

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 5, 2024 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 6:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo and Clerk Heather Jarrell Roe
Trustees: Ryan Hunter, John Newman II, Gloria Peterson, and Debbie Swanson

Members Absent: Treasurer Stan Eldridge

Legal Counsel: Wm. Douglas Winters

Karen Wallin, HR Director introduced Erica Holmes, **the new** HR Specialist, ~~which is a newly created position in the Human Resource Department~~ which is filling a vacancy in the HR Department.

Presentation by Evan Pratt, Washtenaw County Water Resource Commissioner.

Evan Pratt stated that in December 2023 Ypsilanti Township sent the Water Resource Commission petitions to begin to study some of the areas that were most affected with flooding in August 2023. He said they hired OHM since they have done work in the Township and are familiar with the areas that had the worst flooding. He said they have been out in the field surveying the area. Mr. Pratt said they have found several drains in that area that are filled with dirt and they will begin to work to clean them out. He said they will also set up meetings with the community so they can voice what concerns they have. He said they will address any additional concerns that arise from those public meetings.

Brenda Stumbo stated the meetings will be for West Willow and Oaklawn/Hawthorne area. She said they have also looked into the flooding near Victorious Life Church and Mr. Pratts' team went out and identified a possible solution to that also.

Evan Pratt stated there will be a cost to both Ypsilanti Township, Superior Township, and some residents. He said he has spoke to Commissioners Hodge and

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Sommerville and stated Washtenaw County should be included to help fund these repairs.

Supervisor Stumbo thanked Mr. Pratt for all he does for our residents.

CONSENT AGENDA

A. MINUTES OF THE FEBRUARY 6, 2024 REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR FEBRUARY 20, 2024 IN THE AMOUNT OF \$1,051,902.66**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR DECEMBER 2023 IN THE AMOUNT OF \$33,149.66**
- 3. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR JANUARY 2024 IN THE AMOUNT OF \$58,966.35**
- 4. CLARITY HEALTHCARE ADMIN FEE FOR DECEMBER 2023 IN THE AMOUNT OF \$2,112.57**
- 5. CLARITY HEALTHCARE ADMIN FEE FOR JANUARY 2024 IN THE AMOUNT OF \$1,905.51**
- 6. STATEMENTS AND CHECKS FOR MARCH 5, 2024 IN THE AMOUNT OF \$729,876.73**

A motion was made by Clerk Jarrell Roe and supported by Trustee Hunter to approve the Consent Agenda with the corrections and edits to the minutes.

Supervisor Stumbo provided written corrections to the minutes.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

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Attorney Winters stated that he continues to receive signed contracts for infrastructure improvements, some of which were funded by the ARPA dollars and MDNR Grants. He said he and Director Hines have spent a lot of time making sure the contractors who have been awarded the contract for these projects have signed the agreement, provided insurance certificates and that we have received all the required performance bonds. He said AR Brouwer has been awarded the contract for the Community Center Park and Clubview pickleball courts and the Ford Lake Park and West Willow Park shelters. He said all the contracts were approved at the township board meeting on February 6.

Attorney Winters stated he, **along with Karen Wallin and Supervisor Stumbo** continue to negotiate with other interested parties who are looking to purchase township property in the area that is called the Seaver farm north. He also stated that the township closed a sale with ALDI for 2.53 acres and they will be constructing their store with a plan to open in the summer.

Attorney Winters stated they are continuing to negotiate a contract with the Firefighters and hope the progress will continue. He hopes to bring it to the board for approval soon.

NEW BUSINESS

1. RESOLUTION 2024-03, REQUEST TO AUTHORIZE THE WASHTENAW COUNTY WATER RESOURCE COMMISSION'S PETITION FOR THE BAZLEY FOSTER DRAIN

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve Resolution 2024-03, request to authorize the Washtenaw County Water Resource Commission's petition for the Bazley Foster Drain (see attached).

The motion carried unanimously.

