

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 1, 2020 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. on a Zoom Virtual Board meeting. Supervisor Stumbo stated because this meeting is on Zoom we would not be able to do The Pledge of Allegiance or a moment of silent prayer.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: John Newman, Gloria Peterson,
Debbie Swanson, and Jimmie Wilson, Jr.

Members Absent: none

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

**A. RESOLUTION 2020-33, 2021 CREATION OF NEIGHBORHOOD STREETLIGHT
SPECIAL ASSESSMENT DISTRICT #220 LATHERS ST.**

Supervisor Stumbo stated they found a technicality in the petition process and they need to correct that before they can have the Public Hearing. She said they will listen to the residents who want to speak about the Resolution.

Kevin Frye, Township Resident stated he and his aunt spearheaded this petition for the streetlights. He said he has spoke with many of his neighbors and most are in favor on getting the streetlights. He asked if the Township help with some of the cost. He said Clerk Lovejoy Roe helped them getting this done and he appreciated all her help. He said he appreciated the township for all they do.

Ms. Toure, Township Resident stated she was in favor of the streetlights.

A motion was made by Treasurer Eldridge, supported by Trustee Wilson to adjourn the public hearing of Resolution 2020-33, Creation of Streetlight Special Assessment District #220 Lathers St.

The motion carried unanimously.

PUBLIC COMMENTS

Alex Thomas, Township Resident stated that he was concerned about various issues in the Township including covid relief, housing costs, law enforcement reform. He said the fourth most popular story on M-Live last year was titled Modern Day Segregation in Ypsilanti Township. He said he wants the Township Board to work at addressing these issues.

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Monica Williams, Township Resident stated she would like the board to adopt a policy on Ethics and a policy on Conflict of Interest. She said she would like the new board to draft and adopt a conflict of interest and ethics policy for Ypsilanti Township government.

Mark Brink stated his rental property was on W. Michigan Ave. not on Lathers Street. He said he would receive no benefit from the streetlights on Lathers Street.

Myla Harris, VP for AFSCME 3451 and a Township Employee, welcomed the new board members and informed the board that the AFSCME contract would be up for negotiation in the coming year.

CONSENT AGENDA

A. MINUTES OF THE NOVEMBER 17, 2020 REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR DECEMBER 1, 2020 IN THE AMOUNT OF \$319,909.92

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve the Consent Agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters gave an update about the Loonfeather Park grant, the Huron Street Connecting Communities pathway project, and the MDNR Grant. He said the Skate Park that was completed this year, has received great reviews and being used by many township residents. He said he will be meeting this week with Mike Radzik, Mike Hoffmeister, Treasurer Eldridge, Travis McDugald to work on a plan for the security at 14B Court. He said they will be looking at the Supreme Court recommendation regarding one secured entry for both the Civic Center and 14B Court.

Michael Radzik, OCS Director stated the Civic Center was built in the early seventies and has an open floor plan. He said some employees have a concern for their personal safety because of this open floor plan and no security. He said when we did the active shooter training last year what we realized was there was no place to hide and very few exits. He said he believes that this is important to spend the money to get a high level architect who is experienced with this type of project. He

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said the Court also needs some renovations since at times offenders and victims sitting on the same benches waiting to go into court.

Trustee Peterson thanked Attorney Winters for sending the emails. She said as a new board member it was helpful.

Trustee Swanson asked if anyone from the court was going to meeting with them regarding the possible renovation.

Attorney Winters stated that Magistrate Nelson would be at the meeting and that the information had been forwarded to the incoming Judge Washington.

Myla Harris stated that most the bailiff are retired law enforcement and wondered if they could be armed. She said she knows that in some courts that is allowed.

Supervisor Stumbo stated they would have to be deputized and that the plan should include that as a possibility. She said that had been prevented it in the past because the Sheriff wasn't interested in deputizing the bailiffs.

NEW BUSINESS

1. REQUEST TO APPROVE AMENDMENT TO THE SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE WITH WASHTENAW COUNTY FOR THE COMMUNITY CENTER FLOORING PROJECT

A motion was made by Treasurer Eldridge, supported by Clerk Jarrell Roe to Approve Amendment to the Subaward of Federal Financial Assistance with the Washtenaw County for the Community Center Flooring Project (see attached).

Michael Hoffmeister, Residential Services Director stated that the bid came in \$70,000.00 under budget. He said the extra funding will help with the Schooner Cove Bus Stop that is the next agenda item.

The motion carried unanimously.

