

CHARTER TOWNSHIP OF  
YPSILANTI BOARD OF TRUSTEES

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**HEATHER JARRELL ROE**

*Treasurer*

**STAN ELDRIDGE**

*Trustees*

**JOHN P. NEWMAN II**

**GLORIA PETERSON**

**DEBBIE SWANSON**

**JIMMIE WILSON, JR.**

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**October 5, 2021 Work  
Session – 4:30pm Regular  
Meeting – Canceled due to  
no agenda items**

**Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, MI 48197**



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, OCTOBER 5, 2021

**4:30pm**

1. 2022 DRAFT BUDGET REVIEW .....SUPERVISOR STUMBO  
.....JAVONNA NEEL
- FUND 101 – GENERAL FUND

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
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**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Office of the  
Supervisor**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Supervisor

CC: Clerk Heather Jarrell Roe  
Lisa Stanfield, Deputy Clerk  
Javonna Neel, Accounting Director  
John Hines, Deputy Supervisor

Date: September 29, 2021

Request for work session discussion for October 5, 2021.

1. Draft Budget discussion for General Fund 101

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 000							
ESTIMATED REVENUES							
101-000-403.000 *	CURRENT PROPERTY TAXES	1,279,252	1,379,048	1,412,452	1,412,452	1,421,030	1,451,500
101-000-404.001 *	ESA REIMBURSEMENT OP	5,753	4,576	4,576	4,576	4,584	4,584
101-000-412.000 *	DELINQUENT PERS.PROPERTY TAXE	82	2,418	500	500		200
101-000-414.000	CUR PROPERTY TAX ADJUSTMENTS	(869)	(4,982)			(29)	
101-000-427.000 *	STREET LIGHTS	35,123	35,732	35,000	35,000		16,821
101-000-432.000 *	IN LIEU OF TAXES - CLARK TOWERS	11,305	11,249	11,000	11,000	11,449	11,400
101-000-432.001 *	IN LIEU OF TAX - ACM	223,798	230,858	250,000	250,000	234,229	240,000
101-000-434.000 *	TRAILER TAX FEE	6,511	5,544	5,000	5,000	2,738	5,000
101-000-445.000 *	PENALTIES AND INTEREST	29,678	20,182	25,000	25,000	2,733	20,000
101-000-447.000 *	PROPERTY TAXES/ADMINST. FEES	690,576	764,634	750,000	750,000	789,205	790,000
101-000-477.000 *	FRANCHISE FEES	711,093	692,005	693,550	693,550	200,229	690,000
101-000-478.001 *	PERMITS SALVAGE YRD	1,325	300	1,250	1,250	150	300
101-000-478.004 *	PERMITS BIN COLLECTION FEE	650	745	500	500		
101-000-490.000 *	DOG LICENSES	8,038	5,047	7,000	7,000	3,817	5,000
101-000-491.004 *	PERMITS PEDDLER FEE	900	2,000	1,000	1,000	140	200
101-000-522.000 *	FEDERAL GRANTS - CDBG	20,402	200,026		23,523	19,978	
101-000-528.001	OTHER FEDERAL GRANT - ADDITIONAL	154,280					
101-000-572.000 *	MISC REV-RIGHTOFWAY- METRO	18,461	20,662	20,000	20,000	28,376	25,000
101-000-574.000 *	STATE REVENUE SHARING	5,196,506	5,178,147	4,800,000	4,800,000	2,671,876	5,472,062
101-000-581.006	COUNTY GRANT - SPECIAL PROJECT	14,254					
101-000-607.001 *	SITE PLAN - CHG FOR SERVICES	17,476	12,900	15,000	15,000	9,870	8,000
101-000-607.003 *	PROPERTY CHANGE APP - CHG FOR SERV	775	975	1,000	1,000	75	100
101-000-607.004 *	FAX, COPY & OTHER - CHG FOR SERVICE	117	65	50	50	147	50
101-000-607.006 *	ZONING FEES - CHG FOR SERVICES	5,900	3,450	2,000	2,000	5,350	4,000
101-000-607.008	DEVELOPMENT AGREE ATTORNEY - S/C	1,600					
101-000-607.010	ENVIRO/PLOT PLAN - CHG FOR SERVICE		(1,500)				
101-000-607.012 *	ADDRESS ASSIGN - CHG FOR SERVICES		30	50	50	40	50
101-000-607.014 *	CHRG--NONRECORDING PROP XFER	12,205	1,000	2,000	2,000	125	500
101-000-607.100	CANDIDATE ELECTION FILING FEE		2,000				
101-000-615.000 *	CHARGE FOR SERVICES-NSF FEES	540	420			450	
101-000-626.633 *	PASSPORT SERVICES	21,844	1,988	6,000	6,000		3,000
101-000-626.637 *	ADMINISTRATION FEES/FIRE DEPT	74,295	74,406	82,125	82,125	43,409	83,289
101-000-626.638 *	ADMINISTRATION FEES/ENVIR SVC	21,659	21,491	22,405	22,405	12,528	18,978
101-000-626.639 *	ADMINISTRATION FEES/LAW ENFOR	37,711	57,644	62,805	62,805	33,716	61,929
101-000-626.640 *	ADMINISTRATION FEES/GOLF COUR	18,220	18,241	19,981	19,981	10,642	20,593
101-000-626.641 *	ADMINISTRATIVE FEES/COMPOST	9,251	11,657	12,937	12,937	6,928	13,280
101-000-626.642 *	ADMINISTRATION FEES/BLDG DEPT	33,431	33,028	34,630	34,630	19,245	34,277
101-000-626.643 *	ADMINISTRATION FEES/RECREATIO	19,585	19,602	21,488	21,488	11,436	22,141
101-000-626.644 *	ADMINISTRATION FEES/14B COURT	37,317	37,315	41,084	41,084	21,767	42,279
101-000-626.645	ADMINISTRATION FEES/HOUSING INSPEC	18,225					
101-000-642.006 *	REVENUE-VENDING COMMISSIONS	81		250	250		100
101-000-642.645	TOWNSHIP & PRECINTS MAPS ETC.	31	45			10	
101-000-644.003 *	FORD LAKE HYDRO STATION	80,339	81,675	81,000	81,000	82,065	81,000
101-000-665.000 *	INTEREST EARNED	118,176	19,289	6,000	6,000	494	1,000
101-000-665.003 *	NET INTEREST EARN-CUR TAX COL	118,993	54,116	10,000	10,000	791	1,200
101-000-667.001 *	RENT INCOME	220,067	220,000	220,000	220,000	110,000	220,000
101-000-674.002	PROSPERITY GRANT - ACI		31,690				
101-000-675.002 *	CONTRIBUTE - STREETLIGHTS & CAMER	46,309	178,021				
101-000-675.009	GRANTS - NON PROFIT/PRIVATE		39,445				
101-000-675.050 *	CONTRIBUTION-BEES	1,000	3,000	1,000	1,000		2,000
101-000-676.000	REIMBURSEMENTS	206				144	
101-000-676.003 *	REIMBURSEMENTS - POSTAGE	2,272	164	1,000	1,000	12	50
101-000-676.006 *	REIMBURS ELECTION-CNTY/TWP/CT	37,259	47,865				
101-000-676.009 *	REIMBURSEMENT - HABITAT HUMANITY	24,974					
101-000-676.012 *	INSURANCE REIMBURSEMENTS	34,841	7,418			9,513	5,000
101-000-676.015	REIMBURSE - VIETNAM VETS MEMORIAL		4,599				

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 000							
ESTIMATED REVENUES							
101-000-676.020 *	TRANS IN: FOR LEC BLDG	181,865	181,865	181,865	181,865	106,088	131,864
101-000-676.025	TRANSFER IN: FOR FIRE TRUCK REIMF		483,074				
101-000-678.000 *	SETTLEMENTS & JUDGMENTS	24,158	18,090			2,000	2,000
101-000-681.000 *	REVENUE - RADON TEST KIT	230	290	500	500	205	250
101-000-683.000 *	OTHER INCOME-MISCELLANEOUS	11,588	12,559			9,248	1,000
101-000-687.000	REBATES & ENERGY SAVINGS CREDIT		420				
101-000-693.000 *	SALE OF TOWNSHIP PROPERTIES					13,300	
101-000-693.002	SALES OF FIXED ASSETS-EQUIP.		3,373				
101-000-699.999 *	APPROPRIATED PRIOR YEAR BAL.			134,207	684,457		457,229
TOTAL ESTIMATED REVENUES		9,639,658	10,229,901	8,976,505	9,550,278	5,900,103	9,947,626
NET OF REVENUES/APPROPRIATIONS - 000 -		9,639,658	10,229,901	8,976,505	9,550,278	5,900,103	9,947,626

\* NOTES TO BUDGET: DEPARTMENT 000

403.000	CURRENT PROPERTY TAXES	Tax Revenue based on millage levy of .9925. The projected revenue is based on taxable value (TV) minus adjustments and renaissance zone TV. A 3.3% increase from prior year TV assumptions.					
404.001	ESA REIMBURSEMENT OP	State calculated reimbursement for personal property loss due to small business exemptions.					
412.000	DELINQUENT PERS.PROPERTY TAXE	Delinquent personal property taxes collected by the Treasurer					
427.000	STREET LIGHTS	These funds are Special Assessment District (SAD) tax revenue for cost of streetlight installation reimbursement to the Township. The SAD's were petitioned by the owners of the property in the specific district. Reduced due to pay off of one district. SAD is collected in Winter.					
432.000	IN LIEU OF TAXES - CLARK TOWERS	Payment In Lieu of Taxes (PILOT) is an agreement with Clark East Towers, our senior housing complex.					
432.001	IN LIEU OF TAX - ACM	Payment in Lieu of Taxes (PILOT) is an agreement with ACM based on capital investments.					
434.000	TRAILER TAX FEE	Statutory annual fees for mobile home lots. Manufactured home park owners are taxed \$3.00 per home, \$.50 of that amount comes to the Township.					
445.000	PENALTIES AND INTEREST	Reflects penalties and interest collected from delinquent real or personal property taxes.					
447.000	PROPERTY TAXES/ADMINST. FEES	Represents 1% admin fee charged on property tax bills. State law mandates this revenue shall not exceed the expenditures for the collection and determination of taxable values done by our Treasurer and Assessing Departments. The two budgets equal \$932,223.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

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		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 000							
477.000	FRANCHISE FEES  Franchise fees from Comcast and AT&T based on customer usage paid bi-monthly. The Accounting Director recommends reducing the amount to \$690,000 as usage appears to be decreasing.						
478.001	PERMITS SALVAGE YRD  Statutory annual license renewal fees for junk yards.						
478.004	PERMITS BIN COLLECTION FEE  Charges for collection bins in the Township that are located in the business districts. This is hard to predict. Currently there are no bins.						
490.000	DOG LICENSES  Charge for dog licenses. Reduced based on current revenue.						
491.004	PERMITS PEDDLER FEE  Charges for Peddler Permits to allow vendors to sell door-to-door in the Township. Reduced based on current revenue.						
522.000	FEDERAL GRANTS - CDBG  Reflects Community Development Block Grants (CDBG) received by the Township.						
572.000	MISC REV-RIGHTOFWAY- METRO  Annual maintenance fees from the State of Michigan Department of Energy, Labor & Economic Growth Authority's for the Metropolitan Extension Telecommunication Right-Of-Way Oversight (METRO) Act. This is for refunds for ROW maintenance and is based on use and disposition of funds received under PA 48 of 2002. Figures provided by the Accounting Director.						
574.000	STATE REVENUE SHARING  The State Shared Revenue projections issued by the State for the 6 installments are for the fiscal year October 1 to September 30. The Township is on a calendar year from January 1, to December 31. The State projected amount for FY 2021-2022 is \$4,939,637 Constitutional and \$532,425 for the CVT payments totaling \$5,472,062. The budget makes an assumption that the installments for October and December stay the same as projected for the 2021 amounts. This is a 2.6% decrease from the 2021 total projected amount of \$5,617,009.						
607.001	SITE PLAN - CHG FOR SERVICES  Fees charged for site plan reviews.						
607.003	PROPERTY CHANGE APP - CHG FOR SERVICES  Fees charged for property split applications.						
607.004	FAX, COPY & OTHER - CHG FOR SERVICES  Fees charged for copies.						
607.006	ZONING FEES - CHG FOR SERVICES  Fees charged for the Zoning Board of Appeals.						

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 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
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Dept 000							
607.012	ADDRESS ASSIGN - CHG FOR SERVICES  Fees charged for assigning an address to a vacant parcel that is not in a subdivision. This is done through the Assessing Office and Fire Department. For 1-2 lots, the fee is \$50. For 3 or more lots, the fee is \$25 per lot.						
607.014	CHRG--NONRECORDING PROP XFER  Charges for transferring property.						
615.000	CHARGE FOR SERVICES-NSF FEES  Fees charged for checks that are returned for non-sufficient funds.						
626.633	PASSPORT SERVICES  Fees charged for passport processing. This was reduced due to Covid-19.						
626.637	ADMINISTRATION FEES/FIRE DEPT  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.638	ADMINISTRATION FEES/ENVIR SVC  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director. Lower due to Supervisor now split 50% with General Fund 101-752 and 50% Environmental Fund.						
626.639	ADMINISTRATION FEES/LAW ENFOR  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.640	ADMINISTRATION FEES/GOLF COUR  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.641	ADMINISTRATIVE FEES/COMPOST  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.642	ADMINISTRATION FEES/BLDG DEPT  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.643	ADMINISTRATION FEES/RECREATIO  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						
626.644	ADMINISTRATION FEES/14B COURT  Calculations for Administration Fees are based on floor space, staffing levels, numbers of computers, etc. Figures provided by Accounting Director.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 000							
642.006	REVENUE-VENDING COMMISSIONS Revenues from vending machines at Civic Center.						
644.003	FORD LAKE HYDRO STATION Contract obligation for DTE to purchase electricity generated from the Hydro Station, expires in 2027. These dollars are transferred to the Hydro Fund for future capital improvements and licensing.						
665.000	INTEREST EARNED Interest earned on funds deposited at various banks. Figures provided by the Accounting Director.						
665.003	NET INTEREST EARN-CUR TAX COL Interest earned on current tax collection funds held. Figures provided by the Accounting Director.						
667.001	RENT INCOME Lease agreement with YCUA to rent building located at 2870 E Clark Road. This is a fixed amount.						
675.002	CONTRIBUTE - STREETLIGHTS & CAMERAS Charges for developers who pay for streetlights and cameras installation.						
675.050	CONTRIBUTION-BEES Contributions made to our honeybee initiative.						
676.003	REIMBURSEMENTS - POSTAGE Postage reimbursement from individuals getting passports and from employees doing a personal mailing.						
676.006	REIMBURS ELECTION-CNTY/TWP/CT Reimbursements for elections from county and state elections.						
676.009	REIMBURSEMENT - HABITAT HUMANITY Reimbursement from Habitat for Humanity for properties the Township purchases under the Right of First Refusal.						
676.012	INSURANCE REIMBURSEMENTS Reflects reimbursement we receive from MML after their annual audit on worker's compensation and liability insurance. The insurance pool sometimes does so well that we receive funds back.						
676.020	TRANS IN: FOR LEC BLDG Reimbursement from Law Enforcement Fund for improvements done to the LEC building at 1501 S Huron Street. The total improvement cost was \$909,324. Final payment is \$131,864						
678.000	SETTLEMENTS & JUDGMENTS Funds received through a legal settlement.						
681.000	REVENUE - RADON TEST KIT						



