

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

HEATHER JARRELL ROE

Treasurer

STAN ELDRIDGE

Trustees

JOHN P. NEWMAN II

GLORIA PETERSON

DEBBIE SWANSON

JIMMIE WILSON, JR.

June 1, 2021

Work Session – 5:00pm

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

THIS MEETING WILL BE CONDUCTED ELECTRONICALLY. PLEASE USE THE INSTRUCTIONS BELOW OR VISIT YTOWN.ORG

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JUNE 1, 2021

6:00pm

1. OPTICOM TRAFFIC PREEMPTION SYSTEM PRESENTATION.....TERRY MARTIN
2. AGENDA REVIEWSUPERVISOR STUMBO
3. OTHER DISCUSSION BOARD MEMBERS



***OPTICOM:
THE MOST PROVEN, SCALABLE
MULTI CITY & MULTI DEPARTMENTAL
PREEMPTION SOLUTION***





Opticom's Current Solution Portfolio



OPTICOM

CHANGES THE WAY YOUR CITY MOVES

INSTALLED IN
41 OF THE 50
LARGEST U.S.
CITIES



3,100+ CUSTOMERS WORLDWIDE

180,000+
CONNECTED VEHICLES
AND INTERSECTIONS



NEARLY
50 YEARS
OF INNOVATION

Based in St. Paul, Minn., USA



GLOBAL AND **SCALABLE**
SOLUTIONS



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SERVICES AND
MANAGEMENT



SMART
PERFORMANCE AND MAINTENANCE
OPERATIONS

OPTICOM

LEADER IN TRAFFIC MANAGEMENT SYSTEMS

Opticom EVP

- **Improve Travel Times** by up to 25%
- **Reduce Intersection** crash rates by up to 70%

Opticom TSP

- **Reduce Transit Delays** by up to 40%
- **Cut Fuel Costs** by up to 19%
- **Increase Ridership** by up to 10%
- **Reduce Snowplow time** by avg 22*%

*April 2020 St. Cloud MN Whitepaper report



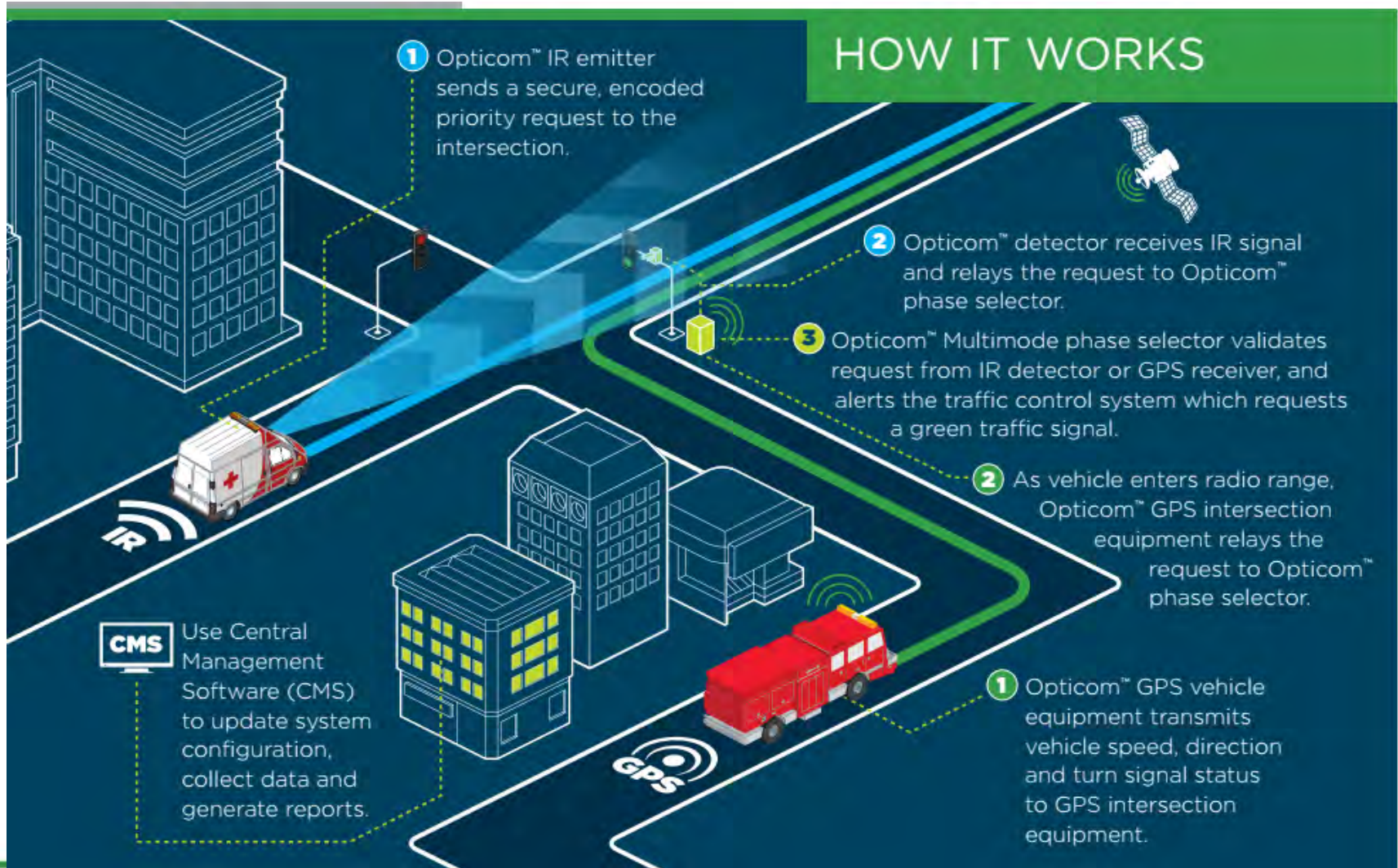
**Array of solutions to be
customized to your cities needs**