2. REQUEST TO APPROVE AMENDMENT TO THE SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE WITH WASHTENAW COUNTY FOR THE SCHOONER COVE BUS STOP

A motion was made by Clerk Jarrell Roe, supported by Trustee Peterson to Approve Amendment to the Subaward of Federal Financial Assistance with Washtenaw County for the Schooner Cove Bus Stop (see attached).

The motion was carried unanimously.

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**3. RESOLUTION 2020-34, 2021 BOARDS AND COMMISSIONS
APPOINTMENTS AND REAPPOINTMENTS**

Supervisor Stumbo stated they have an alternate Edward Burnett for the Zoning Board of Appeals. She said Mr. Burnett is a former Park Commissioner. She said if the board approves they would like to add his name to the commission.

There were no objections.

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Approve Resolution 2020-34, 2021 Boards and Commissions Appointments and reappointments (see attached).

The motion was carried unanimously.

4. BUDGET AMENDMENT #15

A motion was made by Clerk Jarrell Roe, supported by Trustee Wilson, Jr. to Approve Budget Amendment #15 (see attached).

The motion was carried unanimously.

OTHER BUSINESS

1. DISCUSSION ON OWNERS DAM SAFETY PROGRAM AUDIT REPORT

Michael Saranen, Hydro Operations Manager explained the Audit Report.

BOARD MEMBER UPDATES

Supervisor Stumbo stated the three full time Officials have met twice and we are making sure we are working together as a team. She said she had a meeting today with newly elected County Commissioner, Justin Hodge and she said it was a great meeting. She said she had a conversation today with the YMCA Director, County Commission Jefferson, and Greg Dill. She said because of Covid it has not moved forward as planned but the township has done their part by giving them a firm commitment by providing the future site of the YMCA. She said we are all committed to this project. She said the YMCA will help residents improve the quality of the lives. She said the YMCA will help connect our residents to resources to make sure our young people have the same opportunities that others have in other communities.

Clerk Jarrell Roe stated it was an honor to be here and she said she was excited to move forward together with this Board.

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A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to Adjourn.

Motion carried unanimously.

The meeting was adjourned at approximately 8:05PM

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**



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November 13, 2020

CR #52282

Supervisor Brenda Stumbo
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Supervisor Stumbo,

Washtenaw County wishes to amend the contract with Charter Township of Ypsilanti for the ***Ypsilanti Township Community Center Flooring*** project. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Agreement for Subaward of Federal Financial Assistance between Washtenaw County and Charter Township of Ypsilanti dated March 4, 2020 and CR# 52282 as follows:

Amend ARTICLE II – SCOPE OF SERVICES as follows:

The Subrecipient will agree to use Washtenaw Urban County 2017 and 2019 CDBG funds for the eligible construction costs associated with the Ypsilanti Township Community Center flooring project located at 2025 E. Clark in the Charter Township of Ypsilanti. Project involves installation of approximately 6,525 square feet of new floor tiles where the existing flooring is in poor condition and poses safety concerns. The contract will be paid for with 2017 and 2019 Urban County CDBG funding, ***not to exceed One Hundred Fifty-Two Thousand Two Hundred Dollars and Zero Cents (\$152,200.00)***, in accordance with the budget in Attachment B.

Amend ARTICLE V – TERM as follows:

This contract begins on the date of this agreement and ends on **May 1, 2021**, with an option to extend an additional 3 months. No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

Amend ATTACHMENT A – SCOPE AND LOCATION OF SERVICES & PROJECT TIMELINE as follows:

WASHTENAW COUNTY will contract with the TOWNSHIP for the eligible construction costs associated with the Ypsilanti Township Community Center flooring project located at 2025 E. Clark in the Charter Township of Ypsilanti. Project involves installation of approximately 6,525 square feet of new floor tiles where the existing flooring is in poor condition and poses safety concerns. These activities will be paid for with 2017 and 2019 CDBG funding in accordance with the budget in Attachment B.

PROJECT TIMELINE:

A competitive request for proposals will be issued, to culminate in the selection of a contractor to perform the Ypsilanti Township Community Center flooring replacement project. It is anticipated that the Township will award a bid in Fall 2020 for construction to occur January - February 2021 during a scheduled facility closure.

