

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

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Assurer

STAN ELDRIDGE

Trustees

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

JIMMIE WILSON, JR.

April 5, 2022

Work Session – 5:00 pm

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, APRIL 5, 2021

5:00pm

1. AAATA PRESENTATION.....MATT CARPENTER, AAATA
2. REBRANDING PRESENTATION.....M3 GROUP
3. AGENDA REVIEWSUPERVISOR STUMBO
4. OTHER DISCUSSION BOARD MEMBERS

2022 Transit Service and Millage Proposal

Meeting: Ypsilanti Township Board of Trustees Meeting
Meeting Date: April 5, 2022

RECOMMENDED ACTION(S)

The Township Board of Trustees can receive a presentation from the TheRide (Ann Arbor Area Transportation Authority) regarding an ongoing millage proposal. Questions and discussion are welcome. As a member of the Authority, TheRide is keen to hear feedback from the Township Board and residents. Please provide feedback to the Township’s board appointee to TheRide, Ryan Hunter

Full information, video presentation, and video of TheRide Board discussion are available on-line [here](https://www.theride.org/about/projects). <<https://www.theride.org/about/projects>>

ISSUE SUMMARY

TheRide provides public transit and has taxing authority in three communities: the cities of Ypsilanti and Ann Arbor, and Ypsilanti Township. TheRide’s Board of Directors has laid out ambitious goals for TheRide and transit services; *advance the community’s needs for social, environmental and economic sustainability through strategic provision of transit, while remaining careful stewards of the public trust*. This 5-year service expansion and millage proposal (2024-2028, 2.38 mills) outlines how far TheRide *could* move towards achieving those goals by 2028. If approved, this proposal would replace the existing 0.7 mill levy, creating a net *additional* levy of 1.68 mills. A larger local investment in public transit magnifies outside funding. For every \$1 in local tax investment, TheRide collects another \$1.40 in federal and State transit formula grants. *All* those funds are directly invested in our communities and residents.

This proposal includes several key improvements to public transit services:

- Maintain all existing services,
- Expand evening, late night, weekend, and holiday services systemwide,
- Introduce express service between downtown Ann Arbor and downtown Ypsilanti,
- Increase social equity by equalizing services across all member communities,
- Increase access to jobs, housing, medical, education, and other destinations,
- Provide a mobility alternative for everyone including seniors, persons with disabilities or low incomes, workers and employers, students, and those striving for a car-free lifestyle,
- Increase TheRide’s capacity to deliver major projects in the future,
- Maximizing the use of federal, State and local funding, and
- Provide new services called for in public documents such as the Ann Arbor A2Zero plan, the Washtenaw County Housing Affordability and Economic Equity Analysis, the WATS 2045 Plan, the Ypsilanti Township Master Plan, City of Ypsilanti’s Climate Action Plan, and the RTA’s Regional Transit Plan.

It is the Board of TheRide who will decide what, if any, request is made of voters. TheRide’s Board will need to approve a mill rate, referenda date, and ballot language. If

an August date is selected, the deadline for ballot language is May 10. A decision is possible April 21st.

BACKGROUND

The proposal detailed in this memo outlines the improvements and enhancements TheRide could deliver between 2024-2028. These improvements all advance the Board's goals, respond to requests from the community, and are aligned with the emerging Long-Range Plan.

In 2019 TheRide began developing a new [Long-Range Plan](#) to serve as the blueprint for meeting our communities' changing needs. Based on strategic goals identified by TheRide's Board of Directors, and incorporating extensive public requests and feedback, this Plan is expected to be finalized later in 2022. This 5-year millage proposal is the first phase of implementing that longer-term vision.

TheRide has served our communities for over 50 years and has implemented many successful initiatives. As TheRide's existing millage expires soon, now is an appropriate time to build on past successes with a new Long-Range Plan and 5-year millage.

ALTERNATIVE OPTION(S)

1. **Date:** TheRide's Board can select August or November 2022. 2023 is a fallback date. The new millage would begin in 2024.
2. **Mill Rate:** TheRide's Board can accept the CEO's proposed rate, modify the CEO's proposal, or generate one of their own.

PRIOR RELEVANT BOARD ACTIONS & POLICIES

By law and policy TheRide's Board has authority to approve 1) date of a referendum, 2) mill rate, and 3) ballot language. The CEO only makes proposals and recommendations on these matters.

IMPACTS OF RECOMMENDED ACTION(S)

- **Budgetary/Fiscal:** High. Determines revenue and service levels through 2028.
- **Social:** High. Revenue & services levels impact passengers, taxpayers and society in general.
- **Environmental:** High. Services levels impact ridership and environmental benefits.
- **Governance:** High. TheRide's Board must act on millage decisions.

ATTACHMENTS

1. Details of Proposed Services and Mill Rate
2. Rationale for Timing and Referendum Date

Attachment 1: Details of Proposed Services and Mill Rate

This section details the itemized content, rationales, costs, benefits, and timelines of the 2022 millage proposal.

Overview of Millage Proposal, Content, Rates, and Timelines

Based on policies approved by local jurisdictions¹, and public feedback during the development of the Long-Range Plan, while there have been concerns raised about overall tax rates **there is a clear public and institutional desire to maintain and enhance transit services**. During the public involvement for the Long-Range Plan, over 1,400 people provided input, and 72% of respondents indicated they wanted to see transformational investment in public transit. This public input aligns with goals developed by TheRide's Board of Directors: **improve access for seniors, persons with mobility challenges and low incomes, increase social equity and environmental benefits, facilitate labor mobility and economic development, and enable access to education**. Such goals (i.e. [Ends policies](#)) help to clarify *what* TheRide does, *for whom*, and *at what cost*, and are directions for the CEO and staff.

As the first stage of implementing the emerging Long-Range Plan ([TheRide 2045](#)), the CEO is proposing a new 5-year millage (2024-2028) with a mill rate of 2.38 mills for the consideration of TheRide's Board. Each element of this proposal addresses multiple goals to different degrees. For example, more weekend bus service can aid seniors, persons with disabilities, and labor mobility simultaneously, while also increasing social equity. Elements are grouped into two broad categories:

- **Maintain Existing Services.** This includes renewal of basic operating funds with allowances to continue previously under-funded services and address inflation, as well as staffing requests to meet growing expectations.
- **Service Enhancement Options** for improving or expanding public transit services for residents and passengers. This includes expansion of overnight services, customer service agents, a new express route, longer hours of service systemwide, more frequent weekend service systemwide, and capital funds for future projects.

The following table itemizes each element, gross annual cost, net mill rate, cumulative mill rate, and tentative start date. As the table illustrates, all the elements combined would require 2.38 mills. Since this proposal replaces the existing 0.7 mill levy, the *new* net levy is 1.68 mills. Key points include:

- The proposal is weighted towards creating direct, immediate benefits, with 81% of millage and 79% of costs going directly to services in the community.
- Funding for major capital projects requires 15% of costs and 17% millage, and maximizes outside capital funding that can be invested in the community in the future.
- Maintaining existing services receives 58% of expenses (1.52 mills) and 64% of the millage.
- Possible new services in the community account for 28% of costs and 19% of millage (0.86 mills).

¹ Ann Arbor's [A2Zero and Transportation Master Plan](#); Ypsilanti's [Climate Action Plan and Non-Motorized Transportation Master Plan](#); Ypsilanti Township's [Master Plan](#); Washtenaw County's [ReImagine Washtenaw, Opportunity Index, and Housing Affordability and Economic Equity Analysis](#); WATS [2045 Long Range Plan](#), and the RTA's [Regional Transit Plan](#).

It is important to note that the *gross* annual costs cannot be directly compared with the *net* mill rate as each element receives differing fare revenues. Detailed descriptions of each element are provided after the table.

Elements and Costs of 2022 Service and Millage Proposal						
	Annual Cost (Gross)*		Mill Rate (Net)*		Cumulative Mill Rate	Start Date **
	\$	% of Total Costs	Rate	% of Total Rate		
Maintain Existing Services						
1. Renewal of existing millage	\$ 5,600,000	26%	0.70	29%	0.70	Aug 2024
2. Allowance for deficit	\$ 4,800,000	22%	0.60	25%	1.30	Aug 2024
3. Allowance for inflation	\$ 1,280,000	6%	0.13	5%	1.43	Aug 2024
4. Additional Staff (9 FTEs)	\$ 940,000	4%	0.09	4%	1.52	2023-2024
Service Enhancement Options						
5. Ann Arbor-Ypsilanti Express Service	\$ 930,000	4%	0.07	3%	1.59	Aug 2024
6. Longer Hours of Operation Systemwide	\$ 1,901,000	9%	0.15	6%	1.74	Aug 2024
7. Increase Weekend Frequency Systemwide	\$ 1,996,000	9%	0.14	6%	1.88	Aug 2024
8. Expand Overnight Service (Ypsi Twp & Ypsi)	\$ 1,066,000	5%	0.09	4%	1.97	Aug 2024
9. Customer Service Agents (Ypsi Transit Center)	\$ 184,000	1%	0.01	0%	1.98	2023-2024
10. Funding Major Capital Projects	\$ 3,200,000	15%	0.40	17%	2.38	2024
Totals	\$ 21,897,000		2.38			

*Total gross costs for each element are paid for with a differing mixture of local taxes, fares, and State subsidies. The net mill rate reflects only the local tax cost. The two figures are not directly comparable on this table.

**Dates are tentative. New funding will not arrive until July 2024. During 2023, staff would conduct the necessary planning, public involvement, regulatory clearances (Title VI), and make operational arrangements. Some staffing positions may start before the new services.

Descriptions of Millage Elements

The following pages describe each proposed element in detail. The elements are categorized as either Essential Elements or Service Enhancement Options.

Maintain Existing Services

The following items (1-4) are directly related to *maintaining existing transit services*:

1. **Renewal (0.70 mills - \$5.6 million)** – TheRide’s current service depends on a 0.70 mill property levy. The levy was first approved in 2014, overwhelmingly renewed in 2018, and naturally expires in 2023. Maintaining these funds is crucial to maintaining current services. If this funding is not renewed before 2024, TheRide will need to reduce services in order to balance the budget.
2. **Deficit (0.60 mills - \$4.8 million)** – The original 0.7 mill levy approved in 2014 did not generate enough revenue to cover the costs of new services introduced in 2013-2015, nor the strong growth in demand for services like paratransit. This has created an ongoing structural deficit. When the deficit was discovered in 2017, TheRide decided to cut internal costs rather than reduce services or raise taxes or fares. The 0.7 mill rate

was renewed in 2018. However, although this has *delayed* the onset of the deficit, updated forecasts show that without additional funds, deficit spending or service cuts will be needed as early as 2025 ([FY2022 Budget, page 11-13](#)). Meanwhile, internal staff reductions have reduced the organization's capacity at a time when the community expectations are increasing. For more information on the deficit, click [here](#). This 0.60 mill addition will add enough revenue to resolve the underfunding of services.

3. **Inflation (0.13 mills - \$1.28 million)** – TheRide faces the same volatile inflationary pressures as other organizations. Historically, although property-tax revenue has grown (although constrained by State law), revenue from fares has not grown, and federal and state grants have not kept up with inflation. This leaves TheRide exposed to 1%-1.5% of uncovered inflationary costs per year. TheRide has not increased its tax rate since 2014. Recently, per unit costs for fuel, salaries, insurance, and many other necessities have risen and are expected to continue to increase by over 3% annually. Staff will continue to work to control costs and increase productivity, but an inflationary adjustment is necessary to maintain services. This 0.13 mill addition will help TheRide to maintain services in the face of ongoing inflationary pressures.
4. **Additional Staff (0.09 mills - \$940,000)** – Since 2015, the number of administrative staff positions has decreased by 9%. While TheRide has a dedicated and talented workforce, burnout is becoming a concern. To fully meet today's expectations, remain an attractive employer, and prepare for growth, the CEO is requesting funding to increase staffing by 9 full-time positions: four operational/supervisory positions, and five office positions. The costs are for additional salary and benefits.

Service Enhancement Options

The following are options for *new or expanded services*. The options could be implemented individually or as a group and are presented in a loose descending priority.

5. **Ann Arbor-Ypsilanti Express Service (0.07 mills - \$930,000/year)** – This initiative would create a *new* bus route along Washtenaw Avenue between downtown Ann Arbor and downtown Ypsilanti. It will reduce terminal-to-terminal travel times from 45 minutes to about 30 minutes. By reducing travel times, this route would effectively bring the two downtowns closer together. This service would be especially important for labor mobility, access to education, and access to social, medical, and shopping needs. It would run weekdays from 6am to 6pm, with a frequency of 30 minutes, and be in addition to regular local service on Washtenaw Ave. In addition to the downtown terminals there would be just four intermediate stops: EMU, Golfside Rd, Arborland Mall, and U-M Central Campus as illustrated below:
6. **Longer Hours of Operation Systemwide (0.15 mills - \$1,901,000)** – Later evening service creates more opportunities for riders to reach jobs, classes, and other destinations that would otherwise be out of reach. It is especially valuable to workers and employers, those without cars, and those who wish to live a car-free lifestyle. This initiative would extend evening and weekend hours of operation across the fixed-route service area. Public consultation and planning during 2023 will determine whether this should be delivered by fixed-route or TheRide's ride-hailing service, FlexRide.
7. **Increase Weekend Frequency Systemwide (0.14 mills - \$1,996,000)** – Frequent bus service is one of the chief factors in attracting more people to transit. It is also liberating

for seniors, people with disabilities, and those who cannot drive as it greatly increases their flexibility and independence. This initiative would make bus service more frequent (from every 60 minutes to every 30 minutes) on Saturdays and Sundays until 6pm.

8. **Expand Overnight Service into Ypsilanti Twp and All of the City of Ypsilanti (0.09 - \$1,066,000/year)** – TheRide’s overnight service, NightRide, efficiently transports people to work and other opportunities during late-night hours. NightRide helps promote a car-free lifestyle by providing late-night options and mobility for those who cannot drive. Presently NightRide runs from 11:45pm until 6am the next day, varying by day of week. Historically, this service has only been offered in Ann Arbor and parts of Ypsilanti. This initiative would extend NightRide to cover *all* of the City of Ypsilanti, and Ypsilanti Township *north* of Textile Road. This improvement will increase equity and labor mobility while improving reliability and reducing wait times.
9. **Customer Service Agents at Ypsilanti Transit Center (0.01 mills - \$104,000/year, \$80,000 one-time refurbishment costs)** – This initiative improves equity by staffing the Ypsilanti bus terminal, as is already done in Ann Arbor. These funds would be used to hire two additional customer services agents to staff the Ypsilanti Transit Center (YTC) during regular business hours on weekdays. All services available at the Ann Arbor terminal (fare sales, photos and passes, general questions, etc.) would then be available at the YTC. The YTC office space would also be refurbished to be equivalent with the Ann Arbor terminal space. Having staff on-site will help grow ridership and increase customer satisfaction.
10. **Funding Major Capital Projects (0.40 mills - \$3,200,000/year)** – Overall, the Long-Range Plan has identified over \$200 million in unmet capital needs for various infrastructure projects. While federal and state grants can help, TheRide will need to provide significant local matching funds, or we will not be competitive for outside grants. Over 5 years, this element would add \$16 million in capital funding to help advance major transit projects. Adding a capital set-aside in the millage allows us to slowly accrue local capital funds over time and better utilize outside funding.

By replacing certain federal funds with new local funds TheRide can: A) maximize capital funding, B) advance major capital projects sooner, C) increase our chances of winning major construction grants, D) maximize local capital dollars, and E) reduce risk.

- A. By adding local tax dollars to pay for *operations*, we can shift a portion of 5307 funds back to *capital*. MDOT will add 20% to every federal dollar used for *capital*.
- B. Due to limited capital funding, TheRide presently needs to pursue competitive federal grants to conduct project planning work. These grants are highly competitive and uncertain. TheRide has not been able to win such competitive grants in many years. Using 5307 funds instead would allow us to conduct such planning sooner and by using existing federal and State funds. Presently, there is \$25 million of planning and land acquisition costs in the 10-Year Capital Plan for projects such as terminals, BRT, a garage, and zero-emissions propulsion. Over five years, these new funds would allow us to pursue these projects without waiting for competitive grants.
- C. By using federal and State funds to conduct planning and land acquisition, we lower the cost of the final federal construction grant request. A lower price tag increases the chances of winning large federal infrastructure grants.

