

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

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GLORIA PETERSON

DEBBIE SWANSON

June 20, 2023

Work Session – 5:00 pm

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS

CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198



MONTHLY REPORT FOR MAY, 2023

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	16 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Clerk III/Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to requests **504** for assistance. Of those requests, **315** were medical emergency service calls, with the remaining **189** incidents classified as non-medical and/or fire related.

Department activities for the month of May 2023:

- 1) Smoke Alarms
 - a)

- 2) Fire fighters received training in the following areas:
 - a) TRT Training
 - b) Hazmat Training @Salem Township FD

- 3) Pub Education
 - a) East Arbor Charter School

Monthly Report – May 2023

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The Fire Marshal had these activities / events for the month of May 2023:

1. Fire Investigations: 4
2. Fire Investigations interview: 1
3. Fire Investigations follow up: 7
4. Building Inspections: 1
5. Building Re-inspections:
6. Plan Reviews: 6
7. Hood / Fire Suppression Inspections: 4
8. Meetings: 5
9. Fire Alarm Inspections: 2
10. Occupant Load Certificates: 1
11. Burn Permit: 1
12. Burn Complaints:
13. Knox Box: 3
14. Fire Department Site Tours:
15. Training: 2
16. Business/Community Engagement: 1
17. Citizen Engagement: 3
18. Safety Inspections: 1
19. Addressing:
20. Code Research: 3
21. Fire Drill at Clark East Towers
22. Attending the IAAI Arson Training in Lansing

The Fire Chief attended these meetings / events for the month of May 2023:

1. WAAMA
2. Fuel Reports
3. Assisted a resident for a proper car seat fitting
4. Met with Washtenaw County Resource re: Station 3 Hewitt Road Drain
5. Met with resident on Draper Ave adjoining to Station 3 re: fence
6. Met with James Hui, WCRC re: Obtaining a emergent Lane at the Michigan Ave/Hewitt Road closure
7. Evaluation for new hires: Williams & Bryant
8. Zoom meeting re: Whittaker & Bemis Road roundabout
9. Attending the Emergency Communication 911 Kick off with WCSD
10. Attending Washtenaw 100 Banquet
11. Attending Auto Aid Meeting with Superior & Ypsilanti City Fire Chiefs
12. Installation of the Ghost Bike
13. Memorial Day Parade
14. Responded to the Textile Road house fire
15. Assist FM Wallgren re: Condemning of the Citgo gas station on Holmes Road
16. Collaboration with FM Wallgren re: Children's Healing Center @7400 Kalitta Drive

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$913,250.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 5/03/2023	1158 Fall River	\$ 6,000.00 (Building Fire)
2) 5/06/2023	883 Grove Road	\$ 30,000.00 (Building Fire)
3) 5/12/2023	2344 Ellsworth	\$ 500.00 (Cooking Fire)
4) 5/14/2023	3375 E Michigan Ave	\$ 1,250.00 (Cooking Fire)
5) 5/15/2023	7390 Textile Road	\$ 650,000.00 (Building Fire)
6) 5/17/2023	1158 Fall River	\$ 500.00 (Building Fire)
7) 5/29/2023	1039 Parkwood	\$ 200,000.00 (Building Fire)
8) 5/31/2023	1468 Village Lane	\$ 5,000.00 (Building Fire)
9) 5/31/2023	Michigan Ave/S Mansfield	\$ 20,000.00 (Vehicle Fire)

Respectfully submitted,

Maria Batianis
Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 05/01/2023 – 05/31/2023

Incident Type Report (Summary) 2023

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	6	1.19%	580500.00	311000.00	891500.00	97.62%
113 - Cooking fire, confined to container	2	0.40%	750.00	1000.00	1750.00	0.19%
131 - Passenger vehicle fire	1	0.20%	10000.00	10000.00	20000.00	2.19%
150 - Outside rubbish fire, other	1	0.20%	0.00	0.00	0.00	0.00%
154 - Dumpster or other outside trash receptacle fire	4	0.79%	0.00	0.00	0.00	0.00%
Total:	14	2.78%	Total: 591250.00	Total: 322000.00	Total: 913250.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	4	0.79%				
311 - Medical assist, assist EMS crew	147	29.17%				
320 - Emergency medical service, other	39	7.74%				
321 - EMS call, excluding vehicle accident with injury	104	20.63%				
322 - Motor vehicle accident with injuries	9	1.79%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%				
324 - Motor vehicle accident with no injuries.	8	1.59%				
353 - Removal of victim(s) from stalled elevator	2	0.40%				
357 - Extrication of victim(s) from machinery	1	0.20%				
Total:	315	62.50%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
411 - Gasoline or other flammable liquid spill	1	0.20%				
412 - Gas leak (natural gas or LPG)	1	0.20%				
424 - Carbon monoxide incident	2	0.40%				
440 - Electrical wiring/equipment problem, other	3	0.60%				
444 - Power line down	1	0.20%				
445 - Arcing, shorted electrical equipment	3	0.60%				
461 - Building or structure weakened or collapsed	2	0.40%				
463 - Vehicle accident, general cleanup	1	0.20%				
Total:	14	2.78%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	4	0.79%				
511 - Lock-out	1	0.20%				
531 - Smoke or odor removal	10	1.98%				
542 - Animal rescue	2	0.40%				
550 - Public service assistance, other	4	0.79%				
551 - Assist police or other governmental agency	2	0.40%				
553 - Public service	2	0.40%				
554 - Assist invalid	6	1.19%				
561 - Unauthorized burning	5	0.99%				
Total:	36	7.14%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	5	0.99%				
611 - Dispatched and cancelled en route	94	18.65%				
621 - Wrong location	1	0.20%				
622 - No incident found on arrival at dispatch address	5	0.99%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
651 - Smoke scare, odor of smoke	3	0.60%				
	Total: 108	Total: 21.43%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	8	1.59%				
735 - Alarm system sounded due to malfunction	1	0.20%				
740 - Unintentional transmission of alarm, other	1	0.20%				
743 - Smoke detector activation, no fire - unintentional	3	0.60%				
745 - Alarm system activation, no fire - unintentional	3	0.60%				
746 - Carbon monoxide detector activation, no CO	1	0.20%				
	Total: 17	Total: 3.37%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 504	Total: 100.00%	Total: 591250.00	Total: 322000.00	Total: 913250.00	Total: 100.00%



Date: June 9, 2023
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager

Subject: Department Report (activities in May 2023)

Activities:

Ford Lake Dam (Hydro Station)

General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 0 after hour call-ins for the month.

Average precipitation for the month of is around 3.72", this year it was about .92".

Regulatory Notes

The FERC is revamping the Commission's Safety Program. Due to recent events in California and Michigan, the FERC has implemented some changes to ensure projects are safe. Deep dives into the engineering and technical backgrounds on dams have been eye opening. Changes to documentation requirements, reevaluation of engineering calculation dating back 40+ years and other safety topics. For our Hydro Station, these FERC driven activities has required the Township to work on list of technical reviews, update plans and improve public safety. This work is on-going and will not likely be complete for 2 to 3 years. As the process progresses, additional work may be needed to be address the finding and to satisfy FERC.

During this time of FERC review, the expenses are going to abnormally higher and will likely exceed the annual revenue the Hydro Station makes from DTE. It is possible that additional funds will be needed to cover the expenses that are incurred. Staff is looking for grants to help with these tasks.

Regulatory Status:

For 2023-

- DSSMR, **Complete & Filed**
- Owners Dam Safety Program Review –
- EAP annual update and test-
- EAP First Responder Training- **Complete**
- WQ Report – **Started, collecting data**
- Nuisance Plant Plan Report – **Started**
- Wildlife Plan Report –
- Historical Activity Report –
- Gate Certification –
- Security Review –
- FERC Security Inspection/Compliance-
- FERC Annual Dam Safety Inspection – **Complete**
- Annual DEQ Lake Operation Monitoring Report- **Out for Review**
- Spillway Assessment Action Plan- **Filed, addressing comments by FERC, Ongoing**
- Public Safety Plan Update-
- Fish & Sediment Analysis - **Planning**

Future Items:

- Shoreline Restoration, Ford Lake Park
- PMF Study for watershed
- Part 12 Inspection - 2025
- Shoreline Erosion Survey – 2025
- Protective Relay testing – 2024
- Emergency Gen Testing – 2025
- Downstream Concrete repairs – 2025
- Powerhouse windows and concrete repairs – 2025
- EAP Exercise – 2024
- EAP Rewrite - 2025

Projects:

Concrete Repairs- Out To Bid, Approved by the Board to go out to bid. Construction is now planned for summer 2023. Field inspection was conducted on 5/6/21, an assessment report was provided by Barr. Report outlines areas that need repairs within 5 to 10 years.

Sluice Gate Stress Analysis- Out to Bid, the FERC has requested a detail study of the spillway gates. This is common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task. This task is planned for 2023.

Powerhouse Service Power Upgrades- the high voltage cable from the house transformer to the transfer switch needs to be replaced due to inadequate sizing for the load. This is planned for 2023 during station down time.

Turbine Inspections and Maintenance- Conduct cleaning, inspection and maintenance on turbine equipment and associated spaces. This is planned for 2023.

Tailrace Safety Buoys- Install new buoys across the spillway. With the spillway gates being automated, additional safety precautions to prevent boats from getting to close when the gates open automatically.

Operation Summary

2023	May	YTD	5 Year Ave.
Precipitation total (inches) ¹	.92	13.95	39.1
Days Online	30.8	150.6	359.6
Generation MWH (estimated)	778.778	5,119.792	10,728.8
Generation MWH lost (estimated)*	35.613	43.242	582.9

After Hour Call In

Water levels	0	6	39
Mechanical/Electrical	0	1	4
Other	0	1	2
Totals	0	8	45

Recent History	2018	2019	2020	2021	2022
Precipitation total (inches)	42.2	45.4	41.4	40.0	26.37
Days Online	364.2	350.6	359.7	360.0	363.5
Generation MWH (estimated)	10,635.0	12,576.7	10,722.7	10,524.5	9,185.151
Generation MWH lost (estimated)*	552.9	1,005.8	570.2	423.2	362.5

After Hour Call In

Water levels	26	30	69	3	36
Mechanical/Electrical	5	3	4	9	0
Other	3	0	2	0	4
Totals	34	33	75	42	40

¹ Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Gate Spilling Summary:

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

Sluice Gate Usage Summary:

	Current Year 2023	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost KW\$*	Prior Yr. Lost KW\$*
January		0	0	0	0
February		1.2	0	0	0
March		13.8	0	0	0
April		13.4	0	0	0
May		4.6	25,759	\$ 1,597	\$ 58
June					\$ 7495
July					\$ 2,054
August					\$ 6,303
September					\$ 279
October					0
November					0
December					0
Totals		28.4	25,759	\$ 1,597	\$ 21,690

*estimated losses from diverting water away from generators for the **purpose improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.

In 2023, this dam will get the periodic safety inspection by the state, no date has been set.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

To: Board of Trustees

From: Belinda Kingsley, Community Compliance Director
Dave Bellers, Chief Building Official
Jason Iacoangeli, Planning Director
Tom Greenwood, Executive Coordinator

Re: OFFICE OF COMMUNITY STANDARDS ACTIVITY REPORT – May 2023

Date: June 7, 2023

Attached are reports for the following areas of activity within the Office of Community Standards for the period of May 1, 2023 thru May31, 2023.

1. ACTIVE LITIGATION CASES
2. NEW CODE ENFORCEMENT CASES
3. NEW RENTAL HOUSING CERTIFICATIONS
4. NEW VACANT STRUCTURE APPLICATIONS
5. BUILDING DEPARTMENT PERMITS ISSUED
6. BUILDING CERTIFICATES OF OCCUPANCY ISSUED
7. PLANNING & DEVELOPMENT PROJECTS

COURT CASE REVIEW

0	Dir	Address	Defendant	Nature of Case	Status	Updated Notes	Date Last Reviewed	Next Court Date	Case No.:
1005		Emerick	GV, LLC (Robert Hull) Gault Village Shopping Center	Public Nuisance	AUTHORIZED AND FILED	Demo approved by Twp Board and Court.	6/7/2023		16-437-CZ
2355		Wiard	D&G Auto Salvage & Randy Clark	Public Nuisance	AUTHORIZED AND FILED	Taxes to be paid prior to moving forward with approval and dismissal. Order to be entered - need site plan and licenses.	6/7/2023	6/7/23 @ 1:30	17-96-CZ
924-940		Minion	Circular Investments LLC (Issa)	Zoning/Woodland Protection/Soil Erosion	AUTHORIZED AND FILED	Site Plan has been approved - preliminary. Waiting for revised plans. Attorney refused meeting regarding noise. Site plan on hold.	6/7/2023	7/14/23 @ 1:30	17-809-CZ
1405		Ecorse	Elks Club	Public Nuisance	AUTHORIZED AND FILED	Several violations of the Court Order have occurred. Judge Connors ordered shut down.	6/7/2023		18-1259-CZ
1503		E. Michigan	Malek& Jenias Mohammed-KH Hamami	Public Nuisance	AUTHORIZED AND FILED	Site Plan improvements made. Continuously overparked on site. Legal meeting 4/25/23. Site inspection 5/22/23.	6/7/2023	6-15-23 @ 2:30	19-1123-CZ
1474		Ecorse	Ypsi Motown Properties - Township Plaza	Public Nuisance	AUTHORIZED AND FILED	Front parking lot paved, alley will be in 2023. Façade and other work needs to be completed. Inspection 4/10/23 - no change. Needs vacant inspection by court order.	6/7/2023	7/27/23 @ 1:30	
3775		Golfisde	Issa	Fire	AUTHORIZED AND FILED	Get a new C-of-O for rebuild, or demo the garage (by 1/28/22). Permit issued. Property needs to be transferred to new property owner.	6/7/2023		

COURT CASE REVIEW

0	Dir	Address	Defendant	Nature of Case	Status	Updated Notes	Date Last Reviewed	Next Court Date	Case No.:
399		Elder	Dabney	Public Nuisance	AUTHORIZED AND FILED	Lien placed against against the property.	6/7/2023		
		Paint Creek Plaza	Paint Creek South LLC	Public Nuisance	AUTHORIZED AND FILED	Settlement Agreement prepared by attorneys needs revisions. May be going back to court to resolve Order.	6/7/2023		
281		Ohio	Kinzerb Homes	Public Nuisance	AUTHORIZED AND FILED ESTATE	Probate closed. Property sold.	6/7/2023		
1448		Nash	Ali Mohamed Usman	Public Nuisance	AUTHORIZED AND FILED ESTATE	Foreclosed with a new owner. Probate closed. Deed recorded 8/29/22.	6/7/2023		
2835		Coolidge Ave	Jason Bombrisk	Junkyard Licensing	AUTHORIZED AND FILED	Junkyard inspection request denied. Delinquent taxes. Inspected 4/23 by EGLE. Litigation to be filed soon. Judge Connors.	6/7/2023	7/13/23 @ 1:30	
8950/9070		Charlotte Ct	Oaks of Ypsilanti, LLC and Oaks of Golden Pond, LLC	Blight	AUTHORIZED AND FILED	TG did exterior inspection - sign, sidewalks and trash. Multi-family rental inspections in progress. List of violations sent to Denny.	6/7/2023		
1106	E	Michigan Avenue	Tri-County Cremations / Burrell Vault / Oneil Swanson	Public Nuisance	AUTHORIZED AND FILED	Plans submitted - under review. Transfer to Judge Connors. LARA dismissed. Exterior violations sent to attorney - TG send NOV.	6/7/2023	6/29/23 @ 1:30	

COURT CASE REVIEW

0	Dir	Address	Defendant	Nature of Case	Status	Updated Notes	Date Last Reviewed	Next Court Date	Case No.:
1221		Desoto	Swain Holdings	Public Nuisance	AUTHORIZED AND FILED	Work is being done to rehab the house. Swain Holdings LLC is new owner. TG check status of garage repairs.	6/7/2023		
6050	S	Ivanhoe	Timothy Yerebeck	Public Nuisance	AUTHORIZED AND FILED	Vacant house with blight and mold damage. Property sold. Bldg Dept to contact new owner, Timothy Yerebeck, regarding addition issues. Bldg walk-thru 3/29/23.	6/7/2023		
6630		Rawsonville	Motown Holdings	Public Nuisance	FILED AND SERVED	Illegal truck parking operation. Pre-application meeting and direction provided to applicant. No activity on site. Plans submitted - denied.	6/7/2023	7/27/23 @ 1:30	
386	S	Ford Blvd	Wolverine Auto Repair	Public Nuisance	PREVIOUS ORDER ENTERED	Unpermitted expansion of legal non-conforming business. Added towing and storage. Contempt hearing scheduled.	6/7/2023	6/23/23 @ 9:00	
8		June St	Hedger Breed	Public Nuisance	AUTHORIZED AND FILED	Tenant is overparking the site, second story condemned by Bldg Dept. Meeting on 1/31/23 with attorneys. FM and Bldg inspection on 6/13/23.	6/7/2023	7/12/23 @ 9:00 a.m.	
5970		Bridge	Round Haus	Zoning Violation	AUTHORIZED	Parking lot in disrepair. Site plan approved to demo and re-build building, and pre-con held. Litigation not filed.	6/7/2023		
521		Eugene	Go America LLC	Public Nuisance	FILED AND SERVED	Foreclosed/Condemned House - Default Order to abate nuisance. Sold.	6/7/2023		

COURT CASE REVIEW

0	Dir	Address	Defendant	Nature of Case	Status	Updated Notes	Date Last Reviewed	Next Court Date	Case No.:
2041		Parkwood	Harvey Properties Rental Mgmt	Public Nuisance	AUTHORIZED AND FILED	Accessory structure and container on-site. Plan to be submitted by PO, not received. DM will contact their counsel. If no plan by 3/23/23, schedule a hearing.	6/7/2023	6/15/23 @ 1:30	
1473		Ecorse Rd	Hani Auto LLC	Zoning Violation	AUTHORIZED AND FILED	Parking lot needs to be completed. Pre-con mtg held. Site inspection 4/17 with attorneys.	6/7/2023	6/28/23 @ 1:30	
1255		W Michigan	Jeffrey Murillo - Auto One	Zoning Violation	AUTHORIZED AND FILED	Major automotive repair business opened without approval. Also U-Haul and flea market businesses in the building. Trial scheduled. FM review being requested.	6/7/2023	case eval. 8/16/23 @ 11:00; sett. Conf. 9/21/23	
2715		Woodruff	Ted Ferenczy	Public Nuisance	AUTHORIZED	Unsanitary conditions - over 100 birds in the house. Walter Hamilton is defense attorney. Waiting for air quality test. Needs a rental inspection.	6/7/2023		
550		Oaklawn	Jerry Baker	Public Nuisance - Fire	AUTHORIZED AND FILED	Fire in August 2021 - No insurance - Blight - Bringing in dumpsters to clean yard week of 4/17.	6/7/2023		
544		Oaklawn	Jerry Baker	Public Nuisance	PREVIOUS ORDER ENTERED	Blight in yard. Contempt hearing scheduled. Cleaned up in May.	6/7/2023		
6981		Hitchingham	Claudia Ross	Public Nuisance - Fire	AUTHORIZED AND AUTHORIZED	Fire in June 2022 - Total loss - Demo. Court hearing to apply 495 funds to demo. Bldg Permit issued for demo and building project. 30 days to demo - set for 5/12/23.	6/7/2023	6/7/23 @ 1:30	

New Code Enforcement Cases - May 2023

Enforcement Num	Category	Date Filed	Subdivision	Address Display String
EN23-0502	Solid Waste	05/01/2023	THURSTON AREA	289 OREGON ST
EN23-0503	Blight	05/01/2023	HOLMES ROAD AREA	1221 REDLEAF LN
EN23-0504	Solid Waste	05/01/2023	HOLMES ROAD AREA	1210 REDLEAF LN
EN23-0505	Blight	05/01/2023	HOLMES ROAD AREA	1240 REDLEAF LN
EN23-0506	Solid Waste	05/01/2023	SOUTH DISTRICT	7172 HITCHINGHAM RD
EN23-0507	Blight	05/01/2023	SUGARBROOK AREA	1314 HARRY ST
EN23-0508	Solid Waste	05/01/2023	SUGARBROOK AREA	1369 ANDREA ST
EN23-0509	Solid Waste	05/01/2023	SUGARBROOK AREA	1453 ANDREA ST
EN23-0510	Solid Waste	05/01/2023	SUGARBROOK AREA	1529 WISMER ST
EN23-0511	Solid Waste	05/01/2023	GAULT VILLAGE AREA	1312 HULL AVE
EN23-0512	Parking	05/01/2023	WEST WILLOW	1034 NASH AVE
EN23-0513	Blight	05/01/2023		2111 RAWSONVILLE RD
EN23-0514	Solid Waste	05/01/2023	LAKEVIEW AREA	2065 MOELLER AVE
EN23-0515	Blight	05/01/2023		9035 TEXTILE RD
EN23-0516	Vegetation	05/01/2023	LAKEVIEW AREA	2155 BRADLEY AVE
EN23-0517	Property Maintenance - N	05/02/2023	SOUTH DISTRICT	7208 DAISEY LN
EN23-0518	Blight	05/02/2023	THURSTON AREA	150 S HARRIS RD
EN23-0519	Blight	05/02/2023	SOUTH DISTRICT	8021 MERRITT RD
EN23-0520	Blight	05/02/2023	SOUTH DISTRICT	8041 MERRITT RD
EN23-0521	Blight	05/02/2023	SOUTH DISTRICT	8061 MERRITT RD
EN23-0522	Property Maintenance	05/02/2023	SOUTH DISTRICT	6786 LOON HOLLOW CT
EN23-0523	Blight	05/02/2023	HEWITT ROAD AREA	312 N CLUBVIEW DR
EN23-0524	Blight	05/02/2023	WEST WILLOW	1979 TYLER RD
EN23-0525	MULTI	05/02/2023	OAKLAWN/HAWTHORNE AREA	548 GREENLAWN ST
EN23-0526	MULTI	05/02/2023	SUGARBROOK AREA	1428 FOLEY AVE
EN23-0527	Solid Waste	05/02/2023	GAULT VILLAGE AREA	1103 LEVONA ST
EN23-0528	Blight	05/03/2023	LAKEVIEW AREA	2500 LAKEVIEW AVE
EN23-0529	Blight	05/03/2023	LAY GARDENS AREA	71 ALLEN RD
EN23-0530	MULTI	05/03/2023		1631 E MICHIGAN AVE
EN23-0531	MULTI	05/03/2023		1601 E MICHIGAN AVE
EN23-0532	Commercial Vehicles	05/03/2023	SOUTH DISTRICT	7460 TEXTILE RD

EN23-0533	Solid Waste	05/03/2023	GAULT VILLAGE AREA	1053 JANET AVE
EN23-0534	Solid Waste	05/03/2023	HEWITT ROAD AREA	140 GREENSIDE ST
EN23-0535	Parking	05/03/2023	OAKLAWN/HAWTHORNE AREA	535 GLENWOOD AVE
EN23-0536	Blight	05/03/2023		1900 CADILLAC AVE
EN23-0537	Zoning	05/03/2023	WEST WILLOW	1965 CHEVROLET AVE
EN23-0538	Solid Waste	05/03/2023	SOUTH DISTRICT	7100 HOMESTEAD RD
EN23-0539	Property Maintenance - N	05/04/2023	BUD/BLOSSOM AREA	1414 BUD AVE
EN23-0540	Solid Waste	05/04/2023	BUD/BLOSSOM AREA	1429 BLOSSOM AVE
EN23-0541	Blight	05/04/2023	APPLERIDGE AREA	2851 WOODRUFF LN
EN23-0542	Solid Waste	05/04/2023	BUD/BLOSSOM AREA	1482 BLOSSOM AVE
EN23-0543	Solid Waste	05/04/2023	BUD/BLOSSOM AREA	1422 BLOSSOM AVE
EN23-0544	Blight	05/04/2023	WEST WILLOW	1039 WOODGLEN AVE
EN23-0545	Solid Waste	05/04/2023	LAY GARDENS AREA	709 E GRAND BLVD
EN23-0546	Solid Waste	05/04/2023	HOLMES ROAD AREA	1421 WENDELL AVE
EN23-0547	Blight	05/04/2023	HEWITT ROAD AREA	1974 MERRILL ST
EN23-0548	Assist Attorney	05/04/2023	OAKLAWN/HAWTHORNE AREA	550 OAKLAWN AVE
EN23-0549	Solid Waste	05/05/2023	HOLMES ROAD AREA	1116 LEXINGTON PKWY
EN23-0550	Blight	05/05/2023	LAKEVIEW AREA	2029 BRADLEY AVE
EN23-0551	Property Maintenance	05/05/2023		1193 S HARRIS RD 102
EN23-0552	MULTI	05/05/2023	SOUTH DISTRICT	7390 MEADOW LN
EN23-0553	Pre-Permit Inspection	05/05/2023		2057 TYLER RD
EN23-0554	Blight	05/05/2023	SOUTH DISTRICT	5592 MICHAEL DR
EN23-0555	Solid Waste	05/05/2023	HOLMES ROAD AREA	1389 CANDLEWOOD LN
EN23-0556	Solid Waste	05/05/2023	HOLMES ROAD AREA	1411 CANDLEWOOD LN
EN23-0557	Solid Waste	05/05/2023	HOLMES ROAD AREA	1111 LEXINGTON PKWY
EN23-0558	Solid Waste	05/05/2023	SUGARBROOK AREA	1690 DOROTHY ST
EN23-0559	Blight	05/05/2023	WEST WILLOW	1420 JEFF ST
EN23-0560	Solid Waste	05/05/2023	HEWITT ROAD AREA	120 HILLCREST BLVD
EN23-0561	Blight	05/05/2023	SOUTH DISTRICT	WHITTAKER RD
EN23-0562	Blight	05/05/2023	SUGARBROOK AREA	1647 WISMER ST
EN23-0563	Building Code	05/08/2023	GAULT VILLAGE AREA	1141 HULL AVE
EN23-0564	Blight	05/08/2023	SOUTH DISTRICT	7723 PIONEER DR
EN23-0565	Solid Waste	05/08/2023	SOUTH DISTRICT	5879 CARY DR
EN23-0566	Solid Waste	05/08/2023	SOUTH DISTRICT	7404 DOVER DR

EN23-0567	Blight	05/08/2023	SOUTH DISTRICT	5580 MICHAEL DR
EN23-0568	Blight	05/08/2023	SOUTH DISTRICT	7707 PIONEER DR
EN23-0569	Blight	05/08/2023	SOUTH DISTRICT	7644 PIONEER DR
EN23-0570	Blight	05/08/2023	HOLMES ROAD AREA	1129 LEXINGTON PKWY
EN23-0571	Parking	05/08/2023	WEST WILLOW	903 NASH AVE
EN23-0572	MULTI	05/08/2023	WEST WILLOW	800 GATES AVE
EN23-0573	Solid Waste	05/08/2023	GAULT VILLAGE AREA	1232 SHIRLEY DR
EN23-0574	Blight	05/08/2023	HOLMES ROAD AREA	1121 RAMBLING RD
EN23-0575	Parking	05/08/2023	WEST WILLOW	900 NASH AVE
EN23-0576	Blight	05/08/2023	WEST WILLOW	1065 ZEPHYR ST
EN23-0577	Solid Waste	05/08/2023	WEST WILLOW	1421 DESOTO AVE
EN23-0578	Blight	05/09/2023	SOUTH DISTRICT	7454 SPY GLASS LN
EN23-0579	Vegetation	05/09/2023	LAY GARDENS AREA	799 ALLEN RD
EN23-0580	Blight	05/09/2023	HOLMES ROAD AREA	1241 RAMBLING RD
EN23-0581	Vegetation	05/09/2023	WEST WILLOW	800 EUGENE ST
EN23-0582	Vegetation	05/09/2023	WEST WILLOW	717 CAYUGA AVE
EN23-0583	Vegetation	05/09/2023	WEST WILLOW	650 FOX AVE
EN23-0584	Vegetation	05/09/2023	WEST WILLOW	680 CALDER AVE
EN23-0585	Vegetation	05/09/2023	WEST WILLOW	711 CAYUGA AVE
EN23-0586	Vegetation	05/09/2023	WEST WILLOW	727 CAYUGA AVE
EN23-0587	Zoning	05/09/2023	WEST WILLOW	587 EUGENE ST
EN23-0588	Vegetation	05/09/2023	WEST WILLOW	695 CAYUGA AVE
EN23-0589	Vegetation	05/09/2023	WEST WILLOW	636 FOX AVE
EN23-0590	Property Maintenance	05/09/2023	LAKEVIEW MHP	9987 JOAN CIR 177
EN23-0591	Property Maintenance - N	05/09/2023	THURSTON AREA	333 OREGON ST
EN23-0592	Vegetation	05/09/2023	GAULT VILLAGE AREA	1217 EVELYN AVE
EN23-0593	Blight	05/09/2023	WEST WILLOW	550 DESOTO AVE
EN23-0594	Vegetation	05/09/2023	GAULT VILLAGE AREA	1187 EVELYN AVE
EN23-0595	Solid Waste	05/09/2023	GAULT VILLAGE AREA	1193 EVELYN AVE
EN23-0597	Blight	05/10/2023	LAY GARDENS AREA	144 CAMPBELL AVE
EN23-0598	Vegetation	05/10/2023	BUD/BLOSSOM AREA	1482 BLOSSOM AVE
EN23-0599	Vegetation	05/10/2023	BUD/BLOSSOM AREA	1416 BLOSSOM AVE
EN23-0600	Vegetation	05/10/2023	BUD/BLOSSOM AREA	1476 BLOSSOM AVE
EN23-0601	Vegetation	05/10/2023	BUD/BLOSSOM AREA	1450 BLOSSOM AVE

EN23-0602	Vegetation	05/10/2023	GAULT VILLAGE AREA	1199 EVELYN AVE
EN23-0603	Vegetation	05/10/2023	GAULT VILLAGE AREA	1109 EVELYN AVE
EN23-0604	Vegetation	05/10/2023	LAKEVIEW AREA	2277 GROVE RD COMMON AREAS
EN23-0605	Vegetation	05/10/2023	SUGARBROOK AREA	1420 GATTEGNO ST
EN23-0606	Vegetation	05/10/2023	SUGARBROOK AREA	1437 GATTEGNO ST
EN23-0607	Vegetation	05/10/2023	GAULT VILLAGE AREA	1104 EVELYN AVE
EN23-0608	Vegetation	05/10/2023	GAULT VILLAGE AREA	1211 EVELYN AVE
EN23-0609	Vegetation	05/10/2023	SUGARBROOK AREA	1427 GATTEGNO ST
EN23-0610	Vegetation	05/10/2023	GAULT VILLAGE AREA	1204 EVELYN AVE
EN23-0611	Solid Waste	05/10/2023	HEWITT ROAD AREA	2361 DRAPER AVE
EN23-0612	Vegetation	05/10/2023	GAULT VILLAGE AREA	1211 SHIRLEY DR
EN23-0613	Basketball Hoop	05/10/2023	OAKLAWN/HAWTHORNE AREA	610 WOODLAWN AVE
EN23-0614	Basketball Hoop	05/10/2023	OAKLAWN/HAWTHORNE AREA	640 WOODLAWN AVE
EN23-0615	Property Maintenance	05/10/2023	LAY GARDENS AREA	1715 E FOREST
EN23-0616	Property Maintenance	05/10/2023		2500 HOLMES RD 616
EN23-0617	Blight	05/11/2023	OAKLAWN/HAWTHORNE AREA	589 KENNEDY AVE
EN23-0618	Vegetation	05/11/2023	BUD/BLOSSOM AREA	1313 BLOSSOM AVE
EN23-0619	Vegetation	05/11/2023	GAULT VILLAGE AREA	1223 EVELYN AVE
EN23-0620	Solid Waste	05/11/2023	THURSTON AREA	1675 PARKWOOD AVE
EN23-0621	Vegetation	05/11/2023	BUD/BLOSSOM AREA	1318 BLOSSOM AVE
EN23-0622	Blight	05/11/2023	SOUTH DISTRICT	7040 POPLAR DR
EN23-0623	Vegetation	05/11/2023	WEST WILLOW	639 OSWEGO AVE
EN23-0624	Blight	05/11/2023	LAY GARDENS AREA	650 BROWNING ST
EN23-0625	Blight	05/11/2023	LAY GARDENS AREA	649 N IVANHOE AVE
EN23-0626	Property Maintenance	05/11/2023		1106 E MICHIGAN AVE
EN23-0627	Zoning	05/11/2023	WEST WILLOW	1881 EILEEN AVE
EN23-0628	Vegetation	05/11/2023	SOUTH DISTRICT	6234 CHERRYWOOD DR
EN23-0629	Zoning	05/11/2023		2169 WASHTENAW RD
EN23-0630	Vegetation	05/11/2023		940 MINION ST
EN23-0631	Vegetation	05/11/2023	HOLMES ROAD AREA	1192 RAMBLING RD
EN23-0632	Vegetation	05/11/2023	HOLMES ROAD AREA	1180 RAMBLING RD
EN23-0633	Vegetation	05/11/2023	HOLMES ROAD AREA	1326 RUE DEAUVILLE BLVD
EN23-0634	Blight	05/11/2023	JOHNSON PLACE	72 JOHNSON ST
EN23-0635	Vegetation	05/11/2023	HOLMES ROAD AREA	1298 RUE DEAUVILLE BLVD

EN23-0636	Vegetation	05/11/2023	HOLMES ROAD AREA	1210 REDLEAF LN
EN23-0637	Blight	05/11/2023	SOUTH DISTRICT	5607 PRINCETON PL
EN23-0638	Business Registration Viol	05/11/2023		2714 WASHTENAW RD
EN23-0639	Vegetation	05/11/2023	SUGARBROOK AREA	1555 GROVE RD
EN23-0640	Vegetation	05/11/2023	SUGARBROOK AREA	1783 GROVE RD
EN23-0641	Vegetation	05/11/2023	SUGARBROOK AREA	1531 GROVE RD
EN23-0642	Vegetation	05/11/2023	SUGARBROOK AREA	1771 GROVE RD
EN23-0643	Vegetation	05/11/2023	SUGARBROOK AREA	1357 MCCARTHY CT
EN23-0644	Vegetation	05/11/2023	SOUTH DISTRICT	5718 BIG PINE DR
EN23-0645	Vegetation	05/11/2023	SOUTH DISTRICT	5696 NEW MEADOW DR
EN23-0646	Basketball Hoop	05/11/2023	WEST WILLOW	2364 BROOKTREE CT
EN23-0647	Vegetation	05/11/2023	SUGARBROOK AREA	1401 HARRY ST
EN23-0648	MULTI	05/11/2023		2351 WIARD CT
EN23-0649	Zoning	05/11/2023	HEWITT ROAD AREA	211 N HEWITT RD
EN23-0650	Litigation	05/12/2023		3011 E MICHIGAN AVE
EN23-0651	Vegetation	05/12/2023	OAKLAWN/HAWTHORNE AREA	1425 ECORSE RD
EN23-0652	Zoning	05/12/2023		215 S FORD BLVD
EN23-0653	Vegetation	05/12/2023	HEWITT ROAD AREA	2068 MERRILL ST
EN23-0654	Property Maintenance	05/12/2023	SOUTH DISTRICT	6062 WHITTAKER RD
EN23-0655	Vegetation	05/12/2023	SOUTH DISTRICT	5620 BIG PINE DR
EN23-0656	Vegetation	05/12/2023	LAY GARDENS AREA	722 N FORD BLVD
EN23-0657	Vegetation	05/12/2023	LAY GARDENS AREA	740 N FORD BLVD
EN23-0658	Vegetation	05/12/2023	WESTLAWN AREA	2544 EASTLAWN AVE
EN23-0659	Blight	05/12/2023	SOUTH DISTRICT	7124 OAKRIDGE DR
EN23-0660	Solid Waste	05/12/2023	SOUTH DISTRICT	7636 PIONEER DR
EN23-0661	Solid Waste	05/12/2023	SOUTH DISTRICT	7394 HOGAN DR
EN23-0662	Solid Waste	05/12/2023	SOUTH DISTRICT	7267 LOCHMOOR DR
EN23-0663	Blight	05/12/2023	SOUTH DISTRICT	6043 MAPLEVIEW LN
EN23-0664	BB HOOP	05/12/2023	SOUTH DISTRICT	6298 MAPLEHURST DR
EN23-0665	Vegetation	05/12/2023	SOUTH DISTRICT	6367 OAKHURST DR
EN23-0666	Vegetation	05/12/2023	SOUTH DISTRICT	6030 MAPLEVIEW LN
EN23-0667	Vegetation	05/12/2023	SOUTH DISTRICT	6031 MAPLEVIEW LN
EN23-0668	Vegetation	05/12/2023	SOUTH DISTRICT	7480 HOGAN DR
EN23-0669	Solid Waste	05/12/2023	SOUTH DISTRICT	7644 PIONEER DR

EN23-0670	Vegetation	05/12/2023	GAULT VILLAGE AREA	1163 EVELYN AVE
EN23-0671	Vegetation	05/12/2023	SOUTH DISTRICT	9385 PARKLAND DR
EN23-0672	Vegetation	05/12/2023	GAULT VILLAGE AREA	1210 EVELYN AVE
EN23-0673	Vegetation	05/12/2023	GAULT VILLAGE AREA	1151 EVELYN AVE
EN23-0674	Solid Waste	05/12/2023	SOUTH DISTRICT	7539 DORAL DR
EN23-0675	Vegetation	05/12/2023	WEST WILLOW	1359 JEFF ST
EN23-0676	Vegetation	05/12/2023	SOUTH DISTRICT	8267 HUMMINGBIRD DR
EN23-0677	Vegetation	05/12/2023	SOUTH DISTRICT	8279 HUMMINGBIRD DR
EN23-0678	Solid Waste	05/12/2023	SOUTH DISTRICT	8298 HUMMINGBIRD DR
EN23-0679	Vegetation	05/12/2023	SOUTH DISTRICT	8218 HUMMINGBIRD DR
EN23-0680	Vegetation	05/12/2023	SOUTH DISTRICT	7109 STREAMWOOD DR
EN23-0681	MULTI	05/12/2023	SOUTH DISTRICT	7550 DORAL DR
EN23-0682	Vegetation	05/12/2023	SOUTH DISTRICT	8210 HUMMINGBIRD DR
EN23-0683	Vegetation	05/12/2023	SOUTH DISTRICT	8250 HUMMINGBIRD DR
EN23-0684	Vegetation	05/12/2023	SOUTH DISTRICT	8234 HUMMINGBIRD DR
EN23-0685	Vegetation	05/12/2023	WEST WILLOW	1343 JEFF ST
EN23-0686	Vegetation	05/12/2023	SOUTH DISTRICT	6191 CHERRYWOOD DR
EN23-0687	MULTI	05/12/2023		1521 HOLMES RD
EN23-0688	Vegetation	05/12/2023	WEST WILLOW	1842 EILEEN AVE
EN23-0689	Vegetation	05/15/2023	HEWITT ROAD AREA	164 CARRIAGE WAY
EN23-0690	Solid Waste	05/15/2023	GAULT VILLAGE AREA	1080 HULL AVE
EN23-0691	Basketball Hoop	05/15/2023	GAULT VILLAGE AREA	1080 HULL AVE
EN23-0692	Vegetation	05/15/2023	HOLMES ROAD AREA	1244 LEXINGTON PKWY
EN23-0693	Vegetation	05/15/2023	SOUTH DISTRICT	6038 MAPLEVIEW LN
EN23-0694	Vegetation	05/15/2023	SOUTH DISTRICT	6046 MAPLEVIEW LN
EN23-0695	Vegetation	05/15/2023	SOUTH DISTRICT	6042 RAWSONVILLE RD
EN23-0696	Vegetation	05/15/2023	SOUTH DISTRICT	6051 MAPLEVIEW LN
EN23-0697	Vegetation	05/15/2023	SOUTH DISTRICT	6059 MAPLEVIEW LN
EN23-0698	Blight	05/15/2023	SOUTH DISTRICT	7411 HICKORY RIDGE DR
EN23-0699	Blight	05/15/2023	SOUTH DISTRICT	7423 HICKORY RIDGE DR
EN23-0700	Zoning	05/15/2023	HOLMES ROAD AREA	1266 RAMBLING RD
EN23-0701	MULTI	05/15/2023	LAKEVIEW AREA	2084 BRADLEY AVE
EN23-0702	Vegetation	05/15/2023	BUD/BLOSSOM AREA	1455 BLOSSOM AVE
EN23-0703	Property Maintenance	05/15/2023	SOUTH DISTRICT	7995 STONY CREEK RD #2

EN23-0704	Vegetation	05/15/2023	SOUTH DISTRICT	9393 COUNTRY VIEW DR
EN23-0705	Solid Waste	05/15/2023	SOUTH DISTRICT	5629 JUSTIN CT
EN23-0706	Basketball Hoop	05/15/2023	OAKLAWN/HAWTHORNE AREA	611 WOODLAWN AVE
EN23-0707	Blight	05/15/2023	OAKLAWN/HAWTHORNE AREA	641 WOODLAWN AVE
EN23-0708	Solid Waste	05/15/2023	OAKLAWN/HAWTHORNE AREA	650 WOODLAWN AVE
EN23-0709	Vegetation	05/15/2023	WEST WILLOW	1418 DESOTO AVE
EN23-0710	Vegetation	05/15/2023	WEST WILLOW	1448 NASH AVE
EN23-0711	Vegetation	05/15/2023	WEST WILLOW	1376 DESOTO AVE
EN23-0712	Vegetation	05/15/2023	WEST WILLOW	1028 STUDEBAKER AVE
EN23-0713	Blight	05/15/2023	LAY GARDENS AREA	740 N FORD BLVD
EN23-0714	Vegetation	05/15/2023	WEST WILLOW	1062 LORI ST
EN23-0715	Vegetation	05/15/2023	LAY GARDENS AREA	485 E GRAND BLVD
EN23-0716	Blight	05/15/2023	SOUTH DISTRICT	5566 NEW MEADOW DR
EN23-0717	Vegetation	05/15/2023	LAY GARDENS AREA	435 E GRAND BLVD
EN23-0718	Blight	05/15/2023	WEST WILLOW	1670 TYLER RD
EN23-0719	Property Maintenance	05/16/2023		2671 INTERNATIONAL DR 1431B
EN23-0720	Solid Waste	05/16/2023	HOLMES ROAD AREA	1449 RUE DEAUVILLE BLVD
EN23-0721	Vegetation	05/16/2023	WEST WILLOW	890 NASH AVE
EN23-0722	MULTI	05/16/2023	SUGARBROOK AREA	1306 HARRY ST
EN23-0723	Property Maintenance - N	05/16/2023	SUGARBROOK AREA	1321 MCCARTHY CT
EN23-0724	Vegetation	05/16/2023	GAULT VILLAGE AREA	1084 LEVONA ST
EN23-0725	Vegetation	05/16/2023	SOUTH DISTRICT	7481 BERMUDA DUNES DR
EN23-0726	Vegetation	05/16/2023	SOUTH DISTRICT	8800 LILLY DR
EN23-0727	BB HOOP	05/16/2023	SOUTH DISTRICT	8761 LILLY DR
EN23-0728	Vegetation	05/16/2023	SOUTH DISTRICT	6050 S IVANHOE AVE
EN23-0729	Vegetation	05/16/2023	SOUTH DISTRICT	6318 OAKHURST DR
EN23-0730	Vegetation	05/16/2023	HEWITT ROAD AREA	122 CARRIAGE WAY
EN23-0731	Vegetation	05/16/2023	SOUTH DISTRICT	6008 S MIAMI ST
EN23-0732	MULTI	05/17/2023	OAKLAWN/HAWTHORNE AREA	939 MAPLEWOOD AVE
EN23-0733	Vegetation	05/17/2023	HOLMES ROAD AREA	1435 RUE DEAUVILLE BLVD
EN23-0734	MULTI	05/17/2023	SOUTH DISTRICT	8879 TRILLIUM DR
EN23-0735	Vegetation	05/17/2023	LAKEVIEW AREA	1920 HARMON ST
EN23-0736	Property Maintenance	05/17/2023		1712 TIMBER RDG
EN23-0737	Vegetation	05/17/2023	SOUTH DISTRICT	5784 NEW MEADOW DR

EN23-0738	Vegetation	05/17/2023		204 S HARRIS RD OFFICE
EN23-0739	Blight	05/17/2023	WEST WILLOW	1063 NASH AVE
EN23-0740	Blight	05/17/2023	WEST WILLOW	1075 NASH AVE
EN23-0741	Zoning	05/17/2023	SOUTH DISTRICT	6680 BUNTON RD
EN23-0742	MULTI	05/17/2023	LAKEVIEW AREA	2040 CRITTENDON AVE
EN23-0743	MULTI	05/17/2023	OAKLAWN/HAWTHORNE AREA	550 GLENWOOD AVE
EN23-0744	MULTI	05/17/2023	OAKLAWN/HAWTHORNE AREA	559 GLENWOOD AVE
EN23-0745	Vegetation	05/17/2023		1507 HOLMES RD
EN23-0746	MULTI	05/17/2023	HOLMES ROAD AREA	1148 FALL RIVER RD
EN23-0747	Blight	05/17/2023	SOUTH DISTRICT	6470 WHITTAKER RD
EN23-0748	Vegetation	05/17/2023	WEST WILLOW	1216 WOODGLEN AVE
EN23-0749	Vegetation	05/17/2023	OAKLAWN/HAWTHORNE AREA	1374 HAWTHORNE AVE
EN23-0750	Vegetation	05/17/2023	OAKLAWN/HAWTHORNE AREA	371 S HARRIS RD
EN23-0752	Vegetation	05/17/2023	WESTLAWN AREA	518 BERGEN AVE
EN23-0753	Vegetation	05/17/2023	WESTLAWN AREA	2936 EASTLAWN AVE
EN23-0754	Vegetation	05/17/2023	WESTLAWN AREA	2866 NORTHLAWN AVE
EN23-0755	Solid Waste	05/17/2023	WEST WILLOW	532 HUDSON ST
EN23-0756	Vegetation	05/17/2023	WEST WILLOW	576 DESOTO AVE
EN23-0757	Vegetation	05/17/2023	WESTLAWN AREA	2934 NORTHLAWN AVE
EN23-0758	Blight	05/17/2023	WEST WILLOW	551 HUDSON ST
EN23-0759	Vegetation	05/17/2023	LAY GARDENS AREA	1702 E FOREST AVE
EN23-0760	Vegetation	05/17/2023	LAY GARDENS AREA	91 LAMAY AVE
EN23-0761	Property Maintenance	05/17/2023	THURSTON AREA	392 DAKOTA AVE
EN23-0762	Vegetation	05/17/2023	HOLMES ROAD AREA	1253 FALL RIVER RD
EN23-0763	Vegetation	05/17/2023	HOLMES ROAD AREA	1148 FALL RIVER RD
EN23-0764	Vegetation	05/17/2023	OAKLAWN/HAWTHORNE AREA	371 S HARRIS RD
EN23-0765	Vegetation	05/16/2023	HOLMES ROAD AREA	1420 CANDLEWOOD LN
EN23-0766	Assist Attorney	05/16/2023	SOUTH DISTRICT	9791 BEMIS RD
EN23-0767	Vegetation	05/17/2023	HEWITT ROAD AREA	230 HILLCREST BLVD
EN23-0768	Vegetation	05/17/2023	OAKLAWN/HAWTHORNE AREA	1373 HAWTHORNE AVE
EN23-0769	Vegetation	05/18/2023	STEVENS PARK AREA	287 KIRK AVE
EN23-0770	MULTI	05/18/2023	LAKEVIEW AREA	2083 WOODALE AVE
EN23-0771	Blight	05/18/2023	LAKEVIEW AREA	2090 MCGREGOR RD
EN23-0772	Vegetation	05/18/2023	HOLMES ROAD AREA	1138 RUE DEAUVILLE BLVD

EN23-0773	Property Maintenance	05/18/2023		521 WOODLAWN AVE
EN23-0774	Blight	05/18/2023	HOLMES ROAD AREA	1001 RUE DEAUVILLE BLVD
EN23-0776	Vegetation	05/18/2023	SOUTH DISTRICT	7416 MAPLELAWN DR
EN23-0777	Property Maintenance	05/18/2023	ASPEN CHASE/VILLAS APARTME	2129 GOLFSIDE DR 109
EN23-0778	Property Maintenance	05/18/2023	ASPEN CHASE/VILLAS APARTME	2129 GOLFSIDE DR 104
EN23-0779	Vegetation	05/18/2023	SOUTH DISTRICT	5468 GRAYFIELD CIR
EN23-0780	Vegetation	05/18/2023	SOUTH DISTRICT	5453 GRAYFIELD CIR
EN23-0781	MULTI	05/18/2023	SOUTH DISTRICT	5459 GRAYFIELD CIR
EN23-0782	Vegetation	05/18/2023	SOUTH DISTRICT	5438 GRAYFIELD CIR
EN23-0783	Vegetation	05/18/2023	WEST WILLOW	1081 NASH AVE
EN23-0784	Blight	05/18/2023	SOUTH DISTRICT	7043 OAKRIDGE DR
EN23-0785	Vegetation	05/18/2023	WEST WILLOW	1054 NASH AVE
EN23-0786	Vegetation	05/18/2023	SOUTH DISTRICT	6262 OAKHURST DR
EN23-0787	Litigation	05/18/2023	OAKLAWN/HAWTHORNE AREA	1254 ECORSE RD
EN23-0788	Vegetation	05/18/2023	HOLMES ROAD AREA	1260 LEXINGTON PKWY
EN23-0789	Basketball Hoop	05/18/2023	SOUTH DISTRICT	5863 PARVIEW DR
EN23-0790	Vegetation	05/18/2023	HOLMES ROAD AREA	1026 RUE DEAUVILLE BLVD
EN23-0791	Basketball Hoop	05/19/2023	STEVENS PARK AREA	395 ELDER ST
EN23-0792	Vegetation	05/19/2023	WEST WILLOW	521 EUGENE ST
EN23-0793	Vegetation	05/19/2023	LAKEVIEW AREA	2138 BRADLEY AVE
EN23-0794	Vegetation	05/19/2023	SOUTH DISTRICT	7257 MAPLELAWN DR
EN23-0795	Blight - Fire	05/19/2023	SOUTH DISTRICT	7390 TEXTILE RD
EN23-0796	Vegetation	05/19/2023	HOLMES ROAD AREA	1075 SWEET RD
EN23-0797	Vegetation	05/19/2023	GAULT VILLAGE AREA	1311 LEVONA ST
EN23-0798	Vegetation	05/19/2023	GAULT VILLAGE AREA	1166 RUTH AVE
EN23-0799	Vegetation	05/19/2023	GAULT VILLAGE AREA	1550 S HARRIS RD
EN23-0800	Vegetation	05/19/2023	GAULT VILLAGE AREA	1200 BORGSTROM AVE
EN23-0801	Vegetation	05/19/2023	LAKEVIEW AREA	2050 WOODALE AVE
EN23-0802	Vegetation	05/19/2023	LAKEVIEW AREA	2026 MOELLER AVE
EN23-0803	Vegetation	05/19/2023	APPLERIDGE AREA	2851 WOODRUFF LN
EN23-0804	Solid Waste	05/19/2023	LAKEVIEW AREA	2027 IDE AVE
EN23-0805	Vegetation	05/19/2023	LAKEVIEW AREA	2065 MOELLER AVE
EN23-0806	Vegetation	05/19/2023	LAKEVIEW AREA	2138 BRADLEY AVE
EN23-0807	Vegetation	05/19/2023	GAULT VILLAGE AREA	1220 BORGSTROM AVE

EN23-0808	Solid Waste	05/19/2023	SOUTH DISTRICT	7360 STREAMWOOD DR
EN23-0809	Vegetation	05/19/2023	GAULT VILLAGE AREA	1115 LEVONA ST
EN23-0810	Vegetation	05/19/2023	GAULT VILLAGE AREA	1127 LEVONA ST
EN23-0811	Blight	05/19/2023	LAKEVIEW AREA	1619 SMITH ST
EN23-0812	Solid Waste	05/19/2023	LAKEVIEW AREA	2056 GEORGE AVE
EN23-0813	Solid Waste	05/19/2023	SUGARBROOK AREA	1726 LYNN CT
EN23-0814	Basketball Hoop	05/19/2023	SOUTH DISTRICT	7715 GREENE FARM CT
EN23-0815	Solid Waste	05/19/2023	PINEVIEW AREA	5832 PINEVIEW DR
EN23-0816	Vegetation	05/19/2023	LAY GARDENS AREA	840 N FORD BLVD
EN23-0817	Vegetation	05/19/2023	LAY GARDENS AREA	841 N FORD BLVD
EN23-0818	Blight	05/19/2023	HEWITT ROAD AREA	2431 ROANOAKE DR
EN23-0819	Vegetation	05/19/2023	LAY GARDENS AREA	130 JOHNSON ST
EN23-0820	Vegetation	05/19/2023	BUD/BLOSSOM AREA	1313 BLOSSOM AVE
EN23-0821	Blight	05/19/2023	SCHOONER COVE	5050 SCHOONER COVE BLVD
EN23-0822	Blight	05/22/2023	WEST WILLOW	1967 TYLER RD
EN23-0823	Rental - Unregistered	05/22/2023	WEST WILLOW	1967 TYLER RD
EN23-0824	Blight	05/22/2023		239 S FORD BLVD
EN23-0826	Blight	05/22/2023		825 GEORGE PL
EN23-0827	MULTI	05/22/2023	LAY GARDENS AREA	642 CAMPBELL AVE
EN23-0828	MULTI	05/22/2023	LAY GARDENS AREA	71 JEROME AVE
EN23-0829	Blight	05/22/2023		1661 E MICHIGAN AVE
EN23-0830	Solid Waste	05/22/2023	SOUTH DISTRICT	7022 RACHEL DR
EN23-0831	Vegetation	05/22/2023	LAY GARDENS AREA	57 JEROME AVE
EN23-0832	Vegetation	05/22/2023	WESTLAWN AREA	1871 WASHTENAW RD
EN23-0833	MULTI	05/22/2023	GAULT VILLAGE AREA	1192 SHARE AVE
EN23-0834	Vegetation	05/22/2023	SOUTH DISTRICT	6091 MAPLEVIEW LN
EN23-0835	Vegetation	05/22/2023	GAULT VILLAGE AREA	1329 BORGSTROM AVE
EN23-0836	Vegetation	05/22/2023	SOUTH DISTRICT	7256 MAPLELAWN DR
EN23-0837	Vegetation	05/22/2023	GAULT VILLAGE AREA	1192 SHARE AVE
EN23-0838	Blight	05/22/2023	WEST WILLOW	1333 DESOTO AVE
EN23-0839	Blight	05/22/2023	WEST WILLOW	1979 TYLER RD
EN23-0840	Vegetation	05/22/2023		2500 HOLMES RD
EN23-0841	Vegetation	05/22/2023		1633 KNOWLES ST
EN23-0842	Vegetation	05/22/2023	LAY GARDENS AREA	110 JOHNSON ST

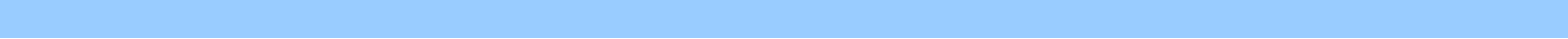
EN23-0843	Vegetation	05/23/2023	HEWITT ROAD AREA	231 EDISON AVE
EN23-0844	Blight	05/23/2023	HOLMES ROAD AREA	1278 E CLARK RD
EN23-0845	Litigation	05/23/2023	OAKLAWN/HAWTHORNE AREA	885 PARKWOOD AVE
EN23-0846	Litigation	05/23/2023	THURSTON AREA	281 OHIO ST
EN23-0847	Litigation	05/23/2023	WEST WILLOW	1448 NASH AVE
EN23-0848	Vegetation	05/23/2023	LAY GARDENS AREA	673 CAMPBELL AVE
EN23-0849	Solid Waste	05/23/2023	GAULT VILLAGE AREA	1231 SHIRLEY DR
EN23-0850	Solid Waste	05/23/2023	SOUTH DISTRICT	6247 TUTTLE HILL RD
EN23-0851	MULTI	05/23/2023	LAY GARDENS AREA	633 CAMPBELL AVE
EN23-0852	Blight	05/23/2023	LAKEVIEW AREA	2054 BRADLEY AVE
EN23-0853	Property Maintenance - N	05/23/2023	GAULT VILLAGE AREA	1184 S HARRIS RD
EN23-0854	Solid Waste	05/23/2023	SUGARBROOK AREA	1768 HEATHERRIDGE ST
EN23-0855	Vegetation	05/23/2023	SUGARBROOK AREA	1376 MCCARTHY CT
EN23-0856	Vegetation	05/23/2023	SOUTH DISTRICT	7550 BERWICK DR
EN23-0857	Vegetation	05/23/2023	SOUTH DISTRICT	7715 PIONEER DR
EN23-0858	Zoning	05/23/2023	WESTLAWN AREA	2723 SOUTHLAWN ST
EN23-0859	BB HOOP	05/23/2023	SOUTH DISTRICT	7128 RICHMOND DR
EN23-0860	Vegetation	05/23/2023	SOUTH DISTRICT	7140 RICHMOND DR
EN23-0861	Vegetation	05/23/2023	HOLMES ROAD AREA	1351 FALL RIVER RD
EN23-0862	Zoning	05/23/2023		1701 E MICHIGAN AVE
EN23-0863		05/24/2023	SOUTH DISTRICT	7883 BRIARBROOK DR
EN23-0864	Solid Waste	05/24/2023	SUGARBROOK AREA	1345 ANDREA ST
EN23-0865	Blight	05/24/2023	SUGARBROOK AREA	1337 ANDREA ST
EN23-0866	Vegetation	05/24/2023	SUGARBROOK AREA	1706 LYNN CT
EN23-0867	Vegetation	05/24/2023	SOUTH DISTRICT	6285 MAPLEHURST DR
EN23-0868	Blight	05/24/2023	BUD/BLOSSOM AREA	1416 BLOSSOM AVE
EN23-0869	Vegetation	05/24/2023	BUD/BLOSSOM AREA	1411 BLOSSOM AVE
EN23-0870	Vegetation	05/24/2023	BUD/BLOSSOM AREA	1464 BLOSSOM AVE
EN23-0871	Vegetation	05/24/2023	BUD/BLOSSOM AREA	1330 BLOSSOM AVE
EN23-0872	Vegetation	05/24/2023	SOUTH DISTRICT	7128 MAPLELAWN DR
EN23-0873	Solid Waste	05/24/2023	WEST WILLOW	587 EUGENE ST
EN23-0874	Solid Waste	05/24/2023	SOUTH DISTRICT	7791 HAMPTON CT
EN23-0875	Vegetation	05/24/2023	SOUTH DISTRICT	7058 RACHEL DR
EN23-0876	Zoning	05/24/2023	LAKEVIEW AREA	2173 MOELLER AVE

EN23-0877	Vegetation	05/24/2023	LAY GARDENS AREA	101 LAMAY AVE
EN23-0878	Rental - Unregistered	05/24/2023	THURSTON AREA	247 S FORD BLVD
EN23-0879	Vegetation	05/24/2023	LAKEVIEW AREA	1824 CRITTENDON AVE
EN23-0880	Solid Waste	05/24/2023	THURSTON AREA	1591 RUSSELL ST
EN23-0882	Vegetation	05/25/2023	LAY GARDENS AREA	570 HOLLIS AVE
EN23-0883	Solid Waste	05/25/2023	HEWITT ROAD AREA	264 NURA CT
EN23-0884	Rental - Unregistered	05/25/2023	LAKEVIEW AREA	2051 MOELLER AVE
EN23-0885	Rental - Unregistered	05/25/2023	LAKEVIEW AREA	2055 MOELLER AVE
EN23-0886	Rental - Unregistered	05/25/2023	LAKEVIEW AREA	2057 MOELLER AVE
EN23-0887	Solid Waste	05/25/2023	SOUTH DISTRICT	7250 SPY GLASS LN
EN23-0888	Property Maintenance	05/25/2023	LAY GARDENS AREA	760 CAMPBELL AVE #10
EN23-0889	Property Maintenance	05/25/2023	OAKLAWN/HAWTHORNE AREA	161 ECORSE RD
EN23-0890	Blight	05/25/2023	LAY GARDENS AREA	1011 E FOREST AVE
EN23-0891	Blight	05/25/2023	LAY GARDENS AREA	993 E CROSS ST
EN23-0892	Blight	05/25/2023	THURSTON AREA	1635 PARKWOOD AVE
EN23-0893	Vegetation	05/25/2023	THURSTON AREA	360 DEVONSHIRE RD
EN23-0894	Solid Waste	05/25/2023	BUD/BLOSSOM AREA	1309 BLOSSOM AVE
EN23-0895	Solid Waste	05/25/2023	SOUTH DISTRICT	7814 HAMPTON CT
EN23-0896	Blight	05/25/2023	SOUTH DISTRICT	5777 SUNSET TRL
EN23-0897	Vegetation	05/25/2023		3020 WASHTENAW RD
EN23-0898	Solid Waste	05/25/2023	SOUTH DISTRICT	8139 HUMMINGBIRD CT
EN23-0899	MULTI	05/25/2023	WEST WILLOW	1229 WOODGLEN AVE
EN23-0900	Vegetation	05/25/2023	GAULT VILLAGE AREA	1353 LEVONA ST
EN23-0901	Vegetation	05/25/2023	LAY GARDENS AREA	846 HOLMES RD
EN23-0902	Vegetation	05/25/2023	GAULT VILLAGE AREA	1161 LESTER AVE
EN23-0903	Vegetation	05/25/2023	HEWITT ROAD AREA	270 N CLUBVIEW DR
EN23-0904	Vegetation	05/25/2023	SOUTH DISTRICT	7835 GREENE FARM DR
EN23-0905	Vegetation	05/25/2023	GAULT VILLAGE AREA	1148 LESTER AVE
EN23-0906	Vegetation	05/25/2023	GAULT VILLAGE AREA	1115 BORGSTROM AVE
EN23-0907	Vegetation	05/25/2023	GAULT VILLAGE AREA	1107 LESTER AVE
EN23-0908	Vegetation	05/25/2023	SOUTH DISTRICT	6110 MAPLEVIEW LN
EN23-0909	Solid Waste	05/25/2023	SOUTH DISTRICT	7292 MAPLELAWN DR
EN23-0910	Solid Waste	05/25/2023	SOUTH DISTRICT	7280 MAPLELAWN DR
EN23-0911	Solid Waste	05/25/2023	GAULT VILLAGE AREA	1282 CLARITA ST

EN23-0912	Vegetation	05/25/2023	SOUTH DISTRICT	7822 GREENE FARM DR
EN23-0913	Vegetation	05/25/2023	SUGARBROOK AREA	1322 ANDREA ST
EN23-0914	Vegetation	05/25/2023	SOUTH DISTRICT	8624 SHAWN DR
EN23-0915	Vegetation	05/25/2023	SOUTH DISTRICT	7995 STONY CREEK RD #2
EN23-0916	Solid Waste	05/25/2023	OAKLAWN/HAWTHORNE AREA	1205 DAVIS ST
EN23-0917	Vegetation	05/25/2023	WESTLAWN AREA	3127 SOUTHLAWN ST
EN23-0918	Solid Waste	05/25/2023	WEST WILLOW	671 EUGENE ST
EN23-0919	Blight	05/25/2023	THURSTON AREA	1675 PARKWOOD AVE
EN23-0920	Parking	05/25/2023	HOLMES ROAD AREA	2302 HOLMES RD
EN23-0921	Blight	05/25/2023	WESTLAWN AREA	2490 PACKARD RD
EN23-0922	Blight	05/25/2023	WESTLAWN AREA	485 EASTMAN AVE
EN23-0923	Solid Waste	05/25/2023	LAKEVIEW AREA	3240 GROVE RD
EN23-0924	Vegetation	05/25/2023	WESTLAWN AREA	3109 SOUTHLAWN ST
EN23-0927	Vegetation	05/26/2023		835 GEORGE PL BLDG 1
EN23-0928	Vegetation	05/26/2023		839 GEORGE PL
EN23-0929	Vegetation	05/26/2023		837 GEORGE PL
EN23-0930	Vegetation	05/26/2023		833 GEORGE PL
EN23-0931	Vegetation	05/26/2023	THURSTON AREA	82 OHIO ST
EN23-0932	Vegetation	05/26/2023	SOUTH DISTRICT	7930 WINTERFIELD DR
EN23-0933	Vegetation	05/26/2023	THURSTON AREA	373 DEVONSHIRE RD
EN23-0934	Vegetation	05/26/2023	WEST WILLOW	1252 WOODGLEN AVE
EN23-0935	Vegetation	05/26/2023	THURSTON AREA	333 DEVONSHIRE RD
EN23-0936	Assist General	05/26/2023	SOUTH DISTRICT	7200 S HURON RIVER DR
EN23-0937	Vegetation	05/26/2023	THURSTON AREA	203 DAKOTA AVE
EN23-0938	Blight	05/26/2023	SOUTH DISTRICT	7012 HAMPTON DR
EN23-0939	Vegetation	05/26/2023	LAY GARDENS AREA	1386 E FOREST AVE
EN23-0940	Vegetation	05/26/2023	SOUTH DISTRICT	7187 SPY GLASS LN
EN23-0941	Vegetation	05/26/2023	LAY GARDENS AREA	110 JOHNSON ST
EN23-0942	Solid Waste	05/26/2023	SOUTH DISTRICT	8032 PEBBLESTONE DR
EN23-0943	Solid Waste	05/26/2023	GAULT VILLAGE AREA	938 GROVE RD
EN23-0944	Vegetation	05/26/2023	GAULT VILLAGE AREA	1076 LESTER AVE
EN23-0945	Blight	05/30/2023	LAY GARDENS AREA	626 CAMPBELL AVE
EN23-0946	Assist General	05/30/2023	SOUTH DISTRICT	7200 S HURON RIVER DR
EN23-0947	Assist General	05/30/2023	SOUTH DISTRICT	7200 S HURON RIVER DR

EN23-0948	Assist General	05/30/2023	SOUTH DISTRICT	7200 S HURON RIVER DR
EN23-0949	Assist General	05/30/2023	SOUTH DISTRICT	7200 S HURON RIVER DR
EN23-0950	Vegetation	05/30/2023	LAY GARDENS AREA	880 E FOREST AVE
EN23-0951	Vegetation	05/30/2023	SOUTH DISTRICT	7346 SPY GLASS LN
EN23-0952	Vegetation	05/30/2023	OAKLAWN/HAWTHORNE AREA	958 ECORSE RD
EN23-0953	Blight	05/30/2023	GAULT VILLAGE AREA	1175 SHARE AVE
EN23-0954	Property Maintenance	05/30/2023		1287 CONCORD DR
EN23-0955	Vegetation	05/30/2023	OAKLAWN/HAWTHORNE AREA	855 PARKWOOD AVE
EN23-0956	Vacant Property/Building	05/30/2023	OAKLAWN/HAWTHORNE AREA	855 PARKWOOD AVE
EN23-0957	Blight - Fire	05/30/2023	OAKLAWN/HAWTHORNE AREA	1039 PARKWOOD AVE
EN23-0958	Vegetation	05/30/2023	WESTLAWN AREA	1800 PACKARD RD
EN23-0959	BB HOOP	05/30/2023	SOUTH DISTRICT	6191 HICKORY RIDGE CT
EN23-0960	Vegetation	05/30/2023	LAY GARDENS AREA	715 JEROME AVE
EN23-0961	Vegetation	05/30/2023	WEST WILLOW	1355 DESOTO AVE
EN23-0962	Vegetation	05/30/2023	LAY GARDENS AREA	722 JEROME AVE
EN23-0963	Vegetation	05/30/2023	WEST WILLOW	720 EUGENE ST
EN23-0964	Vegetation	05/30/2023	LAY GARDENS AREA	408 CAMPBELL AVE
EN23-0965	Solid Waste	05/30/2023	GAULT VILLAGE AREA	1282 HULL AVE
EN23-0966	MULTI	05/30/2023		815 GEORGE PL
EN23-0967	Vegetation	05/30/2023	HOLMES ROAD AREA	1281 CANDLEWOOD LN
EN23-0968	MULTI	05/31/2023	LAY GARDENS AREA	680 N MIAMI AVE
EN23-0969	MULTI	05/31/2023	LAY GARDENS AREA	593 N HARRIS RD
EN23-0970	MULTI	05/31/2023	LAY GARDENS AREA	591 N HARRIS RD
EN23-0971	Zoning	05/31/2023	SOUTH DISTRICT	7489 DOVER DR
EN23-0972	Basketball Hoop	05/31/2023	OAKLAWN/HAWTHORNE AREA	610 WOODLAWN AVE
EN23-0973	Parking	05/31/2023	HOLMES ROAD AREA	1254 E CLARK RD
EN23-0974	Vegetation	05/31/2023	BUD/BLOSSOM AREA	1482 BLOSSOM AVE
EN23-0975	Vegetation	05/31/2023	SUGARBROOK AREA	1651 GROVE RD
EN23-0976	Vegetation	05/31/2023	SUGARBROOK AREA	1451 GROVE RD
EN23-0977	Vegetation	05/31/2023	LAY GARDENS AREA	944 E FOREST
EN23-0978	Vegetation	05/31/2023	WEST WILLOW	1074 NASH AVE
EN23-0979	Vegetation	05/31/2023	SUGARBROOK AREA	1483 GROVE RD
EN23-0980	Vegetation	05/31/2023	WEST WILLOW	1075 NASH AVE
EN23-0981	Vegetation	05/31/2023	GAULT VILLAGE AREA	1235 GEORGINA DR