Activity	Deadline
Bid Opening	October 28, 2020
Charter Township of Ypsilanti will award contract to most responsible and responsive bidder.	November 2020
Pre-Construction meeting	By Dec. 4, 2020
Contractor and Township to complete Section 3 Plan; contractor to submit all required CDBG paperwork.	By Jan. 8, 2021
Contractor will begin construction.	January 18, 2021
Office of Community Development will perform Davis-Bacon Interviews.	Jan. 18 – Feb.12, 2021
Contractor will complete construction.	February 12, 2021
Charter Township of Ypsilanti will submit request for reimbursement from Washtenaw County OCED, along with accompanying proof of payment, original Davis-Bacon payroll forms, and Section 3 Summary Report.	By March 12, 2021
Project Completion Date:	3/31/2021

Amend ATTACHMENT B – PROJECT BUDGET as follows:

SUMMARY OF TERMS: The COUNTY agrees to pay to or on behalf of the TOWNSHIP an amount not to exceed **One Hundred Fifty-Two Thousand Two Hundred Dollars and Zero Cents (\$152,200.00)** in **2017 and 2019 CDBG Funds** according to the budget on the following page:



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November 13, 2020

CR #52674-1

Supervisor Brenda Stumbo
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Supervisor Stumbo,

Washtenaw County wishes to amend the contract with Charter Township of Ypsilanti for the ***Schooner Cove Bus Stop*** project. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Agreement for Subaward of Federal Financial Assistance between Washtenaw County and Charter Township of Ypsilanti dated October 29, 2020 and CR# 52674 as follows:

Amend ARTICLE II – SCOPE OF SERVICES as follows:

The Subrecipient will agree to use Washtenaw Urban County **2019 and 2020 CDBG funds for the eligible costs of construction and construction engineering services** for a bus stop enhancement project at Schooner Cove Boulevard and S. Huron River Drive in the Charter Township of Ypsilanti. Project includes a bus bay (pull out) at the northeast corner of Schooner Cove Boulevard and S. Huron River Drive, improvements to existing storm water management system and adjacent asphalt pathway, and addition of a pedestrian crosswalk to access the bus stop from the south side of Huron River Drive. The contract will be paid for with 2019 and 2020 Urban County CDBG funding, ***not to exceed Two Hundred and Seven Thousand and Seventy-Seven Dollars and Zero Cents (\$207,077.00)***, in accordance with the budget in Attachment B.

Amend ATTACHMENT B – PROJECT BUDGET as follows:

SUMMARY OF TERMS: The COUNTY agrees to pay to or on behalf of the TOWNSHIP an amount not to exceed ***Two Hundred and Seven Thousand and Seventy-Seven Dollars and Zero Cents (\$207,077.00)*** in **2019 and 2020 CDBG Funds** according to the budget on the following page:

CHARTER TOWNSHIP OF YPSILANTI

2021 Board and Commissions Appointments and Re-Appointments

Resolution No. 2020-34

REAPPOINTMENTS

<u>Board of Review</u>	<u>Expiration Date</u>
Craven, Brenda	12/31/2022
Lathion, Marsha	12/31/2022
Stevenson, Morley	12/31/2022
<u>Civil Service Commission</u>	<u>Expiration Date</u>
Crosby, Hazelette	12/31/2022
<u>Construction Board of Appeals</u>	<u>Expiration Date</u>
Foley, Jesse	12/31/2022
McComb, Alan	12/31/2022
<u>Huron River Watershed Council</u>	<u>Expiration Date</u>
Wilson, Jimmie	11/20/2024
<u>Local Development Finance Authority (LDFA)</u>	<u>Expiration Date</u>
Neel, Javonna	12/31/2022
<u>Planning Commission</u>	<u>Expiration Date</u>
Richie, Sally	12/31/2023
Sinkule, Bill	12/31/2023
Tawakkul, Muddasar	12/31/2023
<u>Ypsilanti Community Utilities Authority (YCUA)</u>	<u>Expiration Date</u>
Peterson, Gloria	12/31/2023
<u>Zoning Board of Appeals</u>	<u>Expiration Date</u>
Wilson, Jimmie	12/31/2023

APPOINTMENTS

<u>Building Authority</u>	<u>Expiration Date</u>
Eldridge, Stan	12/31/2026
Neel, Javonna	12/31/2026
<u>Construction Board of Appeals</u>	<u>Expiration Date</u>
Denney, Thomas	12/31/2022
Freeman, Will	12/31/2022
<u>Election Board</u>	<u>Expiration Date</u>
Newman, John	11/20/2024
Jarrell Roe, Heather	11/20/2024
Swanson, Debbie	11/20/2024
<u>Liquor Committee</u>	<u>Expiration Date</u>
Eldridge, Stan	11/20/2024
Swanson, Debbie	11/20/2024
Wilson, Jimmie	11/20/2024
<u>Local Development Finance Authority (LDFA)</u>	<u>Expiration Date</u>
Eldridge, Stan (Board)	11/20/2024
Jefferson, Ricky (Cty. Liaison)	12/31/2022
Jarrell Roe, Heather	11/20/2024
Stumbo, Brenda	11/20/2024

