included successful and beautiful renovations that have recently taken place at some parks to update playground, social, and sporting facilities as well as the overall aesthetic appearance. These updates have created a sense of hope and excitement for upcoming maintenance projects that have been planned for more parks across the Township. The variety of neighborhood parks is also regarded as a strength as these parks provide accessible recreation and opportunities to take ownership and accountability over a space shared and used by neighborhood residents. Water features such as boardwalks, docks, boat launches, and kayaks were also regarded as strengths that capitalize Ford Lake's location within the Township. The stakeholders in attendance also acknowledged that the Community Center benefits the Township greatly by doing the best with the resources and investment that they have despite needing additional attention and funding to spread program opportunities out within the community.

Weaknesses

Stakeholder discussions about the weaknesses of the park system fell into the following four categories:

- » **Missing facilities, spaces, and elements of design:** Many stakeholders highlighted features that have been commonly requested by Township residents for years but have yet to be implemented or constructed within the Township. These features include: water facilities (i.e., a public pool or splash pad); restrooms at all parks, especially those attended by young children and/or that host sporting events; a dog park; accessible design that is ADA compliant; and playgrounds that are sensory compliant to service visitors with ASD.

- » **Connectivity and pedestrian accessibility:** Though all attendees praised the number of parks and their general accessibility for all parts of the Township, safety concerns for pedestrian and biking access were a theme in each conversation. These concerns are especially prevalent for larger community parks that have the most amenities and that draw visitors from the greatest distances. Inconsistent accessibility has an impact on avid runners that rely on traffic calming techniques, sidewalks, and crosswalks for safe recreation. Attendees also discussed a missed opportunity for greater channels of connectivity directly between parks as well as neighborhoods and parks.
- » **Equitable investments:** The challenges of maintaining a system of 29 parks and recreational facilities were discussed again by stakeholders with a focus on discrepancies between neighborhood parks and opportunities to focus on their revitalization. Neighborhood parks also present the opportunity to hold a collaborative process in which residents guide the changes they would like to see and are able to initiate them.
- » **Partnership and utilization:** The discussion of challenges across the Township's park system also touched on opportunities to promote their expanded utilization. Some ideas focused on ways for members of the public to access the lake without their own boats or kayaks, such as through a rental company or by partnering with Eastern Michigan University to use their rowing team's facilities. Consistent Township park branding, educational and wayfinding signs, and partnership with local entities (like the B2B Trail) were also discussed as opportunities.

Strengths and Weaknesses of Township Recreational Programming

Strengths

Recreation programming in the Township was widely praised by the stakeholders at each meeting. The degree of participation and enrollment in a wide variety of activities is a testament to the success of this programming and the recreation guidebook that the Township distributes at various points throughout the year. Sports programming was specifically identified as an asset that provides well-organized and age-appropriate recreation outlets for affordable prices. Sports

teams and lessons also provide an opportunity for participants to explore recreational facilities across the Township, supporting accessibility through alternate locations rather than remaining at or near the Community Center only. The Township's Summer Jazz Series was also praised as a model for additional events that illustrates Ypsilanti Township's potential as an attractive destination that draws in visitors for events as well as other recreational activities.

Weaknesses

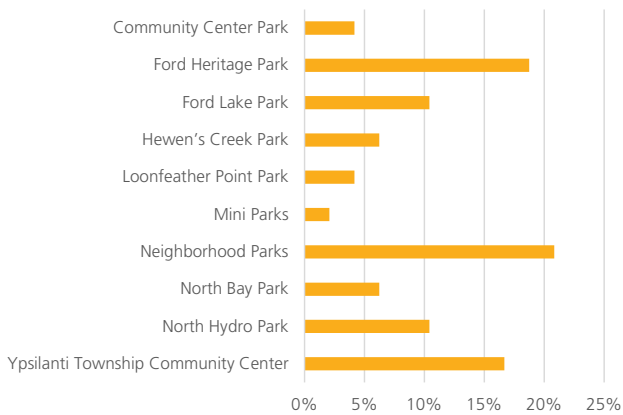
Three themes arose from stakeholder discussions about the challenges that face the Township's recreational programming. The first gap that stakeholders identified generally related to water-based programming, such as swimming and swim lessons, lifeguard training, and accessing Ford Lake with boats, canoes, kayaks, paddleboards, and more. The importance of learning to swim was emphasized in each meeting, pointing to a need for outlets (like pools) and related programming that facilitate this focus. The second challenge that many stakeholders encountered was a mismatch in program scheduling, especially for working adults. These individuals expressed an interest in participating in programs such as yoga, birdwatching, art classes and more, but stated that many times conflict with their work schedules during the week with fewer opportunities offered for adults on the weekends. Finally, the location of the Ypsilanti Township Community Center was identified as the largest constraint to children's participation in non-sporting recreational programming within the Township. Without a bus, many children cannot access the Community Center in northeast corner of the Township because of working parents and other scheduling conflicts that pose a challenge to transportation and getting to the primary location of recreation programs. Stakeholders suggested exploring other location options to host these programs as a way to increase participation and generally spread the word about what is regularly offered.

Priority Parks

All stakeholders were asked to identify up to three parks or Township recreation spaces that they would prioritize for maintenance, improvements, and other renovation projects. While neighborhood parks and mini parks were grouped together as an overarching category, the greatest percentage

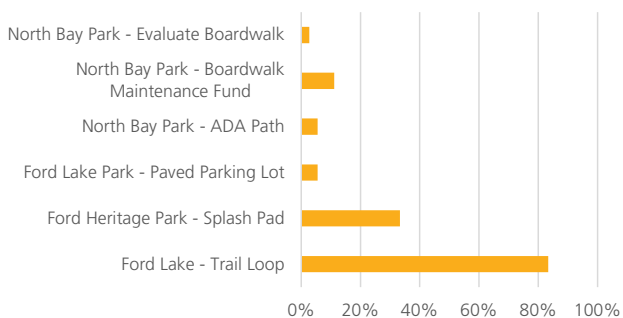
of stakeholders (20.8%) identified neighborhood parks in general as their highest priority for additional investments. 18.8% of stakeholders supported improvements to Ford Heritage Park, and 16.7% were in favor of investing in the Township’s Community Center, reflecting the focus of their conversations about recreation programming.

Note: Though Green Oaks Golf Course, Harris Park, and Huron River Park were listed as option for stakeholder selection, none of these three parks were identified as priorities by the stakeholders in attendance and are therefore not included in the following figure.



Priority Projects

Stakeholders were asked to identify up to two maintenance or expansion projects that they would support from a list of seven total. Of the provided projects, five were identified during the Township’s previous parks and recreation master planning process while the trail loop around Ford Lake and an added stormwater feature at Community Center Park are recently proposed projects that were not included in the last plan. The figure titled “Project Prioritization” shares the results from the prioritization process. *Note: Though adding a stormwater feature to Community Center Park was provided as a project option for stakeholders, it did not receive support from any attendees. Therefore, this project is not reflected in the following figure.*



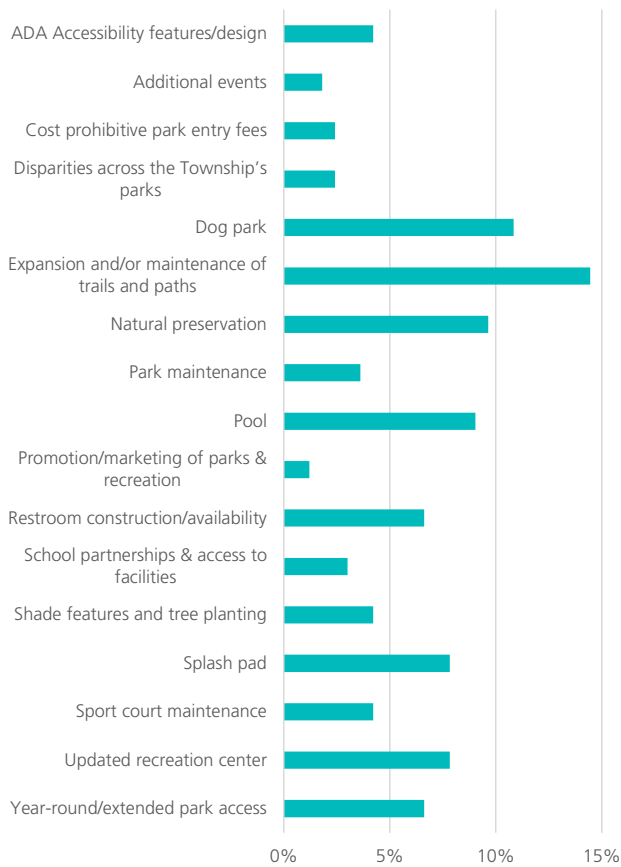
The proposal to construct a trail loop around all of Ford Lake received the most stakeholder support by far with approximately 83% of all attendees favoring this project. This endeavor would present an opportunity for Township residents to access and enjoy the lake without a boat and on a year-round basis. Constructing a splash pad at Ford Heritage Park received support from about 33% of all attendees, reflecting previously articulated desires for more water features across the Township and a general focus on Ford Heritage Park additional investments.

OPEN HOUSES

Ypsilanti Township hosted two open houses for the public to provide input on parks and recreation spaces, programming, and future projects. The first open house was held on Wednesday, August 23rd at the Ypsilanti Township Community Center from 5:30 p.m. to 7:30 p.m. The second open house session was held on Saturday, August 26th at North Bay Park from 10 a.m. to 4 p.m. Attendees from the public were asked to share their ideas, concerns, and areas of high priority on three interactive boards at each session. Three additional poster boards were set up to share information about the parks and recreation planning process, the Township’s parks and their locations, and initial insights that were provided through the community survey. Approximately 65 Township residents attended these open houses to share their experiences in and suggestions for the Township’s parks and recreation system.

Survey Themes

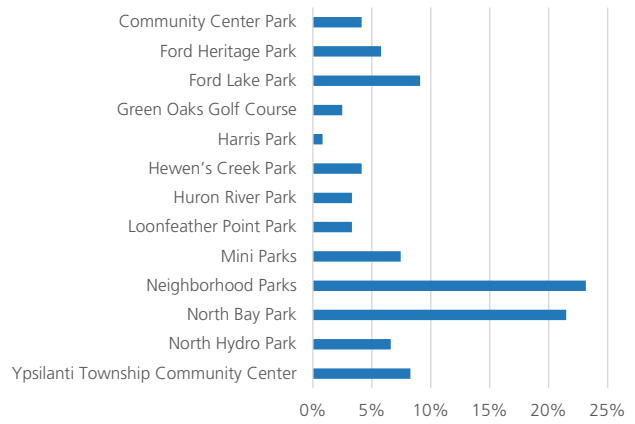
On the first of three interactive boards, open house attendees were instructed to identify up to three general areas of focus needed across the Township’s park system. These focus areas were compiled from community survey insights and reflect the most prevalent themes that respondents identified as needing additional investment. The results from the open house are provided in the following chart:



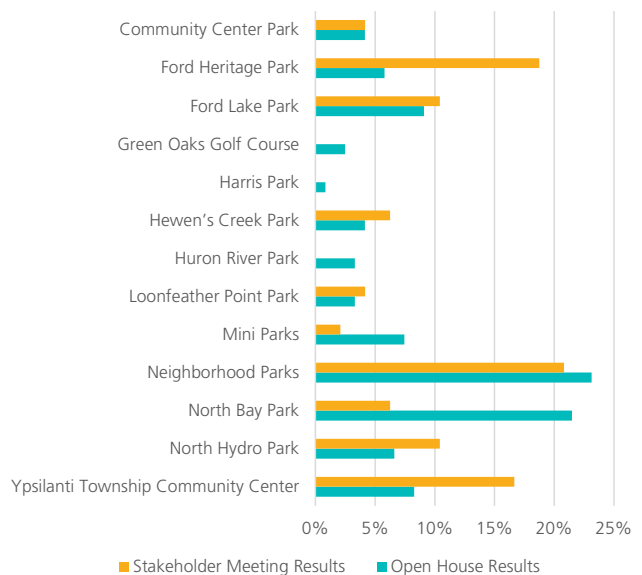
“Expanding and/or maintaining trails and paths” received the greatest portion of support from open house attendees, reflecting the importance of this element that was reiterated throughout the community survey. Implementing a dog park as the second most common prioritization area and reflects longtime efforts to create a dog park within the boundaries of the Township.

Priority Parks

All open house attendees were asked to identify up to three parks or Township recreation spaces that they would prioritize for maintenance, improvements, and other renovation projects. While neighborhood parks and mini parks were grouped together as an overarching category, the greatest percentage of attendees identified neighborhood parks in general as their highest priorities for additional investment. North Bay Park received the second highest level of support for future maintenance projects.



The figure below compares each group's prioritization of park investments to guide potential improvement projects. Interestingly, both groups identify neighborhood parks as their highest priority which appropriately addresses reiterated concerns and observations related to inconsistent investment and maintenance in neighborhood parks across the Township. Both groups also generally agree about the degree of prioritization the Township should allocate to Ford Lake Park. The greatest discrepancies are observed in three parks where over 15% of one group was in favor of prioritizing the park in question while less than 10% of the other group supported the same prioritization. Ford Heritage Park and Ypsilanti Township Community Center received disproportionate support from attendees of the stakeholder meetings while North Bay Park received notable support from members of the public that attended the open houses.





Youth soccer programming.
Image Credit: Randy Mascharka

Programming Suggestions

The final interactive board at the open houses asked attendees to share programming preferences that touch on which demographic groups recreational programming should be planned for, what the focus of activities and programs should be, and when these programs should be offered. The following themes arose from the provided suggestions:

- » Yoga classes with the option to hold them in a park.
- » Swimming lessons for children and adults of all ages. Related comments shared a desire to utilize pool facilities within public schools that Township residents already pay taxes to support (i.e., the swimming pool at Willow Run School).
- » Exercise classes, sports lessons, and adult sport leagues
- » Expanded times to accommodate working adults, seniors that are still working, and young children that have working parents.
- » Nature programming for children
- » Online court reservations for tennis and/or pickleball courts across the Township
- » Social-emotional learning for children and adults
- » Structured activities such as movie nights and events that allow children to meet and socialize in a positive, safe setting.



Lakeview Park.
Image Credit: Randy Mascharka

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CommUNITY Skate Park.
Image Credit: Randy Mascharka

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Implementation

The value of parks and outdoor recreational spaces as essential community amenities has always been inherent to their existence and has been especially clarified in the aftermath of the COVID-19 pandemic. A renewed sense of importance in spaces that enable time spent being active, socializing, and playing outdoors has shifted the extent that communities promote these spaces as an asset to their residents by prioritizing safe access, equitable utilization, and constant upkeep of these spaces. Ypsilanti Township’s robust landscape of 30 parks and recreational spaces has been a tangible draw for its residents since even before the pandemic, bolstering the uniqueness of the Township in its demonstrated commitment to providing valuable opportunities for outdoor recreation for all community members.

This chapter of the Parks and Recreation Master Plan compiles the findings of all previous sections into an implementation guide grounded by a broad vision, relevant goals, and a specific plan of action. Each component of this implementation framework is informed by community and stakeholder input as provided during various stages of the planning process, ultimately offering a way to prioritize and plan recreation projects in alignment with preferences from various parties in the Township. Additionally, “deficiencies” in community park amenities as determined by the National Recreation and Parks Association (NRPA) are outlined in this chapter to provide an understanding of how the Township can best serve its residents based on standards that assess population size, recreation budget, and total number of parks.

NRPA STANDARDS

The National Recreation and Parks Association (NRPA) is a non-profit organization that supports resilient community development by championing parks and recreation systems, professionals, advocates, and planners. As the leading national partner in research, development, advocacy, and the financing of community parks and recreation systems, NRPA’s analytical work and data collection efforts provide a variety of standards for the ways in which municipalities can assess the ways in which they are serving their residents based on their provision of parkland and recreational amenities. Setting standards for the number of amenities or amount of parkland that a community should strive to meet is complicated by a multitude of factors. It is important to note that while NRPA standards for the adequate “amount” of recreational spaces, park, and facilities are nuanced and informed by many factors, it is highly unlikely for all influential elements to be fully incorporated into these standards.

In this section, NRPA standards are specified and provided for Ypsilanti Township based on the size of its population, recreational budget, and number of parks that are maintained by the Township. Given the Township’s 900 acres of parkland, 2020 population of 55,670, 29 jurisdictional parks, and recreational budget of between \$500,000 and \$1 million, the following standards are broadly recommended.

Table 14: Acres of Parkland per 1,000 Residents by Population, Budget, Parks System Size

	Population	Budget	Township Maintained Parks	Acres of Parkland
NRPA Grouping	50,000 to 99,999 people	\$500,000 to \$1 million	20 to 49 parks	--
Township Characteristics	55,670 people	--	29 parks	900 acres
Acres of parkland per 1,000 residents	11.2 - 17.3	10.9 - 15.5	12.4 - 20.3	16.2

Table 15: Recommended and Existing Amenities by Population, Recreation Budget, and Size of Park System

Amenity	Parks with Amenity	Total Amenity Count	Recommended Range	Deficit
Playgrounds	20	22	14.7 - 17.7	None
Basketball courts	3	4	6.3 - 10.7	3.3 - 7.7
Diamond ball fields	8	14	2.1 - 14	None
Tennis courts	4	16	9 - 14.3	None
Open play space	15	15	4.2 - 12.7	None
Dog park	0	0	1 - 5	1 - 5
Swimming pools (outdoor)	0	0	1.3 - 5.6	1.3 - 5.6
Soccer field	4	7	7.7 - 17.3	0.7 - 10.3
Volleyball courts	2	3	2.4 - 5.1	0 - 2.1
Tot lots	3	3	4.7 - 10.7	1.7 - 7.7
Skate park	1	1	0.9 - 5.4	0 - 4.4
Pickleball courts	3	7	4.3 - 7.9	None
18-hole golf course	1	1	0.8 - 0.9	None

The range of recommended acres of parkland per 1,000 residents are provided based on median and upper quartile estimates of existing trends for communities that have the same population measures, budget size, and number of municipal parks. The estimated number of acres per 1,000 Township residents (16.2 acres) aligns with each provided range, exceeding the standard set for communities with a parks and recreation budget between \$500,000 and \$1 million. Meeting these thresholds and falling towards the higher end of each estimate is particularly impressive given that the Township’s characteristics fall to the lower end of each NRPA grouping.

Amenities and Facilities

To estimate the number of recreational amenities that the Township should provide on the basis of population, budget, and park system size, data from NRPA Park Metrics were used to calculate a recommended range of recreational facilities.

The Township’s recreational portfolio fulfills the recommended standards for playgrounds, diamond ball fields, open play spaces, and golf courses. The number of the Township’s multiuse courts and skate parks also falls within the recommended range of provided amenities, though they do not exceed the high end of these estimates.

While seven of the 13 amenities do not meet NRPA recommendations, existing plans to restore deteriorating tennis and basketball courts and add pickleball courts across the Township will support the provision of amenities that meet appropriate standards. Additionally, the absence of a public, Township-operated pool or dog park has been a prevalent area of focus throughout each instance of community engagement. Attention on these areas presents the opportunity for the Township to shift its focus to plans that enable the provision of these amenities for community residents.

VISION & GOALS

A revised vision and series of goals were developed to broadly guide future decision-making processes for parks and recreational facilities in Ypsilanti Township. The Township's vision for its parks and recreation was revised from the previous parks and recreation master plan with input from stakeholder meetings and steering committee discussions. Goals were synthesized from the prior plan, community engagement, the recreation vision for the Master Plan, and direction from the leadership team.

Vision Statement

The Charter Township of Ypsilanti Parks and Recreation system supports the development of a safe, welcoming, and sustainable community by ensuring equitable access to a wide range of recreational opportunities for people of all ages, races, abilities, income levels, and interests and by protecting and conserving the integrity of our natural and historic resources.

Goals

Goal 1: Balanced Distribution of Facilities

Provide a geographically balanced and accessible system of park and recreation facilities by planning park and recreational spaces in areas of the Township that are underserved in access to facilities.

Goal 2: Maintenance and Equitable Investment

Maintain and improve the Township's current parks and recreation system by strategically finding, acquiring, and distributing various sources of funding that equitably support parks and recreational spaces based on their need, the community's need, and the current state of the facility.

Goal 3: Connectivity and Safe Access

Enhance access to the current park and recreation system by recognizing non-motorized infrastructure as part of the Township's parks and recreation to improve connectivity and ensure safety between sites of recreation, Township neighborhoods, and other community facilities.

Goal 4: Conservation

Preserve, protect, and improve historic, natural, scenic, or environmentally sensitive areas for appropriate public use and enjoyment and habitat protection.

Goal 5: Partnership

Initiate and strengthen partnerships with community entities located in the Township to provide the fullest extent of recreational opportunities for area residents, including but not limited to county facilities, City of Ypsilanti facilities, facilities of embedded school districts, private recreation spaces, and more.

Goal 6: Increase Awareness and Engagement

Increase community awareness of parks, facilities, and programs through cohesive branding efforts, targeted outreach and engagement, and multi-pronged communications initiatives.

ACTION PLAN

The parks and recreation action plan details a series of projects to be considered and/or planned for by the Township throughout the next five years. Identifying these actions provides a guide for the Township's budgeting and grant application processes as it endeavors to complete each project.

Specific initiatives, improvements, and additions are offered for each of the Township's parks and recreation programs. These recommendations are provided as a culmination of observed needs and opportunities that were recorded during the park inventory process, insights from the community survey, and the results from each open house and stakeholder engagement. Additionally, existing plans for projects that have received fund allocations are provided to capture efforts that are underway and that can be expected to come to fruition in the near future. All projects in the action plan are prioritized as high, medium, or low.

American Rescue Plan Act (ARPA) Fund Allocations

In July 2023, Ypsilanti Township authorized the use of allocated American Rescue Plan Act (ARPA) funds for a total of 16 projects, eight of which are based in the parks and recreation system. The American Rescue Plan was passed by President Joe Biden for the purpose of allocating COVID-19 recovery funds to jurisdictions across the nation. Ypsilanti Township received a total of \$9,439,025

in ARPA funding, \$3,481,000 of which will be allocated to its parks and recreation system. The table titled “ARPA Fund Allocations” details the location, project, and amount of funding that will be put towards park projects. Selected projects were identified during the previous parks and recreation master planning process.

Table 16: ARPA Fund Allocations

Location	Project	ARPA Fund Allocation
Park Maintenance		
West Willow Park	Upgrade play equipment, play surface, and shelter	\$350,000
Burns Park	Upgrade play surface	\$250,000
Ford Heritage Park	Replace play surface	\$165,000
Construction and Renovations		
Community Center	Bathroom renovations, galvanized piping replacement	\$737,000
Ford Heritage Park	Bathroom facilities	\$800,000
Green Oaks Golf Course		
Community Center Park	LED light installation at ball fields 3 and 4	\$354,000
Ford Lake Park	Park shelter replacements	\$600,000
Lakeside Park		
Programming		
50 and Beyond, Youth Programming	Two buses for program transportation	\$225,000



Ford Lake at Loonfeather Point Park.

Mini Park Action Plan



Swings at Tot Lot Park.

The mini parks of Ypsilanti Township provide shared residential spaces for recreational uses. Though small in size, these parks provide a dedicated outdoor play space for young community members as well as an opportunity for the residents of a neighborhood to utilize common areas for their needs as they see fit. For this reason, there is a possibility to convert existing mini parks into spaces that facilitate some recreation alongside community-based activities like gardening, installing art, conversion to a shared gazebo or sitting area, or constructing rain gardens and/or green infrastructure. Fully realizing the greatest potential of these spaces requires coordination with residents of the neighborhoods in which each park is embedded and the following considerations:

Collaborative Planning and Ownership

- » Encourage and incorporate residential input on plans and issues related to parks in residential settings.
- » Work with neighborhood groups to determine appropriate and useful designs, programs, and activities for each space.

Reimagining these Spaces

- » Consider alternative uses for mini parks that align with residential suggestions. Uses might include updated or different playground equipment, community gardens, picnic areas, art displays, or a combination of multiple uses.

Upgrade and Beautify Facilities

- » Remove outdated and/or unsafe equipment in each park.
- » Facilitate community beautification efforts to increase each park's usability, maintenance, and general investment.

Table 17: Mini Park Action Plan

Project	Priority
Grove Road Overlook	
Provide accessible route from Loonfeather Point Park in partnership with the B2B Trail.	Medium
Add bike stand and/or repair station.	Medium
Provide signage to mark site.	High
Pine Park	
Remove and replace existing play structures that are deteriorating, outdated, and/or unsafe for play.	High
Encourage community discussion among neighbors and neighborhood groups to identify and evaluate the feasibility of potential uses for the site.	High
Organize beautification opportunities to engage residents in park ownership.	Medium
Implement community-identified design and uses.	Medium
Tot Lot Park	
Remove and replace existing play structures that are deteriorating, outdated, and/or unsafe for play.	High
Encourage community discussion among neighbors and neighborhood groups to identify and evaluate the feasibility of potential uses for the site.	High
Organize beautification opportunities to engage residents in park ownership.	Medium
Implement community-identified design and uses.	Medium
Watertower Park	
Remove existing play structures that are deteriorating, outdated, and/or unsafe for play.	High
Encourage community discussion among neighbors and neighborhood groups to identify and evaluate the feasibility of potential uses for the site.	High
Organize beautification opportunities to engage residents in park ownership.	Medium
Implement community-identified design and uses.	Medium

Neighborhood Park Action Plan

Ypsilanti Township’s network of neighborhood parks offer surrounding residents immediate access to recreational activities and spaces, playing a significant role in facilitating various interactions between neighbors and cultivating a new level of investment in their immediate community. While each neighborhood park has distinctive needs that require dedicated attention, planning, and funding, there are a few opportunities for improvement that are shared across all community parks. These shared opportunities are identified and detailed below:

ADA Standards for Accessibility

- » Ensure that all facilities meet ADA standards for accessibility by providing accessible routes to playground equipment, sports facilities, picnic facilities, and other amenities.
- » Provide an adequate number of handicapped parking spaces with signage must be provided.

Collaborative Planning and Ownership

- » Work closely with neighborhood groups to inform the design and programming of park facilities.

- » Encourage and incorporate residential input on plans and issues related to parks in residential settings.

Outdoor Programming

- » Evaluate opportunities to utilize neighborhood parks for outdoor programming such as yoga, movie nights, nature education, and similar functions.

Pursue Equitable Maintenance

- » Prioritize maintenance projects in neighborhood parks with visible deterioration of sports facilities and courts, play equipment, and existing trails.
- » Pursue strategies to encourage widespread usage of neighborhood parks by neighborhood residents through repairs and renovations, programming, community-led beautification efforts, and addressing safety concerns.

Table 18: Neighborhood Park Action Plan

Project	Priority
Appleridge / Bud & Blossom Parks	
Ensure facilities meet ADA standards of accessibility by extending existing, compliant paved pathways to each of the park’s amenities.	High
Explore and encourage opportunities for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues, the Township’s Community Center, and neighbors.	High
Consider the implementation of pathways through wooded area in partnership with local nature groups to strengthen connection between parks.	Medium
Consider Appleridge Park as a site for large community events and coordinate with residents and neighborhood groups to facilitate these uses.	High
Burns Park	
Explore and encourage opportunities for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues, the Township’s Community Center, and neighbors.	High
Consider an online reservation system for renovated pickleball and tennis courts to avoid congestion among local and visiting users.	Medium

Table 18: Neighborhood Park Action Plan (Continued)

Project	Priority
Clubview Park	
Ensure facilities meet ADA standards of accessibility by paving walking trail and providing paved access to play structures and picnic area.	Medium
Consider the park for large community social and sporting events through coordination with Township sports leagues, neighbors, and neighborhood groups.	High
Replant trees that have storm damage.	Medium
Facilitate discussions among residents of surrounding neighborhood to identify feasibility and preferences of additional uses, such as a community garden or exercise equipment.	High
Incorporate pickleball infrastructure with repaving of tennis courts.	Ongoing
Evaluate opportunities to incorporate stormwater management features into park and related partnerships with nature groups.	Low
Fairway Hills Park	
Ensure facilities meet ADA standards of accessibility by repaving walking trail to repair signs of wear.	Medium
Widen trail to facilitate greater use and accommodate wheelchair needs.	Medium
Evaluate opportunities to convert park into a natural area with stormwater features and additional tree plantings.	Low
Consider the park for community events through coordination with surrounding residents.	High
Lakeside Park	
Ensure facilities meet ADA standards of accessibility by extending paved trails to the east side's play structure and picnic shelter, paving the parking lots on both sides, and ensuring handicapped parking spaces are provided and marked.	Medium
Pursue use of boating facilities, including canoes and kayaks, on the westside through a partnership with Eastern Michigan University.	Medium
Lakeview Park	
Ensure facilities meet ADA standards of accessibility by repaving walking trail to repair signs of wear.	Medium
Restore quality of the ball diamond by removing vegetation.	Medium
Explore and encourage opportunities to for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues and relevant neighborhood groups.	High
Nancy Park	
Ensure facilities meet ADA standards of accessibility by extending existing paved sidewalks to each play structure, adjusting play structures to promote accessible use, and renovating portions of the sidewalk with a slope greater than 5%.	Medium
Add benches, picnic tables, and a circular pathway around the park to encourage usage and time spent in the park.	Low
Tamp down loose wood chips on each playground to promote access to play equipment.	Medium

Table 18: Neighborhood Park Action Plan (Continued)

Project	Priority
Rambling Road Park	
Ensure facilities meet ADA standards of accessibility by providing paved access to each play structure and tamping down wood chips in the play area.	Medium
Explore and encourage opportunities for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues and relevant neighborhood groups.	High
Improve the condition of the basketball court by resurfacing the court and replacing hoops.	Medium
Add a walking path around the perimeter of the park.	Medium
Streamline access to the park by removing the entrance on Rambling Road OR making both entrances more clearly.	High
Sugarbrook Park	
Ensure facilities meet ADA standards of accessibility by paving surfaces and trails from the parking lot to each play structure.	Medium
Improve the condition of the basketball court by resurfacing the court and replacing hoops.	Medium
Explore and encourage opportunities for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues and relevant neighborhood groups.	High
Wendell Holmes Park	
Ensure facilities meet ADA standards of accessibility by creating paved trails that provide connections from entrance to spectator stands.	Medium
Restore quality of the ball diamond by removing vegetation.	High
Refurbish spectator stands to encourage their use during ball games or practices.	High
Construct a sidewalk from nearby neighborhoods to support safe access to the park through coordination with MDOT.	Medium
Explore and encourage opportunities for sporting and/or social programming among neighborhood residents through coordination with Township sports leagues and relevant neighborhood groups.	High
West Willow Park	
Restore quality of the ball diamond and open space to promote sports-use, community events, and other recreational activities.	Medium
Add trash cans to the park	Medium

Community Park Action Plan

Ypsilanti Township’s community parks provide unique opportunities for recreation across the municipality. While each community park has distinctive needs that require dedicated attention, planning, and funding, there are a few opportunities for improvement that are shared across all community parks. These shared opportunities are identified and detailed below:

ADA Standards for Accessibility

- » Ensure that all facilities meet ADA standards for accessibility by providing accessible routes to playground equipment, sports facilities, picnic facilities, and other amenities.
- » Provide an adequate number of handicapped parking spaces with signage must be provided.

