

CHARTER TOWNSHIP OF  
YPSILANTI BOARD OF TRUSTEES

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**HEATHER JARRELL ROE**

*Treasurer*

**STAN ELDRIDGE**

*Trustees*

**JOHN P. NEWMAN II**

**GLORIA PETERSON**

**DEBBIE SWANSON**

**JIMMIE WILSON, JR.**

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**July 20, 2021**

**Work Session – 5:00pm**

**Regular Meeting – 7:00 p.m.**

**Ypsilanti Township Civic Center**

**7200 S. Huron River Drive**

**Ypsilanti, MI 48197**

# **DEPARTMENTAL REPORTS**

# CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198

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## MONTHLY REPORT FOR APRIL 2021

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	18 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Fire Fighter (probationary)
1 Clerk III / Staff Support		

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 453 requests for assistance. Of those requests, 208 were medical emergency service calls, with the remaining 245 incidents classified as non-medical and/or fire related.

Department activities for the month of April 2021:

- 1) The Public Education Department participated in the following events:
  - a) Smoke Alarms: 430 Firwood (2), 620 Cliffs Dr #103B (2), 1441 Hilltop (2), 1965 Chevrolet (2)
  
- 2) Fire fighters received training in the following areas:
  - a) Washtenaw County HazMat Team
  - b) Washtenaw County Tech Rescue Team
  - c) Washtenaw County Officers Team
  - d) Extrication

The Fire Marshal had these activities / events for the month of April 2021:

- 1) Plan Reviews: 6
- 2) Building Inspections: 8
- 3) Fire Investigations: 2
- 4) Suppression / Hood Inspections: 2     0
- 5) Completed Covid 19 screenings for staff
- 6) Zoom meetings: 7
- 7) Township Safety Committee meeting
- 8) Training: 2
- 9) Knox Box Installs: 1

The Fire Chief attended these meetings / events for the month of April 2021:

- 1) Covid 19 staff screenings
- 2) EMS License renewal
- 3) IT Calendly meeting
- 4) WAMAA
- 5) FF Dunleavy MML Interview
- 6) Shift 1 Officers meeting
- 7) MI MABAS 2021 Spring webinar
- 8) Washtenaw 100 reception
- 9) Station 3 (Hewitt) plan review with OHM
- 10) US 12 County Emergency pre-emption meeting with County Road Commission
- 11) EMS Commission meeting
- 12) Pension Board meeting
- 13) Shift 2 Officers meeting
- 14) Inspection at USA Insulation
- 15) Opticom meeting regarding traffic pre-emption
- 16) 2 Plan Reviews with Fire Marshal

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$48,530.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS		ESTIMATED LOSS
1) 04/02/2021	216 James Hart Pkwy	\$	0.00 (dumpster)
2) 04/02/2021	1296 Leforge	\$	0.00 (outside rubbish)
3) 04/04/2021	705 Carver	\$	0.00 (Mutual Aid – City of Ypsilanti)
4) 04/05/2021	1621 Foley	\$	20,000.00 (building)
5) 04/05/2021	1318 Holmes #1	\$	25.00 (fire – other structure)
6) 04/07/2021	1184 S Harris	\$	15,500.00 (vehicle)
7) 04/09/2021	9419 Bemis	\$	0.00 (outside rubbish)
8) 04/10/2021	1161 Rambling	\$	0.00 (outside rubbish)
9) 04/12/2021	2815 Bynan #302	\$	0.00 (cooking)
10)04/13/2021	142 Ohio	\$	1,000.00 (cooking)
11)04/14/2021	1155 Davis	\$	0.00 (outside rubbish)
12)04/15/2021	1116 Small	\$	0.00 (Mutual Aid – City of Ypsilanti)
13)04/17/2021	2448 Golfside	\$	0.00 (outside rubbish)
14)04/17/2021	2841 Bynan	\$	0.00 (forest / woods)
15)04/17/2021	2840 Bynan	\$	0.00 (outside rubbish)
16)04/18/2021	1418 Share	\$	5.00 (fire – other structure)
17)04/23/2021	1275 S Huron	\$	0.00 (grass)
18)04/23/2021	7780 Hitchingham	\$	0.00 (brush)
19)04/23/2021	77 Wiard	\$	0.00 (outside rubbish)
20)04/25/2021	I 94 @ mile maker 187	\$	0.00 (grass)
21)04/26/2021	7598 Berwick Drive	\$	12,000.00 (building)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
 Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 04/01/2021 – 04/30/2021

**Ypsilanti Township - Incident Type Report (Summary)**  
monthly

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
111 - Building fire	4	0.88%	25000.00	7000.00	32000.00	65.94%
112 - Fires in structure other than in a building	2	0.44%	0.00	30.00	30.00	0.06%
113 - Cooking fire, confined to container	2	0.44%		1000.00	1000.00	2.06%
131 - Passenger vehicle fire	1	0.22%	15000.00	500.00	15500.00	31.94%
141 - Forest, woods or wildland fire	1	0.22%	0.00	0.00	0.00	0.00%
142 - Brush or brush-and-grass mixture fire	1	0.22%	0.00	0.00	0.00	0.00%
143 - Grass fire	2	0.44%	0.00	0.00	0.00	0.00%
151 - Outside rubbish, trash or waste fire	7	1.55%	0.00	0.00	0.00	0.00%
154 - Dumpster or other outside trash receptacle fire	1	0.22%	0.00	0.00	0.00	0.00%
<b>Total: 21</b>		<b>Total: 4.64%</b>	<b>Total: 40000.00</b>	<b>Total: 8530.00</b>	<b>Total: 48530.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 2 - Overpressure Rupture, Explosion, Overheat (No Fire)</b>						
200 - Overpressure rupture, explosion, overheat, other	1	0.22%				
<b>Total: 1</b>		<b>Total: 0.22%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
300 - Rescue, EMS incident, other	26	5.74%				
311 - Medical assist, assist EMS crew	28	6.18%				
320 - Emergency medical service, other	59	13.02%				
321 - EMS call, excluding vehicle accident with injury	68	15.01%				
322 - Motor vehicle accident with injuries	14	3.09%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.22%				
324 - Motor vehicle accident with no injuries.	11	2.43%				
381 - Rescue or EMS standby	1	0.22%				
<b>Total: 208</b>		<b>Total: 45.92%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
400 - Hazardous condition, other	1	0.22%				
412 - Gas leak (natural gas or LPG)	2	0.44%				
424 - Carbon monoxide incident	2	0.44%				
440 - Electrical wiring/equipment problem, other	2	0.44%				
445 - Arcing, shorted electrical equipment	3	0.66%				
<b>Total: 10</b>		<b>Total: 2.21%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	3	0.66%				
510 - Person in distress, other	1	0.22%				
511 - Lock-out	1	0.22%				
531 - Smoke or odor removal	1	0.22%				
542 - Animal rescue	1	0.22%				
551 - Assist police or other governmental agency	2	0.44%				
553 - Public service	3	0.66%				
554 - Assist invalid	2	0.44%				
561 - Unauthorized burning	3	0.66%				
<b>Total: 17</b>		<b>Total: 3.75%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
600 - Good intent call, other	2	0.44%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
611 - Dispatched and cancelled en route	169	37.31%				
622 - No incident found on arrival at dispatch address	7	1.55%				
651 - Smoke scare, odor of smoke	1	0.22%				
<b>Total: 179</b>		<b>Total: 39.51%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
700 - False alarm or false call, other	5	1.10%				
710 - Malicious, mischievous false call, other	1	0.22%				
730 - System malfunction, other	3	0.66%				
731 - Sprinkler activation due to malfunction	1	0.22%				
733 - Smoke detector activation due to malfunction	1	0.22%				
736 - CO detector activation due to malfunction	2	0.44%				
741 - Sprinkler activation, no fire - unintentional	1	0.22%				
743 - Smoke detector activation, no fire - unintentional	2	0.44%				
745 - Alarm system activation, no fire - unintentional	1	0.22%				
	<b>Total: 17</b>	<b>Total: 3.75%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 453</b>	<b>Total: 100.00%</b>	<b>Total: 40000.00</b>	<b>Total: 8530.00</b>	<b>Total: 48530.00</b>	<b>Total: 100.00%</b>

# CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198

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## MONTHLY REPORT FOR MAY 2021

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	18 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Fire Fighter (probationary)
1 Clerk III / Staff Support		

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 438 requests for assistance. Of those requests, 218 were medical emergency service calls, with the remaining 220 incidents classified as non-medical and/or fire related.

Department activities for the month of May 2021:

- 1) The Public Education Department participated in the following events:
  - a) Smoke Alarms: 9552 Wellington Court (2)
- 2) Fire fighters received training in the following areas:
  - a) Washtenaw County HazMat Team
  - b) Washtenaw County Tech Rescue Team

The Fire Marshal had these activities / events for the month of May 2021:

- 1) Plan Reviews: 4
- 2) Building Inspections: 4
- 3) Fire Investigations: 5 (assisted City of Ypsilanti & Van Buren Township)
- 4) Code Books Reviews: 3
- 5) Completed Covid 19 screenings for staff
- 6) Zoom meetings: 6
- 7) ACM Site Inspection
- 8) Countywide Fire Investigator Team meeting
- 9) Funeral Service for Retired YTFD Chief Homer Turner



The Fire Chief attended these meetings / events for the month of May 2021:

- 1) Covid 19 staff screenings
- 2) US 12 Construction meeting
- 3) Washtenaw County Fire Investigator meeting
- 4) Discussion with Mott’s Hospital staff regarding Car Seat Program
- 5) Opticom meeting
- 6) SE Michigan Fire Chiefs meeting
- 7) MJ White luncheon
- 8) Fire Department photo shoot
- 9) Received PPE supplies from Washtenaw County
- 10) Safety Committee meeting
- 11) 2 Plan Reviews with Fire Marshal
- 12) 1 Building Inspection with Fire Marshal
- 13) Arrangement of Fire Truck & Staff for funeral service
- 14) Funeral Visitation for Retired YTFD Chief Homer Turner

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$120,900.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS		ESTIMATED LOSS
1) 05/01/2021	201 Prospect	\$	0.00 (Mutual Aid – City of Ypsilanti)
2) 05/02/2021	281 Stevens Drive	\$	0.00 (dumpster)
3) 05/03/2021	51180 Assembly	\$	0.00 (Mutual Aid – Van Buren Twp)
4) 05/03/2021	889 Cliffs Drive	\$	500.00 (other – walkway bridge)
5) 05/04/2021	6321 Whittaker	\$	20,000.00 (vehicle)
6) 05/08/2021	2189 Glory Lane	\$	0.00 (cooking)
7) 05/14/2021	2315 Lakeshore #602	\$	0.00 (other - stove)
8) 05/15/2021	1213 Lexington Pkwy	\$	100.00 (outside rubbish)
9) 05/16/2021	3375 E Michigan #73	\$	0.00 (cooking)
10)05/20/2021	189 Ohio	\$	90,000.00 (building)
11)05/22/2021	1597 Foley	\$	300.00 (cooking)
12)05/24/2021	48500 Denton	\$	0.00 (Mutual Aid – Van Buren Twp)
13)05/27/2021	1395 E Michigan	\$	0.00 (outside rubbish)
14)05/30/2021	942 Hunter	\$	10,000.00 (building)
15)05/31/2021	777 N Redwood	\$	0.00 (dumpster)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 05/01/2021 – 05/31/2021

**Ypsilanti Township - Incident Type Report (Summary)**  
monthly

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	2	0.46%	500.00	0.00	500.00	0.29%
111 - Building fire	5	1.14%	80000.00	20000.00	100000.00	58.17%
113 - Cooking fire, confined to container	2	0.46%	0.00	300.00	300.00	0.17%
118 - Trash or rubbish fire, contained	1	0.23%				
131 - Passenger vehicle fire	1	0.23%	10000.00	10000.00	20000.00	11.63%
150 - Outside rubbish fire, other	2	0.46%	100.00	0.00	100.00	0.06%
154 - Dumpster or other outside trash receptacle fire	2	0.46%	0.00	0.00	0.00	0.00%
<b>Total: 15</b>		<b>Total: 3.42%</b>	<b>Total: 90600.00</b>	<b>Total: 30300.00</b>	<b>Total: 120900.00</b>	<b>Total: 70.33%</b>
<b>Incident Type Category (FD1.21): 2 - Overpressure Rupture, Explosion, Overheat (No Fire)</b>						
251 - Excessive heat, scorch burns with no ignition	1	0.23%				
<b>Total: 1</b>		<b>Total: 0.23%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
300 - Rescue, EMS incident, other	33	7.53%				
311 - Medical assist, assist EMS crew	39	8.90%				
320 - Emergency medical service, other	34	7.76%				
321 - EMS call, excluding vehicle accident with injury	81	18.49%				
322 - Motor vehicle accident with injuries	14	3.20%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.23%				
324 - Motor vehicle accident with no injuries.	9	2.05%				
352 - Extrication of victim(s) from vehicle	1	0.23%	50000.00	1000.00	51000.00	29.67%
381 - Rescue or EMS standby	6	1.37%				
<b>Total: 218</b>		<b>Total: 49.77%</b>	<b>Total: 50000.00</b>	<b>Total: 1000.00</b>	<b>Total: 51000.00</b>	<b>Total: 29.67%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
400 - Hazardous condition, other	3	0.68%				
411 - Gasoline or other flammable liquid spill	1	0.23%				
412 - Gas leak (natural gas or LPG)	3	0.68%				
424 - Carbon monoxide incident	2	0.46%				
440 - Electrical wiring/equipment problem, other	4	0.91%				
444 - Power line down	1	0.23%				
445 - Arcing, shorted electrical equipment	1	0.23%				
<b>Total: 15</b>		<b>Total: 3.42%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	3	0.68%				
511 - Lock-out	2	0.46%				
531 - Smoke or odor removal	3	0.68%				
542 - Animal rescue	2	0.46%				
550 - Public service assistance, other	2	0.46%				
551 - Assist police or other governmental agency	5	1.14%				
552 - Police matter	1	0.23%				
553 - Public service	5	1.14%				
554 - Assist invalid	3	0.68%				
561 - Unauthorized burning	6	1.37%				
<b>Total: 32</b>		<b>Total: 7.31%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
600 - Good intent call, other	3	0.68%				
611 - Dispatched and cancelled en route	129	29.45%				
622 - No incident found on arrival at dispatch address	1	0.23%				
651 - Smoke scare, odor of smoke	1	0.23%				
	<b>Total: 134</b>	<b>Total: 30.59%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
700 - False alarm or false call, other	8	1.83%				
710 - Malicious, mischievous false call, other	1	0.23%				
733 - Smoke detector activation due to malfunction	3	0.68%				
736 - CO detector activation due to malfunction	1	0.23%				
740 - Unintentional transmission of alarm, other	1	0.23%				
743 - Smoke detector activation, no fire - unintentional	2	0.46%				
744 - Detector activation, no fire - unintentional	1	0.23%				
745 - Alarm system activation, no fire - unintentional	4	0.91%				
746 - Carbon monoxide detector activation, no CO	2	0.46%				
	<b>Total: 23</b>	<b>Total: 5.25%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 438</b>	<b>Total: 100.00%</b>	<b>Total: 140600.00</b>	<b>Total: 31300.00</b>	<b>Total: 171900.00</b>	<b>Total: 100.00%</b>



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Shane Peltier, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Keith Flores, WCSO Police Services Commander, Nancy Hansen, WCSO Police Services Captain  
**Date:** June 11, 2021  
**Re:** May 2021 Police Services Monthly Report

## SUMMARY:

During the month of May 2021, there were 3,334 calls for service in Ypsilanti Township, a 19% increase in calls for service as compared to May 2020.

## OPERATIONS

During May 2021, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

The month of May showed an increase in home invasions of 100% (18 compared to 9 in 2020). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In May we took 5 reports of breaking and entering's (non-residential buildings). Compared to May 2020 this was a 25% increase (4 reports taken in May 2020). In the month of May 2021, we saw 1 robbery. This is an 86% decrease from May 2020.

In May 2021 there were 13 reported UDAA's. This is an 86% increase to the same time period in 2020 with 7 UDAA's being reported in May 2020. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas in order to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-date perspective, comparing 2021 to the same period in 2020, our juvenile offenses and complaints are up 40% (from 70 to 98) and our runaway complaints are down 20.8%, 19 in 2021 compared to 24 in 2020.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

## COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

## WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at [www.washtenaw.org/alerts](http://www.washtenaw.org/alerts)

## HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

## NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*

# CLR-065 Monthly Summary Of Offenses (WD)

City: Ypsilanti Twp-YPT

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Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	May
Year:	2021
City:	Ypsilanti Twp-YPT

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

----- All Offenses that were Attempted or Completed -----								A R R E S T S -----					
CLASS	Description	May/2021	May/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								May/2021	YTD	May/2021	YTD	May	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	1	2	-50%	0	2	0	0	0	2
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	1	0	0%	0	2	0	0	0	2
10001	KIDNAPPING/ABDUCTION	0	1	-100%	3	3	0%	0	1	0	0	0	1
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	5	1	400%	13	7	85.71%	3	3	0	0	3	3
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	0	0%	2	0	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	-100%	1	2	-50%	0	0	0	0	0	0
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	0%	1	3	-66.6%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	1	0%	5	3	66.66%	0	1	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	1	100%	5	7	-28.5%	0	1	0	0	0	1
12000	ROBBERY	1	7	-85.7%	9	22	-59.0%	0	2	0	0	0	2
12001	ROBBERY	0	0	0%	1	1	0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	57	39	46.15%	233	199	17.08%	15	81	0	0	15	81
13002	AGGRAVATED/FELONIOUS ASSAULT	24	36	-33.3%	131	146	-10.2%	9	62	1	1	10	63
13003	INTIMIDATION/STALKING	8	2	300%	23	17	35.29%	1	2	0	0	1	2
20000	ARSON	0	0	0%	1	2	-50%	0	0	0	0	0	0
21000	EXTORTION	0	0	0%	0	1	-100%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	16	8	100%	49	41	19.51%	2	8	0	0	2	8
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	7	5	40%	16	9	77.77%	1	2	0	0	1	2

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

		----- All Offenses that were Attempted or Completed -----						A R R E S T S -----					
CLASS	Description	May/2021	May/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								May/2021	YTD	May/2021	YTD	May	YTD
23001	LARCENY -POCKETPICKING	0	1	-100%	0	1	-100%	0	0	0	0	0	0
23002	LARCENY -PURSESNAATCHING	0	1	-100%	1	3	-66.6%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	12	6	100%	53	54	-1.85%	0	2	0	0	0	2
23005	LARCENY -THEFT FROM MOTOR VEHICLE	15	16	-6.25%	68	97	-29.8%	1	1	0	0	1	1
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	2	100%	13	8	62.5%	0	1	0	0	0	1
23007	LARCENY -OTHER	8	6	33.33%	36	30	20%	0	1	0	0	0	1
24001	MOTOR VEHICLE THEFT	13	7	85.71%	72	44	63.63%	2	6	0	0	2	6
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	2	0	0%	10	9	11.11%	1	3	5	7	6	10
24003	MOTOR VEHICLE FRAUD	1	0	0%	1	1	0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	2	19	-89.4%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	16	8	100%	49	36	36.11%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	11	-54.5%	24	36	-33.3%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	1	1	0%	11	6	83.33%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	3	7	-57.1%	31	22	40.90%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	1	-100%	4	11	-63.6%	0	0	0	0	0	0
28000	STOLEN PROPERTY	2	2	0%	12	7	71.42%	1	3	0	1	1	4
29000	DAMAGE TO PROPERTY	42	28	50%	150	125	20%	2	11	0	1	2	12
30001	RETAIL FRAUD -MISREPRESENTATION	0	2	-100%	0	9	-100%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	8	7	14.28%	34	65	-47.6%	0	1	0	0	0	1
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	1	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	4	6	-33.3%	33	35	-5.71%	5	18	0	0	5	18
35002	NARCOTIC EQUIPMENT VIOLATIONS	1	3	-66.6%	10	15	-33.3%	0	2	0	0	0	2
37000	OBSCENITY	1	0	0%	1	3	-66.6%	0	0	0	0	0	0



# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

----- All Offenses that were Attempted or Completed -----								A R R E S T S -----					
CLASS	Description	May/2021	May/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								May/2021	YTD	May/2021	YTD	May	YTD
52001	WEAPONS OFFENSE- CONCEALED	13	7	85.71%	30	22	36.36%	6	12	0	0	6	12
52003	WEAPONS OFFENSE -OTHER	2	5	-60%	16	17	-5.88%	1	3	0	0	1	3
72000	ANIMAL CRUELTY	4	0	0%	9	2	350%	0	0	0	0	0	0
<b>Group A Totals</b>		<b>280</b>	<b>229</b>	<b>22.27%</b>	<b>1166</b>	<b>1143</b>	<b>2.012%</b>	<b>50</b>	<b>232</b>	<b>6</b>	<b>10</b>	<b>56</b>	<b>242</b>
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	1	1	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	6	-100%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	1	0	0%	1	2	-50%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	2	4	-50%	12	24	-50%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	1	1	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	4	3	33.33%	12	7	71.42%	0	0	0	0	0	0
42000	DRUNKENNESS	0	0	0%	0	1	-100%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	5	11	-54.5%	66	42	57.14%	0	8	0	2	0	10
49000	ESCAPE/FLIGHT	0	0	0%	0	1	-100%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	8	13	-38.4%	61	61	0%	2	13	0	0	2	13
53001	DISORDERLY CONDUCT	2	3	-33.3%	11	10	10%	1	2	0	0	1	2
53002	PUBLIC PEACE -OTHER	2	1	100%	4	1	300%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	4	-100%	3	6	-50%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	16	13	23.07%	77	56	37.5%	9	54	0	0	9	54
55000	HEALTH AND SAFETY	1	1	0%	4	7	-42.8%	0	0	0	0	0	0
57001	TRESPASS	2	9	-77.7%	9	19	-52.6%	0	1	0	0	0	1
58000	SMUGGLING	0	0	0%	5	2	150%	0	1	0	0	0	1
63000	VAGRANCY	0	0	0%	1	0	0%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	6	3	100%	19	24	-20.8%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	2	2	0%	13	7	85.71%	0	0	0	0	0	0
<b>Group B Totals</b>		<b>51</b>	<b>67</b>	<b>-23.8%</b>	<b>300</b>	<b>278</b>	<b>7.913%</b>	<b>12</b>	<b>79</b>	<b>0</b>	<b>2</b>	<b>12</b>	<b>81</b>

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

----- All Offenses that were Attempted or Completed -----								A R R E S T S -----					
CLASS	Description	May/2021	May/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								May/2021	YTD	May/2021	YTD	May	YTD
2800	JUVENILE OFFENSES AND COMPLAINTS	21	12	75%	98	70	40%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	30	20	50%	136	84	61.90%	0	3	0	0	0	3
3000	WARRANTS	30	30	0%	145	189	-23.2%	21	84	0	0	21	84
3100	TRAFFIC CRASHES	98	77	27.27%	439	380	15.52%	0	1	0	0	0	1
3200	SICK / INJURY COMPLAINT	181	166	9.036%	814	745	9.261%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	757	709	6.770%	3676	3319	10.75%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	1	0	0%	2	0	0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	1089	1035	5.217%	4442	4184	6.166%	0	2	0	3	0	5
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	594	379	56.72%	3050	2639	15.57%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	67	60	11.66%	272	245	11.02%	0	0	0	0	0	0
3900	ALARMS	113	118	-4.23%	517	645	-19.8%	0	0	0	0	0	0
<b>Group C Totals</b>		<b>2981</b>	<b>2606</b>	<b>14.38%</b>	<b>13591</b>	<b>12500</b>	<b>8.728%</b>	<b>21</b>	<b>90</b>	<b>0</b>	<b>3</b>	<b>21</b>	<b>93</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	-100%	2	5	-60%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	-100%	1	1	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	3	-100%	2	8	-75%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	1	-100%	2	3	-33.3%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	6	10	-40%	69	107	-35.5%	0	0	0	0	0	0
<b>Group D Totals</b>		<b>6</b>	<b>17</b>	<b>-64.7%</b>	<b>76</b>	<b>124</b>	<b>-38.7%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5000	FIRE CLASSIFICATIONS	0	0	0%	1	1	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	2	5	-60%	0	0	0	0	0	0
<b>Group E Totals</b>		<b>0</b>	<b>0</b>	<b>0%</b>	<b>3</b>	<b>6</b>	<b>-50%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	37	24	54.16%	127	180	-29.4%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	134	106	26.41%	574	481	19.33%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	3	12	-75%	17	40	-57.5%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	4	5	-20%	20	21	-4.76%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

		----- All Offenses that were Attempted or Completed -----						A R R E S T S -----					
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								May/2021	YTD	May/2021	YTD	May	YTD
6600	COURT / WARRANT ACTIVITIES	1	0	0%	4	1	300%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	44	12	266.6%	153	87	75.86%	0	0	0	0	0	0
<b>Group F Totals</b>		<b>223</b>	<b>159</b>	<b>40.25%</b>	<b>895</b>	<b>810</b>	<b>10.49%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City : Ypsilanti Twp Totals</b>		<b>3541</b>	<b>3078</b>	<b>15.04%</b>	<b>16031</b>	<b>14861</b>	<b>7.872%</b>	<b>83</b>	<b>401</b>	<b>6</b>	<b>15</b>	<b>89</b>	<b>416</b>



# Out of Area Time

For: 05/01/2021 thru 05/31/2021



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	YPSILANTI CITY	WDZEHELD	S HAMILTON ST/WOODWARD ST	TRAFFIC STOP	210027767	ALMOST HIT A PEDESTRIAN IN CROSSWALK MICHIGAN/HAMILTON	12:40:00	10	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDHOWARDS	CHIDESTER ST	BACKUP DISPATCHED CALLS	210027810	WAS PASSING THROUGH THE AREA AND OBSERVED SUSPECT OF CARJACKING IN YPSI CITY / ASSISTED YPSI PD WITH TAKING SUSPECT INTO CUSTODY / APPROVED BY SGT. FOX	16:25:00	10	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDTROWBRIDGEM	CHIDESTER ST	BACKUP DISPATCHED CALLS	210027810	ASSIST YPSI CITY WITH DETAINING SUBJECT	16:25:00	5	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDCOUCKED	EMMET ST	DISPATCHED CALLS	210027901	ASSIST WITH SHOOTING SCENE APPROVED BY SGT CRATSENBURG	22:35:00	30	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDKORONAM	EMMET ST	DISPATCHED CALLS	210027901	ASSIST WITH SHOOTING SCENE APPROVED BY SGT CRATSENBURG	22:35:00	30	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	EMMET ST	DISPATCHED CALLS	210027901	APPROVAL FROM SGT CRATSENBURG, ASSIST WITH SHOOTING INVESTIGATION	22:35:00	45	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDVANDUSSENK	EMMET ST	BACKUP DISPATCHED CALLS	210027901	BACKED ON SHOOTING / APPROVED PER SGT CRATS	22:35:00	45	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDKELLEYW	EMMET ST	BACKUP DISPATCHED CALLS	210027901	ASSIST YPD FOR SHOOTING	22:40:00	40	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDRUSSELLT	EMMET ST	BACKUP DISPATCHED CALLS	210027901	ASSIST YPD FOR SHOOTING	22:40:00	40	5/1/2021
YPSILANTI TWP	YPSILANTI CITY	WDCOUCKED	WOODWARD ST	DISPATCHED CALLS	210027946	ASSIST WITH SHOTS HEARD / LARGE PARTY APPROVED PER SGT CRATSENBURG	02:30:00	10	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDKELLEYW	WOODWARD ST	DISPATCHED CALLS	210027946	ASSIST YPD FOR SHOOTING	02:30:00	40	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDKORONAM	WOODWARD ST	DISPATCHED CALLS	210027946	ASSIST WITH SHOTS HEARD / LARGE PARTY APPROVED PER SGT CRATSENBURG	02:30:00	10	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDRUSSELLT	WOODWARD ST	DISPATCHED CALLS	210027946	ASSIST YPD FOR SHOOTING	02:30:00	40	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	WOODWARD ST	DISPATCHED CALLS	210027946	APPROVAL FROM SGT CRATSENBURG, ASSIST WITH LARGE PARTY/ SHOTS FIRED	02:30:00	40	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDVANDUSSENK	WOODWARD ST	BACKUP DISPATCHED CALLS	210027946	BACKED ON SHOOTING / APPROVED PER SGT CRATS	02:30:00	40	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDVANDUSSENK	WOODWARD ST/S HAMILTON ST	DISPATCHED CALLS	210027950	CRASH REPORT FOR YPD PATROL VEHICLE / APPROVED PER SGT CRATS	03:45:00	15	5/2/2021
YPSILANTI TWP	YPSILANTI CITY	WDKELLEYW	S MANSFIELD ST	BACKUP DISPATCHED CALLS	210028163	ASSIST CITY IN BUILDING SEARCH PER SGT CRATS	00:15:00	15	5/3/2021
YPSILANTI TWP	YPSILANTI CITY	WDRUSSELLT	S MANSFIELD ST	BACKUP DISPATCHED CALLS	210028163	ASSIST CITY IN BUILDING SEARCH PER SGT CRATS	00:15:00	15	5/3/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	S MANSFIELD ST	BACKUP DISPATCHED CALLS	210028163	ASSIST YPD WITH OPEN DOOR ALARM, APPROVAL FROM SGT CRATSENBURG	00:15:00	10	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDTURPINK	N PROSPECT ST/E CLARK RD	BACK-UP TRAFFIC STOP	210028166	ASSIST SUP CAR WITH PURSUIT, APPROVAL FROM SGT CRATSENBURG	00:25:00	75	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	N PROSPECT ST/E CLARK RD	BACKUP DISPATCHED CALLS	210028166	ASSISTED WITH VEHICLE PURSUIT APPROVED PER SGT CRATS	01:00:00	95	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	N PROSPECT ST/E CLARK RD	BACKUP DISPATCHED CALLS	210028166	ASSISTED WITH VEHICLE PURSUIT APPROVED PER SGT CRATS	01:00:00	95	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210028167	BACK UP BLAND PER SGT CRATSENBERG MAN THREATENING TO COME SHOOT DV VIC AT POLICE STATION	01:25:00	95	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDKELLEYW	N PROSPECT ST/E CLARK RD	BACKUP DISPATCHED CALLS	210028166	ASSIST OTHER DEPUTIES PER SGT CRATS WITH TRAFFIC STOP	01:30:00	80	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDRUSSELLT	N PROSPECT ST/E CLARK RD	BACKUP DISPATCHED CALLS	210028166	ASSIST OTHER DEPUTIES PER SGT CRATS WITH TRAFFIC STOP	01:30:00	60	5/3/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHILOBUKT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210028167	BU BLAND PER SGT CRATSENBURG -- SUSPECT THREATENING POLICE	02:02:00	11	5/3/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRIEBOLDTR	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210028167	BU BLAND PER SGT CRATSENBURG -- SUSPECT THREATENING POLICE	02:02:00	11	5/3/2021
YPSILANTI TWP	SUPERIOR TWP	WDTURPINK	NOTTINGHAM DR	BACKUP DISPATCHED CALLS	210028867	ASSISTED OTHER DEP WITH BACKUP UNTIL SECURED, PER SGT CRATS	04:35:00	15	5/6/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANDUSSENK	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210029053	BACKED ON INTIMIDATIONS / S1 ON SCENE / APPROVED PER SGT CRATS	01:45:00	10	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDERBESJ	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	CHASING A DV SUSPECT FROM A WCSO CASE PER SGT PENNINGTON	20:00:00	20	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDROYJ	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	SGT. PENNINGTON WANTED SUSPECT IN DV	20:00:00	20	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDWOOLLAMJSJ	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	CHASING A DV SUSPECT FROM A WCSO CASE PER SGT PENNINGTON	20:00:00	20	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDLEWISN	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	SEARCH FOR DV SUSPECT FROM OUR JURIS, PER SGT. PENNINGTON	20:01:00	19	5/7/2021



# Out of Area Time

For: 05/01/2021 thru 05/31/2021



YPSILANTI TWP	YPSILANTI CITY	WDWARDB	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	SEARCH FOR DV SUSPECT FROM OUR JURIS, PER SGT. PENNINGTON	20:01:00	19	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDCORRIEP	ARMSTRONG DR/FIRST AVE	BACKUP DISPATCHED CALLS	210029245	ATTEMPT TO LOCATE SUSPECT FROM AGG DV IN YPSI TWP. PER SGT PENNINGTON	20:16:00	9	5/7/2021
YPSILANTI TWP	YPSILANTI CITY	WDKELLEYW	HARRIET ST/S HAMILTON ST	BACKUP DISPATCHED CALLS	210029565	ASSIST ARREST W/CSO DV SUSPECT PER SGT BEEVER	12:10:00	15	5/9/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	HARRIET ST/S HAMILTON ST	BACKUP DISPATCHED CALLS	210029565	ASSIST WITH FOOT CHASE; APPROVAL FROM SGT BEEVER	12:10:00	15	5/9/2021
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	SHERWOOD	BACKUP DISPATCHED CALLS	210029674	SGT. PENNINGTON BACK UP FOR ACTIVE FIGHT.	00:45:00	15	5/10/2021
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPSA	SHERWOOD	BACKUP DISPATCHED CALLS	210029674	DEPUTY HOWARD ADVISED ACTIVE FIGHT, CLEARED WITH SGT. PENNINGTON, DISREGARDED PRIOR TO ARRIVAL	00:50:00	5	5/10/2021
YPSILANTI TWP	SUPERIOR TWP	WDVANDERROESTB	EDGEWOOD CT	BACKUP DISPATCHED CALLS	210029976	WARRANT ARREST / SGT. FOX / SUPERIOR UNITS ASKED FOR ANOTHER CAR	11:00:00	25	5/11/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDERBESJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210030387	SGT. PENNINGTON APPROVED MISSING PERSON CANCELLED	22:05:00	5	5/12/2021
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDHILOBUKT	NB US23 ONRP/WASHTENAW AVE	DISPATCHED CALLS	210030866	ASSIST PTPD WITH 2 SUBJS WITH FELONY WARRANTS PER SGT CRATSENBURG	20:56:00	6	5/14/2021
YPSILANTI TWP	PITTSFIELD TOWNSHIP	WDRIEBOLDTR	NB US23 ONRP/WASHTENAW AVE	DISPATCHED CALLS	210030866	ASSIST PTPD WITH 2 SUBJS WITH FELONY WARRANTS PER SGT CRATSENBURG	20:56:00	6	5/14/2021
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	STAMFORD RD	BACKUP DISPATCHED CALLS	210030894	ASSISTED WITH CLEARING SCHOOL THAT HAD BEEN B&E / APPROVED PER SGT BYNUM	22:35:00	15	5/14/2021
YPSILANTI TWP	YPSILANTI CITY	WDVANTUYLM	MICHIGAN / AINSWORTH	TRAFFIC STOP		MICHAEL BRENT-DENNIS-FRE AMBLE-LUCAS W/M 1/12/93 RED 2017 CHEVY MI/ EAH0363 STOPPED FOR CROSSING OVER DOUBLE YELLOW LINE AND COMING HEAD ON WITH ME.	08:55:00	10	5/16/2021
YPSILANTI TWP	SUPERIOR TWP	WDCORRIEP	SOMERSET LN	BACKUP DISPATCHED CALLS	210031696	ASSIST SUPERIOR TWP UNITS W/DV, POSSIBLE MAN W/GUN, PER SGT CRATSENBURG	01:42:00	13	5/18/2021
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	SOMERSET LN	BACKUP DISPATCHED CALLS	210031696	ASSIST SUPERIOR TWP UNITS W/DV, POSSIBLE MAN W/GUN, PER SGT CRATSENBURG	01:42:00	13	5/18/2021
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLAMJS	SOMERSET LN	BACKUP DISPATCHED CALLS	210031696	ASSIST SUPERIOR TWP WITH ASSAULT (SGT. CRATSENBURG)	01:50:00	5	5/18/2021
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLAMJS	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	210031697	SUPERIOR TWP WITH SHOTS FIRED ON BLVD (SGT. CRATSENBURG)	01:55:00	20	5/18/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDERBESJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210031939	REROUTE FOR OVERDOSE	23:45:00	5	5/18/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDROYJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210031939	assist with possible DV PER PENNINGTON	23:45:00	25	5/18/2021
YPSILANTI TWP	COUNTY WIDE	WDMCKINNEYJ	Concentra	ADMIN DUTIES		Concentra medical for dispatch testing	12:00:00	120	5/19/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDTROWBRIDGEM	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210032025	BACKUP OTHER UNIT ON RUN FOR CHILD HIT BY VEHICLE SGT FOX APPROVAL	12:00:00	25	5/19/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANDERROESTB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210032067	ASSIST SUPERIOR TWP W/ DEPUTIES FIGHTING A SUBJECT ON MACARTHUR BLVD / CANCELLED BEFORE ARRIVAL / SGT FOX	14:05:00	5	5/19/2021
YPSILANTI TWP	AUGUSTA TWP	WDWILLIAMSS	JACK PINE DR	BACKUP DISPATCHED CALLS	210032104	BU MSP/ SUICIDAL PERSON; APPROVED BY SGT. FOX	17:20:00	25	5/19/2021
YPSILANTI TWP	YPSILANTI CITY	WDHILOBUKT	HARRIET ST/ARMSTRONG DR	BACKUP TRAFFIC STOP	210032234	DISP: ASSISTED YPD / APPROVED BY SGT. CRATSENBURG (622) / FLEE AND ELUDE	02:40:00	5	5/20/2021
YPSILANTI TWP	YPSILANTI CITY	WDRIEBOLDTR	HARRIET ST/ARMSTRONG DR	BACKUP TRAFFIC STOP	210032234	DISP: ASSISTED YPD / APPROVED BY SGT. CRATSENBURG (622) / FLEE AND ELUDE	02:40:00	5	5/20/2021
YPSILANTI TWP	YPSILANTI CITY	WDCOUCKED	HARRIET ST/ARMSTRONG DR	BACKUP DISPATCHED CALLS	210032234	PER 622: ASSISTED WITH FELONY STOP	02:45:00	15	5/20/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDTROWBRIDGEM	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210032589	BACKUP OTHER UNIT ON RUN SGT BEEVER APPROVAL	14:15:00	20	5/21/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANTUYLM	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	210032708	DISP: DISPATCHED PER SGT. PENNINGTON TO ASSIST SUPERIOR CARS WITH SHOTS FIRED CALL ON MACARTHUR BLVD.	21:31:00	15	5/21/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDPHILLIPSA	MACARTHUR BLVD/N HARRIS RD	BACKUP DISPATCHED CALLS	210032708	cleared with Sgt. Pennington for assisting on shots heard, no Sup Unit available at time of dispatch	21:35:00	30	5/21/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDCOUCKED	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210032762	BACK UP GOMBOS ON 911 HANG UP, PER SGT. PENNINGTON	04:35:00	20	5/22/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDLEWISN	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210032762	BACK UP GOMBOS ON 911 HANG UP, PER SGT. PENNINGTON	04:35:00	20	5/22/2021



## Out of Area Time

For: 05/01/2021 thru 05/31/2021



YPSILANTI TWP	SUPERIOR TWP	WDWARDB	RIDGE RD	BACKUP DISPATCHED CALLS	210033219	BACK UP FOR SHOTS HEARD BY MULTIPLE CALLERS, APPROVED TO ASSIST IN CHECKING BY SERGEANT PENNINGTON	01:10:00	15	5/24/2021
YPSILANTI TWP	YPSILANTI CITY	WDPEARSONA	CONGRESS	DETAIL		SURVEILLANCE ON TIP	14:00:00	105	5/24/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDVANDERROESTB	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033618	SHOTS HEARD / PER SGT HOUK	17:10:00	95	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDBETTSI	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033618	SHOOTING ON BLVD - OK PER SGT HOUK	17:15:00	30	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDPEARSONA	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033618	ASSISTED SUT DEPS WITH SHOOTING PER SGT HOUK	17:15:00	45	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRUSSELLT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033618	OKD BY SGT HOUK / 1 SUBJECT SHOT / TOT HVA	17:15:00	40	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDCOUCKED	MACARTHUR BLVD	DISPATCHED CALLS	210033715	PER 623, BOL AREA FOR EVIDENCE	23:50:00	20	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDPEARSONA	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033715	ASSISTED SUT DEPS WITH SHOTS FIRED PER SGT BYNUM	23:50:00	25	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRUSSELLT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033715	OKD BY SGT BYNUM / SHOTS FIRED ON BLVD	23:50:00	25	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDLUKEC	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033715	ASSIST 688 W/SHOTS FIRED per 623	23:51:00	19	5/25/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDLUKEC	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210033746	ASSIST 688 W/FIGH/ DISORDERLY PER 623	03:22:00	27	5/26/2021
YPSILANTI TWP	YPSILANTI CITY	WDSOYRING	W CROSS ST/PERRIN ST	TRAFFIC STOP	210034003	UNAVOIDABLE STOP - WRONG WAY DRIVER	00:45:00	15	5/27/2021
YPSILANTI TWP	YPSILANTI CITY	WDSOYRING	UPON CROSS and AT/NEAR PERRIN	CITATIONS	210034003	IMPEDING TRAFFIC; WRONG WAY - WARN	01:00:00	0	5/27/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	N HAMILTON ST/W MICHIGAN AVE	TRAFFIC STOP	210034147	SCHOOL BUS	14:30:00	10	5/27/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	UPON S HAMILTON and AT/NEAR W I	CITATIONS	210034147	SCHOOL BUS	14:33:00	0	5/27/2021
YPSILANTI TWP	YPSILANTI CITY	WDTURPINK	UPON S HAMILTON and AT/NEAR W I	CITATIONS	210034147	SCHOOL BUS; OBSERVED IN MY PRESENCE	15:34:00	1	5/27/2021
YPSILANTI TWP	SUPERIOR TWP	WDCOUCKED	W CLARK RD/N HEWITT RD	BACKUP DISPATCHED CALLS	210034489	PER SGT CRATSENBERG FATAL CRASH ASSIST	20:40:00	15	5/28/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHILOBUKT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210034520	BU SUT UNITS ON WARRANT ARREST PER SGT CRATSENBERG	22:39:00	8	5/28/2021
YPSILANTI TWP	YPSILANTI CITY	WDCOUCKED	N HURON ST	BACKUP DISPATCHED CALLS	210034808	PER CRATSENBERG, ASSIST YPD WITH DISORDERLY GROUP	00:45:00	5	5/30/2021
YPSILANTI TWP	YPSILANTI CITY	WDHILOBUKT	N HURON ST	BACKUP DISPATCHED CALLS	210034808	ASSISTED ON SCENE LOUD PARTY PER SGT, CRATS, UNIT'S SECURE	00:45:00	5	5/30/2021
YPSILANTI TWP	SUPERIOR TWP	WDMIZERK	WIARD BLVD	BACKUP DISPATCHED CALLS	210034911	assist superior units, FA, ok per sgt fox	17:10:00	55	5/30/2021
YPSILANTI TWP	SUPERIOR TWP	WDRUSSELLT	WIARD BLVD	BACKUP DISPATCHED CALLS	210034911	OKD BY SGT FOX / ASSIST DEP URBAN / INITIAL SCENE: Upon arrival I observed a silver Ford Focus in the ditch located on the west side of Wiard Blvd. I further observed a red Honda Civic on the east side of Wiard Blvd. The red Honda Civic (DMB3624), was parked directly in front of 1590 Wiard Blvd. The vehicle was severely damaged, including windows broken out. Numerous people were in the street and yard of 1590 Wiard Blvd. Deputies were in the process of deescalating the scene and identifying parties involved. Based on the statements, injuries, and evidence in the roadway observed, Baker was arrested and transported to the Washtenaw County Jail without incident.	17:15:00	30	5/30/2021
YPSILANTI TWP	SUPERIOR TWP	WDWIONJ	WIARD BLVD	BACKUP DISPATCHED CALLS	210034911	ok per Fox, FA assist	17:15:00	49	5/30/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHILOBUKT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210034986	PER DISPATCH BU ON SHOTS HEARD, CANX ONLY FIREWORKS ST, CRATZ	21:45:00	5	5/30/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDRUSSELLT	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210034986	OKD BY SGT CRATS / SHOTS HEARD / CANCELED PRIOR TO ARRIVAL	21:45:00	15	5/30/2021
YPSILANTI TWP	MACARTHUR BLVD CONTRACT	WDHILOBUKT	N PROSPECT ST/E CLARK RD	DISPATCHED CALLS	210034985	CHECKED AREA UTL PER SGT, CRATZ	21:50:00	5	5/30/2021
YPSILANTI TWP	YPSILANTI CITY	WDCORRIEP	WASHTENAW AVE/N MANSFIELD ST	TRAFFIC STOP	210035046	RFS STOPPED IN ROADWAY	01:40:00	5	5/31/2021
							<b>Sum:</b>	<b>2,296</b>	



## Into Area Time

For: 05/01/2021 thru 05/31/2021



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNIJ	NASH AVE	BACKUP DISPATCHED CALLS	210027863	ASSIST YPT WITH LARGE PARTY / APPROVED BY 622	19:55:00	65	5/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCAMPAGIORNIM	NASH AVE	BACKUP DISPATCHED CALLS	210027863	ASSIST YPS UNITS, SGT. CRATSENBURG	20:00:00	60	5/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	NASH AVE	BACKUP DISPATCHED CALLS	210027863	LARGE PARTY, OK PER SGT. CRATSENBURG.	20:00:00	60	5/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	NASH AVE	BACKUP DISPATCHED CALLS	210027863	LARGE PARTY, OK PER SGT. CRATSENBURG.	20:00:00	60	5/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	NASH AVE	BACKUP DISPATCHED CALLS	210027863	ASSIST OTHER DEPS ON MOVING VEHICLES OFF OF GRASS SGT APPROVAL BY CRATSENBURG	20:01:00	69	5/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	NASH AVE	BACKUP DISPATCHED CALLS	210027942	BACK YPT UNITS PER SGT CRATSENBURG LARGE PARTY 100 PEOPLE IN STREET	02:00:00	30	5/2/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	NASH AVE	BACKUP DISPATCHED CALLS	210027942	BACK YPT UNITS PER SGT CRATSENBURG LARGE PARTY 100 PEOPLE IN STREET	02:00:00	30	5/2/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	HARRIS/CROSS	BACKUP TRAFFIC STOP		BACKUP OTHER UNITS ON FELONY STOP SGT CRATS APPROVAL	01:40:00	60	5/6/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	HOMESTEAD RD	K9 DETAIL	210028986	K9 NARCOTICS SW- SGT HOUK APPROVED	17:40:00	80	5/6/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	DEVONSHIRE ST	K9 DETAIL	210029042	FA K9 TRACK- SGT CRATSENBURG APPROVED	22:58:00	62	5/6/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	DEVONSHIRE ST	BACKUP DISPATCHED CALLS	210029038	ASSIST OTHER DEPS ON RUN OF FLEEING SUSPECT FOR FELONIOUS ASSAULT SGT CRATSENBURG APPROVAL	23:00:00	30	5/6/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSHANKLANDC	E CLARK RD	BACKUP DISPATCHED CALLS	210029061	PER SGT BYNUM, CALLER SAW PEOPLE RUNNING AND THEIR DAUGHTERS CAR WAS BROKEN INTO YESTERDAY	02:45:00	5	5/7/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	HOLMES RD	BACKUP DISPATCHED CALLS	210029210	BACKUP YPT UNITS / APPROVED BY SGT. BEEVER	18:25:00	10	5/7/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNIJ	HOLMES RD	BACKUP DISPATCHED CALLS	210029210	BACKUP YPT UNITS / APPROVED BY SGT. BEEVER	18:25:00	10	5/7/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	HOLMES RD	BACKUP DISPATCHED CALLS	210029467	BACKUP OTHER UNIT ON RUN DURING BRIEFING, NO YPSI UNITS AVAILABLE APPROVAL BY CRATS	20:05:00	30	5/8/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HARVEY PL	BACKUP DISPATCHED CALLS	210029673	NO AVAILBLE YPT UNITS TO BACK 719, BACK PER PENNINGTON	00:10:00	35	5/10/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HARVEY PL	BACKUP DISPATCHED CALLS	210029673	NO AVAILBLE YPT UNITS TO BACK 719, BACK PER PENNINGTON	00:10:00	35	5/10/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDREXB	CONCORD DR	BACKUP DISPATCHED CALLS	210029764	DISP. FIGHT AND DEP ASKING FOR UNITS TO STEP IT UP, PER SGT FOX	13:45:00	15	5/10/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	woodruff/peachcrest	BACKUP DISPATCHED CALLS		sgt pennington/assist ypsi twp 21-30601 disorderly subject UTL	18:12:00	8	5/13/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	WOODRUFF LN/APPLERIDGE ST	BACKUP DISPATCHED CALLS	210030601	BACKUP OTHER DEP BECAUSE OTHER DEPS IN YPSI WERE ON OTHER RUNS SGT PENNINGTON APPROVAL CANCELLED BEFORE ARRIVAL	18:20:00	5	5/13/2021
MANCHESTER-LODI COLLABORATION	YPSILANTI TWP	WDBETTSI	S HARRIS RD	BACKUP DISPATCHED CALLS		HELD OVER ON YPT DISORDERLY RUN - SGT PENNINGTON	20:01:00	54	5/13/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HOLMES RD	BACKUP DISPATCHED CALLS	210030629	BACK VANDUSSEN ON ARREST OF DV SUSPECT PER CRATSENBURG NO OTHER YPT UNITS AVAILBE	02:00:00	20	5/15/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	210031007	BACKUP OTHER UNIT ON RUN FOR FELONIOUS ASSAULT SGT FOX APPROVAL	13:30:00	30	5/15/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	CONCORD DR	K9 DETAIL	210032429	DV SUSPECT TRACK-SGT CRATSENBURG APPROVED	21:35:00	35	5/20/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	N ROSEWOOD	BACKUP DISPATCHED CALLS	210032739	BACK PHILLIPS, NO YPT UNITS AVLABLE TO BACK, CLEARED TO BACK BY PENNINGTON	01:15:00	5	5/22/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HARVEY PL	DISPATCHED CALLS	210032999	BACK YPT UNIT DUE TO ALL OTHER UNITS TIED UP PER PENNINGTON EDP / SUICIDAL / OVERDOSE	02:00:00	20	5/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HARVEY PL	DISPATCHED CALLS	210032999	BACK YPT UNIT DUE TO ALL OTHER UNITS TIED UP PER PENNINGTON EDP / SUICIDAL / OVERDOSE	02:00:00	20	5/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	HUNTER AVE	BACKUP DISPATCHED CALLS	210034901	ASSIST CLEARING RESIDENCE ON FIRE- SGT HOUK APPROVED	16:25:00	20	5/30/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDURBANS	LEFORGE/CLARK	PROACTIVE PATROL		PP	22:20:00	80	5/30/2021
							<b>Sum:</b>	<b>1,043</b>	



## YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA May 2021

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	486	314	55%	2201	2221	-1%
Citations	209	251	-17%	1082	1735	-38%
Drunk Driving (OWI)	9	6	50%	56	37	51%
Drugged Driving (OUID)	5	5	0%	18	14	29%
<b>Calls for Service Total</b>	<b>3334</b>	<b>2806</b>	<b>19%</b>	<b>15029</b>	<b>13654</b>	<b>10%</b>
<b>Calls for Service</b> <i>(Traffic stops and non-response medicals removed)</i>	<b>2409</b>	<b>2142</b>	<b>12%</b>	<b>10887</b>	<b>9754</b>	<b>12%</b>
Robberies	1	7	-86%	10	22	-55%
Assaultive Crimes	89	81	10%	384	360	7%
Home Invasions	18	9	100%	52	40	30%
Breaking and Entering's	5	4	25%	13	9	44%
Larcenies	39	32	22%	171	191	-10%
Vehicle Thefts	13	7	86%	73	52	40%
Traffic Crashes	77	54	43%	332	318	4%
Medical Assists	52	55	-5%	294	263	12%
Animal Complaints <i>(ACO Response)</i>	28	27	4%	106	84	26%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1043	5041				
Out of Area Time	2296	16146				
Investigative Ops (DB)	36010	163575				
Secondary Road Patrol	157	7000				
County Wide	1380	1680				
	<b>Hours Accum.</b>	<b>Hours Used</b>				
Banked Hours	1288	744.75	1485.5			





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Shane Peltier, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Keith Flores, WCSO Police Services Commander, Nancy Hansen, WCSO Police Services Captain  
**Date:** July 12, 2021  
**Re:** June 2021 Police Services Monthly Report

## SUMMARY:

During the month of June 2021, there were 3,411 calls for service in Ypsilanti Township, a 2% decrease in calls for service as compared to June 2020.

## OPERATIONS

During June 2021, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

The month of June showed an increase in home invasions of 29% (18 compared to 14 in 2020). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In June we took 3 reports of breaking and entering's (non-residential buildings). Compared to June 2020 this was a 200% increase (1 reports taken in June 2020). In the month of June 2021, we saw 4 robberies. This was a 400% increase from the month of June 2020 in which we did not see any robberies. Two of these robberies involved a domestic partner as the suspect and another involved a juvenile as the suspect (later arrested).

