

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

JIMMIE WILSON, JR.

June 15, 2021 Revised 06-15-2021

Work Session – 5:00pm

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JIMMIE WILSON, JR.
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON



Charter Township of Ypsilanti
Hydro Station

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 544.3690
Fax: (734) 544.3626

www.ytown.org

Date: June 3, 2021
To: Clerk's Office
CC: Brenda Stumbo, Supervisor
From: Michael Saranen, Operation Manager

Subject: Department Report (activities in May 2021)

Activities:

Ford Lake Dam

General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Covid-19 has not impacted operations. Operators had 4 after hour call-ins for May.

Average precipitation for the month of May is around 3.62", this year it was about 2.23".

Below normal rainfall will continue affect river flow.

Regulatory:

For 2021-

- update DSSMP, now planned for 2022
- DSSMR, **Complete**
- Owners Dam Safety Program Review – **Complete**
- EAP annual update and test-
- EAP Training-
- Part 12 Inspection- **Follow-up actions are planned**
- WQ Report – (Data collection begins June 1st)
- Nuisance Plant Plan Report – **Started**
- Wildlife Plan Report –
- Historical Activity Report –
- Gate Certification –
- Security Review – **Started**
- FERC Security Inspection- **Postponed (COVID)**
- FERC Annual Dam Safety Inspection – **Postponed (COVID)**
- Annual DEQ Lake Operation Monitoring Report- **Complete**
- Spillway Assessment Action Plan- **In process, (targeted completion September 2021)**

Projects:

Concrete Repairs- Put together bid documents to address spalling concrete on crest of the concrete spillway. Construction is planned for 2022. Field inspection was conducted on 5/6/21, an assessment report was provided by Barr. Report outlines areas that need repairs within 5 to 10 years.

Sluice Gate Repairs- Board approved replacing last 2 hydraulic panels later this fall. A Purchase Order was approved. Scheduled for October 2021

Bridge Deck Concrete Repairs- Washtenaw County Road Commission is planning a project to preserve the bridge deck, restore the sidewalk that is deteriorating and other items. The sidewalk has been repaired with the remaining work later this summer.

Sluice Stress Analysis- the FERC has requested a detail study of gates. This is common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task.

Powerhouse Service Power Upgrades- Replace the High voltage transformer to correct power issues.

Operation Summary

| 2021 | May | YTD | 5 Year Ave. |
|-------------------------------------------|---------|-----------|-------------------|
| Precipitation total (inches) ¹ | 2.23 | 8.65 | 41.3 ¹ |
| Days Online | 31 | 120 | 359.2 |
| Generation MWH (estimated) | 354.051 | 3,311.132 | 10,696.5 |
| Generation MWH lost (estimated)* | 93.31 | 93.60 | 525.7 |

After Hour Call In

| | | | |
|-----------------------|---|----|----|
| Water levels | 1 | 7 | 43 |
| Mechanical/Electrical | 3 | 8 | 5 |
| Other | 0 | 0 | 2 |
| Totals | 4 | 15 | 50 |

| Recent History | 2016 | 2017 | 2018 | 2019 | 2020 |
|-------------------------------------------|---------|----------|----------|----------|----------|
| Precipitation total (inches) ² | 36.5 | 40.8 | 42.2 | 45.4 | 41.38 |
| Days Online | 359.5 | 362.0 | 364.2 | 350.6 | 359.7 |
| Generation MWH (estimated) | 8,803.4 | 10,744.9 | 10,635.0 | 12,576.7 | 10,722.7 |
| Generation MWH lost (estimated)* | 229.8 | 269.6 | 552.9 | 1,005.8 | 570.2 |

After Hour Call In

| | | | | | |
|-----------------------|----|----|----|----|----|
| Water levels | 31 | 26 | 30 | 69 | 57 |
| Mechanical/Electrical | 4 | 5 | 3 | 4 | 7 |
| Other | 2 | 3 | 0 | 2 | 2 |
| Totals | 37 | 34 | 33 | 75 | 66 |

¹ Preliminary totals from NOAA for Detroit

*losses related to scheduled & unscheduled maintenance and water quality discharges.

Gate Spilling Summary:

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

Sluice Gate Usage Summary:

| Current Year 2021 | Current Year Days Spilled | Current Year Lost KWh* | Current Year Lost \$* | Prior Yr. Lost \$* |
|-----------------------------|------------------------------|---------------------------|--------------------------|-----------------------|
| January | 0 | 0 | 0 | 0 |
| February | 0 | 0 | 0 | 0 |
| March | 0 | 0 | 0 | 0 |
| April | 1.3 | 0 | 0 | 0 |
| May | 11.0 | 93,311 | \$ 5,852 | 0 |
| June | | | | \$ 2,502 |
| July | | | | \$ 3,000 |
| August | | | | 0 |
| September | | | | 0 |
| October | | | | 0 |
| November | | | | 0 |
| December | | | | 0 |
| <hr/> Totals | 12.3 | 93,311 | \$ 5,852 | \$ 5,502 |

*estimated losses from diverting water away from generators for the **purpose improving WQ.**

Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JUNE 15, 2021

5:00pm

1. WRRMA AND WRRMA QUALITY IMPROVEMENT GRANT UPDATE
MICHAEL HOFFMEISTER, RESIDENTIAL SERVICES DIRECTOR
 THEO EGGERMONT, DEPT. OF PUBLIC WORKS
2. AGENDA REVIEWSUPERVISOR STUMBO
3. OTHER DISCUSSION BOARD MEMBERS



Theo Eggermont
Public Works Director

(734) 222-6864

eggermontt@washtenaw.org



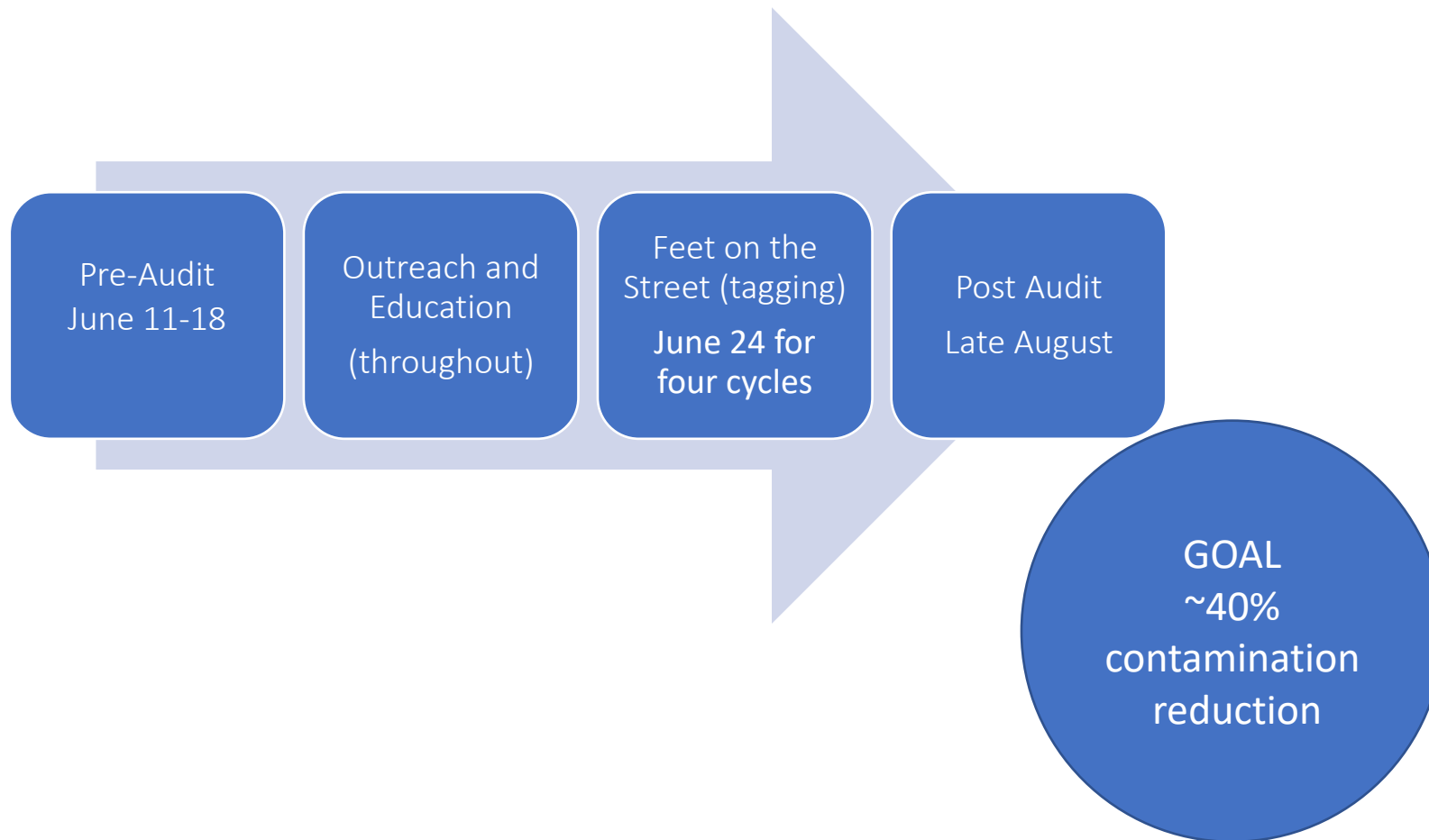
WRRMA: QUALITY IMPROVEMENT GRANT



~30%

contamination rates that
cost the system **money & time**,
and **safety hazards**
for workers.

REDUCING CONTAMINATION: GRANT OVERVIEW



MEASUREMENT

AUDITS

- Find out where we are starting from and where we end up
- Materials sorted by type and determines how much trash is in the recycling by municipality
- June 11-18 Pre-Audit
- Post audit will be scheduled for late August
- Results will be reported back to WRRMA delegates through a follow up press release, and social media



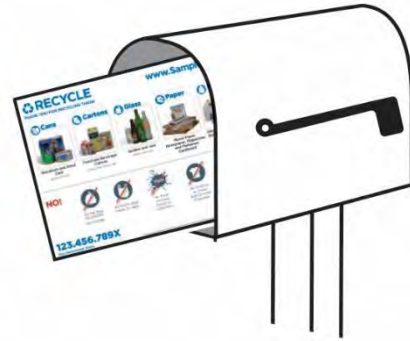
THREE COMMUNICATIONS TO DRIVE PARTICIPATION AND IMPROVE QUALITY

DIRECT OUTREACH

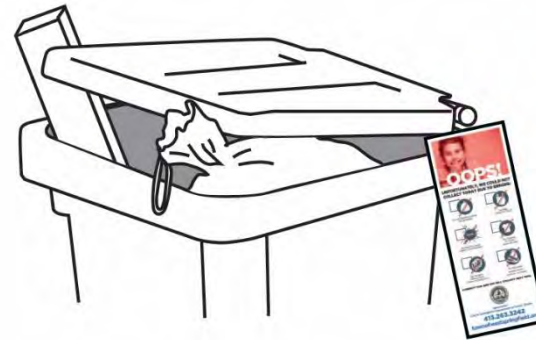
1 INFORM AND TRIGGER

2 PERSONALIZED FEEDBACK

3 ISSUE SPECIFIC COMMUNICATIONS



Annual Info Card Mailer



Curbside Feedback



Top Issue Mailer



Education and Outreach

- Info Card
- Tags
- Top Issue
- Radio
- Social Media
- Newsletters
- “Recycle Search”

RECYCLE THANK YOU FOR RECYCLING THESE:
RECICLE GRACIAS POR RECICLAR ESTOS MATERIALES:

| | | | | |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Paper Papel | Cardboard Cartón | Metal Latas | Plastic Plástico | Glass Vidrio |
| | | | | |
| Paper and Cartons <i>Cajas de cereales, periódicos, revistas, correspondencia y cartón aplastado</i> | Cardboard <i>(flattened) Cartón (aplana los envases de cartón o cartón)</i> | Cans <i>(empty and clean) Latas de aluminio y acero (vacío y seco)</i> | Plastic Bottles, Jars and Jugs <i>(empty and clean) Cocina, lavadero, baño: botellas y recipientes (vacío y seco)</i> | Glass Bottles and Jars <i>(empty and clean) Botellas y frascos (vacío y seco)</i> |

NO!

| | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Do not Bag Recyclables <i>(no garbage) No coloque artículos que se puedan reciclar en una bolsa. (no reciclar basura)</i> | No Plastic Bags or Plastic Wrap <i>(return to retailer) No reciclar bolsas de plástico (devolver a la tienda)</i> | No Tangles, Cords, Hoses, or Chains <i>No reciclar mangueras, cables ni cadenas</i> | No Food or Liquid <i>(empty and dry) No reciclar alimentos ni líquidos (vacíe todos los recipientes)</i> | No Yard Waste <i>No reciclar residuos de jardinería</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|

grandrapidsmi.gov/feetonthestreet
 616.456.3961 or publicworks@grcity.us

**HEY NEIGHBOR,
THE BIGGEST PROBLEM IN OUR RECYCLING IS PLASTIC BAGS.**

Collecting recyclables in a bag?
Empty the contents into the cart.
Return plastic bags to retailers.

DO NOT BAG Recyclables
NO EMPAQUETAR LOS RECICLABLES

grandrapidsmi.gov/feetonthestreet.com

OOPS!

PLEASE LEAVE THESE ITEMS OUT!

| | |
|-------------------------------------------------------------------|-------------------------------------------------------------|
| Do not Bag Recyclables <i>(no garbage)</i> | No Bags <i>(return to retail)</i> |
| YUCK No Food or Liquid <i>(empty all containers)</i> | No Clothing or Linens <i>(drop-off only)</i> |
| No Tangles, Cords, Hoses, Chains or Electronics | No Big Items <i>(wood, plastic, furniture, or metal)</i> |

NEXT TIME WE WON'T BE ABLE TO COLLECT YOUR CART IF WE SEE THESE ITEMS.

Questions?
Call W. Springfield Department of Public Works
413.263.3242
townofwestspringfield.1

NO PLASTIC BAGS!

DO NOT BAG Recyclables

Collecting recyclables in a bag?
Empty the contents into the cart.

Questions or Service Requests?
Call 311 or Visit RecycleByCity.com/Chicago

Tagging program

- Four recycling cycles starting June 24
- Tagging process
- A well-trained team
- Participation can increase



OOPS!

PLEASE LEAVE THESE ITEMS OUT!

- Do not Bag Recyclables (no garbage)
- No Bags (return to retail)
- No Food or Liquid (empty all containers)
- No Clothing or Linens (drop-off only)
- No Tangles, Cords, Hoses, Chains or Electronics
- No Big Items (wood, plastic, furniture, or metal)

NEXT TIME WE WON'T BE ABLE TO COLLECT YOUR CART IF WE SEE THESE ITEMS.

Questions?
Call W. Springfield Department of Public Works
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townofwestspringfield.org



Theo Eggermont

Public Works Director

(734) 222-6864

eggermontt@washtenaw.org



QUESTIONS?

WRRMA: Quality Improvement Grant Program Summary

WRRMA's first [strategic plan](#) is to "increase the quality of recyclables within constituent member communities and measure the results." In 2020, WRRMA was awarded a Quality Improvement Grant worth \$243,605 from EGLE and The Recycling Partnership. The grant aims to reduce contamination in curbside collection for WRRMA members by 40%. Reducing contamination allows for more material to be turned into new products and costs less to process. The material recovery facilities, where WRRMA currently sends recyclables, estimate that ~30% of the material put in recycling bins is contamination.

The grant consists of an ongoing educational campaign, a pre- and post-program audit, and a cart tagging program. The first audit will collect samples from each community at the material recovery facility from June 11-18th. Then over four collection cycles, a trained team will arrive in communities ahead of recycling trucks and briefly check the top layer of recycling for contamination. If contamination is identified, the cart receives an "oops tag", which contains information about what the contamination wrong and a notice that if contamination is repeated, the cart will not be emptied next time. A number for a staffed hotline will be in operation during the grant and is displayed on mailed materials and the tags.

From June through August, WRRMA will deliver a broad-based educational campaign targeting contamination. Before the tagging, a notification mailer will be sent to every household with information about the program and a reminder of what materials are accepted and not accepted in curbside collection. Additional information about the program, what is and isn't recyclable and why will be sent through social media and municipal newsletters. A second mailer will be sent targeting the common contaminant as determined by the first audit. WRRMA has purchased a recycling search engine, called "Waste Wizard", that will allow residents to look up whether materials are recyclable and how to recycle them. The search engine will be listed on the mailer and tags, posted on WRRMA's website, and can be integrated into WRRMA member's municipal websites.

The program has been conducted dozens of times across the United States. There are seven Michigan grantees that will be working to decontaminate their curbside recycling. Novi completed the program in fall of 2020 and reduced contamination by 45%. In Grand Rapids, the number of households who set out their carts (participation rate) increased from 52% in week one to 76% in week four.

At the end of the grant, WRRMA will have information by WRRMA community and as a whole for:

- the percent contamination before and after grant
- the value of the recycled materials as indicated by the audit samples
- the participation rate (how many carts are set out each collection cycle)
- the number of carts that received tags and for what reasons (what contamination was present)
- what materials were searched for using the Waste Wizard

WRRMA plans to use this information to continue to provide targeted and ongoing education and outreach to reduce contamination, provide clarity about recycling, and seek to leverage a better recycling stream to reduce processing costs for members.

The Michigan Recycling Coalition recently held their annual conference and hosted a presentation detailing the Quality Improvement Grant which is available to the public. To learn more, please visit: https://www.youtube.com/watch?v=u_Nl-flzQY4&t=3500s

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

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TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

THIS MEETING WILL BE CONDUCTED ELECTRONICALLY. PLEASE USE THE INSTRUCTIONS BELOW OR VISIT YTOWN.ORG

REGULAR MEETING AGENDA

TUESDAY, JUNE 15, 2021

7:00 P.M.

REVISED 06-15-2021

1. CALL TO ORDER
2. PUBLIC COMMENTS (THREE MINUTES PER PERSON)
3. CONSENT AGENDA
 - A. MINUTES OF THE JUNE 1, 2021 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR JUNE 15, 2021 IN THE AMOUNT OF \$541,364.99
 2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR MAY 2021 IN THE AMOUNT OF \$56,733.10
 3. CLARITY HEALTHCARE ADMIN FEE FOR MAY 2021 IN THE AMOUNT OF \$1,190.00
 - C. TREASURER'S REPORT MAY 2021
4. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST OF SUNRISE HOSPITALITY FOR AN A-1 HOTEL LIQUOR LICENSE FOR USE AT THE HAMPTON INN LOCATED AT 515 JAMES L. HART PKWY
2. REQUEST APPROVAL OF THE FIRST AMENDED ARTICLES OF INCORPORATION OF THE WASHTENAW REGIONAL RESOURCE MANAGEMENT AUTHORITY (WRRMA)
3. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR WINDOW TINTING AT THE CIVIC CENTER TO ALLIED WINDOW IN THE AMOUNT OF \$11,700.00 BUDGETED IN LINE ITEM 101-265-000-818-001
4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 1106 E. MICHIGAN AVE. AND 109 JOHNSON ST. BUDGET IN LINE ITEM #101-950-000-801-023
5. REQUEST TO FORMALLY APPROVE AN AGREEMENT WITH DTE FOR STREETLIGHTING FOR THE US-12 PHASE 2 ROAD IMPROVEMENT PROJECT
6. REQUEST TO CANCEL THE AUGUST 3, 2021 BOARD OF TRUSTEES MEETING DUE TO THE SPECIAL ELECTION

7. REQUEST TO WAIVE THE FINANCIAL POLICY AND PURCHASE TWO (2) RADAR DISPLAY SPEED TRAILERS FROM KUSTOM SIGNALS, INC. IN THE AMOUNT OF \$12,710.00 BUDGETED IN LINE ITEM #266-301-000-977-000

AUTHORIZATIONS AND BIDS

1. REQUEST TO SEEK SEALED BIDS FOR THE RENOVATION OF THE FIRE HEADQUARTERS DORMITORY BATHROOM LOCATED AT 222S. FORD BLVD.

OTHER BUSINESS

BOARD MEMBER UPDATES

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN, II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

**Charter Township of Ypsilanti
Public Meeting Notice
Board of Trustees Work Session and Regular Meeting
June 15, 2021 5:00pm**

PLEASE TAKE NOTICE that the Charter Township of Ypsilanti Board of Trustees will hold a Work Session (5:00pm) and Regular Meeting (7:00pm) scheduled for June 15, 2021 at 5:00pm. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 approved under Washtenaw County Resolution 21-050.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Clerk's Office at 734-484-4700, at least two business days prior to the meeting.

Meeting Information:

Hi there,

You are invited to a Zoom webinar.

When: Jun 15, 2021 05:00 PM Eastern Time (US and Canada)

Topic: Township Board of Trustees Work Session and Regular Meeting June 15, 2021

Please click the link below to join the webinar:

<https://ytown.zoom.us/j/92790850043>

Or One tap mobile :

US: +13126266799,,92790850043# or +19292056099,,92790850043#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 927 9085 0043

International numbers available: <https://ytown.zoom.us/j/92790850043>

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

If you have any further questions or concerns, please call 734-484-4700 or email Clerk Heather Jarrell Roe at hjarrellroe@ytown.org or Deputy Clerk Lisa Stanfield at lstanfield@ytown.org.

