

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 4, 2021 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. done as Zoom Virtual Board meeting.

**Members Present:** Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge  
Trustees: John Newman, Gloria Peterson,  
Debbie Swanson, and Jimmie Wilson, Jr.  
(All members stated that they were present in Ypsilanti Township)

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS (THREE MINUTES PER PERSON)**

Edward and Regina Kudla, Township Resident stated they were concerned because the Township is not providing the chipping service they have in the past. Ms. Kudla stated in their neighborhood they have used that service immensely over the summer months. She said a lot of the residents do not have the ability to take the branches to the Compost Center on Clark Road. Mr. Kudla stated it was not stated in the 2020 handbook or on the website that this service was discontinued.

Supervisor Stumbo apologized that it was not in the Helpful Handbook. She said the Township sent a postcard in 2020 regarding the discontinuation of the chipping service and should have sent one out for 2021.

Ms. Kudla asked what the residents should do with this debris.

Supervisor Stumbo stated that in the current contract residents can put the branches out every week but they must follow the guidelines in the Helpful Handback or it can go into the yard bags. She said it will be picked up every week from the waste hauler. She said the increase in the new contract was substantial and some services had to be reduced in order to stay within the millage amount. She said one resident emailed her and asked if the Township could provide a list of companies that would do chipping if residents want this service. She said our Compost Site Director is looking into what companies provide this service and that will be available to residents who wish to hire it done.

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**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 20, 2021 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS FOR MAY 4, 2021 IN THE AMOUNT OF  
\$676,243.00**

**A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve the Consent Agenda.**

**The motion carried unanimously.**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters stated that the way we all have had to conduct business over the last year has been somewhat overwhelming. He said this Township Board has done a great job adjusting to this and have continued to take care of Township business in a variety of different ways.

Attorney Winters stated that over the past week they received a closeout regarding the Schooner Cove Bus Stop. He said this was a project they have been working on for the past couple of years. He said Clerk Jarrell Roe has been working to make sure we have all the records needed from all the contractors that have worked on this project. He said the shelter has been installed and we are now waiting for AAATA to confirm the date they will begin using it.

Attorney Winters stated the Community Centers' flooring project has been completed. He said Mike Hoffmeister, Residential Services Director is getting the final pictures so we will have the before and after pictures for this project. He said we must have on file all before and after pictures for all projects that are done in the Township. Attorney Winters stated Clerk Jarrell Roe has been going through the files from all the projects over the years because all those records are going to be stored digitally.

Attorney Winters stated we are continuing with the Connecting Communities Project. He said we still are trying to get the third easement. He said the hope is that this project can be done in late fall. He said this project will provide a pedestrian pathway from Huron River Drive to Joe Hall Drive.

Attorney Winters stated the three full time Officials have been working on the US-12 MDOT project. He said the Officials have spent a lot of time making sure the Township stays within the \$8million grant and not exceed the grant amount. He said if the project goes over \$8million it will become the responsibility of the Township to pay the balance.

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Attorney Winters stated that he is working with Karen Wallin, Human Resources, to fine tune the Ethics Policy that Trustee Swanson presented to the Board. He said they are making sure to not duplicate what is covered in other policies that are already in place. He said they are continuing to move forward with this policy.

Attorney Winters stated they are continuing to work on pushing forward with the industrial revitalization district at I-94 and Rawsonville Road.

Attorney Winters stated they continue to work on the Recreational Marijuana Ordinance and hope to bring the recommendations to the Board in late summer or early fall.

Attorney Winters stated the Township continues to be involved with several lawsuits. He said one being Gault Village. He said the final three businesses stated they would be relocating. Attorney Winters stated that with shopping center being completely vacant he hopes it can be sold to someone who will renovate it.

Attorney Winters stated that he wanted to let the residents know that this Township from its' Officials, its' Board Members and its' Employees continue to work very hard to provide the best service to them.