In June 2021 there were 13 reported UDAA's. This is an 18% increase to the same time period in 2020 with 11 UDAA's being reported in June 2020. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas in order to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-date perspective, comparing 2021 to the same period in 2020, our juvenile offenses and complaints are up 23.40% (from 94 to 116) and our runaway complaints are the same as this time in 2020 – 27 runaways in total.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

## COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

## WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at [www.washtenaw.org/alerts](http://www.washtenaw.org/alerts)

## HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

## NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

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# June 2021 Ypsi Twp. Monthly Call Report (WD)

City:Ypsilanti Twp-YPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	June
Year:	2021
City:	Ypsilanti Twp-YPT

# June 2021 Ypsi Twp. Monthly Call Report (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Jun/2021	Jun/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Jun/2021	YTD	Jun/2020	YTD	Jun	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	-100%	1	3	-66.6%	0	2	0	0	0	2
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	1	0	0%	0	2	0	0	0	2
10001	KIDNAPPING/ABDUCTION	3	0	0%	6	3	100%	0	1	0	0	0	1
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	3	3	0%	16	10	60%	0	3	0	0	0	3
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	2	-100%	2	2	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	-100%	1	3	-66.6%	0	0	0	0	0	0
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	1	-100%	1	4	-75%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	1	0%	6	4	50%	0	1	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	1	100%	7	8	-12.5%	0	1	0	0	0	1
12000	ROBBERY	4	0	0%	13	22	-40.9%	1	3	0	0	1	3
12001	ROBBERY	0	0	0%	1	1	0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	49	44	11.36%	282	243	16.04%	18	99	0	0	18	99
13002	AGGRAVATED/FELONIOUS ASSAULT	49	27	81.48%	181	173	4.624%	28	91	0	1	28	92
13003	INTIMIDATION/STALKING	7	6	16.66%	30	23	30.43%	1	3	0	0	1	3
20000	ARSON	1	1	0%	2	3	-33.3%	0	0	0	0	0	0
21000	EXTORTION	1	0	0%	1	1	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	15	12	25%	64	53	20.75%	3	11	0	0	3	11
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	6	3	100%	22	12	83.33%	0	2	1	1	1	3
23001	LARCENY -POCKETPICKING	0	1	-100%	0	2	-100%	0	0	0	0	0	0
23002	LARCENY -PURSESNAATCHING	0	1	-100%	1	4	-75%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	9	10	-10%	62	64	-3.12%	0	2	0	0	0	2

# June 2021 Ypsi Twp. Monthly Call Report (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Jun/2021	Jun/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Jun/2021	YTD	Jun/2020	YTD	Jun	YTD
23005	LARCENY -THEFT FROM MOTOR VEHICLE	21	12	75%	89	109	-18.3%	0	1	0	0	0	1
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	2	-50%	14	10	40%	0	1	0	0	0	1
23007	LARCENY -OTHER	11	5	120%	47	35	34.28%	0	1	0	0	0	1
24001	MOTOR VEHICLE THEFT	15	13	15.38%	87	57	52.63%	2	8	0	0	2	8
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	5	0	0%	15	9	66.66%	3	6	0	7	3	13
24003	MOTOR VEHICLE FRAUD	0	1	-100%	1	2	-50%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	3	-100%	2	22	-90.9%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	7	9	-22.2%	56	45	24.44%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	9	7	28.57%	33	43	-23.2%	0	0	0	0	0	0
26004	FRAUD -WELFARE FRAUD	0	1	-100%	0	1	-100%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	0	0	0%	11	6	83.33%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	7	10	-30%	38	32	18.75%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	0	0%	4	11	-63.6%	0	0	0	0	0	0
28000	STOLEN PROPERTY	3	1	200%	15	8	87.5%	0	3	0	1	0	4
29000	DAMAGE TO PROPERTY	33	33	0%	183	158	15.82%	2	13	1	2	3	15
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	0	9	-100%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	5	4	25%	39	69	-43.4%	0	1	0	0	0	1
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	1	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	4	4	0%	37	39	-5.12%	2	20	0	0	2	20
35002	NARCOTIC EQUIPMENT VIOLATIONS	3	2	50%	13	17	-23.5%	1	3	0	0	1	3
37000	OBSCENITY	0	0	0%	1	3	-66.6%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	3	4	-25%	33	26	26.92%	1	13	0	0	1	13
52003	WEAPONS OFFENSE -OTHER	2	1	100%	18	18	0%	0	3	0	0	0	3
72000	ANIMAL CRUELTY	0	2	-100%	9	4	125%	0	0	0	0	0	0
<b>Group A Totals</b>		<b>279</b>	<b>229</b>	<b>21.83%</b>	<b>1446</b>	<b>1372</b>	<b>5.393%</b>	<b>62</b>	<b>295</b>	<b>2</b>	<b>12</b>	<b>64</b>	<b>307</b>
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	1	0%	2	2	0%	0	0	0	0	0	0

# June 2021 Ypsi Twp. Monthly Call Report (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Jun/2021	Jun/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Jun/2021	YTD	Jun/2020	YTD	Jun	YTD
26006	FRAUD -BAD CHECKS	1	1	0%	1	7	-85.7%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	1	0	0%	2	2	0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	4	3	33.33%	17	27	-37.0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	1	1	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	3	1	200%	15	8	87.5%	0	0	0	0	0	0
42000	DRUNKENNESS	0	0	0%	0	1	-100%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	20	8	150%	87	50	74%	2	10	1	3	3	13
49000	ESCAPE/FLIGHT	0	0	0%	0	1	-100%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	20	15	33.33%	81	76	6.578%	1	14	0	0	1	14
53001	DISORDERLY CONDUCT	2	3	-33.3%	13	13	0%	0	2	0	0	0	2
53002	PUBLIC PEACE -OTHER	0	0	0%	4	1	300%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	1	2	-50%	4	8	-50%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	17	13	30.76%	94	69	36.23%	13	68	0	0	13	68
55000	HEALTH AND SAFETY	1	1	0%	5	8	-37.5%	0	0	0	0	0	0
57001	TRESPASS	2	2	0%	11	21	-47.6%	0	1	0	0	0	1
58000	SMUGGLING	0	0	0%	5	2	150%	0	1	0	0	0	1
63000	VAGRANCY	1	0	0%	2	0	0%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	8	3	166.6%	27	27	0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	2	-100%	13	9	44.44%	0	0	0	0	0	0
<b>Group B Totals</b>		<b>82</b>	<b>55</b>	<b>49.09%</b>	<b>384</b>	<b>333</b>	<b>15.31%</b>	<b>16</b>	<b>96</b>	<b>1</b>	<b>3</b>	<b>17</b>	<b>99</b>
2800	JUVENILE OFFENSES AND COMPLAINTS	18	24	-25%	116	94	23.40%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	36	25	44%	172	109	57.79%	1	4	0	0	1	4
3000	WARRANTS	23	17	35.29%	169	206	-17.9%	12	96	0	0	12	96
3100	TRAFFIC CRASHES	113	92	22.82%	552	472	16.94%	0	1	0	0	0	1
3200	SICK / INJURY COMPLAINT	178	173	2.890%	993	918	8.169%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	791	842	-6.05%	4468	4161	7.378%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	1	2	-50%	3	2	50%	0	0	0	0	0	0

# June 2021 Ypsi Twp. Monthly Call Report (WD)

## City:Ypsilanti Twp-YPT

CLASS	Description	Jun/2021	Jun/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Jun/2021	YTD	Jun/2020	YTD	Jun	YTD
3500	NON - CRIMINAL COMPLAINTS	1068	1133	-5.73%	5512	5317	3.667%	0	2	0	3	0	5
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	617	632	-2.37%	3667	3271	12.10%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	56	63	-11.1%	328	308	6.493%	0	0	0	0	0	0
3900	ALARMS	138	138	0%	655	783	-16.3%	0	0	0	0	0	0
<b>Group C Totals</b>		<b>3039</b>	<b>3141</b>	<b>-3.24%</b>	<b>16635</b>	<b>15641</b>	<b>6.355%</b>	<b>13</b>	<b>103</b>	<b>0</b>	<b>3</b>	<b>13</b>	<b>106</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	3	-100%	2	8	-75%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	1	1	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	1	1	0%	3	9	-66.6%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	1	0	0%	3	3	0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	13	8	62.5%	82	115	-28.6%	0	0	0	0	0	0
<b>Group D Totals</b>		<b>15</b>	<b>12</b>	<b>25%</b>	<b>91</b>	<b>136</b>	<b>-33.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5000	FIRE CLASSIFICATIONS	0	1	-100%	1	2	-50%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	1	-100%	2	6	-66.6%	0	0	0	0	0	0
<b>Group E Totals</b>		<b>0</b>	<b>2</b>	<b>-100%</b>	<b>3</b>	<b>8</b>	<b>-62.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	30	36	-16.6%	157	216	-27.3%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	140	162	-13.5%	714	643	11.04%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	3	3	0%	20	43	-53.4%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	6	15	-60%	26	36	-27.7%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	1	1	0%	5	2	150%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	32	33	-3.03%	185	120	54.16%	0	0	0	0	0	0
<b>Group F Totals</b>		<b>212</b>	<b>250</b>	<b>-15.2%</b>	<b>1107</b>	<b>1060</b>	<b>4.433%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City : Ypsilanti Twp Totals</b>		<b>3627</b>	<b>3689</b>	<b>-1.68%</b>	<b>19666</b>	<b>18550</b>	<b>6.016%</b>	<b>91</b>	<b>494</b>	<b>3</b>	<b>18</b>	<b>94</b>	<b>512</b>



# YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA

## June 2021

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	492	505	-3%	2693	2726	-1%
Citations	272	344	-21%	1354	2079	-35%
Drunk Driving (OWI)	13	10	30%	69	47	47%
Drugged Driving (OUID)	4	1	300%	22	15	47%
Calls for Service Total	3411	3490	-2%	18440	17144	8%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	2480	2568	-3%	13367	12322	8%
Robberies	4	0	+	14	22	-36%
Assaultive Crimes	100	78	28%	484	438	11%
Home Invasions	18	14	29%	70	54	30%
Breaking and Entering's	3	1	200%	16	10	60%
Larcenies	42	32	31%	213	223	-4%
Vehicle Thefts	20	13	54%	93	65	43%
Traffic Crashes	83	74	12%	415	392	6%
Medical Assists	68	67	1%	362	330	10%
Animal Complaints <i>(ACO Response)</i>	31	23	35%	137	107	28%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1478	6439				
Out of Area Time	2039	18270				
Investigative Ops (DB)	38,755	202330				
Secondary Road Patrol	647	7647				
County Wide	1890	3570				
	<b>Hours Accum.</b>	<b>Hours Used</b>				
Banked Hours	1120	TBD	2605.5			



*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JIMMIE WILSON, JR.  
JOHN P. NEWMAN II  
GLORIA PETERSON  
DEBBIE SWANSON



Charter Township of Ypsilanti  
Hydro Station

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 544.3690  
Fax: (734) 544.3626

[www.ytown.org](http://www.ytown.org)

**Date:** July 13, 2021  
**To:** Clerk's Office  
**CC:** Brenda Stumbo, Supervisor  
**From:** Michael Saranen, Operation Manager

**Subject:** Department Report (activities in June 2021)

## Activities:

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### Ford Lake Dam

#### General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Covid-19 has not impacted operations. Operators had 7 after hour call-ins for June.

Average precipitation for the month of June is around 3.74", this year it was about 5.16".

Power Generation is below average for the year. Overall below average perception and increase water release for WQ have impacted generation.

#### Regulatory:

##### **For 2021-**

- update DSSMP, now planned for 2022
- DSSMR, **Complete**
- Owners Dam Safety Program Review – **Complete**
- EAP annual update and test-
- EAP Training- **Scheduled in July**
- Part 12 Inspection- **Follow-up actions are planned**
- WQ Report – (Data collection begins June 1<sup>st</sup>)
- Nuisance Plant Plan Report – **Started**
- Wildlife Plan Report –
- Historical Activity Report –
- Gate Certification –
- Security Review – **Preparing for filing**
- FERC Security Inspection- **Postponed (COVID)**
- FERC Annual Dam Safety Inspection – **Scheduled in July**
- Annual DEQ Lake Operation Monitoring Report- **Complete**
- Spillway Assessment Action Plan- **In process, (targeted completion September 2021)**

## Projects:

**Concrete Repairs-** Put together bid documents to address spalling concrete on crest of the concrete spillway. Construction is planned for 2022. Field inspection was conducted on 5/6/21, an assessment report was provided by Barr. Report outlines areas that need repairs within 5 to 10 years.

**Sluice Gate Repairs-** Board approved replacing last 2 hydraulic panels later this fall. A Purchase Order was approved. Scheduled for October 2021

**Bridge Deck Concrete Repairs-** Washtenaw County Road Commission is planning a project to preserve the bridge deck, restore the sidewalk that is deteriorating and other items. The sidewalk has been repaired with the remaining work later this summer.

**Sluice Stress Analysis-** the FERC has requested a detail study of gates. This is common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task.

**Powerhouse Service Power Upgrades-** Replace the High voltage transformer to correct power issues.

## Operation Summary

2021	June	YTD	5 Year Ave.
Precipitation total (inches) <sup>1</sup>	5.16	13.81	41.3 <sup>1</sup>
Days Online	29.9	149.9	359.2
Generation MWH (estimated)	465.995	3,777.127	10,696.5
Generation MWH <b>lost</b> (estimated)*	111.040	204.64	525.7

### After Hour Call In

Water levels	7	14	43
Mechanical/Electrical	0	8	5
Other	0	0	2
Totals	7	22	50

Recent History	2016	2017	2018	2019	2020
Precipitation total (inches) <sup>2</sup>	36.5	40.8	42.2	45.4	41.38
Days Online	359.5	362.0	364.2	350.6	359.7
Generation MWH (estimated)	8,803.4	10,744.9	10,635.0	12,576.7	10,722.7
Generation MWH <b>lost</b> (estimated)*	229.8	269.6	552.9	1,005.8	570.2

### After Hour Call In

Water levels	31	26	30	69	57
Mechanical/Electrical	4	5	3	4	7
Other	2	3	0	2	2
Totals	37	34	33	75	66

<sup>1</sup> Preliminary totals from NOAA for Detroit

\*losses related to scheduled & unscheduled maintenance and water quality discharges.

### *Gate Spilling Summary:*

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1<sup>st</sup> and will end on September 30<sup>th</sup>; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

### **Sluice Gate Usage Summary:**

Current Year <b>2021</b>	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost \$*	Prior Yr. Lost \$*
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	1.3	0	0	0
May	11.0	93,311	\$ 5,852	0
June	15.7	109,140	\$ 6,624	\$ 2,502
July				\$ 3,000
August				0
September				0
October				0
November				0
December				0
Totals	28.0	202,451	\$ 12,476	\$ 5,502

\*estimated losses from diverting water away from generators for the **purpose improving WQ.**

### **Sargent Charles Dam**

This dam continues to get routine safety inspections and appropriate maintenance.



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JULY 20, 2021

**5:00pm**

- 1. AGENDA REVIEW .....SUPERVISOR STUMBO
- 2. OTHER DISCUSSION ..... BOARD MEMBERS

# REVIEW AGENDA

---

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

# OTHER DISCUSSION

---

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

## **REGULAR MEETING AGENDA** **TUESDAY, JULY 20, 2021** **7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
  - THREE MINUTES PER PERSON
  - ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR
  - PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM
4. CONSENT AGENDA
  - A. MINUTES OF THE JUNE 29, 2021 SPECIAL MEETING AND THE JULY 6, 2021 WORK SESSION AND REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR JULY 20, 2021 IN THE AMOUNT OF \$1,105,001.91
    2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR JUNE 2021 IN THE AMOUNT OF \$33,509.55
    3. CLARITY HEALTHCARE ADMIN FEE FOR JUNE 2021 IN THE AMOUNT OF \$1,338.00
  - C. TREASURER'S REPORT JUNE 2021
5. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. REQUEST OF FOWLING WAREHOUSE/MID-MICHIGAN FOWLING LLC FOR APPROVAL TO TRANSFER AN EXISTING CLASS C LIQUOR LICENSE TO BE USED AT 3050 WASHTENAW AVE.
2. REQUEST APPROVAL OF A 2.5% WAGE INCREASE FOR NON-UNION EMPLOYEES AND A SALARY ADJUSTMENT FOR THE DIRECTOR OF GOLF OPERATIONS FOR 2021
3. REQUEST AUTHORIZATION TO SELL TWO (2) VACANT PARCELS #K-11-14-484-012 AND #K-11-14-484-014 LOCATED ON LAKEVIEW AVE. IN THE AMOUNT OF \$3,300.00
4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE LOCATED AT 189 OUTER LANE BUDGETED IN LINE ITEM #101-729-801-023
5. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE A PUBLIC NUISANCE BY PADLOCKING LOCATED AT 8084 CREEK BEND DR. BUDGETED IN LINE ITEM #101-729-801-023
6. REQUEST TO APPROVE AN AMENDED CONTRACT WITH THE WATER RESOURCE COMMISSION FOR VERMIN MANAGEMENT SERVICES IN THE AMOUNT \$25,000.00 BUDGETED IN LINE ITEM #101-272-801-000

**AUTHORIZATIONS AND BIDS**

1. REQUEST TO AWARD THE LOW BID TO PREMIER GROUP ASSOCIATES FOR THE LOONFEATHER POINT PARK RENOVATION PROJECT
2. REQUEST TO SEEK ARCHITECTURE AND ENGINEERING PROPOSALS FOR SITE AND SECURITY IMPROVEMENTS AT THE CIVIC CENTER AND 14B COURT

**OTHER BUSINESS**

**BOARD MEMBER UPDATES**



# PUBLIC COMMENTS

---

# **CONSENT AGENDA**

---

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JUNE 29, 2021 SPECIAL BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. done as Zoom Virtual Board meeting.

**Members Present:** Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe, and Treasurer Stan Eldridge  
Trustees: John Newman, Gloria Peterson,  
Debbie Swanson, and Jimmie Wilson, Jr.  
(All members stated that they were present in Ypsilanti Township)

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**NEW BUSINESS**

**1. REQUEST TO APPROVE LETTER OF AGREEMENTS FOR WAGE RE-OPENERS FOR TOWNSHIP AFSCME, 14-B AFSCME AND TEAMSTERS BARGAINING GROUPS**

**A Motion was made by Trustee Peterson, supported by Clerk Jarrell Roe to Approve Letter of Agreements for Wage Re-Openers for Township AFSCME, 14-B AFSCME and TEAMSTERS Bargaining Groups (see attached).**

**The motion carried unanimously.**

**2. REQUEST TO APPROVE THE CAMERA ATTACHMENT AGREEMENT FOR DISTRIBUTION POLES, CONDUITS AND TRENCHES WITH DTE**

**A Motion was made by Clerk Jarrell Roe, supported by Trustee Swanson, to Approve The Camera Attachment Agreement for Distribution Poles, Conduits and Trenches with DTE (see attached).**

Attorney Winters stated this was an agreement that DTE sent the Board in October 2020 where they stated Ypsilanti Township had attached cameras to existing DTE poles. He said it was decided to wait for the new Board which would begin in November 2020 to authorize this agreement. Attorney Winters stated that agreement implied that Ypsilanti Township had attached this cameras without approval from DTE. He said the contractor the Township used to put these cameras on the poles was Conti who had in the contract that they were a licensed contractor for DTE. He said when they had the meeting with DTE the Board became aware that DTE did not have prior knowledge that Conti was putting our cameras on DTE poles. He said it was agreed that we would follow DTE's process moving forward and that the cameras which had previously been put on their poles would be grandfathered in without us being charged a large penalty. This current contract is in proper form.

**The motion was carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JUNE 29, 2021 SPECIAL BOARD MEETING  
PAGE 2**

**3. REQUEST TO APPROVE A CONTRACT WITH THE WASHTENAW COUNTY SHERIFF'S OFFICE TO FACILITATE COLLABORATIVE SHARING OF A SCHOOL RESOURCE OFFICER FOR THE SUMMER MONTHS FOR LINCOLN CONSOLIDATED SCHOOLS IN THE AMOUNT OF \$33,123.00 BUDGETED IN LINE ITEM #266-301-000-831-008**

**A Motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve a Contract with the Washtenaw County Sheriff's Office to Facilitate Collaborative Sharing of a School Resource Officer for the Summer Months for Lincoln Consolidated Schools in the Amount of \$33,123.00 Budgeted in Line Item #266-301-000-831-008 (see attached).**

Trustee Swanson asked about who pays for the officers' benefits while they are working for us during the summer.

Trustee Wilson stated that since it states we are responsible for their wages and benefits.

Attorney Winters stated the officers entire salary package is paid by Lincoln Schools and the amount the Township is responsible for the time they are working over the summer.

Supervisor Stumbo stated they will get clarification on it.

**The motion was carried unanimously.**

**Supervisor Stumbo added #4 to the Agenda.**

**4. REQUEST AUTHORIZATION FOR WASTE MANAGEMENT FOR A SPECIAL PICK UP FOR FLOOD DAMAGE FOR SINGLE FAMILY HOMES AT THE RATE OF \$200.00 PER HOUR, NOT TO EXCEED \$10,000.00**

**A motion was made by Trustee Wilson, supported by Trustee Swanson to Approve Authorization for Waste Management for a Special Pick Up for Flood Damage for Single Family Homes at the Rate of \$200.00 per hour, Not to Exceed \$10,000.00.**

**The motion was carried unanimously.**

**Attorney Winters updated the Board on several issues the Township has faced over the past few weeks.**

**Attorney Winters stated all 55 bodies have been removed and taken to another facility to be cremated. He said at 1106 E. Michigan Ave location horrified all the Board and we will make sure this can never happen again. He said we are not satisfied with way the State has handled this situation. He said we have a review Court hearing to decide how we will proceed with demolition.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JUNE 29, 2021 SPECIAL BOARD MEETING  
PAGE 3**

**Attorney Winters stated the next issue is the medical marijuana lawsuit with Judith Pontius. He said a caregiver could not grow medical marijuana in a residential area. He said Ms. Pontius has continued to grow her business in a residential area. Attorney Winters stated we follow the court order.**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Adjourn.**

**Motion carried unanimously.**

**The meeting was adjourned at approximately 5:51PM**

**Respectfully Submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

**LETTER OF AGREEMENT  
(2021 Wage Re-opener)**


This Letter of Agreement is entered into between the Charter Township of Ypsilanti and the Ypsilanti Township 14-B District Court AFSCME Local 3451 to meet requirements of the "Letter of Agreement" – Contract Extension through 12/31/21, dated December 2020.

It is proposed that the Ypsilanti Township 14-B District Court AFSCME Bargaining Unit employees receive the following for the 2021 contract year:

- A 2.5% bonus (based on their individual wage) to cover January 1, 2021 through July 4, 2021. This bonus shall be non-MERS wages and paid within 30 days of union ratification and Township Board approval.
- Effective July 5, 2021, all Bargaining Unit employees shall receive a 2.5% base wage increase.

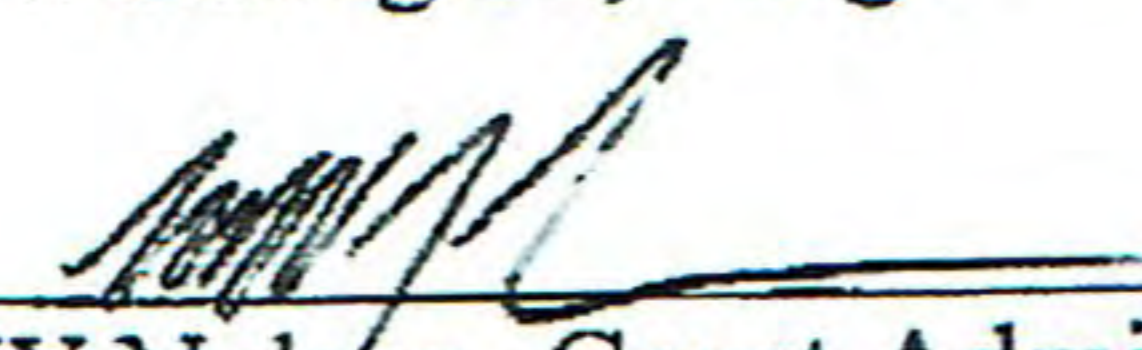
All other articles and benefits of the current contract remain in full force and effect through December 31, 2021.

**CHARTER TOWNSHIP OF YPSILANTI 14-B District Court**

  
Erane Washington, Judge

JUN 21 2021

Date

  
Mark W Nelson, Court Administrator

JUN 21 2021

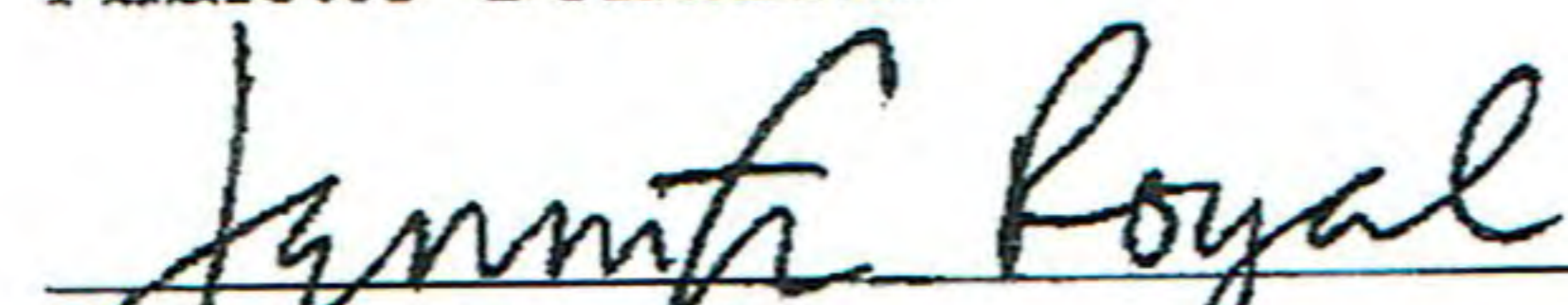
Date

**14-B District Court AFSCME, Local 3451**

  
Annette Gontarski

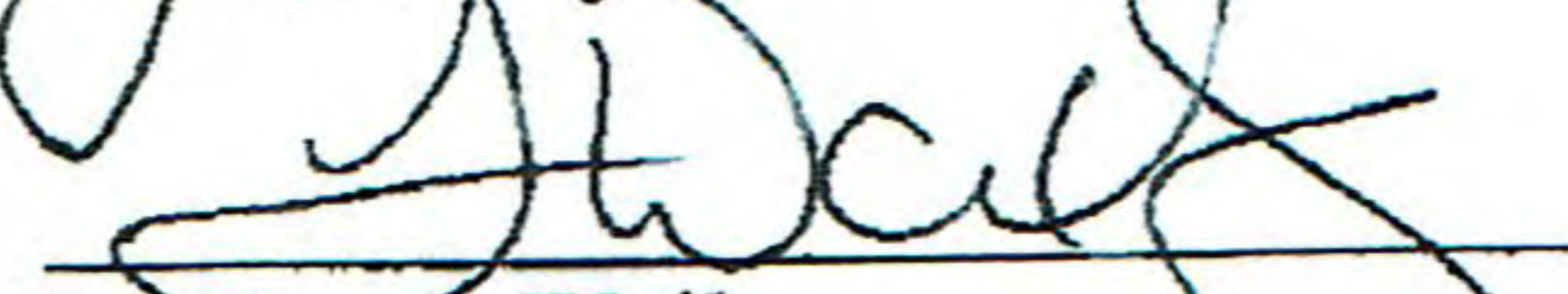
6/21/2021

Date

  
Jennifer Royal


6-21-2021

Date

  
LarScene Walls

6/21/21

Date

  
Carlos Cross, Council Representative

6/22/21

Date

**LETTER OF AGREEMENT  
(2021 Wage Re-opener)**

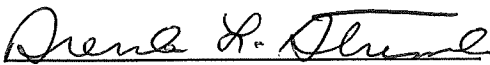
This Letter of Agreement is entered into between the Charter Township of Ypsilanti and the Ypsilanti Township AFSCME Local 3451 to meet requirements of the "Letter of Agreement" – Contract Extension through 12/31/21, dated December 2020.

It is proposed that the Ypsilanti Township AFSCME Bargaining Unit employees receive the following for the 2021 contract year:


- A 2.5% bonus (based on their individual wage) to cover January 1, 2021 through July 4, 2021. This bonus shall be non-MERS wages and paid within 30 days of union ratification and Township Board approval.
- Effective July 5, 2021, all Bargaining Unit employees shall receive a 2.5% base wage increase.

All other articles and benefits of the current contract remain in full force and effect through December 31, 2021.


**CHARTER TOWNSHIP OF YPSILANTI**

  
Brenda L. Stumbo, Supervisor

6-30-2021  
Date

  
Heather Jarrell Roe, Clerk

6-30-2021  
Date

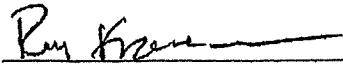
  
Stan Eldridge, Treasurer

6-30-2021  
Date

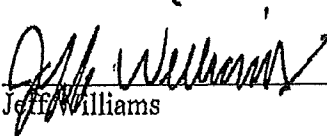
\_\_\_\_\_  
Karen Wallin, H.R. Department

\_\_\_\_\_  
Date

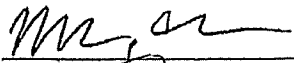
AFSCME, Local 3451

  
\_\_\_\_\_  
Roy Kronemann

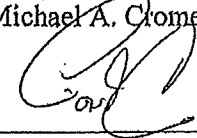
6/21/21  
Date

  
\_\_\_\_\_  
Jeff Williams

6/21/21  
Date

  
\_\_\_\_\_  
Michael A. Cromer

6/22/21  
Date

  
\_\_\_\_\_  
Carlos Cross, Council Representative

6/22/21  
Date



**LETTER OF AGREEMENT  
(2021 Wage Re-opener)**

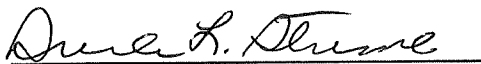
This Letter of Agreement is entered into between the Charter Township of Ypsilanti and the Ypsilanti Township TEAMSTERS Local 214 to meet requirements of *Article 21 – Wages; Section “B” for wage re-opener and agreement for nine-month extension* dated January 4, 2021.

It is proposed that the Ypsilanti Township TEAMSTER Bargaining Unit employees receive the following for the 2021 contract year:


- A 2.5% bonus (based on their individual wage) to cover January 1, 2021 through July 4, 2021. This bonus shall be non-MERS wages and paid within 30 days of union ratification and Township Board approval.
- Effective July 5, 2021, all Bargaining Unit employees shall receive a 2.5% base wage increase.

All other articles and benefits of the current contract remain in full force and effect through December 31, 2021.

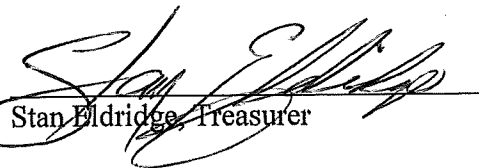
**CHARTER TOWNSHIP OF YPSILANTI**

  
\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

6-30-2021  
Date

  
\_\_\_\_\_  
Heather Jarrell Roe, Clerk

6-30-2021  
Date


  
\_\_\_\_\_  
Stan Eldridge, Treasurer

6-30-2021  
Date

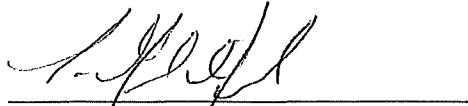
\_\_\_\_\_  
Karen Wallin, H.R. Department

\_\_\_\_\_  
Date

**TEAMSTER LOCAL 214**



Travis McDugald, Chief Steward



Tom Greenwood

\_\_\_\_\_  
Dennis Nauss, Local 214

2021-08-22

\_\_\_\_\_  
Date

6-22-21

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

CONFIDENTIAL

**CAMERA ATTACHMENT AGREEMENT FOR  
DISTRIBUTION POLES, CONDUITS AND TRENCHES**

**BETWEEN**

**YPSILANTI TOWNSHIP**

**AND**

**DTE ELECTRIC COMPANY**

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ATTACHMENT 5 WIRELESS EQUIPMENT APPROVAL FORM  
ATTACHMENT 6 TURNKEY MAKE READY

**CAMERA ATTACHMENT AGREEMENT FOR  
DISTRIBUTION POLES, CONDUITS AND TRENCHES**

This Camera Attachment Agreement for Distribution Poles, Conduits and Trenches ("Agreement") is entered into as of \_\_\_\_\_, \_\_\_\_ ("Effective Date") by and between DTE Electric Company, a Michigan corporation ("DTE"), and \_\_\_\_\_, ("JOINT USER"). DTE and JOINT USER may be referred to hereafter individually as a "Party" and collectively as the "Parties."

**WITNESSETH:**

Whereas, JOINT USER is a government entity which desires to attach and maintain Camera Attachments for traffic control purposes, and other Wireless Attachments and Wireline Attachments as needed for those Camera Attachments, to DTE's Distribution Poles, in DTE's ducts, conduits, handholes, and manholes (collectively "Conduit System"), and in DTE's Trenches for traffic control purposes; and

Whereas, DTE is willing to grant a revocable permit to the extent that it may lawfully so do, and in accordance with this Agreement, for such attachment, installation and maintenance, where, in DTE's sole judgment, such activity will not interfere with its own service requirements, including considerations of reliability, operability, and safety.

Now, therefore, in consideration of the premises and mutual covenants herein contained, the Parties hereto do agree as follows:

**ARTICLE I - DEFINITIONS**

The following definitions shall apply to this Agreement. Capitalized terms not defined herein shall have the meaning otherwise set forth in the Agreement.

**1. Affiliate.**

Any legal entity that directly or indirectly owns or Controls, is owned or controlled by, or is under common ownership or Control with JOINT USER, where the term "own" means to own an equity interest (or the equivalent thereof) of more than 10 percent.

**2. Application.**

The Attachment Permit Application at Attachment 4 (Exhibit 2 – Overhead; Exhibit 4 – Underground). DTE may revise either Application from time to time in its sole discretion, but no revision of the Application shall materially affect the rights or obligations of JOINT USER under this Agreement.

**3. Attached Conduit.**

A Conduit System owned or maintained by DTE that contains at least one Attachment by JOINT USER.

**4. Attached Pole.**

A Pole owned or maintained by DTE, or which DTE has the rights to use and provide such rights herein, that contains at least one Attachment by JOINT USER.

**5. Attachment.**

Each affixation or installation of JOINT USER's cameras, including cables, strands, wires, and associated equipment necessary for the operation of such affixation or installation to DTE's Poles or in DTE's Conduit System or Trenches.

**6. Attachment Rental Fees.**

The annual amount that JOINT USER must pay to DTE pursuant to this Agreement for each Attachment to or in DTE's Poles, the Conduit System or Trenches, as set forth in Attachment 2.

**7. Authorization.**

DTE's grant of nonexclusive authority to JOINT USER to affix its Attachments to or in DTE's Poles, Conduit System and Trenches in accordance with the terms of this Agreement.

**8. Authorized Attachment.**

An Attachment for which Authorization has been obtained.

**9. Business Day.**

All days except Saturday, Sunday, DTE holidays, and officially recognized Federal legal holidays.

**10. Camera Attachment.**

An Attachment that is a camera.

**11. Conduit System.**

Ducts, conduits, handholes, and manholes installed to facilitate the transmission of electricity and/or other services.

**12. Conduit Occupancy Fee.**

The annual amount per linear foot that JOINT USER must pay to DTE pursuant to this Agreement in order for JOINT USER to occupy DTE's Conduit System.

**13. Control.**

With respect to any entity, the possession, directly or indirectly, of: (a) 10% or more of its ownership interests; or (b) the power to direct or cause the direction of management and policy, whether through the ownership of voting securities, partnership interests, by contract or otherwise.

**14. Default.**

When JOINT USER: (i) fails to perform any of its covenants or obligations set forth in this Agreement, (ii) makes any representation or warranty in this Agreement that is untrue or incorrect, (iii) files a bankruptcy petition in any bankruptcy court proceeding, or (iv) admits in



writing its inability to pay its debts when due or its intention not to comply with any requirement of this Agreement.

**15. Distribution Pole.**

A pole owned by DTE and bearing electric lines that have a voltage rating no higher than 40 kV.

**16. Drop/Lift Pole.**

An ancillary pole owned by DTE and necessary to provide clearance or to extend service from a mainline Distribution Pole (or from JOINT USER's facilities attached to a mainline Distribution Pole) to an individual customer(s).

**17. DTE Practices.**

DTE's Administrative Practices as set forth in Attachment 1 attached hereto.

**18. Imposition Costs.**

All costs, including reasonable margin, the cost of materials and equipment, fully loaded direct and indirect labor, engineering, supervision and overhead, associated with performance by DTE of certain tasks as specified in this Agreement and other similar costs.

**19. Make Ready Costs.**

All costs necessary for DTE to perform the Make Ready Work and prepare its Poles, Conduit System or Trenches for JOINT USER's Attachments, including but not limited to the costs of materials and equipment, fully loaded direct and indirect labor, tree trimming, engineering, supervision, and overhead. Engineering may include design, pole loading studies (including structural analyses, and wind and ice loading), proper conductor spacing and bonding, calculations to determine proper ground clearances and pole down guy and anchor strength requirements for horizontal and transverse loading, and compliance with all applicable requirements in this Agreement. Also included are the costs of installing or changing out inner duct, conduit, and Poles, including the cost of installation and/or removal of guys, anchors, stub poles, materials and equipment, temporary construction and all other construction in accordance with the technical requirements and specifications of this Agreement.

**20. Make Ready Estimate.**

The estimate prepared by DTE for all Make Ready Work that may be required by DTE to accommodate DTE's Poles, Conduit System or Trenches for attachment by JOINT USER.

**21. Make Ready Work.**

All work required by DTE to prepare DTE's Poles, Conduit System or Trenches for attachment by JOINT USER, including any necessary rearrangement of third party facilities.

**22. Noncompliant Attachment.**

Any Attachment that fails to comply with the technical requirements and specifications listed in this Agreement.

**23. Overlashing.**

The practice whereby an entity, whether the JOINT USER or a third party, physically ties or otherwise connects or attaches new wiring or facilities to wiring or to support strands or hardware that already have been affixed to a Pole.

**24. Pole.**

Any Distribution Pole, which does not include Drop/Lift Poles or Streetlight-Only Poles.

**25. Required Authorizations.**

All legally required authorizations that JOINT USER must obtain from federal, state, county or municipal authorities, public or private landowners, or other third parties to install, erect, operate or maintain its Attachments, and to provide the Services, including all required franchises, consents, easements, rights-of-way, and certificates of convenience and necessity.

**26. Security Instrument.**

A performance bond or its equivalent acceptable to DTE (e.g., irrevocable letter of credit), to be used by JOINT USER to guarantee JOINT USER's payment in full of all Attachment Rental Fees and other amounts payable to DTE under this Agreement, including potential costs incurred by DTE to remove JOINT USER's Attachments. The Security Instrument shall be in an amount to be determined by DTE in its sole discretion.

**27. Services.**

The monitoring of traffic in public areas.

**28. Streetlight-Only Pole.**

Any standard-design concrete, fiberglass, metal or wooden pole that has a mast arm for electrolier support and is used for street lighting purposes or for both street lighting and traffic signal purposes, but is not used for the local distribution of electricity.

**29. Term.**

The period during which this Agreement remains in effect.

**30. Trench.**

An excavation in the ground to allow utility facilities to be buried.

**31. Trench Occupancy Fee.**

The annual amount per linear foot that JOINT USER must pay to DTE pursuant to this Agreement in order for JOINT USER to occupy DTE's Trenches.

**32. Unauthorized Attachment.**

Any affixation of any JOINT USER facility of any nature to any property of DTE wherever located, including Poles, the Conduit System, and Trenches, and JOINT USER-owned facilities overlashed or attached to the attachments of any other attaching entity, that has not been authorized by DTE as required by this Agreement or any predecessor agreement. Unauthorized Attachments may include JOINT USER-owned facilities affixed to DTE's property or overlashed or attached to the attachments of any other attaching entity prior to the Effective Date of this Agreement.

**33. Unauthorized Attachment Fee.**

The fee to be paid by JOINT USER for each Unauthorized Attachment.

**34. Wireless Attachment.**

Each Attachment of an antenna and associated equipment that is used for the transmission or reception of radiofrequency ("RF") signals.

**35. Wireless Attachment Pole.**

A Pole on which a Wireless Attachment is affixed.

**36. Wireline Attachment.**

All Attachments except Camera Attachments and Wireless Attachments.

**ARTICLE II – SCOPE OF AGREEMENT**

**A. Purpose.**

The purpose of this Agreement is to establish terms and conditions for JOINT USER to attach, install and maintain Camera Attachments in the communications space on DTE's Poles for the monitoring of traffic in public areas, and Wireline and Wireless Attachments that are associated with such Camera Attachments, on and in DTE's Poles, Conduit System and Trenches.

**B. Nonexclusive Use.**

DTE does not imply or guarantee that JOINT USER will have sole occupancy of a Pole, Conduit System, or Trench.

**C. DTE Facilities.**

This Agreement applies only to DTE Distribution Poles, other poles DTE has the right to use and provide such services as provided under this Agreement, the Conduit System and Trenches, and does not permit access to or affixing of attachments to Drop/Lift Poles, Streetlight-Only Poles, transmission towers, other transmission facilities, or any other property or facilities of DTE.

**D. Property Rights.**

Each Party shall be responsible for obtaining its own rights-of-way and easements. DTE DOES NOT REPRESENT OR WARRANT THAT ANY OF ITS RIGHTS-OF-WAY, EASEMENTS, ENCROACHMENTS, OTHER PROPERTY RIGHTS, OR PERMISSIVE USE OR ACCESS ENTITLE JOINT USER TO: (I) ACCESS THE PROPERTY UNDERLYING DTE'S POLES, CONDUIT SYSTEM OR TRENCHES; (II) INSTALL, OPERATE OR MAINTAIN JOINT USER'S FACILITIES OR ATTACHMENTS; OR (III) PROVIDE JOINT USER'S SERVICES. This Agreement does not license or assign the use of any DTE real property rights to JOINT USER, including but not limited to easements and rights-of-way. DTE shall not be liable should JOINT USER at any time be prevented from placing or maintaining its Attachments on or in DTE's Poles, Conduit

System or Trenches because JOINT USER failed to obtain appropriate rights-of-way or easements. JOINT USER's use of DTE's Poles, Conduit System or Trenches is contingent on, and may be prevented or otherwise constrained by, the extent to which such use is permissible under federal, state and local laws and regulations.

### **ARTICLE III – ADMINISTRATIVE PRACTICES**

Specifications, drawings, forms and any practice or procedure essential to the detailed administration and operation of this Agreement are contained in the Administrative Practices – Attachment 1, which is incorporated in and made part of this Agreement. DTE shall have the right, acting reasonably and, except in the event of an emergency, with ninety (90) days advance written notice to JOINT USER, to unilaterally amend or change the Administrative Practices. Such amendments and/or changes shall become a part of this Agreement to the same extent as though originally part of the Administrative Practices. In the event that DTE amends the Administrative Practices, JOINT USER shall make all required modifications within thirty (30) days after receipt of notice thereof from DTE or within such other period of time that DTE may specify.

### **ARTICLE IV – JOINT USER OBLIGATIONS**

#### **A. Required Authorizations.**

Prior to affixing Attachments on Poles or installing Attachments in the Conduit System or Trenches, JOINT USER shall obtain all Required Authorizations. JOINT USER shall maintain and comply with the Required Authorizations throughout the Term. Upon request, JOINT USER shall provide DTE copies of any such Required Authorization. Any DTE authorization for JOINT USER to install and maintain Camera, Wireless or Wireline Attachments shall be null and void to the extent that JOINT USER has not obtained, maintained or complied with a Required Authorization, or a regulatory entity having competent jurisdiction rules that JOINT USER does not have such rights to install or maintain its Attachments.

#### **B. Use of Attachments.**

JOINT USER shall use each of the Attachments to provide the Services. JOINT USER shall not acquire attachment rights for or on behalf of any Affiliate or other third party and, with the exception of permitted Overlapping, JOINT USER shall not authorize any Affiliate or other third party to affix any cameras, cables, strand, wires, or other facilities, or antennas, transmitters, receivers and/or associated equipment on the Poles, Conduit System or Trenches. JOINT USER shall not allow any Affiliate or third party to lease, Overlap, or otherwise use any Attachments or Poles that JOINT USER itself is not using to provide the Services. JOINT USER shall notify DTE pursuant to Article XIX (Notices) within 10 days whenever JOINT USER Overlaps, leases capacity on, attaches to, or otherwise uses attachments owned by any third party that are affixed to the Poles, Conduit System or Trenches of DTE. This notification requirement does not relieve JOINT USER of its obligation, under Article VI of this Agreement, to submit an Application to DTE requesting permission to attach to or make use of DTE's Poles, Conduit System or Trenches.

**C. Compliance with Applicable Rules.**

JOINT USER shall comply with all federal, state, and local rules, regulations and ordinances and all technical rules and specifications applicable to JOINT USER's affixation of Attachments to DTE's Poles or installation of Attachments in DTE's Conduit System or Trenches, including any local zoning restrictions.

**D. Qualifications of Employees, Agents and Contractors.**

JOINT USER shall ensure that all employees, agents and contractors of JOINT USER used to install, maintain or operate the Attachments have received all required training with respect to work on or in Poles, Conduit System and Trenches with energized electric systems and wired and wireless communications systems. Such training shall include, but not be limited to, electrical and radio frequency emissions safety and fall protection, and shall be at least as extensive as the training received by DTE's employees performing similar work, as determined by DTE in its sole judgment. JOINT USER shall produce proof of such training upon request by DTE.

**E. Notification of Attachments.**

When requested by DTE, JOINT USER shall provide DTE with the precise location, routes, and total number of JOINT USER's Attachments.

**F. FCC Compliance.**

JOINT USER shall install, operate and maintain its Wireless Attachments in compliance with all applicable requirements of the Federal Communications Commission ("FCC"), including noninterference requirements, and shall not interfere with any radiofrequency communications employed by DTE, as determined by DTE. JOINT USER shall cooperate with DTE in determining the source of any interference.

**ARTICLE V – SPECIFICATIONS**

**A. Attachment Requirements and Specifications.**

The affixation or installation of Attachments by JOINT USER shall conform with the requirements and specifications of:

1. the National Electrical Safety Code, including modifications by authority of the State of Michigan or any other authority having jurisdiction;
2. any applicable work practices including, but not limited to, the Department of Labor Occupational Safety and Health Act (OSHA), and the Michigan Occupational Safety and Health Act (MIOSHA);
3. Michigan Department of Transportation Regulations (MDOT);
4. the Administrative Practices – Attachment 1;
5. the DTE Energy Safety Handbook for Contractors and Contractor Employees or Agents and any other safety precautions specified by DTE;
6. all federal and state maximum permissible exposure ("MPE") limits applicable to wireless emissions;
7. any current or future rules or orders of any federal, state or local authority having jurisdiction;

8. Telcordia's Blue Book Manual of Construction Procedures (if applicable); and
9. any requirements that applicable property owners may prescribe.

To the extent such requirements or specifications may conflict, then the most stringent shall apply.

**B. Conduit System Installations.**

JOINT USER shall install only non-dielectric and non-armored fiber optic cable in DTE's Conduit System. Where JOINT USER's facilities will be installed in the Conduit System, JOINT USER may use any reasonably available innerduct, as determined by DTE. If there is no such reasonably available innerduct, JOINT USER may request that DTE install three (3) innerducts in such duct at JOINT USER's expense. If the duct will not support three (3) innerducts, JOINT USER may request that DTE install as many innerducts as feasible. All innerducts DTE agrees to install in DTE's Conduit System shall become the property of DTE, and DTE shall be free to use such unoccupied innerducts for any purposes it deems appropriate, provided that DTE shall first reimburse JOINT USER, via a credit, for JOINT USER's expense for such innerducts. The credit shall be mutually calculated by the parties and shall be based on written documentation provided to DTE by JOINT USER, as long as such documentation is provided to DTE within sixty (60) days after the innerduct is installed. Provided the documentation is provided to DTE within the sixty (60) day period, the calculated credit(s) will then be applied to next billing cycle. If the documentation is not provided to DTE within the sixty (60) day period, then no credit shall be owed to JOINT USER. JOINT USER's facilities will be installed by DTE in one of those innerducts at JOINT USER's expense. As used in this section, innerduct shall mean high density polyethylene ducts, 1 ¼ inches in diameter, installed within DTE's Conduit System. At JOINT USER's request and expense, DTE in its sole discretion may offer access to existing laterals to access to buildings and customers.

**C. Assumption of Risk.**

JOINT USER expressly assumes responsibility for determining the condition of all Poles, the Conduit System or Trenches to be climbed or accessed by its employees, agents, contractors or subcontractors or upon or in which JOINT USER's attachments are to be affixed or installed, and shall notify DTE immediately of any conditions that might be potentially hazardous on any such Poles, Conduit System or Trenches. JOINT USER assumes all risks related to the construction, operation and maintenance of its Attachments, including exposure to any radiofrequency or electromagnetic fields.

**ARTICLE VI – ESTABLISHING AND IDENTIFYING POLE, CONDUIT SYSTEM AND TRENCH USE**

**A. Attachment Authorization Required.**

No attachment, placement, or installation shall be made by JOINT USER on any DTE Pole, Conduit System or Trench before JOINT USER submits an Application and thereafter receives written Authorization (in the form of Exhibit 2 or 4 of the Administrative Practices – Attachment 1) from DTE. Such Authorization may be denied for reasons of safety, reliability, lack of capacity, or generally applicable engineering reasons including, but not limited to, (i) overloading of DTE's structures; (ii) interference

with DTE's facilities or the facilities of other attaching entities; (iii) any compromise of safety or reliability; (iv) any violation of engineering standards; (v) security or operability concerns; or (vi) to facilitate service to electric customers. Such denial shall be specified in writing. If DTE rejects all or part of JOINT USER's Application because of capacity concerns, JOINT USER may request DTE, at JOINT USER's sole expense, to replace any affected Pole(s) with a taller or stronger pole(s), or to expand the capacity of any affected Conduit System(s) with additional innerducts, that will accommodate JOINT USER's proposed attachment(s). DTE, in its sole discretion, may replace any affected Poles or install additional innerduct to accommodate JOINT USER's proposed attachments. The attachment application procedures and forms are contained in the Administrative Practices attached hereto at Attachment 1. JOINT USER shall pay an Application Processing Fee as specified in Attachment 2 to reimburse DTE for the administrative costs associated with processing JOINT USER's Applications, and JOINT USER shall affix or install its Attachments on or in DTE's Poles, Conduit System or Trenches at its own expense.

**B. Camera and Wireless Attachments.**

Camera and Wireless Attachments are permitted only in the communications space on DTE's Distribution Poles, or on extension arms extending from the communications space. Camera and Wireless Attachments are not permitted elsewhere on the Pole and cannot be strand-mounted.

**C. Make-Ready Procedures.**

1. If Make Ready Work is required, DTE may in its sole discretion, on the basis of the Application, associated construction plans and drawings, and Engineering Survey, submit to JOINT USER a Make Ready Estimate for all Make Ready Work which may be required. The Make Ready Estimate shall be based on DTE's standard work estimating methods, which shall follow generally accepted estimating principles and include items such as materials less salvage, labor, engineering, supervision, quality assurance and overhead.
2. Upon notice that the Make Ready Estimate has been accepted by JOINT USER, DTE shall proceed with the Make Ready Work covered by the Make Ready Estimate. All Make Ready Work shall be performed by DTE or one of DTE's contractors, except that DTE may, in its sole discretion, permit or require JOINT USER to contract directly with a high voltage electrical contractor and/or engineering design firm approved by DTE. Any additional guying required by reason of JOINT USER's Attachments shall be made by JOINT USER at its expense, and to the satisfaction of DTE. Nothing shall preclude the Parties from making other mutually agreeable arrangements for contracting for or otherwise accomplishing the necessary Make Ready Work.
3. JOINT USER must reimburse DTE for any unpaid Make Ready Costs within thirty (30) days of the receipt of DTE's invoice. JOINT USER's continuing Authorization to use the Poles, Conduit System or Trenches is contingent upon timely payment of Make Ready Costs. If timely payment is not received, DTE may exercise its Article XII Default remedies and in addition may require JOINT USER to pay for future Make Ready Costs in advance of the performance of Make Ready Work.

**D. Coordination with Third Parties.**

1. If rearrangement or relocation of third party facilities is necessary to accommodate JOINT USER's Attachments, JOINT USER must negotiate separately with each third party for such rearrangement or relocation. JOINT USER shall notify each third party attached to the affected Poles, Conduit System or Trench of JOINT USER's proposed Attachments and, if necessary, negotiate with such third party(ies) to establish clearances between its facilities and those of DTE and such other party(ies). If DTE specifies that such third party rearrangement or relocation must occur within a certain period of time, JOINT USER shall notify each third party of the deadline. Except as specified in paragraph 2 to this Section C, JOINT USER shall reimburse the third party(ies) for any expense incurred by them in transferring or rearranging facilities to accommodate JOINT USER's Attachments.
2. Should any third party fail to rearrange or relocate its facilities within the time specified by DTE, then DTE in its discretion may rearrange or relocate such third party facilities. In such event, JOINT USER shall reimburse DTE for the cost of such rearrangement or relocation and JOINT USER thereafter may seek reimbursement from any third party(ies) JOINT USER believes should be liable for such cost.
3. JOINT USER shall negotiate with third parties with respect to any rearrangement or relocation of JOINT USER's facilities that may be required by third party attachments requested subsequent to JOINT USER's Attachments. Should JOINT USER fail to rearrange or relocate its facilities within any time specified by DTE, then DTE in its discretion may rearrange or relocate such JOINT USER facilities at JOINT USER's Imposition Cost expense and without incurring any liability to JOINT USER.
4. JOINT USER shall use the applicable electronic notification system designated by DTE to notify, monitor, and update the status of work associated with JOINT USER's relocation needs. JOINT USER shall perform requested work within 10 business days or pursuant to a mutually agreed upon schedule.
5. In the alternative to the above, DTE can use the Turnkey Make Ready process referenced in Attachment 6.

**E. Overlapping.**

JOINT USER may Overlap existing Authorized Attachments, except Camera Attachments or Wireless Attachments, under the following conditions:

1. JOINT USER may Overlap its Authorized Attachments only upon prior written approval from DTE pursuant to the Application and approval process contained herein;
2. Prior to Overlapping any Attachment, JOINT USER shall submit an Application for such Overlapping and, if the Overlapping is to be performed on behalf of a third party, identify the third party;
3. Prior to Overlapping any Attachment, JOINT USER shall remove any cable, strand or wire that is not required to provide the Services or the services of any third party;



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4. Any third party Overlashing shall be installed, operated and maintained by JOINT USER or its agents, contractors or subcontractors;
5. JOINT USER shall not allow the third party on whose behalf any third party Overlashing is to be performed to access the Poles unless the third party has obtained DTE's prior, written permission for such access;
6. Except as otherwise specified in this Section E, JOINT USER's Overlashing shall be subject to all other covenants, representations and warranties in this Agreement applicable to Attachments, except that DTE may charge JOINT USER any additional amount for such Overlashing that is permissible under applicable state pole attachment regulations; and,
7. Any Overlashing for which JOINT USER fails to follow these procedures shall be deemed to be an Unauthorized Attachment.

**ARTICLE VII – ATTACHMENT CONDITIONS**

**A. Conduit Access.**

DTE in its discretion may prohibit JOINT USER from installing any Attachments in any portion or all of DTE's Conduit System, and prohibit JOINT USER from entering any vault, manhole or other space comprising the Conduit System. To the extent that installation or access is permitted, JOINT USER shall arrange for DTE field representative(s) to be present any time JOINT USER is performing work, including, without limitation, maintenance work in DTE's Conduit System. Depending on the scope of the work, DTE, acting reasonably and consistent with DTE standard practices, may assign more than one field representative to monitor JOINT USER's work. JOINT USER shall not perform any work in Conduit System without the field representative(s) being at the work location. The field representative(s) shall have the authority to terminate any work being performed by JOINT USER should the field representative(s) believe JOINT USER, in performing such work, is not complying with the terms of this Agreement. Charges for DTE to be present shall be reimbursed by JOINT USER. If, during installation, DTE encounters previously unknown or unforeseen circumstances that prevent or hinder the installation of JOINT USER's attachments, JOINT USER will be notified. Upon notification, JOINT USER shall determine whether to continue with the installation and pay in advance for any additional work that may be necessary to make the Conduit System suitable for JOINT USER's attachments.

**B. Wireless Attachments.**

In addition to all other provisions in this Agreement, JOINT USER's Wireless Attachments are subject to the following conditions:

1. An application filed pursuant to Article VI is required for any installation or modification of any Wireless Attachments on a Pole, including any modification that may change the operational characteristics of the Wireless Attachment including but not limited to frequency, elevation, or effective radiated power ("ERP") level.
2. DTE must approve in advance all equipment to be used for the Wireless Attachments. JOINT USER shall identify all such equipment by providing in the

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Wireless Equipment Approval Form attached hereto at Attachment 5: (i) a detailed drawing of the Wireless Attachment; and (ii) a detailed description of all equipment to be used on or within 20 feet of the Pole on which the Wireless Attachments are to be installed or in DTE's right-of-way.

3. Upon receiving equipment approval by DTE, JOINT USER must: (i) utilize only the equipment that has been specified on Wireless Equipment Approval Form and approved by DTE; (ii) operate the equipment identified on Wireless Equipment Approval Form only in accordance with the specifications listed therein; and (iii) affix that equipment only in accordance with the drawing attached to JOINT USER's Wireless Equipment Approval Form.
4. If the proposed installation of JOINT USER's Wireless Attachments requires the preparation of an Environmental Assessment pursuant to 47 C.F.R. §1.1307 (or successor provision), JOINT USER shall prepare such Environmental Assessment, and upon request, provide proof that the FCC has determined the proposed installation will not have a significant environmental effect. If the proposed installation of JOINT USER's Wireless Attachments requires notification to and/or approval from a State Historic Preservation Officer or Tribal Historic Preservation Officer, JOINT USER shall provide such notification and/or obtain such approval, and provide proof of such notification and/or approval upon request. If JOINT USER fails to provide any documentation or proof required by this section, then in addition to all other remedies available under this Agreement, DTE may at any time remove the applicable Wireless Attachments at JOINT USER's Imposition Cost expense and without incurring any liability to JOINT USER.
5. JOINT USER's Wireless Attachments must conform with DTE's standards applicable to wireless attachments.
6. Once JOINT USER's Wireless Equipment Approval Form has been approved by DTE, JOINT USER may request wireless attachments that use only such approved equipment by following the Article VI application process. Additional equipment approval will be required for new types of equipment or modified operating parameters.
7. JOINT USER personnel may not access any DTE Pole above the communications zone. Only approved DTE personnel or contractors under the direction of an authorized DTE employee are permitted to access the DTE pole above the communications zone, and any installation, re-installation, maintenance, transfer or removal work that JOINT USER wishes to perform must be performed by approved DTE personnel or contractors under the direction of an authorized DTE employee and at JOINT USER's expense.
8. JOINT USER must notify DTE in advance of the name and contact information of every contractor JOINT USER has authorized to perform work on JOINT USER's Attachments to DTE's Poles. DTE may for good cause prohibit JOINT USER from using any contractor. JOINT USER will not permit any of its contractors to assign, delegate or subcontract any such work without JOINT USER obtaining the prior written consent of DTE. Any assignment, delegation or subcontracting shall not relieve JOINT USER of its obligations and liabilities under this Agreement.

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9. A Professional Engineer licensed in Michigan and with experience regarding radio frequency transmissions shall certify that JOINT USER's Wireless Attachments, as installed, will fully comply with all state and federal radiofrequency radiation ("RFR") exposure limitations ("Wireless Certification(s)"). Upon request, JOINT USER shall provide DTE with a copy of all Wireless Certifications.
10. If DTE provides JOINT USER a list of all existing joint users on any DTE Pole to which (or within 20 feet of which) JOINT USER seeks to have Wireless Attachments installed, then JOINT USER shall notify all such entities that JOINT USER will be affixing a Wireless Attachment to or near that pole, with such notice given at least five (5) days before the Wireless Attachment is made. JOINT USER shall copy DTE on all notices it sends to such other attachers.
11. JOINT USER shall: (1) comply on an on-going basis with all applicable federal, state and local rules and regulations, including the rules and regulations of the FCC, governing the maximum permitted levels of radio frequency energy exposure ("Maximum Permissible Exposure," or "MPE") (calculated on an aggregate basis with any other radio frequency energy emitters that may be present); (2) comply with all applicable federal, state and local rules and regulations, including the rules and regulations of the FCC, governing protection of health and safety with respect to radio frequency energy exposure, in the operation and maintenance of JOINT USER's Wireless Attachments (taking into account the actual conditions of human proximity to Wireless Attachments on or near DTE's Poles); and (3) pay the costs of testing JOINT USER's Wireless Attachments for compliance with the preceding clauses (1) and (2) as DTE may, in its discretion direct from time to time. Such testing shall be conducted by independent experts selected by DTE following consultation with JOINT USER and in accordance with the FCC's Office of Engineering and Technology ("OET") Bulletin 65 (or a successor thereto) and may include the requirements of any other administrative authority having jurisdiction over JOINT USER's Wireless Attachments. In the alternative, JOINT USER shall pay the costs of alternative testing procedures if DTE so directs that an alternative testing procedures be utilized if DTE, in its sole discretion reasonably determines that such alternative testing procedures are appropriate.
12. Neither the installation nor operation of JOINT USER's Wireless Attachments shall cause radiofrequency ("RF") interference with the radio communications systems or other equipment of DTE. JOINT USER shall comply with all FCC requirements pertaining to RF interference with the radio communications systems or equipment of other persons, including but not limited to communications companies, public safety agencies, and individuals. JOINT USER shall respond promptly to any complaints of RF interference and shall cause such interference to be eliminated by having its Wireless Attachments modified or removed if deemed the cause of such interference. If JOINT USER fails to take corrective action to eliminate such interference within twenty-four (24) hours of notice thereof, DTE shall have the option (but not the obligation) to require JOINT USER to cease all operations (reasonable test period excluded) until such interference is corrected or eliminated and shall have the right (but not the obligation) to engage outside consultants, at JOINT USER's expense, to resolve RF interference issues. DTE shall not be responsible or liable for any RF interference caused or suffered by JOINT USER.
13. JOINT USER shall evaluate the possibility of RF interference between its Wireless Attachments and other existing uses on DTE's right-of-way or property. Upon

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request, JOINT USER shall, at JOINT USER's sole cost and expense, perform an intermodulation analysis, including all frequencies at the site as provided by DTE or directed by DTE to be provided to JOINT USER by other third parties, and submit a copy to DTE as evidence of non-interference. JOINT USER may, from time to time, re-utilize previously prepared intermodulation studies if such re-utilization is reasonable under the circumstances and such studies analyze the same frequencies as those involved at the subject site. JOINT USER's submission of its Wireless Equipment Approval Form shall signify its determination that the existing uses by other attachers will not cause RF interference to JOINT USER's own Wireless Attachments. If requested to do so by DTE, JOINT USER shall at its own expense prepare and conduct an evaluation of the potential for RF interference from a Wireless Attachment with DTE equipment.