EN23-0982	Basketball Hoop	05/31/2023	HOLMES ROAD AREA	1359 CANDLEWOOD LN
EN23-0983	Solid Waste	05/31/2023	HOLMES ROAD AREA	1316 RAMBLING RD



New Rental Housing Certifications - May 2023

Parcel Number	Address Display String	Cert Type	Cert Number	Status
K -11-02-308-016	749 JEROME AVE	Rental 24	CSFR-22-1250	Certified
K -11-03-127-044	1399 CANDLEWOOD LN	Rental 24	CSFR-23-0025	Certified
K -11-03-163-030	1203 WENDELL AVE	Rental 24	CSFR-23-0024	Certified
K -11-06-325-003	2964 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0377	Certified
K -11-06-325-003	2964 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0378	Certified
K -11-06-325-003	2964 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0379	Certified
K -11-06-325-003	2964 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0380	Certified
K -11-06-325-003	2962 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0381	Certified
K -11-06-325-003	2962 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0382	Certified
K -11-06-325-003	2962 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0383	Certified
K -11-06-325-003	2962 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0384	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 1	Multi-Family Rental Inspection	CMFR-22-0385	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 1-LAUND	Multi-Family Rental Inspection	CMFR-22-0386	Certified
K -11-06-325-003	2960 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0387	Suspended
K -11-06-325-003	2960 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0389	Certified
K -11-06-325-003	2960 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0390	Certified
K -11-06-325-003	2958 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0391	Certified
K -11-06-325-003	2958 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0392	Suspended
K -11-06-325-003	2958 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0393	Suspended
K -11-06-325-003	2958 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0394	Suspended
K -11-06-325-003	2954 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0395	Certified
K -11-06-325-003	2954 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0396	Certified
K -11-06-325-003	2954 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0397	Certified
K -11-06-325-003	2954 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0398	Certified
K -11-06-325-003	2952 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0399	Certified
K -11-06-325-003	2952 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0400	Certified
K -11-06-325-003	2952 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0401	Certified
K -11-06-325-003	2952 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0402	Certified
K -11-06-325-003	2950 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0403	Certified
K -11-06-325-003	2950 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0404	Certified
K -11-06-325-003	2950 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0405	Certified

K -11-06-325-003	2950 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0406	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 2	Multi-Family Rental Inspection	CMFR-22-0407	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 2-LAUND	Multi-Family Rental Inspection	CMFR-22-0408	Certified
K -11-06-325-003	2948 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0409	Certified
K -11-06-325-003	2948 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0410	Certified
K -11-06-325-003	2948 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0411	Certified
K -11-06-325-003	2948 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0412	Suspended
K -11-06-325-003	2940 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0413	Certified
K -11-06-325-003	2940 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0414	Certified
K -11-06-325-003	2940 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0415	Certified
K -11-06-325-003	2940 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0416	Certified
K -11-06-325-003	2938 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0417	Certified
K -11-06-325-003	2938 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0418	Certified
K -11-06-325-003	2938 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0419	Certified
K -11-06-325-003	2938 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0420	Certified
K -11-06-325-003	2936 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0421	Certified
K -11-06-325-003	2936 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0422	Certified
K -11-06-325-003	2936 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0423	Certified
K -11-06-325-003	2936 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0424	Certified
K -11-06-325-003	2934 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0425	Certified
K -11-06-325-003	2934 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0426	Certified
K -11-06-325-003	2934 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0427	Certified
K -11-06-325-003	2934 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0428	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 3	Multi-Family Rental Inspection	CMFR-22-0429	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 3-LAUND	Multi-Family Rental Inspection	CMFR-22-0430	Certified
K -11-06-325-003	2930 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0431	Certified
K -11-06-325-003	2930 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0432	Certified
K -11-06-325-003	2930 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0433	Certified
K -11-06-325-003	2930 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0434	Certified
K -11-06-325-003	2928 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0435	Certified
K -11-06-325-003	2928 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0436	Certified
K -11-06-325-003	2928 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0437	Certified
K -11-06-325-003	2928 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0438	Certified
K -11-06-325-003	2926 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0439	Certified

K -11-06-325-003	2926 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0440	Certified
K -11-06-325-003	2926 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0441	Certified
K -11-06-325-003	2926 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0442	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 4	Multi-Family Rental Inspection	CMFR-22-0443	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 4-LAUND	Multi-Family Rental Inspection	CMFR-22-0444	Certified
K -11-06-325-003	2920 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0445	Certified
K -11-06-325-003	2920 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0446	Certified
K -11-06-325-003	2920 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0447	Certified
K -11-06-325-003	2920 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0448	Certified
K -11-06-325-003	2918 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0449	Certified
K -11-06-325-003	2918 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0450	Certified
K -11-06-325-003	2918 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0451	Certified
K -11-06-325-003	2918 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0452	Certified
K -11-06-325-003	2916 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0453	Certified
K -11-06-325-003	2916 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0454	Certified
K -11-06-325-003	2916 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0455	Certified
K -11-06-325-003	2916 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0456	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 5	Multi-Family Rental Inspection	CMFR-22-0457	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 5-LAUND	Multi-Family Rental Inspection	CMFR-22-0458	Certified
K -11-06-325-003	2910 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0459	Suspended
K -11-06-325-003	2910 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0461	Certified
K -11-06-325-003	2910 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0462	Certified
K -11-06-325-003	2908 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0463	Certified
K -11-06-325-003	2908 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0464	Certified
K -11-06-325-003	2908 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0465	Certified
K -11-06-325-003	2908 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0466	Certified
K -11-06-325-003	2906 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0467	Certified
K -11-06-325-003	2906 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0468	Certified
K -11-06-325-003	2906 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0469	Certified
K -11-06-325-003	2906 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0470	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 6	Multi-Family Rental Inspection	CMFR-22-0471	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 6-LAUND	Multi-Family Rental Inspection	CMFR-22-0472	Certified
K -11-06-325-003	2904 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0473	Certified
K -11-06-325-003	2904 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0474	Certified

K -11-06-325-003	2904 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0475	Certified
K -11-06-325-003	2904 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0476	Certified
K -11-06-325-003	2902 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0477	Certified
K -11-06-325-003	2902 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0478	Certified
K -11-06-325-003	2902 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0479	Certified
K -11-06-325-003	2902 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0480	Certified
K -11-06-325-003	3006 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0481	Certified
K -11-06-325-003	3006 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0482	Certified
K -11-06-325-003	3006 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0483	Certified
K -11-06-325-003	3006 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0484	Certified
K -11-06-325-003	3004 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0485	Certified
K -11-06-325-003	3004 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0486	Certified
K -11-06-325-003	3004 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0487	Certified
K -11-06-325-003	3004 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0488	Certified
K -11-06-325-003	3002 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0489	Certified
K -11-06-325-003	3002 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0490	Certified
K -11-06-325-003	3002 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0491	Certified
K -11-06-325-003	3002 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0492	Certified
K -11-06-325-003	3000 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0493	Certified
K -11-06-325-003	3000 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0494	Certified
K -11-06-325-003	3000 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0495	Certified
K -11-06-325-003	3000 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0496	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 7	Multi-Family Rental Inspection	CMFR-22-0497	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 7-LAUND	Multi-Family Rental Inspection	CMFR-22-0498	Certified
K -11-06-325-003	2974 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0499	Certified
K -11-06-325-003	2974 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0500	Certified
K -11-06-325-003	2974 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0501	Certified
K -11-06-325-003	2974 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0502	Certified
K -11-06-325-003	2970 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0503	Certified
K -11-06-325-003	2970 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0504	Certified
K -11-06-325-003	2970 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0505	Certified
K -11-06-325-003	2970 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0506	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 8	Multi-Family Rental Inspection	CMFR-22-0507	Certified
K -11-06-325-003	2990 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0508	Certified

K -11-06-325-003	2990 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0509	Certified
K -11-06-325-003	2990 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0510	Certified
K -11-06-325-003	2990 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0511	Certified
K -11-06-325-003	2994 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0512	Certified
K -11-06-325-003	2994 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0513	Certified
K -11-06-325-003	2994 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0514	Certified
K -11-06-325-003	2994 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0515	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 9	Multi-Family Rental Inspection	CMFR-22-0516	Certified
K -11-06-325-003	2982 WASHTENAW RD BLDG 9-LAUND	Multi-Family Rental Inspection	CMFR-22-0517	Suspended
K -11-06-325-003	2982 WASHTENAW RD BLDG 10	Multi-Family Rental Inspection	CMFR-22-0518	Certified
K -11-06-325-003	2982 WASHTENAW RD 1A	Multi-Family Rental Inspection	CMFR-22-0519	Certified
K -11-06-325-003	2982 WASHTENAW RD 1B	Multi-Family Rental Inspection	CMFR-22-0520	Certified
K -11-06-325-003	2982 WASHTENAW RD 2A	Multi-Family Rental Inspection	CMFR-22-0521	Certified
K -11-06-325-003	2982 WASHTENAW RD 2B	Multi-Family Rental Inspection	CMFR-22-0522	Certified
K -11-06-378-016	2771 SOUTHLAWN ST	Rental 24	CSFR-22-1116	Certified
K -11-10-308-022	873 DAVIS ST	Rental 24	CSFR-23-0128	Certified
K -11-11-303-001	1624 PARKWOOD AVE	Rental 24	CSFR-23-0029	Certified
K -11-11-324-018	363 KANSAS AVE	Rental 24	CSFR-22-1214	Certified
K -11-11-326-001	1564 PARKWOOD AVE	Rental 24	CSFR-23-0031	Certified
K -11-14-150-014	2050 CHEVROLET AVE	Rental 24	CSFR-23-0026	Certified
K -11-18-220-046	3024 ROUNDTREE BLVD	Rental 24	CSFR-22-1281	Certified
K -11-22-480-026	8876 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0381	Certified
K -11-22-480-026	8876 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0382	Certified
K -11-22-480-026	8876 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0383	Certified
K -11-22-480-026	8876 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0384	Certified
K -11-22-480-026	8876 BROOKWOOD AVE 302	Multi-Family Rental Inspection	CMFR-23-0385	Certified
K -11-22-480-026	8882 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0388	Certified
K -11-22-480-026	8882 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0389	Certified
K -11-22-480-026	8882 BROOKWOOD AVE 301	Multi-Family Rental Inspection	CMFR-23-0390	Certified
K -11-22-480-026	8882 BROOKWOOD AVE 302	Multi-Family Rental Inspection	CMFR-23-0391	Certified
K -11-22-480-026	8888 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0392	Certified
K -11-22-480-026	8888 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0393	Certified
K -11-22-480-026	8888 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0394	Certified
K -11-22-480-026	8888 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0395	Certified

K -11-22-480-026	8936 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0435	Certified
K -11-22-480-026	8936 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0436	Certified
K -11-22-480-026	8936 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0437	Certified
K -11-22-480-026	8942 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0440	Certified
K -11-22-480-026	8942 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0441	Certified
K -11-22-480-026	8942 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0442	Certified
K -11-22-480-026	8942 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0443	Certified
K -11-22-480-026	8948 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0445	Certified
K -11-22-480-026	8948 BROOKWOOD AVE 302	Multi-Family Rental Inspection	CMFR-23-0449	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0450	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0451	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 201	Multi-Family Rental Inspection	CMFR-23-0452	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0453	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 301	Multi-Family Rental Inspection	CMFR-23-0454	Certified
K -11-22-480-026	8954 BROOKWOOD AVE 302	Multi-Family Rental Inspection	CMFR-23-0455	Certified
K -11-22-480-026	8960 BROOKWOOD AVE 101	Multi-Family Rental Inspection	CMFR-23-0456	Certified
K -11-22-480-026	8960 BROOKWOOD AVE 102	Multi-Family Rental Inspection	CMFR-23-0457	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 1	Multi-Family Rental Inspection	CMFR-23-0460	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 1-MECH	Multi-Family Rental Inspection	CMFR-23-0461	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 2	Multi-Family Rental Inspection	CMFR-23-0462	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 2-MECH	Multi-Family Rental Inspection	CMFR-23-0463	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 3	Multi-Family Rental Inspection	CMFR-23-0464	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 3-MECH	Multi-Family Rental Inspection	CMFR-23-0465	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 4	Multi-Family Rental Inspection	CMFR-23-0466	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 4-MECH	Multi-Family Rental Inspection	CMFR-23-0467	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 5	Multi-Family Rental Inspection	CMFR-23-0468	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 5-MECH	Multi-Family Rental Inspection	CMFR-23-0469	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 6	Multi-Family Rental Inspection	CMFR-23-0470	Certified
K -11-22-480-026	8990 BROOKWOOD AVE BLDG 6-MECH	Multi-Family Rental Inspection	CMFR-23-0471	Certified
K -11-22-480-026	8960 BROOKWOOD AVE 202	Multi-Family Rental Inspection	CMFR-23-0472	Certified
K -11-23-410-080	9649 BAYVIEW DR 210	Rental 24	CSFR-23-0116	Certified
K -11-24-132-009	2090 MOELLER AVE	Rental 24	CSFR-22-1179	Certified
K -11-24-206-010	2070 WOODALE AVE	Rental 24	CSFR-22-1251	Certified
K -11-34-100-002	8601 MARTZ RD	Rental 24	CSFR-22-1253	Certified

New Vacant Structure Applications - May 2023

Parcel Number	Address Display String	Cert Type	Cert Number	Status
K -11-03-177-038	1221 REDLEAF LN	Vacant Residential	CVR-23-0015	Suspended
K -11-11-490-015	789 NASH AVE	Vacant Residential	CVR-23-0016	Suspended

Building Department Permits Issued - May 2023

Permit Type	Category	Date Issued	Permit Number	Address Display String	Construction Value	Amount Paid Total
Building	Res Alter/Repair	05/01/2023	PB23-0345	375 SENATE AVE	\$1,000.00	\$100.00
Building	Com Addition	05/01/2023	PB23-0275	2448 WASHTENAW	\$188,000.00	\$2,225.00
Building	Building	05/02/2023	PB23-0292	7115 NATALIE DR	\$3,872.00	\$110.00
Building	Res Solar Panel	05/09/2023	PB23-0356	8755 LILLY DR	\$5,775.00	\$130.00
Building	Res Misc Concrete	05/10/2023	PB23-0314	6096 TUTTLE HILL RD	\$5,900.00	\$130.00
Building	Building	05/10/2023	PB23-0367	10258 SWAN LAKE CIR	\$6,500.00	\$140.00
Building	Res Addition	05/09/2023	PB23-0347	2045 MCKINLEY AVE	\$10,000.00	\$270.00
Building	Res Alter/Repair	05/11/2023	PB23-0355	1340 DUNCAN AVE	\$5,200.00	\$130.00
Building	Res Alter/Repair	05/12/2023	PB23-0378	55 DEVONSHIRE RD	\$13,158.00	\$210.00
Building	Com Roof	05/12/2023	PB23-0391	3100 WASHTENAW RD	\$699,900.00	\$7,045.00
Building	Com Alter/Repair	05/12/2023	PB20-0067	2905 WASHTENAW RD	\$10,000.00	\$445.00
Building	Swimming Pool (residential)	05/15/2023	PB23-0373	7099 MISSION HILLS DR	\$5,354.00	\$130.00
Building	Com Alter/Repair	05/17/2023	PB23-0360	2643 ELLSWORTH RD	\$5,000.00	\$395.00
Building	Res Solar Panel	05/17/2023	PB23-0351	2089 MARY CATHERINE S	\$3,207.00	\$110.00
Building	Res Solar Panel	05/18/2023	PB23-0415	7227 COLCHESTER LN	\$5,774.00	\$130.00
Building	Res Misc Concrete	05/18/2023	PB23-0420	7614 GREENE FARM DR	\$8,495.00	\$175.00
Building	Res Solar Panel	05/22/2023	PB23-0346	776 E GRAND BLVD	\$39,000.00	\$475.00
Building	Com Roof	05/23/2023	PB23-0451	7190 S HURON RIVER DR	\$175,845.00	\$1,805.00
Building	Com Alter/Repair	05/23/2023	PB23-0452	2025 E CLARK RD	\$75,650.00	\$805.00
Building	Res Garage detached	05/26/2023	PB23-0414	2418 CANYON DR	\$34,580.00	\$420.00
Building	Building	05/26/2023	PB23-0425	1105 GAULT DR	\$5,626.00	\$130.00
Building	Building	05/26/2023	PB23-0424	1725 W MICHIGAN AVE	\$36,000.00	\$430.00
Building	Com Alter/Repair	05/30/2023	PB22-0703	608 S HEWITT RD	\$150,000.00	\$1,925.00
Building	Com Sign	05/31/2023	PB23-0413	3175 W CLARK RD	\$3,245.00	\$375.00
Building	Com Roof	05/31/2023	PB23-0474	3015 WASHTENAW RD	\$64,318.00	\$695.00
Electrical	Electrical	05/31/2023	PE23-0250	608 S HEWITT RD	\$0.00	\$153.00
Electrical	Electrical	05/31/2023	PE23-0238	5193 TEXTILE RD	\$0.00	\$143.00
Electrical	Electrical	05/31/2023	PE23-0249	689 ONANDAGA AVE	\$0.00	\$140.00
Electrical	Mechanical	05/31/2023	PE23-0247	1132 JUNEAU RD	\$0.00	\$75.00
Electrical	Electrical	05/30/2023	PE23-0246	2643 ELLSWORTH RD	\$0.00	\$90.00
Electrical	Electrical	05/30/2023	PE23-0243	1063 GROVE RD	\$0.00	\$75.00

Electrical	Electrical	05/26/2023	PE23-0244	1310 CANDLEWOOD LN	\$0.00	\$75.00
Electrical	Electrical	05/26/2023	PE23-0245	6330 BUNTON RD	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0230	10169 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0231	10175 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0232	10181 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0233	9428 MAPLELAWN CT	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0234	9113 FAWN DR	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0228	528 HUNT PL	\$0.00	\$90.00
Electrical	Electrical	05/24/2023	PE23-0236	3775 GOLFSIDE RD	\$0.00	\$75.00
Electrical	Electrical	05/24/2023	PE23-0235	1127 LEVONA ST	\$0.00	\$80.00
Electrical	Electrical	05/25/2023	PE23-0239	2057 MOELLER AVE	\$0.00	\$90.00
Electrical	Electrical	05/26/2023	PE23-0237	1400 LEVONA ST	\$0.00	\$125.00
Electrical	Electrical	05/26/2023	PE23-0240	3375 E MICHIGAN 222	\$0.00	\$75.00
Electrical	Electrical	05/26/2023	PE23-0241	3375 E MICHIGAN 005	\$0.00	\$75.00
Electrical	Electrical	05/26/2023	PE23-0242	3375 E MICHIGAN 006	\$0.00	\$75.00
Electrical	Electrical	05/23/2023	PE23-0229	6139 SCHUSS XING	\$0.00	\$85.00
Electrical	Electrical	05/22/2023	PE23-0227	2748 WASHTENAW RD	\$0.00	\$90.00
Electrical	Electrical	05/18/2023	PE23-0224	7885 TUTTLE HILL RD	\$0.00	\$130.00
Electrical	Electrical	05/22/2023	PE23-0194	776 E GRAND BLVD	\$0.00	\$90.00
Electrical	Electrical	05/19/2023	PE23-0225	1756 TYLER RD	\$0.00	\$75.00
Electrical	Electrical	05/19/2023	PE23-0223	10340 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	05/19/2023	PE23-0222	10330 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	05/17/2023	PE23-0220	77 DEVONSHIRE RD	\$0.00	\$75.00
Electrical	Electrical	05/17/2023	PE23-0219	5598 CARY DR	\$0.00	\$125.00
Electrical	Electrical	05/16/2023	PE23-0217	29 CARRIAGE WAY	\$0.00	\$75.00
Electrical	Electrical	05/17/2023	PE23-0218	7227 COLCHESTER LN	\$0.00	\$75.00
Electrical	Electrical	05/16/2023	PE23-0214	1365 DESOTO AVE	\$0.00	\$75.00
Electrical	Electrical	05/16/2023	PE23-0215	422 BROOKSIDE ST	\$0.00	\$112.00
Electrical	Electrical	05/16/2023	PE23-0211	10218 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	05/16/2023	PE23-0216	10208 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	05/16/2023	PE23-0210	10226 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	05/15/2023	PE23-0212	2025 E CLARK RD	\$0.00	\$75.00
Electrical	Electrical	05/15/2023	PE23-0198	7099 MISSION HILLS DR	\$0.00	\$98.00
Electrical	Electrical	05/15/2023	PE23-0209	6098 SCHUSS XING	\$0.00	\$85.00

Electrical	Electrical	05/12/2023	PE23-0208	9161 FAWN DR	\$0.00	\$168.00
Electrical	Electrical	05/12/2023	PE23-0207	2731 ELLIS RD	\$0.00	\$183.00
Electrical	Electrical	05/11/2023	PE23-0205	520 RICE AVE	\$0.00	\$85.00
Electrical	Electrical	05/09/2023	PE23-0204	7364 NATALIE DR	\$0.00	\$85.00
Electrical	Electrical	05/10/2023	PE23-0201	256 N HEWITT RD	\$0.00	\$162.00
Electrical	Electrical	05/09/2023	PE23-0203	6640 WHITTAKER RD	\$0.00	\$75.00
Electrical	Electrical	05/05/2023	PE23-0193	7896 THORNHILL DR	\$0.00	\$75.00
Electrical	Electrical	05/08/2023	PE23-0199	5639 S EAGLE CT	\$0.00	\$112.00
Electrical	Electrical	05/08/2023	PE23-0195	2089 MARY CATHERINE S	\$0.00	\$75.00
Electrical	Electrical	05/08/2023	PE23-0196	8755 LILLY DR	\$0.00	\$75.00
Electrical	Electrical	05/08/2023	PE23-0202	1781 CADILLAC AVE	\$0.00	\$120.00
Electrical	Electrical	05/02/2023	PE23-0162	6234 BOYNE DR	\$0.00	\$146.00
Electrical	Electrical	05/04/2023	PE23-0197	534 OAKLAWN AVE	\$0.00	\$270.00
Electrical	Electrical	05/01/2023	PE23-0192	68 N CLUBVIEW DR	\$0.00	\$85.00
Fire Suppressor	Fire Suppression	05/12/2023	PFS23-0007	2800 WASHTENAW RD	\$0.00	\$290.00
Mechanical	Mechanical	05/15/2023	PM23-0618	1780 MEADOW WOODS E	\$0.00	\$125.00
Mechanical	Mechanical	05/15/2023	PM23-0620	506 FAIRFIELD ST	\$0.00	\$145.00
Mechanical	Mechanical	05/15/2023	PM23-0621	6098 SCHUSS XING	\$0.00	\$120.00
Mechanical	Mechanical	05/15/2023	PM23-0616	8067 LAKE CREST DR	\$0.00	\$188.00
Mechanical	Mechanical	05/15/2023	PM23-0588	2175 BRADLEY AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/16/2023	PM23-0614	375 SENATE AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/16/2023	PM23-0623	5078 BOSUNS WAY BLVD	\$0.00	\$75.00
Mechanical	Mechanical	05/16/2023	PM23-0624	8615 SPINNAKER WAY C2	\$0.00	\$75.00
Mechanical	Mechanical	05/16/2023	PM23-0622	2947 ROUNDTREE BLVD C	\$0.00	\$75.00
Mechanical	Mechanical	05/16/2023	PM23-0629	1382 CRESTWOOD AVE	\$0.00	\$135.00
Mechanical	Mechanical	05/17/2023	PM23-0626	10090 MARTZ RD	\$0.00	\$105.00
Mechanical	Mechanical	05/17/2023	PM23-0625	1307 FALL RIVER RD	\$0.00	\$145.00
Mechanical	Mechanical	05/17/2023	PM23-0631	7857 COLLIN CT	\$0.00	\$115.00
Mechanical	Mechanical	05/17/2023	PM23-0632	77 DEVONSHIRE RD	\$0.00	\$75.00
Mechanical	Mechanical	05/19/2023	PM23-0645	2643 ELLSWORTH RD	\$0.00	\$250.00
Mechanical	Mechanical	05/18/2023	PM23-0638	480 BERKLEY ST	\$0.00	\$90.00
Mechanical	Mechanical	05/18/2023	PM23-0641	2090 MERRILL ST	\$0.00	\$125.00
Mechanical	Mechanical	05/18/2023	PM23-0639	624 ONANDAGA AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/18/2023	PM23-0633	2932 ROUNDTREE BLVD	\$0.00	\$135.00

Mechanical	Mechanical	05/18/2023	PM23-0634	2090 MERRILL ST	\$0.00	\$75.00
Mechanical	Mechanical	05/17/2023	PM23-0630	147 CARRIAGE WAY	\$0.00	\$75.00
Mechanical	Mechanical	05/22/2023	PM23-0619	10181 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mechanical	05/22/2023	PM23-0617	10169 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mechanical	05/22/2023	PM23-0615	10175 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mechanical	05/22/2023	PM23-0650	2778 APPLERIDGE ST	\$0.00	\$135.00
Mechanical	Mechanical	05/22/2023	PM23-0651	1745 LYNN CT	\$0.00	\$135.00
Mechanical	Mechanical	05/23/2023	PM23-0640	6335 TUTTLE HILL RD	\$0.00	\$105.00
Mechanical	Mechanical	05/23/2023	PM23-0653	1589 WINGATE BLVD	\$0.00	\$105.00
Mechanical	Mechanical	05/23/2023	PM23-0654	7885 TUTTLE HILL RD	\$0.00	\$160.00
Mechanical	Mechanical	05/23/2023	PM23-0635	3375 E MICHIGAN 006	\$0.00	\$85.00
Mechanical	Mechanical	05/23/2023	PM23-0636	3375 E MICHIGAN 005	\$0.00	\$85.00
Mechanical	Mechanical	05/23/2023	PM23-0637	3375 E MICHIGAN 222	\$0.00	\$85.00
Mechanical	Mechanical	05/01/2023	PM23-0575	803 N REDWOOD AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0564	821 N REDWOOD AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0560	823 N REDWOOD AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0581	889 CLIFFS DR 305A	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0553	843 MAPLEWOOD AVE	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0580	897 DESOTO AVE	\$0.00	\$135.00
Mechanical	Mechanical	05/01/2023	PM23-0558	780 BROWNING CT 4	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0567	780 BROWNING CT 5	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0569	799 BROWNING CT 1	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0565	799 BROWNING CT 3	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0571	799 BROWNING CT 6	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0568	799 BROWNING CT 8	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0563	799 BROWNING CT 7	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0562	1082 COLEMAN ST	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0559	730 BROWNING CT 3	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0570	745 BROWNING CT 7	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0566	730 BROWNING CT 1	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0557	730 BROWNING CT 5	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0561	745 BROWNING CT 2	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0576	767 BROWNING CT 2	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0572	730 BROWNING CT 7	\$0.00	\$75.00

Mechanical	Mechanical	05/01/2023	PM23-0577	767 BROWNING CT 3	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0554	745 BROWNING CT 1	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0573	767 BROWNING CT 5	\$0.00	\$75.00
Mechanical	Mechanical	05/01/2023	PM23-0574	767 BROWNING CT 7	\$0.00	\$75.00
Mechanical	Mechanical	05/04/2023	PM23-0591	7321 WELLINGTON LN	\$0.00	\$155.00
Mechanical	Mechanical	05/04/2023	PM23-0587	7490 KENSINGTON DR	\$0.00	\$135.00
Mechanical	Mechanical	05/04/2023	PM23-0593	1154 LEXINGTON PKWY	\$0.00	\$75.00
Mechanical	Mechanical	05/03/2023	PM23-0585	9573 HARBOUR COVE CT	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0589	953 N TERRACE LN	\$0.00	\$0.00
Mechanical	Mechanical	05/05/2023	PM23-0590	953 N TERRACE LN	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0400	1268 HOLMES RD 8	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0399	1310 HOLMES RD 2	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0398	1302 HOLMES RD 8	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0397	1284 HOLMES RD 2	\$0.00	\$75.00
Mechanical	Mechanical	05/05/2023	PM23-0396	1268 HOLMES RD 6	\$0.00	\$90.00
Mechanical	Mechanical	05/02/2023	PM23-0579	1213 FALL RIVER RD	\$0.00	\$105.00
Mechanical	Mechanical	05/02/2023	PM23-0578	7178 POPLAR DR	\$0.00	\$85.00
Mechanical	Mechanical	05/03/2023	PM23-0584	9113 FAWN DR	\$0.00	\$258.00
Mechanical	Mechanical	05/03/2023	PM23-0583	68 N CLUBVIEW DR	\$0.00	\$85.00
Mechanical	Mechanical	05/02/2023	PM23-0466	6234 BOYNE DR	\$0.00	\$135.00
Mechanical	Mechanical	05/03/2023	PM23-0380	267 S WALLACE BLVD	\$0.00	\$85.00
Mechanical	Mechanical	05/08/2023	PM23-0600	2731 ELLIS RD	\$0.00	\$85.00
Mechanical	Mechanical	05/08/2023	PM23-0595	614 VILLA DR	\$0.00	\$90.00
Mechanical	Mechanical	05/08/2023	PM23-0596	5639 S EAGLE CT	\$0.00	\$90.00
Mechanical	Mechanical	05/08/2023	PM23-0597	21 OREGON ST	\$0.00	\$115.00
Mechanical	Mechanical	05/05/2023	PM23-0555	7896 THORNHILL DR	\$0.00	\$75.00
Mechanical	Mechanical	05/09/2023	PM23-0603	1298 FALL RIVER RD	\$0.00	\$150.00
Mechanical	Mechanical	05/09/2023	PM23-0604	2295 PACKARD RD	\$0.00	\$75.00
Mechanical	Mechanical	05/10/2023	PM23-0532	597 EUGENE ST	\$0.00	\$75.00
Mechanical	Mechanical	05/09/2023	PM23-0599	1310 HOLMES RD 5	\$0.00	\$75.00
Mechanical	Mechanical	05/09/2023	PM23-0602	7364 NATALIE DR	\$0.00	\$115.00
Mechanical	Mechanical	05/10/2023	PM23-0601	256 N HEWITT RD	\$0.00	\$150.00
Mechanical	Mechanical	05/10/2023	PM23-0606	7437 ESSEX DR	\$0.00	\$105.00
Mechanical	Mechanical	05/10/2023	PM23-0605	3015 WASHTENAW RD	\$0.00	\$155.00

Mechanical	Mechanical	05/11/2023	PM23-0598	10340 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mechanical	05/11/2023	PM23-0594	10330 SWAN LAKE CIR	\$0.00	\$228.00
Mechanical	Mechanical	05/11/2023	PM23-0609	520 RICE AVE	\$0.00	\$90.00
Mechanical	Mechanical	05/11/2023	PM23-0607	2991 GOLFVIEW CT	\$0.00	\$75.00
Mechanical	Mechanical	05/11/2023	PM23-0608	7720 BERWICK DR	\$0.00	\$75.00
Mechanical	Mechanical	05/11/2023	PM23-0610	7743 THORNHILL DR	\$0.00	\$85.00
Mechanical	Mechanical	05/11/2023	PM23-0611	7092 COLCHESTER LN	\$0.00	\$165.00
Mechanical	Mechanical	05/11/2023	PM23-0612	6640 WHITTAKER RD	\$0.00	\$145.00
Mechanical	Mechanical	05/11/2023	PM23-0613	7340 WARWICK DR	\$0.00	\$90.00
Mechanical	Mechanical	05/26/2023	PM23-0668	1935 SMITH ST	\$0.00	\$75.00
Mechanical	Mechanical	05/25/2023	PM23-0663	6264 CREEKSIDE CIR	\$0.00	\$145.00
Mechanical	Mechanical	05/25/2023	PM23-0664	1093 DESOTO AVE	\$0.00	\$140.00
Mechanical	Mechanical	05/25/2023	PM23-0666	1934 HARMON ST	\$0.00	\$105.00
Mechanical	Mechanical	05/24/2023	PM23-0658	7446 LOCHMOOR DR	\$0.00	\$75.00
Mechanical	Mechanical	05/24/2023	PM23-0657	6587 ROBINDALE DR	\$0.00	\$75.00
Mechanical	Mechanical	05/25/2023	PM23-0662	1300 N PROSPECT RD	\$0.00	\$115.00
Mechanical	Mechanical	05/24/2023	PM23-0660	9113 FAWN DR	\$0.00	\$85.00
Mechanical	Mechanical	05/24/2023	PM23-0659	1112 LESTER AVE	\$0.00	\$148.00
Mechanical	Mechanical	05/24/2023	PM23-0656	1966 MARY CATHERINE S	\$0.00	\$75.00
Mechanical	Mechanical	05/24/2023	PM23-0655	1065 WOODGLEN AVE	\$0.00	\$115.00
Mechanical	Mechanical	05/26/2023	PM23-0672	9436 NATURE VIEW LN	\$0.00	\$75.00
Mechanical	Mechanical	05/26/2023	PM23-0673	7361 MERRITT RD	\$0.00	\$75.00
Mechanical	Mechanical	05/26/2023	PM23-0674	1541 WINGATE BLVD	\$0.00	\$75.00
Mechanical	Mechanical	05/26/2023	PM23-0671	7336 STREAMWOOD DR	\$0.00	\$75.00
Mechanical	Mechanical	05/26/2023	PM23-0670	1310 CANDLEWOOD LN	\$0.00	\$75.00
Mechanical	Mechanical	05/26/2023	PM23-0669	7621 HENLEY DR	\$0.00	\$75.00
Mechanical	Mechanical	05/30/2023	PM23-0676	10079 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0684	10218 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0683	10208 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0682	10226 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0681	10097 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0680	10181 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0679	10175 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0678	10169 SWAN LAKE CIR	\$0.00	\$85.00

Mechanical	Mechanical	05/30/2023	PM23-0677	10085 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	05/30/2023	PM23-0675	9428 MAPLELAWN CT	\$0.00	\$85.00
Mechanical	Mechanical	05/31/2023	PM23-0665	7551 WARWICK DR	\$0.00	\$188.00
Mechanical	Mechanical	05/31/2023	PM23-0688	1132 JUNEAU RD	\$0.00	\$75.00
Mechanical	Mechanical	05/31/2023	PM23-0687	1707 KNOWLES ST	\$0.00	\$85.00
Mechanical	Mechanical	05/31/2023	PM23-0689	6447 OAKHURST DR	\$0.00	\$105.00
Mechanical	Mechanical	05/31/2023	PM23-0648	2521 INTERNATIONAL DR	\$0.00	\$75.00
Mechanical	Mechanical	05/31/2023	PM23-0646	2561 INTERNATIONAL DR	\$0.00	\$75.00
Mechanical	Mechanical	05/31/2023	PM21-0945	2840 INTERNATIONAL DR	\$0.00	\$75.00
Mechanical	Mechanical	05/31/2023	PM23-0691	7043 OAKRIDGE DR	\$0.00	\$105.00
Mechanical	Mechanical	05/24/2023	PM23-0661	9609 LANDSDOWNE LN	\$0.00	\$85.00
Plumbing	Plumbing	05/31/2023	PP23-0215	608 S HEWITT RD	\$0.00	\$170.00
Plumbing	Plumbing	05/30/2023	PP23-0212	1088 STUDEBAKER AVE	\$0.00	\$98.00
Plumbing	Plumbing	05/26/2023	PP23-0213	393 ELDER ST	\$0.00	\$90.00
Plumbing	Plumbing	05/24/2023	PP23-0207	9113 FAWN DR	\$0.00	\$276.00
Plumbing	Plumbing	05/24/2023	PP23-0208	630 N TERRACE LN # 636	\$0.00	\$75.00
Plumbing	Plumbing	05/25/2023	PP23-0209	2448 WASHTENAW	\$0.00	\$274.00
Plumbing	Plumbing	05/25/2023	PP23-0211	85 S HEWITT RD #2	\$0.00	\$75.00
Plumbing	Plumbing	05/25/2023	PP23-0210	85 S HEWITT RD #1	\$0.00	\$90.00
Plumbing	Plumbing	05/12/2023	PP23-0170	55 DEVONSHIRE RD	\$0.00	\$75.00
Plumbing	Plumbing	05/10/2023	PP23-0169	596 HUNT PL	\$0.00	\$75.00
Plumbing	Plumbing	05/10/2023	PP23-0171	7513 ROXBURY DR	\$0.00	\$75.00
Plumbing	Plumbing	05/10/2023	PP23-0172	375 SENATE AVE	\$0.00	\$75.00
Plumbing	Plumbing	05/08/2023	PP23-0168	2731 ELLIS RD	\$0.00	\$345.00
Plumbing	Plumbing	05/03/2023	PP23-0161	2190 BURNS AVE	\$0.00	\$75.00
Plumbing	Plumbing	05/02/2023	PP23-0164	7503 DORAL DR	\$0.00	\$75.00
Plumbing	Plumbing	05/05/2023	PP23-0167	480 BERKLEY ST	\$0.00	\$323.00
Plumbing	Plumbing	05/04/2023	PP23-0119	7235 STREAMWOOD DR	\$0.00	\$90.00
Plumbing	Plumbing	05/04/2023	PP23-0166	936 ECORSE RD	\$0.00	\$135.00
Plumbing	Plumbing	05/01/2023	PP23-0163	2111 RAWSONVILLE RD	\$0.00	\$1,152.00
Plumbing	Plumbing	05/01/2023	PP23-0162	1216 HULL AVE	\$0.00	\$75.00
Plumbing	Plumbing	05/01/2023	PP23-0160	966 N PROSPECT RD	\$0.00	\$259.00
Plumbing	Plumbing	05/23/2023	PP23-0198	3375 E MICHIGAN 222	\$0.00	\$75.00
Plumbing	Plumbing	05/23/2023	PP23-0197	3375 E MICHIGAN 005	\$0.00	\$75.00

Plumbing	Plumbing	05/23/2023	PP23-0196	3375 E MICHIGAN 006	\$0.00	\$75.00
Plumbing	Plumbing	05/23/2023	PP23-0206	7667 GREENE FARM CT	\$0.00	\$90.00
Plumbing	Plumbing	05/18/2023	PP23-0191	1340 DUNCAN AVE	\$0.00	\$140.00
Plumbing	Plumbing	05/22/2023	PP23-0205	2277 COLONY WAY	\$0.00	\$75.00
Plumbing	Plumbing	05/22/2023	PP23-0204	6223 CHERRYWOOD DR	\$0.00	\$75.00
Plumbing	Plumbing	05/17/2023	PP23-0192	5598 CARY DR	\$0.00	\$75.00
Plumbing	Plumbing	05/16/2023	PP23-0189	221 HILLCREST BLVD	\$0.00	\$75.00
Plumbing	Plumbing	05/16/2023	PP23-0190	7089 STREAMWOOD DR	\$0.00	\$75.00
Plumbing	Plumbing	05/15/2023	PP23-0185	7808 TROTTERS PARK ST	\$0.00	\$75.00
Plumbing	Plumbing	05/15/2023	PP23-0174	10218 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0182	10226 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0181	10097 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0180	10085 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0179	10079 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0178	9428 MAPLELAWN CT	\$0.00	\$326.00
Plumbing	Plumbing	05/15/2023	PP23-0183	10208 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/15/2023	PP23-0187	375 SENATE AVE	\$0.00	\$135.00
Plumbing	Plumbing	05/15/2023	PP23-0188	1465 RUE WILLETTE BLVD	\$0.00	\$75.00
Plumbing	Plumbing	05/12/2023	PP23-0184	1417 GATTEGNO ST	\$0.00	\$288.00
Plumbing	Plumbing	05/15/2023	PP23-0186	9215 PARKLAND DR	\$0.00	\$75.00
Plumbing	Plumbing	05/12/2023	PP23-0173	1093 DESOTO AVE	\$0.00	\$200.00
Plumbing	Plumbing	05/12/2023	PP23-0177	10181 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/12/2023	PP23-0176	10175 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	05/12/2023	PP23-0175	10169 SWAN LAKE CIR	\$0.00	\$276.00
ng-Water/sewe	Plumbing	05/19/2023	PP23-0193	10208 SWAN LAKE CIR	\$0.00	\$112.00
ng-Water/sewe	Plumbing	05/19/2023	PP23-0194	10226 SWAN LAKE CIR	\$0.00	\$112.00
ng-Water/sewe	Plumbing	05/19/2023	PP23-0195	10218 SWAN LAKE CIR	\$0.00	\$112.00
ng-Water/sewe	Plumbing	05/19/2023	PP23-0203	1784 EILEEN AVE	\$0.00	\$105.00
ng-Water/sewe	Plumbing	05/02/2023	PP23-0165	1160 LEXINGTON PKWY	\$0.00	\$75.00
;- Basement fir	Res - Basement finish	05/02/2023	PB23-0311	6306 MAPLEHURST DR	\$3,000.00	\$75.00
;- Basement fir	Res - Basement finish	05/03/2023	PB23-0332	7253 ROYAL TROON DR	\$6,000.00	\$130.00
;- Basement fir	Res - Basement finish	05/18/2023	PB23-0404	6236 SCHUSS XING	\$10,000.00	\$170.00
;- Basement fir	Res - Basement finish	05/18/2023	PB23-0417	5598 CARY DR	\$3,000.00	\$75.00
Res - Deck	Res Deck	05/18/2023	PB23-0379	7453 RED BIRD DR	\$33,869.00	\$410.00

Res - Deck	Res Deck	05/18/2023	PB23-0392	8125 LAKE CREST DR	\$396,000.00	\$485.00
Res - Deck	Res Deck	05/17/2023	PB23-0395	10149 SWAN LAKE CIR	\$10,000.00	\$170.00
Res - Deck	Res Deck	05/17/2023	PB23-0370	9373 WHITE TAIL DR	\$5,000.00	\$120.00
Res - Deck	Res Deck	05/19/2023	PB23-0401	6065 VISTA DR	\$11,000.00	\$195.00
Res - Deck	Res Deck	05/22/2023	PB23-0419	6154 EAGLE TRACE DR	\$23,178.00	\$310.00
Res - Deck	Res Deck	05/23/2023	PB23-0400	312 DAKOTA AVE	\$4,000.00	\$110.00
Res - Deck	Res Deck	05/23/2023	PB23-0445	8851 AMARANTH LN	\$6,580.00	\$140.00
Res - Deck	Res Deck	05/23/2023	PB23-0421	6142 S MIAMI ST	\$7,500.00	\$150.00
Res - Deck	Res Deck	05/24/2023	PB23-0407	1708 GROVE RD	\$33,473.00	\$410.00
Res - Deck	Res Deck	05/15/2023	PB23-0396	5918 WILLOWBRIDGE RD	\$10,000.00	\$170.00
Res - Deck	Res Deck	05/05/2023	PB23-0234	7067 POPLAR DR	\$5,000.00	\$120.00
Res - Deck	Res Deck	05/02/2023	PB23-0317	7034 CREEKWAY CT	\$10,500.00	\$195.00
Res - Deck	Res Deck	05/01/2023	PB23-0348	7361 COLCHESTER LN	\$6,000.00	\$105.00
Res - Deck	Res Deck	05/03/2023	PB23-0325	6173 COLUMBIA DR	\$12,000.00	\$240.00
Res - Deck	Res Deck	05/08/2023	PB23-0339	7142 COLCHESTER LN	\$28,238.00	\$360.00
Res - Deck	Res Deck	05/26/2023	PB23-0376	8432 FARM LN	\$19,000.00	\$260.00
Res - Deck	Res Deck	05/25/2023	PB23-0443	6081 CHERRYWOOD DR	\$16,800.00	\$240.00
Res - Deck	Res Deck	05/31/2023	PB23-0453	6540 STONY CREEK RD	\$20,000.00	\$270.00
s - Egress Wind	Res - Egress Window	05/18/2023	PB23-0357	2376 COLONY WAY	\$6,100.00	\$140.00
es - Mobile Home	Res - Mobile Home	05/15/2023	PB23-0385	3375 E MICHIGAN 006	\$0.00	\$160.00
es - Mobile Home	Res - Mobile Home	05/15/2023	PB23-0386	3375 E MICHIGAN 005	\$0.00	\$170.00
es - Mobile Home	Res - Mobile Home	05/15/2023	PB23-0388	3375 E MICHIGAN 222	\$0.00	\$170.00
es - Mobile Home	Res - Mobile Home	05/04/2023	PB23-0319	2949 MONTROSE	\$0.00	\$150.00
es - Mobile Home	Res - Mobile Home	05/04/2023	PB23-0321	2985 MONTROSE	\$0.00	\$150.00
Res - Roof	Res - Roof	05/03/2023	PB23-0359	1113 ZEPHYR ST	\$7,000.00	\$115.00
Res - Roof	Res - Roof	05/01/2023	PB23-0352	246 DEVONSHIRE RD	\$10,240.00	\$155.00
Res - Roof	Res - Roof	05/01/2023	PB23-0338	2360 MERRILL ST	\$8,575.00	\$135.00
Res - Roof	Res - Roof	05/01/2023	PB23-0302	7338 KNOLLWOOD DR	\$10,650.00	\$155.00
Res - Roof	Res - Roof	05/01/2023	PB23-0350	7341 DEER TRACK DR	\$12,330.00	\$175.00
Res - Roof	Res - Roof	05/08/2023	PB23-0371	1195 RIDGE RD	\$13,000.00	\$175.00
Res - Roof	Res - Roof	05/05/2023	PB23-0365	915 OTTAWA AVE	\$17,965.00	\$225.00
Res - Roof	Res - Roof	05/09/2023	PB23-0293	525 EMERICK ST	\$11,183.00	\$165.00
Res - Roof	Res - Roof	05/08/2023	PB23-0363	5694 HIGH RIDGE DR	\$10,000.00	\$145.00
Res - Roof	Res - Roof	05/09/2023	PB23-0366	1234 HULL AVE	\$3,566.00	\$85.00

Res - Roof	Res - Roof	05/11/2023	PB23-0390	9255 CREEKWAY DR	\$6,000.00	\$105.00
Res - Roof	Res - Roof	05/15/2023	PB23-0397	1157 EVELYN AVE	\$3,490.00	\$85.00
Res - Roof	Res - Roof	05/16/2023	PB23-0412	2040 CRITTENDON AVE	\$3,000.00	\$75.00
Res - Roof	Res - Roof	05/16/2023	PB23-0398	8221 S HURON RIVER DR	\$12,845.00	\$175.00
Res - Roof	Res - Roof	05/16/2023	PB23-0406	110 CAMPBELL AVE	\$9,990.00	\$145.00
Res - Roof	Res - Roof	05/16/2023	PB23-0408	1710 TYLER RD	\$8,835.00	\$135.00
Res - Roof	Res - Roof	05/16/2023	PB23-0409	6234 S MIAMI ST	\$6,019.00	\$115.00
Res - Roof	Res - Roof	05/16/2023	PB23-0411	1321 DESOTO AVE	\$7,606.00	\$125.00
Res - Roof	Res - Roof	05/19/2023	PB23-0433	8935 INDIGO LN	\$19,368.00	\$245.00
Res - Roof	Res - Roof	05/22/2023	PB23-0441	1381 JEFFERY ST	\$13,110.00	\$185.00
Res - Roof	Res - Roof	05/22/2023	PB23-0440	1754 SMITH ST	\$7,996.00	\$125.00
Res - Roof	Res - Roof	05/18/2023	PB23-0418	8133 STARLING CT	\$16,800.00	\$215.00
Res - Roof	Res - Roof	05/23/2023	PB23-0444	231 EDISON AVE	\$15,750.00	\$205.00
Res - Roof	Res - Roof	05/23/2023	PB23-0455	8773 LILLY DR	\$9,580.00	\$145.00
Res - Roof	Res - Roof	05/22/2023	PB23-0447	5729 MUNGER RD	\$20,000.00	\$245.00
Res - Roof	Res - Roof	05/22/2023	PB23-0448	9817 WOODLAND CT	\$13,878.00	\$200.00
Res - Roof	Res - Roof	05/22/2023	PB23-0437	1720 RUSSELL ST	\$17,348.00	\$225.00
Res - Roof	Res - Roof	05/22/2023	PB23-0435	1105 LEXINGTON PKWY	\$14,586.00	\$195.00
Res - Roof	Res - Roof	05/22/2023	PB23-0436	7535 TUTTLE HILL RD	\$20,440.00	\$255.00
Res - Roof	Res - Roof	05/22/2023	PB23-0434	1401 GLENGROVE AVE	\$6,050.00	\$115.00
Res - Roof	Res - Roof	05/30/2023	PB23-0462	370 N CLUBVIEW DR	\$18,620.00	\$235.00
Res - Roof	Res - Roof	05/30/2023	PB23-0468	528 E CLARK RD	\$15,288.00	\$205.00
Res - Roof	Res - Roof	05/30/2023	PB23-0467	630 EUGENE ST	\$8,586.00	\$135.00
Res - Roof	Res - Roof	05/24/2023	PB23-0460	1323 GAULT DR	\$8,057.00	\$135.00
Res - Roof	Res - Roof	05/25/2023	PB23-0459	5556 MICHAEL DR	\$11,200.00	\$165.00
Res - Roof	Res - Roof	05/25/2023	PB23-0458	1748 SMITH ST	\$10,963.00	\$155.00
Res - Roof	Res - Roof	05/31/2023	PB23-0478	6400 MEADOWLARK LN	\$9,000.00	\$135.00
Res - Siding	Res - Siding	05/12/2023	PB23-0364	7968 RAINTREE DR	\$55,234.00	\$605.00
Res - Siding	Res - Siding	05/01/2023	PB23-0349	1116 E FOREST AVE	\$12,705.00	\$190.00
Res - Windows	Res - Windows	05/01/2023	PB23-0263	7911 BREEZEWOOD CT	\$38,830.00	\$435.00
Res - Windows	Res - Windows	05/03/2023	PB23-0354	1082 JANET AVE	\$9,018.00	\$145.00
Res - Windows	Res - Windows	05/04/2023	PB23-0361	7356 W BROOK DR	\$4,000.00	\$85.00
Res - Windows	Res - Windows	05/11/2023	PB23-0281	1254 CRESTWOOD AVE	\$32,357.00	\$375.00
Res - Windows	Res - Windows	05/12/2023	PB23-0113	5554 N EAGLE CT	\$44,618.00	\$495.00

Res - Windows	Res - Windows	05/11/2023	PB23-0389	7887 THORNHILL DR	\$9,127.00	\$145.00
Res - Windows	Res - Windows	05/10/2023	PB23-0380	2063 MCKINLEY AVE	\$3,302.00	\$85.00
Res - Windows	Res - Windows	05/11/2023	PB23-0381	2928 MAZIN CT	\$14,303.00	\$195.00
Res - Windows	Res - Windows	05/11/2023	PB23-0279	527 LYNNE AVE	\$18,980.00	\$235.00
Res - Windows	Res - Windows	05/10/2023	PB23-0277	895 GROVE RD	\$23,634.00	\$285.00
Res - Windows	Res - Windows	05/10/2023	PB23-0278	6594 WHITTAKER RD	\$25,799.00	\$305.00
Res - Windows	Res - Windows	05/10/2023	PB23-0362	7101 INDIAN WELLS DR	\$6,872.00	\$115.00
Res - Windows	Res - Windows	05/09/2023	PB23-0375	8683 LILLY DR	\$3,000.00	\$75.00
Res - Windows	Res - Windows	05/09/2023	PB23-0374	7826 DOVER DR	\$8,400.00	\$135.00
Res - Windows	Res - Windows	05/10/2023	PB23-0372	6423 ENCHANTED DR	\$18,464.00	\$235.00
Res - Windows	Res - Windows	05/08/2023	PB23-0335	7406 MEADOW LN	\$4,294.00	\$95.00
Res - Windows	Res - Windows	05/06/2023	PB23-0331	6450 STONY CREEK RD	\$4,977.00	\$95.00
Res - Windows	Res - Windows	05/06/2023	PB23-0330	829 AUBURNDALE AVE	\$8,546.00	\$135.00
Res - Windows	Res - Windows	05/17/2023	PB23-0382	5246 ELLIS RD	\$15,020.00	\$205.00
Res - Windows	Res - Windows	05/16/2023	PB23-0399	6139 SCHUSS XING	\$11,510.00	\$165.00
Res - Windows	Res - Windows	05/17/2023	PB23-0393	7190 SHAMROCK HL	\$13,271.00	\$185.00
Res - Windows	Res - Windows	05/17/2023	PB23-0387	7015 HOGAN DR	\$13,483.00	\$185.00
Res - Windows	Res - Windows	05/17/2023	PB23-0383	537 ROSEWOOD AVE	\$5,064.00	\$105.00
Res - Windows	Res - Windows	05/22/2023	PB23-0353	910 DAVIS ST	\$10,103.00	\$155.00
Res - Windows	Res - Windows	05/23/2023	PB23-0454	7608 DOVER DR	\$5,729.00	\$105.00
Res - Windows	Res - Windows	05/22/2023	PB23-0439	5773 NEW MEADOW DR	\$6,141.00	\$115.00
Res - Windows	Res - Windows	05/22/2023	PB23-0438	611 N MIAMI AVE	\$6,260.00	\$115.00
Res - Windows	Res - Windows	05/22/2023	PB23-0442	1211 RUE DEAUVILLE BLV	\$2,605.00	\$75.00
Res - Windows	Res - Windows	05/19/2023	PB23-0427	1108 WOODGLEN AVE	\$2,544.00	\$75.00
Res - Windows	Res - Windows	05/19/2023	PB23-0428	6010 EAGLE TRACE DR	\$11,197.00	\$165.00
Res - Windows	Res - Windows	05/25/2023	PB23-0384	1243 DUNCAN AVE	\$12,120.00	\$175.00
Res - Windows	Res - Windows	05/25/2023	PB23-0464	213 DAKOTA AVE	\$450.00	\$75.00
Res - Windows	Res - Windows	05/26/2023	PB23-0469	1471 E CHATEAU VERT ST	\$4,228.00	\$55.00
Res - Windows	Res - Windows	05/30/2023	PB23-0472	5360 MICHAEL DR	\$24,526.00	\$310.00
Zoning	Zoning - Fence	05/31/2023	PZP23-0052	6450 TEXTILE RD	\$0.00	\$50.00
Zoning	Zoning - Fence	05/25/2023	PZP23-0051	413 N HEWITT RD	\$0.00	\$50.00
Zoning	Zoning - Fence	05/25/2023	PZP23-0039	8951 CREEKWAY DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/18/2023	PZP23-0045	650 N MIAMI AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	05/17/2023	PZP23-0047	2057 TYLER RD	\$0.00	\$50.00

Zoning	Zoning - Fence	05/22/2023	PZP23-0027	8789 CREEKWAY DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/22/2023	PZP23-0049	7485 ESSEX DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/17/2023	PZP23-0048	5454 BIG PINE DR	\$0.00	\$50.00
Zoning	Zoning - Shed	05/16/2023	PZP23-0044	1785 OUTER LANE DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/12/2023	PZP23-0038	141 EDISON AVE	\$0.00	\$50.00
Zoning	Zoning - Patio	05/05/2023	PZP23-0040	314 EDISON AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	05/09/2023	PZP23-0041	7110 WELLINGTON LN	\$0.00	\$50.00
Zoning	Zoning - Fence	05/09/2023	PZP23-0042	6593 TEXTILE RD	\$0.00	\$50.00
Zoning	Zoning - Shed	05/09/2023	PZP23-0043	1944 VETERANS MEMORI	\$0.00	\$50.00
Zoning	Zoning - Shed	05/09/2023	PZP23-0037	7068 AMBERLY WAY	\$0.00	\$50.00
Zoning	Zoning - Fence	05/11/2023	PZP23-0030	7494 ROXBURY DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/03/2023	PZP23-0034	7099 LOCHMOOR DR	\$0.00	\$50.00
Zoning	Zoning - Fence	05/03/2023	PZP23-0032	1961 CHEVROLET AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	05/02/2023	PZP23-0028	7034 CREEKWAY CT	\$0.00	\$50.00

\$3,157,262.00

\$67,362.00

Building Certificates of Occupancy Issued - May 2023

C O Number	Address Display String	Status	Date Temp Issued	Date Finaled
OF23-0011	10217 SWAN LAKE CIR	ISSUED (FINAL)		05/17/2023
OF23-0012	10223 SWAN LAKE CIR	ISSUED (FINAL)		05/17/2023
OF23-0013	10229 SWAN LAKE CIR	ISSUED (FINAL)		05/17/2023
OF23-0014	3015 WASHTENAW RD	ISSUED (FINAL)		05/19/2023
OF23-0015	7722 OXFORD CT	ISSUED (FINAL)		05/24/2023
OF23-0016	6016 MERRITT RD	ISSUED (FINAL)		05/24/2023
OF23-0017	10090 SWAN LAKE CIR	ISSUED (FINAL)		05/30/2023
OF23-0018	10082 SWAN LAKE CIR	ISSUED (FINAL)		05/30/2023
OF23-0019	6841 SWAN LAKE CT	ISSUED (FINAL)		05/30/2023
OF23-0020	6847 SWAN LAKE CT	ISSUED (FINAL)		05/30/2023



June 7, 2023

Re: Planning Division (OCS) May 2023 Activity Summary

Please be advised of the following activities related to the Planning Department for May 2023.

Zoning verification letters issued:	4
Building and zoning permit applications reviewed:	63
Business registration applications reviewed:	4

Planning Commission: The May 9, 2023, and May 23, 2023, Planning Commission Meetings were cancelled due to lack of agenda.

Zoning Board of Appeals: At the May 3, 2023, Zoning Board of Appeals meeting, the following items were considered:

Public Hearing

Applicant: Andrew Shaw – ALDI, Inc.
Location: 1420 S. Huron Street, Ypsilanti, MI 49187
Parcel ID: K-11-38-280-014
Request: Article 5 – Sec. 503. Standards: Request for variance to the build-to line setbacks. Article 5 – Sec. 507. Design Standards: Request for variance to the building location requirements

MOTION: Mr. Eldridge **MOVED** to approve the variance request for ALDI Inc. to be located on a parcel at 1420 S. Huron Street, Ypsilanti, MI, 48197 (K-11-38-280-017). The variances are as follows:

1. Article 5, Section 503, Standards: To allow the front build-to-line for South Huron Street to be set at 40 feet from Huron Street right of way.
2. Article 5, Section 503, Standards: To allow the front build-to-line for Brinker Way to be set at 154 feet from the Brinker Way right of way.
3. Article 5, Section 507, Design Standards: To allow the building to be located outside the corner of the lot adjacent to the intersection.

The **MOTION** was **SECONDED** by Mr. Hine.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

Roll Call Vote: Mr. Eldridge (Yes), Mr. Hine (Yes), Mr. Marshall (Yes), Mr. Burnett (Yes), Ms. El-Assadi (Yes). **MOTION PASSED.**



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Shane Peltier, Police Services Lieutenant
Cc: Ypsilanti Township Board
Keith Flores, WCSO Police Services Commander
Nancy Hansen, WCSO Police Services Captain
Date: June 7, 2023
Re: May 2023 Police Services Monthly Report

SUMMARY:

During the month of May 2023, there were 3,589 calls for service in Ypsilanti Township, a 5% decrease in calls for service as compared to May 2022.

OPERATIONS

During May 2023, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

In the month of May 2023 there were 11 home invasions, which is a 22% increase as compared to May 2022 (9 home invasions). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In the month of May 2023 there were 0 breaking and entering's. In the month of May 2022, we saw 3 breaking and entering's.

In May 2023 there were 11 reported UDAA's. This is an 8% decrease compared to May 2022 where there were 12 reported UDAA's. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-year perspective, comparing 2023 to 2022, our juvenile offenses and complaints are up 50% (from 66 to 99) and our runaway complaints are down 35.1% (from 37 to 24).



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MARK A. PTASZEK
UNDERSHERIFF

COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

CLEMIS ONLINE REPORTING

Citizens can now fill out a police report online utilizing CLEMIS' new "online reporting tool". Citizens can visit: <https://www.washtenaw.org/3439/File-a-Police-Report> to fill out an online report.

WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.washtenaw.org/alerts

HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*

May 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	May
Year:	2023
City:	Ypsilanti Twp-YPT

May 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	May/2023	May/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								May/2023	YTD	May/2022	YTD	May	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	-100%	1	2	-50%	0	1	0	0	0	1
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	1	0	0%	0	0	0	0	0	0
10001	KIDNAPPING/ABDUCTION	2	0	0%	6	4	50%	0	0	0	0	0	0
10002	PARENTAL KIDNAPPING	0	0	0%	0	1	-100%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	5	2	150%	10	10	0%	1	1	0	0	1	1
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	3	2	50%	0	4	0	0	0	4
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	-100%	1	3	-66.6%	0	1	0	0	0	1
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	1	0	0%	0	0	0	0	0	0
11005	SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%	0	2	-100%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	-50%	3	9	-66.6%	0	3	0	0	0	3
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	2	-50%	6	6	0%	1	2	0	0	1	2
12000	ROBBERY	1	2	-50%	5	11	-54.5%	0	3	0	1	0	4
12001	ROBBERY	0	0	0%	3	1	200%	0	0	0	1	0	1
13001	NONAGGRAVATED ASSAULT	36	48	-25%	177	218	-18.8%	12	65	1	4	13	69
13002	AGGRAVATED/FELONIOUS ASSAULT	32	36	-11.1%	138	136	1.470%	25	86	1	4	26	90
13003	INTIMIDATION/STALKING	12	10	20%	37	45	-17.7%	1	5	0	0	1	5
20000	ARSON	0	0	0%	0	2	-100%	0	0	0	0	0	0
21000	EXTORTION	1	2	-50%	9	3	200%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	9	13	-30.7%	32	39	-17.9%	2	6	0	0	2	6
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	0	0%	9	8	12.5%	0	1	0	0	0	1
23001	LARCENY -POCKETPICKING	0	1	-100%	0	1	-100%	0	0	0	0	0	0
23002	LARCENY -PURSESNAATCHING	0	0	0%	2	0	0%	0	0	0	0	0	0

May 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	May/2023	May/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								May/2023	YTD	May/2022	YTD	May	YTD
23003	LARCENY -THEFT FROM BUILDING	13	9	44.44%	42	48	-12.5%	0	4	0	0	0	4
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	0	1	-100%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	18	25	-28%	70	87	-19.5%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	2	4	-50%	18	16	12.5%	0	0	0	0	0	0
23007	LARCENY -OTHER	11	5	120%	33	30	10%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	11	11	0%	45	50	-10%	1	6	0	1	1	7
24002	MOTOR VEHICLE THEFT	0	0	0%	0	2	-100%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%	8	13	-38.4%	0	0	0	1	0	1
25000	FORGERY/COUNTERFEITING	2	0	0%	10	11	-9.09%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	11	3	266.6%	35	32	9.375%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	4	6	-33.3%	23	26	-11.5%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	1	1	0%	5	5	0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	9	5	80%	43	33	30.30%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	0	1	-100%	0	0	0	0	0	0
27000	EMBEZZLEMENT	1	1	0%	6	5	20%	0	0	0	0	0	0
28000	STOLEN PROPERTY	1	1	0%	10	9	11.11%	2	5	0	3	2	8
29000	DAMAGE TO PROPERTY	26	22	18.18%	138	132	4.545%	2	11	0	0	2	11
30001	RETAIL FRAUD -MISREPRESENTATION	1	1	0%	4	1	300%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	9	3	200%	36	26	38.46%	1	1	0	0	1	1
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	4	11	-63.6%	52	69	-24.6%	2	18	0	0	2	18
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	2	-100%	10	12	-16.6%	0	1	0	0	0	1
37000	OBSCENITY	2	1	100%	4	6	-33.3%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	6	5	20%	50	36	38.88%	5	25	0	1	5	26
52003	WEAPONS OFFENSE -OTHER	4	4	0%	20	17	17.64%	0	1	0	1	0	2
72000	ANIMAL CRUELTY	1	0	0%	6	5	20%	0	0	0	0	0	0

May 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	May/2023	May/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								May/2023	YTD	May/2022	YTD	May	YTD
Group A Totals		240	241	-0.41%	1112	1176	-5.44%	55	250	2	17	57	267
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	1	-100%	1	2	-50%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	2	1	100%	3	4	-25%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	2	-100%	3	3	0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	7	4	75%	20	14	42.85%	0	0	0	0	0	0
38002	FAMILY -NONSUPPORT	0	0	0%	1	0	0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	2	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	1	0	0%	4	2	100%	0	1	0	0	0	1
48000	OBSTRUCTING POLICE	12	13	-7.69%	75	72	4.166%	3	12	0	1	3	13
49000	ESCAPE/FLIGHT	0	0	0%	1	0	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	25	22	13.63%	102	107	-4.67%	7	23	0	1	7	24
53001	DISORDERLY CONDUCT	2	1	100%	8	3	166.6%	1	3	0	0	1	3
53002	PUBLIC PEACE -OTHER	0	1	-100%	3	4	-25%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	3	-100%	0	8	-100%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	9	14	-35.7%	62	117	-47.0%	8	48	0	1	8	49
55000	HEALTH AND SAFETY	2	2	0%	14	9	55.55%	0	0	0	0	0	0
57001	TRESPASS	3	4	-25%	13	8	62.5%	0	1	0	0	0	1
58000	SMUGGLING	0	1	-100%	1	4	-75%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	0	1	-100%	0	0	0	0	0	0
63000	VAGRANCY	1	0	0%	1	0	0%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	7	10	-30%	24	37	-35.1%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	5	5	0%	10	18	-44.4%	0	0	0	0	0	0
Group B Totals		76	84	-9.52%	348	413	-15.7%	19	88	0	3	19	91
2800	JUVENILE OFFENSES AND COMPLAINTS	24	23	4.347%	99	66	50%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	44	23	91.30%	102	85	20%	0	1	0	0	0	1
3000	WARRANTS	47	41	14.63%	183	227	-19.3%	23	105	0	1	23	106
3100	TRAFFIC CRASHES	97	109	-11.0%	537	555	-3.24%	0	1	0	0	0	1

May 2023 Ypsilanti Township Call Report (WD)

City:Ypsilanti Twp-YPT

CLASS	Description	May/2023	May/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								May/2023	YTD	May/2022	YTD	May	YTD
3200	SICK / INJURY COMPLAINT	229	180	27.22%	1018	870	17.01%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	880	868	1.382%	3694	3602	2.554%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	2	-100%	1	2	-50%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	911	1010	-9.80%	4447	4380	1.529%	0	0	0	2	0	2
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	864	957	-9.71%	5439	5723	-4.96%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	91	91	0%	387	339	14.15%	0	0	0	0	0	0
3900	ALARMS	107	151	-29.1%	545	663	-17.7%	0	0	0	0	0	0
Group C Totals		3294	3455	-4.65%	16452	16512	-0.36%	23	107	0	3	23	110
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	-100%	1	7	-85.7%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	2	0	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	3	-100%	6	6	0%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	1	0	0%	2	1	100%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	19	21	-9.52%	80	100	-20%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	1	0	0%	1	0	0%	0	0	0	0	0	0
Group D Totals		22	26	-15.3%	92	114	-19.2%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	1	-100%	0	1	-100%	0	0	0	0	0	0
Group E Totals		0	1	-100%	0	1	-100%	0	0	0	0	0	0
6000	MISCELLANEOUS ACTIVITIES (6000)	30	45	-33.3%	192	209	-8.13%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	101	121	-16.5%	419	484	-13.4%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	8	1	700%	31	20	55%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	3	4	-25%	25	22	13.63%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	1	0	0%	11	1	1000%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	49	44	11.36%	215	174	23.56%	0	0	0	0	0	0
Group F Totals		192	215	-10.6%	893	910	-1.86%	0	0	0	0	0	0
City : Ypsilanti Twp Totals		3824	4022	-4.92%	18897	19126	-1.19%	97	445	2	23	99	468



YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA May 2023

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	765	838	-9%	4802	4986	-4%
Citations	192	283	-32%	1327	1811	-27%
Drunk Driving (OWI)	8	8	0%	52	65	-20%
Drugged Driving (OUID)	1	4	-75%	8	46	-83%
Calls for Service Total	3589	3780	-5%	17847	17884	0%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	2319	2466	-6%	10519	10831	-3%
Robberies	1	2	-50%	8	12	-33%
Assaultive Crimes	72	90	-20%	328	383	-14%
Home Invasions	11	9	22%	37	38	-3%
Breaking and Entering's	0	3	-	4	9	-56%
Larcenies	44	39	13%	165	176	-6%
Vehicle Thefts	11	12	-8%	44	50	-12%
Traffic Crashes	80	78	3%	411	451	-9%
Medical Assists	58	77	-25%	239	275	-13%
Animal Complaints <i>(ACO Response)</i>	58	18	222%	292	81	260%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1992	5368				
Out of Area Time	1485	8080				
Investigative Ops (DB)	29015	189390				
Secondary Road Patrol	240	6210				
County Wide	969	6832				
	Hours Accum.	Hours Used	Balance			
Banked Hours	940	TBD	1266.5			



Out of Area Time

For: 05/01/2023 thru 05/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	YPSILANTI CITY	WDROYJ	PEARL ST	BACKUP DISPATCHED CALLS	230034083	Back Ypsilanti City on AWIM Shooting. Assist with medical aid assist with bol the area for s1 scene security until relieved by YPD officers. Sgt. Pennington approved.	22:45:00	60	5/1/2023
YPSILANTI TWP	YPSILANTI CITY	WDCUSOJ	PEARL ST	BACKUP DISPATCHED CALLS	230034083	SHOOTING WITH A VICTIM, SUSPECT AT LARGE, OK PER SGT. PENNINGTON.	23:00:00	30	5/1/2023
YPSILANTI TWP	YPSILANTI CITY	WDVANDERROESTB	PEARL ST	BACKUP DISPATCHED CALLS	230034083	BU YPSI CITY W/ SHOOTING // PER SGT. PENNINGTON	23:00:00	40	5/1/2023
YPSILANTI TWP	YPSILANTI CITY	WDHEATHV	PEARL ST	BACKUP DISPATCHED CALLS	230034083	assist with shooting in YC- approved by sgt pennington	23:05:00	25	5/1/2023
YPSILANTI TWP	ANN ARBOR TWP	WDCUSOJ	PHEASANT CT	BACKUP DISPATCHED CALLS	230034115	POSSIBLE ACTIVE B&E: BACK UP SUT UNIT, ONLY UNIT ON, OK PER SGT. PENNINGTON	05:20:00	25	5/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	PHEASANT CT	BACKUP DISPATCHED CALLS	230034115	Assist SUT asking for assistance- approved by sgt pennington- Susp noise in home / poss B&E	05:20:00	25	5/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDCUSOJ	PINE CT	BACKUP DISPATCHED CALLS	230034123	OPEN DOOR FOR AN ALARM; BACK UP ONLY SUT UNIT; OK PER SGT. PENNINGTON	06:15:00	15	5/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	PINE CT	BACKUP DISPATCHED CALLS	230034123	Assist SUT w/ open door- approved by sgt pennington	06:20:00	15	5/2/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDKELLEYW	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230034145	ASSIST OTHER UNITS IN SUPERIOR DUE TO THEM FIGHTING WITH A SUBJECT PER SGT, HOUK	08:30:00	10	5/2/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDWOOLLAMJSJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230034145	ASSIST DEPUTIES FIGHTING WITH SUBJECT ON BLVD (Sgt. Houk)	08:30:00	10	5/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230034145	ASSIST SUPERIOR - FIGHTING WITH ONE OK PER SGT HOUK	08:30:00	15	5/2/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDWOOLLAMJSJ	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	230034287	ASSIST BLVD CAR WITH FIGHT ON BLVD (Sgt. Houk)	17:10:00	15	5/2/2023
YPSILANTI TWP	SUPERIOR TWP	WDPEARSONA	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	230034287	DEP HILL: LARGE GROUP OF PEOPLE FIGHTING, SGT BYNUM	17:10:00	10	5/2/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRUSSELLT	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	230034287	APPROVED BY SGT HOUK / DEPUTY ADVISED 50 PEOPLE TRYING TO FIGHT / CROWD DISPERSED	17:15:00	15	5/2/2023
YPSILANTI TWP	YPSILANTI CITY	WDCUSOJ	S FOREST AVE/PROSPECT ST	TRAFFIC STOP	230034335	MULTIPLE INFRACTIONS INCLUDING UNREADABLE LICENSE PLATE.	20:45:00	10	5/2/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHEATHV	LONG STRIP - BLVD	BACKUP DISPATCHED CALLS	230035265	BACK SUT UNITS ON IN PROGRESS DISORDERLY / LARGE CROWD, SGT THOMPSON MONITORING EAST	20:35:00	10	5/5/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHEATHV	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230035292	BACK SUT UNITS ON DISORDERLY PERSONS WITH GUNS PER SGT THOMPSON	21:15:00	20	5/5/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANDUSSENK	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230035292	BACKED ON FELONIOUS ASSAULT APPROVED BY SGT THOMPSON	21:25:00	10	5/5/2023
YPSILANTI TWP	SUPERIOR TWP	WDKELLEYW	HALLIE DR	DISPATCHED CALLS	230035361	TAKE B&E PER SGT THOMPSON DUE TO SUPERIOR UNITS BEING ON OTHER CALLS	02:20:00	15	5/6/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	HALLIE DR	DISPATCHED CALLS	230035361	HANDLE SUT POSSIBLE B&E IN PROGRESS DUE TO ALL SUT UNITS TIED UP, OKAY PER SGT THOMPSON	02:25:00	5	5/6/2023
YPSILANTI TWP	YPSILANTI CITY	WDHOWARDS	MADISON ST	BACKUP DISPATCHED CALLS	230035545	ASSISTED YPSI CITY WITH UDAA THAT FLED - SUBJECTS RAN ON FOOT - ALREADY IN AREA - APPROVED BY SGT. BYNUM	17:05:00	15	5/6/2023
YPSILANTI TWP	YPSILANTI CITY	WDHALLR	S HURON ST	BACKUP DISPATCHED CALLS	230035545	BACK UP YPD UNITS WITH FLEEING UDAA SUSPECTS- APPROVED BY SERGEANT BYNUM	17:10:00	25	5/6/2023
YPSILANTI TWP	YPSILANTI CITY	WDPEARSONA	BELL ST	DISPATCHED CALLS	230035552	WCSO ORIGINAL UDAA RECOVERED; APPROVED PER SGT BYNUM	17:30:00	10	5/6/2023
YPSILANTI TWP	SALINE CITY	WDROYJ	SALINE	DETAIL		FACILITATE CISM DEFUSING FOR OFFICERS AT SALINE PD RE: FATAL CRASH LAST NIGHT APPROVED BY SGT PENNINGTON	19:45:00	105	5/6/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDROYJ	PITTSFIELD	DETAIL		FACILITATED CISM INTERVENTION FOR PITTSFIELD PD RE FATAL CRASH APPROVED BY SGT PENNINGTON	21:30:00	60	5/6/2023
YPSILANTI TWP	YPSILANTI CITY	WDHOWARDS	HAWKINS ST/HILL ST	TRAFFIC STOP	230035666	UNAVOIDABLE STOP NO RUNNING LIGHTS - APPROVED BY SGT. THOMPSON	02:20:00	10	5/7/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDROYJ	WASHTENAW AVE	SELF INITIATED (CRU ONLY)	230035923	CHECKED OPEN BUILDING LOOKING FOR J.W. & C.G. FOUND LIVING SPACE IN THE BUILDING , NO ONE LOCATED INSIDE UNABLE TO SECURE	22:30:00	20	5/7/2023
YPSILANTI TWP	YPSILANTI CITY	WDSILLERB	zoom	COURT		YPSI CITY TICKET FROM 14A1 TRAFFIC COURT / 23WD01739 / DRIVER RESPONSIBLE FOR IMPEDING	09:00:00	120	5/8/2023



Out of Area Time

For: 05/01/2023 thru 05/31/2023



YPSILANTI TWP	YPSILANTI CITY	WDVANDERROESTB	SPRING ST/S GROVE ST	TRAFFIC STOP	230037203	UNAVOIDABLE STOP // VEH HAD NO LIGHTS ON // SGT. PENNINGTON	00:55:00	15	5/12/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDBETTSI	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	230037471	SHOOTING, ASSIST WITH DETAINEES - OK PER SGT HOGAN/WALLACE	23:55:00	65	5/12/2023
YPSILANTI TWP	SUPERIOR TWP	WDHILLJ	STAMFORD CT	BACKUP DISPATCHED CALLS	230037510	Assist SUT units approv sgt Hogan - Family trouble	04:00:00	60	5/13/2023
YPSILANTI TWP	SUPERIOR TWP	WDBETTSI	STAMFORD RD	BACKUP DISPATCHED CALLS	230037522	DV, ONLY 1 SUT UNIT ON SHIFT - OK TO ASSIST PER SGT ARTS	07:00:00	91	5/13/2023
YPSILANTI TWP	SUPERIOR TWP	WDHANNAHK	FRANCES WAY	BACKUP DISPATCHED CALLS	230038164	SUICIDAL PERSON, BACK UP 763, APPROVED BY SGT. RUSH, NO OTHER UNITS AVAILABLE.	15:20:00	30	5/15/2023
YPSILANTI TWP	YPSILANTI CITY	WDHEATHV	E FOREST AVE/DWIGHT ST	TRAFFIC STOP	230038294	Unavoidable- poss OWI approved by sgt pennington	23:50:00	10	5/15/2023
YPSILANTI TWP	YPSILANTI CITY	WDHEATHV	S PROSPECT ST/DAVIS ST	TRAFFIC STOP	230038331	Unavoidable- speeding and failing to maintain lane - approved by Sgt Pennington	05:35:00	5	5/16/2023
YPSILANTI TWP	SUPERIOR TWP	WDHALLR	DEVON ST/NOTTINGHAM DR	DISPATCHED CALLS	230038593	BACK UP SUPERIOR TOWNSHIP UNITS FOR SEVERAL SUBJECTS FIGHTING IN PROGRESS- APPROVED BY SERGEANT PENNINGTON	23:00:00	10	5/16/2023
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDHEATHV	GLENCOE HILLS DR	BACKUP DISPATCHED CALLS	230039007	ATTEMPT WARRANT PICKUP PER LT PELTIER	14:45:00	20	5/18/2023
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	PROSPECT RD/GEDDES RD	BACKUP DISPATCHED CALLS	230039277	BACK UP SUT UNITS AT SJMH WITH DISORDERLY PER sgt. burnum	16:45:00	10	5/19/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	W CROSS ST/BALLARD ST	TRAFFIC STOP	230039439	UNAVOIDABLE // RAN RED LIGHT / VW	02:30:00	5	5/20/2023
YPSILANTI TWP	AUGUSTA TWP	WDHOWARDS	MICHELE CT	BACKUP DISPATCHED CALLS	230039676	PANIC ALARM - CALLER ADVISED SOMEONE WAS ATTEMPTING TO GET HER WINDOW - ONLY ONE MSP UNIT AVAILABLE - APPROVED BY SGT PENNINGTON	22:45:00	15	5/20/2023
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHALLR	MACARTHUR BLVD	SUBPOENA DELIVERY		23-29490 SUBPOENA SERVICE	09:00:00	15	5/22/2023
YPSILANTI TWP	YPSILANTI CITY	WDBETTSI	N PROSPECT ST/E CROSS ST	BACKUP TRAFFIC STOP	230040237	BU YPD W/ TRAFFIC STOP UPON REQUEST FOR AN ADDITIONAL UNIT, WAS CLOSE TO STOP LOCATION -OK SGT CRATSENBURG	23:25:00	25	5/22/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	E MICHIGAN AVE/N RIVER ST	BACKUP TRAFFIC STOP	230040595	AST APV SGT CRATS - MSP K9 AST	00:20:00	15	5/24/2023
YPSILANTI TWP	SUPERIOR TWP	WDHALLR	KINGSTON CT	BACKUP DISPATCHED CALLS	230040670	BACK UP DEPUTY SIRIANNI AND DEPUTY KNOP WITH MISSING EDP SUBJECT- APPROVED BY SERGEANT BYNUM	09:30:00	5	5/24/2023
YPSILANTI TWP	SALEM TOWNSHIP	WDHALLR	CHURCHILL ST	BACKUP DISPATCHED CALLS	230040719	BACK UP SALEM TWP UNIT FOR A B&E IN PROGRESS- APPROVED BY SERGEANT BYNUM	11:50:00	5	5/24/2023
YPSILANTI TWP	YPSILANTI CITY	WDCUSOJ	E MICHIGAN AVE/N RIVER ST	TRAFFIC STOP	230040903	RAN SOLID RED LIGHT; UNAVOIDABLE.	21:15:00	10	5/24/2023
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	ST 6	ADMIN DUTIES		DROP EQUIPMENT OFF AT ST 6	00:45:00	20	5/25/2023
YPSILANTI TWP	YPSILANTI CITY	WDERBESJ	N PROSPECT ST/E MICHIGAN AVE	DISPATCHED CALLS	230041131	FLAGGED DOWN BY CITIZEN	15:55:00	5	5/25/2023
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	MACARTHUR BLVD	DISPATCHED CALLS	230041254	BACK UP SUPERIOR UNIT ON DISORDERLY / OTHER UNIT COMING FROM WEST SIDE OF COUNTY / APPROVED BY SGT PENNINGTON	00:01:00	34	5/26/2023
YPSILANTI TWP	NORTHFIELD TOWNSHIP	WDROBERTSG	RUBY LN	BACKUP DISPATCHED CALLS	230041545	CANCELED- APV SGT CRATSENBURG K9 TRACK MISSING 3 YEAR OLD	23:15:00	10	5/26/2023
YPSILANTI TWP	SUPERIOR TWP	WDHEATHV	NOTTINGHAM CT	BACKUP DISPATCHED CALLS	230041733	Missing child- approved by sgt hogan	18:25:00	10	5/27/2023
YPSILANTI TWP	SUPERIOR TWP	WDPARRAGHIN	NOTTINGHAM CT	BACKUP DISPATCHED CALLS	230041733	APPROVED BY SGT. HOGAN TO ASSIST SUPERIOR UNITS IN FINDING A 3 YEAR OLD MISSING JUVENILE.	18:25:00	15	5/27/2023
YPSILANTI TWP	SUPERIOR TWP	WDROBERTSG	NOTTINGHAM CT	BACKUP DISPATCHED CALLS	230041733	AST ON POSSIBLE K9 TRACK APV SGT HOGAN	18:25:00	20	5/27/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	HILYARD ROBINSON WAY	BACKUP DISPATCHED CALLS	230042120	ASSIST YPD WITH CROWD CONTROL AFTER LARGE FIGHT / DISORDERLY PER SGT CRATS	23:55:00	15	5/28/2023
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSG	HILYARD ROBINSON WAY	BACKUP DISPATCHED CALLS	230042120	AST YPD WITH LARGE FIGHT APV SGT CRATSENBURG	00:00:00	10	5/29/2023
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	WASHTENAW AVE/CORNELL RD	BACKUP TRAFFIC STOP	230042140	BU 7K91 ON CCW ARREST TRAFFIC STOP, OCCUPIED BY THREE PER SGT CRATS	01:50:00	55	5/29/2023
YPSILANTI TWP	SCIO TOWNSHIP	WDROYJ	7	DETAIL		RESPOND TO STATION 7 FOR WARRANT ARREST	19:30:00	30	5/30/2023
YPSILANTI TWP	SCIO TOWNSHIP	WDROYJ	BIRDIE LN	DISPATCHED CALLS	230042678	PER COMMANDER FLORES/LT TEETS ASSIST SCIO TOWNSHIP UNITS WITH EDP CALL	20:00:00	60	5/30/2023
YPSILANTI TWP	ANN ARBOR TWP	WDROYJ	HOGBACK RD	DISPATCHED CALLS	230042748	FLAGGED DOWN OUTSIDE OF ST 1 ASSISTED WITH DIRECTIONS	22:45:00	15	5/30/2023
YPSILANTI TWP	YPSILANTI CITY	WDGOMBOSJ	GREEN RD	BACKUP DISPATCHED CALLS	230042779	BACK YPSI CITY ON GV WITH SUBJECT UNDER THE INFLUENCE OF COCAINE WITH A GUN FIGHTING WITH OFFICERS, ASSIST BY MAINTAINING SCENE SECURITY, OKAY PER SGT PENNINGTON	02:25:00	30	5/31/2023
						Sum:		1,485	



Into Area Time

For: 05/01/2023 thru 05/31/2023



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	GROVE RD	BACKUP DISPATCHED CALLS	230033911	Per Sgt Houk, Subject shot himself in ypsi bwp.	09:30:00	140	5/1/2023
YORK TWP	YPSILANTI TWP	WDYONOU	GROVE RD	BACKUP DISPATCHED CALLS	230033911	assist ypsi depts with shooting per sgt houk	09:30:00	30	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	GROVE RD	BACKUP DISPATCHED CALLS	230033911	SHOTS FIRED/SUBJECT SHOT/ST JOE HOSPITAL GUARD/SGT HOUK	09:33:00	168	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	E GRAND BLVD/E FOREST AVE	BACK-UP TRAFFIC STOP	230033956	TRAFFIC STOP ASSTED CAT TEAM WITH SHOOTING SUSPECT VEHICLE SGT HOUK APPROVED	13:30:00	20	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	UPON GRAND and AT/NEAR FOREST	CITATIONS	230033956	NO OPS	13:50:00	5	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	E CLARK RD/RIDGE RD	DISPATCHED CALLS	230034014	WHILE DRIVING CLARK RD TOWARDS RIDGE, I WAS FLAGGED DOWN IN YPSI TWP FOR SOMEONE WHO HAD A QUESTION ABOUT MAKING A REPORT FOR A PRIVATE PROPERTY TRAFFIC CRASH. THEY WERE DIRECTED TO STATION TWO.	16:40:00	10	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	E CLARK RD/RIDGE RD	TRAFFIC STOP	230034015	WHILE MAKING MY WAY TO RIDGE RD TO GO NORTH, I FOUND MYSELF BEHND A VEHICLE THAT HAS BEEN EXPIRED FOR 16 MONTHS. I BELIEVED THIS WAS AN UNAVOIDABLE TRAFFIC STOP. I STOPPED THEM AND ISSUED A CITATION.	16:50:00	10	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBECHTOLG	UPON CLARKE and AT/NEAR RIDGE	CITATIONS	230034015	EXPIREDTAG14MONTHS	17:00:00	5	5/1/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	HUNTER AVE	BACKUP DISPATCHED CALLS	230034592	B/U 695 ON EDP / APPROVED BY SGT. HOGAN	17:50:00	35	5/3/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	W CLARK RD/CONCORD DR	BACK-UP TRAFFIC STOP	230034805	PER SGT HOGAN, BACK UP YPSI TWP UNIT ON STOP WITH FELONY WARRANT	12:05:00	25	5/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230034887	SGT HOGAN APPROVED, BACK UP YTOWN ON A DV SUSPECT ON THE RUN	17:30:00	30	5/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230034887	PER SGT HOGAN, SUSPECT RUNNING FROM YPSI UNITS	17:40:00	20	5/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230034887	B/U YPT UNITS WITH DV SUSPECT WHO FLED ON FOOT / APPROVED BY SGT. HOGAN	17:40:00	40	5/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	VILLA DR	BACKUP DISPATCHED CALLS	230034920	PER SGT CRATSENBURG, BACK UP YPSI UNIT OUT WITH DISORDERLY SUBJECTS	19:15:00	20	5/4/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDRUSSELLT	ALLSTON CT	BACKUP DISPATCHED CALLS	230037713	PER SGT HOGAN / SUBJECT ARMED WITH GUN / 1 IN CUSTODY	21:00:00	105	5/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	ALLSTON CT	BACKUP DISPATCHED CALLS	230037713	back up ytown on a 50 person fight and subjects with guns. sgt hogan approved.	21:05:00	115	5/13/2023
MANCHESTER-LODI COLLABORATION	YPSILANTI TWP	WDROYE	ALLSTON CT	BACKUP DISPATCHED CALLS	230037713	PARTIAL CNT CALL OUT FOR A SUBJECT BARRICADED WITH A RIFLE. DIRECTED TO RESPOND BY CNT COMMAND AND APPROVED BY SGT WALLACE.	21:40:00	50	5/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	ALLSTON CT	DISPATCHED CALLS	230037713	POSSIBLE FIGHT OF 50 PEOPLE AND A INDIVIDUAL WALKING AROUND WITH A GUN. APPROVAL TO ASSIST PER SGT, HOGAN	22:30:00	13	5/13/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	BELMONT DR	DISPATCHED CALLS	230038436	BACK UP YPSI TOWNSHIP UNITS WITH FEMALE HAVING MEDICAL EMERGENCY - APPROVED BY SERGEANT RUSH	14:35:00	30	5/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	WOBURN DR	BACKUP DISPATCHED CALLS	230038891	ASSIST YPT WITH ATTEMPTING TO PICKUP SUSPECT FOR TETHER VIOLATION / APPROVED BY SGT. THOMPSON	12:20:00	5	5/17/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	FALL RIVER RD	BACKUP DISPATCHED CALLS	230038863	HOUSE FIRE/FIRST ON SCENE ASSURE RESIDENCE WAS SECURE SGT HOGAN APPROVED	23:00:00	30	5/17/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBURTOND	HOLMES RD/WENDELL AVE	BACKUP DISPATCHED CALLS	230038901	BU TO ASSIST YPSILANTI TWP UNITS WITH FELONY ASSAULT, BOL AREA, APPROVED BY SGT HOGAN.	06:05:00	70	5/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKNOPW	HOLMES RD/WENDELL AVE	DISPATCHED CALLS	230038901	PER SGT HOGAN, BACK UP ON STABBING IN YPSI TWP	06:05:00	75	5/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	SCHOONER COVE BLVD	BACKUP DISPATCHED CALLS	230039132	BACK UP YTOWN ON A WARRANT ARREST FOR AN AWM SUSPECT. SGT HOGAN APPROVED.	23:55:00	15	5/18/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	FALL RIVER RD	BACKUP DISPATCHED CALLS	230039201	ASSIST YPT UNITS WITH MEDICAL / UNITS WERE NOT IN CLOSE PROXIMITY, I WAS AROUND THE CORNER APPROVED BY SGT. GEBAUER	09:55:00	15	5/19/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHANNAHK	RUSSELL BLVD	DISPATCHED CALLS		23-39270, Held over in Domestic Investigation.	16:01:00	84	5/19/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHANNAHK	LEFORGE RD/ HURON RIVER DR	TRAFFIC STOP	230039398	UNAVOIDABLE, VEHICLE PROCEEDED THROUGH RED LIGHT, APPROVED BY SGT, THOMPSON.	22:45:00	5	5/19/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHANNAHK	UPON LEFORGE RD and AT/NEAR HURON RIVER DRIVE	CITATIONS		DISOBEY TRAFFIC SIGNAL	22:50:00	5	5/19/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHANNAHK	RUSSELL BLVD	FOLLOW-UP		23-39270, DOMESTIC FOLLOW UP, 763 ASSISTED DUE TO VICTIM SPEAKING SPANISH.	18:30:00	15	5/20/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	CLARK PARK	BACKUP DISPATCHED CALLS	230039623	BACK UP YPSI TOWNSHIP UNITS WITH SEVERAL SUBJECTS PHYSICALLY FIGHTING - APPROVED BY SGT, PENNINGTON	18:50:00	10	5/20/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	S FORD BLVD/RUSSELL ST	BACKUP DISPATCHED CALLS	230039625	BACK UP DEPUTY CUSO WITH YPSI TOWNSHIP OWI INVESTIGATION DUE TO YPSI TOWNSHIP UNITS ON OTHER PRIORITY CALLS - APPROVED BY SGT, PENNINGTON	19:00:00	45	5/20/2023



Into Area Time

For: 05/01/2023 thru 05/31/2023



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230039686	BACK UP Y TOWN ON A SUBJECT WITH A CALL WITH A SUBJECT WITH A POSSIBLE 121 COMING BACK TO HARM CALLER, SGT PENNINGTON APPROVED	01:00:00	20	5/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBURTOND	RUSSELL CT	BACKUP DISPATCHED CALLS	230039717	BU FOR YPSILANTI TWP UNITS FOR FAMILY TROUBLE, APPROVED BY SGT PENNINGTON	02:00:00	50	5/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	RUSSELL CT	BACKUP DISPATCHED CALLS	230039717	NO UNITS AVAILABLE FOR FAMILY TROUBLE; RESPONDED AND MET WITH SUBJECT COVERED IN BLOOD WHO DID NOT SPEAK ENGLISH, APPLIED PRESSURE TO WOUND UNTIL FIRE ARRIVED; PER SGT PENNINGTON	02:10:00	35	5/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	LEXINGTON PKWY	BACKUP DISPATCHED CALLS	230039753	BACK UP YPSI TOWNSHIP UNITS WITH FA- APPROVED BY SERGEANT WALLACE	09:45:00	15	5/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHANNAHK	GOLFSIDE RD	BACKUP DISPATCHED CALLS	230039831	FA, PERSON WITH A KNIFE, APPROVED BY SGT, THOMPSON, DIFFICULTY WITH SUSPECT AT HOSPITAL, ASSISTED 711.	16:00:00	150	5/21/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	CONCORD DR/BEDFORD DR	BACKUP DISPATCHED CALLS	230040110	BACK UP YPSILANTI TOWNSHIP UNITS WITH SHOOTING- APPROVED BY SERGEANT CRATSENBURG	15:15:00	70	5/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	CONCORD DR/BEDFORD DR	BACKUP DISPATCHED CALLS	230040110	ASSIST YPT DEPUTIES WITH SHOOTING/SHOTS FIRED / APPROVED BY SGT, CRATSENBURG	15:15:00	75	5/22/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	1	EVIDENCE TECH DETAIL		23-40110 SEARCH WARRANT FOR VEHICLE / APPROVED BY SGT, THOMPSON	13:00:00	90	5/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	230040423	ASSIST YPT UNITS WITH POSSIBLE ASSAULT IN PROGRESS / APPROVED BY SGT, THOMPSON	14:50:00	20	5/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHALLR	GREENLAWN ST	BACKUP DISPATCHED CALLS	230040434	BACK UP YPSI TOWNSHIP UNITS WITH FIGHT IN PROGRESS- APPROVED BY SERGEANT WALLACE	15:20:00	5	5/23/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHILLD	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	230041236	BACK UP Y TOWN ON AN FA, SGT PENNINGTON APPROVED	22:30:00	20	5/25/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	CHESTNUT DR	BACKUP DISPATCHED CALLS	230041308	ASSIST YPT UNITS WITH MISSING CHILD / APPROVED BY SGT, RUSH	09:24:00	5	5/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	CHESTNUT DR	BACKUP DISPATCHED CALLS	230041308	assisted w/ locating lost child / Sgt, Rush approval	09:25:00	10	5/26/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDNEDDOK	W CLARK RD/LEFORGE RD	BACKUP DISPATCHED CALLS	230041564	MSP CALLED OUT WITH THE VEHICLE AND WE WERE BEHIND MSP, MSP WENT AND BOL FOR THE SUSPECT VEHICLE, WE STAYED ON SCENE UNTIL YPSI TWP UNIT ARRIVED, APPROVAL TO ASSIST PER SGT, CRATSENBURG	02:02:00	17	5/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	MONTROSE AVE	DISPATCHED CALLS	230041802	NO YPSI TOWNSHIP UNITS AVAILABLE TO TAKE SUICIDAL CALL; ARRIVED ON SCENE AND SPOKE TO FATHER/DAUGHTER WHO WERE ABLE TO AGREE SHE NEEDED TO GO TO THE HOSPITAL; TOT HVA PER SGT CRATSENBURG	23:20:00	40	5/27/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	HOLMES RD	DISPATCHED CALLS	230041993	SGT WALLACE APPROVED- MEDICAL AT SERVICE STATION WHILE FUELING	16:30:00	30	5/28/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	DESOTO AVE/CHEVROLET ST	BACK-UP TRAFFIC STOP	230042303	SGT HOUK APPROVED FOR K9 USE/OFFICER SECURITY	17:00:00	10	5/29/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	GOLFSIDE RD	BACKUP DISPATCHED CALLS	230042761	SHOOTING THAT JUST OCCURRED WITH ONLY ONE DEPUTY IN THE AREA; ARRIVED ON SCENE, CLEARED BUILDING; STOODBY FOR SCENE SECURITY PER SGT PENNINGTON	00:15:00	70	5/31/2023
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTRIPPB	VILLA DR	DISPATCHED CALLS	230042773	ALL YPSI TOWNSHIP UNITS TIES UP ON SHOOTING; CHECKED AREA FOR DISORDERLY SUBJECT; UTL PER SGT PENNINGTON	01:25:00	15	5/31/2023
							Sum:	1,992	



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN
ELDRIDGE TRUSTEES: RYAN HUNTER • JOHN P. NEWMAN II • GLORIA PETERSON •
DEBBIE SWANSON

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JUNE 20, 2023

5:00pm

1. 2022 FINANCIAL AUDIT REVIEW.....RANA EMMONS, PSLZ
2. MUNICIPAL SERVICES DIRECTOR DISCUSSION.....KAREN WALLIN, HR MANAGER
3. AGENDA REVIEWSUPERVISOR STUMBO
4. OTHER DISCUSSION..... BOARD MEMBERS

**CHARTER TOWNSHIP OF YPSILANTI
Washtenaw County, Michigan**

AUDITED FINANCIAL REPORT

**For the Fiscal Year Ended
December 31, 2022**

CHARTER TOWNSHIP OF YPSILANTI
For the Year Ended December 31, 2022

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CHARTER TOWNSHIP OF YPSILANTI
For the Year Ended December 31, 2022

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PSLZ PLLC

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Independent Auditor's Report

To the Board of Trustees
Charter Township of Ypsilanti, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate of all remaining fund information of the Charter Township of Ypsilanti, Michigan, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate of all remaining fund information of the Charter Township of Ypsilanti, Michigan, as of December 31, 2022, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a rest basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, amount other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Ypsilanti's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information, as identified in the table of contents is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully,



PSLZ PLLC
Certified Public Accountants

June 8, 2023

Management's Discussion and Analysis

As management of the Charter Township of Ypsilanti, we offer readers of the Charter Township of Ypsilanti's financial statements this narrative overview and analysis of the financial activities of the Charter Township of Ypsilanti for the fiscal year ended December 31, 2022.

Financial Highlights

- The assets of the Charter Township of Ypsilanti exceeded its liabilities at the close of the most recent fiscal year by \$47,322,549 (*net position*).
- As of the close of the current fiscal year, the Charter Township of Ypsilanti's governmental funds reported combined ending fund balances of \$23,439,012, an increase of \$3,198,653 in comparison with the prior year. Approximately 35 percent of this amount, \$8,309,098 is *available for spending* at the government's discretion (*unrestricted fund balance*).
- The Charter Township of Ypsilanti's total long-term bonded debt decreased by \$795,000 during the current fiscal year, which reflects annual debt service payments made.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Charter Township of Ypsilanti's basic financial statements. The Charter Township of Ypsilanti's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Charter Township of Ypsilanti's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Charter Township of Ypsilanti's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Charter Township of Ypsilanti is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Charter Township of Ypsilanti that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Charter Township of Ypsilanti include general government, public safety, public works, community and economic development, and recreation and culture. The business-type activities of the Charter Township of Ypsilanti include the golf course and the compost center.

The government-wide financial statements include not only the Charter Township of Ypsilanti (the primary government), but also the Local Development Finance Authority and the Ypsilanti Township Economic Development Corporation which are separate legal entities for which the Charter Township of Ypsilanti is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government.

The government-wide financial statements can be found on pages 12-14 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Charter Township of Ypsilanti, like other state and local governments, used fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Charter Township of Ypsilanti can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Charter Township of Ypsilanti maintains 15 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Fire Department Fund, Environmental Services Fund, Law Enforcement Fund, and the American Rescue Plan Act Fund all of which are considered to be major funds. Data from the other governmental funds are combined into aggregated presentations by fund type. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

A budgetary comparison statement has been provided for the major budgetary funds to demonstrate compliance with the annual appropriated budget.

Proprietary funds. The Charter Township of Ypsilanti maintains three proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Charter Township of Ypsilanti uses enterprise funds to account for its Golf Course and its Compost Center. *Internal Service funds* are an accounting device used to accumulate and allocate costs internally among the Charter Township of Ypsilanti's various functions. The Township uses an internal service fund to account for its fleet of vehicles. Because this service predominantly benefits governmental rather than business-type functions, it has been included within *governmental activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Golf Course and Compost Center both of which are considered to be nonmajor funds of the Charter Township of Ypsilanti.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Charter Township of Ypsilanti's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. The combining statements referred to earlier in connection with the nonmajor governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements can be found on pages 71-83 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Charter Township of Ypsilanti, assets exceeded liabilities by \$47,322,549 at the close of the most recent fiscal year.

A significant portion of the Charter Township of Ypsilanti's net position reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Charter Township of Ypsilanti used these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Charter Township of Ypsilanti's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Charter Township of Ypsilanti's Net Position

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Current and Other Assets	\$ 61,545,704	\$ 53,722,828	\$ 1,163,706	\$ 1,157,437	\$ 62,709,410	\$ 54,880,265
Capital Assets	37,256,476	37,218,721	2,521,861	2,826,521	39,778,337	40,045,242
Total Assets	<u>98,802,180</u>	<u>90,941,549</u>	<u>3,685,567</u>	<u>3,983,958</u>	<u>102,487,747</u>	<u>94,925,507</u>
Deferred Outflows	<u>5,804,806</u>	<u>4,861,016</u>	<u>-</u>	<u>-</u>	<u>5,804,806</u>	<u>4,861,016</u>
Long-term Liabilities						
Outstanding	15,523,915	23,271,495	139,936	180,342	15,663,851	23,451,837
Other Liabilities	13,390,834	4,777,319	22,854	10,511	13,413,688	4,787,830
Total Liabilities	<u>28,914,749</u>	<u>28,048,814</u>	<u>162,790</u>	<u>190,853</u>	<u>29,077,539</u>	<u>28,239,667</u>
Deferred Inflows	<u>31,892,465</u>	<u>31,496,513</u>	<u>-</u>	<u>-</u>	<u>31,892,465</u>	<u>31,496,513</u>
Net Position:						
Net Investment						
in Capital Assets	35,756,476	34,923,721	2,397,661	2,660,921	38,154,137	37,584,642
Restricted	14,833,415	12,103,774	-	-	14,833,415	12,103,774
Unrestricted(Deficit)	<u>(6,790,119)</u>	<u>(10,770,257)</u>	<u>1,125,116</u>	<u>1,132,184</u>	<u>(5,665,003)</u>	<u>(9,638,073)</u>
Total Net Position	<u>\$ 43,799,772</u>	<u>\$ 36,257,238</u>	<u>\$ 3,522,777</u>	<u>\$ 3,793,105</u>	<u>\$ 47,322,549</u>	<u>\$ 40,050,343</u>

An additional portion of the Charter Township of Ypsilanti's net position (31 percent) represents resources that are subject to external restrictions on how they may be used.

At the end of the current fiscal year, the Charter Township of Ypsilanti governmental net position increased by \$7,542,534 during the current fiscal year and the business-type net position decreased by \$270,328, as presented:

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Program Revenues:						
Charges for Services	\$ 3,483,056	\$ 3,404,463	\$ 1,144,829	\$ 1,207,014	\$ 4,627,885	\$ 4,611,477
Operating Grants & Contrib.	547,118	394,920	-	-	547,118	394,920
Capital Grants & Contrib.	829,224	420,636	-	-	829,224	420,636
General Revenues:						
Property Taxes	23,051,501	22,194,011	-	-	23,051,501	22,194,011
State Shared Revenues	6,796,721	5,844,766	-	-	6,796,721	5,844,766
Franchise Fees	636,473	671,883	-	-	636,473	671,883
Investment Earnings	561,951	4,589	14,705	105	576,656	4,694
Loss on Disposal of Assets	(68,590)	-	-	-	(68,590)	-
Total Revenues	35,837,454	32,935,268	1,159,534	1,207,119	36,996,988	34,142,387
Program Expenses:						
General Government	4,976,090	4,595,303	-	-	4,976,090	4,595,303
Public Safety	14,220,680	9,669,533	-	-	14,220,680	9,669,533
Public Works	5,135,872	4,735,311	-	-	5,135,872	4,735,311
Comm. and Econ. Dev.	1,479,460	1,370,344	-	-	1,479,460	1,370,344
Recreation and Cultural	2,344,152	1,887,451	-	-	2,344,152	1,887,451
Interest on Long-Term Debt	54,090	73,660	-	-	54,090	73,660
Golf Course	-	-	790,322	732,585	790,322	732,585
Compost	-	-	724,116	660,995	724,116	660,995
Total Expenses	28,210,344	22,331,602	1,514,438	1,393,580	29,724,782	23,725,182
Excess(Deficiency) before transfers	7,627,110	10,603,666	(354,904)	(186,461)	7,272,206	10,417,205
Transfers in (out)	(84,576)	(15,000)	84,576	15,000	-	-
Change in Net Position	7,542,534	10,588,666	(270,328)	(171,461)	7,272,206	10,417,205
Net Position, Beg. of year	36,257,238	25,668,572	3,793,105	3,964,566	40,050,343	29,633,138
Net Position, End of year	\$ 43,799,772	\$ 36,257,238	\$ 3,522,777	\$ 3,793,105	\$ 47,322,549	\$ 40,050,343

Governmental activities. Property tax revenues increased from \$22,194,011 to \$23,051,501, an increase of \$857,490. This was due to the overall taxable value increase from the 2019 tax roll to the 2020 tax roll of 2.85%. The taxes levied in 2021 are the revenues for 2022. State shared revenue is \$6,796,721 for the current period, an increase of \$951,955 from the prior year. Current year state shared revenue includes a population adjustment payment by the State for 2020 and 2021.

Operating Grants and Contributions were \$547,118 in the current year, as compared to \$394,920 in the prior year. The current year includes \$237,634 of American Rescue Plan Act funds spent.

Capital Grants and Contributions were \$829,224 in the current year, as compared to \$420,636 in the prior year. The current year includes a \$150,000 Washtenaw County Connect Huron grant, \$280,560 of Washtenaw County solid waste and recycling grants, and State EGLE grant of \$322,700.

Business-type activities. This represents the municipal-owned Green Oaks Golf Course and the Township Compost Center. The Bike Path/Recreation Millage Fund transferred \$80,000 to Green Oaks Golf Course during the current year for operations. This was an increase from the prior year's transfer of \$15,000. Fee revenues decreased from \$719,700 in the prior year to \$637,693 in the current year.

The Compost Fund had a decrease in net position from \$1,734,235 in 2021 to \$1,508,500 in 2022. Revenue for compost services decreased only \$811 but the expenses increased by \$63,121 over the prior year.

Financial Analysis of the Government's Funds

Governmental funds. The focus of the Charter Township of Ypsilanti's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing The Charter Township of Ypsilanti's financing requirements and may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Charter Township of Ypsilanti's governmental funds reported combined ending fund balances of \$23,439,012, an increase of \$3,198,653 in comparison with the prior year. The *unrestricted fund balance*, which is the amount available for spending at the government's discretion, represents 35% of the total fund balance. The remainder of fund balance is *restricted* to indicate that it is not available for new spending because it has already been committed to uphold contracts or bond agreements.

The General Fund is the chief operating fund of the Charter Township of Ypsilanti. The unassigned fund balance at the end of the current fiscal year was \$3,322,770. The General Fund's fund balance increased by \$477,871 in the current fiscal year as compared to an increase of \$570,787 in the prior year. The 2022 capital improvements, debt expenditures and transfers to other funds are as follows: \$31,346 for grounds and pare equipment, \$154,284 for computer equipment, \$348,861 for road improvements, \$6,547 for building improvement and furnishings, \$307,500 transferred to BSRll Fund for a portion of the principal and interest payment of the Road Improvement bond, \$913,456 transferred to 14B District Court for operation related to the COVID-19 pandemic revenue shortfall, \$159,468 transferred to General Debt Obligation for bond payment, \$164,261 transferred to Hydro Station Fund. Total expenditures (not including the transferred amounts) increased from \$8,338,971 in the prior year to \$9,000,601 in the current year.

Proprietary funds. The Township's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the proprietary funds comprised of the Enterprise Funds (the Golf Course and the Compost Site) was \$1,125,116 and the Internal Service Fund (Motor Pool) was \$497,394 at the end of the year. Other factors concerning the finances of this fund have already been addressed in the discussion of the Charter Township of Ypsilanti's business-type activities.

General Fund Budgetary Highlights

There is a difference between the beginning and final budgets which represent an increase in budgeted expenditures of \$2,144,569. The budget amendment requests approved by the Board using prior year fund balance was \$2,118,763 and the remaining \$25,806 was reimbursements. No funds were drawn from the approved budget amendments of prior year's fund balance at the end of the fiscal year. This was due to the positive net change in fund balance of \$477,871. The following is a summary of the Board approved budget amendments to the General Fund. The total budget amendment increases include \$1,099,521 for capital improvements and engineering as follows: \$564,234 for Roads, Calming Devices, and Streetlights; \$164,161 for Equipment and Software; and \$371,126 Building & Ground Improvements. Non-capital budget amendments as follows: \$34,000 for professional services; \$250,000 transferred to 14B District Court; \$162,000 to Hydro Station Fund; \$284,300 for legal services and nuisance abatement; \$217,942 for wage and fringe benefits; \$23,250 election related wages and supplies; \$55,000 increase of streetlight operation costs; and \$18,556 miscellaneous.

Capital Asset and Debt Administration

Capital assets. The Charter Township of Ypsilanti's investment in capital assets for its governmental and business type activities as of December 31, 2022, amounts to \$39,778,337 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings and system improvements, machinery and equipment, infrastructure, park facilities, and roads and streets. New assets total \$2,691,178 with depreciation expense of \$2,879,764, resulting in a net decrease of \$188,586. Disposal of fully depreciated obsolete assets for 2022 was \$164,792. Major capital assets constructed or acquired during the year were:

Road improvements, Paths & Streetlights	\$1,311,760
Building Improvements	\$ 33,763
Computer & Communication Equipment	\$ 160,831
Land Improvement	\$ 62,516
Equipment	\$ 244,504
Equipment – Compost	\$ 877,804

Long-term debt. At the end of the current fiscal year, the Charter Township of Ypsilanti had long term indebtedness outstanding of \$2,616,834. This represents \$1,500,000 of a general obligation bond and \$1,116,834 of compensated absences. All of the Charter Township of Ypsilanti's debt represents general obligation debt backed by the full faith and credit of the Charter Township of Ypsilanti. The Township reduced the amount of notes and bonded debt in 2022 by \$795,000 as a result of annual debt service payments which included the final payment of the 2012 Washtenaw County Transportation Note. Additional information on the Charter Township of Ypsilanti's long-term debt can be found in note III. E. on page 42 of this report.

Economic Factors and Next Year's Budgets and Rates

According to the United States Department of Labor, Bureau of Labor Statistics, the annual average unemployment rate for the State of Michigan from 2021 to 2022 decreased from 5.7 percent to 4.1 percent, respectively. The unemployment rate for the Ann Arbor, Michigan Metropolitan area for the most recent reported date of March 2023 is 3.5 percent. However, a preliminary revision in April of 2023 puts the unemployment rate at 2.5 percent. The April 2023 Consumer Price Index (CPI-U) for Detroit- Warren-Dearborn area reports on a 2 month and 12 month percentage changes, all items index, not seasonally adjusted decreased from April 2022 rates of 2 month at 2.5% and 12 month at 8.3% to April 2023 rates of 2 month at 2.1% and 12 month at 6.6%.

The Constitutional and City, Village, and Township Revenue Sharing (CVTRS) shared revenue received in 2022 was \$6,796,72, while the State projected amount for 2022 was \$ 6,551,524. The difference in the actual and projected amounts are due to different fiscal year dates. The State's fiscal year is October to September and the Township's is January to December. The State's projected budget for 2023 is \$6,643,249 and their budget recommendation for 2024 is \$6,750,890 as of February 8, 2023.

The Township's 2021 taxable value (TV) minus Renaissance Zone TV equals \$1,480,133,552 for the fiscal year of 2022. The Township's 2022 taxable value (TV) minus Renaissance Zone TV equals \$1,564,932,814 for the fiscal year of 2023 for percentage change increase of 5.72 over prior year. The 2023 TV minus Renaissance Zone TV equals \$1,680,496,116 for fiscal year 2024 for a percentage change increase of 7.38 over prior year.

There will be a Headlee Millage Reduction Fraction of .9872 for 2022 taxable values, which lowers the Township millage rates for: General Operations from .9925 to .9797; Fire Protection from 3.1250 to 3.0850; Solid Waste from 2.4050 to 2.3742; Police Services from 5.7000 to 5.6270; Recreation, Bike Path, Roads, and General Operations from 1.0059 to .9930; and the final year for Fire Capital from .4881 to .4818 for 2023 revenues. The Fire Pension PA345 millage rate decreased from 1.1000 mills to .8100 mills. There will be a no Headlee Millage Reduction fraction applied to the 2023 tax request millages for 2024 revenues.

The General Fund budget for 2023 has revenues of \$10,311,078 and \$2,076,231 from appropriation of prior year fund balance. The General Fund budget for expenditures is \$9,449,176 for general operations, \$1,371,126 for capital projects, and \$1,567,007 in transfers out to other funds.

The transfers include \$163,067 to the General Debt Obligation Fund for bond payments, \$460,000 to Bike, Sidewalk, Recreation, Roads, and General Fund for road improvement, \$81,000 to Hydro Dam Fund for capital projects, and \$862,940 to 14B District Court Fund to supplement operations. The amount transferred to 14B District Court Fund for operations in 2022 was \$913,456.

The Township has adopted a balanced budget in the General Fund for Fiscal Year 2023. The complete budget report is available on Ytown.org under the Supervisor's Department.

Requests for Information

This financial report is designed to provide a general overview of the Charter Township of Ypsilanti's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Supervisor, 7200 South Huron River Drive, Ypsilanti, MI 48197.

BASIC FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF YPSILANTI

Statement of Net Position

December 31, 2022

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
<u>ASSETS</u>				
Current Assets:				
Cash and Cash Equivalents	\$ 34,044,741	\$ 1,132,895	\$ 35,177,636	\$ 91,840
Receivables, net	27,227,583	-	27,227,583	71,083
Inventories	11,903	15,333	27,236	-
Prepaid Expenditures	261,477	15,478	276,955	-
Total Current Assets	<u>61,545,704</u>	<u>1,163,706</u>	<u>62,709,410</u>	<u>162,923</u>
Noncurrent Assets:				
Capital Assets Not Being Depreciated	9,623,049	1,277,618	10,900,667	-
Capital Assets Being Depreciated, Net	27,633,427	1,244,243	28,877,670	-
Total Noncurrent Assets	<u>37,256,476</u>	<u>2,521,861</u>	<u>39,778,337</u>	<u>-</u>
TOTAL ASSETS	<u>98,802,180</u>	<u>3,685,567</u>	<u>102,487,747</u>	<u>162,923</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>				
Deferred Outflows related to Pensions & OPEB	<u>5,804,806</u>	<u>-</u>	<u>5,804,806</u>	<u>-</u>
<u>LIABILITIES</u>				
Current Liabilities:				
Accounts Payable	895,222	9,320	904,542	-
Accrued Liabilities	735,734	13,534	749,268	18,680
Due to Other Governmental Units	90,319	-	90,319	-
Deposits and Escrows	1,795,493	-	1,795,493	-
Unearned Revenue	9,874,066	-	9,874,066	-
Current Portion of Compensated Absences	186,139	-	186,139	-
Current Portion of Long-term Debt	200,000	41,400	241,400	-
Total Current Liabilities	<u>13,776,973</u>	<u>64,254</u>	<u>13,841,227</u>	<u>18,680</u>
Noncurrent Liabilities:				
Net Pension Liability	10,579,162	-	10,579,162	-
Net OPEB Liability	2,327,919	-	2,327,919	-
Noncurrent Portion of Compensated Absences	930,695	15,736	946,431	-
Noncurrent Portion of Long-term Debt	1,300,000	82,800	1,382,800	-
Total Noncurrent Liabilities	<u>15,137,776</u>	<u>98,536</u>	<u>15,236,312</u>	<u>-</u>
TOTAL LIABILITIES	<u>28,914,749</u>	<u>162,790</u>	<u>29,077,539</u>	<u>18,680</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>				
Deferred Inflows related to Pensions & OPEB	7,719,981	-	7,719,981	-
Property Taxes Levied for the following year	24,172,484	-	24,172,484	71,083
TOTAL DEFERRED INFLOWS	<u>31,892,465</u>	<u>-</u>	<u>31,892,465</u>	<u>71,083</u>
<u>NET POSITION</u>				
Net Investment in Capital Assets	35,756,476	2,397,661	38,154,137	-
Restricted	14,833,415	-	14,833,415	-
Unrestricted	(6,790,119)	1,125,116	(5,665,003)	73,160
TOTAL NET POSITION	<u>\$ 43,799,772</u>	<u>\$ 3,522,777</u>	<u>\$ 47,322,549</u>	<u>\$ 73,160</u>

CHARTER TOWNSHIP OF YPSILANTI
Statement of Activities
For the Year Ended December 31, 2022

	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<u>Functions/Programs</u>				
Primary Government:				
Governmental Activities:				
General Government	\$ 4,976,090	\$ 1,331,219	\$ 347,363	\$ -
Public Safety	14,220,680	1,197,992	73,944	-
Public Works	5,135,872	552,268	23,704	829,224
Community and Economic Development	1,479,460	21,175	74,322	-
Recreation and Cultural	2,344,152	380,402	27,785	-
Interest Expense	54,090	-	-	-
Total Governmental Activities	28,210,344	3,483,056	547,118	829,224
Business-type Activities:				
Golf Course	790,322	660,204	-	-
Compost	724,116	484,625	-	-
Total Business-type Activities	1,514,438	1,144,829	-	-
Total Primary Government	\$ 29,724,782	\$ 4,627,885	\$ 547,118	\$ 829,224
Component Units:				
Local Development Finance Authority	74,322	-	-	-
Economic Development Corp	-	-	-	-
Total Component Units	\$ 74,322	\$ -	\$ -	\$ -

General Revenues:
Property Taxes
State Shared Revenue
Franchise Fees
Investment Earnings
Gain (Loss) on Sale of Assets
Transfers
Total General Revenues and Transfers

Change in Net Position

Net Position - Beginning

Net Position - Ending

Net (Expense) Revenue and Changes in Net Position

Primary Government			
Governmental Activities	Business-type Activities	Total	Component Units
\$ (3,297,508)	\$ -	\$ (3,297,508)	\$ -
(12,948,744)	-	(12,948,744)	-
(3,730,676)	-	(3,730,676)	-
(1,383,963)	-	(1,383,963)	-
(1,935,965)	-	(1,935,965)	-
(54,090)	-	(54,090)	-
<u>(23,350,946)</u>	<u>-</u>	<u>(23,350,946)</u>	<u>-</u>
-	(130,118)	(130,118)	-
-	(239,491)	(239,491)	-
<u>-</u>	<u>(369,609)</u>	<u>(369,609)</u>	<u>-</u>
(23,350,946)	(369,609)	(23,720,555)	-
-	-	-	(74,322)
-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>(74,322)</u>
23,051,501	-	23,051,501	74,322
6,796,721	-	6,796,721	-
636,473	-	636,473	-
561,951	14,705	576,656	1,385
(68,590)	-	(68,590)	-
(84,576)	84,576	-	-
<u>30,893,480</u>	<u>99,281</u>	<u>30,992,761</u>	<u>75,707</u>
7,542,534	(270,328)	7,272,206	1,385
<u>36,257,238</u>	<u>3,793,105</u>	<u>40,050,343</u>	<u>71,775</u>
<u>\$ 43,799,772</u>	<u>\$ 3,522,777</u>	<u>\$ 47,322,549</u>	<u>\$ 73,160</u>

CHARTER TOWNSHIP OF YPSILANTI

Balance Sheet

Governmental Funds

December 31, 2022

	<u>General Fund</u>	<u>Fire Department Fund</u>	<u>Environmental Services Fund</u>	<u>Law Enforcement Fund</u>
ASSETS				
Cash and Cash Equivalents	\$ 8,165,737	\$ 1,572,549	\$ 529,807	\$ 7,140,499
Receivables:				
Accounts	933,804	632,212	603,260	-
Taxes	2,389,098	4,825,874	3,713,968	8,802,332
Special Assessments	1,628,620	-	-	-
Advance to Other Funds	35,215	-	-	-
Prepaid Expenditures	<u>109,817</u>	<u>116,078</u>	<u>6,100</u>	<u>7,668</u>
Total Assets	\$ <u>13,262,291</u>	\$ <u>7,146,713</u>	\$ <u>4,853,135</u>	\$ <u>15,950,499</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts Payable	\$ 340,765	\$ 39,942	\$ 234,449	\$ 120,531
Accrued Liabilities	468,795	66,187	8,519	22,018
Due to Other Governmental Units	17,433	-	-	-
Deposits and Escrows	-	109,765	-	-
Unearned Revenue	<u>724,977</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>1,551,970</u>	<u>215,894</u>	<u>242,968</u>	<u>142,549</u>
Deferred Inflows of Resources:				
Property Taxes Levied for the following year	<u>3,256,191</u>	<u>4,825,874</u>	<u>3,713,968</u>	<u>8,802,332</u>
Fund Balances:				
Nonspendable	145,032	116,078	6,100	7,668
Restricted	-	1,988,867	890,099	6,997,950
Assigned	4,986,328	-	-	-
Unassigned	<u>3,322,770</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>8,454,130</u>	<u>2,104,945</u>	<u>896,199</u>	<u>7,005,618</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ <u>13,262,291</u>	\$ <u>7,146,713</u>	\$ <u>4,853,135</u>	\$ <u>15,950,499</u>

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Internal Service Funds are used by management to charge the costs of motor pool to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.

Long-term receivables (unearned revenue) are not available to pay for current period expenditures and therefore deferred in the funds.

Net Deferred Outflows and Inflows related to Pensions and OPEB

Net Pension Liabilities are not reported in the funds

Net OPEB Liabilities are not reported in the funds

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.

Net Position of Governmental Activities

<u>American Rescue Plan Act Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 9,336,105	\$ 6,813,460	\$ 33,558,157
-	110,192	2,279,468
-	3,574,119	23,305,391
-	14,104	1,642,724
-	-	35,215
-	21,621	261,284
<u>\$ 9,336,105</u>	<u>\$ 10,533,496</u>	<u>\$ 61,082,239</u>

\$ -	\$ 158,507	\$ 894,194
-	169,957	735,476
-	72,886	90,319
-	1,685,728	1,795,493
9,201,392	28,892	9,955,261
<u>9,201,392</u>	<u>2,115,970</u>	<u>13,470,743</u>

<u>-</u>	<u>3,574,119</u>	<u>24,172,484</u>
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-	21,621	296,499
134,713	4,821,786	14,833,415
-	-	4,986,328
-	-	3,322,770
<u>134,713</u>	<u>4,843,407</u>	<u>23,439,012</u>

<u>\$ 9,336,105</u>	<u>\$ 10,533,496</u>
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36,839,721

878,934

81,195
(1,915,175)
(10,579,162)
(2,327,919)

(2,616,834)

\$ 43,799,772

CHARTER TOWNSHIP OF YPSILANTI
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2022

	<u>General Fund</u>	<u>Fire Department Fund</u>	<u>Environmental Services Fund</u>	<u>Law Enforcement Fund</u>
<u>Revenues</u>				
Property Taxes	\$ 2,606,175	\$ 4,617,806	\$ 3,554,654	\$ 8,437,749
Licenses and Permits	10,240	-	-	-
Intergovernmental	6,826,637	13,956	626,964	49,401
Charges for Services	420,170	1,350	-	167,864
Franchise Fees	636,473	-	-	-
Interest and Rent	347,175	43,054	23,960	141,083
Other	97,172	9,543	9,312	7,697
Total Revenues	<u>10,944,042</u>	<u>4,685,709</u>	<u>4,214,890</u>	<u>8,803,794</u>
<u>Expenditures</u>				
Current:				
General Government	5,680,169	-	-	-
Public Safety	-	4,368,348	-	7,120,755
Public Works	1,060,124	-	3,322,621	-
Community and Economic Development	1,479,460	-	-	-
Recreation and Cultural	775,465	-	-	-
Debt Service:				
Principal	-	-	-	-
Interest and Fees	-	-	-	-
Capital Outlay	5,383	-	877,804	2,342
Total Expenditures	<u>9,000,601</u>	<u>4,368,348</u>	<u>4,200,425</u>	<u>7,123,097</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,943,441</u>	<u>317,361</u>	<u>14,465</u>	<u>1,680,697</u>
<u>Other Financing Sources (Uses)</u>				
Transfers In	131,865	26,912	2,691	8,882
Transfers Out	(1,597,435)	-	-	(131,865)
Total Other Financing Sources (Uses)	<u>(1,465,570)</u>	<u>26,912</u>	<u>2,691</u>	<u>(122,983)</u>
Net Change in Fund Balances	477,871	344,273	17,156	1,557,714
Fund Balances - Beginning	<u>7,976,259</u>	<u>1,760,672</u>	<u>879,043</u>	<u>5,447,904</u>
Fund Balances - Ending	<u>\$ 8,454,130</u>	<u>\$ 2,104,945</u>	<u>\$ 896,199</u>	<u>\$ 7,005,618</u>

American Rescue Plan Act Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ -	\$ 3,835,117	\$ 23,051,501
-	964,544	974,784
237,634	395,998	8,150,590
-	1,580,481	2,169,865
-	-	636,473
134,518	86,589	776,379
-	27,154	150,878
<u>372,152</u>	<u>6,889,883</u>	<u>35,910,470</u>
237,634	1,706,896	7,624,699
-	2,506,921	13,996,024
-	602,688	4,985,433
-	-	1,479,460
-	952,000	1,727,465
-	795,000	795,000
-	54,090	54,090
-	1,079,272	1,964,801
<u>237,634</u>	<u>7,696,867</u>	<u>32,626,972</u>
<u>134,518</u>	<u>(806,984)</u>	<u>3,283,498</u>
-	1,854,105	2,024,455
-	(380,000)	(2,109,300)
-	1,474,105	(84,845)
134,518	667,121	3,198,653
195	4,176,286	20,240,359
<u>\$ 134,713</u>	<u>\$ 4,843,407</u>	<u>\$ 23,439,012</u>

CHARTER TOWNSHIP OF YPSILANTI
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2022

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	3,198,653
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Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.

Capital Outlay		2,663,549
Depreciation		(2,466,403)
Loss on Sale of Assets		(68,590)

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Principal Repayments		795,000
Decrease in Compensated Absences		171,619

Change in Net Pension Liability		2,668,871
Change in Net OPEB Liability		534,297

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		5,381
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Internal service funds are used by management to charge the costs of fleet management and management information systems to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.

		49,886
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Change in net position in governmental activities	\$	7,552,263
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CHARTER TOWNSHIP OF YPSILANTI

Statement of Net Position

Proprietary Funds

December 31, 2022

	<u>Business-type Activity Enterprise Fund</u>			Governmental Activities - Internal Service Fund Motor Pool
	<u>Golf Course</u>	<u>Compost</u>	<u>Total</u>	
<u>ASSETS</u>				
Current Assets				
Cash and Cash Equivalents	\$ 301,319	\$ 831,576	\$ 1,132,895	\$ 486,584
Inventory	15,333	-	15,333	11,903
Prepaid Expense	8,775	6,703	15,478	193
Total Current Assets	<u>325,427</u>	<u>838,279</u>	<u>1,163,706</u>	<u>498,680</u>
Noncurrent Assets				
Capital Assets not Being Depreciated	1,277,618	-	1,277,618	-
Capital Assets, net of Accumulated Depreciation	552,074	692,169	1,244,243	416,755
Total Noncurrent Assets	<u>1,829,692</u>	<u>692,169</u>	<u>2,521,861</u>	<u>416,755</u>
Total Assets	<u>\$ 2,155,119</u>	<u>\$ 1,530,448</u>	<u>\$ 3,685,567</u>	<u>\$ 915,435</u>
<u>LIABILITIES AND NET POSITION</u>				
Current Liabilities:				
Accounts Payable	\$ 3,920	\$ 5,400	\$ 9,320	\$ 1,028
Accrued Liabilities	10,053	3,481	13,534	258
Current Portion of Lease Payable	41,400	-	41,400	-
Total Current Liabilities	<u>55,373</u>	<u>8,881</u>	<u>64,254</u>	<u>1,286</u>
Noncurrent Liabilities:				
Lease Payable	82,800	-	82,800	-
Compensated Absences	2,669	13,067	15,736	-
Advance from Other Funds	-	-	-	35,215
Total Noncurrent Liabilities	<u>85,469</u>	<u>13,067</u>	<u>98,536</u>	<u>35,215</u>
Total Liabilities	<u>140,842</u>	<u>21,948</u>	<u>162,790</u>	<u>36,501</u>
Net Position:				
Net Investment in Capital Assets	1,705,492	692,169	2,397,661	381,540
Unrestricted	308,785	816,331	1,125,116	497,394
Total Net Position	<u>2,014,277</u>	<u>1,508,500</u>	<u>3,522,777</u>	<u>878,934</u>
Total Liabilities and Net Position	<u>\$ 2,155,119</u>	<u>\$ 1,530,448</u>	<u>\$ 3,685,567</u>	<u>\$ 915,435</u>

CHARTER TOWNSHIP OF YPSILANTI
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2022

	<u>Business-type Activity Enterprise Fund</u>			Governmental Activities - Internal Service Fund Motor Pool
	<u>Golf Course</u>	<u>Compost</u>	<u>Total</u>	
<u>Operating Revenues:</u>				
Charges for Services	\$ 637,692	\$ 484,063	\$ 1,121,755	\$ 228,070
Other Income	22,512	562	23,074	24,339
Total Operating Revenues	<u>660,204</u>	<u>484,625</u>	<u>1,144,829</u>	<u>252,409</u>
<u>Operating Expenses:</u>				
Salaries and Wages	307,556	208,794	516,350	12,972
Fringe Benefits	142,545	184,695	327,240	3,771
Fuel and Utilities	35,889	27,766	63,655	41,264
Operating Supplies	59,426	4,627	64,053	1,772
Contractual Services	7,454	62,792	70,246	39,285
Insurance	9,400	2,508	11,908	-
Repairs and Maintenance	56,607	24,427	81,034	599
Administrative	20,593	13,280	33,873	-
Other	40,749	670	41,419	-
Depreciation	110,103	194,557	304,660	108,701
Total Operating Expenses	<u>790,322</u>	<u>724,116</u>	<u>1,514,438</u>	<u>208,364</u>
Operating Income (Loss)	<u>(130,118)</u>	<u>(239,491)</u>	<u>(369,609)</u>	<u>44,045</u>
<u>Non-Operating Revenues (Expenses):</u>				
Interest Earned	<u>3,372</u>	<u>11,333</u>	<u>14,705</u>	<u>5,572</u>
Net Income (Loss) before Transfers	<u>(126,746)</u>	<u>(228,158)</u>	<u>(354,904)</u>	<u>49,617</u>
<u>Transfers:</u>				
Transfers In	<u>82,153</u>	<u>2,423</u>	<u>84,576</u>	<u>269</u>
Change in Net Position	(44,593)	(225,735)	(270,328)	49,886
Net Position, Beginning	<u>2,058,870</u>	<u>1,734,235</u>	<u>3,793,105</u>	<u>829,048</u>
Net Position, Ending	<u>\$ 2,014,277</u>	<u>\$ 1,508,500</u>	<u>\$ 3,522,777</u>	<u>\$ 878,934</u>

CHARTER TOWNSHIP OF YPSILANTI
Statement of Cash Flows
Proprietary Funds
For the Year December 31, 2022

	Business-type Activity Enterprise Fund			Governmental Activities - Internal Service Fund Motor Pool
	Golf Course	Compost	Total	
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>				
Receipts from customers and users	\$ 660,204	\$ 484,625	\$ 1,144,829	\$ 252,409
Payments to suppliers	(237,295)	(134,086)	(371,381)	(87,060)
Payments to employees	(438,977)	(395,164)	(834,141)	(16,735)
Net Cash Provided (Used) by Operating Activities	(16,068)	(44,625)	(60,693)	148,614
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>				
Purchases of Capital Assets	-	-	-	(27,629)
Transfer In	82,153	2,423	84,576	269
Lease Principal Payments	(41,400)	-	(41,400)	-
Long Term Advance-General Fund	-	-	-	(60,000)
Net Cash Provided (Used) by Capital and Related Financing Activities	40,753	2,423	43,176	(87,360)
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>				
Interest Earned	3,372	11,333	14,705	5,572
Net Cash Provided (Used) by Investing Activities	3,372	11,333	14,705	5,572
Net Increase (Decrease) in Cash and Cash Equivalents	28,057	(30,869)	(2,812)	66,826
Cash and Cash Equivalents, Beginning	273,262	862,445	1,135,707	419,758
Cash and Cash Equivalents, Ending	\$ 301,319	\$ 831,576	\$ 1,132,895	\$ 486,584
<u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</u>				
Operating Income (Loss)	\$ (130,118)	\$ (239,491)	(369,609)	44,045
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:				
Depreciation and Amortization Expense	110,103	194,557	304,660	108,701
(Increase) Decrease in Inventory	(5,269)	-	(5,269)	(3,221)
(Increase) Decrease in Prepaid Expenses	(3,776)	(36)	(3,812)	(3)
Increase (Decrease) in Accounts Payable	1,868	1,956	3,824	(916)
Increase (Decrease) in Accrued Liabilities	8,455	64	8,519	8
Increase (Decrease) in Compensated Absences	2,669	(1,675)	994	-
Net Cash Provided (Used) by Operating Activities	\$ (16,068)	\$ (44,625)	\$ (60,693)	\$ 148,614

CHARTER TOWNSHIP OF YPSILANTI
Statement of Net Position
Fiduciary Funds
December 31, 2022

	Pension and Employee Benefit Trusts	Custodial Funds
<u>ASSETS</u>		
Cash and Cash Equivalents	\$ 863,767	\$ 18,261,406
Investments	44,095,643	-
Accrued Interest	63,808	-
Due from Fire Healthcare Trust fund	18,095	-
Due from Individuals and Agencies	-	-
Total Assets	45,041,313	18,261,406
 <u>LIABILITIES</u>		
Accounts Payable	1,267,491	-
Due to Other Governmental Units	-	18,250,356
Due to Fire Pension Trust Fund	18,095	-
Due to Individuals and Agencies	-	11,050
Total Liabilities	1,285,586	18,261,406
 <u>NET POSITION</u>		
Held in Trust For Pension and Employee Benefits	\$ 43,755,727	\$ -

CHARTER TOWNSHIP OF YPSILANTI
Statement of Changes in Net Position
Fiduciary Funds
For the Year Ended December 31, 2022

	<u>Pension and Employee Benefit Trusts</u>
<u>ADDITIONS</u>	
Investment Income	
Interest and Dividends	\$ 811,648
Net Appreciation (Depreciation) in Fair Value of Investments	(8,204,887)
Contributions:	
Employer	2,132,821
Employee	172,600
Other	18,873
Taxes Collected for Other Governments	-
Total Additions	(5,068,945)
 <u>DEDUCTIONS</u>	
Benefits Paid	2,829,480
Retirees Insurance	1,241,601
Administrative Costs	185,781
Payment of Taxes to Other Governments	-
Total Deductions	4,256,862
Change in Net Position	(9,325,807)
Net Position, Beginning of the Year	53,081,534
Net Position, End of the Year	\$ 43,755,727

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Net Position
Component Units
For the Year Ended December 31, 2022

	Local Development Finance Authority Fund	Economic Development Corporation	Total
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 20,302	71,538	\$ 91,840
Taxes Receivable	71,083	-	71,083
Total Assets	<u>91,385</u>	<u>71,538</u>	<u>162,923</u>
<u>LIABILITIES</u>			
Accrued Liabilities	<u>18,680</u>	-	<u>18,680</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Property Taxes Levied for the following year	<u>71,083</u>	-	<u>71,083</u>
<u>NET POSITION</u>			
Unrestricted	\$ <u>1,622</u>	\$ <u>71,538</u>	\$ <u>73,160</u>

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Activities
Component Units
For the Year Ended December 31, 2022

	Local Development Finance Authority Fund	Economic Development Corporation	Total
<u>Program Expenses:</u>			
Local Development Finance Authority	\$ 74,322	\$ -	\$ 74,322
Economic Development Corporation	-	-	-
Total Program Expenses	<u>74,322</u>	<u>-</u>	<u>74,322</u>
<u>General Revenues:</u>			
Property Taxes	74,322	-	74,322
Investment Earnings	306	1,079	1,385
Total General Revenues	<u>74,628</u>	<u>1,079</u>	<u>75,707</u>
 Change in Net Position	 306	 1,079	 1,385
Net Position, Beginning of the Year	<u>1,316</u>	<u>70,459</u>	<u>71,775</u>
Net Position, End of the Year	\$ <u>1,622</u>	\$ <u>71,538</u>	\$ <u>73,160</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Charter Township of Ypsilanti, Michigan was organized as a Township under provisions of the constitution and general law of the State of Michigan. Ypsilanti Township became a Charter Township on May 15, 1979 by Board resolution. The Township operates under an elected Township Board which consists of the Supervisor, Clerk, Treasurer and four Trustees, and provides the following services as permitted by law: public safety (police and fire), community development, recreation and culture, public improvements, planning and zoning, and general administrative services.

