

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

JIMMIE WILSON, JR.

November 15, 2022

Work Session – 5:00 pm

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JIMMIE WILSON, JR.
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



**Charter Township of Ypsilanti
Hydro Station**

**7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544.3690
Fax: (734) 544.3626**

www.ytown.org

Date: November 7, 2022
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager
Subject: Department Report (activities in October 2022)

Activities:

Ford Lake Dam (Hydro Station)

General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Covid-19 has not impacted operations. Operators had 1 after hour call-ins for the month.

Average precipitation for the month of is around 2.53", this year it was about 1.06".

On August 31st, our full time operator left the organization that caused a gap in the department. We have hired a new staff and are in the training phase.

Regulatory Notes

The FERC is revamping the Commission's Safety Program. Due to recent events in California and Michigan, the FERC has implemented some changes to ensure projects are safe. Deep dives into the engineering and technical backgrounds on dams have been eye opening. Changes to documentation requirements, reevaluation of engineering calculation dating back 40+ years and other safety topics. For our Hydro Station, these FERC driven activities has required the Township to work on list of technical reviews, update plans and improve public safety. This work is on-going and will not likely be complete for 2 to 3 years. As the process progresses, additional work may be needed to be address the finding and to satisfy FERC.

During this time of FERC review, the expenses are going to abnormally higher and will likely exceed the annual revenue the Hydro Station makes from DTE. It is possible that additional funds will be needed to cover the expenses that are incurred. Staff is looking for grants to help with these tasks.

Regulatory:

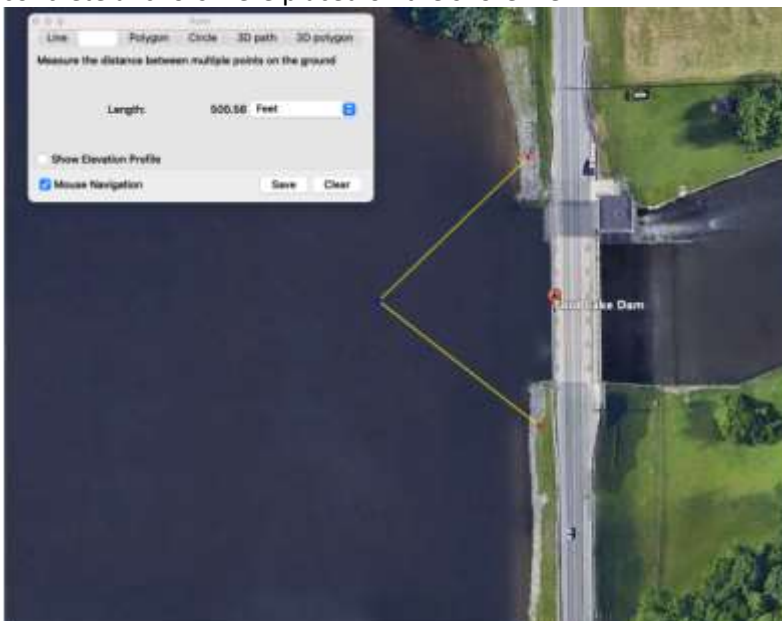
For 2022-

- Reprint STID, **Started- completion due 12/22**
- update DSSMP, planned by 12/22
- DSSMR, **Complete, Filed with FERC**
- Owners Dam Safety Program Review – **Complete filed with FERC**
- EAP annual update and test- **Started**
- EAP Training-
- Part 12 Inspection- next inspection 2025
- WQ Report – **Out for Comment**
- Nuisance Plant Plan Report – **Complete**
- Wildlife Plan Report – **Out for Comment**
- Historical Activity Report – **Complete**
- Gate Certification – **Complete**
- Security Review – **Complete**
- FERC Security Inspection/Compliance- **Started**
- FERC Annual Dam Safety Inspection – **Complete, follow-up letter filed with FERC**
- Annual DEQ Lake Operation Monitoring Report- **Complete, Filed**
- Spillway Assessment Action Plan- **Filed, addressing comments by FERC**
- Public Safety Plan- Update due by 12/22

Projects:

Concrete Repairs- in planning phase, putting together bid documents to address spalling concrete on crest of the concrete spillway. Construction is now planned for 2023. Field inspection was conducted on 5/6/21, an assessment report was provided by Barr. Report outlines areas that need repairs within 5 to 10 years.

Buoy Lines- A new buoy lines near the Hydro Station is moving forward. This will add more safety to boater and recreationists on the lake and river. In order to get the new buoy line installed, large concrete anchors were placed on the shoreline.



New buoy line layout for the lake near the dam



Sluice Gate Stress Analysis- in planning phase, the FERC has requested a detail study of the spillway gates. This is common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task. This task is planned for 2023.

Powerhouse Service Power Upgrades- the high voltage cable from the house transformer to the transfer switch needs to be replaced due to inadequate sizing for the load. This is planned for 2023 during station down time.

Turbine Inspections and Maintenance- Conduct cleaning, inspection and maintenance on turbine equipment and associated spaces. This is planned for 2023.

Operation Summary

| 2022 | October | YTD | 5 Year Ave. |
|---|----------------|------------|--------------------|
| Precipitation total (inches) ¹ | 1.06 | 22.51 | 42.0 |
| Days Online | 31.0 | 303.0 | 359.2 |
| Generation MWH (estimated) | 348.460 | 8,354.215 | 11,040.8 |
| Generation MWH lost (estimated)* | 0 | 354.774 | 564.3 |

After Hour Call In

| | | | |
|-----------------------|----------|-----------|-----------|
| Water levels | 0 | 35 | 43 |
| Mechanical/Electrical | 0 | 0 | 5 |
| Other | 1 | 3 | 2 |
| Totals | 1 | 38 | 50 |

| Recent History | 2017 | 2018 | 2019 | 2020 | 2021 |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Precipitation total (inches) | 40.8 | 42.2 | 45.4 | 41.4 | 40.0 |

| | | | | | |
|--|----------|----------|----------|----------|----------|
| Days Online | 362.0 | 364.2 | 350.6 | 359.7 | 360.0 |
| Generation MWH (estimated) | 10,744.9 | 10,635.0 | 12,576.7 | 10,722.7 | 10,524.5 |
| Generation MWH lost (estimated)* | 269.6 | 552.9 | 1,005.8 | 570.2 | 423.2 |

After Hour Call In

| | | | | | |
|-----------------------|----|----|----|----|----|
| Water levels | 31 | 26 | 30 | 69 | 33 |
| Mechanical/Electrical | 4 | 5 | 3 | 4 | 9 |
| Other | 2 | 3 | 0 | 2 | 0 |
| Totals | 37 | 34 | 33 | 75 | 42 |

¹ Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Gate Spilling Summary:

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

Sluice Gate Usage Summary:

| Current Year 2022 | Current Year Days Spilled | Current Year Lost KWh* | Current Year Lost KW\$* | Prior Yr. Lost KW\$* |
|-----------------------------|------------------------------|---------------------------|----------------------------|-------------------------|
| January | 19 | 0 | 0 | 0 |
| February | 9.8 | 0 | 0 | 0 |
| March | 21.6 | 0 | 0 | 0 |
| April | 15.1 | 0 | 0 | 0 |
| May | 12.7 | 2,614 | 58 | \$ 5,852 |
| June | 16.6 | 145,085 | 7,495 | \$ 6,624 |
| July | 5.3 | 36,564 | 2,054 | \$ 6,147 |
| August | 9.5 | 112,852 | 6,303 | \$ 3,070 |
| September | .3 | 4,990 | 279 | 0 |
| October | .2 | 0 | 0 | 0 |
| November | | | 0 | 0 |
| December | | | 0 | 0 |
| Totals | 110.4 | 302,105 | \$ 16,189 | \$ 21,690 |

*estimated losses from diverting water away from generators for the **purpose improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

To: Board of Trustees

From: Belinda Kingsley, Community Compliance Director
Dave Bellers, Chief Building Official
Jason Iacoangeli, Planning Director
Tom Greenwood, Executive Coordinator

Re: OFFICE OF COMMUNITY STANDARDS ACTIVITY REPORT – October, 2022

Date: November 7, 2022

Attached are reports for the following areas of activity within the Office of Community Standards for the period of October 1, 2022 thru October 31, 2022.

1. ACTIVE LITIGATION CASES
2. NEW CODE ENFORCEMENT CASES
3. NEW RENTAL HOUSING CERTIFICATIONS
4. NEW VACANT STRUCTURE APPLICATIONS
5. BUILDING DEPARTMENT PERMITS ISSUED
6. BUILDING CERTIFICATES OF OCCUPANCY ISSUED
7. PLANNING & DEVELOPMENT PROJECTS

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|---------|-----|-------------|--|---|-----------------------|--|--------------------|---------------------|------------|
| 1005 | | Emerick | GV, LLC (Robert Hull) Gault Village Shopping Center | Public Nuisance | AUTHORIZED AND FILED | Review hearing 11/4/22. Demo bids from both sides to be submitted to Judge. | 11/2/2022 | 11/4/22 @ 1:30 p.m. | 16-437-CZ |
| 2355 | | Wiard | D&G Auto Salvage & Randy Clark | Public Nuisance | AUTHORIZED AND FILED | Taxes to be paid prior to moving forward with approval and dismissal. Scheduling meeting with parties. | 11/2/2022 | 11/2/22 @ 9:00 | 17-96-CZ |
| 924-940 | | Minion | Circular Investments LLC (Issa) | Zoning/Woodland Protection/Soil Erosion | AUTHORIZED AND FILED | Site Plan has been approved - Preliminary. | 11/2/2022 | 1/27/2023 @ 1:30 | 17-809-CZ |
| 1405 | | Ecorse | Elks Club | Public Nuisance | AUTHORIZED AND FILED | Order entered - members only. Review hearing scheduled. Tax issues. | 11/2/2022 | ?? | 18-1259-CZ |
| 1503 | | E. Michigan | Malek& Jenias Mohammed-KH Hamami | Public Nuisance | AUTHORIZED AND FILED | Site Plan improvements being made. Need dumpster enclosure. Continuously overparked on site -TG will get a count | 11/2/2022 | | |
| 670 | | Onandaga | Greater Faith Church | Public Nuisance | Authorized, not filed | Fire suppression completed. Pending zoning & building code compliance. | 11/2/2022 | | |

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|------|-----|-------------------|---------------------------------------|-----------------|-----------------------------|--|--------------------|----------------------|----------|
| 1474 | | Ecorse | Ypsi Motown Properties Township Plaza | Public Nuisance | AUTHORIZED AND FILED | Front parking lot paved, alley will be in 2023. Underground is completed. Façade work needs to be completed. | 11/2/2022 | 12-15-22 @ 9:00 a.m. | |
| 3775 | | Golfside | Issa | Fire | AUTHORIZED AND FILED | Get a new C-of-O for rebuild, or demo the garage (by 1/28/22). Plan submitted, but not ready to be approved. | 11/2/2022 | | |
| 399 | | Elder | Dabney | Public Nuisance | AUTHORIZED AND FILED | Last clean up of property on 9/16/22. Denny will file a lien against the property for costs. | 11/2/2022 | | |
| | | Paint Creek Plaza | Paint Creek South LLC | Public Nuisance | AUTHORIZED AND FILED | Plan approved 8/9/22. New trees and plants to be planted. Sept/Oct installation planned. | 11/2/2022 | 12/14/2022 @ 1:30 | |
| 281 | | Ohio | Estate of Michael Belcher | Public Nuisance | AUTHORIZED AND FILED ESTATE | Probate closed. | 11/2/2022 | | |
| 1448 | | Nash | Bruce Cooper Trust | Public Nuisance | AUTHORIZED AND FILED ESTATE | Foreclosed with a new owner. Probate closed. | 11/2/2022 | | |

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|-----------|-----|-----------------|---|-------------------------|-----------------------------|---|--------------------|-------------------|----------|
| 885 | | Parkwood | Lee Roy Payne Estate | Public Nuisance | AUTHORIZED AND FILED ESTATE | Foreclosed with a new owner. Probate closed. | 11/2/2022 | | |
| 1175 | | Nash | Jones / Bank of NY Melon | Fire | AUTHORIZED AND FILED | New owner advised by Denny of need to follow through with repairs from fire. | 11/2/2022 | | |
| 2835 | | Coolidge Ave | Jason Bombrisk | Junkyard Licensing | AUTHORIZED | No business to be conducted on-site. Towing business operating on-site. Process application. Dismissed. Deliquent Taxes | 11/2/2022 | | |
| 8950/9070 | | Charlotte Ct | Oaks of Ypsilanti, LLC and Oaks of Golden Pond, LLC | Blight | AUTHORIZED AND FILED | TG did exterior inspection - sign, sidewalks and trash. No change. | 11/2/2022 | | |
| 1106 | E | Michigan Avenue | Tri-County Cremations / Burrell Vault / Oneil Swanson | Public Nuisance | AUTHORIZED AND FILED | Received structural engineer report. Waiting for submission of plan. Transfer to Connors. | 11/2/2022 | 12/14/2022 @ 2:00 | |
| 8084 | | Creek Bend | Bobby Beach Jr. | Public Nuisance Padlock | AUTHORIZED AND FILED | Order entered - no rentals permitted. Four times a year twp can inspect for unauthorized rental. First 4/20; Second 7/15; Third 10/? ; Fourth | 11/2/2022 | | |

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|------|-----|-------------|----------------------------|-----------------|------------------------|---|--------------------|------------------------|----------|
| 1221 | | Desoto | Larry Smith | Public Nuisance | AUTHORIZED AND FILED | Foreclosed, sold to new owner in county sale. | 11/2/2022 | | |
| 276 | | Kansas | Cecil Meador | Public Nuisance | AUTHORIZED AND FILED | Tenant is gone, cleaned up. | 11/2/2022 | | |
| 6050 | S | Ivanhoe | Bates/JP Morgan Chase Bank | Public Nuisance | AUTHORIZED AND FILED | Vacant house with blight and mold damage. Possibly sold. Dismiss case against the banks. | 11/2/2022 | | |
| 6630 | | Rawsonville | Motown Holdings | Public Nuisance | FILED AND SERVED | Illegal truck parking operation. Contempt hearing (2nd) 11/10/22. | 11/2/2022 | 11/17/2022 @ 1:30 p.m. | |
| 386 | S | Ford Blvd | Wolverine Auto Repair | Public Nuisance | PREVIOUS ORDER ENTERED | Unpermitted expansion of legal non-conforming business. Added towing and storage. Contempt hearing scheduled. | 11/2/2022 | 12/16/22 @ 1:30 | |
| 8 | | June St | Hedger Breed | Public Nuisance | AUTHORIZED AND FILED | Tenant is overparking the site, second story condemned by Bldg Dept. | 11/2/2022 | | |

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|------|-----|------------|-------------------------------|------------------|------------------|---|--------------------|-----------------|----------|
| 5970 | | Bridge | Round Haus | Zoning Violation | AUTHORIZED | Parking lot in disrepair. Site plan submitted - out for review. | 11/2/2022 | | |
| 521 | | Eugene | Go America LLC | Public Nuisance | FILED AND SERVED | Foreclosed/Condemned House - Default Order to be entered to abate nuisance or township can do it. | 11/2/2022 | | |
| 2041 | | Parkwood | Harvey Properties Rental Mgmt | Public Nuisance | AUTHORIZED | Accessory structure and container on-site. Set up a meeting to discuss possible uses. | 11/2/2022 | 1/5/23 @ 9:00 | |
| 1473 | | Ecorse Rd | Hani Auto LLC | Zoning Violation | AUTHORIZED | Parking lot needs to be completed. | 11/2/2022 | | |
| 1255 | | W Michigan | Jeffrey Murillo - Auto One | Zoning Violation | AUTHORIZED | Major automotive repair business opened without approval. Also U-Haul and flea market businesses in the building. | 11/2/2022 | | |
| 2715 | | Woodruff | Ted Ferency | Public Nuisance | AUTHORIZED | Unsanitary conditions - over 100 birds in the house. | 11/2/2022 | | |

COURT CASE REVIEW

| 0 | Dir | Address | Defendant | Nature of Case | Status | Updated Notes | Date Last Reviewed | Next Court Date | Case No. |
|------|-----|-------------|------------------------|-----------------|------------|--|--------------------|-----------------|----------|
| 862 | | Ecorse | | Public Nuisance | AUTHORIZED | Blight in yard and driveway | 11/2/2022 | | |
| 6480 | | Rawsonville | Northgate Construction | Public Nuisance | | Vehicle and trailer storage. Illegal dumping of roofing job spoils | 11/2/2022 | | |

New Code Enforcement Cases

| Enforcement | Category | Date Filed | Subdivision | Address Display String |
|-------------|--------------------------|------------|------------------------|------------------------|
| EN22-2680 | Property Maintenance - N | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 944 MAPLEWOOD AVE |
| EN22-2681 | Basketball Hoop | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 611 WOODLAWN AVE |
| EN22-2682 | Building Code | 10/03/2022 | SOUTH DISTRICT | 6066 RAWSONVILLE RD |
| EN22-2683 | Blight - Fire | 10/03/2022 | SOUTH DISTRICT | 5807 WILLOWBRIDGE RD |
| EN22-2684 | Rental - Unregistered | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 840 HAWTHORNE AVE |
| EN22-2685 | Blight | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 161 ECORSE RD |
| EN22-2686 | Vacant Property/Building | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 624 OAKLAWN AVE |
| EN22-2687 | Vacant Property/Building | 10/03/2022 | | 1236 WATSON ST |
| EN22-2688 | Blight | 10/03/2022 | WEST WILLOW | 1354 NASH AVE |
| EN22-2689 | Blight | 10/03/2022 | LAY GARDENS AREA | 95 LAMAY AVE |
| EN22-2690 | MULTI | 10/03/2022 | WEST WILLOW | 2383 SUNNYGLEN AVE |
| EN22-2691 | Rental - Unregistered | 10/03/2022 | WEST WILLOW | 1830 CAROL ANN AVE |
| EN22-2692 | Solid Waste | 10/03/2022 | SUGARBROOK AREA | 1687 CONWAY ST |
| EN22-2693 | Assist Attorney | 10/03/2022 | APPLERIDGE AREA | 2715 WOODRUFF LN |
| EN22-2694 | Blight - Fire | 10/03/2022 | SOUTH DISTRICT | 5807 WILLOWBRIDGE RD |
| EN22-2695 | Vegetation | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 650 PINEWOOD ST |
| EN22-2696 | Vegetation | 10/03/2022 | OAKLAWN/HAWTHORNE AREA | 1218 DUNCAN AVE |
| EN22-2697 | Property Maintenance - N | 10/03/2022 | WEST WILLOW | 1125 DESOTO AVE |
| EN22-2698 | Vegetation | 10/03/2022 | LAY GARDENS AREA | 1255 E FOREST AVE |
| EN22-2699 | Property Maintenance - N | 10/03/2022 | SOUTH DISTRICT | 6012 S IVANHOE AVE |
| EN22-2700 | Vacant Building Property | 10/04/2022 | OAKLAWN/HAWTHORNE AREA | 951 OTTAWA AVE |
| EN22-2701 | Vegetation | 10/04/2022 | OAKLAWN/HAWTHORNE AREA | 650 PINEWOOD ST |
| EN22-2702 | Solid Waste | 10/04/2022 | WEST WILLOW | 587 EUGENE ST |
| EN22-2703 | Solid Waste | 10/04/2022 | WEST WILLOW | 750 EUGENE ST |
| EN22-2704 | Parking | 10/04/2022 | WEST WILLOW | 1439 GLENGROVE AVE |
| EN22-2705 | Property Maintenance | 10/04/2022 | SUGARBROOK AREA | 1541 WISMER ST |
| EN22-2706 | Zoning | 10/04/2022 | HEWITT ROAD AREA | 321 HILLCREST BLVD |
| EN22-2707 | Solid Waste | 10/05/2022 | WEST WILLOW | 1008 STUDEBAKER AVE |
| EN22-2708 | Zoning | 10/05/2022 | OAKLAWN/HAWTHORNE AREA | 1405 ECORSE RD |
| EN22-2709 | MULTI | 10/05/2022 | HEWITT ROAD AREA | 301 HILLCREST BLVD |
| EN22-2710 | Zoning | 10/05/2022 | SOUTH DISTRICT | 7590 GREENE FARM DR |

| | | | | |
|-----------|--------------------------|------------|------------------------|---------------------|
| EN22-2711 | Zoning | 10/05/2022 | SOUTH DISTRICT | 7650 KENTON CT |
| EN22-2712 | MULTI | 10/05/2022 | WEST WILLOW | 680 FOX AVE |
| EN22-2713 | Solid Waste | 10/05/2022 | WEST WILLOW | 1062 LORI ST |
| EN22-2714 | Zoning | 08/08/2022 | SOUTH DISTRICT | 6360 BUNTON RD |
| EN22-2715 | Rental - Unregistered | 10/06/2022 | OAKLAWN/HAWTHORNE AREA | 992 PARKWOOD AVE |
| EN22-2716 | Zoning | 10/06/2022 | | 300 S FORD BLVD |
| EN22-2717 | Vacant Property/Building | 10/06/2022 | | 1133 E MICHIGAN AVE |
| EN22-2718 | Vacant Property/Building | 10/06/2022 | LAY GARDENS AREA | 1255 E MICHIGAN AVE |
| EN22-2719 | Vacant Property/Building | 10/06/2022 | | 2537 E MICHIGAN AVE |
| EN22-2720 | Zoning | 10/06/2022 | | 2555 WASHTENAW RD |
| EN22-2721 | Vacant Building Property | 10/06/2022 | OAKLAWN/HAWTHORNE AREA | 1145 ECORSE RD |
| EN22-2722 | Vacant Building Property | 10/06/2022 | | 2111 RAWSONVILLE RD |
| EN22-2723 | Vacant Building Property | 10/06/2022 | SOUTH DISTRICT | 7130 RAWSONVILLE RD |
| EN22-2724 | Vegetation | 10/06/2022 | | 2982 WASHTENAW RD |
| EN22-2725 | Property Maintenance | 10/06/2022 | SOUTH DISTRICT | 7179 RACHEL DR |
| EN22-2726 | Zoning | 10/07/2022 | WESTLAWN AREA | 2520 PACKARD RD |
| EN22-2727 | Property Maintenance | 10/07/2022 | | 2447 ELLSWORTH RD |
| EN22-2728 | Solid Waste | 10/07/2022 | APPLERIDGE AREA | 2797 APPLERIDGE ST |
| EN22-2729 | Blight | 10/10/2022 | OAKLAWN/HAWTHORNE AREA | 1340 ECORSE RD |
| EN22-2730 | Zoning | 10/10/2022 | OAKLAWN/HAWTHORNE AREA | 540 KENNEDY AVE |
| EN22-2731 | Solid Waste | 10/10/2022 | PINEVIEW AREA | 5866 PINEVIEW DR |
| EN22-2732 | Blight | 10/10/2022 | LAKEVIEW AREA | 1792 SMITH ST |
| EN22-2733 | Blight - Fire | 10/10/2022 | LAKEVIEW AREA | 1814 SMITH ST |
| EN22-2734 | Solid Waste | 10/10/2022 | GAULT VILLAGE AREA | 1217 LESTER AVE |
| EN22-2735 | Solid Waste | 10/10/2022 | GAULT VILLAGE AREA | 1100 LESTER AVE |
| EN22-2736 | Solid Waste | 10/10/2022 | GAULT VILLAGE AREA | 1386 BORGSTROM AVE |
| EN22-2737 | Solid Waste | 10/10/2022 | GAULT VILLAGE AREA | 1240 GAULT DR |
| EN22-2738 | Solid Waste | 10/10/2022 | LAKEVIEW AREA | 1684 SMITH ST |
| EN22-2739 | Solid Waste | 10/10/2022 | GAULT VILLAGE AREA | 1082 LESTER AVE |
| EN22-2740 | Zoning | 10/10/2022 | HEWITT ROAD AREA | 120 GREENSIDE ST |
| EN22-2741 | Drainage Complaints | 10/10/2022 | | 839 GEORGE PL |
| EN22-2742 | Property Maintenance | 10/11/2022 | SOUTH DISTRICT | 9626 NATURE VIEW LN |
| EN22-2743 | Vacant Property/Building | 10/12/2022 | SOUTH DISTRICT | 5863 BIG PINE CT |
| EN22-2744 | Vacant Property/Building | 10/12/2022 | LAKEVIEW AREA | 2309 GROVE RD |

| | | | | |
|-----------|--------------------------|------------|------------------------|-------------------------------|
| EN22-2745 | Parking | 10/12/2022 | GAULT VILLAGE AREA | 1356 HULL AVE |
| EN22-2746 | Vacant Property/Building | 10/12/2022 | SUGARBROOK AREA | 1804 MCCARTNEY AVE |
| EN22-2747 | Blight | 10/12/2022 | SUGARBROOK AREA | 1659 WISMER ST |
| EN22-2748 | Solid Waste | 10/12/2022 | SUGARBROOK AREA | 1669 WISMER ST |
| EN22-2749 | Parking | 10/12/2022 | HOLMES ROAD AREA | 1188 FALL RIVER RD |
| EN22-2750 | Solid Waste | 10/12/2022 | LAY GARDENS AREA | 609 CAMPBELL AVE |
| EN22-2751 | Solid Waste | 10/12/2022 | WEST WILLOW | 2390 BRIARDALE CT |
| EN22-2752 | Vacant Property/Building | 10/12/2022 | HEWITT ROAD AREA | 3024 REBA CT |
| EN22-2753 | Vegetation | 10/11/2022 | WEST WILLOW | 790 EUGENE ST |
| EN22-2754 | Blight | 10/11/2022 | OAKLAWN/HAWTHORNE AREA | 1480 PARKWOOD AVE |
| EN22-2755 | Vegetation | 10/13/2022 | LAKEVIEW AREA | 2217 LAKEVIEW AVE |
| EN22-2756 | Zoning | 10/13/2022 | | 817 E MICHIGAN AVE |
| EN22-2757 | Zoning | 10/13/2022 | HEWITT ROAD AREA | 312 N CLUBVIEW DR |
| EN22-2758 | Parking | 10/13/2022 | GAULT VILLAGE AREA | 1240 HULL AVE |
| EN22-2759 | Zoning | 10/13/2022 | SHERMAN OAKS AREA | 1194 ELLIS RD |
| EN22-2760 | Solid Waste | 10/13/2022 | HEWITT ROAD AREA | 2433 HARDING AVE |
| EN22-2761 | Solid Waste | 10/13/2022 | LAY GARDENS AREA | 1250 OAK ST |
| EN22-2762 | Solid Waste | 10/13/2022 | GAULT VILLAGE AREA | 1543 LEVONA ST |
| EN22-2763 | Blight | 10/14/2022 | SOUTH DISTRICT | 7922 LAKE CREST DR |
| EN22-2764 | Zoning | 10/14/2022 | SOUTH DISTRICT | 7114 HITCHINGHAM RD |
| EN22-2765 | Solid Waste | 10/14/2022 | THURSTON AREA | 68 OREGON ST |
| EN22-2766 | Zoning | 10/14/2022 | SOUTH DISTRICT | 7922 LAKE CREST DR |
| EN22-2767 | MULTI | 10/14/2022 | PINEVIEW AREA | 5752 PINEVIEW DR |
| EN22-2768 | Blight - Fire | 10/17/2022 | PINEVIEW AREA | 6211 MADRONA DR |
| EN22-2769 | Rental - Unregistered | 10/17/2022 | SUGARBROOK AREA | 1653 DOROTHY ST |
| EN22-2770 | Solid Waste | 10/17/2022 | SOUTH DISTRICT | 7061 MUNGER RD |
| EN22-2771 | Solid Waste | 10/17/2022 | GAULT VILLAGE AREA | 1169 EVELYN AVE |
| EN22-2772 | Blight | 10/17/2022 | SUGARBROOK AREA | 1583 ANDREA ST |
| EN22-2773 | Property Maintenance | 10/17/2022 | SOUTH DISTRICT | 2040 WHITTAKER RD COMMON AREA |
| EN22-2774 | Solid Waste | 10/17/2022 | SOUTH DISTRICT | 7705 S HURON RIVER DR |
| EN22-2775 | Solid Waste | 10/17/2022 | SOUTH DISTRICT | 6935 STONY CREEK RD |
| EN22-2776 | Property Maintenance | 10/17/2022 | SOUTH DISTRICT | 5500 STONY CREEK RD |
| EN22-2777 | Vegetation | 10/17/2022 | GAULT VILLAGE AREA | 1145 EVELYN AVE |
| EN22-2778 | Solid Waste | 10/17/2022 | HEWITT ROAD AREA | 2916 MAZIN CT |

| | | | | |
|-----------|--------------------------|------------|---------------------|----------------------|
| EN22-2779 | Vegetation | 10/17/2022 | WEST WILLOW | 1377 NASH AVE |
| EN22-2780 | Parking | 10/17/2022 | WEST WILLOW | 855 DESOTO AVE |
| EN22-2781 | Zoning | 10/17/2022 | LAKEVIEW AREA | 3101 MORRIS AVE |
| EN22-2782 | Property Maintenance | 10/17/2022 | APPLERIDGE AREA | 2850 APPLERIDGE ST |
| EN22-2783 | Rental - Unregistered | 10/18/2022 | HARBOUR COVE CONDOS | 9573 HARBOUR COVE CT |
| EN22-2784 | Property Maintenance | 10/18/2022 | LAY GARDENS AREA | 2186 HOLMES RD |
| EN22-2785 | Rental - Unregistered | 10/18/2022 | THURSTON AREA | 1625 PARKWOOD AVE |
| EN22-2786 | Parking | 10/18/2022 | WEST WILLOW | 1838 CAROL ANN AVE |
| EN22-2787 | Parking | 10/18/2022 | WEST WILLOW | 1132 BUICK AVE |
| EN22-2788 | Parking | 10/18/2022 | WEST WILLOW | 695 CAYUGA AVE |
| EN22-2789 | Vacant Property/Building | 10/18/2022 | WEST WILLOW | 1690 TYLER RD |
| EN22-2790 | Blight | 10/18/2022 | WEST WILLOW | 696 OSWEGO AVE |
| EN22-2791 | Solid Waste | 10/18/2022 | WEST WILLOW | 711 OSWEGO AVE |
| EN22-2792 | Property Maintenance | 10/18/2022 | | 2170 RAWSONVILLE RD |
| EN22-2793 | Property Maintenance - N | 10/19/2022 | HEWITT ROAD AREA | 324 EDISON AVE |
| EN22-2794 | Rental - Unregistered | 10/19/2022 | LAY GARDENS AREA | 55 BURBANK AVE 1 |
| EN22-2795 | Property Maintenance | 10/19/2022 | WEST WILLOW | 1156 WOODGLEN AVE |
| EN22-2796 | Solid Waste | 10/19/2022 | WEST WILLOW | 574 ONANDAGA AVE |
| EN22-2797 | Property Maintenance | 10/19/2022 | WEST WILLOW | 723 CAYUGA AVE |
| EN22-2798 | Vegetation | 10/19/2022 | WEST WILLOW | 627 ONANDAGA AVE |
| EN22-2799 | Solid Waste | 10/19/2022 | WEST WILLOW | 633 ONANDAGA AVE |
| EN22-2801 | Zoning | 10/19/2022 | | 950 E MICHIGAN AVE |
| EN22-2802 | Zoning | 10/19/2022 | ROUNDTREE AREA | 3042 ROUNDTREE BLVD |
| EN22-2803 | MULTI | 10/19/2022 | WEST WILLOW | 1182 ZEPHYR ST |
| EN22-2804 | Solid Waste | 10/19/2022 | HEWITT ROAD AREA | 71 GOLFVIEW DR |
| EN22-2805 | Vegetation | 10/19/2022 | SUGARBROOK AREA | 1366 ANDREA ST |
| EN22-2806 | Solid Waste | 10/19/2022 | WEST WILLOW | 1306 NASH AVE |
| EN22-2807 | Property Maintenance - N | 10/20/2022 | SOUTH DISTRICT | 6234 S IVANHOE AVE |
| EN22-2808 | Zoning | 10/20/2022 | SOUTH DISTRICT | 5719 SUNSET TRL |
| EN22-2809 | Solid Waste | 10/20/2022 | WESTLAWN AREA | 551 BERKLEY ST |
| EN22-2811 | Solid Waste | 10/20/2022 | THURSTON AREA | 295 OHIO ST |
| EN22-2812 | Solid Waste | 10/20/2022 | WEST WILLOW | 1088 STUDEBAKER AVE |
| EN22-2813 | Vegetation | 10/20/2022 | WEST WILLOW | 1124 DESOTO AVE |
| EN22-2814 | Vegetation | 10/20/2022 | WEST WILLOW | 733 DORSET AVE |

| | | | | |
|-----------|--------------------------|------------|------------------------|-----------------------|
| EN22-2815 | Property Maintenance - N | 10/20/2022 | WEST WILLOW | 1386 NASH AVE |
| EN22-2816 | Solid Waste | 10/20/2022 | HEWITT ROAD AREA | 30 HILLCREST BLVD |
| EN22-2817 | Solid Waste | 10/20/2022 | HEWITT ROAD AREA | 2360 DRAPER AVE |
| EN22-2818 | Property Maintenance | 10/20/2022 | WEST WILLOW | 1979 TYLER RD |
| EN22-2819 | Pre-Permit Inspection | 10/21/2022 | HOLMES ROAD AREA | 944 N RIVER ST |
| EN22-2820 | Property Maintenance | 10/21/2022 | SOUTH DISTRICT | 6869 TEXTILE RD |
| EN22-2821 | Solid Waste | 10/21/2022 | SOUTH DISTRICT | 5558 GRAYFIELD CIR |
| EN22-2822 | Parking | 10/21/2022 | HOLMES ROAD AREA | 1319 REDLEAF LN |
| EN22-2823 | Zoning | 10/21/2022 | | 2169 WASHTENAW RD |
| EN22-2824 | Parking | 10/21/2022 | SOUTH DISTRICT | 5786 SUNSET TRL |
| EN22-2825 | Blight - Fire | 10/21/2022 | SOUTH DISTRICT | 6371 TUTTLE HILL RD |
| EN22-2826 | Vacant Property/Building | 10/21/2022 | APPLERIDGE AREA | 2777 APPLERIDGE ST |
| EN22-2827 | Property Maintenance | 10/24/2022 | HARBOUR COVE CONDOS | 9629 BAYVIEW DR 206 |
| EN22-2828 | Property Maintenance | 10/24/2022 | HARBOUR COVE CONDOS | 9649 BAYVIEW DR 210 |
| EN22-2829 | Vacant Building Property | 10/24/2022 | WEST WILLOW | 1175 NASH AVE |
| EN22-2830 | Vacant Building Property | 10/24/2022 | GAULT VILLAGE AREA | 1221 BORGSTROM AVE |
| EN22-2831 | Solid Waste | 10/24/2022 | GAULT VILLAGE AREA | 1016 JANET AVE |
| EN22-2832 | Solid Waste | 10/24/2022 | SOUTH DISTRICT | 7390 BERMUDA DUNES DR |
| EN22-2833 | Solid Waste | 10/24/2022 | GAULT VILLAGE AREA | 1030 HULL AVE |
| EN22-2834 | Solid Waste | 10/24/2022 | SOUTH DISTRICT | 6546 E SUMMERDALE CIR |
| EN22-2835 | Solid Waste | 10/24/2022 | GAULT VILLAGE AREA | 1202 JAY AVE |
| EN22-2836 | Solid Waste | 10/24/2022 | SOUTH DISTRICT | 7840 PLEASANT LN |
| EN22-2837 | MULTI | 10/24/2022 | GAULT VILLAGE AREA | 1096 EVELYN AVE |
| EN22-2838 | Solid Waste | 10/24/2022 | GAULT VILLAGE AREA | 1330 JAY AVE |
| EN22-2839 | Solid Waste | 10/24/2022 | LAKEVIEW AREA | 2554 HEARTHSIDE DR |
| EN22-2840 | Zoning | 10/24/2022 | LAY GARDENS AREA | 592 N HARRIS RD |
| EN22-2841 | Pre-Permit Inspection | 10/25/2022 | SOUTH DISTRICT | 6774 WHITTAKER RD |
| EN22-2842 | Solid Waste | 10/25/2022 | HOLMES ROAD AREA | 1285 RAMBLING RD |
| EN22-2843 | Basketball Hoop | 10/25/2022 | WEST WILLOW | 2367 SUNNYGLEN AVE |
| EN22-2844 | Solid Waste | 10/25/2022 | WEST WILLOW | 2357 RAVINEWOOD AVE |
| EN22-2845 | Solid Waste | 10/25/2022 | OAKLAWN/HAWTHORNE AREA | 599 KENNEDY AVE |
| EN22-2846 | Solid Waste | 10/25/2022 | WEST WILLOW | 1336 DESOTO AVE |
| EN22-2847 | Solid Waste | 10/25/2022 | WEST WILLOW | 1969 CHEVROLET AVE |
| EN22-2848 | Solid Waste | 10/25/2022 | WEST WILLOW | 2382 RAVINEWOOD AVE |

| | | | | |
|-----------|--------------------------|------------|------------------------|------------------------|
| EN22-2849 | MULTI | 10/25/2022 | Manufactured Home Park | 6109 LAKE DR |
| EN22-2850 | Blight | 10/26/2022 | WESTLAWN AREA | 2444 PACKARD RD |
| EN22-2851 | Parking | 10/26/2022 | OAKLAWN/HAWTHORNE AREA | 991 DAVIS ST |
| EN22-2852 | Blight | 10/26/2022 | HOLMES ROAD AREA | 1172 LEXINGTON PKWY |
| EN22-2853 | Blight | 10/26/2022 | OAKLAWN/HAWTHORNE AREA | 641 WOODLAWN AVE |
| EN22-2854 | Property Maintenance - N | 10/26/2022 | OAKLAWN/HAWTHORNE AREA | 541 WOODLAWN AVE |
| EN22-2855 | Vegetation | 10/26/2022 | | 960 MINION ST |
| EN22-2856 | Property Maintenance | 10/26/2022 | SOUTH DISTRICT | 7307 WILLOW CREEK DR |
| EN22-2857 | Property Maintenance | 10/26/2022 | | 444 JAMES L. HART PKWY |
| EN22-2858 | Property Maintenance | 10/26/2022 | | 1633 KNOWLES ST |
| EN22-2859 | Zoning | 10/26/2022 | HEWITT ROAD AREA | 263 N HEWITT RD |
| EN22-2860 | Vegetation | 10/26/2022 | GAULT VILLAGE AREA | 1221 BORGSTROM AVE |
| EN22-2861 | Property Maintenance | 10/26/2022 | SOUTH DISTRICT | 6480 RAWSONVILLE RD |
| EN22-2862 | Solid Waste | 10/26/2022 | HOLMES ROAD AREA | 1031 RUE WILLETTE BLVD |
| EN22-2863 | Property Maintenance | 10/26/2022 | SUGARBROOK AREA | 1415 ANDREA ST |
| EN22-2864 | Zoning | 10/26/2022 | | 960 MINION ST |
| EN22-2865 | Zoning | 10/27/2022 | LAY GARDENS AREA | 1184 WALNUT ST |
| EN22-2866 | Property Maintenance | 10/27/2022 | | 2515 ELLSWORTH RD |
| EN22-2867 | Zoning | 10/26/2022 | SOUTH DISTRICT | 6480 RAWSONVILLE RD |
| EN22-2868 | Property Maintenance | 10/27/2022 | OAKLAWN/HAWTHORNE AREA | 535 GILL ST |
| EN22-2869 | Building Code | 10/27/2022 | LAKEVIEW AREA | 2625 AMBASSADOR DR |
| EN22-2870 | Solid Waste | 10/27/2022 | LAY GARDENS AREA | 137 LAMAY AVE |
| EN22-2871 | Parking | 10/27/2022 | OAKLAWN/HAWTHORNE AREA | 560 GREENLAWN ST |
| EN22-2872 | Solid Waste | 10/27/2022 | WEST WILLOW | 2378 BRIARDALE CT |
| EN22-2873 | Solid Waste | 10/27/2022 | WEST WILLOW | 2333 PINERIDGE CT |
| EN22-2874 | Parking | 10/27/2022 | WEST WILLOW | 1659 S PASADENA ST |
| EN22-2875 | | 10/27/2022 | | 1266 LEFORGE RD |
| EN22-2876 | Rental - Unregistered | 10/27/2022 | HARBOUR COVE CONDOS | 9667 BAYVIEW DR 313 |
| EN22-2877 | Blight | 10/27/2022 | WEST WILLOW | 2376 COOLIDGE AVE |
| EN22-2878 | Property Maintenance | 10/27/2022 | SOUTH DISTRICT | 7380 HOMESTEAD RD |
| EN22-2879 | Vegetation | 10/27/2022 | WEST WILLOW | 1629 S PASADENA ST |
| EN22-2880 | Rental - Unregistered | 10/27/2022 | LAY GARDENS AREA | 505 N HARRIS RD |
| EN22-2881 | | 10/28/2022 | SOUTH DISTRICT | 5718 WHITTAKER RD |
| EN22-2882 | Rental - Unregistered | 10/28/2022 | SOUTH DISTRICT | 6286 SCHUSS XING |


| | | | | |
|-----------|-----------------------|------------|------------------------|---------------------|
| EN22-2883 | Rental - Unregistered | 10/28/2022 | HARBOUR COVE CONDOS | 9681 BAYVIEW DR 215 |
| EN22-2884 | Rental - Unregistered | 10/28/2022 | HOLMES ROAD AREA | 1335 HUNTER AVE |
| EN22-2885 | Property Maintenance | 10/28/2022 | GAULT VILLAGE AREA | 1060 GEORGINA DR |
| EN22-2886 | Zoning | 10/28/2022 | | 2574 STATE ST |
| EN22-2887 | Parking | 10/28/2022 | OAKLAWN/HAWTHORNE AREA | 1198 HAWTHORNE AVE |
| EN22-2888 | Solid Waste | 10/28/2022 | SOUTH DISTRICT | 7355 SPY GLASS LN |
| EN22-2889 | Solid Waste | 10/28/2022 | LAKEVIEW AREA | 2057 WOODALE AVE |
| EN22-2890 | Assist Attorney | 10/28/2022 | OAKLAWN/HAWTHORNE AREA | 885 PARKWOOD AVE |
| EN22-2891 | MULTI | 10/31/2022 | | 1733 MCGREGOR RD |
| EN22-2892 | Vegetation | 10/31/2022 | WEST WILLOW | 790 EUGENE ST |
| EN22-2893 | Solid Waste | 10/31/2022 | SUGARBROOK AREA | 1756 LYNN CT |
| EN22-2894 | Parking | 10/31/2022 | HOLMES ROAD AREA | 1111 RAMBLING RD |
| EN22-2895 | Solid Waste | 10/31/2022 | OAKLAWN/HAWTHORNE AREA | 1330 PARKWOOD AVE |
| EN22-2896 | Property Maintenance | 10/31/2022 | | 665 VILLA DR |
| EN22-2897 | Parking | 10/31/2022 | WEST WILLOW | 535 HUDSON ST |

New Rental Housing Certifications

| Cert Type | Cert Number | Date Issued | Address Display String |
|--------------------------------|--------------|-------------|------------------------------|
| Multi-Family Rental Inspection | CMFR-22-0960 | 10/24/2022 | 8753 SPINNAKER WAY CLBHSE |
| Rental 24 | CSFR-22-0795 | 10/24/2022 | 753 DODGE CT |
| Rental 24 | CSFR-22-0631 | 10/24/2022 | 130 OREGON ST |
| Rental 24 | CSFR-21-1318 | 10/25/2022 | 1961 CHEVROLET AVE |
| Rental 24 | CSFR-22-0649 | 10/25/2022 | 1771 DOROTHY ST |
| Rental 24 | CSFR-21-0798 | 10/26/2022 | 2916 MAZIN CT |
| Rental 24 | CSFR-22-0783 | 10/26/2022 | 6236 S MOHAWK AVE |
| Rental 24 | CSFR-22-1083 | 10/28/2022 | 2042 BRADLEY AVE |
| Rental 24 | CSFR-22-1056 | 10/28/2022 | 1500 FOLEY AVE |
| Rental 24 | CSFR-22-1055 | 10/28/2022 | 1369 ANDREA ST |
| Rental 24 | CSFR-22-1048 | 10/28/2022 | 590 WOODLAWN AVE |
| Rental 24 | CSFR-22-1047 | 10/28/2022 | 952 DAVIS ST 2 |
| Rental 24 | CSFR-22-1046 | 10/28/2022 | 952 DAVIS ST 1 |
| Rental 24 | CSFR-22-1038 | 10/28/2022 | 1644 PARKWOOD AVE |
| Rental 24 | CSFR-22-1019 | 10/28/2022 | 590 KANSAS AVE |
| Rental 24 | CSFR-22-0991 | 10/28/2022 | 7026 LOCHMOOR DR |
| Rental 24 | CSFR-22-0923 | 10/28/2022 | 10605 MARTZ RD |
| Rental 24 | CSFR-22-0922 | 10/28/2022 | 7114 MCKEAN RD |
| Rental 24 | CSFR-22-0910 | 10/28/2022 | 415 E GRAND BLVD |
| Rental 24 | CSFR-22-0862 | 10/28/2022 | 504 N MOHAWK AVE |
| Rental 24 | CSFR-22-0475 | 10/28/2022 | 1459 E CHATEAU VERT ST APT F |
| Rental 24 | CSFR-22-0473 | 10/28/2022 | 1472 W CHATEAU VERT ST APT A |
| Rental 24 | CSFR-22-0325 | 10/28/2022 | 7586 WARWICK DR |
| Rental 24 | CSFR-22-0146 | 10/28/2022 | 1991 TYLER RD |
| Rental 24 | CSFR-22-0930 | 10/31/2022 | 1507 MELVIN ST |
| Rental 24 | CSFR-22-1022 | 10/31/2022 | 980 NASH AVE |
| Rental 24 | CSFR-21-1410 | 10/31/2022 | 2050 BOMBER AVE |
| Rental 24 | CSFR-22-1072 | 10/31/2022 | 1028 ROWLEY CT |
| Rental 24 | CSFR-22-1073 | 10/31/2022 | 1023 E FOREST AVE |
| Rental 24 | CSFR-22-0481 | 10/31/2022 | 2811 APPLERIDGE ST |
| Rental 24 | CSFR-22-0451 | 10/04/2022 | 8826 TRILLIUM DR |

| | | | |
|-----------|--------------|------------|-------------------------|
| Rental 24 | CSFR-22-0660 | 10/04/2022 | 2841 APPLERIDGE ST |
| Rental 24 | CSFR-22-0756 | 10/04/2022 | 9673 HARBOUR COVE CT |
| Rental 24 | CSFR-22-0778 | 10/04/2022 | 927 PARKWOOD AVE |
| Rental 24 | CSFR-22-0999 | 10/04/2022 | 641 N MIAMI AVE |
| Rental 24 | CSFR-22-0132 | 10/06/2022 | 1649 S HARRIS RD |
| Rental 24 | CSFR-22-0956 | 10/06/2022 | 2858 ROUNDTREE BLVD |
| Rental 24 | CSFR-21-1132 | 10/07/2022 | 1311 CANDLEWOOD LN |
| Rental 24 | CSFR-22-0821 | 10/07/2022 | 1312 BLOSSOM AVE |
| Rental 24 | CSFR-22-0027 | 10/10/2022 | 392 ELDER ST |
| Rental 24 | CSFR-22-0329 | 10/10/2022 | 1252 HULL AVE |
| Rental 24 | CSFR-22-0772 | 10/10/2022 | 797 DORSET AVE |
| Rental 24 | CSFR-22-0773 | 10/10/2022 | 749 DORSET AVE |
| Rental 24 | CSFR-22-0774 | 10/10/2022 | 671 EUGENE ST |
| Rental 24 | CSFR-21-0223 | 10/11/2022 | 320 WOODLAWN AVE |
| Rental 24 | CSFR-21-0926 | 10/11/2022 | 481 WOODLAWN AVE |
| Rental 24 | CSFR-22-0214 | 10/11/2022 | 655 OSWEGO AVE |
| Rental 24 | CSFR-22-0528 | 10/11/2022 | 566 NASH AVE |
| Rental 24 | CSFR-22-0602 | 10/11/2022 | 1021 DESOTO AVE |
| Rental 24 | CSFR-22-0690 | 10/11/2022 | 1122 LEXINGTON PKWY |
| Rental 24 | CSFR-22-0691 | 10/11/2022 | 709 E GRAND BLVD |
| Rental 24 | CSFR-22-0697 | 10/12/2022 | 7480 HICKORY RIDGE DR |
| Rental 24 | CSFR-22-0928 | 10/12/2022 | 1436 NASH AVE |
| Rental 24 | CSFR-22-0929 | 10/12/2022 | 1586 FOLEY AVE |
| Rental 24 | CSFR-22-0825 | 10/13/2022 | 2419 CARRIAGE WAY |
| Rental 24 | CSFR-22-0518 | 10/17/2022 | 7137 BELLE MEADE CT |
| Rental 24 | CSFR-22-1027 | 10/17/2022 | 772 DORSET AVE |
| Rental 24 | CSFR-21-1193 | 10/18/2022 | 1116 WENDELL AVE |
| Rental 24 | CSFR-22-0309 | 10/18/2022 | 7954 LAKE CREST DR |
| Rental 24 | CSFR-22-0797 | 10/18/2022 | 2034 CHEVROLET AVE |
| Rental 24 | CSFR-22-1041 | 10/18/2022 | 6935 BEMIS RD |
| Rental 24 | CSFR-22-1005 | 10/18/2022 | 1169 RUE DEAUVILLE BLVD |
| Rental 24 | CSFR-21-0948 | 10/18/2022 | 264 OREGON ST |
| Rental 24 | CSFR-22-1016 | 10/18/2022 | 5942 CARY DR |
| Rental 24 | CSFR-21-1284 | 10/19/2022 | 3083 HOLMES RD |

| | | | |
|-----------|--------------|------------|-------------------|
| Rental 24 | CSFR-22-0088 | 10/19/2022 | 1453 BLOSSOM AVE |
| Rental 24 | CSFR-22-1013 | 10/20/2022 | 1162 LORI ST |
| Rental 24 | CSFR-22-1049 | 10/21/2022 | 1490 WINGATE BLVD |
| Rental 24 | CSFR-22-0043 | 10/21/2022 | 819 DEBBY CT |
| Rental 24 | CSFR-21-1412 | 10/24/2022 | 1963 MCKINLEY AVE |
| Rental 24 | CSFR-22-0898 | 10/24/2022 | 730 LAMAY AVE |