Bathroom Facilities

- » Evaluate the possibility of constructing permanent bathroom facilities.
- » Where permanent facilities are feasible, proceed with plans and fund allocations to enable their construction.

- » Where permanent facilities are not feasible, provide portable toilets on a seasonal basis.

Dog Park

- » Evaluate open land at each community park for its potential conversion into a dog park.

Expanded Seasonal Access

- » Develop winter maintenance and staffing schedules to allow parks to stay open throughout the year.

Outdoor Programming

- » Evaluate opportunities to utilize community parks across the Township for outdoor programming such as yoga, movie nights, nature education, and similar functions.

Splash Pad

- » Evaluate each community park for the feasibility of constructing and programming a splash pad.

Table 19: Community Park Action Plan

Project	Priority
Community Center Park	
Ensure facilities meet ADA standards of accessibility by providing appropriate and marked handicapped parking spaces, paving parking lot and sidewalks from parking lot to all park amenities, and upgrading dugouts for accessible entrance and seating.	Medium
Renovate tennis courts and add pickleball courts.	Ongoing
Advertise tennis and pickleball court renovations through Township communications.	High
Implement signage throughout park to assist with visitor wayfinding.	Medium
Ford Heritage Park	
Ensure facilities meet ADA standards of accessibility by extending existing paved pathway to soccer fields.	Medium
Maintain and expand the park’s trail system, including snow removal in the winter.	Medium
Install shade sails, plant trees, or provide other forms of overhead coverage to provide protection from the sun.	High

Table 19: Community Park Action Plan (Continued)

Project	Priority
Ford Lake Park	
Ensure facilities meet ADA standards of accessibility by paving the parking lot and extending existing paved pathways to all park amenities, including sports fields, bathrooms, and the boat ramp.	Medium
Add informational and wayfinding signage to support visitor orientation.	High
Maintain and expand the park’s trail system.	High
Evaluate the feasibility of offering a seasonal pass to access the park throughout the on-season.	High
Evaluate the feasibility of a canoe/ kayak/boat rental service and identify appropriate partners to support implementation.	Medium
Encourage community events (like the Jazz Series) on a year-round basis.	Medium
Evaluate the feasibility of constructing an event space, pavilion, and/or stage for performances, rentals, and other events.	Low
Harris Park	
Ensure facilities meet ADA standards of accessibility by paving the parking area and connective trails across the park	Medium
Update and maintain the park’s spectator elements (the dugouts, benches, and spectator stands) to ensure user safety.	High
Maintain the park’s play structures to ensure safety, including the removal of existing structures that are unsafe.	High
Keep park restrooms unlocked to allow access at all times.	High
Upgrade concessions building, bathroom, and picnic shelter.	Low
Loonfeather Point Park	
Further promote the park’s accessibility by replacing the mulch surfaces of each play area with a rubber surface.	Medium
Evaluate the feasibility of creating a kayak and/or canoe access point on renovated dock.	Low
North Bay Park	
Ensure facilities meet ADA standards of accessibility by repairing existing paved sidewalks and reconfiguring path from playground to lakeside.	Medium
Maintain, repair, and/or replace exercise stations along the park’s trail as needed.	Medium
Create maintenance fund for the park’s boardwalk to support the replacement of existing boards with Trex or similar material.	High
North Hydro Park	
Ensure facilities meet ADA standards of accessibility by paving the parking lot and entrance to the park.	Medium
Explore opportunities to facilitate active recreation at the park’s all-purpose field by evaluating the feasibility or appropriateness of incorporating a play structure.	Medium
Replant trees that are dying or that have encountered storm damage.	High
Explore opportunities for programming or hosting events at the park’s all-purpose field through partnerships with Township community groups.	High

Natural Resource Area Action Plan

Table 20: Natural Resource Area Action Plan

Project	Priority
Big Island Park	
Evaluate opportunities to provide a boat tour to the island and across Ford Lake.	High
Construct a boat dock and formal launch point.	Low
Add signage on the island to alert visitors of acceptable uses and behaviors to avoid trash, litter, fire-making, and other instances of misuse.	High
Implement natural area restoration program with support from UM, EMU, the Huron River Watershed Council, and other relevant local conservancy groups.	Medium
Hewen’s Creek Park	
Ensure facilities meet ADA standards of accessibility by providing and marking handicapped parking spaces, paving the parking lot, and upgrading a portion of walking trails to crushed limestone or EWF surface.	Low
Add wayfinding signage to orient and direct visitors around the park and its trails.	High
Clarify and communicate park hours and access outside of the on-season.	High
Establish and implement a mile/trail marker system.	Medium
Provide educational materials or signage to share information about the park’s natural features.	Medium
South Hydro Park	
Ensure facilities meet ADA standards of accessibility by providing and marking handicapped parking spots.	Low
Establish a clearly marked entrance from Textile Road.	High
Restore parking lot from Textile Road by repaving the lot.	Medium
Restore walking trail to water bend by repaving concrete and repairing deteriorated areas.	Medium
Add wayfinding signage to orient and direct visitors around the entire park.	High
Evaluate options to facilitate recreational activities, such as kayaking or canoeing, fishing, picnicking, and more.	Medium

Special Use Park Action Plan

Table 21: Special Use Park Action Plan

Project	Priority
Huron River Park	
Ensure facilities meet ADA standards of accessibility by establishing paved trails throughout park.	Medium
Add small road pull-off for parking.	Low
Add crosswalk from the Civic Center for safe pedestrian access across South Huron River Drive.	Medium
Provide educational and advisory signage to alert visitors of the presence of bee's and to provide relevant information.	High
Ypsilanti Township CommUNITY Skate Park	
Implement shade structures and/or shaded areas.	High
Add overhead lighting structures for safe night use.	Medium
Construct a parking lot for skatepark users.	Low

Community Center and Recreation Action Plan

Table 22: Community Center and Recreation Action Plan

Project	Priority
Ypsilanti Township Community Center	
Pursue physical maintenance of the Community Center.	High
Recreational Programming Recommendations	
Evaluate existing Recreation and Park structures in the Township and pursue funds for all-year recreation space by enhancement of existing structures.	Medium
Locate Township recreation programs in spaces and parks across the Township, including, but not limited to, the Township library, the Civic Center, community parks, and/or neighborhood parks.	High
Pursue partnerships with school districts in the Township to define and establish access to existing pool facilities.	High
Provide swimming lessons, lifeguarding lessons, and various water-based activities upon gaining access to pool facilities.	Medium
Engage Township residents between the ages of 20 and 50 to identify and provide programs and activities of interest.	High
Provide recreational activities during times that accommodate working adult schedules for both adults and children of working adults.	High

POSSIBLE FUNDING SOURCES

Numerous funding opportunities exist to resource the projects and improvements that have been identified for each of the Township's parks and recreation offerings. Further, fulfilling each action item proposed in this parks and recreation plan will require an amalgamation of support from various sources. While not fully exhaustive, this master plan concludes with a compilation of possible funding sources that have the potential to cover expenses associated with large capital endeavors, maintenance needs, and coordination and facilitation among the Township and its residents.

Township Recreation Funds

Ypsilanti Township's budget revenues and allocations as they relate to all aspects of the Township parks and recreation system are detailed in this plan's "Administrative Structure" chapter. As these sources of funding continue to support park improvements and recreational endeavors, the Township can allocate the Recreation Fund and Bike, Sidewalk, Recreation, and Roads Fund (BSR II) to the following areas identified in the action plan:

- » **Recreation Fund:** The recreation fund supports staff salaries and pensions, therefore enabling staff-headed provision of coordinated efforts, facilitated engagements, and avenues of public input to inform decision-making related to park usage and community desires. Additionally, coordination related to recreational offerings and more appropriate provisions of activities and times for a range of age groups will be headed by staff efforts and enabled by recreation fund-supported salaries.
- » **Bike, Sidewalk, Recreation, and Roads Fund:** As operations and repairs at Ford Lake Park are funded by BSR II, projects that take place in the park over the next five years are likely to be supported by continued allocations of this fund. BSR II also allocates financial resources to services, repairs, and maintenance projects which constitute the basis of need in many of the Township's parks. Finally, BSR II's support of highway, street, sidewalk, and bridge maintenance and repairs holds the possibility to increase Township connectivity between residential areas and parks and to promote safe pedestrian infrastructure such that street and sidewalk networks become an extension of the parks and recreation system.



View of Ford Lake at North Bay Park.

Table 23: MDNR Recreation Grant Programs

Grant	Purpose	Funding Sources	Annual Funding	Minimum/Maximum Request	Match Required?
Land and Water Conservation Fund (LWCF)	To support the acquisition and development of public outdoor recreation areas and facilities.	Federal Land and Water Conservation Fund	\$5 million (statewide)	Development: \$30,000 to \$500,000 Acquisition: no min/max limits	Yes – all (100%) federal funds must be matched
Michigan Natural Resources Trust Fund (MNRTF)	To support the acquisition of public land and development of public recreation facilities for natural resource protection and outdoor recreation.	Michigan Natural Resources Trust Fund	\$15-\$20 million (statewide)	Development: \$15,000 to \$300,000 Acquisition: no min/max	Yes – at least 25% of allocated funds must be matched
Outdoor Recreation Legacy Partnership Program (ORLPP)	To fund the development of public outdoor recreation areas and facilities in urban areas that are economically-disadvantaged and underserved by parks and recreational resources.	Federal Land and Water Conservation Fund	\$100 million (nationwide)	\$300,000 to \$10 million	Yes – 100% of allocated funds must be matched with non-federal grants
Recreation Passport Grant Program	To fund the development of public recreation facilities, including new facility construction and old facility renovations.	Recreation Passport revenues deposited in the Local Parks and Recreation Facilities Fund.	\$2 million (statewide)	\$7,500 to \$150,000	Yes – at least 25% of the project's total cost must be funded by the applicant

Michigan Department of Natural Resources (MDNR) Grant Programs

The Michigan Department of Natural Resources administers a number of grants to support recreation, environmental stewardship, health, and safety in communities across the state. While the plethora of MDNR grant opportunities are relevant for various groups and uses across Ypsilanti Township, the table titled “MDNR Recreation Grant Programs” provides information about the department’s recreation grant programs that can provide direct support to proposed projects and improvements within the Township’s parks and recreation system.

Michigan Department of Transportation (MDOT)

MDOT provides funding for several grant and loan programs to support road agencies across the state. Among these fundings programs are Michigan’s Safe Routes to School program and the Transportation Alternatives Program, both of which support walkability and multimodal connectivity to safely access services and assets across a community. The Transportation Alternatives Program (TAP) distributes federal transportation funds to activities that enhance the intermodal transportation system of a community and safe alternative transportation options. TAP prioritizes pedestrian and bicycle infrastructure which has

been consistently requested by residents of the Township. Seeking these funds to bolster the access of pedestrians and bicyclists will effectively promote connections between residential, recreational, and everyday areas of the Township and, subsequently, promote greater usage of parks and recreational spaces.¹

Community Development Block Grant (CDBG) Funds

The U.S. Department of Housing and Urban Development distributes CDBG funding annually to states, cities, and counties. The program is intended to empower communities and their residents to design and implement projects that directly align with their self-identified priorities.² As CDBG funds are distributed to state and local governments on an annual basis, applying for these funds takes place by preparing a project for the application process.³ As Ypsilanti Township has historically received CDBG funding for park improvement projects (such as ensuring ADA compliance in Appleridge Park), additional park projects may apply and be supported by this source as well.

Philanthropic Support

Outside of dedicated park funding and support provided by the State of Michigan, state and national philanthropic foundations also provide grant opportunities for parks and recreation-based projects. The following are possible sources of philanthropic grant funding specifically available for projects in Michigan as well as opportunities at a national scale.

Michigan – Parks and Recreation Philanthropic Support

- » **mParks Foundation:** The mParks Foundation provides financial support to members of the mPark system that submit proposals for recreation projects and associated equipment needs. Each year, a total of \$20,000 is made available for all projects that are granted funding from the foundation.⁴

Nationwide – Parks and Recreation Philanthropic Support

- » **National Recreation and Park Association:** The NRPA sponsors a variety of funding opportunities in partnership with organizations and agencies across the country. Examples include: “Supporting Healthy Aging through Parks and Recreation 3.0” grant with the Center for Disease Control and Prevention; “Reconnecting Neighborhoods” through multimodal and safe transportation connectivity with the Department of Transportation; the “Make a SPLASH! Grant Program” with Life Floor to fund splash pads, and many more.⁵
- » **National Park Foundation:** As the official nonprofit partner of the National Park Service, the National Park Foundation seeks to generate private support and cultivate strategic partnerships to ensure the prosperity of the county’s national parks for present and future enjoyment. The “Strong Parks, Strong Communities” program leverages partnerships between the National Park Foundation, National Park Service, and Friends Alliance to coordinate the support of local philanthropic organizations on behalf of park systems across the nation.

Sources

- 1 “Michigan Transportation Alternatives Program (TAP): 2022 Accomplishments.” MDOT, 2022. <https://www.michigan.gov/mdot/-/media/Project/Websites/MDOT/Programs/Grant-Programs/TAP/2022-TAP-Accomplishments.pdf?rev=a0e09a3d81c842b6be11010b9860c53b&hash=BFC0E1073DBF75E9A3F2961A772C4386>
- 2 “Community Development Block Grant Program.” U.S. Department of Housing and Urban Development, 2022. https://www.hud.gov/program_offices/comm_planning/cdbg
- 3 “CDBG Guidelines and Applications.” MiPlace. <https://www.miplace.org/programs/community-development-block-grant/cdbg-process-guidelines--applications/>
- 4 “Access for All – Play is Essential for All.” mParks Foundation, 2023. <https://www.mparksfoundation.org/access-for-all.html>
- 5 “Grant and Fundraising Resources.” National Recreation and Park Association, 2023. <https://www.nrpa.org/our-work/grant-fundraising-resources/>

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Appendix

- A. Resolution of Adoption
- B. Parks Commission Meeting Minutes
- C. Township Board Meeting Minutes
- D. Public Hearing Notice
- E. 30-Day Public Review Notice
- F. Survey Flyer
- G. Post Completion Forms
- H. Letters of Transmittal
- I. MDNR Checklist



To: Heather Jarrell Roe, Township Clerk
Ypsilanti Township Board of Trustees

From: Jason Iacoangeli AICP, Planning Director

Re: **Master Development Agreement – ALDI Inc.**

- **Development Agreement**
- **Easement, Covenants, and Restrictions (ECR)**
- **Easement Agreement**

Date: January 10, 2024

Summary:

Master Development Agreement:

As ALDI and the Township approach the final stages of the formal entitlement process for the development of the new grocery store one of the last remaining items prior to closing on the property are approval of the legal agreements as they pertain to the new stores' development. The Township is accustomed to using Development Agreements for development projects to create a "win-win" situation where the community benefits from responsible development, and the developer gains clear guidelines and expectations on the development process which eliminates uncertainty during the construction process and beyond.

The ALDI project has been unique as the Township has been placed in the role of Master Developer for the Seaver Farm property which is commercially zoned property owned by the Township. The outcome of this situation is that not only has a Development Agreement been negotiated but also an Easements, Covenants, and Restrictions Agreement (ECR) which was negotiated as a part of the sale of the property and also an Easement Agreement which conveys those public areas of the new ALDI development back to the Township including sidewalks, bike path and public art space. All three (3) of these agreements make up a **Master Development Agreement** for the ALDI development. Although all three documents are separate and unique, they combine together to create the master framework for the entire development. What follows is a breakdown of those individual agreements and a recommendation from the Planning Department.

Development Agreement:

Ypsilanti Township has worked with ALDI Inc. to prepare a Development Agreement that memorializes the responsibilities of both parties in completing the development of the new ALDI grocery store at the corner of Huron Street and Brinker Way. The Development Agreement includes reference to the Final Site Plan which binds ALDI to construct the site and all of the utility improvements and providing the required maintenance of those improvements into the future. The Development Agreement provides a framework that outlines the expectations, requirements, and limitations for the ALDI project. This in turn helps ALDI understand what is expected during construction and after the store is open in the way of maintaining the property and its site conditions. It also provides for specifics including required bonds to be posted by the developer, the conveyance of easements to YCUA, and maintaining a clean construction site during the construction process. In turn the Township agrees to such things as accepting and recording easements and providing timely inspections of the new construction.

Easement, Covenants, and Restrictions (ECR):

This Development Agreement works in concert with the Easements, Covenants, and Restrictions (ECR). The ECR was prepared early on in the entitlement process with ALDI. The ECR includes very specific items that need to be addressed by ALDI as a part of the development of the grocery store one of which is the construction of the ***“Critical Access Drive”*** of the commercial driveway that will create access to the Township property on the north side of Brinker Way. This boulevard entranceway will be the primary entrance to all of the new development including the ALDI store in the future. The ECR outlines how the private drive will be extended in the future and how the maintenance responsibilities will be distributed by future property owners who utilize the drive. The rights of Ingress and Egress are also defined in this document. Further, the ECR provides for Use Restrictions which are included as Exhibit D which prohibits the Township from selling property to another grocery store on the remaining property on the north side of Brinker Way. The Final Site Plan is also referenced in the ECR as Exhibit A.

Easement Agreement:

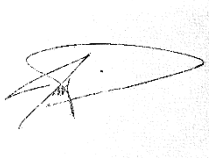
The Easement Agreement is an agreement that conveys a perpetual easement for sidewalks and bike paths that are to be constructed as part of the new ALDI store so that the pedestrian infrastructure is dedicated to the public. Also, included in this Easement Agreement is the easement for the public art pad that is to be installed at the corner of Huron Street and Brinker Way. ALDI will ask to be held harmless once conveyed. This is not unlike other easements the Township accepts for pedestrian infrastructure in other parts of the Township that are granted by private property owners. The Township will be responsible for accepting the easements and recording with the Washtenaw County Register of Deeds.

Recommendation:

The Development Agreement, ECR, and Easement Agreement have been reviewed by McLain & Winters and ALDI Inc. and found to be in good order. The Planning Department is recommending that the Ypsilanti Township Board of Trustees approve the Development Agreement, ECR and Easement Agreement with ALDI Inc. for the construction of the new grocery store as it safeguards the interest of the Township as it relates to the new ALDI development with all of the improvements including the new commercial drive, public utilities, and related infrastructure.

Included with this memo you will find a copy of all three (3) legal agreements, the Development Agreement, ECR and Easement Agreement including the exhibits attached to those agreements by reference.

Staff will be available the night of the Board of Trustees meeting to answer any specific questions that you might have regarding these agreements with ALDI as we move forward with the final steps in the formal entitlement process and look forward to new construction in the Spring of 2024.



Jason Iacoangeli, AICP
Planning Director
Ypsilanti Township

DEVELOPMENT AGREEMENT

This Development Agreement (“**Agreement**”) is entered into as of the ___ day of _____ 2024 (the “**Effective Date**”), by and between **Aldi Inc (Michigan)**, an Michigan limited liability company, whose address is 2625 North Stockbridge Road, Webberville, Michigan 48892, Attn: Director of Real Estate (“**Developer**”) and the Charter Township of Ypsilanti, a Michigan Municipal Corporation, whose address is 7200 S. Huron River Drive, Ypsilanti, Michigan 48197-7099 (the “**Township**”). Developer and the Township are collectively referred to herein as the “**Parties**” and sometimes individually as a “**Party**”.

RECITALS

A. **WHEREAS**, Developer desires to develop certain real property consisting of approximately 2.53 acres (Tax ID # K-11-38-280-017) located on the north side of Brinker Way, west of South Huron Street in Ypsilanti Charter Township, Michigan, which real property is described on **Exhibit A** attached hereto and made a part hereof (the “**Property**”);

B. **WHEREAS**, Developer desires to develop the Property pursuant to Article V of the Township’s Zoning Ordinance Form Based Districts, Town Center Zoning;

C. **WHEREAS**, Developer desires to build all necessary infrastructure at the Property such as but not limited to water mains, sanitary sewers, storm sewers, drainage facilities, roads, sidewalks, curbs & gutters, without the necessity of special assessments by the Township;

D. **WHEREAS**, Developer desires to alter the grade of the Property and install soil erosion and sedimentation control improvements as set forth on the Approved Plans (defined below) and to provide drainage for storm water from the Property so that the Developer Stormwater Facilities (defined below) complies with the approved Washtenaw County Water Resources Commission permit, and as set forth under the Soil Erosion Control Ordinance #102;

E. **WHEREAS**, on April 25, 2023, the Township’s Planning Commission held a public hearing and reviewed Developer’s application for a Special Use to permit a retail building over 10,000 square feet was reviewed. The Planning Commission’s recommended approval of the Special Use subject to conditions;

F. **WHEREAS**, on April 25, 2023, the Township’s Planning Commission reviewed and approved Developer’s Preliminary Site Plan. The Planning Commission recommended approval of the Preliminary Site Plan subject to conditions;

G. **WHEREAS**, on May 3, 2023, the Township’s Zoning Board of Appeals approved the variances required by the Township’s Planning Commission to permit the location of the building on the Property per the Final Site Plan (defined below);

H. **WHEREAS**, a condition of the Planning Commissions approval was that a Development Agreement be entered into between the Developer and the Township that sets forth the conditions of Developer’s proposed development of the Property, which includes but is not

limited to water mains, sanitary sewers, storm sewers, drainage facilities, roads, sidewalks, curbs & gutters, lighting, landscaping and the maintenance thereof.

NOW, THEREFORE, in consideration of the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms which are incorporated by reference as part of the final approval of the Developer's Commercial Site Plan, the Parties agree as follows:

ARTICLE 1.
GENERAL TERMS

1.1 Developer and the Township acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective Parties, their successors, heirs and assigns.

1.2 The Site Plan for the Property, which is referenced on **Exhibit B**, attached hereto and incorporated herein by reference (the "**Final Site Plan**"), has been approved in accordance with the authority granted to and vested in the Township pursuant to Act. No. 110, Public Acts of 2006, and Act No. 33, Public Acts of 2008, as amended, relating to municipal planning and in accordance with Ordinance No 2022-498, the Zoning Ordinance of Ypsilanti Township, enacted 2022, as amended.

ARTICLE 2. PROVISIONS REGARDING DEVELOPMENT OF THE
COMMERCIAL SITE

2.1 The Township acknowledges and agrees that, as of the Effective Date, the Developer has delivered to the Township, and the Township has approved, of all plans and specifications for the construction and/or installation of, as applicable, on-site paving, sidewalks, water mains, sanitary sewers, storm sewers, detention systems and mass grading (including, without limitation, appropriate calculations for the runoff and detention) (the "**Approved Plans**").

2.2 In the event Developer shall at any time fail (following the completion of development of the Property substantially in accordance with the Approved Plans) to maintain or preserve the stormwater drainage facilities located within the Property (collectively, the "**Developer Stormwater Facilities**") in accordance with this Agreement, the Township may serve written notice upon the Developer setting forth in reasonable detail such failure. If the failure(s) set forth in such notice are not cured within 30 days after Developer's receipt of such written notice (or such greater period of time reasonably necessary to cure such failure if such failure is not reasonably able to be cured within such 30-day period, provided Developer has undertaken procedures to cure such failure within such 30-day period and diligently pursues such cure to completion) or any extension thereof, the Township in order to prevent the Developer Stormwater Facilities from becoming a nuisance, may enter upon the Property and perform the required maintenance and/or preservation to cure any such failure of Developer to maintain or preserve the Developer Stormwater Facilities as required by this Agreement. The Township's actual, reasonable, third-party cost to perform any such maintenance and/or preservation, together with a 5 percent surcharge for administrative costs shall constitute a lien

on said Property and placed on the next Township roll as a special assessment and collected in the same manner as general property taxes.

2.3 The Parties acknowledge that the Final Site Plan identifies the width and size of the Property, the approved setbacks therein, and the proposed location of the building area within the Property. No exterior wall of a principal building shall be erected or placed materially outside of the approved confines of the building area as set forth on the Final Site Plan without the prior written approval of the Township, which such approval shall not be unreasonably withheld, conditioned, or delayed. The Parties acknowledge and agree that the approved building areas set forth on the Final Site Plan were selected inter alia to accomplish the preservation of the Property's natural resources and topographic features, including, but not limited to, existing trees. In the event of a conflict between this Agreement and the Final Site Plan and any other Township ordinance, rule or regulation as it pertains to the width and size of the lot, setbacks within or the location of the building area, this Agreement, with the attachments identified herein, shall control.

2.4 The Final Site Plan reviewed and approved by the Township pursuant to Article XIX of the Ypsilanti Township Zoning Ordinance for the development of said Property shall be governed by the Township ordinances as they exist on the Effective Date and shall not be affected by any subsequent enactments or amendments to Township ordinances, rules and regulations as it pertains to the development of the Property substantially in accordance with the Final Site Plan.

2.5 The Property shall be developed with public sanitary sewers as approved by the Ypsilanti Community Utilities Authority ("YCUA") and the Michigan Department of Environment, Great Lakes, and Energy ("EGLE"), subject to all applicable laws and regulations. The Property shall also be developed with public water mains as approved by YCUA and EGLE, subject to all applicable laws and regulations. All standard and reasonable connections, inspections, costs and fees imposed by the Township, including, but not limited to, engineering inspections, shall be paid by the Developer.

2.6 Developer shall furnish to the Township a performance bond, cash or reasonable irrevocable Bank Letter of Credit, to pay for the site improvements on the Property and as set forth in the Approved Plans, including water mains, sanitary sewers, Washtenaw County Drain Commission storm sewers, sidewalks, footpaths, street lights (but not traffic lights or signals), the Developer Stormwater Facilities, and any other site improvements (other than buildings) required by the Township and set forth in the Approved Plans.

2.7 The surety amount required by the Township may be reduced incrementally as improvements are accepted and approved and the Township agrees that, at Developer's request and upon approval from the appropriate inspecting agency, sureties held by the Township will be released to Developer for completed portions of the work contemplated by this Agreement. The Township will use its good faith commercially reasonable efforts to release such funds to the developer within thirty (30) days from the Township's receipt of a written request for payment from Developer, and in any event, such funds shall be released by the Township to Developer within forty-five (45) days from the Township's receipt of a written request for payment from Developer.

2.8 Developer shall materially comply with all requirements of Developer's Soil Erosion Sediment Control Permit.

2.9 Developer shall furnish a "project engineer's certificate", indicating that the water, sanitary sewer, and Developer Stormwater Facilities have been constructed substantially in accordance with the Approved Plans. Developer shall furnish "as built" engineering plans in digital PDF or CAD format showing all site improvements installed pursuant to the Approved Plans. All inspections for water and sewer (sanitary and storm) installations are to be performed by the Township and YCUA engineering inspectors, with applicable fees.

2.10 Developer shall provide for the installation of all improvements pursuant to this Agreement and in accordance with the Approved Plans prior to the issuance of a final Certificate of Occupancy. If all of the improvements are not substantially completed by the time the final Certificate of Occupancy is requested, the Township Planning Director, or designee, may, to the extent not covered by bonds or a letter of credit previously provided by Developer to the Township, accept cash or an irrevocable Letter of Credit from the Developer for the remaining unfinished improvements, if it is determined that public health and safety standards have been met; provided, however, that the foregoing shall not apply if at the time of the Certificate of Occupancy is requested the seasonal and/or weather conditions do not permit the completion of such improvements or such installation of improvements would lead to loss (such as, by way of example and not limitation, loss of plantings due to freezing temperatures). The Developer shall repair all defects in said public improvements to the Township Engineer's satisfaction, which develop within one (1) year from the date of acceptance thereof by the Township.

2.11 Developer shall install all electric, telephone and other communication systems in accordance with the requirements of the applicable utility company.

2.12 Developer agrees that all trees planted shall be in substantial accordance with the Approved Plans. All trees planted by the Developer shall be guaranteed for one (1) year after planting.

2.13 Developer shall be responsible to pay for YCUA's engineering inspections of all underground installations and paving on the Property, when requested, in an amount to be determined by the Township Engineer, at least 48 hours prior to the start of underground construction.

2.14 Developer shall place all mechanical systems including, but not limited to, make up air, heating, air conditioning, etc., on the roofs of all principal and accessory buildings substantially in the locations shown on the Approved Plans, with screening installed as depicted on the Approved Plans.

2.15 Developer shall provide fire water lines and hydrants on site and have them fully operational before combustible materials are assembled on site.

2.16 Developer shall remove all discarded building materials and rubbish from the Property at least once each month during construction of the site improvements and within one month after completion or abandonment of construction. No burning of discarded construction material shall be allowed on the Property.

2.17 Developer shall install site lighting on the Property substantially in accordance with the Final Site Plan.

2.24 Developer shall designate three parking stalls on the Property, as shown on the Final Site Plan, for the installation of electric vehicle charging stations (“**EV Charging Stations**”) in the future. Developer shall have no obligation to install any such EV Charging Stations until the expiration of the fifth full calendar year following Developer’s receipt of a final Certificate of Occupancy.

2.25 Developer shall install all landscaping improvements in according with the Approved Plans.

2.26 Developer shall install interior and exterior camera systems and recordings shall be held for 45 days and be made available to law enforcement on request.