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 000	Fees for Radon test kits.						
683.000	OTHER INCOME-MISCELLANEOUS Funds received for various items such as FOIA fees, notary fees, and other miscellaneous fees and reimbursements.						
693.000	SALE OF TOWNSHIP PROPERTIES Funds received for the sale of Township properties.						
699.999	APPROPRIATED PRIOR YEAR BAL. Funds need from fund balance due to the transfer of funds to the Bond Debt Fund #398 and 14B District Court for the shortfall in those accounts. See the transfers in department #999 "Other Financing Uses".						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 101 - TOWNSHIP BOARD							
APPROPRIATIONS							
101-101-703.000 *	SALARIES - ELECTED OFFICIALS	60,000	61,372	61,500	61,500	35,875	61,500
101-101-715.000 *	F.I.C.A./MEDICARE	4,498	4,614	4,705	4,705	2,744	4,705
101-101-718.000	MERS RETIREMENT		8				
101-101-719.000	HEALTH INSURANCE	20,004	20,669				
101-101-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,400)	(1,200)				
101-101-719.015	DENTAL BENEFITS	741	655				
101-101-719.016	VISION BENEFITS	197	207				
101-101-719.020	HEALTH CARE DEDUCTION	1,949	1,617				
101-101-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	80	72				
101-101-719.023	LIFE INSURANCE	227	227				
101-101-727.000 *	OFFICE SUPPLIES	188	225	300	300		300
101-101-801.000 *	PROFESSIONAL SERVICES	42,277	43,357	46,462	46,462	28,441	44,473
101-101-958.000 *	MEMBERSHIP AND DUES	16,754	23,925	29,500	29,500	15,068	29,500
	TOTAL APPROPRIATIONS	145,515	155,748	142,467	142,467	82,128	140,478
NET OF REVENUES/APPROPRIATIONS - 101 - TOWNSHIP BOARD		(145,515)	(155,748)	(142,467)	(142,467)	(82,128)	(140,478)

\* NOTES TO BUDGET: DEPARTMENT 101 TOWNSHIP BOARD

703.000	SALARIES - ELECTED OFFICIALS	Salaries of the Township Trustees determined by resolution of the Township Board.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
727.000	OFFICE SUPPLIES	Office supplies for budget books.					
801.000	PROFESSIONAL SERVICES	Cost for our lobbyist at GCSI (\$38,478), for PFM (\$1,100) and for the annual contract with Munetrix for Citizens Dashboard transparency (\$5,000).					
958.000	MEMBERSHIP AND DUES	Membership dues for Chamber of Commerce, SEMCOG, Huron River Watershed Council, MTA, WATS, WRRMA and Arts Alliance.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 171 - TOWNSHIP SUPERVISOR							
APPROPRIATIONS							
101-171-703.000 *	SALARIES - ELECTED OFFICIALS	84,236	86,341	86,342	86,342	50,366	86,342
101-171-705.000 *	SALARY - SUPERVISION	61,064	62,122	62,488	62,488	33,527	64,050
101-171-706.000 *	SALARY - PERMANENT WAGES	47,346	47,225	47,237	47,237	26,982	48,422
101-171-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	726	10,978				
101-171-708.009 *	AUTO ALLOWANCE	6,000	6,000	6,000	6,000	3,500	6,000
101-171-708.010 *	HEALTH INS BUYOUT	3,000	6,000	3,000	3,000	3,000	3,000
101-171-709.000 *	REG OVERTIME	12		100	100		100
101-171-715.000 *	F.I.C.A./MEDICARE	15,118	16,257	15,695	15,695	8,605	15,905
101-171-718.000 *	MERS RETIREMENT	44,057	33,435	26,060	26,060	15,752	33,895
101-171-718.001 *	RETIREMENT HEALTH CARE SAVINGS		1,239	2,600	2,600	1,426	2,600
101-171-718.003 *	OPEB - RETIREMENT HEALTH						16,011
101-171-719.000 *	HEALTH INSURANCE	28,339	8,612	34,272	34,272	21,077	41,338
101-171-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(2,050)	(600)	(2,400)	(2,400)		(2,400)
101-171-719.015 *	DENTAL BENEFITS	1,957	983	2,922	2,922	868	2,922
101-171-719.016 *	VISION BENEFITS	492	620	792	792	424	593
101-171-719.020 *	HEALTH CARE DEDUCTION	5,350	4,594	8,890	8,890	8,961	8,890
101-171-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	161	141	156	156	127	228
101-171-719.022 *	DISABILITY INSURANCE	382	764	764	764	255	764
101-171-719.023 *	LIFE INSURANCE	680	680	680	680	302	681
101-171-719.030 *	WORKERS COMPENSATION						504
101-171-727.000 *	OFFICE SUPPLIES	692	561	600	600	169	600
101-171-860.000 *	TRAVEL	97		200	200		200
101-171-956.000 *	MISCELLANEOUS	20		100	100		100
TOTAL APPROPRIATIONS		297,679	285,952	296,498	296,498	175,341	330,745
NET OF REVENUES/APPROPRIATIONS - 171 - TOWNSHIP SUPEF		(297,679)	(285,952)	(296,498)	(296,498)	(175,341)	(330,745)

\* NOTES TO BUDGET: DEPARTMENT 171 TOWNSHIP SUPERVISOR

703.000	SALARIES - ELECTED OFFICIALS	Salary of the Supervisor, set by resolution of the Township Board.					
705.000	SALARY - SUPERVISION	Salary of the Deputy Supervisor.					
706.000	SALARY - PERMANENT WAGES	Salary of full-time AFSCME Floater II/Clerk III who also does purchasing for all departments. Currently no increase in budgeted for 2022 due to contract negotiations.					
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.					
708.009	AUTO ALLOWANCE	Auto allowance for the Supervisor.					
708.010	HEALTH INS BUYOUT	Used for health insurance buyout for employees who receive health insurance through another source.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY		
Dept 171 - TOWNSHIP SUPERVISOR								
709.000	REG OVERTIME  Overtime costs for the Floater II/Clerk III position.							
715.000	F.I.C.A./MEDICARE  Figures provided by the Accounting Director.							
718.000	MERS RETIREMENT  Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%							
718.001	RETIREMENT HEALTH CARE SAVINGS  Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.							
718.003	OPEB - RETIREMENT HEALTH  Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.							
719.000	HEALTH INSURANCE  Estimated Increase at 20%. Provided by HR							
719.003	EMPLOYEE PAID HEALTH CONTRA  Amount employees pay toward their health care coverage.							
719.015	DENTAL BENEFITS  No change for 2022. Provided by HR							
719.016	VISION BENEFITS  A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR							
719.020	HEALTH CARE DEDUCTION  Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE  Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits.							
719.022	DISABILITY INSURANCE  A decrease of 24% due to switching to Standard Insurance. Provided by HR							
719.023	LIFE INSURANCE  No change for 2022. Provided by H.R.							
719.030	WORKERS COMPENSATION							

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 171 - TOWNSHIP SUPERVISOR	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director. This is a new line item						
727.000	OFFICE SUPPLIES Supplies for Supervisor Office.						
860.000	TRAVEL Mileage expense for Deputy Supervisor or staff for required travel off sight.						
956.000	MISCELLANEOUS Miscellaneous expenses in the department.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 191 - ACCOUNTING APPROPRIATIONS							
101-191-705.000 *	SALARY - SUPERVISION	78,328	80,298	83,313	83,313	46,417	85,396
101-191-706.000 *	SALARY - PERMANENT WAGES	103,258	106,553	106,829	106,829	60,966	109,408
101-191-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	4,187	5,207		774	773	
101-191-709.000 *	REG OVERTIME	94	10	300	300	48	300
101-191-715.000 *	F.I.C.A./MEDICARE	13,595	14,063	14,569	14,628	8,040	14,926
101-191-718.000 *	MERS RETIREMENT	44,980	46,482	64,125	64,125	37,582	85,608
101-191-718.003 *	OPEB - RETIREMENT HEALTH						48,033
101-191-719.000 *	HEALTH INSURANCE	70,015	72,341	71,973	71,973	47,981	86,810
101-191-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(5,400)	(5,438)	(4,800)	(4,800)		(4,800)
101-191-719.015 *	DENTAL BENEFITS	2,918	2,577	2,808	2,808	1,872	2,808
101-191-719.016 *	VISION BENEFITS	787	826	905	905	528	673
101-191-719.020 *	HEALTH CARE DEDUCTION	3,024	11,949	17,745	17,745	4,003	17,745
101-191-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	241	236	234	234	137	252
101-191-719.022 *	DISABILITY INSURANCE	1,146	1,146	1,146	1,146	764	872
101-191-719.023 *	LIFE INSURANCE	680	680	680	680	454	681
101-191-719.030 *	WORKERS COMPENSATION						601
101-191-727.000 *	OFFICE SUPPLIES	1,876	1,221	1,900	1,900	683	1,900
101-191-958.000 *	MEMBERSHIP AND DUES	425	425	500	500		500
TOTAL APPROPRIATIONS		320,154	338,576	362,227	363,060	210,248	451,713
NET OF REVENUES/APPROPRIATIONS - 191 - ACCOUNTING		(320,154)	(338,576)	(362,227)	(363,060)	(210,248)	(451,713)

\* NOTES TO BUDGET: DEPARTMENT 191 ACCOUNTING

705.000	SALARY - SUPERVISION	Salary of the Accounting Director.					
706.000	SALARY - PERMANENT WAGES	Cost of two (2) full-time AFSCME employees in the Accounting Department. Currently no increase in budgeted for 2022 due to contract negotiations.					
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.					
709.000	REG OVERTIME	Overtime costs for the department.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
718.000	MERS RETIREMENT	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%					
718.003	OPEB - RETIREMENT HEALTH	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 191 - ACCOUNTING							
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS						
	No change for 2022. Provided by H.R.						
719.016	VISION BENEFITS						
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES						
	Used to replenish office supplies, purchase checks, W-2 and 1099 forms.						
958.000	MEMBERSHIP AND DUES						
	Membership dues to Government Finance Officers Association - National \$350 and State \$125. An additional \$25 is budgeted to cover any increase.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 215 - TOWNSHIP CLERK							
APPROPRIATIONS							
101-215-703.000 *	SALARIES - ELECTED OFFICIALS	84,236	86,752	86,342	86,342	50,366	86,342
101-215-704.000 *	APPOINTED OFFICIALS	23,881	136,539		25,225	726	
101-215-705.000 *	SALARY - SUPERVISION	117,200	116,978	119,100	119,100	66,421	64,048
101-215-706.000 *	SALARY - PERMANENT WAGES	84,990	102,697	99,341	99,341	56,908	102,128
101-215-707.000 *	SALARY - TEMPORARY/SEASONAL	13,555	37,904				
101-215-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	1,759	3,755				6,280
101-215-708.010 *	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	
101-215-709.000 *	REG OVERTIME	6,131	57,399		8,000	417	300
101-215-715.000 *	F.I.C.A./MEDICARE	23,402	29,322	23,545	23,545	12,946	19,821
101-215-718.000 *	MERS RETIREMENT	62,959	67,699	69,829	69,829	40,916	63,487
101-215-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,333	1,762	2,600	2,600	1,456	2,600
101-215-718.002 *	DEFERRED COMPENSATION		388				
101-215-718.003 *	OPEB - RETIREMENT HEALTH						32,022
101-215-719.000 *	HEALTH INSURANCE	90,019	93,010	92,536	92,536	62,479	111,613
101-215-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(6,825)	(6,055)	(6,000)	(6,000)		(6,000)
101-215-719.015 *	DENTAL BENEFITS	5,480	4,840	5,273	5,273	3,622	3,992
101-215-719.016 *	VISION BENEFITS	1,279	1,343	1,471	1,471	886	848
101-215-719.020 *	HEALTH CARE DEDUCTION	26,269	21,211	23,660	23,660	17,715	23,660
101-215-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	321	316	312	312	183	336
101-215-719.022 *	DISABILITY INSURANCE	1,527	1,527	1,527	1,527	1,018	872
101-215-719.023 *	LIFE INSURANCE	1,134	1,134	1,134	1,134	744	907
101-215-719.030 *	WORKERS COMPENSATION						901
101-215-727.000 *	OFFICE SUPPLIES	2,434	3,447	4,000	4,000	2,703	4,000
101-215-730.000 *	POSTAGE					14,220	
101-215-740.001 *	Ordinance & Zoning Code Books	3,879	1,900	9,000	9,000	2,236	4,000
101-215-740.010 *	OFFICE SUPPLIES - ELECTIONS	6,630	35,426		17,010	12,316	
101-215-760.001 *	PPE & FIRST AID ELECTION SUP			500	500		
101-215-801.000 *	PROFESSIONAL SERVICES	655	3,264	3,400	3,400	675	3,400
101-215-801.200 *	PROFNSL SRV-PROGRAMMING BALLO		7,685				
101-215-860.000 *	TRAVEL	1,036	1,313	1,100	1,100		500
101-215-860.010	TRAVEL - ELECTIONS	89					
101-215-933.001 *	MAINTENANCE CONTRACTS			75,456	75,456		
101-215-941.000 *	EQUIPMENT RENTAL/LEASING	1,100	12,889		7,100		
101-215-956.000 *	MISCELLANEOUS			500	500		500
101-215-958.000 *	MEMBERSHIP AND DUES	150		150	150		150
TOTAL APPROPRIATIONS		557,623	827,445	617,776	689,331	336,233	526,707
NET OF REVENUES/APPROPRIATIONS - 215 - TOWNSHIP CLERK		(557,623)	(827,445)	(617,776)	(689,331)	(336,233)	(526,707)

\* NOTES TO BUDGET: DEPARTMENT 215 TOWNSHIP CLERK

703.000	SALARIES - ELECTED OFFICIALS Salary of the Clerk, set by resolution of the Township Board.
704.000	APPOINTED OFFICIALS Moved to General Fund Department 262 Elections
705.000	SALARY - SUPERVISION Salary of the Deputy Clerk
706.000	SALARY - PERMANENT WAGES



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 215 - TOWNSHIP CLERK	This line is used for the salary of two (2) full-time AFSCME Floater II/Clerk III positions. Currently no increase is budgeted for 2022 due to contract negotiations.						
707.000	SALARY - TEMPORARY/SEASONAL Moved to General Fund Department 262 Elections						
708.004	SALARIES PAY OUT-PTO&SICKTIME Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.						
708.010	HEALTH INS BUYOUT This line item is used for the health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME Overtime if need for additional clerical duties such a passports, FOIA requests, etc.						
715.000	F.I.C.A./MEDICARE Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/2014.						
718.002	DEFERRED COMPENSATION Moved to General Fund Department 262 Elections						
718.003	OPEB - RETIREMENT HEALTH Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE Estimated Increase at 20%. Provided by H.R.						
719.003	EMPLOYEE PAID HEALTH CONTRA Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY		
Dept 215 - TOWNSHIP CLERK								
719.020	HEALTH CARE DEDUCTION							
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE							
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director							
719.022	DISABILITY INSURANCE							
	A decrease of 24% due to switching to Standard Insurance. Provided by HR							
719.023	LIFE INSURANCE							
	No change for 2022. Provided by H.R.							
719.030	WORKERS COMPENSATION							
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director							
727.000	OFFICE SUPPLIES							
	Expenses related to the daily operations of the Clerk's Office.							
730.000	POSTAGE							
	This line was used in 2021 to track the mailing of millage information to residents. No budget for 2022.							
740.001	Ordinance & Zoning Code Books							
	Expenses related to maintaining ordinance and zoning updates through Municode, and also includes Ordinance, Resolution and Minute Books.							
740.010	OFFICE SUPPLIES - ELECTIONS							
	Moved to General Fund Department 262 Elections							
760.001	PPE & FIRST AID ELECTION SUP							
	Moved to General Fund Department 262 Elections							
801.000	PROFESSIONAL SERVICES							
	Expenses for document conversion and \$1,000 for shredding costs for all departments.							
801.200	PROFNSL SRV-PROGRAMMING BALLO							
	Moved to General Fund Department 262 Elections							
860.000	TRAVEL							
	Expenses for mileage reimbursement for travel to post office, and travel to various conferences, classes and meetings.							
933.001	MAINTENANCE CONTRACTS							

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 215 - TOWNSHIP CLERK	Moved to General Fund Department 262 Elections						
941.000	EQUIPMENT RENTAL/LEASING Moved to General Fund Department 262 Elections						
956.000	MISCELLANEOUS Miscellaneous expenses for the Clerk's Office.						
958.000	MEMBERSHIP AND DUES Membership for Clerk and Deputy Clerk in the Michigan Association of Municipal Clerks.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 223 - INDEPENDENT AUDITING							
APPROPRIATIONS							
101-223-802.000 *	INDEPENDENT AUDITING	30,300	32,200	33,500	33,500		33,500
101-223-803.000 *	INDEPENDENT AUDITING OTHER			2,000	2,000		2,000
	TOTAL APPROPRIATIONS	<u>30,300</u>	<u>32,200</u>	<u>35,500</u>	<u>35,500</u>		<u>35,500</u>
NET OF REVENUES/APPROPRIATIONS - 223 - INDEPENDENT AU		(30,300)	(32,200)	(35,500)	(35,500)		(35,500)

