

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

RYAN HUNTER

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

November 1, 2023

Special Work Session – 5:00 pm

Special Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: October 31, 2023

RE: Budget Review for Special Work Session on November 1, 2023

Please see attached draft budget for the following funds:

- 101 - General Fund
- 206 - Fire Fund
- 208 - Parks Fund
- 213 - Bike, Sidewalk, Rec, Roads, GF
- 216 - Fire Pension & OPEB Millage Fund
- 217 - Fire Special Millage Capital Fund

At the work session, there will be copies of changes made since the August 31, 2023 draft budget.

cc: Javonna Neel, Accounting Director

User: ecuellar
DB: Ypsilanti-Twp

Fund: 101 GENERAL FUND

2024 REVISED DRAFT BUDGET REQUEST
LESS 2021 ACTIVITY
THIS IS NOT A FINAL BUDGET COPY

DRAFT 10-31-2023

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 000							
ESTIMATED REVENUES							
101-000-403.000 *	CURRENT PROPERTY TAXES	1,461,623	1,517,100	1,517,100	1,528,818	1,635,046	1,635,046
101-000-404.001 *	ESA REIMBURSEMENT OP	11,287	6,500	6,500	12,176	12,000	12,000
101-000-412.000 *	DELINQUENT PERS PROPERTY TAX	4,525					
101-000-414.000	CUR PROPERTY TAX ADJUSTMENTS	1,978			161		
101-000-427.000 *	STREETLIGHT TAX RECOGNIZED	13,998	13,900	13,900		17,431	17,431
101-000-432.000 *	IN LIEU OF TAXES - CLARK TOWERS	11,636	11,600	11,600	11,447	11,600	11,600
101-000-432.001 *	IN LIEU OF TAX - ACM	236,856	240,000	240,000	249,289	250,000	250,000
101-000-434.000 *	TRAILER TAX FEE	6,250	5,000	5,000	3,055	5,000	5,000
101-000-445.000 *	PENALTIES AND INTEREST	38,193	20,000	20,000	28,168	30,000	30,000
101-000-447.000 *	PROPERTY TAXES/ADMINST. FEES	819,829	825,000	825,000	856,118	875,000	875,000
101-000-477.000 *	FRANCHISE FEES	636,473	650,000	650,000	305,820	610,000	610,000
101-000-478.001 *	PERMITS SALVAGE YRD	150	150	150	1,050	600	600
101-000-478.004 *	PERMITS BIN COLLECTION FEE	100					
101-000-490.000 *	DOG LICENSES	9,338	5,000	5,000	5,098	5,000	5,000
101-000-491.004 *	PERMITS PEDDLER FEE	653	1,000	1,000	1,300	750	750
101-000-572.000 *	STATE METRO RIGHT OF WAY	29,916	29,000	29,000	17,547	43,613	31,000
101-000-574.000 *	STATE REVENUE SHARING	6,796,721	6,328,404	6,328,404	4,204,726	6,751,761	6,751,761
101-000-583.000	WASHTENAW COUNTY BROWNFIELD -WCBR			9,991			
101-000-607.001 *	SITE PLAN - CHG FOR SERVICES	16,000	10,000	10,000	6,700	16,000	16,000
101-000-607.003 *	PROPERTY CHANGE APP - CHG FOR SER	2,025	1,500	1,500	500	1,500	500
101-000-607.004 *	FAX, COPY & OTHER - CHG FOR SERVI	18	50	50		50	50
101-000-607.006 *	ZONING FEES - CHG FOR SERVICES ZB	5,175	5,000	5,000	7,350	5,000	5,000
101-000-607.012 *	ADDRESS ASSIGN - CHG FOR SERVICES		50	50	30	50	50
101-000-607.014 *	CHRG-NONRECORDING PROP XFER	3,985	500	500	9,865	2,000	2,000
101-000-607.100 *	CANDIDATE ELECTION FILING FEE				400		700
101-000-615.000 *	CHARGE FOR SERVICES-NSF FEES	575	240	240	480	240	240
101-000-626.633 *	PASSPORT SERVICES	13,502	5,000	5,000	11,795	9,000	9,000
101-000-626.637 *	ADMINISTRATION FEES/FIRE DEPT	83,289	87,140	87,140	65,355	90,081	90,081
101-000-626.638 *	ADMINISTRATION FEES/ENVIOR SVC	18,978	20,417	20,417	15,313	16,935	16,935
101-000-626.639 *	ADMINISTRATION FEES/LAW ENFOR	61,929	63,488	63,488	47,616	65,967	65,967
101-000-626.640 *	ADMINISTRATION FEES/GOLF COUR	20,593	19,903	19,903	14,927	20,501	20,501
101-000-626.641 *	ADMINISTRATIVE FEES/COMPOST	13,280	13,800	13,800	10,350	14,198	14,198
101-000-626.642 *	ADMINISTRATION FEES/BLDG DEPT	34,277	36,387	36,387	27,290	38,703	38,703
101-000-626.643 *	ADMINISTRATION FEES/RECREATIO	22,141	21,521	21,521	16,141	22,173	22,173
101-000-626.644 *	ADMINISTRATION FEES/14B COURT	42,279	44,078	44,078	33,059	45,487	45,487
101-000-642.645	TOWNSHIP & PRECINTS MAPS ETC.	57			20		
101-000-644.003 *	FORD LAKE HYDRO STATION	82,066	81,000	81,000	83,020	83,000	83,000
101-000-665.000 *	INTEREST EARNED	107,488	15,000	15,000	250,945	105,000	105,000
101-000-665.003 *	NET INTEREST EARN-CUR TAX COL	19,687	3,000	3,000	37,492	25,000	25,000
101-000-667.001 *	RENT INCOME	220,000	220,000	220,000	146,667	220,000	220,000
101-000-675.050 *	CONTRIBUTION-BEES	1,000			1,500	1,000	1,000
101-000-676.000	REIMBURSEMENT	342			96		
101-000-676.003 *	REIMBURSEMENT - POSTAGE	2,324	100	100	2,089	1,500	1,500
101-000-676.006 *	REIMBURSEMENT ELECTION	20,252		25,100	28,500		24,000
101-000-676.012 *	INSURANCE REIMBURSEMENTS	27,134	5,000	5,000	83,956	5,000	5,000
101-000-676.015 *	REIMBURSE - VIETNAM VETS MEMORIAL	5,556		6,300	6,300		
101-000-676.020 *	REIMBURSE FOR LEC BLDG	131,864					
101-000-678.000 *	SETTLEMENTS & JUDGMENTS	11,741			405		
101-000-681.000 *	REVENUE - RADON TEST KIT	325	250	250	710	250	250
101-000-683.000 *	OTHER INCOME-MISCELLANEOUS	11,758	5,000	5,000	3,662	5,000	5,000
101-000-687.000	REBATES & ENERGY SAVINGS CREDIT	7,011					
101-000-693.002	SALES OF FIXED ASSESTS - EQUIP.	9,729					
101-000-699.999 *	APPROPRIATED PRIOR YEAR BAL		2,076,231	4,300,919		1,899,368	10,735,240

Fund: 101 GENERAL FUND

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Dept 000								
ESTIMATED REVENUES								
	TOTAL ESTIMATED REVENUES	11,075,906	12,387,309	14,653,388	8,137,306	12,940,804	21,787,763	
NET OF REVENUES/APPROPRIATIONS - 000 -								
		11,075,906	12,387,309	14,653,388	8,137,306	12,940,804	21,787,763	
* NOTES TO BUDGET: DEPARTMENT 000								
403.000	CURRENT PROPERTY TAXES					1,635,046	1,635,046	
	General Fund Tax Revenue levy of .9797. The projected revenue is based on taxable value (TV) minus adjustments and renaissance zone TV. Current projected TV is 1,668,925,016 and prior year was 1,548,535,588 for percentage increase of 7.7% in the TV.							
404.001	ESA REIMBURSEMENT OP					12,000	12,000	
	State calculated reimbursement for personal property loss due to small business exemptions.							
412.000	DELINQUENT PERS PROPERTY TAX							
	Delinquent personal property taxes collected by the Treasurer, number is unknown until the end of year.							
427.000	STREETLIGHT TAX RECOGNIZED					17,431	17,431	
	These funds are Special Assessment District (SAD) tax revenue for cost of streetlight installation reimbursement to the Township. The SAD's were petitioned by the owners of the property in the specific district. SAD is collected with winter tax bill.							
432.000	IN LIEU OF TAXES - CLARK TOWERS					11,600	11,600	
	Payment In Lieu of Taxes (PILOT) is an agreement with Clark East Towers, our senior housing complex.							
432.001	IN LIEU OF TAX - ACM					250,000	250,000	
	Payment in Lieu of Taxes (PILOT) is an agreement with ACM based on capital investments.							
434.000	TRAILER TAX FEE					5,000	5,000	
	Statutory annual fees for mobile home lots. Manufactured home park owners are taxed \$3.00 per home, \$.50 of that amount comes to the Township.							
445.000	PENALTIES AND INTEREST					30,000	30,000	
	Reflects penalties and interest collected from delinquent real or personal property taxes.							
447.000	PROPERTY TAXES/ADMINST. FEES					875,000	875,000	

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Dept 000	Represents 1% admin fee charged on property tax bills. State law mandates this revenue shall not exceed the expenditures for the collection and determination of taxable values done by our Treasurer and Assessing Departments. The two budgets equal \$1,060,710						
477.000	FRANCHISE FEES					610,000	610,000
	Franchise fees from Comcast and AT&T based on customer usage paid bi-monthly. The Accounting Director recommends reducing the amount to \$610,000 as usage appears to be decreasing as users are opting for alternative options.						
478.001	PERMITS SALVAGE YRD					600	600
	Statutory annual license renewal fees for junk yards. Annual renewal fee is \$150						
478.004	PERMITS BIN COLLECTION FEE						
	Charges for collection bins in the Township that are located in the business districts. This is hard to predict. Currently there are no bins.						
490.000	DOG LICENSES					5,000	5,000
	Charge for dog licenses. Same budget as 2023.						
491.004	PERMITS PEDDLER FEE					750	750
	Charges for Peddler Permits to allow vendors to sell door-to-door in the Township. Reduced based on current revenue.						
522.000	FEDERAL GRANTS - CDBG						
	Reflects Community Development Block Grants (CDBG) received by the Township.						
572.000	STATE METRO RIGHT OF WAY					43,613	31,000
	Annual maintenance fees from the State of Michigan Department of Energy, Labor & Economic Growth Authority's for the Metropolitan Extension Telecommunication Right-Of-Way Oversight (METRO) Act. This is for refunds for ROW maintenance and is based on use and disposition of funds received under PA 48 of 2002. Figures provided by the Accounting Director.						
574.000	STATE REVENUE SHARING					6,751,761	6,751,761
	The State Shared Revenue projections issued by the State for the 6 installments are for the fiscal year October 1 to September 30. The Township is on a calendar year from January 1, to December 31. The State projected amount for FY 2023-2024 is \$6,097,676 Constitutional and \$614,952 for the Cities, Villages & Townships (CVT) plus a new CVT Public Safety payment \$39,133 all payments total \$6,751,761. The State made adjustments to the FY 2022-2023 projections and increased the total by \$321,810. State projections as of 5/19/23.						
607.001	SITE PLAN - CHG FOR SERVICES					16,000	16,000
	Fees charged for site plan reviews, estimated based on 2023.						
607.003	PROPERTY CHANGE APP - CHG FOR SERVICES						

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Dept 000							
	Fees charged for property split applications, reduced based on 2023 activity.					1,500	500
607.004	FAX, COPY & OTHER - CHG FOR SERVICES					50	50
	Fees charged for copies.						
607.006	ZONING FEES - CHG FOR SERVICES ZBA					5,000	5,000
	Fees charged for the Zoning Board of Appeals, hard to predict this revenue.						
607.012	ADDRESS ASSIGN - CHG FOR SERVICES					50	50
	Fees charged for assigning an address to a vacant parcel that is not in a subdivision. This is done through the Assessing Office and Fire Department. For 1-2 lots, the fee is \$50. For 3 or more lots, the fee is \$25 per lot.						
607.014	CHRG-NONRECORDING PROP XFER					2,000	2,000
	This line is for the Property Transfer Affidavit (PTA) fines that are billed when the PTA is not filed timely or not at all. The deadline to file is 45 days after the sale date.						
607.100	CANDIDATE ELECTION FILING FEE						700
	This is for the \$100 per candidate election fee for local office. To be reimbursed if elected.						
615.000	CHARGE FOR SERVICES-NSF FEES					240	240
	Fees charged for checks that are returned for non-sufficient funds.						
626.633	PASSPORT SERVICES					9,000	9,000
	Fees charged for passport processing in the Clerk's office.						
626.637	ADMINISTRATION FEES/FIRE DEPT					90,081	90,081
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.638	ADMINISTRATION FEES/ENVIR SVC					16,935	16,935
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.639	ADMINISTRATION FEES/LAW ENFOR						

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Dept 000							
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.					65,967	65,967
626.640	ADMINISTRATION FEES/GOLF COUR					20,501	20,501
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.						
626.641	ADMINISTRATIVE FEES/COMPOST					14,198	14,198
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.						
626.642	ADMINISTRATION FEES/BLDG DEPT					38,703	38,703
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.						
626.643	ADMINISTRATION FEES/RECREATIO					22,173	22,173
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.						
626.644	ADMINISTRATION FEES/14B COURT					45,487	45,487
	Calculations for Administration Fees paid by other Funds are based on floor space, staffing levels, numbers of computers, etc. provided by Accounting Director.						
644.003	FORD LAKE HYDRO STATION					83,000	83,000
	Contract obligation for DTE to purchase electricity generated from the Hydro Station, expires in 2027. These dollars are transferred to the Hydro Fund for future capital improvements and licensing.						
665.000	INTEREST EARNED					105,000	105,000
	Interest earned on funds deposited at various banks. Figures provided by the Accounting Director.						
665.003	NET INTEREST EARN-CUR TAX COL					25,000	25,000
	Interest earned on current tax collection funds held. Figures provided by the Accounting Director.						
667.001	RENT INCOME						

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Dept 000							
	Lease agreement with YCUA to rent building located at 2870 E Clark Road. This is a fixed amount.					220,000	220,000
675.050	CONTRIBUTION-BEES						
	Contributions made to our honeybee initiative.					1,000	1,000
676.003	REIMBURSEMENT - POSTAGE						
	Postage reimbursement from individuals getting passports and from employees doing a personal mailing.					1,500	1,500
676.006	REIMBURSEMENT ELECTION						
	Reimbursements for elections from county and state elections. With Proposal 2 voted on in 2022, there are many changes for elections in 2024. Clerk Jarrell Roe estimates \$24,000 for the 9 day voiting election for the February primary, as that will be the only thing on the ballot.						24,000
676.012	INSURANCE REIMBURSEMENTS						
	Reflects reimbursement we receive from MML after their annual audit on worker's compensation and liability insurance. The insurance pool sometimes does so well that we receive funds back.					5,000	5,000
676.015	REIMBURSE - VIETNAM VETS MEMORIAL						
	This line is for the Vietnam Vets Memorial reimbursement for work. The Township receives a letter of request from the Vietnam Veterans of America with invoice they have paid for work on the memorial. The Township sends a letter to the Ann Arbor Community Foundation where the Veterans funds are held and ask for reimbursement. We then send a reimbursement check to the Vietnam Veterans of America to reimburse them. Net is Zero dollars.						
676.020	REIMBURSE FOR LEC BLDG						
	Reimbursement from Law Enforcement Fund for improvements done to the LEC building at 1501 S Huron Street COMPLETE IN 2022. The total improvement cost was \$909,324.						
678.000	SETTLEMENTS & JUDGMENTS						
	Funds received through a legal settlement.						
681.000	REVENUE - RADON TEST KIT						
	Fees for Radon test kits.					250	250
683.000	OTHER INCOME-MISCELLANEOUS						
	Funds received for various items such as FOIA fees, notary fees, and other miscellaneous fees and reimbursements.					5,000	5,000
693.000	SALE OF TOWNSHIP PROPERTIES						

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Dept 000	Funds received for the sale of Township properties.						
699.999	APPROPRIATED PRIOR YEAR BAL					1,899,368	10,735,240
	The need to use prior year fund balance is primarily to transfer funds to 14B Court for operations at over \$971K, BSRII Fund for road improvement at \$470K, Bond debt \$160K, and Hydro Station 81K. In addition to capital expenses of \$200K for office reconfiguration and \$100K for FLP. \$154,000 is budgeted for Ford Lake Lift station. \$8,784,091 is the designated lost revenue from ARPA moved to General Fund in 2023, projects have been rebudgeted for 2024.						
	DEPT '000' TOTAL					12,940,804	21,787,763

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Dept 101 - TOWNSHIP BOARD							
APPROPRIATIONS							
101-101-703.000 *	SALARIES - ELECTED OFFICIALS	64,769	66,713	66,713	48,644	68,714	68,714
101-101-704.000 *	APPOINTED OFFICIALS			5,000		5,000	5,000
101-101-715.000 *	F.I.C.A./MEDICARE	4,955	5,104	5,104	3,721	5,639	5,639
101-101-719.030 *	WORKERS COMPENSATION	97	385	385	142	399	399
101-101-727.000 *	OFFICE SUPPLIES		300	300		300	300
101-101-801.000 *	PROFESSIONAL SERVICES	45,823	47,733	50,439	39,622	50,589	8,543
101-101-958.000 *	MEMBERSHIP AND DUES	22,212	30,000	30,000	11,556	30,000	30,000
	TOTAL APPROPRIATIONS	137,856	150,235	157,941	103,685	160,641	118,595
NET OF REVENUES/APPROPRIATIONS - 101 - TOWNSHIP BOAR		(137,856)	(150,235)	(157,941)	(103,685)	(160,641)	(118,595)
* NOTES TO BUDGET: DEPARTMENT 101 TOWNSHIP BOARD							
703.000	SALARIES - ELECTED OFFICIALS					68,714	68,714
	Salaries of the four Township Trustees at \$17,178 each.A 3% increase is budgeted, same as employees.						
704.000	APPOINTED OFFICIALS					5,000	5,000
	This is for appointments to Boards and Commissions on behalf of the Township at \$75 per meeting.						
715.000	F.I.C.A./MEDICARE					5,639	5,639
	Figures provided by the Accounting Director.						
719.030	WORKERS COMPENSATION					399	399
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					300	300
	Office supplies for budget books.						
801.000	PROFESSIONAL SERVICES					50,589	8,543
	Cost for PFM (\$1,200) and for the annual contract with Munetrix for Citizens Dashboard transparency (\$7,343). Decrease due to no longer budgeting for lobbyist.						
958.000	MEMBERSHIP AND DUES					30,000	30,000
	Membership dues for Chamber of Commerce, SEMCOG, Huron River Watershed Council, MTA, WATS, WRRMA, Arts Alliance, etc.						
	DEPT '101' TOTAL					160,641	118,595

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Dept 171 - TOWNSHIP SUPERVISOR							
APPROPRIATIONS							
101-171-703.000 *	SALARIES - ELECTED OFFICIALS	90,934	93,662	93,662	70,246	96,472	98,884
101-171-705.000 *	SALARY - SUPERVISION	46,423	67,784	67,784	60,007	69,817	69,817
101-171-706.000 *	SALARY - PERMANENT WAGES	51,762	52,254	52,254	39,446	53,951	53,951
101-171-708.009 *	AUTO ALLOWANCE	6,000	6,000	6,000	4,500	6,000	6,000
101-171-708.010 *	HEALTH INS BUYOUT	4,960	3,000	3,000	3,000	3,000	3,000
101-171-709.000 *	REG OVERTIME		100	100		100	100
101-171-715.000 *	F.I.C.A./MEDICARE	14,841	17,224	17,224	13,129	16,793	16,978
101-171-718.000 *	MERS RETIREMENT	37,983	38,685	38,685	29,503	41,563	41,563
101-171-718.001 *	RETIREMENT HEALTH CARE SAVINGS	2,236	2,600	2,600	2,194	2,600	2,600
101-171-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-171-719.000 *	HEALTH INSURANCE	8,143	17,585	17,585	7,327	20,750	16,618
101-171-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(600)	(1,200)	(1,200)		(1,200)	(1,200)
101-171-719.015 *	DENTAL BENEFITS	1,759	2,032	2,032	1,693	2,417	2,126
101-171-719.016 *	VISION BENEFITS	368	439	439	371	470	470
101-171-719.020 *	HEALTH CARE DEDUCTION	3,849	5,950	5,950	4,317	5,950	5,950
101-171-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	151	228	228	169	252	252
101-171-719.022 *	DISABILITY INSURANCE	363	581	581	484	593	593
101-171-719.023 *	LIFE INSURANCE	510	681	681	567	694	694
101-171-719.030 *	WORKERS COMPENSATION	336	676	676	283	984	984
101-171-727.000 *	OFFICE SUPPLIES	340	600	600	442	600	600
101-171-860.000 *	TRAVEL		200	200		200	200
101-171-956.000 *	MISCELLANEOUS		100	100		100	100
TOTAL APPROPRIATIONS		288,084	316,881	316,881	245,378	330,506	328,680
NET OF REVENUES/APPROPRIATIONS - 171 - TOWNSHIP SUPE		(288,084)	(316,881)	(316,881)	(245,378)	(330,506)	(328,680)

* NOTES TO BUDGET: DEPARTMENT 171 TOWNSHIP SUPERVISOR

703.000	SALARIES - ELECTED OFFICIALS					96,472	98,884
	Salary of the Supervisor. 3% increase is budgeted plus longevity was added to all employees.						
705.000	SALARY - SUPERVISION					69,817	69,817
	Salary of the Deputy Supervisor. New hire in 2022, giving step increases. Max salary is same as other deputy positions. A 3 % increase plus lump sum longevity was added to all employees for 2024.						
706.000	SALARY - PERMANENT WAGES					53,951	53,951
	Salary of full-time TPOAM Floater II/Clerk III who also does purchasing for all departments. A 3 % increase is budgeted for 2024, plus longevity.						
708.004	SALARIES PAY OUT-PTO&SICKTIME						
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.						
708.009	AUTO ALLOWANCE						

Fund: 101 GENERAL FUND

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Dept 171 - TOWNSHIP SUPERVISOR							
	Auto allowance for the Supervisor, part of compensation package.					6,000	6,000
708.010	HEALTH INS BUYOUT					3,000	3,000
	Used for health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME					100	100
	Overtime costs for the Floater II/Clerk III position.						
715.000	F.I.C.A./MEDICARE					16,793	16,978
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					41,563	41,563
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					2,600	2,600
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					20,750	16,618
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(1,200)	(1,200)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					2,417	2,126
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS						

Fund: 101 GENERAL FUND

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Dept 171 - TOWNSHIP SUPERVISOR							
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR					470	470
719.020	HEALTH CARE DEDUCTION					5,950	5,950
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					252	252
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.						
719.022	DISABILITY INSURANCE					593	593
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					694	694
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					984	984
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					600	600
	Supplies for Supervisor Office.						
860.000	TRAVEL					200	200
	Mileage expense for Deputy Supervisor or staff for required travel off sight.						
956.000	MISCELLANEOUS					100	100
	Miscellaneous expenses in the department.						
	DEPT '171' TOTAL					330,506	328,680

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Dept 191 - ACCOUNTING							
APPROPRIATIONS							
101-191-705.000 *	SALARY - SUPERVISION	90,233	91,957	91,957	69,313	94,716	94,716
101-191-706.000 *	SALARY - PERMANENT WAGES	114,397	115,690	115,690	86,642	119,075	119,075
101-191-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	4,424		3,491	3,489		
101-191-709.000 *	REG OVERTIME	583	300	300	290	300	300
101-191-715.000 *	F.I.C.A./MEDICARE	15,611	15,908	16,176	12,399	16,378	16,378
101-191-718.000 *	MERS RETIREMENT	99,692	96,303	96,303	71,969	105,939	105,939
101-191-718.003 *	OPEB - RETIREMENT HEALTH	53,178	23,100	23,100	23,100	25,200	25,200
101-191-719.000 *	HEALTH INSURANCE	68,405	73,858	73,858	61,547	87,152	69,794
101-191-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(4,800)	(4,800)	(4,800)		(4,800)	(4,800)
101-191-719.015 *	DENTAL BENEFITS	2,808	2,856	2,856	2,380	3,398	2,989
101-191-719.016 *	VISION BENEFITS	673	673	673	568	720	720
101-191-719.020 *	HEALTH CARE DEDUCTION	11,534	17,745	17,745	12,898	17,745	17,745
101-191-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	259	252	252	302	288	288
101-191-719.022 *	DISABILITY INSURANCE	872	872	872	726	889	889
101-191-719.023 *	LIFE INSURANCE	680	680	680	567	694	694
101-191-719.030 *	WORKERS COMPENSATION	391	676	676	283	984	984
101-191-727.000 *	OFFICE SUPPLIES	1,422	1,900	1,900	2,022	1,900	1,900
101-191-958.000 *	MEMBERSHIP AND DUES	425	500	500		500	500
TOTAL APPROPRIATIONS		460,787	438,470	442,229	348,495	471,078	453,311
NET OF REVENUES/APPROPRIATIONS - 191 - ACCOUNTING		(460,787)	(438,470)	(442,229)	(348,495)	(471,078)	(453,311)

* NOTES TO BUDGET: DEPARTMENT 191 ACCOUNTING

705.000	SALARY - SUPERVISION					94,716	94,716
	Salary of the Accounting Director. A 3 % increase was added to non union employees to match the Teamster Union contract for 2024, plus longevity.						
706.000	SALARY - PERMANENT WAGES					119,075	119,075
	Cost of two (2) full-time TPOAM employees in the Accounting Department. 3% increase is budgeted for 2024.						
708.004	SALARIES PAY OUT-PTO&SICKTIME						
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.						
708.010	HEALTH INS BUYOUT						
	There are no active employees in the Accounting Department with a health insurance buy out. We do put the general retirees in this line to process and they are reclassified to the retirement OPEB for reimbursement. No budget per Accounting Director.						
709.000	REG OVERTIME					300	300
	Overtime need for department						
715.000	F.I.C.A./MEDICARE						