ARTICLE 3.
MISCELLANEOUS PROVISIONS

3.1 This Agreement may not be modified, replaced, amended or terminated without the prior written consent of both of the Parties.

3.2 This Agreement shall be governed by and be construed in accordance with the laws of the State of Michigan.

3.3 This Agreement has been approved by Developer and Township, through action of the Township Board at a duly scheduled meeting.

3.4 This Agreement may be executed by the Parties in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one Agreement. The signature of any Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

3.5 This Agreement shall be binding on, and shall inure to the benefit of the Parties and their respective successors, heirs and assigns.

3.6 Developer shall be in default of this Agreement if Developer shall fail to perform obligations pursuant to this Agreement within 30 days after Developer’s receipt of written notice from the Township specifying such failure in reasonable detail (or such other greater period of time reasonably necessary to cure such failure if such failure is not reasonably able to be cured within such 30-day period, provided Developer has undertaken procedures to cure such default within such 30-day period and diligently pursues such cure to completion).

ARTICLE 4.
TOWNSHIP AGREEMENTs

The Township hereby agrees:

4.1 The Township shall accept all easements for public utilities.

4.2 In consideration of the above undertakings to approve Developer's proposed use and development of the Property, the Township shall provide timely and reasonable Township inspections as may be required during construction.

4.3 The Township will record this Agreement with the Washtenaw County Register of Deeds.

Remainder of Page Intentionally Blank. Signatures to Follow.

IN WITNESS WHEREOF, the parties have executed this Agreement as the year and date set forth above.

DEVELOPER:

Aldi Inc (Michigan),
a Michigan corporation

By: _____
Name: Steve Bowman
Title: Group Director of Real Estate

STATE OF OHIO)
)
COUNTY OF FRANKLIN)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Steve Bowman, Group Director of Real Estate of Aldi Inc. (Michigan), a Michigan corporation, on behalf of said corporation. This is an acknowledgment certificate. No oath or affirmation was administered to the signer with regard to the notarial act.

Notary Public for _____

My Commission expires: _____

TOWNSHIP:

Charter Township of Ypsilanti

Name: _____
Title: _____

Name: _____
Title: _____

STATE OF MICHIGAN)
)
COUNTY OF _____)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by _____, _____ of The Charter Township of Ypsilanti, a Michigan charter township, on behalf of said township.

Notary Public for _____

My Commission expires: _____

STATE OF MICHIGAN)
)
COUNTY OF _____)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by _____, _____ of The Charter Township of Ypsilanti, a Michigan charter township, on behalf of said township.

Notary Public for _____

My Commission expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

K-11-38-280-017

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence S05°16'09"W 507.79 feet along the West line of said Whittaker Road a.k.a. Huron Street to the **PLACE OF BEGINNING**;

thence continuing the following two courses along the West line of said Huron Street:

1) S05°16'09"W 169.41 feet and

2) S08°19'20"W 132.10 feet to the North line of Brinker Way (86-foot wide Right-of-Way);

thence the following three courses along the North line of said Brinker Way:

1) N81°19'20"W 40.85 feet (*recorded as 40.78 feet*),

2) Westerly 98.49 feet along the arc of a 293.00-foot radius curve to the left, through a central angle of 19°15'34" and having a chord bearing S89°02'53"W 98.03 feet and

3) S79°25'06"W 180.71 feet;

thence N10°34'54"W 78.66 feet;

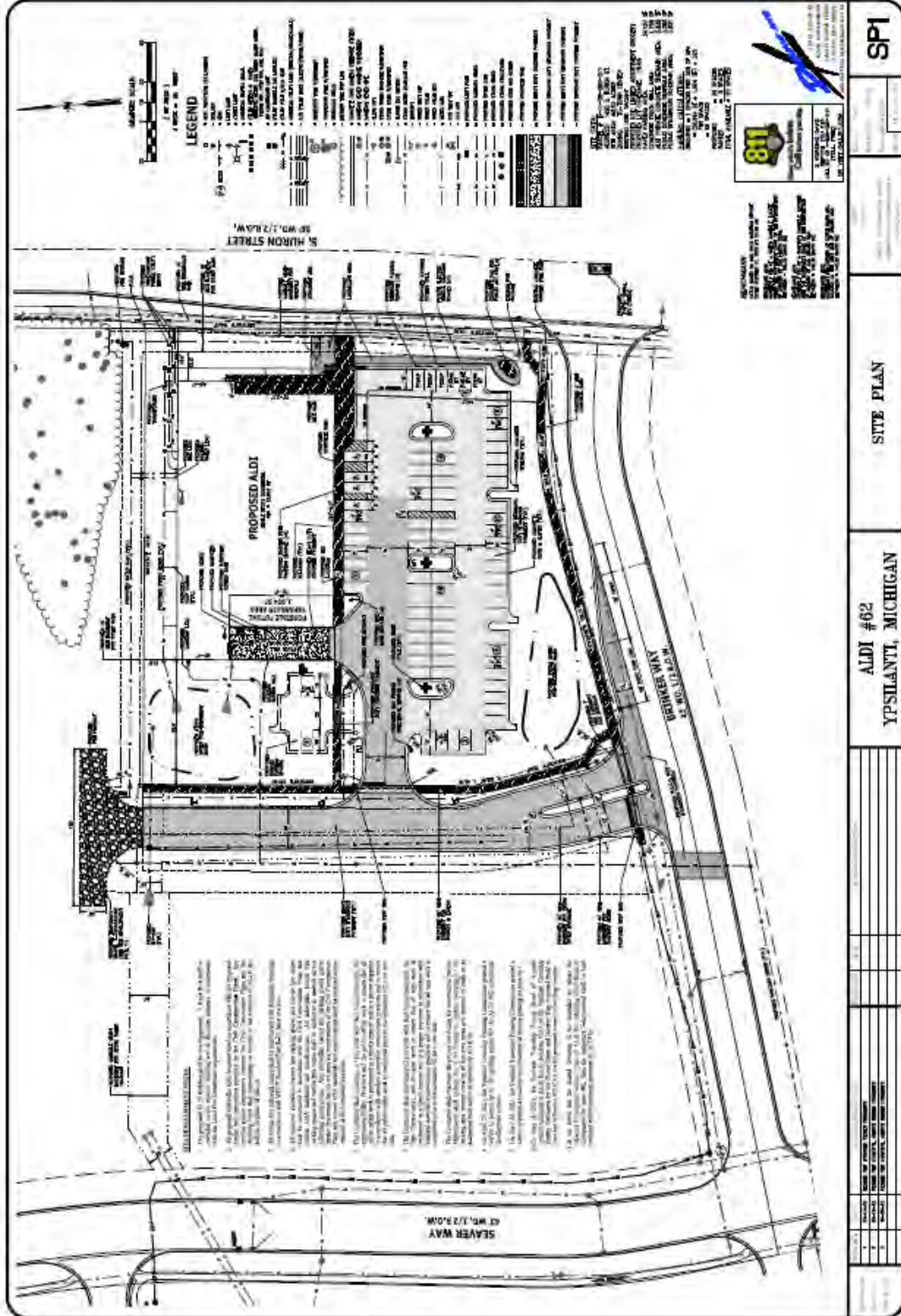
thence Northerly 46.75 feet along the arc of a 169.00-foot radius curve to the right, through a central angle of 15°51'03" and having a chord bearing N02°39'23"W 46.60 feet;

thence N05°16'09"E 237.04 feet;

thence S84°43'51"E 347.01 feet to a point on West line of said Whittaker Road a.k.a. Huron Street and the Place of Beginning.

Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan. Containing 2.524 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

**EXHIBIT B
FINAL SITE PLAN**



<p align="center">ALDI #62 YPSILANTI, MICHIGAN</p>		<p>SITE PLAN</p>	<p>SP1</p>
NO. 1	DATE	DESCRIPTION	BY

**Prepared By, Recording Requested By
And When Recorded Mail To:**

Kayne Law Group
612 Park St.
Suite 100
Columbus, Ohio 43215
Attn: Jacob Worrel, Esq.

SPACE ABOVE FOR RECORDER'S USE ONLY

EASEMENT

This EASEMENT (this "**Easement**"), made this ___ day of _____, 2024, by **ALDI INC. (MICHIGAN)**, a Michigan corporation, whose address is 2625 North Stockbridge Road, Webberville, MI 48892, Attn: Director of Real Estate ("**Grantor**"), for the benefit of **THE CHARTER TOWNSHIP OF YPSILANTI**, a Michigan charter township, whose address is 7200 S. Huron River Drive, Ypsilanti, MI 48197, Attn: Heather Jarrell Roe, Township Clerk ("**Grantee**").

BACKGROUND INFORMATION

WHEREAS, Grantor owns that certain real property described on Exhibit A attached hereto (the "**Property**").

WHEREAS, Grantee seeks to use a certain portion of the Property for purposes of a public sidewalk, a bike path, a public art pad and other appurtenances thereto.

WHEREAS, Grantor has elected to grant an easement over a portion of the Property, subject to the terms and conditions contained herein.

STATEMENT OF AGREEMENT

For and in consideration of Ten (\$10.00) Dollars, the receipt of which is hereby acknowledged, Grantor hereby grants and conveys unto Grantee the following:

1. A perpetual sidewalk easement over, upon, across, in, through and under that certain portion of the Property described on Exhibit B attached hereto (the "**Sidewalk Easement Area**"), for the purpose of using, replacing, repairing, and maintaining a public pedestrian sidewalk within the Sidewalk Easement Area;
2. A perpetual bike path easement over, upon, across, in, through and under that certain portion of the Property described on Exhibit B attached hereto (the "**Bike Path Easement Area**"), for the purpose of using, replacing, repairing, and maintaining a public bike path within the Bike Path Easement Area; and

3. A perpetual public art pad easement over, upon, across, in, through and under that certain portion of the Property described on Exhibit C attached hereto (the “**Art Pad Easement Area**”), for the purpose of installing, replacing, repairing, and maintaining a public art pad within the Art Pad Easement Area, which such easement shall be subject to the following terms and conditions:
- (i) no artwork and/or art installation within the Art Pad Easement Area may be taller than 6 feet above grade in height;
 - (ii) any such art should be designed and constructed using high quality materials that are designed to withstand the outdoor elements and retain a visually appealing appearance;
 - (iii) the subject matter of any such art must be wholesome and shall not (a) be of a political or social nature, and/or culturally, religiously, and/or racially divisive and/or insensitive; (b) contain any elements that a reasonable person might find to be disreputable, offensive and/or immoral; and/or (c) contain any graphic elements (which shall include, without limitation, nudity or violence); and
 - (iv) nowhere within the Art Pad Easement Area should be displayed the name(s) or logo(s) of any business(es) that engage in the sale of groceries or items that are normally found at a grocery store.

Collectively, the Sidewalk Easement Area, Bike Path Easement Area, and Art Pad Easement Area are sometimes referred to as “**Easement Areas**.”

Notwithstanding anything to the contrary contained in this Easement, Grantee shall at no time (i) block access or visibility to the Property, (ii) obstruct or interfere with the business operations on the Property, or (iii) store construction vehicles or materials on the Property outside of the Easement Areas. Further, Grantor shall have the right relocate the Easement Areas, at Grantor’s sole cost and expense, upon receipt of Grantee’s written consent, not to be unreasonably withheld, conditioned, or delayed. Grantee shall, at its sole cost and expense, install, repair, replace and maintain the Easement Areas and all appurtenances and improvements thereto, in a first-class condition. The Easement Areas and/or other portions of the Property so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be promptly and reasonably restored to its prior condition by Grantee at Grantee’s sole cost and expense. This Easement and the rights and obligations contained herein shall run with the Property and shall be binding upon and inure to the benefit of the Grantor and Grantee, and each of their heirs, representatives, successors and assigns.

Further, Grantee will indemnify, defend and hold harmless Grantor from and against any and all costs, expenses, claims, suits, causes of action, liabilities, losses, fines, penalties, charges, judgments, injuries and damages, including, without limitation, reasonable attorney’s fees and costs (“**Claims**”) resulting from, related to or arising out of third party claims with respect to an incident which occurred as a result of the exercise of any of Grantee’s rights under this Easement and which resulted in personal injury or property damage unless resulting from the negligent, grossly negligent or intentional act or omission of Grantor. Nothing herein shall be construed to waive, limit, or restrict any governmental immunity defense available to the Charter Township of Ypsilanti.

Grantee, by its exercise of any of its rights contained in this Easement, shall be deemed to have agreed to the terms and conditions set forth in this Easement.

IN WITNESS WHEREOF, the undersigned has caused this Easement to be effective as of the date first written above.

GRANTOR:

ALDI INC. (MICHIGAN),
a Michigan corporation

By: _____
Steve Bowman, Group Director of Real Estate

STATE OF OHIO)
)
COUNTY OF FRANKLIN)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Steve Bowman, the Group Director of Real Estate of ALDI INC. (MICHIGAN), a Michigan corporation, on behalf of said corporation. This is an acknowledgment certificate. No oath or affirmation was administered to the signer with regard to the notarial act.

Notary Public for _____
Acting in: _____ County
My Commission expires: _____

EXHIBIT A
Legal Description of the Property

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence S05°16'09"W 507.79 feet along the West line of said Whittaker Road a.k.a. Huron Street to the **PLACE OF BEGINNING**;

thence continuing the following two courses along the West line of said Huron Street:

1) S05°16'09"W 169.41 feet and

2) S08°19'20"W 132.10 feet to the North line of Brinker Way (86-foot wide Right-of-Way);

thence the following three courses along the North line of said Brinker Way:

1) N81°19'20"W 40.85 feet (*recorded as 40.78 feet*),

2) Westerly 98.49 feet along the arc of a 293.00-foot radius curve to the left, through a central angle of 19°15'34" and having a chord bearing S89°02'53"W 98.03 feet and

3) S79°25'06"W 180.71 feet;

thence N10°34'54"W 78.66 feet;

thence Northerly 46.75 feet along the arc of a 169.00-foot radius curve to the right, through a central angle of 15°51'03" and having a chord bearing N02°39'23"W 46.60 feet;

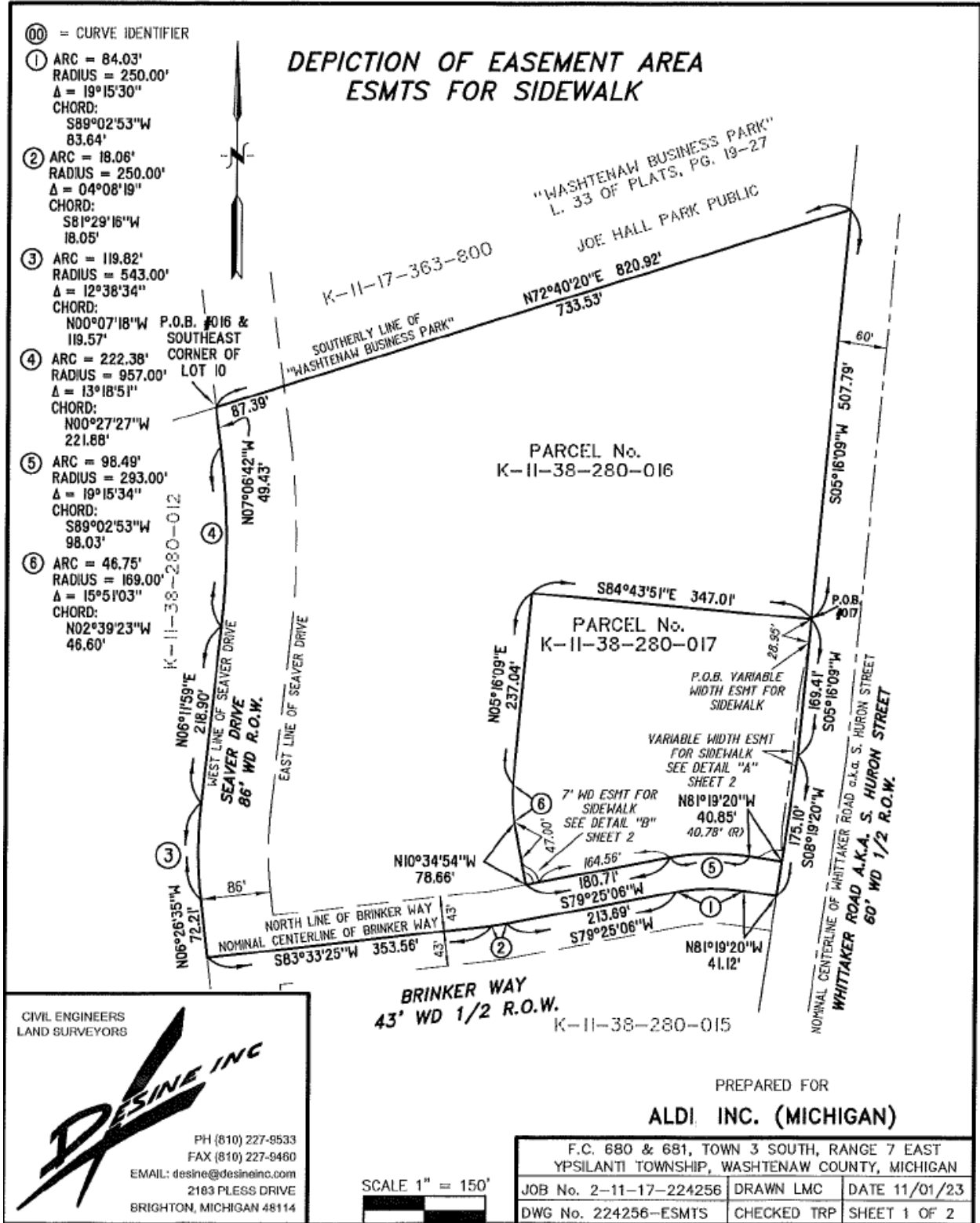
thence N05°16'09"E 237.04 feet;

thence S84°43'51"E 347.01 feet to a point on West line of said Whittaker Road a.k.a. Huron Street and the Place of Beginning.

Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan. Containing 2.524 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

Refer to the current policy for title insurance for proof of ownership and all encumbrances affecting title to the described above parcel.

EXHIBIT B
Legal Description of the Sidewalk Easement Area



CIVIL ENGINEERS
 LAND SURVEYORS

DESINE INC

PH (810) 227-8533
 FAX (810) 227-9460
 EMAIL: desine@desineinc.com
 2183 PLESS DRIVE
 BRIGHTON, MICHIGAN 48114

SCALE 1" = 150'

PREPARED FOR
ALDI, INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN LMC	DATE 11/01/23
DWG No. 224256-ESMTS	CHECKED TRP	SHEET 1 OF 2

DEPICTION OF EASEMENT AREA DETAILS "A" & "B" FOR SIDEWALK



DETAIL "B"

(00) = CURVE IDENTIFIER

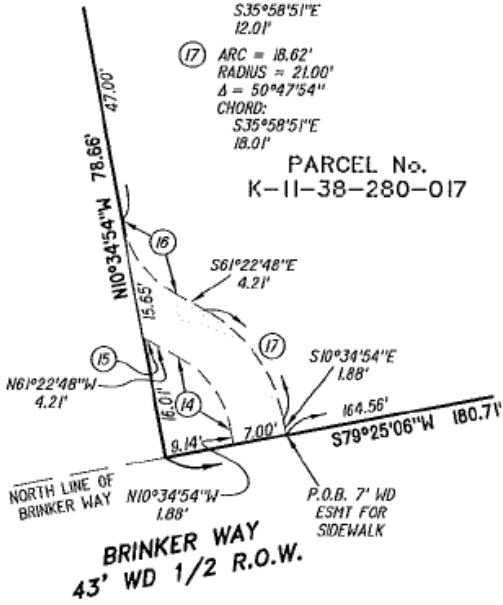
(14) ARC = 12.41'
RADIUS = 14.00'
 $\Delta = 50^\circ 47' 54''$
CHORD:
N35°58'51"W
12.01'

(15) ARC = 0.96'
RADIUS = 21.00'
 $\Delta = 02^\circ 36' 31''$
CHORD:
N60°04'32"W
0.96'

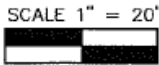
(16) ARC = 12.41'
RADIUS = 14.00'
 $\Delta = 50^\circ 47' 54''$
CHORD:
S35°58'51"E
12.01'

(17) ARC = 18.62'
RADIUS = 21.00'
 $\Delta = 50^\circ 47' 54''$
CHORD:
S35°58'51"E
18.01'

PARCEL No.
K-11-38-280-017



BRINKER WAY
43' WD 1/2 R.O.W.



CIVIL ENGINEERS
LAND SURVEYORS



PH (810) 227-9533
FAX (810) 227-9460
EMAIL: desine@desineinc.com
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

DETAIL "A"

(00) = CURVE IDENTIFIER

(9) ARC = 14.13'
RADIUS = 19.00'
 $\Delta = 42^\circ 36' 10''$
CHORD:
N77°22'35"E
13.80'

(10) ARC = 13.38'
RADIUS = 18.00'
 $\Delta = 42^\circ 36' 10''$
CHORD:
N77°22'35"E
13.08'

(11) ARC = 28.11'
RADIUS = 211.00'
 $\Delta = 07^\circ 38' 03''$
CHORD:
N04°30'18"E
28.09'

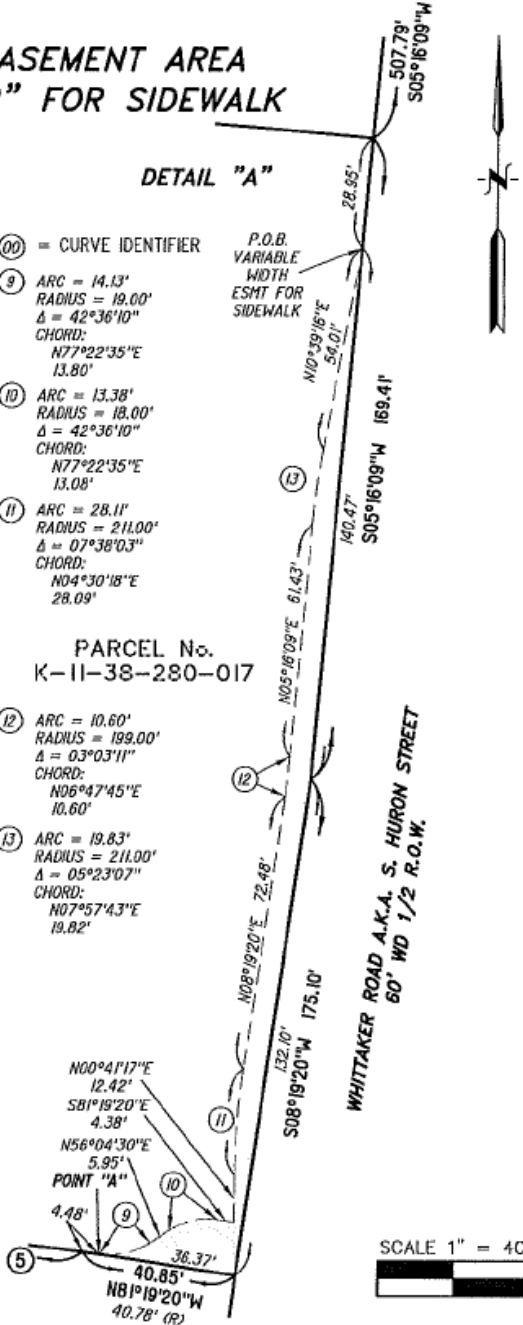
PARCEL No.
K-11-38-280-017

(12) ARC = 10.60'
RADIUS = 199.00'
 $\Delta = 03^\circ 03' 11''$
CHORD:
N06°47'45"E
10.60'

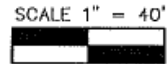
(13) ARC = 19.83'
RADIUS = 211.00'
 $\Delta = 05^\circ 23' 07''$
CHORD:
N07°57'43"E
19.82'

N00°41'17"E
12.42'
S81°19'20"E
4.38'
N56°04'30"E
5.95'
POINT "A"
4.48'
36.37'
40.85'
N81°19'20"W
40.78' (R)

P.O.B.
VARIABLE
WIDTH
ESMT FOR
SIDEWALK



WHITTAKER ROAD A.K.A. S. HURON STREET
60' WD 1/2 R.O.W.



PREPARED FOR
ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN LMC	DATE 11/01/23
DWG No. 224256-ESMTS	CHECKED TRP	SHEET 2 OF 2

LEGAL DESCRIPTION OF EASEMENT AREA

PROPOSED EASEMENTS FOR SIDEWALK

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

A variable width easement for Sidewalk, being a part of the French Claim 681, Town 3 South, Range 7 East, Washtenaw County, Michigan, more particularly described as follows:
Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);
thence S05°16'09"W 536.74 feet along the West line of said Whittaker Road a.k.a. Huron Street to the **PLACE OF BEGINNING**;

thence continuing the following two courses along the West line of said Huron Street:

1) S05°16'09"W 140.47 feet and

2) S08°19'20"W 132.10 feet to the North line of Brinker Way (86-foot wide Right-of-Way);

thence N81°19'20"W 36.37 feet along the North line of said Brinker Way to Point "A;"

thence Northeasterly 14.13 feet along the arc of a 19-foot radius curve to the left, through a central angle of 42°36'10" and having a chord bearing N77°22'35"E 13.80 feet;

thence N56°04'30"E 5.95 feet;

thence Northeasterly 13.38 feet along the arc of a 18-foot radius curve to the right, through a central angle of 42°36'10" and having a chord bearing N77°22'35"E 13.08 feet;

thence S81°19'20"E 4.38 feet;

thence N00°41'17"E 12.42 feet;

thence Northerly 28.11 feet along the arc of a 211-foot radius curve to right, through a central angle of 07°38'03" and having a chord bearing N04°30'18"E 28.09 feet;

thence N08°19'20"E 72.48 feet;

thence Northerly 10.60 feet along the arc of a 199-foot radius curve to the left, through a central angle of 03°03'11" and having a chord bearing N06°47'45"E 10.60 feet;

thence N05°16'09"E 61.43 feet;

thence Northerly 19.83 feet along the arc of 211-foot radius curve to the right, through a central angle of 05°23'07" and having a chord bearing N07°57'43"E 19.82 feet;

thence N10°39'16"E 54.01 feet to a point on West line of said Whittaker Road a.k.a. Huron Street

Sidewalk Easement description continues...

CIVIL ENGINEERS
LAND SURVEYORS



PH (810) 227-9533
FAX (810) 227-9460

EMAIL: desine@desineinc.com
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR

ALDI INC (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN LMC	DATE 11/01/23
DWG No. 224256-ESMTS	CHECKED TRP	SHEET 1 OF 2

LEGAL DESCRIPTION OF EASEMENT AREA

Continuing Sidewalk Easement Description...

and the Place of Beginning;

ALSO A 7-foot wide easement for Sidewalk, more particularly described as follows:

Commencing at aforementioned Point "A;"

thence along the North line of said Brinker Way the following three courses:

- 1) N81°19'20"W 4.48 feet,
- 2) Westerly 98.49 feet along the arc of a 293.00-foot radius curve to the left, through a central angle of 19°15'34" and having a chord bearing S89°02'53"W 98.03 feet and
- 3) S79°25'06"W 164.56 feet to the **PLACE OF BEGINNING**;

thence continuing along said North line of Brinker Way S79°25'06"W 7.00 feet;

thence N10°34'54"W 1.88 feet;

thence Northwesterly 12.41 feet along the arc of a 14-foot radius curve to the left, through a central angle of 50°47'54" and having a chord bearing N35°58'51"W 12.01 feet;

thence N61°22'48"W 4.21 feet;

thence Northwesterly 0.96 feet along the arc of a 21-foot radius curve to the right, through a central angle of 02°36'31" and having a chord bearing N60°04'32"W 0.96 feet to the common line of Parcel No's K-11-38-280-016 & 017;

thence N10°34'54"W 15.65 feet along said common line;

thence Southeasterly 12.41 feet along the arc of a 14-foot radius curve to the left, through a central angle of 50°47'54" and having a chord bearing S35°58'51"E 12.01 feet;

thence S61°22'48"E 4.21 feet;

thence Southeasterly 18.62 feet along the arc of a 21-foot radius curve to the right, through a central angle of 50°47'54" and having a chord bearing S35°58'51"E 18.01 feet;

thence S10°34'54"E 1.88 feet to the Place of Beginning.

Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan.

