

# **CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES**

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**HEATHER JARRELL ROE**

*Treasurer*

**STAN ELDRIDGE**

*Trustees*

**JOHN P. NEWMAN II**

**GLORIA PETERSON**

**DEBBIE SWANSON**

**JIMMIE WILSON, JR.**

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**May 17, 2022**

**Work Session – 5:00 pm  
Regular Meeting – 7:00 p.m.**

**Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, MI 48197**

# **DEPARTMENTAL REPORTS**

# CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198

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## MONTHLY REPORT FOR APRIL, 2022

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	16 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Clerk III/Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to requests **491** for assistance. Of those requests, **277** were medical emergency service calls, with the remaining **214** incidents classified as non-medical and/or fire related.

Department activities for the month of April 2022:

- 1) Smoke Alarms
  - a) 890 Desoto
  
- 2) Fire fighters received training in the following areas:
  - a) TRT Training
  - b) HAZMAT Training
  
- 3) Pub Ed
  - a) Truck Demo @Station 3 for Bottles & Backpacks
  - b) Truck Demo @Station 4 for Home Schooled Group

The Fire Marshal had these activities / events for the month of April 2022:

1. Fire Investigations: 2
2. Building Inspections: 7
3. Building Re-inspections: 2
4. Plan Reviews: 3
5. Hood / Fire Suppression Inspections:
6. Meetings: 9
7. Fire Alarm Inspections: 3
8. Occupant Load Certificates: 2
9. Burn Permit: 2
10. Burn Complaints: 1
11. Knox Box: 2
12. Fire Department Site Tours: 1
13. Training: 2
14. Attended the FDIC Convention

The Fire Chief attended these meetings / events for the month of April 2022:

1. WAMAA
2. Fuel Reports
3. DTE Tabletop
4. HAZMAT Authority Board Meeting
5. Station 4 Roof (spec & bids) to Board
6. Station 3 Concrete Parking Lot (specs & bids) to Board
7. Truck Purchase Memo to Board
8. Truck Committee Meeting
9. Prepared Truck Power Point Presentation to Board
10. Washtenaw 100 Reception
11. 800 Megahertz Consortium Meeting
12. Pension Actuary Review
13. Department Leadership Meeting
14. County EMS Commission Meeting
15. Fire Fighter James Fitzpatrick Resignation
16. County HAZMAT Team Training
17. Coordinate Water Rescue Training with Superior & Ypsilanti City Fire Department
18. Funeral Leave
19. Ford Lake Dam Exercise
20. Supervisory Oversight of Temporary Fire Marshall Steve Wallgren

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$251,500.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS		ESTIMATED LOSS	
1) 4/05/2022	2951 International	\$	0.00	(vehicle fire)
2) 4/05/2022	2189 Chevrolet	\$	100,000.00	(structure fire)
3) 4/09/2022	705 Clubhouse	\$	1,000.00	(cooking fire)
4) 4/10/2022	7361 Colchester	\$	0.00	(rubbish fire)
5) 4/11/2022	8700 Belleville	\$	0.00	(mutual aid-Van Buren)
6) 4/13/2022	2811 Bynan	\$	100,000.00	(building fire)
7) 4/13/2022	I-94	\$	10,000.00	(vehicle/transport fire)
8) 4/14/2022	1079 Mark	\$	0.00	(mutual aid-Ypsi City)
9) 4/15/2022	1940 Whittaker	\$	34,500.00	(vehicle fire)
10) 4/20/2022	2140 Raswonville	\$	6,000.00	(vehicle fire)
11) 4/25/2022	2314 Ellsworth	\$	0.00	(cooking fire)
12) 4/26/2022	2580 Holmes Road	\$	0.00	(cooking fire)
13) 4/30/2022	1066 Louise	\$	0.00	(cooking fire)

Respectfully submitted,

Maria Batianis  
Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 04/01/2022 – 04/30/2022

## 2021 Incident Type Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	1	0.20%				
111 - Building fire	4	0.81%	150000.00	50000.00	200000.00	79.52%
113 - Cooking fire, confined to container	3	0.61%	0.00	1000.00	1000.00	0.40%
118 - Trash or rubbish fire, contained	1	0.20%	0.00	0.00	0.00	0.00%
131 - Passenger vehicle fire	4	0.81%	49000.00	1500.00	50500.00	20.08%
150 - Outside rubbish fire, other	1	0.20%	0.00	0.00	0.00	0.00%
151 - Outside rubbish, trash or waste fire	2	0.41%	0.00	0.00	0.00	0.00%
<b>Total: 16</b>		<b>Total: 3.26%</b>	<b>Total: 199000.00</b>	<b>Total: 52500.00</b>	<b>Total: 251500.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 2 - Overpressure Rupture, Explosion, Overheat (No Fire)</b>						
200 - Overpressure rupture, explosion, overheat, other	1	0.20%				
<b>Total: 1</b>		<b>Total: 0.20%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
300 - Rescue, EMS incident, other	19	3.87%				
311 - Medical assist, assist EMS crew	56	11.41%				
320 - Emergency medical service, other	48	9.78%				
321 - EMS call, excluding vehicle accident with injury	130	26.48%				
322 - Motor vehicle accident with injuries	7	1.43%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%				
324 - Motor vehicle accident with no injuries.	14	2.85%				
350 - Extrication, rescue, other	1	0.20%				
361 - Swimming/recreational water areas rescue	1	0.20%				
<b>Total: 277</b>		<b>Total: 56.42%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
411 - Gasoline or other flammable liquid spill	1	0.20%				
424 - Carbon monoxide incident	1	0.20%				
440 - Electrical wiring/equipment problem, other	1	0.20%				
442 - Overheated motor	1	0.20%				
444 - Power line down	2	0.41%				
461 - Building or structure weakened or collapsed	1	0.20%				
463 - Vehicle accident, general cleanup	1	0.20%				
<b>Total: 8</b>		<b>Total: 1.63%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	10	2.04%				
510 - Person in distress, other	4	0.81%				
511 - Lock-out	3	0.61%				
531 - Smoke or odor removal	6	1.22%				
550 - Public service assistance, other	4	0.81%				
551 - Assist police or other governmental agency	3	0.61%				
552 - Police matter	1	0.20%				
554 - Assist invalid	7	1.43%				
561 - Unauthorized burning	3	0.61%				
<b>Total: 41</b>		<b>Total: 8.35%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
600 - Good intent call, other	4	0.81%				
611 - Dispatched and cancelled en route	96	19.55%	0.00	0.00	0.00	0.00%

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
621 - Wrong location	1	0.20%				
622 - No incident found on arrival at dispatch address	10	2.04%				
651 - Smoke scare, odor of smoke	2	0.41%				
<b>Total: 113</b>		<b>Total: 23.01%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
700 - False alarm or false call, other	14	2.85%				
715 - Local alarm system, malicious false alarm	2	0.41%				
730 - System malfunction, other	3	0.61%				
733 - Smoke detector activation due to malfunction	1	0.20%				
735 - Alarm system sounded due to malfunction	2	0.41%				
736 - CO detector activation due to malfunction	1	0.20%				
743 - Smoke detector activation, no fire - unintentional	2	0.41%				
744 - Detector activation, no fire - unintentional	1	0.20%				
745 - Alarm system activation, no fire - unintentional	7	1.43%				
746 - Carbon monoxide detector activation, no CO	2	0.41%				
	<b>Total: 35</b>	<b>Total: 7.13%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 491</b>	<b>Total: 100.00%</b>	<b>Total: 199000.00</b>	<b>Total: 52500.00</b>	<b>Total: 251500.00</b>	<b>Total: 100.00%</b>

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**Human Resource  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[ytown.org](http://ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, Human Resource Manager

**DATE:** May 11, 2022

**RE:** **Departmental Update for April and May**

The following is a summary of the happenings within the Human Resource Department:

#1) The Entry-Level Application process for the Fire Department has been posted with a closing date of Friday, May 27, 2022. Response has been slow to date, hoping to see an increase in applicants before the deadline.

#2) Attorney Winters and I continue to meet preparing to continue negotiations with TPOAM.

#3) We continue to accept Seasonal Employment applications for all positions. A listing of seasonal opportunities is available on the Township website. Any additional questions should be directed to the HR Department.

#4) On April 18, 2022, the Human Resource Department posted advertisement for Building Attendants for the Recreation Department. We are looking to fill two positions. I'm planning on scheduling Clerical assessments by Tuesday, May 17, 2022.

#5) On Friday, April 22, 2022 Electrical Inspector, Bill Balmes notified the Township that he would be resigning as of Friday, May 6, 2022 and had accepted a position with Superior Township as Building Official. While Mr. Balmes has been employed with the Township, he obtained State of Michigan Licensing as a Building Inspector/Plan Reviewer in addition to his Electrical license. Over the last few years, electrical inspections/permits have decreased with Building and Mechanical inspections/permits holding steady. Obtaining additional certifications and being dual certified, gave the Township the ability to keep Mr. Balmes working full-time as he was assisting and completing building inspections in addition to electrical inspections.

Due to the decrease in electrical inspections/permits and operating revenues, HR notified the TPOAM union that the full-time electrical inspector position being vacated by Mr. Balmes would not be filled. However, we are advertising for another full-time building inspector.



#6) On Tuesday, May 9, 2022 the HR Department was notified by Chief Copeland that he will be retiring effective July 30, 2022.

In addition to the items listed above, we have been busy with the daily HR duties as well. Should you have questions on any of these items, please feel free to contact me.

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Board of Trustees

From: Belinda Kingsley, Community Compliance Director  
Dave Bellers, Chief Building Official  
Jason Iacoangeli, Planning Director  
Tom Greenwood, Executive Coordinator

Re: **OFFICE OF COMMUNITY STANDARDS ACTIVITY REPORT  
April 2022**

Date: 5/11/2022

Enclosed are reports for the following areas of activity within the Office of Community Standards for the period April 1, 2022 thru April 30, 2022. During this time period staff members completed a total of **1586 field inspections**.

1. PLANNING & DEVELOPMENT DEPARTMENT PROJECTS
2. ACTIVE LAWSUITS & OTHER MISCELLANEOUS PROJECTS
3. BUILDING DEPARTMENT PERMITS ISSUED
4. BUILDING CERTIFICATES OF OCCUPANCY ISSUED
5. NEW RENTAL HOUSING CERTIFICATIONS
6. NEW VACANT STRUCTURE CERTIFICATIONS
7. NEW OTHER ORDINANCE CERTIFICATIONS
8. NEW CODE ENFORCEMENT CASES

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

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May 5, 2022

Re: Planning Division (OCS) April 2022 activity summary

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Please be advised of the following activities related to the Planning Department for April, 2022.

Zoning verification letters issued	5
Building and zoning permit applications reviewed	46
Business registration applications reviewed	2 (some applications still pending)

**Zoning Board of Appeals:** The April 6 Zoning Board of Appeals meeting was cancelled due to lack of agenda.

**Planning Commission:** Both the April 12 and April 26 Planning Commission meetings were cancelled due to lack of agenda.

**CHARTER TOWNSHIP OF YPSILANTI**  
**APRIL 2022**  
**ACTIVE LAWSUITS**

Date: May 17, 2022

Staff and legal counsel are actively engaged in working to resolve the following authorized lawsuits in Washtenaw County Circuit Court:

0	Dir	Address	Defendant	Nature of Case	Status	Updated Notes	Date Last Reviewed	Next Court Date	Case No.:
1005		Emerick	GV, LLC (Robert Hull) Gault Village Shopping Center	Public Nuisance	AUTHORIZED AND FILED	Court hearing for costs and sanctions. YCUA shut off water to the site. Motion to order owner to demo.	5/11/2022	6/16/2022 @ 9:00 Evid. Hrg. - Sanctions, demo and costs	16-437-CZ
2355		Wiard	D&G Auto Salvage & Randy Clark	Public Nuisance	AUTHORIZED AND FILED	On hold for WCHD septic approval. TG meet Lewis on-site for photos. Contempt Motion to be filed.	5/11/2022	5/19/22 @ 10:00 a.m.	17-96-CZ
924-940		Minion	Circular Investments LLC (Issa)	Zoning/Woodland Protection/Soil Erosion	AUTHORIZED AND FILED	Site plan rejected by Planning - does not combine parcels,	5/11/2022	6/10/22 @1:30	17-809-CZ

						only shows a parking lot.			
1405		Ecorse	Elks Club	Public Nuisance	AUTHORIZED AND FILED	Order entered - members only use to prep meals for fundraising.	5/11/2022		18-1259-CZ
1503		E. Michigan	Malek& Jenias Mohammed-KH Hamami	Public Nuisance	AUTHORIZED AND FILED	Site Plan approved - meeting was held to determine timeline to complete project.	5/11/2022	6/30/22 @ 9:00 a.m.	
2545		Coolidge	Donna Cole	Public Nuisance	AUTHORIZED AND FILED	Pending demo completion. In COA.	5/11/2022		18-1312-CZ
670		Onandaga	Greater Faith Church	Public Nuisance	Authorized, not filed	Fire suppression completed. Pending zoning & building code compliance.	5/11/2022		
1474		Ecorse	Ypsi Motown Properties - Township Plaza	Public Nuisance	AUTHORIZED AND FILED	Schedule meeting to determine timeline to complete project.	5/11/2022	5/26/22 @ 9:00 a.m.	
2830	E	Michigan Avenue	Nanak Real Estate, LLC	Zoning	AUTHORIZED AND FILED	Trial scheduled 6/2/22	5/11/2022	6/2/2022 @1:30	

3775		Golfisde	Issa	Fire	AUTHORIZED AND FILED	18 months from order 7/28/2020 to get new C-of-O for rebuild, or demo the garage (1/28/22). Want to build a house on the site.	5/11/2022		
399		Elder	Dabney	Public Nuisance	AUTHORIZED AND FILED	Latest clean up of property on 10/8/21. Need to file lien against the property for costs.	5/11/2022		
6480		Rawsonville	Remus Sulea	tractor trailer storage/zoning	AUTHORIZED AND FILED	WCWR did not pass perk test. Plan abandoned and property for sale.	5/11/2022		
1433		Harry	Shauntel Garland	fire damaged house	AUTHORIZED AND FILED	House being repaired under permit. Dismiss case when exterior and garage are complete? No change.	5/11/2022	5/11/22 @ 1:30	
568		Onandaga	Massey	Public Nuisance	AUTHORIZED AND FILED	Pending hearing; adjourned. Permit issued, six months to perform work (exp 2/20/22).	5/11/2022	5/19/22 @ 10:00 a.m.	

		Paint Creek Plaza	Paint Creek South LLC	Public Nuisance	AUTHORIZED AND FILED	PO submitting a landscape plan for PC review. Denny sent letter to attorney.	5/11/2022	6/1/2022 @ 1:30 - Status Conference	
281		Ohio	Estate of Michael Belcher	Public Nuisance	AUTHORIZED AND FILED ESTATE	Denny met with Andy Eggan 2/9/22. Taxes paid - plan is to sell.	5/11/2022		
1448		Nash	Bruce Cooper Trust	Public Nuisance	AUTHORIZED AND FILED ESTATE	Denny met with Andy Eggan 2/9/22. Needs demo, in rough shape. Foreclosed	5/11/2022		
885		Parkwood	Lee Roy Payne Estate	Public Nuisance	AUTHORIZED AND FILED ESTATE	Denny met with Andy Eggan 2/9/22. Needs demo, in rough shape. Foreclosed	5/11/2022		
9607		Harbour Cove	Joseph Amador	Public Nuisance	AUTHORIZED AND FILED	PO in jail - Contempt service in jail. Request code inspection at hearing. 60 days to rehab unit after release May 9. Review July 28	5/11/2022	7/28/22 at 9:00	
7941		Lakecrest	Joseph Amador	Public Nuisance	AUTHORIZED AND FILED	PO in jail - Contempt service in jail.	5/11/2022	7/28/22 @ 9:00	

1175		Nash	Jones / Bank of NY Melon	Fire	AUTHORIZED AND FILED	Foreclosed in March. Potential buyer - straighten out insurance check.	5/11/2022	5/12/22 @ 10:00	
2835		Coolidge Ave	Jason Bombrisk	Junkyard Licensing	AUTHORIZED	No business to be conducted on-site. Towing business operating on-site.	5/11/2022		
1093		Desoto	Mario/Virginia/Jami Williams & Liberty Mutual	Blight/Fire Repair	AUTHORIZED AND FILED	Sold to Habitat for Humanity 10/29/21. Vacant inspection 5/2/22. Permit pulled to start rehab demo.	5/11/2022		
835		George Pl	Kathleen Cerda	Property Maintenance - Rental	AUTHORIZED	New windows installed in front. Ongoing progress, slow. Parking lot and sidewalks in the spring. TG inspecting 4/29/22	5/11/2022		
8950/9070		Charlotte Ct	Oaks of Ypsilanti, LLC and Oaks of Golden Pond, LLC	Blight	AUTHORIZED AND FILED	Order entered - repair gates, move dumpsters in enclosure, daily maintenance inspections. Same ongoing problems	5/11/2022		



						continue. TG will do exterior inspection.			
1106	E	Michigan Avenue	Tri-County Cremations / Burrell Vault / Oneil Swanson	Public Nuisance	AUTHORIZED AND FILED	Received structural engineer report. Waiting for submission of plan.	5/11/2022	5/19/22 @ 10:00	
8084		Creek Bend	Bobby Beach Jr.	Public Nuisance Padlock	AUTHORIZED AND FILED	Order entered - no rentals permitted. Four times a year twp can inspect for unauthorized rental. First 4/20; Second ; Third ; Fourth	5/11/2022		
189		Outer Lane Dr	Robert & Lynn Landrum	Public Nuisance	AUTHORIZED AND FILED	New owner filed PTA. Vacant letter sent 4/22/22.	5/11/2022		
2381		Parkwood	Dhillon Property Mgmt and Oliver and Co.	Woodland, SESC and Zoning	AUTHORIZED AND FILED	Defendants served. Added Defendant Exterior Mgmt Services. Tree estimate from CWA. SESC permit issued. Need to seed if not submitting a site plan.	5/11/2022	6/1/2022 @ 1:30	

7402		Red Bird	Patricia Ware	Public Nuisance	AUTHORIZED AND FILED	Vacant house - Owners and mortgage company served. No estate opened. New owners want to sell.	5/11/2022	6/9/22 @ 9:00 a.m. .	
885		DeSoto	Della Ryan, Clarence Patterson, Bank of New York Mellon	Public Nuisance	AUTHORIZED AND FILED	Vacant house - Bank foreclosed.	5/11/2022	7/13/22 @ 1:30 p.m.	
1221		Desoto	Larry Smith	Public Nuisance	AUTHORIZED AND FILED	Blighted house-needs demo. Tax foreclosure 2/18/22. redemption 3/31/22, per county. Order entered to repair or demo within 10 days. Auction June/August.	5/11/2022		
276		Kansas	Cecil Meador	Public Nuisance	AUTHORIZED AND FILED	Hearing 3/11/22 - Evid Hrg 4/7/22; closed	5/11/2022		
1635		Parkwood	Borenstein	Padlock	AUTHORIZED AND FILED	Order entered - one year padlock. Order and eviction posted on the door. PO plans to sell property.	5/11/2022		

626		Lynne	Matthew Smith	Padlock	AUTHORIZED AND FILED	Filed and served. Requesting padlock for one year. Fire on 3/6/22. Blight cleaned up.	5/11/2022	6/8/22 @ 1:30	
559		Kennedy	Linda Yeager	Padlock	FILED	Filed and served.	5/11/2022	8/12/22 @ 9:00	
6050	S	Ivanhoe	Bates/JP Morgan Chase Bank	Public Nuisance	AUTHORIZED	Vacant house with blight and mold damage.	5/11/2022		
1028		Studebaker	Bandyopadhyay	Padlock	FILED	Rental - WCSO; Motion/Order for Alternate Service filed	5/11/2022	6/3/22 @ 9:00 a.m.	
1405		Bud	Montaine Goble	Padlock	FILED	PETITION FILED; AWAITING TRO TO BE SIGNED	5/11/2022	6/9/22 @ 9:00 A.M.	
6630		Rawsonville	Motown Holdings	Public Nuisance	ADMIN APPROVAL	Illegal truck parking operation	5/11/2022		

## All Permits Issued (wconst valu

Created: 5/9/2022, User: jcarr

Filter: All Records, Permit.DateIssued in <Previous month> [04/01/22 - 04/30/22]

Permit Type	Category	Date Issued	Permit Number	Address Display String	Construction Value	Amount Paid Total
Building	Com New Building	04/01/2022	PB21-1116	43 EMERICK ST	\$1,745,640.00	\$21,875.00
Building	Com New Building	04/01/2022	PB21-1117	43 EMERICK ST	\$796,114.00	\$10,012.50
Building	Com Addition	04/01/2022	PB21-1115	43 EMERICK ST	\$14,864,968.00	\$200,695.00
Building	Res Solar Panel	04/04/2022	PB22-0249	6587 ROBINDALE DR	\$69,999.00	\$770.00
Building	Building	04/06/2022	PB22-0255	1701 E MICHIGAN AVE	\$5,000.00	\$160.00
Building	Res New Roof	04/06/2022	PB22-0257	1634 CONWAY ST	\$5,000.00	\$95.00
Building	Res New Roof	04/06/2022	PB22-0262	7894 RAMBLEWOOD ST	\$3,000.00	\$75.00
Building	Com Alter/Repair	04/06/2022	PB22-0246	2997 WASHTENAW RD	\$50,000.00	\$845.00
Building	Res New Roof	04/07/2022	PB22-0261	901 AUBURNDALE AVE	\$17,980.00	\$225.00
Building	Res Alter/Repair	04/07/2022	PB22-0263	214 S HEWITT RD OFFICE	\$18,000.00	\$250.00
Building	Res Windows	04/11/2022	PB22-0274	42 DEVONSHIRE RD	\$1,898.00	\$75.00
Building	Res Windows	04/11/2022	PB22-0272	1330 ELLIS RD	\$4,300.00	\$95.00
Building	Res Windows	04/11/2022	PB22-0271	5703 PRINCETON PL	\$5,100.00	\$105.00
Building	Res Windows	04/11/2022	PB22-0270	5681 HUNTINGTON CT	\$6,914.00	\$115.00
Building	Res Windows	04/11/2022	PB22-0269	5872 MEADOWVIEW ST	\$7,000.00	\$115.00
Building	Res Windows	04/11/2022	PB22-0268	7164 HOMESTEAD RD	\$3,655.00	\$85.00
Building	Res Solar Panel	04/11/2022	PB22-0254	151 LAMAY AVE	\$69,999.00	\$770.00
Building	Building	04/12/2022	PB22-0285	2607 WOODRUFF LN	\$2,000.00	\$75.00
Building	Com Sign	04/12/2022	PB22-0140	1349 S HURON ST	\$1.00	\$190.00
Building	Res New Roof	04/13/2022	PB22-0281	533 HUNT PL	\$4,787.00	\$95.00
Building	Res New Roof	04/13/2022	PB22-0282	951 AUBURNDALE AVE	\$13,000.00	\$175.00
Building	Pole Barn	04/13/2022	PB22-0157	8850 MARTZ RD	\$27,125.00	\$350.00
Building	Com Alter/Repair	04/14/2022	PB22-0115	2010 WHITTAKER (KROGE	\$171,000.00	\$2,070.00
Building	Res New Roof	04/18/2022	PB22-0293	5718 BIG PINE DR	\$7,699.00	\$125.00
Building	Res New Roof	04/18/2022	PB22-0294	7792 TROTTERS PARK ST	\$15,383.00	\$205.00
Building	Res New Roof	04/18/2022	PB22-0296	2041 MIDVALE ST	\$6,200.00	\$130.00

Building	Res New Roof	04/19/2022	PB22-0259	769 FOX AVE	\$18,313.00	\$235.00
Building	Res New Roof	04/19/2022	PB22-0305	454 BROOKSIDE ST	\$22,994.00	\$275.00
Building	Res New Roof	04/19/2022	PB22-0304	960 NASH AVE	\$27,232.00	\$325.00
Building	Res New Roof	04/19/2022	PB22-0303	10802 TEXTILE RD	\$5,001.00	\$105.00
Building	Res New Roof	04/19/2022	PB22-0302	2520 HEARTHSIDE DR	\$5,001.00	\$105.00
Building	Res New Roof	04/20/2022	PB21-1249	568 HAYES ST	\$5,240.00	\$105.00
Building	Building	04/26/2022	PB22-0333	2811 BYNAN DR 205	\$4,860.00	\$110.00
Building	Res Deck	04/28/2022	PB22-0309	732 E GRAND BLVD	\$1,500.00	\$100.00
Building	Building	04/28/2022	PB22-0012	7473 HOGAN DR	\$8,000.00	\$175.00
Building	Res New Roof	04/28/2022	PB22-0339	55 RUSSELL BLVD	\$250,000.00	\$2,560.00
Building	Res New Roof	04/29/2022	PB22-0355	6021 EAGLE TRACE DR	\$13,375.00	\$185.00
Building	Res Windows	04/29/2022	PB22-0344	1471 E CHATEAU VERT ST	\$4,336.00	\$95.00
Building	Res Windows	04/29/2022	PB22-0345	1477 E CHATEAU VERT ST	\$3,616.00	\$85.00
Building	Res Windows	04/29/2022	PB22-0342	1472 W CHATEAU VERT S	\$3,628.00	\$85.00
Code Inspection	Mechanical	04/06/2022	PCD22-0002	45 EDISON AVE	\$0.00	\$50.00
Code Inspection	Mechanical	04/04/2022	PCD22-0001	1651 GROVE RD	\$0.00	\$50.00
Deferred Rev - Crystal	Deferred Revenue	04/27/2022	PDR21-0024	10049 SWAN LAKE CIR	\$0.00	\$600.00
Deferred Rev - Crystal	Deferred Revenue	04/27/2022	PDR21-0025	10055 SWAN LAKE CIR	\$0.00	\$600.00
Deferred Rev - Crystal	Deferred Revenue	04/28/2022	PDR21-0056	10330 SWAN LAKE CIR	\$0.00	\$600.00
Deferred Rev - Crystal	Deferred Revenue	04/28/2022	PDR22-0001	6841 SWAN LAKE CT	\$0.00	\$600.00
Deferred Rev - Crystal	Deferred Revenue	04/28/2022	PDR21-0057	10340 SWAN LAKE CIR	\$0.00	\$600.00
Deferred Rev - Crystal	Deferred Revenue	04/28/2022	PDR22-0002	6847 SWAN LAKE CT	\$0.00	\$600.00
Electrical	Electrical	04/26/2022	PE22-0193	7503 DORAL DR	\$0.00	\$90.00
Electrical	Electrical	04/26/2022	PE22-0192	3127 SOUTHLAWN ST	\$0.00	\$270.00
Electrical	Electrical	04/28/2022	PE22-0194	5813 BIG PINE DR	\$0.00	\$90.00
Electrical	Electrical	04/20/2022	PE22-0133	2467 ROANOAKE DR	\$0.00	\$93.00
Electrical	Electrical	04/21/2022	PE22-0180	2387 ELLSWORTH RD	\$0.00	\$90.00
Electrical	Electrical	04/21/2022	PE22-0181	1349 S HURON ST	\$0.00	\$90.00
Electrical	Electrical	04/21/2022	PE22-0169	2830 WASHTENAW RD	\$0.00	\$90.00
Electrical	Electrical	04/21/2022	PE22-0188	9603 HARBOUR COVE CT	\$0.00	\$90.00
Electrical	Electrical	04/22/2022	PE22-0182	1476 SEAVER DR	\$0.00	\$75.00
Electrical	Electrical	04/22/2022	PE22-0183	9750 WHITE TAIL DR	\$0.00	\$485.00
Electrical	Electrical	04/22/2022	PE22-0184	10290 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	04/22/2022	PE22-0185	10284 SWAN LAKE CIR	\$0.00	\$423.00

Electrical	Electrical	04/22/2022	PE22-0187	10196 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	04/22/2022	PE22-0186	10278 SWAN LAKE CIR	\$0.00	\$423.00
Electrical	Electrical	04/22/2022	PE22-0189	7895 SHIRE LN	\$0.00	\$75.00
Electrical	Electrical	04/25/2022	PE22-0190	460 EASTMAN AVE	\$0.00	\$90.00
Electrical	Electrical	04/18/2022	PE22-0171	164 JEROME AVE	\$0.00	\$75.00
Electrical	Electrical	04/18/2022	PE22-0150	7194 BELLE MEADE CT	\$0.00	\$75.00
Electrical	Electrical	04/19/2022	PE22-0170	1368 RUE DEAUVILLE BLV	\$0.00	\$112.00
Electrical	Electrical	04/20/2022	PE22-0173	9425 MAPLELAWN CT	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0177	10324 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0172	9443 MAPLELAWN CT	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0174	10318 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0175	10157 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0176	10118 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/20/2022	PE22-0178	2411 DRAPER AVE	\$0.00	\$90.00
Electrical	Electrical	04/20/2022	PE22-0179	9884 MARTZ RD	\$0.00	\$75.00
Electrical	Electrical	04/18/2022	PE22-0168	2010 WHITTAKER (KROGE	\$0.00	\$90.00
Electrical	Electrical	04/18/2022	PE22-0167	328 EDISON AVE	\$0.00	\$75.00
Electrical	Electrical	04/13/2022	PE22-0165	5740 TEXTILE RD	\$0.00	\$75.00
Electrical	Electrical	04/13/2022	PE22-0166	670 WHARTON ST	\$0.00	\$109.00
Electrical	Electrical	04/13/2022	PE22-0127	2060 WHITTAKER BLDG F	\$0.00	\$75.00
Electrical	Electrical	04/01/2022	PE22-0031	213 N MANSFIELD ST	\$0.00	\$90.00
Electrical	Electrical	04/04/2022	PE22-0146	9715 WHITE TAIL DR	\$0.00	\$75.00
Electrical	Electrical	04/04/2022	PE22-0145	9733 WHITE TAIL DR	\$0.00	\$75.00
Electrical	Electrical	04/04/2022	PE22-0144	9714 WHITE TAIL DR	\$0.00	\$75.00
Electrical	Electrical	04/04/2022	PE22-0147	9732 WHITE TAIL DR	\$0.00	\$75.00
Electrical	Electrical	04/04/2022	PE22-0143	9434 MAPLELAWN CT	\$0.00	\$75.00
Electrical	Electrical	04/04/2022	PE22-0142	6587 ROBINDALE DR	\$0.00	\$166.00
Electrical	Electrical	04/01/2022	PE22-0140	9531 BEMIS RD	\$0.00	\$571.00
Electrical	Electrical	04/06/2022	PE22-0119	1476 SEAVER DR	\$0.00	\$90.00
Electrical	Electrical	04/12/2022	PE22-0164	1333 HARRY ST	\$0.00	\$90.00
Electrical	Electrical	04/12/2022	PE22-0152	2150 BURNS AVE	\$0.00	\$149.00
Electrical	Electrical	04/11/2022	PE22-0149	151 LAMAY AVE	\$0.00	\$177.00
Electrical	Electrical	04/11/2022	PE22-0162	306 N CLUBVIEW DR	\$0.00	\$90.00
Electrical	Electrical	04/07/2022	PE22-0158	6329 ASPEN WAY	\$0.00	\$85.00

Electrical	Electrical	04/07/2022	PE22-0159	1181 HULL AVE	\$0.00	\$174.00
Electrical	Electrical	04/08/2022	PE22-0154	10121 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/08/2022	PE22-0155	10149 SWAN LAKE CIR	\$0.00	\$75.00
Electrical	Electrical	04/08/2022	PE22-0156	9431 MAPLELAWN CT	\$0.00	\$75.00
Electrical	Electrical	04/08/2022	PE22-0160	622 DESOTO AVE	\$0.00	\$75.00
Electrical	Electrical	04/08/2022	PE22-0161	2997 WASHTENAW RD	\$0.00	\$142.00
Fire Alarm	Fire Detection System	04/06/2022	PFA22-0001	1476 SEAVER DR	\$0.00	\$620.00
Fire Suppression	Fire Suppression	04/04/2022	PFS21-0018	2625 E MICHIGAN AVE	\$0.00	\$593.00
Mechanical	Mech/Refrigeration	04/04/2022	PM22-0246	8127 CREEK BEND DR	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/04/2022	PM22-0245	7863 AMRHEIN DR	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/05/2022	PM22-0248	2480 DRAPER AVE	\$0.00	\$128.00
Mechanical	Mechanical	04/04/2022	PM22-0244	1444 S HARRIS RD	\$0.00	\$75.00
Mechanical	Mechanical	04/04/2022	PM22-0213	921 DESOTO AVE	\$0.00	\$105.00
Mechanical	Mechanical	04/01/2022	PM22-0232	2626 AMBASSADOR DR	\$0.00	\$128.00
Mechanical	Mechanical	04/01/2022	PM22-0239	1617 MOLLIE ST	\$0.00	\$75.00
Mechanical	Mechanical	04/01/2022	PM22-0238	2063 WOODALE AVE	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/01/2022	PM22-0228	7807 PLEASANT LN	\$0.00	\$75.00
Mechanical	Mechanical	04/01/2022	PM22-0241	7330 ROYAL TROON DR	\$0.00	\$115.00
Mechanical	Mechanical	04/01/2022	PM22-0240	2620 VERNA ST	\$0.00	\$75.00
Mechanical	Mechanical	04/01/2022	PM22-0229	3375 E MICHIGAN 097	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/06/2022	PM22-0247	10121 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mech/Refrigeration	04/06/2022	PM22-0249	9732 WHITE TAIL DR	\$0.00	\$245.00
Mechanical	Mech/Refrigeration	04/06/2022	PM22-0250	9425 MAPLELAWN CT	\$0.00	\$258.00
Mechanical	Mech/Refrigeration	04/06/2022	PM22-0251	9443 MAPLELAWN CT	\$0.00	\$245.00
Mechanical	Mechanical	04/05/2022	PM22-0038	6609 WING ST	\$0.00	\$90.00
Mechanical	Mechanical	04/05/2022	PM22-0254	1643 HOLMES	\$0.00	\$115.00
Mechanical	Mechanical	04/06/2022	PM22-0252	10121 SWAN LAKE CIR	\$0.00	\$185.00
Mechanical	Mechanical	04/05/2022	PM22-0230	3375 E MICHIGAN 011	\$0.00	\$75.00
Mechanical	Mechanical	04/05/2022	PM22-0237	3375 E MICHIGAN 017	\$0.00	\$75.00
Mechanical	Mechanical	04/06/2022	PM22-0255	10125 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0256	10129 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0257	10137 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0258	10149 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0259	10157 SWAN LAKE CIR	\$0.00	\$85.00

