

CHARTER TOWNSHIP OF  
YPSILANTI BOARD OF TRUSTEES

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**HEATHER JARRELL ROE**

*Treasurer*

**STAN ELDRIDGE**

*Trustees*

**JOHN P. NEWMAN II**

**GLORIA PETERSON**

**DEBBIE SWANSON**

**JIMMIE WILSON, JR.**

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**May 18, 2021** Revised 05-18-2021

**Regular Meeting – 7:00pm**

**Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, MI 48197**

# **DEPARTMENTAL REPORTS**

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

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### **Planning Commission Annual Report Calendar Year 2020**

Pursuant to Section 19(2) of the Michigan Planning Enabling Act, PA 33 of 2008, the Township Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.

The following information has been compiled as a roster of Planning Commission members' attendance and a summary of items presented to and acted upon by the Planning Commission.

**Action Items:** Overall, the Commission held 10 meetings and considered 15 action items in 2020, 7 less items more than in 2019. This report includes a breakdown of each meeting by date, applicant, action requested and action taken.

**Upcoming items:** The Township expects to see increased development opportunities including an assisted care facility on Munger Road, expansion of the Marriott events center, redevelopment of a previous Brownfield site, a tennis-sports facility, redevelopment of Gault Village, Zoning Ordinance rewrite, and other new single-family and multiple-family residential developments.

## 2020 Planning Commission Action Summary

Date	Applicant	Proposed Location	Request	Outcome/Action
January 14	Staff	N/A	Zoning Ordinance Amendment Discussion – Medical Marijuana	<b>Public Hearing to be scheduled for next meeting</b>
January 28	Staff	N/A	Non-Motorized Plan	<b>Recommended approval</b>
February 11	Group 10 Management – Jack Knowles	2169 Washtenaw	Public Hearing – Preliminary site plan approval and SCU approval	<b>Approved with conditions</b>
	Staff	N/A	Zoning Ordinance Text Amendment – Medical Marijuana	<b>Approved</b>
	Andy Andre	460 and 350 Joe Hall Drive	Preliminary Site Plan Approval	<b>Approved with conditions</b>
February 25	No Meeting			
March 24	No Meeting			
April 14	No Meeting			
April 28	Sunco Properties LLC	2380 E Michigan	Public Hearing – Preliminary site plan approval and SCU approval	<b>Approved with conditions</b>
	American Center for Mobility	2801 Airport Dr	Preliminary Site Plan Amendment and SCU	<b>Tabled</b>
	Staff	N/A	Zoning Ordinance Amendment – Religious Land Use and Institutionalized Persons Act	<b>Approved</b>
May 12	No Meeting			
May 26	SE Michigan Land Holdings LLC	6601 Tuttle Hill	Extension of Earth Balancing and Excavation Permit – Creekside Village North	<b>Approved with conditions</b>
June 9	No Meeting			
June 23	No Meeting			
July 14	LaFontaine Dealership	444 and 550 James L Hart Parkway	Public Hearing – Preliminary Site Plan Approval and SCU	<b>Approved with conditions</b>
July 28	Scott Chatfield	2002 E Michigan	Public Hearing – Preliminary Site Plan Approval and SCU	<b>Approved with conditions</b>
September 8	R&L Carriers	1441 Russell St	Public Hearing – Request for Conditional Rezone of 8.24 Acre Parcel and Preliminary Site Plan	<b>Tabled</b>
	Ypsi Arbor	2562 E Michigan	Request for Waiver for Exterior Building Materials	<b>Approved</b>
September 26	No Meeting			
October 13	No Meeting			
October 27	R&L Carriers	1441 Russell	Request to Rezone 8.24 Acre Parcel and Preliminary Site Plan	<b>Approved</b>
November 10	No Meeting			
November 24	Mr. Smith	2594 Eastlawn	Public Hearing – Architectural Deviation Request	<b>Approved</b>
December 8	No Meeting			
December 22	No Meeting			

# CHARTER TOWNSHIP OF YPSILANTI FIRE DEPARTMENT

222 South Ford Boulevard, Ypsilanti, MI 48198

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## MONTHLY REPORT FOR MARCH 2021

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	18 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Fire Fighter (probationary)
1 Clerk III / Staff Support		

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 370 requests for assistance. Of those requests, 145 were medical emergency service calls, with the remaining 225 incidents classified as non-medical and/or fire related.

Department activities for the month of March 2021:

- 1) The Public Education Department participated in the following events:
  - a) Smoke Alarms: 1387 Ridge (2)
  
- 2) Fire fighters received training in the following areas:
  - a) Washtenaw County HazMat Team
  - b) Washtenaw County Tech Rescue Team
  - c) Washtenaw County Officers Team – Station Alerting System

The Fire Marshal had these activities / events for the month of March 2021:

- 1) Plan Reviews: 6
- 2) Building Inspections: 23
- 3) Fire Investigations: 4
- 4) Completed Covid 19 screenings for staff
- 5) Zoom meetings: 9
- 6) Township Safety Committee meeting
- 7) Inspector Classes: 5
- 8) Investigation Classes: 2

The Fire Chief attended these meetings / events for the month of March 2021:

- 1) Covid 19 staff screenings
- 2) Court – Fire Lane violation
- 3) Welcomed new Firefighter to the staff
- 4) WAMAA
- 5) OHCA zoom meeting
- 6) ODSP Plan for 2021 w/ Hydro Dam Director Saranen
- 7) SE MI Fire Chiefs meeting
- 8) WAMAA Fire Investigation meeting
- 9) Image Trend portal meeting
- 10) KITS Smart Priority US 12 pre-emption meeting
- 11) Washtenaw / Livingston MCA meeting
- 12) Civil Service meeting
- 13) Station 3 Site Assessment meeting with OHM
- 14) Fire Investigation: Spy Glass Lane
- 15) Fuel Reports
- 16) Fire Chiefs Severe Weather meeting
- 17) Microsoft Team meeting
- 18) Site Inspection – new brewery on Rawsonville
- 19) Liquor License Inspections: Hampton Inn & new brewery on Rawsonville

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$305,250.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 03/03/2021	S Huron Park-N-Ride	\$ 11,000.00 (vehicle)
2) 03/05/2021	621 Woodlawn	\$ 130,000.00 (building)
3) 03/05/2021	7262 Spy Glass Lane	\$ 85,000.00 (building)
4) 03/05/2021	Ellsworth @ Clubview	\$ 3,000.00 (vehicle)
5) 03/06/2021	2277 S Grove #611	\$ 0.00 (cooking)
6) 03/08/2021	1501 S Huron	\$ 0.00 (brush)
7) 03/09/2021	8785 Spinnaker #B1	\$ 250.00 (cooking)
8) 03/09/2021	1055 Cornell	\$ 0.00 (Mutual Aid – City of Ypsilanti)
9) 03/10/2021	Covert St in Leslie, MI	\$ 0.00 (Mutual Aid – Leslie, MI)
10)03/12/2021	6227 Lake #365	\$ 13,000.00 (building)
11)03/13/2021	2225 George	\$ 0.00 (grass)
12)03/14/2021	12419 Whittaker	\$ 0.00 (Mutual Aid – Augusta Township)
13)03/22/2021	9298 White Wing	\$ 0.00 (cooking)
14)03/23/2021	1822 Meadow Woods Blvd	\$ 30,000.00 (building)
15)03/23/2021	8615 Cherry Hill	\$ 0.00 (Mutual Aid – Superior Township)
16)03/23/2021	Tuttle Hill @ S Huron River	\$ 30,000.00 (vehicle)
17)03/24/2021	2126 US 12	\$ 3,000.00 (vehicle)
18)03/27/2021	2113 Lakeview #171	\$ 0.00 (cooking)
19)03/30/2021	2901 Bynan	\$ 0.00 (dumpster)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
 Charter Township of Ypsilanti Fire Department

Attachment: Image Trend Incident Type Report (Summary): 03/01/2021 – 03/31/2021

**Ypsilanti Township - Incident Type Report (Summary)**  
monthly

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	1	0.27%				
111 - Building fire	5	1.35%	165000.00	93000.00	258000.00	84.52%
113 - Cooking fire, confined to container	4	1.08%	0.00	250.00	250.00	0.08%
131 - Passenger vehicle fire	4	1.08%	40500.00	6500.00	47000.00	15.40%
142 - Brush or brush-and-grass mixture fire	3	0.81%	0.00	0.00	0.00	0.00%
143 - Grass fire	1	0.27%				
154 - Dumpster or other outside trash receptacle fire	1	0.27%	0.00	0.00	0.00	0.00%
<b>Total: 19</b>		<b>Total: 5.14%</b>	<b>Total: 205500.00</b>	<b>Total: 99750.00</b>	<b>Total: 305250.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
300 - Rescue, EMS incident, other	23	6.22%				
311 - Medical assist, assist EMS crew	20	5.41%				
320 - Emergency medical service, other	27	7.30%				
321 - EMS call, excluding vehicle accident with injury	53	14.32%				
322 - Motor vehicle accident with injuries	9	2.43%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.27%				
324 - Motor vehicle accident with no injuries.	11	2.97%				
351 - Extrication of victim(s) from building/structure	1	0.27%				
<b>Total: 145</b>		<b>Total: 39.19%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
400 - Hazardous condition, other	1	0.27%				
412 - Gas leak (natural gas or LPG)	2	0.54%				
424 - Carbon monoxide incident	3	0.81%				
440 - Electrical wiring/equipment problem, other	1	0.27%				
442 - Overheated motor	1	0.27%				
444 - Power line down	2	0.54%				
480 - Attempted burning, illegal action, other	1	0.27%				
<b>Total: 11</b>		<b>Total: 2.97%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	2	0.54%				
520 - Water problem, other	1	0.27%				
531 - Smoke or odor removal	5	1.35%				
550 - Public service assistance, other	1	0.27%				
554 - Assist invalid	1	0.27%				
561 - Unauthorized burning	6	1.62%				
<b>Total: 16</b>		<b>Total: 4.32%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
611 - Dispatched and cancelled en route	155	41.89%				
622 - No incident found on arrival at dispatch address	5	1.35%				
651 - Smoke scare, odor of smoke	3	0.81%				
<b>Total: 163</b>		<b>Total: 44.05%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
700 - False alarm or false call, other	5	1.35%				
733 - Smoke detector activation due to malfunction	2	0.54%				



Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
735 - Alarm system sounded due to malfunction	1	0.27%				
736 - CO detector activation due to malfunction	1	0.27%				
740 - Unintentional transmission of alarm, other	1	0.27%				
743 - Smoke detector activation, no fire - unintentional	2	0.54%				
745 - Alarm system activation, no fire - unintentional	4	1.08%				
	<b>Total: 16</b>	<b>Total: 4.32%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 370</b>	<b>Total: 100.00%</b>	<b>Total: 205500.00</b>	<b>Total: 99750.00</b>	<b>Total: 305250.00</b>	<b>Total: 100.00%</b>

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
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DEBBIE SWANSON



Charter Township of Ypsilanti  
Hydro Station

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 544.3690  
Fax: (734) 544.3626

[www.ytown.org](http://www.ytown.org)

**Date:** May 11, 2021  
**To:** Clerk's Office  
**CC:** Brenda Stumbo, Supervisor  
**From:** Michael Saranen, Operation Manager  
**Subject:** Department Report (activities in April 2021)

## Activities:

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### Ford Lake Dam

#### General Operation Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Covid-19 has not impacted operations. Operators had 4 after hour call-ins for April.