\* NOTES TO BUDGET: DEPARTMENT 223 INDEPENDENT AUDITING

802.000 INDEPENDENT AUDITING  
 This is for the audit of 2021 and the last in our contract with auditors at PSLZ LLP.

803.000 INDEPENDENT AUDITING OTHER  
 This line is budgeted for any additional work preformed by the auditors.

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 228 - COMPUTER SUPPORT							
APPROPRIATIONS							
101-228-706.000 *	SALARY - PERMANENT WAGES	171,042	175,499	175,531	175,531	99,530	179,920
101-228-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	4,893	5,015	4,500	4,500		10,357
101-228-708.010 *	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
101-228-709.000 *	REG OVERTIME	170	165	1,000	1,000	185	1,000
101-228-715.000 *	F.I.C.A./MEDICARE	13,429	13,778	13,734	13,734	7,589	14,862
101-228-718.000 *	MERS RETIREMENT	19,944	20,576	25,699	25,699	14,960	33,474
101-228-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,271	1,288	1,300	1,300	750	1,300
101-228-718.003 *	OPEB - RETIREMENT HEALTH						16,011
101-228-719.000 *	HEALTH INSURANCE	45,010	46,505	46,268	46,268	30,845	55,807
101-228-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(3,375)	(3,000)	(3,000)	(3,000)		(3,000)
101-228-719.015 *	DENTAL BENEFITS	2,445	2,486	2,709	2,709	1,806	2,709
101-228-719.016 *	VISION BENEFITS	590	723	792	792	462	599
101-228-719.020 *	HEALTH CARE DEDUCTION	4,667	4,308	11,830	11,830	6,728	11,830
101-228-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	161	157	156	156	92	168
101-228-719.022 *	DISABILITY INSURANCE	1,146	1,146	1,146	1,146	764	872
101-228-719.023 *	LIFE INSURANCE	680	680	680	680	454	681
101-228-719.030 *	WORKERS COMPENSATION						601
101-228-727.000 *	OFFICE SUPPLIES	913	932	1,000	1,000	657	1,000
101-228-801.000 *	PROFESSIONAL SERVICES		33,719	92,100	92,100	4,320	142,100
101-228-857.100 *	COMMUNICATIONS-INTERNET ACCES	85,848	76,395	108,360	108,360	53,244	120,710
101-228-867.000 *	GAS & OIL	252	112	1,500	1,500	51	1,500
101-228-933.000 *	EQUIPMENT MAINTENANCE	3,691	4,629	5,000	5,000	448	5,000
101-228-933.001 *	MAINTENANCE CONTRACTS	4,738	7,516	6,830	6,830	6,216	7,230
101-228-934.000 *	SOFTWARE SUPPORT & MAINT	85,255	112,286	124,105	124,105	65,536	134,762
101-228-935.000 *	MOTORPOOL-MISC REPAIR			2,500	2,500		2,500
101-228-941.000	EQUIPMENT RENTAL/LEASING	7,854	7,199				
101-228-943.000 *	MOTORPOOL INTERNAL	5,925	5,925	5,925	5,925	3,456	767
101-228-971.008 *	CAPTL OUTLAY -IMPROVEMENT	7,347	18,803	15,000	15,000	1,673	15,000
101-228-977.000 *	EQUIPMENT	143,958	84,790	94,500	94,500	19,441	92,500
101-228-977.001 *	COMPUTER SOFTWARE	59,995	50,414	59,500	59,500	12,610	118,000
TOTAL APPROPRIATIONS		670,849	675,046	801,665	801,665	333,317	971,260
NET OF REVENUES/APPROPRIATIONS - 228 - COMPUTER SUPPC		(670,849)	(675,046)	(801,665)	(801,665)	(333,317)	(971,260)

\* NOTES TO BUDGET: DEPARTMENT 228 COMPUTER SUPPORT

706.000	SALARY - PERMANENT WAGES	Salaries of IS Manager, Assistant IS Manager and Web Content& Design Manager. Currently no increase is budgeted for 2022 due to contract negotiation.				
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.				
708.010	HEALTH INS BUYOUT	Used for health insurance buyout for employees who receive health insurance through another service.				
709.000	REG OVERTIME	Overtime costs for the department.				
715.000	F.I.C.A./MEDICARE					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 228 - COMPUTER SUPPORT							
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT						
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH						
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H.R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS						
	No change for 2022. Provided by H.R.						
719.016	VISION BENEFITS						
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director. This is a new line item.						
727.000	OFFICE SUPPLIES						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 228 - COMPUTER SUPPORT							
	No Change						
801.000	PROFESSIONAL SERVICES						
	To be used for professional services such as Website RFP Design and Development, DarkTrace/Coffee Tree Group, Microsoft 365 Migration Services. There is a \$50,000 increase for 2022.						
857.100	COMMUNICATIONS-INTERNET ACCES						
	Internet access connection and cloud based services such as Comcast ENS, Cloud Server Hosting, Cloud Storage Services, Cloud Systems Management Solutions, Cloud base agenda management, Time and Attendance Software. There is a \$12,350 increase for 2022.						
867.000	GAS & OIL						
	Fuel costs for IT Department						
933.000	EQUIPMENT MAINTENANCE						
	Unexpected repair of hardware equipment. No change						
933.001	MAINTENANCE CONTRACTS						
	Hardware service and support maintenance agreements for Battery Backup Systems and Network Firewalls. Increase of \$400 for 2022.						
934.000	SOFTWARE SUPPORT & MAINT						
	Software support and annual maintenance agreements. This includes all technical support, patches, updates and upgrades for various software applications for the following:* Apex Sketch Software* Barracuda* BS & A Software* Email System* ESRI GIS* Microsoft Windows and Office* Network Management Tools* Civic Rec* Server Backup Software* System Malware Protections* VMWare* HVAC System. There is a \$10,657 increase for 2022.						
935.000	MOTORPOOL-MISC REPAIR						
	Covers miscellaneous vehicle repair. Provided by Accounting Director						
943.000	MOTORPOOL INTERNAL						
	Computer Support Vehicle, figures provided by the Accounting Director.						
971.008	CAPTL OUTLAY -IMPROVEMENT						
	Network infrastructure, as needed network data runs, Miss Dig.						
977.000	EQUIPMENT						
	Used for purchasing equipment as follows: Workstation Upgrades, Printer Fax Cards, Civic Data Room Switch, Firewall Replacement, Unexpected Equipment (New Hires, Etc). Decrease for 2022.						
977.001	COMPUTER SOFTWARE						
	Used for Computer Software as follows: Switch Management Solution, SAML Auth Server, Active Directory Management Software, SQL Server Upgrade, Microsoft 365 Licensing. An increase of \$58,500 for 2022.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 247 - BOARD OF REVIEW							
APPROPRIATIONS							
101-247-704.000 *	APPOINTED OFFICIALS	1,530	2,243	3,000	3,000	1,892	3,000
101-247-715.000 *	F.I.C.A./MEDICARE	22	33	44	44	26	44
101-247-718.002 *	DEFERRED COMPENSATION	20	29	39	39	24	39
TOTAL APPROPRIATIONS		<u>1,572</u>	<u>2,305</u>	<u>3,083</u>	<u>3,083</u>	<u>1,942</u>	<u>3,083</u>
NET OF REVENUES/APPROPRIATIONS - 247 - BOARD OF REVIE		(1,572)	(2,305)	(3,083)	(3,083)	(1,942)	(3,083)

\* NOTES TO BUDGET: DEPARTMENT 247 BOARD OF REVIEW

704.000	APPOINTED OFFICIALS	This line item reflects the per diem amount paid to three (3) Board of Review members. Paid \$125 per day.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
718.002	DEFERRED COMPENSATION	Figures provided by Accounting Director based on 1.30% of payroll.					



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 253 - TREASURER							
APPROPRIATIONS							
101-253-703.000 *	SALARIES - ELECTED OFFICIALS	84,236	86,581	86,342	86,342	50,366	86,342
101-253-705.000 *	SALARY - SUPERVISION	60,523	63,918	62,488	62,488	34,849	64,050
101-253-706.000 *	SALARY - PERMANENT WAGES	92,499	84,076	94,474	94,474	53,278	96,844
101-253-707.000	SALARY - TEMPORARY/SEASONAL	3,871	4,984				
101-253-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	3,517	13,995				
101-253-708.010 *	HEALTH INS BUYOUT					1,500	3,000
101-253-709.000 *	REG OVERTIME	1,137	818	1,800	1,800	914	1,800
101-253-715.000 *	F.I.C.A./MEDICARE	18,189	18,813	18,750	18,750	10,400	19,281
101-253-718.000 *	MERS RETIREMENT	46,992	43,099	10,389	10,389	6,005	11,912
101-253-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,275	1,540	5,200	5,200	2,218	3,900
101-253-718.002	DEFERRED COMPENSATION	52	65				
101-253-718.003 *	OPEB - RETIREMENT HEALTH						16,011
101-253-719.000 *	HEALTH INSURANCE	86,019	81,671	97,677	97,677	29,123	86,810
101-253-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(6,575)	(5,775)	(6,600)	(6,600)		(4,800)
101-253-719.015 *	DENTAL BENEFITS	3,659	3,175	4,090	4,090	1,747	2,808
101-253-719.016 *	VISION BENEFITS	984	1,014	1,244	1,244	509	673
101-253-719.020 *	HEALTH CARE DEDUCTION	11,894	9,491	23,660	23,660	3,239	17,745
101-253-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	321	277	312	312	137	252
101-253-719.022 *	DISABILITY INSURANCE	1,146	1,082	1,146	1,146	445	872
101-253-719.023 *	LIFE INSURANCE	810	772	907	907	405	908
101-253-719.030 *	WORKERS COMPENSATION						702
101-253-727.000 *	OFFICE SUPPLIES	725	1,052	1,300	1,300	658	1,300
101-253-753.000 *	DOG LICENSES			1,050	1,050		1,050
101-253-830.000 *	TAX PREPARATION	3,226	3,023	3,500	3,500	1,488	4,000
101-253-860.000 *	TRAVEL	241	231	500	500	39	500
101-253-931.000 *	REPAIRS AND MAINTENANCE	560	325	500	500	325	500
101-253-956.000 *	MISCELLANEOUS	10	75	100	100	75	100
TOTAL APPROPRIATIONS		415,311	414,302	408,829	408,829	197,720	416,560
NET OF REVENUES/APPROPRIATIONS - 253 - TREASURER		(415,311)	(414,302)	(408,829)	(408,829)	(197,720)	(416,560)

\* NOTES TO BUDGET: DEPARTMENT 253 TREASURER

703.000	SALARIES - ELECTED OFFICIALS	Salary of the Treasurer, set by resolution of the Township Board.					
705.000	SALARY - SUPERVISION	Salary of the Deputy Treasurer.					
706.000	SALARY - PERMANENT WAGES	Wages of two (2) AFSCME Floater II/Clerk III positions. Currently no increase is budgeted for 2022 due to contract negotiation.					
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.					
708.010	HEALTH INS BUYOUT	Used for health insurance buyout for employees who receive health insurance through another source.					
709.000	REG OVERTIME						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 253 - TREASURER							
	Overtime during tax time and for annual dog clinic.						
715.000	F.I.C.A./MEDICARE Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS Amount placed in a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 253 - TREASURER							
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director. New line item						
727.000	OFFICE SUPPLIES						
	Necessary supplies including window envelopes for mailing past due notices and A/P checks.						
753.000	DOG LICENSES						
	Purchasing of dog tags for licensing.						
830.000	TAX PREPARATION						
	Printing of tax bills for summer and winter.						
860.000	TRAVEL						
	Mileage reimbursement for Treasurer and Deputy Treasurer for travel to meetings, bank, post office, County Treasurer's Office and court cases.						
931.000	REPAIRS AND MAINTENANCE						
	Maintenance contracts and repairs for check signed and money counter. We did not opt for the contract on the money counter originally, but due to necessary repairs it required we did enroll in the contract to save money.						
956.000	MISCELLANEOUS						
	Unforeseen expenses not covered in any of the above, such as court fees/parking for small claims.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 257 - ASSESSING DEPARTMENT							
APPROPRIATIONS							
101-257-705.000 *	SALARY - SUPERVISION	117,077	120,549	121,677	121,677	82,464	127,570
101-257-706.000 *	SALARY - PERMANENT WAGES	151,304	161,044	162,427	162,427	92,449	166,504
101-257-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	3,987	2,724				
101-257-708.010 *	HEALTH INS BUYOUT	5,077	6,000	6,000	6,000	3,000	6,000
101-257-709.000 *	REG OVERTIME	157	18	500	500		500
101-257-715.000 *	F.I.C.A./MEDICARE	20,578	21,691	22,231	22,231	13,309	22,994
101-257-718.000 *	MERS RETIREMENT	35,031	36,214	47,242	47,242	27,623	62,206
101-257-718.001 *	RETIREMENT HEALTH CARE SAVINGS	2,500	2,575	2,600	2,600	1,500	2,600
101-257-718.003 *	OPEB - RETIREMENT HEALTH						32,022
101-257-719.000 *	HEALTH INSURANCE	50,011	51,672	51,409	51,409	34,272	62,007
101-257-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(4,050)	(3,600)	(3,600)	(3,600)		(3,600)
101-257-719.015 *	DENTAL BENEFITS	4,152	3,530	4,204	4,204	2,564	3,846
101-257-719.016 *	VISION BENEFITS	934	930	1,131	1,131	537	747
101-257-719.020 *	HEALTH CARE DEDUCTION	11,124	13,442	11,830	11,830	9,131	11,830
101-257-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	229	218	216	216	127	228
101-257-719.022 *	DISABILITY INSURANCE	1,400	1,527	1,527	1,527	1,018	1,162
101-257-719.023 *	LIFE INSURANCE	832	907	907	907	605	907
101-257-719.030 *	WORKERS COMPENSATION						998
101-257-727.000 *	OFFICE SUPPLIES	2,840	2,062	3,500	3,500	2,308	3,500
101-257-730.000 *	POSTAGE	6,922	7,396	8,000	8,000	6,810	8,000
101-257-811.001 *	TAX APPEALS		50	3,000	3,000		3,000
101-257-867.000 *	GAS & OIL	207	158	720	720	162	720
101-257-931.000	REPAIRS AND MAINTENANCE			2,500	2,500		
101-257-935.000 *	MOTORPOOL-MISC REPAIR			2,500	2,500		2,500
101-257-943.000 *	MOTORPOOL INTERNAL	1,281	1,281	2,228	2,228	747	2,228
101-257-958.000 *	MEMBERSHIP AND DUES	1,022	935	1,500	1,500		1,500
TOTAL APPROPRIATIONS		412,615	431,323	454,249	454,249	278,626	519,969
NET OF REVENUES/APPROPRIATIONS - 257 - ASSESSING DEPT		(412,615)	(431,323)	(454,249)	(454,249)	(278,626)	(519,969)