Containing 0.041 acres of land (total), more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

CIVIL ENGINEERS
LAND SURVEYORS



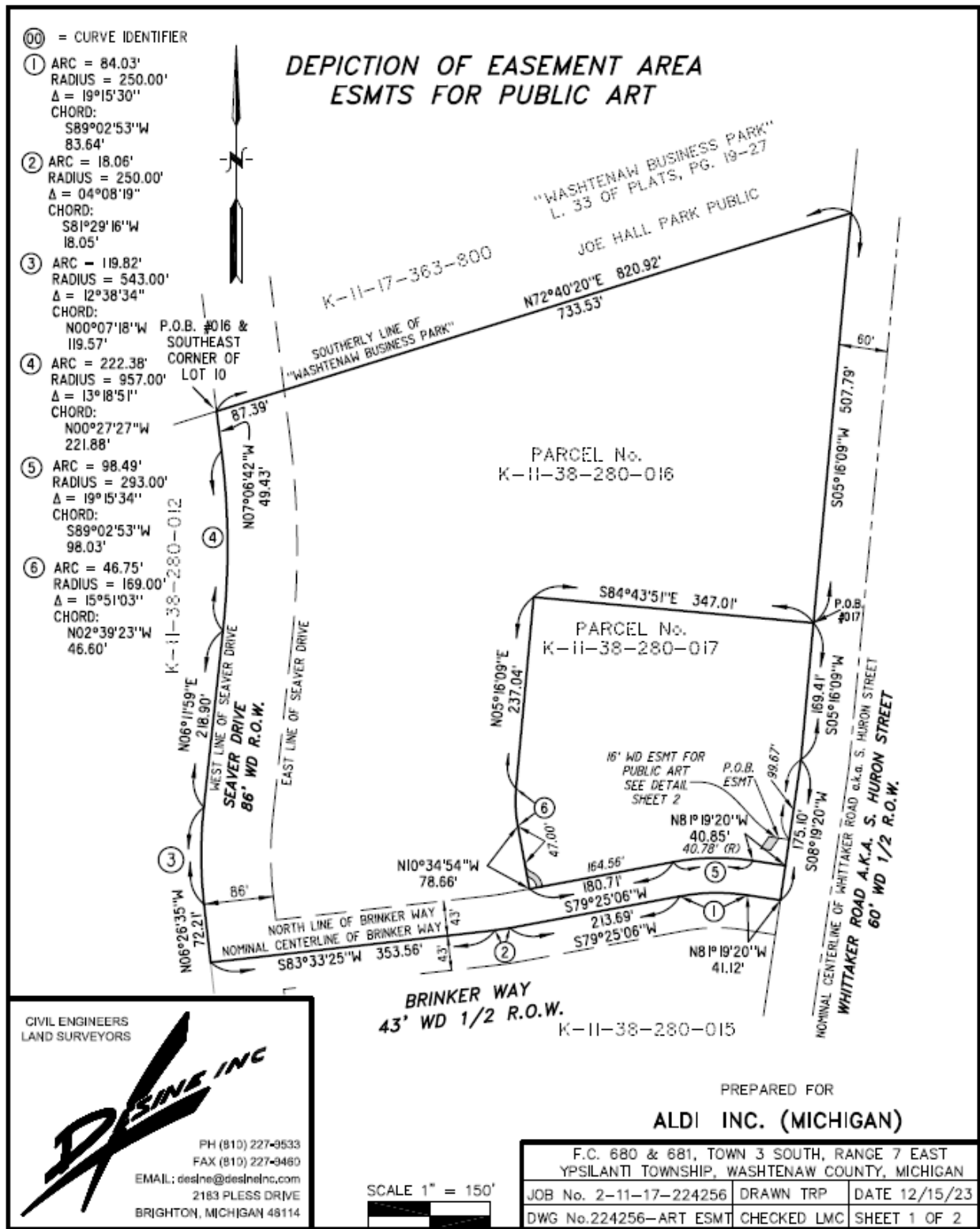
PH (810) 227-8533
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2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR

ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN LMC	DATE 11/01/23
DWG No. 224256-ESMTS	CHECKED TRP	SHEET 2 OF 2

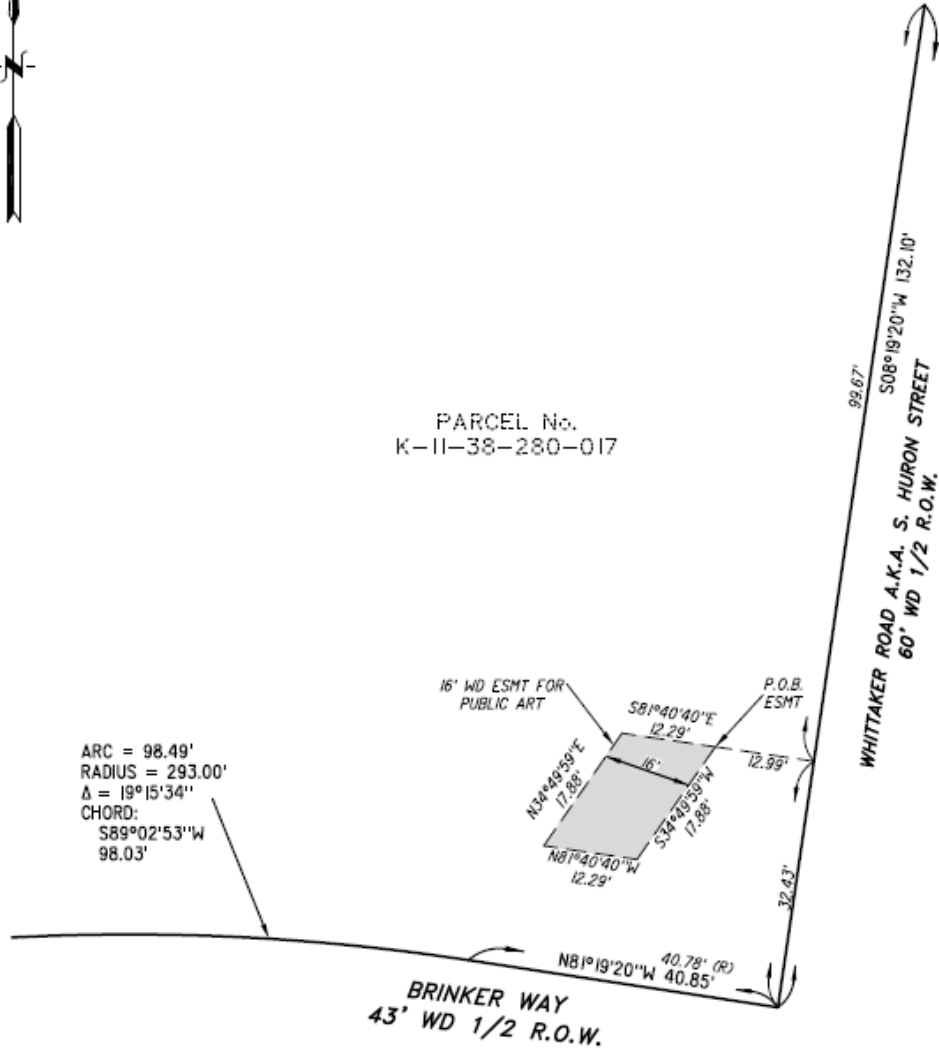
EXHIBIT C
Legal Description of the Public Art Easement Area



DEPICTION OF EASEMENT AREA DETAIL



PARCEL No.
K-11-38-280-017



ARC = 98.49'
RADIUS = 293.00'
 $\Delta = 19^{\circ}15'34''$
CHORD:
S89°02'53\"W
98.03'

SCALE 1" = 20'

CIVIL ENGINEERS
LAND SURVEYORS



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FAX (810) 227-9460
EMAIL: desinc@desinc.com
2183 FLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR

ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN TRP	DATE 12/15/23
DWG No. 224256-ART ESMT	CHECKED LMC	SHEET 2 OF 2

LEGAL DESCRIPTION OF EASEMENT AREA

PROPOSED EASEMENT FOR PUBLIC ART

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

A 16-foot wide easement for Public Art, being a part of the French Claim 681, Town 3 South, Range 7 East, Washtenaw County, Michigan, more particularly described as follows:
Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence the following two courses along the West line of said Huron Street:

- 1) S05°16'09"W 677.20 feet and
- 2) S08°19'20"W 99.67 feet;

thence N81°40'40"W 12.99 feet to the PLACE OF BEGINNING;

thence S34°49'59"W 17.88 feet;

thence N81°40'40"W 12.29 feet;

thence N34°49'59"E 17.88 feet;

thence S81°40'40"E 12.29 feet to the Place of Beginning.

Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan.

Containing 0.004 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

CIVIL ENGINEERS
LAND SURVEYORS



PH (810) 227-9533
FAX (810) 227-9460
EMAIL: des@desineinc.com
2163 FLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR
ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DRAWN TRP	DATE 12/15/23
DWG No. 224256-ART ESMT	CHECKED LMC	SHEET 1 OF 1

EASEMENTS, COVENANTS, AND RESTRICTIONS AGREEMENT

THIS EASEMENTS, COVENANTS, AND RESTRICTIONS AGREEMENT (this "**Agreement**") is executed, delivered and made effective as of this ____ day of _____, 2024 (the "**Effective Date**"), by and between **The Charter Township of Ypsilanti**, a Michigan charter township ("**Township**"), and **Aldi Inc. (Michigan)**, a Michigan corporation ("**Aldi**").

Background Information

A. Aldi and Township entered into that certain Real Estate Purchase Agreement, dated December 28, 2022 (the "**Purchase Agreement**"). As a result, Aldi and Township each own certain parcels of real property located at the northwest corner of the intersection of Huron Street and Brinker Way in Ypsilanti Charter Township, Michigan. A copy of a site plan that generally depicts the properties owned by each of the Parties is attached hereto and made a part hereof as Exhibit A (the "**Site Plan**").

B. Aldi's parcel, containing approximately 2.524 acres, is more particularly described on Exhibit B, attached hereto and made a part hereof (the "**Aldi Property**").

C. Township's parcel, containing approximately 10.286 acres located adjacent to the Aldi Property, is more particularly described on Exhibit C, attached hereto and made a part hereof (the "**Township Property**"; collectively, the Aldi Property and the Township Property are sometimes referred to as the "**Properties**" and individually sometimes as a "**Property**").

D. In order to provide for, among other things, the coordinated development and operation of the Properties, the Parties have agreed to grant to the other certain easements upon the terms and conditions specifically provided for herein. In addition, the Parties have agreed to subject the Properties to certain restrictions on use and development, as hereinafter set forth.

AGREEMENT

NOW, THEREFORE, in consideration of the premises, as set forth in the foregoing Background Information, and of the mutual promises herein set forth, and other good and valuable consideration paid, the Parties do hereby agree as follows:

ARTICLE I
Easements

1.01. Ingress/Egress Easement to Aldi. Subject to the terms and conditions set forth in this Agreement, Township hereby grants and conveys to Aldi and its successors and assigns (including without limitation Aldi's employees, agents and customers), as an easement appurtenant to the Aldi Property, a permanent, non-exclusive easement and right-of-way for the purpose of pedestrian and vehicular (including Aldi's delivery tractor trailers) ingress, egress, passage, and traffic upon, over, across, and through the driveways (including, but not limited to, the "**Critical Access Drive**", generally depicted on the Site Plan located on the Township Property, as applicable), drive aisles and walkways on the Township Property, as they may exist and/or be modified or extended, including, if constructed, the Seaver Way Access Drive (defined below). Township hereby reserves the right to use the foregoing easement areas for all purposes that will not interfere with Aldi's full enjoyment of the rights granted hereby. Township shall further have the right to relocate or otherwise modify any and all of such driveways, drive aisles and walkways; provided, however, Township shall not alter, relocate or close the Critical Access Drive without the prior written consent of Aldi. For the avoidance of doubt, any future extensions of, or connections to, the Critical Access Drive shall not be deemed to constitute and/or be a part of the Critical Access Drive. The Critical Access Drive shall be limited to only that area depicted on the Site Plan as the Critical Access Drive. The Critical Access Drive is more particularly described on Exhibit E, attached hereto and made a part hereof.

1.02. Ingress/Egress Easement to Township. Subject to the terms and conditions set forth in this Agreement, Aldi hereby grants and conveys to Township and its successors and assigns, as an easement appurtenant to the Township Property, a permanent, non-exclusive easement and right-of-way for the purpose of pedestrian and vehicular ingress, egress, passage, and traffic upon, over, across, and through the driveways, drive aisles and walkways on the Aldi Property as they may exist or be modified, from time to time; provided, however that: (i) the driveways located on the Aldi Property shall not be the sole accessways to any portion of the Township Property; and (ii) each parcel within the Township Property shall have a main access point either directly to a public right of way or by extending a driveway to connect to the Critical Access Drive. Aldi hereby reserves the right to use the foregoing easement areas for all purposes that will not interfere with Township's full enjoyment of the rights granted hereby. Aldi shall further have the right to relocate or otherwise modify any and all of such driveways, drive aisles and walkways.

1.03. Sanitary Sewer Easement to Aldi. Subject to the terms and conditions set forth in this Agreement, Township hereby grants and conveys to Aldi and its successors and assigns, as an easement appurtenant to the Aldi Property, a non-exclusive easement over, under and across the Township Property, as may be necessary for the installation, operation, flow, passage, use, maintenance, connection, repair, relocation and removal of Sanitary Sewer lines, connections and related improvements (collectively, "**Sanitary Sewer Lines**" and individually, a "**Sanitary Sewer Line**"), together with the right of ingress and egress for the foregoing purposes. Following Aldi's installation, maintenance or replacement of a Sanitary Sewer Line on the Township Property, Aldi shall restore the affected portion of the Township Property to a condition equal to (the extent reasonably practicable under the circumstances) or better than the condition which existed prior to commencement of such work.

1.04. Stormwater Drainage Easement to Aldi. Subject to the terms and conditions set forth in this Agreement, Township hereby grants and conveys to Aldi, its successors and assigns, as an easement appurtenant to the Aldi Property, a perpetual, non-exclusive easement and right-of-way over and across the Township Property, including (without limitation), that portion of the Township Property legally described on Exhibit F, attached hereto and made a part hereof, for the purposes of using, maintaining, repairing and replacing storm water pipes, connections and related improvements (collectively, the “**Stormwater Lines**”) connecting the Aldi Property to a detention pond located West of Seaver Way and depicted as the “**Detention Pond**” on the Site Plan, together with the right of inflow and outflow of such stormwater detention facilities.

1.05. Temporary Construction Easement to Aldi. Subject to the terms and conditions set forth in this Agreement, Township hereby grants and conveys to Aldi and its successors and assigns (including without limitation Aldi's employees, agents and customers), a non-exclusive temporary construction easement and right-of-way for the benefit of the Aldi Property to the extent needed in accordance with good construction practices, but only during a period of construction on, or in connection with improvements to, the Aldi Property, on, over, across and through the Township Property for the purposes of facilitating construction of the Critical Access Drive, landscaping, sidewalks, Sanitary Sewer Lines, Stormwater Lines, other utilities, and other improvements necessary for the development of the Aldi Property, and providing a temporary means of access for construction vehicles to and from the Aldi Property and facilitating construction of such improvements on the Aldi Property. Such construction activities shall be performed in such a manner as to cause as little disturbance in the use of the Township Property as is practicable under the circumstances. Similarly, construction activities shall be performed on the Township Property so as to minimize interference with the business activities conducted on the Aldi Property.

1.06. Reciprocal Parking Easements. There shall specifically be no parking easements or rights between the Aldi Property and the Township Property.

ARTICLE II Restrictions / Covenants

2.01. Use Restrictions on the Township Property. Township, for itself, its successors and assigns, hereby declares and imposes on the Township Property, for the benefit of the Aldi Property, the restrictions on use set forth on Exhibit D, attached hereto and made a part hereof.

2.02. Further Development of Township Property. In the event that any portion of the Township Property is developed and/or under development, the owner and/or developer of such property being developed shall either: (i) reasonably cooperate and diligently work with Ypsilanti Charter Township, and any other necessary governmental and/or quasi-governmental entities, in good faith to obtain approval of an access drive connecting the Critical Access Drive to Seaver Way (any such drive, the “**Seaver Way Access Drive**”), whereupon such owner and/or developer shall construct and install the Seaver Way Access Drive at its sole cost and expense; or (ii) reimburse Aldi, within 30 days after commencement of construction activities on the West Parcel, for fifty percent (50%) of Aldi's actual costs and expenses to construct and install the Critical Access Drive, and related sidewalks, curbs, gutters, landscaping, and utility infrastructure.

2.03. Easement Dedication Cooperation. As part of Aldi's proposed development of the Aldi Property, the Ypsilanti Community Utilities Authority (“**YCUA**”) has required that Aldi initially construct a watermain and sanitary sewer main on the Township Property (collectively, the “**YCUA**”

Improvements”). The Parties acknowledge that it is likely that YCUA may require that once construction of the YCUA Improvements is completed in accordance with YCUA standards, both the YCUA Improvements and the land upon which the YCUA Improvements is located, as well as immediately surrounding land, shall be dedicated to YCUA in the form of a public dedication of easement (the “**YCUA Easements**”). Township and Aldi agree to reasonably cooperate in good faith with YCUA, at no cost to the other Party, to negotiate and agree to the terms and conditions of any such YCUA Easements, as applicable, and further agree to use commercially reasonable efforts to expeditiously finalize, execute, and deliver any such YCUA Easements requested by YCUA.

ARTICLE III
Maintenance Obligations

3.01. Construction, Maintenance and Repair of the Properties. Subject to the provisions hereinafter set forth:

(a) Subject to Section 3.01(c) below, Township shall, at its sole cost, maintain or cause to be maintained the Township Property and shall construct and maintain all of the improvements thereon, at all times, in a good and safe condition and state of repair. Further, while any portion of the Township Property remains undeveloped, Township shall also, at its sole cost, keep the Township Property seeded and mowed and in a slightly condition.

(b) Subject to Section 3.01(c) below, Aldi shall, at its sole cost, maintain or cause to be maintained the Aldi Property and shall construct and maintain all of the improvements thereon, at all times, in a good and safe condition and state of repair. Further, while any portion of the Aldi Property remains undeveloped, Aldi shall also, at its sole cost, keep the Aldi Property seeded and mowed and in a slightly condition. Subject to Section 3.01(c) below, Aldi shall, at Aldi’s sole cost and expense, commence and complete construction of the Critical Access Drive in conjunction with the development of the Aldi Property in accordance with all applicable laws, ordinances, and regulations, and Aldi’s permits therefore.

(c) Aldi shall be responsible for the future maintenance (including, without limitation, snow and ice removal, and sweeping), repair and/or replacement of all portions of solely the Critical Access Drive, but not the public utility lines located within or adjacent to the Critical Access Drive, which shall be maintained, repaired and/or replaced in accordance with the terms and conditions of the YCUA Easements or as otherwise provided in this Section 3.01 if the YCUA Easements have not yet been entered into. For the avoidance of doubt, Aldi shall not be responsible to make, or contribute towards the cost of, any improvements or modifications to, or planned extensions of, the Critical Access Drive or the adjacent public utility lines that are required in connection with the development and/or redevelopment of the Township Property or any part thereof, which such improvements, modifications, and/or extensions shall completed by the applicable owner(s) and/or developer(s) of the portion of the Township Property that is being developed, at their sole cost and expense. Notwithstanding the foregoing, from and after the commencement of any development of any portion of the Township Property, all costs and expenses incurred by or on behalf of Aldi in connection with the annual maintenance, management, repair, replacement and operation of the Critical Access Drive shall be shared by all owners of developed parcels and/or owners of parcels in development within the Properties or a Property, pro-rata, based on the relative acreage of each such parcel.

(d) A Party shall pay any reimbursement or payment obligation due under this Agreement within 30 days after receiving from the applicable Party an invoice therefor.

ARTICLE IV
Insurance; Indemnification

4.01. Insurance. Each Party shall, at its own expense, obtain, carry and keep in force commercial general liability insurance against any liability or claim for personal injury, wrongful death or property damage for which the Party is responsible to the other under this Agreement or by law, with financially responsible insurers authorized to transact insurance business in the State in which the Properties are located, with a combined single limit of not less than \$2,000,000.00 per occurrence. Such insurance shall include all of the coverage typically provided by the Broad Form Comprehensive General Liability Endorsement. Such insurance may be written by additional premises endorsement on any master policy of insurance which may cover other property in addition to the Properties which form the subject of this Agreement; provided that the insurer shall provide a schedule to each Party showing that the coverage provided by such policy shall (a) meet the requirements of this Agreement; (b) not be reduced by any claims made with respect to other properties; and (c) be in such amount as will preclude the insureds from being held to be co-insurers. The policies shall name Aldi and Township as additional insureds (as their interests may appear) and shall provide that they may not be canceled without 30 days' prior written notice to both insureds. Upon request, each Party shall provide to the other a certificate of insurance evidencing such coverage. Notwithstanding the foregoing provisions hereof to the contrary, Aldi (or the entity that owns a controlling interest of Aldi) shall have the right to self-insure.

4.02. Indemnification.

(a) By Township. Except for injuries, deaths, losses, damages, or other matters resulting from the acts or omissions of Aldi or of Aldi's agents, employees, servants, contractors and licensees, Township shall indemnify Aldi and save it harmless from and against all loss, liability, damage, actions, causes of action, or claims for injury, death, loss or damage of whatever nature to any person, property or business interest caused by or resulting from an act or omission of Township or of Township's agents, employees, servants, contractors or licensees arising out of Township's use and occupancy of the Township Property, and from and against any and all costs, expenses or liabilities (including reasonable fees of attorneys, paralegals, experts, court reporters and others) incurred by Aldi in connection with any claim, action or proceeding in respect of any such loss, liability, damage or claim. Nothing herein shall be construed to waive, limit, or restrict any governmental immunity defense available to the Charter Township of Ypsilanti.

(b) By Aldi. Except for injuries, deaths, losses, damages, or other matters resulting from the acts or omissions of Township or of Township's agents, employees, servants, contractors and licensees, Aldi shall indemnify Township and save it harmless from and against all loss, liability, damage, actions, causes of action, or claims for injury, death, loss or damage of whatever nature to any person, property or business interest caused by or resulting from an act or omission of Aldi or of Aldi's agents, employees, servants, contractors or licensees arising out of Aldi's use and occupancy of the Aldi Property, and from and against any and all costs, expenses or liabilities (including reasonable fees of attorneys, paralegals, experts, court reporters and others) incurred by Township in connection with any claim, action or proceeding in respect of any such loss, liability, damage or claim.

ARTICLE V
Damage and Destruction

5.01. The Aldi Improvements. In the event the improvements on the Aldi Property (the "**Aldi Improvements**") are either destroyed or damaged by fire, flood, earthquake, or other casualty, Aldi shall have no obligation, under this Agreement, to repair, rebuild or restore the Aldi Improvements. However, if Aldi elects to repair, rebuild or restore the Aldi Improvements after any such damage or destruction, all construction activities undertaken in connection therewith shall be conducted so as to minimize interference with Township's use of its Property and the rights granted to it under this Agreement. If Aldi elects not to repair, rebuild or restore the Aldi Improvements after any such damage or destruction, Aldi shall raze the damaged improvements and either pave or seed and maintain such area.

5.02. The Township Improvements. In the event the improvements on the Township Property (the "**Township Improvements**") are either damaged or destroyed by fire, flood, earthquake, or other casualty, Township shall have no obligation, under this Agreement, to repair, rebuild or restore the Township Improvements. However, if Township elects to repair, rebuild or restore the Township Improvements after any such damage or destruction, all construction activities undertaken in connection therewith shall be conducted so as to minimize interference with Aldi's use of its Property and the rights granted to it under this Agreement. If Township elects not to repair, rebuild or restore the Township Improvements after any such damage or destruction, Township shall raze the damaged improvements and either pave or seed and maintain such area and the easements granted to Aldi pursuant to Article I hereof shall continue in full force and effect. Notwithstanding anything to the contrary contained in this Section 5.02, if any Township Improvements to which Aldi has been granted an easement is destroyed or damaged under this Agreement, Township shall, within 30 days after the date of such damage and/or destruction, restore the applicable Township Improvements to the minimum condition necessary for Aldi's continued use thereof as existed prior to such damage or destruction.

ARTICLE VI
Defaults and Remedies

6.01. Defaults. If any Party (the "**Defaulting Party**") should fail to observe any of the terms, conditions, restrictions or provisions of, or should fail to perform any of its covenants or obligations under this Agreement within a period of 30 days (or such lesser period as may be reasonably necessary in the event of a failure which poses an imminent threat of personal injury or damage to property) after the other Party (the "**Non-Defaulting Party**") has given to the Defaulting Party written notice thereof, then the Defaulting Party shall be in default under this Agreement; provided that if the obligation is of such a nature that the same cannot, with due diligence, be reasonably performed within such 30-day period, then such default shall be deemed to have been cured if the Defaulting Party commences such performance within such 30-day period and thereafter undertakes and proceeds with due diligence to complete the same and does complete the same within a reasonable time. If a default has occurred and is not cured within the time period specified in this Section 6.01, then the Non-Defaulting Party shall have all of the rights and remedies afforded to it by law and also all of the rights and remedies set forth in Section 6.02 hereof (whether or not they are expressly provided by statute or recognized by judicial precedent), any one or more of which may be exercised and enforced independently or concurrently at any time that such default remains uncured, without waiving any of the Non-Defaulting Party's other rights and remedies, and all of which shall, to the extent applicable, survive the termination of any right granted in this Agreement.

6.02. Remedies.

(a) Cure. Following the expiration of the applicable cure period, the Non-Defaulting Party may, at its election, cure any default of the Defaulting Party under this Agreement; and if the Non-Defaulting Party should do so, then it shall be entitled to be reimbursed for all reasonable and documented costs and expenses expended by it in connection therewith, which amounts shall be due and payable by the Defaulting Party to the Non-Defaulting Party on demand.

(b) Civil Actions. Following the expiration of the applicable cure period, the Non-Defaulting Party may bring an action against the Defaulting Party for the specific performance of any obligation undertaken by the Defaulting Party in this Agreement, for injunctive or other equitable relief, or for damages in any court of competent jurisdiction for the County in which the Properties are located, or such other jurisdiction as may be agreed to between the Parties, in order to enforce the rights and remedies available to the Non-Defaulting Party.

6.03. Obstruction Events. Notwithstanding anything to the contrary contained in this Agreement, in the event vehicular access to the Aldi Property is obstructed due to an obstruction on the Township Property (including, but not limited to, the Critical Access Drive) or an activity of an Township Permittee (each such event, a "**Township Obstruction Default**"), Aldi may notify Township by any means reasonable under the circumstances, including via email or telephone, of the Township Obstruction Default and demand that the Township Obstruction Default be remedied. If, after 24 hours after such notice has been provided, Township has not (i) remedied the Township Obstruction Default or (ii) commenced to remedy the Township Obstruction Default and thereafter remedied such Township Obstruction Default within 24 hours, Aldi shall have the right (but not the obligation) to remedy the Township Obstruction Default (including the right to enter upon the Township Property) and shall be reimbursed by Township for the reasonable costs for such remedy in accordance with the provisions of Section 6.02(a) above. Further and notwithstanding anything to the contrary contained in this Agreement, in the event vehicular access to the Township Property via the Critical Access Drive is completely obstructed due to an obstruction of the Critical Access Drive by Aldi (each such event, an "**Aldi Obstruction Default**"), Township may notify Aldi by any means reasonable under the circumstances, including via email or telephone, of the Aldi Obstruction Default and demand that the Aldi Obstruction Default be remedied. If, after 24 hours after such notice has been provided, Aldi has not remedied the Aldi Obstruction Default or commenced to remedy the Aldi Obstruction Default and thereafter remedies such Aldi Obstruction Default within 24 hours, Township shall have the right (but not the obligation) to remedy the Aldi Obstruction Default (including the right to enter upon the Aldi Property) and shall be reimbursed by Aldi for the reasonable costs for such remedy in accordance with the provisions of Section 6.02(a) above.

6.04. Interest; Lien. All amounts owing under this Agreement that are not timely paid shall accrue interest ("**Interest**") thereon from and after the due date at the lower of (i) the rate of 12% per annum, or (ii) the maximum rate permissible from time to time under applicable law. To the maximum extent permitted by applicable law, any amount owed under this Agreement constitutes a lien against the Property of the obligated Party. Any provision of this Agreement to the contrary notwithstanding, all liens established hereby shall be in all respects subject and subordinate to the lien of any mortgages or deeds of trust existing prior to the date the charge giving rise to such lien became due and payable.

ARTICLE VII

Notices; Notice of Transfer

7.01. Notices. Any notice or other communication required or permitted to be given to a Party under this Agreement shall be in writing and shall be deemed effective upon delivery (or refusal of delivery) when transmitted by one of the following methods to such Party at the address set forth at the end of this Section 7.01: (a) via a nationally recognized overnight delivery service (such as FedEx or UPS); or (b) by certified mail, postage prepaid, return receipt requested. Either Party may change its address for notice by giving written notice thereof to the other Party at least 10 business days prior to the effective date of such change of address. The address of each Party for notice initially is as follows:

- (a) If intended for Township, to:

Ypsilanti Township
Attn: Heather Jarrell Roe, Township Clerk
7200 S. Huron River Drive
Ypsilanti, MI 48197
Email: hjarrellroe@ytown.org

with a copy to:

McLain & Winters
Attn: Douglas Winters, Esq.
61 N. Huron Street
Ypsilanti, MI 48197
Email: mcwinlaw@gmail.com

- (b) If intended for Aldi, to:

Aldi Inc. (Michigan)
Attn: Andrew Shaw, Director of Real Estate
2625 North Stockbridge Road
Webberville, Michigan 48892
Email: andrew.shaw@aldi.us

With a copy to:

Kayne Law Group, Co., P.A.
Attn: Jacob Worrel, Esq.
612 Park Street, Suite 100
Columbus, Ohio 43215
Email: jworrel@kaynelaw.com

7.02. Notice of Conveyance. If a Party (a "**Conveying Party**") should convey its fee interest in and to its Property (or any portion thereof) to another Person, it may notify the other Party of such conveyance in the manner provided in Section 7.01 hereof. Such notice shall contain the name of the grantee and the address of such grantee for purposes of receiving notices hereunder. Unless and until a Conveying Party notifies the other Party of a conveyance of its fee interest in its Property and the name and address of the transferee, notices addressed to the Conveying Party as provided for in Section 7.01 shall continue to be effective, but the other Party

may also send notices that shall be deemed effective hereunder to such grantee at the tax mailing address listed for such grantee on the books of the County Assessor of Property, until such time as the grantee has notified the other Party of a different notice address in the manner provided in Section 7.01 hereof.

ARTICLE VIII
Miscellaneous Provisions

8.01. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns (including successive, as well as immediate, successors and assigns) of the Parties.

8.02. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state in which the Properties are situated. For all litigation, disputes and controversies which may arise out of or in connection with this Agreement, the undersigned hereby waive the right to trial by jury and consent to the jurisdiction of the courts in the state in which the Properties are situated. In the event either Party hereto brings or commences legal proceedings to enforce any of the terms of this Agreement, the successful Party shall then be entitled to receive from the other Party(s), in every such action commenced, a reasonable sum as attorneys' fees and costs, including all fees and costs incurred upon any appeals, to be fixed by the court in the same action.

8.03. Restoration. If, as a result of the exercise of any easement rights created under this Agreement, a Party shall damage or disturb the improvements of another Party, the Party causing such damage or disturbance shall, at its sole expense, promptly repair or restore the Property of such other Party to, as nearly as possible, the condition existing prior to such damage or disturbance.

8.04. Lien Removal. If, as a result of either Party's (the "**Contracting Party's**") exercise of any of the rights granted to it in this Agreement to enter onto and/or perform work upon the other Party's Property, a lien is filed by any contractor, subcontractor, laborer or materialman, then the Contracting Party shall discharge, bond or otherwise remove each such lien within 30 days following written notice from the other Party. If the Contracting Party fails to so discharge, bond or otherwise remove any such lien within such period of time, the other Party may do so and the Contracting Party shall reimburse the other Party upon demand therefor for the reasonable cost thereof, including, without limitation, reasonable attorney fees incurred in discharging such lien, and interest.