Mechanical	Mechanical	04/06/2022	PM22-0260	10190 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0261	10184 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0262	10126 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mech/Refrigeration	04/08/2022	PM22-0275	7290 KNOLLWOOD DR	\$0.00	\$75.00
Mechanical	Mechanical	04/07/2022	PM22-0273	6329 ASPEN WAY	\$0.00	\$90.00
Mechanical	Mech/Refrigeration	04/07/2022	PM22-0186	833 HOLMES RD	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/07/2022	PM22-0268	1991 VALLEY DR	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/07/2022	PM22-0243	739 CALDER AVE	\$0.00	\$75.00
Mechanical	Mechanical	04/06/2022	PM22-0267	10324 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0269	2150 BURNS AVE	\$0.00	\$95.00
Mechanical	Mech/Refrigeration	04/07/2022	PM22-0270	9697 HARBOUR COVE CT	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/07/2022	PM22-0271	8261 LAKE CREST DR	\$0.00	\$75.00
Mechanical	Mechanical	04/06/2022	PM22-0263	10118 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0264	10034 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0265	10028 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mechanical	04/06/2022	PM22-0266	10318 SWAN LAKE CIR	\$0.00	\$85.00
Mechanical	Mech/Refrigeration	04/12/2022	PM22-0278	10149 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mechanical	04/12/2022	PM22-0279	10157 SWAN LAKE CIR	\$0.00	\$215.00
Mechanical	Mech/Refrigeration	04/11/2022	PM22-0274	9768 WHITE TAIL DR	\$0.00	\$245.00
Mechanical	Mechanical	04/11/2022	PM22-0227	9531 BEMIS RD	\$0.00	\$90.00
Mechanical	Mech/Refrigeration	04/11/2022	PM22-0277	5159 APPLEWOOD DR	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/11/2022	PM22-0272	1520 ARTHUR ST	\$0.00	\$105.00
Mechanical	Mechanical	04/12/2022	PM22-0283	670 WHARTON ST	\$0.00	\$75.00
Mechanical	Mechanical	04/12/2022	PM22-0282	7553 BAY TREE DR	\$0.00	\$115.00
Mechanical	Mechanical	04/13/2022	PM22-0286	7298 RACHEL DR	\$0.00	\$158.00
Mechanical	Mech/Refrigeration	04/14/2022	PM22-0288	9123 ARLINGTON CT	\$0.00	\$118.00
Mechanical	Mechanical	04/14/2022	PM22-0287	1269 LESTER AVE	\$0.00	\$105.00
Mechanical	Mechanical	04/18/2022	PM22-0293	1288 HULL AVE	\$0.00	\$135.00
Mechanical	Mechanical	04/18/2022	PM22-0292	7169 ROYAL TROON DR	\$0.00	\$135.00
Mechanical	Mechanical	04/18/2022	PM22-0294	841 GROVE RD	\$0.00	\$135.00
Mechanical	Mechanical	04/18/2022	PM22-0298	9556 NATURE VIEW LN	\$0.00	\$75.00
Mechanical	Mechanical	04/18/2022	PM22-0296	2722 EASTLAWN AVE	\$0.00	\$105.00
Mechanical	Mechanical	04/18/2022	PM22-0291	5765 NEW MEADOW DR	\$0.00	\$75.00
Mechanical	Mechanical	04/18/2022	PM22-0285	2532 NORTHLAWN AVE	\$0.00	\$75.00



Mechanical	Mechanical	04/18/2022	PM22-0301	164 JEROME AVE	\$0.00	\$75.00
Mechanical	Mechanical	04/18/2022	PM22-0302	1183 FALL RIVER RD	\$0.00	\$75.00
Mechanical	Mechanical	04/20/2022	PM22-0310	9884 MARTZ RD	\$0.00	\$115.00
Mechanical	Mech/Refrigeration	04/20/2022	PM22-0309	121 KANSAS AVE	\$0.00	\$135.00
Mechanical	Mech/Refrigeration	04/19/2022	PM22-0299	9769 WHITE TAIL DR	\$0.00	\$245.00
Mechanical	Mechanical	04/19/2022	PM22-0281	10318 SWAN LAKE CIR	\$0.00	\$228.00
Mechanical	Mechanical	04/19/2022	PM22-0280	10324 SWAN LAKE CIR	\$0.00	\$278.00
Mechanical	Mechanical	04/20/2022	PM22-0297	10118 SWAN LAKE CIR	\$0.00	\$228.00
Mechanical	Mechanical	04/20/2022	PM22-0306	7086 COPPER CREEK CT	\$0.00	\$158.00
Mechanical	Mechanical	04/20/2022	PM22-0303	6192 BOYNE DR	\$0.00	\$115.00
Mechanical	Mechanical	04/20/2022	PM22-0308	675 BAGLEY AVE	\$0.00	\$75.00
Mechanical	Mechanical	04/20/2022	PM22-0307	8029 MALLARD WAY	\$0.00	\$105.00
Mechanical	Mechanical	04/20/2022	PM22-0289	7304 MAPLELAWN DR	\$0.00	\$75.00
Mechanical	Mechanical	04/20/2022	PM22-0290	5511 HIGH RIDGE DR	\$0.00	\$115.00
Mechanical	Mechanical	04/19/2022	PM22-0300	1270 WENDELL AVE	\$0.00	\$120.00
Mechanical	Mechanical	04/15/2022	PM22-0284	865 NASH AVE	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/19/2022	PM22-0305	1324 GAULT DR	\$0.00	\$115.00
Mechanical	Mech/Refrigeration	04/22/2022	PM22-0312	7795 GREENE FARM DR	\$0.00	\$75.00
Mechanical	Mechanical	04/22/2022	PM22-0276	1944 BURNS AVE	\$0.00	\$118.00
Mechanical	Mechanical	04/22/2022	PM22-0314	2382 PONDEROSA CT	\$0.00	\$75.00
Mechanical	Mech/Refrigeration	04/22/2022	PM22-0313	2265 ELLSWORTH RD	\$0.00	\$115.00
Mechanical	Mechanical	04/22/2022	PM22-0311	6721 MAPLELAWN DR	\$0.00	\$85.00
Mechanical	Mechanical	04/28/2022	PM22-0328	2835 APPLERIDGE ST	\$0.00	\$135.00
Mechanical	Mech/Refrigeration	04/28/2022	PM22-0322	9498 WHITE TAIL DR	\$0.00	\$75.00
Mechanical	Mechanical	04/28/2022	PM22-0321	224 N HEWITT RD	\$0.00	\$85.00
Mechanical	Mechanical	04/28/2022	PM22-0320	9805 WHITE TAIL DR	\$0.00	\$215.00
Mechanical	Mechanical	04/28/2022	PM22-0318	3022 ROUNDTREE BLVD	\$0.00	\$75.00
Mechanical	Mechanical	04/28/2022	PM22-0319	1327 SHIRLEY DR	\$0.00	\$75.00
Mechanical	Mechanical	04/26/2022	PM22-0326	1850 WHITTAKER RD BLD	\$0.00	\$355.00
Mechanical	Mechanical	04/26/2022	PM22-0317	189 OHIO ST	\$0.00	\$135.00
Mechanical	Mechanical	04/25/2022	PM22-0316	2169 WASHTENAW RD	\$0.00	\$165.00
Mechanical	Mechanical	04/25/2022	PM22-0295	918 HAWTHORNE AVE	\$0.00	\$135.00
Mechanical	Mechanical	04/26/2022	PM22-0323	2265 ELLSWORTH RD	\$0.00	\$115.00
Mechanical	Mechanical	04/26/2022	PM22-0324	1825 GROVE RD	\$0.00	\$75.00

Mechanical	Mechanical	04/26/2022	PM22-0325	530 WOODLAWN AVE	\$0.00	\$75.00
Mechanical	Mechanical	04/29/2022	PM22-0327	50 CAMPBELL AVE	\$0.00	\$105.00
Mechanical	Mechanical	04/29/2022	PM22-0331	1048 RUE WILLETTE BLVD	\$0.00	\$115.00
Plumbing	Plumbing	04/29/2022	PP22-0192	5308 TEXTILE RD	\$0.00	\$75.00
Plumbing	Plumbing	04/29/2022	PP22-0203	6774 WHITTAKER RD	\$0.00	\$100.00
Plumbing	Plumbing	04/29/2022	PP22-0193	7374 ROXBURY DR	\$0.00	\$75.00
Plumbing	Plumbing	04/29/2022	PP22-0194	7397 RED BIRD DR	\$0.00	\$75.00
Plumbing	Plumbing	04/29/2022	PP22-0198	5836 NEW MEADOW DR	\$0.00	\$75.00
Plumbing	Plumbing	04/28/2022	PP22-0005	7473 HOGAN DR	\$0.00	\$75.00
Plumbing	Plumbing	04/28/2022	PP22-0200	1483 MCCARTHY ST	\$0.00	\$112.00
Plumbing	Plumbing	04/25/2022	PP22-0195	1361 WENDELL AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/26/2022	PP22-0196	1874 EILEEN AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/27/2022	PP22-0201	1395 E MICHIGAN AVE	\$0.00	\$140.00
Plumbing	Plumbing	04/26/2022	PP22-0199	2005 MERRILL ST BLDG 1	\$0.00	\$75.00
Plumbing	Plumbing	04/28/2022	PP22-0197	9787 WHITE TAIL DR	\$0.00	\$112.00
Plumbing	Plumbing	04/21/2022	PP22-0122	1336 GAULT DR	\$0.00	\$107.00
Plumbing	Plumbing	04/22/2022	PP22-0170	6044 CHERRYWOOD DR	\$0.00	\$75.00
Plumbing	Plumbing	04/22/2022	PP22-0171	1332 ANDREA ST	\$0.00	\$75.00
Plumbing	Plumbing	04/22/2022	PP22-0173	527 LYNNE AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/22/2022	PP22-0188	7614 GREENE FARM DR	\$0.00	\$90.00
Plumbing	Plumbing	04/22/2022	PP20-0104	2349 WASHTENAW RD	\$0.00	\$316.00
Plumbing	Plumbing	04/25/2022	PP22-0190	7895 SHIRE LN	\$0.00	\$90.00
Plumbing	Plumbing	04/19/2022	PP22-0187	10290 SWAN LAKE CIR	\$0.00	\$112.00
Plumbing	Plumbing	04/19/2022	PP22-0184	10284 SWAN LAKE CIR	\$0.00	\$112.00
Plumbing	Plumbing	04/19/2022	PP22-0185	10278 SWAN LAKE CIR	\$0.00	\$112.00
Plumbing	Plumbing	04/19/2022	PP22-0186	10196 SWAN LAKE CIR	\$0.00	\$112.00
Plumbing	Plumbing	04/18/2022	PP22-0180	1735 HOLMES RD	\$0.00	\$75.00
Plumbing	Plumbing	04/18/2022	PP22-0183	2010 WHITTAKER (KROGE	\$0.00	\$184.00
Plumbing	Plumbing	04/18/2022	PP22-0146	1228 PARKWOOD AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/18/2022	PP22-0182	1827 BURNS AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/18/2022	PP22-0181	8930 BROOKWOOD AVE 1	\$0.00	\$75.00
Plumbing	Plumbing	04/14/2022	PP22-0179	1771 KNOWLES ST	\$0.00	\$75.00
Plumbing	Plumbing	04/13/2022	PP22-0178	2005 MERRILL ST BLDG 1	\$0.00	\$125.00
Plumbing	Plumbing	04/13/2022	PP22-0176	476 RICE AVE	\$0.00	\$75.00

Plumbing	Plumbing	04/13/2022	PP22-0174	6313 JONQUIL LN	\$0.00	\$140.00
Plumbing	Plumbing	04/12/2022	PP22-0177	8954 BROOKWOOD AVE 1	\$0.00	\$125.00
Plumbing	Plumbing	04/11/2022	PP22-0167	1800 PACKARD RD	\$0.00	\$112.00
Plumbing	Plumbing	04/12/2022	PP22-0175	7833 RAINTREE DR	\$0.00	\$75.00
Plumbing	Plumbing	04/11/2022	PP22-0169	9750 WHITE TAIL DR	\$0.00	\$112.00
Plumbing	Plumbing	04/11/2022	PP22-0168	88 DEVONSHIRE RD	\$0.00	\$134.00
Plumbing	Plumbing	04/06/2022	PP22-0166	10324 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0165	10318 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0164	10028 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0163	10034 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/09/2022	PP22-0144	1048 JANET AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/09/2022	PP22-0143	7562 WARWICK DR	\$0.00	\$75.00
Plumbing	Plumbing	04/06/2022	PP22-0162	10118 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0161	10126 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0160	10184 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0159	10190 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0158	10157 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0157	10149 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0156	10137 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0155	10129 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/05/2022	PP22-0145	3375 E MICHIGAN 017	\$0.00	\$75.00
Plumbing	Plumbing	04/06/2022	PP22-0154	10125 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/06/2022	PP22-0150	10121 SWAN LAKE CIR	\$0.00	\$276.00
Plumbing	Plumbing	04/01/2022	PP22-0140	3375 E MICHIGAN 097	\$0.00	\$75.00
Plumbing	Plumbing	04/01/2022	PP22-0148	1353 DAVIS ST	\$0.00	\$75.00
Plumbing	Plumbing	04/01/2022	PP22-0149	1034 BORGSTROM AVE	\$0.00	\$75.00
Plumbing	Plumbing	04/01/2022	PP22-0033	213 N MANSFIELD ST	\$0.00	\$125.00
Plumbing	Plumbing	04/04/2022	PP22-0152	1209 LEXINGTON PKWY	\$0.00	\$75.00
Plumbing	Plumbing	04/05/2022	PP22-0141	3375 E MICHIGAN 011	\$0.00	\$75.00
Plumbing	Plumbing	04/04/2022	PP22-0153	1319 ANDREA ST	\$0.00	\$75.00
Res - Basement finish	Res - Basement finish	04/12/2022	PB22-0260	2150 BURNS AVE	\$25,000.00	\$320.00
Res - Deck	Res Deck	04/04/2022	PB22-0228	9391 WHITE TAIL DR	\$6,700.00	\$140.00
Res - Deck	Res Deck	04/19/2022	PB22-0258	7104 MAPLELAWN DR	\$16,215.00	\$240.00
Res - Deck	Res Deck	04/26/2022	PB22-0328	7917 LAKE CREST DR	\$12,158.00	\$200.00

Res - Mobile Home	Res - Mobile Home	04/01/2022	PB22-0245	3375 E MICHIGAN 017	\$0.00	\$150.00
Res - Mobile Home	Res - Mobile Home	04/01/2022	PB22-0242	3375 E MICHIGAN 011	\$0.00	\$150.00
Res - Mobile Home	Res - Mobile Home	04/01/2022	PB22-0243	3375 E MICHIGAN 097	\$0.00	\$150.00
Res - New Constructio	Res - New Constructio	04/27/2022	PB22-0306	10055 SWAN LAKE CIR	\$174,902.00	\$1,845.00
Res - New Constructio	Res - New Constructio	04/27/2022	PB22-0310	10049 SWAN LAKE CIR	\$158,860.00	\$1,685.00
Res - New Constructio	Res - New Constructio	04/27/2022	PB22-0312	9416 MAPLELAWN CT	\$301,421.00	\$3,384.50
Res - New Constructio	Res - New Constructio	04/28/2022	PB22-0324	6841 SWAN LAKE CT	\$158,860.00	\$1,685.00
Res - New Constructio	Res - New Constructio	04/28/2022	PB22-0329	6847 SWAN LAKE CT	\$174,902.00	\$1,845.00
Res - New Constructio	Res - New Constructio	04/28/2022	PB22-0327	10340 SWAN LAKE CIR	\$158,860.00	\$1,685.00
Res - New Constructio	Res - New Constructio	04/28/2022	PB22-0325	9413 MAPLELAWN CT	\$301,421.00	\$3,384.50
Res - New Constructio	Res - New Constructio	04/28/2022	PB22-0330	10330 SWAN LAKE CIR	\$174,902.00	\$1,845.00
Res - Roof	Res - Roof	04/29/2022	PB22-0340	1334 GEORGINA DR	\$10,400.00	\$155.00
Res - Roof	Res - Roof	04/29/2022	PB22-0343	7400 RAWSONVILLE RD	\$20,376.00	\$255.00
Res - Roof	Res - Roof	04/29/2022	PB22-0348	6945 MCKEAN RD	\$70,397.00	\$755.00
Res - Roof	Res - Roof	04/28/2022	PB22-0318	674 CAMPBELL AVE	\$6,450.00	\$115.00
Res - Roof	Res - Roof	04/26/2022	PB22-0335	1291 CLARITA ST	\$11,700.00	\$165.00
Res - Roof	Res - Roof	04/27/2022	PB22-0313	2273 DRAPER AVE	\$21,922.00	\$265.00
Res - Roof	Res - Roof	04/28/2022	PB22-0334	246 SPENCER LN	\$11,000.00	\$155.00
Res - Roof	Res - Roof	04/21/2022	PB22-0290	8803 LAKEWAY CT	\$19,808.00	\$245.00
Res - Roof	Res - Roof	04/19/2022	PB22-0301	6424 WHITTAKER RD	\$19,095.00	\$245.00
Res - Roof	Res - Roof	04/19/2022	PB22-0300	1408 ANDREA ST	\$4,500.00	\$95.00
Res - Roof	Res - Roof	04/19/2022	PB22-0299	1198 RUTH AVE	\$17,953.00	\$225.00
Res - Roof	Res - Roof	04/20/2022	PB22-0308	7935 SPRINGWATER DR	\$8,596.00	\$135.00
Res - Roof	Res - Roof	04/14/2022	PB22-0288	8680 LILLY DR	\$8,425.00	\$135.00
Res - Roof	Res - Roof	04/14/2022	PB22-0287	7388 DOVER DR	\$10,828.00	\$155.00
Res - Roof	Res - Roof	04/14/2022	PB22-0289	605 FOX AVE	\$7,000.00	\$115.00
Res - Roof	Res - Roof	04/18/2022	PB22-0295	223 AVELINE ST	\$10,030.00	\$155.00
Res - Roof	Res - Roof	04/18/2022	PB22-0291	2270 VALLEY DR	\$11,453.00	\$165.00
Res - Roof	Res - Roof	04/01/2022	PB22-0250	5742 NEW MEADOW DR	\$16,035.00	\$215.00
Res - Roof	Res - Roof	04/01/2022	PB22-0247	5813 BIG PINE DR	\$6,000.00	\$105.00
Res - Roof	Res - Roof	04/05/2022	PB22-0215	753 N HARRIS RD	\$0.00	\$185.00
Res - Roof	Res - Roof	04/05/2022	PB22-0256	8535 TEXTILE RD	\$25,200.00	\$305.00
Res - Roof	Res - Roof	04/12/2022	PB22-0280	9385 PARKLAND DR	\$7,175.00	\$125.00
Res - Roof	Res - Roof	04/12/2022	PB22-0286	5537 N EAGLE CT	\$29,365.00	\$345.00

Res - Roof	Res - Roof	04/11/2022	PB22-0267	509 EMERICK ST	\$17,322.00	\$225.00
Res - Roof	Res - Roof	04/12/2022	PB22-0279	7318 ROYAL TROON DR	\$7,970.00	\$125.00
Res - Roof	Res - Roof	04/12/2022	PB22-0284	5629 PRINCETON PL	\$11,135.00	\$165.00
Res - Roof	Res - Roof	04/11/2022	PB22-0275	9615 HARBOUR COVE CT	\$24,300.00	\$295.00
Res - Roof	Res - Roof	04/07/2022	PB22-0264	2447 ROANOAKE DR	\$0.00	\$245.00
Res - Roof	Res - Roof	04/07/2022	PB22-0266	7538 STONY CREEK RD	\$11,670.00	\$165.00
Res - Roof	Res - Roof	04/07/2022	PB22-0265	5930 E ISLAND DR	\$87,290.00	\$925.00
Res - Siding	Res - Siding	04/21/2022	PB22-0314	2404 BURNS AVE	\$14,000.00	\$200.00
Res - Siding	Res - Siding	04/27/2022	PB22-0316	6688 W SUMMERDALE CT	\$6,360.00	\$115.00
Res - Windows	Res - Windows	04/27/2022	PB22-0317	7248 PAMELA DR	\$24,322.00	\$295.00
Res - Windows	Res - Windows	04/20/2022	PB22-0276	7257 WELLINGTON LN	\$19,294.00	\$245.00
Res - Windows	Res - Windows	04/20/2022	PB22-0277	7093 MERRITT RD	\$13,408.00	\$185.00
Res - Windows	Res - Windows	04/14/2022	PB22-0069	8275 S HURON RIVER DR	\$12,925.00	\$175.00
Res - Windows	Res - Windows	04/11/2022	PB22-0238	1912 MARY CATHERINE S	\$5,879.00	\$105.00
Sign	Com Sign	04/04/2022	PS22-0007	2060 WHITTAKER BLDG F	\$0.00	\$140.00
Sign	Com Sign	04/14/2022	PS22-0009	1476 SEAVER DR	\$0.00	\$125.00
Soil Erosion	Soil Erosion Commerc	04/29/2022	PSE20-0012	2050 E MICHIGAN AVE	\$0.00	\$100.00
Zoning	Zoning - Driveway	04/30/2022	PZP22-0040	8241 BLUE JAY DR	\$0.00	\$50.00
Zoning	Zoning - Fence	04/28/2022	PZP22-0038	7111 HOGAN DR	\$0.00	\$50.00
Zoning	Zoning - Shed	04/28/2022	PZP22-0030	7909 LAKE CREST DR	\$0.00	\$50.00
Zoning	Zoning - Shed	04/28/2022	PZP22-0020	89 GREENSIDE ST	\$0.00	\$50.00
Zoning	Zoning - Fence	04/14/2022	PZP22-0015	8275 S HURON RIVER DR	\$0.00	\$50.00
Zoning	Zoning - Fence	04/21/2022	PZP22-0036	723 CAYUGA AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	04/22/2022	PZP22-0033	515 FAIRFIELD ST	\$0.00	\$50.00
Zoning	Zoning - Fence	04/22/2022	PZP22-0034	6619 MAPLELAWN DR	\$0.00	\$50.00
Zoning	Zoning - Fence	04/22/2022	PZP22-0035	2271 PACKARD RD	\$0.00	\$50.00
Zoning	Zoning - Fence	04/25/2022	PZP22-0029	5501 MORGAN RD	\$0.00	\$50.00
Zoning	Zoning - Fence	04/22/2022	PZP22-0028	6250 MAPLEHURST DR	\$0.00	\$50.00
Zoning	Zoning - Driveway	04/28/2022	PZP22-0042	935 JUNEAU RD	\$0.00	\$50.00
Zoning	Zoning - Fence	04/28/2022	PZP22-0044	245 TAFT AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	04/28/2022	PZP22-0045	231 TAFT AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	04/26/2022	PZP22-0041	510 OAKLAWN AVE	\$0.00	\$50.00
Zoning	Zoning - Fence	04/06/2022	PZP22-0022	120 GREENSIDE ST	\$0.00	\$50.00
Zoning	Zoning - Fence	04/06/2022	PZP22-0023	6102 MAPLEVIEW LN	\$0.00	\$50.00

Zoning	Zoning - Fence	04/12/2022 PZP22-0021	3042 ROUNDTREE BLVD	\$0.00	\$50.00
Zoning	Zoning - Shed	04/12/2022 PZP22-0026	6593 TEXTILE RD	\$0.00	\$50.00
Zoning	Zoning - Fence	04/07/2022 PZP22-0025	5207 APPLEWOOD DR	\$0.00	\$50.00
				<b>\$20,568,642.00</b>	<b>\$304,345.50</b>

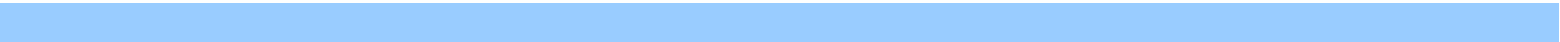
**Previous month CO issued for RS**

Created: 5/9/2022, User: jcarr

Filter: All Records, Co.DateFinaled Between 4/1/2022 12:00:00 AM AND 4/29/2022 11:59:59 PM OR  
Co.DateTempIssued in <Previous month> [04/01/22 - 04/30/22] OR  
Co.DateApplied in <Previous month> [04/01/22 - 04/30/22]

<b>C O Number</b>	<b>Address Display String</b>	<b>Status</b>	<b>Date Temp Issued</b>	<b>Date Finaled</b>
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OF22-0012	530 BROWNING ST	ISSUED (FINAL)		04/04/2022
OF22-0013	330 WOODLAWN AVE	ISSUED (FINAL)		04/07/2022
OT22-0013	6709 MAPLELAWN DR	ISSUED (TEMP)	04/14/2022	
OT22-0016	6704 MAPLELAWN DR	ISSUED (TEMP)	04/25/2022	
OT22-0017	9660 WHITE TAIL DR	ISSUED (TEMP)	04/13/2022	
OT22-0018	9643 WHITE TAIL DR	ISSUED (TEMP)	04/19/2022	
OT22-0020	1476 SEAVER DR	READY TO ISSUE		
OT22-0021	9696 WHITE TAIL DR	ISSUED (TEMP)	04/29/2022	
OT22-0022	9661 WHITE TAIL DR	ISSUED (TEMP)	04/29/2022	
OT22-0023	1950 HOLMES RD	ISSUED (TEMP)	04/29/2022	





## RENTAL HOUSING CERTIFICATES ISSUED

APRIL 2022

Cert Type	Cert Number	Date Issued	Address Display String
Rental 24	CSFR-21-1235	04/01/2022	1815 EILEEN AVE
Rental 24	CSFR-21-1263	04/01/2022	7820 WHITTAKER RD
Rental 24	CSFR-21-1264	04/01/2022	6839 WHITTAKER RD
Rental 24	CSFR-21-1292	04/01/2022	1088 STUDEBAKER AVE
Rental 24	CSFR-21-1305	04/01/2022	529 MAULBETSCH ST
Rental 24	CSFR-22-0411	04/01/2022	1250 LESTER AVE
Rental 24	CSFR-21-1369	04/01/2022	705 CLUBHOUSE DR
Rental 24	CSFR-21-1245	04/01/2022	1125 ZEPHYR ST
Rental 24	CSFR-21-1169	04/04/2022	850 NASH AVE
Rental 24	CSFR-21-1268	04/04/2022	48 OHIO ST
Rental 24	CSFR-22-0124	04/04/2022	6222 S MIAMI ST
Rental 24	CSFR-21-1224	04/05/2022	1440 FOLEY AVE
Rental 24	CSFR-21-0443	04/06/2022	873 NASH AVE
Rental 24	CSFR-21-1314	04/06/2022	2143 WILLIAM AVE
Rental 24	CSFR-21-1322	04/06/2022	1086 LORI ST
Rental 24	CSFR-22-0321	04/06/2022	1185 GROVE RD
Rental 24	CSFR-22-0152	04/06/2022	2689 WOODRUFF LN
Rental 24	CSFR-21-1179	04/07/2022	548 GREENLAWN ST
Rental 24	CSFR-19-0441	04/08/2022	2320 SHELLY ST
Rental 24	CSFR-19-1358	04/08/2022	548 BERGEN AVE
Rental 24	CSFR-21-0728	04/08/2022	59 OHIO ST #3
Rental 24	CSFR-21-1346	04/08/2022	1276 HUNTER AVE
Rental 24	CSFR-22-0378	04/08/2022	469 WOODLAWN AVE
Rental 24	CSFR-22-0412	04/08/2022	534 E TERRACE LN
Rental 24	CSFR-21-0240	04/11/2022	393 ELDER ST
Rental 24	CSFR-21-1115	04/11/2022	1216 WOODGLEN AVE
Rental 24	CSFR-21-1361	04/11/2022	250 KIRK ST
Rental 24	CSFR-22-0060	04/11/2022	395 ELDER ST

Rental 24	CSFR-22-0061	04/11/2022	255 N HEWITT RD
Rental 24	CSFR-22-0386	04/11/2022	2352 BROOKTREE CT
Rental 24	CSFR-22-0389	04/11/2022	7780 HITCHINGHAM RD
Rental 24	CSFR-21-1293	04/11/2022	1009 BUICK AVE
Rental 24	CSFR-22-0131	04/12/2022	1818 MCCARTNEY AVE
Rental 24	CSFR-21-1105	04/13/2022	1180 RAMBLING RD
Rental 24	CSFR-22-0038	04/13/2022	1327 ANDREA ST
Rental 24	CSFR-22-0109	04/13/2022	1038 STUDEBAKER AVE
Rental 24	CSFR-21-1244	04/13/2022	410 N HARRIS RD
Rental 24	CSFR-21-1238	04/14/2022	1111 LEXINGTON PKWY
Rental 24	CSFR-22-0315	04/14/2022	1088 LESTER AVE
Rental 24	CSFR-21-1381	04/14/2022	143 N FORD BLVD
Rental 24	CSFR-22-0185	04/14/2022	1070 HAWTHORNE AVE
Rental 24	CSFR-21-1281	04/18/2022	7019 BERWICK CT
Rental 24	CSFR-22-0008	04/18/2022	1722 FOLEY AVE
Rental 24	CSFR-22-0009	04/18/2022	1826 CAROL ANN AVE
Rental 24	CSFR-22-0387	04/18/2022	2826 APPLERIDGE ST
Rental 24	CSFR-21-1382	04/18/2022	346 S MANSFIELD ST
Rental 24	CSFR-21-1247	04/20/2022	295 DEVONSHIRE RD
Rental 24	CSFR-21-1265	04/20/2022	82 OHIO ST
Rental 24	CSFR-21-1377	04/20/2022	639 OSWEGO AVE
Rental 24	CSFR-22-0140	04/20/2022	1392 HOLMES RD
Rental 24	CSFR-21-1186	04/21/2022	450 HAYES ST
Rental 24	CSFR-22-0466	04/21/2022	6543 ROBINDALE DR
Rental 24	CSFR-21-1210	04/22/2022	550 GILL ST
Rental 24	CSFR-22-0330	04/22/2022	1315 FALL RIVER RD
Rental 24	CSFR-22-0362	04/22/2022	1243 GAULT DR
Rental 24	CSFR-22-0280	04/22/2022	1959 HARDING AVE
Rental 24	CSFR-22-0218	04/22/2022	7172 ESSEX DR
Rental 24	CSFR-21-1087	04/22/2022	1072 LEVONA ST
Rental 24	CSFR-22-0005	04/22/2022	1421 DELAWARE AVE
Rental 24	CSFR-22-0076	04/22/2022	749 CALDER AVE
Rental 24	CSFR-21-1182	04/25/2022	1380 DELAWARE AVE
Rental 24	CSFR-21-1419	04/25/2022	7281 DEER TRACK DR