New Vacant Structure Applications

| Cert Type | Cert Number | Date Applied | Address Display String |
|--------------------|-------------|--------------|------------------------|
| Vacant Residential | CVR-22-0045 | 10/11/2022 | 380 BENJAMIN DR |
| Vacant Residential | CVR-22-0046 | 10/13/2022 | 951 OTTAWA AVE |
| Vacant Residential | CVR-22-0047 | 10/17/2022 | 555 BERKLEY ST |

Building Department Permits Issued

| Permit Type | Category | Date Issued | Permit # | Address Display String | Construction Value | Amount Paid | Date Finald |
|----------------|----------------------|-------------|------------|------------------------|--------------------|-------------|-------------|
| Building | Pole Barn | 10/04/2022 | PB22-0932 | 6400 MERRITT RD | \$45,000.00 | \$520.00 | |
| Building | Res Alter/Repair | 10/05/2022 | PB21-1046 | 7703 ROXBURY CT | \$2,500.00 | \$100.00 | 10/06/2022 |
| Building | Res Alter/Repair | 10/06/2022 | PB22-0934 | 448 RICE AVE | \$17,909.00 | \$250.00 | |
| Building | Res Solar Panel | 10/06/2022 | PB22-0984 | 665 N IVANHOE AVE | \$25,708.00 | \$605.00 | |
| Building | Com Demo of Interior | 10/06/2022 | PB22-0093 | 1275 S HURON ST (MARR | \$1.00 | \$645.00 | |
| Building | Res Alter/Repair | 10/06/2022 | PB22-0983 | 30 HILLCREST BLVD | \$8,725.00 | \$160.00 | |
| Building | Res Alter/Repair | 10/06/2022 | PB22-0982 | 1350 PARKWOOD AVE | \$5,705.00 | \$130.00 | |
| Building | Res Garage detached | 10/07/2022 | PB22-0963 | 9040 MARTZ RD | \$26,554.00 | \$340.00 | |
| Building | Res Carport | 10/10/2022 | PB22-0926 | 7874 BUNTON RD | \$9,000.00 | \$160.00 | |
| Building | Res Shed | 10/10/2022 | PB22-0927 | 7874 BUNTON RD | \$6,000.00 | \$130.00 | |
| Building | Res Siding | 10/10/2022 | PB22-0991 | 5785 MEADOWVIEW ST | \$32,564.00 | \$375.00 | |
| Building | Res Alter/Repair | 10/11/2022 | PB22-0973 | 510 KENNEDY AVE | \$7,315.00 | \$150.00 | |
| Building | Res New Roof | 10/11/2022 | PB22-0959 | 3099 TYLER RD | \$59,248.00 | \$645.00 | |
| Building | Res Alter/Repair | 10/11/2022 | PB22-0952 | 33 EDISON AVE | \$34,200.00 | \$420.00 | |
| Building | Res Misc Concrete | 10/12/2022 | PB22-1005 | 1450 CHESTNUT DR -CLUI | \$20,000.00 | \$285.00 | |
| Building | Res Misc. | 10/12/2022 | PB22-0944 | 550 LYNNE AVE | \$13,000.00 | \$200.00 | 10/31/2022 |
| Building | Res Misc. | 10/13/2022 | PB22-1026 | 7984 VALLEYVIEW DR | \$7,270.00 | \$125.00 | |
| Building | Res Windows | 10/13/2022 | PB22-0665 | 1330 NASH AVE | \$5,350.00 | \$130.00 | |
| Building | Swimming Pool (resid | 10/18/2022 | PB22-0964 | 7874 BUNTON RD | \$53,995.00 | \$625.00 | |
| Building | Res Alter/Repair | 10/18/2022 | PB22-1029 | 5758 BIG PINE DR | \$9,300.00 | \$185.00 | |
| Building | Res Alter/Repair | 10/18/2022 | PB22-1031 | 5939 MERRITT RD | \$3,000.00 | \$100.00 | |
| Building | Res Alter/Repair | 10/19/2022 | PB22-1028 | 100 DEVONSHIRE RD | \$10,920.00 | \$180.00 | |
| Building | Res New Roof | 10/21/2022 | PB22-1042 | 6050 S IVANHOE AVE | \$7,200.00 | \$125.00 | |
| Building | Res New Roof | 10/21/2022 | PB22-1043 | 5790 ELLIS RD | \$5,000.00 | \$95.00 | |
| Building | Res Solar Panel | 10/21/2022 | PB22-0992 | 9499 WHITE TAIL DR | \$8,100.00 | \$160.00 | |
| Building | Res Alter/Repair | 10/25/2022 | PB22-0923 | 2732 WASHTENAW A | \$65,577.00 | \$1,055.00 | |
| Building | Building | 10/27/2022 | PB22-0968 | 5193 TEXTILE RD | \$25,000.00 | \$370.00 | |
| Building | Res New Roof | 10/28/2022 | PB22-1057 | 6096 S MOHAWK AVE | \$7,230.00 | \$125.00 | |
| Building | Res Alter/Repair | 10/31/2022 | PB22-1064 | 1378 HARRY ST | \$9,000.00 | \$135.00 | |
| Code Inspectio | Code Inspection | 10/31/2022 | PCD22-0005 | 5678 BIG PINE DR | \$0.00 | \$100.00 | |
| Electrical | Electrical | 10/31/2022 | PE22-0482 | 1710 KNOWLES ST | \$0.00 | \$75.00 | |

| | | | | | | | |
|------------|------------|------------|-----------|-----------------------|--------|------------|------------|
| Electrical | Electrical | 10/28/2022 | PE22-0373 | 20 DEVONSHIRE RD | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/28/2022 | PE22-0503 | 99 DEVONSHIRE RD | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/28/2022 | PE22-0502 | 6221 ASPEN WAY | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/31/2022 | PE22-0494 | 7046 RACHEL DR | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/27/2022 | PE22-0497 | 1280 CANDLEWOOD LN | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/26/2022 | PE22-0227 | 43 EMERICK ST | \$0.00 | \$1,487.00 | |
| Electrical | Electrical | 10/26/2022 | PE22-0499 | 1330 NASH AVE | \$0.00 | \$168.00 | |
| Electrical | Electrical | 10/25/2022 | PE22-0498 | 2421 BURNS AVE | \$0.00 | \$361.00 | |
| Electrical | Electrical | 10/25/2022 | PE22-0495 | 2169 WASHTENAW RD | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/25/2022 | PE22-0163 | 2169 WASHTENAW RD | \$0.00 | \$85.00 | |
| Electrical | Electrical | 10/25/2022 | PE22-0492 | 6009 S MOHAWK AVE | \$0.00 | \$222.00 | |
| Electrical | Electrical | 10/25/2022 | PE22-0491 | 7105 TEXTILE RD | \$0.00 | \$112.00 | |
| Electrical | Electrical | 10/21/2022 | PE22-0473 | 1483 GROVE RD | \$0.00 | \$329.00 | |
| Electrical | Electrical | 10/21/2022 | PE22-0467 | 9499 WHITE TAIL DR | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/24/2022 | PE22-0493 | 505 HOLMES RD | \$0.00 | \$90.00 | 11/03/2022 |
| Electrical | Electrical | 10/24/2022 | PE22-0496 | 8020 VALLEYVIEW DR | \$0.00 | \$81.00 | |
| Electrical | Electrical | 10/21/2022 | PE22-0490 | 2467 ROANOAKE DR | \$0.00 | \$75.00 | 11/01/2022 |
| Electrical | Electrical | 10/19/2022 | PE22-0471 | 510 BROWNING ST | \$0.00 | \$196.00 | |
| Electrical | Electrical | 10/21/2022 | PE22-0489 | 7917 LAKE CREST DR | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/20/2022 | PE22-0487 | 1378 HARRY ST | \$0.00 | \$140.00 | |
| Electrical | Electrical | 10/20/2022 | PE22-0268 | 1643 HOLMES | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/20/2022 | PE22-0488 | 166 JAMES L HART PKWY | \$0.00 | \$168.00 | |
| Electrical | Electrical | 10/18/2022 | PE22-0485 | 1393 ANDREA ST | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/18/2022 | PE22-0484 | 5939 MERRITT RD | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/18/2022 | PE22-0486 | 1397 CRESTWOOD AVE | \$0.00 | \$75.00 | 10/27/2022 |
| Electrical | Electrical | 10/18/2022 | PE22-0475 | 7874 BUNTON RD | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/14/2022 | PE22-0481 | 6847 SWAN LAKE CT | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/14/2022 | PE22-0480 | 6841 SWAN LAKE CT | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/14/2022 | PE22-0478 | 10082 SWAN LAKE CIR | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/14/2022 | PE22-0479 | 10090 SWAN LAKE CIR | \$0.00 | \$75.00 | |
| Electrical | Electrical | 10/11/2022 | PE22-0476 | 1320 MCCARTHY CT | \$0.00 | \$221.00 | |
| Electrical | Electrical | 10/11/2022 | PE22-0426 | 8941 MARTZ RD | \$0.00 | \$100.00 | |
| Electrical | Electrical | 10/10/2022 | PE22-0474 | 7073 MARSHCREEK DR | \$0.00 | \$85.00 | |
| Electrical | Electrical | 10/05/2022 | PE22-0469 | 1105 GAULT DR | \$0.00 | \$75.00 | |

| | | | | | | | |
|------------------|-----------------------|------------|------------|------------------------|--------|------------|------------|
| Electrical | Electrical | 10/06/2022 | PE22-0472 | 1247 JEFFERY ST | \$0.00 | \$75.00 | 10/18/2022 |
| Electrical | Electrical | 10/05/2022 | PE22-0468 | 7811 TROTTERS PARK ST | \$0.00 | \$90.00 | |
| Electrical | Electrical | 10/05/2022 | PE22-0470 | 7660 STONY CREEK RD | \$0.00 | \$165.00 | |
| Fire Alarm | Fire Detection System | 10/10/2022 | PFA22-0004 | 1300 N PROSPECT RD | \$0.00 | \$90.00 | |
| Fire Suppression | Fire Suppression | 10/12/2022 | PFS22-0007 | 7660 STONY CREEK RD | \$0.00 | \$290.00 | |
| Fire Suppression | Fire Suppression | 10/17/2022 | PFS22-0008 | 43 EMERICK ST | \$0.00 | \$699.00 | |
| Fire Suppression | Fire Suppression | 10/19/2022 | PFS22-0009 | 43 EMERICK ST | \$0.00 | \$1,177.00 | |
| Mechanical | Mechanical | 10/19/2022 | PM22-0890 | 510 BROWNING ST | \$0.00 | \$90.00 | 10/24/2022 |
| Mechanical | Mechanical | 10/18/2022 | PM22-0891 | 533 LYNNE AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/19/2022 | PM22-0895 | 5721 CARY DR | \$0.00 | \$128.00 | |
| Mechanical | Mechanical | 10/19/2022 | PM22-0882 | 7289 BELLE MEADE ST | \$0.00 | \$158.00 | |
| Mechanical | Mechanical | 10/19/2022 | PM22-0889 | 1254 E CLARK RD | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/20/2022 | PM22-0901 | 6059 MAPLEVIEW LN | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/20/2022 | PM22-0900 | 855 PARKWOOD AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/20/2022 | PM22-0905 | 1368 RUE DEAUVILLE BLV | \$0.00 | \$238.00 | |
| Mechanical | Mechanical | 10/21/2022 | PM22-0906 | 7003 HOGAN DR | \$0.00 | \$128.00 | 11/04/2022 |
| Mechanical | Mechanical | 10/21/2022 | PM22-0908 | 2467 ROANOAKE DR | \$0.00 | \$115.00 | 11/01/2022 |
| Mechanical | Mechanical | 10/24/2022 | PM22-0912 | 2939 ROUNDTREE BLVD / | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/24/2022 | PM22-0913 | 2955 ROUNDTREE BLVD / | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/24/2022 | PM22-0473 | 590 WOODLAWN AVE | \$0.00 | \$105.00 | 10/28/2022 |
| Mechanical | Mechanical | 10/25/2022 | PM22-0915 | 1082 LESTER AVE | \$0.00 | \$75.00 | 11/04/2022 |
| Mechanical | Mechanical | 10/25/2022 | PM22-0916 | 2649 PEACHCREST ST | \$0.00 | \$105.00 | 10/27/2022 |
| Mechanical | Mechanical | 10/25/2022 | PM22-0914 | 1019 JANET AVE | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/25/2022 | PM22-0872 | 10090 SWAN LAKE CIR | \$0.00 | \$215.00 | |
| Mechanical | Mechanical | 10/21/2022 | PM22-0902 | 2063 WOODALE AVE | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/22/2022 | PM22-0904 | 660 JAMES L HART PKWY | \$0.00 | \$160.00 | |
| Mechanical | Mechanical | 10/24/2022 | PM22-0911 | 1330 NASH AVE | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/24/2022 | PM22-0909 | 1349 CANDLEWOOD LN | \$0.00 | \$120.00 | |
| Mechanical | Mechanical | 10/25/2022 | PM22-0919 | 1104 RUE WILLETTE BLVD | \$0.00 | \$85.00 | |
| Mechanical | Mechanical | 10/25/2022 | PM22-0910 | 7105 TEXTILE RD | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/25/2022 | PM22-0885 | 10082 SWAN LAKE CIR | \$0.00 | \$228.00 | |
| Mechanical | Mechanical | 10/25/2022 | PM22-0920 | 2088 BOMBER AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/26/2022 | PM22-0922 | 1180 E CROSS ST 1 | \$0.00 | \$100.00 | 10/31/2022 |
| Mechanical | Mechanical | 10/26/2022 | PM22-0923 | 806 JEROME AVE | \$0.00 | \$140.00 | |

| | | | | | | | |
|------------|------------|------------|-----------|-----------------------|--------|----------|------------|
| Mechanical | Mechanical | 10/26/2022 | PM22-0924 | 8104 LAKE CREST DR | \$0.00 | \$90.00 | 10/28/2022 |
| Mechanical | Mechanical | 10/27/2022 | PM22-0921 | 2311 MERRILL ST | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/27/2022 | PM22-0925 | 7867 GREENE FARM DR | \$0.00 | \$115.00 | |
| Mechanical | Mechanical | 10/27/2022 | PM22-0926 | 7476 BERMUDA DUNES D | \$0.00 | \$85.00 | |
| Mechanical | Mechanical | 10/26/2022 | PM22-0907 | 859 LAMAY AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/31/2022 | PM22-0903 | 1477 BLOSSOM AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/31/2022 | PM22-0917 | 991 N TERRACE LN | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/26/2022 | PM22-0898 | 2421 BURNS AVE | \$0.00 | \$230.00 | |
| Mechanical | Mechanical | 10/31/2022 | PM22-0928 | 6395 MEADOWLARK LN | \$0.00 | \$128.00 | |
| Mechanical | Mechanical | 10/31/2022 | PM22-0927 | 5709 CARY DR | \$0.00 | \$128.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM21-0432 | 640 CLIFFS DR 102B | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/13/2022 | PM22-0883 | 7749 DOVER DR | \$0.00 | \$128.00 | |
| Mechanical | Mechanical | 10/18/2022 | PM22-0899 | 1525 MCCARTHY ST | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM22-0892 | 281 FAIRHILLS DR | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM22-0893 | 755 N ROSEWOOD 1 | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM22-0894 | 301 N HEWITT RD | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM22-0897 | 2770 INTERNATIONAL DR | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/17/2022 | PM22-0896 | 5065 BOSUNS WAY B3 | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/11/2022 | PM22-0877 | 640 KENNEDY AVE | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/14/2022 | PM22-0886 | 1132 BUICK AVE | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/14/2022 | PM22-0831 | 1563 GROVE RD | \$0.00 | \$120.00 | 10/17/2022 |
| Mechanical | Mechanical | 10/14/2022 | PM22-0887 | 1783 LYNN CT | \$0.00 | \$90.00 | |
| Mechanical | Mechanical | 10/14/2022 | PM22-0888 | 7557 MERRITT RD | \$0.00 | \$135.00 | |
| Mechanical | Mechanical | 10/11/2022 | PM22-0870 | 7270 BELLE MEADE ST | \$0.00 | \$98.00 | 10/26/2022 |
| Mechanical | Mechanical | 10/11/2022 | PM22-0871 | 1225 WENDELL AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/12/2022 | PM22-0874 | 2079 MOELLER AVE | \$0.00 | \$135.00 | |
| Mechanical | Mechanical | 10/12/2022 | PM22-0873 | 9695 BAYVIEW DR 118 | \$0.00 | \$105.00 | |
| Mechanical | Mechanical | 10/11/2022 | PM22-0782 | 980 HAWTHORNE AVE | \$0.00 | \$105.00 | 10/27/2022 |
| Mechanical | Mechanical | 10/11/2022 | PM22-0875 | 7165 POPLAR DR | \$0.00 | \$115.00 | |
| Mechanical | Mechanical | 10/11/2022 | PM22-0876 | 134 GLENWOOD AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/12/2022 | PM22-0880 | 5276 TEXTILE RD | \$0.00 | \$300.00 | |
| Mechanical | Mechanical | 10/12/2022 | PM22-0881 | 5276 TEXTILE RD | \$0.00 | \$140.00 | |
| Mechanical | Mechanical | 10/13/2022 | PM22-0878 | 1253 CRESTWOOD AVE | \$0.00 | \$75.00 | 10/25/2022 |
| Mechanical | Mechanical | 10/13/2022 | PM22-0879 | 629 N MOHAWK AVE | \$0.00 | \$75.00 | 10/25/2022 |

| | | | | | | | |
|------------|------------|------------|-----------|------------------------|--------|------------|------------|
| Mechanical | Mechanical | 10/13/2022 | PM22-0884 | 1379 HARRY ST | \$0.00 | \$105.00 | 10/17/2022 |
| Mechanical | Mechanical | 10/10/2022 | PM22-0861 | 43 EMERICK ST | \$0.00 | \$295.00 | 10/11/2022 |
| Mechanical | Mechanical | 10/10/2022 | PM22-0862 | 43 EMERICK ST | \$0.00 | \$310.00 | |
| Mechanical | Mechanical | 10/10/2022 | PM22-0863 | 43 EMERICK ST | \$0.00 | \$1,615.00 | |
| Mechanical | Mechanical | 10/06/2022 | PM22-0860 | 281 S WALLACE BLVD | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/07/2022 | PM22-0867 | 1199 RUE WILLETTE BLVD | \$0.00 | \$111.00 | |
| Mechanical | Mechanical | 10/10/2022 | PM22-0868 | 1216 HULL AVE | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/10/2022 | PM22-0866 | 7211 STONY CREEK RD | \$0.00 | \$75.00 | 10/17/2022 |
| Mechanical | Mechanical | 10/10/2022 | PM22-0869 | 7073 MARSHCREEK DR | \$0.00 | \$100.00 | |
| Mechanical | Mechanical | 10/10/2022 | PM22-0865 | 6841 SWAN LAKE CT | \$0.00 | \$185.00 | |
| Mechanical | Mechanical | 10/10/2022 | PM22-0864 | 6847 SWAN LAKE CT | \$0.00 | \$215.00 | |
| Mechanical | Mechanical | 10/05/2022 | PM22-0858 | 8740 SPINNAKER WAY | \$0.00 | \$75.00 | |
| Mechanical | Mechanical | 10/04/2022 | PM22-0854 | 520 BROWNING ST | \$0.00 | \$145.00 | |
| Mechanical | Mechanical | 10/04/2022 | PM22-0853 | 10055 SWAN LAKE CIR | \$0.00 | \$228.00 | |
| Mechanical | Mechanical | 10/04/2022 | PM22-0852 | 10049 SWAN LAKE CIR | \$0.00 | \$215.00 | |
| Mechanical | Mechanical | 10/04/2022 | PM22-0819 | 6182 COLUMBIA DR | \$0.00 | \$120.00 | |
| Mechanical | Mechanical | 10/03/2022 | PM22-0837 | 10061 SWAN LAKE CIR | \$0.00 | \$228.00 | |
| Mechanical | Mechanical | 10/03/2022 | PM22-0838 | 10073 SWAN LAKE CIR | \$0.00 | \$228.00 | |
| Mechanical | Mechanical | 10/03/2022 | PM22-0848 | 2925 E MICHIGAN AVE 2 | \$0.00 | \$100.00 | |
| Mechanical | Mechanical | 10/05/2022 | PM22-0859 | 1044 ROWLEY CT | \$0.00 | \$100.00 | 10/07/2022 |
| Mechanical | Mechanical | 10/04/2022 | PM22-0857 | 7547 STREAMWOOD DR | \$0.00 | \$140.00 | 11/04/2022 |
| Mechanical | Mechanical | 10/05/2022 | PM22-0851 | 1243 DUNCAN AVE | \$0.00 | \$75.00 | 11/03/2022 |
| Plumbing | Plumbing | 10/06/2022 | PP22-0393 | 7263 HOMESTEAD RD | \$0.00 | \$125.00 | 10/28/2022 |
| Plumbing | Plumbing | 10/03/2022 | PP22-0409 | 1176 BORGSTROM AVE | \$0.00 | \$90.00 | 10/10/2022 |
| Plumbing | Plumbing | 10/03/2022 | PP22-0389 | 2366 HARDING AVE | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/10/2022 | PP22-0414 | 1543 LEVONA ST | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/07/2022 | PP22-0412 | 7280 CYPRESS POINTE DR | \$0.00 | \$90.00 | 11/02/2022 |
| Plumbing | Plumbing | 10/07/2022 | PP22-0413 | 2324 HARDING AVE | \$0.00 | \$75.00 | 11/02/2022 |
| Plumbing | Plumbing | 10/10/2022 | PP22-0408 | 505 MAULBETSCH ST | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/17/2022 | PP22-0415 | 455 FAIRFIELD ST | \$0.00 | \$75.00 | 10/24/2022 |
| Plumbing | Plumbing | 10/18/2022 | PP22-0418 | 580 WOODLAWN AVE | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/31/2022 | PP22-0426 | 7046 RACHEL DR | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/31/2022 | PP22-0434 | 415 E GRAND BLVD | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/27/2022 | PP22-0429 | 6073 SCHUSS XING | \$0.00 | \$75.00 | |

| | | | | | | | |
|----------------|-----------------------|------------|-----------|------------------------|--------------|------------|------------|
| Plumbing | Plumbing | 10/26/2022 | PP22-0417 | 2421 BURNS AVE | \$0.00 | \$206.00 | |
| Plumbing | Plumbing | 10/26/2022 | PP22-0428 | 804 CLIFFS DR 105F | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/25/2022 | PP22-0427 | 866 MAPLEWOOD AVE | \$0.00 | \$75.00 | |
| Plumbing | Plumbing | 10/21/2022 | PP22-0424 | 5276 TEXTILE RD | \$0.00 | \$552.00 | |
| Plumbing | Plumbing | 10/18/2022 | PP22-0416 | 5939 MERRITT RD | \$0.00 | \$93.00 | |
| Plumbing | Plumbing | 10/18/2022 | PP22-0419 | 510 BROWNING ST | \$0.00 | \$90.00 | |
| Plumbing | Plumbing | 10/18/2022 | PP22-0420 | 7280 CYPRESS POINTE DR | \$0.00 | \$75.00 | 11/02/2022 |
| Plumbing | Plumbing | 10/19/2022 | PP22-0422 | 1386 LATHERS ST | \$0.00 | \$75.00 | |
| Res - Basemer | Res - Basement finish | 10/25/2022 | PB22-1047 | 7046 RACHEL DR | \$2,000.00 | \$100.00 | |
| Res - Deck | Res Deck | 10/11/2022 | PB22-0911 | 9129 FAWN DR | \$1.00 | \$100.00 | |
| Res - Egress W | Res - Egress Window | 10/13/2022 | PB22-1015 | 1184 SHIRLEY DR | \$5,905.00 | \$130.00 | |
| Res - Egress W | Res - Egress Window | 10/13/2022 | PB22-0588 | 7046 RACHEL DR | \$6,650.00 | \$155.00 | |
| Res - Egress W | Res - Egress Window | 10/06/2022 | PB22-0997 | 7111 MISSION HILLS DR | \$4,800.00 | \$120.00 | |
| Res - New Cor | Res - New Constructio | 10/03/2022 | PB22-0915 | 2366 HARDING AVE | \$230,000.00 | \$2,592.50 | |
| Res - Roof | Res - Roof | 10/03/2022 | PB22-0990 | 6692 LAKEWAY ST | \$17,540.00 | \$225.00 | 10/21/2022 |
| Res - Roof | Res - Roof | 10/04/2022 | PB22-0996 | 1111 RAMBLING RD | \$5,382.00 | \$105.00 | |
| Res - Roof | Res - Roof | 10/05/2022 | PB22-0999 | 6709 WING ST | \$16,954.00 | \$215.00 | 10/24/2022 |
| Res - Roof | Res - Roof | 10/06/2022 | PB22-1003 | 545 DONS DR | \$15,000.00 | \$195.00 | 10/17/2022 |
| Res - Roof | Res - Roof | 10/07/2022 | PB22-1006 | 1101 STUDEBAKER AVE | \$10,511.00 | \$155.00 | |
| Res - Roof | Res - Roof | 10/10/2022 | PB22-1007 | 6766 LOON HOLLOW CT | \$20,034.00 | \$255.00 | 10/24/2022 |
| Res - Roof | Res - Roof | 10/06/2022 | PB22-1004 | 7557 MERRITT RD | \$22,478.00 | \$275.00 | |
| Res - Roof | Res - Roof | 10/07/2022 | PB22-1000 | 7972 LAKE CREST DR | \$13,123.00 | \$185.00 | |
| Res - Roof | Res - Roof | 10/12/2022 | PB22-0993 | 6640 HITCHINGHAM RD | \$11,143.00 | \$165.00 | 10/17/2022 |
| Res - Roof | Res - Roof | 10/18/2022 | PB22-1033 | 2159 BOMBER AVE | \$6,765.00 | \$115.00 | 10/28/2022 |
| Res - Roof | Res - Roof | 10/18/2022 | PB22-1032 | 711 OSWEGO AVE | \$6,375.00 | \$115.00 | |
| Res - Roof | Res - Roof | 10/14/2022 | PB22-1008 | 2506 BURNS AVE | \$9,600.00 | \$145.00 | |
| Res - Roof | Res - Roof | 10/11/2022 | PB22-1010 | 6490 STONY CREEK RD | \$6,305.00 | \$115.00 | 10/31/2022 |
| Res - Roof | Res - Roof | 10/11/2022 | PB22-1012 | 2672 BURNS AVE | \$18,265.00 | \$250.00 | |
| Res - Roof | Res - Roof | 10/13/2022 | PB22-1024 | 599 PINWOOD ST | \$3,958.00 | \$85.00 | 10/24/2022 |
| Res - Roof | Res - Roof | 10/13/2022 | PB22-0998 | 6244 HICKORY RIDGE CT | \$22,454.00 | \$275.00 | |
| Res - Roof | Res - Roof | 10/25/2022 | PB22-1048 | 7400 NATALIE DR | \$17,956.00 | \$225.00 | |
| Res - Roof | Res - Roof | 10/21/2022 | PB22-1046 | 1060 LEVONA ST | \$8,400.00 | \$135.00 | 11/01/2022 |
| Res - Roof | Res - Roof | 10/19/2022 | PB22-1036 | 1121 RAMBLING RD | \$4,000.00 | \$85.00 | |
| Res - Roof | Res - Roof | 10/19/2022 | PB22-1038 | 6623 WING ST | \$14,272.00 | \$195.00 | |

| | | | | | | |
|--------------|----------------------|------------|------------|------------------------|-------------|----------|
| Res - Roof | Res - Roof | 10/19/2022 | PB22-1040 | 6740 LOON HOLLOW DR | \$18,859.00 | \$235.00 |
| Res - Roof | Res - Roof | 10/19/2022 | PB22-1039 | 98 OHIO ST | \$11,620.00 | \$165.00 |
| Res - Roof | Res - Roof | 10/20/2022 | PB22-1041 | 6200 VAIL DR | \$9,924.00 | \$145.00 |
| Res - Roof | Res - Roof | 10/27/2022 | PB22-1055 | 1414 WENDELL AVE | \$16,200.00 | \$215.00 |
| Res - Roof | Res - Roof | 10/28/2022 | PB22-1058 | 1172 LESTER AVE | \$10,000.00 | \$145.00 |
| Res - Siding | Res - Siding | 10/06/2022 | PB22-1002 | 109 JOHNSON ST | \$21,400.00 | \$265.00 |
| Res - Window | Res - Windows | 10/06/2022 | PB22-0635 | 5457 SCOTT CT | \$6,350.00 | \$115.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0980 | 1325 RUE WILLETTE BLVD | \$21,015.00 | \$265.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0981 | 1361 HULL AVE | \$14,704.00 | \$195.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0978 | 7015 HOGAN DR | \$28,461.00 | \$335.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0976 | 8041 MAPLEDALE DR | \$47,308.00 | \$525.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0989 | 2979 GOLFFVIEW CT | \$5,247.00 | \$105.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0987 | 268 S CLUBVIEW DR | \$12,219.00 | \$175.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0986 | 5565 TUTTLE HILL RD | \$17,931.00 | \$225.00 |
| Res - Window | Res - Windows | 10/10/2022 | PB22-0985 | 7105 LAPALOMA LN | \$13,138.00 | \$185.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1022 | 1549 WINGATE BLVD | \$5,593.00 | \$105.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1021 | 2343 SUNNYGLEN AVE | \$6,400.00 | \$115.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1020 | 5747 BIG PINE DR | \$4,975.00 | \$95.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1019 | 908 E CROSS ST | \$11,320.00 | \$165.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1018 | 8853 TRILLIUM DR | \$5,160.00 | \$105.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1017 | 2042 WOODALE AVE | \$6,026.00 | \$115.00 |
| Res - Window | Res - Windows | 10/12/2022 | PB22-1013 | 7359 HOMESTEAD RD | \$4,768.00 | \$95.00 |
| Res - Window | Res - Windows | 10/11/2022 | PB22-1016 | 495 E GRAND BLVD | \$5,979.00 | \$105.00 |
| Res - Window | Res - Windows | 10/14/2022 | PB22-1025 | 2368 COLONY WAY | \$5,971.00 | \$105.00 |
| Res - Window | Res - Windows | 10/13/2022 | PB22-1027 | 7368 MERIDIAN DR | \$15,933.00 | \$205.00 |
| Res - Window | Res - Windows | 10/21/2022 | PB22-0970 | 1325 HULL AVE | \$6,980.00 | \$115.00 |
| Res - Window | Res - Windows | 10/24/2022 | PB22-1030 | 8064 THORNHILL DR | \$6,300.00 | \$115.00 |
| Res - Window | Res - Windows | 10/24/2022 | PB22-1001 | 6840 SWAN LAKE CT | \$14,604.00 | \$195.00 |
| Sign | Com Sign | 10/20/2022 | PS22-0013 | 1643 HOLMES | \$0.00 | \$140.00 |
| Sign | Com Sign | 10/25/2022 | PS22-0018 | 2169 WASHTENAW RD | \$0.00 | \$125.00 |
| Soil Erosion | Soil Erosion Commerc | 10/26/2022 | PSE22-0009 | 1201 S HURON ST | \$0.00 | \$100.00 |
| Zoning | Zoning - Fence | 10/31/2022 | PZP22-0156 | 7845 NEWBURY DR | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/21/2022 | PZP22-0151 | 6247 HICKORY RIDGE CT | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/25/2022 | PZP22-0146 | 1322 GEORGINA DR | \$0.00 | \$50.00 |

| | | | | | | |
|--------|-------------------|------------|------------|---------------------|-----------------------|--------------------|
| Zoning | Zoning - Fence | 10/17/2022 | PZP22-0148 | 920 CARVER AVE | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/17/2022 | PZP22-0144 | 7448 DOVER DR | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/18/2022 | PZP22-0135 | 7239 HOMESTEAD RD | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/11/2022 | PZP22-0100 | 6226 MAPLEHURST DR | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/07/2022 | PZP22-0121 | 7148 HOMESTEAD RD | \$0.00 | \$50.00 |
| Zoning | Zoning - Multiple | 10/07/2022 | PZP22-0110 | 1266 RAMBLING RD | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/06/2022 | PZP22-0147 | 90 S MANSFIELD ST | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/06/2022 | PZP22-0145 | 7983 AMRHEIN DR | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/06/2022 | PZP22-0140 | 6715 MAPLELAWN DR | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/05/2022 | PZP22-0142 | 120 CAMPBELL AVE | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/05/2022 | PZP22-0143 | 110 CAMPBELL AVE | \$0.00 | \$50.00 |
| Zoning | Zoning - Fence | 10/03/2022 | PZP22-0139 | 9427 NATURE VIEW LN | \$0.00 | \$50.00 |
| Zoning | Zoning - Driveway | 10/03/2022 | PZP22-0141 | 5436 PINEVIEW DR | \$0.00 | \$50.00 |
| | | | | | \$1,384,627.00 | \$43,191.50 |

Building Certificates of Occupancy Issued

| C O Number | Address Display String | Status | Date Temp Issued | Date Finaled |
|------------|------------------------|----------------|------------------|--------------|
| OF22-0101 | 5599 MICHAEL DR | ISSUED (FINAL) | | 10/04/2022 |
| OF22-0102 | 9751 WHITE TAIL DR | ISSUED (FINAL) | | 10/05/2022 |
| OF22-0103 | 363 OREGON ST | ISSUED (FINAL) | | 10/07/2022 |
| OF22-0104 | 9787 WHITE TAIL DR | ISSUED (FINAL) | | 10/21/2022 |

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

November 1, 2022

Re: Planning Division (OCS) October 2022 activity summary

Please be advised of the following activities related to the Planning Department for October, 2022.

| | |
|--|----|
| Zoning verification letters issued | 4 |
| Building and zoning permit applications reviewed | 39 |
| Business registration applications reviewed | 4 |

Zoning Board of Appeals: At the October 5 public hearing the following item was considered:

ZBA 2022-0008

Applicant: Habitat for Humanity – Huron Valley.

Location: 966 N Prospect Road, Ypsilanti MI 48198

Parcel ID: K-11-03-261-005

Request: Request for variance to the setback requirements of Section 407 of the township zoning ordinance for construction of a new single-family dwelling.

Motion to approve variance application by El-Assadi. Second by Burnett. Motion passed 3-0.

The November 2 ZBA meeting was cancelled due to lack of agenda.

Planning Commission: At the October 25 meeting the following items were considered:

- A. **Public hearing** to consider request to rezone the 7.9-acre parcel from R-2, one-family residential, to R-2, one-family residential with agriculture overlay at 6400 Merritt Road K-11-32-200-055.

Motion to recommend approval to the Township Board of rezoning request by Tawakkul. Second by Doe. Motion passed 5-0.

- B. Full site plan to construct a 1,200-square foot building addition to an existing vehicle dealership automobile wash on a parcel zoned RC (Regional Corridor) at 2418 Washtenaw Avenue K-11-06-302-024 (Champion Cueter Chrysler Jeep Dodge Ram).

Motion to approve preliminary site plan by Doe. Second by Tawakkul. Motion passed 5-0.

- C. Adoption of regular Planning Commission meeting dates for the 2023 calendar year

The November 8 Planning Commission meeting was cancelled due to lack of agenda.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Shane Peltier, Police Services Lieutenant
Cc: Ypsilanti Township Board
Keith Flores, WCSO Police Services Commander
Nancy Hansen, WCSO Police Services Captain
Date: November 9, 2022
Re: October 2022 Police Services Monthly Report

SUMMARY:

During the month of October 2022, there were 3,687 calls for service in Ypsilanti Township, a 6% increase in calls for service as compared to October 2021.

OPERATIONS

During October 2022, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

In the month of October 2022 there were 18 home invasions, which is a 29% increase compared to the month of October 2021 (14 home invasions). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In the month of October 2022 there were 5 breaking and entering's. This is a 29% decrease in comparison to the month of October 2021 where we saw 7 breaking and entering's.

In October 2022 there were 8 reported UDAA's. This is a 20% decrease from October 2021 where there were 10 reported UDAA's. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-year perspective, comparing 2022 to 2021, our juvenile offenses and complaints are down 17.2% (from 209 to 173) and our runaway complaints are up 40% (from 45 to 63).

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

CLEMIS ONLINE REPORTING

Citizens can now fill out a police report online utilizing CLEMIS' new "online reporting tool". Citizens can visit: <https://www.washtenaw.org/3439/File-a-Police-Report> to fill out an online report.

WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.washtenaw.org/alerts

HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

| | |
|--------|-------------------|
| Month: | October |
| Year: | 2022 |
| City: | Ypsilanti Twp-YPT |

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT

| CLASS | Description | Oct/2022 | Oct/2021 | % CHG | YTD 2022 | YTD 2021 | % CHG | ADULT | | JUV | | Total | |
|-------|--|----------|----------|--------|----------|----------|--------|----------|-----|----------|-----|-------|-----|
| | | | | | | | | Oct/2022 | YTD | Oct/2021 | YTD | Oct | YTD |
| 09001 | MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY) | 1 | 1 | 0% | 7 | 4 | 75% | 0 | 3 | 0 | 2 | 0 | 5 |
| 09002 | NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY) | 0 | 0 | 0% | 0 | 2 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 10001 | KIDNAPPING/ABDUCTION | 3 | 2 | 50% | 11 | 11 | 0% | 0 | 2 | 0 | 0 | 0 | 2 |
| 10002 | PARENTAL KIDNAPPING | 0 | 0 | 0% | 2 | 1 | 100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 11001 | SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE | 2 | 3 | -33.3% | 19 | 21 | -9.52% | 0 | 3 | 0 | 0 | 0 | 3 |
| 11002 | SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE | 0 | 2 | -100% | 4 | 8 | -50% | 0 | 0 | 0 | 0 | 0 | 0 |
| 11003 | SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE | 0 | 0 | 0% | 6 | 3 | 100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 11004 | SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE | 0 | 0 | 0% | 1 | 2 | -50% | 0 | 0 | 0 | 0 | 0 | 0 |
| 11005 | SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE | 0 | 0 | 0% | 2 | 0 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 11007 | SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE | 4 | 2 | 100% | 19 | 13 | 46.15% | 1 | 2 | 0 | 0 | 1 | 2 |
| 11008 | SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE | 0 | 2 | -100% | 12 | 13 | -7.69% | 0 | 2 | 0 | 0 | 0 | 2 |
| 12000 | ROBBERY | 4 | 4 | 0% | 23 | 31 | -25.8% | 5 | 11 | 0 | 0 | 5 | 11 |
| 12001 | ROBBERY | 1 | 0 | 0% | 4 | 2 | 100% | 0 | 1 | 0 | 0 | 0 | 1 |
| 13001 | NONAGGRAVATED ASSAULT | 41 | 50 | -18% | 410 | 472 | -13.1% | 4 | 135 | 1 | 7 | 5 | 142 |
| 13002 | AGGRAVATED/FELONIOUS ASSAULT | 37 | 34 | 8.823% | 320 | 293 | 9.215% | 17 | 149 | 0 | 11 | 17 | 160 |
| 13003 | INTIMIDATION/STALKING | 11 | 5 | 120% | 100 | 57 | 75.43% | 0 | 21 | 0 | 0 | 0 | 21 |
| 20000 | ARSON | 0 | 2 | -100% | 7 | 6 | 16.66% | 0 | 2 | 0 | 0 | 0 | 2 |
| 21000 | EXTORTION | 0 | 2 | -100% | 5 | 3 | 66.66% | 0 | 0 | 0 | 0 | 0 | 0 |
| 22001 | BURGLARY -FORCED ENTRY | 20 | 20 | 0% | 108 | 130 | -16.9% | 2 | 17 | 2 | 3 | 4 | 20 |
| 22002 | BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit) | 3 | 1 | 200% | 31 | 31 | 0% | 0 | 3 | 0 | 0 | 0 | 3 |
| 23001 | LARCENY -POCKETPICKING | 0 | 0 | 0% | 2 | 0 | 0% | 0 | 1 | 0 | 0 | 0 | 1 |
| 23002 | LARCENY -PURSESNAATCHING | 0 | 0 | 0% | 0 | 3 | -100% | 0 | 1 | 0 | 0 | 0 | 1 |

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT

| CLASS | Description | Oct/2022 | Oct/2021 | % CHG | YTD 2022 | YTD 2021 | % CHG | ADULT | | JUV | | Total | |
|-------|---|----------|----------|--------|----------|----------|--------|----------|-----|----------|-----|-------|-----|
| | | | | | | | | Oct/2022 | YTD | Oct/2021 | YTD | Oct | YTD |
| 23003 | LARCENY -THEFT FROM BUILDING | 9 | 10 | -10% | 118 | 118 | 0% | 2 | 5 | 0 | 0 | 2 | 5 |
| 23004 | LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE | 1 | 0 | 0% | 2 | 0 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 23005 | LARCENY -THEFT FROM MOTOR VEHICLE | 22 | 15 | 46.66% | 186 | 209 | -11.0% | 0 | 1 | 0 | 0 | 0 | 1 |
| 23006 | LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES | 6 | 5 | 20% | 43 | 32 | 34.37% | 0 | 0 | 0 | 0 | 0 | 0 |
| 23007 | LARCENY -OTHER | 10 | 8 | 25% | 78 | 101 | -22.7% | 0 | 0 | 0 | 0 | 0 | 0 |
| 24001 | MOTOR VEHICLE THEFT | 8 | 10 | -20% | 97 | 128 | -24.2% | 1 | 10 | 0 | 0 | 1 | 10 |
| 24002 | MOTOR VEHICLE THEFT | 1 | 0 | 0% | 5 | 13 | -61.5% | 0 | 1 | 1 | 4 | 1 | 5 |
| 24002 | MOTOR VEHICLE, AS STOLEN PROPERTY | 2 | 1 | 100% | 20 | 26 | -23.0% | 0 | 5 | 0 | 5 | 0 | 10 |
| 24003 | MOTOR VEHICLE FRAUD | 0 | 1 | -100% | 0 | 5 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 25000 | FORGERY/COUNTERFEITING | 2 | 1 | 100% | 27 | 4 | 575% | 0 | 2 | 0 | 0 | 0 | 2 |
| 26001 | FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME | 10 | 15 | -33.3% | 64 | 96 | -33.3% | 0 | 1 | 0 | 0 | 0 | 1 |
| 26002 | FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE | 5 | 7 | -28.5% | 51 | 84 | -39.2% | 0 | 1 | 0 | 0 | 0 | 1 |
| 26005 | FRAUD -WIRE FRAUD | 2 | 3 | -33.3% | 12 | 23 | -47.8% | 0 | 0 | 0 | 0 | 0 | 0 |
| 26007 | FRAUD - IDENTITY THEFT | 6 | 5 | 20% | 65 | 54 | 20.37% | 0 | 0 | 0 | 0 | 0 | 0 |
| 26008 | FRAUD - HACKING/COMPUTER INVASION | 0 | 0 | 0% | 1 | 0 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 27000 | EMBEZZLEMENT | 1 | 0 | 0% | 11 | 5 | 120% | 0 | 1 | 0 | 0 | 0 | 1 |
| 28000 | STOLEN PROPERTY | 4 | 1 | 300% | 20 | 20 | 0% | 1 | 5 | 0 | 1 | 1 | 6 |
| 29000 | DAMAGE TO PROPERTY | 28 | 31 | -9.67% | 308 | 327 | -5.81% | 1 | 21 | 0 | 2 | 1 | 23 |
| 30001 | RETAIL FRAUD -MISREPRESENTATION | 1 | 0 | 0% | 2 | 1 | 100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 30002 | RETAIL FRAUD -THEFT | 7 | 5 | 40% | 53 | 55 | -3.63% | 0 | 1 | 0 | 0 | 0 | 1 |
| 30003 | RETAIL FRAUD -REFUND/EXCHANGE | 0 | 0 | 0% | 1 | 1 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 35001 | VIOLATION OF CONTROLLED SUBSTANCE ACT | 10 | 9 | 11.11% | 120 | 66 | 81.81% | 3 | 30 | 0 | 0 | 3 | 30 |
| 35002 | NARCOTIC EQUIPMENT VIOLATIONS | 2 | 1 | 100% | 25 | 17 | 47.05% | 0 | 1 | 0 | 0 | 0 | 1 |
| 37000 | OBSCENITY | 0 | 1 | -100% | 10 | 4 | 150% | 0 | 0 | 0 | 0 | 0 | 0 |
| 52001 | WEAPONS OFFENSE- CONCEALED | 7 | 8 | -12.5% | 81 | 59 | 37.28% | 6 | 41 | 0 | 3 | 6 | 44 |

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT

| CLASS | Description | Oct/2022 | Oct/2021 | % CHG | YTD 2022 | YTD 2021 | % CHG | ADULT | | JUV | | Total | |
|-----------------------|--|------------|------------|---------------|-------------|-------------|---------------|-----------|------------|----------|-----------|-----------|------------|
| | | | | | | | | Oct/2022 | YTD | Oct/2021 | YTD | Oct | YTD |
| 52002 | WEAPONS OFFENSE -EXPLOSIVES | 0 | 1 | -100% | 0 | 1 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 52003 | WEAPONS OFFENSE -OTHER | 3 | 7 | -57.1% | 32 | 43 | -25.5% | 0 | 2 | 0 | 0 | 0 | 2 |
| 72000 | ANIMAL CRUELTY | 0 | 0 | 0% | 10 | 9 | 11.11% | 0 | 0 | 0 | 0 | 0 | 0 |
| Group A Totals | | 274 | 275 | -0.36% | 2535 | 2607 | -2.76% | 43 | 481 | 4 | 38 | 47 | 519 |
| 22003 | BURGLARY - UNLAWFUL ENTRY (NO INTENT) | 0 | 1 | -100% | 3 | 3 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 26006 | FRAUD -BAD CHECKS | 1 | 1 | 0% | 10 | 7 | 42.85% | 0 | 0 | 0 | 0 | 0 | 0 |
| 36004 | SEX OFFENSE -OTHER | 2 | 0 | 0% | 12 | 4 | 200% | 1 | 1 | 0 | 0 | 1 | 1 |
| 38001 | FAMILY -ABUSE/NEGLECT NONVIOLENT | 4 | 4 | 0% | 29 | 31 | -6.45% | 0 | 1 | 0 | 0 | 0 | 1 |
| 38002 | FAMILY -NONSUPPORT | 0 | 1 | -100% | 0 | 1 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 38003 | FAMILY -OTHER | 0 | 0 | 0% | 0 | 2 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 41002 | LIQUOR VIOLATIONS -OTHER | 0 | 1 | -100% | 8 | 23 | -65.2% | 0 | 0 | 0 | 0 | 0 | 0 |
| 48000 | OBSTRUCTING POLICE | 19 | 17 | 11.76% | 159 | 154 | 3.246% | 5 | 33 | 1 | 5 | 6 | 38 |
| 49000 | ESCAPE/FLIGHT | 0 | 0 | 0% | 1 | 1 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 50000 | OBSTRUCTING JUSTICE | 21 | 21 | 0% | 217 | 150 | 44.66% | 4 | 61 | 0 | 0 | 4 | 61 |
| 53001 | DISORDERLY CONDUCT | 1 | 0 | 0% | 15 | 20 | -25% | 0 | 4 | 0 | 0 | 0 | 4 |
| 53002 | PUBLIC PEACE -OTHER | 0 | 0 | 0% | 7 | 8 | -12.5% | 0 | 1 | 0 | 0 | 0 | 1 |
| 54001 | HIT and RUN MOTOR VEHICLE ACCIDENT | 0 | 1 | -100% | 10 | 6 | 66.66% | 0 | 1 | 0 | 0 | 0 | 1 |
| 54002 | OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS | 15 | 16 | -6.25% | 203 | 159 | 27.67% | 9 | 149 | 0 | 1 | 9 | 150 |
| 55000 | HEALTH AND SAFETY | 1 | 0 | 0% | 16 | 6 | 166.6% | 0 | 1 | 0 | 0 | 0 | 1 |
| 57001 | TRESPASS | 2 | 1 | 100% | 16 | 22 | -27.2% | 0 | 0 | 0 | 0 | 0 | 0 |
| 57002 | INVASION OF PRIVACY -OTHER | 0 | 0 | 0% | 0 | 1 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 58000 | SMUGGLING | 0 | 0 | 0% | 4 | 6 | -33.3% | 0 | 0 | 0 | 0 | 0 | 0 |
| 61000 | TAX/REVENUE | 0 | 0 | 0% | 1 | 0 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 62000 | CONSERVATION | 0 | 0 | 0% | 1 | 0 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 63000 | VAGRANCY | 0 | 0 | 0% | 0 | 2 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 70000 | JUVENILE RUNAWAY | 4 | 5 | -20% | 63 | 45 | 40% | 0 | 0 | 0 | 0 | 0 | 0 |
| 73000 | MISCELLANEOUS CRIMINAL OFFENSE | 1 | 1 | 0% | 25 | 18 | 38.88% | 0 | 1 | 0 | 0 | 0 | 1 |