14. If a DTE Pole to which (or within 20 feet of which) JOINT USER's Wireless Attachments are affixed is located on private property or a public right-of-way and the landowner or public entity on whose property or right-of-way the pole is located evidences that it has not authorized such Wireless Attachments, then the Wireless Attachments shall immediately be removed at JOINT USER's expense. JOINT USER shall be solely responsible for any and all fines, penalties, and/or liabilities of whatever kind arising out of JOINT USER's unauthorized Wireless Attachment.
15. Should there be significant citizen opposition (as determined by DTE in its sole discretion) to any JOINT USER Wireless Attachments on DTE's Poles, JOINT USER shall promptly notify DTE and shall attempt to mitigate such opposition. JOINT USER shall be required to timely respond to citizen opposition within five (5) days of becoming aware of complaints regarding JOINT USER Wireless Attachments. JOINT USER agrees to negotiate in good faith to resolve any instances of citizen opposition. If JOINT USER cannot obtain a resolution within 30 days of becoming aware of the citizen opposition, then JOINT USER shall remove or relocate the applicable Wireless Attachment(s).
16. Except as otherwise stated in this section, JOINT USER shall provide DTE and other attaching entities with the capability to disconnect the Wireless Attachment or associated equipment so that the output of RF emissions can be removed while they are performing installation, repair, maintenance, transfer, removal or other work on or within twenty (20) feet of JOINT USER's Wireless Attachments. Such disconnect capability must be readily accessible and identifiable, and be suitable for lock out, tag out safety procedures.
17. JOINT USER shall post appropriate RF warning signs at each Wireless Attachment location in accordance with Occupational Safety and Health Administration Regulations and IEEE standards. Such signs shall identify the location of switches for disconnecting the Wireless Attachments and provide instructions to personnel accessing the Poles regarding how to operate the disconnect switch.
18. Should any JOINT USER Wireless Attachment fail to comply with the requirements of this section or with the code and other technical requirements and specifications identified in this Agreement, then in addition to all other remedies specified in this Agreement, JOINT USER may be assessed the Unauthorized Attachment Fee applicable to Wireless Attachments for each such noncompliant Wireless Attachment.

**C. Identification Markers.**

At each Pole or manhole location and at JOINT USER's expense, Joint User's Wireline Attachments shall be identified with a durable, legible weatherproof permanent identification marker in the form of a snap-around cable-wrap or tag showing JOINT USER's name and a twenty-four (24) hour toll-free telephone number, and JOINT USER's Camera and Wireless Attachments shall be identified with similar permanent identification markers. Such permanent identification markers must also follow the specifications identified in the Administrative Practices attached as Attachment 1. A sample of such permanent identification markers must be submitted to DTE for approval prior to installation. JOINT USER shall be responsible for periodically inspecting its Camera, Wireline and Wireless Attachments to ensure they have such permanent identification markers. Should DTE encounter any of JOINT USER's Attachments without permanent identification markers, DTE may notify JOINT USER provided that DTE can otherwise identify the Attachments as belonging to JOINT USER. JOINT USER shall have thirty (30) days from the date of notice to place such permanent identification markers on those Attachments. If the markers are not placed within thirty (30) days, then DTE may remove such Attachments without incurring any liability to JOINT USER, and JOINT USER shall reimburse DTE for the Imposition Costs of such removal.

**ARTICLE VIII – MAINTENANCE OF FACILITIES**

**A. Tree Trimming.**

DTE shall continue to perform the type of tree trimming it typically would perform had JOINT USER Attachments not been present on its Poles. Any additional tree trimming required for the affixation, installation or maintenance of JOINT USER's Attachments shall be performed by or at the expense of JOINT USER.

**B. Emergency Manhole Access.**

In the event JOINT USER experiences an emergency with its Attachment in the Conduit System, a DTE representative must be at the site before JOINT USER, or its contractor, may enter a DTE manhole. DTE will respond to an emergency as arranged between JOINT USER and DTE at JOINT USER's expense.

**C. DTE Reservation of Rights.**

DTE reserves to itself, its successors and assigns, the right to maintain its Poles, Conduit System and Trenches, and to operate its facilities thereon or therein in such manner as will best enable it to fulfill its own service requirements and responsibilities.

**D. Specifications for Trench Work.**

In joint use Trenches, with energized electrical facilities, JOINT USER shall hand expose (no power tools) its facilities to work and/or repair JOINT USER facilities. Further, when any work is necessary to install, maintain or repair its underground facilities, JOINT USER shall follow the provision as detailed in Act 174 of Michigan Public Act of 2013; MCL 460.721, *et seq.* All personnel involved in hand exposing facilities shall be trained in possible dangers and have knowledge of the approved

methods and safety precautions. Normally, DTE will not de-energize its facilities during JOINT USER hand exposing work. However, digging in any manner shall not be performed around faulted electric power cables until DTE has verified that it is de-energized and tested. It shall be incumbent upon JOINT USER to determine through inquiry and field observation any potential for damage to power facilities before digging and to avoid such damage.

**ARTICLE IX – MODIFICATION OR TERMINATION OF POLE, CONDUIT, OR TRENCH USE**

**A. Removal of Attachments by JOINT USER.**

JOINT USER may, at any time, remove its Attachments from any DTE Pole, Conduit System, or Trench by following the process specified in the Administrative Practices attached hereto at Attachment 1. DTE reserves the right to inspect each such removal by JOINT USER. DTE's post-removal inspection costs shall be paid by JOINT USER. Failure to make such inspections shall not relieve JOINT USER of any responsibility or obligation or liability assumed under this Agreement.

**B. Replacement, Relocation, Removal or Abandonment of Poles or Conduit System.**

DTE may, in its sole judgment: (i) replace or relocate any Attached Poles or Conduit System to maintain the reliability, operability, and security of its electric and internal communication system or to facilitate service to its electric customers; or (ii) remove or abandon any Poles or Conduit System not needed for its service requirements or as required by a government authority or private landowner.

**C. Notice.**

Except (i) in an emergency involving safety of persons or protection of property, (ii) as necessary to maintain the efficient operation of DTE's electric distribution system, or (iii) as necessary to provide new or upgraded electric service, all as determined by DTE in its sole discretion, DTE shall provide thirty (30) days' notice to JOINT USER whenever DTE intends to replace, relocate, abandon or remove an Attached Pole or Conduit System. Notwithstanding the foregoing, if a federal, state, county or municipal authority or private landowner requires discontinuance of the Attached Pole in less than thirty (30) days, the notice provided by DTE shall be reduced accordingly. In instances for which notice is provided, DTE shall specify the Poles or Conduit System involved and the time of such proposed replacement, relocation, abandonment or removal.

**D. JOINT USER Obligations.**

If DTE replaces or relocates an Attached Pole or Conduit System, JOINT USER shall transfer its Attachments to the new or relocated Attached Pole or Conduit System within the time so specified by DTE. If DTE wishes to abandon or remove an Attached Pole or Conduit System, JOINT USER shall, at the time specified, remove its Attachments from the Attached Pole. Should JOINT USER fail to transfer or remove its Attachments at the time specified for such transfer or removal, DTE may elect to: (i) transfer JOINT USER's Attachments; (ii) remove JOINT USER's Attachments; (iii) charge JOINT USER an additional fee for the continuing Attachments at the rate of three times the Attachment Rental Fee for each year or portion thereof that the Attachments remain; or (iv) sell the pole to JOINT USER under the terms specified in Section G. If DTE elects

to transfer or remove JOINT USER's Attachments, JOINT USER shall reimburse DTE for the Imposition Costs of such transfer or removal, and DTE shall not be liable for any loss or damage to JOINT USER's facilities that may result.

**E. JOINT USER Lack of Required Authorization.**

Upon notice from DTE to JOINT USER that the use of any Pole, Conduit System or Trench is forbidden by governmental authorities or, if the underlying private property owner(s) claims JOINT USER does not have the right to attach to a Pole, Conduit System or Trench and if JOINT USER is not able to provide written permission from private property owner(s) for the Pole, Conduit System or Trench is located that JOINT USER has permission for such Attachment, then Authorization for the affected Attachments shall immediately be terminated and JOINT USER must begin to remove its Attachments within ninety-six (96) hours of such notice. If JOINT USER does not diligently pursue removing its Attachments within ninety-six (96) hours, DTE may remove the Attachments at JOINT USER's Imposition Cost expense and without incurring any liability to JOINT USER.

**F. Emergency Rearranging, Transfer or Removal.**

Notwithstanding the foregoing, in the event of an emergency as determined by DTE, DTE may take whatever action it deems necessary and appropriate under the circumstances, including replacing, relocating, removing, or abandoning Poles or the Conduit System, and rearranging, transferring or removing JOINT USER's Attachments at JOINT USER's expense. DTE shall not be liable for any loss or damage to JOINT USER's facilities that may result. The failure of DTE to provide notice shall not subject DTE to liability for any loss of or damage to JOINT USER. DTE service restoration in an emergency shall take priority over the restoration of JOINT USER's service.

**G. DTE Sale of Pole.**

If DTE elects pursuant to Section D to sell the Pole to JOINT USER, DTE shall provide JOINT USER with a properly authorized bill of sale reflecting the reproduction cost depreciated value of the pole, except that such value shall not be less than 25% of the cost of a new replacement pole. Upon provision of such bill of sale, JOINT USER shall receive the pole "as is," take title to the pole for all purposes, and indemnify, defend and hold harmless DTE from all obligation, liability, cost, claim, damage, expense or charge related thereto or raised thereafter. JOINT USER shall comply with all appropriate state and federal law regarding the maintenance, replacement, and/or disposal of the pole. DTE specifically disclaims any warranty or representation regarding the condition and safety of such poles or the scope of the easements or rights-of-way necessary for JOINT USER to provide the Services. DTE does not warrant, guarantee, or imply that such pole possesses sufficient mechanical strength as required by or for any use of JOINT USER. DTE makes no representations or guarantees concerning any right to access or occupy the premises where the pole is currently located or to use the pole for any particular purpose. DTE specifically disclaims and excludes all implied warranties, including the implied warranties of merchantability and fitness for a particular purpose.

**H. Recovery of Space.**

DTE may reclaim space on the Poles or Conduit System for the future expansion of its core utility service. Should DTE need to reclaim space on the Poles or Conduit System,

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JOINT USER shall, upon receipt of sixty (60) days' notice, either (a) vacate the space by removing its Attachments at its own expense, or (b) request that DTE replace such Pole with a taller or stronger pole, or install more inner duct, that will accommodate JOINT USER's attachment(s). Any such pole replacement or inner duct installation agreed to by DTE shall be at JOINT USER's expense. Should JOINT USER fail within the 60-day notice period to vacate the space or request DTE to replace the Pole or install more inner duct, DTE may remove JOINT USER's Attachments without incurring any liability to JOINT USER and JOINT USER shall reimburse DTE for the Imposition Costs associated with such removal.

**I. Costs for Work on JOINT USER's Attachments.**

JOINT USER shall be solely responsible for all costs of installation, rearrangement, removal or transfer of its Attachments on, from, to or in DTE's Poles, Conduit System and Trenches, including, as appropriate, the recovery of its costs from any other attaching entity. JOINT USER expressly agrees and understands that it shall not, at any time, seek reimbursement from DTE of the costs incurred by or on behalf of JOINT USER to remove, relocate, re-arrange, transfer, or replace JOINT USER's Authorized Attachments.

In the alternative, at DTE's sole discretion, DTE may use the Turnkey Make Ready process referenced in Attachment 6.

**J. Costs for Rearrangement of Other Facilities.**

In any case where the facilities of DTE or any other attacher(s) are required to be rearranged on the Poles, Conduit System or Trenches of DTE in order to accommodate JOINT USER's Attachments, JOINT USER shall reimburse DTE and the other attacher(s) for the total reasonable costs incurred by DTE and the other attacher(s) and shall be solely responsible for the notification to another attacher(s) and the payment of any cost for the installation, rearrangement, removal or transfer of any other attachers(s)' facilities to accommodate JOINT USER's Attachments.

In the alternative, at DTE's sole discretion, DTE may use the Turnkey Make Ready process referenced in Attachment 6.

**ARTICLE X – CHARGES**

Certain charges to be paid by JOINT USER to DTE and the terms of payment for such charges are set forth in Charges/Terms of Payment – Attachment 2, which is incorporated in, and part of, this Agreement.

**ARTICLE XI – INVENTORIES AND INSPECTIONS**

**A. Post-Construction Inspections.**

DTE reserves the right to inspect each new installation of JOINT USER. DTE's post-construction inspection costs shall be paid by JOINT USER. Failure to make such inspections shall not relieve JOINT USER of any responsibility or obligation or liability



assumed under this Agreement.

**B. Periodic Inspections.**

In addition to post-construction inspections, DTE may conduct inspections from time to time as necessary in DTE's sole judgment to determine whether JOINT USER's Attachments meet the technical requirements and specifications of this Agreement. An inspection may be based upon either a sample or all of JOINT USER's Attachments, in the sole discretion of DTE. If practicable, as determined in DTE's sole judgment, DTE shall provide ten (10) days' notice of such inspections to JOINT USER, and JOINT USER shall have the right to be present at and observe any such inspections. Inspections may be conducted, in DTE's discretion, either by DTE or an independent agent approved by DTE. DTE may conduct an inspection of JOINT USER's Attachments no more frequently than once every year unless, in DTE's sole determination, more frequent inspections are necessary for reasons involving safety of persons or protection of property. JOINT USER shall reimburse DTE for all costs and expenses of conducting inspections to the extent that such expenses are attributable to JOINT USER's Attachments.

**C. Noncompliant Attachments.**

If during inspection or otherwise DTE determines that a Noncompliant Attachment exists with respect to any of JOINT USER's Attachments, JOINT USER shall, upon notice by DTE, correct such Noncompliant Attachment within thirty (30) days of notification, unless in DTE's sole judgment, safety considerations require JOINT USER to take corrective action within a shorter period. If multiple Noncompliant Attachments are identified in the notice, DTE may establish a schedule specifying the dates by which JOINT USER must correct those violations. Should JOINT USER fail to correct one or more such Noncompliant Attachments within the time specified, or if safety considerations so require, DTE may elect to do such work itself, and JOINT USER shall reimburse DTE for the Imposition Costs incurred by DTE. DTE shall not be liable for any loss or damage to JOINT USER's facilities that may result, and JOINT USER shall be responsible for any additional damages resulting from its failure to act in a timely manner in accordance with these requirements. If one or more Noncompliant Attachments are not corrected by JOINT USER within the time specified, JOINT USER shall pay the applicable Noncompliant Attachment Fee specified in Attachment 2 for each such Noncompliant Attachment. As specified in Attachment 2, the Noncompliant Attachment Fee is higher for Noncompliant Attachments for which safety considerations require corrective action within a period shorter than 30 days. A single Attachment with multiple Noncompliant Attachments will be assessed as one Noncompliant Attachment for the purpose of determining the Noncompliant Attachment Fee. An additional Noncompliant Attachment Fee may be assessed on any Noncompliant Attachment for each additional sixty (60) day period or portion thereof during which the Noncompliant Attachment remains uncorrected following the date such Noncompliant Attachment is to be corrected according to this Section.

**D. Inventories.**

DTE may conduct an inventory of JOINT USER's Attachments to verify the number of JOINT USER's Attachments. An inventory may be based upon either a representative and statistically relevant sample or all of JOINT USER's Attachments in the sole discretion of DTE. DTE shall provide thirty (30) days' notice of any such inventory so

that JOINT USER may be present and observe such inventory. Inventories may be conducted, in DTE's discretion and as circumstances warrant, either by DTE or an independent agent approved by DTE as specified in such notice. JOINT USER shall reimburse DTE for all costs and expenses of conducting inventories to the extent that such expenses are attributable to JOINT USER's Attachments, including Unauthorized Attachments. JOINT USER shall make available to DTE all of its relevant maps and records for any such inventory.

**E. Unauthorized Attachments.**

Within thirty (30) days of notification of each Unauthorized Attachment, JOINT USER shall pay to DTE the applicable Unauthorized Attachment Fee for each Unauthorized Attachment for each year or part thereof that the Unauthorized Attachment was attached to DTE's Poles. Within such 30-day period, JOINT USER either must remove the Unauthorized Attachment or submit an Application for approval of the Attachment. The Unauthorized Attachment Fee shall be in addition to any and all other applicable fees, including without limitation, the Attachment Rental Fees due and payable for the current annual period and for each prior period in which the Unauthorized Attachment existed. If the prior period in which the Unauthorized Attachment existed cannot be determined to the mutual satisfaction of the Parties, the prior period shall be the time period since the last 100% inventory of JOINT USER's Attachments. Should JOINT USER fail to comply with any of these requirements, DTE may demand that such Unauthorized Attachment be removed by JOINT USER, or DTE itself may remove the Unauthorized Attachment without incurring any liability to JOINT USER and JOINT USER shall be liable to DTE for the Imposition Costs associated with such removal. Nothing herein shall act to limit any other applicable remedies, including a remedy for trespass, that may be available to DTE as a result of any Unauthorized Attachment.

**F. DTE Failure to Act.**

No act or failure to act by DTE with regard to any Unauthorized Attachment shall be deemed to ratify, approve or license the Unauthorized Attachment. If an Application for such Attachment is subsequently approved, such approval shall not operate retroactively to constitute a waiver by DTE of any of its rights under this Agreement regarding the Unauthorized Attachment, and JOINT USER shall be subject to all liabilities, obligations and responsibilities of this Agreement from its inception with regard to any such Unauthorized Attachment.

**ARTICLE XII – DEFAULT PROVISIONS**

**A. Default Remedies.**

If JOINT USER is in Default under this Agreement and fails to correct such Default within the cure period specified in Section B below, DTE may, in addition to all other remedies available by contract, law and equity, at its option and without further notice:

- (a) terminate this Agreement;
- (b) terminate the Authorization covering the Pole(s), Conduit System(s) or Trench(es) with respect to which such Default shall have occurred;
- (c) decline to authorize additional attachments under this Agreement until such Default is cured;

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- (d) suspend JOINT USER's access to or work on or in any or all of DTE's Poles, Conduit System or Trenches;
- (e) perform work necessary to correct such Default; and/or
- (f) seek specific performance of the terms of this Agreement through a court of competent jurisdiction.

**B. Cure Period.**

Except as otherwise provided in this Agreement, JOINT USER shall be entitled to take all steps necessary to cure any Defaults for a period of thirty (30) days following receipt of written notice from DTE, except in the case of a monetary Default. The 30-day notice and cure period does not apply to any Default by JOINT USER of its payment obligations under this Agreement.

**C. Termination Because Of Default.**

If DTE terminates this Agreement because of JOINT USER's Default, JOINT USER shall not be entitled to any refund of any Attachment Rental Fees.

**D. Reimbursement For DTE Work.**

If JOINT USER fails to cure a Default with respect to the performance of any work that JOINT USER is obligated to perform under this Agreement, DTE may elect to perform such work without incurring any liability to JOINT USER, and JOINT USER shall reimburse DTE for all Imposition Costs related thereto.

**ARTICLE XIII – PROTECTION AND INDEMNITY**

**A. DTE Service Requirements.**

DTE reserves to itself, its successors and assigns, the right to maintain its Poles, Conduit System and Trenches and to operate its equipment thereon or therein in such manner as will best enable it to fulfill its own service requirements. DTE shall exercise reasonable precaution to prevent damage to, or interference with the operation of the equipment of JOINT USER, but DTE shall not be liable for any such damage or interference which may arise out of the use of DTE's Poles or Conduit System or Trenches hereunder.

**B. JOINT USER Precautions.**

JOINT USER shall exercise special precautions to avoid damage to or interference with facilities of DTE or of other authorized users of DTE's Poles, Conduit Systems, or Trenches, and JOINT USER hereby assumes all responsibility for any and all damage to facilities of DTE, or other authorized users caused by JOINT USER or arising out of the erection, maintenance, installation, presence, use or removal of JOINT USER's Attachments. JOINT USER shall make an immediate report to the particular owner of the facilities affected by the occurrence of any such damage or interference and hereby agrees to reimburse such owner for the expenses incurred in making any necessary modifications, repairs or replacement.

**C. Indemnification.**

To the extent provided by law, JOINT USER covenants and agrees that it shall indemnify and hold DTE, and all of its officers, agents and employees, harmless for any claim, loss, damage, cost, charge, expense, lien, settlement or judgment, including interest thereon, whether to any person or property or both, arising directly or indirectly out of, or in connection with JOINT USER's, or any of its contractors, use of DTE facilities, including Poles, Conduit Systems, and Trenches to which DTE or any of its officers, agents, and employees may be subject or put by reason of any act, action, neglect or omission on the part of JOINT USER or any of its contractors or any of their respective officers, agents, and employees; said obligation to indemnify and hold harmless DTE includes, but is not limited to, injuries which occur to employees of JOINT USER or its contractors, or injuries to members of the public, or injuries to employees of DTE. Nothing herein shall be construed to waive, limit, or restrict any governmental immunity defense available to the Joint User Ypsilanti Township.

**D. JOINT USER Defense.**

In the event any suit or other proceedings, for any claim, loss, damage, cost, charge, or expense covered by JOINT USER's foregoing indemnity, should be brought against DTE or any of its officers, agents, or employees, JOINT USER hereby covenants and agrees to assume the defense thereof and defend the same at JOINT USER's own expense and to pay any and all costs, charges, attorney's fees, and other expenses, and any and all judgment that may be incurred by, or obtained against DTE or any of its officers, agents or employees in such suits or other proceedings. In the event of any judgment or other lien being placed upon the property of DTE in such suits or other proceedings, JOINT USER shall at once cause the same to be dissolved and discharged by giving bond or otherwise. JOINT USER's indemnity obligations are contingent upon its receiving prompt written notice of any event giving rise to an obligation to indemnify DTE and DTE's granting it the right to control the defense and settlement of the same.

**ARTICLE XIV – LIMITATIONS ON DAMAGES**

- (A) UNLESS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, DTE SHALL NOT BE LIABLE TO JOINT USER FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES SUFFERED BY JOINT USER OR BY ANY SUBSCRIBER, CUSTOMER OR PURCHASER OF JOINT USER FOR LOST PROFITS OR OTHER BUSINESS INTERRUPTION DAMAGES, WHETHER BY VIRTUE OF ANY STATUTE, IN TORT OR IN CONTRACT, UNDER ANY PROVISION OF INDEMNITY, OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY UPON WHICH ANY SUCH CLAIM MAY BE BASED.**
- (B) NOTWITHSTANDING ANY PROVISION OR IMPLICATION TO THE CONTRARY, IN NO EVENT SHALL THE LIABILITY OF DTE PURSUANT TO THIS AGREEMENT EXCEED THE ATTACHMENT RENTAL FEES THERETOFORE PAID BY JOINT USER TO DTE DURING ANY ANNUAL PERIOD PURSUANT TO THIS AGREEMENT.**

**ARTICLE XV - INSURANCE**

**A. Insurance Requirement.**

1. JOINT USER shall, at their own expense, procure, maintain and keep in effect during the term of this Agreement, and any extensions or renewals thereof, a policy of Commercial General Liability Insurance, including contractual liability coverage for the liability assumed herein, in the amount not less than \$10,000,000 each occurrence annually consisting of primary and excess insurance with respect to each project or contract undertaken with DTE. Each Insurance Policy is to include DTE Energy Company and all subsidiaries including but not limited to ("DTE") as additional insured for claims arising directly or indirectly out of this Agreement.
2. JOINT USER shall maintain, at its expense, Workers' Compensation coverage as required by the Michigan statute.
3. JOINT USER shall maintain at its expense Automobile Liability Coverage up to a limit of not less than \$1,000,000 combined single limit with respect to bodily injury and property damage arising from the ownership, operation or use of an automobile.

**B. Certificate of Insurance.**

JOINT USER shall at the time of acceptance of this Agreement, submit to DTE, a Certificate of Commercial General Liability Insurance evidencing such insurance coverage and endorsement of DTE as additional insured as provided for herein and evidence of renewals thereof. Such certificates shall state that no material change or cancellation can be effected without thirty (30) days prior written notice to DTE. Certificates evidencing renewals of these coverages shall be delivered to DTE no later than fifteen (15) days after the effective date of such renewal.

**C. Miscellaneous Insurance Provisions.**

It is expressly understood that the obtaining of the insurance as is herein provided, shall in no way limit or release JOINT USER'S liability under the indemnity provisions as provided herein.

The insurance provided by JOINT USER and its contractors and subcontractors shall be primary to, and not contributing with, any applicable insurance or self insurance maintained by DTE.

DTE does not in any way represent that the insurance specified herein, whether with respect to scope or coverage or limits, is adequate or sufficient to protect the interests of JOINT USER.

**ARTICLE XVI – RIGHTS**

**A. Other Attachment Agreements Unaffected.**

Nothing herein contained shall be construed as affecting the rights or privileges previously conferred by DTE, by contract or otherwise, to others not parties to this Agreement, to use any Pole, Conduit System, or Trench covered by this Agreement and DTE shall have the right to continue such rights or privileges. The privileges herein granted shall at all times be subject to such contracts and arrangements.

**B. Assignment and Transfer.**

JOINT USER shall not assign, sublease or otherwise transfer, in whole or in part, this Agreement or any of the privileges granted herein without the prior consent in writing of DTE. No such consent granted by DTE shall be effective until JOINT USER's assignee, sublessee or other transferee has agreed, on an enforceable separate document signed and delivered to DTE, to assume all obligations and liabilities of JOINT USER under this Agreement, and DTE has thereafter signed such document. DTE may condition such consent upon the assignee's, sublessee's or transferee's agreement to reasonable additional or modified terms or conditions.

If there is a change of Control of JOINT USER, then DTE shall have the right, in its reasonable discretion, immediately to terminate this Agreement in its entirety without further liability.

DTE may assign or otherwise transfer this Agreement or any of its rights and interests to any firm, corporation or individual, without the prior consent of JOINT USER.

**C. Third Party Equipment.**

JOINT USER shall not permit the installation or maintenance of any third party equipment on or in DTE's Poles, Conduit Systems, or Trenches, without DTE's consent in writing.

**D. Successors and Assigns.**

Subject to the provisions of Section A hereof, this Agreement shall extend to and bind the successors and assigns of the Parties hereto.

**ARTICLE XVII – PAYMENT OF BILLS**

**A. Payment Period.**

Unless otherwise specified in this Agreement, all amounts payable under this Agreement shall be paid within thirty (30) days after presentation. Nonpayment of bills within thirty (30) days after notice of nonpayment shall constitute Default of this Agreement. In addition to any available Default remedies, interest shall be charged at the rate of one and one half percent (1.5%), or the maximum amount allowed by law if

less than 1.5%, on the unpaid balance of delinquent bills for each month or part thereof until paid. Partial payment shall be applied first to payment of accrued late fees.

**B. Fee Disputes.**

In the event there is a dispute over the fees and charges, the parties shall follow the process as provided in Attachment 1. JOINT USER shall continue payment of all fees and charges when due and performance of all obligations under this Agreement during any period of controversy or claim arising out of, or relating to, this Agreement or its breach. Upon the resolution of any controversy or claim not subject to further appeal, which resolution requires the refund of any fees and charges paid by JOINT USER during the period of controversy, DTE shall promptly refund such amounts.

**C. Security.**

DTE in its discretion may require JOINT USER at any time to furnish a Security Instrument at JOINT USER's expense and in the amount identified by DTE, as the same may be revised from time to time in the sole discretion of DTE, with terms and conditions and from a financial institution acceptable to DTE, in order to guarantee JOINT USER's payment in full of all Attachment Rental Fees and other amounts payable to DTE under this Agreement, including potential costs incurred by DTE to remove JOINT USER's Attachments. No Authorization for any Attachments will be granted to JOINT USER until the Security Instrument required by this section is received by DTE.

**D. Power Supplies.**

Any electricity that JOINT USER requires to power its system shall be supplied by DTE in accordance with DTE's tariff rate for "un-metered" electric service as regulated and approved by the Michigan Public Service Commission.

**ARTICLE XVIII – TERM OF AGREEMENT AND TERMINATION PROVISION**

**A. Term of Agreement.**

This Agreement shall become effective on the Effective Date and if not terminated sooner in accordance with the provisions of this Agreement, shall continue in effect for a term of five (5) years. This Agreement shall be automatically renewed on an annual basis, unless a six-month notification, in writing, is received by either Party with intent to terminate.

**B. Termination of Agreement.**

Upon termination of this Agreement, JOINT USER shall remove its Attachments from all DTE Poles, Conduit Systems, and Trenches within ninety (90) days after Termination. Upon termination of JOINT USER's right to use any particular Pole(s), the Conduit System or Trench(es), JOINT USER shall remove its Attachments from the affected Pole(s), Conduit System or Trench(es) within sixty (60) days following such termination. JOINT USER's removal of its Attachments must follow the process for removal specified in the Administrative Practices attached hereto at Attachment 1. If any Attachments are not so removed within sixty (60) days following such termination, DTE shall have the

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right to: (a) remove, use, dispose of or sell JOINT USER's Attachments without incurring any liability to JOINT USER and JOINT USER shall reimburse DTE for the associated Imposition Costs; and (b) seek damages for trespass. All of JOINT USER's pre-termination obligations with respect to Attachments shall remain in full force and effect until such time as all the Attachments have been removed.

**ARTICLE XIX - NOTICES**

Any notice, request, consent, demand, designation, approval or statement required to be made to either Party by the other shall be in writing and shall be delivered via personal delivery, Federal Express (or other equivalent, generally recognized overnight delivery service), or electronic mail transmission, or certified U.S. mail return receipt requested to any appropriate individual(s) for the receiving Party, except that any notice, request, consent, demand, designation, approval, or statement that could affect or create: (1) either Party's ability to provide service over its facilities; (2) a monetary obligation under this Agreement; (3) commencement of a cure period; (4) a legal obligation, such as an obligation to indemnify or right to pursue legal action; or (5) a termination under this Agreement, shall be sent by personal delivery, overnight delivery, or certified U.S. mail return receipt requested to the following addresses:

If to DTE:

DTE Electric Company  
One Energy Plaza  
Attn: Joint Use – 880 WCB  
Detroit, MI 48226

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If to JOINT USER:

Ypsilanti Township Clerk  
Attn: Heather Jarrell Roe  
7200 S. Huron River Drive,  
Ypsilanti, MI 48197

Send copy to:

McLain & Winters, 61 N. Huron St.,  
Ypsilanti, MI 48197

Notice given by electronic mail shall be deemed given when directed to an electronic mail address at which the recipient has consented to receive such notice. Notice given by personal delivery, overnight delivery, or certified U.S. mail shall be effective upon receipt.

**ARTICLE XX – FORCE MAJEURE**

Neither Party will be held liable for any delay or failure in performance of any provision of this Agreement, other than any delay or failure to pay any sum of money due hereunder, if such delay or failure results from a Force Majeure event. A Force Majeure event means an event caused by strike or other labor problem; act of a third party; embargo; epidemic; accident; fire,



flood, adverse weather conditions, or other major environmental disturbance or act of God; act of military authority; government ordinance, law, rule, regulation, or restrictions; inability to obtain necessary license, permit, or right; war or civil disorder, or other event of similar or dissimilar nature, provided that such causes are beyond the reasonable control and without the willful act, fault, failure, or negligence of the Party whose performance is affected by the Force Majeure event and that such Party continues to make reasonable efforts to perform.

**ARTICLE XXI – NO WAIVER**

Failure of DTE to enforce or insist upon compliance with any of the terms or provisions of this Agreement shall not constitute a general waiver or relinquishment of any such terms or provisions.

**ARTICLE XXII - LIMITATIONS ON WARRANTIES.**

THERE ARE NO WARRANTIES UNDER THIS AGREEMENT EXCEPT TO THE EXTENT EXPRESSLY AND UNAMBIGUOUSLY SET FORTH HEREIN. THE PARTIES SPECIFICALLY DISCLAIM AND EXCLUDE ALL IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. DTE SPECIFICALLY DISCLAIMS ANY WARRANTY OR REPRESENTATION REGARDING THE CONDITION AND SAFETY OF DTE'S POLES, CONDUIT SYSTEM, OR TRENCHES, OR THE SCOPE OF THE EASEMENTS OR RIGHTS-OF-WAY NECESSARY FOR JOINT USER TO PROVIDE THE SERVICES.

**ARTICLE XXIII – RECEIVERSHIP, FORECLOSURE OR ACT OF BANKRUPTCY**

This Agreement may, at the option of DTE, cease and terminate one-hundred-twenty (120) days after the appointment of a receiver or receivers or trustee or trustees to take over and conduct the business of JOINT USER whether in a receivership, reorganization, bankruptcy or other action or proceeding unless such receivership or trusteeship shall have been vacated prior to the expiration of said one-hundred-twenty (120) days, or unless:

1. Such receivers or trustees shall have, within one-hundred-twenty (120) days after their election or appointment, fully complied with all the terms and provisions of this Agreement granted pursuant hereto, and the receivers or trustees within said one-hundred-twenty (120) days shall have remedied all Defaults under this Agreement; and
2. Such receivers or trustees shall within said one-hundred-twenty (120) days, execute an agreement duly approved by DTE having jurisdiction in the premises, whereby such receivers or trustees assume and agree to be bound by each and every term, provision and limitation of the franchise herein granted.

In the case of a foreclosure or other judicial sale of the plant, property and equipment of JOINT USER, or any part thereof, including or excluding this Agreement, DTE may serve notice of termination upon JOINT USER and the successful bidder at such sale, in which event this Agreement herein granted and all rights and privileges of this Agreement hereunder shall cease and terminate thirty (30) days after service of such notice, unless:

1. DTE shall have approved the transfer of this Agreement, as, and in the manner provided in this Agreement; and
2. Unless such successful bidder shall have covenanted and agreed with DTE to assume and be bound by all the terms and conditions to this Agreement.

#### **ARTICLE XXIV - PAYMENT OF TAXES**

Each Party shall pay all taxes and assessments lawfully levied on its own property and services subject to this Agreement.

#### **ARTICLE XXV - OWNERSHIP RIGHTS**

All Attached Poles, the Conduit System and Trenches under this Agreement shall remain the property of DTE, and JOINT USER's rights in DTE's Poles, Conduit System and Trenches shall be and remain a mere license for as long as authorized under the terms and conditions of this Agreement. Nothing herein shall be construed to compel DTE to maintain any of its Poles, the Conduit System or Trenches for a longer period than is required by DTE's own service requirements. All facilities of JOINT USER attached to the Poles, Conduit System or Trenches under this Agreement shall remain the property of JOINT USER, except as otherwise provided herein.

#### **ARTICLE XXVI - THIRD PARTY BENEFICIARIES**

Except as otherwise provided in this Agreement, this Agreement is intended to benefit only the Parties and may be enforced solely by the Parties, their successors in interest or permitted assigns. It is not intended to, and shall not, create rights, remedies or benefits of any character whatsoever in favor of any persons, corporations, associations, or entities other than the Parties, except as provided herein.

#### **ARTICLE XXVII - PRIOR AGREEMENTS SUPERSEDED**

This Agreement embodies the entire agreement between DTE and JOINT USER with respect to the subject matter of this Agreement, and supersedes and replaces any and all previous agreements entered into by and between DTE and JOINT USER, written or unwritten, with respect to that subject matter.

#### **ARTICLE XXVIII – ENTIRE AGREEMENT**

This Agreement along with any exhibits or attachments thereto constitutes the entire Agreement between the parties and, except as otherwise specified in this Agreement, may not be modified except in writing agreed to by both Parties. Notwithstanding the foregoing, all Exhibits may be modified by DTE pursuant to this Agreement upon thirty (30) days' notice to JOINT USER, and the names, addresses, and electronic mail addresses to which notices must be sent may be modified by either Party upon notice to the other.

**ARTICLE XXIX – CONSTRUCTION OF AGREEMENT**

This Agreement was reached by each Party after arms' length negotiations and upon the opportunity for advice of counsel, and shall not in any way be construed against either Party on the basis of having drafted all or any part of this document. All words used in this Agreement will be construed to be of such gender or number as the circumstances require. The article headings in this Agreement are for convenience only and shall not be considered a part of or used in the interpretation of this Agreement.

**ARTICLE XXX – GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

[Signature page follows this page.]

CONFIDENTIAL

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

DTE ELECTRIC COMPANY

By: \_\_\_\_\_

Name: Pina Vyas

Its: Manager – Joint Use

Date: \_\_\_\_\_

YPSILANTI TOWNSHIP

By: *Brenda L. Stumbo*

Name: Brenda L. Stumbo

Its: Supervisor – Charter Township of Ypsilanti

Date: June 30, 2021

By: *Heather Jarrell Roe*

Name: Heather Jarrell Roe

Its: Clerk – Charter Township of Ypsilanti

Date: June 30, 2021

**ADMINISTRATIVE PRACTICES**

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Section A Attaching or Installing Equipment  
Section B Removing Equipment  
Section C Joint Use Invoice Discrepancy Process  
Section D Exhibits

**Section A Attaching or Installing Equipment**

Permit Application Package:

JOINT USER must receive written approval from DTE prior to attaching, installing, replacing, reconfiguring, or modifying equipment, on equipment on a DTE Pole or the strand attached to a DTE Pole, in the Conduit System, or in Trenches. JOINT USER initiates approval by preparing the following:

- Attachment Permit Application with all required information (Exhibit 2 – Overhead, and Exhibit 4 – Underground);
- Outside Sales Product Map (obtained from DTE Mapping Dept.) with the DTE-owned Pole to be attached to (identified by circling each DTE-owned Pole), or the Conduit System or Trench to be installed into; and
- For Wireless Attachments, the Wireless Equipment Approval Form (Attachment 5) for pole-mounted Wireless Attachments (Wireless Attachments cannot be strand-mounted). The Wireless Equipment Approval Form identifies all equipment to be used for the Wireless Attachments by providing: (i) a detailed drawing of the Wireless Attachment; and (ii) a detailed description of all equipment, other than the Wireless Attachment, to be used on or within 20 feet of that pole or in DTE's right-of-way. The Wireless Equipment Approval Form also certifies that the installation complies with the radiofrequency radiation exposure limits specified in FCC Rule Section 1.1310.

DTE will invoice JOINT USER for the Application Processing Fee associated with the permit application package.

A maximum of one Outside Sales Product Map is allowed per Attachment Permit. A maximum of one unmetered electric facility is allowed per Attachment Permit. Early and frequent communication with DTE by the JOINT USER is recommended to ensure Attachment Permit Applications are approved on schedule. Billing for Attachment rental begins once the Attachment Permit Application is approved and Make-Ready Work has been completed. Billing for powered equipment begins when the equipment is energized.

Upon completion of Make-Ready Work and the granting permission to attach to DTE's Poles or to any strand attached to DTE's Poles, or in DTE's Conduit System or Trenches, JOINT USER has thirty (30) days to begin its work, and its attachments must be completed within six (6) months. The Permits issued by DTE permitting JOINT USER to affix or install its equipment are valid for six (6) months. If JOINT USER'S attachments are not completed within six (6) months, DTE in its discretion will either arrange for a project extension or require JOINT USER to submit a new Attachment Permit Application along with a new Application Processing Fee.

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An approved Attachment Permit and Outside Sales Product Map shall be returned to JOINT USER for filing and proof of DTE approval. JOINT USER is obligated to produce a copy of each permit for each Attachment at DTE's request. When installing equipment, JOINT USER must have the Permit authorizing the Attachment and Outside Sales Product Map available on site during construction. Except for those poles identified on Exhibit 44, DTE has the right to immediately terminate JOINT USER work on a DTE Pole, strand attached to a DTE Pole, DTE Conduit System or DTE Trench if DTE approval has not been received and require the immediate removal of all unauthorized cable and equipment at JOINT USER'S expense. JOINT USER is not required to have an Attachment Permit and Outside Sales Product Map on site when performing maintenance work (defined as repairing a piece of damaged cable, testing a cable, tagging, replacing anchors and guy wires, or reinstalling bonds) on its Wireline Attachments.

Failure of JOINT USER to comply with the provisions of this section of the Administrative Practices may automatically terminate approval of the previously issued Permits to DTE Poles, strand attached to a DTE Pole, DTE Conduit System or DTE Trenches, render the Permits invalid, and require JOINT USER to resubmit amended new requests for Permits and require JOINT USER to pay new application fees and inspection fees.

### **Section B Removing Equipment**

JOINT USER may at any time and in its sole discretion remove any of its Attachments from DTE's Poles, strand attached to DTE Poles, DTE Conduit System or DTE Trenches and, except as provided in Article XVIII, paragraph B (Termination of Agreement), JOINT USER shall remove any unused Attachments within thirty (30) days of discontinuance. JOINT USER shall provide ten (10) days' notice of any such removal to DTE using the appropriate Termination Notice (Exhibit 3 – Overhead; Exhibit 5 – Underground) and Outside Sales Product Map with the subject Poles, Conduit System or Trenches identified. A maximum of one powered equipment location is allowed per Termination Notice. JOINT USER shall submit the completed Termination Notice with the approved Attachment Permit, and marked up Outside Sales Product Map. DTE will invoice JOINT USER for the Application Processing Fee associated with the Termination Notice. JOINT USER's obligations to make Attachment Rental Fee payments shall continue until: (i) DTE receives such notice; (ii) JOINT USER actually removes its Attachments; (iii) JOINT USER treats the relevant area where its Attachments were located on all affected Poles with an industry-accepted wood preservative, plugs all holes left by such Attachments and otherwise repairs any damage to Poles or other facilities that is caused by JOINT USER's use or removal of its Attachments; and (iv) JOINT USER advises DTE of the date on which such Attachments were removed and any affected Poles repaired. No refund of any rental fee will be due on account of such removal unless that removal is triggered by a Default of this Agreement by DTE. DTE will verify that the Attachment is removed and an approved Termination Notice and Outside Sales Product Map will be returned to the JOINT USER for filing. DTE Joint Use Department will use the approved Termination Notice to prepare and update the records used for the Pole, Conduit System or Trench billing.

### **Section C Joint Use Invoice Discrepancy Process**

If the accuracy or completeness of the invoice issued to Joint User is in question, this process shall be used to resolve discrepancies. Regardless of discrepancies identified by Joint User, Joint User must pay the invoice in full within 30 days per the Agreement.

#### **Notifying DTE**

The Joint User must notify DTE via email to DTE [jointuse@dteenergy.com](mailto:jointuse@dteenergy.com) account within 60 calendar days from when Joint User first received the invoice. State in the subject: WAAC Discrepancies for *Company Name* for *Month, Year*.

## CONFIDENTIAL

Include the completed DTE Joint Use Discrepancy Form (Attachment 4, Exhibit 43), Invoice and Billing Summary & Detail Reports as an attachment to the email.

### **Resolution of Discrepancy**

DTE will conduct a detailed investigation that may include reviewing NJUNs, contractor photos, DTE mapping databases and site verification.

If the discrepancy is validated, DTE will notify Joint User, via email, of the results of the investigation and the amount that will be credited. DTE will issue a credit memo that the Joint User may apply to a future invoice. The Joint User is responsible for providing information on which future invoice this credit shall be applied to.

If the discrepancy cannot be validated, DTE will notify Joint User of the results of the investigation via email and the matter will be closed.

### **Section D Exhibits**

The Exhibits applicable to this AGREEMENT are listed in Exhibit 1 and attached.

Please submit all Applications and Terminations to:

[JU\\_permit@dteenergy.com](mailto:JU_permit@dteenergy.com)

**CHARGES / TERMS OF PAYMENT**

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Section 1.	POLES
Section 2.	CONDUIT SYSTEM
Section 3.	TRENCHES
Section 4.	MISCELLANEOUS CHARGES
Section 5.	ESCALATION

**1. POLES**

Application Processing Fee

For each DTE Pole for which JOINT USER delivers to DTE an Attachment Permit for permission to attach, install, replace or reconfigure JOINT USER equipment, JOINT USER shall pay DTE a non-refundable Application Processing Fee of a minimum of \$100.00 per Pole, or the accounts receivable cost. The Application Processing Fee will be invoiced within 30 days after the Attachment Permit is delivered to DTE.

Attachment Rental Fees

For each Pole on which JOINT USER has installed Camera Attachments, JOINT USER shall pay DTE the sum of \$4.99 per month, per Camera Attachment as an Attachment Rental Fee.

**2. CONDUIT SYSTEM**

For each request made by JOINT USER to use DTE’s conduit system, JOINT USER shall pay DTE a non-refundable Application Fee with a minimum charge of \$700.00 for up to 2 manholes, and \$300 per manhole thereafter, or DTE’s actual cost with all overheads and premiums. DTE will determine the charging method to be used.

For each cable per foot of conduit JOINT USER has an approved Attachment Permit to install its cable, JOINT USER shall pay DTE the applicable annual Conduit Rental Fee on a cable per foot basis as determined from the following:

JOINT USER	JOINT USER
<u>Installed Innerduct</u>	<u>Using Existing Innerduct</u>
\$9.35 per foot / year	\$9.50 per foot / year

For each manhole in which JOINT USER installs a service coil or splice enclosure, JOINT USER shall pay a Manhole Rental fee of \$350.00 per year. The Conduit Rental and Manhole Rental Fees will be escalated as provided in Section 5, “Escalation”, of this Attachment. Should the number of service coils and splice enclosures placed in DTE manholes by JOINT USER exceed eight (8) in any given mile of DTE conduit system, the JOINT USER shall pay a Manhole Rental fee of \$3,500.00 per manhole per year for such excess. Service coils or splice enclosures shall not be left in manholes without the prior written approval of DTE. For each manhole breached, JOINT USER shall make a one-time only payment to DTE in the sum of \$7,000.00 or DTE’s actual cost if greater than \$7,000.00. Such amount shall be paid before the manhole is breached. All fees will be escalated as provided in Section 3, “Escalation”, of this Attachment.



# CONFIDENTIAL

## 3. TRENCHES

### Application Processing Fee

For each request made by JOINT USER to use DTE's Trenches, JOINT USER shall pay DTE a non-refundable Application Processing Fee of \$350.00 per site of Trench requested, with a minimum charge that may be assessed in DTE's discretion of either \$350.00 or DTE's accounts receivable cost.

### Attachment Rental Fees

For each cable foot of Trench for which JOINT USER has an approved Attachment Permit to install its cable, JOINT USER shall pay DTE the following applicable annual Attachment Rental Fee:

\$9.50 per foot / year

## 4. MISCELLANEOUS CHARGES

JOINT USER shall pay DTE an Unauthorized Attachment Fee in the amount of ten (10) times the current annual Rental Fee for each Unauthorized Attachment.

JOINT USER shall pay DTE a Noncompliant Attachment Fee in the amount of: (i) \$500 for Noncompliant Attachments for which safety considerations require corrective action within a period shorter than 30 days; and (ii) \$250 for all other Noncompliant Attachments.

DTE shall charge for all costs associated with any inspection or inventory conducted pursuant to the Agreement.

## 5. ESCALATION

An escalation of 5% will be applied to the fees specified in this Agreement, including this Attachment 2. Escalation will occur on January 1, 2022 and on the anniversary of each January 1 thereafter.

**Work As A Contractor**

“Work As A Contractor” is any work performed involving Joint User’s facilities by DTE or a DTE contractor during routine or emergency maintenance of DTE poles. If work has been performed on Joint User’s facilities, Joint User will receive an invoice with a summary report.

**1. Invoice**

An invoice for the tasks performed as stated in the summary report. Payment of the invoice is due within thirty (30) days of the invoice date.

**2. Summary Report**

A report of work performed by DTE or a DTE contractor. The report will include the following:

- Address/location where work was performed
- Task performed
- Price per task

**3. Task Pricing List**

A pricing list is available upon request by the Joint User. DTE shall have the right to unilaterally amend or change the tasks and pricing.

1-4-INDEX	2002	LINE CONSTRUCTION STANDARDS	2002	1-4-INDEX
<b>4 – JOINT USE</b>				
<b><u>DESCRIPTION</u></b>			<b><u>PAGE</u></b>	<b><u>EXHIBIT NO</u></b>
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Termination Notice			-	3
Attachment Permit-Underground			-	4
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Email Permit package to:  
JU\_permit@dteenergy.com

Permit # _____
Service Area _____
Date Rec'd _____

Application/Notification for Attachment Permit (PL 175)  
(Overhead) 963-2410 06-19

**Customer Information**

**Att. Party/Joint User:** \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Customer's Internal Project Number: \_\_\_\_\_

**Date Permit Submitted:** \_\_\_\_\_

**Project Information:**

New Cable Construction  Cable Overlash  Power Supply/Camera Tap  New Antenna  Antenna Upgrade/Maint.

**Map Section:** \_\_\_\_\_ **City:** \_\_\_\_\_ **No. of Poles (if applicable):** \_\_\_\_\_

**Cable Information:**

Cable Information: Strand Size: \_\_\_\_\_ Cable O.D.: \_\_\_\_\_ Cable Weight: \_\_\_\_\_

Tension at 60 F Ambient Temp: \_\_\_\_\_ Tension under NESC Heavy Loaded Conditions: \_\_\_\_\_

Total # of Cables: \_\_\_\_\_

**Power Supply / Camera Information:** Overhead Tap  Underground Tap

Make: \_\_\_\_\_ Model Type: \_\_\_\_\_ Input Watts: \_\_\_\_\_

Address (street number/name): \_\_\_\_\_

Transformer Number (If Underground): \_\_\_\_\_

**Antenna Information:** Antenna upgrade  Antenna Maintenance  Equipment Modification

Make: \_\_\_\_\_ Model Type: \_\_\_\_\_ Input Watts: \_\_\_\_\_

Address (street number/name): \_\_\_\_\_

The following items must be included with this Attachment request:

- DTE outside sales product map with requested pole attachments and GLN numbers circled and numbered sequentially
- RF (EME Study) Form, engineering drawings and equipment specification sheet if applicable

The granting of this permit does not, in any way, grant possessory interest to use public or private property. The Grantee (attaching party) is solely responsible for obtaining all necessary rights of ways, easements, permits, consents or approvals, either public or private. Permission is hereby granted to make a single attachment on \_\_\_\_\_ (number) of DTE poles within 6 months of the date this permit is granted, as specified on Exhibit 2-2, by XY coordinate. Billing for pole rental begins once the permission is granted to attach to the pole. Billing for power supplies begins when the power supply is energized. The installation of all pole attachments must conform to DTE construction standards and NESC rules and regulations. This permit must be on site during construction. Grantee's failure to produce a permit when requested, by a DTE employee or its representative, will result in an immediate job shut down until an approved permit can be produced. Grantee must send written notification to DTE that pole attachments have been made, within ten days of completion of construction. Grantee will be required to correct any violations of construction standards within thirty days. Grantee is required to maintain the approved permit on file and must produce upon request by DTE.

**Permit to attach issued to Grantee By:** \_\_\_\_\_ (Signature)

**Date:** \_\_\_\_\_

**Post Inspection Completed:** \_\_\_\_\_ (Signature)

**Work approved by:** \_\_\_\_\_ (Print Name)

**Date:** \_\_\_\_\_

**Permit Issued:** \_\_\_\_\_ (Date)



Application/Notification for Attachment Permit (PL-175) (Overhead)

EXHIBIT 2-2

Email Permit Package to: [JU\\_permit@dteenergy.com](mailto:JU_permit@dteenergy.com)

Permit # \_\_\_\_\_  
Service Center \_\_\_\_\_

Enter the X and Y Coordinates off Outside Sales Product Map from the pole you have circled in red. Do not fill in the Attachment Height or Position on Pole. DTE will indicate the attachment height and position on pole on the returned permit for Joint Use construction.

	X Coordinate	Y Coordinate	Attachment Height		X Coordinate	Y Coordinate	Attachment Height
1				41			
2				42			
3				43			
4				44			
5				45			
6				46			
7				47			
8				48			
9				49			
10				50			
11				51			
12				52			
13				53			
14				54			
15				55			
16				56			
17				57			
18				58			
19				59			
20				60			
21				61			
22				62			
23				63			
24				64			
25				65			
26				66			
27				67			
28				68			
29				69			
30				70			
31				71			
32				72			
33				73			
34				74			
35				75			
36				76			
37				77			
38				78			
39				79			
40				80			



Email Permit package to:  
JU\_permit@dteenergy.com

**TERMINATION NOTICE**

DE 963-2409 (PL-174) 3/07

Permit # _____
Service Area _____
Date Rec'd _____

**Customer Information**

**Att. Party/Joint User:** \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Customer's Internal Project Number: \_\_\_\_\_

**Date Termination Notice Submitted:** \_\_\_\_\_

---

**Project Information:**

Cable Attachment  Cable Overlash  Power Supply/Camera Disconnect  Antenna Disconnect

Map Section: \_\_\_\_\_ City: \_\_\_\_\_ No. of Poles (if applicable): \_\_\_\_\_

**Cable Information:**

Cable Information: Strand Size: \_\_\_\_\_ Cable O.D.: \_\_\_\_\_ Cable Weight: \_\_\_\_\_

Tension at 60 F Ambient Temp: \_\_\_\_\_ Tension under NESC Heavy Loaded Conditions: \_\_\_\_\_

Total # of Cables: \_\_\_\_\_

**Power Supply / Camera Information:** Overhead Disconnect  Underground Disconnect

Make: \_\_\_\_\_ Model Type: \_\_\_\_\_ Input Watts: \_\_\_\_\_

Address (street number/name): \_\_\_\_\_

Transformer Number (If Underground): \_\_\_\_\_

**Antenna Information:** Power Only (Equipment on non-DTE asset)

Make: \_\_\_\_\_ Model Type: \_\_\_\_\_ Input Watts: \_\_\_\_\_

Address (street number/name): \_\_\_\_\_

The following items must be included with this Attachment request:

- DTE outside sales product map with requested pole attachments and GLN numbers circled and numbered sequentially.
- A list of GLN's on Exhibit 3-2

**Post Inspection Completed:** \_\_\_\_\_ (Signature)

**Work approved by:** \_\_\_\_\_ (Print Name)

**Date:** \_\_\_\_\_



EXHIBIT 4

# Attachment Permit- Underground

Permit No. \_\_\_\_\_

Region \_\_\_\_\_

Ser. Ctr. \_\_\_\_\_

Date \_\_\_\_\_

## Permit for Attachment In Detroit Edison Manholes & Conduit

The granting of this permit does not grant possessory interest to use public or private property. The Grantee is solely responsible for obtaining all necessary rights of way, easements, permits, consents, or approvals, either public or private, which may be necessary prior to making the pole attachments.

Permission is hereby granted to \_\_\_\_\_ to make attachments in certain manhole(s) & conduit(s), as indicated on attached conduit map(s), with the understanding that all such attachment(s) shall be subject to the provisions of our Agreement with you.

Contact Person's Signature

Telephone No.

Date

### Underground

Description of cable to be installed: a.) type of cable; b.) number of strands; c.) diameter of cable; d.) pulling tension; and e.) weight per foot. Provide specifications, if requested.

Manholes #'s	City/Township	Map Section No.	Total Footage	No. Splices	No. Knockouts	Application Fee (Total for Project)
<p>The following items must be included with this Attachment Permit request:</p> <ol style="list-style-type: none"> <li>1. Detroit Edison conduit maps (3) with requested attachment permit and Manhole numbers circled in red.</li> <li>2. Payment of application fee as described in Rate Schedule.</li> </ol>						

### Power Supply Section (One power supply per Attachment Permit)

Address or Exact Pole Location

Make

Model No.

Input Watts

Map Section No.

Pole or Pad Location No.

### Inspection Section

Pre-install Field Verified by

Date

Result of Verification

Post-install Field Verified by

Date

Results of Verification

Signature (Detroit Edison)

Effective Date

Check box if any comments or remarks are on the back



**EXHIBIT 5**

**JOINT USE TERMINATION  
UNDERGROUND LINES**

DE FORM 963-2743 (UL 69) 1-99

DETROIT, MICHIGAN

\_\_\_\_\_  
(Date)

**NOTICE OF TERMINATION**

**TERMINATION NUMBER** \_\_\_\_\_

Notification is hereby given to \_\_\_\_\_

That joint use of certain underground conduit or manholes, as indicated on attached sketch, is terminated.

TOTAL DUCT LENGTH: \_\_\_\_\_ FEET

TOTAL NUMBER OF MANHOLES: \_\_\_\_\_

MAP SECTION(S) NUMBER(S): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BY: \_\_\_\_\_

REFERENCE \_\_\_\_\_

\_\_\_\_\_

**ACKNOWLEDGEMENT**

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_

BY: \_\_\_\_\_

\_\_\_\_\_





# Joint Use Record

## Joint Buried Facilities - Main Trench

**EXHIBIT 6**

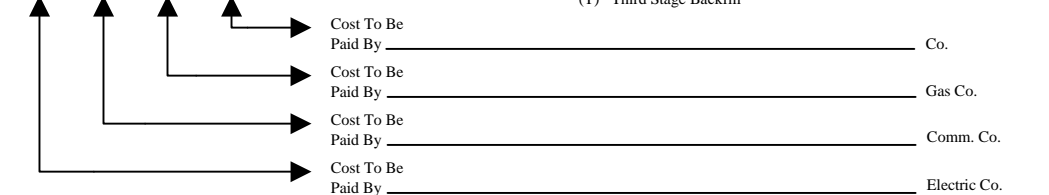
Electric <input type="checkbox"/> Communication <input type="checkbox"/> Gas <input type="checkbox"/> Other <input type="checkbox"/>	Contract Awarded By:
	Contractor:
	Starting Date:
	Completion Date:
	Payment No.:

Unit No.	Item	Surface	Joint Trench Footage	Separate				For Office Use Only					(R) (S) (T)	Remarks
				Electric	Comm.	Gas	Other	Cost						
								Per Ft.	Electric	Comm.	Gas	Other		

Job Status (Check One)  (A) Not Completed     (B) Not Final Billing

**NOTE:** (R) For Random Method Placing  
 (S) For 2 Stage Backfill Method  
 (T) Third Stage Backfill

Signed/ \_\_\_\_\_ Co. \_\_\_\_\_  
 Signed/ Gas Co. \_\_\_\_\_  
 Signed/Comm. Co. \_\_\_\_\_  
 Signed/Electric Co. \_\_\_\_\_



**ATTACHMENT IDENTIFICATION**

To identify attachments accurately, it is necessary that the Attaching Party or Joint User install and maintain an approved identification tag with **your company name** and 24-hour toll free phone number on each attachment at each pole that the Attaching Party or Joint User has been granted permission to attach to.

A color-coding system for attachment identification is required. The following criteria must be used to determine the color of the Identification Tag that is applicable to your company. Lettering must be 3/4" block style.