As required by generally accepted accounting principles, these financial statements present the Charter Township of Ypsilanti and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the Township's operations and so data from these units is combined with data of the primary government. The discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. Each blended and discretely presented component unit has a December 31 year end.

Discretely Presented Component Units

The component units are reported in a separate column to emphasize that, while legally separate, the Charter Township of Ypsilanti remains financially accountable for these entities.

The governing body of the Local Development Finance Authority (LDFA) is appointed by the Township Board. The Authority was established for the collection of tax increment revenues, the issuance and repayment of debt, the construction of public facilities, and the promotion and facilitation of economic growth in the development district. The Authority's budget and debt issuance is subject to the approval of the Township Board.

The Charter Township of Ypsilanti Economic Development Corporation (EDC) was established pursuant to the provisions of Public Act 338 of 1974, as amended. The EDC is governed by a nine (9) member board appointed by the Township Board. The EDC may not issue debt without approval from the Township Board. Additionally, the annual operating budget and any amendments must be approved by the Township Board. The Township Board must approve all developmental and financing plans of the EDC.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

A. Reporting Entity – Continued

Joint Venture

The Township is a participant in the Ypsilanti Community Utilities Authority (Y.C.U.A.) which was created under Act 233, P.A. of 1955 by the City of Ypsilanti and the Charter Township of Ypsilanti, in 1974. All activities necessary to provide water and sewer services to residents of the City, Township, and other communities serviced by Y.C.U.A., are accounted for by the Authority. The Township has financial responsibility as follows:

- Township Board has the ability to reject or approve water rates for customers in its service district.
- Some obligations of the Authority are supported by pledges of the Township's full faith and credit, subject to constitutional limitations. These obligations are described in more detail further in these notes.
- Financial statements may be obtained by contacting Y.C.U.A. at 2777 State Street, Ypsilanti, MI 48198.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) present information on all of the nonfiduciary activities of the primary government and its component units as a whole. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

B. Government-Wide and Fund Financial Statements – Continued

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Revenues that are not required to be presented as program revenues are general revenues. This includes taxes, interest, unrestricted State shared revenue payments, franchise fees, and other general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Governmental Funds

The Township reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Department Fund is a special revenue fund used to account for the voter approved property taxes used to support fire protection, and related services.

The Environmental Services Fund is a special revenue fund used to account for the voter approved property tax revenues used to support solid waste, recycling and yard waste collection activities.

The Law Enforcement Fund is a special revenue fund used to account for the voter approved property taxes for law enforcement activities.

The American Rescue Plan Act (ARPA) Fund is a special revenue fund used to account for the federal grant dollars received and the respective projects and expenditures.

Additionally, the Township reports on the following fund types:

The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or major capital projects).

The debt service funds account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the following fund types:

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Township Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The Township's enterprise funds are the Golf Course Fund and the Compost Fund, which are reported as nonmajor funds.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Proprietary Funds – Continued

Internal Service Funds account for operations that provide services to other departments or agencies of the Township on a cost reimbursement basis. As these services predominantly benefit governmental rather than business-type functions, they have been included within the *governmental* activities in the government-wide financial statements. The Township uses an internal service fund to account for the management of a motor pool.

Fiduciary Funds

Fiduciary Funds account for assets held by the Township in a trustee capacity or as an agent on behalf of others. Fiduciary funds include the following fund types:

Pension Trust Funds – The pension trust funds accounts for the activities of the employee benefit plan that accumulates resources for pension and other post employment benefit payments to qualified employees.

The Custodial Funds are used to account for assets that the Township holds for others in a custodial capacity.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. State statutes authorize the Township to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks.

Investments are reported at fair value or estimated fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a nation or international exchange are valued at the last reported sales price at current exchange rates.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. Inventory and Prepaids

Inventories are valued at cost using the first-in/first out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures as used. Prepaid items represent payments made to vendors for goods and services applicable to future years. Inventories and prepaids are offset by nonspendable fund balance which indicates they do not constitute "available spendable resources" even though they are a component of current net position.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of capitalized value of the assets constructed. Capital assets of the primary government, as well as the component units, is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	7-40
Machinery & Equipment	5-25
Vehicles	3-15
Infrastructure	20-50

5. Compensated Absences

In accordance with contracts negotiated with the various employee groups of the Township, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts. All sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured. The long-term portion of compensated absences related to the governmental funds is a liability recorded in the Statement of Net Position.

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or business-type activities statement of net position. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as noncurrent.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

6. Long-term Obligations – Continued

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position. Long-term liabilities expected to be financed from proprietary funds are reported as liabilities in those funds.

7. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Nonspendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by the Board for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the Township Board.

Assigned – Intent to spend resources on specific purposes expressed by the Township Board.

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The Township is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). The Township follows these requirements in establishing the budgetary data reflected in these financial statements:

1. In accordance with State law, prior to September 1, the Supervisor submits a proposed operating budget for the fiscal year commencing the following January 1 to the Township Board. The operating budget includes proposed expenditures and means of financing them for the upcoming year. Detail line item budgets are included for administrative control. The level of control for the detail budgets is at the departmental basis.
2. Public hearings are conducted to obtain taxpayer comment.
3. Prior to December 15, the budget is legally enacted through passage of a budget resolution (general appropriation act).
4. Formal budgetary integration is employed as a management control device for the General, Special Revenue and Debt Service Funds. Budgets for these funds are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. Proprietary Fund budgets are prepared on a non-GAAP method.
6. Budget appropriations lapse at year end.
7. The Township does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.
8. Budgeted amounts are reported as originally adopted, and as amended by the Township Board.

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

None of the funds have a deficit fund balance as of December 31, 2022.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

The budgets for the General and Special Revenue Funds are adopted at the activity level. None of the funds have expenditures in excess of budget appropriations at year end.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Michigan Compiled Laws section 129.91 (Public Act 20 of 1943, as amended), authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The Township is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan; and investment pools of financial institutions.

The pension trust fund and retiree health care fund are also authorized by Michigan Public Act 55 of 1982, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate, debt or equity of certain small businesses, certain state and local government obligations and certain other specified investment vehicles.

The Township has designated several banks for the deposit of funds. The investment policy adopted by the Township Board in accordance with Public Act 196 of 1997 authorized all investments permitted by PA 20. The Charter Township of Ypsilanti, Michigan's deposit and investment policies are in accordance with statutory authorities.

The Township's cash and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. The Township does not have a deposit policy for custodial credit risk. Deposits of the Township are at federally insured banks located in the State of Michigan with all accounts maintained in the name of the Township. At year end, the Township had \$54,753,720 of bank deposits (checking and savings accounts) of which \$2,367,164 was uninsured and uncollateralized. The component units had book and bank balances totaling \$91,840, all of which was FDIC insured.

The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Interest Rate Risk

Interest rate risk is the risk that the value of investments or deposits will decrease as a result of a rise in interest rates. The Township’s investment policy minimizes interest rate risk by structuring the portfolio to meet requirements and by investing funds in shorter-term securities, money market mutual funds or similar investment pools. The Township’s investment policy does not restrict investment maturities, other than commercial paper which can only be purchased with a 270 day maturity. The weighted average maturity is based on maturity date or contracted modified maturity date as applicable. At year end, the average maturities of investments are as follows:

<u>Investment</u>	<u>Fair Value</u>	<u>Maturity</u>
Pension Fixed Income:		
US Govt Obligations	\$ -	Less than 1 year
	1,160,991	1-5 years
	185,670	6-10 years
	32,970	11-15 years
	2,419,084	16 or more years
Corporate Bonds	246,136	Less than 1 year
	1,846,779	1-5 years
	1,110,167	6-10 years
	73,609	11-15 years
Other	69,561	1-5 years
	-	6-10 years
	-	11-15 years
	1,026,910	16 or more years

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations at the time of purchase. The Township’s investment policy limits investments to the safest types of securities. Financial institutions, broker/dealers, intermediaries and advisers need to be pre-qualified to do business with the Township. The policy also states that the investment portfolio will be diversified to minimize potential losses on individual securities. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

<u>Investment</u>	<u>Fair Value</u>	<u>Rating</u>	<u>Rating Organization</u>
Pension:			
U.S. Agency Obligations	\$ 5,365,507	n/a	n/a
Corporate Bonds	2,510,599	Aaa	Moody's
	32,099	Aa1	Moody's
	24,127	Aa2	Moody's
	236,544	A1	Moody's

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Township places no limit on the amount that may be invested in any one issuer. As of year end, the Township did not have investments that exceeded 5 percent of the total portfolio.

Fair Value Measurements

The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

In instances whereby inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Township's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

The Township has the following recurring fair value measurements as of December 31, 2022:

Assets Measured at Fair Value on a Recurring Basis

	Balance at Dec. 31, 2022	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Debt Securities:				
U.S. Government Bonds	\$ 3,798,715	\$ 3,798,715	\$ -	\$ -
Corporate Bonds	2,928,404	2,928,404	-	-
Total Debt Securities	<u>6,727,119</u>	<u>6,727,119</u>	<u>-</u>	<u>-</u>
Equity Securities:				
Mutual Funds	33,321,699	33,321,699	-	-
Common Stock	1,496,228	1,496,228	-	-
Real Estate	2,760,913	-	-	2,760,913
Total Equity Securities	<u>37,578,840</u>	<u>34,817,927</u>	<u>-</u>	<u>2,760,913</u>
Total Investments by Fair Value Level	<u><u>\$ 44,305,959</u></u>	<u><u>\$ 41,545,046</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,760,913</u></u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Receivables and Deferred Inflows, and Unearned Revenue

Receivables as of year end for the Township’s individual major funds and the nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General Fund</u>	<u>Fire Department</u>	<u>Environmental Services</u>	<u>Law Enforcement</u>	<u>Nonmajor Governmental</u>
Receivables:					
Accounts	\$ 933,804	\$ 632,212	\$ 603,260	\$ -	\$ 110,192
Taxes	2,393,369	4,838,951	3,723,182	8,827,034	3,585,167
Special Assessments	1,628,620	-	-	-	14,104
	<u>4,955,793</u>	<u>5,471,163</u>	<u>4,326,442</u>	<u>8,827,034</u>	<u>3,709,463</u>
Less: Allowance for Doubtful Accounts	<u>(4,271)</u>	<u>(13,077)</u>	<u>(9,214)</u>	<u>(24,702)</u>	<u>(11,048)</u>
Net Receivables	<u>\$ 4,951,522</u>	<u>\$ 5,458,086</u>	<u>\$ 4,317,228</u>	<u>\$ 8,802,332</u>	<u>\$ 3,698,415</u>

Governmental funds report unearned revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. The deferred inflows in the governmental activities represents property taxes levied on December 1, 2022, but recognized revenue in the year ending December 31, 2023, when the proceeds of the levy are budgeted and available for financing operations. At the end of the current fiscal year, the various components of deferred inflows and unearned revenue are as follows:

Governmental Funds:	
Property Taxes Levied for the following year – Deferred Inflows	<u>\$33,373,876</u>
Unearned Revenue	<u>\$ 753,869</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Capital Assets

Capital asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities:				
Capital Assets, not depreciated:				
Land	\$ 9,623,049	\$ -	\$ -	\$ 9,623,049
Capital Assets, being depreciated:				
Buildings	16,619,602	33,763	-	16,653,365
Machinery and Equipment	9,537,814	1,493,227	(78,319)	10,952,722
Infrastructure	46,822,214	1,136,559	-	47,958,773
Internal Service Fund - Motor Pool	1,892,736	27,629	(86,473)	1,833,892
	<u>74,872,366</u>	<u>2,691,178</u>	<u>(164,792)</u>	<u>77,398,752</u>
Less: Accumulated Depreciation:				
Buildings	(11,218,200)	(465,999)	-	(11,684,199)
Machinery and Equipment	(7,075,067)	(397,677)	-	(7,472,744)
Infrastructure	(27,588,518)	(1,602,727)	-	(29,191,245)
Internal Service Fund - Motor Pool	(1,394,909)	(108,701)	86,473	(1,417,137)
	<u>(47,276,694)</u>	<u>(2,575,104)</u>	<u>86,473</u>	<u>(49,765,325)</u>
Governmental Activities				
Capital Assets, net	<u>\$ 37,218,721</u>	<u>\$ 116,074</u>	<u>\$ (78,319)</u>	<u>\$ 37,256,476</u>

Depreciation expense was charged to the following governmental activities:

General Government	\$ 608,977
Public Safety	341,857
Public Works	898,882
Recreation and Cultural	616,687
Charged through Internal Service Fund	108,701
	<u>\$ 2,575,104</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Capital Assets – Continued

Business-type Activities:	Beginning Balance	Additions	Deletions	Ending Balance
Capital Assets, not depreciated:				
Land	\$ 1,277,618	\$ -	\$ -	\$ 1,277,618
Capital Assets, being depreciated:				
Land and Building Improvements	2,186,658	-	-	2,186,658
Machinery and Equipment	2,634,538	-	-	2,634,538
	<u>4,821,196</u>	<u>-</u>	<u>-</u>	<u>4,821,196</u>
Less: Accumulated Depreciation:				
Land and Building Improvements	(1,342,320)	(77,330)	-	(1,419,650)
Machinery and Equipment	(1,929,973)	(227,330)	-	(2,157,303)
	<u>(3,272,293)</u>	<u>(304,660)</u>	<u>-</u>	<u>(3,576,953)</u>
Business-type Activities				
Capital Assets, net	<u>\$ 2,826,521</u>	<u>\$ (304,660)</u>	<u>\$ -</u>	<u>\$ 2,521,861</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Interfund Receivables, Payables and Transfers

1. Interfund Receivables and Payables

The composition of interfund balances as of December 31, 2022, is as follows:

Advance Receivable	Advance Payable	
General Fund	Motor Pool Fund	<u>\$ 35,215</u>

The General Fund advanced funds to the Motor Pool Fund for the purchase of equipment. The principal is to be repaid over 10 years.

2. Interfund Transfers

Transfers In	Transfers Out	
Bike Path, Sidewalk, Rec., Roads	General Fund	\$ 307,500
District Court Fund	General Fund	913,456
2013 GO Refunding Bond Debt Fund	General Fund	159,468
Hydro Station Fund	General Fund	164,261
Fire Fund	General Fund	26,912
Recreation Fund	General Fund	4,306
Building Dept. Fund	General Fund	5,114
Environmental Services Fund	General Fund	2,691
Law Enforcement Fund	General Fund	8,882
Golf Course Fund	General Fund	2,153
Compost Fund	General Fund	2,423
Motor Pool Fund	General Fund	269
General Fund	Law Enforcement Fund	131,865
Recreation Fund	Bike Path, Sidewalk, Rec., Roads	300,000
Golf Course Fund	Bike Path, Sidewalk, Rec., Roads	80,000
		<u>\$ 2,109,300</u>

Transfers include operating transfers for debt service payments.

The General Fund and the Bike Path, Sidewalk, Rec., Roads Fund made operating transfers to augment specific projects.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

E. Long-Term Debt

The following is a summary of long-term debt transactions of the Township for the year ended December 31, 2022:

	<u>Balance</u> <u>Jan 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec 31, 2022</u>	<u>Due Within</u> <u>One Year</u>
Governmental Activities:					
2012 Transportation Note	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -
2013 G.O. Refunding Bonds	1,695,000	-	195,000	1,500,000	200,000
	<u>2,295,000</u>	<u>-</u>	<u>795,000</u>	<u>1,500,000</u>	<u>200,000</u>
Compensated Absences	1,288,453	-	171,619	1,116,834	186,139
	<u>\$ 3,583,453</u>	<u>\$ -</u>	<u>\$ 966,619</u>	<u>\$ 2,616,834</u>	<u>\$ 386,139</u>
Business-type Activities:					
Lease Payable	\$ 165,600	\$ -	\$ 41,400	\$ 124,200	\$ 41,400
Compensated Absences	14,742	995	-	15,737	-
	<u>\$ 180,342</u>	<u>\$ 995</u>	<u>\$ 41,400</u>	<u>\$ 139,937</u>	<u>\$ 41,400</u>

The following is a summary of general obligation debt outstanding of the Township as of December 31, 2022:

	<u>Number</u> <u>of Issues</u>	<u>Interest</u> <u>Rate</u>	<u>Maturing</u> <u>Through</u>	<u>Principal</u> <u>Outstanding</u>
Governmental Activities:				
General Obligation Bonds	1	3.75%-4.50%	2029	<u>\$ 1,500,000</u>

The annual debt service requirements to maturity for debt outstanding as of December 31, 2022 is as follows:

<u>Year Ended</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2023	\$ 200,000	\$ 33,600
2024	205,000	28,740
2025	210,000	23,760
2026	210,000	18,720
2027	220,000	13,560
2028	225,000	8,220
2029	230,000	2,760
	<u>\$ 1,500,000</u>	<u>\$ 129,360</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

F. Fund Balance Classifications

A detailed description of fund balance assignments in the General Fund at December 31, 2022, is presented below:

	<u>General Fund</u>
Nonspendable:	
Prepays & Inventory	\$ 109,817
Advance to Other Funds	<u>35,215</u>
Total Nonspendable	<u>145,032</u>
Assigned:	
Capital Improvements	4,780,061
Debt Service	163,067
Employee PTO	32,800
Water Hardships	<u>10,400</u>
Total Assigned	<u>4,986,328</u>
Unassigned	<u>3,322,770</u>
Total Fund Balance	\$ <u><u>8,454,130</u></u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

G. Property Taxes

Property taxes are assessed as of each December 31. The Township tax levy is billed on December 1 of the following year, and payable through February. Taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed. The maximum authorized operating levy for the Township are detailed below for the 2021 tax roll:

<u>Purpose</u>	<u>Authorization</u>	Pre- Rollback <u>Auth. Rate</u>	Post Rollback <u>Auth. Rate</u>	<u>Rate Levied</u>
Operating	State Law	1.1160	0.9925	0.9925
Fire Protection	Voter Approved	3.1250	3.1250	3.1250
Fire Capital	Voter Approved	0.5000	0.4881	0.4881
Solid Waste	Voter Approved	2.4050	2.4050	2.4050
Police	Voter Approved	5.7000	5.7000	5.7000
Recreational	Voter Approved	1.0059	1.0059	1.0059
Fire Pension	State Law	-	1.1000	1.1000
			<u>14.8165</u>	<u>14.8165</u>

IV. OTHER INFORMATION

A. Firefighters Defined Benefit Pension Plan

Summary of Significant Accounting Policies

Method used to value investments. Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

Plan Description

The Charter Township of Ypsilanti Police and Firefighters Retirement System Pension Board administers the Charter Township of Ypsilanti Police and Firefighters Pension Plan, which is a single employer defined benefit pension plan that provides retirement, disability, and death benefits for all eligible firefighters and their beneficiaries. Benefit terms have been established by Township policy and contractual agreements authorized by the Township Board and may be amended by Township Board action.

Management of the Plan is vested in a pension board, which consist of five members – two elected, two appointed by the Township Board and the Township Treasurer.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Firefighters Defined Benefit Pension Plan – Continued

Benefits Provided

The Pension Plan provides retirement, disability, and death benefits to eligible plan members. Retirement benefits are computed using credited service at the time of termination of membership multiplied by a certain percentage based on the benefit program in effect as of the date of termination of membership times the final average compensation (FAC).

Plan Membership

As of December 31, 2021, pension plan membership consisted of the following:

Inactive Plan members currently receiving benefits	64
Inactive Plan members entitled to but not receiving benefits	-
Active Members	<u>21</u>
Total Plan Members	<u>85</u>

Contributions

The authority to amend contribution requirements rests with the Pension Board, which establishes rates based on an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimate amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. Covered employees are required to contribute 6% of their pay. The Township is required to contribute the difference between the actuarially determined rate and the contribution rate of plan members. For the year ended December 31, 2022 the Township contributed \$984,011.

Pension Reserves

In accordance with Public Act 345 as amended, the following reserves are required to be set aside within the pension plan:

The retiree reserve is to be computed annually by the actuary as the present value of estimated benefit payments for all current retirees. The amounts reserved may be used solely to pay monthly retiree benefit payments.

The employee reserve is credited as employee contributions are received throughout the year; the Plan maintains a record of the amount contributed by each employee, and credits interest annually at a rate of 2.0 percent. For any employee who terminates before vesting in the plan, their balance is returned to them; for those who stay until retirement, the balance is transferred into the retiree reserve.

The employer reserve is used to account for the residual net position balance in the pension plan after funding the retiree reserve and the employee reserve.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Firefighters Defined Benefit Pension Plan – Continued

The balances of the reserve accounts at December 31, 2021 are as follows:

Employees' Contributions	\$	1,029,757
Employer Contributions		455,036
Retired Benefit Payments		29,848,229
		31,333,022
	\$	31,333,022

Investment Policy

The pension plans' policy in regard to the allocation of invested assets is established and may be amended by the Pension Board by a majority vote of its members. It is the policy of the Pension Board to pursue an investment strategy that manages risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the Board's adopted asset allocation policy as of December 31, 2021.

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Equities	51%	5.25%
Fixed Income	37%	1.68%
Real Estate	9%	4.43%
Cash	3%	0.09%

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return on pension plan investments was determined using a model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return is 6.50%.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Firefighters Defined Benefit Pension Plan – Continued

Net Pension Liability

The net pension liability reported at December 31, 2022 was determined using a measure of the total pension liability and the plan net position as of December 31, 2021. The December 31, 2021 total pension liability was determined by an actuarial valuation performed as of that date.

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at January 1, 2021	\$ <u>37,396,930</u>	\$ <u>31,296,842</u>	\$ <u>6,100,088</u>
Service Cost	432,245	-	432,245
Interest	2,384,284	-	2,384,284
Contributions-Employer	-	1,191,035	(1,191,035)
Contributions-Employee	-	94,021	(94,021)
Net Investment Income(Loss)	-	3,371,726	(3,371,726)
Differences between Expected and Actual Experience	(465,149)	-	(465,149)
Change in Assumptions	42,596	-	42,596
Benefit Payments, including refunds	(2,295,758)	(2,295,758)	-
Administrative Expenses	-	(21,650)	21,650
Net Changes	<u>98,218</u>	<u>2,339,374</u>	<u>(2,241,156)</u>
Balance at December 31, 2021	\$ <u><u>37,495,148</u></u>	\$ <u><u>33,636,216</u></u>	\$ <u><u>3,858,932</u></u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Firefighters Defined Benefit Pension Plan – Continued

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2022, the Township reported deferred outflows of resources related to pensions from the following sources:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ 515,224	\$ 2,818,420
Differences between expected and actual experience	-	579,424
Changes in assumptions	28,397	41,104
Employer contributions to the plan subsequent to the measurement date	<u>984,011</u>	<u>-</u>
Total	<u>\$ 1,527,632</u>	<u>\$ 3,438,948</u>

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows:

<u>Years Ending Dec. 31</u>	<u>Amount</u>
2023	\$ (954,795)
2024	(1,159,592)
2025	(506,745)
2026	(274,195)
2027	-

Actuarial assumptions

The total pension liability was determined by an actuarial valuation as of December 31, 2021, using the following actuarial assumptions, applied to all periods included in the measurement:

Investment rate of return	6.50%
Salary increases	3.50% to 6.50%
Inflation	2.50%

Mortality rates were based on the PubS-2010 Mortality with generational improvements projected beginning in 2010 based on the SOA Scale MP-19.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Firefighters Defined Benefit Pension Plan – Continued

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Township, calculated using the discount rate of 6.50 percent, as well as what the Township’s net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease (5.50%)	Current Discount Rate (6.50%)	1% Increase (7.50%)
Net Pension Liability	\$ <u>7,852,182</u>	\$ <u>3,858,932</u>	\$ <u>506,568</u>

B. Municipal Employee Retirement System Defined Benefit Plan

Plan Description

The Township contributes to the Municipal Employees’ Retirement System of Michigan (MERS), which is an agent multiple-employer defined benefit pension plan that covers all full time employees of the Township except elected officials and firefighters. MERS was established by the Michigan Legislature in 1945 and is administered by a nine member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained at mersofmich.com.

Benefits Provided

The Plan provides retirement, disability, and death benefits to plan members and their beneficiaries, as established by Public Act 427 of 1984, as amended. The Plan covers all full-time employees at the Township except elected officials and firefighters. Benefits are calculated as 2.5 percent of the employee’s five-year final average compensation times the employee’s years of service with a maximum of 80 percent of final average compensation. Normal retirement age is 60. Deferred retirement benefits vest after 10 years of credited service but are not paid until the date retirement would have occurred if the member had remained an employee. Benefit terms, within the guidelines established by MERS, are generally established and amended by authority of the Township Board.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Municipal Employee Retirement System Defined Benefit Plan – Continued

Employees Covered by Benefit Terms

At the December 31, 2021 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	81
Inactive plan members entitled to but not yet receiving benefits	30
Active Plan Members	<u>72</u>
Total Employees covered by MERS	<u>183</u>

Contributions

The State of Michigan Constitution, Article 9, Section 24, requires that financial benefits arising on account of employee services rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution.

The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended December 31, 2021, the average active employee contribution rate was 8.0% percent of gross wages for all employees.

Net Pension Liability

The net pension liability reported at December 31, 2022 was determined using a measure of the total pension liability and the plan net position as of December 31, 2021. The December 31, 2021 total pension liability was determined by an actuarial valuation performed as of that date.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Municipal Employee Retirement System Defined Benefit Plan – Continued

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at January 1, 2021	\$ 26,192,239	\$ 19,094,119	\$ 7,098,120
Service Cost	507,004	-	507,004
Interest	1,945,472	-	1,945,472
Contributions-Employer	-	865,429	(865,429)
Contributions-Employee	-	335,739	(335,739)
Net Investment Income(loss)	-	2,677,141	(2,677,141)
Change in Assumptions	972,261	-	972,261
Differences between Actual and Expected Experience	44,962	-	44,962
Benefit Payments, including refunds	(1,611,363)	(1,611,363)	-
Administrative Expenses	-	(30,720)	30,720
Net Changes	<u>1,858,336</u>	<u>2,236,226</u>	<u>(377,890)</u>
Balance at December 31, 2021	<u>\$ 28,050,575</u>	<u>\$ 21,330,345</u>	<u>\$ 6,720,230</u>

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2022, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ 2,063,398	\$ 377,266
Changes in assumptions related to economic and demographic factors	955,505	-
Net difference between projected and actual experience	75,366	-
Employer contributions to the plan subsequent to the measurement date	906,756	-
Total	<u>\$ 4,001,025</u>	<u>\$ 377,266</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Municipal Employee Retirement System Defined Benefit Plan – Continued

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date (\$906,756), which will impact the net pension liability in fiscal year 2022, rather than pension expense.

Years Ending	
Dec. 31	Amount
2023	\$ 975,847
2024	1,000,389
2025	466,484
2026	274,283
2027	-

Actuarial Assumptions

The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.35%

Mortality rates were based on the RP=2014 Healthy Annuitant Mortality Tables of a 50 percent male and 50 percent female blend with rates multiplied by 105%. For disabled retirees, the 50% Male and 50% Female blend of the RP-2014 Disabled Retiree Mortality Tables.

The actuarial assumptions used in the December 31, 2021 valuation were based on the results of an actuarial experience study in 2015.

Discount Rate

The discount rate used to measure the total pension liability was 7.60 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Municipal Employee Retirement System Defined Benefit Plan – Continued

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was not projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of December 31, 2021, the measurement date, for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	60%	4.20%
Global Fixed Income	20%	0.90%
Private Investments	20%	1.90%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Township, calculated using the discount rate of 7.25 percent, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease (6.25%)</u>	<u>Current Discount Rate (7.25%)</u>	<u>1% Increase (8.25%)</u>
Net Pension Liability	\$ 9,843,026	\$ 6,720,230	\$ 4,086,159

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Municipal Employee Retirement System Defined Benefit Plan – Continued

Pension Plan Fiduciary Net Position

Detailed information about the plan’s fiduciary net position is available in the separately issued financial report. For the purposes of measuring the net pension liability, deferred outflows of resources, and deferred inflows of resources related to pension and pension expense, information about the plan’s fiduciary net position and addition to/deduction from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

C. Post-Employment Health Care Benefits

1. General Township Employee Plan

Plan Description

In addition to providing pension benefits, the Township provides certain health care benefits to all full time employees of the Township. The Township Board established by resolution the general Township employees’ Health Care Plan, a single-employer defined benefit post-employment health care plan. The plan is designed to accumulate resources to pay for post-employment health, dental, and vision insurance for retired general township employees and is administered through the Michigan Municipal Employees Retirement System (MERS). The plan is included in the Township’s financial statements as a fiduciary fund. The plan was established under the Authority of Public Act 169 of 1999. The plan does not issue separate stand-alone statements.

Employees Covered by Benefit Terms

At the December 31, 2021 valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	49
Inactive plan members entitled to but not yet receiving benefits	7
Active Plan Members	<u>29</u>
Total	<u>85</u>

Contributions

The Plan’s funding policy provides for periodic contributions by the Township at actuarially determined rates expressed as a percentage of annual covered payroll. The actuarially determined contribution (ADC) represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

1. General Township Employee Plan - Continued

Summary of Significant Accounting Policies

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB (if applicable), and OPEB expenses, have been determined on the same basis as they are reported for the Township. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of December 31, 2021. The following actuarial assumptions were applied:

Actuarial Cost Method	Entry-age normal
Amortization Method	Level Dollar, closed
Remaining Amortization	24 years
Investment Rate of Return	7.00%
Salary increases	3.0%-16.0%, including inflation
Mortality	RP-2014 Healthy Annuitant Tables for males and female; Projected to 2020 with MP-2017
Health care trend rates	Trend rates starting at 8.25% and gradually decreasing to an ultimate trend rate of 3.50% over 15 years.

Discount Rate

The discount rate used to measure the total OPEB liability was 7.00% based on the average effective rate consisting of long term return on assets and 20 year Aa Municipal Bond Rate.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

1. General Township Employee Plan - Continued

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

<u>Changes in Net OPEB Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at January 1, 2021	\$ 11,218,758	\$ 8,808,982	\$ 2,409,776
Service Cost	150,028	-	150,028
Interest Cost	364,978	-	364,978
Change in Assumptions	(465,742)	-	(465,742)
Employer Contributions	-	519,956	(519,956)
Net Investment Income	-	1,278,318	(1,278,318)
Benefit Payments	(556,171)	(556,171)	-
Administrative Expenses	-	(17,789)	17,789
Net Changes	<u>(506,907)</u>	<u>1,224,314</u>	<u>(1,731,221)</u>
Balance at December 31, 2021	<u>\$ 10,711,851</u>	<u>\$ 10,033,296</u>	<u>\$ 678,555</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Township, calculated using the discount rate of 7.00 percent, as well as what the Township's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease (6.00%)</u>	<u>Current Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
Net OPEB Liability	\$ <u>2,211,480</u>	\$ <u>678,555</u>	\$ <u>(611,228)</u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

1. General Township Employee Plan - Continued

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Township, as well as what the Township's net OPEB liability would be if it were calculated using healthcare trends rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Net OPEB Liability	\$ <u><u>(309,444)</u></u>	\$ <u><u>678,555</u></u>	\$ <u><u>1,984,478</u></u>

2. FireFighter's Health Care Plan

Plan Description

The Township Board established by resolution the Firefighter's Health Care Plan, a single-employer defined benefit post-employment health care plan. The plan is designed to accumulate resources to pay for post-employment health, dental, vision, and life insurance for retired firefighters and is administered through The Vanguard Group. The plan was established under the authority of P.A. 169 of 1999 and is included in the Township's financial statements as a fiduciary fund. The plan does not issue stand-alone financial statements.

Employees Covered by Benefit Terms

At the December 31, 2021 valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	39
Inactive plan members entitled to but not yet receiving benefits	-
Active Plan Members	<u>26</u>
Total	<u>65</u>

Contributions

The Plan's funding policy provides for periodic contributions by the Township at actuarially determined rates expressed as a percentage of annual covered payroll. Plan members were required to contribute 1% through September 2012, and thereafter are required to contribute 4% of their annual covered salary. Administrative costs of the plan are financed through investment earnings. The actuarially determined contribution (ADC) represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

2. FireFighter’s Health Care Plan - Continued

Summary of Significant Accounting Policies

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB (if applicable), and OPEB expenses, have been determined on the same basis as they are reported for the Township. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of December 31, 2021. The following actuarial assumptions were applied:

Actuarial Cost Method	Entry-age normal
Amortization Method	Level Percentage of Payroll, closed
Remaining Amortization	26 years
Investment Rate of Return	6.50%
Salary increases	3.50%-6.50%, including inflation of 3.0%
Mortality	RPH-2019 Total Dataset Fully Generational Mortality Table using Scale MP-2019.
Health care trend rates	Trend rates starting at 8.0% and gradually decreasing by .5% annually to an ultimate rate of 4.50%.

Discount Rate

The discount rate used to measure the total OPEB liability was 6.50% based on the average effective rate consisting of long term return on assets and 20 year Aa Municipal Bond Rate.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

2. FireFighter’s Health Care Plan - Continued

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

<u>Changes in Net OPEB Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at January 1, 2021	\$ <u>12,624,186</u>	\$ <u>8,544,128</u>	\$ <u>4,080,058</u>
Service Cost	141,708	-	141,708
Interest Cost	809,050	-	809,050
Differences between Actual and Expected Experience	(1,993,411)	-	(1,993,411)
Change in Assumptions	127,970	-	127,970
Employer Contributions	-	700,000	(700,000)
Employee Contributions	-	49,275	(49,275)
Net Investment Income	-	786,722	(786,722)
Benefit Payments	(648,118)	(648,118)	-
Administrative Expenses	-	(19,986)	19,986
Net Changes	<u>(1,562,801)</u>	<u>867,893</u>	<u>(2,430,694)</u>
Balance at December 31, 2021	\$ <u><u>11,061,385</u></u>	\$ <u><u>9,412,021</u></u>	\$ <u><u>1,649,364</u></u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Township, calculated using the discount rate of 6.50 percent, as well as what the Township’s net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease (5.50%)</u>	<u>Current Discount Rate (6.50%)</u>	<u>1% Increase (7.50%)</u>
Net OPEB Liability	\$ <u><u>2,870,027</u></u>	\$ <u><u>1,649,364</u></u>	\$ <u><u>633,838</u></u>

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Post-Employment Health Care Benefits - Continued

2. Firefighter’s Health Care Plan

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Township, as well as what the Township’s net OPEB liability would be if it were calculated using healthcare trends rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Net OPEB Liability	\$ <u>634,099</u>	\$ <u>1,649,364</u>	\$ <u>2,863,965</u>

D. Risk Management

The Township participates in a pool, the Michigan Municipal League Liability and Property Pool purchases insurance coverage through traditional means. The Township's property and liability and workers compensation coverages are on file in the Risk Manager’s office.

E. Contingencies

1. Consent Judgment

The Township entered into a settlement agreement with the City of Ypsilanti relative to dissolution of the Joint Ypsilanti Recreation Organization (JYRO). Under the settlement, all properties previously owned and managed by JYRO were conveyed to the Township in exchange for the following contingent payments from the Township to the City:

- a. 10% of gross revenues, for fifty years, from the operation of the Ford Lake Dam. Gross revenues are defined as revenues from dam operations less 20% reserve for capital improvements, until \$300,000 is accumulated.
- b. 50% of residual funds available after Dam, Park Operations, royalties and reserve requirements are paid from Dam revenues.

For 2022, the Township paid the City of Ypsilanti \$45,002 under this agreement.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

E. Contingencies - Continued

2. Ypsilanti Community Utility Debt

The Township participates in a joint venture with the City of Ypsilanti, known as the Ypsilanti Community Utilities Authority. The Authority issues bonds that are backed by the full faith and credit (subject to constitutional limitations) of the City or Township. The proceeds of these bonds are used to construct the various infrastructure projects, and the recipient of these obligations have been made by the revenues of the Authority. As of August 31, 2022, (the latest audited information of the Authority) the total amount of these obligations was \$59,147,630 of which \$44,990,646 is the Township's portion or shared with the City.

F. Tax Abatements

The Charter Township of Ypsilanti granted Industrial Facilities Tax exemptions (P.A. 198 of 1974) to properties within the Township. Industrial Facility Exemptions are intended to promote construction of new industrial facilities or to rehabilitate facilities. Under the industrial facility exemption program, the Township's millage is reduced by 50 percent on that parcel. As of December 31, 2022, the Township's property tax revenue was reduced by \$6,270 under this tax abatement program.

G. Upcoming Accounting Pronouncements

In May 2020, the Governmental Accounting Standards Board issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*, which provides accounting and financial reporting for SBITAs by governments. This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs. The Township is currently evaluating the impact this standard will have on the financial statements, if any, when adopted. This statement is effective for the Township's financial statements beginning with the fiscal year ending December 31, 2023.

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences as well as the disclosure requirements. This statement requires that the compensated absence liability be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means. This statement is effective for the Township's financial statements beginning with the fiscal year ending /December 31, 2024.

REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF YPSILANTI

Required Supplemental Information

Schedule of Changes in the Net Pension Liability and Related Ratios

MERS Defined Benefit Plan

Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)

	2022	2021	2020	2019	2018	2017	2016	2015
Total Pension Liability:								
Service Cost	\$ 507,004	\$ 507,004	\$ 517,130	\$ 495,236	\$ 462,844	\$ 438,417	\$ 447,997	\$ 399,446
Interest	1,945,472	1,804,702	1,782,512	1,744,866	1,685,571	1,659,008	1,552,248	1,490,791
Change in assumptions	972,261	921,992	680,063	-	-	-	879,408	-
Change in benefits	-	-	-	8,181	-	(19,037)	-	-
Differences between actual and expected experience	44,962	136,175	(190,412)	(527,543)	(229,595)	(613,520)	184,979	-
Benefit payments, including refunds	(1,611,363)	(1,340,418)	(1,298,712)	(1,223,508)	(1,164,141)	(1,125,954)	(1,148,769)	(1,190,376)
Net Change in Total Pension Liability	1,858,336	2,029,455	1,490,581	497,232	754,679	338,914	1,915,863	699,861
Total Pension Liability, Beginning of year	26,192,239	24,162,784	22,672,203	22,174,971	21,420,292	21,081,378	19,165,515	18,465,654
Total Pension Liability, End of year	\$ 28,050,575	\$ 26,192,239	\$ 24,162,784	\$ 22,672,203	\$ 22,174,971	\$ 21,420,292	\$ 21,081,378	\$ 19,165,515
Plan Fiduciary Net Position:								
Contributions - Employer	\$ 865,429	\$ 635,498	\$ 717,321	\$ 601,417	\$ 609,995	\$ 468,622	\$ 469,553	\$ 476,460
Contributions - Employee	335,739	361,880	340,540	319,472	309,739	270,090	336,587	240,477
Net Investment Income(Loss)	2,677,141	2,202,537	2,089,847	(638,945)	1,946,071	1,540,006	(212,813)	868,126
Administrative Expenses	(30,720)	(34,690)	(36,013)	(31,721)	(30,808)	(30,402)	(30,969)	(31,810)
Benefit payments, including refunds	(1,611,363)	(1,340,418)	(1,298,712)	(1,223,508)	(1,164,141)	(1,125,954)	(1,148,769)	(1,190,376)
Net Change in Plan Fiduciary Net Position	2,236,226	1,824,807	1,812,983	(973,285)	1,670,856	1,122,362	(586,411)	362,877
Plan Fiduciary Net Position, Beg. of year	19,094,119	17,269,312	15,456,329	16,429,614	14,758,758	13,636,396	14,222,807	13,859,930
Plan Fiduciary Net Position, End of year	\$ 21,330,345	\$ 19,094,119	\$ 17,269,312	\$ 15,456,329	\$ 16,429,614	\$ 14,758,758	\$ 13,636,396	\$ 14,222,807
Township's Net Pension Liability - Ending	\$ 6,720,230	\$ 7,098,120	\$ 6,893,472	\$ 7,215,874	\$ 5,745,357	\$ 6,661,534	\$ 7,444,982	\$ 4,942,708
Plan Fiduciary Net Position as a Percent of Total Pension Liability	76.0%	72.9%	71.5%	68.2%	74.1%	68.9%	64.7%	74.2%
Covered Employee Payroll	\$ 4,111,947	\$ 4,164,660	\$ 4,215,276	\$ 3,980,690	\$ 3,619,620	\$ 3,482,631	\$ 3,612,939	\$ 3,182,195
Township's Net Pension Liability as a Percent of Covered Employee Payroll	163.4%	170.4%	163.5%	181.3%	158.7%	191.3%	206.1%	155.3%

CHARTER TOWNSHIP OF YPSILANTI

Required Supplemental Information

Schedule of Changes in the Net Pension Liability and Related Ratios

Firefighters Defined Benefit Plan

Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)

	2022	2021	2020	2019	2018	2017	2016	2015
Total Pension Liability:								
Service Cost	\$ 432,245	\$ 410,952	\$ 491,476	\$ 439,577	\$ 436,506	\$ 428,537	\$ 420,489	\$ 456,943
Interest	2,384,284	2,406,243	2,342,024	2,314,312	2,275,323	2,396,058	2,271,936	2,248,934
Difference between Expected and Actual Experience	(465,149)	(807,975)	60,466	(54,733)	511,876	-	(713,882)	153,446
Assumption Changes	42,596	(123,314)	365,397	(78,337)	2,787,409	-	-	(96,959)
Other	-	-	-	165,080	-	-	-	-
Benefit payments, including refunds	(2,295,758)	(2,194,302)	(2,187,399)	(2,305,353)	(2,542,308)	(2,134,526)	(2,222,807)	(2,630,932)
Net Change in Total Pension Liability	98,218	(308,396)	1,071,964	480,546	3,468,806	690,069	(244,264)	131,432
Total Pension Liability, Beginning of year	37,396,930	37,705,326	36,633,362	36,152,816	32,684,010	31,993,941	32,238,205	32,106,773
Total Pension Liability, End of year	\$ 37,495,148	\$ 37,396,930	\$ 37,705,326	\$ 36,633,362	\$ 36,152,816	\$ 32,684,010	\$ 31,993,941	\$ 32,238,205
Plan Fiduciary Net Position:								
Contributions - Employer	\$ 1,191,035	\$ 1,508,393	\$ 998,711	\$ 786,578	\$ 763,874	\$ 789,018	\$ 737,867	\$ 759,462
Contributions - Employee	94,021	101,202	97,837	102,184	106,038	101,436	99,333	102,044
Net Investment Income(Loss)	3,371,726	3,020,510	4,200,535	(800,839)	2,583,283	1,661,187	927,627	1,542,487
Administrative Expenses	(21,650)	(24,778)	(17,448)	(18,731)	(129,525)	(146,940)	(138,612)	(94,626)
Benefit payments, including refunds	(2,295,758)	(2,194,302)	(2,187,399)	(2,305,353)	(2,542,308)	(2,134,526)	(2,222,807)	(2,630,932)
Net Change in Plan Fiduciary Net Position	2,339,374	2,411,025	3,092,236	(2,236,161)	781,362	270,175	(596,592)	(321,565)
Plan Fiduciary Net Position, Beg. of year	31,296,842	28,885,817	25,793,581	28,029,742	27,248,380	26,978,205	27,574,797	27,896,362
Plan Fiduciary Net Position, End of year	\$ 33,636,216	\$ 31,296,842	\$ 28,885,817	\$ 25,793,581	\$ 28,029,742	\$ 27,248,380	\$ 26,978,205	\$ 27,574,797
Township's Net Pension Liability - Ending	\$ 3,858,932	\$ 6,100,088	\$ 8,819,509	\$ 10,839,781	\$ 8,123,074	\$ 5,435,630	\$ 5,015,736	\$ 4,663,408
Plan Fiduciary Net Position as a Percent of Total Pension Liability	89.7%	83.7%	76.6%	70.4%	77.5%	83.4%	84.3%	85.5%
Covered Employee Payroll	\$ 1,671,273	\$ 1,676,175	\$ 1,594,043	\$ 1,793,006	\$ 1,968,592	\$ 1,758,735	\$ 1,709,517	\$ 1,706,096
Township's Net Pension Liability as a Percent of Covered Employee Payroll	230.9%	363.9%	553.3%	604.6%	412.6%	309.1%	293.4%	273.3%

CHARTER TOWNSHIP OF YPSILANTI
Required Supplemental Information
Schedule of Changes in the Net OPEB Liability and Related Ratios
Township OPEB Benefit Plan
Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability:					
Service Cost	\$ 150,028	\$ 157,670	\$ 157,670	\$ 162,626	\$ 175,863
Interest	364,978	344,941	344,941	501,914	797,509
Change in assumptions	(465,742)	(888,039)	(888,039)	-	630,904
Differences between actual and expected experience	-	-	-	-	93,424
Benefit payments, including refunds	<u>(556,171)</u>	<u>(479,234)</u>	<u>(479,234)</u>	<u>(483,932)</u>	<u>(470,566)</u>
Net Change in Total OPEB Liability	<u>(506,907)</u>	<u>(864,662)</u>	<u>(864,662)</u>	<u>180,608</u>	<u>1,227,134</u>
Total OPEB Liability, Beginning of year	<u>11,218,758</u>	<u>12,083,420</u>	<u>12,948,082</u>	<u>12,767,474</u>	<u>11,540,340</u>
Total OPEB Liability, End of year	<u>\$ 10,711,851</u>	<u>\$ 11,218,758</u>	<u>\$ 12,083,420</u>	<u>\$ 12,948,082</u>	<u>\$ 12,767,474</u>
Plan Fiduciary Net Position:					
Contributions - Employer	\$ 519,956	\$ 644,897	\$ 664,540	\$ 633,569	\$ 646,163
Contributions - Employee	-	-	-	-	-
Net Investment Income	1,278,318	1,080,979	941,452	(260,070)	794,526
Administrative Expenses	(17,789)	(14,317)	(13,086)	(17,032)	(15,238)
Benefit payments, including refunds	<u>(556,171)</u>	<u>(482,687)</u>	<u>(479,234)</u>	<u>(483,932)</u>	<u>(470,566)</u>
Net Change in Plan Fiduciary Net Position	<u>1,224,314</u>	<u>1,228,872</u>	<u>1,113,672</u>	<u>(127,465)</u>	<u>954,885</u>
Plan Fiduciary Net Position, Beg. of year	<u>8,808,982</u>	<u>7,580,110</u>	<u>6,466,438</u>	<u>6,593,903</u>	<u>5,639,018</u>
Plan Fiduciary Net Position, End of year	<u>\$ 10,033,296</u>	<u>\$ 8,808,982</u>	<u>\$ 7,580,110</u>	<u>\$ 6,466,438</u>	<u>\$ 6,593,903</u>
Township's Net OPEB Liability - Ending	<u>\$ 678,555</u>	<u>\$ 2,409,776</u>	<u>\$ 4,503,310</u>	<u>\$ 6,481,644</u>	<u>\$ 6,173,571</u>
Plan Fiduciary Net Position as a Percent of Total OPEB Liability	93.7%	78.5%	62.7%	49.9%	51.6%
Covered Employee Payroll	\$ 1,891,165	\$ 2,655,895	\$ 2,768,409	\$ 2,659,708	\$ 2,665,488
Township's Net OPEB Liability as a Percent of Covered Employee Payroll	35.9%	90.7%	162.7%	243.7%	231.6%

CHARTER TOWNSHIP OF YPSILANTI
Required Supplemental Information
Schedule of Changes in the Net OPEB Liability and Related Ratios
Firefighters OPEB Plan
Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)

	2022	2021	2020	2019	2018
Total OPEB Liability:					
Service Cost	\$ 141,708	\$ 150,240	\$ 142,749	\$ 137,922	\$ 138,294
Interest	809,050	892,682	959,584	931,661	842,858
Difference between Expected and Actual Experience	(1,993,411)	(1,647,513)	(2,152,449)	58,494	169,008
Assumption Changes	127,970	-	720,691	-	1,730,520
Benefit payments, including refunds	(648,118)	(698,127)	(716,223)	(690,818)	(634,137)
Net Change in Total Pension Liability	(1,562,801)	(1,302,718)	(1,045,648)	437,259	2,246,543
Total OPEB Liability, Beginning of year	12,624,186	13,926,904	14,972,552	14,535,293	12,288,750
Total OPEB Liability, End of year	\$ <u>11,061,385</u>	\$ <u>12,624,186</u>	\$ <u>13,926,904</u>	\$ <u>14,972,552</u>	\$ <u>14,535,293</u>
Plan Fiduciary Net Position:					
Contributions - Employer	\$ 700,000	\$ 753,617	\$ 767,327	\$ 625,958	\$ 629,226
Contributions - Employee	49,275	43,841	48,742	50,783	52,989
Net Investment Income	786,722	1,520,190	1,300,333	(363,105)	715,512
Administrative Expenses	(19,986)	(24,000)	(21,120)	(18,942)	-
Benefit payments, including refunds	(648,118)	(698,127)	(716,223)	(719,979)	(634,137)
Net Change in Plan Fiduciary Net Position	867,893	1,595,521	1,379,059	(425,285)	763,590
Plan Fiduciary Net Position, Beg. of year	8,544,128	6,948,607	5,569,548	5,994,833	5,231,243
Plan Fiduciary Net Position, End of year	\$ <u>9,412,021</u>	\$ <u>8,544,128</u>	\$ <u>6,948,607</u>	\$ <u>5,569,548</u>	\$ <u>5,994,833</u>
Township's Net OPEB Liability - Ending	\$ <u>1,649,364</u>	\$ <u>4,080,058</u>	\$ <u>6,978,297</u>	\$ <u>9,403,004</u>	\$ <u>8,540,460</u>
Plan Fiduciary Net Position as a Percent of Total OPEB Liability	85.1%	67.7%	49.9%	37.2%	41.2%
Covered Employee Payroll	\$ 2,084,653	\$ 2,255,552	\$ 2,163,061	\$ 1,476,413	\$ 1,433,411
Township's Net OPEB Liability as a Percent of Covered Employee Payroll	79.1%	180.9%	322.6%	636.9%	595.8%

CHARTER TOWNSHIP OF YPSILANTI
Required Supplemental Information
Schedule of Township Pension Contributions-MERS
Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 906,756	\$ 777,832	\$ 634,649	\$ 577,321	\$ 551,417	\$ 543,730	\$ 468,622	\$ 469,556	\$ 476,460	\$ 424,589
Contributions in relation to the actuarially determined contribution	906,756	865,429	635,497	717,321	601,417	609,995	468,622	469,556	476,460	424,589
Contribution Excess (Deficiency)	\$ -	\$ 87,597	\$ 848	\$ 140,000	\$ 50,000	\$ 66,265	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ 4,066,947	\$ 4,164,660	\$ 3,980,690	\$ 3,619,620	\$ 3,482,631	\$ 3,612,939	\$ 3,584,143	\$ 3,182,195	\$ 3,281,486	\$ 3,321,529
Contributions as a Percentage of Covered Employee Payroll	22.3%	20.8%	16.0%	19.8%	17.3%	16.9%	13.1%	14.8%	14.5%	12.8%

Actuarial valuation information relative to the determination of contributions:

Valuation Date Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method Entry age normal cost

Amortization Method Level percent

Remaining Amortization Period 19 years

Asset Valuation Method 5-year smoothed market

Inflation 2.50%

Salary Increases 3.00% including inflation

Investment Rate of Return 7.35%

Cost of living adjustments None

Mortality 50% Male - 50% Female blend of the RP-2014 Healthy Annuitant Mortality Tables, with rates multiplied by 105%; RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables

CHARTER TOWNSHIP OF YPSILANTI

Required Supplemental Information

Schedule of Township Pension Contributions-Fire Pension

Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 975,040	\$ 1,074,669	\$ 1,067,076	\$ 998,711	\$ 786,578	\$ 763,874	\$ 789,018	\$ 737,867	\$ 750,163	\$ 687,878
Contributions in relation to the actuarially determined contribution	984,011	1,191,035	1,508,393	998,711	786,578	763,874	789,018	737,867	750,163	687,878
Contribution Excess (Deficiency)	\$ 8,971	\$ 116,366	\$ 441,317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	1,861,390	1,672,273	1,676,175	1,968,592	1,826,564	1,934,576	2,016,307	1,768,793	1,967,312	2,046,691
Contributions as a Percentage of Covered Employee Payroll	52.4%	64.3%	63.7%	50.7%	43.1%	39.5%	39.1%	41.7%	38.1%	33.6%

Actuarial valuation information relative to the determination of contributions:

Valuation Date Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry age normal cost
Amortization Method	Level Percentage of Payroll, Closed
Amortization Period	18 year
Asset Valuation Method	5 Year smoothed market
Investment Rate of Return	6.50%
Projected Salary Increases	3.0%
Mortality Table	PubS-2010 Mortality with generational improvements projected beginning in 2010 based on the SOA Scale MP-19.

CHARTER TOWNSHIP OF YPSILANTI
Required Supplemental Information
Schedule of Township OPEB Contributions-MERS
Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 506,334	\$ 519,956	\$ 644,897	\$ 664,540	\$ 633,568	\$ 646,163	\$ 654,245	\$ 667,540	\$ 607,523	\$ 832,309
Contributions in relation to the actuarially determined contribution	506,334	519,956	644,897	664,540	633,568	646,163	654,245	667,540	607,523	832,309
Contribution Excess (Deficiency)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Actuarial valuation information relative to the determination of contributions:

Valuation Date Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method Entry age normal cost

Amortization Method Level dollar, closed

Remaining Amortization Period 24 years

Asset Valuation Method Market Value

Salary Increases 3.00%-16.00% including inflation

Investment Rate of Return 7.00%

Mortality Table RP-2014 Mortality Tables for males and females projected five years to 2019 with MP-2014.

Health Care Trend Rates Trend starting at 8.25% and gradually decreasing to an ultimate trend rate of 3.5% over 15 years.

CHARTER TOWNSHIP OF YPSILANTI

Required Supplemental Information

Schedule of Township OPEB Contributions-Fire

Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 642,476	\$ 648,118	\$ 753,617	\$ 767,327	\$ 625,958	\$ 629,226	\$ 587,148	\$ 590,744	\$ 487,768	\$ 684,431
Contributions in relation to the actuarially determined contribution	642,476	700,000	753,617	767,327	625,958	629,226	587,148	590,744	487,768	684,431
Contribution Excess (Deficiency)	\$ -	\$ 51,882	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ 2,047,093	\$ 2,084,653	\$ 2,255,552	\$ 2,163,061	n/a	n/a	n/a	n/a	n/a	n/a
Contributions as a Percentage of Covered Employee Payroll	31.4%	33.6%	33.4%	35.5%	n/a	n/a	n/a	n/a	n/a	n/a

Actuarial valuation information relative to the determination of contributions:

Valuation Date Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:
 Actuarial Cost Method Entry age normal cost

Amortization Method Level Percentage of Payroll, Closed

Amortization Period 25 years

Asset Valuation Method Market value

Investment Rate of Return 6.50%

Projected Salary Increases 3.5%-6.50% including inflation of 3.0%

Mortality Table RP-2014 Mortality Tables for males and females projected five years to 2019 with MP-2014.

Health Care Trend Rates Trend starting at 8.0% and gradually decreasing to an ultimate trend rate of 4.5%

CHARTER TOWNSHIP OF YPSILANTI
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:				
Property Taxes	\$ 2,539,505	\$ 2,539,505	\$ 2,606,175	\$ 66,670
Licenses and Permits	5,500	5,500	10,240	4,740
Intergovernmental - State	5,497,062	5,497,062	6,826,637	1,329,575
Charges for Services	393,966	393,966	420,170	26,204
Franchise Fees	690,000	690,000	636,473	(53,527)
Interest	2,200	2,200	127,175	124,975
Rents	220,000	220,000	220,000	-
Other	10,300	36,106	97,172	61,066
Total Revenues	<u>9,358,533</u>	<u>9,384,339</u>	<u>10,944,042</u>	<u>1,559,703</u>
Expenditures:				
General Government:				
Legislative	145,258	145,258	137,856	7,402
District Court	417,755	475,055	475,055	-
Supervisor	331,534	338,004	288,084	49,920
Clerk	471,108	490,872	449,578	41,294
Treasurer	406,905	414,449	381,226	33,223
Assessing	517,825	540,762	531,869	8,893
Elections	263,960	425,573	399,873	25,700
Accounting Department	444,274	467,846	460,787	7,059
Human Resources	382,652	397,371	379,221	18,150
Building and Grounds	609,465	630,356	579,186	51,170
Residential Services	120,675	121,214	66,887	54,327
Legal Services	250,000	337,000	337,000	-
Computer Support	971,684	978,227	777,599	200,628
General Services	136,700	149,700	140,002	9,698
Other	309,911	320,467	275,946	44,521
Total General Government	<u>5,779,706</u>	<u>6,232,154</u>	<u>5,680,169</u>	<u>551,985</u>
Public Works:				
Stormwater & Drains	628,000	628,000	332,581	295,419
Highways and Streets	94,605	658,839	443,715	215,124
Street Lighting & Cameras	210,000	285,000	283,828	1,172
Total Public Works	<u>932,605</u>	<u>1,571,839</u>	<u>1,060,124</u>	<u>511,715</u>
Community and Economic Development:				
Community Development	325,233	327,925	286,198	41,727
Planning Commission	10,136	10,136	3,733	6,403
Zoning Board of Appeals	4,875	4,875	1,412	3,463
Community Stabilization	1,040,000	1,189,000	1,188,117	883
Total Community and Economic Dev.	<u>1,380,244</u>	<u>1,531,936</u>	<u>1,479,460</u>	<u>52,476</u>
Recreation and Cultural:				
Parks and Grounds	810,037	857,139	775,465	81,674
Capital Outlay				
	<u>10,010</u>	<u>381,136</u>	<u>5,383</u>	<u>375,753</u>
Total Expenditures	<u>8,912,602</u>	<u>10,574,204</u>	<u>9,000,601</u>	<u>1,573,603</u>

(continued)

CHARTER TOWNSHIP OF YPSILANTI
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Excess (Deficiency) of Revenues Over Expenditures	\$ 445,931	\$ (1,189,865)	\$ 1,943,441	\$ 3,133,306
Other Financing Sources (Uses):				
Transfers In	131,865	131,865	131,865	-
Transfers Out	<u>(1,149,025)</u>	<u>(1,631,992)</u>	<u>(1,597,435)</u>	<u>34,557</u>
Total Other Financing Sources (Uses)	<u>(1,017,160)</u>	<u>(1,500,127)</u>	<u>(1,465,570)</u>	<u>34,557</u>
Change in Fund Balance	(571,229)	(2,689,992)	477,871	3,167,863
Fund Balance - January 1	<u>7,976,259</u>	<u>7,976,259</u>	<u>7,976,259</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 7,405,030</u>	<u>\$ 5,286,267</u>	<u>\$ 8,454,130</u>	<u>\$ 3,167,863</u>

CHARTER TOWNSHIP OF YPSILANTI
Fire Department Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
Revenues:				
Property Taxes	\$ 4,579,215	\$ 4,579,215	\$ 4,617,806	\$ 38,591
Intergovernmental-State	13,900	13,900	13,956	56
Charges for Services	2,950	2,950	1,350	(1,600)
Interest Income	500	500	43,054	42,554
Other	-	-	9,543	9,543
Total Revenues	<u>4,596,565</u>	<u>4,596,565</u>	<u>4,685,709</u>	<u>89,144</u>
Expenditures:				
Public Safety	<u>4,517,672</u>	<u>4,614,593</u>	<u>4,368,348</u>	<u>246,245</u>
Excess (Deficiency) of Revenues Over Expenditures	78,893	(18,028)	317,361	335,389
Other Financing Sources:				
Transfers In	<u>-</u>	<u>26,912</u>	<u>26,912</u>	<u>-</u>
Change in Fund Balance	78,893	8,884	344,273	335,389
Fund Balance - January 1	<u>1,760,672</u>	<u>1,760,672</u>	<u>1,760,672</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 1,839,565</u>	<u>\$ 1,769,556</u>	<u>\$ 2,104,945</u>	<u>\$ 335,389</u>

CHARTER TOWNSHIP OF YPSILANTI
Environmental Services Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
Revenues:				
Property Taxes	\$ 3,517,237	\$ 3,517,237	\$ 3,554,654	\$ 37,417
Intergovernmental-State	9,600	9,600	23,704	14,104
Grants	-	863,830	603,260	(260,570)
Charges for Services	1,500	1,500	-	(1,500)
Interest	1,000	1,000	23,960	22,960
Other	9,000	9,000	9,312	312
Total Revenues	<u>3,538,337</u>	<u>4,402,167</u>	<u>4,214,890</u>	<u>(187,277)</u>
Expenditures:				
Public Works	3,352,879	3,389,233	3,322,621	66,612
Capital Outlay	-	880,288	877,804	2,484
Total Expenditures	<u>3,352,879</u>	<u>4,269,521</u>	<u>4,200,425</u>	<u>69,096</u>
Excess (Deficiency) of Revenues Over Expenditures	185,458	132,646	14,465	(256,373)
Other Financing Sources:				
Transfers In	<u>-</u>	<u>2,691</u>	<u>2,691</u>	<u>-</u>
Change in Fund Balance	185,458	135,337	17,156	(256,373)
Fund Balance - January 1	<u>879,043</u>	<u>879,043</u>	<u>879,043</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 1,064,501</u>	<u>\$ 1,014,380</u>	<u>\$ 896,199</u>	<u>\$ (256,373)</u>

CHARTER TOWNSHIP OF YPSILANTI
Law Enforcement Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
Revenues:				
Property Taxes	\$ 8,347,702	\$ 8,347,702	\$ 8,437,749	\$ 90,047
Intergovernmental-State	50,530	50,530	49,401	(1,129)
Charges for Services	153,000	153,000	167,864	14,864
Interest	500	500	141,083	140,583
Other	-	-	7,697	7,697
Total Revenues	<u>8,551,732</u>	<u>8,551,732</u>	<u>8,803,794</u>	<u>252,062</u>
Expenditures:				
Public Safety	8,345,878	8,365,202	7,120,755	1,244,447
Capital Outlay	60,000	55,000	2,342	52,658
Total Expenditures	<u>8,405,878</u>	<u>8,420,202</u>	<u>7,123,097</u>	<u>1,297,105</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>145,854</u>	<u>131,530</u>	<u>1,680,697</u>	<u>1,549,167</u>
Other Financing Sources (Uses):				
Transfers In	-	8,882	8,882	-
Transfers Out	<u>(131,865)</u>	<u>(131,865)</u>	<u>(131,865)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(131,865)</u>	<u>(122,983)</u>	<u>(122,983)</u>	<u>-</u>
Change in Fund Balance	13,989	8,547	1,557,714	1,549,167
Fund Balance - January 1	<u>5,447,904</u>	<u>5,447,904</u>	<u>5,447,904</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 5,461,893</u>	<u>\$ 5,456,451</u>	<u>\$ 7,005,618</u>	<u>\$ 1,549,167</u>

CHARTER TOWNSHIP OF YPSILANTI
American Rescue Plan Act Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
Revenues:				
Intergovernmental-Federal	\$ 4,719,513	\$ 4,719,513	\$ 237,634	\$ (4,481,879)
Interest	-	-	134,518	134,518
Total Revenues	<u>4,719,513</u>	<u>4,719,513</u>	<u>372,152</u>	<u>(4,347,361)</u>
Expenditures:				
Public Health	-	900,000	237,634	662,366
Excess (Deficiency) of Revenues Over Expenditures	4,719,513	3,819,513	134,518	(3,684,995)
Other Financing Uses:				
Transfers Out	<u>(4,719,513)</u>	<u>(3,819,513)</u>	-	3,819,513
Change in Fund Balance	-	-	134,518	134,518
Fund Balance - January 1	<u>195</u>	<u>195</u>	<u>195</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 195</u>	<u>\$ 195</u>	<u>\$ 134,713</u>	<u>\$ 134,518</u>

OTHER SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF YPSILANTI
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2022

	Special Revenue	2013 GO Refunding Bond Debt	Total Nonmajor Governmental Funds
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 6,811,271	\$ 2,189	\$ 6,813,460
Receivables:			
Accounts	110,192	-	110,192
Taxes	3,574,119	-	3,574,119
Special Assessments	14,104	-	14,104
Prepaid Expenditures	21,621	-	21,621
 Total Assets	\$ 10,531,307	\$ 2,189	\$ 10,533,496
 <u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</u>			
Liabilities:			
Accounts Payable	\$ 158,507	\$ -	\$ 158,507
Accrued Liabilities	169,957	-	169,957
Due to Other Governmental Funds	72,886	-	72,886
Deposits and Escrow	1,685,728	-	1,685,728
Unearned Revenue	28,892	-	28,892
Total Liabilities	2,115,970	-	2,115,970
 Deferred Inflows of Resources:			
Property Taxes Levied for the following year	3,574,119	-	3,574,119
 Fund Balance:			
Nonspendable	21,621	-	21,621
Restricted	4,819,597	2,189	4,821,786
Total Fund Balance	4,841,218	2,189	4,843,407
 Total Liabilities, Deferred Inflows of Resources, and Fund Balance	\$ 10,531,307	\$ 2,189	\$ 10,533,496

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2022

	<u>Special Revenue</u>	<u>2013 GO Refunding Bond Debt</u>	<u>Total Nonmajor Governmental Funds</u>
Revenues:			
Property Taxes	\$ 3,835,117	\$ -	\$ 3,835,117
Licenses and Permits	964,544	-	964,544
Intergovernmental	321,676	74,322	395,998
Charges for Services	1,580,481	-	1,580,481
Interest	86,438	151	86,589
Other	27,154	-	27,154
Total Revenues	<u>6,815,410</u>	<u>74,473</u>	<u>6,889,883</u>
Expenditures:			
General Government	1,706,896	-	1,706,896
Public Safety	2,506,921	-	2,506,921
Public Works	602,688	-	602,688
Recreation and Cultural	952,000	-	952,000
Debt Service:			
Principal	600,000	195,000	795,000
Interest and Fees	15,250	38,840	54,090
Capital Outlay	1,079,272	-	1,079,272
Total Expenditures	<u>7,463,027</u>	<u>233,840</u>	<u>7,696,867</u>
Over Expenditures	<u>(647,617)</u>	<u>(159,367)</u>	<u>(806,984)</u>
Other Financing Sources (Uses):			
Transfers In	1,694,637	159,468	1,854,105
Transfers Out	<u>(380,000)</u>	-	<u>(380,000)</u>
Total Other Financing Sources (Uses)	<u>1,314,637</u>	<u>159,468</u>	<u>1,474,105</u>
Net Change in Fund Balance	667,020	101	667,121
Fund Balance, January 1	<u>4,174,198</u>	<u>2,088</u>	<u>4,176,286</u>
Fund Balance, December 31	<u>\$ 4,841,218</u>	<u>\$ 2,189</u>	<u>\$ 4,843,407</u>