Fund: 101 GENERAL FUND

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Dept 191 - ACCOUNTING							
	Figures provided by the Accounting Director.					16,378	16,378
718.000	MERS RETIREMENT					105,939	105,939
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.003	OPEB - RETIREMENT HEALTH					25,200	25,200
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					87,152	69,794
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(4,800)	(4,800)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					3,398	2,989
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					720	720
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					17,745	17,745
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					288	288
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					889	889
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE						

Fund: 101 GENERAL FUND

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Dept 191 - ACCOUNTING							
	An estimated increase of 2% for 2024. Numbers provided by HR					694	694
719.030	WORKERS COMPENSATION					984	984
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					1,900	1,900
	Used to replenish office supplies, purchase checks, W-2 and 1099 forms.						
958.000	MEMBERSHIP AND DUES					500	500
	Membership dues to Government Finance Officers Association - National \$350 and State \$125. An additional \$25 is budgeted to cover any increase.						
	DEPT '191' TOTAL					471,078	453,311

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Dept 215 - TOWNSHIP CLERK							
APPROPRIATIONS							
101-215-703.000 *	SALARIES - ELECTED OFFICIALS	90,934	93,662	93,662	70,246	96,472	97,919
101-215-705.000 *	SALARY - SUPERVISION	69,208	69,309	69,309	52,325	71,388	71,388
101-215-706.000 *	SALARY - PERMANENT WAGES	94,235	103,736	103,736	77,652	107,103	107,103
101-215-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	2,848	6,282	6,282		6,282	6,282
101-215-709.000 *	REG OVERTIME		300	300	26	300	300
101-215-715.000 *	F.I.C.A./MEDICARE	19,804	21,015	21,015	14,903	21,538	21,649
101-215-718.000 *	MERS RETIREMENT	44,344	42,844	42,844	32,064	46,468	46,468
101-215-718.001 *	RETIREMENT HEALTH CARE SAVINGS	3,671	3,900	3,900	2,900	3,900	3,900
101-215-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-215-719.000 *	HEALTH INSURANCE	73,676	82,650	82,650	68,875	97,526	78,102
101-215-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(5,250)	(5,400)	(5,400)		(5,400)	(5,400)
101-215-719.015 *	DENTAL BENEFITS	3,576	3,698	3,698	3,082	4,399	3,870
101-215-719.016 *	VISION BENEFITS	743	768	768	649	822	822
101-215-719.020 *	HEALTH CARE DEDUCTION	18,369	20,720	20,720	15,159	20,720	20,720
101-215-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	311	336	336	311	384	384
101-215-719.022 *	DISABILITY INSURANCE	751	872	872	726	889	889
101-215-719.023 *	LIFE INSURANCE	822	907	907	756	925	925
101-215-719.030 *	WORKERS COMPENSATION	559	901	901	378	1,312	1,312
101-215-727.000 *	OFFICE SUPPLIES	1,989	2,000	4,000	1,870	4,000	4,000
101-215-740.001 *	Ordinance & Zoning Code Books	11,069	2,000	2,000	450	2,000	2,000
101-215-801.000 *	PROFESSIONAL SERVICES		1,500	1,500	499	1,500	1,500
101-215-860.000 *	TRAVEL		500	500		500	500
101-215-956.000 *	MISCELLANEOUS	195	500	500	100	500	500
101-215-958.000 *	MEMBERSHIP AND DUES		150	150		150	150
TOTAL APPROPRIATIONS		449,580	460,850	462,850	350,671	492,078	473,683
NET OF REVENUES/APPROPRIATIONS - 215 - TOWNSHIP CLER		(449,580)	(460,850)	(462,850)	(350,671)	(492,078)	(473,683)

* NOTES TO BUDGET: DEPARTMENT 215 TOWNSHIP CLERK

703.000	SALARIES - ELECTED OFFICIALS					96,472	97,919
	Salary of the Clerk. 3% increase is budgeted plus longevity, same as employees.						
704.000	APPOINTED OFFICIALS						
	Election related expenses moved to 101-262						
705.000	SALARY - SUPERVISION					71,388	71,388
	Salary of the Deputy Clerk. A 3 % increase plus longevity was added to all employees for 2024.						
706.000	SALARY - PERMANENT WAGES					107,103	107,103
	This line is used for the salary of two (2) full-time TPOAM Floater II/Clerk III positions. 3% increase plus longevity is budgeted for 2024.						
708.004	SALARIES PAY OUT-PTO&SICKTIME					6,282	6,282

Fund: 101 GENERAL FUND

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Dept 215 - TOWNSHIP CLERK							
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.						
708.010	HEALTH INS BUYOUT						
	This line item is used for the health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME					300	300
	Overtime if need for additional clerical duties such a passports, FOIA requests, etc.						
715.000	F.I.C.A./MEDICARE					21,538	21,649
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					46,468	46,468
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					3,900	3,900
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					97,526	78,102
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(5,400)	(5,400)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					4,399	3,870
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					822	822

Fund: 101 GENERAL FUND

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Dept 215 - TOWNSHIP CLERK	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					20,720	20,720
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					384	384
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director						
719.022	DISABILITY INSURANCE					889	889
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					925	925
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					1,312	1,312
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					4,000	4,000
	Expenses related to the daily operations of the Clerk's Office.						
740.001	Ordinance & Zoning Code Books					2,000	2,000
	Expenses related to maintaining ordinance and zoning updates through Municode, and also includes Ordinance, Resolution and Minute Books.						
740.010	OFFICE SUPPLIES - ELECTIONS						
	Moved to General Fund Department 262 Elections						
760.001	PPE & FIRST AID ELECTION SUP						
	Moved to General Fund Department 262 Elections						
801.000	PROFESSIONAL SERVICES					1,500	1,500
	Expenses for document conversion and shredding costs for all departments.						
860.000	TRAVEL						

Fund: 101 GENERAL FUND

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Dept 215 - TOWNSHIP CLERK							
	Expenses for mileage reimbursement for travel to post office, and travel to various conferences, classes and meetings.					500	500
933.001	MAINTENANCE CONTRACTS Moved to General Fund Department 262 Elections						
941.000	EQUIPMENT RENTAL/LEASING Moved to General Fund Department 262 Elections						
956.000	MISCELLANEOUS Miscellaneous expenses for the Clerk's Office.					500	500
958.000	MEMBERSHIP AND DUES Membership for Clerk and Deputy Clerk in the Michigan Association of Municipal Clerks.					150	150
	DEPT '215' TOTAL					492,078	473,683

Fund: 101 GENERAL FUND

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Dept 223 - INDEPENDENT AUDITING							
APPROPRIATIONS							
101-223-802.000 *	INDEPENDENT AUDITING	33,850	34,505	34,505	33,850	33,900	33,900
101-223-803.000 *	INDEPENDENT AUDITING OTHER		2,000	2,000		2,000	2,000
	TOTAL APPROPRIATIONS	33,850	36,505	36,505	33,850	35,900	35,900
NET OF REVENUES/APPROPRIATIONS - 223 - INDEPENDENT A		(33,850)	(36,505)	(36,505)	(33,850)	(35,900)	(35,900)

* NOTES TO BUDGET: DEPARTMENT 223 INDEPENDENT AUDITING

802.000	INDEPENDENT AUDITING					33,900	33,900
	This is for the financial audit of 2023 by PSLZ, which is completed in 2024.						
803.000	INDEPENDENT AUDITING OTHER					2,000	2,000
	This line is budgeted for any additional work performed by the auditors if needed.						
	DEPT '223' TOTAL					35,900	35,900

Fund: 101 GENERAL FUND

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Dept 228 - COMPUTER SUPPORT							
APPROPRIATIONS							
101-228-706.000 *	SALARY - PERMANENT WAGES	188,349	149,637	149,637	113,814	154,126	154,126
101-228-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	5,282	10,357	10,357	4,231	10,357	10,357
101-228-708.010 *	HEALTH INS BUYOUT	3,000					
101-228-709.000 *	REG OVERTIME	61	1,000	1,000		1,000	1,000
101-228-715.000 *	F.I.C.A./MEDICARE	14,909	12,316	12,316	8,827	12,659	12,659
101-228-718.000 *	MERS RETIREMENT	38,048	35,605	35,605	26,721	38,922	38,922
101-228-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,296	1,300	1,300	1,000	1,300	1,300
101-228-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-228-719.000 *	HEALTH INSURANCE	43,975	47,480	47,480	39,566	56,026	44,868
101-228-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(3,000)	(3,000)	(3,000)		(3,000)	(3,000)
101-228-719.015 *	DENTAL BENEFITS	2,709	2,030	2,030	2,296	2,415	2,124
101-228-719.016 *	VISION BENEFITS	599	424	424	506	454	454
101-228-719.020 *	HEALTH CARE DEDUCTION	6,992	11,830	11,830	6,168	11,830	11,830
101-228-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	173	168	168	133	192	192
101-228-719.022 *	DISABILITY INSURANCE	872	582	582	726	593	593
101-228-719.023 *	LIFE INSURANCE	680	454	454	567	463	463
101-228-719.030 *	WORKERS COMPENSATION	391	450	450	246	656	656
101-228-727.000 *	OFFICE SUPPLIES	266	1,000	1,000	716	1,000	1,000
101-228-801.000 *	PROFESSIONAL SERVICES	84,115	82,100	82,100	72,686	56,100	56,100
101-228-850.000	TELEPHONE	(25)					
101-228-857.100 *	COMMUNICATIONS-INTERNET ACCES	114,793	145,584	145,584	123,036	206,844	206,844
101-228-867.000 *	GAS & OIL	172	1,500	1,500	116	1,500	1,500
101-228-933.000 *	EQUIPMENT MAINTENANCE	4,827	5,000	5,000	1,572	5,000	5,000
101-228-933.001 *	MAINTENANCE CONTRACTS	3,265	3,030	3,030	3,022	3,430	3,430
101-228-934.000 *	SOFTWARE SUPPORT & MAINT	127,851	134,971	134,971	100,205	149,153	149,153
101-228-935.000 *	MOTORPOOL-MISC REPAIR	517	2,500	2,500		2,500	2,500
101-228-943.000 *	MOTORPOOL INTERNAL	767	767	767	575	767	767
101-228-971.008 *	CAPT'L OUTLAY -IMPROVEMENT	6,599	15,000	15,000	5,302	15,000	15,000
101-228-977.000 *	EQUIPMENT	86,465	92,800	92,800	26,800	92,800	82,800
101-228-977.001 *	COMPUTER SOFTWARE	25,927	70,000	70,000	51,941	70,000	60,000
TOTAL APPROPRIATIONS		777,601	832,585	832,585	598,472	900,487	869,038
NET OF REVENUES/APPROPRIATIONS - 228 - COMPUTER SUPP		(777,601)	(832,585)	(832,585)	(598,472)	(900,487)	(869,038)

* NOTES TO BUDGET: DEPARTMENT 228 COMPUTER SUPPORT

706.000	SALARY - PERMANENT WAGES					154,126	154,126	
	Salaries of IS Manager and Assistant IS Manager. A 3% increase plus longevity was approved for 2024 Teamster Union contract.							
708.004	SALARIES PAY OUT-PTO&SICKTIME					10,357	10,357	
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.							
708.010	HEALTH INS BUYOUT							
	Used for health insurance buyout for employees who receive health insurance through another service. No budget for 2024.							
709.000	REG OVERTIME							

Fund: 101 GENERAL FUND

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Dept 228 - COMPUTER SUPPORT							
	Overtime costs for the department.					1,000	1,000
715.000	F.I.C.A./MEDICARE					12,659	12,659
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					38,922	38,922
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					1,300	1,300
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					56,026	44,868
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(3,000)	(3,000)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					2,415	2,124
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					454	454
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					11,830	11,830
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						

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Dept 228 - COMPUTER SUPPORT							
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.					192	192
719.022	DISABILITY INSURANCE					593	593
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					463	463
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					656	656
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					1,000	1,000
	No change for 2024.						
801.000	PROFESSIONAL SERVICES					56,100	56,100
	To be used for professional services such as DarkTrace/Coffee Tree Group, Microsoft 365 Support.						
857.100	COMMUNICATIONS-INTERNET ACCES					206,844	206,844
	Internet access connection and cloud based services such as Comcast ENS, Cloud Server Hosting, Cloud Storage Services, Cloud Systems Management Solutions, Cloud base agenda management, Time and Attendance Software, Zoom.						
867.000	GAS & OIL					1,500	1,500
	Fuel costs for IT Department						
933.000	EQUIPMENT MAINTENANCE					5,000	5,000
	Unexpected repair of hardware equipment. No change						
933.001	MAINTENANCE CONTRACTS					3,430	3,430
	Hardware service and support maintenance agreements for Battery Backup Systems.						
934.000	SOFTWARE SUPPORT & MAINT					149,153	149,153

Fund: 101 GENERAL FUND

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Dept 228 - COMPUTER SUPPORT							
	Software support and annual maintenance agreements. This includes all technical support, patches, updates and upgrades for various software applications for the following: Apex Sketch Software, Barracuda, BS&A Software, ESRI GIS, Microsoft Windows and Office, Network Management Tools, Civic Rec, Server Backup Software, System Malware Protections, VMWare, HVAC System						
935.000	MOTORPOOL-MISC REPAIR					2,500	2,500
	Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director						
943.000	MOTORPOOL INTERNAL					767	767
	Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director.						
971.008	CAPTL OUTLAY -IMPROVEMENT					15,000	15,000
	Network infrastructure, as needed network data runs, Miss Dig.						
977.000	EQUIPMENT					92,800	82,800
	Used for purchasing equipment as follows: Workstation Upgrades, Firewall Replacement, Unexpected Equipment (New Hires, Etc).						
977.001	COMPUTER SOFTWARE					70,000	60,000
	Used for Computer Software as follows: SLQ Server , Windows Server, and NAC upgrades.						
	DEPT '228' TOTAL					900,487	869,038

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Dept 247 - BOARD OF REVIEW							
APPROPRIATIONS							
101-247-704.000 *	APPOINTED OFFICIALS	2,519	3,000	3,000	2,125	3,000	3,000
101-247-715.000 *	F.I.C.A./MEDICARE	35	44	44	139	230	230
101-247-718.002 *	DEFERRED COMPENSATION	32	39	39	5		
TOTAL APPROPRIATIONS		<u>2,586</u>	<u>3,083</u>	<u>3,083</u>	<u>2,269</u>	<u>3,230</u>	<u>3,230</u>
NET OF REVENUES/APPROPRIATIONS - 247 - BOARD OF REVI		(2,586)	(3,083)	(3,083)	(2,269)	(3,230)	(3,230)
* NOTES TO BUDGET: DEPARTMENT 247 BOARD OF REVIEW							
704.000	APPOINTED OFFICIALS					3,000	3,000
	This line item reflects the per diem amount paid to three (3) Board of Review members. Paid \$125 per day.						
715.000	F.I.C.A./MEDICARE					230	230
	Figures provided by the Accounting Director.						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
	DEPT '247' TOTAL					3,230	3,230

Fund: 101 GENERAL FUND

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Dept 253 - TREASURER							
APPROPRIATIONS							
101-253-703.000 *	SALARIES - ELECTED OFFICIALS	90,934	93,662	93,662	70,246	96,472	98,642
101-253-705.000 *	SALARY - SUPERVISION	66,776	67,784	67,784	50,800	69,817	69,817
101-253-706.000 *	SALARY - PERMANENT WAGES	96,416	103,736	103,736	72,571	107,103	107,103
101-253-708.010 *	HEALTH INS BUYOUT	1,533					
101-253-709.000 *	REG OVERTIME	1,465	1,800	1,800	703	1,800	1,800
101-253-715.000 *	F.I.C.A./MEDICARE	18,857	20,586	20,586	14,249	21,052	21,218
101-253-718.000 *	MERS RETIREMENT	11,984	14,648	14,648	10,803	14,982	14,982
101-253-718.001 *	RETIREMENT HEALTH CARE SAVINGS	3,815	3,900	3,900	3,000	3,900	3,900
101-253-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-253-719.000 *	HEALTH INSURANCE	53,159	94,959	94,959	67,902	112,052	89,735
101-253-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(3,800)	(6,000)	(6,000)		(6,000)	(6,000)
101-253-719.015 *	DENTAL BENEFITS	2,716	4,161	4,161	3,437	4,949	4,353
101-253-719.016 *	VISION BENEFITS	558	848	848	506	907	907
101-253-719.020 *	HEALTH CARE DEDUCTION	9,058	23,660	23,660	10,299	23,660	23,660
101-253-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	289	336	336	368	384	384
101-253-719.022 *	DISABILITY INSURANCE	751	872	872	702	889	889
101-253-719.023 *	LIFE INSURANCE	813	908	908	737	925	925
101-253-719.025	UNEMPLOYMENT EXPENSE	1,219					
101-253-719.030 *	WORKERS COMPENSATION	503	901	901	378	1,312	1,312
101-253-727.000 *	OFFICE SUPPLIES	1,196	1,500	1,500	734	1,500	1,500
101-253-753.000 *	DOG LICENSES		1,050	1,050		1,050	1,050
101-253-830.000 *	TAX PREPARATION	4,561	15,000	15,000	4,756	18,000	18,000
101-253-860.000 *	TRAVEL	270	500	500	79	500	500
101-253-931.000 *	REPAIRS AND MAINTENANCE	354	500	500	354	500	500
101-253-956.000 *	MISCELLANEOUS	75	100	100		100	100
101-253-977.000 *	EQUIPMENT					500	500
TOTAL APPROPRIATIONS		381,228	453,111	453,111	320,324	484,754	464,177
NET OF REVENUES/APPROPRIATIONS - 253 - TREASURER		(381,228)	(453,111)	(453,111)	(320,324)	(484,754)	(464,177)

* NOTES TO BUDGET: DEPARTMENT 253 TREASURER

703.000	SALARIES - ELECTED OFFICIALS					96,472	98,642
	Salary of the Treasurer. A 3% increase is budgeted plus longevity, same as all employees.						
705.000	SALARY - SUPERVISION					69,817	69,817
	Salary of the Deputy Treasurer. A 3 % increase plus longevity was added to non union employees.						
706.000	SALARY - PERMANENT WAGES					107,103	107,103
	Wages of two (2) TPOAM Floater II/Clerk III positions. 3% increase plus longevity is budgeted for 2024.						
708.010	HEALTH INS BUYOUT						
	Used for health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME						

Fund: 101 GENERAL FUND

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Dept 253 - TREASURER							
	Overtime during tax time and for annual dog clinic.					1,800	1,800
715.000	F.I.C.A./MEDICARE					21,052	21,218
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					14,982	14,982
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					3,900	3,900
	Amount placed in a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					112,052	89,735
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(6,000)	(6,000)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					4,949	4,353
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					907	907
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					23,660	23,660
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						

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Dept 253 - TREASURER							
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.					384	384
719.022	DISABILITY INSURANCE					889	889
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					925	925
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					1,312	1,312
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					1,500	1,500
	Necessary supplies including window envelopes for mailing past due notices and A/P checks.						
753.000	DOG LICENSES					1,050	1,050
	Purchasing of dog tags for licensing.						
830.000	TAX PREPARATION					18,000	18,000
	Printing of tax bills for summer and winter. Tax mailings to all tax payers, and to mortgage companies. An increase of \$3,000 is due to vendors charging more for paper and their services, and a new process for late notice reminders. We are now outsourcing late notice reminders to a vendor, rather than printing and mailing letters in house because it is more cost efficient.						
860.000	TRAVEL					500	500
	Mileage reimbursement for Treasurer and Deputy Treasurer for travel to meetings, bank, post office, County Treasurer's Office and court cases.						
931.000	REPAIRS AND MAINTENANCE					500	500
	Maintenance contracts and repairs for check signed and money counter.						
956.000	MISCELLANEOUS					100	100
	Unforeseen expenses not covered in any of the above, such as court fees/parking for small claims.						
977.000	EQUIPMENT						

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Dept 253 - TREASURER							
	Estimated cost to purchase a new check scanner.					500	500
	DEPT '253' TOTAL					484,754	464,177

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Dept 257 - ASSESSING DEPARTMENT							
APPROPRIATIONS							
101-257-705.000 *	SALARY - SUPERVISION	133,830	135,014	135,014	110,994	137,659	137,659
101-257-706.000 *	SALARY - PERMANENT WAGES	175,451	178,280	192,280	137,863	201,943	201,943
101-257-708.004 *	SALARIES PAY OUT-PTO&SICKTIME			1,018	1,017		
101-257-708.010 *	HEALTH INS BUYOUT	5,005	6,000	3,000	1,500	3,000	3,000
101-257-709.000 *	REG OVERTIME	137	500	500	6	500	500
101-257-715.000 *	F.I.C.A./MEDICARE	23,514	24,464	25,613	18,794	26,248	26,248
101-257-718.000 *	MERS RETIREMENT	71,724	70,498	70,498	52,827	77,763	77,763
101-257-718.001 *	RETIREMENT HEALTH CARE SAVINGS	2,600	2,600	2,600	1,500	2,600	2,600
101-257-718.003 *	OPEB - RETIREMENT HEALTH	35,452	15,400	15,400	15,400	16,800	16,800
101-257-719.000 *	HEALTH INSURANCE	50,218	52,755	61,546	47,724	72,626	58,162
101-257-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(3,600)	(3,600)	(3,600)		(4,200)	(4,200)
101-257-719.015 *	DENTAL BENEFITS	3,906	3,913	4,338	3,533	5,087	4,475
101-257-719.016 *	VISION BENEFITS	762	747	747	688	901	901
101-257-719.020 *	HEALTH CARE DEDUCTION	12,791	11,830	16,830	12,204	14,805	14,805
101-257-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	244	228	228	273	348	348
101-257-719.022 *	DISABILITY INSURANCE	1,162	1,162	1,162	968	1,185	1,185
101-257-719.023 *	LIFE INSURANCE	907	907	907	756	925	925
101-257-719.030 *	WORKERS COMPENSATION	656	1,126	1,126	472	1,640	1,640
101-257-727.000 *	OFFICE SUPPLIES	3,293	3,500	5,000	3,450	3,500	3,500
101-257-730.000 *	POSTAGE	7,632	8,000	10,500	8,244	10,500	10,500
101-257-811.001 *	TAX APPEALS		1,500	500		1,500	1,500
101-257-867.000 *	GAS & OIL	288	720	720	123	720	720
101-257-935.000 *	MOTORPOOL-MISC REPAIR		2,500	2,500		2,500	2,500
101-257-943.000 *	MOTORPOOL INTERNAL	2,228	2,228	2,228	921	2,706	2,706
101-257-958.000 *	MEMBERSHIP AND DUES	1,080	1,500	1,500		1,500	1,500
TOTAL APPROPRIATIONS		529,280	521,772	552,155	419,257	582,756	567,680
NET OF REVENUES/APPROPRIATIONS - 257 - ASSESSING DEP		(529,280)	(521,772)	(552,155)	(419,257)	(582,756)	(567,680)

* NOTES TO BUDGET: DEPARTMENT 257 ASSESSING DEPARTMENT

705.000	SALARY - SUPERVISION					137,659	137,659	
	Salaries of our part-time Level IV Assessor MMAO (Michigan Master Assessing Officer) and our Level III MAAO (Michigan Advanced Assessing Officer). A 3 % increase plus longevity, same as as all employees was added to non union employees to match the Teamster Union contract for 2024.							
706.000	SALARY - PERMANENT WAGES					201,943	201,943	
	Wages of two (2) Level III TPOAM MAAOs (Michigan Advanced Assessing Officer) and one MCAT (Michigan Certified Assessing expected Level II). 3% increase plus longevity is budgeted for 2024. Board approved increase of \$6,000 for Level III assessors in 2023							
708.004	SALARIES PAY OUT-PTO&SICKTIME							
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.							
708.010	HEALTH INS BUYOUT					3,000	3,000	

Fund: 101 GENERAL FUND

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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 257 - ASSESSING DEPARTMENT							
	Used for health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME					500	500
	This line item is used for March Board of Review meetings after hours.						
715.000	F.I.C.A./MEDICARE					26,248	26,248
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					77,763	77,763
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					2,600	2,600
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH					16,800	16,800
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ 200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					72,626	58,162
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(4,200)	(4,200)
	Amount employees pay toward their health care coverage. Provided by H. R.						
719.015	DENTAL BENEFITS					5,087	4,475
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					901	901
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					14,805	14,805

Fund: 101 GENERAL FUND

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Dept 257 - ASSESSING DEPARTMENT							
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					348	348
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					1,185	1,185
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					925	925
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					1,640	1,640
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					3,500	3,500
	Used for personal and real property assessment items and general office supplies.						
730.000	POSTAGE					10,500	10,500
	Used for mailing of real and personal assessment notices, as well as general mailing.						
811.001	TAX APPEALS					1,500	1,500
	Used to retain professional appraisals for full and small claims Tribunal Appeals, as well as legal expenses.						
867.000	GAS & OIL					720	720
	Lease and maintenance on township vehicles assigned to our department.						
935.000	MOTORPOOL-MISC REPAIR					2,500	2,500
	Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director						
943.000	MOTORPOOL INTERNAL					2,706	2,706
	Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director.						