<b>Type of Provider</b>	<b>Tag Color</b>	<b>Lettering</b>
Telecommunication Providers	Green	White
Municipalities and Government Agencies	Red	White
Cable Service Providers	Yellow	Black
Businesses (Inter-company uses)	Grey	White
Schools	Blue	White
Wi-Fi	Black	Yellow

The following are DTE approved identification tag manufacturers as of 2015:

**William Frick & Co.**  
 2600 Commerce Drive  
 Libertyville, IL 60048

Phone: 847-918-3700  
 Fax: 847-918-3701  
 Web: [www.fricknet.com](http://www.fricknet.com)  
 E-mail: [sherry.weber@fricknet.com](mailto:sherry.weber@fricknet.com)

Contact: Sherry Weber

**ACP INTERNATIONAL**  
 521 N. Great Southwest  
 Pkwy., Arlington, TX

Phone: 817-640-0992  
 Web: [www.ACPInternational.com](http://www.ACPInternational.com)  
 E-mail: [sales@acpinternational.com](mailto:sales@acpinternational.com)

Contact: Becky Nussbaum

MUNI

1-800-XXX-XXXX

3/4"

CATV

1-800-XXX-XXXX

TELCO

1-800-XXX-XXXX

SCHOOL

1-800-XXX-XXXX

PRIVATE

1-800-XXX-XXXX

WI-FI

1-800-XXX-XXXX

## 4-JOINT USE

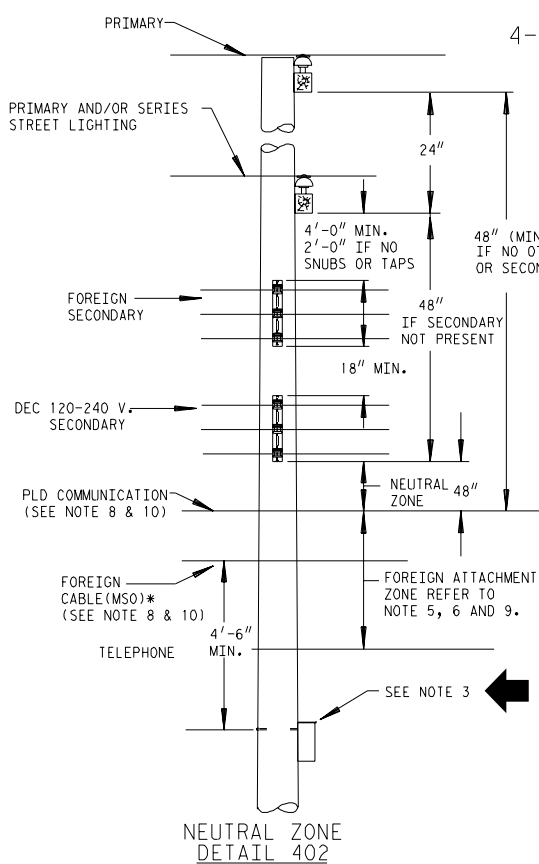
GENERAL

The intent of this section is to provide the construction details to be followed by all third party, DTE, and DTE contract crews when making attachments to DTE utility poles within the communication zone or elsewhere as shown. To assure worker safety, only qualified electrical workers<sup>1</sup> (as defined in the footnote below) are permitted to install communication equipment (including vertical runs and electrical taps) if the equipment is to be installed above the communication zone on a pole. Installation or upgrading of third party cables and/or equipment in DTE manholes is also covered in this section. The details within this section cover the clearances, mounting separation, guying, grounding, bonding, power supply mounting, climbing space, and the hardware to be used when making these attachments, installations, and/or upgrades.

**Before any new installation, attachment, or upgrade is made to communication facilities; a Permit and Contract must be obtained from DTE defining the scope of the work and to obtain permission to perform the work as proposed.**

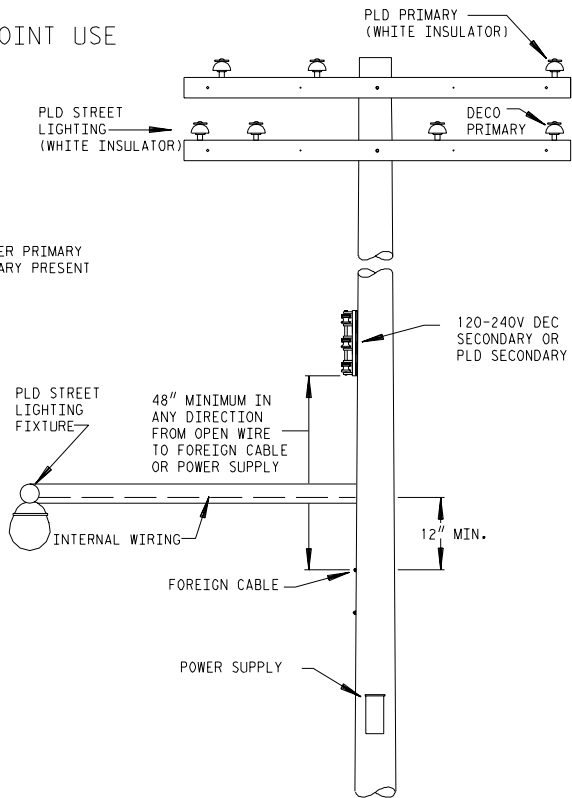
As part of the permitting process, any modifications to existing facilities or new installations require an engineering evaluation be made to determine the impact of the proposed construction on the existing pole. The engineering study will also determine the size of pole required, the guying requirements, conductor/cable sags, and the associated wire clearances under the worst case conditions as described in the NESC.

<sup>1</sup> Per the 2002 Edition of National Electrical Safety Code; "Qualified is having been trained in and having demonstrated adequate knowledge of installation, construction, or operation of lines and equipment and the hazards involved, including identification of and exposure to electrical supply and communication lines and equipment in or near the workplace.



NEUTRAL ZONE  
DETAIL 402

4-JOINT USE



STREET LIGHT LOCATION  
DETAIL 402A

NOTES:

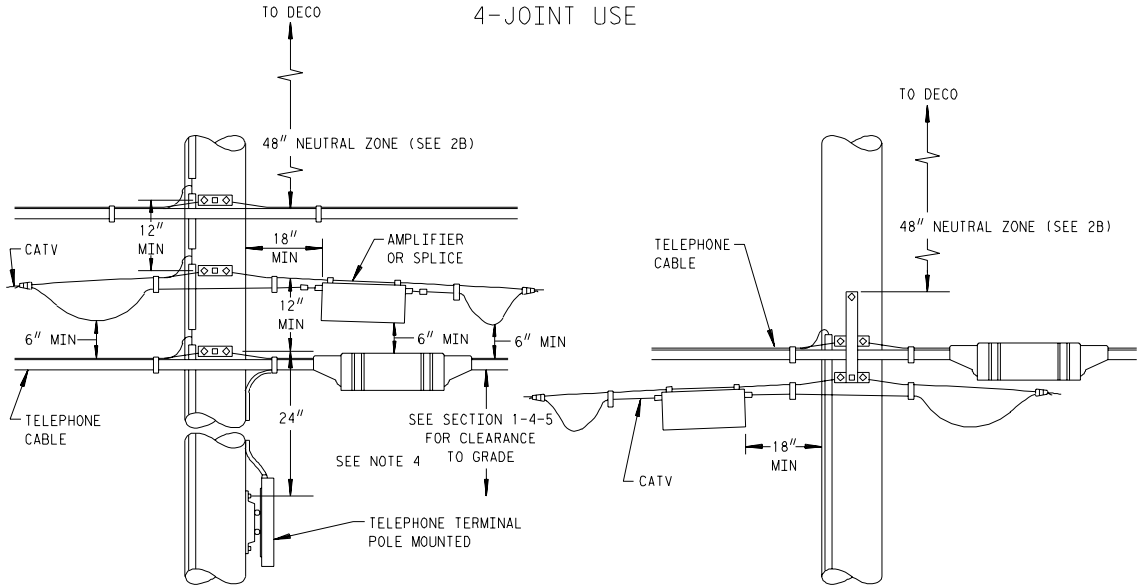
1. A NEUTRAL ZONE IS REQUIRED BETWEEN POWER AND FOREIGN CABLES TO PROVIDE A SAFETY SEPARATION BY SPACE FOR THE LINEMAN WORKING ON EITHER SYSTEM. THIS ZONE SHALL MEASURE 48" OR 72" (SEE NOTE 4) BETWEEN THE POWER CONDUCTORS OR NON-CURRENT CARRYING METAL PARTS OF EQUIPMENT CLOSELY ASSOCIATED THEREWITH, SUCH AS TRANSFORMER CASES, METAL PINS OR RACKS, ETC., TO THE FOREIGN CABLE. (SEE DETAIL 402).
- ➔ 2. SEE 1-4-8 AND 9 FOR LOCATION OF AMPLIFIER UNIT ON POLE, AND 120V SERVICE TO AMPLIFIER.
3. SEPARATIONS BETWEEN FOREIGN ATTACHMENTS ARE USUALLY 24" PREFERRED OR 12" MINIMUM.
4. WHERE THE PREFERRED NEUTRAL ZONE CANNOT BE OBTAINED ON EXISTING POLES, THE FOLLOWING CAN BE SUBSTITUTED TO AVOID POLE REPLACEMENTS: 40" FOR 48", 60" FOR 72". (DETAIL 402)
5. THE DECO SYSTEM NEUTRAL AND DECO FIBER OPTIC CABLE SUPPLY CABLES MAY HAVE A REDUCED CLEARANCE OF 30 INCHES TO COMMUNICATION CABLES (INCLUDING FOC CABLES) WHEN THE NEUTRAL AND THE CABLE MESSengers ARE BONDED TOGETHER. EXCEPTION: SYSTEM NEUTRAL CLEARANCE MAY BE REDUCED TO 12 INCHES IN THE SPAN WHEN BONDED TO THE MESSENGER OF THE COMMUNICATION CABLE AND HAVE A 30 INCH MINIMUM CLEARANCE AT THE POLE.
- ➔ 6. ALL FOREIGN CABLES, MESSengers AND CUY WIRES SHALL BE BONDED AS SPECIFIED BY DETROIT EDISON AND THE OWNER OF THE OTHER COMMUNICATION FACILITY. REFER TO 1-4-7.
7. AERIAL CROSSING CLEARANCE REQUIRED BETWEEN FOREIGN CABLE AND SECONDARY SUPPLY CONDUCTORS IS 48" MINIMUM WITHIN 6' OF POLE AND 24" MINIMUM BEYOND 6' FROM POLE.
8. REFER TO 1-4-4 FOR MINIMUM VERTICAL CLEARANCES TO BE PROVIDED OUT IN THE SPAN.
9. WHEREVER PRACTICABLE, ALL CABLES SHALL BE INSTALLED ON THE SAME SIDE (NON-CLIMBING) OF THE POLE. THIS IS GENERALLY ON THE SAME SIDE AS THE POWER SECONDARY NEUTRAL.

LEGEND:

- \* MULTIPLE SYSTEM OPERATOR (MSO)
- \*\* SATELLITE MASTER ANTENNA TELEVISION (SMATV)
- PUBLIC LIGHTING DEPARTMENT, CITY OF DETROIT (PLD)
- DETROIT EDISON COMPANY (DECO).

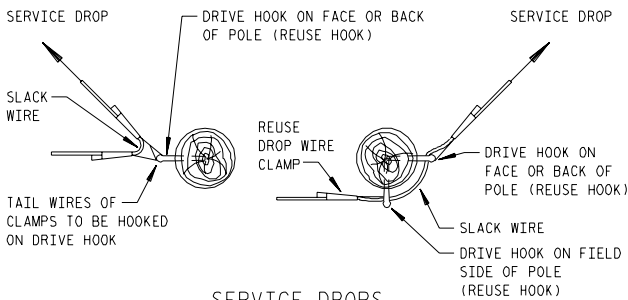
JOINT USE SPECIFICATION  
FOR FOREIGN, COMMUNICATION  
(NEUTRAL ZONE, STREET LIGHT LOCATION)

4-JOINT USE



VERTICAL SEPARATION BETWEEN CABLES  
DETAIL 403

VERTICAL SEPARATION BETWEEN CABLES  
WITH "L" BRACKET  
DETAIL 403A

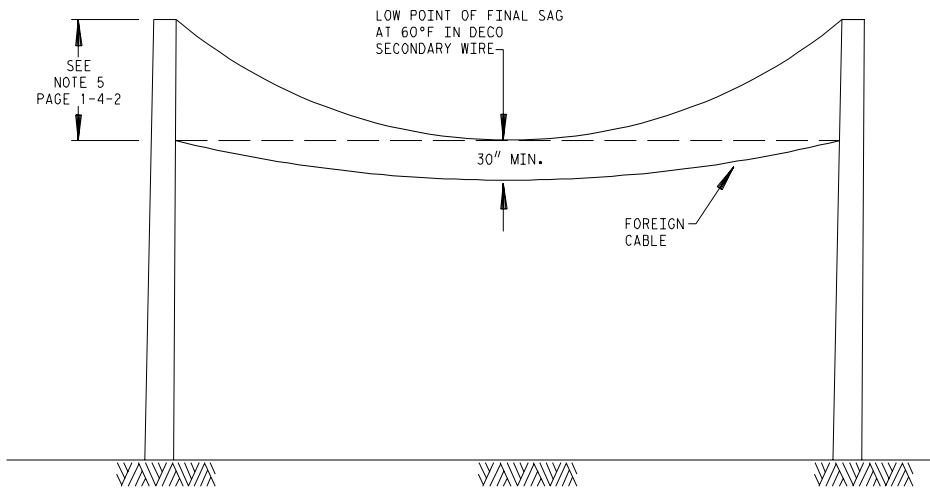


SERVICE DROPS  
DETAIL 403B

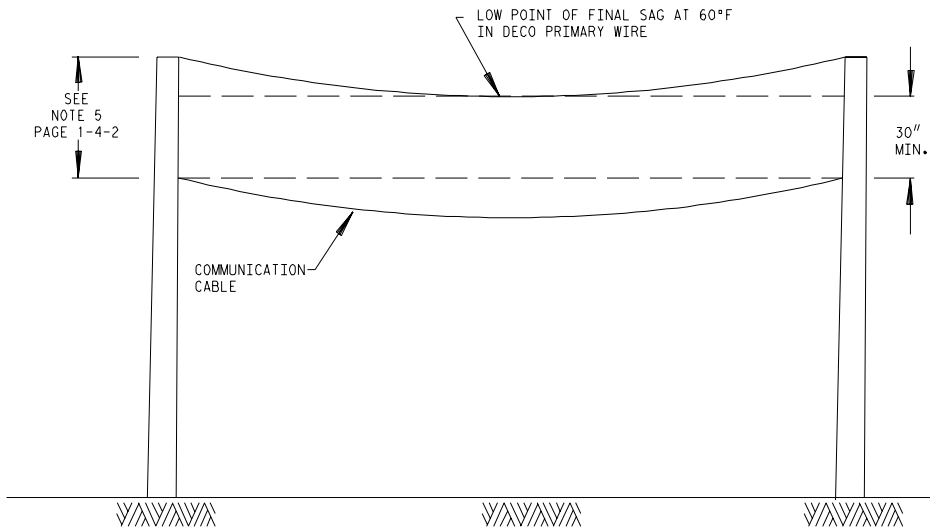
1. CONSTRUCTION LIMITED TO TANGENT, MINOR ANGLE WITH ASSOCIATED GUYS, SERVICE DROPS, TELEPHONE, OR CABLE TV, OR COMMUNICATION CABLES.
2. CLEARANCE BETWEEN FOREIGN CABLES AND DECO CONSTRUCTION:
  - A. VERTICAL SEPARATION BETWEEN FOREIGN CABLES 12" MIN. BUT MAY BE REDUCED TO 4" MIN. FOR CROSSING.
  - B. 48" PREFERRED. 40" MIN. NEUTRAL ZONE MUST BE MAINTAINED FROM DECO ATTACHMENT TO FOREIGN ATTACHMENTS. (REFER TO PAGE 1-4-2-NOTE 5 FOR CLEARANCES).
3. METHODS OF BONDING AND GROUNDING:
  - A. ALL CABLE SUPPORTING STRANDS AND ASSOCIATED GUYS SHALL BE BONDED AND COMMON GROUNDED ON EVERY POLE WHERE GROUNDS EXIST. REFER TO PAGE 1-4-7 FOR CONSTRUCTION DETAILS.
4. DO NOT INSTALL POLE ADJACENT TO A FOREIGN CABLE STRAND MOUNTED TERMINAL OR A CABLE TV AMPLIFIER.
5. THERE IS NO SPECIFIED ORDER FOR FOREIGN CABLES.
6. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-2-39.

VERTICAL SEPARATION  
AND SERVICE DROPS

4-JOINT USE



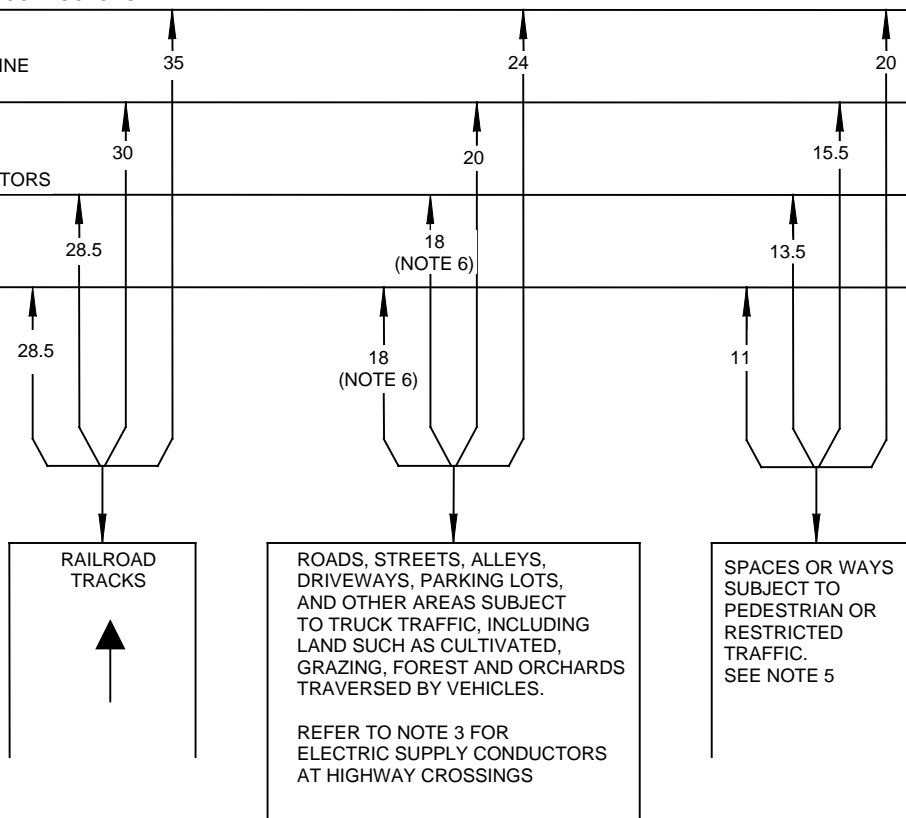
CLEARANCE TO SECONDARY  
DETAIL 404



CLEARANCE TO PRIMARY  
DETAIL 404A

## 4-JOINT USE

CLEARANCE HEIGHTS ARE IN FEET

4.8-13KV  
OPEN PRIMARY LINE CONDUCTORS0 TO 750 VOLT  
OPEN SECONDARY LINE  
CONDUCTORS0 TO 750 VOLT  
MULTIPLEX CONDUCTORSMESSENGERS,  
COMMUNICATIONS,  
NEUTRALS, AND  
GROUNDED GUYS

→ **CHART 405**

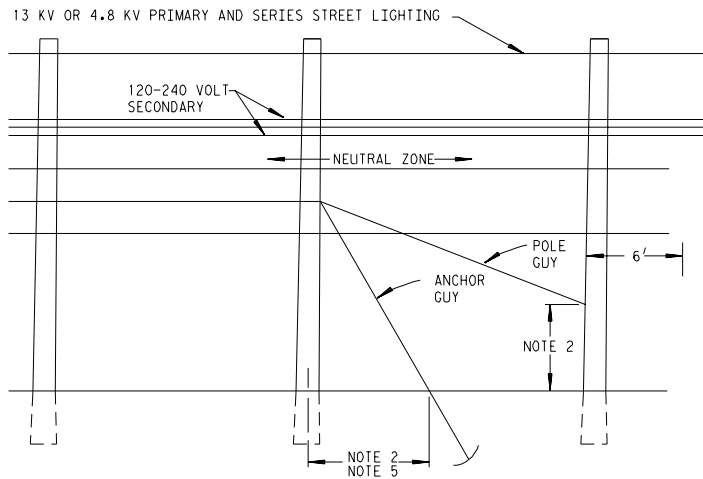
**Notes:**

1. Clearances shall be calculated at maximum final sag at the maximum operating temperature of the conductor. Clearances in the chart include the 1.5- to 5-ft sag adders shown on page 1-11-1 in the Lines Construction Manual. Refer to Section 18 in the Lines Construction Manual for sags.
2. Where the height of attachment to a building or other installation does not permit service drops to meet these values, clearances in the Alternate Chart for Service Drops on page 1-11-9 in the Lines Construction Manual may be used.
3. Michigan statutes require a minimum clearance of 22 feet for electric supply conductors at highway crossings. Highways include major streets or roads which are direct traffic routes. Clearances apply at the center or edge of the highway.
4. Trucks are defined as any vehicle exceeding 8 feet in height; clearances for trucks are based on a vehicle height of 14 feet.
5. Pedestrian and restricted traffic areas are those where vehicles exceeding 8 feet in height are prohibited or not normally encountered nor anticipated.
6. Clearance may be reduced to 17 feet in road rights-of-way where the wires, conductors, or cables **do not overhang** the traveled way of the roadway. 17 feet of clearance also applies at crossings over, or running along, alleys, driveways or parking lots.
7. No clearance from ground is required for anchor guys not crossing tracks, rails, roads, streets, driveways, or pathways.
8. Changes other than detail numbers made to this page must be reflected on reference page 1-11-8 in the Lines Construction Manual.

**VERTICAL CLEARANCE OF DISTRIBUTION  
WIRES, CONDUCTORS, OR CABLE ABOVE  
GROUND, ROADWAY, OR RAILS**

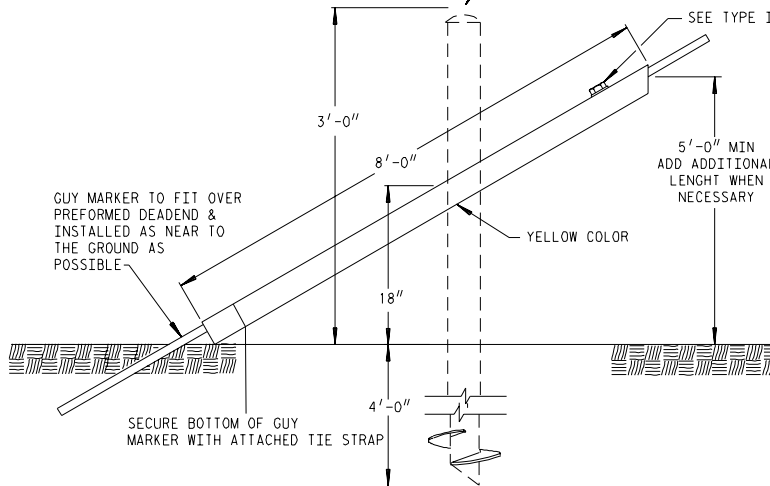


4-JOINT USE



GUYING  
DETAIL 406

POWER INSTALLED GUARD POST (ED NO. 240-0834) MAY BE ORDERED FOR EXTRA PROTECTION WHERE PARKING CONDITIONS CREATE HAZZARD.  
SET GUARD POST 2'-0" APART BETWEEN CENTERS. (ONE POST ON EACH SIDE OF ANCHOR GUY)



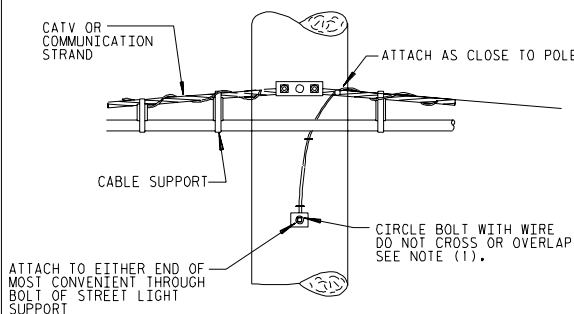
INSTALLATION OF PLASTIC GUY MARKER  
DETAIL 406A

NOTES:

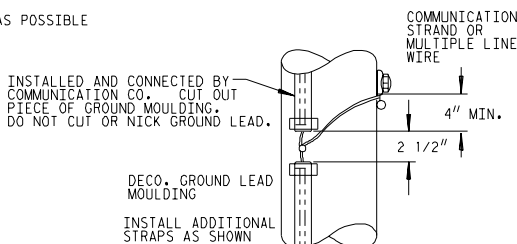
1. STRINGING SAGS FOR FOREIGN CABLES ARE TO BE ADJUSTED SO THAT THE REQUIRED STRENGTH LIMITS OF 60% OF ULTIMATE UNDER HEAVY LOADED CONDITIONS ARE NOT EXCEEDED.
2. ALL CONDUCTOR DEADENDS SHALL BE ANCHOR OR POLE GUYED (ANCHOR GUY PREFERRED). POLE GUY ATTACHMENT HEIGHTS ARE TO BE AT THE LOAD AND AT A MINIMUM 8'-0" ABOVE GROUND.
3. GUYS ARE TO BE BONDED TO MESSENGER WIRES TO EFFECTIVELY GROUND THE GUY WIRES. A MINIMUM OF 4 GROUNDS PER MILE ON THE MESSENGER IS REQUIRED.
4. AERIAL CROSSING CLEARANCE REQUIRED BETWEEN FOREIGN CABLE AND SECONDARY SUPPLY CONDUCTORS IS 48" MINIMUM WITHIN 6' OF POLE AND 24" MINIMUM BEYOND 6' FROM POLE.
5. ANCHORS SHALL BE INSTALLED WITH A MINIMUM OF 4' HORIZONTAL CLEARANCE FROM ADJACENT ANCHORS.

GUYING REQUIREMENTS

4-JOINT USE



ATTACH TO EITHER END OF MOST CONVENIENT THROUGH BOLT OF STREET LIGHT SUPPORT

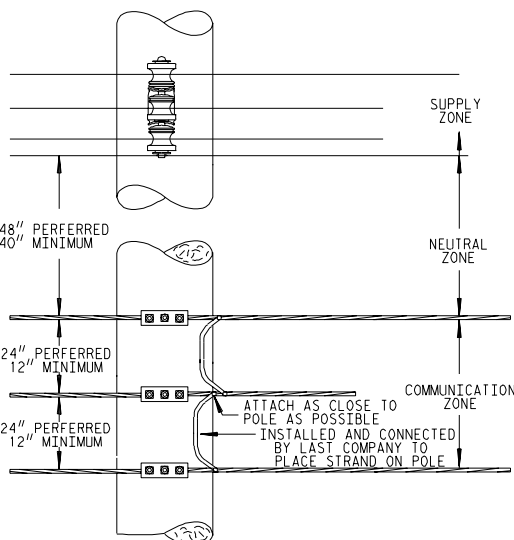


FOREIGN CABLE STRAND TO D.E. Co. STREET LIGHT BRACKET  
DETAIL 407

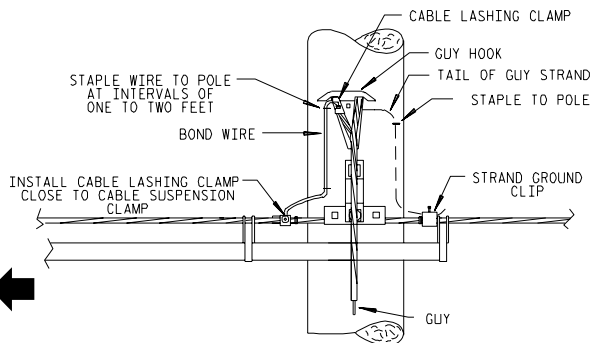
FOREIGN CABLE STRAND TO D.E. Co. GROUNDING CONDUCTOR  
DETAIL 407A

NOTES:

1. FOREIGN STRAND MUST BE BONDED TO A D.E. Co. STREET LIGHT BRACKET OR STREET LIGHT SUSPENSION STRAND WHEN THE VERTICAL CLEARANCES CANNOT BE OBTAINED.  
THE D.E. Co. WILL INSTALL THE BOND: WHEN A D.E. Co. STREET LIGHT IS TO BE INSTALLED ON A POLE HAVING EXISTING COMMUNICATION STRAND. THE COMMUNICATION Co. WILL INSTALL THE BOND: (SEE NOTE 4) WHEN THE STRAND IS TO BE INSTALLED ON A POLE HAVING AN EXISTING D.E. Co. STREET LIGHT.
2. BOND WIRE SHALL BE NO. 6 OR LARGER, BARE OR COVERED.
3. IF BOND WIRE IS MORE THAN 12" LONG, STAPLE TO POLE.
4. THE FOREIGN Co. MAY ATTACH THE BOND WIRE TO THE STRAND AND LEAVE SUFFICIENT WIRE TO REACH THE FIXTURE, BUT IT SHALL NOT BE ATTACHED UNTIL IT IS DETERMINED THAT THE INSULATING TRANSFORMER IS A STANDARD APPROVED TYPE. THE COMMUNICATION Co. SHALL REFER EACH CASE TO THE D.E. Co. SERVICE PLANNER WHO WILL DETERMINE THE TYPE OF TRANSFORMER. IF THE TRANSFORMER IS SATISFACTORY, THE COMMUNICATION Co. SHALL COMPLETE THE BOND. IF IT IS NECESSARY TO REPLACE THE TRANSFORMER, THE COMMUNICATION Co. SHALL REQUEST SUCH REPLACEMENT BY JOINT USE MEMO. THE D.E. Co. SHALL COMPLETE THE BOND AT THE TIME OF TRANSFORMER REPLACEMENT.
5. INTERSECTING CABLE RUNS- BOND AT EVERY JOINT USE POLE AT INTERSECTING LEADS.  
PARALLELING CABLE RUNS- BOND AT THE FIRST AND LAST POLE, AND ON INTERMEDIATE POLES AT APPROXIMATELY EQUAL INTERVALS OR NOT MORE THAN 750 FEET.
6. BONDING IS REQUIRED WHEN A POLE GROUND EXISTS.
7. COMMON BONDING IS PREFERRED (DETAIL 407B) WHEN A POLE GROUND DOES NOT EXIST. IF IT IS ESSENTIAL OR DESIRABLE FOR OTHER REASONS TO ESTABLISH VERTICAL SEPERATION OF 40" OR MORE, BONDING IS NOT NECESSARY.
8. FOR FIGURE 8 COMMUNICATION CABLE GROUND CONNECTOR SEE DETAIL 2205G.
9. THERE IS NO SPECIFIED ORDER FOR FOREIGN CABLES.
10. THE BRACKET SHOULD BE BONDED WHEN A POLE GROUND IS PRESENT ON THE POLE. IN SUCH INSTANCES, THERE IS NO NEED TO MULTI-GROUND THE INDIVIDUAL CABLES.
11. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-15-18.2 IN THE LINES CONSTRUCTION MANUAL.



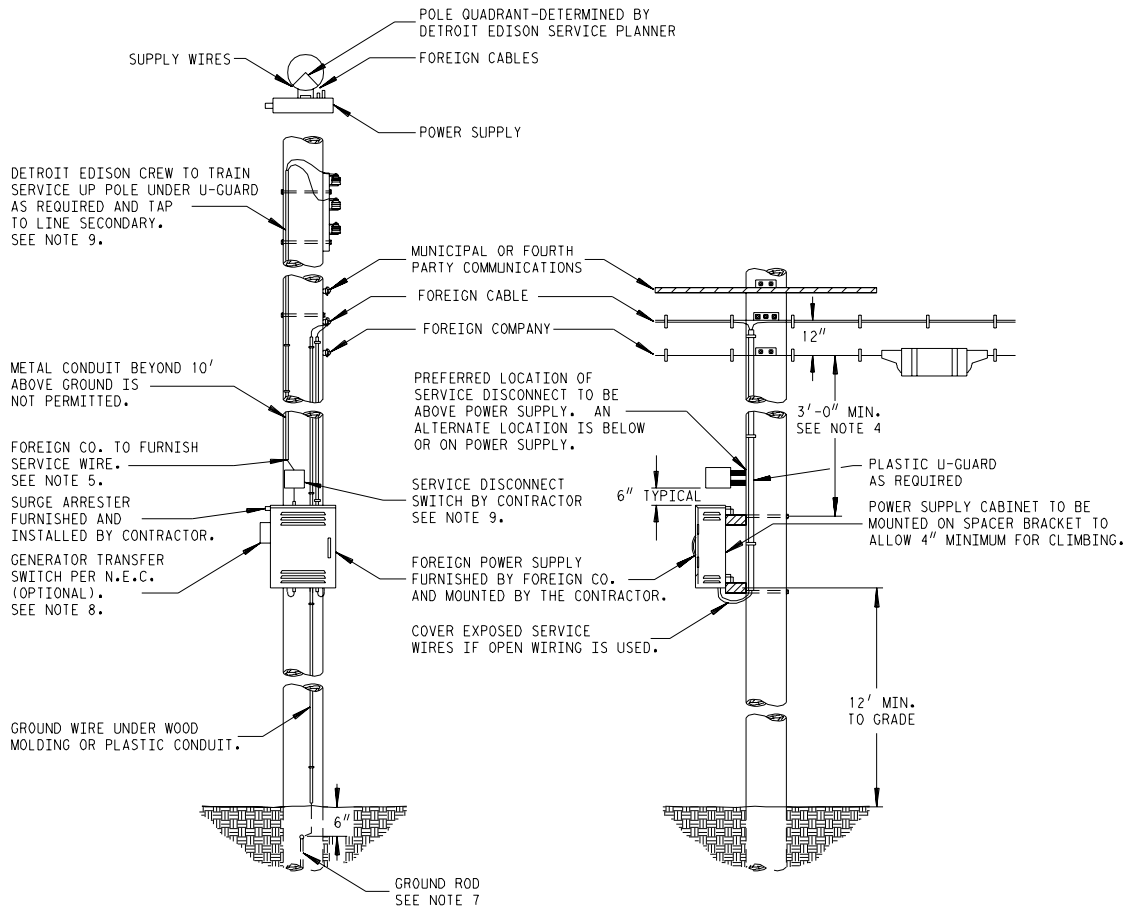
FOREIGN STRAND TO D.E. Co. COMMUNICATION CABLE STRAND  
DETAIL 407B



BONDING WITH TAIL OF GUY OR GROUND WIRE  
DETAIL 407C

JOINT USE POLE COMMON GROUNDING AND BONDING (TELEPHONE AND CABLE TV)

4-JOINT USE



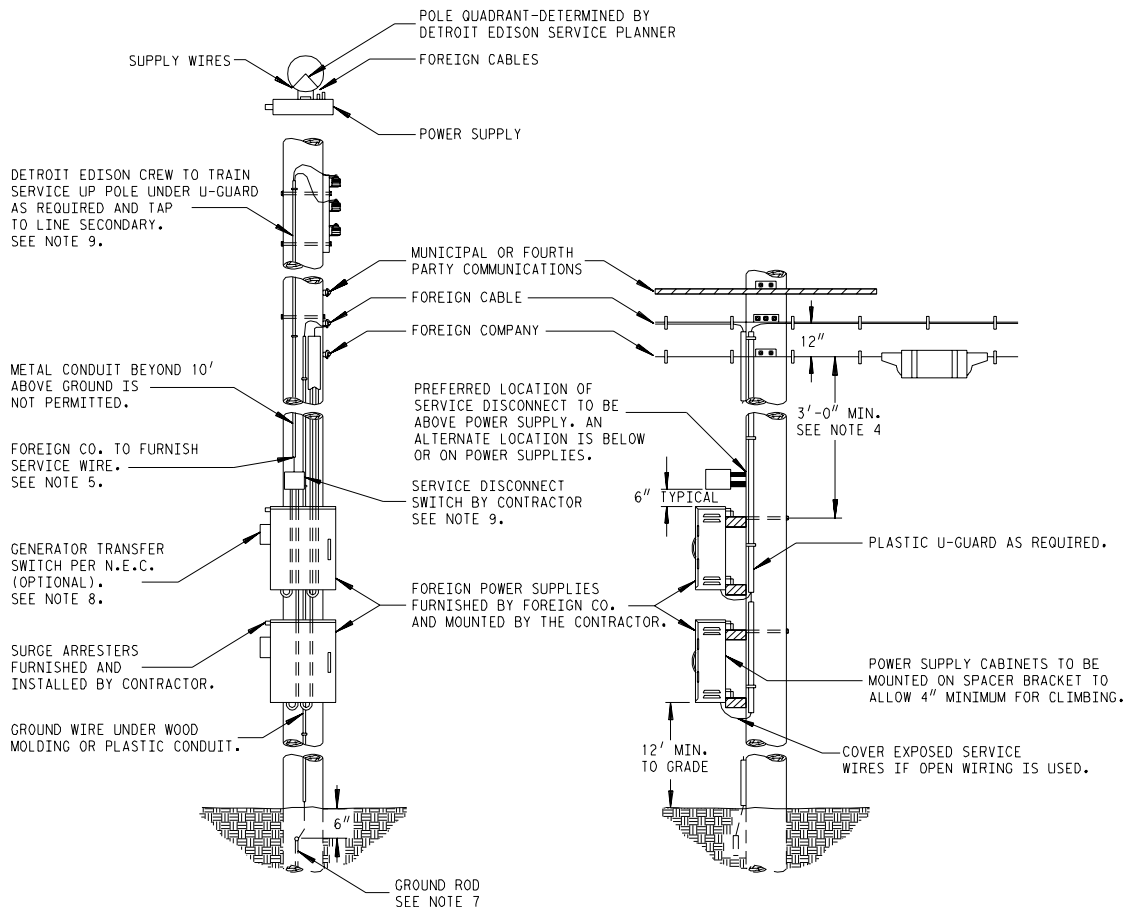
NOTES:

DETAIL 408

1. THE LOCATION OF A FOREIGN CABINET INSTALLATION SHALL BE COORDINATED BY THE FOLLOWING PERSONNEL.
  - A. DETROIT EDISON SERVICE PLANNER
  - B. FOREIGN CO. REPRESENTATIVE
2. THE POWER SUPPLY OR ASSOCIATED EQUIPMENT SHALL NEVER BE LOCATED ON A POLE WHERE IT WILL IN ANY WAY INTERFERE WITH THE CLIMBING SPACE OR MAINTENANCE OF EQUIPMENT.
3. POLES CARRYING UTILITY UNDERGROUND RISER CABLES OR POLES SUPPORTING TELEPHONE CROSS CONNECTING TYPE TERMINALS, AIR DRYERS, CONCENTRATORS, CARRIER CABINETS, APPARATUS CASES, POLE MOUNTED LOAD POTS AND POLES CARRYING HEAVY DETROIT EDISON EQUIPMENT SUCH AS TRANSFORMER CLUSTERS, REGULATORS, DAS EQUIPMENT, P.T.S., CAPACITOR BANKS, BUCK POLES, ETC., SHALL NOT BE SELECTED FOR A POWER SUPPLY LOCATION. CONTACT DETROIT EDISON INTERCOMPANY FACILITIES ADMINISTRATOR FOR SPECIAL SITUATIONS.
4. NORMALLY THE UPPER POWER SUPPLY SHALL BE MOUNTED ON THE FACE OF THE POLE 3'-0" MINIMUM BELOW THE LOWEST STRAND.
5. SUPPLY WIRES TO BE 2 #8 COPPER OR 2 #6 ALUM. OPEN WIRE OR EQUIVALENT SERVICE ENTRANCE CABLE. THE CABLE FOREIGN CO. SHALL IDENTIFY SERVICE NEUTRAL BY REMOVING SIX INCHES OF INSULATION FROM THE GROUND WIRE, COIL UP AND LEAVE ENOUGH WIRE TO REACH LINE SECONDARY. (IF WHITE OR GRAY WIRE USED, NEUTRAL DOES NOT HAVE TO BE SKINNED.)
6. TIE ALL EQUIPMENT GROUNDS TOGETHER INSIDE SERVICE DISCONNECT SWITCH.
7. FOREIGN CO. MAY GROUND THEIR POWER SUPPLY TO AN EXISTING DETROIT EDISON POLE GROUND WITH A NO. 6 AWG COPPER CONDUCTOR VERSUS INSTALLING A SEPARATE POLE GROUND. WHEN NO POLE GROUND IS PRESENT, THE CONTRACTOR SHALL FURNISH AND INSTALL AN APPROVED GROUNDING ELECTRODE AND POLE GROUND AS SPECIFIED FOR THE POWER SUPPLY.
8. IF A PORTABLE GENERATOR IS TO BE USED, A TRANSFER SWITCH PER NEC MUST BE INSTALLED. ALTERNATE LOCATION FOR TRANSFER SWITCH IS POLE MOUNTED BETWEEN DISCONNECT AND POWER SUPPLY.
9. DETROIT EDISON CREW TO LEAVE SERVICE DISCONNECT SWITCH IN "OFF" POSITION AFTER SERVICE IS CONNECTED.
10. ALL CONSTRUCTION MUST BE IN ACCORDANCE WITH APPLICABLE NATIONAL AND LOCAL CODES.

JOINT USE SPECIFICATION FOR  
POLE MOUNTED POWER SUPPLY

4-JOINT USE



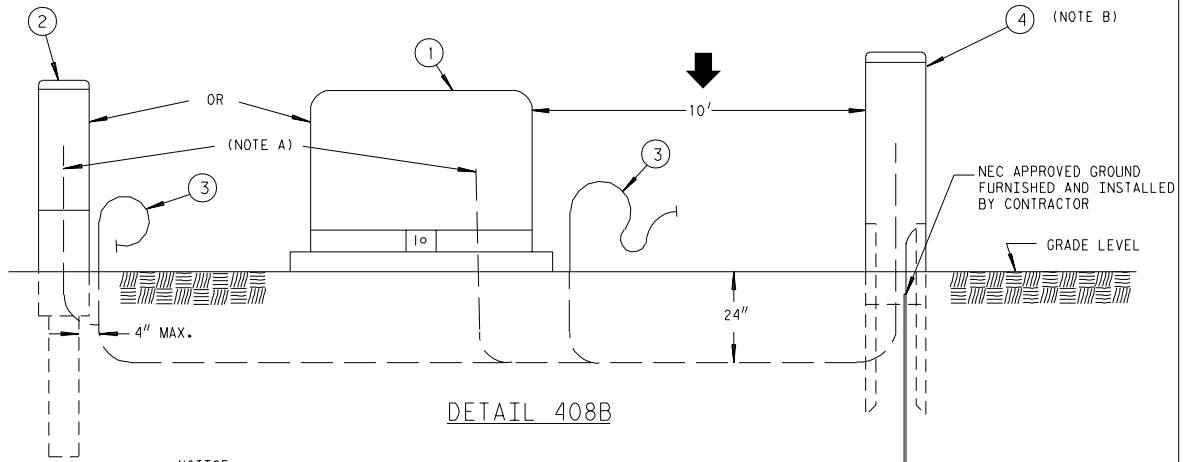
NOTES:

DETAIL 408A

1. THE LOCATION OF A FOREIGN CABINET INSTALLATION SHALL BE COORDINATED BY THE FOLLOWING PERSONNEL.
  - A. DETROIT EDISON SERVICE PLANNER
  - B. FOREIGN CO. REPRESENTATIVE
2. THE POWER SUPPLIES OR ASSOCIATED EQUIPMENT SHALL NEVER BE LOCATED ON A POLE WHERE IT WILL IN ANY WAY INTERFERE WITH THE CLIMBING SPACE OR MAINTENANCE OF EQUIPMENT.
3. POLES CARRYING UTILITY UNDERGROUND RISER CABLES OR POLES SUPPORTING TELEPHONE CROSS CONNECTING TYPE TERMINALS, AIR DRYERS, CONCENTRATORS, CARRIER CABINETS, APPARATUS CASES, POLE MOUNTED LOAD POTS AND POLES CARRYING DETROIT EDISON EQUIPMENT SUCH AS TRANSFORMER CLUSTERS, REGULATORS, DAS EQUIPMENT, CAPACITOR BANKS, P.T.S., BUCK POLES, ETC., SHALL NOT BE SELECTED FOR A POWER SUPPLY LOCATION. CONTACT DETROIT EDISON INTERCOMPANY FACILITIES ADMINISTRATOR FOR SPECIAL SITUATIONS.
4. NORMALLY THE UPPER POWER SUPPLY SHALL BE MOUNTED ON THE FACE OF THE POLE 3'-0" MINIMUM BELOW THE LOWEST STRAND.
5. SUPPLY WIRES TO BE 2 #8 COPPER OR 2 #6 ALUM. OPEN WIRE OR EQUIVALENT SERVICE ENTRANCE CABLE. THE CABLE FOREIGN CO. SHALL IDENTIFY SERVICE NEUTRAL BY REMOVING SIX INCHES OF INSULATION FROM THE GROUND WIRE, COIL UP AND LEAVE ENOUGH WIRE TO REACH LINE SECONDARY. (IF WHITE OR GRAY WIRE USED, NEUTRAL DOES NOT HAVE TO BE SKINNED)
6. TIE ALL EQUIPMENT GROUNDS TOGETHER INSIDE SERVICE DISCONNECT SWITCH.
7. FOREIGN CO. MAY GROUND THEIR POWER SUPPLY TO AN EXISTING DETROIT EDISON POLE GROUND WITH A NO. 6 AWG COPPER CONDUCTOR VERSUS INSTALLING A SEPARATE POLE GROUND. WHEN NO POLE GROUND IS PRESENT, THE CONTRACTOR SHALL FURNISH AND INSTALL AN APPROVED GROUNDING ELECTRODE AND POLE GROUND AS SPECIFIED FOR THE POWER SUPPLY.
8. IF A PORTABLE GENERATOR IS TO BE USED, A TRANSFER SWITCH PER NEC MUST BE INSTALLED. ALTERNATE LOCATION FOR TRANSFER SWITCH IS POLE MOUNTED BETWEEN DISCONNECT AND POWER SUPPLIES.
9. DETROIT EDISON CREW TO LEAVE SERVICE DISCONNECT SWITCH IN "OFF" POSITION AFTER SERVICE IS CONNECTED.
10. ALL CONSTRUCTION MUST BE IN ACCORDANCE WITH APPLICABLE NATIONAL AND LOCAL CODES.

JOINT USE SPECIFICATION FOR POLE MOUNTED TANDEM POWER SUPPLIES

4-JOINT USE



DETAIL 408B

**NOTICE:**  
SERVICE CONNECTIONS WILL BE MADE TO TRANSFORMER ONLY WHEN NO PEDESTAL EXISTS.

**LEGEND:**

- 1. DETROIT EDISON PADMOUNT TRANSFORMER.
- 2. DETROIT EDISON SECONDARY PEDESTAL.
- 3. CUSTOMER UNDERGROUND CABLE.
- 4. FOREIGN POWER SUPPLY.

**NOTES:**

A - SERVICE CABLE

\* SPECIFICATIONS

ALUMINUM SINGLE CONDUCTOR TYPE U.S.E. AND CROSS LINKED POLYETHYLENE RHH-RHW.

\* RESPONSIBILITIES

CONTRACTOR WILL FURNISH AND INSTALL CABLE UP TO BUT NOT IN OR UNDER TRANSFORMER OR PEDESTAL. DETROIT EDISON WILL INSTALL AND TERMINATE SERVICE IN TRANSFORMER OR PEDESTAL.

\* METHOD OF INSTALLATION

CONTRACTOR WILL CONTACT MISS DIG WHEN WORKING IN PROXIMITY OF DETROIT EDISON DISTRIBUTION CABLES. HAND DIG CLOSE TO TRANSFORMER, PEDESTAL, OR DISTRIBUTION CABLES. IDENTIFY NEUTRAL BY STRIPPING 4" OF INSULATION AT END. ALLOW SUFFICIENT CABLE FOR CONNECTION BY DETROIT EDISON: 8' AT TRANSFORMER, 4' AT PEDESTAL. SEAL CABLE ENDS AGAINST MOISTURE.

DETROIT EDISON DETAIL FOR INSTALLATION AND TERMINATION:

TRANSFORMER: SIMILAR TO DETAIL 23227E  
PEDESTAL: SIMILAR TO DETAIL 23227F

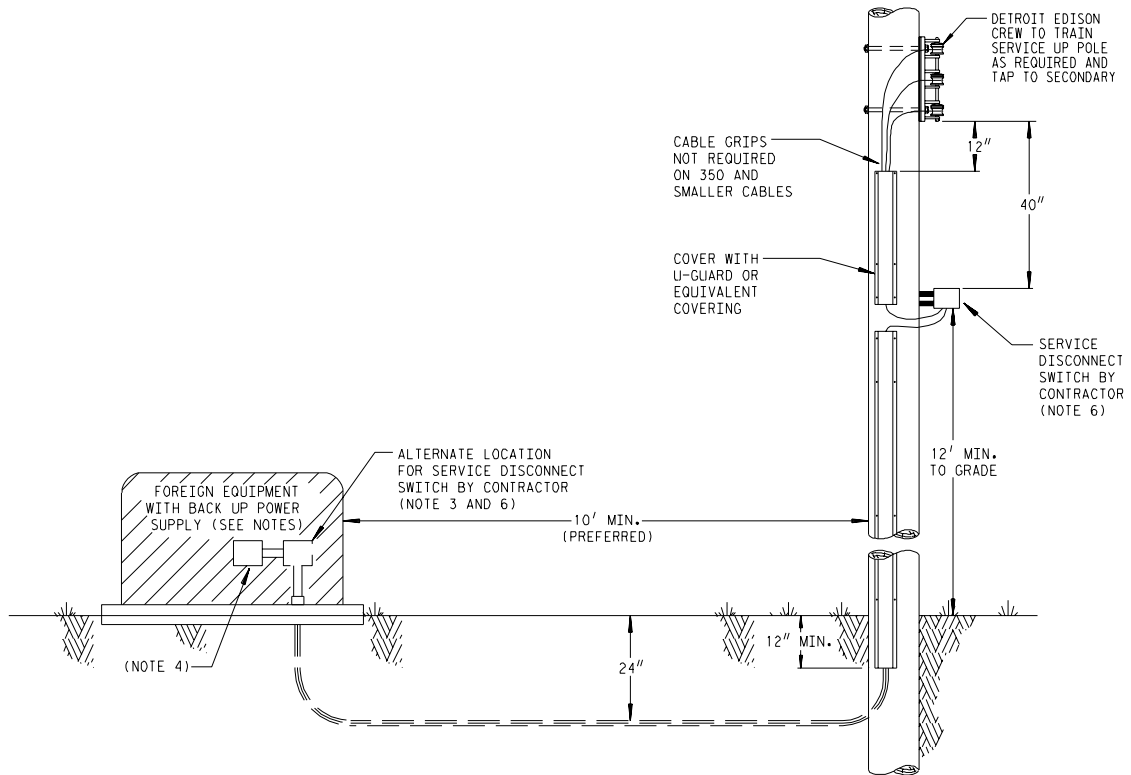
B - CLEARANCES

FOREIGN POWER SUPPLY IS NOT TO BE INSTALLED DIRECTLY OVER DETROIT EDISON DISTRIBUTION CABLES OR DIRECTLY IN FRONT OF TRANSFORMER DOOR, NOR WITHIN 2' OF ANY EXISTING DETROIT EDISON FACILITY. IF INSTALLED AT SAME TIME AS DETROIT EDISON FACILITIES REFER TO PAGE 1-43-72 IN THE UNDERGROUND LINE CONSTRUCTION STANDARDS MANUAL.

C - DETROIT EDISON ASSUMES NO RESPONSIBILITY FOR INJURY OR DAMAGE ARISING FROM THE USE OF THIS SPECIFICATION.

D - CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-9-236.

## 4-JOINT USE



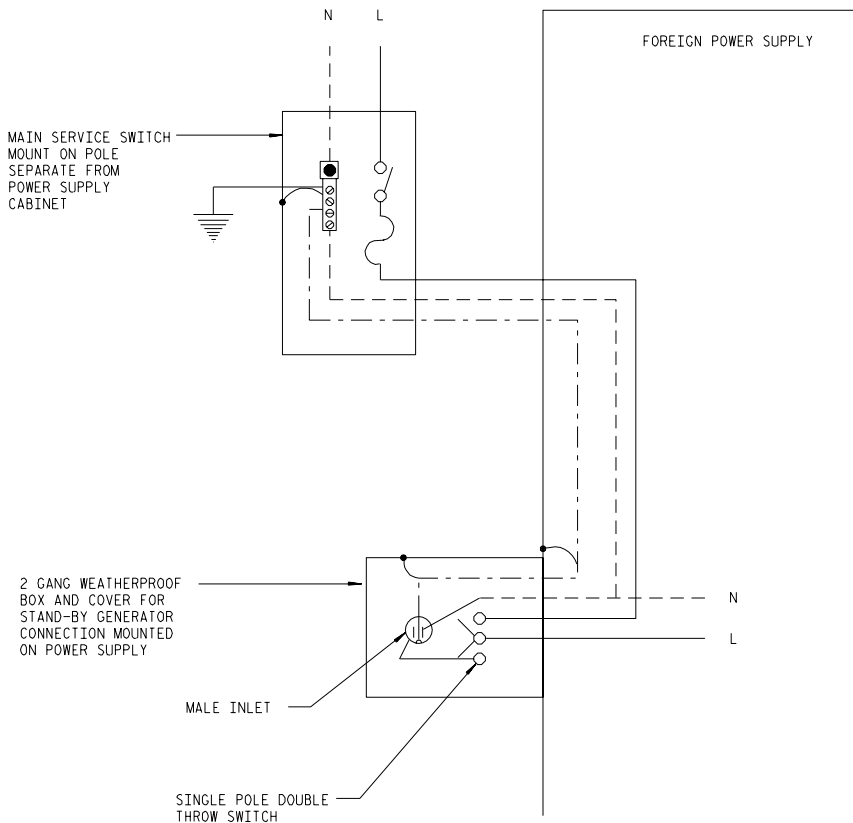
DETAIL 408C

## NOTES:

- THE LOCATION OF THE CABINET INSTALLATION AND THE PLACEMENT OF THE CABLE ON THE POLE SHOULD BE COORDINATED BY THE FOLLOWING PERSONNEL:
  - DETROIT EDISON SERVICE PLANNER
  - FOREIGN CO. REPRESENTATIVE
- THE UG SUPPLY CABLES ARE TO BE PROVIDED BY THE FOREIGN COMPANY. THE SERVICE NEUTRAL SHALL BE IDENTIFIED BY REMOVING SIX INCHES OF INSULATION FROM THE END OF THE WIRE COILED AT THE POLE. IF THE NEUTRAL WIRE IS WHITE OR GREY IT DOES NOT HAVE TO BE SKINNED BACK FOR IDENTIFICATION. THE COIL OF WIRE SHOULD BE LONG ENOUGH TO REACH THE SECONDARY AND THE COIL SHOULD BE LEFT AT THE BASE OF THE POLE FOR DTE PERSONNEL TO ATTACH TO THE POLE AND TAP TO THE SECONDARY.
- TIE ALL EQUIPMENT GROUNDS TOGETHER INSIDE THE SERVICE DISCONNECT BOX.
- IF THE EQUIPMENT IS DESIGNED SO THAT A PORTABLE 120 (240) VOLT GENERATOR CAN BE USED FOR STAND-BY POWER, AN ELECTRICAL TRANSFER SWITCH PER NEC MUST BE INSTALLED BETWEEN THE FEEDS FROM THE GENERATOR AND THE DTE SECONDARY. PLACEMENT OF THE TRANSFER SWITCH IN THE SUPPLY CIRCUIT IS SCHEMATICALLY SHOWN ON SPEC PAGE 1-4-10. THE TRANSFER SWITCH SHOULD BE INSTALLED ON THE EQUIPMENT CABINET. A SERVICE DISCONNECT SWITCH INSTALLED ON THE POLE OR ALTERNATELY ON THE EQUIPMENT CABINET IS REQUIRED TO ELIMINATE POSSIBILITY OF 120 VOLT BACKFEED ON TO THE DTE SYSTEM.
- IF A DC GENERATOR IS USED AS THE BACK-UP POWER SUPPLY TO CHARGE THE STANDBY BATTERIES AND THERE IS NO POSSIBILITY OF BACKFEED TO THE DTE SECONDARY, NO TRANSFER SWITCH IS REQUIRED.
- THE DETROIT EDISON CREW IS TO LEAVE THE SERVICE DISCONNECT SWITCH LOCKED IN THE "OFF" POSITION AFTER THE SERVICE IS CONNECTED. LOCK THE DISCONNECT IN THE "OFF" POSITION USING A DISPOSABLE LOCK.
- ALL CONSTRUCTION MUST BE IN ACCORDANCE WITH APPLICABLE NATIONAL AND LOCAL CODES.

OH POWER SUPPLIES FOR  
FOREIGN EQUIPMENT  
WITH STAND-BY GENERATORS

4-JOINT USE



DETAIL 408D

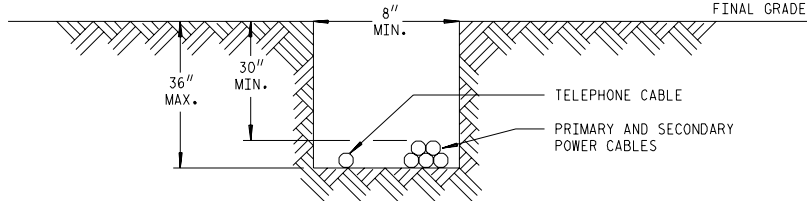
NOTES:

1. DOUBLE THROW SWITCH MUST BREAK DETROIT EDISON COMPANY SUPPLY BEFORE CLOSING TO STAND-BY GENERATOR.
2. REFER TO PAGE 1-4-8, 1-4-8.1 AND 1-4-9 FOR LOCATION AND ASSEMBLY OF EQUIPMENT ON POLE.
3. USE ONLY 3 WIRE EQUIPMENT GROUNDING EXTENSION CORD TO CONNECT GENERATOR TO TRANSFER SWITCH INLET.
4. THE DETROIT EDISON COMPANY ASSUMES NO RESPONSIBILITY FOR INJURY OR DAMAGES ARISING FROM THE USE OF THIS SPECIFICATION DIAGRAM.

