

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 21, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00PM in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: Gloria Peterson, John Newman II, Debbie Swanson and Jimmie Wilson Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

- **THREE MINUTES PER PERSON**
- **ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR**
- **PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM**

Township resident Arloa Kaiser thanked the Board, township staff, first responders and Attorney Winters for their work.

CONSENT AGENDA

A. MINUTES OF THE NOVEMBER 16, 2021 WORK SESSION AND REGULAR MEETING (TABLED AT THE DECEMBER 7, 2021 REGULAR MEETING)

A motion was made by Trustee Wilson and supported by Treasurer Eldridge to remove this item from table.

A roll call vote was held and passed unanimously.

B. MINUTES OF THE DECEMBER 7, 2021 WORK SESSION, CLOSED SESSION AND REGULAR MEETING

C. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR DECEMBER 2, 2021 IN THE AMOUNT OF \$1,144.631.02**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH FOR NOVEMBER 2021 IN THE AMOUNT OF \$31,182.77**
- 3. CLARITY HEALTHCARE ADMIN FEE FOR NOVEMBER 2021 IN THE AMOUNT OF \$1,245.75**

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A motion was made by Clerk Jarrell Roe and supported by Trustee Wilson to approve the minutes of the November 16, 2021 Work Session and Regular Meeting and the remainder of the items on the consent agenda.

The motion passed unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Township Attorney Doug Winters stated that it was an honor to be the attorney for the Township of Ypsilanti. He stated that he and his partner Denny McLain had been the township attorneys since 1984.

Attorney Winters encouraged the Board that when finding their identity as a Board, to remember the opportunity index. He stated he felt this started with holding Washtenaw County accountable to provide a recreation center to this side of the township. Attorney Winters stated transportation and public WIFI were also very important to remember. Attorney Winters stated the current Board has been very good at asking questions and researching items brought before them.

NEW BUSINESS

**1. RESOLUTION 2021-41, APPROVAL OF THE 2022 FISCAL YEAR BUDGET
(PUBLIC HEARING HELD AT THE DECEMBER 7, 2021 REGULAR MEETING)**

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe supported by Trustee Peterson to Approve Resolution 2021-34, Approval of the 2022 Fiscal Year Budget (see attached).

Supervisor Stumbo thanked Javonna Neel and John Hines for their work and also thanked the Board for their engagement.

The motion carried unanimously.

**2. REQUEST TO APPROVE CONTRACT EXTENSIONS THROUGH MARCH 31,
2022 FOR THE COLLECTIVE BARGAINING AGREEMENTS WITH AFSCME 14-B
AND TPOAM**

A motion was made by Treasurer Eldridge and supported by Clerk Jarrell Roe to Approve Contract Extensions Through March 31, 2022 for the Collective Bargaining Agreements with AFSCME 14-B and TPOAM.

The motion was carried unanimously.

**3. REQUEST TO APPROVE CONTRACT WITH GCSI FOR LOBBYIST SERVICES
THROUGH DECEMBER 31, 2024**

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A motion was made by Clerk Jarrell Roe and supported by Trustee Wilson to Approve the contract with GCSI for lobbyist services through December 31, 2024 (see attached).

Supervisor Stumbo stated that Kirk Profit does a great job of keeping the township informed on issues.

The motion was approved unanimously.

4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 276 KANSAS AND 270 KANSAS BUDGETED IN LINE ITEM #101-729-801-023

A motion was made by Treasurer Eldridge and supported by Trustee Wilson to approve the request to authorize circuit court litigation to abate public nuisances located at 276 Kansas and 270 Kansas budgeted in Line Item #101-729-801-023.

The motion was approved unanimously.

5. RESOLUTION 2021-32, DESIGNATION OF DEPOSITORIES FOR 2022

Clerk Jarrell Roe read the resolution into the record with changes as discussed during the work session.

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2021-32, Designation of Depositories for 2022 (see attached).

The motion was approved unanimously.