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Dept 257 - ASSESSING DEPARTMENT							
958.000	MEMBERSHIP AND DUES						
	MAAA memberships, annual certification and WAA membership.					1,500	1,500
	DEPT '257' TOTAL					582,756	567,680

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Dept 262 - ELECTION DEPARTMENT							
APPROPRIATIONS							
101-262-704.000 *	APPOINTED OFFICIALS	70,976		13,600	318	148,100	224,000
101-262-705.000 *	SALARY - SUPERVISION	60,967	62,947	62,947	46,024	64,835	64,835
101-262-707.000 *	SALARY - TEMPORARY/SEASONAL					45,000	45,000
101-262-708.010 *	HEALTH INS BUYOUT	3,000	3,000	3,000	1,500	3,000	3,000
101-262-709.000 *	REG OVERTIME	11,779		1,700		60,000	60,000
101-262-715.000 *	F.I.C.A./MEDICARE	5,108	5,200	5,200	3,636	13,222	13,222
101-262-718.000 *	MERS RETIREMENT	32,500	32,101	31,101	23,990	38,601	38,601
101-262-718.001	RETIREMENT HEALTH CARE SAVINGS	76					
101-262-718.002 *	DEFERRED COMPENSATION		139	139			
101-262-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-262-719.015 *	DENTAL BENEFITS	1,282	1,305	1,305	1,208	1,552	1,365
101-262-719.016 *	VISION BENEFITS	249	249	249	210	267	267
101-262-719.022 *	DISABILITY INSURANCE	291	291	291	242	296	296
101-262-719.023 *	LIFE INSURANCE	236	227	227	189	231	231
101-262-719.030 *	WORKERS COMPENSATION	57	225	225	94	328	328
101-262-727.000 *	OFFICE SUPPLIES	26,677	2,000	10,000	2,291	35,000	35,000
101-262-730.000 *	POSTAGE	19,107	2,000	8,000	1,354	50,000	50,000
101-262-760.001 *	PPE & FIRST AID ELECTION SUP					500	500
101-262-801.200 *	PROFNSL SRV-PROGRAMMING BALLOT	5,247				10,000	10,000
101-262-860.000 *	TRAVEL	223		400		1,500	1,500
101-262-900.000 *	PUBLISHING			100		1,500	1,500
101-262-933.001 *	MAINTENANCE CONTRACTS		10	10			
101-262-941.000 *	EQUIPMENT RENTAL/LEASING	11,558		1,000		58,000	17,000
101-262-977.000 *	EQUIPMENT	132,815					16,800
TOTAL APPROPRIATIONS		399,874	117,394	147,194	88,756	540,332	591,845
NET OF REVENUES/APPROPRIATIONS - 262 - ELECTION DEPA		(399,874)	(117,394)	(147,194)	(88,756)	(540,332)	(591,845)

* NOTES TO BUDGET: DEPARTMENT 262 ELECTION DEPARTMENT

704.000	APPOINTED OFFICIALS					148,100	224,000
	<p>This is for wages of election workers and chair people for three (3) elections. Request to increase election worker pay by \$3 per hour, therefore Chair person to \$20, Co-Chair person to \$17 and election workers \$16 per hour in 2024. Calculated estimates per election are as follows: \$8,000 for chair persons and \$40,000 for poll election workers. There will be some fluctuation in needed staffing between March, August and November. Keeping these base numbers should even out to approximately \$140,000. In addition, NEW EARLY VOTING for 2024 will warrant a normal polling location and staffing for a nine day period, this is estimated to be \$28,000 each of the three elections for \$84,000. The total requested amount for 2024 is \$224,000.</p>						
705.000	SALARY - SUPERVISION					64,835	64,835
	<p>Salary of the Deputy Director of Election. A 3 % increase plus longevity was added to non union employees for 2024, same as all employees.</p>						
706.000	SALARY - PERMANENT WAGES						
	<p>This is for scheduled elections in 2024.</p>						
707.000	SALARY - TEMPORARY/SEASONAL						

Fund: 101 GENERAL FUND

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Dept 262 - ELECTION DEPARTMENT							
	The office will need temporary workers in 2024. Looking back at prior year elections, we are requesting \$45,000 for the years three elections.					45,000	45,000
708.010	HEALTH INS BUYOUT					3,000	3,000
	Used for health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME					60,000	60,000
	This is for Township employees working overtime for election related hours such as the set up and take down of poll equipment, weekend staffing, extended work days, election day staffing and other related election OT needs. Requesting \$60,000 over three elections. The calculation was based on the amount used in 2020. This is a conservative estimate considering the wage increases since 2020.						
715.000	F.I.C.A./MEDICARE					13,222	13,222
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					38,601	38,601
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.015	DENTAL BENEFITS					1,552	1,365
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					267	267
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.022	DISABILITY INSURANCE					296	296
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE						

Fund: 101 GENERAL FUND

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Dept 262 - ELECTION DEPARTMENT							
	An estimated increase of 2% for 2024. Numbers provided by HR					231	231
719.030	WORKERS COMPENSATION					328	328
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					35,000	35,000
	Cost of supplies for election cards, ballot booths, etc.						
730.000	POSTAGE					50,000	50,000
	This is for the postage expense for elections - \$50,000 for the year although a budget amendment may be needed later in the year. Numbers are very dependent on the States process for assisting with postage. Municipalities will likely front the cost.						
760.001	PPE & FIRST AID ELECTION SUP					500	500
	Covers all PPE, first aid supplies, and other supplies required by OSHA.						
801.200	PROFNSL SRV-PROGRAMMING BALLOT					10,000	10,000
	Cost of programming ballots- requesting \$10,000 for 2024.						
860.000	TRAVEL					1,500	1,500
	Reimbursement of mileage expenditures related to elections.						
900.000	PUBLISHING					1,500	1,500
	Publishing for public accuracy testing.						
933.001	MAINTENANCE CONTRACTS						
	Starting annual maintenance of \$23,600 for the Hart election scanners and software purchased in 2022. This is scheduled to begin in the sixth (6) year to the tenth (10) for a total of \$118,000. The Township can save 10% and paying before the end of the fifth (5) year which would be 2027 at \$106,200. Narrative included to track for future budgeting in 2027.						
941.000	EQUIPMENT RENTAL/LEASING					58,000	17,000
	Rental for three polling locations for 2024 elections.						
977.000	EQUIPMENT						

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Dept 262 - ELECTION DEPARTMENT							
	Budgeting \$16,800.00 for new laptops. This is separate from early voting but the current laptops will not meet the standards for next year. 21 laptops at \$800 each are needed.						16,800
	DEPT '262' TOTAL					540,332	591,845

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Dept 265 - RESIDENT SVCS: BLDG OPERATIONS							
APPROPRIATIONS							
101-265-705.000 *	SALARY - SUPERVISION					35,023	38,625
101-265-706.000 *	SALARY - PERMANENT WAGES	260,670	277,394	262,394	179,883	278,339	278,339
101-265-708.010 *	HEALTH INS BUYOUT	3,000	3,000	3,000	1,500	3,000	3,000
101-265-709.000 *	REG OVERTIME	4,419	5,000	5,000	2,293	5,000	5,000
101-265-715.000 *	F.I.C.A./MEDICARE	19,906	21,833	21,833	12,889	24,584	24,860
101-265-718.000 *	MERS RETIREMENT	10,959	11,761	11,761	8,029	14,748	14,847
101-265-718.001 *	RETIREMENT HEALTH CARE SAVINGS	5,086	5,850	5,850	2,819	7,150	7,150
101-265-718.002 *	DEFERRED COMPENSATION	21					
101-265-719.000 *	HEALTH INSURANCE	66,946	81,770	81,770	60,595	113,089	90,566
101-265-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(4,350)	(5,900)	(5,900)		(6,700)	(6,700)
101-265-719.015 *	DENTAL BENEFITS	3,422	4,134	4,134	3,058	6,038	5,311
101-265-719.016 *	VISION BENEFITS	774	898	898	698	1,142	1,142
101-265-719.020 *	HEALTH CARE DEDUCTION	12,451	20,703	20,703	11,035	23,678	23,678
101-265-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	295	294	294	192	426	426
101-265-719.022 *	DISABILITY INSURANCE	1,162	1,307	1,307	920	1,630	1,630
101-265-719.023 *	LIFE INSURANCE	832	1,021	1,021	656	1,272	1,272
101-265-719.030 *	WORKERS COMPENSATION	3,408	6,970	6,970	1,933	1,558	1,558
101-265-727.000 *	OFFICE SUPPLIES	115	400	400		400	400
101-265-740.000 *	OPERATING SUPPLIES	1,655	2,500	2,500	1,475	2,500	2,500
101-265-741.000 *	UNIFORMS - BOOTS & LAUNDRY	13,337	12,000	12,000	9,636	12,000	12,000
101-265-757.775 *	OPERATING SUPP: FORD LAKE PAR	720	1,000	1,000		1,000	1,000
101-265-760.000 *	PPE & FIRST AID SUPPLIES	70	500	500	12	500	500
101-265-776.001 *	MAINT SUPPLIES - CIVIC CENTER	7,606	10,000	10,000	7,766	10,000	10,000
101-265-776.002 *	MAINT SUPPLIES - GRAFFITI CON		1,500	1,500		1,500	1,500
101-265-776.775 *	MAINT SUPPLIES: FORD LAKE PAR	2,395	2,500	2,500	1,323	2,500	2,500
101-265-777.000 *	BLDG OPER EQUIP TOOLS	3,907	5,000	5,000	2,864	5,000	5,000
101-265-818.001 *	CONTRACTUAL SERVICES CIVIC CT	46,235	60,000	57,125	36,972	60,000	60,000
101-265-818.775 *	MAINT-CONTR SVCS - FORD LK PR		500	500		500	
101-265-867.000 *	GAS & OIL	3,649	3,000	3,000	2,080	3,000	3,000
101-265-920.001 *	UTILITIES - CIVIC CENTER	76,260	80,000	80,000	60,189	80,000	80,000
101-265-931.001 *	REPAIRS CIVIC CENTER	12,867	15,000	30,000	21,124	35,000	35,000
101-265-931.020 *	NON REOCCURRING R & M - CIVIC	11,586	10,000	35,000	33,069	35,000	35,000
101-265-931.775 *	REPAIRS - FORD LAKE PARKS		2,000	2,000	194	12,000	12,000
101-265-935.000 *	MOTORPOOL-MISC REPAIR	320	2,500	2,500	597	2,500	2,500
101-265-938.000 *	EQUIPMENT CONTRACTUAL EQUIP	(540)	1,000	1,000		1,000	1,000
101-265-943.000 *	MOTORPOOL INTERNAL	3,456	3,456	3,456	6,592	4,934	4,934
101-265-956.000 *	MISCELLANEOUS		500	500		500	500
101-265-974.025	CAPITAL OUTLAY/SECURITY	6,547		2,875	2,875		
101-265-977.000 *	EQUIPMENT						
TOTAL APPROPRIATIONS						100,000	100,000
NET OF REVENUES/APPROPRIATIONS - 265 - RESIDENT SVCS						(879,811)	(860,038)

* NOTES TO BUDGET: DEPARTMENT 265 RESIDENT SVCS: BLDG OPERATIONS

705.000	SALARY - SUPERVISION					35,023	38,625
	Assistant Municipal Service Director a new position this year - split 50/50 between department 101-265 residential building and 101-770 parks & grounds.						
706.000	SALARY - PERMANENT WAGES						

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Dept 265 - RESIDENT SVCS: BLDG OPERATIONS						278,339	278,339
	Cost of two full-time maintenance tech staff, three full-time custodians (one at Civic Center, one at Recreation and one floater). One part-time custodians at Recreation, all TPOAM positions. 3% increase is budgeted for 2024, plus longevity.						
708.010	HEALTH INS BUYOUT					3,000	3,000
	Health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME					5,000	5,000
	Overtime for emergencies and projects that have to done during non-work hours.						
715.000	F.I.C.A./MEDICARE					24,584	24,860
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					14,748	14,847
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					7,150	7,150
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
719.000	HEALTH INSURANCE					113,089	90,566
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(6,700)	(6,700)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					6,038	5,311
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					1,142	1,142
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						

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Dept 265 - RESIDENT SVCS: BLDG OPERATIONS							
719.020	HEALTH CARE DEDUCTION					23,678	23,678
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					426	426
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					1,630	1,630
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					1,272	1,272
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.030	WORKERS COMPENSATION					1,558	1,558
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					400	400
	Office supplies for Maintenance Superintendent and Maintenance Techs						
740.000	OPERATING SUPPLIES					2,500	2,500
	Used for tools and equipment for Building Maintenance employees. No change for 2024.						
741.000	UNIFORMS - BOOTS & LAUNDRY					12,000	12,000
	Cost for uniforms, boots and laundry services. TPOAM union employees receive a flat amount to purchase boots and uniforms as per contract. All others who require boots or uniforms will receive a reimbursement not to exceed agreed upon amount. Laundry service is for towels, rugs, mats, etc.						
757.775	OPERATING SUPP: FORD LAKE PAR					1,000	1,000
	Used for tools and equipment within Ford Lake Park System.						
760.000	PPE & FIRST AID SUPPLIES					500	500
	Covers all PPE, first aid supplies, and other supplies required by OSHA.						

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Dept 265 - RESIDENT	SVCS: BLDG OPERATIONS						
776.001	MAINT SUPPLIES - CIVIC CENTER					10,000	10,000
	Supplies for Civic Center (vacuum bags, floor finish, etc.). No change for 2024						
776.002	MAINT SUPPLIES - GRAFFITI CON					1,500	1,500
	Cost of cleaners and paints used to remove graffiti.						
776.775	MAINT SUPPLIES: FORD LAKE PAR					2,500	2,500
	Various supplies necessary for repairs to park buildings, restrooms, etc.						
777.000	BLDG OPER EQUIP TOOLS					5,000	5,000
	Cost of tools, lift gates, electrical and regulatory poster.						
818.001	CONTRACTUAL SERVICES CIVIC CT					60,000	60,000
	Used for alarm systems, elevator inspections, fire extinguishers, boiler inspections, building services, window washers, etc. No change for 2024						
818.775	MAINT-CONTR SVCS - FORD LK PR					500	
	No budget for 2024.						
867.000	GAS & OIL					3,000	3,000
	Cost for fuel and oil for vehicles, ERX & Fuelcloud systems.						
920.001	UTILITIES - CIVIC CENTER					80,000	80,000
	Utility costs for Civic Center. No change for 2024.						
931.001	REPAIRS CIVIC CENTER					35,000	35,000
	Used for batteries, door repairs, closers, etc. in Civic Center. Increase for 2024 to budget for upgrades and repairs to HVAC system.						
931.020	NON REOCCURRING R & M - CIVIC					35,000	35,000
	Used for large unexpected item replacements, such as electric ceiling sensors.						

Fund: 101 GENERAL FUND

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Dept 265 - RESIDENT SVCS: BLDG OPERATIONS							
931.775	REPAIRS - FORD LAKE PARKS					12,000	12,000
	Cost of paint and maintenance staff repairs in the Ford Lake Park System. Increase for 2024 to replace aging HVAC System.						
935.000	MOTORPOOL-MISC REPAIR					2,500	2,500
	Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director						
938.000	EQUIPMENT CONTRACTUAL EQUIP					1,000	1,000
	Annual inspections on equipment: equipment rental.						
943.000	MOTORPOOL INTERNAL					4,934	4,934
	Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director.						
956.000	MISCELLANEOUS					500	500
	Used for drug screenings, driving test, etc.						
977.000	EQUIPMENT					100,000	100,000
	Budgeting for supplies and installation of a Lean To at FLP Garage. Any other equipment needed for 2024 will be brought before the Board for approval.						
	DEPT '265' TOTAL					879,811	860,038

Fund: 101 GENERAL FUND

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Dept 266 - LEGAL SERVICES							
APPROPRIATIONS							
101-266-801.002 *	LEGAL SERVICES	337,000	330,000	330,000	244,299	330,000	350,000
TOTAL APPROPRIATIONS		337,000	330,000	330,000	244,299	330,000	350,000
NET OF REVENUES/APPROPRIATIONS - 266 - LEGAL SERVICE		(337,000)	(330,000)	(330,000)	(244,299)	(330,000)	(350,000)

* NOTES TO BUDGET: DEPARTMENT 266 LEGAL SERVICES

801.002	LEGAL SERVICES					330,000	350,000
	This line item includes all legal services (with the exception of Domestic Violence, Prosecution and Nuisance Abatement cases), including providing legal opinions, preparing and reviewing documents, reviewing contracts, advising the Township on legal matters upon verbal and written request, attending internal/external meetings, Work Sessions, Board Meetings, Planning Commission, ZBA, Nuisance Abatement, development and police services meetings and conferences as requested, investigation, preparation, office time, court time, post-hearing services, etc. for all circuit court actions, representation of the Township in the appeal of any matter, including appeals from district court, circuit court, to or from the Court of Appeals and in the Supreme Court of the State of Michigan; appearances before administrative tribunals or courts other than the 14-B District Court, as well as labor consultant services. Increase based on 2023.						
	DEPT '266' TOTAL					330,000	350,000

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Dept 267 - GENERAL SERVICES							
APPROPRIATIONS							
101-267-727.000 *	OFFICE SUPPLIES	5,533	6,000	6,000	5,584	6,000	6,000
101-267-727.200 *	OFFICE MEETING/WELC SUPPLIES	357	500	500	288	400	400
101-267-730.000 *	POSTAGE	42,161	50,000	50,000	28,125	50,000	50,000
101-267-850.000 *	TELEPHONE	43,347	49,000	49,000	28,003	49,000	49,000
101-267-900.000 *	PUBLISHING	27,229	35,000	35,000	17,561	35,000	35,000
101-267-941.000 *	EQUIPMENT RENTAL/LEASING	20,483	20,000	20,000	14,269	20,000	20,000
101-267-956.000 *	MISCELLANEOUS	309	500	500	171	500	500
101-267-958.000 *	MEMBERSHIP AND DUES	584	800	800	499	800	800
TOTAL APPROPRIATIONS		140,003	161,800	161,800	94,500	161,700	161,700
NET OF REVENUES/APPROPRIATIONS - 267 - GENERAL SERVI		(140,003)	(161,800)	(161,800)	(94,500)	(161,700)	(161,700)

* NOTES TO BUDGET: DEPARTMENT 267 GENERAL SERVICES

727.000	OFFICE SUPPLIES					6,000	6,000
	General office supplies used by all departments, except 14-B Court, Golf Course, Recreation and the Fire Department. Items purchased include paper, card stock, batteries, etc.						
727.200	OFFICE MEETING/WELC SUPPLIES					400	400
	Used to purchase coffee, filters, cups, creamer, sugar and water at Civic Center. Coffee and water are offered to residents and people attending meetings in the building. Revenues from the vending machines (101-000-642.006) are used for this line item.						
727.300	COVID-19 SUPPLIES & EQUIP						
	Moved to Human Resource Department 101-270-760.000 and will be allocated to each department as used.						
730.000	POSTAGE					50,000	50,000
	Postage cost are accrued in this line and allocated out to the different funds expenditure lines for postage used. The general fund departments all use this postage line with the exception of elections.						
850.000	TELEPHONE					49,000	49,000
	Cost for all desk and cell phones in the Township.						
900.000	PUBLISHING					35,000	35,000
	Publishing various notices in newspaper and mailers.						
941.000	EQUIPMENT RENTAL/LEASING					20,000	20,000
	Equipment rental of copiers and postage machine, as well as supplies. Postage machine contract with Quadient Inc 5 yr 7/1/22 to 6/30/2027 @ \$5,524/yr. The quarterly printer maintenance costs have increased as well.						

Fund: 101 GENERAL FUND

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Dept 267 - GENERAL SERVICES							
956.000	MISCELLANEOUS					500	500
	Miscellaneous costs to Township.						
958.000	MEMBERSHIP AND DUES					800	800
	Cost of Amazon, Costco and Sam's Club Memberships.						
	DEPT '267' TOTAL					161,700	161,700

Fund: 101 GENERAL FUND

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Dept 270 - HUMAN RESOURCES							
APPROPRIATIONS							
101-270-705.000 *	SALARY - SUPERVISION	76,526	77,832	77,832	58,805	80,166	87,125
101-270-706.000 *	SALARY - PERMANENT WAGES	60,841	111,668	111,668	46,445	133,518	65,000
101-270-706.015 *	SAFETY COORDINATOR	30,561	31,082	31,082	23,465	32,093	32,093
101-270-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	3,190		3,286	3,286		
101-270-715.000 *	F.I.C.A./MEDICARE	12,751	16,875	17,127	9,848	17,272	14,093
101-270-718.000 *	MERS RETIREMENT	49,345	51,011	51,011	36,132	55,659	53,000
101-270-718.001 *	RETIREMENT HEALTH CARE SAVINGS	961	2,600	2,600	745	2,600	1,300
101-270-718.003 *	OPEB - RETIREMENT HEALTH	24,817	10,780	10,780	10,780	11,760	11,760
101-270-719.000 *	HEALTH INSURANCE	58,633	89,684	64,684	52,755	105,827	59,823
101-270-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(4,320)	(6,120)	(6,120)		(6,120)	(4,320)
101-270-719.005 *	HOSPITAL PHYSICALS	3,953	6,500	6,500	5,044	6,500	6,500
101-270-719.015 *	DENTAL BENEFITS	3,077	4,435	4,435	2,609	5,275	3,276
101-270-719.016 *	VISION BENEFITS	597	846	846	505	906	640
101-270-719.020 *	HEALTH CARE DEDUCTION	14,792	20,111	20,111	14,438	20,111	13,020
101-270-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	207	286	286	159	327	231
101-270-719.022 *	DISABILITY INSURANCE	697	988	988	581	1,008	712
101-270-719.023 *	LIFE INSURANCE	544	771	771	454	787	556
101-270-719.024 *	EMPLOYEE ASSISTANCE PROGRAM	4,494	5,400	5,400	3,668	5,400	5,400
101-270-719.030 *	WORKERS COMPENSATION	336	676	676	246	656	656
101-270-727.000 *	OFFICE SUPPLIES	287	750	750	345	750	750
101-270-740.000 *	OPERATING SUPPLIES		2,500	2,500	1,553	500	500
101-270-741.001 *	UNIFORMS-NEW AND BADGES					3,000	3,000
101-270-760.000 *	PPE & FIRST AID SUPPLIES	16,167	19,000	19,000	10,479	49,000	49,000
101-270-801.000 *	PROFESSIONAL SERVICES			15,000	3,875	7,500	7,500
101-270-803.100 *	CONTRACT SRVS-FLEX SPENDING		100	100			
101-270-958.000 *	MEMBERSHIP AND DUES	229	250	250	244	275	275
101-270-960.000 *	EDUCATION AND TRAINING	14,656	20,000	30,000	20,036	25,000	25,000
101-270-960.100 *	SAFETY TRAINING	5,878	15,000	15,000	3,280	10,000	10,000
TOTAL APPROPRIATIONS		379,219	483,025	486,563	309,777	569,770	446,890
NET OF REVENUES/APPROPRIATIONS - 270 - HUMAN RESOURC		(379,219)	(483,025)	(486,563)	(309,777)	(569,770)	(446,890)

* NOTES TO BUDGET: DEPARTMENT 270 HUMAN RESOURCES

705.000	SALARY - SUPERVISION					80,166	87,125
	Salary of the HR Manager. An increase of salary from \$78,211 to \$85,000 for increased responsibility of training and supervisory duties, plus longevity was added.						
706.000	SALARY - PERMANENT WAGES					133,518	65,000
	This is for the new HR Generlist position. The Quality Assurance Specialist will move to Recreation Department as the Community Events Manager in 2024.						
706.015	SAFETY COORDINATOR					32,093	32,093
	40% of the Operations Manager who works with HR coordinating Township Safety Program. A 3 % increase plus longevity was added for all Township employees.						