Average precipitation for the month of April is around 3.43", this year it was about 1.79".

Power generation for the 1<sup>st</sup> quarter was below average by 12% due to below normal perception. For April, generation was down 30% due to below average rainfall.

#### Regulatory:

##### **For 2021-**

- update DSSMP, now planned for 2022
- DSSMR, **Complete**
- Owners Dam Safety Program Review – **Complete**
- EAP annual update and test-
- EAP Training-
- Part 12 Inspection- **Follow actions are planned**
- WQ Report – (Data collection begins June 1<sup>st</sup>)
- Nuisance Plant Plan Report –
- Wildlife Plan Report –
- Historical Activity Report –
- Gate Certification –
- Security Review – Scheduling
- FERC Security Inspection- **Postponed (COVID)**
- FERC Annual Dam Safety Inspection – **Postponed (COVID)**
- Annual DEQ Lake Operation Monitoring Report- **Report being reviewed by State)**
- Spillway Assessment Action Plan- **In process, (targeted completion September 2021)**

## Projects:

**Concrete Repairs-** Put together bid documents to address spalling concrete on crest of the concrete spillway. Construction is planned for 2022. Field inspection was conducted on 5/6/21

**Sluice Gate Repairs-** Board approved replacing last 2 hydraulic panels later this fall. A Purchase Order was approved. Scheduled for October 2021

**Bridge Deck Concrete Repairs-** Washtenaw County Road Commission is planning a project to preserve the bridge deck, restore the sidewalk that is deteriorating and other items. Summer 2021.

**Sluice Stress Analysis-** the FERC has requested a detail study of gates. This is common industry request from FERC as they continuously look at safety involving dams. We are currently working with engineering to develop a procedure to complete this task.

## Operation Summary

2021	April	YTD	5 Year Ave.
Precipitation total (inches) <sup>1</sup>	1.79	6.42	41.3 <sup>1</sup>
Days Online	30	120	359.2
Generation MWH (estimated)	853.472	2,957.081	10696.5
Generation MWH <b>lost</b> (estimated)*	238	238	525.7

### After Hour Call In

Water levels	4	6	43
Mechanical/Electrical	0	5	5
Other	0	0	2
Totals	4	11	50

Recent History	2016	2017	2018	2019	2020
Precipitation total (inches) <sup>2</sup>	36.5	40.8	42.2	45.4	41.38
Days Online	359.5	362.0	364.2	350.6	359.7
Generation MWH (estimated)	8,803.4	10,744.9	10,635.0	12,576.7	10,722.7
Generation MWH <b>lost</b> (estimated)*	229.8	269.6	552.9	1,005.8	570.2

### After Hour Call In

Water levels	31	26	30	69	57
Mechanical/Electrical	4	5	3	4	7
Other	2	3	0	2	2
Totals	37	34	33	75	66

<sup>1</sup> Preliminary totals from NOAA for Detroit

\*losses related to scheduled & unscheduled maintenance and water quality discharges.

### Gate Spilling Summary:

Releasing water from the sluice gates is primary done to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1<sup>st</sup> and will end on September 30<sup>th</sup>; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The dam releases water from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

### Sluice Gate Usage Summary:

Current Year <b>2021</b>	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost \$*	Prior Yr. Lost \$*
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	1.3	0	0	0
May				0
June				2502
July				3000
August				0
September				0
October				0
November				0
December				0
<hr/>				
Totals	0	0	0	\$ 2,502

\*estimated losses from diverting water away from generators for the **purpose improving WQ.**

### Sargent Charles Dam

This dam continues to get routine safety inspections and appropriate maintenance.



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Shane Peltier, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Keith Flores, WCSO Police Services Commander, Nancy Hansen, WCSO Police Services Captain  
**Date:** May 7, 2021  
**Re:** April 2021 Police Services Monthly Report

## SUMMARY:

During the month of April 2021, there were 2,992 calls for service in Ypsilanti Township, a 33% increase in calls for service as compared to April 2020.

## OPERATIONS

During April 2021, Patrol Operations responded to calls for service, conducted traffic enforcement, and completed criminal investigations in support of our citizen's quality of life.

The month of April showed an increase in home invasions of 43% (10 compared to 7 in 2020). In many of these incidents a domestic relationship and unauthorized entry were common. The best prevention methods for a typical residential home invasion are to keep all windows and doors locked (including vehicles in the driveway), including deadbolts, while away from home. External lighting and visual deterrents such as "Beware of Dog" or alarm signage also discourages criminals.

In April we took two reports of breaking and entering's (non-residential buildings). Compared to April 2020 this was a 50% decrease (4 reports taken in April 2020). In the month of April 2021, we saw two robberies. This is a 33% decrease from April 2020. In April 2020 there were three reported robberies.

In April 2021 there were 10 reported UDAA's. This is equivalent to the same time period in 2020 with 10 UDAA's being reported then as well. Many of these vehicle thefts occurred by the suspect gaining entry to an unlocked vehicle. Citizens are reminded to lock all vehicle doors and keep ignition keys in separate and secure areas in order to prevent such thefts. Valuables, if left in a vehicle, should be placed in a concealed location. The following website provides further information regarding the reduction of potential for theft of your vehicle, common vehicles targeted, and further information.

<https://www.nhtsa.gov/road-safety/vehicle-theft-prevention>

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation, and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. From a year-to-date perspective, comparing 2021 to the same period in 2020, our juvenile offenses and complaints are up 32.8% (from 58 to 77) and our runaway complaints are down 38.1%, 13 in 2021 compared to 21 in 2020.



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

## COMMUNITY ACTION TEAM

The purpose of the Community Action Team (CAT) is to respond to situations involving or with a nexus of drugs, guns, or violence. The team focuses on the timely assessment and response to tips they receive from our community and community problems identified through crime pattern analysis.

CAT collaboration with the Michigan Department of Corrections in reference to parole compliance contributes to effective monitoring and management of parolees who live in our community. Timely and efficient response to tips regarding parolee misconduct combined with regular unannounced home visits are expected by the parolees that reside in Ypsilanti Township and surrounding areas.

For any violent crime tips related to guns, gang activity or violence in general please call 734-661-9034.

## WASHTENAW ALERT (EVERBRIDGE)

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at [www.washtenaw.org/alerts](http://www.washtenaw.org/alerts)

## HOUSE WATCH

If you plan on being gone for a period of time sign your house up for house checks. The house watch form can be found at: <https://www.washtenaw.org/1743/House-Watch>

## NEW FACES

The Sheriff's Office is hiring! We continue to hire highly qualified, motivated, and diverse people that are committed to pursuing our mission: Creating public safety, providing quality service, and building strong and sustainable communities.

If you are interested in joining us in serving your community in Police Services, Corrections, Communications, Emergency Services or Community Corrections please check us out at: <https://www.washtenaw.org/1124/Sheriff>

We have rewarding career opportunities available for those seeking a profession with a greater purpose.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*

# CLR-065 Monthly Summary Of Offenses (WD)

City: Ypsilanti Twp-YPT

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Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	April
Year:	2021
City:	Ypsilanti Twp-YPT

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

		----- All Offenses that were Attempted or Completed -----						A R R E S T S -----					
CLASS	Description	Apr/2021	Apr/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Apr/2021	YTD	Apr/2021	YTD	Apr	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	1	2	-50%	0	2	0	0	0	2
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	1	0	0%	1	0	0%	1	2	0	0	1	2
10001	KIDNAPPING/ABDUCTION	0	0	0%	3	2	50%	0	1	0	0	0	1
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	2	1	100%	8	6	33.33%	0	0	0	0	0	0
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	1	0	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0%	1	1	0%	0	0	0	0	0	0
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	0	3	-100%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	-50%	4	2	100%	0	1	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	2	-50%	3	6	-50%	0	1	0	0	0	1
12000	ROBBERY	2	2	0%	8	15	-46.6%	1	2	0	0	1	2
12001	ROBBERY	0	1	-100%	1	1	0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	52	39	33.33%	176	160	10%	20	66	0	0	20	66
13002	AGGRAVATED/FELONIOUS ASSAULT	29	29	0%	107	110	-2.72%	16	53	0	0	16	53
13003	INTIMIDATION/STALKING	4	1	300%	15	15	0%	0	1	0	0	0	1
20000	ARSON	0	2	-100%	1	2	-50%	0	0	0	0	0	0
21000	EXTORTION	0	0	0%	0	1	-100%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	7	9	-22.2%	33	33	0%	4	6	0	0	4	6
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	5	2	150%	9	4	125%	0	1	0	0	0	1



# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

		----- All Offenses that were Attempted or Completed -----						A R R E S T S -----					
CLASS	Description	Apr/2021	Apr/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Apr/2021	YTD	Apr/2021	YTD	Apr	YTD
23002	LARCENY -PURSESNAATCHING	1	0	0%	1	2	-50%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	10	4	150%	41	48	-14.5%	1	2	0	0	1	2
23005	LARCENY -THEFT FROM MOTOR VEHICLE	9	36	-75%	53	81	-34.5%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	2	-50%	9	6	50%	0	1	0	0	0	1
23007	LARCENY -OTHER	7	7	0%	28	24	16.66%	1	1	0	0	1	1
24001	MOTOR VEHICLE THEFT	12	10	20%	59	37	59.45%	0	4	0	0	0	4
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%	8	9	-11.1%	0	2	0	2	0	4
24003	MOTOR VEHICLE FRAUD	0	0	0%	0	1	-100%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	1	6	-83.3%	2	19	-89.4%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	9	8	12.5%	33	28	17.85%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	6	-16.6%	19	25	-24%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	2	3	-33.3%	10	5	100%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	5	5	0%	28	15	86.66%	0	0	0	0	0	0
27000	EMBEZZLEMENT	2	2	0%	4	10	-60%	0	0	0	0	0	0
28000	STOLEN PROPERTY	1	1	0%	10	5	100%	0	2	0	1	0	3
29000	DAMAGE TO PROPERTY	34	29	17.24%	108	97	11.34%	2	9	0	1	2	10
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	0	7	-100%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	2	11	-81.8%	26	58	-55.1%	0	1	0	0	0	1
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	1	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	9	7	28.57%	29	29	0%	3	13	0	0	3	13
35002	NARCOTIC EQUIPMENT VIOLATIONS	4	2	100%	9	12	-25%	1	2	0	0	1	2
37000	OBSCENITY	0	0	0%	0	3	-100%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	6	2	200%	17	15	13.33%	4	6	0	0	4	6