6. RESOLUTION 2021-33, ADOPTION OF ROBERT'S RULES OF ORDER FOR 2022

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Resolution 2021-33, Adoption of Robert's Rules of Order for 2022 (see attached).

Clerk Jarrell Roe read the resolution into the record.

The motion was approved unanimously.

7. RESOLUTION 2021-34, DESIGNATION OF NEWSPAPER OF CIRCULATION FOR 2022

Clerk Jarrell Roe read the resolution into the record.

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A motion was made by Clerk Jarrell Roe and supported by Trustee Wilson to approve Resolution 2021-34, Designation of Newspaper of Circulation for 2022 (see attached).

The motion was approved unanimously.

8. RESOLUTION 2021-35, ADOPTION OF 2022 REGULAR BOARD MEETING DATES

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2021-35, Adoption of 2022 Regular Board Meeting Dates (see attached).

The motion was approved unanimously.

9. RESOLUTION 2021-36, AUTHORIZING THE DIVISION OF PLATTED LOTS IN WASHTENAW BUSINESS PARK SUBDIVISION

Clerk Jarrell Roe read the updated boundary lines.

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to Approve Resolution 2021-36, Authorizing the Division of Platted Lots in Washtenaw Business Park Subdivision (see attached).

The motion was approved unanimously.

10. RESOLUTION 2021-37, ESTABLISHING TOWNSHIP SUPERVISOR'S SALARY FOR 2022

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and supported by Trustee Wilson to approve Resolution 2021-37, Establishing Township Supervisor's Salary for 2022 (see attached).

The motion was approved unanimously.

11. RESOLUTION 2021-38, ESTABLISHING TOWNSHIP CLERK'S SALARY FOR 2022

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Treasurer Eldridge and supported by Trustee Peterson to approve Resolution 2021-38, Establishing Township Clerk's Salary for 2022 (see attached).

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The motion was approved unanimously.

12. RESOLUTION 2021-39, ESTABLISHING TOWNSHIP TREASURER'S SALARY FOR 2022

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe and supported by Trustee Peterson to approve Resolution 2021-39, Establishing Township Treasurer's Salary for 2022 (see attached).

The motion was approved unanimously.

13. RESOLUTION 2021-40, ESTABLISHING TOWNSHIP TRUSTEE'S SALARY FOR 2022

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe supported by Treasurer Eldridge to approve Resolution 2021-40, Establishing Township Trustee's Salary for 2022 (see attached).

The motion was approved unanimously.

14. RESOLUTION 2021-42, 2022 BOARDS AND COMMISSIONS APPOINTMENT AND RE-APPOINTMENTS

Clerk Jarrell Roe read the resolution into the record.

A motion was made Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Resolution 2021-42, 2022 Boards and Commissions Appointment and Re-Appointments (see attached).

The motion was approved unanimously.

15. BUDGET AMENDMENT #16

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and supported by Treasurer Eldridge to approve Budget Amendment #16 (see attached).

The motion was approved unanimously.

OTHER BUSINESS

There was no other business discussed.

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BOARD MEMBER UPDATES

There were no Board member updates discussed.

A motion was made by Treasurer Eldridge and supported by Trustee Wilson to Adjourn.

Motion carried unanimously.

The meeting was adjourned at approximately 7:39pm.

Respectfully Submitted,



**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**



**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

Resolution No. 2021-41

Charter Township of Ypsilanti
2022 Fiscal Year Budget

WHEREAS the Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2022; and

WHEREAS the Township Board has advertised the tentative millage rates in the Washtenaw Legal News and held the public hearing on December 7, 2021 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS the Township Board has reviewed the proposed tax rates and budgets,

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees adopts the 2022 Fiscal Year Budget by cost center, as follows:

Expenditures:

General Fund - Fund 101

101	TOWNSHIP BOARD	145,258
171	TOWNSHIP SUPERVISOR	331,534
191	ACCOUNTING	444,274
215	TOWNSHIP CLERK	471,108
223	INDEPENDENT AUDITING	35,500
228	COMPUTER SUPPORT	971,684
247	BOARD OF REVIEW	3,083
253	TREASURER	406,905
257	ASSESSING DEPARTMENT	514,742
262	ELECTION DEPARTMENT	263,960
265	RESIDENT SVCS: BLDG OPERATIONS	609,465
266	LEGAL SERVICES	250,000
267	GENERAL SERVICES	136,700
270	HUMAN RESOURCES	382,652
272	OTHER FUNCTIONS	484,411
287	COURT DUE PROCESS	417,755
445	STORMWATER & DRAINS AT LARGE	628,000
446	HIGHWAYS AND STREETS	94,605
701	PLANNING COMMISSION	10,136
702	ZONING BOARD OF APPEALS	4,875
703	COMMUNITY DEVELOPMENT	325,233
729	COMMUNITY STABILIZATION	1,040,000
752	RESIDENT SVCS: ADMINISTRATION	120,675
770	RESIDENT SVCS: PARKS & GROUNDS	810,037
901	CAPITAL OUTLAY	10,010
999	OTHER FINANCING USES	1,149,025
Total General Fund Expenditure by Department:		\$ 10,061,627

Fire Department - Fund 206

336	Fire Department	\$ 4,503,192
269	Civil Service Commission	14,480
Total Fire Department Fund by Department		Total: \$ 4,517,672

Parks Commission - Fund 208

Total:	\$ 8,822
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Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 213

753	BSR II-Operations	\$ 777,977
901	Capital Outlay	585,735
906	Debt Service	615,000
Total BSR II Fund by Department		Total: \$ 1,978,712

Fire Pension and OPEB - Fund 216			
336	Pension and Insurance		1,617,516
Total Fire Department Fund by Department		Total:	\$ 1,617,516
Fire Special Millage Capital Fund - Fund 217			
901	Capital Outlay		760,000
Total Fire Department Fund by Department		Total:	\$ 760,000
Environmental Services - Fund 226		Total:	\$ 3,352,879
Recreation - Fund 230		Total:	\$ 708,900
14B Court - Fund 236		Total:	\$ 1,794,775
Building Department - Fund 249		Total:	\$ 953,299
Local Development Finance Authority - Fund 250		Total:	\$ 74,322
Hydro Station - Fund 252		Total:	\$ 822,974
Law Enforcement - Fund 266			
301	Sheriff Services	\$	7,593,656
304	Ordinance		944,087
Total Law Enforcement Fund by Department		Total:	\$ 8,537,743
Cares Act - Fund 282		Total:	\$ 4,719,513
Nuisance Abatement - Fund 287		Total:	\$ 48,027
Debt 2006 Bond - Fund 398		Total:	\$ 233,790
Golf Course - Fund 584		Total:	\$ 824,905
Compost - Fund 597		Total:	\$ 742,087
Motor Pool - Fund 661		Total:	\$ 228,973
		Grand Total	\$ 41,986,536

BE IT FURTHER RESOLVED that the revenues, transfers in and appropriations of prior year fund balance are estimated as follows:

Revenues:

	Revenues	\$	9,490,397
	Transfer-in		-
	Appropriation of prior year fund balance		571,230
General Fund - 101	Total:	\$	10,061,627
	Revenues	\$	4,596,565
	Transfer-in		-
	Appropriation of prior year fund balance		-
Fire Department Fund - 206	Total:	\$	4,596,565