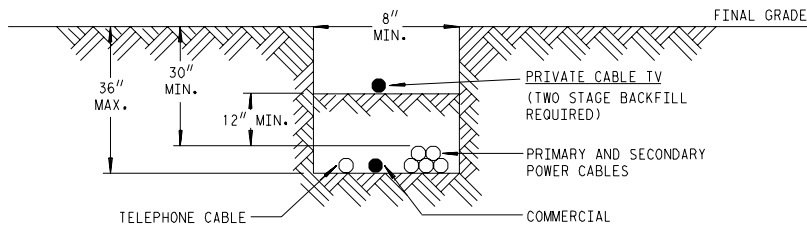
4-JOINT USE

MAIN TRENCH FOR JOINT PLACEMENT  
DIRECT BURIED DELTA OR WYE CONNECTED PRIMARY

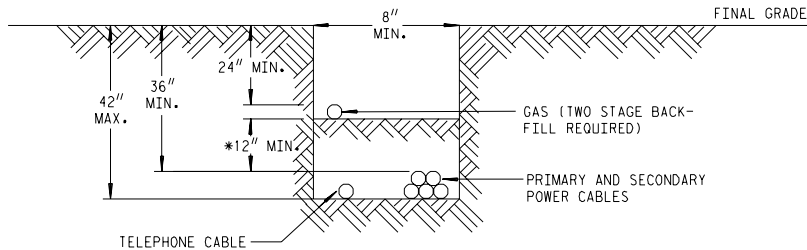
\* MINIMUM COVER DIMENSIONS MUST BE MAINTAINED IN ALL CASES. MAXIMUM TRENCH DEPTHS SHOULD BE ADHERED TO FOR FRONT LOT LINE CONSTRUCTION TO PROVIDE CLEARANCE FOR WATER SERVICE INSTALLATIONS LOCATED BENEATH THE POWER CABLES.



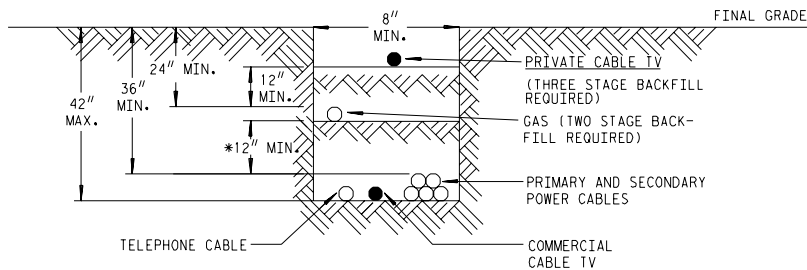
DETAIL 411A-(POWER, TELEPHONE-RANDOM SEPARATION)



DETAIL 411B-(POWER, TELEPHONE & CABLE TV-RANDOM SEPARATION)



DETAIL 411C-(POWER, TELEPHONE-RANDOM SEPARATION & GAS)



DETAIL 411D-(POWER, TELEPHONE & CABLE TV RANDOM SEPARATION & GAS)

NOTES:

1. FOR POWER AND TELEPHONE GROUND TAP DETAIL SEE SPECIFICATIONS 1-47-12.5 (III-18), 1-47-12.6 (III-19)
2. TELEPHONE SERVICE WIRE MAY BE PLACED AT RANDOM SEPARATION WITH PRIMARY POWER FOR ANY LENGTH PROVIDED THE PROTECTOR IS MOUNTED ON FIRE RESISTANT MATERIAL OR IN A FIRE RESISTANT LOCATION.
3. PRIVATE CABLE TV IS DEFINED AS A DEVELOPER OR CUSTOMER OWNED SYSTEM.
4. EXTRA DEPTH MAY BE REQUIRED WHERE LOCAL, COUNTY OR STATE REQUIREMENTS DICTATE.
- \*5. HORIZONTAL SEPARATION FOR GAS AND ELECTRIC IS ACCEPTABLE. MAINTAIN 12" MIN. SEPARATION.
6. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-43-59.

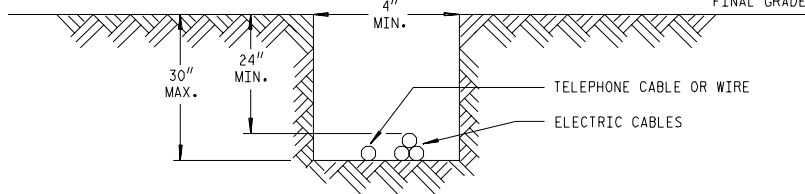


MAIN TRENCH FOR JOINT PLACEMENT  
DIRECT BURIED DELTA OR WYE CONNECTED PRIMARY

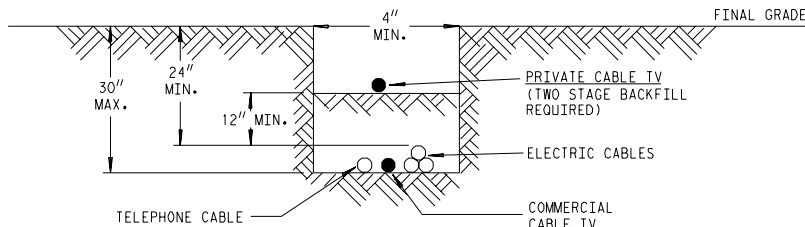


4-JOINT USE

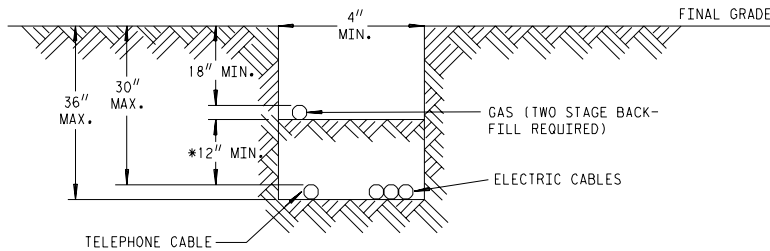
MINIMUM COVER DIMENSIONS MUST BE MAINTAINED IN ALL CASES. MAXIMUM TRENCH DEPTHS SHOULD BE ADHERED TO FOR FRONT LOT LINE CONSTRUCTION TO PROVIDE CLEARANCE FOR WATER SERVICE INSTALLATIONS LOCATED BENEATH THE POWER CABLES.



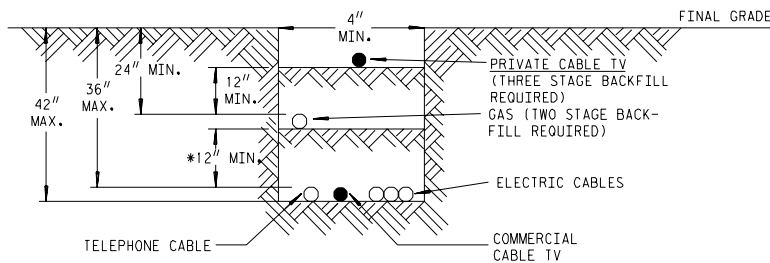
DETAIL 412A-(POWER, TELEPHONE-RANDOM SEPARATION)



DETAIL 412B-(POWER, TELEPHONE & CABLE TV-RANDOM SEPARATION)



DETAIL 412C-(POWER, TELEPHONE-RANDOM SEPARATION & GAS)



DETAIL 412D-(POWER, TELEPHONE & CABLE TV RANDOM SEPARATION & GAS)

NOTES:

1. FOR POWER AND TELEPHONE GROUND TAP DETAIL SEE SPECIFICATIONS 1-47-12.5 (III-18), 1-47-12.6 (III-19)
2. TELEPHONE SERVICE WIRE MAY BE PLACED AT RANDOM SEPARATION WITH PRIMARY POWER FOR ANY LENGTH PROVIDED THE PROTECTOR IS MOUNTED ON FIRE RESISTANT MATERIAL OR IN A FIRE RESISTANT LOCATION.
3. PRIVATE CABLE TV IS DEFINED AS A DEVELOPER OR CUSTOMER OWNED SYSTEM.
4. EXTRA DEPTH MAY BE REQUIRED WHERE LOCAL, COUNTY OR STATE REQUIREMENTS DICTATE.
- \*5. HORIZONTAL SEPARATION FOR GAS AND ELECTRIC IS ACCEPTABLE. MAINTAIN 12" MIN. SEPARATION.
6. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-43-60.

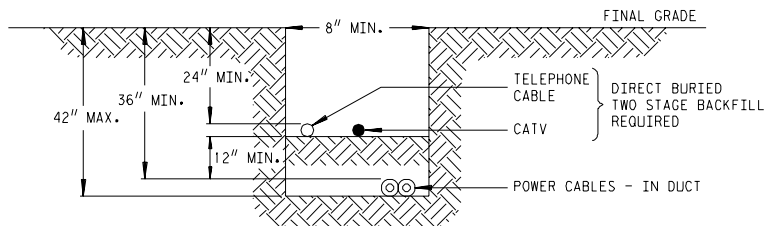


SERVICE TRENCH FOR JOINT PLACEMENT  
ELECTRIC SERVICE FACILITY VOLTAGE DOES  
NOT EXCEED 300V TO GROUND

4-JOINT USE

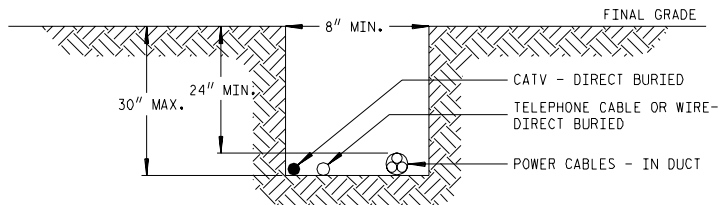
MINIMUM COVER DIMENSIONS MUST BE MAINTAINED IN ALL CASES. MAXIMUM TRENCH DEPTHS SHOULD BE ADHERED TO FOR FRONT LOT LINE CONSTRUCTION TO PROVIDE CLEARANCE FOR WATER SERVICE INSTALLATIONS LOCATED BENEATH THE POWER CABLES.

MAIN TRENCH



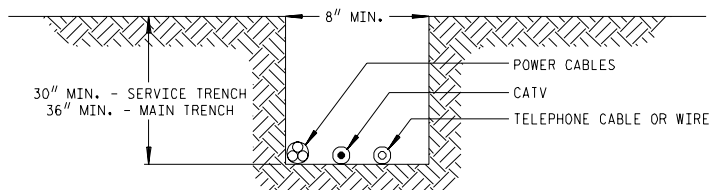
DETAIL 413A - TELEPHONE, CATV - RANDOM SEPARATION & POWER

SERVICE TRENCH



DETAIL 413B - TELEPHONE, CATV - RANDOM SEPARATION & POWER

MAIN OR SERVICE TRENCH



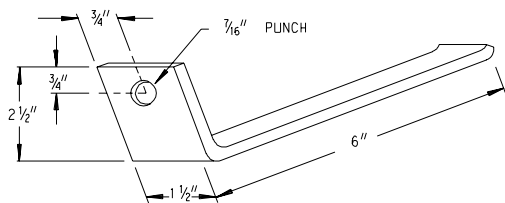
DETAIL 413C - POWER, TELEPHONE, CATV - IN DUCT

NOTE:

CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-43-61.

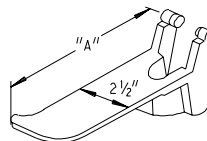
JOINT PLACEMENT WITH CABLE  
IN CONDUIT

4-JOINT USE



CABLE HANGER  
DETAIL 415

GALVANIZED STEEL  
ED. NO. 734-0183

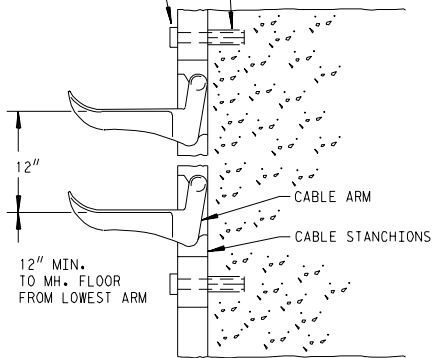


CABLE ARM  
DETAIL 415A

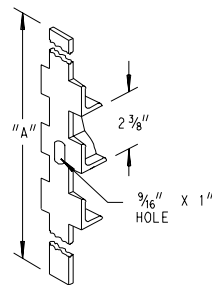
"A"	MALLEABLE IRON	PLASTIC
	ED. NO.	ED. NO.
6 7/8"	-	-
11"	734-0006-D	-
14 1/4"	734-0007	734-0371
17 1/2"	734-0008	734-0372
23 1/8"	734-0065	734-0373

BOLT - 1/2"-13X3-1/2"  
PREFERRED: PLASTIC -  
ED NO. 255-0909

ANCHOR - 1/2"-13  
PREFERRED: PLASTIC-  
CAST INTO MANHOLE  
ALTERNATE:  
ANCHOR BOLT: ED NO. 250-0026  
A & J INSERT: ED NO. 250-0074



DETAILS OF STANCHION  
INSTALLATION  
DETAIL 415B



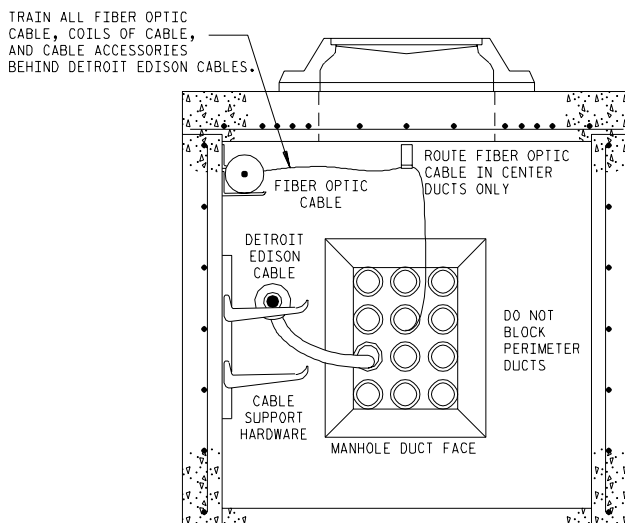
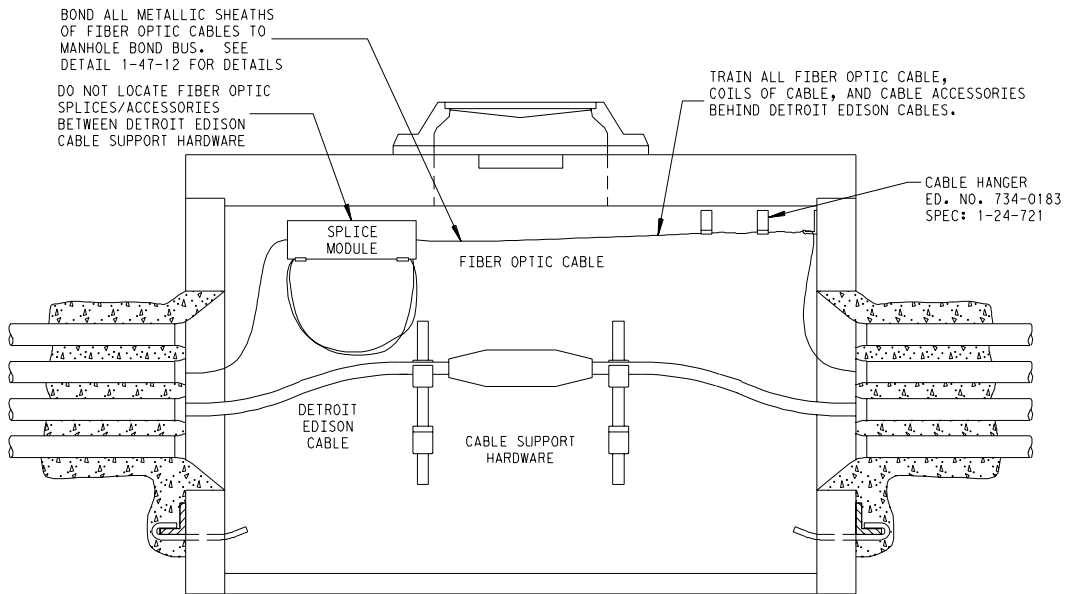
CABLE  
STANCHION  
DETAIL 415C

"A"	MALLEABLE IRON	PLASTIC
	ED. NO.	ED. NO.
22"	734-0174	734-0374
33"	734-0175	734-0375

NOTE:

CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-47-8.

4-JOINT USE



NOTES:

1. ALL CABLE HANGERS TO BE INSTALLED AS HIGH AS POSSIBLE IN MANHOLES. DO NOT USE DECO HARDWARE TO SUPPORT FIBER OPTIC CABLES.
2. INNER DUCTS TO BE INSTALLED IN CONDUIT ONLY & NOT IN DECO MANHOLE.
3. ALL INNER DUCTS TO BE OF THE SMOOTH TYPE ONLY.
4. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-46-6.

DETAIL 416

1-4-17

2002

## LINE CONSTRUCTION STANDARDS

2002

1-4-17

## 4-JOINT USE

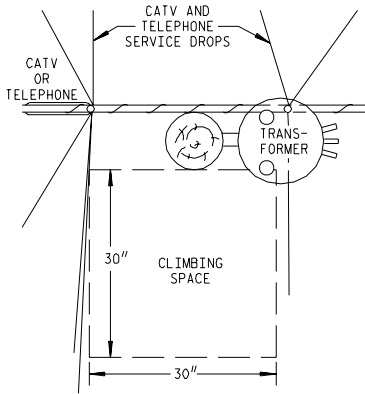
## CLIMBLING SPACE

**Joint pole** climbing space will be furnished by the communication companies through the communication zone on the street side of street poles, the alley side of alley poles, and the "open lot" side of easement or back lot line poles. "Open lot" side is the side opposite the rear lot line, not obstructed by fences, garages, etc.

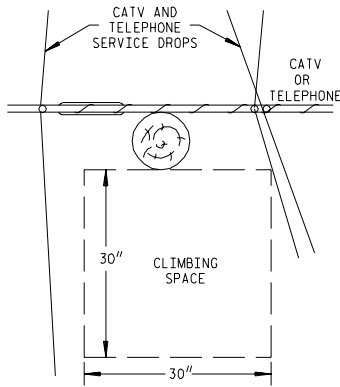
Where detail 418C exists, it will not be changed, except when a new transformer is hung or other major rearrangement is made. Equipment is not to be installed in the climbing area, as required by the NESC to provide access to the pole top.

All equipment on poles shall be constructed and maintained to provide an unobstructed vertical climbing space. The horizontal dimensions shall not be less than 24 inches square for wires of 300 volts or less. Climbing space of these dimensions shall be continued vertically 40 inches above and below limiting conductors. Where necessary it may shift from one position to another, provided the sections overlap at least 40 inches, and there are no obstructions between the two climbing columns.

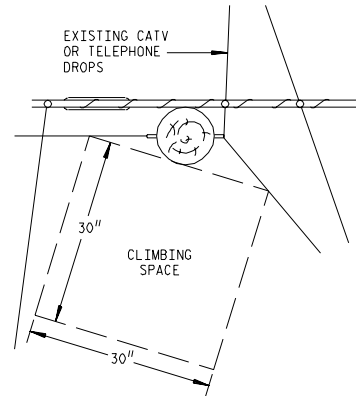
4-JOINT USE



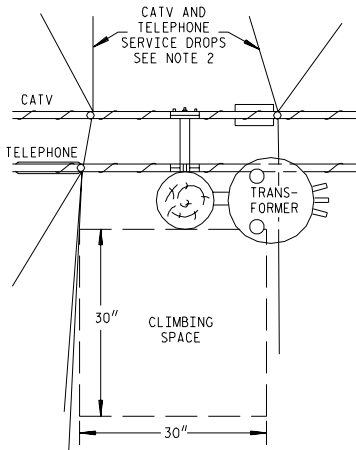
JOINT POLE WITH TRANSFORMER  
DETAIL 418A



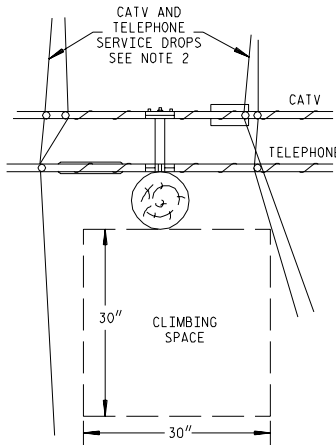
JOINT POLE WITHOUT TRANSFORMER  
DETAIL 418B



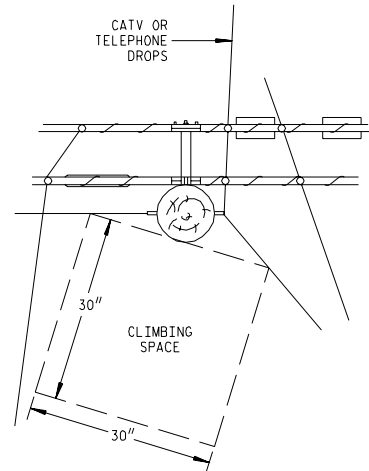
JOINT POLE ACCEPTABLE ALTERNATE WHERE EXISTING  
DETAIL 418C  
(SEE NOTE 1)



JOINT POLE WITH TRANSFORMER AND CATV 'L' BRACKET  
DETAIL 418D



JOINT POLE WITH CATV 'L' BRACKET WITHOUT TRANSFORMER  
DETAIL 418E

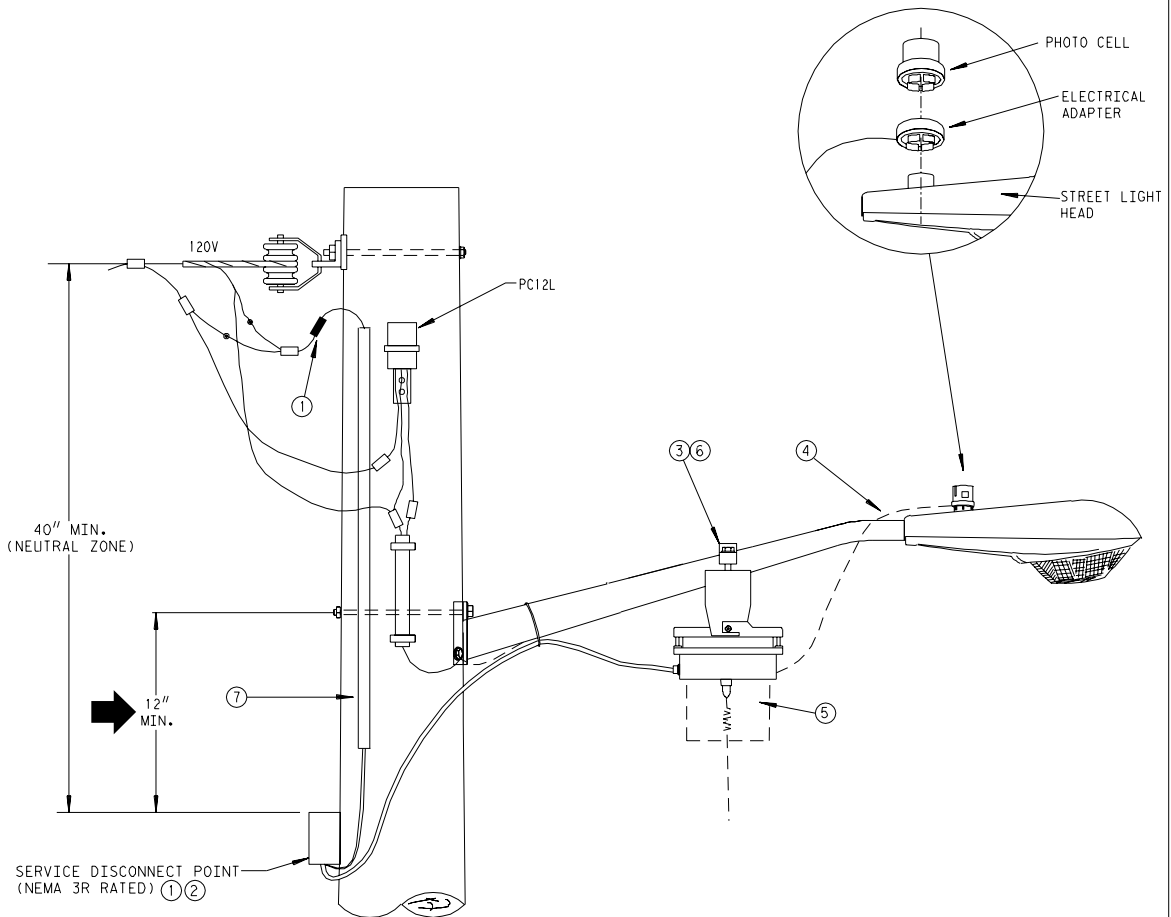


JOINT POLE ACCEPTABLE ALTERNATE WITH CATV 'L' BRACKET WHERE TELEPHONE EXISTS  
DETAIL 418F  
(SEE NOTE 1)

NOTE:

1. PREFERRED METHOD FOR SERVICE DROPS IS ATTACHMENT TO THE STRAND, AND NOT TO THE POLE. TELEPHONE OR CATV DROPS ALLOWED ON POLE WHERE EXISTING. SERVICE DROPS ARE TO BE RELOCATED PER DETAIL 418E WHEN TELEPHONE OR CATV WORK IS PERFORMED.
2. WHERE A SERVICE DROP CONTACTS A CABLE CLOSE TO THE POLE AND NO DEFLECTION OF THE CABLE OCCURS, IT WILL BE NECESSARY TO CONNECT THE SERVICE DROP TO THE CROSSING STRAND.
3. EQUIPMENT SUCH AS: CONNECTION BOXES, VERTICAL CABLES, TERMINALS, ETC. SHALL NOT BE INSTALLED IN THE CLIMBING ZONE.
4. NO ATTACHMENTS SHALL BE MADE IN THE CLIMBING SPACE OR WITHIN 30" OF POLE.
5. CHANGES OTHER THAN DETAIL NUMBERS MADE TO THIS PAGE MUST BE REFLECTED ON REFERENCE PAGE 1-11-36.

4-JOINT USE

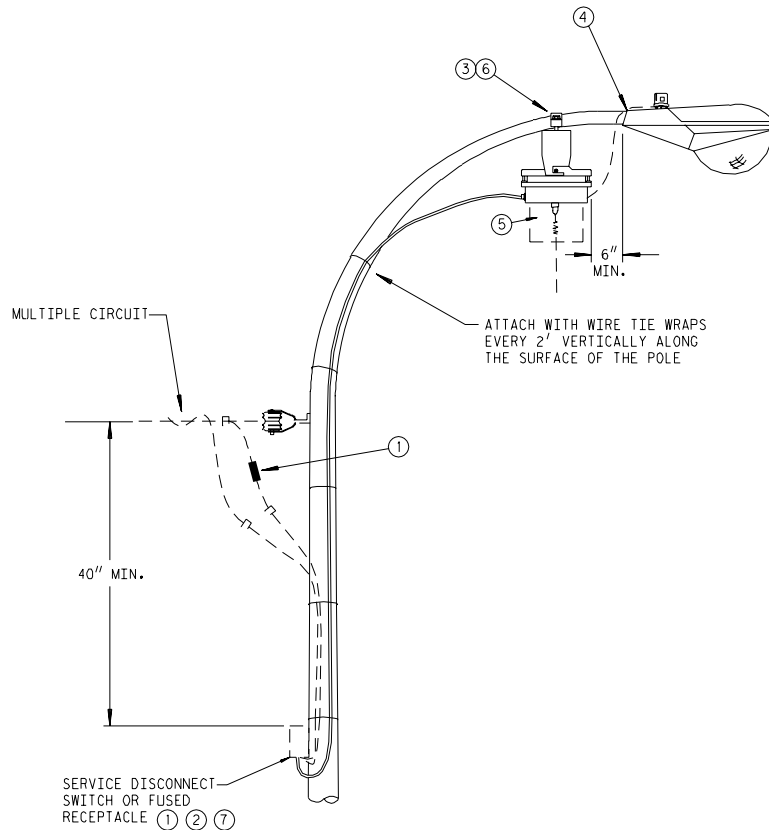


DETAIL 419

- ① THE SECOND PARTY WILL PROVIDE THE RADIO, WIRING AND SWITCH. ON INSTALLATIONS WHERE THE EQUIPMENT WILL BE MAINTAINED BY QUALIFIED ELECTRICAL WORKERS PER A JOINT USE AGREEMENT, THE DISCONNECT SWITCH IS NOT REQUIRED. INSTALL INLINE FUSE IN SERVICE WIRE NEAREST TO SECONDARY, SIZED APPROPRIATELY FOR EQUIPMENT INSTALLED.
- ② D.E. CREW TO LEAVE SWITCH IN "OFF" POSITION IF EQUIPPED.
- ③ MOUNT THE REPEATER RADIO SO THAT THE RADOME ANTENNA IS AS VERTICAL AS POSSIBLE (0-DEGREES FROM VERTICAL IS PREFERRED). DUE TO THE VARIOUS MAST ARM STYLES USE THE ADJUSTABLE MOUNTING BRACKET IF REQUIRED (AS SHOWN HERE AND ON PAGE 1-4-22) TO MEET THE VERTICAL MOUNTING REQUIREMENT.
- ④ ATTACH 120V SOURCE ON MULTIPLE STREETLIGHT HEAD WITH PHOTO CELL ADAPTER. OTHER WIRING NOT REQUIRED IF APPROVED BY JOINT USE AGREEMENT.
- ⑤ ANTENNA MAY BE SINGLE WHIP (EXPOSED) OR RADOME PROTECTOR AS SHOWN.
- ⑥ THE RADIO SHOULD BE LOCATED ON THE MAST ARM FAR ENOUGH FROM THE LIGHT FIXTURE TO ALLOW THE FIXTURE TO BE OPENED WITHOUT DISTURBING THE RADIO.
- ⑦ WIRES RUN VERTICALLY DOWN THE SURFACE OF THE POLE ARE TO BE COVERED WITH A U-GUARD OR MOLDING.
- ⑧ ANTENNA LOCATED ANY CLOSER THAN 40" TO THE POWER SUPPLY ZONE (WITHIN THE NEUTRAL ZONE) SHALL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL PERSONNEL UNDER THE DIRECTION OF DETROIT EDISON. ANTENNA MOUNTED NEAR SECONDARY MUST BE LOCATED TO PROVIDE WORKING CLEARANCE FOR THE SECONDARY.

REPEATER RADIO STREET LIGHT INSTALLATION

4-JOINT USE



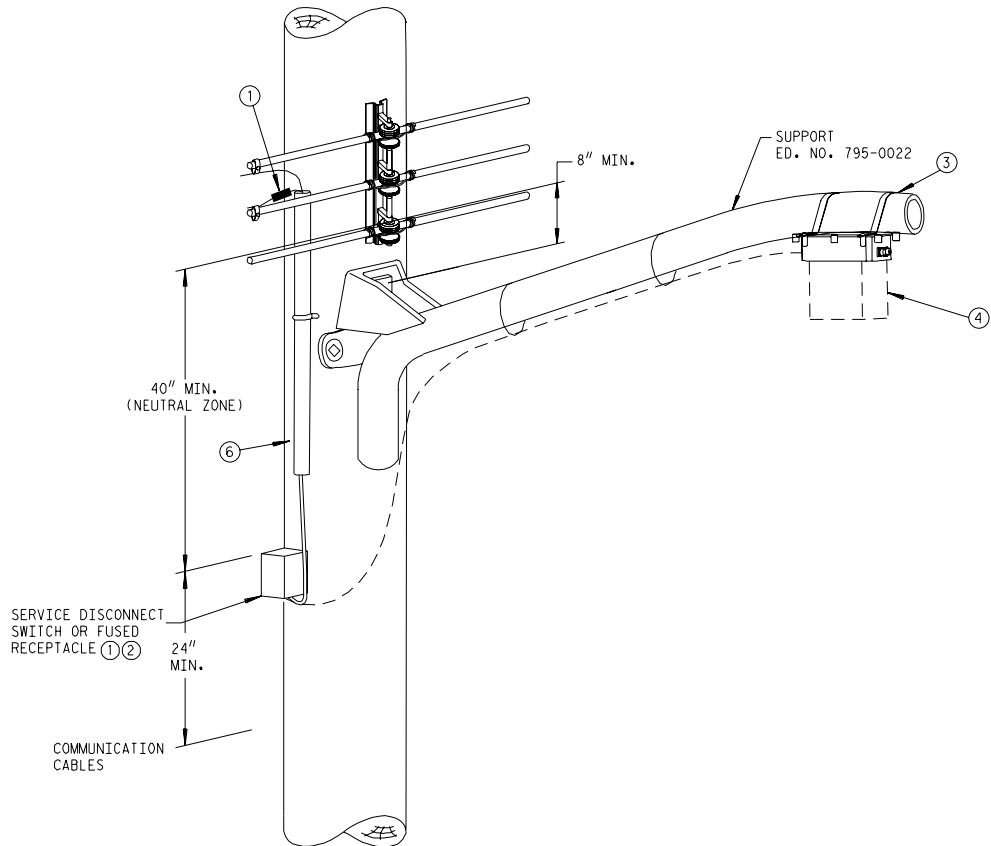
DETAIL 420

- ① THE SECOND PARTY WILL PROVIDE THE RADIO, WIRING AND SWITCH. ON INSTALLATIONS WHERE THE EQUIPMENT WILL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL WORKERS PER A JOINT USE AGREEMENT, THE DISCONNECT SWITCH IS NOT REQUIRED. INSTALL INLINE FUSE IN SERVICE WIRE NEAREST TO SECONDARY, SIZED APPROPRIATELY FOR EQUIPMENT INSTALLED.
- ② D.E. CREW TO LEAVE SWITCH IN "OFF" POSITION.
- ③ MOUNT THE REPEATER RADIO SO THAT THE RADOME ANTENNA IS AS VERTICAL AS POSSIBLE (0-DEGREES FROM VERTICAL IS PREFERRED). DUE TO THE VARIOUS MAST ARM STYLES USE THE ADJUSTABLE MOUNTING BRACKET IF REQUIRED (AS SHOWN HERE AND ON PAGE 1-4-23) TO MEET THE VERTICAL MOUNTING REQUIREMENT.
- ④ ATTACH 120V SOURCE ON MULTIPLE STREETLIGHT HEAD WITH PHOTO CELL ADAPTER. OTHER WIRING NOT REQUIRED IF APPROVED BY JOINT USE AGREEMENT.
- ⑤ ANTENNA MAY BE SINGLE WHIP (EXPOSED) OR RADOME PROTECTOR AS SHOWN.
- ⑥ THE RADIO SHOULD BE LOCATED ON THE MAST ARM FAR ENOUGH FROM THE LIGHT FIXTURE TO ALLOW THE FIXTURE TO BE OPENED WITHOUT DISTURBING THE RADIO.
- ⑦ REFER TO PAGE 1-23-306 FOR UG FUSED RECEPTACLE INSTALLATION.
- ➔ ⑧ ANTENNA LOCATED ANY CLOSER THAN 40" TO THE POWER SUPPLY ZONE (WITHIN THE NEUTRAL ZONE) SHALL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL PERSONNEL UNDER THE DIRECTION OF DETROIT EDISON. ANTENNA MOUNTED NEAR SECONDARY MUST BE LOCATED TO PROVIDE WORKING CLEARANCE FOR THE SECONDARY.

REPEATER RADIO ORNAMENTAL STREET LIGHT INSTALLATION



## 4-JOINT USE

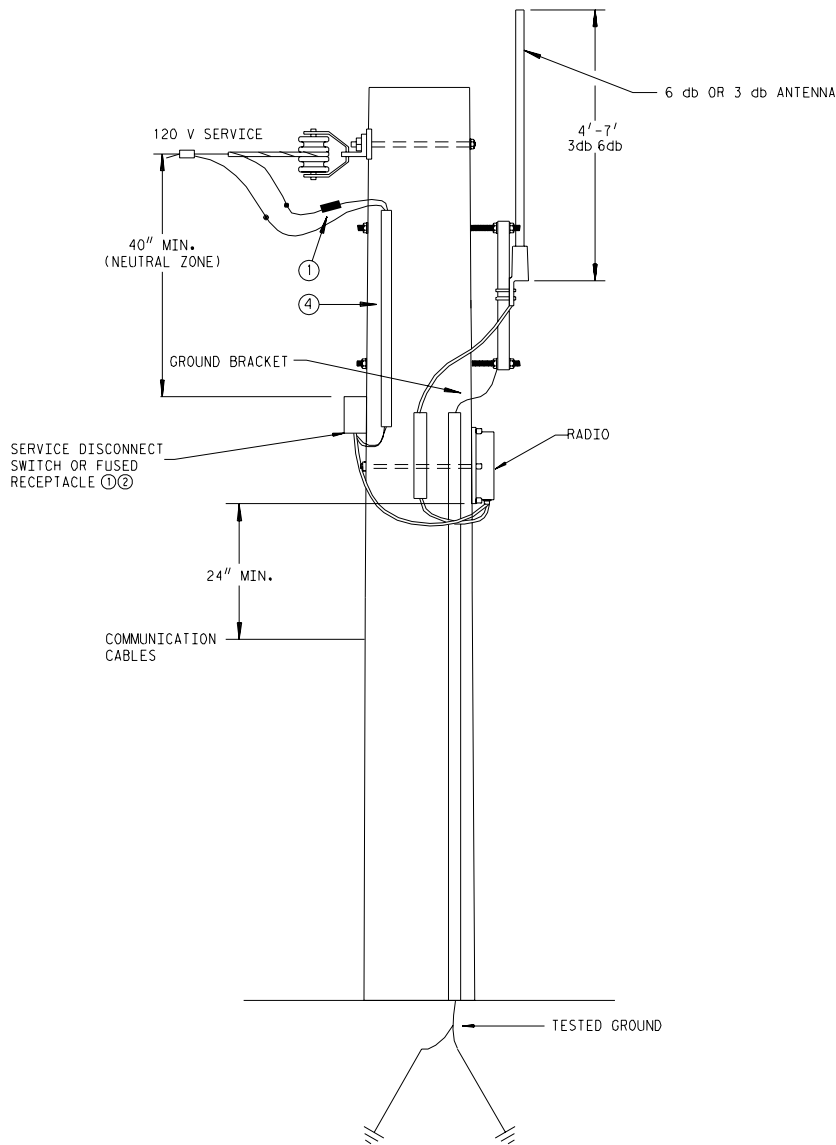


DETAIL 421

- ① THE SECOND PARTY WILL PROVIDE THE RADIO, WIRING AND SWITCH. ON INSTALLATIONS WHERE THE EQUIPMENT WILL BE INSTALLED BY QUALIFIED ELECTRICAL WORKERS PER A JOINT USE AGREEMENT, THE DISCONNECT SWITCH IS NOT REQUIRED. INSTALL INLINE FUSE IN SERVICE WIRE NEAREST TO SECONDARY, SIZED APPROPRIATELY FOR EQUIPMENT INSTALLED.
- ② D.E. CREW TO LEAVE SWITCH IN "OFF" POSITION.
- ③ MOUNT THE REPEATER RADIO SO THAT THE RADOME ANTENNA IS AS VERTICAL AS POSSIBLE (0-DEGREES FROM VERTICAL IS PREFERRED).
- ④ ANTENNA MAY BE SINGLE WHIP (EXPOSED) OR RADOME PROTECTOR AS SHOWN.
- ⑤ WHERE THERE IS INADEQUATE CLEARANCE TO INSTALL THE DISCONNECT SWITCH BETWEEN THE SECONDARY AND COMMUNICATION, THE DISCONNECT SWITCH CAN BE INSTALLED 24" BELOW THE COMMUNICATION CABLES TO PROVIDE WORKING CLEARANCE.
- ⑥ WIRES RUN VERTICALLY DOWN THE SURFACE OF THE POLE ARE TO BE COVERED WITH A U-GUARD OR MOLDING.
- ➔ ⑦ ANTENNA LOCATED ANY CLOSER THAN 40" TO THE POWER SUPPLY ZONE (WITHIN THE NEUTRAL ZONE) SHALL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL PERSONNEL UNDER THE DIRECTION OF DETROIT EDISON. ANTENNA MOUNTED NEAR SECONDARY MUST BE LOCATED TO PROVIDE WORKING CLEARANCE FOR THE SECONDARY.

REPEATER RADIO WOOD POLE INSTALLATION  
WITHOUT STREET LIGHT

4-JOINT USE

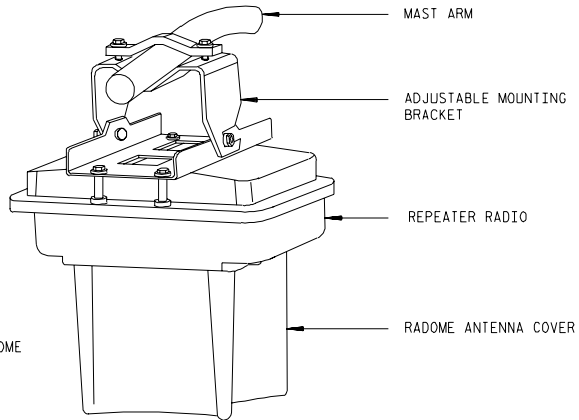


DETAIL 422

- ① THE SECOND PARTY WILL PROVIDE THE RADIO, WIRING AND SWITCH. ON INSTALLATIONS WHERE THE EQUIPMENT WILL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL WORKERS PER A JOINT USE AGREEMENT, THE DISCONNECT SWITCH IS NOT REQUIRED. INSTALL INLINE FUSE IN SERVICE WIRE NEAREST TO SECONDARY, SIZED APPROPRIATELY FOR EQUIPMENT INSTALLED.
- ② D.E. CREW TO LEAVE SWITCH IN "OFF" POSITION.
- ③ WHERE THERE IS INADEQUATE CLEARANCE TO INSTALL THE DISCONNECT SWITCH BETWEEN THE SECONDARY AND COMMUNICATION, THE DISCONNECT CAN BE INSTALLED 24" BELOW THE COMMUNICATION CABLES TO PROVIDE WORKING CLEARANCE.
- ④ WIRES RUN VERTICALLY DOWN THE SURFACE OF THE POLE ARE TO BE COVERED WITH A U-GUARD OR MOLDING.
- ➔ ⑤ ANTENNA LOCATED ANY CLOSER THAN 40" TO THE POWER SUPPLY ZONE (WITHIN THE NEUTRAL ZONE) SHALL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL PERSONNEL UNDER THE DIRECTION OF DETROIT EDISON. ANTENNA MOUNTED NEAR SECONDARY MUST BE LOCATED TO PROVIDE WORKING CLEARANCE FOR THE SECONDARY.

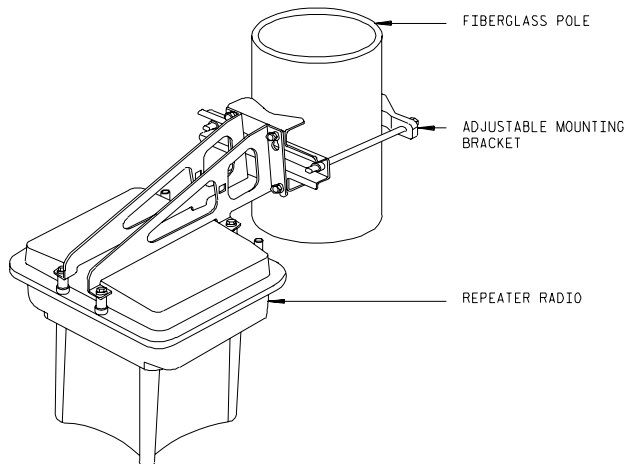
REPEATER RADIO  
SERVICE POLE

4-JOINT USE



ADJUST THE RADIO ON THE BRACKET SO THAT THE RADOME POINTS DOWN VERTICALLY (I.E. PLUMB).

DETAIL 423A



DETAIL 423B

REPEATER RADIO  
MOUNTING BRACKETS

1-4-24

2001

LINE CONSTRUCTION STANDARDS

2001

1-4-24

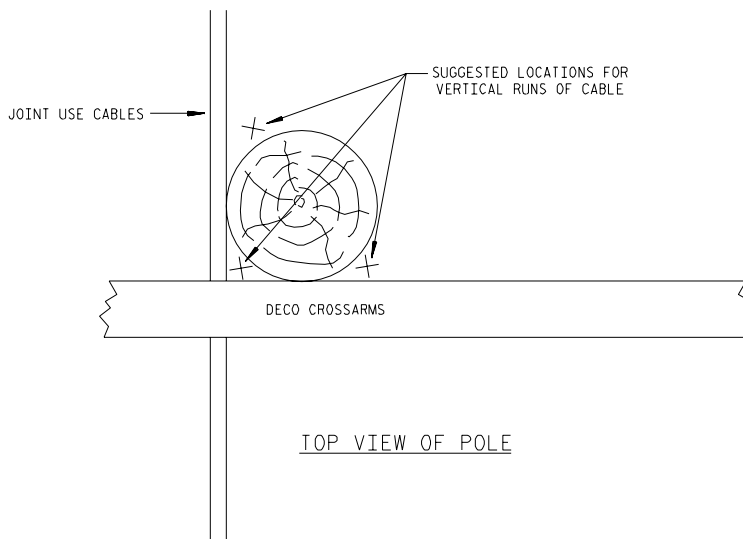
## 4-JOINT USE

COMMUNICATION ANTENNA

COMMUNICATION ANTENNAS CAN BE MOUNTED ON DETROIT EDISON OWNED POLES. THE LOCATION OF THE ANTENNA MAY BE IN ONE OF SEVERAL LOCATIONS ON A GIVEN POLE (SEE EXAMPLE SHOWN IN DETAIL 425). ANTENNA AND CABLES SHOULD BE LABELLED TO IDENTIFY THE OWNER.

ANTENNAS MOUNTED IN THE POWER SUPPLY ZONE (WITHIN 30" OF SECONDARY OR 40" OF PRIMARY) OR ABOVE ANY ELECTRICAL CONDUCTORS ON A POLE REQUIRE INSTALLATION AND MAINTENANCE BY QUALIFIED ELECTRICAL LINEMEN UNDER THE DIRECTION OF DETROIT EDISON. ANTENNAS AND OTHER POLE-MOUNTED EQUIPMENT LOCATED IN THE COMMUNICATION ZONE ARE PERMITTED PROVIDED THEY DO NOT INTERFERE WITH OTHER EQUIPMENT ON THE POLES.

VERTICAL RUNS OF CABLE ON A POLE MUST BE COVERED WITH A U-GUARD OF ADEQUATE SIZE TO MECHANICALLY PROTECT THE CABLE LOCATED UNDERNEATH. THE CABLE SHOULD BE ROUTED DOWN A QUADRANT OF THE POLE (AS SHOWN IN DETAIL 424) TO PRESERVE THE CLIMBING QUADRANT ON THE POLE.



DETAIL 424

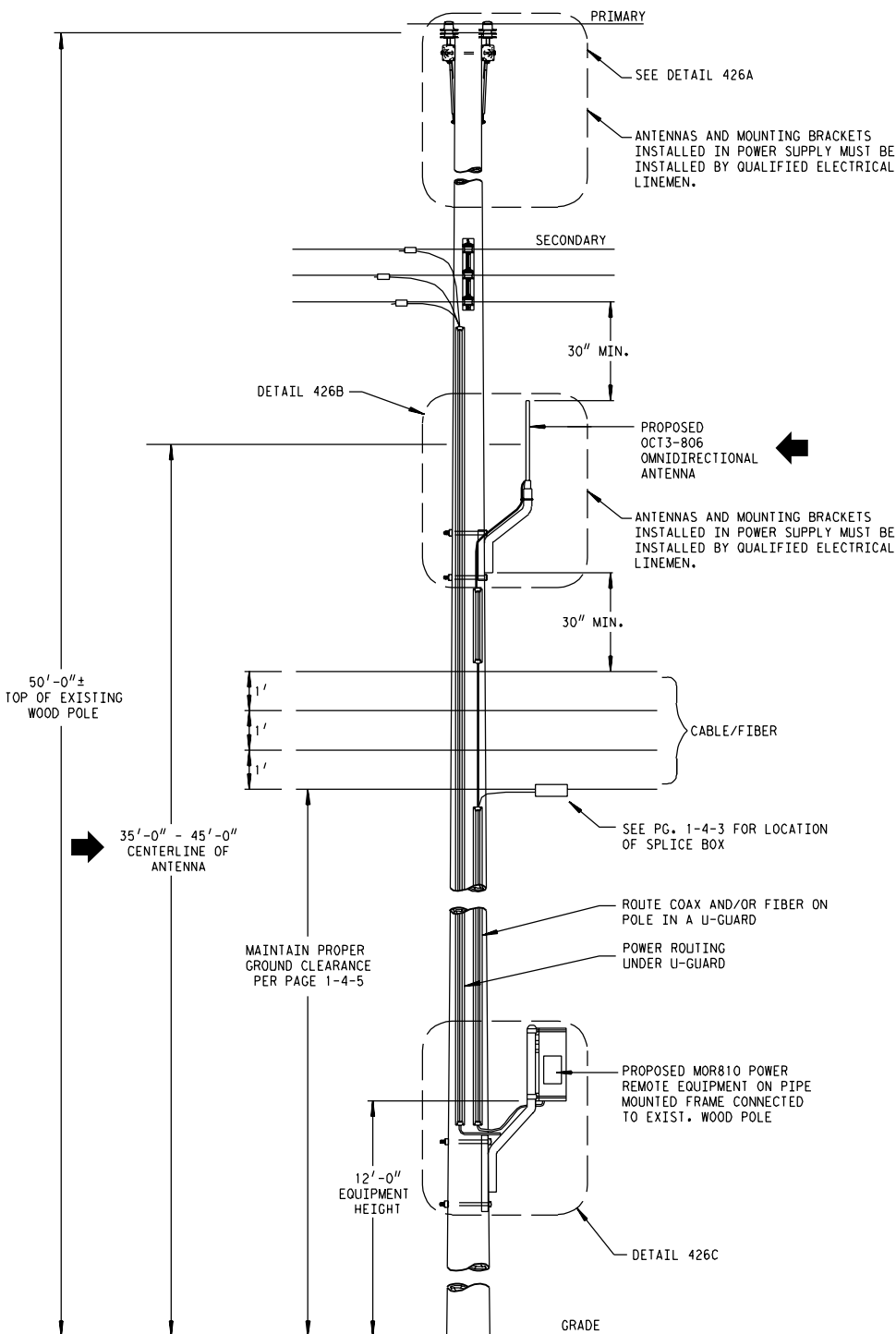
POLE MOUNTED ANTENNA CABLE ROUTING INSTRUCTIONS

1. ROUTE THE CABLES VERTICALLY DOWN THE POLE IN AN OPEN QUADRANT OF POLE (SEE DRAWING). PRESERVE AN OPEN VERTICAL QUADRANT ON THE POLE FOR CLIMBING SPACE AS SHOWN IN SECTION 11 OF THE OHL CONSTRUCTION MANUAL.
2. SUPPORT THE CABLES AT THE POLE TOP WITH KELLUM GRIPS SIZED FOR THE CABLES BEING INSTALLED.
3. FASTEN THE KELLUM GRIP TO THE POLE WITH A LAG SCREW OR BOLT OF APPROPRIATE SIZE TO SUPPORT THE WEIGHT OF THE CABLES.
4. COVER THE VERTICAL CABLES WITH A NON-METALLIC U-GUARD OF A SIZE NO LARGER THAN REQUIRED TO COVER THE CABLES.
5. LOCATE THE CABLES NO CLOSER THAN 3" FROM THE VERTICAL GROUND WIRE.
6. LOCATE CABLES NO CLOSER THAN 2" FROM ANY THROUGH BOLTS.

ANTENNA MOUNTING

1. LOCATE ANTENNA OUTSIDE OF CLIMBING SPACE ON POLE.
2. LOCATE ANTENNA NO CLOSER THAN 30" FROM SECONDARY/NEUTRAL SUPPLY LINES.
3. LOCATE ANTENNA NO CLOSER THAN 30" ABOVE COMMUNICATION CABLES OR 40" BELOW COMMUNICATION CABLES.

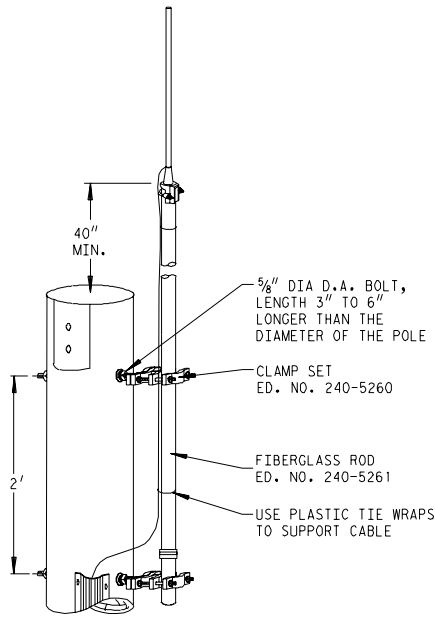
4-JOINT USE



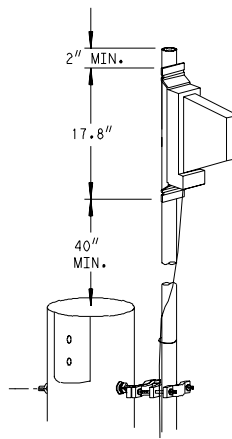
DETAIL 425

ELEVATION OF POLE WITH COMMUNICATION ANTENNA LOCATION OPTIONS

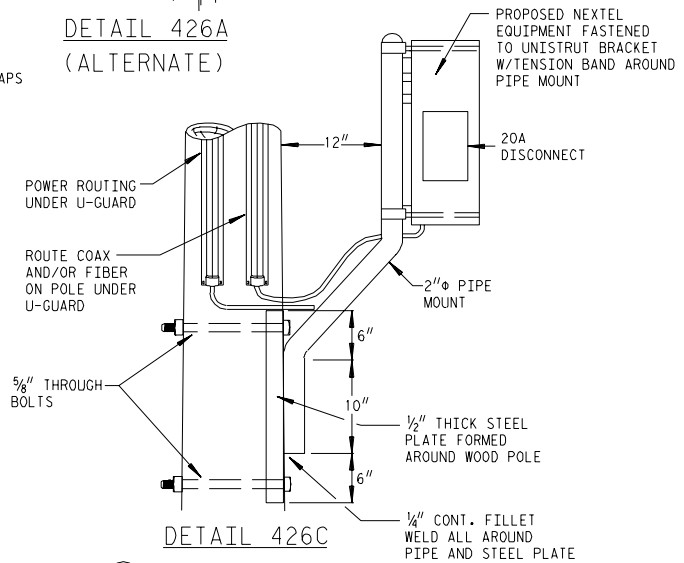
4-JOINT USE



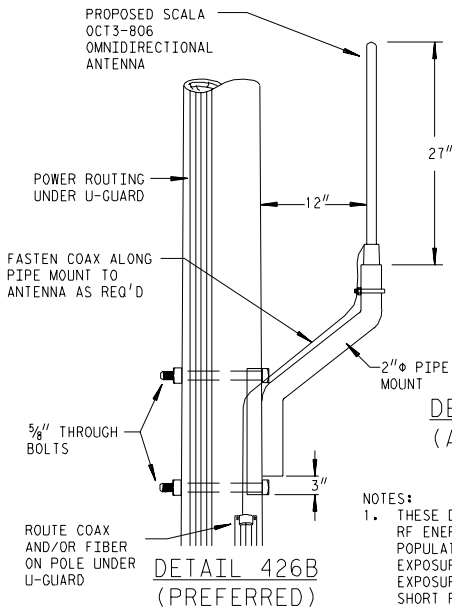
DETAIL 426A  
(PREFERRED)



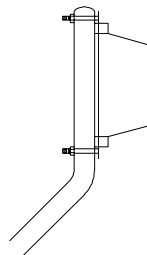
DETAIL 426A  
(ALTERNATE)



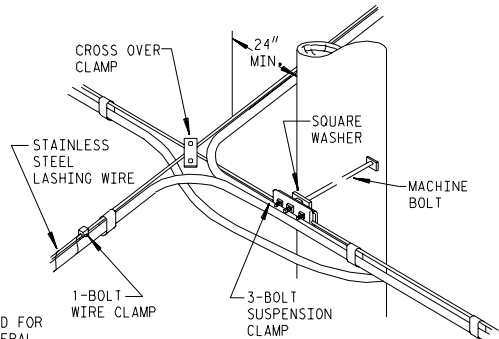
DETAIL 426C



DETAIL 426B  
(PREFERRED)



DETAIL 426B  
(ALTERNATE)

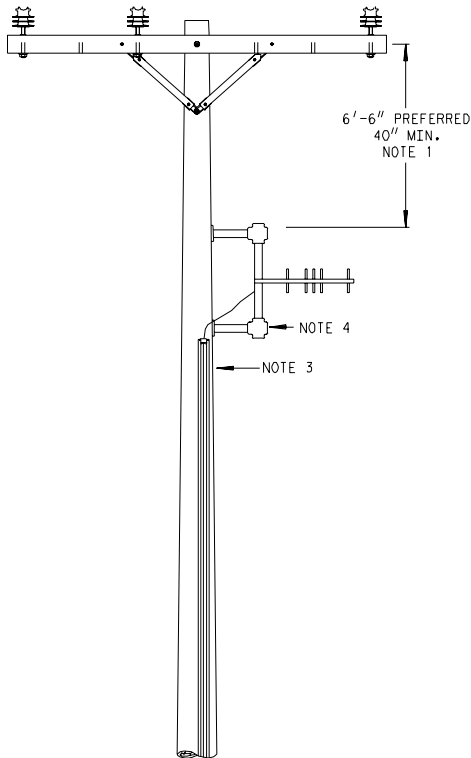


DETAIL 426D

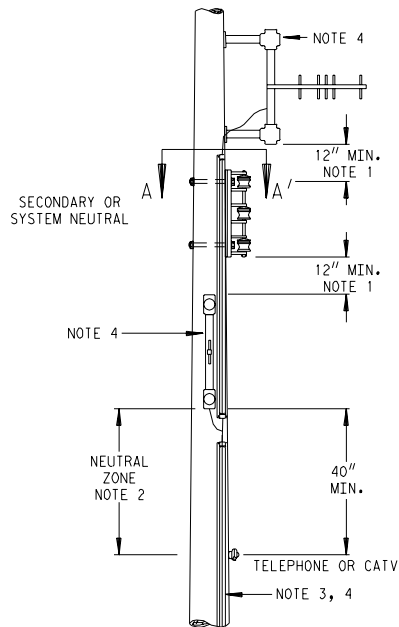
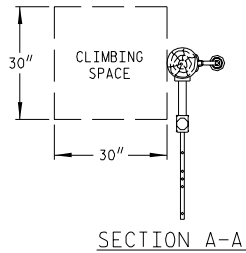
- NOTES:
1. THESE DETAILS HAVE BEEN REVIEWED FOR RF ENERGY LIMITS. THEY MEET GENERAL POPULATION LIMITS FOR CONTINUOUS EXPOSURE BEYOND 6" FROM EITHER ANTENNA. EXPOSURE LESS THAN 6" IS PERMISSIBLE FOR SHORT PERIODS (I.E. LESS THAN 30 MIN.)
  2. ANTENNAS AND MOUNTING BRACKETS INSTALLED IN POWER SUPPLY ZONE MUST BE INSTALLED BY QUALIFIED ELECTRICAL LINEMEN.