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 6:00 p.m. on a Zoom Virtual Board meeting.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: Gloria Peterson, Debbie Swanson, Jimmie Wilson, John Newman
(All members stated that they were present in Ypsilanti Township)

Members Absent: none

Legal Counsel: Wm. Douglas Winters

1. OPTICOM TRAFFIC PREEMPTION SYSTEM PRESENTATION – TERRY MARTIN

Eric Copeland, Fire Chief stated that they were looking for a system that would help them to improve their response times on calls. He said that they were looking for a way to safely bring their fire engines in an emergency through the area of the US12 interchange. He said preemption is a system that would allow emergency vehicles to go through traffic lights on the green signal which would improve their response times.

Terry Martin, Product Manager for Carrier and Gable. He stated that Carrier and Gable is a company that has been in business for 75 years. He said that they specialize in the intelligence that goes into intersections. He said that just about every city in Michigan uses their systems. Mr. Martin said his position with Carrier and Gable is to support first responders with a focus on Opticom. He explained how the system works to improve response times for emergency vehicles by 25%.

Supervisor Stumbo stated this may be on the next agenda for the Board to approve the purchase of the Opticom Traffic Preemption System.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 WORK SESSION
PAGE 2**

The meeting was adjourned at approximately 6:52PM.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. done as Zoom Virtual Board meeting.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: John Newman, Gloria Peterson,
Debbie Swanson, and Jimmie Wilson, Jr.
(All members stated that they were present in Ypsilanti Township)

Members Absent: none

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS (THREE MINUTES PER PERSON)

Monica Ross-Williams, Township Resident stated that at a YMCA Board Meeting a statement was made referring to Ypsilanti as Ypsitucky. She stated it was made at the meeting when it was asked if Brenda Stumbo still supported a recreation center to be built in the eastern side of Washtenaw County. She said she doesn't believe the Ypsitucky comment was referring to Brenda Stumbo but it was addressed to the Ypsilanti community. Ms. Ross-Williams said she let the board know she was highly offended by the comment.

CONSENT AGENDA

A. MINUTES OF THE MAY 18, 2021 REGULAR MEETING

B. STATEMENTS AND CHECKS FOR JUNE 1, 2021 IN THE AMOUNT OF \$623,836.61

A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve the Consent Agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated regarding the YMCA he sent the current board information regarding Ypsilanti Townships' obligations on our Resolutions. He said as the Township opens up he hopes to have in person meetings in closed session with the board as it pertains to the agreement with the YMCA. He said there are conditions attached to the Resolution that have not been fulfilled by the YMCA. He said that Van Buren Township completed a feasibility study that included Ypsilanti and Ypsilanti Township regarding an addition to their recreation center.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 REGULAR BOARD MEETING
PAGE 2**

Attorney Winters stated the Township utilizes 44 of DTE light poles for 48 camera attachments. He said in October 2020 the Township received a contract with attachments from DTE. He said that if we had signed the contract it would have made the current pole locations and attachments we were using unauthorized and DTE could assess a significant penalty. He said we met with DTE in March 2021 and submitted a proposal. He said today he received an email from Daniel Crabtree stating he accepted the Township proposal that all the previous attachments and pole locations were authorized but going forward there would be a process to follow and they will start billing the Township on a quarterly basis.

Attorney Winters said the Township Liquor Committee is continuing to review and process liquor licenses.

Attorney Winters stated the staff representative for AFSCME is back and will be discussing some matters internally regarding the AFSCME negotiations. He said he and Karen Wallin will be involved in this negotiation and possibly the full time Officials within the next few weeks.

Attorney Winters stated they are still fine tuning the particulars of the Industrial Revitalization District. He said he believes they will have a public presentation by September 2021.

Supervisor Stumbo stated she will work with Attorney Winters to schedule the closed session regarding the YMCA. She said she wants to make sure the YMCA proposal is in alignment with what the Board actually approved. Supervisor Stumbo stated they have learned that several YMCA's in Michigan and across the United States have closed in the past several years. She said this delay has shined a light on things especially with the comments that were made at the YMCA Board meeting and what some people think about our community. Supervisor Stumbo stated our residents were promised 11 years ago a recreation center and we still do not have one. She said it is a dream come true to have one and our residents deserve to have one. She said we will continue to work toward accomplishing it.

NEW BUSINESS

**1. REQUEST FOR APPROVAL OF A PERSONAL LEAVE OF ABSENCE FOR A
TEAMSTER EMPLOYEE IN ACCORDANCE WITH THE TEAMSTER BARGAINING
AGREEMENT**

**A Motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to
Approve a Personal Leave of Absence for a Teamster Employee in Accordance
with the Teamster Bargaining Agreement.**

The motion was carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 REGULAR BOARD MEETING
PAGE 3**

- 2. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE TO CONTRACT WELDING FOR THE REPLACEMENT OF A BOAT DOCK AT FORD LAKE PARK IN THE AMOUNT OF \$8,859.00 BUDGETED IN LINE ITEM #212-212-000-931-775**

Attorney Winters stated the Contractor should provide a copy of their insurance policy to make sure it includes liability and workmans' comprehensive coverage.

A Motion was made by Treasurer Eldridge, supported by Trustee Wilson, to Approve a Request to Waive the Financial Policy and Award the Low Quote to Contract Welding for the Replacement of a Boat Dock at Ford Lake Park in the Amount of \$8,859.00 Budgeted in Line Item #212-212-000-931-775.

The motion was carried unanimously.

- 3. REQUEST APPROVAL OF CHANGE ORDER #1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH STANTEC TO REBID THE LOONFEATHER RENOVATION PROJECT IN THE AMOUNT OF \$3,850.00 TO BE BUDGETED IN LINE ITEM #212-970-000-975-587 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A Motion was made by Clerk Jarrell Roe, supported by Trustee Swanson to Approve Change Order #1 to the Professional Services Agreement with Stantec to Rebid the Loonfeather Renovation Project in the Amount of \$3,850.00 to be Budgeted in Line Item #212-970-000-975-587 Contingent Upon Approval of the Budget Amendment (see attached).

The motion was carried unanimously.

- 4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 1532 OUTER LANE DRIVE, 752 OSWEGO AVENUE AND 276 DEVONSHIRE BUDGETED IN LINE ITEM #101-950-000-801-023**

Michael Radzik, OCS Director explained that at 1532 Outer Lane Drive they have had numerous violations throughout the last several years. He said at 276 Devonshire is a vacant house and they have spent many hours picking up debris and mowing the grass. He said they are unable to locate the owner. He said at 752 Oswego there is a new owner of the property. He said it is a rental property and was just recently occupied. He said on May 8th there were two 911 calls which resulted in massive Police responses. Mr. Radzik stated the first call came from neighbors because the street was blocked with people and cars. He said when the Police arrived they saw at least 300 people attending a party at this house. He said many people ran when the Police arrived. He said a fight broke out with some of the party attendees and a neighbor. Mr. Radzik stated that less than 24 hours later another 911 call that reported about 100 people were attending a bonfire at the house and were loud and disorderly. He said when the Police arrived attendees scattered and then several fights broke out. Mr. Radzik stated the Deputies spoke with the tenants and the landlord. He said the landlords' response was that if it

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 REGULAR BOARD MEETING
PAGE 4**

happened again maybe he would do something. He said there continues to be loud noise and disturbances at this residence until 4:00 a.m. and the neighbors are very upset and want this to stop.

A Motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve the Request to Authorize Circuit Court Litigation to Abate Public Nuisances Located at 1532 Outer Lane Drive, 752 Oswego Avenue and 276 Devonshire Budgeted in Line Item #101-950-000-801-023.

The motion was carried unanimously.

5. REQUEST TO AUTHORIZATION FOR THE SUPERVISOR AND CLERK TO SIGN AN AGREEMENT WITH DTE FOR LIGHTING FOR THE US-12 PHASE 2 ROAD IMPROVEMENT PROJECT WITH YEARLY OPERATION COSTS NOT TO EXCEED \$35,000.00

A Motion was made by Trustee Peterson, supported by Treasurer Eldridge to Approve the Authorization for the Supervisor and Clerk to Sign an Agreement with DTE for Lighting for the US-12 Phase 2 Road Improvement Project with Yearly Operation Costs not to Exceed \$35,000.00.

Supervisor Stumbo stated she and the other two full time Officials have met with DTE. She said they want to make sure it is not too much lighting but that it will make this area safer.

The motion was carried unanimously.

6. BUDGET AMENDMENT #8

A Motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve Budget Amendment #8 (see attached).

The motion was carried unanimously.

BOARD MEMBER UPDATES

Trustee Wilson stated he has had problems with his computer during this meeting and he will be glad to hopefully have in person board meetings in July.

Clerk Jarrell Roe stated she and other board members have been working with quality of life issues and they are hoping to roll out some of those improvements in partnership with the County Sheriffs' Office, Habitat for Humanity, and the West Willow Neighborhood Watch Association. She said they hope the first part will be signs which focus on the positive behaviors that they want to see implemented. She said the Clerks' Office has been working on election prep by getting things ordered and ready to go for the August 3, 2021 election. She said they will be sending out a mailer to residents explaining the proposals that will be on the ballot.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 1, 2021 REGULAR BOARD MEETING
PAGE 5**

Supervisor Stumbo stated this is not an increase in the levy. She said it is the same millage levy as 2013.

Trustee Swanson thanked resident Monica Ross-Williams in bringing it to our attention the derogatory comment that was said at a YMCA Board meeting about Ypsilanti. She thank Ms. Ross-Williams and the other two individual who spoke up for our community. She said we are proud of our community. She said any entity that would reduce us to something that doesn't express the strength of us is not acceptable behavior.

A motion was made by Trustee Peterson, supported by Treasurer Eldridge to Adjourn.

Motion carried unanimously.

The meeting was adjourned at approximately 7:43PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**



PROFESSIONAL SERVICES AGREEMENT CHANGE ORDER

Change Order # 1 Date 14 May 2021

"Stantec" Stantec Consulting Michigan Inc.
Stantec Project # 2075154400
3754 Ranchero Drive
Ann Arbor, MI 48103
Ph: (734) 263-9031
email: claire.martin@stantec.com

Client Charter Township of Ypsilanti
Client Project # n/a
7200 South Huron River Drive
Ypsilanti, MI 48197
Ph: (734) 544-3515
email: mhoffmeister@ytown.org

Project Name and Location: Loonfeather Point Park Improvements, Ypsilanti, MI

In accordance with the original Professional Services Agreement dated 16 September 2020 and Change Orders thereto, the Agreement changes as detailed below are hereby authorized.

See attached email dated April 30, 2021 for details of change order #1.

| | | | |
|------------------------------|--|-----------|------------------|
| Total fees this Change Order | | \$ | 3,850.00 |
| Original agreement amount | | \$ | 58,696.00 |
| Change Order Number | | \$ | - |
| Change Order Number | | \$ | - |
| Change Order Number | | \$ | - |
| Change Order Number | | \$ | - |
| Total Agreement | | \$ | 62,546.00 |

Effect on Schedule: Re-bidding of the project will extend the original schedule by two months.

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

Stantec Consulting Michigan Inc.

Mark Pascoe, Principal
Print Name and Title

Signature

Date Signed:

May 14, 2021

Charter Township of Ypsilanti

Brenda L. Stumbo, Supervisor / Heather Janell Poe, Clerk
Print Name and Title

Signature

Date Signed:

June 2, 2021

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #8**

June 1, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

212 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII)

Total Increase \$3,850.00

Request to increase the budget for a change order of the Loonfeather renovation project. Additional professional services of StanTec is needed to assist in the re-bid of the project. This will be funded by an appropriation of prior year fund balance.

| | | | |
|----------------------|--------------------------------|----------------------------|---------------------------------|
| Revenues: | Prior Year Fund Balance | 212-000-000-699.000 | \$3,850.00 |
| | | Net Revenues | <u><u>\$3,850.00</u></u> |
| Expenditures: | Loonfeather Park | 212-970-000-975.775 | \$3,850.00 |
| | | Net Expenditures | <u><u>\$3,850.00</u></u> |

Motion to Amend the 2021 Budget (#8)

Move to increase the Bike, Sidewalk, Rec, Roads Fund budget by \$3,850 to \$1,940,598 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JUNE 15, 2021 BOARD MEETING

| | | |
|---------------------------|----|-------------------|
| ACCOUNTS PAYABLE CHECKS - | \$ | 257,841.90 |
| HAND CHECKS - | \$ | 273,285.06 |
| CREDIT CARD PURCHASES- | \$ | <u>10,238.03</u> |
| GRAND TOTAL - | \$ | 541,364.99 |

Clarity Health Care Deductible –

| | |
|-------------|-------------------|
| ACH EFT - | \$56,733.10 (MAY) |
| ADMIN FEE - | \$1,190.00 (MAY) |

| Check Date | Check | Vendor Name | Amount |
|------------|--------|-----------------------------------|------------|
| Bank AP AP | | | |
| 06/15/2021 | 188093 | A & R TOTAL CONSTRUCTION, INC. | 572.00 |
| 06/15/2021 | 188094 | A DESIGN LINE | 255.90 |
| 06/15/2021 | 188095 | AAA AUTO PARTS & SERVICE | 2,615.87 |
| 06/15/2021 | 188096 | ALLGRAPHICS CORPORATION | 2,417.10 |
| 06/15/2021 | 188097 | AMAZON CAPITAL SERVICES | 2,294.74 |
| 06/15/2021 | 188098 | ANDREW BECKER | 160.00 |
| 06/15/2021 | 188099 | ANN ARBOR CLEANING SUPPLY | 118.35 |
| 06/15/2021 | 188100 | ANN ARBOR WELDING SUPPLY CO | 132.02 |
| 06/15/2021 | 188101 | APOLLO FIRE EQUIPMENT CO. | 457.00 |
| 06/15/2021 | 188102 | APPLIED IMAGING | 1,408.85 |
| 06/15/2021 | 188103 | ARIANA HERRERA-WILDER | 15.00 |
| 06/15/2021 | 188104 | AUTO VALUE YPSILANTI | 83.00 |
| 06/15/2021 | 188105 | BARR ENGINEERING COMPANY | 7,624.23 |
| 06/15/2021 | 188106 | BEST BUY BUS. ADVANTAGE ACCT. | 15.89 |
| 06/15/2021 | 188107 | CASSANDRA KELLY | 15.00 |
| 06/15/2021 | 188108 | CERTASITE, LLC | 2,024.20 |
| 06/15/2021 | 188109 | CONTI | 18,031.80 |
| 06/15/2021 | 188110 | COURT INNOVATIONS INC | 540.00 |
| 06/15/2021 | 188111 | CRYSTAL FLASH, INC. | 3,061.83 |
| 06/15/2021 | 188112 | DANIEL STUDER | 80.00 |
| 06/15/2021 | 188113 | DEANGELIS HEATING & COOLING | 165.00 |
| 06/15/2021 | 188114 | DELUX RENTAL | 109.90 |
| 06/15/2021 | 188115 | DOUBLETREE HOTEL BAY CITY | 249.90 |
| 06/15/2021 | 188116 | FAST SIGNS | 540.00 |
| 06/15/2021 | 188117 | GARY TURNBULL | 60.00 |
| 06/15/2021 | 188118 | GRAINGER | 297.73 |
| 06/15/2021 | 188119 | GRIFFIN PEST SOLUTIONS | 61.00 |
| 06/15/2021 | 188120 | HOME DEPOT | 1,054.29 |
| 06/15/2021 | 188121 | JEFFERSON NEEL | 80.00 |
| 06/15/2021 | 188122 | LAWRENCE HENDRICKS | 60.00 |
| 06/15/2021 | 188123 | LOOKING GOOD LAWN | 8,480.00 |
| 06/15/2021 | 188124 | LOWE'S | 122.00 |
| 06/15/2021 | 188125 | MARC DUTTON IRRIGATION, INC. | 2,935.93 |
| 06/15/2021 | 188126 | MCLAIN AND WINTERS | 140,842.81 |
| 06/15/2021 | 188127 | MENARDS, INC. | 10.77 |
| 06/15/2021 | 188128 | MICHIGAN LINEN SERVICE, INC. | 957.21 |
| 06/15/2021 | 188129 | MICHIGAN POWER RODDING | 950.00 |
| 06/15/2021 | 188130 | MICHIGAN RECREATION & PARK ASSOC. | 805.00 |
| 06/15/2021 | 188131 | MIDWEST ENVIRO SOLUTIONS | 3,000.00 |
| 06/15/2021 | 188132 | NAPA AUTO PARTS* | 16.56 |
| 06/15/2021 | 188133 | NFPA | 64.85 |
| 06/15/2021 | 188134 | NYE UNIFORM EAST | 1,645.70 |
| 06/15/2021 | 188135 | OFFICE EXPRESS | 10.37 |
| 06/15/2021 | 188136 | PARKWAY SERVICES, INC. | 130.00 |
| 06/15/2021 | 188137 | PEPSI BEVERAGES COMPANY | 469.12 |
| 06/15/2021 | 188138 | PETER POWER | 1,225.00 |
| 06/15/2021 | 188139 | PITTSFIELD CHARTER TOWNSHIP | 248.60 |
| 06/15/2021 | 188140 | PRINTING SYSTEMS | 571.35 |
| 06/15/2021 | 188141 | RHETT REYES | 1,852.50 |
| 06/15/2021 | 188142 | SAF PLAY SERVICES, INC. | 3,925.00 |
| 06/15/2021 | 188143 | SAM'S CLUB DIRECT | 9.76 |
| 06/15/2021 | 188144 | SAMANTHA ALAPERT | 306.08 |
| 06/15/2021 | 188145 | SIGNS BY TOMORROW | 30.00 |
| 06/15/2021 | 188146 | SITEONE LANDSCAPE SUPPLY, LLC | 128.74 |
| 06/15/2021 | 188147 | SOUTHERN COMPUTER WAREHOUSE | 558.91 |
| 06/15/2021 | 188148 | SPARTAN DISTRIBUTORS | 9,507.48 |
| 06/15/2021 | 188149 | SPICER GROUP | 1,318.00 |
| 06/15/2021 | 188150 | STANTEC | 6,056.00 |
| 06/15/2021 | 188151 | STAPLES* - ACCOUNT #1026071 | 731.26 |
| 06/15/2021 | 188152 | STERICYCLE INC | 233.04 |
| 06/15/2021 | 188153 | TARGET SPECIALTY PRODUCTS | 5,086.47 |
| 06/15/2021 | 188154 | TODD BARBER | 3,000.00 |
| 06/15/2021 | 188155 | TRACTOR SUPPLY COMPANY | 281.94 |
| 06/15/2021 | 188156 | TRUGREEN | 2,043.50 |
| 06/15/2021 | 188157 | ULTIMATE BODY, INC | 3,070.00 |
| 06/15/2021 | 188158 | UNIFIRST CORPORATION | 238.71 |
| 06/15/2021 | 188159 | UNITED STATES POSTAL SERVICE | 10,000.00 |
| 06/15/2021 | 188160 | UTILITIES INSTRUMENTATION SERV | 510.00 |
| 06/15/2021 | 188161 | VICTORY LANE | 39.55 |
| 06/15/2021 | 188162 | W.J. O'NEIL COMPANY | 527.00 |
| 06/15/2021 | 188163 | WASHTENAW COUNTY HEALTH DEPT. | 134.00 |
| 06/15/2021 | 188164 | WASHTENAW COUNTY HEALTH DEPT. | 245.00 |
| 06/15/2021 | 188165 | WASHTENAW COUNTY LEGAL NEWS | 145.00 |
| 06/15/2021 | 188166 | WASHTENAW COUNTY ROAD COMMISSION | 452.88 |
| 06/15/2021 | 188167 | WASHTENAW COUNTY SHERIFF'S OFFICE | 201.00 |
| 06/15/2021 | 188168 | YPSILANTI ACE HARDWARE | 124.21 |

A/P Checks

AP TOTALS:

06/09/2021 03:50 PM
User: mharris
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2
CHECK NUMBERS 188093 - 188168

| Check Date | Check | Vendor Name | Amount |
|----------------------------|-------|-------------|-------------------|
| Total of 76 Checks: | | | 257,841.90 |
| Less 0 Void Checks: | | | 0.00 |
| Total of 76 Disbursements: | | | <u>257,841.90</u> |

| Check Date | Check | Vendor Name | Amount |
|------------|--------|----------------------------------|------------|
| Bank AP AP | | | |
| 05/27/2021 | 188075 | BLUE CROSS BLUE SHIELD OF MI | 196,476.55 |
| 05/27/2021 | 188076 | BLUE CROSS BLUE SHIELD OF MI | 30,552.70 |
| 05/27/2021 | 188077 | DEARBORN NATIONAL LIFE INSURANCE | 4,745.90 |
| 05/27/2021 | 188078 | DELTA DENTAL PLAN OF MICHIGAN | 12,770.24 |
| 05/27/2021 | 188079 | POSTMASTER | 1,973.99 |
| 05/27/2021 | 188080 | VISION SERVICE PLAN | 3,743.05 |
| 05/28/2021 | 188081 | COMCAST CABLE | 363.77 |
| 05/28/2021 | 188082 | DTE ENERGY | 7,972.92 |
| 06/01/2021 | 188083 | FEDERAL EXPRESS CORPORATION | 177.02 |
| 06/02/2021 | 188084 | AT & T | 428.53 |
| 06/02/2021 | 188085 | AT & T | 39.21 |
| 06/02/2021 | 188086 | CLEAR RATE COMMUNICATIONS, INC | 872.10 |
| 06/02/2021 | 188087 | COMCAST BUSINESS | 3,591.44 |
| 06/02/2021 | 188088 | CONSTELLATION NEW ENERGY | 5,270.06 |
| 06/02/2021 | 188089 | DTE ENERGY | 3,626.40 |
| 06/02/2021 | 188090 | WASTE MANAGEMENT | 60.14 |
| 06/02/2021 | 188091 | WASTE MANAGEMENT | 134.83 |
| 06/02/2021 | 188092 | YPSILANTI COMMUNITY | 486.21 |

AP TOTALS:

| | |
|----------------------------|-------------------|
| Total of 18 Checks: | 273,285.06 |
| Less 0 Void Checks: | 0.00 |
| Total of 18 Disbursements: | <u>273,285.06</u> |

| Check Date | Check | Vendor Name | Description | Amount |
|-------------------------------------|-------|---------------|------------------------------------------|------------------|
| Bank CARDS COMERICA COMMERICAL CARD | | | | |
| 06/15/2021 | 68(E) | COMERICA BANK | OPERATING SUPPLIES AND FOOD AND BEVERAGE | 453.69 |
| | | | OPERATING SUPPLIES AND FOOD FOR RESALE | 282.96 |
| | | | BACKGROUNDS FOR LIQUOR LICENSE APPLICANT | 20.00 |
| | | | BACKGROUND FOR LIQUOR LICENSE FOR RADZIK | 10.00 |
| | | | UNIFORM PANTS | 159.96 |
| | | | REPLENISH PLOTTER PAPER | 179.74 |
| | | | ANNUAL SUBSCRIPTION FOR CANVA | 119.40 |
| | | | NOV POSTING SIGN FOR VEGETATION CODE ENF | 800.00 |
| | | | OSHA TRAINING | 90.00 |
| | | | PESTICIDE 3B EXAM FOR JEFF WILLIAMS | 55.00 |
| | | | PORTEUS KIOSK SERVER | 610.00 |
| | | | PICKLEBALL EQUIPMENT | 590.94 |
| | | | BOTTLE WATER AND KITCHEN SUPPLIES | 266.34 |
| | | | ROCKETCHAT ENTERPRISE EDITION | 6,600.00 |
| | | | | <u>10,238.03</u> |
| CARDS TOTALS: | | | | |
| Total of 1 Checks: | | | | 10,238.03 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 1 Disbursements: | | | | <u>10,238.03</u> |

**OFFICE OF THE TREASURER
STAN ELDRIDGE**



**MONTHLY TREASURER'S REPORT
MAY 1, 2021 THROUGH MAY 31, 2021**

| <u>Account Name</u> | <u>Beginning Balance</u> | <u>Cash Receipts</u> | <u>Cash Disbursements</u> | <u>Ending Balance</u> |
|----------------------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|
| 101 - General Fund | 7,995,936.43 | 1,094,239.55 | 1,528,331.23 | 7,561,844.75 |
| 101 - Payroll | 280,137.37 | 653,709.41 | 659,368.47 | 274,478.31 |
| 101 - Willow Run Escrow | 145,376.85 | 1.24 | 0.00 | 145,378.09 |
| 206 - Fire Department | 4,158,502.59 | 92,757.23 | 687,092.75 | 3,564,167.07 |
| 208 - Parks Fund | 21,277.08 | 0.16 | 539.49 | 20,737.75 |
| 212 - Roads/Bike Path/Rec/General Fund | 1,598,022.02 | 1,341,425.31 | 21,353.87 | 2,918,093.46 |
| 226 - Environmental Services | 3,403,518.52 | 232.37 | 286,668.63 | 3,117,082.26 |
| 230 - Recreation | 88,157.73 | 20,316.22 | 60,131.00 | 48,342.95 |
| 236 - 14-B District Court | 70,895.16 | 172,336.87 | 160,687.99 | 82,544.04 |
| 244 - Economic Development | 70,454.57 | 0.54 | 0.00 | 70,455.11 |
| 249 - Building Department Fund | 1,542,680.60 | 93,615.17 | 77,650.10 | 1,558,645.67 |
| 250 - LDFA Tax | 98,565.81 | 0.15 | 78,571.57 | 19,994.39 |
| 252 - Hydro Station Fund | 800,716.47 | 54,301.84 | 25,440.56 | 829,577.75 |
| 266 - Law Enforcement Fund | 9,810,062.12 | 18,409.48 | 151,157.85 | 9,677,313.75 |
| 398 - LDFA 2006 Bonds | 22,876.74 | 0.17 | 0.00 | 22,876.91 |
| 584 - Green Oaks Golf Course | 165,000.17 | 113,531.17 | 74,191.40 | 204,339.94 |
| 590 - Compost Site | 817,293.17 | 59,850.15 | 29,169.61 | 847,973.71 |
| 595 - Motor Pool | 298,471.80 | 57,711.28 | 5,128.33 | 351,054.75 |
| 701 - General Tax Collection | 66,091.17 | 46,744.01 | 15,094.96 | 97,740.22 |
| 703 - Current Tax Collections | 1,280,187.67 | 2,120.32 | 1,232,302.31 | 50,005.68 |
| 707 - Bonds & Escrow/GreenTop | 1,448,154.30 | 27,657.22 | 29,004.58 | 1,446,806.94 |
| 708 - Fire Withholding Bonds | 157,076.54 | 1.34 | 0.00 | 157,077.88 |
| 893 - Nuisance Abatement Fund | 73,111.64 | 760.56 | 1,060.00 | 72,812.20 |
| GRAND TOTAL | <u>34,412,566.51</u> | <u>3,849,721.76</u> | <u>5,122,944.70</u> | <u>33,139,343.57</u> |

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMY WILSON JR.



Charter Township of Ypsilanti

Liquor Committee

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-1002
Fax: (734) 484-5155
ytown.org

MEMORANDUM

TO: Charter Township Board of Trustees

FROM: Stan Eldridge – Liquor Committee Member
Debbie Swanson – Liquor Committee Member
Jimmie Wilson, Jr. – Liquor Committee Member

DATE: June 9, 2021

RE: **Liquor Committee recommendation for denial for an A–Hotel Liquor License requested by Sunrise Hospitality, Inc for use at Hampton Inn & Suites located at 515 James L. Hart Parkway.**

On June 8, 2021, the members of the Charter Township of Ypsilanti Liquor Committee met with the applicant to hear their request for a A–Hotel Liquor License for their Hampton Inn & Suites hotel located at 515 James L. Hart Parkway, which they indicated is a requirement from their franchise agreement with their parent company, Hilton Worldwide.

After reviewing the application and speaking with the applicant, the members of the Township Liquor Committee are recommending to the Board of Trustees that this application be denied at this time.

The hotel has only been in operation for a short time span, occupant capacity is not yet at the desired level that the applicant is seeking and there are other available remedies for the applicant to achieve their objective.

Your consideration in this matter is appreciated. Should you have any questions, please feel free Contact a member of the Township Liquor Committee.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

TO: Heather Jarrell Roe, Clerk
Liquor Committee

FROM: Michael Radzik, OCS Director

COPY: Doug Winters, Township Attorney

SUBJECT: Liquor License Application Investigation
Sunrise Hospitality, Inc.
Hampton Inn & Suites – 515 James L. Hart Pkwy

DATE: May 21, 2021

An application for a Township Liquor License to facilitate issuance of a A-Hotel Michigan Liquor License was assigned to me for investigation.

APPLICANT

| | | |
|---------------------------|------------|------------------------|
| Sunrise Hospitality, Inc. | for use at | Hampton Inn & Suites |
| 8135 State Route 108 | | 515 James L. Hart Pkwy |
| Wauseon, OH 43567 | | Ypsilanti, MI 48197 |

Submitted by: Hitesh Patel
626 River Front Dr
Defiance, OH 43512
419-438-7860
hgpatel@hotmail.com

Resident Agent: Ramesh Patel
5752 Hamptons Dr
Monclova, OH 43542
419-340-1007
Valam1008@gmail.com

LICENSE INFORMATION

The applicant is seeking approval for a **A-Hotel liquor license** for the recently completed Hampton Inn & Suites hotel. The applicant indicated the desire to sell beer and wine to hotel guests from the hotel lobby's "Marketplace" so guests don't have to leave the property. He also indicated the liquor license was a franchise requirement.

CHARTER TOWNSHIP OF YPSILANTI

The **A-Hotel** license allows a hotel that has a minimum of 25 rooms to **sell and serve beer and wine to guests, and to allow guests to take the alcohol to their rooms for consumption.** It may be issued as a quota, resort, RDA, DDA, or special act license by the Michigan Liquor Control Commission (MLCC), however at this time it is available in Ypsilanti Township only as a quota license due to current circumstances. Ypsilanti Township has five (5) on-premise quota licenses available from its state-restricted allotment of 36 licenses.

For the Committee's knowledge, as of this writing there are 36 on-premise retail licenses being held in escrow in Washtenaw County; many of those escrowed licenses are undoubtedly available to be purchased as a result of the economic consequences of the COVID-19 pandemic. The applicant has an option to seek to purchase any on-premise retail license in a private transaction and reclassify it to a A-Hotel license if necessary. The MLCC offers a process by which the owner of any type of on-premise retail license, such as Class C, Tavern, etc., may apply to "Transfer Classification" of the license to a different on-premise retail license type. If that were to occur, the applicant would still require the same township liquor license as this current application seeks to obtain.

PROPOSED LOCATION

515 James L. Hart Pkwy Ypsilanti, MI 48197 (industrial park west of Huron Rd)

- Zoning district: Town Center 1
- 56,240 sf, 4-story hotel (new construction)
- 88 rooms, exercise area, indoor pool, meeting rooms and business offices
- **Applicant Total Investment: \$7,303,930**
 - Construction: \$6,251,615
 - Site work: \$516,315
 - Land acquisition: \$536,000



**CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN**

LIQUOR LICENSE APPLICATION AND QUESTIONNAIRE

The Township Board of Ypsilanti is responsible to the residents of the township. Therefore, liquor licenses will be granted when it is in the best interest of the citizens of the township to do so. Those applications which indicate substantial benefit to the residents of the township will receive the highest consideration. The following criteria will be used to determine the most eligible applicants.

1. Location of business should be easily accessible and adjacent to populated areas of the township.
2. Located on or adjacent to, major traffic arteries.
3. Size and patron capacity of facility.
4. Number of jobs to be created.

DATE: Dec. 15 2020
Mo. Day Year

1. Applicant (s) *Names Sunrise Hospitality Inc.

Address Business Hampton Inn & Suites
515 James L. Hart Parkway
Home Ypsilanti, MI. 48197
Hitesh Patel
Phone 419) 438-7860

*If Corporation provide names and home addresses of executives on separate sheet.
IF BUSINESS IS PRESENTLY IN OPERATION COMPLETE QUESTION 2 AND 3.
IF BUSINESS IS NOT IN OPERATION, GO TO QUESTION 4

What type of License is being requested: A Hotel license

Questions regarding this document should be directed to the Township Clerk.

Ypsilanti Township Liquor License and Application

2.

A. Name and address of business for which license is intended:

Hampton Inn & Suites
515 James L. Hart Parkway
Ypsilanti, MI. 48197

B. The business has been in operation for \ years.

Capacity of business for that time period?

NOT OPEN YET

C. Primary purpose of business ? Hotel

D. Have you ever been granted a Michigan or other state liquor license?

If yes, explain: Yes. Ohio
for Hotel & Restaurant

E. If license is granted, will the business stay in the same location? Yes

F. What is the present patron capacity? _____

G. What is the square footage of the building? 55,265

H. How many employees on existing staff? about 20

I. Hours of Operations? 24 hours

Ypsilanti Township Liquor License and Application

3. If license request is granted, will any of the following occur, if not go to #4

- A. Renovations to building? If yes, explain: _____

- B. Estimated costs of renovations? _____
- C. Will patron capacity increase? If yes, to how many? _____
- D. Will number of employees be increased? _____
If so, by how many? _____

4. If the business for which the liquor license does not presently exist, complete the following items:

- A. Location of proposed site? Junction at Huronst & James L. Heck Parkway
- B. Size of facility to be erected? N/A
- C. Estimated cost of facility? N/A
- D. Expected staff requirements? 1 OR 2
- E. Expected patron capacity? N/A
- F. What will be the primary purpose of the business?
Due to Franchise Requirement & guest convenience
- G. Does the property have the necessary zoning? Yes
- H. Has a building permit been issued? Yes
- I. Will the facility be built if a license is not granted? Yes

Ypsilanti Township Liquor License and Application

5. As was stated earlier, the Township Board is obligated to award liquor licenses in the best interest of the citizens of Ypsilanti Township and not for the gain of an individual or corporation.

Why do you think you should receive a liquor license?

IN ORDER TO BETTER SERVE OUR
GUESTS. WE WILL NOT BE SERVING
ALCOHOL, BUT WILL BE SELLING IT IN OUR
MARKET PLACE SO GUEST DOES NOT HAVE
TO LEAVE THE PROPERTY.

6. Have you ever been convicted of a felony? NO Are you disqualified to receive a license by reason or any matter or thing contained in Charter Township of Ypsilanti Liquor Licenses or the laws of the State of Michigan? _____

7. A statement that you will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the Charter Township of Ypsilanti in the conduct of your business. YES

Fingerprints of applicant, manager, and officers in the case of a club, society or corporation must be on file with the Washtenaw County Sheriff's Department prior to approval of your request.

I hereby certify the above information and answers are true and correct and that I have read and am aware of the provisions of the Charter Township of Ypsilanti Ordinance Nos. 99-211 and 99-212 pertaining to liquor licenses and enforcement.

Applicant's signature [Signature] Date 9-16-20

Printed Name Hitesh Patel

Receipt No. _____ Amount _____

Fee Schedule
(effective May 13, 1999)

| | |
|------------------------------------------------------------|------------|
| Application for New Class C License | \$1,000.00 |
| Application for Addition to Existing Class C License | \$1,000.00 |
| Transfer of Existing License | \$1,000.00 |
| Any Other Changes (stock ownership, etc.) | \$ 150.00 |

SUNRISE HOSPITALITY INC

540 E. County Road 89, Fremont OH 43420

SHAREHOLDERS

| | Last Name | First Name | M.I. | Address | Cell Phone | E-Mail | % Share | Issue |
|----|-----------|--------------|------|---------------------------------------------------|--------------|------------------------------------------------------------------------------|---------|--------|
| 1 | Patel | Jivan | J | 49516 Hancock St. Canton, MI 48188 | 419-438-8281 | pateljivan@hotmail.com | 7.692 | Dec-02 |
| 2 | Patel | Devchand | B | 141 N. Sugarcliff Dr. Crawfordsville, IN 47933 | 765-490-0511 | devchandpatel@yahoo.com | 7.692 | Dec-02 |
| 3 | Patel | Ramesh | B | 5752 Hamptons Dr Monclova, OH 43542 | 419-340-1007 | valam1008@gmail.com | 7.692 | Dec-02 |
| 4 | Patel | Parsottam | B | 3626 Bayview Dr Danville, IL 61832 | 309-310-8182 | pbpatel58@hotmail.com | 7.692 | Dec-02 |
| 5 | Patel | Narottam | B | 1066 Shawnee Dr Van Wert, OH 45891 | 419-203-1174 | nbpatelgm@gmail.com | 7.692 | Dec-02 |
| 6 | Patel | Suresh | J | 14904 Ramington Place Fort Wayne, IN 46814 | 260-403-5114 | supatel61@yahoo.com | 7.692 | Dec-02 |
| 7 | Chandat | Raj | R | 719 Earick Road Mansfield, OH 44903 | 419-989-9135 | ramatikanema@embarqmail.com | 7.692 | Dec-02 |
| 8 | Patel | Bhogilal | B | 5121 Stone Oak Dr Jackson, MI 49201 | 517-231-6957 | patelbhogi@hotmail.com | 7.692 | Dec-02 |
| 9 | Patel | Navinchandra | B | 2701 Handel Dr Bloomington, IL 61704 | 309-660-6993 | patel.navin@hotmail.com | 7.692 | Dec-02 |
| 10 | Patel | Aashish | B | 3180 Port Clinton Road Fremont, OH 43420 | 419-561-0726 | aashish_baba@yahoo.com | 7.692 | Dec-02 |
| 11 | Patel | Himanshu | B | 3250 Merion Ct Westlake, OH 44145 | 260-348-9595 | hbp_71@hotmail.com | 7.692 | Dec-02 |
| 12 | Patel | Neelam | V | 18011 County Road 112 Bristol, IN 46507 | 574-596-4070 | aadu98@hotmail.com | 7.692 | Dec-02 |
| 13 | Patel | Hitesh | G | 626 River Front Dr Defiance, OH 43512 | 419-438-7860 | hgpatel@hotmail.com | 7.692 | Dec-02 |

President

Secretary

v.p.

03/16/20

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARREL ROE
Treasurer
STAN ELDRIDGE
Trustees
DEBBIE SWANSON
JOHN P. NEWMAN II
GLORIA PETERSON
JIMMIE WILSON JR.



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: June 8, 2021

Subject: Request authorization to approve the First Amended Articles of Incorporation of the Washtenaw Regional Resource Management Authority (WRRMA)

The Residential Services Department is requesting authorization to approve the First Amended Articles of Incorporation of the Washtenaw Regional Resources Management Authority (WRRMA).

In order to add a member to WRRMA, these articles must be updated by all WRRMA members. In this amendment, the City of Ann Arbor is becoming a WRRMA member. Following this request, and the approval of all of the other legislative bodies of each constituent member, the WRRMA board must unanimously approve this change.

For more detailed information, please find attached a memo from Theo Eggermont, Washtenaw County WRRMA liaison explaining the required process.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

MEMO REGARDING THE PROCESS OF ADDING THE CITY OF ANN ARBOR AS CONSTITUENT MEMBER OF WRRMA

Theo Eggermont
6/4/2021

AMENDMENTS:

In order to add a new member to WRRMA, the Articles of Incorporation must be amended. The Articles detail the process for amendments. The following changes to the Articles of Incorporation are being submitted to the legislative bodies for consideration.

1. Addition of "**FIRST AMENDED**" prior to the "ARTICLES OF INCORPORATION OF THE WASHTENAW REGIONAL RESOURCE MANGMENT AUTHORITY" to differentiate from the original Articles of Incorporation.
2. Addition of "**the City of Ann Arbor**" under Article II, Constituent Members.
 - a. The City of Ann Arbor passed a Resolution on February 1st seeking to join WRRMA and the WRRMA Board has agreed to seek the required legislative approvals to add a member.
3. Substitution of "**(a)**" for "(1)" under Article VI Dissolution of WRRMA, subclause (b).
 - a. The substitution allows for subclause (b) to reference immediately preceding subclause (a).

PROCESS:

As detailed in the Articles of Incorporation under Articles XXIII, XXIV, and under the enabling law MCL:123.301, the following must be completed to add a new member to WRRMA. The first steps may occur in any order and the last two steps must occur after completion of the first three:

1. A municipality may become a Constituent Member of WRRMA by a positive vote of that municipality's legislative body; AND
2. The amendments are approved by a positive vote of the legislative body of each Constituent Member; AND
3. A unanimous vote of the WRRMA Board; THEN
4. The amendment(s) must be published at least once in a newspaper circulated within the authority and certified; THEN
5. One printed copy of such articles of incorporation certified as a true copy by the person or persons designated therefor, with the date and place of such publication, shall be filed with each the secretary of state and the clerk of the county within which such authority or the major portion thereof is located. The filed printed copies shall be certified by the recording officer of the Authority.

The City of Ann Arbor completed process 1 above on February 1st, 2021. WRRMA is now seeking approval from the legislative bodies of current and potential members, listed as process 2 above.

FIRST AMENDED ARTICLES OF INCORPORATION
OF THE
WASHTENAW REGIONAL RESOURCE MANAGEMENT AUTHORITY

These Articles of Incorporation (“Articles”) are adopted by the Constituent Members for the defined purposes set forth herein as allowed under the provisions of Act No. 179 of the Michigan Public Acts of 1947, being MCL 123.301, et. seq. (“Enabling Law”). The Effective Date of the Articles is _____ (“Effective Date”).

| |
|-----------------------------------------------------------------------------------------------|
| <p>Effective Date inserted upon submission to the</p> <p>Secretary of State</p> |
|-----------------------------------------------------------------------------------------------|

ARTICLE I

Legal Name

The name of this Authority shall be, for all legal purposes, Washtenaw Regional Resource Management Authority (“WRRMA”), with a principal place of business at 705 North Zeeb Road, Ann Arbor, Michigan 48103, County of Washtenaw, State of Michigan.

