

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: John Newman, Gloria Peterson,
Debbie Swanson, and Jimmie Wilson, Jr.

Members Absent: none

Legal Counsel: Wm. Douglas Winters

Supervisor Stumbo stated that Attorney Winters would like to speak before the Public Hearing.

Attorney Winters stated he wanted to update the Board on something that happened on September 11, 2021 which is ironic since September 11, 2001 was the date that so many of our first responders in New York City responded to emergencies at the World Trade Center. He said that over the weekend he reviewed a police report about an incident that occurred at 1970 E. Michigan Ave. He said our Sheriff Officers were dispatched to that address for a possible overdose. He said the Officers went into the house which was so deplorable that the Office of Community Standards are now working with the property owner to address the concerns. He said our officers assisted a male who was unresponsive. He said as a result of their collective efforts, CPR was administered along with using naloxone and the individuals' life was saved. He said he wanted the officers to know that he along with the Board do not take their actions lightly. He said they would like to officially thank them for the work that they did in saving the persons life.

Lieutenant Shane Peltier thanked Attorney Winters for the kind words. He said they don't go out looking for thanks or recognition when they go to work, but to serve the community. He thanked the board for the recognition. Lieutenant Peltier read a declaration for the three Officers who responded to that 911 call.

PUBLIC HEARING FOR SPECIAL ASSESMENT DISTRICTS

Supervisor Stumbo declared the Public Hearing open at 7:13PM

There were no public comments.

Public Hearing was closed at 7:14PM.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 2**

A. 7:00PM – RESOLUTION 2021-20, 2021 SPECIAL ASSESSMENT LEVY (PUBLIC HEARING SET AT THE SEPTEMBER 21, 2021 REGULAR MEETING)

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Resolution 2021-20 Special Assessment Levy (Public Hearing Set at the September 21, 2021 Regular Meeting) (see attached).

Swanson.....Yes Newman.....Yes Peterson.....Yes
Jarrell Roe.....Yes Stumbo.....Yes Wilson.....Yes

The motion carried unanimously.

1. RESOLUTION 2021-21, CONFIRMING SPECIAL ASSESSMENT DISTRICT #221 VILLAGE GROVE STREETLIGHT

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Resolution 2021-21, Confirming Special Assessment District #221 Village Grove Streetlight (see attached)

Swanson.....Yes Newman.....Yes Peterson.....Yes
Jarrell Roe.....Yes Stumbo.....Yes Eldridge.....Yes
Wilson.....Yes

The motion carried unanimously.

2. RESOLUTION 2021-22, CONFIRMING SPECIAL ASSESSMENT DISTRICT #076 VILLAGE GROVE NEIGHBORHOOD SECURITY CAMERA

Clerk Jarrell Roe read the resolution into the record.

A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Resolution 2021-22, Confirming Special Assessment District #076 Village Grove Neighborhood Security Camera (see attached)

Swanson.....Yes Newman.....Yes Peterson.....Yes
Jarrell Roe.....Yes Stumbo.....Yes Eldridge.....Yes
Wilson.....Yes

The motion carried unanimously.

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 3**

- **THREE MINUTES PER PERSON**
- **ALL COMMENTS MUST BE ADDRESSED TO THE CHAIR**
- **PUBLIC COMMENTS ARE ALSO WELCOME AS THE BOARD ADDRESSES EACH AGENDA ITEM**

Arloa Kaiser, Township Resident thanked the Police Officers for all their hard work. She said there are people in our community that hold a community needs event in St. Marks' Lutheran Church parking lot the 1st and 3rd Saturday of the month and everything is free to those who need it. She thanked her community for helping others in need.

Alyshia Dyer, Township Resident and Community Action Board Member. She said she is representing a community working group that was formed to start planning outreach for ARPA dollars. She said she sent the Board an email with a power point presentation that they had made. She said she and a group of residents created the power point so the Board would be aware on what the community as a whole would like to see the ARPA dollars used for in Ypsilanti Township. She said it shows ideas and priorities thus far. She said after the county showed how they were going to spend these dollars they decided they needed to have their voices heard on what was needed in Ypsilanti Township. She said that Sugarbrook has the highest number of children living in poverty in our community. She said West Willow has 40.7% of children living in poverty, Holmes/Clark Rd./Appleridge had 40.1 of children living in poverty, followed by Leforge Rd area, and then the Aspen Chase/Golfside Rd. She said Ypsilanti Township has low opportunity compared to others areas of the Washtenaw County but these neighborhoods have even a lower opportunity and need help. She said they would like to have a meeting with the Board so this can move forward.