- D. The best use of local capital funds is as the 50% match for major federal construction grants. The changes above conserve these flexible local funds so they can help fund construction projects in the future.
- E. Using 5307 funds for operations creates risks. The federal government intended these funds for capital, not operations. If TheRide applies for competitive federal capital grants in the future, we may be refused based on how we are using 5307 now. In addition, although Michigan DOT (MDOT) presently matches 5307 funds with additional state operations funding, MDOT can change those rules at any time, leaving TheRide exposed to a sudden drop in operating revenue.

This initiative will maximize the funding available for major projects like bus rapid transit, expanded terminals, a new garage, and a zero-emissions fleet. These projects are in-line with the emerging Long-Range Plan and existing 10-Year Capital Plan but may be adjusted as circumstances warrant. For example, if TheRide received more earmark funding for planning activities, more of these funds could go directly to construction.

A larger local investment in public transit magnifies outside funding. For every \$1 in local tax investment, TheRide collects another \$1.40 in federal and State transit formula grants. *All* those funds are directly invested in our communities and residents. On average 1.0 mill would cost a property owner an additional \$187/year in Ann Arbor, \$66 in Ypsilanti, and \$76 in Ypsilanti Twp, per \$100,000 of assessed value. For context, 1.0 mill would generate about \$8 million per year.

Attachment 2: Rationale for Timing and Referendum Date

This section outlines the CEO's rationale for pursuing additional investment now, as well as for a specific referendum date in August of 2022.

Timing Rationale: 2024-2028

There are several reasons why an enhanced millage referendum is being proposed for 2022:

1. **5-Year Millages:** By State law, TheRide can only seek 5-year millages and can only hold one referendum per calendar year. Funding from the existing millage will run out in 2024. If TheRide were not successful in 2022, we could hold a second referendum in 2023 without any disruption to cashflow or services. Due to tax assessment deadlines, Fall 2023 is the *latest* that TheRide could seek replacement funding for 2024. If this deadline were missed, funding would run out in 2024 and services would likely need to be reduced.
2. **Urgency:** The need for improved public transit is growing. As the pandemic recedes, the need for travel is rebounding. Key groups of customers such as seniors, persons with low incomes or disabilities, students, and others require affordable access even more than before. Parking will become a challenge again as the UM continues to grow and our downtowns rebound. Finally, all the policy goals for transit (e.g. social equity, environmental benefits, serving an ageing population, access to affordable housing, labor mobility, etc) are becoming more urgent each year.
3. **Helping Community Rebound:** As the pandemic wanes many people will need to establish new travel patterns and will be looking for new options. This is an ideal moment to upgrade transit services and gain new riders. Waiting until the next millage cycle (2029-2033) will certainly be too late to help the community post-pandemic. From a timing standpoint, 2022-2024 is a window of opportunity to grow our ridership and be a greater service to people throughout our communities.
4. **Implementation:** If a higher millage is approved in 2022 or 2023, new funds will arrive in mid-2024. Transit services require a long lead time to arrange. Having certainty about future funding will allow TheRide to use 2023 to make the necessary arrangements.

TheRide's ridership has already begun to return, quickly reaching 50% of pre-pandemic levels by October 2021. As demand for travel returns, it is essential that TheRide be ready with improved services.

Referendum Date Rationale

The CEO feels that it will be much easier and less expensive to educate voters during the August 2022 election rather than in November 2022. The August election has only primary races (local, state, federal), and we are not aware of any other ballot measures.

In contrast, the November election addresses highly contentious federal and State issues: control of the House of Representatives and the Governorship, and there are reportedly [12 statewide ballot measures](#) vying to be on the November ballot covering issues such as voting rights, term limits, and abortion rights. These contests will be loud, passionate and expensive, and small local ballot measures will struggle to educate voters amid the cacophony.

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**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director
Heather Jarrell Roe, Township Clerk
John Hines, Recreation Director
Travis McDugald, Information Systems Manager

Date: March 29, 2022

RE: **Work Session Presentation for the Rebranding of Ypsilanti Township**

The Board of Trustees previously approved an agreement to work with the M3 Group at the September 21, 2021 Board of Trustees meeting to assist in rebranding the Township. Since then, Township staff have been working hard to make this a reality. The M3 process included in depth community research, community engagement, discussion boards, competitive analysis and creative briefs to assist in developing a new brand. This brand is not just a logo, but also a deliverable style guide, a new tagline and new mission and vision statements.

The staff project team includes Mike Hoffmeister, Heather Jarrell Roe, John Hines and Travis McDugald. Staff and the M3 Group are excited to present to the Board of Trustees our work and logo options for the rebranding of the Township.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

brand **FORWARD**

THE M3 DIFFERENCE



Ypsilanti Township Rebrand Presentation

Agenda



- M3 Group Introductions
- Our Process
- Tagline & Logo Presentation
- Next Steps
- Questions

Introductions



M3 Group is a full-service branding, marketing, public relations and advertising agency headquartered in the heart of downtown Lansing. Formed in 2002, the agency has grown to three offices and 24 employees. Focused on integrating disciplines to provide clients the most effective strategy possible, M3 Group thrives on fully understanding the challenge, developing a strategy to meet the need and implementing the tactics necessary to show results.

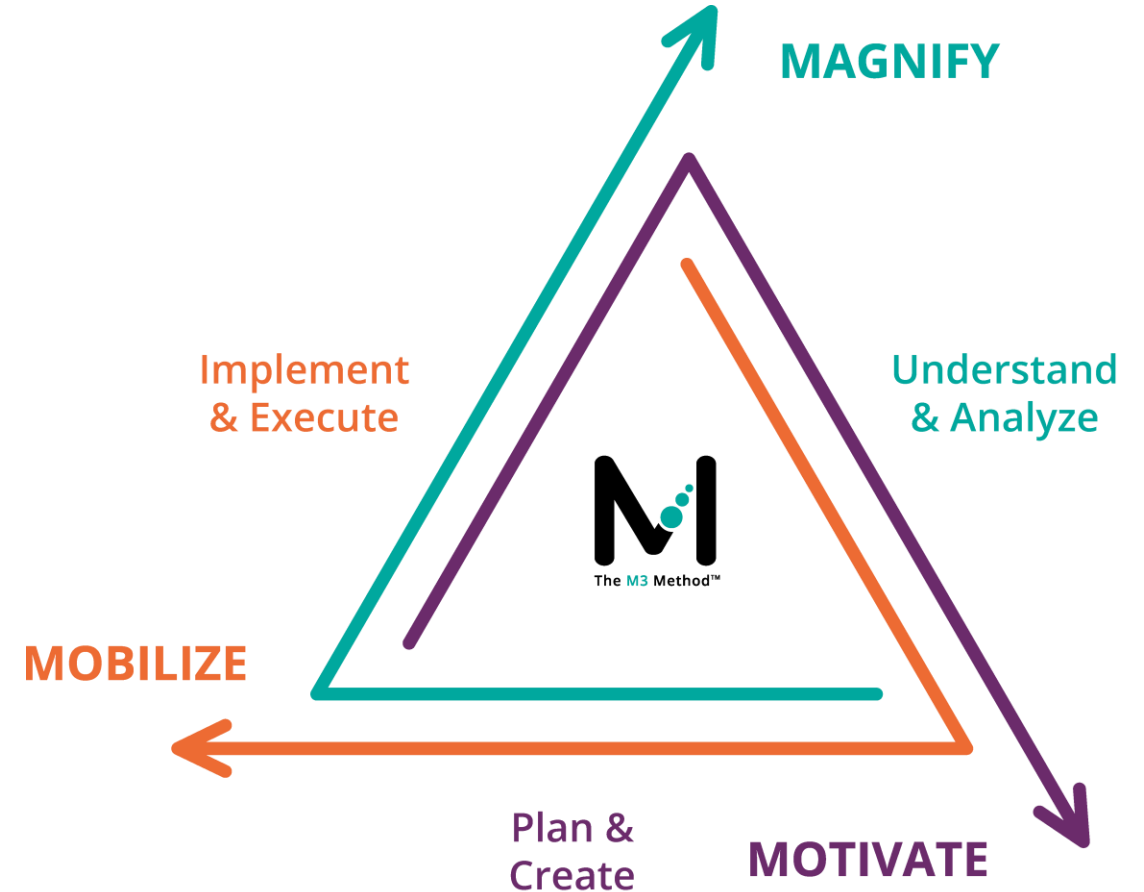
Your Team:

- Sean Hickey, Chief Marketing Strategist
- Melissa DeMott, Client Strategist
- Penny Spehar, Senior Content Strategist
- Kathryn Aspin, Creative Visionary

Our Process



- We use our trademarked M3 Method that delivers exceptional results when followed fully. This system brings the power of understanding, strategy development and implementation to every client.
- Magnify
- Motivate
- Mobilize





PROJECT SCHEDULE

Our phased approach gives us an opportunity to discover everything we need to know about you and the competitive landscape through our initial **Magnify phase**.

MAGNIFY

WEEK 1

WEEK 2

WEEK 3

WEEK 4

WEEK 5

WEEK 6

WEEK 7

Discovery



Develop research plan and possible participants



Create moderator's guide



Schedule focus groups



Competitive analysis



Conduct focus groups (discussion boards)



Analyze data and report key findings



Present key findings report to project team



What that looked like for Ypsilanti Township



Primary Research — Interviews (Delivered)

- Discussion Boards
 - Monday, Nov. 8, through Friday, Nov. 12, 2021.
 - Engaged business and nonprofit/faith leaders as well as employees and residents from and around the township.
 - Depth Interviews
 - Conducted eight depth interviews.
 - Participants included trustees, leadership and key staff.
 - The participants were asked similar questions as the discussion board participants, but the interview setting allowed the participants to expand on their replies in greater detail.

Secondary Research — Competitive Analysis (Delivered)

- Researched Ypsilanti Township and its surrounding communities and their branding, web and social properties, and demographics. We used this information as a point of comparison to identify Ypsilanti Township's strengths and weaknesses relative to each competitor and drive message development.
 - Pittsfield
 - Superior
 - Van Buren
 - York

What that looked like for Ypsilanti Township



Brand Messaging (Delivered)

- Brand descriptors — What Ypsilanti Township is or is not.
- Key differentiators — The main points that set Ypsilanti Township apart from its competitors.
- Unique Value Proposition — The one thing that sets the organization apart from all other competitors.
- Audience segmentation.
- URL recommendation.
- Tagline development.
- Update mission and vision statements.

Creative Brief (Delivered)

- Used by the M3 Group team and approved of by the Ypsilanti Township rebranding team.
- Connects findings from the competitive analysis, research and brand messaging into one reference document used to inform the creative approach and delivery of new logos, taglines and seal.

What that looked like for Ypsilanti Township



Implementation Strategy (Delivered)

- A plan to document, manage and prioritize all the internal, external and administrative aspects, as well as costs, that go into rolling out a new brand.
- Guidance on protecting your investment.
 - Use of the logos and taglines contribute to a municipality's unique character and the outside world's perception of that municipality, as well as licensing opportunities that could lead to revenue from their use. Now, because the township invested significant resources into its new logo and tagline, it should take steps to protect its investment by trademarking and copyrighting them.

Style Guide (In process)

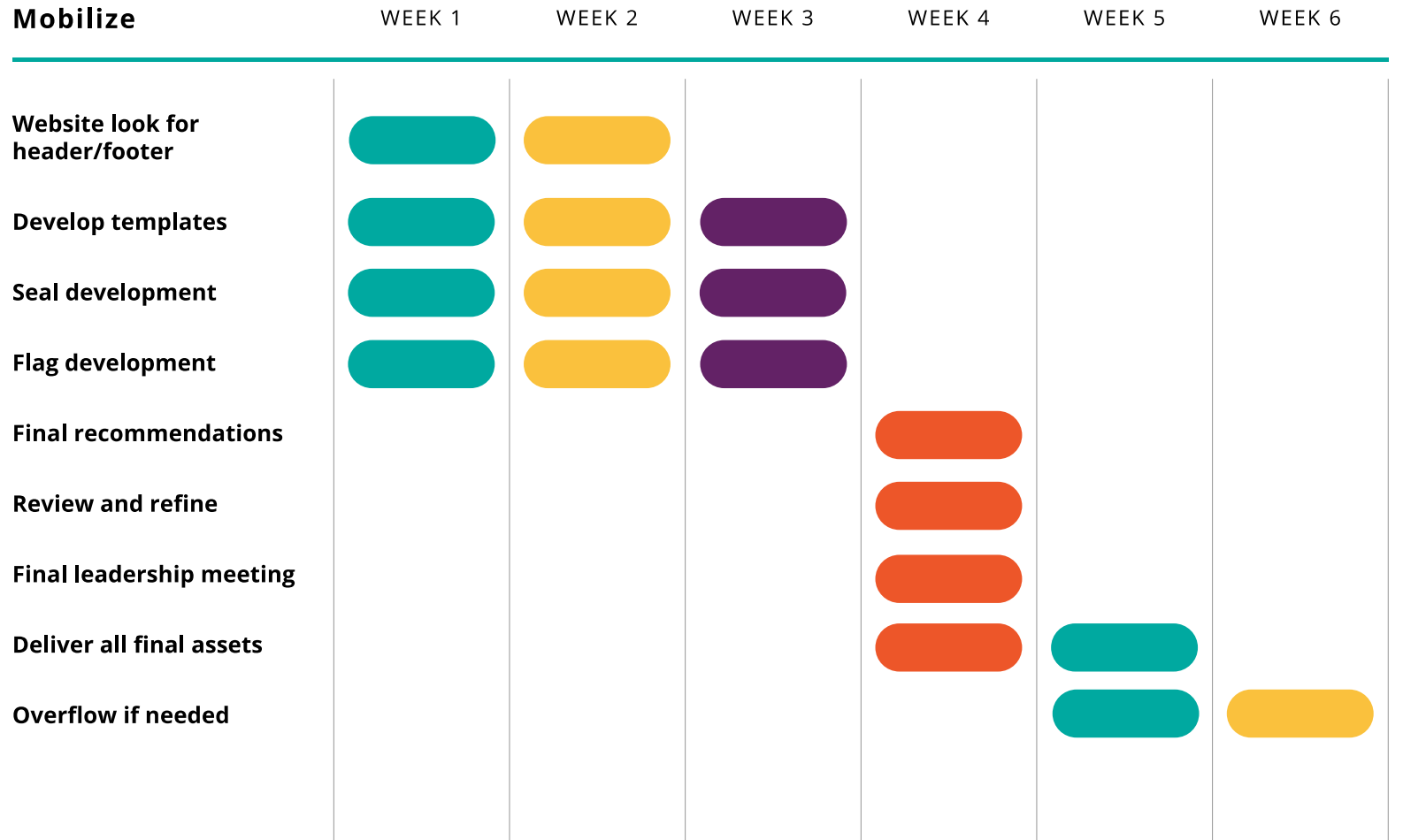
- An instruction manual on how the new brand should be communicated. It contains the standards required to represent your brand correctly, both internally and externally.



PROJECT SCHEDULE

Finally, we continue our approach and enact our **Mobilize phase** through the monthly execution of deliverables, allowing for amazing KPIs and return on investment.

Mobilize



Tagline & Logo

Tagline: Discover Your Roots



Discover Your Roots

- Active voice
- History put Ypsilanti Township on the map, but now discover our trails, lake, community and the future.
- It's a nice balance between the past and the future.

Desired Outcomes

What do you want the audience to THINK about the key message/product?

Ypsilanti Township is a place where they belong.

What do you want the audience to FEEL about the key message/product?

Pride in their community.

What do you want the audience to DO with the key message/product?

We want residents to be inspired to get out to explore and connect with their community more actively. We want potential residents and businesses to consider Ypsilanti Township as a new place to live or start/grow a business.

Logo Option 1



YPSILANTI
TOWNSHIP

Rationale:

The beauty and bounty of the natural world around us has long been a touchstone of Ypsilanti Township's attractive offerings. This logo plays into the township's embrace of its alliance with nature. The blues and the greens in the color palette reflect that sense of harmony with the environment while also presenting a feeling of trust and confidence. The logo mark gives a subtle nod to the letter Y, and the image itself tying the township and nature into a unified and welcoming visual plays seamlessly into the tagline "Discover Your Roots."