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**2. REQUEST TO APPROVE THE AGREEMENT WITH EASTERN MICHIGAN
UNIVERSITY FOR OPERATION OF A ROWING COURSE ON FORD LAKE**

A motion was made by Clerk Jarrell Roe and supported by Trustee Hunter to approve the request to approve the agreement with Eastern Michigan University for operation of a rowing course on Ford Lake **contingent upon attorney review of the contract** (see attached).

John Hines, Municipal Services Director, stated this is a five-year agreement with Eastern Michigan University contingent upon attorney review for a rowing course that will be located on Ford Lake.

Andrew Rowdon, EMU Deputy Athletic Director, explained the eight lane championship Rowing Course that will be installed on Ford Lake. He said this course will be able to host high school events all the way up to large scale national events. He said all the funding is in place and they will not be asking the Township to help with the cost.

Tim Savage, EMU Rowing Coach, explained building the submersible rowing course. He said Ford Lake is perfect for a rowing course especially since the lake is deep enough for any rowing events. Coach Savage stated that they hope if approved by the Township tonight they would move forward with an anticipated installation in April 2024. He said the rowing schedule has a spring and a fall schedule. Mr. Savage said their rowing schedule is not during the time when the parks are at their highest usage so it shouldn't interfere with other activities at the park. He said they would also have the opportunity to have other major events.

Supervisor Stumbo stated that tonight the board will be voting on the submersible rowing course. **She added that she would like to thank Destination Ann Arbor and the Marriott for their support.**

Trustee Hunter stated he was happy with the partnership but wondered if there is tailgating and whether they would pollute the area.

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Mr. Rowdon stated that it is a different type of sporting event but they will make sure the park is left just as it was found.

Trustee Swanson stated several of her concerns. She wanted to stress that this was a no swim lake and there are PFAs.

Mr. Rowdon stated that other venues have strict rules that are followed and those rules will be followed at Ford Lake.

Trustee Swanson stated that when the boathouse was built there was discussion that local kids would be introduced to rowing but that never materialized.

Mr. Rowdon stated they are interested in working with the STEM program and that will be something they will continue to strive towards.

Trustee Peterson thanked everyone involved in bringing this to the township.

The motion carried unanimously.

3. REQUEST TO APPROVE THE PROPOSAL FOR SERVICES FROM LIFE AFTER INCARCERATION: TRANSITION AND REENTRY IN THE MONTHLY AMOUNT OF \$9,000.00 BUDGETED IN LINE ITEM 266-301-830-004

Laurie Lutomski, Resource Coordinator explained that this is a pilot program that would help with the reentry process for ~~women~~ **people** who already live in our community and are in the Life After Incarceration program. She said the biggest complaints she has from residents is the amount of trash that accumulates in our township. She said this program will start with 5 work zone areas that are basically the entry and exit points to the township. She stated they will expand the areas after the program is up and running as time allows.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the request to approve the proposal for services from Life After

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Incarceration: Transition and Reentry in the monthly amount of \$9,000.00
Budgeted in Line Item 266-301-830-004 (see attached).

The motion carried unanimously.

**4. REQUEST AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE
PUBLIC NUISANCES AT 1145 W. MICHIGAN, 161 ECORSE RD, 9725 BEMIS
RD, AND 9645 BEMIS RD., BUDGETED IN LINE ITEM #101-729-801-023**

Belinda Kingsley, Community Compliance Director explained the problems with the properties that they are requesting circuit court litigation.

Supervisor Stumbo stated compliance is always the township's goal and these issues had been reported by residents.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the request authorization for circuit court litigation to abate public nuisances at 1145 W. Michigan, 161 Ecorse Rd, 9725 Bemis Rd., and 9645 Bemis Rd., budgeted in Line Item #101-729-801-023.

The motion carried unanimously.

**5. REQUEST TO APPROVE THE 2024 YPSILANTI TOWNSHIP AGREEMENT WITH
THE WASHTENAW COUNTY ROAD COMMISSION FOR STREET SWEEPING IN
THE AMOUNT OF \$17,113.74 BUDGETED IN LINE ITEM #213-446-982-006**

A motion was made by Trustee Peterson and supported by Clerk Jarrell Roe to approve the 2024 Ypsilanti Township Agreement with the Washtenaw County Road Commission for street sweeping in the amount of \$17,113.74 budgeted in line Item #212-446-982-006 (see attached).