Supervisor Stumbo stated she is looking forward to including the community in the decision making. She explained that the funds are somewhat restrictive in how they can be spent.

Tad Wysor, Township Resident stated that the more residents that are participating in these decisions the better. He said the past is past but moving forward we need to be on the same page in building up our community. He said WeROC will look forward with working with the community.

CONSENT AGENDA

A. MINUTES OF THE SEPTEMBER 7, 2021 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR SEPTEMBER 21, 2021 IN THE AMOUNT OF \$1,259,469.33**
- 2. CLARITY HEALTHCARE DEDUCTIBLE ACH EFT FOR AUGUST 2021 IN THE AMOUNT OF \$42,377.69**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 4**

**3. CLARITY HEALTHCARE ADMIN FEE FOR AUGUST 2021 IN THE
AMOUNT OF \$1,239.35**

C. TREASURER'S REPORT AUGUST 2021

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Consent Agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated that there continues to be a lot of business to take care of before the end of the year. He said one is the labor negotiations with both the unions. AFSCME contract was supposed to expire last December but because of COVID it was extended for one more year. He said there are other pressing issues that we will be working on before the end of the year.

Dave Bellers, Chief Building Official and Attorney Dennis McLain has been dealing with the issues at Gault Village for many years. He said Gault Village is completely vacant and is deteriorating and needs to be secured. He said there is too much vandalism and the current owner is not stepping up to do anything about it. Dave Bellers is requesting that Belfor be authorized to make the repairs and secure this property in the amount of \$9,645.00. He said we will be going to court requesting that this board up cost along with other costs that we've acquired over the years be added as a judgment lien and added to the property tax rolls. He said this should be done so at the time of the sale the Township could recoup these dollars. He said this is an emergency and Mr. Bellers is worried about the safety and welfare of the community.

A motion was made by Treasurer Eldridge, supported by Trustee Wilson to authorize the Board Up of Gault Village by Belfor in the Amount of \$9,645.00.

The motion carried unanimously.

OLD BUSINESS

- 1. 2ND READING OF PROPOSED ORDINANCE 2021-496, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-77 OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST SEWAGE DISPOSAL RATES (FIRST READING HELD AT THE AUGUST 17, 2021 REGULAR MEETING)**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 5**

A motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve the 2nd Reading of Proposed Ordinance 2021-496, an Ordinance to Amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to Adjust Sewage Disposal Rates (see attached).

Supervisor Stumbo stated that Jeff Casto is retiring after 37 years at YCUA. She said he will be greatly missed. She thanked him for always helping our residents.

Jeff Casto, thanked Supervisor Stumbo for the kind words and stated that he will always be there to help and that he is only a phone call away.

Swanson.....Yes	Newman.....Yes	Peterson.....Yes
Jarrell Roe.....Yes	Stumbo.....Yes	Eldridge.....Yes
Wilson.....Yes		

The motion carried unanimously.

NEW BUSINESS

- 1. REQUEST TO WAIVE THE FINANCIAL POLICY AND APPROVE THE QUOTE FOR THE PURCHASE OF TWO (2) VACUUM CIRCUIT BREAKERS FOR THE HYDRO STATION IN THE AMOUNT OF \$53,000.00 PLUS SHIPPING BUDGETED IN LINE ITEM #252-535-977-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Request to Waive the Financial Policy and Approve the Quote for the Purchase of Two (2) Vacuum Circuit Breakers for the Hydro Station in the Amount of \$53,000.00 Plus Shipping Budgeted in Line Item #252-535-977-000 Contingent Upon Approval of the Budget Amendment.

Mike Saranen, Hydro Operation Manager explained why we need to purchase these new breakers.

The motion was carried unanimously.

- 2. REQUEST APPROVAL OF AN AGREEMENT WITH WASHTENAW COMMUNITY COLLEGE FOR EXTENSION CENTER OFFERINGS**

A motion was made by Treasurer Eldridge, supported by Trustee Peterson to Approve an Agreement with Washtenaw Community College for Extension Center Offerings (see attached).