Rental 24	CSFR-22-0033	04/25/2022	930 MAPLEWOOD AVE
Rental 24	CSFR-22-0130	04/25/2022	1524 ANDREA ST
Rental 24	CSFR-22-0290	04/25/2022	5238 SCHOONER COVE BLVD
Rental 24	CSFR-22-0406	04/25/2022	564 HUNT PL
Rental 24	CSFR-22-0452	04/25/2022	1638 PARKWOOD AVE
Rental 24	CSFR-22-0253	04/25/2022	1933 GROVE RD
Rental 24	CSFR-22-0252	04/25/2022	2011 GROVE RD
Rental 24	CSFR-21-1291	04/26/2022	865 NASH AVE
Rental 24	CSFR-22-0099	04/26/2022	2149 WOODALE AVE
Rental 24	CSFR-21-1240	04/26/2022	1061 E FOREST AVE
Rental 24	CSFR-22-0465	04/27/2022	7172 FIELDING ST
Rental 24	CSFR-21-1399	04/27/2022	651 N IVANHOE AVE
Rental 24	CSFR-22-0158	04/27/2022	1617 MOLLIE ST
Rental 24	CSFR-21-1260	04/27/2022	1629 MOLLIE ST
Rental 24	CSFR-22-0171	04/27/2022	1610 MOLLIE ST
Rental 24	CSFR-21-1426	04/27/2022	594 EUGENE ST
Rental 24	CSFR-21-1090	04/27/2022	714 N FORD BLVD
Rental 24	CSFR-21-1269	04/27/2022	1770 TYLER RD
Rental 24	CSFR-21-1352	04/27/2022	1171 SHARE AVE
Rental 24	CSFR-22-0048	04/28/2022	1345 ANDREA ST
Rental 24	CSFR-22-0360	04/28/2022	2898 ROUNDTREE BLVD
Rental 24	CSFR-22-0122	04/28/2022	1416 ANDREA ST
Rental 24	CSFR-22-0147	04/28/2022	709 CLUBHOUSE DR
Rental 24	CSFR-21-1187	04/29/2022	333 OREGON ST
Rental 24	CSFR-22-0144	04/29/2022	1720 GROVE RD C-59
Rental 24	CSFR-22-0289	04/29/2022	9697 HARBOUR COVE CT
Rental 24	CSFR-22-0467	04/29/2022	7087 LOCHMOOR DR
Rental 24	CSFR-22-0468	04/29/2022	1753 EMERSON AVE
Rental 24	CSFR-22-0237	04/29/2022	893 CLIFFS DR 107A
Rental 24	CSFR-22-0119	04/29/2022	7344 MUIRFIELD DR

VACANT BUILDING CERTIFICATE APPLICATIONS

Apr-22

Cert Type	Cert Number	Date Applied	Address Display String
Vacant Residential	CVR-22-0019	04/01/2022	1110 RUTH AVE
Vacant Residential	CVR-22-0020	04/01/2022	660 EUGENE ST
Vacant Residential	CVR-22-0021	04/01/2022	1051 STUDEBAKER AVE
Vacant Residential	CVR-22-0022	04/01/2022	2089 MARY CATHERINE ST
Vacant Residential	CVR-22-0023	04/04/2022	885 DESOTO AVE
Vacant Residential	CVR-22-0024	04/18/2022	711 DESOTO AVE
Vacant Residential	CVR-22-0025	04/20/2022	1205 GEORGINA DR
Vacant Residential	CVR-22-0026	04/29/2022	1831 PATRICK ST

**NEW CODE ENFORCEMENT CASES FILED  
APRIL 2022**

<b>Enforcement Number</b>	<b>Category</b>	<b>Date Filed</b>	<b>Subdivision</b>	<b>Address Display String</b>
EN22-0612	Solid Waste	04/01/2022	HEWITT ROAD AREA	2254 BURNS AVE
EN22-0613	Property Maintenance	04/01/2022	SUGARBROOK AREA	1818 MCCARTNEY AVE
EN22-0614	Blight	04/04/2022	OAKLAWN/HAWTHORNE AREA	561 WOODLAWN AVE
EN22-0615	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7404 HOMESTEAD RD
EN22-0616	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7330 ROYAL TROON DR
EN22-0617	Zoning	04/04/2022	SOUTH DISTRICT	5909 WILLOWBRIDGE RD
EN22-0618	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7380 HOMESTEAD RD
EN22-0619	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7186 ROYAL TROON DR
EN22-0620	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7175 SPY GLASS LN
EN22-0621	Property Maintenance - Motor Vehicle	04/04/2022	SOUTH DISTRICT	7108 HOMESTEAD RD
EN22-0622	Drainage Complaints	04/04/2022		291 S FORD BLVD
EN22-0623	Zoning	04/04/2022	HOLMES ROAD AREA	1220 PAGEANT AVE
EN22-0624	Solid Waste	04/04/2022	HEWITT ROAD AREA	121 N HEWITT RD
EN22-0625	Multiple	04/05/2022	LAY GARDENS AREA	497 N IVANHOE AVE
EN22-0626	Property Maintenance	04/05/2022	LAKEVIEW AREA	2105 BOMBER AVE
EN22-0627	Solid Waste	04/05/2022	WEST WILLOW	1792 TYLER RD
EN22-0628	Blight	04/05/2022		189 N FORD BLVD
EN22-0629	Multiple	04/05/2022	OAKLAWN/HAWTHORNE AREA	460 GREENLAWN ST
EN22-0630	Solid Waste	04/05/2022	THURSTON AREA	323 DAKOTA AVE
EN22-0631	Blight	04/06/2022	PINEVIEW AREA	5537 N EAGLE CT
EN22-0632	Blight	04/06/2022	WEST WILLOW	710 FOX AVE
EN22-0633	Blight	04/06/2022	WEST WILLOW	680 FOX AVE
EN22-0634	Property Maintenance	04/06/2022	LAY GARDENS AREA	711 N HARRIS RD
EN22-0635	Property Maintenance - Motor Vehicle	04/06/2022	LAY GARDENS AREA	570 HOLLIS AVE
EN22-0636	Solid Waste	04/06/2022	HOLMES ROAD AREA	1192 RAMBLING RD
EN22-0637	Property Maintenance	04/06/2022	HOLMES ROAD AREA	1015 N PASADENA ST
EN22-0638	Solid Waste	04/06/2022	APPLERIDGE AREA	2766 APPLERIDGE ST

EN22-0639	Solid Waste	04/06/2022	HOLMES ROAD AREA	1340 CANDLEWOOD LN
EN22-0640	Property Maintenance - Motor Vehicle	04/06/2022	THURSTON AREA	106 OREGON ST
EN22-0641	Drainage Complaints	04/06/2022	SOUTH DISTRICT	7626 HENLEY DR
EN22-0642	Blight	04/06/2022	GAULT VILLAGE AREA	1080 HULL AVE
EN22-0643	Blight	04/06/2022	SUGARBROOK AREA	1847 GEORGE AVE
EN22-0644	Solid Waste	04/07/2022	HEWITT ROAD AREA	1938 HARDING AVE
EN22-0645	Solid Waste	04/07/2022	SOUTH DISTRICT	7366 MAPLELAWN DR
EN22-0646	Blight	04/07/2022		3302 GROVE
EN22-0647	Blight	04/07/2022		3360 GROVE RD
EN22-0648	Blight	04/07/2022	LAY GARDENS AREA	109 JOHNSON ST
EN22-0649	Solid Waste	04/07/2022	SOUTH DISTRICT	7354 MAPLELAWN DR
EN22-0650	Property Maintenance	04/08/2022		1275 S HURON ST (MARRIOT
EN22-0651	Solid Waste	04/08/2022	SOUTH DISTRICT	8757 AMARANTH LN
EN22-0652	Solid Waste	04/08/2022	LAY GARDENS AREA	613 N MOHAWK AVE
EN22-0653	Solid Waste	04/08/2022	APPLERIDGE AREA	2840 WOODRUFF LN
EN22-0654	Solid Waste	04/08/2022	APPLERIDGE AREA	2828 WOODRUFF LN
EN22-0655	Blight	04/11/2022	GAULT VILLAGE AREA	1175 SHARE AVE
EN22-0656	Blight	04/11/2022	SOUTH DISTRICT	8525 CRESCENT LN
EN22-0657	Multiple	04/11/2022	CHATEAU VERT CONDOS	1459 E CHATEAU VERT ST AP'
EN22-0658	Blight - Fire	04/11/2022	WEST WILLOW	2189 CHEVROLET AVE
EN22-0659	Parking	04/11/2022	APPLERIDGE AREA	2733 APPLERIDGE ST
EN22-0660	Property Maintenance - Motor Vehicle	04/11/2022	HEWITT ROAD AREA	324 EDISON AVE
EN22-0661	Blight	04/11/2022	THURSTON AREA	273 KANSAS AVE
EN22-0662	Blight	04/11/2022	HEWITT ROAD AREA	306 N CLUBVIEW DR
EN22-0663	Blight	04/11/2022	GAULT VILLAGE AREA	1350 HULL AVE
EN22-0664	Multiple	04/11/2022		3344 GROVE RD
EN22-0665	Solid Waste	04/11/2022	PINEVIEW AREA	5512 N EAGLE CT
EN22-0666	Property Maintenance	04/11/2022	CHATEAU VERT CONDOS	1459 E CHATEAU VERT ST AP'
EN22-0667	Solid Waste	04/11/2022	WEST WILLOW	1063 NASH AVE
EN22-0668	Solid Waste	04/11/2022	WEST WILLOW	1659 S PASADENA ST
EN22-0669	Blight	04/11/2022	HOLMES ROAD AREA	1152 RAMBLING RD
EN22-0670	Zoning	04/12/2022	SOUTH DISTRICT	6630 RAWSONVILLE RD
EN22-0671	Pre-Permit Inspection	04/12/2022	HOLMES ROAD AREA	1227 RUE WILLETTE BLVD
EN22-0672	Zoning	04/12/2022	SOUTH DISTRICT	7078 FIELDING ST

EN22-0673	Zoning	04/12/2022		2488 E MICHIGAN
EN22-0674	Zoning	04/12/2022	HEWITT ROAD AREA	120 GREENSIDE ST
EN22-0675	Zoning	04/12/2022	LAY GARDENS AREA	732 E GRAND BLVD
EN22-0676	Solid Waste	04/12/2022	WEST WILLOW	2359 PONDEROSA CT
EN22-0677	Parking	04/12/2022	OAKLAWN/HAWTHORNE AREA	548 GREENLAWN ST
EN22-0678	Solid Waste	04/12/2022	WEST WILLOW	2382 PONDEROSA CT
EN22-0680	Assist Attorney	04/13/2022	SOUTH DISTRICT	6050 S IVANHOE AVE
EN22-0681	Blight - Fire	04/13/2022	WEST WILLOW	2189 CHEVROLET AVE
EN22-0682	Vacant Property/Building Investigation	04/13/2022	LAY GARDENS AREA	189 OUTER LN
EN22-0683	Multiple	04/13/2022	THURSTON AREA	276 KANSAS AVE
EN22-0684	Parking	04/13/2022	SUGARBROOK AREA	1583 ANDREA ST
EN22-0685	Solid Waste	04/13/2022	GAULT VILLAGE AREA	1094 LESTER AVE
EN22-0686	Parking	04/13/2022	SUGARBROOK AREA	1586 ANDREA ST
EN22-0687	Solid Waste	04/13/2022	GAULT VILLAGE AREA	1109 EVELYN AVE
EN22-0688	Solid Waste	04/13/2022	GAULT VILLAGE AREA	1311 LEVONA ST
EN22-0689	Rental - Unregistered	04/14/2022	WEST WILLOW	753 DODGE CT
EN22-0690	Rental - Unregistered	04/14/2022	WEST WILLOW	2034 CHEVROLET AVE
EN22-0691	Property Maintenance	04/14/2022	WESTLAWN AREA	529 MAULBETSCH ST
EN22-0692	Solid Waste	04/14/2022	THURSTON AREA	100 DEVONSHIRE RD
EN22-0693	Fire - Life Safety	04/14/2022	ASPEN CHASE/VILLAS APARTMENTS	2811 BYNAN DR 305
EN22-0694	Property Maintenance	04/14/2022	SOUTH DISTRICT	7198 MISSION HILLS DR
EN22-0695	Blight - Fire	04/14/2022	ASPEN CHASE/VILLAS APARTMENTS	2811 BYNAN DR 305
EN22-0696	Solid Waste	04/14/2022		189 N FORD BLVD
EN22-0697	Rental - Unregistered	04/14/2022	WINGATE CONDOS	1490 WINGATE BLVD
EN22-0698	Solid Waste	04/14/2022	LAY GARDENS AREA	765 N HARRIS RD
EN22-0699	Property Maintenance	04/14/2022	WESTLAWN AREA	2544 EASTLAWN AVE
EN22-0700	Solid Waste	04/18/2022	HEWITT ROAD AREA	259 ELMHURST ST
EN22-0701	Solid Waste	04/18/2022	SUGARBROOK AREA	1559 WISMER ST
EN22-0702	Blight	04/18/2022	HEWITT ROAD AREA	326 SENATE AVE
EN22-0703	Property Maintenance	04/18/2022	THURSTON AREA	392 DAKOTA AVE
EN22-0704	Property Maintenance - Motor Vehicle	04/19/2022	WEST WILLOW	810 EUGENE ST
EN22-0705	Property Maintenance	04/19/2022		1111 S HARRIS RD 207
EN22-0706	Solid Waste	04/19/2022	SOUTH DISTRICT	8203 S HURON RIVER DR
EN22-0707	Property Maintenance	04/19/2022	HEWITT ROAD AREA	1959 HARDING AVE

EN22-0708	Property Maintenance	04/19/2022	STEVENS PARK AREA	207 KIRK ST
EN22-0709	Solid Waste	04/19/2022	WEST WILLOW	730 EUGENE ST
EN22-0710	Zoning	04/19/2022	STEVENS PARK AREA	245 TAFT AVE
EN22-0711	Multiple	04/19/2022	SOUTH DISTRICT	7361 COLCHESTER LN
EN22-0712	Parking	04/19/2022	WEST WILLOW	1436 NASH AVE
EN22-0713	Blight	04/19/2022	OAKLAWN/HAWTHORNE AREA	925 AUBURNDALE AVE
EN22-0714	Building Code	04/19/2022		850 S HEWITT RD
EN22-0715		04/21/2022	OAKLAWN/HAWTHORNE AREA	1184 DUNCAN AVE
EN22-0716	Zoning	04/21/2022	SUGARBROOK AREA	1666 CONWAY ST
EN22-0717	Solid Waste	04/21/2022	SOUTH DISTRICT	6008 S MIAMI ST
EN22-0718	Multiple	04/21/2022	HEWITT ROAD AREA	2260 HARDING AVE
EN22-0719	Solid Waste	04/21/2022	STEVENS PARK AREA	1980 ELLSWORTH RD #1
EN22-0720	Solid Waste	04/21/2022	SOUTH DISTRICT	7176 PAMELA DR
EN22-0721	Property Maintenance	04/21/2022	OAKLAWN/HAWTHORNE AREA	807 TYLER RD
EN22-0723	Rental - Unregistered	04/22/2022	LAKEVIEW AREA	2074 BRADLEY AVE
EN22-0724	Property Maintenance	04/22/2022	SUGARBROOK AREA	1520 GATTEGNO ST
EN22-0725	Property Maintenance	04/22/2022		5970 BRIDGE RD
EN22-0726	Blight	04/25/2022	SUGARBROOK AREA	1560 WISMER ST
EN22-0727	Solid Waste	04/25/2022	SOUTH DISTRICT	7200 MAPLELAWN DR
EN22-0728	Multiple	04/25/2022	WEST WILLOW	790 EUGENE ST
EN22-0729	Multiple	04/25/2022	HEWITT ROAD AREA	324 EDISON AVE
EN22-0730	Zoning	04/25/2022		1075 EMERICK ST
EN22-0731	Property Maintenance	04/25/2022	STEVENS PARK AREA	392 FIRWOOD ST
EN22-0732	Property Maintenance	04/25/2022	SOUTH DISTRICT	7086 COPPER CREEK CT
EN22-0733	Solid Waste	04/25/2022	WEST WILLOW	2345 PINERIDGE CT
EN22-0734	Blight	04/25/2022		1700 WATSON ST
EN22-0735	Blight	04/26/2022	WESTLAWN AREA	550 BERKLEY ST
EN22-0736	Property Maintenance	04/26/2022	SCHOONER COVE	8691 SPINNAKER WAY B2
EN22-0737	Zoning	04/26/2022		2299 ELLSWORTH
EN22-0738	Property Maintenance	04/26/2022	SUGARBROOK AREA	1439 ANDREA ST
EN22-0739	Blight	04/26/2022	LAY GARDENS AREA	1541 E FOREST AVE
EN22-0740	Property Maintenance	04/27/2022	SUGARBROOK AREA	1425 S HARRIS RD
EN22-0741	Blight	04/27/2022	THURSTON AREA	1635 PARKWOOD AVE
EN22-0742	Solid Waste	04/27/2022	ROUNDTREE AREA	3060 ROUNDTREE BLVD



EN22-0743	Solid Waste	04/27/2022	LAY GARDENS AREA	1165 E CROSS ST
EN22-0744	Vacant Property/Building Investigation	04/28/2022		10885 TEXTILE RD
EN22-0745	Multiple	04/28/2022	GAULT VILLAGE AREA	1096 EVELYN AVE
EN22-0746	Vacant Property/Building Investigation	04/29/2022	WEST WILLOW	711 OSWEGO AVE
EN22-0747	Zoning	04/29/2022		1005 EMERICK - Gault Village
EN22-0748	Zoning	04/29/2022	LAY GARDENS AREA	922 HOLMES RD
EN22-0749	Blight	04/29/2022	WEST WILLOW	1468 JEFF ST
EN22-0750	Solid Waste	04/29/2022	HOLMES ROAD AREA	1187 LEXINGTON PKWY
EN22-0751	Solid Waste	04/29/2022	HEWITT ROAD AREA	2336 DRAPER AVE



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Shane Peltier, Police Services Lieutenant  
**Cc:** Ypsilanti Township Board  
Keith Flores, WCSO Police Services Commander  
Nancy Hansen, WCSO Police Services Captain  
**Date:** May 6, 2022  
**Re:** April 2022 Police Services Monthly Report

## SUMMARY:

During the month of April 2022, there were 3,570 calls for service in Ypsilanti Township, a 19% increase in calls for service as compared to April 2021.

## OPERATIONS

During April 2022, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

The month of April showed a decrease in home invasions of 30% (7 compared to 10 in 2021). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

The month of April showed a decrease in breaking and entering's of 50% (1 compared to 2 in 2021). In the month of April 2022, we saw 1 robbery. In the month of April 2021, we saw 2 robberies (50% decrease).

In April 2022 there were 7 reported UDAA's. This is a 30% decrease from April 2021 where there were 10 reported UDAA's. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-year perspective, comparing 2022 to 2021, our juvenile offenses and complaints are down 44.1% (from 77 to 43) and our runaway complaints are up 107.6% (from 13 to 27).



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MARK A. PTASZEK  
UNDERSHERIFF

## COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

## CLEMIS ONLINE REPORTING

Citizens can now fill out a police report online utilizing CLEMIS' new "online reporting tool". Citizens can visit: <https://www.washtenaw.org/3439/File-a-Police-Report> to fill out an online report.

## WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at [www.washtenaw.org/alerts](http://www.washtenaw.org/alerts)

## HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

## NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*



# YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA

## April 2022

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2022	Month 2021	% Change	YTD 2022	YTD 2021	% Change
Traffic Stops	925	146	534%	4148	1715	142%
Citations	204	199	3%	1528	873	75%
Drunk Driving (OWI)	16	12	33%	57	47	21%
Drugged Driving (OUID)	9	5	80%	42	13	223%
Calls for Service Total	3570	2992	19%	14104	11695	21%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	2259	2414	-6%	8365	8478	-1%
Robberies	1	2	-50%	10	9	11%
Assaultive Crimes	80	84	-5%	293	295	-1%
Home Invasions	7	10	-30%	29	34	-15%
Breaking and Entering's	1	2	-50%	6	8	-25%
Larcenies	32	28	14%	137	132	4%
Vehicle Thefts	7	10	-30%	38	60	-37%
Traffic Crashes	84	65	29%	373	255	46%
Medical Assists	54	75	-28%	198	242	-18%
Animal Complaints <i>(ACO Response)</i>	17	19	-11%	63	78	-19%
<b>In/Out of Area Time</b>	<b>Month</b>	<b>YTD</b>	+ = Positive Change - = Negative Change			
	<i>(minutes)</i>	<i>(minutes)</i>				
Into Area Time	1320	5026				
Out of Area Time	1828	8815				
Investigative Ops (DB)	42,435	150835				
Secondary Road Patrol	765	7429				
County Wide	45	2070				
	<b>Hours Accum.</b>	<b>Hours Used</b>	<b>Balance</b>			
Banked Hours	1060	TBD	1781.5			



## Out of Area Time

For: 04/01/2022 thru 04/30/2022



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	MOTT RD/RIDGE RD	BACK-JP TRAFFIC STOP	220024346	BACKUP SUPERIOR UNIT ON DISORDERLY STOP SGT ARTS APPROVAL	10:15:00	30	4/1/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDSIRIANNJU	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220024381	ASSIST SUT UNITS WITH AGG DV SUSPECT WHO FLED ON FOOT / BOL AREA / CHECK YPT ADDRESS / APPROVED BY SGT. ARTS	12:45:00	95	4/1/2022
YPSILANTI TWP	YPSILANTI CITY	WDBELLASE	S MANSFIELD ST	DISPATCHED CALLS	220024725	ASSIST CITY W/ BOL FOR FA SUSPECT PER SGT ARTS	17:05:00	5	4/2/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	STA 2	VEHICLE MAINTENANCE		VEHICLE CHECK IN	20:00:00	15	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	STA 3	BRIEFING/SHIFT BRIEFING		BRIEFING/DROVE TO STA 3 AND COVERED SCIO TOWNSHIP PER SERGEANT HOUK DUE TO CORPORAL SHAFFER PROCESSING A SCENE FOR EVIDENCE IN YPSILANTI TOWNSHIP REFERENCE A SHOOTING	20:15:00	15	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	STA 3	ADMIN DUTIES		MEETING WITH SERGEANT RUSH/SET UP COMPUTER SYSTEM	20:30:00	15	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	20:45:00	15	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	JACKSON RD/BAKER RD	TRAFFIC STOP	220025566	DEFECTIVE EQUIPMENT	21:00:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	JACKSON RD/CHESTNUT BLVD	TRAFFIC STOP	220025572	DEFECTIVE EQUIPMENT	21:05:00	10	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	21:15:00	70	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	JACKSON RD/CARDIA DR	TRAFFIC STOP	220025589	DEFECTIVE EQUIPMENT	22:25:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	22:30:00	10	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	N ZEEB RD/STONEGATE RD	TRAFFIC STOP	220025592	ROLLED THROUGH STOP LIGHT	22:40:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	22:45:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	N ZEEB RD/PRAATT RD	TRAFFIC STOP	220025593	ROLLED THROUGH STOP LIGHT	22:50:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	22:55:00	15	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	N ZEEB RD/PRAATT RD	TRAFFIC STOP	220025595	ROLLED THROUGH STOP LIGHT	23:10:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	23:15:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	N ZEEB RD/STONEGATE RD	TRAFFIC STOP	220025596	ROLLED THROUGH STOP LIGHT	23:20:00	5	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	23:25:00	10	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	N ZEEB RD/STONEGATE RD	TRAFFIC STOP	220025600	ROLLED THROUGH STOP LIGHT	23:35:00	10	4/5/2022
YPSILANTI TWP	SCIO TOWNSHIP	WDHALLR	SCIO TOWNSHIP	PROACTIVE PATROL		SCIO TOWNSHIP PATROL	23:45:00	15	4/5/2022
YPSILANTI TWP	SUPERIOR TWP	WDMACES	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220025896	BACK SUP TWP DEP PER SGT ARTS, CANCELLED BY OTHER UNIT WHILE EN ROUTE	05:50:00	10	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	BACK ON B & E APPROVED PER SGT ARTS	19:30:00	95	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	DISP: ASSIST TO SUPERIOR UNITS CLEARING BUILDING / APPROVED BY SGT CRATSENBURG	20:05:00	50	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDHOWARDS	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	SUT UNITS ASKING FOR MORE UNITS TO CLEAR POSSIBLE B&E AT SCHOOL / APPROVED BY SGT CRATSENBURG	20:15:00	50	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLAMJS	PROSPECT RD/BERKSHIRE DR	BACKUP DISPATCHED CALLS	220026650	ASSIST DEPUTY GOMBOS CRASHED VEHICLE (SGT, PENNINGTON)	21:55:00	10	4/9/2022
YPSILANTI TWP	YPSILANTI CITY	WDWEBBB	N HURON ST/PEARL ST	TRAFFIC STOP	220026661	I OBSERVED LISTED VEHICLE GO THROUGH A RED LIGHT/MICH/HURON	22:30:00	10	4/9/2022
YPSILANTI TWP	YPSILANTI CITY	WDRAABT	N HAMILTON ST/W MICHIGAN AVE	TRAFFIC STOP	220026725	WRONG WAY DRIVER, OK PERR SGT MONTGOMERY	08:45:00	5	4/10/2022
YPSILANTI TWP	SUPERIOR TWP	WDCORRIEP	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220026992	ASSIST SUPERIOR TWP W/ LARCENY FROM BUILDING SUBJECT WHO FLED FROM ST JOES SECURITY, PER SGT PENNINGTON.	03:54:00	50	4/11/2022
YPSILANTI TWP	ST JOSEPH HOSPITAL	WDHALLR	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220026992	BACK UP OTHER UNITS WITH FLEEING LARCENY FROM ANOTHER BUILDING SUBJECT, APPROVED BY SERGEANT PENNINGTON	04:00:00	35	4/11/2022
YPSILANTI TWP	ST JOSEPH HOSPITAL	WDWOOLLAMJS	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220026992	ASSIST SUPERIOR TWP DEPUTIES WITH LARCENY (SGT, PENNINGTON)	04:10:00	65	4/11/2022
YPSILANTI TWP	YPSILANTI CITY	WDMIZERK	S GROVE ST	BACKUP DISPATCHED CALLS	220027479	SUBJECT STABBED - ONE UNIT ON SCENE - PASSING BY - OK PER SGT HOUK	16:40:00	15	4/12/2022
YPSILANTI TWP	SUPERIOR TWP	WDRAABT	E CLARK RD/N PROSPECT ST	BACK-JP TRAFFIC STOP	220027705	ASSIST 765, OK PER SGT MONTGOMERY	11:50:00	5	4/13/2022
YPSILANTI TWP	SUPERIOR TWP	WDRAABT	STAMFORD CT	BACK-JP TRAFFIC STOP	220028011	ASSIST 765 W/ 10-10, OK PER SGT MONTGOMERY	11:50:00	10	4/14/2022
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPSA	STAMFORD CT	BACK-JP TRAFFIC STOP	220028011	AST, CLEARED WITH SGT.MONTY, S1 with 10-10 short blocked slims,	11:55:00	10	4/14/2022
YPSILANTI TWP	YPSILANTI CITY	WDBETTSI	HARRIET ST	DISPATCHED CALLS	220028267	ASSIST TO YPD WITH DV, BLOOD IN RES, REQ MORE UNITS - OK PER SGT PENNINGTON	02:25:00	15	4/15/2022
YPSILANTI TWP	YPSILANTI CITY	WDCORRIEP	HARRIET ST	BACKUP DISPATCHED CALLS	220028267	ASSIST YPD W/FIGHT W/ INJURIES, PER SGT PENNINGTON,	02:26:00	14	4/15/2022



## Out of Area Time

For: 04/01/2022 thru 04/30/2022



YPSILANTI TWP	YPSILANTI CITY	WDVANBYNENJ	HARRIET ST	BACKUP DISPATCHED CALLS	220028267	ASSIST CITY UNITS PER SGT PENNINGTON - YPSI CITY CALLED FOR MORE UNITS AS THERE WAS BLOOD ALL OVER THE SCENE - BY TIME WE ARRIVED - SCENE WAS SECURE - STOOD BY IN CASE THEY NEEDED ANYTHING	02:30:00	10	4/15/2022
YPSILANTI TWP	YPSILANTI CITY	WDCORRIEJ	EMMET ST	DISPATCHED CALLS	220028271	ASSIST YPD W/DV. LOCATED SUSPECT WHILE PASSING THROUGH CITY. PER SGT PENNINGTON	02:59:00	5	4/15/2022
YPSILANTI TWP	SUPERIOR TWP	WDGOMBOSJ	RIDGEVIEW	BACKUP DISPATCHED CALLS	220028272	BACK TROWBRIDGE ON POSSIBLE HOME INVASION PER SGT PENNINGTON	04:01:00	44	4/15/2022
YPSILANTI TWP	SUPERIOR TWP	WDBELLASE	RIDGE RD	DISPATCHED CALLS	220028664	SUT UNITS TIED UP. DISPATCHED PER SGT HOUK TOT SUT UNITS	15:40:00	20	4/16/2022
YPSILANTI TWP	YPSILANTI CITY	WDWEBBB	ECORSE RD	BACKUP DISPATCHED CALLS	220028743	ASSIST YPD ON A SHOOTING/OK SGT CRATSENBURG/ CANCELLED BEFORE ARRIVAL	19:50:00	5	4/16/2022
YPSILANTI TWP	YPSILANTI CITY	WDSOYRING	ECORSE RD	DISPATCHED CALLS	220028743	ADD - REPORTED SHOOTING	19:55:00	5	4/16/2022
YPSILANTI TWP	YPSILANTI CITY	WDWEBBB	WASHTEAW AVE	DISPATCHED CALLS	220028774	ASSIST YPD ON B&E/OK CRATSENBURG/CALLED SECURE BEFORE ARRIVAL	22:10:00	5	4/16/2022
YPSILANTI TWP	AUGUSTA TWP	WDBETTSI	WILLIS RD	BACKUP DISPATCHED CALLS	220028978	B/E OF BUS GARAGE - ALL MSP UNITS TIED UP - OK PER SGT ARTS	20:50:00	115	4/17/2022
YPSILANTI TWP	AUGUSTA TWP	WDZEHELD	WILLIS RD	BACKUP DISPATCHED CALLS	220028978	ASSIST MSP WITH SEARCH OF BUS LOT AFTER B/E - STOLEN BUS - SGT ARTS APPROVED	20:50:00	40	4/17/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDWOOLLAMJSJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220029302	ASSIST DEPUTY VANTUYL WITH FAMILY TROUBLE (SGT. PENNINGTON)	00:50:00	5	4/19/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANBYNENJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220029302	ASSIST 785 PER SGT PENNINGTON - UTL / GOA	00:55:00	25	4/19/2022
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLAMJSJ	DAWN AVE	BACKUP DISPATCHED CALLS	220029307	ASSIST DEPUTY VANTUYL WITH SUSPICIOUS/ WARRANT ARREST (SGT. PENNINGTON)	01:35:00	10	4/19/2022
YPSILANTI TWP	SUPERIOR TWP	WDHALLR	RIDGE RD	BACKUP DISPATCHED CALLS	220029671	BACK UP SUPERIOR UNITS WITH SPANISH SPEAKING FA VICTIMS SUSPECT. APPROVED PER SERGEANT PENNINGTON	00:40:00	45	4/20/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDCORRIEJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220029673	ASSIST NEDDO/ W/ FAMILY TROUBLE OUT OF AREA. PER SGT PENNINGTON	00:52:00	18	4/20/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220029695	ASSIST 781 PER SGT PENNINGTON FOR ASSAULT ON NURSE	03:40:00	40	4/20/2022
YPSILANTI TWP	YPSILANTI CITY	WDSIMMST	E MICHIGAN AVE/N GROVE ST	DISPATCHED CALLS	220029869	CFS / FLAGGED DOWN BY CITIZEN	16:25:00	5	4/20/2022
YPSILANTI TWP	SUPERIOR TWP	WDMACES	MOTT RD/RIDGE RD	BACKUP DISPATCHED CALLS	220029972	APPROVED PER 630. ASSIST HVA WITH SUSPICIOUS CALL	23:00:00	20	4/20/2022
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDVANDUSSENK	PACKARD RD	BACKUP DISPATCHED CALLS	220030317	ASSIST WITH COMBATIVE EDP APPROVED PER SGT ARTS	00:45:00	20	4/22/2022
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSB	W MICHIGAN AVE/N HURON ST	TRAFFIC STOP	220030481	Obey Traffic Signal	16:25:00	10	4/22/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRABT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220030726	ASSIST SUT WITH FLEE AND ELUDE BOL PURSUIT OK PER SGT MONTGOMERY	13:50:00	20	4/23/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDPHLLIPSA	MACARTHUR BLVD	BACKUP J/P TRAFFIC STOP	220030726	ast with flee/elude, Shaq Tubbs foot bailed (10-10s, known to carry 121) cleared with Sgt. Montgomery	13:55:00	20	4/23/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDCAMPAGIORNIM	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220030726	ASSIST OIC WITH TRACKING S1, SGT MONTGOMERY	14:00:00	10	4/23/2022
YPSILANTI TWP	YPSILANTI CITY	WDROBERTSB	MICHIGAN AVE/FIRST AVE	TRAFFIC STOP	220030857	Traffic	19:35:00	10	4/23/2022
YPSILANTI TWP	YPSILANTI CITY	WDLEWISN	PERRY ST	BACKUP DISPATCHED CALLS	220030896	PER SGT. PENNINGTON, ASSIST FAM TROUBLE TO CITY	21:10:00	5	4/23/2022
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	PROSPECT RD/VREELAND RD	DISPATCHED CALLS	220030916	SHOTS/ PER SGT PENNINGTON	22:15:00	10	4/23/2022
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220030923	MISSING CHILD PER SGT PENNINGTON	22:25:00	30	4/23/2022
YPSILANTI TWP	ST JOSEPH HOSPITAL	WDHALLR	MCAULEY DR	DISPATCHED CALLS	220030954	SHOOTING VICTIM AT ST. JOES. TOT YPD	00:55:00	40	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	STAMFORD RD	BACKUP J/P TRAFFIC STOP	220031126	BACKUP PER SGT. MONTGOMERY. B&E IN PROGRESS	17:50:00	25	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDPHLLIPSA	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	IN PROGRESS B/E. CLEARED WITH SGT.MONTY	17:50:00	50	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDROBERTSB	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	Sgt. Montgomery approved, 3 detained	17:50:00	25	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	STAMFORD RD	DISPATCHED CALLS	220031126	ASSIST SUP DEPS WITH CLEARING BUILDING, SGT.MONTGOMERY	17:55:00	45	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	ASSIST UNITS ON STAMFORD FOR GOOD B/E / APPROVAL BY SGT MONTGOMERY	18:00:00	45	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220031202	PER SGT. PENNINGTON, FIGHT IN PROGRESS	01:00:00	10	4/25/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHILOBUKT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220031766	BU SUT UNITS ON DV/FA PER SGT CRATSENBURG	01:41:00	30	4/27/2022
YPSILANTI TWP	YPSILANTI CITY	WDHILOBUKT	W MICHIGAN AVE	BACKUP DISPATCHED CALLS	220031773	BU YPD WITH HOME INVASION AND LIMITED UNITS PER SGT CRATSENBURG	03:02:00	12	4/27/2022
YPSILANTI TWP	OUT OF COUNTY	WDROBERTSB	Canton	DETAIL		Funeral, LT Robinson approved	09:45:00	70	4/28/2022