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT

| CLASS | Description | Oct/2022 | Oct/2021 | % CHG | YTD 2022 | YTD 2021 | % CHG | ADULT | | JUV | | Total | |
|-----------------------|--|-------------|-------------|---------------|--------------|--------------|---------------|-----------|------------|----------|-----------|-----------|------------|
| | | | | | | | | Oct/2022 | YTD | Oct/2021 | YTD | Oct | YTD |
| Group B Totals | | 71 | 70 | 1.428% | 800 | 669 | 19.58% | 19 | 253 | 1 | 6 | 20 | 259 |
| 2800 | JUVENILE OFFENSES AND COMPLAINTS | 22 | 20 | 10% | 173 | 209 | -17.2% | 0 | 0 | 0 | 0 | 0 | 0 |
| 2900 | TRAFFIC OFFENSES | 17 | 31 | -45.1% | 193 | 290 | -33.4% | 1 | 12 | 0 | 2 | 1 | 14 |
| 3000 | WARRANTS | 35 | 33 | 6.060% | 413 | 308 | 34.09% | 20 | 227 | 0 | 3 | 20 | 230 |
| 3100 | TRAFFIC CRASHES | 123 | 126 | -2.38% | 1102 | 999 | 10.31% | 0 | 2 | 0 | 0 | 0 | 2 |
| 3200 | SICK / INJURY COMPLAINT | 190 | 184 | 3.260% | 1896 | 1726 | 9.849% | 0 | 0 | 0 | 0 | 0 | 0 |
| 3300 | MISCELLANEOUS COMPLAINTS | 816 | 840 | -2.85% | 7738 | 7909 | -2.16% | 0 | 0 | 0 | 0 | 0 | 0 |
| 3400 | WATERCRAFT COMPLAINTS / ACCIDENTS | 1 | 1 | 0% | 11 | 7 | 57.14% | 0 | 0 | 0 | 0 | 0 | 0 |
| 3500 | NON - CRIMINAL COMPLAINTS | 939 | 967 | -2.89% | 9227 | 9587 | -3.75% | 0 | 1 | 0 | 8 | 0 | 9 |
| 3700 | MISCELLANEOUS TRAFFIC COMPLAINTS | 1092 | 696 | 56.89% | 11527 | 6513 | 76.98% | 0 | 0 | 0 | 0 | 0 | 0 |
| 3800 | ANIMAL COMPLAINTS | 62 | 73 | -15.0% | 728 | 589 | 23.59% | 0 | 0 | 0 | 0 | 0 | 0 |
| 3900 | ALARMS | 83 | 122 | -31.9% | 1248 | 1135 | 9.955% | 0 | 0 | 0 | 0 | 0 | 0 |
| Group C Totals | | 3380 | 3093 | 9.279% | 34256 | 29272 | 17.02% | 21 | 242 | 0 | 13 | 21 | 255 |
| 4000 | HAZARDOUS TRAFFIC CITATIONS / WARNINGS | 1 | 2 | -50% | 12 | 7 | 71.42% | 0 | 1 | 0 | 0 | 0 | 1 |
| 4100 | NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS | 0 | 0 | 0% | 1 | 1 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 4200 | PARKING CITATIONS | 1 | 1 | 0% | 12 | 8 | 50% | 0 | 0 | 0 | 0 | 0 | 0 |
| 4300 | LICENSE / TITLE / REGISTRATION CITATIONS | 1 | 0 | 0% | 2 | 3 | -33.3% | 0 | 0 | 0 | 0 | 0 | 0 |
| 4500 | MISCELLANEOUS A THROUGH UUUU | 17 | 19 | -10.5% | 193 | 173 | 11.56% | 0 | 0 | 0 | 1 | 0 | 1 |
| Group D Totals | | 20 | 22 | -9.09% | 220 | 192 | 14.58% | 0 | 1 | 0 | 1 | 0 | 2 |
| 5000 | FIRE CLASSIFICATIONS | 0 | 0 | 0% | 0 | 2 | -100% | 0 | 0 | 0 | 0 | 0 | 0 |
| 5100 | 18A STATE CODE FIRE CLASSIFICATIONS | 0 | 0 | 0% | 2 | 2 | 0% | 0 | 0 | 0 | 0 | 0 | 0 |
| Group E Totals | | 0 | 0 | 0% | 2 | 4 | -50% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6000 | MISCELLANEOUS ACTIVITIES (6000) | 44 | 31 | 41.93% | 441 | 302 | 46.02% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 | MISCELLANEOUS ACTIVITIES (6100) | 99 | 121 | -18.1% | 973 | 1238 | -21.4% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6300 | CANINE ACTIVITIES | 5 | 2 | 150% | 41 | 31 | 32.25% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6500 | CRIME PREVENTION ACTIVITIES | 4 | 2 | 100% | 45 | 50 | -10% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6600 | COURT / WARRANT ACTIVITIES | 2 | 3 | -33.3% | 8 | 11 | -27.2% | 0 | 0 | 0 | 0 | 0 | 0 |
| 6700 | INVESTIGATIVE ACTIVITIES | 50 | 50 | 0% | 401 | 366 | 9.562% | 0 | 0 | 0 | 0 | 0 | 0 |

October 2022 Ypsilanti Twp. Call Report (WD)

City:Ypsilanti Twp-YPT

| CLASS | Description | Oct/2022 | Oct/2021 | % CHG | YTD 2022 | YTD 2021 | % CHG | ADULT | | JUV | | Total | |
|-------|------------------------------------|----------|----------|--------|----------|----------|--------|----------|-----|----------|-----|-------|------|
| | | | | | | | | Oct/2022 | YTD | Oct/2021 | YTD | Oct | YTD |
| | Group F Totals | 204 | 209 | -2.39% | 1909 | 1998 | -4.45% | 0 | 0 | 0 | 0 | 0 | 0 |
| | City : Ypsilanti Twp Totals | 3949 | 3669 | 7.631% | 39722 | 34742 | 14.33% | 83 | 977 | 5 | 58 | 88 | 1035 |



YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA

October 2022

JERRY L. CLAYTON
SHERIFF

| Incidents | Month 2022 | Month 2021 | % Change | YTD 2022 | YTD 2021 | % Change |
|---|----------------------------------|--------------------------------|--|----------|----------|----------|
| Traffic Stops | 922 | 535 | 72% | 10089 | 5058 | 99% |
| Citations | 334 | 241 | 39% | 3732 | 2420 | 54% |
| Drunk Driving (OWI) | 14 | 13 | 8% | 130 | 119 | 9% |
| Drugged Driving (OUID) | 1 | 0 | + | 61 | 32 | 91% |
| Calls for Service Total | 3687 | 3470 | 6% | 37302 | 32462 | 15% |
| Calls for Service <i>(Traffic stops and non-response medicals removed)</i> | 2291 | 2475 | -7% | 22889 | 23265 | -2% |
| Robberies | 5 | 4 | 25% | 27 | 31 | -13% |
| Assaultive Crimes | 81 | 93 | -13% | 788 | 823 | -4% |
| Home Invasions | 18 | 14 | 29% | 116 | 122 | -5% |
| Breaking and Entering's | 5 | 7 | -29% | 23 | 41 | -44% |
| Larcenies | 48 | 38 | 26% | 417 | 462 | -10% |
| Vehicle Thefts | 8 | 10 | -20% | 93 | 149 | -38% |
| Traffic Crashes | 94 | 87 | 8% | 866 | 745 | 16% |
| Medical Assists | 62 | 57 | 9% | 537 | 579 | -7% |
| Animal Complaints <i>(ACO Response)</i> | 45 | 21 | 114% | 358 | 214 | 67% |
| In/Out of Area Time | Month <i>(minutes)</i> | YTD <i>(minutes)</i> | + = Positive Change - = Negative Change | | | |
| Into Area Time | 1006 | 16348 | | | | |
| Out of Area Time | 3181 | 24553 | | | | |
| Investigative Ops (DB) | 31275 | 384085 | | | | |
| Secondary Road Patrol | 25 | 11614 | | | | |
| County Wide | 720 | 7884 | | | | |
| | Hours Accum. | Hours Used | Balance | | | |
| Banked Hours | 360 | TBD | 398.25 | | | |

Out of Area Time

For: 10/01/2022 thru 10/31/2022



| Patrol Area | Reporting Area | Username | Location | Activity Category | Incident Number | Comments | Start Time | Duration in Minutes | Start Date |
|---------------|-------------------------|----------------|--------------------------------|-------------------------|-----------------|---|------------|---------------------|------------|
| YPSILANTI TWP | MACARTHUR BLVD CONTRACT | WDRUSSELLT | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 220080219 | OK'D BY SGT ARTS / FAMILIAR DUE TO CE WORK / BELIEVED SHE WAS INSIDE THE RESIDENCE DECEASED / RESIDENCE CLEARED | 16:15:00 | 15 | 10/3/2022 |
| YPSILANTI TWP | MACARTHUR BLVD CONTRACT | WDMACES | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 220080219 | BOLD AREA OF TYLER & EMERICK FOR PHONE PING, APPROVED BY SGT ARTS | 17:10:00 | 65 | 10/3/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | STAMFORD RD/PANAMA AVE | BACKUP TRAFFIC STOP | 220081264 | BACK UP DEPUTY SIMMS WITH TRAFFIC STOP REGARDING SCENE SECURITY DURING A VEHICLE SEARCH/LATER CANCELLED BY DEPUTY SIMMS/APPROVED BY SERGEANT CRATSENBURG | 02:10:00 | 10 | 10/7/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDSHANKLANDC | E CLARK RD/DAWN AVE | BACKUP DISPATCHED CALLS | 220081272 | CAR WONT STOP, OKAY TO GO PER 622 SGT CRATSENBURG | 05:50:00 | 20 | 10/7/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDMACES | MACARTHUR BLVD | BACKUP DISPATCHED CALLS | 220081686 | ASSIST SUP DEPS W/ WELFARE CHECK AT 7590 GREEN FARM, APPROVED BY SGT ARTS | 16:15:00 | 30 | 10/8/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDCAMPAGIORNIM | S HURON ST | BACKUP DISPATCHED CALLS | 220082307 | ASSIST YPD WITH POSS FIGHT, SGT.HOUK | 18:35:00 | 15 | 10/10/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDCOUCKED | S HURON ST | BACKUP DISPATCHED CALLS | 220082307 | PER SGT HOUK, FIGHT IN PROGRESS, EMU NOT AVAILABLE | 18:35:00 | 10 | 10/10/2022 |
| YPSILANTI TWP | MACARTHUR BLVD CONTRACT | WDMCQUEENC | STAMFORD RD | BACKUP DISPATCHED CALLS | 220082314 | SUSPICIOUS, TONES DROPPED AND DISPATCHED OUT AS A SHOOTING, AUTHORIZED BY 627 SGT HOUK, | 18:50:00 | 15 | 10/10/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDCAMPAGIORNIM | STAMFORD RD | BACKUP DISPATCHED CALLS | 220082314 | ASSIST OIC WITH POSS SHOOTING, SGT.HOUK | 18:50:00 | 10 | 10/10/2022 |
| YPSILANTI TWP | SALINE CITY | WDRBERTSG | W MICHIGAN AVE | BACKUP DISPATCHED CALLS | 220082395 | AST SALINE ON K9 DEPLOY APV SGT CRATS | 02:10:00 | 30 | 10/11/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDHALLR | N WASHINGTON ST/W CROSS ST | TRAFFIC STOP | 220082654 | SUBJECT DROVE ACROSS MULTIPLE LANES OF TRAFFIC ON AN ANGLE/ FAILED TO SIGNAL/ROLLED TRAFFIC LIGHT/CUT OFF PATROL VEHICLE AND ONCE THEY TURNED ON CROSS THEY FAILED TO USE THEIR CLOSES LANE- DURING MY CONTACT WITH THE DRIVER HE WAS LOST AND TRYING TO MAKE A DELIVERY- DRIVER FAILED TO SHOW PROOF OF INSURANCE BUT LEIN VERIFIED THERE WAS INSURANCE ON THE VEHICLE | 20:35:00 | 10 | 10/11/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | STAMFORD RD | BACKUP DISPATCHED CALLS | 220082716 | BACK UP DEPUTY SIMMS WITH SUSPICIOUS PERSON IN CALLERS YARD WALKING AROUND THEIR PROPERTY-APPROVED BY SERGEANT HOGAN | 05:35:00 | 5 | 10/12/2022 |
| YPSILANTI TWP | PITTSFIELD TOWNSHIP | WDGARLICKK | WASHTENAW AVE | BACKUP DISPATCHED CALLS | 220082741 | Search of female, per sgt houk | 08:10:00 | 10 | 10/12/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDSIMMST | MACARTHUR BLVD/DEERING ST | BACKUP DISPATCHED CALLS | 220082918 | HVA ACTIVELY FIGHTING WITH PATIENT / SGT PENNINGTON | 20:00:00 | 35 | 10/12/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDYONOJ | N HURON RIVER DR/CORNELL RD | BACKUP DISPATCHED CALLS | 220083044 | dispatched to crash, occ in yps juris, TOT ypsi city | 09:10:00 | 25 | 10/13/2022 |
| YPSILANTI TWP | MACARTHUR BLVD CONTRACT | WDLEWISN | STAMFORD CT | BACKUP DISPATCHED CALLS | 220083323 | PER SGT, THOMPSON, ASSIST WITH MULTIPLE FA DV CALL | 02:45:00 | 60 | 10/14/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDRAABT | Stamford Ct | BACKUP DISPATCHED CALLS | 220083323 | FA ARREST, ASSIST SUT GOOD PER SGT THMOPSON | 02:45:00 | 50 | 10/14/2022 |
| YPSILANTI TWP | MACARTHUR BLVD CONTRACT | WDSHIRESL | STAMFORD CT | BACKUP DISPATCHED CALLS | 220083323 | BU FOR THE ARREST OF AN ASSAULT SUSPECT. APPROVED PER SGT, THOMPSON | 03:01:00 | 34 | 10/14/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDWEBBB | W MICHIGAN AVE/N HAMILTON ST | TRAFFIC STOP | 220083547 | CAR STOPPED WENT THROUGH RED LIGHT THEN DID A U TURN IN FRONT OF ME/CITED | 20:50:00 | 10 | 10/14/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDWEBBB | UPON MICHIGAN and AT/NEAR ADAM | CITATIONS | 220083547 | | 20:58:00 | 0 | 10/14/2022 |
| YPSILANTI TWP | AUGUSTA TWP | WDSHANKLANDC | WILLIS RD | BACKUP DISPATCHED CALLS | 220083605 | PER 629 SGT HOGAN BACK UP MSP ON A FEMALE THAT TOOK ANXIETY PILLS, SHE WAS TRANSPORTED VIA HVA | 00:10:00 | 65 | 10/15/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | STAMFORD RD | DISPATCHED CALLS | 220083636 | DUE TO SUPERIOR TOWNSHIP DEPUTIES OCCUPIED WITH THE STABBING REFERENCE 2243630 I WAS THE PRIMARY DISPATCHED UNIT FOR THIS SUPERIOR TOWNSHIP CALL FOR SERVICE, I CONDUCTED AN AREA CHECK FOR A SUBJECT SCREAMING FOR HELP IN SUPERIOR TOWNSHIP. THIS CALL FOR SERVICE WAS APPROVED BY SERGEANT HOGAN | 02:05:00 | 5 | 10/15/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDPHILLIPSA | RIDGE RD | BACKUP DISPATCHED CALLS | 220083906 | cleared with sgt. crats, family trouble, single superior twp car. | 05:25:00 | 15 | 10/16/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDRBERTSG | GLENDALE DR | BACKUP DISPATCHED CALLS | 220084129 | AST ON POSSIBLE K9 TRACK APRV SGT HOGAN | 05:15:00 | 15 | 10/17/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDTROWBRIDGEM | W MICHIGAN AVE | DISPATCHED CALLS | 220084164 | YPD PP PDA SGT ARTS APPROVAL TO TAKE CRASH WHERE YPD WAS INVOLVED | 10:05:00 | 30 | 10/17/2022 |



Out of Area Time

For: 10/01/2022 thru 10/31/2022



| | | | | | | | | | |
|---------------|---------------------|----------------|-----------------------------------|---------------------------|-----------|--|----------|-----|------------|
| YPSILANTI TWP | SUPERIOR TWP | WDWARDB | PANAMA AVE | BACKUP DISPATCHED CALLS | 220084354 | EDP/ ONE DEPUTY AVAILABLE PER 624- Sgt Thompson | 21:10:00 | 40 | 10/17/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDRUSSELLT | SPRING ST/S HURON ST | DISPATCHED CALLS | 220085394 | ROLLED UP ON YPD CRASH BLOCKING TRAFFIC / STAYED UNTIL YPD UNIT ARRIVED | 14:30:00 | 15 | 10/21/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDROYJ | ARNET ST | SELF INITIATED (CRU ONLY) | 220085592 | SELF DISPATCH TO ASSIST YPD WITH INTOX MALE AT ENGAGEMENT CENTER DUE TO EXTENDED HVA TIMES TRANSPORTED BY CRU | 03:35:00 | 25 | 10/22/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDROYJ | FLORENCE ST | SELF INITIATED (CRU ONLY) | 220085877 | SIMEON DAVIS REFUSED ASSISTANCE | 04:50:00 | 35 | 10/23/2022 |
| YPSILANTI TWP | LODI TOWNSHIP | WDROYJ | S WAGNER RD | BACKUP DISPATCHED CALLS | 220086096 | Requested to assist on EDP, Canceled on arrival and re routed to second call | 23:15:00 | 25 | 10/23/2022 |
| YPSILANTI TWP | SCIO TOWNSHIP | WDROYJ | SAGEBRUSH CIR | BACKUP DISPATCHED CALLS | 220086098 | Respond to assist with possible EDP, unable to make contact | 23:40:00 | 15 | 10/23/2022 |
| YPSILANTI TWP | PITTSFIELD TOWNSHIP | WDROYJ | WASHTENAW AVE | BACKUP DISPATCHED CALLS | 220086112 | Assist PTPD with EDP call, heard radio traffic and self dispatched, assisted with speaking with person who did not want assistance and left | 00:50:00 | 20 | 10/24/2022 |
| YPSILANTI TWP | PITTSFIELD TOWNSHIP | WDVANDUSSENK | WOODLAND HILLS DR | BACKUP DISPATCHED CALLS | 220086740 | SWAT SEARCH WARRANT APPROVED BY SGT CRATS | 05:35:00 | 5 | 10/26/2022 |
| YPSILANTI TWP | ANN ARBOR TWP | WDYONNOJ | CLARK RD/ARBOR CIR | DISPATCHED CALLS | 220086853 | 3 car crash per sgt houk, AA car tied up | 12:10:00 | 35 | 10/26/2022 |
| YPSILANTI TWP | ANN ARBOR TWP | WDYONNOJ | UPON W Clark Rd and AT/NEAR Arbor | CITATIONS | 22-086853 | issued 1 | 12:45:00 | 5 | 10/26/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDCOUCKED | WARD BLVD | BACKUP DISPATCHED CALLS | 220087265 | PER SGT BYNUM, DEPUTIES ACTIVELY FIGHTING WITH SUBJECT | 17:25:00 | 15 | 10/27/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDLEWISN | WARD BLVD | BACKUP DISPATCHED CALLS | 220087265 | PER SGT, BYNUM, DEPUTIES FIGHTING W/ ONE, | 17:25:00 | 15 | 10/27/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHILBUKT | WARD BLVD | BACKUP DISPATCHED CALLS | 220087265 | BU SUT DEPUTIES FIGHTING WITH A SUBJECT WITH WARRANTS AND CALLING FOR MORE UNITS | 17:29:00 | 9 | 10/27/2022 |
| YPSILANTI TWP | ST JOSEPH HOSPITAL | WDLEWISN | E HURON RIVER DR | BACKUP DISPATCHED CALLS | 220087292 | PER SGT, PENNINGTON, ASSIST W/ TERMINATED EMPLOYEE | 19:40:00 | 5 | 10/27/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDKORONAM | STAMFORD CT | BACKUP DISPATCHED CALLS | 220087325 | ASSIST SUPERIOR DEPUTIES WITH REPORT OF LARGE FIGHT INVOLVING 10+ PEOPLE OK PER SGT PENNINGTON | 21:00:00 | 10 | 10/27/2022 |
| YPSILANTI TWP | ANN ARBOR TWP | WDWOOLLAMJS | N DIXBORO RD | BACKUP DISPATCHED CALLS | 220087391 | ASSIST DEPUTY GOMBOS/ SIMMS UDAA RECOVERY (SGT, PENNINGTON) | 03:25:00 | 25 | 10/28/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDBELLASE | VILLA DR/LEFORGE RD | BACK-UP TRAFFIC STOP | 220087718 | BU 762 W/ FLEE & ELUDE PER SGT CRATS | 02:15:00 | 45 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | VILLA DR/LEFORGE RD | BACK-UP TRAFFIC STOP | 220087718 | BACK UP DEPUTY GOMBOS AND SIMMS WITH SUSPECT FLEEING FROM TRAFFIC STOP-SUSPECT HAD SEVERAL FELONY WARRANTS-ASSISTED WITH AREA CHECK AND PERIMETER CONTAINMENT DURING K9 SEARCH- APPROVED BY SERGEANT CRATSENBURG | 02:20:00 | 15 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | VILLA DR/LEFORGE RD | BACK-UP TRAFFIC STOP | 220087718 | BACK UP DEPUTY GOMBOS AND SIMMS WITH SUSPECT FLEEING FROM TRAFFIC STOP-SUSPECT HAD SEVERAL FELONY WARRANTS-ASSISTED WITH AREA CHECK AND PERIMETER CONTAINMENT DURING K9 SEARCH- APPROVED BY SERGEANT CRATSENBURG | 02:45:00 | 105 | 10/29/2022 |
| YPSILANTI TWP | ANN ARBOR CITY | WDROBERTSB | FULLER CT | DISPATCHED CALLS | 220087874 | USRT Call out, sleeping bag, Sgt Gebauer | 17:15:00 | 40 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDCAMPAGIORNIM | GOTFREDSON RD/FORD RD | BACKUP DISPATCHED CALLS | 220087894 | ASSIST OIC WITH CLOSING DOWN ROAD, SGT HOUK | 18:25:00 | 95 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDGARLICKK | GOTFREDSON RD/FORD RD | BACKUP DISPATCHED CALLS | 220087894 | Traffic SRP assistance, Per Sgt, Crats, helped interview and maintain scene | 18:25:00 | 95 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDROBERTSB | GOTFREDSON RD/FORD RD | BACKUP DISPATCHED CALLS | 220087894 | Traffic control, St Joes medical, Sgt Houk/Sgt Cratsenberg | 18:35:00 | 340 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDPHILLIPSA | RED FOX RUN/GALE RD | DISPATCHED CALLS | 220087895 | all superior township units tied up on serious injury accident, cleared with sgt, houk, | 18:40:00 | 75 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDPHILLIPSA | STAMFORD RD | BACKUP DISPATCHED CALLS | 220087937 | FELONY ASSAULT WITH GUN JUST OCCURRED, CLEARED WITH SGT, CRATS TO ASSIST THE SUPERIOR TOWNSHIP UNITS, | 22:05:00 | 25 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | STAMFORD RD | BACKUP DISPATCHED CALLS | 220087937 | BACK UP UNIT FOR FELONY ASSAULT THAT JUST OCCURED- APPROVED BY SERGEANT CRATSENBURG | 22:10:00 | 25 | 10/29/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDZEHELD | PROSPECT RD/GEDDES RD | BACKUP DISPATCHED CALLS | 220087962 | ASSIST DEP DUJONG/ TROWBRIDGE WITH TRAFFIC ON AN ACCIDENT -SGT CRATS ADVISED | 00:10:00 | 70 | 10/30/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDZEHELD | UPON PROSPECT RD and AT/NEAR C | CITATIONS | 220087970 | | 01:20:00 | 10 | 10/30/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDHALLR | RIDGE RD | DISPATCHED CALLS | 220087987 | BACK UP UNIT FOR SUPERIOR TOWNSHIP SHOOTING-ALSO PROVIDED SPANISH TRANSLATION FOR PARTIES ON SCENE AND DETECTIVE BABYCZ AT STA 1- APPROVED BY SERGEANT CRATSENBURG | 03:10:00 | 375 | 10/30/2022 |



Out of Area Time

For: 10/01/2022 thru 10/31/2022



| | | | | | | | | | |
|---------------|----------------|--------------|------------|-------------------------|-----------|--|----------|--------------|------------|
| YPSILANTI TWP | SUPERIOR TWP | WDPHILLIPSA | RIDGE RD | BACKUP DISPATCHED CALLS | 220087987 | shooting just occurred, cleared with Sgt, Crats to assist with scene/ perimeter, | 03:15:00 | 180 | 10/30/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDVANDUSSENK | RIDGE RD | BACKUP DISPATCHED CALLS | 220087987 | backed on shooting / approved by sgt crats | 03:15:00 | 331 | 10/30/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDZEHELD | RIDGE RD | BACKUP DISPATCHED CALLS | 220087987 | SHOOTING IN SUPERIOR / ASSIST PER SGT CRATS | 03:15:00 | 360 | 10/30/2022 |
| YPSILANTI TWP | YPSILANTI CITY | WDSOYRING | W CROSS ST | BACKUP DISPATCHED CALLS | 220088098 | ASSIST CAMPAGIORNI AND YPD LOOK FOR 4 YEAR OLD MISSING FROM TRUNK OR TREAT EVENT. SGT. HOUK APPROVAL | 15:40:00 | 15 | 10/30/2022 |
| YPSILANTI TWP | SUPERIOR TWP | WDBELLASE | RIDGE RD | DISPATCHED CALLS | 220088230 | ASSIST 761 WITH DEATH INVESTIGATION PER SGT CRATS | 06:30:00 | 92 | 10/31/2022 |
| | | | | | | Sum: | | 3,181 | |



Into Area Time

For: 10/01/2022 thru 10/31/2022



| Patrol Area | Reporting Area | Username | Location | Activity Category | Incident Number | Comments | Start Time | Duration in Minutes | Start Date |
|--------------------------------------|----------------|---------------|---------------------------|-------------------------|-----------------|--|-------------|---------------------|------------|
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNJ | HOLMES RD | DISPATCHED CALLS | 220079681 | ALL YPT UNITS TIED UP ON BARRICADED SUBJECT / APPROVED BY SGT. HOUK | 17:40:00 | 35 | 10/1/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDFARMERA | HOLMES RD | DISPATCHED CALLS | 220079681 | YPT units were tied up on barricaded edp. ok per sgt. Houk. Possible Domestic situation, suspect left the scene, no assaults. | 17:45:00 | 30 | 10/1/2022 |
| DEXTER-DEXTER TWP-WEBSTER TWP | YPSILANTI TWP | WDURBANS | BOSUNS WAY | BACKUP DISPATCHED CALLS | 220079935 | SGT GEBAUER APPROVED FOR POSSIBLE USRT CFS | 16:00:00 | 30 | 10/2/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDGOMBOSJ | GREENLAWN ST | BACKUP DISPATCHED CALLS | 220081482 | BACK YPT UNITS ON SHOOTING WITH REPORTS OF SOMEONE SHOT PER SGT THOMPSON | 21:05:00 | 60 | 10/7/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDBLANDC | GREENLAWN ST | BACKUP DISPATCHED CALLS | 220081482 | assisted w/ securing scene on wreckless discharge / set perimeter for K9 track / Sgt. Thompson approval | 21:10:00 | 60 | 10/7/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDKHATTARR | GREENLAWN ST | DISPATCHED CALLS | 220081482 | BU YPT FOR SHOOTING APPROVED BY SGT THOMPSON | 21:10:00 | 55 | 10/7/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDHOWARDS | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 220082089 | CALLER HEARD YELLING AND FIGHTING FROM APARTMENT / ALL YPT UNITS TIED UP / WAS NEAR THE AREA COMING BACK FROM WCJ / APPROVED BY SGT PENNINGTON | 00:15:00 | 10 | 10/10/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDHOWARDS | INTERNATIONAL DR | DISPATCHED CALLS | 220082078 | LOUD PARTY OUTSIDE / ALL YPT UNITS TIED UP ON OTHER CFS'S / ALREADY IN AREA FOR LAST CALL / APPROVED BY SGT. PENNINGTON | 00:25:00 | 10 | 10/10/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDBETTSI | MOTT RD/RIDGE RD | BACKUP DISPATCHED CALLS | 220082785 | BU 7M1 WITH INJ MALE. NO OTHER YPT CARS CLOSE OR AVAIL - OK SGT HOUK | 11:40:00 | 25 | 10/12/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIRIANNJ | HOLMES RD | BACKUP DISPATCHED CALLS | 220083630 | ASSIST YPT DEPS WITH STABBING / APPROVED BY SGT. HOGAN | 01:10:00 | 65 | 10/15/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIMMST | HOLMES RD | BACKUP DISPATCHED CALLS | 220083630 | BU YPSILANTI TWP / FELONY ASSAULT / SGT HOGAN | 01:15:00 | 25 | 10/15/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDDUONGJ | DESOTO AVE | DISPATCHED CALLS | 220084635 | SHOTS HEARD / RESIDENCE STRUCK / ASSIST BOL AREA FOR SUSPECT / PER SGT THOMPSON | 23:25:00 | 51 | 10/18/2022 |
| DEXTER-DEXTER TWP-WEBSTER TWP | YPSILANTI TWP | WDURBANS | DESOTO AVE | BACKUP DISPATCHED CALLS | 220084635 | K9 TRACK FOR SHOOTING S1. SGT THOMPSON REQUEST | 23:45:00 | 45 | 10/18/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDTROWBRIDGEM | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 220084946 | BACKUP YPSI UNITS ON DV SGT CRATS APPROVAL | 00:45:00 | 5 | 10/20/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDDUONGJ | CONCORD DR | BACKUP DISPATCHED CALLS | 220085123 | ALL YPSI UNITS ON A B&E IN THE WILLOW / ASSIST THE YPSI UNITS ON POSSIBLE FELONY ASSAULT WITH KNIFE / PER SGT BYNUM | 17:45:00 | 45 | 10/20/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDGOMBOSJ | APPLERIDGE ST/WOODRUFF LN | BACKUP DISPATCHED CALLS | 220085509 | BACK YPT UNITS ON WEAPONS VIOLATION DUE TO ALLEDGED ARMED SUBJECT AND CLOSE TO SUT BOARDER PER SGT PENNINGTON | 21:10:00 | 10 | 10/21/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDBETTSI | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 220086237 | SHOTS HEARD ASSIST W/ BOL - OK SGT HOUK | 13:20:00 | 65 | 10/24/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIMMST | INTERNATIONAL DR | BACKUP DISPATCHED CALLS | 220086420 | BU YPSI TWP / MAN WAVING A GUN / ATTEMPTING TO BREAK INTO AN APARTMENT / SGT CRATSENBURG | 03:10:00 | 50 | 10/25/2022 |
| MANCHESTER-LODI COLLABORATION | YPSILANTI TWP | WDSIRIANNJ | SUNSET TRL | BACKUP DISPATCHED CALLS | | HELD OVER AT JAIL FOR YPT IC 22-86701 FROM CAT DETAIL / WAS ASSIGNED MANCHESTER OT 0000-0400 / APPROVED BY SGT. BEEVER | 00:01:00 | 60 | 10/26/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDBETTSI | WASHTENAW AVE | BACKUP DISPATCHED CALLS | 220087458 | R&O | 10:30:00 | 45 | 10/28/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDBLANDC | WASHTENAW | BACKUP DISPATCHED CALLS | 220087485 | Fool Chase w/ possibly armed subject / assisted w/ perimeter for k9 track / Sgt. Houk approval. | 12:15:00 | 40 | 10/28/2022 |
| ANN ARBOR-SUPERIOR TWP COLLABORATION | YPSILANTI TWP | WDSIMMST | VILLA DR/LEFORGE RD | TRAFFIC STOP | 220087718 | RFS MULTIPLE FELONY WARRANTS / PLATE / UNAVOIDABLE / PUBLIC SAFETY / SGT. CRATSENBURG | 02:10:00 | 185 | 10/29/2022 |
| | | | | | | | Sum: | 1,006 | |



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, NOVEMBER 15, 2022

5:00pm

1. 2023 BUDGET REVIEW
 - FUND 236 14B DISTRICT COURT
 - FUND 266 LAW ENFORCEMENT FUND
 - FUND 287 NUISANCE ABATEMENT
2. AGENDA REVIEWSUPERVISOR STUMBO
3. OTHER DISCUSSION BOARD MEMBERS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



Civic Center
Supervisor's Office
7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000 ext. 6
Fax: (734) 484-0002
www.ytown.org

Charter Township of Ypsilanti

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: November 9, 2022

RE: Request for work session discussion on November 15, 2022

The Supervisor's Office is requesting that the following budgets be placed on the work session agenda:

1. Draft Budget discussion for 14B District Court Fund 236
2. Draft Budget discussion for Law Enforcement Fund 266
3. Draft Budget discussion for Nuisance Abatement Fund 287

cc: Javonna Neel, Accounting Director

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|------------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 236-000-540.000 * | STATE GRANT REVENUE | 83,369 | 85,000 | 85,000 | 29,939 | 85,000 | 70,000 |
| 236-000-541.000 | MICHIGAN STATE POLICE - CESF GRANT | 18,794 | | | 2,176 | | |
| 236-000-574.236 * | 14B STATE SHARED REVENUE | 45,724 | 45,724 | 45,724 | 51,839 | 45,724 | 45,724 |
| 236-000-602.136 * | 14B COURT COSTS | 294,512 | 398,000 | 398,000 | 181,486 | 241,480 | 241,480 |
| 236-000-602.544 * | 14B-ST OF MI CASEFLOW ASSISTA | 7,082 | 25,000 | 25,000 | 7,085 | 15,330 | 15,330 |
| 236-000-603.136 * | 14B CIVIL FEES | 162,428 | 95,000 | 95,000 | 142,960 | 158,000 | 158,000 |
| 236-000-604.000 * | 14B PROBATION FEES | 71,374 | 70,000 | 70,000 | 54,773 | 66,460 | 66,460 |
| 236-000-605.001 * | 14B ORDINANCE FINES AND COSTS | 210,004 | 380,000 | 380,000 | 194,067 | 238,100 | 238,100 |
| 236-000-605.002 | FINES & FORFEITS | (1,000) | | | | | |
| 236-000-605.003 * | 14B BOND FORFEITURES | 8,015 | 12,000 | 12,000 | 13,230 | 20,000 | 20,000 |
| 236-000-605.005 | 14B MISCELLANEOUS INCOME | | | | 50 | | |
| 236-000-609.000 * | 14B STATE JUROR COMPENSATION | 608 | 2,000 | 2,000 | 608 | 1,500 | 1,500 |
| 236-000-665.000 * | INTEREST EARNED | 3 | | | 250 | 50 | 50 |
| 236-000-676.012 * | INSURANCE REIMBURSEMENTS | 1,377 | | | 2,199 | | |
| 236-000-678.000 | SETTLEMENTS & JUDGMENTS | 300 | | | | | |
| 236-000-699.101 * | TRANSFER IN: FROM GENERAL FUND | 688,109 | 682,051 | 695,507 | 693,456 | 880,221 | 852,350 |
| 236-000-699.999 | APPROPRIATED PRIOR YEAR BAL | | | 23,787 | | | |
| TOTAL ESTIMATED REVENUES | | 1,590,699 | 1,794,775 | 1,832,018 | 1,374,118 | 1,751,865 | 1,708,994 |
| NET OF REVENUES/APPROPRIATIONS - 000 - | | 1,590,699 | 1,794,775 | 1,832,018 | 1,374,118 | 1,751,865 | 1,708,994 |

* NOTES TO BUDGET: DEPARTMENT 000

540.000 STATE GRANT REVENUE

85,000 70,000

Funds received through a grant from the Supreme Court Administrative Office for Drug Court Docket. The court has been awarded \$90,000.00 for fiscal year 2023. The fiscal year ends in September of 2023. The \$70,000 reflected in the budget line item is the Court's estimate of what portion of the grant funds will be expended in 2023. In addition to traditional drug court services, the court will continue the efforts of the previous grant. This line item is offset by a corresponding expenditure item. This line item is offset by a corresponding expenditure item.

574.236 14B STATE SHARED REVENUE

45,724 45,724

Represents payment from State of Michigan toward that portion of the Judge's salary that is paid directly by the Township. This results in the Township paying no "out of pocket" expense for salary of Judge. This line item remains the same as the previous year.

602.136 14B COURT COSTS

241,480 241,480

This line item includes the amounts collected as "Court costs" in criminal and traffic cases. It is dependent upon the number of criminal and traffic cases filed by the police agencies and the Court's effectiveness in collecting fines assessed. In the past year there has been a decrease in cases filed and therefore a decrease in costs collected. The Court has made a number of changes to improve collections over the past few years. The Court anticipates that while production from law enforcement may continue to decrease or flatten, the trend of improved collections will continue. The amount may need to be adjusted based on year to date revenues. See letter submitted to Board 11-15-22 for additional info.