The motion carried unanimously.

- 3. REQUEST TO APPROVE AN AMENDMENT TO THE SERVICE CONTRACT WITH WASHTENAW COUNTY FOR SENIOR NUTRITION**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 6**

A motion was made by Trustee Peterson, supported by Treasurer Eldridge to Approve an Amendment to the Service contract with Washtenaw County for Senior Nutrition (see attached).

The motion carried unanimously.

4. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 855 DESOTO, 1221 DESOTO AND 7402 RED BIRD BUDGETED IN LINE ITEM #101-729-801-023

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Request to Authorize Circuit Court Litigation to Abate Public Nuisances Located at 855 Desoto, 1221 Desoto and 7402 Red Bird Budgeted in Line Item #101-729-801-023.

Attorney Winters stated that Belinda Kingsley, Director of Community Compliance, Tom Greenwood, Ordinance Administer, Lindsey Mejia Ordinance Administer, and Dave Bellers, Chief Building Official has done a great job of keeping up on properties that pose a hazard for the Township.

The motion carried unanimously.

5. REQUEST TO APPROVE A PURCHASE AGREEMENT WITH DTE FOR THE INSTALLATION OF ONE (1) STREETLIGHT TO BE LOCATED AT THE INTERSECTION OF MARTZ RD. AND MCKEAN RD. IN THE AMOUNT OF \$1,087.59 BUDGETED IN LINE ITEM #101-901-972-200 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

A motion was made by Treasurer Eldridge, supported by Trustee Peterson to Approve the Purchase Agreement with DTE for the Installation of One (1) Streetlight to be Located at the Intersection of Martz Rd., and McKean Rd., in the Amount of \$1,087.59 Budgeted in Line Item #101-901-972-200 Contingent Upon Approval of the Budget Amendment (see attached).

The motion was approved unanimously.

6. BUDGET AMENDMENT #11

A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Budget Amendment #11 (see attached).

The motion was approved unanimously.

AUTHORIZATION AND BIDS

1. REQUEST TO SEEK SEALED BIDS FOR THE PURCHASE OF A FORD EXPLORER FOR THE OFFICE OF COMMUNITY STANDARDS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 7**

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Request to Seek Sealed Bids for the Purchase of a Ford Explorer for the Office of Community Standards.

The motion was approved unanimously.

2. REQUEST TO AWARD THE BID AND APPROVE THE STATEMENT OF WORK AGREEMENT WITH M3 GROUP FOR GRAPHIC DESIGN AND BRANDING SERVICES IN THE AMOUNT OF \$38,000.00 BUDGETED IN LINE ITEM #101-272-801-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Request to Award the Bid and Approve the Statement of Work Agreement with M3 Group for Graphic Design Services in the Amount of \$38,000.00 Budgeted in Line Item #101-272-801-000 Contingent upon Approval of the Budget Amendment.

The motion was approved unanimously.

BOARD MEMBER UPDATES

Supervisor Stumbo stated she and a group met and emailed the County Road Commission to try and get traffic calming devices in an area where there is a high number of renters. Renters have not been allowed to sign these petitions because they are not the property owners. She said the County has now changed the policy that will allow 51% instead of 75% of home owners to sign the petition instead. This will help greatly in areas of high rental homes.

Supervisor Stumbo thanked Treasurer Eldridge with overseeing and giving updates for the US-12 project. She said he is making sure the contractors keep the construction site safe including lighting the project to help keep drivers safe during this construction.

Arloa Kaiser, Township Resident stated she is concerned with the speed on Grove Road. She said she knows the police cannot be there at all times but she has seen very erratic drivers on that road.

Supervisor Stumbo stated that Grove Road is a primary road and they cannot put traffic calming devices on primary roads. She said the traffic committee group is coming up with other ideas that will address this issue.

A motion was made by Trustee Wilson, supported by Trustee Peterson to Adjourn.

Motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 21, 2021 REGULAR BOARD MEETING
PAGE 8**

The meeting was adjourned at approximately 8:12PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2021-20

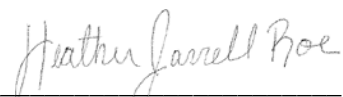
SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on September 21, 2021 held a public hearing on the proposed special assessment roll prepared by the Deputy Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on September 21, 2021 the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Deputy Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2021 Winter Tax Roll.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-20 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**PUBLIC ACT 188 OF 1954 PROCEEDINGS
CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENT ROLL**

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on **September 21, 2021**, for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2021 WINTER TAX ROLL

<u>SPECIAL ASSESSMENT</u>	<u>CODE</u>
Sherman Oaks Water	051

SECURITY CAMERA SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Sugarbrook	060	West Willow	061
Thurston Area	062	Apple Ridge Area	063
Bud- Blossom Area	064	Holmes Rd Area	066
Huron Heights/ Huron Ridge	068	Creekside Village South	069
Manors at Creekside Village	070	Lakewood- Majestic Lks	071
Ponds at Lkwd- Maj Pond	072	Redwood/ Nautica Pt Apts.	073
Cliffs Condos	074	Crystal Ponds	075
Village Grove Apartments	076		

STREET LIGHT SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Shady Knoll 1-6	101	Nancy Park 1-3	102	Nancy Park 5-6	103
West Willow #1	104	Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108	Washtenaw Ridge	109
Nancy Park #7	111	Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115	S. Devonshire	116
Washtenaw Concourse	117	Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121	Hawthorne Street	122
Hunt/Hollis	123	Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127	West Willow 10&11	129
Johnson Place	130	Huron Hearthiside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134	Brookside Street	135
Huron Commercial	136	Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140	Ford Lake Village #2	141
Streamwood 1-7	142	Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149	Georgetown Condos	150
Streamwood #8	151	Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155	N. Kansas	156
Russell St	157	Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162	Greenfields #1	163
Partridge Creek 2&3	164	Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168	Clubview Sub	169
Wash Clubview	170	Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174	Raymond Meadows	175
Tyler Rd	176	Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180	Kirk St	181
Greene Farm 5	182	Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186	Whispering Meadows	187
Huron Meadows	188	Rivergrove	189	Aspen Ridge	191
Gates Ave	193	Fairway Hills	194	Washtenaw Clubview	196
Bradley Ave	197	Creekside West	198	Creekside South	199
Creekside East	201	Lakeview Area	202	Majestic Lake	203
Firwood Area	204	Bradley St	205	136- 177 Conversion	206
Lakeview #2	207	Tremont Park Sub	208	Turtle Creek #2	209
Creekside Village West #2	211	Manors of Creekside Village	212	Creekside Village South #2	213
Lakewood- Majestic Lakes	214	Ponds at Lkwd-Maj Ponds	215	Redwood/ Nautica Pt Apts	216
Ponds at Lkwd/ Maj Pds-2	217	Majestic Lks & Estates	218	Crystal Ponds	219
Village Grove Apartments	221				

HEATHER JARRELL ROE, CLERK
Charter Township of Ypsilanti

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities requiring auxiliary aids or services. Individuals should contact the Ypsilanti Township Board by writing or calling the following: HEATHER JARRELL ROE, CLERK, 7200 S. Huron River Drive, Ypsilanti, MI 48197, PHONE: (734) 484-5156 or E-MAIL: hjarrellroe@ytown.org

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2021-21

Resolution Confirming Special Assessment District #221 for the Village Grove Streetlight

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$85.44 per parcel is hereby confirmed and shall be added to and also known as Village Grove Streetlight Special Assessment District #221.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-21 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2021-22

Resolution Confirming Special Assessment District #076 for the Village Grove Neighborhood Security Camera

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$1,210.12 per parcel is hereby confirmed and shall be added to and also known as Village Grove Neighborhood Security Camera Special Assessment District #076.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2021-22 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 21, 2021.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
Ordinance 2021-496

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to adjust sewage disposal rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2021, existing sewage disposal service rates shall prevail. For all billings rendered on or after October 1, 2021, charges for sewage disposal services shall be as follows, for each bimonthly (two-month) period:

(1) **Readiness-to-serve rates based on size of meter:**

Meter Size (inch)	Sewage Rate
5/8-3/4	\$ 16.80
1	\$ 42.01
1-1/2	\$ 84.00
2	\$ 134.41
3	\$ 420.03
4	\$ 840.06
6	\$ 1,680.11
8	\$ 2,940.19
10	\$ 4,620.30
12	\$ 5,460.36

(2) **Commodity rate:** \$2.76 per 100 cubic feet

* * * * *

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2021-496 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 21, 2021 after first being introduced at a Regular Meeting held on August 17, 2021. The motion to approve was made by member Jarrell Roe and seconded by Peterson YES: Stumbo, Jarrell Roe, Eldridge, Newman, Swanson, Peterson and Wilson ABSENT: None NO: None ABSTAIN: None.