YPSILANTI
TOWNSHIP



YPSILANTI
TOWNSHIP
• Discover your Roots •



YPSILANTI
TOWNSHIP



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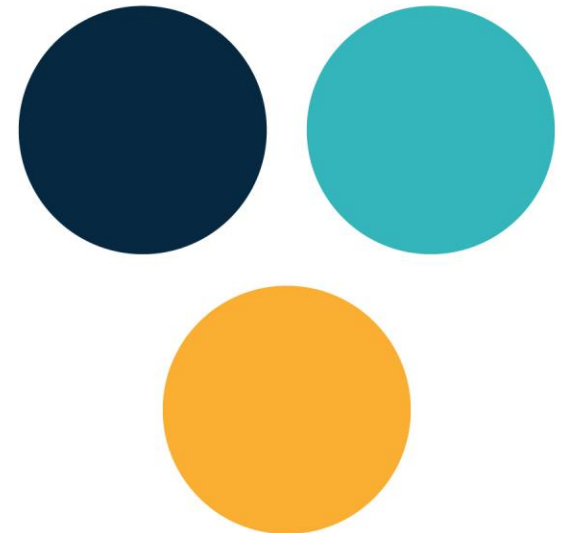


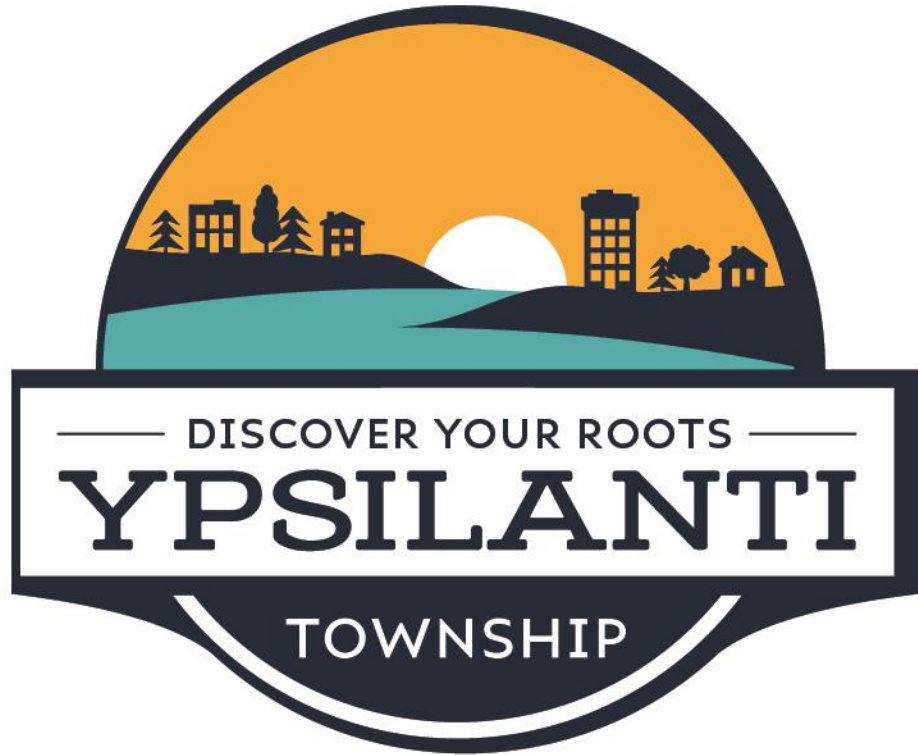
Logo Option 2



Rationale:

Ypsilanti Township residents are as familiar as they are as fond of Ford Lake. So it's fitting that its calm waters serve as the focal and centerpiece of this logo option. The vast recreational opportunities Ford Lake provides serve as a primary link between township residents and nature, as depicted in the background of the image. The palette for this option draws upon colors used previously but places a greater emphasis on the warm orange more than other options, which provide a soothing and relaxing balance. The warm-and-cool color combination show that the township is rooted, trusted and welcoming.







**YPSILANTI
TOWNSHIP**



**YPSILANTI
TOWNSHIP**



**YPSILANTI
TOWNSHIP**
DISCOVER YOUR ROOTS



**YPSILANTI
TOWNSHIP**
DISCOVER YOUR ROOTS



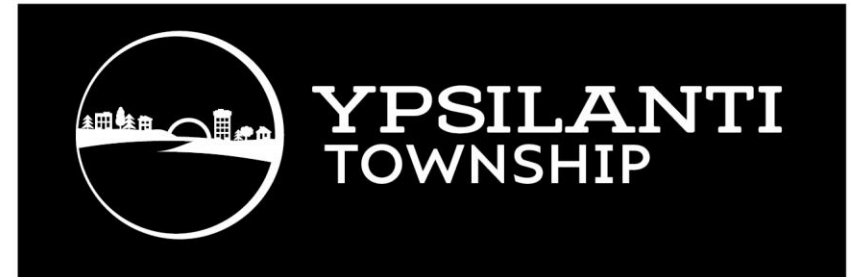
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TOWNSHIP



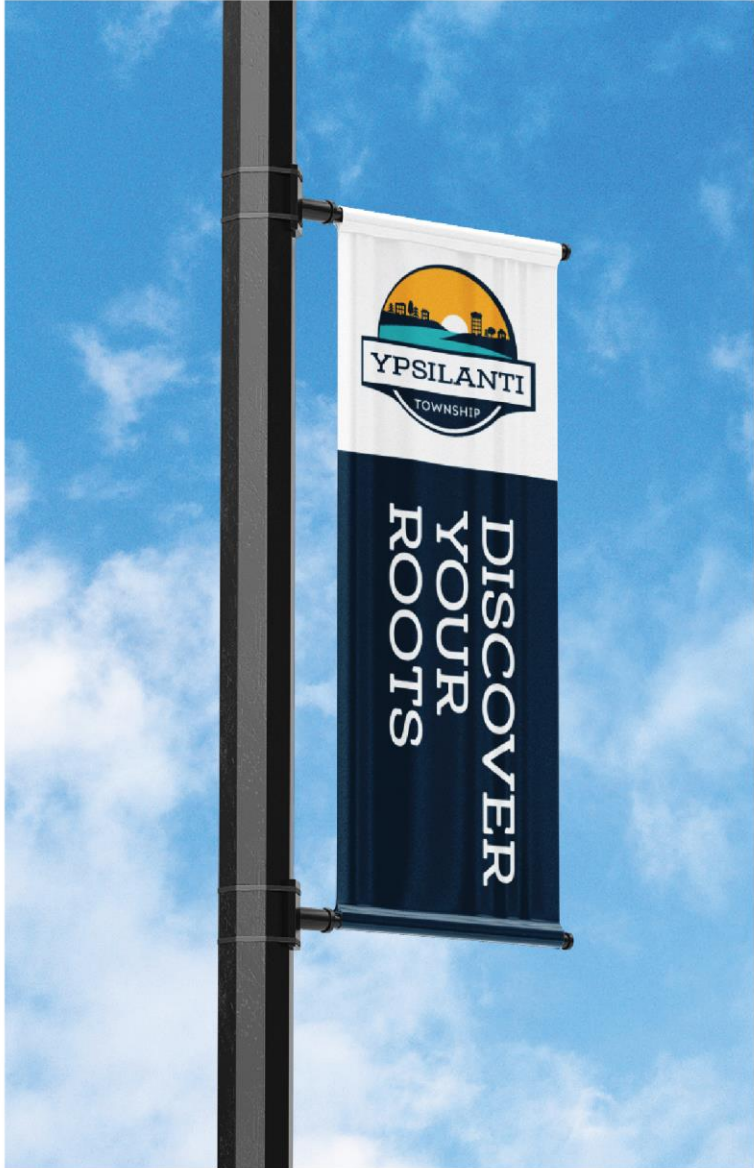
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TOWNSHIP



YPSILANTI
TOWNSHIP







Logo Options



YPSILANTI
TOWNSHIP





YPSILANTI
TOWNSHIP



Questions?



REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

REGULAR MEETING AGENDA

TUESDAY, APRIL 5, 2022

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS (THREE MINUTES PER PERSON)
4. CONSENT AGENDA
 - A. MINUTES OF THE MARCH 15, 2022 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS FOR APRIL 5, 2022 IN THE AMOUNT OF \$2,187,664.58
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. RESOLUTION 2022-05, TO CHANGE A PLATTED LOT BOUNDARY LINE IN WASHTENAW CLUBVIEW SUBDIVISION LOT 6, DIVIDING THE ORIGINAL INTO TWO AS A RESULT OF A LOT SPLIT
2. REQUEST AUTHORIZATION TO PURCHASE A MASSEY FERGUSON TRACTOR FROM DIUBLE EQUIPMENT IN THE AMOUNT OF \$31,346.00 BUDGETED IN LINE ITEM #101-770-977-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
3. REQUEST TO APPROVE ADDENDUM #2 TO THE AGREEMENT WITH COMMUNITY PUBLISHING AND MARKETING FOR THE TOWNSHIP BROCHURE IN THE AMOUNT OF \$16,595.00 BUDGET IN LINE ITEMS #226-528-900-000, #230-754-880-000 AND #101-267-900-000
4. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE 2022 LOCAL ROAD PROGRAM IN THE AMOUNT OF \$64,085.08 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
5. REQUEST TO FORMALLY APPROVE A TERMS OF ENGAGEMENT LETTER WITH THE LAW FIRM OF KERR, RUSSELL AND WEBER , PLC BUDGETED IN LINE ITEM #101-729-801-024
6. REQUEST TO APPOINT GAGE ADAMS TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2023

7. BUDGET AMENDMENT #5

OTHER BUSINESS

BOARD MEMBER UPDATES

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORKSESSION**

Clerk Jarrell Roe called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo and Treasurer Stan Eldridge
Trustees: John Newman II, Gloria Peterson, and Debbie Swanson

Members Absent: Clerk Heather Jarrell Roe and Trustee Jimmie Wilson

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

There were no public comments given.

AGENDA

- 1. RECYCLE GRANTS DISCUSSION.....MICHAEL HOFFMEISTER**
- 2. HURON ST. AND DTE LIGHTS.....MICHAEL HOFFMEISTER**
- 3. AGENDA REVIEW.....SUPERVISOR STUMBO**

RECYCLE GRANTS DISCUSSION.....MICHAEL HOFFMEISTER

Michael Hoffmeister, Residential Services Director, spoke about three grants the township will be receiving to pay for recycling carts for residents. Mr. Hoffmeister stated there would be marketing to residents in regard to the carts and recycling. He added they are hoping to start delivering the carts in May or June.

Treasurer Eldridge asked about issues with the new can and residents who may have trouble maneuvering them. Mr. Hoffmeister stated residents would be able to request a smaller cart.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 2**

Trustee Newman asked about residents who are already renting a recycling cart. Mr. Hoffmeister answered that they are still working that out but residents who are renting now will not have to pay in the future.

Supervisor Stumbo stated she would like to see a plan in place for rolling out the carts before the grants are approved.

HURON ST. AND DTE LIGHTS.....MICHAEL HOFFMEISTER

Michael Hoffmeister, Residential Services Director provided an update to the streetlights on Huron St. that will be partnership with the City of Ypsilanti. He stated that twenty nine (29) streetlights will be in phase one and twenty one (21) streetlights in phase 2. Mr. Hoffmeister stated the DTE agreements will come back to the board.

Trustee Swanson asked about banner boards for the streetlights. Mr. Hoffmeister agreed that is a great idea.

Discussion continued on the pathway that is being constructed and how it will benefit citizens that are traveling the area.

Mr. Hoffmeister reviewed the intergovernmental agreement the City of Ypsilanti for maintenance of the trail. He added the city will be responsible for snow removal and the township will be responsible for mowing.

Trustee Swanson asked about having an area that is not mowed to allow plants to grow. Mr. Hoffmeister responded that they do have a map from MDOT outlining what areas can be mowed.

Trustee Newman asked about an electrical mower. Mr. Hoffmeister responded they had just viewed some at a trade show that are supposed to last an 8 hour work day, depending on the size of the grass. He added that they are more expensive up front but would make up the extra cost.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 3**

AGENDA REVIEW.....SUPERVISOR STUMBO

CONSENT AGENDA

Supervisor Stumbo stated she had given changes to the minutes to Clerk Jarrell Roe.

ATTORNEY REPORT

Attorney Winters stated he would give the attorney report during the regular meeting.

NEW BUSINESS

1st READING OF RESOLUTION 2022-03, PROPOSED ORDINANCE 2022-499, TO AMEND THE TOWNSHIP FIREWORK ORDINANCE

Supervisor Stumbo discussed the change to the ordinance to include the Juneteenth holiday. She stated that this had been discussed at a previous work session and the request for this had been motivated by residents who had asked last year about fireworks for the holiday. Supervisor Stumbo stated that the Juneteenth holiday would be observed the same that New Year's Eve and New Year's Day are observed.

Fire Chief Eric Copeland asked if the Juneteenth holiday would always be on a specific day of the week. Supervisor Stumbo replied that the holiday can fall on any day of the week.

REQUEST TO APPROVE THE UPDATED RECREATION DIRECTOR JOB DESCRIPTION AND APPROVE INTERIM DIRECTOR, JOHN HINES, TO THE POSITION OF RECREATION DIRECTOR

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 4**

Karen Wallin, HR Manager stated that the needs of the Recreation Department were reviewed and it was decided to reopen the Recreation Director's position with some updates.

Trustee Eldridge asked if the position would report to the Residential Services Director or to the Supervisor. Ms. Wallin answered that it would be a combination.

Trustee Eldridge expressed concern about the job title and having a director report to a director. Supervisor Stumbo stated there would be instances where the Recreation Director would step in for the Residential Services Director if necessary. Ms. Wallin added that the job description could be updated to report to the Supervisor.

Discussion continued regarding the different departments that are supervised by the Residential Services Director.

Supervisor Stumbo stated that she thought it was important to keep the Recreation Director title so that residents would know who to contact for that department.

Trustee Peterson confirmed that all issues would ultimately come to the Supervisor if a director was not available to handle it.

Trustee Peterson asked if this job was posted. Ms. Wallin stated that he was appointed as interim Recreation Director and had all the qualifications that would be required for the position.

Trustee Swanson stated that she is concerned about communication and the working relationship with the Park Commission with a change in representatives. Supervisor Stumbo stated that Mr. Hoffmeister would still be available to attend meetings and act as liaison.

REQUEST TO APPROVE THE YPSILANTI TOWNSHIP CDBG APPLICATION FOR 2022

Mike Hoffmeister, Residential Services Director stated that these CDBG funds will be directed toward Appleridge Park to replace play items and the walking area.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 5**

REQUEST TO FORMALLY APPROVE FORBES STAGING SITE AT 1600 DAVIS

Attorney Winters stated that Clerk Jarrell Roe had been talking to EGLE about using the property at 1600 Davis. He added that site will have to be restored from any damage and insurance has been provided.

REQUEST TO APPROVE A LETTER OF AGREEMENT BETWEEN FIREFIGHTERS LOCAL 1830 AND THE CHARTER TOWNSHIP OF YPSILANTI TO APPOINT STEVE WALLGREN AS TEMPORARY FIRE MARSHAL

Eric Copeland, Fire Chief, detailed the history of the updates to the Fire Marshal position.

Chief Copeland stated that Steve Wallgren expressed interest in the Fire Marshal position in October 2020. He added that at this time he has attained certification in Fire Inspection I and Plan Review and that he is ready to test for Fire Inspection II. Chief Copeland said that Steve Wallgren has been moved to forty hours per week and has been working with Dan Kimball for training.

Trustee Peterson asked how long until the certifications will be completed. Chief Copeland said he would be ready to take the tests this month. Trustee Peterson confirmed that the union was supportive of moving Steve Wallgren into the position temporarily until he has his certifications. Zac Roland, Local 1830 President, answered that the union is in support.

Ms. Wallin added that she expects Mr. Wallgren to have his final certification within the next four weeks.

Budget Amendment #14

Supervisor Stumbo reviewed the budget amendment.

Other Business

There is no other business.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 6**

Board Member Updates

Supervisor Stumbo discussed a meeting that was held with AAATA about their millage proposal and said there is another meeting scheduled for Thursday, March 17. She added this tax increase would be for the township, City of Ypsilanti and the City of Ann Arbor.