### Out of Area Time

For: 04/01/2022 thru 04/30/2022



YPSILANTI TWP	YPSILANTI CITY	WDCAMPAGIORNIM	NORRIS ST	BACKUP DISPATCHED CALLS	220032137	ASSIST YPD WITH BOL, SGT.MONTGOMERY	11:45:00	25	4/28/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220032323	ASSIST 762 ON DV PER SGT PENNINGTON	00:45:00	35	4/29/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDWARDB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220032323	DV PER SGT, PENNINGTON (630)	00:50:00	15	4/29/2022
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDWOOLLAMSJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220032323	ASSIST SUPERIOR TWP DEPS WITH DV (SGT, PENNINGTON)	00:50:00	30	4/29/2022
						<b>Sum:</b>		<b>1,828</b>	



## Into Area Time

For: 04/01/2022 thru 04/30/2022



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	ZEPHYR ST	BACKUP DISPATCHED CALLS	220025178	OK PER SGT. MONTGOMERY. SUBJECTS REFUSING TO COME OUT OF HOME, REPORTED TO BE ARMED, CANCELLED ON ARRIVAL.	13:55:00	20	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	ZEPHYR ST	BACKUP DISPATCHED CALLS	220025178	BU YPSI UNITS / POSSIBLE MALE WITH A GUN INSIDE HOME / DISORDERLY / SGT MONTGOMERY	14:00:00	5	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSILLERB	RUE WILLETTE BLVD	BACKUP DISPATCHED CALLS	220025298	DISP: ASSIST TO YPSI DEPUTIES / LOCATING SUSPICIOUS PERSON / APPROVED BY SGT PENNINGTON	22:30:00	15	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	E CHATEAU VERT	BACKUP DISPATCHED CALLS	220025319	THREE MALES WALKING AROUND RESIDENCE - MULTIPLE CALLERS / CALL WAS HOLDING FOR 20 MIN DUE TO ALL YPT UNITS BEING ON OTHER CFS'S / APPROVED BY SGT. PENNINGTON	01:20:00	20	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HOLMES RD/SPENCER LN	BACK-UP TRAFFIC STOP	220025326	VEHICLE SLOW ROLLING ON YPT TRAFFIC STOP / WAS RIGHT AROUND CORNER FROM TRAFFIC STOP - WENT TO BACK YPT UNIT UP / APPROVED BY SGT, PENNINGTON	02:15:00	10	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	STUDEBAKER AVE/TYLER RD	BACKUP DISPATCHED CALLS	220025535	SHOOTING FLEEING VEH / ASSIST WITH PERIMETER POST PURSUIT - OK SGT MONTGOMERY	18:25:00	95	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	STUDEBAKER AVE/TYLER RD	BACKUP DISPATCHED CALLS	220025535	SHOOTING WENT OUT FOR MULTIPLE VEHICLES INVOLVED IN TOWNSHIP. DEP, HOWARD AND I WENT TO ASSIST. OK PER SGT. HOUK, DEP, HOWARD AND I INITIATED PURSUIT WITH SUSPECT VEHICLE IN SHOOTING. YONO PICKED IT UP, ALL 4 SUSPECTS CAUGHT IN CANTON.	18:25:00	95	4/5/2022
YORK TWP	YPSILANTI TWP	WDRICHARDSONJ	STUDEBAKER AVE/TYLER RD	BACKUP DISPATCHED CALLS	220025535	ASSISTED DEPUTY CAMPAGIORN WITH SEARCH OF HOUSE, SCENE SECURITY AND INTERVIEWS FOR SHOOTING - SGT MONTGOMERY	18:32:00	103	4/5/2022
SCIO TWP	YPSILANTI TWP	WDSHAFFERH	NASH	EVIDENCE TECH DETAIL		TECH SHOOTING SCENE 22-25535	20:01:00	240	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	WASHTENAW AVE/GOLFSIDE RD	BACKUP DISPATCHED CALLS	220026066	FLEEING SUSPECT W/ GUN - PERIMETER HELP - OK SGT ARTS	18:35:00	55	4/7/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HAWTHORNE AVE	BACKUP DISPATCHED CALLS	220026675	YPT DEPUTIES ON SCENE ASKING FOR ANOTHER UNIT DUE TO DISORDERLY MALE INSIDE RESIDENCE WITH MULTIPLE WARRANTS - NO YPT UNITS WERE AVAILABLE AT THE TIME / APPROVED BY SGT, PENNINGTON	00:40:00	45	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	220026702	MORE UNITS NEEDED FOR EDP MALE WHO HAD A KNIFE / APPROVED BY SGT, PENNINGTON	03:05:00	80	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	LAMAY AVE	BACKUP DISPATCHED CALLS	220026973	CFS HOLDING IN YPT - DISORDERLY MALE REFUSING TO LEAVE / NO YPT UNITS TO BACK ANOTHER YPT DEPUTY / APPROVED BY SGT, PENNINGTON	23:45:00	35	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	INTERNATIONAL	BACKUP DISPATCHED CALLS		BU YPSI UNITS ON SHOOTING/SGT ARTS 22-27414	12:24:00	36	4/12/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	220027414	BU YPSI UNITS / SHOOTING / SGT. HOUK	12:30:00	45	4/12/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	E GRAND BLVD	BACKUP DISPATCHED CALLS	220028040	BU YPSI UNITS ON POSSIBLE ARMED SUBJECT WITH LONG RIFLE... APPROVED BY SGT MONTGOMERY	14:10:00	20	4/14/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	RIDGE RD/E CLARK RD	BACKUP DISPATCHED CALLS	220028505	PIA H/R CRASH BOL FOR S1 VEH - OK PER SGT CRATSENBURG	22:15:00	10	4/15/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	E CLARK RD/MIDWAY ST	BACKUP DISPATCHED CALLS	220028543	BACK TWP UNITS ON FA / MEDICAL DUE TO BEING THE CLOSEST UNIT PER SGT CRATSENBURG	03:15:00	45	4/16/2022
YORK TWP	YPSILANTI TWP	WDTRIPPB	DISTRICT COURT	COURT		TESTIFIED IN COURT FOR 22-11323 PER SGT ARTS, CASE ADJOURNED	12:01:00	74	4/19/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	Holmes Rd	BACKUP DISPATCHED CALLS		assist with fight I/P, around corner from incident - ok sgt Arts	16:01:00	44	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	GOLFSIDE RD	BACKUP DISPATCHED CALLS	220030246	Poss Kidnapping - ok Sgt Arts	20:20:00	30	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDDUONGJ	GOLFSIDE RD	BACKUP DISPATCHED CALLS	220030246	ASSIST YPT UNITS IN POSSIBLE KIDNAPPING WITH LOCATING S1 / PER SGT ARTS	20:25:00	25	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD/CENTENNIAL AVE	TRAFFIC STOP	220030273	EQUIP	21:40:00	5	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD/MIDWAY ST	TRAFFIC STOP	220030277	equip	21:45:00	5	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD	BACKUP DISPATCHED CALLS	220030967	LARGE GROUP, FIGHT I/P - OK SGT PENNINGTON	20:20:00	10	4/23/2022





## Into Area Time

For: 04/01/2022 thru 04/30/2022



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSILLERB	E CLARK RD	BACKUP DISPATCHED CALLS	220030867	DJSP- REPORTED FIGHT AT PARK / SUBJECTS LEFT PRIOR TO PD ARRIVAL / UNCOOPERATIVE / APPROVED BY SGT PENNINGTON	20:25:00	5	4/23/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	MONTROSE AVE	BACKUP DISPATCHED CALLS	220031461	BACKUP YPSI TWP ON DOMESTIC SGT CRATS APPROVAL	00:05:00	70	4/26/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	HOLMES RD/E MICHIGAN AVE	BACKUP TRAFFIC STOP	220031899	BU DEPUTY YONO / RESISTING / SGT. MONTGOMERY	14:40:00	15	4/27/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	E MICHIGAN AVE	DISPATCHED CALLS		ALL YPSI UNITS TIED UP ON RUNS SGT PENNINGTON APPROVAL TOT U OF M PSYCH FOR EVAL	04:02:00	33	4/28/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HUNTER AVE/HOLMES RD	BACKUP DISPATCHED CALLS	220032587	BACK WEBB ON C/W CRASH DUE TO YPT UNITS BEING TIED UP PER SGT CRATSENBURG	23:30:00	30	4/29/2022
							<b>Sum:</b>	<b>1,320</b>	

# CLR-065 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	April
Year:	2022
City:	Ypsilanti Twp-YPT

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Apr/2022	Apr/2021	% CHG	YTD 2022	YTD 2021	% CHG	ADULT		JUV		Total	
								Apr/2022	YTD	Apr/2021	YTD	Apr	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	1	1	0%	0	0	0	1	0	1
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	1	-100%	0	1	-100%	0	0	0	0	0	0
10001	KIDNAPPING/ABDUCTION	0	0	0%	3	3	0%	0	0	0	0	0	0
10002	PARENTAL KIDNAPPING	0	0	0%	1	0	0%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	4	2	100%	9	8	12.5%	1	2	0	0	1	2
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	1	1	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	-100%	1	1	0%	0	0	0	0	0	0
11005	SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%	2	0	0%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	1	0%	7	4	75%	0	1	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	1	0%	5	3	66.66%	0	1	0	0	0	1
12000	ROBBERY	1	2	-50%	9	8	12.5%	0	4	0	0	0	4
12001	ROBBERY	0	0	0%	1	1	0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	47	51	-7.84%	170	175	-2.85%	21	66	2	5	23	71
13002	AGGRAVATED/FELONIOUS ASSAULT	27	31	-12.9%	100	109	-8.25%	8	43	0	3	8	46
13003	INTIMIDATION/STALKING	11	4	175%	36	15	140%	0	4	0	0	0	4
20000	ARSON	0	0	0%	2	1	100%	0	0	0	0	0	0
21000	EXTORTION	1	0	0%	1	0	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	7	7	0%	27	33	-18.1%	1	3	0	0	1	3
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	5	-80%	8	9	-11.1%	0	0	0	0	0	0
23001	LARCENY -POCKETPICKING	1	0	0%	1	0	0%	0	0	0	0	0	0
23002	LARCENY -PURSESNAATCHING	0	1	-100%	0	1	-100%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	8	10	-20%	39	41	-4.87%	1	2	0	0	1	2
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	1	0	0%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Apr/2022	Apr/2021	% CHG	YTD 2022	YTD 2021	% CHG	ADULT		JUV		Total	
								Apr/2022	YTD	Apr/2021	YTD	Apr	YTD
23005	LARCENY -THEFT FROM MOTOR VEHICLE	9	9	0%	61	53	15.09%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	1	300%	11	9	22.22%	0	0	0	0	0	0
23007	LARCENY -OTHER	10	7	42.85%	25	28	-10.7%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	7	10	-30%	39	48	-18.7%	0	5	0	0	0	5
24002	MOTOR VEHICLE THEFT	0	2	-100%	3	11	-72.7%	0	1	0	2	0	3
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	2	1	100%	11	8	37.5%	0	5	1	3	1	8
25000	FORGERY/COUNTERFEITING	1	1	0%	11	2	450%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	9	9	0%	29	33	-12.1%	0	1	0	0	0	1
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	5	0%	20	19	5.263%	0	1	0	0	0	1
26005	FRAUD -WIRE FRAUD	1	2	-50%	4	10	-60%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	7	5	40%	28	28	0%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	1	0	0%	1	0	0%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	2	-100%	4	4	0%	0	1	0	0	0	1
28000	STOLEN PROPERTY	0	1	-100%	7	10	-30%	0	3	0	1	0	4
29000	DAMAGE TO PROPERTY	36	34	5.882%	110	108	1.851%	4	11	0	1	4	12
30002	RETAIL FRAUD -THEFT	7	2	250%	23	26	-11.5%	1	1	0	0	1	1
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	0	1	-100%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	8	9	-11.1%	51	29	75.86%	4	14	0	0	4	14
35002	NARCOTIC EQUIPMENT VIOLATIONS	1	4	-75%	10	9	11.11%	0	1	0	0	0	1
37000	OBSCENITY	3	0	0%	5	0	0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	12	6	100%	30	17	76.47%	3	13	0	2	3	15
52003	WEAPONS OFFENSE -OTHER	6	1	500%	13	14	-7.14%	0	1	0	0	0	1
72000	ANIMAL CRUELTY	1	0	0%	5	5	0%	0	0	0	0	0	0
<b>Group A Totals</b>		<b>240</b>	<b>228</b>	<b>5.263%</b>	<b>926</b>	<b>887</b>	<b>4.396%</b>	<b>44</b>	<b>185</b>	<b>3</b>	<b>18</b>	<b>47</b>	<b>203</b>
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	1	1	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	3	0	0%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Apr/2022	Apr/2021	% CHG	YTD 2022	YTD 2021	% CHG	ADULT		JUV		Total	
								Apr/2022	YTD	Apr/2021	YTD	Apr	YTD
36004	SEX OFFENSE -OTHER	1	0	0%	2	0	0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	4	4	0%	10	11	-9.09%	1	1	0	0	1	1
38003	FAMILY -OTHER	0	1	-100%	0	1	-100%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	2	3	-33.3%	2	8	-75%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	22	9	144.4%	59	61	-3.27%	7	14	0	0	7	14
50000	OBSTRUCTING JUSTICE	23	12	91.66%	85	53	60.37%	10	31	0	0	10	31
53001	DISORDERLY CONDUCT	1	2	-50%	2	9	-77.7%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	0	1	-100%	3	2	50%	0	1	0	0	0	1
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	2	1	100%	5	3	66.66%	0	1	0	0	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	26	18	44.44%	103	61	68.85%	20	78	0	0	20	78
55000	HEALTH AND SAFETY	2	1	100%	6	3	100%	0	1	0	0	0	1
57001	TRESPASS	1	2	-50%	4	7	-42.8%	0	0	0	0	0	0
58000	SMUGGLING	0	0	0%	3	5	-40%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	1	0	0%	0	0	0	0	0	0
63000	VAGRANCY	0	0	0%	0	1	-100%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	7	3	133.3%	27	13	107.6%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	6	4	50%	13	11	18.18%	0	0	0	0	0	0
	<b>Group B Totals</b>	<b>97</b>	<b>61</b>	<b>59.01%</b>	<b>329</b>	<b>250</b>	<b>31.6%</b>	<b>38</b>	<b>127</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>127</b>
2800	JUVENILE OFFENSES AND COMPLAINTS	12	26	-53.8%	43	77	-44.1%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	20	42	-52.3%	61	106	-42.4%	1	5	0	0	1	5
3000	WARRANTS	55	37	48.64%	181	119	52.10%	34	101	0	1	34	102
3100	TRAFFIC CRASHES	105	87	20.68%	445	341	30.49%	0	1	0	0	0	1
3200	SICK / INJURY COMPLAINT	184	150	22.66%	689	635	8.503%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	764	793	-3.65%	2728	2921	-6.60%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	-100%	0	1	-100%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	863	944	-8.58%	3355	3356	-0.02%	0	0	1	2	1	2
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	1087	503	116.1%	4766	2456	94.05%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Apr/2022	Apr/2021	% CHG	YTD 2022	YTD 2021	% CHG	ADULT		JUV		Total	
								Apr/2022	YTD	Apr/2021	YTD	Apr	YTD
3800	ANIMAL COMPLAINTS	84	57	47.36%	248	205	20.97%	0	0	0	0	0	0
3900	ALARMS	124	95	30.52%	512	404	26.73%	0	0	0	0	0	0
<b>Group C Totals</b>		<b>3298</b>	<b>2735</b>	<b>20.58%</b>	<b>13028</b>	<b>10621</b>	<b>22.66%</b>	<b>35</b>	<b>107</b>	<b>1</b>	<b>3</b>	<b>36</b>	<b>110</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	1	100%	5	2	150%	1	1	0	0	1	1
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	-100%	0	1	-100%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	0	0%	3	2	50%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	1	2	-50%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	14	13	7.692%	79	63	25.39%	0	0	0	0	0	0
<b>Group D Totals</b>		<b>16</b>	<b>15</b>	<b>6.666%</b>	<b>88</b>	<b>70</b>	<b>25.71%</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
5000	FIRE CLASSIFICATIONS	0	0	0%	0	1	-100%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	2	-100%	0	0	0	0	0	0
<b>Group E Totals</b>		<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>3</b>	<b>-100%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	52	20	160%	164	91	80.21%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	109	129	-15.5%	363	440	-17.5%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	4	4	0%	19	14	35.71%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	3	3	0%	18	16	12.5%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	1	1	0%	1	3	-66.6%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	29	28	3.571%	129	110	17.27%	0	0	0	0	0	0
<b>Group F Totals</b>		<b>198</b>	<b>185</b>	<b>7.027%</b>	<b>694</b>	<b>674</b>	<b>2.967%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City : Ypsilanti Twp Totals</b>		<b>3849</b>	<b>3224</b>	<b>19.38%</b>	<b>15065</b>	<b>12505</b>	<b>20.47%</b>	<b>118</b>	<b>420</b>	<b>4</b>	<b>21</b>	<b>122</b>	<b>441</b>



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, MAY 17, 2022

**5:00pm**

1. DISCUSSION ON CREATING A NON-UNION COMMUNICATION DIRECTOR POSITION AND TO RENAME THE TEAMSTER POSITION OF WEB CONTENT AND DESIGN TO COMMUNICATION SPECIALIST.....KAREN WALLIN
2. AGENDA REVIEW .....SUPERVISOR STUMBO
3. OTHER DISCUSSION ..... BOARD MEMBERS

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN II  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON JR.



**Human Resource  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[ytown.org](http://ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, Human Resource Manager

**CC:** Mike Hoffmeister, Residential Services Director  
John Hines, Recreation Director

**DATE:** May 11, 2022

**RE:** **Creation of a non-union salaried “Communications Director” position, and rename Teamster position “Web Content & Design” to “Communication Specialist” reporting to the Communications Director.**

### Communications Director

For some time it has been identified as a goal to create a “*Communications Director*” position within the Township to help streamline all communications and marketing efforts related to the Township. This position would fall directly under the supervision of the Township Supervisor and be responsible for planning, developing and deploying all Township Communications. They would also be responsible for Marketing and Public Relations related to web applications, press releases, social media and creation of all media communications. A Communications Department would serve as the central resource for Township staff regarding the dissemination of information about the Township and also market the new Township brand/logo.

We would like to recommend hiring a “**Communications Director**” (job description attached) with a starting salary of \$72,000 - \$75,000 (DOQ).

### Communication Specialist

In addition, it is being recommended that the current Teamster position, “**Web Content & Design**” be renamed to “**Communication Specialist**” (job description attached) and have the position report directly to the Communications Director.



The duties of this position, include planning, developing and deploying text, graphics, audio and video for the Township's social media markets; update web pages to ensure accuracy and currency, and perform periodic web site audits. As these duties are closely related to those of the Communication Director, it is being proposed to move this position under the Communication Director.

The current salary of this position is \$20.35/hour (\$42,328/annually). We are also recommending that this position receive a market wage adjustment from \$42,328/annually to \$50,000/annually, bringing the wage more in line with the market.

I would like to recommend developing a Communications Department, approval of the attached **“Communications Director”** job description with a salary of \$72,000 - \$75,000 (DOQ) and changing the **“Web Content & Design”** position to **“Communication Specialist”** with a new salary of \$50,000.

Please feel free to contact me with any additional questions.

# Charter Township of Ypsilanti

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## **COMMUNICATIONS DIRECTOR**

*Non-Union Position*

*Salaried - Exempt*

### **Summary**

Incumbent serves as the Communications Manager responsible for planning, developing and deploying all Township Communications, Marketing and Public Relations including but not limited to web applications, preparation of press releases, social media, collateral and flyer creation, and media communications.

### **Supervision Received**

The Township Supervisor or designee

### **Supervision Exercised**

This position supervises the Communication Specialist

### **Responsibilities and Duties**

*An employee in this position may do any or all of the following essential duties. (These examples do not include all of the duties the employee maybe expected to perform.)*

1. Responsible for oversight the Township's Communications for all departments including but not limited to the Fire Department, Recreation, Golf, Supervisor's, Clerk's and Treasurer's office.
2. Responsible for the development, implementation and maintenance of effective current and long-range communication policies, plans and practices.
3. Serves as the central resource office for Township staff regarding dissemination of information about the Township, opinions and interpretations.
4. Manages internal employee communications program for all Township Departments.
5. Supports and practices the Township's brand and style guide through marketing, communications, staff training and more.
6. Ability to manage Marketing and Communications budget including revenues, expenses, contracts, salaries and more.
7. Create and manage a marketing and content strategy plan for all Township communications, departments, brands and logos.
8. Maintains and catalogs Township promotional photography and inventory through creation of a photo library.

9. Champion the development and design of the Township Magazine including the relationship with printer, design firm and retrieving content from Township Departments.
10. Designs, coordinates, facilitates and monitors all social media networks and channels.
11. Attends Township events and meetings, as needed, to ensure expanded marketing efforts including photography, interviews, press releases and customer service.
12. Writes press releases as requested by Township Supervisor or Department heads.
13. Act as the primary spokesperson representing the Township towards any and all media outlets including making public speaking presentations and effectively communicating orally.
14. Maintains current knowledge of marketing and advertising trends.
15. Designs Township flyers, post cards, mailers and other collateral as necessary.
16. Supports the content and web developer for making updates and changes to the Township's website.
17. Works collaboratively with other Township Departments and Department heads to establish communications and marketing plans to meet communication objectives.
18. Demonstrates continuous efforts to improve operations and streamline communications processes.

### **Essential Functions, Qualifications and KSA's for Employment**

*The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.*

- Must hold and maintain a valid Michigan Driver License with a good driving record.
- Bachelor Degree in Communications, Marketing, Public Relations or closely related field.
- Five (5) years increasingly responsible professional and management experience in media communications, public relations or marketing.
- Ability to serve 24-hour emergency calls and respond swiftly, rationally and decisively.
- Ability to multi-task.
- Ability to work alone with minimum supervision, often times under pressure.
- Demonstrated communication skills to present facts effectively in written and oral form.
- Establish and maintain effective interpersonal relationships with key stakeholders, fostering a positive image of the Charter Township of Ypsilanti.
- Effectively promote Township activities.

### **COMMUNICATIONS DIRECTOR – Page 3**

- Knowledge of computer software including Microsoft office, InDesign or other design applications and social media applications.
- Knowledge of journalism and visual communications (graphics) practices.

#### **Physical Demands and Work Environment**

*The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.*

While performing the duties of this job, the employee is regularly required to communicate with others in person or by phone and view written documents. The employee frequently is required to use hands to finger, handle, or feel and reach with hands and arms. In the course of a typical day, the employee is required to sit, stand and/or walk. The employee frequently is required to be mobile in an office setting and outdoors, and use manual dexterity to type or enter data and write. The employee may occasionally be required to transport and lift equipment and supplies of light to moderate weight.

April 2022

Wage: \$72,000 - \$75,000 (DOQ)

Total Cost w/fringe benefits = \$116,285

# Charter Township of Ypsilanti

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## **COMMUNICATIONS SPECIALIST**

*Teamster Position*

*Salaried - Exempt*

### **Summary**

Responsible for planning, developing and deploying web sites including preparation of text, graphics, audio and video for Township web applications. Manages resources, and ensures overall quality of completed web application and public web presence.

### **Supervision Received**

Under the general supervision of the Communication Director. Duties performed according to established procedures and techniques.

### **Responsibilities and Duties**

*An employee in this position may do any or all of the following essential duties. (These examples do not include all of the duties the employee maybe expected to perform.)*

1. Participate in setting organizational Web Development strategy.
2. Plan, develop and deploy postings on all Township social media markets.
3. In conjunction with the Communication Director, define Web site architecture and overall site structure.
4. Establish policies and procedures for publishing Web pages and applications in conjunction with content creators.
5. Conduct research into current and emerging Web technologies and issues in support of Web development efforts.
6. Install and configure HTTP servers and associated operating systems, and establish appropriate server directory trees.
7. Identify, recommend, and prioritize new Web features and applications in conjunction with business leaders and department managers.
8. Oversee Web development projects, including intranets and extranets.
9. Develop, code, install, test, debug, and document Web applications using appropriate editors.

## ***Communication Specialist – Page #2***

10. Update Web pages to ensure site accuracy and currency.
11. Diagnose and troubleshoot problems with existing Web applications and sites.
12. Work with database administrator to design, develop, and update databases related to Web applications.
13. Ensure security of all Web sites and related applications.
14. Perform periodic Web site audits.
15. Monitor and report on Web site traffic and performance.
16. Assist and/or train users in new web based systems.

### **Essential Functions, Qualifications and KSA's for Employment**

*The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.*

- In-depth knowledge of Web technologies, protocols, and tools and social media.
- Demonstrated communication skills to present facts effectively in written and oral form
- Strong understanding of Internet programming languages, including PHP and JavaScript.
- Thorough understanding of application development methodologies.
- Experience with computer graphic and multimedia design.
- Experience with social media sites such as Facebook and Twitter.
- Comprehensive experience with structuring, developing, and implementing interactive corporate Web sites.
- Proven experience in installing, upgrading, and maintaining Web servers and associated operating systems.
- Knowledge of database development, including MySQL and/or MSSQL.
- Experience in gathering and analyzing business requirements.
- The ability to clearly communicate with coworkers and users.
- Excellent knowledge of applicable data privacy practices and laws.
- Excellent written and oral communication skills
- Ability to conduct research into emerging Internet technologies and programming languages.
- Highly self-motivated with keen attention to detail.
- Proven analytical and problem-solving abilities
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Very strong customer service orientation
- Experience working in a team-oriented, collaborative environment.

Updated April 2022

Current Wage: \$42,328; recommend increase to \$50,000

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA



# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

## **REGULAR MEETING AGENDA**

**TUESDAY, MAY 17, 2022**

**7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
  - THREE MINUTES PER PERSON
  - ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
  - PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM
4. CONSENT AGENDA
  - A. MINUTES OF THE APRIL 19, 2022 WORK SESSION AND REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR MAY 3, 2022 IN THE AMOUNT OF \$667,072.18
    2. STATEMENTS AND CHECKS FOR MAY 17, 2022 IN THE AMOUNT OF \$564,487.94
    3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR APRIL 2022 IN THE AMOUNT OF \$64,882.03
    4. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2022 IN THE AMOUNT OF \$1,272.97
  - C. TREASURER'S REPORT APRIL 2022
5. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE LOCATED AT 6630 RAWSONVILLE RD. BUDGETED IN LINE ITEM #101-729-801-023
2. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES BY PADLOCKING AT 1028 STUDEBAKER, 559 KENNEDY AND 1405 BUD AVE. BUDGETED IN LINE ITEM #101-729-801-023

3. REQUEST TO APPROVE THE MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING WITH DTE FOR STREETLIGHTS FOR THE HURON STREET PATHWAY IN THE AMOUNT OF \$97,063.00 BUDGETED IN LINE ITEM #213-901-986-010 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
4. REQUEST TO APPROVE CHANGE ORDER #1 FOR THE HURON STREET TRAIL PROJECT IN THE AMOUNT OF \$6,000.00 BUDGETED IN LINE ITEM #213-901-986-009
5. REQUEST TO APPROVE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION ON HIGHWAY M-17 (WASHTENAW AVE., HAMILTON ST., HURON ST.) AND HIGHWAY US-12BR (MICHIGAN AVE.) IN THE AMOUNT OF \$162,100.00 BUDGETED IN LINE ITEM #213-901-986-010 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
6. REQUEST TO APPROVE THE SECOND AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR ROAD IMPROVEMENTS IN THE AMOUNT OF \$207,500.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
7. RESOLUTION 2022-06, TEMPORARY ROAD CLOSURE REQUEST FOR "OBERUN 5K" ON JULY 29, 2022
8. RESOLUTION 2022-07, TEMPORARY ROAD CLOSURE REQUEST FOR "RUN SCREAM RUN" 5K, 10K, AND KID'S MILE RUN ON OCTOBER 8, 2022
9. BUDGET AMENDMENT #7

#### **AUTHORIZATIONS AND BIDS**

1. REQUEST TO ACCEPT THE WEBSITE DEVELOPMENT PROPOSAL FROM REVIZE FOR A FIVE YEAR AGREEMENT IN THE AMOUNT OF \$52,100.00 BUDGETED IN LINE ITEM #101-228-801-000
2. REQUEST APPROVAL TO SEEK SEALED BIDS FOR FOUR (4) NEW ORDINANCE AND ZONING VEHICLES

#### **OTHER BUSINESS**

#### **BOARD MEMBER UPDATES**

# PUBLIC COMMENTS

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# **CONSENT AGENDA**

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:07pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge  
Trustees: John Newman II, Gloria Peterson, and Debbie Swanson and Jimmy Wilson Jr.

**Members Absent:** None.

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS**

There were no public comments given.

**AGENDA**

- 1. REBRANDING PRESENTATION.....M3 GROUP**
- 2. AGENDA REVIEW.....SUPERVISOR STUMBO**
- 3. OTHER DISCUSSION.....BOARD MEMBERS**

- 1. REBRANDING PRESENTATION.....M3 GROUP**

Melissa Demot and Penny Spehar from M3 Group spoke about the rebranding process and presented two logos and taglines for consideration (see attached).

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 WORK SESSION  
PAGE 2**

Discussion continued with the board members on various ways to change the logos to better represent Ypsilanti Township.

**4. AGENDA REVIEW.....SUPERVISOR STUMBO**

**Request to Seek Sealed Bids for Two Fire Pump Engines**

Chief Copeland discussed the two fire trucks he would like to purchase from Spartan and discussed the status of the current fire trucks.

Trustee Peterson asked if the older fire trucks could be sold and about the fire trucks that were purchased in 2018. Chief Copeland stated that they would try to sell them and detailed the trucks that were purchased in 2018 and stated they were purchased because the fleet was in constant repair.

Chief Copeland stated they were requesting to purchase these trucks from a single source because all the other fire trucks were from Spartan and they were able to use the same mechanic for all of them.

Chief Copeland stated they were bringing this request to the board tonight because on May 1, 2022 there would be a price increase.

Clerk Jarrell Roe spoke about the sealed bid process and stated that this purchase should follow that process. Chief Copeland stated that they could come back. Clerk Jarrell Roe replied that it is on the agenda tonight to approve seeking sealed bids.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 WORK SESSION  
PAGE 3**

Attorney Winters asked about the warranty for the trucks. Matt Wholes, general manager for CSI Emergency Apparatus detailed the warranty that is given with the different parts of the fire truck.

**REQUEST TO APPROVE THE STAGE II FINAL SITE PLAN, DETAILED ENGINEERING AND DEVELOPMENT AGREEMENT FOR RANGE USA, LOCATED AT 660 JAMES L. HART PARKWAY**

Planning Director Jason Iacoangeli gave an overview of the Range, USA project.

Treasurer Eldridge asked if this parcel would be zoned correctly for this type of business if it was not zoned PD. Mr. Iacoangeli stated that the underlying zoning is B3 and that type of business would be allowed. He added that since this parcel is zoned planned development it gives the township the ability to address some of the security concerns with the business.

Trustee Newman asked if someone at Buffalo Wild Wings or McDonalds would be able to hear gunshots. Mr. Iacoangeli responded that you would not be able to hear gunshots in that area.

Supervisor Stumbo asked about a letter from the drain commission that stated that Range, USA was not approved. Mr. Iacoangeli responded that that is the most recent letter from them but that he does have email correspondence from the drain commission stating they were approved and that a formal letter should be coming.