Heather Jarrell Roe, Clerk

Charter Township of Ypsilanti

**WASHTENAW COMMUNITY COLLEGE & YPSILANTI TOWNSHIP COMMUNITY CENTER
AGREEMENT FOR EXTENSION CENTER OFFERINGS**

This agreement is made by and between **Washtenaw Community College**, hereinafter called the **College** and the Charter Township of Ypsilanti Community Center, Ypsilanti, Michigan hereinafter called the **Center**.

The College and the Center desire to be partners in providing Adult Education ESL instructional program classes funded by the 2021-2022 Section 107, MI-State School Aid Act to the residents of the College service area, in particular, Ypsilanti Township, thereby giving added dimension to the programs and services already available to the people of the community, with input from the Center staff and other community leaders. The Center desires to make this program available to the people of the College service area and Ypsilanti Township area by providing facilities and support for said adult education ESL instructional programs; therefore, it is deemed advisable to establish certain rules, regulations, and financial determinations so that the respective roles of the College and the Center can be delineated for the accomplishment of these purposes.

Therefore, be it mutually agreed in considerations of the promises to each other as follows:

The College agrees:

- To adhere to safety protocols and procedures implemented by the Center to minimize spread of COVID-19.
- To provide all instructional personnel and direct administrative services necessary for conducting quality adult education ESL instructional program classes.
- To provide classroom and technical equipment necessary to conduct classes.
- To promote enrollment for the adult education ESL instructional program classes by providing appropriate publicity through local media and other means.
- To schedule the adult education ESL instructional program classes at those times, days and evenings, in compliance to a mutually agreed upon calendar. A calendar of orientation, PD, and class dates and times must be arranged through the Center's Director prior to the start of each new program session.
- To make adequate prior arrangements and communications for class time and date changes due to unforeseen circumstances.
- To follow reasonable practices relating to the proper use and care of the Center properties and facilities.
- To conclude all classes no later than 8:00 p.m.
- To adhere to the current applicable Center's Rules and Regulations as stated in the following:
 - o The Community Center is a smoke free, alcohol free, and drug free facility.

- o The use of open flames, such as lighted candles, are strictly prohibited.
- o Any form of gambling or game of chance, unless expressly permitted by law and subject to the approval and issuance of special permits is prohibited on the premises.
- o A Building Attendant and/or Custodian will be on duty during all hours of building operation and groups must guarantee responsiveness to the directives of all department staff. Accidents and damage, no matter how trivial must be reported to Department staff immediately.
- o Property of the Community Center shall not be removed from the facility at any time.
- o Groups shall not use, remove or disturb any supplies, bulletin boards or any other items in the Community Center. Some items may be moved or placed out of sight with advanced Department approval and must be returned to the original location at completion of use.
- o Groups shall be restricted to the room(s) assigned, except for use of restrooms and common areas. Use of facilities outside the building is restricted to the parking facilities unless granted prior Department approval.
- o Placement of posters, banners, decorations, etc. may be permitted upon prior Department approval.
- o The Community Center is not responsible for equipment or supplies brought in by groups, but will work collaboratively with the College to ensure safety and security of the rented space.
- o The Charter Township of Ypsilanti assumes no responsibility, financial or otherwise, for accidents or injuries sustained by individual or groups of individuals while using the facilities.
- o The Charter Township of Ypsilanti assumes no responsibility for damage or theft of personal items.
- o The Township & organization using township buildings shall refrain from using Styrofoam products for use in Township Building (Charter Township of Ypsilanti Resolution 89-16)

The Center agrees:

- To implement the State recommended safety protocols and guidelines to minimize the exposure and spread of COVID-19.
- To provide a designated classroom at the Center (Room 103) for exclusive use of adult education services and classes, Monday-Friday. On Monday, Tuesday, and Wednesday evenings starting in the fall 2020 semester, the Township will also provide use of (Room 301) for adult education services and classes.
- The College and the Township will mutually agree to a program calendar for the delivery of educational services and classes.
- To allow persons to register for adult education ESL instructional program classes in accordance with the College's non-discrimination, Open Door Policy.
- To provide an on-site employee for the purpose of opening and closing the buildings and classrooms where adult education instructional program classes are conducted.