	Revenues	\$	5,000	
	Transfer-in		-	
	Appropriation of prior year fund balance		3,822	
Parks Commission Fund - 208	Total:	\$	8,822	
	Revenues	\$	1,635,697	
	Transfer-in		307,500	
	Appropriation of prior year fund balance		35,515	
Bike Path, Sidewalk, Recreation, Roads, Operations - 213	Total:	\$	1,978,712	
	Revenues	\$	1,617,516	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
Fire Pension and OPEB Millage - 216	Total:	\$	1,617,516	
	Revenues	\$	716,081	
	Transfer-in		-	
	Appropriation of prior year fund balance		43,919	
Fire Special Millage Capital Fund - 217	Total:	\$	760,000	
	Revenues	\$	3,538,337	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
Environmental Services Fund - 226	Total:	\$	3,538,337	
	Revenues	\$	341,100	
	Transfer-in		367,800	
	Appropriation of prior year fund balance		-	
Recreation Fund - 230	Total:	\$	708,900	
	Revenues	\$	1,112,724	
	Transfer-in		682,051	
	Appropriation of prior year fund balance		-	
14B Court - 236	Total:	\$	1,794,775	
	Revenues	\$	805,850	
	Transfer-in		-	
	Appropriation of prior year fund balance		147,449	
Building Department Fund - 249	Total:	\$	953,299	
	Revenues	\$	74,322	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
Local Development Finance Authority Fund - 250	Total:	\$	74,322	
	Revenues	\$	440,000	
	Transfer-in		-	
	Appropriation of prior year fund balance		382,974	
Hydro Station Fund - 252	Total:	\$	822,974	
	Revenues	\$	8,551,732	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
Law Enforcement Fund- 266	Total:	\$	8,551,732	
	Revenues	\$	4,719,513	
	Transfer-in		-	
	Appropriation of prior year fund balance		-	
Cares Act Fund - 282	Total:	\$	4,719,513	
	Revenues	\$	30,505	
	Transfer-in		-	
	Appropriation of prior year fund balance		17,522	
Nuisance Abatement Fund - 287	Total:	\$	48,027	

	Revenues	\$	-	
	Transfer-in		233,790	
	Appropriation of prior year fund balance		-	
Debt 2006 Bond Fund - Fund 398		Total:	\$ 233,790	
	Revenues	\$	616,400	
	Transfer-in		208,505	
	Appropriation of prior year fund balance		-	
Golf Course Fund - 584		Total:	\$ 824,905	
	Revenues	\$	530,700	
	Transfer-in		-	
	Appropriation of prior year fund balance		211,387	
Compost Site Fund - 597		Total:	\$ 742,087	
	Revenues	\$	202,218	
	Transfer-in		-	
	Appropriation of prior year fund balance		26,755	
Motorpool Fund - 661		Total:	\$ 228,973	
	Grand Total	\$	42,264,876	

BE IT FURTHER RESOLVED that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director; and

BE IT FURTHER RESOLVED that increases to fund budgets must be authorized by the Township Board; and

BE IT FURTHER RESOLVED that the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates, and collect and deposit to the various specific uses and funds as required by ordinance or resolution;

Levied Property Tax Revenues and Rates:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	0.9925	\$ 1,469,033
Fire Department	3.1250	\$ 4,625,417 *
Fire Capital	0.4881	\$ 722,453 *
Solid Waste	2.4050	\$ 3,559,721 *
Law Enforcement	5.7000	\$ 8,436,761 *
Bike Path, Sidewalk, Recreation, Roads, Operations	1.0059	\$ 1,488,866 *
Operating Total:	13.7165	\$ 20,302,251 *
<u>Debt</u>		
Fire Pension	1.1000	\$ 1,628,147
Debt Total:	1.1000	\$ 1,628,147 *
Grand Total:	14.8165	\$ 21,930,397 *

* Amount calculated using taxable value minus Renaissance Zone. This figure does not include any adjustments.

BE IT FURTHER RESOLVED that the Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State Law.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

RETAINER AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of January 2022 by and between Governmental Consultant Services, Inc., a Michigan Corporation with its principal office located at 120 North Washington Square, Suite 110, Lansing, Michigan 48933, First Party, hereinafter referred to as GCSI, and Charter Township of Ypsilanti, a Michigan unit of government, located in Ypsilanti, MI, Second Party, hereinafter sometimes called YPSILANTI TOWNSHIP.

GCSI'S REPRESENTATIONS AND WARRANTIES

1.1 GCSI has been duly organized and validly exists in good standing under the laws of the State of Michigan. GCSI has Corporate Power to enter into and carry out this Agreement.