OPTICOM® DISTRIBUTED ARCHITECTURE COMPONENTS

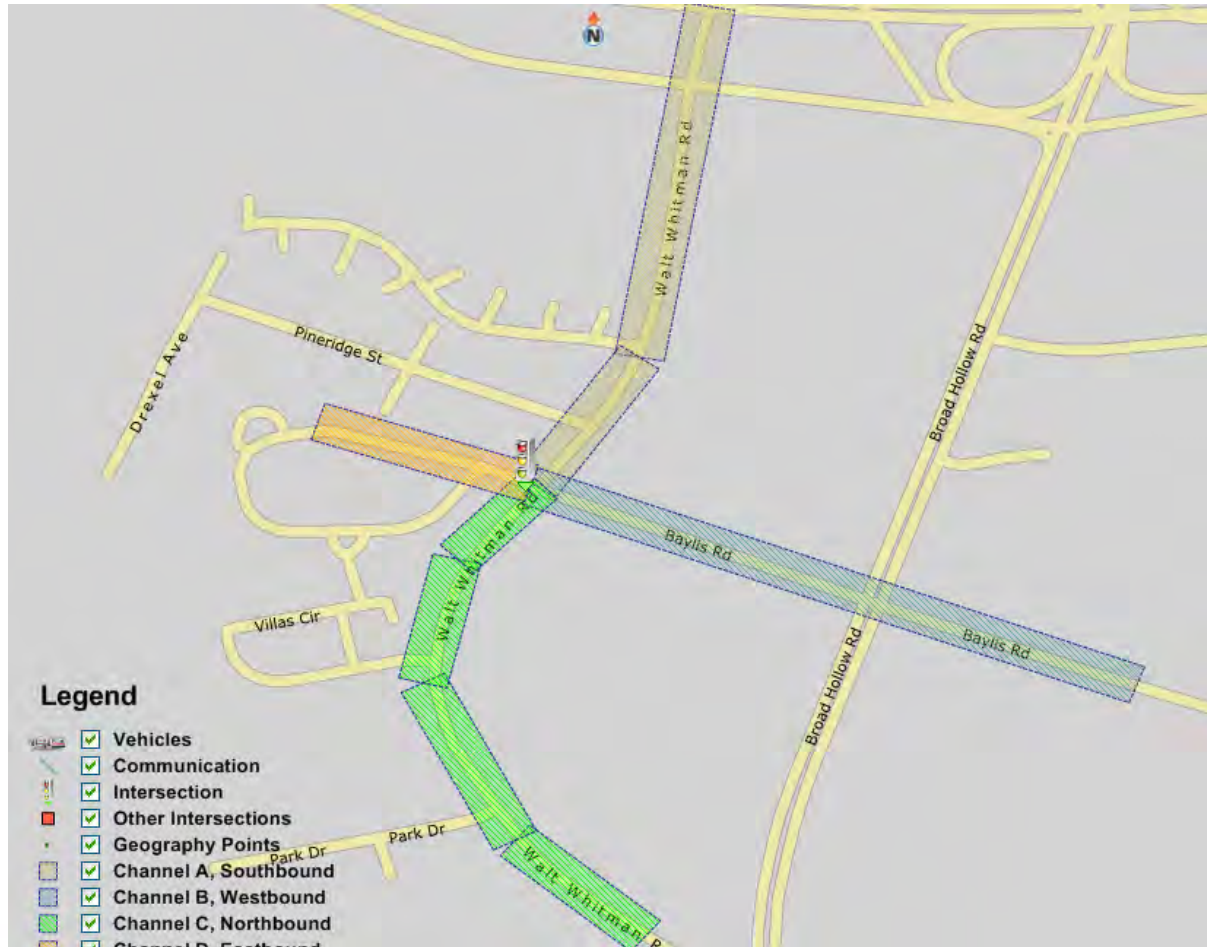


OPTICOM GPS OPERATION

HOW IT WORKS

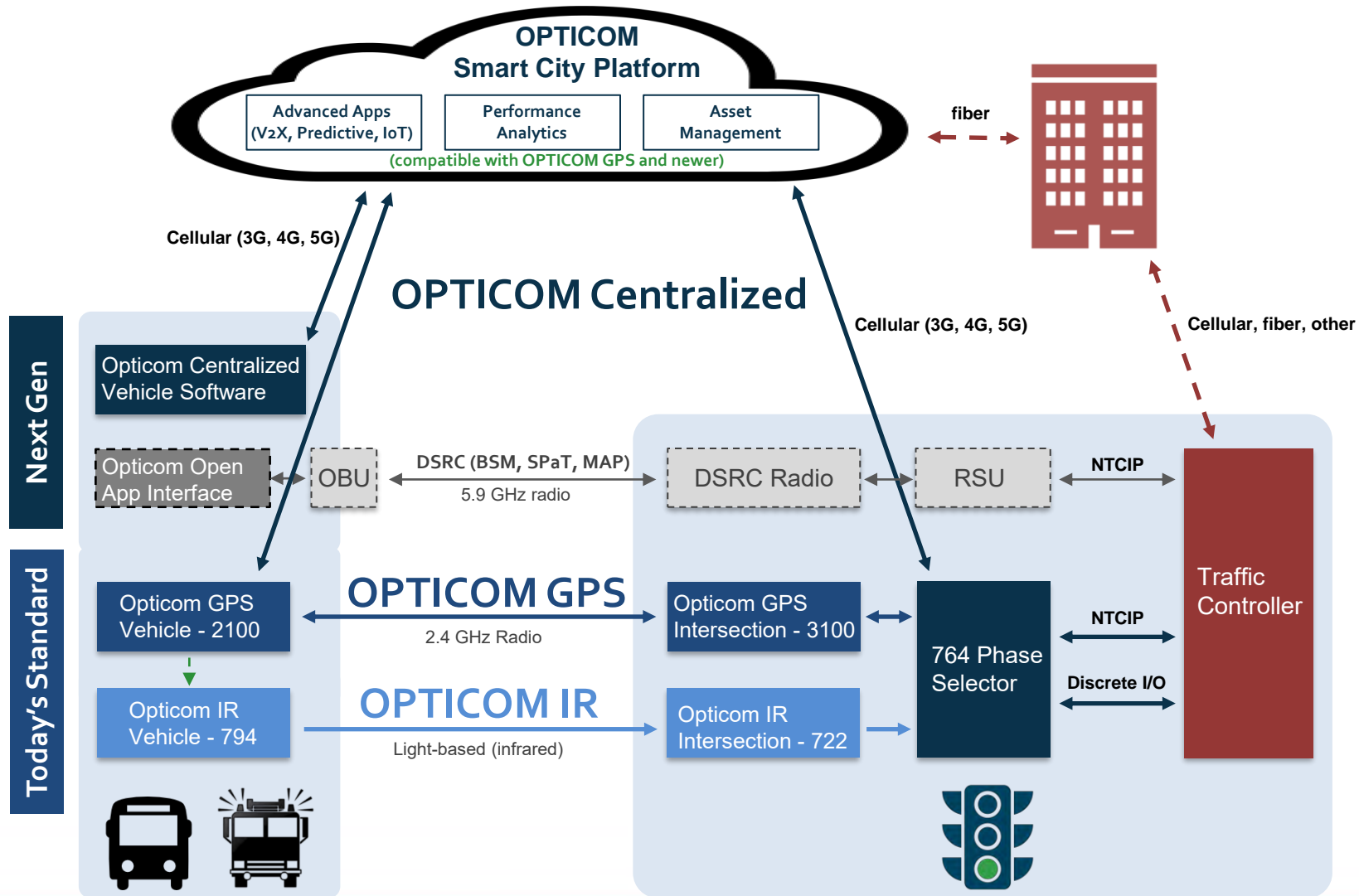


OPTICOM™ GPS APPROACH MAP EXAMPLE



GLOBAL TRAFFIC TECHNOLOGIES

OPTICOM - AN EVOLUTION OF CONNECTED VEHICLES





THANK YOU

Terry Martin
Product Manager
Carrier & Gable
terrymartin@carriergable.com



GLOBAL TRAFFIC TECHNOLOGIES

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

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REGULAR MEETING AGENDA

TUESDAY, JUNE 1, 2021

7:00 P.M.

1. CALL TO ORDER
2. PUBLIC COMMENTS (THREE MINUTES PER PERSON)
3. CONSENT AGENDA
 - A. MINUTES OF THE MAY 18, 2021 REGULAR MEETING
 - B. STATEMENTS AND CHECKS FOR JUNE 1, 2021 IN THE AMOUNT OF \$623,836.61
4. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST FOR APPROVAL OF A PERSONAL LEAVE OF ABSENCE FOR A TEAMSTER EMPLOYEE IN ACCORDANCE WITH THE TEAMSTER BARGAINING AGREEMENT
2. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE TO CONTRACT WELDING FOR THE REPLACEMENT OF A BOAT DOCK AT FORD LAKE PARK IN THE AMOUNT OF \$8,859.00 BUDGETED IN LINE ITEM #212-212-000-931-775
3. REQUEST APPROVAL OF CHANGE ORDER #1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH STANTEC TO REBID THE LOONFEATHER RENOVATION PROJECT IN THE AMOUNT OF \$3,850.00 TO BE BUDGETED IN LINE ITEM #212-970-000-975-587 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT
4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 1532 OUTER LANE DRIVE, 752 OSWEGO AVENUE AND 276 DEVONSHIRE BUDGETED IN LINE ITEM #101-950-000-801-023
5. REQUEST AUTHORIZATION FOR THE SUPERVISOR AND CLERK TO SIGN AN AGREEMENT WITH DTE FOR LIGHTING FOR THE US-12 PHASE 2 ROAD IMPROVEMENT PROJECT WITH YEARLY OPERATION COSTS NOT TO EXCEED \$35,000.00
6. BUDGET AMENDMENT #8

OTHER BUSINESS

BOARD MEMBER UPDATES

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN, II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

**Charter Township of Ypsilanti
Public Meeting Notice
Board of Trustees Work Session and Regular Meeting
June 1, 2021 6:00pm**

PLEASE TAKE NOTICE that the Charter Township of Ypsilanti Board of Trustees will hold a Work Session (6:00pm) and Regular Meeting (7:00pm) scheduled for June 1, 2021 at 6:00pm. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 approved under Washtenaw County Resolution 21-050.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Clerk's Office at 734-484-4700, at least two business days prior to the meeting.

Meeting Information:

Hi there,

You are invited to a Zoom webinar.

When: Jun 1, 2021 06:00 PM Eastern Time (US and Canada)

Topic: Township Board of Trustees Work Session and Regular Meeting May 18, 2021

Please click the link below to join the webinar:

<https://ytown.zoom.us/j/96389884439>

Or One tap mobile :

US: +13126266799,,96389884439# or +19292056099,,96389884439#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 963 8988 4439

International numbers available: <https://ytown.zoom.us/u/aNCBnI3aG>

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

If you have any further questions or concerns, please call 734-484-4700 or email Clerk Heather Jarrell Roe at hjarrellroe@ytown.org or Deputy Clerk Lisa Stanfield at lstanfield@ytown.org.

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 18, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. done as Zoom Virtual Board meeting.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: John Newman, Gloria Peterson,
Debbie Swanson, and Jimmie Wilson, Jr.
(All members stated that they were present in Ypsilanti Township)

Members Absent: none

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS (THREE MINUTES PER PERSON)

Tad Wysor, Township Resident thanked the board for making it easy for him to attend the board meetings now that it is offered on ZOOM.

CONSENT AGENDA

A. MINUTES OF THE MAY 4, 2021 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MAY 18, 2021 IN THE AMOUNT OF \$392,339.13**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR APRIL 2021 IN THE AMOUNT OF \$46,630.59**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2021 IN THE AMOUNT OF \$1,194.00**

C. TREASURER'S REPORT APRIL 2021

A motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve the Consent Agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated we continue to get the blight in areas of the Township cleaned up. He said there were a couple parties within a 24 hour period in one of our neighborhoods which were attended by about 300 people. He said law enforcement were called to take care of dispersing the attendees.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 18, 2021 REGULAR BOARD MEETING
PAGE 2**

Attorney Winters stated the AFSCME negotiations are back on track where we have some dates scheduled for the first part of June.

Attorney Winters stated we need to discuss, possibly in a closed session, what our vision is moving forward with the YMCA. He said we are still waiting to receive the feasibility study which we were told we would receive back in 2019.

Attorney Winters stated they continue to meet internally on a weekly basis regarding the Industrial Revitalization District which is along I-94/Rawsonville Rd. corridor. He said they were getting close to presenting it to the board in a work session.

NEW BUSINESS

1. REQUEST APPROVAL OF AMENDMENT TO THE CONNECTING COMMUNITIES PROJECT AGREEMENT WITH WASHTENAW COUNTY FOR THE CONSTRUCTION OF THE HURON STREET PATHWAY

Supervisor Stumbo stated that due to Covid all the bids are coming in a lot higher and they are asking to extend it another year.

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Request Approval of Amendment to the Connecting Communities Project Agreement with Washtenaw County for the Construction of the Huron Street Pathway (see attached).

The motion carried unanimously.

2. REQUEST APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH WASHTENAW COUNTY COMMUNITY PARTNERS FOR CLEAN STREAMS TO ACCEPT A GRANT IN THE AMOUNT OF \$1,000.00 FOR SUGARBROOK PARK

Supervisor Stumbo stated that the Sugarbrook neighborhood has been applying for grants to get the funds to build a butterfly garden at Sugarbrook Park.

A motion was made by Treasurer Eldridge, supported by Trustee Swanson to Approve a Memorandum of Understanding with Washtenaw County Community Partners for Clean Streams to Accept a Grant in the Amount of \$1,000.00 for Sugarbrook Park (see attached).

The motion was carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 18, 2021 REGULAR BOARD MEETING
PAGE 3**

**3. REQUEST APPROVAL OF PROPOSAL FROM DMC TECHNOLOGY GROUP, INC.
FOR LICENSING, INSTALLATION, CONFIGURATION AND TRAINING OF THE
HEARING NOTIFICATION AND ELECTRONIC CHECK IN APPLICATION IN THE
AMOUNT OF \$4,400.00 BUDGETED IN LINE ITEM #236-136-000-947-038**

Supervisor Stumbo stated this will allow notifications via text and update the current system at the court. She said there was a Grant that was received through the State Police. She said she appreciates Judge Washington and Magistrate Nelson for bringing this forward.

Trustee Swanson asked how people would be notified if they do not have access to a cell phone.

Supervisor Stumbo stated they will continue to mail out the information but this would just be a reminder text.

Magistrate Nelson said their primary notifications are through the mail but if they give their phone number or email we will send a reminder. He said this is an added service. He said that it will also allow the person to notify the court when they arrive and they can be directed to come in if the court is ready for them. He said this will be effective in not having individuals waiting inside the building for their hearing or meeting.

Attorney Winters said that in the past we had a lot of no shows for court appearances. He said it would be interesting to see how successful having this technology would be in cutting down the number of no shows for court appearances. He said he saw in the paperwork that this software has additional enhancements that may be beneficial for tracking this.

Magistrate Nelson stated they could generate those reports if the board would like to receive them.

Trustee Swanson stated if this software can help with the safety issues at the court.

Magistrate Nelson stated that would have control with who and when individuals were entering/exiting the building.

A motion was made by Clerk Jarrell Roe contingent upon Attorney review, supported by Treasurer Eldridge to Approve the Proposal From DMC Technology Group, Inc. for Licensing, Installation, Configuration and Training of the Hearing Notification and Electronic Check in Application in the Amount of \$4,400.00 Budgeted in Line Item #236-136-000-947-038 (see attached).

The motion was carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 18, 2021 REGULAR BOARD MEETING
PAGE 4**

4. BUDGET AMENDMENT #7

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve Budget Amendment #7 (see attached).

The motion carried unanimously.

BOARD MEMBER UPDATES

Supervisor Stumbo stated she received a notice for a zoom meeting on June 2, 2021 at 7:00pm for the US-12/Ecorse Rd. improvements. She said the actual work will begin after Memorial Day.

Supervisor Stumbo stated she met with DTE along with Clerk Jarrell Roe and Treasurer Eldridge. She said they will bring back an agreement to the Board for the improvements that DTE will be doing.

Supervisor Stumbo stated we are moving forward with applying for a grant for recycling. She said our contract with Waste Management requires us to get information and approval from them. She said she sent an email but has not heard back from them.

Supervisor Stumbo stated Clerk Jarrell Roe, Treasurer Eldridge, Trustee Swanson, Robin Castle-Hine, a sub-group of the Sheriffs' Department and community members have met several times for quality of life issues. She said they would like to do a campaign called slow-down and turn-it-down because noise and speed are big issues in our neighborhoods.

A motion was made by Trustee Peterson, supported by Trustee Newman to Adjourn.

