



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK HEATHER JARRELL ROE • TREASURER STAN ELDRIDGE  
TRUSTEES: JOHN P. NEWMAN II • GLORIA PETERSON • DEBBIE SWANSON • JIMMIE WILSON, JR.

**THIS MEETING WILL BE CONDUCTED ELECTRONICALLY. PLEASE USE THE INSTRUCTIONS BELOW OR VISIT YTOWN.ORG**

## **REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 15, 2020**

**7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
  - A. MINUTES OF THE NOVEMBER 17, 2020 REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR DECEMBER 15, 2020 IN THE AMOUNT OF \$737,850.61
    2. CHOICE HEALTHCARE DEDUCTIBLE ACH EFT FOR NOVEMBER 2020 IN THE AMOUNT OF \$29,426.43
    3. CHOICE HEALTHCARE ADMIN FEE FOR NOVEMBER 2020 IN THE AMOUNT OF \$1,267.00
  - C. TREASURER'S REPORT NOVEMBER 2020
5. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. REQUEST AUTHORIZATION TO APPROVE CHANGE ORDER #1 FOR THE CONSTRUCTION OF THE GROVE ROAD PATHWAY IN THE AMOUNT OF \$9,110.20 AS BUDGETED IN LINE #212-970-000-997-007
2. REQUEST TO APPROVE DEPOSIT OF FUNDS RECEIVED FROM THE PUBLIC SAFETY AND PUBLIC HEALTH PAYROLL REIMBURSEMENT (PSPHPR) PROGRAM AND FROM THE CORONAVIRUS RELIEF LOCAL GOVERNMENT GRANTS (CRLGG) PROGRAM INTO THE FIRE PENSION FUND
3. REQUEST TO APPROVE THE AGREEMENT BETWEEN DTE AND YPSILANTI TOWNSHIP FOR TWO (2) 136W LED OVERHEAD STREETLIGHTS AT THE INTERSECTION OF WENDELL AND E. CLARK RD IN THE AMOUNT OF \$810.92 BUDGETED IN LINE ITEM 101-956-000-926-050
4. REQUEST TO APPROVE UPDATES TO TOWNSHIP BOARD POLICY
5. REQUEST TO APPROVE 2021 CONTRACTS AND RENEWALS
6. RESOLUTION 2020-35, DESIGNATION OF DEPOSITORIES

7. RESOLUTION 2020-36 ROBERTS RULES OF ORDER
8. RESOLUTION 2020-37 DESIGNATION OF NEWSPAPERS OF CIRCULATION
9. RESOLUTION 2020-38 2021 BOARD MEETING DATES
10. BUDGET AMENDMENT #16

**BOARD MEMBER UPDATES**

**WORK SESSION AGENDA  
CHARTER TOWNSHIP OF YPSILANTI  
TUESDAY, DECEMBER 15, 2020**

***6:00pm***

**CIVIC CENTER  
BOARD ROOM  
7200 HURON RIVER DRIVE**

1. AGENDA REVIEW .....SUPERVISOR STUMBO
2. OTHER DISCUSSION ..... BOARD MEMBERS

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
HEATHER JARRELL ROE  
*Treasurer*  
STAN ELDRIDGE  
*Trustees*  
JOHN P. NEWMAN, II  
GLORIA PETERSON  
DEBBIE SWANSON  
JIMMIE WILSON, JR.



*Charter Township of Ypsilanti*

Clerk's Office

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

**Charter Township of Ypsilanti  
Public Meeting Notice  
Board of Trustees Work Session and Regular Meeting  
December 15, 2020 6:00pm**

**PLEASE TAKE NOTICE** that the Charter Township of Ypsilanti Board of Trustees will hold a Work Session (6:00pm) and Regular Meeting (7:00pm) scheduled for **December 15, 2020 at 6:00pm**. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 approved under SB 1108.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Clerk's Office at 734-484-4700, at least two business days prior to the meeting.

**Meeting Information:**

Hi there,

You are invited to a Zoom webinar.

When: Dec 15, 2020 06:00 PM Eastern Time (US and Canada)

Topic: Township Board of Trustees Work Session and Regular Meeting December 15, 2020

Please click the link below to join the webinar:

<https://ytown.zoom.us/j/98076763892>

Or iPhone one-tap :

US: +13126266799,,98076763892# or +19292056099,,98076763892#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 980 7676 3892

International numbers available: <https://ytown.zoom.us/j/98076763892>

## **Zoom Instructions for Participants**

### **To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

### **Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

### **To join the videoconference:**

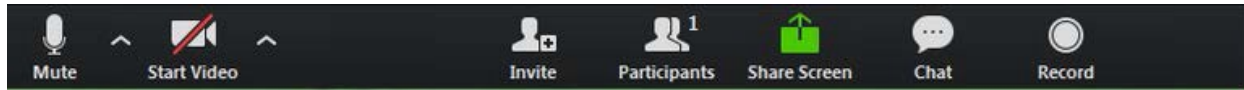
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

## Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

If you have any further questions or concerns, please call 734-484-4700 or email Clerk Heather Jarrell Roe at [hjarrellroe@ytown.org](mailto:hjarrellroe@ytown.org) or Deputy Clerk Lisa Stanfield at [lstanfield@ytown.org](mailto:lstanfield@ytown.org).