

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 4, 2023 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

- 1. **WRRMA COLLABORATIVE CONTRACTING DISCUSSION.....ROBERT DAVIS**
- 2. **DEPARTMENT OF ENERGY- ENERGY EFFICIENT BLOCK GRANT.....SUPERVISOR STUMBO**
- 3. **BUILDING USE POLICY.....TREASURER ELDRIDGE AND TRUSTEE SWANSON**
- 4. **AGENDA REVIEWSUPERVISOR STUMBO**
- 5. **OTHER DISCUSSION..... BOARD MEMBERS**

- 1. **WRRMA COLLABORATIVE CONTRACTING DISCUSSION.....ROBERT DAVIS**

Robert Davis, attorney for WWRMA, discussed the authority and its work toward improving recycling in the county. Mr. Davis also discussed the possibility of several municipalities joining together to seek bids for recycling and trash as a unit which should lead to more competitive pricing.

- 2. **DEPARTMENT OF ENERGY- ENERGY EFFICIENT BLOCK GRANT.....SUPERVISOR STUMBO**

Beth Ernat, Ernat Consulting, spoke about the Energy Efficient Block Grant Program. She explained that the township is eligible for \$113,970.00 in grant money that would need to

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be applied for. Mrs. Ernat added that staff had reviewed the options for using the money and decided to replace the HVAC units at the community center and that this is a qualified expense for the grant.

Mrs. Ernat spoke about the agreement with Midwestern Consulting for drone services over Ford Lake for the lake loop project. She stated this survey is needed to apply for grants and that the cost is significantly less when there are no leaves on the trees. She added that this survey is needed to start engineering on where the connections could be.

Mrs. Ernat stated that the agreement with Midwestern Consulting for North Bay Pak accessibility and improvement would be preliminary engineering that would allow the township to apply for any grant opportunities that may arise.

AGENDA REVIEW

CONSENT AGENDA

There was no discussion on the consent agenda.

NEW BUSINESS

1. RESOLUTION 2023-03, AUTHORIZING THE DIVISION OF PLATTED LOTS IN WATSONIA PARK SUBDIVISION

Brian McCleery, Deputy Assessor, stated the planning department had confirmed the division complied with township zoning. Jason Iacoangeli, Planning Director, stated this split is being requested by Frost Cannabis and would allow them to have a dispensary on one parcel and a consumption area on the other.

2. REQUEST TO APPROVE THE CREATION, POSTING, AND FILLING OF A MAINTENANCE SUPERINTENDENT POSITION WITHIN THE TEAMSTER UNION

Karen Wallin, HR Manager, stated this position would take over supervision of the daily responsibilities of the maintenance staff, which was formerly handled by the Residential Services Director Position.

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3. REQUEST APPROVAL TO STOP FUNDING THE NATIONWIDE OBRA ACCOUNT AND TO REINSTATE THE EMPLOYER/EMPLOYEE SOCIAL SECURITY TAXES FOR TEMPORARY, SEASONAL AND COMMISSION EMPLOYEES

Karen Wallin, HR Manager, stated the OBRA account was started many years ago in lieu of payments to social security as a financial benefit to the township. She added the financial benefit is no longer present and is now recommending to reinstate the social security contributions. Ms. Wallin stated there are over 1000 of these accounts, but that they will not be negatively impacted.

4. RESOLUTION 2023-04, ESTABLISHMENT OF WATER/SEWER SUBSIDY INCOME LEVELS

Supervisor Stumbo stated this request is to raise the water and sewer subsidy from \$20.00 to \$40.00. She added that residents had been contacting her office asking for an increase.

5. REQUEST TO PAY ALL APPOINTED BOARD MEMBERS AND COMMISSIONERS A \$75.00 STIPEND IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-101-704-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Supervisor Stumbo stated this was discussed during the work session at the March 21 meeting and would have all board members and commissioners being paid the same stipend.

6. REQUEST TO APPROVE THE PROPOSAL FROM MIDWESTERN CONSULTING TO PROVIDE A DRONE SURVEY IN THE AMOUNT OF \$64,000.00 BUDGETED IN LINE ITEM #213-753-801-500 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Discussion occurred earlier in the meeting.

7. REQUEST TO APPROVE DESIGN ENGINEERING BY MIDWESTERN CONSULTING AND STANTEC FOR NORTH BAY PARK ACCESSIBILITY AND IMPROVEMENT STUDY IN THE AMOUNT OF \$9,962.00 BUDGETED IN LINE ITEM #213-753-801-500 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Discussion occurred earlier in the meeting.

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8. BUDGET AMENDMENT #4

Supervisor Stumbo reviewed the requests on the budget amendment.

AUTHORIZATIONS AND BIDS

1. REQUEST TO APPROVE THE PROPOSAL FROM RANDALL MASCHARKA FOR TOWNSHIP PHOTOGRAPHY SERVICES

Clerk Jarrell Roe stated this request is being recommended by the website committee to update pictures of the township and events on the website. She added that six bids were received.

2. REQUEST TO ACCEPT THE PROPOSAL FROM OOMA ENTERPRISE FOR AIRDIAL SERVICE

Travis McDugald, IS Manager, stated this is an update to technology that the township currently has for emergency lines.

3. REQUEST TO SEEK BIDS FOR CONSTRUCTION SERVICES FOR INSPECTION OF SPILLWAY GATES AND CONCRETE REPAIR AT THE HYDRO STATION

Mike Saranen, Hydro Manager, stated this bid is for required inspection of hydro dam spillway gates that is required by the Federal Energy Regulatory Committee. He added that they were also seeking grants that would help to cover the costs of this project.

**3. BUILDING USE POLICY.....TREASURER ELDRIDGE
.....AND TRUSTEE SWANSON**

Treasurer Eldridge discussed the possible building use policy for the community resource center in West Willow that he and Trustee Swanson were asked to develop. He added that the policy is based on rental applications used by the community center.

OTHER BUSINESS

There was no other business.

BOARD MEMBER UPDATES

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There were no board member updates.

The Work Session meeting was adjourned at approximately 6:50pm.

Respectfully Submitted,



Heather Jarrell Roe, Clerk, Charter Township of Ypsilanti