Motion carried unanimously.

The meeting was adjourned at approximately 7:41PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**



Washtenaw County Parks and Recreation Commission

Contract # 51944.1

May 5, 2021

Ms. Brenda Stumbo
Ypsilanti Township, Supervisor
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Dear Madam:

Washtenaw County Parks and Recreation Commission wishes to amend our contract with your agency. Corporation Counsel has indicated that this amendment be accomplished by a letter signed by both parties. If this amendment is agreeable to you, please sign and return this letter. You will receive an executed copy upon completion.

Accordingly, I hereby amend the Connecting Communities Project Agreement between Washtenaw County and Ypsilanti Township fully executed February 26, 2020, as follows.

Section 3 – Time of Performance – Construction will be complete with documentation submitted to WCPARC for reimbursement by December 31, 2022.

All other terms and conditions remain the same as in the original contract and subsequent amendments.

ATTESTED TO:

Washtenaw County Parks and
Recreation Commission

By: _____
Lawrence Kestenbaum Date
County Clerk/Register

By: _____
Coy P. Vaughn Date
Director, Parks & Recreation

Ypsilanti Township

By: _____
Brenda Stumbo Date
Township Supervisor

By: _____
Heather Jarrell Roe Date
Township Clerk

Cc: County Clerk

**MEMORANDUM OF UNDERSTANDING FOR
WASHTENAW COUNTY COMMUNITY PARTNERS FOR CLEAN STREAMS (CPCS) GRANT PROGRAM**

BETWEEN

THE CHARTER TOWNSHIP OF YPSILANTI, 7200 S HURON RIVER DRIVE, YPSILANTI, MI 48197

AND

WASHTENAW COUNTY GOVERNMENT, 705 N. ZEEB ROAD, ANN ARBOR, MI 48103

This Memorandum of Understanding (MOU) sets for the terms and understanding between the parties identified above for the purpose of current CPCS could apply for the grant to do an on the ground project that would have an impact on water quality, stormwater management and/or pollution prevention. The project would fulfill some area of the CPCS program that the applicant is not currently doing, or could be expanded upon. A few example projects are below:

- Install or expand a rain garden or buffer strip (along a water body)
- Retrofit a defunct rain garden
- Purchase recycling containers
- Install a composting system

A. Scope of Services:

The awardee will use the funds provided by Washtenaw County Water Resources Commissioner's Office to design and install a Michigan native wildflower garden at Sugarbrook Park by converting 3000 square feet of turf grass into a garden with native plants that will beautify the park, capture more stormwater and also increasing the biodiversity in our urban ecosystem., as outlined in the grant application.

B. Term:

This agreement begins on May 5, 2021 and ends on December 31, 2021.

C. Compensation:

Upon completion of the above mentioned project, the Awardee shall submit itemized receipts to the County before December 1st, 2021, and the County will reimburse the Awardee the costs incurred up to the not to exceed amount of one thousand dollars (\$1,000.00).

The funds received must be used for expenses directly related to grant activities. The County reserves the right to refuse to reimburse if the expenses are not grant related.

D. Responsibilities of Washtenaw County:

The County will treat all Applications and Awardee's equal.

The County will process reimbursement costs upon submission and approval of invoices.

E. Responsibilities of Awardee:

The Awardee is responsible for completing the project and a summary factsheet. The factsheet will be submitted to Washtenaw County Office of the Water Resources Commissioner before December 31, 2021.

The summary factsheet will include a project description, summary of volunteer and work hours committed to the project, a budget, photos and a statement indicating future plans relating to the program.

The final budget should be submitted including itemized receipts of each expenditure.

F. Indemnification Agreement:

The Awardee will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Awardee’s own employees or volunteers, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

Nothing herein shall be construed to waive, limit or restrict any governmental immunity defense available to the township.

G. Termination of Memorandum of Understanding:

Termination without cause. Either party may terminate the contract by giving thirty (30)

H. Electronic Signatures days to the other party. The Awardee will be compensated for the qualifying expenditure to the date of termination. All parties to this agreement agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY:

By: _____
Lawrence Kestenbaum (Date)
County Clerk/Register

By: _____
Gregory Dill (Date)
County Administrator

APPROVED AS TO CONTENT:

YPSILANTI TOWNSHIP:

By: _____
Evan Pratt (Date)
Water Resources Commissioner

By: _____
Brenda Stumbo (Date)
Ypsilanti Township Supervisor

APPROVED AS TO FORM:

YPSILANTI TOWNSHIP:

By: _____
Michelle K. Billard (Date)
Office of Corporation Counsel

By: _____
Heather Jarrell Roe (Date)
Ypsilanti Township Clerk



Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

Statement of Work

Project: Licensing, installation, configuration and training of the Hearing Notification and Electronic Check In Application.

Scope:

The scope of this project consists of the licensing installation, configuration and training of the Hearing Notification and Electronic Check In application for use with the Traffic/Criminal open cases, Civil cases and attorneys assigned to T/C and Civil cases in the JIS District software application.

The application provides the following functions:

Hearing Notification

Integrated with the JIS District Case Management application.

Define the notification message (message id) to send via phone call (text to voice) or text message to the defendant. Messages can be tied to JIS hearing codes (T/C example: AJ09), or partial wild carded JIS hearing code (T/C example: AJ**) or a custom id and used as needed.

Build your message and insert selected JIS fields to make a personalized message to each defendant, with the ability to view the resolved message with random data to insure proper grammar and intent. Fields will populate with real time data at the time the message is delivered.

Approval for text or phone notification is required. The text for the authorization form is provided, but the court has the ability to customize the text.

Maintain defendant phone numbers by name/DOB (similar but slightly different for Civil and attorneys). This keeps maintenance to a minimum rather than maintaining every case. Numbers can be further defined as cell or land line and identified as a number that has been approved to receive text messages. A form will be available via the system for the party's approval to receive phone or text messages. There is also the ability to send an authorization text message for approval. Phone numbers in this system can be kept private (not on the JIS case master) or be entered to update both databases. The party can stop messages from within a text message or the court has the ability to place a stop on a defendant.

Provides a modification log of enrollment data and the maintenance of the enrollment data (number, approvals, stops, etc.).

Provide the ability to schedule hearing notifications by message id, with a number of days prior to the schedule hearing code's event. This is accomplished in a customization area that will update a job schedule entry that will execute once per day. Also, the ability to rerun the job schedule entry in the event it does not run at its scheduled time.

Provide an inquiry to subset hearings by date scheduled, judge and hearing code. From the list presented, a notification phone call or text message can be sent to any defendant or the entire group by selecting a message id. The notification will be sent immediately on demand.

Provide the ability to send a notification phone call or text to a party from a list of cases. From the list presented, a notification phone call or text message can be sent to any party or multiple parties. Upon selecting the party(s), the next step is selecting a message id. The notification will be sent immediately on demand. This function will allow for sub setting cases by JIS case status.

Ability to send confirmation text to two individuals.

Notifications are sent as a phone call or a text message based on the definition of the phone number and if the phone number is defined as a cell phone with text approval.

A history will be available of all notifications sent. The history will be available by date sent or name.

Report: Number of Phone Calls / Texts sent.

Ability to select if ROA is updated.

Ability to indicate if a hearing is to be held at the court or via a zoom meeting.

Electronic Check In

Process to send notifications to parties scheduled for hearings on the day of the hearing asking for a reply when they arrive at the court.

Provide an inquiry to subset hearings by date scheduled, time scheduled, judge and hearing code. From the list presented, view all scheduled cases and monitor text messages between the court and the party. Text messages from the parties are only in response from messages



Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

sent by the court. The main purpose is for the party to text the court when they have arrived.

Assumptions:

The court is currently running version V7R2M0 or higher of the iSeries operating system and the most current version of the JIS District Case Management application.

The court will be required to enter all customization data prior to using the application.

There are no modifications and/or enhancements required.

DMC may require assistance from court technical personnel to enable connectivity.

Tasks:

DMC will install and test the application with court personnel.

DMC will include the Notification application libraries in the daily save.

Estimate:

The cost of the software is a license to use. There is no limit on the number of users.

There are two components to the application. The application running on the iSeries and the notification component. There is no annual maintenance fee for the iSeries application. Although, the Court will be charged for upgrades due to data changes and/or process changes with JIS's software and/or databases, changes in the notification component and any other third-party software. There is an annual software subscription fee for the notification component of the application. Subsequent year's annual software subscription fee will be approximately \$500/year (subject to change).

One remote training session has been included in this fixed price. If additional training and/or on-site support is required, the court will be invoiced for actual hours worked, actual travel time at the stated hourly rate and actual miles traveled at the standard IRS rate (currently \$0.575/mile).

If additional and/or future services are required (such as enhancements, technical support, data changes and/or process changes), the court will be billed for actual hours worked at the current DMC hourly rate at the time of the services.

Any enhancements requested and funded by any court will become part of the application with no



Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

charge to the courts that did not request the enhancement.

Pricing is valid for 120 days.

Authorization:

If the ***14B District Court*** is in agreement with the information contained in this document, please sign on the signature line at the bottom of this proposal. This will authorize DMC to schedule work on the project.



Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

Prepared For
 14B District Court
 Mark Nelson
 7200 S Huron River Drive
 Ypsilanti, MI 48197
 nelsonm@ewashtenaw.org

Ship To
 14B District Court
 Mark Nelson
 7200 S Huron River Drive
 Ypsilanti, MI 48197
 nelsonm@ewashtenaw.org

Prepared By
 Todd Schiavone
 Phone: (419)535-2900
 Mobile:
 Todd.Schiavone@dmctechgroup.com

Line	Part #	Description	Qty	Price	Extended
Software					
1	DMC-Def-Notification-DCS	Hearing Notification & Electronic Check In - DCS License Fee	1	\$3,900.00	\$3,900.00
Software Subtotal					\$3,900.00
Services					
1	App Dev Court - Fixed Fee	Hearing Notification & Electronic Check In Installation/Configuration/Training - Included in License Fee	0	\$0.00	\$0.00
Services Subtotal					\$0.00
Annual Recurring					
1	DMC-Def-Notification-Annual-Mnt-DCS	1st Year Application Maintenance	1	\$500.00	\$500.00
Annual Recurring Subtotal					\$500.00

Terms and Conditions Payment due upon receipt of invoice. Taxes, shipping, handling and other fees may apply.

Quote Summary			
Signature _____		Subtotal	\$4,400.00
		Tax	\$0.00
		Total	\$4,400.00
PO Number _____	Date _____		

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #7**

May 18, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$833.00

Request to increase budget for PTO payout request of 40 hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$833.00
		Net Revenues	<u><u>\$833.00</u></u>
Expenditures:	Salaries Pay Out - PTO & Sick	101-201-000-708.004	\$774.00
	FICA	101-201-000-715.000	\$59.00
		Net Expenditures	<u><u>\$833.00</u></u>

236 - 14 B DISTRICT COURT FUND

\$22,450.00

Request to increase budget for the Coronavirus Emergency Supplemental Funding Grant (CESF) awarded to 14B District Court through the Michigan State Police and the related expenditure line for the appropriate COVID-19 related expense designated by the grant award. This will be funded by the award of the CESF Grant.