Supervisor Stumbo discussed how this millage proposal had been discussed during a presentation by the president of AAATA during a previous work session. She detailed how the board expressed they would not be in favor of a millage increase at that time.

Attorney Winters talked about provisions that are in place in the current agreement the township has with AAATA. He stated that the first provision indicates that both the township and the AAATA would have discussions and negotiations for items that are disputed for a financial reason and other reasons listed in the agreement. Attorney Winters stated that he didn't believe AAATA should have rolled out this millage plan without discussion and negotiations with the municipalities.

Attorney Winters stated that this might be an appropriate time for the board to issue a strongly worded resolution against the millage increase being requested by AAATA. He added that a resolution would be the best way for the board to convey their collective opposition to the millage increase.

Treasurer Eldridge stated that he did not believe the AAATA was hearing the opinion of the board on the millage increase. He added that it may be best for the township to withdraw from the contract with the AAATA and utilize ala carte services in the same manner as Pittsfield and Superior Townships.

Trustee Newman stated that he was in agreement with Treasurer Eldridge and did not want to see the residents imposed with this tax increase after all the hard work by the township to keep taxes at the same level.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 WORK SESSION
PAGE 7**

Supervisor Stumbo stated that there is a petition being circulated about the zoning amendment at Kroger and that they have been going door to door. She stated an intent to submit to file the petitions was filed with the Clerk's Office and the petitions are due within 30 days, which would be March 26.

Supervisor Stumbo stated there have been requests made to get more information about the language on the petitions but nothing has been submitted.

The Work Session meeting was adjourned at approximately 6:56pm.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00PM in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe, and Treasurer Stan Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT AGENDA

A. MINUTES OF THE MARCH 1, 2022 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MARCH 15, 2022 IN THE AMOUNT OF \$911,981.37**
- 2. CIARITY HEALTH CARE DEDUCTIBLE ACH FOR FEBRUARY 2022 IN THE AMOUNT OF \$69,308.98**
- 3. CIARITY HEALTH CARE ADMIN FE FOR FEBRUARY 2022 IN THE AMOUNT OF \$1,308.69**

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters discussed the township PILOT tax ordinance with Clark East Towers and that it will expire in February 2028. He stated that he believed it would be a good idea to begin discussions on renewing this in the summer due to rising housing costs.

NEW BUSINESS

- 1. 1st READING OF RESOLUTION 2022-03, PROPOSED ORDINANCE 2022-499 TO AMEND THE FIREWORK ORDINANCE**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 REGULAR BOARD MEETING
PAGE 2**

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve the 1st reading of resolution 2022-03, proposed ordinance 2022-499, to amend the township firework ordinance (please see attached).

Supervisor Stumbo stated this was discussed at the Mach 1, 2022 meeting. She added that the language is in line with New Year's Eve and New Year's Day fireworks requirements.

A roll call vote was held. Motion carried unanimously.

2. REQUEST FOR THE BOARD TO CONSIDER THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF YPSILANTI

A motion was made by Clerk Jarrell Roe and seconded by Trustee Wilson to approve an intergovernmental agreement with the City of Ypsilanti (please see attached).

Supervisor Stumbo stated this was the agreement to maintain the bridge area over I-94 and that the city would take of snow removal and the township would mow.

The motion carried unanimously.

3. REQUEST TO APPROVE UPDATED RECREATION DIRECTOR JOB DESCRIPTION AND APPROVE INTERIM DIRECTOR JOHN HINES, TO THE POSITION OF RECREATION DIRECTOR

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve the updated recreation director job description and approve interim director John Hines to the position of Recreation director.

Supervisor Stumbo stated this was discussed at the work session and that clarity would be provided as far as working with the Park Commission and work flows.

The motion carried unanimously.

4. REQUEST TO APPROVE YPSILANTI TOWNSHIP CDBG APPLICATION FOR 2022

A motion was made by Trustee Swanson and seconded by Trustee Wilson to approve to approve the Ypsilanti Township CDBG Application for 2022.

Supervisor Stumbo stated this for a Community Development Block Grant that was originally intended to be allocated for Washtenaw Ave. She added these are federal funds that come to the county and are administered through the county.

Supervisor Stumbo said these funds would be used to replace items in the parks.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 REGULAR BOARD MEETING
PAGE 3**

The motion carried unanimously.

5. REQUEST TO FORMALLY APPROVE FORBES STAGING SITE AT 1600 DAVIS STREET

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the Forbes staging site at 1600 Davis Street.

Supervisor Stumbo stated this is for the old Forbes Dry Cleaners site which is being cleaned up by EGLE and the State of Michigan for equipment to be parked.

The motion carried unanimously.

6. REQUEST TO APPROVE LETTER OF AGREEMENT BETWEEN FIREFIGHTERS LOCAL 1830 AND THE CHARTER TOWNSHIP OF YPSILANTI TO APPOINT STEVE WALLGREN AS TEMPORARY FIRE MARSHAL

A motion was made by Treasurer Eldridge and seconded by Trustee Wilson to approve the letter of agreement between firefighters Local 1830 and the Charter Township of Ypsilanti to appoint Steve Wallgren as temporary fire marshal (please see attached).

Supervisor Stumbo stated she would like to thank Chief Copeland for his leadership to bring regional fire agreements and to bring the high level to the fire marshal position.

The motion carried unanimously.

7. BUDGET AMENDMENT #4

A motion was made Clerk Jarrell Roe and seconded by Trustee Peterson to approve budget amendment #3 (please see attached).

The motion carried unanimously.

OTHER BUSINESS

There was no other business discussed.

BOARD MEMBER UPDATES

Clerk Jarrell Roe stated that the ARPA committee has met several times working to better understand the rules for the funds. She added that they have tentatively scheduled several days for community engagement.

Clerk Jarrell Roe stated the township had given out 15,000 masks with ARPA funds and 16,000 masks from the county. Supervisor Stumbo added there is a letter with the masks letting residents know they can also request test kits.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 REGULAR BOARD MEETING
PAGE 4**

Trustee Swanson asked about the possibility of drafting a resolution in regard to the AAATA millage increase and how that would work.

Supervisor Stumbo stated if that was needed that would be something the attorney would be able to do.

Trustee Newman stated he thought withdrawing from AAATA services was mentioned.

Trustee Wilson said he was in agreement with the Board and was not in favor of a tax increase from AAATA.

Trustee Swanson discussed her disappointment with AAATA and other entities that are not working with the township. She also discussed her disappointment with how the township has been portrayed in some instances as not caring about its residents. Trustee Swanson stated that she believed the tax increase proposed by AAATA is not in the best interest of the residents.

Trustee Peterson asked what would happen if the township would withdraw from the contract with the AAATA. Treasurer Eldridge responded that the township could use services that they feel are needed in the same way of Pittsfield and Superior Townships.

Trustee Swanson spoke about the petitions that are being circulated in the township about the zoning ordinance and added that she would like to request the entity who is circulating the petitions to send the language as requested to the Clerk for the referendum.

Attorney Winters stated that he recommended the Board look at passing a resolution about the proposed millage increase by the AAATA. He also referenced the township's contract with AAATA and the wording about negotiations if any side were to propose major changes.

Supervisor Stumbo stated she felt the board was in agreement against the tax increase proposed by AAATA.

Clerk Jarrell Roe added that she was appreciative of the opportunity for the board to be able to discuss this as a group and hear everyone's opinion.

A motion was made by Trustee Wilson and supported by Treasurer Eldridge to Adjourn.

Motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2022 REGULAR BOARD
MEETING
PAGE 5**

The meeting was adjourned at approximately 7:53pm.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

RESOLUTION 2022-04

Amending the Charter Township Code of Ordinances to Amend Section 42-210(b) Entitled “Prohibition on Use of Consumer Fireworks”

Whereas, on ***February 15, 2022*** Ypsilanti Township Supervisor Brenda L. Stumbo sent a Memorandum addressed to the “***Charter Township of Ypsilanti Board of Trustees***” dated ***February 9, 2022*** (a copy of which is attached hereto and incorporated by reference) wherein she requested the Township Board to amend the Township’s “***Fireworks Ordinance***” so as to allow individuals in the Township to discharge fireworks within the Township on ***June 19*** also known as the “***Juneteenth Holiday***,” and

Whereas, Juneteenth is a Federal Holiday which recognizes and celebrates ***June 19, 1866*** which is the first day that African Americans in Texas first learned of the “***Emancipation Proclamation***” which was more than two years from when it was initially issued by President Abraham Lincoln; and

Whereas, the Ypsilanti Township Board of Trustees is in agreement with the recommendation of the Ypsilanti Township Supervisor Brenda L. Stumbo that the Township’s Fireworks Ordinance be amended so as to

allow a person to “...**ignite, discharge or use consumer fireworks within the Township on Juneteenth of each year**” commencing on **June 19, 2022**; and

Whereas, proposed Ordinance 2022-499 adds a new section (6) to Section 42-210(b) so as to allow persons in the Township to “**ignite, discharge or use consumer fireworks within the Township on June 19 after 11:00 a.m. until 1:00 a.m. on June 20,**”

Now Therefore, Be It Resolved that the Charter Township of Ypsilanti Board of Trustees hereby adopts and incorporates by reference the attached Ordinance No. 2022-04 which Ordinance amends Section 42-210(b) of Charter Township of Ypsilanti’s Code of Ordinances entitled “**Fireworks**” so as to allow persons in the Township to “**ignite, discharge or use consumer fireworks within the Township on June 19 after 11:00 a.m. until 1:00 a.m. on June 20.**”

ORDINANCE NO. 2022-499

*An Ordinance Amending the Charter Township of Ypsilanti's Code of Ordinances Entitled "**Fireworks**" and specifically Section 42-210(b) so as to Permit Persons to Ignite, Discharge or Use Consumer Fireworks within the Charter Township of Ypsilanti on June 19 of Each Year Commencing on June 19, 2022 After 11:00 a.m. Until 1:00 a.m. on June 20*

The Charter Township of Ypsilanti hereby **Ordains** that Section 42-210(b) of the Charter Township of Ypsilanti Code of Ordinances entitled "**Fireworks**" is amended as follows:

AMEND paragraph (b) entitled "**Prohibition on Use of Consumer Fireworks**" so as to allow a person to "**ignite, discharge or use consumer fireworks within the Township on Juneteenth of each year commencing on June 19, 2022.**"

ADD new paragraph (6) to section (b) entitled "**June 19 After 11:00 a.m. Until 1:00 a.m. on June 20.**"

Severability

Should any section, subsection, sentence or clause of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part that is invalidated.

Effective Date

This Ordinance shall be effective upon publication of a newspaper of general circulation as provided by law.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2022-499 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on March 15, 2022. The second reading is scheduled to be heard on April 19, 2022.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

INTERGOVERNMENTAL AGREEMENT FOR
I-94 PEDESTRIAN OVERPASS MAINTENANCE

This agreement, pursuant to Act 35 of 1951, MCL 124.1 et seq., is by and between the Charter Township of Ypsilanti, a Michigan Charter Township (Township) with offices at ____Huron River Drive, Ypsilanti, MI 48198 and the City of Ypsilanti, a Michigan Home Rule City (City) with offices at 1 South Huron Street, Ypsilanti, MI 48197 (the parties).

Background

Interstate highway I-94 runs east and west and is generally on the municipal boundary between the Township on the south and the City on the north. The parties worked with the Michigan Department of Transportation (MDOT) to have a pedestrian overpass installed over I-94 between the boundary of the parties. The parties have agreed on maintenance items for the overpass, such as snow removal, grass cutting and the like. This agreement sets out the agreement of the parties.

Agreement

1. The Township shall provide weekly grass cutting service of the areas north and south of the Huron Street/Interstate-94 area as depicted on Exhibit A. This agreement shall not require the Township to cut any protected areas as designated by the Michigan Department of Transportation.
2. The City shall provide snow removal within the City limits on the north side of the bridge, on the pedestrian bridge, and south of the bridge to James L Hart Parkway as depicted on Exhibit B.
3. The Township shall be responsible for any other maintenance and repair of the pathway within the Michigan Department of Transportation (MDOT) right of way which is located within the municipal boundaries of the Township, unless otherwise specified by the Michigan Department of Transportation (MDOT).
4. The City of Ypsilanti shall be responsible for any other maintenance and repair of the pathway within the Michigan Department of Transportation (MDOT) right of way which is located within the municipal boundaries of the City, unless otherwise specified by the Michigan Department of Transportation (MDOT).
5. Any costs of repairs and maintenance in which the scope of the repair or maintenance work is within both the City and the Township, shall be shared by both municipalities with each paying the specific cost of the repair and maintenance which occurred within the boundaries of their respective municipality.
6. Insurance. Neither party shall indemnify the other and each party shall obtain and maintain insurance to protect their own interests.

7. Term. The term of this agreement is 25 years and the term may be renewed by the parties for additional terms.
8. Disputes. Any disputes concerning this agreement, terms or enforcement shall first be mediated according to the Michigan Court Rules and the rules of the Washtenaw Circuit Court, before any other action is taken.
9. Notice. All notices concerning this agreement shall be served on the Township Supervisor, the City Manager, Township and City Attorneys and the head of the public service department of each party.

Dated: January ____, 2022

So, Agreed:

Charter Township of Ypsilanti

By: _____
Township Supervisor

By: _____
Township Clerk

City of Ypsilanti

By: _____
Mayor

By: _____
City Clerk

Approved as to form:

John M. Barr, City Attorney

LETTER OF AGREEMENT


(Fire Marshal Promotion - March 3, 2022)

This Letter of Agreement is entered into between Fire Fighters Local 1830 and the Charter Township of Ypsilanti on behalf of Lieutenant Steve Wallgren.


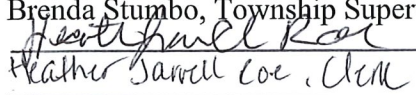
Lieutenant Steve Wallgren is the only applicant for the position of Fire Marshal with the Ypsilanti Township Fire Department and has exceeded the position requirements in the current Local 1830 contract. Lt. Wallgren is to be temporarily assigned to the position of Fire Marshal effective March 5th, 2022. This assignment shall be temporary until Inspector II is passed and all current promotional testing shall be suspended. Upon completion of Inspector II the appointment to Fire Marshal shall be made and all further promotional testing shall be canceled. This assignment will create an open Lieutenant position to be filled off the current promotional list on the same date and become permanent with the appointment to Fire Marshal.

This agreement does not set precedent to future circumstances or other Fire Fighters. The issue of Fire Marshal requirements is to be further discussed in the next negotiations.

