

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING

Supervisor Brenda Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

2. PUBLIC COMMENTS

Six public comments were given.

3. CONSENT AGENDA

A. MINUTES OF THE JULY 19, 2022 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR AUGUST 2, 2022 IN THE AMOUNT OF \$1,390,191.50**
- 2. STATEMENTS AND CHECKS FOR AUGUST 16, 2022 IN THE AMOUNT OF \$904,244.87**
- 3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR JULY 2022 IN THE AMOUNT OF \$58,149.50**
- 4. CLARITY HEALTHCARE ADMIN FEE FOR JULY 2022 IN THE AMOUNT OF \$1,282.95**

A motion was made by Clerk Jarrell Roe and supported by Trustee Wilson to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters detailed the latest in the case involving the Gault Village shopping center. He stated a hearing is scheduled for August 19, 2022 to order the owner to demolish the building or, if they refuse, to give the township authority to have it demolished.

Attorney Winters discussed Lynx-DX, the COVID testing site currently located at the old Walmart building on Ellsworth. He stated Pastor Crout of New Covenant Baptist

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 2

church had agreed to let the testing site re-locate to the church parking lot, which is located in West Willow. He added the temporary use permit for Lynx-DX expires and they will need to reapply to the ZBA. Attorney Winters stated that all information for the possible re-location to New Covenant Baptist Church had been given to Washtenaw County and Lynx-DX, but no one has contacted Pastor Crout to discuss.

NEW BUSINESS

1. REQUEST TO APPROVE PROFESSIONAL SERVICES FROM ERNAT CONSULTING TO SUBMIT TWO GRANTS ON BEHALF OF YPSILANTI TOWNSHIP IN THE AMOUNT OF \$14,000.00 BUDGETED IN LINE ITEM #101-272-801-000

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve professional services from Ernat Consulting to submit two grants on behalf of Ypsilanti Township in in the amount of \$14,000.00 budgeted in line item #101-272-801-000 (see attached).

Supervisor Stumbo stated this is to have Ernat Consulting submit a grant for North Bay Park and another for soil erosion at Loonfeather and Ford Lake Park.

Beth Ernat stated that she and her husband had a combined fifty years of experience in municipal government and economic development. She added that in her last position she had brought in approximately \$7,000,000.00 in grant funding.

Trustee Swanson stated that she was concerned the grant request for North Bay Park was not enough to do everything needed including the walkway. Ms. Ernat explained that multiple grants could be applied for to reach the amount needed and that was something they had done with the grants on the agenda tonight for the recycling carts.

The motion carried unanimously.

2. REQUEST TO AUTHORIZATION TO APPROVE RECYCLING AND ORGANICS INFRASTRUCTURE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL, GREAT LAKES AND ENERGY (EGLE)

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the Recycling and Organics Infrastructure Grant Agreement with the Michigan Department of Environmental, Great Lakes and Energy (see attached).

Michael Hoffmeister, Residential Services Director, stated that the next three items on the agenda were grant approval requests for purchasing recycle carts. He added the three grants total \$863,830.00 to purchase and implement recycling carts for single family homes in the township.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 3**

The motion carried unanimously.

3. REQUEST TO APPROVE THE GRANT AGREEMENT WITH THE RECYCLING PARTNERSHIP (TRP)

A motion was made by Trustee Wilson and seconded by Treasurer Eldridge to approve the grant agreement with the Recycling Partnership (TRP) (see attached).

Trustee Swanson thanked Mr. Hoffmeister for the work done on this project. She added that it is great that residents who currently rent the carts will be getting a refund. She added that she thinks there could be some growing pains as people adjust to using another large bin for recycling.

Trustee Peterson asked how the old containers would be collected and how renters would be reimbursed. Mr. Hoffmeister stated that renters will have to call Waste Management to cancel their rental and Waste Management would then collect the cart and issue the refund.

The motion carried unanimously.

4. REQUEST AUTHORIZATION TO APPROVE THE MEMORANDUM OF UNDERSTANDING FOR A WASTE REDUCTION SPONSORSHIP WITH WASHTENAW COUNTY GOVERNMENT

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the Memorandum of Understanding for a Waste Reduction Sponsorship with Washtenaw County Government (see attached).

The motion carried unanimously.

5. REQUEST AUTHORIZATION TO APPROVE THE MICHIGAN NATURAL TRUST FUND AGREEMENT AMENDMENT

A motion was made by Treasurer Eldridge and seconded by Clerk Jarrell Roe to approve the Michigan Natural Trust Fund Agreement Amendment (see attached).

Michael Hoffmeister, Residential Services Director stated this is an amendment to extend the project agreement for Loonfeather Park that expires August 31, 2022.

The motion carried unanimously.

6. REQUEST AUTHORIZATION TO WAIVE SECTION 3.2.6.4 OF THE TOWNSHIP FINANCIAL POLICY AND TO PURCHASE 15,250 RECYCLE CARTS FROM CASCADE CART SOLUTIONS FOR \$880,287.50 BUDGETED IN LINE ITEM #220-901-978-060.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Wilson to authorize waiving section 3.2.6.4 of the Township Financial Policy and to purchase

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 4

15,250 recycle carts from Cascade Cart Solutions for \$880,287.50 budgeted in line item #220-901-978-060.

Michael Hoffmeister, Residential Services Director stated the township had worked twice previously in the past with Cascade Cart Solutions and they are very familiar with our township. This entire project is funded by three different grants on the agenda tonight.

The motion carried unanimously.

7. REQUEST TO APPROVE NEW TOWNSHIP LOGO BRAND STANDARDS

A motion was made by Treasurer Eldridge and seconded by Clerk Jarrell Roe to approve the new township logo brand standards.

Michael Hoffmeister, Residential Services Director, detailed the process of creating the new logo and stated it wouldn't be rolled out until our new website is ready to go.

Discussion continued on the logos. Supervisor Stumbo did not like one of the buildings on the logo to the far right.

The motion carried unanimously.

8. REQUEST AUTHORIZATION TO APPROVE CE SERVICES BUDGET AMENDMENT REQUEST WITH OHM FOR \$14,300.00 FOR THE HURON STREET TRAIL PROJECT BUDGETED IN LINE ITEM #213-901-986-009.

A motion was made by Trustee Peterson and seconded by Treasurer Eldridge to approve a CE Services budget amendment request with OHM for \$14,300.00 for the Huron Street Trail Project budgeted in line item #213-901-986-009.

Michael Hoffmeister, Residential Services Director stated that this is for changes that have taken place for the Huron Street Trail Project and that some additional engineering services needed to be completed.

The motion was carried unanimously.

9. REQUEST TO APPROVE MID AMERICAN GROUP OF NEWPORT MICHIGAN TO PROVIDE SERVICES LISTED IN QUOTE IN THE AMOUNT OF \$27,500.00 AND SOLOMAN DIVING OF MONROE MICHIGAN FOR DIVING SERVICES IN AN AMOUNT NOT OT EXCEED \$6,407.50 TO INSTALL A BUOY SAFETY LINE AT THE HYDRO STATION, BUDGETED IN LINE ITEM #252-535-930-001

A motion was made by Treasurer Eldridge and seconded by Clerk Jarrell Roe to approve Mid American Group of Newport Michigan to provide services listed in quote in the amount of \$27,500.00 and Soloman Diving of Monroe Michigan for

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 5

Diving Services in an amount not to exceed \$6,407.50 to install a buoy safety line at the Hydro Station, budgeted in line item #252-535-930-001.

Michael Saranen stated this project was started last year as a follow up to our federal inspection from FERC. He detailed the project and explained how the buoys would be installed.

The motion carried unanimously.

10. REQUEST TO APPROVE UIS OF DEXTER AS A SINGLE SOURCE TO PROVIDE SERVICES LISTED IN QUOTE TO AUTOMATE THE SLUICE GATES AT THE HYDRO STATION IN THE AMOUNT OF \$39,995.00 BUDGETED IN LINE ITEM #252-000-971-001

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve UIS of Dexter as a single source to provide services listed in quote to automate the sluice gates at the Hydro Station in the amount of \$39,995.00 budgeted in line item #252-000-971-001.

The motion carried unanimously.

11. REQUEST TO ACCEPT WATER QUALITY GRANT AND APPROVE THE PURCHASE OF EQUIPMENT FROM FONDRIEST ENVIRONMENTAL QUOTE IN THE AMOUNT OF \$19,950.89 BUDGETED IN LINE ITEM #252-535-977-000

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to accept the water quality grant and approve the purchase of equipment from Fondriest Environmental quote in the amount of \$19,950.89.

Michael Saranen detailed this grant and project.

The motion carried unanimously.

12. FIRST READING OF ORDINANCE 2022-500, AN ORDINANCE TO AMEND CHAPTER 62 ARTICLE IV, SECTION 62-76 (A)(1) OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST WATER SERVICE RATES

Clerk Lovejoy Roe read the ordinance into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Newman to approve the first reading of ordinance 202-500, an ordinance to amend chapter 62 article IV, section 62-76 (a)(1) of the Code of Ordinances, Charter Township of Ypsilanti, to adjust water service rates (see attached).

Supervisor Stumbo asked why the ready to service rate is being raised by \$.71 for water. Luther Blackburn, YCUA Director, stated that these rates cover the fixed

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 6

costs for the utility, such as maintaining pumps, service lines and meters. He added that these items still have to be maintained regardless how much water is sold.

Clerk Jarrell Roe asked about money set aside for water meter improvements under the capital improvement projects. Mr. Blackburn stated this project would be to install advanced metering infrastructure. He added that the current telemetry equipment used now is significantly out of useful life and that is difficult to obtain parts. He added they thought this would be a good time to bring in new technology.

Supervisor Stumbo stated that she would feel more comfortable with this if the YCUA Board voted first. She added that she knows the board will vet all the questions and will have more information. She added that she is not saying no to the increase.

A roll call vote was held.

Stumbo: No	Swanson: Yes	Wilson: Yes
Jarrell Roe: Yes	Newman: Yes	
Eldridge: Yes	Peterson: Yes	

The motion carried.

13. FIRST READING OF ORDINANCE 2022-501, AN ORDINANCE TO AMEND CHAPTER 62 ARTICLE IV, SECTION 62-76 (A)(1) OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST SEWAGE DISPOSAL RATES

Clerk Jarrell Roe read the ordinance into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the first reading of ordinance 202-501, an ordinance to amend chapter 62 article IV, section 62-76 (a)(1) of the Code of Ordinances, Charter Township of Ypsilanti, to adjust sewage disposal rates (see attached).

Supervisor Stumbo stated that it is 4% for sewer and water.

Mr. Blackburn stated this would be about \$400,000.00 in additional revenue. He also added that the average increase to a customer would be \$3.81 per ten units of usage.

Stumbo: No	Swanson: Yes	Wilson: Yes
Jarrell Roe: Yes	Newman: Yes	
Eldridge: Yes	Peterson: Yes	

The motion carried.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 7

14. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 2041 PARKWOOD, 521 EUGENE, 1473 ECORSE AND 493 WOODLAWN IN THE AMOUNT OF \$10,000.00 EACH BUDGETED IN LINE ITEM #101-729-801-023

A motion was made by Treasurer Eldridge and Supported by Trustee Wilson to authorize circuit court litigation to abate public nuisances located at 2041 Parkwood, 521 Eugene, 1473 Ecorse and 493 Woodlawn in the amount of \$10,000.00 each budgeted in line item #101-729-801-023.

Supervisor Stumbo stated there is a memo about this in the packet, as well as some pictures that were shown during the meeting.

The motion carried unanimously.

15. REQUEST TO RENEW DISPATCHING CONTRACT WITH EMERGENT HEALTH PARTNER INC. (HVA)

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the request to renew the dispatching contract with Emergent Health Partner Inc. (HVA).

Chief Copeland stated that this should have renewed July 1. He added that this is a 5% increase and they had reviewed the calls and found that the increase is correct.

The motion carried unanimously.

16. REQUEST TO APPROVE L-4029, 2022 TAX RATES FOR 2023 BUDGET

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the L-4029, 2022 tax rates for 2023 budget (see attached).

Supervisor Stumbo stated that the approval of the L-4029 starts the budget process for the township. This is also a reduction in tax levy from 2021 rates.

The motion carried unanimously.

17. REQUEST TO ACCEPT THE RESIGNATION OF LARRY KRIEG AND GAGE SMITH FROM THE PLANNING COMMISSION EFFECTIVE IMMEDIATELY

A motion was made by Trustee Peterson and seconded by Trustee Newman to accept the resignation of Larry Krieg and Gage Smith from the Planning Commission effective immediately.

Supervisor Stumbo stated that Mr. Krieg had been on the Planning Commission for 14 years and that he felt it was time for other people to serve. He was a valuable member of the planning commission for many years. She added that Mr. Smith had moved out of the township and had to resign.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 8

The motion carried unanimously.

18. REQUEST TO APPOINT RYAN HUNTER TO THE PLANNING COMMISSION

A motion was made by Trustee Wilson and seconded by Trustee Swanson to appoint Ryan Hunter to the Planning Commission.