- To provide custodial and maintenance services for the facilities and grounds used by the adult education instructional program classes.
- To make classrooms physically accessible to the students and to see that the classrooms are kept open for adult education instructional program classes in a timely manner.
- To provide security and safety arrangements for the adult education instructional program classes faculty and students similar to those provided to the employees and participants of the Center.
- In addition to the mutually agreed upon calendar that recognizes the Center's furloughs and planned closures, on certain school days, the Center may be closed due to inclement weather. On these days, adult education instructional program classes may not meet.

General Provisions:

- For the duration of this contract, this agreement covers the exclusive use of (Room 103) and the use of (Room 301) Monday, Tuesday & Wednesday evenings from 5-8 pm. Orientation, entry assessment, advising, counseling sessions, and staff professional development will generally be conducted between 9:00am-8:00pm, Monday-Friday based upon the mutually agreed calendar. In light of conditions created by the COVID-19 pandemic, the College may have to resort to remote and/or virtual program operations and delivery. In this case, the Township will continue the commitment to holding and maintaining the designated rooms for the adult education program noted in this agreement.
- It shall be the individual responsibility of each of the parties to carry and maintain its own insurance of public liability and property damage.
- The Center and the College further agree to negotiate any changes that may be deemed necessary as a result of changed circumstances and to amend the contract through mutual agreement at any time during the said contract period.
- The Center and the College agree to be bound by the provisions of this operating agreement for the period July 1, 2021 through June 30, 2022 for the total sum of \$16,000.00 derived from the 2021-2022 Section 107, MI-State School Aid Act. The total rent sum covers the cost of providing Adult Educations services and will be paid in four equal installments of \$4000 by October 29, 2021, January 10, 2022, March 14, 2022 & June 3, 2022. The check will be made payable to the Charter Township of Ypsilanti.

Responsible College Administrator Bonnie Truhn, Adult Transitions Pathways
Director

College Area/Office Adult Basic Education FOAPAL: 24452-44450-7507-440-FC261.

Terry Barnes
Terry Barnes
VP & CFO

09/23/2021

Date

Brenda L. Stumbo
Brenda L. Stumbo
Township Supervisor/Designee
Charter Township of Ypsilanti

9-24-2021

Date

Heather Jarrell Roe
Heather Jarrell Roe, Clerk

9-24-2021

Date



OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT

Collaborative solutions for a promising future

415 W. Michigan Avenue
Ypsilanti, MI 48197

734.544.6748 (P)
734.544.6749 (F)

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facebook.com/washtenawoced
www.opportunitywashtenaw.org

September 9, 2021

CONTRACT #53019.1

Brenda Stumbo, Supervisor,
Charter Township of Ypsilanti
2025 E. Clark
Ypsilanti, MI 48198

Dear Brenda,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Subaward Contract between Washtenaw County, Office of Community & Economic Development and **Charter Township of Ypsilanti change to CR # 53019** as follows:

Amend ARTICLE II - COMPENSATION

The County will pay the Contractor an amount not to exceed \$ 13,375, (thirteen thousand, three hundred seventy-five dollars) annually.

Congregate Meals Limit	\$12,375 (5,500 meals @ \$2.25 per meal)
Supplies Limit	\$1,000

Amend ARTICLE IV – TERM to extend the contract as follows:

“This contract shall be in full force and effect for the term of one (1) year commencing October 1, 2021 terminating on September 30, 2022”

All other terms and conditions remain the same as in the original contract, subsequent amendments and any applicable RFP/RFQ.