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

----- All Offenses that were Attempted or Completed -----								A R R E S T S -----					
CLASS	Description	Apr/2021	Apr/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Apr/2021	YTD	Apr/2021	YTD	Apr	YTD
52003	WEAPONS OFFENSE -OTHER	1	4	-75%	14	12	16.66%	0	2	0	0	0	2
72000	ANIMAL CRUELTY	0	1	-100%	5	2	150%	0	0	0	0	0	0
<b>Group A Totals</b>		<b>227</b>	<b>238</b>	<b>-4.62%</b>	<b>886</b>	<b>914</b>	<b>-3.06%</b>	<b>54</b>	<b>182</b>	<b>0</b>	<b>4</b>	<b>54</b>	<b>186</b>
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	1	1	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	6	-100%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	0	0%	0	2	-100%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	3	6	-50%	10	20	-50%	0	0	0	0	0	0
38003	FAMILY -OTHER	1	0	0%	1	1	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	3	1	200%	8	4	100%	0	0	0	0	0	0
42000	DRUNKENNESS	0	0	0%	0	1	-100%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	9	9	0%	61	31	96.77%	2	8	0	2	2	10
49000	ESCAPE/FLIGHT	0	0	0%	0	1	-100%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	12	16	-25%	54	48	12.5%	3	11	0	0	3	11
53001	DISORDERLY CONDUCT	2	2	0%	9	7	28.57%	1	1	0	0	1	1
53002	PUBLIC PEACE -OTHER	1	0	0%	2	0	0%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%	3	2	50%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	18	7	157.1%	61	43	41.86%	10	45	0	0	10	45
55000	HEALTH AND SAFETY	0	2	-100%	2	6	-66.6%	0	0	0	0	0	0
57001	TRESPASS	2	2	0%	7	10	-30%	0	1	0	0	0	1
58000	SMUGGLING	0	0	0%	5	2	150%	0	1	0	0	0	1
63000	VAGRANCY	0	0	0%	1	0	0%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	3	4	-25%	13	21	-38.0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	3	1	200%	10	5	100%	0	0	0	0	0	0
<b>Group B Totals</b>		<b>58</b>	<b>51</b>	<b>13.72%</b>	<b>248</b>	<b>211</b>	<b>17.53%</b>	<b>16</b>	<b>67</b>	<b>0</b>	<b>2</b>	<b>16</b>	<b>69</b>
2800	JUVENILE OFFENSES AND COMPLAINTS	26	13	100%	77	58	32.75%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

----- All Offenses that were Attempted or Completed -----								A R R E S T S -----					
CLASS	Description	Apr/2021	Apr/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Apr/2021	YTD	Apr/2021	YTD	Apr	YTD
2900	TRAFFIC OFFENSES	42	18	133.3%	106	64	65.62%	2	3	0	0	2	3
3000	WARRANTS	36	31	16.12%	115	159	-27.6%	17	63	0	0	17	63
3100	TRAFFIC CRASHES	86	35	145.7%	340	303	12.21%	0	1	0	0	0	1
3200	SICK / INJURY COMPLAINT	150	142	5.633%	633	579	9.326%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	793	621	27.69%	2919	2610	11.83%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	1	0	0%	1	0	0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	916	949	-3.47%	3324	3149	5.557%	0	2	2	3	2	5
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	503	89	465.1%	2456	2260	8.672%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	58	53	9.433%	206	185	11.35%	0	0	0	0	0	0
3900	ALARMS	95	107	-11.2%	404	527	-23.3%	0	0	0	0	0	0
<b>Group C Totals</b>		<b>2706</b>	<b>2058</b>	<b>31.48%</b>	<b>10581</b>	<b>9894</b>	<b>6.943%</b>	<b>19</b>	<b>69</b>	<b>2</b>	<b>3</b>	<b>21</b>	<b>72</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	2	3	-33.3%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	1	0	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	0	0%	2	5	-60%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	2	2	0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	13	7	85.71%	63	97	-35.0%	0	0	0	0	0	0
<b>Group D Totals</b>		<b>15</b>	<b>7</b>	<b>114.2%</b>	<b>70</b>	<b>107</b>	<b>-34.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5000	FIRE CLASSIFICATIONS	0	0	0%	1	1	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	3	-100%	2	5	-60%	0	0	0	0	0	0
<b>Group E Totals</b>		<b>0</b>	<b>3</b>	<b>-100%</b>	<b>3</b>	<b>6</b>	<b>-50%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	19	15	26.66%	90	156	-42.3%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	129	83	55.42%	440	375	17.33%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	4	4	0%	14	28	-50%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	3	1	200%	16	16	0%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	1	0	0%	3	1	200%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

		----- All Offenses that were Attempted or Completed -----						A R R E S T S -----					
CLASS	Description	Apr/2021	Apr/2020	% CHG	YTD 2021	YTD 2020	% CHG	ADULT		JUV		Total	
								Apr/2021	YTD	Apr/2021	YTD	Apr	YTD
6700	INVESTIGATIVE ACTIVITIES	27	9	200%	109	75	45.33%	0	0	0	0	0	0
<b>Group F Totals</b>		<b>183</b>	<b>112</b>	<b>63.39%</b>	<b>672</b>	<b>651</b>	<b>3.225%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City : Ypsilanti Twp Totals</b>		<b>3189</b>	<b>2469</b>	<b>29.16%</b>	<b>12460</b>	<b>11783</b>	<b>5.745%</b>	<b>89</b>	<b>318</b>	<b>2</b>	<b>9</b>	<b>91</b>	<b>327</b>



## YPSILANTI TOWNSHIP MONTHLY POLICE SERVICES DATA April 2021

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	146	41	256%	1715	1907	-10%
Citations	199	59	237%	873	1484	-41%
Drunk Driving (OWI)	12	4	200%	47	31	52%
Drugged Driving (OUID)	5	2	150%	13	9	44%
<b>Calls for Service Total</b>	2992	2248	33%	11695	10848	8%
<b>Calls for Service</b> <i>(Traffic stops and non-response medicals removed)</i>	2414	1818	33%	8478	7612	11%
Robberies	2	3	-33%	9	15	-40%
Assaultive Crimes	84	72	17%	295	279	6%
Home Invasions	10	7	43%	34	31	10%
Breaking and Entering's	2	4	-50%	8	5	60%
Larcenies	28	49	-43%	132	159	-17%
Vehicle Thefts	10	10	0%	60	45	33%
Traffic Crashes	65	34	91%	255	264	-3%
Medical Assists	75	50	50%	242	208	16%
Animal Complaints <i>(ACO Response)</i>	19	25	-24%	78	57	37%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1522	3998				
Out of Area Time	2679	13850				
Investigative Ops (DB)	28445	127565				
Secondary Road Patrol	3131	6843				
County Wide	0	300				
	<b>Hours Accum.</b>	<b>Hours Used</b>	<b>Balance</b>			
Banked Hours	1108	TBD	942			



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

**THIS MEETING WILL BE CONDUCTED ELECTRONICALLY. PLEASE USE THE INSTRUCTIONS BELOW OR VISIT YTOWN.ORG**

## **REGULAR MEETING AGENDA**

**TUESDAY, MAY 18, 2021**

**7:00 P.M.**

*REVISED 05-18-2021*

1. CALL TO ORDER
2. PUBLIC COMMENTS (THREE MINUTES PER PERSON)
3. CONSENT AGENDA
  - A. MINUTES OF THE MAY 4, 2021 REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR MAY 18, 2021 IN THE AMOUNT OF \$392,339.13
    2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR APRIL 2021 IN THE AMOUNT OF \$46,630.59
    3. CLARITY HEALTHCARE ADMIN FEE FOR APRIL 2021 IN THE AMOUNT OF \$1,194.00
  - C. TREASURER'S REPORT APRIL 2021
4. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. REQUEST APPROVAL OF AMENDMENT TO THE CONNECTING COMMUNITIES PROJECT AGREEMENT WITH WASHTENAW COUNTY FOR THE CONSTRUCTION OF THE HURON STREET PATHWAY
2. REQUEST APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH WASHTENAW COUNTY COMMUNITY PARTNERS FOR CLEAN STREAMS TO ACCEPT A GRANT IN THE AMOUNT OF \$1,000.00 FOR SUGARBROOK PARK
3. REQUEST APPROVAL OF PROPOSAL FROM DMC TECHNOLOGY GROUP, INC. FOR LICENSING, INSTALLATION, CONFIGURATION AND TRAINING OF THE HEARING NOTIFICATION AND ELECTRONIC CHECK IN APPLICATION IN THE AMOUNT OF \$4,400.00 BUDGETED IN LINE ITEM #236-136-000-947-038
4. BUDGET AMENDMENT #7

### **OTHER BUSINESS**

### **BOARD MEMBER UPDATES**

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN, II  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON, JR.



*Charter Township of Ypsilanti*

Clerk's Office

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

**Charter Township of Ypsilanti  
Public Meeting Notice  
Board of Trustees Regular Meeting  
May 18, 2021 7:00pm**

**PLEASE TAKE NOTICE** that the Charter Township of Ypsilanti Board of Trustees will hold a Regular Meeting scheduled for **May 18, 2021, 2021 at 7:00pm**. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 approved under Washtenaw County Resolution 21-050.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Clerk's Office at 734-484-4700, at least two business days prior to the meeting.

**Meeting Information:**

Hi there,

You are invited to a Zoom webinar.

When: May 18, 2021 07:00 PM Eastern Time (US and Canada)

Topic: Township Board of Trustees Regular Meeting May 18, 2021

Please click the link below to join the webinar:

<https://ytown.zoom.us/j/95396712705>

Or One tap mobile :

US: +13017158592,,95396712705# or +13126266799,,95396712705#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 953 9671 2705

International numbers available: <https://ytown.zoom.us/u/azCjsVdm8>

## **Zoom Instructions for Participants**

### **To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

### **Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

### **To join the videoconference:**

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

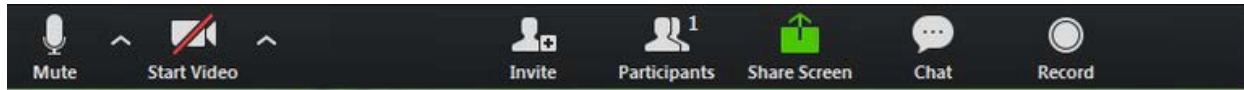
You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.



## Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

If you have any further questions or concerns, please call 734-484-4700 or email Clerk Heather Jarrell Roe at [hjarrellroe@ytown.org](mailto:hjarrellroe@ytown.org) or Deputy Clerk Lisa Stanfield at [lstanfield@ytown.org](mailto:lstanfield@ytown.org).

# PUBLIC COMMENTS

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# **CONSENT AGENDA**

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. done as Zoom Virtual Board meeting.

**Members Present:** Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge  
Trustees: John Newman, Gloria Peterson,  
Debbie Swanson, and Jimmie Wilson, Jr.  
(All members stated that they were present in Ypsilanti Township)

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS (THREE MINUTES PER PERSON)**

Edward and Regina Kudla, Township Resident stated they were concerned because the Township is not providing the chipping service they have in the past. Ms. Kudla stated in their neighborhood they have used that service immensely over the summer months. She said a lot of the residents do not have the ability to take the branches to the Compost Center on Clark Road. Mr. Kudla stated it was not stated in the 2020 handbook or on the website that this service was discontinued.

