



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

**THIS MEETING WILL BE CONDUCTED ELECTRONICALLY. PLEASE USE THE INSTRUCTIONS BELOW OR VISIT YTOWN.ORG**

## **REGULAR MEETING AGENDA**

**TUESDAY, JANUARY 19, 2021**

**7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
  - A. MINUTES OF THE DECEMBER 15, 2020 WORK SESSION AND REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR JANUARY 19, 2021 IN THE AMOUNT OF \$2,227,603.71
    2. CHOICE HEALTHCARE DEDUCTIBLE ACH EFT FOR DECEMBER 2020 IN THE AMOUNT OF \$39,412.57
    3. CHOICE HEALTHCARE ADMIN FEE FOR DECEMBER 2020 IN THE AMOUNT OF \$1,205.00
  - C. TREASURER'S REPORT DECEMBER 2020
5. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. RESOLUTION 2021-03, RESOLUTION APPROVING REFUNDING CONTRACT BETWEEN THE YPSILANTI COMMUNITY UTILITY AUTHORITY AND YPSILANTI TOWNSHIP
2. RESOLUTION 2021-01, POVERTY EXEMPTION GUIDELINES
3. REQUEST TO APPROVE 2021 BOARD OF REVIEW MEETING DATES
4. RESOLUTION 2021-02, OWNERS DAM SAFETY PROGRAM (ODSP)
5. REQUEST TO APPROVE AGREEMENTS WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF TRAFFIC CALMING DEVICES ON ROSEDALE RD. IN THE AMOUNT OF \$24,862.00 AND ON ONANDAGA AVE. IN THE AMOUNT OF \$9,912.00 BOTH BUDGETED IN LINE ITEM #101-446-000-818-022
6. REQUEST TO APPROVE AGREEMENT WITH WASHTENAW COUNTY FOR SERVICES IN RELATION TO REIMAGINE WASHTENAW FOR 2021 IN THE AMOUNT OF \$3,000.00 BUDGETED IN LINE ITEM #101-956-000-801-000

7. REQUEST TO APPROVE AGREEMENT WITH MISSION CONTROL GG INC. FOR E-SPORTS OPPORTUNITIES WITH FEES BUDGETED IN LINE ITEM #230-751-000-740-100
8. REQUEST TO APPROVE AGREEMENT WITH CARLISLE WORTMAN TO ASSIST WITH DEVELOPMENT OF AN YPSILANTI TOWNSHIP DOG PARK IN THE AMOUNT OF \$13,735.00 BUDGETED IN LINE ITEM #212-212-000-801-000
9. REQUEST TO APPROVE A LETTER OF AGREEMENT WITH SPICER GROUP FOR DEVELOPMENT OF A CONCEPT PLAN AND GRANT APPLICATION FOR CLUBVIEW PARK IN THE AMOUNT OF \$12,000.00 BUDGETED IN LINE ITEM #212-212-000-801-000
10. REQUEST TO APPROVE AMENDMENT TO THE SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE FOR THE SCHOONER COVE BUS STOP PROJECT
11. REQUEST TO APPROVE CHANGE ORDER WITH OHM FOR THE SCHOONER COVE BUS STOP PROJECT IN THE AMOUNT OF \$24,977.53 BUDGETED IN LINE ITEM #101-970-000-974-100
12. REQUEST TO APPOINT JOHN NEWMAN TO THE WASHTENAW AREA TRANSPORTATION STUDY COMMITTEE
13. REQUEST TO SET A PUBLIC HEARING FOR THE CREATION OF A SPECIAL ASSESSMENT DISTRICT FOR VILLAGE GROVE STREETLIGHT ON FEBRUARY 16, 2021 AT APPROXIMATELY 7:00PM
14. REQUEST TO SET A PUBLIC HEARING FOR THE CREATION OF A SPECIAL ASSESSMENT DISTRICT FOR VILLAGE GROVE CAMERA ON FEBRUARY 16, 2021 AT APPROXIMATELY 7:05PM
15. BUDGET AMENDMENT #1

#### **AUTHORIZATIONS AND BIDS**

1. REQUEST TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FROM CNC CONSULTING FOR CREATION OF A WEBSITE REDESIGN PROPOSAL IN THE AMOUNT OF \$135.00 PER HOUR BUDGETED IN LINE ITEM #101-266-000-801-000
2. REQUEST TO AWARD THE LOW BID FOR THE RENOVATION OF THE CIVIC CENTER 2<sup>ND</sup> FLOOR BATHROOMS TO THE PETERSEN COMPANIES IN THE AMOUNT OF \$69,950.00 BUDGETED IN LINE ITEM #101-970-000-975-106

#### **OTHER BUSINESS**

#### **BOARD MEMBER UPDATES**

**WORK SESSION AGENDA  
CHARTER TOWNSHIP OF YPSILANTI  
TUESDAY, JANUARY 19, 2021**

***5:00pm***

1. DISCUSSION ON UPDATED LIQUOR LICENSE APPLICATION...TREASURER ELDRIDGE
2. AGENDA REVIEW .....SUPERVISOR STUMBO
3. OTHER DISCUSSION ..... BOARD MEMBERS

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN, II  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON, JR.



*Charter Township of Ypsilanti*

Clerk's Office

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

**Charter Township of Ypsilanti  
Public Meeting Notice  
Board of Trustees Work Session and Regular Meeting  
January 19, 2021 5:00pm**

**PLEASE TAKE NOTICE** that the Charter Township of Ypsilanti Board of Trustees will hold a Work Session (5:00pm) and Regular Meeting (7:00pm) scheduled for **January 19, 2021 at 5:00pm**. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 approved under SB 1108.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Clerk's Office at 734-484-4700, at least two business days prior to the meeting.

**Meeting Information:**

Hi there,

You are invited to a Zoom webinar.

When: Jan 19, 2021 05:00 PM Eastern Time (US and Canada)

Topic: Township Board of Trustees Work Session and Regular Meeting January 19, 2021

Please click the link below to join the webinar:

<https://ytown.zoom.us/j/92737205818>

Or iPhone one-tap :

US: +19292056099,,92737205818# or +13017158592,,92737205818#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 927 3720 5818

International numbers available: <https://ytown.zoom.us/j/92737205818>

## **Zoom Instructions for Participants**

### **To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

### **Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

### **To join the videoconference:**

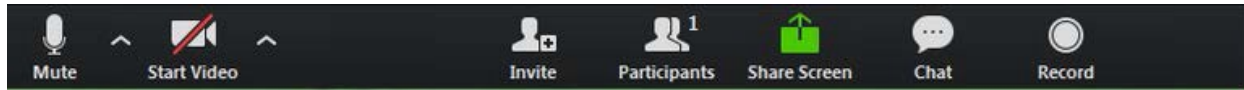
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

## Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

If you have any further questions or concerns, please call 734-484-4700 or email Clerk Heather Jarrell Roe at [hjarrellroe@ytown.org](mailto:hjarrellroe@ytown.org) or Deputy Clerk Lisa Stanfield at [lstanfield@ytown.org](mailto:lstanfield@ytown.org).