1.2 This Agreement has been duly executed and delivered by its appropriate Corporate Officers and is duly authorized by its Board of Directors.

YPSILANTI TOWNSHIP'S REPRESENTATIONS AND WARRANTIES

2.1 YPSILANTI TOWNSHIP has been duly organized and validly exists in good standing under the laws of the State of Michigan and its business affairs and conduct are in accord with the intent and purpose of its existence as described in its charter documents of record. YPSILANTI TOWNSHIP has Power to enter into and carry out this Agreement.

2.2 This Agreement has been duly executed and delivered by its Officers and is duly authorized by its Board of Directors.

AGREEMENT

3.1 YPSILANTI TOWNSHIP does hereby retain GCSI and GCSI does hereby agree to provide professional services for the purpose of aiding YPSILANTI TOWNSHIP in accomplishing its charter objectives, and GCSI agrees to the best of its ability to assist YPSILANTI TOWNSHIP in accomplishing such objectives.

3.2 It is understood and agreed that GCSI's operations hereunder are those of an independent contractor, and that GCSI has the authority to control and direct the performance of the details of the services to be rendered and performed and it is further agreed that GCSI's officers and employees are not employees of YPSILANTI TOWNSHIP and that GCSI is not, except as herein provided, subject to control by YPSILANTI TOWNSHIP.

COMPENSATION

4.1 For and in consideration for such services YPSILANTI TOWNSHIP agrees to pay GCSI and GCSI agrees to accept during the term of this Agreement, the sum of \$3,302.70 on the first day of each month commencing January 1, 2022 for calendar year 2022, the sum of \$3,401.79 on the first day of each month commencing January 1, 2023 for calendar year 2023, and the sum of \$3,503.85 on the first day of each month commencing January 1, 2024 for the remainder of the Agreement, for professional services.

COSTS AND EXPENSES

5.1 It is understood and agreed that the compensation recited in Paragraph 4.1 includes usual and ordinary costs and expenses. If it develops that GCSI shall be exposed to extraordinary costs and expenses, then in that event, YPSILANTI TOWNSHIP shall assume and pay the same providing the nature and circumstances thereof are disclosed to and approved by YPSILANTI TOWNSHIP prior to the time the same are incurred. In addition, YPSILANTI TOWNSHIP shall indemnify and hold GCSI harmless from any expense, liability, or loss (including without limitation, court costs and actual attorney fees arising from litigation relating to the passage of legislation), in any manner arising out of, or in connection with the professional services rendered by GCSI. Notwithstanding the foregoing, this indemnification does not apply to those expenses, liabilities or losses attributable to GCSI's sole negligence or which are for personal injury or direct damage to tangible property.

TERM

6.1 The term of this Agreement shall be for a minimum of 36 months, and continuing thereafter on a month-to-month basis until written notice of termination has been served with 90 days' prior notice by either party hereto.

NON-ASSIGNABILITY

7.1 This Agreement shall be personal to the parties hereof and shall not be transferable or assignable by operation of law or otherwise.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date first written above.

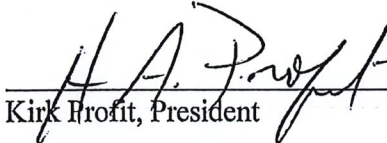
GOVERNMENTAL CONSULTANT SERVICES, INCORPORATED



Michael Hawks, CEO

11.11.21

Date




Kirk Profit, President

11.11.21

Date

CHARTER TOWNSHIP OF YPSILANTI



Brenda Stumbo, Supervisor

12-22-21

Date



Heather Jarrell Roe, Clerk

12/22/21

Date

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-32

**DESIGNATION OF DEPOSITORIES
FOR 2022**

NOW THEREFORE, BE IT RESOLVED that Bank of Ann Arbor-Ypsilanti Office, Comerica Bank, Charter One, Ann Arbor State Bank/Level One, Fifth Third Bank, Chase Bank, PNC Bank, United Bank & Trust, Fidelity Bank, Huntington National Bank, Key Bank, TRUE Community Credit Union, Vanguard Group and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2022 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-32 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-33