YPSILANTI TOWNSHIP FIRE DEPARTMENT, LOCAL 1830


Eric Copeland, Fire Chief

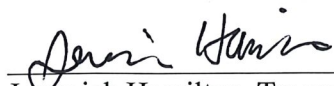
3/17/2022
Date


Brenda Stumbo, Township Supervisor

Heather Sarah Coe, Clerk
FIRE FIGHTERS LOCAL 1830

3/29/2022
Date
3/29/22
3-29-22


Zachary Roland, President

3/22/2022
Date


Jeremiah Hamilton, Treasurer

3/22/2022
Date

CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #4

March 15, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

230- RECREATION FUND

Total Increase \$4,725.00

Request to increase budget for an increase of salary for the newly appointed Recreation Director position upon Board approval. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	230-000-699.999	\$4,725.00
		Net Revenues	<u><u>\$4,725.00</u></u>
Expenditures:	Salary & Wage	230-754-705.000	\$4,203.00
	FICA	230-754-715.000	\$322.00
	MERS	230-754-718.000	\$200.00
		Net Expenditures	<u><u>\$4,725.00</u></u>

Motion to Amend the 2022 Budget (#4)

Move to increase the Recreation Fund budget by \$4,725 to \$721,335 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



Charter Township of Ypsilanti

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

STATEMENTS AND CHECKS

APRIL 5, 2022 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	1,621,789.30
HAND CHECKS -	\$	565,875.28
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	2,187,664.58

Check Date	Check	Vendor Name	Amount
<i>HAND CHECKS</i>			
Bank AP AP			
03/14/2022	190210	COMCAST BUSINESS	92.86
03/14/2022	190211	COMCAST CABLE	152.76
03/14/2022	190212	COMCAST CABLE	38.56
03/14/2022	190213	COMCAST CABLE	8,415.60
03/14/2022	190214	DTE ENERGY	77,506.73
03/14/2022	190215	GRANITE TELECOMMUNICATIONS	387.02
03/14/2022	190216	VERIZON WIRELESS	438.49
03/14/2022	190217	VERIZON WIRELESS	2,450.08
03/14/2022	190218	WASTE MANAGEMENT	1,275.85
03/15/2022	190219	SPARTAN DISTRIBUTORS	10,346.70
03/15/2022	190220	ROBERT ARRICK	3,564.00
03/28/2022	190221	ALEXUS JORDAN	18.00
03/28/2022	190222	APRIL WALL	66.00
03/28/2022	190223	BLUE CROSS BLUE SHIELD OF MI	180,093.90
03/28/2022	190224	BLUE CROSS BLUE SHIELD OF MI	30,573.00
03/28/2022	190225	BRANDY NOBLE	66.00
03/28/2022	190226	DELTA DENTAL PLAN OF MICHIGAN	12,759.71
03/28/2022	190227	ELIZEBETH CLARK	18.00
03/28/2022	190228	ERIN MCCARGAR	18.00
03/28/2022	190229	EUGENIA STEWART-SMITH	18.00
03/28/2022	190230	FREDERIC JABLONSKI	18.00
03/28/2022	190231	GUARDIAN ALARM	1,747.50
03/28/2022	190232	GUARDIAN ALARM	2,545.65
03/28/2022	190233	JAMIE HERRING	18.00
03/28/2022	190234	JILL SOLOWCZUK	18.00
03/28/2022	190235	JONATHON TRZECIAK	18.00
03/28/2022	190236	JOSEPHINE GRZESKOWIAK	66.00
03/28/2022	190237	JUSTIN ADAMS	18.00
03/28/2022	190238	KENDRA WILSON	66.00
03/28/2022	190239	KEVIN CAREY	18.00
03/28/2022	190240	MYRA COCHRAN	18.00
03/28/2022	190241	OLIVIA PRICHARD	18.00
03/28/2022	190242	PHYLLIS RABUN	18.00
03/28/2022	190243	RICHARD DAVIS	18.00
03/28/2022	190244	STANDARD INSURANCE COMPANY	4,168.41
03/28/2022	190245	STANDARD INSURANCE COMPANY	2,798.40
03/28/2022	190246	TRACY GILLETTE	66.00
03/28/2022	190247	UNITED STATES POST OFFICE	5,180.00
03/28/2022	190248	VICTORIA GROSS	18.00
03/28/2022	190249	WASTE MANAGEMENT	871.33
03/28/2022	190250	WASTE MANAGEMENT	119.99
03/28/2022	190251	WASTE MANAGEMENT	882.26
03/28/2022	190252	WASTE MANAGEMENT	218,334.47
03/28/2022	190253	YOLANDE WILSON	66.00
03/28/2022	190254	YPSILANTI COMMUNITY	284.07
04/05/2022	190255	A DESIGN LINE	181.94

AP TOTALS:

Total of 46 Checks:	565,875.28
Less 0 Void Checks:	0.00
Total of 46 Disbursements:	<u>565,875.28</u>

Check Date	Check	Vendor Name	Amount
Bank AP AP			
04/05/2022	190255	A DESIGN LINE	181.94
04/05/2022	190256	A.F. SMITH ELECTRIC	421.00
04/05/2022	190257	AAA AUTO PARTS & SERVICE	175.94
04/05/2022	190258	ACCUSHRED LLC	68.50
04/05/2022	190259	ACUSHNET COMPANY	2,960.92
04/05/2022	190260	ADVANCED COMMUNICATIONS & DATA	680.55
04/05/2022	190261	AERO OPERATING LLC	1,872.50
04/05/2022	190262	AIR QUALITY CONSULTANTS LLC	300.00
04/05/2022	190263	ALL PRO EXERCISE	1,085.00
04/05/2022	190264	ALLIE BROTHERS, INC.	964.04
04/05/2022	190265	ALTA KIRKPATRICK	20.00
04/05/2022	190266	AMAZON CAPITAL SERVICES	7,603.17
04/05/2022	190267	AMAZON CAPITAL SERVICES	1,128.21
04/05/2022	190268	ANGELA AMNISON	13,117.00
04/05/2022	190269	ANN ARBOR CLEANING SUPPLY	1,940.70
04/05/2022	190270	ANN ARBOR WELDING SUPPLY CO	255.54
04/05/2022	190271	APOLLO FIRE EQUIPMENT CO.	382.82
04/05/2022	190272	ASCENTIS CORPORATION	242.75
04/05/2022	190273	AT & T	764.12
04/05/2022	190274	AT & T	40.42
04/05/2022	190275	AUTO VALUE YPSILANTI	993.20
04/05/2022	190276	BACK TO NATURE LAWN CARE	1,315.66
04/05/2022	190277	CALLAWAY GOLF SALES COMPANY	837.51
04/05/2022	190278	CARLISLE/WORTMAN ASSOCIATES	2,272.50
04/05/2022	190279	CENTRON DATA SERVICES	510.91
04/05/2022	190280	CHARTER TOWNSHIP OF SUPERIOR	37.39
04/05/2022	190281	CINTAS CORPORATION	846.77
04/05/2022	190282	CIT GROUP	908.37
04/05/2022	190283	CLEVELAND GOLF SRIXON	132.00
04/05/2022	190284	COLMAN-WOLF SANITARY SUPPLY CO	1,088.68
04/05/2022	190285	COMCAST BUSINESS	3,536.76
04/05/2022	190286	COMERICA BANK	88.20
04/05/2022	190287	COMMUNITY PUBLISHING & MARKETING	10,452.50
04/05/2022	190288	COMPLETE BATTERY SOURCE	25.46
04/05/2022	190289	CONTI	3,121.99
04/05/2022	190290	CORRIGAN OIL COMPANY	614.40
04/05/2022	190291	COURT INNOVATIONS INC	405.00
04/05/2022	190292	CRYSTAL FLASH, INC.	7,526.15
04/05/2022	190293	DANCE WITH ELEGANCE	2,309.30
04/05/2022	190294	DANIEL E. KIMBALL	3,896.38
04/05/2022	190295	DES MOINES STAMP MFG. CO.	138.95
04/05/2022	190296	DETROIT LEGAL NEWS	200.00
04/05/2022	190297	EMERGENT HEALTH PARTNERS	7,208.56
04/05/2022	190298	ESRI	3,700.00
04/05/2022	190299	FAST SIGNS	80.75
04/05/2022	190300	FIBER LINK	247.25
04/05/2022	190301	GOVERNMENTAL CONSULTANT SERVICES	3,302.70
04/05/2022	190302	GRAINGER	1,039.44
04/05/2022	190303	GRIFFIN PEST SOLUTIONS	124.00
04/05/2022	190304	GRIFFIN PEST SOLUTIONS	61.00
04/05/2022	190305	GUARDIAN ALARM	1,058.43
04/05/2022	190306	GUARDIAN ALARM	179.82
04/05/2022	190307	HERITAGE-CRYSTAL CLEAN, LLC	161.73
04/05/2022	190308	HOME DEPOT	1,810.87
04/05/2022	190309	HOME DEPOT USA INC	67.50
04/05/2022	190310	JEFFREY WILLIAMS	160.00
04/05/2022	190311	KAYLA CASTELOW	45.00
04/05/2022	190312	LANGUAGE LINE SERVICES	1,413.95
04/05/2022	190313	LANSING SANITARY SUPPLY, INC	279.93
04/05/2022	190314	LAWRENCE HENDRICKS	100.00
04/05/2022	190315	LOWE'S	265.05
04/05/2022	190316	LOWER HURON SUPPLY	452.75
04/05/2022	190317	LUSTER SMITH	240.00
04/05/2022	190318	MICHIGAN CAT	861.98
04/05/2022	190319	MICHIGAN LINEN SERVICE, INC.	1,987.55
04/05/2022	190320	MONROE COUNTY COMMUNITY COLLEGE	80.00
04/05/2022	190321	NATIONAL RECREATION & PARK	65.00
04/05/2022	190322	NYE UNIFORM EAST	816.50
04/05/2022	190323	O'BRYANS LOCK & KEY*	859.00
04/05/2022	190324	OFFICE EXPRESS	698.29
04/05/2022	190325	OKINAWAN KARATE CLUB	883.30
04/05/2022	190326	ORCHARD, HILTZ & MCCLIMENT INC	12,178.75
04/05/2022	190327	PATRICIA JACKSON	20.00
04/05/2022	190328	PAUL LEWIS	100.00
04/05/2022	190329	PEPSI BEVERAGES COMPANY	349.44
04/05/2022	190330	PETER POWER	2,240.00
04/05/2022	190331	PM TECHNOLOGIES, LLC	2,031.99
04/05/2022	190332	PREMIER SAFETY & SERVICE	155.00

Check Date	Check	Vendor Name	Amount
04/05/2022	190333	PRINTING SYSTEMS	1,601.75
04/05/2022	190334	PRIORITY ONE EMERGENCY	130.99
04/05/2022	190335	QUADIANT INC	1,058.70
04/05/2022	190336	RHETT REYES	3,710.00
04/05/2022	190337	ROBERT DARVAS ASSOCIATES, PC	2,014.56
04/05/2022	190338	SAM'S CLUB DIRECT	770.82
04/05/2022	190339	SHRADER TIRE & OIL	2,023.75
04/05/2022	190340	STANTEC	12,539.11
04/05/2022	190341	STAPLES* - ACCOUNT #1026071	372.86
04/05/2022	190342	TAYLOR MADE GOLF COMPANY	908.64
04/05/2022	190343	TERRACE PARK CONDOS	150.00
04/05/2022	190344	THERESE FOOTE	400.40
04/05/2022	190345	THOMAS REUTERS	4,842.00
04/05/2022	190346	TRAVIS ERBY	80.50
04/05/2022	190347	U.S. BANK, N.A.	215,340.00
04/05/2022	190348	UNIFIRST CORPORATION	397.63
04/05/2022	190349	UNITED STATES POSTAL SERVICE	10,000.00
04/05/2022	190350	VERIZON CONNECT NWF, INC.	679.98
04/05/2022	190351	W.J. O'NEIL COMPANY	6,617.00
04/05/2022	190352	WASHTENAW COUNTY INFORMATION	49,019.10
04/05/2022	190353	WASHTENAW COUNTY SHERIFF'S OFFICE	5,000.00
04/05/2022	190354	WASHTENAW COUNTY TREASURER#	482,725.95
04/05/2022	190355	WASHTENAW COUNTY TREASURER#	482,725.95
04/05/2022	190356	WASHTENAW COUNTY TREASURER#	54,611.50
04/05/2022	190357	WASHTENAW COUNTY TREASURER#	6,786.00
04/05/2022	190358	WASHTENAW COUNTY TREASURER#	148,125.07
04/05/2022	190359	WEINGARTZ	622.21
04/05/2022	190360	WILLIAM SWEENEY	70.00
04/05/2022	190361	WINDER POLICE EQUIPMENT	1,773.40
04/05/2022	190362	WOLVERINE FREIGHTLINER	4,126.24
04/05/2022	190363	YPSILANTI ACE HARDWARE	68.14
04/05/2022	190364	YPSILANTI COMMUNITY	778.22
04/05/2022	190365	YPSILANTI TOWNSHIP PETTY CASH	140.23
04/05/2022	190366	ZACHARY PASSMORE	625.00
04/05/2022	190367	ZEP SALES & SERVICE	164.87

AP TOTALS:

Total of 113 Checks:	1,621,789.30
Less 0 Void Checks:	0.00
Total of 113 Disbursements:	<u>1,621,789.30</u>

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

CHARTER TOWNSHIP OF YPSILANTI

Resolution No. 2022-05

RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT

Resolution authorizing the division of platted lots in Washtenaw Club View Subdivision

WHEREAS, the owner of a Lot 6, of Washtenaw Club View Subdivision has made a request to split a lot as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that “Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning Department has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

LEGAL DESCRIPTIONS:

PARCEL 1:

2600 VERNA ST

THE PORTION OF LOT 6 WASHTENAW CLUB VIEW SUBDIVISION THAT IS SOUTH OF THE NORTH 118’ OF LOT 6 WASHTENAW CLUB VIEW SUBDIVISION

PARCEL 2:

2581 PACKARD RD

THE N 118’ OF LOT 6 WASHTENAW CLUB VIEW SUBDIVISION

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000
Fax: (734) 484-5159

Charter Township of Ypsilanti

Date: March 30, 2022

To: Ypsilanti Township Board

From: Brian McCleery
Deputy Assessor

Cc: Jason Iacoangeli
Planning Director

Re: Request to approve **Resolution 2022-05** to Change Platted Lot Boundary Line in Washtenaw Club View Subdivision Lot 6, dividing the original lot into two as a result of a lot split.

Parcel: 2600 Verna St.: Lot 6, Washtenaw Club View Subdivision

New Parcels:

Parcel 1: 2600 Verna St.: The portion of lot 6 Washtenaw Club View Subdivision that is South of the North 118' of lot 6 Washtenaw Club View Subdivision

Parcel 2: 2581 Packard Rd.: The N 118' of Lot 6 Washtenaw Club View Subdivision

The Assessor's Office is requesting approval for the attached lot split as the change would generate an additional lot in a recorded plat. The proposed lot split would divide lot 6 with each new parcel receiving a portion of the lot.

Ypsilanti Township's local ordinance requires Township Board approval if there are any revisions to the original lot line in a recorded plat. This is required as the Board has already approved the original plat and the requested division is a revision to the previously approved boundaries

Staff Planner Fletcher Reyher has verified that the boundary line change will not create any non-conforming conditions.

CHARTER TOWNSHIP OF YPSILANTI
OFFICE OF THE ASSESSOR
7200 S. Huron River Drive, Ypsilanti, Michigan 48197

MAR 14 2022

YPSILANTI TOWNSHIP
ASSESSING DEPARTMENT

PARCEL DIVISION/COMBINE FOR PLATTED LOTS ONLY

AUTHORIZATION REQUEST

When submitting an application, please provide the Assessor's Office with three (3) copies of the descriptions for the parcel. If the Applicant is not the Owner of record, legal ownership must be provided.

Home Phone: (715) 482-0413 Tax ID # K-11-07-205-004

Work Phone: same Property Class: residential

Name: Kathryn M Dobbins

Address: 2600 Verna Street

City/State/Zip: Ypsilanti, MI 48197

Proof of ownership or letter of authorization as agent

Proof that all taxes and/or special assessments are paid to current status

Township Board Approval

Attach new legal description

Combine Process:

1. All preliminary division/combines must be submitted to the Assessor's Office.
2. When dividing/combining lots in subdivision, you must provide three copies of a rough sketch to scale, and new legal descriptions.
3. The division/combine application will be processed for final approval/denial within forty- five (45) days of receipt.
4. To assure that a division/combine will appear on the following year's Assessment Roll, the Final paperwork must be submitted by December 31 of each year.
5. Division/combines received after that date would not have the assurance of appearing on the upcoming Assessment Roll.
6. There is no fee for the division/combine application of platted lots unless it involves the division/combine of a partial lot. Then a fee of \$25.00 for review and a fee of \$25.00 per lot will be charged.
7. Certificate from Washtenaw County Treasurer that all taxes and Special Assessments are paid for preceding 5 years.
8. **If there is a principle residence exemption on any of the parcels involved in the division/combination, a new principle residence exemption must be re-filed for the new parcel number assigned after the division/combination has been approved.**

I/We hereby authorize/request the Assessor's Office to divide/combine the following Parcel Number(s) after Township Board approval:

K-11-07-205-004

Kathryn M Dobbins dotloop verified
03/11/22 3:56 PM EST
TXS1-E63JJGH-1MJ0 March 11, 2022

Owner Signature(s) Date

Co-Owner Signature Date

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

TO: Collin Wagaman MCAO/Clerk, Charter Township of Ypsilanti
FROM: Fletcher Reyher, Staff Planner
DATE: March 15, 2022
RE: Land Division Application
K-11-07-205-004 – 2600 Verna St.