The motion carried unanimously.

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6. REQUEST TO MOVE DAVID MARSHALL FROM ALTERNATE TO REGULAR MEMBER OF THE ZONING BOARD OF APPEALS TO FILL THE VACANCY WITH TERM EXPIRING DECEMBER 31, 2025

A motion was made by Trustee Peterson and supported by Clerk Jarrell Roe to approve the request to move David Marshall from alternate to regular member of the Zoning Board of Appeals to fill the vacancy with term expiring December 31, 2025.

The motion carried unanimously.

7. REQUEST TO APPOINT DARRELL KIRBY TO THE PLANNING COMMISSION WITH A TERM EXPIRING DECEMBER 31, 2026

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the request to appoint Darrell Kirby to the Planning Commission with term expiring December 31, 2026.

The motion carried unanimously.

8. REQUEST TO TEMPORARILY APPOINT ELIZABETH CUELLAR TO THE CIVIL SERVICE COMMISSION WITH TERM EXPIRING DECEMBER 31, 2024

A motion was made by Trustee Peterson and supported by Trustee Hunter to approve the request to temporarily appoint Elizabeth Cuellar to the Civil Service Commission with term expiring December 31, 2024.

The motion carried unanimously.

9. BUDGET AMENDMENT #3

Clerk Jarrell Roe read Budget Amendment #3 **into the record**.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve Budget Amendment #3 (see attached).

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The motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. REQUEST TO AWARD THE LOW BID FOR PARK SIGN INSTALLATION TO BILL CARR SIGNS IN THE AMOUNT OF \$55,000.00 BUDGETED IN LINE ITEM #213-901-975-794**

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the request to award the low bid for park sign installation to Bill Carr Signs in the amount of \$55,000.00 budgeted in line item #213-901-975-794.

John Hines, Municipal Services Director explained the new signs that will be installed in Ypsilanti Township.

Various board members stated what they liked and didn't like on the signs.

The motion carried unanimously.

PUBLIC COMMENTS

There was no public comment.

BOARD MEMBER UPDATES

Supervisor Stumbo stated that they met with University of Michigan Rowing group and they are interested in moving their row facility from Belleville Lake to Ford Lake. She said that in the future she would hope there would be educational scholarships for students in Ypsilanti Township having the opportunity to join the rowing program.

Supervisor Stumbo stated she met with the City of Ann Arbor Director of their Wastewater Treatment Plant because there is a requirement by the State of Michigan EGLE and that there is a limit on the phosphorous this is caused by

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downstream algae bloom in Ford Lake and Belleville Lake. Supervisor Stumbo stated they would like to do a study with Ypsilanti Township regarding the algae bloom and make recommendations to address this issue. She said this is in the beginning stages.

Supervisor Stumbo stated that we had a blessing of the fire trucks event. She thanked Chief Densmore for having that event.

Supervisor Stumbo stated she and Trustee Peterson attended an African American History Event at the Community Center. She said this was the 8th year for the event and there were about 75 people in attendance.

Supervisor Stumbo stated she attended a rare disease lighting that included the lighting of the Water Tower in the City of Ypsilanti.

Supervisor Stumbo stated she attended an Ecorse Rd. business meeting along with Trustee Hunter and Trustee Peterson. She said there was a lot of positive energy.

A motion to adjourn was made by Clerk Jarrell Roe and supported by Trustee Swanson.

Motion carried unanimously.

The meeting was adjourned at approximately 8:03PM.

Respectfully Submitted,



**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**



**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

RESOLUTION 2024-03

CHARTER TOWNSHIP OF YPSILANTI RESOLUTION REGARDING THE BAZLEY FOSTER DRAIN

WHEREAS, the Municipality of Ypsilanti Township hereby petitions the Washtenaw County Water Resources Commissioner to clean out, relocate, widen, deepen, straighten, tile, extend or relocate along a highway as needed the Bazley Foster Drain; and

WHEREAS, the of Municipality of Ypsilanti Township acknowledges that it will be liable for an assessment at large for a percentage of the total amount to be levied for the proposed work; and

WHEREAS, it has been determined necessary to proceed as soon as possible to accomplish the aforesaid improvements.