\* NOTES TO BUDGET: DEPARTMENT 257 ASSESSING DEPARTMENT

705.000	SALARY - SUPERVISION	Salaries of our part-time Level IV Assessor MMAO (Michigan Master Assessing Officer) and our Level III MAAO (Michigan Advanced Assessing Officer).					
706.000	SALARY - PERMANENT WAGES	Salaries of two (2) Level III AFSCME MAAOs (Michigan Advanced Assessing Officer) and one MCAT (Michigan Certified Assessing Technician). Currently no increase is budgeted for 2022 due to contract negotiation.					
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.					
708.010	HEALTH INS BUYOUT	Used for health insurance buyout for employees who receive health insurance through another source.					
709.000	REG OVERTIME	This line item is used for March Board of Review meetings after hours.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 257 - ASSESSING DEPARTMENT							
715.000	F.I.C.A./MEDICARE						
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT						
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.003	OPEB - RETIREMENT HEALTH						
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage. Provided by H. R.						
719.015	DENTAL BENEFITS						
	No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS						
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 257 - ASSESSING DEPARTMENT							
	Used for personal and real property assessment items and general office supplies.						
730.000	POSTAGE						
	Used for mailing of real and personal assessment notices, as well as general mailing.						
811.001	TAX APPEALS						
	Used to retain professional appraisals for full and small claims Tribunal Appeals, as well as legal expenses.						
867.000	GAS & OIL						
	Lease and maintenance on township vehicles assigned to our department.						
935.000	MOTORPOOL-MISC REPAIR						
	Covers miscellaneous vehicle repair. Provided by Accounting Director						
943.000	MOTORPOOL INTERNAL						
	Lease and maintenance on township vehicles used in our department. Figures provided by the Accounting Director.						
958.000	MEMBERSHIP AND DUES						
	MAAA memberships, annual certification and WAA membership.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 262 - ELECTION DEPARTMENT							
APPROPRIATIONS							
101-262-704.000 *	APPOINTED OFFICIALS						55,000
101-262-705.000 *	SALARY - SUPERVISION						58,027
101-262-707.000 *	SALARY - TEMPORARY/SEASONAL						10,694
101-262-708.010	HEALTH INS BUYOUT						3,000
101-262-709.000 *	REG OVERTIME						15,000
101-262-715.000 *	F.I.C.A./MEDICARE						5,971
101-262-718.000 *	MERS RETIREMENT						28,536
101-262-718.002 *	DEFERRED COMPENSATION						140
101-262-718.003 *	OPEB - RETIREMENT HEALTH						16,011
101-262-719.015 *	DENTAL BENEFITS						1,282
101-262-719.016 *	VISION BENEFITS						249
101-262-719.022 *	DISABILITY INSURANCE						291
101-262-719.023 *	LIFE INSURANCE						140
101-262-727.000 *	OFFICE SUPPLIES						25,000
101-262-760.001 *	PPE & FIRST AID ELECTION SUP						1,000
101-262-801.200 *	PROFNSL SRV-PROGRAMMING BALLOT						4,200
101-262-860.000 *	TRAVEL						600
101-262-941.000 *	EQUIPMENT RENTAL/LEASING						9,200
TOTAL APPROPRIATIONS							234,341
NET OF REVENUES/APPROPRIATIONS - 262 - ELECTION DEPAF							(234,341)

\* NOTES TO BUDGET: DEPARTMENT 262 ELECTION DEPARTMENT

704.000	APPOINTED OFFICIALS	Salary for election inspectors for elections in August 2022 and November 2022					
705.000	SALARY - SUPERVISION	Salary of the Deputy Director of Election.					
707.000	SALARY - TEMPORARY/SEASONAL	Request for one temporary for the August 2022 election for 4 weeks at 40 hours per week. Request for two temporary's for the November 2022 election for four weeks at 40 hours per week.					
709.000	REG OVERTIME	Overtime costs for Clerk's office and other Township staff for elections in August 2022 and November 2022.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
718.000	MERS RETIREMENT	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%					
718.002	DEFERRED COMPENSATION	Figures provided by the Accounting Director.					
718.003	OPEB - RETIREMENT HEALTH						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 262 - ELECTION DEPARTMENT							
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.015	DENTAL BENEFITS No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.022	DISABILITY INSURANCE A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE No change for 2022. Provided by H.R.						
727.000	OFFICE SUPPLIES Cost of supplies for August 2022 election and November 2022 election						
760.001	PPE & FIRST AID ELECTION SUP Covers all PPE, first aid supplies, and other supplies required by OSHA.						
801.200	PROFNSL SRV-PROGRAMMING BALLOT Cost of programming ballots for August 2022 election and November 2022 election						
860.000	TRAVEL Reimbursement of mileage expenditures related to elections.						
941.000	EQUIPMENT RENTAL/LEASING Rental for three polling locations for August 2022 and November 2022 elections						



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 265 - RESIDENT SVCS: BLDG OPERATIONS							
APPROPRIATIONS							
101-265-705.000 *	SALARY - SUPERVISION	53,623	33,377	60,705	40,005		32,024
101-265-706.000 *	SALARY - PERMANENT WAGES	263,278	276,606	224,931	224,931	145,221	230,518
101-265-707.775 *	SALARY - TEMP. FORD LAKE PARK			5,000	5,000		
101-265-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	184	4,682				
101-265-708.008	RETIREE TIME PAYOUTS	7,627					
101-265-708.010 *	HEALTH INS BUYOUT	8,246	7,500	6,000	6,000	3,000	3,000
101-265-709.000 *	REG OVERTIME	8,189	4,872	5,000	5,000	2,217	5,000
101-265-715.000 *	F.I.C.A./MEDICARE	25,943	24,527	22,765	22,765	11,283	20,670
101-265-718.000 *	MERS RETIREMENT	22,411	19,956	10,376	10,376	5,201	9,656
101-265-718.001 *	RETIREMENT HEALTH CARE SAVINGS	6,077	5,733	6,500	6,500	2,942	5,850
101-265-718.002 *	DEFERRED COMPENSATION			65	65		
101-265-719.000 *	HEALTH INSURANCE	34,271	42,601	71,972	71,972	30,079	96,111
101-265-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(5,125)	(3,713)	(5,200)	(5,200)		(5,900)
101-265-719.015 *	DENTAL BENEFITS	3,292	2,412	3,991	3,991	1,806	4,064
101-265-719.016 *	VISION BENEFITS	590	786	1,131	1,131	509	898
101-265-719.020 *	HEALTH CARE DEDUCTION	4,404	5,708	17,745	17,745	4,492	14,196
101-265-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	181	162	234	234	92	294
101-265-719.022 *	DISABILITY INSURANCE	1,336	1,782	1,909	1,909	1,002	1,308
101-265-719.023 *	LIFE INSURANCE	964	1,058	1,134	1,134	595	1,021
101-265-719.030 *	WORKERS COMPENSATION						4,294
101-265-727.000 *	OFFICE SUPPLIES	333	30	400	400		400
101-265-740.000 *	OPERATING SUPPLIES	1,121	1,417	2,000	2,000	225	2,000
101-265-741.000 *	BOOT REIMB & UNIFORMS PURCHASE	10,958	10,384	12,000	12,000	5,050	12,000
101-265-757.775 *	OPERATING SUPP: FORD LAKE PAR		219	800	800	779	1,000
101-265-760.000 *	PPE & FIRST AID SUPPLIES			1,500	1,500	340	500
101-265-776.001 *	MAINT SUPPLIES - CIVIC CENTER	7,424	7,742	8,000	8,000	5,718	8,200
101-265-776.002 *	MAINT SUPPLIES - GRAFFITI CON	1,330	260	1,500	1,500		1,500
101-265-776.775 *	MAINT SUPPLIES: FORD LAKE PAR	2,434	1,236	2,500	2,500	446	2,500
101-265-777.000 *	BLDG OPER EQUIP TOOLS	23,065	4,440	5,000	5,000	1,806	5,000
101-265-818.001 *	CONTRACTUAL SERVICES CIVIC CT	61,102	42,586	50,000	61,700	27,884	55,000
101-265-818.775 *	MAINT-CONTR SVCS - FORD LK PR		40	500	500	465	500
101-265-867.000 *	GAS & OIL	2,396	1,580	3,500	3,500	1,169	3,000
101-265-920.001 *	UTILITIES - CIVIC CENTER	64,301	61,999	70,000	70,000	40,393	70,000
101-265-931.001 *	REPAIRS CIVIC CENTER	2,711	16,937	3,000	12,000	11,661	15,000
101-265-931.020 *	NON REOCCURRING R & M - CIVIC	7,465	7,146	8,000	8,000	4,873	10,000
101-265-931.775 *	REPAIRS - FORD LAKE PARKS	1,554	408	2,000	2,000	55	2,000
101-265-935.000 *	MOTORPOOL-MISC REPAIR		1,609	2,500	2,500		2,500
101-265-938.000 *	EQUIPMENT CONTRACTUAL EQUIP	167	296	1,000	1,000	316	1,000
101-265-943.000 *	MOTORPOOL INTERNAL	7,201	7,201	8,789	8,789	4,201	3,456
101-265-956.000 *	MISCELLANEOUS		188	500	500		500
101-265-977.000 *	EQUIPMENT		10,000				
TOTAL APPROPRIATIONS		629,053	603,767	617,747	617,747	313,820	619,060
NET OF REVENUES/APPROPRIATIONS - 265 - RESIDENT SVCS:		(629,053)	(603,767)	(617,747)	(617,747)	(313,820)	(619,060)

\* NOTES TO BUDGET: DEPARTMENT 265 RESIDENT SVCS: BLDG OPERATIONS

705.000	SALARY - SUPERVISION	Salary was used for the Building Operations Director, which is being transitioned to a Residential Services Department (RSD) Assistant Director with 50% of the salary in RSD building operations department 101-265 and 50% in RSD Administration 101-752.					
706.000	SALARY - PERMANENT WAGES						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 265 - RESIDENT SVCS:	BLDG OPERATIONS						
	Cost of two (2) full-time maintenance tech staff, two full-time custodians (one at Civic Center and one at Recreation). Two (2) part-time custodians (one at Recreation and one at LEC Building), all AFSCME positions. Currently no increase is budgeted for 2022 due to contract negotiation.						
707.775	SALARY - TEMP. FORD LAKE PARK						
	This line was used for wages for seasonal employees to paint park shelters and gate houses, etc. This line went unused the last 2 years and has been moved to line 705.000 for new Deputy RSD Director position.						
708.004	SALARIES PAY OUT-PTO&SICKTIME						
	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.						
708.010	HEALTH INS BUYOUT						
	Health insurance buyout for employees who receive health insurance through another source.						
709.000	REG OVERTIME						
	Overtime for emergencies and projects that have to done during non-work hours.						
715.000	F.I.C.A./MEDICARE						
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT						
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.						
718.002	DEFERRED COMPENSATION						
	Figures provided by Accounting Director based on 1.30% of payroll.						
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS						
	No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS						
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 265 - RESIDENT SVCS: BLDG OPERATIONS	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES						
	Office supplies for Building Superintendent and Maintenance Techs						
740.000	OPERATING SUPPLIES						
	Used for tools and equipment for Building Maintenance employees.						
741.000	BOOT REIMB & UNIFORMS PURCHASE						
	Cost for uniform rental and laundering, as well as service for mats & towels and a contractual boot reimbursement.						
757.775	OPERATING SUPP: FORD LAKE PAR						
	Used for tools and equipment within Ford Lake Park System.						
760.000	PPE & FIRST AID SUPPLIES						
	Covers all PPE, first aid supplies, and other supplies required by OSHA.						
776.001	MAINT SUPPLIES - CIVIC CENTER						
	Supplies for Civic Center (vacuum bags, floor finish, etc.).						
776.002	MAINT SUPPLIES - GRAFFITI CON						
	Cost of cleaners and paints used to remove graffiti.						
776.775	MAINT SUPPLIES: FORD LAKE PAR						
	Various supplies necessary for repairs to park buildings, restrooms, etc.						
777.000	BLDG OPER EQUIP TOOLS						
	Cost of tools, lift gates, electrical and regulatory poster.						
818.001	CONTRACTUAL SERVICES CIVIC CT						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 265 - RESIDENT SVCS: BLDG OPERATIONS							
	Used for alarm systems, elevator inspections, fire extinguishers, boiler inspections, building services, window washers, etc.						
818.775	MAINT-CONTR SVCS - FORD LK PR						
	Used to contract for work in Ford Lake Park System (alarm systems, etc.)						
867.000	GAS & OIL						
	Cost for fuel and oil for vehicles, ERX & Fuelcloud systems.						
920.001	UTILITIES - CIVIC CENTER						
	Cost of utilities in the Civic Center.						
931.001	REPAIRS CIVIC CENTER						
	Used for batteries, door repairs, closers, etc. in Civic Center.						
931.020	NON REOCCURRING R & M - CIVIC						
	Used for large unexpected item replacements, such as electric ceiling sensors.						
931.775	REPAIRS - FORD LAKE PARKS						
	Cost of paint and maintenance staff repairs in the Ford Lake Park System.						
935.000	MOTORPOOL-MISC REPAIR						
	Covers miscellaneous vehicle repair. Provided by Accounting Director						
938.000	EQUIPMENT CONTRACTUAL EQUIP						
	Annual inspections on equipment: equipment rental.						
943.000	MOTORPOOL INTERNAL						
	Combined cost of monthly vehicle lease/maintenance. Figures provided by the Accounting Director.						
956.000	MISCELLANEOUS						
	Used for drug screenings, driving test, etc.						
977.000	EQUIPMENT						
	No equipment requested at this time.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 266 - LEGAL SERVICES							
APPROPRIATIONS							
101-266-801.002 *	LEGAL SERVICES	293,997	323,483	250,000	250,000	147,919	250,000
	TOTAL APPROPRIATIONS	293,997	323,483	250,000	250,000	147,919	250,000
NET OF REVENUES/APPROPRIATIONS - 266 - LEGAL SERVICES		(293,997)	(323,483)	(250,000)	(250,000)	(147,919)	(250,000)

\* NOTES TO BUDGET: DEPARTMENT 266 LEGAL SERVICES

801.002 LEGAL SERVICES

This line item includes all legal services (with the exception of Domestic Violence, Prosecution and Nuisance Abatement cases), including providing legal opinions, preparing and reviewing documents, reviewing contracts, advising the Township on legal matters upon verbal and written request, attending internal/external meetings, Work Sessions, Board Meetings, Planning Commission, ZBA, Nuisance Abatement, development and police services meetings and conferences as requested, investigation, preparation, office time, court time, post-hearing services, etc. for all circuit court actions, representation of the Township in the appeal of any matter, including appeals from district court, circuit court, to or from the Court of Appeals and in the Supreme Court of the State of Michigan; appearances before administrative tribunals or courts other than the 14-B District Court, as well as labor consultant services.

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 267 - GENERAL SERVICES							
APPROPRIATIONS							
101-267-727.000 *	OFFICE SUPPLIES	6,174	5,735	8,000	8,000	1,448	6,000
101-267-727.200 *	OFFICE MEETING/WELC SUPPLIES	418	165	700	700	119	500
101-267-727.300 *	COVID-19 SUPPLIES & EQUIP		59,825	5,000	5,000	4,403	5,000
101-267-730.000 *	POSTAGE	50,761	59,797	65,000	71,000	35,223	65,000
101-267-850.000 *	TELEPHONE	44,267	48,977	49,000	49,000	19,684	49,000
101-267-900.000 *	PUBLISHING	22,262	17,736	20,000	26,000	7,423	20,000
101-267-933.000 *	EQUIPMENT MAINTENANCE	893	1,009	1,200	1,200		
101-267-941.000 *	EQUIPMENT RENTAL/LEASING	15,481	18,192	15,000	15,000	7,381	15,000
101-267-956.000 *	MISCELLANEOUS	953	981	1,300	1,300	129	500
101-267-958.000 *	MEMBERSHIP AND DUES	499	499	700	700	499	700
101-267-977.000	EQUIPMENT	12,740					
	TOTAL APPROPRIATIONS	154,448	212,916	165,900	177,900	76,309	161,700
NET OF REVENUES/APPROPRIATIONS - 267 - GENERAL SERVIC		(154,448)	(212,916)	(165,900)	(177,900)	(76,309)	(161,700)

\* NOTES TO BUDGET: DEPARTMENT 267 GENERAL SERVICES

727.000	OFFICE SUPPLIES	General office supplies used by all departments, except 14-B Court, Golf Course, Recreation and the Fire Department. Items purchased include paper, card stock, batteries, etc.					
727.200	OFFICE MEETING/WELC SUPPLIES	Used to purchase coffee, filters, cups, creamer, sugar and water at Civic Center. Coffee and water are offered to residents and people attending meetings in the building. Revenues from the vending machines (101-000-642.006) are used for this line item.					
727.300	COVID-19 SUPPLIES & EQUIP	Estimated equipment purchases related to Covid-19 Pandemic. Other supplies have been budgeted in the Human Resources line item.					
730.000	POSTAGE	Postage Costs.					
850.000	TELEPHONE	Cost for all desk and cell phones in the Township. Increased due to the Covid-19 purchase of additional phones, supplies and (20) additional phone lines.					
900.000	PUBLISHING	Publishing various notices in newspaper.					
933.000	EQUIPMENT MAINTENANCE	Maintenance on all equipment except copiers and computers.					
941.000	EQUIPMENT RENTAL/LEASING	Equipment rental of copiers and postage machine, as well as supplies.					
956.000	MISCELLANEOUS	Miscellaneous costs to Township.					

