

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

3. PUBLIC COMMENTS

Six public comments were given.

4. CONSENT AGENDA

A. MINUTES OF THE OCTOBER 4, 2022 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR OCTOBER 18, 2022 IN THE AMOUNT OF \$704,596.31**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR SEPTEMBER 2022 IN THE AMOUNT OF \$25,422.32**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR SEPTEMBER 2022 IN THE AMOUNT OF \$1,377.18**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters discussed the situations with the Gault Village shopping center, Green Oaks Golf Course and also detailed a new issue that has developed with a massage parlor business on Packard.

Supervisor Stumbo asked Attorney Winters to talk about how the padlock ordinance is used. Attorney Winters discussed the ordinance that has been used for the last five or six years to padlock building where drug activity has occurred.

Supervisor Stumbo stated that when a problem is identified the sheriff's department is informed and that the township cannot make the sheriff's

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING
PAGE 2**

department act. Supervisor Stumbo added that it is frustrating to pass this information on and then not receive any resolution. She said that she wants to encourage people to keep calling in and that the township will continue to forward information to the sheriff's department.

NEW BUSINESS

1. REQUEST TO INCREASE GOLF RATES AT GREEN OAKS GOLF COURSE FOR THE 2023 GOLF SEASON

Kirk Sherwood, Green Oaks Director of Golf, detailed the changes he was proposing for the 2023 season.

Supervisor Stumbo stated that she wasn't sure about the non-resident senior membership rate proposed, but was comfortable with the \$2.00 increase for nine and eighteen holes. Supervisor Stumbo asked if this proposed nonresident senior membership rate would interfere with leagues and tournaments. Mr. Sherwood responded that times are reserved for leagues and tournaments, so they would not be effected.

Treasurer Eldridge stated that even with a \$2.00 increase Green Oaks is still one of the cheapest courses in the area. He added his biggest concern would be adding a nonresident senior membership rate.

A motion was made By Treasurer Eldridge and seconded by Trustee Wilson to approve the increase for golf rates at Green Oaks Golf Course for the nine and eighteen holes and to table the nonresident senior membership rate for the 2023 golf season.

The motion carried unanimously.

2. REQUEST TO APPROVE THE PROPOSAL FROM CASCADE ENGINEERING FOR WASTE MANAGEMENT RENTAL CONTAINER REMOVAL IN AN AMOUNT OF NOT TO EXCEED \$50,000.00 BUDGETED IN LINE ITEM 226-528-818-000

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve the proposal from Cascade Engineering for Waste Management rental container removal in an amount not to exceed \$50,000.00 budgeted in line item #226-528-818-000.

Michael Hoffmeister, Residential Services Director, detailed the contract with Cascade Engineering to pick up rented recycle carts from homes. He stated that Cascade Engineering would be providing Waste Management a list of carts picked up and that would trigger the refund process for refunds of the rented carts.

Trustee Swanson asked about the process of swapping out the large cart for a smaller one. Mr. Hoffmeister stated that because the carts are grant funded, the larger cart has to be delivered for the township to get reimbursed. He stated then

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING
PAGE 3**

the resident would have to call Waste Management to swap out to a smaller cart and there would be a \$25.00 fee for the change. Trustee Swanson stated that she felt uncomfortable that a fee would be charged to process the swap.

Supervisor Stumbo asked if there may be a way to alleviate the \$25.00 fee. MR. Hoffmeister stated that he could start doing some research on the number of carts that may need to be swapped and contact Waste Management to see if they have any recommendations on alleviating the fee.

The motion carried unanimously.

3. REQUEST AUTHORIZATION TO APPROVE AN AGREEMENT WITH VERIZON CONNECT NFW FOR VEHICLE TRACKING SERVICES ON FORTY THREE (43) TOWNSHIP VEHICLES IN THE AMOUNT OF \$9,004.20 BUDGETED IN LINE ITEM #661-268-818-000

A motion was made by Trustee Peterson and seconded by Treasurer Eldridge approve an agreement with Verizon Connect NFW for vehicle tracking services on forty three (43) township vehicles in the amount of \$9,004.20 budgeted in line item #661-268-818-000.

The motion carried unanimously.