NOW THEREFORE BE IT RESOLVED, that the of Municipality of Ypsilanti Township hereby petitions to the Washtenaw County Water Resources Commissioner to clean out, relocate, widen, deepen, straighten, tile, extend or relocate along a highway as needed the Bazley Foster Drain.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to the petition.

BE IT FURTHER RESOLVED, that the Supervisor and Clerk be authorized to execute the petition on behalf of the Township Board.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2024-03 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on March 5, 2024.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

MUTUAL USE AGREEMENT

Eastern Michigan University (“EMU”), a Michigan nonprofit corporation with its principal place of business at 900 Oakwood Street, Ypsilanti, MI 48197, by and through its Athletics Department, and **Ypsilanti Charter Township (“YPSI TOWNSHIP”)**, a charter township of Washtenaw County in the state of Michigan with its principal place of business at 7200 S. Huron River Drive, Ypsilanti, MI 48197, **hereby enter this Mutual Use Agreement (the “Agreement”)** for the purpose of operating the rowing course (“the Facility”) located on **Ford Lake**.

The parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to establish a collaborative partnership between EMU and YPSI TOWNSHIP for the shared goal of hosting mutually beneficial events at the Facility on Ford Lake and in Ford Lake Park. Both entities recognize the unique potential of the Facility as a valuable resource for community engagement and as a driver of economic development.
2. **ACKNOWLEDGEMENTS:**
 - a. EMU shall be the sole owner and operator of the Facility and responsible for the maintenance on The Facility.
 - b. The parties agree to work collaboratively on scheduling, hosting, and executing rowing competitions at The Facility.
3. **DEFINITIONS:**
 - a. “The Facility” as described above shall include the anchors, lines, buoys, and other materials used to create a 2,000 meter 8 lane rowing course at Ford Lake, as well as warmup and cool down areas, a floating starting dock, a floating starters platform, an aligners platform, and launch and recovery docks, as well as any other fixtures or equipment the parties deem necessary and appropriate or the conduct of competitive rowing activities at Ford Lake.
4. **FACILITY OWNERSHIP, OPERATION, LOCATION & PLANS:**
 - a. EMU shall be the sole owner and operator of the Facility.
 - b. EMU and YPSI TOWNSHIP shall mutually agree on the final construction plans for the Facility.
 - c. EMU shall be responsible for maintaining all necessary state and local permits for the Facility. EMU will share copies of all necessary state and local permits with YPSI TOWNSHIP.
 - d. EMU and YPSI TOWNSHIP agree to work collaboratively to develop an emergency action plan for all events at The Facility.

- e. EMU and YPSI TOWNSHIP agree to work collaboratively on the subjects of parking fees and trash collection for each event as the scope will vary greatly due to the possible scale of park usage needed.

5. COMMUNICATIONS:

- a. The parties agree to work collaboratively on scheduling, hosting, and executing rowing competitions within The Facility.
- b. The parties agree to designate communication liaisons at the start of each calendar to facilitate the sharing of information to each party.

6. TERM AND TERMINATION:

- a. The Term of this agreement shall commence upon the date last signed below, for a term of five (5) years, unless the Term is sooner terminated as provided herein. At any time before the end of the Term, the parties may, by a separate writing, extend the Term for an additional 5-year period.
- b. Notwithstanding the foregoing, if EMU determines that is no longer wants to or is unable to operate The Facility, EMU may terminate this agreement upon one (1) year's advance written notice to YPSI TOWNSHIP.

7. **INDEMNITY:** Each party agrees that statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, costs, actions, causes of action, losses or expenses (including attorney fees) resulting from or caused by the actions or omissions of its employees pursuant to this Agreement.

8. **INSURANCE:** EMU and YPSI TOWNSHIP agree to maintain in full force and effect for the term of this agreement, commercial general and professional liability insurance or its equivalent with minimum limits of coverage not less than \$1,000,000 per occurrence and \$3,000,000 in the general aggregate. A certificate of insurance will be furnished to the other party upon request, indicating effective coverage and liability limits.