8.05. Counterpart Originals. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be a duplicate original, but all of which, taken together, shall constitute a single instrument. Signature pages may be detached from multiple separate counterparts and attached to a single counterpart so that all signature pages are physically attached to the same document.

8.06. Article and Section Captions. The Article and Section captions contained in this Agreement are included only for convenience of reference and do not define, limit, explain or modify this Agreement or its interpretation, construction or meaning and are in no way to be construed as a part of this Agreement.

8.07. Severability. If any provision of this Agreement or the application of any provision

to any Person or any circumstance shall be determined to be invalid or unenforceable, then such determination shall not affect any other provision of this Agreement or the application of said provision to any other Person or circumstance, all of which other provision shall remain in full force and effect.

8.08. Amendments in Writing. No change, amendment, termination or attempted waiver of any of the provisions of this Agreement shall be binding upon any Party unless in writing and signed by the Parties.

8.09. Agreement for Exclusive Benefit of Parties. The provisions of this Agreement are for the exclusive benefit of the Properties, the Parties (and their successors and assigns) and not for the benefit of any other Persons, and this Agreement shall not be deemed to have conferred any rights, express or implied, upon any other Persons.

8.10. No Partnership, Joint Venture or Principal-Agency Relationship. Neither anything contained in this Agreement nor any acts of the Parties shall be deemed or construed by the Parties, or either of them, or by any third Person, to create the relationship of principal and agent, or of partnership, or of joint venture, or of any association between the Parties to this Agreement.

8.11. Reasonableness of Consent or Approval/Further Actions. Whenever a Party is entitled to exercise some right under this Agreement, only with the prior consent or approval of another Party, such consent or approval shall not be unreasonably withheld or delayed. If a Party is required to obtain the written consent or approval of another Party to effectuate a plat, subdivision or lot split of such Party's property, the other Party shall not unreasonably withhold, condition or delay such written consent or approval.

8.12. Covenants Run With the Land. It is intended that the covenants, easements, agreements, promises and duties of each Party, as set forth in this Agreement, shall be construed as covenants and not as conditions and that all such covenants shall (subject to the provisions of Section 8.14 hereof) be enforceable against the covenantor and shall also run with the land or constitute equitable servitudes as between the Property of the respective covenantor, as the servient tenement, and the Property of the respective covenantee, as the dominant tenement. If a Property is subdivided and sold, any obligation or expense attributed to a subdivided parcel shall be deemed an expense of such subdivided parcel and the then owner thereof. Any owner of a Property which is the subject hereof may grant the benefit of, or allow the use of, any right, easement or interest hereunder to any Permittee of any owner from time to time; provided that any such Permittee shall have no greater rights than its permittor and shall look solely to its permittor (or to such permittor's successors or assigns), in each case, for the enforcement of the provision of this Agreement.

8.13. No Merger. All of the provisions of this Agreement are for the mutual benefit and protection of the present and all future owners of the Properties; and if there should at any time be common ownership of any of the Properties, or any estate therein then it is the intention of the Parties that there be no merger into the respective fee simple estates of the rights and benefits and the obligations and burdens of this Agreement, but rather that such rights and benefits and such obligations and burdens shall be separately preserved for the benefit of all future owners of the fee simple estates in the Properties.

8.14. No Dedication. Nothing in this Agreement shall be deemed to constitute a gift, grant or dedication of any portion of the Properties to the general public or for any public purpose;

provided that the Parties shall have the right to extend the benefit of any of the easements granted herein to any governmental unit, public body and/or utility company for the purpose of the construction, installation, operation, maintenance, repair, relocation, modification, extension or alteration of utility lines and related facilities, but such grant shall be subject to the terms and conditions hereof.

8.15. Termination of Liability Upon Transfer. If the owner of a Property should transfer its fee simple interest (or any portion thereof) in and ownership of such Property, then the obligation and liability of the transferor for the performance or breach of any covenant or provision contained in this Agreement, occurring after the date of such transfer, shall automatically be terminated; and the transferee, by the acceptance of the conveyance of such fee simple interest, shall automatically be deemed to have accepted, assumed and agreed to observe or perform all such covenants or provisions after the date of such transfer.

8.16. Definition of Certain Terms. As used in this Agreement, the term "**Person**" means a corporation, association, partnership, limited liability company, trust, estate, governmental agency or other entity, as well as an individual or natural person, unless the context otherwise requires, the term "**Permittee**" means the respective employees, agents, customers, contractors, licensees, guests and invitees of Aldi and Township, and the term "**Party**" means Aldi or Township individually (or "**Parties**" shall mean Aldi and Township collectively) and their respective successors and assigns. The term "business day" when used herein shall mean a weekday, Monday through Friday, except a legal holiday or a day on which banking institutions in the State of Texas are authorized by law to be closed.

8.17. Estoppel Certificate. Within 20 days after receipt of a written request therefor, either Party shall deliver to the other a written statement acknowledging that this Agreement is in full force and effect (if the same be true), that this Agreement has not been modified (or if it has, stating such modifications), whether or not the requesting Party is in default, and providing any other pertinent information that the requesting Party might reasonably request with respect to the status of this Agreement or the Properties.

8.18. Index of Exhibits. The following exhibits attached to this Agreement are hereby incorporated herein:

- Exhibit A – Site Plan
- Exhibit B – Aldi Property Legal Description
- Exhibit C – Township Property Legal Description
- Exhibit D – Use Restrictions
- Exhibit E – Critical Access Drive Legal Description
- Exhibit F – Stormwater Lines Easement Area Legal Description

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives, to be effective as of the date first above written.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]
[Signature and Acknowledgment Pages Follow]

EASEMENTS, COVENANTS, AND RESTRICTIONS AGREEMENT
(Township Signature and Acknowledgment)

Township:

The Charter Township of Ypsilanti,
a Michigan charter township

By: _____
Print Name: _____
Its: _____

By: _____
Print Name: _____
Its: _____

STATE OF _____)
)
COUNTY OF _____)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by _____, _____ of The Charter Township of Ypsilanti, a Michigan charter township, on behalf of said township.

Notary Public for _____

My Commission expires: _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by _____, _____ of The Charter Township of Ypsilanti, a Michigan charter township, on behalf of said township.

Notary Public for _____

My Commission expires: _____

EASEMENTS, COVENANTS, AND RESTRICTIONS AGREEMENT
(Aldi Signature and Acknowledgment Page)

Aldi:

Aldi Inc. (Michigan),
a Michigan corporation

By: _____
Steve Bowman, Group Director of Real Estate

STATE OF OHIO)
)
COUNTY OF FRANKLIN)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Steve Bowman, Group Director of Real Estate of Aldi Inc. (Michigan), a Michigan corporation, on behalf of said corporation. This is an acknowledgment certificate. No oath or affirmation was administered to the signer with regard to the notarial act.

Notary Public for _____

My Commission expires: _____

**Prepared By, Recording Requested By
And When Recorded Mail To:**

Kayne Law Group, Co., P.A.
612 Park St.
Suite 100
Columbus, Ohio 43215
Attn: Jacob Worrel, Esq.

EXHIBIT A
Site Plan

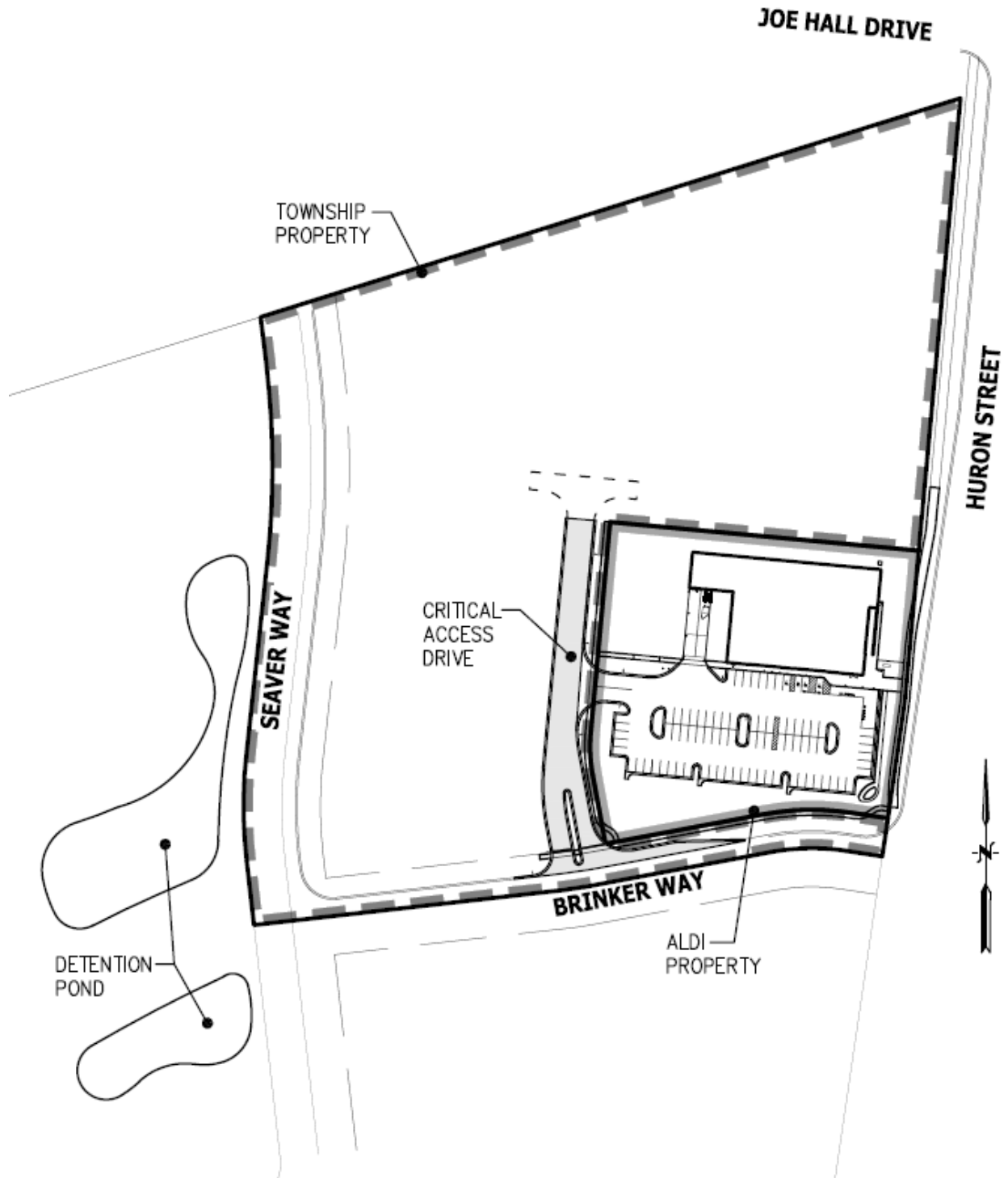


EXHIBIT B
Aldi Property Legal Description

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence S05°16'09"W 507.79 feet along the West line of said Whittaker Road a.k.a. Huron Street to the **PLACE OF BEGINNING**;

thence continuing the following two courses along the West line of said Huron Street:

1) S05°16'09"W 169.41 feet and

2) S08°19'20"W 132.10 feet to the North line of Brinker Way (86-foot wide Right-of-Way);

thence the following three courses along the North line of said Brinker Way:

1) N81°19'20"W 40.85 feet (*recorded as 40.78 feet*),

2) Westerly 98.49 feet along the arc of a 293.00-foot radius curve to the left, through a central angle of 19°15'34" and having a chord bearing S89°02'53"W 98.03 feet and

3) S79°25'06"W 180.71 feet;

thence N10°34'54"W 78.66 feet;

thence Northerly 46.75 feet along the arc of a 169.00-foot radius curve to the right, through a central angle of 15°51'03" and having a chord bearing N02°39'23"W 46.60 feet;

thence N05°16'09"E 237.04 feet;

thence S84°43'51"E 347.01 feet to a point on West line of said Whittaker Road a.k.a. Huron Street and the Place of Beginning.

Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan. Containing 2.524 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

Refer to the current policy for title insurance for proof of ownership and all encumbrances affecting title to the described above parcel.

EXHIBIT C
Township Property Legal Description

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

BEGINNING at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence S05°16'09"W 507.79 feet along the West line of said Whittaker Road a.k.a. Huron Street;

thence N84°43'51"W 347.01 feet;

thence S05°16'09"W 237.04 feet;

thence Southerly 46.75 feet along the arc of a 169.00-foot radius curve to the left, through a central angle of 15°51'03" and having a chord bearing S02°39'23"E 46.60 feet;

thence S10°34'54"E 78.66 to the North line of Brinker Way (86-foot wide Right-of-Way);

thence along said North line of Brinker Way the following three courses:

1) N79°25'06"E 180.71 feet,

2) Easterly 98.49 feet along the arc of a 293.00-foot radius curve to the right, through a central angle of 19°15'34" and having a chord bearing N89°02'53"E 98.03 feet and

3) S81°19'20"E 40.85 feet (*recorded as 40.78 feet*) to a point on said West line of Whittaker Road a.k.a. South Huron Street;

thence S08°19'20"W 43.00 feet along said Westerly line of Whittaker Road a.k.a. South Huron Street to the nominal centerline of said Brinker Way;

thence along the nominal centerline of said Brinker Way the following five courses:

1) N81°19'20"W 41.12 feet,

2) Westerly 84.03 feet along the arc of a 250.00-foot radius curve to the left, through a central angle of 19°15'30" and having a chord bearing S89°02'53"W 83.64 feet,

3) S79°25'06"W 213.69 feet,

4) Westerly 18.06 feet along the arc of a 250.00-foot radius curve to the right, through a central angle of 04°08'19" and having a chord bearing S81°29'16"W 18.05 feet and

5) S83°33'25"W 353.56 feet to point on the West line of Seaver Drive (86-foot wide Right-of-Way);

thence along said West line of Seaver Drive the following five courses:

1) N06°26'35"W 72.21 feet,

2) Northerly 119.82 feet along the arc of a 543.00-foot radius curve to the right, through a central angle 12°38'34" and having a chord bearing N00°07'18"W 119.57 feet,

3) N06°11'59"E 218.90 feet and

4) Northerly 222.38 feet along the arc of a 957.00-foot radius curve to the left, through a central angle of 13°18'51" and having a chord bearing N00°27'27"W 221.88 feet and

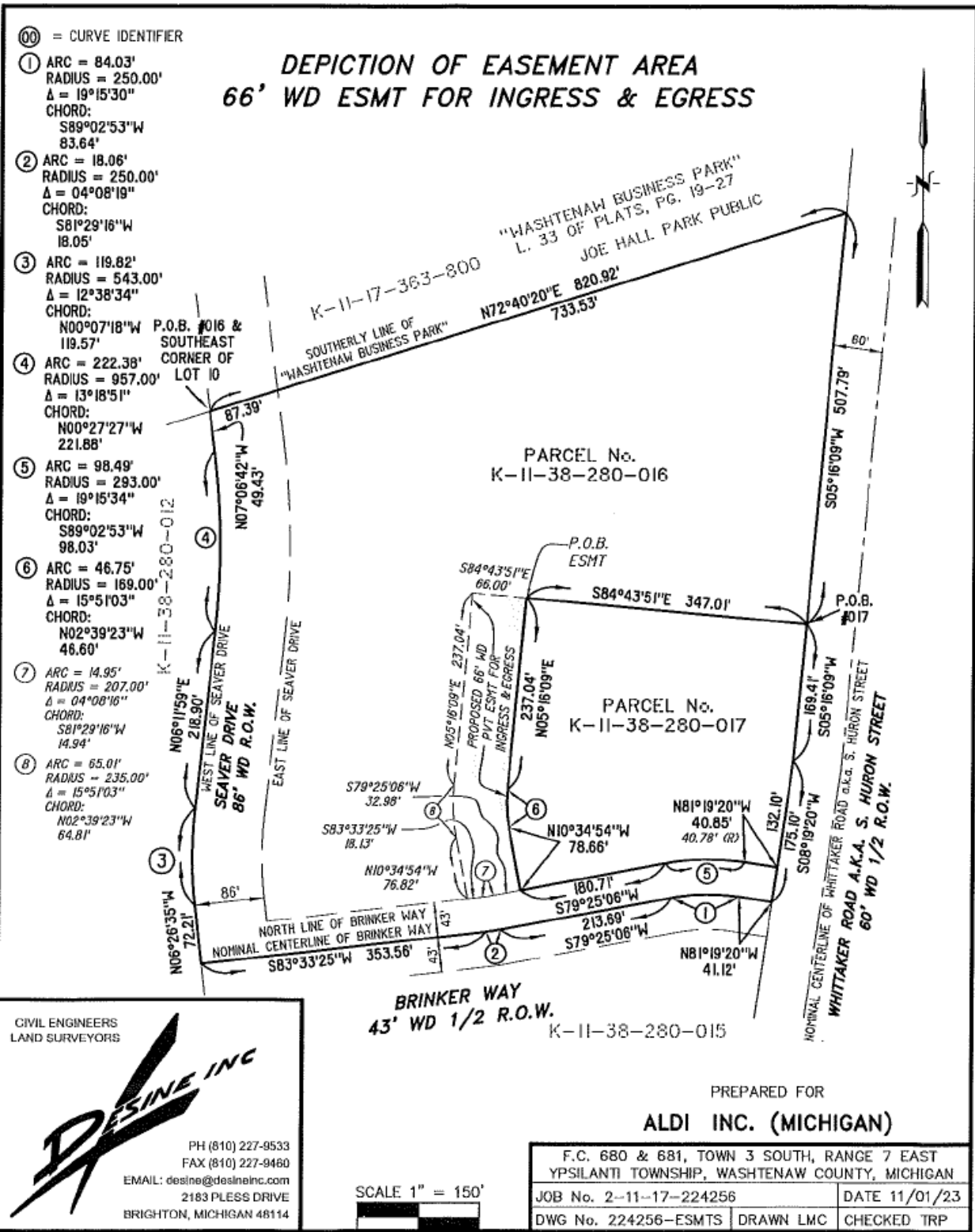
5) N07°06'42"W 49.43 feet to said Southeast Corner of Lot 10 and to the Place of Beginning

Being a part of the French Claim 681, Town 3 South, Range 7 East, Washtenaw County, Michigan, Containing 10.286 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

EXHIBIT D
Use Restrictions

Township hereby covenants and agrees that it will not lease, rent, sell or otherwise permit to be owned, controlled, leased, used or occupied any portion of the Township Property for a Retail Grocery Store. The term "**Retail Grocery Store**" means a supermarket, a meat market, a grocery store, a fruit and vegetable store or stand, a frozen or otherwise processed food store, and any other store where more than 1,500 square feet (including adjacent aisle space) is used for the sale or display of grocery items. "Retail Grocery Store" shall also include the operation of a grocery pick-up service (e.g. Clicklist, Curbside Pickup or similar service) anywhere within the Properties, whether or not the premises from which the service is offered is also used for the sale and display of grocery items. "Retail Grocery Store" does not include a delicatessen or any restaurant wherein prepared food is sold for on-premises or "take-out" consumption.

EXHIBIT E
Critical Access Drive Legal Description



CIVIL ENGINEERS
LAND SURVEYORS

PH (810) 227-9533
 FAX (810) 227-9460
 EMAIL: desine@desineinc.com
 2183 PLESS DRIVE
 BRIGHTON, MICHIGAN 48114

SCALE 1" = 150'

PREPARED FOR
ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST
 YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

JOB No. 2-11-17-224256	DATE 11/01/23
DWG No. 224256-ESMTS	DRAWN LMC
	CHECKED TRP

LEGAL DESCRIPTION OF EASEMENT AREA

PROPOSED 66-FOOT WIDE EASEMENT FOR INGRESS AND EGRESS

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

A 66-foot wide easement for ingress and egress, being a part of the French Claim 681, Town 3 South, Range 7 East, Washtenaw County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);
thence S05°16'09"W 507.79 feet along the West line of said Whittaker Road a.k.a. Huron Street;
thence N84°43'51"W 347.01 feet along the common line to Parcel No. K-11-38-280-016 and 017 to the **PLACE OF BEGINNING**;

thence S05°16'09"W 237.04 feet;

thence Southerly 46.75 feet along the arc of a 169-foot radius curve to the left, through a central angle of 15°51'03" and having a chord bearing S02°39'23"E 46.60 feet;

thence S10°34'54"E 78.66 feet;

thence along the Northerly line of Brinker Way (43-foot wide 1/2 Right-of-Way) the following three courses:

- 1) S79°25'06"W 32.98 feet,
- 2) Westerly 14.95 feet along the arc of a 207-foot radius curve to the right, through a central angle of 04°08'16" and having a chord bearing S81°29'16"W 14.94 feet and
- 3) S83°33'25"W 18.13 feet;

thence along a line parallel with and 66 feet West of said common line of Parcels No. K-11-38-280-016 and 017 the following three courses:

- 1) N10°34'54"W 76.82 feet,
- 2) Northerly 65.01 feet along the arc of a 235-foot radius curve to the right, through a central angle of 15°51'03" and a chord bearing N02°39'23"W 64.81 feet and
- 3) N05°16'09"E 237.04 feet;

thence S84°43'51"E 66.00 feet to the Place of Beginning.

Containing 0.562 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

CIVIL ENGINEERS
LAND SURVEYORS



PH (810) 227-9533
FAX (810) 227-9460
EMAIL: desine@desineinc.com
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR

ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN	
JOB No. 2-11-17-224256	DATE 11/01/23
DWG No. 224256-ESMTS	DRAWN LMC CHECKED TRP

EXHIBIT F
Stormwater Lines Easement Area Legal Description

① = CURVE IDENTIFIER

① ARC = 84.03'
 RADIUS = 250.00'
 Δ = 19°15'30"
 CHORD:
 S89°02'53"W
 83.64'

② ARC = 18.06'
 RADIUS = 250.00'
 Δ = 04°08'19"
 CHORD:
 S81°29'16"W
 18.05'

③ ARC = 119.82'
 RADIUS = 543.00'
 Δ = 12°38'34"
 CHORD:
 N00°07'18"W
 119.57'

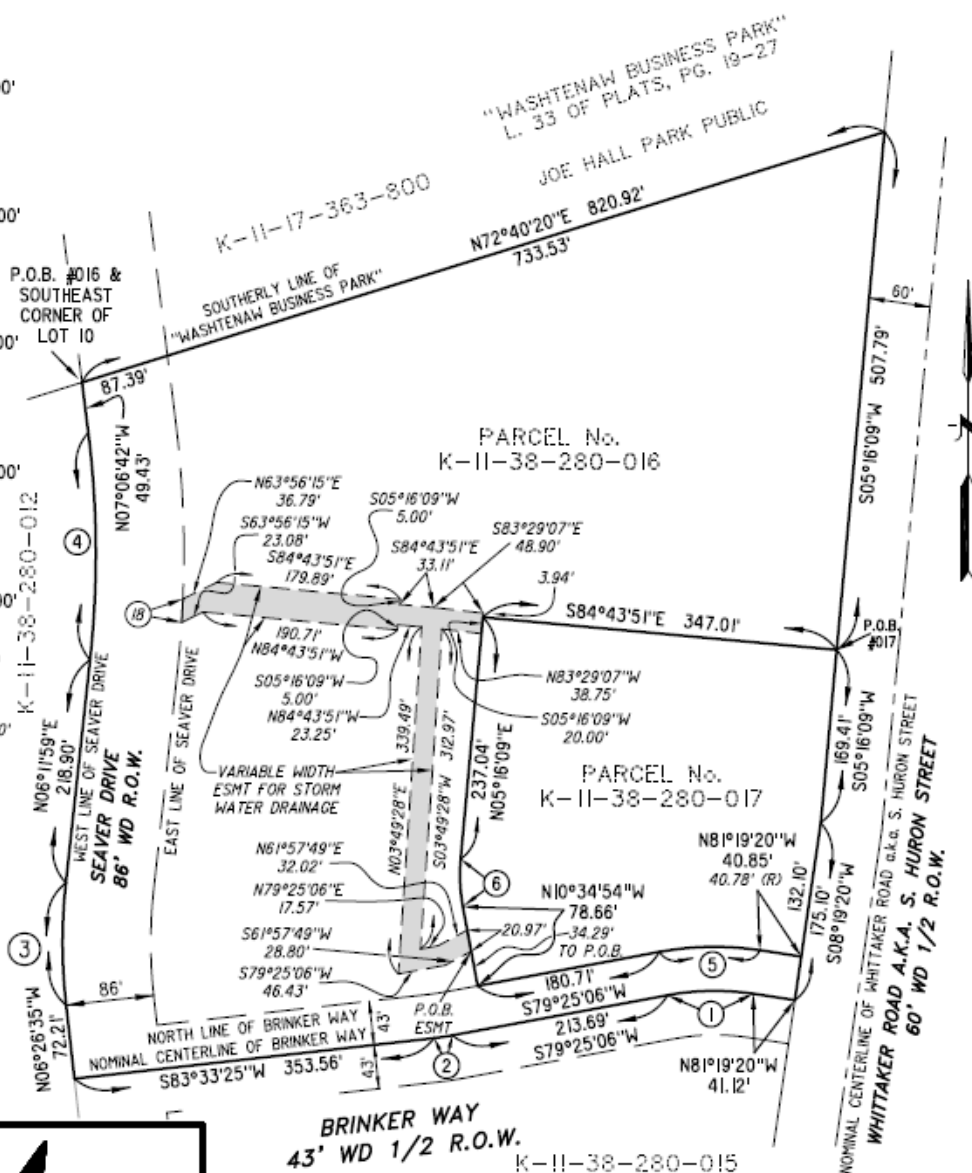
④ ARC = 222.38'
 RADIUS = 957.00'
 Δ = 13°18'51"
 CHORD:
 N00°27'27"W
 221.88'

⑤ ARC = 98.49'
 RADIUS = 293.00'
 Δ = 19°15'34"
 CHORD:
 S89°02'53"W
 98.03'

⑥ ARC = 46.75'
 RADIUS = 169.00'
 Δ = 15°51'03"
 CHORD:
 N02°39'23"W
 46.60'

⑧ ARC = 22.89'
 RADIUS = 1043.00'
 Δ = 01°15'27"
 CHORD:
 N03°02'18"E
 22.89'

DEPICTION OF EASEMENT AREA
VARIABLE WIDTH ESMT FOR STORM WATER DRAINAGE



CIVIL ENGINEERS
 LAND SURVEYORS

DESIGN INC

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 FAX (810) 227-9460
 EMAIL: desine@desineinc.com
 2193 PLESS DRIVE
 BRIGHTON, MICHIGAN 48114

SCALE 1" = 150'

PREPARED FOR
ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN	
JOB No. 2-11-17-224256	DATE 11/01/23
DWG No. 224256-ESMTS	DRAWN LMC
	CHECKED TRP

LEGAL DESCRIPTION OF EASEMENT AREA

PROPOSED VARIABLE WIDTH EASEMENT FOR STORM WATER DRAINAGE

Land situated in the Township of Ypsilanti, County of Washtenaw, Michigan, more particularly described as:

A variable width easement for Storm Water Drainage, being a part of the French Claim 681, Town 3 South, Range 7 East, Washtenaw County, Michigan, more particularly described as follows:

Commencing at the Southeast Corner of Lot 10 of "Washtenaw Business Park," part of French Claim 680 & 681, Town 3 South, Range 7 East, Ypsilanti Township, Washtenaw County, Michigan, according to the plat thereof, as recorded in Liber 33 of Plats, Pages 19 through 27, inclusive, Washtenaw County Records;

thence N72°40'20"E 820.92 feet along the South line of said "Washtenaw Business Park" to the West line of Whittaker Road a.k.a. South Huron Street (60-foot wide 1/2 Right-of-Way);

thence along the West line of said Whittaker Road a.k.a. Huron Street the following two courses along the West line of said Huron Street:

1) S05°16'09"W 677.20 feet and

2) S08°19'20"W 132.10 feet to the North line of Brinker Way (86-foot wide Right-of-Way);

thence the following three courses along the North line of said Brinker Way:

1) N81°19'20"W 40.85 feet (*recorded as 40.78 feet*),

2) Westerly 98.49 feet along the arc of a 293.00-foot radius curve to the left, through a central angle of 19°15'34" and having a chord bearing S89°02'53"W 98.03 feet and

3) S79°25'06"W 180.71 feet;

thence N10°34'54"W 34.29 feet along the common line of Parcel No's K-11-38-280-016 & 017 to the **PLACE OF BEGINNING**;

thence S61°57'49"W 28.80 feet; thence S79°25'06"W 46.43 feet; thence N03°49'28"E 339.49 feet; thence N84°43'51"W 23.25 feet; thence S05°16'09"W 5.00 feet; thence N84°43'51"W 190.71 feet; thence S63°56'15"W 23.08 feet to the East line of Seaver Drive (86-foot wide Right-of-Way); thence Northerly 22.89 feet along the arc of a 1043-foot radius curve to the left, through a central angle of 01°15'27" and having a chord bearing N03°02'18"E 22.89 feet; thence N63°56'15"E 36.79 feet; thence S84°43'51"E 179.89 feet; thence S05°16'09"W 5.00 feet; thence S84°43'51"E 33.11 feet; thence S83°29'07"E 48.90 feet; thence S05°16'09"W 20.00 feet along (in-part) said common line of Parcel No's K-11-38-280-016 & 017; thence N83°29'07"W 38.75 feet; thence S03°49'28"W 312.97 feet; thence N79°25'06"E 17.57 feet thence N61°57'49"E 32.02 feet to said common line; thence S10°34'54"E 20.97 feet along said common line of Parcel No's K-11-38-280-016 & 017 to the to the Place of Beginning. Being a part of the French Claim 681 Town 3 South, Range 7 East, Washtenaw County, Michigan. Containing 0.357 acres of land, more or less. Subject to and together with all easements and restrictions of record affecting title to the described above premises.