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Dept 270 - HUMAN RESOURCES							
708.004	SALARIES PAY OUT-PTO&SICKTIME						
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.						
715.000	F.I.C.A./MEDICARE					17,272	14,093
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					55,659	53,000
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					2,600	1,300
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH					11,760	11,760
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					105,827	59,823
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(6,120)	(4,320)
	Amount employees pay toward their health care coverage.						
719.005	HOSPITAL PHYSICALS					6,500	6,500
	Cost for pre-employment drug screens, physicals for new hires, and cost related to DOT random drug/alcohol. Recommending no change for 2024.						
719.015	DENTAL BENEFITS					5,275	3,276
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					906	640
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						

Fund: 101 GENERAL FUND

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Dept 270 - HUMAN RESOURCES							
719.020	HEALTH CARE DEDUCTION					20,111	13,020
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					327	231
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					1,008	712
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					787	556
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.024	EMPLOYEE ASSISTANCE PROGRAM					5,400	5,400
	Cost of participation in Employee Assistance Program (EAP). Program helps assist employees with personal and/or work-related problems. Recommending no increase. Cost will remain the same for the 24 renewal year.						
719.030	WORKERS COMPENSATION					656	656
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					750	750
	Recommending no change to this line.						
740.000	OPERATING SUPPLIES					500	500
	Requesting \$500 to purchase new file cabinet.						
741.001	UNIFORMS-NEW AND BADGES					3,000	3,000
	For purchase of uniforms and supplies for badges.						
760.000	PPE & FIRST AID SUPPLIES					49,000	49,000
	This line covers PPE & First Aid annual cost (\$19,000), Fall Protection Improvement for Hydro and Compost (\$20,000), and Eye Wash updates to meet current standards (\$10,000)						

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Dept 270 - HUMAN RESOURCES							
801.000	PROFESSIONAL SERVICES						
	Funds for special projects related to DEI, Compensation Surveys, etc.					7,500	7,500
803.100	CONTRACT SRVS-FLEX SPENDING						
	Used for unforeseen fees associated with flex spending accounts that are paid to Clarity Benefit Solutions. Recommended by the Accounting Director.						
958.000	MEMBERSHIP AND DUES						
	This line allows the HR Manager to maintain membership to SHRM (Society of Human Resource Management) that provides updates and relative information for HR professionals. Slight increase from 2023 due to membership increase.					275	275
960.000	EDUCATION AND TRAINING						
	We have on-going needs for Education and Training throughout the entire employee base including: Classes for required certifications, attendance to annual professional conferences for management employees (MERS, MRPA, MFGOA, MiGMIS, MAP), and training specific to individual job duties. For 2023 Diversity and Inclusion Training being planned for the entire workforce.					25,000	25,000
960.100	SAFETY TRAINING						
	This line item is being established to cover safety related training. This training would include OSHA and MI-OSHA related classes and certification and all other safety related training. 2024 training will include CPR, Arial lifts, etc.					10,000	10,000
	DEPT '270' TOTAL					569,770	446,890

Fund: 101 GENERAL FUND

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Dept 271 - COMMUNICATION & PUBLIC RELATIONS APPROPRIATIONS							
101-271-705.000 *	SALARY - SUPERVISION		70,000	70,000		70,000	70,000
101-271-706.000 *	SALARY - PERMANENT WAGES		52,402	52,402	38,536	53,974	53,974
101-271-708.010 *	HEALTH INS BUYOUT		3,000	3,000	1,500	3,000	3,000
101-271-715.000 *	F.I.C.A./MEDICARE		9,593	9,593	3,063	9,713	9,713
101-271-718.000 *	MERS RETIREMENT		6,708	6,708	2,067	6,794	6,794
101-271-718.001 *	RETIREMENT HEALTH CARE SAVINGS		1,300	1,300		1,300	1,300
101-271-718.003 *	OPEB - RETIREMENT HEALTH		7,700	7,700	7,700	8,400	8,400
101-271-719.000 *	HEALTH INSURANCE		26,378	26,378		31,126	24,927
101-271-719.003 *	EMPLOYEE PAID HEALTH CONTRA		(1,800)	(1,800)		(1,800)	(1,800)
101-271-719.015 *	DENTAL BENEFITS		2,609	2,609		3,103	2,730
101-271-719.016 *	VISION BENEFITS		498	498		533	533
101-271-719.020 *	HEALTH CARE DEDUCTION		5,915	5,915		5,915	5,915
101-271-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE		84	84		96	96
101-271-719.022 *	DISABILITY INSURANCE		582	582		593	593
101-271-719.023 *	LIFE INSURANCE		454	454		463	463
101-271-719.030 *	WORKERS COMPENSATION		901	901	38	328	328
101-271-727.000 *	OFFICE SUPPLIES		1,500	1,500		1,500	1,500
101-271-801.000 *	PROFESSIONAL SERVICES		6,000	6,000		6,000	6,000
101-271-860.000 *	TRAVEL		2,000	2,000		2,000	2,000
101-271-880.000 *	COMMUNITY PROMOTION		20,000	20,000	5,850	20,000	20,000
101-271-958.000 *	MEMBERSHIP AND DUES		200	200		200	200
TOTAL APPROPRIATIONS			216,024	216,024	58,754	223,238	216,666
NET OF REVENUES/APPROPRIATIONS - 271 - COMMUNICATION			(216,024)	(216,024)	(58,754)	(223,238)	(216,666)

* NOTES TO BUDGET: DEPARTMENT 271 COMMUNICATION & PUBLIC RELATIONS

705.000	SALARY - SUPERVISION					70,000	70,000	
	New Department for Communications & Public Information Manager. Advertised, interviewed, and offered position in 2023, applicant decided to stay at current employer. Contracting services may be an option.							
706.000	SALARY - PERMANENT WAGES					53,974	53,974	
	Web Support Specialist. A 3% increase plus longevity was approved for 2024 Teamster Union contract.							
708.010	HEALTH INS BUYOUT					3,000	3,000	
	Health insurance buyout for employees who receive health insurance through another source.							
715.000	F.I.C.A./MEDICARE					9,713	9,713	
	Figures provided by the Accounting Director.							
718.000	MERS RETIREMENT					6,794	6,794	
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%							

Fund: 101 GENERAL FUND

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Dept 271 - COMMUNICATION & PUBLIC RELATIONS								
718.001	RETIREMENT HEALTH CARE SAVINGS					1,300	1,300	
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.							
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400	
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.							
719.000	HEALTH INSURANCE					31,126	24,927	
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.							
719.003	EMPLOYEE PAID HEALTH CONTRA					(1,800)	(1,800)	
	Amount employees pay toward their health care coverage.							
719.015	DENTAL BENEFITS					3,103	2,730	
	There was a 4.6% increase in dental premium for 2024. Provided by HR							
719.016	VISION BENEFITS					533	533	
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR							
719.020	HEALTH CARE DEDUCTION					5,915	5,915	
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					96	96	
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.							
719.022	DISABILITY INSURANCE					593	593	
	An estimated increase of 2% for 2024. Numbers provided by HR							
719.023	LIFE INSURANCE					463	463	
	An estimated increase of 2% for 2024. Numbers provided by HR							

Fund: 101 GENERAL FUND

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Dept 271 - COMMUNICATION & PUBLIC RELATIONS								
719.030	WORKERS COMPENSATION					328	328	
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director							
727.000	OFFICE SUPPLIES					1,500	1,500	
	Office supplies for staff.							
801.000	PROFESSIONAL SERVICES					6,000	6,000	
	Cost of professional services if any are needed for new department.							
860.000	TRAVEL					2,000	2,000	
	Reimbursement for business use of personal vehicles.							
880.000	COMMUNITY PROMOTION					20,000	20,000	
	This line will be used for promotional community branding items such as T shirts, hats, pens, etc.							
958.000	MEMBERSHIP AND DUES					200	200	
	Dues for staff membership in professional organizations.							
	DEPT '271' TOTAL						223,238	216,666

User: ecuellar
DB: Ypsilanti-Twp

Fund: 101 GENERAL FUND

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Dept 272 - OTHER FUNCTIONS							
APPROPRIATIONS							
101-272-719.010 *	HEALTH CARE TAX	517	650	650	552	650	650
101-272-801.000 *	PROFESSIONAL SERVICES	66,154	85,000	84,200	46,362	84,000	84,000
101-272-808.000 *	BEEKEEPING - SERVICE & SUPPLIES	1,927	2,000	2,000	1,368	2,000	2,000
101-272-836.100 *	CONTRIBUTION WATER HARDSHIP	7,380	10,400	20,800	8,260	20,800	20,800
101-272-844.000 *	MEALS ON WHEELS	10,000	15,000	10,000	10,000	15,000	10,000
101-272-876.002 *	OTHER RETIREMENT COSTS	3,369	2,000	2,000	2,820	2,000	2,000
101-272-884.000 *	WASH DEV COUNCIL-AA SPARK	15,000	10,000	15,000	15,000	10,000	10,000
101-272-930.002 *	RIGHT OF WAY TREE TRIM - REMOVAL		10,000	10,000	9,688	10,000	10,000
101-272-955.001 *	INSURANCE & BOND FLEET	121,198	127,467	127,467	92,636	129,977	129,977
101-272-956.000 *	MISCELLANEOUS	20	500	7,600	7,129	500	500
101-272-956.006 *	MISCELLANEOUS TAX REFUNDS	427	3,000	3,000	934	1,000	1,000
101-272-956.020 *	PROPERTY TAXES ON TWP PROPERT	2,205	10,000	10,000	11	5,000	5,000
101-272-956.022 *	SETTLEMENTS &/or CLAIM DEDUCTIBLE		5,000	5,000		5,000	5,000
101-272-957.000 *	BANK CHARGES	13,900	15,000	15,000	8,984	15,000	15,000
101-272-967.000 *	CAMERAS NON TAX ASSESSMENT	11,543	15,000	15,000	8,039	15,000	15,000
101-272-967.001 *	STREETLIGHTS NON SAD	272,285	202,932	202,932	191,396	300,000	300,000
TOTAL APPROPRIATIONS		525,925	513,949	530,649	403,179	615,927	610,927
NET OF REVENUES/APPROPRIATIONS - 272 - OTHER FUNCTIO		(525,925)	(513,949)	(530,649)	(403,179)	(615,927)	(610,927)

* NOTES TO BUDGET: DEPARTMENT 272 OTHER FUNCTIONS

719.010	HEALTH CARE TAX					650	650	
	The health care taxes are now included in the monthly premiums and are allocated to the proper departments. This line is used for the annual reporting fee for the Healthcare Excise Tax. Provided by Accounting Director.							
719.025	UNEMPLOYMENT EXPENSE							
	Used for non-seasonal employees.							
719.030	WORKERS COMPENSATION							
	Workers Comp must now be allocated out of each department. No budget for 2024.							
801.000	PROFESSIONAL SERVICES					84,000	84,000	
	Used for various professional services the Township may need, i.e. HR services, architects, economic development, Reimagine Washtenaw, small engineering projects, grant writers, etc.							
808.000	BEEKEEPING - SERVICE & SUPPLIES					2,000	2,000	
	Cost of service and supplies for YTown's honeybee initiative. Donations are received to cover these costs and can be seen in 101-000-675-050. There is also funds available from prior year donations.							
836.100	CONTRIBUTION WATER HARDSHIP					20,800	20,800	

Fund: 101 GENERAL FUND

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Dept 272 - OTHER FUNCTIONS							
	Cost to fund our Water Subsidy Program. Board approved to increase subsidy from \$20 to \$40 bi-monthly per qualified resident in 2023. Budget adjusted for 2024.						
844.000	MEALS ON WHEELS					15,000	10,000
	Contribution to Meals on Wheels. Increase based on needs in the community.						
876.002	OTHER RETIREMENT COSTS					2,000	2,000
	Life insurance coverage of retirees. It is not reimbursed from the OPEB retirement fund and is an expense to the Township.						
876.003	OPEB FUNDING- RETIREE HEALTH						
	The Township's Other Post-Employment Benefits (OPEB) obligations are now allocated and budgeted to each qualified department in General Fund number ending in 718.003.						
882.004	City of Ypsi-Rutherford Pool						
	No donation planned for 2024.						
884.000	WASH DEV COUNCIL-AA SPARK					10,000	10,000
	\$10,000 to A2 Spark is budgeted for 2024.						
930.002	RIGHT OF WAY TREE TRIM - REMOVAL					10,000	10,000
	Cost to trim/remove trees.						
955.001	INSURANCE & BOND FLEET					129,977	129,977
	Insurance for buildings, equipment, and vehicles. Provided by the Accounting Director.						
956.000	MISCELLANEOUS					500	500
	Miscellaneous expenditures incurred by department.						
956.006	MISCELLANEOUS TAX REFUNDS					1,000	1,000
	Used to try to reach MTT settlements, the full settlement amounts are reserved in Fund Balance.						
956.020	PROPERTY TAXES ON TWP PROPERT					5,000	5,000
	When a property goes to the County Treasurer and is placed in the auction for back taxes, the Township has to pay the current year taxes if the property is not sold. Additionally, they must pay any special assessments for drains, street lights and cameras on these properties.						

Fund: 101 GENERAL FUND

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Dept 272 - OTHER FUNCTIONS							
956.022	SETTLEMENTS &/or CLAIM DEDUCTIBLES					5,000	5,000
	Used for any insurance claims filed against the Township and represented by the Michigan Municipal Liability legal staff.						
957.000	BANK CHARGES					15,000	15,000
	Figures provided by the Accounting Director.						
967.000	CAMERAS NON TAX ASSESSMENT					15,000	15,000
	Maintenance costs of cameras the Township pays for (main server, 2 cameras at Harris Park and 1 at Redwood overpass).						
967.001	STREETLIGHTS NON SAD					300,000	300,000
	Cost to maintain street lights in areas where they are not part of a special assessment district. Increase due to U. S. 12 lighting improvements, and new Huron Street annual lamp charges.						
972.200	STREET LIGHT -CONSTRUCTION						
	This line has now been moved to capital outlay department 101-901-972.200						
	DEPT '272' TOTAL					615,927	610,927

Fund: 101 GENERAL FUND

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Dept 287 - COURT DUE PROCESS							
APPROPRIATIONS							
101-287-801.007 *	ATTORNEY FEES CRIMINAL	37,755	37,755	41,435		45,000	45,000
101-287-801.014 *	LEGAL SERVICES PROSECUTION	222,300	230,000	230,000	154,321	230,000	230,000
101-287-801.020 *	LEGAL SERVICES - DOMESTIC VIO	215,000	200,000	196,320	141,180	196,320	200,000
TOTAL APPROPRIATIONS		475,055	467,755	467,755	295,501	471,320	475,000
NET OF REVENUES/APPROPRIATIONS - 287 - COURT DUE PRO		(475,055)	(467,755)	(467,755)	(295,501)	(471,320)	(475,000)
* NOTES TO BUDGET: DEPARTMENT 287 COURT DUE PROCESS							
801.007	ATTORNEY FEES CRIMINAL					45,000	45,000
	Legislation passed in 2013 requires the state to provide funding to pay for the increases in the cost for delivery of indigent defense services. This amount reflects the Township's matching local share of a grant managed by the Washtenaw County Public Defender for providing legal services. No change for 2024						
801.014	LEGAL SERVICES PROSECUTION					230,000	230,000
	Costs for Prosecution of 14B Court cases. Will adjust if necessary.						
801.020	LEGAL SERVICES - DOMESTIC VIO					196,320	200,000
	Costs for the Prosecution of Domestic Violence cases.						
	DEPT '287' TOTAL					471,320	475,000

Fund: 101 GENERAL FUND

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Dept 445 - STORMWATER & DRAINS AT LARGE							
APPROPRIATIONS							
101-445-801.000 *	PROFESSIONAL SERVICES	12,660	28,000	28,000	18,991	28,000	28,000
101-445-818.025 *	WASHTENAW COUNTY DRAINS-AT-LARGE	319,921	539,000	792,723	682,991	533,520	633,520
TOTAL APPROPRIATIONS		332,581	567,000	820,723	701,982	561,520	661,520
NET OF REVENUES/APPROPRIATIONS - 445 - STORMWATER &		(332,581)	(567,000)	(820,723)	(701,982)	(561,520)	(661,520)

* NOTES TO BUDGET: DEPARTMENT 445 STORMWATER & DRAINS AT LARGE

801.000	PROFESSIONAL SERVICES					28,000	28,000	
	Annual dues with Huron River Watershed Council for storm water management services. In addition, it also covers the permit fee to the State of Michigan and fees charged by OHM for water permit assistance.							
818.025	WASHTENAW COUNTY DRAINS-AT-LARGE					533,520	633,520	
	Per the estimated amount received from the Drain Commission. This is for emergency drain maintenance and proposed Asset Management Plan. Drain maintenance is estimated to be \$383,520, \$100,000 for emergency maintenance, and \$150,000 for vermin abatement. Amount was increased in 2023 due to project carryover from previous year.							
	DEPT '445' TOTAL					561,520	661,520	

Fund: 101 GENERAL FUND

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Dept 446 - HIGHWAYS AND STREETS							
APPROPRIATIONS							
101-446-982.000 *	HIGHWAY & ST-ROAD CONSTRUCTION	353,221	100,000	363,920	170,301	350,000	350,000
101-446-982.004 *	HIGHWAYS & STREET LIFT STATION	5,335	15,000	15,000	5,710	10,000	164,000
101-446-982.006 *	HIGHWAYS & STREETS & SIDEWALK	85,159		201,536	125,298	150,000	150,000
TOTAL APPROPRIATIONS		443,715	115,000	580,456	301,309	510,000	664,000
NET OF REVENUES/APPROPRIATIONS - 446 - HIGHWAYS AND		(443,715)	(115,000)	(580,456)	(301,309)	(510,000)	(664,000)
* NOTES TO BUDGET: DEPARTMENT 446 HIGHWAYS AND STREETS							
982.000	HIGHWAY & ST-ROAD CONSTRUCTION					350,000	350,000
	Used for traffic calming devices, sign replacements, and pedestrian crossings at \$100,000. Increase due to request for speed studies and petitions from road commission. Street improvements will be budgeted in 446 and transferred to BSRII #213.						
982.003	HIGHWAYS, STREETS, DRAIN COST						
	Per the estimated amount received from the Drain Commission. Moved to department 445 in compliance with the new chart of accounts. See 101-445-818.025						
982.004	HIGHWAYS & STREET LIFT STATION					10,000	164,000
	Cost for YCUA to maintain and repair Township owned lift stations (Tuttle Hill, Hydro Dam, Ford Lake Park and Ford Blvd.). Ford Lake lift station to be updated in the amount of \$154,000.						
982.006	HIGHWAYS & STREETS & SIDEWALK					150,000	150,000
	Used for sidewalk shaving project.						
	DEPT '446' TOTAL					510,000	664,000

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Dept 602 - PUBLIC HEALTH							
APPROPRIATIONS							
101-602-810.000 *	BARRIER BUSTERS 3 yr Agreement						150,000
101-602-840.000 *	COVID-19 SUPPLIES						257,970
TOTAL APPROPRIATIONS							407,970
NET OF REVENUES/APPROPRIATIONS - 602 - PUBLIC HEALTH							(407,970)
* NOTES TO BUDGET: DEPARTMENT 602 PUBLIC HEALTH							
810.000	BARRIER BUSTERS 3 yr Agreement						150,000
	Moved from Fund 282. Budgeted funds for Barrier Busters. \$150,000 per year for 3 years ending in 2025.						
840.000	COVID-19 SUPPLIES						257,970
	Moved from Fund 282. These funds will be used for the purchase of COVID test kits, N95/KN95 masks, and other measures to help prevent the spread of COVID at an estimated amount of \$257,970.						
	DEPT '602' TOTAL						407,970

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Dept 701 - PLANNING COMMISSION							
APPROPRIATIONS							
101-701-704.000 *	APPOINTED OFFICIALS	3,188	9,450	9,450	2,513	9,450	9,450
101-701-715.000 *	F.I.C.A./MEDICARE	123	138	138	178	723	723
101-701-718.002 *	DEFERRED COMPENSATION	23	123	123	6		
101-701-958.000 *	MEMBERSHIP AND DUES	400	425	425	425	475	475
TOTAL APPROPRIATIONS		3,734	10,136	10,136	3,122	10,648	10,648
NET OF REVENUES/APPROPRIATIONS - 701 - PLANNING COMM		(3,734)	(10,136)	(10,136)	(3,122)	(10,648)	(10,648)
* NOTES TO BUDGET: DEPARTMENT 701 PLANNING COMMISSION							
704.000	APPOINTED OFFICIALS					9,450	9,450
	Expenses to compensate seven (7) appointed members of the Planning Commission to attend 15 of 24 scheduled bimonthly meetings at \$75 per diem.						
715.000	F.I.C.A./MEDICARE					723	723
	Figures provided by the Accounting Director.						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
958.000	MEMBERSHIP AND DUES					475	475
	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP). MAP dues have increased to \$725 a a year, this new number reflects the PC contribution (\$475) and ZBA will contribute \$250.						
	DEPT '701' TOTAL					10,648	10,648

Fund: 101 GENERAL FUND

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Dept 702 - ZONING BOARD OF APPEALS							
APPROPRIATIONS							
101-702-704.000 *	APPOINTED OFFICIALS	1,125	4,500	4,500	750	4,500	4,500
101-702-715.000 *	F.I.C.A./MEDICARE	26	66	66	53	345	345
101-702-718.000	MERS RETIREMENT				4		
101-702-718.002 *	DEFERRED COMPENSATION	12	59	59	2		
101-702-958.000 *	MEMBERSHIP AND DUES	250	250	250	250	250	250
	TOTAL APPROPRIATIONS	<u>1,413</u>	<u>4,875</u>	<u>4,875</u>	<u>1,059</u>	<u>5,095</u>	<u>5,095</u>
NET OF REVENUES/APPROPRIATIONS - 702 - ZONING BOARD		(1,413)	(4,875)	(4,875)	(1,059)	(5,095)	(5,095)

* NOTES TO BUDGET: DEPARTMENT 702 ZONING BOARD OF APPEALS

704.000	APPOINTED OFFICIALS					4,500	4,500
	Expenses to compensate five (5) appointed members of the Zoning Board of Appeals to attend 8 of the 12 scheduled monthly meetings at \$75 per diem.						
715.000	F.I.C.A./MEDICARE					345	345
	Figures provided by the Accounting Director.						
718.002	DEFERRED COMPENSATION					59	59
	No longer using deferred compenstion - using FICA/Medicare completely						
958.000	MEMBERSHIP AND DUES					250	250
	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP).						
	DEPT '702' TOTAL					5,154	5,154

Fund: 101 GENERAL FUND

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Dept 703 - COMMUNITY DEVELOPMENT							
APPROPRIATIONS							
101-703-705.000 *	SALARY - SUPERVISION	99,968	104,102	104,102	77,647	99,399	99,399
101-703-706.000 *	SALARY - PERMANENT WAGES	86,514	88,106	88,106	47,341	85,889	85,889
101-703-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	185					
101-703-715.000 *	F.I.C.A./MEDICARE	13,864	14,704	14,704	9,339	14,175	14,175
101-703-718.000 *	MERS RETIREMENT	9,920	9,319	9,319	6,994	8,977	8,977
101-703-718.001 *	RETIREMENT HEALTH CARE SAVINGS	3,250	3,250	3,250	2,125	3,250	3,250
101-703-718.003 *	OPEB - RETIREMENT HEALTH	2,216	963	963	963		
101-703-719.000 *	HEALTH INSURANCE	48,031	53,855	53,855	27,477	46,688	37,390
101-703-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(3,641)	(3,825)	(3,825)		(2,700)	(2,700)
101-703-719.015 *	DENTAL BENEFITS	2,450	2,601	2,601	1,360	2,200	1,936
101-703-719.016 *	VISION BENEFITS	493	519	519	288	419	419
101-703-719.020 *	HEALTH CARE DEDUCTION	6,244	12,955	12,955	6,488	10,378	10,378
101-703-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	221	221	221	116	240	240
101-703-719.022 *	DISABILITY INSURANCE	917	763	763	605	741	741
101-703-719.023 *	LIFE INSURANCE	716	595	595	473	578	578
101-703-719.030 *	WORKERS COMPENSATION	338	901	901	330	902	902
101-703-727.000 *	OFFICE SUPPLIES		1,500	1,500	335	1,500	1,500
101-703-801.000 *	PROFESSIONAL SERVICES	2,780	6,000	6,000	1,000	6,000	6,000
101-703-801.003 *	TOWNSHIP PROJECTS-PLANNER	2,015	5,000	8,000	3,558	6,500	6,500
101-703-801.006 *	PROFESSIONAL PLANNING CONTRACT	1,878	95,000	95,000		95,000	95,000
101-703-817.000 *	TOWNSHIP PROJECTS ENGINEER	1,463	10,000	7,000	1,581	10,000	10,000
101-703-867.000 *	GAS & OIL	427	1,000	1,000	114	1,000	1,000
101-703-900.004 *	SUBSCRIPTIONS & PUBLICATIONS		200	200		200	200
101-703-935.000 *	MOTORPOOL-MISC REPAIR		2,500	2,500		2,500	2,500
101-703-943.000 *	MOTORPOOL INTERNAL	4,889	4,889	4,889	3,667	5,293	5,293
101-703-956.000 *	MISCELLANEOUS		250	250			
101-703-958.000 *	MEMBERSHIP AND DUES	1,061	2,200	2,200	667	2,200	2,200
TOTAL APPROPRIATIONS		286,199	417,568	417,568	192,468	401,329	391,767
NET OF REVENUES/APPROPRIATIONS - 703 - COMMUNITY DEV		(286,199)	(417,568)	(417,568)	(192,468)	(401,329)	(391,767)

* NOTES TO BUDGET: DEPARTMENT 703 COMMUNITY DEVELOPMENT

705.000	SALARY - SUPERVISION					99,399	99,399	
	This line includes the salary of the Planning Director position. A 3 % increase plus longevity was added to non union employees to match the Teamster Union contract for 2024. Decrease due to reallocation of 12.5% of the OCS Executive Coordinator position to Ordinance.							
706.000	SALARY - PERMANENT WAGES					85,889	85,889	
	Cost for 75% of the Planning & Development Coordinator and 75% of staff planner position. Cost of 25% of their salaries is budgeted in the Building Department to offset zoning review of building permits and other support provided. 3% increase is budgeted for 2024.							
708.004	SALARIES PAY OUT-PTO&SICKTIME							
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.							
715.000	F.I.C.A./MEDICARE							

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Dept 703 - COMMUNITY DEVELOPMENT							
	Figures provided by the Accounting Director.					14,175	14,175
718.000	MERS RETIREMENT					8,977	8,977
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					3,250	3,250
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.						
718.003	OPEB - RETIREMENT HEALTH						
	No employees with OPEB eligibility.						
719.000	HEALTH INSURANCE					46,688	37,390
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(2,700)	(2,700)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					2,200	1,936
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					419	419
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					10,378	10,378
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					240	240
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					741	741
	An estimated increase of 2% for 2024. Numbers provided by HR						

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Dept 703 - COMMUNITY DEVELOPMENT								
719.023	LIFE INSURANCE					578	578	
	An estimated increase of 2% for 2024. Numbers provided by HR							
719.030	WORKERS COMPENSATION					902	902	
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director							
727.000	OFFICE SUPPLIES					1,500	1,500	
	Office supplies for Planning Department staff. No change from 2023							
801.000	PROFESSIONAL SERVICES					6,000	6,000	
	Cost of professional services to provide professional meeting minutes for Planning Commission and Zoning Board of Appeals. No changes from 2023.							
801.003	TOWNSHIP PROJECTS-PLANNER					6,500	6,500	
	Cost of services for Professional Planning Consulting for opinions, zoning amendments, and technical assistance. Increase of \$1,500.00 as the Planning Department has seen increased development post COVID.							
801.006	PROFESSIONAL PLANNING CONTRACT					95,000	95,000	
	The estimated cost of having a Traffic Engineering Consulting firm prepare a Township Wide Traffic Impact Study. The amount is based on professional cost opinions for such a document gathered by the Planning Department. This project will go through the Townships bidding process which will require authorization by the Township Board of Trustees. Final costs for the plan will be determined through competitive bid and will be award by the Township Board.							
817.000	TOWNSHIP PROJECTS ENGINEER					10,000	10,000	
	Cost of professional consulting services for engineering and community development issues; administration of the Township Engineering Standards and Design Specifications. No change from 2023.							
867.000	GAS & OIL					1,000	1,000	
	Fuel & oil charges for Planning Department vehicle. No change from 2023.							
900.004	SUBSCRIPTIONS & PUBLICATIONS					200	200	
	Subscriptions to professional organizations and publications. No change.							
935.000	MOTORPOOL-MISC REPAIR							

Fund: 101 GENERAL FUND

2024 REVISED DRAFT BUDGET REQUEST
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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 703 - COMMUNITY DEVELOPMENT							
	Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director					2,500	2,500
943.000	MOTORPOOL INTERNAL						
	Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director.					5,293	5,293
956.000	MISCELLANEOUS						
	Cost of unexpected expenses. No change.						
958.000	MEMBERSHIP AND DUES						
	Dues for staff membership in professional organizations such as the American Planning Association, Michigan Association of Planners, and the American Institute of Certified Planners. No change from 2023.					2,200	2,200
	DEPT '703' TOTAL					401,329	391,767