9. Any and all notices, consents or other communications by one party intended for the other shall be in writing, and personally delivered, transmitted by electronic means, or be sent via first class mail, postage paid, to the addresses set forth as follows:

EMU: Eastern Michigan University

With a copy to: Legal Affairs
11 Welch Hall
Ypsilanti, MI 48197
734-487-1055

YPSI TOWNSHIP: _____

10. **COMPLIANCE WITH LAWS:** Each party agrees to comply with and to be separately responsible for compliance with all laws, including but not limited to anti-discrimination laws, which may be applicable to their respective activities under this agreement. Both parties promise to not discriminate on the basis of race, color, creed, age, sex, national origin, religion, height, weight, marital status, sexual orientation, gender identity/ expression, or disability.
11. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.
12. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written, relating to the subject matter herein.
13. **AMENDMENTS:** Any amendments to this Agreement must be in writing and signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of the last signatory below.

YPSILANTI TOWNSHIP SUPERVISOR

BOARD OF REGENTS OF EASTERN
MICHIGAN UNIVERSITY

By: _____

By: _____

NAME
TITLE

NAME
TITLE

DATE: _____

DATE: _____

YPSILANTI TOWNSHIP CLERK

By: _____

NAME
TITLE

DATE: _____

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE CLERK —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

March 6, 2024

Ariana Gonzalez
Founder and Executive Director
LAITR Life After Incarceration: Transition and Reality

Sent via email: agonzalez@lifeafterincarceration.com

RE: ***Request to approve the proposal of services from Life After Incarceration:
Transition and Reentry***

Dear Ms. Cuellar:

At the regular meeting held on March 5, 2024 the Charter Township of Ypsilanti Board of Trustees approved the proposal of services from Life After Incarceration: Transition and Reentry in the monthly amount of \$9,000.00 budgeted in line item #266-301-830-004.

Attached is a copy of the proposal. Please sign and return a fully executed copy to my office.

If you have any questions, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in blue ink that reads "Heather Jarrell Roe".

Heather Jarrell Roe
Clerk

lrs

cc: Brenda Stumbo, Supervisor
Elizabeth Cuellar, Deputy Supervisor
Laurie Lutomski, Resource Coordinator
Javonna Neel, Accounting Director
File



LAITR

PROPOSAL FOR SERVICES

Ariana Gonzalez, OTD, OTR/L, CTP

2/26/24

OVERVIEW

LAITR is pleased to submit this proposal for services to support Ypsilanti Township's mission to support and guide sustainable community development. The goals of the township are in line with our goals for expansion and development of employment programming for underserved communities that have difficulty obtaining and maintaining employment independently in typical settings thus leading to increased poverty and crime in our community. This proposed collaboration directly supports LAITR's mission to increase equitable opportunities for justice-involved individuals (JII) and we are grateful for the opportunity. LAITR is excited to offer support for empowerment and growth through meaningful hands-on work to justice-involved individuals. Additionally, we are excited for the opportunity to better integrate this population into our community through skill development, supported gainful employment and pride in results of the labor.

Both full-time occupational therapists at Life After Incarceration: Transition and Reentry (LAITR) are Certified Trauma Professionals, trained in the Life Skills Workbook, and trained and experienced with delivering interventions to this population. The ED and Founder of LAITR is educated on and experienced in program development within correctional systems and community-based settings as well as regularly participates in supervision and training of graduate students for effective service delivery.

LAITR was born to better meet the health needs of justice-impacted individuals and prevent further contact with the justice system.



THE OBJECTIVE

To develop and expand upon a partnership with Ypsilanti Township to meet various needs of the community, environment and residents through a LAITR work program for JII.

PROPOSAL AND RECOMMENDATIONS

Recommendation: Phase 1 (pilot) March 15, 2024-November 15, 2024

LAITR will develop a work program consisting of JII and provide ongoing support, supervision and guidance to ensure successful job retention and quality of work. LAITR will be prepared to initiate a pilot program including but not limited to the tasks identified below:

- Litter/trash pick-up in Township-identified Zones
- Empty trash cans at bus stops or other Township-identified areas
- Clean up trash/litter from resident-identified areas per the Township's request
 - We recommend starting a live list where the Township and LAITR share access and can add to/track and manage incoming requests and completion of services
 - LAITR Team members may also identify areas to add to list and gain approval to clear for Township

LAITR team members will take before/after pictures of work and these pictures as well as a report will be sent to the Township monthly/as requested by the Township.