CIVIL ENGINEERS
LAND SURVEYORS



PH (810) 227-9533
FAX (810) 227-9460
EMAIL: desine@desineinc.com
2183 PLESS DRIVE
BRIGHTON, MICHIGAN 48114

PREPARED FOR

ALDI INC. (MICHIGAN)

F.C. 680 & 681, TOWN 3 SOUTH, RANGE 7 EAST YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN		
JOB No. 2-11-17-224256	DATE 11/01/23	
DWG No. 224256-ESMTS	DRAWN LMC	CHECKED TRP

Charter Township of Ypsilanti

RESOLUTION NO. 2024-01 OWNERS DAM SAFETY PROGRAM (ODSP)

WHEREAS, the Charter Township of Ypsilanti, in Washtenaw County Michigan, currently holding a license with the Federal Energy Regulatory Commission (FERC) to operate the Ford Lake Hydroelectric Project (Project) #5334, and

WHEREAS, the FERC requires the Charter Township of Ypsilanti to develop, implement, fund and continue to support the ODSP, per the FERC guideline, for the Project until such time that the Charter Township of Ypsilanti releases ownership or the Project is no longer under the jurisdiction of the FERC, and

WHEREAS, the ODSP document clearly defines the responsibility for the Charter Township of Ypsilanti and its employees, and consultants, and

WHEREAS, the purpose of this Resolution is not new to the Charter Township of Ypsilanti, but rather a re-dedication to dam safety and the responsibilities that come with owning the Project, and

WHEREAS, by the action of this document, the Charter Township of Ypsilanti is showing the commitment to the FERC to operate a safe Project, prioritizing safety over any other goals, and

NOW THEREFORE, be it resolved that the Charter Township of Ypsilanti Board of Trustees acknowledges the Owners Dam Safety Program to maintain compliance with the FERC and define the role of Charter Township of Ypsilanti related to the Project.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— HYDRO DAM OPERATIONS —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Michael Saranen, Operation Manager

Date: January 2, 2024

Subject: **Resolution for supporting Owner's Dam Safety Program**

The Owners Dam Safety Program (ODSP) was adopted to meet the FERC requirements to improve/outline dam safety at hydroelectric facilities.

As an owner and operator of the hydroelectric dam (Hydro Station) the Owner's Dam Safety Program is a document that outlines responsibilities involved to maintain a safe project.

Part of the ODSP, annually reaffirmed the dedication to the ODSP by Board Resolution for the current year.

Please place on the next available Board agenda under New Business, the 2024 ODSP Resolution

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198
Phone 734-544-4225 Fax 734-544-4195

Steven Densmore
Fire Chief



01-10-2024

Charter Township of Ypsilanti
Supervisor Stumbo, Clerk Roe and Trustee Board

Dear Supervisor, Stumbo, Clerk Roe and Trustee Board,

I am asking for the Charter Township of Ypsilanti to adopt and sign the proposed Washtenaw Area Mutual Aid Council (WAMAC) Interlocal Agreement. This updated policy/agreement will replace the older version that was adopted several years ago. This newer agreement spells out the purpose of the mutual aid system, the vehicles that belong to the mutual aid group and establishes meeting times throughout the year and a representative to speak on behalf of the township. This memo will support the letter of support from our Township attorney's office.

I thank you in advance for your time and consideration of support.

Best

A handwritten signature in black ink, appearing to be "S. Densmore", written over a horizontal line.

Steven W. Densmore Fire Chief TYFD

STEPHANIE SIMON MORITA

smorita@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

MEMORANDUM

To: **Washtenaw Area Mutual Aid Association**

From: **Stephanie Simon Morita**
Rosati, Schultz, Joppich & Amtsbuechler, P.C.

Re: **Washtenaw Area Mutual Aid Council Interlocal Agreement**

Date: **November 28, 2023**

I am pleased to present you with a final version of the **Washtenaw Area Mutual Aid Council Interlocal Agreement**.

We first started working on this with leadership from the Washtenaw Area Mutual Aid Association (WAMAA) in mid-2021 to create a governmental entity pursuant to the Urban Cooperation Act of 1967, MCL 124.501 that engages in the same activities as WAMAA, but which also has governmental immunity. Currently, WAMAA is a nonprofit corporation.

This Agreement will need to be approved by each of the Parties to the Agreement. Once that occurs, the Agreement will be sent to the Governor's office for approval. Assuming approval is obtained, the Agreement will need to be filed with the Secretary of State and with each County Clerk for each of the Counties where the Parties are located.

Subsequent to approval by the Parties and the Governor, and the filing of the Agreement where required, it is the intent of the parties to transfer WAMAA's assets to Washtenaw Area Mutual Aid Council (WAMAC).

This has been a group effort, and we extend a sincere thank you to all of the Fire Chiefs and their legal counsel who provided input to bring the Agreement to this point.

Please present this Agreement to your respective legislative body for approval, and send me **six (6) original signed signature pages** for compilation into complete original agreements for filing with the State and each of the Counties, and for retention by WAMAC. Once we have all of the signature pages back, a complete copy will be sent to all of the Parties. If you require a change to the signature page or have any questions, please reach out.

Interlocal Agreement

for the

Washtenaw Area Mutual Aid Council

(WAMAC)

This Washtenaw Area Mutual Aid Council Interlocal Agreement (“Agreement”) is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”)

The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”).

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

IT IS AGREED AS FOLLOWS:

ARTICLE I - PURPOSE

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council (“WAMAC” or “the Council” herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL

Section 1. Creation of the Washtenaw Area Mutual Aid Council

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

Section 2. Name

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

Section 3. Composition of Council

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

Section 4. Officers

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

Section 5. Meetings

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

Section 6. Quorum

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

Section 7. Voting

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

Section 8. Minutes and Freedom of Information Act

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

Section 9. Rules

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

Section 10. Registered Office

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

Section 11. Privileges and Immunity from Liability

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

ARTICLE III – EQUIPMENT APPARATUS AND FUNDS

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association (“WAMAA”) and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

ARTICLE IV - POWERS

Section 1. General Powers

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

Section 2. Limitations on Authority

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebt any of the Parties.
- C. The Council may not make policy or commitments for any Party.

Section 3. Insurance

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on

the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

ARTICLE V - FINANCE

Section 1. Fiscal Year

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

Section 2. Annual Budget and Membership Dues

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by **October 1**. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by **November 1**. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

Section 3. Treasurer

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

Section 4. Administration

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION

Section 1. Participation and Duration

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

Section 2. Termination of Participation

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

Section 3. Dissolution

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
 - 1. The Parties to the Agreement total fewer than fifteen (15); or,
 - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

ARTICLE VII - MISCELLANEOUS PROVISIONS

Section 1. Amendments

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

Section 2. Applicable Laws

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

Section 3. State Approval

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

Section 4. Effective Date

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

Section 5. Duration

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

Section 6. Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

Section 7. Severability

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

Section 8. No Waiver of Governmental Immunity

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

Section 9. Entire Agreement

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

Section 10. Captions

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

Section 11. Jurisdiction and Venue

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

Section 12. Recitals

The Recitals shall be considered an integral part of this Agreement.

Section 13. Counterpart Signatures

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

The **Charter Township of Ann Arbor**, a Michigan municipal corporation located at 1714 Murfin Ave, Ann Arbor, MI 48105, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ann Arbor

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

The **Charter Township of Augusta**, a Michigan municipal corporation located at 7530 Talladay Rd, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Augusta

By: _____
Brian Shelby, Supervisor

By: _____
Kim Gonczy, Clerk

The **Charter Township of Green Oak**, a Michigan municipal corporation located at 10001 Silver Lake Rd, Brighton, MI 48116, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Green Oak

By: _____
Mark St. Charles, Supervisor

By: _____
Michael H. Sedlak, Clerk

The **Charter Township of Pittsfield**, a Michigan municipal corporation located at 6201 W. Michigan Ave., Ann Arbor, MI 48108-9721, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Pittsfield

By: _____
Mandy Grewal, Supervisor

By: _____
Michelle L. Anzaldi, Clerk

The **Charter Township of Superior**, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Superior

By: _____
Ken Schwartz, Supervisor

By: _____
Lynette Findley, Clerk

The **Charter Township of Van Buren**, a Michigan municipal corporation located at 46425 Tyler Rd, Van Buren Twp, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Van Buren

By: _____
Kevin McNamara, Supervisor

By: _____
Leon Wright, Clerk

The **Charter Township of Ypsilanti**, a Michigan municipal corporation located at 1143 Coleman St, Ypsilanti, MI 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ypsilanti

By: _____
Brenda Stumbo, Supervisor

By: _____
Karen Lovejoy Roe, Clerk

The **Chelsea Area Fire Authority**, a Michigan governmental entity located at 200 W. Middle St, Chelsea, MI 48118, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Chelsea Area Fire Authority

By: _____

Tom Osborne, Chairperson

The **City of Ann Arbor**, a Michigan municipal corporation located at 100 N. 5th Ave, Ann Arbor, MI 48104, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ann Arbor

By: _____
Christopher Taylor, Mayor

By: _____
Jacqueline Beaudry, Clerk

The **City of Belleville**, a Michigan municipal corporation located at 6 Main St Belleville, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Belleville

By: _____
Kerreen Conley, Mayor

By: _____
Michelle Bellingham, Clerk

The **City of South Lyon**, a Michigan municipal corporation located at 335 S. Warren St, South Lyon, MI 48178, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of South Lyon

By: _____
Stephen Kennedy, Mayor

By: _____
Lisa Deaton, Clerk

The **City of Ypsilanti**, a Michigan municipal corporation located at 1 South Huron St., Ypsilanti, MI 48197, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ypsilanti

By: _____
Lois Richardson, Mayor

By: _____
Andrew Hellenga, Clerk

The **Village of Clinton**, a Michigan municipal corporation located at 119 E. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Village of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Diane Zuker, Clerk

The **Dexter Area Fire Department**, a Michigan governmental entity located at 8140 Main St, Dexter, MI 48130, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Dexter Area Fire Department

By: _____
Shawn Keough, Chairperson

Hamburg Township, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Hamburg Township

By: _____
Patrick J. Hohl, Supervisor

By: _____
Mike Dolan, Clerk
Mary Kuzner, Clerk

Manchester Township, a Michigan municipal corporation located at 275 S. Macomb, Manchester, MI 48158, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Manchester Township

By: _____
Ronald Milkey, Supervisor

By: _____
Danell Proctor, Clerk

The **Milan Area Fire Department**, a Michigan governmental entity located at 45 Wabash St, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Milan Area Fire Department

By: _____

Michael Armitage, Board Chairperson

Northfield Township, a Michigan municipal corporation located at 8350 Main St, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Northfield Township

By: _____
Kenneth Dignan III, Supervisor

By: _____
Kathleen Manley, Clerk

By: _____
Mark D. Lloyd, Manager

Salem Township, a Michigan municipal corporation located at 9600 6 Mile Rd, Northville, MI 48168, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Salem Township

By: _____
Gary Wittaker, Supervisor

By: _____
Del Wensley, Clerk

The **Saline Area Fire Department**, a Michigan governmental entity located at 205 E. Michigan Ave, Saline, MI 48176, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Saline Area Fire Department

By: _____
_____, Chairperson

By: _____
Jason Sperle, Fire Chief

Scio Township, a Michigan municipal corporation located at 827 N. Zeeb, Ann Arbor, MI 48103, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Scio Township

By: _____
Will Hathaway, Supervisor

By: _____
Jessica Flintoft, Clerk

By: _____
Joyce Parker, Manager

Sumpter Township, a Michigan municipal corporation located at 23480 Sumpter Rd, Belleville, MI 8111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Sumpter Township

By: _____
Bryan Huffman, Supervisor

By: _____
Anthony Burdick, Clerk

The **Township of Clinton**, a Michigan municipal corporation located at 172 W. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Township of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Joann Steffens, Clerk

Exhibit A

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
1	Cab	QRAE 3 Air Monitor	QRAE 3	M02A008196	Unknown			\$800.00		
2	Cab	Nardalert S3		0-0347				\$2,500.00		
3	Cab	(2) Scott Airpaks	Scott	TC-3CCM-310				\$10,000.00		
4	Driver Side Front Comp.	(2) Hydrofusion	Paratech	2193635-002, 2083660-036				\$2,500.00		
5	Driver Side Front Comp.	(2) Hydrofusion Strut	Paratech	PN22-79HA16				\$3,000.00		
6	Driver Side Front Comp.	Multi-Force Bag	Paratech					\$10,000.00		
7	Driver Side Front Comp.	(8) VSK Kits	Paratech					\$5,000.00		
8	Driver Side Middle Comp.	(4)Gold Struts	Paratech	304				\$5,000.00		
9	Driver Side Middle Comp.	(4)Gold Struts	Paratech	203				\$4,500.00		
10	Driver Side Middle Comp.	(2)Gold Struts	Paratech	812				\$3,000.00		
11	Driver Side Middle Comp.	(5)Gold Struts	Paratech	406				\$6,000.00		
12	Driver Side Middle Comp.	(3)Grey Struts	Paratech	19-24				\$2,000.00		
13	Driver Side Middle Comp.	(2)Gold Strut Extensions	Paratech	235				\$800.00		
14	Driver Side Middle Comp.	(4)Gold Strut Extensions	Paratech	135				\$800.00		
15	Driver Side Middle Comp.	(5) Medium Pressure Airbags	Paratech					\$5,000.00		
16	Driver Side Middle Comp.	(4) SCBA Spare Bottles	Scott	4500				\$4,000.00		
17	Driver Side Rear	Rope Harnesses	Yates					\$2,500.00	(1) Med, (2)Large, (1)XL, (1) Small	
18	Driver Side Rear	Rope Main & Belay	Sterling					\$2,000.00	300' of Main and Belay	
19	Driver Side Rear	Main Line Bag						\$5,000.00	See Pictures	

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
20	Driver Side Rear	Belay Line Bag						\$5,000.00	See Pictures		
21	Driver Side Rear	(2) Climbing Bags						\$3,000.00	See Pictures		
22	Rear of Truck	Hand Tools						\$2,000.00	See Pictures		
23	Passenger Side Rear	Saw	36V Dewalt	983076				\$500.00			
24	Passenger Side Rear	Impact Gun	36V Milwaukee	H96AF2112 03043				\$500.00			
25	Passenger Side Rear	(2)Saw	36V Milwaukee	636A610480963, A17E609251834				\$600.00			
26	Passenger Side Rear	Air Chisel	Ajax					\$3,000.00			
27	Passenger Side Rear	Spreader Unit	Hurst	27155500				\$16,000.00			
28	Passenger Side Rear	Cutter Unit	Hurst	272799000				\$16,000.00			
29	Passenger Side Rear	Ram Unit	Hurst					\$12,000.00			
30	Passenger Side Rear	(2) SCBA Spare Bottles	Scott					\$2,000.00			
31	Passenger Side Middle Comp.	(4)Med. Pressure Bag Controllers	Paratech					\$4,000.00			
32	Passenger Side Middle Comp.	(2)Strut Regulators and Controllers	Paratech					\$3,000.00			
33	Passenger Side Middle Comp.	(3)Strut Controller Wye's	Paratech					\$500.00			
34	Passenger Side Middle Comp.	High Pressure Bag Controllers	Paratech					\$2,000.00			
35	Passenger Side Middle Comp.	High Pressure Air Bags	Paratech	09084300, 09075741, 09074064, 09074343, 09073020, 09074500				\$9,000.00			
36	Passenger Side Middle Comp.	(2) SCBA Spare Bottles	Paratech					\$2,000.00			
37	Passenger Side Middle Comp.	TriPod	Paratech					\$1,500.00			
38	Passenger Side Middle Comp.	Swivil Hoist Rings						\$5,000.00			
39	Passenger Side Middle Comp.	Anchor Bolts	Hilti					\$5,000.00			
40	Passenger Side Middle Comp.	(2) Grip Hoist 30' Cable						\$20,000.00			
41	Passenger Side Middle Comp.	Grip Hoist 70' Cable						\$10,000.00			
42	Passenger Side Middle Comp.	Shackles, Master Links, Chain Grabs, Chains						\$5,000.00			
43	Passenger Side Front	(4)CSR SABA Kits						\$20,000.00			
TOTALS	INVENTORY ITEMS: 43						\$0.00	\$222,000.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: **1/26/2023**

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
4		Hand Tools						\$2,000.00			
5		(2)Nail Guns						\$500.00			
6		Stanley Concrete system	Stanley 35644A	05053111				\$20,000.00			
7		Raker Kit	Paratech					\$25,000.00			
8		(4)Stihl Circular Saw	Stihl					\$1,000.00			
9		Swivel Strut bases	Paratech					\$10,000.00			
10		Strut Regulator, Control, Load Cells	Paratech					\$6,000.00			
#REF!		Chop Saw	Hitachi	C15FB				\$1,000.00			
#REF!		(5)Gold Strut	Paratech	B57				\$25,000.00			
#REF!		(2)Gold Strut	Paratech	812				\$6,000.00			
11		(2)Gold Extension	Paratech	635				\$1,600.00			
12		(12)Grey Struts	Paratech	55-88				\$18,000.00			
13		(8) Trench Panels						\$1,600.00			
14		Aluminum Picks	Task Master					\$2,000.00			
15		(6)Grey Strut Extension	Paratech	36"				\$2,100.00			
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$121,800.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		Hand Tools						\$2,000.00		
5		U Channels	Paratech					\$500.00		
6		Strut Bases	Paratech					\$1,000.00		
7		(14)Nailing Blocks	Paratech					\$7,000.00		
8		(4)Raker Junction	Paratech					\$2,000.00		
9		(8)Raker Rail Latch	Paratech					\$2,400.00		
10		(12)Raker Clamps	Paratech					\$6,000.00		
#REF!		(2)B23 Raker Kit	Paratech					\$20,000.00		
#REF!		(12)Waler system	Paratech					\$20,000.00		
#REF!		(5)Gold Strut	Paratech	B57				\$10,000.00		
11		(9)Grey Struts	Paratech	55-87				\$10,000.00		
12		(9)Gold Strut Extension	Paratech	48 Inch				\$1,600.00		
13		(29) Grey Struts	Paratech	24				\$8,700.00		
14		(17)Grey Struts	Paratech	24"-35"				\$17,000.00		
15		(15)Grey Struts	Paratech	36"-58"				\$18,000.00		
16		(22)Grey Strut Extensions	Paratech	36"				\$7,700.00		
17		(4) Duel Strut Controller Kits	Paratech					\$6,000.00		
18		(3)SCBA Bottles	Scott	OP246908, OP247001, OP246970				\$3,000.00		
19		(24)Grey Strut Extensions	Paratech	12"				\$6,000.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
20		Search Camera		SCR21-235				\$2,000.00		
21		(6)Search Camera Batteries						\$1,000.00		
22		Delsar Life Detector	Delsar	LD3-B-0125				\$10,000.00		
23		Generator	Honda EM 5000	EANC1000188				\$1,500.00		
24		Ingersoll-Rand Air Compressor	R188					\$15,000.00		
25		Vac Tubing and Clamps						\$5,000.00		
26		Air knife						\$1,000.00		
27		Grain Bin Tubes						\$500.00		
28		Petrogen Torch						\$1,500.00		
29		Medium Pressure Air Bag	Paratech					\$1,000.00		
30		(8)Trench Panals						\$1,600.00		
31		Search Camera Boring System						\$2,000.00		
32		Stanley Concrete system	Stanley 35644A	05053111				\$20,000.00		
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$211,000.00		

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS:

INVENTORY DATE: 8/9/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4	Driver Side Front Comp.	QRAE 3 Air Monitor	QRAE 3	M02A008196				\$800.00		
5	Driver Side Front Comp.	(4)Scott SCBA Masks	Scott					\$800.00		
6	Driver Side Front Comp.	Portable Radios	Motorola/APX 600 XE	756CSZ3788,756CSZ55 83,756CSZ5582				\$24,000.00		
7		Plastic Stokes Basket						\$1,200.00		
8	Driver Side Middle Comp.	(3) Petzel Helmets	Petzel					\$600.00		
9	Driver Side Middle Comp.	Rope Hardware						\$2,000.00		
10	Driver Side Middle Comp.	Webbing						\$500.00		
11	Driver Side Middle Comp.	(2)Climbing Bags						\$6,000.00		
12	Driver Side Middle Comp.	(2) Aztek Kits						\$2,400.00		
13	Driver Side Middle Comp.	Rope Harnesses	Yates					\$2,500.00	(2)XL,(1)S,(2)M,(1)K9	
14	Driver Side Middle Comp.	Belay Bag						\$5,000.00		
15	Driver Side Middle Comp.	Main Line Bag						\$5,000.00		
16	Driver Side Middle Comp.	Rope	Sterling					\$6,000.00		
17	Driver Side Rear	(4)SCBA Bottles	Scott	OP450833,OP246894,I L798413,OP450349				\$4,000.00		
18	Driver Side Rear	(2)SCBA Air Packs	Scott	115S1631015789, 115S1631010524				\$10,000.00		
19	Driver Side Rear	Confine Space Duct Work and Blower		1003				\$2,000.00		
20	Driver Side Rear	LSP Half Back						\$1,400.00		
21		(4)SCBA Bottles	Scott	OP451042, OP246935, OP247014, OP247717				\$4,000.00		
21	Driver Side Rear	(2)CSR Aircart		SS-83XKF4				\$10,000.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
32	Passenger Side Middle Comp.	(5)SABA Kits						\$25,000.00		
#REF!	Passenger Side Middle Comp.	Communication Set						\$15,000.00		
#REF!	Passenger Side Middle Comp.									
35		Impact Kit	Milwaukee	H96AF211203042				\$500.00		
35		Impact Sockets						\$250.00		
#REF!		Cutoff Grinder	Milwaukee	B96EF210608603				\$200.00		
#REF!		Sawzall	Milwaukee	J66AD210501164				\$300.00		
#REF!		(5) High Pressure Bags	Paratech	2102170, 2102177, 21021359, 2102136, 2102140				\$8,500.00		
#REF!		Lift Bag Multi-Force	Paratech					\$8,600.00		
#REF!		Ram Unit	Hurst	2103075				\$12,000.00		
#REF!		Combi Unit	Hurst	356917-13				\$14,000.00		
#REF!		(2)Hydrofussion	Paratech	2083059-020, 2084788-025				\$2,500.00		
#REF!		Ajax Kit		711-2X				\$2,000.00		
35	Passenger Side Front	Oxygen/Acetylene Torches						\$800.00		
#REF!		Spec Pack						\$2,500.00		
#REF!		Search Camera		SC2731-1240				\$2,000.00		
#REF!		Paratech Monopod Kit	Paratech	796530				\$5,000.00		
#REF!		Search Camera		SL-BAT RS				\$2,000.00		
#REF!		Paratech Strut Control Kit	Paratech					\$3,000.00		
#REF!		(2)VSK Kits	Paratech					\$1,250.00		
#REF!		Gold Strut Extension	Paratech	135				\$800.00		
#REF!		(2)Gold Strut Extension	Paratech	235				\$800.00		
#REF!		(2)Gold Struts	Paratech	48-73				\$2,000.00		
46		(2)Gold Struts	Paratech	304				\$2,500.00		
47		(2)Gold Struts	Paratech	203				\$2,250.00		
48		(2)Gold Struts	Paratech	36-50				\$2,000.00		
49		(4)Gold Struts	Paratech	610				\$6,000.00		
50		(2)Gold Struts	Paratech	406				\$2,400.00		

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?	
51		(2)Gold Strut Extension	Paratech	435				\$1,600.00			
52		(3)Gold Strut Extension	Paratech	24 Inch				\$2,400.00			
53		Gold Strut Extension	Paratech	48 Inch				\$800.00			
TOTALS	INVENTORY ITEMS: 21						\$0.00	\$217,150.00			

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		(1)APX6000XE	Motorola					\$800.00		
5		(6)4500 PSI Air Bottles	Luker					\$6,000.00		
6		(2)300' X 1/2" Float Rope	Sterling					\$1,000.00		
7		(1)200' X 1/2" Float Rope	Sterling					\$1,000.00		
8		(3)Belay Bags	Sterling					\$15,000.00		
9		(1)Rigging Bag	Sterling					\$5,000.00		
#REF!		Line Gun	Launcher 500/ResQmax					\$2,000.00		
11		Scene Light	Stream Light Portable					\$1,000.00		
12		(6)2-Way Radio	Motorola/T605 H2O					\$3,000.00		
TOTALS	INVENTORY ITEMS: 0						\$0.00	\$34,800.00		

Contents List



TOTAL ESTIMATED VALUE OF ALL ITEMS: **INVENTORY DATE:** 1/26/2023

	NAME:	Mike Chevrette, Team Director
	ADDRESS:	6227 W. Michigan Ave, Ann Arbor, MI 48108
	PHONE:	(734)368-4922

Insurance company:	Enter Insurance company name here
Insurance company phone:	Enter Insurance company phone number here
Insurance company policy number:	Enter Insurance policy number here
Insurance agent:	Enter Insurance agent name here
Insurance agent phone:	Enter Insurance agent phone number here
Insurance agent address:	Enter Insurance agent address here

Item #	Location	Item/description	Make/model	Serial number/ ID number	Date purchased	Where purchased	Purchase price	Estimated current value	Notes	Photo?
4		(1)APX6000XE	Motorola	0816				\$800.00		
5		(6)4500 PSI Air Bottles	Luker	OK206891, IL797162, OK206889, OK603835				\$6,000.00		
6		(2)300' X 1/2" Float Rope	Sterling	#4, #8				\$1,000.00		
7		(1)200' X 1/2" Float Rope	Sterling	#7				\$1,000.00		
8		(3)Belay Bags	Sterling					\$15,000.00		
9		(1)Rigging Bag	Sterling					\$5,000.00		
10		Inflatable boat	Wing/P42	ERX1522RD616				\$10,000.00		
#REF!		Outboard Motor/30HP	Evinrude Rescue PRO/E-Tec	05465531				\$7,000.00		
#REF!		Boat Trailer	Karavan/KB1250-56	5KTBS1911GF516874				\$7,000.00		
#REF!		Line Gun	Launcher 500/ResQmax	13176				\$2,000.00		
11		Scene Light	Stream Light Portable	22078				\$1,000.00		
12		(6)2-Way Radio	Motorola/T605 H2O					\$3,000.00		
TOTALS							INVENTORY ITEMS: 0	\$0.00	\$58,800.00	

Exhibit B
2024 Membership Fee and Membership Fee Structure

1. All WAMAC members are assessed a \$4,000 annual fee. This covers WAMAC membership and specialty teams.
 - a. Participation based on over or under a 30,000 population.
 - i. Over 30,000 population requires three (3) team members with a \$500 penalty per person less than three (3).
 - ii. Under 30,000 populations requires one (1) on team with a \$500 penalty per person less than one (1).
 - b. Housing apparatus credit
 - i. \$500 credit for housing and maintaining an apparatus asset, maximum three (3) credits.
 - c. Excess personnel credit
 - i. \$500 credit for having excess personnel on team (above participation as above), max 3
2. Non-Washtenaw County members may be WAMAC members for \$1,500 and WAMAC / specialty team members for \$4,000 with the same participation requirements.
3. To vote in WAMAC or serve on executive board must be “full” member: WAMAC and specialty teams. This applies to non-Washtenaw County departments only.
4. Any non-specialty team WAMAC member that requests a team deployment will pay a \$10,000 fee plus costs for the request unless the request is a MABAS request.

Credits for apparatus or penalties are assessed to future fiscal year based on previous fiscal year.

Examples:

1. A fire department housed one specialty team asset for FY23. Their dues for FY24 would be \$3,500.
2. A fire department over 30,000 only had only one specialty team member for FY23. Their dues for FY24 would be \$5,000.

In order to receive apparatus credit, the vehicle must have been stored for at least 10-consecutive months indoors. “Apparatus” is a vehicle that is self-propelled.



MEMORANDUM

To: Board of Trustees
 From: Heather Jarrell Roe, Clerk

Board of Trustees,

As we look ahead to the busy election year next year it is important for the township to stay competitive with election worker wages. The last time that the board approved election pay for chairs and co-chairs was 2018 (6 years ago) and election inspector pay was last increased in 2015 (9 years ago). Below you will see some pay rates from other local municipalities along with my recommendation for pay. In addition to the pay rate, most municipalities also provide their workers with food during the day as they typically can not leave the polling location. You will see below that I have also proposed a food stipend per days worked.

Municipality	Ann Arbor	Augusta	Pittsfield	Superior	Washtenaw County	Ypsilanti City	Ypsilanti Township Current	Ypsilanti Township Proposed
Chairs	\$22	\$17	\$20	\$17	\$22	*	\$17	\$22
Co Chairs	---	---	\$18	---		*	\$14	\$20
Inspectors	\$18	\$15	\$16	\$14	\$18	*	\$13	\$18
Food	Yes	Yes	Yes	Yes	Yes	AVCB	No	\$20/day

* Ypsilanti City, plan is to match the county once approved and the County is not yet approved. Ypsilanti City provides food for their AVCB only.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

To: Charter Township of Ypsilanti Board of Trustees

From: Belinda Kingsley, Community Compliance Director

Re: **Request to receive authorization for Circuit Court litigation to abate a public nuisance at a property identified as 1319 Davis Street; funded in account 101-729-801.023.**

Date: January 10, 2024

The Ypsilanti Township Ordinance and Planning Departments have investigated a public nuisance, at 1319 Davis Street, for which authorization is requested to engage legal services to abate said nuisance.

1319 Davis Street



The property identified as 1319 Davis Street. is located north of Ecorse Rd., south of Parkwood Ave., west of S. Harris and east of Glenwood Ave., in an R-5 One-Family Residential zone. The

current owner of the property is Ted Ferenczy. Mr. Ferenczy purchased the property in 2015 at a cost of \$77,500.00. The property is currently used as a three-unit multi-family rental and is registered with the Township. Rental inspections have been completed; however, certificates have not been issued due to an outstanding balance of \$290.00 owed by the property owner.

On May 13, 2022, the Township received a complaint from a resident that Mr. Ferenczy was adding an addition to the existing three car garage and the resident did not think it was going to meet required setbacks. An Ordinance Officer inspected the property, confirmed that an addition had been constructed without approval, and contacted Mr. Ferenczy advising him that a Building Permit was required. Township Building and Planning Departments were advised of the violation.

