

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JULY 19, 2022 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 7:02pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

2. PUBLIC COMMENTS

Thirteen public comments were given.

3. CONSENT AGENDA

A. MINUTES OF THE JUNE 21, 2022 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR JULY 5, 2022 IN THE AMOUNT OF \$1,183,719.52**
- 2. STATEMENTS AND CHECKS FOR JULY 19, 2022 IN THE AMOUNT OF \$3,119,539.50**
- 3. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR JUNE 2022 IN THE AMOUNT OF \$43,591.13**
- 4. CLARITY HEALTHCARE ADMIN FEE FOR JUNE 2022 IN THE AMOUNT OF \$1,310.78**

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

The general legal update was given during work session. Attorney Winters did reiterate the great concern over the Gault Village shopping center and the hearing in circuit court on August 5th before Judge Kuhnke.

NEW BUSINESS

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1. REQUEST TO APPROVE THE CREATION OF A PUBLIC RELATIONS MANAGER POSITION AND RENAMING THE WEB CONTENT AND DESIGN POSITION TO PUBLIC RELATIONS SPECIALIST POSITION

A motion was made by Trustee Peterson and seconded by Clerk Jarrell Roe to approve the creation of a Public Relations Manager position and renaming the Web Content and Design position to Public Relations Specialist position.

The motion carried unanimously.

2. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 5970 BRIDGE RD. AND 8 JUNE ST. BUDGETED IN LINE ITEM #101-729-801.023

A motion was made by Treasurer Eldridge and seconded by Trustee Peterson to authorize circuit court litigation to abate public nuisances located at 5970 Bridge Rd. and 8 June St. budgeted in line item 101-729-801-023.

The motion carried unanimously.

3. BUDGET AMENDMENT #10

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the budget amendment (see attached).

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

1. REQUEST TO AWARD THE LOW BID AND APPROVE THE CONTRACT WITH DOAN CONSTRUCTION FOR THE HEWITT RD. FIRE STATION CONSTRUCTION PROJECT IN THE AMOUNT OF \$202,000.00 BUDGETED IN LINE ITEM #217-901-976-005

A motion to approve was made by Trustee Wilson and supported by Trustee Swanson.

Supervisor Stumbo explained the project and said that the contract for construction services would come back to the board.

The motion carried unanimously.

2. REQUEST TO AWARD THE BID AND APPROVE THE PURCHASE AGREEMENT FOR TWO (2) SPARTAN ER STAR SERIES SIDE MOUNT PUMPERS TO CSI EMERGENCY APPARATUS IN THE AMOUNT OF \$1,898,549.00 BUDGETED IN LINE ITEM #217-901- 979-000

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A motion to approve was made by Treasurer Eldridge and seconded by Trustee Swanson.

The contract has been reviewed by the attorney and payment will occur when the township is in possession of the pumpers.

The motion carried unanimously.

OTHER BUSINESS

There was no other business discussed.

A motion to adjourn was made by Trustee Wilson and supported by Treasurer Eldridge.

Motion carried unanimously.

The meeting was adjourned at approximately 7:43pm.

Respectfully Submitted,



**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**



**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #10**

July 19, 2022

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND	Total Increase	\$7,600.00
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Request to increase the budget for additional funds for the estimate from Municode to codify the recently adopted zoning ordinance. This will be funded by an appropriation from prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$5,100.00
		Net Revenues	\$5,100.00
Expenditures:	Ordinance and Zoning Codes	101-215-740-001	\$5,100.00
		Net Expenditures	\$5,100.00

Request to increase budget for Employee Appreciation one time amount of \$1,000 per full time and \$500 for part time employees approved by the Board on June 7, 2022. There were five (5) part time employees who were overlooked on the initial budget request on June 21, 2022. This request will cover all the departments in the General fund and the transfer of funds out to the other funds with employees. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$2,500.00
		Net Revenues	\$2,500.00
Expenditures:	TRANSFER TO RECREATION FUND	101-999-995.230	\$1,000.00
	TRANSFER TO COURT 236	101-999-995.236	\$1,000.00
	TRANSFER TO LAW ENFORCEMENT	101-999-995.266	\$500.00
		Net Expenditures	\$2,500.00

213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII)	Total Increase	\$250.00
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Request to increase budget for the bond admin fees charged for the Road Bond. This will be funded by an appropriation from prior year fund balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$250.00
		Net Revenues	\$250.00
Expenditures:	Debt Service	213-906-993.000	\$250.00
		Net Expenditures	\$250.00

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #10**

July 19, 2022

216 - FIRE PENSION & OPEB MILLAGE FUND

\$8,972.00

Request to increase the budget for additional millage collected for fire pension. These additional funds are restricted to pension and OPEB obligations and will be applied to the fire pension debt. This will be funded by an increase in the pension revenue.