CHARTER TOWNSHIP OF YPSILANTI

Nonmajor Special Revenue Funds

Combining Balance Sheet

December 31, 2022

	<u>Fire Pension Millage</u>	<u>Fire Capital Millage</u>	<u>Parks</u>	<u>Bike Path, Sidewalk, Recreation, Roads & General Operations</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 26,236	\$ 1,536,250	29,366	\$ 729,307
Receivables:				
Accounts	-	-	-	61,874
Taxes	1,267,085	753,681	-	1,553,353
Special Assessments	-	-	-	-
Prepaid Expenditures	-	-	-	-
Total Assets	<u>\$ 1,293,321</u>	<u>\$ 2,289,931</u>	<u>29,366</u>	<u>\$ 2,344,534</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE</u>				
Liabilities:				
Accounts Payable	\$ 32	\$ 14	-	\$ 83,885
Accrued Liabilities	1,848	1,099	-	2,265
Due to Other Governmental Units	-	-	-	-
Deposits and Escrow	-	-	-	-
Unearned Revenue	-	-	-	-
Total Liabilities	<u>1,880</u>	<u>1,113</u>	<u>-</u>	<u>86,150</u>
Deferred Inflows of Resources:				
Property Taxes Levied for the following year	<u>1,267,085</u>	<u>753,681</u>	<u>-</u>	<u>1,553,353</u>
Fund Balance:				
Nonspendable	-	-	-	-
Restricted	<u>24,356</u>	<u>1,535,137</u>	<u>29,366</u>	<u>705,031</u>
Total Fund Balance	<u>24,356</u>	<u>1,535,137</u>	<u>29,366</u>	<u>705,031</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 1,293,321</u>	<u>\$ 2,289,931</u>	<u>29,366</u>	<u>\$ 2,344,534</u>

<u>Recreation</u>	<u>14B District Court</u>	<u>Building Department</u>	<u>Hydro Station</u>	<u>Nuisance Abatement</u>	<u>Total</u>
\$ 47,226	\$ 152,232	\$ 3,316,455	\$ 906,645	\$ 67,554	\$ 6,811,271
4,000	21,996	-	22,322	-	110,192
-	-	-	-	-	3,574,119
-	-	-	-	14,104	14,104
<u>7,875</u>	<u>-</u>	<u>11,419</u>	<u>2,327</u>	<u>-</u>	<u>21,621</u>
<u>\$ 59,101</u>	<u>\$ 174,228</u>	<u>\$ 3,327,874</u>	<u>\$ 931,294</u>	<u>\$ 81,658</u>	<u>\$ 10,531,307</u>

\$ 5,482	\$ 50,407	\$ 2,552	\$ 11,669	\$ 4,466	\$ 158,507
4,342	13,881	11,842	134,680	-	169,957
-	27,884	-	45,002	-	72,886
-	64,435	1,621,293	-	-	1,685,728
14,788	-	-	-	14,104	28,892
<u>24,612</u>	<u>156,607</u>	<u>1,635,687</u>	<u>191,351</u>	<u>18,570</u>	<u>2,115,970</u>

-	-	-	-	-	3,574,119
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7,875	-	11,419	2,327	-	21,621
<u>26,614</u>	<u>17,621</u>	<u>1,680,768</u>	<u>737,616</u>	<u>63,088</u>	<u>4,819,597</u>
<u>34,489</u>	<u>17,621</u>	<u>1,692,187</u>	<u>739,943</u>	<u>63,088</u>	<u>4,841,218</u>

<u>\$ 59,101</u>	<u>\$ 174,228</u>	<u>\$ 3,327,874</u>	<u>\$ 931,294</u>	<u>\$ 81,658</u>	<u>\$ 10,531,307</u>
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CHARTER TOWNSHIP OF YPSILANTI
Nonmajor Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended December 31, 2022

	Fire Pension Millage	Fire Capital Millage	Parks	Bike Path, Sidewalk, Recreation, Roads & General Operations
Revenues:				
Property Taxes	\$ 1,626,599	\$ 720,764	\$ -	\$ 1,487,754
Licenses and Permits	-	-	-	-
Intergovernmental	8,334	2,253	-	196,048
Charges for Services	-	-	3,431	25,128
Interest	3,661	23,162	349	17,008
Other	-	-	-	-
Total Revenues	<u>1,638,594</u>	<u>746,179</u>	<u>3,780</u>	<u>1,725,938</u>
Expenditures:				
General Government	-	-	-	-
Public Safety	1,626,487	-	-	-
Public Works	-	-	-	-
Recreation and Cultural	-	-	4,855	215,891
Debt Service:				
Principal	-	-	-	600,000
Interest and Fees	-	-	-	15,250
Capital Outlay	-	40,141	-	986,033
Total Expenditures	<u>1,626,487</u>	<u>40,141</u>	<u>4,855</u>	<u>1,817,174</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>12,107</u>	<u>706,038</u>	<u>(1,075)</u>	<u>(91,236)</u>
Other Financing Sources (Uses):				
Transfers In	-	-	-	307,500
Transfers Out	-	-	-	(380,000)
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(72,500)</u>
Net Change in Fund Balance	12,107	706,038	(1,075)	(163,736)
Fund Balance, January 1	<u>12,249</u>	<u>829,099</u>	<u>30,441</u>	<u>868,767</u>
Fund Balance, December 31	<u>\$ 24,356</u>	<u>\$ 1,535,137</u>	<u>\$ 29,366</u>	<u>\$ 705,031</u>

<u>Recreation</u>	<u>14B District Court</u>	<u>Building Department</u>	<u>Hydro Station</u>	<u>Nuisance Abatement</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,835,117
-	-	964,544	-	-	964,544
5,654	109,387	-	-	-	321,676
375,232	694,750	4,166	435,469	42,305	1,580,481
747	416	26,604	13,432	1,059	86,438
23,870	2,199	523	562	-	27,154
<u>405,503</u>	<u>806,752</u>	<u>995,837</u>	<u>449,463</u>	<u>43,364</u>	<u>6,815,410</u>
-	1,706,896	-	-	-	1,706,896
-	-	851,086	-	29,348	2,506,921
-	-	-	602,688	-	602,688
731,254	-	-	-	-	952,000
-	-	-	-	-	600,000
-	-	-	-	-	15,250
-	-	-	53,098	-	1,079,272
<u>731,254</u>	<u>1,706,896</u>	<u>851,086</u>	<u>655,786</u>	<u>29,348</u>	<u>7,463,027</u>
<u>(325,751)</u>	<u>(900,144)</u>	<u>144,751</u>	<u>(206,323)</u>	<u>14,016</u>	<u>(647,617)</u>
304,306	913,456	5,114	164,261	-	1,694,637
-	-	-	-	-	(380,000)
<u>304,306</u>	<u>913,456</u>	<u>5,114</u>	<u>164,261</u>	<u>-</u>	<u>1,314,637</u>
(21,445)	13,312	149,865	(42,062)	14,016	667,020
<u>55,934</u>	<u>4,309</u>	<u>1,542,322</u>	<u>782,005</u>	<u>49,072</u>	<u>4,174,198</u>
\$ <u><u>34,489</u></u>	\$ <u><u>17,621</u></u>	\$ <u><u>1,692,187</u></u>	\$ <u><u>739,943</u></u>	\$ <u><u>63,088</u></u>	\$ <u><u>4,841,218</u></u>

CHARTER TOWNSHIP OF YPSILANTI
Pension and Employee Benefit Trust Funds
Combining Balance Sheet
December 31, 2022

	General Township Employees' Healthcare Trust Fund	Firefighters' Healthcare Trust Fund	Police and Firefighters' Pension Trust Fund	Total
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ -	\$ 165,193	\$ 698,574	\$ 863,767
Investments	9,461,758	7,636,249	26,997,636	44,095,643
Accrued Interest	-	-	63,808	63,808
Due from Fire Healthcare Trust Fund	-	-	18,095	18,095
Total Assets	\$ <u>9,461,758</u>	\$ <u>7,801,442</u>	\$ <u>27,778,113</u>	\$ <u>45,041,313</u>
 <u>LIABILITIES AND NET POSITION</u>				
Liabilities:				
Accounts Payable	\$ 559,885	\$ 681,968	\$ 25,638	\$ 1,267,491
Due to Fire Pension Trust Fund	-	18,095	-	18,095
Total Liabilities	<u>559,885</u>	<u>700,063</u>	<u>25,638</u>	<u>1,285,586</u>
Net Position:				
Held in Trust for Pension and Employee Benefits	<u>8,901,873</u>	<u>7,101,379</u>	<u>27,752,475</u>	<u>43,755,727</u>
Total Liabilities and Net Position	\$ <u>9,461,758</u>	\$ <u>7,801,442</u>	\$ <u>27,778,113</u>	\$ <u>45,041,313</u>

CHARTER TOWNSHIP OF YPSILANTI
Pension and Employee Benefit Trust Funds
Combining Statement of Changes in Fiduciary Net Position
For the Year Ended December 31, 2022

	General Township Employees' Healthcare Trust Fund	Firefighters' Healthcare Trust Fund	Police and Firefighters' Pension Trust Fund	Total
<u>Additions</u>				
Investment Income:				
Interest and Dividends	\$ -	\$ 205,950	\$ 605,698	\$ 811,648
Net Increase (Decrease) in Fair Value of Investments	(1,060,886)	(2,500,784)	(4,643,217)	(8,204,887)
Total Investment Income	<u>(1,060,886)</u>	<u>(2,294,834)</u>	<u>(4,037,519)</u>	<u>(7,393,239)</u>
Contributions:				
Employer	506,334	642,476	984,011	2,132,821
Employee	-	53,115	119,485	172,600
Total Contributions	<u>506,334</u>	<u>695,591</u>	<u>1,103,496</u>	<u>2,305,421</u>
Other	-	-	18,873	18,873
Total Additions	<u>(554,552)</u>	<u>(1,599,243)</u>	<u>(2,915,150)</u>	<u>(5,068,945)</u>
<u>Deductions</u>				
Benefit Payments	-	-	2,829,480	2,829,480
Retirees Insurance	559,885	681,716	-	1,241,601
Administrative Expenses	16,986	29,683	139,112	185,781
Total Deductions	<u>576,871</u>	<u>711,399</u>	<u>2,968,592</u>	<u>4,256,862</u>
Total Change in Net Position	(1,131,423)	(2,310,642)	(5,883,742)	(9,325,807)
Net Position, January 1	<u>10,033,296</u>	<u>9,412,021</u>	<u>33,636,217</u>	<u>53,081,534</u>
Net Position, December 31	\$ <u><u>8,901,873</u></u>	\$ <u><u>7,101,379</u></u>	\$ <u><u>27,752,475</u></u>	\$ <u><u>43,755,727</u></u>

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— HUMAN RESOURCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin
Human Resource Manager

Date: June 16, 2023

Subject: **Request to review “DRAFT” job description for Municipal Services Director. Replacement/Updated description of the Residential Services Director job description vacated by Mike Hoffmeister.**

This memo is to request the attached “DRAFT” job description for **Municipal Services Director**, be placed on the work session for discussion. The job description has been renamed and updated to reflect current duties and responsibilities.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 544-3741 or kwallin@ypsitownship.org.

Charter Township of Ypsilanti

MUNICIPAL SERVICES DIRECTOR

Non-Union Position

Summary

The Municipal Services Director is a confidential executive leader who instills trust and confidence through dynamic leadership. The individual directs and oversees a multi-functional department engaged in municipal services including but not limited to facility maintenance and operations, parks and ground maintenance, waste and recycling contracts, motor pool fleet, capital improvement projects, and other special projects as assigned.

Supervision Received

Under the supervision of the Township Supervisor, duties are performed with considerable independence to meet established objectives and priorities.

Supervision Exercised

Supervisory authority over the Maintenance Superintendent, Recreation Director, Director of Golf Operations, Golf Course Superintendent and other staff assigned. Indirectly supervises a large number of full-time and temporary employees subordinate to the above listed positions. Has authority to recommend and issue disciplinary action to all employees of the municipal services department.

Responsibilities and Duties

An employee in this position may do any or all of the following essential duties. (These examples do not include all of the duties the employee maybe expected to perform.)

1. Oversees and directs a diverse team of management and hourly employees responsible for the delivery of services including: facility maintenance and operations, waste removal and reduction, maintenance of township parks and grounds, recreation services, golf course operations and motor pool fleet.
2. Visionary thinker with the ability to develop, plan and implement short and long term goals and objectives setting operating priorities. Establishes departmental policy and procedures.
3. Proven ability to coach and motivate team members to reach new levels of accomplishment.
4. Responsible for the development and presentation of the Municipal Services Department budgets to the Township Board for approval.
5. Strong analytical skills with the ability to assess current operational effectiveness and future needs. Monitors department expenditures initiating measures as necessary to bring expenses into line with approved budgetary limits. Approves the billing of services and materials.
6. Manage and execute contracts related to trash collection, recycling and vacant property mowing.

MUNICIPAL SERVICES DIRECTOR – Page 2

7. Excellent written, interpersonal and verbal communication skills, addressing inquiries relative to department policies and procedures. Resolve citizen complaints or assist in reaching the proper source of assistance.
8. Serve as Project Director for all capital improvement projects from inception to project completion, enlisting the assistance of consulting engineers and architects when appropriate.
 - a. Review project proposals to determine time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of the project.
 - b. Participates in the development of plans, specifications and bid documents. Examines estimates of materials, equipment, production costs, performance requirements, and delivery schedules to insure completeness and accuracy.
 - c. Review bids for conformity to contract requirements. Analyzes price proposals, financial reports, or other data to determine reasonableness of prices. Determines acceptable bidder and makes recommendation to the Township Board for contract award.
 - d. Coordinates start-up activities to include employee notification and relocation when necessary.
 - e. Monitor and evaluate construction activities to determine necessity for amendments or extensions of contract, and compliance to contract obligations.
9. Serve as Township liaison to various boards, commissions, committees, emergency disaster operations, contractors, and other assigned agencies assuring Township objectives are being met.

Essential Functions, Qualifications, and KSA's for Employment

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

- Knowledge of the principles and practices of municipal administration, budgeting and facilities management.
- Knowledge of supervisory practices and employee management.
- Excellent written, interpersonal and verbal communication skills to lead a workforce and effectively work with the Township Board, public, contractors and fellow employees.
- Strong organizational abilities including planning, delegating, program development and task facilitation.
- Ability to compile and analyze statistical and technical data and to present facts and recommendations effectively in written and oral form.
- Financial acumen to prepare/present budgets and reports.
- Ability to read and interpret specifications, blue prints, drawings and technical manuals.
- Must be able to constantly operate a computer and other standard office machines.
- Must possess and maintain a valid Michigan drivers' license.
- Bachelor's degree from an accredited college or university in public administration, business administration, facilities management or related field, seven years of increasingly responsible management experience, of which five years were in a supervisory capacity.

Physical Demands and Work Environment

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

Minimal physical effort generally required for work involved in the office; work may require employee to traverse rough or uneven territory when overseeing departmental activities; may occasionally lift and/or move objects weighing up to 75 pounds. Communicates verbally and in writing. Vision and hearing at or correctable to normal ranges.

Updated 6-2023

Wage: \$90,000 – \$100,000 (DOQ)

DRAFT

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



**YPSILANTI
TOWNSHIP**
— WHERE YOUR FUTURE GROWS —

Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN
ELDRIDGE TRUSTEES: RYAN HUNTER • JOHN P. NEWMAN II • GLORIA PETERSON •
DEBBIE SWANSON

REGULAR MEETING AGENDA

TUESDAY, JUNE 20, 2023

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
 - THREE MINUTES PER PERSON
 - ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
 - PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM
4. CONSENT AGENDA
 - A. MINUTES OF THE MAY 16, 2023 WORK SESSION AND REGULAR MEETING AND MINUTES OF THE MAY 23, 2023 AND JUNE 6, 2023 SPECIAL MEETINGS
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR JUNE 6, 2023 IN THE AMOUNT OF \$1,600,050.99
 2. STATEMENTS AND CHECKS FOR JUNE 20, 2023 IN THE AMOUNT OF \$422,31.34
 3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR MAY 2023 IN THE AMOUNT OF \$49,457.77
 4. CLARITY HEALTHCARE ADMIN FEE FOR MAY 2023 IN THE AMOUNT OF \$1,434.44
 - C. TREASURER'S REPORT APRIL 2023 (REVISED) AND MAY 2023
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST TO APPROVE THE AMENDED AGREEMENT WITH OHM FOR THE LOCAL ROAD ASSET MANAGEMENT REPORT IN THE AMOUNT OF \$7,400.00 BUDGETED IN LINE ITEM #213-753-801-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
2. REQUEST TO APPROVE CHANGE ORDER #1 WITH HOMRICH FOR ADDITIONAL ABATEMENT AT THE GAULT VILLAGE DEMOLITION SITE IN THE AMOUNT OF \$205,251.00 BUDGETED IN LINE ITEM #101-729-806-091 CONTINGENT APPROVAL OF THE BUDGET AMENDMENT

3. REQUEST TO APPROVE THE AGREEMENT WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR TESTING OF FISH IN THE AMOUNT OF \$14,400.00 BUDGETED IN LINE ITEM #252-000-801-000
4. REQUEST TO REJECT PROPOSALS AND REBID THE HYDRO STATION PROJECT FOR CONCRETE REPAIRS AND INSPECTION OF SLUICE GATES
5. REQUEST TO APPROVE AN AGREEMENT WITH OHM FOR PROFESSIONAL SERVICES IN RELATION TO THE YPSILANTI TOWNSHIP ARPA CIVIC CENTER POND RENOVATION IN THE AMOUNT OF \$51,750.00 BUDGETED IN LINE ITEM #282-901-981-030
6. REQUEST TO CONFIRM AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 1769 CADILLAC AND 1781 CADILLAC BUDGETED IN LINE ITEM #101-729-801-023
7. REQUEST TO CONFIRM AUTHORIZATION FOR CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE BY PADLOCKING FOR 1440 FOLEY AVE. BUDGETED IN LINE ITEM #101-729-8001-023
8. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2023 IN THE AMOUNT OF \$2,017,271.08 BUDGETED IN LINE ITEM #213-446-982-000
9. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF THREE (3) SPEED HUMPS ON WIARD RD. IN THE AMOUNT OF \$33,790.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
10. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF A RECTANGULAR RAPID FLASHING BEACON (RRFB) LOCATED ON HURON RIVER DR. AT LAKE CREST DR. IN THE AMOUNT OF \$26,394.20 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
11. REQUEST TO APPROVE THE AGREEMENT WITH DTE FOR THE CONVERSION OF ONE THOUSAND ONE HUNDRED TWELVE (1,112) STREETLIGHTS TO LED IN THE AMOUNT OF \$575,838.06 BUDGETED IN LINE ITEM #282-901-981-140
12. REQUEST TO APPROVE THE PROPOSAL FROM STANTEC CONSULTING FOR PROFESSIONAL SERVICES FOR THE YPSILANTI TOWNSHIP ARPA GREEN OAKS GOLF COURSE BATHROOM IMPROVEMENTS
13. REQUEST TO APPROVE THE PROPOSAL FROM STANTEC CONSULTING TO PROVIDE PROFESSIONAL SERVICES FOR THE YPSILANTI TOWNSHIP COMMUNITY CENTER WATER DAMAGE RENOVATION
14. RESOLUTION 2023-08, TEMPORARY ROAD CLOSURE REQUEST FOR THE OBERUN 5K
15. RESOLUTION 2023-09. TEMPORARY ROAD CLOSURE REQUEST FOR THE RUN, SCREAM, RUN 5K
16. BUDGET AMENDMENT #9

AUTHORIZATIONS AND BIDS

1. REQUEST TO AWARD THE BID FOR THE PURCHASE OF THREE (3) FORD F-250 PLOW TRUCKS IN THE AMOUNT OF \$154,350.00 BUDGETED IN LINE ITEM #661-268-985-000

OTHER BUSINESS

BOARD MEMBER UPDATES

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

1. REQUEST TO ENTER INTO CLOSED SESSION FOR UNION NEGOTIATION DISCUSSION..... KAREN WALLEN

A motion was made by Trustee Hunter and supported by Clerk Jarrell Roe to enter a closed session for union negotiation discussions at 5:06 PM.

The motion passed unanimously.

The closed session concluded at 5:26 PM.

2. YCUA BOND DISCUSSION..... LUKE BLACKBURN

YCUA director Luke Blackburn explained the two capital improvement projects at the wastewater treatment plant that would require a sale of bonds. The bond sale would fund improvements to three ultraviolet disinfection channels and rehabilitation of the influent wet well.

YCUA bonding counsel, Tom Colis, explained the wastewater treatment plant projects qualify for funding through the State of Michigan Clean Water Revolving Fund. The state would purchase the bonds at a fixed rate for a 20 to 30 year term.

3. SAY YES TO SENIORS..... ALLISON FOREMAN

CEO and president of Ypsilanti Meals on Wheels, Allison Foreman, gave a presentation regarding the purpose and benefits of a millage for Senior citizens. The millage could potentially fund 5 main areas of need including case management, senior nutrition, maintaining and expanding senior centers, supporting caregivers and housing preservation.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 WORK SESSION
PAGE 2**

4. AGENDA REVIEW..... SUPERVISOR STUMBO

The Board of Trustees agreed to add two items to the agenda under other business.

The Work Session meeting was adjourned at approximately 6:55pm.

Respectfully Submitted,

Heather Jarrell Roe, Clerk, Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 REGULAR BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 7:06pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

No public comment was given.

1. CONSENT AGENDA

a. MINUTES OF THE MAY 2, 2023 WORK SESSION AND REGULAR MEETING

b. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR MAY 16, 2023 IN THE AMOUNT OF \$577,755.86
2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR APRIL 2023 IN THE AMOUNT OF \$61,085.03
3. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2023 IN THE AMOUNT OF \$1,464.25

c. TREASURER'S REPORT APRIL 2023

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated that a letter regarding the planned demolition of the Gault Village Shopping Center was issued to the residents of Gault Village with an updated work schedule included. He suggested adding an update to the township website informing residents of the township's efforts to eradicate the rodent population in Gault Village.

Furthermore, Attorney Winters stated that Loonfeather Park is scheduled to open at the end of May. The final steps in this process being the issuing of checks to the contractor PGA and to the subcontractor Suburban in order to file for reimbursement with the Michigan Natural Resources Trust Fund.

NEW BUSINESS

1. RESOLUTION 2023-06 AUTHORIZING SRF CONTRACT AND ADVERTISEMENT FOR YCUA BOND

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2023-06 authorizing SRF Contract and advertisement for YCUA bond (see attached).

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 REGULAR BOARD MEETING
PAGE 2**

The motion passed unanimously.

2. APPOINTMENT OF DAVID OSTROWSKI TO THE YCUA BOARD WITH A TERM ENDING DECEMBER 31, 2024

A motion was made by Trustee Peterson and supported by Clerk Jarrell Roe to approve the appointment of David Ostrowski to the YCUA Board with a term ending December 31, 2024.

The motion passed unanimously.

3. REQUEST TO ACCEPT THE QUOTE FOR A 3 MONTH PERIOD TO COVER THE ADDITIONAL AMOUNT REMAINING ON THE CURRENT AGREEMENT AND TO APPROVE THE MUNETRIX SUBSCRIPTION AGREEMENT TO UPGRADE TO PREMIUM PROGRAMS

A motion was made by Treasurer Eldridge and supported by Clerk Jarrell Roe to accept the quote for a 3-month period to cover the additional amount remaining on the current agreement and to approve the Munetrix subscription agreement to upgrade to premium programs.

The motion passed unanimously.

4. REQUEST TO AWARD THE BID AND APPROVE THE PURCHASE OF ONE NEW FORD F-150 FOR \$43,690.00 FROM FELDMAN AUTOMOTIVE GROUP BUDGETED IN LINE #249-371-985.000

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the request to award the bid and approve the purchase of one new Ford F-150 for \$43,690.00 from Feldman Automotive Group budgeted in line #249-371-985.000.

The motion passed unanimously.

5. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FROM HEARNS AND SON CONCRETE CONSTRUCTION FOR THE INSTALLATION OF A 40' X 40' CONCRETE SLAB AT FORD LAKE PARK IN THE AMOUNT OF \$16,000.00 BUDGETED IN LINE #213-753-801.00

A motion was made by Trustee Peterson and supported by Trustee Hunter to approve the request to waive the financial policy and award the low quote from Hearns and Son Concrete Construction for the installation of a 40' X 40' concrete slab at Ford Lake Park in the amount of \$16,000.00 budgeted in line #213-753-801.00.

The motion passed unanimously.

6. REQUEST TO AUTHORIZE AND SIGN A CONTRACT WITH THE WASHTENAW COUNTY SHERIFFS OFFICE TO FACILITATE COLLABORATIVE SHARING OF A SCHOOL RESOURCE OFFICE FOR THE SUMMER MONTHS WITH THE LINCOLN CONSOLIDATED SCHOOL DISTRICT BUDGETED IN LINE # 266-301-831.008

A motion was made by Clerk Jarrell Roe and supported by Trustee Swanson to approve the request to authorize and sign a contract with the Washtenaw County Sheriff's Office to facilitate collaborative sharing of a school resource office for the summer months with the Lincoln Consolidated School District budgeted in line #266-301-831.008 (see attached).

The motion passed unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 REGULAR BOARD MEETING
PAGE 3**

7. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 1254 AND 1268 ECORSE (PET CITY PETS); IN AN AMOUNT NOT TO EXCEED \$10,000 IN LINE #101-729-801.023

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the request to authorize circuit court litigation to abate public nuisances located at 1254 and 1268 Ecorse (Pet City Pets) in an amount not to exceed \$10,000 in line #101-729-801.23.

The motion passed unanimously.

8. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 3011 E. MICHIGAN AVE (MEN LIKE US) IN AN AMOUNT NOT TO EXCEED \$10,000 BUDGETED IN LINE #101-729-801.023.

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the request to authorize circuit court litigation to abate public nuisances located at 3011 E. Michigan Ave (Men Like Us) in an amount not to exceed \$10,000 budgeted in line #101-729-801.023.

The motion passed unanimously.

9. BUDGET AMENDMENT #7

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to amend the 2023 budget amendment #7 to increase the general fund budget by \$11,006 to \$13,755,916 and approve the department line item changes as outlined, to increase the building department fund budget by \$43,690 to \$1,038,315 and approved the line item changes as outlined and to increase the golf course fund budget by \$9,750 to \$940,051 and approve the line item changes as outlined (see attached).

The motion passed unanimously.

AUTHORIZATION AND BIDS

1. REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR FOUR (4) NEW PLOW TRUCKS FOR THE PARKS AND GROUND DEPARTMENT

A motion was made by Trustee Peterson and supported by Trustee Hunter to approve the request for authorization to seek sealed bids for four new plow trucks for the Parks and Ground Department.

The motion passed unanimously.

OTHER BUSINESS

1. REQUEST TO ACCEPT LETTER OF RECOMMENDATION FROM HR MANAGER KAREN WALLIN TO APPROVE WAGE STUDY FINDINGS AND WAGE INCREASE FOR LEVEL 2 AND LEVEL 3 ASSESSORS

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve the request to accept the letter of recommendation from HR Manager Karen Wallin to approve wage study findings and wage increase for level 2 and level 3 assessors.

The motion passed unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 16, 2023 REGULAR BOARD MEETING
PAGE 4**

**2. REQUEST TO APPROVE SALES AGREEMENT BETWEEN YPSILANTI
TOWNSHIP AND CLEAR ENERGY FOR RENEWABLE ENERGY CREDITS**

A motion was made by Trustee Swanson and supported by Clerk Jarrell Roe to approve the sales agreement between Ypsilanti Township and Clear Energy for renewable energy credits (see attached).

The motion passed unanimously.

BOARD MEMBER UPDATES

Treasurer Eldridge expressed concern over the fire station closures within the township stating that a township of this size cannot have a fire station shuttered. Trustee Swanson echoed these concerns explaining that significant roadwork within the township can further impact emergency vehicle response times especially without all fire stations operating at full capacity.

Supervisor Stumbo responded to these concerns stating that very harsh circumstances caused the fire station to temporarily shutter. Furthermore, she explained the national shortage of fire fighters has left the township short staffed by four fire fighters. Efforts are being made to fill this gap but will take time due to current hiring processes.

A motion to adjourn was made by Trustee Peterson and supported by Clerk Jarrell Roe.

The motion passed unanimously.

The meeting was adjourned at approximately 7:44pm.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

RESOLUTION 2023-06
APPROVING CONTRACT
AND AUTHORIZING NOTICE

Charter Township of Ypsilanti
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board (the “Governing Body”) of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan (the “Township”), held on the 16th day of May, 2023, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: Ryan Hunter, Stan Eldridge, Brenda Stumbo, Heather Jarrell Roe,
Gloria Peterson, John Newman, Debbie Swanson

ABSENT: Members: None

The following preamble and resolutions were offered by Member Jarrell Roe
and supported by Member Eldridge _____ :

WHEREAS, it is necessary to acquire and construct certain improvements to the wastewater treatment plant including improvements to the plant’s ultraviolet disinfection system, headworks odor control system and influent well, together with all necessary appurtenances and attachments thereto (the “Project”), to serve the Township and the City of Ypsilanti (the “City”); and

WHEREAS, a contract (the “Contract”) has been prepared among the Township, the City and the Ypsilanti Community Utilities Authority (the “Authority”) whereby the Authority will issue its bonds (the “Bonds”) on behalf of the Township and the City to provide for the financing of costs of the Project; and

WHEREAS, this Governing Body has carefully reviewed the Contract and finds that it provides the best means for accomplishing the Project and for providing the needed services.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The Contract is hereby approved and the Supervisor and the Clerk of the Township are hereby authorized and directed to execute and deliver the Contract for and on behalf of the Township; provided, however, that Contract shall not become effective until the expiration of forty-five (45) days after the publication of the attached notice as a display advertisement of at least ¼ page in size in the *Washtenaw Legal News*, a newspaper of general circulation within the Township, which manner of publication is deemed by the Governing Body to be the most effective manner of informing the taxpayers and electors of the Township of the details of the proposed Contract and the rights of referendum thereunder.

2. The Township Clerk is directed to publish the attached notice in the newspaper above designated as soon as possible after the adoption hereof.

Miller, Canfield, Paddock and Stone, P.L.C.

3. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

AYES: 7 Members: Ryan Hunter, San Eldridge, Brenda Stumbo, Heather Jarrell Roe,
Gloria Peterson, John Newman, Debbie Swanson

NAYS: 0 Members: None

RESOLUTION DECLARED ADOPTED.

Heather Jarrell Roe, Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, at a regular meeting held on May 16, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Heather Jarrell Roe, Township Clerk

NOTICE OF INTENT TO EXECUTE
TAX-SUPPORTED CONTRACT AND OF RIGHT TO
PETITION FOR REFERENDUM THEREON

TO THE TAXPAYERS AND ELECTORS OF
THE CHARTER TOWNSHIP OF YPSILANTI,
WASHTENAW COUNTY, MICHIGAN:

PLEASE TAKE NOTICE, the Charter Township of Ypsilanti (the “Township”) has approved by resolution the execution of a contract (the “Contract”) with the Ypsilanti Community Utilities Authority (the “Authority”) and the City of Ypsilanti (the “City”) pursuant to Act No. 233, Public Acts of Michigan, 1955, as amended, which Contract provides, among other things, that the Authority will acquire, construct and install certain improvements to the wastewater treatment plant, including improvements to the plant’s ultraviolet disinfection system, headworks odor control system and influent well, together with all necessary appurtenances and attachments thereto to service the Township and the City and will issue its bonds in the principal amount not to exceed \$11,500,000 to finance the cost of the acquisition and construction of such wastewater improvements for the Township and the City AND THE TOWNSHIP WILL PAY TO THE AUTHORITY PURSUANT TO THE CONTRACT THE SUMS NECESSARY TO RETIRE ITS PERCENTAGE SHARE OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS.

TOWNSHIP’S CONTRACT OBLIGATIONS

It is presently contemplated that the bonds will be in the principal amount of not to exceed \$11,500,000, of which the Township’s “Local Unit Share” (as that term is defined in the Contract and is based on the Township’s annual usage of the wastewater system) is initially 75.77%, subject to adjustment annually, will mature serially over a period of not to exceed thirty-five (35) years, and will bear interest at the rate or rates to be determined at the time of sale to the Michigan Finance Authority but in no event to exceed two and one-eighths percent (2.125%) per annum on the balance of the bonds from time to time remaining unpaid. The Contract includes the Township’s pledge of its limited tax full faith and credit for the prompt and timely payment of the Township’s obligations as expressed in the Contract. THE TOWNSHIP WILL BE REQUIRED TO LEVY AD VALOREM TAXES WITHIN APPLICABLE CONSTITUTIONAL AND STATUTORY TAX LIMITATIONS ON ALL TAXABLE PROPERTY WITHIN THE TOWNSHIP TO THE EXTENT NECESSARY TO MAKE THE PAYMENTS REQUIRED TO PAY ITS SHARE OF THE PRINCIPAL OF AND INTEREST ON THE BONDS IF OTHER FUNDS FOR THAT PURPOSE ARE NOT AVAILABLE. IT IS THE PRESENT INTENT OF THE TOWNSHIP TO USE THE REVENUES FROM THE TOWNSHIP DIVISION OF THE AUTHORITY’S SYSTEM TO MAKE THE PAYMENTS REQUIRED TO PAY PRINCIPAL OF AND INTEREST ON THE BONDS.

RIGHT OF REFERENDUM

The Contract will become effective and binding upon the Township without vote of the electors as permitted by law unless a petition requesting an election on the question of the Township entering into the Contract, signed by not less than 10% of the registered electors of the Township, is filed with the Township Clerk within forty-five (45) days after publication of this notice. If such petition is filed, the Contract cannot become effective without an approving vote of a majority of electors of the Township qualified to vote and voting on the question. The Contract is on file at the office of the Township Clerk.

This notice is given pursuant to the requirements of Section 8 of Act No. 233, Public Acts of Michigan, 1955, as amended. Further information concerning the details of the Contract and the matters set out in this notice may be secured from the Township Clerk’s office.

Heather Jarrell Roe
Clerk, Charter Township of Ypsilanti

40633673.3/099369.00049

Miller, Canfield, Paddock and Stone, P.L.C.

AGREEMENT TO ASSIGN THE LINCOLN CONSOLIDATED SCHOOL DISTRICT
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD
OF JUNE 17, 2023 THROUGH AUGUST 26, 2023

AGREEMENT is made this 3 May 2023 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan, ("Township"), the LINCOLN CONSOLIDATED SCHOOL DISTRICT, located at 8970 Whittaker Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 17, 2023 through August 26, 2023 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 17, 2023 and concluding on August 26, 2023 the contractual deputy assigned to Lincoln Consolidated School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Lincoln Consolidated School District.

ARTICLE II - TERM

This contract shall begin on June 17, 2023 and continue through August 26, 2023.

ARTICLE III –PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$32,749.99 payable by the Township as follows: June invoice--\$6,629.43; July invoice--\$14,205.92; August invoice--\$11,914.64. These rates are subject to change based on the availability of staffing levels and the implementation of this contract.

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: _____
Brenda Stumbo (DATE)
Supervisor

By: _____
Gregory Dill (DATE)
County Administrator

By: _____
Heather Jarrell Roe (DATE)
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

LINCOLN CONSOLIDATED SCHOOLS

By: _____
Jerry L. Clayton
Sheriff

By: _____
Robert Jansen
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: _____
Michelle K. Billard
Office of Corporation Counsel

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #7**

May 16, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND	Total Increase	\$11,006.00
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Request to increase budget for the additional premium license, which includes a capital improvement plan and a project component within Munetrix. The increase will be \$562.89 for 3 months to finish current contract and \$2,143 additional for the contract from 9/1/23 to 8/31/2024. There is \$5,200 already budgeted for this service. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$2,706.00
		Net Revenues	\$2,706.00
Expenditures:	Professional Services	101-101-801.000	\$2,706.00
		Net Expenditures	\$2,706.00

Request to increase budget for office supplies for use in the Clerk's department. New supplies needed such as new envelopes, master cards, printing labels and passport supplies.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$2,000.00
		Net Revenues	\$2,000.00
Expenditures:	Office Supplies	101-215-727.000	\$2,000.00
		Net Expenditures	\$2,000.00

Request to increase the revenue line for a reimbursement coming in for work done on the Vietnam Veterans Memorial. The Vietnam Veterans of America 310 have a 99 year lease with the Township for the memorial property. There is a fund held and administered by the Ann Arbor Community Foundation-Ypsilanti Community Fund. Project work done on the Memorial by the Vietnam Veterans can be reimbursed to them through the fund. The Township has sent in the request for reimbursement. All invoices and cancelled checks for the project have been received. This is a pass through and will be funded by a reimbursement and paid out to the Vietnam Veterans of America 310.

Revenues:	Reimburse - Vietnam Vet Memorial	101-000-676.015	\$6,300.00
		Net Revenues	\$6,300.00
Expenditures:	Professional Service	101-272-801.000	\$6,300.00
		Net Expenditures	\$6,300.00

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #7**

May 16, 2023

249 - BUILDING DEPARTMENT FUND

Total Increase \$43,690.00

Request to increase the budget for the purchase of a 2024 Ford F-150 with extended cab and long bed. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	249-000-699.999	\$43,690.00
		Net Revenues	<u>\$43,690.00</u>
Expenditures:	Capital Outlay - Vehicles	249-371-985.000	\$43,690.00
		Net Expenditures	<u>\$43,690.00</u>

584 - GOLF COURSE FUND

Total Increase \$9,750.00

Request to increase the budget for insurance to be received for damages to the Golf course fence and increase the expenditure for repairs. This will be funded by the receipt of the insurance check and a small amount appropriated from prior year fund balance for the insurance deductible.

Revenues:	Insurance Reimbursements	584-000-676.012	\$9,500.00
	Prior Year Fund Balance	584-000-699-999	\$250.00
		Net Revenues	<u>\$9,750.00</u>
Expenditures:	Non Reoccurring R & M - Golf	584-784-971.023	\$9,750.00
		Net Expenditures	<u>\$9,750.00</u>

Motion to Amend the 2023 Budget (#7)

Move to increase the General Fund budget by \$11,006 to \$13,755,916 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$43,690 to \$1,038,315 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund budget by \$9,750 to \$940,051 and approve the department line item changes as outlined.

RENEWABLE ENERGY CREDITS ("RECs") PURCHASE AND SALE AGREEMENT ("Agreement")

Buyer:	Clear Energy Brokerage & Consulting, LLC	Address: 2900 Charlevoix DR. SE, Suite 120 Grand Rapids, MI 49546
Buyer Contact:	Contact Name: Ryan Cook	Contact Telephone Number: 614.528.4682 Contact E-mail: ryan.cook@clearenergybrokerage.com
Seller:		Address: 7200 S. Huron River Dr. Ypsilanti, MI 48197
Seller Contact:	Contact Name: Michael Saranen	Contact Telephone Number: 734.544.3748 Contact E-mail: msaranen@ypsitownship.org
Transaction Date:	May 15, 2023	
Product:	MI RPS eligible RPS Credits (Renewable Energy Credits & related Incentive Renewable Energy Credits)	
Standard:	Michigan Renewable Portfolio Standard	
Vintage:	2020, 2021, 2022	
Quantity:	2020: 1,684 2021: 2,308 2022: 2,014 Total: 6,006	
Purchase Price:	Seller shall sell to Buyer, and Buyer shall purchase from Seller, the RECs for the purchase price set forth below. \$2.20 per 2020 REC, \$2.25 per 2021 REC, \$2.50 per 2022 REC. The total transaction value is: \$13,932.80	
Transfer of RECs:	Seller shall transfer RECs to Buyer's MIRECs account. Transfer shall occur on or before June 1, 2023.	
Other:	Deal is contingent upon Clear Energy executing contracts with remaining sellers and end buyer.	
Payment:	<p>Seller shall invoice Buyer for payment not later than three (3) business days after transfer of RECs to Buyer. Payment by Buyer to Seller shall be due fifteen (15) business days after transfer of RECs. All funds to be paid to Seller shall be rendered in the form of immediately available funds (U.S. Dollars) by wire transfer or in such other form as agreed to by the parties. If either party fails to remit any amount payable by it when due, interest on such unpaid portion shall accrue at a rate equal to the prime interest rate in effect at the time as published by in <i>The Wall Street Journal</i> plus two percent (2%) from the date payment is due to the date of payment.</p> <p>Seller's Invoicing address & Instructions:</p> <p style="padding-left: 40px;">Please make check payable to Charter Township of Ypsilanti Memo Hydro REC Sale</p> <p style="padding-left: 40px;">Mail to Charter Township of Ypsilanti Attention: Treasurer 7200 S. Huron River Dr. Ypsilanti, MI 48197</p>	
General Terms and Conditions:	<p><u>Representations and Warranties of Seller.</u> Seller represents and warrants to Buyer that (i) each REC meets the specifications set forth in this Agreement; (ii) Seller has good and marketable title to the RECs; (iii) all right, title and interest in and to the RECs are free and clear of any liens, taxes, claims, security interests, or other encumbrances; and (iv) Seller has not made any claims that the energy associated with the RECs is renewable energy. SELLER EXPRESSLY NEGATES ANY OTHER REPRESENTATION OR WARRANTY, WRITTEN OR ORAL, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY REPRESENTATION OR WARRANTY WITH RESPECT TO MERCHANTABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE.</p>	

Event of Default. For purposes of this Agreement, a party shall be in default (each of the following, an "Event of Default"): (i) if that party fails to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within three (3) business days of written notice from the other party; (ii) if that party materially breaches any or all of its obligations under this Agreement and such breach is not cured within seven (7) business days of written notice of such breach from the other party; (iii) if any representation or warranty made by a party pursuant to this Agreement proves to have been misleading or false in any material respect when made and such party does not cure the underlying facts so as to make such representation and warranty correct and not misleading within seven (7) business days of written notice from the other party; or (iv) if a Party makes an assignment or any general arrangement for the benefit of its creditors; files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause under any bankruptcy or similar law for the protection of creditors; has a petition filed against it, and such petition is not dismissed within sixty (60); or otherwise becomes bankrupt or insolvent (however evidenced).

Remedies upon Default. If either Party is in default, the non-defaulting party may select any or all of the following remedies: (i) upon two (2) business days' written notice to the defaulting party, terminate this Agreement, (ii) withhold any payments and deliveries due in respect of this Agreement, and (iii) exercise such other remedies available at law or in equity.

If Buyer is in default and Seller elects to terminate this Agreement, then Buyer shall pay Seller, within ten (10) business days of invoice receipt, an amount equal to the sum of (i) the contract price multiplied by the contract quantity for any RECs delivered to Buyer for which Seller has not been paid, and (ii) the positive difference, if any, obtained by subtracting the market price, as reasonably determined by Seller, for the RECs from the contract price multiplied by the amount of RECs not received, plus reasonable third party fees (including broker fees) and legal costs incurred by Seller in enforcement and protection of its rights under this Agreement.

If Seller is in default and Buyer elects to terminate this Agreement, then Seller shall either (i) provide similar replacement RECs or (ii) pay Buyer, within ten (10) business days of invoice receipt, an amount equal to the positive difference, if any, obtained by subtracting the contract price from the market price, as reasonably determined by Buyer, for the RECs multiplied by the amount of RECs not delivered, plus reasonable third party fees (including broker fees) and legal costs incurred by Buyer in enforcement and protection of its rights under this Agreement. In no event does the foregoing relieve Buyer of its obligation to pay Seller the contract price multiplied by the contract quantity for any RECs delivered to Buyer for which Seller has not been paid.

Limitations of Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR SPECIAL, PUNITIVE, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING LOSS OF PROFITS (EXCEPT TO THE EXTENT THAT ANY DIRECT DAMAGES INCLUDE AN ELEMENT OF PROFIT).

Confidentiality. The parties agree to keep confidential the contents of this Agreement and any information made available by one party to the other party with respect to this Agreement.

Indemnification. Each party agrees to indemnify, defend, and hold harmless the other party, and any of said other party's affiliates, directors, officers, employees, agents and permitted assigns, from and against all claims, losses, incidents, liabilities, damages, judgments, awards, fines, penalties, costs, and expenses (including reasonable attorneys' fees and disbursements) directly incurred in connection with or directly arising out of: (i) any breach of representation or warranty or failure to perform any covenant or agreement in this Agreement; or (ii) any violation of applicable law, regulation or order by said party including any adverse liens, claims or encumbrances on the RECs.

Notices. All notices, demands, and other communications hereunder shall be effective only if given in writing and shall be deemed given (i) when delivered in person; (ii) when delivered by private courier (with confirmation of delivery); (iii) when transmitted by facsimile (with confirmation of transmission); or (iv) five (5) business days after being deposited in the United States mail, first-class, registered or certified, return receipt requested, with postage paid. For purposes hereof, all notices, demands and other communications shall be sent to the contacts and addresses above (or to such other address furnished in writing by one party to the other party).

Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party may transfer or assign this Agreement, in whole or in part, without the other party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed.

Amendment. This Agreement may be amended at any time, but only by a written agreement signed by both parties.

No Waiver. No delay or omission by a party in the exercise of any right under this Agreement shall be taken, construed, or considered as a waiver or relinquishment thereof. If any of the terms and conditions herein are breached and thereafter waived in writing by a party, such waiver is limited to the particular breach so waived and is not deemed to waive any other breach hereunder.

Severability. If any provision or portion of this Agreement is found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision shall be deemed modified to the limited extent

required to permit its enforcement in a manner most closely representing the intention of the Parties as expressed herein.

Complete Agreement. This Agreement represents the parties' final and mutual understanding concerning its subject matter. It replaces and supersedes any prior agreements or understandings, whether written or oral.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan, excluding any choice of law or conflicts of law rules or principles that would result in application of the laws of a different jurisdiction.

Dispute Resolution. Any dispute or claim between the parties arising from this Agreement not resolved by negotiation in good faith within thirty (30) days will be settled by arbitration pursuant to the then applicable Commercial Arbitration Rules of the American Arbitration Association. The arbitration shall be held in Grand Rapids, Michigan. Either party may initiate such arbitration upon seven (7) days advance written notice to the other party. The parties shall divide equally the costs of the arbitrator and arbitration hearing, and each party shall be responsible for its own expenses and those of its legal counsel or other representatives. The parties agree that any determination of the arbitrator shall be final and binding and that judgment on the award in arbitration may be entered in any court of competent jurisdiction.

Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall be deemed to be one and the same instrument. Facsimile or PDF transmission of any signed original document, and retransmission of any facsimile or PDF transmission, will be the same as delivery of any original document.

Forward Contract. This Agreement constitutes a "forward contract" and each party represents and warrants that it is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.

By signing below, the parties agree to be bound by the terms and conditions contained in this Agreement.

Buyer: Clear Energy Brokerage & Consulting, LLC		Seller: Charter Township of Ypsilanti	
<i>Signature:</i> 	<i>Title:</i> Vice President	<i>Signature:</i> 	<i>Title:</i> Supervisor
<i>Signature:</i> 	<i>Title:</i> Clerk	<i>Signature:</i> Brenda Stumbo	<i>Title:</i> Clerk
<i>Printed Name:</i> Ryan Cook	<i>Date:</i> 05/16/23	<i>Printed Name:</i> Brenda Stumbo	<i>Date:</i> 5/16/2023
		Heather JarrellRoe	5/16/2023

Sub-Account	MIRECS ID	Project	Credit Type	Credits	Vin	Credit Series	Quantity
147	GEN119	Ford Lake	† RECS	20-Mar		MIRECS-RE	190
147	GEN119	Ford Lake	† RECS	20-Apr		MIRECS-RE	277
147	GEN119	Ford Lake	† IREC	20-Apr		MIRECS-IRI	26
147	GEN119	Ford Lake	† RECS	20-May		MIRECS-RE	266
147	GEN119	Ford Lake	† IREC	20-May		MIRECS-IRI	22
147	GEN119	Ford Lake	† RECS	20-Jun		MIRECS-RE	173
147	GEN119	Ford Lake	† IREC	20-Jun		MIRECS-IRI	15
147	GEN119	Ford Lake	† RECS	20-Jul		MIRECS-RE	103
147	GEN119	Ford Lake	† IREC	20-Jul		MIRECS-IRI	8
147	GEN119	Ford Lake	† RECS	20-Aug		MIRECS-RE	77
147	GEN119	Ford Lake	† IREC	20-Aug		MIRECS-IRI	5
147	GEN119	Ford Lake	† RECS	20-Sep		MIRECS-RE	97
147	GEN119	Ford Lake	† IREC	20-Sep		MIRECS-IRI	9
147	GEN119	Ford Lake	† RECS	20-Oct		MIRECS-RE	96
147	GEN119	Ford Lake	† IREC	20-Oct		MIRECS-IRI	8
147	GEN119	Ford Lake	† RECS	20-Nov		MIRECS-RE	127
147	GEN119	Ford Lake	† IREC	20-Nov		MIRECS-IRI	11
147	GEN119	Ford Lake	† RECS	20-Dec		MIRECS-RE	159
147	GEN119	Ford Lake	† IREC	20-Dec		MIRECS-IRI	15
147	GEN119	Ford Lake	† RECS	21-Jan		MIRECS-RE	127
147	GEN119	Ford Lake	† IREC	21-Jan		MIRECS-IRI	11
147	GEN119	Ford Lake	† RECS	21-Feb		MIRECS-RE	97
147	GEN119	Ford Lake	† IREC	21-Feb		MIRECS-IRI	8
147	GEN119	Ford Lake	† RECS	21-Mar		MIRECS-RE	200
147	GEN119	Ford Lake	† IREC	21-Mar		MIRECS-IRI	20
147	GEN119	Ford Lake	† RECS	21-Apr		MIRECS-RE	172
147	GEN119	Ford Lake	† IREC	21-Apr		MIRECS-IRI	16
147	GEN119	Ford Lake	† RECS	21-May		MIRECS-RE	71
147	GEN119	Ford Lake	† IREC	21-May		MIRECS-IRI	6
147	GEN119	Ford Lake	† RECS	21-Jun		MIRECS-RE	94
147	GEN119	Ford Lake	† IREC	21-Jun		MIRECS-IRI	9
147	GEN119	Ford Lake	† RECS	21-Jul		MIRECS-RE	196
147	GEN119	Ford Lake	† IREC	21-Jul		MIRECS-IRI	17
147	GEN119	Ford Lake	† RECS	21-Aug		MIRECS-RE	164
147	GEN119	Ford Lake	† IREC	21-Aug		MIRECS-IRI	15
147	GEN119	Ford Lake	† RECS	21-Sep		MIRECS-RE	130
147	GEN119	Ford Lake	† IREC	21-Sep		MIRECS-IRI	12
147	GEN119	Ford Lake	† RECS	21-Oct		MIRECS-RE	286
147	GEN119	Ford Lake	† IREC	21-Oct		MIRECS-IRI	26
147	GEN119	Ford Lake	† RECS	21-Nov		MIRECS-RE	268
147	GEN119	Ford Lake	† IREC	21-Nov		MIRECS-IRI	25
147	GEN119	Ford Lake	† RECS	21-Dec		MIRECS-RE	307
147	GEN119	Ford Lake	† IREC	21-Dec		MIRECS-IRI	31
147	GEN119	Ford Lake	† RECS	22-Jan		MIRECS-RE	189
147	GEN119	Ford Lake	† IREC	22-Jan		MIRECS-IRI	15
147	GEN119	Ford Lake	† RECS	22-Feb		MIRECS-RE	190

147 GEN119	Ford Lake FIREC	22-Feb MIRECS-IRI	17
147 GEN119	Ford Lake FIRECS	22-Mar MIRECS-RE	320
147 GEN119	Ford Lake FIREC	22-Mar MIRECS-IRI	31
147 GEN119	Ford Lake FIRECS	22-Apr MIRECS-RE	294
147 GEN119	Ford Lake FIREC	22-Apr MIRECS-IRI	27
147 GEN119	Ford Lake FIRECS	22-May MIRECS-RE	281
147 GEN119	Ford Lake FIREC	22-May MIRECS-IRI	25
147 GEN119	Ford Lake FIRECS	22-Jun MIRECS-RE	144
147 GEN119	Ford Lake FIREC	22-Jun MIRECS-IRI	14
147 GEN119	Ford Lake FIRECS	22-Jul MIRECS-RE	61
147 GEN119	Ford Lake FIREC	22-Jul MIRECS-IRI	5
147 GEN119	Ford Lake FIRECS	22-Aug MIRECS-RE	78
147 GEN119	Ford Lake FIREC	22-Aug MIRECS-IRI	7
147 GEN119	Ford Lake FIRECS	22-Sep MIRECS-RE	54
147 GEN119	Ford Lake FIREC	22-Sep MIRECS-IRI	5
147 GEN119	Ford Lake FIRECS	22-Oct MIRECS-RE	70
147 GEN119	Ford Lake FIREC	22-Oct MIRECS-IRI	6
147 GEN119	Ford Lake FIRECS	22-Nov MIRECS-RE	84
147 GEN119	Ford Lake FIREC	22-Nov MIRECS-IRI	8
147 GEN119	Ford Lake FIRECS	22-Dec MIRECS-RE	82
147 GEN119	Ford Lake FIREC	22-Dec MIRECS-IRI	7

6006

2020 1684

2021 2308

2022 2014

6006

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 23, 2023 SPECIAL BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 4:30pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

SPECIAL BUSINESS

1. RESOLUTION 2023-07 OF INTENT FOR THE CHARTER TOWNSHIP OF YPSILANTI TO ALLOCATE AMERICAN RESCUE PLAN ACT FUNDS

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2023-07

Trustee Newman asked for clarification about the road agreement mentioned in the resolution. It was explained by Supervisor Stumbo that the agreement would come back to the board for approval, and the recommendations are being provided by OHM. She also clarified that the funds are for local roads, not primary roads.

Trustee Swanson asked for clarification about item 16 within the resolution regarding remaining dollars going towards roads, and also wanted to know what would happen if anything went over budget.

Supervisor Stumbo clarified that approval of all projects will come back to this board. If a project is over budget, the township could match it.

Trustee Swanson then asked if at another regularly scheduled meeting, the resolution could be brought back to help further inform the residents. She said she understood why the special meeting was called but the ARPA Committee intended to share their findings publicly.

Supervisor Stumbo said it would be fine to bring the resolution back as a work session item.

Clerk Jarrell Roe added to Trustee Swanson's sentiments and read the ARPA Committee memo from the packet into the record.

Trustee Hunter thanked Congresswoman Dingell and then asked clarification that the Barrier Busters funding would only be used for Ypsilanti Township residents.

Clerk Jarrell Roe explained that a contract would be brought back similar to other municipalities that contribute to Barrier Busters, and those specifics would be included.

Supervisor Stumbo elaborated on Barrier Buster services and stated that the goal is always to lift residents up and to help our community thrive.

There were no additional questions.

The motion passed unanimously.

The meeting was adjourned at approximately 4:54pm.

Respectfully Submitted,

Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

Charter Township of Ypsilanti

RESOLUTION 2023-07

Resolution of Intent for the Charter Township of Ypsilanti to allocate American Rescue Plan Act funds

WHEREAS, on **March 11th 2021** the President Joseph Biden signed the American Rescue Plan Act into law. The American Rescue Plan provided Coronavirus State and Local Fiscal Recovery Funds to jurisdictions and

WHEREAS, Ypsilanti Township has received American Rescue Plan funds in the amount of 9,439,025.00 and,

WHEREAS, on January 6th 2022 the Department of Treasury released The Final Rule that took effect on April 1, 2022, and

WHEREAS, the Department of Treasury states in The Final Rule that funds must be obligated by December 31,2024 and expended by December 31, 2026, and

WHEREAS, recipients receiving less than \$10M, can elect a standard allowance for “Revenue Loss” and use the full award for “government services” such as: Township hall and facility construction, renovations and expansions; Township facility equipment, systems and upgrades, including ventilation, security systems and features, parking lot paving, etc.; Emergency services vehicles, and purchase for public safety departments such as personal protection equipment and turnout gear; Township maintenance vehicles; Parks and recreation facilities, maintenance, expansion, etc; Computer equipment; Road projects; Recycling services; Election equipment, including ballot drop boxes; Feasibility studies; and Matching fund for non-federal programs, and

WHEREAS, the Department of Treasury presumes lost revenue of each local jurisdiction to be a standard of \$10,000,000.00, the Ypsilanti Township Board of Trustees is choosing to invest the dollars into the community, rather than claim any lost revenues, and

WHEREAS, Supervisor Stumbo was advised and is thankful for Congress Woman Debbie Dingell alerting the township to make immediate allocation to avoid losing ARPA dollars, and

WHEREAS, Ypsilanti Township Board of Trustees has a master plan, along with a park and recreation plan that identifies goals and objectives for improvement and growth, and

WHEREAS, Ypsilanti Township Board of Trustees has expended \$237,633.53 to date for personal protection equipment such as masks, gloves, and COVID test kits, to protect the community from the further spread of COVID-19. The township board of trustees delivered these items directly to households, non-profits, churches and businesses. These resources are still available today at the Civic Center and Community Center, and

WHEREAS, Ypsilanti Township Board of Trustees ARPA subcommittee identified the top focus areas as being; health and wellness, community gathering areas, infrastructure improvements, environmentally friendly practices and safety, and

WHEREAS, Ypsilanti Township Park Commission and Board of Trustees has previously adopted the 2040 Master Plan and (adopted March, 2020) and the Parks and Recreation Plan (adopted January, 2019) where several projects were identified.

NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AND AUTHORIZES THE USE OF ARPA FUNDS FOR THE FOLLOWING:

1. Road improvement and storm water management as recommended by OHM in partnership with the Washtenaw County Road Commission in the amount of \$2,800,392.00
2. Upgrade the remaining community lights from high pressure sodium to LED lighting in the amount of \$650,000.00
3. Park improvements to West Willow Neighborhood Park in the amount of \$350,000.00
4. Park improvements to Burns Park in the amount of \$250,000.00
5. Renovations to the community center bathrooms and replaced galvanized piping in the amount of \$737,000.00.
6. Play surface replacement to Ford Heritage Park in the amount of \$165,000.00

7. Hydro Dam safety projects that are required by the Federal Energy Regulatory Commission in the amount of \$680,000.00
8. Two buses for 50 and Beyond and Youth Programing in the amount of \$225,000.00
9. Bathroom facilities at Ford Heritage Park and Green Oaks Golf Course in the amount of \$800,000.00.
10. Installation of LED lights at ball fields 3 and 4 located on Clark Rd in the amount of \$354,000.00.
11. Provide Barrier Busters funding for Ypsilanti Township Residents in the amount of \$450,000.00
12. Park shelter replacements at Ford Lake and Lakeside parks in the amount of \$600,000.00
13. Improvements to the Community Resource Center located at 2057 Tyler Rd. in the amount of \$40,000.00.
14. Civic Center Pond Lining in the amount of \$350,000.00
15. Civic Center parking lot and water main replacement \$750,000.00
16. Once all projects identified above are approved and completed, any remaining funds shall be put towards an additional agreement with the Washtenaw County Road Commission for local road funding.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2023-07 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Special Meeting on May 23rd, 2023.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 6th, 2023 SPECIAL BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 4:30pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

Members Absent: None

Meeting called to order at 4:30pm.
Supervisor Stumbo stated that public comment is allowable under each agenda item.

SPECIAL BUSINESS

1. Request authorization to seek sealed bids for two (2) new Recreation Passenger Buses (ARPA Funding)

Motion to approve made by Clerk Jarrell Roe, Supported by Trustee Hunter.

Motion passed unanimously.

2. Request to approve agreement with Washtenaw County for Barrier Busters three year contract in the amount of \$450,000 (ARPA Funding)

Motion to approve made by Treasurer Eldridge, supported by Trustee Swanson (see attached).

Moonson Eninschem, OCED of Washtenaw County thanked the board for consideration and was available for any questions. He stated that looking at your entire package, he really appreciated the emphasis on low and moderate income communities and that has been his focus for a quarter century now. He further explained that the township will receive regular updates on the spending.

Trustee Newman asked about financial literacy classes and learning opportunities.

Trustee Swanson thanked Mr. Eninschem for the work that he was doing and is thankful for the opportunity to partner with Barrier Busters.

Motion passed unanimously.

3. Request authorization to purchase a software upgrade for courtroom recording software 3 year annual license at \$4300 per year contingent upon a budget amendment

Motion to approve made by Clerk Jarrell Roe, support by Trustee Peterson.

Magistrate Mark Nelson explained that this is required and the same system that they currently have in place.

Motion passed unanimously.

4. Request authorization to seek sealed bids for Community Center Ball Field Lighting (ARPA Funding)

Motion to approve made by Clerk Jarrell Roe, support by Trustee Hunter.

Motion passed unanimously.

5. Request authorization to seek quotes for monthly newsletter to Ypsilanti Township Community

Motion to approve made by Trustee Swanson, support by Clerk Jarrell Roe.

Motion passed unanimously.

6. Request authorization to approve OHM to provide professional services for preliminary engineering, design and bidding for the Ypsilanti Township Civic Center Parking Lot Improvements (ARPA Funding)

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 6, 2023 SPECIAL BOARD MEETING
PAGE 2**

Motion to approve made by Treasurer Eldridge, support by Clerk Jarrell Roe (see attached).

Motion passed unanimously.

7. Request authorization to approve Spicer Group to provide professional services for preliminary engineering, design and bidding for the Ypsilanti Township ARPA parks projects in West Willow, Burns, Ford Heritage, Ford Lake and Lakeside Parks (ARPA Funding)

Motion to approve made by Clerk Jarrell Roe, supported by Trustee Peterson (see attached).

Motion passed unanimously.

8. Request authorization to seek sealed bids for renovations to the community resource center located at 2057 Tyler Rd (ARPA Funding)

Motion to approve made by Clerk Jarrell Roe, supported by Trustee Peterson.

Motion passed unanimously.

9. Request authorization to approve Stantec Consulting to provide professional services for preliminary engineering and conceptual design for the Ypsilanti Township Community Center Bathroom Improvements and replacement of galvanized pipes (ARPA Funding)

Motion to approve made by Clerk Jarrell Roe, support by Trustee Peterson (see attached).

Motion passed unanimously.

10. Budget Amendment #8

Motion to approve made by Clerk Jarrell Roe, support by Treasurer Eldridge (see attached).

Motion passed unanimously.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

CONTRACT
Charter Township of Ypsilanti

AGREEMENT is made for the three (3) year period spanning June, 2023 through December 2025, by the Charter Township of Ypsilanti located at 7200 S. Huron River Drive, Ypsilanti, MI 48197, and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will provide emergency basic need assistance including, but not limited to, assistance with housing, utility needs, transportation(including car repairs), structural ramps and health needs to residents of Washtenaw County, specifically and especially residents of the Charter Township of Ypsilanti, who meet the criteria of the Barrier Busters Program.

The COUNTY will report quarterly on the provision of services in a manner and method mutually agreeable to the parties. At a minimum, the County will report on the number of persons served, the services provided and, if practicable the direct benefit to the citizens of the Charter Township of Ypsilanti, regardless of whether they receive services.

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices, The Charter Township of Ypsilanti will pay the COUNTY an amount not to exceed 150,000.00 of ARPA funds per year for three(3) years for a total of \$450,000.00. The compensation will be directed to the delivery of services and not overhead or administrative fees.

ARTICLE III - TERM

This contract begins on the date of this agreement and ends on December 31st, 2025.

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the Charter Township of Ypsilanti and the County, their successors and assigns. Neither the County nor the Charter Township of Ypsilanti will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the Charter Township of Ypsilanti and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO CONTENT:

CHARTER TOWNSHIP OF YPSILANTI:

By: _____
Office of Community & Economic (DATE)
Development, Director

By: _____
Brenda Stumbo (DATE)
Township Supervisor

APPROVED AS TO FORM:

By: _____
Heather Jarrell Roe (DATE)
Township Clerk

BY: _____
Michelle K. Billard (DATE)
Office of Corporation Counsel



June 1, 2023

Ms. Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: Proposal for Civic Center Parking Lot Improvements - **REVISED**
Professional Engineering Design Services

Dear Ms. Stumbo:

Thank you for the opportunity to submit this proposal to provide Professional Engineering Design Services for the reconstruction of the Ypsilanti Township Civic Center parking lot. The existing parking lot was at the end of its service life and last rehabilitated in the early 2000's with a pulverize and overlay. The nature of a pulverize and overlay was to help extend the service life of the pavement but did not address critical base issues. Due to the deteriorating nature of the existing parking lot, this project will require a full reconstruct the failing subbase and place new asphalt pavement in order to handle the traffic volumes and a minimum of a 15-year service life.

This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and fee estimation.

PROJECT UNDERSTANDING

The proposed project consists of full reconstruction of the Civic Center parking lot located at 7200 S Huron River Dr. The Township has requested two (2) proposals for the proposed reconstruction design. The is Proposal A which includes full reconstruction of the parking lot, placed back matching the existing layout. To allow for easier snow removal, the design will also include removal of the concrete block bollards near the entrance of the Civic Center building and replace with removeable solar bollards. The proposed design will also include one (1) Electric Vehicle Charging Station at the north side of the parking lot.

The total work will include approximately 6,000 square yards of pavement removal, subbase repair, and asphalt replacement. 500 feet of curb removal and replacement along the perimeter of the parking lot and located as landscape islands of the lot are also proposed within the design.

The parking lot design will comply with the current Ypsilanti Township engineering standards for construction including, applicable sections of the Americans with Disabilities Act (ADA), the National Asphalt Pavement Association (NAPA) Standards, and local Ordinances.

The construction effort will stay on Ypsilanti Township property and no easements will be required for this project. In addition, no major storm sewer work is anticipated as a part of the scope.

We offer the following scope of services for the completion of the design of this project.



SCOPE

Task 1 – Topographic Survey for Design

OHM Advisors will begin Design Survey upon authorization to proceed. Given the unique location of this project, and to set a precedent for the Township expectations, it's imperative updated topo is collected so the design can be properly designed to meet ADA compliance. Tasks to be accomplished include:

- ▼ **Control:** Establish horizontal and vertical control and tie to project.
- ▼ **Topographic Survey:** Obtain all necessary existing physical features, such as sidewalk, structure inventory, trees, etc., and elevations to provide information for preparing plans, with a focus on meeting all ADA requirements.

Task 2 – Utility Coordination

OHM Advisors will notify applicable utility agencies, as a representative of the Charter Township of Ypsilanti, with regards to the proposed project. We will request information regarding the existing utilities within the project limits from all necessary utility companies to be incorporated into the construction drawings. OHM will coordinate with the Charter Township of Ypsilanti to schedule and hold a utility meeting, if necessary, to resolve any conflicts. If conflicts require relocations of existing utilities, OHM Advisors will coordinate with the Charter Township of Ypsilanti and the utility company involved.

In addition to coordinating utilities, OHM will work with YCUA to design and apply for a permit for a new 8" watermain loop to replace the original 6" watermain and complete the loop off the 1984 8-inch watermain that was installed when the courthouse was constructed. This will need to include both plan and profile sheets required by EGLE. OHM will also include a watermain standard notes and details.

Task 3 – Geotechnical Investigation

OHM Advisors will coordinate with G2 to provide geotechnical information for this project. It is assumed that we will receive up to six (6) Cores and two (2) borings (10 feet deep) within the project limits. G2 will provide a report on existing subsurface conditions and provide recommendations for cross section. Core and boring logs will be included in the bid package.

Task 4 – Preliminary Engineering Drawing Design

The data gathered in Tasks 1 - 3, along with the conceptual sketches provided during the Design Survey process, will allow us to create a set of design drawings and aerial maps. These drawings and maps will be further developed to show the parking lot layout and minor changes. Preliminary design will be completed at this time.

For the parking lot, we propose to put back essentially the same footprint but minor alternations may be proposed to landscape islands as well as the turnaround area near the drop boxes. The preliminary design will be introduced for the Township's consideration. Previously a conceptual design was offered that improved accessibility with more significant design alterations. Those concepts were discussed with the former residential services director and were generally supported. However, those design changes are not included in this base proposal. We have listed an optional task under the assumptions section of this proposal if desired.

Task 5 – Develop Plan Package (50% Plans)

OHM Advisors will develop preliminary plans, specifications, and an engineer's opinion of cost in conformance with the Charter Township of Ypsilanti Engineering Standards and design specifications. The plans will include a cover sheet, detail sheet, note sheet, legend sheet, removal sheets, typical cross sections, plan, and profile sheets.



Alignment, geometrics, and proposed elevations will be preliminary and will be used for preparing the preliminary opinion of cost. Two sets of the Preliminary Plan Package will be submitted to the Township for review. OHM will meet with the Township representatives to discuss preliminary plan comments and design items.

Task 6 – Specifications, Final Plans and Bid Package Assembly

In order to develop the necessary specifications, OHM will follow the Charter Township of Ypsilanti Engineering Standards and Design Specifications. These specifications will pertain to specific items such as special instructions to bidders (Township requirements), supplemental and technical specifications, and a method of payment for the contractor to follow.