**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 WORK SESSION  
PAGE 4**

Supervisor Stumbo stated she would be more comfortable if the board waited to discuss during the regular meeting so that more residents will be able to hear.

**REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE A PUBLIC  
NUISANCE LOCATED AT 6050 S. IVANHOE BUDGETED IN LINE ITEM #101-729-801-  
023**

Belinda Kingsley, Community Compliance Director, detailed the property located at 6050 S. Ivanhoe.

**REQUEST TO APPROVE THE MASTER AGREEMENT FOR MUNICIPAL STREET  
LIGHTING WITH DTE FOR THE INSTALLATION OF TWENTY FOUR (24)  
STREETLIGHTS FOR HURON ST. IN THE AMOUNT OF \$140,654.16 AND BUDGETED  
IN LINE ITEM #213-901-986-009 CONTINGENT UPON APPROVAL OF THE BUDGET  
AMENDMENT**

Mike Hoffmeister, Residential Services Director, stated the lights were being installed for the Huron St. Pathway Project and detailed improvements coming up in phase II.

Supervisor Stumbo asked if these were cobra lights. He stated they were the same lights installed on US 12 and asked him to verify.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 WORK SESSION  
PAGE 5**

**The Work Session meeting was adjourned at approximately 6:48pm.**

**Respectfully Submitted,**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

# brand **FORWARD**

**THE M3 DIFFERENCE**



**Ypsilanti Township Rebrand Presentation**

# Agenda



- M3 Group Introductions
- Our Process
- Tagline & Logo Presentation
- Next Steps
- Questions

# Introductions



M3 Group is a full-service branding, marketing, public relations and advertising agency headquartered in the heart of downtown Lansing. Formed in 2002, the agency has grown to three offices and 24 employees. Focused on integrating disciplines to provide clients the most effective strategy possible, M3 Group thrives on fully understanding the challenge, developing a strategy to meet the need and implementing the tactics necessary to show results.

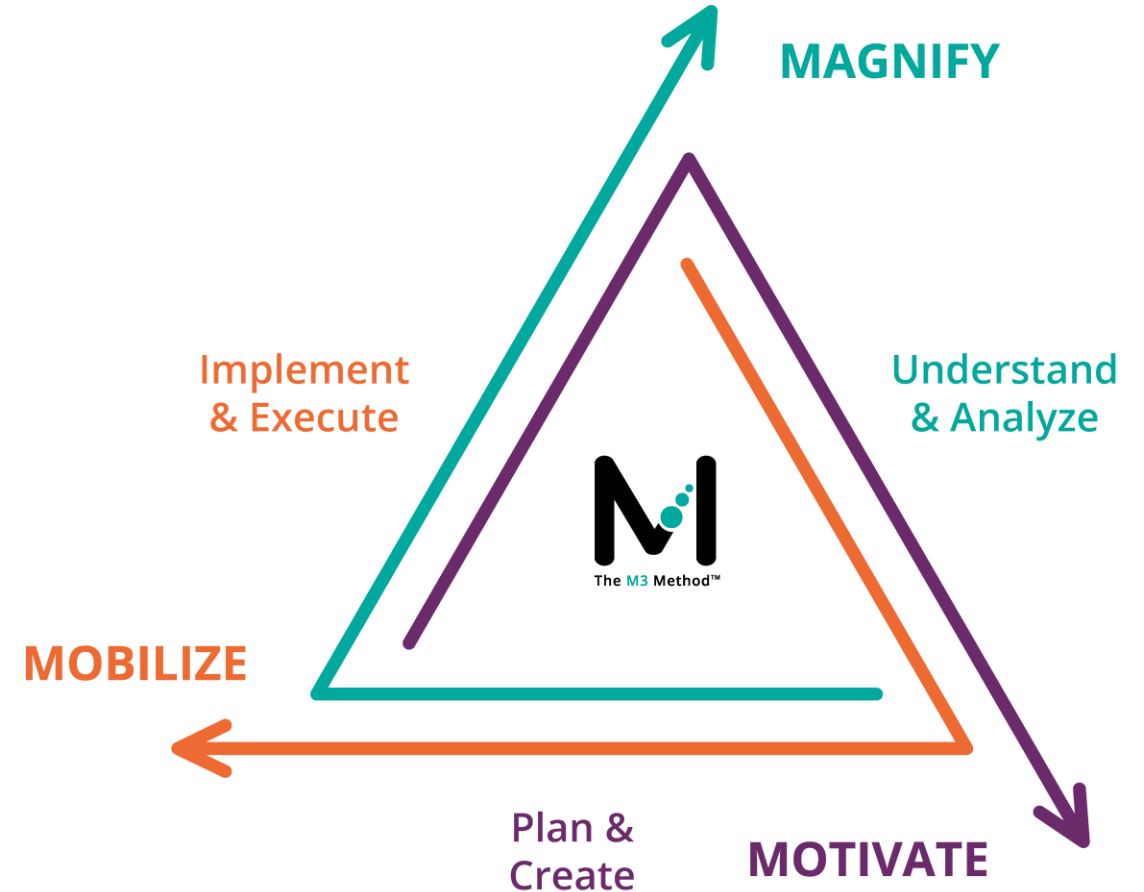
## **Your Team:**

- Sean Hickey, Chief Marketing Strategist
- Melissa DeMott, Client Strategist
- Penny Spehar, Senior Content Strategist
- Kathryn Aspin, Creative Visionary

# Our Process



- We use our trademarked M3 Method that delivers exceptional results when followed fully. This system brings the power of understanding, strategy development and implementation to every client.
- Magnify
- Motivate
- Mobilize

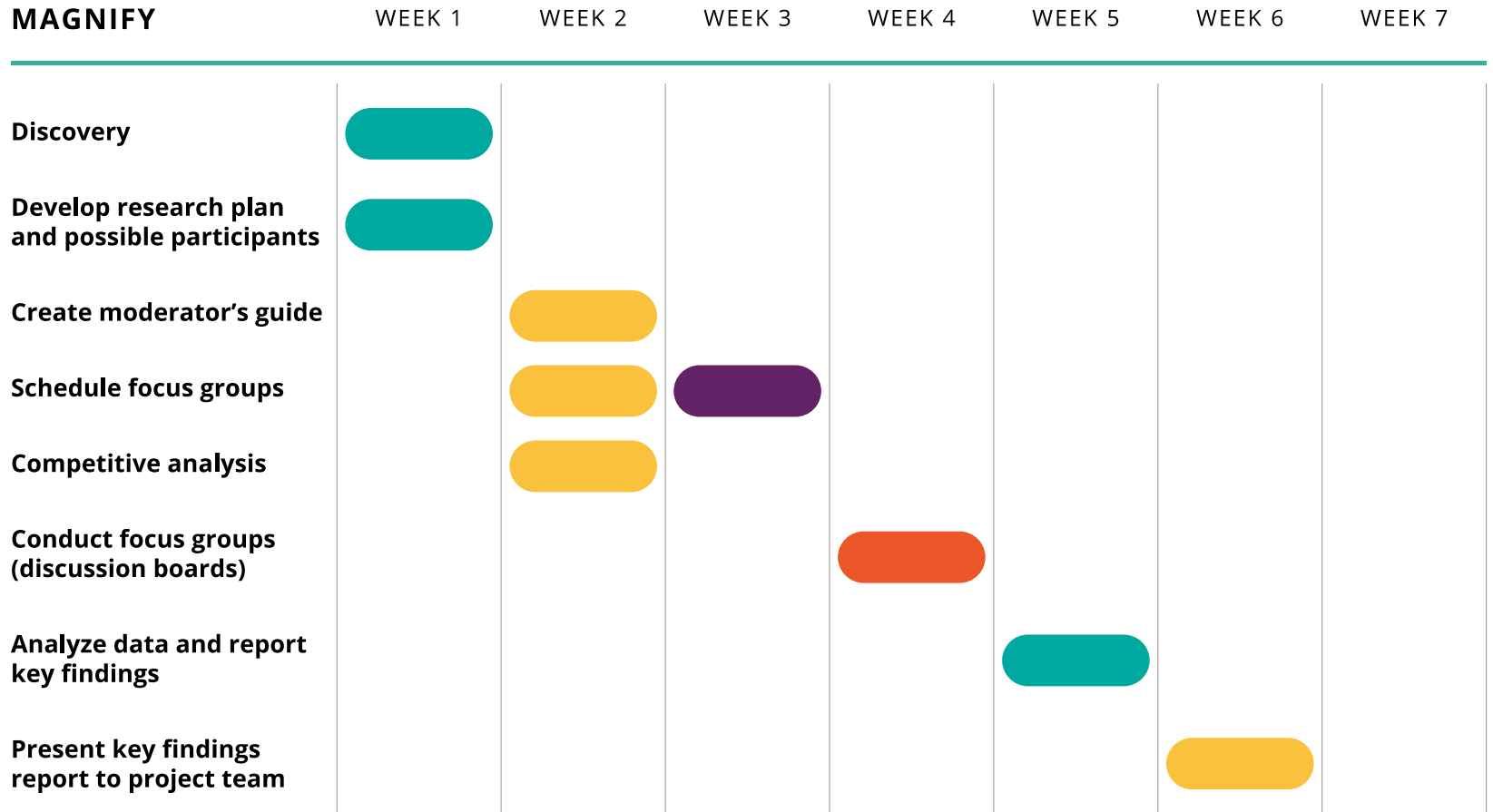




# PROJECT SCHEDULE

Our phased approach gives us an opportunity to discover everything we need to know about you and the competitive landscape through our initial **Magnify phase**.

## MAGNIFY



# What that looked like for Ypsilanti Township



## Primary Research — Interviews (Delivered)

- Discussion Boards
  - Monday, Nov. 8, through Friday, Nov. 12, 2021.
  - Engaged business and nonprofit/faith leaders as well as employees and residents from and around the township.
  - Depth Interviews
    - Conducted eight depth interviews.
    - Participants included trustees, leadership and key staff.
    - The participants were asked similar questions as the discussion board participants, but the interview setting allowed the participants to expand on their replies in greater detail.

## Secondary Research — Competitive Analysis (Delivered)

- Researched Ypsilanti Township and its surrounding communities and their branding, web and social properties, and demographics. We used this information as a point of comparison to identify Ypsilanti Township's strengths and weaknesses relative to each competitor and drive message development.
  - Pittsfield
  - Superior
  - Van Buren
  - York





# What that looked like for Ypsilanti Township



## **Brand Messaging (Delivered)**

- Brand descriptors — What Ypsilanti Township is or is not.
- Key differentiators — The main points that set Ypsilanti Township apart from its competitors.
- Unique Value Proposition — The one thing that sets the organization apart from all other competitors.
- Audience segmentation.
- URL recommendation.
- Tagline development.
- Update mission and vision statements.

## **Creative Brief (Delivered)**

- Used by the M3 Group team and approved of by the Ypsilanti Township rebranding team.
- Connects findings from the competitive analysis, research and brand messaging into one reference document used to inform the creative approach and delivery of new logos, taglines and seal.

# What that looked like for Ypsilanti Township



## Implementation Strategy (Delivered)

- A plan to document, manage and prioritize all the internal, external and administrative aspects, as well as costs, that go into rolling out a new brand.
- Guidance on protecting your investment.
  - Use of the logos and taglines contribute to a municipality's unique character and the outside world's perception of that municipality, as well as licensing opportunities that could lead to revenue from their use. Now, because the township invested significant resources into its new logo and tagline, it should take steps to protect its investment by trademarking and copyrighting them.

## Style Guide (In process)

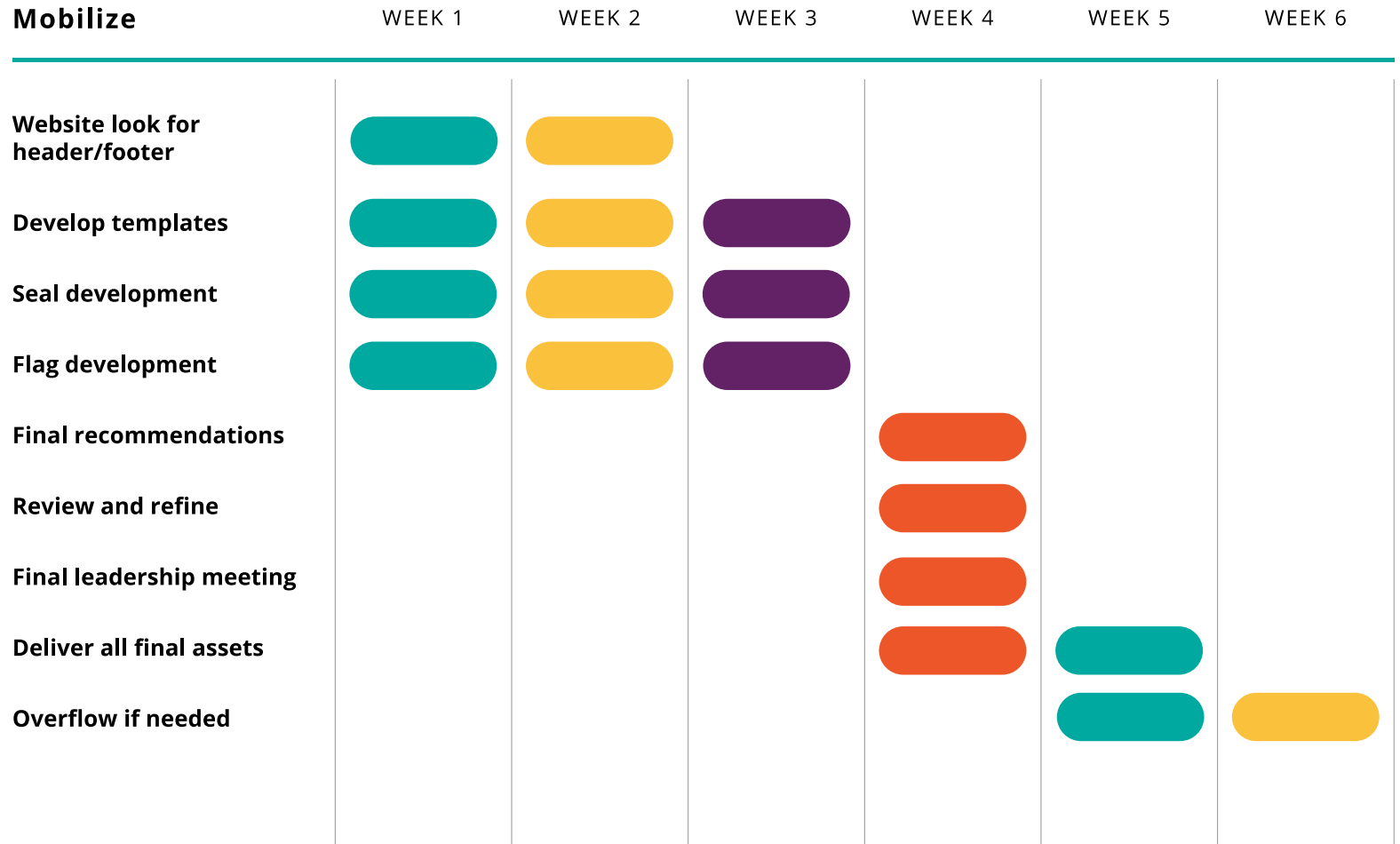
- An instruction manual on how the new brand should be communicated. It contains the standards required to represent your brand correctly, both internally and externally.



# PROJECT SCHEDULE

Finally, we continue our approach and enact our **Mobilize phase** through the monthly execution of deliverables, allowing for amazing KPIs and return on investment.

## Mobilize



# Tagline & Logo

# Tagline: Discover Your Roots



## Discover Your Roots

- Active voice
- History put Ypsilanti Township on the map, but now discover our trails, lake, community and the future.
- It's a nice balance between the past and the future.

## Desired Outcomes

What do you want the audience to THINK about the key message/product?

**Ypsilanti Township is a place where they belong.**

What do you want the audience to FEEL about the key message/product?

**Pride in their community.**

What do you want the audience to DO with the key message/product?

**We want residents to be inspired to get out to explore and connect with their community more actively. We want potential residents and businesses to consider Ypsilanti Township as a new place to live or start/grow a business.**

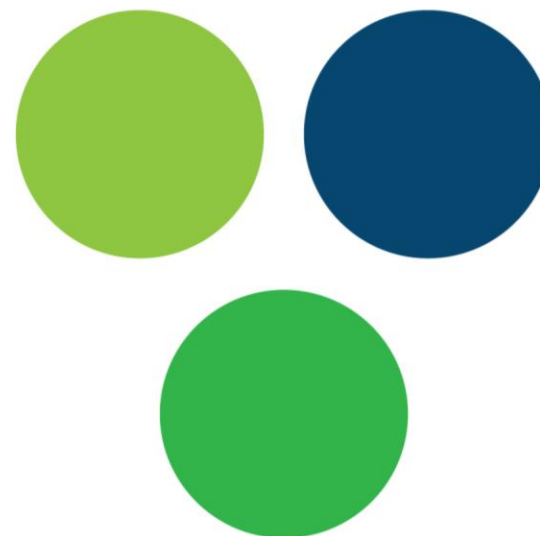
# Logo Option 1



**YPSILANTI**  
TOWNSHIP

**Rationale:**

The beauty and bounty of the natural world around us has long been a touchstone of Ypsilanti Township's attractive offerings. This logo plays into the township's embrace of its alliance with nature. The blues and the greens in the color palette reflect that sense of harmony with the environment while also presenting a feeling of trust and confidence. The logo mark gives a subtle nod to the letter Y, and the image itself tying the township and nature into a unified and welcoming visual plays seamlessly into the tagline "Discover Your Roots."









**YPSILANTI**  
TOWNSHIP



**YPSILANTI**  
TOWNSHIP  
*• Discover your Roots •*



**YPSILANTI**  
TOWNSHIP



**YPSILANTI**  
TOWNSHIP  
*• Discover your Roots •*



**YPSILANTI**  
TOWNSHIP



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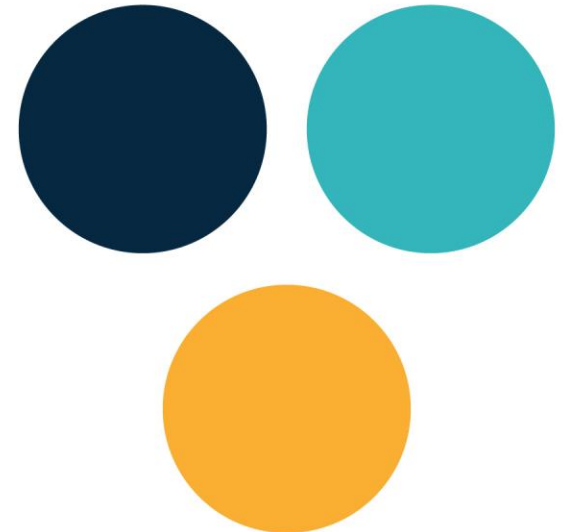


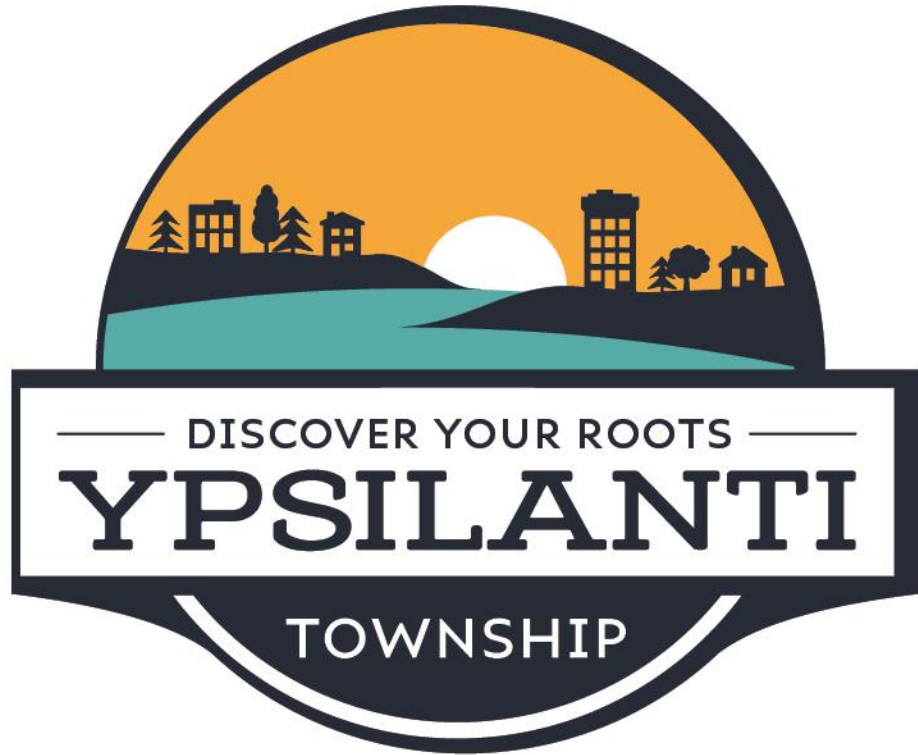
# Logo Option 2



**Rationale:**

Ypsilanti Township residents are as familiar as they are as fond of Ford Lake. So it's fitting that its calm waters serve as the focal and centerpiece of this logo option. The vast recreational opportunities Ford Lake provides serve as a primary link between township residents and nature, as depicted in the background of the image. The palette for this option draws upon colors used previously but places a greater emphasis on the warm orange more than other options, which provide a soothing and relaxing balance. The warm-and-cool color combination show that the township is rooted, trusted and welcoming.









**YPSILANTI  
TOWNSHIP**



**YPSILANTI  
TOWNSHIP**



**YPSILANTI  
TOWNSHIP**  
DISCOVER YOUR ROOTS



**YPSILANTI  
TOWNSHIP**  
DISCOVER YOUR ROOTS



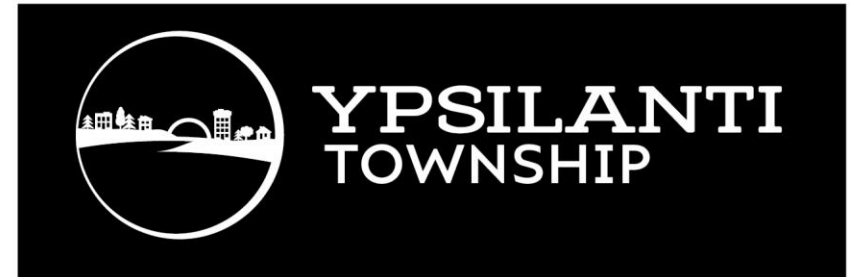
**YPSILANTI**  
**TOWNSHIP**



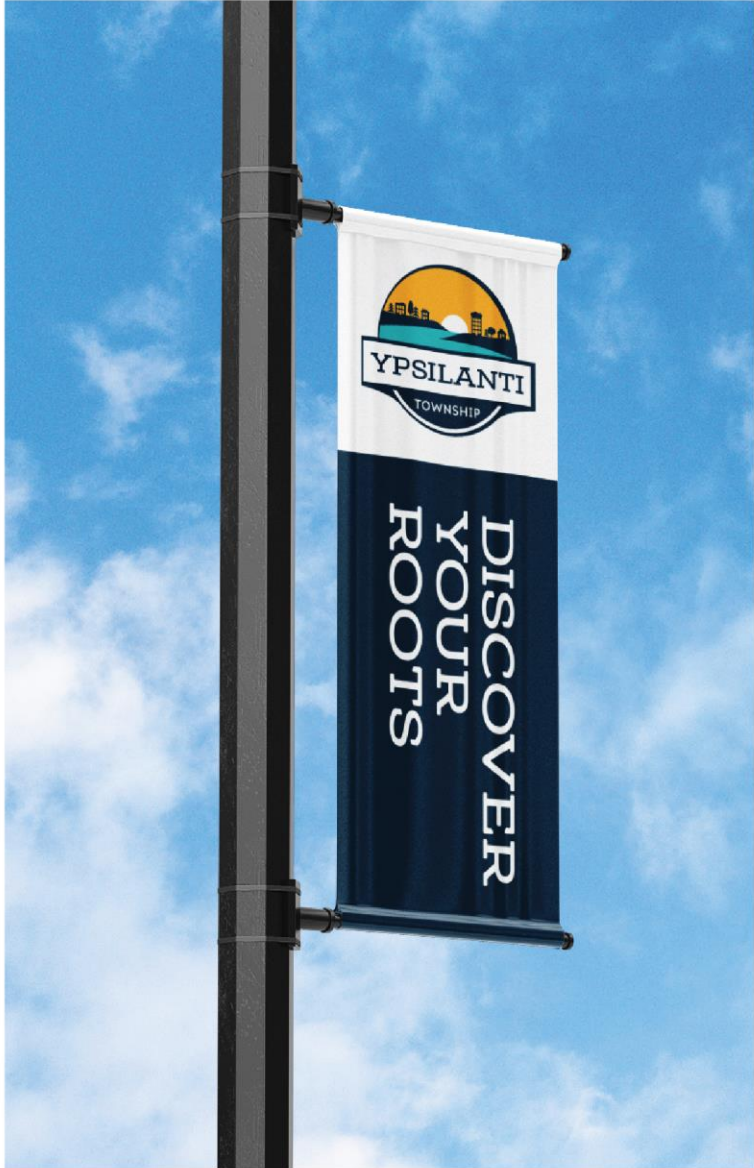
**YPSILANTI**  
**TOWNSHIP**



**YPSILANTI**  
**TOWNSHIP**







# Logo Options



**YPSILANTI**  
TOWNSHIP





**YPSILANTI**  
TOWNSHIP



Questions?





**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:05PM in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

**Members Present:** Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe, and Treasurer Stan Eldridge  
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson Jr.

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters

**2. PUBLIC COMMENTS**

Thirteen public comments were given.

**3. CONSENT AGENDA**

**A. MINUTES OF THE APRIL 5, 2022 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR APRIL 19, 2022 IN THE AMOUNT OF \$1,166,825.34**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR MARCH 2022 IN THE AMOUNT OF \$71,282.35**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR MARCH 2022 IN THE AMOUNT OF \$1,308.69**

A motion was made by Treasurer Eldridge and supported by Trustee Wilson to approve the consent agenda.

The motion passed unanimously.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters discussed a lawsuit recently filed against the township by the Ypsilanti Township Citizens for Responsible Government. He stated this group had circulated petitions in opposition of the township's recently adopted zoning ordinance and the zoning for marijuana. Attorney Winters added that the lawsuit is against the State of Michigan and Secretary of State Jocelyn Benson and Ypsilanti Township and Clerk Heather Jarrell Roe and states that they could not get the amount of signatures required in the time allowed, as per state law.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING  
PAGE 2**

**OLD BUSINESS**

- 1. 2<sup>ND</sup> READING OF RESOLUTION 2022-04, PROPOSED ORDINANCE 2022-499 TO AMEND THE TOWNSHIP FIREWORK ORDINANCE (FIRST READING HELD AT THE MARCH 22, 2022 REGULAR MEETING)**

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve the 2<sup>nd</sup> reading of resolution 2022-04, proposed ordinance 2022-499 to amend the township firework ordinance (see attached).

Supervisor Stumbo stated this ordinance change was requested by residents.

A roll call vote was held.

Yes – Stumbo, Jarrell Roe, Eldridge, Newman, Peterson, Swanson, Wilson

No - None

**NEW BUSINESS**

- 1. REQUEST TO APPROVE THE STAGE II FINAL SITE PLAN, DETAILED ENGINEERING AND DEVELOPMENT AGREEMENT FOR RANGE USA, LOCATED AT 660 JAMES L. HART PARKWAY**

Planning Director Jason Iacoangeli gave an overview of the project. He stated that Range USA had reached out to the township to see if the parcel of land was zoned properly for their intended use. Mr. Iacoangeli stated the zoning was appropriate for their type of business and that the zoning ordinance is the law for land use in the township. Mr. Iacoangeli added that stage I approval was granted by the board on March 1, 2022. Director Iacoangeli stated that Range USA would not issue a firearm to a customer until they had received a notice to proceed from the ATF, regardless of the three day waiting period. He added that Range USA had agreed to the condition in the development agreement, as well.

Clerk Jarrell Roe stated this parcel had a planned development overlay and asked Mr. Iacoangeli to go over that process. Mr. Iacoangeli stated that the property was already zoned planned development and the underlying zoning from years ago was B3 general business and that the type of use for Range USA fit into the B3 zoning. Mr. Iacoangeli added that since the parcel was zoned planned development, there had to be a public hearing and multiple approvals with the planning commission and township board. He also added that they were able to have a development agreement with Range USA that would have not been possible without the planned development zoning.

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING**  
**PAGE 3**

Trustee Swanson asked about how the development agreements are monitored to make sure that the security requirements are working. Attorney Winters answered that because the security features are required in the planned development agreement the township would have the power to enforce the security requirements if it was found they were not being followed. Attorney Winters also added that inspections were possible through the township's business registration policy.

Trustee Newman asked if all conditions in the development agreement have to be met before the business opens. Mr. Iacoangeli answered that all conditions would have to be met before they are issued a certificate of occupancy.

Trustee Swanson asked how the township could make sure that the time period for selling a firearm is being followed. Kevin Ollie, from Range USA answered that it is a companywide policy that no firearms are sold until after the proceed notice is issued from the ATF. He also added Range USA performs internal audits frequently to make sure all stores are following the policy.

Kevin Ollie stated that Range USA has thirty two stores with several more under construction. He added that they are the nation's largest gun safety educator and they offer online classes, as well as private lessons.

Kevin Ollie reviewed a letter that was sent in by a resident and spoke about the safety concerns that were mentioned and Range USA's response to them.

Supervisor Stumbo asked about the concern that has been raised in regard to noise and noise suppression. Mr. Ollie detailed how noise suppression is considered when the stores are built and what products are used to suppress noise.

Trustee Peterson asked how long ago the adjustments were made to the safety concerns in the letter. Mr. Ollie stated that changes were made after each incident. Trustee Swanson stated that these safety issues were not disclosed during the planning commission meetings. Ken Knuckles answered that he answered those questions for the planning commission to the best of his ability and he was not aware of the safety concerns.

Clerk Jarrell Roe stated that the development agreement is in place for that property for perpetuity and that any future owners of this space would still be required to follow the same rules.

Trustee Wilson stated that he felt that he felt the township had been lied to through this process because the safety incidents were not disclosed and that he would be voting no.

Trustee Eldridge asked where the township is at legally with this process. Attorney Winters stated that the zoning ordinance is one of the most legal documents in the township and that the township has to follow the established zoning districts. He added that Range USA submitted a zoning verification letter to confirm their store

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING  
PAGE 4**

would be considered a permitted use at that location and the answer was yes. Attorney Winters stated that he would not recommend the township becoming involved in a lawsuit where they probably wouldn't prevail.

Supervisor Stumbo stated that she felt it was important that Range USA's agreement to sell any firearms until they receive the proceed notice is memorialized in the development agreement. She added that it was a good thing this parcel was a planned development so they could have a development agreement with Range USA. Supervisor Stumbo stated that this parcel is in the proper zoning location and that Range USA had done everything they were supposed to do from a planning standpoint.

Trustee Swanson stated that she hoped that Range USA understands that they will be part of our community and that she hoped that they would contribute.

Multiple public comments were given.

A motion was made by Trustee Peterson and seconded by Clerk Jarrell Roe to call the question. The motion carried unanimously.

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the Stage II Final Site Plan, Detailed Engineering and Development Agreement for Range USA, located at 660 James L. Hart Parkway.

Supervisor Stumbo stated that the idea of working with the community was a great idea and that the township could look into prohibiting gun sales from homes.

Clerk Jarrell Roe spoke of the trauma in our community and in her own family.

The motion passed.

Yes – Stumbo, Eldridge, Jarrell Roe, Newman, Peterson and Swanson.

No - Wilson

**2. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE LOCATED AT 6050 S. IVANHOE BUDGETED IN LINE ITEM #101-729-801-023**

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to authorize circuit court litigation to abate a public nuisance located at 6050 S. Ivanhoe budgeted in line item #101-729-801-023.

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING  
PAGE 5**

**3. REQUEST TO APPROVE THE MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING WITH DTE FOR THE INSTALLATION OF TWENTY FOUR (24) STREETLIGHTS FOR HURON ST. IN THE AMOUNT OF \$140,654.16 AND BUDGETED IN LINE ITEM #213-901-986-009 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe and seconded by Peterson to approve the Master Municipal Agreement for Municipal Street Lighting with DTE for the installation of twenty four (24) streetlights for Huron St. in the amount of \$140,654.16 and budgeted in line item #213-901-986-009 contingent upon approval of the budget amendment (see attached).

The motion carried unanimously.

**4. BUDGET AMENDMENT #6**

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve Budget Amendment #6 (see attached).

The motion carried unanimously.

**AUTHORIZATIONS AND BIDS**

**1. REQUEST TO SEEK SEALED BIDS FOR THE REPLACEMENT OF THE ROOF AT FIRE STATION #4 LOCATED AT 8879 TEXTILE**

A motion was made by Trustee Peterson and seconded by Treasurer Eldridge to approve the request to seek sealed bids for the replacement of the roof at fire station #4 located at 8879 Textile.

The motion carried unanimously.