602.544 14B-ST OF MI CASEFLOW ASSISTA

15,330 15,330

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | The amount reflects money received from the State of Michigan based upon the number of alcohol and controlled substance related driving and controlled substance cases filed with the Court. The Court files a report with the State of Michigan in March of each year for the previous calendar year. Payments are usually received in June and are dependent upon the number of such cases filed and the amount of fees collected by the Secretary of State for "License Reinstatement Fees". The number of cases that qualify for caseflow assistance has been steadily increasing, but due to reductions in caseload for the prior 2 years, it is anticipated that the number of qualifying cases will remain decreased in 2023. The amount may need to be further reduced based on year-to-date revenues. | | | | | | |
| 603.136 | 14B CIVIL FEES | | | | | 158,000 | 158,000 |
| | This reflects the amounts collected as Civil fees - including filing, writ and motion fees. Most of the amount collected for a filing fee (approximately 65%) is transmitted to the State of Michigan and the balance remains as local money. There have been a number of legislative changes affecting this line item. Changes in State law regarding the frequency with which garnishments are filed is the most significant. Prior to these changes, garnishments for wages had to be renewed every 6 months. Now a wage garnishment is effective for the life of the judgment. The legislation did not provide for an increase in the initial filing fee for a wage garnishment to account for the reduction of fees over the course of filings. | | | | | | |
| 604.000 | 14B PROBATION FEES | | | | | 66,460 | 66,460 |
| | This item includes payments received as an oversight fee paid by those on probation with the Court. Currently the monthly fee is \$30. As noted above, the allowable term of probation for many cases has been decreased. As also noted above, there are more required interactions with a probation file, so while the amount collected may decrease, the amount of work for the probation department has not. The line amount may need to be adjusted further based on year-to-date revenues. | | | | | | |
| 605.001 | 14B ORDINANCE FINES AND COSTS | | | | | 238,100 | 238,100 |
| | This amount is the money collected and designated as a Penal Fine for violation of an Ypsilanti Township Ordinance. This amount is largely dependent upon the number of cases filed by the Sheriff's Department. This line item is particularly affected by the number of citations issued as a result of traffic stops. Over the past 5 years the number of citations issued has consistently been decreasing. In 2017 7,649 traffic civil infraction citations were filed by the Sherriff's Department. This year there will be a projected 3,000 civil infraction citations filed. The year prior to COVID (2019) 5,026 civil infraction citations were filed. Even prior to COVID there was a trend of decreasing citations filed. The average fine for a traffic civil infraction is around \$125.00. That is a difference of \$250,000 in potential fines to be assessed looking at the difference between 2019 and the projection for this year. If we compare 2017 that short fall increases to \$575,000. The court is increasing this line item from last year due to the upward trend over 2021. | | | | | | |
| 605.003 | 14B BOND FORFEITURES | | | | | 20,000 | 20,000 |
| | This sum is the money collected by the Court for forfeiture of a bond posted by a defendant in a criminal case. A bond is forfeited when a defendant fails to appear for a scheduled court hearing. This line item has seen some increase over the last year. Over the past few years this has been a varied amount. If more defendants are utilizing bail bond's services, there is a corresponding decrease in the cash bonds deposited with the court and this could contribute to a reduction. The requirement of a show cause hearing prior to issuing a warrant in non-violent offenses may result in fewer bench warrants being issued, but those issued will be on violent offenses, so the likelihood for the imposition of a cash bond increases for those alleged violent offenses to ensure public safety. The Court's budget anticipates that this number will increase for 2023. | | | | | | |
| 609.000 | 14B STATE JUROR COMPENSATION | | | | | 1,500 | 1,500 |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | The State of Michigan reimburses the Township for a portion of the Jury Fees paid to jurors. A report is made every six months by the Court and the amount reimbursed by the State is done according to a formula and dependent upon the amount of fees collected by the State. The payments are received twice during the fiscal year. The Court reduced this amount due to a change in how juries are selected. Beginning in 2021 the Court began holding a hearing a week before jurors were required to attend. Often cases are resolved prior to jurors' obligation to attend. If that occurs, jurors do not come to the Court and we are not obligated to pay them. This reduction in payments to jurors will result in a reduction in the amount reimbursed for juror payments. | | | | | | |
| 665.000 | INTEREST EARNED Interest earned on accounts. | | | | | 50 | 50 |
| 676.012 | INSURANCE REIMBURSEMENTS Some years we receive dividends back from MML Workers Comp and/or Insurance Liability. | | | | | | |
| 699.101 | TRANSFER IN: FROM GENERAL FUND Amount needed from General Fund for operations. Percentage comparison from January to July for 2021 and 2022 show a decrease in revenue of 16% and an increase in caseload of 15%. This is the major reason for operating funds needing to be transferred from the Genreal Fund. | | | | | 880,221 | 852,350 |
| | DEPT '000' TOTAL | | | | | 1,751,865 | 1,708,994 |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|---------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT APPROPRIATIONS | | | | | | | |
| 236-286-703.001 * | SALARY - JUDGE | 47,306 | 45,724 | 45,724 | 38,103 | 45,724 | 45,724 |
| 236-286-706.000 * | SALARY - PERMANENT WAGES | 532,287 | 563,695 | 590,160 | 469,762 | 585,212 | 585,212 |
| 236-286-706.001 * | SALARY - BAILIFF | 34,385 | 30,000 | 30,000 | 29,992 | 30,000 | 30,000 |
| 236-286-706.002 * | SALARY - MAGISTRATE/COURT ADMIN | 84,624 | 86,993 | 87,993 | 72,891 | 89,602 | 89,602 |
| 236-286-707.000 * | SALARY - TEMPORARY/SEASONAL | 5,721 | | | 119 | | |
| 236-286-708.004 * | SALARIES PAY OUT-PTO&SICKTIME | 1,719 | 5,510 | 12,583 | 12,625 | 5,510 | 5,510 |
| 236-286-708.010 * | HEALTH INS BUYOUT | 3,554 | 6,000 | 6,000 | 1,942 | 6,000 | 6,000 |
| 236-286-709.000 * | REG OVERTIME | 2,910 | | | 2,832 | 4,500 | 4,500 |
| 236-286-715.000 * | F.I.C.A./MEDICARE | 47,478 | 54,591 | 57,233 | 42,061 | 56,781 | 56,781 |
| 236-286-718.000 * | MERS RETIREMENT | 166,097 | 218,222 | 218,285 | 160,084 | 206,455 | 208,550 |
| 236-286-718.001 * | RETIREMENT HEALTH CARE SAVINGS | 6,900 | 7,800 | 7,800 | 8,350 | 9,100 | 9,100 |
| 236-286-718.002 * | DEFERRED COMPENSATION | 486 | 390 | 390 | 363 | 390 | 390 |
| 236-286-718.003 * | OPEB - RETIREMENT HEALTH | | 124,082 | 124,082 | 124,082 | 49,998 | 46,200 |
| 236-286-719.000 * | HEALTH INSURANCE | 225,508 | 226,927 | 226,927 | 193,837 | 252,122 | 226,847 |
| 236-286-719.003 * | EMPLOYEE PAID HEALTH CONTRA | (15,625) | (16,600) | (16,600) | | (15,800) | (15,800) |
| 236-286-719.015 * | DENTAL BENEFITS | 11,620 | 11,718 | 11,718 | 10,129 | 11,857 | 10,964 |
| 236-286-719.016 * | VISION BENEFITS | 2,820 | 2,553 | 2,553 | 2,200 | 2,478 | 2,478 |
| 236-286-719.020 * | HEALTH CARE DEDUCTION | 40,501 | 59,185 | 59,185 | 36,926 | 56,245 | 56,245 |
| 236-286-719.021 * | ADMIN FEE - HEALTH DEDUCTIBLE | 803 | 924 | 924 | 732 | 924 | 924 |
| 236-286-719.022 * | DISABILITY INSURANCE | 3,707 | 3,578 | 3,578 | 2,712 | 3,486 | 3,486 |
| 236-286-719.023 * | LIFE INSURANCE | 2,637 | 2,949 | 2,949 | 2,343 | 2,949 | 2,949 |
| 236-286-719.030 * | WORKERS COMPENSATION | 4,677 | 6,462 | 6,462 | 3,140 | 4,551 | 4,551 |
| 236-286-727.000 * | OFFICE SUPPLIES | 7,223 | 10,500 | 10,500 | 9,387 | 10,500 | 10,500 |
| 236-286-730.000 * | POSTAGE | 7,872 | 8,000 | 14,500 | 10,977 | 12,500 | 12,500 |
| 236-286-740.000 * | OPERATING SUPPLIES | 5,789 | 6,000 | 7,050 | 6,011 | 6,000 | 6,000 |
| 236-286-760.000 * | PPE & FIRST AID SUPPLIES | 345 | 500 | 500 | 411 | 500 | 500 |
| 236-286-800.001 * | ADMINSTRATION FEES | 41,084 | 42,279 | 42,279 | 35,233 | 44,078 | 44,078 |
| 236-286-801.009 * | 14B OTHER CONTRACTUAL SERVICE | 5,625 | 10,000 | 10,000 | 5,625 | 5,000 | 5,000 |
| 236-286-801.010 * | CONTRACTUAL/VISITING JUDGE | | 3,500 | 1,925 | 388 | 3,500 | 3,500 |
| 236-286-801.012 * | CONTRACTUAL/INTERPRETER FEES | 6,673 | 6,500 | 6,500 | 4,618 | 6,500 | 6,500 |
| 236-286-802.100 * | COURT INNOVATION GRANT | 78,371 | 100,000 | 100,000 | 59,911 | 85,000 | 70,000 |
| 236-286-812.000 * | 14B JURY FEES | 2,508 | 3,000 | 3,000 | 1,815 | 3,000 | 3,000 |
| 236-286-812.002 * | 14B ENHANCED JURY FEES | 1,260 | 1,500 | 1,500 | 1,328 | 1,500 | 1,500 |
| 236-286-812.003 * | 14B JUROR EXPENSES | 546 | 500 | 500 | 462 | 500 | 500 |
| 236-286-819.006 * | COMPUTER PROGRAMS/LIEN | 14,656 | 46,910 | 46,910 | 22,716 | 46,910 | 46,910 |
| 236-286-819.010 * | COMPUTER NETWORK SUPPORT | 41,527 | 40,713 | 40,713 | | 40,713 | 40,713 |
| 236-286-821.001 * | LIBRARY SUBSCRIPTION | 4,883 | 1,000 | 1,000 | 42 | 1,000 | 1,000 |
| 236-286-850.000 * | TELEPHONE | 2,381 | 2,500 | 2,500 | 2,562 | 2,500 | 2,500 |
| 236-286-860.000 * | TRAVEL | | 2,000 | 2,250 | 2,175 | 2,000 | 2,000 |
| 236-286-876.003 * | OPEB FUNDING- RETIREE HEALTH | 85,388 | | | | | |
| 236-286-900.000 * | PUBLISHING | 4,447 | 3,000 | 4,575 | 982 | 3,750 | 3,750 |
| 236-286-920.014 * | UTILITIES - COURT | 18,798 | 17,600 | 16,550 | 14,370 | 20,000 | 20,000 |
| 236-286-931.000 * | REPAIRS AND MAINTENANCE | 10,777 | 15,000 | 15,000 | 10,663 | 15,000 | 15,000 |
| 236-286-933.001 * | MAINTENANCE CONTRACTS | 5,731 | 6,500 | 6,500 | 4,160 | 6,500 | 6,500 |
| 236-286-955.002 * | INSURANCE & BONDS FIRE & LIAB | 9,597 | 10,070 | 10,070 | 8,180 | 10,330 | 10,330 |
| 236-286-957.000 * | BANK CHARGES | 6,029 | 6,000 | 6,000 | 4,719 | 6,000 | 6,000 |
| 236-286-958.000 * | MEMBERSHIP AND DUES | 1,175 | 2,000 | 2,000 | 1,560 | 2,000 | 2,000 |
| 236-286-960.000 * | EDUCATION AND TRAINING | | 2,000 | 1,750 | 1,314 | 2,000 | 2,000 |
| 236-286-974.038 | CAPITAL - COVID-19 GRANT | 16,443 | | | | | |
| 236-286-977.000 * | EQUIPMENT | 7,492 | 6,500 | | | 6,500 | 6,500 |
| TOTAL APPROPRIATIONS | | 1,596,735 | 1,794,775 | 1,832,018 | 1,424,834 | 1,751,865 | 1,708,994 |
| NET OF REVENUES/APPROPRIATIONS - 286 - COURT | | (1,596,735) | (1,794,775) | (1,832,018) | (1,424,834) | (1,751,865) | (1,708,994) |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET | |
|---|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|--|
| Dept 286 - COURT | | | | | | | | |
| * NOTES TO BUDGET: DEPARTMENT 286 COURT | | | | | | | | |
| 703.001 | SALARY - JUDGE | | | | | 45,724 | 45,724 | |
| | Represents "pass through" payment for Ypsilanti Township's share of Judge's salary - this amount is reimbursed to the Township by the State as reflected in Revenue line item 574.236 | | | | | | | |
| 706.000 | SALARY - PERMANENT WAGES | | | | | 585,212 | 585,212 | |
| | This line item includes salary for the Deputy Clerk positions (6 full-time); two Probation Agents; one Probation Secretary and two Judicial Secretarie and one part-time clerk.. A 3% increase was added for the two non union Judicial secretaries to match the approved 2023 Teamster Union contract. | | | | | | | |
| 706.001 | SALARY - BAILIFF | | | | | 30,000 | 30,000 | |
| | Salary paid to the Bailiffs. These positions are paid an hourly wage, on an "as needed" basis. These positions are paid no benefits. | | | | | | | |
| 706.002 | SALARY - MAGISTRATE/COURT ADMIN | | | | | 89,602 | 89,602 | |
| | Salary for Magistrate/Court Administrator. A 3 % increase was added to non union employees to match the Teamster Union contract for 2023. | | | | | | | |
| 707.000 | SALARY - TEMPORARY/SEASONAL | | | | | | | |
| | This line item represents the wages paid to a temporary employee who is hired during a medical (or personal) leave taken by a full-time employee. | | | | | | | |
| 708.004 | SALARIES PAY OUT-PTO&SICKTIME | | | | | 5,510 | 5,510 | |
| | Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. | | | | | | | |
| 708.010 | HEALTH INS BUYOUT | | | | | 6,000 | 6,000 | |
| | This line item is used for the health insurance buyout for employees who receive health insurance through another source. | | | | | | | |
| 709.000 | REG OVERTIME | | | | | 4,500 | 4,500 | |
| | This is for overtime of the court recorder for the required rotation of weekend arraignments. | | | | | | | |
| 715.000 | F.I.C.A./MEDICARE | | | | | 56,781 | 56,781 | |
| | Figures provided by the Accounting Director. | | | | | | | |
| 718.000 | MERS RETIREMENT | | | | | | | |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT | | | | | | | |
| | Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 8% | | | | | 206,455 | 208,550 |
| 718.001 | RETIREMENT HEALTH CARE SAVINGS | | | | | 9,100 | 9,100 |
| | Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14. | | | | | | |
| 718.002 | DEFERRED COMPENSATION | | | | | 390 | 390 |
| | Figures provided by Accounting Director based on 1.30% of payroll. | | | | | | |
| 718.003 | OPEB - RETIREMENT HEALTH | | | | | 49,998 | 46,200 |
| | Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB assumption decreased 60% from \$496,331 to \$200,000 | | | | | | |
| 719.000 | HEALTH INSURANCE | | | | | 252,122 | 226,847 |
| | A increase of 7.97%. Provided by HR | | | | | | |
| 719.003 | EMPLOYEE PAID HEALTH CONTRA | | | | | (15,800) | (15,800) |
| | Amount employees pay toward their health care coverage. | | | | | | |
| 719.015 | DENTAL BENEFITS | | | | | 11,857 | 10,964 |
| | Increase 1.72% for 2023. Provided by HR | | | | | | |
| 719.016 | VISION BENEFITS | | | | | 2,478 | 2,478 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.020 | HEALTH CARE DEDUCTION | | | | | 56,245 | 56,245 |
| | Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director. | | | | | | |
| 719.021 | ADMIN FEE - HEALTH DEDUCTIBLE | | | | | 924 | 924 |
| | Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. | | | | | | |
| 719.022 | DISABILITY INSURANCE | | | | | | |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT | | | | | | 3,486 | 3,486 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.023 | LIFE INSURANCE | | | | | 2,949 | 2,949 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.030 | WORKERS COMPENSATION | | | | | 4,551 | 4,551 |
| | Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2023 workers comp estimate of \$166,276. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director. | | | | | | |
| 727.000 | OFFICE SUPPLIES | | | | | 10,500 | 10,500 |
| | Office supplies for the department. | | | | | | |
| 730.000 | POSTAGE | | | | | 12,500 | 12,500 |
| | Cost of mailings. | | | | | | |
| 740.000 | OPERATING SUPPLIES | | | | | 6,000 | 6,000 |
| | No change for 2023 | | | | | | |
| 760.000 | PPE & FIRST AID SUPPLIES | | | | | 500 | 500 |
| | Covers all PPE, first aid supplies, and other supplies required by OSHA. | | | | | | |
| 800.001 | ADMINISTRATION FEES | | | | | 44,078 | 44,078 |
| | Admin fees are paid to the General Fund for service provided by Human Resource, Accounting, Computer Tech, Auditing and other support personnel and shared expenses. Allocations are based on wages of the support and maintenance staff, floor space, staffing levels, computers, phones, etc. Provided by the Account Director. | | | | | | |
| 801.009 | 14B OTHER CONTRACTUAL SERVICE | | | | | 5,000 | 5,000 |
| | Includes payments for Labor Law Attorney, if needed. In addition, it is used for payment to the Dispute Resolution Center (DRC). The DRC mediates all small claims matters filed to achieve resolution among the parties rather than a resolution imposed by the Court. The Dispute Resolution Center (DRC) has requested an increase in fees paid to them. We currently pay them \$7,500 annually. | | | | | | |
| 801.010 | CONTRACTUAL/VISITING JUDGE | | | | | 3,500 | 3,500 |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT | Cost of having a substitute or "visiting" judge in the absence of our Judge. It is currently the custom to seek assistance of one of the other sitting Judges in the County District Courts to fill in, when requested, for a colleague. The per diem cost of a visiting judge is \$350, plus mileage. It is not always possible to get a sitting Judge to substitute as the Judges are often attending the same meeting or conference causing the need for a visiting Judge. All efforts are undertaken to avoid the need of a visiting Judge. We are recommending that 5 visiting Judge days be budgeted. | | | | | | |
| 801.012 | CONTRACTUAL/INTERPRETER FEES Cost of a language or deaf interpreter for defendants in a criminal or civil case. This is a statutory obligation of the Court. | | | | | 6,500 | 6,500 |
| 802.100 | COURT INNOVATION GRANT Funds received through a grant from the Supreme Court Administrative Office for a Human Trafficking Docket and Drug Court Docket. The current grant expires September 30, 2022. The court is currently applying for grant money under the drug court program through Supreme Court Administrative Office. If the court receives the grant funding, it will be the only drug court in Washtenaw County. In addition to traditional drug court services, the court will continue the efforts of the previous grant. This line item is offset by a corresponding grant ending in 528.000. | | | | | 85,000 | 70,000 |
| 812.000 | 14B JURY FEES Payment for Jury duty for the first half or full day of service. The Court has implemented pretrial conferences prior to the date of jury selection which eliminates the need for jurors to appear if all matters scheduled are resolved at the pretrial conference. | | | | | 3,000 | 3,000 |
| 812.002 | 14B ENHANCED JURY FEES Payment for Jury duty for the second (or subsequent) half, or full, day of service. | | | | | 1,500 | 1,500 |
| 812.003 | 14B JUROR EXPENSES Cost of water, coffee and snacks offered the Jury panel during jury selection day. May also be used to supply lunch for the jury, if the lunch break occurs during actual deliberations. | | | | | 500 | 500 |
| 819.006 | COMPUTER PROGRAMS/LIEN | | | | | 46,910 | 46,910 |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT | This line item represents the licensing fee charged by the Michigan State Police for access to the Law Enforcement Information Network (LEIN), in order to obtain copies of criminal histories, warrant entry and recall, and Secretary of State driving records. In 2013 the Court joined CLEMIS. This gives the Court access to electronic data for downloading citations issued by the Washtenaw County Sheriff's Department. This will streamline the citation process and give the Court immediate access to citation information thus allowing the public to contact the Court upon receipt of the ticket and pay it or request a hearing. Currently law enforcement has 72 hours to file a ticket with the court. In addition all citation information will be electronic which will allow the clerks to upload the citation rather than imputing it manually as is the current practice. A final benefit will be that this near immediate upload of citations to the Court's case management software will allow defendants to pay certain citations on-line through a web based payment program the Court is in the process of implementing. Beginning in April of 2022 the court will be invoiced by the State of Michigan for use of the statewide case management system. This cost had been waived for the past 10 years due to a development agreement the court and Township entered into with the State to produce a new case management system. That new system never came to be and as a result of the State's default in that agreement the court was given a series of credits against the hosing cost of the case management system. Those credits have now expired and beginning with the April 2022 invoice, the court is obligated to pay the user fees. For 2023 those user fees will total \$46,910. | | | | | | |
| 819.010 | COMPUTER NETWORK SUPPORT | | | | | 40,713 | 40,713 |
| | This line item had previously represented the amounts paid under a joint memorandum of understanding for the development of the next generation of computer software known as Judicial Information Services. That obligation has been fulfilled. The amount requested at this time reflects the cost of renewing the contract Washtenaw County IT for computer support. This reflects the costs associated with computer support for 20 computers. Included in the cost is software licensing, data storage, internet connection, help desk support and on site support, email and support for ENACT. There are a number of IT initiatives in the county that the Court is and will be impacted by due to our concurrent jurisdiction agreement with the County Trial Court and the 14A and 15th District Courts that County IT is proceeding with that makes the continuation of the relationship with County IT more favorable than other options. | | | | | | |
| 821.001 | LIBRARY SUBSCRIPTION | | | | | 1,000 | 1,000 |
| | This line item is for library subscription. | | | | | | |
| 850.000 | TELEPHONE | | | | | 2,500 | 2,500 |
| | This line item is based upon estimates provided by Township IT | | | | | | |
| 860.000 | TRAVEL | | | | | 2,000 | 2,000 |
| | Used to pay mileage to employees for travel directed by the Court. | | | | | | |
| 876.003 | OPEB FUNDING- RETIREE HEALTH | | | | | | |
| | Moved to 236-286-718.003 | | | | | | |
| 900.000 | PUBLISHING | | | | | 3,750 | 3,750 |
| | Covers the cost of file folders for criminal and civil cases, as well as printing Traffic Citations for the Sheriff's Dept. and citation books for the Ordinance Department. | | | | | | |
| 920.014 | UTILITIES - COURT | | | | | | |

DRAFT

2023 REVISED BUDGET RECOMMEND
 LESS 2020 ACTIVITY COLUMN
 THIS IS NOT A FINAL BUDGET COPY

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|---|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 286 - COURT | | | | | | | |
| | Utility costs for the court. | | | | | 20,000 | 20,000 |
| 931.000 | REPAIRS AND MAINTENANCE | | | | | 15,000 | 15,000 |
| | Repair and maintenance expenses for the Court. | | | | | | |
| 933.001 | MAINTENANCE CONTRACTS | | | | | 6,500 | 6,500 |
| | Cost of W.J. O'Neil maintenance contract. | | | | | | |
| 955.002 | INSURANCE & BONDS FIRE & LIAB | | | | | 10,330 | 10,330 |
| | Insurance for buildings, equipment, and vehicles. Provided by the Accounting Director. | | | | | | |
| 957.000 | BANK CHARGES | | | | | 6,000 | 6,000 |
| | Cost of banking fees, most notably for charge card expenses. | | | | | | |
| 958.000 | MEMBERSHIP AND DUES | | | | | 2,000 | 2,000 |
| | Cost of annual Bar dues for the Judge and Magistrate; State Association dues for the Judge, Magistrate and Probation Officer and State fees for certification of court recorders. | | | | | | |
| 960.000 | EDUCATION AND TRAINING | | | | | 2,000 | 2,000 |
| | Cost of attendance and related expenses for continuing training for professional staff. | | | | | | |
| 977.000 | EQUIPMENT | | | | | 6,500 | 6,500 |
| | Cost to purchase new equipment. There is a need to upgrade computers. The Court plans to upgrade them on a 5 year cycle as recommended by both County and Township IT. | | | | | | |
| | DEPT '286' TOTAL | | | | | 1,751,865 | 1,708,994 |
| ESTIMATED REVENUES - FUND 236 | | 1,590,699 | 1,794,775 | 1,832,018 | 1,374,118 | 1,751,865 | 1,708,994 |
| APPROPRIATIONS - FUND 236 | | 1,596,735 | 1,794,775 | 1,832,018 | 1,424,834 | 1,751,865 | 1,708,994 |
| NET OF REVENUES/APPROPRIATIONS - FUND 236 | | (6,036) | | | (50,716) | | |



14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

CRIMINAL/TRAFFIC (734) 483-1333
CIVIL (734) 483-5300
FAX (734) 483-3630



HON. ERANE C. WASHINGTON
DISTRICT COURT JUDGE

MARK W. NELSON
MAGISTRATE

October 26, 2022

Township Board of Trustees and Full Time Officials,

I am writing to provide some context and explanation to the 14B District Court's current budget request and the causes that have contributed to the trend of increased general fund support of the Court's budget. As outlined below, we have come into a perfect storm of factors that have year over year for the past few years required more general fund contribution to the operating costs of the Court. This is not a new or unique problem to 14B and Ypsilanti Township. In fact, the effects of revenue issues for courts is, if anything, late in arriving here.

In 2017 the Michigan Legislature created the Trial Court Funding Commission (TCFC), through Act 65 of 2017 to review the court funding system in Michigan and make recommendations. In 2019 the TCFC issued its final report. The first conclusion regarding the court funding and revenue collection system in Michigan announced by the TCFC in the Executive Summary was:

"After extensive review and evaluation, the commission has unanimously concluded that the existing system is broken..." (see attached final report page 4).

In the Rationale/Findings section under Recommendation One: Establish a Stable Court Funding System of the report the TCFC determined that

"Michigan's existing trial court funding system is a broken collection of assessments and transfers that does not achieve sustainability or equity throughout the state." (attached report page 24)

To fix the current broken system and ensure sustainability and equity of funding among the state's courts the TCFC recommends that the state must ensure adequate funding for the courts. It recommends that a rebalanced state/local partnership is necessary to ensure equal access to justice. The report cites the necessity of consistent and predictable resources for courts to generate judicial outcomes in the interest of justice and not in the interest of revenue.

This report was produced in 2019 and the funding crisis for courts in Michigan has only gotten worse since then. Locally, we can see that 2018 was the last year that the court had transferred funds to the general fund (the court had transferred a surplus back to the general fund consistently through 2018). On average in the state of Michigan at the time of the 2019 TCFC report court revenue retained locally was 26% of the average court budget. At that time the revenue retained locally from 14B was over 100% of the court's budget. The 26% number included locally funded circuit courts which do not generate as much revenue. In Washtenaw County if you net out circuit court operations for 2019 the 14A District Court contributed revenue sufficient to cover roughly 42% of its expenditures.

As we all know everything changed after 2019 and the problems identified by the TCFC have only been exacerbated and magnified. COVID of course had a major impact on the court's ability to collect revenue, but that has not been the only factor. As I illustrated in our budget narrative, in 2019, 5,026 civil infractions were filed with the court. A civil infraction is

usually a traffic ticket such as speeding or a seatbelt violation. This year we are projecting that 3,000 civil infractions will be filed with the court. That is a roughly a 40% reduction in civil infractions.

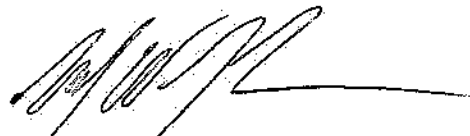
In addition to the supply side of potential revenue collection being reduced by the number of citations issued, there have been legislative changes that have resulted in and will continue to have a significant impact on the collection of fines. Again, as pointed out in the budget narratives the legislature removed the vast majority of suspensions of driving privileges. These suspensions were primarily for the nonpayment of fines and were a major motivation for individuals to pay their fines. The inability to suspend in the future and the retroactive termination of suspensions for over 6,000 citations by legislation eliminates a major collection mechanism for the courts.

There are other impacts out of the court's control both on the cases and tickets filed with the court and the mechanisms traditionally available to collect fines, costs and filing fees that I have outlined in the budget narrative, so I don't want to repeat all of those here. I do want to emphasize that 14B is in agreement with the assessment from TCFC that the funding system for courts in Michigan is broken. Until there is a comprehensive legislative fix to the current system, the local funding units will bear the brunt of this broken system.

The funding unit is obligated by statute to fund the court, and the court has corresponding statutory obligations to collect and transmit funds to the funding unit. In addition, portions of fines, costs and fees are also paid to Washtenaw County and to the State of Michigan. Under the current laws, law enforcement and prosecutorial priorities, the courts will continue to struggle to provide revenue to the funding units and the crisis identified in the TCFC will continue to get worse. Last month the legislation meant as a stop gap to allow the current funding system to continue was extended to May of 2024. This legislation has been extended twice so far, but the legislature needs to develop a comprehensive solution to court funding. Hopefully we will see that in the next year and a half as the May 2024 deadline approaches.

Please let me know if any additional information can be provided.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Mark W. Nelson', with a long horizontal line extending to the right.

Mark W. Nelson
Magistrate/Court Administrator

Trial Court Funding Commission Final Report

09.06.19



STATE OF MICHIGAN
TRIAL COURT FUNDING COMMISSION
LANSING

Commission Members

Judge Thomas Boyd, Chair
Judge James M. Alexander
Judge Michelle Appel
Michael Bosanac
Eric R. DeLong
Todd A. Drysdale
Judge Shauna Dunnings
Judge Beth Ann Gibson
Milton L. Mack
Richard B. Poling
Thomas C. Rombach
Shannon Schlegel
Valerie Ann Thornburg
Patrick J. Williams

Staff Support

Department of Treasury
Wendy Lamphier

Public Sector Consultants

Scott Dzurka
James Durian
Patrick Lyons
Pam Sanders

Table of Contents

| | |
|---|----|
| Executive Summary | 4 |
| Overview | 7 |
| <i>Cunningham</i> , the Legislature, and the Creation of the TCFC..... | 8 |
| Defining the Problem..... | 8 |
| <i>People v. Cameron</i> | 9 |
| <i>Caliste v. Cantrell</i> | 10 |
| The Role of <i>Timbs</i> | 10 |
| Michigan’s Landscape | 11 |
| Court Structure | 11 |
| Court Funding..... | 13 |
| Court Funding System Reform..... | 17 |
| National Landscape | 17 |
| Lessons Learned | 18 |
| A New Court Funding System for Michigan | 20 |
| Recommendations | 21 |
| Recommendation One: Establish a Stable Court Funding System | 21 |
| Recommendation Two: The State Shall Offer to Provide All Court Technology Needs | 25 |
| Recommendation Three: Establish Uniform Assessments and Centralized Collections..... | 27 |
| Recommendation Four: Move Toward a Uniform Employment System..... | 30 |
| Recommendation Five: Establish a Transition Plan for the New Court Funding Model..... | 32 |
| Appendix A: Definitions/Terms | 35 |
| Appendix B: Financial Information Summary | 37 |
| Appendix C: Stakeholder Engagement | 39 |
| Appendix D: Michigan Trial Courts Maps | 40 |
| Appendix E: References | 43 |
| Appendix F: Acknowledgements | 46 |

Executive Summary

Michigan residents going to court should not face a judge who needs money from a defendant to satisfy demands for court operating expenses. The recommendations contained in this report are designed to address the historic problem with money's influence on the justice system as manifested in Michigan.

The Michigan Legislature created the Trial Court Funding Commission (TCFC), through Act 65 of 2017, to review Michigan's trial court funding system and make recommendations. This legislation was enacted in response to *People v. Cunningham*, a Michigan Supreme Court decision that determined state law does not provide courts with the authority to impose costs upon criminal defendants to fund the day-to-day operation of the courts.

The TCFC first reviewed the existing trial court funding system with presentations from experts on circuit, probate, and district courts. This information was used to create a comprehensive survey of stakeholder groups to determine the nature and extent of existing problems with the trial court funding system. The TCFC next identified a set of principles to guide recommendations for change. A list of principles was created by the TCFC membership and then compared to national norms to establish a final set of governing principles.

The TCFC has been mindful of the timeliness of this work. Michigan's trial courts are facing the possibility of a financial emergency due to changes in financing methods brought on by *People v. Cameron*, a case which was recently decided in the Michigan Supreme Court, in which the defendant directly challenged the constitutionality of the assessment of court operational costs as part of his sentence. Further, the United States Supreme Court in *Timbs v. Indiana*, issued February 20, 2019, questioned the use of courts to generate revenue, a conclusion that could impact future court funding. Finally, the TCFC reviewed the United States Department of Justice's report and actions in response to the civil unrest in Ferguson, Missouri, where excessive police and court enforcement were used to provide municipal revenue.

In the midst of these challenges, the TCFC examined Michigan's historic and existing trial court funding system, national innovations, and best practices, as well as some cautionary examples. After extensive review and evaluation, the commission has unanimously concluded that the existing system is broken, and it is imperative to create a stable and consistent funding source for Michigan trial courts that removes trial court judges from the role of raising money for the operation of the courts.

The recommendations outlined in this report are intended to address the following problems:

- A real or perceived conflict of interest between a judge's impartiality and the obligation to use the courts to generate revenue;
- Inadequate funding from all sources due to excessive dependence on local government funding; and
- Unequal access to justice harming those who are most vulnerable and have the least access to financial resources.

With this framework in mind, the TCFC makes the following recommendations for the governor, Michigan Legislature, and the Michigan Supreme Court to consider.

Recommendation One: Establish a Stable Court Funding System

A balanced state and local partnership is necessary to ensure that Michigan's residents have equal access to justice. To fulfill this responsibility, the state must create the Trial Court Fund for receipt of all trial court assessments and state general fund payments. The Trial Court Fund must then distribute appropriate monies to fund trial courts based on operational requirements. Decisions about local trial court operations must remain local.

Recommendation Two: Provide All Court Technology Needs

The State of Michigan must make available and fund all of the technology needs of the courts, including case and document management services, and also supply and manage technology products and services for all courts, including hardware, software, infrastructure, training, and ongoing technology support. The State will bear the cost of all technology it provides and create a uniform system throughout Michigan.

Recommendation Three: Establish Uniform Assessments and Centralized Collections

The State Court Administrative Office (SCAO) must establish a system of uniform assessments and centralized collections to be implemented for all trial courts. This system will maintain judicial discretion for ordering fines within the limits set by law and determination of ability to pay. Centralization of some court business functions will reduce cost overall, promote efficiency, and eliminate the ethical dilemma of trial court judges being incentivized to maximize revenue from court users for budget support. Centralizing court collections will achieve greater efficiency and achieve a higher level of uniform customer service.

Recommendation Four: Move Toward a Uniform Employment System

There are inefficiencies and inequality in the current payment system for trial court judges' salaries and benefits. The State pays these judicial salaries in part directly and in part by reimbursement to local government. Benefits are paid through local government and vary widely. Making the trial court judges direct employees of the state eliminates issues of dual employment and allows all trial court judges to be treated equally in salaries and fringe and retirement benefits, while removing a considerable cost burden from local governments' budgets. Referees and magistrates should also become state employees to allow for common training, easier coordination, and for potential synergies. Over time, state and local governments should consider working together to transition other court personnel into state employment while being respectful of existing bargaining units and labor agreements.

Recommendation Five: Establish a Transition Plan for the New Court Funding Model

In order to implement a new court funding model, there must be a plan for the systematic transition of finances and the promotion of funding sustainability. Success will depend on thoughtful planning and a phased implementation over a period of years. A task force, led by the SCAO, must be created to develop a plan for transition to the new trial court funding model, which must include a timeline for short-term, intermediate, and long-term objectives and milestones to be achieved. The transition plan must also include technical assistance and funding for local units of government for any shortfall in operating funds

due to implementation. Once the model is implemented, a Michigan Judicial Council must be established to exercise administrative policymaking authority to ensure continued progress toward a unified Michigan court system.

With the implementation of these recommendations, we will lead Michigan's court system well into the future. This new trial court system will eliminate real or perceived conflict of interests, ensure adequate funding and guarantees access to justice.

Overview

Michigan trial courts are funded through a complex collection of general tax revenue and monies assessed and collected by the courts. A comprehensive study conducted by the Trial Court Funding Commission shows that it costs up to \$1.44 billion each year to operate Michigan’s trial courts. This total is the sum of funds:

- Transferred from the state (22.7 percent)
- From federal sources (7.2 percent)
- From local funding sources (43.9 percent)
- Generated by the trial courts (26.2 percent)

A significant proportion of the funds generated by the trial courts are assessments on criminal defendants as part of sentencing. The TCFC estimates that these assessments directly account for as high as \$291 million annually in support (most of the 26.2 percent generated). Additionally, approximately \$127 million of the annual funds transferred from the State originate from court assessments at sentencing. When totaled, Michigan trial courts are supported, in significant part, by over \$418 million assessed to criminal defendants.

This number is concerning, considering the fact that assessing the cost for the day-to-day operation of the courts to criminal defendants was not legal until 2014. Beginning in 1835 with Michigan’s first constitution and carrying through to the current one, the State of Michigan requires penal fines to be allocated to library funding—not the courts. However, money worked its way into the system and has called into question the independence of judicial decision makers. Groups, including the Michigan Municipal League, called on the 1962 Constitutional Convention to prohibit “any member of the judicial branch of government from being compensated out of fees earned by the court over which he presides.” The drafters of Michigan’s current constitution recognized the potential for conflict of interest in judges benefiting from the proceeds of their work and prohibited compensation for judges through the existing fee system. One result of this concern was the creation of local government-funded district courts in 1968 (1968 PA 154).

The constitutional separation of courts and the revenue they produce through the creation of the district courts failed shortly after their creation. For example, by 1980, the percentage of court-generated revenue in Saginaw County going to libraries sank to 11 percent. The libraries sued and the Michigan Court of Appeals (COA) concluded that the libraries were not promised a specific amount of money. However, the COA also made it clear that the costs “cannot include the cost of daily operations of the courts or other governmental costs”. However, the Michigan Legislature had granted authority to assess convicted defendants with costs associated with their arrest and prosecution, including “any cost in addition to the minimum state cost . . .” (MCL 769.1k(1)(b)(ii)). Courts also began to impose costs on convicted defendants to fund court operations (contrary to the COA’s decision in the Saginaw libraries case). This chain of events and court decisions eventually led to the challenges raised in *People v. Cunningham* (496 Mich 145 2014), where the higher courts once again declared that trial courts could not impose court costs to fund their operation.

***Cunningham*, the Legislature, and the Creation of the TCFC**

In *People v. Cunningham*, the Michigan Supreme Court ruled that state law does not provide courts with the authority to impose costs upon criminal defendants to fund the day-to-day operation of the courts. Instead, state law only provides courts with the authority to assess costs the Legislature has specifically authorized and there was no such authority concerning the cost of court operation. This ruling directly eliminated the authority to assess monies that pay for roughly 26 percent of trial court expenses. The result was a push for swift legislative action to allow the assessing of costs.

In 2017, the Michigan Legislature, with the enactment of Public Act (PA) 64 of 2017, responded to *Cunningham* by authorizing trial courts to assess criminal defendants the cost of court operations related to their case. However, in consideration of the relevant history and calls for caution, a sunset provision was included, meaning that authority to assess these costs would exist for only 36 months. Subsequently, this sunset was extended to October 2020 and the TCFC was created to review Michigan's trial court funding system and make recommendations to improve its effectiveness, including any changes to the methods by which courts impose and allocate fees and costs.

Defining the Problem

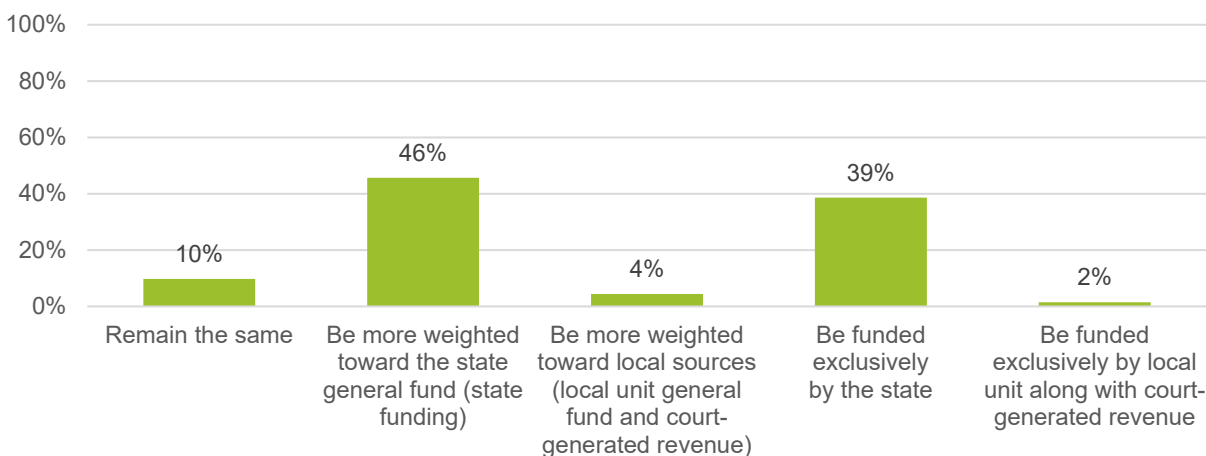
The TCFC is comprised of 14 commissioners appointed by the governor, representing a variety of stakeholders in the operation and financing of trial courts. The commission dedicated itself to an open-minded review of Michigan's current trial court funding system before developing any recommended changes.

Over the past 14 months, the TCFC engaged state and national experts, conducted research, engaged stakeholders, and conducted a variety of surveys and analyses to better understand the strengths and weaknesses of the existing court funding system in Michigan. The commission identified the following key barriers to an effective trial court funding system:

- A real or perceived conflict of interest between a judge's impartiality and the obligation to use the courts to generate operating revenue;
- Inadequate funding from all sources due to excessive dependence on local government funding; and
- Unequal access to justice, harming those who are most vulnerable and have the least access to financial resources.

In order to better understand the problem, and identify potential solutions, the TCFC conducted a survey of stakeholders that received 1,097 responses and also conducted interviews with 14 groups of stakeholders. Generally, there was agreement from stakeholders on the importance of implementing a more unified court funding system. Stakeholders believe a more unified system could deliver services more effectively and achieve greater equity in the administration of justice. However, there were concerns regarding the centralization of certain services under state government and the potential for the disruption of ongoing court services during implementation. The strongest support from stakeholders was for a partially unified system, where the state and SCAO provide services (like e-filing, document management, and technology) while local communities retain operational control. Exhibit 1 below provides a summary of responses from stakeholders regarding how the trial courts should be funded.

EXHIBIT 1. Future Trial Court Funding Source



Source: TCFC Stakeholder Survey

The TCFC heard from many stakeholders concerned that the courts are under increasing pressure from state and local governments to increase revenue. Some stakeholders believe that even the perception that judges are considering revenues when making judicial decisions can undermine the public trust in the court system.

The TCFC focused on those policy solutions that are most effective in addressing these problems while also being reasonable and actionable in Michigan’s current political and financial environment. These recommendations are provided in this report along with the rationale to support them and best strategies for implementation. In order to understand the legal and political environment under which these recommendations are being considered, it is important to note the impact of a pending Michigan Supreme Court case (*People v. Cameron*) and a recent U.S. Supreme Court case (*Timbs v. Indiana*).

People v. Cameron

On July 10, 2019, the Michigan Supreme Court considered *People v. Cameron*, which challenged the constitutionality of trial courts assessing criminal defendants the cost of court operations related to their case on two technical grounds. The Supreme Court allowed a lower court decision rejecting *Cameron*’s challenges to stand. In a concurring opinion, the chief justice agreed to deny leave because Cameron failed to prove either of the technical defects he alleged.

The chief justice’s opinion warned that the *Cameron* decision is limited to these specific challenges and that the trial court funding system may still be constitutionally flawed. She noted, “the United States Supreme Court has consistently overturned convictions where the presiding judge had any form of pecuniary interest in a defendant’s conviction. She questioned whether the appearance of impropriety can be avoided where local funding units pressure judges to tax criminal defendants to finance court operations. Significantly, the chief justice noted that the potential conflict-of-interest issues were not before the court in *Cameron*, “[b]ut I expect we will see them brought directly to us before long.” (*People v. Cameron*)

The recommendations contained in this report address the systemic trial court funding problems identified by the TCFC regardless of how *Cameron* was decided. The chief justice acknowledged the TCFC in *Cameron* and urged the legislature to take seriously these recommendations.

Caliste v. Cantrell

Court funding challenges are not unique to Michigan. On August 29, 2019, the U.S. Court of Appeals for the Fifth Circuit decided *Adrian Caliste and Brian Gisclair v. Harry E. Cantrell*. The court found unconstitutional a court financing structure in Louisiana that relied in part on revenue from bonds set by magistrate judges. The court held that the judge received significant nonmonetary benefits from the monies generated by his bond determinations. These benefits included helping fund critical pieces of a well-functioning chambers. The court also noted, “if an elected judge is unable to perform the duties of the job, the job may be at risk.” (*Caliste v. Cantrell*) In Michigan, judges who assess costs receive similar nonmonetary benefits. The court concluded, “it may well turn out that the only way to eliminate unconstitutional temptation is to sever the direct link between the money the criminal court generates and the Judicial Expense Fund that supports its operations.” (*Caliste v. Cantrell*)

The Role of *Timbs*

The United States Supreme Court unanimously decided *Timbs v. Indiana* on February 20, 2019. Narrowly, the *Timbs* decision provides that the “excessive fines” provision of the Eighth Amendment to the U.S. Constitution applies to the states through the 14th Amendment’s due process clause. However, the discussion in *Timbs* confirms that the TCFC’s identification of problems with the Michigan trial court funding system are well-founded.

The Supreme Court’s analysis in determining whether or not the “excessive fines” provision of the Eighth Amendment applies to the states begins with the question of whether the prohibition on excessive fines is fundamental to the American scheme of ordered liberty and deeply rooted in our history and tradition. In the *Timbs* case, the court then discussed America’s legal heritage dating back to 1215 and the Magna Carta’s call for proportionate consequences and admonition against unaffordable sanctions. The term “fine” was discussed expansively, like the definition of assessment as used by the TCFC. The court went on to note that money has had a corrupting influence throughout history, citing as far back as the Stuart kings (17th century), who were criticized for using large fines to raise revenue.

Finally, the *Timbs* court discussed the potential risk in allowing excessive assessments in criminal cases by referencing a previous decision that criticizes such assessments, saying that even absent a political motive, fines may be employed in a measure out of accord with the penal goals of retribution and deterrence, for fines are a source of revenue, while other forms of punishment cost a state money.

Michigan's Landscape

To grasp the complexity of the court funding challenge, it is necessary to first understand how Michigan's court system is structurally divided as well as where and how funding is currently allocated, and how reform efforts have been building to improve the trial court funding system.

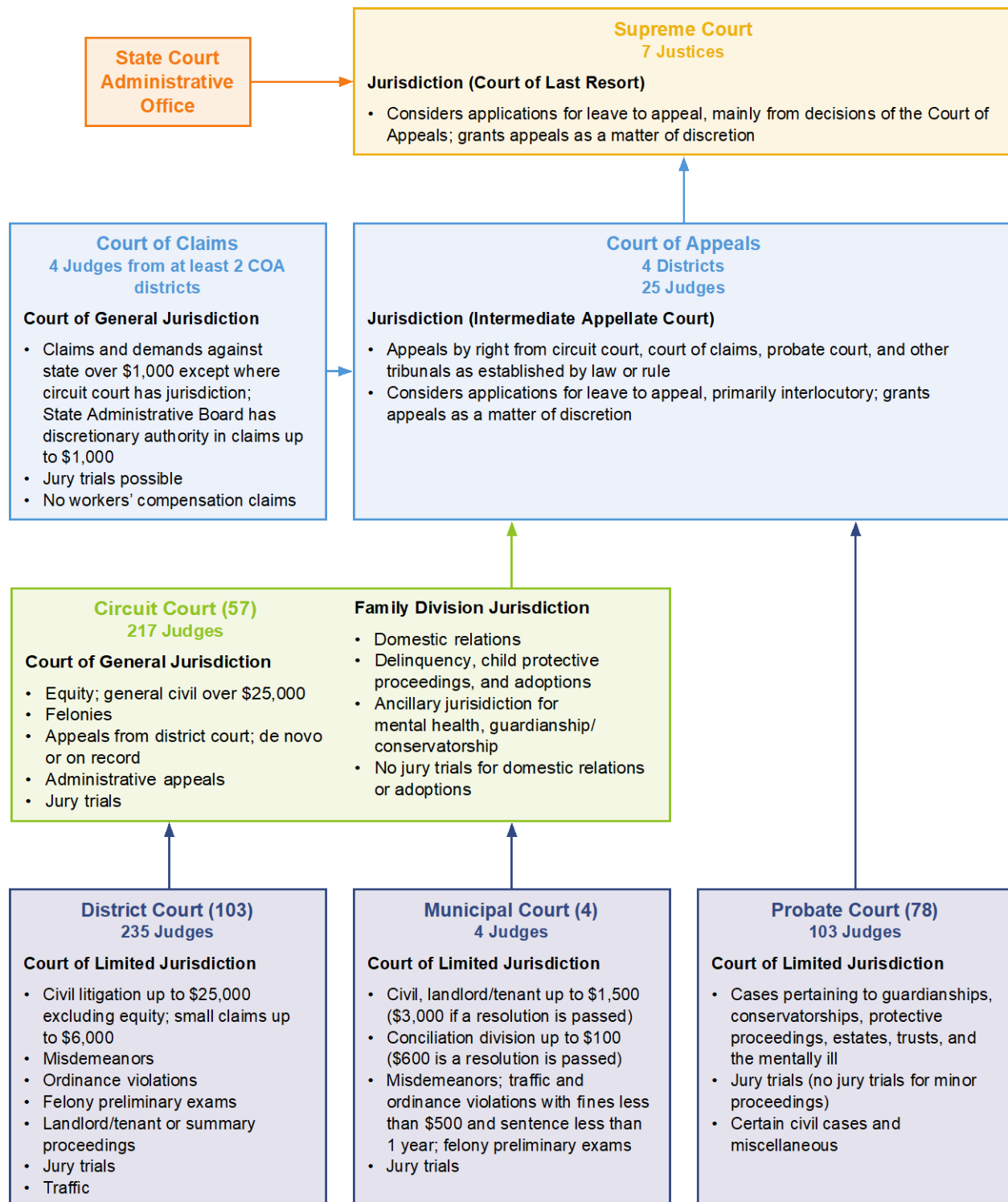
Court Structure

Over the years, Michigan has struggled to achieve a more unified court system. A paradigm shift occurred with Michigan's 1963 constitution, which introduced the concept that Michigan was a single court with several divisions, each devoting attention to a certain level of judicial administration. The Michigan Constitution provides that:

The judicial power of the state is vested exclusively in one court of justice which shall be divided into one supreme court, one court of appeals, one trial court of general jurisdiction known as the circuit court, one probate court, and courts of limited jurisdiction that the legislature may establish by a two-thirds vote of the members elected to and serving in each house. (Mich. Const. 1963, art. VI, § 1)

In Michigan, in addition to a supreme court and a court of appeals, there are currently 242 trial courts, which include 57 circuit courts, 78 probate courts, 103 district courts, and four municipal courts. There are currently 559 total circuit, district, probate, and municipal judges in Michigan. Exhibit 2 below provides additional details regarding the structure of Michigan's trial courts.

EXHIBIT 2. Michigan Judicial Branch



(#) indicates number of courts Arrow indicates route of appeal

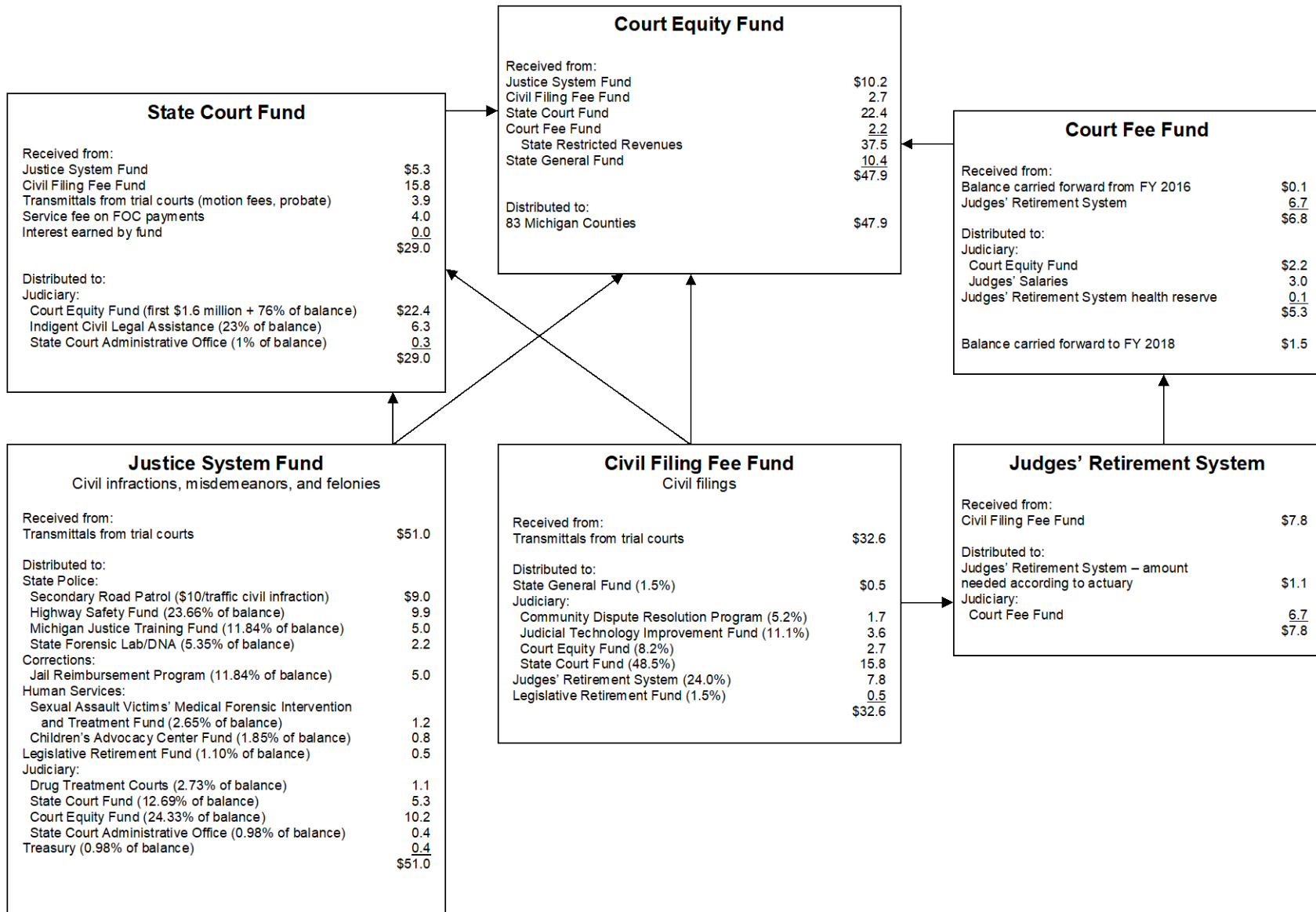
Our constitution is a product of the 1960s when court unification was popular. However, in the 1980s, courts began shifting the lens of judicial reform from unification to examination of individual court performance. This has opened a more nuanced view of unification that focuses on individual elements, which may have more positive outcomes than a comprehensive state-centralized approach. For example, studies show that a State-provided, unified information technology system could prove beneficial in terms of efficiency and would leave control of other court infrastructure to local government. Centralizing all court functions under the State may be problematic but targeting certain specific areas including court technology and collections could lead to more efficient and equitable outcomes.

Court Funding

In recent years, Michigan's courts have struggled to deliver justice with diminishing resources, and recent court decisions further threaten to remove existing court funding streams. To better understand these challenges, the TCFC also sought to determine the amount of resources currently spent within all trial court systems. Michigan lacks a system to determine all local court revenues and expenses, as that information must be gathered from each of the 165 separate court funding units. Exhibit 3 below provides a graphic of the complexity of our current court funding system. The TCFC collaborated with the local court funding units to collect accurate financial data as of 2017 to understand the resources used by the courts and make policy recommendations based upon those findings.

Before reviewing local revenues and expenses, it is important to understand the financial resources that state government contributes to Michigan's court system. The state judiciary budget is comprised of 2 percent (\$192.6 million) of the total state general fund budget. The state government funds both the supreme court and court of appeals entirely in its budget. Of the \$192.6 million of general fund expenditures within the state judiciary budget, almost 50 percent (\$93.5 million) supports justices' and judges' compensation. The state reimburses local units for all trial court judge salaries and a minor portion of the benefits. While these are sizeable resources to support local courts, it is important to understand the level that other funding sources are contributing to Michigan's court system.

EXHIBIT 3. 2017 Court Equity Funding Sources (in millions)



Sources of Funding

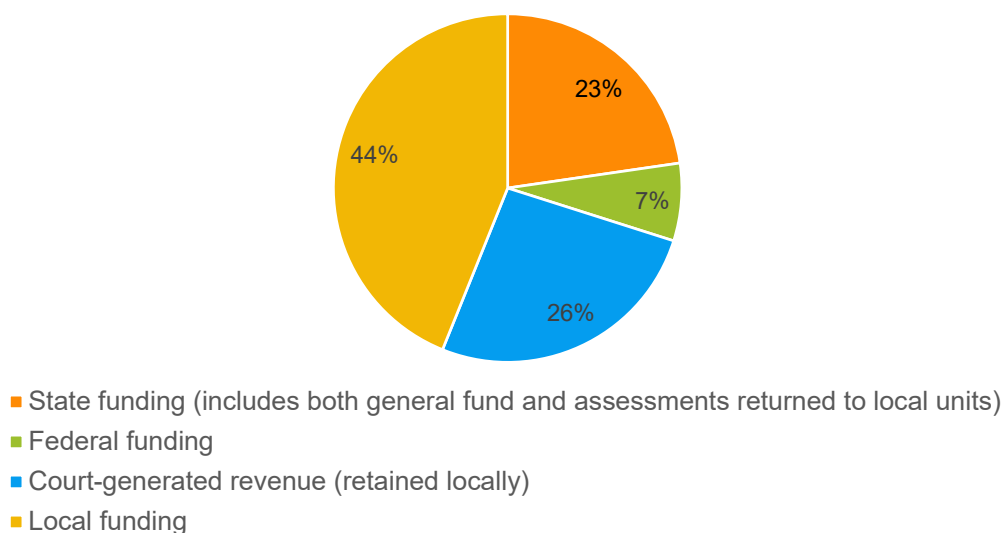
The current system is dependent upon court assessments (fees, fines, and costs) to generate substantial revenues to fund roughly one-third of court operations. The balance comes primarily from local general operating funds with the remaining portions from state and federal payments and grants. Exhibit 4, below, provides a summary of sources of funding of Michigan’s trial courts. This is a challenge of Michigan’s current system—as local general funds are pressured, the temptation rises to increase court revenues through court assessments.