Per your request, we have reviewed the request for a land division of the above parcel. We verify that the proposed land division complies with the Zoning and Division Ordinances of the Charter Township of Ypsilanti.

The parcel is zoned R-5 Single-Family Residential. The minimum lot size for this zoning district is 5,400 square feet. The proposed land division will leave the new parcel with 7,080 square feet. Current R-5 Zoning District Standards require at least 50 feet in width (frontage) 20 feet front yard setbacks, 35 feet rear yard setbacks, and 5 feet side yard setbacks for a total of 16 feet. The proposed lot will have a width (frontage) of 60 feet. Any future development or home will need to follow the current zoning standards for the R-5 Zoning District. With all this said, the proposed lot meets all current zoning standards. In addition, the current lot with an existing dwelling will conform to all current zoning standards with this proposed land division.

If you have any questions or need additional information, please do not hesitate to contact me.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544-4000
Fax: (734) 484-5159

MEMORANDUM

TO: Jason Iacoangeli,
Planning Director

FROM: Collin Wagaman
MCAO/Clerk

DATE: March 14, 2022

RE: Land Division Application

K-11-07-205-004 – 2600 Verna St.

An application for the division of the above parcels has been submitted to our office.

Please verify if this application complies with Zoning and Division Ordinances of the Township.

Attached are the Property Division Application, survey, and the aerial photo for the parcels.

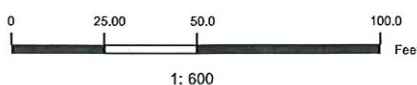
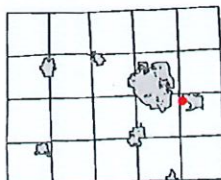
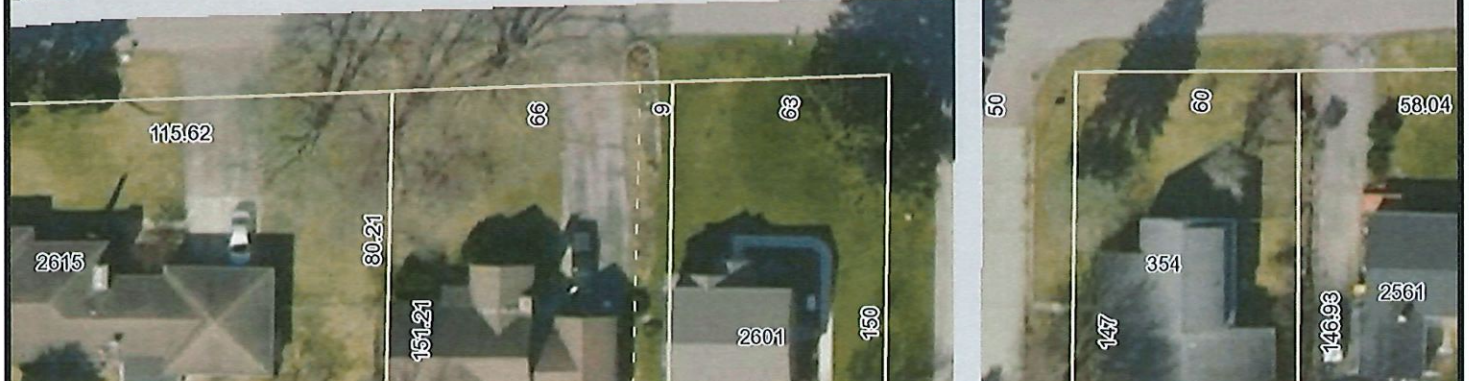
If you have any questions, or need more information, please do not hesitate contacting me.

Attachments:
Application
Survey
Aerial Photo

Packard Rd



Verna St



3/14/2022



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
DUNCAN, STACEY L.	DOBBINS, KATHRYN M.	157,000	11/22/2019	WD	03-ARM'S LENGTH	5331/878	PROPERTY TRANSFER	100.0
HOUSING AND URBAN DEVELOP	DUNCAN, STACEY L.	86,000	03/03/2017	CD	12-FROM LENDING INSTITUT	5201/596	PROPERTY TRANSFER	100.0
DLJ MORTGAGE CAPITAL, INC	HOUSING AND URBAN DEVELOP	100	03/02/2016	WD	21-NOT USED/OTHER	5176/418	DEED	100.0
COLLIER, LEONARD A.	DLJ MORTGAGE CAPITAL, INC	187,346	05/28/2015	SD	10-FORECLOSURE	5098/519	PROPERTY TRANSFER	0.0

Property Address	Class: RESIDENTIAL-IMPRO	Zoning: R5 SI	Building Permit(s)	Date	Number	Status
2600 VERNA ST	School: YPSILANTI SCHOOL DISTRICT		RES WINDOWS	06/22/2001	PB01-0583	100%
	P.R.E. 100% 12/10/2019					
Owner's Name/Address	MAP #: R 540 006 00					
DOBBINS, KATHRYN M. 2600 VERNA ST YPSILANTI MI 48197	2022 Est TCV Tentative					

Tax Description	Public Improvements	Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value	
YP#102-6 LOT 6 WASHTENAW CLUB VIEW SUBDIVISION.	X Improved	Dirt Road	60.00	253.00	1.0000	1.3950	650	100		54,407	
Comments/Influences	Vacant	Gravel Road	60 Actual Front Feet, 0.35 Total Acres Total Est. Land Value =								54,407
	X Paved Road	Land Improvement Cost Estimates									
	X Storm Sewer	Description	Rate	Size	% Good	Cash Value					
	X Sidewalk	D/W/P: 4in Concrete	5.50	200	0	0					
	X Water	Wood Frame	20.75	100	0	0					
	X Sewer	Residential Local Cost Land Improvements									
	X Electric	Description	Rate	Size	% Good	Cash Value					
	X Gas		0.00	140	81	0					
	X Curb	Total Estimated Land Improvements True Cash Value =									0
	Street Lights										
	Standard Utilities										
	Underground Utils.										

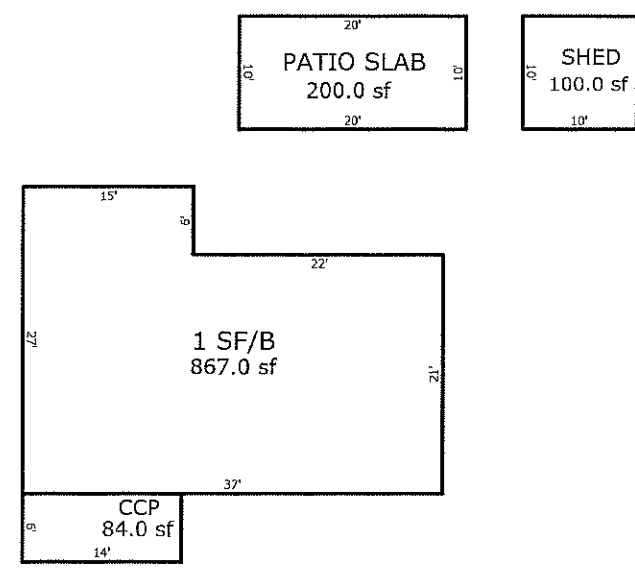
Topography of Site	Work Description for Permit PB01-0583, Issued 06/22/2001: INSTALL 12 VINYL REPLACEMENT WINDOWS
X Level	
Rolling	
Low	
High	
Landscaped	
Swamp	
Wooded	
Pond	
Waterfront	
Ravine	
Wetland	
Flood Plain	



Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value	
2022	Tentative	Tentative	Tentative			Tentative	
Who	When	What					
CJW	09/07/2021	3.DATA VER	2021	27,200	40,200	67,400	64,490C
BMM	02/08/2012	07-2011 CA	2020	23,400	40,200	63,600	63,600S
			2019	23,400	35,000	58,400	52,326C

The Equalizer. Copyright (c) 1999 - 2009. Licensed To: Township of Ypsilanti, County of Washtenaw, Michigan

Building Type		(3) Roof (cont.)		(11) Heating/Cooling			(15) Built-ins		(15) Fireplaces		(16) Porches/Decks		(17) Garage	
X	Single Family Mobile Home Town Home Duplex A-Frame		Eavestrough Insulation 0 Front Overhang 0 Other Overhang	X	Gas Wood	Oil Coal	Elec. Steam	Appliance Allow. Cook Top Dishwasher Garbage Disposal Bath Heater Vent Fan Hot Tub Unvented Hood Vented Hood Intercom Jacuzzi Tub Jacuzzi repl.Tub Oven Microwave Standard Range Self Clean Range Sauna Trash Compactor Central Vacuum Security System	Interior 1 Story Interior 2 Story 2nd/Same Stack Two Sided Exterior 1 Story Exterior 2 Story Prefab 1 Story Prefab 2 Story Heat Circulator Raised Hearth Wood Stove Direct-Vented Ga	Area 84	Type CCP (1 Story)	Year Built: Car Capacity: Class: Exterior: Brick Ven.: Stone Ven.: Common Wall: Foundation: Finished ?: Auto. Doors: Mech. Doors: Area: % Good: Storage Area: No Conc. Floor:		
X	Wood Frame		Drywall Paneled	X	Forced Air w/o Ducts Forced Air w/ Ducts Forced Hot Water Electric Baseboard Elec. Ceil. Radiant Radiant (in-floor) Electric Wall Heat Space Heater Wall/Floor Furnace Forced Heat & Cool Heat Pump No Heating/Cooling									
Building Style: 1 STORY		Trim & Decoration												
Yr Built Remodeled 1955 0		Ex X Ord Min												
Condition: Good		Lg X Ord Small												
Room List		Doors Solid X H.C.												
Basement 6 1st Floor 2nd Floor 3 Bedrooms		(5) Floors		Central Air Wood Furnace										
		Kitchen: Other: Other:		(12) Electric										
				100 Amps Service										
(1) Exterior		(6) Ceilings		No./Qual. of Fixtures										
Wood/Shingle Aluminum/Vinyl X Brick				Ex. X Ord. Min										
X Insulation				No. of Elec. Outlets										
(2) Windows		(7) Excavation		Many X Ave. Few										
Many Avg. X Large Avg. Small		Basement: 867 S.F. Crawl: 0 S.F. Slab: 0 S.F. Height to Joists: 0.0		(13) Plumbing										
X Wood Sash Metal Sash Vinyl Sash Double Hung Horiz. Slide Casement Double Glass Patio Doors Storms & Screens		(8) Basement		Average Fixture(s) 1 3 Fixture Bath 2 Fixture Bath Softener, Auto Softener, Manual Solar Water Heat No Plumbing Extra Toilet Extra Sink Separate Shower Ceramic Tile Floor Ceramic Tile Wains Ceramic Tub Alcove Vent Fan										
		Conc. Block Poured Conc. Stone Treated Wood Concrete Floor												
(3) Roof		(9) Basement Finish		(14) Water/Sewer										
X Gable Hip Flat		217 Recreation SF Living SF Walkout Doors No Floor SF		1 Public Water 1 Public Sewer Water Well 1000 Gal Septic 2000 Gal Septic										
X Asphalt Shingle		(10) Floor Support		Lump Sum Items:										
Chimney: Brick		Joists: Unsupported Len: Cntr.Sup:												



*** Information herein deemed reliable but not guaranteed***

N. LINE SEC. 7 & C/L PACKARD RD. NW COR. SEC. 7 T3S, R7E N 1/4 COR. SEC. 7 T3S, R7E

N88°21'20"W 60.00'



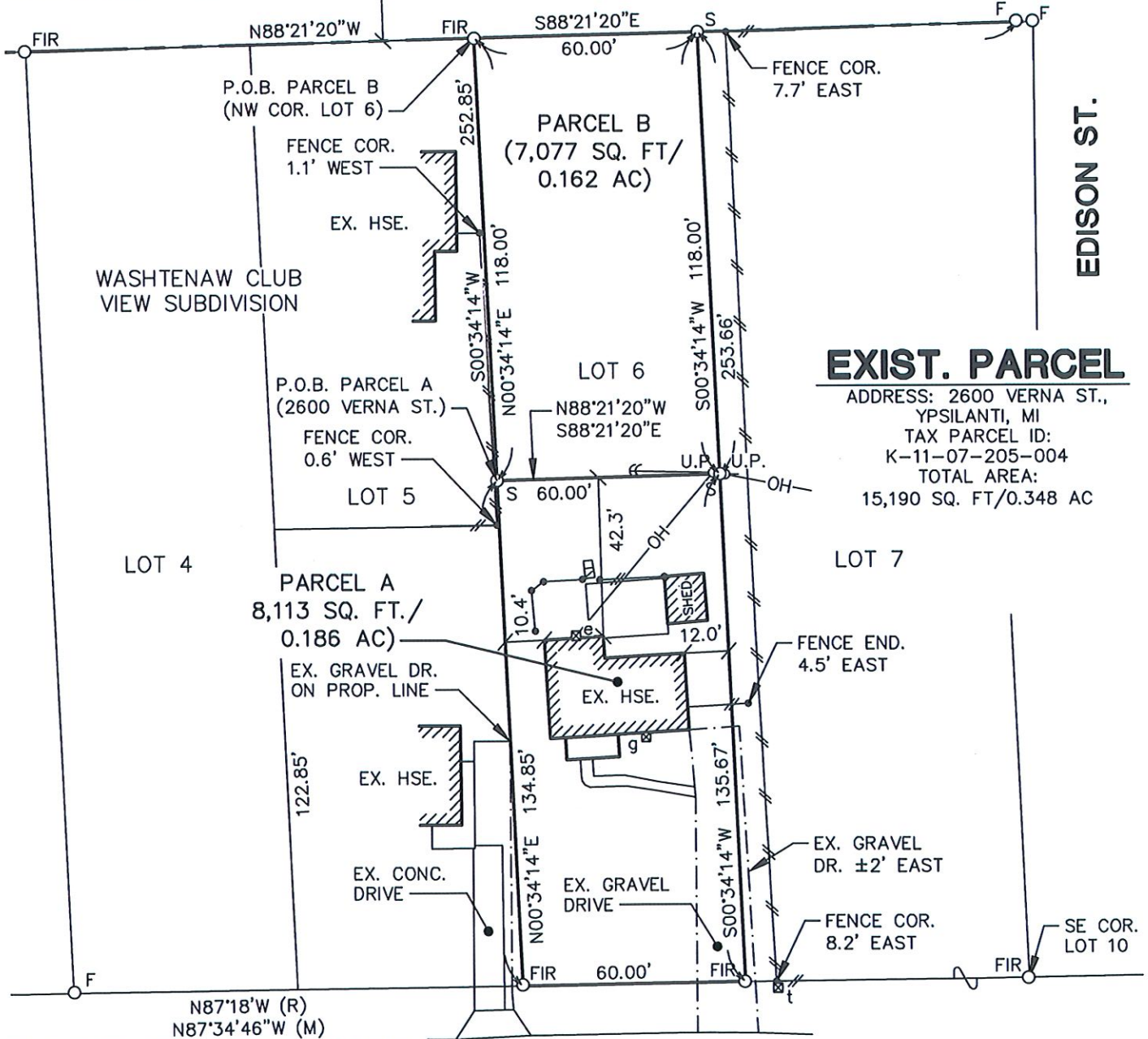
ZONING

ZONING: R5 ONE FAMILY RESIDENTIAL
 MIN. LOT SIZE: 5,400 SQ. FT
 FRONT SETBACK: 20'
 SIDE SETBACK: 5' (TOTAL 16')
 REAR SETBACK: 35'

PACKARD RD. EX. BIT. ROAD

LAND DIVISION

CERTIFIED SURVEY FOR A LAND DIVISION OF A PARCEL OF LAND LOCATED IN THE NW 1/4 OF SECTION 7, T3S, R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN



EXIST. PARCEL

ADDRESS: 2600 VERNA ST., YPSILANTI, MI
 TAX PARCEL ID: K-11-07-205-004
 TOTAL AREA: 15,190 SQ. FT./0.348 AC

BASIS OF BEARINGS

NORTH LINE OF SECTION 7 PER WASHTENAW CLUB VIEW SUBDIVISION, AS RECORDED IN LIBER 5 OF PLATS PAGE 24 & 25

SUMMIT BLVD. (60' WIDE)

EX. BIT. ROAD

LEGAL DESCRIPTION - EXISTING PARCEL

EXISTING 2600 VERNA ST. (Tax Parcel ID: K-11-07-205-004)
 (from Warranty Deed, as recorded in Liber 5331, Page 878, Washtenaw County Records)

Lot 6, Washtenaw Club View Subdivision, according to the recorded Plat thereof, as recorded in Liber 5 of Plats(s) Pages 24 and 25, Washtenaw County Records.