ARTICLE II

Constituent Members

The Constituent Members of WRRMA as of the Effective Date are: Ann Arbor Charter Township, Pittsfield Charter Township, the Township of Scio, the Charter Township of Ypsilanti, the City of Ann Arbor, the City of Dexter, the City of Saline, and the City of Ypsilanti.

All Constituent Members as of the Effective Date are located in the County of Washtenaw, State of Michigan.

ARTICLE III

Defined Purposes of WRRMA

The purposes of WRRMA are, as of the Effective Date of these Articles, limited to the purposes set forth herein. For purposes of these Articles, “materials management” shall mean

the management, including the “collection”, of municipal solid waste, organics, (including yard waste) and recyclables.

- Coordinate the materials management activities of the Constituent Members.
- Coordinate materials management promotional materials and related outreach activities for the Constituent Members.
- Ensure clear and consistent materials management activities/opportunities for all Constituent Members.
- Ensure that there are locations and resources to provide for efficient and effective materials management capabilities for all Constituent Members.

The following shall not be an authorized purpose of WRRMA as of the Effective Date of these Articles:

- The ownership or purchase of any real property and/or any facility used, in the past or the future, for the disposal of municipal solid waste, by permit or otherwise.

ARTICLE IV

Powers of WRRMA

WRRMA shall be a body corporate with the power to sue or to be sued in any Michigan Court subject to the then applicable and controlling laws on jurisdiction and venue. WRRMA shall be comprised of the physical territory situated within the boundaries of the Constituent Members. WRRMA shall possess all the powers granted to it by these Articles, and all powers necessary to, and incidental to, carrying out the currently stated and defined purposes of WRRMA as set forth by these Articles. WRRMA shall have a corporate seal.

ARTICLE V

Definitions

As used herein, all words and phrases, unless specifically defined by law or MCL 123.311(12), shall have their plain meaning and shall be construed accordingly.

ARTICLE VI

Dissolution of WRRMA

(This provision is required under MCL 123.311(11))

WRRMA shall continue in existence until dissolved in accordance with the Enabling Law as set forth at MCL 123.311, including all definitions set forth at MCL 123.311(12).

For this Article VI, the definitions at MCL 123.311(12) shall apply as used herein and where applicable.

Unless it would cause an impairment of a WRRMA contract under MCL 123.306, WRRMA, as a “qualified authority” as defined at MCL 123.311(12)(K), shall dissolve if the following requirements are met:

- (a) The legislative bodies of 60% of the Constituent Members each adopt a resolution stating that WRRMA is no longer effectively serving the public good for which it was created and directing that WRRMA be dissolved pursuant to MCL 123.311(6)-(9);
and
- (b) The clerk (or equivalent) of each Constituent Member whose legislative body adopts a resolution under subdivision (a) above promptly files a certified copy of the resolution with WRRMA and the Secretary of State.

Within six (6) months after the requirements of MCL 123.311(6) are met, WRRMA shall establish a mechanism to manage and pay for environmental activities, if any, required under existing law and cease the activities described in Article III above. Within six (6) months of ceasing activities allowed under Article III, WRRMA shall settle its accounts, including, but not limited to, any vested or accrued employee benefits, employment contracts, collective bargaining agreements, and unemployment compensation, and, subject to MCL 123.311(2), shall sell all of its property, if any. In addition, WRRMA shall establish a mechanism for

handling future environmental liabilities, if any. If the requirements of MCL 123.311(6) have been met and a new authority is incorporated under MCL 123.311(10), WRRMA may agree to the assignment of contracts from WRRMA to the new authority.

After the requirements of MCL 123.311(7) are met, WRRMA shall distribute to each Constituent Member that Constituent Member's fair share of WRRMA's remaining assets.

Upon distribution of WRRMA's assets under MCL 123.311(8), both of the following apply:

- (a) WRRMA is dissolved.
- (b) All liabilities of each Constituent Member and former Constituent Member of WRRMA are terminated, except for both of the following:
 - (i) Any environmental liabilities attributed to WRRMA to the extent that the environmental liabilities result from WRRMA's disposal of the Constituent Member's or former Constituent Member's fair share of municipal solid waste, recyclable materials or yard waste.
 - (ii) The Constituent Member's fair share of any obligation to reimburse WRRMA following the dissolution for liability incurred by WRRMA as a result of litigation or arbitration proceedings that were initiated before the date of dissolution, or litigation or arbitration involving a cause of action arising before the date of dissolution, if the total amount of the Constituent Member's fair share of the obligation cannot be exactly determined by the time the requirements of MCL 123.311(7) are met.

MCL 123.311(6)-(9) do not prevent the incorporation of a new authority by some or all of the Constituent Members or former Constituent Members of an authority with respect to which the requirements of subsection (6) have been met.

ARTICLE VII

Fiscal Year

The fiscal year of WRRMA shall be January 1 – December 31.

ARTICLE VIII

The Board

The governing body of WRRMA shall be known as a Board of Trustees (“Board”) which shall be comprised of one designated representative from each Constituent Member, who shall be appointed by the applicable governing body of such Constituent Member on or before the fifteenth day of December of each year, and shall serve during the next fiscal year and until his/her successor is appointed by the Constituent Member. The members of the Board shall serve without compensation but the Board, in its discretion, may authorize the payment of the actual expenditures of any Board member incurred in connection with the actual and approved business of WRRMA.

The Board shall, at its January meeting of each year, place on its Agenda the issue of “organization”. At the January organizational meeting, the Board shall select a Chairperson, a Vice Chairperson and a Secretary, who shall otherwise be existing and designated members of the Board. Such officers shall serve until the January organizational meeting of the following year and/or until their respective successors shall be selected. No person shall serve as Chairperson, Vice Chairperson or Secretary after he/she ceases to be a designated member of the Board.

The governing body of each Constituent Member shall, at the time of appointing its regular representative on the Board, also appoint an alternate representative who shall have the right to act in the place of the regular representative in event of the latter’s absence from any meeting of the Board, but his/her authority shall be limited to the actual business conducted at such meeting whether set forth on the agenda or not. For any other purpose, the alternate shall not be considered a member of the Board. It shall not be necessary to serve any notice of meetings upon such alternates. No appointment to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified

in these Articles. Any Board member or any alternate may be removed at any time by action of the governing body of the Constituent Member which he/she represents. Any officer of WRRMA may be removed by action of the Board by a majority vote of the then Constituent Members.

ARTICLE IX

Vacancies

In the event of a vacancy on the Board, the governing body of the Constituent Member entitled to such representative shall promptly fill the vacancy for the unexpired term. In the event of a vacancy in any office of the Board, such vacancy shall be promptly filled by the Board for the unexpired term at the next regular meeting of the Board. In the case of the temporary absence or disability of any officer, the Board may appoint a qualified person to temporarily act in his/her stead except that, in the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act immediately.

ARTICLE X

Voting Power

Each Constituent Member shall have one vote.

ARTICLE XI

Meetings and Voting

All meetings of the Board shall comply with Michigan's Open Meetings Act, MCL 15.261, et. seq., including all future amendments to that statute. Meetings of the Board shall be held monthly at such times and places as shall be prescribed by resolution of the Board. Special meetings of the Board may be called by the Chairperson, or any three Constituent Members of the Board, by serving written notice of the time, place and purpose thereof, upon each member of the Board, personally, or by leaving it at his/her office, at least twenty-four hours prior to the time of such special Board meeting, or by depositing the same in a United States Post Office or mail box within the limits of WRRMA, at least seventy-two hours prior to the time of such special Board meeting, enclosed in a sealed envelope properly addressed to him/her at his/her home or

office address, with postage fully prepaid thereon. Special meetings of the Board at which all Constituent Members are present shall be deemed to be valid even if no written notice thereof may have been given as above provided. Any Constituent Member of the Board may waive notice of any meeting either before or after the holding of that meeting. The presence of Constituent Members of the Board holding more than fifty percent of the total voting power of the entire Board shall be required for a quorum for all legal purposes.

The Board shall act on all matters before it by motion or resolution. For the passage of any motion or resolution, there shall be required the affirmative vote of a majority of the Constituent Members, except when a larger vote is required by law. For purposes of approving and expending money beyond normal operating costs, there shall be an affirmative vote of at least two-thirds (rounded up if necessary) of the Constituent Members. The Board shall have the right to adopt, from time to time, rules governing its procedures which are not in conflict with the terms of any statute or of these Articles. Board procedures shall be governed by Robert's Rules of Order, as amended from time to time. The Board shall keep minutes of its proceedings, which shall be approved and signed by the Chairperson and Secretary. All votes shall be by "Yeas" and "Nays". The minutes shall show how each Constituent Member voted and the total number of votes for and against each motion, resolution or ordinance.

ARTICLES XII

General Manager

If necessary, and at any time, the Board shall have the right to select and appoint a General Manager. Any General Manager shall be the chief administrative officer of WRRMA and shall perform all of the purely administrative functions of WRRMA, unless otherwise expressly delegated in these Articles. All such functions shall be performed in harmony with the adopted policies and direction of the Board. Any General Manager shall serve at the will and direction of the Board.

ARTICLE XIII

Finances

The Board Chairperson shall be the presiding officer of the Board. Except as provided herein, he/she shall not have any executive or administrative functions. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

The Secretary shall be the recording officer of the Board. All monies of WRRMA shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by the Chairperson and Secretary of the Board.

ARTICLE XIV

Annual Budget Process

Each October of each fiscal year, the Board shall discuss and complete a proposed budget for the next fiscal year and provide a copy of the proposed budget to the governing body of each Constituent Member. Any objections to the proposed budget shall be provided to the Board by December 1 of each year. Any objections shall be addressed by the Board at the December Board meeting and prior to approving the proposed budget.

For the initial fiscal year, the contribution to the budget for each Constituent Member shall be \$5,000.00 with an equal matching contribution by the County of \$5,000.00 on behalf of each Constituent Member. The contribution in each subsequent year shall be determined by the annual budget process. Any expenditure in any fiscal year that exceeds the established contribution and is greater than \$5,000.00 for any Constituent Member shall first be approved by the governing body of each Constituent Member.

ARTICLE XV

Activity Report

Each October of each fiscal year, the Board shall prepare and issue to the governing board of each Constituent Member a report of WRRMA activities.

ARTICLE XVI

Constituent Member Contracts

WRRMA, and its Constituent Members, may, from time to time, enter into a Contract or Contracts, for services performed by WRRMA, and for payment to WRRMA, by the Constituent Members. Any such Contract shall be for a period not exceeding thirty (30) years.

ARTICLE XVII

Third-Party Contracts

WRRMA shall have the power to contract with any person, firm or corporation for the performance of the work to carry out a designated purpose of WRRMA.

ARTICLE XVIII

Employment Contracts

The Board shall have the power to secure all necessary services to carry out the lawful purposes of WRRMA, and to fix the compensation of any required employees of WRRMA, and to provide benefits for the employees as determined from time to time by the Board. No officer or employee of any Constituent Member shall receive any compensation from WRRMA except as allowed for expenditures under Article VIII above.

ARTICLE XIX

Annual Audit

The Board shall cause an annual audit to be made of its financial transactions by a certified public accountant, and shall furnish, in a timely manner, a copy thereof to each Constituent Member. The annual audit shall include the details of the total liabilities of WRRMA and each Constituent Member's share of the total liability as of the date of each audit.

ARTICLE XX

Insufficient Income

If the total funds of WRRMA during any fiscal year is not sufficient to satisfy obligations that were previously presented to and approved by the WRRMA Board, then the amount of any such deficiency shall be prorated equally among the Constituent Members. Any funds required to satisfy an obligation incurred but not subject to a prior approval of the WRRMA Board shall be

prorated equally among the Constituent Members after unanimous approval by the legislative body for each Constituent Member or, based on the facts of the expenditure, in another equitable manner unanimously approved by the legislative bodies of the Constituent Members.

ARTICLE XXI

Withdrawal of Constituent Members

(This provision is required under MCL 123.311(11))

For this Article XXI, the definitions at MCL 123.311(12) shall apply where applicable.

Unless its withdrawal would cause an impairment of any contract, a Constituent Member may withdraw from WRRMA if all of the following requirements are met:

- (a) The legislative body of the Constituent Member adopts a resolution stating that WRRMA is no longer effectively serving the Constituent Member's needs and declaring its decision to withdraw from WRRMA on a date specified in the resolution.
- (b) The withdrawal date specified in the resolution under subdivision (a) is not either of the following:
 - (i) Less than 60 days after the date the resolution is adopted.
 - (ii) Within 1 year before the termination date of WRRMA's most recently approved contract under MCL 123.305 unless the filings required by subdivision (c) (immediately below) are made more than 1 year before the specified withdrawal date.
- (c) The clerk of the Constituent Member promptly files a certified copy of the resolution adopted under subdivision (a) with WRRMA and the Secretary of State.

By the withdrawal date, the withdrawing Constituent Member, at its option, either shall pay to WRRMA the amount of the withdrawing Constituent Member's fair share of the negative equity of WRRMA, if any, determined as of the withdrawal date, or shall provide WRRMA with a

bond or other independent, insured guarantee that any such amount will be paid not later than 30 days after the expiration date of the authority's most recently approved contract under MCL 123.305. This provision does not relieve the withdrawing Constituent Member from either of the following:

- (a) The Constituent Member's fair share of any obligation to reimburse WRRMA following the Constituent Member's withdrawal for any environmental liabilities subsequently incurred by WRRMA, to the extent that the environmental liabilities result from WRRMA's disposal of the withdrawn former Constituent Member's municipal solid waste, recyclable materials, or yard waste.
- (b) The Constituent Member's payment of any money damages, owed on account of its or WRRMA's default under a contract under MCL 123.306 if the default and damages result directly and solely from the Constituent Member's withdrawal and are necessary to prevent an impairment of the contract. If 2 or more Constituent Members withdraw, they are jointly liable for damages under this provision.
- (c) The Constituent Member's fair share of any obligation to reimburse WRRMA following the Constituent Member's withdrawal for liability incurred by WRRMA as a result of litigation or arbitration proceedings that were initiated before the date of withdrawal, or litigation or arbitration involving a cause of action arising before the date of withdrawal, if the total amount of the Constituent Member's fair share of the obligation cannot be exactly determined by the date of withdrawal.

At the option of WRRMA, by the withdrawal date, WRRMA shall pay to the withdrawing Constituent Member its fair share of the equity of WRRMA, determined as of the withdrawal date, or shall provide the withdrawing Constituent Member with a bond or other independent, insured guarantee that such amount will be paid no later than 30 days after the expiration date of WRRMA's most recently approved contract under MCL 123.305. If WRRMA elects to provide such a bond or other guarantee, the withdrawn former Constituent Member may direct the

bonding company or guarantor at any time thereafter to pay from the bond or other guarantee any obligation or liability owed to WRRMA by the withdrawn former Constituent Member, including, but not limited to, an obligation described in MCL 123.311(4) (a) or (b).

ARTICLE XXII

Publication of Articles

These Articles shall be published once in a newspaper circulating within the WRRMA Constituent Member communities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the date and place of publication, shall be filed with the Secretary of State and the Clerk of the County of Washtenaw, within thirty (30) days after execution has been completed.

ARTICLE XXIII

Amendment of Articles

All Amendments to these Articles require a positive vote of the legislative body of each Constituent Member and a unanimous vote of the Board. Any amendment to these Articles shall be endorsed, published and certified printed copies filed in the same manner as the original Articles, except that the filed printed copies shall be certified by the recording officer of the Authority.

ARTICLE XXIV

New Members

A municipality may become a Constituent Member of WRRMA by a positive vote of that municipality's legislative body and by an Amendment of these Articles consistent with the procedure set forth in Article XXIII above.

SIGNATURES

Signatures are attached and incorporated herein.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARREL ROE
Treasurer
STAN ELDRIDGE
Trustees
DEBBIE SWANSON
JOHN P. NEWMAN II
GLORIA PETERSON
JIMMIE WILSON JR.



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: June 8, 2021

Subject: Request to waive Financial Policy's initial authorization from Board to seek bids and review the two quotes obtained proactively and to accept the low quote to complete window tinting at the Civic Center from Allied Window in the amount of \$11,700 budgeted in line #101-265.000-818.001

The Residential Services Department is requesting to accept the low quote from Allied Window in the amount of \$11,700 to complete window tinting at the Civic Center budgeted in line #101-265.000-818.001.

In fall of 2020, Allied Window did some window tinting at the Civic Center in the HR/Accounting, Supervisor's office and Building Inspectors areas of the facility. In order to use the same product, we are requesting this second project. The improvements assist with heating and cooling efficiencies, employee comfort and glare on computer screens from the sunlight and reflection off of the pond. This portion of the project will complete the 1st and 2nd floor main window areas.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515

Allied Window

Tinting & Shades

9480 Austin Rd. Saline MI 48176

Office: 734-944-4407

<http://alliedsecurityfilms.com/>

| | |
|---------------------------------------------------------------|------------------|
| PROPOSAL SUBMITTED TO Charter Township of Ypsilanti | JOB NAME |
| ADDRESS 7200 S Huron River Dt | ADDRESS |
| CITY, STATE, ZIP Ypsilanti MI 48197 | CITY, STATE, ZIP |
| PHONE 734-544-3515 | PHONE |
| FAX | FAX |
| EMAIL | SITE CONTACT |
| CONTACT Michael Hoffmeister | |

Proposal Date 06-08-21

| QUANTITY | PRODUCT & STYLE | EXT. COST |
|----------|----------------------------------------------------------------------------------------------------------|------------|
| 58 | Install Interior Solar Control Window Film | |
| | 32 - Front Northwest 1st Floor | \$5,700.00 |
| | Type: NS07 / NS15 / SV10 | |
| | 26 - NorthWest 2nd Floor | \$6,000.00 |
| | | |
| | | |
| | | |
| | | |
| | Warranty - 10 Years | |
| | Manufacture Website: http://www.JohnsonWindowFilms.com/ | |

TOTAL BID (US Funds) \$11,700.00

TERMS:

Net 30: _____ COD Deposit on order / Balance 30 days
 Net 30 days w/10% retention **3 % per month due on all past due payments**

BID IS:

_____ In agreement with plans & specifications as stated by _____
 _____ An alternate equal to plans & specifications (see attached specifications)
 _____ An alternate as discussed with _____

BID INCLUDES:

_____ Addendum attached _____ pages _____ Removal of existing window treatments
 _____ **X** Installation - Window Film _____ Shades

Allied Window is not obligated to make any changes and/or alterations from the work described above, unless such changes are expressly agreed to in writing. Allied Window will determine additional charges for any such changes and/or alterations.

The price estimate above assumes that all installation will occur as scheduled. Accordingly, if possible the customer shall be present during installation to approve work.

Note: Lead Time: 2-3 Weeks
 Completion: 1 Week

This proposal shall stay open for: 30 Days

Contact: Don Houston - 734-330-3522 DHouston@alliedwindowtinting.com

I have read the above contract bid, fully understand, have had any questions answered, and by signing agree to all of its terms.

Authorized
 Signature _____ Date _____ As an individual
 _____ As agent for employer

PLEASE PRINT NAME

MICHIGAN TINTING

PHONE

248-599-2975

EMAIL

info@michigantinting.com

WEB

www.michigantinting.com

ADDRESS

5275 Dixie Highway, Suite A6
Waterford MI 48329

DATE

August 18, 2020

TO

Charter Township of Ypsi / mhoffmeister@ytown.org / 734-366-0911
C/O Mike Hoffmeister
7200 S Huron River Drive
Ypsilanti, MI 48197

PROJECT DESCRIPTION: Com. Coating / Huper Optik

INVOICE NUMBER: 081820 Price Valid 45 days.

TERMS: Deposit / Balance Due Upon Completion

| COVERAGE AREAS | FILM STYLE | PRICE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Bottoms: (1) 14.5/112" (4) 45.5/112 (2) 20/112 (24) 45.5/112 SPLITS: (1) 27/112 (1) 16/112 (1) 20/112 (1) 21/112 (1) 32/112 | <u>Fusion 10</u> | \$13,050.00 |
| Upstairs: Con Room: (3) 46/90 (1) 15/90 R2: (2) 4/90 (3) 46/90 Town Sup: (6) 46/90 222: (3) 46/90 223: (3) 46/90 224: (3) 46/90 225: (1) 21/90 (2) 46/90 Sectary: (3) 46/90 227: (4) 46/90 211: (1) 57/85 210: (6) 46/85 (2) 27/85 209: (1) 65/85 Front Upstairs Corner Building Dept; (1) 21/92 (9) 45/92 | <u>High Heat / Privacy / Glare Control</u> <u>HIGH VALUE ENERGY SAVINGS</u> <u>15 YEAR WARRANTY</u> | \$14,795.00 |
| Travel included | | incl. |

REQUIREMENTS: DECKS TO BE MOVED AWAY FROM WINDOWS FOR ACCESS TO CLEAN/ PREPARE GLASS PRE-INSTALLATION. **Subtotal:** **\$27,845.00**

Non Refundable Deposit: \$ **27,845.00**
Total Balance Due
PO REQUIRED - PAYMENT UPON COMPLETION TO BE READY. (OTHERWISE 50% DEPOSIT.)