Revenues:	Other Federal Grants	236-000-000-528.000	\$22,450.00
		Net Revenues	<u><u>\$22,450.00</u></u>
Expenditures:	Capital - COVID 19 Grant	236-136-000-974.038	\$22,450.00
		Net Expenditures	<u><u>\$22,450.00</u></u>

Motion to Amend the 2021 Budget (#7)

Move to increase the General Fund budget by \$833 to \$9,550,278 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$22,450 to \$1,730,783 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JUNE 1, 2021 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	533,340.43
HAND CHECKS -	\$	90,496.18
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	623,836.61

Check Date	Check	Vendor Name	Amount
<i>HAND CHECKS</i>			
Bank AP AP			
05/13/2021	187985	COMCAST CABLE	151.98
05/13/2021	187986	WASTE MANAGEMENT	66.41
05/13/2021	187987	WASTE MANAGEMENT	235.20
05/13/2021	187988	WASTE MANAGEMENT	3,169.09
05/13/2021	187989	WASTE MANAGEMENT	615.69
05/13/2021	187990	WASTE MANAGEMENT	119.21
05/13/2021	187991	WEX BANK	1,255.23
05/18/2021	187992	CONSTELLATION NEW ENERGY	4,929.68
05/18/2021	187993	DTE ENERGY	73,561.97
05/18/2021	187994	YPSILANTI COMMUNITY	3,181.72
05/18/2021	187995	TODD BARBER	3,210.00
AP TOTALS:			
Total of 11 Checks:			90,496.18
Less 0 Void Checks:			0.00
Total of 11 Disbursements:			90,496.18

User: mharris

CHECK NUMBERS 187996 - 188074

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
Bank AP AP			
06/01/2021	187996	14-B DISTRICT COURT	310.00
06/01/2021	187997	14-B DISTRICT COURT	150.00
06/01/2021	187998	ACCUSHRED LLC	65.00
06/01/2021	187999	ACUSHNET COMPANY	195.83
06/01/2021	188000	ALLGRAPHICS CORPORATION	211.50
06/01/2021	188001	AMANDA DENOYER	59.00
06/01/2021	188002	AMAZON CAPITAL SERVICES	4,681.94
06/01/2021	188003	ANN ARBOR CLEANING SUPPLY	389.02
06/01/2021	188004	ANN ARBOR WELDING SUPPLY CO	270.90
06/01/2021	188005	ANN ARBOR/YPSILANTI REGIONAL	395.50
06/01/2021	188006	APOLLO FIRE EQUIPMENT CO.	1,395.63
06/01/2021	188007	APPLIED IMAGING	165.00
06/01/2021	188008	BELFOR USA GROUP INC	198.58
06/01/2021	188009	BRANDON DRAKE	1,485.40
06/01/2021	188010	BSN SPORTS	1,423.28
06/01/2021	188011	CARLISLE/WORTMAN ASSOCIATES	6,515.00
06/01/2021	188012	CENTRON DATA SERVICES	4,179.00
06/01/2021	188013	CLI CONCRETE LEVELING INC.	3,650.00
06/01/2021	188014	CRYSTAL FLASH, INC.	8,031.46
06/01/2021	188015	CSI EMERGENCY APPARATUS, LLC	5,802.84
06/01/2021	188016	DAY ELECTRIC	45.00
06/01/2021	188017	DETROIT ELEVATOR COMPANY	188.00
06/01/2021	188018	ELITE TECHNICAL SERVICES GROUP	826.00
06/01/2021	188019	EMERGENT HEALTH PARTNERS	7,252.30
06/01/2021	188020	FEDERAL EXPRESS CORPORATION	363.89
06/01/2021	188021	FIBER LINK	35.00
06/01/2021	188022	GARY TURNBULL	180.00
06/01/2021	188023	GLOBAL GREEN SERVICE GROUP, LLC	155,860.42
06/01/2021	188024	GRAINGER	161.02
06/01/2021	188025	GRIFFIN PEST SOLUTIONS	93.00
06/01/2021	188026	HASTINGS AIR-ENERGY CONTROL	323.18
06/01/2021	188027	HOME DEPOT	500.19
06/01/2021	188028	HOME DEPOT USA	37.50
06/01/2021	188029	KELLEY BROTHERS LC	71.25
06/01/2021	188030	LANGUAGE LINE SERVICES	530.77
06/01/2021	188031	LAWRENCE HENDRICKS	70.00
06/01/2021	188032	LOOKING GOOD LAWNS	13,542.00
06/01/2021	188033	LOWE'S	627.04
06/01/2021	188034	LOWER HURON SUPPLY	286.65
06/01/2021	188035	MICHIGAN ASSOC. OF PLANNING	675.00
06/01/2021	188036	MICHIGAN LINEN SERVICE, INC.	1,117.01
06/01/2021	188037	MLIVE MEDIA GROUP	1,933.50
06/01/2021	188038	MOTOROLA SOLUTIONS	2,657.44
06/01/2021	188039	OAKLAND COUNTY	1,976.75
06/01/2021	188040	ORCHARD, HILTZ & MCCLIMENT INC	37,662.00
06/01/2021	188041	PARKWAY SERVICES, INC.	435.00
06/01/2021	188042	PETER POWER	1,120.00
06/01/2021	188043	PGA OF AMERICA	561.00
06/01/2021	188044	RHETT REYES	1,638.75
06/01/2021	188045	RICOH USA, INC.	560.61
06/01/2021	188046	SAM'S CLUB DIRECT	573.16
06/01/2021	188047	SAMANTHA ALAPERT	649.25
06/01/2021	188048	SHL US LLC	871.00
06/01/2021	188049	SHRADER TIRE & OIL	209.45
06/01/2021	188050	SITEONE LANDSCAPE SUPPLY, LLC	1,344.65
06/01/2021	188051	SPARTAN DISTRIBUTORS	72.00
06/01/2021	188052	STATE OF MICHIGAN	3,195.60
06/01/2021	188053	TARGET INFORMATION	178.80
06/01/2021	188054	TARGET SPECIALTY PRODUCTS	929.90
06/01/2021	188055	TAYLOR MADE GOLF COMPANY	85.80
06/01/2021	188056	TERMINIX PROCESSING CENTER	68.00
06/01/2021	188057	TODD BARBER	2,615.00
06/01/2021	188058	TRACTOR SUPPLY COMPANY	179.96
06/01/2021	188059	UNIFIRST CORPORATION	240.74
06/01/2021	188060	UTILITIES INSTRUMENTATION SERV	5,995.00
06/01/2021	188061	VANTAGE APPAREL	483.83
06/01/2021	188062	VERIZON CONNECT NWF, INC.	679.98
06/01/2021	188063	W.J. O'NEIL COMPANY	16,268.43
06/01/2021	188064	WASHTENAW COUNTY LEGAL NEWS	95.00
06/01/2021	188065	WASTE MANAGEMENT	386.88
06/01/2021	188066	WASTE MANAGEMENT	6,087.73
06/01/2021	188067	WASTE MANAGEMENT	209,775.38
06/01/2021	188068	WEINGARTZ	258.89
06/01/2021	188069	WOLVERINE FREIGHTLINER	556.84
06/01/2021	188070	WOLVERINE SPORTS	298.10
06/01/2021	188071	YAMAHA MOTOR FINANCE CORPORATION	6,900.00
06/01/2021	188072	YPSILANTI ACE HARDWARE	44.69
06/01/2021	188073	YPSILANTI COMMUNITY	3,183.67

Check Date	Check	Vendor Name	Amount
06/01/2021	188074	YPSILANTI TOWNSHIP REC. DEPT.	207.55

AP TOTALS:

Total of 79 Checks:	533,340.43
Less 0 Void Checks:	0.00
Total of 79 Disbursements:	533,340.43

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON JR.



**Human Resource
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Karen Wallin, Human Resource Manager

DATE: May 25, 2021

RE: **Request approval for a “Personal Leave of Absence” for more than 30 days for TEAMSTER employee, Michael Gooden, in accordance with the TEAMSTER Bargaining Agreement.**

In accordance with the TEAMSTER Bargaining Agreement, Article #9 – “Leaves of Absence” (copy attached), and the Human Resource Department received a request for an unpaid Leave of Absence from employee, Michael Gooden which is being forward for consideration.

Mr. Gooden has exhausted his available PTO bank and all other leave options, and is requesting an unpaid “Leave of Absence” through August 31, 2021 for a justifiable cause. The specific cause for the unpaid leave is protected under HIPAA guidelines, therefore not included in this correspondence.

Your consideration in this matter is appreciated. Should you have any questions, please feel free to contact HR.

LEAVES OF ABSENCE - ARTICLE 9

Personal Leave of 30 Days or Less

1. Personal leave of absence without pay for a short period of time not to exceed thirty (30) days may be granted to an employee for a justifiable cause. Any employee who wishes to take a leave without pay must sign a leave slip with the number of days of leave requested and the reason for such leave. The employee must secure the prior written approval of their immediate supervisor before taking such leave. All available PTO time must be exhausted prior to a leave of absence without pay.

Personal Leave of More than 30 Days

2. A personal leave of absence without pay may be granted for a justifiable cause. Any employee who wishes a leave of absence shall sign a leave form stating the time and reasons for the leave. Such request shall be submitted in writing to their immediate supervisor. The immediate supervisor shall forward the request to the Human Resources Department who shall forward the request to the Township Board at its next regular meeting with a recommendation for approval or disapproval. Leaves of absence granted by the Township shall not be granted for a period longer than the employee's total seniority and in no case longer than a period of one year, except in the event that an employee should elect to run for a political office and be elected. Such employee shall have the right to a leave of absence for the period of time covered by the elected position. Benefits to the employee under this contract cease at the time the leave of absence commences except as provided in Section 3. Benefits such as PTO time, and rights under the pension plan, accumulated prior to the leave of absence shall be frozen and maintained until the employee returns to work. The employee shall retain accumulated seniority as of the date that the leave of absence begins, however seniority will not be accumulated during a personal leave.

LEAVES OF ABSENCE – ARTICLE 9 (Con't)

3. Subject to, and consistent with the Group Health Insurance Plan and Group Life Insurance Plan, coverage of these plans will be continued for an employee on a leave of absence under Section 1 or 2 for the first thirty (30) days of leave. After this period, coverage may be continued during a leave of absence provided direct payment of the total premium is made through and as prescribed by the Township.

4. Military leave will be in accordance with Federal and Michigan State law. Any employee who belongs to the Military Reserve and is required to go to camp for training during the year, such employee shall be given Leave with Pay of the difference the employee received from the Military for a maximum of two (2) weeks unless additional time is granted by action of the Township Board.

5. Medical Leave: An employee who becomes unable to work because of illness or injury shall have the right to be placed on Medical Leave. The employee shall provide Management with a doctor's certification stating that the employee needs to be on a Medical Leave of Absence and the anticipated date that the employee will return to work. The Medical Leave shall be granted to the employee based on the recommendations of the employee's physician as to the time required. This shall have no bearing on the employee's ability to apply for long or short term disability coverage under other articles within the contract. In the event the Medical Leave granted is not sufficient time to recuperate, it shall be the responsibility of the employee to present Management with additional doctor's certification to extend the Medical Leave. The additional doctor's certifications shall state the employees need for additional time with an updated anticipated return to work date.