**2. REQUEST TO SEEK SEALED BIDS FOR ASPHALT REPLACEMENT FOR THE PARKING LOT AT FIRE STATION #3 LOCATED AT 20 S. HEWITT**

A motion was made by Trustee Peterson and seconded by Clerk Jarrell Roe to approve the request to seek bids for the asphalt replacement at fire station #3 located at 20 S. Hewitt

The motion carried unanimously.

**3. REQUEST TO SEEK SEALED BIDS FOR TWO FIRE PUMP ENGINES**

A motion was made Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the request to seek sealed bids for two fire pump engines.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING  
PAGE 6**

Supervisor Stumbo stated there is a millage for this so there is funding available.

The motion carried unanimously.

**OTHER BUSINESS**

There was no other business discussed.

**BOARD MEMBER UPDATES**

Clerk Jarrell Roe stated that the ARPA committee is reviewing language for the webpage and hopes to come back to the board with a couple of recommendations soon.

Trustee Swanson stated that she will personally take some responsibility for the delay of the spending of the money. She added that often money is spent in the same systems and you continue to receive the same results. She added that they are working to find the best way to spend the money that will help people.

Supervisor Stumbo talked about a meeting she attended with realtors and the City of Ypsilanti. She stated they discussed how new property owners are surprised by their taxes because that information does not have to be disclosed.

Supervisor Stumbo discussed a meeting with Underground Printing. She stated they are moving to the township and are interested in being a part of the community.

Supervisor Stumbo stated she met with U of M and the Center for Health and Research. She added that we do have an opportunity index and that is taken into consideration at every meeting. Supervisor Stumbo stated that we are the eighth most economically segregated county in the country.

Supervisor Stumbo said she recently had a meeting with the University Musical Society at U of M and they would like to bring their events here to neighborhood parks and schools.

Supervisor stated she had attended a Willow Run area discussion with Greg Dill and a Wayne County executive to discuss jobs that will be coming to our area and how we can work together to get our people the jobs and training there.

Supervisor Stumbo added that she had attended a meeting with Trustee Newman and Trustee Swanson with the AAATA to discuss their millage increase.

Clerk Jarrell Roe stated that she would like to thank her staff who worked very hard on verifying petitions and the treasurer's office for their help. She added that we are two weeks away from the YCS election and that the Clerk's office will be open April 30 from 8am – 4pm for voting.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING  
PAGE 7**

A motion was made by Treasurer Eldridge and supported by Clerk Jarrell Roe to Adjourn.

Motion carried unanimously.

The meeting was adjourned at approximately 10:11pm.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

# CHARTER TOWNSHIP OF YPSILANTI

## RESOLUTION 2022-04

### ***Amending the Charter Township Code of Ordinances to Amend Section 42-210(b) Entitled “Prohibition on Use of Consumer Fireworks”***

***Whereas***, on ***February 15, 2022*** Ypsilanti Township Supervisor Brenda L. Stumbo sent a Memorandum addressed to the “***Charter Township of Ypsilanti Board of Trustees***” dated ***February 9, 2022*** (a copy of which is attached hereto and incorporated by reference) wherein she requested the Township Board to amend the Township’s “***Fireworks Ordinance***” so as to allow individuals in the Township to discharge fireworks within the Township on ***June 19*** also known as the “***Juneteenth Holiday***,” and

***Whereas***, Juneteenth is a Federal Holiday which recognizes and celebrates ***June 19, 1866*** which is the first day that African Americans in Texas first learned of the “***Emancipation Proclamation***” which was more than two years from when it was initially issued by President Abraham Lincoln; and

***Whereas***, the Ypsilanti Township Board of Trustees is in agreement with the recommendation of the Ypsilanti Township Supervisor Brenda L.



Stumbo that the Township's Fireworks Ordinance be amended so as to allow a person to "...**ignite, discharge or use consumer fireworks within the Township on Juneteenth of each year**" commencing on **June 19, 2022**; and

**Whereas**, proposed Ordinance 2022-04 adds a new section (6) to Section 42-210(b) so as to allow persons in the Township to "**ignite, discharge or use consumer fireworks within the Township on June 19 after 11:00 a.m. until 1:00 a.m. on June 20,**"

**Now Therefore, Be It Resolved** that the Charter Township of Ypsilanti Board of Trustees hereby adopts and incorporates by reference the attached Ordinance No. 2022-04 which Ordinance amends Section 42-210(b) of Charter Township of Ypsilanti's Code of Ordinances entitled "**Fireworks**" so as to allow persons in the Township to "**ignite, discharge or use consumer fireworks within the Township on June 19 after 11:00 a.m. until 1:00 a.m. on June 20.**"

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2022-04 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 19, 2022.



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Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti

## **ORDINANCE NO. 2022-499**

*An Ordinance Amending the Charter Township of Ypsilanti's Code of Ordinances Entitled "**Fireworks**" and specifically Section 42-210(b) so as to Permit Persons to Ignite, Discharge or Use Consumer Fireworks within the Charter Township of Ypsilanti on June 19 of Each Year Commencing on June 19, 2022 After 11:00 a.m. Until 1:00 a.m. on June 20*

The Charter Township of Ypsilanti hereby **Ordains** that Section 42-210(b) of the Charter Township of Ypsilanti Code of Ordinances entitled "**Fireworks**" is amended as follows:

**AMEND** paragraph (b) entitled "**Prohibition on Use of Consumer Fireworks**" so as to allow a person to "**ignite, discharge or use consumer fireworks within the Township on Juneteenth of each year commencing on June 19, 2022.**"

**ADD** new paragraph (6) to section (b) entitled "**June 19 After 11:00 a.m. Until 1:00 a.m. on June 20.**"

### Severability

Should any section, subsection, sentence or clause of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part that is invalidated.

### Effective Date

This Ordinance shall be effective upon publication of a newspaper of general circulation as provided by law.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2022-499 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on April 19, 2022 after first being introduced at a Regular Meeting held on March 22, 2022. The motion to approve was made by member Jarrell Roe and seconded by Peterson YES: Stumbo, Jarrell Roe, Eldridge, Newman, Swanson, Peterson and Wilson ABSENT: None NO: None ABSTAIN: None.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

## MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer") (collectively referred to as the "Parties") as of March 22, 2022.

### RECITALS

A. Customer may, from time to time, request Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

### AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties' agreement as to the terms of a specific street lighting transaction, the Parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as amended and approved by the Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment (as defined in the applicable Purchase Agreement) and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount less than or equal to three (3) years' revenue expected from such Equipment, and less an amount equal to the Post Charge revenue if selected by Customer. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid, at which point the schedule for completion of the work shall be appropriately modified.

5. Post Charge. For newly installed underground-fed lighting systems of greater than five (5) lights, Customer has the option to select a Post Charge, in lieu of paying all or some of the up-front CIAC Amount, pursuant to the terms of the Purchase Agreement. The Post Charge is a monthly rate, calculated based on the portion of the CIAC Amount that is not paid up front (rounded up to the nearest \$1,000.00 increment).

6. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

7. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company. To the extent that Customer or any other local government authority requires Company to obtain any permits in order to perform any maintenance, repair, replacement or restoration of Equipment under this Master Agreement, Company shall not be responsible for any delay or interruption of service due to such permitting requirements. Customer acknowledges that compliance with such permitting requirements may result in additional charges to Customer (including, without limitation, trip charges associated with demobilizing and remobilizing personnel and materials to the worksite in connection with the pendency of required permit applications).

8. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time (the "Street Lighting Rate"), the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

9. Contract Term. This initial term of this Master Agreement shall commence upon date of installation and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. If the optional Post Charge is selected, the initial term of this Master Agreement shall be the later of (a) ten (10) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial

term, this Master Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) calendar days' prior written notice to the other party. Upon termination of this Master Agreement for any reason, before or after the expiration of the initial term, Company shall have the right to disconnect the Equipment and/or remove any Company-owned equipment and a portion of the Equipment corresponding to the extent to which Customer has not paid in full for the Equipment; provided, however, that Company shall not withdraw service, and Customer shall not substitute another source of service, without at least twelve (12) months' written notice to the other party

10. Customer Obligations upon Termination. In the event that this Master Agreement is terminated before the end of the initial term by Company due to an Event of Default or by Customer for convenience, Customer will promptly pay Company which shall include all of the following:

- a. If applicable, the un-recouped portion of the Company Capital Investment pro-rated for the remainder of the initial three-year period;
- b. If applicable, the aggregate total of remaining Post Charge payments that would have come due over the remainder of the applicable period ten (10) years for Post Charge.
- c. The aggregate total of remaining Luminaire Charge payments that would have been charged over the remainder of the applicable initial contract term;
- d. Any Company costs and expenses associated with disconnecting and de-energizing the Equipment from Company power supply sources; and
- e. The cost incurred by the Company to remove Company's Lighting System and restoration of impacted property as commercially reasonable as possible to its original condition.

11. Design Responsibility for Street Light Installation. Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges Company is not responsible for any compliance or noncompliance with IESNA standards or any issues arising therefrom.

12. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%, pursuant to a Purchase Agreement. If Customer wishes to have installation occur prior to 80% occupancy pursuant to a Purchase Agreement, then Customer acknowledges that Customer will be financially responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.), and that the CIAC Amount and schedule for completion of the work shall be appropriately modified.

13. Force Majeure. The obligation of Company to perform this Master Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse

weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

14. Subcontractors. Company may sub-contract, in whole or in part, any of its obligations under this Master Agreement.

15. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Master Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Master Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

16. Notices. All notices required by this Master Agreement shall be in writing. Such notices shall be sent to Company at **DTE Electric Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111** and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

17. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Master Agreement and to carry out the actions required of it by this Master Agreement; (b) the execution and delivery of this Master Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Master Agreement constitutes a legal, valid, and binding agreement of such party.

18. Miscellaneous.

a. This Master Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Master Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Master Agreement without the prior written consent of Company. This Master Agreement shall be binding

upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Master Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Master Agreement.

c. A waiver of any provision of this Master Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Master Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Master Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Master Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Master Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Master Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Master Agreement shall not invalidate the remaining provisions of the Master Agreement.

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Company and Customer have executed this Master Agreement as of the date first written above.

Company:

DTE Electric Company

By: Christopher J Hartley  
DE3C40BA065224F5...


Name: Christopher J Hartley

Title: Manager-Sales & Business Development

Date: 4/24/2022

Customer:

Charter Township of Ypsilanti

By: Brenda L Stumbo Heather Janell Roe 

Name: Brenda L Stumbo Heather Janell Roe

Title: Supervisor Clerk

Date: April 29, 2022

**Exhibit A to Master Agreement****Purchase Agreement**


This Purchase Agreement (this "Agreement") is dated as of March 22, 2022 between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 8, 2022 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	64703574	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	[Huron St-James L Hart to S. Huron River Dr], as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	24	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install twenty-four (24) 28'6", black, steel posts on frangible transformer base and twenty-four (24) 136w LED with black housing.	
5. Estimated Total Annual Lamp Charges	\$7,931.52	
6. Estimated Total Annual Post Charges if selected	\$0.00	
7. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$164,448.72
	Revenue credit:	\$23,794.56
	<b>CIAC Amount (cost minus revenue)</b>	<b>\$140,654.16</b>
	Credit for Post Charge, if selected	\$0.00
8. Payment of CIAC Amount:	Due promptly upon execution of this Agreement <b>\$140,654.16</b>	
9. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
	If Post Charge "box" is checked the Customer agrees to following term:  10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	



10. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices <i>Brenda L. Stumbal</i> <i>Heather Janell For</i> 
11. Customer Address for Notices:	Charter Township of Ypsilanti 7200 S. Huron River Dr. Ypsilanti, MI 48197

12. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one)  YES  NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used.

B. Customer will maintain an inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at N/A. Access to Customer's inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company (i) shall be relieved from any obligation or commitment to complete the work as scheduled, and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: N/A Title: N/A  
Phone Number: N/A Email: N/A

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

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Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: Christopher J Hartley  
DocuSigned by:  
DE3C40BA05224E5

Name: Christopher J Hartley

Title: Manager-Sales & Business Development

Date: 4/24/2022

Customer:

Charter Township of Ypsilanti

By: Brenda L. Stumbo | Heather Jarred Roc



Name: Brenda L. Stumbo | Heather Jarred Roc

Title: Supervisor | Clerk

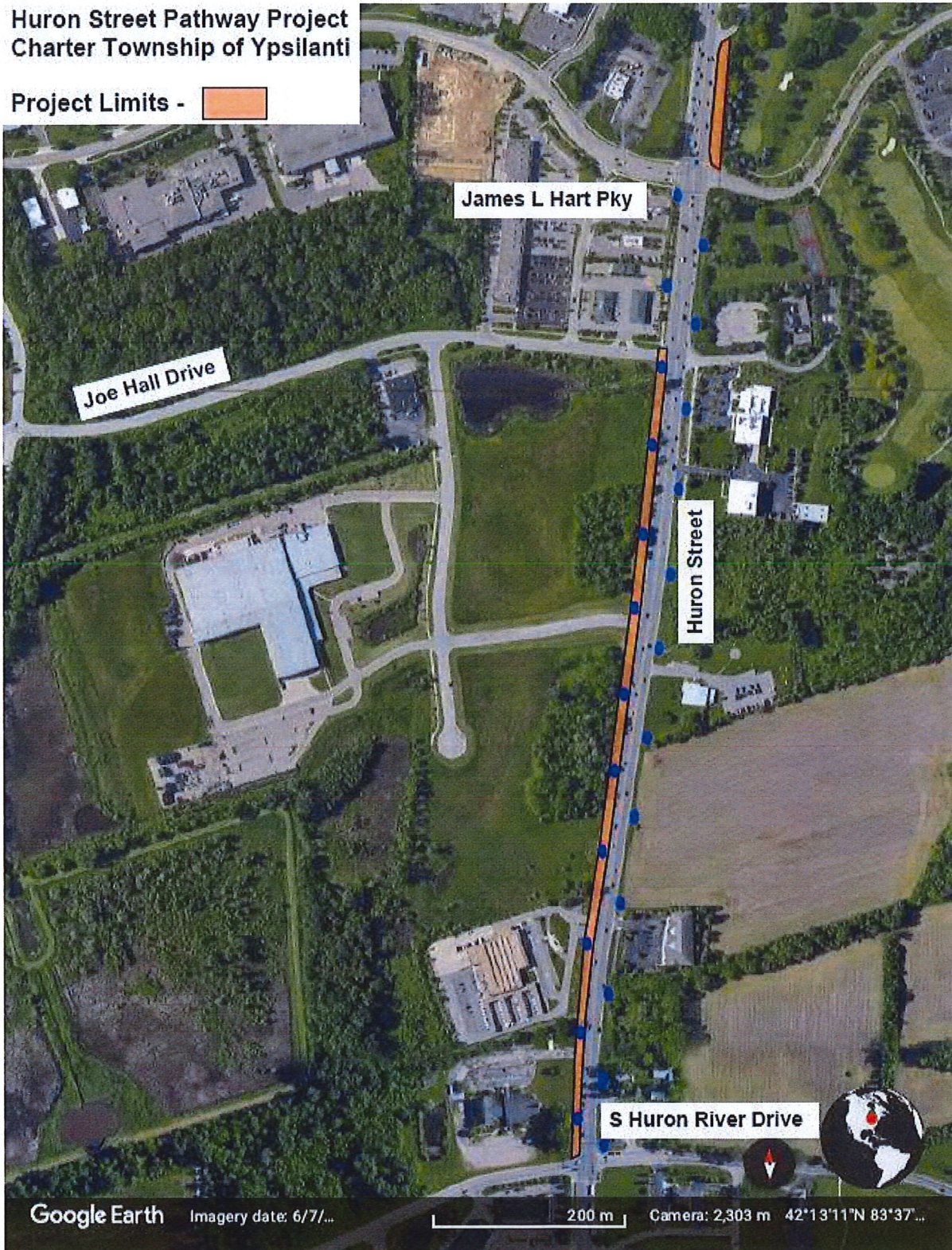
Date: April 29, 2022

### Attachment 1 to Purchase Agreement

### Map of Location

Huron Street Pathway Project  
Charter Township of Ypsilanti

Project Limits - 



**CHARTER TOWNSHIP OF YPSILANTI  
2022 BUDGET AMENDMENT #6**

April 19, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

<b>213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII)</b>	<b>Total Increase</b>	<u><u><b>\$48,966.00</b></u></u>
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Request to increase the budget for DTE to install 24 streetlights on Huron Street. The total DTE agreement is for \$140,654.16. The budget for 2022 currently has \$91,689 budgeted for streetlights. This will be an additional amount to bring the budget to the total project. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$48,966.00
		Net Revenues	<u><u>\$48,966.00</u></u>
Expenditures:	Capital - Pathway Huron #1	213-901-986.009	\$48,966.00
		Net Expenditures	<u><u>\$48,966.00</u></u>

Motion to Amend the 2022 Budget (#6)

Move to increase the Bike, Sidewalk, Rec, Roads (BSRII) Fund budget by \$48,966 to \$2,624,240 and approve the department line item changes as outlined.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



*Charter Township of Ypsilanti*

**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

## STATEMENTS AND CHECKS

*MAY 5, 2022 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	156,132.87
HAND CHECKS -	\$	510,939.31
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	<b>667,072.18</b>

04/28/2022 01:23 PM  
User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1  
CHECK NUMBERS 190479 - 190502

Check Date	Check	Vendor Name	Amount
Bank AP AP			
04/19/2022	190479	WASHTENAW INTERMEDIATE	948.64
04/21/2022	190480	CLEAR RATE COMMUNICATIONS, INC	851.90
04/21/2022	190481	COMCAST CABLE	152.76
04/21/2022	190482	CONSTELLATION NEW ENERGY	12,198.47
04/21/2022	190483	CONSTELLATION NEW ENERGY	9,788.10
04/21/2022	190484	DTE ENERGY	19,077.06
04/21/2022	190485	GUARDIAN ALARM	500.46
04/21/2022	190486	U.S. POSTAL SERVICE*	170.82
04/21/2022	190487	WASTE MANAGEMENT	1,088.99
04/21/2022	190488	WASTE MANAGEMENT	219,773.09
04/21/2022	190489	YAMAHA MOTOR FINANCE CORPORATION	6,900.00
04/21/2022	190490	YPSILANTI COMMUNITY	1,454.73
04/26/2022	190491	BLUE CROSS BLUE SHIELD OF MI	183,743.75
04/26/2022	190492	BLUE CROSS BLUE SHIELD OF MI	29,655.70
04/26/2022	190493	COMCAST CABLE	136.28
04/26/2022	190494	DELTA DENTAL PLAN OF MICHIGAN	12,605.33
04/26/2022	190495	STANDARD INSURANCE COMPANY	4,236.63
04/26/2022	190496	STANDARD INSURANCE COMPANY	2,826.30
04/26/2022	190497	WASTE MANAGEMENT	2,570.60
04/26/2022	190498	ASCENTIS CORPORATION	281.15
04/26/2022	190499	AUTO VALUE YPSILANTI	98.69
04/26/2022	190500	YPSILANTI ACE HARDWARE	109.86
04/27/2022	190501	G & K FLOOR COVERING	1,500.00
04/27/2022	190502	UNITED STATES POST OFFICE	270.00

*HAND CHECKS*

AP TOTALS:

Total of 24 Checks:	510,939.31
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	<u>510,939.31</u>



User: mharris

CHECK NUMBERS 190503 - 190589

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
Bank AP AP			
05/03/2022	190503	14-B DISTRICT COURT	270.00
05/03/2022	190504	A DESIGN LINE	375.68
05/03/2022	190505	AAA PARTS LLC	49.48
05/03/2022	190506	ACUSHNET COMPANY	383.05
05/03/2022	190507	ADVANCE PRINT & GRAPHICS	903.90
05/03/2022	190508	ADVANCED COMMUNICATIONS & DATA	1,371.31
05/03/2022	190509	AHEAD	910.42
05/03/2022	190510	ALLGRAPHICS CORPORATION	876.00
05/03/2022	190511	ALLIED, INC.	223.00
05/03/2022	190512	AMAZON CAPITAL SERVICES	1,491.91
05/03/2022	190513	AMERIGAS - YPSILANTI	958.26
05/03/2022	190514	ANN ARBOR CLEANING SUPPLY	611.83
05/03/2022	190515	ASSOCIATED FENCE	850.00
05/03/2022	190516	AUTO VALUE YPSILANTI	770.14
05/03/2022	190517	BARR ENGINEERING COMPANY	17,951.00
05/03/2022	190518	BELFOR USA GROUP INC	334.27
05/03/2022	190519	BELLE TIRE	326.74
05/03/2022	190520	BREWER'S INC.	480.00
05/03/2022	190521	BS & A SOFTWARE	36,114.00
05/03/2022	190522	CALLAWAY GOLF SALES COMPANY	633.81
05/03/2022	190523	CHARTER TOWNSHIP OF SUPERIOR	89.84
05/03/2022	190524	CHERYL ANN LOPEZ	468.75
05/03/2022	190525	CINTAS CORPORATION	415.31
05/03/2022	190526	CLEVELAND GOLF SRIXON	450.00
05/03/2022	190527	CNA SURETY DIRECT BILL	55.00
05/03/2022	190528	COLMAN-WOLF SANITARY SUPPLY CO	366.25
05/03/2022	190529	COMPLETE BATTERY SOURCE	50.96
05/03/2022	190530	CONFERENCE OF WESTERN WAYNE	750.00
05/03/2022	190531	CUMMINS SALES AND SERVICE	1,071.74
05/03/2022	190532	DANIEL KIMBALL	1,746.75
05/03/2022	190533	DELUX RENTAL	52.00
05/03/2022	190534	DMC TECHNOLOGY GROUP	500.00
05/03/2022	190535	FIBER LINK	119.50
05/03/2022	190536	FONDRIEST ENVIRONMENTAL, INC	1,550.00
05/03/2022	190537	GENE BUTMAN FORD	3,993.69
05/03/2022	190538	GLOBAL INDUSTRIAL EQUIPMENT	1,637.46
05/03/2022	190539	GORDON FOOD SERVICE INC.	26.28
05/03/2022	190540	GOVERNMENTAL CONSULTANT SERVICES	3,302.70
05/03/2022	190541	GRAINGER	965.04
05/03/2022	190542	GUILFORD OPPORTUNITIES LLC	13,117.00
05/03/2022	190543	HARTFORD STEAM BOILER INSPECTION	99.00
05/03/2022	190544	HOME DEPOT	280.82
05/03/2022	190545	JUMP-A-RAMA	1,738.80
05/03/2022	190546	KBK LANDSCAPING, INC	3,120.00
05/03/2022	190547	LOLITA D. NUNN	100.00
05/03/2022	190548	LOWE'S	15.19
05/03/2022	190549	LUCILLE THOMAS	45.00
05/03/2022	190550	MENARDS, INC.	66.44
05/03/2022	190551	MICHIGAN CAT	130.00
05/03/2022	190552	MICHIGAN LINEN SERVICE, INC.	1,427.05
05/03/2022	190553	MILTON ANDREWS	1,960.00
05/03/2022	190554	NAPA AUTO PARTS*	215.30
05/03/2022	190555	NEXTCARE URGENT CARE MICHIGAN	650.00
05/03/2022	190556	OFFICE EXPRESS	22.38
05/03/2022	190557	ORCHARD, HILTZ & MCCLIMENT INC	9,496.50
05/03/2022	190558	PAPA'S REFRIGERATION SERVICE CO.	327.85
05/03/2022	190559	PARKWAY SERVICES, INC.	480.00
05/03/2022	190560	PIONEER ATHLETICS	623.99
05/03/2022	190561	RHETT REYES	1,899.52
05/03/2022	190562	ROTO-ROOTER	270.00
05/03/2022	190563	RUBBER STAMPS UNLIMITED INC	33.50
05/03/2022	190564	SAM'S CLUB DIRECT	156.18
05/03/2022	190565	SHRADER TIRE & OIL	907.60
05/03/2022	190566	SIGNS BY TOMORROW	96.00
05/03/2022	190567	SITEONE LANDSCAPE SUPPLY, LLC	524.86
05/03/2022	190568	SOUTHERN COMPUTER WAREHOUSE	823.76
05/03/2022	190569	STANDARD PRINTING	570.00
05/03/2022	190570	STAPLES* - ACCOUNT #1026071	74.83
05/03/2022	190571	STATE OF MICHIGAN	78.00
05/03/2022	190572	STATE OF MICHIGAN	10.00
05/03/2022	190573	TIMOTHY THOMPSON	1,550.00
05/03/2022	190574	UNIFIRST CORPORATION	257.87
05/03/2022	190575	UNIMEASURE	440.24
05/03/2022	190576	UTILITIES INSTRUMENTATION SERV	9,715.00
05/03/2022	190577	VERIZON CONNECT NWF, INC.	679.98
05/03/2022	190578	VERMEER OF MICHIGAN, INC.	1,440.03
05/03/2022	190579	W.J. O'NEIL COMPANY	5,631.00
05/03/2022	190580	WASHTENAW COUNTY CLERK/REGISTER	10.00

A/P Checks

User: mharris

CHECK NUMBERS 190503 - 190589

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
05/03/2022	190581	WASHTENAW COUNTY LEGAL NEWS	125.00
05/03/2022	190582	WASHTENAW COUNTY TREASURER#	115.91
05/03/2022	190583	WEINGARTZ	279.99
05/03/2022	190584	WONDERLAND TIRE COMPANY	154.76
05/03/2022	190585	WORTHINGTON PRODUCTS INC	10,305.10
05/03/2022	190586	YPSILANTI ACE HARDWARE	521.64
05/03/2022	190587	YPSILANTI COMMUNITY	1,776.55
05/03/2022	190588	ZEP SALES & SERVICE	69.96
05/03/2022	190589	ZERO FRICTION	204.20

## AP TOTALS:

Total of 87 Checks:

156,132.87

Less 0 Void Checks:

0.00

Total of 87 Disbursements:

156,132.87

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

*Charter Township of Ypsilanti*

## STATEMENTS AND CHECKS

*MAY 17, 2022 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	529,348.75
HAND CHECKS -	\$	26,669.15
CREDIT CARD PURCHASES-	\$	<u>8,470.04</u>
GRAND TOTAL -	\$	<b>564,487.94</b>

Clarity Health Care Deductible –

ACH EFT -	\$64,882.03 (APRIL)
ADMIN FEE -	\$1,272.97 (APRIL)

05/11/2022 11:38 AM  
User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1  
CHECK NUMBERS 190590 - 190605

Check Date	Check	Vendor Name	Amount
Bank AP AP			
04/28/2022	190590	WASHTENAW COUNTY HEALTH DEPT.	475.00
05/02/2022	190591	AT & T	763.99
05/02/2022	190592	AT & T	51.98
05/02/2022	190593	COMCAST CABLE	92.86
05/02/2022	190594	POSTMASTER	5,002.95
05/04/2022	190595	GENE BUTMAN FORD	4,000.69
05/04/2022	190596	PETER POWER	2,240.00
05/05/2022	190597	COMCAST BUSINESS	3,529.31
05/05/2022	190598	COMCAST CABLE	38.56
05/05/2022	190599	DTE ENERGY	6,065.74
05/05/2022	190600	VERIZON WIRELESS	479.53
05/05/2022	190601	VERIZON WIRELESS	2,588.10
05/05/2022	190602	WASTE MANAGEMENT	158.83
05/05/2022	190603	WASTE MANAGEMENT	158.58
05/05/2022	190604	WASTE MANAGEMENT	73.67
05/05/2022	190605	WASTE MANAGEMENT	949.36

AP TOTALS:

Total of 16 Checks:	26,669.15
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	26,669.15

*A/P Checks*

Check Date	Check	Vendor Name	Amount
Bank AP AP			
05/17/2022	190606	AAATA	870.00
05/17/2022	190607	ABBAY DOOR	1,502.00
05/17/2022	190608	ACCUSHRED LLC	68.50
05/17/2022	190609	ADVANCE PRINT & GRAPHICS	227.09
05/17/2022	190610	ALLEGRA PRINTING AND IMAGING	730.06
05/17/2022	190611	ALLGRAPHICS CORPORATION	876.50
05/17/2022	190612	AMAZON CAPITAL SERVICES	5,123.32
05/17/2022	190613	AMERICAN PLANNING ASSOCIATION	518.00
05/17/2022	190614	ANN ARBOR CLEANING SUPPLY	95.00
05/17/2022	190615	APOLLO FIRE EQUIPMENT CO.	50.00
05/17/2022	190616	ASCENTIS CORPORATION	287.05
05/17/2022	190617	AUTO VALUE YPSILANTI	301.81
05/17/2022	190618	BOUNCING IN THE SUN INFLATABLES	485.00
05/17/2022	190619	BS & A SOFTWARE	1,850.00
05/17/2022	190620	CARTER LUMBER COMPANY	243.46
05/17/2022	190621	CHERYL ANN LOPEZ	581.25
05/17/2022	190622	CLI CONCRETE LEVELING INC.	5,200.00
05/17/2022	190623	COLONIAL HEATING & COOLING	78.75
05/17/2022	190624	COMPLETE BATTERY SOURCE	97.59
05/17/2022	190625	CORRIGAN OIL COMPANY	1,064.55
05/17/2022	190626	COURT INNOVATIONS INC	405.00
05/17/2022	190627	CRYSTAL FLASH, INC.	5,064.56
05/17/2022	190628	DANIEL KIMBALL	2,778.36
05/17/2022	190629	DISPUTE RESOLUTION CENTER	1,875.00
05/17/2022	190630	DIUBLE EQUIPMENT INC.	62.68
05/17/2022	190631	ELLIOTT TRUST, WILLIAM G.	125.00
05/17/2022	190632	EMERGENCY MEDICAL PRODUCTS	755.10
05/17/2022	190633	EMERGENT HEALTH PARTNERS	7,208.56
05/17/2022	190634	FASTEMPS INC	3,591.00
05/17/2022	190635	GOOSE BUSTERS OF MICHIGAN, LLC	455.00
05/17/2022	190636	GOVERNMENTAL CONSULTANT SERVICES	3,302.70
05/17/2022	190637	GRAINGER	579.65
05/17/2022	190638	GRIFFIN PEST SOLUTIONS	123.00
05/17/2022	190639	HASTINGS AIR-ENERGY CONTROL	631.28
05/17/2022	190640	HOME DEPOT	392.90
05/17/2022	190641	IAN KINDER LLC	336.00
05/17/2022	190642	IMAGE TREND	645.00
05/17/2022	190643	ISSUE MEDIA GROUP	12,000.00
05/17/2022	190644	JFR ARCHITECTS, PC	10,750.00
05/17/2022	190645	JUMP-A-RAMA	302.40
05/17/2022	190646	JUNGA'S ACE HARDWARE	125.96
05/17/2022	190647	KERR, RUSSELL AND WEBER, PLC	9,918.00
05/17/2022	190648	LANSING SANITARY SUPPLY, INC	351.10
05/17/2022	190649	LINDE GAS & EQUIPMENT INC	180.60
05/17/2022	190650	LONG'S AUTOMOTIVE INC	1,486.72
05/17/2022	190651	LOOKING GOOD LAWNS	11,760.00
05/17/2022	190652	LSQ FUNDING GROUP, L.C.	888.22
05/17/2022	190653	MAVERICK ENVIRONMENTAL EQUIPMENT	423.48
05/17/2022	190654	MCLAIN AND WINTERS	143,262.61
05/17/2022	190655	MICHIGAN ASSOC. OF PLANNING	190.00
05/17/2022	190656	MICHIGAN LINEN SERVICE, INC.	1,191.55
05/17/2022	190657	MIDWEST ENVIRO SOLUTIONS	13,775.00
05/17/2022	190658	MINUTES SERVICES LLC	1,000.00
05/17/2022	190659	MLIVE MEDIA GROUP	450.00
05/17/2022	190660	NYE UNIFORM EAST	71.49
05/17/2022	190661	OAKLAND COUNTY	2,036.00
05/17/2022	190662	OFFICE EXPRESS	355.78
05/17/2022	190663	PARKWAY SERVICES, INC.	790.00
05/17/2022	190664	PEPSI BEVERAGES COMPANY	764.85
05/17/2022	190665	PEVO SPORTS	188.00
05/17/2022	190666	PH & S	408.00
05/17/2022	190667	PPM LANDSCAPE CONTRACTORS INC	1,725.00
05/17/2022	190668	PRINTING SYSTEMS	11,008.92
05/17/2022	190669	R.J. THOMAS MANUFACTURING CO, INC.	1,654.00
05/17/2022	190670	RHETT REYES	2,077.60
05/17/2022	190671	SEMCOG	7,331.00
05/17/2022	190672	SHIRLEY DUPREY	216.00
05/17/2022	190673	SHRADER TIRE & OIL	289.22
05/17/2022	190674	SILVER LINING TIRE RECYCLING	505.00
05/17/2022	190675	SOUTHERN COMPUTER WAREHOUSE	188.80
05/17/2022	190676	STANDARD PRINTING	396.00
05/17/2022	190677	STANTEC	835.89
05/17/2022	190678	STAPLES* - ACCOUNT #1026071	959.92
05/17/2022	190679	STERICYCLE INC	244.38
05/17/2022	190680	THALNER ELECTRONICS LAB	140.00
05/17/2022	190681	TIMOTHY THOMPSON	2,300.00
05/17/2022	190682	TOLEDO ZOOLOGICAL SOCIETY	472.00
05/17/2022	190683	TRACTOR SUPPLY COMPANY	124.99