While a significant portion of the court assessments are sent to state government, very little is ultimately appropriated from the state’s general fund to actually fund the trial court system. Tens of millions of dollars are transferred to other state functions that do not directly support courts. Exhibit 3 provides a breakdown of where these court assessment funds are directed.

State support to the courts is 26.2 percent of all funding. Of this amount, a considerable portion is made up of court assessments that are from local courts. Courts and local funding units remit back to the state \$127 million. When removing the \$127 million that is sent back to the state from local court assessments, the state share of funding is greatly reduced. Local government units are the largest source of funding for trial courts. Exhibit 5 illustrates the amount of state resources that support local judicial systems.

While these percentages are in total across the state, it should be noted that the range of percentage contributions varies greatly. Each local unit varies in its percentages based upon what courts the unit may house. For example, most counties have circuit, district, and probate courts. In six Michigan counties (Ingham, Kent, Macomb, Oakland, Wayne, and Washtenaw), local municipalities (cities, townships) provide for a district court. Given that most user fee revenues are collected in district courts, those local units only housing a district court will have a greater portion of their expenses covered by court assessments instead of the local funding unit.

EXHIBIT 4. Source of Local Court Resources



Source: TCFC Financial Survey

EXHIBIT 5. State Contributions to Local Trial Courts

| | |
|--|----------------------|
| State grants/payments sent to local funding units: | \$96,647,493 |
| Court equity fund payments: | \$48,697,247 |
| Total | \$145,344,740 |
| Remittances from local units paid to the state: | \$127,754,717 |
| Difference (amount of state general fund contribution to local units): | \$17,590,023 |
| Percentage of local court operations expenses covered by state general fund: | 2.24% |

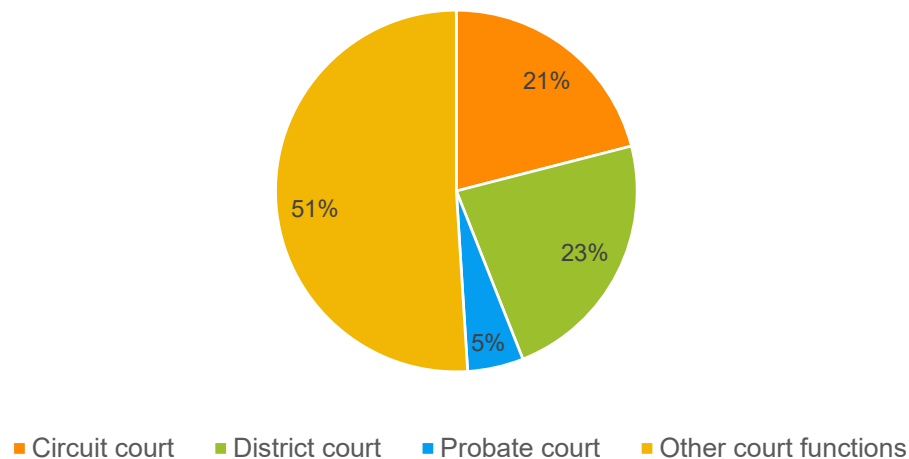
Source: SCAO Court Payments and Remittances FY 2018 and TCFC Financial Survey

EXHIBIT 6. Financial Data Survey Results

| Court Function | Projected Expense Range | Range Mean |
|-----------------------|---|------------------------|
| Circuit court | \$284,167,824 to \$301,456,974 | \$292,812,399 |
| District court | \$208,139,180 to \$328,251,257 | \$268,195,219 |
| Probate court | \$46,617,237 to \$64,261,713 | \$55,439,475 |
| Other court functions | \$546,439,015 to \$885,971,608 | \$716,205,312 |
| Total | \$1,141,847,711 to \$1,436,139,681 | \$1,288,993,696 |

Source: TCFC Financial Survey (see Appendix B for more information)

EXHIBIT 7. Court Expenditures, by Court Type



Source: TCFC Financial Survey

Expenditures

The TCFC gathered considerable data from each court and funding unit on its expenditures. A survey of local funding units was conducted, and the data was compiled and confirmed for accuracy. Findings from the survey of local funding units show that the total cost of Michigan's court system (outside of the supreme court and court of appeals) amounts to between \$1.14 billion and \$1.44 billion. For purposes of this report, calculations use the average of that range (1.29 billion). See Appendix B for a further explanation of court expenditures. In addition, Exhibit 6 and 7 provide a breakdown of local trial court expenses.

Court Funding System Reform

There have been recent efforts in Michigan to address ongoing challenges to the court funding system. These efforts have been led by the State Bar of Michigan (SBM), working with other key stakeholders to improve the system. The TCFC is building upon these valuable efforts.

The SBM, court staff, and other key stakeholders have been working to address challenges in court funding and improve court performance and the administration of justice. In 2011, the SBM Judicial Crossroads Task Force published a report (*Delivering Justice in the Face of Diminishing Resources*) that concluded, "urgent and purposeful action needed to be taken" because the state could no longer afford its current court system. The report asserted that the tools exist to change the system and that spending of tax dollars must occur more strategically, and that these recommended system changes could be implemented without a substantial increase in funding.

More recently, in 2016, the *SBM 21st Century Practice Task Force Report* established a roadmap for shedding antiquated court customs and applying technology and business process thinking to legal practice and court operations. The task force concluded that adopting technology and new analytical tools to deliver affordable, quality legal services could improve court efficiency and increase access to legal services. The TCFC has incorporated the ideas and lessons learned from these previous efforts and concurs with these prior recommendations.

There has been progress since the publication of these reports and the TCFC seeks to build upon that momentum. Changes so far include reform of indigency defense, creation of the business court, expansion of concurrent jurisdiction and the reduction of 35 judge positions (as of the report date), and expansion of case and document management and technology services for courts across the state.

National Landscape

In addition to engaging Michigan experts and stakeholders to better understand the Michigan system, the TCFC also researched the national landscape. Over the past 14 months, the commission consulted with a select group of experts from across the country to gather insight on how best to design a court funding system that promotes efficiency, equitable outcomes, and the effective administration of justice. Challenges other states encountered were also outlined.

The National Center for State Courts (NCSC) provided a national perspective on court funding and assisted the TCFC in developing guiding principles. The NCSC discussed various funding and expenditure sources for trial courts, the history of how courts were funded, budget principle management,

adequate funding principles, and the effects of state financing. In addition to these broader principles of court administration, principles surrounding fines, fees, and bail practices have become increasingly important in guiding the effective administration of justice. A variety of studies and news stories have highlighted examples of the harm that can result from unfair or unconstitutional practices as they relate to pretrial detention and the imposition of costs, fines, and fees. In order to draw attention to these challenges and promote improvements, in 2016, the Conference of Chief Justices and the Conference of State Court Administrators established the National Task Force on Fines, Fees, and Bail Practices (National Task Force). This group developed recommendations that promote the fair and efficient enforcement of the law and created resources for courts to ensure that individuals have access to justice.

Also, representatives from a variety of states provided key information to the TCFC on best practices and lessons learned. Minnesota was identified as a best practice based on its effective transition into a unified court funding system. Minnesota's judicial branch went through a decade-long transition process to a unified state system and has been state funded for 13 years. Minnesota's counties typically are responsible for building and security costs. Other incurred expenses are negotiated with the state.

Arizona was also identified as a best practice even though their court system is not as centralized as Minnesota's. Arizona's trial court system has a hybrid funding system, where its strengths are court order enforcement and a centralized collections program. In addition, the roles and responsibilities of municipal court governance are clearly communicated within that model.

Lessons Learned

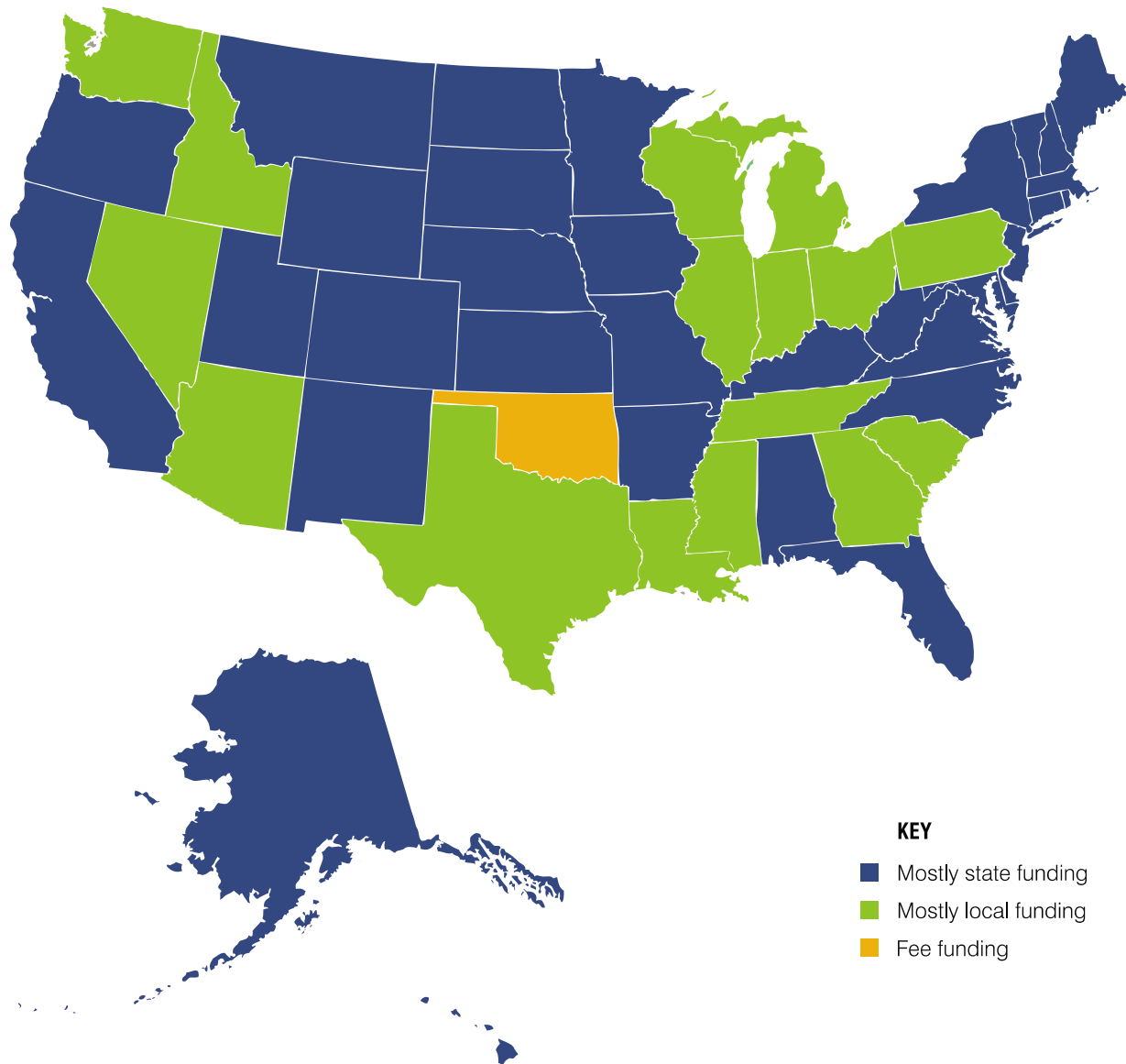
Kansas, Ohio, and California were viewed as states where important cautionary lessons could be learned regarding court system funding. Statewide funding appears to work well in Minnesota. However, Kansas shows there may be a downside to centralized statewide funding. The centralized statewide funding model may subject the courts to political conflict unrelated to court funding. For example, a series of court decisions concerning school funding increased tensions between the judicial and legislative branches of government with the legislature responding with several attempts to limit the funding of the judicial branch.

Ohio is not a unified judiciary and the TCFC learned that within the judicial system, the various courts do not effectively coordinate efforts. Ohio is working to better coordinate its judicial system and seeking additional assistance from the state in promoting a more unified approach.

California experienced challenges to transitioning to a state funding system, and there have been ongoing issues in funding court infrastructure and facilities. As a result of not defining roles and obligations related to court facilities, those facilities are not being properly maintained.

Exhibit 8 below distinguishes between those states that are mostly state funded as opposed to those that are mostly locally funded.

EXHIBIT 8. Court Funding in the 50 States



In addition to learning about the strengths and weaknesses of state funding structures, the TCFC also analyzed the impact court funding schemes can have on communities. The TCFC was provided a background summary of the events that occurred in Ferguson Missouri on August 9, 2014. In the Ferguson case, an unarmed teenager was shot and killed by the police, causing long-term unrest in the community. In March 2015, after an investigation, the U.S. Department of Justice called on Ferguson to overhaul its criminal justice system, as courts in the city were accused of using law enforcement and the court system to generate revenue, specifically through the issuing of expensive citations. This approach to generating revenue for noncourt purposes caused constitutionality issues and damaged the trust between the community and the local government, courts, and police. To exacerbate the problem, courts did not take into consideration the ability to pay. This practice violates principle 1.5 of the National Task Force's report on the *Principles on Fines, Fees, and Bail Practices*, and violates individual due process rights.

A New Court Funding System for Michigan

The TCFC’s review of the current state of Michigan’s court funding system and comparison of it to national best practices has found that the current system must be overhauled to produce the justice outcomes the people of Michigan deserve.

The TCFC was charged with reviewing existing funding mechanisms and recommending changes that would improve efficiency, the administration of justice, and justice outcomes. Commissioners unanimously agreed that any and all changes must be based on established principles and tested best practices. The TCFC reviewed and incorporated ideas from two sets of principles: the *Principles for Judicial Administration* articulated by the NCSC and the National Task Force *Principles on Fines, Fees, and Bail Practices*. The NCSC has compiled its principles to help guide state-level leaders as they restructure court services and secure adequate funding. The National Task Force developed its principles to be used as a basis for promoting more fair, transparent, and efficient judicial practices. Building from these two sets of national principles, the TCFC adopted key principles to drive the establishment of a new court funding system and guide policymakers and transition teams as they implement the TCFC’s recommendations. The TCFC guiding principles are prescribed below in Exhibit 9.

EXHIBIT 9. Guiding Principles

| TCFC Guiding Principles | NCSC Principles | National Task Force on Fines, Fees, and Bail |
|--|-----------------------|--|
| Reasonable, necessary, uniform, and sustainable funding: A standardized system of fees and costs that generates a revenue stream resulting in stable and consistent court funding | 6, 11, 16, 19, 23, 20 | 1.5, 1.6, 2.3, 3.3, 6.1, 6.2 |
| Streamlined operations: The use of centralization, technology, and consolidation to improve efficiency | 5, 6, 11, 23 | 1.3, 1.10, 2.1, 2.3, 3.2, 3.5, 6.3, 6.7, 6.8 |
| Rational court organization: A process driven by best practices, data, outcomes, and accountability | 1, 4, 15, 16, 17, 20 | 2.1, 3.3, 3.4, 4.3 |
| Judicial independence: A separation of courtroom decisions from operating budgets | 10, 13, 19, 25 | 1.5, 1.6, 1.8, 6.1, 6.2, 6.3, 6.8 |
| Equity and inclusion: Principles that ensure the courts are impartial and fair to all community members | 14, 25, 12 | 1.1, 1.4, 1.6, 3.3, 3.5, 4.1, 4.3, 5.1, 5.2, 5.3, 6.5, 6.6 |
| Court professionalism: Education and training to continuously improve the performance of court staff and judicial officers | 7 | 1.8, 6.4, 6.7, 7.1 |
| Preservation of procedural due process: Importance of promoting procedural fairness, access to justice, and court safety | 8, 12, 13, 14, 22 | 3.3 |

The TCFC envisions a court system focused on administering justice, ensuring public safety, and upholding a high level of public confidence. Justice, not revenue, is the desired outcome.

Consistent, predictable, and proportional resources across Michigan's courts are essential in providing due process and judicial independence, thereby ensuring the integrity of the court and just outcomes for the people of Michigan. This will also provide a platform for accelerating innovation to ensure that the evolution of the justice system keeps pace with Michigan's progress.

This vision can be achieved by clearly defining and streamlining a new financing model administered by the state that includes new state investment into the trial court system. This new court funding system will improve justice outcomes by creating opportunities for local governments to increase investment in improved law enforcement, criminal justice deferral programs, assistance for mental health services, and other innovative programs.

Recommendations

The TCFC arrived at five recommendations to implement its vision for a new funding system for Michigan's trial courts. These recommendations are based on sound principles of judicial administration, best practices from other states, information about Michigan's court system, as well as a practical understanding of what can be realistically achieved. These recommendations resolve the issues raised by *Cunningham*; meet Act 64 of 2017 obligations; and establish a new court funding system that is more efficient, fair, and equitable.

Recommendation One: Establish a Stable Court Funding System

Summary

The TCFC recommends establishing a stable court funding model to invest in improved justice and performance outcomes, building on existing resources. Rebalancing funding between state and local government is essential to ensure ongoing and sustainable funding. Establishing a funding model that is consistent, and predictable, with proportional resources across courts is essential in providing due process and judicial independence. This new funding model will ensure the integrity of the courts and just outcomes for all the people of Michigan.

Description

The state must accept responsibility and act to ensure adequate funding for trial courts with local government continuing to play a role in providing funding and support of the judiciary. A rebalanced state/local partnership is necessary to meet the fundamental duty that everyone has equal access to justice. To fulfill this responsibility, the state must create a Trial Court Fund for receipt of all trial court collections and receipt of state general fund payments. The Trial Court Fund must distribute necessary and appropriate monies to fund trial courts. All functions that support this principle should be state funded and managed.

Court revenues must not be redirected to any noncourt expenses, either within state government or local government, including fines which currently fund libraries. In addition, any and all trial court revenues must be sent to the Trial Court Fund for distribution to cover court expenses. This requires the state to recognize its responsibility to finally fund the trial courts, in partnership with the local funding units.

When state funding is established, decisions about local trial court operations must continue to be made by chief judges. Discretion over the administration of the court will remain with the chief judge in conjunction with the normal budgetary appropriation process that occurs with the local funding unit. These officials are best positioned to respond to their community's needs.

The Trial Court Fund must distribute funds to local governments that fund trial courts according to a Court Operations Resources Report (CORR). Similar to the current Judicial Resources Report (SCAO's report of judicial personnel needed), the CORR will be based on a weighted caseload study and appropriate allocation for local facility expenses. Case weights should be determined by a thorough statewide study to determine how much staff time is needed to fulfill each core function of a court's work. Differential cost of living, and therefore employee compensation, must be done on a regional basis (either by SCAO region or state government prosperity regions). The state must determine and ensure that a minimum level of staffing, such as district court probation personnel, exists at every trial court since the CORR could result in a smaller number of staff than is needed to efficiently operate an office and serve the public. Nothing should prohibit a local community from increasing its contribution to ensure a locally appropriate level of service. Such additional local funds must not reduce the payment from the Trial Court Fund, as established by the CORR.

Local governments that fund trial courts must maintain their current level of general fund spending (based on the average actual expenditures for the three years preceding legislative creation of the Trial Court Fund). The state must fully fund the cost of technology, including but not limited to, case management, e-filing, and video conferencing. Additionally, the state must fully fund the court collections function and total compensation expenses related to judges, one judicial assistant per judge, magistrates, court administrators, and probate registrars, with no assessment or cost sharing with the local funding unit for these costs. The sum of these expenses must be deducted from the required local government's current level of general fund spending.

Each court facility is the responsibility of the local government that funds the trial courts that use that facility. If a local government has existing debt for a court facility, the CORR must incorporate that annual cost into the formula to determine annual payments to local funding units. If no bonded indebtedness exists at the time of legislative creation of the Trial Court Fund, the CORR must include a fixed percentage of identified facility operating costs. Once a local unit ceases to have debt for a court facility, the CORR must then include a fixed percentage of operating costs for facilities for that local funding unit. "Existing debt" as used in this section means facilities constructed prior to legislative creation of the Trial Court Fund for which debt remains outstanding. A local unit may use facility funds for facility operating costs or capital replacement costs.

Clearly defined roles and obligations related to court facilities are essential to successful transition in Michigan. Minimum standards for court facilities should be established in advance and reviewed every five years.

Consistent, predictable, and proportional resources for all trial courts will improve justice outcomes, as these courts and their local funding units will be able to focus on justice, not revenue. This change in focus will motivate trial courts to meet quality and performance metrics that will improve outcomes. This recommendation will establish a baseline for trial court functions, including probation interventions, that will ensure equitable access to justice services. The TCFC supports the performance measures created by the NCSC, many of which have already been adopted by the SCAO. The CORR must be administered

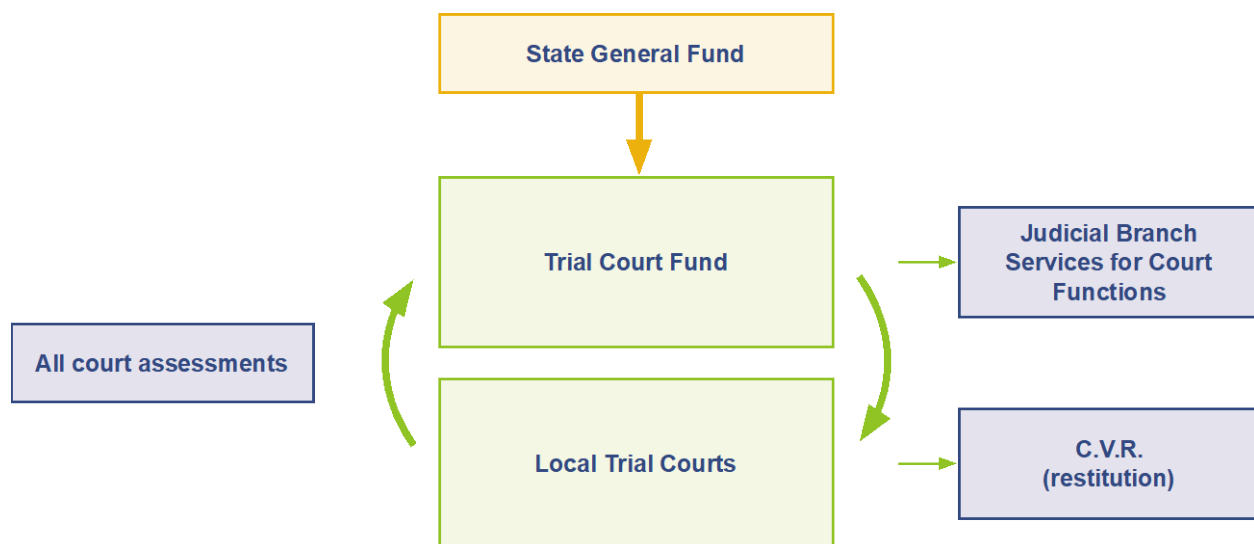
in such a way as to promote the highest achievement on these performance measures. The SCAO should be provided additional flexibility through state general fund appropriations to promote innovation and continue the growth of problem-solving courts (e.g., veterans treatment, drug and sobriety, eviction diversion, and mental health courts).

Expanded court innovations and efficiencies will help resolve some court funding challenges. The TCFC further recommends expanding upon the innovation and success of problem-solving courts and other promising innovations. These include: online dispute resolution, programs providing access to justice to low-income and other vulnerable court users, community and peer dispute resolution, presumptive bonds, and other emerging initiatives. Each of these has the promise of improving justice outcomes.

Each year the SCAO will be responsible for working with the governor to develop recommended Trial Court Fund expenditures for inclusion in the executive budget recommendation. The SCAO will be responsible for presentation and explanation of the Trial Court Fund expenditures to the Legislature. The Legislature must appropriate the funds necessary to meet the requirements of the CORR as defined by the SCAO. The SCAO will then administer Trial Court Fund distribution to each local government that funds a trial court. It is understood that the SCAO operates under the supervision of the supreme court, and it is anticipated that the supreme court will agree with these requirements.

The TCFC is aware that the redirection of court costs as a funding stream will have a negative impact on the budgets of certain local funding units. Certain courts currently have revenues in excess of their costs, but most do not. As the recommendations set forth by the TCFC are implemented, the intent is to level the playing field for all parties. As a result of this change, there may be up to a \$27 million shortfall for these communities' general fund budgets. Exhibit 10 below provides a representation of this new funding system.

EXHIBIT 10. New Court Funding Model



Rationale/Findings

Separating courts from the revenue they create is imperative and fundamental concept in Michigan. The first Michigan Constitution in 1835 provided that all penal fines shall be paid to support libraries. This directive has remained consistent in each of the state's constitutions. The current constitution from 1963 states, "All fines assessed and collected in the several counties, townships, and cities for any breach of the penal laws shall be exclusively applied to the support of such public libraries, and county law libraries as provided by law." If the recommendations in this report are implemented, this diversion of court revenue will no longer be needed to separate courts from the revenue they create.

The TCFC has determined that Michigan's existing trial court funding system is a broken collection of assessments and transfers that does not achieve sustainability or equity throughout the state. The new trial court funding model will first seek to more equitably share the costs of funding the trial court system. It is recognized that this can only be accomplished by the state increasing its investment in the trial court system. It is recognized the importance of court costs to the current budget of local funding units.

It is important to develop a system where funding for the court is predictable, sustainable, sufficient, uniform, and fair. Currently, over \$30 million per year in local trial court revenues are diverted to other non-court state functions, such as corrections, Michigan State Police, Secondary Road Patrol, and the state forensic laboratory. Courts should not serve as tax assessors and collectors for the benefit of other programs and organizations. Instead, court revenues should be committed to the operations of the courts. Reinvesting diverted court revenues in Michigan courts will make up a significant percentage of any funding deficit caused by removing pressure on judges to fund their court.

Implementation Plan

Short Term

Creation of the Trial Court Fund would require legislation. The legislation should authorize a distribution formula according to the Court Operations Resources Report based on a weighted caseload study and appropriate allocation for local facility expenses. The fund will include local ordinance revenue as well. A careful transition plan must be established in order to minimize disruption to local municipalities resulting from the change in funding. Each and every statute that transfers money to or from a trial court must be amended. These amendments shall implement the new funding model. Statutes needing amendment have been identified by the Trial Court Funding Commission, see Appendix E (Dillon 2018; Haskamp 2018; Norton 2018; and Oeffner 2018).

Long Term

Legislation requiring local governments to maintain their general fund spending will be needed once the Trial Court Fund is providing local revenues. In addition, policies to define minimum court facility standards will be needed. CORR will also need to establish any performance measures for local trial courts. Ongoing legislative appropriations to maintain the Trial Court Fund will be needed.

Recommendation Two: The State Shall Offer to Provide All Court Technology Needs

Summary

To create a uniform system and alleviate burden on court funding units, the State of Michigan must provide and fund, through the SCAO, all court technology needs, including case and document management services, and must also supply and manage technology products and services, including hardware, software, infrastructure, training, and ongoing technology support.

Description

Michigan's trial courts currently use 20 different case management systems and 150 different computer systems. In order to aggregate data, each of the trial courts must gather data and transmit it to the SCAO. A unified technology system would enable courts to discontinue the use of staff to prepare these reports. More significantly, a unified system would enable broader use of online court services and resource sharing, would eliminate the cost to provide those services, and would reduce demands on staff, resulting in further savings. Technology can enable resource sharing as well, including aspects such as interpreters, secure digital court recording, and transcription. The system must, however, continue to protect certain confidential proceedings. All of this would result in reduced cost to local government while improving service to the public.

The state already provides courtroom video conferencing, resulting in over \$7.4 million in annual savings for the Department of Corrections. Local law enforcement is also benefiting by conducting arraignments and other proceedings from jail, which provides greater security and reduced transportation costs. The SCAO is currently deploying e-filing in all of Michigan's courts. Providing for all of the technology needs for Michigan's courts will bring greater efficiency and better service to the people of Michigan.

A unified system will support consistent case processing and record management statewide. The State should complete and enhance the new electronic document management system because many courts currently lack the resources to effectively and efficiently adapt to new digital systems. This initiative would provide a unified platform for document management and eliminate duplicative efforts at the local level, providing a tool for the SCAO to manage data in a single location, rather than collect it from individual courts, thereby eliminating the necessity for multiple reports.

A common technology platform will also support the expansion of online dispute resolution. It will be less expensive to taxpayers to support a single system than the myriad systems currently supported by local funding units. Today, multiple systems create duplication of effort and systemic waste. The purchasing power of the state, along with the expertise to assess the value and quality of technology systems, will improve the overall quality of the experience of the courts and the users.

Rationale/Findings

In a data-driven world, a common data collection point is vital for service improvement. With a common system, trial courts would no longer be required to prepare reports from different data management systems that make report generation time consuming and difficult. Additionally, the likelihood of error would be reduced if the SCAO could collect the data from the system directly. With a single system, the likelihood of the data being accurate, reliable, and consistent is improved.

The SCAO reports that there was resistance to performance measures in Michigan when they were originally proposed. Today, judges accept those measures and expect the data that supports those measures to be used for improving court operations. Trial courts routinely provide these reports to local media to demonstrate how well the court is performing.

Research also suggests that more state dollars to support in-service training, a statewide personnel system, and a statewide information technology (IT) system are cost-saving measures of unification. This unification will also improve access to services, improve the customer experience, and drive improvement in system performance. For example, online dispute resolution supported by a statewide IT system greatly increases access to court—over 50 percent of the public that uses online dispute resolution report that they could not have participated in the proceedings at all without this service.

In relation to this accessibility improvement, TCFC research found dramatically unequal resource allocation between courts and, therefore, vastly different court experiences for those using the system. The State must act to provide a uniform experience for all court users and provide transparency in the governance of the judicial branch. Uniformity in reporting and understanding of court performance across all communities must be achieved. All courts should be able to opt in to a standard technology platform. Currently, the various court systems provide inconsistent and inefficient reporting.

These challenges should be addressed by the SCAO providing technology to ensure equity in resources for all courts while also improving court efficiency. This leadership role will allow the SCAO to partner through agreements with their IT staffs of local funding units as well.

The SCAO must bear the cost of all technology enhancements. State general funds must be appropriated to the Trial Court Fund to meet this need. This will create efficiencies and a better model to further improve the court system.

Implementation Plan

Short Term

Statutory authority will be needed to designate court technology to be paid for from the Trial Court Fund. Once statutory authority is established, a legislative appropriation for court technology will be needed. The state must fund this service either through the state general fund or through civil filing fees or a combination. Any filing fee must remain as low as practical and funds received through this fee must be transmitted to the Trial Court Fund like all other trial court revenue.

A comprehensive technology plan needs to be developed by the SCAO incorporating all the technology elements contained within the recommendation. This plan will include a transition plan for all local courts to use the state unified technology system. Through its technology plan for courts, the state will provide case management services to all courts and continue its development of e-filing across the state.

Long Term

Based on the technology plan, the SCAO must supply and manage all technology products and services for the courts. Ongoing legislative appropriations will be needed to support technology in trial courts.

Recommendation Three: Establish Uniform Assessments and Centralized Collections

Summary

The TCFC recommends that a system of uniform assessments and centralized collections be implemented for all courts as a function of the SCAO. This system will maintain judicial discretion for ordering fines within the limits set by law and determining indigence (ability to pay). This new system will help ensure that the administration of justice is separate from the business function of the court.

Description

A variety of court business functions can be performed centrally that will reduce cost overall, promote efficiency, and eliminate the ethical dilemma of judges being incentivized to maximize revenue from parties to support their budgets. This new uniform system, administered by the SCAO, would build public confidence in the impartiality of the justice system and improve efficiency.

Efficiency in overall court operations will be enhanced with centralized core court business functions. Within each local court system an individual collection system exists. Centralizing court collections will achieve greater efficiency and achieve a higher level of uniform customer service. It is essential that the business function of court collections be removed from the trial courts and transferred to the state to ensure that administration of justice is the courts' sole function.

The best way to achieve this goal is through mandates from the supreme court and legislation that requires this focused standardization of the business functions of the court. An element of the centralized collection process is to eliminate all non-court-related assessments and create greater uniformity.

Standardizing fees and costs will prevent judicial and/or government abuse of the system by disincentivizing the use of courts to generate revenue as opposed to administer justice. However, judicial discretion should be available when assessing fines to allow a court to consider specific circumstances in reference to the matter pending before the court.

Court fines and costs must be assessed upon and subject to an individual's ability to pay. Important functions of a logical court funding model are to streamline the courts and require them to follow the same guidelines when determining fee amounts or an individual's ability to pay. Thus, having uniformity and consistency for revenue generation and distribution is critical to establishing a system that is perceived as fair for all involved. In its collection practices, the state shall comply with appropriate state and federal law. By centralizing collections, Michigan can reduce the cost to local units and increase the efficiency of collections, eliminating incentives for generating revenue. All court revenues must be subject to this new state collections program.

The SCAO must establish the appropriate actual cost for civil infraction and criminal cases. Costs assessed to an individual defendant must be based on a sliding scale and ability to pay, as established by the SCAO.

Rationale/Findings

This new uniform assessment and centralized collections policy will eliminate the ethical dilemma judges face as well as the public perception that judges fine individuals in order to fund their courts. Additionally, this policy will separate judicial function from revenue collection, eliminating a conflict of interest.

A judge's decision to impose a legal financial obligation should be entirely unrelated to the use of revenue generated from the imposition of such obligations (Principle 1.5, Principles on Fines, Fees, and Bail Practices, December 2017). Centralizing judicial collections will streamline judicial function, as collections are a poor use of judicial time and court resources. Creating consistency of collections around the state will also help ensure equal treatment of offenders.

For example, the collection of restitution for crime victims is a priority of trial court collections, and transferring this responsibility to the state will allow greater collection opportunities by the department to collect on behalf of the victims. Ensuring that victims receive funding and support must remain a priority.

Court assessments would be based on a cost allocation plan calculated using the standards in OMB Circular A-87 and calculated by an independent party every five years. This circular provides principles and standards for determining costs for grants, awards, and other agreements with state and local governments.

Implementation Plan

Short Term

Legislation is needed to authorize SCAO to create standardized court assessments. This legislation will provide judicial discretion to reduce court assessments based on ability to pay. Once legislation is passed, rules will be needed authorizing the SCAO to establish a fixed schedule for court assessments that are based on actual costs, which will be implemented across all courts in phases. The SCAO will also need to develop the appropriate forms and the technology to deliver them.

Legislation is also needed authorizing the Michigan Department of Treasury (Treasury) to collect assessments for each court. The Treasury will then need to implement rules and procedures on the transmittal of assessments from local courts to the Treasury. The Treasury will also need to establish its procedures for collecting assessments. It is important to require that the Treasury consider ability to pay as a criteria for collection and include an opportunity for community service if a person does not have the financial resources to pay for court assessments.

Legislative action on these recommendations must be adopted prior to the sunset of Act 64 of 2017. The Legislature should extend the statute allowing for fines and costs to be imposed in criminal cases until the state acts to replace this court-generated revenue with state general fund support.

Long Term

Once the system is in place for state collections through the Michigan Department of Treasury, local courts will transfer outstanding collections to the state. Legislation will be needed to make this transfer. Policies from Minnesota could be looked at as a best practice for centralizing court payment processing.

Several pieces of legislation will be needed to move existing revenues directed to noncourt expenses to the Trial Court Fund (see Exhibit 2 for a listing of existing revenues). Once the State decides on an alternative funding stream for libraries, a constitutional amendment should be pursued to provide penal fines to the Trial Court Fund.

Recommendation Four: Move Toward a Uniform Employment System

Summary

Michigan lacks a uniform system of justice due in large part to disparate and unequal local funding. All court employees, beginning with trial court judges, referees, and magistrates, should be transitioned to state employment, which would provide for uniform compensation, wages, and benefits as well as standardized qualifications for nonjudicial personnel, training, and conduct requirements. This is a long-term goal that should incrementally progress after other recommendations are enacted.

Description

The transition to state employment should begin with trial court judges, as they are currently both state and local employees. The initial transition should also include referees and magistrates. Ultimately, this transition would make all trial court judges, referees, and magistrates solely state employees for all purposes, including salary, compensation, liability, healthcare, and retirement benefits. Additionally, the change would result in equal compensation and benefits for trial court judges, referees, and magistrates across the state. Current trial court judges, referees, and magistrates should be allowed an opportunity to continue with existing compensation, benefits, and expense programs. This would be similar to the transition from defined benefit pensions to defined contribution programs for state employees in 1997.

The SCAO should be assigned the responsibility of developing a plan for phasing in all other court employees. The TCFC recommends transitioning by categories of court employees, such as court administrators, probate registers, probation officers, and clerks on a set schedule. This process will also include establishing uniform standards for compensation, benefits, qualifications, training, and conduct, with the intent of improving the performance of court employees.

It is important to focus on the uniform employment concept from both organizational and administrative perspectives. All court employees should be under a single employer instead of the current decentralized and inconsistent system. Employees are currently compensated and managed under a vast array of standards based on the policies and resources of each local unit of government and court, which results in a myriad of challenges and essentially no uniformity of court employees across the state.

Rationale/Findings

Currently, the State pays trial court judges' salaries—part directly to the trial court judge and part as a reimbursement to the funding unit. With the added processes of payment and reimbursement, as well as dual employment, this method of salary payment is inefficient. Making trial court judges, referees, and magistrates state employees would:

- Standardize salaries, fringe benefits, and retirement benefits so that there is equal treatment
- Transfer the cost of visiting judges from funding units to the state
- Allow for more direct control over temporary assignments if help is needed in other courts
- Provide for easier and more uniform training and education
- Eliminate considerable costs for the local communities and funding agencies
- Eliminate dual employment concerns

- Help maintain the separation of the three branches of government as well as judicial independence
- Allow for consolidation or elimination of judgeships where demand for the service is less

Courtroom personnel, in assisting trial court judges, should be directly supervised by the judge.

Implementation Plan

Short Term

Legislation is needed to transition judges, referees, and magistrates to direct employees of the State of Michigan, including moving them to state benefits. Current trial court judges, referees, and magistrates must be given the option to continue with existing compensation, benefits, and expense programs. The State should transition trial court judges, referees, and magistrates to state employment to begin to build a more streamlined and clearer organizational structure for the courts under the judicial branch.

After trial court judges, referees, and magistrates become state employees, the SCAO will develop a transition plan to move court administrators and probate registers into state employment. This will occur once the Trial Court Fund is providing adequate funding for trial courts. Legislation is needed to transition these employees.

Long Term

Eventually, all court personnel will become employees of the State of Michigan. The Michigan Supreme Court will develop a plan to transition court employees into a single employer under the state, with the goal of uniformity within local trial courts.

Recommendation Five: Establish a Transition Plan for the New Court Funding Model

Summary

In order to implement a new court funding model, there must be a plan for the systematic transition of finances and the promotion of funding sustainability. Success will depend on thoughtful planning of a phased implementation that recognizes it will take time to fully achieve the goals laid out in these recommendations. The SCAO must lead the drafting of this transition plan, which must include technical assistance and funding to local units of government to cover the residual burdens of local support for the courts throughout the implementation.

Description

In order to implement a new court funding model, there must be a plan for systematic transition of finances and funding sustainability that is thoughtful and deliberate in order to minimize disruption to local courts and funding units. The plan must address how functional areas of operation in IT (including case management), facilities, assessments, collections, uniform employment, and other court operations will be transitioned under the recommendations from the TCFC. It is important that this transition plan hold local governments harmless (i.e., no additional funding is required from local funding units to cover the costs of a transition to a new funding model). The basis for this position is the current funding model and the unequal funding obligation currently residing with local funding units supporting the state court system. The state government should provide all funding and resources necessary to cover transition plan costs. The SCAO must be provided with a funding appropriation to begin the implementation and operation phase of the transition plan based upon their expertise in understanding what will be required for success.

The transition plan must lay out a timeline for short-term, intermediate, and long-term objectives to be achieved. To assist and support the SCAO, a legislatively created task force must be established to implement the recommendations and lead the transition. Membership of the task force must include key stakeholders from the Michigan Department of Treasury; the Michigan Legislature; the Executive Office of the Governor; Department of Technology, Management, and Budget; Michigan Association of Counties; Michigan Municipal League; Michigan Townships Association; judicial associations; county clerk associations; Prosecuting Attorneys Association of Michigan; State Bar of Michigan; practicing attorneys; court administrators; and the general public. The primary purpose of the transition task force is to ensure the TCFC's vision is realized through the implementation of a new model to fund Michigan's trial courts.

Once the new trial court funding model has been implemented, a Michigan Judicial Council shall be created. The council will be made up of court system stakeholders and housed under the Michigan Supreme Court. The council will explore and prioritize with the SCAO the additional actions that must be taken to continue implementing TCFC recommendations. In collaboration with SCAO, the council must include an evaluation component to measure the timely and effective implementation of each of the TCFC recommendations to ensure they are achieving the intended outcomes.

As new technologies are introduced, the council must ensure that legislation, rules, and practices are modified to take advantage of these new tools to support court services. Beyond applications that include e-filing and benefits of unified case management, efforts should include strengthening the overall value of technology to make better use of court resources and ensure success through rigorous pilot programs

and testing ahead of statewide implementation. As the state continues providing services to Michigan residents in the information age and beyond, it is essential that court services have a central focus in leading technologies that may assist in providing additional avenues to promote timely access to the justice system.

A system for funding trial courts that is simpler than the current model will save both overall costs and enhance transparency in the allocation of resources and the sources of funding. The Michigan Judicial Council must adopt a schedule of consistent and uniform assessment of costs and ensure there is an equitable range of costs across all courts. Standardized fines, fees, and costs within a reasonable range to assist in preventing judicial or government abuse of the system must be implemented. These fines, fees, and costs should allow for trial court judges to have discretion when assessing fines so that a court can consider the specific circumstances in reference to the matter pending before the court, including a limit on costs and fines in relation to an individual's ability to pay. An important element of a logical court funding model is for all courts to follow the same rules and guidelines. Having uniformity and consistency for court collections is critical to establishing a system that is perceived as fair for all involved.

Rationale/Findings

The TCFC recognizes that court operations must change to successfully realize these recommendations. The changes will allow for an improved funding model and overall enhancements to the Michigan court system so court services may be more equitably delivered to Michigan's residents.

The legislatively created task force would drive the full transition plan, understanding the time required to successfully implement TCFC recommendations. The task force will develop a realistic structure and schedule for transition implementation and oversight, initially focusing on achieving the goals of the new court funding model. The task force will then create the Michigan Judicial Council to facilitate the long-term implementation effort. This task force will report annually to the legislature on progress in conjunction with making requests for adequate appropriations for sustainable funding.

Implementation Plan

Short Term

Legislation must be enacted to establish an implementation task force of key stakeholders authorized to create a transition action plan, in conjunction with the SCAO, and oversee implementation of the new court funding model transition. This task force will report annually to the legislature on its progress. The SCAO, with guidance from the task force, will establish a formula based on case weights to be used to distribute and fund the trial courts. Variances must be made to ensure staff is funded appropriately in order to meet basic operational needs of each court. It will be essential to appropriate funding for the SCAO to administer the implementation plan and provide for its success.

If court costs are eliminated as a source of trial court funding prior to the case weight formula being developed and implemented, the SCAO must be authorized to devise an allocation formula based on existing data. Funds necessary to meet this shortfall must be appropriated by the legislature.

Long Term

After the task force has completed its planning and a new funding model is in place, rules are needed to create the Michigan Judicial Council under the judicial branch. The council will address ongoing and longer-term implementation and action efforts, and will also monitor outcomes and make suggestions or take appropriate action to modify the TCFC's core recommendations if unintended outcomes occur.

In conjunction with the supreme court, the Michigan Judicial Council will develop a plan to align all court employees under a single state employer following the transition of trial court judges and court administrators. Alignment of the employment structure should occur through a long-term approach and be completed in phases, with careful consideration for uniformity of organizational structures, workload and staffing match, and local adjustment for equitable compensation.

Appendix A: Definitions/Terms

- **State court system:** The state court system is divided into the constitutionally created supreme court, court of appeals, a trial court of general jurisdiction known as the circuit court, a probate court, and the legislatively created district court (Const 1963, art 6, §1 and the Revised Judicature Act of 1961, MCL 600.101 et seq).
- **Court administrator:** Includes the highest-level administrator, or director of the court, who functions under the general direction of the chief justice or chief judge
- **Court assessments:** All monies authorized by statute to be paid to the court. These assessments are defined as follows:
 - Restitution: Money collected by the court to be paid directly to a victim of a crime
 - Fees: Imposed on an individual for a service provided directly to that individual (e.g., court-appointed attorney fees)
 - Fines: Imposed on an individual for a violation of statute or ordinance
 - Statutory fines: Imposed for a state penal law violation or civil infraction
 - Ordinance fines: Imposed for a violation of a municipality's ordinance
 - Court costs: Any cost reasonably related to the actual costs incurred by the trial court without separately calculating those costs involved in the particular case, including, but not limited to:
 - Salaries and benefits for relevant court personnel
 - Goods and services necessary for the operation of the court
 - Necessary expenses for the operation and maintenance of court buildings and facilities
- **Court expenses:** Costs of operating a trial court (including compensation for all judicial employees and court facilities), restitution paid directly to a victim, funds paid directly to crime victims pursuant to the William Van Regenmorter Crime Victim Rights Act, records retention and archival programs, supportive programs within the judicial branch (e.g., Michigan Judicial Institute), access to justice programs and civil legal assistance to low-income individuals, and community dispute resolution centers
- **Court technology:** Capital equipment used to operate the court, including computer hardware and software, training, court video systems to record proceedings and to allow remote access communication/participation, audio recording and amplification equipment
- **Case weight:** The average number of minutes necessary to perform certain tasks associated with a case
- **Case load:** The number of cases filed in a court
- **Justice outcomes:** The sum of the experience an individual has with the court system that, taken together with all cases before the court, creates community safety and well-being and reduces reoffense (includes access to the court, representation, trial process, diversion opportunities, sentencing, supervision, probation, and the performance of the courts across the state according to SCAO standards)

- **Problem solving courts:** Evidence-based probationary programs to address specific needs for enhanced supervision and treatment designed to reduce recidivism (e.g., drug court, sobriety court, mental health court, and veterans treatment court)

Appendix B: Financial Information Summary

Local trial court financial information is not collected by the State of Michigan. Some past studies have attempted to project local court expenses, but the data is outdated. To determine local finances, the TCFC surveyed all local funding units and courts requesting all revenue and expenditure information from their last audited fiscal year. The data collected for court revenue and expenses includes all local unit court types (circuit, probate, and district) as well as data for other court functions including friend of the court, child care fund, security services, clerk costs covered by the county clerk, and all specialty courts (see Exhibit 12 for a breakdown of these expenses). The 83 counties and 47 municipalities with local courts were surveyed with a total maximum response number of 130. A total of 109 local funding units provided responses to the survey, which represents responses from 95.8 percent of Michigan’s population covered by those courts.

The survey response data was compiled by Public Sector Consultants (PSC) and confirmed against known totals including Court Equity Fund payments and state remittances as provided by the SCAO for accuracy. Using the data set, several models were constructed to estimate total court funding by projecting those data elements to the state as a whole. The model took into consideration both court size (based upon the number of judges and population served) as well as court type (circuit, district, and probate court) to project a single statewide total. Finally, the model data and the survey results were used to calculate 95 percent confidence intervals around the statewide total. This is the data used for any calculations in this study:

EXHIBIT 11. Projected Local Trial Court Expenses, Assessments, and State Remittances

| Line Item | Projection (Range Mean) | Range with 95 Percent Confidence |
|--|-------------------------|------------------------------------|
| Total court expenditures | \$1,288,993,696 | \$1,141,847,711 to \$1,436,139,681 |
| Total court assessments (retained by the local unit) | \$255,121,674 | \$218,814,209 to \$291,429,139 |
| Total state remittances | \$134,549,943 | \$132,662,336 to \$136,437,549 |

Findings from the survey of local funding units using the projection model show that the total expenses of Michigan’s local trial court system is between \$1.14 billion and \$1.44 billion. For purposes of this report, calculations use the average of that range (\$1.29 billion).