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Dept 729 - COMMUNITY STABILIZATION APPROPRIATIONS							
101-729-801.023 *	PUBLIC NUISANCE - LEGAL SVCS	709,974	725,000	725,000	543,107	725,000	725,000
101-729-801.024 *	LAND USE ISSUES	314,729	250,000	250,000	226,839	250,000	250,000
101-729-806.091 *	BLIGHT REMOVAL- GAULT VILLAGE			870,742	59,217		
101-729-880.050 *	COMMUNITY ORGANIZATION	60,000	60,000	60,000		60,000	60,000
101-729-961.001 *	MOWING PROPERTIES	88,915	60,000	60,000	56,610	60,000	60,000
101-729-969.010 *	COMMUNITY INVESTMENT	14,500	45,000	45,000		45,000	45,000
TOTAL APPROPRIATIONS		1,188,118	1,140,000	2,010,742	885,773	1,140,000	1,140,000
NET OF REVENUES/APPROPRIATIONS - 729 - COMMUNITY STA		(1,188,118)	(1,140,000)	(2,010,742)	(885,773)	(1,140,000)	(1,140,000)
* NOTES TO BUDGET: DEPARTMENT 729 COMMUNITY STABILIZATION							
801.023	PUBLIC NUISANCE - LEGAL SVCS					725,000	725,000
	Used to track legal services to abate public nuisances.						
801.024	LAND USE ISSUES					250,000	250,000
	Legal expenses for land use issues, including ordinance review and any zoning challenges.						
806.091	BLIGHT REMOVAL- GAULT VILLAGE						
	Used in 2023 for Gault Village abatement and demolition costs, and environmental consulting. This project is still in progress and will be rebudgeted if necessary into 2024.						
880.050	COMMUNITY ORGANIZATION					60,000	60,000
	Cost to partner with Habitat for Humanity to help enrich and organize neighborhoods. Connect residents to resources.						
961.000	RIGHT OF WAY MAINT						
	Cost of contracting with groups/seasonal workers to pick up trash along roadways, clean gutters, etc., as well as cost of bags, trash pickers, etc. Now budgeted in line 101-729-961.001.						
961.001	MOWING PROPERTIES					60,000	60,000
	Used for mowing of properties we receive from County through tax foreclosure and for other Township owned properties, and road right of way garbage pick up.						
969.010	COMMUNITY INVESTMENT					45,000	45,000
	This could be used for public art in the business corridor, wayfinding and community investment.						
DEPT '729' TOTAL						1,140,000	1,140,000

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Dept 752 - MUNICIPAL SERVICES DIRECTOR							
APPROPRIATIONS							
101-752-705.000 *	SALARY - SUPERVISION	48,058	49,951	49,951	41,188	49,951	46,356
101-752-715.000 *	F.I.C.A./MEDICARE	3,499	3,822	3,822	3,140	3,821	3,547
101-752-718.000 *	MERS RETIREMENT	2,220	2,247	2,247	411	1,369	1,271
101-752-718.001 *	RETIREMENT HEALTH CARE SAVINGS	625	1,300	1,300	112	650	650
101-752-719.000 *	HEALTH INSURANCE	12,215	13,182	13,182	220	15,563	12,464
101-752-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(900)	(900)	(900)		(900)	(900)
101-752-719.015 *	DENTAL BENEFITS	641	653	653		776	683
101-752-719.016 *	VISION BENEFITS	124	125	125	10	134	134
101-752-719.020 *	HEALTH CARE DEDUCTION		2,958	2,958		2,958	2,958
101-752-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	43	42	42		48	48
101-752-719.022 *	DISABILITY INSURANCE	145	146	146	12	148	148
101-752-719.023 *	LIFE INSURANCE	104	114	114	9	116	116
101-752-719.030 *	WORKERS COMPENSATION	112	225	225	76	164	164
TOTAL APPROPRIATIONS		66,886	73,865	73,865	45,178	74,798	67,639
NET OF REVENUES/APPROPRIATIONS - 752 - MUNICIPAL SER		(66,886)	(73,865)	(73,865)	(45,178)	(74,798)	(67,639)

* NOTES TO BUDGET: DEPARTMENT 752 MUNICIPAL SERVICES DIRECTOR

705.000	SALARY - SUPERVISION					49,951	46,356	
	Salary and longevity for the Municipal Service Director which will be split 50% in General Fund and 50% in Environmental Service Fund.							
715.000	F.I.C.A./MEDICARE					3,821	3,547	
	Figures provided by the Accounting Director.							
718.000	MERS RETIREMENT					1,369	1,271	
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%							
718.001	RETIREMENT HEALTH CARE SAVINGS					650	650	
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.							
719.000	HEALTH INSURANCE					15,563	12,464	
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.							
719.003	EMPLOYEE PAID HEALTH CONTRA					(900)	(900)	
	Amount employees pay toward their health care coverage.							
719.015	DENTAL BENEFITS					776	683	

Fund: 101 GENERAL FUND

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Dept 752 - MUNICIPAL SERVICES DIRECTOR							
There was a 4.6% increase in dental premium for 2024. Provided by HR							
719.016	VISION BENEFITS					134	134
An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR							
719.020	HEALTH CARE DEDUCTION					2,958	2,958
Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					48	48
Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.							
719.022	DISABILITY INSURANCE					148	148
An estimated increase of 2% for 2024. Numbers provided by HR							
719.023	LIFE INSURANCE					116	116
An estimated increase of 2% for 2024. Numbers provided by HR							
719.030	WORKERS COMPENSATION					164	164
Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director							
DEPT '752' TOTAL						74,798	67,639

User: ecuellar
DB: Ypsilanti-Twp

Fund: 101 GENERAL FUND

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Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
APPROPRIATIONS							
101-770-705.000 *	SALARY - SUPERVISION					35,023	38,625
101-770-706.000 *	SALARY - PERMANENT WAGES	184,427	223,088	223,088	177,216	259,313	259,313
101-770-707.000 *	SALARY - TEMPORARY/SEASONAL	65,545	90,000	90,000	73,498	90,000	90,000
101-770-707.775 *	SALARY - TEMP. FORD LAKE PARK	53,885	90,000	90,000	73,498	90,000	90,000
101-770-707.776 *	SALARY TEMP FLP GATE STAFF	20,990	20,000	20,000	15,072	25,000	25,000
101-770-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	3,395	7,143	7,143		7,143	7,143
101-770-709.000 *	REG OVERTIME	6,356	10,000	10,000	3,397	10,000	10,000
101-770-715.000 *	F.I.C.A./MEDICARE	16,738	21,278	21,278	25,371	39,128	93,404
101-770-718.000 *	MERS RETIREMENT	39,172	40,330	40,330	31,409	47,119	47,218
101-770-718.001 *	RETIREMENT HEALTH CARE SAVINGS	3,252	3,900	3,900	3,236	5,200	5,200
101-770-718.002 *	DEFERRED COMPENSATION	1,830	2,600	2,600	97		
101-770-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
101-770-719.000 *	HEALTH INSURANCE	83,063	102,873	102,873	72,098	146,290	117,153
101-770-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(6,000)	(6,900)	(6,900)		(8,500)	(8,500)
101-770-719.015 *	DENTAL BENEFITS	4,203	4,928	4,928	3,141	6,725	5,916
101-770-719.016 *	VISION BENEFITS	835	835	835	674	1,213	1,213
101-770-719.020 *	HEALTH CARE DEDUCTION	22,424	22,190	22,190	16,542	29,575	29,575
101-770-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	302	336	336	247	480	480
101-770-719.022 *	DISABILITY INSURANCE	1,017	1,162	1,162	896	1,482	1,482
101-770-719.023 *	LIFE INSURANCE	794	907	907	699	1,157	1,157
101-770-719.025 *	UNEMPLOYMENT EXPENSE	73	5,000	5,000		5,000	5,000
101-770-719.030 *	WORKERS COMPENSATION	3,935	6,331	6,331	2,502	7,916	7,916
101-770-727.000 *	OFFICE SUPPLIES	250	250	250	231	250	250
101-770-741.000 *	UNIFORMS - BOOTS & LAUNDRY	4,891	6,500	6,500	4,452	6,500	6,500
101-770-741.775 *	BOOT REIMB & UNIFORMS PURCHASE -		800	800		800	800
101-770-757.000 *	OPERATING SUPPLIES	1,492	2,500	2,500	2,067	2,500	2,500
101-770-757.775 *	OPERATING SUPP: FORD LAKE PAR	625	2,500	2,500	2,397	2,500	2,500
101-770-760.000 *	PPE & FIRST AID SUPPLIES	1,126	1,500	1,500	1,381	1,500	1,500
101-770-776.000 *	MAINTENANCE SUPPLIES	22,697	30,000	25,000	14,774	30,000	30,000
101-770-776.010 *	CIVIC CENTER LANDSCAPING	220	3,000	3,000	387	3,000	3,000
101-770-776.775 *	MAINT SUPPLIES: FORD LAKE PAR	4,867	7,500	11,000	9,241	7,500	7,500
101-770-783.004 *	TREE MAINTENANCE	1,500	1,500	1,500		20,000	20,000
101-770-818.011 *	MAINTENANCE CONTRACTUAL SRVC	26,547	30,000	30,000	29,971	30,000	30,000
101-770-818.775 *	MAINT-CONTR SVCS - FORD LK PR	14,570	12,500	12,500	10,865	12,500	12,500
101-770-850.775	TELEPHONE - FORD LAKE PARK	211			193		
101-770-867.000 *	GAS & OIL	22,457	15,000	15,000	17,154	15,000	18,000
101-770-867.775 *	GAS & OIL - FORD LAKE PARK	9,073	5,000	5,000	7,690	5,000	5,000
101-770-920.000 *	UTILITIES - PARKS	6,088	14,000	14,000	3,797	14,000	14,000
101-770-920.775 *	UTILITIES - FORD LAKE PARKS	16,286	18,500	18,500	10,451	18,500	18,500
101-770-935.000 *	MOTORPOOL-MISC REPAIR	4,422	5,000	5,000	1,466	5,000	5,000
101-770-939.010 *	SMALL EQUIPMENT & PARTS	26,676	16,000	16,000	7,480	16,000	16,000
101-770-939.011 *	Parks Equipment Labor		1,000	1,000		1,000	1,000
101-770-939.030 *	LABOR/FLUID CHRGS - MOTORPOOL		1,200	1,200		1,200	1,200
101-770-941.000 *	EQUIPMENT RENTAL/LEASING	3,430	4,300	5,800	5,700	2,100	2,100
101-770-943.000 *	MOTORPOOL INTERNAL	26,331	22,451	22,451	16,369	14,235	14,235
101-770-943.775 *	MOTORPOOL INTERNAL-FORD L P	26,331	22,450	22,450	16,369	14,235	14,235
101-770-956.000 *	MISCELLANEOUS	70	500	500		500	500
101-770-958.000 *	MEMBERSHIP AND DUES		250	250		250	250
101-770-977.000 *	EQUIPMENT	31,346	90,000	90,000	9,699	70,000	70,000
TOTAL APPROPRIATIONS		775,468	967,902	967,902	679,427	1,101,734	1,132,765
NET OF REVENUES/APPROPRIATIONS - 770 - RESIDENT SVCS		(775,468)	(967,902)	(967,902)	(679,427)	(1,101,734)	(1,132,765)

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Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
* NOTES TO BUDGET: DEPARTMENT 770 RESIDENT SVCS: PARKS & GROUNDS							
705.000	SALARY - SUPERVISION					35,023	38,625
	Assistant Municipal Service Director a new position this year - split 50/50 between department 101-265 residential building and 101-770 parks & grounds.						
706.000	SALARY - PERMANENT WAGES					259,313	259,313
	Salaries for two (2) Crew Leaders, two Laborer and 50% of Mechanic/Equipment Operator, all TPOAM positions with a 3 % increase plus longevity was added per 2024 contract.						
707.000	SALARY - TEMPORARY/SEASONAL					90,000	90,000
	Wages of seasonal employees.						
707.775	SALARY - TEMP. FORD LAKE PARK					90,000	90,000
	Wages of seasonal employees working within the Ford Lake Park system.						
707.776	SALARY TEMP FLP GATE STAFF					25,000	25,000
	Wages of park gate staff.						
708.004	SALARIES PAY OUT-PTO&SICKTIME					7,143	7,143
	Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. This is brought back to the board for a budget amendment.						
709.000	REG OVERTIME					10,000	10,000
	Overtime costs, (plowing snow, mowing, etc).						
715.000	F.I.C.A./MEDICARE					39,128	93,404
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT					47,119	47,218
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.001	RETIREMENT HEALTH CARE SAVINGS					5,200	5,200

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Dept 770 - RESIDENT	SVCS: PARKS & GROUNDS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ \$200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					146,290	117,153
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(8,500)	(8,500)
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS					6,725	5,916
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					1,213	1,213
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					29,575	29,575
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					480	480
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE					1,482	1,482
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					1,157	1,157

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Dept 770 - RESIDENT	SVCs: PARKS & GROUNDS						
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.025	UNEMPLOYMENT EXPENSE					5,000	5,000
	Figures provided by the Accounting Director.						
719.030	WORKERS COMPENSATION					7,916	7,916
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers ocomp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by the Accounting Director.						
727.000	OFFICE SUPPLIES					250	250
	Office supplies for the department.						
741.000	UNIFORMS - BOOTS & LAUNDRY					6,500	6,500
	Cost for uniforms, boots and laundry services. TPOAM union employees receive a flat amount to purchase boots and uniforms as per contract. All others who require boots or uniforms will receive a reimbursement not to exceed agreed upon amount. Laundry service is for towels, rugs, mats, etc.						
741.775	BOOT REIMB & UNIFORMS PURCHASE - FLP					800	800
	Cost of boot reimbursement for employees within department, as well as T-shirts for seasonal employees during the season.						
757.000	OPERATING SUPPLIES					2,500	2,500
	Used to purchase safety supplies needed for the parks, as well as trash bags, cans, etc.						
757.775	OPERATING SUPP: FORD LAKE PAR					2,500	2,500
	Used to purchase safety supplies needed for Ford Lake Park system.						
760.000	PPE & FIRST AID SUPPLIES					1,500	1,500
	Covers all PPE, first aid supplies, and other supplies required by OSHA.						
776.000	MAINTENANCE SUPPLIES					30,000	30,000
	Cost of athletic field paint, rock salt, signs, fall zone material for playgrounds and trailer/equipment tires. No change for 2024						
776.010	CIVIC CENTER LANDSCAPING					3,000	3,000

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Dept 770 - RESIDENT	SVCS: PARKS & GROUNDS						
	Used to plant flowers around areas of Township Civic Center.						
776.775	MAINT SUPPLIES: FORD LAKE PAR					7,500	7,500
	Used for maintenance supplies (lumber, bolts, stone, signs, etc.) for Ford Lake Park system.						
783.004	TREE MAINTENANCE					20,000	20,000
	Cost for maintenance and removal of trees. Increase due to maintenance needed in park system.						
818.011	MAINTENANCE CONTRACTUAL SRVC					30,000	30,000
	Used for electrical contractors, weeding/feeding soccer/ball parks and tree removal. No change for 2024.						
818.775	MAINT-CONTR SVCS - FORD LK PR					12,500	12,500
	Used for electrical contractors, YCUA hydrant usage, Ford Lake Park weeding/feeding soccer/ball parks, tree removal, alarm system, etc.						
867.000	GAS & OIL					15,000	18,000
	WEX, Fuelcloud, cost of fuel for work done in parks.						
867.775	GAS & OIL - FORD LAKE PARK					5,000	5,000
	WEX, Fuelcloud, cost of fuel for work done in Ford Lake Park System.						
920.000	UTILITIES - PARKS					14,000	14,000
	Cost of utilities in parks.						
920.775	UTILITIES - FORD LAKE PARKS					18,500	18,500
	Cost of utilities in Ford Lake Park system.						
935.000	MOTORPOOL-MISC REPAIR					5,000	5,000
	Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director						
939.010	SMALL EQUIPMENT & PARTS					16,000	16,000
	Cost to purchase parts for mowers, weed whips, etc. No change for 2024.						

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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
939.011	Parks Equipment Labor					1,000	1,000
	Cost of labor to repair tractors for field maintenance.						
939.030	LABOR/FLUID CHRGS - MOTORPOOL					1,200	1,200
	Cost of antifreeze and other fuel charges from Motorpool. Figures provided by the Accounting Director.						
941.000	EQUIPMENT RENTAL/LEASING					2,100	2,100
	Cost to rent equipment (rototillers, concrete saws, etc.).						
943.000	MOTORPOOL INTERNAL					14,235	14,235
	Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director.						
943.775	MOTORPOOL INTERNAL-FORD L P					14,235	14,235
	Vehicle & Maintenance MotorPool Allocation - Ford Lake Park system. Figures provided by the Accounting Director.						
956.000	MISCELLANEOUS					500	500
	Cost of drug screening and driving records						
958.000	MEMBERSHIP AND DUES					250	250
	Cost of pesticide licensing.						
977.000	EQUIPMENT					70,000	70,000
	CIP Recommendation for a new dump truck, welder, new picnic tables and trash cans.						
	DEPT '770' TOTAL					1,101,734	1,132,765

Fund: 101 GENERAL FUND

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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 901 - CAPITAL OUTLAY							
APPROPRIATIONS							
101-901-971.003 *	CIVIC CTR &14B COURT IMPROVEMENT	5,383	119,631	114,248			119,631
101-901-972.200 *	STREET LIGHT -CONSTRUCTION		800,000	100,000	80,047		
101-901-975.135 *	CAP OUTLAY - FURNITURE & FIXTURES		200,000	198,794		200,000	200,000
101-901-975.200 *	GARAGE IMPROVEMENT - CAP-OUT		175,845	180,069	180,069		
101-901-975.535 *	CAP OUTLAY/COMM CTR BLDG IMPRV		75,650	78,015	78,015		
	TOTAL APPROPRIATIONS	5,383	1,371,126	671,126	338,131	200,000	319,631
NET OF REVENUES/APPROPRIATIONS - 901 - CAPITAL OUTLA		(5,383)	(1,371,126)	(671,126)	(338,131)	(200,000)	(319,631)

* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL OUTLAY

971.003	CIVIC CTR &14B COURT IMPROVEMENTS						119,631
	This was a carryforward of the 11-15-22 Board approved for professional service fo the security renovation and modernization to the Civic Center. This phase of the project should be completed in 2024.						
972.200	STREET LIGHT -CONSTRUCTION						
	Used for Ridge Road Street lighting in 2023. No budget for 2024.						
974.100	BUS SHELTER -CAPITAL OUTLAY						
	No budget for 2024.						
975.106	CIVIC CENTER - IMPROVEMENTS						
	No budget for 2024.						
975.135	CAP OUTLAY - FURNITURE & FIXTURES					200,000	200,000
	This will be used for furniture and fixture replace upon Civic office reconfiguration. To be brought before the Board.						
975.200	GARAGE IMPROVEMENT - CAP-OUT						
	For the garage roofing overlay project. This project will be completed in 2023. No budget for 2024.						
975.535	CAP OUTLAY/COMM CTR BLDG IMPRV						
	For the Community Center roof safety project, completed in 2023. No budget for 2024.						
	DEPT '901' TOTAL					200,000	319,631

Fund: 101 GENERAL FUND

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Dept 902 - CAPITAL OUTLAY - SPECIAL APPROPRIATIONS							
101-902-981.010 *	BURNS PARK - IMPROVEMENTS						247,300
101-902-981.020 *	CIVIC CENTER - PARKING LOT & WATE						714,888
101-902-981.030 *	CIVIC CENTER - POND LINING						329,640
101-902-981.040 *	COMMUNITY CENTER - BATHROOM & PIP						705,892
101-902-981.045 *	COMMUNITY CENTER - BUSES						225,000
101-902-981.050 *	COMMUNITY PARK - BALL FIELD LIGHT						354,000
101-902-981.060 *	COMMUNITY RESOURCE CENTER - IMPRO						40,000
101-902-981.070 *	FORD LAKE PARK - SHELTER						271,650
101-902-981.080 *	FORD HERITAGE PARK - BATHROOM						496,290
101-902-981.090 *	FORD HERITAGE PARK - IMPROVEMENTS						165,000
101-902-981.100 *	GREEN OAKS GOLF COURSE - BATHROOM						291,206
101-902-981.110 *	HYDRO DAM - SAFETY PROJECT						680,000
101-902-981.120 *	LAKESIDE PARK - SHELTER						296,035
101-902-981.130 *	ROAD IMPROVEMENT & STORM WATER MG						2,800,392
101-902-981.150 *	WEST WILLOW PARK - IMPROVEMENTS						343,000
TOTAL APPROPRIATIONS							7,960,293
NET OF REVENUES/APPROPRIATIONS - 902 - CAPITAL OUTLA							(7,960,293)

* NOTES TO BUDGET: DEPARTMENT 902 CAPITAL OUTLAY - SPECIAL

981.010	BURNS PARK - IMPROVEMENTS						247,300
	Moved from Fund 282. This is for Burns Park Improvements, approved in 2023, this is the estimated carryover for 2024.						
981.020	CIVIC CENTER - PARKING LOT & WATER MAIN						714,888
	Moved from Fund 282. This is for the Civic Center Parking Lot work, approved in 2023, this is the estimated carryover for 2024.						
981.030	CIVIC CENTER - POND LINING						329,640
	Moved from Fund 282. This is for the Civic Center Pond Lining. This was approved in 2023, estimated carryover for 2024.						
981.040	COMMUNITY CENTER - BATHROOM & PIPING						705,892
	Moved from Fund 282. This is for the Community Center bathroom rennovations. This was approved in 2023, estimated carryover for 2024.						
981.045	COMMUNITY CENTER - BUSES						225,000
	Moved from Fund 282. This is to purchase two buses for the Community Center senior program. This was approved in 2023, estimated carryover for 2024.						
981.050	COMMUNITY PARK - BALL FIELD LIGHTS						354,000
	Moved from Fund 282. This is for lighting at the Community Center Park. This was approved in 2023, estimated carryover for 2024.						
981.060	COMMUNITY RESOURCE CENTER - IMPROVE						

Fund: 101 GENERAL FUND

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Dept 902 - CAPITAL OUTLAY - SPECIAL							
	Moved from Fund 282. This is for renovations for the Community Resource Center. This was approved in 2023, estimated carryover for 2024.						40,000
981.070	FORD LAKE PARK - SHELTER						271,650
	Moved from Fund 282. This is for the Ford Lake Park shelter project. This was approved in 2023, estimated carryover for 2024.						271,650
981.080	FORD HERITAGE PARK - BATHROOM						496,290
	Moved from Fund 282. This is for a bathroom at Ford Heritage Park. This was approved in 2023, estimated carryover for 2024.						496,290
981.090	FORD HERITAGE PARK - IMPROVEMENTS						165,000
	Moved from Fund 282. This is for improvements at Ford Heritage Park. This was approved in 2023, estimated carryover for 2024.						165,000
981.100	GREEN OAKS GOLF COURSE - BATHROOM						291,206
	Moved from Fund 282. This is for bathrooms at Green Oaks Golf Course. This was approved in 2023, estimated carryover for 2024.						291,206
981.110	HYDRO DAM - SAFETY PROJECT						680,000
	Moved from Fund 282. This will contribute to safety projects at the Hydro Station. This was approved in 2023, estimated carryover for 2024.						680,000
981.120	LAKESIDE PARK - SHELTER						296,035
	Moved from Fund 282. This is for the Lakeside Park shelter project. This was approved in 2023, estimated carryover for 2024.						296,035
981.130	ROAD IMPROVEMENT & STORM WATER MGMT						2,800,392
	Moved from Fund 282. This is for drain and road projects. This was approved in 2023, estimated carryover for 2024.						2,800,392
981.150	WEST WILLOW PARK - IMPROVEMENTS						343,000
	Moved from Fund 282. This is for improvements to West Willow Park. This was approved in 2023, estimated carryover for 2024.						343,000
	DEPT '902' TOTAL						7,960,293

User: ecuellar
DB: Ypsilanti-Twp

Fund: 101 GENERAL FUND

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Dept 999 - OTHER FINANCING USES							
APPROPRIATIONS							
101-999-995.004 *	TRANSFER TO: 398 DEBT 06 BONDS	159,468	163,067	163,067	163,067	159,752	159,977
101-999-995.206	TRANSFER TO: FIRE FUND	26,912					
101-999-995.213 *	TRANSFER TO BSRII FUND 213	307,500	460,000	1,717,272	1,717,272	470,000	470,000
101-999-995.226	TRANSFER TO: ENVIRONMENTAL FUND	2,691					
101-999-995.230 *	TRANSFER TO: RECREATION FUND	4,306					104,453
101-999-995.236 *	TRANSFER TO COURT 236	913,456	862,940	862,940	700,000	971,400	922,715
101-999-995.249	TRANSFER TO BUILDING DEPT FUN	5,114					
101-999-995.252 *	TRANSFER TO HYDRO STATION	164,261	81,000	81,000		81,000	81,000
101-999-995.266	TRANSFER TO LAW ENFORCEMENT	8,882					
101-999-995.584	TRANSFER TO: GOLF COURSE	2,153					
101-999-995.597	TRANSFER TO: COMPOST	2,423					
101-999-995.661	TRANSFER TO MOTOR POOL	269					
TOTAL APPROPRIATIONS		1,597,435	1,567,007	2,824,279	2,580,339	1,682,152	1,738,145
NET OF REVENUES/APPROPRIATIONS - 999 - OTHER FINANCI		(1,597,435)	(1,567,007)	(2,824,279)	(2,580,339)	(1,682,152)	(1,738,145)
* NOTES TO BUDGET: DEPARTMENT 999 OTHER FINANCING USES							
995.004	TRANSFER TO: 398 DEBT 06 BONDS					159,752	159,977
This line reflects the amount needed from the General Fund for payment deficiencies created by the loss of LDFA captured taxes in order to pay the bond debt obligation in the General Obligation Bond Fund 398. The amount needed from the General Fund is \$159,977.							
995.213	TRANSFER TO BSRII FUND 213					470,000	470,000
Transfer funds to BSRII Fund #213 to pay for 2024 road improvements. Recommend transferring \$250,000 and \$220,000 from Rent Lease agreement with YCUA for a total of \$470,000							
995.230	TRANSFER TO: RECREATION FUND						104,453
These funds will be transferred to Recreation Funds to cover the wages and fringes of the new position of Community Events Manager in 2024.							
995.236	TRANSFER TO COURT 236					971,400	922,715
THIS IS THE AMOUNT THE COURT HAS REQUESTED FROM THE GENERAL FUND IN ORDER TO BALANCE. The 14B District Court provided monthly statistics for revenues and caseloads. Comparisons from January to June for 2022 and 2023 show a decrease in revenue and caseload. The court is estimating that revenue will decrease by 7.6% from 2023 to 2024. Operating expenses are estimated to increase by 1.44% from 2023 to 2024. This is the major reason for operating funds needing to be transferred from the Genreal Fund.							
995.252	TRANSFER TO HYDRO STATION					81,000	81,000
This is the annual released funds from DTE funds held in escrow and will be transferred to the Hydro Station for capital outlay and licensing.							
DEPT '999' TOTAL						1,682,152	1,738,145
ESTIMATED REVENUES - FUND 101		11,075,906	12,387,309	14,653,388	8,137,306	12,940,804	21,787,763
APPROPRIATIONS - FUND 101		10,598,046	12,387,309	14,653,388	10,119,223	12,940,804	21,526,833