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 267 - GENERAL SERVICES							
958.000	MEMBERSHIP AND DUES						
	Cost of Amazon and Sam's Club Memberships.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 270 - HUMAN RESOURCES							
APPROPRIATIONS							
101-270-705.000 *	SALARY - SUPERVISION			70,000	70,000	40,385	71,748
101-270-706.000 *	SALARY - PERMANENT WAGES	114,547	125,926	56,814	56,814	29,893	57,408
101-270-706.015 *	SAFETY COORDINATOR	7,624	28,109	28,024	28,024	15,629	28,723
101-270-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	2,161	4,442				
101-270-715.000 *	F.I.C.A./MEDICARE	9,180	11,785	11,845	11,845	6,383	12,077
101-270-718.000 *	MERS RETIREMENT	19,268	24,631	32,351	32,351	18,918	42,722
101-270-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,275	975	1,300	1,300	547	1,300
101-270-718.003 *	OPEB - RETIREMENT HEALTH						22,415
101-270-719.000 *	HEALTH INSURANCE	50,011	62,007	61,691	61,691	41,127	74,409
101-270-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(4,050)	(3,600)	(4,320)	(4,320)		(4,320)
101-270-719.005 *	HOSPITAL PHYSICALS	2,430	1,800	5,050	5,050	1,755	5,000
101-270-719.015 *	DENTAL BENEFITS	2,665	2,824	3,077	3,077	2,052	3,078
101-270-719.016 *	VISION BENEFITS	590	744	814	814	475	598
101-270-719.020 *	HEALTH CARE DEDUCTION	10,267	9,298	13,020	13,020	7,875	14,196
101-270-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	161	168	187	187	110	202
101-270-719.022 *	DISABILITY INSURANCE	764	916	916	916	611	698
101-270-719.023 *	LIFE INSURANCE	454	544	544	544	363	545
101-270-719.024 *	EMPLOYEE ASSISTANCE PROGRAM	3,994	4,269	4,900	4,900	2,449	5,400
101-270-719.030 *	WORKERS COMPENSATION						403
101-270-727.000 *	OFFICE SUPPLIES	464	161	500	500		500
101-270-740.000 *	OPERATING SUPPLIES	804		2,500	2,500		2,500
101-270-760.000 *	PPE & FIRST AID SUPPLIES		5,058	10,000	14,500	10,742	14,000
101-270-803.100 *	CONTRACT SRVS-FLEX SPENDING	11		100	100		100
101-270-958.000 *	MEMBERSHIP AND DUES	209	219	400	400		250
101-270-960.000 *	EDUCATION AND TRAINING	39,234	21,916	27,000	24,500	4,678	25,000
101-270-960.100 *	SAFETY TRAINING		6,475	10,500	8,500	5,050	12,000
TOTAL APPROPRIATIONS		262,063	308,667	337,213	337,213	189,042	390,952
NET OF REVENUES/APPROPRIATIONS - 270 - HUMAN RESOURCE		(262,063)	(308,667)	(337,213)	(337,213)	(189,042)	(390,952)

\* NOTES TO BUDGET: DEPARTMENT 270 HUMAN RESOURCES

705.000	SALARY - SUPERVISION Salary of the HR Manager.
706.000	SALARY - PERMANENT WAGES Salary of the Quality Assurance Specialist.
706.015	SAFETY COORDINATOR 40% of the Operations Manager who works with HR coordinating Township Safety Program.
708.004	SALARIES PAY OUT-PTO&SICKTIME Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.
715.000	F.I.C.A./MEDICARE Figures provided by the Accounting Director.
718.000	MERS RETIREMENT



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 270 - HUMAN RESOURCES							
Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%							
718.001	RETIREMENT HEALTH CARE SAVINGS						
Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/2014.							
718.003	OPEB - RETIREMENT HEALTH						
Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.							
719.000	HEALTH INSURANCE						
Estimated Increase at 20%. Provided by H. R.							
719.003	EMPLOYEE PAID HEALTH CONTRA						
Amount employees pay toward their health care coverage.							
719.005	HOSPITAL PHYSICALS						
Cost for pre-employment drug screens and physicals for new hires. Also recommending that all cost related to DOT random drug/alcohol							
719.015	DENTAL BENEFITS						
No change for 2022. Provided by H. R.							
719.016	VISION BENEFITS						
A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR							
719.020	HEALTH CARE DEDUCTION						
Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.							
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.							
719.022	DISABILITY INSURANCE						
A decrease of 24% due to switching to Standard Insurance. Provided by HR							
719.023	LIFE INSURANCE						
No change for 2022. Provided by H.R.							
719.024	EMPLOYEE ASSISTANCE PROGRAM						
Cost of participation in Employee Assistance Program (EAP). Program helps assist employees with personal and/or work-related problems that may							
719.030	WORKERS COMPENSATION						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 270 - HUMAN RESOURCES	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES						
	Recommending no change to this line item						
740.000	OPERATING SUPPLIES						
	Recommending no change to this line item						
760.000	PPE & FIRST AID SUPPLIES						
	This line covers all PPE, first aid supplies and other supplies required by OSHA. Expenses will be allocated out to departments as needed.						
803.100	CONTRACT SRVS-FLEX SPENDING						
	Used for unforeseen fees associated with flex spending accounts that are paid to Clarity Benefit Solutions. Recommended by the Accounting Director.						
958.000	MEMBERSHIP AND DUES						
	This line allows the HR Manager to maintain membership to SHRM (Society of Human Resource Management) that provides updates and relative information for HR professionals.						
960.000	EDUCATION AND TRAINING						
	We have on-going needs for Education and Training throughout the entire employee base including: Classes for required certifications, attendance to annual professional conferences for management employees (MERS, MRPA, MFGOA, MiGMIS, MAP), and training specific to individual job duties.						
960.100	SAFETY TRAINING						
	This line item is being established to cover safety related training. This training would include OSHA and MI-OSHA related classes and certification and all other safety related training.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 272 - OTHER FUNCTIONS							
APPROPRIATIONS							
101-272-719.010 *	HEALTH CARE TAX	391	912	650	650	349	650
101-272-719.025 *	UNEMPLOYMENT EXPENSE		(144)			(234)	
101-272-719.030 *	WORKERS COMPENSATION	16,083	15,363	19,831	19,831	8,494	
101-272-801.000 *	PROFESSIONAL SERVICES	53,427	30,999	40,000	80,000	26,197	60,000
101-272-808.000 *	BEEKEEPING - SERVICE & SUPPLIES	4,997	963	4,000	4,000	643	4,000
101-272-836.100 *	CONTRIBUTION WATER HARDSHIP	7,980	7,760	10,000	10,000	4,100	10,000
101-272-844.000 *	MEALS ON WHEELS	10,000	10,000	10,000	10,000	10,000	10,000
101-272-876.002 *	OTHER RETIREMENT COSTS	1,566	1,848	2,000	2,000	1,890	2,000
101-272-876.003 *	OPEB FUNDING- RETIREE HEALTH	439,988	428,436	336,286	336,286	336,286	
101-272-882.004 *	City of Ypsi-Rutherford Pool	5,000		5,000	5,000		5,000
101-272-884.000 *	WASH DEV COUNCIL-AA SPARK	15,000	15,000	15,000	15,000	15,000	15,000
101-272-930.002 *	RIGHT OF WAY TREE TRIM - REMOVAL	7,225		10,000	10,000		10,000
101-272-955.001 *	INSURANCE & BONDS FLEET	107,986	118,452	125,375	125,375	69,122	124,261
101-272-956.000 *	MISCELLANEOUS	63		500	500	300	500
101-272-956.006 *	MISCELLANEOUS TAX REFUNDS	1,054	44	3,000	3,000	970	3,000
101-272-956.020 *	PROPERTY TAXES ON TWP PROPERT	7,209		10,000	10,000	2,387	10,000
101-272-956.022 *	SETTLEMENTS &/or CLAIM DEDUCTIBLES	5,000		5,000	5,000		5,000
101-272-957.000 *	BANK CHARGES	8,912	16,542	12,000	12,000	8,399	15,000
101-272-967.000 *	CAMERAS NON TAX ASSESSMENT	14,700	10,979	15,500	15,500	4,991	15,000
101-272-967.001 *	STREETLIGHTS NON SAD	33,583	148,141	175,000	174,189	97,180	195,000
101-272-972.200 *	STREET LIGHT -CONSTRUCTION	37,061	259,691		2,743	2,677	
TOTAL APPROPRIATIONS		777,225	1,064,986	799,142	841,074	588,751	484,411
NET OF REVENUES/APPROPRIATIONS - 272 - OTHER FUNCTION		(777,225)	(1,064,986)	(799,142)	(841,074)	(588,751)	(484,411)

\* NOTES TO BUDGET: DEPARTMENT 272 OTHER FUNCTIONS

719.010	HEALTH CARE TAX	The health care taxes are now included in the monthly premiums and are allocated to the proper departments. This line is used for the annual reporting fee for the Healthcare Excise Tax. Provided by Accounting Director.					
719.025	UNEMPLOYMENT EXPENSE	Used for non-seasonal employees.					
719.030	WORKERS COMPENSATION	Workers Compensation for general fund was appropriated out of this department now the allocation based on type of work performed and number of employees in each department or fund. Provided by the Accounting Director					
801.000	PROFESSIONAL SERVICES	Used for various professional services the Township may need, i.e. HR services, architects, economic development, Reimagine Washtenaw, small engineering projects, etc.					
808.000	BEEKEEPING - SERVICE & SUPPLIES	Cost of service and supplies for YTown's honeybee initiative. Donations are received to cover these costs and can be seen in 101-000-675-050.					
836.100	CONTRIBUTION WATER HARDSHIP	Cost to fund our Water Subsidy Program.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 272 - OTHER FUNCTIONS							
844.000	MEALS ON WHEELS  Contribution to Meals on Wheels.						
876.002	OTHER RETIREMENT COSTS  Life insurance coverage of retirees. It is not reimbursed from the OPEB retirement fund and is an expense to the Township.						
876.003	OPEB FUNDING- RETIREE HEALTH  The Township's Other Post-Employment Benefits (OPEB) obligations are now allocated and budgeted to each qualified department in General Fund number ending in 718.003.						
882.004	City of Ypsi-Rutherford Pool  Continue with donation for 2022.						
884.000	WASH DEV COUNCIL-AA SPARK  \$15,000 is budgeted in 2022 for this line item. (\$10,000 to A2 Spark and \$5,000 for SPARK East)						
930.002	RIGHT OF WAY TREE TRIM - REMOVAL  Cost to trim/remove trees.						
955.001	INSURANCE & BONDS FLEET  Insurance for buildings, equipment, and vehicles. Provided by the Accounting Director.						
956.000	MISCELLANEOUS  Miscellaneous expenditures incurred by department.						
956.006	MISCELLANEOUS TAX REFUNDS  Used to try to reach MTT settlements, the full settlement amounts are reserved in Fund Balance.						
956.020	PROPERTY TAXES ON TWP PROPERT  When a property goes to the County Treasurer and is placed in the auction for back taxes, the Township has to pay the current year taxes if the property is not sold. Additionally, they must pay any special assessments for drains, street lights and cameras on these properties.						
956.022	SETTLEMENTS &/or CLAIM DEDUCTIBLES  Used for any insurance claims filed against the Township and represented by the Michigan Municipal Liability legal staff.						
957.000	BANK CHARGES  Figures provided by the Accounting Director.						
967.000	CAMERAS NON TAX ASSESSMENT  Maintenance costs of cameras the Township pays for (main server, 2 cameras at Harris Park and 1 at Redwood overpass).						
967.001	STREETLIGHTS NON SAD						

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

2022 BUDGET REQUEST

GL NUMBER	DESCRIPTION	2019	2020	2021	2021	2021	2022
		ACTIVITY	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 07/31/21	REQUESTED BUDGET
Dept 272 - OTHER FUNCTIONS							
	Cost to maintain street lights in areas where they are not part of a special assessment district. Increase due to U. S. 12 lighting improvements.						
972.200	STREET LIGHT -CONSTRUCTION						
	This line has now been moved to capital outlay department 101-901-972.200						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY		
Dept 287 - COURT DUE PROCESS								
APPROPRIATIONS								
101-287-801.007 *	ATTORNEY FEES CRIMINAL		38,586	37,755	37,755		37,755	
101-287-801.014 *	LEGAL SERVICES PROSECUTION	189,984	218,403	200,000	200,000	113,199	200,000	
101-287-801.020 *	LEGAL SERVICES - DOMESTIC VIO	165,007	189,718	180,000	180,000	93,111	180,000	
	TOTAL APPROPRIATIONS	<u>354,991</u>	<u>446,707</u>	<u>417,755</u>	<u>417,755</u>	<u>206,310</u>	<u>417,755</u>	
NET OF REVENUES/APPROPRIATIONS - 287 - COURT DUE PROC		(354,991)	(446,707)	(417,755)	(417,755)	(206,310)	(417,755)	

\* NOTES TO BUDGET: DEPARTMENT 287 COURT DUE PROCESS

801.007	ATTORNEY FEES CRIMINAL	Legislation passed in 2013 requires the state to provide funding to pay for the increases in the cost for delivery of indigent defense services. This amount reflects the Township's matching local share of a grant managed by the Washtenaw County Public Defender for providing legal services. No change for 2022					
801.014	LEGAL SERVICES PROSECUTION	Costs for Prosecution of 14B Court cases. No change for 2022					
801.020	LEGAL SERVICES - DOMESTIC VIO	Costs for the Prosecution of Domestic Violence cases. No change for 2022					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 445 - STORMWATER & DRAINS AT LARGE							
APPROPRIATIONS							
101-445-801.000 *	PROFESSIONAL SERVICES	17,024	13,452	28,000	28,000	14,164	28,000
101-445-818.025 *	WASHTENAW COUNTY DRAINS-AT-LARGE						400,000
	TOTAL APPROPRIATIONS	<u>17,024</u>	<u>13,452</u>	<u>28,000</u>	<u>28,000</u>	<u>14,164</u>	<u>428,000</u>
NET OF REVENUES/APPROPRIATIONS - 445 - STORMWATER & I		(17,024)	(13,452)	(28,000)	(28,000)	(14,164)	(428,000)

\* NOTES TO BUDGET: DEPARTMENT 445 STORMWATER & DRAINS AT LARGE

801.000 PROFESSIONAL SERVICES  
 Annual dues with Huron River Watershed Council for storm water management services. In addition, it also covers the permit fee to the State of Michigan and fees charged by OHM for water permit assistance.

818.025 WASHTENAW COUNTY DRAINS-AT-LARGE  
 Per the estimated amount received from the Drain Commission. Increase due to emergency drain maintenance and proposed Asset Management Plan. This is a new line due to State compliance. Prior years numbers were in 101-446-982.003.

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY		
Dept 446 - HIGHWAYS AND STREETS								
APPROPRIATIONS								
101-446-982.000 *	HIGHWAY & ST-ROAD CONSTRUCTIO	456,829	64,174	50,000	396,643	111,401	50,000	
101-446-982.003 *	HIGHWAYS, STREETS, DRAIN COST	172,112	189,321	328,795	328,795	317,594		
101-446-982.004 *	HIGHWAYS & STREETS LIFT STATI	18,197	5,995	19,000	19,000	2,469	19,000	
	TOTAL APPROPRIATIONS	647,138	259,490	397,795	744,438	431,464	69,000	
NET OF REVENUES/APPROPRIATIONS - 446 - HIGHWAYS AND S		(647,138)	(259,490)	(397,795)	(744,438)	(431,464)	(69,000)	

\* NOTES TO BUDGET: DEPARTMENT 446 HIGHWAYS AND STREETS

982.000	HIGHWAY & ST-ROAD CONSTRUCTIO	Used for road projects and traffic calming devices. Washtenaw County Road Commission agreement brought to Board for approval in April with a budget amendment.					
982.003	HIGHWAYS, STREETS, DRAIN COST	Per the estimated amount received from the Drain Commission. Moved to department 445 in compliance with the new chart of accounts. see 101-445-818.025					
982.004	HIGHWAYS & STREETS LIFT STATI	Cost for YCUA to maintain and repair Township owned lift stations (Tuttle Hill, Hydro Dam, Ford Lake Park and Ford Blvd.). This includes pumping out water, especially during a power outage and maintaining operation.					