4. REQUEST TO CONFIRM CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE LOCATED AT 862 ECORSE BUDGETED IN LINE ITEM #101-729-801-023

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to confirm circuit court litigation to abate a public nuisance located at 862 Ecorse budgeted in line item #101-729-801-023.

Supervisor Stumbo stated they believed this was a hoarding situation and that Laurie Lutomski, Community Resources, will be reaching out to try and engage the resident, but in the meantime it needed to be authorized for circuit court litigation to make sure this doesn't happen again.

The motion carried unanimously.

5. BUDGET AMENDMENT #13

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve budget amendment #13.

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING
PAGE 4**

AUTHORIZATIONS AND BIDS

1. REQUEST TO SEEK PROPOSALS FOR UPDATING THE PARKS AND RECREATION FIVE YEAR PLAN

A motion was made by Trustee Wilson and seconded by Clerk Jarrell Roe to approve the request to seek proposals for updating the Parks and Recreation Five Year Plan.

Treasurer Eldridge asked if the Nov. 17 deadline date to submit proposals would be enough time. Michael Hoffmeister, Residential Services Director stated that usually requests for consulting like this can be completed quickly, but the date could definitely be moved back to allow more time.

Trustee Peterson asked about how it was decided what parks would get what improvements. Mr. Hoffmeister answered that there would be getting inputs from different groups including staff and the Park Commission. He added a final presentation would come to the Park Commission and Board of Trustees for review.

The motion carried unanimously.

2. REQUEST TO SEEK BIDS FOR VACANT TOWNSHIP PROPERTY MOWING AND ROADSIDE TRASH COLLECTION

A motion was made by Treasurer Eldridge and seconded by Trustee Wilson to approve the request to seek bids for vacant township property mowing and roadside trash collection.

The motion carried unanimously.

3. REQUEST TO APPROVE THE PROPOSAL FROM COMMUNICATION SQUARE FOR THE DESIGN, LICENSING, SUPPORT AND MIGRATION SERVICES FOR OFFICE 365

A motion was made by Trustee Wilson and seconded by Treasurer Eldridge to approve the proposal from Communication Square for the design, licensing, support and migration services for Office 365.

Travis McDugald, IS Manager, detailed the project and its various costs. Supervisor Stumbo asked why the price and line item numbers were not included and that she didn't think the memo was clear. Travis McDugald answered that there are multiple line items where this has been budgeted.

Clerk Jarrell Roe asked what the not to exceed amount is for this project. Mr. McDugald gave a review of the one time and annual costs.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING
PAGE 5**

Treasurer Eldridge stated that instead of voting no, because there is not clear information on the cost and budgeting of this item and since legal staff has not reviewed the contract he would make a motion to table this item until the next board meeting when more information is available. The motion was supported by Trustee Wilson.

The motion carried unanimously.

4. REQUEST TO RESCIND APPROVAL FOR THE COMCAST PROPOSAL FOR THE SIP TRUNK SERVICES PROJECT AND TO ACCEPT THE PROPOSAL FROM CLEARRATE COMMUNICATION FOR SIP TRUNK SERVICES

A motion was made by Trustee Peterson and seconded by Clerk Jarrell Roe to rescind the approval for the Comcast proposal for the SIP Trunk Services project and to accept the proposal ClearRate Communication for SIP Trunk Services.

Travis McDugald, IS Manager stated that this project is for phone services. He added that the project was originally awarded to Comcast but they have been challenging to get the project moving.

Attorney Winters asked about the contract with Comcast and if they had any objection to the township canceling the project. He added that if Comcast has stated they are willing to drop the contract with no financial penalty, he would like to have a copy of that.

A motion was made by Treasurer Eldridge and seconded by Trustee Peterson to table this item until we have all the paperwork and it is reviewed by legal.

The motion carried unanimously.

OTHER BUSINESS

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the Commercial Underground Secondary Services for lights at the Wiard and US12 sign.

The motion carried unanimously.

BOARD MEMBER UPDATES

There were no board member updates.

A motion to adjourn was made by Trustee Wilson and seconded by Treasurer Eldridge.

Motion carried unanimously.

The meeting was adjourned at approximately 8:56pm.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 18, 2022 REGULAR BOARD MEETING
PAGE 6**

Respectfully Submitted,



**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**



**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**