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NET OF REVENUES/APPROPRIATIONS - FUND 101		477,860			(1,981,917)		260,930

Fund: 206 FIRE FUND

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Dept 000							
ESTIMATED REVENUES							
206-000-403.000 *	CURRENT PROPERTY TAXES	4,601,036	4,777,232	4,777,232	4,813,078	5,148,634	5,148,634
206-000-404.001 *	ESA REIMBURSEMENT OP	13,956	14,000	14,000	23,876	20,000	20,000
206-000-412.000 *	DELINQUENT PERS PROPERTY TAX	14,143	1,500	1,500		10,000	10,000
206-000-414.000 *	CUR PROPERTY TAX ADJUSTMENTS	(3,797)			508		
206-000-432.000 *	IN LIEU OF TAXES - CLARK TOWERS	6,424	6,200	6,200	6,610	6,200	6,200
206-000-476.491 *	FIRE PROTECT PERMT	450	750	750	800		
206-000-607.011 *	FIRE PLAN REVIEW - CHG FOR SERVIC	900	1,000	1,000	460	1,000	1,000
206-000-607.012 *	ADDRESS ASSIGN - CHG FOR SERVICES		200	200	45	200	200
206-000-607.270 *	LIQUOR INSPECT - CHG FOR SERVICES		1,000	1,000		100	100
206-000-665.000 *	INTEREST EARNED	43,053	7,000	7,000	112,933	40,000	40,000
206-000-676.012 *	INSURANCE REIMBURSEMENTS	8,843			3,455		
206-000-683.000 *	OTHER INCOME-MISCELLANEOUS	700			26		
206-000-699.101 *	TRANSFER IN: FROM GENERAL FUND	26,912					
206-000-699.999	APPROPRIATED PRIOR YEAR BAL			20,000			
TOTAL ESTIMATED REVENUES		4,712,620	4,808,882	4,828,882	4,961,791	5,226,134	5,226,134
NET OF REVENUES/APPROPRIATIONS - 000 -		4,712,620	4,808,882	4,828,882	4,961,791	5,226,134	5,226,134

* NOTES TO BUDGET: DEPARTMENT 000

403.000	CURRENT PROPERTY TAXES					5,148,634	5,148,634
	Fire Fund Tax Revenue based on millage levy of 3.0850.The projected revenue is based on taxable value (TV) minus adjustments and renaissance zone TV. Current TV used to project budget is 1,668,925,016 and prior year was 1,548,535,588 for percentage increase of 7.7% in the TV.						
404.001	ESA REIMBURSEMENT OP					20,000	20,000
	State calculated reimbursement for personal property loss due to small business exemptions						
412.000	DELINQUENT PERS PROPERTY TAX					10,000	10,000
	Delinquent personal property revenue collected by the Treasurer.						
414.000	CUR PROPERTY TAX ADJUSTMENTS						
	Current year tax adjustments made by Board of Review						
432.000	IN LIEU OF TAXES - CLARK TOWERS					6,200	6,200
	Revenues from PILOT for Clark East Towers						
476.491	FIRE PROTECT PERMT					750	750
	Fees charged for inspection of permit required Fire Protection Systems request \$750 for FY 2024.						

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Dept 000							
607.011	FIRE PLAN REVIEW - CHG FOR SERVICES						
	Fees charged for plan reviews request \$1000 for FY 2024					1,000	1,000
607.012	ADDRESS ASSIGN - CHG FOR SERVICES						
	Fees charged for an address assignment for a residence or business request \$200 for FY 2024.					200	200
607.270	LIQUOR INSPECT - CHG FOR SERVICES						
	Fees charged for business liquor license inspections request \$100 for FY 2024.					100	100
665.000	INTEREST EARNED						
	Interest earned on cash accounts.					40,000	40,000
676.012	INSURANCE REIMBURSEMENTS						
	Some years we receive dividends back from MML Workers Comp and/or Insurance Liability.						
683.000	OTHER INCOME-MISCELLANEOUS						
	Revenue received from miscellaneous fees. We do not budget for this since it is unpredictable.						
699.101	TRANSFER IN: FROM GENERAL FUND						
	Not budgeted for 2023. One time use in 2022 for employee appreciation.						
	DEPT '000' TOTAL					5,226,884	5,226,884

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Dept 269 - CIVIL SERVICE COMMISSION							
APPROPRIATIONS							
206-269-704.000 *	APPOINTED OFFICIALS	2,055	2,500	2,500	750	2,500	2,500
206-269-706.000 *	SALARY - PERMANENT WAGES		400	400	135	400	400
206-269-715.000 *	F.I.C.A./MEDICARE	87	42	42	58	225	225
206-269-718.000 *	MERS RETIREMENT	228			70	225	225
206-269-718.002 *	DEFERRED COMPENSATION	15	38	38	2		
206-269-801.000 *	PROFESSIONAL SERVICES	7,440	10,000	30,000	9,662	20,000	20,000
206-269-900.000 *	PUBLISHING		1,500	1,500		1,500	1,500
	TOTAL APPROPRIATIONS	9,825	14,480	34,480	10,677	24,850	24,850
NET OF REVENUES/APPROPRIATIONS - 269 - CIVIL SERVICE		(9,825)	(14,480)	(34,480)	(10,677)	(24,850)	(24,850)
* NOTES TO BUDGET: DEPARTMENT 269 CIVIL SERVICE COMMISSION							
704.000	APPOINTED OFFICIALS					2,500	2,500
	Salaries of Civil Service Commission appointed officials at \$75 per meeting.						
706.000	SALARY - PERMANENT WAGES					400	400
	Salary of non-appointed secretary to the Commission who takes the minutes.						
715.000	F.I.C.A./MEDICARE					225	225
	Social Security and Medicare taxes provided by the Accounting Director.						
718.000	MERS RETIREMENT					225	225
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased by an estimate of 9.5%						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compenstion - using FICA/Medicare completely						
801.000	PROFESSIONAL SERVICES					20,000	20,000
	This line is used for testing and legal service related to the Civil Service request \$20,000 for FY 2024.						
900.000	PUBLISHING					1,500	1,500
	Cost to publish notifications.						
	DEPT '269' TOTAL					24,850	24,850

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Dept 336 - FIRE							
APPROPRIATIONS							
206-336-705.000 *	SALARY - SUPERVISION	101,783	109,779	109,779	65,159	98,000	98,000
206-336-705.002 *	SALARIES OFFICERS	551,014	569,014	569,014	430,895	586,420	586,420
206-336-706.000 *	SALARY - PERMANENT WAGES	1,076,034	1,198,369	1,088,283	784,441	1,339,410	1,339,410
206-336-706.011 *	PERMANENT WAGES- FIRE CLERICA	56,475	56,816	56,816	43,733	58,808	58,808
206-336-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	39,028	33,891	33,891	16,164	33,656	33,656
206-336-708.005 *	SALARIES PAY OUT OF RETIREES	47,350	18,955	18,955	8,736	5,000	5,000
206-336-708.007 *	FIRE COMP TIME PAYOUT	65,382	119,221	119,221	81,389	78,837	78,837
206-336-708.008 *	RETIREE TIME PAYOUTS	222,320	74,853	109,939	109,939	89,706	89,706
206-336-708.010 *	HEALTH INS BUYOUT	6,000	6,000	6,000	4,202	9,000	9,000
206-336-708.200 *	FF CLOTHING ALLOWANCE	13,786	15,800	15,800	457	17,000	17,000
206-336-708.206 *	FF FOOD ALLOWANCE	22,125	23,500	23,500	495	24,150	24,150
206-336-709.000 *	REG OVERTIME	274,364	92,250	167,250	155,899	92,250	92,250
206-336-709.001 *	HOLIDAY OVERTIME	41,129	35,000	35,000	33,290	35,000	35,000
206-336-709.002 *	SALARY - CONTRACTUAL OVERTIME	126,096	151,896	151,896	98,647	154,356	154,356
206-336-715.000 *	F.I.C.A./MEDICARE	200,423	208,929	208,929	138,038	212,570	212,570
206-336-717.000 *	SALARIES HOLIDAY PAY	75,951	84,163	84,163	53,438	78,181	78,181
206-336-718.000 *	MERS RETIREMENT	33,196	32,101	32,101	23,990	35,313	35,313
206-336-718.001 *	RETIREMENT HEALTH CARE SAVINGS	60,680	79,950	79,950	51,045	101,270	101,270
206-336-718.003 *	OPEB - RETIREMENT HEALTH	17,726	7,700	7,700	7,700	8,400	8,400
206-336-719.000 *	HEALTH INSURANCE	445,120	606,683	591,683	388,054	740,786	593,243
206-336-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(32,150)	(40,800)	(40,800)		(41,400)	(41,400)
206-336-719.005 *	HOSPITAL PHYSICALS	9,511	17,000	32,000	5,319	21,000	32,000
206-336-719.010 *	HEALTH CARE TAX	25	200	200		200	200
206-336-719.015 *	DENTAL BENEFITS	24,962	30,837	30,837	20,557	36,252	31,887
206-336-719.016 *	VISION BENEFITS	4,894	6,085	6,085	3,968	6,692	6,692
206-336-719.020 *	HEALTH CARE DEDUCTION	86,670	150,924	150,924	66,104	147,946	147,946
206-336-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	2,450	2,240	2,240	1,921	2,592	2,592
206-336-719.022 *	DISABILITY INSURANCE		291	291	299	297	297
206-336-719.023 *	LIFE INSURANCE	12,287	15,271	15,271	9,891	14,509	14,509
206-336-719.030 *	WORKERS COMPENSATION	55,659	100,763	100,763	37,617	106,770	106,770
206-336-727.000 *	OFFICE SUPPLIES	1,880	3,000	3,000	2,912	3,000	3,000
206-336-727.300 *	COVID-19 SUPPLIES & EQUIP	31,272	30,000	30,000	5,442	10,000	10,000
206-336-730.000 *	POSTAGE	30	500	500	6	500	500
206-336-741.000 *	UNIFORMS - LAUNDRY & CLEANING	16,752	19,000	19,000	10,336	19,000	19,000
206-336-741.001 *	UNIFORMS-NEW AND BADGES	12,308	12,000	12,000	4,126	12,000	12,000
206-336-741.100 *	FIRE PROTECTIVE GEAR	6,489	30,000	30,000	3,952	30,000	35,000
206-336-741.200 *	FIRE/RESCUE GEN OP EQUIP	13,287	10,000	10,000	3,210	15,000	15,000
206-336-742.000 *	FIRE PREVENTION MATERIALS	3,425	3,000	3,000	848	3,000	3,000
206-336-757.000 *	OPERATING SUPPLIES	13,070	16,000	16,000	8,626	16,000	16,000
206-336-757.004 *	MEDICAL SUPPLIES	13,128	12,000	12,000	8,069	12,000	12,000
206-336-757.005 *	FIRE INVESTIGATION		2,000	2,000	58	2,000	2,000
206-336-757.006 *	OPERATING SUPPLIES/TOOLS		1,000	1,000	928	1,000	1,000
206-336-800.001 *	ADMINSTRATION FEES	83,289	87,140	87,140	65,355	90,081	90,081
206-336-801.000 *	PROFESSIONAL SERVICES	7,362	50,000	50,000	18,441	50,000	50,000
206-336-857.000 *	COMMUNICATIONS	7,511	8,000	8,000	480	8,000	8,000
206-336-857.001 *	COMMUNICATIONS - DISPATCH	94,235	104,550	104,550	75,875	141,500	141,500
206-336-867.000 *	GAS & OIL	51,007	50,000	50,000	26,975	50,000	50,000
206-336-900.000 *	PUBLISHING		500	500		500	500
206-336-920.004 *	UTILITIES HEAT	12,669	20,000	20,000	6,265	22,000	22,000
206-336-920.005 *	UTILITIES LIGHT	26,232	26,000	26,000	19,986	28,000	28,000
206-336-920.006 *	UTILITIES TELEPHONE	30,831	30,000	30,000	13,604	30,000	30,000
206-336-920.007 *	UTILITIES WATER AND SEWER	5,928	6,000	6,000	3,033	6,000	6,000
206-336-931.005 *	BLDG MAINTENANCE STATION #1	10,840	10,000	10,000	7,110	10,000	10,000

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Dept 336 - FIRE APPROPRIATIONS							
206-336-931.007 *	BLDG MAINTENANCE STATION #3	5,002	4,500	4,500	1,843	4,500	4,500
206-336-931.008 *	BLDG MAINTENANCE STATION #4	3,981	4,500	4,500	3,700	4,500	4,500
206-336-933.000 *	EQUIPMENT MAINTENANCE	1,999	3,000	3,000	761	3,000	3,000
206-336-933.001 *	MAINTENANCE CONTRACTS	9,397	10,000	10,000	2,544	21,000	21,000
206-336-935.001 *	AUTO & TRUCK MAINT STATION 1	81,728	75,000	75,000	22,628	75,000	75,000
206-336-935.003 *	AUTO & TRUCK MAINT STATION 3	31,648	20,000	20,000	7,782	20,000	20,000
206-336-935.004 *	AUTO & TRUCK MAINT STATION 4	25,730	20,000	20,000	9,834	20,000	20,000
206-336-939.040 *	FIRE HYDRANT CHARGE	2,565	3,000	3,000		3,000	3,000
206-336-943.000 *	MOTORPOOL INTERNAL	59,522	59,522	59,522	44,642	59,522	59,522
206-336-955.001 *	INSURANCE & BOND FLEET	39,476	41,537	41,537	30,184	42,354	42,354
206-336-956.000 *	MISCELLANEOUS	481	500	500	51	500	500
206-336-956.010 *	TAX REFUND EXPENSE		500	500			
206-336-958.000 *	MEMBERSHIP AND DUES	2,070	5,000	5,000	1,075	8,000	8,000
206-336-960.000 *	EDUCATION AND TRAINING	13,093	30,000	30,000	10,265	40,000	40,000
TOTAL APPROPRIATIONS		4,358,527	4,615,430	4,615,430	3,062,333	4,953,928	4,818,020
NET OF REVENUES/APPROPRIATIONS - 336 - FIRE		(4,358,527)	(4,615,430)	(4,615,430)	(3,062,333)	(4,953,928)	(4,818,020)

* NOTES TO BUDGET: DEPARTMENT 336 FIRE

705.000	SALARY - SUPERVISION					98,000	98,000
	This line is for the Fire Chief's wages.						
705.002	SALARIES OFFICERS					586,420	586,420
	Salaries of the Fire Marshal, 3 Captains, & 3 Lieutenants. Contract expires in 2023. Negotiations will determine increases.						
706.000	SALARY - PERMANENT WAGES					1,339,410	1,339,410
	Salaries of 21 career firefighters. Increase of 3% per contract.						
706.011	PERMANENT WAGES- FIRE CLERICA					58,808	58,808
	Salary of TPOAM clerical staff. 3% increase plus longevity is budgeted for 2024.						
708.004	SALARIES PAY OUT-PTO&SICKTIME					33,656	33,656
	Cost for payouts of PTO or sick time to firefighters who have over 2400 hours at 75%. Figures supplied by HR.						
708.005	SALARIES PAY OUT OF RETIREES					5,000	5,000
	Payouts to employees who are eligible for the Deferred Retirement Option Plan (DROP). Employees hired before 1/1/2014 may elect to freeze their retirement benefit in the traditional defined benefit plan and enter into the DROP upon attainment of regular service retirement eligibility of 25 years of credited service. No one eligible for DROP in 2024.						
708.007	FIRE COMP TIME PAYOUT						

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Dept 336 - FIRE							
	Cost of banked comp time to firefighters can be paid out twice a year. The max hours to hold is 480 and this comp time is in lieu of overtime paid out at 100%. Provided by HR.					78,837	78,837
708.008	RETIREE TIME PAYOUTS						
	Cost of payout of retiree or long term leave to firefighters.					89,706	89,706
708.010	HEALTH INS BUYOUT						
	Health insurance buyout for employees who receive health insurance through another source.					9,000	9,000
708.200	FF CLOTHING ALLOWANCE						
	Annual clothing allowance for employees per union agreement. Provided by Human Resource.					17,000	17,000
708.206	FF FOOD ALLOWANCE						
	Annual cost of employee food allowance per union agreement. Provided by Human Resouce.					24,150	24,150
709.000	REG OVERTIME						
	Regular overtime costs for firefighters per union agreement.					92,250	92,250
709.001	HOLIDAY OVERTIME						
	Holiday overtime costs for employees per union agreement.					35,000	35,000
709.002	SALARY - CONTRACTUAL OVERTIME						
	Contractual Fair Labor Standards Act (FLSA) overtime to firefighters. Provided by Human Resource.					154,356	154,356
715.000	F.I.C.A./MEDICARE						
	Social Security and Medicare taxes provided by the Accounting Director.					212,570	212,570
717.000	SALARIES HOLIDAY PAY						
	Annual cost of holiday pay for firefighters. Provided by Human Resource					78,181	78,181
718.000	MERS RETIREMENT						
						35,313	35,313

Fund: 206 FIRE FUND

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Dept 336 - FIRE							
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 9.5%. This is for the one (1) clerical position.						
718.001	RETIREMENT HEALTH CARE SAVINGS					101,270	101,270
	Amount placed into a health care savings account for future use in health care expense for employees hired after 1/1/2014. An annual increase of \$650 per firefighter per contract.						
718.003	OPEB - RETIREMENT HEALTH					8,400	8,400
	This is for TPOAM clerical staff. Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. The annual 2024 OPEB assumption decreased 16% from \$ 200,000 to \$168,000, however the Accounting Director recommends budgeting \$8,400 for each of the 24 active employees in OPEB. This is due to the investment loss of 1.1M in 2022, which will be shown on the next Actuarial Report in 2023. The total contribution for 2024 will be \$201,600.						
719.000	HEALTH INSURANCE					740,786	593,243
	There was a 5.5% decrease in the health insurance premium for 2024. Provided by HR.						
719.003	EMPLOYEE PAID HEALTH CONTRA					(41,400)	(41,400)
	Amount employees pay toward their health care coverage.						
719.005	HOSPITAL PHYSICALS					21,000	32,000
	Annual cost for employees respiratory testing and physicals.						
719.010	HEALTH CARE TAX					200	200
	Fees charged by health care providers for admin cost above the per employee per month cost and any federal taxes not included in the premium.						
719.015	DENTAL BENEFITS					36,252	31,887
	There was a 4.6% increase in dental premium for 2024. Provided by HR						
719.016	VISION BENEFITS					6,692	6,692
	An actual increase of 7% for 2 year rate guarantee from 9/1/23 to 8/31/2025. Numbers provided by HR						
719.020	HEALTH CARE DEDUCTION					147,946	147,946
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						

Fund: 206 FIRE FUND

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Dept 336 - FIRE							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE					2,592	2,592
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.						
719.022	DISABILITY INSURANCE					297	297
	An estimated increase of 2% for 2024. Numbers provided by HR						
719.023	LIFE INSURANCE					14,509	14,509
	An estimated increase of 2% for 2024. Numbers provided by HR. Active firefighters \$6,979 and Retired firefighters \$6,450. Numbers provided by HR						
719.030	WORKERS COMPENSATION					106,770	106,770
	Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2024 workers comp estimate of \$173,069. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director						
727.000	OFFICE SUPPLIES					3,000	3,000
	Cost of office supplies for the department. No change for 2024.						
727.300	COVID-19 SUPPLIES & EQUIP					10,000	10,000
	Cost of supplies, equipment, and logistics to support safety measures for staff. Reduce from \$30,000 to \$10,000 for 2024.						
730.000	POSTAGE					500	500
	Cost of postage for the department. No change for FY-2024.						
741.000	UNIFORMS - LAUNDRY & CLEANING					19,000	19,000
	Cost of cleaning of employee uniforms, bedding, sheets and towels. No change for FY-2024.						
741.001	UNIFORMS-NEW AND BADGES					12,000	12,000
	Annual cost for purchasing dress uniforms, hats, badges, and accessories for employees. Request \$12,000 - no change for new hires in FY-2024.						
741.100	FIRE PROTECTIVE GEAR					30,000	35,000
	Cost for purchasing firefighting protective equipment and gear. Request \$30,000 no change for new hires in FY-2024.						

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Dept 336 - FIRE							
741.200	FIRE/RESCUE GEN OP EQUIP					15,000	15,000
	Cost of capital improvements made for confined rescue equipment and battery operated fans. Request \$15,000 an increase of 50% for FY-2024.						
742.000	FIRE PREVENTION MATERIALS					3,000	3,000
	Cost of fire prevention/demonstration materials. No change for 2024.						
757.000	OPERATING SUPPLIES					16,000	16,000
	Cost of departmental supplies. No change for 2024.						
757.004	MEDICAL SUPPLIES					12,000	12,000
	Cost to replenish EMS supplies on fire vehicles. No change for 2024						
757.005	FIRE INVESTIGATION					2,000	2,000
	Cost of fire investigative manuals, equipment, supplies, smoke alarms and drone surveillance unit for investigative and research purposes. No change for 2024.						
757.006	OPERATING SUPPLIES/TOOLS					1,000	1,000
	Cost of supplies and batteries necessary for firefighting equipment. No change for 2024.						
800.001	ADMINISTRATION FEES					90,081	90,081
	Admin fees are paid to the General Fund for service provided by Human Resource, Accounting, Computer Tech, Auditing and other support personnel and shared expenses. Allocations are based on wages of the support and maintenance staff, floor space, staffing levels, computers, phones, etc. Provided by the Account Director.						
801.000	PROFESSIONAL SERVICES					50,000	50,000
	Cost of legal, professional and administrative services provided to the Department. An additional \$35,000 is added for contract negotiations with IAFF Local 1830 in FY-2024.						
857.000	COMMUNICATIONS					8,000	8,000
	Cost of maintenance and service of department radios (portable, mobile). No change for 2024.						
857.001	COMMUNICATIONS - DISPATCH					141,500	141,500

Fund: 206 FIRE FUND

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Dept 336 - FIRE							
	Cost of dispatching services contracted with Emergent Health (HVA). Request \$141,500 an increase of 35% due to increased calls for FY-2024.						
867.000	GAS & OIL					50,000	50,000
	Gas and oil for department vehicles. Increase due to price increases. No increase for 2024.						
900.000	PUBLISHING					500	500
	Cost of electronic and print publications for postings. No increase for 2024.						
920.004	UTILITIES HEAT					22,000	22,000
	Heating of all department stations/facilities. Request \$22,000 an increase of 10% estimated increase to heating cost for 2024.						
920.005	UTILITIES LIGHT					28,000	28,000
	Electricity for department stations/facilities. Request \$28,000 an increase of 8% estimated increase to electric cost for 2024.						
920.006	UTILITIES TELEPHONE					30,000	30,000
	Telephone/internet service to department facilities. No change for 2024.						
920.007	UTILITIES WATER AND SEWER					6,000	6,000
	Water/sewer services to department facilities. No change for 2024.						
931.005	BLDG MAINTENANCE STATION #1					10,000	10,000
	Cost of building maintenance and repairs for Station #1. No change for 2024.						
931.007	BLDG MAINTENANCE STATION #3					4,500	4,500
	Cost of building maintenance and repairs for Station #3. No change for 2024.						
931.008	BLDG MAINTENANCE STATION #4					4,500	4,500
	Cost of building maintenance and repairs for Station #4. No change for 2024.						
933.000	EQUIPMENT MAINTENANCE					3,000	3,000
	Maintenance/testing costs for SCBA, JAWS & fire extinguishers. No change for 2024.						