After meeting with the Township, OHM Advisors will further develop plans and special provisions integrating the comments received by all parties. OHM will prepare detailed construction plans at a 1” = 40’ scale on 22” x 34” sheets, as well as updating the engineer’s opinion of cost and streamlining the specifications.

The bid package will require the necessary bonding, prevailing wage information, and insurance requirements as well as a bid form that will allow the Township to compare bids on an “apples to apples” basis. After completion of the design, the Township will be provided with two hard copies of the package for review along with an updated final engineer’s opinion of probable cost. Final adjustments to the package will then be made based on the Township’s comments prior to advertising and bidding. A list of permits will also be included in the bid package and all applicable permit applications will also be applied for as part of this task.

Task 7 – Bidding Assistance

The final bid package will be provided to the Township to be posted on the Michigan Inter-governmental Trade Network (MITN). OHM will assist with the bid process and conduct a bid opening. OHM can also hold an onsite pre-bid conference with potential bidders, if requested by the Township. OHM will address any questions and/or any Requests for Information (RFIs) received by the bidding contractors during the bid phase. OHM will hold a bid opening at the Township on the date specified in the bid documents. Bids will be received, read aloud, collected, tabulated, and reviewed. A letter of recommendation will be provided to the Township based on price, references, and other criteria outlined in the bid documents.

DELIVERABLES

Task	Deliverable
Task 4	Preliminary Engineering Drawings
Task 5	50% Engineering Plans
Task 6	Final Plans & Bidding Package (Reviewed by Township Attorney)
Task 7	Recommendation of Award Letter

KEY PERSONNEL

This project team has been specifically selected to best meet the technical aspects of the design and facilitate coordination with the Township. Below is a list of key personnel and their role on this project.

Project Team Members	Role on Project	Specific Duties
Matthew Parks, PE	Project Manager	Management & Public Liaison
Nicholas Barnett, P.E./Stacie Serdar	Lead Design Engineer	Concepts, Design Development,



		ADA Issues, & QA/QC
Andrew Schripsema, PE, PS	Surveyor	Design Survey (Control, Topography, & Right-of-Way)

ASSUMPTIONS/CLARIFICATIONS

- ▶ The design will be limited to the sidewalk and hard surface around the limits of the main Civic Center parking lot. This design will not incorporate any improvements to Veteran’s Drive, the employee parking lot, or the drive to the employee parking lot.
- ▶ This design is limited to matching the existing parking lot layout with only minor changes. Additional “greenway landscape” design or sidewalk integrated into the parking lot is not included. However, this can be added to the scope for additional fees based on the Township’s desired final product. We estimate this work to be between \$5,000 and \$15,000 depending on the final scope.
- ▶ After our survey team completes the Topographic Survey, OHM will review the existing grades of the surrounding sidewalk that intersects the project. If additional sidewalk reconstruction is needed to meet ADA, OHM will notify the Township and design to meet ADA standards.
- ▶ Any additional tasks outside of the above scope of services can be conducted at an hourly rate or as negotiated between the Township and OHM Advisors. Additional work will not be conducted prior to Township written authorization.
- ▶ No construction phase services are included in the proposal. The Township can inspect and administer this project with their staff or OHM can submit a proposal under separate cover for consideration upon request. In general, projects like this require approximately 14-15% of the overall construction cost to administer construction services. This can change based on the level of service provided.
- ▶ Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services but can be attended upon request. Time spent for these meetings will be charged on an hourly basis.

SCHEDULE

OHM Advisors intends to start work within three weeks of approval of the proposal. Final plans should be complete within four months. OHM Advisors should be notified immediately of any deadline changes to satisfy the Township’s needs, as significant changes in the final project schedule could affect total cost.

FEE

OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on an hourly not-to-exceed basis, in accordance with our 2023 Rate Schedule. Invoices will be sent monthly as work is performed.

Design Tasks	Design Fee
Task 1: Topographic Survey	\$9,000.00
Task 2: Utility Coordination	\$12,900.00
Task 3: Geotechnical Investigation	\$5,950.00
Task 4: Prelim Engineering Drawing Design	\$16,100.00
Task 5: Develop 50% Plans	\$9,300.00
Task 6: Specification and Final Bid Package Assembly	\$8,500.00
Task 7: Bidding Assistance	\$4,750.00
Total	\$66,500.00



The total fee is estimated to be \$66,500.00. Additional services, such as landscape architectural services or additional sidewalk design can be provided on an hourly basis, as requested. See second bullet under Assumptions/Clarifications.

*If landscape concept is desired \$76,500.00 should be authorized. (See attached).

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Charter Township of Ypsilanti
CLIENT

(Signature)

Matthew D. Parks, P.E.

(Name)

Principal in Charge

(Title)

(Date)

(Signature)

(Name)

(Title)

(Date)

May 31, 2023

John Hines, CPRP
 Recreation Director
 Charter Township of Ypsilanti
 2025 East Clark Road
 Ypsilanti, MI 48197

RE: ARPA Parks Projects
 Charter Township of Ypsilanti, Michigan
 Letter Agreement for Professional Services

Mr. Hines:

At your request, we are furnishing you with a letter agreement to provide professional services related to the preliminary engineering, design and bidding of the Ypsilanti Township ARPA Parks projects.

BACKGROUND

As part of the American Rescue Plan Act (ARPA), Ypsilanti Charter Township received funds for work at 5 parks throughout the Township as detailed below.

Park	Scope	Construction Estimate
West Willow Neighborhood Park	Focus on walking path, shelter refresh, playground refresh and expand parking lot	\$350,000
Burns Park Neighborhood Park	Accessibility to park, walking path, playground refresh	\$250,000
Ford Heritage Park	Bring shelter with bathroom to Ford Heritage Park. Add lighting around where Shelter is built	\$500,000
Ford Lake Park	New roofs for shelters, look at structure stability overall, restrooms for 1, 2, and 3. Potential Lighting upgrades. Add a shelter 5?	\$300,000
Lakeside Park	Bathroom renovation (in dire state), shelter renovation, parking lot paving	\$300,000
TOTAL		\$1,700,000

SCOPE OF BASIC PROFESSIONAL SERVICES

Spicer Group’s proposed services follow. They are phased to reflect the orderly and reasonable progress of the project.

1. Preliminary Engineering & Building Evaluation

- a. Meet with the Township to refine the scope of services for each park
- b. Procure geotechnical engineering proposals for shelter foundations, playscapes, and parking areas based on the scope of services.
- c. Evaluate the existing building conditions for the renovations and roofing
- d. Perform a needs assessment related to new facilities

2. Survey

- a. Submit MissDIG design ticket, organize utility information, and coordinate with affected utility companies as necessary
- b. Perform a topographical survey of the sites and prepare an existing conditions base plan.
 - i. Horizontal and vertical control will be established.
 - ii. Survey limits will include the area of the park necessary for creating plans, including 100' beyond the property lines where the project abuts a property line. We do not intend to survey the entire park properties.
 - iii. All visible physical features will be located, including all walls, drives, paved areas, fences, sidewalks, pathways, trees, shrubs, drainage structures, culverts, etc.

3. Design

- a. Create plans in CAD based on the scope of work provided by the Township. These plans will include details necessary for construction.
- b. Anticipated sheets include:
 - i. Cover
 - ii. Notes
 - iii. Existing Conditions
 - iv. Site Plan
 - v. Detailed grading & ADA plan
 - vi. Building Plans
 - vii. SESC plan
 - viii. Details
- c. Prepare bidding documents including standard contract language and a project manual complete with technical specifications defining pay items and materials/products to be used.
- d. Acquire a soil erosion permit. Permit fees are not included in our professional services fee.
- e. Hold a design review meeting with the Township prior to advertising the project for bids.

4. Bidding Assistance

- a. Post Plans and Specifications on the Spicer Group bidding website and Quest for electronic bidding. We will also post an advertisement on MITN and will provide the Township with an electronic copy of the advertisement to post elsewhere, if desired.
- b. Issue addenda as necessary to clarify the bidding documents.
- c. Host a virtual bid opening
- d. Review bids and analyze for completeness; provide a bid tabulation for review
- e. Provide a recommendation of award

May 31, 2023

Page 3 of 4

5. Grant Administration

- a. Assist with ARPA submittals, as required
- b. Submit plans, specifications, itemized project cost estimate, and implementation schedule.

SERVICES NOT INCLUDED

For a clearer understanding of our work scope, the following is not included in our Scope of Basic Professional Services:

- Seeking or securing additional funding
- Expanding or altering the scope of work defined in the grant application and award
- Permit fees
- Boundary Survey

A separate proposal for Construction Inspection and Construction Administration will be provided when the project is approaching the construction phase.

ADDITIONAL SERVICES

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, any additional authorized services, and any reimbursable expenses. Unless other payment arrangements are made, we will include any of our project subconsultants costs on our invoice including a 10% fee to cover taxes, administration, and insurance.

Park	Prelim Eng	Survey & Design	Bidding	Grant	Geotech Allowance	Total
West Willow Neighborhood Park	\$1,000	\$28,000	\$2,500	\$1,000	\$2,500	\$35,000
Burns Park Neighborhood Park	\$1,000	\$21,000	\$1,500	\$1,000	\$2,500	\$27,000
Ford Heritage Park	\$1,000	\$42,000	\$4,000	\$1,000	\$5,000	\$53,000
Ford Lake Park	\$1,000	\$25,000	\$2,000	\$1,000	\$2,500	\$31,500
Lakeside Park	\$1,000	\$24,000	\$2,000	\$1,000	\$2,500	\$30,500
TOTAL	\$5,000	\$140,000	\$12,000	\$5,000	\$15,000	\$177,000

May 31, 2023
Page 4 of 4

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services. Our fee includes an allowance for geotechnical engineering services. Once the scope of services is fully defined, we will solicit proposals from geotechnical consultants and refine this line item of the proposal accordingly.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return one of the enclosed copies to us. We deeply appreciate your confidence in Spicer Group, and we look forward to working with you and for you on your project.

Sincerely,



Jennifer L. Chehab, P.E.
Sr. Project Manager



Philip A. Westmoreland, P.E.
Sr. Project Manager
SPICER GROUP, INC.
125 Helle Blvd, Suite 2
Dundee, MI 48131
Phone: (734) 823-3308

Attachment: General Conditions

Cc: SGI File 134586SG2023

Above proposal accepted and approved by Owner.

YPSILANTI CHARTER TOWNSHIP

By: _____
Brenda Stumbo, Supervisor

Date: _____

By: _____
Heather Jarrell Roe, Clerk

Date: _____



Stantec Consulting Michigan Inc.
1168 Oak Valley Drive, Suite 100, Ann Arbor MI 48108-9200

June 2, 2023
File: 207585033

Attention: Mr. John Hines, CPRP
Ypsilanti Township Recreation Director
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, MI 48197

Dear Director Hines,

Reference: Architectural and Engineering Design Services for the Community Center Bathroom Renovations Project
Charter Township of Ypsilanti, Washtenaw County, Michigan

As requested, Stantec Consulting Michigan Inc. (Stantec) is pleased to submit this proposal for professional Architectural and Engineering (A/E) Design Services for the Community Center Bathroom Renovations Project. It is our understanding these improvements will consist of renovations to six (6) restrooms to update the functionality of the restrooms by installing new fixtures, wall, and floor finishes, and ensuring the spaces comply with current ADA standards. Parts of the water distribution piping are nearing the end of their useful life and renovations will provide an opportunity to replace piping along with this project, including:

- New interior wall and floor finishes, including painting, ceramic tile, and related modifications to existing walls and ceilings;
- New toilet and urinal partitions;
- New plumbing fixtures, including new vanities, faucets, toilets, urinals;
- New toilet accessories;
- New light fixtures;
- Related modifications to existing wiring and light fixture controls;
- Replace existing water fountains adjacent to the entrance of the toilet rooms;
- Remove and replace existing galvanized water distribution piping serving identified toilet rooms to adjacent main;
- Investigate and incorporate improvements to existing sanitary sewer system.

SCOPE OF WORK REQUESTED

Stantec proposes to perform the following tasks as part of these services:

1. Conceptual/Schematic Design (Phase I)

- A. The A/E will meet with Township staff to confirm project scope and requirements.
- B. Review applicable code and ADA requirements, field verify existing conditions and review available record drawings, reports, and studies.
- C. Conduct analysis of existing sanitary system design and capacities based on connected plumbing fixtures to determine whether the system is adequate. Identify modifications required to correct

existing deficiencies in the system. Destructive testing, digital camera investigations and other invasive investigative analysis is not provided or anticipated.

- D. Provide conceptual/schematic design drawings for review and approval.

This phase is estimated to be four weeks.

2. Design Development (Phase II)

- A. Stantec proposes incorporating Design Development tasks into the Contract Document phase.

3. Contract Documents (Phase III)

- A. After final approval of the final design package from Phase I by the Township, as well as the appropriate municipal commissions and other governing bodies, the A/E will create detailed construction and specification documents for bidding purposes.
- B. Provide finishes and samples identifying materials to be incorporated into the project and meet with Township staff to present drawings and finish selections for approval.
- C. Determine phasing requirements to minimize disruption to existing spaces and allow building to be occupied throughout construction.
- D. The final contract documents shall include as a minimum: Demolition Plans, Life Safety/Code Plan, Floor Plan(s), Reflected Ceiling Plans, Interior Elevations, Details, Plumbing Plan(s) and Isometrics, Door / Window / Room Finish / Mechanical / Plumbing / Electrical schedules and diagrams, HVAC Plans, Power Plans, Lighting Plans, Lighting Controls Requirements, and the Project Manual including specifications in the CSI division format.
- E. Plan Approvals - The A/E is responsible for submitting for plan reviews to the Township including, but not limited to: Building, Mechanical, Electrical and Plumbing. Any Fire Protection and/or Fire Alarm design and submittals are to be submitted by the Licensed Contractor performing the work. The Township is waiving plan review fees for this project.

This phase is estimated to be six weeks.

4. Bidding and Contract Award (Phase IV)

- A. The A/E will assist the Township in bidding the project to prospective prime contractors.
- B. Services will include assisting the Township with the distribution of plans and specifications, assisting with sub-contractor pre-bid meetings, assisting with formulating responses to prospective bidders' questions, issuing addendums (if necessary), attendance at the bid opening, providing the Township with a recommendation for prime contract awards.

This phase is estimated to be four to six weeks.

5. Contract Administration, Project Closeout, and Warranty (Phase V)

- A. The A/E shall be a representative of and shall advise and consult with the Township during construction until the final payment to prime contractors is due and during the correction period described in the Contract Documents.
- B. Construction Related Services - The A/E will provide on the Townships behalf, contract administration services. Services anticipated to be provided consist of attending Observation Site

Reference: Community Center Bathroom Renovations Project

Visits at the job site to evaluate job progress. The number of Observation Visits is assumed to be two (2). Attend OAC meetings as established by the Contractor and Owner to review the construction schedule and outstanding items. The number of OAC meetings is assumed not to exceed 12 virtual meetings. Review of submittals and shop drawings, processing change orders and Requests for Information, processing certificates for payment to prime contractors, verifying Substantial and Final Completion, developing punch list (one (1) assumed) and confirm completion of each item with coordination with the Contractor services are anticipated. Review of warranty and project closeout documentation as provided by the Contractor anticipated. An As-Constructed set incorporating design changes during the construction phase as well as any Contractor provided markups is anticipated to be provided.

This phase is estimated to be 12 weeks.

UNDERSTANDINGS & ASSUMPTIONS

This proposal was developed under the following understandings and assumptions:

- Excludes any permit fees, geotechnical services or any work not listed above.
- Conceptual Total Project costs were originally estimated at \$737,000 in 2022.
- Assumes that existing mechanical, plumbing and electrical infrastructure is adequate to support the anticipated scope.
- Fire Protection scope is limited to redistribution of heads in accordance with NFPA13.

SCHEDULE

We propose to complete the design, engineering, and permit application package per the weeks noted above after authorization. Authorization will be required prior to beginning each phase.

BUDGET

We recommend establishing a not-to-exceed budget to complete the **Task 1: Conceptual/Schematic Design (Phase I)** Architectural and Engineering Scope of Work listed above for **\$12,000**.

After completion of Conceptual/Schematic Design (Phase 1) Stantec will provide a proposal to complete the remaining Phases of work.

If the above proposal meets your approval, please sign this proposal letter and return a copy to our office. All work will be completed under the existing General Services Agreement between Ypsilanti Charter Township and Stantec. We sincerely appreciate the opportunity to continue to work with the Township and look forward to assisting you with these important improvements. If you should have any questions, please feel free to contact us.

June 2, 2023
Mr. John Hines, CPRP
Page 4 of 5

Reference: Community Center Bathroom Renovations Project

Regards,

Stantec Consulting Michigan Inc.



Lindsay Woods AIA, NCARB, LEED® Green Associate
Project Manager
Phone: 248-376-7972
Lindsay.Woods@stantec.com



Mark D. Pascoe PE, LEED® AP, ENV SP
Principal
Phone: 734-214-1865
Mark.Pascoe@stantec.com

June 2, 2023
Mr. John Hines, CPRP
Page 5 of 5

Reference: Community Center Bathroom Renovations Project

ACKNOWLEDGED AND ACCEPTED:

CHARTER TOWNSHIP OF YPSILANTI

John Hines, CPRP
Recreation Director

_____, 2023

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**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #8**

June 6, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND **Total Increase** \$1,096.00

Request to increase the budget for payout of leave bank of resigned employee. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,096.00
		Net Revenues	<u><u>\$1,096.00</u></u>
Expenditures:	Salaries Pay Out	101-257-708.004	\$1,018.00
	FICA	101-257-715.000	\$78.00
		Net Expenditures	<u><u>\$1,096.00</u></u>

236- 14B DISTRICT COURT FUND **Total Increase** \$4,300.00

Request to increase budget for to upgrade Court recording software. This will be funded by and appropriation to prior year fund balance.

Revenues:	Prior Year Fund Balance	236-000-699.999	\$4,300.00
		Net Revenues	<u><u>\$4,300.00</u></u>
Expenditures:	Computer Programs	236-286-819.006	\$43,000.00
		Net Expenditures	<u><u>\$43,000.00</u></u>

282 - AMERICAN RESCUE PLAN ACT FUND **Total Increase** \$8,866,706.00

Request to reverse the original budgeted \$600,000 for personal protection equipment (PPE) from Public Health and Prior year fund balance.

Revenues:	Prior year fund balance	282-000-699.999	(\$600,000.00)
		Net Revenues	<u><u>(\$600,000.00)</u></u>
Expenditures:	Covid-19 Supplies	282-602-840.000	(\$600,000.00)
		Net Expenditures	<u><u>(\$600,000.00)</u></u>

Request to increase budget for Washtenaw County 3 year agreement for Barrier Busters as approved in Resolution 2023-07. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$450,000.00
		Net Revenues	<u><u>\$450,000.00</u></u>
Expenditures:	Barrier Busters 3 yr agreement	282-602-810.000	\$450,000.00
		Net Expenditures	<u><u>\$450,000.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #8**

June 6, 2023

Request to budget \$265,314 for personal protection equipment. This lowers the originally requested amount of \$600,000. This will be funded by interest revenue and prior year fund balance.

Revenues:	Interest	282-000-665.000	\$130,601.00
	Prior year fund balance	282-000-699.999	\$134,713.00
		Net Revenues	<u>\$265,314.00</u>

Expenditures:	Covid-19 Supplies	282-602-840.000	\$265,314.00
		Net Expenditures	<u>\$265,314.00</u>

Request to increase budget for Burns Park - Improvements as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$250,000.00
		Net Revenues	<u>\$250,000.00</u>

Expenditures:	Burns Park - Improvements	282-901-981.010	\$250,000.00
		Net Expenditures	<u>\$250,000.00</u>

Request to increase budget for Civic Center - parking lot and water main as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$750,000.00
		Net Revenues	<u>\$750,000.00</u>

Expenditures:	Civic Center - Parking Lot & Water Main	282-901-981.020	\$750,000.00
		Net Expenditures	<u>\$750,000.00</u>

Request to increase budget for Civic Center - pond lining as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$350,000.00
		Net Revenues	<u>\$350,000.00</u>

Expenditures:	Civic Center - Pond Lining	282-901-981.030	\$350,000.00
		Net Expenditures	<u>\$350,000.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #8**

June 6, 2023

Request to increase budget for Community Center - Bathroom Improvements as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$737,000.00
		Net Revenues	\$737,000.00
Expenditures:	Community Ctr - Bathroom Improve	282-901-981.040	\$737,000.00
		Net Expenditures	\$737,000.00

Request to increase budget for Community Center - Buses as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$225,000.00
		Net Revenues	\$225,000.00
Expenditures:	Community Ctr - Buses	282-901-981.045	\$225,000.00
		Net Expenditures	\$225,000.00

Request to increase budget for Community Center - Ball Field Lights as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$354,000.00
		Net Revenues	\$354,000.00
Expenditures:	Community Ctr - Ball Field Lights	282-901-981.050	\$354,000.00
		Net Expenditures	\$354,000.00

Request to increase budget for Community Resource Center improvements as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$40,000.00
		Net Revenues	\$40,000.00
Expenditures:	Community Resource Center - Improve	282-901-981.060	\$40,000.00
		Net Expenditures	\$40,000.00

Request to increase budget for Ford Lake Park - Shelters as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$300,000.00
		Net Revenues	\$300,000.00
Expenditures:	Ford Lake Park - Shelters	282-901-981.070	\$300,000.00
		Net Expenditures	\$300,000.00

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #8**

June 6, 2023

Request to increase budget for Ford Heritage Park - new bathroom facility as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$500,000.00
			\$500,000.00
		Net Revenues	\$500,000.00
Expenditures:	Ford Heritage Park - Bathroom	282-901-981.080	\$500,000.00
			\$500,000.00
		Net Expenditures	\$500,000.00

Request to increase budget for Ford Heritage Park - play surface replacement as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$165,000.00
			\$165,000.00
		Net Revenues	\$165,000.00
Expenditures:	Ford Heritage Park - Improvements	282-901-981.090	\$165,000.00
			\$165,000.00
		Net Expenditures	\$165,000.00

Request to increase budget for Green Oaks Golf Course - renovations of bathrooms as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$300,000.00
			\$300,000.00
		Net Revenues	\$300,000.00
Expenditures:	Green Oaks Golf Course - Bathroom	282-901-981.100	\$300,000.00
			\$300,000.00
		Net Expenditures	\$300,000.00

Request to increase budget for Hydro Dam - Safety project as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$680,000.00
			\$680,000.00
		Net Revenues	\$680,000.00
Expenditures:	Hydro Dam - Safety Project	282-901-981.110	\$680,000.00
			\$680,000.00
		Net Expenditures	\$680,000.00

Request to increase budget for Lakeside Park - Shelter as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant .

Revenues:	Other Federal Grants	282-000-528-000	\$300,000.00
			\$300,000.00
		Net Revenues	\$300,000.00
Expenditures:	Lakeside Park - Shelter	282-901-981.120	\$300,000.00
			\$300,000.00
		Net Expenditures	\$300,000.00

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT #8**

June 6, 2023

Request to increase budget for Road Improvements & Storm Water Management as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant .

Revenues:	Other Federal Grants	282-000-528-000	\$2,800,392.00
			<u>\$2,800,392.00</u>
		Net Revenues	<u><u>\$2,800,392.00</u></u>
Expenditures:	Road Improvements & Storm Water Mgmt	282-901-981.130	\$2,800,392.00
			<u>\$2,800,392.00</u>
		Net Expenditures	<u><u>\$2,800,392.00</u></u>

Request to increase budget for Streetlight LED Conversion as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$650,000.00
			<u>\$650,000.00</u>
		Net Revenues	<u><u>\$650,000.00</u></u>
Expenditures:	Streetlight LED Conversion	282-901-981.140	\$650,000.00
			<u>\$650,000.00</u>
		Net Expenditures	<u><u>\$650,000.00</u></u>

Request to increase budget for West Willow Park - Improvements as approved in Resolution 2023-07. All projects to be brought to the Board for approval. This will be funded by the ARPA Grant.

Revenues:	Other Federal Grants	282-000-528-000	\$350,000.00
			<u>\$350,000.00</u>
		Net Revenues	<u><u>\$350,000.00</u></u>
Expenditures:	West Willow Park - Improvements	282-901-981.150	\$350,000.00
			<u>\$350,000.00</u>
		Net Expenditures	<u><u>\$350,000.00</u></u>

Motion to Amend the 2023 Budget (#8)

Move to increase the General Fund budget by \$1,096 to \$13,760,550 and approve the department line-item changes as outlined.

Move to increase the 14B District Court Fund budget by \$4,300 to \$1,728,473 and approve the department line-item changes as outlined.

Move to increase the American Rescue Plan Act (ARPA) Fund budget by \$8,866,706 to \$9,466,706 and approve the department line-item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
RYAN HUNTER
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JUNE 6, 2023 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	848,439.74
HAND CHECKS -	\$	751,611.25
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	1,600,050.99

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank AP AP				
05/18/2023	193607	DTE ENERGY COMPANY -	DTE ENERGY COMPANY -	80,046.53
05/18/2023	193608	PREMIER GROUP ASSOCIATES	PREMIER GROUP ASSOCIATES	27,034.97
05/18/2023	193609	SUBURBAN FABRICATION LLC	SUBURBAN FABRICATION LLC	47,450.00
05/19/2023	193610	COMCAST CABLE	COMCAST CABLE	50.18
05/19/2023	193611	COMCAST CABLE	COMCAST CABLE	175.83
05/19/2023	193612	DTE ENERGY	DTE ENERGY	89,540.59
05/19/2023	193613	VERIZON WIRELESS	VERIZON WIRELESS	3,564.80
05/19/2023	193614	VERIZON WIRELESS	VERIZON WIRELESS	479.09
05/19/2023	193615	W.J. O'NEIL COMPANY	W.J. O'NEIL COMPANY	1,148.98
05/19/2023	193616	WASTE MANAGEMENT	WASTE MANAGEMENT	5,559.80
05/19/2023	193617	WASTE MANAGEMENT	WASTE MANAGEMENT	1,104.39
05/19/2023	193618	WASTE MANAGEMENT	WASTE MANAGEMENT	69.42
05/19/2023	193619	WASTE MANAGEMENT	WASTE MANAGEMENT	161.38
05/19/2023	193620	WASTE MANAGEMENT	WASTE MANAGEMENT	230,345.54
05/19/2023	193621	LOOKING GOOD LAWNS	LOOKING GOOD LAWNS	4,100.00
05/23/2023	193622	DTE ENERGY	DTE ENERGY	9,925.67
05/23/2023	193623	YAMAHA MOTOR FINANCE CORPORAT	YAMAHA MOTOR FINANCE CORPORAT	9,200.92
05/25/2023	193624	BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	194,459.13
05/25/2023	193625	BLUE CROSS BLUE SHIELD OF MI	BLUE CROSS BLUE SHIELD OF MI	27,452.78
05/25/2023	193626	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	12,582.61
05/25/2023	193627	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	4,360.86
05/25/2023	193628	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	2,797.78

Hand Checks

AP TOTALS:

Total of 22 Checks:	751,611.25
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	<u>751,611.25</u>

*Check number #193629 thru
 #193633 VOIDED —
 Printing Error*

A/P Checks

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank AP AP				
06/06/2023	193634	14-B DISTRICT COURT	14-B DISTRICT COURT	124.00
06/06/2023	193635	A.F. SMITH ELECTRIC	A.F. SMITH ELECTRIC	2,487.40
06/06/2023	193636	AAMCO TRANSMISSIONS AND	AAMCO TRANSMISSIONS AND	223.60
06/06/2023	193637	ACCUSHRED LLC	ACCUSHRED LLC	68.50
06/06/2023	193638	ADVANCED COMMUNICATIONS & DAT	ADVANCED COMMUNICATIONS & DAT	680.55
06/06/2023	193639	ALEJANDRO ZUNIGA-SACKS	ALEJANDRO ZUNIGA-SACKS	60.00
06/06/2023	193640	ALERAH BIBINS	ALERAH BIBINS	120.00
06/06/2023	193641	ALLGRAPHICS CORPORATION	ALLGRAPHICS CORPORATION	2,701.30
06/06/2023	193642	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	2,295.23
06/06/2023	193643	ANDY'S STATEWIDE	ANDY'S STATEWIDE	79.00
06/06/2023	193644	ANGELA KOJIRO	ANGELA KOJIRO	27.25
06/06/2023	193645	ANN ARBOR CLEANING SUPPLY	ANN ARBOR CLEANING SUPPLY	671.87
06/06/2023	193646	APPLIED INNOVATION	APPLIED INNOVATION	2,456.72
06/06/2023	193647	ARI'YANNA WIMBERLY	ARI'YANNA WIMBERLY	120.00
06/06/2023	193648	ASCENTIS CORPORATION	ASCENTIS CORPORATION	351.90
06/06/2023	193649	AUTO VALUE YPSILANTI	AUTO VALUE YPSILANTI	286.19
06/06/2023	193650	B-BALL SKILLS LLC	B-BALL SKILLS LLC	357.00
06/06/2023	193651	BACK TO NATURE LAWN CARE	BACK TO NATURE LAWN CARE	583.50
06/06/2023	193652	BELFOR USA GROUP INC	BELFOR USA GROUP INC	23,297.42
06/06/2023	193653	BIANCO TOURS	BIANCO TOURS	798.00
06/06/2023	193654	BREWER'S INC.	BREWER'S INC.	360.00
06/06/2023	193655	BRIDGESTONE GOLF INC	BRIDGESTONE GOLF INC	406.47
06/06/2023	193656	BSN SPORTS	BSN SPORTS	1,769.99
06/06/2023	193657	C & L WARD BROS CO	C & L WARD BROS CO	97.50
06/06/2023	193658	CAR TECH LLC	CAR TECH LLC	1,096.55
06/06/2023	193659	CARLISLE WORTMAN ASSOCIATES,	CARLISLE WORTMAN ASSOCIATES,	280.00
06/06/2023	193660	CARLISLE WORTMAN ASSOCIATES,	CARLISLE WORTMAN ASSOCIATES,	840.00
06/06/2023	193661	CARLISLE WORTMAN ASSOCIATES,	CARLISLE WORTMAN ASSOCIATES,	300.00
06/06/2023	193662	CARLISLE/WORTMAN ASSOCIATES	CARLISLE/WORTMAN ASSOCIATES	280.00
06/06/2023	193663	CARTER LUMBER COMPANY	CARTER LUMBER COMPANY	35.52
06/06/2023	193664	CHARTER TOWNSHIP OF SUPERIOR	CHARTER TOWNSHIP OF SUPERIOR	47.12
06/06/2023	193665	CINTAS CORPORATION	CINTAS CORPORATION	321.99
06/06/2023	193666	CLI CONCRETE LEVELING INC.	CLI CONCRETE LEVELING INC.	3,075.00
06/06/2023	193667	CLIMATE TECH	CLIMATE TECH	75.00
06/06/2023	193668	COLMAN-WOLF SANITARY SUPPLY C	COLMAN-WOLF SANITARY SUPPLY C	106.79
06/06/2023	193669	COURT INNOVATIONS INC	COURT INNOVATIONS INC	270.00
06/06/2023	193670	CRYSTAL FLASH, INC.	CRYSTAL FLASH, INC.	6,417.71
06/06/2023	193671	CSI EMERGENCY APPARATUS, LLC	CSI EMERGENCY APPARATUS, LLC	824.96
06/06/2023	193672	DANCE WITH ELEGANCE	DANCE WITH ELEGANCE	1,157.80
06/06/2023	193673	DANIEL KIMBALL	DANIEL KIMBALL	263.22
06/06/2023	193674	DAVID BELLERS	DAVID BELLERS	109.97
06/06/2023	193675	DISPUTE RESOLUTION CENTER	DISPUTE RESOLUTION CENTER	1,875.00
06/06/2023	193676	DOMINIC HOVING	DOMINIC HOVING	40.00
06/06/2023	193677	DWG PLUMBING	DWG PLUMBING	37.50
06/06/2023	193678	ED MARX, JR.	ED MARX, JR.	80.00
06/06/2023	193679	ELI'S HEATING AND COOLING	ELI'S HEATING AND COOLING	75.00
06/06/2023	193680	ELIJAH FRANKS	ELIJAH FRANKS	120.00
06/06/2023	193681	EMERGENT HEALTH PARTNERS	EMERGENT HEALTH PARTNERS	8,430.55
06/06/2023	193682	ERIE CONSTRUCTION MID-WEST	ERIE CONSTRUCTION MID-WEST	195.00
06/06/2023	193683	FIBER LINK	FIBER LINK	429.50
06/06/2023	193684	FONDRIEST ENVIRONMENTAL, INC	FONDRIEST ENVIRONMENTAL, INC	20,506.76
06/06/2023	193685	FOUNDATION SYSTEMS OF MICHIGA	FOUNDATION SYSTEMS OF MICHIGA	37.50
06/06/2023	193686	FRED ANSTEAD	FRED ANSTEAD	104.00
06/06/2023	193687	GOVERNMENTAL CONSULTANT SERVI	GOVERNMENTAL CONSULTANT SERVI	3,401.79
06/06/2023	193688	GRAINGER	GRAINGER	1,402.35
06/06/2023	193689	GRANITE TELECOMMUNICATIONS	GRANITE TELECOMMUNICATIONS	430.28
06/06/2023	193690	GREAT LAKES COLLISION & FRAME	GREAT LAKES COLLISION & FRAME	8,995.47
06/06/2023	193691	GREEN ARBOR SUPPLY	GREEN ARBOR SUPPLY	805.00
06/06/2023	193692	GRIFFIN PEST SOLUTIONS	GRIFFIN PEST SOLUTIONS	161.00
06/06/2023	193693	HARTFORD STEAM BOILER INSPECT	HARTFORD STEAM BOILER INSPECT	94.00
06/06/2023	193694	HARTLAND DEERFIELD FIRE AUTHO	HARTLAND DEERFIELD FIRE AUTHO	750.00
06/06/2023	193695	HOME DEPOT	HOME DEPOT	2,335.69
06/06/2023	193696	HURON RIVER WATERSHED COUNCIL	HURON RIVER WATERSHED COUNCIL	17,079.90
06/06/2023	193697	INSURANCE BOARD UP & RESTORAT	INSURANCE BOARD UP & RESTORAT	202.50
06/06/2023	193698	J.F. MOORE & ASSOCIATES, LLC	J.F. MOORE & ASSOCIATES, LLC	32.00
06/06/2023	193699	J.F. MOORE & ASSOCIATES, LLC	J.F. MOORE & ASSOCIATES, LLC	32.00
06/06/2023	193700	JIBRIL NAEEM	JIBRIL NAEEM	1,160.25
06/06/2023	193701	JONAS GIORDANO	JONAS GIORDANO	120.00
06/06/2023	193702	JOSEPH STOUT	JOSEPH STOUT	60.00
06/06/2023	193703	JUMP-A-RAMA	JUMP-A-RAMA	2,366.00
06/06/2023	193704	JUNGA'S ACE HARDWARE	JUNGA'S ACE HARDWARE	32.99
06/06/2023	193705	KENNETH GASPER	KENNETH GASPER	95.00
06/06/2023	193706	KEVIN LAWSON	KEVIN LAWSON	520.00
06/06/2023	193707	KONE INC	KONE INC	208.32
06/06/2023	193708	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	298.71
06/06/2023	193709	LANSING SANITARY SUPPLY, INC	LANSING SANITARY SUPPLY, INC	477.32
06/06/2023	193710	LAWRENCE HENDRICKS	LAWRENCE HENDRICKS	210.00
06/06/2023	193711	LIAM LEITZINGER	LIAM LEITZINGER	40.00

Check Date	Check	Vendor Name	Invoice Vendor	Amount
06/06/2023	193712	LINDE GAS & EQUIPMENT INC	LINDE GAS & EQUIPMENT INC	321.78
06/06/2023	193713	LOOKING GOOD LAWN	LOOKING GOOD LAWN	9,755.00
06/06/2023	193714	LOWE'S	LOWE'S	324.12
06/06/2023	193715	MARIALANA BRANCH	MARIALANA BRANCH	240.00
06/06/2023	193716	MCMASTER-CARR	MCMASTER-CARR	87.66
06/06/2023	193717	MELODY WOODS	MELODY WOODS	210.00
06/06/2023	193718	MENARDS, INC.	MENARDS, INC.	59.88
06/06/2023	193719	MESSENGER PRINTING	MESSENGER PRINTING	699.00
06/06/2023	193720	MICHAEL COX	MICHAEL COX	250.00
06/06/2023	193721	MICHAEL J. CROMER	MICHAEL J. CROMER	109.97
06/06/2023	193722	MICHIGAN LINEN SERVICE, INC.	MICHIGAN LINEN SERVICE, INC.	2,729.20
06/06/2023	193723	MICHIGAN LINEN SERVICE, INC.	MICHIGAN LINEN SERVICE, INC.	177.80
06/06/2023	193724	MINUTES SERVICES LLC	MINUTES SERVICES LLC	100.00
06/06/2023	193725	MLIVE MEDIA GROUP	MLIVE MEDIA GROUP	2,143.50
06/06/2023	193726	MR. BUBBLES AUTO SPA	MR. BUBBLES AUTO SPA	20.00
06/06/2023	193727	MR. ROOF HOLDING CO., LLC	MR. ROOF HOLDING CO., LLC	67.50
06/06/2023	193728	MUNETRIX, LLC	MUNETRIX, LLC	562.89
06/06/2023	193729	NATIONAL ALLIANCE FOR YOUTH S	NATIONAL ALLIANCE FOR YOUTH S	1,136.00
06/06/2023	193730	NEXTCARE URGENT CARE MICHIGAN	NEXTCARE URGENT CARE MICHIGAN	900.00
06/06/2023	193731	OAKLAND COUNTY	OAKLAND COUNTY	2,036.00
06/06/2023	193732	OFFICE EXPRESS	OFFICE EXPRESS	65.00
06/06/2023	193733	OKINAWAN KARATE CLUB	OKINAWAN KARATE CLUB	670.60
06/06/2023	193734	ORCHARD, HILTZ & MCCLIMENT IN	ORCHARD, HILTZ & MCCLIMENT IN	50,211.25
06/06/2023	193735	PARKWAY SERVICES, INC.	PARKWAY SERVICES, INC.	600.00
06/06/2023	193736	PEAR SPERLING EGGAN & DANIELS	PEAR SPERLING EGGAN & DANIELS	6,000.00
06/06/2023	193737	PEARLINE DAVIS	PEARLINE DAVIS	936.78
06/06/2023	193738	PEPSI BEVERAGES COMPANY	PEPSI BEVERAGES COMPANY	333.13
06/06/2023	193739	PGA OF AMERICA	PGA OF AMERICA	562.00
06/06/2023	193740	PLUMBSTAR PLUMBING	PLUMBSTAR PLUMBING	58.50
06/06/2023	193741	PPM LANDSCAPE CONTRACTORS INC	PPM LANDSCAPE CONTRACTORS INC	25,787.50
06/06/2023	193742	RANDAZZO MECH HEAT & COOL	RANDAZZO MECH HEAT & COOL	60.00
06/06/2023	193743	RANDAZZO MECH HEAT & COOL	RANDAZZO MECH HEAT & COOL	99.75
06/06/2023	193744	RAPHAEL A. PEOPLES	RAPHAEL A. PEOPLES	120.00
06/06/2023	193745	RHETT REYES	RHETT REYES	4,065.81
06/06/2023	193746	ROBERT ACTON	ROBERT ACTON	2,400.00
06/06/2023	193747	ROGER JAUSSE	ROGER JAUSSE	360.00
06/06/2023	193748	SALADINO CONSTRUCTION COMPANY	SALADINO CONSTRUCTION COMPANY	8,820.00
06/06/2023	193749	SALINE AREA SCHOOLS	SALINE AREA SCHOOLS	552.50
06/06/2023	193750	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	727.14
06/06/2023	193751	SANDRA TWEEDY	SANDRA TWEEDY	108.00
06/06/2023	193752	SHERWIN WILLIAMS COMPANY	SHERWIN WILLIAMS COMPANY	463.55
06/06/2023	193753	SHI INTERNATIONAL CORP	SHI INTERNATIONAL CORP	510.72
06/06/2023	193754	SHL US LLC	SHL US LLC	1,026.00
06/06/2023	193755	SHRADER TIRE & OIL	SHRADER TIRE & OIL	644.56
06/06/2023	193756	SIGNS BY TOMORROW	SIGNS BY TOMORROW	162.00
06/06/2023	193757	SITEONE LANDSCAPE SUPPLY, LLC	SITEONE LANDSCAPE SUPPLY, LLC	1,433.20
06/06/2023	193758	SME	SME	867.50
06/06/2023	193759	SMOLYANOV HOME IMPROVEMENT	SMOLYANOV HOME IMPROVEMENT	187.50
06/06/2023	193760	SOUTHERN COMPUTER WAREHOUSE	SOUTHERN COMPUTER WAREHOUSE	143.31
06/06/2023	193761	SPARTAN DISTRIBUTORS	SPARTAN DISTRIBUTORS	1,070.99
06/06/2023	193762	SPICER GROUP	SPICER GROUP	2,722.50
06/06/2023	193763	STANDARD PRINTING	STANDARD PRINTING	590.00
06/06/2023	193764	STANTEC	STANTEC	1,189.00
06/06/2023	193765	STATE OF MICHIGAN	STATE OF MICHIGAN	8,900.54
06/06/2023	193766	STATE OF MICHIGAN - MDOT	STATE OF MICHIGAN - MDOT	3,082.21
06/06/2023	193767	STEPHEN BROWN	STEPHEN BROWN	2,800.00
06/06/2023	193768	STERICYCLE INC	STERICYCLE INC	256.29
06/06/2023	193769	TARGET INFORMATION	TARGET INFORMATION	756.13
06/06/2023	193770	TARGET SPECIALTY PRODUCTS	TARGET SPECIALTY PRODUCTS	4,242.74
06/06/2023	193771	THERESE FOOTE	THERESE FOOTE	246.40
06/06/2023	193772	TRACTOR SUPPLY COMPANY	TRACTOR SUPPLY COMPANY	388.93
06/06/2023	193773	VICTORY LANE	VICTORY LANE	164.24
06/06/2023	193774	VIETNAM VETERANS OF AMERICA 3	VIETNAM VETERANS OF AMERICA 3	6,300.00
06/06/2023	193775	VITAL RECORDS CONTROL	VITAL RECORDS CONTROL	750.00
06/06/2023	193776	W.J. O'NEIL COMPANY	W.J. O'NEIL COMPANY	2,848.70
06/06/2023	193777	WASHTENAW COUNTY LEGAL NEWS	WASHTENAW COUNTY LEGAL NEWS	40.00
06/06/2023	193778	WASHTENAW COUNTY SHERIFF'S OF	WASHTENAW COUNTY SHERIFF'S OF	279.00
06/06/2023	193779	WASHTENAW COUNTY TREASURER#	WASHTENAW COUNTY TREASURER#	35,686.50
06/06/2023	193780	WASHTENAW COUNTY TREASURER#	WASHTENAW COUNTY TREASURER#	497,207.20
06/06/2023	193781	WASHTENAW COUNTY TREASURER#	WASHTENAW COUNTY TREASURER#	12,783.50
06/06/2023	193782	WEINGARTZ	WEINGARTZ	287.99
06/06/2023	193783	YAMAHA GOLF CARS PLUS	YAMAHA GOLF CARS PLUS	219.29
06/06/2023	193784	YPSILANTI COMMUNITY	YPSILANTI COMMUNITY	3,044.59
06/06/2023	193785	ZPLUMBERZ OF ANN ARBOR	ZPLUMBERZ OF ANN ARBOR	3,510.00

AP TOTALS:

Total of 152 Checks:	848,439.74
Less 0 Void Checks:	0.00
Total of 152 Disbursements:	848,439.74

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
RYAN HUNTER
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



YPSILANTI TOWNSHIP

— WHERE YOUR FUTURE GROWS —

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 Ext 5
Fax: (734) 484-5154

STATEMENTS AND CHECKS

JUNE 20, 2023 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	381,176.36
HAND CHECKS -	\$	32,423.43
CREDIT CARD PURCHASES-	\$	<u>8,711.55</u>
GRAND TOTAL -	\$	422,311.34

Clarity Health Care Deductible –

ACH EFT -	\$49,457.77 (MAY)
ADMIN FEE -	\$1,434.44 (MAY)

Check Date	Check	Vendor Name	Amount
Bank AP AP			
06/02/2023	193786	LOOKING GOOD LAWNS	4,100.00
06/02/2023	193787	HOME DEPOT	225.45
06/08/2023	193788	ANNETTE GONTARSKI	252.88
06/08/2023	193789	COMCAST CABLE	129.52
06/08/2023	193790	COMCAST CABLE	10,585.60
06/08/2023	193791	DTE ENERGY	4,427.17
06/08/2023	193792	MACEO	60.00
06/08/2023	193793	SHANNON STRAUB	667.29
06/08/2023	193794	WASTE MANAGEMENT	159.54
06/08/2023	193795	WASTE MANAGEMENT	914.19
06/13/2023	193796	CONSTELLATION NEW ENERGY	5,323.69
06/13/2023	193797	VERIZON WIRELESS	3,148.54
06/13/2023	193798	WASTE MANAGEMENT	68.63
06/13/2023	193799	WEX BANK	2,360.93

HAND CHECKS

AP TOTALS:

Total of 14 Checks:	32,423.43
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	32,423.43

A/P Checks

Check Date	Check	Vendor Name	Amount
Bank AP AP			
06/20/2023	193800	A DESIGN LINE	540.16
06/20/2023	193801	ACE BARNES HARDWARE	15.99
06/20/2023	193802	ADVANCED COMMUNICATIONS & DATA	690.76
06/20/2023	193803	ALLGRAPHICS CORPORATION	1,598.00
06/20/2023	193804	AMAZON CAPITAL SERVICES	2,008.06
06/20/2023	193805	ASCENTIS CORPORATION	375.55
06/20/2023	193806	AUTO VALUE YPSILANTI	273.11
06/20/2023	193807	B-BALL SKILLS LLC	204.75
06/20/2023	193808	BARR ENGINEERING COMPANY	13,133.72
06/20/2023	193809	BELFOR USA GROUP INC	280.65
06/20/2023	193810	BILL ERNAT CONSULTING	4,725.00
06/20/2023	193811	CAR TECH LLC	1,695.11
06/20/2023	193812	CHARLES H WRIGHT MUSEUM OF AFRICAN	152.50
06/20/2023	193813	CITY OF YPSILANTI	43,546.90
06/20/2023	193814	CONTI	6,202.40
06/20/2023	193815	CRYSTAL FLASH, INC.	2,455.87
06/20/2023	193816	DANIELE FIELHAUER	112.00
06/20/2023	193817	DONNA WILSON	37.00
06/20/2023	193818	EDWARD MICHOWSKI	80.00
06/20/2023	193819	ELIJAH FRANKS	60.00
06/20/2023	193820	EVERSOLE PROPERTIES, LLC	338.00
06/20/2023	193821	FONDRIEST ENVIRONMENTAL, INC	3,794.25
06/20/2023	193822	GARY STAFFORD	40.00
06/20/2023	193823	GOOSE BUSTERS OF MICHIGAN, LLC	455.00
06/20/2023	193824	GOVERNMENTAL CONSULTANT SERVICES	3,401.79
06/20/2023	193825	GRAINGER	45.04
06/20/2023	193826	GRANITE TELECOMMUNICATIONS	430.28
06/20/2023	193827	GREAT LAKES COLLISION & FRAME	9,267.30
06/20/2023	193828	HEARNS CONCRETE, INC.	16,000.00
06/20/2023	193829	HECTOR CARTES	99.97
06/20/2023	193830	HOME DEPOT	59.92
06/20/2023	193831	HOME INSPECTIONS PLUS INC	11,754.46
06/20/2023	193832	J.F. MOORE & ASSOCIATES, LLC	32.00
06/20/2023	193833	J.F. MOORE & ASSOCIATES, LLC	32.00
06/20/2023	193834	JANICE CAMPBELL	20.00
06/20/2023	193835	JONAS GIORDANO	60.00
06/20/2023	193836	KEVIN LAWSON	200.00
06/20/2023	193837	LANGUAGE LINE SERVICES	412.07
06/20/2023	193838	LANSING SANITARY SUPPLY, INC	314.62
06/20/2023	193839	LINDA HOLMES	37.00
06/20/2023	193840	LOOKING GOOD LAWNS	4,790.00
06/20/2023	193841	LOWER HURON SUPPLY	37.54
06/20/2023	193842	LYNN WOLFGRAM	20.00
06/20/2023	193843	MARIALANA BRANCH	80.00
06/20/2023	193844	MCLAIN AND WINTERS	159,047.10
06/20/2023	193845	MENARDS, INC.	67.38
06/20/2023	193846	MICHAEL COX	300.00
06/20/2023	193847	MICHIGAN LINEN SERVICE, INC.	842.65
06/20/2023	193848	MICHIGAN TOWNSHIP ASSOC.**	8,776.62
06/20/2023	193849	MILTON ANDREWS	280.00
06/20/2023	193850	MINNESOTA ELEVATOR INC	15,403.57
06/20/2023	193851	MINUTES SERVICES LLC	100.00
06/20/2023	193852	NANCY TRZECIAK	100.00
06/20/2023	193853	NEGoud MOHAMED	13,835.00
06/20/2023	193854	OFFICE EXPRESS	35.39
06/20/2023	193855	OOMA, INC.	384.90
06/20/2023	193856	ORCHARD, HILTZ & MCCLIMENT INC	27,458.50
06/20/2023	193857	PARKWAY SERVICES, INC.	250.00
06/20/2023	193858	PEARLINE DAVIS	148.40
06/20/2023	193859	PEPSI BEVERAGES COMPANY	435.77
06/20/2023	193860	PIONEER ATHLETICS	2,396.01
06/20/2023	193861	PREFERRED TONER SOLUTIONS	389.80
06/20/2023	193862	RANDALL MASCHARKA	2,300.00
06/20/2023	193863	RAPHAEL A. PEOPLES	60.00
06/20/2023	193864	RHETT REYES	947.67
06/20/2023	193865	ROBERT ACTON	1,700.00
06/20/2023	193866	ROGER JAUSSE	120.00
06/20/2023	193867	SAM'S CLUB DIRECT	111.32
06/20/2023	193868	SHERWIN WILLIAMS COMPANY	367.45
06/20/2023	193869	SHRADER TIRE & OIL	473.52
06/20/2023	193870	SIGNS BY TOMORROW	555.50
06/20/2023	193871	STEPHEN BROWN	2,050.00
06/20/2023	193872	STERICYCLE INC	256.29
06/20/2023	193873	TESS SEIBERT	192.00
06/20/2023	193874	TRACTOR SUPPLY COMPANY	220.94
06/20/2023	193875	VCLoud TECH	6,499.95
06/20/2023	193876	VELOCITY EHS	1,081.50
06/20/2023	193877	VICTORY LANE	169.11

User: mharris

CHECK NUMBERS 193800 - 193883

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
06/20/2023	193878	W.J. O'NEIL COMPANY	3,156.00
06/20/2023	193879	WASHTENAW COUNTY TREASURER#	51.27
06/20/2023	193880	WEINGARTZ	380.90
06/20/2023	193881	WOLVERINE CRANE	180.32
06/20/2023	193882	YPSILANTI ACE HARDWARE	50.30
06/20/2023	193883	YPSILANTI TOWNSHIP PETTY CASH	92.46

AP TOTALS:

Total of 84 Checks:	381,176.36
Less 0 Void Checks:	0.00
Total of 84 Disbursements:	381,176.36

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank CARDS COMERICA COMMERCIAL CARD					
06/20/2023	95(E)	COMERICA BANK	FAST SIGNS	NEW BUSINESS SIGN - HOLMES ROA	1,145.35
			MICHIGAN MUNICIPAL LEAGUE	POSTING OF FIRE CHIEF POSITION	150.00
			STATE OF MICHIGAN*#	CEO RENEWAL	30.00
			HOME DEPOT	PAINT SUPPLIES - HOLMES ROAD	147.16
			SAM'S CLUB DIRECT	SHELVES - HYDRO	334.66
			FEDERAL EXPRESS CORPORATION	FEDEX INVOICE - SARANEN	83.84
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	438.67
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	566.79
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	345.30
			GORDON FOOD SERVICE INC.	FOOD AND BEVERAGE FOR RESALE I	577.03
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	626.73
			GORDON FOOD SERVICE INC.	OPERATING SUPPLIES AND FOOD AN	337.80
			DYNAMIC BRANDS	DEVANT MICROSCRUBBER TOWELS FO	138.88
			ALLIED, INC.	ANNUAL OSHA INSPECTIONS	270.00
			RADISSON PLAZA HOTEL & SUITES	HOTEL ROOMS FOR CONFERENCE	360.75
			CANVA PTY LTD. ABN 80 158 929	ANNUAL SUBSCRIPTION FOR CANVA	119.40
			MENARDS, INC.	FLP GATE HOUSE RE-DO	236.48
			MENARDS, INC.	FLP GATE HOUSE RE-DO	1,281.01
			MI-GMIS	REGISTRATION FOR CONFERENCE FO	125.00
			NAMECHEAP INC	INTERNET DOMAIN NAME RENEWALS	642.68
			PORTEUS SOLUTIONS	KIOSK SOFTWARE RENEWAL	610.00
			REPAIRCLINIC.COM	CHAINSAW PARTS - PARKS & GROUN	15.82
			RESTAURANT DEPOT	COFFEE - SUPERVISOR	53.20
			TRANSUNION RISK & ALTERNATIVE	MONTHLY SUBSCRIPTION FEES FOR	75.00
					8,711.55
					8,711.55

CREDIT CARDS

CARDS TOTALS:

Total of 1 Checks:
 Less 0 Void Checks:
 Total of 1 Disbursements:

8,711.55
 0.00
 8,711.55



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE TREASURER —

**MONTHLY TREASURER'S REPORT
STAN ELDRIDGE
APRIL 1, 2023 - APRIL 30, 2023**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	5,976,084.97	5,613,113.06	2,756,716.23	8,832,481.80
101 - Payroll	216,212.79	780,889.50	776,745.35	220,356.94
101 - Willow Run Escrow	145,808.22	47.93	0.00	145,856.15
206 - Fire Department	291,779.01	5,342,510.58	458,634.11	5,175,655.48
208 - Parks Fund	21,023.09	71.87	484.44	20,610.52
213 - Roads/Bike Path/Rec/General Fund	445,817.57	1,627,034.81	343,889.82	1,728,962.56
216 - Fire Pension & OPEB Millage Fund	33,254.34	1,225,359.05	0.00	1,258,613.39
217 - Fire Special Millage Capital Fund	1,199,793.66	732,387.01	0.00	1,932,180.67
226 - Environmental Services	68,290.20	3,590,828.86	378,629.45	3,280,489.61
230 - Recreation	177,477.64	193,420.62	85,820.13	285,078.13
236 - 14-B District Court	81,598.92	360,918.14	165,381.77	277,135.29
244 - Economic Development	72,287.99	250.17	0.00	72,538.16
249 - Building Department Fund	1,685,276.54	53,040.62	81,519.83	1,656,797.33
250 - LDFA Tax	20,515.05	71,170.01	71,082.93	20,602.13
252 - Hydro Station Fund	952,696.45	68,966.82	34,648.29	987,014.98
266 - Law Enforcement Fund	5,486,367.14	8,536,994.66	180,471.82	13,842,889.98
282 - Cares Act Fund	9,434,018.35	32,687.85	0.00	9,466,706.20
284 - Opioid Settlement Fund	20,090.73	69.11	0.00	20,159.84
287 - Nuisance Abatement Fund	65,232.21	8,496.90	4,476.95	69,252.16
398 - LDFA 2006 Bonds	2,211.80	234,149.93	218,000.00	18,361.73
584 - Green Oaks Golf Course	184,375.84	83,018.87	86,967.84	180,426.87
597 - Compost Site	758,434.48	74,339.38	32,365.58	800,408.28
661 - Motor Pool	323,221.91	71,729.58	4,802.34	390,149.15
702 - General Tax Collection	112,831.56	17,729.04	22,698.39	107,862.21
703 - Current Tax Collections	25,345,475.71	4,567.10	25,350,036.78	6.03
707 - Bonds & Escrow/GreenTop	1,736,471.09	17,421.68	35,737.83	1,718,154.94
708 - Fire Withholding Bonds	109,872.91	13,870.02	13,058.00	110,684.93
GRAND TOTAL	* 54,966,520.17	28,755,083.17	31,102,167.88	52,619,435.46

* Revised Beginning Balance 5/17/23



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE TREASURER —

**MONTHLY TREASURER'S REPORT
STAN ELDRIDGE
MAY 1, 2023 - MAY 31, 2023**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	8,832,481.80	1,572,638.57	2,296,084.83	8,109,035.54
101 - Payroll	220,356.94	761,987.07	805,570.55	176,773.46
101 - Willow Run Escrow	145,856.15	49.55	0.00	145,905.70
206 - Fire Department	5,175,655.48	31,254.76	406,803.34	4,800,106.90
208 - Parks Fund	20,610.52	84.06	403.70	20,290.88
213 - Roads/Bike Path/Rec/General Fund	1,728,962.56	11,891.24	139,753.99	1,601,099.81
216 - Fire Pension & OPEB Millage Fund	1,258,613.39	7,817.62	32.21	1,266,398.80
217 - Fire Special Millage Capital Fund	1,932,180.67	9,584.63	4,474.79	1,937,290.51
226 - Environmental Services	3,280,489.61	18,867.37	342,920.32	2,956,436.66
230 - Recreation	285,078.13	191,087.99	201,700.07	274,466.05
236 - 14-B District Court	277,135.29	67,859.87	110,200.15	234,795.01
244 - Economic Development	72,538.16	302.21	0.00	72,840.37
249 - Building Department Fund	1,656,797.33	79,608.32	63,272.68	1,673,132.97
250 - LDFA Tax	20,602.13	86.06	0.00	20,688.19
252 - Hydro Station Fund	987,014.98	85,484.17	29,644.01	1,042,855.14
266 - Law Enforcement Fund	13,842,889.98	90,737.15	583,237.70	13,350,389.43
282 - Cares Act Fund	9,466,706.20	39,561.76	0.00	9,506,267.96
284 - Opioid Settlement Fund	20,159.84	84.06	0.00	20,243.90
287 - Nuisance Abatement Fund	69,252.16	5,181.20	6,745.00	67,688.36
398 - LDFA 2006 Bonds	18,361.73	76.05	0.00	18,437.78
584 - Green Oaks Golf Course	180,426.87	285,499.26	214,923.21	251,002.92
597 - Compost Site	800,408.28	49,217.04	35,571.34	814,053.98
661 - Motor Pool	390,149.15	18,447.43	4,225.49	404,371.09
702 - General Tax Collection	107,862.21	25,840.47	0.00	133,702.68
703 - Current Tax Collections	6.03	16.23	16.23	6.03
707 - Bonds & Escrow/GreenTop	1,718,154.94	3,928.02	21,791.75	1,700,291.21
708 - Fire Withholding Bonds	110,684.93	42,723.19	0.00	153,408.12
GRAND TOTAL	52,619,435.46	3,399,915.35	5,267,371.36	50,751,979.45

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Elizabeth Cuellar, Deputy Supervisor

Date: June 14, 2022

RE: Request to authorize \$7,400 increase for OHM's Local Roads Asset Management Plan totaling \$22,300 from line 213-753-801.000, contingent on budget amendment

At the December 20, 2022 Board of Trustees meeting, a \$14,900 contract with OHM was approved for a local road asset management plan, to evaluate roads and determine priorities for subdivision roads based on pavement conditions.

Additional work beyond the scope of the original contract was selecting roads in coordination with the Washtenaw County Road Commission. OHM is requesting an additional \$7,400, to be paid from the professional services line, 213-753-801.000, contingent on budget amendment. This would bring the total for this project to \$22,300. Attached please find a letter from OHM.

Thank you for your consideration.

Cc: Javonna Neel, Accounting Director



May 25, 2023

Ms. Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, Michigan 48197

RE: **Budget Amendment for Road Asset Management Report**

Dear Ms. Stumbo:

We are writing to propose a budget amendment for additional work expended beyond scope of the approved PASER Asset Management Plan (AMP) for Ypsilanti Township in partnership with WCRC.

As per the original proposal submitted by OHM Advisors, we had been tasked and delivered a condition report of approximately 141 miles of local County roads using the PASER rating system and prepared an AMP based on the data provided by the Roadsoft Database. That report was delivered, and we look forward to presenting that at an upcoming board meeting. A draft of that presentation was provided on 4-25-23 in which I got feedback from the Clerk and already made those revisions.

Following the finalization of that report, the township requested additional assistance to use the budget recommended in the report to select actual roads and coordinate with the WCRC to set the 2023 road program. This effort was not included in the original scope. The original scope included general areas for the Township and WCRC to consider in the next 1-5 years as well as years 6-10 "on deck". From there it was assumed the WCRC could work with the Township to estimate these roads and develop a program. However, it was requested that OHM assist with this effort. OHM identified 5 or 6 areas that then had to be further evaluated and estimated to get the WCRC a deliverable that they could then begin to "log".

Below is the additional effort that was required to get the WCRC what they needed to move forward with the 2023 "Mill and Fill" program.

- ▶ **Drive and assess "Mill and Fill Candidates" and cross reference with YCUA needs:** OHM drove most of the roads that were good candidates for a mill and fill programs. Roads with PASER ratings of 3,4,5 and 6 were considered). This was done to verify PASER conditions and get a feel for curb and gutter conditions as well as sidewalk and other considerations (e.g. drainage, etc.). OHM also met with elected officials and did a "drive-along" to help get feedback and insight on priority areas. This work found some roads were in better condition than others and we were also able to verify that some PASER ratings of 3 were still in acceptable enough condition to accept a "mill and fill" treatment. The "Drive-along" was a good opportunity to discuss asset management and included discussion about not necessarily focusing on "worst first" and to emphasize preserving roads in fair condition. Roads in poor condition (3,2, and 1 ratings) would be looked at in future years and potentially be coordinated with YCUA (Gault Village, Sugarbrook, etc.).
- ▶ **Detailed Breakdowns for Road Segments:** OHM used Roadsoft and GIS to break out each road segment and record length. OHM developed a detailed spreadsheet to estimate a high-level construction cost. This used a planning level cost of \$200,000/mile and in some areas where additional road repairs



were noted from the “drive thru analysis”, we increased to \$250,000/mile. This spreadsheet was developed for three distinct areas including Whispering Meadows (general area), Creekside Village West and Greenfarms. This was used to better understand what a \$2,000,000 budget would complete and give the WCRC direction on how to create a more detailed estimate for use in their contract with the Township.

- ▶ **Meeting with the WCRC and Final Deliverable:** We organized a meeting with the WCRC to make sure the deliverable was in the proper format and to make sure OHM and the WCRC were in agreement with the assessment. The Township was also provided a copy of this information that was shared on 4-19-23. OHM also recommended trying to limit the amount of areas to reduce mobilization costs and other factors and assumptions were consistent with the contract the WCRC has in place with Cadillac Asphalt.
- ▶ **Tactical Report and Public Guidance:** While the presentation of the initial report is included in the previously approved scope and budget, additional presentation slides and information on the 2023 work need to be prepared to present for the meeting in June. This work will be completed upon final estimates from the WCRC and OHM plans to integrate these into the presentation.

Considering the additional work and effort expended, we propose the following budget amendment:

- ▶ Original Contract Amount: \$14,900 (Hourly not-to-exceed)
- ▶ **Total Budget Amendment Request: \$7,400**
- ▶ **Total Amended Budget if approved: \$22,300**

We believe that this amendment is reasonable and justified given the process that was undertaken. It should also be noted that in the future, this work will not take as much effort as we were able to assemble a GIS tool and obtain a lot of information and learn the WCRC’s process.

Should OHM be asked to assist with this again in the future, we do not feel the original report writing is necessary to undertake annually. This can be done once every 4-5 years if felt necessary. Then the annual road selection can perform upon request in the fall for the following year depending on the boards desire and budget. OHM can work with the Township and the WCRC and since we have the proper tools set up, we would estimate that road selection should only take about \$5000 +/- moving forward.

Overall, we feel that this work was an excellent exercise for the Township to ensure the best candidates for road rehabilitation are being selected and the Township can continue to partner with the WCRC with confidence that their dollars are being maximized.

Thank you for your attention to this matter. Also, thank you for the time and the “drive-along”. That was very much appreciated and enjoyed my time with both the Supervisor and Clerk and looking at the many areas of the township and even saw some “wildlife”. If you have any questions regarding our proposal, please do not hesitate to contact me at 734-466-4579.