COMMUNICATION ANTENNA  
MOUNTING OPTIONS

4-JOINT USE



CLEARANCE FROM  
PRIMARY VOLTAGE  
DETAIL 427A



CLEARANCE FROM  
SECONDARY/SYSTEM NEUTRAL  
DETAIL 427B

NOTES:



1. ANTENNA LOCATED ANY CLOSER THAN 40" TO THE POWER SUPPLY ZONE (WITHIN THE NEUTRAL ZONE) SHALL BE INSTALLED AND MAINTAINED BY QUALIFIED ELECTRICAL PERSONNEL UNDER THE DIRECTION OF DETROIT EDISON. ANTENNA MOUNTED NEAR SECONDARY MUST BE LOCATED TO PROVIDE WORKING CLEARANCE FOR THE SECONDARY.

2. A CLEAR NEUTRAL ZONE (MEASURED NO LESS THAN 40" VERTICALLY) MUST BE MAINTAINED ON JOINTLY USED POLES.

3. WHERE CABLES TRAVEL VERTICALLY THROUGH THE NEUTRAL ZONE, A MINIMUM OF 2" CLEARANCE TO THE NEAREST COMMUNICATION CABLE IS REQUIRED AND THE ANTENNA CABLE SHALL BE COVERED WITH PLASTIC CONDUIT OR U-GUARD.

4. THE ANTENNA AND VERTICAL RUNS OF CABLE SHALL BE INSTALLED ON A QUADRANT OF THE POLE SUCH THAT A CLIMBING SPACE IS PRESERVED.

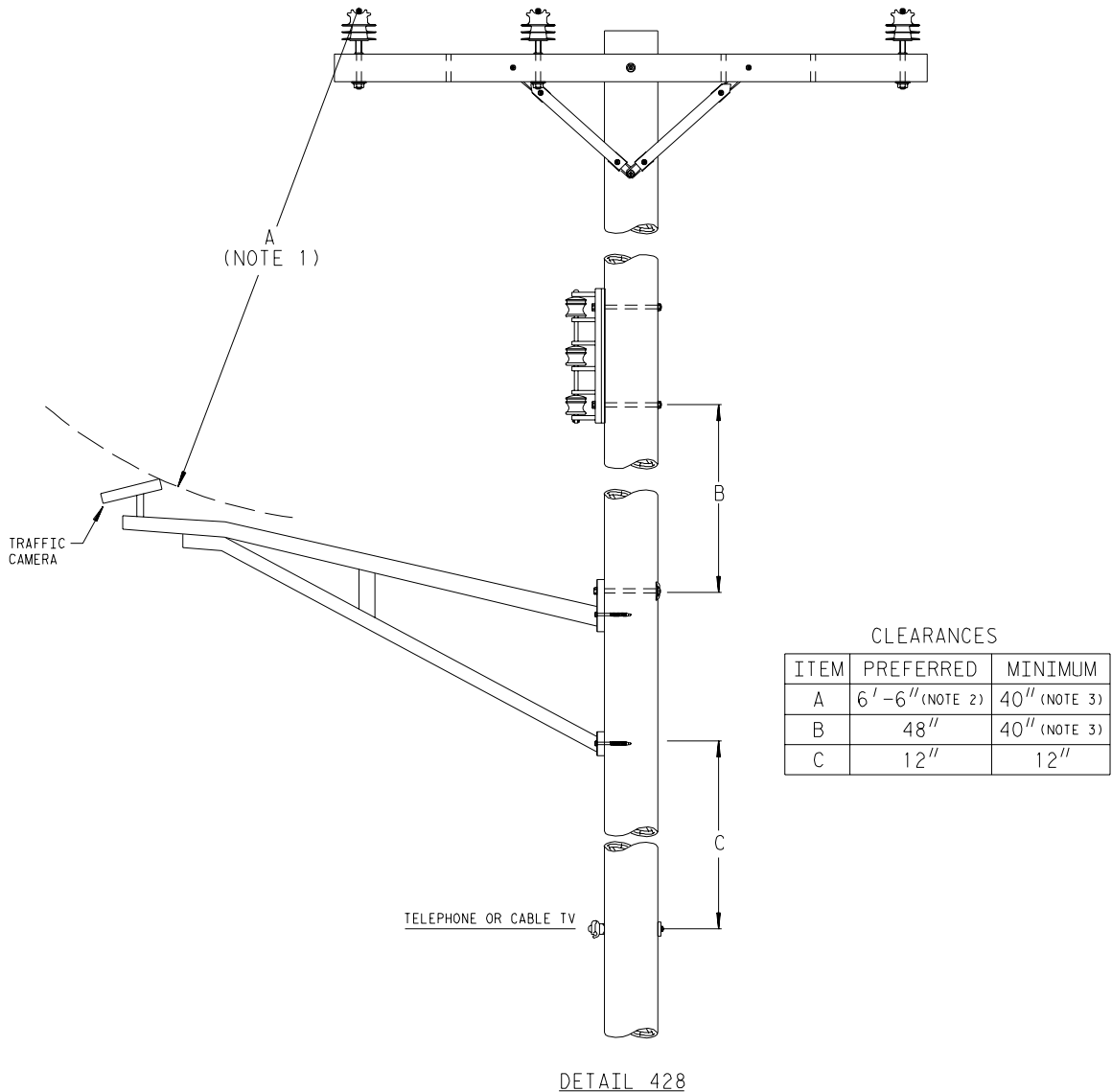
5. ANTENNA AND CABLES SHOULD BE LABELLED IDENTIFYING THE OWNER'S NAME AND PHONE NUMBER.



6. ANTENNA INSTALLED IN THE COMMUNICATION ZONE SHALL BE INSTALLED WITH A 12" VERTICAL SEPARATION FROM OTHER JOINT USE CABLES/EQUIPMENT.

AUTOMATED TRAFFIC SIGNAL  
ANTENNA CLEARANCES

4-JOINT USE



DETAIL 428

NOTES:

1. MIDSPAN CLEARANCE BETWEEN ELECTRIC CONDUCTORS AND A RIGID FOREIGN ATTACHMENT MUST ACCOUNT FOR VARIATION IN SAG OF THE CONDUCTOR DUE TO ICE, WIND, OR THERMAL SAG CONDITIONS.
2. WORKING CLEARANCE FOR ELECTRIC LINE MAINTENANCE.
3. NATIONAL ELECTRIC SAFETY CODE MINIMUM ALLOWABLE CLEARANCE.

MINIMUM CLEARANCE TO  
TRAFFIC CAMERAS AND  
SUPPORT ARMS



#### 4-JOINT USE

##### (A) Cable Extension Brackets

Extension brackets can be used for the placement of cables on utility poles. These brackets can be installed anywhere on a pole provided the bracket or the cable(s) it supports doesn't violate code requirements specified by the NESC and also referenced in this manual for climbing space, clearances, and pole loading.

When used for communication cables the bracket must be placed in the communication zone on the pole (i.e. generally 40" below the electric supply zone). The prime benefit in the use of the bracket is to create a horizontal communication zone that requires less pole height than would be required for a vertical communication zone. This benefit allows the installation of cable(s) that otherwise couldn't be installed without replacing the existing pole with a taller pole to provide the required vertical clearances.

If used properly this bracket can be used to provide other benefits beyond those mentioned above. For example, this bracket can be used to create or preserve climbing space on a pole where existing cables are currently installed that block a climbing zone. The bracket can also be used as a means to reduce pole loading by keeping the cables inline with a lead when installed on a pole that is set slightly out of lead to provide clearance from an obstruction on the ground (i.e. curbs or sidewalks).

##### (B) Location of Extension Brackets on Poles

Generally for communication applications near vehicular accessible poles or leads the bracket should be installed on a pole between 18-1/2' to 23' above ground. For limited access areas, the bracket may be mounted lower on a pole provided the cable doesn't sag below the prescribed clearances referenced on page 1-4-5.

The bracket may be installed on a pole at heights other than those specified in the general case provided the calculated mid span clearances are met under worst case loading conditions. Regardless of mounting height, when the bracket is used for communication applications it must be installed 40" or greater from the electric supply zone. Placement of the bracket on a pole must take into account preservation of climbing space, clearances, and the loading impact associated with the bracket and cable(s).

On poles that have numerous cables installed vertically, the bracket should be located on the side of the pole opposite of the climbing zone unless the bracket is being used to offset the cables to create a 30" x 30" climbing zone\* past the cables. In most cases, this will require the bracket to be installed on the side of the pole that has the majority of cables or the side where other extension brackets are installed.

On poles where no other communication cables exist, the bracket should be installed on the field side or the side opposite the roadway. See page 1-4-17 for climbing space requirements.

When the bracket is being installed for the sole purpose of adding new cable(s) to an existing pole, it should be installed in a location as to minimize the need to disrupt the existing facilities.

\* DTE requirement per the JU agreements (NESC minimum requirement is a 24" x 24" climbing space in the communication zone)

**4-JOINT USE****(C) Placement of Cables on the Bracket**

The bracket offsets the cable approximately 30" from the center of the pole when the cable is mounted in the inner most position on the bracket. The bracket has a horizontal slot capable of mounting two cables 13" apart (preferred) or mounting three cables 6-1/2" apart (alternate). To minimize the impact of loading on the pole, it is preferable to locate the lightest weight cable (i.e. the smallest or fiber optic type) in the outer most position. (See Book 3 for method of determining pole loading associated with the bracket and cables)

**(D) Bonding Requirement**

The bracket should be bonded when a pole ground is present on the pole. In such instances, there is no need to multi-ground the individual cables.

**(E) Relocation of Cables to the Extension Bracket**

Relocation of existing cables from a pole to a bracket should only be done when necessary to attain a defined benefit.

The bracket should be installed uniformly in height on poles in a lead along a given route. If in maintaining a uniform mounting height it is determined that the bracket be located adjacent to an existing cable(s) on a pole, the bracket should be mounted no closer than 4" from the existing mounting hole of an existing cable (see detail 431). If installation of the bracket blocks the 12" vertical working clearance below an existing cable on the pole, that cable should be relocated to the bracket in the inner most position to provide working clearance of 12" below the cable.

In all cases, when existing cables are installed or relocated to a bracket the clearances must be checked to confirm the cables do not violate code requirements as described elsewhere in this section of the manual.

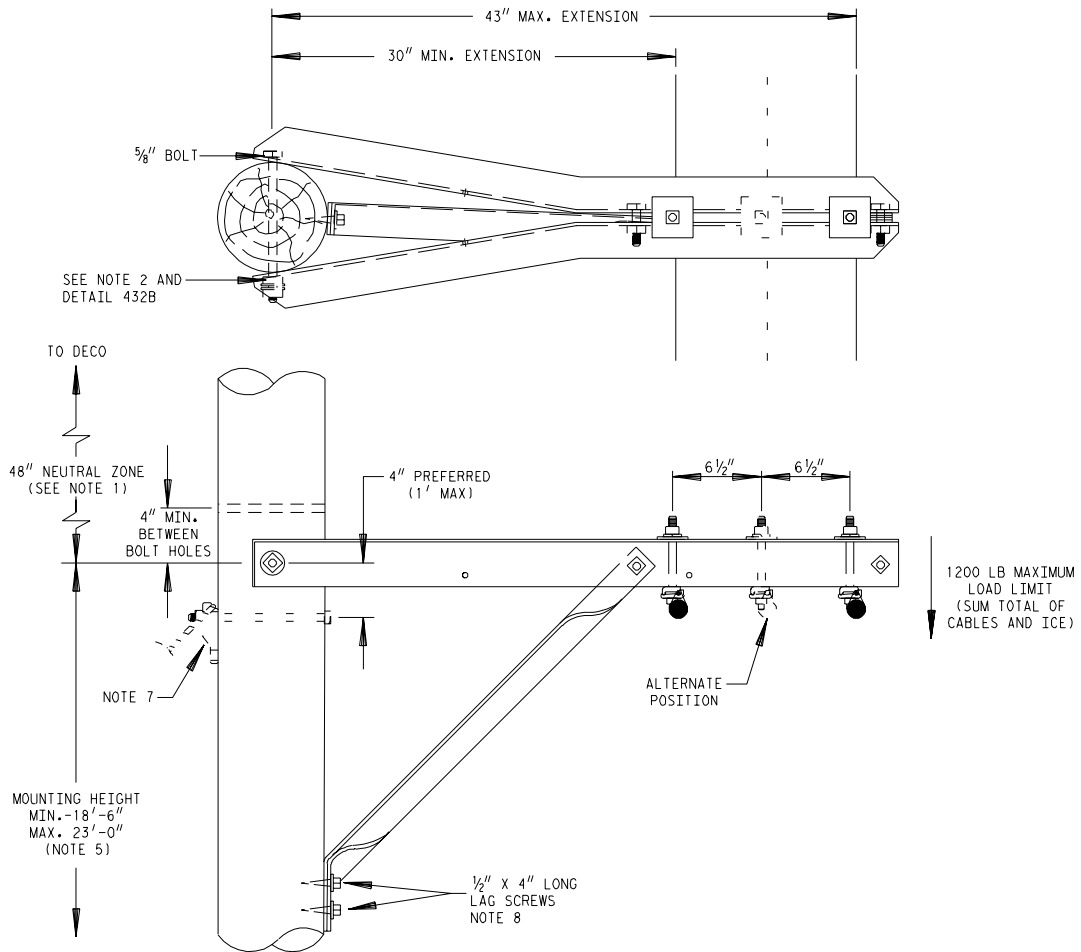
**(F) Transition Poles**

In cases where zigzagging cable between poles is unavoidable, the cable should transcend gradually by use of a transition pole (a pole with no brackets) between the adjacent bracketed poles. The use of a transition pole is to reduce the pole loading due to the angle in lead created by the offset of the cables on the brackets.

**(G) Pole Loading Considerations**

Cables located on an extension bracket exert an additional load component on the pole that must be accounted for in the design / evaluation of the pole. The cantilevered load from the cables introduces a moment couple that adds to the load at the groundline of the pole. Based on the extension bracket's strength limitations of a maximum vertical load of 1200 lbs (i.e. representing the maximum sum total of cables and ice), the moment created would be 4,500 ft-lbs. This moment should be added to the calculated groundline moment for a pole based upon NESC design conditions so that a pole can be appropriately evaluated or sized for the addition of the bracket and cable loads.

4-JOINT USE

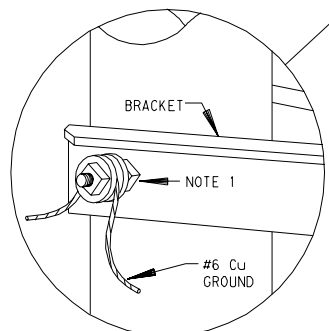
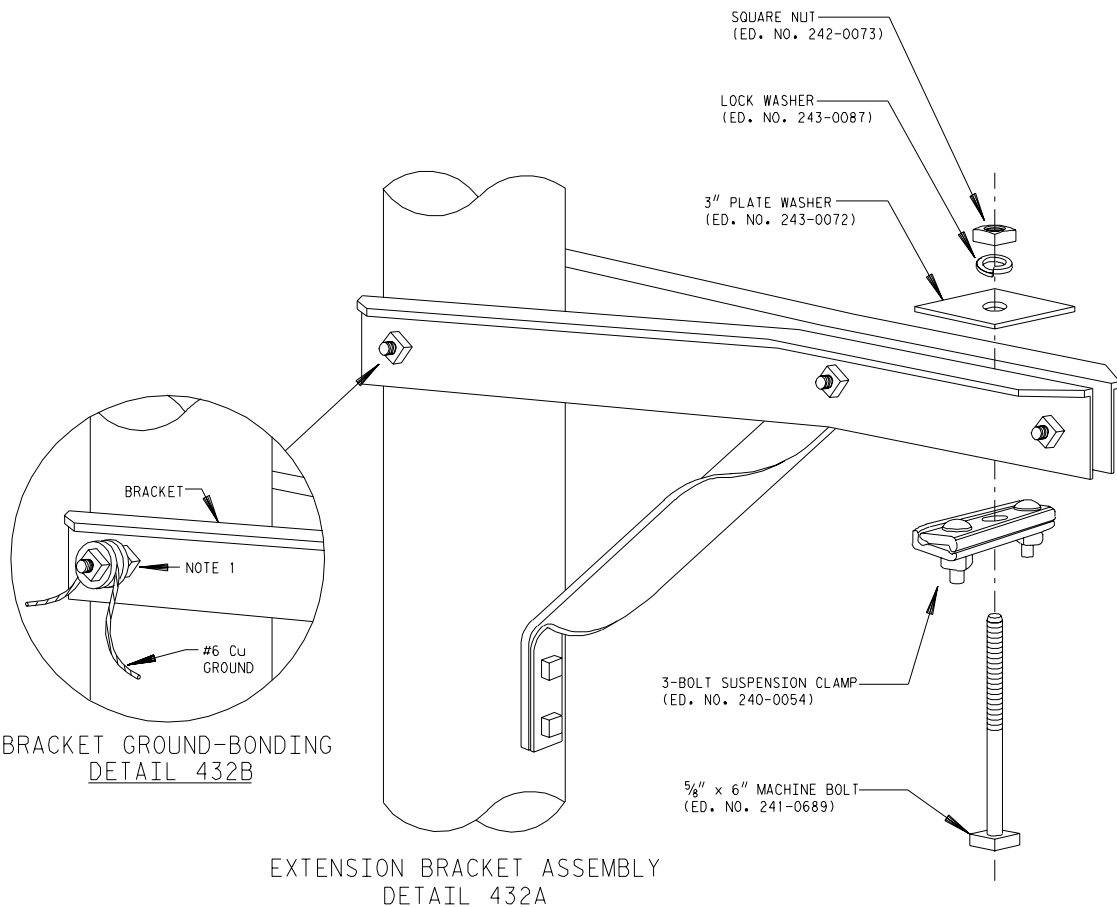


CABLE EXTENSION BRACKET  
DETAIL 431

NOTES:

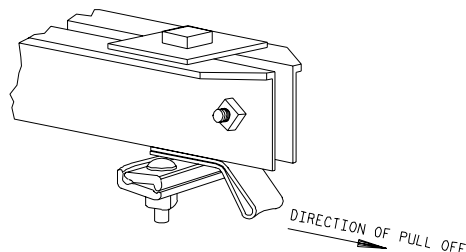
1. NEUTRAL ZONE OF 48" PREFERRED (40" MINIMUM) MUST BE MAINTAINED FROM DECO ATTACHMENT TO COMMUNICATION CABLE EXTENSION BRACKET.
2. THE MOUNTING BOLT MUST NOT EXTEND MORE THAN 2" PAST THE RETAINING NUTS. (CUT OFF IF NECESSARY)
3. CABLE DATA PROVIDED BY JOINT USER.
4. INSTALL 2" (ED. NO. 243-0253) OR 3" (ED. NO. 243-0072) SQUARE WASHERS AS NEEDED TO BRIDGE GAP BETWEEN BRACKET.
5. THE MOUNTING HEIGHTS SHOWN ARE A GENERAL REQUIREMENT FOR THE MAJORITY OF CASES. EXCEPTIONS ARE PERMITTED PROVIDED ALL THE CLEARANCE AND POLE STRENGTH REQUIREMENTS CAN BE MET.
6. FOR POLE DESIGN PURPOSES, A BRACKET AND CABLE(S) WILL INTRODUCE AN ADDITIONAL MOMENT OF 4,500 FT-LBS THAT MUST BE ADDED TO THE CALCULATED MOMENT ASSOCIATED WITH TRANSVERSE WIND LOADING. THE ADDED MOMENT SHOULD BE USED IN EVALUATING THE IMPACT OF ADDING A BRACKET TO EXISTING POLES OR DETERMINING NEW POLE REQUIREMENTS.
7. INSTALL GUY WIRE AND ATTACHMENT AS SHOWN WHEN REQUIRED TO BALANCE LOAD CAUSED BY ANGLE IN LEAD.
8. INSTALL ONE 1/2" DIA. THROUGH BOLT IN PLACE OF LAG SCREWS WHEN BRACKET IS EXPOSED TO UPLIFT DUE TO ELEVATION CHANGE IN CABLES.
9. WHEN A POLE GROUND IS PRESENT, GROUND THE BRACKET AT THE THROUGH BOLT AS SHOWN. USE 2-5/8" ROUND WASHERS, (ED. NO. 243-0257) AND A 3/8" NUT TO CLAMP THE #6 Cu GROUND WIRE ON THE BOLT. REFER TO DETAIL 432B FOR BONDING.

4-JOINT USE



BRACKET GROUND-BONDING  
DETAIL 432B

EXTENSION BRACKET ASSEMBLY  
DETAIL 432A

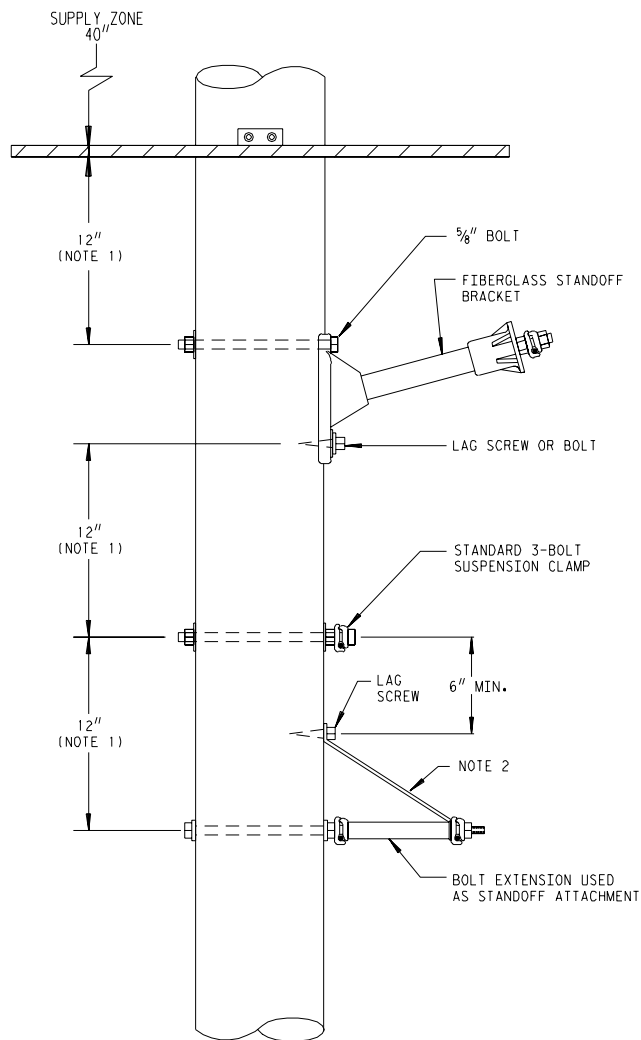


LOW TENSION CABLE  
PULL OFF  
DETAIL 432C

NOTE:

1. WHEN A POLE GROUND IS PRESENT, GROUND THE BRACKET AT THE THROUGH BOLT AS SHOWN. USE 2 - 5/8" ROUND WASHERS, (ED. NO. 243-0257) AND A 5/8" NUT TO CLAMP THE #6 Cu GROUND WIRE ON THE BOLT.
2. LOW TENSION PULL OFFS ARE TO BE CONSTRUCTED PER DETAIL 432C.

## 4-JOINT USE



DETAIL 433

## NOTES:

1. THE PREFERRED VERTICAL CLEARANCE IS 12" BETWEEN CABLES. A REDUCED MINIMUM CLEARANCE OF 6" IS PERMISSIBLE TO ATTACH NEW CABLES ON EXISTING POLES.
2. VERTICAL CLEARANCES OF CABLE ATTACHMENTS LOCATED HIGHER ON THE POLE ARE MEASURED FROM THE HIGHEST PIECE OF EQUIPMENT (EITHER THE CABLE OR BRACKET)
3. SUSPENSION STRANDS OR CABLES MUST BE ATTACHED TO THE POLE OR BRACKETS WITH BOLTS APPROXIMATELY SIZED FOR THE LOADS. LAG SCREWS OR J-HOOKS ARE NOT ALLOWED FOR CABLE ATTACHMENT TO POLES. (J-HOOKS ARE ALLOWED FOR SERVICE ATTACHMENTS)

TYPES OF ATTACHMENTS  
AND CLEARANCE MEASUREMENTS



## RF Certification Form For Pole Mounted Radio/Antenna Systems

This form certifies that a \_\_\_\_\_ certified engineer has evaluated the pole mounted transmitter site identified below and determined that it complies with FCC Rule Section 1.1307 et seq. and related OET Bulletin No. 65 governing radio-frequency (“RF”) emissions. In particular, the RF emissions from \_\_\_\_\_ are within the Maximum Permissible Exposure (“MPE”) limits for an uncontrolled environment at more than six inches from the transmitting antenna.

\_\_\_\_\_ should retain the original of the completed version of this form and send DTE Electric a copy of the completed version of this form at the address specified on the Permit Application (Attachment 1, Exhibit 2-1).

Any physical changes of the pole mounted equipment or installation that would affect the MPE calculations must be agreed to in writing by DTE Electric and \_\_\_\_\_.

Site Number: \_\_\_\_\_ Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

City and State: \_\_\_\_\_

### Site Compliance Procedure

The site complies with the FCC’s Maximum Permissible Exposure (“MPE”) standards, taking into account any nearby significant transmitting sources, based on OET Bulletin 65 calculation methods.

### Additional Information for Categorical Exclusion

The sum of all ERP’s of all operating frequencies does not exceed 1000 watts ERP.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date of Evaluation



Send any questions, issues or concerns to: DTE\_jointuse@dteenergy.com

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Company Name: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Invoice Number	NIUNS Ticket ID	CITY	Unit Number	# of Units Disputed	Unit Cost	Dollars Disputed	Unit Description	Reason for Dispute	Results of Field Review (after field review by DTE and Joint User)

Results of Field Review Approved by: (DTE) \_\_\_\_\_ Date: \_\_\_\_\_ (DTE Contractor) \_\_\_\_\_ Date: \_\_\_\_\_ (Joint User) \_\_\_\_\_ Date: \_\_\_\_\_

# Camera Attachments Installed Prior to R 11, 202F

EXHIBIT 44

## YPSILANTI TWP EXISTING COMMUNITY CAMERA LOCATIONS

	<b>STREET INTERSECTIONS</b> (arrow indicates direction lens is pointed)		<b>STREET ADDRESS</b> (assigned by Comcast)	<b>CITY</b>	<b>ST</b>	<b>ZIP CODE</b>	<b>CAMERAS</b>	<b>MODEMS</b>	
1	Ridge Rd	→	Appleridge	2885 Appleridge	Ypsilanti	MI	48198	1	1
2	Appleridge	→	Woodruff	2588 Woodruff	Ypsilanti	MI	48198	1	1
3	Woodruff	→	Wiard	2301 Woodruff	Ypsilanti	MI	48198	1	1
4	Clark Rd	→	Lexington	1104 Lexington	Ypsilanti	MI	48198	1	1
5	Holmes Rd	→	Wendell	1105 Holmes	Ypsilanti	MI	48198	2	1
6	Clark Rd	→	Fall River	1266 E. Clark	Ypsilanti	MI	48198	1	1
7	Delaware	→	Peabody	1325 Delaware	Ypsilanti	MI	48198	1	1
8	Clark Rd	→	Wendell	1456 Wendell	Ypsilanti	MI	48198	1	1
9	Holmes Rd	→	Hunter	1501 Holmes	Ypsilanti	MI	48198	2	1
10	Clark Rd	→	Pageant	1502 E. Clark	Ypsilanti	MI	48198	1	1
11	Marcus	→	Nancy Park	1212 Marcus	Ypsilanti	MI	48198	1	1
12	Marcus	→	Nancy Park	1252 Marcus	Ypsilanti	MI	48198	1	1
13	Harris Rd	→	Wingate Condos	1510 Harris	Ypsilanti	MI	48198	1	1
14	Grove Rd	→	David	2100 David	Ypsilanti	MI	48198	1	1
15	Grove Rd	→	Dorothy	1501 Dorothy	Ypsilanti	MI	48198	1	1
16	Grove Rd	→	Harry	1641 Harry	Ypsilanti	MI	48198	1	1
17	Grove Rd	→	Mollie	1498 Mollie	Ypsilanti	MI	48198	1	1
18	Harris Rd	→	Foley	1264 S. Harris	Ypsilanti	MI	48198	1	1



19	Harris Rd	→	Melvin	1405 Melvin	Ypsilanti	MI	48198	1	1
20	Andrea	→	Sugarbrook Park	100 Andrea	Ypsilanti	MI	48198	2	1
21	McCartney	→	Lakeview	2385 Lakeview	Ypsilanti	MI	48198	1	1
22	Smith	→	Lakeview	1968 Smith	Ypsilanti	MI	48198	2	1
23	McCartney	→	William	100 William	Ypsilanti	MI	48198	1	1
24	Grove Rd	→	Cliffs Dr	855 Cliffs Dr	Ypsilanti	MI	48198	1	1
25	Ford Blvd	→	Russell (east)	1540 Russell St	Ypsilanti	MI	48198	1	1
26	Ford Blvd	→	Parkwood (east)	1564 Parkwood	Ypsilanti	MI	48198	1	1
27	Parkwood	→	Airport Industrial	390 Airport Industrial	Ypsilanti	MI	48198	1	1
28	S. Harris Rd	→	Harris Park Gazebo	8 S. Harris Rd	Ypsilanti	MI	48198	1	1
29	S. Harris Rd	→	Harris Park Entrance	9 S. Harris Rd	Ypsilanti	MI	48198	2	1
30	Redwood	→	Tyler (I-94 catwalk)	632 S. Redwood	Ypsilanti	MI	48198	1	1
31	US12/Ecorse	→	Dorset Ave	101 Dorset Ave	Ypsilanti	MI	48198	1	1
32	Gates	→	Tyler	850 Gates	Ypsilanti	MI	48198	1	1
33	Service Drive	→	Onandaga	100 Onandega	Ypsilanti	MI	48198	1	1
34	McCartney	→	State	1000 McCartney	Ypsilanti	MI	48198	1	1

35	Wiard	→	Tyler	2373 Tyler	Ypsilanti	MI	48198	1	1
36	McCartney	→	Tyler	1070 McCartney	Ypsilanti	MI	48198	1	1
37	West Willow Park	→	Playground Structure	100 Tyler	Ypsilanti	MI	48198	1	1
38	West Willow Park	→	Basketball Court	101 Tyler	Ypsilanti	MI	48198	1	1
39	Clark Rd	→	Woburn (Huron Ridge Apts)	669 Woburn	Ypsilanti	MI	48198	1	1
40	LeForge Rd	→	Woburn (Huron Heights Apts)	1249 LeForge	Ypsilanti	MI	48198	1	1
41	Tuttle Hill Rd	→	Lakeway	6229 Lakeway St	Ypsilanti	MI	48197	1	1
42	Tuttle Hill Rd	→	E. Brook	7303 E. Brook Dr	Ypsilanti	MI	48197	1	1
43	Tuttle Hill Rd	→	Creekway	7131 Creekway Ct	Ypsilanti	MI	48197	1	1
44	Merritt Rd	→	Natalie	7580 Natalie Dr	Ypsilanti	MI	48197	1	1
45	Tuttle Hill Rd	→	White Wing	9226 White Wing Dr	Ypsilanti	MI	48197	1	1
46	Textile Rd	→	Huron River Lane	9601 Bayview Dr	Ypsilanti	MI	48197	1	1
47	Tuttle Hill Rd	→	Fawn	9110 Fawn Dr	Ypsilanti	MI	48197	1	1

				<b>47 Site Locations</b>			<b>Totals:</b>	<b>52</b>	<b>47</b>

**WIRELESS EQUIPMENT APPROVAL FORM**

1. Location (attach drawing showing specific pole(s) involved):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
2. Provide detailed drawing of pole showing proposed installation including attachment points for all equipment, dimensional specifications, cabling, etc.
  
3. Equipment Specifications:  
List each piece of equipment, including make, model number, size and weight. Attach manufacturer specification sheets for each.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Input Power Requirements (watts, kwh per month):  
\_\_\_\_\_
  
5. Grounding of Wireless Attachment (please describe):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. Radio Frequency Emissions:  
Maximum ERP level:  
\_\_\_\_\_  
  
Will the wireless installation identified above, as installed, comply fully with the RFR exposure limitations as specified by the Federal Communications Commission at 47 C.F.R. §1.1310 (or its successor regulation) and any state RFR standards?  
  
 Yes  
 No
  
7. Describe disconnect method provided for disabling radio frequency emissions.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONFIDENTIAL

8. RF Certification:  
I certify that: (i) I am a Professional Engineer licensed in Michigan and certified by the International Association for Radio, Telecommunications and Electromagnetics (iNARTE) or similarly-recognized certifying body with experience regarding radio frequency transmissions; and (ii) the information provided above is accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date

9. Certification and Approval  
I certify that all information provided is accurate and acknowledge that any change in operating characteristics, equipment installed, or method of installation requires additional approval by DTE:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date

10. The above-referenced equipment and operational specifications are hereby approved by DTE:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Turnkey Make Ready**

“Turnkey Make Ready” is the work performed by DTE as required to prepare DTE’s Poles for attachment by Joint User, including moving DTE’s facilities and previous joint users’ equipment.

If Turnkey Make Ready work has been performed on Pole(s) with already-installed facilities belonging to previous joint users, where there is no violation present, Joint User will receive an invoice for all Turnkey Make Ready work completed with a summary of the work performed and the permit number. Payment of the invoice is due within thirty (30) days of the invoice date.

If there is a preexisting violation on the Pole, the violation will be remedied as part of the Turnkey Make Ready work and the previous joint user that caused the violation will receive an invoice from DTE for such work. The previous joint users shall not receive advance notice for violations addressed as part of Turnkey Make Ready.

AGREEMENT TO ASSIGN THE LINCOLN CONSOLIDATED SCHOOL DISTRICT  
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD  
OF JUNE 14, 2021 THROUGH AUGUST 27, 2021

AGREEMENT is made this 20 May 2021 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan, ("Township"), the LINCOLN CONSOLIDATED SCHOOL DISTRICT, located at 8970 Whittaker Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 14, 2021 through August 27, 2021 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 14, 2021 and concluding on August 27, 2021, the contractual deputy assigned to Lincoln Consolidated School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Lincoln Consolidated School District.

ARTICLE II - TERM

This contract shall begin on June 14, 2021 and continue through August 27, 2021.

ARTICLE III –PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$33,123.38 payable by the Township as follows: June invoice--\$7,700.05; July invoice--\$13,588.33; August invoice--\$11,835.00. These rates are subject to change based on the availability of staffing levels and the implementation of this contract.

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: Brenda Stumbo 7/1/21  
Brenda Stumbo (DATE)  
Supervisor

By: Gregory Dill 06/17/2021  
Gregory Dill (DATE)  
County Administrator

By: Heather Jarrell Roe 7/1/21  
Heather Jarrell Roe (DATE)  
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

LINCOLN CONSOLIDATED SCHOOLS

By: Jerry L. Clayton 06/17/2021  
Jerry L. Clayton  
Sheriff

By: Robert Jansen 06/02/2021  
Robert Jansen  
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: Michelle K. Billard 06/17/2021  
Michelle K. Billard  
OFFICE OF CORPORATION COUNSEL Counsel

By: Lawrence Kestenbaum 06/24/2021  
Lawrence Kestenbaum (DATE)  
County Clerk/Register



**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JULY 6, 2021 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 6:00 p.m.

**Members Present:** Supervisor Stumbo, Clerk Heather Jarrell Roe, and  
Treasurer Eldridge  
Trustees: Gloria Peterson, Debbie Swanson,  
Jimmie Wilson, John Newman

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**1. INDUSTRIAL AND COMMERCIAL REVITALIZATION DISTRICT**

.....**CARLISLE WORTMAN**

Ben Carlisle from Carlisle Wortman presented information on the proposed industrial and commercial revitalization district. The district was described geographically and he discussed unique advantages to the location. He said during the last couple of years discussing what types of marijuana businesses should be allowed in the Township and where those locations should be located. He said working through this they realized there was an opportunity to use the emerging marijuana use market in addition to economic development to lead to job creation and job growth and a revitalization of an area that has been under-developed and under-utilized throughout the history of the Township. He said the proposal is to create a new district to stimulate an area that focusses on high tech, logistics, research and development, and the emerging marijuana market in an area that has needed significant investment in economic development. He said this is an employment driven opportunity for the Township. Mr. Carlisle stated the area they are proposing is currently zoned is a mixed of industrial zoning. He said this area has 86 vacant parcels. He said 20 of those 86 parcels are owned by the Township. Mr. Carlisle stated some of challenges in the area that would need township attention but said most would be water and sewer services and blight throughout this area.

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE JULY 6, 2021 WORK SESSION**  
**PAGE 2**

Trustee John Newman asked if the township would have to pursue the types of businesses that were described, or if business usually seek out the township instead. Mr. Carlisle explained that it could be both, but that some industries are actively searching for optimal parcels.

Trustee Wilson ask about I1 and I2 districts, if those would be included here. Mr. Carlisle explained the larger zoning project that this would be rolled into. Trustee Wilson also stated that he did not believe the retail marijuana places made sense in this area. Mr. Carlisle explained that most large growers and processors will not locate to a place where they cannot also have a small retail space. He asked if residents would get priority and discounts in obtaining licenses. Mr. Carlisle stated that would not be part of zoning so he could not comment on that. Trustee Wilson stated the area would not be good for retail businesses.

Trustee Newman asked if the cost of the infrastructure work had been studied yet. Mr. Carlisle said that is something that would need to happen still.

Trustee Swanson asked for clarification on the warehouse uses.

Clerk Jarrell Roe expressed that it was a great space to revitalize, and an exciting opportunity. She said that despite various criticisms about addressing marijuana uses in the township, the board has been intentional in thinking about the issue and that great things often take time to come to fruition. She is looking forward to the uplifting of this area in the township.

Supervisor Stumbo thanked Mr. Carlisle for the presentation. She explained that she was excited about lifting up the area, making needed improvements to bring new industries and new good paying jobs to the community. She explained the extensive outreach that occurred during the master plan process, with over two hundred meetings, workshops and focus groups, and that marijuana uses never appeared to come up as a priority for residents. However, she knows that some people do see it as a priority. She stated that this area and location is unique and sees it as a win for the varying sides.

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE JULY 6, 2021 WORK SESSION**  
**PAGE 3**

Trustee Swanson raised a question about licensing as it relates to social equity.

Supervisor Stumbo asked if there were any public comments.

Arloa Kaiser, Township Resident stated that the location sounds good because it would be an area where cars can go in and out without bothering the mainstream of traffic and would not impact the neighborhoods.

Gerald Griffin, GMG Public Affairs (Brighton MI) applauded the township for their forward thinking on not having a cap to the number of marijuana businesses. However, he would like to see the township revisit the locations for retail and not to pigeon hole them into one district.

Floki Ivy, Township Resident questioned how much outreach the township had done, how much research the board actually put into marijuana. She stated that the proposed location smells bad and that there isn't public transportation that extends to that area, so residents wouldn't be able to get there.

Alex Thomas, Township Resident said that he was glad to see that the township was not proposing a cap on the number of places, but didn't believe that the township had done enough outreach to the community. He said this area would not be a good area for a retail business.

Clerk Jarrell Roe explains that she received a comment via email and requested to read it into the record from Township Resident, Joann McCollum, "I am not able to make meeting but I did look at the presentation online and it looks very good, I wouldn't mind having such an impressive business section within the Township".

Trustee Wilson stated he was glad that the board would have a joint meeting with our planning commission to move this forward.

Trustee Peterson clarified that first we have to set the zoning and then it would go to a Public Hearing where the public is invited before a decision would be voted on by the board. Trustee Peterson stated the zoning issue would be handled first.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JULY 6, 2021 WORK SESSION  
PAGE 4**

**The meeting was adjourned at approximately 7:00PM.**

**Respectfully Submitted,**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JULY 6, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

**Members Present:** Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge  
Trustees: John Newman, Gloria Peterson,  
Debbie Swanson, and Jimmie Wilson, Jr.

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**Supervisor Stumbo stated they would remove item #1 from New Business.**

**PUBLIC COMMENTS (THREE MINUTES PER PERSON)**

No public comments were made

**CONSENT AGENDA**

**A. MINUTES OF THE JUNE 15, 2021 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS FOR JULY 6, 2021 IN THE AMOUNT OF \$1,064,468.97**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve the Consent Agenda.**

**The motion carried unanimously.**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters gave a brief update on the crematorium at 1106 E. Michigan Ave, there will be a court hearing in front of Judge Archie Brown on July 13, 2021 to address the proper clean up and remediation to be done at the site.

Attorney Winters addressed the negative impact on homes around 1196 Lester, and the ongoing nuisance that it has created for long time surrounding home owners. An expected court date will be coming up on July 14, 2021 or July 21, 2021.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JULY 6, 2021 REGULAR BOARD MEETING  
PAGE 2**

Attorney Winters discussed an upcoming YMCA meeting and the townships' continued work on that project. He said the next meeting would be on July 9, 2021.

Attorney Winters stated there has been complaints in the township in regards to the amount of fireworks that have been set off over the last several nights. He said the township does not have the legal control to regulate the use of fireworks because this was taken over by the State several years ago eliminating the municipalities control.

**NEW BUSINESS**

- 1. Removed from Agenda**
- 2. RESOLUTION 2021-19, TEMPORARY ROAD CLOSURE REQUEST FOR "RUN SCREAM RUN" 5K, 10K, AND KID'S MILE RUN ON OCTOBER 9, 2021**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve Resolution 2021-19, Temporary Road Closure Request for "Run Scream Run" 5K, 10K, and Kid's Mile Run on October 9, 2021 (see attached).**

The motion was approved unanimously.

**AUTHORIZATIONS AND BIDS**

- 1. REQUEST APPROVAL TO SEEK PROPOSALS FOR PROFESSIONAL SERVICES TO ASSIST IN THE ADMINISTRATION OF THE AMERICAN RESCUE PLAN ACT FUNDS OF 2021**

**A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve the Request for Proposal to Seek Profession Services to Assist in the Administration of the American Rescue Plan Act funds of 2021.**

Trustee Wilson asked where it would be posted.

Clerk Jarrell Roe stated that it would be posted on MITN, in our official newspapers that we designate each year, on our website and others.

Trustee Swanson wanted to ensure that there would be communication with the public.

Clerk Jarrell Roe said that we would ensure it was clarified before posting.

**The motion was carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JULY 6, 2021 REGULAR BOARD MEETING  
PAGE 3**

**BOARD MEMBER UPDATES**

Treasurer Eldridge gave an update about the ongoing work at US 12 that is happening in conjunction with State Representative Ronnie Petersons Office.

**A motion was made by Trustee Peterson, supported by Treasurer Eldridge to Adjourn.**

**Motion carried unanimously.**

**The meeting was adjourned at approximately 7:20PM**

**Respectfully Submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP  
OF YPSILANTI**

**RESOLUTION NO. 2021-19**

**RESOLUTION REGARDING  
TEMPORARY ROAD  
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 9, 2021 from 8:30am to 10:30am for the Run Scream Run 5K, 10K and Kid's Mile.

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-19 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on July 6, 2021.



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Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti



*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

*Charter Township of Ypsilanti*

## STATEMENTS AND CHECKS

*JULY 20, 2021 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	961,843.05
HAND CHECKS -	\$	139,525.03
CREDIT CARD PURCHASES-	\$	<u>3,633.83</u>
GRAND TOTAL -	\$	<b>1,105,001.91</b>

Clarity Health Care Deductible –

ACH EFT -	\$33,509.55 (JUNE)
ADMIN FEE -	\$1,338.00 (JUNE)

07/15/2021 08:49 AM  
User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1  
CHECK NUMBERS 188320 - 188340

Hand Checks

Check Date	Check	Vendor Name	Amount
Bank AP AP			
07/01/2021	188320	DETROIT PUBLIC SAFETY FOUNDATION	6,500.00
07/01/2021	188321	STATE OF MICHIGAN	8,400.80
07/02/2021	188322	RAGHAD MAHMUD	18.00
07/07/2021	188323	DIETER OTTO	18.00
07/08/2021	188324	MICHIGAN TOWNSHIP ASSOC.**	7,253.26
07/08/2021	188325	LOOKING GOOD LAWNS	26,843.00
07/12/2021	188326	AT & T	37.46
07/12/2021	188327	AT & T	428.53
07/12/2021	188328	CLEAR RATE COMMUNICATIONS, INC	872.10
07/12/2021	188329	COMCAST BUSINESS	3,591.44
07/12/2021	188330	COMCAST CABLE	37.39
07/12/2021	188331	COMCAST CABLE	92.62
07/12/2021	188332	COMCAST CABLE	138.31
07/12/2021	188333	DTE ENERGY	7,384.89
07/12/2021	188334	DTE ENERGY	72,780.70
07/12/2021	188335	VERIZON WIRELESS	438.85
07/12/2021	188336	WASTE MANAGEMENT	348.80
07/12/2021	188337	WASTE MANAGEMENT	139.75
07/12/2021	188338	WASTE MANAGEMENT	60.28
07/12/2021	188339	WEX BANK	1,724.34
07/12/2021	188340	YPSILANTI COMMUNITY	2,416.51

AP TOTALS:

Total of 21 Checks:	139,525.03
Less 0 Void Checks:	0.00
Total of 21 Disbursements:	139,525.03

A/P

Check Date	Check	Vendor Name	Amount
Bank AP AP			
07/20/2021	188341	A.F. SMITH ELECTRIC	140.00
07/20/2021	188342	ACCUSHRED LLC	65.00
07/20/2021	188343	ADVANCED COMMUNICATIONS & DATA	690.76
07/20/2021	188344	ALLGRAPHICS CORPORATION	1,448.90
07/20/2021	188345	AMAZON CAPITAL SERVICES	615.29
07/20/2021	188346	ANN ARBOR CLEANING SUPPLY	356.40
07/20/2021	188347	ANN ARBOR SPARK	15,000.00
07/20/2021	188348	ANN ARBOR WELDING SUPPLY CO	347.37
07/20/2021	188349	ARIANA HERRERA-WILDER	30.00
07/20/2021	188350	AUTO VALUE YPSILANTI	81.27
07/20/2021	188351	BARR ENGINEERING COMPANY	9,692.88
07/20/2021	188352	BRANDON SLAVEN	250.00
07/20/2021	188353	BRETT LEACH	280.00
07/20/2021	188354	BSN SPORTS	413.08
07/20/2021	188355	CALLAWAY GOLF SALES COMPANY	38.83
07/20/2021	188356	CASSANDRA KELLY	15.00
07/20/2021	188357	CENTRON DATA SERVICES	1,487.51
07/20/2021	188358	CERTASITE, LLC	2,144.45
07/20/2021	188359	CLI CONCRETE LEVELING INC.	1,900.00
07/20/2021	188360	CNC CONSULTING, INC	4,320.00
07/20/2021	188361	COMPLETE BATTERY SOURCE	38.17
07/20/2021	188362	CONTI	127.50
07/20/2021	188363	COURT INNOVATIONS INC	540.00
07/20/2021	188364	CRYSTAL FLASH, INC.	5,108.08
07/20/2021	188365	DMC TECHNOLOGY GROUP	4,400.00
07/20/2021	188366	EMOND HEARD	160.00
07/20/2021	188367	FAST SIGNS	1,299.40
07/20/2021	188368	GARY TURNBULL	120.00
07/20/2021	188369	GOVERNMENTAL CONSULTANT SERVICES	3,206.50
07/20/2021	188370	GRAINGER	1,964.92
07/20/2021	188371	GRANITE TELECOMMUNICATIONS	794.44
07/20/2021	188372	HERITAGE-CRYSTAL CLEAN, LLC	156.68
07/20/2021	188373	HOME DEPOT	241.51
07/20/2021	188374	HORNUNG'S	418.14
07/20/2021	188375	LANGUAGE LINE SERVICES	1,451.34
07/20/2021	188376	LAWRENCE HENDRICKS	75.00
07/20/2021	188377	LOOKING GOOD LAWNS	10,325.00
07/20/2021	188378	LOWE'S	9.48
07/20/2021	188379	MCLAIN AND WINTERS	142,749.16
07/20/2021	188380	MESSENGER PRINTING	1,330.63
07/20/2021	188381	MICHAEL HOUGHTON	424.00
07/20/2021	188382	MICHIGAN LINEN SERVICE, INC.	900.66
07/20/2021	188383	MIDWEST ENVIRO SOLUTIONS	3,375.00
07/20/2021	188384	MUNETRIX, LLC	4,895.00
07/20/2021	188385	NEXTCARE URGENT CARE MICHIGAN	1,765.00
07/20/2021	188386	NFPA	68.40
07/20/2021	188387	NFPA INTERNATIONAL	73.85
07/20/2021	188388	OFFICE EXPRESS	19.36
07/20/2021	188389	ORCHARD, HILTZ & MCCLIMENT INC	1,387.50
07/20/2021	188390	OSCAR W. LARSON CO.	439.20
07/20/2021	188391	PARKWAY SERVICES, INC.	1,285.00
07/20/2021	188392	PETER POWER	2,310.00
07/20/2021	188393	PETERSON COMPANIES	7,192.65
07/20/2021	188394	PFM FINANCIAL ADVISORS LLC	1,100.00
07/20/2021	188395	PHYLISS GOOD	90.00
07/20/2021	188396	PINTER'S FLOWERLAND, INC.	405.58
07/20/2021	188397	POP A LOCK ANN ARBOR	388.00
07/20/2021	188398	PURVA SAMIR MHATRE	35.00
07/20/2021	188399	REHRIG PACIFIC COMPANY	1,411.50
07/20/2021	188400	RHETT REYES	1,539.00
07/20/2021	188401	SAITECH INC.	10,076.50
07/20/2021	188402	SALADINO CONSTRUCTION COMPANY	1,600.00
07/20/2021	188403	SAM'S CLUB DIRECT	782.80
07/20/2021	188404	SAMANTHA ALAPERT	491.58
07/20/2021	188405	SARRONA COUNTS	65.00
07/20/2021	188406	SE MICHIGAN DEVELOPMENT LLC	19,070.00
07/20/2021	188407	SHRADER TIRE & OIL	6,011.01
07/20/2021	188408	SITEONE LANDSCAPE SUPPLY, LLC	24.40
07/20/2021	188409	SPARTAN DISTRIBUTORS	220.78
07/20/2021	188410	STAPLES* - ACCOUNT #1026071	149.82
07/20/2021	188411	TARGET SPECIALTY PRODUCTS	9,435.50
07/20/2021	188412	TERMINIX PROCESSING CENTER	68.00
07/20/2021	188413	TODD BARBER	5,440.00
07/20/2021	188414	UNIFIRST CORPORATION	148.05
07/20/2021	188415	VERMEER OF MICHIGAN, INC.	41,921.11
07/20/2021	188416	VICTORY LANE	214.08
07/20/2021	188417	VIRGIL MINGAS	500.00
07/20/2021	188418	WASHTENAW COUNTY ADMINISTRATION	7,278.96

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User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2  
CHECK NUMBERS 188341 - 188423

Check Date	Check	Vendor Name	Amount
07/20/2021	188419	WASHTENAW COUNTY ROAD COMMISSION	615,125.00
07/20/2021	188420	WASHTENAW COUNTY ROAD COMMISSION	116.03
07/20/2021	188421	WEINGARTZ	62.99
07/20/2021	188422	YPSILANTI ACE HARDWARE	82.95
07/20/2021	188423	YPSILANTI TOWNSHIP PETTY CASH	21.10

AP TOTALS:

Total of 83 Checks:	961,843.05
Less 0 Void Checks:	0.00
Total of 83 Disbursements:	<u>961,843.05</u>

Check Date	Check	Vendor Name	Description	Amount
Bank CARDS COMERICA COMMERICAL CARD				
07/16/2021	69(E)	COMERICA BANK	EDUCATIONAL PACKAGE FOR TRUSTEES FROM MT	99.00
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	357.81
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	314.57
			OPERATING SUPPLIES AND FOOD FOR RESALE I	288.44
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	171.42
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	565.84
			MEMBERSHIP FOR ELECTRICAL INSPECTOR	218.94
			BOAT & TRAILIER MAINTENACE	33.05
			BOAT KEY #500	6.99
			WATER CRAFT RENEWAL #500	42.61
			RACK CABLE	81.77
			BANANA BOAT SUNSCREEN	38.91
			LODGING FOR TRAVIS MCDUGALD TO ATTEND MI	172.50
			KNOX BOX 3200 - MODEL: 3261	459.00
			UPPER DISH WASHER SUPPORT ARM	36.99
			PRIDE FLAG - CIVIC CENTER	12.99
			SECRETLAB TITAN CHAIR	399.00
			MEMBERSHIP FOR ONLINE BACKGROUND INVESTI	259.00
			MONTHLY SUBSCRIPTION FEE FOR TLO SERVICE	75.00
				<u>3,633.83</u>

CARDS TOTALS:

Total of 1 Checks:	3,633.83
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>3,633.83</u>

CREDIT CARDS

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

# **NEW BUSINESS**

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN II  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMY WILSON JR.



*Charter Township of Ypsilanti*

Liquor Committee

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-1002  
Fax: (734) 484-5155  
ytown.org

## MEMORANDUM

**TO:** Charter Township Board of Trustees

**FROM:** Stan Eldridge – Liquor Committee Member  
Debbie Swanson – Liquor Committee Member  
Jimmie Wilson, Jr. – Liquor Committee Member

**DATE:** July 12, 2021

**RE:** **Liquor Committee recommendation for approval for a On-Premise Liquor License requested by The Fowling Warehouse/Mid-Michigan Fowling LLC, located at 3050 Washtenaw Avenue, in order to transfer an existing Michigan Class “C” Liquor License from Pittsfield Township.**

The Charter Township of Ypsilanti Liquor Committee has met with the applicant to hear their request for Township approval so that they may transfer a Class C Liquor License from Pittsfield Township, in order to revitalize a long-term vacant building and open their new venture in the same location.

After reviewing the application and speaking with the applicant, the members of the Township Liquor Committee are recommending to the Board of Trustees that this application be approved and forth at this time to the full Board of Trustees for consideration.

The approval of this request would not count against the available quota of licenses that are still available to the Township. This operation, while new at this site, is part of a larger franchise that has shown success in other parts of Michigan, the Midwest and Country. The revitalization of this property, potential employment opportunities and economic benefits have been among the factors evaluated by the Liquor Committee in recommending approval of this application.

Your consideration in this matter would be appreciated, and should you have any questions please feel free Contact a member of the Township Liquor Committee.



**CHARTER TOWNSHIP OF YPSILANTI  
WASHTENAW COUNTY, MICHIGAN**

**LIQUOR LICENSE APPLICATION AND QUESTIONNAIRE**

The Township Board of Ypsilanti is responsible to the residents of the township. Therefore, liquor licenses will be granted when it is in the best interest of the citizens of the township to do so. Those applications which indicate substantial benefit to the residents of the township will receive the highest consideration. The following criteria will be used to determine the most eligible applicants.

1. Location of business should be easily accessible and adjacent to populated areas of the township. 3050 Washtenaw, Ypsilanti Township, MI 48197
2. Located on or adjacent to, major traffic arteries. Corner of Washtenenaw (M-17) and Golfside. Washtenaw is the major artery between Ypsilanti and Ann Arbor
3. Size and patron capacity of facility. The Fowling Warehouse will cover 30,368 square feet.  
Rated capacity is 983 persons. However to limit overcrowding we plan on a capacity of 600 to 700 people, with 200 playing and 400 to 500 waiting to play or spectating.
4. Number of jobs to be created. The Fowling Warehouse expects to generate 35-49 full and part time jobs

DATE: March 26, 2021  
Mo.      Day      Year

1. Applicant (s) *Names	The Fowling Warehouse / Mid Michigan Fowling LLC
	Liquor License held by MMF Liquid Assets LLC Managing Member Scott Brown
Address      Business	3050 Washtenaw Ypsilanti Township, MI 48197
	524 E Lincoln Royal Oak, MI 48067
Phone	313-570-5703

\*If Corporation provide names and home addresses of executives on separate sheet.  
 IF BUSINESS IS PRESENTLY IN OPERATION COMPLETE QUESTION 2 AND 3.  
 IF BUSINESS IS NOT IN OPERATION, GO TO QUESTION 4

**What type of License is being requested:** Transferring and existing Class C On Premise License

Questions regarding this document should be directed to the Township Clerk.

## Ypsilanti Township Liquor License and Application

2.

A. Name and address of business for which license is intended:

The Fowling Warehouse, 3050 Washtenaw, Ypsilanti Township, MI 48197

Liquor License to be owned by MMF Liquid Assets, LLC / Scott Brown managing member

B. The business has been in operation for 0 years.

Capacity of business for that time period?

Rated Building Capacity is 984 persons. We will limit the amount of people in the building to 600 to 700 people to limit overcrowding, with 200 playing and 400 to 500 waiting to play or spectating.

This is a new location for the Fowling Warehouse franchise. The first Fowling Warehouse was opened in Hamtramck in 2015. There are now 5 operating Fowling Warehouse Locations in Hamtramck, Grand Rapids, Cincinnati, Indianapolis and Atlanta.

C. Primary purpose of business ? \_\_\_\_\_

The Fowling Warehouse is a location where patrons enjoy the sport of Fowling, which involves a competition throwing a football to knock down 10 bowling pins before your competition. Beer, Wine, Liquor and Soft Drinks are served.

The space also accommodates groups, parties and corporate events. Food can be delivered or catered to the location but is not prepared on site.

D. Have you ever been granted a Michigan or other state liquor license?

If yes, explain: No.

MMF Liquid Assets LLC have not been granted a liquor License before.

The Fowling Warehouse Locations in Hamtramck and Grand Rapids do have Michigan Liquor Licenses but are owned by separate entities.