The same model was used to produce expense ranges for each of the court types (circuit, district, probate, and other court functions). The mean for each of these ranges is used for any calculations in this report. Included in this table is the proportion of expenses based on both the range and the proportions from the actual data collected from the local courts. Given the high level of responses to the survey, this comparison assisted in demonstrating the accuracy of the model calculations. For purposes of this report, the actual expense proportions are used.

EXHIBIT 12. Projected Local Trial Court Expenses by Court Type

| Court Type | Projection (Range Mean) | Range with 95 Percent Confidence | Proportion of Projected Range | Actual Proportion of Expenses |
|------------------------|-------------------------|----------------------------------|-------------------------------|-------------------------------|
| Circuit court | \$292,812,399 | \$284,167,824 to \$301,456,974 | 18% to 23% | 21% |
| District court | \$268,195,219 | \$208,139,180 to \$328,251,257 | 20% to 26% | 23% |
| Probate court | \$55,439,475 | \$46,617,237 to \$64,261,713 | 4.1% to 4.5% | 4.8% |
| Other court functions* | \$716,205,312 | \$546,439,015 to \$885,971,608 | 48% to 62% | 51% |

*Other court functions include friend of the court, child care fund, security services, clerk costs covered by the county clerk, and all specialty courts.

The data from the survey responses also provided calculations of the sources of funding based on the total expenses. The TCFC survey collected data for all court functions, including the county child care fund, which falls outside of the operations of the court (a small amount of the county child care fund does fund operations in the juvenile division). To better assess the funding streams for court operations, the TCFC also compared the funding sources for court operations only (i.e., total court expenses minus county child care fund). The following table provides the funding source percentages based on total expenditures as provided by the actual data:

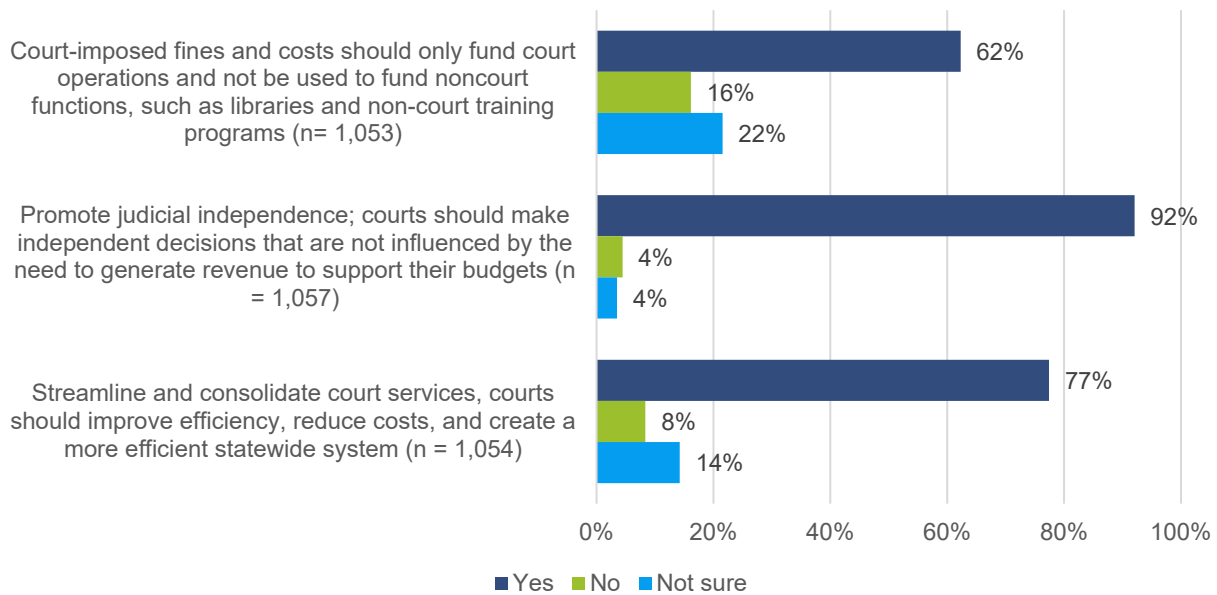
EXHIBIT 13. Sources of Local Trial Court Funding

| Funding Source | Source as a Percentage of Total Court Expenditures | Source as a Percentage of Court Operations |
|--|--|--|
| State funding (includes both state general fund and assessments returned to local units) | 22.7% | 14.4% |
| Federal funding | 7.2% | 10.1% |
| Court-generated revenue (retained locally) | 26.2% | 32.4% |
| Local funding | 43.9% | 43.1% |
| Total | 100% | 100% |

Appendix C: Stakeholder Engagement

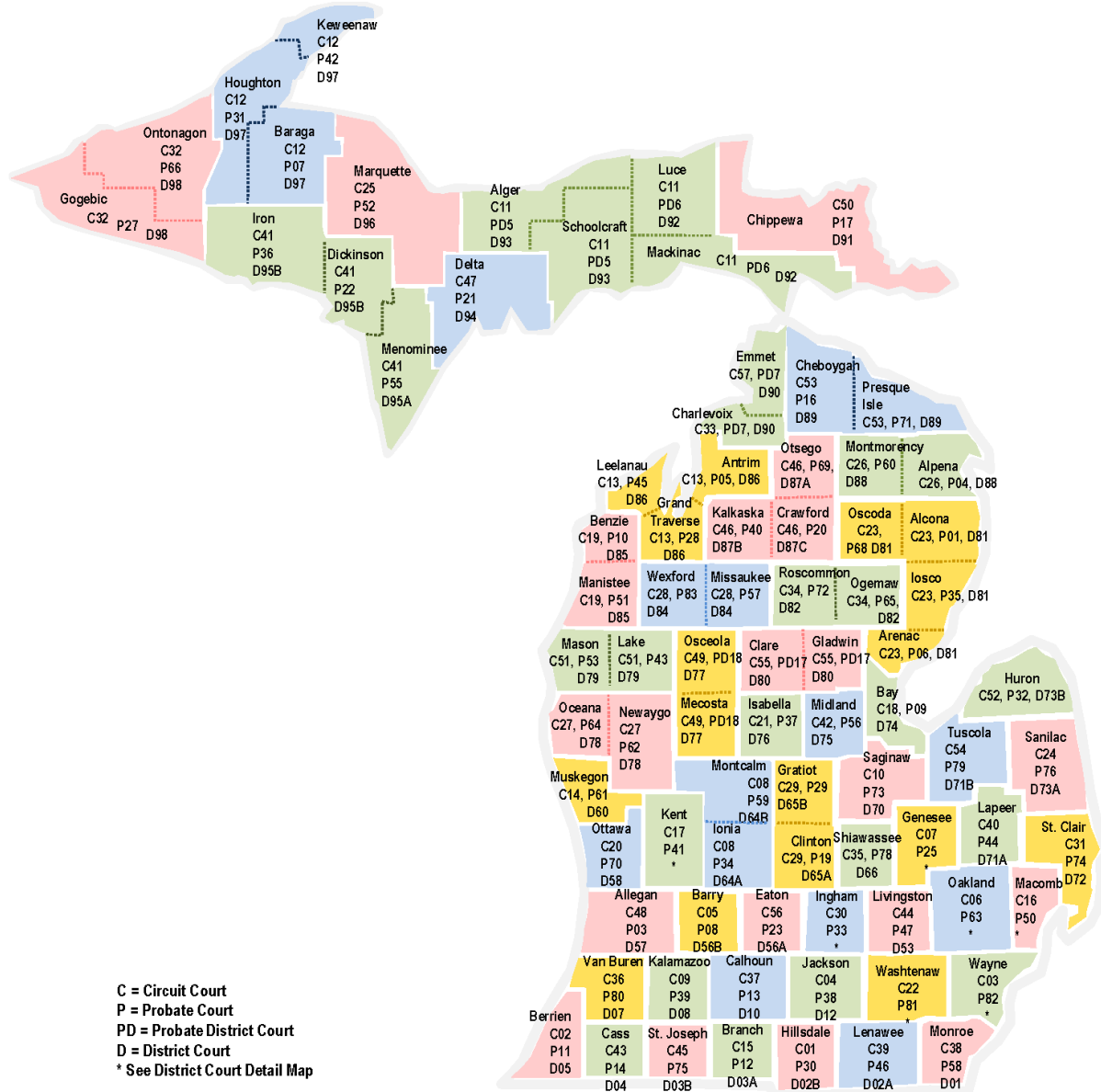
To inform their mission and recommendations, the TCFC conducted a survey to solicit feedback from key stakeholders across the state. This survey helped TCFC members understand the current system and helped them design realistic, actionable recommendations. The TCFC received over a thousand responses from a diverse group of stakeholders, including attorneys, judges, organized labor, local government leadership and others. The stakeholders identified key problems and solutions that the TCFC should address. The exhibit below summarizes the key issues survey respondents said should be addressed by the TCFC.

EXHIBIT 14. Issues TCFC Should Address, All Survey Respondents



Appendix D: Michigan Trial Courts Maps

Michigan Trial Courts
May 2017

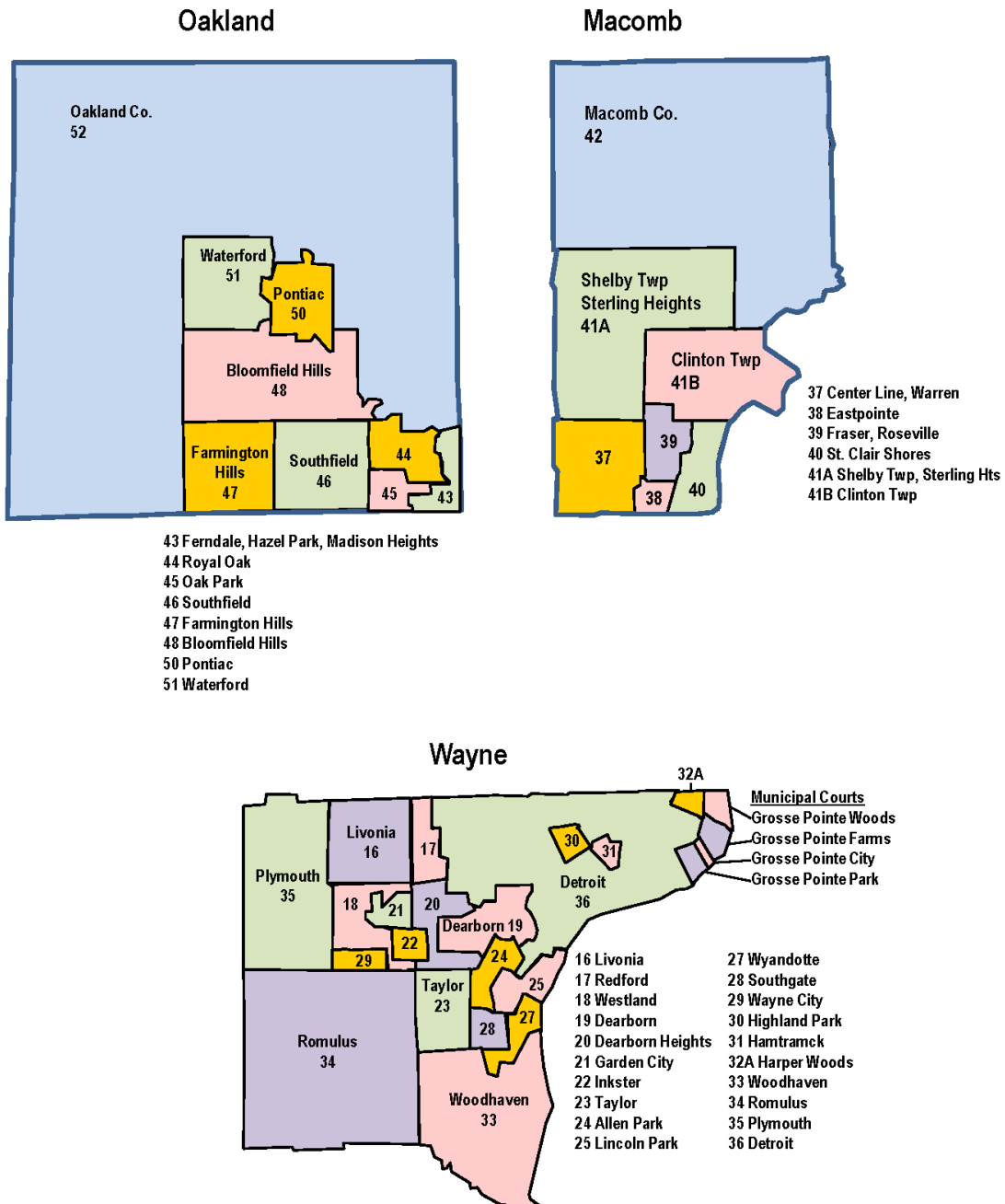


District Court Detail
May 2017



On the district court detail map, the blue shading indicates a county-funded court.

District Court Detail May 2017



On the district court detail map, the blue shading indicates a county-funded court.

Appendix E: References

- Bains, Chiraag. April 26, 2018. "Ferguson Report Summary." Presentation. Lansing, MI.
- Boyd, Tom. August 23, 2018. "Overview of Kansas." Presentation. Lansing, MI.
- Dillon, Michael. February 22, 2018. "District Court Funding/Cash Flow." Presentation. Lansing, MI.
<https://pscinc.box.com/s/exuehkuoo6fqrzqx4h3j2mjke8vey8x>
- Dunnings, Shauna. October 25, 2018. "Where Does Court Revenue Go?" Presentation. Lansing, MI.
- Hall, Daniel. April 26, 2018. "Court Funding: A National Perspective." Presentation. Lansing, MI.
<https://pscinc.box.com/s/62v7b66ctaks9g5h7ftrbc8balk4ii6k>
- Haskamp, Mary. February 22, 2018. "Kalamazoo County Probate Court." Presentation. Lansing, MI.
<https://pscinc.box.com/s/02le7wjzejw3ewxz20bines9dg7m0yne>
- Hogg, David A. February 2011. "District Court Tax Farming." *Michigan Bar Journal*. Accessed April 1, 2019. <http://house.michigan.gov/sessiondocs/2013-2014/testimony/Committee219-5-8-2013.pdf>
- Hutzel, Laura. August 23, 2018. "Trial Court Performance Measures." Presentation. Lansing, MI.
- Maciag, Mike. September 2019. "Addicted to Fines." *Governing*. Accessed September 6, 2019.
https://www.governing.com/topics/finance/gov-addicted-to-fines.html?utm_term=Addicted%20to%20Fines&utm_campaign=Addicted%20to%20Fines&utm_content=email&utm_source=Act-On+Software&utm_medium=email
- Mack, Milton. December 18, 2017. "History of Funding Reform Efforts at SCAO." Presentation. Lansing, MI.
- Mack, Milton. February 28, 2019. "A Unified Court System: A Summary of Raftery." Presentation. Lansing, MI.
- McCormack, Bridget. "Michigan Senate Appropriations Subcommittee on the Judiciary, Thursday March 14, 2019. Presentation. Lansing MI. <https://pscinc.app.box.com/file/428952072787>
- Michigan Supreme Court. July 10, 2019. *People of the State of Michigan v. Shawn Loveto Cameron, Jr.* Accessed September 6, 2019.
<https://courts.michigan.gov/Courts/MichiganSupremeCourt/Clerks/RecentCourtOrders/18-19%20Orders/155849.pdf>
- National Center for State Courts. July 2012. *Principles for Judicial Administration*. Accessed March 20, 2019.
<https://www.ncsc.org/~media/Files/PDF/Information%20and%20Resources/Budget%20Resource%20Center/Judicial%20Administration%20Report%209-20-12.ashx>
- National Task Force on Fines, Fees, and Bail Practices. August 2018. *Principles on Fines, Fees, and Bail Practices*. Accessed March 18, 2019.
<https://www.ncsc.org/~media/Files/PDF/Topics/Fines%20and%20Fees/Principles%201%2017%2019.ashx>

- Norton, Julia. February 22, 2018. "Court Collections." Presentation. Lansing, MI.
<https://pscinc.box.com/s/8mtl6gn73uep2ihsg6vda2fsv01i3si>
- Oeffner, Kevin. February 22, 2018. "Circuit Court Funding/Cash Flow." Presentation. Lansing, MI.
<https://pscinc.box.com/s/ixnru5nyyglvnyhvwqqw6ice1wqwqvny>
- Ostrom, Brian. August 23, 2018. "Measuring Court Performance." Presentation. Lansing, MI.
- Parks, Jessica. October 25, 2018. "Treatment Courts." Presentation. Lansing, MI.
- Quasarano, Thomas. December. 2018. "Why Are We Being Sued Under the Open Meetings Act?" *State Bar of Michigan Administrative Law Journal* 30: 1—4.
<https://pscinc.box.com/s/sl61mhjn6u0q69qjmxr7b5pevkn8h10c>
- Raftery, William. May 2016. *Judicial Unification and its Impact on Efficiency*. Accessed March 18, 2019.
<https://www.ncsc.org/~media/Files/PDF/Education%20and%20Careers/CEDP%20Papers/2016/Judicial%20Unification%20and%20Its%20Impacts%20on%20Efficiency.aspx>
- Reinkensmeyer, Marcus. July 28, 2018. "Arizona Trial Courts Funding Strategies: Briefing for the Michigan Trial Court Funding Commission." Presentation. Lansing, MI.
<https://pscinc.box.com/s/k05nx2gxicylzcdbqwb6k6e6l8pn5kd>
- Risko, Robin. January 2018. "Budget Briefing: Judiciary." Accessed February 25, 2019.
https://www.house.mi.gov/hfa/PDF/Briefings/Judiciary_BudgetBriefing_fy17-18.pdf
- Rombach, Thomas. February 28, 2019. "21st Century Practice Task Force: Background and Summary." Presentation. Lansing, MI.
- SBM 21st Century Practice Task Force. July 18, 2016. *Envisioning a New Future Today*. Accessed March 25, 2018. https://www.michbar.org/file/future/21c_WorkProduct.pdf
- SBM Judicial Crossroads Task Force. March 2011. *Delivering Justice in the Face of Diminishing Resources*. Accessed March 18, 2019.
<https://www.michbar.org/file/judicialcrossroads/JudicialCrossroadsReport.pdf>
- Shorba, Jeff. June 28, 2018. "Minnesota Judicial Branch Transition and Transformation." Presentation. Lansing, MI. <https://pscinc.box.com/s/huqlhrco9xbusamhnavfgjahtoct2f7>
- Speaker, Liisa. July 19, 2018. *Amicus Curiae Brief of the Michigan District Judges Association for People v. Cameron*. Accessed March 18, 2019.
https://courts.michigan.gov/Courts/MichiganSupremeCourt/Clerks/Documents/2018-2019/155849/155849_74_01_AC_MDJA_Brf.pdf
- United States Court of Appeals for the Fifth Circuit. August 29, 2019. *Adrian Caliste & Brian Gisclair v. Harry E. Cantrell*. Accessed September 6, 2019. <http://www.ca5.uscourts.gov/opinions/pub/18/18-30954-CV0.pdf>
- United States Department of Justice. March 4, 2015. *Investigation of the Ferguson Police Department*. Accessed March 20, 2019. https://www.justice.gov/sites/default/files/opa/press-releases/attachments/2015/03/04/ferguson_police_department_report.pdf

VanNorman, John. June 28, 2018. "Judicial System Structure of Ohio." Presentation. Lansing, MI.

Welch, Janet. December 18, 2017. "Trial Courts." Presentation. Lansing, MI.

<https://pscinc.box.com/s/mevwxmj0pn9oputkcmx57cc2fwgzclxw>

Welch, Janet. December 18, 2017. "Michigan Courts: An Historical Perspective." Presentation. Lansing,

MI. <https://pscinc.box.com/s/6tz3c4pl9hzj5ualc7u71f4euanu4qtq>

Appendix F: Acknowledgements

Chiraag Bains; director of legal strategies, Demos; Washington, D.C.

Beth Barber; finance director, State Court Administrative Office; Lansing, Michigan

Michael Dillon; court administrator, 55th District Court; Michigan

Rachel Eubanks; state treasurer, Michigan Department of Treasury; Lansing, Michigan

Jeff Getting; prosecutor; Kalamazoo County, Michigan

Dan Hall; vice president, National Center for State Courts; Williamsburg, Virginia

Mary Haskamp; deputy court administrator/chief deputy register, Kalamazoo County Probate Court; Michigan

Judge David Hogg; retired district court judge; Wexford County, Michigan

Laura Hutzell; statistical research director, State Court Administrative Office; Lansing, Michigan

Nick Khouri; former state treasurer, Michigan Department of Treasury; Lansing, Michigan

Rebecca Mack; grant manager, Michigan Indigent Defense Commission; Lansing, Michigan

Julia Norton; collections management analyst, State Court Administrative Office; Lansing, Michigan

Kevin Oeffner; court administrator, Oakland Circuit Court; Pontiac, Michigan

Brian Ostrom; principal court research consultant, National Center for State Courts; Williamsburg, Virginia

Dr. Jessica Parks; deputy director, State Court Administrative Office; Lansing, Michigan

Tom Quasarano; assistant attorney general, Department of Attorney General; Lansing, Michigan

Marcus Reinkensmeyer; director of court services for the administrative office of the courts, Supreme Court of Arizona

Chad Schmucker; former state court administrator, State Court Administrative Office; Lansing, Michigan

Jeff Shorba; state court administrator, Minnesota Judicial Branch; St. Paul, Minnesota

Liisa R. Speaker; founder, Speaker Law Firm, PLLC; Lansing, Michigan

KC Steckelberg; director of public affairs, Prosecuting Attorneys Association of Michigan; Lansing, Michigan

John VanNorman; deputy chief legal counsel, Supreme Court of Ohio

Rep. Robert J. VerHeulen (R—74th District)

Janet Welch; executive director, State Bar of Michigan; Lansing, Michigan

The TCFC would also like to thank the SCAO regional office staff for their patience and due diligence in helping to collect the information needed to make strong and informed policy recommendations.

- Lisa Blehm; regional office assistant, SCAO; Lansing, Michigan
- Esther Davis; regional management assistant, SCAO; Lansing, Michigan
- Lisa Kelley; regional office assistant, SCAO; Lansing, Michigan
- Denise Kruger; regional management assistant, SCAO; Lansing Michigan
- Sherri Swan; regional management assistant, SCAO; Lansing, Michigan
- Kim Szafranski; regional office assistant, SCAO; Lansing, Michigan
- Karri Zangoulas; regional management assistant, SCAO; Lansing, Michigan

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|-----------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 266-000-403.000 * | CURRENT PROPERTY TAXES | 8,234,608 | 8,336,072 | 8,336,072 | 8,388,534 | 8,713,610 | 8,713,610 |
| 266-000-404.001 * | ESA REIMBURSEMENT OP | 26,579 | 26,530 | 26,530 | 26,573 | 26,530 | 26,530 |
| 266-000-412.000 * | DELINQUENT PERS PROPERTY TAX | 21,947 | | | | 15,000 | 15,000 |
| 266-000-414.000 | CUR PROPERTY TAX ADJUSTMENTS | 34,279 | | | (6,239) | | |
| 266-000-432.000 * | IN LIEU OF TAXES - CLARK TOWERS | 11,632 | 11,630 | 11,630 | 11,716 | 11,700 | 11,700 |
| 266-000-451.310 * | TAX SP ASSESS - SF RENTAL PROP IN | 9,340 | 10,000 | 10,000 | | | |
| 266-000-451.410 * | TAX SP ASSESS - VACANT PROP INSPE | 2,284 | 3,000 | 3,000 | | | |
| 266-000-574.001 * | STATE REVENUE-LIQUOR ENFORCMN | 24,060 | 24,000 | 24,000 | 21,834 | 15,000 | 15,000 |
| 266-000-607.000 * | CHRG --NONRECORDING PROP XFER | 14,930 | 15,000 | 15,000 | 5,730 | 5,000 | 5,000 |
| 266-000-607.270 * | LIQUOR INSPECT - CHG FOR SERVICES | 450 | | | 200 | 100 | 100 |
| 266-000-607.300 * | CHRG FOR SERV-SF RENTAL INSPECT | 64,330 | 50,000 | 50,000 | 128,124 | 10,000 | 10,000 |
| 266-000-607.320 * | CHRG FOR SERV-MF RENTAL INSPECT | 3,960 | 65,000 | 65,000 | 1,900 | 40,000 | 40,000 |
| 266-000-607.400 * | CHRG FOR SERV-VACANT PROP INSPECT | 14,400 | 10,000 | 10,000 | 10,230 | 5,000 | 5,000 |
| 266-000-628.000 * | RENTAL REGISTRATION FEE | 15,610 | | | 1,830 | 250 | 250 |
| 266-000-665.000 * | INTEREST EARNED | 647 | 500 | 500 | 89,804 | 7,500 | 7,500 |
| 266-000-676.012 * | INSURANCE REIMBURSEMENTS | 850 | | | 1,497 | | |
| 266-000-683.000 * | OTHER INCOME-MISCELLANEOUS | 6,919 | | | 5,650 | | |
| 266-000-699.101 * | TRANSFER IN: FROM GENERAL FUND | | | 8,882 | 8,882 | | |
| 266-000-699.999 | APPROPRIATED PRIOR YEAR BAL | | | 4,981 | | | |
| TOTAL ESTIMATED REVENUES | | 8,486,825 | 8,551,732 | 8,565,595 | 8,696,265 | 8,849,690 | 8,849,690 |
| NET OF REVENUES/APPROPRIATIONS - 000 - | | 8,486,825 | 8,551,732 | 8,565,595 | 8,696,265 | 8,849,690 | 8,849,690 |

* NOTES TO BUDGET: DEPARTMENT 000

| | | | | | | | |
|---------|--|--|--|--|--|-----------|-----------|
| 403.000 | CURRENT PROPERTY TAXES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 8,713,610 | 8,713,610 |
| | Law Enforcement Tax Revenue based on millage levy of 5.6270. The projected revenue is based on taxable value (TV) minus adjustments and renaissance zone TV. Current projected TV is 1,548,535,588 and prior year was 1,471,873,553 for percentage increase of 5.2% in the TV. | | | | | | |
| 404.001 | ESA REIMBURSEMENT OP | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 26,530 | 26,530 |
| | State calculated reimbursement for personal property loss due to small business exemptions. | | | | | | |
| 412.000 | DELINQUENT PERS PROPERTY TAX | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 15,000 | 15,000 |
| | Delinquent personal property revenue collected by the Treasurer. | | | | | | |
| 432.000 | IN LIEU OF TAXES - CLARK TOWERS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 11,700 | 11,700 |
| | Revenue collected pursuant to municipal services agreements and payments in lieu of taxes agreement for Clark East Towers. | | | | | | |
| 451.310 | TAX SP ASSESS - SF RENTAL PROP INSPECT | | | | | | |
| | No longer applied to the tax rolls. Collections to be made by Department and Court System. | | | | | | |
| 451.330 | TAX SP ASSESS -MF RENTAL PROP INSPECT | | | | | | |
| | No longer applied to the tax rolls. Collections to be made by Department and Court System. | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED

LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | | | | | | | |
| 451.410 | TAX SP ASSESS - VACANT PROP INSPECT No longer applied to the tax rolls. Collections to be made by Department and Court System. | | | | | | |
| 574.001 | STATE REVENUE-LIQUOR ENFORCMN FOOTNOTE AMOUNTS: Fees collected from bars and restaurants for annual liquor license renewal. | | | | | 15,000 | 15,000 |
| 607.000 | CHRG --NONRECORDING PROP XFER FOOTNOTE AMOUNTS: Fee revenue from new businesses that register in compliance with the Business Registration ordinance. | | | | | 5,000 | 5,000 |
| 607.270 | LIQUOR INSPECT - CHG FOR SERVICES FOOTNOTE AMOUNTS: Fees collected from bars and restaurants for annual liquor license renewal. | | | | | 100 | 100 |
| 607.300 | CHRG FOR SERV-SF RENTAL INSPECT FOOTNOTE AMOUNTS: Fees paid by property owners for inspection of single family rental dwellings. 90% single family rentals will be completed in 2022. Certifications good for 2 years | | | | | 10,000 | 10,000 |
| 607.320 | CHRG FOR SERV-MF RENTAL INSPECT FOOTNOTE AMOUNTS: Fees paid by property owners for inspection of multifamily rental dwellings and buildings. | | | | | 40,000 | 40,000 |
| 607.400 | CHRG FOR SERV-VACANT PROP INSPECT FOOTNOTE AMOUNTS: Fee revenue from vacant building inspection services. Projected revenue to decrease due to more vacant buildings registered with current payments. | | | | | 5,000 | 5,000 |
| 628.000 | RENTAL REGISTRATION FEE FOOTNOTE AMOUNTS: Fees paid by property owners to register rental dwelling units. | | | | | 250 | 250 |
| 665.000 | INTEREST EARNED FOOTNOTE AMOUNTS: Interest earned on funds deposited in banks. Figures provided by the Accounting Director. | | | | | 7,500 | 7,500 |
| 676.012 | INSURANCE REIMBURSEMENTS Revenue received through insurance reimbursement or other miscellaneous sources. | | | | | | |
| 683.000 | OTHER INCOME-MISCELLANEOUS | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | Revenue received from miscellaneous code enforcement fees such as verification of zoning compliance. We do not budget for this since it is unpredictable. | | | | | | |
| 699.101 | TRANSFER IN: FROM GENERAL FUND | | | | | | |
| | Not budgeted for 2023. One time use in 2022 for employee appreciation. | | | | | | |
| | DEPT '000' TOTAL | | | | | 8,849,690 | 8,849,690 |

User: ecuellar
DB: Ypsilanti-Twp

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
LESS 2020 ACTIVITY
THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|-----------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 301 - SHERIFF SERVICES | | | | | | | |
| APPROPRIATIONS | | | | | | | |
| 266-301-705.000 * | SALARY - SUPERVISION | 80,052 | 16,453 | 16,453 | 8,137 | 14,935 | 14,935 |
| 266-301-706.000 * | SALARY - PERMANENT WAGES | 20,428 | 39,437 | 39,937 | 20,791 | 41,970 | 41,970 |
| 266-301-708.004 * | SALARIES PAY OUT-PTO&SICKTIME | 3,591 | | | 371 | | |
| 266-301-708.009 * | AUTO ALLOWANCE | 4,000 | | | | | |
| 266-301-708.010 * | HEALTH INS BUYOUT | 3,000 | | | | | |
| 266-301-715.000 * | F.I.C.A./MEDICARE | 8,379 | 4,276 | 4,276 | 2,344 | 4,373 | 4,373 |
| 266-301-718.000 * | MERS RETIREMENT | 20,894 | 9,286 | 9,286 | 2,779 | 2,721 | 3,119 |
| 266-301-718.001 * | RETIREMENT HEALTH CARE SAVINGS | | 1,300 | 1,300 | | 1,625 | 1,625 |
| 266-301-718.003 * | OPEB - RETIREMENT HEALTH | | 4,432 | 4,432 | 4,432 | 2,084 | 1,925 |
| 266-301-719.000 * | HEALTH INSURANCE | 14,815 | 14,252 | 14,252 | 8,992 | 17,101 | 15,387 |
| 266-301-719.003 * | EMPLOYEE PAID HEALTH CONTRA | (450) | (1,050) | (1,050) | | (1,050) | (1,050) |
| 266-301-719.015 * | DENTAL BENEFITS | 1,640 | 678 | 678 | 408 | 492 | 455 |
| 266-301-719.016 * | VISION BENEFITS | 471 | 158 | 158 | 103 | 119 | 119 |
| 266-301-719.020 * | HEALTH CARE DEDUCTION | 660 | 3,719 | 3,719 | 427 | 3,719 | 3,719 |
| 266-301-719.021 * | ADMIN FEE - HEALTH DEDUCTIBLE | 161 | 105 | 105 | 105 | 105 | 105 |
| 266-301-719.022 * | DISABILITY INSURANCE | 710 | 363 | 363 | 260 | 363 | 363 |
| 266-301-719.023 * | LIFE INSURANCE | 449 | 284 | 284 | 203 | 284 | 284 |
| 266-301-719.030 * | WORKERS COMPENSATION | 2,587 | 2,086 | 2,086 | 1,032 | 2,321 | 2,321 |
| 266-301-727.000 * | OFFICE SUPPLIES | | 500 | 500 | | 500 | 500 |
| 266-301-730.000 * | POSTAGE | | 5,000 | 5,000 | | 1,000 | 1,000 |
| 266-301-740.000 * | OPERATING SUPPLIES | 274 | 5,000 | 5,000 | 1,863 | 5,000 | 5,000 |
| 266-301-800.001 * | ADMINISTRATION FEES | 62,805 | 61,929 | 61,929 | 51,607 | 15,485 | 15,485 |
| 266-301-818.000 * | CONTRACTUAL SERVICES | | | | | 50,000 | 50,000 |
| 266-301-830.004 * | COMMUNITY WORK PROGRAM | 49,000 | 80,000 | 80,000 | 52,500 | 80,000 | 80,000 |
| 266-301-831.000 * | SHERIFF PATROL CONTRACT | 5,707,098 | 6,289,228 | 6,289,228 | 4,344,534 | 6,383,567 | 5,966,485 |
| 266-301-831.001 * | SHERIFF PATROL - OVERTIME | 13,410 | 250,000 | 250,000 | 113,257 | 250,000 | 250,000 |
| 266-301-831.007 * | LIQUOR INSPECTION EXPENDITURE | | 2,000 | 2,000 | | 2,000 | 2,000 |
| 266-301-831.008 * | SHERIFF PATROL-SCHL COLLB CTR | 33,123 | 75,000 | 75,000 | 30,417 | 75,000 | 75,000 |
| 266-301-831.010 * | PUBLIC NUISANCE ABATEMENT | 5,000 | 3,000 | 3,000 | | 3,000 | 3,000 |
| 266-301-831.012 * | ANIMAL CONTROL ENFORCEMENT CONTRI | 45,000 | 45,000 | 45,000 | | 45,000 | 45,000 |
| 266-301-831.013 * | POLICE SECURITY - 14B DISTRICT CO | | 200,000 | 200,000 | | 200,000 | 200,000 |
| 266-301-831.014 * | PILOT L.E.A.D. PROGRAM | | 150,000 | 150,000 | | | |
| 266-301-876.003 * | OPEB FUNDING- RETIREE HEALTH | 27,372 | | | | | |
| 266-301-900.000 * | PUBLISHING | | 10,000 | 10,000 | | | |
| 266-301-920.015 * | UTILITIES/ 1405 HOLMES RD | 15,243 | 10,000 | 10,000 | 7,900 | 20,000 | 20,000 |
| 266-301-920.016 * | UTILITIES/2057 TYLER POLICE | 3,063 | 3,000 | 3,000 | 1,884 | 5,000 | 5,000 |
| 266-301-920.019 * | UTILITIES 1501 S HURON STATIO | 24,852 | 20,000 | 25,000 | 22,720 | 30,000 | 30,000 |
| 266-301-931.011 * | BLDG MAINT/1405 HOLMES | 20,873 | 17,000 | 17,000 | 9,148 | 34,000 | 34,000 |
| 266-301-931.012 * | BLDG MAINT/2057 TYLER RD | 1,522 | 4,000 | 4,000 | 1,469 | 20,000 | 20,000 |
| 266-301-931.015 * | BLDG MAINT - 1501 S HURON STA | 30,071 | 35,000 | 35,000 | 29,702 | 40,000 | 40,000 |
| 266-301-933.000 * | EQUIPMENT MAINTENANCE | 148 | 5,000 | 5,000 | 3,122 | 5,000 | 5,000 |
| 266-301-933.020 * | PUBLIC CAMERA MAINTENANCE | 9,977 | 35,000 | 35,000 | 7,634 | 35,000 | 35,000 |
| 266-301-942.000 * | VEHICLE CHARGE | 389 | 2,000 | 2,000 | 49 | 2,000 | 2,000 |
| 266-301-955.001 * | INSURANCE & BONDS FLEET | 6,534 | 6,855 | 6,855 | 5,568 | 7,033 | 7,033 |
| 266-301-958.000 * | MEMBERSHIP AND DUES | 1,305 | 1,500 | 1,500 | 775 | 1,500 | 1,500 |
| 266-301-977.000 * | EQUIPMENT | 20,767 | 50,000 | 45,000 | 169 | 100,000 | 100,000 |
| 266-301-995.100 * | TRANS TO GENERAL FOR LEC BLDG | 181,865 | 131,865 | 131,865 | 109,888 | | |
| TOTAL APPROPRIATIONS | | 6,421,078 | 7,593,656 | 7,594,156 | 4,844,590 | 7,501,247 | 7,082,653 |
| NET OF REVENUES/APPROPRIATIONS - 301 - SHERIFF SERVI | | (6,421,078) | (7,593,656) | (7,594,156) | (4,844,590) | (7,501,247) | (7,082,653) |

* NOTES TO BUDGET: DEPARTMENT 301 SHERIFF SERVICES

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 301 - SHERIFF SERVICES | | | | | | | |
| 705.000 | SALARY - SUPERVISION | | | | | 14,935 | 14,935 |
| | FOOTNOTE AMOUNTS: This is for 25% of the salary for the OCS Executive Coordinator. A 3 % increase was added to non union employees to match the Teamster Union contract for 2023. The decrease from 2020 and 2021 is due to the retirement of the OCS Director. The Supervisor is currently overseeing the Sheriff Services contract. Suggesting to budget \$50,000 to contract a person to administrate the Sheriff's contract and work with policy issues. See Contractual Services budget 818.000. | | | | | | |
| 706.000 | SALARY - PERMANENT WAGES | | | | | 41,970 | 41,970 |
| | FOOTNOTE AMOUNTS: Wages for one (1) full-time custodian. Current assumption of 3% increase in budgeted for 2023. | | | | | | |
| 708.004 | SALARIES PAY OUT-PTO&SICKTIME | | | | | | |
| | Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. | | | | | | |
| 708.009 | AUTO ALLOWANCE | | | | | | |
| | Automobile allowance for the Police Services/OCS Director. Eliminated due to retirement. | | | | | | |
| 708.010 | HEALTH INS BUYOUT | | | | | | |
| | This line item is used for the health insurance buyout for employees who receive health insurance through another source. None budgeted for 2023 | | | | | | |
| 715.000 | F.I.C.A./MEDICARE | | | | | 4,373 | 4,373 |
| | FOOTNOTE AMOUNTS: Figures provided by the Accounting Director. | | | | | | |
| 718.000 | MERS RETIREMENT | | | | | 2,721 | 3,119 |
| | FOOTNOTE AMOUNTS: Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 8% | | | | | | |
| 718.001 | RETIREMENT HEALTH CARE SAVINGS | | | | | 1,625 | 1,625 |
| | FOOTNOTE AMOUNTS: Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14. | | | | | | |
| 718.003 | OPEB - RETIREMENT HEALTH | | | | | 2,084 | 1,925 |
| | FOOTNOTE AMOUNTS: Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB assumption decreased 60% from \$496,331 to \$200,000 | | | | | | |
| 719.000 | HEALTH INSURANCE | | | | | 17,101 | 15,387 |
| | FOOTNOTE AMOUNTS: A increase of 7.97%. Provided by HR | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 301 - SHERIFF SERVICES | | | | | | | |
| 719.003 | EMPLOYEE PAID HEALTH CONTRA | | | | | | |
| | FOOTNOTE AMOUNTS: Amount employees pay toward their health care coverage. | | | | | (1,050) | (1,050) |
| 719.015 | DENTAL BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: Increase 1.72% for 2023. Provided by HR | | | | | 492 | 455 |
| 719.016 | VISION BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: No change for 2023. Numbers provided by HR | | | | | 119 | 119 |
| 719.020 | HEALTH CARE DEDUCTION | | | | | | |
| | FOOTNOTE AMOUNTS: Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director. | | | | | 3,719 | 3,719 |
| 719.021 | ADMIN FEE - HEALTH DEDUCTIBLE | | | | | | |
| | FOOTNOTE AMOUNTS: Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. | | | | | 105 | 105 |
| 719.022 | DISABILITY INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: No change for 2023. Numbers provided by HR | | | | | 363 | 363 |
| 719.023 | LIFE INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: No change for 2023. Numbers provided by HR | | | | | 284 | 284 |
| 719.030 | WORKERS COMPENSATION | | | | | | |
| | FOOTNOTE AMOUNTS: Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2023 workers comp estimate of \$166,276. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director. | | | | | 2,321 | 2,321 |
| 727.000 | OFFICE SUPPLIES | | | | | | |
| | FOOTNOTE AMOUNTS: Expenses for office supplies for the Police Services Administrator/OCS Director position. | | | | | 500 | 500 |
| 730.000 | POSTAGE | | | | | | |
| | FOOTNOTE AMOUNTS: Postage expenses. Budget for Community Engagement and Neighborhood Watch moved to department #303. | | | | | 1,000 | 1,000 |
| 740.000 | OPERATING SUPPLIES | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 301 - SHERIFF SERVICES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,000 | 5,000 |
| | Operating supplies for police services and maps. | | | | | | |
| 800.001 | ADMINSTRATION FEES | | | | | 15,485 | 15,485 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | Admin fees are paid to the General Fund for service provided by Human Resource, Accounting, Computer Tech, Auditing and other support personnel and shared expenses. Allocations are based on wages of the support and maintenance staff, floor space, staffing levels, computers, phones, etc. This year there is a split in Law Enforcement Fund between employoes working under Law Enforcement Department and the Ordinance Department. Provided by the Account Director. | | | | | | |
| 818.000 | CONTRACTUAL SERVICES | | | | | 50,000 | 50,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | The Supervisor is currently overseeing the Sheriff Services contract. Suggesting to budget \$50,000 to contract a person to administrate the Sheriff's contract and work with policy issues. This person will report to the Supervisor. | | | | | | |
| 830.004 | COMMUNITY WORK PROGRAM | | | | | 80,000 | 80,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | Expenses for roadside trash pickup and mowing through the county work program or alternate contract services. | | | | | | |
| 831.000 | SHERIFF PATROL CONTRACT | | | | | 6,383,567 | 5,966,485 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | This line is used to fund the police services contract with Washtenaw County and the Sheriff's Office for 35 Police Service Units (PSU) to provide full time patrol response services, traffic enforcement and proactive investigative services. Each PSU includes wages and fringe benefits for one sheriff's deputy; prorated wages and fringe benefits for shift supervision at a rate of one sergeant per 7.5 deputies; prorated wages and fringe benefits for an operational lieutenant at a rate of one lieutenant per 45 deputies; vehicle and fleet maintenance costs; Metro Dispatch costs; computer and technology costs; insurance and legal liability costs, etc. Budgeted service cost per unit expected to increase 3% to \$170,471 per unit, 2023 contract is pending. The Township Supervisor currently oversees the Sheriff services contract. We are recommending to contract with an individual to oversee the administration of the contract. This will be budgeted in 266-301-818.000. | | | | | | |
| 831.001 | SHERIFF PATROL - OVERTIME | | | | | 250,000 | 250,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | Regular and special deputy overtime for shift extensions, backfilling of sick calls and vacations, special investigations and off-duty court attendance. Patrol shift overtime is pre-authorized to maintain minimum staffing levels on all shifts. We are not charged overtime for deputy vacancies. The Township Supervisor currently oversee the Sheriff services contract. We are recommending to contract with an individual to oversee the administration of the contract. This will be budgeted in 266-301-818.000. | | | | | | |
| 831.007 | LIQUOR INSPECTION EXPENDITURE | | | | | 2,000 | 2,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | Wages paid to youth/student decoys for underage liquor sales enforcement. | | | | | | |
| 831.008 | SHERIFF PATROL-SCHL COLLB CTR | | | | | 75,000 | 75,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | Contract costs for two School Resource Officers (SRO) during summer collaborations with Lincoln Consolidated Schools and Ypsilanti Community Schools. SRO's are re-assigned to Ypsilanti Township during summer months when school is out of session, focusing on youth engagement in neighborhoods. The summer assignment cost is based on the standard PSU price prorated for the length of assignment. | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET | |
|-----------------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|--|
| Dept 301 - SHERIFF SERVICES | | | | | | | | |
| 831.010 | PUBLIC NUISANCE ABATEMENT | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 3,000 | 3,000 | |
| | Funds allocated for special investigations conducted by the sheriff's office Community Action Team to address violent crime in neighborhoods. | | | | | | | |
| 831.012 | ANIMAL CONTROL ENFORCEMENT CONTRIB | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 45,000 | 45,000 | |
| | Funds allocated to Washtenaw County to support the county's animal control contract with the Humane Society of Huron Valley. | | | | | | | |
| 831.013 | POLICE SECURITY - 14B DISTRICT COURT | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 200,000 | 200,000 | |
| | This account funds police security staffing for the 14B District Court through a contract with the Washtenaw County Sheriff's Office in alignment with recommendations from the Michigan Court Administrator's office and the Township Safety Committee. Sheriff's deputies at the court will also provide police response and visibility at the civic Center campus since court and municipal offices are connected and share space. This is a new line item and service in 2022. This was budgeted in 2021 but did not occur due to the pandemic. | | | | | | | |
| 831.014 | PILOT L.E.A.D. PROGRAM | | | | | | | |
| | This account funds an innovative program known as Law Enforcement Assisted Diversion (LEAD). This line has not been used and is not budgeted for 2023. | | | | | | | |
| 876.003 | OPEB FUNDING- RETIREE HEALTH | | | | | | | |
| | Moved and allocated between department 301 and 304 in account numbers 266-301-718.003 and 266-304-718.003 | | | | | | | |
| 900.000 | PUBLISHING | | | | | | | |
| | Budget for Community Engagement and Neighborhood Watch moved to department #303. | | | | | | | |
| 920.015 | UTILITIES/ 1405 HOLMES RD | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 20,000 | 20,000 | |
| | Expenses for utility services at the Holmes Rd police substation. The substation is used by the Washtenaw County Sheriff's Office, as meeting space for neighborhood watch and new site for the Community Engagement Department. Increase the budget for 2023 by 50%. | | | | | | | |
| 920.016 | UTILITIES/2057 TYLER POLICE | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,000 | 5,000 | |
| | Expenses for utility services at the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association and community for meetings, youth recreation programs, community garden, etc. Increased budget due to central air being installed. | | | | | | | |
| 920.019 | UTILITIES 1501 S HURON STATIO | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 30,000 | 30,000 | |
| | Expenses for utility services at the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. | | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|-----------------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 301 - SHERIFF SERVICES | | | | | | | |
| 931.011 | BLDG MAINT/1405 HOLMES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 34,000 | 34,000 |
| | Expenses for maintenance of the Holmes Rd proposed community engagement substation. Expenses for utility services at the Holmes Rd police substation. The substation is used by the Washtenaw County Sheriff's Office, as a space for neighborhood meetings and new site for the Community Engagement Department. Increase the budget for 2023 by 50%. | | | | | | |
| 931.012 | BLDG MAINT/2057 TYLER RD | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 20,000 | 20,000 |
| | Expenses for maintenance of the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association and community for meetings, youth recreation programs, a tool lending library, community garden, etc. Increase is based on needed maintenance. | | | | | | |
| 931.015 | BLDG MAINT - 1501 S HURON STA | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 40,000 | 40,000 |
| | Expenses for maintenance of the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. Increase is based on current activity. | | | | | | |
| 933.000 | EQUIPMENT MAINTENANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,000 | 5,000 |
| | Expenses to maintain township owned police equipment including motor carrier truck scales, traffic analysis devices, Radar Sign speed display units. | | | | | | |
| 933.020 | PUBLIC CAMERA MAINTENANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 35,000 | 35,000 |
| | Operating expenses to maintain neighborhood cameras that are installed at select locations as a police investigative resource not included in a neighborhood special assessment district. | | | | | | |
| 942.000 | VEHICLE CHARGE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,000 | 2,000 |
| | Expense to maintain township owned police equipment including motor carrier truck scales, traffic analysis devices, radar sign speed display units, etc. | | | | | | |
| 955.001 | INSURANCE & BONDS FLEET | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 7,033 | 7,033 |
| | Insurance for buildings, equipment, and vehicles. Provided by the Accounting Director. | | | | | | |
| 958.000 | MEMBERSHIP AND DUES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,500 | 1,500 |
| | Expense for a subscription membership to an online research service for investigative use. | | | | | | |
| 977.000 | EQUIPMENT | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED

LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET | |
|-----------------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|--|
| Dept 301 - SHERIFF SERVICES | | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 100,000 | 100,000 | |
| | Funds allocated to purchase or replace Township owned equipment for police services, such as digital cameras and radar units, as well as Township neighborhood cameras. Budget increase for replacing of existing cameras. | | | | | | | |
| 995.100 | TRANS TO GENERAL FOR LEC BLDG | | | | | | | |
| | The final installment for the total LEC Huron Street renovation project of \$909,325 was completed in 2022. | | | | | | | |
| | DEPT '301' TOTAL | | | | | 7,501,247 | 7,082,653 | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|-----------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 303 - COMMUNITY ENGAGEMENT | | | | | | | |
| APPROPRIATIONS | | | | | | | |
| 266-303-706.000 * | SALARY - PERMANENT WAGES | | | | | 75,600 | 75,600 |
| 266-303-715.000 * | F.I.C.A./MEDICARE | | | | | 5,783 | 5,783 |
| 266-303-718.000 * | MERS RETIREMENT | | | | | 3,599 | 4,143 |
| 266-303-718.001 * | RETIREMENT HEALTH CARE SAVINGS | | | | | 1,300 | 1,300 |
| 266-303-719.000 * | HEALTH INSURANCE | | | | | 29,317 | 26,378 |
| 266-303-719.003 * | EMPLOYEE PAID HEALTH CONTRA | | | | | (1,800) | (1,800) |
| 266-303-719.015 * | DENTAL BENEFITS | | | | | 1,411 | 1,305 |
| 266-303-719.016 * | VISION BENEFITS | | | | | 249 | 249 |
| 266-303-719.020 * | HEALTH CARE DEDUCTION | | | | | 5,915 | 5,915 |
| 266-303-719.021 * | ADMIN FEE - HEALTH DEDUCTIBLE | | | | | 84 | 84 |
| 266-303-719.022 * | DISABILITY INSURANCE | | | | | 291 | 291 |
| 266-303-719.023 * | LIFE INSURANCE | | | | | 227 | 227 |
| 266-303-719.030 * | WORKERS COMPENSATION | | | | | 132 | 132 |
| 266-303-727.000 * | OFFICE SUPPLIES | | | | | 3,000 | 3,000 |
| 266-303-730.000 * | POSTAGE | | | | | 30,000 | 30,000 |
| 266-303-740.000 * | OPERATING SUPPLIES | | | | | 30,000 | 30,000 |
| 266-303-760.000 * | PPE & FIRST AID SUPPLIES | | | | | 2,000 | 2,000 |
| 266-303-860.000 * | TRAVEL | | | | | 3,500 | 3,500 |
| 266-303-880.000 * | COMMUNITY PROMOTION | | | | | 40,000 | 40,000 |
| 266-303-900.000 * | PUBLISHING | | | | | 40,000 | 40,000 |
| 266-303-956.000 * | MISCELLANEOUS | | | | | 500 | 500 |
| 266-303-958.000 * | MEMBERSHIP AND DUES | | | | | 300 | 300 |
| 266-303-975.135 * | CAP OUTLAY - FURNITURE & FIXTURES | | | | | 150,000 | 150,000 |
| 266-303-977.000 * | EQUIPMENT | | | | | 50,000 | 50,000 |
| TOTAL APPROPRIATIONS | | | | | | 471,408 | 468,907 |
| NET OF REVENUES/APPROPRIATIONS - 303 - COMMUNITY ENG | | | | | | (471,408) | (468,907) |

* NOTES TO BUDGET: DEPARTMENT 303 COMMUNITY ENGAGEMENT

| | | | | | | | | |
|---------|--|--|--|--|--|--------|--------|--|
| 706.000 | SALARY - PERMANENT WAGES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 75,600 | 75,600 | |
| | Salary for one Community Engagement Specialist who reports directly to the Township Supervisor. This employee coordinates and administers neighborhood watch and other community engagement services. In addition, one part time Community Engagement Specialist is required to fill gaps in coverage of neighborhood meetings and special events. | | | | | | | |
| 715.000 | F.I.C.A./MEDICARE | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,783 | 5,783 | |
| | Figures provided by the Accounting Director. | | | | | | | |
| 718.000 | MERS RETIREMENT | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 3,599 | 4,143 | |
| | Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 8% | | | | | | | |
| 718.001 | RETIREMENT HEALTH CARE SAVINGS | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,300 | 1,300 | |
| | Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14. | | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|---------------------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 303 - COMMUNITY ENGAGEMENT | | | | | | | |
| 719.000 | HEALTH INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 29,317 | 26,378 |
| | A increase of 7.97%. Provided by HR | | | | | | |
| 719.003 | EMPLOYEE PAID HEALTH CONTRA | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | (1,800) | (1,800) |
| | Amount employees pay toward their health care coverage. | | | | | | |
| 719.015 | DENTAL BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,411 | 1,305 |
| | Increase 1.72% for 2023. Provided by HR | | | | | | |
| 719.016 | VISION BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 249 | 249 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.020 | HEALTH CARE DEDUCTION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,915 | 5,915 |
| | Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director. | | | | | | |
| 719.021 | ADMIN FEE - HEALTH DEDUCTIBLE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 84 | 84 |
| | Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. | | | | | | |
| 719.022 | DISABILITY INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 291 | 291 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.023 | LIFE INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 227 | 227 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.030 | WORKERS COMPENSATION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 132 | 132 |
| | Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2023 workers comp estimate of \$166,276. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director. | | | | | | |
| 727.000 | OFFICE SUPPLIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 3,000 | 3,000 |
| | Office supplies needed to set up new offices | | | | | | |
| 730.000 | POSTAGE | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET | |
|---------------------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|---------|
| Dept 303 - COMMUNITY ENGAGEMENT | | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 30,000 | 30,000 | |
| | Postage for mailing notices and information to the community for neighborhood watch mailings and community engagement. | | | | | | | |
| 740.000 | OPERATING SUPPLIES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 30,000 | 30,000 | |
| | Operating supplies for new community engagement efforts including neighborhood watch street signs, first responder maps, posters, etc for new community engagement efforts. | | | | | | | |
| 760.000 | PPE & FIRST AID SUPPLIES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,000 | 2,000 | |
| | Expenses for personal protective equipment and first aid supplies for the department. | | | | | | | |
| 860.000 | TRAVEL | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 3,500 | 3,500 | |
| | Reimbursement for business use of personal vehicles. | | | | | | | |
| 880.000 | COMMUNITY PROMOTION | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 40,000 | 40,000 | |
| | This is for the use of any promotional, training and educational materials or for special events to be used for the enrichment of the whole community. | | | | | | | |
| 900.000 | PUBLISHING | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 40,000 | 40,000 | |
| | This is used for any brochuers, flyers, leaflets and notices used to help support the community. | | | | | | | |
| 956.000 | MISCELLANEOUS | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 500 | 500 | |
| | Used for any small miscellaneous needs. | | | | | | | |
| 958.000 | MEMBERSHIP AND DUES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 300 | 300 | |
| | Used for any membership dues requires of the community engagment individual. | | | | | | | |
| 975.135 | CAP OUTLAY - FURNITURE & FIXTURES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 150,000 | 150,000 | |
| | This will be used for setting up offices and renovations in the Holmes Road building. | | | | | | | |
| 977.000 | EQUIPMENT | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 50,000 | 50,000 | |
| | This will be used to purchase a copier, computers and other hardware needed to set up offices at Holmes Road building. | | | | | | | |
| | DEPT '303' TOTAL | | | | | | 471,408 | 468,907 |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|--------------------------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 304 - ORDINANCE | | | | | | | |
| APPROPRIATIONS | | | | | | | |
| 266-304-705.000 * | SALARY - SUPERVISION | 130,340 | 142,203 | 144,953 | 132,260 | 145,853 | 145,853 |
| 266-304-706.000 * | SALARY - PERMANENT WAGES | 190,795 | 328,841 | 338,272 | 208,383 | 293,466 | 293,466 |
| 266-304-706.012 * | WAGES-NEIGHBRD WATCH/ENFORCEM | 20,800 | 75,000 | 57,700 | 18,738 | | |
| 266-304-707.000 * | SALARY - TEMPORARY/SEASONAL | 14,681 | 15,000 | 15,000 | 12,616 | 15,000 | 15,000 |
| 266-304-708.004 * | SALARIES PAY OUT-PTO&SICKTIME | 11,490 | | | 556 | | |
| 266-304-708.010 * | HEALTH INS BUYOUT | 2,809 | 3,000 | 3,000 | 1,500 | 6,000 | 6,000 |
| 266-304-709.000 * | REG OVERTIME | 2,073 | 2,500 | 7,500 | 9,797 | 8,000 | 8,000 |
| 266-304-715.000 * | F.I.C.A./MEDICARE | 27,619 | 42,411 | 43,382 | 28,162 | 34,476 | 34,476 |
| 266-304-718.000 * | MERS RETIREMENT | 45,361 | 61,611 | 61,822 | 21,178 | 20,912 | 24,075 |
| 266-304-718.001 * | RETIREMENT HEALTH CARE SAVINGS | 4,532 | 8,775 | 8,775 | 6,812 | 8,288 | 8,288 |
| 266-304-718.002 * | DEFERRED COMPENSATION | 191 | 195 | 195 | 164 | 195 | 195 |
| 266-304-718.003 * | OPEB - RETIREMENT HEALTH | | 24,374 | 24,374 | 24,374 | 3,125 | 2,888 |
| 266-304-719.000 * | HEALTH INSURANCE | 102,253 | 144,343 | 144,343 | 87,259 | 107,738 | 96,938 |
| 266-304-719.003 * | EMPLOYEE PAID HEALTH CONTRA | (7,400) | (10,575) | (10,575) | | (7,425) | (7,425) |
| 266-304-719.015 * | DENTAL BENEFITS | 5,238 | 6,894 | 6,894 | 4,410 | 5,367 | 4,963 |
| 266-304-719.016 * | VISION BENEFITS | 1,165 | 1,548 | 1,548 | 989 | 1,122 | 1,122 |
| 266-304-719.020 * | HEALTH CARE DEDUCTION | 13,054 | 41,112 | 41,112 | 8,009 | 26,307 | 26,307 |
| 266-304-719.021 * | ADMIN FEE - HEALTH DEDUCTIBLE | 436 | 761 | 761 | 447 | 515 | 515 |
| 266-304-719.022 * | DISABILITY INSURANCE | 2,451 | 2,942 | 2,942 | 1,940 | 2,361 | 2,361 |
| 266-304-719.023 * | LIFE INSURANCE | 1,521 | 2,297 | 2,297 | 1,452 | 1,843 | 1,843 |
| 266-304-719.030 * | WORKERS COMPENSATION | | 1,274 | 1,274 | 1,153 | 2,914 | 2,914 |
| 266-304-727.000 * | OFFICE SUPPLIES | 1,020 | 1,000 | 1,000 | 308 | 1,000 | 1,000 |
| 266-304-730.000 * | POSTAGE | 1,491 | 2,500 | 2,500 | 802 | 2,500 | 2,500 |
| 266-304-740.000 * | OPERATING SUPPLIES | 1,552 | 3,000 | 2,640 | 1,311 | 2,640 | 2,640 |
| 266-304-741.001 * | UNIFORMS-NEW AND BADGES | 2,896 | 5,000 | 5,000 | 170 | 5,000 | 5,000 |
| 266-304-760.000 * | PPE & FIRST AID SUPPLIES | 342 | 500 | 500 | 384 | 500 | 500 |
| 266-304-800.001 * | ADMINISTRATION FEES | | | | | 48,003 | 48,003 |
| 266-304-860.000 * | TRAVEL | | 1,500 | 1,500 | | 1,500 | 1,500 |
| 266-304-867.000 * | GAS & OIL | 7,326 | 8,000 | 17,300 | 13,234 | 17,000 | 17,000 |
| 266-304-935.000 * | MOTORPOOL-MISC REPAIR | 8,596 | 5,000 | 8,000 | 6,101 | 6,000 | 6,000 |
| 266-304-943.000 * | MOTORPOOL INTERNAL | 13,292 | 13,081 | 13,081 | 10,901 | 14,713 | 14,713 |
| 266-304-958.000 * | MEMBERSHIP AND DUES | | | 360 | 360 | 420 | 420 |
| 266-304-977.000 * | EQUIPMENT | 4,076 | 10,000 | 10,000 | 2,054 | 10,000 | 10,000 |
| TOTAL APPROPRIATIONS | | 610,000 | 944,087 | 957,450 | 605,824 | 785,333 | 777,055 |
| NET OF REVENUES/APPROPRIATIONS - 304 - ORDINANCE | | (610,000) | (944,087) | (957,450) | (605,824) | (785,333) | (777,055) |

* NOTES TO BUDGET: DEPARTMENT 304 ORDINANCE

705.000 SALARY - SUPERVISION

FOOTNOTE AMOUNTS: 145,853 145,853

This line item reflects 75% of the new Community Compliance Director's salary, 37.5% of the OCS Executive Coordinator's salary and one Ordinance Administrators. A 3% increase was approved for 2023 Teamster Union contract. The non-union supervisors salaries was increased 3% to match the Teamster Union contract.

706.000 SALARY - PERMANENT WAGES

FOOTNOTE AMOUNTS: 293,466 293,466

Salary for four (4) Ordinance Enforcement Assistants, and 2 Floater II/ Clerk III positions. Salary and wages are determined by labor contracts with TPOAM and Teamster union. Current assumption of 3% increase in budgeted for 2023 for TPOAM. A 3% increase was approved for 2023 Teamster Union contract.

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|----------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 304 - ORDINANCE | | | | | | | |
| 706.012 | WAGES-NEIGHBRD WATCH/ENFORCEM | | | | | | |
| | Moved to separate department #303 Community Engagement. All wages and fringes related to neighborhood watch and community engagment will be moved. | | | | | | |
| 707.000 | SALARY - TEMPORARY/SEASONAL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 15,000 | 15,000 |
| | Wages for temporary weekend sign ordinance support person. | | | | | | |
| 708.004 | SALARIES PAY OUT-PTO&SICKTIME | | | | | | |
| | Used for payout of PTO time for employees that have available hours accumulated or request a payout due to an emergency. Amounts are paid at 75%. | | | | | | |
| 708.010 | HEALTH INS BUYOUT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 6,000 | 6,000 |
| | This line item is used for the health insurance buyout for employees who receive health insurance through another source. | | | | | | |
| 709.000 | REG OVERTIME | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 8,000 | 8,000 |
| | Wage expenses for special code enforcement projects and focused neighborhood enforcement performed outside regular work hours. | | | | | | |
| 715.000 | F.I.C.A./MEDICARE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 34,476 | 34,476 |
| | Figures provided by the Accounting Director. | | | | | | |
| 718.000 | MERS RETIREMENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 20,912 | 24,075 |
| | Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 8% | | | | | | |
| 718.001 | RETIREMENT HEALTH CARE SAVINGS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 8,288 | 8,288 |
| | Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14. | | | | | | |
| 718.002 | DEFERRED COMPENSATION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 195 | 195 |
| | Figures provided by Accounting Director based on 1.30% of payroll. | | | | | | |
| 718.003 | OPEB - RETIREMENT HEALTH | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 3,125 | 2,888 |
| | Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB assumption decreased 60% from \$496,331 to \$200,000 | | | | | | |
| 719.000 | HEALTH INSURANCE | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED

LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|----------------------|--|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 304 - ORDINANCE | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 107,738 | 96,938 |
| | A increase of 7.97%. Provided by HR | | | | | | |
| 719.003 | EMPLOYEE PAID HEALTH CONTRA | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | (7,425) | (7,425) |
| | Amount employees pay toward their health care coverage. | | | | | | |
| 719.015 | DENTAL BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,367 | 4,963 |
| | Increase 1.72% for 2023. Provided by HR | | | | | | |
| 719.016 | VISION BENEFITS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,122 | 1,122 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.020 | HEALTH CARE DEDUCTION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 26,307 | 26,307 |
| | Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director. | | | | | | |
| 719.021 | ADMIN FEE - HEALTH DEDUCTIBLE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 515 | 515 |
| | Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. | | | | | | |
| 719.022 | DISABILITY INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,361 | 2,361 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.023 | LIFE INSURANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,843 | 1,843 |
| | No change for 2023. Numbers provided by HR | | | | | | |
| 719.030 | WORKERS COMPENSATION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,914 | 2,914 |
| | Workers Comp allocation based on type work performed and number of employees in the department. Budget was based on a percentage of the full 2023 workers comp estimate of \$166,276. A credit is usually given at year end - Not guaranteed. Provided by Accounting Director. | | | | | | |
| 727.000 | OFFICE SUPPLIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,000 | 1,000 |
| | Expenses for office supplies such as envelopes, pens, portable printer ink, etc. | | | | | | |
| 730.000 | POSTAGE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,500 | 2,500 |
| | Postage expenses for Ordinance Dept. operations. | | | | | | |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED

LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|----------------------|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 304 - ORDINANCE | | | | | | | |
| 740.000 | OPERATING SUPPLIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,640 | 2,640 |
| | Operating supplies for the Ordinance Dept such as batteries, digital media, software, inspection tools and supplies. | | | | | | |
| 741.001 | UNIFORMS-NEW AND BADGES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 5,000 | 5,000 |
| | Expenses for new and replacement uniform boots and clothing for Ordinance Officers. | | | | | | |
| 760.000 | PPE & FIRST AID SUPPLIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 500 | 500 |
| | Expenses for personal protective equipment and first aid supplies for the department and vehicles. | | | | | | |
| 800.001 | ADMINISTRATION FEES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 48,003 | 48,003 |
| | Admin fees are paid to the General Fund for service provided by Human Resource, Accounting, Computer Tech, Auditing and other support personnel and shared expenses. Allocations are based on wages of the support and maintenance staff, floor space, staffing levels, computers, phones, etc. This year there is a split in Law Enforcement Fund between employees working under Law Enforcement Department and the Ordinance Department. Provided by the Account Director. | | | | | | |
| 860.000 | TRAVEL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,500 | 1,500 |
| | Reimbursement for business use of personal vehicle. | | | | | | |
| 867.000 | GAS & OIL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 17,000 | 17,000 |
| | Fuel and oil expenses for vehicles assigned to the Ordinance Dept. Increase due to the higher cost of fuel and oil. | | | | | | |
| 935.000 | MOTORPOOL-MISC REPAIR | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 6,000 | 6,000 |
| | Covers miscellaneous vehicle repair above normal MotorPool maintenance. Provided by Accounting Director | | | | | | |
| 943.000 | MOTORPOOL INTERNAL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 14,713 | 14,713 |
| | Vehicle & Maintenance MotorPool Allocation - Figures provided by the Accounting Director. | | | | | | |
| 958.000 | MEMBERSHIP AND DUES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 420 | 420 |
| | This is for Michigan Association of Code Enforcement Officers membership (7 @ \$60) | | | | | | |
| 977.000 | EQUIPMENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 10,000 | 10,000 |
| | Expenses for new and replacement equipment for field inspectors (computers, printers, inspection tools). | | | | | | |
| | DEPT '304' TOTAL | | | | | 785,333 | 777,055 |

Fund: 266 LAW ENFORCEMENT FUND

2023 REVISED BUDGET RECOMMENDED

LESS 2020 ACTIVITY

THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|---|-------------|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| ESTIMATED REVENUES - FUND 266 | | 8,486,825 | 8,551,732 | 8,565,595 | 8,696,265 | 8,849,690 | 8,849,690 |
| APPROPRIATIONS - FUND 266 | | 7,031,078 | 8,537,743 | 8,551,606 | 5,450,414 | 8,757,988 | 8,328,615 |
| NET OF REVENUES/APPROPRIATIONS - FUND 266 | | 1,455,747 | 13,989 | 13,989 | 3,245,851 | 91,702 | 521,075 |

Fund: 287 NUISANCE ABATEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|--|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 000 | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 287-000-452.000 | BLIGHT/CLEANUP-TAX REIMB | 50 | | | | | |
| 287-000-452.001 * | BOARD UP - VACANT RESIDENT TAX | 491 | 500 | 500 | 854 | 800 | 800 |
| 287-000-452.002 * | NOXIOUS WEE - TAX REIMBURSE | 28,218 | 15,000 | 15,000 | 21,711 | 20,000 | 20,000 |
| 287-000-659.000 * | BLIGHT - SERVICE CHARGE | 8,550 | 10,000 | 10,000 | 8,137 | 10,000 | 10,000 |
| 287-000-659.001 * | WEEDS - SERVICE CHARGE | 135 | 1,000 | 1,000 | 878 | 500 | 500 |
| 287-000-659.002 * | WEEDS - SERVICE CHARGE | 6,914 | 4,000 | 4,000 | 7,153 | 6,000 | 6,000 |
| 287-000-665.000 * | INTEREST EARNED | 7 | 5 | 5 | 633 | 100 | 100 |
| 287-000-699.999 * | APPROPRIATED PRIOR YEAR BAL | | 17,522 | 17,522 | | 10,628 | 10,628 |
| TOTAL ESTIMATED REVENUES | | 44,365 | 48,027 | 48,027 | 39,366 | 48,028 | 48,028 |
| NET OF REVENUES/APPROPRIATIONS - 000 - | | 44,365 | 48,027 | 48,027 | 39,366 | 48,028 | 48,028 |
| * NOTES TO BUDGET: DEPARTMENT 000 | | | | | | | |
| 452.001 | BOARD UP - VACANT RESIDENT TAX | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 800 | 800 |
| | Delinquent invoices for boarding up vacant buildings added to property tax bills as a special assessment. | | | | | | |
| 452.002 | NOXIOUS WEE - TAX REIMBURSE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 20,000 | 20,000 |
| | Delinquent invoices for vegetation and noxious weed abatement added to property tax bills as a special assessment. | | | | | | |
| 659.000 | BLIGHT - SERVICE CHARGE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 10,000 | 10,000 |
| | Fees collected from property owners for blight clean-up services performed by the Ordinance Dept. | | | | | | |
| 659.001 | WEEDS - SERVICE CHARGE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 500 | 500 |
| | Fees collected from property owners for board-up services to secure open vacant buildings. | | | | | | |
| 659.002 | WEEDS - SERVICE CHARGE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 6,000 | 6,000 |
| | Fees collected from property owners for statutory vegetation enforcement and noxious weed abatement. | | | | | | |
| 665.000 | INTEREST EARNED | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 100 | 100 |
| | Interest earned on accounts. | | | | | | |
| 699.999 | APPROPRIATED PRIOR YEAR BAL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 10,628 | 10,628 |
| | Amount needed from Fund Balance. The cost of enforcement should be collected from the property owner and may not be collected in the same year as the charge. | | | | | | |
| | DEPT '000' TOTAL | | | | | 48,028 | 48,028 |

Fund: 287 NUISANCE ABATEMENT FUND

2023 REVISED BUDGET RECOMMENDED
 LESS 2020 ACTIVITY
 THIS IS NOT A FINAL BUDGET COPY

DRAFT 11/09/2022

| GL NUMBER | DESCRIPTION | 2021 ACTIVITY | 2022 ORIGINAL BUDGET | 2022 AMENDED BUDGET | 2022 ACTIVITY THRU 10/31/22 | 2023 REQUESTED BUDGET | 2023 RECOMMENDED BUDGET |
|---|---|------------------|----------------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------|
| Dept 733 - NUISANCE ABATEMENT DEPARTMENT | | | | | | | |
| APPROPRIATIONS | | | | | | | |
| 287-733-704.000 * | APPOINTED OFFICIALS | 1,000 | 1,000 | 1,000 | | 1,000 | 1,000 |
| 287-733-715.000 * | F.I.C.A./MEDICARE | 77 | 14 | 14 | | 15 | 15 |
| 287-733-718.000 | MERS RETIREMENT | 43 | | | | | |
| 287-733-718.002 * | DEFERRED COMPENSATION | | 13 | 13 | | 13 | 13 |
| 287-733-806.001 * | BLIGHT ENFORCEMENT COSTS | 28,591 | 30,000 | 20,000 | 4,010 | 30,000 | 30,000 |
| 287-733-806.002 * | BOARD-UP ENFORCEMENT COSTS | 9,241 | 2,000 | 12,000 | 2,442 | 2,000 | 2,000 |
| 287-733-806.003 * | NOXIOUS WEED ENFORCEMENT COST | 20,774 | 15,000 | 15,000 | 10,453 | 15,000 | 15,000 |
| | TOTAL APPROPRIATIONS | 59,726 | 48,027 | 48,027 | 16,905 | 48,028 | 48,028 |
| NET OF REVENUES/APPROPRIATIONS - 733 - NUISANCE ABAT | | (59,726) | (48,027) | (48,027) | (16,905) | (48,028) | (48,028) |
| * NOTES TO BUDGET: DEPARTMENT 733 NUISANCE ABATEMENT DEPARTMENT | | | | | | | |
| 704.000 | APPOINTED OFFICIALS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 1,000 | 1,000 |
| | Statutory payment to the appointed noxious weed commissioner for the purpose of interpreting and administering code. | | | | | | |
| 715.000 | F.I.C.A./MEDICARE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 15 | 15 |
| | Figures provided by the Accounting Director. | | | | | | |
| 718.002 | DEFERRED COMPENSATION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 13 | 13 |
| | Figures provided by Accounting Director based on 1.30% of payroll. | | | | | | |
| 806.001 | BLIGHT ENFORCEMENT COSTS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 30,000 | 30,000 |
| | Expenses for curbside clean-up of eviction and solid waste debris, and court ordered clean-ups of blighted properties by the Ordinance Dept. | | | | | | |
| 806.002 | BOARD-UP ENFORCEMENT COSTS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 2,000 | 2,000 |
| | Expenses to board up and secure open, vacant buildings. | | | | | | |
| 806.003 | NOXIOUS WEED ENFORCEMENT COST | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | | 15,000 | 15,000 |
| | Expenses to mow grass and abate noxious weeds when property owners fail to do so as required by code. Any outstanding charges will be applied to the owners property taxes. | | | | | | |
| | DEPT '733' TOTAL | | | | | 48,028 | 48,028 |
| ESTIMATED REVENUES - FUND 287 | | 44,365 | 48,027 | 48,027 | 39,366 | 48,028 | 48,028 |
| APPROPRIATIONS - FUND 287 | | 59,726 | 48,027 | 48,027 | 16,905 | 48,028 | 48,028 |
| NET OF REVENUES/APPROPRIATIONS - FUND 287 | | (15,361) | | | 22,461 | | |

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

REGULAR MEETING AGENDA

TUESDAY, NOVEMBER 15, 2022

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. REQUEST TO ENTER INTO CLOSED SESSION FOR DISCUSSION ON NEGOTIATIONS WITH THE TPOAM UNION AND TO DISCUSS THE NEGOTIATION OF THE SALE OF LAND
4. PUBLIC COMMENTS
 - THREE MINUTES PER PERSON
 - ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
 - PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM
5. CONSENT AGENDA
 - A. MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR NOVEMBER 15, 2022 IN THE AMOUNT OF \$628,346.01
 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR OCTOBER 2022 IN THE AMOUNT OF \$37,045.60
 3. CLARITY HEALTHCARE ADMIN FEE FOR OCTOBER 2022 IN THE AMOUNT OF \$1,368.34
 - C. TREASURER'S REPORT OCTOBER 2022
6. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST TO APPROVE THE PROPOSAL FROM JFR ARCHITECTS FOR STEP 2 OF THE CIVIC CENTER SAFETY AND SECURITY UPGRADE PROJECT IN THE AMOUNT OF \$119,631.00 BUDGETED IN LINE ITEM #101-901-971-003
2. BUDGET AMENDMENT #15

AUTHORIZATIONS AND BIDS

1. REQUEST TO AWARD THE BID FOR THE PARKS AND GROUNDS GARAGE ROOFING OVERLAY TO CEI MICHIGAN, LLC IN THE AMOUNT OF \$175,845.00 BUDGETED IN LINE ITEM #101-901-975-200
2. REQUEST TO AWARD THE BID FOR THE COMMUNITY CENTER ROOF SAFETY PROJECT TO CEI MICHIGAN, LLC IN THE AMOUNT OF \$75,650.00 BUDGETED IN LINE ITEM #101-901-975-535

OTHER BUSINESS

BOARD MEMBER UPDATES

Closed Session

**REQUEST TO ENTER INTO CLOSED SESSION FOR DISCUSSION ON
NEGOTIATIONS WITH THE TPOAM UNION AND TO DISCUSS THE
NEGOTIATION OF THE SALE OF LAND**

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:04pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: John Newman II, Gloria Peterson, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

- 1. 2023 BUDGET REVIEW.....JAVONNA NEEL**
- 2. AGENDA REVIEW.....SUPERVISOR STUMBO**
- 3. OTHER DISCUSSION.....BOARD MEMBERS**

2023 BUDGET REVIEW.....JAVONNA NEEL

- FUND 213 BIKE, SIDEWALK, REC AND ROADS**
- FUND 398 DEBT 2006 BOND FUND**
- FUND 249 BUILDING DEPARTMENT**
- FUND 252 HYDRO STATION**
- FUND 282 AMERICAN RESCUE PLAN ACT**

Javonna Neel, Accounting Director, gave a review of each fund. Discussion continued on the budget presentation.

AGENDA REVIEW.....SUPERVISOR STUMBO

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION
PAGE 2**

OLD BUSINESS

1. REQUEST TO INCREASE GOLF RATES AT GREEN OAKS GOLF COURSE FOR THE 2023 GOLF SEASON

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Treasurer Eldridge stated that he and Clerk Jarrell Roe, Mike Hoffmeister and Kirk Sherwood had met the week prior to discuss the rate for non-resident senior memberships. He stated the hope was this would increase playable rounds.

2. REQUEST TO APPROVE THE PROPOSAL FROM COMMUNICATION SQUARE FOR THE DESIGN, LICENSING, SUPPORT AND MIGRATION SERVICES FOR OFFICE 365

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Supervisor Stumbo stated this project may not be completed this year and would have to be moved into next year's budget.

Travis McDugald discussed the security features of Office 365 and how documents during the migration. Trustee Swanson asked about how the how documents are protected during the migration. Mr. McDugald stated that the township has several backups in place but there is always a chance of data loss. Trustee Swanson asked about protecting data that is saved in a cloud. Mr. McDugald stated that the company would have a privacy policy, but at the end of the day you have to trust they are upholding their privacy policy and agreements.

3. REQUEST TO RESCIND APPROVAL FOR THE COMCAST PROPOSAL FOR THE SIP TRUNK SERVICES PROJECT AND TO ACCEPT THE PROPOSAL FROM CLEARRATE COMMUNICATION FOR SIP TRUNK SERVICES

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Travis McDugald detailed this project and added that it needs to be completed as soon as possible.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION
PAGE 3**

NEW BUSINESS

- 1. REQUEST TO SET A PUBLIC HEARING DATE OF DECEMBER 6, 2022 AT APPROXIMATELY 7:00PM FOR THE 2023 FISCAL YEAR BUDGET**
- 2. BUDGET AMENDMENT #14**

AUTHORIZATIONS AND BIDS

- 1. REQUEST TO SEEK BIDS FOR NUISANCE VEGETATION AND CLEAN UP ABATEMENT**

Supervisor Stumbo stated that after June 1, you can notify a land owner of tall grass and if it is not taken care of within twenty four hours, the township can send someone to mow it. She stated this is a pass through cost because the charge for the mowing is added to the property owners taxes.

- 2. REQUEST TO SEEK BIDS VINYL FLOOR REPLACEMENT AT FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD.**

Chief Copeland detailed the issues with the current floor and the plan for replacement.

Trustee Peterson confirmed the areas of the fire station that would be redone and asked for an estimate of the project. Chief Copeland stated he did not think the project would be more than \$20,000.00

- 3. REQUEST TO AWARD THE LOW BID FROM CONCRETE FLOOR TREATMENT TO APPLY EPOXY FLOOR FINISHING TO FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD. IN THE AMOUNT OF \$23,923.00 BUDGETED IN LINE ITEM #217-901-976-005**

Chief Copeland detailed the project and the area that will be re-done.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION
PAGE 4**

Supervisor Stumbo asked if there was a contract to review. Attorney Winters stated he could work with the proposal to create a contract.

OTHER BUSINESS

There was no other business to discuss.

BOARD MEMBER UPDATES

Treasurer Eldridge updated the board on the status of a liquor license that was revoked from China Palace. He stated that he talked to the state liquor commission and they had indicated the township would get that license back.

Treasurer Eldridge also spoke about recent meetings that had happened regarding the homeless encampment in the township and that he was happy with the work of Laurie Lutomski, the township's new Community Resource Coordinator and how knowledgeable she is on resources available in Washtenaw County.

Supervisor Stumbo that charges would be submitted for houses on Glenwood and Nash and that a notice of violation has been issued by the sheriff's department. She also updated the board on the situation with the homeless encampment.

Clerk Jarrell Roe said that the Clerk's office would be open this Saturday and has been open this week during lunch for voting.

The Work Session meeting was adjourned at approximately 6:38pm.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

3. PROCLAMATION HONORING DEONTE BATES

Supervisor Stumbo said the proclamation was being given to Deonte Bates to honor his heroism for rescuing his neighbor from a burning home.

4. PUBLIC COMMENTS

Seven public comments were given.

5. CONSENT AGENDA

A. MINUTES OF THE OCTOBER 18, 2022 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR NOVEMBER 1, 2022 IN THE AMOUNT OF \$1,145,326.25

A motion was made by Clerk Jarrell Roe and seconded by Trustee Wilson to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters gave an update on the Gault Village lawsuit and detailed a property at 1480 Rawsonville where residents have reported ordinance violations.

Attorney Winters stated that he had been informed that the TPOAM Union had approved their contract and he expected to bring that to the Board at the November 15 meeting in closed session.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 REGULAR BOARD MEETING
PAGE 2**

OLD BUSINESS

A motion was made by Trustee Swanson and seconded by Treasurer Eldridge to remove the three item under old business from the table.

The motion passed unanimously.

1. REQUEST TO INCREASE GOLF RATES AT GREEN OAKS GOLF COURSE FOR THE 2023 GOLF SEASON

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve the request to increase the golf rates at Green Oaks Golf Course for the 2023 golf season.

Supervisor Stumbo stated this was to add a senior non-resident membership fee.

The motion passed unanimously.

2. REQUEST TO APPROVE THE PROPOSAL FROM COMMUNICATION SQUARE FOR THE DESIGN, LICENSING, SUPPORT AND MIGRATION SERVICES FOR OFFICE 365

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

A motion was made by Clerk Jarrell Roe and seconded by Trustee Wilson to approve the proposal from Communication Square for the design, licensing, support and migration services for Office 365 in an amount not to exceed \$145,000.00 budgeted and contingent upon attorney approval of the contract.

Supervisor Stumbo stated this item was presented during the work session.

The motion passed unanimously.

3. REQUEST TO RESCIND APPROVAL FOR THE COMCAST PROPOSAL FOR THE SIP TRUNK SERVICES PROJECT AND TO ACCEPT THE PROPOSAL FROM CLEARRATE COMMUNICATION FOR SIP TRUNK SERVICES

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the request to rescind approval for the Comcast proposal for the SIP Trunk Services Project and to accept the proposal from ClearRate Communications for SIP Trunk Services.

The motion passed unanimously.

NEW BUSINESS

1. REQUEST TO SET A PUBLIC HEARING DATE OF DECEMBER 6, 2022 AT APPROXIMATELY 7:00PM FOR THE 2023 FISCAL YEAR BUDGET

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 REGULAR BOARD MEETING
PAGE 3**

A motion was made by Trustee Wilson and seconded by Clerk Jarrell Roe to approve the request to set a public hearing date of December 6, 2022 at approximately 7:00pm for the 2023 Fiscal Year Budget.

The motion carried unanimously.

2. BUDGET AMENDMENT #14

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve budget amendment #14.

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

1. REQUEST TO SEEK BIDS FOR NUISANCE VEGETATION AND CLEAN UP ABATEMENT

A motion was made by Trustee Peterson and seconded by Trustee Wilson to approve the request to seek bids for nuisance vegetation and clean-up abatement.

Clerk Jarrell Roe confirmed that this bid would also use electronic bid submission.

The motion carried unanimously.

2. REQUEST TO SEEK BIDS VINYL FLOOR REPLACEMENT AT FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD.

A motion was made by Treasurer Eldridge and seconded by Trustee Swanson to approve the request to seek bids for vinyl floor replacement at Fire Station Headquarters located at 222 S. Ford Blvd.

The motion carried unanimously.

3. REQUEST TO AWARD THE LOW BID FROM CONCRETE FLOOR TREATMENT TO APPLY EPOXY FLOOR FINISHING TO FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD. IN THE AMOUNT OF \$23,923.00 BUDGETED IN LINE ITEM #217-901-976-005

A motion was made by Trustee Peterson and seconded by Treasurer Eldridge to approve the request to award the low bid from Concrete Floor Treatment to apply epoxy floor finishing to Fire Station Headquarters located at 222 S. Ford Blvd. in the amount of \$23,923.00 budgeted in line item #217-901-976-005.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 REGULAR BOARD MEETING
PAGE 4**

Trustee Swanson made a friendly amendment to include approval contingent upon attorney review and approval of the contract. Trustee Peterson and Treasurer Eldridge agreed to the friendly amendment.

The motion carried unanimously.

OTHER BUSINESS

There was no other business.

BOARD MEMBER UPDATES

Board member updates were given at the work session.

A motion to adjourn was made by Treasurer Eldridge and seconded by Trustee Wilson

Motion carried unanimously.

The meeting was adjourned at approximately 7:38pm.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

NOVEMBER 15, 2022 BOARD MEETING

| | | |
|---------------------------|----|-------------------|
| ACCOUNTS PAYABLE CHECKS - | \$ | 312,018.95 |
| HAND CHECKS - | \$ | 296,455.40 |
| CREDIT CARD PURCHASES- | \$ | <u>1,9871.66</u> |
| GRAND TOTAL - | \$ | 628,346.01 |

Clarity Health Care Deductible –

| | |
|-------------|-------------------|
| ACH EFT - | \$37,045.60 (OCT) |
| ADMIN FEE - | \$1,368.34 (OCT) |

HAND CHECKS

| Check Date | Check | Vendor Name | Amount |
|------------|--------|----------------------------------|------------|
| Bank AP AP | | | |
| 10/28/2022 | 192155 | COMCAST CABLE | 126.29 |
| 10/28/2022 | 192156 | DTE ENERGY | 2,859.25 |
| 10/28/2022 | 192157 | WASTE MANAGEMENT | 424.72 |
| 10/28/2022 | 192158 | WEX BANK | 2,288.86 |
| 10/28/2022 | 192159 | YPSILANTI COMMUNITY | 3,208.13 |
| 11/04/2022 | 192160 | AAATA | 365.68 |
| 11/04/2022 | 192161 | LINCOLN SCHOOL DISTRICT | 2,061.81 |
| 11/04/2022 | 192162 | WASHTENAW COMMUNITY COLLEGE# | 1,797.28 |
| 11/04/2022 | 192163 | WASHTENAW COUNTY TREASURER | 7,154.32 |
| 11/04/2022 | 192164 | WASHTENAW INTERMEDIATE | 2,910.97 |
| 11/04/2022 | 192165 | YPSILANTI COMMUNITY SCHOOLS - WR | 2,810.03 |
| 11/04/2022 | 192166 | YPSILANTI COMMUNITY SCHOOLS - YP | 3,862.93 |
| 11/04/2022 | 192167 | YPSILANTI DISTRICT LIBRARY | 1,605.01 |
| 11/04/2022 | 192168 | 14-B DISTRICT COURT | 20.00 |
| 11/04/2022 | 192169 | WASHTENAW COUNTY TREASURER# | 10,497.50 |
| 11/04/2022 | 192170 | WASHTENAW COUNTY TREASURER# | 5,000.00 |
| 11/08/2022 | 192172 | CLEAR RATE COMMUNICATIONS, INC | 2,099.26 |
| 11/08/2022 | 192173 | COMCAST BUSINESS | 3,542.53 |
| 11/08/2022 | 192174 | COMCAST CABLE | 9,497.94 |
| 11/08/2022 | 192175 | CONSTELLATION NEW ENERGY | 937.03 |
| 11/08/2022 | 192176 | STANDARD INSURANCE COMPANY | 4,384.98 |
| 11/08/2022 | 192177 | WASTE MANAGEMENT | 284.12 |
| 11/08/2022 | 192178 | WASTE MANAGEMENT | 875.27 |
| 11/08/2022 | 192179 | WASTE MANAGEMENT | 227,797.46 |
| 11/08/2022 | 192180 | YPSILANTI COMMUNITY | 44.03 |

AP TOTALS:

| | |
|----------------------------|-------------------|
| Total of 25 Checks: | 296,455.40 |
| Less 0 Void Checks: | 0.00 |
| Total of 25 Disbursements: | <u>296,455.40</u> |

A/P CHECKS

| Check Date | Check | Vendor Name | Amount |
|------------|--------|--------------------------------|------------|
| Bank AP AP | | | |
| 11/15/2022 | 192181 | A DESIGN LINE | 448.46 |
| 11/15/2022 | 192182 | AAMCO TRANSMISSIONS AND | 1,605.68 |
| 11/15/2022 | 192183 | AIS CONSTRUCTION EQUIPMENT | 2,157.63 |
| 11/15/2022 | 192184 | ALLGRAPHICS CORPORATION | 2,847.45 |
| 11/15/2022 | 192185 | AMAZON CAPITAL SERVICES | 1,400.89 |
| 11/15/2022 | 192186 | ANN ARBOR CLEANING SUPPLY | 141.75 |
| 11/15/2022 | 192187 | ASCENTIS CORPORATION | 334.25 |
| 11/15/2022 | 192188 | ASSOCIATED FENCE | 850.00 |
| 11/15/2022 | 192189 | AUTO VALUE YPSILANTI | 138.80 |
| 11/15/2022 | 192190 | B-BALL SKILLS LLC | 646.25 |
| 11/15/2022 | 192191 | BELFOR USA GROUP INC | 5,723.34 |
| 11/15/2022 | 192192 | BIANCO TOURS | 2,922.80 |
| 11/15/2022 | 192193 | BRANDON DRAKE | 938.00 |
| 11/15/2022 | 192194 | BRINKMAN, DONALD F. | 1,638.75 |
| 11/15/2022 | 192195 | BRINKMAN, DONALD F. | 1,000.00 |
| 11/15/2022 | 192196 | BRITTANY M. WILLIG | 1,660.00 |
| 11/15/2022 | 192197 | BRITTANY M. WILLIG | 1,000.00 |
| 11/15/2022 | 192198 | CARLISLE/WORTMAN ASSOCIATES | 9,066.00 |
| 11/15/2022 | 192199 | CARTER LUMBER COMPANY | 2,262.75 |
| 11/15/2022 | 192200 | CDW GOVERNMENT INC | 1,297.29 |
| 11/15/2022 | 192201 | CERTASITE, LLC | 1,017.11 |
| 11/15/2022 | 192202 | CGS, INC. | 965.00 |
| 11/15/2022 | 192203 | CHARMEEKA WILLIAMS | 100.00 |
| 11/15/2022 | 192204 | CINTAS CORPORATION | 309.91 |
| 11/15/2022 | 192205 | CISLO TITLE | 2,400.00 |
| 11/15/2022 | 192206 | COMERICA BANK | 48.99 |
| 11/15/2022 | 192207 | CRYSTAL FLASH, INC. | 11,210.13 |
| 11/15/2022 | 192208 | DANIEL KIMBALL | 531.61 |
| 11/15/2022 | 192209 | DOMINIC HOVING | 60.00 |
| 11/15/2022 | 192210 | EMERGENCY MEDICAL PRODUCTS | 1,172.00 |
| 11/15/2022 | 192211 | FIBER LINK | 26.25 |
| 11/15/2022 | 192212 | GEORGIE EIFERT | 156.00 |
| 11/15/2022 | 192213 | GOOSE BUSTERS OF MICHIGAN, LLC | 455.00 |
| 11/15/2022 | 192214 | GRAINGER | 208.71 |
| 11/15/2022 | 192215 | HANNAH ARNOLD | 128.00 |
| 11/15/2022 | 192216 | HOME DEPOT | 847.58 |
| 11/15/2022 | 192217 | IPROMO | 17,850.00 |
| 11/15/2022 | 192218 | JOSEPH STOUT | 30.00 |
| 11/15/2022 | 192219 | JUMP-A-RAMA | 482.30 |
| 11/15/2022 | 192220 | JUNGA'S ACE HARDWARE | 1,530.01 |
| 11/15/2022 | 192221 | KCI | 177.60 |
| 11/15/2022 | 192222 | LAWRENCE HENDRICKS | 136.00 |
| 11/15/2022 | 192223 | LINDE GAS & EQUIPMENT INC | 284.94 |
| 11/15/2022 | 192224 | LOOKING GOOD LAWNS | 3,645.00 |
| 11/15/2022 | 192225 | LOWE'S | 98.11 |
| 11/15/2022 | 192226 | MARGARET JONES | 100.00 |
| 11/15/2022 | 192227 | MARIALANA BRANCH | 90.00 |
| 11/15/2022 | 192228 | MCLAIN AND WINTERS | 149,448.42 |
| 11/15/2022 | 192229 | MCMASTER-CARR | 58.27 |
| 11/15/2022 | 192230 | MICHAEL A. CROMER | 250.00 |
| 11/15/2022 | 192231 | MICHAEL COX | 600.00 |
| 11/15/2022 | 192232 | MICHIGAN LINEN SERVICE, INC. | 1,140.20 |
| 11/15/2022 | 192233 | MIDWEST ENVIRO SOLUTIONS | 2,625.00 |
| 11/15/2022 | 192234 | OFFICE EXPRESS | 362.21 |
| 11/15/2022 | 192235 | ORCHARD, HILTZ & MCCLIMENT INC | 7,241.75 |
| 11/15/2022 | 192236 | PARKWAY SERVICES, INC. | 130.00 |
| 11/15/2022 | 192237 | PAUL TAMOSHUNAS | 876.16 |
| 11/15/2022 | 192238 | PEARLINE DAVIS | 686.35 |
| 11/15/2022 | 192239 | RHETT REYES | 2,078.76 |
| 11/15/2022 | 192240 | RICOH USA, INC. | 299.00 |
| 11/15/2022 | 192241 | ROBERT ACTON | 1,650.00 |
| 11/15/2022 | 192242 | ROGER JAUSSE | 90.00 |
| 11/15/2022 | 192243 | ROY KRONEMAN | 250.00 |
| 11/15/2022 | 192244 | SAM'S CLUB DIRECT | 183.08 |
| 11/15/2022 | 192245 | SHERWIN WILLIAMS COMPANY | 277.40 |
| 11/15/2022 | 192246 | SHIRLEY DUPREY | 63.00 |
| 11/15/2022 | 192247 | SHRADER TIRE & OIL | 1,235.05 |
| 11/15/2022 | 192248 | SOLOMON DIVING INC. | 13,637.00 |
| 11/15/2022 | 192249 | SOUTHERN COMPUTER WAREHOUSE | 2,688.24 |
| 11/15/2022 | 192250 | SPARTAN DISTRIBUTORS | 2,559.68 |
| 11/15/2022 | 192251 | SPICER GROUP | 167.00 |
| 11/15/2022 | 192252 | STADIUM TROPHY | 65.99 |
| 11/15/2022 | 192253 | STANDARD PRINTING | 315.00 |
| 11/15/2022 | 192254 | STANTEC | 404.75 |
| 11/15/2022 | 192255 | STAPLES* - ACCOUNT #1026071 | 61.34 |
| 11/15/2022 | 192256 | STATE OF MICHIGAN | 8,162.97 |
| 11/15/2022 | 192257 | STATE OF MICHIGAN## | 700.00 |
| 11/15/2022 | 192258 | STEPHEN BROWN | 1,100.00 |

| Check Date | Check | Vendor Name | Amount |
|------------|--------|----------------------------------|-----------|
| 11/15/2022 | 192259 | STERICYCLE INC | 244.38 |
| 11/15/2022 | 192260 | SUDHANSHU MALHOTRA | 68.00 |
| 11/15/2022 | 192261 | THERESE FOOTE | 392.00 |
| 11/15/2022 | 192262 | TRAFFIC LOGIX CORPORATION | 4,500.00 |
| 11/15/2022 | 192263 | TRAVIS ERBY | 392.00 |
| 11/15/2022 | 192264 | TRENDSET COMMUNICATIONS GROUP | 1,584.77 |
| 11/15/2022 | 192265 | UNIFIRST CORPORATION | 435.35 |
| 11/15/2022 | 192266 | VERIZON WIRELESS | 2,812.50 |
| 11/15/2022 | 192267 | WASHTENAW COUNTY ROAD COMMISSION | 256.32 |
| 11/15/2022 | 192268 | WASHTENAW COUNTY TREASURER# | 17,248.59 |
| 11/15/2022 | 192269 | WESTLAND FIRE EXTINGUISHER INC | 250.00 |
| 11/15/2022 | 192270 | WINDER POLICE EQUIPMENT | 756.40 |
| 11/15/2022 | 192271 | WINGMAN PEST CONTROL | 560.00 |
| 11/15/2022 | 192272 | YPSILANTI ACE HARDWARE | 86.96 |
| 11/15/2022 | 192273 | ZEP SALES & SERVICE | 884.72 |

AP TOTALS:

| | |
|----------------------------|------------|
| Total of 93 Checks: | 312,018.95 |
| Less 0 Void Checks: | 0.00 |
| Total of 93 Disbursements: | 312,018.95 |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|-------|-------------|-------------|--------|
|------------|-------|-------------|-------------|--------|

CREDIT CARDS

Bank CARDS COMERICA COMMERCIAL CARD

| | | | | |
|------------|-------|---------------|--|------------------|
| 11/15/2022 | 86(E) | COMERICA BANK | GALLS INVOICE ART CLOTHING 21606743 | 120.83 |
| | | | DIVERSITY, EQUITY AND INCLUSIONS TRAININ | 120.00 |
| | | | FEDEX INVOICE - SARANEN | 33.91 |
| | | | OPERATING SUPPLIES AND FOOD AND BEVERAGE | 389.89 |
| | | | OPERATING SUPPLIES AND FOOD AND BEVERAGE | 396.20 |
| | | | OPERATING SUPPLIES AND FOOD AND BEVERAGE | 540.66 |
| | | | PASSPORT POSTAGE WEEK OF 9-19-2022 | 152.55 |
| | | | PASSPORT POSTAGE WEEK OF 9-12-2022 | 107.60 |
| | | | PASSPORT POSTAGE WEEK OF SEPT 6, 2022 | 35.80 |
| | | | PASSPORT POSTAGE WEEK OF AUG 29, 2022 | 107.40 |
| | | | PROMOTIONAL GIVEAWAYS REC DEPT. | 319.46 |
| | | | FIXED ASSETS CS RENEWAL | 461.10 |
| | | | AVCB ROOM RENTAL | 2,655.80 |
| | | | REGISTRATION AND LODGING FOR MIAM FALL C | 400.00 |
| | | | TRAINING FOR ANGELA KOJIRO THROUGH MTA - | 125.00 |
| | | | STAPLES ORDER # 9843844305-000001 | 84.79 |
| | | | COMPOST REGISTRATION | 600.00 |
| | | | REPLACEMENT FLOOR JACK | 222.58 |
| | | | LODGING FOR PAUL TAMOSHUNAS FOR THE CODE | 655.35 |
| | | | LAWN TRIMMER & SPOOL - P&G | 1,713.97 |
| | | | REPLACEMENT TABLE AND CHAIRS | 1,368.69 |
| | | | LODGING FOR THE FIRE MARSHAL FOR 2022 MF | 403.20 |
| | | | LODGING FOR THE FIRE CHIEF AT 2022 MFIS | 403.20 |
| | | | FLOAT SWITCH | 434.76 |
| | | | YTREC.ORG DOMAIN REGISTRATION | 99.78 |
| | | | YTRD.ORG DOMAIN REGISTRATION | 99.78 |
| | | | MONTHLY SUBSCRIPTION FEES FOR TLO SERVIC | 75.00 |
| | | | MEAL FOR PAUL TAMOSHUNAS WHILE ATTENDING | 20.31 |
| | | | COVID 19 TEST KITS FOR COMMUNITY | 7,080.00 |
| | | | | <u>19,227.61</u> |
| 11/15/2022 | 87(E) | COMERICA BANK | GALLS UNIFORM ORDER (DONNA AND SANDI) 9. | 644.05 |

CARDS TOTALS:

| | | | | |
|---------------------------|--|--|--|------------------|
| Total of 2 Checks: | | | | 19,871.66 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 2 Disbursements: | | | | <u>19,871.66</u> |

OFFICE OF THE TREASURER
STAN ELDRIDGE



MONTHLY TREASURER'S REPORT
OCTOBER 1, 2022 THROUGH OCTOBER 31, 2022

| <u>Account Name</u> | <u>Beginning Balance</u> | <u>Cash Receipts</u> | <u>Cash Disbursements</u> | <u>Ending Balance</u> |
|---|--------------------------|----------------------|---------------------------|-----------------------|
| 101 - General Fund | 6,953,391.46 | 2,108,561.79 | 1,851,747.84 | 7,210,205.41 |
| 101 - Payroll | 288,217.49 | 726,038.96 | 730,134.59 | 284,121.86 |
| 101 - Willow Run Escrow | 145,517.74 | 49.43 | 0.00 | 145,567.17 |
| 206 - Fire Department | 2,916,791.88 | 6,832.45 | 353,448.95 | 2,570,175.38 |
| 208 - Parks Fund | 23,071.32 | 55.70 | 385.35 | 22,741.67 |
| 213 - Roads/Bike Path/Rec/General Fund | 938,435.63 | 157,032.68 | 52,102.63 | 1,043,365.68 |
| 216 - Fire Pension & OPEB Millage Fund | 20,959.36 | 51.35 | 0.00 | 21,010.71 |
| 217 - Fire Special Millage Capital Fund | 1,529,365.41 | 3,733.47 | 0.00 | 1,533,098.88 |
| 226 - Environmental Services | 2,260,000.80 | 3,248.73 | 240,685.69 | 2,022,563.84 |
| 230 - Recreation | 93,771.64 | 153,636.11 | 173,387.04 | 74,020.71 |
| 236 - 14-B District Court | 1,892.87 | 160,750.53 | 108,992.46 | 53,650.94 |
| 244 - Economic Development | 70,920.21 | 173.18 | 0.00 | 71,093.39 |
| 249 - Building Department Fund | 1,761,987.84 | 104,055.17 | 61,582.33 | 1,804,460.68 |
| 250 - LDFA Tax | 20,128.14 | 48.74 | 0.00 | 20,176.88 |
| 252 - Hydro Station Fund | 902,592.14 | 19,726.64 | 25,277.37 | 897,041.41 |
| 266 - Law Enforcement Fund | 9,424,459.17 | 42,994.95 | 86,286.37 | 9,381,167.75 |
| 282 - Cares Act Fund | 9,300,133.36 | 22,701.94 | 0.00 | 9,322,835.30 |
| 287 - Nuisance Abatement Fund | 72,247.11 | 2,990.33 | 2,876.09 | 72,361.35 |
| 398 - LDFA 2006 Bonds | 20,165.79 | 9.57 | 18,000.00 | 2,175.36 |
| 584 - Green Oaks Golf Course | 336,154.24 | 223,444.05 | 205,321.30 | 354,276.99 |
| 597 - Compost Site | 713,854.27 | 21,180.71 | 37,020.05 | 698,014.93 |
| 661 - Motor Pool | 319,299.79 | 25,055.97 | 4,422.67 | 339,933.09 |
| 702 - General Tax Collection | 57,882.29 | 6,533.25 | 0.00 | 64,415.54 |
| 703 - Current Tax Collections | 2,304,288.60 | 382,553.92 | 962,409.59 | 1,724,432.93 |
| 707 - Bonds & Escrow/GreenTop | 1,624,900.84 | 13,884.39 | 203,378.04 | 1,435,407.19 |
| 708 - Fire Withholding Bonds | 148,596.60 | 50.48 | 0.00 | 148,647.08 |
| GRAND TOTAL | 42,249,025.99 | 4,185,394.49 | 5,117,458.36 | 41,316,962.12 |

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



Residential Services
Department

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director

Date: November 9, 202

RE: Request authorization to approve the proposal from JFR Architects for Step 2 of the Civic Center Safety and Security Upgrade project at the Civic Center for \$119,631 budgeted in line #101-901-971.003

The Residential Services Department is requesting authorization to approve the proposal from JFR Architects for Step 2 of the Civic Center Safety and Security Upgrade project at the Civic Center for \$119,631 budgeted in line #101-901-971.003.