Supervisor Stumbo apologized that it was not in the Helpful Handbook. She said the Township sent a postcard in 2020 regarding the discontinuation of the chipping service and should have sent one out for 2021.

Ms. Kudla asked what the residents should do with this debris.

Supervisor Stumbo stated that in the current contract residents can put the branches out every week but they must follow the guidelines in the Helpful Handback or it can go into the yard bags. She said it will be picked up every week from the waste hauler. She said the increase in the new contract was substantial and some services had to be reduced in order to stay within the millage amount. She said one resident emailed her and asked if the Township could provide a list of companies that would do chipping if residents want this service. She said our Compost Site Director is looking into what companies provide this service and that will be available to residents who wish to hire it done.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 2**

**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 20, 2021 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS FOR MAY 4, 2021 IN THE AMOUNT OF  
\$676,243.00**

**A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve the Consent Agenda.**

**The motion carried unanimously.**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters stated that the way we all have had to conduct business over the last year has been somewhat overwhelming. He said this Township Board has done a great job adjusting to this and have continued to take care of Township business in a variety of different ways.

Attorney Winters stated that over the past week they received a closeout regarding the Schooner Cove Bus Stop. He said this was a project they have been working on for the past couple of years. He said Clerk Jarrell Roe has been working to make sure we have all the records needed from all the contractors that have worked on this project. He said the shelter has been installed and we are now waiting for AAATA to confirm the date they will begin using it.

Attorney Winters stated the Community Centers' flooring project has been completed. He said Mike Hoffmeister, Residential Services Director is getting the final pictures so we will have the before and after pictures for this project. He said we must have on file all before and after pictures for all projects that are done in the Township. Attorney Winters stated Clerk Jarrell Roe has been going through the files from all the projects over the years because all those records are going to be stored digitally.

Attorney Winters stated we are continuing with the Connecting Communities Project. He said we still are trying to get the third easement. He said the hope is that this project can be done in late fall. He said this project will provide a pedestrian pathway from Huron River Drive to Joe Hall Drive.

Attorney Winters stated the three full time Officials have been working on the US-12 MDOT project. He said the Officials have spent a lot of time making sure the Township stays within the \$8million grant and not exceed the grant amount. He said if the project goes over \$8million it will become the responsibility of the Township to pay the balance.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 3**

Attorney Winters stated that he is working with Karen Wallin, Human Resources, to fine tune the Ethics Policy that Trustee Swanson presented to the Board. He said they are making sure to not duplicate what is covered in other policies that are already in place. He said they are continuing to move forward with this policy.

Attorney Winters stated they are continuing to work on pushing forward with the industrial revitalization district at I-94 and Rawsonville Road.

Attorney Winters stated they continue to work on the Recreational Marijuana Ordinance and hope to bring the recommendations to the Board in late summer or early fall.

Attorney Winters stated the Township continues to be involved with several lawsuits. He said one being Gault Village. He said the final three businesses stated they would be relocating. Attorney Winters stated that with shopping center being completely vacant he hopes it can be sold to someone who will renovate it.

Attorney Winters stated that he wanted to let the residents know that this Township from its' Officials, its' Board Members and its' Employees continue to work very hard to provide the best service to them.

**NEW BUSINESS**

- 1. REQUEST TO WAIVE THE FINANCIAL POLICY AND AUTHORIZE THE PURCHASE OF HYDRAULIC COMPONENTS FOR SINGLE SOURCE PROVIDER, RHM FLUID POWER, IN THE AMOUNT OF \$31,528.00 BUDGETED IN LINE ITEM #252-252-000-930-001**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Swanson to Approve Request to Waive the Financial Policy and Authorize the Purchase of Hydraulic Components for Single Source Provider, RHM Fluid Power, in the Amount of \$31,528.00 Budgeted in Line Item #252-252-000-930-001.**

**The motion carried unanimously.**

- 2. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR PAINTING AT THE COMMUNITY CENTER TO THE PAINT PROFESSIONALS IN THE AMOUNT OF \$24,210.00 BUDGETED IN LINE ITEM #230-751-000-931-021**

**A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve to Waive the Financial Policy and Award the Low Quote for Painting at the Community Center to the Paint Professionals in the Amount of \$24,210.00 Budgeted in Line Item #230-751-000-931-021.**

**The motion was carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 4**

**3. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 8950/9070 CHARLOTTE COURT, 24 EDISON AVE., AND 835 GEORGE PLACE BUDGETED IN LINE ITEM #101-950-000-801-023**

**A motion was made by Trustee Peterson, supported by Treasurer Eldridge to Approve the Request to Authorize Circuit Court Litigation to Abate Public Nuisances Located at 8950/9070 Charlotte Court, 24 Edison Ave., and 835 George Place Budgeted in Line Item #101-950-000-801-023.**

**The motion was carried unanimously.**

**4. BUDGET AMENDMENT #6**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Budget Amendment #6 (see attached).**

**The motion carried unanimously.**

**OTHER BUSINESS**

Supervisor Stumbo stated the Waste Management Company has increased its' rental rates on Recycling totes from \$24.00 to \$48.00 a year. She said this is a high cost for our residents. She said we have just become aware of Grants that are available for recycling. She said she is asking the board to add under Other Business tonight a request to retain a professional grant writer who will submit grants on behalf of Ypsilanti Township. She said they would be hired on an as needed basis. She said Beth and Bill Ernat have extensive experience in grant writing. Supervisor Stumbo stated she would like authorization in obtaining them to work with the three full time Officials on working on a grant to get recycle bins for our residents.

Trustee Peterson asked if this would be a full or part time position.

Supervisor Stumbo stated again this would be on an as needed basis. She said she found out that Ypsilanti Township qualifies for a lot of grants but since we don't have a grant writer on staff its' hard to find out about them so we haven't been able to apply for many that we qualify for. She said she just became aware of this grant for recycling today and the deadline to apply is May 14, 2021. She said that is why it was not on the agenda tonight. She said she didn't want to lose the opportunity to apply for this grant.

Clerk Jarrell Roe stated that she and Supervisor Stumbo met with someone the other day that was telling them about an Energy Grant that was due in 10 days. She said if we had a grant writer we would have been aware of that grant and would have applied for it. She said having someone who is an expert would be beneficial for the Township.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 5**

Trustee Wilson asked if this request was for only this recycling grant.

Supervisor Stumbo said that this request was for the recycling grant only. She stated that at the next meeting she would put it on the agenda for a permanent Grant Writer but specify it was for an needed basis. She said there is a lot of grant money through the State and Federal government but we don't have the time to investigate which would benefit the Township. She said a Grant Writer would do this on our behalf.

Trustee Wilson stated if this request is for just this one grant he would take Supervisor Stumbos' recommendation. He said in the future he would suggest the township open it up for others to apply and then as a board they would decide who would be hired permanently.

Supervisor Stumbo stated that we would budget for that position in the future.

Trustee Peterson agreed that we should budget for that position.

Trustee Newman stated that for this grant we should proceed but for the next one we should budget for that position.

**A motion was made by Trustee Wilson, supported by Trustee Peterson to Allow the Three Full Time Officials to Proceed with Filing the Grant for the Recycle Bins for Ypsilanti Township residents.**

**The motion carried unanimously.**

## **BOARD MEMBER UPDATES**

Trustee Wilson stated that at a recent Habitat for Humanity Board meeting he expressed some of the concerns that Ypsilanti Township has been having with vacant properties that Habitat has acquired but not renovated. He said Rob Nissly, Habitat Director gave an insightful presentation outlining their plan moving forward. Trustee Wilson stated he hoped the meeting Mr. Nissly had with the Townships' full time Officials and Township Attorney was the same presentation that was given to the Habitat Board.

Trustee Swanson stated that she appreciates all the work the staff does getting the agenda together for every board meeting.

Supervisor Stumbo stated they go out for bid for the Loonfeather Park renovation project but did not receive any bids. She said they will have to re-bid that project.

Supervisor Stumbo stated the Safety Grant for Hewitt Road which was used to designate a Pedestrian Crossing was completed. She said the pedestrian crossing area is more visible and in a safer area to cross Hewitt Road then it was before.



**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 6**

Supervisor Stumbo stated the golf course is doing great. She said it is exceeding expectations in play.

Supervisor Stumbo stated the Parks and Ground crew are working hard and doing an excellent job. She said it has been difficult to hire seasonal workers. She asked to please get the word out that the Township is looking for seasonal workers.

Supervisor Stumbo stated she has heard there may be a tax increase for the County but is still waiting to get more information. She said we worked really hard to keep our millage at a non-increase millage that will be voted on in August, 2021

Supervisor Stumbo stated they met with the Sheriff about the loud noise which has always been issue with residents during the summer. She said Mike Radzik has worked on a hanger to put on residents' doors to explain the rules about gatherings and noise control in our neighborhoods. She said we are going to do a direct mailing so residents can know what the rules are so everyone can be in compliance. She said we continue to work on these quality of life issues for our residents.

Trustee Peterson asked Supervisor Stumbo if she could speak to the Sheriff about the young people breaking into cars. She said she feels it is getting out of control. She said residents have showed her videos of these kids walking around in our neighborhoods at 3:00 and 4:00 am. She would like to know what is being done to stop this.

Supervisor Stumbo stated that it is called the crime of opportunity. She said if your door is unlocked they will get in it. She said the best thing is to make sure your doors are locked. She said in the past we had a small group of people stealing vehicles. She stated people should not leave extra car keys in the vehicle or even their garage door opener. She said they are working with the new prosecutor on these issues.

Clerk Jarrell Roe explained that earlier this year the Sheriffs' Department shared that 80% of larceny from vehicles were from vehicles that were left unlocked.

Trustee Swanson stated theft from vehicles has been issues that have been brought up at neighborhood watch meetings. She said Robin Castle-Hine emphasizes this issue during her meetings with residents. Trustee Swanson stated that after this has been discussed at these meetings the very next monthly police reports have shown a decrease in vehicle larceny.

Trustee Swanson thanked Attorney Winters and Karen Wallin for the work they are doing on the Ethics policy.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING  
PAGE 7**

**A motion was made by Trustee Wilson, supported by Treasurer Eldridge to Adjourn.**

**Motion carried unanimously.**

**The meeting was adjourned at approximately 7:48PM**

**Respectfully Submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI  
2021 BUDGET AMENDMENT #6 - REVISED**

May 4, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$83,555.00**

Request to budget for election workers, overtime of Township staff, election supplies, postage and rental of space at the Marriott, Moose Lodge and Golf Club for the Township's upcoming August millage election. This will be funded by an appropriation of prior year fund balance.