Note: All commercial solar film carries a 15 year standard manufacture warranty against bubbling, peeling, cracking due to

PHONE

248-599-2975

EMAIL

info@michigantinting.com

WEB

www.michigantinting.com

ADDRESS

5275 Dixie Highway, Suite A6
Waterford MI 48329

manufacture defective film if proper care is followed. Michigan Tinting is not responsible for glass breakage, seal failure or any defect that may arise to windows due to film installation.

Any missed (or) non accounted for windows on invoice would be subject to charge above.

Deposit: Check/Credit/Cash for Deposit Only.

Final balance due in full at time of completion: Cash or Credit card, Certified check only for payment.

(3.5% charge will be applied to balance for credit card charges)

No Personal Checks for final payment.

By signing this contact, the party agree to the all terms and conditions above:

Authorized Buyer (Print / Signature)

Date: _____

SAFETY INSTALLATION DISCLOSURE:



PHONE

248-599-2975

EMAIL

info@michigantinting.com

WEB

www.michigantinting.com

ADDRESS

5275 Dixie Highway, Suite A6
Waterford MI 48329

What to expect during your installation:

Due to the physical/aerobic nature of tint installation our technicians will *not* be wearing masks or face covers during the installation.

If this raises *any* concerns, please inform us promptly so we can make accommodations, such as scheduling the job further out or arranging to install while no one is occupying the building/home.

We take the health and well-being of our technicians seriously. With all-due-respect to the client, our technicians will not be on the job if they have felt ill within the month, nor will they enter the building/home of any persons who has recently been or is currently ill.

We ask all clients to disclose if someone at the install location is currently ill or has been ill in the last month, to ensure the safety of our technicians.

This disclosure agreement is to be signed by the buyer/owner/representative of the installation.

Thank you!

Michigan Tinting

— I agree to the disclosure above to ensure the installation is done in a safe, healthy manner on both parties sides. I agree and consent to the technician(s) to proceed with no restrictions imposing on their installation. Michigan Tinting and affiliates may not be held responsible for anything beyond the installation of window film contracted pre/post completion.

SIGNATURE

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Heather Jarrell Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to authorize circuit court litigation to abate public nuisances located at 1106 E Michigan Ave and 109 Johnson St funded in the amount of \$20,000 from account 101-950.000-801.023**
Copy: McLain & Winters, Township Attorneys
Date: June 9, 2021

The Office of Community Standards (OCS) has investigated public nuisances at the following locations for which authorization to engage in circuit court is now requested.

1106 E. MICHIGAN AVE



CHARTER TOWNSHIP OF YPSILANTI

This commercial building crematory known as Tri-County Cremation Services is the scene of an investigation by the Michigan Attorney General's Office (AG) and the Michigan Department of Licensing and Regulatory Affairs (LARA). Accusations about the mishandling of human bodies stored for cremation and conditions at the facility were reported to OCS by a citizen on May 24, 2021. OCS staff immediately consulted with the Washtenaw County Health Department, which assisted OCS in the filing of a formal complaint with LARA.

On June 3, 2021, AG and LARA officials executed a search warrant at the facility, aided by detectives from the Washtenaw County Sheriff's Office. Information relayed to OCS during that event led to OCS Ordinance staff obtaining its own administrative warrant to inspect the facility. The inspection by Ordinance and Building department staff resulted in the building being condemned and placards posted to prohibit occupancy. Unfortunately, occupancy and activity continued despite the posted orders, and OCS obtained administrative approval to seek an emergency court order. Township attorneys filed the petition on June 8, 2021, and a court order was granted on June 9, 2021.

The case remains open as LARA and the AG continue to investigate and resolve the final disposition of dozens of bodies that were found in deplorable conditions inside the facility. The facility's operator, O'Neil Swanson, was issued a cease and desist order by LARA because he and his company were not registered or authorized to operate the crematory. Mr. Swanson also failed to register his business with the township when he acquired it in March, 2020, which would have triggered a full inspection of the facility at that time. The township continues through the court to seek abatement of code violations either by complete repair or demolition, which option the property owner chooses.

109 JOHNSON ST



This single family house off East Michigan Ave has been vacant for an extended period of time after the death of its owner, Keith Lynn. OCS Ordinance staff brought it under code enforcement and eventually executed an administrative warrant to inspect it on June 7, 2021. The inspection revealed advanced physical deterioration inside and outside the house,

CHARTER TOWNSHIP OF YPSILANTI

including a weakened flooring system incapable of safely supporting an average person, a multitude of code violations, and evidence that a herd of wild animals have taken up residency. OCS staff worked in cooperation with the owner's surviving family members, but there are apparently no probate arrangements in the works and no intention of abating the public nuisance.

Thank you for your consideration and your continued support for our public nuisance abatement efforts.

Exhibit A to Master Agreement


Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of June 1, 2021 between DTE Electric Company ("Company") and the Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated May 7, 2018 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

| | | | | | | | | | |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|-------------------------------------|-------------|---------------------------------------------------------------------------|---------------------|-------------------------------------|--------|
| 1. DTE Work Order Number: | 60270097 If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A | | | | | | | | |
| 2. Location where Equipment will be installed: | [Michigan Ave: 94 Ramp to Wiard Rd], as more fully described on the map attached hereto as <u>Attachment 1</u> . | | | | | | | | |
| 3. Total number of lights to be installed: | 79 | | | | | | | | |
| 4. Description of Equipment to be installed (the " <u>Equipment</u> "): | Install thirty-seven (37) 136w LED luminaires with black housing mounted to thirty-seven (37), stock, 30' direct buried, black fiberglass posts with single arms. Install forty-two (42) 136w LED luminaires with black housing mounted to twenty-one (21), stock, 30' direct buried, black fiberglass posts with double arms. | | | | | | | | |
| 5. Estimated Total Annual Lamp Charges | \$24,051.60-Ypsilanti Township | | | | | | | | |
| 6. Estimated Total Annual Post Charges if selected | \$0.00 | | | | | | | | |
| 7. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ") | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Total Project Costs:</td> <td style="text-align: right;">\$304,635.75</td> </tr> <tr> <td>Credit for 3 years of lamp charges:</td> <td style="text-align: right;">\$72,154.80</td> </tr> <tr> <td>Total Project-CIAC Amount Paid by Washtenaw County Road Commission</td> <td style="text-align: right;">\$232,480.95</td> </tr> <tr> <td>Credit for Post Charge, if selected</td> <td style="text-align: right;">\$0.00</td> </tr> </table> | Total Project Costs: | \$304,635.75 | Credit for 3 years of lamp charges: | \$72,154.80 | Total Project-CIAC Amount Paid by Washtenaw County Road Commission | \$232,480.95 | Credit for Post Charge, if selected | \$0.00 |
| Total Project Costs: | \$304,635.75 | | | | | | | | |
| Credit for 3 years of lamp charges: | \$72,154.80 | | | | | | | | |
| Total Project-CIAC Amount Paid by Washtenaw County Road Commission | \$232,480.95 | | | | | | | | |
| Credit for Post Charge, if selected | \$0.00 | | | | | | | | |
| 8. Payment of CIAC Amount: | Due promptly upon execution of this Agreement \$232,480.95 | | | | | | | | |
| 9. Term of Agreement | <p>5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p> <p>If Post Charge "box" <input type="checkbox"/> is checked the Customer agrees to following term:</p> <p>10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p> | | | | | | | | |

| | |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>10. Does the requested Customer lighting design meet IESNA recommended practices?</p> | <p>(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices</p> <p>_____ </p> |
| <p>11. Customer Address for Notices:</p> | <p>Charter Township of Ypsilanti 7200 S. Huron River Dr. Ypsilanti, MI 48197 Attn: Heather Jarrell Roe</p> |

12. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Customer:

Charter Township of Ypsilanti

By: _____

Name: _____

Title: _____



Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

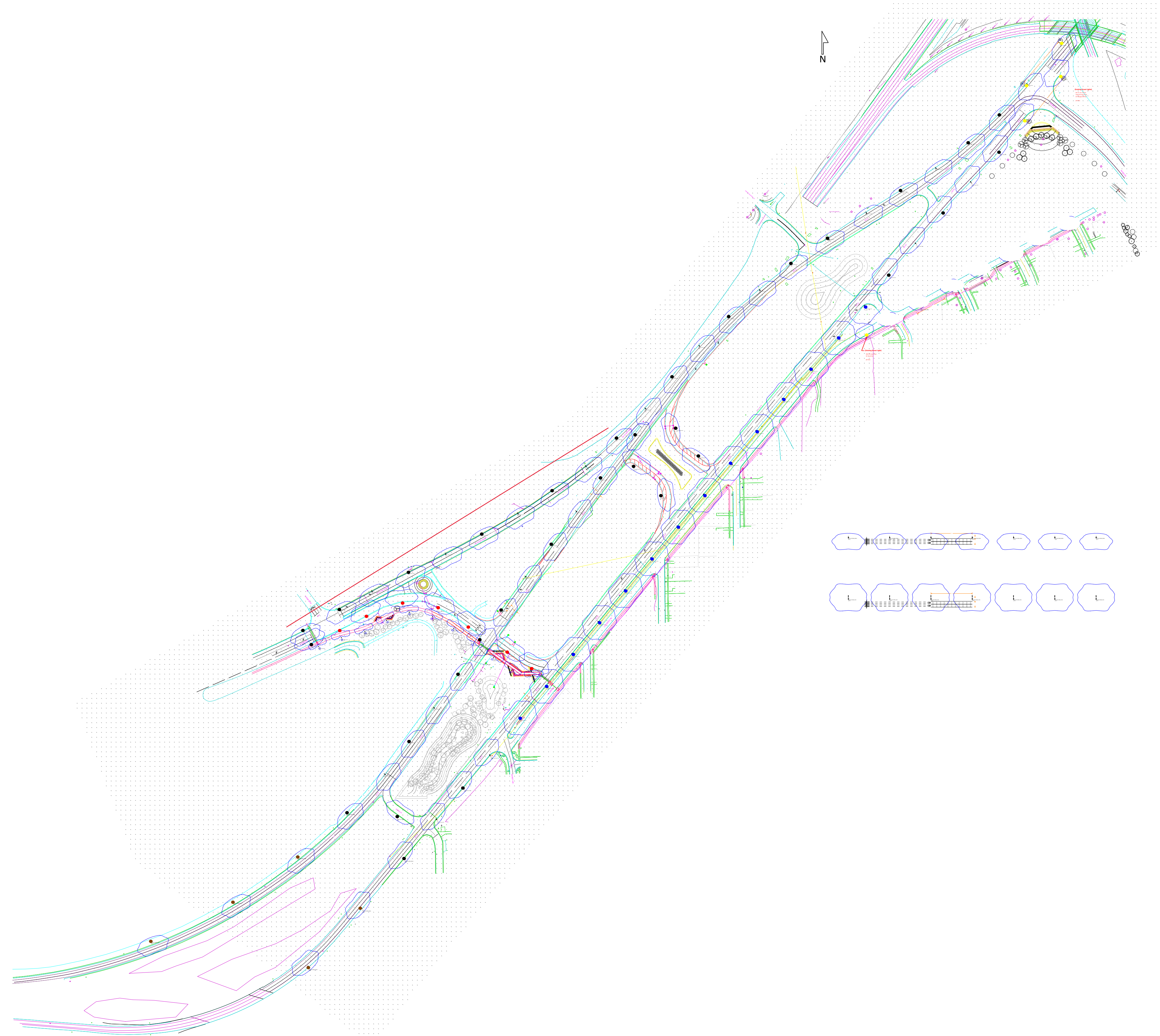
RED: BLACK POSTS (30') WITH DOUBLE ARMS AND (2) 136W LED BLACK ROADWAY LUMINAIRES. SPACING ~150'. (7) LOCATIONS.

BLUE: BLACK POSTS (30') WITH DOUBLE ARM AND (2) 136W LED BLACK ROADWAY LUMINAIRE. SPACING ~170'. (14) LOCATIONS.

BLACK: BLACK POSTS (30') WITH SINGLE ARM AND (1) 136W LED BLACK ROADWAY LUMINAIRE. (32) LOCATIONS.

BROWN: BLACK POSTS (30') WITH SINGLE ARM AND (1) 136W LED BLACK ROADWAY LUMINAIRE. SPACING ~220' - ~350'. (5) LOCATIONS.

YELLOW: EXISTING LIGHTING. (5) LOCATIONS.

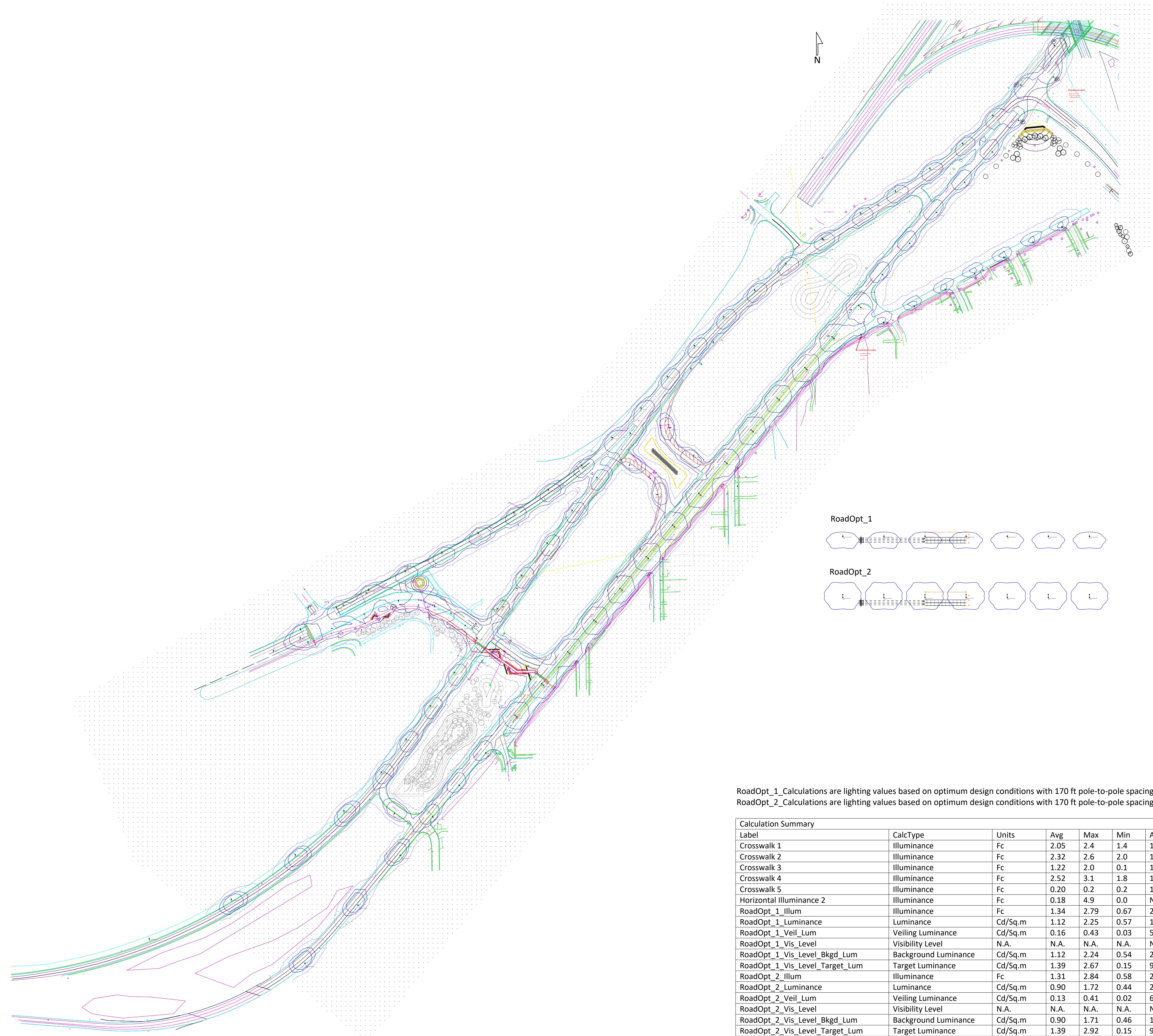


Site Plan - Street Light Pole Locations
Scale: 1 inch= 225 Ft.

| # | Date | Comments |
|---|------|----------|
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|-----------------------|
| Drawn By: M. Valascho |
| Checked By: |
| Date: 3/9/2021 |
| Scale: |

| |
|-----------------------------------------------------|
| US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2) |
| DTE Community Lighting Group |



RoadOpt_1 Calculations are lighting values based on optimum design conditions with 170 ft pole-to-pole spacing
 RoadOpt_2 Calculations are lighting values based on optimum design conditions with 170 ft pole-to-pole spacing

| Calculation Summary | | | | | | |
|--------------------------------|----------------------|---------|------|------|------|---------|
| Label | CalcType | Units | Avg | Max | Min | Avg/Min |
| Crosswalk 1 | Illuminance | Fc | 2.05 | 2.4 | 1.4 | 1.46 |
| Crosswalk 2 | Illuminance | Fc | 2.32 | 2.6 | 2.0 | 1.16 |
| Crosswalk 3 | Illuminance | Fc | 1.22 | 2.0 | 0.1 | 12.20 |
| Crosswalk 4 | Illuminance | Fc | 2.52 | 3.1 | 1.8 | 1.40 |
| Crosswalk 5 | Illuminance | Fc | 0.20 | 0.2 | 0.2 | 1.00 |
| Horizontal Illuminance 2 | Illuminance | Fc | 0.18 | 4.9 | 0.0 | N.A. |
| RoadOpt_1_Illum | Illuminance | Fc | 1.34 | 2.79 | 0.67 | 2.00 |
| RoadOpt_1_Luminance | Luminance | Cd/Sq.m | 1.12 | 2.25 | 0.57 | 1.96 |
| RoadOpt_1_Veil_Lum | Veiling Luminance | Cd/Sq.m | 0.16 | 0.43 | 0.03 | 5.33 |
| RoadOpt_1_Vis_Level | Visibility Level | N.A. | N.A. | N.A. | N.A. | N.A. |
| RoadOpt_1_Vis_Level_Bkgd_Lum | Background Luminance | Cd/Sq.m | 1.12 | 2.24 | 0.54 | 2.07 |
| RoadOpt_1_Vis_Level_Target_Lum | Target Luminance | Cd/Sq.m | 1.39 | 2.67 | 0.15 | 9.27 |
| RoadOpt_2_Illum | Illuminance | Fc | 1.31 | 2.84 | 0.58 | 2.26 |
| RoadOpt_2_Luminance | Luminance | Cd/Sq.m | 0.90 | 1.72 | 0.44 | 2.05 |
| RoadOpt_2_Veil_Lum | Veiling Luminance | Cd/Sq.m | 0.13 | 0.41 | 0.02 | 6.50 |
| RoadOpt_2_Vis_Level | Visibility Level | N.A. | N.A. | N.A. | N.A. | N.A. |
| RoadOpt_2_Vis_Level_Bkgd_Lum | Background Luminance | Cd/Sq.m | 0.90 | 1.71 | 0.46 | 1.96 |
| RoadOpt_2_Vis_Level_Target_Lum | Target Luminance | Cd/Sq.m | 1.39 | 2.92 | 0.15 | 9.27 |