E. If license is granted, will the business stay in the same location? Yes.

F. What is the present patron capacity? 984 persons, limited to 600-700 by design

G. What is the square footage of the building? 30,368 square feet.

H. How many employees on existing staff? 35 to 49 Full and Part-Time employees

I. Hours of Operations? M-Th 5PM-12M / Fri 5P-1AM / Sat 12N-1AM / Sun 12N-12M  
We will open from 9AM to 5PM M-F for private events

### Ypsilanti Township Liquor License and Application

3. If license request is granted, will any of the following occur, if not go to #4

- A. Renovations to building? If yes, explain: Building is currently the north half of an abandoned Farmer Jack Grocery Store. We will fully renovate into a Fowling Warehouse with rinks for game play, bar service, tables and seating for spectators, parties and events
- B. Estimated costs of renovations? \$750,000 to \$800,000.
- C. Will patron capacity increase? If yes, to how many? There is currently no business on site. Capacity is 984 but limited to 600-700 people by design
- D. Will number of employees be increased? Yes  
If so, by how many? Expected staff of 35-49 full and part time employees

4. If the business for which the liquor license does not presently exist, complete the following items:

- A. Location of proposed site? \_\_\_\_\_
- B. Size of facility to be erected? \_\_\_\_\_
- C. Estimated cost of facility? \_\_\_\_\_
- D. Expected staff requirements? \_\_\_\_\_
- E. Expected patron capacity? \_\_\_\_\_
- F. What will be the primary purpose of the business?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- G. Does the property have the necessary zoning? \_\_\_\_\_
- H. Has a building permit been issued? \_\_\_\_\_
- I. Will the facility be built if a license is not granted? \_\_\_\_\_

**Ypsilanti Township Liquor License and Application**

5. As was stated earlier, the Township Board is obligated to award liquor licenses in the best interest of the citizens of Ypsilanti Township and not for the gain of an individual or corporation.

Why do you think you should receive a liquor license?

The Fowling Warehouse is a very popular wherever a franchise has opened. It becomes a destination for patrons from

25 miles or more each direction, a "tourist destination". Having a beer, wine or mixed drink while playing or watching

is an integral part of the enjoyment and of our business plan. We feel our presence in the marketplace will increase

traffic to the area and generate business, especially from local restaurants and caterers since we do not prepare food

6. Have you ever been convicted of a felony? No Are you disqualified to receive a license by reason or any matter or thing contained in Charter Township of Ypsilanti Liquor Licenses or the laws of the State of Michigan? No

7. A statement that you will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the Charter Township of Ypsilanti in the conduct of your business. I agree

Fingerprints of applicant, manager, and officers in the case of a club, society or corporation must be on file with the Washtenaw County Sheriff's Department prior to approval of your request.

I hereby certify the above information and answers are true and correct and that I have read and am aware of the provisions of the Charter Township of Ypsilanti Ordinance Nos. 99-211 and 99-212 pertaining to liquor licenses and enforcement.

Applicant's signature  Date 03/26/2021

Printed Name Scott Brown

Receipt No. \_\_\_\_\_ Amount \$1,000.00

**Fee Schedule  
(effective May 13, 1999)**

Application for New Class C License .....	\$1,000.00
Application for Addition to Existing Class C License .....	\$1,000.00
Transfer of Existing License .....	\$1,000.00 ***
Any Other Changes (stock ownership, etc.) .....	\$ 150.00

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Human Resource  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[ytown.org](http://ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, Human Resource Manager

**DATE:** July 14, 2021

**RE:** **Request approval for a 2.5% Wage Increase for non-union employees and a salary adjustment for the Director of Golf Operations for the year of 2021.**

Seeking approval for the non-union employees to receive a 2.5% wage increase for 2021 as follows:

- A 2.5% bonus (based on individual wage) to cover January 1, 2021 through July 31, 2021. This bonus shall be non-MERS wages and paid within 30 days of Township Board approval.
- Effective August 1, 2021, all non-union employees shall receive a 2.5% base wage increase.

The 2.5% increase is consistent with the 2021 wage increase received by the Firefighter Local 1830, TEAMSTER Bargaining group, and AFSCME Bargaining groups.

In addition, a request for a wage adjustment for the Director of Golf Operations is being brought forward for consideration. Following a market survey completed in early 2020, the position of Director of Golf Operations was found to be below the median wage, by approximately \$2,500/annually. Early in 2021, the Assistant Director of Golf position became vacant and that position has not been filled, causing more responsibilities to fall on the Director. It is being recommended that the salary of the Director of Golf Operations be increased not only by the 2.5% but that wage adjustment of \$2,500.00/annually be made bringing his salary to \$56,000.90.

Your consideration in this matter is appreciated. Should you have any questions, please feel free to contact HR.

*Supervisor*

BRENDA L. STUMBO

*Clerk*

HEATHER JARRELL ROE

*Treasurer*

STAN ELDRIDGE

*Trustees*

JOHN P NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

JIMMIE WILSON JR.



*Charter Township of Ypsilanti*

**Assessor's Office**

7200 S. Huron River Drive

Ypsilanti, MI 48197

Phone: (734) 487-4927

Fax: (734) 484-5159

Date: July 14, 2021

To: Ypsilanti Township Board

From: Brian McCleery,  
Deputy Assessor

Re: Agenda Item to Authorize Property Sale to Charles Greca and  
Laura Main

K-11-14-484-012 and K-11-14-484-014 Vacant Lakeview lots

**The Assessor's Office is requesting approval to finalize the sale of the above property to Mr. Greca and Ms. Main for \$3,300 plus all closing costs.**

The above properties are adjacent to **purchaser's home on Smith St** and vacant parcel on Lakeview St. They have agreed to combine the above properties with their existing properties and have also agreed that the resulting parcel will be used for the purposes of a single family, owner occupied home. They have further agreed that should they ever divide the property in the future, that the new parcels will not become rental properties.

Attached you will find the letter of agreement, quit claim deed, an aerial photograph and record cars for the properties. **If you have any questions or need more information, please don't hesitate contacting me.**

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



*Charter Township of Ypsilanti*

**Assessor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 487-4927  
Fax: (734) 484-5159

## Letter of Agreement

July 8, 2021

Charles Greca and Laura Main  
1965 Smith St  
Ypsilanti, MI 48198

Dear Charlie and Laura,

This letter (the "Agreement") summarizes the understanding of the agreement that we reached during our e-mail conversation on December 17, 2020. If this Agreement is acceptable to you, please sign below in the space designated for your signature.

The agreement is as follows:

1. Agreement

The following is agreed upon for the Purchase of Township Owned Property:

The property listed below will be purchased for the price of \$3,300 paid by certified check. The Property is to be combined with purchaser's adjacent vacant residential parcels at 2205 Lakeview Ave, parcel id K-11-14-484-013 and 1965 Smith St parcel id K-11-14-484-011. If this property is ever developed, it will be as a single family, owner occupied, residential property. Closing costs, including title search are the responsibility of the purchaser.

Parcel **K-11-14-484-012** described as:

2201 Lakeview Ave- Vacant

Lot 1064 & S 10' of Vacated Alley, Watsonia Park Subdivision

Parcel **K-11-14-484-014** described as:

2209 Lakeview Ave- Vacant

Lot 1060, 1061 & S 10' of Vacated Alley, Watsonia Park Subdivision

2. Term

The term of this Agreement ("Term") will commence as of July 8, 2021 and will continue to be in effect for 6 months or until January 8, 2022, at which point it shall terminate, unless the Term is extended or terminated earlier in a written document signed by both parties.

3. Closing

For the agreed upon sum of \$3,300 plus all closing costs, paid in full by certified check, Ypsilanti Township agrees to sell the above described properties to you via the recording of a Quit Claim Deed in the name of Charles Greca and Laura Main.

4. Termination

This agreement shall terminate upon the closing of the sale of the above property or the expiration of the Term after January 8, 2022.

If the above correctly expresses your understanding of the terms reached during the negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me.

Accepted and agreed to on \_\_\_\_\_, 20\_\_ by

Brenda L Stumbo, Supervisor  
Charter Township of Ypsilanti  
7200 S. Huron River Dr.  
Ypsilanti, MI 48197

Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti  
7200 S. Huron River Dr.  
Ypsilanti, MI 48197

Notary Public, \_\_\_\_\_ County

My Commission Expires on \_\_\_\_\_

Accepted and agreed to on July 14, 2021 by

Charles Greca  
Charles Greca

Laura Main  
Laura Main

MICHELLE L. TOWLER  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF WAYNE  
My Commission Expires August 10, 2027  
Acting in the County of Washtenaw

Michelle L. Towler

Notary Public, Wayne County

My Commission Expires on 8/10/27



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**QUIT CLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS, that the **Charter Township of Ypsilanti, a Michigan Municipal Corporation**, whose address is 7200 S. Huron River Drive, Ypsilanti, Michigan 48197, quitclaims to **Charles B. Greca and Laura S. Main**, husband and wife, whose address is 1965 Smith St, Ypsilanti, Michigan 48198, the following properties located in the Township of Ypsilanti, County of Washtenaw, and State of Michigan and described as:

Lot 1064 & South 10 feet of Vacated Alley  
Watsonia Park Subdivision  
Parcel Id: K-11-14-484-012

Lots 1060, 1061 & South 10 feet of Vacated Alley  
Watsonia Park Subdivision  
Parcel Id: K-11-14-484-014

For the full consideration of Three Thousand Three Hundred Dollars (\$3,300).

Property to be combined with purchaser's adjacent properties. These combined properties can only be utilized **"for the construction of a single family residential structure and an accessory building"** and if **"a residential structure is built on the subject property, it shall not be purchased for the purpose of leasing the home to any person without the express written approval of the Ypsilanti Township Board of Trustees."**

Dated this \_\_\_\_ day of \_\_\_\_\_ 2021

Charter Township of Ypsilanti, a Michigan  
Municipal Corporation

By: \_\_\_\_\_  
Brenda L. Stumbo, Supervisor

By: \_\_\_\_\_  
Heather Jarrell Roe, Clerk

Acknowledged before me in Washtenaw County, Michigan, on this \_\_\_\_ day of \_\_\_\_\_ 2021, by Brenda L. Stumbo, Supervisor, and Heather Jarrell Roe, Clerk of Charter Township of Ypsilanti, a Michigan municipal corporation, on behalf of the corporation.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name

\_\_\_\_\_ County, Michigan

Drafted By: Brian McCleery, Ypsilanti Township  
7200 S. Huron River Dr., Ypsilanti, MI 48197

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**




*Charter Township of Ypsilanti*

**Clerk's Office**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

# MEMORANDUM

To: Brian McCleery, Assistant Assessor

From: Karen Lovejoy Roe, Clerk 

Date: April 6, 2016

Subject: ***Request for Authorization to Enter Negotiations for the Sale of Township Owned Parcels K-11-14-484-012 and K-11-14-484-014***

At the regular meeting held on April 5, 2016, the Charter Township of Ypsilanti Board of Trustees approved your request to enter into negotiations for the sale of Township owned parcels K-11-14-484-012 and K-11-14-484-014 and included that if a house is built on the property it is deed restricted to be owner occupied.

Should you have any questions, please contact my office.

lrg

cc: Linda Gosselin, Assessor  
File

SMIT

EMER

LAKEVIEW

2037

2038

2039

2040

1993

1992

1070

1069 -008

1068 -009

1067 -010

1066

1065 -011

1064 100 -012  
K-11-14-484-012

1063 -013

1062 K-11-14-484-013

1061 -014

1060 K-11-14-484-014

1059

1058 -016

1057 K-11-14-484-016

1056

1055 -017

1054 K-11-14-484-017

1053

1052 -018

1051 K-11-14-484-018

1107 -022

1168

1169

1170

1171

1172

1178

1176

1175

1174

1173

1050

1049

TOWNSHIP OWNED  
GRECA/MAIN OWNED



135

135

106.32

192.12

40

50

160.73

20

20

37.96

35.33

154.25

K-11-14-484-008

154.85

K-11-14-484-009

155.45

K-11-14-484-010

156.05

156.65

K-11-14-484-011

100

20

20

20

20

20

20

20

20

20

20

20

20

33

100

60

6.6

60

27

20

1008

1001

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
WALKER, SHIRLEY	CHARTER TOWNSHIP OF YPSIL	300	08/30/2000	QC	MUNICIPAL	3968/515	OTH	0.0
WALKER D.O., JERRY A	WALKER, SHIRLEY	0	04/01/1997	QC	NOT USED	3580/0631	OTH	0.0

Property Address	Class: EXEMPT COUNTY, CI	Zoning: R5 SI	Building Permit(s)	Date	Number	Status
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2201 LAKEVIEW AVE	School: VAN BUREN PUB SCHOOLS					
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	P.R.E. 0%					
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Owner's Name/Address	MAP #: R 585 319 00					
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CHARTER TWP OF YPSILANTI 7200 S HURON RIVER DR YPSILANTI MI 48197	2021 Est TCV 0					
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Improved	X	Vacant	Land Value Estimates for Land Table 00900.EXEMPT - YPSILANTI TWP 900			
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Public Improvements	* Factors *				Rate %Adj.	Reason	Value
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	Description	Frontage	Depth	Front	Depth	0	100	0
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	29.76	110.00	1.0000	1.0000	30 Actual Front Feet, 0.07 Total Acres		Total Est. Land Value =	0
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Tax Description	Dirt Road							
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YP#104-744 LOT 1064 WATSONIA PARK	X	Gravel Road						
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SUBDIVISION. ALSO S 10' OF VAC ALLEY	X	Paved Road						
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Comments/Influences	X	Storm Sewer						
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2017 TEMPORARY ADDRESS ASSIGNED.	X	Sidewalk						
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	X	Water						
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	X	Sewer						
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	X	Electric						
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	X	Gas						
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	X	Curb						
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		Street Lights						
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		Standard Utilities						
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		Underground Utils.						
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		Topography of Site						
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	X	Level						
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		Rolling						
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		Low						
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		High						
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		Landscaped						
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		Swamp						
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		Wooded						
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		Pond						
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		Waterfront						
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		Ravine						
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		Wetland						
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		Flood Plain						
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Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2021	EXEMPT	EXEMPT	EXEMPT			EXEMPT
2020	EXEMPT	EXEMPT	EXEMPT			EXEMPT
2019	0	0	0			0
2018	0	0	0			0

Who	When	What				
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\*\*\* Information herein deemed reliable but not guaranteed\*\*\*

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
HART, MARION	CHARTER TOWNSHIP OF YPSIL	0	04/02/2012	CD	NOT USED	4906/591	PTA	100.0

Property Address	Class: EXEMPT COUNTY, CI	Zoning: R5 SI	Building Permit(s)	Date	Number	Status
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2209 LAKEVIEW AVE	School: VAN BUREN PUB SCHOOLS					
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	P.R.E. 0%					
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Owner's Name/Address	MAP #: R 585 315 00					
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CHARTER TWP OF YPSILANTI 7200 S HURON RIVER DR YPSILANTI MI 48197	2021 Est TCV 0					
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	Improved	X	Vacant	Land Value Estimates for Land Table 00900.EXEMPT - YPSILANTI TWP 900		
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	Public Improvements			* Factors *		
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	Description	Frontage	Depth	Front	Depth	Rate %Adj.	Reason	Value
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		40.00	110.00	1.0000	1.0000	0	100	0
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	40 Actual Front Feet, 0.10 Total Acres		Total Est. Land Value =					0
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Tax Description	X	Dirt Road						
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YP#104-740 LOTS 1060-1061 INCL. WATSONIA	X	Gravel Road						
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PARK SUBDIVISION. ALSO S 10' OF VAC ALLEY	X	Paved Road						
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Comments/Influences	X	Storm Sewer						
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2017 TEMPORARY ADDRESS ASSIGNED.	X	Sidewalk						
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	X	Water						
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	X	Sewer						
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	X	Electric						
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	X	Gas						
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	X	Curb						
--	---	------	--	--	--	--	--	--

		Street Lights						
--	--	---------------	--	--	--	--	--	--

		Standard Utilities						
--	--	--------------------	--	--	--	--	--	--

		Underground Utils.						
--	--	--------------------	--	--	--	--	--	--

		Topography of Site						
--	--	--------------------	--	--	--	--	--	--

	X	Level						
--	---	-------	--	--	--	--	--	--

		Rolling						
--	--	---------	--	--	--	--	--	--

		Low						
--	--	-----	--	--	--	--	--	--

		High						
--	--	------	--	--	--	--	--	--

		Landscaped						
--	--	------------	--	--	--	--	--	--

		Swamp						
--	--	-------	--	--	--	--	--	--

		Wooded						
--	--	--------	--	--	--	--	--	--

		Pond						
--	--	------	--	--	--	--	--	--

		Waterfront						
--	--	------------	--	--	--	--	--	--

		Ravine						
--	--	--------	--	--	--	--	--	--

		Wetland						
--	--	---------	--	--	--	--	--	--

		Flood Plain						
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	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
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Who	When	What	2021	EXEMPT	EXEMPT	EXEMPT	EXEMPT
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			2020	EXEMPT	EXEMPT	EXEMPT	EXEMPT
--	--	--	------	--------	--------	--------	--------

			2019	0	0	0	0
--	--	--	------	---	---	---	---

			2018	0	0	0	0
--	--	--	------	---	---	---	---

The Equalizer. Copyright (c) 1999 - 2009.  
Licensed To: Township of Ypsilanti, County of Washtenaw, Michigan

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



*Charter Township of Ypsilanti*

**Clerk's Office**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

# MEMORANDUM

To: Brian McCleery, Assistant Assessor

From: Karen Lovejoy Roe, Clerk *KJR*

Date: October 21, 2015

Subject: ***Request to Approve New Policy on Sale of Township Owned Property***

At the regular meeting held on October 20, 2015, the Charter Township of Ypsilanti Board of Trustees approved the attached new policy on the sale of Township owned property.

Should you have any questions, please contact my office.

Irg

Attachment

cc: Linda Gosselin, Assessor  
Township Board  
Mclain and Winters  
File

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



*Charter Township of Ypsilanti*

**Assessor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 487-4927  
Fax: (734) 484-5159

## **POLICY ON SALE OF TOWNSHIP OWNED PROPERTY**

- 1. Identify lots to sell, take to Township Board for authorization to enter into negotiations for sale of the property.**
- 2. Conduct a valuation of the property based upon Assessing Department review and analysis. Determine the asking price as a starting point of negotiation.**
- 3. Send letter to adjacent home owners. Priority is given to owner occupied homes.**
- 4. Negotiate a sale price. No land contracts. Township will hold offer, assuming no other offer is received, up to 6 months or an otherwise agreed upon time period for buyer to pay.**
- 5. Consent from Township Supervisor and Legal Counsel to proceed and prepare Letter of Agreement with buyer to take to the Township Board.**
- 6. As a requirement to purchase the property, lots must be maintained and meet the criteria of the Ypsilanti Township Ordinance and all other specific requirements from the Township as agreed upon within the letter of agreement.**
- 7. Present offer to the Ypsilanti Township board for their approval.**
- 8. Closing. Quit Claim deed to be prepared and signed by Township Officials. The buyer pays Township by certified check. Buyer is responsible for paying all closing costs associated with the purchase of the property, if applicable.**

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Heather Jarrell Roe, Clerk  
From: Michael Radzik, OCS Director  
Re: **Request to authorize circuit court litigation to abate a public nuisance located at 189 Outer Lane in the amount of \$10,000 in account 101-729-801.023.**  
Copy: McLain & Winters, Township Attorneys  
Date: July 14, 2021

The Office of Community Standards (OCS) has investigated a public nuisance at the following location for which authorization to engage in circuit court is now requested.

### **189 OUTER LANE**





## CHARTER TOWNSHIP OF YPSILANTI

This single family house off Holmes Rd in the Lay Gardens neighborhood watch area has been vacant since 2015 and likely cannot be salvaged due to its advanced state of deterioration. Its owner, Robert Landrum, has cooperated with OCS staff in efforts to fully inspect the property, however personal hardships have prevented that from occurring. By Mr. Landrum's own admission, the house is not habitable and he has relocated elsewhere in the area. OCS staff have been unable to get the owner to voluntarily begin repairing the house, or alternately to demolish it. At least one neighbor has been affected by vegetation that has not been maintained. Legal action is now requested as a last resort to abate this public nuisance.

Thank you for your consideration and your continued support for our public nuisance abatement efforts.

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

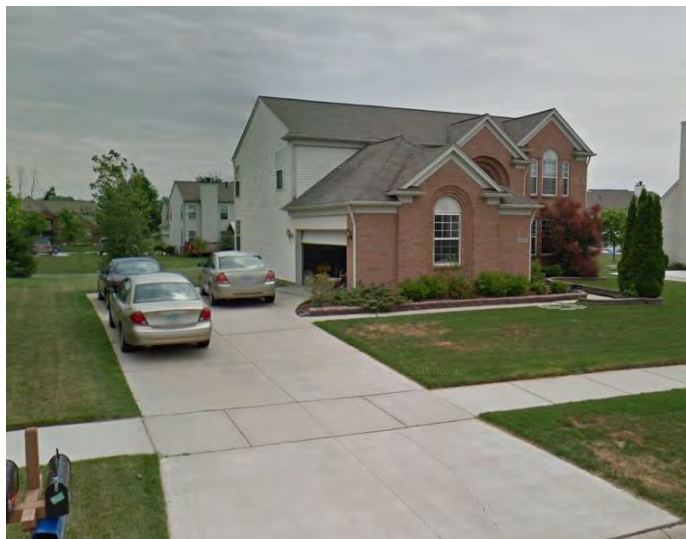
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To: Heather Jarrell Roe, Clerk  
From: Michael Radzik, OCS Director  
Re: **Request to confirm authorization for circuit court litigation to a abate public nuisance by padlocking at 8084 Creek Bend Dr; funded in the amount of \$10,000 in account 101-729-801.023.**  
Copy: McLain & Winters, Township Attorneys  
Date: July 14, 2021

The Washtenaw County Sheriff's Office has investigated a public nuisance at the following location for which administrative authorization was previously granted to engage legal services to abate said nuisance by padlocking. Confirmation of that authorization is now requested.

### **8084 CREEK BEND DR**

This single family home in the Patridge Creek North subdivision was the site of a narcotics trafficking investigation by the Washtenaw County Sheriff's Office community action team (CAT) in response to anonymous citizen tips received over the last several months. The investigation showed that random people were ringing doorbells of neighbors late at night when they became disoriented and lost while seeking to acquire drugs at the house. Surveillance showed that visitors were frequenting the house for short periods of time and loitering around the property. The investigation resulted in execution of a search warrant on May 7, 2021 in which illegal narcotics, scales and firearms were seized. In addition, the owner of the house, Bobby Beach, told investigators that he was renting bedrooms to random people as a form of income, which violates the township's zoning code. The civil lawsuit in this case has been filed and is in process with a successful resolution pending.



7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-4393

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Office of the  
Supervisor**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: John Hines, Deputy Township Supervisor

Date: July 14, 2021

**RE: Request to amend the agreement with the Washtenaw County Water Resource Commissioner for Vermin Management Services to \$65,000 budgeted in account 101.272-801.000**

On November 17, 2020 The Board of Trustees approved the initial contract with the WCWRC for a three month period paying \$7,500 per month not to exceed \$22,000. At the April 6<sup>th</sup> BOT meeting, the BOT approved an amendment to continue the agreement past the initial three months and raise the not to exceed amount to \$40,000. This additional amendment will raise the not to exceed amount to \$65,000 with the additional \$25,000 enough to continue the baiting efforts until the end of 2021.

Attached is the proposed revised contract, and bait storm drain locations.

Thank you for your consideration and please contact the Supervisor's office if you have any questions.

CC: Doug Winters, Attorney  
Lisa Stanfield, Deputy Township Clerk

AGREEMENT BETWEEN  
THE WASHTENAW COUNTY WATER RESOURCES COMMISSIONER  
AND  
THE CHARTER TOWNSHIP OF YPSILANTI  
FOR VERMIN MANAGEMENT SERVICES

This Agreement (“Agreement”), made and entered into on the 17th of November, 2020, amended on the \_\_\_ of \_\_\_\_\_, 2021 by and between the Washtenaw County Water Resources Commissioner’s Office (“WCWRC”), and the Charter Township of Ypsilanti (“Township”), a Michigan municipal corporation, for the purpose of providing vermin management services (“Services”)

The purpose of the Services are to assist in management of issues affecting the Public Health, Safety and Welfare of the Township and its residents.

Relevant details of the Program are set forth in Exhibits A and B, which are attached hereto and incorporated herein by reference. The services are broken into two different categories based on statutory authority of the WCWRC in providing Services.

Whereas, The Township has a long-standing history of successful collaboration with the WCWRC; and

Whereas, It will be beneficial to all parties to collaborate on vermin management; and

Whereas, vermin issues have become a priority for the Township, resulting in an increased level of service and work effort desired by the Township from the WCWRC, and;

Whereas, WCWRC has statutory authority through PA 40 of 1956 (the Drain Code) to “purify” the flow of water in legally established County drains but requires Agreement by the Township to furnish Services not specifically included or otherwise allowed in the Drain Code, and;

Whereas, past collaboration has determined that vermin management issues require a collaborative effort of Community Standards enforcement, public outreach to affected neighborhoods and residents, adequate refuse and debris management services and infrastructure, rodent baiting in storm drains and/or sewers, and land-based rodent baiting or burrow gassing in areas of public or private property; and

Whereas, Township and WCWRC officials have determined that a holistic program of vermin management requires a collaborative effort as noted in the paragraph above; and

Whereas, the WCWRC agrees to contract on behalf of the Township for rodent baiting services in storm drains under the authority of the Drain Code AND other areas as requested by the Township on an ongoing basis; and

Whereas, Township and WCWRC officials have agreed upon the need an initial budget maximum of \$7,500 per month for a pilot program to better determine the extent of infestation and adequacy of that budget figure for rodent baiting and/or related program costs performed under authority of both the Drain Code as well as other areas specified herein; and

Whereas, one key purpose of a pilot program is to determine adequacy and should therefore be limited in duration, and;

Whereas, Township and WCWRC officials have agreed that a 3-month pilot program for no more than \$7,500 per month will be adequate to better determine long term needs; and

Whereas, the 3-month pilot program has concluded with a determination that additional time and effort would be required to have a greater impact to all areas reporting vermin; and

Whereas, this determination was made at a substantially reduced cost of less than 50% of the previously authorized amount, but additional effort would be required to have a greater impact; and

Whereas, the total authorization is currently \$40,000 for all services; and

Whereas, Township and WCWRC officials have agreed that the Township will provide necessary Community Standards and outreach services (similar to past vermin control programs) as determined necessary by the Township; and

Whereas, WCWRC will coordinate as needed with Washtenaw County Department of Public Health (WCDPH) to provide electronic copies of any informational flyers for distribution to residents by the Township as needed to support collaborative efforts; and

Whereas, Exhibit B is not intended to limit areas for providing Services but merely provides a depiction of current reported known vermin sightings in certain areas of the Township for reference, these areas illustrate the need and initial focus areas for the Services provided; and

Whereas, Township and WCWRC officials have agreed that regular progress meetings will be held to evaluate program effectiveness and incorporate adjustments to address new or changing program needs within the pilot program budget and timeframe specified herein; and

Whereas, Township and WCWRC officials anticipate and fully understand that due to the nature of the problem and experiences in other municipalities, the pilot program will in all likelihood result in a recommendation for a longer-term program and recommended program funding based on pilot program experiences;

Therefore, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, the Township and the WCWRC agree:

1. The Washtenaw County Water Resources Commissioner's Office shall provide resources and expertise required to administer the Services in collaboration with the Township based on Exhibits A, B, and any mutually agreed upon adjustments during implementation of Services.
2. The period of this Agreement is no more than three months from the date a vendor (selected by the WCWRC, in consultation with the Township) commences work.
3. The Township shall make payments for work noted in Exhibit A, Section 1 based on annual December invoices in accordance with regular payment procedures for annual invoices of work performed on legally established County Drains.

4. The Township shall make payments for work noted in Exhibit A, Section 2 based on monthly invoices for Services provided in areas outside of legally established County Drains. The WCWRC will be providing Section 2 services based on the authority of this Agreement due to the efficiencies of bundling Section 2 and Section 1 services in a single vendor contract with a single point of contact.
5. Either party may terminate this agreement with 30-day notification with or without cause. If vendor contracts allow a shorter timeframe for vendor termination without cause, the WCWRC shall take this into consideration with any Township request to terminate some or all Services.
6. The WCWRC assumes no additional liability beyond that normally accorded for work on public drains. WCWRC staff will not enter private property or be on-site providing services. The contracted vendor providing the Services will be the only entity with staff entering the work areas shown in Exhibit B or as otherwise mutually determined.
7. Parties agree that this contract may be amended administratively after the pilot program to extend the allowable timeframe and/or reduce the monthly expenditures.
8. Parties agree that any amendment to increase monthly charges at any time must be approved by the Township Board.

And Whereas, based on the terms and information provided above the Township Board may wish to authorize additional efforts;


Be It Therefore Resolved ,that the terms of this Agreement are hereby modified to add \$25,000 to the existing (amended) agreement, to allow continued vermin control services. The new total amount shall not exceed \$65,000, inclusive of prior authorization and/or expenditures. This amount is anticipated to be adequate to extend ongoing services for the remainder of 2021.

Each of the persons signing this Agreement represents and warrants that he or she has authority to sign this Agreement on behalf of the Washtenaw County Water Resources Commissioner or the Charter Township of Ypsilanti, respectively.

CHARTER TOWNSHIP OF YPSILANTI

WCWRC

By: \_\_\_\_\_  
 Brenda Stumbo (DATE)  
 Township Supervisor

By:  7/1/21  
 Evan N. Pratt, P.E. (DATE)  
 Water Resources Commissioner

By: \_\_\_\_\_  
 Heather Jarrell Roe (DATE)  
 Township Clerk

## EXHIBIT A

For the duration of this agreement, the WCWRC will contract with a pest control vendor for services in areas agreed to by the Township and WCWRC on an ongoing basis, not to exceed billing totals of \$65,000 inclusive of prior authorized expenditures. The intent of this agreement is to allow flexibility between Section 1 and Section 2 costs which must be tracked separately as described in the Agreement.

### **Section 1**

WCWRC will contract with a pest control vendor for services to bait within legally established County Drainage structures or other structures where the presence of vermin would also impact legally established County Drainage structures.

### **Section 2**

WCWRC will contract with a pest control vendor for services to bait in other areas as needed.

# **AUTHORIZATIONS AND BIDS**

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARREL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
DEBBIE SWANSON  
JOHN P. NEWMAN II  
GLORIA PETERSON  
JIMMIE WILSON JR.



Residential Services  
Department

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Javonna Neel, Accounting Director  
Angie Verges, Recreation Manager  
Robin Castle-Hine, Quality Control Specialist

Date: July 12, 2021

**Subject: Request Authorization to award the low bid to Premier Group Associates for the Loonfeather Point Park renovation project**

The Residential Services Department is requesting authorization to award the low bid to Premier Group Associates (PGA) for the Loonfeather Point park renovation project.

On Friday, July 9<sup>th</sup>, staff and hired consultants opened bids for the project which was previously approved by the Board of Trustees. This was the second time we had attempted to bid this project. This project is partially funded by an MDNR Trust Fund Grant in the amount of \$296,500. The Township board previously approved a resolution for future budgeting to match the grant in the amount of \$296,500 with the total project budget of \$593,000. Staff received three (3) bids which are all listed below. After digesting the data and calling references of PGA, it was recommended by out consultant (StanTec) to award.

mDNR approved the bid and tab sheet already. If the Board approves the request to award the low bid, StanTec will begin working on contract documents which will be presented to the Board of Trustees at a future meeting date.

Premier Group Associated: \$495,930  
The Peterson Companies: \$603,622  
Cross Construction: \$724,920

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515



Stantec Consulting Michigan Inc.  
3754 Rancho Drive, Ann Arbor MI 48108-2771

July 12, 2021  
File: 2075154400

Attention: Mr. Mike Hoffmeister, CPRP  
Residential Services Director  
Charter Township of Ypsilanti  
7200 South Huron River Drive  
Ypsilanti, MI 48197

Dear Mr. Hoffmeister,

**Reference: Loonfeather Point Park Improvements, Bid Review**

Pursuant to your direction, bids for the above-referenced project were received at the Clerk's Office on Friday, July 9, 2021, where they were opened and read aloud at 10:00 AM. A total of three (3) bids were received, ranging from a low bid in the amount of \$495,930.00 for the base bid, submitted by Premier Group Associates (Premier) of Detroit, Michigan to a high bid in the amount of \$724,920.00 for the base bid submitted by Cross Construction (Cross) of Livonia, Michigan. A bid tabulation has been enclosed summarizing all of the bids that were received for the project.

Pursuant to our discussion, due to a clerical oversight by Premier, Addendum No. 1 was not formally acknowledged on Premier's bid at the time of the public opening. However, it was subsequently acknowledged and formally submitted immediately after the bid opening. The addendum had no financial impact on Premier's bid. This is a correctable mistake in our opinion and is in the Township's best interest to allow this correction to be made. Stantec has reviewed Premier's references and completed work list and verified their experience on similar projects.

Based on our review of the provided references, and the bids received, we believe that Premier has the ability to perform the work satisfactorily on this project. Premier is therefore deemed the lowest responsive, responsible bidder for the above referenced project (i.e., base bid) in the amount of FOUR HUNDRED NINETY-FIVE THOUSAND, NINE HUNDRED THIRTY and 00/100 Dollars (\$495,930.00).

Should the Township choose to award a contract to Premier, we would be pleased to prepare the contracts for execution, obtain the required bonds and insurance, and schedule a preconstruction meeting to initiate this project. We would like to thank you for this opportunity to provide services for the Township and we look forward to continuing this relationship in the future.

Regards,

**Stantec Consulting Michigan Inc.**

**Claire Martin** PE  
Project Manager  
Phone: 734 214 2502  
Claire.Martin@stantec.com

**Stantec Consulting Michigan Inc.**

**Mark Pascoe** PE, LEED® AP, ENV SP  
Principal  
Phone: 734 214 1865  
Mark.Pascoe@stantec.com

Attachment: Bid Tabulation

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**Bid Tabulation**  
**for**  
**Contract Documents**  
**for the**  
**Loonfeather Point Park Improvements**  
**for**  
**Ypsilanti Township**

Bid Opening: Friday, July 9, 2021  
 10:00 AM, local time

2075154400

<b>CONTRACTOR:</b>				<b>Cross Construction</b> 34133 Schoolcraft Road Livonia, MI 48150 734-286-2244		<b>The Petersen Companies</b> 47904 Anna Court, Suite B Wixom, MI 48393 248-305-7004		<b>Premier Group Associates</b> 535 Griswold, suite 1420 Detroit, MI 48226 313-963-1700	
<b>No.</b>	<b>Item</b>	<b>Qty.</b>	<b>Units</b>	<b>Unit Price</b>	<b>Total Price</b>	<b>Unit Price</b>	<b>Total Price</b>	<b>Unit Price</b>	<b>Total Price</b>
1	General Conditions and Mobilization (10% max)	1	LS	\$ 70,000.00	\$ 70,000.00	8%		\$ 35,000.00	\$ 35,000.00
2	SESC Measures	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00
3	Full Pavement Removal	100	SYD	\$ 30.00	\$ 3,000.00	\$ 126.00	\$ 12,600.00	\$ 36.00	\$ 3,600.00
4	HMA Surface Removal	1,200	SYD	\$ 30.00	\$ 36,000.00	\$ 18.00	\$ 21,600.00	\$ 36.00	\$ 43,200.00
5	Conc Ramp Removal	75	SYD	\$ 30.00	\$ 2,250.00	\$ 126.00	\$ 9,450.00	\$ 40.00	\$ 3,000.00
6	Tree Removal (6" and greater)	3	EA	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 6,000.00	\$ 3,500.00	\$ 10,500.00
7	Bench Removal	3	EA	\$ 200.00	\$ 600.00	Included		\$ 550.00	\$ 1,650.00
8	HMA Pathway Resurfacing	1,350	FT	\$ 30.00	\$ 40,500.00	\$ 34.00	\$ 45,900.00	\$ 53.00	\$ 71,550.00
9	HMA Pathway with Base	165	FT	\$ 65.00	\$ 10,725.00	\$ 67.50	\$ 11,138.00	\$ 60.00	\$ 9,900.00
10	Underdrain	800	FT	\$ 25.00	\$ 20,000.00	\$ 56.00	\$ 44,800.00	\$ 65.00	\$ 52,000.00
11	Underdrain Outlet	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 2,847.00	\$ 5,694.00	\$ 600.00	\$ 1,200.00
12	Bollard	1	EA	\$ 500.00	\$ 500.00	\$ 850.00	\$ 850.00	\$ 1,500.00	\$ 1,500.00
13	Concrete ADA Sidewalk	225	SYD	\$ 45.00	\$ 10,125.00	\$ 99.00	\$ 22,275.00	\$ 135.00	\$ 30,375.00
14	Concrete ADA Ramp	25	SYD	\$ 120.00	\$ 3,000.00	\$ 315.00	\$ 7,875.00	\$ 180.00	\$ 4,500.00
15	Pathway ADA Railing	490	FT	\$ 200.00	\$ 98,000.00	\$ 195.58	\$ 95,835.00	\$ 65.00	\$ 31,850.00
16	ADA Bench	3	EA	\$ 2,000.00	\$ 6,000.00	\$ 1,200.00	\$ 3,600.00	\$ 1,350.00	\$ 4,050.00
17	ADA Picnic Table	1	EA	\$ 2,750.00	\$ 2,750.00	\$ 800.00	\$ 800.00	\$ 1,580.00	\$ 1,580.00
18	Rain Garden with Overflow	2,250	SFT	\$ 42.00	\$ 94,500.00	\$ 20.00	\$ 45,000.00	\$ 7.50	\$ 16,875.00
19	Security Camera	1	LS	\$ 5,000.00	\$ 5,000.00	N/A	N/A	\$ 8,000.00	\$ 8,000.00
20	Pavilion A Rehabilitation	1	LS	\$ 68,620.00	\$ 68,620.00	\$ 80,600.00	\$ 80,600.00	\$ 22,000.00	\$ 22,000.00
21	Pavilion B Rehabilitation	1	LS	\$ 97,500.00	\$ 97,500.00	\$ 91,505.00	\$ 91,505.00	\$ 46,800.00	\$ 46,800.00
22	Gatehouse Rehabilitation	1	LS	\$ 31,250.00	\$ 31,250.00	\$ 13,000.00	\$ 13,000.00	\$ 38,000.00	\$ 38,000.00
23	Restroom Building Rehabilitation	1	LS	\$ 99,600.00	\$ 99,600.00	\$ 64,100.00	\$ 64,100.00	\$ 43,000.00	\$ 43,000.00
24	Cleanup and Demobilization	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,800.00	\$ 5,800.00
<b>TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24):</b>					<b>\$724,920.00</b>		<b>\$603,622.00</b>		<b>\$495,930.00</b>
							**		

\*\* Required items weren't bid on. Also hand written total was \$883,860.00, but typed amount was \$603,622.00+



July 9<sup>th</sup>, 2021

Mark Pascoe  
Stantech Consulting Michigan Inc.  
3754 Rancho Drive  
Ann Arbor, MI 48108

Dear Mark,

Premier Group Associates, LC acknowledges that the Ypsilanti Charter Township -Loonfeather Point Park Improvements job is a Prevailing & Living Wage Ordinance Job and acknowledges the addendum for the proposal.

Sincerely,

A handwritten signature in black ink that reads 'Katie Lanza' in a cursive script.

Katie Lanza  
VP, Growth & Marketing



July 9<sup>th</sup>, 2021

It is Premier Group Associates' pleasure to submit this proposal in response to Ypsilanti Charter Township – Loonfeather Point Park Improvements.

Premier Group Associates (PGA) is a full-service facility maintenance company, providing construction, landscape, snow removal, consulting, and maintenance predominantly in Detroit, with some clients located in and around Metro Detroit. PGA has been in business for 13 years, typically employing 60-70 employees, which over 60% are Detroit residents. Our FEIN number is 45-0569048.

Premier Group Associates is located at 535 Griswold Suite 1420, Detroit, MI. It also maintains an address at 8301 Lynch Detroit, MI, where equipment is stored, and field personnel have offices.

Premier Group Associates has provided this proposal with the intent to perform the work in accordance with the requirements outlined in the aforementioned RFP.

Katie Lanza, VP, Growth and Marketing will represent PGA in all contract negotiations along with Brad Byarski, Chief Operations Officer, who will be the firm's manager of this project. Mr. Byarski can be reached at 313-363-1886 or [Brad@pgalc.com](mailto:Brad@pgalc.com), and Katie can be reached at 313-925-3538 or [Katie@pgalc.com](mailto:Katie@pgalc.com).

Sincerely,

A handwritten signature in black ink that reads 'Katie Lanza' in a cursive script.

Katie Lanza  
VP, Growth and Marketing  
Premier Group Associates, LC



July 9<sup>th</sup>, 2021

Ypsilanti Charter Township  
Loonfeather Point Park Improvements  
Bid #060

Letter of Transmittal

Premier Group Associates proposal for the Ypsilanti Charter Township – Loonfeather Point Park Improvements will remain firm for a period of ninety (90) days from its due date and thereafter until the prospective respondent withdraws it, or a contract is executed, or the procurement is terminated by the Ypsilanti Charter Township, whichever occurs first.

Sincerely,

A handwritten signature in black ink that reads 'Katie Lanza' in a cursive script.

Katie Lanza  
VP, Growth and Marketing  
Premier Group Associates, LC



Ypsilanti Charter Township  
Loonfeather Point Park Improvements  
Executive Summary

It is Premier Group Associates (PGA) pleasure to present our proposal for Ypsilanti Charter Township – Loonfeather Point Park Improvements. PGA was founded on the premise of being more than a landscape provider, we are passionate about our vision to *Cultivating Better Communities* within our home of Detroit, and the surrounding areas.

We achieve this goal by constantly looking for ways to improve our business and ultimately excelling at customer expectations. While PGA has been in business for a number of years, we understand that there cannot be growth without adapting to client needs. With that being said, we have restructured our leadership team as well as implemented new processes to better serve our clients and community.

PGA has a multi-functioning tiered management process that has been implemented to provide multiple levels of quality checks to ensure projects are being completed effectively and efficiently. Each crew is led by a senior Crew Leader with no less than three years' experience. All crews report into a Division Supervisor that oversees all projects and reports into our VP, Field Operations daily. Simultaneously, our QC, Safety & Coordination inspects all projects to ensure each job is being completed to standards and if any concerns or emergencies arise, they are able to rapidly deploy a team to resolve these situations.

We utilize Buildertrend for all projects to maintain transparency on project schedules, POs, and project updates, including tracking and reporting, which has improved communication with clients.

Financially we have the ability to bond over \$5.0M. We have large account limits with our long-standing trade partners and have established reserves that have allowed us to operate when dealing with municipalities who typically see most invoices paid around 90 days.

We have an extensive equipment list and buying power to purchase more. PGA also has an inhouse mechanic team, so no equipment is out of commission for too long. We are always looking for the best and most efficient equipment in the marketplace to best service our clients.

In selecting PGA, you will select a contractor that has built a business based on quality of work and the relationships that have come from servicing the Detroit area. We believe that building relationships with our clients not only help in communication but also so PGA can anticipate and serve clients next needs. Premier Group Associates looks forward to continuing servicing the Metro Detroit Community.



## Premier Group Associates' Project and Technical Approach

Premier Group Associates, LC utilizes a project management platform, Buildertrend, for all projects. Since PGA has launched beta tests on a handful of projects, we have seen an immediate increase in client satisfaction. We believe this is a result of the ease of communication between PGA and clients within the platform allowing for real time updates on projects, scheduling and budget tracking.

For this project, we believe Buildertrend will be an asset in submitting reports to the Ypsilanti Charter Township Project Managers on a daily basis, as well as for Data Tracking during the entirety of the project, including uploading schedules, daily activity and photographs. Ypsilanti Charter Township Managers would have access to a client portal in Buildertrend to view and provide feedback throughout project.

For this project, there will be a dedicated Site Project manager, to ensure project meets scheduled deadlines, coordinate subcontractors and supplies, and properly allocate crews and resources.

Progress reports will be provided daily to Field Operations, and COO, Brad Byarski, who will remain close to the project as well as being point of contacts for Ypsilanti Charter Township. Daily inspections will be performed to ensure the project is being completed to standards and if any concerns arise, they are able to rapidly deploy a team to resolve these situations.

PGA has the capacity to immediately staff enough personnel to begin this project after the Notice to Proceed and throughout the entirety of the project.

Upon notification of project award, PGA will setup a pre-construction meeting with the Ypsilanti Charter Township Project Managers and PGA's team who will review the requirements, schedule, and expectations.

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## Loonfeather Point Park Improvements

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Pre-construction Meeting	July 27 <sup>th</sup> , 2021 10AM
Receipt of Signed Contract/Notice to Proceed	August 2, 2021
Construction begins	August 2, 2021
Project completed	December 1, 2021*

\*Assuming no weather delays.





## Key Personnel

Premier Group Associates' team for this project will consist of the following key people. All have vast experience working on similar site work projects and PGA has all the necessary personnel and equipment to complete the project. *Please see attached resumes for more details on the Key Personnel.*

**Phill Lovati:** VP, Field Operations: *Phill has been with Premier Group Associates since 2019 working as head of our Field Operations. Phill oversees all field operation including new divisions with PGA. Phill will manage the project through Buildertrend, uploading weekly schedules, project tasks, priority lists and more. Phill will oversee this project, compiling weekly status reports and will be the main contact of communications between PGA and the Project Manager for any questions regarding the project.*

**Mike Counsman, Safety and Quality Control:** *Prior to PGA, Mike Counsman worked in Sales and Account Management in various industries. This experience has allowed Mike to bring a different approach to PGA from an operational standpoint. Mike has been with Premier Group Associates since 2017 working on Field Operations and maintaining the standard for Quality Control within PGA.. Mike has completed the OSHA 30 Training for the Construction Industry (see attached) and performs internal safety trainings for our field employees. Mike performs quality checks on jobs and ensures all employees are following safety protocol on site and the equipment/machinery.*

**Brad Byarski, Chief Operating Officer:** *Brad Byarski has over 20 years of experience in construction and business management. His experience is vast and has proven to be valuable as PGA has expanded into new divisions. Brad has worked hands on with the field team since he joined PGA in 2017. Brad will oversee communication with clients and execution of the project.*

### Premier Group Executive Team

PGA's executive team has a combined 60 years' experience in the development and construction arena. Owning and developing real estate from raw land to finished project they have been involved in all aspects of the process. Having been the owner and builder PGA understands the delicate balance of budgets, design, and end product challenges. The Executive Team over sees all project through PGA's utilization of its project management software, Builder Trend. This allows real time reporting, and project tracking. The Executive Team will ensure the highest solutions are sought to ensure the Charter Township of Oakland meets its goals and budgets of the project.

BIDDER'S QUALIFICATION AND EXPERIENCE STATEMENT

The OWNER will require supporting evidence regarding Bidder's Qualifications and competency. The Bidder will be required to furnish all of the applicable information listed below and must be submitted with the sealed bid at the time of the Bid Opening. The Qualifications and Experience certificate must be type written and signed in ink.

QUALIFICATIONS AND EXPERIENCE CERTIFICATE

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

Submitted To: Ypsilanti Charter Township

Address: 7200 S. Huron Rier Drive, Ypsilanti, MI 48197

Submitted By: Premier Group Associates, LC

Name: \_\_\_\_\_

Address: 535 Griswold St. Suite 1420 Detroit, MI 48226

Telephone No. 313.963.1700 Fax No. 313.963.0101

Principal Office: 535 Griswold St. Suite 1420 Detroit, MI 48226

Corporation: X Joint Venture: \_\_\_\_\_

Partnership: \_\_\_\_\_ Other: \_\_\_\_\_

Individual: \_\_\_\_\_

Name of Project: Loonfeather Poine Park Improvements

Type of Work (File a separate form for each classification of work.)

General: \_\_\_\_\_

Landscape: \_\_\_\_\_

Other: Park Improvements. (Please Specify)

ORGANIZATION

How many years has your organization been in business as a CONTRACTOR? 13 years

How many years has your organization been in business under its present business name? 13 years

Under what other or former names has your organization operated? None

If your organization is a corporation, answer the following:

Date of Incorporation: August 2007 \_\_\_\_\_

State of Incorporation: Michigan \_\_\_\_\_

President's Name: Elizabeth Belenky-Housey CEO \_\_\_\_\_

Vice President's Name: \_\_\_\_\_

Secretary's Name: \_\_\_\_\_

Treasurer's Name: \_\_\_\_\_

If your organization is a partnership, answer the following:

Date of Organization: \_\_\_\_\_

Type of Partnership: \_\_\_\_\_

Name(s) of General Partner(s): \_\_\_\_\_

If your organization is individually owned, answer the following:

Date of Organization: \_\_\_\_\_

Name of OWNER: \_\_\_\_\_

If the form of your organization is other than those listed above describe it and name the principals:

## LICENSING

List jurisdiction and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable:

Nursery Dealer - NURDL-016868      OSHA 30-Construction      Pesticide - PABL#820389      Building License-2102220508  
Wrecking (Detroit) LIC2019-01166  
Landscape Gardner & Snow Removal (Detroit) BUS2014-00363

List jurisdiction in which your organization's partnership or trade name is filed:      Michigan

## EXPERIENCE

List the categories of work that your organization normally performs with its own forces:

Site Work, landscaping, fertilization, pesticide & herbicide applicaitons, snow removal, tree removal/trimming, athletic field installation & maintenance playground installation, pavillion installation, earthwork, property inspections, demolition, construction, & graffiti removal.

On a separate sheet, list major construction projects your organization has in progress, giving the name of project, OWNER, architect/ENGINEER, Contract amount, percent complete, and scheduled completion date.

On a separate sheet, list the major construction projects your organization has completed in the past five (5) years, giving the name of the project, OWNER, architect/ENGINEER, Contract amount, date of completion and percentage of the cost of the work performed with your own forces.

On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

CLAIMS AND SUITS (if the answer to any of the questions below is yes, please attach details)

Has your organization ever failed to complete any work awarded to it? No

Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or officers? None



## Construction Projects in Progress

Project Name & Number	Owners Name	Description	% Complete	Initial Contract	Scheduled Completion
Jayne Field 6002288	City of Detroit - Tim Karl	Demolition of existing surfaces. Building soccer & cricket fields, pathways, picnic shelters & play areas	95%	\$1 M	2021
Spirit Plaza I & II 6002237	City of Detroit -Tim Karl	Park Improvements to Spirit Plaza.	90%	\$1.2 M	Fall 2021
Riverside Park 6003023	City of Detroit-Tim Karl	Phase 3 Drainage, site work, shelters	%	\$2,5 M	June 2022
Paint Creek Trail Northern Trailhead	Charter Township of Oakland / PEA Group	Development of a new gravel parking lot, vault toilet restroom, pathway connection to PCT, rain garden, picnic area, install hand pump well, plantings	65%	\$392,380	October 1, 2021
McDuffy Park Project Phase 1	Project Evergreen	Restore McDuffy Park-grade, seed, landscape, add swings and park amenities.	100%	\$195	July 2021



## Construction Projects Completed (past 5 yrs.)

Project Name & Number	Owners Name	Description	% Complete	Initial Contract	% self-performed	Project Mgr.	Completed
Display Group	Rick Portwood	Renovation of 2 <sup>nd</sup> & 3 <sup>rd</sup> floor & construction of Loading Dock & parking lot	100%	\$1.5 M	95%	Nick Lovati	2018
Henry Ford Health System	Gordon Graham	1120 McCoy renovation – of shuttle Bus Garage at HFHS (demolition & construction of bus garage)	100%	\$192 K	95%	Andy Housey	2018
Soil Material Engineers	Paul Schmeisl	Removal of existing area to construct a “wet room”.	100%	\$100 K	95%	Brad Byarski	2018
Soccer Hubs	Cod – Tim Karl	Renovation and Construction of Soccer hubs	100%	\$2.4 M	100%	Brad Byarski	2018
Park Blight Removal 6001360	COD John DeRuiter	Demolition Board ups, lot clearing, site prep	100%	\$2.6 M	100%	Brad Byarski	2020
O’Hair Park 6002292	City of Detroit-Tim Karl	Soccer fields, walkways, picnic shelter, site amenities, site restoration	100%	\$1.1 M	100%	Phill Lovati	2020
7631 Mack Ave	DLBA	Emergency Stabilization, Backfill & Site Finalization	100%	\$92 K	85%	Mike Counsman	June 2121
Display Group	Rick Portwood	Build a Studio and Green Room	100%		95%	Nick Lovati	2020
Woodlands Initiative	Woodlands LLC	Rehab and Renovations of 2 homes in Detroit	100%		95%	Nick Lovati	2020

REFERENCES

Trade References: McAllister

Bank References: Huntington & Chase Bank

Surety: Granite Re, Inc.

Name of Bonding Company:  
J Ryan Bonding, Inc.

Name and Address of Agent:  
J Ryan Bonding, Inc. - Kory Mortel  
2920 Enloe St, Ste 103  
Hudson, WI 54016

Signature: *Katie Lanza*

Dated at: 4:30pm this 8th day of July, 2021

Name of Organization: Premier Group Associates, LC

By: Katie Lanza

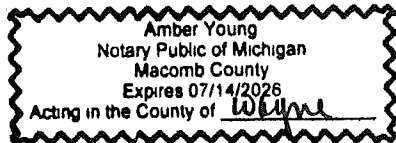
Title: VP, Growth & Marketing

Mr/Mrs/Ms Katie Lanza being duly deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this 8th day of July, 2021

Notary Public: *Amber Young*

My Commission Expires: 7-14-2026



IF THIS INFORMATION IS NOT SUBMITTED WITH THE SEALED BID AT THE TIME OF BID, THE BID WILL BE CONSIDERED INCOMPLETE.

PROPOSAL FOR  
LOONFEATHER POINT PARK IMPROVEMENTS

TO YPSILANTI CHARTER TOWNSHIP:

The undersigned as Bidder hereby declares that this Proposal is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he has read and examined the Advertisement, Information for Bidders, Proposal, General Conditions, Agreement, Forms of Bonds, Specifications and Plans, as prepared by the ENGINEERS, and understands all of the same; that he or his representative has made personal investigation at the site and has informed himself fully with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all addenda officially issued, the receipt of which is hereby acknowledged:

Addendum No./Dated	Date of Receipt	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

**AWARD OF CONTRACT:** The Contract will be awarded to the lowest responsive, responsible Bidder based on unit prices for all work as specified.

**PROPOSAL PRICE:** The Bidder agrees to complete the Project for the following unit prices:

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.	General Conditions and Mobilization (10% max)	1	LS	\$35,000	\$35,000
2.	SESC Measures	1	LS	\$10,000	\$10,000
3.	Full Pavement Removal	100	SYD	\$36	\$3,600
4.	HMA Surface Removal	1,200	SYD	\$36	\$43,200
5.	Conc Ramp Removal	75	SYD	\$40	\$3,000
6.	Tree Removal (6" and greater)	3	EA	\$3,500	\$10,500
7.	Bench Removal	3	EA	\$550	\$1,650
8.	HMA Pathway Resurfacing	1,350	FT	\$53	\$71,550
9.	HMA Pathway with Base	165	FT	\$60	\$9,900
10.	Underdrain	800	FT	\$65	\$52,000
11.	Underdrain Outlet	2	EA	\$600	\$1,200
12.	Bollard	1	EA	\$1,500	\$1,500
13.	Concrete ADA Sidewalk	225	SYD	\$135	\$30,375
14.	Concrete ADA Ramp	25	SYD	\$180	\$4,500



Item No.	Item Description	Qty	Unit	Unit Price	Total Price
15.	Pathway ADA Railing	490	FT	\$65	\$31,850
16.	ADA Bench	3	EA	\$1,350	\$4,050
17.	ADA Picnic Table	1	EA	\$1,580	\$1,580
18.	Rain Garden with Overflow	2,250	SFT	\$7.50	\$16,875
19.	Security Camera	1	LS	\$8,000	\$8,000
20.	Pavilion A Rehabilitation	1	LS	\$22,000	\$22,000
21.	Pavilion B Rehabilitation	1	LS	\$46,800	\$46,800
22.	Gatehouse Rehabilitation	1	LS	\$38,000	\$38,000
23.	Restroom Building Rehabilitation	1	LS	\$43,000	\$43,000
24.	Cleanup and Demobilization	1	LS	\$5,800	\$5,800
<b>TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24):</b>					<b>\$495,930</b>

**TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24)**

Four hundred-ninety-five thousand, nine hundred and thirty dollars & no/100 Dollars (\$495,930)  
 (Amount shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern).

The undersigned agrees that if the foregoing Proposal shall be accepted by the OWNER, he will, within ten (10) days (Sundays and legal holidays excepted) after receiving notice of such acceptance, enter into the attached form of Agreement and will complete the Project, ready for use, at the price and within the time stated in this Proposal, and that he will furnish the OWNER satisfactory Contract Bonds and certificates of insurance coverage.

The undersigned further agrees that if the foregoing Proposal shall be accepted, he will commence work immediately after the Contract has been awarded, the Agreement executed, and he has received a Notice to Proceed. The Project shall be completed in its entirety including final site restoration and clean-up on or before **December 1, 2021**.

The undersigned attaches hereto his Bid Security, as required by the Advertisement and Information for Bidders, and the undersigned agrees that in case he shall fail to fulfill his obligations under the foregoing Proposal and/or shall fail to furnish bonds, as specified, the OWNER may, at its option determine that the undersigned has abandoned his rights and interests in such Contract and that his Bid Security accompanying his Proposal has been forfeited to the said OWNER, but otherwise the Bid Security shall be returned to the undersigned upon the execution of the Contract and the acceptance of the bonds.

The undersigned also agrees that for each and every calendar day that he may be in default of substantial completion of the entire phase of work, ready for use, within the time specified in this Proposal or within the time to which said time of completion may be extended for good cause shown, the OWNER will suffer a damage of Eight Hundred Dollars (\$800.00) per day and said OWNER shall be compensated therefore at the rate as liquidated damages in accordance with Article 1-B, Liquidated Damages, of the Agreement.

The Bidder shall acknowledge that he/she is an equal opportunity employer and that they do not discriminate against other firms due to race, age, gender or physical conditions.

In submitting this bid, it is understood that the right is reserved by the OWNER to accept any bid, to reject any or all bids, and to waive irregularities in bidding in the interest of the OWNER.

The Bidder has completed the accompanying "Legal Status" form.

Dated and Signed at Katie Lanza  
this, the 8th day of July, 2021.

OFFICIAL ADDRESS

535 Griswold St. Suite 1420

Detroit, MI 48226

313.963.1700

Telephone

BIDDER'S NAME

Premier Group Associates, LC

Katie Lanza

By

VP, Growth & Marketing

Title

ADA COMPLIANCE UNDERSTANDING

All ADA slope guidelines presented in the plans are maximums that are not to be exceeded. It is recommended that for construction, the CONTRACTOR(S) shall not set grades or forms that exceed: 7.5% running slope and 1.5% cross slope for curb ramps, 1.5% slope in all directions for landings, 4.5% maximum running slope and 1.5% cross slope for pedestrian crosswalks and sidewalks, and 8.0% maximum running slope and 1.5% cross slope for ramps.