Supervisor Stumbo stated that Mr. Hunter also serves on the AAATA board.

The motion carried unanimously.

19. REQUEST TO APPROVE THE 2022-2023 CONTRACT WITH WASHTENAW COMMUNITY COLLEGE FOR BUILDING USE AT THE COMMUNITY CENTER

A motion was made by Trustee Peterson and seconded by Trustee Newman to approve the 2022-2023 contract with Washtenaw Community College for building use at the Community Center (see attached).

Supervisor Stumbo stated there had been a slight increase in revenue this year and that some of the rooms being used had changed.

The motion carried unanimously.

20. RESOLUTION 2022-09, RESOLUTION AUTHORIZING THE DIVISION OF A PLATTED LOT ON EAST GRAND BLVD.

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Treasurer Eldridge and seconded by Trustee Newman to approve Resolution 2022-09, a resolution to authorize the division of a platted lot on East Grand Blvd (see attached).

Supervisor Stumbo stated that the staff planner had verified that the boundary line will not create any new non-conforming conditions. She also added that approval was subject to the removal of a garage addition, which had been completed.

The motion carried unanimously.

21. REQUEST TO ENTER INTO NEGOTIATIONS AND SELL TOWNSHIP OWNED PROPERTIES AT 475 GREENLAWN (K-11-11-332-028) AND 481 GREENLAWN (K-11-11-332-029)

A motion was made by Trustee Wilson and seconded by Clerk Jarrell Roe to approve entering into negotiations to sell township owned properties at 475 Greenlawn (K-11-11-332-028) and 481 Greenlawn (K-11-11-332-029).

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 9**

22. REQUEST TO SET A PUBLIC HEARING ON SPECIAL ASSESSMENT ROLLS IN ACCORDANCE WITH PUBLIC ACT 188 OF 1954, TO BE HELD ON SEPTEMBER 20, 2022 AT 7:00PM

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to set a public hearing on special assessment rolls in accordance with Public Act 188 of 1954, to be held on September 20, 2022 at 7:00pm.

Supervisor Stumbo stated this is part of the special assessment process and occurs every year.

The motion carried unanimously.

23. REQUEST TO PURCHASE HIGH SPEED ELECTION TABULATORS AND ASSOCIATED SOFTWARE IN THE AMOUNT OF \$132,815.00 BUDGETED IN LINE ITEM #101-262-977-000 AND THE SERVICE AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$106,200.00 TO BE BUDGETED IN THE FUTURE IN LINE ITEM #101-262-933-001.

A motion was made by Treasurer Eldridge and seconded by Trustee Peterson to approve the purchase of high speed election tabulators and associated software in the amount of \$132,815.00 budgeted in line item #101-262-977-000 and the service and maintenance agreement in the amount of \$106,200.00 to be budgeted in line item #101-262-933-001.

Clerk Jarrell Roe stated that these scanners would be used for the absentee counting board. She added that these are more efficient and will allow for election results to be available quicker. Clerk Lovejoy Roe added that these more efficient machines should lead to us not having to rent space outside of the Civic Center and should reduce overtime costs associated with late hours of the AVCB.

Trustee Newman asked if these new tabulators would be available for the next election. Clerk Lovejoy Roe answered that we would have the scanners and be able to be trained before the November election.

The motion carried unanimously.

24. REQUEST TO APPROVE AND ACCEPT THE PROPOSAL AND DESIGNATE TRENDSET COMMUNICATIONS GROUP AS THE TOWNSHIP'S PREFERRED NETWORK CABLE INSTALLER VALID UNTIL SEPTEMBER 2026 AND AUTHORIZE FORGOING THE BID REQUIREMENTS FOR NETWORK CABLING JOBS VALUED UNDER \$10,000.00

A motion was made by Clerk Jarrell Roe and seconded by Trustee Wilson to approve and accept the proposal and designate Trendset Communications Group as the Township's preferred network cable installer valid until September 2026 and

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 10

authorized forgoing the bid requirements for network cabling jobs valued under \$10,000.00.

Clerk Jarrell Roe stated that in the past when we have gone out for bids for this kind of work we have had difficulty getting people to bid. She added that this company would be on call to do any network cabling under \$10,000.00.

The motion carried unanimously.

25. RESOLUTION 2022-11, RESOLUTION REGARDING THE TEMPORARY ROAD CLOSURE FOR US BANK 5K

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve Resolution 2022-11, resolution regarding the temporary road closure for US Bank 5K (see attached).

Supervisor Stumbo stated that the township had to give authorization first, then the Washtenaw County Road Commission would give final approval.

Trustee Swanson stated that she had concerns about the road closure on Grove Rd. in addition to the current construction. Treasurer Eldridge stated that the road closures should be minimal, for no more than an hour to ninety minutes. Supervisor Stumbo stated that she believed the work on Grove Rd. should be completed by the date of this road closure.

The motion carried unanimously.

26. BUDGET AMENDMENT #11

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve budget amendment #11 (see attached).

Supervisor Stumbo reviewed the details of the budget amendment.

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

1. REQUEST TO REALLOCATE 2022 CAPITAL OUTLAY FIRE STATION FUNDS BUDGETED IN LINE ITEM #217-901-976-005 IN THE AMOUNT OF \$80,000.00 AND SEEK SEALED BIDS FOR PAINTING PROJECTS AS OUTLINED

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve reallocating 2022 Capital Outlay Fire Station funds budgeted in line item

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING
PAGE 11

#217-901-976-005 in the amount of \$80,000.00 and seek sealed bids for painting projects as outlined.

The motion carried unanimously.

OTHER BUSINESS

There was no other business discussed.

BOARD MEMBER UPDATES

Supervisor Stumbo gave congratulations to Trustee Wilson on his recent election win. She added that there had been a lot of questions on the impending vacancy, but there would not be a vacancy until after the November election.

A motion to adjourn was made by Trustee Peterson and seconded by Trustee Wilson.

Motion carried unanimously.

The meeting was adjourned at approximately 9:30pm.

Respectfully Submitted,



Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

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ERNAT CONSULTING

August 10, 2022

Supervisor Brenda Stumbo

Ypsilanti Charter Township

7200 Huron River Dr.

Ypsilanti, MI 48197

Dear Supervisor Stumbo,

At the request of the Township Executive Team, Ernat Consulting has reviewed Michigan Natural Resources Trust Fund (MNRTF) Grant program. MNRTF grants are being offered and administered through the Department of Natural Resources (DNR) and will support projects specific to natural resource protection and outdoor recreation, specifically trails, regional significant projects, public access to lakes and rivers, wildlife habitat and hunting access. This grant program requires committed matching funds. There is approximately \$15-20 million in funds available annually and grant amounts will range from \$15,000 to \$300,000.

Ernat Consulting has met with elected officials and staff and have been advised that North Bay Park is in critical need of renovation to the bathrooms, walking trail to the water, and boardwalk. An engineer's estimate will be needed for submission of the application.

Trust Fund applications are accepted annually and are due by April 1st and awards are made within 12 to 18 months of the application. Applications with committed matches and portions of larger projects are encouraged.

Ernat Consulting is well positioned to prepare a grant application on behalf of Ypsilanti Charter Township. We feel this is an excellent opportunity to make this grant request as we are preparing the larger TAP grant request for the Lake Loop project and potentially the SPARK grant for the shoreline improvements. The access to lake at North Bay Park will be a critical piece of the Lake Loop project and matching funds to the MNRTF and TAP grant application can be shown. The team for this project will include Bill and Beth Ernat. We bring a combined 50 years of experience in writing and preparing municipal grants.

Proposal

Project Preparation. This section is expected to take 2-3 weeks and approximately 10-20 hours of work time and will include:

- Review of existing park

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- Review of grant rules and procedure
- Creation of project narrative
- Creation of preliminary project budget
- Commissioning of Engineer review and Estimate

Submission. This section is expected to last 3-4 weeks and approximately 30 hours of work time and will be on-going from start of project through formal submission.

- Creation of timeline
- Prepare an approved final budget
- Draft and presentation of proposal
- Coordination and agreements with fundings sources, project sponsors, and other agencies
- Submission of applications

Project Deliverables

The following will be provided to the Township for review and approval before final submission electronically of the grant.

- Complete grant narrative and program guide for execution of grant award.
- Complete grant budget
- Project timeline

Additional Scope

Other grants and funding matches or opportunities may become available during the preparation of the grant submission. Ernat Consulting is willing to make additional applications at its hourly rate of \$100/hour or by addendum to this contract.

Fee

The fee for this project would be up to **\$7,500.00**. A lump sum of \$4,500 for the application and materials required to submit the grant would be due within 15 days of receipt of project deliverables. A lump sum of \$3,000 will be due within 15 days upon notice of award of grant. If no grant award is made, no additional payment would be expected. This fee includes all time and expenses associated with the preparation of the project deliverables. This fee does not include the engineering costs for review or estimate of construction cost.

If you are in agreement with the above proposal, please sign and date below and return to us by August 31, 2022.

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor
Signature of acceptance

Heather Jarrell Roe
Heather Jarrell Roe, Clerk

Aug. 18, 2022
Date

Aug. 18, 2022
Date

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Please feel free to reach out with any questions at 734-945-9270. We look forward to working with you.

Warm Regards,

A handwritten signature in blue ink, appearing to read "Bill Ernath", with a stylized flourish extending from the end.

Bill Ernath

Bill and Beth Ernath

Ernath Consulting

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ERNAT CONSULTING

August 10, 2022

Supervisor Brenda Stumbo

Ypsilanti Charter Township

7200 Huron River Dr.

Ypsilanti, MI 48197

Dear Supervisor Stumbo,

At the request of the Township Executive Team, Ernat Consulting has reviewed Michigan Spark Grant program. Michigan Spark Grants are being offered and administered through the Department of Natural Resources (DNR) and will support projects that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy the outdoors. There is a total of \$65 million in funds and grant amounts will range from \$100,000 to \$1,000,000 in three rounds of funding. Financial matches are not required for this grant.

Ernat Consulting has met with elected officials and staff and have been advised that engineering studies of eroding shorelines in both Loonfeather and Ford Lake parks are being completed and this is an urgent issue. The Ford Lake study has been completed and we would recommend using this study for a round one application.

The DNR has not released the final program rules for the grant. There will be an eight-week application period once the rules have been released. Rules are expected to be released in September.

Ernat Consulting is well positioned to prepare a grant application on behalf of Ypsilanti Charter Township. We feel this is an excellent opportunity to make this grant request as we are preparing the larger TAP grant request for the Lake Loop project. The shore stabilization fits into the goals of connecting and enhancing the Township parks. The team for this project will include Bill and Beth Ernat. We bring a combined 50 years of experience in writing and preparing municipal grants.

Proposal

Project Preparation. This section is expected to take 1-2 weeks and approximately 10-15 hours of work time and will include:

- Review of engineering study
- Review of grant rules and procedure

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- Creation of project narrative
- Creation of preliminary project budget

Submission. This section is expected to last 2-3 weeks and approximately 25 hours of work time and will be on-going from start of project through formal submission.

- Creation of timeline
- Prepare an approved final budget
- Draft and presentation of proposal
- Coordination and agreements with fundings sources, project sponsors, and other agencies
- Submission of applications

Project Deliverables

The following will be provided to the Township for review and approval before final submission electronically of the grant.

- Complete grant narrative and program guide for execution of grant award.
- Complete grant budget
- Project timeline

Additional Scope

Other grants and funding matches or opportunities may become available during the preparation of the grant submission. Ernat Consulting is willing to make additional applications at its hourly rate of \$100/hour or by addendum to this contract.

Fee

The fee for this project would be up to **\$6,500.00**. A lump sum of \$4,500 for the application and materials required to submit the grant would be due within 15 days of receipt of project deliverables. A lump sum of \$2,000 will be due within 15 days upon notice of award of grant. If no grant award is made, no additional payment would be expected. This fee includes all time and expenses associated with the preparation of the project deliverables.

If you are in agreement with the above proposal, please sign and date below and return to us by August 31, 2022.

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor
Signature of acceptance

Heather Jarrell Roe
Heather Jarrell Roe, Clerk

8-18-2022
Date

8-18-2022
Date

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Please feel free to reach out with any questions at 734-945-9270. We look forward to working with you.

Warm Regards,

A handwritten signature in blue ink, appearing to read "Bill Ernat", with a stylized flourish extending from the end.

Bill Ernat

Bill and Beth Ernat

Ernat Consulting



**RECYCLING AND ORGANICS INFRASTRUCTURE GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND YPSILANTI CHARTER TOWNSHIP**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division ("State"), and of Ypsilanti Charter Township ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. Legislative appropriation of Funds for grant assistance is set forth in Public Act No. 0166 of 2020. This Agreement is subject to the terms and conditions specified herein.