05/11/2022 11:35 AM  
User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2  
CHECK NUMBERS 190606 - 190697

Check Date	Check	Vendor Name	Amount
05/17/2022	190684	TRAVIS ERBY	189.00
05/17/2022	190685	TRELLO INC	5,250.00
05/17/2022	190686	TRENSET COMMUNICATIONS GROUP	2,890.05
05/17/2022	190687	UNIFIRST CORPORATION	109.25
05/17/2022	190688	USA SOFTBALL OF MICHIGAN	315.00
05/17/2022	190689	WASHTENAW COUNTY LEGAL NEWS	85.00
05/17/2022	190690	WASHTENAW COUNTY SHERIFF'S OFFICE	123.00
05/17/2022	190691	WASHTENAW COUNTY TREASURER#	2,073.00
05/17/2022	190692	WASTE MANAGEMENT	161.43
05/17/2022	190693	WASTE MANAGEMENT	1,889.83
05/17/2022	190694	WASTE MANAGEMENT	218,188.24
05/17/2022	190695	WONDERLAND TIRE COMPANY	2,918.40
05/17/2022	190696	YPSILANTI ACE HARDWARE	77.34
05/17/2022	190697	YPSILANTI COMMUNITY	3,360.01

AP TOTALS:

Total of 92 Checks:	529,348.75
Less 0 Void Checks:	0.00
Total of 92 Disbursements:	<u>529,348.75</u>

Check Date	Check	Vendor Name	Description	Amount
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*CREDIT CARDS*

Bank CARDS COMERICA COMMERICAL CARD

05/11/2022	79(E)	COMERICA BANK	REMAINDER OF 1/2 OF THE ARBITRATION CHAR	100.00
			ANNUAL SUBSCRIPTION TO CRAIN'S	169.00
			GROUND SHIPPING SERVICES - ZEP	19.30
			FEDEX INVOICE - PLANNING & HYDRO	83.66
			FEDEX INVOICE - BOGGS	38.99
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	175.76
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	650.42
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	368.25
			OFFICE SUPPLIES CIVIC CENTER	25.98
			ALERT CREDITS (SMS / VOICE)	100.00
			CAMTASIA GOVERNMENT MAINTENANCE	47.49
			NFPA 96: STANDARD FOR VENTILATION CONTRO	74.00
			PASSPORT POSTAGE WEEK OF 03-07-22	143.60
			PASSPORT POSTAGE WEEK OF 03-14-22	341.10
			PASSPORT POSTAGE WEEK OF 3-28-2022	71.70
			PASSPORT POSTAGE WEEK OF 3-21-2022	71.60
			PASSPORT POSTAGE WEEK OF 4-4-22	53.80
			MIAM SPRING CONFERENCE FOR MARK HANNA	375.00
			LYSOL WIPES & INSECT REPELLENT - SAFETY	159.98
			US FLAGS FOR GOLF COURSE	88.20
			STANDARD SPECIFICATION FOR AUTOMATED VEH	48.00
			BOXED LUNCHES FOR SENIOR EVENT USING COM	363.76
			COST FOR RANDOM DRUG SCREEN - SLAVEN 1Q	40.00
			RATCHET STRAPS - PARKS AND GROUNDS	209.24
			BEE HIVE SUPPLY AND SUIT FOR JOSH	289.90
			BEE NUCS FOR SPRING 2022	760.00
			DOMAIN NAMES	267.70
			EVENTSENTRY SOFTWARE SUPPORT AND UPDATES	2,621.40
			SURVEYMONKEY	712.21
				<u>8,470.04</u>

CARDS TOTALS:

Total of 1 Checks:	8,470.04
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>8,470.04</u>

OFFICE OF THE TREASURER  
STAN ELDRIDGE



MONTHLY TREASURER'S REPORT  
APRIL 1, 2022 THROUGH APRIL 30, 2022

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	5,874,117.07	7,265,857.15	4,106,462.69	9,033,511.53
101 - Payroll	202,727.20	1,067,841.96	1,007,180.60	263,388.56
101 - Willow Run Escrow	145,390.19	1.20	0.00	145,391.39
206 - Fire Department	727,237.53	4,526,981.30	542,821.67	4,711,397.16
208 - Parks Fund	25,385.25	3.21	462.42	24,926.04
213 - Roads/Bike Path/Rec/General Fund	829,006.94	1,448,421.97	244,509.08	2,032,919.83
216 - Fire Pension & OPEB Millage Fund	27,102.80	1,565,319.45	0.00	1,592,422.25
217 - Fire Special Millage Capital Fund	832,384.27	694,284.83	0.00	1,526,669.10
226 - Environmental Services	204,720.95	3,425,189.23	256,195.33	3,373,714.85
230 - Recreation	11,979.29	254,212.85	68,694.49	197,497.65
236 - 14-B District Court	93,380.51	179,893.77	201,391.07	71,883.21
244 - Economic Development	70,463.89	9.08	0.00	70,472.97
249 - Building Department Fund	1,535,387.23	290,654.96	80,376.10	1,745,666.09
250 - LDFA Tax	19,996.89	74,326.41	74,322.00	20,001.30
252 - Hydro Station Fund	948,007.74	77,850.52	37,492.23	988,366.03
266 - Law Enforcement Fund	4,850,326.28	8,145,615.36	1,621,081.88	11,374,859.76
282 - Cares Act Fund	4,537,568.25	584.93	4,098.50	4,534,054.68
287 - Nuisance Abatement Fund	52,487.93	13,327.52	0.00	65,815.45
398 - LDFA 2006 Bonds	2,087.88	233,790.00	215,340.00	20,537.88
584 - Green Oaks Golf Course	219,623.92	63,815.59	70,650.06	212,789.45
597 - Compost Site	793,608.24	29,452.38	42,592.44	780,468.18
661 - Motor Pool	408,348.03	78.74	33,446.15	374,980.62
702 - General Tax Collection	130,601.80	23,995.47	41,972.79	112,624.48
703 - Current Tax Collections	24,558,030.09	183.14	24,507,394.77	50,818.46
707 - Bonds & Escrow/GreenTop	1,599,418.13	60,818.37	24,416.47	1,635,820.03
708 - Fire Withholding Bonds	132,492.79	13,835.95	26,234.00	120,094.74
<b>GRAND TOTAL</b>	<b>48,831,881.09</b>	<b>29,456,345.34</b>	<b>33,207,134.74</b>	<b>45,081,091.69</b>



# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

# **NEW BUSINESS**

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# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Heather Jarrell Roe, Clerk  
From: Belinda Kingsley, Community Compliance Director  
Re: **Request to authorize circuit court litigation to abate a public nuisances located at 6630 Rawsonville Road in the amount of \$10,000 in account 101-729-801.023.**  
Copy: McLain & Winters, Township Attorneys  
Date: May 10, 2022

The Office of Community Standards (OCS) has investigated a public nuisance at the following location for which authorization to engage in circuit court is now requested.

### **6630 RAWSONVILLE ROAD**



7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-4393

CHARTER TOWNSHIP OF YPSILANTI



## CHARTER TOWNSHIP OF YPSILANTI



On July 19, 2021, Planning Director Jason Iacoangeli received an email from an attorney representing a client purchasing 6630 Rawsonville Road. The attorney stated that the previous owner warranted that he had approval to use the site for semi-truck parking and a semi-truck terminal, and no improvements were required. Twice he referenced that the approvals were from the City of Ypsilanti. An email response was sent by Director Iacoangeli stating:

***The property at 6630 Rawsonville Road does not have any Township approval for Overnight Semi-Truck Parking or the operation as a Truck Terminal.*** The use would only be permitted after the Township approved a Site Plan for a Freight Terminal Consistent with the Township Zoning Ordinance and the required regulatory approval.

Your information is **NOT** correct.

If you have any further questions or concerns please feel free to contact the Planning Department.

Following the email exchange Director Iacoangeli had several telephone conversations, and an in-person meeting, with the new property owner regarding the site plan requirements to use the site as a truck terminal. However, instead of following the proper process to obtain approval the owner began using the site for semi-truck parking, dispatch and diesel engine repair. The attorney was notified of this violation, and despite his assurance that his client “is fully willing to comply and get this done right” nothing has changed on the site, and the site

## CHARTER TOWNSHIP OF YPSILANTI

plan process has not yet been started by the property owner. The business is fully operating and generating revenue without the benefit of Township approval.

Legal action is now requested as a last resort to abate this public nuisance.

Thank you for your consideration and your continued support for our public nuisance abatement efforts.

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Heather Jarrell Roe, Clerk  
From: Belinda Kingsley, Community Compliance Director  
Re: **Request to confirm authorization for circuit court litigation to abate public nuisances by padlocking at 1028 Studebaker, 559 Kennedy and 1405 Bud Ave; funded in the amount of \$10,000 each in account 101-729-801.023.**  
Copy: McLain & Winters, Township Attorneys  
Date: May 11, 2022

The Washtenaw County Sheriff's Office has investigated a public nuisance at the two following locations for which administrative authorization was previously granted to engage legal services to abate said nuisance by padlocking. Confirmation of that authorization is now requested.

### **1028 STUDEBAKER**



This single family rental home, located at 1028 Studebaker, in the West Willow subdivision was the site of a Washtenaw County Sheriff's Office investigation involving three minors making live posts on social media holding handguns. After obtaining a search warrant for the home on

## CHARTER TOWNSHIP OF YPSILANTI

February 15, 2022, the house was searched and several handguns were seized, including a stolen weapon. The minors were taken into custody on active warrants.

During the twelve (12) months prior to the execution of the search warrant there had been nineteen (19) calls for service to the WCSO to the 1028 Studebaker Avenue address as well as thirteen (13) incidents involving gun violence (i.e. shots fired) in the neighborhood immediately surrounding the subject property.

Sheriff's deputies that executed the search warrant noted that the house was in "deplorable condition." As a result, a rental inspection was scheduled, and finally on the third attempt an inspector was able to access the house. There were numerous violations including plumbing issues, an infestation, smoke alarms, extinguishers, etc. The third re-inspection is scheduled for May 26, 2022, to determine whether or not the violations have been resolved.

The civil lawsuit in this case has been filed, and a Show Cause Hearing has been scheduled for June 3, 2022.

### **559 KENNEDY**



This single family owner-occupied home, located at 559 Kennedy, between Tyler and Ecorse, was the site of a narcotics trafficking investigation by the Washtenaw County Sheriff's Office community action team (CAT) in response to citizen complaints. The WCSO investigation



## CHARTER TOWNSHIP OF YPSILANTI

showed that the house was being used by drug dealers to meet and make sales, along with a large amount of short-term foot and vehicle traffic indicative of narcotics sales. Neighbors had also complained about transient people being dropped off that appeared to be moving in short-term. The use of a single family house as a rooming house is not permitted in the Zoning Ordinance.

A search warrant was issued and executed on February 11, 2022, that resulted in a number of drug related items being confiscated. Also, two vehicles were stopped after leaving the property, one was stolen and contained suspected illegal drugs, and the other had the property owner as a passenger along with suspected illegal drugs.

The civil lawsuit in this case has been filed, and has an Evidentiary Hearing scheduled for August 12, 2022.

### **1405 BUD AVENUE**



This single-family rental property is located at 1405 Bud Avenue, north of Clark, east of Wiard, and was subject to the execution of a search warrant by members of the CAT Team back on March 18, 2022. As the result of the execution of this search warrant, the WCSO seized a significant amount of methamphetamine, heroin, hydrocodone, and other pills which would require a prescription as well as drug paraphernalia confirming that said property was being

## CHARTER TOWNSHIP OF YPSILANTI

used as a drug house. Additionally, a child protective services investigation was opened a result of two very young children in the house, in close proximity to the drugs, at the time of the search.

The civil lawsuit in this case has been filed, and has a court hearing scheduled for June 9, 2022.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Residential Services  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director

Date: May 11, 2022

**RE: Request Authorization to approve the Master Agreement for Municipal Street Lighting with DTE Electric Company for \$97,063 budgeted in line #213-901-986.010**

The Residential Services Department is requesting authorization to approve the Master Agreement for Municipal Street Lighting with DTE Electric Company for \$97,063 budgeted in line #213-901-986.010.

The Township, City of Ypsilanti and MDOT are proceeding with construction of a new multi-use trail along Huron Street and over I-94 to create a non-motorized pathway. In addition to this project, streetlights will go in on the Township's portion of Huron Street, south of the I-94 bridge. These streetlights will match the lights that will also be going along Huron Street between James. L. Hart and S. Huron River Drive and provide cohesion to the entire project aesthetically. This agreement permits DTE to install twenty-one (21) streetlights staggered on both the east and west sides of the Huron Street.

This agreement is also contingent upon a budget amendment.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

## MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer") (collectively referred to as the "Parties") as of March 7, 2022.

### RECITALS

A. Customer may, from time to time, request Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

### AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties' agreement as to the terms of a specific street lighting transaction, the Parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as amended and approved by the Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment (as defined in the applicable Purchase Agreement) and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount less than or equal to three (3) years' revenue expected from such Equipment, and less an amount equal to the Post Charge revenue if selected by Customer. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid, at which point the schedule for completion of the work shall be appropriately modified.

5. Post Charge. For newly installed underground-fed lighting systems of greater than five (5) lights, Customer has the option to select a Post Charge, in lieu of paying all or some of the up-front CIAC Amount, pursuant to the terms of the Purchase Agreement. The Post Charge is a monthly rate, calculated based on the portion of the CIAC Amount that is not paid up front (rounded up to the nearest \$1,000.00 increment).

6. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

7. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company. To the extent that Customer or any other local government authority requires Company to obtain any permits in order to perform any maintenance, repair, replacement or restoration of Equipment under this Master Agreement, Company shall not be responsible for any delay or interruption of service due to such permitting requirements. Customer acknowledges that compliance with such permitting requirements may result in additional charges to Customer (including, without limitation, trip charges associated with demobilizing and remobilizing personnel and materials to the worksite in connection with the pendency of required permit applications).

8. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time (the "Street Lighting Rate"), the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

9. Contract Term. This initial term of this Master Agreement shall commence upon date of installation and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. If the optional Post Charge is selected, the initial term of this Master Agreement shall be the later of (a) ten (10) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial

term, this Master Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) calendar days' prior written notice to the other party. Upon termination of this Master Agreement for any reason, before or after the expiration of the initial term, Company shall have the right to disconnect the Equipment and/or remove any Company-owned equipment and a portion of the Equipment corresponding to the extent to which Customer has not paid in full for the Equipment; provided, however, that Company shall not withdraw service, and Customer shall not substitute another source of service, without at least twelve (12) months' written notice to the other party

10. Customer Obligations upon Termination. In the event that this Master Agreement is terminated before the end of the initial term by Company due to an Event of Default or by Customer for convenience, Customer will promptly pay Company which shall include all of the following:

- a. If applicable, the un-recouped portion of the Company Capital Investment pro-rated for the remainder of the initial three-year period;
- b. If applicable, the aggregate total of remaining Post Charge payments that would have come due over the remainder of the applicable period ten (10) years for Post Charge.
- c. The aggregate total of remaining Luminaire Charge payments that would have been charged over the remainder of the applicable initial contract term;
- d. Any Company costs and expenses associated with disconnecting and de-energizing the Equipment from Company power supply sources; and
- e. The cost incurred by the Company to remove Company's Lighting System and restoration of impacted property as commercially reasonable as possible to its original condition.

11. Design Responsibility for Street Light Installation. Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges Company is not responsible for any compliance or noncompliance with IESNA standards or any issues arising therefrom.

12. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%, pursuant to a Purchase Agreement. If Customer wishes to have installation occur prior to 80% occupancy pursuant to a Purchase Agreement, then Customer acknowledges that Customer will be financially responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.), and that the CIAC Amount and schedule for completion of the work shall be appropriately modified.

13. Force Majeure. The obligation of Company to perform this Master Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse

weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

14. Subcontractors. Company may sub-contract, in whole or in part, any of its obligations under this Master Agreement.

15. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Master Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Master Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

16. Notices. All notices required by this Master Agreement shall be in writing. Such notices shall be sent to Company at **DTE Electric Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111** and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

17. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Master Agreement and to carry out the actions required of it by this Master Agreement; (b) the execution and delivery of this Master Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Master Agreement constitutes a legal, valid, and binding agreement of such party.

18. Miscellaneous.

a. This Master Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Master Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Master Agreement without the prior written consent of Company. This Master Agreement shall be binding

upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Master Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Master Agreement.

c. A waiver of any provision of this Master Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Master Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Master Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Master Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Master Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Master Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Master Agreement shall not invalidate the remaining provisions of the Master Agreement.

\*\*\*\*\*

Company and Customer have executed this Master Agreement as of the date first written above.

Company:

DTE Electric Company

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Customer:

Charter Township of Ypsilanti

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





## Exhibit A to Master Agreement


### Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of March 7, 2022 between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 7, 2022 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	64688582	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	[Huron St-Shared Use Path], as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	21	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install twenty (20) 28'6", black, steel posts on frangible transformer base and twenty (20) 136w LED with black housing. Install one (1) 40', black, steel post on frangible transformer base and one (1) 238w LED with black housing.	
5. Estimated Total Annual Lamp Charges	\$7,014.84	
6. Estimated Total Annual Post Charges if selected	\$0.00	
7. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$118,107.04
	Revenue credit:	\$21,044.52
	<b>CIAC Amount (cost minus revenue)</b>	<b>\$97,062.52</b>
	Credit for Post Charge, if selected	\$0.00
8. Payment of CIAC Amount:	Due promptly upon execution of this Agreement <b>\$97,062.52</b>	
9. Term of Agreement	<p>5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p> <p>If Post Charge "box" is checked the Customer agrees to following term:</p> <p>10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p>	

<p>10. Does the requested Customer lighting design meet IESNA recommended practices?</p>	<p>(Check One)      <input type="checkbox"/> YES    <input checked="" type="checkbox"/> NO</p> <p>If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices</p> <p>_____ </p>
<p>11. Customer Address for Notices:</p>	<p>Charter Township of Ypsilanti 7200 S. Huron River Dr. Ypsilanti, MI 48197</p>

12. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one)  YES  NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used.

B. Customer will maintain an inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at N/A. Access to Customer's inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company (i) shall be relieved from any obligation or commitment to complete the work as scheduled, and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: N/A Title: N/A  
Phone Number: N/A Email: N/A

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

\*\*\*\*\*

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Customer:

Charter Township of Ypsilanti

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

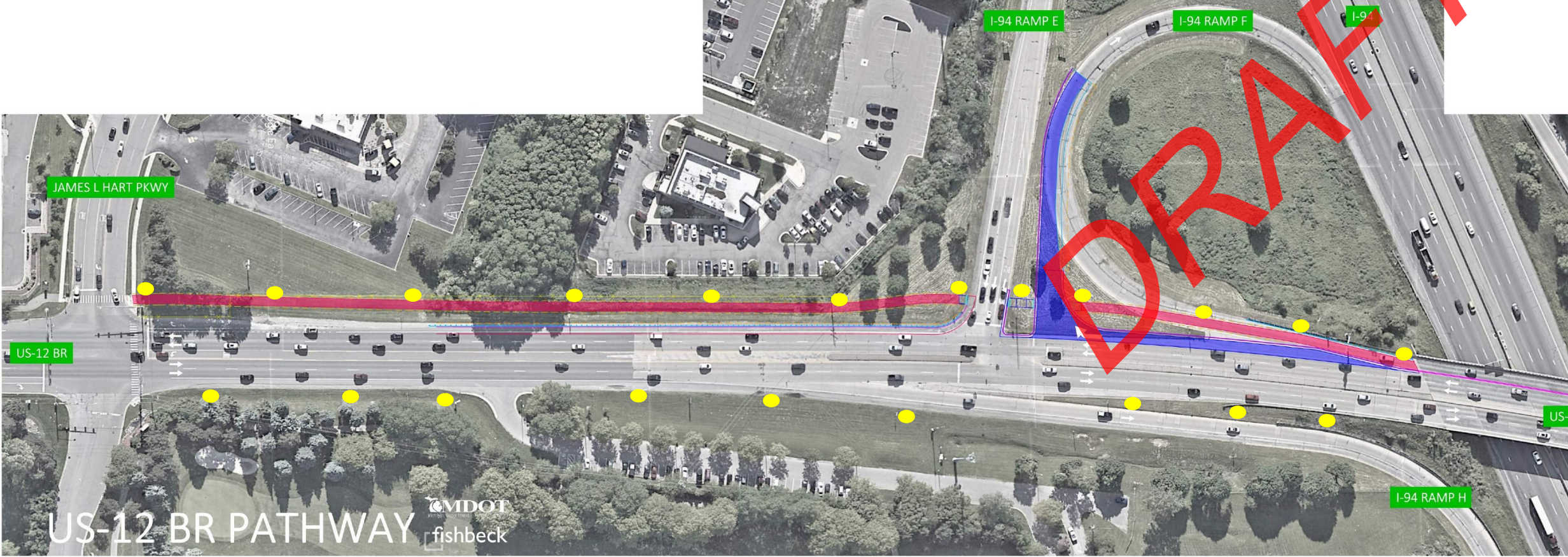
Date: \_\_\_\_\_



**Attachment 1 to Purchase Agreement**  
**Map of Location**

[To be attached]

# Pathway Design South of Bridge



*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARREL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**DEBBIE SWANSON**  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**JIMMIE WILSON JR.**



**Green Oaks  
Golf Course**

1775 E. Clark Road  
Ypsilanti, MI 48198  
Phone: (734) 485-0881  
Fax: (734) 485-1992

[ytown.org](http://ytown.org)

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## MEMORANDUM

**To:** Charter Township of Ypsilanti Board of Trustees

**From:** Mike Hoffmeister, Residential Services Director

**Date:** May 11, 2022

**RE:** **Request Authorization to approve Change Order #1 for the Huron Street Trail Project budgeted in line #213-901-986.009**

The Residential Services Department is requesting authorization to approve change order #1 for Huron Street Trail project.

All Star Excavating has requested this Change Order #1, for \$6,000, for a permit allowance to be used for the Washtenaw County Road Commission's permit inspection services. All Star Excavating has requested this money added to the contract value up front.

All Star Excavating has been on the Huron Street trail project since May 2, 2022, a week early. The majority of the work completed includes excavation, pavement and curb removal and the subbase layers are down for the majority of the trail.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

# CHANGE ORDER



Project: Ypsilanti Township - Huron Street Pathway

Owner: Ypsilanti Township  
7200 S. Huron River Dr.  
Ypsilanti, MI 48197  
(734) 484-4700

Contractor: All Star Power Excavation, LLC  
833 N. Byrs  
Grosse Pointe Woods, MI 48236  
(734) 308-1044

Job Number: 0098-19-0040  
Change Order Number: 1  
Date: 3/28/2022  
Print Date: 4/26/2022

**Note:**

**TO THE CONTRACTOR:**

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

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THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$6,000.00
Original Contract Amount:	\$527,294.00
Contract Amount Including Previous Change Orders:	\$527,294.00
Amount of this Change Order:	<u>\$6,000.00</u>
REVISED CONTRACT AMOUNT:	\$533,294.00

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**Accepted By**

All Star Power Excavation, LLC

Date 5/5/22

**Approved By**

Heather Jarrell Roe - Township Clerk -  
Ypsilanti Township

Date \_\_\_\_\_

Mike Hoffmeister - Resident Services  
Director - Ypsilanti Township

Date \_\_\_\_\_

**Prepared By**

Phil Maly, Client Representative

Date \_\_\_\_\_



**Items**

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
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**THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT**

**Division: D - Permits**

50	WCRC Permit/Inspection Allowance	5000.00	Dir	7000.00	12000.00	\$1.00	<u>\$7,000.00</u>
<b>SUB-TOTAL INCREASES DIVISION D - Permits:</b>							<b>\$7,000.00</b>

**THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT**

**Division: D - Permits**

49	SESC Permit/Inspection Allowance	1000.00	Dir	-1000.00	0.00	\$1.00	<u>(\$1,000.00)</u>
<b>SUB-TOTAL DECREASES DIVISION D - Permits:</b>							<b>(\$1,000.00)</b>

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON JR.



**Residential Services  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director

Date: May 11, 2022

**RE: Request Authorization to approve the contract with the Michigan Department of Transportation for construction on Highway M-17 (Washtenaw Avenue/Hamilton Street/Huron Street) and Highway US-12BR (Michigan Avenue) within Ypsilanti Township for \$162,100 budgeted in line #213-901-986.010**

The Residential Services Department is requesting authorization to approve the contract within the Michigan Department of Transportation for construction on Huron Street to provide a multi-use pathway over I-94.

This project, which has been in the works for years, will connect Ypsilanti Township and the City of Ypsilanti with a multiuse pathway over I-94. This agreement includes the addition of the mast arm traffic lights and related construction and construction engineering for the mast arms. Previously, the board approved a resolution committing the township to funding the mast arms as well as a share of the TAP grant funding. This project, in coordination of the existing phase 1, will create an incredible pathway connection all along Huron Street.

This agenda is contingent upon a budget amendment.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

SPECIAL TRUNKLINE  
NON-ACT-51  
ADDED WORK

DA  
Control Section ST 81081; TA 81083  
Job Number 113542CON; 113542PE  
209612CON  
Fed Project # 22A0374; 1481045; 22A0377  
Contract 22-5057

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; YPSILANTI CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN hereinafter referred to as the "TOWNSHIP"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements in conjunction with the DEPARTMENT'S construction on Highway M-17 (Washtenaw Avenue/Hamilton Street/Huron Street) and Highway US-12BR (Michigan Avenue), within Ypsilanti Township, Washtenaw County, Michigan.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning pavement rehabilitation work along Highway M-17 (Washtenaw Avenue/Hamilton Street/Huron Street) and Highway US-12BR (Michigan Avenue); and

WHEREAS, the TOWNSHIP has requested that the DEPARTMENT perform additional work for and on behalf of the TOWNSHIP in connection with the Highway M-17 (Washtenaw Avenue/Hamilton Street/Huron Street) and Highway US-12BR (Michigan Avenue) construction, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

PART A – Job Number 113542CON & 113542PE (100% TOWNSHIP PARTICIPATION)

Traffic signal mast arm installation at the intersection of Highway M-17 (Huron Street) and the westbound Highway I-94 exit ramp including work required for the placement of mast arm signals in excess of the work required to install standard strain wire signal and illuminated street name signs and conduit directional bore work; together with necessary related work, located within the TOWNSHIP; and

PART B – Job Number 209612CON (FEDERAL, STATE, TOWNSHIP and CITY OF YPSILANTI PARTICIPATION)

Non-motorized path construction work along the southbound side of Highway US-12BR (Huron Street) from James L. Hart Parkway to north TOWNSHIP limits, including curb and gutter, decorative concrete surface, signing, pavement marking, lane separator, delineator, and maintaining traffic work; together with necessary related work, located within TOWNSHIP; and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be:

PART A	\$ 86,500
PART B	<u>\$2,278,700</u>
TOTAL	\$2,365,200

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties shall undertake and complete the construction of the PROJECT in accordance with this Contract.

The term "PROJECT COST" for the PART A portion of the PROJECT, as herein used, is hereby defined as the cost of the construction of the PROJECT including the costs of preliminary engineering (PE), plans and specifications; physical construction necessary for the completion of the PROJECT as determined by the DEPARTMENT; and construction engineering (CE), and any and all other expenses in connection with any of the above.

The term "PROJECT COST" for the PART B portion of the PROJECT, as herein used, is hereby defined as the cost of the construction of the PROJECT including the costs of physical construction necessary for the completion of the PROJECT as determined by the DEPARTMENT; and construction engineering (CE), and any and all other expenses in connection with any of the above.

2. The cost of alteration, reconstruction and relocation, including plans thereof, of certain publicly owned facilities and utilities which may be required for the construction of the PROJECT, shall be included in the PROJECT COST; provided, however, that any part of such cost determined by the DEPARTMENT, prior to the commencement of the work, to constitute a betterment to such facility or utility, shall be borne wholly by the owner thereof.

3. The TOWNSHIP will approve the design intent of the PROJECT and shall accept full responsibility for the constructed PROJECT functioning as a part of the TOWNSHIP'S facilities. The TOWNSHIP is solely responsible for any input which it provides as it relates to the design of the PROJECT functioning as part of the TOWNSHIP'S facilities.

4. The DEPARTMENT will administer all phases of the PROJECT and will cause to be performed all the PROJECT work.

Any items of PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

5. The PART A portion of the PROJECT COST shall be charged to the CITY 100 percent. The PART B portion of the PROJECT COST shall be met in part by contributions from agencies of the Federal Government. Federal Highway Improvement Program and Transportation Alternatives Program Funds shall be applied to the eligible items of the PART B portion of the PROJECT COST up to the lesser of: (1) \$2,059,295, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The TOWNSHIP's participation shall be up to an amount not to exceed \$127,727. The City of Ypsilanti's participation shall be up to an amount not to exceed \$472,723. After the deduction of the Federal Funds, the balance of the PART B portion of the PROJECT COST shall be charged to and paid by the DEPARTMENT, the CITY and Ypsilanti Township in the following proportions and in the manner and at the times hereinafter set forth:

DEPARTMENT	13.78%
TOWNSHIP	18.29%
City of Ypsilanti	67.93%*

The PROJECT COST and the respective shares of the parties, after Federal-aid, is estimated to be as follows:

	TOTAL ESTIMATED <u>COST</u>	FED <u>AID</u>	BALANCE AFTER <u>FED AID</u>	DEPT'S <u>SHARE</u>	CITY'S <u>SHARE*</u>	TWP'S <u>SHARE</u>
PART A						
Constr. &						
CE	\$ 76,500	\$0	\$ 76,500	\$ 0	\$ 0	\$ 76,500
PE	\$ 10,000	\$0	\$ 10,000	\$ 0	\$ 0	\$ 10,000
PART B						
Constr. &						
CE	<u>\$2,278,700</u>	<u>\$1,865,100</u>	<u>\$413,600</u>	<u>\$57,000</u>	<u>\$281,000</u>	<u>\$ 75,600</u>
TOTAL	<u>\$2,365,200</u>	<u>\$1,865,100</u>	<u>\$500,100</u>	<u>\$57,000</u>	<u>\$281,000</u>	<u>\$162,100</u>

\*The City of Ypsilanti participation for the PART B portion of the PROJECT COST will be addressed in the DEPARTMENT Contract 22-5056.

The PE for the PART A portion of the costs will be apportioned in the same ratio as the actual construction award and the CE costs will be apportioned in the same ratio as the actual direct construction costs.

6. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the

TOWNSHIP on a monthly basis for the TOWNSHIP'S share of the cost of work performed to date, less all payments previously made by the TOWNSHIP not including payments made for a working capital deposit. No monthly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing". Payment is due within 30 days of receipt of invoice. Upon completion of the PROJECT, payment of all items of PROJECT COST and receipt of all Federal Aid, the DEPARTMENT shall make a final billing and accounting to the TOWNSHIP.

The TOWNSHIP will deposit with the DEPARTMENT the following amount which will be used by the DEPARTMENT as working capital and applied toward the end of the project for the contracted work and cost incurred by the DEPARTMENT in connection with the PROJECT:

PART A DEPOSIT	\$34,600
PART B DEPOSIT	\$ <u>    0</u>
TOTAL DEPOSIT	\$34,600

The total deposit will be billed to the TOWNSHIP by the DEPARTMENT and shall be paid by the TOWNSHIP within 30 days after receipt of invoice.

7. Upon completion of the PART A portion of the PROJECT, the facilities being constructed as the PROJECT shall be operated and maintained by the TOWNSHIP and the DEPARTMENT in accordance with standard practice.

Upon completion of the PART B portion of the PROJECT, the TOWNSHIP shall accept the facilities constructed as built to specifications within the construction contract documents. It is understood that the TOWNSHIP shall own the facilities and shall be operate and maintain the facilities in accordance with applicable law at no cost to the DEPARTMENT.

8. Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this Contract are done to assist the TOWNSHIP. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the TOWNSHIP of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

When providing approvals, reviews and recommendations under this Contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

9. In connection with the performance of PROJECT work under this Contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that

they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

10. This Contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the TOWNSHIP and for the DEPARTMENT; upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective officials of the TOWNSHIP, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

YPSILANTI CHARTER TOWNSHIP

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
Department Director MDOT

By \_\_\_\_\_  
Title:





**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B**  
**TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

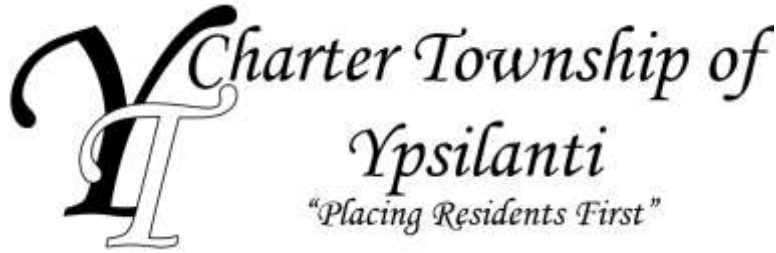
- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

*Supervisor*  
BRENDA L. STUMBO  
*Clark*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON, JR.