During the time an employee is on a Medical Leave, they shall continue to receive life insurance and health care benefits for a period of two (2) years from the date of the initial absence. PTO benefits shall continue for a period of six (6) months. The employee shall continue to accumulate seniority until such time as the doctor or doctors authorize the employee to return to work or for a period of two (2) years from the date of the start of their

LEAVES OF ABSENCE – ARTICLE 9 (Con't)

absence, whichever is less. The employee's seniority shall be terminated at the end of two (2) years of Medical Leave. **Note: PTO hours placed in the employee's bank each January will be pro-rated based on accrual rules for previous year.**

During the time an employee is out on Medical Leave he/she shall continue to pay any health care contribution that may be required of employees.

An intermittent return to work from a Medical Leave within two (2) years of the date of the initial absence shall not be cause to "re-start" the time clock for the time periods established in the paragraph above. Intermittent return to work is defined as returning for less than six (6) months for the same medical condition.

Management shall have the right to have an employee examined by a company physician to determine the feasibility of any Medical Leave extending beyond the twelve (12) weeks as provided for in the Family Medical Leave Act.

If an employee, while on Medical Leave, is found to be working another job with duties that violate his/her medical restrictions his/her employment with the Charter Township of Ypsilanti shall be terminated immediately. The employee shall be notified by certified mail of his or her termination.

If an employee returns to work from a Medical Leave of Absence before the expiration of one (1) year, he/she shall be allowed to return to his/her former position even though the employer may have temporarily filled the position. The individual who filled the position temporarily shall be laid off and be subject to the lay-off procedure in the contract.

LEAVES OF ABSENCE – ARTICLE 9 (Con't)

6. **Duty Disability Leave:** Any employee who has completed their probationary period and has been placed on the seniority list as a full-time regular employee and who suffers injury compensable under the Worker's Compensation Act; shall receive payment due under the Worker's Compensation Act directly from Worker's Compensation provider. In addition, the Township shall pay the difference between his or her base rate of pay at the date of injury, less any required tax withholding, and the Worker's Compensation payment directly to the employee for a period of 1 year. After the one year period, employee may supplement Worker's Compensation payment with available PTO time. If the Worker's Compensation payment is reduced because of appeal or settlement, the amount owing from the Employer shall be reduced by the same percentage. After this one year period, the only pay the employee will receive is from Worker's Compensation. Time taken off for this duty disability leave shall not be deducted from the employee's PTO. PTO accrual shall continue for a period of one (1) year and frozen until such time the employee returns from leave.
Note: PTO hours placed in the employee's bank each January will be pro-rated based on accrual rules for previous year.

The employee shall receive health care and life insurance for a period of two years. During the time an employee is out on Duty Disability Leave he/she shall continue to pay any health care contribution that may be required of employees. After this-two year period employee's seniority will be terminated.

7. Employees after four (4) consecutive days absence due to illness shall be required to submit a report from their doctor indicating that the employee is physically able to return to work.
8. **Bereavement Leave:** The employee shall be granted bereavement leave with pay when he/she suffers a death in the immediate family. The employee shall receive leave with pay for up

LEAVES OF ABSENCE – ARTICLE 9 (Con't)

to five (5) working days. The leave is for attending the funeral/memorial and for attending to other family business. The employee must submit verification of attending the funeral/memorial. A member of the immediate family shall be parent, stepparent, spouse, spouse's parent, spouse's step-parent, child, step child or established domestic partner (proof of domestic partner should be filed with the Human Resource Department).

In the event of the death of a grandparent, spouse's grandparent, grandchild, brother or sister, the employee shall receive leave with pay for up to four (4) days. The leave is for attending the funeral/memorial service and for attending to other family business. The employee must submit verification of attending the funeral/memorial.

In the event of the death of the employee's brother-in-law, sister-in-law, aunt or uncle in a direct blood relationship and great grandparent the employee shall receive up to two days off. The leave is for attending the funeral/memorial service and for attending to other family business. The employee must submit verification of attending the funeral/memorial.

In the event the employee cannot attend the funeral/memorial services due to their own circumstances, they will be allowed one (1) bereavement leave day not to be deducted from their PTO bank.

The five (5), four (4), or (2) days leave will not be deducted from the employee's accumulated time bank. Any additional time for **bereavement** shall be granted upon the employee's request from the employee's PTO, or **bereavement** leave without pay.

An employee who has a death in his/her immediate family during a vacation period must notify his/her immediate supervisor immediately upon receiving notice of the death and shall have up to four (4) days of his/her remaining vacation rescheduled at a later date, provided that the employee attends the funeral service and provides verification of this fact to his/her supervisor.

LEAVES OF ABSENCE – ARTICLE 9 (Con't)

9. Family Leave: In addition to the previous leave provision, the Township is required by Federal Law to allow employees up to twelve (12) weeks of leave each year for the following purposes: personal illness or disability, the care of a newborn, newly adopted, or recently placed foster child, the care of a seriously ill child, spouse, or parent. The employee shall be eligible to utilize sick leave and sick and accident benefits for personal illness or disability, which include pregnancy, termination of pregnancy or childbirth.

Absences for the above reasons shall be cumulative for purposes of calculating the 12 weeks. If the employee has utilized the twelve (12) weeks and is absent for reasons of personal illness or disability, or desires to be absent for the care of a newborn, newly adopted child or recently placed foster child, extensions shall be treated under the provision of Section 2 and 3 of this article. Employees are entitled to leave according to FMLA's current act and its current form as amended by law in the course of this agreement.

During the above twelve- (12) week period, the employer shall provide health care coverage at the same level the employee received prior to the leave. During the time an employee is out on FMLA Leave he/she shall continue to pay any health care contribution that may be required of employees. The employee shall be eligible to return to his/her former position and shall accumulate seniority.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARREL ROE
Treasurer
STAN ELDRIDGE
Trustees
DEBBIE SWANSON
JOHN P. NEWMAN II
GLORIA PETERSON
JIMMIE WILSON JR.



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: May 25, 2021

Subject: Request to waive Financial Policy's initial authorization from Board to seek bids and review the two quotes obtained proactively and to accept the low quote from Contract Welding in the amount of \$8,859 budgeted in line #212-212.000-931.775

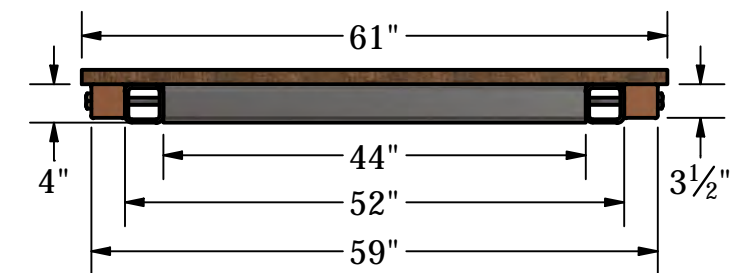
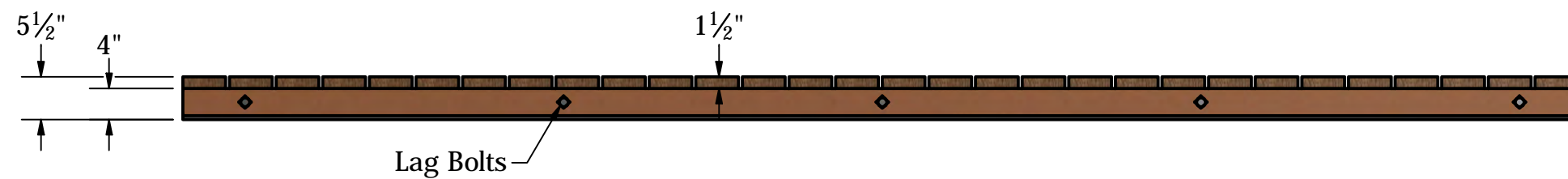
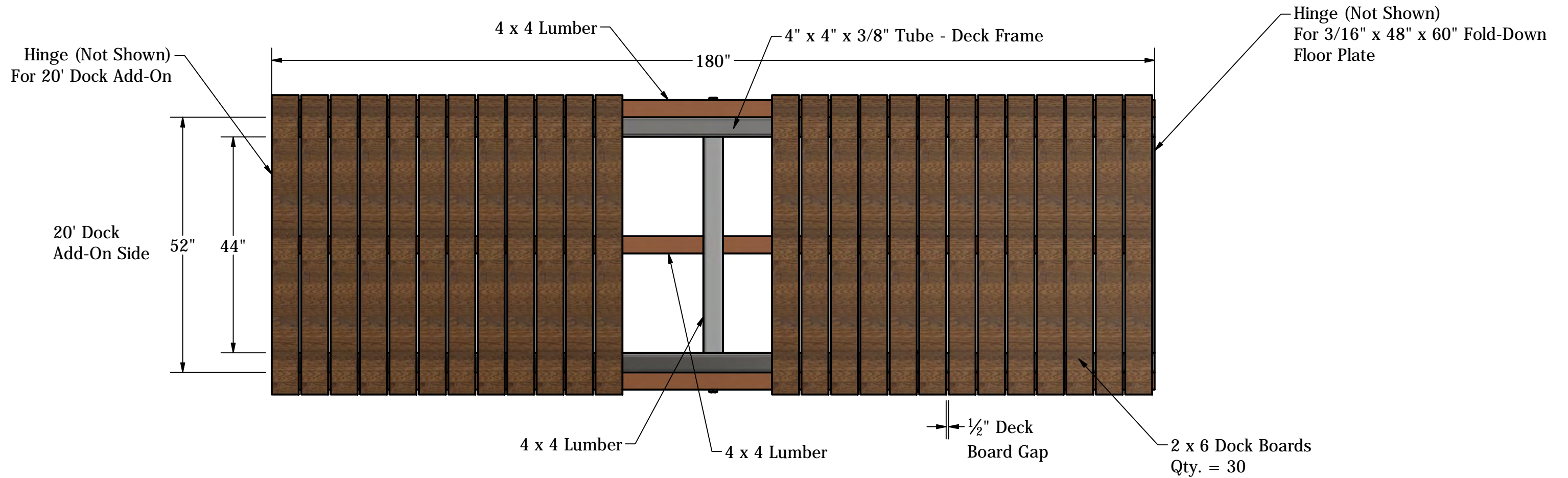
The Residential Services Department is requesting to waive Financial Policy's initial authorization from Board to seek bids and review the two quotes obtained proactively and to accept the low quote from Contract Welding in the amount of \$8,859 budgeted in line #212-212.000-931.775.

Both of the docks used at Ford Lake Park are over 20 years old. One of the docks is in disrepair. Staff have worked to repair it in the past but it has become unusable. The goal is to purchase one boat dock this year and another in 2022. Staff were proactive and attempts were made to get three (3) quotes. Only two responded. Contract welding also assisted in the development of the drawings. If we award the job to Contract Welding, they will waive the \$600 fee for the development of the drawings.

You'll see a number of options on the quote. Staff are electing to purchase one 20' and one 15' section (35' total) with the 3/16" tube framework.