ADOPTION OF ROBERT'S RULES OF ORDER

NOW THEREFORE, BE IT RESOLVED that Robert's Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2022 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-33 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-34

DESIGNATION OF NEWSPAPER OF CIRCULATION

NOW THEREFORE, BE IT RESOLVED that Washtenaw Legal and MLive/AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2022 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

Resolution No. 2021-35

ADOPTION OF REGULAR BOARD MEETING DATES FOR THE 2022 CALENDAR YEAR

NOW THEREFORE, BE IT RESOLVED that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2022 calendar year.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-35 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
BOARD OF TRUSTEES**

SCHEDULE OF MEETINGS FOR 2022

Work Session 5:00 p.m. Civic Center Board Room	Regular Meeting 7:00 p.m. Civic Center Board Room
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In 2022, the Township Board will meet on the 1st and 3rd Tuesday of each month in February, March, April, May, October, November and December and on the 3rd Tuesday of each month in January, June, July, August and September.

Tuesday January 18, 2022

Tuesday February 1, 2022
Tuesday February 15, 2022

Tuesday March 1, 2022
Tuesday March 15, 2022

Tuesday April 5, 2022
Tuesday April 19, 2022

Tuesday May 3, 2022
Tuesday May 17, 2022

Tuesday June 21, 2022

Tuesday July 19, 2022

Tuesday August 16, 2022

Tuesday September 20, 2022

Tuesday October 4, 2022
Tuesday October 18, 2022

Tuesday November 1, 2022
Tuesday November 15, 2022

Tuesday December 6, 2022
Tuesday December 20, 2022

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S. Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members review and no objection.

****Board members should plan to reserve the first Tuesday of June, July, August and September in case a Special Meeting needs to be scheduled.***

Resolution No. 2021-36

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT

Resolution authorizing the division of platted lots in Washtenaw Business Park Subdivision

WHEREAS, the owner of a Lot 11, of Washtenaw Business Park Subdivision has made a request to change lot boundaries as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that "Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning Director has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

LEGAL DESCRIPTIONS:

PARCEL 1:

585 JOE HALL DR.

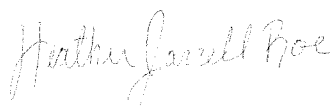
THE WEST 73.50 FEET OF LOT 10 AND EAST 66.50 FEET LOT 11

PARCEL 2:

687 JOE HALL DR

THE WEST 83.50 FEET OF LOT 11 AND ALL OF LOT 12

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-36 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-37

ESTABLISH 2022 TOWNSHIP SUPERVISOR'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the Teamsters Union agreement was approved which gave Teamsters a 2.75% increase for their 2022 base wages; and

WHEREAS it is recommended that non-union, trustees and full-time elected officials receive a 2.75% increase for 2022, same as Teamsters and as reflected in the 2022 adopted budget;

NOW THEREFORE BE IT RESOLVED that the 2022 salary for the office of Supervisor shall receive an increase of 2.75% on their annual base salary going from \$88,500.09 to \$90,933.84; and also recognizing the annual car allowance of \$6,000.00 per year (since 2018), bringing the total 2022 annual compensation of the Supervisor to \$96,933.84

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-38

ESTABLISH 2022 TOWNSHIP CLERK'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the Teamsters Union agreement was approved which gave Teamsters a 2.75% increase for their 2022 base wages; and

WHEREAS it is recommended that non-union, trustees and full-time elected officials receive a 2.75% increase for 2022, same as Teamsters and as reflected in the 2022 adopted budget;

NOW THEREFORE BE IT RESOLVED that the 2022 salary for the office of Clerk shall receive an increase of 2.75% on their base salary with annual salary going from \$88,500.09 to \$90,933.84.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-38 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-39

ESTABLISH 2022 TOWNSHIP TREASURER'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the Teamsters Union agreement was approved which gave Teamsters a 2.75% increase for their 2022 base wages; and