Project Name: Curbside Cart Project

Amount of grant: \$580,630.00

Amount of match: \$343,373.00 = 37%

Start Date (date executed by EGLE): 8-22-2022

Project #: _____

% of grant state 100 % of grant federal 0

Project Total: \$924,003.00 (grant plus match)

End Date: 9-30-2023

GRANTEE CONTACT:

Michael Hoffmeister

Name/Title

Ypsilanti Charter Township

Organization

7200 S Huron River Dr

Address

Ypsilanti, MI 48197

Address

734-544-3515

Telephone number

Fax number

mhoffmeister@ytown.org

E-mail address

38-6007433

Federal ID number - (Required for Federal Funding)

78-1488648

Grantee DUNS number - (Required for Federal Funding)

STATE'S CONTACT:

Jeff Krcmarik

Name/Title

Materials Mgt Division/Kalamazoo Office

Division/Bureau/Office

7953 Adobe Rd.

Address

Kalamazoo, MI 49009

Address

269-615-2912

Telephone number

Fax number

krcmarikj@michigan.gov

E-mail address

The Individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Brenda L. Stumbo

Signature

Brenda L. Stumbo

Name/Title

Supervisor

Heather Jarrell Roe

Heather Jarrell Roe

clerk

Aug. 19, 2022

Date

FOR THE STATE:

Elizabeth M. Browne

Signature

Elizabeth M. Browne, Director, Materials Management Division

Name/Title

Aug 03/22

August 22, 2022

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement [other than budget line-item revisions less than 10 percent of the budget line item shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Agreement.

(C) All products shall acknowledge that the project was supported in whole or in part by Recycling Program, EGLE, per the guidelines provided by the program.

(D) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted once monthly during that quarter.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2).

"'Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of [five] years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

(F) An amount equal to 5 percent of the grant award will be withheld by the State until the project is completed in accordance with Section XIX, Closeout, and Appendix A.

(G) The Grantee is committed to the match percentage on page 1 of the Agreement, in accordance with Appendix A. The Grantee shall expend all local match committed to the project by the End Date on page 1 of the Agreement.

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

GRANT PROJECT SCOPE

The scope of this project is outlined in the Grantee's Project Summary, Workplan, Timeline and Budget which is included in this Agreement in Appendix B,. The grantee shall adhere to the budget, tasks, deliverables, and timeline identified in Appendix B.

GRANT REIMBURSEMENT PROCESS

The Grantee is responsible for the payment of all eligible costs necessary to complete the project. The Grantee shall submit reimbursement requests to the State which specify the time period covered by the reimbursement request and the payments made by the Grantee during the time period. Grant reimbursements will be for up to 80 percent of the documented purchase expenditures, not to exceed the awarded grant amount, less a 5 percent retention amount that will be released upon approval of the final report. The final report is due six months after the infrastructure item(s) have been purchased, installed, and/or constructed, but no later than September 29, 2024. Grantees must agree to supply data related to the project for up to five years from the project end date as requested by EGLE.

All grants are paid through a reimbursement process. All grantees will submit proof of payment (i.e., canceled checks, ACH, wire transfer confirmations, bank statements, etc.) and proof of receipt of goods to EGLE proving that the vendor has been paid prior to receiving reimbursement from the grant program. Reimbursement must be requested in conjunction with required, quarterly progress reports. Total payment made to the Grantee by the State shall not exceed the amount identified in this grant agreement. Any costs associated with the project that exceed the awarded grant amount shall be the responsibility of the Grantee. Reimbursement forms will be available on the EGLE's Recycling Program website located at Michigan.gov/MiRecycles.

The Grantee is responsible for ensuring that all partner entities fulfill their commitments under the grant proposal.

The Grantee is responsible for ensuring that all products requiring reimbursement acknowledge that the project was supported in whole or in part by the EGLE Recycling Grant Program.

RECAPTURE

The Grantee is hereby notified and hereby acknowledges that the Grant is subject to recapture and that the Grantee will incur an obligation to repay the Grant (the "Recapture Obligation") immediately, in full, if:

- a. it fails to comply with the entirety of the grantee's grant application attached, including all budget, tasks and timeline;
- b. it sells, exchanges, or disposes of any equipment described in this Agreement without the Grantor's written approval; or
- c. the State of Michigan determines that there has been a default under the Agreement and seeks reimbursement.

In the event that the Grantee becomes liable for a Recapture Obligation, it shall satisfy the Recapture Obligation within the time specified in the written notice thereof to the Grantee by the Grantor.

The Grantee's obligation under this sub-section shall survive five years beyond the term of this Agreement.

REPORTING REQUIREMENTS

The Grantee shall comply with all reporting requirements of the State during the Agreement Period. A reporting calendar can be found in Section IV of the boilerplate agreement language.

QUARTERLY REPORTS

The Grantee shall submit the final quarterly status and financial report, including all supporting documentation for expenses, by September 30, 2023.

Quarterly progress and financial reports must be submitted at least every three months during the Agreement Period, even if no funds were expended. Provide the following narrative using the numbers and headings listed below:

I. SUMMARY OF ACTIONS TAKEN DURING THE CURRENT PERIOD

- A. Describe the tasks completed and how project funds were expended during the time period covered by the report. If no funds were expended during the current period, include a statement to that effect, along with an explanation and a description of tasks completed during the period.
- B. If any products were developed during the time period covered by the report, include a copy of the products with the report.

II. SUMMARY OF ACCOMPLISHMENTS DURING THIS PERIOD

- A. Goals and objectives as set forth in the grant application and grant contract. List the project's stated goals and objectives and describe how the project is meeting them.
- B. Additional project accomplishments not included in original project goals and objectives.
- C. Project data: Provide any data collected during the current period, as described in the grant application incorporated with this contract. Attach available documentation which supports the data. If the data provided covers a previous reporting period, specify the dates which the data is from.

III. SUMMARY OF REMAINING ACTIONS TO BE TAKEN

- A. Describe the remaining tasks to be completed and indicate whether or not these tasks will be completed within the approved project schedule. For tasks which will not be completed within the approved project schedule, discuss the reasons for the delay and provide the revised task completion date.

IV. PROBLEMS ENCOUNTERED DURING THIS PERIOD

- A. Identify any problems encountered during the current reporting period and explain how they were resolved. Describe the impact these problems have had or will have on project design, completion, and operations. If at any time the Grantee becomes aware that any materials collected or processed in association with grant purchases are being disposed, the Grantee must immediately notify EGLE and must document the issue in the next quarterly report. The Grantee must also submit for EGLE review the steps that will be taken to address the issue and the expected timeframe for resolution.

V. ADDITIONAL COMMENTS

- A. Provide any additional comments relevant to the status of the project and its operations.

VI. FINANCIAL DOCUMENTATION

- A. Provide required documentation for funds expended during the reporting period, including proof of payment and proof of receipt of goods.

FINAL PROJECT REPORT

The purpose of the final project report is to provide the State with data on your project and a narrative discussion about your project, including an evaluation of the project to date. The final report is due six months after the infrastructure item(s) have been purchased and/or constructed, but no later than September 29, 2024. Retained funds will be forfeited by the Grantee if the final report is not accepted.

Identify the time period covered by the final project report. Provide the following narrative information using the numbers and headings listed below:

I. PROJECT DESCRIPTION

- A. Provide a description of the project funded.
 - i. Provide a 4-5 sentence summary of the project.
 - ii. Include any news articles and/or photographs as appropriate.
 - iii. Include the date project operations began and a discussion of the current status of project operations.
- B. List and explain the steps involved in completing the project, from planning through implementation to ongoing operations. Include the dates of major project activities and events.
- C. List and discuss other entities (e.g., companies, nonprofit groups, local units of government) that played a role in planning and implementing the project and briefly describe their role. Describe any formal agreements that were entered into as a part of project implementation.

II. PROJECT DATA

- A. Diversion rate, participation rate, and geographical area.
 - i. For the time period covered by this report, provide the quantity of recyclable or organic materials diverted, in tons or cubic yards /time period. Specify which recyclable or organic materials are included in this reported volume. Describe the methods for measuring these quantities.
 - ii. Provide diversion rates prior to the grant project, if known.
 - iii. For the time period covered by this report, provide information on the number of people and/or number of households/units served by the project. Describe the methods for measuring these numbers.
 - iv. Provide information on the number of people and/or number of households/units served prior to the grant project, if known.
 - v. For the time period covered by this report, provide information on the geographical area served by the project.
 - vi. Provide previous information on the geographical area served by the program prior to the current grant project.
- B. Provide the following information for all education and outreach activities related to the grant project, as applicable:
 - i. Types of groups (audience) targeted.
 - ii. Types of promotional materials developed.
 - iii. Methods used to distribute information or materials.
 - iv. Planned/future educational efforts.

III. PROJECT COSTS: Provide the following information regarding costs required to implement the project:

- A. Provide the dollar amounts and a description of all program related capital costs which have been incurred during the time period covered by this report. Identify the specific dates these costs were incurred.
- B. For the time period covered by this report, provide the dollar amounts and a description of all additional costs (beyond match) required to complete the project. Identify the specific dates these costs were incurred.
- C. For the time period covered by this report, provide the dollar amount and a description of the costs needed to operate the project.

- D. Describe the funding mechanisms utilized to operate and maintain the project activities.

IV. PROJECT EVALUATION

- A. Goals and Objectives. Summarize each of the project's goals and objectives as stated in your original proposal. Discuss (in both narrative and numerical terms) how well you are meeting each goal and objective. For each goal or objective that is not being met, discuss why.
- i. If the project goals and objectives have changed from those that were originally established, discuss how and why. Also, discuss how these changes have impacted the final project.
 - ii. Recovery/Access/Participation Goals: As a part of the above discussion of project goals and objectives, identify the increase in either volume collected (in tons or cubic yards per year) by material type, or geographical access/population served that the project is currently achieving. If the project is not meeting its goals, provide a discussion on why these goals are not being met. Also, indicate what steps you are taking in order to meet the stated goals in the future, and provide a timeframe for meeting these goals.
- B. Discuss any project accomplishments not included in the project's original goals and objectives.
- C. Discuss the economic impact the project has had on the local economy. Include information on new jobs created and sustained and any other relevant economic information.
- D. List and describe all significant problems encountered during project implementation, including any cost overruns, institutional barriers, local issues, etc. Describe how the problems were addressed and resolved. Describe any impact these problems had in project design, implementation and/or ongoing operations.
- E. Describe the most successful components of the project and explain why you think they are successful.
- F. Describe the least successful components of the project and explain why you think they are not successful.
- G. Lessons Learned. Discuss any conclusions you have made about the technical and economic feasibility of carrying out a similar project. Identify what you would do differently if you were to carry out a similar project, and why.
- H. Provide a description of the motivation for pursuing this grant opportunity and how the need for the project was identified.

V. ADDITIONAL COMMENTS

- A. Provide any additional information relevant to the status of the project and its operations.
- B. Provide a description of opportunities that you may have identified after implementing this grant.

The quarterly and final project report must be signed by the authorized contact person for the project. Indicate any name, address or telephone number changes for the contact person and/or the project.

Submit the quarterly and final project reports to the attention of the State's contact at the following email address:

EGLE-RecyclingGrant@michigan.gov

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GRANT PROGRAM PROPOSAL, WORKPLAN, BUDGET –

APPENDIX B

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EGLE Full Proposal: Ypsilanti Charter Township

Grant Category:

Select which Grant you are applying to:

Recycling Infrastructure

The Recycling Infrastructure Grants are designed to increase the statewide recycling rate, with the goal of achieving a 30% percent statewide recycling rate by 2025. Additionally, the Recycling Infrastructure Grants work to increase collection and processing capacity of recyclable materials or food waste, increase access to recycling or food waste composting infrastructure, and increase participation rates in recycling or food waste composting programs across Michigan. These grants give specific attention to quality. Funding or program partners working with Recycling Infrastructure Grant applicants must be actively involved with the implementation and operation of the proposed project.

General Information:

Primary Contact

Same as Profile

Organization Name:

Ypsilanti Charter Township

Please self-identify your organization type:

Public Sector

Project Information:

Project Title

Ypsilanti Township Recycle Program

Brief Project Description

NOTE: This concise description will be used in reports and other documentation.

The local waste/recycle company has recently increased their prices for the recycle rental carts, resulting in households returning or not renting the recycle carts, creating a reduction in the number of households recycling in the Township. The Township is proposing to use the grant and matching funds to purchase recycle carts for all of the 15,165 single-family and two-family households in the Township. The distribution of the free carts to each single and two-family household will eliminate rental/purchase fees for all recycling bins/carts, thereby encouraging all households to participate in the recycling program without any impact to their monthly expenses.

Project Goals and Objectives

What Recycling Infrastructure objectives does your project help to achieve?

(multiple can be selected)

Increase collection and processing capacity of recyclable materials or food waste across Michigan., Increase participation rates in recycling or food waste composting programs across Michigan.