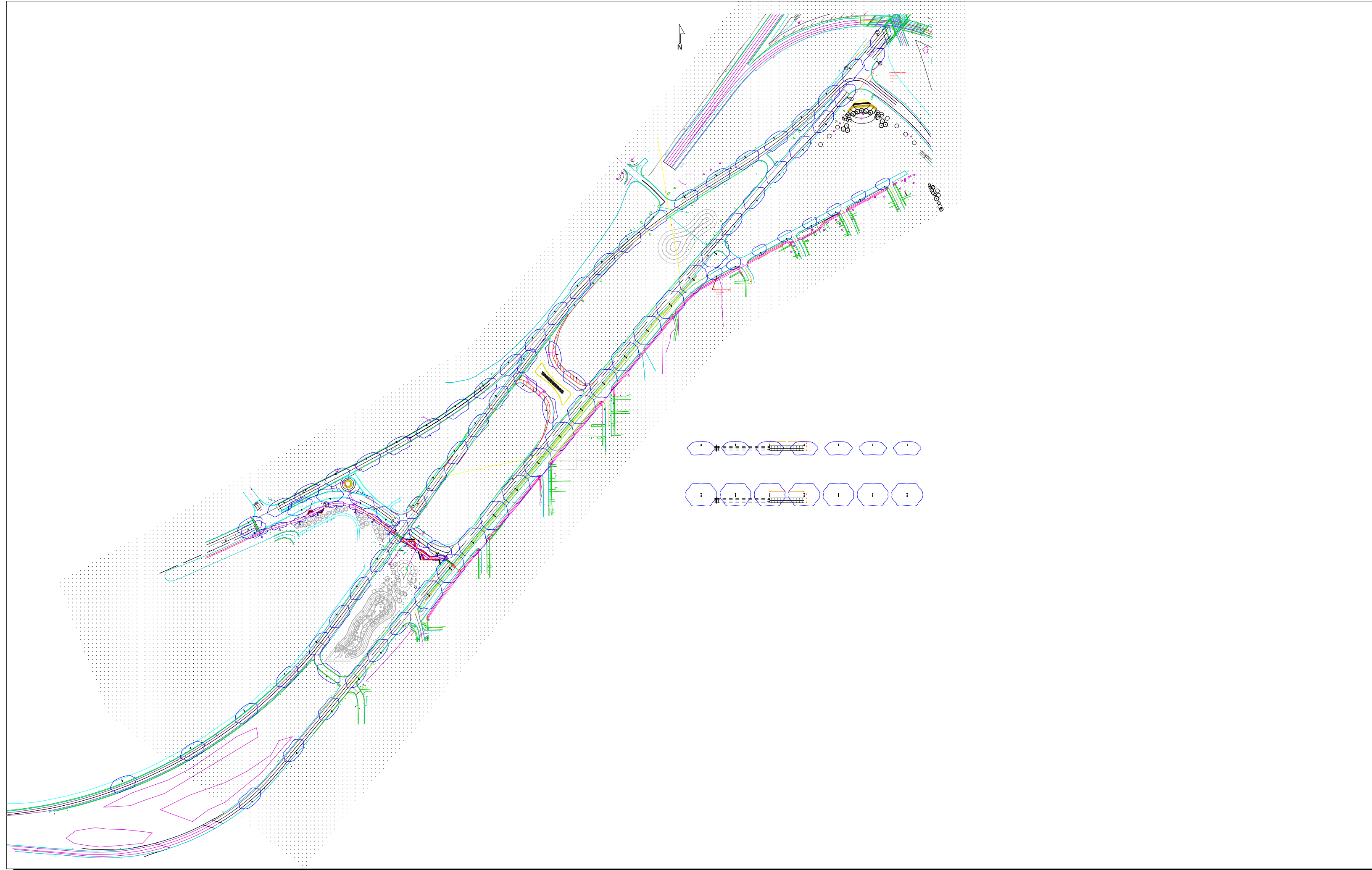
Site Plan - Street Light Pole Locations
 Scale: 1 inch= 225 Ft.



| # | Date | Comments |
|-----------|------|----------|
| Revisions | | |
| | | |
| | | |
| | | |

Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



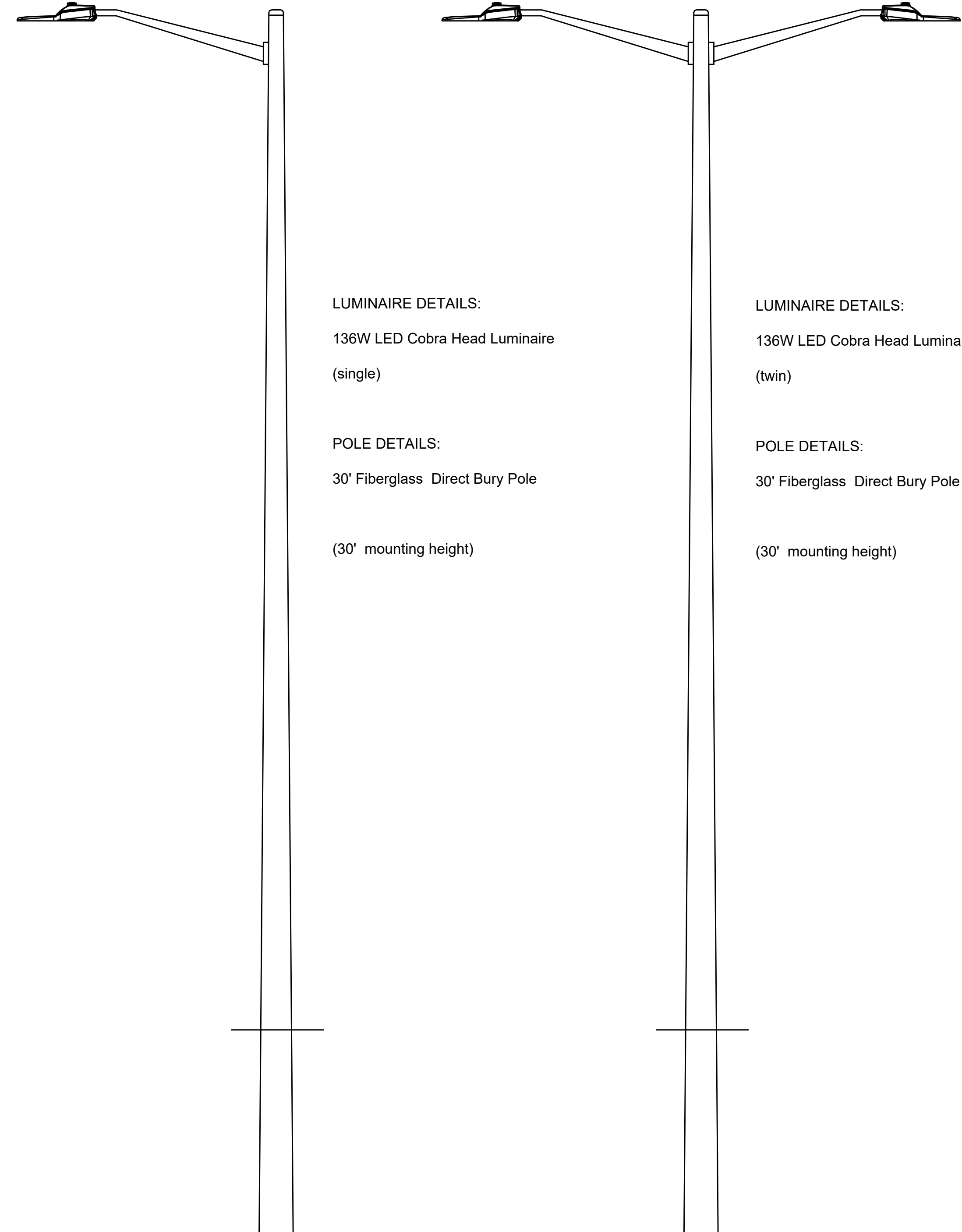
PHOTOMETRIC RESULTS
Not to Scale

| Calculation Summary | | | | | | | |
|--------------------------------|----------------------|---------|------|------|------|---------|---------|
| Label | CalcType | Units | Avg | Max | Min | Avg/Min | Max/Min |
| Crosswalk 1 | Illuminance | Fc | 2.05 | 2.4 | 1.4 | 1.46 | 1.71 |
| Crosswalk 2 | Illuminance | Fc | 2.32 | 2.6 | 2.0 | 1.16 | 1.30 |
| Crosswalk 3 | Illuminance | Fc | 1.22 | 2.0 | 0.1 | 12.20 | 20.00 |
| Crosswalk 4 | Illuminance | Fc | 2.52 | 3.1 | 1.8 | 1.40 | 1.72 |
| Crosswalk 5 | Illuminance | Fc | 0.20 | 0.2 | 0.2 | 1.00 | 1.00 |
| Horizontal Illuminance 2 | Illuminance | Fc | 0.18 | 4.9 | 0.0 | N.A. | N.A. |
| RoadOpt_1_Illum | Illuminance | Fc | 1.34 | 2.79 | 0.67 | 2.00 | 4.16 |
| RoadOpt_1_Luminance | Luminance | Cd/Sq.m | 1.12 | 2.25 | 0.57 | 1.96 | 3.95 |
| RoadOpt_1_Veil_Lum | Veiling Luminance | Cd/Sq.m | 0.16 | 0.43 | 0.03 | 5.33 | 14.33 |
| RoadOpt_1_Vis_Level | Visibility Level | N.A. | N.A. | N.A. | N.A. | N.A. | N.A. |
| RoadOpt_1_Vis_Level_Bkgd_Lum | Background Luminance | Cd/Sq.m | 1.12 | 2.24 | 0.54 | 2.07 | 4.15 |
| RoadOpt_1_Vis_Level_Target_Lum | Target Luminance | Cd/Sq.m | 1.39 | 2.67 | 0.15 | 9.27 | 17.80 |
| RoadOpt_2_Illum | Illuminance | Fc | 1.31 | 2.84 | 0.58 | 2.26 | 4.90 |
| RoadOpt_2_Luminance | Luminance | Cd/Sq.m | 0.90 | 1.72 | 0.44 | 2.05 | 3.91 |
| RoadOpt_2_Veil_Lum | Veiling Luminance | Cd/Sq.m | 0.13 | 0.41 | 0.02 | 6.50 | 20.50 |
| RoadOpt_2_Vis_Level | Visibility Level | N.A. | N.A. | N.A. | N.A. | N.A. | N.A. |
| RoadOpt_2_Vis_Level_Bkgd_Lum | Background Luminance | Cd/Sq.m | 0.90 | 1.71 | 0.46 | 1.96 | 3.72 |
| RoadOpt_2_Vis_Level_Target_Lum | Target Luminance | Cd/Sq.m | 1.39 | 2.92 | 0.15 | 9.27 | 19.47 |

GENERAL NOTES:

ROADWAY CLASSIFICATION, PEDESTRIAN COUNTS (ESTIMATED) AND ROADWAY GEOMETRY (CAD) FOR US-12 IN YPSILANTI TOWNSHIP WAS FURNISHED BY OHM ADVISORS AND USED TO OPTIMIZE POLE SPACING IN MODELING.

CURRENT LIGHTING DESIGN DOES NOT MEET IES RP-8-18 MINIMUM RECOMMENDED LIGHTING LEVELS FOR A MAJOR ROADWAY AND AUXILIARY ROADS WITH MEDIUM PEDESTRIAN CONFLICT AREAS.



LUMINAIRE DETAILS:

136W LED Cobra Head Luminaire
(single)

POLE DETAILS:

30' Fiberglass Direct Bury Pole

(30' mounting height)

LUMINAIRE DETAILS:

136W LED Cobra Head Luminaires
(twin)

POLE DETAILS:

30' Fiberglass Direct Bury Pole

(30' mounting height)

| Luminaire Schedule | | | | | |
|--------------------|-----|-----------------------|-------------|-------|--------------------------|
| Symbol | Qty | Label | Arrangement | LLF | Description |
| — | 64 | 136W LED COBRA_SINGLE | SINGLE | 0.720 | GCL1-80G-MV-NW-2R-XX-530 |
| — | 21 | 136W LED COBRA_TWIN | BACK-BACK | 0.720 | GCL1-80G-MV-NW-2R-XX-530 |
| — | 8 | 58W LED COBRA_SINGLE | SINGLE | 0.686 | GCM2-30H-MV-NW-2R-XX-610 |
| ● | 11 | 60W LED ACORN_SINGLE | SINGLE | 0.775 | GVD2 P30 40K AS 3 R F |

Comments

Date

#

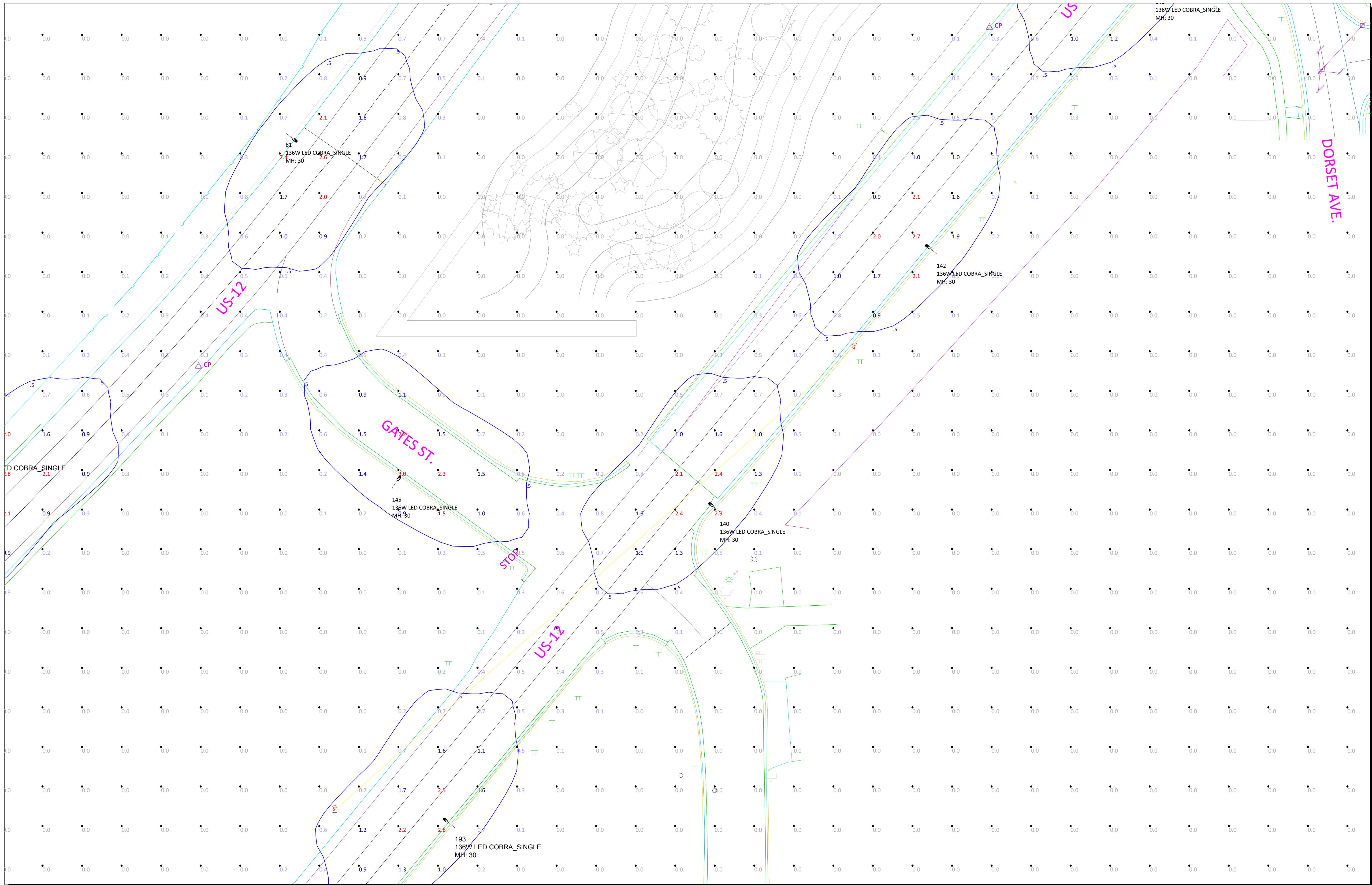
Revisions

Drawn By: M. Valascho

Checked By:

Date: 3/9/2021

Scale:



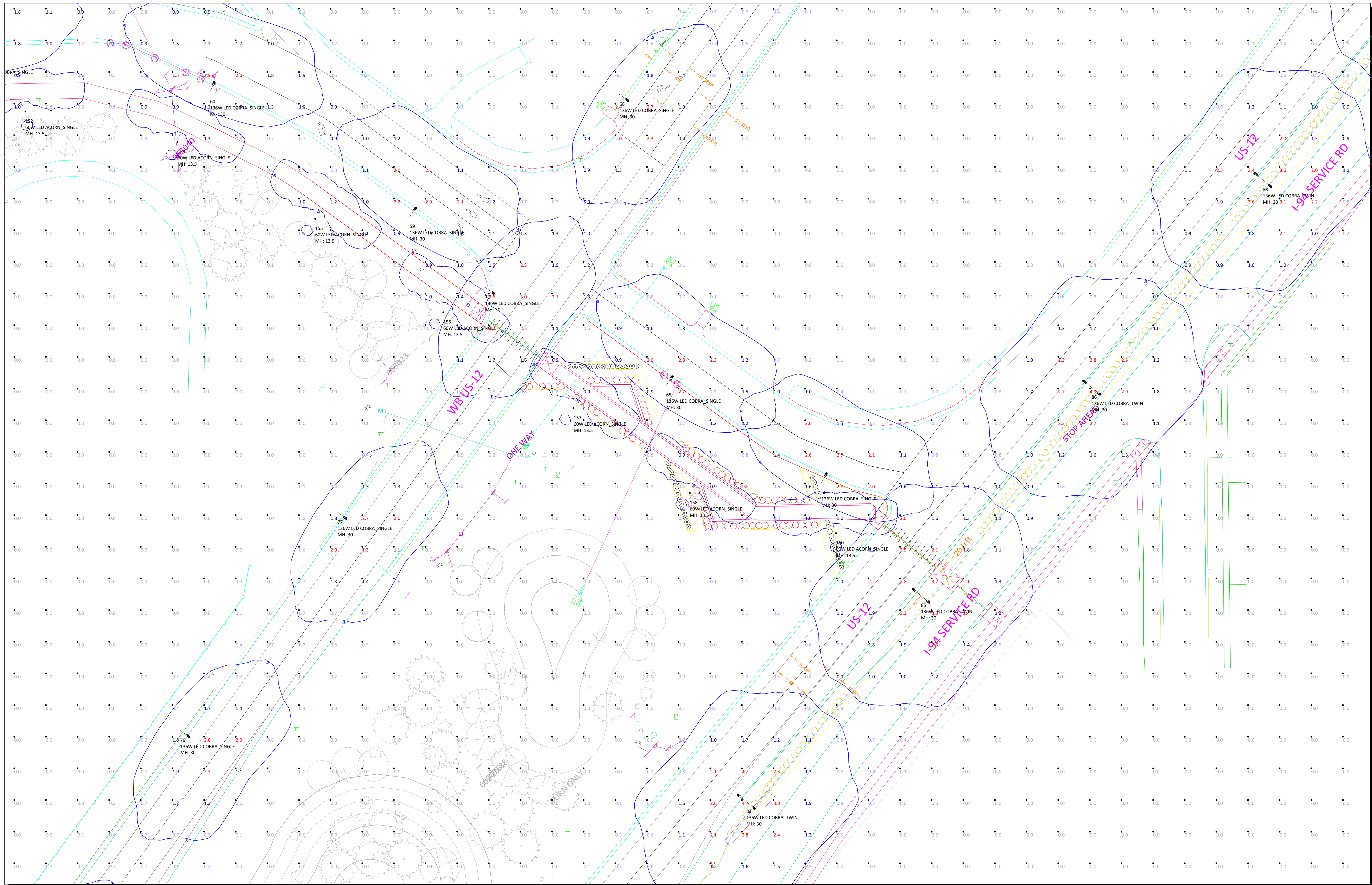
PLAN VIEW 1
Not to Scale



| # | Date | Comments |
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| Revisions | | |
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Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



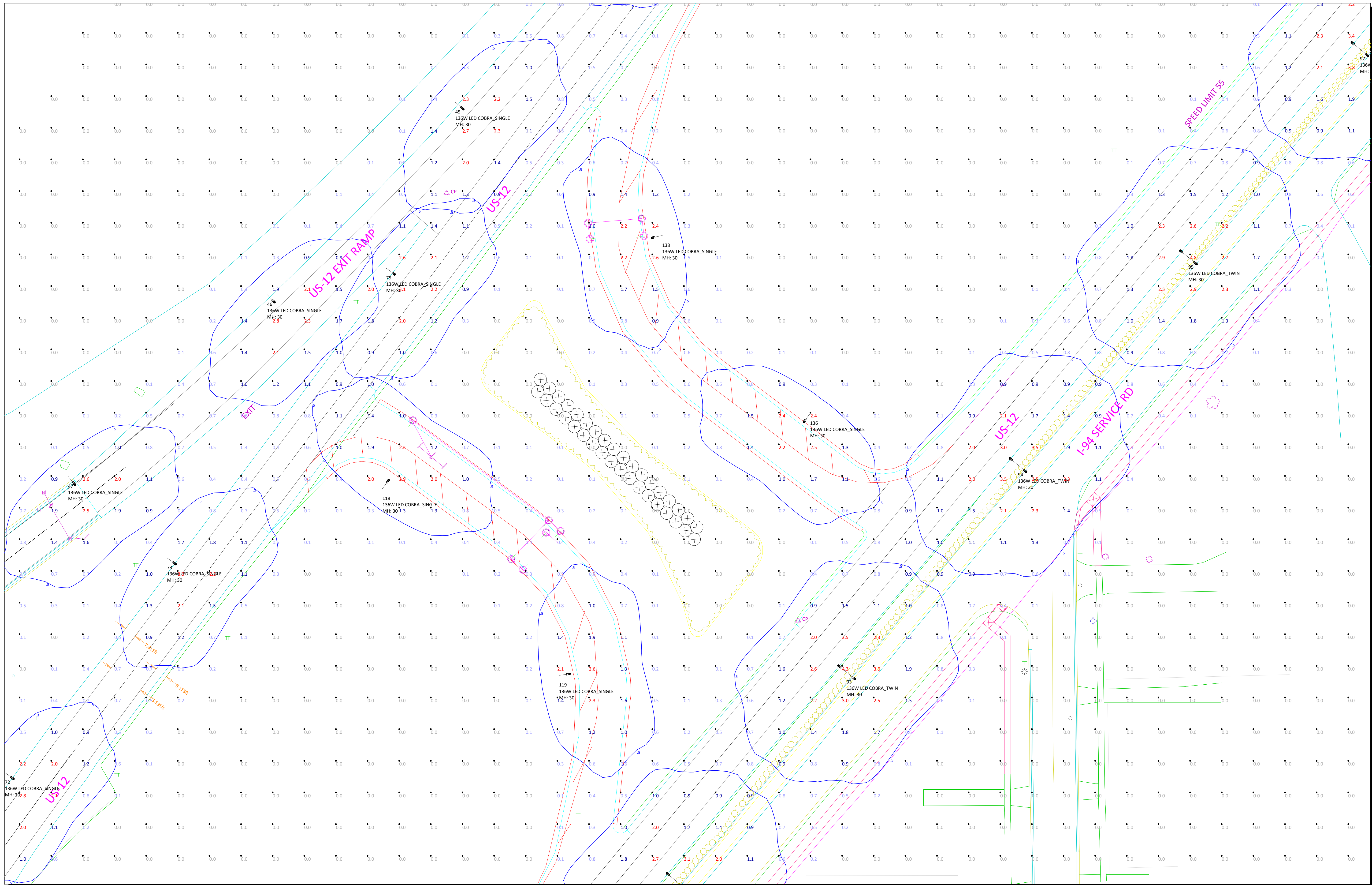
PLAN VIEW 2
Not to Scale



| # | Date | Comments |
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Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