<b>Revenues:</b>	Prior Year Fund Balance	101-000-000-699.000	\$71,555.00
		<b>Net Revenues</b>	<b><u><u>\$71,555.00</u></u></b>
<b>Expenditures:</b>	Appointed Officials - Election Workers	101-215-000-704.000	\$25,225.00
	Overtime	101-215-000-709.000	\$8,000.00
	Election Supplies	101-215-000-740.010	\$17,010.00
	Equipment Rental	101-215-000-941.000	\$7,100.00
	*Postage	101-215-000-730.000	\$14,220.00
		<b>Net Expenditures</b>	<b><u><u>\$71,555.00</u></u></b>

\*Request to budget for printing and mailing of postcards with information for residents concerning the Townships' millages to be voted on in August 2021. The Township is anticipating two educational mailings to the residents. This will be funded by an appropriation of prior year fund balance.

<b>Revenues:</b>	Prior Year Fund Balance	101-000-000-699.000	\$12,000.00
		<b>Net Revenues</b>	<b><u><u>\$12,000.00</u></u></b>
<b>Expenditures:</b>	Postage	101-267-000-730.000	\$6,000.00
	Publishing	101-267-000-900.000	\$6,000.00
		<b>Net Expenditures</b>	<b><u><u>\$12,000.00</u></u></b>

\* Revised request 5-4-21 H. Roe

**206 - FIRE FUND**

**Total Increase \$14,003.00**

Request to increase budget for a retirement payout. The firefighter will be entering the DROP program. This will be funded by an Appropriation for Prior Year Fund Balance.

<b>Revenues:</b>	Prior Year Fund Balance	206-000-000-699.000	\$14,003.00
		<b>Net Revenues</b>	<b><u><u>\$14,003.00</u></u></b>
<b>Expenditures:</b>	Salaries Pay Out - of Retirees	206-206-000-708.005	\$13,008.00
	FICA	206-206-000-715.000	\$995.00
		<b>Net Expenditures</b>	<b><u><u>\$14,003.00</u></u></b>

Motion to Amend the 2021 Budget (#6) REVISED

Move to increase the General Fund budget by \$83,555 to \$9,549,445 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$14,003 to \$3,837,075 and approve the department line item changes as outlined.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARRELL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**DEBBIE SWANSON**  
**JIMMIE WILSON JR.**



**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

*Charter Township of Ypsilanti*

## STATEMENTS AND CHECKS

*MAY 18, 2021 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	357,839.95
HAND CHECKS -	\$	31,949.19
CREDIT CARD PURCHASES-	\$	<u>2,549.99</u>
GRAND TOTAL -	\$	<b>392,339.13</b>

Clarity Health Care Deductible –

ACH EFT -	\$46,630.59 (APRIL)
ADMIN FEE -	\$1,194.00 (APRIL)

Check Date	Check	Vendor Name	Amount
Bank AP AP			
04/30/2021	187890	ULLIANCE	969.60
04/30/2021	187891	UNIFIRST CORPORATION	54.34
05/04/2021	187892	CLEAR RATE COMMUNICATIONS, INC	871.93
05/04/2021	187893	COMCAST BUSINESS	3,591.44
05/04/2021	187894	COMCAST CABLE	102.61
05/04/2021	187895	COMCAST CABLE	135.57
05/04/2021	187896	KENNETH SHARP	390.00
05/04/2021	187897	WEX BANK	1,187.67
05/05/2021	187898	DTE ENERGY	10,670.88
05/06/2021	187899	COMCAST CABLE	37.39
05/06/2021	187900	GRANITE TELECOMMUNICATIONS	400.24
05/06/2021	187901	UNITED STATES POST OFFICE	3,695.96
05/06/2021	187902	VERIZON WIRELESS	2,592.87
05/06/2021	187903	VERIZON WIRELESS	438.85
05/06/2021	187904	COMCAST CABLE	6,809.84

AP TOTALS:

Total of 15 Checks:	31,949.19
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	31,949.19

Check Date	Check	Vendor Name	Amount
Bank AP AP			
05/18/2021	187905	AAA AUTO PARTS & SERVICE	58.98
05/18/2021	187906	ABBAY DOOR	300.00
05/18/2021	187907	ACUSHNET COMPANY	79.33
05/18/2021	187908	ADVANCED COMMUNICATIONS & DATA	680.55
05/18/2021	187909	ALLIED, INC.	217.33
05/18/2021	187910	AMAZON CAPITAL SERVICES	345.47
05/18/2021	187911	AMERICAN PLANNING ASSOCIATION	518.00
05/18/2021	187912	ANGELA KOJIRO	39.31
05/18/2021	187913	ANN ARBOR CLEANING SUPPLY	506.71
05/18/2021	187914	APOLLO FIRE EQUIPMENT CO.	509.27
05/18/2021	187915	APPLIED IMAGING	6,335.05
05/18/2021	187916	AUTO VALUE YPSILANTI	218.38
05/18/2021	187917	BARR ENGINEERING COMPANY	2,465.00
05/18/2021	187918	BS & A SOFTWARE	32,214.00
05/18/2021	187919	CALLAWAY GOLF SALES COMPANY	784.80
05/18/2021	187920	CARLISLE/WORTMAN ASSOCIATES	600.00
05/18/2021	187921	CHERYL ANN LOPEZ	600.00
05/18/2021	187922	CINCINNATI TIME SYSTEMS	295.00
05/18/2021	187923	CLEVELAND GOLF SRIXON	229.76
05/18/2021	187924	CNA SURETY DIRECT BILL	55.00
05/18/2021	187925	CRYSTAL FLASH, INC.	4,912.77
05/18/2021	187926	DAWN FARM	17,000.00
05/18/2021	187927	DECKER EQUIPMENT-SCHOOL FIX CATALOG	46.75
05/18/2021	187928	DES MOINES STAMP MFG. CO.	36.05
05/18/2021	187929	ERIC COPELAND	175.00
05/18/2021	187930	FRED ANSTEAD	80.01
05/18/2021	187931	GENERAL CODE CMS LLC	300.00
05/18/2021	187932	GINA MURILLO	358.00
05/18/2021	187933	GOLF COURSE SUPERINTENDENTS	400.00
05/18/2021	187934	GOOSEWORKS, LLC	3,800.00
05/18/2021	187935	GOVERNMENTAL CONSULTANT SERVICES	3,206.50
05/18/2021	187936	GRAINGER	960.68
05/18/2021	187937	GRIFFIN PEST SOLUTIONS	61.00
05/18/2021	187938	HOME DEPOT	312.72
05/18/2021	187939	JEFFREY WILLIAMS	190.01
05/18/2021	187940	JUMP-A-RAMA	1,150.80
05/18/2021	187941	LAWRENCE HENDRICKS	120.00
05/18/2021	187942	LOMBARDO HOMES OF SE MI LLC	10,000.00
05/18/2021	187943	LOOKING GOOD LAWNS	4,093.00
05/18/2021	187944	LOWE'S	306.61
05/18/2021	187945	LSQ FUNDING GROUP, L.C.	816.00
05/18/2021	187946	MADCM	75.00
05/18/2021	187947	MCAA	75.00
05/18/2021	187948	MCLAIN AND WINTERS	135,763.01
05/18/2021	187949	MENARDS, INC.	25.87
05/18/2021	187950	MICHIGAN LINEN SERVICE, INC.	1,249.26
05/18/2021	187951	MICHIGAN MUNICIPAL LEAGUE	94,242.00
05/18/2021	187952	MIDWEST ENVIRO SOLUTIONS	3,000.00
05/18/2021	187953	NYE UNIFORM EAST	248.85
05/18/2021	187954	OFFICE EXPRESS	693.77
05/18/2021	187955	PARKWAY SERVICES, INC.	130.00
05/18/2021	187956	PEPSI BEVERAGES COMPANY	439.80
05/18/2021	187957	PETER POWER	1,085.00
05/18/2021	187958	PLUNKETT COONEY	127.70
05/18/2021	187959	POP A LOCK ANN ARBOR	138.00
05/18/2021	187960	PREMIER SAFETY & SERVICE	449.87
05/18/2021	187961	PRESTIGE FLAG	109.33
05/18/2021	187962	RHETT REYES	1,467.75
05/18/2021	187963	SAM'S CLUB DIRECT	71.86
05/18/2021	187964	SAMANTHA ALAPERT	556.50
05/18/2021	187965	SHRADER TIRE & OIL	460.00
05/18/2021	187966	SITEONE LANDSCAPE SUPPLY, LLC	497.77
05/18/2021	187967	SPARTAN DISTRIBUTORS	12,124.19
05/18/2021	187968	STANDARD PRINTING	345.00
05/18/2021	187969	STAPLES* - ACCOUNT #1026071	493.65
05/18/2021	187970	STERICYCLE INC	233.04
05/18/2021	187971	TARGET SPECIALTY PRODUCTS	3,028.64
05/18/2021	187972	TAYLOR MADE GOLF COMPANY	398.76
05/18/2021	187973	TEAM GOLF	188.14
05/18/2021	187974	THERESE FOOTE	245.70
05/18/2021	187975	TODD BARBER	200.00
05/18/2021	187976	TRACTOR SUPPLY COMPANY	79.98
05/18/2021	187977	U.S. POSTAL SERVICE*	245.00
05/18/2021	187978	UNIFIRST CORPORATION	87.89
05/18/2021	187979	USA SOFTBALL OF MICHIGAN	117.90
05/18/2021	187980	UTILITIES INSTRUMENTATION SERV	2,995.00
05/18/2021	187981	W.J. O'NEIL COMPANY	289.50
05/18/2021	187982	WASHTENAW COUNTY CLERK/REGISTER	50.00

AP Checks

05/12/2021 03:20 PM  
User: mharris  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2  
CHECK NUMBERS 187905 - 187984

Check Date	Check	Vendor Name	Amount
05/18/2021	187983	WASHTENAW COUNTY ROAD COMMISSION	268.11
05/18/2021	187984	YPSILANTI ACE HARDWARE	165.27

AP TOTALS:

Total of 80 Checks:	357,839.95
Less 0 Void Checks:	0.00
Total of 80 Disbursements:	357,839.95



Check Date	Check	Vendor Name	Description	Amount
Bank CARDS COMERICA COMMERCIAL CARD				

05/18/2021	67(E)	COMERICA BANK	OPERATING SUPPLIES AND FOOD AND BEVERAGE	299.38
			OPERATING SUPPLIES AND FOOD AND BEVERAGE	470.26
			BACKGROUNDS FOR LIQUOR LICENSE APPLICANT	30.00
			2015 IBC CODE & COMMENTARY	248.00
			CAMTASIA	284.92
			SMAFC MEETING	40.00
			RSSEO! MULTI SITE SUBSCRIPTION	74.93
			DOODLE PREMIUM	541.30
			ADDITIONAL VENDOR TO POST OPEN JOBS	158.00
			PESTICIDE CERTIFICATION TESTING - JEFF W	110.00
			BEE SUPPLIES - 2021	283.21
			REFRESHMENT FOR TRAINING	9.99
				<u>2,549.99</u>

CARDS TOTALS:  
Total of 1 Checks:  
Less 0 Void Checks:  
Total of 1 Disbursements:

2,549.99  
0.00  
2,549.99

**OFFICE OF THE TREASURER  
STAN ELDRIDGE**



**MONTHLY TREASURER'S REPORT  
APRIL 1, 2021 THROUGH APRIL 30, 2021**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	5,126,164.66	5,570,668.66	2,700,896.89	7,995,936.43
101 - Payroll	228,341.48	968,435.73	916,639.84	280,137.37
101 - Willow Run Escrow	145,375.66	1.19	0.00	145,376.85
206 - Fire Department	550,472.18	6,628,194.71	3,020,164.30	4,158,502.59
208 - Parks Fund	21,816.41	0.16	539.49	21,277.08
212 - Roads/Bike Path/Rec/General Fund	277,950.58	1,341,425.31	21,353.87	1,598,022.02
226 - Environmental Services	576,222.87	2,863,002.66	35,707.01	3,403,518.52
230 - Recreation	110,580.49	82,067.49	104,490.25	88,157.73
236 - 14-B District Court	99,533.49	112,283.46	140,921.79	70,895.16
244 - Economic Development	70,454.05	0.52	0.00	70,454.57
249 - Building Department Fund	1,528,901.68	83,862.12	70,083.20	1,542,680.60
250 - LDFA Tax	19,994.07	78,571.74	0.00	98,565.81
252 - Hydro Station Fund	801,238.96	27,978.12	28,500.61	800,716.47
266 - Law Enforcement Fund	2,952,253.54	7,925,879.89	1,068,071.31	9,810,062.12
398 - LDFA 2006 Bonds	156,925.17	78,571.57	212,620.00	22,876.74
584 - Green Oaks Golf Course	158,685.66	138,156.61	131,842.10	165,000.17
590 - Compost Site	825,971.06	36,147.83	44,825.72	817,293.17
595 - Motor Pool	301,389.74	2.19	2,920.13	298,471.80
701 - General Tax Collection	49,525.08	33,239.80	16,673.71	66,091.17
703 - Current Tax Collections	23,114,242.48	938.89	21,834,993.70	1,280,187.67
707 - Bonds & Escrow/GreenTop	1,371,402.32	80,023.48	3,271.50	1,448,154.30
708 - Fire Withholding Bonds	143,958.27	13,118.27	0.00	157,076.54
893 - Nuisance Abatement Fund	63,669.69	13,411.95	3,970.00	73,111.64
<b>GRAND TOTAL</b>	<b><u>38,695,069.58</u></b>	<b><u>26,075,982.35</u></b>	<b><u>30,358,485.42</u></b>	<b><u>34,412,566.51</u></b>

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

# **NEW BUSINESS**

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*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARREL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**DEBBIE SWANSON**  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**JIMMIE WILSON JR.**



**Residential Services**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: May 11, 2021

**Subject: Request Authorization to approve the amendment to the Connecting Communities Project Agreement between Washtenaw County and Ypsilanti Township for the construction of the Huron Street Pathway**

The Residential Services Department is requesting authorization to approve the amendment to the Connecting Communities Project Agreement between Washtenaw County and Ypsilanti Township for the construction of the Huron Street Pathway.

The original project agreement was approved and executed on February 26, 2020 with a deadline for construction and use of funds in November of 2021. Due to COVID delays as well as delays in receiving easements, staff are requesting an extension of this project agreement to December 31, 2022. This extension allows us to bid this project in fall of 2021 or winter of 2022 with the intent of constructing phase one of the Huron Street pathway when the weather breaks in spring of 2022.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515



*Washtenaw County Parks and Recreation Commission*

---

Contract # 51944.1

May 5, 2021

Ms. Brenda Stumbo  
Ypsilanti Township, Supervisor  
7200 S. Huron River Drive  
Ypsilanti, Michigan 48197

Dear Madam:

Washtenaw County Parks and Recreation Commission wishes to amend our contract with your agency. Corporation Counsel has indicated that this amendment be accomplished by a letter signed by both parties. If this amendment is agreeable to you, please sign and return this letter. You will receive an executed copy upon completion.

Accordingly, I hereby amend the Connecting Communities Project Agreement between Washtenaw County and Ypsilanti Township fully executed February 26, 2020, as follows.

Section 3 – Time of Performance – Construction will be complete with documentation submitted to WCPARC for reimbursement by December 31, 2022.

All other terms and conditions remain the same as in the original contract and subsequent amendments.

ATTESTED TO:

Washtenaw County Parks and  
Recreation Commission

By: \_\_\_\_\_  
Lawrence Kestenbaum                      Date  
County Clerk/Register

By: \_\_\_\_\_  
Coy P. Vaughn                                      Date  
Director, Parks & Recreation

Ypsilanti Township

By: \_\_\_\_\_  
Brenda Stumbo                                      Date  
Township Supervisor

By: \_\_\_\_\_  
Heather Jarrell Roe                                      Date  
Township Clerk

Cc: County Clerk

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**HEATHER JARREL ROE**  
*Treasurer*  
**STAN ELDRIDGE**  
*Trustees*  
**DEBBIE SWANSON**  
**JOHN P. NEWMAN II**  
**GLORIA PETERSON**  
**JIMMIE WILSON JR.**



**Residential Services**

7200 S. Huron River Drive  
Ypsilanti, MI 48197

[ytown.org](http://ytown.org)

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## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Mike Hoffmeister, Residential Services Director

Date: May 11, 2021

**Subject: Request Authorization to approve the Memorandum of Understanding with Washtenaw County Community Partners for Clean Streams to accept a grant for \$1,000 to go towards a native wildflower garden at Sugarbrook Park**

The Residential Services Department is requesting authorization to approve the MOU with Washtenaw County Community Partners for the Clean Streams Grant Program to accept a grant for \$1,000 to install a wildflower garden at Sugarbrook Park.

Township staff have been working with the Sugarbrook neighborhood watch group to apply for a number of grants to put a native wildflower garden into Sugarbrook Park. This is now the second grant that has been awarded to the Township for this project. The goal is to complete this project through Township staff and volunteers sometime in the fall of 2021.

Mike Hoffmeister  
Residential Services Director  
[mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)  
734-544-3515

**MEMORANDUM OF UNDERSTANDING FOR  
WASHTENAW COUNTY COMMUNITY PARTNERS FOR CLEAN STREAMS (CPCS) GRANT PROGRAM**

**BETWEEN**

**THE CHARTER TOWNSHIP OF YPSILANTI, 7200 S HURON RIVER DRIVE, YPSILANTI, MI 48197**

**AND**

**WASHTENAW COUNTY GOVERNMENT, 705 N. ZEEB ROAD, ANN ARBOR, MI 48103**

This Memorandum of Understanding (MOU) sets for the terms and understanding between the parties identified above for the purpose of current CPCS could apply for the grant to do an on the ground project that would have an impact on water quality, stormwater management and/or pollution prevention. The project would fulfill some area of the CPCS program that the applicant is not currently doing, or could be expanded upon. A few example projects are below:

- Install or expand a rain garden or buffer strip (along a water body)
- Retrofit a defunct rain garden
- Purchase recycling containers
- Install a composting system

**A. Scope of Services:**

The awardee will use the funds provided by Washtenaw County Water Resources Commissioner's Office to design and install a Michigan native wildflower garden at Sugarbrook Park by converting 3000 square feet of turf grass into a garden with native plants that will beautify the park, capture more stormwater and also increasing the biodiversity in our urban ecosystem., as outlined in the grant application.

**B. Term:**

This agreement begins on May 5, 2021 and ends on December 31, 2021.

**C. Compensation:**

Upon completion of the above mentioned project, the Awardee shall submit itemized receipts to the County before December 1<sup>st</sup>, 2021, and the County will reimburse the Awardee the costs incurred up to the not to exceed amount of one thousand dollars (\$1,000.00).

The funds received must be used for expenses directly related to grant activities. The County reserves the right to refuse to reimburse if the expenses are not grant related.

**D. Responsibilities of Washtenaw County:**

The County will treat all Applications and Awardee's equal.

The County will process reimbursement costs upon submission and approval of invoices.

**E. Responsibilities of Awardee:**

The Awardee is responsible for completing the project and a summary factsheet. The factsheet will be submitted to Washtenaw County Office of the Water Resources Commissioner before December 31, 2021.



The summary factsheet will include a project description, summary of volunteer and work hours committed to the project, a budget, photos and a statement indicating future plans relating to the program.

The final budget should be submitted including itemized receipts of each expenditure.

**F. Indemnification Agreement:**

The Awardee will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Awardee’s own employees or volunteers, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

**G. Termination of Memorandum of Understanding:**

Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party. The Awardee will be compensated for the qualifying expenditures up to the date of termination.

**H. Electronic Signatures:**

All parties to this agreement agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY:

By: \_\_\_\_\_  
 Lawrence Kestenbaum (Date)  
 County Clerk/Register

By: \_\_\_\_\_  
 Gregory Dill (Date)  
 County Administrator

APPROVED AS TO CONTENT:

YPSILANTI TOWNSHIP:

By: \_\_\_\_\_  
 Evan Pratt (Date)  
 Water Resources Commissioner

By: \_\_\_\_\_  
 Brenda Stumbo (Date)  
 Ypsilanti Township Supervisor

APPROVED AS TO FORM:

YPSILANTI TOWNSHIP:

By: \_\_\_\_\_  
 Michelle K. Billard (Date)  
 Office of Corporation Counsel

By: \_\_\_\_\_  
 Heather Jarrell Roe (Date)  
 Ypsilanti Township Clerk

# Community Partners for Clean Streams Mini-Grant Program Application

Washtenaw County Water Resources Commissioner's Office

\$500 - \$3,000



## Community Partners for Clean Streams Mission

The Community Partners for Clean Streams (CPCS) is a voluntary, cooperative effort between the Washtenaw County Water Resources Commissioner's Office and Washtenaw County businesses, institutional landowners and multi-family residential complexes. The goal of the program is to help identify practical, cost effective ways to protect Washtenaw County waterways through pollution prevention. CPCS is a cost-free initiative that provides information, technical advice and recognition to participants.

Through the CPCS mini-grant, the program will now be able to provide monetary support for small projects that work to improve water quality, prevent pollution and expand waste reduction and recycling efforts.

## Grant Overview

Applicants can receive funds to complete a project that would improve water quality, prevent pollution and/or expand waste reduction and recycling efforts. A few example projects are below:

- Install or expand a rain garden or buffer strip (along a water body)
- Retrofit a defunct rain garden
- Install a rain barrel
- Create and implement an educational campaign to employees
- Purchase recycling containers
- Install a composting system

## Timeline

April 15<sup>th</sup>: Applications due

May 1<sup>st</sup>: Grants awarded

December 31<sup>st</sup>: Grant period closes and summary factsheet due

## Criteria

- Applicant must be a Community Partner for Clean Stream
- Project must complete one of the recommended CPCS action items (see handbooks 1-9), or work to achieve the overall mission of the program: *to improve water quality, prevent pollution and enhance waste reduction and recycling efforts*
- A longevity plan must be included

## Additional Information

- A total of \$3,000 is available and will be awarded to between one and six applicants, depending on the funds

requested. Funds can be requested for amounts ranging from \$500-\$3,000. Funds can't be used for travel, salaries or overhead.