Describe how your project meets the selected objectives:

There are approximately 15,165 single family and two-family households that are eligible to get curbside recycling. Of these households, Ypsilanti Charter Township has approximately 7,885 households currently participating in the recycling program, with 2,242 using the 96-gallon recycle cart. The remaining 5,643 participating households use either a 15-gallon bin purchased at the Township Hall or a 32-gallon cart purchased at a local retailer. Utilizing grant and matching funds, the Township is seeking to purchase 15,165 recycling carts to allow every household to participate in the recycling program, thereby increasing the collection of recycled materials. The Township is seeking EGLE funds to purchase 12,923 carts for those households that currently do not have a 96-gallon cart. The remaining 2,242 carts will be purchased using the matching funds from the Township and the Recycling Partnership.

What is the primary focus of your Recycling Infrastructure project?

Transition from recycling bins to carts, Additional carts for a new or existing recycling or food waste collection program

How does your project achieve the selected focus?

(If new materials are collected ensure that is described)

Ypsilanti Charter Township is proposing to purchase carts for all single and two-family households in the Township. There are approximately 7,885 households or 52% currently participating in the recycling program, with 2,242 or 14.8% of these households utilizing the 96-gallon cart. By purchasing a 96-gallon cart for each eligible household over 5,600 households will upgrading from a smaller 15-gallon or 32-gallon bin to a 96-gallon cart and over 7,200 households will be joining the recycling efforts of Ypsilanti Charter Township.

Describe your current program including (if applicable) collection method (curbside, drop-off, single stream, dual stream, source separated, etc.); volume of containers; collection frequency; list of materials collected; geographic area served including population and/or number of household/units serviced (if known); name and location of processor, broker, and/or end market (if known); description of operational funding sources (user fees, millage, special assessments, general funds, etc.); description of existing program partners/collaborators; description of existing recycling education/outreach program

Ypsilanti Charter Township currently has curbside, dual stream waste/recycle pickup for single-family and two-family residences and single stream for multi-family complexes and commercial buildings. Bi-weekly pickup has been arranged for all recycle customers. Waste Management is the disposal company and they utilize GFL Environmental Recycling Services in New Boston, Michigan as the end market. The recRecycle containers can be one of three sizes: 15-gallon containers and are available at the Ypsilanti Charter Township Center for \$15, 32-gallon containers with handles can be purchased at retail outlets and used with a recycle sticker, or a 96-gallon cart can be rented for \$4/month from Waste Management, by the household. Cycled materials include: cleaned out plastic containers that are #1, 2, 4, 5, or 7; emptied glass containers; aluminum cans, small kitchen cookware (free of food), metal pots/pans, disposable pie tins, and baking trays; and paper products that include corrugated cardboard, mail, brown paper bags, paperboard (i.e. cereal boxes, tissue boxes, etc), newspapers, glossy inserts, magazines, catalogs, books, telephone books, paper egg cartons, and paper towel rolls. Ypsilanti Charter Township is the area served, with approximately 15,165 single and two-family households eligible to participate in the program.

Describe how this project will show improvement from your current program:

As this will be at no-cost to the occupants of single and two-family residences, it is anticipated that the current households that utilize the 15 and 32-gallon bins will be able to recycle more goods and those 7,200+ households that are not currently participating will have an opportunity to participate in the recycling program.

As relevant, please provide metrics for your current collection or processing and expected change with the implementation of this project. Feel free to describe how collection / Processing volume was calculated. (optional)

The Township has curbside recycling available for all single-family and two-family households. There is approximately 15,165 single and two-family households in the Township. There is approximately 52 percent of these households currently participating, with only 36% participating on a collection date. Curbside recycling occurs on a bi-weekly basis. In 2020, there was 1,206.45 tons collected through the recycling program. With the additional participating households the recycling would increase proportionately. The goal is to have 100 percent of the single and two-family households participating in the program, which would nearly double the collected recycles. (The collection volume was provided by Waste Management, the contractor selected to do the residential waste/recycling.)

Current Annual Collection / Processing Volume:

Tons or cubic yards of material processed or collected

1,206

Expected Annual Collection / Processing Volume:

Tons or cubic yards of material processed or collected

2,000

Unit used:

Tons

Supporting Data (optional):**Current population and/or number of households served:**

(Number of households)

15,165

Expected population and/or number of households served:

(Number of households)

15,165

If a drop-off, what is the current geographic area served:

NA

Describe how your project will benefit Environmental Justice or underserved and/or vulnerable populations:

With the elimination of rental fees, all households regardless of income will be encouraged to participate in the recycling program. According to the United States Census estimates for Ypsilanti Charter Township in 2019, 1651 households, or 7.5 percent of all households are 65 years of age or older and over 30 percent of the population is considered to be low- or -moderate income. Purchasing the carts for all single and two-family households will allow these households to participate in the recycling program at no cost to them.

Does your project incorporate educational efforts?

Yes

Briefly describe how your project incorporates educational efforts:

The Recycling Partnership will be participating in this recycling effort. They will be granting the Township \$1 per household or \$15,165 to be spent for educational purposes. The township is anticipating to include a list of eligible recycling materials to be presented with each of the 96-gallon carts. Furthermore, the list of eligible materials will continue to be posted on the Township's website, available at the Township Hall, and posted in the Township's newsletter.

Do you know how many tons of Greenhouse Gas (GHG) emissions will be avoided through this project?

No, and I don't have information to support this

Describe how your project addresses Greenhouse Gas emissions:

Greenhouse gases are often emitted with the decay/decomposition of waste materials in landfills. With the increase of recycling and the subsequent reduction of waste in the local landfill, gases emissions are anticipated to be reduced. Several greenhouse gases that are expected to be reduced are carbon dioxide, methane, and nitrous oxide.

Feel free to upload any supporting data for environmental and climate metrics:

(Optional)

Guidance on measuring environmental outcomes is included in ["Measuring Environmental and Economic Impact"](#).

What County or Counties will your project impact?

To select multiple counties hold "Ctrl" and click each county name. To unselect, continue holding "Ctrl" and re-click a highlighted county name

Washtenaw County

How would you categorize your geographical impact?

Regional impact refers to if your project impacts multiple counties or areas. County-wide projects should impact the whole county including in large cities and rural areas. Rural would consider any communities not in an urban area.

A specific city or urban area

Briefly describe the geographical impact of your project (How will a specific area, region, city, or county be impacted?):

With the increase of recycled materials, the amount of waste going to the local landfill will be reduced. This will be beneficial in two ways. First, greenhouse gas emissions and subsequent odors that can accompany those gases will be reduced thereby, improving the air quality in which to breathe. Secondly, a reduction in waste materials will lengthen the usefulness of the landfill and delay the need for a new landfill for a period of time.

Measuring Success: Describe how the project will be evaluated, including how success will be defined and measured. A final report will be required, which must include quantitative and qualitative results, lessons learned, and recommendations for future actions. Describe how evaluation results will be used and distributed, including any products that will result from the project.

The Township will evaluate the success of the recycling program by the number of (increased) participants in the recycling program as well as the (increased) tonnage of recycled goods that have been collected. The program will be evaluated and the results will be available on the Township website, at the township hall, as well as included in one of the township newsletters, which is distributed to all households in the Township.

If any, what are additional goals and objectives of this project?

In addition to increasing the number of participating single-family and two-family households in the recycling program, the Township anticipates that the general awareness of the recycling program will encourage all single-family and two-family households to participate as well as promote the future expansion of the recycling program to include the business community and multi-family households.

Upload any additional supporting data or information regarding this project:

(Optional)

Cascade Cart Solutions Proposal - Ypsilanti Twp 96g Recycling Carts. 8-12-21.xlsx

Partnerships and Collaborations

Describe community support and/or partners for the grant project. Describe how/if the funding provided in this grant is leveraging additional investment from partners.

Ypsilanti Charter Township is working with the Washtenaw County Water Commissioner's Office as well as The Recycling Partnership to promote the recycling efforts put forth through this grant application. The Washtenaw County Water Commissioner's Office is responsible for the health, safety, and welfare of the citizens of Washtenaw County by protecting the surface water and the environment. The Recycling Partnership is a national foundation aimed to improve recycling efforts throughout the United States. Along with this grant, the Recycling Foundation and the Washtenaw County Water Commissioner's Office have both committed to provide matching funds for this project. The Recycling foundation will assist in the purchase of recycling carts for all households as well as educational funds to promote recycling in the Township. Their commitment (based on the full grant request being awarded) is \$242,640, which is \$15/cart (\$15 x 15,165=\$227,475) and \$15,165 for education (or \$1 per household). The Washtenaw County Water Commissioner's Office has a grant program that will be utilized to further reduce the Township's portion of the project. They have several applicants, including Ypsilanti Charter Township, and approximately \$50,000 remaining in this fiscal year.

How many letters of support do you have accompanying this application, if any?

You can save this draft to add letters at a later time or once you submit your application edit before the Grant Cycle closing date to attach Letters.

4

Letter of Support

Ypsilanti Charter Township Letter of Submittal. 8-13-21.pdf

Letter of Support

Recycling Partnership Support Letter. 8-12-21.pdf

Letter of Support

Washtenaw County Water Commissioner Support Letter. 8-10-21.pdf

Letter of Support

Waste Management Letter of Support. --.pdf

Work Plan, Timeline and Budget:

Work Plan and Timeline

Long Term Viability: Describe how the project will be sustained beyond the grant timeline.

The recycling carts will be assigned to specific addresses and not to the residents. This will enable the cart to remain at the property for the life of the carts. The life of the carts is 10 years, at which time the replacement of the carts will be reevaluated.

Provide a brief narrative describing the work plan and timeline:

Ypsilanti Charter Township is seeking to purchase a 96-gallon cart for each single and two-family household in the Township. In addition, through the grant from the Recycling Partnership, additional funds will be sought for the education program associated with the recycling grant. The will cost \$66 each. For 15,165 households the cost of the carts will come to \$1,000,890 and the educational grant from the Recycling Partnership is \$15,165. The total cost of the program is \$1,016,055. As there are 2,242 96-gallon carts, those carts will not be a part of this grant request, but will be paid for by Ypsilanti Charter Township, the Recycling Partnership, and Washtenaw County Water Commissioner's Office. The remaining 12,923 carts will be purchased with the EGLE grant and the Recycling Partnership grant. Ypsilanti Charter Township has been working with the Recycling Partnership and Washtenaw County Water Commissioner's Office and will submit applications in September. Grant funds are anticipated to be available in October, at which time, the carts will be ordered. Once they are delivered they will be placed at each property for use.

Work Plan and Timeline Upload:

Work Plan and Budget Documentation. 8-13-21.docx

Please attach a descriptive work plan and timeline which includes:

- Identification of the tasks and responsible party for implementation of the project.
- Identification of the tasks and party responsible for preparing quarterly progress reports and the final project report.
- A timeline of activities, showing when each task described will be started and completed.
- Identification of when quarterly milestones will be achieved.

Budget

What is the overall Project Cost?

\$924,003

How much match funding is being contributed?

\$343,373

What grant amount is being requested?

\$580,630

Match Percentage

37.161459432491

Budget Attachment

Please download the following budget document to complete and attach to this application: [Budget Attachment](#)

- Include a price quote for any item(s) to be purchased.
- Description of the source(s) of match funding to be used for the planned expenses
- Describe each task on the form, and provide the total cost for each task, breaking down the total cost by how much the grant will pay for that cost versus how much the grantee or partner will pay.
- The milestones and associated costs will be used to create the grant agreement and grant payment schedule.

Right click the link to open in new tab

Budget Upload:

MMD-Sustainability-Recycling-Financial_Status_Report_-_Budget_Template_722383_7 (3).xlsm

Closing:

DUNS Number

If known, use www.sam.gov to find your DUNS number if you have one.

78-1488648

Federal ID Number

Will be required if selected for final review

386007433

State Senator

Find your Senator:

<https://www.senate.michigan.gov/fysbyaddress.html>

Senator Jeff Irwin

State Representative

Find your State Representative:

<https://www.house.mi.gov/MHRPublic/frmFindAREp.asp>

Representative Ronnie Peterson

(Right click the links to open in new tab, otherwise you may be directed away from this page with changes not saved)

Proposal # Mike081221
August 12, 2021

QUOTE PREPARED FOR	SHIP TO		
Mike Hoffmeister	Ypsilanti, MI		
Charter Township of Ypsilanti			
7200 South Huron River Drive			
Ypsilanti, MI 48197			
734-366-0911			
ITEM DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
96-Gallon Sterling Series EcoCart	15,165	\$54.95	\$833,316.75
- Color and Stamping TBD			
Assembly and Delivery to Residents	15,165	\$4.00	\$60,660.00
- Unload Incoming Delivery Trucks			
- Assemble and Delivery of Containers Curbside			
- Scanning of RFID Tags to Residential Addresses			
- Hanging Customer Supplied Literature Bag on Cart			

YPSILANTI CHARTER TOWNSHIP WORK PLAN

Waste Management has recently increased the cost of the 96-gallon recycling carts to the residents of Ypsilanti Charter Township. The Township is seeking a grant to purchase 15,165 96-gallon recycling carts. These carts will go to all single and two-family households in the Township. These carts will replace all existing recycling carts, 15-gallon bins, 32-gallon carts, and 96-gallon carts to the residents at no cost to them. A total of 7,887 households currently recycle but of that number only 2,242 have 96-gallon carts.