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Dept 336 - FIRE							
933.001	MAINTENANCE CONTRACTS					21,000	21,000
	Maintenance contracts for copiers, sirens, generators, etc. Request \$21,000 an increase of 110% due to additional contracting for hose/ladder testing for FY 2024.						
935.001	AUTO & TRUCK MAINT STATION 1					75,000	75,000
	Maintenance and repairs of autos and trucks at Station #1/Ford Blvd. Request \$75,000 no change for 2024.						
935.003	AUTO & TRUCK MAINT STATION 3					20,000	20,000
	Maintenance and repairs of autos and trucks at Station #3/Hewitt St. Request \$20,000 no change for 2024.						
935.004	AUTO & TRUCK MAINT STATION 4					20,000	20,000
	Maintenance and repairs of autos and trucks at Station #4/Textile Rd. Request \$20,000 no change for 2024.						
939.040	FIRE HYDRANT CHARGE					3,000	3,000
	YCUA charges for hydrant maintenance (\$1 X 2700 hydrants). No change for 2024.						
943.000	MOTORPOOL INTERNAL					59,522	59,522
	Debt payment to Motor Pool for fire/rescue engine purchase in 2015. Total purchase of fire truck \$595,220 to Motor Pool over a ten year period starting 2016 with an annual payment of \$59,522 for nine years and the final payment of \$59,492 in 2025. The balance as of 12/31/2023 will be \$119,014.						
955.001	INSURANCE & BOND FLEET					42,354	42,354
	Insurance for buildings, equipment, and vehicles. Provided by the Accounting Director.						
956.000	MISCELLANEOUS					500	500
	Miscellaneous items.						
956.010	TAX REFUND EXPENSE						
	Taxed refund expense for heathcare that is sometimes billed separately. 2024 No longer needed						
958.000	MEMBERSHIP AND DUES						

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Dept 336 - FIRE							
	Firefighter membership fees and dues (IAFC, IAAI, NFPA, MFIS, etc). Request \$8,000 an increase of 60% anticipated WAMAA dues increase for 2024.					8,000	8,000
960.000	EDUCATION AND TRAINING					40,000	40,000
	Education and training of department personnel. Request \$40,000 an increase of 33% for specialized vehicle fire training (CNG, ION), vehicle extrication training, IAAI & FDIC seminars, Officer development training, and EMS in-house continuous education program for FY-2024.						
	DEPT '336' TOTAL					4,953,928	4,818,020

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Dept 901 - CAPITAL OUTLAY APPROPRIATIONS							
206-901-971.008 *	CAPTL OUTLAY -IMPROVEMENT		74,000	74,000	20,822		
206-901-976.005 *	CAPITAL OUTLAY FIRE STATION					100,000	100,000
206-901-979.000 *	CAPITAL OUTLAY FIRE APPARATUS					75,000	75,000
206-901-980.001 *	COMPUTER/COMM/FURNISHING		30,000	30,000	6,927	17,000	12,000
TOTAL APPROPRIATIONS			104,000	104,000	27,749	192,000	187,000
NET OF REVENUES/APPROPRIATIONS - 901 - CAPITAL OUTLA			(104,000)	(104,000)	(27,749)	(192,000)	(187,000)
* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL OUTLAY							
971.008	CAPTL OUTLAY -IMPROVEMENT						
	A carryover for the 2023 project may be needed. No new projects budgeted for 2024. Any new projects will be brought before the Board for approval.						
976.005	CAPITAL OUTLAY FIRE STATION					100,000	100,000
	Dormitory bathroom remodeling at Fire HQ - request \$75,000. Lighted front sign with electric conduit at Station #3 and refacing of sign at Station #4 - request \$15,000. One(1) zero turn replacement mower at Fire HQ - request \$10,000. Budgeting for capital in the Fire Fund 206 due to expiration of capital outlay millage in fund 217. All project will be brought before the Board for bids and approval following the Financial Procurement Policy.						
979.000	CAPITAL OUTLAY FIRE APPARATUS					75,000	75,000
	Purchase new mobile air tank refill Van/Vehicle to replace the 1999 Ford Econoline Unit - request \$75,000. This will be brought before the Board for bids and approval following the Financial Procurement Policy.						
980.001	COMPUTER/COMM/FURNISHING					17,000	12,000
	Purchase of elipical training unit at Fire HQ - requesting \$10,000, two (2) new tablets/ipads and hardware accessories for vehicles - requesting \$2,000.						
DEPT '901' TOTAL						192,000	187,000
ESTIMATED REVENUES - FUND 206		4,712,620	4,808,882	4,828,882	4,961,791	5,226,134	5,226,134
APPROPRIATIONS - FUND 206		4,368,352	4,733,910	4,753,910	3,100,759	5,170,778	5,029,870
NET OF REVENUES/APPROPRIATIONS - FUND 206		344,268	74,972	74,972	1,861,032	55,356	196,264

Fund: 208 PARKS FUND

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Dept 000							
ESTIMATED REVENUES							
208-000-637.007 *	HANDBALL COURT FEES	3,432	4,000	4,000	4,075	5,000	5,000
208-000-665.000 *	INTEREST EARNED	349			708		
208-000-699.999 *	APPROPRIATED PRIOR YEAR BAL		4,823	4,823		4,220	4,220
	TOTAL ESTIMATED REVENUES	<u>3,781</u>	<u>8,823</u>	<u>8,823</u>	<u>4,783</u>	<u>9,220</u>	<u>9,220</u>
	NET OF REVENUES/APPROPRIATIONS - 000 -	3,781	8,823	8,823	4,783	9,220	9,220
* NOTES TO BUDGET: DEPARTMENT 000							
637.007	HANDBALL COURT FEES					5,000	5,000
	Funds generated by the rental of the racquetball/wallyball courts located at the Community Center.						
665.000	INTEREST EARNED						
	Interest earned on funds deposited in the bank.						
699.999	APPROPRIATED PRIOR YEAR BAL					4,220	4,220
	Amount needed from Fund Balance.						
	DEPT '000' TOTAL					9,220	9,220

Fund: 208 PARKS FUND

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Dept 751 - PARKS							
APPROPRIATIONS							
208-751-703.000 *	SALARIES - ELECTED OFFICIALS	4,725	8,100	8,100	3,600	8,100	8,100
208-751-715.000 *	F.I.C.A./MEDICARE	69	117	117	192	620	620
208-751-718.002 *	DEFERRED COMPENSATION	62	106	106	18		
208-751-958.000 *	MEMBERSHIP AND DUES		500	500		500	500
TOTAL APPROPRIATIONS		4,856	8,823	8,823	3,810	9,220	9,220
NET OF REVENUES/APPROPRIATIONS - 751 - PARKS		(4,856)	(8,823)	(8,823)	(3,810)	(9,220)	(9,220)
* NOTES TO BUDGET: DEPARTMENT 751 PARKS							
703.000	SALARIES - ELECTED OFFICIALS					8,100	8,100
	Per diem compensation for the seven elected Park Commissioners.						
715.000	F.I.C.A./MEDICARE					620	620
	Figures provided by the Accounting Director.						
718.002	DEFERRED COMPENSATION						
	No longer using deferred compensation - using FICA/Medicare completely						
958.000	MEMBERSHIP AND DUES					500	500
	This line item covers the annual membership with the Michigan Parks and Recreation Association.						
	DEPT '751' TOTAL					9,220	9,220
ESTIMATED REVENUES - FUND 208		3,781	8,823	8,823	4,783	9,220	9,220
APPROPRIATIONS - FUND 208		4,856	8,823	8,823	3,810	9,220	9,220
NET OF REVENUES/APPROPRIATIONS - FUND 208		(1,075)			973		

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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET
Dept 000							
ESTIMATED REVENUES							
213-000-403.000 *	CURRENT PROPERTY TAXES	1,481,263	1,537,696	1,537,696	1,549,478	1,657,243	1,657,243
213-000-404.001 *	ESA REIMBURSEMENT OP	11,064	4,000	4,000	12,340	10,000	10,000
213-000-412.000	DELINQUENT PERS PROPERTY TAX	4,552					
213-000-414.000	CUR PROPERTY TAX ADJUSTMENTS	1,939			164		
213-000-522.001 *	COMMUNITY DEV BLOCK GRANT		318,201	476,043			476,043
213-000-569.023	STATE GRANT - DNR	32,224			(61,874)		
213-000-569.026 *	ST GRANT - DNR - PARK COURTS		298,700	298,700			298,700
213-000-581.000	COUNTY GRANT	2,760					
213-000-581.004 *	CNTY GRANT - CONNECT HURON #1	150,000					
213-000-607.015 *	BICYCLE PATH FEE	25,128	10,000	10,000	4,789	10,000	10,000
213-000-665.000 *	INTEREST EARNED	17,008	1,000	8,400	50,450	20,000	24,885
213-000-676.012 *	INSURANCE REIMBURSEMENTS			100,000	110,220		
213-000-699.101 *	TRANSFER IN: FROM GENERAL FUND	307,500	460,000	1,717,272	1,717,272	470,000	470,000
213-000-699.999 *	APPROPRIATED PRIOR YEAR BAL		217,277	698,864			76,033
TOTAL ESTIMATED REVENUES		2,033,438	2,846,874	4,850,975	3,382,839	2,167,243	3,022,904
NET OF REVENUES/APPROPRIATIONS - 000 -		2,033,438	2,846,874	4,850,975	3,382,839	2,167,243	3,022,904

* NOTES TO BUDGET: DEPARTMENT 000

403.000	CURRENT PROPERTY TAXES					1,657,243	1,657,243
BSRII Tax Revenue based on millage levy of .9930. The projected revenue is based on taxable value (TV) minus adjustments and renaissance zone TV. Current TV used to project budget is 1,668,925,016 and prior year was 1,548,535,588 for percentage increase of 7.7% in the TV.							
404.001	ESA REIMBURSEMENT OP					10,000	10,000
State calculated reimbursement for personal property loss due to small business exemptions.							
522.001	COMMUNITY DEV BLOCK GRANT						476,043
CDBG grant funds currently in the initial execution phase at 10/26/22 and will be brought to the Board for approval. This is for Appleridge Park playground improvements. Part of the parks master plan.							
569.026	ST GRANT - DNR - PARK COURTS						298,700
Budgeted for two grants awarded from the Michigan Department of Natural Resources. The first grant in the amount of \$147,500 is for the park improvements to Clubview Park, \$11,500 was budgeted in 2022 for the initial engineering work and \$136,000 will be budgeted for engineering and construction in 2023. The second grant in the amount of \$176,200 is for pickle ball/tennis courts for Community Center Park, \$13,500 was budgeted in 2022 for the initial engineering work and \$162,700 will be budgeted for engineering and construction in 2023. Budgeted for 2024 is carry forward.							
581.004	CNTY GRANT - CONNECT HURON #1						
This was the connecting communities grant from Washtenaw County Parks and Recreation for Phase 1 of Huron Street pathway. Completed in 2023							
607.015	BICYCLE PATH FEE						

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Dept 000							
	When building permits are issued, a fee is charged for bicycle paths, based on the property frontage. This line item reflects estimated revenues received for these fees.					10,000	10,000
665.000	INTEREST EARNED						
	Interest earned on accounts. Figures provided by the Accounting Director.					20,000	24,885
676.012	INSURANCE REIMBURSEMENTS						
	Reimbursement in 2023 was for community center and golf course flooding that occurred in late 2023.						
699.101	TRANSFER IN: FROM GENERAL FUND						
	Funds transferred to BSRII for 2024 road improvements from the General Fund.					470,000	470,000
699.999	APPROPRIATED PRIOR YEAR BAL						
	Appropriated prior year fund balance.						76,033
	DEPT '000' TOTAL					2,167,243	3,022,904

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GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 09/30/23	2024 REQUESTED BUDGET	2024 RECOMMENDED BUDGET	
Dept 446 - HIGHWAYS AND STREETS								
APPROPRIATIONS								
213-446-982.000 *	HIGHWAY & ST-ROAD CONSTRUCTION		760,000	2,017,272	1,005,781	760,000	760,000	
213-446-982.006 *	HIGHWAYS & STREETS & SIDEWALK		50,000	50,000	32,825	100,000	100,000	
	TOTAL APPROPRIATIONS		810,000	2,067,272	1,038,606	860,000	860,000	
NET OF REVENUES/APPROPRIATIONS - 446 - HIGHWAYS AND			(810,000)	(2,067,272)	(1,038,606)	(860,000)	(860,000)	
* NOTES TO BUDGET: DEPARTMENT 446 HIGHWAYS AND STREETS								
982.000	HIGHWAY & ST-ROAD CONSTRUCTION					760,000	760,000	
	This is for Washtenaw County road projects annual agreements to be brought before the Board for approval. General Fund will contribute \$470,000 in funds and BSRII will contribute \$290,000.							
982.006	HIGHWAYS & STREETS & SIDEWALK					100,000	100,000	
	This is for dust control, street sweeping, limestone lift on Township roads and sidewalk replacement.							
	DEPT '446' TOTAL					860,000	860,000	

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Dept 753 - BIKE, SIDEWALK, ROAD, REC & GF							
APPROPRIATIONS							
213-753-757.775 *	OPERATING SUPP: FORD LAKE PAR	2,104	3,000	4,400	4,017	5,000	5,000
213-753-801.000 *	PROFESSIONAL SERVICES	15,071	100,000	137,900	80,825	140,000	140,000
213-753-801.500 *	PROF SERV - GRANT PRELIM STUDIES			73,963	20,297		51,906
213-753-818.775	MAINT-CONTR SVCS - FORD LK PR			16,000	16,000		
213-753-931.004 *	REPAIRS & MAINTENANCE - PARKS	26,174	20,000	20,000	17,188	20,000	20,000
213-753-931.775 *	REPAIRS - FORD LAKE PARKS	18,647	20,000	18,170	15,936	20,000	20,000
213-753-933.000 *	EQUIPMENT MAINTENANCE			39,278	39,277		
213-753-977.000 *	EQUIPMENT	92,534					
213-753-982.006 *	HIGHWAYS & STREETS & SIDEWALK	61,361					
213-753-995.230 *	TRANSFER TO: RECREATION FUND	300,000	405,354	405,354	350,000	399,750	384,860
213-753-995.584 *	TRANSFER TO: GOLF COURSE	80,000	233,151	233,151		274,229	257,838
TOTAL APPROPRIATIONS		595,891	781,505	948,216	543,540	858,979	879,604
NET OF REVENUES/APPROPRIATIONS - 753 - BIKE, SIDEWALK		(595,891)	(781,505)	(948,216)	(543,540)	(858,979)	(879,604)

* NOTES TO BUDGET: DEPARTMENT 753 BIKE, SIDEWALK, ROAD, REC & GF

757.775	OPERATING SUPP: FORD LAKE PAR					5,000	5,000
	Cost of supplies needed to operate parks (printing of daily & seasonal permits, shirts and ranger uniforms, office supplies, etc). The increase is to reflect needing more tickets next year and the increase in material costs for shirts. This was previously budgeted in Fund 230 - Recreation.						
801.000	PROFESSIONAL SERVICES					140,000	140,000
	This line is used for professional service for the parks such as engineering, design, grant assistance and reviews. Increased for master plan preparation carry forward.						
801.500	PROF SERV - GRANT PRELIM STUDIES						51,906
	For professional services needed prior to grant applications. Carry forward is for the Ford Lake Loop Survey approved in 2023.						
931.004	REPAIRS & MAINTENANCE - PARKS					20,000	20,000
	Repairs and maintenance in non-Ford Lake parks. No change for 2024.						
931.775	REPAIRS - FORD LAKE PARKS					20,000	20,000
	Repairs and maintenance in Ford Lake parks. No change for 2024.						
933.000	EQUIPMENT MAINTENANCE						
	This was used in 2023 for the major repairs or 5 mowers in 2023. No budget for 2024.						
977.000	EQUIPMENT						
	No budget for 2024.						

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Dept 753 - BIKE, SIDEWALK, ROAD, REC & GF								
982.006	HIGHWAYS & STREETS & SIDEWALK							
	Dust control, street sweeping, limestone lift on Township roads and sidewalk replacement. Moved to department 446 account 213-446-982.006 per State Chart of Accounts.							
995.230	TRANSFER TO: RECREATION FUND							
	Transfer made to Fund 230 - Recreation for operational expenses.						341,750	384,860
995.584	TRANSFER TO: GOLF COURSE							
	Transfer made to Fund 584 - Golf Course for operational expenses.						274,229	257,838
	DEPT '753' TOTAL						800,979	879,604

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Dept 901 - CAPITAL OUTLAY APPROPRIATIONS							
213-901-974.008 *	APPLERIDGE PARK IMPROVEMENTS		318,201	476,043			470,688
213-901-974.026 *	CAPITAL /CLUBVIEW PARK IMPROVE	4,593	272,000	272,000	16,435		254,327
213-901-974.034	CAP OUTLAY/SUGARBROOK PARK	1,460					
213-901-975.520 *	COMM CTR - PARK IMPROVEMENTS	3,600	325,400	325,400	15,949		308,214
213-901-975.587 *	LOONFEATHER PARK	62,516		102,276	87,930		
213-901-975.600	CAPITAL LANDSCAPE & TREES	3,937		20,000	19,979		
213-901-976.008 *	CAPITAL OUTLAY - COMMUNITY CT			300,000	42,598		250,071
213-901-986.009 *	CAPITAL - PATHWAY HURON #1	722,583	95,833	95,833	(28,978)		
213-901-986.010 *	HURON BRIDGE PATHWAY	187,345	243,935	243,935	151,032		
TOTAL APPROPRIATIONS		986,034	1,255,369	1,835,487	304,945		1,283,300
NET OF REVENUES/APPROPRIATIONS - 901 - CAPITAL OUTLA		(986,034)	(1,255,369)	(1,835,487)	(304,945)		(1,283,300)

* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL OUTLAY

974.008	APPLERIDGE PARK IMPROVEMENTS						470,688
	This is for improvements to the Apple Ridge Park Playground and will be funded by CDBG. This is part of the Parks Master Plan.						
974.026	CAPITAL /CLUBVIEW PARK IMPROVE						254,327
	This is a carry forward for pickle ball courts at Clubview Park. The project has an approved matching Michigan Department of Natural Resources Grant.						
975.520	COMM CTR - PARK IMPROVEMENTS						308,214
	This is a carry forward for pickle ball courts at Community Center Park. The project has an approved matching Michigan Department of Natural Resources Grant.						
975.587	LOONFEATHER PARK						
	Loonfeather Park was completed in 2023.						
976.008	CAPITAL OUTLAY - COMMUNITY CT						250,071
	Carry forward for Community Center water damage.						
986.009	CAPITAL - PATHWAY HURON #1						
	Expected to be completed in 2023.						
986.010	HURON BRIDGE PATHWAY						
	Expected to be completed in 2023.						
	DEPT '901' TOTAL						1,283,300

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Dept 906 - DEBT SERVICES							
APPROPRIATIONS							
213-906-991.001 *	DEBT SERVICE HIGHWAYS & STREE	600,000					
213-906-993.000 *	DEBT SERVC INTEREST HGHWYS/STS	15,250					
TOTAL APPROPRIATIONS		615,250					
NET OF REVENUES/APPROPRIATIONS - 906 - DEBT SERVICES		(615,250)					
* NOTES TO BUDGET: DEPARTMENT 906 DEBT SERVICES							
991.001	DEBT SERVICE HIGHWAYS & STREE						
	Final principal payment for road bonds was in 2022. As interest rates drop we will evaluate bonding.						
993.000	DEBT SERVC INTEREST HGHWYS/STS						
	Final interest payment due for road bonds was 2022						
ESTIMATED REVENUES - FUND 213		2,033,438	2,846,874	4,850,975	3,382,839	2,167,243	3,022,904
APPROPRIATIONS - FUND 213		2,197,175	2,846,874	4,850,975	1,887,091	1,718,979	3,022,904
NET OF REVENUES/APPROPRIATIONS - FUND 213		(163,737)			1,495,748	448,264	

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Dept 000							
ESTIMATED REVENUES							
216-000-403.001 *	CURRENT TAXES FIRE PENSION	1,618,154	1,254,314	1,254,314	1,262,900	1,468,654	1,468,654
216-000-404.000 *	ESA REIMBURSEMENT PEN	8,334	6,000	6,000	9,277	8,000	8,000
216-000-412.005	DELQUENT PERS PROP-FIRE PENSI	5,211					
216-000-414.001	CUR PROPERTY TAX ADJ PEN	3,234			176		
216-000-665.000 *	INTEREST EARNED	3,661	3,000	3,000	16,793	8,500	8,500
TOTAL ESTIMATED REVENUES		1,638,594	1,263,314	1,263,314	1,289,146	1,485,154	1,485,154
NET OF REVENUES/APPROPRIATIONS - 000 -		1,638,594	1,263,314	1,263,314	1,289,146	1,485,154	1,485,154

* NOTES TO BUDGET: DEPARTMENT 000

403.001	CURRENT TAXES FIRE PENSION					1,468,654	1,468,654
	This levy is for the Fire retiree pension and health care. The millage levy increased from prior year from .8100 to .8800 for 2024. The millage is calculated based on the annual required contribution (ARC) amount suggested by the actuary for both the pension and the OPEB (Other Post-Employment Benefits) health care. There was an increase in the ARC for pension and a decrease for OPEB in 2024.						
404.000	ESA REIMBURSEMENT PEN					8,000	8,000
	State calculated reimbursement for personal property loss due to small business exemptions.						
665.000	INTEREST EARNED					8,500	8,500
	Interest earned on cash funds.						
	DEPT '000' TOTAL					1,485,154	1,485,154

User: ecuellar
DB: Ypsilanti-Twp

Fund: 216 FIRE PENSION & OPEB MILLAGE FUND

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Dept 336 - FIRE APPROPRIATIONS							
216-336-876.003 *	OPEB FUNDING- RETIREE HEALTH	642,476	366,182	366,182	366,182	288,545	288,545
216-336-876.004 *	RETIREMENT-FIRE DEPT	984,011	876,661	876,661	876,661	1,180,082	1,180,082
TOTAL APPROPRIATIONS		1,626,487	1,242,843	1,242,843	1,242,843	1,468,627	1,468,627
NET OF REVENUES/APPROPRIATIONS - 336 - FIRE		(1,626,487)	(1,242,843)	(1,242,843)	(1,242,843)	(1,468,627)	(1,468,627)
* NOTES TO BUDGET: DEPARTMENT 336 FIRE							
876.003	OPEB FUNDING- RETIREE HEALTH					288,545	288,545
This is for retiree OPEB (Other Post-Employment Benefits) health care obligations. The actuarially determined contribution (ADC) decreased from \$366,182 in 2023 to \$288,545 in 2024. The OPEB fund is closed to hires as of 1/1/2014. The 2022 OPEB actuarial report shows the funded percentage decreased from 85.1% for FY 2021 to 67.7% for FY 2022. The unfunded liability increased from \$1,649,365 FY 2021 to \$3,301,790 FY2022 due to investment losses of \$2.3M. Request for any revenues that exceed the expenditures will be divided and applied to the pension and OPEB liability fund balance.							
876.004	RETIREMENT-FIRE DEPT					1,180,082	1,180,082
This is for retiree pension. The actuarially determined contribution (ADC) increased from \$876,661 for FY 2023 to \$1,180,082 for FY 2024. The 2022t actuarial report for shows the funded percentage decreased from 83.57% to 79.11%. The unfunded liability increased from \$6,162,126 for FY 2023 to \$8,173,298 for FY 2024. Request for any revenues that exceed the expenditures will be divided and applied to the pension and OPEB liability fund balance.							
DEPT '336' TOTAL						1,468,627	1,468,627
ESTIMATED REVENUES - FUND 216		1,638,594	1,263,314	1,263,314	1,289,146	1,485,154	1,485,154
APPROPRIATIONS - FUND 216		1,626,487	1,242,843	1,242,843	1,242,843	1,468,627	1,468,627
NET OF REVENUES/APPROPRIATIONS - FUND 216		12,107	20,471	20,471	46,303	16,527	16,527

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Dept 000							
ESTIMATED REVENUES							
217-000-403.002 *	CURRENT TAXES CAPITAL IMPROVEMENT	717,623	746,084	746,084	750,661		
217-000-404.002 *	ESA REIMBURSEMENT CAPITAL IMPROVE	2,254	2,000	2,000	3,730		
217-000-412.006	DELQUENT PPT-FIRE CAPITAL	2,169					
217-000-414.011	CUR PROPERTY TAX ADJ CAP IMP	972			79		
217-000-665.000 *	INTEREST EARNED	23,162	3,000	3,000	61,783	10,000	10,000
217-000-699.999 *	APPROPRIATED PRIOR YEAR BAL		1,378,456	1,448,456		1,534,869	1,534,869
	TOTAL ESTIMATED REVENUES	746,180	2,129,540	2,199,540	816,253	1,544,869	1,544,869
NET OF REVENUES/APPROPRIATIONS - 000 -		746,180	2,129,540	2,199,540	816,253	1,544,869	1,544,869
* NOTES TO BUDGET: DEPARTMENT 000							
403.002	CURRENT TAXES CAPITAL IMPROVEMENT	The Fire Capital millage levy was completed in 2023. The remaining fund balance for capital will be used and any additional capital projects will now be budgeted in the Fire Fund #206.					
404.002	ESA REIMBURSEMENT CAPITAL IMPROVE	State calculated reimbursement for personal property loss due to small business exemptions.					
665.000	INTEREST EARNED	Estimated interest earned on funds.					
						10,000	10,000
699.999	APPROPRIATED PRIOR YEAR BAL	This is the amount of funds needed from fund balance to pay for the fire trucks. The beginning Fund Balance for 2024 is estimated at \$1,679,937 as of 8/1/2023. The remaining fund balance of approximately \$145,086 may be budgeted for additional capital improvement projects.					
	DEPT '000' TOTAL					1,534,869	1,534,869
						1,544,869	1,544,869

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Dept 901 - CAPITAL OUTLAY							
APPROPRIATIONS							
217-901-971.008	CAPTL OUTLAY -IMPROVEMENT	13,115					
217-901-976.005 *	CAPITAL OUTLAY FIRE STATION	27,026	231,000	301,000	59,841		
217-901-979.000 *	CAPITAL OUTLAY FIRE APPARATUS		1,898,540	1,898,540	353,671	1,544,869	1,544,869
TOTAL APPROPRIATIONS		40,141	2,129,540	2,199,540	413,512	1,544,869	1,544,869
NET OF REVENUES/APPROPRIATIONS - 901 - CAPITAL OUTLA		(40,141)	(2,129,540)	(2,199,540)	(413,512)	(1,544,869)	(1,544,869)
* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL OUTLAY							
976.005	CAPITAL OUTLAY FIRE STATION						
	Budgeted in this line was the Hewitt Station parking lot. This project is estimated to be completed by the end on 2023, no budget for 2024.						
979.000	CAPITAL OUTLAY FIRE APPARATUS						
						1,544,869	1,544,869
	2024 Carryforward of 2023 budget - Purchase of two (2) fire truck approved at the July 16, 2022 Board meeting. Trucks will be ordered and delivery date is set for August of 2023. Payment for the trucks will be completed in 2023 for \$1,898,540. As of August 2023 a payment of \$353,671 was made for equipment to outfit the trucks.						
	DEPT '901' TOTAL					1,544,869	1,544,869
ESTIMATED REVENUES - FUND 217		746,180	2,129,540	2,199,540	816,253	1,544,869	1,544,869
APPROPRIATIONS - FUND 217		40,141	2,129,540	2,199,540	413,512	1,544,869	1,544,869
NET OF REVENUES/APPROPRIATIONS - FUND 217		706,039			402,741		
ESTIMATED REVENUES - ALL FUNDS		20,210,519	23,444,742	27,804,922	18,592,118	23,373,424	33,076,044
APPROPRIATIONS - ALL FUNDS		18,835,057	23,349,299	27,709,479	16,767,238	22,853,277	32,602,323
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,375,462	95,443	95,443	1,824,880	520,147	473,721

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— RESIDENTIAL SERVICES DEPARTMENT —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

CC: Javonna Neel, Accounting Director
Doug Winters, Township Attorney

Date: October 27, 2023

RE: **Request Authorization to approve the Michigan Natural Resources Trust Fund Agreement Amendment #3**

The Residential Services Department is requesting authorization to approve the mDNR Trust Fund Agreement Amendment for the Loonfeather Point Park project. This agreement will extend the termination date of the agreement from August 28, 2023 to November 28, 2023. This will allow time to submit the final punch list items for reimbursement that will complete the project.