The Board of Trustees previously approved and signed an agreement with JFR to start exploring the priorities of safety and security upgrades at the Civic Center and 14B District Court. We received a complete study and facility analysis showing what the priorities should be. Included in their initial proposal were additional steps in order to execute the project. This Step 2 includes project design, contract documents and construction services.

After reviewing the facility analysis, after experiencing some safety situations with staff at the Civic Center and internal meetings and discussions, a few priorities were identified.

1. IT Office Safety Modifications and Improvements
2. Civic Center Board Room Safety, Security & ADA Modifications and Improvements
3. Civic Center Service Counter Safety & Security Modifications and Improvements

This agenda item is dependent on a budget amendment.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

September 14, 2022

Mike Hoffmeister, CPRP
Residential Services Director
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

**RE: Step 2 "Execute the Project"
Architectural and Engineering Professional Services**

**Renovation and Additions at
Civic Center Building
7200 S. Huron River Drive
Ypsilanti, MI 48197**

Hello Mike,

To confirm for you that our current contract from 1-24-2022 remains accurate for any proposed renovation work scope at the existing Civic Center and / or Circuit Court buildings as directed by the Township Administration and Board.

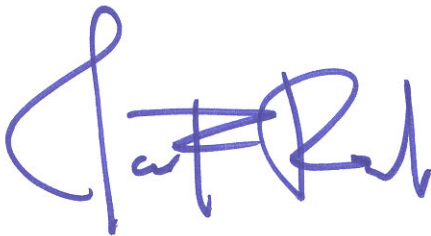
Our professional services fee for "Step 2 – Execute the Project" remains at 5.8 % of the Owners final construction cost. Based on the current conceptual estimate for the Civic Center work only of \$2,062,600.00 from the "Step 1 – Define the Project" phase that would be a conceptual estimated professional fee of \$119,631.00.

This 5.8% fee will include getting the project through design, contract documents and construction phase working with the Township construction manager or general contractor depending on how the procurement process is executed. We will assist the Township in coordinating and securing this work as necessary for the project construction.

We look forward to working with you and the Township on this renovation project and in modernizing the existing Civic Center facility.

If you have any questions or concerns, please feel free to give me a call to review in greater detail.

Sincerely Yours,



James F. Renaud AIA, NCARB
President

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #15**

November 15, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

| | | |
|--------------------------------------|-----------------------|---------------------|
| 101 - GENERAL OPERATIONS FUND | Total Increase | \$655,426.00 |
|--------------------------------------|-----------------------|---------------------|

Request to increase budget legal services pertaining to meetings, contract reviews, contract negotiations and other Township legal business. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|---------------|-------------------------|------------------|-------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$87,000.00 |
| | | Net Revenues | \$87,000.00 |
| Expenditures: | Legal Services | 101-266-801.002 | \$87,000.00 |
| | | Net Expenditures | \$87,000.00 |

Request to increase budget legal services for prosecution and domestic violence for Court Due Process. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|---------------|-----------------------------------|------------------|-------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$57,300.00 |
| | | Net Revenues | \$57,300.00 |
| Expenditures: | Legal Service - Prosecution | 101-287-801.014 | \$22,300.00 |
| | Legal Service - Domestic Violence | 101-287-801.020 | \$35,000.00 |
| | | Net Expenditures | \$57,300.00 |

Request to increase budget for legal services. This is due to the higher number of nuisance abatement, "padlock statute" and vacant abandoned properties this year. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|---------------|---------------------------------|------------------|-------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$70,000.00 |
| | | Net Revenues | \$70,000.00 |
| Expenditures: | Public Nuisance - Legal Service | 101-729-801.023 | \$70,000.00 |
| | | Net Expenditures | \$70,000.00 |

Request to increase budget for legal services pertaining to land use issues, including ordinance and any zoning challenges. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|---------------|---------------------------------|------------------|-------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$70,000.00 |
| | | Net Revenues | \$70,000.00 |
| Expenditures: | Land Use Issues - Legal Service | 101-729-801.024 | \$70,000.00 |
| | | Net Expenditures | \$70,000.00 |

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #15**

November 15, 2022

Request to increase budget for Parks & Grounds garage roofing overlay project. This will be funded by an appropriation of prior year fund balance.

| | | | |
|---------------|-------------------------|------------------|---------------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$175,845.00 |
| | | Net Revenues | <u>\$175,845.00</u> |
| Expenditures: | Garage Improvements | 101-901-975.200 | \$175,845.00 |
| | | Net Expenditures | <u>\$175,845.00</u> |

Request to increase budget for Community Center roof safety project. This will be funded by an appropriation of prior year fund balance.

| | | | |
|---------------|-----------------------------------|------------------|--------------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$75,650.00 |
| | | Net Revenues | <u>\$75,650.00</u> |
| Expenditures: | Cap Out Comm Ctr Bldg Improvement | 101-901-975.535 | \$75,650.00 |
| | | Net Expenditures | <u>\$75,650.00</u> |

Request to increase budget for professional service for design, contract documents and construction phase work for renovation project and in modernizing the existing Civic Center facility.

| | | | |
|---------------|------------------------------------|------------------|---------------------|
| Revenues: | Prior Year Fund Balance | 101-000-699.999 | \$119,631.00 |
| | | Net Revenues | <u>\$119,631.00</u> |
| Expenditures: | Civic CTR & 14B Court Improvements | 101-901-971.003 | \$119,631.00 |
| | | Net Expenditures | <u>\$119,631.00</u> |

249 - BUILDING FUND

Total Increase \$9,066.00

Request to increase the professional service line for the plan review of Eagle Crest Golf Course performed by Carlisle Wortman. An increase to recognize the revenue earned in building permits will offset this budget amendment.

| | | | |
|---------------|-----------------------|------------------|-------------------|
| Revenues: | Building Permits | 249-000-491.000 | \$9,066.00 |
| | | Net Revenues | <u>\$9,066.00</u> |
| Expenditures: | Professional Services | 249-371-801.000 | \$9,066.00 |
| | | Net Expenditures | <u>\$9,066.00</u> |

CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #15

November 15, 2022

661 - MOTOR POOL FUND

Total Increase \$8,000.00

Request to increase the revenue and expenditure lines used for fuel and oil allocations to other funds. This is due to the higher than anticipated fuel cost.

| | | | |
|---------------|-------------------------|------------------|-------------------|
| Revenues: | Fuel and Fluids Revenue | 661-000-607.520 | \$8,000.00 |
| | | Net Revenues | <u>\$8,000.00</u> |
| Expenditures: | Gas & Oil | 661-268-867.000 | \$8,000.00 |
| | | Net Expenditures | <u>\$8,000.00</u> |

Motion to Amend the 2022 Budget (#15)

Move to increase the General Fund budget by \$655,426 to \$11,827,531 and approve the department line item changes as outlined.

Move to increase the Building Fund budget by \$9,066 to \$981,188 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$8,000 to \$387,741 and approve the department line item changes as outlined.

AUTHORIZATIONS AND BIDS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director
Michael Saranen, Operations Manager

Date: November 9, 202

RE: Request authorization to approve the contract and award the Parks & Grounds Garage Roofing Overlay project to CEI Michigan, LLC for \$175,845 budgeted in line #101-901-975.200

The Residential Services Department is requesting authorization to award the Parks & Grounds Roofing Overlay project to CEI Michigan, LLC for \$175,845 budgeted in line #101-901-975.200.

The Board of Trustees previously permitted staff to go out to bid for this project. This project includes the addition of insulation, water and ice shield, Tremco T-238 metal roofing system, sealing of existing gutter seams and a 20-year manufacturer's warranty.

Sealed bids were accepted and read aloud at 2:00 p.m. on Friday, October 21. One (1) bid was received. This agenda item is dependent on a budget amendment.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

Friday, October 21, 2022

Ypsilanti Charter Township

Maintenance Facility Roof M2

Scope of Work:

1. Install new 1 ¼" Isocyanate insulation inside the panels
2. Install new 1 ½" Isocyanate insulation over the 1 ¼" insulation
3. Install new 2x6 nailer around the perimeter.
4. Install new ½" OSB ply fastened to the existing metal panels
5. Install new Ice and water shield over the new OSB.
6. Install new 18" Tremco T-238 metal roofing system
7. Seal all existing gutter seams with Tremco Geogard Seam Sealer and 6" Permfab.
8. Include a 20-year manufacture warranty

Price: \$ 165,970.00

Alternate: for replacing the existing gutter and downspouts.

Add \$ 9,875.00

Friday, October 21, 2022

Ypsilanti Charter Township

Maintenance Facility Roof M3

Scope of Work:

1. Powerwash the existing roofing with 2,500 psi power washer. Water will not be captured
2. Scarify rust to tight rust.
3. Replace loose or missing fasteners.
4. Strip in all joints larger than 1/8" with Geogard Seam Seal and 6" Permfab reinforcement.
5. Install Tremco Alumanation 301 system

Price: \$ 47,250.00

Atlantic Specialty Insurance Company

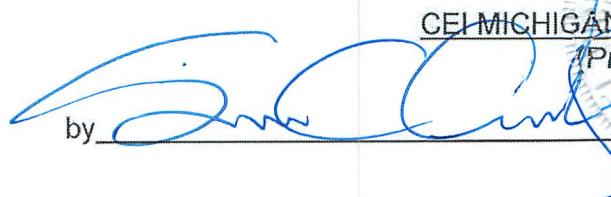
BID BOND

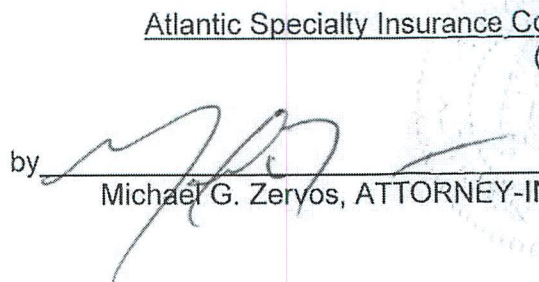
KNOW BY ALL MEN THAT THESE PRESENTS: That we CEI MICHIGAN L.L.C. of 7750 East M 36 , Whitmore Lake, MI 48189, hereinafter referred to as Principal, and Atlantic Specialty Insurance Company as Surety, are held and firmly bound unto Ypsilanti Charter Township of 7200 South Huron River Drive , Ypsilanti, MI 48197, hereinafter referred to as Obligee, in the sum of FIVE AND 00/100 PERCENT Dollars (5.00%) for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

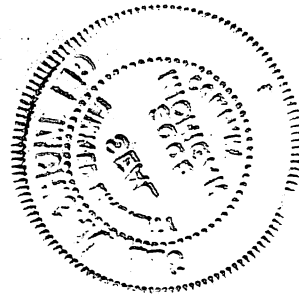
WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for Maintenance Facility

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this October 21, 2022.

by  CEI MICHIGAN L.L.C.
(Principal) (Seal)

Atlantic Specialty Insurance Company
(Surety)
by  (Seal)
Michael G. Zeryos, ATTORNEY-IN-FACT



[Faint, illegible text]

[Faint, illegible text]

[Faint, illegible text]

[Faint, illegible text]

[Faint, illegible text]

[Faint, illegible text]



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Donald W. Burden, David C. Lange, Angelo G. Zervos, Gus E. Zervos, Michael G. Zervos, Stephen M. Zervos, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

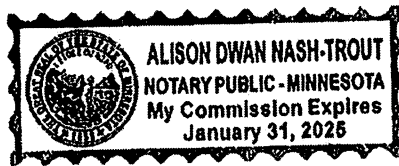
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 21st day of October, 2022.

This Power of Attorney expires
January 31, 2025



Kara Barrow
Kara Barrow, Secretary

Proposal-Contract



Commercial Roofing and Sheet Metal
P.O. Box 310, Hamburg, MI 48139
PH: 517-548-0039 FAX: 517-548-0182

| | |
|-----------------------------------|------------------|
| Customer Name/Address | Date: 10-26-2022 |
| Ypsilanti Charter Township | |
| Grounds and Maintenance Buildings | |
| 2025 East Clark Road | |
| Ypsilanti, MI 48197 | |
| 734-544-4000 | |

We propose to furnish and install a new roofing system on the above referenced project. Our proposal includes the following:

Scope of Work: Building M2

1. Install new 1 ¼" Isocyanate insulation inside the panels
2. Install new 1 ½" Isocyanate insulation over the 1 ¼" insulation
3. Install new 2x6 nailer around the perimeter.
4. Install new ½" OSB ply fastened to the existing metal panels
5. Install new Ice and water shield over the new OSB.
6. Install new 18" Tremco T-238 metal roofing system
7. Seal all existing gutter seams with Tremco Geogard Seam Sealer and 6" Permfab.
8. Include a 20-year manufacture warranty

Price: \$ 165,970.00

Alternate: for replacing the existing gutter and downspouts.

Add \$ 9,875.00

We hereby propose to furnish labor and materials complete in accordance with the above Scope of Work, for the sum of (See Above).

Terms and Conditions:

This proposal agreement is subject to the terms, conditions, and instructions appearing on the face hereof and the attached page. Warranty (in paragraph 6) included excluded (check one). This Proposal may be withdrawn, by us, if not accepted within **30** days.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined herein.

CEI Michigan, LLC

Signature: *G. Robert Cook*

Print Name: Rob Cook

Title: Vice President

Date: _____

Rev 2/26/2020

Customer

Signature: _____

Print Name: _____

Title: _____

Date: _____

1. ADDITIONAL CHARGES. The following shall be an addition to the contract price and charged on a time and material basis, including 30% for overhead and profit: addition or deviation from the specifications herein described; damage to our work by others; temporary protection of the building not originally included in this work order; premature notice to start work causing unnecessary trips; trips back to the job to repair openings created after work is complete; and any labor required to be done outside of normal business hours.

2. EXCLUSIONS. The following items are not included in this contract unless otherwise specifically stated in writing: repairs to the roof deck, installation of wood or cant strips, furnishing or installation of sheet metal or roof drains, repairs or alteration to the building other than the roof, identification, abatement and/or removal of asbestos containing or toxic material, or work preparatory or incidental to these items. No interior protection or clean up included. Company shall not be responsible for any damage incurred due to nails or screws penetrating the roof deck or for damage incurred to anything secured or attached to the roof deck, joists or any other roofing structure member which becomes loose, unsecured or falls as a result of the roofing operations of Company. Company shall not be responsible for any claims, damages or expenses arising from the presence or disturbance of asbestos containing, or toxic materials, or arising out of or in any way related to biological growth, including, but not limited to, all types of mold, or any other type of contamination of the Owner's building.

3. MATERIALS. All materials used shall be as stated in the specifications and/or attached Scope of Work.

4. CUSTOMER'S RESPONSIBILITY. The Customer is solely responsible for structural suitability of the building in light of specifications of the roofing system to be applied pursuant to this work order, including, but not limited to, load bearing capacity, dew point and vapor transmission calculations. Further, the Customer shall be solely responsible for any damages to any furniture, furnishing, fixtures or contents of the building during the performance of the work, except such damages as may be caused by the sole negligence of Company. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building and shall hold Company harmless from claims relating to fumes and odors emitted during the normal roofing process.

5. PERMITS. Customer shall secure and pay for necessary approvals, permits, easements, assessments and charges required for construction, use or occupancy of permanent structures or permanent changes in existing facilities.

6. GUARANTEE AND WARRANTY. The type of guarantee and extent of coverage shall be as indicated in accordance with written guarantees, if any, offered by manufacturers of materials incorporated into the project. In addition to the manufacturer's guarantees, if so noted in the proposal, and upon receipt of final payment, Company shall guarantee workmanship furnished as part of this work order against defects in such workmanship for a period of one (1) year from the completion of work. ("Warranty") The value of this warranty shall not exceed the work order price. In all cases Company's liability is limited to repairs or roofing and waterproofing work and materials installed by Company, **EXPRESSLY EXCLUDING CONSEQUENTIAL DAMAGES. THERE ARE NO OTHER GUARANTEES OR WARRANTIES EXPRESS OR IMPLIED.**

7. PONDING WATER. Company is not responsible for location of roof drains, adequacy of drainage or ponding on the roof. It is understood by Customer that a Ponding Water condition is not indicative of a defective roof system. Positive Drainage is a design goal and is not always achievable. Company will not be held responsible for a Ponding Water condition that results from a roof structure that is not designed to achieve Positive Drainage as defined by the National Roofing Contractors Association (NRCA). Ponding Water is defined as a roof surface that is incompletely drained. Positive Drainage is a drainage condition with additional roof slope provided to ensure drainage of a roof area with 48 hours after a rainfall.

8. INSURANCE. Company agrees to purchase and maintain, as required by law, workers' compensation and general commercial liability insurance to protect the Customer from injuries and/or damages which may arise out of or result from Company's operations under this work order and for which Company may be legally liable, whether such operations be by Company or by anyone directly or indirectly employees by Company, or by anyone for whose acts Company may be liable. **Customer agrees to look solely to Company's appropriate insurance carrier for any and all damages resulting from personal injury or property damage claims including those caused by Company or Company's sole negligence.** Customer expressly waives all claims excluded under Company's insurance policies. The Customer agrees to provide sufficient insurance to protect Company

against loss or materials installed or on the premises due to fire, windstorm, hail or floods. Customer provided property insurance shall be on an all-risk policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, theft, vandalism, malicious mischief, collapse, false work, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements. If the property insurance requires minimum deductibles the Customer shall be responsible for payment of the additional costs not covered because of such increased or voluntary deductibles. The insurance shall waive rights of subrogation, if any against Company. The Customer shall purchase and maintain such insurance as will insure the Customer against loss of use of the Customer's property due to fire or other hazards, however caused. The Customer waives all rights of action against Company for loss of use of the Customer's property, including consequential damages. If Customer is not the owner of the property then Customer may satisfy its responsibilities hereunder by having the Owner provide the coverage in compliance with this paragraph.

9. ACTS OF GOD. Company shall not be responsible for damage or delay due to strikes, fires, accidents, acts of god or other causes beyond its reasonable control.

10. ACCESS. Company shall be permitted to use driveways, and paved areas leading, or adjacent to, the job site for its equipment without liability to Company occasioned by the negligence of others or by its equipment.

11. STRUCTURAL SUITABILITY. Company assumes full responsibility for furnishing roofing materials and for their proper installation in accordance with manufacturer's specifications. Company does not, either itself or through its representatives, practice architecture or engineering and offers no opinion on, and expressly disclaims any responsibility for, structural integrity, compliance with building codes or design. Opinions of competent structural engineers should be obtained by the Customer as to the structural soundness of the roof deck and its ability to properly support normal roof construction equipment and operations and the completed roof system. Company accepts no liability for any failure of the roof deck, its ability to support the contemplated roof installation, or resultant damages.

12. FINAL PAYMENT. The making of final payment shall constitute a waiver of all claims against Company by the Customer except for those arising from (a) unsettled liens stemming from work performed by Company, and (b) terms of any guarantee or warranty issued pursuant to this work order. No guarantee or warranty provided by Company shall be valid until full and final payment is received.

13. ARBITRATION. Any controversy or claim arising out of or relating to this work order, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association and judgement upon the award rendered by the Arbitrator(s) may be entered in any Court having jurisdiction thereof. Notwithstanding the foregoing, in Company's sole discretion, collection of unpaid balances may be sought in any Court having jurisdiction thereof or under this arbitration clause. Any legal claim against Company must be brought no later than one (1) year after Company has completed work.

14. MISCELLANEOUS. These Terms and Conditions together with the cover page providing the Scope of Work, etc. and any attachments constitute the entire agreement (Agreement) of the parties. Modifications to this Agreement can be made only in writing signed by Company. Customer permitting performance of work indicates acceptance without exception of this Agreement, even if this Agreement is not executed. This Agreement is solely for the benefit of Customer and Company, and is not intended for the benefit of any other parties.

15. TERMS. Net 30 days from invoice date or progress payment date. Interest shall start to accrue 30 days from the date of final invoice on any unpaid balance at 1 ½ % per month (18% per annum) or at the maximum legal rate permitted by law. If legal proceedings are required to collect an unpaid balance, all costs including actual attorney fees shall be added to the unpaid balance. Non-payment in accordance with these terms shall be considered material and cause for termination of performance by **CEI Michigan, LLC**. ("Company").



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|-----------------------|
| PRODUCER IMA, Inc. - Colorado Division 1705 17th Street, Suite 100 Denver CO 80202 | CONTACT NAME: IMA Denver Team | |
| | PHONE (A/C No. Ext): 303-534-4567 | FAX (A/C, No): |
| E-MAIL ADDRESS: DenAccountTechs@imacorp.com | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # |
| INSURER A : Arch Insurance Company | | 11150 |
| INSURER B : Navigators Insurance Company | | 42307 |
| INSURER C : The Burlington Insurance Company | | 23620 |
| INSURER D : | | |
| INSURER E : | | |
| INSURER F : | | |

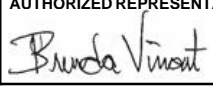
COVERAGES **CERTIFICATE NUMBER:** 1554562611 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: | | | ZAGLB9227805 | 5/1/2022 | 5/1/2023 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$ |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | ZACAT9248905 | 5/1/2022 | 5/1/2023 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | PT22EXCZ056K8IV | 5/1/2022 | 5/1/2023 | EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | N/A | ZAWCI9420105 | 5/1/2022 | 5/1/2023 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| C | Excess Second Layer | | | 954BE02107-02 | 5/1/2022 | 5/1/2023 | Each Occurrence \$5,000,000 Aggregate \$5,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

| | |
|----------------------|--|
| For Information Only | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ALL PARTIES WHERE REQUIRED BY A WRITTEN CONTRACT

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

- A. **Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.
- B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

2. Exclusions

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ALL PARTIES WHERE REQUIRED BY A WRITTEN CONTRACT

Location And Description of Completed Operations:

Additional Premium:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard".

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

SCHEDULE

Name of Person(s) or Organization(s):

ANY PERSON OR ORGANIZATION THAT YOU HAVE AGREED IN WRITTEN CONTRACT THAT SUCH PERSON OR ORGANIZATION IS AN ADDITIONAL INSURED ON THIS POLICY. THE COVERAGE PROVIDED BY THIS ENDORSEMENT IS PRIMARY TO, AND NON-CONTRIBUTORY WITH, ANY OTHER INSURANCE AVAILABLE TO THE ADDITIONAL INSURED

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

Under **Covered Autos Liability Coverage**, the **Who is An Insured** provision is amended to include as an "insured" the person(s) or organization(s) named in the Schedule above, but only with respect to their legal liability for your acts or omissions or acts or omissions of any person for whom **Covered Auto Liability Coverage** is afforded under this policy.

All other terms and conditions of this Policy remain unchanged.

Endorsement Number:

Policy Number: ZACAT9248905

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

| |
|---|
| Named Insured: Endorsement Effective Date: |
|---|

SCHEDULE

| |
|--|
| Name(s) Of Person(s) Or Organization(s): ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS |
|--|

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

POLICY NUMBER: ZAWCI9420105**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. ZAWCI9420105
Insured CEI GROUP, LLC
Insurance Company ARCH INSURANCE COMPANY

Endorsement No.
Premium INCL.

DATE OF ISSUE:

Countersigned By _____

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.
Endorsement Number:

Policy Number: ZAGLB9277805

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.
Endorsement Number:

Policy Number: ZACAT9248905

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.

Endorsement Number:

Policy Number: ZAWCI9420105

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date: 05-01-22

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director
Michael Saranen, Operations Manager

Date: November 9, 202

RE: Request authorization to approve the contract and award the Community Center Roof Safety project to CEI Michigan, LLC for \$75,650 budgeted in line #101-901-975.535

The Residential Services Department is requesting authorization to award the Community Center Roof Safety project to CEI Michigan, LLC for \$75,650 budgeted in line #101-901-975.535.

The Board of Trustees previously permitted staff to go out to bid for this project. This project includes the addition of knee braced platforms, rooftop platforms, a channel stiffened ladder and safety anchors to the community center roof. These improvements will allow Township staff and contractors to safely services HVAC units on all levels of the roof.

Sealed bids were accepted and read aloud at 2:00 p.m. on Friday, October 21. One (1) bid was received. This agenda item is dependent on a budget amendment.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director
Michael Saranen, Operations Manager

Date: November 9, 202

RE: Request authorization to approve the contract and award the Community Center Roof Safety project to CEI Michigan, LLC for \$75,650 budgeted in line #101-901-975.535

The Residential Services Department is requesting authorization to award the Community Center Roof Safety project to CEI Michigan, LLC for \$75,650 budgeted in line #101-901-975.535.

The Board of Trustees previously permitted staff to go out to bid for this project. This project includes the addition of knee braced platforms, rooftop platforms, a channel stiffened ladder and safety anchors to the community center roof. These improvements will allow Township staff and contractors to safely services HVAC units on all levels of the roof.

Sealed bids were accepted and read aloud at 2:00 p.m. on Friday, October 21. One (1) bid was received. This agenda item is dependent on a budget amendment.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

Ypsilanti Charter Township 2025 E Clark Rd Safety Install

Scope of Work for Walkway and Ladder:

Fibergrate® will provide the following to be installed:

- (1) 38" x 120" knee braced platform. Platform will require steel roof penetrating column stubs provided by others. Platform is to be constructed from FRP structural shapes, 1 1/2" deep molded grating and 2-rail guardrail where required.
- (1) 36" x 72" rooftop platform. Platform will require steel roof penetrating column stubs provided by others. Platform is to be constructed from FRP structural shapes, 1 1/2" deep molded grating and 2-rail guardrail where required.
- (1) 8' tall channel stiffened ladder with walk-thru and safety gate will be provided to give access to 38" x 120" platform and rooftop platform.

*****NOTE*****

- No additional safety rail for fall protection is included and will be provided by others. Current platform and railing are to be removed and disposed of by the contractor.

Scope of Work for Anchor Points:

- Install 15 FallTech 1D Short Plate Perm. Roof Anchors in indicated locations that are provided by the customer.

Fibergrate Safety and FallTech Installation:

\$75,650.00

Atlantic Specialty Insurance Company

BID BOND

KNOW BY ALL MEN THAT THESE PRESENTS: That we CEI MICHIGAN L.L.C. of 7750 East M 36, Whitmore Lake, MI 48189, hereinafter referred to as Principal, and Atlantic Specialty Insurance Company as Surety, are held and firmly bound unto Ypsilanti Charter Township of 7200 South Huron River Drive, Ypsilanti, MI 48197, hereinafter referred to as Obligee, in the sum of FIVE AND 00/100 PERCENT Dollars (5.00%) for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

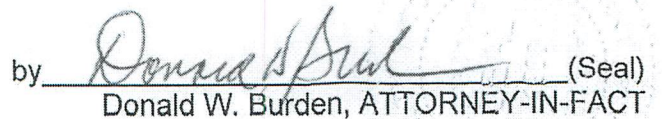
WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for Community Center Roof

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this October 21, 2022.

CEI MICHIGAN L.L.C.
(Principal)
by  (Seal)
Eric Cook - Pres.

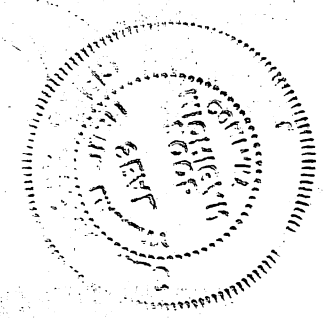
Atlantic Specialty Insurance Company
(Surety)

by  (Seal)
Donald W. Burden, ATTORNEY-IN-FACT

11/17/2014 11:03 AM

11/17/2014 11:03 AM

11/17/2014 11:03 AM



11/17/2014 11:03 AM

11/17/2014 11:03 AM

11/17/2014 11:03 AM

11/17/2014 11:03 AM

11/17/2014 11:03 AM

11/17/2014 11:03 AM



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Donald W. Burden, David C. Lange, Angelo G. Zervos, Gus E. Zervos, Michael G. Zervos, Stephen M. Zervos, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

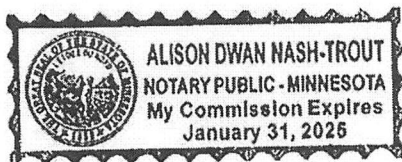
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 21st day of October, 2022

This Power of Attorney expires
January 31, 2025



Kara Barrow
Kara Barrow, Secretary

Proposal-Contract



Commercial Roofing and Sheet Metal
 P.O. Box 310, Hamburg, MI 48139
 PH: 517-548-0039 FAX: 517-548-0182

| | |
|----------------------------|-----------------|
| Customer Name/Address | Date:10-26-2022 |
| Ypsilanti Charter Township | |
| Community Center | |
| 2025 East Clark Road | |
| Ypsilanti, MI 48197 | |
| (734)544-4000 | |

CEI proposes to furnish and install safety walkway, ladder, and safety anchors on the above referenced project. Our proposal includes the following:

- 38" x 120" knee braced platform. Platform will require steel roof penetrating column stubs provided by others. Platform is to be constructed from FRP structural shapes, 1 1/2" deep molded grating and 2-rail guardrail where required.
- 36" x 72" rooftop platform. Platform will require steel roof penetrating column stubs provided by others. Platform is to be constructed from FRP structural shapes, 1 1/2" deep molded grating and 2-rail guardrail where required.
- 8' tall channel stiffened ladder with walk-thru and safety gate will be provided to give access to 38" x 120" platform and rooftop platform.

CEI will install 15 pre-purchased FallTech safety anchor points as indicated locations that are provided by the customer.

Proposal: \$75,650.00

We hereby propose to furnish labor and materials complete in accordance with the above Scope of Work, for the sum of (See Above).

Terms and Conditions:

This proposal agreement is subject to the terms, conditions, and instructions appearing on the face hereof and the attached page. Warranty (in paragraph 6) X included excluded (check one). This Proposal may be withdrawn, by us, if not accepted within **30** days.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined herein.

| | |
|---|--|
| <p>CEI Michigan, LLC</p> <p>Signature: <i>G. Robert Cook</i></p> <p>Print Name: Rob Cook</p> <p>Title: Vice President</p> <p>Date: _____</p> | <p>Customer</p> <p>Signature: _____</p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> |
|---|--|

1. **ADDITIONAL CHARGES.** The following shall be an addition to the contract price and charged on a time and material basis, including 30% for overhead and profit: addition or deviation from the specifications herein described; damage to our work by others; temporary protection of the building not originally included in this work order; premature notice to start work causing unnecessary trips; trips back to the job to repair openings created after work is complete; and any labor required to be done outside of normal business hours.

2. **EXCLUSIONS.** The following items are not included in this contract unless otherwise specifically stated in writing: repairs to the roof deck, installation of wood or cant strips, furnishing or installation of sheet metal or roof drains, repairs or alteration to the building other than the roof, identification, abatement and/or removal of asbestos containing or toxic material, or work preparatory or incidental to these items. No interior protection or clean up included. Company shall not be responsible for any damage incurred due to nails or screws penetrating the roof deck or for damage incurred to anything secured or attached to the roof deck, joists or any other roofing structure member which becomes loose, unsecured or falls as a result of the roofing operations of Company. Company shall not be responsible for any claims, damages or expenses arising from the presence or disturbance of asbestos containing, or toxic materials, or arising out of or in any way related to biological growth, including, but not limited to, all types of mold, or any other type of contamination of the Owner's building.

3. **MATERIALS.** All materials used shall be as stated in the specifications and/or attached Scope of Work.

4. **CUSTOMER'S RESPONSIBILITY.** The Customer is solely responsible for structural suitability of the building in light of specifications of the roofing system to be applied pursuant to this work order, including, but not limited to, load bearing capacity, dew point and vapor transmission calculations. Further, the Customer shall be solely responsible for any damages to any furniture, furnishing, fixtures or contents of the building during the performance of the work, except such damages as may be caused by the sole negligence of Company. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building and shall hold Company harmless from claims relating to fumes and odors emitted during the normal roofing process.

5. **PERMITS.** Customer shall secure and pay for necessary approvals, permits, easements, assessments and charges required for construction, use or occupancy of permanent structures or permanent changes in existing facilities.

6. **GUARANTEE AND WARRANTY.** The type of guarantee and extent of coverage shall be as indicated in accordance with written guarantees, if any, offered by manufacturers of materials incorporated into the project. In addition to the manufacturer's guarantees, if so noted in the proposal, and upon receipt of final payment, Company shall guarantee workmanship furnished as part of this work order against defects in such workmanship for a period of one (1) year from the completion of work. ("Warranty") The value of this warranty shall not exceed the work order price. In all cases Company's liability is limited to repairs or roofing and waterproofing work and materials installed by Company, **EXPRESSLY EXCLUDING CONSEQUENTIAL DAMAGES. THERE ARE NO OTHER GUARANTEES OR WARRANTIES EXPRESS OR IMPLIED.**

7. **PONDING WATER.** Company is not responsible for location of roof drains, adequacy of drainage or ponding on the roof. It is understood by Customer that a Ponding Water condition is not indicative of a defective roof system. Positive Drainage is a design goal and is not always achievable. Company will not be held responsible for a Ponding Water condition that results from a roof structure that is not designed to achieve Positive Drainage as defined by the National Roofing Contractors Association (NRCA). Ponding Water is defined as a roof surface that is incompletely drained. Positive Drainage is a drainage condition with additional roof slope provided to ensure drainage of a roof area with 48 hours after a rainfall.

8. **INSURANCE.** Company agrees to purchase and maintain, as required by law, workers' compensation and general commercial liability insurance to protect the Customer from injuries and/or damages which may arise out of or result from Company's operations under this work order and for which Company may be legally liable, whether such operations be by Company or by anyone directly or indirectly employees by Company, or by anyone for whose acts Company may be liable. **Customer agrees to look solely to Company's appropriate insurance carrier for any and all damages resulting from personal injury or property damage claims including those caused by Company or Company's sole negligence.** Customer expressly waives all claims excluded under Company's insurance policies. The Customer agrees to provide sufficient insurance to protect Company against loss or materials installed on the premises due to fire, windstorm, hail or floods. Customer provided property insurance shall be on an all-risk policy form

and shall insure against the perils of fire and extended coverage and physical loss or damage including, theft, vandalism, malicious mischief, collapse, false work, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements. If the property insurance requires minimum deductibles the Customer shall be responsible for payment of the additional costs not covered because of such increased or voluntary deductibles. The insurance shall waive rights of subrogation, if any against Company. The Customer shall purchase and maintain such insurance as will insure the Customer against loss of use of the Customer's property due to fire or other hazards, however caused. The Customer waives all rights of action against Company for loss of use of the Customer's property, including consequential damages. If Customer is not the owner of the property then Customer may satisfy its responsibilities hereunder by having the Owner provide the coverage in compliance with this paragraph.

9. **ACTS OF GOD.** Company shall not be responsible for damage or delay due to strikes, fires, accidents, acts of god or other causes beyond its reasonable control.

10. **ACCESS.** Company shall be permitted to use driveways, and paved areas leading, or adjacent to, the job site for its equipment without liability to Company occasioned by the negligence of others or by its equipment.

11. **STRUCTURAL SUITABILITY.** Company assumes full responsibility for furnishing roofing materials and for their proper installation in accordance with manufacturer's specifications. Company does not, either itself or through its representatives, practice architecture or engineering and offers no opinion on, and expressly disclaims any responsibility for, structural integrity, compliance with building codes or design. Opinions of competent structural engineers should be obtained by the Customer as to the structural soundness of the roof deck and its ability to properly support normal roof construction equipment and operations and the completed roof system. Company accepts no liability for any failure of the roof deck, its ability to support the contemplated roof installation, or resultant damages.

12. **FINAL PAYMENT.** The making of final payment shall constitute a waiver of all claims against Company by the Customer except for those arising from (a) unsettled liens stemming from work performed by Company, and (b) terms of any guarantee or warranty issued pursuant to this work order. No guarantee or warranty provided by Company shall be valid until full and final payment is received.

13. **ARBITRATION.** Any controversy or claim arising out of or relating to this work order, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association and judgement upon the award rendered by the Arbitrator(s) may be entered in any Court having jurisdiction thereof. Notwithstanding the foregoing, in Company's sole discretion, collection of unpaid balances may be sought in any Court having jurisdiction thereof or under this arbitration clause. Any legal claim against Company must be brought no later than one (1) year after Company has completed work.

14. **MISCELLANEOUS.** These Terms and Conditions together with the cover page providing the Scope of Work, etc. and any attachments constitute the entire agreement (Agreement) of the parties. Modifications to this Agreement can be made only in writing signed by Company. Customer permitting performance of work indicates acceptance without exception of this Agreement, even if this Agreement is not executed. This Agreement is solely for the benefit of Customer and Company, and is not intended for the benefit of any other parties.

15. **TERMS.** Net 30 days from invoice date or progress payment date. Interest shall start to accrue 30 days from the date of final invoice on any unpaid balance at 1 ½ % per month (18% per annum) or at the maximum legal rate permitted by law. If legal proceedings are required to collect an unpaid balance, all costs including actual attorney fees shall be added to the unpaid balance. Non-payment in accordance with these terms shall be considered material and cause for termination of performance by **CEI Michigan, LLC**. ("Company").



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|-----------------------|
| PRODUCER IMA, Inc. - Colorado Division 1705 17th Street, Suite 100 Denver CO 80202 | CONTACT NAME: IMA Denver Team | |
| | PHONE (A/C No. Ext): 303-534-4567 | FAX (A/C, No): |
| E-MAIL ADDRESS: DenAccountTechs@imacorp.com | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # |
| INSURER A : Arch Insurance Company | | 11150 |
| INSURER B : Navigators Insurance Company | | 42307 |
| INSURER C : The Burlington Insurance Company | | 23620 |
| INSURER D : | | |
| INSURER E : | | |
| INSURER F : | | |

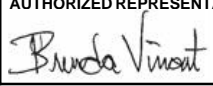
COVERAGES **CERTIFICATE NUMBER:** 1554562611 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: | | | ZAGLB9227805 | 5/1/2022 | 5/1/2023 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | ZACAT9248905 | 5/1/2022 | 5/1/2023 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | PT22EXCZ056K8IV | 5/1/2022 | 5/1/2023 | EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | ZAWCI9420105 | 5/1/2022 | 5/1/2023 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| C | Excess Second Layer | | | 954BE02107-02 | 5/1/2022 | 5/1/2023 | Each Occurrence \$5,000,000 Aggregate \$5,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

| | |
|----------------------|--|
| For Information Only | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ALL PARTIES WHERE REQUIRED BY A WRITTEN CONTRACT

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

- A. **Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.
- B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

2. Exclusions

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ALL PARTIES WHERE REQUIRED BY A WRITTEN CONTRACT

Location And Description of Completed Operations:

Additional Premium:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard".

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

SCHEDULE

Name of Person(s) or Organization(s):

ANY PERSON OR ORGANIZATION THAT YOU HAVE AGREED IN WRITTEN CONTRACT THAT SUCH PERSON OR ORGANIZATION IS AN ADDITIONAL INSURED ON THIS POLICY. THE COVERAGE PROVIDED BY THIS ENDORSEMENT IS PRIMARY TO, AND NON-CONTRIBUTORY WITH, ANY OTHER INSURANCE AVAILABLE TO THE ADDITIONAL INSURED

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

Under **Covered Autos Liability Coverage**, the **Who is An Insured** provision is amended to include as an "insured" the person(s) or organization(s) named in the Schedule above, but only with respect to their legal liability for your acts or omissions or acts or omissions of any person for whom **Covered Auto Liability Coverage** is afforded under this policy.

All other terms and conditions of this Policy remain unchanged.

Endorsement Number:

Policy Number: ZACAT9248905

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

| |
|--|
| <p>Named Insured:</p> <p>Endorsement Effective Date:</p> |
|--|

SCHEDULE

| |
|---|
| <p>Name(s) Of Person(s) Or Organization(s):</p> <p>ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS</p> |
|---|

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

POLICY NUMBER: ZAWCI9420105

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. ZAWCI9420105
Insured CEI GROUP, LLC
Insurance Company ARCH INSURANCE COMPANY

Endorsement No.
Premium INCL.

DATE OF ISSUE:

Countersigned By _____

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.
Endorsement Number:

Policy Number: ZAGLB9277805

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.
Endorsement Number:

Policy Number: ZACAT9248905

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION – CERTIFICATE HOLDERS
(SPECIFIED DAYS)**

The person(s) or organization(s) listed or described in the Schedule below have requested that they receive written notice of cancellation when this policy is cancelled by us. We will mail or deliver to the Person(s) or Organization(s) listed or described in the Schedule a copy of the written notice of cancellation that we sent to you. If possible, such copies of the notice will be mailed at least **60** days, except for cancellation for non-payment of premium which will be mailed 10 days, prior to the effective date of the cancellation, to the address or addresses of certificate holders as provided by your broker or agent.

Schedule

Person(s) or Organization(s) including mailing address:

All certificate holders where written notice of the cancellation of this policy is required by written contract, permit or agreement with the Named Insured and whose names and addresses will be provided by the broker or agent listed in the Declarations Page of this policy for the purposes of complying with such request.

This notification of cancellation of the policy is intended as a courtesy only. Our failure to provide such notification to the person(s) or organization(s) shown in the Schedule will not extend any policy cancellation date nor impact or negate any cancellation of the policy. This endorsement does not entitle the person(s) or organization(s) listed or described in the Schedule above to any benefit, rights or protection under this policy.

Any provision of this endorsement that is in conflict with a statute or rule is hereby amended to conform to that statute or rule.

All other terms and conditions of this policy remain unchanged.

Endorsement Number:

Policy Number: ZAWCI9420105

Named Insured: CEI GROUP, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date: 05-01-22

OTHER BUSINESS

BOARD MEMBER UPDATES