- A written Summary Factsheet of the work achieved will be submitted at the end of the calendar year that the grant was awarded. Summary factsheets will include a project description, summary of volunteer and work hours committed to project, a budget, photos and a statement indicating future plans relating to the program. Note that the WRC office expects that you will spend the grant as proposed in your application. If you wish to adjust the budget, you must contact WRC staff for approval. The final budget should include itemized reports of each expenditure.
- For awards greater than \$600, a 1099 tax form will be generated by Washtenaw County · All publicity generated for and received by the project must acknowledge the CPCS program and the Water Resources Commissioner's Office.

## Evaluation

Applications will be evaluated based on the feasibility of the project, the thoughtfulness of the longevity plan and the potential improvements relating to water quality. Please include details within your application showcasing how your project will be measurably successful in these areas.

Email the application form, any supporting documentation and the final summary factsheet to:

[e2p2@ewashtenaw.org](mailto:e2p2@ewashtenaw.org). Any questions can be directed to Catie Wytychak at [wytychakc@ewashtenaw.org](mailto:wytychakc@ewashtenaw.org) or (734) 222-6813. The application is on the following page.

## Application

*Please answer the following questions in a word document. The entire application should not exceed two pages (plus a design if applicable).*

### 1. Contact Information

Organization Name: Ypsilanti Township

Phone Number: 734-544-3515

Number of Employees at Organization: 150+

Address: 7200 S. Huron River Drive, Ypsilanti, MI 48197

Grant Coordinator's Name: Mike Hoffmeister

Phone Number: 734-544-3515

Email: [mhoffmeister@ytown.org](mailto:mhoffmeister@ytown.org)

### 2. Project Name

*This should include your organization name and the project type. For example, "Toyota's Compost System" or "Corner Brewery's Rain Garden"*

#### Project Type

- € Housekeeping Practices
- € Maintaining Engineered Stormwater Controls
- € Maintaining Equipment and Vehicles
- € Maintaining Buildings and Pavement

- € Maintaining Landscapes
- € **Site Design and Construction**
- € Managing Waste
- € Education
- € Fats, Oils and Grease Disposal for Food Service Providers

3. Amount Requested **\$1000**

4. What are the goals of this project?

- a. Detail how it will achieve one of the CPCS action items
- b. Set a measurable goal, such as "convert 400 square feet of turf grass into a rain garden" or "improve recycling by 15% by installing more recycle bins"

This project is intended to design and install a Michigan native wildflower garden at Sugarbrook Park. We will convert 3000-3800 square feet of turf grass into a garden with native plants that will beautify the park, while also increasing the biodiversity in our urban ecosystem.

5. What is your project timeline and who will be involved in each step?

- a. Who is/are the leader/s - Tajalli Hodge, Sugarbrook Neighborhood leader and coordinator (will coordinate volunteers for installation and maintenance). Mike Hoffmeister, Ypsilanti Township Residential Services Director.
- b. Do you have any technical experts involved? Catherine Wytychak, Water Quality Specialist.
- c. Who will be in charge of ongoing maintenance? If funding in the township budget allows, we may request a contract with a native plant company for initial maintenance (pending approval from the Township Board of Trustees). Otherwise, Tajalli will coordinate volunteers from the neighborhood and the local Sierra Club - Huron Valley Group to weed the garden quarterly. The township parks maintenance staff will keep the area around the garden mowed.

The project timeline is to prepare the ground in the early summer (June) and then to have the garden installed in the fall.

6. What materials and labor are needed to establish this project? Include a plan for securing all the essential elements of your project.

- a. If you are planting an area, include a design, plant list and location map of proposed site

Please see attached. One grant of \$2500 has been secured (through mParks). Another grant for \$2500 is likely to be obtained (through the AABOR). We are hopeful that our request for \$1000 will be granted by the Washtenaw County Water Resources Office.

7. Detail a budget for your project including any funds or in-kind contributions that will be provided outside of this grant. Include an estimate of staff and volunteer time.

Please see attached.

8. Include a signature from the owner/director or anyone whose permission would need to be secured to implement this project. Note if any approvals or permits are required.

 4/14/2021

# Sugarbrook Park Prairie Garden

Potential Site Locations

1511 Andrea St



100ft

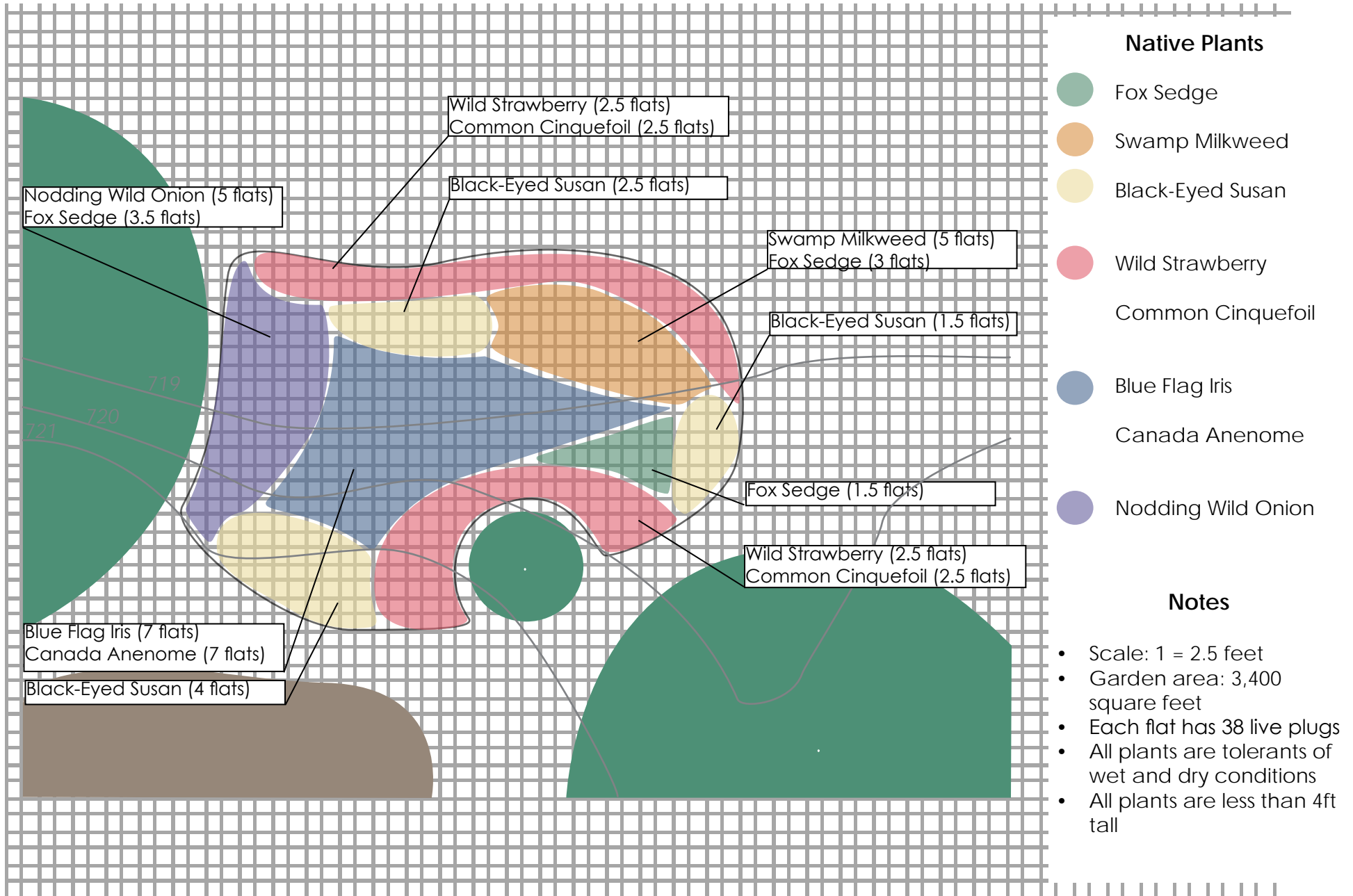
← water flow

← YTD 1 underground drain pipe

● beehive drain

# Sugarbrook Park Prairie Garden Design

1511 Andrea Street, Ypsilanti



## Potential Plant List

### **Black Eyed Susan (8 flats)**

2ft tall, plant every 18 inches  
blooms in the Summer and Fall  
Some Native American tribes used the plant to wash sores and swellings and as a poultice for snake bites



Black Eyed Susan

### **Nodding Wild Onion (5 flats)**

2ft tall, plant every 12 inches  
blooms in Fall  
Every part of the plant is edible



Nodding Wild Onion

### **Swamp Milkweed (5 flats)**

3ft tall, plant every 12 inches  
blooms in the Summer  
Host plant for monarch butterflies



Swamp Milkweed

### **Fox Sedge (8 flats)**

2-4ft tall, plant every 18 inches  
Host plant for skipper butterflies and provides habitat and cover for birds



Fox Sedge

### **Blue Flag Iris (7 flats)**

3ft tall, plant every 18 inches  
blooms in Spring  
Attracts butterflies and hummingbirds



Blue Flag Iris

### **Canada Anemone (7 flats)**

1ft tall, plant every 18 inches  
blooms in Spring  
Beautiful low growndcover that can be aggressive



Canada Anemone

### **Common Cinquefoil (5 flats)**

1ft tall, plant every 18 inches  
blooms in Spring



Wild Strawberry

### **Wild Strawberry (5 flats)**

1ft tall, plant every 18 inches  
blooms in the Spring  
has small, seedy strawberries that are usually eaten by birds



Common Cinquefoil

## Sugarbrook Park Rain Garden

Area (SF) 3800  
 Estimated Budget \$6,000

### Plants

Scientific Name	Common Name	Height (ft)	Bloom Time	OC Spacing (in)	Number of Flats (38 plugs/flat)	SF/Flat	Total SF/Species	Cost/flat	Total Cost	Notes	No squares
Iris virginica	Blue Flag Iris	3	May-June	18	7	76	532	\$50.92	\$356.44		85.12
Carex vulpinoidea	Fox Sedge	2	June	18	8	76	608	\$45.22	\$361.76		97.28
Rudbeckia hirta	Black-Eyed Susan	2	July-Oct	18	8	76	608	\$50.92	\$407.36		97.28
Anemone canadensis	Canada Anemone	1	May-July	18	7	76	532	\$60.80	\$425.60		85.12
Potentilla simplex	Common Cinquefoil	1	May-June	18	5	76	380	\$50.92	\$254.60		60.8
Fragaria virginiana	Wild Strawberry	1	May-June	18	5	76	380	\$50.92	\$254.60		60.8
Allium cernuum	Nodding Wild Onion	1	Sept-Oct	12	5	38	190	\$50.92	\$254.60		30.4
Asclepias incarnata	Swamp Milkweed	3	July	12	5	38	190	\$45.22	\$226.10		30.4
	<i>sum</i>				50		3420			WildType Nursery Wholesale Costs	

### Additional Expenses

plant delivery (estimate)	\$400.00	
Mulch (23 CY for 2" depth)	\$400	We Care Denali Estimate at \$12/CY
Mulch Delivery	\$400	
Site Prep Estimate	\$1,250	
Educational sign, path pavers, etc	\$1,000	
	\$5,991.06	





## 14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE  
YPSILANTI, MICHIGAN 48197-7099

CRIMINAL/TRAFFIC (734) 483-1333  
CIVIL (734) 483-5300  
FAX (734) 483-3630



**HON. ERANE WASHINGTON**  
DISTRICT COURT JUDGE

**MARK W. NELSON**  
MAGISTRATE

To: Heather Jarrell Roe, Clerk

From: Mark Nelson, Magistrate / Court Administrator

Re: Request approval of proposal from DMC Technology Group, Inc. for licensing, installation, configuration and training of the Hearing Notification and Electronic Check In Application. This expense is covered by Coronavirus Emergency Supplemental Funding Grant (CESF) awarded to the court through the Michigan State Police.