WHEREAS it is recommended that non-union, trustees and full-time elected officials receive a 2.75% increase for 2022, same as Teamsters and as reflected in the 2022 adopted budget;

NOW THEREFORE BE IT RESOLVED that the 2022 salary for the office of Treasurer shall receive an increase of 2.75% on their base salary with annual salary going from \$88,500.09 to \$90,933.84.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-39 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2021-40
ESTABLISH 2022 TOWNSHIP TRUSTEE'S SALARY

WHEREAS a new policy was adopted at the October 18, 2016 Township Board meeting that included compensation for Township Trustees; and

WHEREAS the Teamsters Union agreement was approved which gave Teamsters a 2.75% increase for their 2022 base wages; and

WHEREAS it is recommended that non-union, trustees and full-time elected officials receive a 2.75% increase for 2022, same as Teamsters and as reflected in the 2022 adopted budget;

NOW THEREFORE BE IT RESOLVED that the 2022 salary for the office of Trustee shall receive an increase of 2.75%, going from \$15,279 to \$16,192.37.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-40 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
2022 Boards and Commissions Appointments and Re-Appointments

Resolution No. 2021-42

REAPPOINTMENTS

<u>Building Authority</u> Wilbanks, Ambrose	<u>Exp.Date</u> 12/31/2027
<u>Local Development Finance Authority (LDFA)</u> Fanta, Andrew Neel, Javonna	<u>Exp.Date</u> 12/31/2023 12/31/2023
<u>Ypsilanti Community Utilities Authority</u> Jason, Keith	<u>Exp.Date</u> 12/31/2024
<u>Zoning Board of Appeals</u> El-Assadi, Rebecca Kraycir, Marsha	<u>Exp.Date</u> 12/31/2024 12/31/2024

APPOINTMENTS

<u>Local Development Finance Authority (LDFA)</u> Rose, Aaron Kominars, Aron	<u>Exp.Date</u> 12/31/2023 12/31/2023
<u>Washtenaw Regional Recycling Management Authority (WRRMA)</u> Jarrell Roe, Heather	12/31/2024
<u>Washtenaw Urban Executive Committee/Home Consortium Board</u> Jarrell Roe, Heather	12/31/2024

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-42 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #16**

December 21, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$165,113.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$14,037.00
		Net Revenues	<u><u>\$14,037.00</u></u>
Expenditures:	MERS Retirement	101-171-718.000	\$1,570.00
	MERS Retirement	101-191-718.000	\$3,182.00
	MERS Retirement	101-215-718.000	\$3,273.00
	MERS Retirement	101-228-718.000	\$939.00
	MERS Retirement	101-257-718.000	\$2,108.00
	MERS Retirement	101-270-718.000	\$1,438.00
	MERS Retirement	101-703-718.000	\$330.00
	MERS Retirement	101-770-718.000	\$1,197.00
		Net Expenditures	<u><u>\$14,037.00</u></u>

Request to increase the budget for Zoning Board of Appeals for appointed officials, there are now alternative officials on the Board in case they are needed. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,076.00
		Net Revenues	<u><u>\$1,076.00</u></u>
Expenditures:	Appointed Officials	101-702-704.000	\$1,000.00
	FICA	101-702-715.000	\$76.00
		Net Expenditures	<u><u>\$1,076.00</u></u>

Request to increase budget to transfer funds from General Fund to 14B District Court Fund for operations such as payroll and health care. Due to the circumstances revolving around the COVID-19 pandemic, the revenue has been extremely low. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$150,000.00
		Net Revenues	<u><u>\$150,000.00</u></u>
Expenditures:	Transfer to 14B Court	101-999-995.236	\$150,000.00
		Net Expenditures	<u><u>\$150,000.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #16**

December 21, 2021

206 - FIRE FUND

Total Increase \$19,767.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. The Fire Department has one clerical employee. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	206-000-699.999	\$1,550.00
		Net Revenues	<u><u>\$1,550.00</u></u>
Expenditures:	MERS Retirement	206-336-718.000	\$1,550.00
		Net Expenditures	<u><u>\$1,550.00</u></u>