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 701 - PLANNING COMMISSION							
APPROPRIATIONS							
101-701-704.000 *	APPOINTED OFFICIALS	3,812	4,460	7,875	7,875	2,026	9,450
101-701-715.000 *	F.I.C.A./MEDICARE	56	75	137	137	67	138
101-701-718.002 *	DEFERRED COMPENSATION	49	56	123	123	19	123
101-701-958.000 *	MEMBERSHIP AND DUES	400	425	425	425	425	425
TOTAL APPROPRIATIONS		4,317	5,016	8,560	8,560	2,537	10,136
NET OF REVENUES/APPROPRIATIONS - 701 - PLANNING COMMI		(4,317)	(5,016)	(8,560)	(8,560)	(2,537)	(10,136)

\* NOTES TO BUDGET: DEPARTMENT 701 PLANNING COMMISSION

704.000	APPOINTED OFFICIALS	Expenses to compensate seven (7) appointed members of the Planning Commission to attend 15 of 24 scheduled bimonthly meetings at \$75 per diem.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
718.002	DEFERRED COMPENSATION	Figures provided by Accounting Director based on 1.30% of payroll.					
958.000	MEMBERSHIP AND DUES	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP).					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 702 - ZONING BOARD OF APPEALS							
APPROPRIATIONS							
101-702-704.000 *	APPOINTED OFFICIALS	1,400	1,625	3,000	3,000	2,325	4,500
101-702-715.000 *	F.I.C.A./MEDICARE	33	45	65	65	62	66
101-702-718.002 *	DEFERRED COMPENSATION	16	17	59	59	24	59
101-702-958.000 *	MEMBERSHIP AND DUES	250	250	250	250	250	250
TOTAL APPROPRIATIONS		1,699	1,937	3,374	3,374	2,661	4,875
NET OF REVENUES/APPROPRIATIONS - 702 - ZONING BOARD C		(1,699)	(1,937)	(3,374)	(3,374)	(2,661)	(4,875)

\* NOTES TO BUDGET: DEPARTMENT 702 ZONING BOARD OF APPEALS

704.000	APPOINTED OFFICIALS	Expenses to compensate five (5) appointed members of the Zoning Board of Appeals to attend 8 of the 12 scheduled monthly meetings at \$75 per diem.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					
718.002	DEFERRED COMPENSATION	Figures provided by Accounting Director based on 1.30% of payroll.					
958.000	MEMBERSHIP AND DUES	Dues for membership in professional organizations such as American Planning Association (APA) and Michigan Association of Planning (MAP).					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 703 - COMMUNITY DEVELOPMENT							
APPROPRIATIONS							
101-703-705.000 *	SALARY - SUPERVISION	61,452	88,691	98,311	98,311	53,051	99,392
101-703-706.000 *	SALARY - PERMANENT WAGES		42,711	53,012	53,012	30,058	88,313
101-703-707.000	SALARY - TEMPORARY/SEASONAL	6,158		7,000	7,000		
101-703-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	1,062	284		452	451	
101-703-708.010	HEALTH INS BUYOUT	375					
101-703-709.000	REG OVERTIME	102					
101-703-715.000 *	F.I.C.A./MEDICARE	4,824	9,860	12,112	12,146	6,220	14,360
101-703-718.000 *	MERS RETIREMENT	4,664	8,257	8,234	8,234	5,017	11,061
101-703-718.001 *	RETIREMENT HEALTH CARE SAVINGS	988	1,997	2,275	2,275	1,313	3,250
101-703-718.002	DEFERRED COMPENSATION	81		91	91		
101-703-718.003 *	OPEB - RETIREMENT HEALTH						2,001
101-703-719.000 *	HEALTH INSURANCE	6,251	23,755	44,340	44,340	26,643	81,384
101-703-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(506)	(1,719)	(2,925)	(2,925)		(4,725)
101-703-719.015 *	DENTAL BENEFITS	371	965	1,978	1,978	1,229	3,366
101-703-719.016 *	VISION BENEFITS	121	298	552	552	297	653
101-703-719.020 *	HEALTH CARE DEDUCTION	345	2,432	10,723	10,723	2,231	15,160
101-703-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	60	135	146	146	88	221
101-703-719.022 *	DISABILITY INSURANCE	334	569	716	716	426	763
101-703-719.023 *	LIFE INSURANCE	198	305	425	425	253	595
101-703-719.030 *	WORKERS COMPENSATION						375
101-703-727.000 *	OFFICE SUPPLIES	111	596	500	500	106	500
101-703-801.000 *	PROFESSIONAL SERVICES				2,500	300	6,000
101-703-801.003 *	TOWNSHIP PROJECTS-PLANNER	76,122	26,444	15,000	15,000	12,310	5,000
101-703-801.006 *	PROFESSIONAL PLANNING CONTRACT	43,421	13,095	8,000	8,000	300	8,000
101-703-817.000 *	TOWNSHIP PROJECTS ENGINEER	14,983	12,622	15,000	12,500	1,250	10,000
101-703-860.000	TRAVEL	459					
101-703-867.000 *	GAS & OIL	12		1,500	1,500	43	1,000
101-703-900.004 *	SUBSCRIPTIONS & PUBLICATIONS	185	185	200	200		200
101-703-935.000 *	MOTORPOOL-MISC REPAIR			2,500	2,500		2,500
101-703-943.000 *	MOTORPOOL INTERNAL			4,889	4,889		4,889
101-703-956.000 *	MISCELLANEOUS	80	225	250	250		250
101-703-958.000 *	MEMBERSHIP AND DUES	25	873	1,200	1,200	518	2,200
TOTAL APPROPRIATIONS		222,278	232,580	286,029	286,515	142,104	356,708
NET OF REVENUES/APPROPRIATIONS - 703 - COMMUNITY DEVE		(222,278)	(232,580)	(286,029)	(286,515)	(142,104)	(356,708)

\* NOTES TO BUDGET: DEPARTMENT 703 COMMUNITY DEVELOPMENT

705.000	SALARY - SUPERVISION	This line includes the salary of the Planning Director and 12.5% OCS Executive Coordinator positions.					
706.000	SALARY - PERMANENT WAGES	Cost for 75% of the Planning & Development Coordinator (\$55,158) and proposed new staff planner position (34,500). 25% is budgeted in the Building Department to offset zoning review of building permits and other support provided.					
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.					
715.000	F.I.C.A./MEDICARE	Figures provided by the Accounting Director.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 703 - COMMUNITY DEVELOPMENT							
718.000	MERS RETIREMENT						
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department hired after 1/1/14.						
718.003	OPEB - RETIREMENT HEALTH						
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage.						
719.015	DENTAL BENEFITS						
	No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS						
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES						
	Office supplies for Planning Department staff						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 703 - COMMUNITY DEVELOPMENT							
801.000	PROFESSIONAL SERVICES						
	Cost of professional services to provide professional meeting minutes for Planning Commission and Zoning Board of Appeals.						
801.003	TOWNSHIP PROJECTS-PLANNER						
	\$15,000 recommended for this line item. This is the residual amount of the contract with Carlisle Wortman to complete the Zoning Ordinance.						
801.006	PROFESSIONAL PLANNING CONTRACT						
	Cost of professional consulting services for planning and zoning issues.						
817.000	TOWNSHIP PROJECTS ENGINEER						
	Cost of professional consulting services for engineering and community development issues; administration of the Township Engineering Standards and Design Specifications.						
867.000	GAS & OIL						
	Fuel & oil charges for Planning Department vehicle.						
900.004	SUBSCRIPTIONS & PUBLICATIONS						
	Subscriptions to professional organizations and publications.						
935.000	MOTORPOOL-MISC REPAIR						
	Covers miscellaneous vehicle repair. Provided by Accounting Director						
943.000	MOTORPOOL INTERNAL						
	Cost of motorpool lease for department. Figures provided by the Accounting Director.						
956.000	MISCELLANEOUS						
	Cost of unexpected expenses.						
958.000	MEMBERSHIP AND DUES						
	Dues for staff membership in professional organizations such as the American Planning Association, Michigan Association of Planners, and the American Institute of Certified Planners.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 728 - ECONOMIC DEVELOPMENT							
APPROPRIATIONS							
101-728-705.000 *	SALARY - SUPERVISION	36,962		80,000	80,000		
101-728-715.000	F.I.C.A./MEDICARE	2,777		6,120	6,120		
101-728-718.000	MERS RETIREMENT	1,984		3,416	3,416		
101-728-718.001	RETIREMENT HEALTH CARE SAVINGS	625		1,300	1,300		
101-728-719.000	HEALTH INSURANCE	4,882		25,705	25,705		
101-728-719.003	EMPLOYEE PAID HEALTH CONTRA	(375)		(1,800)	(1,800)		
101-728-719.015	DENTAL BENEFITS	155		1,282	1,282		
101-728-719.016	VISION BENEFITS	41		339	339		
101-728-719.020	HEALTH CARE DEDUCTION			5,915	5,915		
101-728-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	27		78	78		
101-728-719.022	DISABILITY INSURANCE	95		382	382		
101-728-719.023	LIFE INSURANCE	57		227	227		
101-728-801.000	PROFESSIONAL SERVICES	6,500					
101-728-956.000	MISCELLANEOUS	286					
TOTAL APPROPRIATIONS		54,016		122,964	122,964		
NET OF REVENUES/APPROPRIATIONS - 728 - ECONOMIC DEVEI		(54,016)		(122,964)	(122,964)		

\* NOTES TO BUDGET: DEPARTMENT 728 ECONOMIC DEVELOPMENT

705.000	SALARY - SUPERVISION	Department not budgeted for 2022.					
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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 729 - COMMUNITY STABILIZATION APPROPRIATIONS							
101-729-801.023 *	PUBLIC NUISANCE - LEGAL SVCS	698,899	680,960	550,000	550,000	355,044	575,000
101-729-801.024 *	LAND USE ISSUES	255,434	243,122	200,000	200,000	122,128	200,000
101-729-801.400	PROF SERV - SPECIAL LAND PROJECT	14,254					
101-729-832.000	AMERICAN CENTER INNOVATION -ACI		36,690				
101-729-880.050 *	COMMUNITY ORGANIZATION	50,000	60,000	60,000	60,000		60,000
101-729-961.000 *	RIGHT OF WAY MAINT		10,775	35,000	35,000		
101-729-961.001 *	MOWING PROPERTIES	75,794	83,210	55,000	55,000	45,495	60,000
101-729-969.010 *	COMMUNITY INVESTMENT	4,000		45,000	45,000		45,000
101-729-969.011 *	COMMUNITY STABILIZATION - LAND BAN	25,247		25,000	25,000		
TOTAL APPROPRIATIONS		1,123,628	1,114,757	970,000	970,000	522,667	940,000
NET OF REVENUES/APPROPRIATIONS - 729 - COMMUNITY STAE		(1,123,628)	(1,114,757)	(970,000)	(970,000)	(522,667)	(940,000)

\* NOTES TO BUDGET: DEPARTMENT 729 COMMUNITY STABILIZATION

801.023	PUBLIC NUISANCE - LEGAL SVCS Used to track legal services to abate public nuisances.
801.024	LAND USE ISSUES Legal expenses for land use issues, including ordinance review and any zoning challenges.
880.050	COMMUNITY ORGANIZATION Cost to partner with Habitat for Humanity to help enrich and organize neighborhoods. Connect residents to resources.
961.000	RIGHT OF WAY MAINT Cost of contracting with groups/seasonal workers to pick up trash along roadways, clean gutters, etc., as well as cost of bags, trash pickers, etc. Not budgeted for 2022.
961.001	MOWING PROPERTIES Used for mowing of properties we receive from County through tax foreclosure and for other Township owned properties.
969.010	COMMUNITY INVESTMENT Was previously used in partnership with Habitat for Humanity to stabilize neighborhoods and commercial districts. It could be used for public art in the corridor, wayfinding and community investment for businesses by partnering with SPARK to provide dollars/loans to Ecorse Road & Michigan Avenue for business improvements, such as facades, parking lot improvements and energy efficiencies.
969.011	COMMUNITY STABILIZATION - LAND BANK Used to purchase certain tax foreclosed or tax reverted properties for the Township. We also purchases tax foreclosed properties for Habitat for Humanity under the First Right of Refusal in order to focus on neighborhood stabilization through homeownership. No budget for 2022 and will bring to the Board if necessary.

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 752 - RESIDENT SVCS: ADMINISTRATION							
APPROPRIATIONS							
101-752-705.000 *	SALARY - SUPERVISION	19,020					80,402
101-752-715.000 *	F.I.C.A./MEDICARE	1,397					6,151
101-752-718.000 *	MERS RETIREMENT	981					1,914
101-752-718.001 *	RETIREMENT HEALTH CARE SAVINGS	300					1,300
101-752-719.000 *	HEALTH INSURANCE	2,709					31,004
101-752-719.003 *	EMPLOYEE PAID HEALTH CONTRA						(1,800)
101-752-719.015 *	DENTAL BENEFITS	167					1,283
101-752-719.016 *	VISION BENEFITS	37					249
101-752-719.020 *	HEALTH CARE DEDUCTION						5,915
101-752-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	12					84
101-752-719.022 *	DISABILITY INSURANCE	48					291
101-752-719.023 *	LIFE INSURANCE	28					227
101-752-719.030 *	WORKERS COMPENSATION						99
	TOTAL APPROPRIATIONS	24,699					127,119
NET OF REVENUES/APPROPRIATIONS - 752 - RESIDENT SVCS:		(24,699)					(127,119)

\* NOTES TO BUDGET: DEPARTMENT 752 RESIDENT SVCS: ADMINISTRATION

705.000	SALARY - SUPERVISION	Salary for the Residential Service Director which will be split 50% in General Fund and 50% in Environmental Service Fund and for a RSD Assistant Director with 50% of the salary in RSD building operations department 101-265 and 50% in RSD Administration 101-752.				
708.004	SALARIES PAY OUT-PTO&SICKTIME	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.				
715.000	F.I.C.A./MEDICARE	Residential Service Director split 50% in General Fund and 50% in Environmental Service Fund				
718.000	MERS RETIREMENT	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%				
718.001	RETIREMENT HEALTH CARE SAVINGS	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.				
719.000	HEALTH INSURANCE	Estimated Increase at 20%. Provided by H. R.				
719.003	EMPLOYEE PAID HEALTH CONTRA	Amount employees pay toward their health care coverage.				
719.015	DENTAL BENEFITS	No change for 2022. Provided by H. R.				
719.016	VISION BENEFITS					



BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 752 - RESIDENT SVCS: ADMINISTRATION							
	A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION						
	Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE						
	Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE						
	A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE						
	No change for 2022. Provided by H.R.						
719.030	WORKERS COMPENSATION						
	Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