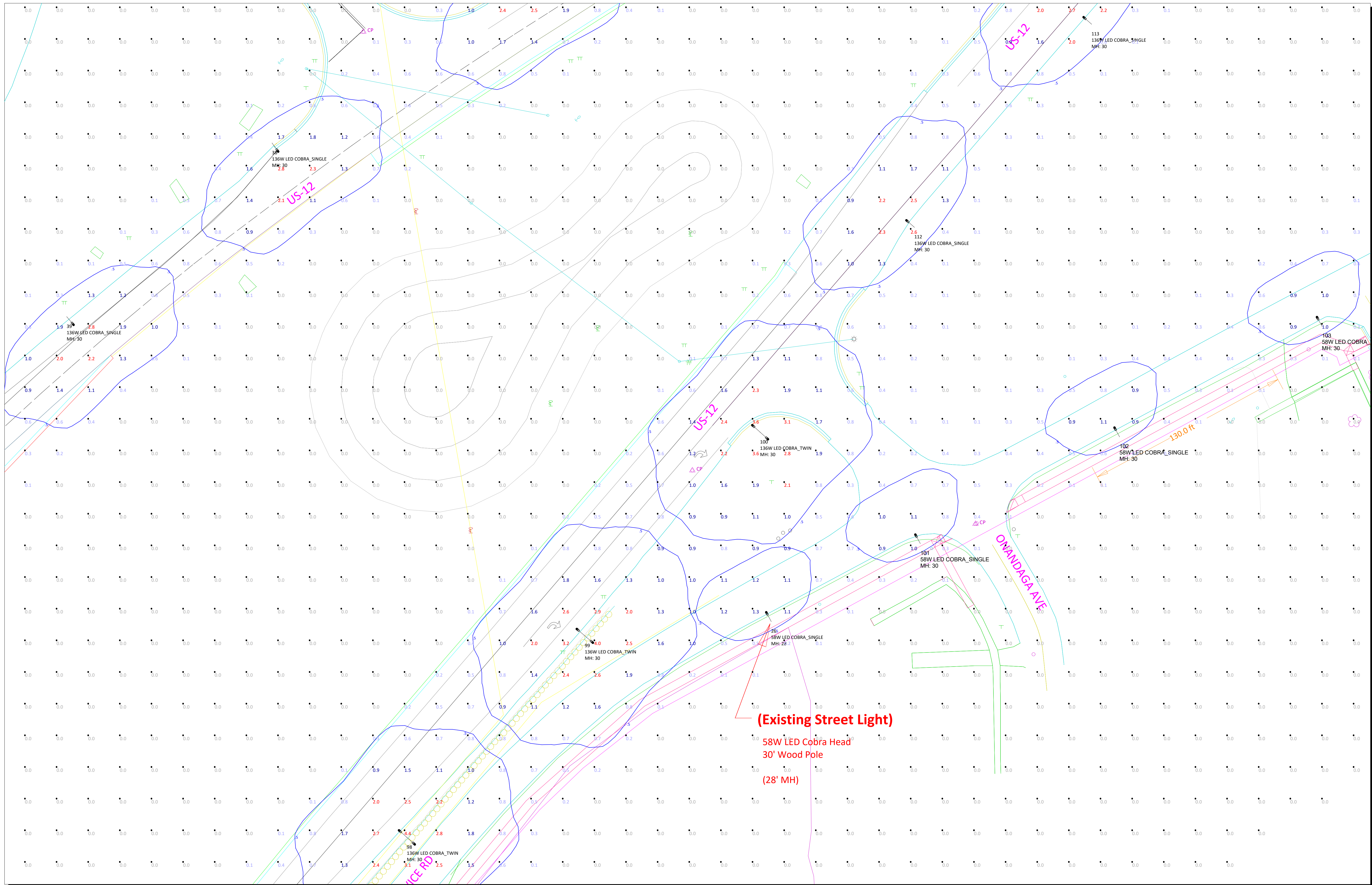
PLAN VIEW 3
Not to Scale

DTE

| # | Date | Comments |
|-----------|------|----------|
| Revisions | | |
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| | | |
| | | |

Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



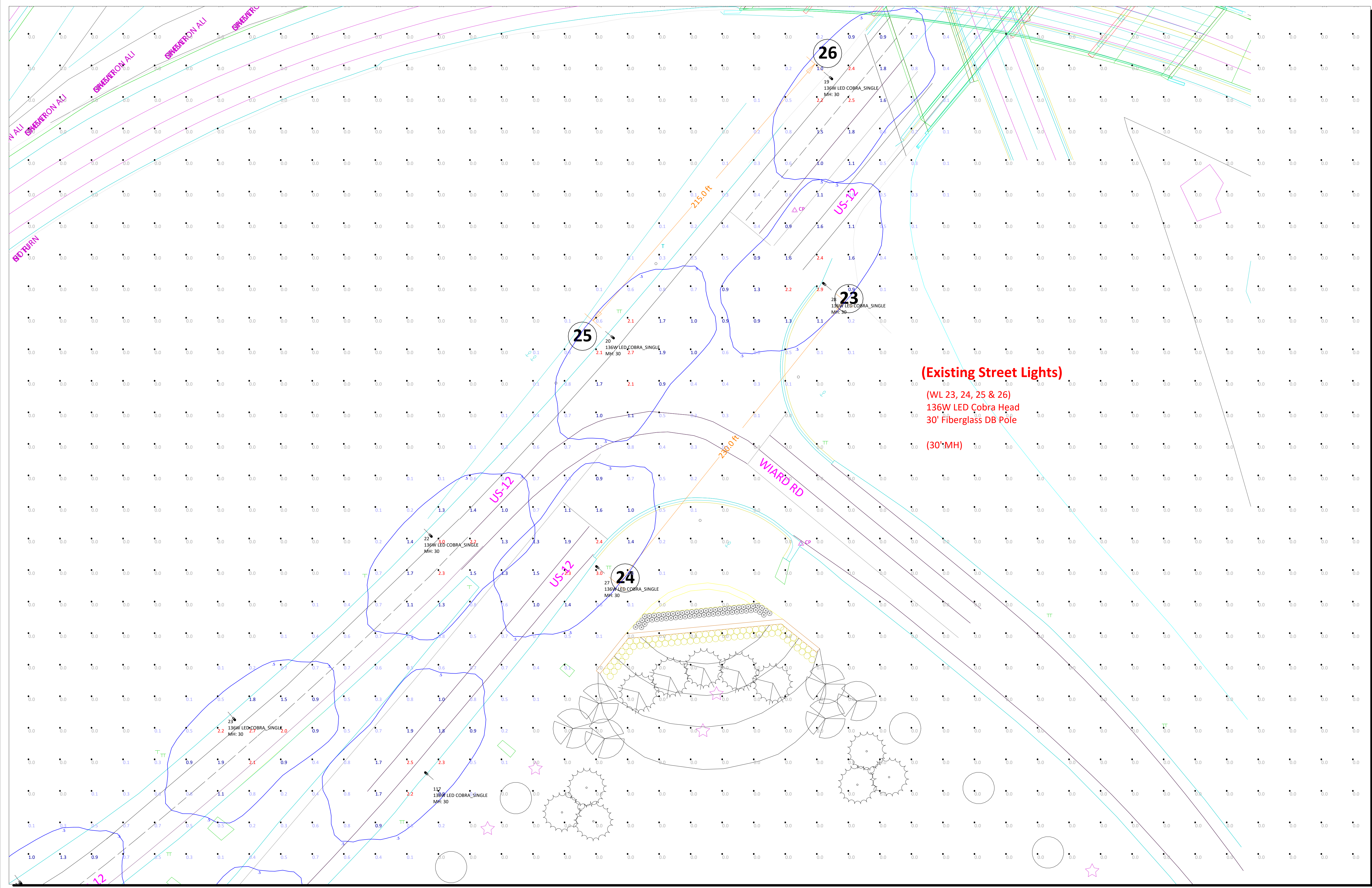
PLAN VIEW 4
Not to Scale

DTE

| # | Date | Comments |
|-----------|------|----------|
| Revisions | | |
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Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



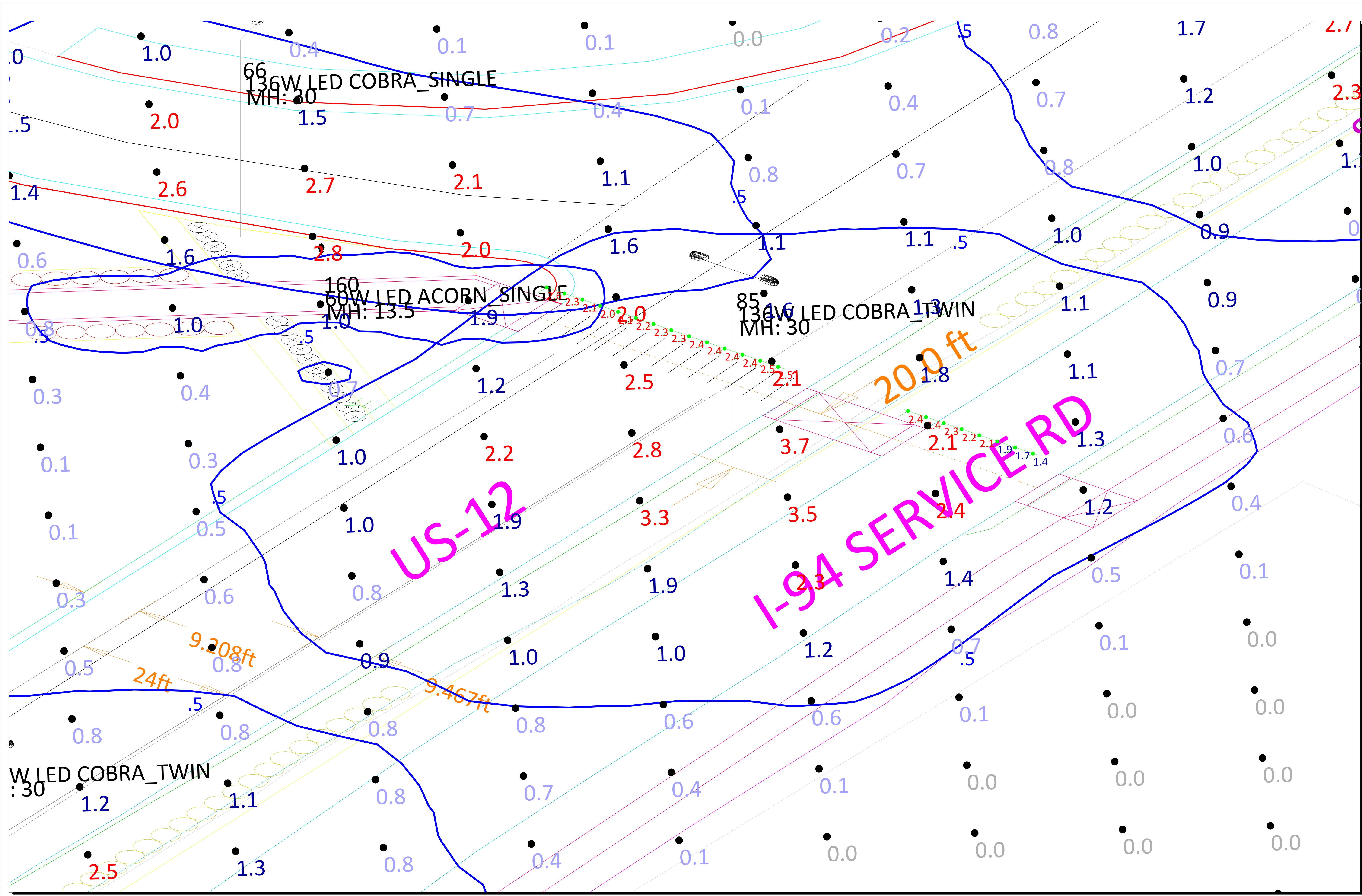
PLAN VIEW 5
Not to Scale

DTE

| # | Date | Comments |
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Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



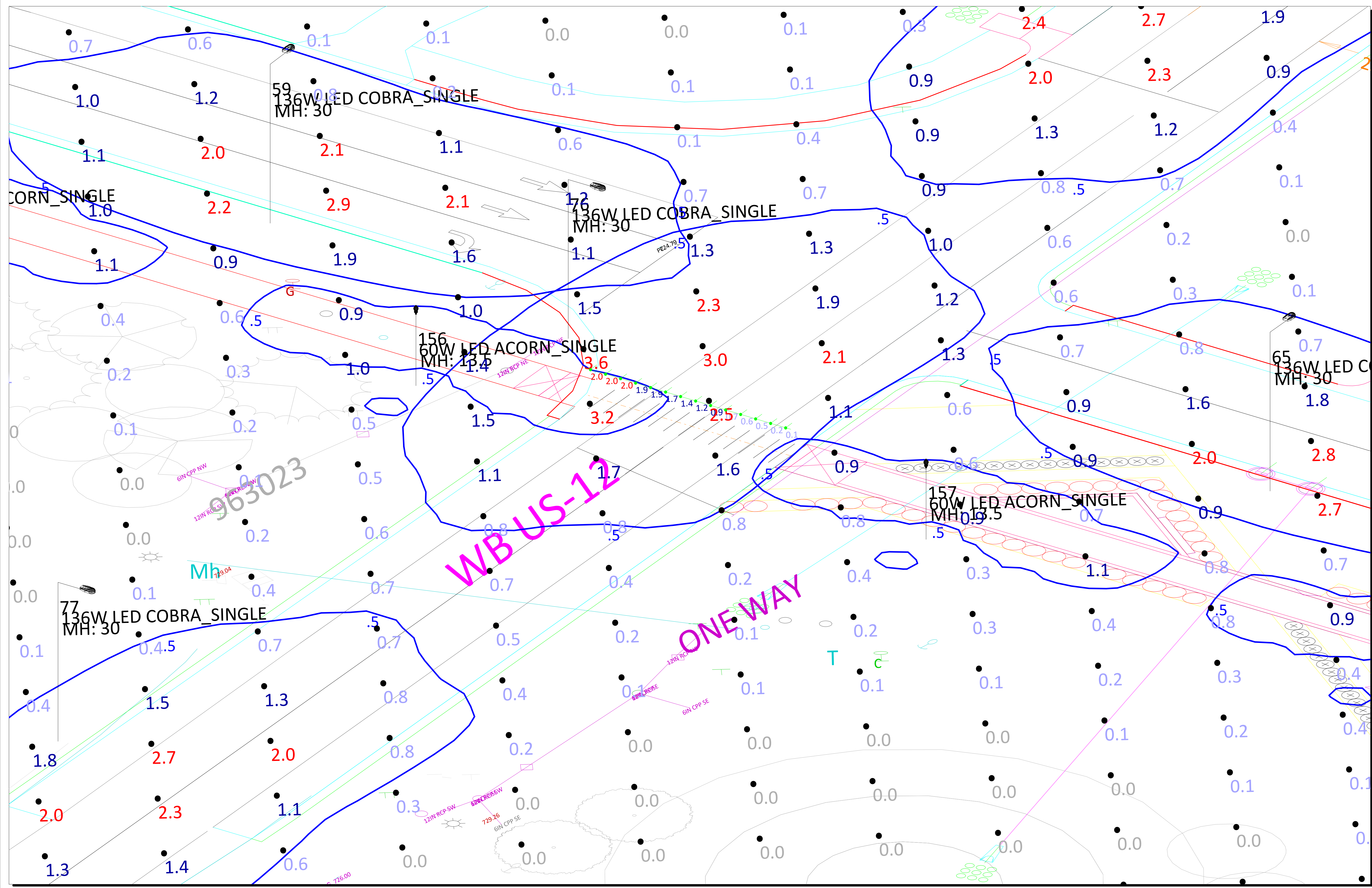
ISOMETRIC VIEW 1_CROSSWALK 1 & 2
Not to Scale



| # | Date | Comments |
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Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



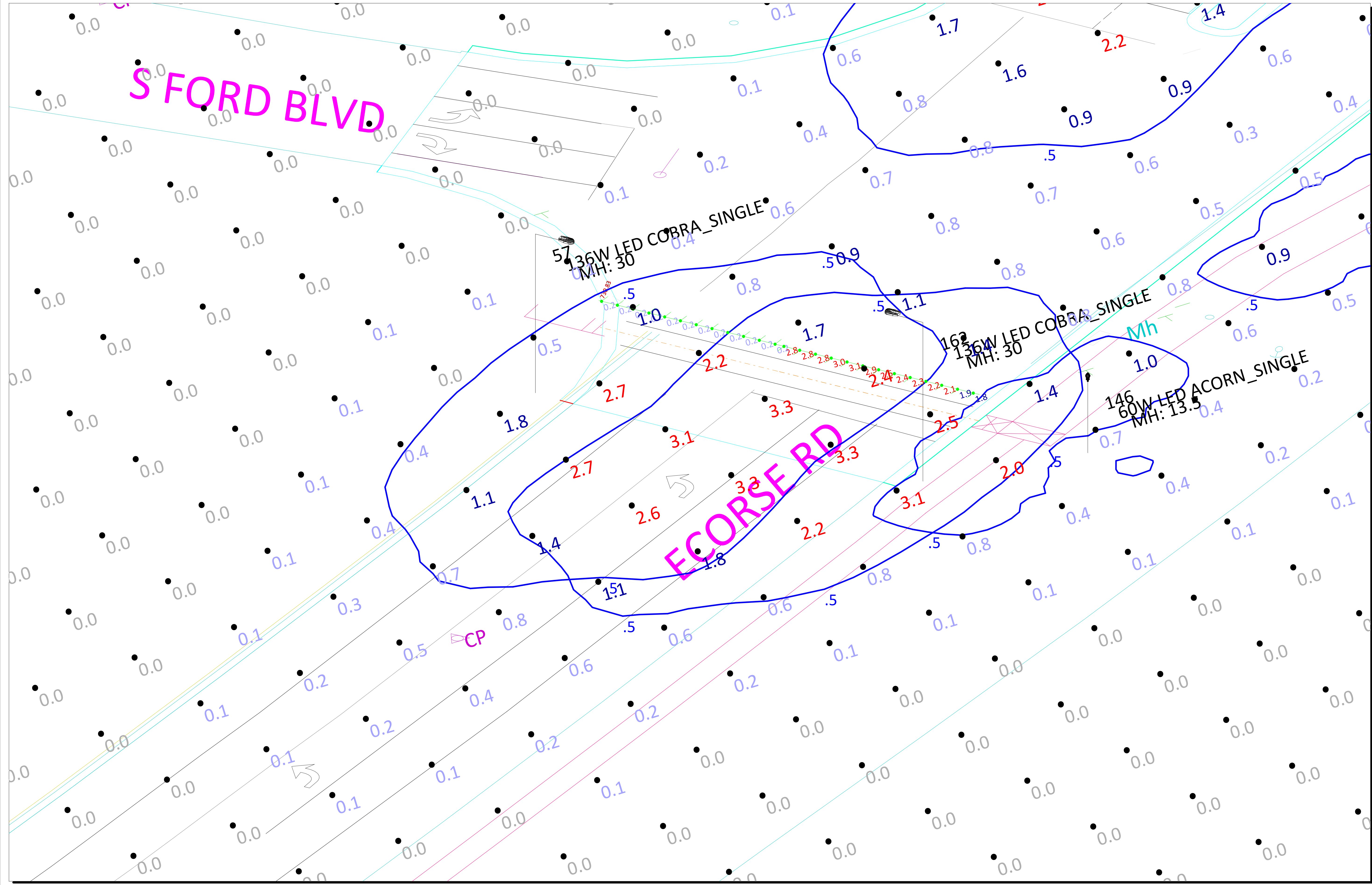
ISOMETRIC VIEW 1_CROSSWALK 3
Not to Scale

| # | Date | Comments |
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Revisions

Drawn By: M. Valascho
 Checked By:
 Date: 3/9/2021
 Scale:

US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2)
 DTE Community Lighting Group



ISOMETRIC VIEW 1_CROSSWALK 4 & 5
Not to Scale

| # | Date | Comments |
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| # | Date | Revisions |
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|-----------------------|-----------------------------------------------------|
| Drawn By: M. Valascho | US-12 Street Lighting Plan - Ypsilanti Twp (Rev. 2) |
| Checked By: | |
| Date: 3/9/2021 | |
| Scale: | DTE Community Lighting Group |

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Ypsilanti Township Board of Trustees
From: Heather Jarrell Roe, Ypsilanti Township Clerk
Date: June 7th, 2021
Subject: ***Cancelation of August 3rd Board of Trustees Meeting***

Fellow Board Members,

On August 3rd, 2021, Ypsilanti Township is holding a Special Election for four millage proposals. Therefore it is necessary to cancel the Ypsilanti Township Board of Trustees meeting on Tuesday August 3rd 2021.