Liability

LAITR will be responsible for carrying the appropriate liability and worker's compensation insurance as required. The relationship of LAITR to the Township is and shall continue to be that of an Independent Contractor and no liability or benefits such as Worker's Compensation, Pension Rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Agreement. LAITR will also be responsible for gas, insurance and maintenance of any vehicles used in these operations and said costs are reflected in the hourly rate invoiced to the Charter Township of Ypsilanti.

Materials Required

Ypsilanti Township has agreed to supply:



- Pickers/trash pick-up materials to be stored at Holmes Road
 - Bags and Grabbers

LAITR has agreed to supply:

- Employees
- Employee gear (shirts, safety gloves, masks)
- Transportation for employees as needed
- Employee training and supervision
- Walkie talkies

Pending Material:

- **Vehicle for employee transportation**
 - LAITR will check into various options within community to obtain a vehicle

Reports/Invoicing

LAITR will provide the township with monthly reports regarding work completed/hours completed and any pending needs. LAITR will invoice Ypsilanti Township monthly with estimated costs to run operations (cash advance) and provide a detailed report on cost spendings within the monthly report.

EXPECTED RESULTS

Benefits for Clients

- Result #1: Increase in individual goal attainment.
- Result #2: Increased quality of life and health.
- Result #3: Improved integration into work and social life with transferrable skills.
- Result #4: Improved sense of purpose and responsibility fostering community connection.

Benefits for Township

- Result #1: Decreased economic instability.
- Result #2: Improved care for community/physical space and aesthetics.
- Result #3: Reduced incidence of community violence and/or crime.
- Result #4: Decreasing racial inequities in criminal legal system by empowering and enabling this population to succeed with supportive employment.



PRICING

The following table details the pricing for delivery of the services outlined in this proposal with an estimated cost of services which are subject to change monthly with approval from the Township. This pricing is valid for 30 days from the date of this proposal:

<p>Recommendation 1: (transportation/vehicle/gas, supervision, training, program development) + (crew consisting of 5 part-time employees at 15 hours p/wk or equivalent to 75 total hours p/wk/300 hours p/month)</p>
<p>\$9,000 p/month= \$30.00 p/hour</p>
<p>Total Estimated p/month: \$9,000</p>

Disclaimer: The prices listed in the preceding table are an estimate for the services discussed. This summary is not a warranty of final price.

QUALIFICATIONS

LAITR's qualifications are relevant in the following ways:

- The founder and executive director of LAITR, Dr. Gonzalez, holds a Doctor of Occupational Therapy degree from Washington University in St. Louis School of Medicine. Dr. Gonzalez obtained her Masters in Occupational Therapy degree from Eastern Michigan University.
- Dr. Gonzalez's niche is in program development for underserved populations such as justice-involved individuals post-incarceration and people experiencing homelessness. Additional areas of focus include population health, mental health, sleep health and sleep hygiene, promotion of and advocate for social and occupational justice and reducing recidivism through building cognitive capacities for life skills and healthy habits.
- Both occupational therapists at LAITR are certified trauma professionals (CTPs) and lead each and every group and individual session with a trauma informed care lens.
- LAITR's vision is holistic and aligns with Ypsilanti Township's mission to foster sustainable development, guide thoughtful design and protect health, safety and welfare of our community.
 - **LAITR's mission: Improving health, wellness and quality of life for justice-involved individuals.**
 - **LAITR's vision: A world with equitable opportunities for all justice-involved individuals:** All persons deserve the individualized opportunities, resources, tools and skills required to live the lives they want and need to live. For many individuals, trauma, mental illness, substance use, racial profiling and socioeconomic hardships lead to higher incidences of incarceration. We believe in enabling people to overcome their past experiences, manage their current



situations and become better equipped with the skills they need to reenter their communities successfully, emphasizing there is no 'one size fits all' solution.