With the additional carts/upgrade to the 96-gallon carts, recycling is expected to increase in number of participants and the tonnage that is collected by Waste Management.

The Township will purchase 3000 carts beginning in April 2022 and will continue to purchase 3000/month until August when the Township will purchase 3,150 and complete the acquisition of the carts.

Waste Management will monitor the amount of materials collected and will report the amounts back to the Township. Michael Hoffmeister or his representative, will represent the Township and will submit quarterly reports as required to EGLE.

Matching Funds

Ypsilanti Charter Township will be seeking a grant from the Recycling Partnership as part of the match for the Grant. The Recycling Partnership will pay \$15/cart or household and \$1/household for a total of \$16/household. At 15,165 households, their total match will be \$242,640.

The Township will be seeking grant funds from the Washtenaw County Water Commissioner's Office to assist in the purchase of the carts. They have not committed an amount but have indicated that some funds are available. The Township will use these funds to reduce the Township's portion of the matching funds, which is \$100,733. The Township's funds will be taken from the general fund budget.

As stated previously, the Township will purchase 3,000 carts beginning in April 2022 and will continue to purchase 3,000 per month and will complete the purchase of the carts by August 2022. The Township will seek reimbursement of each purchase to both EGLE and the Recycling Partnership.



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
MATERIALS MANAGEMENT DIVISION
RECYCLING PROGRAM
FINANCIAL STATUS REPORT

Grantee / Vendor Name: Charter Township of Ypsilanti

Vendor Number:

Project Name: Recycling Infrastructure Grant

Grant Given Number:

Contract Date From:

To:

Contact Name: Mike Hoffmeister

Contact Number: 734-544-3515

Contact Email: mhoffmeister@ytown.org

INFRASTRUCTURE ITEM	Budget Line Number	Amount
96-gallon curbside carts	1	\$ 924,003
	2	
	3	
	4	
Task Subtotal		\$ 924,003
INDIRECT BUDGET		
Percentage		
Total	0%	\$ -
PROJECT BUDGET		
Total		\$ 924,003
MATCH BUDGET		
Percentage		
Total	63%	\$ 580,630
GRANT BUDGET		
Total	37%	\$ 343,373



125 Rowell Court
Falls Church, VA 22046
864.760.8828
RECYCLINGPARTNERSHIP.ORG

RECYCLING PARTNERSHIP GRANT AGREEMENT

This Grant Agreement is hereby made and entered into on the last date of execution below (“Effective Date”), by and between The Recycling Partnership, Inc. (“The Partnership”) and Ypsilanti Charter Township, Michigan (“Grantee”), which are referred to collectively herein as the “Parties” and individually as a “Party.”

- 1. Grant Agreement Documents; Entire Agreement:** This Grant Agreement consists of this document and its attachments: (a) Terms and Conditions (Attachment A), and (b) Work Plan (Attachment B). This Grant Agreement comprises the entire agreement between the Parties and supersedes any and all previous and contemporaneous agreements and representations, whether oral or written.
- 2. Term:** The Grant Agreement shall be effective during the Grant Period, which begins on the Effective Date and ends on January 31, 2024 unless the Parties agree to amend the Grant Agreement as provided in Paragraph 8.
- 3. Grantee’s Duties:** Subject to Paragraph 10 hereof, the Grantee shall take reasonable and appropriate steps to substantially complete the Work Plan as set out in Attachment B and under the conditions set forth in Attachment A.
- 4. Duties of Partnership and Grantee:** The Partnership shall make cash grants to the Grantee in an amount not to exceed TWO HUNDRED FORTY THREE THOUSAND TWO HUNDRED DOLLARS (\$243,200) to support the purchase of recycling carts and educational and outreach efforts with the goal of improving and enhancing Grantee’s residential curbside recycling program (“Cash Grants”). The details of the Cash Grants and the anticipated costs and expenditures associated with this grant project are detailed in the section f, Project Budget and Grant Funding, of Attachment B.

In addition to the Cash Grants, during the Grant Period The Partnership shall also provide the Grantee with access to resources, Partnership staff time, and other in-kind services with an estimated value of ONE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000). The purpose of these in-kind services is to support the Grantee’s public recycling program through the provision of technical support for strategic planning, program assessment, and recycling education and outreach including graphic design customization. The amounts set forth below represent The Partnership’s intended distribution of

in-kind resources to the Grantee.

Description of In-Kind Resources from The Recycling Partnership	Projected Value
Access to Recycling Partnership educational campaign materials	Up to \$100,000
Dedicated technical assistance and outreach campaign design support from Partnership staff	Up to \$25,000
Total projected value of in-kind assistance and support	Up to \$125,000

In exchange for the Cash Grants and in-kind resources from The Partnership, the Grantee will (i) commit staff time and resources for the planning and implementation of the project that is the subject of this Grant Agreement, including producing and distributing educational materials, conducting recycling program operations, supporting research and program analysis, and providing additional support as the project requires in the Work Plan as set out in Attachment B, and under the conditions set forth in Attachment A.

Subject to Paragraph 10 hereof, the Grantee will take reasonable and appropriate steps to substantially complete the Work Plan in accordance with the Anticipated Implementation Timeline described in the Work Plan.

5. Distribution Provisions: The Partnership shall distribute Cash Grants to the Grantee to reimburse the Grantee for actual allowable expenditures the Grantee has made or otherwise incurred during the Grant Period (collectively, “Allowable Expenditures” and individually, an “Allowable Expenditure”). An Allowable Expenditure is one associated with work performed or goods or services acquired to complete the Work Plan as set out in Attachment B as determined by The Partnership in its sole and absolute discretion. Excluding the final Cash Grant, The Partnership shall make such distributions to the Grantee within thirty (30) days of receiving from the Grantee invoices prepared as described in Paragraph 6 hereof documenting Allowable Expenditures. Total Cash Grants from The Partnership will not exceed ninety percent (90%) of reimbursable costs until the submittal of a final report (“Final Report”) as defined in section u, Reporting and Additional Post Award Requirements, of Attachment A; the remaining ten percent (10%) of reimbursable expenses shall be paid upon Final Report submittal. Cash Grants may be distributed to the Grantee by check or direct deposit, as the Grantee and The Partnership shall mutually agree prior to the distribution of a Cash Grant.

6. Invoices: As described in section v, Reimbursement, of Attachment A, the Grantee shall submit reimbursement requests to The Partnership in the form of an invoice using a template provided by The Partnership. All invoices submitted to The Partnership by the Grantee shall be accompanied by reasonable and appropriate evidence for The Partnership to determine the actual amounts paid by the Grantee for work and services associated with Allowable Expenditures, and documentation that provides evidence of payment by the Grantee for all Allowable Expenditures submitted, which shall include copies of invoices for Allowable Expenditures for which the Grantee is seeking reimbursement. The

Grantee's final invoices must be received by The Partnership with the Grantee's Final Report. In addition to supporting documentation, the Grantee shall provide a summary of the expenses paid by the Grantee in a table or spreadsheet outlining the expense, vendor, and the purpose of the expense. Upon delivery of such invoices and documentation, the Grantee will then be eligible for reimbursement of up to ninety percent (90%) of the amount of the Cash Grants to be provided by The Recycling Partnership for Allowable Expenditures and with the final ten percent (10%) available as detailed in Paragraph 5 above.

7. Grant Contacts: Contacts for purposes of this Grant Agreement are set forth below.

Partnership Chief Community Strategy Officer:	Partnership Project Manager:	Grantee Project Manager:
Cody Marshall Telephone: (919) 612-7127 Email: cmarshall@recyclingpartnership.org	Cassandra Ford, Community Program Manager Telephone: (785) 840-4048 Email: cford@recyclingpartnership.org	Mike Hoffmeister, Residential Services Director Telephone: (734) 544-3515 Email: mhoffmeister@ytown.org

8. Changes, Amendments, and COVID-19 Matters: Any change to this Grant Agreement that increases or decreases the amount of the Cash Grants is not effective until approved in writing by the Chief Community Strategy Officer of The Partnership and the Grantee. This Grant Agreement may be amended only in a writing signed by both of the Parties.

As of the Effective Date, each Party intends to undertake all activities detailed in the Grant Agreement. The Parties, however, recognize the uncertainties caused by the COVID-19 pandemic and resulting public health emergency ("Health Emergency") may impact their respective performance hereunder. The Grantee plans to meet all Grantee funded activities in the Grant Agreement and will undertake all reasonable good faith efforts to do so; however, the Grantee cannot guarantee resources will be available. Similarly, The Partnership plans to meet all of its obligations hereunder and will undertake all reasonable good faith efforts to do so; however, The Partnership cannot guarantee that the Health Emergency will not impact its performance hereunder. By way of illustration, but not limitation, The Partnership has adopted various safety protocols, which are intended to ensure that services conducted by third party vendors can be performed safely and which may be more stringent than applicable local, state and/or federal rules, regulations and/or guidelines and/or Centers for Disease Control and Prevention ("CDC") and/or World Health Organization ("WHO") recommendations related to the Health Emergency. Such safety protocols adopted by The Partnership may require that one or more of the activities contemplated herein be suspended and/or terminated. Moreover, one or more third-party vendors may be unable to provide services as contemplated hereunder due to local, state and/or federal social distancing rules, regulations and/or guidelines or CDC and/or WHO recommendations, or if operational impacts due to the Health Emergency make it not feasible for one or more of such services to be conducted by such vendor. Furthermore, due to social distancing guidelines and other operational

impacts related to the Health Emergency, the Grantee cannot guarantee that all activities in the Grant Agreement will be feasible. If either Party or a third-party vendor is unable to meet its responsibilities under the Grant Agreement, or if operational impacts due to the Health Emergency do not make activities of a Party or a third-party vendor set out in the Grant Agreement feasible, such Party or The Partnership on behalf of a third-party vendor, as the case may be, will immediately notify the other Party in writing. At such time, The Partnership can terminate the Grant Agreement or the Parties can mutually agree to modify this Grant Agreement. If the Grant Agreement is terminated by The Partnership, all reimbursable expenses incurred by the Grantee up to the termination date and incurred in good faith to fulfill the Grantee's obligations hereunder may be reimbursed to the Grantee by The Partnership pursuant to Paragraph 5 hereof.

9. Signature Warranty: Each of the undersigned represents and warrants that he or she is authorized to execute this Grant Agreement.

10. Appropriations Limitation: All expenditures and other performance by the Grantee under this Grant Agreement are subject to appropriations by the Board of Trustees of the Grantee. Consequently, this Grant Agreement shall bind the Grantee only to the extent the Grantee appropriates sufficient funds for the Grantee to perform its obligations hereunder.

[The balance of this page is intentionally left blank.]

The parties have executed this Grant Agreement as of the Effective Date.

The Recycling Partnership, Inc.

By: [Signature]

Rob Taylor, Director of Grants and Community Development

DATE: 8-30-2022

Ypsilanti Charter Township, Michigan

By: [Signature]

Brenda Stumbo, Township Supervisor

DATE: Sept. 7, 2022

By: [Signature]

Heather Jarrell Roe, Township Clerk

DATE: Sept. 7, 2022

Attachment A: Terms and Conditions

a. Termination: Either Party may terminate the Grant Agreement in writing with thirty (30) days' notice to the other Party. If the Grantee fails to substantially fulfill its obligations under this Grant Agreement in a timely and proper manner, The Partnership may provide written notice to the Grantee of its intent to terminate the Grant Agreement. Such notice shall specify the reasons for termination and allow the Grantee thirty (30) days to mitigate any specified reasons. If the Grantee fails to cure, as determined by The Partnership in its sole discretion, The Partnership may terminate this Grant Agreement by giving written notice to the Grantee of such termination and the effective date of such termination. In such event, the Grantee may receive Cash Grants equal to the total amount of actual allowable expenditures paid or entered into in good faith and subject to the other terms and conditions of this Grant Agreement that were incurred by the Grantee prior to receipt of a notice of termination from The Partnership and submitted for reimbursement within thirty (30) days of such receipt date in accordance with Paragraphs 5 and 6 of this Grant Agreement.

b. Notices: All notices required by the terms of this Grant Agreement to be sent to The Partnership must be delivered by email with a read receipt requested to cmarshall@recyclingpartnership.org with a copy to cford@recyclingpartnership.org.