Please contact my office if you have any questions.

Heather Jarrell Roe, Ypsilanti Township Clerk

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Heather Jarrell Roe, Clerk
From: Michael Radzik, OCS Director
Through: Brenda Stumbo, Supervisor
Re: **Request to purchase two (2) radar speed display trailers in the amount of \$12,710 budgeted in Law Enforcement Fund account 266-301.000-977.000.**
Copy: Javonna Neel, Accounting Director
Township Attorney
Date: June 15, 2021

The Washtenaw County Sheriff's Office (WCSO) continues to respond to and evaluate widespread complaints about aggressive driving behavior including excessive speed on roadways throughout the township. It is likely the complaint heard most often from residents and is a significant contributing factor to property damage and personal injury crashes.

There are a variety of methods used to influence driving behavior including public education, civil traffic code enforcement, and roadway design engineering improvements. A long-standing proven education method is to provide instant and direct visual feedback about the speed motorists are traveling using a radar speed display trailer.

Radar speed display trailers increase awareness and reduce traffic problems in areas of concern, such as areas with high crash rates or citizen complaints. They are portable and battery powered, and can be deployed at strategic locations with no reliance on the availability of existing infrastructure such as utility poles. The township previously owned one such unit that was purchased in the 1990's and has since been decommissioned due to age and maintenance problems. We have since invested in radar speed signs which provide the same feedback, but are impractical to deploy in areas that lack roadside public infrastructure to attach them to.

WCSO staff in Ypsilanti Township have requested that we consider acquiring two radar speed display trailers to be used to help abate the ongoing trend of aggressive driving and speeding in a variety of areas of the township where deployment of speed signs is impractical. After consulting with WCSO end users and evaluating various products from a variety of manufacturers, I am recommending the purchase of two (2) SMART 12 radar speed trailers from Kustom Signals, Inc. in Lenexa, Kansas. The trailers will be equipped with options that WCSO staff have indicated would be useful as indicated on the enclosed quote.

CHARTER TOWNSHIP OF YPSILANTI

These units will not be equipped or used for traffic studies because the mere presence of the unit on the roadway will favorably influence driver behavior and provide skewed data for that purpose. The township owns and uses other covert traffic measurement equipment to conduct traffic studies.

Three quotes shown below for similar products are as closely aligned as possible with comparable options to meet financial policy requirements. The product offerings vary between manufacturers.

Although the Kustom Signals SMART 12 unit is listed and available on the State of Michigan MiDEAL purchasing contract, Kustom Signals has offered it to the township at a slightly lower price than currently available through MiDEAL. Kustom Signals has been in business for more than 50 years and is a leading public safety technology company in the U.S. with a favorable history of customer service. I recommend purchasing this product as it is well suited for our needs at the best competitive price.

I respectfully request approval and authorization to make this purchase and to deliver the products to the Law Enforcement Center for use by WCSO exclusively in Ypsilanti Township jurisdiction.

| Manufacturer | Product | Price Per Unit |
|-----------------------|--------------------|-----------------------|
| Kustom Signals Inc. | SMART 12 | \$6,355 |
| All Traffic Solutions | Speed Alert 24 | \$12,285 |
| Dana Safety Supply | MPH Patrol Trailer | \$9,980 |

Thank you for your thoughtful consideration.

SMART[®] 12 RADAR Speed Trailer



SMART 12 Trailer delivered for \$4,995 with 5-year warranty!*

Highly Visible

- RADAR speed feedback
- Designed for great visibility up to 600 feet
- 12" (30.5 cm) high intensity LED display
- Flashing overspeed violator alert
- Red-blue, blue-blue or white-white violator alert (option)
- MUTCD compliant post speed sign limit with interchangeable numbers from 5 to 75
- High/low speed display blanking

Rugged and Trouble Free

- Kustom Signals K-Band directional RADAR
- Lightweight and easily deployed
- 5-year warranty for all trailer electronics including display, RADAR, optional solar and statistics package

Operational Efficiency

- Up to 7 days continuous operation with 1 battery (solar panel option and/or 2nd battery for extended operation)
- Optional Traffic Data Recorder provides statistical analysis enabling targeted enforcement

Community Benefits

- Informs and educates motorists
- Proven to reduce traffic speeds
- Neighborhood roads become quieter and safer



Easy deployment



Low power wireless compatible



Low power consumption



Highly visible



Speed awareness



RADAR accuracy



Theft deterrent



Durable



Traffic data

Best warranty in the industry

MUTCD posted speed sign

Improve community relations

* Delivery to continental US included. Delivery outside of US will be quoted. Specifications subject to change.

Kustom Signals Inc. 9652 Loiret Boulevard, Lenexa, KS, 66219, USA.

www.KustomSignals.com

Tel. 800-458-7866

913-492-1400

SMART® 12

RADAR Speed Trailer



Features

- Kustom Signals K band directional RADAR
- 12" (30.5 cm) amber LED display
- 2½ digits, display speeds up to 199
- High and low speed blanking
- Violator alert: flashing speed
- MUTCD compliant speed sign (18" x 24") with interchangeable numbers
- Defaults to last settings on power-up
- 24-hour single cycle on/off timer
- Push button on/off switch
- Locking lugs
- Removable tongue
- 12 VDC 80 amp/hour deep marine cycle battery
- Battery level indicator and self-diagnostics
- Low power wireless download

SMART 12 Construction

- Material: 11 gauge, 2" square steel tubing
- 52" W x 90"L x 48"H (posted sign down for transport)
- 52" W x 48"L x 72" H (posted sign deployed, tongue removed)
- Weight: 400 lbs.
- Finish: rust resistance undercoat with graffiti resistant powder coat finish
- 8" wheels with 4.8-8 tires
- Locking lugs included
- Leaf spring suspension
- Electrical wiring concealed in frame
- 2" ball hitch with removable tongue
- Battery box: 13.0" x 14.3" x 37.5"
- 4 stabilizer jacks

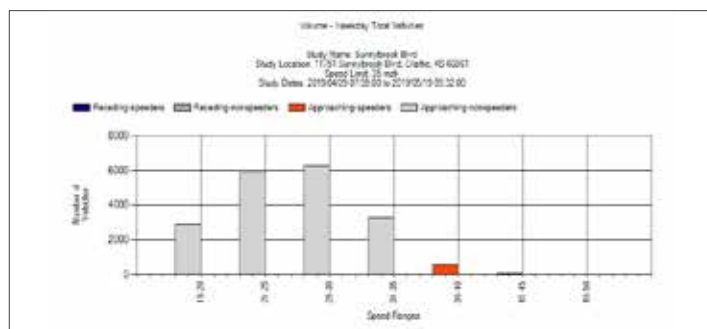


Battery box

SMART 650 - Data Sheet - USA Eng - Print - 04/2020

Options

- 50W solar panel
- LED trailer lighting
- Traffic data recording with USB thumb drive
- Traffic statistics recording with SMARTstat™ data analysis software
- Android tablet with SMARTstat Lite application
- Violator alert: red-blue, blue-blue or white-white strobes
- Spare tire
- Coupler lock
- Cable wheel lock
- 2nd 12 VDC 80 amp/hour deep cycle battery
- Galvanized wheel upgrade
- Trailer cover



SMARTstat™

* Delivery to continental US included. Hawaii, Alaska and International orders will be quoted separately. Specifications subject to change.



Quotation

KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406
913-492-1400 Fax 913-492-1703
sales@kustomsignals.com www.kustomsignals.com

Date 06/14/2021

To... MIKE RADZIK
YPSILANTI TWP POLICE DEPT

7200 S HURON RIVER RD
YPSILANTI MI 48197

Quote # -530999132221NC
Terms Per Approved Terms
This Quote Expires on 09/12/2021
Phone 734-484-4700
Fax

| <u>Qty</u> | <u>Product Description</u> | <u>UnitPrice</u> | <u>SubTotal</u> |
|------------|---------------------------------------------------------------------------------------------------------------|------------------|-----------------|
| 1 | SMART 12 (12" fixed display radar trailer) | \$4,995.00 | \$4,995.00 |
| 0 | Includes: | \$0.00 | \$0.00 |
| 0 | 12" High intensity amber LED display with 2 1/2 digits | \$0.00 | \$0.00 |
| 0 | MUTCD compliant speed limit sign | \$0.00 | \$0.00 |
| 0 | Interchangeable numbers from 5 to 75 MPH | \$0.00 | \$0.00 |
| 0 | KSI Directional K-band radar | \$0.00 | \$0.00 |
| 0 | Secure battery enclosure | \$0.00 | \$0.00 |
| 0 | Locking lug nuts | \$0.00 | \$0.00 |
| 0 | 2" ball hitch with removable tongue | \$0.00 | \$0.00 |
| 0 | Flashing digits overspeed violator alert | \$0.00 | \$0.00 |
| 0 | On/off timer | \$0.00 | \$0.00 |
| 0 | Integrated battery charger with AC outlet | \$0.00 | \$0.00 |
| 0 | (1) 12 V 80 amp-hour group 24 marine battery | \$0.00 | \$0.00 |
| 0 | 5 Year Warranty | \$0.00 | \$0.00 |
| 0 | Shipping & handling included | \$0.00 | \$0.00 |
| 0 | | \$0.00 | \$0.00 |
| 0 | Options below available but NOT included in total price on quote | \$0.00 | \$0.00 |
| 0 | SMART 12 violator alert strobes with red/blue, blue/blue, white/white, red/red or red/white pairs | \$350.00 | \$0.00 |
| 0 | Traffic data recording with USB download and SMARTstat traffic statistics analysis and configuration software | \$725.00 | \$0.00 |
| 0 | LED Trailer lighting package upgrade | \$65.00 | \$0.00 |
| 0 | SMART 12 spare tire with frame mounting bracket | \$85.00 | \$0.00 |
| 0 | SMART 12 galvanized wheels upgrade | \$50.00 | \$0.00 |
| 0 | SMART 12 spare tire with galvanized wheel upgrade | \$110.00 | \$0.00 |

Signature

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.



Toll Free 800-4KUSTOM (800-458-7866)



Quotation

KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406
913-492-1400 Fax 913-492-1703
sales@kustomsignals.com www.kustomsignals.com

Date 06/14/2021

To... MIKE RADZIK
YPSILANTI TWP POLICE DEPT

7200 S HURON RIVER RD
YPSILANTI MI 48197

Quote # -530999132221NC
Terms Per Approved Terms
This Quote Expires on 09/12/2021
Phone 734-484-4700
Fax

| <u>Qty</u> | <u>Product Description</u> | <u>UnitPrice</u> | <u>SubTotal</u> |
|------------|-----------------------------------------------------------------------|------------------|-----------------|
| 0 | Solar Panel - 50 Watt (800 & 850 only) | \$795.00 | \$0.00 |
| 0 | Trailer Cover (Generic) | \$45.00 | \$0.00 |
| 0 | Cable Lock | \$65.00 | \$0.00 |
| 0 | 2" Ball Coupler Lock Kit, Stainless Steel | \$50.00 | \$0.00 |
| 0 | Add 2nd 80 Ahr marine battery for extended operation (650/+ trailers) | \$180.00 | \$0.00 |
| 0 | | \$0.00 | \$0.00 |

Total \$4,995.00

Signature

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.



Toll Free 800-4KUSTOM (800-458-7866)

KUSTOM SIGNALS, INC.
TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is to be paid in US dollars and in accordance with the Seller approved terms for Buyer. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret
Lenexa, KS 66219

AUTHORIZATIONS AND BIDS



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

MEMORANDUM

To: Charter Township of Ypsilanti Clerk's Office

From: Fire Chief Eric Copeland

Date: June 8, 2021

Subject: Request authorization to seek bids for rejuvenation of the Fire HQ dormitory bathroom appliances, fixtures and hardware. This project includes removal of existing tile flooring, toilets, showers, sinks, vanities, cabinets, fixtures and hardware from the three (3) dorm bathrooms at Fire HQ located at 222 S. Ford Blvd and replace tile flooring, toilets, sinks, cabinets, fixtures, hardware and upgrade to tile showers & walls (knee). Project funding is budgeted in FY 2021 line item Capital Outlay / Improvement 217-970-000-971-008 not to exceed \$65,000.

To include posting in local, regional and State media outlets by Ypsilanti Township Clerk Office.

The Charter Township of Ypsilanti Fire Department is requesting bids for the removal of existing floors, toilets, showers, sinks, cabinets, fixtures and hardware to replace with comparable tile flooring, toilets, sinks, cabinets, fixtures and hardware with upgraded tile showers & walls (knee) located at 222 S. Ford Blvd. Ypsilanti, MI 48198.

The bidding process will start on June 24, 2021 for a period of 10 days ending on Wednesday, July 7, 2021 at 11:00 a.m. There will be an optional pre-bid meeting on Monday, June 28, 2021 from 11:00 am to 12:00 noon located at 222 S. Ford Blvd. Ypsilanti, MI 48198

Please contact Ypsilanti Township Fire Department between the hours of 8am – 4pm at 734-544-4225 for any general questions or about the bid specifications.



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

Fire Headquarters Dormitory (3) bathrooms removal and replacement SPECIFICATIONS

The Charter Township of Ypsilanti requirements for this project are as follows:

ADHERENCE TO CONTRACT PROVISION CHECKLIST:

- **Prevailing Wage Provision** (If Applicable).
 - **Bonds:** (If project/bid is over \$25,000.00)
 - **Performance Bond:** (If required usually equal to amount of the bid)
 - **Maintenance & Guarantee Bond:** (If required)
 - **Bid Bond or Surety Bond:** (If required usually 5% of bid)
 - **Insurance Certificates:** Workers Compensation - \$500,000 limit each accident. General Liability – (combined single limit of \$1,000,000.00 each occurrence for bodily injury & property damage) must include 60 day written notice for change of coverage cancellation or non-renewable coverage
 - **Protective Policy:** (combined single limit of \$1,000,000.00 each occurrence for bodily injury & property damage) Must Name **“The Charter Township of Ypsilanti and it’s past, present, and future elected Officials, Appointed Commissions and Boards, Agents and Employees shall be named as “Additional named Insured” (unless otherwise approved by the Township Attorney) on the General Liability Policy with respect to the services provided under this Contract”**.
 - **Automobile Liability:** covers owned, hired and non-owned vehicles with personal protection insurance and property protection. Includes residual liability insurance with a combined single limit of \$1,000,000.00 each accident for bodily injury and property damage.
 - **Builder’s Risk:** (Required if over \$25,000.00)
 - **Umbrella Policy/Excess Coverage:** (Optional)
 - **Correct Coverage Amounts – Township Named as “Additional Named Insured”**
- 1) Pre-bid meeting on Monday, June 28, 2021 at 11:00 – 12:00 noon on location at 222 S. Ford Blvd. Ypsilanti, MI 48198 (Optional)
 - 2) 2 to 3 copies of bid

The Charter Township of Ypsilanti general requirements for this project are as follows:

- PERMITS: The Contractor shall furnish and pay for all permits and inspections required for his work.
- CODES: All work performed shall comply with all applicable codes and ordinances including all Building Codes, Mechanical Codes, Plumbing Codes, Electrical Codes and Fire Codes. If required by the local codes the building systems affected by this work shall be brought up to current code unless grandfathered under the code.
- EQUIPMENT SIZING: All contractors are responsible for determining the appropriate equipment size. It is required that the contractor have a licensed professional engineer verify the equipment size.
- CONTRACTOR to provide a detailed list with the quote of all new equipment, appliances, fixtures and supplies replaced.

PRICING SHALL INCLUDE:

- Performance and Payment Bond costs
- Prevailing Wage Labor Rates
- Costs of all Permits and required inspections
- Costs of all Engineering and Architectural drawings and seals if required
- All applicable taxes. Include all special taxes that may be assessed locally on contract work such as a “Business Tax” or “Contractor tax” for the privilege of doing business in the City, County or other Government jurisdiction.

PROPOSAL DELIVERY:

- Sealed envelope with two (2) copies of the proposal marked Fire Department Bid for **Fire HQ Dormitory Bathroom Project** delivered in person to: Ypsilanti Township Clerk Office, 7200 S. Huron River Drive Ypsilanti, MI 48198 attention **Deputy Clerk L. Stanfield**

- Hard copy of the proposal with two (2) copies mailed at least 5 business days in advanced to arrive by due date to:

Charter Township of Ypsilanti Clerk’s Office
Attention: Deputy Clerk L. Stanfield
7200 South Huron River Drive
Ypsilanti, MI 48197
734-484-4700

- Please direct any questions in writing to Fire Chief Eric Copeland at ecopeland@ytown.org or Lieutenant Scott Gehringer at sgehringer@ytown.org

Due Date: Bids are due on or before Wednesday, July 7, 2021 at 11:00 am.

3 Bathroom specifications for Ypsilanti Township Fire HQ Station #1

Bathrooms #1 & #2: These are identical in scope and look. All tile will be commercial grade and have a gray hue with light gray grout. **Bath #1** will require the HVAC moved out of the walk in shower space. **Note:** the shower space in #1 & #2 are different sizes, #1 – 72 x 38 x 72 and #2 – 63 x 38 x 72, install the finished ceiling height at the current 9’ and adjust bath fan duct accordingly.

REMOVE:

Toilets

Sinks

Storage Cabinets

Mirrors

Ceiling

Light / ceiling

Hardware

Fan / ceiling

Tile floor

Prep walls for 36” tile around

Wall between shower and cabinet (#1 & #2)

Existing showers and cabinet

Shower rods & plastic curtains

All PVC floor drain traps

Prime and Paint

REPLACE WITH:

Standard residential china bowl oblong toilets

30” base cabinets w/one piece molded sinks

Replace with/to walk in shower space

Standard steel frame mirror

FD to supply track/tiles to match building

High efficiency 2’ x 4’ drop ceiling light add new light above vanity mirror (optional).

Standard towel bars, hooks, TP holder

Fan at ceiling with 500 cfm minimum

2” x 2” commercial grade tile w/lt. gray grout

12” x 12” tile (#1 = 51sqft / #2 = 48sqft est.)

Move water supply to outside wall

Walk-in showers along back wall with 6”x 6” or larger tile/walls, 1”x 1” or larger tile/floor #1 & #2 est. 96 sqft per unit = 192 sqft total tile to ceiling*

Glass sliding doors – *pivoting glass doors

New PVC drain traps – basement below

Light gray

3 Bathroom specifications for Ypsilanti Township Fire HQ Station #1

Bath #3: The scope of this bathroom is the same as the other two bathrooms. The only difference will be that the proposed tile shower will occupy a modified existing space for a one-piece shower of **63 x 38 x 72** with tile remaining commercial grade with gray hue with light gray grout. The existing storage cabinet area with counter top removed in order to rebuild the East/Back wall 7"- 8" inch buildup around exhaust vent. The new cabinet will be 18" deep not 24". Install the finished ceiling height at the current 9' and adjust bath fan duct accordingly.

REMOVE:

REPLACE WITH:

| | |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Toilet | Standard residential china bowl oblong toilet |
| Sink | 30" base cabinets w/one piece molded sinks |
| Storage Cabinets | Cabinet w/top 18" not 24" deep |
| Mirrors | Standard steel frame mirror |
| East/Back wall w/shower valve | Rebuild East/Back wall around vent pipe. |
| Light / ceiling | High efficiency 2' x 4' drop ceiling light add new light above vanity mirror (optional). |
| Hardware | Standard towel bars, hooks, TP holder |
| Fan / ceiling | Fan at ceiling with 500 cfm minimum |
| Tile floor | 2" x 2" commercial grade tile w/lt. gray grout |
| Prep walls for 36" tile around | 12" x 12" tile (#3 = 63sqft estimate) |
| Existing shower | Walk-in shower along (rebuilt) back wall with 6"x 6" or larger tile/walls, 1"x 1" or larger tile/floor, #3 shower estimated 96 sqft of tile to ceiling*, Install new shower valve. |
| Shower rods & plastic curtains | Glass sliding doors – *pivoting glass doors |
| All PVC floor drain traps | New PVC drain traps – basement below |
| Prime and Paint | Light gray |

For questions, please write Fire Chief Eric Copeland at ecopeland@ytown.org if no response contact Lieutenant Scott Gehringer at sgehringer@ytown.org respectively.

OTHER BUSINESS

BOARD MEMBER UPDATES