LEGAL DESCRIPTION - PROPOSED PARCEL

PARCEL A (REVISED 2600 VERNA ST.) (Tax Parcel ID: K-11-07-205-004)

Commencing at the NW corner of Lot 6 of Washtenaw Club View Subdivision, Liber 5 of Plats, Pages 25 and 26, Washtenaw County Records; thence S00°34'14"W 118.00 feet along the West line of said Lot 6 to the POINT OF BEGINNING;
 thence S88°21'20"E 60.00 feet;
 thence S00°34'14"W 135.67 feet along the East line of said Lot 6;
 thence N87°34'46"W 60.00 feet along the North right-of-way line of Verna Road (60' wide);
 thence N00°34'14"E 134.85 feet along said West line of Lot 6 to the POINT OF BEGINNING. Being part of the NW 1/4 of Section 7, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, and containing 0.188 acres of land, more or less. Being subject to any easements and restrictions of record, if any.

NEW PARCEL B

BEGINNING at the NW corner of Lot 6 of Washtenaw Club View Subdivision, Liber 5 of Plats, Pages 25 and 26, Washtenaw County Records;
 thence S88°21'20"E 60.00 feet along North line of said Lot 6 and the South right-of-way line of Packard Road (variable width);
 thence S00°34'14"W 118.00 feet along the East line of said Lot 6;
 thence N88°21'20"W 60.00 feet;
 thence N00°34'14"E 118.00 feet along the West line of said Lot 6 to the POINT OF BEGINNING. Being part of the NW 1/4 of Section 7, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, and containing 0.162 acres of land, more or less. Being subject to any easements and restrictions of record, if any.

LEGEND

	U.P.	EXIST. UTILITY POLE
	GUY WIRE	GUY WIRE
	OH	EXIST. OVERHEAD UTILITY LINE
	TELEPHONE RISER	TELEPHONE RISER
	ELECTRIC METER	ELECTRIC METER
	GAS METER	GAS METER
	POST	POST
	FENCE	FENCE
	SECTION CORNER	SECTION CORNER
	FOUND IRON PIPE	FOUND IRON PIPE
	SET IRON ROD	SET IRON ROD
	FOUND IRON ROD	FOUND IRON ROD

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE ABOVE PARCEL HEREON DESCRIBED ON MARCH 10, 2022 AND THAT THE RELATIVE POSITIONAL PRECISION OF EACH CORNER IS WITHIN THE LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING AND THAT ALL REQUIREMENTS OF P.A. 132 1970, AS AMENDED, HAVE BEEN COMPLIED WITH.

CLIENT: DOBBINS	DATE: 2022-03-10
JOB NO.: 22049	SHEET 2 OF 2
SECTION: 7 TOWN: 3S RANGE: 7E	SCALE: 1in. = 40 ft.
TOWNSHIP OF YPSILANTI	BOOK: 1053
WASHTENAW COUNTY, MICHIGAN	BY: MVV



MARK VANDER VEEN PS NO. 56788





MIDWESTERN
CONSULTING

3815 Plaza Drive Ann Arbor, Michigan 48108
 (734) 995-0200 • www.midwesternconsulting.com

Land Development • Land Survey • Institutional • Municipal
 Wireless Communications • Transportation • Landfill Services

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN
GLOKIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director

Date: March 29, 2022

RE: Request Authorization to purchase Massey Ferguson tractor from Diuble Equipment for \$31,346 budgeted in line #101-770-977.000

The Residential Services Department is requesting authorization to purchase a Massey Ferguson tractor for the Parks & Grounds Department from Diuble Equipment for \$31,346.

This tractor will replace an existing Ford tractor that we have had since the 1990's. This tractor's rear hydraulic is deemed irreparable. This tractor is used often to groom ball fields at Ford Lake Park and Ford Heritage Park and is vital for our parks. Staff received the three quotes per the financial policy.

Diuble Equipment: \$31,346
Plevna Implement Co: \$32,599
Wolverine Rental & Supply: \$38,771

This tractor is in stock and we issued an emergency Purchase Order, to hold it, contingent upon formal board approval.

Should there be any questions, please do not hesitate to ask at any time.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515



MASSEY FERGUSON



Prepared for: Ypsilanti Township
Good Through: 03-31-2022
Dealer Representative: Scott Diuble
Representative Email: sdiuble@aol.com
Representative Phone:

Table with 2 columns: Model #, MSRP. Rows include MF2850E Hydro Economy (MSRP \$34,679.00), Total Prep and Delivery (\$1,722.00), and Total Retail Price (\$36,401.00).

- MF2850E Hydro Economy
• MF2850E - HST Platform, 1 Val
• F10-16.5NHS R17.5L-24 IND
• FLX2815 Assy Center Loader P
• 72" High Volume SS Bucket
• SS Quick Attach Tool Carrier

- NA Assy Pkg - Platform/StdC
• English Language Manuals, 280
• EN OM - FL2611/FL2814/FLx281

Cash Price \$31,346.00



Table with 2 columns: Description, Price. Rows include Cash Price, Sale Price (\$31,346.00), Trade-In (\$0.00), Net Price (\$31,346.00), Taxes (\$0.00), and Final Customer Price (\$31,346.00).



5 YEAR POWERTRAIN WARRANTY



GENUINE PARTS & SERVICE



ASK ABOUT EXTENDED COVERAGE

This Letter is a non-binding indication of interest regarding a possible transaction on the general terms and conditions outlined herein and is not a legal commitment. This Letter is intended for the use of the Customer only. *The following is a proposal for financing for the customer named herein ("Customer") regarding the equipment described herein ("Equipment") by AGCO Finance LLC for discussion purposes only. Customer participation subject to credit qualification and approval by AGCO Finance LLC. Not all Customers may qualify for this rate or term. This proposal is not a statement of all terms and conditions of any financing that may be approved. This Letter is intended for the use of the Customer only. This Letter is valid until "Good Through" date listed above and thereafter shall automatically be deemed to be null and void. ***The cash price is a good faith dealer estimate only. See dealer for details.



Model Number: MF2850EH
Model Year: 2021

QQ Number: QQ-0614613
Serial Number: M28500MKU22802

Invoice Number: 92151506
Order Number: 1642300

Dealership Name: Diuble Equipment Incorp.
Location: Ann Arbor (326160)

MF 2850E



(F.O.B. Port of Entry)

MASSEY FERGUSON®

TRACTOR FEATURES

POWER TRAIN

- Engine:
 - 48.8 Gross Engine HP Iseki 4-Cylinder liquid cooled Diesel, 2.43 L Direct Injection, Turbocharged, Internal Exhaust Gas Recirculation (EGR), Diesel Oxidation Catalyst (DOC), Regenerating Diesel Particulate Filter (DPF), Electronic Engine Control
 - 41.4 PTO HP @ 2600 RPM - 8x8
 - 35.2 PTO HP @ 2600 RPM - Hydrostatic
 - Emission Standard Category: Tier 4 Final CARB and EPA Certified
- Dual Element Dry Type Air Cleaner
- Transmission:
 - 8F/8R Synchro Shuttle with 2 Synchronized Gears (3rd and 4th) and 2 Ranges
 - Servo-Assist Electronic Hydrostatic Transmission with 3 Ranges and Cruise Control
- 4WD Front Axle with Center Drive Line and Bevel-gear Final Drives
- Sealed Wet Disc Brakes
- Pedal Operated Differential Lock
- PTO:
 - Rear - 540 RPM Independent Electro Hydraulic

HYDRAULIC SYSTEM

- 3-Point Hitch Cat. I and II with Position Control Standard, Draft Control Optional
- Lift Capacity @ 24 inches - 2,425 lb (1100 kg)
- Telescopic Stabilizers
- Telescopic Draft Link Ends with Cat I and Cat II Cross Drilled Ball Ends
- Flow at Remotes 12.6 GPM (47.8 LPM)
- Hydrostatic Power Steering

ELECTRICAL

- 12-Volt DC System
- 90 Amp Alternator

INSTRUMENTS

- Combination Digital and Analog Front Dash Display
- Tachometer
- Fuel and Hour Meters
- Indicator/Warning Lights: High Beam, Engine Oil Pressure, PTO Engagement, Battery Charge (alt), Glow Plug, Flashers, Water in Fuel, Neutral, Check Engine, NOX, Engine Coolant Temperature
- Key Operated Electronic Fuel Shutoff and Glow Plug Control
- Emission System Indicator Lamps

OTHER STANDARD FEATURES

- ISO Mounted Flat Platform
- One Piece Tilt-up Hood
- 2 Post Folding ROPS
- Mechanical Suspension Seat with Seat Belt
- Turn Signals, Flashers, Tail Lights and SMV Emblem
- 2 Headlights
- Tool Box

NOTES:

- **Specifications are Manufacturers estimates at time of publication and are subject to change without prior notification.**
- **3-Point Backhoe Installation Voids Warranty**

IMPLEMENT FEATURES

MF FLX2815 PIN TYPE STYLE LOADER

- One Piece Main Frame with Tapered Arms and Single Cross Member
- Quick Attach Loader Frame Mount with Pin Lock
- Built-in Parking Stands
- (2) 2.76 inch Double Acting Lift Cylinders
- (2) 2.56 inch Double Acting Bucket Cylinders
- Hydraulic Valves with Integrated Joystick Mount to Right Side Loader Subframe
- Hydraulic Lines Routed Inside Main Frame for Protection and Visibility
- Galvanized Steel Bushings with Recessed Grease Points
- 72-inch Standard Duty Skid Steer Bucket
- Grille Guard Standard
- Fits MF2850E and MF2860E Tractor Models
- Maximum Lift Height: 111 Inches @ Pivot Pin
- Lift Capacity to Full Height @ Pivot Pin: 2,810 lbs
- Breakout Force: 4,240 lbs @ Pivot Pin
- Rated Hydraulic Pressure: 2350 PSI

January 2022

Model Number: MF2850EH
Model Year: 2021

QQ Number: QQ-0614613
Serial Number: M28500MKU22802

Invoice Number: 92151506
Order Number: 1642300

Dealership Name: Diuble Equipment Incorp.
Location: Ann Arbor (326160)



WOLVERINE RENTAL & SUPPLY, INC.

Quote Page 1 of 2
 Quote Number: 354275
 Effective Date: 03/18/2022
 Valid Through: 03/31/2022

Ship To

Kubota Dealer

Bill To

Ypsilanti
 Mike Hoffmeister
 MI
 Mobile: (734) 544-3351 ext.5
 Other: (734) 544-4000
 MHoffmeister@ytown.org

WOLVERINE RENTAL & SUPPLY, INC.
 5475 S. STATE RD.
 ANN ARBOR, MI 48108
 James Ousnamer
 Phone: 7346653223
 Email: James@wolverinerental.com

Ypsilanti
 Mike Hoffmeister
 MI
 Mobile: (734) 544-3351 ext.5
 Other: (734) 544-4000
 MHoffmeister@ytown.org

Equipment Detail

Description	Manufacturer	Model #	Qty	MSRP	Price Each	Total
4WD HST TRACTOR W/FOLDABLE ROPS	Kubota	MX5400HST	1	\$32,727.00	\$30,500.00	\$30,500.00
LOADER VALVE FOR ROPS MODELS	Kubota	MX2131	1	\$847.00	\$847.00	\$847.00
CCV HEATER KIT MX5400/MX6000 ROPS	Kubota	MX6812	1	\$555.00	\$555.00	\$555.00
SEAT ARM REST KIT	Kubota	ZG1341	1	\$62.00	\$62.00	\$62.00
GRILL GUARD FOR LA1065A	Kubota	MX2268A	1	\$315.00	\$315.00	\$315.00
ROD INDICATOR KIT	Kubota	MX2140	1	\$82.00	\$82.00	\$82.00
FRONT LOADER MX SERIES W/O VALVE	Kubota	LA1065A	1	\$4,822.00	\$4,676.00	\$4,676.00
UNIVERSAL LED LIGHT KIT (2 LIGHTS)	Kubota	E1176	1	\$259.00	\$259.00	\$259.00
1ST POS LEVER KIT MX5400/MX6000 ROPS		MX6881	1	\$559.00	\$559.00	\$559.00
DOUBLE ACTING VALVE		L8303	1	\$266.00	\$266.00	\$266.00
72" QUICK ATTACH LIGHT MATERIAL BUCKET	Kubota	L2236	1	\$740.00	\$675.00	\$675.00
F-TIRE 12-16.5 R4 Titan HD-2000		AMXR8828	2	-Included	-Included	-Included
R-TIRE TITN 17.5L-24 8PLY R4		AMXR8862A	2	-Included	-Included	-Included

Finance Details

Cash Details

Equipment Total	\$38,796.00	Equipment Total	\$38,796.00
MX-2YR Extended Warranty	\$1,325.00	MX-2YR Extended Warranty	\$1,325.00
LA1065-2YR Extended Warranty	\$450.00	LA1065-2YR Extended Warranty	\$450.00
Finance Sub-total *	\$38,796.00	Cash Incentives	(\$1,800.00)
		Cash Sale Price	\$38,771.00

* Not including Tax, Incentives, Insurance, and Ex. Warranty. See Below

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



WOLVERINE RENTAL & SUPPLY, INC.

Quote Page 2 of 2
Quote Number: 354275
Effective Date: 03/18/2022
Valid Through: 03/31/2022

Finance Terms

Term / APR	Finance Sub-Total	Min Down Percent	Incentives	Est. Taxes	Est. KTAC Insurance *	Extended Warranty *	Equipment Financed Amount	Total Amount Financed	Estimated Monthly Payment
60 Months / 0.00%	\$38,796.00	0%	(\$1,100.00)	\$0.00	\$0.00	\$1,775.00	\$37,696.00	\$39,471.00	\$657.85
72 Months / 0.49%	\$38,796.00	0%	(\$1,100.00)	\$0.00	\$0.00	\$1,775.00	\$37,696.00	\$39,471.00	\$556.05
84 Months / 1.49%	\$38,796.00	0%	(\$1,100.00)	\$0.00	\$0.00	\$1,775.00	\$37,696.00	\$39,471.00	\$493.98

* KTAC and Extended Warranty is always finance at 0%

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



M Series

MX540HST

UTILITY TRACTOR, 4WD, 2 POST FOLDABLE ROPS, HST TRANSMISSION

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403
Direct injection
4 Cyl. 148.6 cu. in.
^ 53.8 Net Eng. HP
^ 46.5 PTO HP
@ 2700 Eng. rpm
EPA Tier 4 Emmission Cert.
Turbo Common Rail Electronic Fuel Injection
12V - 600 CCA Battery
Charging Output 45 Amps

HYDRAULICS

Open Center - Gear Pump
4.9 gpm Power Steering
9.5 gpm Remote/3 Pt. Hitch
14.4 gpm Total Hyd. Flow
Cat I/II 3-point Hitch
At lift Point 2870 lbs.
24" Behind 2310 lbs.
Telescoping Lower Links
Telescoping Stabilizers

^ Manufacturer Estimate

FRONT AXLE

Hydrostatic Power Steering
4WD: Cast Iron, Bevel Gear

TRANSMISSION

3 Range Low/Med/High
Cruise Control Standard
Mech. Wet Disc Brakes
Left Side Brake Pedals
Rear Differential Lock

FLUID CAPACITY

Fuel Tank 13.5 gal
Cooling System 6.9 qts
Crankcase with filter 7.4 qts
Transmission and
Hydraulics 11.6 gal

POWER TAKE OFF

Live-Independent Hydraulic
540 rpm Rear PTO
@ 2700 Eng. rpm
SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT

2-Post Foldable ROPS w/
Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Parking Brakes
Electric Key Shut Off
Turn Signals
SMV Sign

OPERATORS PLATFORM

Semi-Flat Deck w/Hanging Pedals
High Back Seat with Adjustable
Suspension
Rubber Floor Mat
Stationary PTO Switch
Cup Holder
Color Coded Controls

INSTRUMENTS

Tachometer/Hour Meter
Fuel Gauge Meter
Warning Symbols
Coolant Temperature Meter

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Recreation Department/
Community Center**

2025 East Clark Road
Ypsilanti, MI 48198
Phone: (734)-544-3800
Fax: (734)-544-3888
ytownrec.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: John Hines, Recreation Director

CC: Mike Hoffmeister – Residential Services Director
Doug Winters, Township Attorney

DATE: March 30, 2022

RE: **Request to approve Addendum #2 to the agreement with Community Publishing & Marketing for Resident Magazine Mailer Services for \$16,595.00 budgeted in lines #226-528-900.000, #230-754-880.000 and #101-267-900.000**

The Recreation and Residential Services Departments are requesting the board of trustees approve the amendment to the existing agreement with Community publishing & Marketing related to the resident magazines.