After no action by Mr. Ferenczy, on September 27, 2022, a Notice of Violation was sent requesting that he submit a Building Permit Application. An application was submitted by the property owner on October 10, 2022, but without the required plans for review. Plans were submitted on November 21, 2022; however, the plans were denied as being deficient for review. Revised plans were submitted on January 31, 2023, and denied by the Planning Department because the garage addition did not meet the required side yard setback, as confirmed on the survey provided by the property owner.

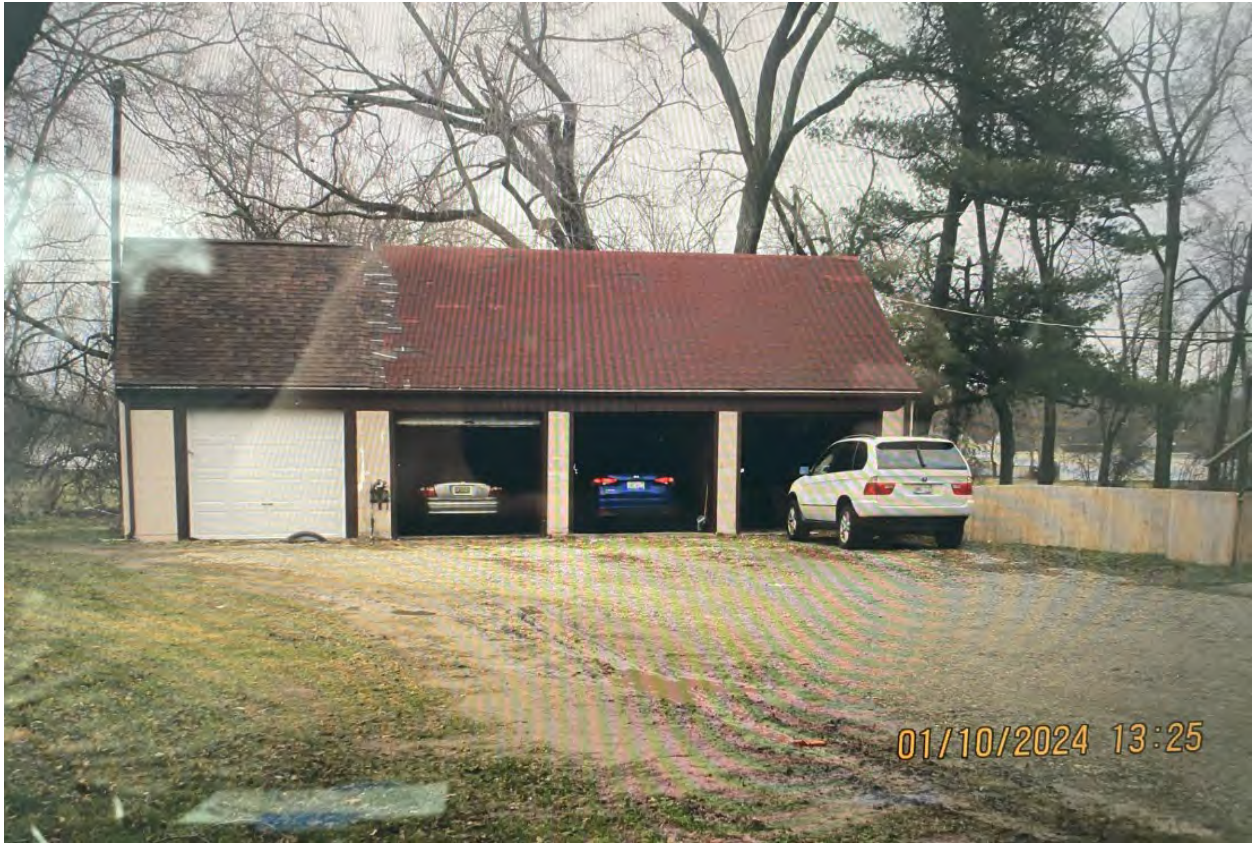
On May 26, 2023, a Construction Board of Appeals Application was filed, appealing the denial of the Building Permit Application. The Township Planning Department advised Mr. Ferenczy that this was not the proper channel for relief since the denial was based on zoning ordinance compliance and not building code interpretation.

A Zoning Board of Appeals application was filed on August 9, 2023, by Mr. Ferenczy's attorney, Walter Hamilton, requesting relief from the zoning ordinance side yard setback requirement. The ZBA denied the variance request at a hearing held on September 6, 2023, and required the property owner to demolish the garage addition within sixty (60) days. Mr. Ferenczy had the opportunity to appeal the ZBA decision to the Circuit Court within thirty (30) days but did not do so.

The detailed dates in the paragraphs above demonstrate the length of time and effort involved in attempting to gain compliance with this property owner. The initial inspection occurred on May 13, 2022, and the violation continues to exist as shown in the photo below, dated January 10, 2024.

Authorization to initiate legal action in Circuit Court to address the public nuisance this house represents is requested. Thank you for your consideration and your continued support for our blight abatement efforts.





**CHARTER TOWNSHIP OF YPSILANTI
2024 BUDGET AMENDMENT # 1**

January 16, 2024

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

597 - COMPOST FUND

Total Increase \$33,940.00

Request to amend the 2024 budget for temporary/seasonal gate employees and PTO payout accrual for Compost Fund. The amounts requested for the budget were included in narrative but not in line item budget. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$33,940.00
		Net Revenues	<u><u>\$33,940.00</u></u>
Expenditures:	Salary Temp/Seasonal	597-590-707.000	\$27,800.00
	Salary PTO payout	597-590-708.004	\$6,140.00
		Net Expenditures	<u><u>\$33,940.00</u></u>

Motion to Amend the 2024 Budget (#1)

Move to increase the Compost Fund budget by \$33,940 to \$892,557 and approve the department line item changes as outlined.

AUTHORIZATIONS AND BIDS



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

TO: Heather Jarrell Roe – Township Clerk
CC: Lisa Stanfield – Deputy Township Clerk
FROM: Stan Eldridge – Township Treasurer / John Newman – Township Trustee / Ryan Hunter – Township Trustee
RE: Recommendation to award professional services contract for Police Services Cost Analysis and Feasibility Study
DATE: January 10, 2024

The Charter Township of Ypsilanti Police Steering Committee (Chairman Newman and members Hunter and Eldridge) was tasked with conducting a review of the bids that were received for a Cost Analysis and Feasibility Study of our current costs related to the Washtenaw County Sheriff's Office contract, which is approximately \$6,000,000. Numerous attempts over the past 18 months to acquire this information in greater detail from the Washtenaw County Sheriff's Office Administration were unsuccessful, and thus the basis for this path forward.

A total of four bids were received from the RFP process. The Police Steering Committee, along with the Township Attorney (William Douglas Winters) and our Consultant (Beth Ernat) reviewed all of the received responses in early December of 2023.

The committee selected two of the four companies that submitted bids, based on experience. One was the Center for Public Safety Management (CPSM), who is also an exclusive provider for the ICMA (International City/County Management Association) and their bid was for approximately \$78,789.00. The other was Municipal Analytics, which is a local contractor, and their bid was in the approximate amount of \$25,375.

Based upon the responses, the experiences cited, and the wide gap in costs between the lowest bidder and the next closest bid, the Steering Committee determined interviews with both the CPSM/ICMA and Municipal Analytics teams would be necessary to evaluate the proposals. This same review group interviewed both companies on January 9th. The review group used the same seven questions for both companies, so as to create a consistent approach and to have an even comparison.

The CPSM/ICMA group was thorough, had a wide breadth of experience, and addressed the key points of determining the formula for the cost of existing services, estimating the appropriate level of services, and the cost of services based on their extensive access to data from around the Country. The principal consultants will be dedicated to this project and also include two members of the team with long term experience within Michigan. The lead consultant we interviewed had a solid understanding of the RFP, the Township's existing position, and the need for accurate information of the almost \$6,000,000 current contract with the Washtenaw County Sheriff's Office.

The Municipal Analytics group had a strong local presence and local consultants familiar with both the Township and Washtenaw County. Their experience is primarily local to Michigan. The lead consultant had a strong understanding of the RFP and contacts in the region.

The Steering Committee, along with the assisting reviewers, unanimously agreed that the strongest and most comprehensive proposal was from the CPSM/ICMA group. The principal consultant is very familiar with the Ypsilanti region (City, Township, and EMU) as a Michigan native, a former City Manager in Michigan, and has previously worked with the Michigan Municipal League. The CPSM/ICMA group has conducted over 450 similar studies involving the actual costs for emergency services and also has access to robust data information that the ICMA collects from around the Country. The group was confident that they would be able to provide the responses requested in the RFP.

The Steering Committee was concerned that the hours dedicated to the project by Municipal Analytics would not be sufficient to provide the information requested. As well, based on the interview, the Steering Committee was also concerned with the ability to fully gather the needed information to complete a thorough and in-depth review of the Washtenaw County Sheriff's Office costs for a Police Service Unit (PSU).

Thus, the Police Steering Committee recommends that the full Township Board of Trustees provide approval to direct the Charter Township of Ypsilanti Attorney to enter into a consulting contract with the Center for Public Safety Management CPSM/ICMA in an amount not to exceed \$90,789.00 for the Cost Analysis / Police Feasibility Study. The money is budgeted in Contractual Services 266.301.818.000.

PROPOSAL FOR

MUNICIPAL POLICE
FORCE COMPARATIVE
COST ANALYSIS AND
FEASIBILITY STUDY

YPSILANTI CHARTER TOWNSHIP,
MICHIGAN



CPSM[®]

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC
475 K STREET NW, SUITE 702 • WASHINGTON, DC 20001
WWW.CPSM.US • 616-813-3782



Exclusive Provider of Public Safety Technical Services for
International City/County Management Association



Center for Public Safety Management, LLC

November 30, 2023

Brenda Stumbo
Township Supervisor
7200 South Huron River Drive
Ypsilanti, MI 48197

Dear Ms. Stumbo;

The *Center for Public Safety Management, LLC*, (CPSM) as the exclusive provider of public safety technical assistance for the International City/County Management Association, is pleased to submit this proposal to the Charter Township of Ypsilanti located in Michigan for a comprehensive analysis of its Police Operations.

The CPSM approach is unique and more comprehensive than CALEA accreditation or competitor studies.

In general, our analysis involves the following major outcomes:

- Conduct a forensic data analysis to identify actual workload and locations of incidents that will create a picture of the “as-is” condition of service delivery and service demands. We will look at all facets of the services being provided by Washtenaw County Sheriff department to establish workloads and service demands. We will utilize GIS to locate calls for service that drive workload to determine the ideal staffing for the Charter Township.
- Identify and recommend appropriate staffing and deployment levels for every discrete operational and support function for policing. We will look at “as is” as well as recommendations for either a future department or the continued relationship with Washtenaw County.
- Examine the department’s organizational structure and culture and provide an example should the Township pursue its own department.
- Perform gap analysis, comparing the “as is” state of the department to the industry’s best practices.
- Recommend a management framework to ensure accountability, increased efficiency, enhanced safety for responders and the community, and improved performance.
- Determine staffing analysis using workload and performance using research conducted by ICMA, IPMA-HR, CALEA, and CPSM.

This project will also include the following deliverables:

- Analysis of Washtenaw County Sheriff Department (WCSD) and public service unit costs.
- Current, proposed, and optimal levels of service for the law enforcement program. We will use records from the Computer Aided Dispatch system to calculate the time that is required to respond to calls for service in Ypsilanti Charter Township and create a picture of the “as is” situation for policing. We will compare this with the staffing levels assigned and develop the basis for what should be assigned.
- Effectiveness of a proposed municipal program compared to the existing WCSD service model and order of magnitude comparison in services and costs. Our team of financial experts have extensive experience with both municipal and sheriff departments.

- Organizational plan for the proposed program, including an organizational chart comparison to the existing WCSD, staffing projections, and an estimated timeline to transition between service models. CPSM notes that receipt of equipment can require up to two years at the present time.
- Other findings from the review of existing contracted law enforcement services.
- Presentation to the community during the development of the report to gather feedback and input. We would propose to do this via Zoom but are open to alternatives with which the Township has been successfully engaging its citizens
- Presentations to the Public Safety Committee and Board of Trustees of interim findings and final report.

CPSM works with CALEA and many other professional policing organizations to strategically deploy police resources. The director has been a featured presenter, just returning from the Bellevue, Washington conference. The team for this project will include members who have managed, organized, and created departments in Michigan as well as assisting larger county agencies with management of law enforcement.

We have worked with Ottawa County, Michigan on how it services a number of contracts with local governments and are currently engaged with Kent County, Michigan. Our finance team has extensive experience in Volusia County, Florida as well as working on other similar projects across the United States.

This proposal is specifically designed to provide the local government with a thorough and unbiased analysis of emergency services in your community. We have developed a unique approach by combining the experience of dozens of emergency services subject matter experts. The team assigned to the project will have hundreds of years of practical experience managing emergency service agencies, a record of research, academic, teaching and training, and professional publications, and extensive consulting experience from hundreds of projects completed for municipalities nationwide.

The team we assemble for you will be true "subject matter experts" with hands-on emergency services experience, not research assistants, long-time retirees, or interns.

CPSM has built upon nearly 40 years of research by ICMA and other academic researchers to develop the CPSM Data Analytic Report™. While other firms conduct interviews, charettes, and other intelligence gathering, only CPSM combines those processes by forensically analyzing and reporting an agency's workload and performance which incorporates metrics for future analysis of deployment change. CPSM and ICMA developed the "60% rule" that was authored by one of our SME's which serves as one more benchmark for staffing of police agencies and is often cited by CALEA as a best practice. That report is currently being updated by the current CPSM team of researchers.

ICMA has provided direct services to local governments worldwide for almost 100 years, which has helped to improve the quality of life for millions of residents in the United States and abroad. My colleagues at CPSM and I greatly appreciate this opportunity and would be pleased to address any comments you may have. I will be the authorized signatory on any documents and can be reached at 616-813-3782 or via email at twieczorek@cpsm.us.

Sincerely,



Thomas J. Wieczorek
Director
Center for Public Safety Management. LLC

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COMPANY BACKGROUND: THE ASSOCIATION & THE COMPANY

International City/County Management Association (ICMA)

The [International City/County Management Association \(ICMA.org\)](http://www.icma.org) is a 109-year-old, non-profit professional association of local government administrators and managers, with approximately 13,000 members located in 32 countries.

Since its inception in 1914, ICMA has been dedicated to assisting local governments and their managers in providing services to their citizens in an efficient and effective manner. ICMA advances the knowledge of local government best practices with its website, www.icma.org, publications, research, professional development, and membership.

Center for Public Safety Management (CPSM)

The ICMA [Center for Public Safety Management \(ICMA/CPSM www.cpsm.us\)](http://www.cpsm.us) was launched in 2006 by ICMA to provide support to local governments in the areas of police, fire, and Emergency Medical Services. It has remained focused on public safety issues with the addition of dispatch, strategic planning, and Homeland Security.

The Center also represents local governments at the federal level and has been involved in numerous projects with the Department of Justice and the Department of Homeland Security. In 2014 as part of a restructuring at ICMA, the Center for Public Safety Management (CPSM) spun out as a separate company and is now the exclusive provider of public safety technical assistance for ICMA. CPSM provides training and research for the Association's members and represents ICMA in its dealings with the federal government and other public safety professional associations such as CALEA, PERF, IACP, IFCA, IPMA-HR, DOJ, BJA, COPS, NFPA, etc.

The Center for Public Safety Management, LLC maintains the same team of individuals performing the same level of service that it had for ICMA. We use our team of eight employees and 30+ SME's to respond to the team our client has identified. With such expertise, we are able to evaluate all sizes of organizations that face challenges from every perspective. CPSM's local government technical assistance experience includes workload and deployment analysis, using our unique methodology and subject matter experts to examine department organizational structure and culture, identify workload and staffing needs as well as industry best practices. We have assisted a number of departments with mergers as well as creating their own stand-alone entities including Grand Blanc, Michigan (fire).

We have conducted over 450 such studies in 46 states and provinces and more than 300 communities ranging in population size 269 (Bald Head Island, NC) to 800,000 (Indianapolis, IN).

STATEMENT OF UNDERSTANDING: MEET YOUR TEAM – LAW ENFORCEMENT

OBJECTIVE

Review existing contracts and correspondence with the Washtenaw County Sheriff's Department ("WCSD") and Washtenaw County Board of Commissioners ("BOC") for law enforcement services to:

- a.) determine and analyze current pricing on a per service unit basis and
- b.) explore the feasibility of creating a municipal police force in Ypsilanti Charter Township ("Township") to replace those services with comparable services.

CURRENT LAW ENFORCEMENT SERVICES

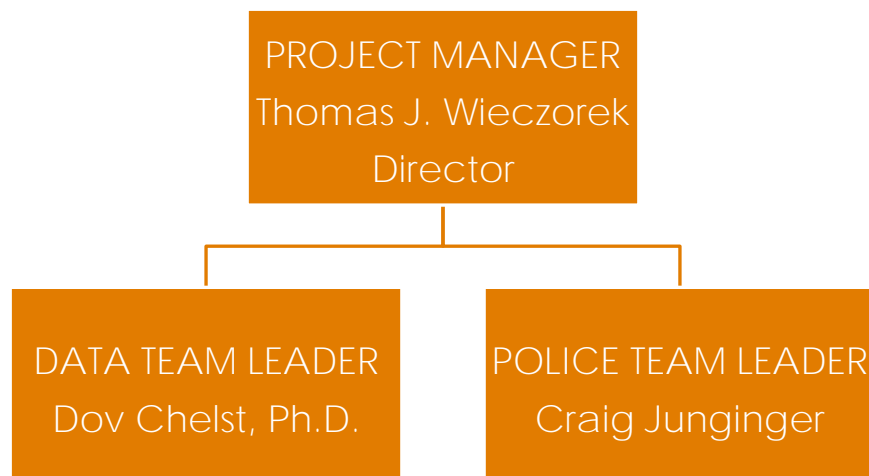
The current law enforcement contract with Washtenaw County was made effective in 2022 and will expire in 2026. The current contract provides for traditional and non-traditional public safety law enforcement services including 35 sworn deputies with rank-and-file supervising officers and support staff delivered based on hours of service.

The cost per public service unit is increasing by over 4% annually starting in 2023. The rationale and actual costs for this compounded increase have not been provided to the Township or other contractors of County services. The County is often unable to supply the 35 contracted positions to the Township due to staffing issues and banks time and the WCSD determines how banked time is used.

QUALIFICATIONS

The purpose of this study is to determine the actual costs per service unit, compare costs with a municipal police force and understand the start-up costs to create a municipal police force if necessary. Municipal police force as examined in this study would fully replace existing services provided to the Township by the WCSD.

The management organizational chart for the project includes the following key team members



CORPORATE COMPLIANCE POLICE UNIT

PROJECT MANAGER

THOMAS WIECZOREK

Director, Center for Public Safety Management; retired City Manager Ionia, MI; former Executive Director Center for Public Safety Excellence



BACKGROUND

Thomas Wieczorek is an expert in fire and emergency medical services operations. He has served as a police officer, fire chief, director of public safety and city manager and is former Executive Director of the Center for Public Safety Excellence (formerly the Commission on Fire Accreditation International, Inc.).

He has taught numerous programs for the International City-County Management Association, CALEA, Grand Valley State University, the National Highway Traffic Safety Administration (NHTSA), State of Michigan's Transportation Asset Management Council, and Grand Rapids Community College. He often testified for the Michigan Municipal League before the legislature and in several courts as an expert in the field of accident reconstruction and fire department management. He is the past president of the Michigan Local Government Manager's Association (MLGMA, now MME); served as the vice-chairperson of the Commission on Fire Officer Designation; served as ICMA's representative on the International Accreditation Service (IAS), a wholly owned subsidiary of the International Code Council (ICC); and currently serves on the NFPA 1710 and 1730 committee (as well as the committee to merge the standards into NFPA 1750).

He worked with the National League of Cities and the Department of Homeland Security to create and deliver a program on emergency management for local officials titled, "Crisis Leadership for Local Government Officials." It has been presented in 43 states and has been assigned a course number by the DHS. He represents ICMA on the Emergency Management Assistance Compact (EMAC) Board and other fire service participation areas. In 2022 he worked with ICMA to create a FEMA program on economic recovery from disasters for local government managers. It has been delivered via webinar and in person across the United States.

He received the Mark E. Keane "Award for Excellence" in 2000 from the ICMA, the Association's highest award and was honored as City Manager of the Year (1999) and Person of the Year (2003) by the Rural Water Association of Michigan, and distinguished service by the Michigan Municipal League in 2005.

FORENSIC DATA ANALYSIS TEAM

DATA ASSESSMENT TEAM – PROJECT LEADER

DOV CHELST, PH.D.

Director of Quantitative Analysis



BACKGROUND

Dr. Chelst is an expert in analyzing public safety department's workload and deployment. He manages the analysis of all public safety data for the Center. He is involved in all phases of The Center's studies from initial data collection, on-site review, large-scale dataset processing, statistical analysis, and designing data reports. To date, he has managed over 140 data analysis projects for city and county agencies ranging in population size from 8,000 to 800,000.

Dr. Chelst has a Ph.D. Mathematics from Rutgers University and a B.A. Magna Cum Laude in Mathematics and Physics from Yeshiva University. He has taught mathematics, physics and statistics, at the university level for 9 years. He has conducted research in complex analysis, mathematical physics, and wireless communication networks and has presented his academic research at local, national and international conferences, and participated in workshops across the country.

SENIOR PUBLIC SAFETY SUBJECT MATTER EXPERT -- GIS

DAVID MARTIN, PH.D.

Senior Researcher in the Center for Urban Studies, Wayne State University



BACKGROUND

Dr. Martin specializes in public policy analysis and program evaluation. He has worked with several police departments to develop crime mapping and statistical analysis tools. In these projects, he has developed automated crime analysis tools and real-time, dashboard-style performance indicator systems for police executive and command staff. Dr. Martin teaches statistics at Wayne State University. He is also the program evaluator for four Department of Justice Weed and Seed sites. He is an expert in the use of mapping technology to analyze calls for service workload and deployments.

PUBLIC SAFETY DATA ANALYST

SHAN ZHOU, PH.D.



BACKGROUND

Dr. Shan Zhou specializes in the analysis of police data. Shan brings extensive experience in scientific and clinical data analysis. Prior to CPSM, she worked as an associate scientist at Yale School of Medicine. Shan has a MS in Business Analytics and Project Management from University of Connecticut and a PhD in Cell biology, Genetics and Development from University of Minnesota.

OPERATIONS ASSESSMENT TEAM

POLICE PROJECT MANAGER

CHIEF CRAIG JUNGINGER (RET), BS, MPA

Retired Chief of Police, Gresham, Oregon, former Huntington Beach Police Captain



BACKGROUND

Chief Junginger had over 38 years' experience as a law enforcement professional. He served as the Chief of the Gresham, Oregon Police since December 2008 until his retirement in June 2016. Gresham is a community with a population of 110,000 just to the east of Portland. He led a department of 130 sworn officers and 47 civilian employees, with a budget of \$31 million. He also served on the board of the Oregon Police Chief's Association.

Chief Junginger began his career at the Bell-Cudahy Police department in 1979. He worked as a K-9 Officer, Detective, and Patrol Officer. In 1985 he transferred to the Huntington Beach Police

Department where he remained until his retirement in November 2008. While at Huntington Beach, he was a Patrol Officer, Beach Detail Officer, Field Training Officer, SWAT Officer, Traffic Motor Officers, Community Policing Officer, and Narcotics Detective. In 1999 he promoted to Sergeant where he worked Patrol, Downtown Foot Beat, Support Services, Vice and Intelligence and Internal Affairs. He promoted to Lieutenant in 2003 and worked as the Community Policing Commander responsible for all major event planning, Watch Commander and as the Chief's Executive Officer. In 2007 he promoted to the rank of Captain and was assigned to Administrative Operations consisting of Communications, Budget, Personnel, and Property and Evidence.

He holds a master's degree from California State University, Long Beach, a bachelor's degree from University of La Verne and an associate degree from Rio Hondo Community College.

He attended the FBI National Academy Class 224 in Quantico Virginia, California Post Command College, West Point Leadership Program, POST Executive Development Program and the POST Supervisory Leadership Institute. While in Command College he was published for his article "How will we train police recruits of the millennial generation in the year 2012," and as the Chief of Gresham he was published for an article he authored on leadership.

He was awarded the Medal of Valor in 1989 for his encounter with an armed bank robber.

TEAM LEADS

VICTOR LAURIA

Retired Assistant Police Chief, Novi Police Department

BACKGROUND

Victor Lauria retired as an Assistant Chief of Police with the Novi Police Department after serving the community for nearly 28 years. Over the course of his career, he has served in a wide variety of positions which include police officer, K-9 handler, detective, undercover narcotics detective, crisis negotiator and numerous supervisory positions. In 2009, the City of Novi combined their police and fire administrations into a Public Safety Administration. Victor was responsible for various supervisory roles within the Police and Fire Departments.



Victor earned a Bachelor of Science degree from Northern Michigan University, a Master of Science, with a concentration in Emergency Management, from Eastern Michigan University and he holds a graduate certificate from the University of Virginia. He also attended the 250th Session of the Federal Bureau of Investigations National Academy in Quantico, Virginia. He is also certified as Firefighter I and Firefighter II by the State of Michigan.

Mr. Lauria is currently employed as a faculty member at Madonna University. He is the Interim Chairperson of the Criminal Justice Department and the Program Director for the Emergency Management, Fire Science and Occupational Safety and Health programs. He instructs a wide variety of undergraduate and graduate

courses. He is a regular guest lecturer at Eastern Michigan University's Police Staff and Command Executive Leadership Program.

TEAM LEADS

CHIEF JARROD BURGUAN, B.S., M.A.

Chief of Police, San Bernardino Police Department



BACKGROUND

Chief Burguan served 29 years in local law enforcement, with 10 years of that experience in senior management positions. He retired as the Chief of Police for the San Bernardino (Ca) Police Department in 2019.

During his career, Chief Burguan worked a variety of assignments in the patrol, traffic, investigative and administrative divisions of the department. He has the unique experience of managing a police department through a municipal bankruptcy while maintaining day to day operational effectiveness. He has been an invited speaker at conferences and training events throughout the country and

internationally on police response to active shooter events following both an elementary school active shooter in 2016 and the 2015 terrorist attack in San Bernardino.

Since retiring from the department in 2019, Chief Burguan has continued to work as a consultant for municipal government and media organizations and has served as an advisor for the Department of Justice – ICITAP program. He holds a bachelor's degree in business and a Master's Degree in Management from the University of Redlands. He is also a graduate of the California Command College, the FBI's Law Enforcement Executive Development program and the Senior Management Institute for Police through the PERF.

SENIOR ASSOCIATE

DEPUTY CHIEF WAYNE HILTZ (RET)

Former Interim Chief of Police at Pasadena and Irwindale Police Departments

BACKGROUND



Wayne has 33 years of experience in municipal law enforcement. This includes a broad range of experience in nearly every facet of policing from patrol, gang enforcement, and undercover narcotics to internal affairs investigations and community relations. The last 13 years were spent at command and executive levels. In his capacity as Deputy Police Chief, he served as the chief operating officer of the Pasadena Police Department, responsible for all day-to-day operations including internal audits and inspections. As well, he was responsible for operations related to the Tournament of Roses Parade and Rose Bowl events to include World Cup Soccer and BCS Championship games. For a period of nearly two years, he served in the capacity of Interim Chief of Police at both the Pasadena and

Irwindale Police Departments.

He has extensive experience in managing budgets and has served as a budget instructor for the California Commission on Peace Officer Standards and Training. He was selected by the Los Angeles County Police Chiefs Association to represent the 45 member agencies in negotiations for Homeland Security Grants for a three-year period. He also served as President of the San Gabriel Peace Officers Association. He has served on the boards of community-based organizations with focus on addressing homeless issues, substance abuse, and juvenile violence. Wayne holds a Bachelor of Science degree in Police Science and Administration from California State University at Los Angeles. Executive training includes the FBI Southwest Command College and the Senior Management Institute for Police.

SENIOR ASSOCIATE

DEPUTY CHIEF MARTIN BAEZA, B.A., M.A.

Retired Deputy Chief, Los Angeles Police Department



BACKGROUND

Deputy Chief Baeza served with the Los Angeles Police Department for thirty-two years and spent the last fourteen years in senior management positions. His depth of experience includes a variety of assignments in Patrol Operations, Detective, Specialized Divisions and Administrative Offices.

He retired from the Los Angeles Police Department as the Commanding Officer of the Personnel and Training Bureau overseeing Human Resources and training for all sworn and non-sworn employees of the Department.

He led various Operational Commands and the Police Academy. He restructured crime reduction strategies, implemented smart policing concepts and community engagement programs. He was recognized for his creative community policing incentives and was a two-time recipient of the Excellence in Leadership Award for Community Policing.

Chief Baeza was invited to participate as a Los Angeles Police Department International Delegate in Abu Dhabi, United Arab Emirates. He presented on best practices in community engagement and training development. Deputy Chief Baeza held a variety of leadership positions throughout the Department and has been involved in training police officers at all levels. He served as the Los Angeles Police Academy Director and oversaw the successful re-certification. His experience includes instructing in the Field Training Officer Program, Police

Leadership, Supervisor, and the Executive Command Development Courses. He has been an invited speaker on various topics in leadership.

Deputy Chief Baeza led recruitment, hiring and the deployment of all human resources of the organization which encompassed 13,000 employees. He established a Traffic Group to oversee traffic commands and evaluate traffic policies and procedures. Additionally, his responsibilities included oversight of fleet, information technology and Behavioral Science Services. He was a standing member of the categorical use of force board and was integral in the assessment of policy, use of force tactics, procedural justice, and best practices.

Deputy Chief Baeza possesses a Bachelor of Science degree in Applied Business and Management and a Master of Arts in Organizational Management from Azusa Pacific University. He is also a graduate of the West Point Leadership Program, Senior Management Institute for Policing and the University of Southern California, Sol Price School of Public Policy, Executive Leadership Program.