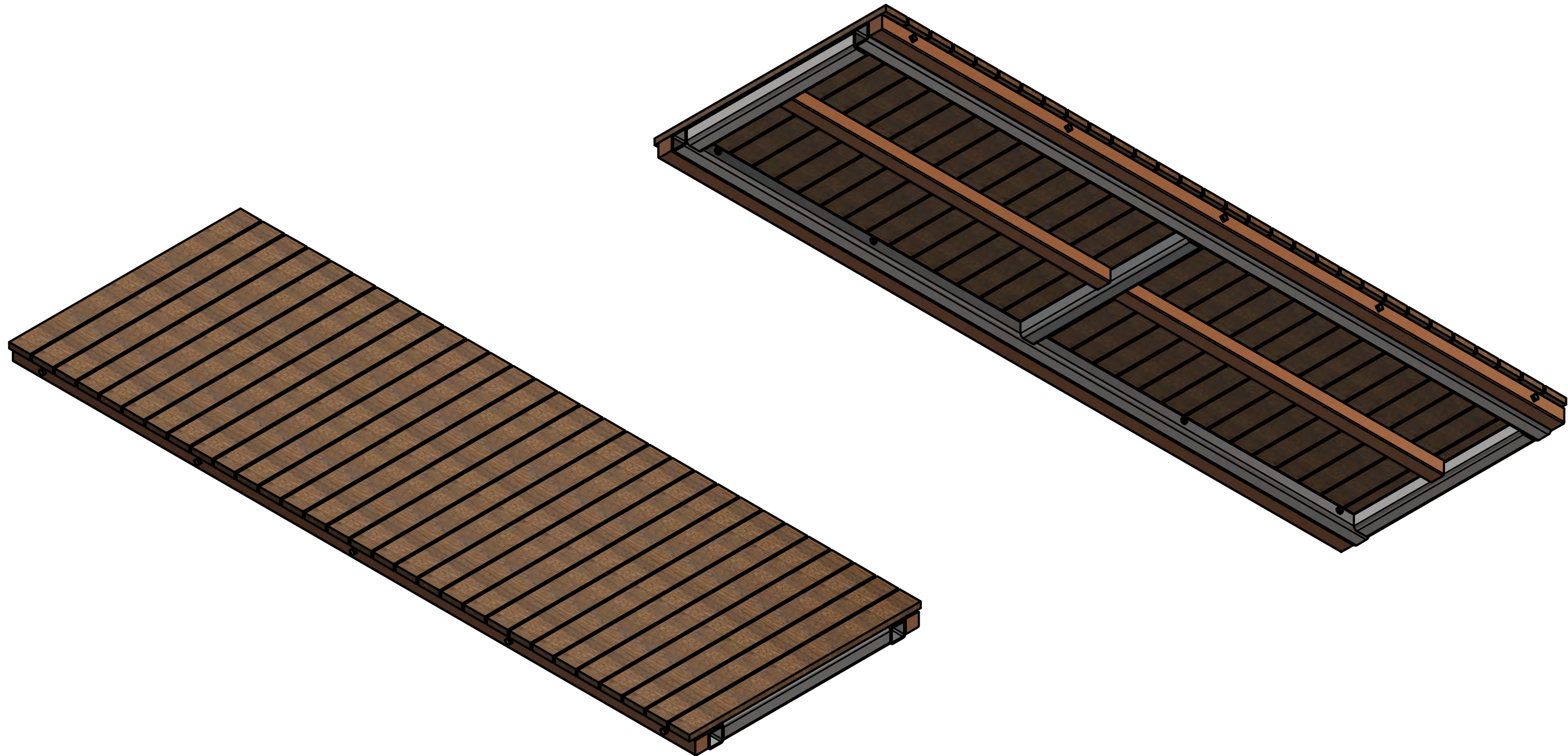
Contract Welding: \$8,859
Leforge Pipe: \$8,300 (+\$600 for drawings to Contract Welding)

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515



Contact Information:
385 Sumpter Rd.
Belleville, MI 48111
P.O. Box 68
Belleville, MI 48112
(P) 734-699-5561 (F) 734-699-0360
Website: www.contractwelding.com
Email: cw@contractwelding.com

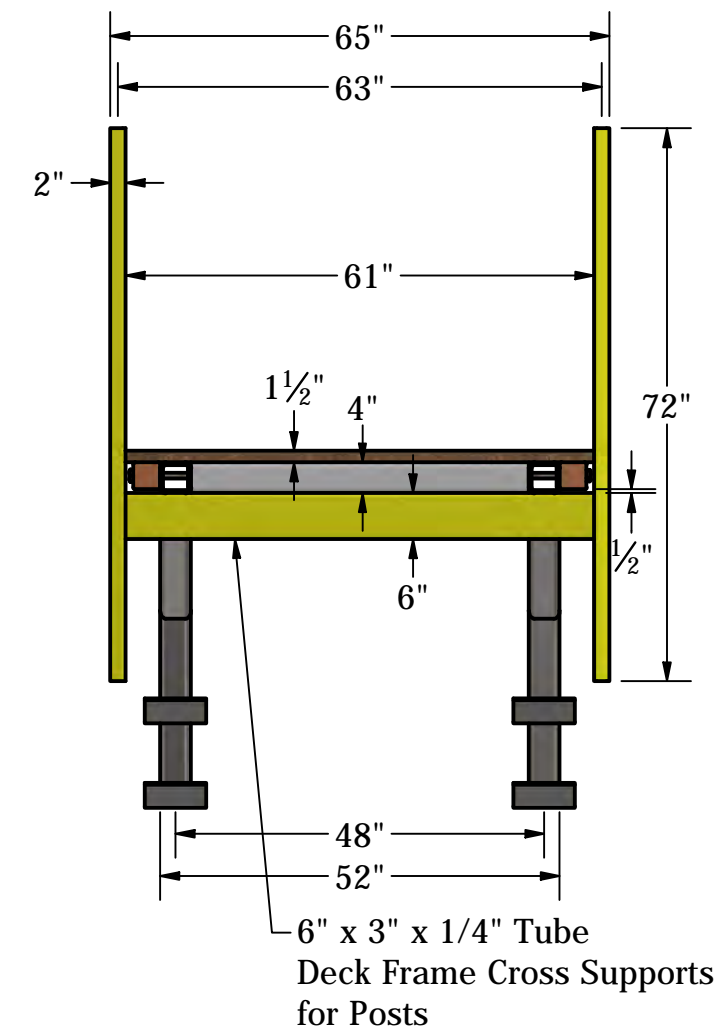
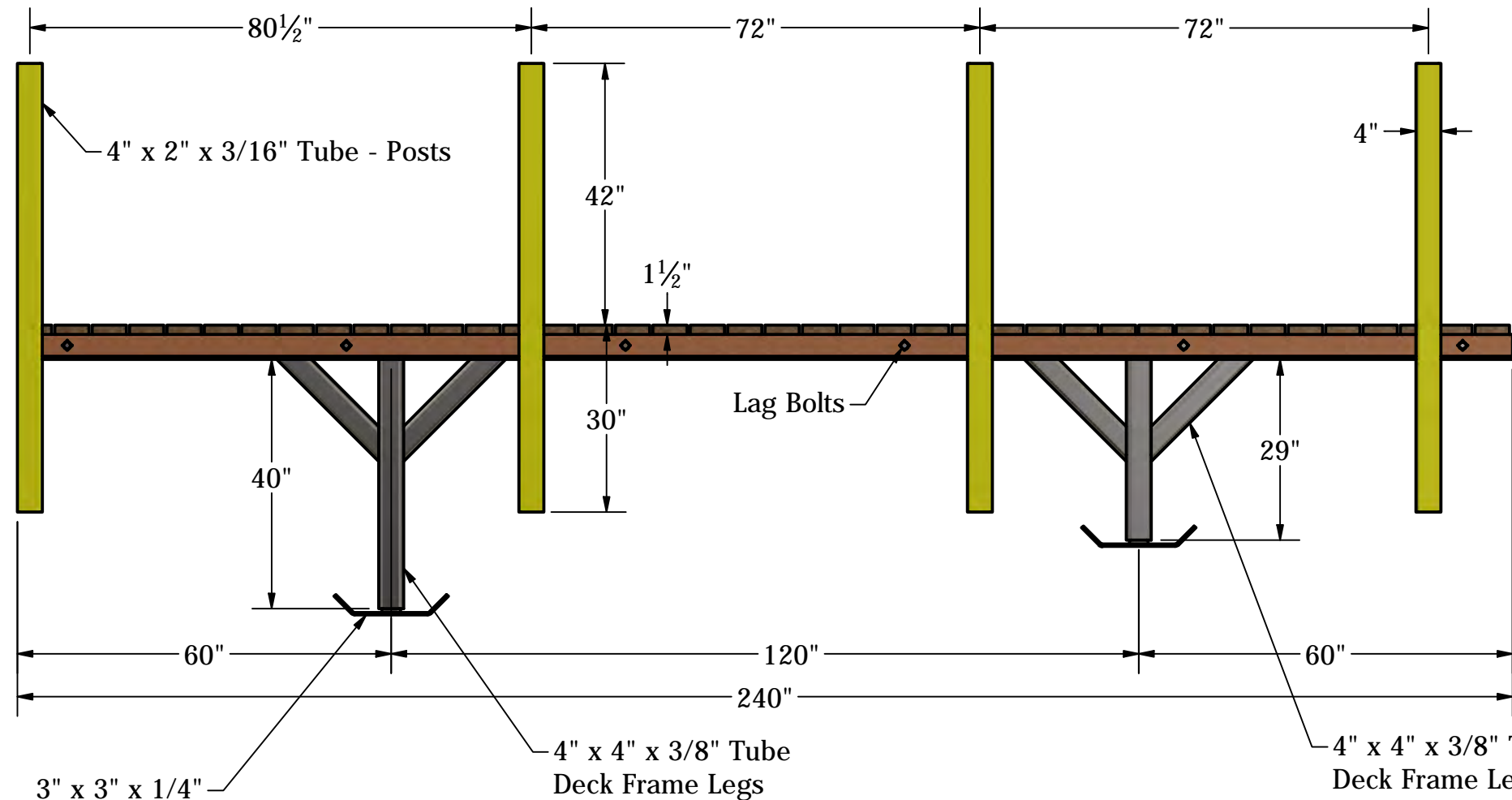
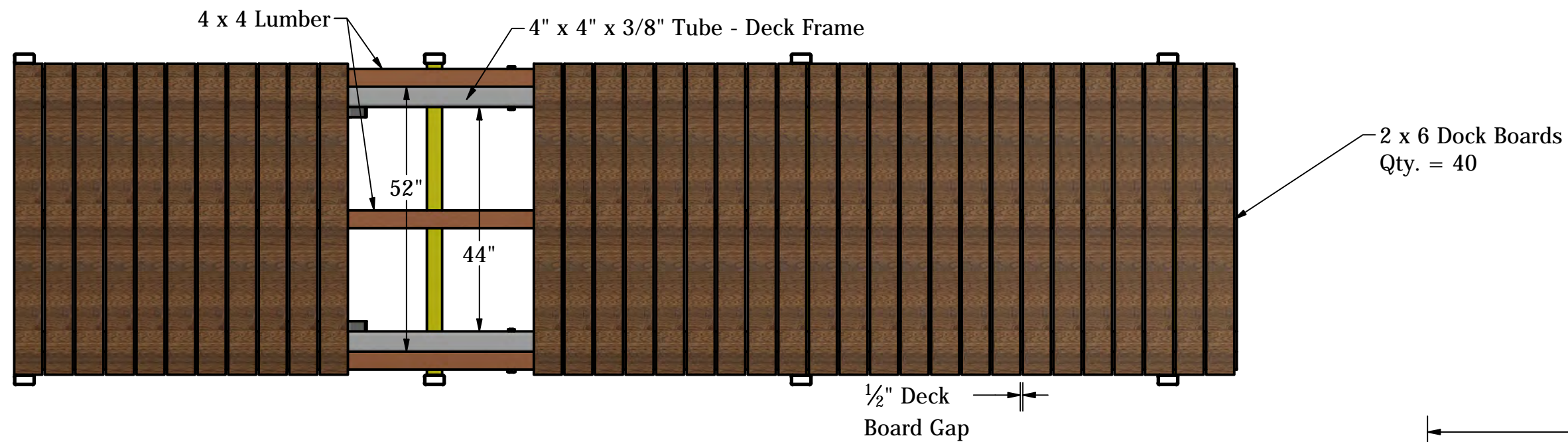
CR DATE: 3/16/2021	TITLE: Ypsilanti - Ford Lake 15-FT Dock Frame	
DRAWN: AS	DWG#: Docks.idw	
SIZE: B	SCALE: 1 / 20	SHEET: 1 of 4



CONTRACT WELDING
& FABRICATING, INC.