**NEW BUSINESS**

- 1. REQUEST TO WAIVE THE FINANCIAL POLICY AND AUTHORIZE THE PURCHASE OF HYDRAULIC COMPONENTS FOR SINGLE SOURCE PROVIDER, RHM FLUID POWER, IN THE AMOUNT OF \$31,528.00 BUDGETED IN LINE ITEM #252-252-000-930-001**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Swanson to Approve Request to Waive the Financial Policy and Authorize the Purchase of Hydraulic Components for Single Source Provider, RHM Fluid Power, in the Amount of \$31,528.00 Budgeted in Line Item #252-252-000-930-001.**

**The motion carried unanimously.**

- 2. REQUEST TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR PAINTING AT THE COMMUNITY CENTER TO THE PAINT PROFESSIONALS IN THE AMOUNT OF \$24,210.00 BUDGETED IN LINE ITEM #230-751-000-931-021**

**A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve to Waive the Financial Policy and Award the Low Quote for Painting at the Community Center to the Paint Professionals in the Amount of \$24,210.00 Budgeted in Line Item #230-751-000-931-021.**

**The motion was carried unanimously.**

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**3. REQUEST TO AUTHORIZE CIRCUIT COURT LITIGATION TO ABATE PUBLIC NUISANCES LOCATED AT 8950/9070 CHARLOTTE COURT, 24 EDISON AVE., AND 835 GEORGE PLACE BUDGETED IN LINE ITEM #101-950-000-801-023**

**A motion was made by Trustee Peterson, supported by Treasurer Eldridge to Approve the Request to Authorize Circuit Court Litigation to Abate Public Nuisances Located at 8950/9070 Charlotte Court, 24 Edison Ave., and 835 George Place Budgeted in Line Item #101-950-000-801-023.**

**The motion was carried unanimously.**

**4. BUDGET AMENDMENT #6**

**A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson to Approve Budget Amendment #6 (see attached).**

**The motion carried unanimously.**

**OTHER BUSINESS**

Supervisor Stumbo stated the Waste Management Company has increased its' rental rates on Recycling totes from \$24.00 to \$48.00 a year. She said this is a high cost for our residents. She said we have just become aware of Grants that are available for recycling. She said she is asking the board to add under Other Business tonight a request to retain a professional grant writer who will submit grants on behalf of Ypsilanti Township. She said they would be hired on an as needed basis. She said Beth and Bill Ernat have extensive experience in grant writing. Supervisor Stumbo stated she would like authorization in obtaining them to work with the three full time Officials on working on a grant to get recycle bins for our residents.

Trustee Peterson asked if this would be a full or part time position.

Supervisor Stumbo stated again this would be on an as needed basis. She said she found out that Ypsilanti Township qualifies for a lot of grants but since we don't have a grant writer on staff its' hard to find out about them so we haven't been able to apply for many that we qualify for. She said she just became aware of this grant for recycling today and the deadline to apply is May 14, 2021. She said that is why it was not on the agenda tonight. She said she didn't want to lose the opportunity to apply for this grant.

Clerk Jarrell Roe stated that she and Supervisor Stumbo met with someone the other day that was telling them about an Energy Grant that was due in 10 days. She said if we had a grant writer we would have been aware of that grant and would have applied for it. She said having someone who is an expert would be beneficial for the Township.

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Trustee Wilson asked if this request was for only this recycling grant.

Supervisor Stumbo said that this request was for the recycling grant only. She stated that at the next meeting she would put it on the agenda for a permanent Grant Writer but specify it was for an needed basis. She said there is a lot of grant money through the State and Federal government but we don't have the time to investigate which would benefit the Township. She said a Grant Writer would do this on our behalf.

Trustee Wilson stated if this request is for just this one grant he would take Supervisor Stumbos' recommendation. He said in the future he would suggest the township open it up for others to apply and then as a board they would decide who would be hired permanently.

Supervisor Stumbo stated that we would budget for that position in the future.

Trustee Peterson agreed that we should budget for that position.

Trustee Newman stated that for this grant we should proceed but for the next one we should budget for that position.

**A motion was made by Trustee Wilson, supported by Trustee Peterson to Allow the Three Full Time Officials to Proceed with Filing the Grant for the Recycle Bins for Ypsilanti Township residents.**

**The motion carried unanimously.**

## **BOARD MEMBER UPDATES**

Trustee Wilson stated that at a recent Habitat for Humanity Board meeting he expressed some of the concerns that Ypsilanti Township has been having with vacant properties that Habitat has acquired but not renovated. He said Rob Nissly, Habitat Director gave an insightful presentation outlining their plan moving forward. Trustee Wilson stated he hoped the meeting Mr. Nissly had with the Townships' full time Officials and Township Attorney was the same presentation that was given to the Habitat Board.

Trustee Swanson stated that she appreciates all the work the staff does getting the agenda together for every board meeting.

Supervisor Stumbo stated they go out for bid for the Loonfeather Park renovation project but did not receive any bids. She said they will have to re-bid that project.