		2022 BUDGET REQUEST					
GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
APPROPRIATIONS							
101-770-705.000	SALARY - SUPERVISION	10,290					
101-770-706.000 *	SALARY - PERMANENT WAGES	119,697	160,691	130,707	130,707	100,504	183,998
101-770-707.000 *	SALARY - TEMPORARY/SEASONAL	82,974	44,876	90,000	79,900	32,937	90,000
101-770-707.775 *	SALARY - TEMP. FORD LAKE PARK	81,148	44,874	80,000	75,000	32,935	90,000
101-770-707.776 *	SALARY TEMP FLP GATE STAFF	14,360	19,061	20,000	20,000	9,240	20,000
101-770-708.004 *	SALARIES PAY OUT-PTO&SICKTIME	4,153	4,566	4,000	4,000		7,143
101-770-708.010	HEALTH INS BUYOUT	2,560					
101-770-709.000 *	REG OVERTIME	11,867	6,250	10,000	10,000	4,814	10,000
101-770-715.000 *	F.I.C.A./MEDICARE	12,642	13,855	17,560	17,560	8,830	18,288
101-770-718.000 *	MERS RETIREMENT	18,797	21,207	26,692	26,692	15,771	34,612
101-770-718.001 *	RETIREMENT HEALTH CARE SAVINGS	1,794	2,765	3,250	3,250	1,880	3,250
101-770-718.002 *	DEFERRED COMPENSATION	2,432	1,415	2,470	2,470	977	2,600
101-770-718.003 *	OPEB - RETIREMENT HEALTH						16,011
101-770-719.000 *	HEALTH INSURANCE	35,008	79,231	87,395	87,395	58,263	105,412
101-770-719.003 *	EMPLOYEE PAID HEALTH CONTRA	(2,738)	(6,000)	(6,000)	(6,000)		(6,000)
101-770-719.015 *	DENTAL BENEFITS	3,221	2,031	4,203	4,203	2,054	4,203
101-770-719.016 *	VISION BENEFITS	738	625	1,131	1,131	462	835
101-770-719.020 *	HEALTH CARE DEDUCTION	6,657	12,446	19,233	19,233	5,630	20,703
101-770-719.021 *	ADMIN FEE - HEALTH DEDUCTIBLE	120	197	273	273	160	294
101-770-719.022 *	DISABILITY INSURANCE	1,050	764	1,336	1,336	891	1,017
101-770-719.023 *	LIFE INSURANCE	624	454	794	794	529	794
101-770-719.025 *	UNEMPLOYMENT EXPENSE	2,172	12,061	5,000	5,000		5,000
101-770-719.030 *	WORKERS COMPENSATION						5,921
101-770-727.000 *	OFFICE SUPPLIES	285	96	250	250	101	250
101-770-741.000 *	BOOT REIMB & UNIFORMS PURCHASE	2,572	3,719	6,500	6,500	2,062	6,500
101-770-741.775 *	BOOT REIMB & UNIFORMS PURCHASE - I	747	794	800	800	341	800
101-770-757.000 *	OPERATING SUPPLIES	1,928	1,984	2,000	2,000	1,857	2,500
101-770-757.775 *	OPERATING SUPP: FORD LAKE PAR	731	1,476	2,000	2,000	948	2,500
101-770-760.000 *	PPE & FIRST AID SUPPLIES			1,500	1,500	120	500
101-770-776.000 *	MAINTENANCE SUPPLIES	22,977	19,399	25,000	25,000	6,650	25,000
101-770-776.010 *	CIVIC CENTER LANDSCAPING	227	236	3,000	3,000	2,449	3,000
101-770-776.775 *	MAINT SUPPLIES: FORD LAKE PAR	5,889	1,478	7,500	7,500	2,015	7,500
101-770-783.004 *	TREE MAINTENANCE	1,050		1,500	1,500		1,500
101-770-818.011 *	MAINTENANCE CONTRACTUAL SRVC	15,257	22,371	20,000	25,000	19,509	25,000
101-770-818.775 *	MAINT-CONTR SVCS - FORD LK PR	3,785	5,575	7,500	12,500	8,535	12,500
101-770-867.000 *	GAS & OIL	17,189	9,302	20,000	20,000	9,168	15,000
101-770-867.775 *	GAS & OIL - FORD LAKE PARK	6,798	3,711	7,000	7,000	3,667	5,000
101-770-920.000 *	UTILITIES - PARKS	4,570	9,564	14,000	14,000	1,729	14,000
101-770-920.775 *	UTILITIES - FORD LAKE PARKS	10,005	12,915	18,500	18,500	6,063	18,500
101-770-935.000 *	MOTORPOOL-MISC REPAIR	873	2,224	5,000	5,000	4,844	5,000
101-770-939.010 *	SMALL EQUIPMENT & PARTS	13,004	8,632	12,000	12,000	9,715	12,000
101-770-939.011 *	Parks Equipment Labor	828		1,000	1,000	137	1,000
101-770-939.030 *	LABOR/FLUID CHRGS - MOTORPOOL	1,200		1,200	1,200		1,200
101-770-941.000 *	EQUIPMENT RENTAL/LEASING	102	2,973	4,300	4,300	2,865	4,300
101-770-942.775	VEHICLE CHARGE - FLP	2,800					
101-770-943.000 *	MOTORPOOL INTERNAL	41,407	31,196	26,331	26,331	17,656	26,331
101-770-943.775 *	MOTORPOOL INTERNAL-FORD L P	41,407	31,196	26,331	26,331	17,656	26,331
101-770-956.000 *	MISCELLANEOUS	304	178	600	600	155	500
101-770-958.000 *	MEMBERSHIP AND DUES		250	250	250		250
101-770-977.000	EQUIPMENT	120,374	66,053		5,100	5,051	
TOTAL APPROPRIATIONS		725,875	656,691	712,106	712,106	399,170	831,043
NET OF REVENUES/APPROPRIATIONS - 770 - RESIDENT SVCS:		(725,875)	(656,691)	(712,106)	(712,106)	(399,170)	(831,043)

\* NOTES TO BUDGET: DEPARTMENT 770 RESIDENT SVCS: PARKS & GROUNDS

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
706.000	SALARY - PERMANENT WAGES						
	Salaries for two (2) Crew Leaders, one (1) Laborer and 50% of Mechanic/Equipment Operator, all AFSCME positions. Currently no increase is budgeted for 2022 due to contract negotiation 2022. (Would like to hire 2 part time or one full time Laborer position)						
707.000	SALARY - TEMPORARY/SEASONAL						
	Wages of seasonal employees.						
707.775	SALARY - TEMP. FORD LAKE PARK						
	Wages of seasonal employees working within the Ford Lake Park system. An increase to \$90,000 from prior years original budget of \$80,000.						
707.776	SALARY TEMP FLP GATE STAFF						
	Wages of park gate staff.						
708.004	SALARIES PAY OUT-PTO&SICKTIME						
	Used for payout of PTO time for employees that have over 360 hours accumulated or request a payout due to an emergency. Amounts are paid at 75%.						
709.000	REG OVERTIME						
	Overtime costs, (plowing snow, mowing, etc.)						
715.000	F.I.C.A./MEDICARE						
	Figures provided by the Accounting Director.						
718.000	MERS RETIREMENT						
	Allocation of annual required contribution (ARC) provided by Accounting Director. Overall Township ARC increased 13.4%						
718.001	RETIREMENT HEALTH CARE SAVINGS						
	Amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.						
718.002	DEFERRED COMPENSATION						
	Figures provided by Accounting Director based on 1.30% of payroll.						
718.003	OPEB - RETIREMENT HEALTH						
	Liability for the Other Post-Employment Benefits (OPEB) obligation of employees hired before 1/1/2014. Overall OPEB decrease from prior year is 3.8%. This is a new number in the department this year, prior year expenditure was in 101-956-876.003.						
719.000	HEALTH INSURANCE						
	Estimated Increase at 20%. Provided by H. R.						
719.003	EMPLOYEE PAID HEALTH CONTRA						
	Amount employees pay toward their health care coverage.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
719.015	DENTAL BENEFITS No change for 2022. Provided by H. R.						
719.016	VISION BENEFITS A decrease of 24% due to switching to Standard Insurance with the same VSP coverage. Provided by HR						
719.020	HEALTH CARE DEDUCTION Cost to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Provided by Accounting Director.						
719.021	ADMIN FEE - HEALTH DEDUCTIBLE Cost to manage card used to pay the health care deductibles, administered by Clarity Benefits. Provided by Accounting Director.						
719.022	DISABILITY INSURANCE A decrease of 24% due to switching to Standard Insurance. Provided by HR						
719.023	LIFE INSURANCE No change for 2022. Provided by H.R.						
719.025	UNEMPLOYMENT EXPENSE Figures provided by the Accounting Director.						
719.030	WORKERS COMPENSATION Workers Compensation allocation based on type of work performed and number of employees in the department or fund. Provided by the Accounting Director						
727.000	OFFICE SUPPLIES Office supplies for the department.						
741.000	BOOT REIMB & UNIFORMS PURCHASE Cost for uniform purchase and cleaning, as well as boot reimbursement for employees within department.						
741.775	BOOT REIMB & UNIFORMS PURCHASE - FLP Cost of boot reimbursement for employees within department, as well as T-shirts for seasonal employees during the season.						
757.000	OPERATING SUPPLIES Used to purchase safety supplies needed for the parks, as well as trash bags, cans, etc.						
757.775	OPERATING SUPP: FORD LAKE PAR Used to purchase safety supplies needed for Ford Lake Park system.						
760.000	PPE & FIRST AID SUPPLIES						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST		2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY				
Dept 770 -	RESIDENT SVCS: PARKS & GROUNDS						
	Covers all PPE, first aid supplies, and other supplies required by OSHA.						
776.000	MAINTENANCE SUPPLIES						
	Cost of athletic field paint, rock salt, signs, fall zone material for playgrounds and trailer/equipment tires.						
776.010	CIVIC CENTER LANDSCAPING						
	Used to plant flowers around areas of Township Civic Center.						
776.775	MAINT SUPPLIES: FORD LAKE PAR						
	Used for maintenance supplies (lumber, bolts, stone, signs, etc.) for Ford Lake Park system.						
783.004	TREE MAINTENANCE						
	Cost for maintenance and removal of trees.						
818.011	MAINTENANCE CONTRACTUAL SRVC						
	Used for electrical contractors, weeding/feeding soccer/ball parks and tree removal.						
818.775	MAINT-CONTR SVCS - FORD LK PR						
	Used for electrical contractors, YCUA hydrant usage, Ford Lake Park weeding/feeding soccer/ball parks, tree removal, alarm system, etc.						
867.000	GAS & OIL						
	WEX, Fuelcloud, cost of fuel for work done in parks.						
867.775	GAS & OIL - FORD LAKE PARK						
	WEX, Fuelcloud, cost of fuel for work done in Ford Lake Park System.						
920.000	UTILITIES - PARKS						
	Cost of utilities in parks.						
920.775	UTILITIES - FORD LAKE PARKS						
	Cost of utilities in Ford Lake Park system.						
935.000	MOTORPOOL-MISC REPAIR						
	Covers miscellaneous vehicle repair. Provided by Accounting Director						
939.010	SMALL EQUIPMENT & PARTS						
	Cost to purchase parts for mowers, weed whips, etc.						
939.011	Parks Equipment Labor						
	Cost of labor to repair tractors for field maintenance.						
939.030	LABOR/FLUID CHRGS - MOTORPOOL						
	Cost of antifreeze and other fuel charges from Motorpool. Figures provided by the Accounting Director.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 770 - RESIDENT SVCS: PARKS & GROUNDS							
941.000	EQUIPMENT RENTAL/LEASING Cost to rent equipment (rototillers, concrete saws, etc.).						
943.000	MOTORPOOL INTERNAL Cost of motorpool leases for all non-FLP vehicles. Figures provided by the Accounting Director.						
943.775	MOTORPOOL INTERNAL-FORD L P Cost of motorpool leases for Ford Lake Park system. Figures provided by the Accounting Director.						
956.000	MISCELLANEOUS Cost of drug screening and driving records						
958.000	MEMBERSHIP AND DUES Cost of pesticide licensing.						

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY THRU 07/31/21	
Dept 901 - CAPITAL OUTLAY							
APPROPRIATIONS							
101-901-971.100	CAPITAL OUTLAY - TYLER DAM PROJECT	(21,877)					
101-901-972.000	CAPO NEIGHBORHOOD CAMERA SYSTEM	19,632	9,596		5,396		
101-901-972.200 *	STREET LIGHT -CONSTRUCTION						10
101-901-974.100	BUS SHELTER -CAPITAL OUTLAY	30,185	207,073		24,978	23,878	
101-901-975.106	CIVIC CENTER - IMPROVEMENTS		20,896		69,950	69,950	
101-901-975.135 *	CAP OUTLAY - FURNITURE & FIXTURES	38,462	13,332				10,000
101-901-975.141	CIVIC CENTER - ROOF	240,087					
101-901-975.206	CAPITAL OUTLAY - FIRE TRUCK	483,074					
	TOTAL APPROPRIATIONS	789,563	250,897		100,324	93,828	10,010
NET OF REVENUES/APPROPRIATIONS - 901 - CAPITAL OUTLAY		(789,563)	(250,897)		(100,324)	(93,828)	(10,010)

\* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL OUTLAY

972.200	STREET LIGHT -CONSTRUCTION	This line is for the cost and installation of streetlights approved by the Board. This activity was in 101-272 "Other Functions" and will now be in 101-901 "Capital Outlay" and a budget amendment will be requested per project. Because there is no history, we budgeted \$10 in order for the new line to appear.					
975.135	CAP OUTLAY - FURNITURE & FIXTURES	Needed for furniture replacement.					

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI  
 Fund: 101 GENERAL FUND

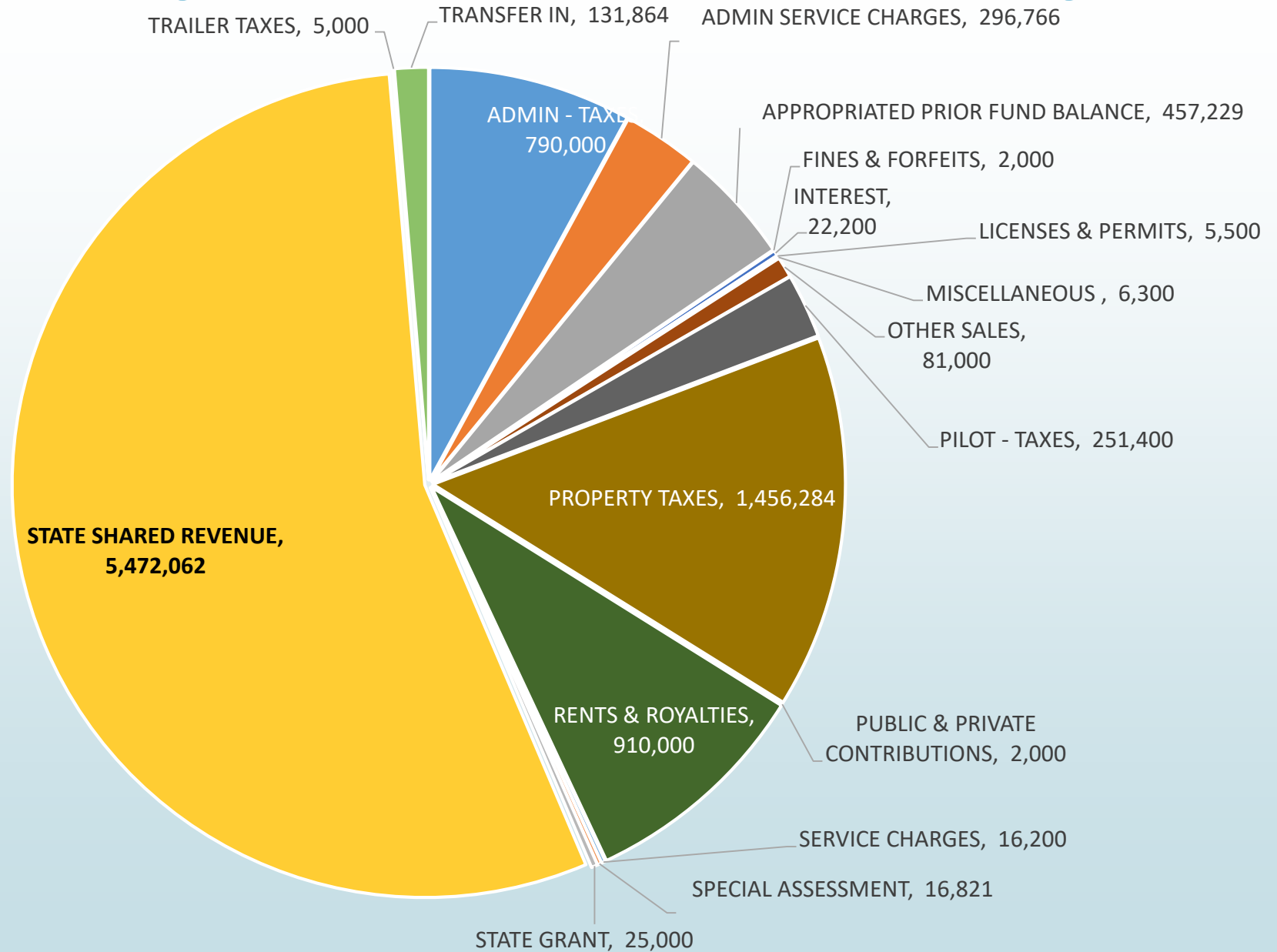
GL NUMBER	DESCRIPTION	2022 BUDGET REQUEST					2021 ACTIVITY THRU 07/31/21	2022 REQUESTED BUDGET
		2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 ACTIVITY		
Dept 999 - OTHER FINANCING USES								
APPROPRIATIONS								
101-999-995.004 *	TRANSFER TO: 398 DEBT 06 BONDS			39,517	39,517	39,517	159,468	
101-999-995.213 *	TRANSFER TO BSRII Fund 212	327,000	321,000	315,000	315,000		307,500	
101-999-995.236 *	TRANSFER TO COURT 236		510,000	383,109	383,109	350,000	749,533	
101-999-995.252	TRANSFER TO HYDRO STATION	79,000	81,000					
	TOTAL APPROPRIATIONS	406,000	912,000	737,626	737,626	389,517	1,216,501	
NET OF REVENUES/APPROPRIATIONS - 999 - OTHER FINANCIN		(406,000)	(912,000)	(737,626)	(737,626)	(389,517)	(1,216,501)	
* NOTES TO BUDGET: DEPARTMENT 999 OTHER FINANCING USES								
995.004	TRANSFER TO: 398 DEBT 06 BONDS	This line reflects the amount needed from the General Fund for payment deficiencies created by the loss of LDFA captured taxes in order to pay the bond debt obligation in the General Obligation Bond Fund 398. The amount needed from the General Fund is \$159,468.						
995.213	TRANSFER TO BSRII Fund 212	Transfer of fund to BSRII Fund 213 to pay half of the annual and final payment of principal and interest for the Township's road improvement bond. The original 2013 road improvement bond was \$6 million at an interest rate of 1.75%.						
995.236	TRANSFER TO COURT 236	THIS IS THE AMOUNT THE COURT HAS REQUESTED FROM THE GENERAL FUND IN ORDER TO BALANCE.						
ESTIMATED REVENUES - FUND 101		9,639,658	10,229,901	8,976,505	9,550,278	5,900,103	9,947,626	
APPROPRIATIONS - FUND 101		9,339,632	9,570,243	8,976,505	9,550,278	5,135,818	9,947,626	
NET OF REVENUES/APPROPRIATIONS - FUND 101		300,026	659,658			764,285		