The plans include ADA details, and the plan sheets include grades for the CONTRACTOR to use in setting forms for the ADA landings, ramps, and sidewalks. These grades shall be used as a guide to the CONTRACTOR, but due to field conditions, some grades may have to be modified when the CONTRACTOR sets his forms.

It shall be the responsibility of the CONTRACTOR to provide ADA accessible ramps, landings as well as sidewalks for this project. Should the post ADA survey indicate that the ADA requirements have not been met, then the OWNER or OWNER'S ENGINEER shall mark those areas that are out of ADA compliance. It is understood by the CONTRACTOR, as evidenced by the signature below, that the CONTRACTOR understands the ADA requirements and that if non-compliant ADA issues result, it will be the CONTRACTOR'S responsibility as part of the substantial completeness of the project to make the corrections required by the OWNER or the OWNER'S ENGINEER.

I the undersigned understand the ADA regulations and agree to deliver this project meeting all ADA requirements that are part of this project.

Dated and signed at

4:30 Katie Lanza  
this, the 5th day of July, 2021.

OFFICIAL ADDRESS

BIDDER'S NAME

535 Griswold St. Suite 1420

Premier Group Associates, LC

Detroit, MI 48226

Katie Lanza

313.963.1700

By  
VP, Growth & Marketing

Telephone

Title

DESIGNATION OF MAJOR SUBCONTRACTORS AND SUPPLIERS

Each bidder shall set forth below: (a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the CONTRACTOR in or about the construction of the work in an amount in excess of two percent (2%) of the CONTRACTOR's total base bid; and (b) the portion of the work which will be done by each such subcontractor.

If the CONTRACTOR fails to specify a subcontractor for any portion of the work as above stated, he agrees to perform that work himself.

The CONTRACTOR shall not, without written consent of the OWNER, make any substitution, alterations, or additions to the following list of subcontractors that is made a part of this Bid.

The qualifications of each subcontractor/supplier will be presented to the ENGINEER for review and approval after a CONTRACTOR is selected. However, specific information may be requested from the Bidder prior to a CONTRACTOR being selected in order to aid in the evaluation of a responsive responsible Bidder.

Section of Work	Portion of Work to be Done	Name of Subcontractor	Address of Shop, Mill or Office
GateHouse Restroom	electrical	Bayview Electric Company	3011 W. Grand Blvd #425, Detroit,MI
Security Camera	Security Camera	Pointe Alarm	19261 Mack Ave, Grosse Pointe Woods, MI 48236
Pavillion	Lightening Protection	Guardian	44375 Grand River Ave Novi, MI 48375

Signed *Katie Ganza*

NAME, ADDRESS, LEGAL STATUS,  
AND SIGNATURE OF BIDDER

This Proposal is submitted in the name of:

(Print) Premier Group Associates, LC

The undersigned hereby designates below his business address to which all notices directions or other communications may be served or mailed:

Street 535 Griswold St. Suite 1420  
City Detroit State MI Zip Code 48226  
Phone 313-963-1700 Fax 313-963-0101

The undersigned hereby declares that he has legal status checked below:

- INDIVIDUAL
- INDIVIDUAL DOING BUSINESS UNDER AN ASSUMED NAME
- CO-PARTNERSHIP

The Assumed Name of the Co-Partnership is registered in the County of \_\_\_\_\_, Michigan.

- CORPORATION INCORPORATED UNDER THE LAWS OF THE STATE OF Michigan. The Corporation is:
- LICENSED TO DO BUSINESS IN MICHIGAN
- NOT NOW LICENSED TO DO BUSINESS IN MICHIGAN

The name, titles and home addresses of all persons who are officers or Partners in the organization are as follows:

NAME AND TITLE	HOME ADDRESS
<u>Elizabeth Belenky-Housey CEO</u>	<u></u>
<u>Brad Byarski COO</u>	<u></u>
<u></u>	<u></u>

Signed and Sealed this 0 day of July, 2021.

Katie Lanza  
By (Signature)  
Katie Lanza

Printed Name of Signer  
VP, Growth & Marketing

Title

BID CERTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or service, that it meets or exceeds all the specifications contained herein and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law, and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign for the bidder.

Premier Group Associates, LC

\_\_\_\_\_  
Bidder

*Katie Runza*  
\_\_\_\_\_  
Signature

VP, Growth & Marketing

\_\_\_\_\_  
Title

*7/8/21*  
\_\_\_\_\_  
Date Certified

**Bid Bond**



**AIA**

**Document A310™ – 2010**

**CONTRACTOR:**

*(Name, legal status and address)*

**PREMIER GROUP ASSOCIATES, LC**  
535 Griswold, Suite 1420  
Detroit, MI 48226

Bid Bond No. GR23689

**SURETY:**

*(Name, legal status and principal place of business)*

**Granite Re, Inc.**  
14001 Quailbrook Dr  
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

**Ypsilanti Charter Township**  
7200 S. Huron River Drive  
Ypsilanti, MI 48198

**BOND AMOUNT:** Five Percent of the Bid Amount (5.00% of Bid Amount)

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Loonfeather Point Park Improvements; Project No.: 060

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 9th day of July, 2021

\_\_\_\_\_  
*(Witness)*

\_\_\_\_\_  
*(Witness) Karla K. Heffron*

**PREMIER GROUP ASSOCIATES, LC**  
*(Principal)* \_\_\_\_\_ *(Seal)*

*(Title)*   
**Granite Re, Inc.**  
*(Surety)* \_\_\_\_\_ *(Seal)*

*(Title)*   
**Elliot Motu, Attorney-in-Fact**

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**GRANITE RE, INC.**  
**GENERAL POWER OF ATTORNEY**

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-In-Fact(s) for the following purposes, to wit:

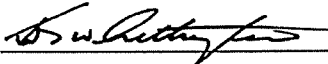
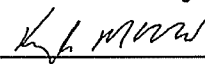
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 3<sup>rd</sup> day of January, 2020.

STATE OF OKLAHOMA    )  
                                  ) SS:  
COUNTY OF OKLAHOMA )

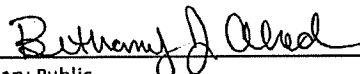


  
\_\_\_\_\_  
Kenneth D. Whittington, President  
  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary

On this 3<sup>rd</sup> day of January, 2020, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:  
April 21, 2023  
Commission #: 11003620



  
\_\_\_\_\_  
Bethany J. Alred  
Notary Public

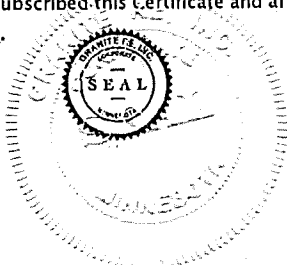
**GRANITE RE, INC.**  
**Certificate**

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

9<sup>th</sup> day of JULY, 2021.



  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary



AGREEMENT

THIS AGREEMENT, made as of the 9<sup>th</sup> day of July, 2021, by and between

YPSILANTI CHARTER TOWNSHIP

hereinafter called the OWNER, and Premier Group Associates, LC

\_\_\_\_\_ hereinafter called the CONTRACTOR.

WITNESSETH, that whereas the OWNER intends to construct

LOONFEATHER POINT PARK IMPROVEMENTS

hereinafter called the Project, in accordance with the Plans, Specifications and other Contract Documents prepared by STANTEC CONSULTING of Ann Arbor, Michigan, hereinafter called the ENGINEER.

NOW, THEREFORE, the OWNER and CONTRACTOR for the considerations hereinafter set forth, agree as follows:

I. THE CONTRACTOR AGREES to furnish all the necessary labor, materials, equipment, tools, and services necessary to perform and complete, in a workmanlike manner, all work required for the construction of the Project, in strict compliance with the Contract Documents herein mentioned, which are hereby made a part of the Contract, including the following Addenda:

ADDENDUM NO.

DATED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A. Contract Time: Work under this Agreement shall be commenced upon receipt of Notice to Proceed. The undersigned further agrees that if the foregoing Proposal is awarded, the total for construction work shall be completed prior to **December 1, 2021**.

If the CONTRACTOR refuses or fails to prosecute the work, or any separate part thereof, with such diligence as will insure its completion, ready for use within the number of consecutive calendar days specified herein, or any extension thereof, or fails to complete said work within such time, the OWNER may, by written notice to the CONTRACTOR, terminate his right to proceed with the Project or such part of the Project as to which there has been delay. In such event the OWNER may take over the Project and prosecute the same to completion, by Contract or otherwise, and the CONTRACTOR and his Sureties shall be liable to the OWNER for any excess cost occasioned the OWNER thereby. If the CONTRACTOR's right to proceed

is so terminated, the OWNER may take possession of and utilize in completing the Project such materials, appliances, and plant as may be on the site of the Project and necessary, therefore.

B. Liquidated Damages: If the OWNER does not terminate the right of the CONTRACTOR to proceed, the CONTRACTOR shall continue the Project, in which event the actual damages for the delay will be impossible to determine and in lieu thereof, the CONTRACTOR shall pay the OWNER the sum of Eight Hundred Dollars (\$800.00) per day, as fixed, agreed and liquidated damages for each consecutive calendar day of delay until the Project is completed, accepted, and the CONTRACTOR and his Sureties shall be liable for the amount thereof: Provided; however, that the right of the CONTRACTOR to proceed shall not be terminated or the CONTRACTOR charged with liquidated damages because of any delays in the completion of the Project due to unforeseeable causes beyond the control and without the fault or negligence of the CONTRACTOR, including, but not restricted to acts of God or of the public enemy, acts of the OWNER, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather, or delays of Subcontractors due to such causes, if the CONTRACTOR shall, within ten (10) days from the beginning of any such delay (unless the OWNER shall grant a further period of time prior to the date of final settlement of the Contract) notify the OWNER in writing of the cause of delay who shall ascertain the facts and the extent of the delay and extend the time for completing the work, when in its judgment, the finds of fact justify such an extension and its findings of fact thereon shall be final and conclusive on the parties thereto.

C. Subcontractors: The CONTRACTOR agrees to bind every subcontractor by the terms of the Contract Documents. The Contract shall not be construed as creating any contractual relation between any Subcontractor and the OWNER.

II. THE OWNER AGREES to pay, and the CONTRACTOR agrees to accept, in full payment of the performance of this Contract, an amount to be determined by the actual constructed quantities and the Lump Sums set forth in the attached Proposal. This amount, excluding alternates, is:

**TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24):**

Four hundred, ninety-five thousand, nine hundred and thirty dollars & no/100 Dollars (\$495,930)  
(Amount shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern).

in accordance with the provisions of the Contract Documents. Progress Payments will be made in accordance with the General Conditions.

NON-IRAN LINKED BUSINESS CERTIFICATION

This Proposal is submitted in the name of:

(Print Company Name)

Premier Group Associates, LC

The undersigned hereby certifies in accordance with Public Act 517 of the Public Acts of 2012 that it is not an Iran-linked business.

Signed and Sealed this 9\_\_\_\_ day of July\_\_\_\_\_, 2021\_.

By *Katie Lanza*  
(Signature)  
Katie Lanza  
\_\_\_\_\_  
(Printed Name of Signature)  
VP. Growth & Marketing  
\_\_\_\_\_  
(Title)

# BRAD BYARSKI

313-963-1886\*BRAD@PGALC.COM

## EXPERIENCE

### 2017 – PRESENT

#### CHIEF OPERATING OFFICER, PREMIER GROUP ASSOCIATES, LC

- Responsible day-to-day operations for all facets of PGA; landscaping, snow removal, construction, demo/blight, athletic fields.
- Orchestrate and develop Premier Group Associates' mission and values using well known entrepreneurial operation system to better improve company's vision.
- Oversee overall company operations including staff of 60+ employees, growth of 400% since 2017, field and office operations.
- Reorganize both physical and organizational structure of firm to increase efficiency and drive productivity for office and field teams.
- Instrumental in the growth and expansion from landscaping/snow removal into all facets that Premier Group Associates is affiliated with today.
- Establish relationships with clients, vendors, employees and the Detroit community.
- Spearhead company plan for snow removal for over 40 sites, and deployment plans for all anticipated and unexpected winter weather.
- Hands on all final bids and proposals for costs, scheduling, methodology and more.

### 2001 – 2016

#### PARTNER AND MANAGER, TROWBRIDGE COMPANIES

- Management of over 300,000 square feet of commercial, industrial and retail space in southeast Michigan and Illinois.
- Managed day-to-day operations establish annual goals and implement, budgeting, leasing, tenant retention, collections, loan renewal and property maintenance.
- Identify and assemble properties targeted for new development and growth of portfolio and assets for disposition.
- Handled seller negotiations, municipal entitlements, permitting, budgeting loan proposals and oversaw construction of new acquisitions.
- Managed leasing or sales start up for all new project.
- Managed over 300 units of mobile homes, including collections, asset acquisitions, budgeting, establishing short- and long-term growth plans and overall performance of assets.
- Spearheaded residential home building unit; including sales team, construction team and accounting department.

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**1994 – 2001**

**VICE PRESIDENT, PARTNER, REMTECH ENVIRONMENTAL**

- Started environmental cleanup company with founder.
- Managed all on site construction as well as completed all billings to State for reimbursement.
- Transitioned RemTech from a contracting company into a consulting and real estate firm. Facilitated multiple real estate transactions for McDonald’s restaurants, lenders, local car dealerships, and real estate companies.
- Interacted with municipalities for site plan approval, Brownfield Grants, and tax credits.
- Acquired multiple assets that were remedied and sold as clean parcels of land.
- Purchased and operated 26-acre Truck Stop (Oasis; Heartland, MI).

**EDUCATION**

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**APRIL 2003**

**MARKETING MANAGEMENT, NORTHWOOD UNIVERSITY**

Minor in Automotive Marketing Management

**CERTIFICATIONS AND SPECIALIZED TRAININGS**

- Urban Land Institute
  - Density by Design
  - Rebuilding Neighborhood Retail
- Urban Land Institute Development Handbook Series
  - Residential Development Handbook
  - Mixed Use Development Handbook

**SKILLS**

- Forecasting
- Staff Accountability
- Strategic Visionary
- Performance Driven
- Creative Problem Solving
- Decision Making

# PHILL LOVATI

586-339-6717 | PHILL@PGALC.COM

## EXPERIENCE

OCTOBER 2019 – PRESENT

**VP, FIELD OPERATIONS, PREMIER GROUP ASSOCIATES, LC**

- Oversees all aspects of field operations on a daily basis including oversight of all divisions.
- Ensure Directors are adhering to schedules, budgets and manpower allocations.
- Develop weekly schedule and ensure all materials, products, and vendors are in place for Directors to efficiently and cost effectively complete projects.
- Manage the purchase and maintenance of field equipment including verifying insurance, installing GPS, routine maintenance and safety checks.
- Analyze and solve both technical and employee-centered problems in a timely, effective manner.
- Create, plan and implement snow routes for 15 clients across 144 properties including assigning field teams, adjusting per weather conditions and quality control checks.
- Maintain client relationships by attending meetings, and keeping all teams and parties updated with progress and issues on a regular basis.

JANUARY 2016 – OCTOBER 2019

**ASSISTANT DIRECTOR OF OPERATIONS, ELMWOOD CEMETERY**

- Assisted in managing 5 cemeteries in the Toledo area
- Oversaw purchasing and maintenance for all field equipment.
- Hired and managed grounds employees for routine grounds maintenance.
- Planned, managed and supervised all contracted jobs including but not limited to, paving roads and parking lots, new building roofs, and chain linked fence.

**GROUND LABORER**

- Responsible for all presentation and appearance of cemetery including lawn care maintenance, snow removal, soil testing, water lines and sewer cleaning and repairs.
- Communicated to management daily regarding job site completion.
- Maintained safe working conditions by routinely checking equipment to ensure equipment was in functioning order.

SEPTEMBER 2012 – JULY 2014

**GROUND LABORER, HOLY SEPULCHRE CEMETERY**

- Responsible for laying out new burial plots, burials, mowing grass, proper tree cutting and pruning, proper tree planting, flowers and landscaping, snow removal and deicing.
- Monitored quality to ensure that service is being delivered to highest standard.
- Serviced power operated equipment including routine maintenance checks.

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**APRIL 2011 – SEPTEMBER 2012**  
**CREW LEADER, FALLUCCA LANDSCAPING**

- Responsible for commercial lawn maintenance, including but not limited to; tree and shrub trimming, mulch, new landscape bed installation, turf management.
- Oversaw commercial and residential snow removal and deicing.

**MAY 2009 – APRIL 2011**  
**HEAD CHEF, BLUFIN SUSHI**

- Daily preparation of all meals for restaurant with seating capacity of 50.
- Hired, trained and managed employees in front of house and back of house.
- Ordered and stocked all food and alcohol orders and inventory.
- Responsible for building and equipment cleaning and maintenance.

**EDUCATION & CERTIFICATION**

**IN PROCESS**  
**CERTIFIED ARBOSIST, ISA: STATE OF MICHIGAN**

**ONGOING**  
**BUSINESS MANAGEMENT, MACOMB COMMUNITY COLLEGE**

**2008**  
**CULINARY ARTS, DORSEY SCHOOLS**

**2007**  
**LAKEVIEW HIGH SCHOOL**

**SKILLS**

- Decision Making
- Critical Thinking
- Client Communication
- Conflict Resolution
- Problem Solving
- Management Skills

**ACTIVITIES**

Lakeview High School, Men’s Head Basketball Coach 2013-2019  
Lakeview High School, Men’s Assistant Basketball Coach 2007-2012

# MICHAEL COUNSMAN

313-410-5437 \* Mike@pgalc.com

## EXPERIENCE

### DECEMBER 2017 – PRESENT

#### **SAFETY AND QUALITY CONTROL** PREMIER GROUP ASSOCIATES, LC

- Build and foster relationships between PGA and existing clients and partners.
- Manage a team of 60 field supervisors and personnel: including scheduling time, equipment, safety, badges, training, maintenance and payroll.
- Create and implement internal and external processes to effectively train employees provide continuous growth opportunities.
- Build processes to ensure field teams are efficient and maintain consistency across projects.
- Create new proposals in response to potential project RFQs.
- Review government bid sites for facility maintenance opportunities.

### FEBRUARY 2006 – SEPTEMBER 2017

#### **SENIOR ACCOUNT MANAGER, TTI GLOBAL**

- Directed account responsibilities for Human Capital for Top Automobile conglomerates.
- Directed account responsibilities for technical and non-technical training with automobile companies.
- Interacted with customer management on a weekly basis.
- Increased contract heads by 700% at Ferrari NA in 2017.
- Obtained and maintained relationships with automobile company's PERSON to understand client needs and staff accordingly.

#### **PROJECT MANAGER, TTI GLOBAL**

- Created and managed 25 training projects for Chrysler including developing project timelines, course reviews and curriculum maps.
- Developed new business proposals based on customer RFQ.
- Conducted SOW and QBR meetings with customer and internal management teams to establish teams and update project progress.
- Managed English to French translation program with Chrysler Canada.

#### **NATIONAL ACCOUNT DIRECTOR, TTI GLOBAL**

- Developed relationships with managers, engineers, and purchasing personnel at top automobile conglomerates including Chrysler, Toyota Motor Company and Delphi.
- Created personnel placement, training and publication quotes for client requests.
- Managed team of 35 personnel including recruiters, technical writes and product trainers.
- Increased Chrysler sales 48% from 2006 to 2008.



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**MARCH 2005 – FEBRUARY 2006**

**SALES MANAGER, ROWERDINK, INC**

- Developed product delivery and inventory controls with warehouse managers to increase efficiency and reduce costs.
- Maintained relationships with independent service centers, national and government fleets, and independent auto parts stores on a daily basis.
- Increased Motorcraft aftermarket sales by \$1.4 million to \$4.7 million from 2004 to 2005.

**MARCH 2003 – FEBRUARY 2006**

**ACCOUNT MANAGER, MSX INTERNATIONAL**

- Increased sales and market share in Midwest territory for Ford Branded Auto Parts.
- Strengthened staff knowledge for target customers by conducted sales seminars and technical trainings.
- Collaborated with management to develop aftermarket staffing and product programs.

**EDUCATION**

**1988**

**B.A. POLITICAL SCIENCE, OAKLAND UNIVERSITY**

**SKILLS**

- Problem Solving
- Communication
- Leadership
- OSHA 30
- Time Management
- Quality Control
- French



# PREMIER GROUP ASSOCIATES, LC

535 Griswold St. Suite 1420, Detroit, MI 48226

P: 313-963-1700 · F: 313-963-0101

Premier Group Associates, LC has been serving municipalities, commercial customers, schools, residential and utility companies for over 13 years. We are a full-service provider of property maintenance including all grounds (landscape, snow removal, garden beds, etc), site construction (including demolition, blight removal), and real-estate development. Our customers rely on us to provide turnkey solutions to their property maintenance needs. We are committed to beautifying communities within the state of Michigan.

## EXPERIENCE

### DISPLAY GROUP

Demolition of second and third floor at former Packard Plant. Full construction of 25 new offices. First floor office remodel. Interior partitions in warehouse. Parking lot construction, new lighting and new fence with motorized gate. Landscape and snow removal.

- Contracts:
  - Demolition and Renovation: \$1.5 M | 2018
  - Loading Dock: \$18,000 | 2020
- Contact Information:
  - Name: Rick Portwood                      Title: President
  - Phone Number: 313.965.3344          Email: RP@Displaygroup.com

### CITY OF DETROIT PARKS & RECREATION DEPARTMENT

Routine ground maintenance, trimming of shrubs, trees and plants, boulder placement and fence removal, removal of downed trees and on call basis for fallen tree removal, construction and maintenance of multi-sport soccer hubs in 5 parks, maintenance of athletic fields. Installation of playground and vault toilet at Mariner. Demolition and disposal of existing asphalt and concrete surfaces; install walking path in asphalt and concrete at Jayne Field.

- Contracts:
  - Soccer Hubs (#60001576): \$2.2 M | 2018 – 2018
  - Jayne Field (#6002288): \$1.1 M | 2019 – Present
  - O’Hair Park (#6002292): \$1.1 M | 2019 – 2020
  - Rouge Park (#6002172): \$300 K | 2019 – 2020
  - Tolan Park (#6002026): \$246 K | 2019 - 2020
- Contact Information:
  - Name: Tim Karl                              Title: Chief of Landscape Architecture
  - Phone Number: 313-224-1100          Email: TKarl@detroitmi.gov

### ADVANCE TECH ACADEMY

Engineered plans for two practice football fields. Removal of concrete from front and back parking lot. Dirt excavation and lowering of existing manholes. Installation of irrigation system.

- Contracts:
  - Practice Football Field: \$173 K | 2020
- Contact Information:
  - Name: Steve Quinlan                      Title: Director of Institutional Advancement
  - Phone Number: 734-635-5896          Email: SQuinlan@myatafordpas.org

# ABOUT US

## PROPERTY SERVICES

We are a full-service provider of landscaping, maintenance for residential, commercial, government and municipalities. Clients we service include DPS, GLWA, SMART, The City of Detroit, DWSD, Display Group. In addition to performing mowing, fertilizing, edging and trimmings services for both school properties and athletic fields, we also stripe, perform field repairs, and sanitize turf playing surfaces.

Landscaping services: on staff designer experienced in providing horticultural designs for single to multiple areas within a property or properties.

Our design team is responsible for other non-plant-based requirements such as mulch, stone, pavers and lightings.

## OUR TEAM

Field – Our field team is responsible for mowing, edging, weeding and trimming occupied and vacant properties for commercial, residential and government properties. This group is responsible for planting flowers, trees and other green items. Installation includes pavers, mulch, planting beds, and playground areas. Our field team is on call for emergency services such as fallen trees or debris removal. Each maintenance team is led by a Crew Leader of at least five years of experience.

Leadership – Our leadership team brings decades of expertise to all facets of Premier Group Associates. From the foundation of our company - lawn care and snow removal experience, to where we stand today – a one-stop shop for all your property service need.

## SERVICES

- Landscape and Grounds Maintenance
- Tree Removal & Stump Grinding
- Snow Removal
- Construction
- Site Work and Restoration
- Emergency Board Up & Restoration
- City Parks & Playground Renovations
- Athletic Field Maintenance
- Facility Maintenance
- Demolitions
- Asbestos Removal
- Residential & Commercial Renovations
- Concrete & Asphalt Repairs
- Fertilization

### PGA Tree Equipment List

Year	Manufacturer	Model	Description
2014	Case	521D	Loader
2018	Caterpillar	D6NL	Dozer
	Vermeer	BC1800A	Chipper
	Caterpillar	906M AR	Loader
	Caterpillar Attachment	SG16B	Stump Grinder
	Caterpillar Attachment	A19B	36" Auger
	Caterpillar	SKR1622	Backhoe 420
	Caterpillar Attachment		Grapple Bucket
	Caterpillar	289D AHQ	Rubber Track Skid
	Caterpillar	289 D3 AHQB	Rubber Track Skid
	Caterpillar	279D	Rubber Track Skid
	Yanmar		35 HP Cab Tractor
	Caterpillar		Front Loader 60 Bucket Grill Guard
2019	Stihl	251	Chainsaw with 18" Bar
	Stihl	251	Chainsaw with 18" Bar
	Stihl	180	Chainsaw with 16" Bar
	Stihl	661	Chainsaw with 25" Bar
2021	Ford	F-750	Bucket Truck

*\*PGA can purchase or lease any additional equipment necessary to complete the project.*

## PGA Equipment List

Year	Manufacturer	Model	Description
2019	Yamar		35 HP Cap Tractor
2017	CAT	906M AR	Loader with 3 yd bucket
2018	CAT	279D	Rubber Track Skid with bucket loader
2018	CAT	289D	Rubber Track Skid with bucket loader
2018	CAT	289D	Rubber Track Skid with bucket loader
2013	CAT	420	Backhoe
2021	PJ		Trailer
2018	Ford		Pickup Dump
2018	Ford		Pickup Dump
2018	Stealth		Trailer
2002	Case		521D
2018	CAT Attachment	A19B	36" Auger
2018	Case	521D	Dozer
	Bobcat	255	

\*Equipment list only includes large items. Small equipment is not listed.

\*\*PGA has the purchasing capabilities to acquire additional equipment if required.

# WBENC

WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Premier Group Associates LC DBA n/a

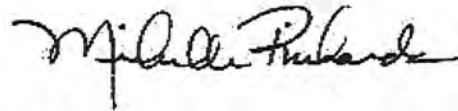
who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Great Lakes Women's Business Council, a WBENC Regional Partner Organization.

Certification Granted: August 31, 2012

Expiration Date: August 31, 2021

WBENC National Certification Number: 2005120872



Great Lakes  
Women's  
Business  
COUNCIL

Authorized by Michelle Richards, President Great Lakes  
Women's Business Council

NAICS: 561210, 236220, 531312, 561720, 561730

UNSPSC: 30221013, 70111703, 72000000, 72101703, 72102902, 72102903, 72141510, 72153100, 72153103, 72153106, 76110000





WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS  
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

Premier Group Associates LC DBA n/a

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

NAICS: 561210, 236220, 531312, 561720, 561730  
UNSPSC: 30221013, 70111703, 72000000,  
72101703, 72102902, 72102903, 72141510,  
72153100, 72153103, 72153106, 76110000

Certification Number: WOSB190419

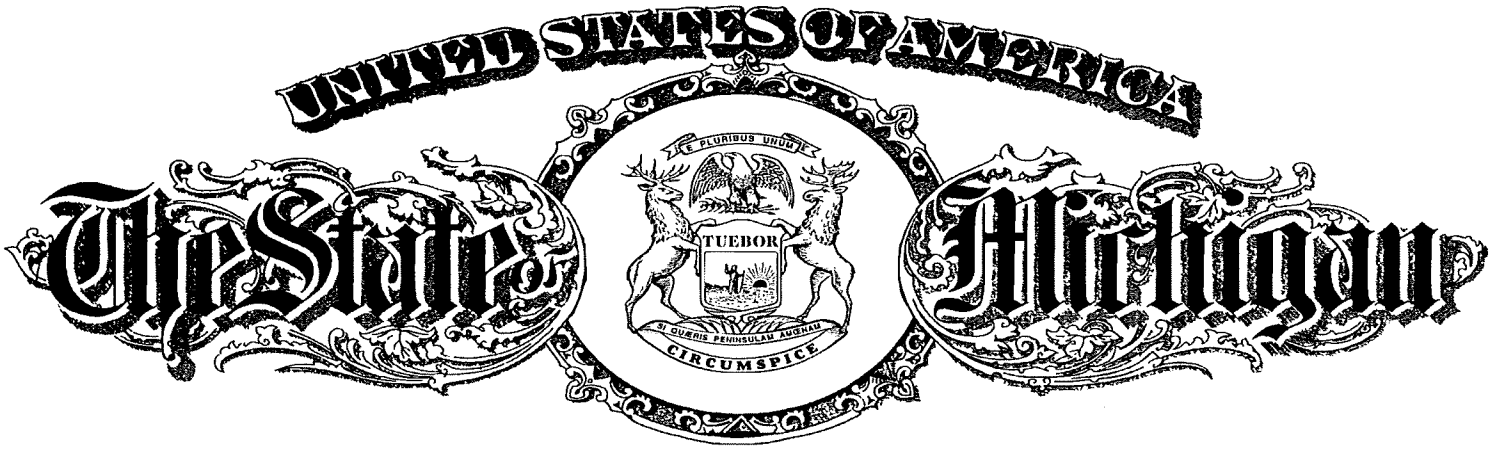
Expiration Date: August 31, 2021



Michelle Richards, Great Lakes Women's Business Council  
Executive Director

Pamela Prince-Eason, WBENC President & CEO

Laura Taylor, WBENC Vice President



**Department of Licensing and Regulatory Affairs**

**Lansing, Michigan**

*This is to Certify That*

**PREMIER GROUP ASSOCIATES, LC**

*was validly authorized on August 7, 2007, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY, and said limited liability company is validly in existence under the laws of this state and has satisfied its annual filing obligations.*

*This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the company is in good standing in Michigan as of this date.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.*



*Sent by electronic transmission*

Certificate Number: 21030041308

*In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 2nd day of March, 2021.*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau



# Wayne County Human Relations Certifications



## This certifies that Premier Group Associates, LC

535 Griswold Street, Suite 1420  
Detroit, Michigan 48226

Has complied with all the requirements of the Wayne County Business Certification Program. This firm is hereby eligible to participate in Wayne County's procurement process utilizing the Equalization Credits for the following programs and/or has established compliance with Wayne County's Fair Employment Practices Resolution.

**(Listed under the Certification Medallion is the date through which your Certification/Registration is valid.)**



8/14/2022



5/27/2024



8/14/2022

M/WBE Registered through: 8/14/2022

Handwritten signature of Victoria I. Edwards in black ink.

Victoria I. Edwards, Director

Handwritten signature of Warren C. Evans in black ink.

Warren C. Evans, County Executive



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> STERLING INSURANCE GROUP 13900 Lakeside Circle  Sterling Heights MI 48313-1318		<b>CONTACT NAME:</b> Stephanie Ciranna <b>PHONE (A/C, No, Ext):</b> (586) 323-5700 <b>E-MAIL ADDRESS:</b> sciranna@sterlingagency.com <b>FAX (A/C, No):</b> (586) 323-5703	
<b>INSURED</b> City Maintenance LLC and Premier Group Associates, Lc 535 Griswold Suite 1420 Detroit MI 48226		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Amerisure Mutual Insurance NAIC # 19488 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**      **CERTIFICATE NUMBER:** 21/22 Master      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP211197700	05/01/2021	05/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA211197600	05/01/2021	05/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CU211197800	05/01/2021	05/01/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC211198300	05/01/2021	05/01/2022	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Leased or Rented from Others			CPP211197700	05/01/2021	05/01/2022	Limit \$700,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  For Information Purposes Only	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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P.O. Box 465  
2920 Enloe St, Ste 103  
Hudson, WI 54016

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March 9, 2021

Re: PREMIER GROUP ASSOCIATES, LC bonding capacity

To Whom It May Concern:

Please be advised that J. Ryan Bonding is authorized by Granite Re, Inc. to issue fidelity and surety bonds for Premier Group Associates, LC. In our opinion, this company continues to be properly financed, well-equipped, and capably managed. This continues to be a highly regarded and valued client relationship.

We are willing to favorably consider executing surety bonds for single contracts up to \$3,000,000 within a \$6,000,000 bonded aggregate work program. Larger contracts will also be considered on a case-by-case basis.

Please understand that any arrangement for surety credit is a matter between the contractor and the surety and we assume no liability to any third parties. We reserve the right to perform normal underwriting at the time of any specific bond request, including without limitation, prior review and approval of relevant contract documents, and required bond forms. As such, this letter is not to be construed as an agreement to provide surety bonds for any particular project; but rather, it is offered as an indication of our confidence in this particular client and its management team. Any specific requests for bonds will be underwritten by Granite Re, Inc. on their own respective merits.

Granite Re, Inc. (NAIC #26310) is a wholly owned subsidiary of Federated Mutual Insurance Company. Granite Re, Inc. is a corporate surety with an A.M. Best Financial Strength Rating of "A+ Superior" and is categorized by A.M Best Company as belonging to the "XV - \$2 Billion or greater" Financial Size Category. Granite Re, Inc. appears in the Federal Treasury Register (Dept. Circular 570; 2019 Revision), and is licensed to do business in (48) U.S. States, including the State of Michigan.

If you have any questions, please contact me at 616-425-2232.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K Mortel', is written over a light blue horizontal line.

Kory Mortel  
J. Ryan Bonding, Inc.

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Licensing & Compliance Division  
P.O. Box 30254  
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License

Q.O. - Bradley Thomas Byarski

PREMIER GROUP ASSOCIATES LC  
535 GRISWOLD ST  
STE 1420  
DETROIT, MI 48226

License No:  
2102220508

Expiration Date:  
05/31/2024

PREMIER GROUP ASSOCIATES LC  
535 GRISWOLD ST  
STE 1420  
DETROIT, MI 48226

GRETCHEN WHITMER  
Governor

**Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License**

PREMIER GROUP ASSOCIATES LC  
535 GRISWOLD ST  
STE 1420  
DETROIT, MI 48226

**Qualifying Officer:  
Bradley Thomas Byarski  
Qualifying Officer #  
2101217074**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

**License No.  
2102220508**

**Expiration Date:  
05/31/2024**

This document is duly issued  
under the laws of the State of  
Michigan



Issued On: 10/13/2020

Expires: 10/31/2021

# State of Michigan

Department of Agriculture & Rural Development  
Pesticide and Plant Pest Management Division

## NURDL-016868

NURSERY DEALER

Display Prominently

Issued To: PREMIER GROUP ASSOCIATES LC  
535 GRISWOLD ST STE 1420  
DETROIT MI 48226

Responsible Party and Address:

PREMIER GROUP ASSOCIATES LLC  
535 GRISWOLD ST STE 1420  
DETROIT MI 48226



Gary McDowell  
Director

This license is not transferable and is only valid for the establishment owner and address listed above. This license is issued in accordance with the provisions of Act 189, P.A. of 1931, as amended.





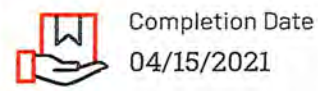
## CERTIFICATE OF COMPLETION

This certifies that

Michael Counsman

is awarded this certificate for

**OSHA 30 Hour Outreach Training Program - Construction**



A handwritten signature in black ink, appearing to read 'Curtis Chambers'.

Curtis Chambers, Trainer C 26-0110333 and G 26-0082322



"As an OSHA authorized trainer, I verify that I have conducted this OSHA outreach training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my authorizing OSHA training organization. Upon successful review of my documentation, I will provide each student their completion card within 90 days of the end of the class."

"360training.com, Inc. is accredited by the International Association for Continuing Education and Training (IACET) and is authorized to issue the IACET CEU."

*THIS CERTIFICATE IS NON-TRANSFERABLE*

6801 N Capital of Texas Hwy, Bldg 1, Suite 250 | Austin, TX 78731 | 877.881.2235 | www.360training.com

PROPOSAL FOR  
LOONFEATHER POINT PARK IMPROVEMENTS

TO YPSILANTI CHARTER TOWNSHIP:

The undersigned as Bidder hereby declares that this Proposal is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he has read and examined the Advertisement, Information for Bidders, Proposal, General Conditions, Agreement, Forms of Bonds, Specifications and Plans, as prepared by the ENGINEERS, and understands all of the same; that he or his representative has made personal investigation at the site and has informed himself fully with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all addenda officially issued, the receipt of which is hereby acknowledged:

Addendum No./Dated	Date of Receipt	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

AWARD OF CONTRACT: The Contract will be awarded to the lowest responsive, responsible Bidder based on unit prices for all work as specified.

PROPOSAL PRICE: The Bidder agrees to complete the Project for the following unit prices:

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.	General Conditions and Mobilization (10% max)	1	LS	\$35,000	\$35,000
2.	SESC Measures	1	LS	\$10,000	\$10,000
3.	Full Pavement Removal	100	SYD	\$36	\$3,600
4.	HMA Surface Removal	1,200	SYD	\$36	\$43,200
5.	Conc Ramp Removal	75	SYD	\$40	\$3,000
6.	Tree Removal (6" and greater)	3	EA	\$3,500	\$10,500
7.	Bench Removal	3	EA	\$550	\$1,650
8.	HMA Pathway Resurfacing	1,350	FT	\$53	\$71,550
9.	HMA Pathway with Base	165	FT	\$60	\$9,900
10.	Underdrain	800	FT	\$65	\$52,000
11.	Underdrain Outlet	2	EA	\$600	\$1,200
12.	Bollard	1	EA	\$1,500	\$1,500
13.	Concrete ADA Sidewalk	225	SYD	\$135	\$30,375
14.	Concrete ADA Ramp	25	SYD	\$180	\$4,500

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
15.	Pathway ADA Railing	490	FT	\$65	\$31,850
16.	ADA Bench	3	EA	\$1,350	\$4,050
17.	ADA Picnic Table	1	EA	\$1,580	\$1,580
18.	Rain Garden with Overflow	2,250	SFT	\$7.50	\$16,875
19.	Security Camera	1	LS	\$8,000	\$8,000
20.	Pavilion A Rehabilitation	1	LS	\$22,000	\$22,000
21.	Pavilion B Rehabilitation	1	LS	\$46,800	\$46,800
22.	Gatehouse Rehabilitation	1	LS	\$38,000	\$38,000
23.	Restroom Building Rehabilitation	1	LS	\$43,000	\$43,000
24.	Cleanup and Demobilization	1	LS	\$5,800	\$5,800
<b>TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24):</b>					<b>\$495,930</b>

**TOTAL BID PRICE (ITEM NOS. 1 THROUGH 24)**

Four hundred-ninety-five thousand, nine hundred and thirty dollars & no/100 Dollars (\$495,930)  
 (Amount shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern).

The undersigned agrees that if the foregoing Proposal shall be accepted by the OWNER, he will, within ten (10) days (Sundays and legal holidays excepted) after receiving notice of such acceptance, enter into the attached form of Agreement and will complete the Project, ready for use, at the price and within the time stated in this Proposal, and that he will furnish the OWNER satisfactory Contract Bonds and certificates of insurance coverage.

The undersigned further agrees that if the foregoing Proposal shall be accepted, he will commence work immediately after the Contract has been awarded, the Agreement executed, and he has received a Notice to Proceed. The Project shall be completed in its entirety including final site restoration and clean-up on or before **December 1, 2021**.

The undersigned attaches hereto his Bid Security, as required by the Advertisement and Information for Bidders, and the undersigned agrees that in case he shall fail to fulfill his obligations under the foregoing Proposal and/or shall fail to furnish bonds, as specified, the OWNER may, at its option determine that the undersigned has abandoned his rights and interests in such Contract and that his Bid Security accompanying his Proposal has been forfeited to the said OWNER, but otherwise the Bid Security shall be returned to the undersigned upon the execution of the Contract and the acceptance of the bonds.

The undersigned also agrees that for each and every calendar day that he may be in default of substantial completion of the entire phase of work, ready for use, within the time specified in this Proposal or within the time to which said time of completion may be extended for good cause shown, the OWNER will suffer a damage of Eight Hundred Dollars (\$800.00) per day and said OWNER shall be compensated therefore at the rate as liquidated damages in accordance with Article 1-B, Liquidated Damages, of the Agreement.



Hi Mike---Please see reference checks below, per my vm. Also, Claire & I will have the bid tabulatic recommendation letter to you shortly.

Thanks,

**Mark D. Pascoe, PE, LEED AP, ENV SP**

Principal

Direct: 734 214-1865

Mobile: 734 277-7266

Fax: 734 761-1200

[Mark.Pascoe@stantec.com](mailto:Mark.Pascoe@stantec.com)

Stantec

3754 Ranchero Drive

Ann Arbor MI 48108-2771 US



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**From:** Winkler, Sheri <[Sheri.Winkler@stantec.com](mailto:Sheri.Winkler@stantec.com)>

**Sent:** Tuesday, July 13, 2021 8:25 AM

**To:** Pascoe, Mark <[Mark.Pascoe@stantec.com](mailto:Mark.Pascoe@stantec.com)>

**Cc:** Martin, Claire <[Claire.Martin@stantec.com](mailto:Claire.Martin@stantec.com)>

**Subject:** Premier Group References

I have completed the check on the references for Premier Group Associates, here are the response

Display Group -                   Issues during project : No  
  Project completed on-time/budget: Yes and Yes  
  Hire Again: Currently working w/them on 2 addt'l projects. Gave them tight  
  and they delivered.

City of Detroit -                   Issues during project: They have worked with them for years now. Did have  
with turning in submittals in a timely fashion, but was quickly resolved.  
  Project completed on-time/budget: They have been great without asking for  
do regular upgrades on our projects. Including installing sod vs grass seed.  
  Also, on one project they bid about \$400,000 low. Completed the  
  never asked for any extra funding.  
  Hire Again: They now know how important submittals are, have been doing  
a fair price, and work to make things right.

Advance Tech Academy:  
(Foreman)                           Issues during project: None, very easy to communicate with Brad (Principal)  
  Project completed on-time/budget: Always  
  Hire Again: Currently hired to do another project this year.

**Sheri Winkler**

Administrative Assistant

Direct: 734 214-1800

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARREL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
DEBBIE SWANSON  
JOHN P. NEWMAN II  
GLORIA PETERSON  
JIMMIE WILSON JR.



Residential Services  
Department

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

CC: Mike Radzik, Director of the Office of Community Standards  
Mark Nelson, Court Administrator

Date: July 12, 2021

**Subject: Request Authorization to seek architecture and engineering proposals for site and security improvements at the Civic Center and 14B District Court campus**

The Residential Services Department is requesting authorization to seek architecture and engineering proposals for site security improvements at the Civic Center and 14B District Court.

The RFP you see before you is a request to seek proposals to improve the site security at the Civic Center campus. The 14B district court is one of the few courts in the State of Michigan that currently does not screen its guests upon arrival. Safety and Security upgrades at the Civic Center/14B Campus have been in the works for a number of years. The RFP has prioritized the proposed upgrades; priority one is the site security and screening upgrades. Priority 2 are additional upgrades that would be great for an ideal workplace and guest experience.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

**Request for Proposal (RFP)**  
**Architectural & Engineering Design Services**

The Charter Township of Ypsilanti is accepting written proposals from qualified firms to provide architectural and engineering services for renovations to the Civic Center and 14B District Court campus.

Sealed RFP proposals shall be submitted no later than 2:00 PM on September 3, 2021.

**OWNER**

Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

**PROJECT LOCATION**

Tilden R. Stumbo Civic Center and John B Collins 14B District Court  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

If it becomes necessary to revise any part of this RFP or if additional data is necessary to enable an exact interpretation of provisions of this RFP, an addendum will be issued to all vendors known to have received a proposal. It is the responsibility of the proposer to ensure that he/she has received and signed all addendums prior to submitting a proposal. No oral explanation or instruction of any kind or nature whatsoever given before the award of a contract to a proposer shall be binding.

**Any questions concerning this RFP must be submitted via e-mail on or before August 27, 2021 at 3:00PM to:**

Lisa Stanfield, Deputy Clerk  
lstanfield@ytown.org

**Responses to this RFP shall be received by the Township no later than 2:00 PM on September 3, 2021. Two (2) copies of your proposal are requested.**

Heather Jarrell Roe, Township Clerk  
Charter Township of Ypsilanti  
7200 S. Huron River Dr.  
Ypsilanti, Mi 48197

**Proposals shall be clearly marked on the envelope as “PROPOSAL FOR ARCHITECTURAL & ENGINEERING DESIGN SERVICES – IMPROVEMENTS TO TILDEN R. STUMBO CIVIC CENTER AND JOHN B COLLINS 14B DISTRICT COURT” and shall clearly identify the A/E submitting the proposal.**

Proposers may also submit an electronic version of their proposal via MITN by the due date and time set. The electronic submittal must contain Your “Firm’s Name \_ A/E Services for Improvements to Tilden R. Stumbo Civic Center and John B Collins 14B District Court”. If you have trouble submitting the electronic version please email Lisa Stanfield, Deputy Clerk, at lstanfield@ytown.org for assistance.

Proposals received after the date and time specified will not be accepted. All proposals will become property of the Charter Township of Ypsilanti.

## **I. Purpose and Objective**

The purpose of this Request for Proposal (RFP) is to obtain proposals from qualified design firms (herein referred to as "A/E") interested in contracting with the Charter Township of Ypsilanti (herein referred to as "Township") to provide desired services as outlined in this RFP. The Township has identified the following objectives and priorities:

### **Priority A**

1. Renovations of the existing vestibule and lobby to support enhanced security and screening.
2. Court room security upgrades for traffic flow and staff security to include three (3) separate areas for the public, employees and transport of individuals in custody.
3. Addition of separate waiting room areas for witnesses, victims and visitors.
4. Security improvements and additional egress for the probation offices.
5. Creating a secured workspace for Civic Center clerks including glass windows, card access entry doors and improvements to increase HVAC efficiency and staff safety and security.
6. IT Room upgrades including expansion of the network room, filling in an existing floating floor and the addition of armored fiber to all data cabinets.

### **Priority B**

7. Review of structural integrity of the entire Civic Center & 14B Campus
8. Expansion of first floor conference room.
9. Addition of secondary power with a new standby generator for the Civic Center.
10. Increased storage in both the Civic Center and 14B District Court
11. Review campus accessibility and complete upgrades including but not limited to wheelchair access to the Board Room.
12. Addition of a 2,000 square foot multipurpose room attachment off of the northwest corner of the Civic Center
13. Wayfinding signage improvements (limited to immediate project area.)

Construction will likely be phased by priority with Courtroom security, screening and IT room encompassing Construction Phase I and Civic Center renovations and accessibility upgrades following in Construction Phase II. It is the Townships desire that both Construction Phases be included in a single set of Contract Documents for bidding.

## **II. Background**

The Ypsilanti Township 14B District Court is one of only a few courts in the State of Michigan that has no site security or screening. It has been a priority of the court and Township staff to implement these renovations to improve the safety and security of staff and visitors to the Civic Center and 14B District Court. After years of discussions and site visits from security screening professionals, architects, and the Michigan Supreme Court, it has been determined that a single

point of access and exit into the entire campus be preferred. Creating these changes will improve the safety of our courtrooms, staff, and visitors.

### **III. Scope of Services**

The following scope of design services, including structural, mechanical, electrical, plumbing and site / civil engineering services, energy modeling/analysis, energy, technology and security integration and management, shall be provided by the A/E for the following Renovations at:

Tilden R. Stumbo Civic Center & John B. Collins 14B District Court  
7200 S. Huron River Dr.  
Ypsilanti, Mi 48197

- **Vision and Pre-Design (Phase I)**  
Participate and follow directives conveyed in visioning work sessions in collaboration with Township staff, court, and elected officials.
- **Conceptual/Schematic Design (Phase II)**  
Refine program, space needs and project scope. This phase will involve meetings with township staff for program development and refinement.
- **Design Development (Phase III)**  
After approval and acceptance of the product from Phase II by the Township, the A/E will work to create detailed plans for building elevations, material selections, mechanical, plumbing, electrical / control systems and final design. Several revisions of the plan may be needed as the project is developed during this planning stage. The A/E shall provide energy modeling for mechanical and other building systems under consideration. The A/E will then prepare a final design plan based on the input received from the Township.
- **Contract Documents (Phase IV)**  
After approval and acceptance of the end product from Phase III by the Township, the A/E will be responsible for preparation of the required architectural / engineering drawings and plan documents, e.g. architectural, mechanical, electrical, plumbing, and structural plan. After final approval of the architectural drawings and plan documents by the Township, as well as the appropriate municipal commissions and other governing bodies, the A/E will create detailed construction and specification documents for bidding purposes. The final contract documents shall include as a minimum: Floor Plan(s), Reflected Ceiling Plans, Exterior Elevations, Building Sections, Interior Elevations, Foundation Plan, Framing Plan(s), Details, Plumbing Isometrics, Door / Window / Room Finish / Header / Plumbing / Electrical schedules, HVAC Plans, Electrical Plans, Submittal Worksheets, and the project manual including specifications in the CSI division format.
- **Bidding and Contract Award (Phase V)**  
The A/E will assist the Township in bidding the project to prospective prime contractors. Services will include assisting the Township with the distribution of plans and specifications, assisting with sub-contractor pre-bid meetings, assisting with formulating responses to prospective bidders' questions, issuing addendums (if necessary), attendance at the bid opening, and providing the Township with a recommendation for prime contract awards.

- **Contract Administration, Project Closeout, and Warranty (Phase VI)**

The A/E shall be a representative of and shall advise and consult with the Township during construction until the final payment to prime contractors is due and during the correction period described in the Contract Documents.

- Plan Approvals - The A/E is responsible for the procurement of all plan approvals from the Township including, but not limited to, Building, Mechanical, Electrical, Plumbing and/or Fire Protection. The Township is waiving plan review fees for this project.
- Construction Related Services - The A/E will provide on the Townships behalf, contract administration services. At a minimum, services to be provided consist of coordinating regular progress meetings, review of shop drawings, undertake construction observation, process certificates for payment to prime contractors, and facilitate preparation of final record drawings, warranty follow-up and project closeout.

**The A/E shall provide updated budgetary cost estimates during each phase of the design process.**

**IV. Design Guidelines**

The Township will require the A/E to integrate sustainable principles/design into the Township’s projects. The A/E shall apply/utilize standards found in the Leadership in Energy & Environmental Design Green Building Rating System, Declare, Cradle to Cradle or other nationally recognized sustainability program/certification. The A/E shall include options in the program and design to expand Township’s options for community access and use of facilities.

**V. RFP Timeline**

RFP Issued for Improvements to Tilden R. Stumbo Civic Center and John B Collins 14B District Court	July 20, 2021
Pre-bid Information Meeting and Tour ( <b>Attendance is Required</b> )	August 10, 2021, 2:00 PM
Last date/time to submit pre-bid RFIs (required in writing)	August 27, 2021, 3:00 PM
Proposals due to Township	September 3, 2021, 2:00 PM
Notification of A/E(s) of invitation to participate in interview	September 9, 2021
A/E(s) Interview	September 16, 2021
Approval of A/E Contract by Charter Township of Ypsilanti	October 5, 2021

**VI. Project Timeline**

Phase I-IV (Design and Contract Documents)	TBD - Fall 2021
Phase V (Bidding)	TBD - Winter 2022
Phase VI-1 (Construction Phase I – Courtroom Contract Administration)	TBD - Summer 2022
Phase VI-2 (Construction Phase II- Civic Center Contract Administration)	TBD - Fall 2022
Phase VI-3 (Project Closeout and Warranty )	TBD - Winter 2023

**VII. A/E Profile**

Respondents to this RFP shall include the following minimum information in their proposal:

- General qualifications: describe the general qualifications of A/E.

- b. Special qualifications: describe any special or unique qualifications of A/E as they relate to this project including, but not limited to, court and secure facility design.
- c. Staff qualifications: submit resumes showing relevant experience of key personnel to be assigned to this project. Specify the role of each key staff member in the project.
- d. Previous experience: provide a list of clients, including name, address, contact person and telephone number for whom similar or related design services (municipal and court) that have been provided within the last ten (10) years. Include a short description of the project(s), the name of the project manager(s), and other staff members that were assigned and their role(s) in the project.

**VIII. Proposal Response**

By submitting a proposal, the A/E certifies that he/she has no business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under any subsequent agreement with respect to this RFP. If at any time during the bidding process or subsequent contractual period, an actual or potential conflict of interest arises, the A/E shall immediately disclose in writing the conflict of interest to the township. The Township reserves the right to immediately terminate in writing to the A/E any subsequent agreement where, in the reasonable judgment of the Township, such conflict poses a material conflict to the performance of the A/E's obligations under the agreement; such termination of the agreement shall be effective upon the receipt of such notice by the A/E.

**Attendance by a representative of the proposing A/E at the Pre-bid Information Meeting and Tour on August 10, 2021 at 2:00 PM is mandatory.**

Respondents to this RFP shall include the following minimum information in their proposal:

- e. Describe how A/E will organize and perform the work described in the Scope of Services section. List the names of any sub-consultants that are intended to be used on the project and the specific services to be provided the sub-consultant(s).
- f. Describe A/E's understanding of the project and the planned approach to achieve the goals of the project. Submittal shall include a listing of contemplated tasks and number of estimated hours by personnel classification/discipline for each phase of the project.
- g. Describe sustainable or "green" design experience as well as experience working with Focus on Energy.
- h. Describe secure facilities design experience.
- i. Include conceptual time schedules and related expectations/obligations of the Township needed to complete the scope of work specified based on occupancy by December 2022.
- j. Provide a fee proposal using the attached fee proposal spreadsheet. Fees shall include all meetings needed to successfully complete this project and all reimbursable costs other than plan/document printing costs (incurred for this bidding phase of the project.)
- k. Provide a description of any possible additional related costs and/or fees (not included in your base fee) that the Township might incur as a result of this design process.

- l. Provide a description of monthly status reports, e.g. project timeline, deliverables, costs incurred to date, and costs to project timeline.
- m. Consultant / Supplier Diversity inclusion in the present RFP and past projects.

Proposals may be withdrawn prior to the date and time specified for proposal submission with a formal written notice by an authorized representative of the proposer. No proposer may withdraw a proposal after the opening for a minimum period of 90 days.

The proposal price must be firm for Township acceptance for ninety (90) days from the proposal opening date unless the proposer specifically notes otherwise.

The A/E will be required to assume responsibility for all services offered in the proposal whether they possess them within their organization. Furthermore, the Township will consider the selected A/E to be the sole point of contact regarding contractual matters, including payment of any and all charges resulting from the contract.

**IX. Proposal Evaluation, Selection Process, and Agreement Award**

The responses will be reviewed an evaluation panel consisting of individuals selected by the Township. Responding A/E(s) will bear all costs of this RFP and interviews, if any.

Proposals will be reviewed using the following criteria /elements:

- n. Conciseness, responsiveness and completeness of the proposal to the information requested, objectives, and deliverables as outline in the RFP
- o. Consultant / Supplier Diversity inclusion
- p. Fee Proposal / Cost: Overall fee / billing rates
- q. Prior experience, Qualifications, References, Past Performance of A/E
- r. Experience / Expertise in Municipal and Court Projects
- s. A/E's Technological Capabilities (to manage this project in a paperless or almost paperless manner)

At the Townships discretion, to further assist in evaluation, some, one, or all of the responding A/E(s) and/or individuals may be requested to participate in an interview process. The interview will be used as another opportunity to clarify any issues within a given Proposal and explore the approaches that may be used to satisfy all requirements for the Township.

A/E(s) shall submit fee proposal using the Fee Proposal Form provided with this RFP. At the Townships discretion, it may directly negotiate with the best qualified A/E on final scope and fee.

The District may also consider alternative proposals to provide A/E services if there is an opportunity for substantive savings (without adversely affecting the project timeline or quality) and other significant benefits (to be clearly articulated by the proposer and be measurable) accruing to the Township.

The Township may investigate the qualification of any individual or A/E under consideration, require confirmation of information furnished and require additional evidence of qualifications



to perform the services described in this RFP. The Township also reserves certain rights, including, but not limited to, the following:

- a. Reject any or all the proposals.
- b. Issue subsequent Requests for Proposals.
- c. Cancel the entire Request for Proposal.
- d. Remedy technical errors in the Request for Proposal process.
- e. Appoint evaluation committees to review qualifications and proposals.
- f. Seek the assistance of outside technical experts in evaluation.
- g. Approve or disapprove the use of particular subcontractors.
- h. Establish a short list of A/E(s) eligible for discussions after review of RFP.
- i. Negotiate with any, all, or none of the A/E(s)
- j. Solicit best and final offers from all, some, or one of the A/E(s)
- k. Award a contract to one or more A/E(s)
- l. Waive informalities and irregularities in RFP.
- m. Award without discussion.

Selection will be based upon a determination as to which proposal is in the best interest of the Charter Township of Ypsilanti. Any decision made by the Township, including the selection of A/E, shall be final and is NOT subject to appeal.

This RFP shall not, in any manner, be construed to be an obligation on the Township to enter into a contract or result in any claim for reimbursement of cost for any efforts expended in responding to the RFP or in anticipation of any contract.

**Award of Agreement.** Upon the completion of the selection process, the Township shall notify all A/E(s) of the selection and the successful A/E shall enter into the Township's AIA Document B101 - 2017 Standard Form of Agreement Between Owner and Architect included in these RFP Documents (the "Agreement"). The Agreement includes AIA Document A201 – 2017 General Conditions of the Contract for Construction. A/E's Proposal and Fee shall be based on the terms of the Agreement as contained herein and the General Conditions without qualification or exception.

**CHARTER TOWNSHIP OF YPSILANTI**  
**Architectural and Engineering Services RFP**  
**FEE PROPOSAL FORM**

**Name of A/E:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**e-mail:** \_\_\_\_\_

**Please state the fees for this project below:**

FEE FOR ALL PHASES OF PROJECT – Vision and Pre-Design (Phase I), Conceptual / Schematic Design (Phase II), Design Development (Phase III), Contract Documents (Phase IV), Bidding and Contract Award (Phase V) and Contract Administration, Project Closeout and Warranty (Phase VI). The Fee shall be expressed as a flat dollar of total construction costs for the Project (the only allowable reimbursable will plan printing costs in the Bidding & Contract Award phase) all other costs are within the Fee of:  
\$ \_\_\_\_\_

The undersigned attests that the information contained within the proposal is accurate to the best of his/her knowledge, and that the A/E he/she represents. If selected, agrees to incorporate the requirement of this RFP in the final contract with the Township.

**Signature of Person Authorized to Submit Proposal:** \_\_\_\_\_

**Typed Name of Signature Above:** \_\_\_\_\_

# OTHER BUSINESS

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# **BOARD MEMBER UPDATES**

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