Additionally, line items 236.000.000.528.000 and 236.136.000.947.038 need to be amended to reflect the entire grant award amount of \$22,449.60. The above requested expense will be from 236.136.000.947.038

Date: May 12, 2021

The 14B District Court is requesting approval of the above referenced proposal from DMC Technology Group, Inc. (DMC) for their Hearing Notification and Electronic Check In Application (proposal attached). This software will integrate with our existing case management system Judicial Information Services (JIS) allowing text, phone and email notifications to parties reminding them of up coming dates. These reminders would include a reminder of upcoming court dates and payment due dates.

The application will also allow parties to electronically check in upon arrival at the court. This would allow participants to remain outside of the courtroom until they are needed thus allowing the court to keep the number of individuals in the courtroom at one time at a safe number.

DMC is the sole provider of this service. They are the only software provider authorized by JIS to interface with the JIS data bases. For this reason, the court is unable to seek multiple bids for this service. In addition, the court utilizes a number of other DMC applications. Each of these applications were previously approved by the board, so we have history of successful utilization of their applications and are familiar with their proposal language and requirements.

As indicated above, the initial cost will be covered through grant funding. There will be an annual \$500 maintenance fee starting next year that will have to be budgeted in the court's operating costs from next year on.

This service provides multiple benefits to the court and to those parties using the court. Currently, a party to a case is notified by mail of an upcoming court date and only receives one notice that they have an upcoming court date. This service will allow automated reminders that will be sent

out without any additional staff time being utilized. This will reduce the number of parties failing to appear for hearings. This in turn, will save court staff the time needed to address a failure to appear. Currently when a party does not appear for a criminal matter either a new hearing date must be set, and a new notice mailed or a warrant is issued for the individual's arrest. Both take time and resources to achieve. If parties are appearing when scheduled these extra steps are eliminated and the case moves forward to resolution.

In addition to reminding parties of upcoming court dates, the application will remind parties of upcoming payment dates and deadlines. These reminders should improve compliance with payment plans and deadlines. Again, as this is an automated process, this is accomplished without any allocation of staff resources.

The final feature of this application allows parties to cases to check in at arrival (this is applicable both for in person hearings when those start again and for virtual hearings). This provides the court with the benefit of being able to better manage the number of people in one space at a time. Parties can electronically check in and then a response can be made to them as to when they should physically enter the building. This will allow the court to maintain safe numbers in the courtroom.

If there are any questions regarding this proposal, please do not hesitate to contact me.



## Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

### Statement of Work

**Project:** Licensing, installation, configuration and training of the Hearing Notification and Electronic Check In Application.

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### Scope:

The scope of this project consists of the licensing installation, configuration and training of the Hearing Notification and Electronic Check In application for use with the Traffic/Criminal open cases, Civil cases and attorneys assigned to T/C and Civil cases in the JIS District software application.

The application provides the following functions:

#### Hearing Notification

Integrated with the JIS District Case Management application.

Define the notification message (message id) to send via phone call (text to voice) or text message to the defendant. Messages can be tied to JIS hearing codes (T/C example: AJ09), or partial wild carded JIS hearing code (T/C example: AJ\*\*) or a custom id and used as needed.

Build your message and insert selected JIS fields to make a personalized message to each defendant, with the ability to view the resolved message with random data to insure proper grammar and intent. Fields will populate with real time data at the time the message is delivered.

Approval for text or phone notification is required. The text for the authorization form is provided, but the court has the ability to customize the text.

Maintain defendant phone numbers by name/DOB (similar but slightly different for Civil and attorneys). This keeps maintenance to a minimum rather than maintaining every case. Numbers can be further defined as cell or land line and identified as a number that has been approved to receive text messages. A form will be available via the system for the party's approval to receive phone or text messages. There is also the ability to send an authorization text message for approval. Phone numbers in this system can be kept private (not on the JIS case master) or be entered to update both databases. The party can stop messages from within a text message or the court has the ability to place a stop on a defendant.

Provides a modification log of enrollment data and the maintenance of the enrollment data (number, approvals, stops, etc.).

Provide the ability to schedule hearing notifications by message id, with a number of days prior to the schedule hearing code's event. This is accomplished in a customization area that will update a job schedule entry that will execute once per day. Also, the ability to rerun the job schedule entry in the event it does not run at its scheduled time.

Provide an inquiry to subset hearings by date scheduled, judge and hearing code. From the list presented, a notification phone call or text message can be sent to any defendant or the entire group by selecting a message id. The notification will be sent immediately on demand.

Provide the ability to send a notification phone call or text to a party from a list of cases. From the list presented, a notification phone call or text message can be sent to any party or multiple parties. Upon selecting the party(s), the next step is selecting a message id. The notification will be sent immediately on demand. This function will allow for sub setting cases by JIS case status.

Ability to send confirmation text to two individuals.

Notifications are sent as a phone call or a text message based on the definition of the phone number and if the phone number is defined as a cell phone with text approval.

A history will be available of all notifications sent. The history will be available by date sent or name.

Report: Number of Phone Calls / Texts sent.

Ability to select if ROA is updated.

Ability to indicate if a hearing is to be held at the court or via a zoom meeting.

### **Electronic Check In**

Process to send notifications to parties scheduled for hearings on the day of the hearing asking for a reply when they arrive at the court.

Provide an inquiry to subset hearings by date scheduled, time scheduled, judge and hearing code. From the list presented, view all scheduled cases and monitor text messages between the court and the party. Text messages from the parties are only in response from messages



## Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

sent by the court. The main purpose is for the party to text the court when they have arrived.

### **Assumptions:**

The court is currently running version V7R2M0 or higher of the iSeries operating system and the most current version of the JIS District Case Management application.

The court will be required to enter all customization data prior to using the application.

There are no modifications and/or enhancements required.

DMC may require assistance from court technical personnel to enable connectivity.

### **Tasks:**

DMC will install and test the application with court personnel.

DMC will include the Notification application libraries in the daily save.

### **Estimate:**

The cost of the software is a license to use. There is no limit on the number of users.

There are two components to the application. The application running on the iSeries and the notification component. There is no annual maintenance fee for the iSeries application. Although, the Court will be charged for upgrades due to data changes and/or process changes with JIS's software and/or databases, changes in the notification component and any other third-party software. There is an annual software subscription fee for the notification component of the application. Subsequent year's annual software subscription fee will be approximately \$500/year (subject to change).

One remote training session has been included in this fixed price. If additional training and/or on-site support is required, the court will be invoiced for actual hours worked, actual travel time at the stated hourly rate and actual miles traveled at the standard IRS rate (currently \$0.575/mile).

If additional and/or future services are required (such as enhancements, technical support, data changes and/or process changes), the court will be billed for actual hours worked at the current DMC hourly rate at the time of the services.

Any enhancements requested and funded by any court will become part of the application with no



## Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

charge to the courts that did not request the enhancement.

Pricing is valid for 120 days.

### **Authorization:**

If the ***14B District Court*** is in agreement with the information contained in this document, please sign on the signature line at the bottom of this proposal. This will authorize DMC to schedule work on the project.



## Hearing Notification & Electronic Check In Proposal

Quote #: 012708 Version: 1

**Prepared For**  
 14B District Court  
 Mark Nelson  
 7200 S Huron River Drive  
 Ypsilanti, MI 48197  
 nelsonm@ewashtenaw.org

**Ship To**  
 14B District Court  
 Mark Nelson  
 7200 S Huron River Drive  
 Ypsilanti, MI 48197  
 nelsonm@ewashtenaw.org

**Prepared By**  
 Todd Schiavone  
 Phone: (419)535-2900  
 Mobile:  
 Todd.Schiavone@dmctechgroup.com

Line	Part #	Description	Qty	Price	Extended
<b>Software</b>					
1	DMC-Def-Notification-DCS	Hearing Notification & Electronic Check In - DCS License Fee	1	\$3,900.00	\$3,900.00
<b>Software Subtotal</b>					<b>\$3,900.00</b>
<b>Services</b>					
1	App Dev Court - Fixed Fee	Hearing Notification & Electronic Check In Installation/Configuration/Training - Included in License Fee	0	\$0.00	\$0.00
<b>Services Subtotal</b>					<b>\$0.00</b>
<b>Annual Recurring</b>					
1	DMC-Def-Notification-Annual-Mnt-DCS	1st Year Application Maintenance	1	\$500.00	\$500.00
<b>Annual Recurring Subtotal</b>					<b>\$500.00</b>

**Terms and Conditions** Payment due upon receipt of invoice. Taxes, shipping, handling and other fees may apply.

Quote Summary		
Signature	Subtotal	\$4,400.00
	Tax	\$0.00
	Total	\$4,400.00
PO Number	Date	

**CHARTER TOWNSHIP OF YPSILANTI  
2021 BUDGET AMENDMENT #7**

**May 18, 2021**

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$833.00**

Request to increase budget for PTO payout request of 40 hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$833.00</b>
		<b>Net Revenues</b>	<b><u><u>\$833.00</u></u></b>
<b>Expenditures:</b>	<b>Salaries Pay Out - PTO &amp; Sick</b>	<b>101-201-000-708.004</b>	<b>\$774.00</b>
	<b>FICA</b>	<b>101-201-000-715.000</b>	<b>\$59.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$833.00</u></u></b>

**236 - 14 B DISTRICT COURT FUND**

**\$22,450.00**

Request to increase budget for the Coronavirus Emergency Supplemental Funding Grant (CESF) awarded to 14B District Court through the Michigan State Police and the related expenditure line for the appropriate COVID-19 related expense designated by the grant award. This will be funded by the award of the CESF Grant.

<b>Revenues:</b>	<b>Other Federal Grants</b>	<b>236-000-000-528.000</b>	<b>\$22,450.00</b>
		<b>Net Revenues</b>	<b><u><u>\$22,450.00</u></u></b>
<b>Expenditures:</b>	<b>Capital - COVID 19 Grant</b>	<b>236-136-000-974.038</b>	<b>\$22,450.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$22,450.00</u></u></b>



Motion to Amend the 2021 Budget (#7)

Move to increase the General Fund budget by \$833 to \$9,550,278 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$22,450 to \$1,730,783 and approve the department line item changes as outlined.

# OTHER BUSINESS

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# **BOARD MEMBER UPDATES**

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