Contact Information:
 385 Sumpter Rd.
 Belleville, MI 48111
 P.O. Box 68
 Belleville, MI 48112
 (P) 734-699-5561 (F) 734-699-0360
 Website: www.contractwelding.com
 Email: cw@contractwelding.com

CR DATE: 3/16/2021		TITLE: Ypsilanti - Ford Lake 15-FT Dock Frame	
DRAWN: AS			
SIZE: B	DWG#: Docks.idw		SHEET: 2 of 4
	SCALE:	1 / 20	



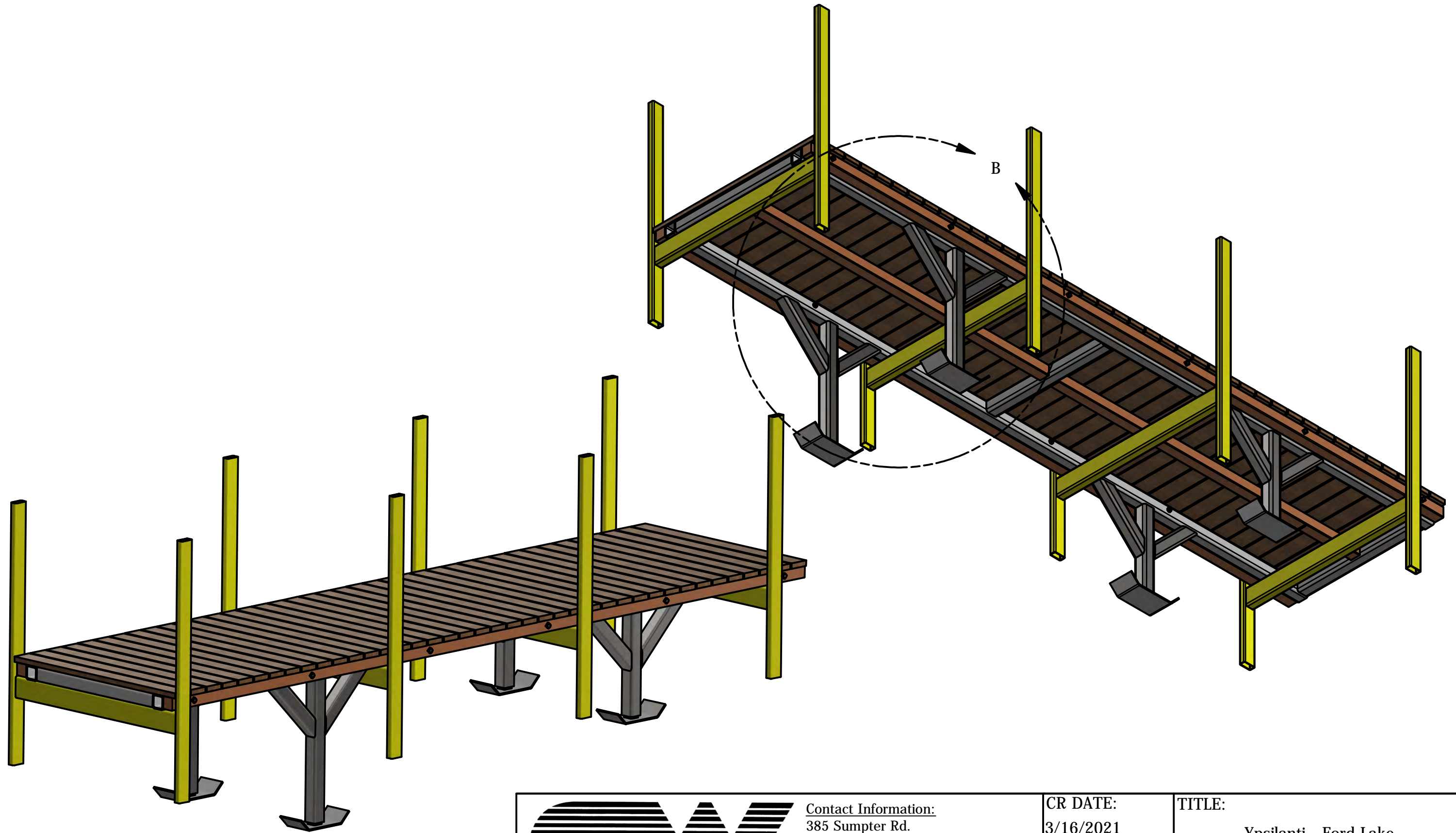
3" x 3" x 1/4"
Inner Adjustable Tube
with 3/8" x 8" Formed
Post Skid



CONTRACT WELDING
& FABRICATING, INC.

Contact Information:
385 Sumpter Rd.
Belleville, MI 48111
P.O. Box 68
Belleville, MI 48112
(P) 734-699-5561 (F) 734-699-0360
Website: www.contractwelding.com
Email: cw@contractwelding.com

CR DATE: 3/16/2021	TITLE: Ypsilanti - Ford Lake 20-FT Dock Frame	
DRAWN: AS	DWG#: Docks.idw	
SIZE: B	SCALE: 1 / 25	SHEET: 3 of 4




CONTRACT WELDING
& FABRICATING, INC.

Contact Information:
 385 Sumpter Rd.
 Belleville, MI 48111
 P.O. Box 68
 Belleville, MI 48112
 (P) 734-699-5561 (F) 734-699-0360
 Website: www.contractwelding.com
 Email: cw@contractwelding.com

CR DATE: 3/16/2021		TITLE: Ypsilanti - Ford Lake 20-FT Dock Frame	
DRAWN: AS		DWG#: Docks.idw	
SIZE: B	SCALE: 0.08 : 1	SHEET: 4 of 4	



385 SUMPTER ROAD · P.O. BOX 68 BELLEVILLE, MICHIGAN 48112-0068 · PHONE: (734) 699-5561 · FAX: (734) 699-0360

Company: Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Attention: Mike Hoffmeister
Phone: 734-366-0911
Fax: 734-544-3501
Email: moffmeister@ytown.org

Quotation

We are pleased to provide the following for your consideration:

Quantity	Description	Unit Price	Total Price
1	Dock Section: 20ft Long with [4" x 4" x 3/8" Tube Framework]	\$ 6,275.00	\$ 6,275.00
1	Dock Section: 20ft Long with [4" x 4" x 3/16" Tube Framework]	\$ 5,966.00	\$ 5,966.00
1	Dock Section: 15ft Long with [4" x 4" x 3/8" Tube Framework]	\$ 3,125.00	\$ 3,125.00
1	Dock Section: 15ft Long with [4" x 4" x 3/16" Tube Framework]	\$ 2,893.00	\$ 2,893.00
	Dock Specifications:		
	Framework Specs:		
	* 4" x 4" x 3/8" Tube OR 4" x 4" x 3/16" (Price Difference Breakdown Above)		
	Leg Specs:		
	* 3" x 3" x 1/4" Tube		
	* 3/4" Pin Holes on 1 1/2" Centers		
	* (8) Pin Locations for 12" of Adjustment		
	* 3/8" x 8" Bottom Skid Pads		
	Boat Guide Bumper Post Specs:		
	* 4" x 2" x 3/16" Tube - Vertical Posts		
	* 6" x 3" x 1/4" Tube - Horizontal Post Cross Ties		
	* PVC Hose Above Deck		
	* 3/16" Floor Plate 48" x 60" Approach Plate		
	- Double Hinged		
	- Painted Non-Skid Any Color		
	Top Deck & Bottom Wood Mount Specs:		
	* All Wood To Be Pressure Treated		
	* 4" x 4" Under Supports Thru-Bolted To Steel Frame		
	* 2 x 6 Top Deck w/Max 1/2" Spacing Between Boards.		
	* All Bolts & Screws To Be Galvanized Coated		
	Notables:		
	* The 20' and 15' Sections are Connected by a Heavy-Duty Hinge Pin.		
	* The Approach Plate will be Attached to the 15' Section Unless Otherwise Directed		
	* Prices Include Delivery, but DOES NOT Include Install in Water		
	* Please Provide Sales Tax Exempt Forms		
	Delivery:		
	Docks to be Delivered to 9075 S. Huron River Drive, Ypsilanti Ford Lake Location		
1	TAX EXEMPT: GOVERNMENT ENTITY (Please Fill-out Attached Exempt Form)	\$ -	\$ -
	Grand Total:		N/A

Terms: Net 30
Quotation Good for 7-Days Due to Volatile Steel Market
Lead Time: As Soon As Needed?
4% Processing Fee for MasterCard & VISA Payments
FOB Belleville, MI 48111

Please Make Checks Payable To:
Contract Welding & Fabricating, Inc.
P.O. Box 68
Belleville, MI 48112

To accept this quotation, please complete and return with deposit.

Accepted By: _____ Date: _____ Dep./Check#: _____

LeForge's Pipe & Fab Inc.
64 S. Wiard Rd.
Ypsilanti, MI 48198
Office 734-482-2100 Fax 734-482-2730

PROPOSAL

DATE: 4/1/21

PROPOSAL SUBMITTED TO:	PHONE NUMBER: 734-544-3515
Charter Township of Ypsilanti	JOB NAME: Dock
	JOB LOCATION:
CONTACT: Micheal Hoffmeister	Fax:

Labor and Material to Build Dock to print. Using hot rolled steel painted black with the wood being treated. Price includes both docks fully finished to match print raw steel to be primed and painted black.

We propose hereby to furnish materials and labor – in complete accordance with above specifications, for the sum of: \$ 8300.00

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to the standard practices of the industry. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the original estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, Tornado, and other necessary insurance. Our workers are fully covered under Workmen's Compensation Insurance.

Note: Proposal may be withdrawn if not accepted within 30 days. Estimator David LeForge
 David LeForge

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the above-specified work. Payment will be made as outlined above.

Date of Acceptance: _____ **Signature** _____

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARREL ROE
Treasurer
STAN ELDRIDGE
Trustees
DEBBIE SWANSON
JOHN P. NEWMAN II
GLORIA PETERSON
JIMMIE WILSON JR.



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197

ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: May 25, 2021

Subject: Request authorization to approve Change Order #1 to the professional services agreement with StanTec in the amount of \$3,850 to re-bid the Loonfeather renovation project budgeted in line #212-970.000-975.587

The Residential Services Department is requesting authorization to approve Change Order #1 to the professional services agreement with StanTec in the amount of \$3,850 to re-bid the Loonfeather Park renovation project budget in line #212-970.000-975.587

On April 28, we received no bids for the renovation project of Loonfeather Park. This is a Michigan DNR Trust Fund grant that was awarded to the Township in 2020. We are currently in the process of reviewing the bid doc and discussing with the contractors that were on the plan holders list as to why they did not bid on the project. Based on that feedback, we will adjust the bid package to do our best to get bids.