All notices required by the terms of this Grant Agreement to be sent to the Grantee must be delivered by email with a read receipt requested to the Grantee's Project Manager, Mike Hoffmeister, at mhoffmeister@ytown.org.

c. Recycled Paper: The Partnership encourages the Grantee, if cost effective, to have all publications produced as a result of this Grant Agreement be printed double-sided on recycled-content paper with minimal thirty percent (30%) post-consumer recycled content.

d. Lobbying: The Grantee shall not use or appropriate any Cash Grant to carry on propaganda or otherwise attempt to influence legislation.

e. Compliance with Work Plan: The Grantee shall substantially adhere to the timeline and objectives detailed in the Work Plan as set out in Attachment B and strive to make sufficient progress toward fulfilling such timeline and objectives.

f. Extensions: The Partnership may grant extensions of time for the Grantee to perform its obligations hereunder, but such extensions are not guaranteed. If the Grantee desires an extension, the Grantee shall submit a written request to the Chief Community Strategy Officer of The Partnership at least sixty (60) days prior to the end of the Grant Period.

g. Retroactive Costs: Costs incurred before the Grant Period are not eligible for reimbursement unless approved in writing by the Chief Community Strategy Officer of The Partnership.

h. Travel Expenses: Cash Grants from The Partnership may not be used for travel expenses without prior written approval from the Chief Community Strategy Officer of The Partnership.

i. Technical Assistance: The Grantee agrees to work with The Partnership during the design, implementation and monitoring of the program improvements, both educational and operational, during the Grant Period.

j. Collection Frequency: The Grantee must provide residents with a recycling program under which recyclables are collected on a weekly or every other week basis. Collection frequency impacts cart size as follows:

- Weekly collection: minimum of 64+ gallon cart is required.
- Every other week collection: 93+ gallon cart size is required.

The Grantee, at its discretion, may distribute carts that are smaller than required above but such carts will not be eligible for grant funding.

k. Cart Distribution: The Grantee must distribute carts for recycling collection free of additional charge to residents beyond standard monthly utility rate for waste and recycling services and in accordance with existing policies and procedures of the Grantee. Grant funding is limited to supporting the distribution of one (1) recycling cart to each eligible household.

l. RFID (Radio Frequency Identification) Tags: The Grantee must acquire and distribute carts with embedded RFID tags.

m. Recycled Content Requirement: The Grantee must acquire and distribute recycling carts that have been manufactured with a minimum of five percent (5%) residential post-consumer recycled plastic content based on the weight of the entire mass of the body, lid and wheels. To qualify as residential post-consumer content, the reclaimed plastic must have been generated by a household and collected for recycling by a curbside or drop-off recycling program. This content requirement cannot be met through the use of post-industrial plastics or plastic sourced from end-of-life carts or bins.

n. Material Collection and Management of Recyclable Materials: The Grantee shall provide a

listing of the materials currently accepted for recycling. After a review by The Partnership of recycling materials already accepted by the Grantee, the Grantee shall work with its Materials Recovery Facility (“MRF”), hauler (if applicable) and The Partnership and/or a contractor hired at The Partnership’s expense to evaluate the current mix of recycling materials collected residentially and consider the inclusion of other recyclable materials as appropriate in curbside collection.

The Parties agree that recyclable materials meeting reasonable contamination standards established by the Grantee and Grantee’s MRF operator that are collected for recycling by the program benefitted by Cash Grants made pursuant to this Grant Agreement will be delivered to a reputable processor for recycling and recovery. The Grantee shall work in good faith with The Partnership to address any issues related to the recycling and/or recovery of such materials with the goal that properly prepared recyclable materials collected by the Grantee’s program will be managed responsibly.

o. Educational Best Practices: When working with communities that are distributing recycling carts The Partnership utilizes a behavior change approach to recycling education that consists of three main components. The key three (3) behavior change educational components include: 1) a direct-to-resident information card/hanger informing them that recycling carts are coming; 2) a kit of information delivered with the recycling cart, which includes an acceptable materials information card/magnet/sticker, an introductory letter, service calendar, etc.; and 3) a plan for the use of oops/congrats tags or other anti-contamination strategies to reinforce correct recycling behavior after carts have been delivered. At a minimum, The Partnership requires that Cash Grants allocated for education and outreach be used for the procurement of these key three (3) items unless otherwise agreed in writing by the Parties. To support an effective campaign, The Partnership encourages the Grantee to select at least two (2) additional awareness communication components, such as digital and/or print advertisements, festival/event kit, billboards, truck signage, etc. Finally, The Partnership requires the Grantee to update its website to communicate the basics of the cart roll out to its citizens and community and that such website include at a minimum a listing of acceptable materials and how to get additional information about the recycling collection schedule.

p. Publicity and Press Events: The Grantee may make information regarding this Grant Agreement and the associated grant project public at any time after the agreement has been fully executed and in a manner which it deems appropriate. This requirement is not intended to limit or otherwise restrict Grantee’s public information obligations or requirements, and is instead intended to allow the Parties to coordinate around public announcements about the project. Grantee agrees to cooperate with reasonable efforts by The Partnership to publicize the grant, including, but not limited to designating a suitable representative to appear on behalf of Grantee at publicity events, providing relevant and pertinent information to include in press releases and distributions, and responding as

appropriate to relevant and pertinent press inquiries. The Partnership agrees to give reasonable notice to the Grantee's Grant Contacts regarding any such publicity / press events.

q. Graphic Design Edits: The Partnership will work with the Grantee to customize educational materials to fit the needs of the Grantee's campaign in accordance with the timeline established by the Parties. The Grantee must give at least five (5) days' notice for any edits or changes to educational materials that are to be conducted by The Partnership. If the Grantee uses a third-party service provider for the design of education and outreach materials, The Partnership will cooperate with the third-party service provider by providing access to Partnership tools, artwork, and images for use by such third-party provider. The Partnership will not, however, provide customized design services to such a third-party service provider. The Partnership will work with the Grantee on campaign materials and will provide two (2) rounds of edits to the graphic design of these materials. Additional rounds of editing on graphic design materials may be provided by mutual agreement between the Parties. The project timeline may be delayed if there are approval delays during the two rounds of edits. This may result in the extension of the deadline of project completion. It is a best practice to have one Grantee staff member serve as the point of contact for the Grantee and collect all approvals and edits to educational materials to give back to The Partnership for graphic design completion. Print buying and approvals are the sole responsibility of the Grantee.

r. Logo Usage: The Grantee shall use The Partnership logo with the phrase "Funded in part by" on all education materials associated with the project that is the subject of this Grant Agreement, unless otherwise agreed by the Parties or prohibited by law. When a Partnership project is funded by one or more other funders, then, in addition to The Partnership logo, such funders may also need to be acknowledged by the Grantee in communications materials with the "Funded in part by" language, and the use of one or more funder logos may be requested, with the final acknowledgment to be developed by mutual agreement between the Parties. Prior to finalization, The Partnership requires proof review of any campaign materials developed by the Grantee or a third party that uses campaign images, graphics or logos of The Partnership and any other funders. Upon presentation of materials for review, The Partnership agrees to review proofs and provide feedback within five (5) business days, or it shall lose the right to require the use of The Partnership logo, and the logos of any additional funders and associated use of the "Funded in part by" phrasing. The Partnership understands that under no circumstances may the Grantee appear to be endorsing or advertising on behalf of a private business.

s. Compliance with Patent, Trademark and Copyright Laws: The Parties agree that all work performed under this Grant Agreement shall comply with all applicable patent, trademark and copyright laws, rules, regulations and codes. The Parties further agree that neither will use any protected patent, trademark or copyright in performance of their respective work unless a Party has obtained proper

permission and all releases and other necessary documents. The Parties agree to release, indemnify and save one another harmless from any and all claims, damages, suits, costs, expenses, liabilities, actions or proceedings of any kind or nature whatsoever, of or by anyone whomsoever, in any way resulting from, or arising out of, directly or indirectly, the performance or work under this Grant Agreement which infringes upon any patent, trademark or copyright protected by law.

t. Electronic Signatures and Electronic Records: The Partnership consents to the use of electronic signatures by the Grantee. The Grant Agreement, and any other documents requiring a signature under the Grant Agreement, may be signed electronically by the Grantee in the manner specified by the Grantee. The Parties agree not to deny the legal effect or enforceability of the Grant Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Grant Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

u. Reporting and Additional Post-Award Requirements: The Grantee shall comply with reporting requirements, including:

- The Grantee shall provide The Partnership, within fifteen (15) days of the Effective Date, a notice as set out in section b hereof with the Grantee's employer identification number, as that term is defined in Treasury Regulations section 301.7701-12, and was assigned to the Grantee by the Internal Revenue Service pursuant to (i) Code Section 6011(b), (ii) corresponding provisions of prior law, or (iii) Code Section 6109, and which consists of nine digits separated by a hyphen in the following format: 00-0000000.
- In order to establish a baseline for measurement of project success, the Grantee shall provide The Partnership with monthly waste and recycling tonnage data for at least the twelve (12) month period immediately before the project that is the subject of this Grant Agreement is initiated. If such data is not available, then Grantee agrees to work with The Partnership to help develop estimates for waste and recycling tonnage data for the baseline period.
- The Grantee shall deliver to The Partnership monthly waste and recycling data reports on a quarterly basis for the later of (i) through the end of the Grant Period as defined in Paragraph 2 of the Grant Agreement and (ii) one (1) calendar year beyond the date of the implementation of the project that is the subject of this Grant Agreement. Such reports shall be submitted electronically to The Partnership via a reporting system and format established by The Partnership.
- The Grantee shall establish an account with the Municipal Measurement Program ("MMP") system for annual reporting. Reporting in the MMP system is free and involves entering annual tonnage data and answering questions about waste and recycling programs and services through a web-based analytical tool. The Grantee, upon finalization of this Grant Agreement, shall submit waste and

recycling data about their most recently completed annual period into the MMP system, and to aid in the tracking of the long-term impacts of the work conducted, the Grantee commits to reporting annually in the MMP system for five (5) years following the term of this Grant Agreement.

- The Grantee shall submit to The Partnership for review a draft Final Report at least thirty (30) days prior to the end of the Grant Period. The Partnership will provide the required format for the Final Report and will provide feedback to the Grantee about the draft Final Report, including necessary changes and points of clarification, within fourteen (14) days of receipt of the draft Final Report, and a fully reviewed and finalized Final Report is required to be submitted within sixty (60) days of the end of the Grant Period.
- The Grantee shall submit to The Partnership documentation from the Grantee's cart manufacturer providing assurance that the recycling carts purchased with the assistance of Cash Grants have been manufactured with a minimum of five percent (5%) residential post-consumer recycled plastic content meeting the standard described in section m, Recycled Content Requirement.
- Additional reporting requirements may be included in Work Plan set out in Attachment B.

v. **Reimbursement:** As set out in Paragraph 5 of the Grant Agreement, Cash Grants will be distributed by The Partnership on a reimbursement basis. When seeking reimbursement for grant related expenditures, the Grantee must utilize the format provided by The Partnership. When submitting reimbursement requests, the Grantee must include a copy of any invoices or receipts for which the Grantee seeks reimbursement from The Partnership. All invoices should be accompanied by associated proof that the Grantee made payment for the invoices in question. Acceptable proof of payment includes copies of canceled checks or Grantee finance system reports showing that the payment was made.

The Partnership shall reimburse the Grantee for actual allowable expenditures with The Partnership retaining ten percent (10%) of the amount of the Cash Grants until all grant related activities are completed and all reports are received and accepted. The remaining ten percent (10%) of reimbursable expenses shall be paid upon completion of a satisfactory Final Report as described in section u, Reporting and Additional Post-Award Requirements.

The Partnership may withhold making Cash Grants if the Grantee does not meet its reporting obligations as set out in section u, Reporting and Additional Post-Award Requirements.

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Attachment B: Work Plan

a. Background: Grantee currently operates an opt-in curbside recycling program with collection and transportation of recyclables conducted by a Grantee-contracted vendor. Households that have opted into the curbside recycling service may utilize a 15 gallon bin, provide their own 32-gallon cart, or rent a 96-gal cart from the Grantee-contracted vendor. This recycling program provides the option for every-other-week collection frequency to approximately 15,200 households, of which almost 7,900 households participate with approximately 2,300 of those participating households renting carts from Grantee's vendor. Materials collected by this program are currently sent to the Green For Life (GFL) Environmental Huron MRF. Grantee staff estimate that the curbside recycling program serving the grantee's residents collects approximately 1,300 tons of recyclables annually.

In an effort to standardize the Grantee's curbside recycling collection program, the Grantee intends to distribute 95-gal recycling carts to all residential curbside-eligible households in its jurisdiction, thereby negating the needs for residents to opt into the program and provide or rent their own carts. The purpose of this grant is to support the Grantee's implementation of cart-based curbside recycling in Spring 2022.

b. Project Description: With the support of grant funding and assistance from The Partnership, the Grantee will distribute recycling carts to all eligible households within the Grantee's jurisdiction. The Grantee will distribute 95+-gallon recycling carts with the goal being to provide each curbside recycling household with one (1) recycling cart and to broadly adopt a uniformly sized recycling cart as the standard while accommodating those households and citizens with special needs. In addition, with support from The Partnership, the Grantee will implement a jurisdiction-wide education and outreach campaign to support its curbside recycling program.

c. Measurement Plan: The Grantee will implement a system for tracking the number of households eligible to receive curbside recycling service along with the number of households that have been issued a recycling cart. As possible, Grantee will work with its recycling service provider to measure the curbside recycling set out rate for each of the recycling routes serving its jurisdiction, and as this data is available Grantee shall share it with The Partnership. The Grantee will also implement a system for tracking monthly tonnage data for municipal solid waste and curbside recyclables, with the particular goal of measuring waste and recyclables generated by and collected from curbside recycling eligible households. Required reports transmitting the number of households receiving curbside recycling services, monthly tonnage data and other project elements will be provided to The Partnership as outlined in section u, Reporting and Additional Post-Award Requirements, of Attachment A.