Revenues:	Prior Year Fund Balance	216-000-403.001	\$8,972.00
		Net Revenues	<u><u>\$8,972.00</u></u>
Expenditures:	Retirement - Fire	216-336-876.004	\$8,972.00
		Net Expenditures	<u><u>\$8,972.00</u></u>

217 - FIRE SPECIAL MILLAGE CAPITAL FUND

\$104,000.00

Request to increase the budget by \$75,000 for the repair of the parking lot at Hewitt Road Fire Station. The additional amount is need to cover the recommended award of \$202,000. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	217-000-699.999	\$75,000.00
		Net Revenues	<u><u>\$75,000.00</u></u>
Expenditures:	Capital Outlay Fire Station	217-901-976.005	\$75,000.00
		Net Expenditures	<u><u>\$75,000.00</u></u>

Request to increase the budget for the professional construction engineering of OHM for the repair of the parking lot at Hewitt Road Fire Station. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	217-000-699.999	\$29,000.00
		Net Revenues	<u><u>\$29,000.00</u></u>
Expenditures:	Capital Outlay Fire Station	217-901-976.005	\$29,000.00
		Net Expenditures	<u><u>\$29,000.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #10**

July 19, 2022

230- RECREATION FUND

Total Increase \$16,000.00

Request to increase budget for Employee Appreciation one time amount of \$1,000 per full time and \$500 for part time employees approved by the Board on June 7, 2022. This is for two (2) part time employees overlooked on initial budge request on June 21, 2022. This expenditure will be funded by a transfer in from General Fund.

Revenues:	TRANSFER IN: FROM GENERAL FUND	230-000-699.101	\$1,000.00
		Net Revenues	<u><u>\$1,000.00</u></u>
Expenditures:	Salary - Wages	230-754-707.000	\$500.00
	Salary - Wages	230-754-707.100	\$500.00
		Net Expenditures	<u><u>\$1,000.00</u></u>

Request to increase the budget for contributions received and expenditures for the Rosie Event Rosie. This will be funded by contributions and donations to the Rosie Event.

Revenues:	Contributions - Rosie & Art in the Park	230-000-675.008	\$2,500.00
		Net Revenues	<u><u>\$2,500.00</u></u>
Expenditures:	Arts & Craft Park Programs	230-754-963.600	\$2,500.00
		Net Expenditures	<u><u>\$2,500.00</u></u>

Request to increase the budget for 50 & Beyond trips. We collect fees from the participants and pay for the scheduled events. This is funded by the fees received for the events.

Revenues:	Rec/50 & Beyond Trip	230-000-635.001	\$12,500.00
		Net Revenues	<u><u>\$12,500.00</u></u>
Expenditures:	50 & Beyond Trips	230-754-963.601	\$12,500.00
		Net Expenditures	<u><u>\$12,500.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2022 BUDGET AMENDMENT #10**

July 19, 2022

236- 14B DISTRICT COURT FUND

Total Increase \$4,923.00

Request to increase budget for PTO payout of 135 hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	236-000-699.999	\$3,923.00
		Net Revenues	<u><u>\$3,923.00</u></u>
Expenditures:	Salaries Pay Out - PTO & Sick time	236-286-708.004	\$3,644.00
	FICA	236-286-715.000	\$279.00
		Net Expenditures	<u><u>\$3,923.00</u></u>

Request to increase budget for Employee Appreciation one time amount of \$1,000 per full time and \$500 for part time employees approved by the Board on June 7, 2022. This is for two (2) part time employees overlooked on initial budget request on June 21, 2022. This expenditure will be funded by a transfer in from General Fund.

Revenues:	TRANSFER IN: FROM GENERAL FUND	236-000-699.101	\$1,000.00
		Net Revenues	<u><u>\$1,000.00</u></u>
Expenditures:	Salary - Wages	236-286-706.001	\$1,000.00
		Net Expenditures	<u><u>\$1,000.00</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$500.00

Request to increase budget for Employee Appreciation one time amount of \$1,000 per full time and \$500 for part time employees approved by the Board on June 7, 2022. This is for one (1) part time employees overlooked on initial budget request on June 21, 2022. This expenditure will be funded by a transfer in from General Fund.

Revenues:	TRANSFER IN: FROM GENERAL FUND	266-000-699.101	\$500.00
		Net Revenues	<u><u>\$500.00</u></u>
Expenditures:	Salary -Wage	266-304-707.000	\$500.00
		Net Expenditures	<u><u>\$500.00</u></u>

Motion to Amend the 2022 Budget (#10)

Move to increase the General Fund budget by \$7,600 to \$10,830,095 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads (BSRII) Fund budget by \$250 to \$2,744,107 and approve the department line item changes as outlined.

Move to increase the Fire Pension & OPEB Millage Fund budget by \$8,972 to \$1,626,488 and approve the department line item changes as outlined.

Move to increase the Fire Special Millage Capital Fund budget by \$104,000 to \$864,000 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$16,000 to \$746,641 and approve the department line item changes as outlined.

Move to increase the 14B District Court Department Fund budget by \$4,923 to \$1,814,627 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$500 to \$8,566,095 and approve the department line item changes as outlined.