ATTEST:

DocuSigned by:
Lawrence Kestenbaum 9/30/2021
D5605CA004E6421...
Lawrence Kestenbaum (DATE)
County Clerk/Register

WASHTENAW COUNTY
DocuSigned by:
Gregory Dill 9/29/2021
9883009D1D484F8...
Gregory Dill (DATE)
County Administrator

APPROVED FOR CONTENT:

DocuSigned by:
Teresa M. Gillotti 9/29/2021
82BA6D37CA30412...
Teresa Gillotti, Director (DATE)
Office of Community & Economic Development

ACCEPTED BY:

DocuSigned by:
Brenda Stumbo 10/5/2021
C07F836A35B845F...
Brenda Stumbo, Supervisor (DATE)
Heather Jarrell Roe 10/5/2021
B013D06407C5494...
Heather Jarrell Roe, Ypsilanti Township (DATE)

Original: Clerk
Contractor
cc: Department
Purchasing

Exhibit A to Master Agreement


Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of September 7, 2021 between DTE Electric Company ("Company") and Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated May 7, 2018 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	62272066	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	[Martz @ McKean], as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	1	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install one (1) 136w LED with gray housing and one (1) 17' support arm on existing wood pole.	
5. Estimated Total Annual Lamp Charges	\$268.92	
6. Estimated Total Annual Post Charges if selected	\$0.00	
7. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$1,894.35
	Revenue credit:	\$806.76
	CIAC Amount (cost minus revenue)	\$1,087.59
	Credit for Post Charge, if selected	\$0.00
8. Payment of CIAC Amount:	Due promptly upon execution of this Agreement \$1,087.59	
9. Term of Agreement	<p>5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p> <p>If Post Charge "box" <input type="checkbox"/> is checked the Customer agrees to following term:</p> <p>10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.</p>	

<p>10. Does the requested Customer lighting design meet IESNA recommended practices?</p>	<p>(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices</p> <p>Sign here _____ </p>
<p>11. Customer Address for Notices:</p>	<p>Charter Township of Ypsilanti 7200 S. Huron River Dr. Ypsilanti, MI 48197</p>

12. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used.

B. Customer will maintain an inventory of at least _0_ posts and _0_ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to Customer's inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company (i) shall be relieved from any obligation or commitment to complete the work as scheduled, and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Customer:

Charter Township of Ypsilanti

By: _____

Name: _____

Title: _____

SIGN HERE

**CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #11**

September 21, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND	Total Increase	\$53,595.00
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Request to increase budget for PTO payout request of 66 hours to be paid at 75%. This will be funded by an appropriation for prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,396.00
		Net Revenues	\$1,396.00
Expenditures:	Salaries Pay Out - PTO & Sick	101-191-708.004	\$1,297.00
	FICA	101-191-715.000	\$99.00
		Net Expenditures	\$1,396.00

Request to increase the budget for professional service of a graphic design firm to "rebrand the Township". This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$38,000.00
		Net Revenues	\$38,000.00
Expenditures:	Professional Services	101-272-801.000	\$38,000.00
		Net Expenditures	\$38,000.00

Request to increase budget for remainder of the Carlisle Wortman contract for work on the master plan approved at the June 19, 2018 board meeting. We did not budget for the final amount in 2021. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$13,111.00
		Net Revenues	\$13,111.00
Expenditures:	Township projects -planner	101-703-801.003	\$13,111.00
		Net Expenditures	\$13,111.00

Request to increase the budget for DTE to install a streetlight at Martz and McKean. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$1,088.00
		Net Revenues	\$1,088.00
Expenditures:	Streetlight Construction	101-901-972.200	\$1,088.00
		Net Expenditures	\$1,088.00

CHARTER TOWNSHIP OF YPSILANTI
2021 BUDGET AMENDMENT #11

September 21, 2021

252 - HYDRO STATION FUND

Total Increase \$29,705.00

Request to increase the budget for the purchase of a vacuum circuit breaker for the Hydro Station. This purchase will reduce need for downtime of the current breaker that was put into service in 1998. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	252-000-699.999	\$29,705.00
		Net Revenues	<u>\$29,705.00</u>
Expenditures:	Equipment	252-535-977.000	\$29,705.00
		Net Expenditures	<u>\$29,705.00</u>

Motion to Amend the 2021 Budget (#11)

Move to increase the General Fund budget by \$53,595 to \$9,803,873 and approve the department line item changes as outlined.

Move to increase the Hydro Fund budget by \$29,705 to \$469,705 and approve the department line item changes as outlined.