Request to increase the budget due to 2 firefighters going from single health care coverage to 2 person health care coverage during 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	206-000-699.999	\$18,217.00
		Net Revenues	<u><u>\$18,217.00</u></u>
Expenditures:	Health Care	206-336-719.000	\$18,217.00
		Net Expenditures	<u><u>\$18,217.00</u></u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$14,013.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	226-000-699.999	\$1,000.00
		Net Revenues	<u><u>\$1,000.00</u></u>
Expenditures:	MERS Retirement	226-528-718.000	\$1,000.00
		Net Expenditures	<u><u>\$1,000.00</u></u>

Request to increase the budget for a retirement payout of accrued PTO time. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	226-000-699.999	\$13,013.00
		Net Revenues	<u><u>\$13,013.00</u></u>
Expenditures:	Salaries Payout -	226-528-708.004	\$12,088.00
	FICA	226-528-715.000	\$925.00
		Net Expenditures	<u><u>\$13,013.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #16**

December 21, 2021

230- RECREATION FUND

Total Increase \$5,000.00

Request to increase budget for a grant contribution received from DTE to fund Community Center special events. This will be funded by the grant contribution from DTE.

Revenues:	Contributions & Donations	230-000-674.000	\$5,000.00
		Net Revenues	<u><u>\$5,000.00</u></u>
Expenditures:	Rec Adult Sports Programs	230-754-963.150	\$3,500.00
	Rec Enrichment Programs	230-754-963.400	\$760.00
	Rec Senior Programs	230-754-963.500	\$740.00
		Net Expenditures	<u><u>\$5,000.00</u></u>

236- 14B DISTRICT COURT FUND

Total Increase \$0.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. This will be funded by a reduction of the 14B Court budgeted revenue.

Revenues:	Court Costs	236-000-602.136	(\$6,309.00)
		Net Revenues	<u><u>(\$6,309.00)</u></u>
Expenditures:	MERS Retirement	236-286-718.000	\$6,309.00
		Net Expenditures	<u><u>\$6,309.00</u></u>

Request to accept transferred funds from General Fund to 14B District Court Funds for operations such as payroll and health care. Due to the circumstances revolving around the COVID-19 pandemic, the revenue has been extremely low. The net to the Fund Balance will be zero because we will increase the transfer in revenue line and decrease the fines and costs revenue line. This will be funded by a Transfer of cash from General Fund to 14B District Court Fund.

Revenues:	Contribution from General Fund	236-000-699.101	\$150,000.00
		Net Revenues	<u><u>\$150,000.00</u></u>
Revenues	14B Ordinance Fines and Costs	236-000-605.001	(\$150,000.00)
		Net Revenues	<u><u>(\$150,000.00)</u></u>

249 - BUILDING FUND

Total Increase \$2,542.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	249-000-699.999	\$2,542.00
		Net Revenues	<u><u>\$2,542.00</u></u>
Expenditures:	MERS Retirement	249371-718.000	\$2,542.00
		Net Expenditures	<u><u>\$2,542.00</u></u>

CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #16

December 21, 2021

597 - COMPOST FUND

Total Increase \$2,181.00

Request to increase the budget for MERS pension allocations due to the number of retirees in 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$2,181.00
		Net Revenues	<u>\$2,181.00</u>
Expenditures:	MERS Retirement	597-590-718.000	\$2,181.00
		Net Expenditures	<u>\$2,181.00</u>

Motion to Amend the 2021 Budget (#16)

Move to increase the General Fund budget by \$165,113 to \$10,371,672 and approve the department line item changes as outlined.

Move to increase the Fire Department Fund budget by \$19,767 to \$4,360,146 and approve the department line item changes as outlined.

Move to increase the Environment Services Fund budget by \$14,013 to \$3,228,764 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$5,000 to \$794,439 and approve the department line item changes as outlined.

Move to increase the Building Fund budget by \$2,542 to \$887,998 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$2,181 to \$736,368 and approve the department line item changes as outlined.