SENIOR ASSOCIATE



CHIEF DAVID SWING

Chief of Police, Pleasanton

BACKGROUND

Chief David Swing is a 28-year law enforcement professional having served in a wide variety of assignments from Reserve Officer to Police Chief. Swing served most of his professional career in Morgan Hill, California starting as a Reserve Officer and rising to the rank of Chief for nine years. Swing is currently serving as the Chief of Police in Pleasanton, California.

Chief Swing is active in the law enforcement profession as a Past President and current board member of the California Police Chiefs Association. Swing developed an understanding of stop data demographics while representing California Police Chiefs for nearly four years on the Racial and Identity Profiling Act board including the Stop Data and Evidence Based Practices sub-committee.

Chief Swing worked a wide variety of assignments to include FTO and SWAT Operator, Detective Sergeant through all leadership positions of a small police agency. Chief Swing is passionate about enhancing the organization's response to domestic violence and has been involved in the topic for decades. His broad base of experience also includes Police Management instructor for budgeting and strategic and succession planning. Chief Swing earned a bachelor's degree in Public Relations and Master's degree in Public Administration and is a graduate of POST Command College.

Swing brings a strategic focus to his work having developed multiple strategic plans aligning the work and budget of the Department to community expectations and Council goals.

SENIOR ASSOCIATE



DEPUTY CHIEF JASON CLAWSON, M.S.

Retired Deputy Chief, Pasadena

Jason is a veteran of the U.S. Navy and has 31 years of experience in municipal law enforcement operations, serving the citizens of Pasadena, California.

Jason has worked in many ranks across various divisions to include Patrol Operations, a gang suppression team, Vice/Narcotics, S.W.A.T. and Detectives. Jason is an expert handling neighborhood quality of life issues by focusing on premise liability, prevention, intervention and enforcement methods. He led a Safe Streets Task Force while assigned as a Task Force Supervisor with the Federal Bureau of Investigation, focusing on the transnational gang problem stemming from Central America.

He has coordinated jurisdictional Mutual Aid, Critical Incident Response Team operations, and focused on problem locations through Community Policing efforts in high crime zones. Jason has served as the Press Information Officer where he directed and coordinated the activities within the Office of the Police Chief; audits and inspections; and the on-going review of policy and procedures. He served as the Project Director of a \$2.5 million dollar grant from the Bureau of State and Community Corrections focusing on reintegration efforts of previously incarcerated community members.

Jason has participated in the development of goals, objectives, and key performance indicators for assigned divisional functions as well developing and administering divisional budgets, to include developing a Homeless Initiative to combat Mental Health and Homelessness.

For the last 8 months of 2022, Jason served as the Interim Police Chief for the City of Pasadena where he drafted and presented the department's \$97,000,000 budget, conducted Administrative Reviews, worked out salary resolutions, oversaw the implementation of a new Computer Aided Dispatch / Records Management System, and navigated the installment of a police oversight commission and independent police auditor, until his retirement from service in January 2023.

Jason received his master's degree in Organizational Leadership from Union Institute & University in Los Angeles, California. He was also the recipient of the Police Chief's Special Award for Excellence in 2006, the Freemason's United States Constitutional Observance Award in 2010, and was the Pasadena Police Foundation's Officer of the year in 2021. He is a lifetime member of the California Narcotic Officer's Association and sits on the executive board of the Flintridge Center's Vision 20/20 Advisory Council.

*Because of the complexity of evaluating sheriff and municipal police departments as well as components unique to Michigan, CPSM has the capacity to assign additional Subject Matter Experts from our teams

STRATEGIC AND FINANCIAL PLANNING

ASSOCIATE: STRATEGIC PLANNING AND PUBLIC SAFETY ANALYSIS

RANDA MATUSIAK, Ph.D.

Currently the Special Projects Coordinator for the Department of Public Protection in Volusia County, Florida. In this role, Dr. Matusiak manages data related projects and is responsible for and specializes in data analysis for divisions such as the Volusia County Division of Corrections, Volusia County Emergency Medical Services, and Volusia County Fire Rescue. Data analysis projects encompass current performance measurement, operational resource assignment and management, and service level planning.



BACKGROUND

Dr. Matusiak holds a B.A. in Psychology from the University of Texas at Austin, an M.A. in Criminal Justice and Criminology from Sam Houston State University (Huntsville, TX), and a Ph.D. in Criminal Justice from Sam Houston State University. After completing her Ph.D., Dr. Matusiak held the position of Assistant Professor at the University of Central Missouri (UCM). While at UCM, she also served as Graduate Program Coordinator for several years. Additionally, Dr. Matusiak served as an Adjunct Instructor for the Department of Criminal Justice at the University of Central Florida.

Dr. Matusiak has been engaged in working with practitioners in a variety of fields since her time at the Texas Regional Center for Policing Innovation (TRCPI) at Sam Houston State University. At TRCPI she was involved with organizing, facilitating, and/or reporting on several trainings to include topics ranging from community engagement and community policing to intensive human trafficking task force training. Dr. Matusiak's original research has been published in peer-reviewed scholarly journals such as *The Prison Journal*, *Women in Criminal Justice*, and *Policing: An International Journal of Police Strategies & Management*.

ASSOCIATE: FINANCIAL ANALYSIS

Suzie Darby, BS in Business Administration

Operations Manager, Volusia County, Florida: Emergency Services

BACKGROUND

Suzie Darby has spent over two decades providing fiscal analysis and budget management for the County of Volusia in the following roles: Administrative Services Manager for the Division of Fire Rescue, Activity Project Manager for the Department of Public Protection and Operations Manager for the Department of Emergency Services. She has worked with multiple public safety divisions and departments including Animal Services, Beach Safety, Corrections, Emergency Management, Emergency Medical Services and Fire Rescue. Collectively these division have an annual budget of over \$170M and over 900 full time employees.

Suzie's fiscal and management experience includes: cost projections and negotiations for multiple Fire Rescue service area contracts; fiscal analysis of operational service level updates for multiple public safety divisions; cost analysis and impact of overtime for all multiple public safety operations; cost estimates and budget impacts for staffing, operational and

administrative proposals for multiple public safety collective bargaining agreements; experience as a service contract manager for multiple contracts including the Medical Examiners Services for Florida District 7; authored and managed multiple state and federal grants; experience in capital fleet, equipment, and construction projects from project proposal and costing phase to delivery.

Suzie holds a Bachelor of Science degree in Business Administration with an emphasis in Human Resource Management and a minor in Computer Science from the University of Central Florida.

PROPOSED SERVICES: THE CPSM APPROACH

CPSM is very familiar with Ypsilanti Township, State of Michigan laws specific to law enforcement and operations, as well as national standards and benchmarks. The Director of CPSM was a law enforcement officer, leader, and city manager in Michigan. CPSM has a strategic partnership with CALEA and team members for this project that we have selected served in Southeast Michigan and continue to routinely participate in education and development of law enforcement leaders in Michigan.

The CPSM team developed a standardized approach to conducting analyses of Police and Sheriff's departments by combining the experience sets of dozens of subject matter experts.

CPSM does caution that the first "pinch point" we usually experience is at the data and information collection stages. Depending on the cooperation of the Sheriff's Department and dispatch, we begin projects with a request for data, documents, and worksheets.

Next, we extract raw data on calls for service from an agency's computer-aided dispatch system. The data are sorted and analyzed to identify performance indicators (i.e., response times, workload by time, multiple unit dispatching, etc.) for comparison to industry benchmarks. Performance indicators are valuable measures of agency efficiency and effectiveness. The findings are shown in tabular as well as graphic form and follow a standard format for presentation of the analyzed data. While the format will be similar from community to community, the data reported are unique to the specific agency.

CPSM conducts an on-site operational review. Here the performance indicators serve as the basis for the operational reviews. Prior to any on-site review, agencies are asked to compile several key operational documents (i.e., policies and procedures, assets lists, etc.). Most on-site reviews consist of interviews with management and supervisors, as well as rank and file officers; attendance at roll calls and ride-alongs with officers. We review case files with investigators and observe dispatch operations to assess compliance with the provided written documentation.

As a result of on-site visits and data assessments, our subject matter experts produce a SWOT analysis (strengths, weaknesses, opportunities, and threats) of the department. We have found that this standardized approach ensures that we measure and observe all the critical components of agencies.

Additionally, this methodology can be integrated with ongoing support customized to the unique needs of your community. Strategic planning, risk assessment, and training services are also available to assist with the implementation of CPSM recommendations and developing new processes and programs that may arise as implementation evolves and that may include formation of a new department.

The following information describes the CPSM approach to studying, understanding, evaluating, and reporting on Police and Sheriff's departments around the country. Although no two departments are the same, a standardized approach to department evaluation ensures a rigorous and methodological process that permits benchmarking, comparing, and assessing within the context of the best practices of American law enforcement. However, each locality has unique characteristics that present policing challenges. Integrating a standardized approach within the context of local variability permits an accurate assessment of the organization in its political environment, and further permits CPSM to offer recommendations that comport with the best practices in policing, yet customized for the client community.

Data....why data?

CPSM has found that there are tremendous amounts of data collected on a daily, even hourly basis on many departments. The challenge is how to access that data; how to clean that data; how to quantify that data; and how to present the product so that everyone understands.

CPSM does not use hypotheticals. We don't use "national averages" upon which to base our client team's individual recommendations and findings. We begin analyzing your data to establish your performance and paint a complete picture of how you are served by WCSD deploying with the accompanying results.

It is critical to have data and one of the biggest challenges for departments because rarely do they have the depth of our analytical team and its decades of research and trademarked processes. If we are going to recommend change and if our client team is going to make change – they need data to measure how it impacted their outcomes. It's not good enough to say, "this is what happens wherever." We need to provide you with the tools and launch point so that you can measure and report to your stakeholders – citizens, elected officials, appointed officials, and staff – how those changes affected the outcome.

The raw Computer Aided Dispatch data and our process is like a financial audit. No city, county or community ever imagines just skipping the annual audit. It's usually a mandate in the charter or state law. Yet we find few communities are willing to extend the same effort to delve into the operations of their largest emergency response departments whose actions can literally be life and death. Our process is the same for each community so that we can build national data reporting tables and compare you to like demographics, but we create our recommendations and findings based on your individual performance. The CAD system is also the official record of public safety services for communities. Like minute books for the County clerk, it is the record of times and actions taken by your response community. The information at dispatch needs to be collected; it needs to be correct; and it should be a resource to assist with decision making daily.

CPSM ensures this information and system is working and correct before we proceed to other facets of our work.

Dispatch Metrics

CPSM will look at the dispatch center to determine how often calls remain in the queue, trends on when lengthy queues develop, and whether the dispatch center is evaluating their operations on a regular basis to determine if they are meeting national standards and benchmarks.

The time that a fire, Police/Sheriff's, or EMS call occurs and for an alarm to be raised can vary from community to community. In urban, rural, and remote areas, it can be lengthy periods of time before a situation is noticed and the alert raised. In commuter communities, larcenies and break-ins may not be noticed until morning or people return home from work. These types of calls should be tracked independent of true emergencies to not corrupt the ongoing analysis of response times.

The travel time which will be reviewed by our expert Geographic Information and Data division.

Our data team will also begin to produce analytics that look at statistical information reported and compiled by a wide variety of agencies. Crime rate comparisons, clearance rates, crime trends analysis, and other information will be integrated with our client team information that they will be uploading to a secure site for our subject matter experts' review.

For Phase II and armed with information about the statistical picture of the department, our Operations Team will work with the client team to evaluate the following major areas of operations. Combining the "as is" and what the police department currently looks like, allows the CPSM team to work with our community team to determine what they would like the police deployment to look like as well as determine operational costs.

I. Benchmark the Community

It is essential to understand the service levels, protection needs, community dynamics, and overall environment within which the Sheriff's department operates.

The CPSM study may involve interviews directed at stakeholders in the community, which could include elected officials and employee labor representatives who would be contacted to solicit their opinions about the department, the public safety needs of their constituency, and the perceived gaps in service levels currently provided. CPSM may work with the agency to identify community members that can provide this important information. Additionally, the department will be compared to organizations of similar size with respect to crime, demographics, and cost-efficiency.



CPSM reviews Census Information that may flag key demographics to be studied further: are there minority populations and are there disparities in service? In actions? In communication?

II. Patrol Operations

Police and Sheriff's agencies routinely speak about "recommended officers per 1,000 population" or a "National Standard" for staffing or comparisons to other municipalities.

There are no such standards, nor are there "recommended numbers of "officer per thousand". The International Association of Chiefs of Police (IACP) states; "Ready-made, universally applicable patrol staffing standards do not exist. Ratios, such as officers-per-thousand population, are totally inappropriate as a basis for staffing decisions."

Staffing decisions, particularly in patrol, must be made based upon actual workload and very few law enforcement agencies have the capability of conducting that analysis. Once an analysis of the actual workload is made, then a determination can be made as to the amount of discretionary patrol time that should exist, consistent with the local government's ability to fund.

CPSM's team of doctoral level experts in Operations Research in Public Safety have created *The CPSM Patrol Workload & Deployment Analysis System*® with the ability to produce detailed information on workload even in those agencies without sophisticated management information systems.

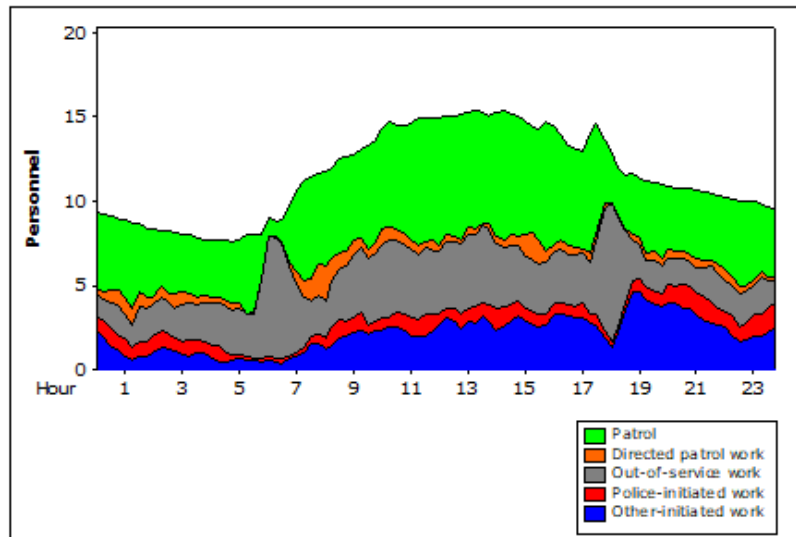
Using the raw data extracted from the department's CAD system our team converts calls for service into service workload and then effectively graphs workload reflecting seasonally, weekday / weekend and time of day variables. Using this information, the department can contrast actual workload with deployment and identify the amount of discretionary patrol time available (as well as time commitments to other activities – including special events).

Service workload differentiates from calls for service in that calls for service are a number reflecting the incidents recorded. Workload is a time measurement recording the actual amount of time required to handle calls for service from inception to completion. Various types of service calls require differing amounts of time (and thus affect staffing requirements). As such, call volume (number of calls) as a percentage of total number of calls could be significantly different than workload in a specific area as a percentage of total workload. The graph below demonstrates this difference in units.

CPSM has found that the most effective way to manage operations, including policing, is to make decisions based upon the interpretation and analysis of data and information.

To achieve this, a data analysis of department workload, staffing and deployment will be conducted. By objectively looking at the availability of deployed hours and comparing those to the hours necessary to conduct operations, staffing expansion and/or reductions can be determined and projected. Additionally, the time necessary to conduct proactive activities (such as team-led enforcement, directed patrol, community policing and selected traffic enforcement) will be reviewed to provide the community with a meaningful methodology to determine appropriate costing allocation models.

Figure 7: Deployment and Main Workload, Weekdays, Summer



Workload vs. deployment analysis sample

This is one of the ways we show the amount of available, non-committed patrol time compared to workload. As you can see, we break out the various activities, convert them to time and then compare to available manpower. The deployment is based upon actual hours worked.

So, in this example, at noon there are

approximately 9 hours of work (including citizen-initiated and officer-initiated calls for services, including traffic) and administrative activities (meals, vehicle, reports, etc.). There are approximately 15 officer-hours of available resources meaning that at that hour, on average, of the 15 officers on duty 9 are busy on activities.

The area shown in green and brown is uncommitted time. This is the area where staffing decisions impact – it becomes a policy issue as to how much uncommitted time a community wants and is willing to pay for.

CPSM White Paper on Staffing

CPSM and ICMA conducted research on staffing for police departments that led to a white paper released in 2013. More than 50 departments' data was analyzed for staffing, workload, and patrol trends across 24/7 and 365 days a year.

The subsequent white paper has been regularly used and quoted by the International Chiefs of Police, the Commission for Accreditation of Law Enforcement Agencies (CALEA), the Police Executive Research Forum (PERF) and most consultants.

The white paper found that a best practice for evaluating departments would position 60 percent of the sworn resources into patrol activities. In addition, no more than 60% of their total available time would be encumbered with calls for service.

The research showed that when the 60% encumbered level was exceeded, officers moved from proactive into reactive mode. In other words, officers expected additional calls for service, understood there were no free resources, and thus disengaged and awaited dispatch to the next call in the queue at dispatch.

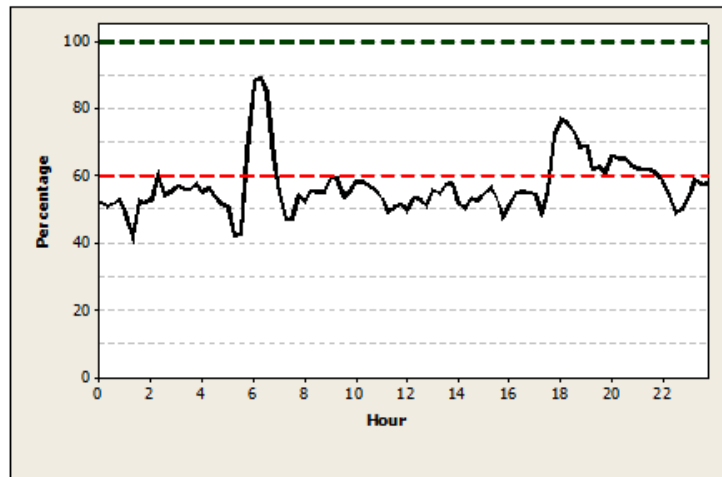
CPSM assembles the information on how much “time” is available, what various demands require against that time, and calculates a Saturation Index along with when the 60% is exceeded.

Using this data-driven approach, communities can determine how much un-encumbered time they desire and where they would like that time dedicated. It also allows communities to determine if additional staffing is needed, when, and how much.

The CPSM study will result in the calculation of service demands placed on the department, workload levels, service times for calls for service, and response times. The product of this analysis is the variance between service demands and available personnel, and appropriate recommendations made for staffing levels and an optimal deployment schedule to meet these service demands. This permits exploration of the following questions:

- What are the service demands made by the public as measured through the CAD system?
- Based on workload is the staffing deployment appropriate?
- Based on the workload, is the shift schedule aligned appropriately and what alternatives to the current shift plan are most efficient?
- How many officers and supervisors are needed to staff the patrol function in order to meet the workload demands placed on the agency?
- How long does it take to respond to calls for service (both response time and total time) and what ways are there to reduce these times?
- How many officers are assigned to each call and what are the ways to minimize these assignments?
- What categories of call, and in what frequency, does the agency handle and what measures can be adopted to minimize unnecessary responses?
- How much time is spent on administrative duties?
- How much time is spent on directed patrol activities and specialized enforcement?

Figure 8: Workload Percentage by Hour, Weekdays, Summer

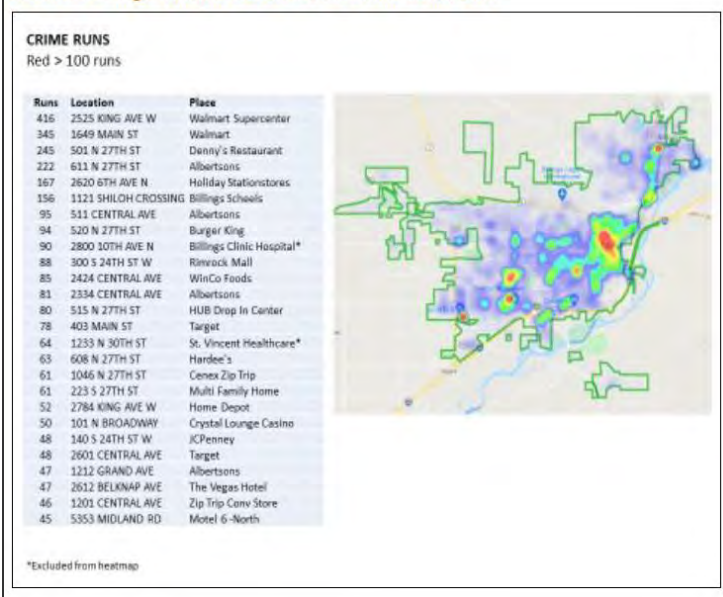


Workload vs. Deployment – Weekdays, Summer

Avg. Workload:	6.5 officers per hour
Avg. % Deployed (SI):	57 percent
Peak SI:	89 percent
Peak SI Time:	6:15 a.m.

In addition to the analysis of patrol operations from the CAD system and workload, the CPSM study will focus on the qualitative aspects of patrol. The study will observe officers on patrol through ride-alongs, interviews, and general observations. We will amass all available documents, plans, and data available to understand the patrol approach in the department. We will observe the special operations teams, the problem/nuisance unit, etc. to evaluate their role within the overall mission of the department and patrol operations. We will evaluate the performance of the units, identify improvement opportunities, and justify and recommend appropriate staffing levels

FIGURE 4-3: High-volume Locations for Crime Calls, 2019



Our GIS team will use the analyzed data sets to identify high crime

locations, high accident locations, and “repeat calls for service” locations.

The CPSM study will also evaluate the implementation of technology on patrol, weapons available, and equipment used with opportunities for improvement.

CPSM advocates community policing as its operational philosophy. The CPSM study would evaluate the implementation of community policing, in quantifiable and anecdotal terms, and identify improvement opportunities where appropriate.

Similarly, the CPSM study would evaluate the relationship of patrol operations with the rest of the department and community. How do these work? Can they work better?

To what extent does this bureau work, coordinate, and communicate with the other operational and support functions of the department and other entities? How should it? What are the strategic, management, and planning functions of the department with regards to the patrol function and how does patrol operations respond to the mission of the organization? How are crime, traffic, disorder, and quality of life problems handled?

III. Investigations

The CPSM study will assess investigations – both reactive and proactive. The CPSM team will explore the following questions:

- Staffing – Are there enough investigators available to handle the workload?
- Workload – What is the workload; how many cases do investigators handle; is the specialization appropriate?
- Effectiveness & Efficiency – How much time does it take to investigate cases? Are victims kept informed? Are cases cleared and offenders held accountable? How much overtime is spent?
- Intelligence – How is intelligence gathered and disseminated (inside and outside the department)? Does the investigations' function make use of intelligence?
- Civilianization opportunities – What are the potential areas for civilianization?
- Technological opportunities – Is technology being leveraged to improve investigations?
- Crime scene – Are crime scenes being processed efficiently, and are appropriate follow-up investigations being conducted?

Using the information compiled, CPSM will be able to recommend what level of investigation is needed should the Township form its own department and at what cost.

IV. Administration and Support

Once again, CPSM will evaluate every administrative and support unit in the police department. This evaluation will involve:

- Staffing.
- Workload.
- Civilianization possibilities.
- Cost saving opportunities.
- Outsourcing opportunities;
- Best practice comparisons and opportunities for improvement.

Departments across the country are struggling with recruitment, retention, and attracting candidates for sworn positions. We will look at opportunities that the department can use non-sworn personnel for non-criminal activities and keep sworn officers available for calls for service requiring certified officers.

The CPSM team has subject matter experts in police management and administration and will explore administration and support activities in the area of professional standards (Internal investigations, hiring and recruitment, disciplinary system, promotional system), training (both academy and in-service), records management, evaluating the critical, frequent, and high liability policies, facility, fleet, equipment, information technology, property management system, laboratory, planning and research, sick-time management, overtime, communications and dispatch, etc.

In general, we look at every unit identified as a discrete operational/support entity for the following:

- Describe the functions of the unit.
- Evaluate the performance of the unit. In most cases this is a quantitative evaluation, but in units not appropriate for quantification, a qualitative evaluation is provided
- Identification of improvement opportunities
- An evaluation and justification, and recommendation for appropriate staffing levels.

V. Organizational Culture

During the operational evaluation described above, **organizational "themes" emerge. What does the department "think" about providing Sheriff's service to the community and how does this thinking align with the stated mission and department policies?** How does the department interact with the community and internally with its own members? In general, what is the culture of the organization?

The culture of an organization reflects its members and the community it serves. Through focus groups, interviews, and observations, the CPSM team will evaluate operational readiness and need. This part of the CPSM study is critical to the overall success of the project as it provides a better understanding of the department and how the workload, staffing, and community dynamics shape the mission, goals, operations, and needs of the organization. In addition, as an option, every member of the department can be given the opportunity to participate in an anonymous survey. This survey is designed to understand the culture of the department, assess internal and external communications, and determine **what it "thinks" about various elements of organizational life.**

VI. Health and Safety

Officer health and mental health are extremely important. In 2022, more officers died from suicide than in other line-of-duty incidents.

CPSM will review what programs the department has in place and during interviews, charrettes, and focus groups will seek to determine how those programs are being received. Any new department should include a comprehensive health and safety component

VII. Performance Management

The overarching philosophy of the CPSM approach is to evaluate the department in terms of performance management. Identifying workload, staffing, and best practices is just the beginning. It is also important to assess the **organization's** ability to carry out its mission.

Essentially, does the department know its goals, and how does it know they are being met. It is very difficult for an organization to succeed at any given level of staffing unless it has a clear picture of success. How does the department **"think" about its mission**, how does it identify and **measure what's important to the community**, how does it communicate internally and externally, how does it hold managers accountable, and how does it know the job is getting done? The CPSM team will evaluate the department and make recommendations to assist with improving capacity in this area, if necessary.

PROJECT SCHEDULE

Milestone 1 – Full execution of the agreement

Milestone 2 – Project Launch

We will conduct an interactive telephone conference with local government contacts. Our project leads will launch the project by clarifying and confirming expectations, detailing study parameters, identifying agency point of contacts and commencing information gathering.

Milestone 3a – Information Gathering and Data Extraction – 30 Days

Immediately following project launch, the operations leads will deliver an information request to the department. This is an extensive request which provides us with a detailed understanding of the department's operations. Our experience is that it typically takes an agency several weeks to accumulate and digitize the information. We will provide instructions concerning uploading materials to our website. When necessary, the lead will hold a telephone conference to discuss items contained in the request. The team lead will review this material prior to an on-site visit.

Milestone 3b – Data Extraction and Analysis – 14 Days

Also, immediately following the project launch the Data Lead will submit a preliminary data request, which will evaluate the quality of the Computer Aided Dispatch (CAD) system data. This will be followed by a comprehensive request for data from the CAD system to conduct the response and workload analysis. This request requires a concerted effort and focused response from your department to ensure the timely production of required for analysis. Delays in this process will likely extend the entire project and impact the delivery of final report. The data team will extract one year's worth of Calls for Service (CFS) from the CAD system. Once the Data Team is confident the data are accurate, they will certify that they have all the data necessary to complete the analysis.

Milestone 3c – Data Certification – 14 days

Milestone 4a – Data Analysis and Delivery of Draft Data Report – 30 days

Within thirty days of data certification, the analysis will be completed and a draft, unedited data report will be delivered to the township for review and comment. After the data draft report is delivered, an on-site visit by the operations team will be scheduled.

Milestone 4b – Departmental Review of Draft Data Report – 14 days

The township will have 10 days to review and comment on the draft unedited data analysis. During this time, our Data team will be available to discuss the draft report. The Department must specify all concerns with the draft report at one time.

Milestone 4c – Final Data Report – 10 days

CPSM would propose that this step would complete the first phase of the project as proposed by the Township. After receipt of the department's comments, the data report will be finalized within 10 days.

Milestone 5 – Conduct On-Site Visit – 30 days

This milestone begins the second phase of the proposed project by the Township. During this phase, we will conduct two sessions with the community – either via Zoom or in-person (at the Township's direction). Subject matter experts will perform a site visit within 30 days of the delivery of the draft data report. We will need to work with the Sheriff's department to have access to their team.

Milestone 6 – Draft Operations Report – 30 days

Within 30 days of the last on-site visit, the operations team will provide a draft operations report to the Township point of contact. Again, the Township will have 10 days to review and comment and CPSM will conduct a meeting with officials as specified in the RFP.

Milestone 7 – Final Report 15 days

Once the comments and concerns are received by CPSM the combined final report will be delivered to the Township within 15 days.

TOTAL ELAPSED TIME: 120 – 155 days

REFERENCES

Part of ICMA's mission is to assist local governments in achieving excellence through information and assistance. Following this mission, Center for Public Safety Management, LLC acts as a trusted advisor, assisting local governments in an objective manner. CPSM's experience in dealing with public safety issues combined with its background in performance measurement, achievement of efficiencies, and genuine community engagement, makes CPSM a unique and beneficial partner in dealing with issues such as those being presented in this proposal. We look forward to working with you further.

Outcomes of the CPSM work can be found on our website at: <https://www.cpsm.us/our-work/>

All of our projects are listed at: <https://www.cpsm.us/experience/our-clients/>

1. City of Battle Creek
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Laura Reveles
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515-222-4320
3. Cocoa Beach, Florida
Robin Hayes, City Manager
City manager@cityofcocoabeach.com
321-868-3200

*We would give contact information for Ottawa County, Michigan but there has been some turmoil in the management ranks. However, the former county manager can be reached:

Al Vanderberg
County Administrator
County Administration Building
300 Monroe Avenue NW
Grand Rapids, MI 49503-2206
Phone: (616) 632-7570

CHARTER TOWNSHIP OF YPSILANTI
Police Services Feasibility Study
Bid Opening: December 4th 4:30pm

COMPANY NAME	BID AMOUNT
AP Triton	\$118,978.00
Center for Public Safety Management	\$78,789.00/\$90,789.00
Matrix Consulting Group	\$118,525.00
Municipal Analytics	\$25,375.00

OTHER BUSINESS

PUBLIC COMMENTS

BOARD MEMBER UPDATES