# 2022 REQUESTED GENERAL FUND BUDGET

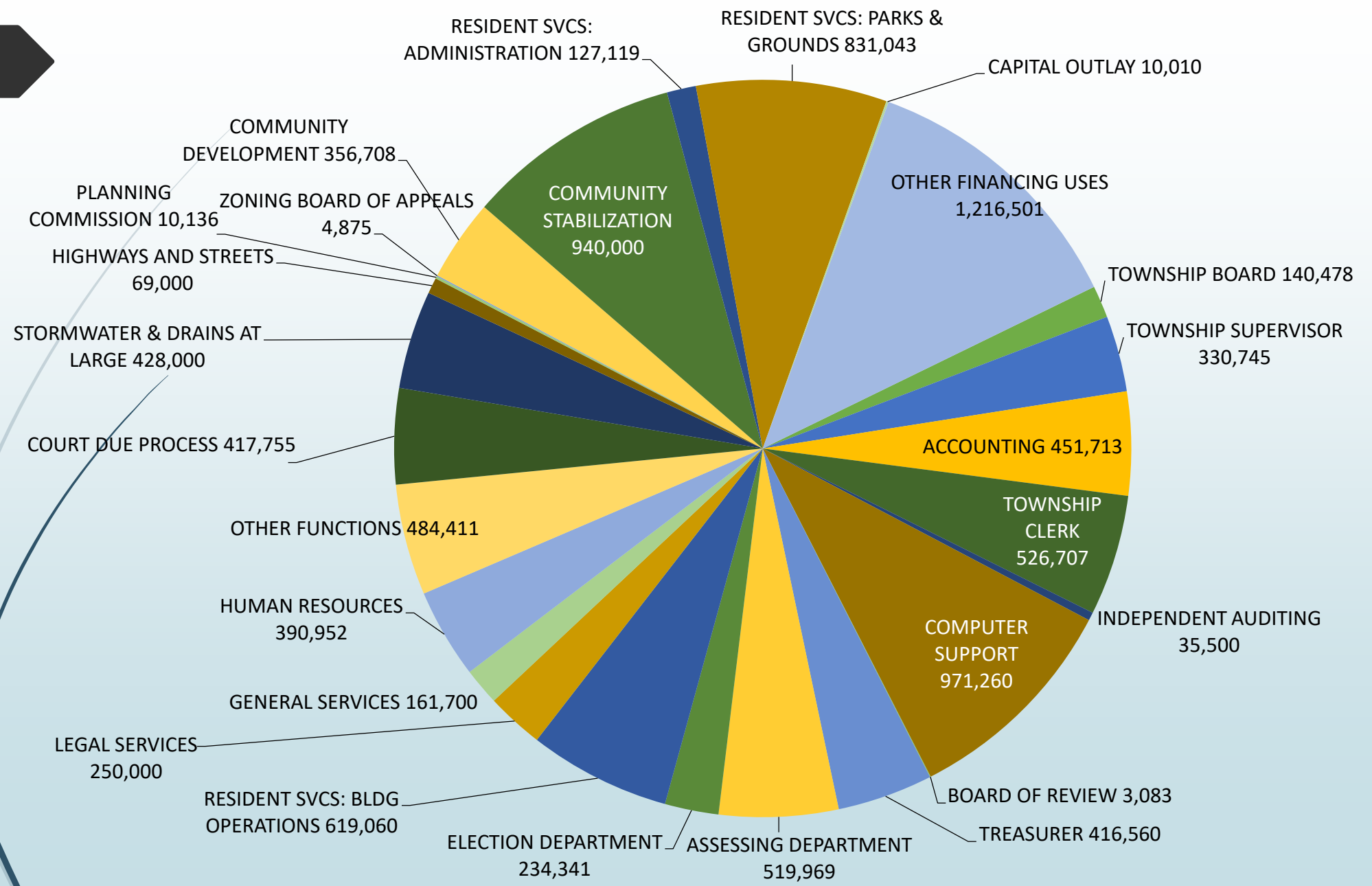
# 2022 Chart of Budgeted General Fund Revenue Categories



# 2022 GENERAL FUND BUDGET APPROPRIATION REQUEST BY DEPARTMENT

DEPT No.	DEPARTMENT NAME	AMOUNT REQUESTED
101	TOWNSHIP BOARD	140,478
171	TOWNSHIP SUPERVISOR	330,745
191	ACCOUNTING	451,713
215	TOWNSHIP CLERK	526,707
223	INDEPENDENT AUDITING	35,500
228	COMPUTER SUPPORT	971,260
247	BOARD OF REVIEW	3,083
253	TREASURER	416,560
257	ASSESSING DEPARTMENT	519,969
262	ELECTION DEPARTMENT	234,341
265	RESIDENT SVCS: BLDG OPERATIONS	619,060
266	LEGAL SERVICES	250,000
267	GENERAL SERVICES	161,700
270	HUMAN RESOURCES	390,952
272	OTHER FUNCTIONS	484,411
287	COURT DUE PROCESS	417,755
445	STORMWATER & DRAINS AT LARGE	428,000
446	HIGHWAYS AND STREETS	69,000
701	PLANNING COMMISSION	10,136
702	ZONING BOARD OF APPEALS	4,875
703	COMMUNITY DEVELOPMENT	356,708
729	COMMUNITY STABILIZATION	940,000
752	RESIDENT SVCS: ADMINISTRATION	127,119
770	RESIDENT SVCS: PARKS & GROUNDS	831,043
901	CAPITAL OUTLAY	10,010
999	OTHER FINANCING USES	1,216,501
<b>TOTAL</b>		<b>9,947,626</b>

# 2022 Chart of Budgeted General Fund Appropriations By Department



# 2020 FUND BALANCE & 2021 AND 2022 BUDGETED FUND BALANCE

Fund	Fund Descriptions	2020 Audited Fund Balance	2021 Original Budget (Needed from) or Exceeds Fund balance	2021 Budget Amendments Needed from Fund Balance through 9/30/21	2020 Fund Balance less 2021 Orig & Amend Budget to Fund Balance = Budgeted 2021 Fund Balance	2022 Budget Request (Needed from) or Exceeds Fund Balance	2021 Fund Balance less 2022 Budget Needed from Fund Balance = Budgeted 2022 Fund Balance	2022 Total Requested Budget Appropriations	Estimated Fund Balance % of Appropriations
101	General Fund	7,405,472	(134,207)	(803,845)	6,467,420	(213,214)	6,254,206	9,947,626	62.9%
206	Fire Fund	1,193,678	279,574	(14,003)	1,459,249	176,706	1,635,955	4,545,621	36.0%
208	Parks	34,892	(2,522)		32,370	(3,822)	28,548	8,822	323.6%
213	BSRII	388,031	299,743	(330,280)	357,494	336,331	693,825	1,637,539	42.4%
216	Fire Pension Fund				-		-		
217	Fire Capital Improvement Fund	199,201			199,201	(43,919)	155,282	760,000	20.4%
226	Environmental Service/Solid Waste	1,067,042	(238,628)		828,414	168,082	996,496	3,377,814	29.5%
230	Recreation	46,253			46,253	-	46,253	714,607	6.5%
236	14B District Court	10,346			10,346	-	10,346	1,862,257	0.6%
244	Economic Development Corp	70,452			70,452	-	70,452	-	
249	Building Fund	1,436,663	(12,744)	(100,970)	1,322,949	(147,449)	1,175,500	983,425	119.5%
250	LDFA	1,314	15		1,329	-	1,329	74,322	1.8%
252	Hydro Fund	636,242	13,940	(29,705)	620,477	(378,289)	242,188	828,806	29.2%
266	Law Enforcement	3,992,154	(22,275)	(5,322)	3,964,557	(34,369)	3,930,188	8,632,276	45.5%
282	CARES Act Fund	-			4,719,513	4,719,513	9,439,026		
287	Nuisance Abatement	64,432	(22,227)		42,205	(17,522)	24,683	48,027	51.4%
398	Debt Fund 2006 Bonds	117,405	(115,321)		2,084	-	2,084	233,790	0.9%
584	Golf - Total Liabilities & Net Position	2,054,852			2,054,852	-	211,294	832,132	25.4%
597	Compost - Total Liabilities & Net Position	1,909,714	(105,724)	(46,736)	1,757,254	(208,053)	493,886	751,899	65.7%
661	Motor Pool - Total Liabilities & Net Position	778,396	(38,698)		739,698	1,245	278,697	201,521	138.3%
					-		-		
<b>TOTAL</b>	<b>COMBINDED FUND BALANCES</b>	<b>21,406,539</b>	<b>(99,074)</b>	<b>(1,330,861)</b>	<b>24,696,117</b>	<b>4,355,240</b>	<b>25,690,238</b>	<b>35,440,484</b>	
			2021 Est Fund Balance	2020 Net Investment in Capital Assets	Est 2021 Fund Bal less Capital Assets	Est 2022 Fund Bal less Capital Assets			
	584 Golf - Total Liabilities & Net Position		2,054,852	1,843,558	211,294	211,294			
	597 Compost - Total Liabilities & Net Position		1,757,254	1,055,315	701,939	493,886			
	661 Motor Pool - Total Liabilities & Net Position		739,698	462,246	277,452	278,697			

Updated 9/30/2021

# Department Note Worthy Information

- All departments now have Other Pension Employee Benefits (OPEB) added. This is for retirement health care of employees hired before 1/1/2014 Previously budgeted in "Other Function Department" at \$336,286 and included personnel from the Golf Course.
- Clerk Department 215
  - Separated election expenditures from Clerk's. Now in Elections 262.
- Computer Support 228
  - Professional service line 801.000 increased due to the RFP for website design & development, DarkTrace/Coffee Tree Group and for new Microsoft 365 Migration Services transition and education.
  - Equipment line 977.000 for upgrading workstations, replacement of firewalls, and new equipment for new hires, etc.
  - Computer Software line 977.001 increased in main part due to the new Microsoft 365 licensing, Switch Management Solutions, SAML Auth Server, Active Directory Management and SQL Server upgrades.
  - This is the second largest appropriation department budgeted at \$971,260.



# Department Note Worthy Information

- ▶ Elections Department 262
  - ▶ New department for 2022. These appropriations have been separated from the Clerk's department 215.
  - ▶ Anticipating two elections for 2022 due to the Governor's race.
  - ▶ Postage is currently budgeted in the General Services Department 267. Do we want to track the election postage separately?
- ▶ Residential Service – Building Operations 265
  - ▶ Supervision salary 705,000 was previously for a Building Operations Director position, which was not filled in 2021. It has been requested to implement a Residential Services Department (RSD) Assistant Director to assist the RSD Director with 50% of the salary in RSD Building Operations 265 and 50% of the salary to RSD Administration 752.
- ▶ General Services 267
  - ▶ This department is used for general fund shared expenditures such as postage, phones and cell phones, maintenance for computers and copiers, rental of copiers and postage machine, as well as other miscellaneous supplies.

# Department Note Worthy Information

- Other Functions 272
  - This was formerly department 956.
  - Eliminated the workers compensation and OPEB health care lines and allocated to the each of the appropriate departments.
  - The largest appropriations are budgeted in:
    - Professional services line 801.000 for various professional services the Township may need such as; Human Resource services, architects, economic development, Reimagine Washtenaw, small engineering projects, etc. Budgeted at \$60,000.
    - Insurance and bond line 955.001 for the insurance on land, buildings equipment and bond on individuals. Budgeted at \$124,261.
    - Streetlights line 967.001 for the streetlights though out the community that are not part of a special assessment district. This includes the new streetlights put on US 12. Budgeted at \$195,000.
- Court Due Process 287
  - This department is for attorney fees for criminal, prosecution and domestic violence preformed at 14B District Court. Budgeted same as last year at \$417,755.



# Department Note Worthy Information

- ▶ Storm water & Drains at Large 445
  - ▶ New line 818.025 for Washtenaw County drains at large this year due to the new chart of accounts directive. Budget at \$400,000.
- ▶ Highways & Streets 446
  - ▶ Moved the Washtenaw County drains at large to Storm water & Drains 445.
  - ▶ Highway & Street Construction line 982.000 has \$113,890 encumbered for projects for 2021. Projects include: 2020 Textile Crossing at Heritage Park for \$25,605; 2021 calming device for Onandaga \$9,912 and Rosedale \$24,862; and final on road improvement of \$53,512. The budget for 2022 is \$50,000 and may need to be adjusted after the beginning of 2022 depending on the completion of the projects listed.
- ▶ Community Development 703 (Former Planning Department 371)
- ▶ Economic Development 728
  - ▶ This position has not been budgeted for 2022 at this time.



# Department Note Worthy Information

- ▶ Community Stabilization 729

- ▶ This department is for service and litigation to support community stabilization and eliminate public nuisance properties in the community.
- ▶ This is the third largest appropriation department budgeted at \$940,000.

- ▶ Residential Services – Administration 752

- ▶ This department was not budgeted for a position in 2020 and 2021 as the Director was budgeted 100% in Environmental Services.
- ▶ In 2022 the Residential Services Director will be budgeted 50% in RSD Admin and 50% in Environmental Services Fund 226.
- ▶ In 2022 a request for an RSD Assistant Director has been made with 50% going into General Fund RSD Building department 265 and 50% going into this RSD Admin department.

# Department Note Worthy Information

- ▶ Residential Services – Parks & Grounds 770
  - ▶ This department is budgeted for park and ground maintenance.
  - ▶ The salary wage line 706.000 budgeted in 2021 was incorrectly input at \$130,707 and should have been \$179,525, a full time position was missed.
  - ▶ This accounts for the large difference from 2021 to 2022 on the budget. We will need to request line changes or a budget amendment to correct 2021.
- ▶ Capital Outlay 901
  - ▶ Only \$10,000 is budgeted for furniture & fixtures for 2022.
  - ▶ All other capital outlay will be brought before the Board.
- ▶ Other Financing Uses 999
  - ▶ This department is used for the necessary transfer of funds from the General Fund to other Funds.
  - ▶ Transfer \$159,468 to Bond Debt Fund 398 to cover shortfall of principal payments.
  - ▶ Transfer \$307,500 to BSRll Fund 213 for 50% of the road bond principal and interest.
  - ▶ Transfer \$749,533 to 14B District Court 236 to cover shortfall for 2022.
  - ▶ This department has the largest appropriation budget at \$1,216,501.