To the degree possible and as opportunities arise and resources allow, the Grantee will also work with The Partnership and the Grantee's MRF operator to evaluate contamination and capture rates of

recovered materials and this data will be shared with The Partnership when and if it becomes available. It is further possible, but not required, that The Partnership may present the Grantee with the opportunity to collaborate in a Partnership-funded study to assess pre and post implementation capture rates for individual recyclable materials. Such a study, if conducted, will be planned in collaboration with Grantee, and Grantee will have access to results of this measurement work.

d. Public Outreach Plan: The Grantee will work closely with The Partnership to develop and implement an effective education and outreach campaign in support of the Grantee's curbside recycling program utilizing the approach outlined in section o, Educational Best Practices, of Attachment A. Technical support will be provided by The Partnership as set out in this Grant Agreement. The Grantee will partner closely with The Partnership to maximize the educational efforts and materials developed during this campaign.

This educational effort will focus on educating residents about how to recycle with carts and will also work to ensure that residents are informed of what is acceptable and not acceptable in the recycling carts. A heavy emphasis of this campaign will be around how to prepare materials for recycling collection and ensuring that residents know their recycling collection schedule and service day. The educational effort will target all curbside recycling households in the Grantee's service jurisdiction and will at a minimum utilize these supporting tools:

- Direct to resident "Carts are Coming" informational mailers for all curbside households;
- A packet of information about recycling to be delivered with the cart to all households that receiving a recycling cart; and
- The implementation of anti-contamination strategies, as needed, to reinforce correct recycling behavior.

In addition, and as agreed upon by the Parties, outreach efforts may be expanded to include some or all of the following outreach elements:

- Public activation event to drive citizen engagement in recycling;
- Social media boosting;
- Paid advertisements; and/or
- Other strategies determined effective by the Parties.

e. Anticipated Implementation Timeline: The Parties agree to develop and maintain a detailed Project Timeline providing milestones in the implementation of the project. The anticipated key dates in the project are as follows:

- August 2022– Initiate planning for education and outreach campaign and support the implementation planning of cart-based curbside recycling;

- October 2022– Begin public-facing education and outreach efforts to support the launch of cart-based curbside recycling collection;
- November 2022– Launch and complete distribution of recycling carts and information packets to all eligible households;
- December 2022- Implement jurisdiction-wide cart-based curbside recycling collection.

The Parties acknowledge the difficulty of predicting the exact dates for implementation of the various elements of this project. With this in mind, the above dates are intended as milestones, and with the understanding that if unanticipated changes or delays in the above schedule occur, then the Parties agree to revisit the timeline and adjust as necessary to pursue the successful implementation of the project as described in section b, Project Description, above. In addition, and as necessary, the Parties may modify the Grant Period as set out in Paragraph 2 of the Grant Agreement.

f. Project Budget and Grant Funding: The Partnership’s Residential Curbside Recycling Cart Grant Program provides grant funding of no more than \$15.00 per qualifying curbside recycling cart and up to \$1.00 per household for supportive education and outreach materials. Qualifying recycling carts meet the conditions defined in sections j, k, l and m of Attachment A. The actual amount of Cash Grants may vary based on the actual number of carts distributed as well as the total number of households served by the curbside recycling program as determined at the time of cart distribution and as verified by the Grantee’s staff and documents provided pursuant to Paragraph 6 of the Grant Agreement. Cash Grants paid for recycling carts will be based on the number of recycling carts distributed to participating households, will be limited to paying for one (1) cart per participating household, and shall not exceed the amount specified in the table below. The Grantee may, at its discretion, provide households with more than one (1) recycling cart, but in such instances Cash Grants shall only be available for one (1) cart per household. Cash Grants for recycling outreach shall be paid at the rate of up to \$1.00 per household and will be based on the total number of households served by the curbside recycling program as verified by the Grantee. The budget for Cash Grants as illustrated below assumes the provision of recycling carts and supportive education and outreach to 15,200 households by the Grantee.

The amounts set forth in the table below represent The Partnership’s intended distribution of Cash Grants to the Grantee:

Grant Element	Description	Grant Amount
Recycling Carts	Grant funding to support the purchase and distribution of qualifying recycling carts by the Grantee to all eligible households for automatic every-other-weekly curbside recycling collection.	\$228,000
Education and Outreach Support	Grant funding to implement a recycling education and outreach campaign in support of curbside recycling.	\$15,200
Total		\$243,200

All costs associated with project implementation beyond the direct grant funding from The Partnership will be the responsibility of the Grantee. It is understood that Cash Grants for recycling carts may be combined with local funding as well as grant funding from other sources to purchase and distribute recycling carts. It is also understood that actual expenses may vary depending on a variety of factors, including the number of recycling carts distributed, the number of households served by the curbside recycling program, and the actual expenses associated with the Grantee's education and outreach effort. Upon mutual agreement of the Parties, the final allocation of Cash Grants may be adjusted between expense categories as necessary. The actual amount of Cash Grants will be based on actual reimbursable expenditures as outlined in section v, Reimbursement, of Attachment A, and the total amount of Cash Grants shall not exceed the amount specified in Paragraph 4 of the Grant Agreement. Any Cash Grants to the Grantee are subject to the requirements set out in Paragraph 10 of the Grant Agreement. The Grantee shall only invoice and receive reimbursement for actual allowable expenditures incurred.

**MEMORANDUM OF UNDERSTANDING FOR
WASTE REDUCTION SPONSORSHIP**

BETWEEN

YPSILANTI CHARTER TOWNSHIP, 7200 S HURON RIVER DRIVE, YPSILANTI, MI 48197

AND

WASHTENAW COUNTY GOVERNMENT, 705 N. ZEEB ROAD, ANN ARBOR, MI 48103

This document constitutes a Memorandum of Understanding between Ypsilanti Charter Township, herein referred to as the “sponsored party” and Washtenaw County Solid Waste Division starting 3/21/2022 and will expire on 12/31/2023.

Background:

To expedite progress towards the Solid Waste Plan which has an ultimate goal of zero waste, Washtenaw County Solid Waste has provided funding for Waste Reduction Sponsorships. Approved costs as described in the application are reimbursed at up to 50% of approved expenses. All reimbursement requests are due by 12/31/2023.

Specifics: Terms and requirements provided in the attached process apply.

The Sponsored Party agrees to:

1. Provide brief quarterly project updates
2. Attach an invoice to the updates detailing total expenses and the County’s amount to be reimbursed.
3. Provide metrics including: the number of carts provided to residents, the tons of trash and recycling collected the year prior and the year after distributing the carts, and the estimated or calculated increase in recycling participation due to the project.
4. Consider developing a sustainable funding mechanism for maintaining and replacing carts
5. Permit the County to highlight the project in education and outreach efforts, including, but not limited to social media and the County’s website.
6. Fill out a brief survey at the end of the project to help improve the sponsorship process for others.
7. Become a vendor at the County, which will allow for payments to be processed.
8. The sponsored party will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the sponsored party’s own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of the sponsored party, any sub-contractor, or any employee, agent or representative of

the sponsored party or any sub-contractor.

9. The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.

Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.

Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insured's and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

Washtenaw County Water Resources Commissioner's Office Solid Waste Division agrees to:

1. Reimburse 50% of total qualified costs. The total amount paid to the sponsored party is not to exceed \$40,000. Qualified reimbursable costs include costs associated with the recycling cart grant and community education, including signage, flyers, and other educational and necessary materials. Reimbursements will be made for 50% of materials submitted at quarterly intervals.

By signing this document, Washtenaw County and the sponsored party agree to abide by the terms and conditions contained in this Memorandum of Understanding for the purpose of the Waste Reduction Sponsorship. Either party may cancel this MOU with 30 days' notice.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO CONTENT:

YPSILANTI CHARTER TOWNSHIP

By: _____
Evan Pratt
Department Head (DATE)

By: _____
Brenda Stumbo
Township Supervisor (DATE)

APPROVED AS TO FORM BY

BY: _____
Michelle Billard (DATE)
Office of Corporation Counsel

By: _____
Heather Jarrell Roe
Township Clerk (DATE)



MICHIGAN DEPARTMENT OF NATURAL RESOURCES-GRANTS MANAGEMENT

MICHIGAN NATURAL RESOURCES TRUST FUND AGREEMENT AMENDMENT

Organization:	Ypsilanti Charter Township
Project Title:	Loonfeather Point Park Development
Project Location:	Washtenaw
Project Number:	TF19-0135
Amendment Number:	2

This is an amendment to the Agreement entered into between the Michigan Department of Natural Resources ("DEPARTMENT") and the Ypsilanti Charter Township in the county of Washtenaw County for the Michigan Natural Resources Trust Fund grant number TF19-0135.

The purpose of this amendment is to:

- extend the end date of the project period from 08/31/2022 to 02/28/2023 to allow for more time to complete the project.

A. The DEPARTMENT and the GRANTEE mutually agree to amend the Agreement as follows:

- The time period allowed for project completion is 08/03/2020 through 02/28/2023, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
- Submit a complete request for final reimbursement within 90 days of project completion and no later than 5/30/2023. If the GRANTEE fails to submit a complete final request for reimbursement by 5/30/2023, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

B. All other provisions of the Agreement shall be continued in full force and effect.

C. The amendment may be executed separately by the parties and is not effective until both the GRANTEE and the DEPARTMENT have signed it.



D. This amendment modifies an Agreement which was approved by resolution of the GRANTEE'S governing body as evidenced by the resolution attached to the Agreement. It is the sole responsibility of the GRANTEE to determine if its laws, policies, or procedures require approval by its governing body before execution of this amendment by the GRANTEE. By signature of this amendment, the GRANTEE certifies that:

1. Approval of the amendment by its governing body is not required, or
2. The amendment has been approved by resolution (true copy attached) of the

Aug. 16, 2022 Regular meeting of the Charter Township of Ypsilanti
(date) (special or regular) (name of approving body)

GRANTEE

SIGNED

WITNESSED

By: Doreen L. Stumbo
Doreen L. Stumbo
Title: Supervisor
Date: Aug. 19, 2022

Hannah Rose
Hannah Rose
Title: Clerk

By: David Stanfield
By: David Stanfield

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

WITNESSED

By: Michael Chuff

By: _____

EFFECTIVE DATE: 09/13/2022

By: _____

**Charter Township of Ypsilanti
Proposed Ordinance 2022-500**

An ordinance to amend Chapter 62, Article IV, Section 62-76(a)(1) of the Code of Ordinances, Charter Township of Ypsilanti, to adjust waters service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-76(a)(1) of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2022, existing water service rates shall prevail. For all billings rendered on or after October 1, 2022, charges for water services shall be as follows, for each bimonthly (two-month) period:

(1) Readiness-to-serve rates based on size of meter:

Meter Size (inch)	Water Rate
5/8-3/4	\$ 16.73
1	\$ 41.83
1-1/2	\$ 83.66
2	\$ 133.86
3	\$ 418.30
4	\$ 836.59
6	\$ 1,673.19
8	\$ 2,928.08
10	\$ 4,601.27
12	\$ 5,437.87

(2) Commodity rate: \$3.62 per 100 cubic feet

* * * * *

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2022-500 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on August 16, 2022. The second reading is scheduled to be heard on September 20, 2022



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

Charter Township of Ypsilanti
Proposed Ordinance 2022-501

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to adjust sewage disposal rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2022, existing sewage disposal service rates shall prevail. For all billings rendered on or after October 1, 2022, charges for sewage disposal services shall be as follows, for each bimonthly (two-month) period:


(1) Readiness-to-serve rates based on size of meter:

Meter Size (inch)	Sewage Rate
5/8-3/4	\$ 17.47
1	\$ 43.69
1-1/2	\$ 87.36
2	\$ 139.79
3	\$ 436.83
4	\$ 873.66
6	\$ 1,747.31
8	\$ 3,057.80
10	\$ 4,805.11
12	\$ 5,678.77

(2) Commodity rate: \$2.88 per 100 cubic feet

* * * * *

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2022-501 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on August 16, 2022. The second reading is scheduled to be heard on September 20, 2022



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 TV 1,594,376,599 (TV minus Renaissance Zone 1,564,932,814)
Local Government Unit Requesting Millage Levy Charter Township of Ypsilanti	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	GEN OP	N/A	1.1160	.9925	.9872	.9797	1.0000	.9797		.9797	N/A
Voted	Fire Prot	08/03/21	3.1250	3.1250	.9872	3.0850	1.0000	3.0850		3.0850	12/2025
Voted	Fire Cap	05/08/18	.5000	.4881	.9872	.4818	1.0000	.4818		.4818	12/2022
Voted	Solid Waste	08/03/21	2.4050	2.4050	.9872	2.3742	1.0000	2.3742		2.3742	12/2025
Voted	Police	08/03/21	5.7000	5.7000	.9872	5.6270	1.0000	5.6270		5.6270	12/2025
Voted	Rec/BP	08/03/21	1.0059	1.0059	.9872	.9930	1.0000	.9930		.9930	12/2025
PA345	FPen/HC	N/A						.8100		.8100	N/A
								14.3507			

Prepared by Javonna Neel	Telephone Number (734) 544-3601	Title of Preparer Accounting Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature <i>Heather Jarrell Roe</i>	Print Name Heather Jarrell Roe	Date <i>8/18/22</i>
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature <i>Brenda L Stumbo</i>	Print Name Brenda L Stumbo	Date <i>8/18/22</i>
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

WASHTENAW COMMUNITY COLLEGE & YPSILANTI TOWNSHIP COMMUNITY CENTER AGREEMENT FOR EXTENSION CENTER OFFERINGS

This agreement is made by and between **Washtenaw Community College**, hereinafter called the **College** and the Charter Township of Ypsilanti Community Center, Ypsilanti, Michigan hereinafter called the **Center**.