Supervisor Stumbo stated the Safety Grant for Hewitt Road which was used to designate a Pedestrian Crossing was completed. She said the pedestrian crossing area is more visible and in a safer area to cross Hewitt Road then it was before.

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Supervisor Stumbo stated the golf course is doing great. She said it is exceeding expectations in play.

Supervisor Stumbo stated the Parks and Ground crew are working hard and doing an excellent job. She said it has been difficult to hire seasonal workers. She asked to please get the word out that the Township is looking for seasonal workers.

Supervisor Stumbo stated she has heard there may be a tax increase for the County but is still waiting to get more information. She said we worked really hard to keep our millage at a non-increase millage that will be voted on in August, 2021

Supervisor Stumbo stated they met with the Sheriff about the loud noise which has always been issue with residents during the summer. She said Mike Radzik has worked on a hanger to put on residents' doors to explain the rules about gatherings and noise control in our neighborhoods. She said we are going to do a direct mailing so residents can know what the rules are so everyone can be in compliance. She said we continue to work on these quality of life issues for our residents.

Trustee Peterson asked Supervisor Stumbo if she could speak to the Sheriff about the young people breaking into cars. She said she feels it is getting out of control. She said residents have showed her videos of these kids walking around in our neighborhoods at 3:00 and 4:00 am. She would like to know what is being done to stop this.

Supervisor Stumbo stated that it is called the crime of opportunity. She said if your door is unlocked they will get in it. She said the best thing is to make sure your doors are locked. She said in the past we had a small group of people stealing vehicles. She stated people should not leave extra car keys in the vehicle or even their garage door opener. She said they are working with the new prosecutor on these issues.

Clerk Jarrell Roe explained that earlier this year the Sheriffs' Department shared that 80% of larceny from vehicles were from vehicles that were left unlocked.

Trustee Swanson stated theft from vehicles has been issues that have been brought up at neighborhood watch meetings. She said Robin Castle-Hine emphasizes this issue during her meetings with residents. Trustee Swanson stated that after this has been discussed at these meetings the very next monthly police reports have shown a decrease in vehicle larceny.

Trustee Swanson thanked Attorney Winters and Karen Wallin for the work they are doing on the Ethics policy.

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**A motion was made by Trustee Wilson, supported by Treasurer Eldridge to Adjourn.**

**Motion carried unanimously.**

**The meeting was adjourned at approximately 7:48PM**

**Respectfully Submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI  
2021 BUDGET AMENDMENT #6 - REVISED**

May 4, 2021

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$83,555.00**

Request to budget for election workers, overtime of Township staff, election supplies, postage and rental of space at the Marriott, Moose Lodge and Golf Club for the Township's upcoming August millage election. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$71,555.00
		Net Revenues	<u><u>\$71,555.00</u></u>
Expenditures:	Appointed Officials - Election Workers	101-215-000-704.000	\$25,225.00
	Overtime	101-215-000-709.000	\$8,000.00
	Election Supplies	101-215-000-740.010	\$17,010.00
	Equipment Rental	101-215-000-941.000	\$7,100.00
	*Postage	101-215-000-730.000	\$14,220.00
		Net Expenditures	<u><u>\$71,555.00</u></u>

\*Request to budget for printing and mailing of postcards with information for residents concerning the Townships' millages to be voted on in August 2021. The Township is anticipating two educational mailings to the residents. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$12,000.00
		Net Revenues	<u><u>\$12,000.00</u></u>
Expenditures:	Postage	101-267-000-730.000	\$6,000.00
	Publishing	101-267-000-900.000	\$6,000.00
* Revised request 5-4-21 H. Roe		Net Expenditures	<u><u>\$12,000.00</u></u>

**206 - FIRE FUND**

**Total Increase \$14,003.00**

Request to increase budget for a retirement payout. The firefighter will be entering the DROP program. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	206-000-000-699.000	\$14,003.00
		Net Revenues	<u><u>\$14,003.00</u></u>
Expenditures:	Salaries Pay Out - of Retirees	206-206-000-708.005	\$13,008.00
	FICA	206-206-000-715.000	\$995.00
		Net Expenditures	<u><u>\$14,003.00</u></u>



Motion to Amend the 2021 Budget (#6) REVISED

Move to increase the General Fund budget by \$83,555 to \$9,549,445 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$14,003 to \$3,837,075 and approve the department line item changes as outlined.