Mike Hoffmeister
Residential Services Director
mhoffmeister@ytown.org
734-544-3515



PROFESSIONAL SERVICES AGREEMENT CHANGE ORDER

Change Order # 1 Date 14 May 2021

“Stantec” Stantec Consulting Michigan Inc.
Stantec Project # 2075154400
3754 Ranchero Drive
Ann Arbor, MI 48103
Ph: (734) 263-9031
email: claire.martin@stantec.com

Client Charter Township of Ypsilanti
Client Project # n/a
7200 South Huron River Drive
Ypsilanti, MI 48197
Ph: (734) 544-3515
email: mhoffmeister@ytown.org

Project Name and Location: Loonfeather Point Park Improvements, Ypsilanti, MI

In accordance with the original Professional Services Agreement dated 16 September 2020 and Change Orders thereto, the Agreement changes as detailed below are hereby authorized.

See attached email dated April 30, 2021 for details of change order #1.

	Total fees this Change Order			\$	3,850.00	
	Original agreement amount			\$	58,696.00	
	Change Order Number	_____		\$	-	
	Change Order Number	_____		\$	-	
	Change Order Number	_____		\$	-	
	Change Order Number	_____		\$	-	
	Total Agreement			\$	62,546.00	

Effect on Schedule: Re-bidding of the project will extend the original schedule by two months.

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

Stantec Consulting Michigan Inc.

Charter Township of Ypsilanti

Mark Pascoe, Principal

Print Name and Title

Print Name and Title

Signature  _____

Signature _____

Date Signed: May 14, 2021

Date Signed: _____

Martin, Claire

From: Martin, Claire
Sent: Friday, April 30, 2021 10:41 AM
To: Michael Hoffmeister
Cc: Pascoe, Mark
Subject: RE: TF19-0135 Loonfeather Bids

Hi Mike,

We'd propose an additional \$3850 on a time and materials basis, which would include MDNR coordination, minor changes to the bid documents, and bidding assistance. That would exclude design changes to the project.

Thanks!

Claire Martin PE
Project Manager

Direct: 734-214-2502
Mobile: 734-263-9031
Claire.Martin@stantec.com

Stantec
3754 Ranchero Drive
Ann Arbor MI 48108-2771



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From: Michael Hoffmeister <mhoffmeister@ytown.org>
Sent: Thursday, April 29, 2021 1:07 PM
To: Martin, Claire <Claire.Martin@stantec.com>
Subject: Re: TF19-0135 Loonfeather Bids

Thanks for the update, Claire. Can you please provide a supplemental proposal to continue your services through a second bidding process? That way I am prepared when I speak to my boss.

Mike Hoffmeister, CPRP
Residential Services Director
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, MI 48197

Office: 734-544-3515
Cell: 734-366-0911
Fax: 734 544-3501

From: "Claire Martin" <Claire.Martin@stantec.com>
To: "Michael Hoffmeister" <mhoffmeister@ytown.org>

Sent: Wednesday, April 28, 2021 1:43:28 PM
Subject: FW: TF19-0135 Loonfeather Bids

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mike,

Andrea's advice below. No negotiating right now but we can reach out to find out if there were items that were a barrier to bidding before deciding how to re-bid. Let me know how your discussions went and we can game plan how to proceed.

Thanks,

Claire Martin PE
Project Manager
Direct: 734-214-2502
Mobile: 734-263-9031
Claire.Martin@stantec.com

Stantec
3754 Ranchero Drive
Ann Arbor MI 48108-2771



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From: Stay, Andrea (DNR) <StayA@michigan.gov>
Sent: Wednesday, April 28, 2021 11:57 AM
To: Martin, Claire <Claire.Martin@stantec.com>
Subject: RE: TF19-0135 Loonfeather Bids

Thank you for reaching out Claire. We have had this happen on other projects and needed to do a second round of bidding. Negotiating individually with contractors is not an option. What you can do is reach out and ask contractors why they did not bid, and see if there was some barrier that you can eliminate and then rebid. Also, take a look at how it was advertised and what contractors were contacted to be made aware of the opportunity.

Andrea Stay
Grant Coordinator
Grants Management Section
Finance and Operations Division
Michigan Department of Natural Resources
StayA@Michigan.gov

On Monday, 4/19/21, we changed over to our new MiGrants Database. [MiGrants login](#)

From: Martin, Claire <Claire.Martin@stantec.com>
Sent: Wednesday, April 28, 2021 11:44 AM
To: Stay, Andrea (DNR) <StayA@michigan.gov>
Subject: TF19-0135 Loonfeather Bids

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hi Andrea,

We had the bid opening for Loonfeather today and unfortunately there were no bids. Do you have any guidance on next steps going forward? I saw guidance for low number of bids in the development guide but nothing for none. Is negotiating with individual contractors an option?

Thanks,

Claire Martin PE

Project Manager

Direct: 734-214-2502

Mobile: 734-263-9031

Claire.Martin@stantec.com

Stantec

3754 Ranchero Drive

Ann Arbor MI 48108-2771



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Please consider the environment before printing this email.

Due to an increase in COVID 19 cases in Ypsilanti area, the Ypsilanti Township Civic Center will be closed to the public until further notice. Staff will be available by email, phone, and through the website at <https://YTown.org>.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Heather Jarrell Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to authorize circuit court litigation to abate public nuisances located at 1532 Outer Lane Dr, 752 Oswego Ave, and 276 Devonshire Rd funded in the amount of \$30,000 in account 101-950.000-801.023**
Copy: McLain & Winters, Township Attorneys
Date: May 25, 2021

The Office of Community Standards (OCS) and the Washtenaw County Sheriff's Office (WCSO) have investigated public nuisances at the following locations for which authorization to engage in circuit court is now requested.

1532 OUTER LANE DR



OCS ordinance officers have responded to, and investigated, more than a dozen property maintenance and blight cases at this single family house over the last several years. The property is owned by John Funsch, and is currently under yet another Notice of Violation to abate horrible blight and maintenance violations.

Given the repetitive history of similar code violations, the owner's unproductive responses, and the negative impact they continue having on neighboring residents, staff wishes to elevate this case to circuit court in an effort To achieve lasting compliance.

CHARTER TOWNSHIP OF YPSILANTI

752 OSWEGO AVE

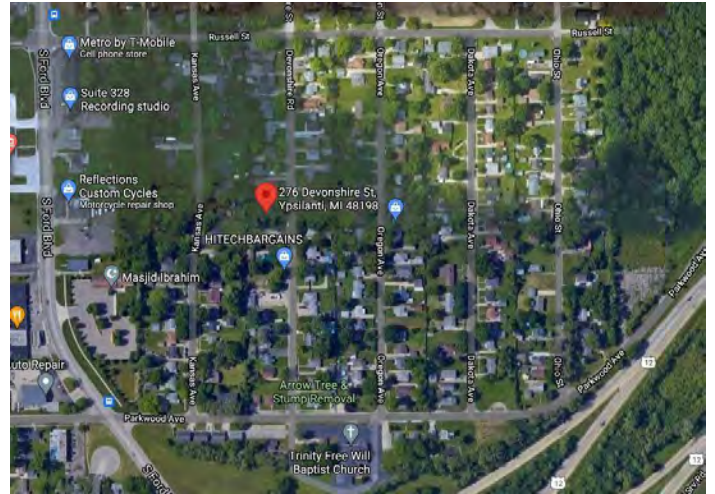


This single family rental property in the West Willow neighborhood was at the core of two massive neighborhood disturbances on May 8, 2021. The first incident was reported to police at 12:24AM when callers to 911 reported cars blocking the roadway. Sheriff's deputies arrived to find an estimated 300 people attending a party at 752 Oswego Ave, most of whom started running through the streets and backyards, and into the house, upon observing police presence. Many vehicles were parked on both sides of the street and blocking traffic, while patrons of the party were actively walking in the street and around the neighborhood. Police eventually broke up the party and restored order.

Later that same day at 11:24PM, more 911 calls reported about 100 loud and disorderly people attending a bonfire at the same house. Again upon police arrival, people started running away through the neighborhood, and a fight broke out involving party-goers and a neighbor. Deputies observed disorderly behavior and car tires squealing as they waited for back-up to arrive to shut the party down again. Deputies spoke with both the tenant who stated he was throwing a birthday party for a friend. Deputies summoned the landlord, Robert Sherman, who indicated he would speak with his tenant but would not take action unless it happened yet a third time. Deputies also interviewed neighbors, who reported being disturbed by regular loud parties until 4:00AM at this property. These ongoing events constitute a public nuisance that requires immediate abatement in the form of a court order restraining future nuisance behavior and activity.

CHARTER TOWNSHIP OF YPSILANTI

276 DEVONSHIRE RD



This small house in the Thurston neighborhood watch area has been vacant with visible blight and cessation of maintenance for at least several months, and possibly longer. Its owner, Jason Mortimer, cannot be located in order to respond to OCS requests for compliance with the vacant building ordinance and to clean up blight on the property.

OCS has been compelled to use tax dollars to mow the grass and to clean up blight from the premises. Despite our best efforts, we have been unable to find the owner or verify his health status. Staff are scheduled to inspect the house under authority of an administrative warrant and wish to obtain Board approval to engage in circuit court should it become necessary, as we believe it will.

Thank you for your consideration and your continued support for our public nuisance abatement efforts.

Supervisor
BRENDA L. STUMBO
Clerk
HEATHER JARRELL ROE
Treasurer
STAN ELDRIDGE
Trustees
JOHN P. NEWMAN II
GLORIA PETERSON
DEBBIE SWANSON
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Ypsilanti Township Board of Trustees

From: Heather Jarrell Roe, Clerk

Date: May 26, 2021

Subject: ***Request Authorization of Agreement with DTE for Lights on US-12***

This agenda item is to request that Supervisor Stumbo and myself (Clerk Jarrell Roe) be authorized to sign off on the final DTE contract for Phase two of the US 12 road improvements, for annual operation and maintenance not to exceed \$35,000.00. We have been working to revise the lighting map closely with our DTE representatives for last few weeks. Due to the size of this project, we have been closely reviewing their numbers, proposed light styles and locations. As you are aware, the US 12 road improvements will begin shortly and this is a time sensitive contract. The final agreement will be brought to the Board for final approval.

We appreciate your consideration for this. We will keep you all informed as we move forward. This, like always, is contingent upon attorney review.

Heather Jarrell Roe, Ypsilanti Township Clerk

cc: Brenda Stumbo, Supervisor
Javonna Neel, Accounting Director
Files

CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #8

June 1, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

212 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII)

Total Increase \$3,850.00

Request to increase the budget for a change order of the Loonfeather renovation project. Additional professional services of StanTec is needed to assist in the re-bid of the project. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$3,850.00
		Net Revenues	<u><u>\$3,850.00</u></u>
Expenditures:	Loonfeather Park	212-970-000-975.775	\$3,850.00
		Net Expenditures	<u><u>\$3,850.00</u></u>

Motion to Amend the 2021 Budget (#8)

Move to increase the Bike, Sidewalk, Rec, Roads Fund budget by \$3,850 to \$1,940,598 and approve the department line item changes as outlined.

OTHER BUSINESS

BOARD MEMBER UPDATES