**Supervisor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 481-0617  
Fax: (734) 484-0002

[www.ytown.org](http://www.ytown.org)

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## MEMORANDUM

TO: Township Board

FROM: Brenda Stumbo

RE: Washtenaw County 2022 Second Road Agreement in the amount of \$382,652  
account 101-446-982-000

DATE: May 11, 2022

Attached is the proposed 2022 Second Road Improvement Agreement from the Road Commission for the total amount of \$596,500 minus the local match, contingent upon a budget amendment.

**COST BREAKDOWN**

Opportunity Index Road cost –	\$519,300
Mansfield, Andrea, Lakeview, Rolling Court	
Dirt Road tree cutting, ditching and culvert cost shared with Pittsfield	\$ 77,250
	<hr/>
	\$596,550
Subtract local match	\$213,898
Total	\$382,652

We need to discuss the long-term plan and PASER rating map (attached) from the road commission with an estimated amount of \$20,539,478 in identified road investments needed. Other potential funding sources are the American Rescue funds and grant considerations, which need to be part of the conversations. This year is the last payment of the \$6,000,000 road bond.

A third agreement may be brought back to the board this year from the road commission after meeting with them and discussing long term and short term strategy and funding.

## 2022 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

- Mansfield Street, Michigan Avenue northerly 1,971 feet to end of certification:**  
Work to include tree cutting, milling the existing pavement, the placement of 2" HMA resurfacing, traffic signal detector, structure adjustments, ADA sidewalk ramps and associated project restoration.  
Estimated project cost: \$ 110,100.00
- Andrea Avenue, Foley Avenue to Harry Street:**  
Work to include milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramps updates, and associated project restoration.  
Estimated project cost: \$ 149,600.00
- Lakeview Avenue, Ide Street to McCartney Avenue:**  
Work to include culvert installation, HMA base crushing, shaping and compacting, the placement of 3.5" HMA resurfacing, structure adjustments, and associated project restoration.  
Estimated project cost: \$ 105,600.00
- Rolling Court, Conway Street to Foley Avenue:**  
Work to include milling the existing pavement, the placement of 2" HMA resurfacing, structure adjustments, ADA sidewalk ramps updates, and associated project restoration.  
Estimated project cost: \$ 49,700.00

### **AGREEMENT SUMMARY**

#### 2022 LOCAL ROAD PROGRAM

Mansfield Street, Michigan Avenue northerly 1,971 feet	\$ 110,100.00
Andrea Avenue, Foley Avenue to Harry Street	\$ 149,600.00
Lakeview Avenue, Ide Street to McCartney Avenue	\$ 105,600.00
Rolling Court, Conway Street to Foley Avenue	\$ 49,700.00
Subtotal	\$ 415,000.00
Less WCRC 2022 Local Matching Funds	\$ 207,500.00

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP  
UNDER THIS AGREEMENT DURING 2022:

**\$ 207,500.00**

FOR YPSILANTI TOWNSHIP:

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

\_\_\_\_\_  
Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Barbara Ryan Fuller, Chair

\_\_\_\_\_  
Sheryl Soderholm Siddall, Managing Director



**CHARTER TOWNSHIP  
OF YPSILANTI**

**RESOLUTION NO. 2022-06**

**RESOLUTION REGARDING  
TEMPORARY ROAD  
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard to enter Rolling Hills on Friday, July 29, 2022 from 6:30pm to 7:15pm for the Oberun 5K to benefit Huron Waterloo Pathways.

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

**Oberun - Road Crossing Application 2022**

---

**From :** mandy@rfevents.com Tue, Apr 19, 2022 02:32 PM

**Subject :** Oberun - Road Crossing Application 2022  1 attachment

**To :** 'Lisa Stanfield'  
<Istanfield@ytown.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Oberun - Road Crossing Application

Hi Lisa –

This is a request for the summer event: Oberun 5K on Jul

This event has been able to donate more than \$20,000 to Friends of the Border to Border Trail!

We are looking to get put on the list for Board approval at the May 17 Board Meeting.

This is our 4<sup>th</sup> year doing this event. We are ready to be back after 2 years off!

We will be submitting our permit application to Wash Co and they will need Ytown board approval.

**Event: Oberun 5K**

**Date: Friday, July 29, 2022**

**Start/Finish & parking: Wiard's Orchard**

**Distances: 5k**

**Expected # of participants: 2,500**

**Map: Attached, the only road we go on is Merritt this is only to cross from Wiard's Orchard to Rolli Hills.**

## **Runners on Road from 6:30pm – 7:15pm**

**The race benefits Huron Waterloo Pathways (Border Trail)**

**There will be course marshals at the road crossing ask traffic to hold until runners cross.**

**There will also be “Runners on Road” crossing sign warn vehicles before they get to the runners.**

**Randal Step, owner of R.F. Events, as the official designee for this event**

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield  
RF Events  
5700 Jackson Rd  
Ann Arbor, MI 48103

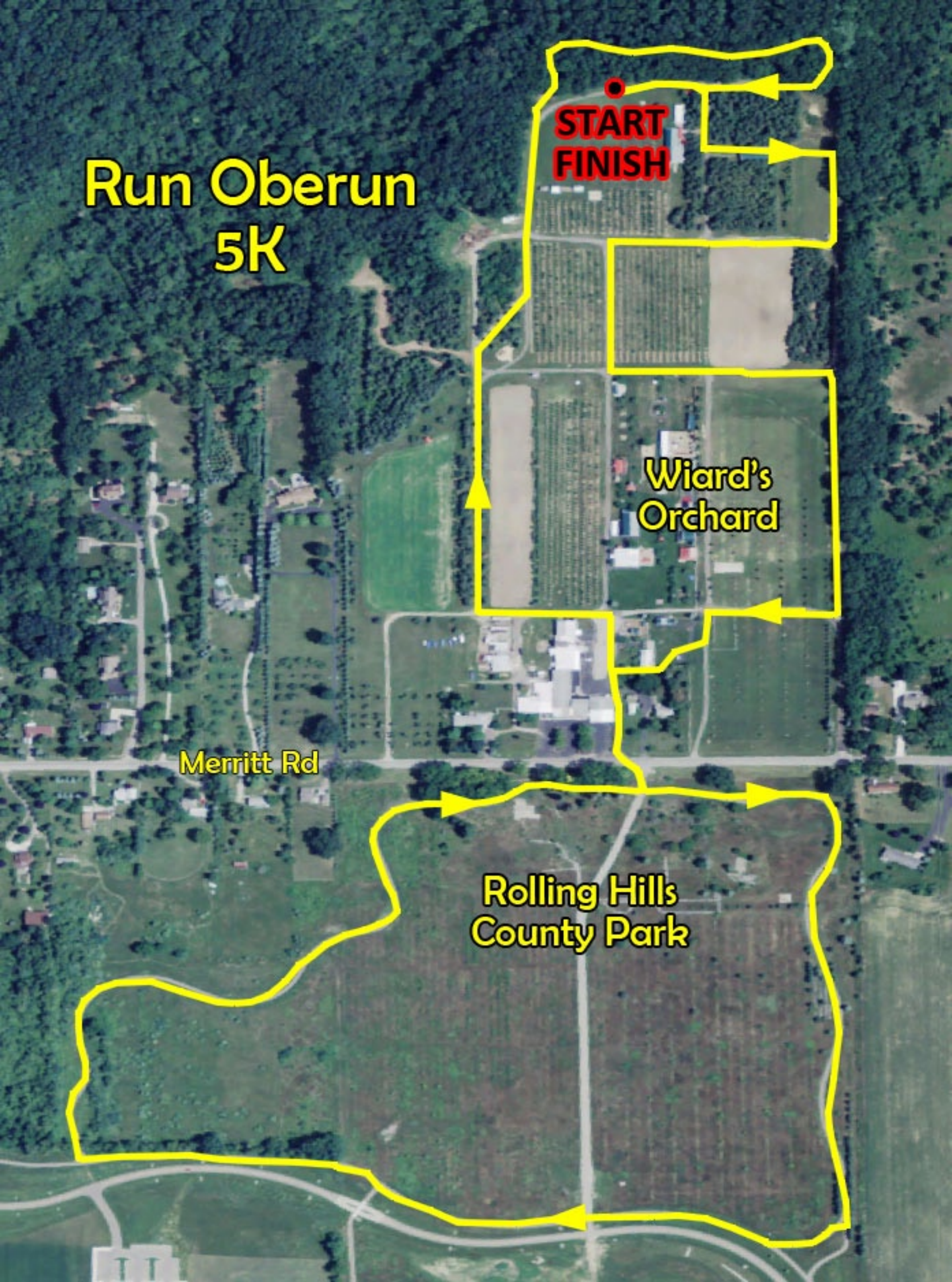
# Run Oberun 5K

**START  
FINISH**

**Wiard's  
Orchard**

**Merritt Rd**

**Rolling Hills  
County Park**



**CHARTER TOWNSHIP  
OF YPSILANTI**

**RESOLUTION NO. 2022-07**

**RESOLUTION REGARDING  
TEMPORARY ROAD  
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 8, 2022 from 8:30am to 11:00am for the Run Scream Run 5K, 10K and Kid's Mile.

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

**2022 Run Scream Run - Road Crossing Application**

---

**From :** mandy@rfevents.com      Tue, Apr 19, 2022 02:35 PM

**Subject :** 2022 Run Scream Run -      📎 1 attachment  
Road Crossing Application

**To :** 'Lisa Stanfield'  
<Istanfield@ytown.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Hi Lisa –

We are looking forward to another great event! Getting you early, hoping you can get approval for both events same time.

We are looking to get put on the list for Board approval upcoming meeting.

This is our 11th year doing this event and everything has always worked out great!

We will be submitting our permit application to Wash Co and they will need Ytown board approval.

**Event: Run, Scream, Run**

**Date: Saturday, October 8, 2022**

**Start/Finish & parking: Wiard's Orchard**

**Distances: 5k/10k, Kid's Mile (1 Mile will not cross Rolling Hills)**

**Expected # of participants: 1,500**

**Map: Attached, the only road we go on is Merritt this is only to cross from Wiard's Orchard to Rolling Hills.**



**that. All races should be finished and packed up  
11:00am**

**The race will benefit local charity Washtenaw Pro**

**There will be course marshals at the road crossing  
ask traffic to hold until runners cross.**

**There will also be "Runners on Road" crossing sign  
warn vehicles before they get to the runners.**

**Randal Step, owner of R.F. Events, as the official  
designee for this event**

Please let me know what other information you need. Thank  
you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield  
RF Events  
5700 Jackson Rd  
Ann Arbor, MI 48103

**START / FINISH**



**Ward's Orchard**

**REGISTRATION**

**PARKING**

**STORE**

Pedestrian Entrance

**Rolling Hills County Park**

MERRITT ROAD

FUTURE PARK DEVELOPMENT

MUNGER ROAD

500 feet

NO ENTRANCE

WRAIRE RESTORATION

Sports Fields  
(open in 2013)

**AID**

Water Park  
(see detail map)

Family Pavilions

Prairie Pavilion

Family Pavilions

Gatehou

Disc Golf Course

Sunshine Pavilion

Woodlands Pavilion

SASSAFRAS WOODS

'The Lodge'  
Park Headquarters

Shedding Hill

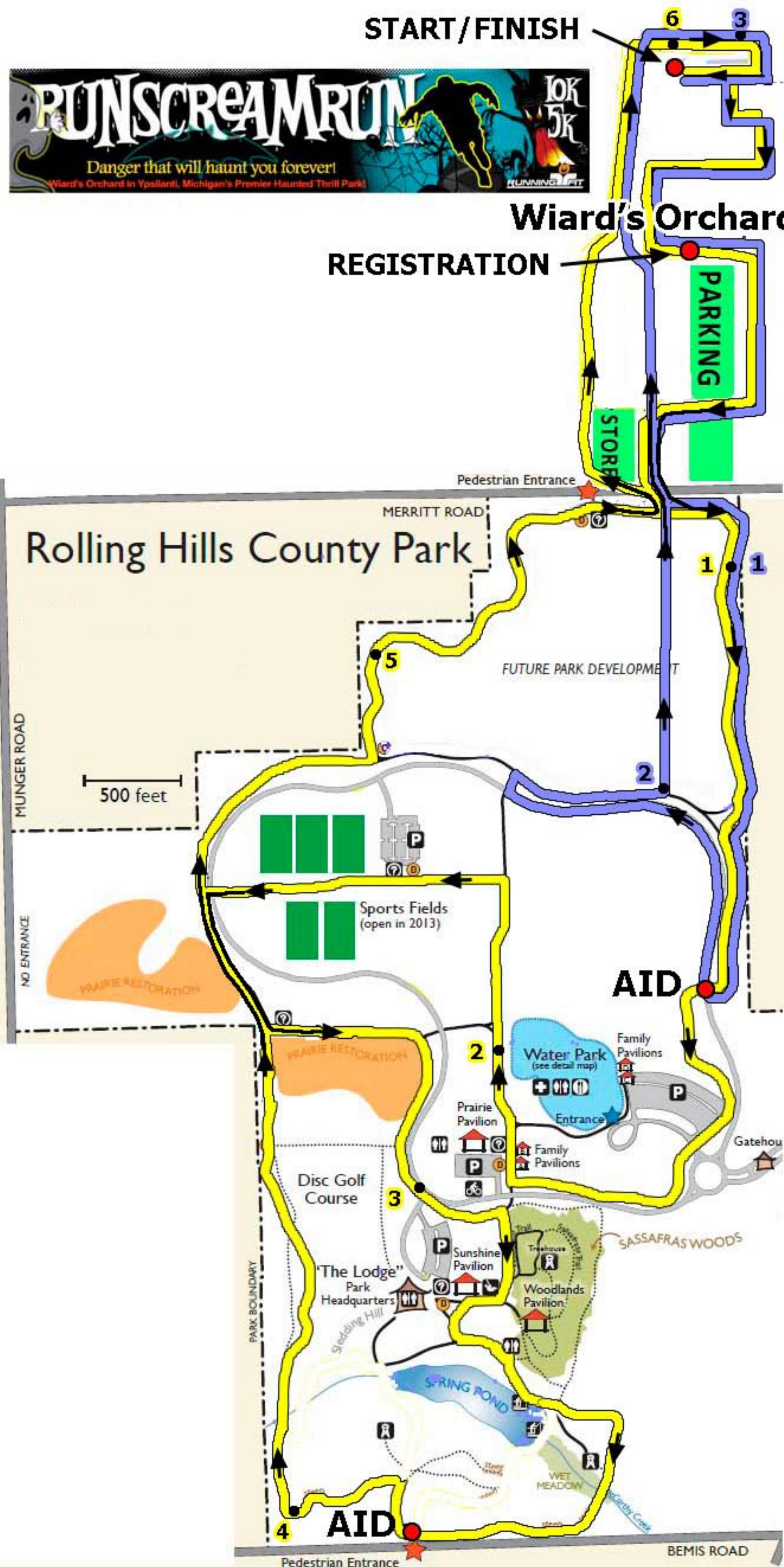
SPRING POND

WET MEADOW

**AID**

Pedestrian Entrance

BEMIS ROAD



**CHARTER TOWNSHIP OF YPSILANTI  
2022 BUDGET AMENDMENT #7**

May 17, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

<b>101 - GENERAL OPERATIONS FUND</b>	<b>Total Increase</b>	<b><u><u>\$209,455.00</u></u></b>
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Request to increase budget for PTO payout of 90 hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,955.00
			<u>\$1,955.00</u>
		Net Revenues	<u><u>\$1,955.00</u></u>
Expenditures:	Salaries Pay Out - PTO & Sick	101-191-708.004	\$1,816.00
	FICA	101-191-715.000	\$139.00
		Net Expenditures	<u><u>\$1,955.00</u></u>

Request to increase budget for WCRC Proposed 2022 Second Road Improvement Agreement. The total amount of the project is \$415,000 with the Township's cost being \$207,500 after the local match of \$207,500. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$207,500.00
			<u>\$207,500.00</u>
		Net Revenues	<u><u>\$207,500.00</u></u>
Expenditures:	Highways & St - Road Construction	101-446-982.000	\$207,500.00
		Net Expenditures	<u><u>\$207,500.00</u></u>

<b>213 - Bike, Sidewalk, Rec, Roads, GF</b>	<b>Total Increase</b>	<b><u><u>\$119,617.00</u></u></b>
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Request to increase the budget \$44,017 for DTE Streetlights on the Township Portion of the Huron Bridge Project, and for \$75,600 for the Township's share of the construction work and engineering related to the Huron Street Bridge project. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$119,617.00
			<u>\$119,617.00</u>
		Net Revenues	<u><u>\$119,617.00</u></u>
Expenditures:	Huron Bridge Pathway	213-901-986.010	\$44,017.00
	Huron Bridge Pathway	213-901-986.010	\$75,600.00
		Net Expenditures	<u><u>\$119,617.00</u></u>

<b>230- RECREATION FUND</b>	<b>Total Increase</b>	<b><u><u>\$5,000.00</u></u></b>
-----------------------------	-----------------------	---------------------------------

Request to increase budget and add a new expenditure line for Special Park Events. The request is for the receipt of donations received from DTE for our summer Jazz event and the expense for those events. This is funded by a contribution from DTE.

**CHARTER TOWNSHIP OF YPSILANTI  
2022 BUDGET AMENDMENT #7**

**May 17, 2022**

<b>Revenues:</b>	<b>Contributions &amp; Donations</b>	<b>230-000-674.000</b>	<b>\$5,000.00</b>
		<b>Net Revenues</b>	<u><u><b>\$5,000.00</b></u></u>

<b>Expenditures:</b>	<b>Special Park Events</b>	<b>230-754-963-603</b>	<b>\$5,000.00</b>
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<b>398 - DEBT 2006 BOND FUND</b>	<b>Total Increase</b>	<u><u><b>\$50.00</b></u></u>
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Request to increase the budget for US Bank admin service fee increase of \$50. This will be funded by an appropriation of prior year fund balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>398-000-699.999</b>	<b>\$50.00</b>
		<b>Net Revenues</b>	<u><u><b>\$50.00</b></u></u>

<b>Expenditures:</b>	<b>Bond Cost of Issuance</b>	<b>398-906-993.008</b>	<b>\$50.00</b>
		<b>Net Expenditures</b>	<u><u><b>\$50.00</b></u></u>

Motion to Amend the 2022 Budget (#7)

Move to increase the General Fund budget by \$209,455 to \$10,453,778 and approve the department line item changes as outlined.

Move to increase the BSR II budget by \$119,617 to \$2,098,329 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$5,000 to \$713,900 and approve the department line item changes as outlined.

Move to increase the Debt 2006 Bond Fund budget by \$50 to \$233,840 and approve the department line item changes as outlined.

# **AUTHORIZATIONS AND BIDS**

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# CHARTER TOWNSHIP OF YPSILANTI

## INFORMATION SERVICES

Computer Support • Web Content Management • Communications Services

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To: Township Board  
From: Travis McDugald, IS Manager  
Re: Request to accept the Website development proposal from Revize for a five-year agreement with an initial cost of 52,100 funded in account 101.228.801.000  
Date: April 26, 2022

On January 18, 2022 the Township Board approved the request to seek proposals for a Website Revamp.

The Township received 11 responses to its RFP. The responses were reviewed by the Website review committee. After looking at several great proposals, we recommend to accept the proposal from Revize for the Website project.

Revize had the most experience working with government agency's similar to the Township.

The Revize agreement is a 5-year agreement with an initial cost of \$52,100. The annual support and maintenance cost is locked in at \$6,700 for the first five years.

I respectfully request the Township Board to accept the Website development proposal from Revize for a five-year agreement with an initial cost of 52,100 funded in account 101.228.801.000

Thank you for your consideration.

Travis McDugald  
IS Manager, Charter Township of Ypsilanti

## Revize Web Services Sales Agreement

This Sales Agreement is between Charter Township of Ypsilanti, Michigan (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”). Federal Tax ID# 20-5000179 Date: 4-19-2022

<b>CLIENT INFORMATION:</b>	<b>REVIZE LLC:</b>
Client Name: <u>Charter Township of Ypsilanti</u>	Revize Software Systems
Client Address: <u>7200 S. Huron River Dr.</u>	150 Kirts Blvd., Suite B
Client Address 2: _____	Troy, MI 48084
Client City/State/Zip: <u>Ypsilanti, Mi 48197</u>	248-269-9263
Contact Name: <u>Rebecca Baker rbaker@ytown.org</u>	
	<u>734-544-4000</u>
Billing Dept. Contact: _____	
Client Website Address: <a href="https://ytown.org/">https://ytown.org/</a>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$1,500
1	Phase 2 – Discovery & Design from scratch - One concept, three rounds of changes, home page, inner page, and reusable department home page designs and layouts, includes Responsive Web Design and up to 2 special purpose design templates if needed.	\$7,500
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications and CMS module updates, onetime fee:	\$18,900
1	Phase 5 & 6 – Quality Assurance and ADA Accessibility Testing, onetime fee:	\$5,200
1	Phase 7 – Site map development/content reorganization and content migration from old website into new website including spell checking and style corrections – up to 1,000 web pages and documents (approximate amount on your website today). To help eliminate stale content, Revize will not be moving over any old news, announcements, calendar or event items.	\$8,400
1	Phase 8 – Beta Site Review, Full Staff Training, and Go Live. Content Editing/Administrator Training, one-day session, onetime fee:	\$3,900
1	Revize Annual Fee, pre-paid: Includes unlimited tech support, CMS software updates (unlimited users), security software updates, and 24-hour website health monitoring. Website hosting on 4 redundant server farms included free of charge with SSL security certificate (unlimited standard web content storage space, 100 GB monthly bandwidth limit) with pre-paid annual fee:	\$6,700
<b>Grand Total</b>		<b>\$52,100</b>

**Terms:**

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Revize requires a check for \$17,367 to start this initiative, \$17,366 after website design is approved, and the remaining balance of \$17,366 is due upon website delivered for content editor training or the first-year anniversary of the kick off meeting, whichever comes first.
3. Annual services and website hosting start the day of the Kick Off project meeting. The annual fee will be a locked-in rate of \$6,700 for the first 5 years.
4. Additional content migration, if requested, is available for \$3 per web page or document.
5. Additional bandwidth is available at \$360 per year for each additional 50GB monthly bandwidth limit.
6. Mp3 file storage is available at \$500 per year for each 10GB of mp3 file storage.
7. This agreement is the only legal document governing this sale & subject to the laws of the State of Michigan.





The Government Website Experts

8. Both parties must agree in writing to any changes or additions to this Sales Agreement.
9. Client understands that project completion date is highly dependent on their timely communication with Revize. Client also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, Client will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
10. Revize will provide a free redesign of the website in year 5 of the agreement. This assumes the Township agrees to 5 consecutive years of annual software subscription, tech support, CMS updates, and hosting. If client cancels this sales agreement before the sales agreement expiration date, the full amount of the 5-year agreement is still due. This agreement will automatically renew each year after five years of service, unless either party gives notice of cancelation by email and letter 30 days before the end of the annual one-year anniversary date.
11. Client owns design, content, and will receive periodic updates to the CMS for the life of the sales agreement.
12. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout.
13. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.
14. After content migration, client is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. Client will also have the ability to add new photos, content, and pages.
15. For project timeline and details please refer to our proposal dated 2-10-2022. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE.
16. If client decides to download their website to run on another web servers. Revize will assist the client with the download and configuration at a cost of \$75 per hour.
17. The Revize promise is that we aim at 100% uptime for your website in everything that we do. We constantly invest, where possible, into new equipment and innovations to ensure the smooth running of your website and historically have provided 99.9% uptime. However, in the event you find that your website is down for 2 hours or more, Revize will provide monthly prorated credit equal to 1 day of your annual service contract. (Example: Annual Service Contract divided by 12 months; monthly prorated amount divided by 30 days = daily credit). Each two hours increment will equal 1 daily credit.

## Enterprise Revize CMS License

As part of this agreement Revize Software Systems, LLC. will provide to the Client a full Enterprise Revize CMS Software license. This software is a proprietary software built and maintained by Revize Software Systems LLC. and is intended to allow for the Client to easily update the content of their website. Client agrees that this license will only be used to maintain the websites included in this agreement. Sharing of the content management system, by the Client, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS during the contract period. In the event that the contract is terminated, for any reason, Revize will provide the latest version of the Revize CMS to the Client. This system will then have the ability to be hosted and used by the Client as long as they wish. Revize will provide reasonable support in transferring the CMS system to the Client's decided upon hosting architecture.

## Products Client Owns Include:

- Revize CMS License
- Hosted Website
- Source Files
- All Included Revize Web Applications
- Design & Page Content

**AGREED TO BY:**

**Signature of Authorized Person:**

**Name of Authorized Person:**

**Title of Authorized Person**

**Date:**

**CLIENT**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REVIZE**

\_\_\_\_\_  
Joseph J. Nagrant  
Business Development Director  
\_\_\_\_\_

Please sign and return to:

Joseph J. Nagrant

Fax 1-866-346-8880



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## The Following Applications & Features will be integrated into Your Website Project

Revize provides applications and features specifically designed for government websites. The applications and features are grouped into five categories:

- Constituent's Communication Center Apps
- Constituent's Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

### Constituent's Communication Center Apps

- Home Page Alert
- Notification Center with Text/Email Alerts
- Bid Posting
- Document Center with Keyword Search
- FAQs with Keyword Search
- Job Posting
- Multi use Business Directory with Maps, Phone, Website, Email, etc.  
Example: [https://www.largo.com/facilities\\_directory/index.php](https://www.largo.com/facilities_directory/index.php)
- News Center with Facebook/Twitter Integration
- Social Media Center
- Online Fillable Forms with payment widget
- Online Web Forms
- Video/Photo Gallery
- Quick Link Buttons
- Curated Search
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

### Constituent's Engagement Center Apps

- Chat Room and optional Chat Bot with Artificial Intelligence available at additional annual fee
- Constituent Request Center with Captcha
- Public Service Request
- RSS Feed

## **Staff Productivity Apps**

- Agenda Posting Center with Keyword Search
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Staff Directory with Keyword Search
- Website Content Archiving
- Website Content Scheduling

## **Site Administration and Security Features**

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

## **Mobile Device and Accessibility Features**

- ADA Compliant WCAG 2.1 AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) for great mobile phone viewing

## Service Level Agreement

### Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. A large number of users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes a inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but the user would eventually want changed.

### Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

### Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARREL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
DEBBIE SWANSON  
JOHN P. NEWMAN II  
GLORIA PETERSON  
JIMMIE WILSON JR.



**Green Oaks  
Golf Course**

1775 E. Clark Road  
Ypsilanti, MI 48198  
Phone: (734) 485-0881  
Fax: (734) 485-1992

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Belinda Kingsley, Community Compliance Director  
Javonna Neel, Accounting Director

Date: May 11, 2022

**RE: Request Authorization to seek sealed bids for four (4) new ordinance and zoning vehicle**

The Residential Services Department is requesting authorization to seek sealed bids for four (4) new ordinance and zoning vehicles.

With the reorganization and addition of new Code Enforcement staff as well as the increased age of their fleet, staff are hoping to purchase four (4) new Ford Explorers. Code Enforcement staff drive their vehicles almost all day, every weekday that work is being done. This leads to higher wear and tear and maintenance cost for these vehicles. These new vehicles will be placed into the code enforcement fleet. It will also allow for a reorganization of other current OCS vehicles to relocate to other Township Departments.

Bids will be accepted on Thursday, June 9 at which time they will be publicly opened at 2:00 p.m. Staff will return to the Board of Trustees to recommend and award the purchase of vehicles.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

**The Charter Township of Ypsilanti is seeking bids for:**

**Four (4) Ford Explorers**

Sealed bids for a new Ford Explorer for the Office of Community Standards received by Ypsilanti Township Clerk's Office, at 7200 S. Huron River Drive, Ypsilanti, MI 48197 until **Thursday, June 9, 2022 at 2:00 p.m.** local time at which time bids received will be publicly opened and read. Bids may be submitted in person to the Ypsilanti Township Clerk's Office labeled "OCS Ford Explorer" or via MITN. Bids sent via email or by any other electronic means will not be accepted. For questions related to the bid, please contact Deputy Clerk, Lisa Stanfield at [lstanfield@ytown.org](mailto:lstanfield@ytown.org).

Charter Township of Ypsilanti  
Clerk Heather Jarrell Roe  
7200 S. Huron River Drive, Ypsilanti, MI 48197

**GENERAL SPECIFICATIONS**

All vehicles must be new and of the manufacturer's current models in production at the time of delivery. All standard or optional equipment to be included shall be as advertised by the manufacturer (OEM) and factory installed and shall not consist of substitute or aftermarket equipment. Optional equipment not available from the factory may be dealer installed.

Upon delivery of the vehicle from the dealer to the Ordering Entity

- Itemize pricing with total cost (should include all items listed in the deliverables section above as well as fees and delivery
- Vendor to include an estimated time of delivery
- The Township will issue a Purchase Order for the approved amount.
- The vendor will invoice the Township after delivery
- Vendor will allow up to 45 days for the Township to pay invoice without interest penalty.
- PO will be proof of Township commitment to purchase

**FORD EXPLORER; Current year.**

- 2.3L EcoBoost Engine
- PWR. WINDOWS/LOCKS/MIRRORS
- Air Conditioning
- Axle; rear-limited slip.
- Battery; 12 Volt, 475 CCA min.
- 12 Volt auxiliary outlet
- Bumper; Mfg. Std.
- Two (2) Wheel Drive
- Fuel capacity; largest available from mfg.
- Lug wrench and jack; Spare tire and wheel, full size. Mfg. standard mounting
- Camera; rearview (in dash monitor)
- Keys; (1) added set (total = 3 sets) w/ code numbers; incl. with vehicle upon delivery
- Radio; AM/FM w/Bluetooth

- Seats: Cloth or cloth w vinyl
- All weather floor mats
- Paint codes-factory paint codes shall be furnished with all vehicles; for all aftermarket painting both the brand and paint code shall be furnished. White is preferred, but will accept silver or black
- Speed Control, Factory Installed
- Steering-Power, Tilt Wheel
- Transmission-Automatic.
- Data port must be compatible with Verizon Connect GPS system
- VEHICLES SHALL TO BE EQUIPPED IN COMPLIANCE WITH ALL APPLICABLE FEDERAL MOTOR VEHICLE SAFETY STANDARDS AND REGULATIONS. ALL VEHICLES MUST BE EQUIPPED TO COMPLY WITH ALL REQUIREMENTS OF THE MICHIGAN MOTOR VEHICLE CODE.
- ALL QUOTES SHAL BE DELIVERED PRICES, ALL FEES & DELIVERY INCLUDED!
- Charter Township of Ypsilanti is Tax Exempt and can supply proper documents.

Pre-delivery inspection and servicing: The term "Pre-Delivery Service and Inspection" as used in State of Michigan Specifications includes the following:

1. General appearance of body both interior and exterior for completeness and quality of workmanship.
2. Lubrication and fluid levels and correcting any leaks:
  - a. Radiator
  - b. Windshield Washer
  - c. Battery
  - d. Power steering pump
  - e. Brake master cylinder
  - f. Engine oil
  - g. Transmission fluid level.
3. Mechanical operation of vehicle:
  - a. Steering gear and linkage
  - b. Suspension assembly, front and rear
  - c. Proper tire pressure to normal rated road requirements
  - d. Hood latch
  - e. Head lights, aim and adjust
  - f. Front wheel toe in and torque wheel nuts
  - g. Seat and shoulder belts operative
  - h. All locks and latches to be operative



i. Windshield wiper and washer to be operative

j. Proper adjustment to all drive belts

4. A check of all electrical operations to include: headlights, side marker lights, temperature, alternator, oil pressure lights, parking lights, stop and tail lights, directional signals, emergency flasher and parking brake lights.

5. Miscellaneous items to be furnished:

a. Manufacturers Window Sticker shall not be removed from vehicle.

b. Odometer Certification, vehicle window sticker, or line setting ticket, and Vehicle Curb Weight at time of delivery.

c. Manufacturers or Dealers Pre-Delivery Check Sheet.

d. Vehicle shall have a minimum of one fourth ( $\frac{1}{4}$ ) tank of Fuel when delivered.

e. Warranty Plate and Operators Manual(s) shall be delivered with vehicle at no cost to the State of Michigan.

f. Completed RD108 application for title form.

g. Invoice for each vehicle at the time of delivery.

h. Vehicle Order Confirmation Sheet.

6. Deliveries shall be between the hours of 8 AM and 3 PM. No Weekend or Holiday Deliveries will be accepted.

Forty-eight (48) hour notice required prior to delivery.

Note: No dealer advertising decals are to be on vehicle.

It is intended that vehicles delivered in accordance with the Michigan specifications will be complete, including mechanical details, general workmanship and appearance, and shall be delivered complete with all warranty service books and identification plate.

Failure to adhere to specifications may be reason to delay payment.

# OTHER BUSINESS

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# **BOARD MEMBER UPDATES**

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