At the February 2, 2021 regular Board of Trustees meeting, approval was granted to go into contract with Community Publishing and Marketing to create and mail a Township Magazine and Recreation Guide three times a year. At the November 2, 2021 regular Board of Trustees meeting, Addendum 1 was passed due to add the trash and recycling schedule magnet for the 2022 Helpful Handbook since it was not included within the original RFP.

This Addendum #2 is being requested of us due to the tumultuous supply chain issues within the paper industry that has created a paper allocation shortage and thus created a paper price increase nationwide. This amendment reflects that increase for the next two (2) issues; Fall 2022 and Winter 2023 due to the volatility and significant paper price increase.

This amendment in the price of the magazines for the first edition of the Township Magazine and Recreation programming guide affects the 2022 budget while the Winter 2023 Handbook will only affect the 2023 Budget.

John Hines
Recreation Director

**Community Publishing & Marketing
2021 Ypsilanti Lifestyle Magazine
Prepared for the Ypsilanti Township**

2021 Ypsilanti Lifestyle Magazine

Strategy

This marketing plan is to produce (create, design, layout, print, bind and mail) 3 full size full color 32 page + 4 page cover magazines each year that showcases all of Ypsilanti to its community residences. It is our mission and distinct honor to work hand and hand with the Ypsilanti Township and its Residential Services Department, to collaborate and formulate a production and marketing strategy that facilitates the entire production process for the 2021 Ypsilanti Lifestyle Magazine.

Specs:

15,500 magazines (approximately 15,000 mailing to residences of Ypsilanti Township per Township's mailing list and/ or specifications) with postage being paid by Township. The balance will be carton packed and delivered to the township.

32 page + 4 page cover

Text: 60# c2s gloss and/ or matte text

Cover: 80# c2s Satin Cover with Satin/ Matte finish

4 color process throughout

8.5 x 11 trim (8.75 x 11.25 including 1/ 8" bleed all 4 sides)

Saddle stitch along the 11 dimensions (vertical pub)

CPM will print this project with a company of its choosing (parent company Printwell)

Entire creation, design, layout will be a collaboration with Ypsilanti Township and CPM

There will be no advertising in the publication at this time, however, CPM may be able to provide in the future and work out an appropriate deal with Township

CPM will utilize photos/ artwork provided by the Township for the magazine.

CPM will produce a Digital Version of the magazine that will be accessible for both Android and Apple devices as well as on the Township's and CPM's website.

The Ypsilanti Township will own all information and graphics/ artwork within the 2021 Magazine (this is a Ypsilanti Township project/ magazine and all content within the publication, the other material/ graphics/ information/ text/ etc. are township property and will not be used in any other context/ publication/ marketing material without written permission from the Ypsilanti Township).

Final layout will be approved by the Ypsilanti Township.

Though both parties should do their very best to work out any difficulties and/or problems together, either party may opt out of the agreement with a minimum advance notice of 90 days prior to each scheduled mail date of the subsequent edition.

Total amount due per edition (3 editions per year, 2 in 2021): \$10,452.50/ edition, (\$31,357.50 per year). This will be a three-year agreement from February 2, 2021 – December 2023 (all of 2021, 2022, & 2023)

***Addendum – December/ January issue 3 for 2021/ 22 will have 13pt 1 sided magnets (6” x 6” 4/ c 1 side) affixed onto either page 3 or page 5 within the publication, detailing recycling information provided by township. The additional charge for the magnets (and affixing them within publication) will be approximately \$9,547.50, thus totaling \$20,000 for the December issue.

- I. ****Addendum #2 (proposed February 8, 2022, and finalized February 18, 2022) – Due to the tumultuous supply chain issues within our respective industry, there is a huge paper allocation shortage and thus, a paper increase for the next 3 issues for 2022 year (Spring/ Summer, Fall and Winter). Due to the volatility and significant increase, we would like to only amend the 2022 year’s pricing and hold off next year to determine whether a portion of the increase can go down for the 2023 year...obviously too early to determine now, but gives us flexibility to take advantage of any cost decrease in future years. ** per email on February 16, 2022, between Mike Hoffmeister and Mark Fisher, we have agreed to: *Honor the next magazine at the original price in the bid, amend the remaining magazines for this calendar year and then re-evaluate from there.*

Moving forward, the 2022 pricing will be:

\$10,452.50 – Spring/ Summer edition

\$13,500 – Fall edition

\$24,000 – Winter edition (which will include magnet pricing, to the exact specifications as 2021 addendum from the December/ January issue)

We will invoice approximately 30 days prior to each publication in order to assure prompt payment upon publication mailing/ shipping, as well as provide postage cost to customer from database information provided from customer, within 10 days of mailing for separate postage paid directly to USPS by Ypsilanti Township, in order to use township’s postage permit indicia.

Community Publishing & Marketing
2021/ 22 Ypsilanti Lifestyle Magazine
Prepared for the Ypsilanti Township

2021/ 22 Ypsilanti Lifestyle Magazine/ Amendment

Signatures:

<hr/>	
Township Supervisor, Brenda Stumbo, Ypsilanti Township	Date
<hr/>	
Township Clerk, Heather Jarrell Roe, Ypsilanti Township	Date
<hr/>	
Director of Publishing Mark A. Fisher, Community Publishing & Marketing	Date

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
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JIMMIE WILSON JR



**Township
Supervisor**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board Members

FROM: Brenda Stumbo, Township Supervisor

DATE: March 30, 2022

RE: Washtenaw County 2022 First Road Agreement in the amount of \$64,085.08 account 101-446-982-000 contingent upon budget amendment

Attached for the board's consideration is the first road agreement with Washtenaw County Road Commission for \$64,085.08. The three full time officials met with the road commission and asked them to look at the township roads so they could let us know their pavement ratings before bringing back a second agreement.

Going door-to-door, it is clear that we have issues in some of the lowest opportunity areas that need infrastructure investment. Some streets had no sidewalks, no curb, and lack of storm drainage causing flooding of driveways, sidewalks, and roads to crumble. We also know that the West side of the township had extreme flooding of about 40 houses, as well as other areas of the township that need review for storm water management. Evan Pratt, Water Resource Commissioner, and YCUA were looking at a study to identify the cause of the flooding and recommendations for coordinating funding from state, county and possible ARPA dollars.

This year is the last payment of \$600,000 on the six million dollar road improvement bonds issued in 2013. The board can discuss floating another road bond later this year or budget \$600,000 annually for roads. Once more detailed information regarding infrastructure improvement is available, we can start discussions regarding financing, budgeting, and prioritizing for the future.

2022 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2022, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Dust Control (497-11-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 59,580 gallons @ \$0.199 per gallon.
Estimated cost of contract brine: \$ 11,856.42

2. **Additional Street Sweeping Services:**

Work to include one (1) additional street sweepings on curbed local roads in Ypsilanti Township. 2022 Local Road Sweeping in Ypsilanti Township (one round) = 174.63 curb miles @ \$98.00 per curb mile = \$17,113.74 per round.
Estimated cost: \$ 17,113.74

3. **Merritt Road, Munger Road to Stony Creek Road:**

Work to include cracksealing.
Estimated project cost: \$ 13,600.00

4. **Section 2, Various Local Roads:**

Work to include cracksealing. Roads to include:
Emerson Avenue, Holmes Road to end of road
Outer Lane Drive, Holmes Road to end of road
Pasadena Avenue, Holmes Road to end of road
Wiard Road, Michigan Avenue to Holmes Road
Centennial Avenue, Clark Road to Holmes Road
Estimated project cost: \$ 13,600.00

5. **N. River Street, Clark Road to end of certification 0.12 miles southerly:**

Work to include ditching, culvert replacement, milling the existing pavement, the placement of 2.5" HMA resurfacing, aggregate shoulders, and associated project restoration.
Estimated project cost: \$ 51,300.00

6. **Township-wide Limestone Resurfacing:**

Work to include the application of 1,000 tons of 23a limestone with associated dust control on various local roads within the township. Locations to be determined by the Township Supervisor and District Foreman.
Estimated project cost \$ 20,700.00

AGREEMENT SUMMARY

2022 LOCAL ROAD PROGRAM

Dust Control	\$ 11,856.42
Additional Street Sweeping Services	\$ 17,113.74
Merritt Road, Munger Road to Stony Creek Road	\$ 13,600.00
Section 2, Various Local Roads	\$ 13,600.00
N. River Street, Clark Road southerly 0.12 miles	\$ 51,300.00
Township-wide Limestone Resurfacing	<u>\$ 20,700.00</u>
Subtotal	\$ 128,170.16

Less WCRC 2022 Local Matching Funds \$ 64,085.08

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2022: **\$ 64,085.08**

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor

Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Sheryl Soderholm Siddall, Managing Director



Supervisor
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JIMMIE WILSON JR

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Brenda Stumbo, Township Supervisor

DATE: March 30, 2022

RE: Formal **approval to retain the legal firm of Kerr, Russell and Weber, PLC**
Account 101-729-801-024 Land Use Issues

Last week as Supervisor, I signed a Terms of Engagement letter (attached) with Attorney Jim Tamm, contingent upon board approval. The law firm legal services is requested due to a federal lawsuit filed on 3/22/2022 naming the Charter Township of Ypsilanti, Clerk Jarrell in her official capacity as Clerk of Ypsilanti Township and Secretary of State Benson. Responsible Government, Ballot Question Committee is the Plaintiff.

The lawsuit is seeking to challenge the constitutionality of MCL 125.3402(2) the section of the Michigan Zoning Enabling Act, which outlines procedures for a resident to challenge a master plan/zoning ordinance through a petition of referendum. The Plaintiffs allege that the signature threshold requirement in larger municipalities such as Ypsilanti Township, coupled with the (30) daytime period to collect signatures, is unconstitutional. As you know, the Township has recently adopted a new Zoning Ordinance on February 15, 2022.

Attorney Tamm has been part of Township's legal professional services for 25 plus years in regards to zoning challenges. He has recently moved to a different firm, which triggered a need to file the proper paperwork with our Accounting department and formal approval from the township board.

Township Attorney Dennis McClain has been assisting with handling of the lawsuit and recommendation to retain Jim Tamm for legal representation on this zoning matter.

Since we did not have, a board meeting until April 5 we needed to engage Attorney Tamm's services on behalf of the Township due to a conference hearing scheduled today March 30.

Hourly rates for Mr. Tamm are \$350, and other charges due to using other lawyers or associates in the firm. Billing is monthly for their fees and approved by the township board.

Also, please know that on March 23 Township Attorney McClain requested Michigan Municipal League Liability and Property Pool to review and make the determination of any coverage available under the Township's insurance policy with MMLLPP.

Thank you for your consideration, please contact attorney McLain or Winters should you have additional questions regarding this lawsuit and request for James Tamm's firm to represent Ypsilanti Township in this federal lawsuit.

March 24, 2022

Ms. Brenda Stumbo
Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197
bstumbo@ytown.org

Re: Charter Township of Ypsilanti — Terms of Engagement

Dear Ms. Stumbo:

This letter will confirm the terms of our engagement to represent the Charter Township of Ypsilanti. We are being retained with regard to issues relating to the Township's zoning regulation regarding marihuana uses. Advice is being sought to general matters related to the regulation of marihuana businesses through the Zoning Ordinance as well as potential challenges to zoning provisions enacted by the Township through petition initiatives and referendums. There is also the potential for litigation against the Township on these issues. Kerr Russell would be retained to represent the Township to the extent that coverage is not available through the Township's insurance pool. At this point, the time commitment is unknown.

The current hourly billing rates for the attorneys in our firm range from \$185.00 for new lawyers to approximately \$500.00 for senior partners. These hourly rates are subject to increases on January 1 of each year. My hourly rate is currently \$360.00. Services that I perform will be charged at this rate. I anticipate performing most of the services that you require myself. However, other lawyers within the firm may be used from time to time depending on the circumstances. I will review and be responsible for all the firm's work. Every effort will be made to provide our services in the most cost-efficient manner possible. This includes using associates and other personnel for tasks that would be appropriate for their area of expertise and experience.

We bill our clients monthly for our fees and costs. Costs include, without limitation, travel and lodging costs, delivery costs, copying charges, computer research charges, and long-distance telephone calls. In the event costs are anticipated to exceed a reasonable amount in the ordinary course, we would request that you either pay those costs directly or advance the sums necessary for us to pay those costs.

We look forward to our continued relationship with the Charter Township of Ypsilanti as our client. However, just as you may terminate our representation at any time, we reserve the right to withdraw from representing the Township at any time.

Re: Charter Township of Ypsilanti Engagement Letter
March 24, 2022
Page 2

If the foregoing arrangement is acceptable to you, please acknowledge your acceptance by signing the letter where indicated below and return it to me. If you have any questions or wish to discuss the terms of the engagement further with me, please do not hesitate to call.

Very truly yours,

KERR, RUSSELL AND WEBER, PLC

James E. Tamm

James E. Tamm

JET/cmr

cc: William D. Winters
mcwinlaw@gmail.com

**The Above Terms and Conditions are
agreed to:**



Brenda Stumbo, Supervisor
Charter Township of Ypsilanti
Dated: March 25, 2022

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
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ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board Members

FROM: Brenda Stumbo, Township Supervisor

DATE: March 29, 2022

RE: Appointment of Gage Adams to fill the vacancy on the Planning Commission created by the resignation of Sally Ritchie with the term expiring 12/31/2023.

Please consider Gage Adams for appointment to the Planning Commission. Sally Ritchie, who served on our Planning Commission for over 20 years, has resigned to fully enjoy her retirement. Sally's community knowledge, commitment, and experience helped shape the planning decisions that we have today. In her resignation email, Sally stated, "I look forward to seeing what the next generation of commissioner's plan for our community, and hope that by giving up my seat, it will make way for bright new ideas."

Gage Adams has served as a member of the Zoning Board of Appeals since 2017. He attended Ypsilanti Community Schools and is a graduate of Eastern Michigan University. He is 26 years old and his address is in the same Oaklawn/Hawthorne neighborhood (off Ecorse) as Sally Richie.

Thank you for the consideration.

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #5**

April 5, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND **Total Increase** \$95,431.00

Request to increase budget for the purchase of a Massey Ferguson tractor for Parks and Grounds. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$31,346.00
		Net Revenues	<u><u>\$31,346.00</u></u>
Expenditures:	Equipment	101-770-977.000	\$31,346.00
		Net Expenditures	<u><u>\$31,346.00</u></u>

Request to increase budget for road improvements as stated in Agreement #1 with Washtenaw County Road Commission to include dust control, sweeping, crack sealing, and resurfacing on roads . This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$64,085.00
		Net Revenues	<u><u>\$64,085.00</u></u>
Expenditures:	Highway & ST-Road Construction	101-446-982.000	\$64,085.00
		Net Expenditures	<u><u>\$64,085.00</u></u>

213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII) **Total Increase** \$2,760.00

Request to increase budget for the Sugarbrook Park improvement project and funds received from Washtenaw County. This will be funded by an increase to the revenue line for County grants.

Revenues:	County Grant	213-000-581.000	\$2,760.00
		Net Revenues	<u><u>\$2,760.00</u></u>
Expenditures:	CAP OUTLAY/SUGARBROOK	213-901-974.034	\$2,760.00
		Net Expenditures	<u><u>\$2,760.00</u></u>

Motion to Amend the 2022 Budget (#5)

Move to increase the General Fund budget by \$95,431 to \$10,244,323 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads (BSRII) Fund budget by \$2,760 to \$2,575,274 and approve the department line item changes as outlined.

OTHER BUSINESS

BOARD MEMBER UPDATES