The College and the Center desire to be partners in providing Adult Education ESL instructional program classes funded by the 2022-2023 Section 107, MI-State School Aid Act to the residents of the College service area, in particular, Ypsilanti Township, thereby giving added dimension to the programs and services already available to the people of the community, with input from the Center staff and other community leaders. The Center desires to make this program available to the people of the College service area and Ypsilanti Township area by providing facilities and support for said adult education ESL instructional programs; therefore, it is deemed advisable to establish certain rules, regulations, and financial determinations so that the respective roles of the College and the Center can be delineated for the accomplishment of these purposes.

Therefore, be it mutually agreed in considerations of the promises to each other as follows:

The College agrees:

- To adhere to safety protocols and procedures implemented by the Center to minimize spread of COVID-19, when advised.
- To provide all instructional personnel and direct administrative services necessary for conducting quality adult education ESL instructional program classes.
- To provide classroom and technical equipment necessary to conduct classes.
- To promote enrollment for the adult education ESL instructional program classes by providing appropriate publicity through local media and other means.
- To schedule the adult education ESL instructional program classes at those times, days and evenings, in compliance to a mutually agreed upon calendar. A calendar of orientation, PD, and class dates and times must be arranged through the Center's Director prior to the start of each new program session.
- To make adequate prior arrangements and communications for class time and date changes due to unforeseen circumstances.
- To follow reasonable practices relating to the proper use and care of the Center properties and facilities.
- To conclude all classes no later than 8:00 p.m.

- To adhere to the current applicable Center's Rules and Regulations as stated in the following:
 - The Community Center is a smoke free, alcohol free, and drug free facility.
 - The use of open flames, such as lighted candles, are strictly prohibited.
 - Any form of gambling or game of chance, unless expressly permitted by law and subject to the approval and issuance of special permits is prohibited on the premises.
 - A Building Attendant and/or Custodian will be on duty during all hours of building operation and groups must guarantee responsiveness to the directives of all department staff. Accidents and damage, no matter how trivial must be reported to Department staff immediately.
 - Property of the Community Center shall not be removed from the facility at any time.
 - Groups shall not use, remove or disturb any supplies, bulletin boards or any other items in the Community Center. Some items may be moved or placed out of sight with advanced Department approval and must be returned to the original location at completion of use.
 - Groups shall be restricted to the room(s) assigned, except for use of restrooms and common areas. Use of facilities outside the building is restricted to the parking facilities unless granted prior Department approval.
 - Placement of posters, banners, decorations, etc. may be permitted upon prior Department approval.
 - The Community Center is not responsible for equipment or supplies brought in by groups, but will work collaboratively with the College to ensure safety and security of the rented space.
 - The Charter Township of Ypsilanti assumes no responsibility, financial or otherwise, for accidents or injuries sustained by individual or groups of individuals while using the facilities.
 - The Charter Township of Ypsilanti assumes no responsibility for damage or theft of personal items.
 - The Township & organization using township buildings shall refrain from using Styrofoam products for use in Township Building (Charter Township of Ypsilanti Resolution 89-16)

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The Center agrees:

- To implement the State or Washtenaw County recommended safety protocols and guidelines to minimize the exposure and spread of COVID-19, if advised.
- To provide a designated classroom at the Center (Room 103) for exclusive use of adult education services and classes, Monday-Friday. From Monday-Thursday evenings starting in the fall 2022 semester, the Township will also provide use of (Room 101) for adult education services and classes three days per week. Specific week days to be determined closer to start date based student enrollment and instructor availability.

- The College and the Township will mutually agree to a program calendar for the delivery of educational services and classes.
- To allow persons to register for adult education ESL instructional program classes in accordance with the College's non-discrimination, Open Door Policy.
- To provide an on-site employee for the purpose of opening and closing the buildings and classrooms where adult education instructional program classes are conducted.
- To provide custodial and maintenance services for the facilities and grounds used by the adult education instructional program classes.
- To make classrooms physically accessible to the students and to see that the classrooms are kept open for adult education instructional program classes in a timely manner.
- To provide security and safety arrangements for the adult education instructional program classes faculty and students similar to those provided to the employees and participants of the Center.
- In addition to the mutually agreed upon calendar that recognizes the Center's furloughs and planned closures, on certain school days, the Center may be closed due to inclement weather. On these days, adult education instructional program classes may not meet.

General Provisions:

- For the duration of this contract, this agreement covers the exclusive use of (Room 103) and the use of (Room 101) three days per week, Monday-Thursday from 5-8 pm. Specific week days TBD based on student enrollment and instructor availability closer to program start date. Orientation, entry assessment, advising, counseling sessions, and staff professional development will generally be conducted between 9:00am-8:00pm, Monday-Friday based upon the mutually agreed calendar. In light of conditions created by the COVID-19 pandemic, the College may have to resort to remote and/or virtual program operations and delivery. In this case, the Township will continue the commitment to holding and maintaining the designated rooms for the adult education program noted in this agreement.
- It shall be the individual responsibility of each of the parties to carry and maintain its own insurance of public liability and property damage.

- The Center and the College further agree to negotiate any changes that may be deemed necessary as a result of changed circumstances and to amend the contract through mutual agreement at any time during the said contract period.
- The Center and the College agree to be bound by the provisions of this operating agreement for the period July 1, 2022 through June 30, 2023 for the total sum of \$18,000.00 derived from the 2022-2023 Section 107, MI-State School Aid Act. The total rent sum covers the cost of providing Adult Educations services and will be paid in four equal installments of \$4500 by October 28, 2022, January 13, 2023, March 17, 2023 & June 2, 2023. The check will be made payable to the Charter Township of Ypsilanti.


Responsible College Administrator Bonnie Truhn, Adult Transitions Pathways Director

College Area/Office Adult Basic Education FOAPAL: 24453-44450-7507-440-FC261.



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Harrison
Date: 2022.08.19
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Donald Harrison
Director of Purchasing

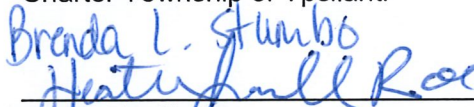
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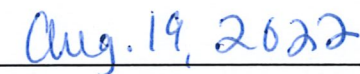
Township Supervisor
Charter Township of Ypsilanti



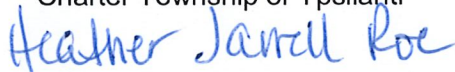
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Township Clerk
Charter Township of Ypsilanti



Date



Resolution No. 2022-09

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT

Resolution authorizing the division of platted lots in East Park Subdivision

WHEREAS, the owner of Lots 132 thru 134 of East Park Subdivision has made a request to split a lot as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that “Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning Department has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

LEGAL DESCRIPTIONS:

PARCEL 1:

485 EAST GRAND BLVD

LOT 132 AND THE NORTH 6.00 FEET OF LOT 133, EAST PARK SUBDIVISION.

PARCEL 2:

445 EAST GRAND BLVD

LOT 134 AND LOT 133 EXCEPT THE NORTH 6.00 FEET OF SAID LOT 133, EAST PARK SUBDIVISION.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2022-09 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on August 16, 2022.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2022-11

RESOLUTION REGARDING TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of S. Harris Road between S. Harris and Grove Rd for runners to run South down Harris Road and cross Grove Road and run Southwest down Grove Road to McCartney Ave. Then proceed North down McCartney Ave to William Ave, to run East down William Ave. to South Pasadena Ave. to run South down South Pasadena Ave to Lakeview Ave. To run East down Lakeview Ave. to McCartney Ave. To run South down McCartney Ave. To Grove Road. To Run Northeast on Grove Rd to South Harris Rd to run North down South Harris Road to the finish line at 1375 S. Harris Road on September 10, 2022 from 8:00am to 10:00am for the University Bank Community 5K to benefit Sickie Cell Disease.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Ben Kramer, SVP University Bank be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2022-11 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on August 16, 2022.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #11**

August 16, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$138,204.00

Request to increase budget for PTO payouts of available hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$5,389.00
		Net Revenues	<u>\$5,389.00</u>
Expenditures:	Salaries Payout PTO	101-191-708.004	\$1,816.00
	FICA	101-191-715.000	\$139.00
	Salaries Payout PTO	101-270-708.004	\$3,190.00
	FICA	101-270-715.000	\$244.00
		Net Expenditures	<u>\$5,389.00</u>

Request to increase budget for the purchase of election software, high speed scanner and printer package. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$132,815.00
		Net Revenues	<u>\$132,815.00</u>
Expenditures:	Equipment	101-262-977.000	\$132,815.00
		Net Expenditures	<u>\$132,815.00</u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$880,288.00

Request to increase the budget for the Recycle Cart Project. This project has three grants as follows: Michigan Department of Environmental, Great Lakes and Energy (EGLE) grant for \$580,630; The Recycling Partnership grant for \$243,200 and Washtenaw County Solid Waste grant for \$40,000 totaling \$863,830. The purchase of the recycle carts is estimated at \$880,287.50. This will be funded by the grants totaling \$463,830 and by an appropriation of prior year fund balance of \$16,458.

Revenues:	ST of MI EGLE Grant	226-000-547.000	\$580,630.00
	Washtenaw County Solid Waste grant	226-000-581.010	\$243,200.00
	Recycling Partnership Grant	226-000-584.100	\$40,000.00
	Prior Year Fund Balance	226-000-699.999	\$16,458.00
		Net Revenues	<u>\$880,288.00</u>
Expenditures:	Recycle Cart Project	226-901-978.060	\$880,288.00
		Net Expenditures	<u>\$880,288.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #11**

August 16, 2022

230- RECREATION FUND

Total Increase \$6,500.00

Request to increase the revenue and expenditure budget lines for contributions received for the Jazz Festival. This will be funded by contributions and donations of \$5,000 from Destination Ann Arbor and \$1,500 from Waste Management.

Revenues:	Contributions &n Donations	230-000-674.000	\$6,500.00
		Net Revenues	<u><u>\$6,500.00</u></u>
Expenditures:	Arts & Craft Park Programs	230-754-963.600	\$6,500.00
		Net Expenditures	<u><u>\$6,500.00</u></u>

236- 14B DISTRICT COURT FUND

Total Increase \$14,700.00

Request to increase budget for AFSCME 14B District Court employee contract covering the 2.75% increase in wages retro to January 1, 2022. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	236-000-699.999	\$14,700.00
		Net Revenues	<u><u>\$14,700.00</u></u>
Expenditures:	Salaries/Wages	236-286-706.000	\$13,655.00
	FICA	236-286-715.000	\$1,045.00
		Net Expenditures	<u><u>\$14,700.00</u></u>

584 - GOLF COURSE FUND

Total Increase \$50,000.00

Request to increase the budget for major repairs on the irrigation system. The irrigation was severely vandalized and our new Golf Superintendent Will Turner is repairing some of the damage. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	584-000-699.999	\$50,000.00
		Net Revenues	<u><u>\$50,000.00</u></u>
Expenditures:	Capital Outlay - Irrigation System	584-784-971.023	\$50,000.00
		Net Expenditures	<u><u>\$50,000.00</u></u>

597 - COMPOST FUND

Total Increase \$6,216.00

Request to increase budget for PTO payouts of available hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$6,216.00
		Net Revenues	<u><u>\$6,216.00</u></u>
Expenditures:	Salaries Payout PTO	597-590-708.004	\$5,774.00
	FICA	597-590-715.000	\$442.00
		Net Expenditures	<u><u>\$6,216.00</u></u>

Motion to Amend the 2022 Budget (#11)

Move to increase the General Fund budget by \$138,204 to \$10,968,299 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$880,288 to \$4,424,882 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$6,500 to \$752,141 and approve the department line item changes as outlined.

Move to increase the 14B District Court Department Fund budget by \$14,700 to \$1,828,327 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund budget by \$50,000 to \$877,058 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$6,216 to \$753,069 and approve the department line item changes as outlined.