Sincerely,
OHM ADVISORS

Matthew D. Parks, P.E.
Principal

ACCEPTED FOR YPSILANTI TOWNSHIP

(Signature)



(Printed Name)

cc: Heather Jarell Roe, Township Clerk
Stan Eldridge, Township Treasurer
Elliot Smith, P.E., OHM Advisors
Rachel Jackson, P.E., OHM Advisors

(Title)

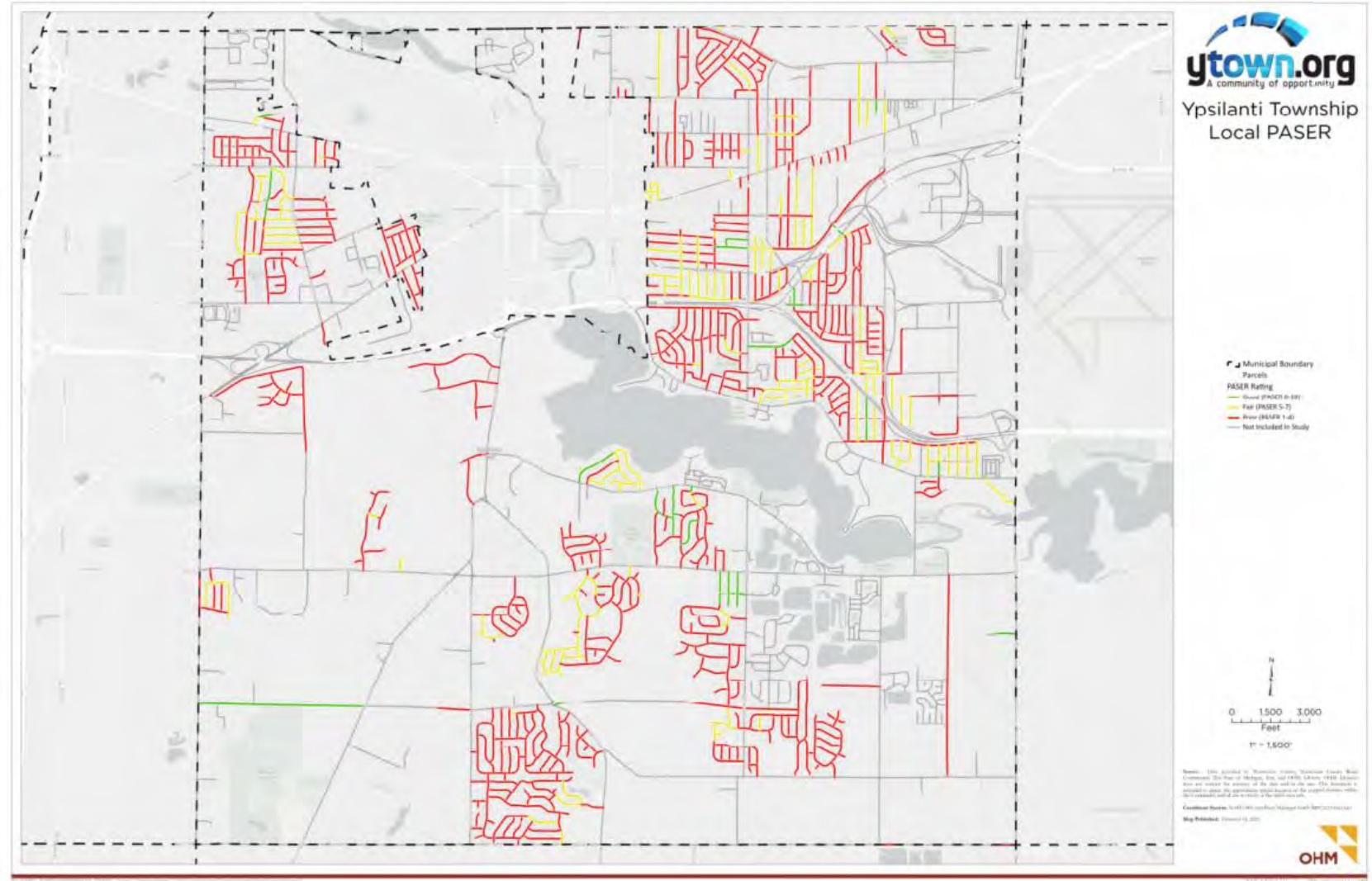
Charter Township of Ypsilanti



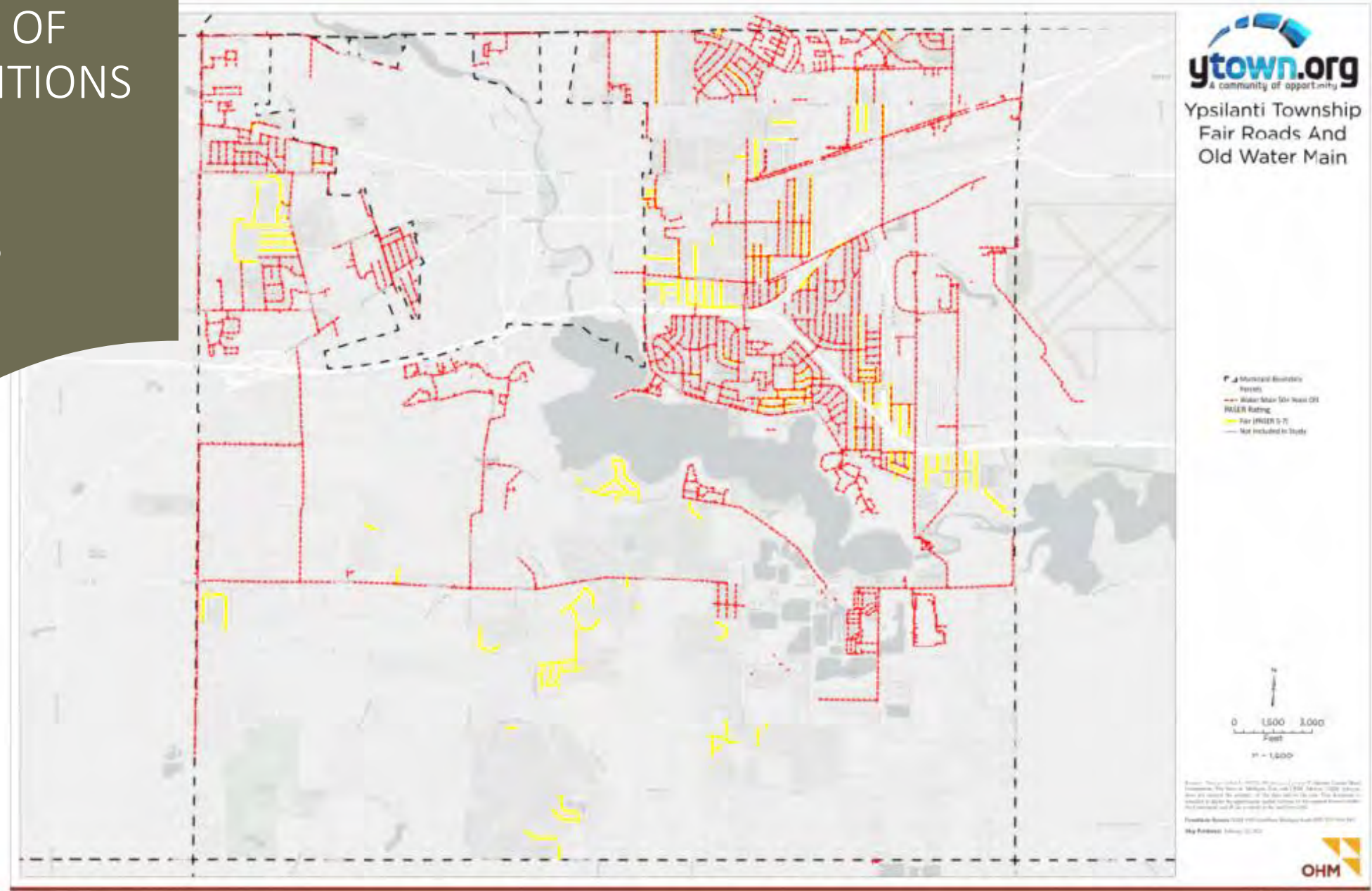
Local Roads Asset Management Assessment & Recommendations for 2023

TOWNSHIP ROAD RATING "PASER" MAP

Good, Fair, Poor



EVALUATION OF ROAD CONDITIONS ASSEMENT VS UTILITY CONDITIONS



ROAD RATINGS - PASER DEFINITIONS (asphalt & concrete)

GOOD (little to no action required)

10. New construction, no defects, up to 1 year old
9. Like new, light traffic wear/map cracking, few pop outs
8. Few if any longitudinal creaks on joints, minor surface defects, isolated cracks, light surface wear

FAIR (first signs of wear, sound structural condition)

7. Little or no crack erosion or raveling, minor surface scaling, some open joints, isolated settlement (action: crack seal/seal open joints)
6. Blocks are large and stable, slight to moderate polishing/flushing, slight raveling, moderate surface scaling, corner/reinforcement cracks (action: sealcoat/seal over joints)
5. Patching/wedging in good condition, moderate raveling, extensive to severe flushing/polishing/scaling, spalling, corner cracks (action: sealcoat or thin overlay/grind and repair surface defects)

PASER DEFINITIONS (cont.)

POOR (signs of structural weaking)

4. Severe surface raveling, multiple longitudinal/transverse cracks, severe scaling/polishing, corner cracks, pavement blowups (action: structural overlay/full depth repairs)
3. Longitudinal/transverse cracks, extension crack erosion, occasional potholes, patches in fair/poor condition (action: structural overlay, patching/milling to extend life, full depth repair, slab replacement)
2. Closely spaced cracks, frequent potholes, extensive failed patches, spalled slab cracks, joints failed, settlement/heaves (action: reconstruction of base, crush and shape/recycle or rebuild pavement)
1. Loss of surface integrity, extensive surface distress, restricted speeds, extensive potholes, total loss of pavement (action: reconstruction with base repair)

REPRESENTATIVE IMAGES

PASER RATED ROADS 6-8

Preventative Maintenance is appropriate for newer roads in Good (8) to Fair (6) condition by lengthening the service life of structurally sound pavement. Options include surface improvements such as crack seals, joint seals, and surface seals.



PASER RATED ROADS 4-5 (and possibly 3)

Road Rehabilitation procedures are necessary for roads in Fair (5) to Poor (4) condition, and often includes roads rated (3). Options include localized full depth removal and replacement, mill and overlay, or other methods to improve the base and/or cross section of the pavement such as pulverize, regrade, and overlay.



REPRESENTATIVE IMAGES (cont.)

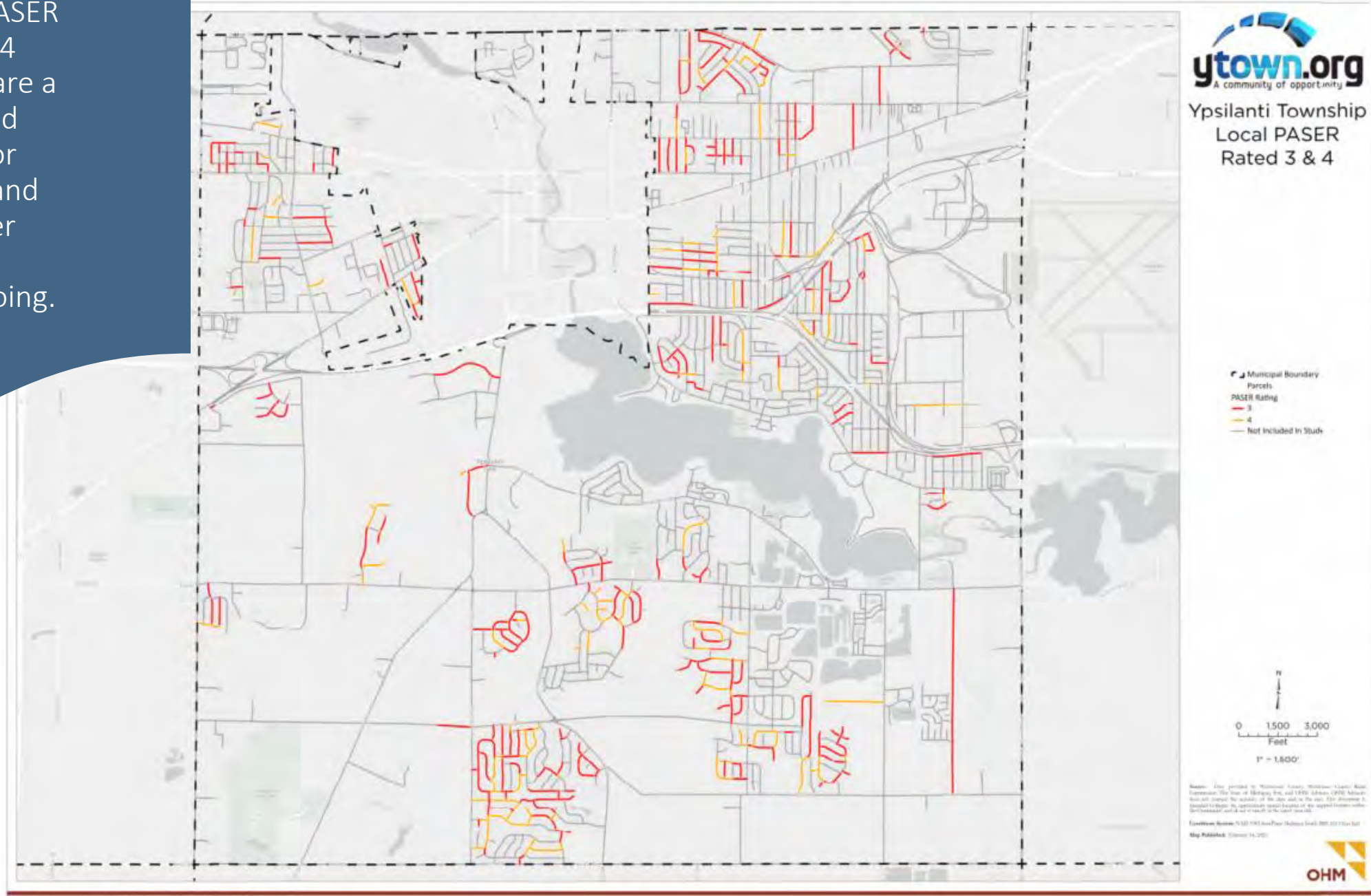
- **PASER RATED ROADS 1-2 (and possibly 3)**
- **Road Reconstruction** procedures are appropriate for roads in Poor (1-2) conditions (sometimes includes a (3) rating). A rating of 1 or 2 means the road has no more useful service life. Full reconstruction with extensive base repair is necessary, and often includes drainage improvements, water main, or sanitary sewer replacements.



REPAIR OPTIONS BASED UPON PASER RATING (from WCRC)

Pavement Condition (PASER)	Possible Treatment	Estimated Cost per Mile for Two-Lane Road	Estimated Life Expectancy	Who can conduct the work?
Good (10-8 rating)	Crack sealing	\$10,000	Can last up to 3 years	WCRC crews
	Seal coat (chip seal, fog seal)	\$37,000	Can extend the life of a road by 3-5 years	WCRC crews
Fair (7-5 rating)	Seal coat (chip seal, fog seal)	\$37,000	Can extend the life of a road by 3-5 years	WCRC crews
	Mill and resurface	\$200,000	Can extend the life of a road for 5-7+ years (with proper maintenance)	Contractor with WCRC inspection
Poor (4-1 rating)	Pulverize and resurface	\$400,000	Can extend the life of a road for 10-15+ years (with proper maintenance)	Contractor with WCRC inspection
	Reconstruct	\$1,000,000+	Can last up to 15 to 20 years (with proper maintenance)	Contractor with WCRC inspection

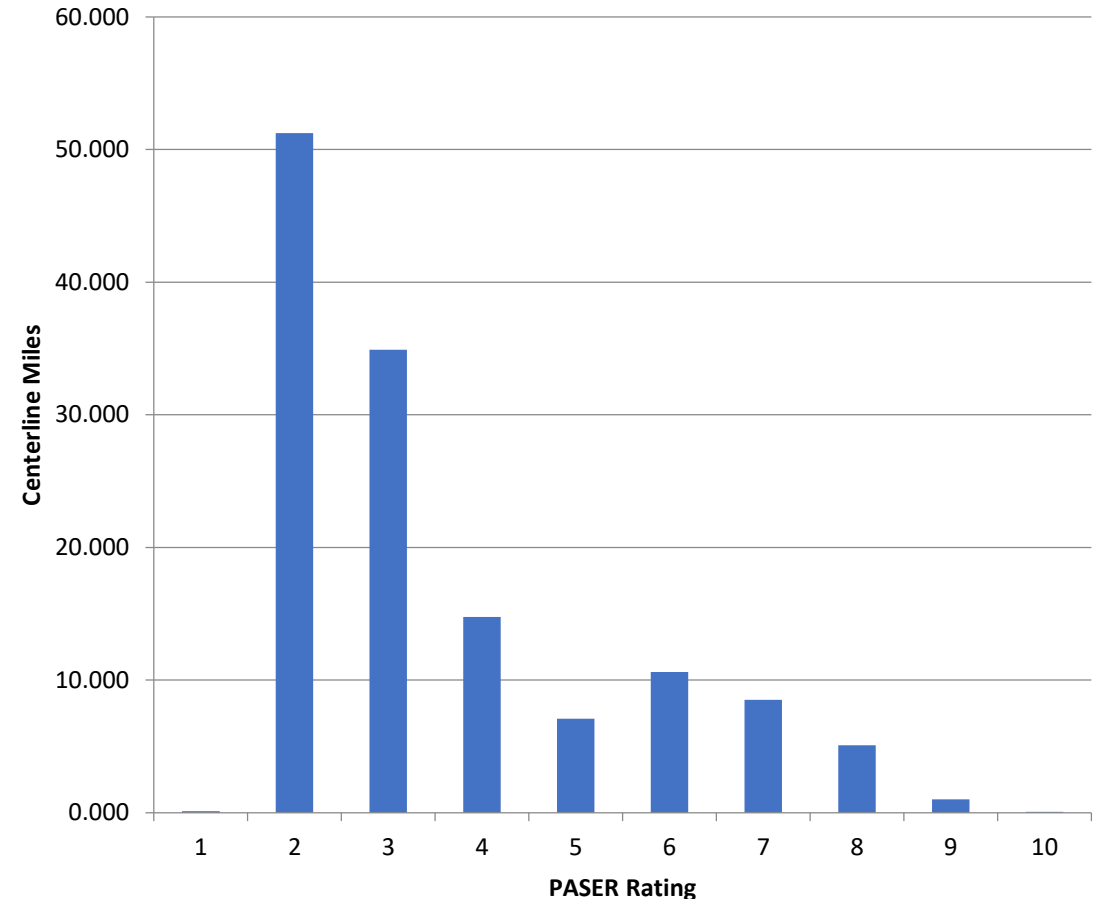
TOWNSHIP PASER RATINGS 3 & 4
These roads are a mix of mill and overlay and/or Reconstruct and need a deeper inspection by WCRC – Ongoing.



TOWNSHIP PASER DATA (every other year)

2021 DATA		*roads were last rated in 2021			
Township Local Roads					
Average PASER Rating					
3.56					
	Paser Rating	Centerline Miles			
POOR	1	0.102	0.102		
	2	51.236	102.472		
	3	34.902	104.706		
	4	14.755	59.02	100.995	75.77%
FAIR	5	7.087	35.435		
	6	10.593	63.558		
	7	8.495	59.465	26.175	19.64%
GOOD	8	5.081	40.648		
	9	0.99	8.91		
	10	0.051	0.51	6.122	4.59%
	TOTAL	133.292			
NOTE: Centerline miles were pulled from the latest PASER Rating Mileage Summary (0.073 miles of road were unrated)					

Township Local Roads - 2021
Average PASER Rating 3.56



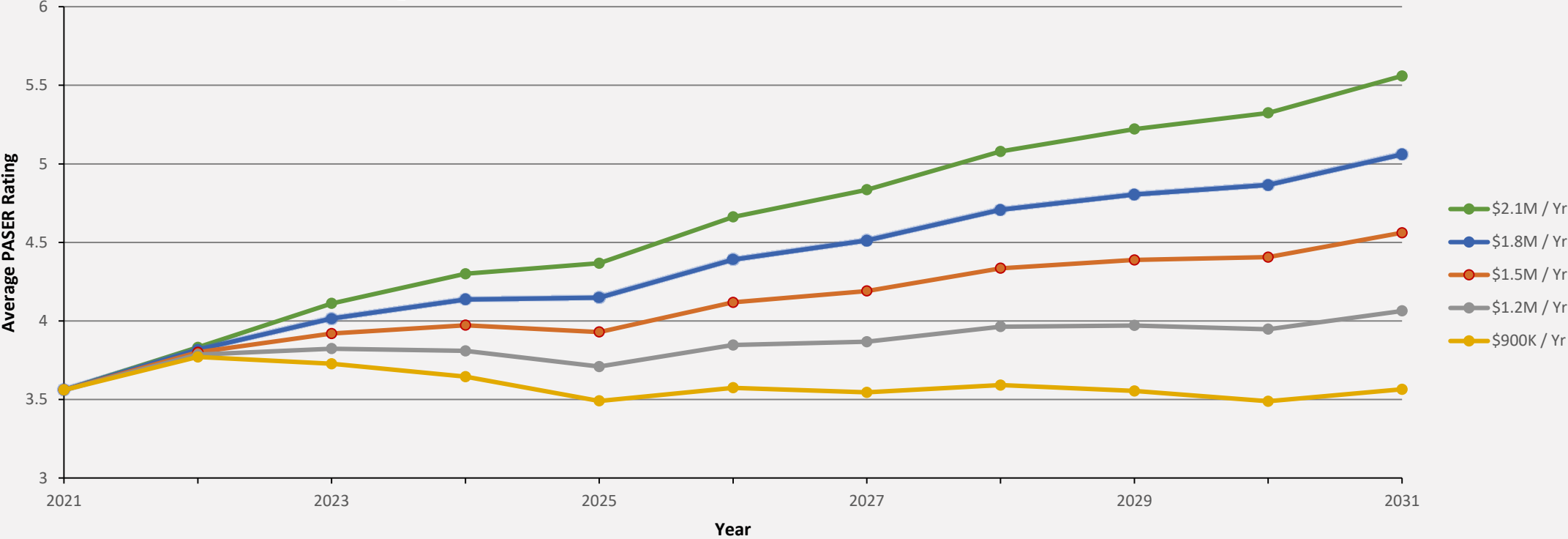
HISTORICAL INVESTMENT LEVELS (2022 matching funds = \$278,000)

Township	2018 (\$)	2019 (\$)	2020 (\$)	2021 (\$)	4 -Year Annual Average (\$)
Ypsilanti	1,214,181	1,147,958	809,371	978,513	1,037,506

*note spending above doesn't not include bond financing costs to the Township.

INVESTMENT OPTIONS

Projected Network Condition - Average PASER Rating



WHAT'S THE END GAME?

OHM review of PASER Report and Analysis Goals

- Review WCRC guidance Report found at www.WCROADS.org
- Supplemental data to help Twp make decisions
- Look at results of different funding levels

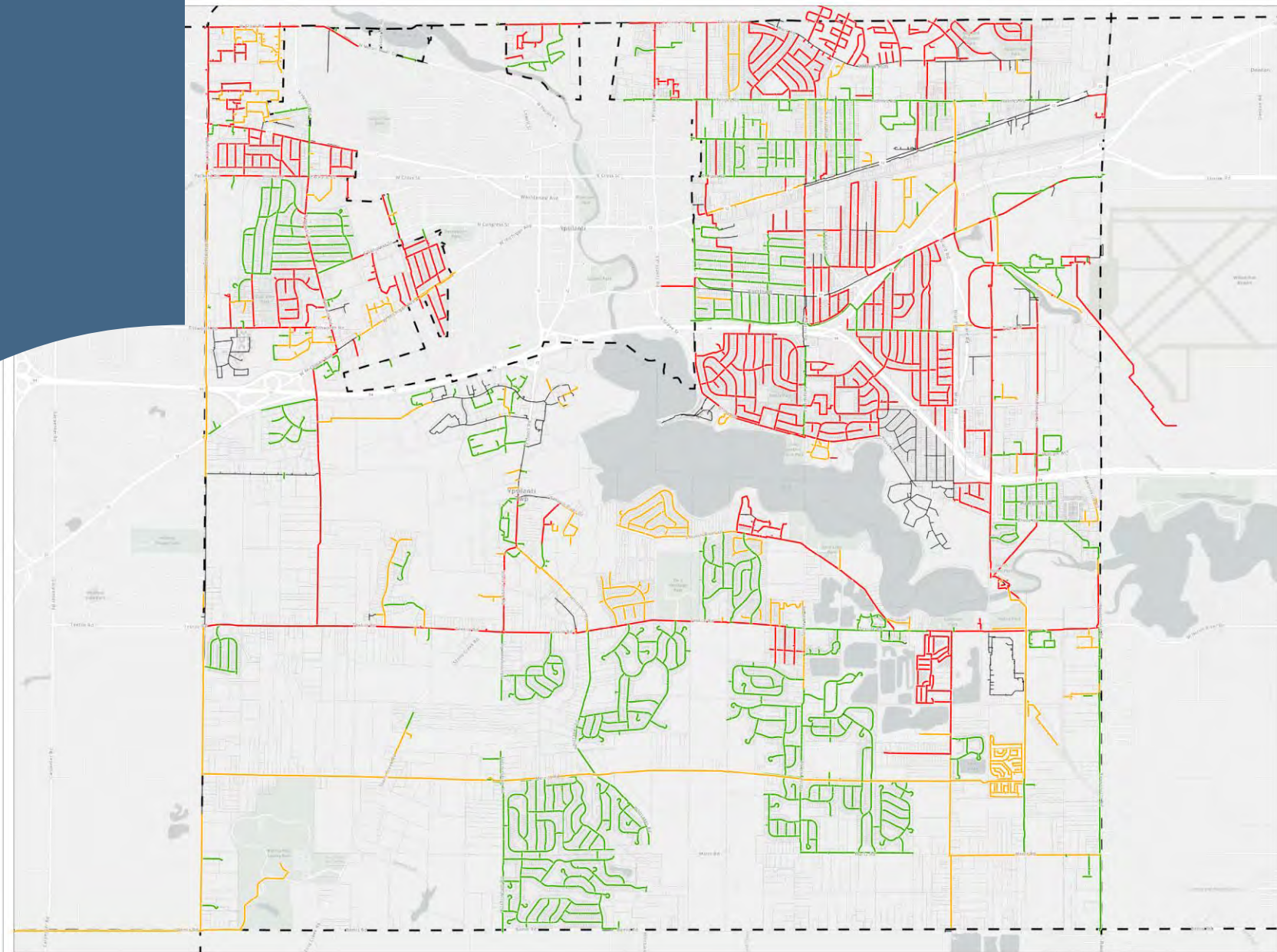
Focused Recommendations:

- ✓ Leverage collaboration with WCRC and YCUA to make best decisions to stretch road repairs.
- ✓ Holistically set out to develop a comprehensive Road and utility CIP
- ✓ Meet regularly with the WCRC, YCUA and plan/design projects two years out.

OHMs report and analysis did not include bridges and culverts – handled by WCRC

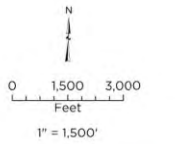


TOWNSHIP WATER MAIN AGE



Ypsilanti Township Water Main Age

- Municipal Boundary
- Parcels
- Water Main Age
 - Under 30 Years Old
 - Between 30 and 50 Years Old
 - Greater Than 50 Years Old
 - Age Unknown



Source: Data provided by Ypsilanti, Washtenaw County, The State of Michigan, from OHM Advisors. OHM Advisors does not warrant the accuracy of the data used for this map. This document is intended to depict the approximate spatial locations of the mapped features within the Community and is not to be used as the sole source of information.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet Intl.
Map Published: February 13, 2025



2023 Road Recommendations – Proposed Costs

Callout Number	Callout Name	RATING	CUMULATIVE (MILE)	TOTAL COST
1	Textile/Whittiker	3	1.453	\$ 326,925.00
1	Textile/Whittiker	4	0.237	\$ 47,400.00
1	Textile/Whittiker	5	0.355	\$ 71,000.00
1	Textile/Whittiker	6	0	\$ -
2	Creekside/Tremont	3	2.339	\$ 526,275.00
2	Creekside/Tremont	4	1.17	\$ 234,000.00
2	Creekside/Tremont	5	0.223	\$ 44,600.00
2	Creekside/Tremont	6	0	\$ -
4	Green Farms	3	1.219	\$ 274,275.00
4	Green Farms	4	0.969	\$ 193,800.00
4	Green Farms	5	0.787	\$ 157,400.00
4	Green Farms	6	0	\$ -
				\$ 1,875,675.00

2023 Road Recommendations – Proposed Costs Back Up Roads

Callout Number	Callout Name	RATING	CUMULATIVE (MILE)	TOTAL COST
2	Creekside/Tremont	3	1.225	\$ 275,625.00
2	Creekside/Tremont	4	0.3	\$ 60,000.00
2	Creekside/Tremont	5	0	\$ -
2	Creekside/Tremont	6	0	\$ -
4	Green Farms	3	0.504	\$ 113,400.00
4	Green Farms	4	0.896	\$ 179,200.00
4	Green Farms	5	0	\$ -
4	Green Farms	6	0	\$ -
				\$ 628,225.00

*Other Roads are the focus in 2024. More Full reconstruction. Future mill and fill years of 2025, 2027 will complete this work and continue with same parameters in decision making but also focus on other geographic areas in the Twp.



2023 Road Recommendations – Area 1

PROPOSED ROADS:

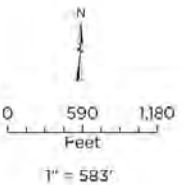
- Mapleview Ln
- Creekside Cir
- Maplehurst Dr
- Oakhurst Dr
- Oakbrook Dr
- Oakridge Dr
- Hickory Ridge Dr
- Oakbrook Ct
- Cottonwood Ln



Road Recommendations
PASER Rating

- 3 (Blue line)
- 4 (Pink line)
- 5 (Orange line)
- 6 (Green line)

Municipal Boundary
 Proposed Areas
 Rating of less than 1 (might require full reconstruction)



2023 Road Recommendations – Area 2

PROPOSED ROADS:

- Trillium Dr
- Jonquil Ln
- Tamarack Ln
- Lilly Dr
- Indigo Ln
- Amaranth Ln
- Prairie St
- Lakeway St
- Plainview St
- Wing St
- Burdock St
- Loon Hollow Ct
- Lakeway Ct
- Ringneck Dr
- Dogwood St
- Lupin Ct



2023 Road Recommendations – Area 4

PROPOSED ROADS:

- Dover Dr
- Greene Farm Dr
- Henley Dr
- Roxbury Dr
- Warwick Dr
- Carlton Dr
- Kensington Dr
- Essex Dr
- Amrhein Dr
- Durham Dr
- Kenton Ct
- Oyster Bay Dr
- Pioneer Rd



Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— PLANNING & ZONING DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Ryan Hunter

To: Heather Jarrell Roe, Township Clerk
Ypsilanti Township Board of Trustees

From: Jason Iacoangeli AICP, Planning Director

Re: **Gault Village Demolition Contract Change Order #1**

Date: June 16, 2023

Review:

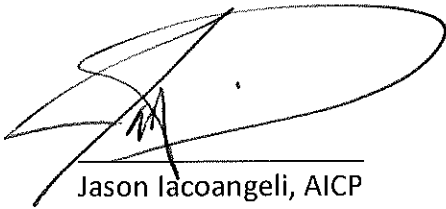
With the commencement of the demolition process and the beginning of the asbestos abatement at Gault Village SME and Homrich have become aware that the Gault Village Shopping Center building contains more asbestos and non-asbestos material than what was realized during the initial bidding process. Gault Village has had all of the boards removed from the outside of the building and it has become apparent from being able to walk through the fully lit building that additional asbestos and non-asbestos flooring material and will need to be removed as a part of the demolition. Further, some asbestos material has become comingled with other refuse in the building which will require additional effort to abate. Since this time SME and Homrich have conducted an additional walkthrough to determine the quantities and the extent of the additional material. SME has provided a memorandum to summarize this process and the additional cost involved and what materials have been discovered.

Recommendation:

Included with this memo you will find a memo from Jason C. Lafayette from SME that explains the need for the change order to remove additional material from the building that was not realized until the building was fully unsealed from being in a boarded up state. Also you will find a copy of the Change Order for Additional Quantities dated June 14, 2023 from Homrich.

Based on the explanation from SME regarding the justification of the need for the change order and acknowledgement from Homrich that this change order is “inclusive of necessary expenses to support project abatement and demolition” the Planning Department and Building Department are recommending approval of the change order for the removal of additional quantities of asbestos and non-asbestos material from Homrich in the amount of \$205,251.00

Both Staff and SME will be available the night of the Board of Trustees meeting to answer any specific questions that you might have regarding the change order for additional asbestos and non-asbestos material removal Gault Village.

A handwritten signature in black ink, appearing to read 'Jason Iacoangeli', is written over a horizontal line. The signature is stylized and somewhat abstract.

Jason Iacoangeli, AICP
Planning Director
Charter Township of Ypsilanti



SME

MEMORANDUM

TO: Jason Iacoangeli, Ypsilanti Township (jiacoangeli@ypsitownship.org)
Dave Bellers, Ypsilanti Township (dbellers@ytown.org)
Doug Winters, McClain & Winters (mcwinlaw@gmail.com)

FROM: Jason C. Lafayette
Percy C. Richards III

DATE: June 15, 2023

SUBJECT: Undiscovered Flooring Materials Summary
Gault Village Shopping Center
1005 Emerick Street
Ypsilanti Township, Michigan
SME Project No.: 090700.00

We prepared this memorandum to summarize additionally noted quantities of flooring materials discovered at the Gault Village Shopping Center relative to the planned abatement and demolition of the building. During preparation for asbestos materials abatement, Homrich removed the plywood boards that covered the windows and doors of the various, formerly dark and sealed retail units of the building and supplied construction lighting for abatement area preparation. Upon significant illumination of the spaces, additional quantities of asbestos-containing mastic, floor tile, and/or asbestos debris were visible in some areas of the building that were undiscovered during the initial assessment of the building. Because removal of the asbestos-containing materials is required to meet the objective for project abatement and demolition, SME's field hygienist, Mr. Percy Richards, accompanied Homrich's foreman, Mr. Paul Brant, during a detailed review of each of the units of the building to verify materials and quantities. Additionally, based on subsequent measurements of interior spaces during confirmation of quantities of materials, Homrich and SME noted that the square-footage areas of several of the spaces did not match those demarcated on the field diagram used during the assessment, resulting in a difference in materials quantity than previously presented in those spaces.

Subsequent to the walkthrough, Homrich prepared a change order for additional fees necessary to remove the previously undocumented materials. Additionally, several known areas of non-asbestos carpets are present within the building but were not included in the project bid scope because the material did not contain asbestos. However, after additional consideration and discussions with Township representatives, SME asked Homrich to also include necessary fees for removal of the carpets for aesthetic value so that carpeted areas would not remain on the building slab following demolition of the building. A copy of Homrich's summarized change order is attached. SME has reviewed the change order and concurs with the presence of the materials as presented.

Homrich's change order request of \$205,251.00 includes: \$188,007.50 for removal of previously undiscovered asbestos-containing flooring material, \$10,125.00 for removal of debris and cross-contamination of non-asbestos materials throughout Functional Space 400, and \$7,119.00 for removal of non-asbestos carpeted areas of the building that was not previously included in the base scope for the project. The total sum of Homrich's base bid and this change order request (less the removal of non-asbestos carpeted areas) is \$785,132.00. This amended project value is \$74,197 greater than the next lowest project base bid of \$710,935 that was provided by Adamo Group, and remains \$34,457.50 less than the average of base bids (\$819,589.50) submitted for the project.

We have discussed the comprehensive review of necessary material removal and the associated requested project compensation with Homrich and Homrich has indicated that they are confident that this contract modification is inclusive of necessary expenses to support project abatement and demolition, and additional change order requests should not be necessary. Once you have had an opportunity to review Homrich's change order request, please contact me with any questions and to advise on the appropriate next steps for the project.

Thank you,

ATTACHMENT

GAULT VILLAGE SHOPPING CENTER ADDITIONAL QUANTITIES P23003-001

HOMRICH

June 14, 2023

Jason Lafayette
SME
644 Seldon St Suite 200
Detroit, MI 48201

Re: Gault Village Shopping Center Additional Quantities P23003-001

Dear Mr. Lafayette,

Homrich and SME walked the above referenced site on June 13th and verified additional quantities of carpet/tile/mastic as follows:

Space	ACM relevant to assessment report			Non-ACM carpet
	Tile and Mastic sq. ft.	Mastic only sq. ft.	Misc. cleanup sq. ft.	
Functional Space 100	-1,940			0
Functional Space 200				390
Functional Space 300				0
Functional Space 400	6,655	20,250	20,250	0
Functional Space 400 (hidden space)	56	2,024		0
Functional Space 500		5,777		0
Functional Space 600	6,651			0
Functional Space 700				0
Functional Space 800	-1,368			0
Functional Space 900	1,361			0
Functional Space 1000	9,671			0
Functional Space 1100	-1,251			3,790
Functional Space 1200	-315			3,000
Functional Space 1300	600			0
Functional Space 1500				1,390
Functional Space 1600				0
Functional Space 1700				5,668
Functional Space 1800	9,350			0
Sum	29,470	28,051	20,250	14,238
Rate	\$ 4.00	\$ 2.50	\$ 0.50	\$ 0.50
Totals	\$ 117,880.00	\$ 70,127.50	\$ 10,125.00	\$ 7,119.00
Grand Total				\$ 205,251.50

The above work to be performed for the lump sum of.....\$205,251.00.
TWO HUNDRED FIVE THOUSAND TWO HUNDRED FIFTY-ONE AND NO/100 - DOLLARS

If you have any questions or require any additional information, please contact me at (734)

717-0563. Sincerely,



Jim Alfonsi
Project
Manager
Homrich



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Michael Saranen, Operation Manager

Date: June 13, 2023

Subject: **Request to Approve an Agreement with the State of Michigan Department of Health and Human Services (MDHHS) and the Hydro Station in the Amount of \$ 14,400.00 be charged to 252.252.000.801.000**

In following, the State of Michigan 401 Water Quality Certificate for the Hydro Station, the Hydro is required to test 10 fish for mercury and PCB every 10 years as outlined in the 401 Certificate, section 3.4 .

Ten years after the issuance of the FERC license and every ten years thereafter, the CTY shall monitor the edible portion of fish from the Ford Lake Impoundment for total mercury and polychlorinated biphenyls. The sample shall consist of ten legal size resident predator fish of one species and ten bottom feeder fish of one species that are representative of the sizes normally consumed by anglers. Fish shall be individually analyzed.

I am asking the Board to approve the agreement with MDHHS in the amount of \$ 14,400.00 that is budgeted in 252.535.801.000 and authorize the Supervisor and Clerk to sign the agreement.

Please place this on the June 20th Board Agenda.

If you have any questions please contact me.

State of Michigan
 Department of Health and Human Services
 Bureau of Grants and Purchasing (BGP)
 PO Box 30037, Lansing, MI 48909
 Or
 235 S. Grand Avenue, Suite 1201, Lansing, MI 48933

REVENUE AGREEMENT: REV23-99256
 Between
THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
 And

NAME OF AGENCY/PAYER Charter Township of Ypsilanti	PRIMARY CONTACT Michael Saranen	EMAIL msaranen@ypsitownship.org
AGENCY/PAYER ADDRESS 7200 S. Huron River DR., Ypsilanti MI 48197		TELEPHONE 734-368-4169

MDHHS AGREEMENT ADMINISTRATOR	NAME Keri Fisher	TELEPHONE 517-335-9489	EMAIL FisherK@michigan.gov
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REVENUE AGREEMENT SUMMARY		
BRIEF DESCRIPTION OF SERVICE	MDHHS-BOL has been selected as the service supplier for analysis of total mercury (Hg) and PCBs in fish for Charter Township of Ypsilanti	
BEGIN DATE	END DATE	MAXIMUM AMOUNT
04/01/2023	12/30/2024	\$14,400.00

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the responsible governing board, official or agency.

FOR THE AGENCY/PAYER:

FOR THE STATE OF MICHIGAN:

Charter Township of Ypsilanti
 Agency/Payer

Michigan Department of Health and Human Services

 Signature of Authorized Designee

 Signature of Director or Authorized Designee

 Print Name / Title

Jeanette Hensler,
Director-Grants Division, Bureau of Grants and Purchasing
 Print Name / Title

 Date

 Date

This Revenue Agreement establishes the responsibilities and procedures for the Michigan Department of Health and Human Services (hereinafter referred to as MDHHS) and Charter Township of Ypsilanti for the purpose described below.

1. Background

The Charter Township of Ypsilanti is interested in having fish samples analyzed for total mercury and PCBs as part of Ford Lake Dam sampling.

2. Purpose

MDHHS-BOL has been selected as the service supplier for analysis of fish for total mercury and PCBs for the Charter Township of Ypsilanti.

3. Period of Agreement

This Agreement will be in effect from the 04/01/2023 through 12/30/2024.

At the discretion of MDHHS, this Agreement may be renewed in writing by an amendment not less than 30 days before its expiration.

4. Work Statement of Each Party

MDHHS shall:

- a. Treat as confidential all materials that Charter Township of Ypsilanti provides, directly or indirectly, and treat all materials with the same degree of care that it would treat confidential information of its own.
- b. Use materials as described in the Purpose, above, only.
- c. Promptly perform analysis and report the results thereof to Charter Township of Ypsilanti and in accordance with the agreement.
- d. Establish appropriate safeguards to ensure that the materials are used or disclosed only in compliance with the terms and conditions of this agreement and with all applicable statutes and regulations.
- e. If Charter Township of Ypsilanti at any time requests to do so, MDHHS will promptly return all materials in its possession relating to such materials, including copies thereof, to Charter Township of Ypsilanti. Otherwise, MDHHS will destroy all remaining materials upon completion of analysis.

Charter Township of Ypsilanti shall:

- a. Ensure materials are appropriately packaged and shipping following MDHHS instructions for submission of samples for mercury analysis.

5. Payment

Charter Township of Ypsilanti agrees to compensate MDHHS for services committed and/or provided under this Agreement at \$14,400.00 for the period from the 04/01/2023 to 12/30/2024.

	<u>Agreement Period</u>			<u>Amount</u>
Year 1	04/01/2023	through	12/30/2024	\$ 720 per specimen
Total Amount:				\$14,400.00

Charter Township of Ypsilanti will compensate MDHHS at \$720 per sample. Invoices shall be billed quarterly and include quantity of specimens tested and an amount due.

MDHHS shall send invoices to:

Charter Township of Ypsilanti shall send payments to:
 Michigan Department of Health and Human Services
 Cashier/Accounting Office
 P.O. Box 30437
 Lansing, MI 48909

All payments sent to MDHHS shall include a reference to the MDHHS Revenue Agreement Tracking Number located on the first page of this agreement.

7. Standard Terms

7.1 Notices

All notices and other communications required or permitted under this Agreement must be in writing and will be considered given and received: (a) when verified by written receipt if sent by courier; (b) when actually received if sent by mail without verification of receipt; or (c) when verified by automated receipt or electronic logs if sent by facsimile or email.

7.2 Assignment

Charter Township of Ypsilanti may not assign this Agreement to any other party without the prior approval of MDHHS. Upon notice to Charter Township of Ypsilanti, MDHHS, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Agreement to any other party. If MDHHS determines that a novation of this Agreement to a third party is necessary, Charter Township of Ypsilanti will agree to the novation and provide all necessary documentation and signatures.

7.3 Change of Control

Charter Township of Ypsilanti will notify, at least 90 calendar days before the effective date, MDHHS of a change in Charter Township of Ypsilanti organizational structure or ownership. For purposes of this Agreement, a change in control means any of the following:

- a. A sale of more than 50% of Charter Township of Ypsilanti stock;
- b. A sale of substantially all of Charter Township of Ypsilanti assets;
- c. A change in a majority of Charter Township of Ypsilanti board members;
- d. Consummation of a merger or consolidation of Charter Township of Ypsilanti with any other entity;
- e. A change in ownership through a transaction or series of transactions; or
- f. The board (or the stockholders) approves a plan of complete liquidation.

A change of control does not include any consolidation or merger effected exclusively to change the domicile of Charter Township of Ypsilanti, or any transaction or series of transactions principally for bona fide equity financing purposes.

In the event of a change of control, Charter Township of Ypsilanti must require the successor to assume this Agreement and all of its obligations under this Agreement.

7.4 Termination for Cause

MDHHS may terminate this Agreement for cause, in whole or in part, if Charter Township of Ypsilanti, as determined by MDHHS:

- a. Endangers the value, integrity, or security of any location, data, or personnel;
- b. Becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor;
- c. Engages in any conduct that may expose MDHHS to liability;
- d. Breaches any of its material duties or obligations; or
- e. Fails to cure a breach within the time stated in a notice of breach.

Any reference to specific breaches being material breaches within this Agreement will not be construed to mean that other breaches are not material.

If MDHHS terminates this Agreement under this Section, MDHHS will issue a termination notice. If it is later determined that Charter Township of Ypsilanti was not in breach of this Agreement, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Section 7.5, Termination for Convenience.

7.5 Termination for Convenience

MDHHS may immediately terminate this Agreement in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. Any net amount due and owing by Charter Township of Ypsilanti to MDHHS shall be paid by Charter Township of Ypsilanti to MDHHS, or, conversely, any prepayment by Charter Township of Ypsilanti in excess of the revised Agreement amount shall be refunded by MDHHS to Charter Township of Ypsilanti.

7.6 Non-Disclosure of Confidential Information

The parties acknowledge that each party may be exposed to or acquire communication or data of the other party that is confidential, privileged communication not intended to be disclosed to third parties. The provisions of this Section survive the termination of this Agreement.

- a. Meaning of Confidential Information. For the purposes of this Agreement, the term “**Confidential Information**” means all information and documentation of a party that:
 - 1) Has been marked “confidential” or with words of similar meaning, at the time of disclosure by such party;
 - 2) If disclosed orally or not marked “confidential” or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked “confidential” or with words of similar meaning; and,
 - 3) Should reasonably be recognized as confidential information of the disclosing party.

The term “Confidential Information” does not include any information or documentation that was:

- 1) Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
- 2) Already in the possession of the receiving party without an obligation of confidentiality;
- 3) Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party’s proprietary rights;

- 4) Obtained from a source other than the disclosing party without an obligation of confidentiality; or,
- 5) Publicly available when received, or thereafter became publicly available (other than through any unauthorized disclosure by, through, or on behalf of, the receiving party).

For purposes of this Agreement, in all cases and for all matters, State Data is deemed to be Confidential Information.

- b. Obligation of Confidentiality. The parties agree to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give or disclose such Confidential Information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such Confidential Information for any purposes whatsoever other than the performance of this Agreement. The parties agree to advise and require their respective employees, agents, and subcontractors of their obligations to keep all Confidential Information confidential. Disclosure to a subcontractor is permissible where:
- 1) Use of a subcontractor is authorized under this Agreement;
 - 2) The disclosure is necessary or otherwise naturally occurs in connection with work that is within the subcontractor's responsibilities; and
 - 3) Charter Township of Ypsilanti obligates the subcontractor in a written contract to maintain MDHHS's Confidential Information in confidence.

At MDHHS's request, any employee of Charter Township of Ypsilanti or any subcontractor may be required to execute a separate agreement to be bound by the provisions of this Section.

- c. Cooperation to Prevent Disclosure of Confidential Information. Each party must use its best efforts to assist the other party in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limiting the foregoing, each party must advise the other party immediately in the event either party learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and each party will cooperate with the other party in seeking injunctive or other equitable relief against any such person.
- d. Remedies for Breach of Obligation of Confidentiality. Each party acknowledges that breach of its obligation of confidentiality may give rise to irreparable injury to the other party, which damage may be inadequately compensable in the form of monetary damages. Accordingly, a party may seek and obtain injunctive relief against the breach

or threatened breach of the foregoing undertakings, in addition to any other legal remedies which may be available, to include, in the case of MDHHS, at the sole election of MDHHS, the immediate termination, without liability to MDHHS, of this Agreement or any Statement of Work corresponding to the breach or threatened breach.

- e. Surrender of Confidential Information upon Termination. Upon termination of this Agreement or a Statement of Work, in whole or in part, each party must, within five calendar days from the date of termination, return to the other party any and all Confidential Information received from the other party, or created or received by a party on behalf of the other party, which are in such party's possession, custody, or control; provided, however, that Charter Township of Ypsilanti must return State Data to MDHHS following the timeframe and procedure described further in this Agreement. Should Charter Township of Ypsilanti or MDHHS determine that the return of any Confidential Information is not feasible, such party must destroy the Confidential Information and must certify the same in writing within five calendar days from the date of termination to the other party. However, MDHHS's legal ability to destroy Charter Township of Ypsilanti data may be restricted by its retention and disposal schedule, in which case Charter Township of Ypsilanti's Confidential Information will be destroyed after the retention period expires.

7.7 Records, Maintenance, Inspection, Examination, and Audit

MDHHS or its designee may audit Charter Township of Ypsilanti to verify compliance with this Agreement. Charter Township of Ypsilanti must retain, and provide to MDHHS or its designee and the auditor general upon request, all financial and accounting records related to this Agreement through the term of this Agreement and for four years after the latter of termination, expiration, or final payment under this Agreement or any extension ("**Audit Period**"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Charter Township of Ypsilanti must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, MDHHS and its authorized representatives or designees have the right to enter and inspect Charter Township of Ypsilanti premises, and examine, copy, and audit all records related to this Agreement. Charter Township of Ypsilanti must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of this Agreement must be paid or refunded within 45 calendar days.

This Section applies to Charter Township of Ypsilanti, any parent, affiliate, or subsidiary organization of Charter Township of Ypsilanti, and any subcontractor that performs Agreement Activities in connection with this Agreement.

7.8 Conflicts and Ethics

Charter Township of Ypsilanti will uphold high ethical standards and is prohibited from:

- a. Holding or acquiring an interest that would conflict with this Agreement;
- b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
- c. Attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or
- d. Paying or agreeing to pay any person, other than employees and consultants working for Charter Township of Ypsilanti, any consideration contingent upon the award of this Agreement.

Charter Township of Ypsilanti must immediately notify MDHHS of any violation or potential violation of these standards. This Section applies to Charter Township of Ypsilanti, any parent, affiliate, or subsidiary organization of Charter Township of Ypsilanti, and any subcontractor that performs Agreement Activities in connection with this Agreement.

7.9 Compliance with Laws

Charter Township of Ypsilanti must comply with all federal, state and local laws, rules and regulations.

7.10 Governing Law

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Agreement must be resolved in Michigan Court of Claims. Charter Township of Ypsilanti consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Charter Township of Ypsilanti must appoint agents in Michigan to receive service of process.

7.11 Non-Exclusivity

Nothing contained in this Agreement is intended nor will be construed as creating any requirements contract with Charter Township of Ypsilanti.

7.12 Force Majeure

Neither party will be in breach of this Agreement because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Charter Township of Ypsilanti will not be relieved of a breach or delay caused by its subcontractors. If immediate performance is necessary to ensure public health and safety, MDHHS may immediately contract with a third party.

7.13 Dispute Resolution

The parties will endeavor to resolve any Agreement dispute in accordance with this provision. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely, or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit MDHHS's right to terminate this Agreement.

7.14 Severability

If any part of this Agreement is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Agreement will continue in full force and effect.

7.15 Waiver

Failure to enforce any provision of this Agreement will not constitute a waiver.

7.16 Survival

The provisions of this Agreement that impose continuing obligations, including warranties and representations, termination, transition, insurance coverage, indemnification, and confidentiality, will survive the expiration or termination of this Agreement.

7.17 Entire Agreement

This Agreement is the entire agreement of the parties related to the Agreement Activities. This Agreement supersedes and replaces all previous understandings and agreements between the parties for the Agreement Activities.

7.18 Agreement Modification

This Agreement may not be amended except by signed agreement between the parties. Notwithstanding the foregoing, no subsequent Statement of Work or amendment executed after the effective date will be construed to amend this Agreement unless it specifically states its intent to do so and cites the section or sections amended.

Charter Township of Ypsilanti shall, upon request of MDHHS and receipt of a proposed amendment, amend this Agreement, if and when required in the opinion of MDHHS, due to the revision of federal or state laws or regulations.

7.19 Health Insurance Portability and Accountability Act

To the extent that this act is pertinent to the services provided by the parties under this Agreement, each party assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA) requirements including the following:

- a. None of the parties will share any protected health data and information provided by the other parties that falls within HIPAA requirements except to a subcontractor as appropriate under this Agreement.
- b. If one of the parties enters into a subcontractual relationship, it must require the subcontractor not to share any protected health data and information covered by this Agreement that falls under HIPAA requirements in the terms and conditions of the subcontract.
- c. All parties must only use the protected health data and information for the purposes of this Agreement.
- d. All parties must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA

regulations. These policies and procedures must include restricting access to the protected health data and information by their employees.

- e. All parties must have a policy and procedure to report the unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which it becomes aware.
- f. Failure to comply with any of these contractual requirements may result in the termination of this Agreement.
- g. In accordance with HIPAA requirements, any party negligent in carrying out its responsibilities is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information covered by this Agreement.



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Michael Saranen, Operation Manager

Date: April 13, 2023

Subject: **Reject Proposals and Rebid Project for Hydro Station**

At the April 4th Board meeting, the Board approved going out to bid on a Hydro Station project that included concrete repairs and inspection of the sluice gates.

On June 1st, the Township held bid opening for the project, we received 3 proposals for the scope of work.

- Mid-American Group \$ 1,540,324.00
- Ballard \$ 1,950,000.00
- Brennan \$ 2,430,000.00

During the review period of the proposals, the project timeline is longer than anticipated and cost came in higher than expected. Additional accommodation for DTE has potential negative impact to the project's timeline that could extend into the winter.

Based on the review, it is the recommendation to reject all proposals and rebid the project in January for an early spring project.

Please place this on the June 20th Broad Agenda under "Old Business".



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Recreation Director

Date: June 14, 2023

RE: Request Authorization to approve OHM Advisors to provide professional services related to the preliminary engineering, design and bidding for the Ypsilanti Township ARPA Civic Center Pond Renovation.

At the May 23, 2023 special Board Meeting, the BOT approved resolution 2023-07, which designated ARPA funds to various needed projects for the township.

The Residential Services Department is looking for authorization to approve OHM Advisors to provide professional services related to the preliminary engineering, design and bidding for Project #14: Civic Center Pond Lining for \$51,750, which is budgeted in GL#282-901-981.030

The project entails dredging the existing Civic Center Pond while increasing its depth to improve water quality overall. In 2019 OHM, requested G2 Consulting complete a geotechnical exploration and provide soil information in their geotechnical report. This report will be instrumental in guiding our design decisions and ensuring the project's success.

OHM noted the Township's desire for specific improvements and features, which include:

- Creating a 20-foot wide embankment along the building for lawn mowing.
- Configuring fountains to enhance aesthetics and water circulation.
- Design and alter geometry to provide easier access to the proposed fountain locations.
- Installing a valve at the pond's outlet for improved pond management.
- Stabilizing pond banks with natural stone for soil, sediment, and erosion control.
- Waterproofing the building wall adjacent to the pond.
- Providing a bentonite seal for enhanced water impermeability and detention.
- Placing quality topsoil to promote vegetation growth and enhance the pond perimeter landscape

OHM's proposal is to help with three (3) tasks in relation to the project:

Task 1: Preliminary Engineering Design Plans

Task 2: Final Design Plans

Task 3: Final Bidding Package (Reviewed by Township Attorney)

Task 3: Recommendation of Award Letter



June 14, 2023

Ms. Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: Proposal for Civic Center Pond Renovation
Professional Engineering Design Services

Dear Ms. Stumbo:

We are pleased to submit this proposal for professional engineering design services for renovation of the existing pond located adjacent to the Township Civic Center. Our team has extensive experience in engineering design, specifically with pond and shoreline restoration. We are dedicated to delivering a high-quality design that meet the Township's needs and specifications.

This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and fee estimation.

PROJECT UNDERSTANDING

We have carefully reviewed the project requirements and have a comprehensive understanding of your goals and objectives. The project entails dredging the existing Civic Center Pond while increasing its depth to improve water quality overall. We would like to highlight that we had requested a geotechnical exploration be done in 2019 by G2 Consulting and have soils information provided in their geotechnical report. Those results are attached. This report will be instrumental in guiding our design decisions and ensuring the project's success.

We have noted the Township's desire for specific improvements and features, which include:

- ▶ Creating a 20-foot wide embankment along the building for lawn mowing.
- ▶ Configuring fountains to enhance aesthetics and water circulation.
- ▶ Design and alter geometry to provide easier access to the proposed fountain locations.
- ▶ Installing a valve at the pond's outlet for improved pond management.
- ▶ Stabilizing pond banks with natural stone for soil, sediment, and erosion control.
- ▶ Waterproofing the building wall adjacent to the pond.
- ▶ Providing a bentonite seal for enhanced water impermeability and detention.
- ▶ Placing quality topsoil to promote vegetation growth and enhance the pond perimeter landscape.

SCOPE

Task 1 – Preliminary Engineering Drawing Design

The data gathered from the G2 2019 Geotechnical Report, along with the conceptual 2019 vision and communication with the Township, will allow OHM to create a set of design drawings with aerial overlay. It should



be noted that a survey of the pond is recommended due to the ongoing erosion and the change in pond size as well as the desired modifications to the pond volume and shape. This will include a survey of the perimeter of the pond and spot elevations within the pond. OHM may use drone technology to survey the area above the water. These drawings will be further developed to illustrate the pond renovation work. Any notes and details necessary for specific design elements will be included along with cross-sections and detail of grading changes and embankment. These documents will serve as the plans for the project and allow contractors to understand the overall scope of work. In addition, these documents will also be reviewed with the Township personnel assigned to this project to obtain feedback. A review meeting will be held and any plan modifications discussed at the meeting will be incorporated into the drawings for the final bid package. The Township will again have an opportunity to review the plans prior to bidding.

Task 2 – Specifications and Final Bid Package Assembly

In developing the specifications, OHM will follow the Charter Township of Ypsilanti Engineering Standards and Design Specifications. These specifications will pertain to specific items such as special instructions to bidders, supplemental and technical specifications, and a method of payment for the contractor to follow. The bid package will include the bonding requirements, prevailing wage information, insurance requirements, a bid form and technical specifications. After completion of the design/specification assembly, the Township will be provided with two hard copies of the Bid Package for review along with an updated final engineer's opinion of probable cost. Final adjustments to the Bid Package will be made based on the Township comments prior to advertising and bidding.

Task 3 – Bidding

The final Bid Package will be provided to the Township to be posted on BidNet (Through the Township's Clerk's Office). OHM will assist with the bid process and conduct a bid opening. OHM can hold an onsite pre-bid conference with potential bidders, if requested by the Township. OHM will address any questions and/or any Requests for Information (RFIs) received by the bidding contractors during the bid phase. OHM will hold a bid opening at the Township on the date specified in the bid documents. Bids will be received, read aloud, collected, tabulated, and reviewed. A letter of recommendation will be provided to the Township based on price, references, and other criteria outlined in the bid documents. During this task, OHM will arrange for the SESC Permit review and prepare the permit for pickup by the awarded contractor.

DELIVERABLES

Task	Deliverable
Task 1	Preliminary Engineering Design Plans
Task 2	Final Design Plans
Task 3	Final Bidding Package (Reviewed by Township Attorney)
Task 3	Recommendation of Award Letter

It's anticipated that the design project will be awarded in July with final plans completed by August 15th, 2023. Construction plans will then be started once the concept is approved by the Township. Final bidding will be coordinated with the bidding months of October but give the contractor option to build in either Fall or Winter of 2023 or Spring 2024.

KEY PERSONNEL

This project team has been specifically selected to best meet the technical aspects of the design and facilitate coordination with the Township. G2 Consulting Group will offer geotechnical services if deemed necessary. Below is a list of key personnel and their roles on this project.



Project Team Members	Role on Project	Specific Duties
Matthew Parks, PE	Project Manager	Management & Public Liaison
Stacie Monte / MC Moritz	Design Engineer	Design Development, CAD Processing and Permits
Matt Byrne, PE	Lead Design Engineer	Design Development and Water Resources Engineer
Ron Cavallaro, PE	Streambank Specialist, QA/QC Reviewer	QA/QC Review and Permit Review
G2 Consulting, Inc	Geotechnical Engineer	Report and Final Document Review, Geotechnical Support

ASSUMPTIONS/CLARIFICATIONS

- ▶ The Township will provide old plans or information they have on the pond, fountain and power supply for the fountain. Also, it is assumed that the adjacent land can be used for staging and set up area, including area needed for dewatering and hauling away spoils.
- ▶ This proposal includes no work to the interior of the Township Civic Center. All work is assumed to be from the exterior of the building, adjacent to the pond area only.
- ▶ Dewatering outlet will utilize the existing Township Storm System and pipe sizing and redesign of the outlet control is not included in the design. Flow rates, in/out of the pond are not proposed to change.
- ▶ The only permit assumed to be required is assumed to be an SESC permit though the Township. Additional permits or the need for an EGLE permit is not included in the scope.
- ▶ No construction phase services are included in the proposal. The Township can inspect and administer this project with their staff or OHM can submit a proposal under separate cover for consideration upon request. In general, small projects like this require approximately 12-15% of the overall construction cost to administer construction services. This can change based on the level of service provided.
- ▶ Any meetings in addition to the meetings outlined in the above scope or tasks not included in the scope of services can be requested and performed on an hourly basis. Time spent for these meetings will be charged on an hourly basis.

FEE

OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on an hourly not-to-exceed basis, in accordance with our 2023 Rate Schedule. Invoices will be sent monthly as work is performed.

Design Tasks	Design Fee
Task 1 – Survey and Engineering Design Plans (Includes \$2,500 of additional G2 Support)	\$25,500.00
Task 2 – Final Bid Package and Final Plans	\$19,500.00
<u>Task 3 – Bidding and Permits</u>	<u>\$6,750.00</u>
Total	\$51,750.00

The total fee is estimated to be \$51,750.00. Additional services can be provided on a time and material basis, as requested.

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed. This proposal by reference, uses OHM Advisors Standard Terms and Conditions that have also been used on past proposals with the Township.



Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Charter Township of Ypsilanti
CLIENT

(Signature)

Matthew D. Parks, P.E.

(Name)

Ms. Brenda Stumbo

Principal in Charge

(Title)

Township Supervisor

(Date)

(Signature)

(Name)

Ms. Heather Jarrel Roe

(Title)

Township Clerk

(Date)



July 9, 2019

Mr. Matt Parks, P.E.
Principal
OHM Advisors
34000 Plymouth Rd
Livonia, Michigan 48150

RE: Letter on Geotechnical Investigation
Ypsilanti Township Offices Pond
7200 S Huron River Drive
Ypsilanti, Michigan 48197
G2 Project No. 193268

Dear Mr. Parks:

Per our agreement, we have performed a geotechnical investigation at the above-referenced site. This letter summarizes our findings and recommendations. We understand that water from the pond adjacent to the township building is has been leaking into the building. As a result, it is desired to reduce of the footprint of the bond and deepen it. The project includes backfilling a portion of the pond on the north side of the Ypsilanti Township Civic Center, and deepening the remaining portion of the pond to approximately 10 to 12 feet below the pond surface elevation. Soil borings B-1 through B-6 are roughly equally spaced around the pond, about 10 to 15 feet from the water's edge. The surface elevation of the borings are approximately 2 feet above the water surface elevation. A topographic survey of the site was not available at the time of this report. The soil boring logs are given in Figures 1 through 6. Elevations and coordinates are approximated using Google Earth.

Soil and Groundwater Conditions

Soil conditions within soil borings B-1 though B-6 consist of 2 to 10 inches of silty clay topsoil. Loose silty sand fill underlies the topsoil in soil boring B-2 and extends to a depth of 1 foot, and in B-4 to a depth of 3 feet. Cohesive soils consisting of medium to hard sandy clay and silty clay with occasional sand seams generally extend to depths ranging from 16 to 19-1/2 feet in in soil borings B-2 through B-6. However, in soil boring B-1, a granular layer of medium compact silty sand underlies the silty clay from 13 to 15 feet. Medium compact to compact gray silt extends the end of each boring at 20 feet, underlying the granular soil in boring B-1 from 15 feet, and underlying the cohesive soils in borings B-2 through B-6 from 16 to 19-1/2 feet.

Groundwater was encountered at depths ranging from 16-1/2 feet to 19-1/2 during drilling operations in borings B-1, B-2, and B-3. Groundwater was also encountered in wet seams in borings B-2 and B-3 between 6-1/2 and 19-1/2 feet. Upon completion of drilling, the groundwater was measured at depths ranging from 16 to 17 feet in borings B-1 and B-2, and boring B-3 was dry. Fluctuations in perched and long-term groundwater levels should be anticipated due to seasonal variations and following periods of prolonged precipitation. It should be noted that groundwater observations made during drilling operations in predominantly cohesive soils are not necessarily indicative of static groundwater levels. This is due to the low permeability of such soils and the tendency of the drilling operations to seal of natural paths of groundwater flow.



Site Preparation Recommendations

Earthwork operations are expected to consist of draining the pond, excavating to the desired depth of approximately 10 to 12 feet below the pond surface elevation, and backfilling a portion of the pond using the native silty clay soils as engineered fill. We recommend all earthwork operations be performed in accordance with comprehensive specifications and be properly monitored in the field by qualified geotechnical engineers and technicians.

We anticipate the native silty clay observed within the borings will be suitable for re-use as a clay berm/dike adjacent to the building. However, the native silty clay has moisture contents ranging from 13 to 23 percent. It is anticipated the optimum moisture content of these soils for use as engineered fill will be in the range of 10 to 13 percent. Therefore, moisture conditioning (drying) of these soils that exceed the optimum moisture content by more than 3 percent will be necessary to facilitate compaction of the existing cohesive soils. The cohesive soils can be disked and left to dry in the sun prior to compaction operations. This will require a period of warm, dry weather to reduce the moisture content of the cohesive soils. Please note the granular fill soil, native granular soils, and silt soils are not suitable for re-use construction of the berm/dike adjacent to the building.

Engineered fill placed within the site should consist of an approved, environmentally clean material. Engineered fill should be free of organic matter, frozen soil, clods, or other harmful substances. The fill should be placed in uniform horizontal layers, not more than 9 inches in loose thickness. The engineered fill should be compacted to achieve a density of at least 95 percent of the maximum dry density, as determined by the Modified Proctor compaction test (ASTM D 1557). For cohesive engineered fill material, we recommend placing and compacting the material within 1 percent below or 3 percent above optimum moisture content. Frozen material should not be used as fill, nor should fill be placed on a frozen subgrade.

Granular sand seams and layers were observed within the clay near the anticipated pond bottom depths. Due to the presence sand seams and a sand layer near the proposed bottom of pond elevation, G2 recommends the use of an impermeable liner to prevent infiltration of water from the pond. In addition, we recommend that the soils immediately adjacent to the below-grade portion of the building be backfilled with granular fill and foundation drain be installed to maintain drained conditions against the below-grade wall. Water-proofing of the below-grade wall should also be performed.

We appreciate the opportunity to be of service to OHM Advisors, and thank you for the opportunity to work with you on this project. If you have any questions regarding this letter or any other matter pertaining to the project, please do not hesitate to call.

Sincerely,

G2 Consulting Group, LLC

Handwritten signature of Ryan Carpus in blue ink.

Ryan Carpus
Staff Engineer

Handwritten signature of Jason B. Stoops in blue ink.


Jason B. Stoops, P.E.
Project Manager / Associate

RPC/JBS/jbs

Encl: Soil Boring Location Plan
Soil Boring Logs B-1 through B-6
General Notes



Legend

 Soil borings performed by Strata Drilling, LLC on July 2, 2019

Soil Boring Location Plan

Ypsilanti Township Offices Pond
7200 S Huron River Drive
Ypsilanti, Michigan 48197



Project No. 193268

Drawn by: RPC

Date: 07-02-2019

Scale: NTS

Plate
No. 1

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.212760° Longitude: -83.614864°



Soil Boring No. B-1
G2 CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA					
ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 744.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (7 inches)	0.6						
		Stiff Brown Sandy Clay with trace gravel	3.0	S-1	2 3 4	7	13.3		3000*
739.0		Very Stiff Brown and Gray Mottled Silty Clay, occasional sand seams	5.5	S-2	6 7 8	15	19.6		5000*
734.0		Hard Brown Silty Clay with trace sand and gravel	10.0	S-4	6 12 14	26	19.0		9000*
			13.0	S-5	6 7 9	16	22.6		9000*
729.0		Medium Compact Brown and Gray Silty Sand with trace sand	15.0	S-6	11 13 15	28			
724.0		Compact Gray Silt with trace sand	20.0	S-7	10 16 18	34			
719.0		End of Boring @ 20 ft	25						

SOIL / PAVEMENT BORING. 193268.GPJ 20150116 G2 CONSULTING DATA TEMPLATE.GDT. 7/11/19

Total Depth: 20 ft
 Drilling Date: July 2, 2019
 Inspector:
 Contractor: Strata Drilling, Inc.
 Driller: D. Watkins

Water Level Observation:
 17-1/2 feet during drilling operations, 17 feet upon completion of drilling operations

Notes:
 * Calibrated Hand Penetrometer

Drilling Method:
 2-1/4 inch inside diameter hollow-stem augers

Excavation Backfilling Procedure:
 Boring backfilled with auger cuttings

Figure No. 1

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.213275° Longitude: -83.614762°



Soil Boring No. B-2
G2 CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA					
ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 745.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (2 inches) Fill: Brown Silty Sand	0.2 1.0						
		Hard Brown and Gray Mottled Silty Clay with trace sand and gravel, occasional sand seams	5	S-1	4 3 5	8	19.3		9000*
740.0				S-2	3 3 4	7	20.6		9000*
		Very Stiff to Hard Brown Silty Clay with trace sand, occasional sand and silt seams	10	S-3	3 5 6	11	19.2		9000*
735.0				S-4	7 12 14	26	19.7		9000*
		Medium Compact Gray Silt with trace sand	15	S-5	6 8 9	17	20.5		9000*
730.0				S-6	7 9 11	20	20.9		7000*
		End of Boring @ 20 ft	20	S-7	9 11 16	27			
725.0									
720.0			25						

SOIL / PAVEMENT BORING 193268.GPJ 20150116 G2 CONSULTING DATA TEMPLATE.GDT 7/11/19

Total Depth: 20 ft
Drilling Date: July 2, 2019
Inspector:
Contractor: Strata Drilling, Inc.
Driller: D. Watkins

Water Level Observation:
16-1/2 feet during drilling operations, 16 feet upon completion of drilling operations. Water also encountered at wet seams between 9 and 16 feet.

Notes:
* Calibrated Hand Penetrometer

Drilling Method:
2-1/4 inch inside diameter hollow-stem augers

Excavation Backfilling Procedure:
Boring backfilled with auger cuttings

Figure No. 2

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.213529° Longitude: -83.614289°



Soil Boring No. B-3
G2 CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA					
ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 745.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (10 inches)	0.8						
		Hard Brown and Gray Mottled Silty Clay with trace sand, occasional sand seams	5	S-1	4 5 6	11	17.1		9000*
740.0				S-2	7 10 11	21	19.3		9000*
		Hard Brown and Gray Mottled Silty Clay with trace sand and gravel, occasional sand seams	10	S-3	9 11 13	24	18.5		9000*
735.0				S-4	7 11 14	25	18.0		9000*
		Very Stiff Brown and Gray Mottled Silty Clay with trace sand and gravel, occasional sand seams	15	S-5	7 7 10	17	17.4		5000*
730.0				S-6	10 13 14	27	21.1		1000*
		Very Stiff Brown and Gray Mottled Silty Clay with trace sand and gravel	20	S-7	9		23.2		5000*
725.0				S-8	14 15	29			
		Gray Silt	20.0						
		End of Boring @ 20 ft							
720.0			25						

SOIL / PAVEMENT BORING 193268.GPJ 20150116 G2 CONSULTING DATA TEMPLATE.GDT 7/11/19

Total Depth: 20 ft
Drilling Date: July 2, 2019
Inspector:
Contractor: Strata Drilling, Inc.
Driller: D. Watkins

Water Level Observation:
19-1/2 feet during drilling operations, Dry upon completion of drilling operations. Water also encountered at wet seams between 6-1/2 and 19-1/2 feet.