- The occupational therapist(s) are trained in the Life Skills Workbook Curriculum and can provide individuals with the workbooks, guide engagement in skill building opportunities and build programming expanded on specific areas related to violence intervention (such as goal setting, habits, communication, and emotional regulation).
- Dr. Gonzalez places emphasis on research and evidence-driven practices and currently has an EMU Masters occupational therapy students and access to research students to determine efficacy of programming.

CONCLUSION

We look forward to working further with Ypsilanti Township further and supporting your efforts for community wellness and thoughtful development. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering effective services for a healthier and safer community. We are grateful to have a governing body that appreciates the value of all community members, including our population of formerly incarcerated individuals.

If you have questions on this proposal, feel free to contact Dr. Ariana Gonzalez at your convenience by email at agonzalez@lifeafterincarceration.com or by phone at 734-347-4910.

Thank you for your consideration.

If you agree to the terms of this proposal, please sign and date below to initiate services:

X Brenda L. Stumbo

Brenda Stumbo
Ypsilanti Township Supervisor

Date: March 6, 2024

X Heather Jarrell Roe

Heather Jarrell Roe
Ypsilanti Township Clerk

Date: March 6, 2024

X Ariana Gonzalez

Ariana Gonzalez, OTD, OTR/L
Founder and Executive Director of LAITR

Date: March 7th, 2024

2024 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this 6 day of March, 2024, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the first part shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Additional Street Sweeping Services

Work to include one (1) additional street sweepings on curbed local roads in Ypsilanti Township. 2024 Local Road Sweeping in Ypsilanti Township (one round)= 174.63 curb miles@ \$98.00 per curb mile= \$17,113.74 per round.

Estimated total project cost: \$ 17,113.74

2024 Ypsilanti Township Agreement

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM	
Additional Street Sweeping Services	\$ 17,113.74
Subtotal	\$ 17,113.74
Less WCRC 2024 Local Matching Funds	\$ 8,556.87
ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP UNDER THIS AGREEMENT DURING 2024:	\$ 8,556.87

YPSILANTI TOWNSHIP:


Brenda Stumbo, Supervisor *March 6, 2024*


Heather Jarrell Roe, Clerk *March 6, 2024*

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director

**CHARTER TOWNSHIP OF YPSILANTI
2024 BUDGET AMENDMENT # 3**

March 5, 2024

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND **Total Increase** \$10,761.00

Request to budget for the retiree time payout. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$10,761.00
		Net Revenues	<u><u>\$10,761.00</u></u>
Expenditures:	Retiree Time Payout	101-191-708.008	\$10,108.00
	FICA	101-191-715.000	\$653.00
		Net Expenditures	<u><u>\$10,761.00</u></u>

206 - FIRE FUND **Total Increase** \$0.00

Request to do a budget line transfer between cost center expenditures, from capital outlay to truck maintenance. There are funds budgeted in capital outlay fire apparatus that are no longer needed in the 2024 budget and are needed in the truck maintenance lines for major repairs as listed below. This will not change the total budget.

Expenditures:	Capital outlay - Fire Apparatus	206-901-979.000	(\$36,321.00)
	Auto & Truck Maint Station 1	206-336-935.001	\$24,321.00
	Auto & Truck Maint Station 3	206-336-935.003	\$12,000.00
		Net Expenditures	<u><u>\$0.00</u></u>

213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII) **Total Increase** \$55,000.00

Request to budget for 17 new park signs to be installed through out the park system. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$55,000.00
		Net Revenues	<u><u>\$55,000.00</u></u>
Expenditures:	Park Improvements - Signs	213-901-975.794	\$55,000.00
		Net Expenditures	<u><u>\$55,000.00</u></u>

Motion to Amend the 2024 Budget (#3)

Move to increase the General Fund budget by \$10,761 to \$26,895,179 and approve the department line item changes as outlined.

Move to complete a line transfer in the Fire Fund budget for a net result of zero and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads Fund (BSRII) budget by \$55,000 to \$3,782,400 and approve the department line item changes as outlined.