Planning Commission

Doe, Larry

Expiration Date

12/31/2023

Police and Firefighters Retirement Board

Eldridge, Stan

Expiration Date

N/A

Southeast Michigan Council of Governments (SEMCOG)

O'Connor, Brad (delegate)

Jarrell Roe, Heather

Expiration Date

11/20/2024

11/20/2024

Washtenaw Regional Recycling Management Authority (WRRMA)

Hoffmeister, Mike (alternate)

Expiration Date

Pleasure of Board

Washtenaw Urban Executive Committee/Home Consortium Board

Stumbo, Brenda (alternate)

Expiration Date

11/20/2024

Weed Commissioner

Greenwood, Tom

Expiration Date

12/31/2022

Zoning Board of Appeals

Sternburgh, Garret

Burnett, Edward (Alternate)

Expiration Date

12/31/2023

12/31/2023

I, Heather Jarrell Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2020-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 1, 2020.



Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2020 BUDGET AMENDMENT #15**

December 1, 2020

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND **Total Increase** \$11,208.00

Request to increase budget for retirement payout. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$11,208.00
		Net Revenues	<u><u>\$11,208.00</u></u>
Expenditures:	Salaries Pay Out - PTO & Sick	101-253-000-708.004	\$10,390.00
	FICA	101-253-000-715.000	\$818.00
		Net Expenditures	<u><u>\$11,208.00</u></u>

206 - FIRE FUND **Total Increase** \$56,126.00

Request to increase budget for a retirement payout. This retirement includes the payout of accumulated time over a period of a year. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	206-000-000-699.000	\$56,126.00
		Net Revenues	<u><u>\$56,126.00</u></u>
Expenditures:	Salaries Pay Out - of Retirees	206-206-000-708.005	\$12,549.00
	Retiree Time Payouts	206-206-000-708.008	\$43,577.00
		Net Expenditures	<u><u>\$56,126.00</u></u>

212 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII) **Total Increase** \$152,200.00

Request to budget for the Community Center Floor project. The Township has been awarded a CDBG Grant for this project. The construction award amount is \$144,900 and the engineering oversight award amount is \$7,300. This will be funded by a Community Development Block Grant (CDBG) from a sub award of Federal Financial Assistance administered through Washtenaw County.

Revenues:	Community Dev Block Grant (CDBG)	212-000-000-531.000	\$144,900.00
	Community Dev Block Grant (CDBG)	212-000-000-531.000	\$7,300.00
		Net Revenues	<u><u>\$152,200.00</u></u>
Expenditures:	Capital Outlay - Community Center	212-970-000-976.008	\$144,900.00
	Capital Outlay - Community Center	212-970-000-976.008	\$7,300.00
		Net Expenditures	<u><u>\$152,200.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2020 BUDGET AMENDMENT #15**

December 1, 2020

236 - 14 B DISTRICT COURT FUND

\$2,790.00

Request to increase budget for PTO payout request of 60 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	236-000-000-699.000	\$1,395.00
		Net Revenues	<u><u>\$1,395.00</u></u>
Expenditures:	Salaries Pay Out - PTO & Sick	236-136-000-708.004	\$1,296.00
	FICA	236-136-000-715.000	\$99.00
		Net Expenditures	<u><u>\$1,395.00</u></u>

252 - HYDRO STATION FUND

Total Increase \$20,000.00

Request to increase budget for additional cost for a consultant to assist with compliance issues related to Part 12 and Owners Dam Safety. This will be funded by an increase to the Hydro Dam revenues, which are currently \$30,656 more than budgeted.

Revenues:	Ford Lake Hydro Station	252-000-000-641.003	\$20,000.00
		Net Revenues	<u><u>\$20,000.00</u></u>
Expenditures:	Professional Services	252-252-000-801.000	\$20,000.00
		Net Expenditures	<u><u>\$20,000.00</u></u>

590 - COMPOST FUND

Total Increase \$5,901.00

Request to increase budget for PTO payout request of 180 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$5,901.00
		Net Revenues	<u><u>\$5,901.00</u></u>
Expenditures:	Salaries pay out - PTO	590-590-000-708.004	\$5,482.00
	FICA	590-590-000-715.000	\$419.00
		Net Expenditures	<u><u>\$5,901.00</u></u>

Motion to Amend the 2020 Budget (#15)

Move to increase the General Fund budget by \$11,208 to \$10,412,149 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$56,126 to \$6,637,251 and approve the department line item changes as outlined.

Move to increase the BSR II Fund budget by \$152,200 to \$2,571,287 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$2,790 to \$1,784,211 and approve the department line item changes as outlined.

Move to increase the Hydro Station budget by \$20,000 to \$585,586 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$5,901 to \$954,758 and approve the department line item changes as outlined.