Drilling Method:
2-1/4 inch inside diameter hollow-stem augers

Notes:
* Calibrated Hand Penetrometer

Excavation Backfilling Procedure:
Boring backfilled with auger cuttings

Figure No. 3

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.213326° Longitude: -83.613713°



Soil Boring No. B-4

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA					
ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 745.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (10 inches)	0.8						
		FILL: Loose Brown Silty Sand	3.0	S-1	3 4 4	8			
740.0		Hard Brown and Gray mottled Silty Clay with trace sand and gravel	5	S-2	5 6 6	12	20.8		9000*
			7.5	S-3	6 7 7	14	17.2		9000*
735.0		Hard Brown Silty Clay with trace sand	10	S-4	7 8 10	18	18.8		9000*
			13.0	S-5	8 10 12	22	17.0		9000*
730.0		Hard Grayish Brown Silty Clay with trace sand	15	S-6	10 13 15	28	15.9		9000*
			17.0						
725.0		Compact Gray Silt with trace sand	20.0	S-7	11 16 19	35			
		End of Boring @ 20 ft	20						
720.0			25						

SOIL / PAVEMENT BORING 193268.GPJ 20150116 G2 CONSULTING DATA TEMPLATE.GDT 7/11/19

Total Depth: 20 ft
 Drilling Date: July 2, 2019
 Inspector:
 Contractor: Strata Drilling, Inc.
 Driller: D. Watkins

Notes:
 * Calibrated Hand Penetrometer
 Excavation Backfilling Procedure:
 Boring backfilled with auger cuttings

Drilling Method:
 2-1/4 inch inside diameter hollow-stem augers

Figure No. 4

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.212881° Longitude: -83.613731°



Soil Boring No. B-5
CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA					
ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 745.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (9 inches)	0.8						
		Hard Brown and Gray Mottled Silty Clay with trace sand and gravel	5	S-1	3 3 5	8	17.4		9000*
740.0				S-2	5 7 10	17	18.6		9000*
		Hard Brown Silty Clay with trace sand	10	S-3	6 9 11	20	18.4		9000*
735.0				S-4	1 12 14	26	19.7		9000*
		Hard Brown Silty Clay with trace sand	15	S-5	8 8 10	18	16.9		9000*
730.0				S-6	8 12 14	26	15.4		9000*
		Hard Gray Silty Clay with trace sand	20	S-7	9				9000*
725.0				S-8	14 21	35	19.5		
		Gray Silt with trace sand	19.5 20.0						
		End of Boring @ 20 ft							
720.0			25						

Total Depth: 20 ft
 Drilling Date: July 2, 2019
 Inspector:
 Contractor: Strata Drilling, Inc.
 Driller: D. Watkins

Notes:
 * Calibrated Hand Penetrometer
 Excavation Backfilling Procedure:
 Boring backfilled with auger cuttings

Drilling Method:
 2-1/4 inch inside diameter hollow-stem augers

SOIL / PAVEMENT BORING_193268.GPJ_20150116_G2 CONSULTING DATA TEMPLATE.GDT_7/11/19

Figure No. 5

Project Name: Proposed Ypsilanti Township Offices Pond Improvements

Project Location: 7200 S Huron River Drive
Ypsilanti, Michigan

G2 Project No. 193268

Latitude: 42.212550° Longitude: -83.614102°



Soil Boring No. B-6

CONSULTING GROUP

SUBSURFACE PROFILE

SOIL SAMPLE DATA

ELEV. (ft)	PRO-FILE	GROUND SURFACE ELEVATION: 745.0 ft ±	DEPTH (ft)	SAMPLE TYPE-NO.	BLOWS/6-INCHES	STD. PEN. RESISTANCE (N)	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCONF. COMP. STR. (PSF)
		Topsoil: Brown Silty Clay with trace sand (10 inches)	0.8						
		Hard Brown and Gray Mottled Silty Clay with trace sand and gravel, and few roots	5	S-1	3 5 6	11	18.0		9000*
740.0				S-2	6 6 8	14	19.3		9000*
		Very Stiff to Hard Brown Silty Clay with trace sand	10	S-3	7 9 9	18	19.4		6000*
735.0				S-4	11 13 15	28	18.0		9000*
		Hard Gray Silty Clay with trace sand, occasional sand seams	15	S-5	10 10 13	23	20.2		9000*
730.0				S-6	9 10 12	22	16.6		9000*
		Medium Compact Gray Silt with trace sand	18.5						
725.0			20.0	S-7	10 14 16	30	20.1		9000*
		End of Boring @ 20 ft	20						
720.0			25						

Total Depth: 20 ft
 Drilling Date: July 2, 2019
 Inspector:
 Contractor: Strata Drilling, Inc.
 Driller: D. Watkins

Notes:
 * Calibrated Hand Penetrometer
 Excavation Backfilling Procedure:
 Boring backfilled with auger cuttings

Drilling Method:
 2-1/4 inch inside diameter hollow-stem augers

SOIL / PAVEMENT BORING 193268.GPJ 20150116 G2 CONSULTING DATA TEMPLATE.GDT 7/11/19

Figure No. 6

GENERAL NOTES TERMINOLOGY

Unless otherwise noted, all terms herein refer to the Standard Definitions presented in ASTM 653.

PARTICLE SIZE

Boulders	- greater than 12 inches
Cobbles	- 3 inches to 12 inches
Gravel - Coarse	- 3/4 inches to 3 inches
- Fine	- No. 4 to 3/4 inches
Sand - Coarse	- No. 10 to No. 4
- Medium	- No. 40 to No. 10
- Fine	- No. 200 to No. 40
Silt	- 0.005mm to 0.074mm
Clay	- Less than 0.005mm

CLASSIFICATION

The major soil constituent is the principal noun, i.e. clay, silt, sand, gravel. The second major soil constituent and other minor constituents are reported as follows:

Second Major Constituent (percent by weight)	Minor Constituent (percent by weight)
Trace - 1 to 12%	Trace - 1 to 12%
Adjective - 12 to 35%	Little - 12 to 23%
And - over 35%	Some - 23 to 33%

COHESIVE SOILS

If clay content is sufficient so that clay dominates soil properties, clay becomes the principal noun with the other major soil constituent as modifier, i.e. sandy clay. Other minor soil constituents may be included in accordance with the classification breakdown for cohesionless soils, i.e. silty clay, trace sand, little gravel.

Consistency	Unconfined Compressive Strength (psf)	Approximate Range of (N)
Very Soft	Below 500	0 - 2
Soft	500 - 1,000	3 - 4
Medium	1,000 - 2,000	5 - 8
Stiff	2,000 - 4,000	9 - 15
Very Stiff	4,000 - 8,000	16 - 30
Hard	8,000 - 16,000	31 - 50
Very Hard	Over 16,000	Over 50

Consistency of cohesive soils is based upon an evaluation of the observed resistance to deformation under load and not upon the Standard Penetration Resistance (N).

Density Classification	COHESIONLESS SOILS Relative Density %	Approximate Range of (N)
Very Loose	0 - 15	0 - 4
Loose	16 - 35	5 - 10
Medium Compact	36 - 65	11 - 30
Compact	66 - 85	31 - 50
Very Compact	86 - 100	Over 50

Relative Density of cohesionless soils is based upon the evaluation of the Standard Penetration Resistance (N), modified as required for depth effects, sampling effects, etc.

SAMPLE DESIGNATIONS

- AS - Auger Sample - Cuttings directly from auger flight
- BS - Bottle or Bag Samples
- S - Split Spoon Sample - ASTM D 1586
- LS - Liner Sample with liner insert 3 inches in length
- ST - Shelby Tube sample - 3 inch diameter unless otherwise noted
- PS - Piston Sample - 3 inch diameter unless otherwise noted
- RC - Rock Core - NX core unless otherwise noted

STANDARD PENETRATION TEST (ASTM D 1586) - A 2.0 inch outside-diameter, 1-3/8 inch inside-diameter split barrel sampler is driven into undisturbed soil by means of a 140-pound weight falling freely through a vertical distance of 30 inches. The sampler is normally driven three successive 6-inch increments. The total number of blows required for the final 12 inches of penetration is the Standard Penetration Resistance (N).

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Belinda Kingsley, Community Compliance Director

Re: **Request to confirm authorization for Circuit Court litigation to abate public nuisances located at 1769 Cadillac and 1781 Cadillac; funded in account 101-729-801.023.**

Date: June 20, 2023

The Township has investigated a multitude of complaints at 1769 Cadillac and 1781 Cadillac, for which authorization to engage Circuit Court is now requested.

1769 Cadillac and 1781 Cadillac



The properties located at 1781 (house) and 1769 (commercial building) Cadillac are owned by Jacob Lebo, through two different LLC entities, 1781 Cadillac Ave Holding LLC and 1781 Cadillac LLC. This area is zoned I-C – Industrial-Commercial.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr

The adjoining properties have been used for various unapproved uses since the current owner (Lebo) purchased the properties on 5/1/19. Based on complaints from neighbors along with various ordinance inspections, we are aware that the house is being occupied without a valid rental certificate. There is evidence that the commercial building is likely being used for a marijuana grow facility and a vehicle repair facility.

There is a history of using 1781 Cadillac, the house, as an unregistered rental since January 2021. The Township began performing the most recent rental inspections in June 2022, but stopped when Lebo claimed that instead of making the necessary repairs the house would remain vacant. Lebo has not filed a completed vacant structure registration as requested since November 2022. The Township is aware that there are tenants in the house, and the property is being rented without a valid rental certificate. Without an inspection, we are unable to protect the health and safety of the tenants.

The commercial building, at 1769 Cadillac, has a history of being used as a marijuana grow facility under the previous owner, and was outfitted with the necessary HVAC and electrical equipment. It appears that the unapproved use has continued. The complaints received by the Township since the new owner, Lebo, took ownership include the stench of marijuana, removal of marijuana plants prior to our scheduled inspections, plants being returned after inspections, auto work being performed inside and outside of the building, storage of vehicles and campers, a large amount of traffic at all hours of the day and night, vehicles being towed to the site by tow trucks, etc. A neighbor has made contact with an individual stating that he rents a portion of the building for the purpose of performing auto repairs, and he is frequently at the property.

Through our inspections and what has been noted during unannounced site visits and drive-byes we have witnessed evidence of a marijuana grow operation, auto repairs and general use of two structures that the owner claims are vacant. Essentially this property owner has been using the properties for unapproved purposes, with no indication to comply despite repeated requests from the Township.

Approval by the Board of Trustees to file appropriate litigation is being requested. Thank you for your consideration and your continued support for our public nuisance abatement efforts.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr

Photos taken during a scheduled inspection on 2/6/23.



Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr



Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr



Photo taken on 4/17/23



Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr

To: Charter Township of Ypsilanti Board of Trustees

From: Belinda Kingsley, Community Compliance Director

Re: **Request to confirm authorization for Circuit Court litigation to abate a public nuisance by padlocking a property identified as 1440 Foley Avenue; funded in account 101-729-801.023.**

Date: June 20, 2023

The Washtenaw County Sheriff's Department Community Action Team (CAT) has investigated a public nuisance at 1440 Foley Ave for which administration authorization was previously granted to engage legal services to abate said nuisance by padlocking. Confirmation of that authorization is now requested.

1440 Foley Avenue



Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



YPSILANTI TOWNSHIP

— ORDINANCE DEPARTMENT —

Trustees
John Newman II
Gloria Peterson
Debbie Swanson
Jimmie Wilson Jr



The property identified as 1440 Foley Ave is located east of S Harris Rd and south of Village Ln (Village Grove Apartments), in an R-5 One-Family Residential zone known as the Sugarbrook Subdivision. The property is owned by Jannette Jones, with a last known address of Detroit, MI.

A search warrant was executed on May 5, 2023, by CAT that resulted in the seizure of a significant amount of narcotics, two stolen firearms and supplies used in an illegal narcotics manufacture, sale and distribution operation. The two residents of the house, believed to be conducting the illegal narcotic business, Ronald Henderson and Heather List, were arrested at the time the search warrant was executed.

The Township expects all landlords to not only carefully screen prospective tenants, but also to monitor their property on a reasonably regular basis during the lease period, to prevent the kind of activity being conducted at 1440 Foley Ave.

The civil lawsuit in this case has been filed against the property owner Jannette Jones, residents Ronald Henderson and Heather List, and Bank of America N.A that holds the mortgage on the property. A Show Cause Hearing is scheduled for June 29, 2023.

There is ample evidence to support the fact that the property was being used as a narcotics distribution center, involving the presence of stolen firearms. The Township is seeking a Court Order to padlock the property for one year, and requests authorization from the Board of Trustees to continue litigation.

Thank you for your consideration and your continued support for our public nuisance abatement efforts.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: June 16, 2023

RE: Washtenaw County Road Commission (WCRC) 2023 Agreement in the amount of \$2,017,271.08 from account 213-446-982.000, contingent on budget amendment

Attached for the Board's consideration is the 2023 Road Agreement with the Washtenaw County Road Commission.

The Road Commission and OHM worked together to recommend these roads. A presentation will be given by Matt Parks from OHM and these are not ARPA funded roads.

2023 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2023, by and between the Charter Township of Ypsilanti Board of Trustees, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Charter Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the first part shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on August 1, 2023, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs.. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

1. **Parkside Preserve of the West:**

Work to include forestry, milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades, and associated project restoration.

Roads to include:

Cottonwood Drive, Oakbrook Drive to End of Road
Creekside Circle, Maplehurst Drive to Mapleview Lane
Hickory Ridge Court, Hickory Ridge Drive to End of Road
Hickory Ridge Drive, Mapleview Lane to Creekside Circle
Maplehurst Drive, Oakridge Drive to Oakhurst Drive
Mapleview Lane, Textile Road to Creekside Circle
Oakbrook Court, Oakbrook Drive to End of Road
Oakbrook Drive, Oakridge Drive to Oakhurst Drive
Oakhurst Drive, Mapleview Lane to Maplehurst Drive
Oakridge Drive, Hitchingham Road to Mapleview Lane

Estimated project cost: \$ 630,000.00

2. **Whispering Meadows Subdivision:**

Work to include forestry, milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades, and associated project restoration.

Roads to include:

Jonquil Lane, Trillium Drive to Tamarack Lane
Lilly Drive, Lupin Court to Trillium Drive
Lupin Court, Lilly Drive to End of Road
Tamarack Lane, Jonquil Lane to Lilly Drive
Trillium Drive, Lupin Court to Tuttle Hill Road

Estimated project cost: \$ 543,000.00

3. Creekside West Subdivision:

Work to include forestry, milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades, and associated project restoration.

Roads to include:

- Amaranth Lane, Indigo Lane to Lakeview Street
- Burdock Street, Indigo Court to End of Road
- Dogwood Street, Lilly Drive to Indigo Lane
- Indigo Court, Burdock Street to End of Road
- Indigo Lane, Burdock Street to Tuttle Hill Road
- Lakeway Court, Lakeview Street to End of Road
- Lakeview Street, Merritt Road to Indigo Lane
- Loon Hollow Drive, Amaranth Lane to End of Road
- Plainview Street, Lakeview Street to Ringneck Drive
- Prairie Street, Loon Hollow Drive to Lakeview Street
- Ringneck Drive, Lakeview Street to Tuttle Hill Road
- Wing Street, Lakeview Street to Indigo Lane

Estimated project cost: \$ 680,000.00

4. Greene Farms Subdivision 2023:

Work to include forestry, milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades, and associated project restoration.

Roads to include:

- Durham Drive, Henley Drive to Greene Farm Drive
- Greene Farm Court, Greene Farm Drive to End of Road
- Henley Drive, Roxbury Drive to Roxbury Drive
- Kenton Court, Henley Drive to End of Road
- Roxbury Court, Amrhein Drive to End of Road
- Roxbury Drive, Dover Drive to Amrhein Drive

Estimated project cost: \$ 450,000.00

AGREEMENT SUMMARY

2023 LOCAL ROAD PROGRAM

Parkside Preserve of the West	\$ 630,000.00
Whispering Meadows Subdivision	\$ 543,000.00
Creekside West Subdivision	\$ 680,000.00
Greene Farms Subdivision 2023	<u>\$ 450,000.00</u>
Subtotal	<u>\$2,303,000.00</u>

Less WCRC 2022 Local Matching Funds Carryover	\$ 6,397.92
Less WCRC 2023 Local Matching Funds	\$ 279,331.00

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
 UNDER THIS AGREEMENT DURING 2023: **\$2,017,271.08**

FOR CHARTER TOWNSHIP OF YPSILANTI:

Brenda Stumbo, Supervisor

Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Sheryl Soderholm Siddall, Managing Director

DRAFT

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Elizabeth Cuellar, Deputy Supervisor

Date: June 14, 2023

RE: Request to authorize the agreement with the Washtenaw County Road Commission (WCRC) for the installation of three (3) speed bumps on Wiard Road for \$33,790 from account 101-446-982.000, contingent on budget amendment

The Supervisor's Office is requesting for the board to authorize an agreement with the Washtenaw County Road Commission to install three speed bumps on Wiard Road between Michigan Avenue and Holmes Road.

On May 19, 2023, the WCRC received and submitted to the Township petition signatures from residents of Wiard Road. Per WCRC rules, at least 51% must sign the petition to move forward. On May 23, 2023, Deputy Assessor Brian McCleery verified the signatures.

On June 2, 2023, the WCRC sent an agreement, cost estimate, and proposed layout, attached.

Thank you for your consideration.

**AGREEMENT BETWEEN
CHARTER TOWNSHIP OF YPSILANTI AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this _____ day of _____, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install three (3) speed humps on Wiard Road between Michigan Avenue and Holmes Road (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$33,790.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

AGREEMENT SUMMARY

Estimated Cost

Installation of three speed humps on Wiard Road **\$33,790.00**

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor

Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Barbara R. Fuller, Chair

Sheryl Soderholm Siddall, Managing Director

PRELIMINARY ENGINEER'S ESTIMATE

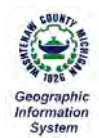
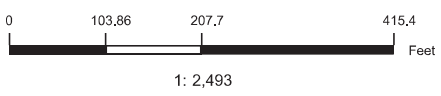
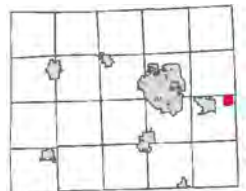
Project: Speed Humps Installation
 Location: Wiard Rd, Michigan Avenue to Holmes Road, Ypsilanti Twp
 Date: 06/02/2023



ITEM CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	NOTES
	SPEED HUMP INSTALLATION	3	EA	\$5,820.00	\$17,460.00	<i>Contractor Install</i>
	PVMT MKGS INSTALLATION	3	EA	\$1,200.00	\$3,600.00	<i>Contractor Install</i>
	TRAFFIC SIGNS	6	EA	\$310.00	\$1,860.00	<i>WCRC Install</i>
				SUBTOTAL	\$22,920.00	
				CE/INCID 15%	\$6,370.00	<i>Eng./Inspect. Costs</i>
				CONST EST	\$29,290.00	
	TRAFFIC CONTROL		LS		\$4,500.00	<i>Contractor Cost</i>
				PROJECT TOTAL:	\$33,790.00	



Proposed locations for speed humps



NOTE: Parcels may not be to scale.
 The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Township Supervisor
Brenda L. Stumbo
Township Clerk
Heather Jarrell Roe
Township Treasurer
Stan Eldridge



**YPSILANTI
TOWNSHIP**
— OFFICE OF THE SUPERVISOR —

Trustees
Ryan Hunter
John Newman II
Gloria Peterson
Debbie Swanson

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor
Elizabeth Cuellar, Deputy Supervisor

Date: June 14, 2023

RE: Request to authorize agreement with Washtenaw County Road Commission (WCRC) for the installation of a rectangular rapid flashing beacon (RRFB) on Huron River Drive at Lake Crest Drive in the amount of \$26,394.20 from account 101-446-982.000, contingent on budget amendment

We are requesting for the board to authorize an agreement with the Washtenaw County Road Commission to install a rectangular rapid flashing beacon to improve the pedestrian crosswalk crossing Huron River Drive at Lake Crest Drive. There were requests from residents for pedestrian improvements to this busy area.

The cost is \$26,394.20, to be paid from line 101-446-982.000, contingent on budget amendment.

Attached please find an agreement for the RRFB, cost estimations, and a Traffic Control Device Agreement for the maintenance of the device.

Thank you for your consideration.

**HURON RIVER DRIVE AT LAKE CREST DRIVE PEDESTIAN CROSSING AGREEMENT
BETWEEN CHARTER TOWNSHIP OF YPSILANTI AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this _____ day of _____, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Township desires to improve the pedestrian crosswalk crossing Huron River Drive at Lake Crest Drive with rectangular rapid flashing beacons (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended; and

WHEREAS, the Road Commission will prepare project documents for the Project, including plan preparation and material purchases; and

WHEREAS, the Road Commission will manage the installation and modernization of the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs of the Project, estimated to be \$26,394.20.

AGREEMENT SUMMARY

Estimated Costs

Huron River Drive at Lake Crest Drive Pedestrian Crossing, Estimated Township Costs	\$26,394.20
--	--------------------

FOR YPSILANTI TOWNSHIP:

Brenda Stumbo, Supervisor

FOR WASHTENAW COUNTY ROAD COMMISSION:

Barbra Ryan Fuller, Chair

Sheryl Soderholm Siddall, Managing Director

WASHTENAW COUNTY ROAD COMMISSION

555 N. ZEEB ROAD
ANN ARBOR, MICHIGAN 48103

TRAFFIC CONTROL DEVICE AGREEMENT

LOCATION: Huron River Drive at Lake Crest Dr AGREEMENT NO. 1
DEVICE TYPE(S): RRFB assembly and all signage for crossing EFFECTIVE DATE OF THIS AGREEMENT: _____

Under authority of state law and by virtue of resolutions formally adopted by their respective governing bodies, the undersigned hereby agree to participate in the cost of maintenance and operation of the traffic control device(s) at the location(s) listed above on the basis of the division of costs as shown below. Details of the location are as shown on the attached documentation.

PARTICIPATION AGREEMENT

Agency WASHTENAW COUNTY ROAD COMMISSION 0%
Agency Ypsilanti Township 100%
Agency _____
Other _____

BILLING AGREEMENT: It is agreed that the **Washtenaw County Road Commission** shall bill the parties designated above on the participation agreement for their proportionate share of all costs relative to the maintenance and operation of the traffic control device(s) on the first billing cycle after the charges are incurred.

It is further agreed that the agency responsible for payment of energy billings and/or leased line interconnection billings included in the operation costs, shall be the Ypsilanti Township.

It is further agreed that the agency responsible for performing maintenance by approved guidelines and policies, shall be the **Washtenaw County Road Commission**.

"In the event the traffic control device(s) referred to in this agreement is located on a road or street that is not under the jurisdiction of the **Washtenaw County Road Commission**, the authority having the jurisdiction over the road or street hereby agrees to save harmless, indemnify, represent, and defend the **Washtenaw County Road Commission** from any claims, demands, or suits arising out of or relating to the maintenance and operation of the traffic control device(s) which is the subject matter of this agreement."

It is further agreed that title to all equipment at the roads listed in this agreement shall remain with the agency having jurisdiction of the road in which the equipment is located.

This agreement is terminable on a unanimous decision between all parties.

Agency <u>WASHTENAW CO. ROAD COMM.</u> Signed By _____ Print Name _____ Title _____ Date _____	Agency <u>Ypsilanti Township</u> Signed By _____ Print Name _____ Title _____ Date _____
Agency _____ Signed By _____ Print Name _____ Title _____ Date _____	Other _____ Signed By _____ Print Name _____ Title _____ Date _____



COST ESTIMATION

LOCATION: Huron River Dr @ Lake Crest Dr - RRFB installation
CITY/TWP: Ypsilanti Twp

04/25/2023

MATERIAL COSTS

CODE	MATERIAL	QUANTITY	UNIT COST	EST. COST
	Signal Equipment (RRFB Station w/ foundation)	2 ea	\$7,800.00	\$15,600.00
	Signs (4-W11-2, 2-W16-9p, 2-W16-7pL)	1 ea	\$325.00	\$325.00

TOTAL MATERIAL COST \$15,925.00

INSTALLATION COSTS

PERSONNEL	RATE HOUR	EST. HOURS	EST. COST
SIGNAL TECHNICIAN	\$32.00	24	\$768.00
SIGNAL TECHNICIAN	\$32.00	12	\$384.00
SUPERVISOR	\$45.00	8	\$360.00
SIGNAL ELECTRICIAN	\$35.00	24	\$840.00
HEAVY EQUIPMENT OPERATOR	\$28.00	4	\$112.00
SIGN TECHNICIANS (2)	\$118.00	4	\$472.00
			\$0.00

TOTAL LABOR COST \$2,936.00

EQUIPMENT COSTS

EQUIPMENT COSTS	RATE HOUR	EST. HOURS	EST. COST
SIGNAL TRUCK 268	\$52.00	24	\$1,248.00
SIGNAL TRUCK 269	\$41.00	12	\$492.00
SUPERVISOR TRUCK	\$15.00	8	\$120.00
SIGN TRUCK	\$50.00	3	\$150.00
SKID STEER 387	\$51.00	5	\$255.00
HEAVY EQUIPMENT TRUCK 878	\$93.00	5	\$465.00

TOTAL EQUIPMENT COST \$2,730.00

SUBCONTRACTOR COSTS

EQUIPMENT COSTS	RATE HOUR	EST. HOURS	EST. COST
			\$0.00
			\$0.00

TOTAL EQUIPMENT COST \$0.00

OTHER COST	
FRINGE (125%)	\$3,670.00
SUB-TOTAL	\$25,261.00
OVERHEAD* (20%)	\$1,133.20

FINAL TOTAL ESTIMATED COST \$26,394.20

*Note: Overhead includes costs for Labor, Equipment and Subcontractor costs only



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: June 15, 2023

RE: Request to approve contract with DTE Energy for the conversion of 1,122 streetlights to LED in the amount of \$576,838.06 budgeted in line 282-901-981.140 (ARPA Funds)

On May 23, 2023, Resolution 2023-07 approved and allocated ARPA funds for this street light conversion project.

The breakdown of 1,122 streetlights to LED is as follows:

Underground (UG) – DTE Owned and Maintained Street Lights Fed by Underground Cable:

- 700 - 100 watt High Pressure Sodium to 39 watt LED Granville Acorn Luminaires
- 421 - 100 watt High Pressure Sodium to 64w LED Colonial Luminaires

Overhead (OH) – DTE Owned and Maintained Street Lights Fed by Overhead Wire:

- 1 - 250 watt High Pressure Sodium to 136 watt LED Roadway Luminaire

The annual savings to our residents are estimated to be \$98,847.71. Please see agreement, budget letter, and map from DTE.

Thank you for your consideration.



June 2, 2023

Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: DTE Street Lighting: 2023 LED Conversion

Attached is the Purchase Agreement for the 2023 LED streetlight conversion. A detailed description of the project is outlined in the agreements. Please print **TWO** copies. Please sign **BOTH** copies in the designated areas. A check in the amount of **\$576,838.06** is also required at this time. Please return **BOTH** signed agreements (as well as check made payable to **DTE Energy**) to the following address:

DTE Energy
8001 Haggerty Rd.
Belleville, MI 48111
140 WWSC-Brandon Faron

Please call if you have questions, 734-397-4017.

Sincerely,

Brandon R. Faron

Brandon R. Faron
Account Manager
Community Lighting

Exhibit A to Master Agreement


Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of June 2, 2023 between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 22, 2022 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	65493201	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	[Various Locations in Ypsilanti Township], as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	1122	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	<p><u>Underground:</u></p> <ul style="list-style-type: none"> • Convert (582) 100w HPS Basic Granvilles to 39w LED retrofit kit. • Convert (118) 100w HPS Granvilles with gold trim and Lunar optics to 39w LED retrofit kit and new glass. These (118) locations will not have the gold bands or lunar optics. • Convert (421) 100w HPS Colonials to 64w LED Colonials. <p><u>Overhead:</u></p> <ul style="list-style-type: none"> • Convert (1) 250w HPS to 136w LED 	
5. Estimated Total Annual Lamp Charges	\$302,557.95	
6. Estimated Total Annual Post Charges if selected	\$0.00	
7. Annual Finance Charge if selected	See paragraph 14 below	\$ 0.00
8. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$576,838.06
	Revenue credit:	\$0.00
	CIAC Amount (cost minus revenue)	\$576,838.06
	Credit for Post Charge, if selected	\$0.00
9. Payment of CIAC Amount:	Due promptly upon execution of this Agreement \$576,838.06	
10. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
Special Financing Options are available – Please read stipulations within agreement and if	If Post Charge "box" is checked the Customer agrees to following term:	

<p>desired check the appropriate box below:</p> <p>Post Charge Option <input type="checkbox"/></p> <p>Finance Option <input type="checkbox"/></p>	<p>10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p>
<p>11. Does the requested Customer lighting design meet IESNA recommended practices?</p>	<p>(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices</p> <p>_____ </p>
<p>12. Customer Address for Notices:</p>	<p>Charter Township of Ypsilanti 7200 S. Huron River Dr. Ypsilanti, MI 48197</p>

13. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used.

B. Customer will maintain an inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to Customer's inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company (i) shall be relieved from any obligation or commitment to complete the work as scheduled, and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

14. Special Financing Options

A. Post Charge Option:

For new underground-fed installations of 5 lights or more after May 1, 2019, which require investment in excess of three times the annual revenue at the prevailing rate at the time of installation, the customer may elect to pay a post charge for each increment of \$1,000 investment required above three times the annual revenue.

Effective November 25, 2022 - For each increment of \$1,000 of investment which exceeds three times the annual revenue at the prevailing rate at the time of installation, add to rate per year an additional **\$79.44**.

B. Finance Charge Option:

As an alternative, where the required contribution exceeds \$10,000, upon agreement of the customer and the Company, the customer will pay an additional annual charge of the Company's weighted average cost of capital (6.79%) times the contribution amount in lieu of the cash contribution.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Date: _____

Customer:

Charter Township of Ypsilanti

By: _____

Name: _____

Title: _____

Date: _____



Attachment 1 to Purchase Agreement
Map of Location

[To be attached]



June 2, 2023

Ypsilanti Township
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: Ypsilanti Township - Conversion of 1,122 Streetlights to LED

Based on your request, I have attached a cost estimate for the proposed 2023 streetlight conversion project. The total light count is 1,122 streetlights and reflects the following descriptions:

Underground (UG) – DTE Owned and Maintained Street Lights Fed by Underground Cable

- 700 - 100 watt High Pressure Sodium to 39 watt LED Granville Acorn Luminaires
- 421 - 100 watt High Pressure Sodium to 64w LED Colonial Luminaires

Overhead (OH) – DTE Owned and Maintained Street Lights Fed by Overhead Wire

- 1 - 250 watt High Pressure Sodium to 136 watt LED Roadway Luminaire

Below please find the estimate breakdown for this project. The costs are based on the Option 1 Municipal Street Light rate - DTE Energy owned and maintained. The rate requires the customer pay a portion of the construction cost.

Estimate Breakdown

Project Cost	\$576,838.06
EO Rebate Issued After Construction	\$14,734.00
Final Cost to Convert after Rebate	\$562,104.06
Current Annual Invoice	\$401,405.66
Future Annual Invoice	\$302,557.95
Annual Savings	\$98,847.71
Payback	5.68yrs

An authorized signature on the Municipal Street Lighting Purchase Agreement and the payment contribution will be our notification to begin final design and construction scheduling.

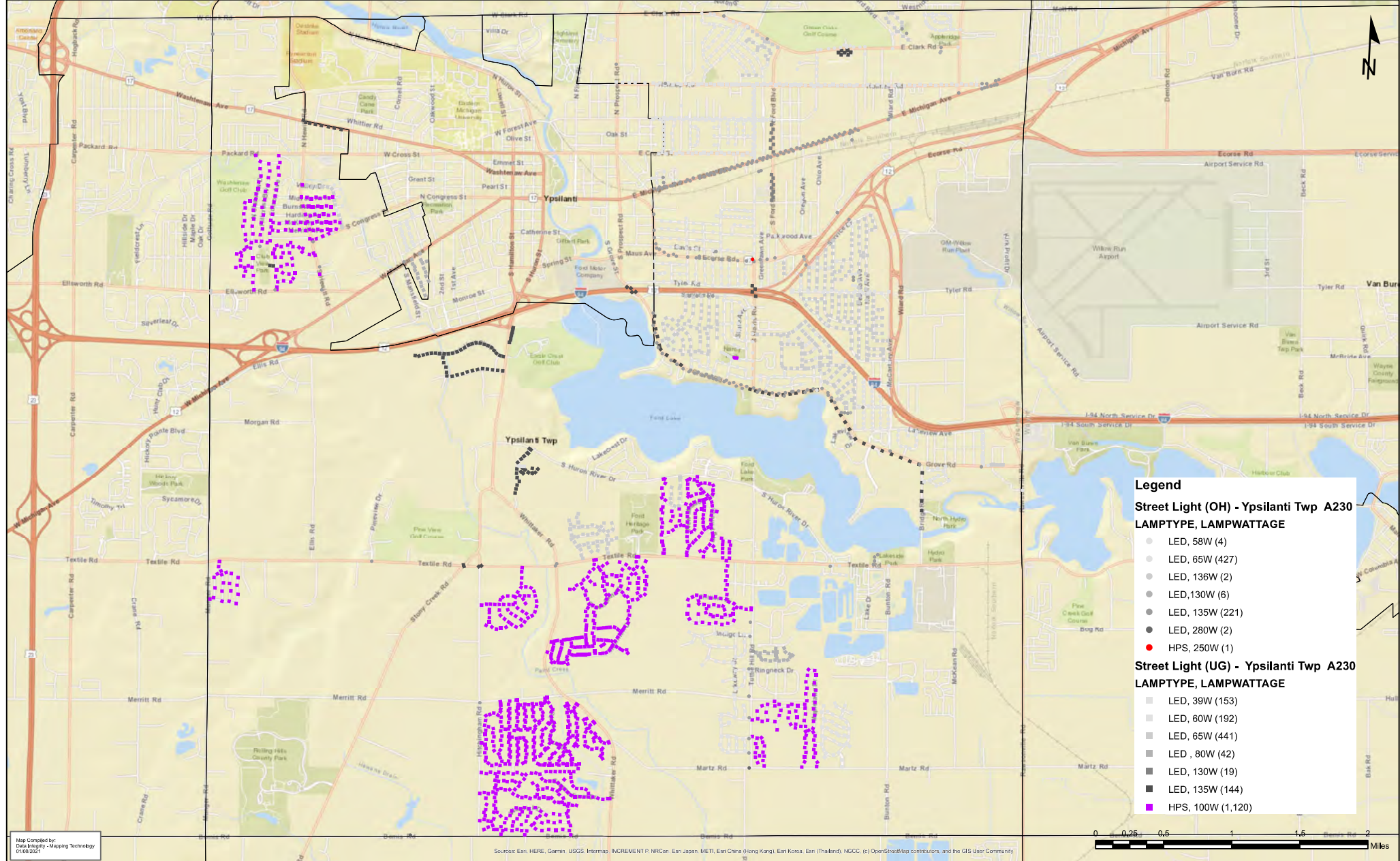
Please feel free to contact me if you have any questions at 734-397-4017.

Sincerely,

Brandon R. Faron

Brandon R. Faron
Account Manager
Community Lighting

Ypsilanti Township - Streetlight Locations





MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Recreation Director

Date: June 15th, 2023

RE: **Request Authorization to approve Stantec Consulting to provide professional services related to the preliminary engineering and conceptual design for the Ypsilanti Township ARPA Green Oaks Golf Course Bathroom Improvements.**

At the May 23, 2023 special Board Meeting, the BOT approved resolution 2023-07, which designated ARPA funds to various needed projects for the township.

The Recreation Department is looking for authorization to approve Stantec to provide professional services related to the Phase 1: preliminary engineering and conceptual design for Project #9: Bathroom facilities at Green Oaks Golf Course for the amount of \$9,000, which is budgeted in GL#282-901-981.100

Stantec's Concept Report (Phase I) proposal consists of:

- A. The A/E will meet with Township staff to confirm project scope and requirements.
- B. Review applicable code and ADA requirements, field verify existing conditions and review available record drawings, reports, and studies.
- C. Conduct non-destructive analysis of existing sanitary system design and capacities based on connected plumbing fixtures to determine potential recommendations. Destructive testing, digital camera investigations and other invasive investigative analysis is not provided or anticipated.
- D. Provide concept report for review and approval.

This phase is estimated to be four weeks. Future phases and proposals will be brought to the Board for approval.

This project was submitted by recreation and golf staff due to the age of the bathroom fixtures, piping and amount of issues that piping has caused in recent years. In addition to roofing concerns, staff have had to schedule service and close the restrooms multiple times.

John Hines



Stantec Consulting Michigan Inc.
1168 Oak Valley Drive, Suite 100, Ann Arbor MI 48108-9200

June 15, 2023
File: 207585033

Attention: Mr. John Hines, CPRP
Ypsilanti Township Recreation Director
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, MI 48197

Dear Director Hines,

Reference: Architectural and Engineering Design Services for the Community Center Golf Course Bathroom Renovations Project
Charter Township of Ypsilanti, Washtenaw County, Michigan

As requested, Stantec Consulting Michigan Inc. (Stantec) is pleased to submit this proposal for professional Architectural and Engineering (A/E) Design Services for the Community Center Golf Course Bathroom Renovations Project. It is our understanding these improvements will consist of renovations to two (2) restroom buildings with a total of four (4) restrooms to update the functionality of the restrooms by installing new fixtures, wall, and floor finishes, and ensuring the spaces comply with current ADA standards. Parts of the domestic plumbing distribution piping are nearing the end of their useful life and renovations will provide an opportunity to replace piping along with this project, including:

- New interior wall and floor finishes, including painting, ceramic tile, and related modifications to existing walls and ceilings;
- New plumbing fixtures, including new vanities, faucets, toilets, urinals;
- New toilet accessories;
- New light fixtures;
- Related modifications to existing wiring and light fixture controls;
- Investigate and incorporate improvements to existing sanitary sewer system.
 - It is understood that there are no known issues with water pressure, but there have been issues with sanitary lines.
- Roof replacement
- Structural condition of the existing walls and roof is unknown at this time, but will be observed as part of concept design.

SCOPE OF WORK REQUESTED

Stantec proposes to perform the following tasks as part of these services:

1. Concept Report (Phase I)

- A. The A/E will meet with Township staff to confirm project scope and requirements.
- B. Review applicable code and ADA requirements, field verify existing conditions and review available record drawings, reports, and studies.

Reference: Community Center Golf Course Bathroom Renovations Project

- C. Conduct non-destructive analysis of existing sanitary system design and capacities based on connected plumbing fixtures to determine potential recommendations. Destructive testing, digital camera investigations and other invasive investigative analysis is not provided or anticipated.
- D. Provide concept report for review and approval.

This phase is estimated to be four weeks.

2. Design Development (Phase II)

- A. Stantec proposes incorporating Design Development tasks into the Contract Document phase.

3. Contract Documents (Phase III)

- A. After final approval of the final design package from Phase I by the Township, as well as the appropriate municipal commissions and other governing bodies, the A/E will create detailed construction and specification documents for bidding purposes.
- B. Provide finishes and samples identifying materials to be incorporated into the project and meet with Township staff to present drawings and finish selections for approval.
- C. Determine phasing requirements to minimize disruption to existing spaces and allow building to be occupied throughout construction.
- D. The final contract documents shall include as a minimum: Demolition Plans, Life Safety/Code Plan, Floor Plan(s), Reflected Ceiling Plans, Interior Elevations, Details, Plumbing Plan(s) and Isometrics, Door / Window / Room Finish / Mechanical / Plumbing / Electrical schedules and diagrams, HVAC Plans, Power Plans, Lighting Plans, Lighting Controls Requirements, and the Project Manual including specifications in the CSI division format.
- E. Plan Approvals - The A/E is responsible for submitting for plan reviews to the Township including, but not limited to: Building, Mechanical, Electrical and Plumbing. Any Fire Protection and/or Fire Alarm design and submittals are to be submitted by the Licensed Contractor performing the work. The Township is waiving plan review fees for this project.

This phase is estimated to be six weeks.

4. Bidding and Contract Award (Phase IV)

- A. The A/E will assist the Township in bidding the project to prospective prime contractors.
- B. Services will include assisting the Township with the distribution of plans and specifications, assisting with sub-contractor pre-bid meetings, assisting with formulating responses to prospective bidders' questions, issuing addendums (if necessary), attendance at the bid opening, providing the Township with a recommendation for prime contract awards.

This phase is estimated to be four to six weeks.

5. Contract Administration, Project Closeout, and Warranty (Phase V)

- A. The A/E shall be a representative of and shall advise and consult with the Township during construction until the final payment to prime contractors is due and during the correction period described in the Contract Documents.
- B. Construction Related Services - The A/E will provide on the Townships behalf, contract administration services. Services anticipated to be provided consist of attending Observation Site Visits at the job site to evaluate job progress. The number of Observation Visits is assumed to be two (2). Attend OAC meetings as established by the Contractor and Owner to review the construction schedule and outstanding items. The number of OAC meetings is assumed not to exceed 12 virtual meetings. Review of submittals and shop drawings, processing change orders and Requests for Information, processing certificates for payment to prime contractors, verifying Substantial and Final Completion, developing punch list (one (1) assumed) and confirm completion of each item with coordination with the Contractor services are anticipated. Review of warranty and project closeout documentation as provided by the Contractor anticipated. An As-Constructed set incorporating design changes during the construction phase as well as any Contractor provided markups is anticipated to be provided.

This phase is estimated to be 12 weeks.

UNDERSTANDINGS & ASSUMPTIONS

This proposal was developed under the following understandings and assumptions:

- Existing drawings to be provided.
- Excludes any permit fees, geotechnical services or any work not listed above.
- Conceptual Total Project costs are unknown.
- Assumes that existing mechanical, plumbing and electrical infrastructure is adequate to support the anticipated scope. Architectural and Engineering services are provided at the building. Any work more than 5' away from an exterior wall will require additional civil scope.
- Fire Protection scope in not anticipated.

SCHEDULE

We propose to complete the design, engineering, and permit application package per the weeks noted above after authorization. Authorization will be required prior to beginning each phase.

BUDGET

We recommend establishing a not-to-exceed budget to complete the **Task 1: Concept Report (Phase I)** Architectural and Engineering Scope of Work listed above for **\$9,000.00**.

After completion of Concept Report (Phase 1) Stantec will provide a proposal to complete the remaining Phases of work based on the agreed upon scope.

Reference: Community Center Golf Course Bathroom Renovations Project

If the above proposal meets your approval, please sign this proposal letter and return a copy to our office. All work will be completed under the existing General Services Agreement between Ypsilanti Charter Township and Stantec. We sincerely appreciate the opportunity to continue to work with the Township and look forward to assisting you with these important improvements. If you should have any questions, please feel free to contact us.

Regards,

Stantec Consulting Michigan Inc.



Lindsay Woods AIA, NCARB, LEED® Green Associate
Project Manager
Phone: 248-376-7972
Lindsay.Woods@stantec.com



Mark D. Pascoe PE, LEED® AP, ENV SP
Principal
Phone: 734-214-1865
Mark.Pascoe@stantec.com

ACKNOWLEDGED AND ACCEPTED:

CHARTER TOWNSHIP OF YPSILANTI

Brenda Stumbo
Supervisor

_____, 2023

Heather Jarrell Roe
Clerk

_____, 2023

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MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Interim Residential Services Director

Date: June 15th, 2023

RE: **Request Authorization to approve Stantec Consulting to provide professional services related to the preliminary engineering and conceptual design for the Ypsilanti Township Community Center Water Damage Renovation**

The Recreation Department is looking for authorization to approve Stantec Consulting to provide professional services related to the Phase 1: Concept Report for the Community Center 200 Hallway and Golf Office Renovation for the amount of \$11,000, which is budgeted line #213-901-976.008.

Stantec's Concept Report (Phase I) proposal consists of:

- A. The A/E will meet with Township staff to confirm project scope and requirements.
- B. Review applicable code and ADA requirements, field verify existing conditions and review available record drawings, reports, and studies.
- C. Conduct non-destructive analysis of existing sanitary system design to determine potential recommendations. Destructive testing, digital camera investigations and other invasive investigative analysis is not provided or anticipated
- D. Provide conceptual report for review and approval.

This phase is estimated to be four weeks. Future phases and proposals will be brought to the Board for approval.

This project is a continuation of the work that needs to be completed at the Community Center from the water damage sustained in December 2022. Stantec Consulting was approved at the June 6th BOT meeting to oversee the design of the Community Center restroom project. The renovation work will overlap with the restroom project due to the sanitary line issues that need to be addressed in the 200 hallway. This renovation work will focus on the golf shop office, Rooms 201, 202 and 204.

John Hines



Stantec Consulting Michigan Inc.
1168 Oak Valley Drive, Suite 100, Ann Arbor MI 48108-9200

June 15, 2023
File: 207585033

Attention: Mr. John Hines, CPRP
Ypsilanti Township Recreation Director
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, MI 48197

Dear Director Hines,

Reference: Architectural and Engineering Design Services for the Community Center Hallway 200 and Adjacent Golf Office Renovations Project
Charter Township of Ypsilanti, Washtenaw County, Michigan

As requested, Stantec Consulting Michigan Inc. (Stantec) is pleased to submit this proposal for professional Architectural and Engineering (A/E) Design Services for the Community Center Hallway 200 and Adjacent Golf Offices Renovations Project. It is our understanding these improvements will consist of renovations to Hallway 200 and the adjacent golf office and retail rooms to address work related to an existing plumbing piping line which has caused past damage to the subfloor and floor. Piping, subfloor and floor finishes for the hallway and offices are anticipated to be part of the scope of work. The piping in this area connects to restrooms that are being proposed to be updated in a separate project. Parts of the water distribution piping are nearing the end of their useful life and renovations will provide an opportunity to replace piping along with this project on the inside of the building. Wall and full ceiling/lighting scope is not anticipated as part of the project. Two packages are expected to be issued for bidding.

SCOPE OF WORK REQUESTED

Stantec proposes to perform the following tasks as part of these services:

1. Concept Report (Phase I)

- A. The A/E will meet with Township staff to confirm project scope and requirements.
- B. Review applicable code and ADA requirements, field verify existing conditions and review available record drawings, reports, and studies.
- C. Conduct non-destructive analysis of existing sanitary system design to determine potential recommendations. Destructive testing, digital camera investigations and other invasive investigative analysis is not provided or anticipated.
- D. Provide conceptual report for review and approval.

This phase is estimated to be four weeks.

2. Design Development (Phase II)

- A. Stantec proposes incorporating Design Development tasks into the Contract Document phase.

3. Contract Documents (Phase III)

- A. After final approval of the final design package from Phase I by the Township, as well as the appropriate municipal commissions and other governing bodies, the A/E will create detailed construction and specification documents for bidding purposes.
- B. Provide finishes and samples identifying materials to be incorporated into the project and meet with Township staff to present drawings and finish selections for approval.
- C. Determine phasing requirements to minimize disruption to existing spaces and allow building to be occupied throughout construction.
- D. The final contract documents shall include as a minimum: Demolition Plans, Life Safety/Code Plan, Floor Plan(s), Details, Plumbing Plan(s) and Isometrics, Room Finish / Mechanical / Plumbing / Electrical schedules and diagrams, and the Project Manual including specifications in the CSI division format.
- E. Plan Approvals - The A/E is responsible for submitting for plan reviews to the Township including, but not limited to: Building, Mechanical, Electrical and Plumbing. Any Fire Protection and/or Fire Alarm design and submittals are to be submitted by the Licensed Contractor performing the work. The Township is waiving plan review fees for this project.

This phase is estimated to be six weeks.

4. Bidding and Contract Award (Phase IV)

- A. The A/E will assist the Township in bidding the project to prospective prime contractors.
- B. Services will include assisting the Township with the distribution of plans and specifications, assisting with sub-contractor pre-bid meetings, assisting with formulating responses to prospective bidders' questions, issuing addendums (if necessary), attendance at the bid opening, providing the Township with a recommendation for prime contract awards.

This phase is estimated to be four to six weeks.

5. Contract Administration, Project Closeout, and Warranty (Phase V)

- A. The A/E shall be a representative of and shall advise and consult with the Township during construction until the final payment to prime contractors is due and during the correction period described in the Contract Documents.
- B. Construction Related Services - The A/E will provide on the Townships behalf, contract administration services. Services anticipated to be provided consist of attending Observation Site Visits at the job site to evaluate job progress. The number of Observation Visits is assumed to be two (2). Attend OAC meetings as established by the Contractor and Owner to review the construction schedule and outstanding items. The number of OAC meetings is assumed not to exceed 12 virtual meetings. Review of submittals and shop drawings, processing change orders and Requests for Information, processing certificates for payment to prime contractors, verifying Substantial and Final Completion, developing punch list (one (1) assumed) and confirm completion of each item with coordination with the Contractor services are anticipated. Review of warranty and project closeout documentation as provided by the Contractor anticipated. An As-Constructed set incorporating design changes during the construction phase as well as any Contractor provided markups is anticipated to be provided.

This phase is estimated to be 12 weeks.

Reference: Community Center Hallway 200 and Adjacent Golf Office Renovations Project

UNDERSTANDINGS & ASSUMPTIONS

This proposal was developed under the following understandings and assumptions:

- Existing drawings to be provided.
- Excludes any permit fees, geotechnical services or any work not listed above.
- Conceptual Total Project costs are unknown.
- Assumes that existing mechanical, plumbing and electrical infrastructure is adequate to support the anticipated scope. Architectural and Engineering services are provided at the building. Any work more than 5' away from an exterior wall will require additional civil scope.
- Fire Protection scope is not anticipated.

SCHEDULE

We propose to complete the design, engineering, and permit application package per the weeks noted above after authorization. Authorization will be required prior to beginning each phase.

BUDGET

We recommend establishing a not-to-exceed budget to complete the **Task 1: Concept Report (Phase I)** Architectural and Engineering Scope of Work listed above for **\$11,000.00**.

After completion of Concept Report (Phase 1) Stantec will provide a proposal to complete the remaining Phases of work based on the agreed upon scope.

If the above proposal meets your approval, please sign this proposal letter and return a copy to our office. All work will be completed under the existing General Services Agreement between Ypsilanti Charter Township and Stantec. We sincerely appreciate the opportunity to continue to work with the Township and look forward to assisting you with these important improvements. If you should have any questions, please feel free to contact us.

Regards,

Stantec Consulting Michigan Inc.



Lindsay Woods AIA, NCARB, LEED® Green Associate
Project Manager
Phone: 248-376-7972
Lindsay.Woods@stantec.com



Mark D. Pascoe PE, LEED® AP, ENV SP
Principal
Phone: 734-214-1865
Mark.Pascoe@stantec.com

Reference: Community Center Hallway 200 and Adjacent Golf Office Renovations Project

ACKNOWLEDGED AND ACCEPTED:

CHARTER TOWNSHIP OF YPSILANTI

Brenda Stumbo
Supervisor

_____, 2023

Heather Jarrell Roe
Clerk

_____, 2023

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CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2023-08

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard to enter Rolling Hills on Friday, July 28, 2023 from 6:30pm to 7:15pm for the Oberun 5K to benefit Huron Waterloo Pathways (Border to Border Trail).

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

Oberun - Road Crossing Application 2023

From : mandy@rfevents.com Tue, May 16, 2023 12:39 PM

Subject : Oberun - Road Crossing Application 2023  1 attachment

To : Istanfield@ytown.org

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Oberun - Road Crossing Application

Hi Lisa –

This is a request for the summer event: Oberun 5K on Jul

This event has been able to donate more than \$25,000 to Friends of the Border to Border Trail!

We are looking to get put on the list for Board approval up coming Board Meeting.

This is our 5th year doing this event and have never had any issues.

We will be submitting our permit application to Wash Co and they will need Ytown board approval.

Event: Oberun 5K

Date: Friday, July 28, 2023

Start/Finish & parking: Wiard's Orchard

Distances: 5k

Expected # of participants: 2,000

Map: Attached, the only road we go on is Merritt this is only to cross from Wiard's Orchard to Rolli Hills.

Runners on Road from 6:30pm – 7:15pm

The race benefits Huron Waterloo Pathways (Border Trail)

There will be course marshals at the road crossing ask traffic to hold until runners cross.

There will also be “Runners on Road” crossing sign warn vehicles before they get to the runners.

Randal Step, owner of R.F. Events, as the official designee for this event

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield
RF Events
5700 Jackson Rd
Ann Arbor, MI 48103

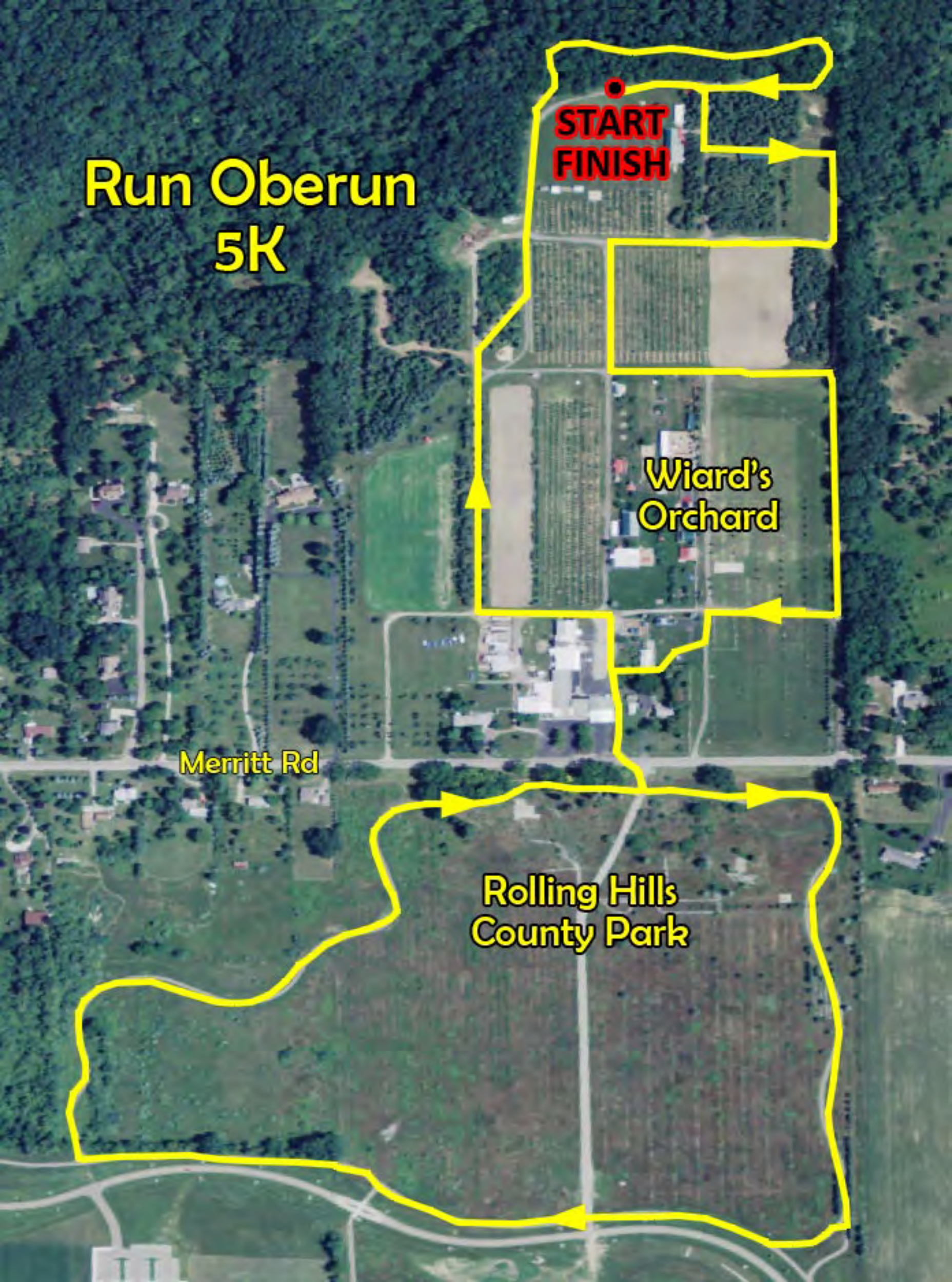
Run Oberun 5K

**START
FINISH**

**Wiard's
Orchard**

Merritt Rd

**Rolling Hills
County Park**



CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2023-09

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 7, 2023 from 8:30am to 11:00am for the Run Scream Run 5K, 10K and Kid's Mile to benefit Washtenaw Promise.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

Mail Contacts Calendar Tasks Preferences 2023 Run Scream

Close

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Spam

Actions



2023 Run Scream Run - Road Crossing Application

From: "Mandy Hetfield" <mandy@rfevents.com>

To: "Lisa Stanfield" <lstanfield@ytown.org>

5K-10K-Map.pdf (143.7 KB) [Preview](#) | [Download](#) | [Remove](#)

CAUTION: This email originated from outside of the organization. Do not click li

Hi Lisa –

We are looking forward to another great event! Getting this to you early, hoping you can get approval for both events at the

We are looking to get put on the list for Board approval in an upcoming meeting.

This is our 12th year doing this event and everything has always worked out great!

We will be submitting our permit application to Wash Co soon and they will need Ytown board approval.

Event: Run, Scream, Run

Date: Saturday, October 7, 2023

Start/Finish & parking: Wiard's Orchard

Distances: 5k/10k, Kid's Mile (1 Mile will not cross into Rolling Hills)

Expected # of participants: 1,500

Map: Attached, the only road we go on is Merritt and this is only to cross from Wiard's Orchard to Rolling Hills.

Time Frame: 5k/10k will start together at 8:30am first runners can be expected in Rolling Hills shortly after that. All race

The race will benefit local charity Washtenaw Promise.

There will be course marshals at the road crossing to ask traffic to hold until runners cross.

There will also be "Runners on Road" crossing signs to warn vehicles before they get to the runners.

Randal Step, owner of R.F. Events, as the official designee for this event

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

START/FINISH



Ward's Orchard

REGISTRATION

PARKING

STORE

Pedestrian Entrance

Rolling Hills County Park

MERRITT ROAD

FUTURE PARK DEVELOPMENT

500 feet

MUNGER ROAD

NO ENTRANCE

AID

Water Park (see detail map)

Family Pavilions

Entrance

Prairie Pavilion

Family Pavilions

Disc Golf Course

Sunshine Pavilion

"The Lodge" Park Headquarters

Woodlands Pavilion

SASSAFRASWOODS

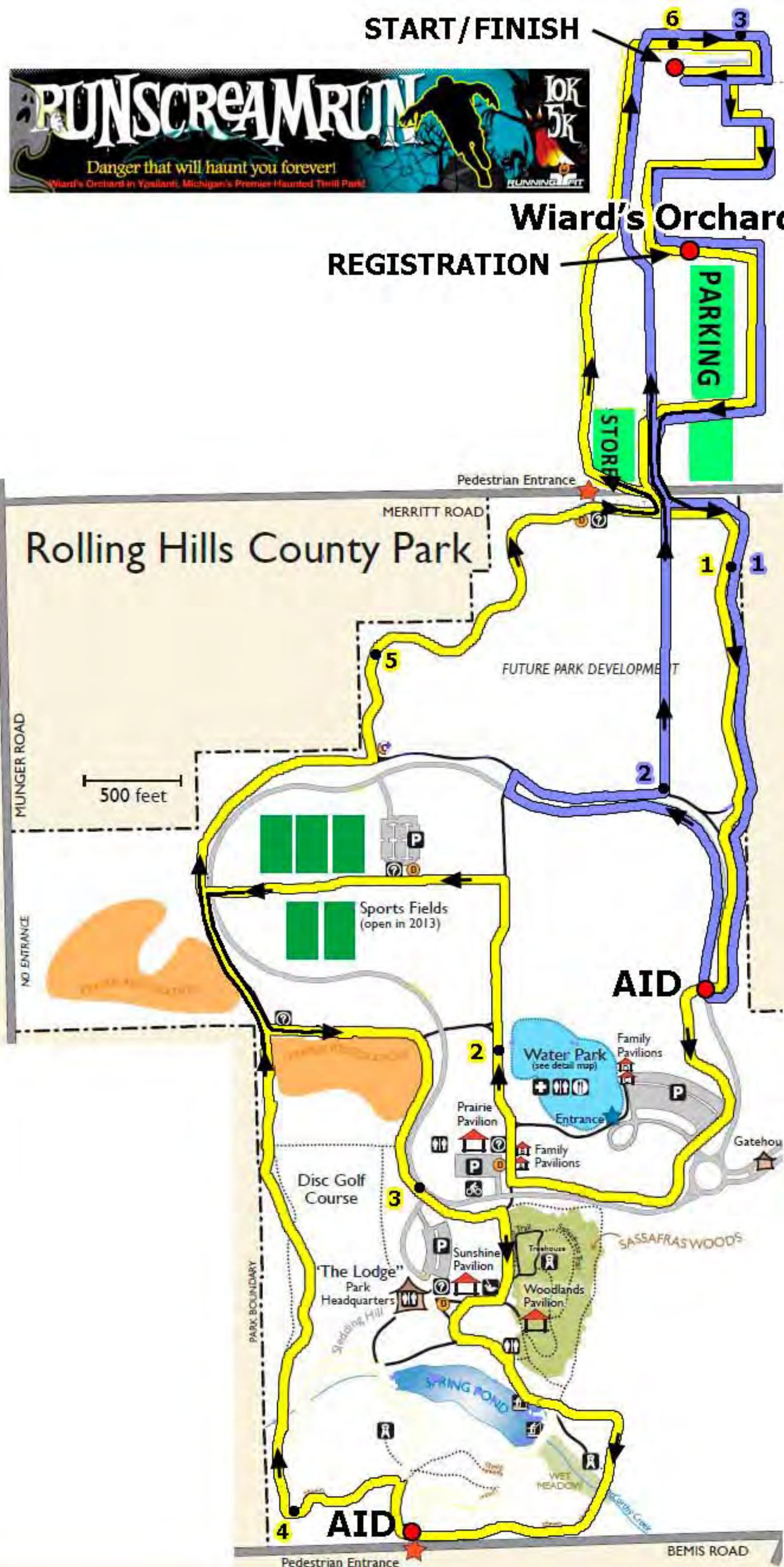
SPRING POND

WET MEADOW

AID

Pedestrian Entrance

BEMIS ROAD



**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT # 9**

June 20, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$836,924.00

Request to increase the budget for health care benefits for new employee to Assessing Department. The former employee had health care buyout. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$14,216.00
			\$14,216.00
		Net Revenues	\$14,216.00
Expenditures:	Health Care	101-257-719.000	\$8,791.00
	Dental	101-257-719.015	\$425.00
	Health Care Deduction	101-257-719.020	\$5,000.00
		Net Expenditures	\$14,216.00

Request to increase the budget for installation of a pedestrian cross walk at Huron River Dr @ Lake Crest Dr. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$26,395.00
			\$26,395.00
		Net Revenues	\$26,395.00
Expenditures:	Highway & St Construction	101-446-982.000	\$26,395.00
		Net Expenditures	\$26,395.00

Request to increase the budget for installation of speed humps on Wiard Road from Michigan Avenue to Holmes Road. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$33,790.00
			\$33,790.00
		Net Revenues	\$33,790.00
Expenditures:	Highway & St Construction	101-446-982.000	\$33,790.00
		Net Expenditures	\$33,790.00

Request to increase the budget for a change order increase due to additional asbestos found during demolition of the structure located at Gault Village. Homrich was awarded the base bid of \$587,000 on April 4, 2023. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$205,251.00
			\$205,251.00
		Net Revenues	\$205,251.00
Expenditures:	Blight Removal - Gault Village	101-729-806.091	\$205,251.00
		Net Expenditures	\$205,251.00

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT # 9**

June 20, 2023

Request a budget increase to transfer funds to the to BSRII Fund for additional road improvement. This will be funded by an appropriation of prior year fund balance.

Expenditures:	Prior Year Fund Balance	101-000-699.999	\$557,272.00
		Net Revenues	<u>\$557,272.00</u>
Expenditures:	Transfer To BSRII Fund 213	101-999-995.213	\$557,272.00
		Net Expenditures	<u>\$557,272.00</u>

206 - FIRE FUND

Total Increase \$20,000.00

Request to increase budget in the Fire Civil Service department for the cost related to hiring a new Fire Chief including testing, backgrounds, psychological, physicals and other related expenses. This will be funded by a budget increase to the interest earned.

Revenues:	Interest	206-000-699.999	\$20,000.00
		Net Revenues	<u>\$20,000.00</u>
Expenditures:	Professional Services	206-269-801.000	\$20,000.00
		Net Expenditures	<u>\$20,000.00</u>

213 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)

Total Increase \$564,672.00

Request to increase budget for additional scope of work to be performed by OHM engineering for the Township wide road survey. This will be funded by a budget increase to the interest earned.

Revenues:	Interest	213-000-665.000	\$7,400.00
		Net Revenues	<u>\$7,400.00</u>
Expenditures:	Professional Services	213-753-801.000	\$7,400.00
		Net Expenditures	<u>\$7,400.00</u>

Request to increase the budget for road improvements. This will be funded by a transfer in of funds from the General Fund.

Revenues:	Transfer In: General Fund	213-000-699.101	\$557,272.00
		Net Revenues	<u>\$557,272.00</u>
Expenditures:	Highways & ST-Road Construction	213-446-982.000	\$557,272.00
		Net Expenditures	<u>\$557,272.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2023 BUDGET AMENDMENT # 9**

June 20, 2023

597 - COMPOST FUND

Total Increase \$6,402.00

Request to increase the budget for PTO payout at 75%. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$6,402.00
		Net Revenues	<u><u>\$6,402.00</u></u>
 Expenditures:	Salaries - Pay out	597-590-708.004	\$5,947.00
	FICA/Medicare	597-590-715.000	\$455.00
		Net Expenditures	<u><u>\$6,402.00</u></u>

Motion to Amend the 2023 Budget (#9)

Move to increase the General Fund budget by \$836,924 to \$14,597,474 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$20,000 to \$4,828,882 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads General (BSRII) Fund budget by \$564,672 to \$4,850,975 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$6,402 to \$1,151,196 and approve the department line item changes as outlined.

AUTHORIZATIONS AND BIDS



MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Recreation Director

Date: June 14th, 2023

RE: **Request Authorization to award the bid and approve the purchase of three (3) new Ford F-250 trucks for \$154,350 from the Feldman Automotive Group budgeted in line #661-268-985.000**

The Residential Services Department is requesting authorization to award and approve the purchase of three (3) new Parks and Grounds F 250 Plow Trucks in the amount of \$154,350 budgeted in line GL #661-268-985.000

Due to frequent use and age of trucks 67,68, 70 and 71, it was requested of RSD to bid out four (4) new vehicles. On May 18, 2023, the Board of Trustees approved going out to bid for the new vehicles. Bids were opened at 10:00a.m. on Thursday, June 1, 2023. One (1) bid was received.

Due to the higher anticipated price of the bid, the Residential Services Department is requesting to purchase three (3) new vehicles at this time instead of four (4). This will still provide a great deal of relief for staff to integrate the new vehicles into the fleet to handle the wear and tear that occurs throughout the year. Purchasing the three (3) new vehicles will allow for the department to utilize the aging vehicles to be used for the growing department staff and seasonal employees that are hired between April-November.

The current lead-time for vehicles is approximately 180 days. If approved, a purchase order will be placed immediately encumbering the fund.

John Hines
Recreation Director
jhines@ypsitownship.org
734-544-3817



Ms. Heather Jarrell Roe – Township Clerk :

Feldman Ford will propose any amount of 2024 Ford F-250s for the Building Department to your exact specifications for \$53,950.00 for each truck. Since there's a Snow Plow Prep Package, it's strongly recommended to get the Dual Battery option which comes with Dual Alternators with a total of 410 Amps for \$200.00. Please let me know if that option will be added to the truck.

Please contact me if you have any questions.

Would you please email a bid tabulation?

Sincerely,

A handwritten signature in blue ink, appearing to read "Frank Kurta", written over a light blue horizontal line.

Frank Kurta – Fleet Department Manager

Feldman Ford, LLC

frank.kurta20@gmail.com

OTHER BUSINESS

BOARD MEMBER UPDATES