The Board of Trustees previously approved amendments at the August 16, 2022 and January 17, 2023 meetings for this project. The project is only needing the invoice and cancelled check submission for the ADA picnic tables that were required by the MDNR. This project agreement amendment will get us through to the end of the project.

John Hines
Municipal Services Director
Jhines@ypsitownship.org
734-351-8947



MICHIGAN DEPARTMENT OF NATURAL RESOURCES-GRANTS MANAGEMENT

MICHIGAN NATURAL RESOURCES TRUST FUND AGREEMENT AMENDMENT

Organization: Ypsilanti Charter Township

Project Title: Loonfeather Point Park Development

Project Location: Washtenaw

Project Number: TF19-0135

Amendment Number: 3

This is an amendment to the Agreement entered into between the Michigan Department of Natural Resources ("DEPARTMENT") and the Ypsilanti Charter Township in the county of Washtenaw County for the Michigan Natural Resources Trust Fund grant number TF19-0135.

The purpose of this amendment is to:

- extend the end date of the project period from 08/28/2023 to 11/28/2023 to allow more time to complete the project.
- A. The DEPARTMENT and the GRANTEE mutually agree to amend the Agreement as follows:
- The time period allowed for project completion is 08/03/2020 through 11/28/2023, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
 - Submit a complete request for final reimbursement within 90 days of project completion and no later than 2/30/2024. If the GRANTEE fails to submit a complete final request for reimbursement by 2/30/2024, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
- B. All other provisions of the Agreement shall be continued in full force and effect.
- C. The amendment may be executed separately by the parties and is not effective until both the GRANTEE and the DEPARTMENT have signed it.



D. This amendment modifies an Agreement which was approved by resolution of the GRANTEE'S governing body as evidenced by the resolution attached to the Agreement. It is the sole responsibility of the GRANTEE to determine if its laws, policies, or procedures require approval by its governing body before execution of this amendment by the GRANTEE. By signature of this amendment, the GRANTEE certifies that:

1. Approval of the amendment by its governing body is not required, or
2. The amendment has been approved by resolution (true copy attached) of the

_____	_____	meeting of the	_____
(date)	(special or regular)		(name of approving body)

GRANTEE	
SIGNED	WITNESSED
By: _____	By: _____
Title: _____	By: _____
Date: _____	

MICHIGAN DEPARTMENT OF NATURAL RESOURCES	
SIGNED	WITNESSED
By: _____	By: _____
EFFECTIVE DATE: _____	By: _____



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

CC: Dave Bellers, Chief Building Official
Jason Iaocoangeli, Planning Director
Doug Winters, Township Attorney

Date: October 31, 2023

RE: Request to authorize agreement with Associated Fence for Gault Village installation of 7 guardrails to block access entrance ways in the amount of \$25,000, installation date of November 2, 2023. Account 101-729-806-091 Gault Village blight removal.

The Residential Services Department is requesting to authorize the agreement with Associated Fence for the installation of seven (7) guardrails along Emerick St and the I-94 Service Drive to block access to the property at the entranceways.

As a result of an on site meeting at Gault Village to assess a “Post Demolition Plan,” it was made a high priority to safely secure the premises from the road entranceways. With the impending fence removal from Homrich, RSD is requesting the use of Section 3.7 from the Township’s Financial Policy entitled “Emergency Procurement.” The request to use Section 3.7 is to not provide a gap between Homrich removing their temporary fence and the Township having the guardrails installed.

RSD did receive two quotes and they are listed below. Though Associated Fence is not the low quote, it is our request to approve the agreement with them due to construction time frame. They currently have the materials in stock and would be able to start the installation November 2nd with a 5-7 day max completion time frame.

Associated Fence : \$25,000

Belfor: \$15,800

John Hines
Municipal Services Director
jhines@ypsitownship.org
734-544-3515

ASSOCIATED FENCE CO., LLC.

1500

Owner: David W. Rose

1019 N. Pasadena
Ypsilanti, MI 48198

Phone: (734) 485-8383
E-Mail: mrose1065@comcast.net

Name Ypsilanti Township Job Site Service Dr @ Grove
Address Gault Village City Ypsi Township
Phone No. _____ Cell Phone No. 351-8947 Fax No. jhines@ypsitownship.org
We propose to furnish, deliver, and erect the following, as per ground plan measurements herewith:

Fence Type:

Chain-link:

Wood:

Gates:

Height: Type: Gauge:
4 ft. Galvanized 9
5 ft. Vinyl 11
6 ft. _____
Commercial _____

6' Cedar Dog-Ear _____
6' Stockade _____
Other _____

3' walk _____
4' walk _____
Double-Drive _____

Other: Guard rail - galvanized w-beam w/ steel I-beam posts

PROPERTY AND FENCE PLAN

<u>Asphalt</u>	<u>Concrete</u>
45' - \$5400	51' - \$6400
30' - \$4200	30' - \$4600
20' - \$3200	30' - \$4600
45' - \$5400	

*discount 25% for
in stock materials
\$25,000 AR

AGREEMENT

If proposal is accepted, please sign and return the white copy to Associated Fence Co. LLC at above address. The above proposal, when accepted by both parties hereto, becomes a Contract between the two parties and is not subject to Countermand. Owner is to establish lot lines, grade, and remove all obstructions from lot lines, unless otherwise provided for in writing. Contractor shall not be liable for delays caused by strikes, weather conditions, delay in obtaining materials, or any other causes beyond his control. Fence will be built to average general grade in disregard to unevenness of ground. If survey or building permit is necessary, the property owner is responsible for costs and will be responsible for obtaining the service. Owner agrees that in the event of cancellation of this Contract before work has started, owner shall pay Contractor, on demand, Twenty-five percent (25%) of the Contract price as stipulated damages for the breach. Verbal agreements other than expressed on this contract are not binding. The purchaser shall accept responsibility for loss or damage of materials on the job site in the absence of Contractor personnel.

ASSOCIATED FENCE CO., LLC

Salesman A. Rose

Date 10/24/23

Total Bid Price \$ 33,800
(One-half due when posts are set, balance due upon completion)

Accepted: _____
(owner (or other responsible party)
Date: _____



BELFOR Property Restoration

28400 Schoolcraft Road - Livonia, MI 48150
(800) 421-4141 Tel. - (734) 261-7765 Fax.
MI License # 2102160913 - Fed ID # 84-1309171

Client: Ypsilanti Township

Property: 1005 Emerick
Ypsilanti, MI 48198

Operator: ANDREW.V

Type of Estimate: Other

Date Entered: 10/26/2023

Date Est. Completed:

Estimate: 23-01-YPSI_TWP

Price List: MIAA8X_OCT23

We would like to thank you for the opportunity to provide you with this estimate. The total cost for the repairs detailed in the following estimate is **\$15,800.00**.

The attached estimate details the specific work to be completed. Additional work outside of that specified in this estimate will be through separate proposal(s) and/or change order(s) detailing the additional/changed scope of work as well as the terms and pricing of those changes. Repairs will be scheduled after a signed copy of this estimate is received.

Progress payments may be billed at 25%, 50%, 75%, and 90% of completion with the balance due upon substantial completion of this scope of work. Change orders will be billed as completed and credits will be applied to the final contract billing.

Unless noted otherwise, the customer is required to provide heat, water and electricity on-site for the duration of this project. The customer is responsible for providing continuous access to the project area during normal business hours, Monday - Friday, 8:00 am - 5:00 pm. Where an item is being replaced, we will be matching the existing item's quality, color, finish, texture or material as close as possible where applicable unless noted otherwise, there is no guaranty either specified or implied on exact matches. This estimate does not include hazardous material testing or abatement unless specifically detailed in the following estimate.

This estimate is valid for 30 days from 10/26/2023. If you have any questions about this estimate, please contact to discuss those questions.

I/we agree to the terms and conditions of this proposal.

Owner/Authorized signature Date _____

BELFOR Representative Date _____



BELFOR Property Restoration

28400 Schoolcraft Road - Livonia, MI 48150
(800) 421-4141 Tel. - (734) 261-7765 Fax.
MI License # 2102160913 - Fed ID # 84-1309171

23-01-YPSI_TWP

23-01-YPSI_TWP

DESCRIPTION	QTY	REMOVE	REPLACE	TOTAL
1. Scope: <i>Labor & materials to install guardrails per Ypsilanti Twp request at driveway entrances</i>	1.00 EA	0.00	15,800.00	15,800.00
Total: 23-01-YPSI_TWP				15,800.00
Line Item Totals: 23-01-YPSI_TWP			0.00	15,800.00



BELFOR Property Restoration

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(800) 421-4141 Tel. - (734) 261-7765 Fax.
MI License # 2102160913 - Fed ID # 84-1309171

Summary for Building

Line Item Total		15,800.00
	10.0% x	
	10.0% x	<hr/>
Replacement Cost Value		\$15,800.00
Net Claim		\$15,800.00



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Municipal Services Director

Date: October 31, 2023

Subject: Request Authorization to accept the low quote for \$59,000 per year to Community Publishing and Marketing for the Township Helpful Handbook budgeted in lines #226-528-900.000 and #101-267-900.000, and for Winter, Summer and Fall Recreation Guides budgeted in line #230-754-880.000.

The Residential Services Department is requesting authorization to accept the low quote and authorize the signing of the agreement with Community Publishing and Marketing for the Annual Helpful Handbook and Three (3) yearly editions of the Recreation Guide.

The goal of this award is to again, send the Helpful Handbook Guide to residents each December as its own publication and not include the winter recreation guide. The recreation guides will be sent as their own publications that primarily include program details and information pertaining to the recreation department only. It will be mailed three times a year, December, March and August.

The Board of Trustees previously approved at the August 15th, 2023 meeting for staff to seek bids for the Township magazine services. Bids were opened on September 7th, 2023 and none were submitted. 21 companies downloaded the RFP. After no bids were received, Township staff reached out to local vendors to solicit quotes. They are listed below:

Community Publishing:	Helpful Handbook - \$32,000 Recreation Guides - \$9,000 each edition
Allegra	Helpful Handbook - \$32,619-\$35,615 Recreation Guides - \$8,839 - \$10,239 each edition
Standard Printing	Did not send quote

Due to the size of the magnet needed for the helpful handbook, Community Publishing will polybag the magnet with the book instead of affixing it to the inside pages. With the polybag process, they are also able to include the Winter Rec Guide in the bag and that will create a savings on postage of close to \$5,000. The polybag is recyclable as well.



October 12, 2023

To: John Hines
Company: Ypsilanti Township
From: Kelly Parkinson
Re: Estimate #

Project: Helpful Handbook with Magnet
Flat Size: 11 x 17
Finished Size : 8.25 x 10.75
16 Page + Cover + Cover + Magnet is 6 x 6
Art: Native files supplied, if available. Budget for Creative work noted below
Proof: PDF followed by hard copy if time allows
Stock: 80# Silk Text + 80# Silk Cover + 80# Silk Cover + 20 Mil Magnet, 4 x 6 or 6 x 6
Ink: 4/4 Throughout the Booklet. Magnet is 4/0
Bleeds/Coverage: Yes
Bindery: Saddle Stitch with Magnet glued on Page 4
Mailing Services: Included. Single list, process and sort. Postage will be charged through the Ypsi Charter permit
Other: None
Overs/Unders: 2%
Delivery: Included to the PO
Quantity: 15,500 Printed. 14,500 will be mailed
Cost: **Printing / Magnets / Bindery and Mailing services (postage and creative are additional, noted below)**

4 x 6 Magnet	6 x 6 Magnet
\$24,734.00	\$30,619.00

+ Additional budget for layout and design - \$2000 - \$5000.00 depending on condition of files provided and the extent of work required to complete the project. Will require further planning to confirm.

This budget is the cost for ONE publication. We are unable to commit to future pricing due to industry / commodity costs that are beyond our control.

Estimated Postage: **Postage is in addition to production costs noted above: . + .38 to .54c each – must review final mail requirements to confirm. \$4294.00 - \$7633.00**

Lead Time: 7 - 10 working days from final proof approval



I appreciate the opportunity to quote, Mr. Hines. Please call or e-mail me if you have any
Accepted by

Accepted by _____ Date _____

Accepted by _____ Date _____

A handwritten signature in black ink that reads 'Kelly Parkinson'.

Partner/Client Services

Kelly Parkinson
Allegra Print • Mail • Marketing
kparkinson@allegra.net

Live Project Information: TBD

Requested Proof Date: TBD

Requested Due Date: TBD

Additional Instructions: TBD

cc: Kelly Parkinson



October 6, 2023

To: John Hines
Company: Ypsilanti Township
From: Kelly Parkinson
Re: Estimate #75103

Project: Recreation Magazine
Flat Size: 11 x 17
Finished Size : 8.25 x 10.75, 16 Page Self Cover
Art: Native files supplied, if available. Budget for Creative work noted below
Proof: PDF followed by hard copy if time allows
Stock: 70# Silk Text
Ink: 4/4
Bleeds/Coverage: Yes
Bindery: Saddle Stitch
Mailing Services: Included. Single list, process and sort. Postage will be charged through the Ypsi Charter permit
Other: None
Overs/Unders: 2%
Delivery: Included to the PO
Quantity: 15,500 Printed. 14,500 will be mailed
Cost: \$7239.00 for Printing and Mailing Services

+ Additional budget for layout and design - \$1600 - \$3000.00 depending on condition of files provided and the extent of work required to complete the project.

This budget is the cost for ONE publication. Budget is valid to use for 2 subsequent publications, however, we are not able to confirm final cost until we are 30-45 days out from mail drop. The industry/material volatility, along with postage cost increases are not within our control.

Estimated Postage: + .38 to .54c each – must review final mail requirements to confirm.
\$4294.00 - \$7633.00

Lead Time: 7 - 10 working days from final proof approval

I appreciate the opportunity to quote, Mr. Hines. Please call or e-mail me if you have any questions.

Kelly Parkinson
Allegra Print • Mail • Marketing
kparkinson@allegra.net



Live Project Information: Enter text.

Requested Proof Date: Enter date.

Requested Due Date: Enter date.

Additional Instructions: Enter text.

cc: Kelly Parkinson

**Community Publishing & Marketing
2023/24 Ypsilanti Lifestyle Magazine
Prepared for the Ypsilanti Township**

2023/24 Ypsilanti Lifestyle Magazine

Strategy

This marketing plan is to produce (create, design, layout, print, bind and mail) 1 full size full color 24 page magazine in Winter (December 2023) and 3 full size full color 16 page magazines in Winter (December 2023), Spring (April 2024), Summer/Fall (August of 2024) that showcases all of Ypsilanti to its community residences. It is our mission and distinct honor to work hand and hand with the Ypsilanti Township and its Residential Services Department, to collaborate and formulate a production and marketing strategy that facilitates the entire production process for the 2023/24 Ypsilanti Lifestyle Magazine.

Specs:

- 15,500 magazines (approximately 15,000 mailing to residences of Ypsilanti Township per Township's mailing list and/or specifications) with postage being paid by Township. The balance will be carton packed and delivered to the township.
- 3- sets of 16 pagers each, and 1 - 24 pager per calendar year
- Text: 60# c2s gloss text throughout publication
- 4 color process throughout
- 8.25 x 10.75 trim (8.5 x 11 including 1/8" bleed all 4 sides)
- Saddle stitch along the 10.75 dimensions (vertical pub)
- CPM will print this project with a company of its choosing (parent company Printwell)
- Entire creation, design, layout will be a collaboration with Ypsilanti Township and CPM
- CPM will utilize photos/artwork provided by the Township for the magazine.
- The Ypsilanti Township will own all information and graphics/artwork within the 2023/24 Magazine (this is a Ypsilanti Township project/magazine and all content within the publication, the other material/graphics/information/text/etc. are township property and will not be used in any other context/publication/marketing material without written permission from the Ypsilanti Township).
- Final layout will be approved by the Ypsilanti Township.

Due to the unforeseen paper volatility within our industry, we will need to reevaluate pricing each year in August/September. This agreement is intended to be a 1 year agreement from December 2023 – August 2024 with an option for two - 1 year extensions through August 2026. Though both parties should do their very best to work out any difficulties and/or problems together, either party may opt out of the agreement with a minimum advance notice of 60 days prior to each scheduled mail date of the subsequent edition.

***Pricing for 2023/24 campaign is:**

(postage directly paid to usps by township at additional cost)

****Winter 2023 will only need 1 mailing for 16 pager, 24 pager and magnets, if polybagged together!**

\$9,000/ 16 page edition – Winter 2023/24, Spring 2024, Summer/ Fall 2024

(3 editions per yearly campaign)

\$12,000 – 24 page edition - Winter edition mailing in December 2023)

*Additional Cost for 16,000 Magnets – December issue for 2023 will have 1 sided magnets (6” x 6” 4/c 1 side) accompanying the 24 page and 16 page Winter publications, detailing recycling information provided by township. The additional charge for the magnets and including them with the mailing will be:

Additional Cost: 17pt Magnet (separate piece) polybagged along with 2 publications - \$20,000

We will invoice approximately 30 days prior to each publication in order to assure prompt payment upon publication mailing/shipping, as well as provide postage cost to customer from database information provided from customer, within 10 days of mailing for separate postage paid directly to USPS by Ypsilanti Township, in order to use township’s postage permit indicia.

**Community Publishing & Marketing
2023/24 Ypsilanti Lifestyle Magazine
Prepared for the Ypsilanti Township**

2023/24 Ypsilanti Lifestyle Magazine

Signatures:

Township Supervisor, Brenda Stumbo, Ypsilanti Township

Date

Township Clerk, Heather Jarrell Roe, Ypsilanti Township

Date

Director of Publishing Mark A. Fisher, Community Publishing & Marketing

Date

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #15**

November 1, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$8,786,685.00

Request to increase the budget for PTO payout at 75%. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$2,594.00
		Net Revenues	<u><u>\$2,594.00</u></u>
Expenditures:	Salaries Pay Out	101-270-708.004	\$2,411.00
	FICA	101-270-715.000	\$183.00
		Net Expenditures	<u><u>\$2,594.00</u></u>

Request to transfer all "Loss Revenue" from the ARPA Fund and all projects approved in June 2023 into the General Fund for reporting purposes. This transfer is confirmed by our Auditor as the best accounting practice. The 2023 ARPA Fund will have the expenditures already incurred to date and the offsetting revenues to match. The ARPA Fund will be closed at year end 2023, as all funds have been reported to the U. S. Treasury as "loss revenue" and transferred to the General Fund.

Revenues:	Transfer in from ARPA Funds	101-000-699.282	\$8,784,091.00
		Net Revenues	<u><u>\$8,784,091.00</u></u>
Expenditures:	BARRIER BUSTERS 3 yr Agreement	101-602-810.000	\$300,000.00
	COVID-19 SUPPLIES	101-602-840.000	\$257,970.00
	BURNS PARK - IMPROVEMENTS	101-902-981.010	\$247,300.00
	CIVIC CENTER - PARKING LOT & WATER MAIN	101-902-981.020	\$714,887.75
	CIVIC CENTER - POND LINING	101-902-981.030	\$329,639.75
	COMMUNITY CENTER - BATHROOM & PIPING	101-902-981.040	\$705,891.73
	COMMUNITY CENTER - BUSES	101-902-981.045	\$225,000.00
	COMMUNITY PARK - BALL FIELD LIGHTS	101-902-981.050	\$354,000.00
	COMMUNITY RESOURCE CENTER - IMPROVE	101-902-981.060	\$40,000.00
	FORD LAKE PARK - SHELTER	101-902-981.070	\$271,650.00
	FORD HERITAGE PARK - BATHROOM	101-902-981.080	\$496,290.00
	FORD HERITAGE PARK - IMPROVEMENTS	101-902-981.090	\$165,000.00
	GREEN OAKS GOLF COURSE - BATHROOM	101-902-981.100	\$291,205.74
	HYDRO DAM - SAFETY PROJECT	101-902-981.110	\$680,000.00
	LAKESIDE PARK - SHELTER	101-902-981.120	\$296,035.00
	ROAD IMPROVEMENT & STORM WATER MGMT	101-902-981.130	\$2,800,392.00
	ROAD IMPROVEMENT & STORM WATER MGMT	101-902-981.130	\$192,667.00
	STREETLIGHTS - LED CONVERSION	101-902-981.140	\$73,162.03
	WEST WILLOW PARK - IMPROVEMENTS	101-902-981.150	\$343,000.00
		Net Expenditures	<u><u>\$8,784,091.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #15**

November 1, 2023

252 - HYDRO STATION FUND

Total Increase \$2,124.00

Request to increase budget for PTO payout to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	252-000-699.999	\$2,124.00
		Net Revenues	<u><u>\$2,124.00</u></u>
Revenues:	Salaries Pay Out - PTO & Sick time	252-535-708.004	\$1,973.00
	FICA	252-535-715.000	\$151.00
		Net Expenditures	<u><u>\$2,124.00</u></u>

282 - AMERICAN RESCUE PLAN ACT FUND

Total Increase \$192,667.00

Request to increase the budget for interest and transfer out "LOSS REVENUE" to General Fund and decrease all remaining available funds from approved projects. This will complete and close the ARPA Fund in 2023.

Revenues:	INTEREST	282-000-665.000	\$192,667.00
		Net Revenues	<u><u>\$192,667.00</u></u>
Expenditures:	BARRIER BUSTERS 3 yr Agreement	282-693-995.101	(\$300,000.00)
	COVID-19 SUPPLIES	282-693-995.213	(\$257,970.00)
	BURNS PARK - IMPROVEMENTS	282-901-981.010	(\$247,300.00)
	CIVIC CENTER - PARKING LOT & WATER MAIN	282-901-981.020	(\$714,887.75)
	CIVIC CENTER - POND LINING	282-901-981.030	(\$329,639.75)
	COMMUNITY CENTER - BATHROOM & PIPING	282-901-981.040	(\$705,891.73)
	COMMUNITY CENTER - BUSES	282-901-981.045	(\$225,000.00)
	COMMUNITY PARK - BALL FIELD LIGHTS	282-901-981.050	(\$354,000.00)
	COMMUNITY RESOURCE CENTER - IMPROVE	282-901-981.060	(\$40,000.00)
	FORD LAKE PARK - SHELTER	282-901-981.070	(\$271,650.00)
	FORD HERITAGE PARK - BATHROOM	282-901-981.080	(\$496,290.00)
	FORD HERITAGE PARK - IMPROVEMENTS	282-901-981.090	(\$165,000.00)
	GREEN OAKS GOLF COURSE - BATHROOM	282-901-981.100	(\$291,205.74)
	HYDRO DAM - SAFETY PROJECT	282-901-981.110	(\$680,000.00)
	LAKESIDE PARK - SHELTER	282-901-981.120	(\$296,035.00)
	ROAD IMPROVEMENT & STORM WATER MGMT	282-901-981.130	(\$2,800,392.00)
	STREETLIGHTS - LED CONVERSION	282-901-981.140	(\$73,162.03)
	WEST WILLOW PARK - IMPROVEMENTS	282-901-981.150	(\$343,000.00)
	TRANSFER OUT TO GENERAL FUND	282-999-995-101	\$8,784,091.00
		Net Expenditures	<u><u>\$192,667.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #15**

November 1, 2023

584 - GOLF COURSE FUND

Total Increase \$21,380.00

Request to increase the Cart Least line for personal property taxes due. The 2021 and 2022 taxes were sent to the Township to pay in 2023 causing the need for a budget amendment. This will be funded by an appropriation from prior year fund balance.

Revenues:	Prior Year Fund Balance	584-000-699.999	\$12,000.00
		Net Revenues	<u><u>\$12,000.00</u></u>
Expenditures:	Operating Supplies - Cart Lease	584-784-757.003	\$12,000.00
		Net Expenditures	<u><u>\$12,000.00</u></u>

Request to increase the budget for insurance to received for electrical damages to the Golf course and increase the expenditure for repairs. This will be funded by the receipt of the insurance check and a small amount appropriated from prior year fund balance for the insurance deductible.

Revenues:	Insurance Reimbursements	584-000-676.012	\$9,130.00
	Prior Year Fund Balance	584-000-699-999	\$250.00
		Net Revenues	<u><u>\$9,380.00</u></u>
Expenditures:	Operating Supplies Maintenance	584-784-757.001	\$9,380.00
		Net Expenditures	<u><u>\$9,380.00</u></u>

Motion to Amend the 2023 Budget (#15)

Move to increase the General Fund budget by \$8,786,685 to \$23,599,606 and approve the department line item changes as outlined.

Move to increase the ARPA Fund budget by \$192,667 to \$9,659,373 and approve the department line item changes as outlined.

Move to increase the Hydro Fund budget by \$2,124 to \$1,073,454 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund by \$21,380 to \$961,431 and approve the department line item changes as outlined.