

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE OCTOBER 30, 2019 SPECIAL BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe,  
Trustees: Eldridge, Jarrell Roe, Ross-Williams, and Wilson

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

- 1. REQUEST TO SET A PUBLIC HEARING DATE OF NOVEMBER 19, 2019 AT APPROXIMATELY 7:15PM FOR A VARIANCE TO THE PRIVATE ROAD ORDINANCE SECTION 47-29, PRIVATE ROAD DESIGN STANDARDS, SUB-SECTION (L) FOR A 780 FOOT LONG PRIVATE ROAD, EXCEEDING THE MAXIMUM LENGTH OF 600 FEET BY 180 FEET, WITHOUT A SECOND MEANS OF ACCESS TO ANOTHER ROAD SYSTEM FOR SITES ZONED R-1, SINGLE FAMILY RESIDENTIAL, LOCATED AT 6575 MUNGER RD. PARCEL K-11-30-300-022, 6501 MUNGER RD. PARCEL K-11-30-300-001, 5287 MERRITT RD. PARCEL K-11-30-300-032, AND 5285 MERRITT RD. PARCEL K-11-30-30-033**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Request to Set a Public Hearing Date of November 19, 2019 at Approximately 7:15PM for a Variance to the Private Road Ordinance Section 47-29, Private Road Design Standards, Sub-Section (L) for a 780 Foot Long Private Road, Exceeding the Maximum Length of 600 Feet by 180 Feet, without a Second Means of Access to Another Road System for Sites Zoned R-1, Single Family Residential, Located at 6575 Munger Rd. Parcel K-11-30-300-022, 6501 Munger Rd. Parcel K-11-30-300-001, 5287 Merritt Rd. Parcel K-11-30-300-032, and 5285 Merritt Rd. Parcel K-11-30-30-033.**

Attorney Winters suggested that once the Public Hearing on November 19, 2019 was conducted he said he would like to prepare a Resolution that states all the conditions the Board would require to be approved at the 1<sup>st</sup> meeting in December.

**The motion carried unanimously.**

- 2. REQUEST TO SET A PUBLIC HEARING DATE OF NOVEMBER 19, 2019 AT APPROXIMATELY 7:15PM FOR A VARIANCE TO THE PRIVATE ROAD ORDINANCE SECTION 47-28.1, PRIVATE DRIVEWAY DESIGN STANDARDS, SUB-SECTION (A) FOR ONE (1) PRIVATE DRIVEWAY TO ACCESS TWO (2) LOTS ZONED R-1, SINGLE FAMILY RESIDENTIAL WHERE ONLY ONE (1) LOT CAN BE ACCESSED BY A PRIVATE DRIVEWAY FOR SITES ZONED R-1, SINGLE FAMILY RESIDENTIAL, LOCATED AT 5287 MERRITT RD. PARCEL K-11-30-300-032 AND 5285 MERRITT RD. PARCEL K-11-30-300-033**

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**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Request to Set a Public Hearing Date of November 19, 2019 at Approximately 7:15PM for a Variance to the Private Road Ordinance Section 47-28.1, Private Driveway to Access Two (2) Lots Zoned R-1, Single Family Residential where only one (1) Lot can be Accessed by a Private Driveway for Sites Zoned R-1, Single Family Residential, located at 5287 Merritt Rd. Parcel K-11-30-300-032 and 5285 Merritt Rd., Parcel K-11-30-300-033.**

**The motion carried unanimously.**

- 3. REQUEST APPROVAL OF AGREEMENT WITH WASHTENAW COUNTY FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE FOR FUNDING FOR THE CONSTRUCTION COSTS RELATED TO THE YPSILANTI TOWNSHIP COMMUNITY CENTER FLOORING PROJECT IN THE AMOUNT OF \$222,337.00**

**This item was removed from the Agenda because there were no bids received for this project and the agreement will need to be amended for a later bid date.**

- 4. REQUEST TO AWARD THE LOW BID FOR THE REPLACEMENT OF THE FURNACE AND AIR CONDITIONING UNIT AT THE HEWITT RD. FIRE STATION TO AL WALTERS HEATING AND COOLING IN THE AMOUNT OF \$7,605.00 BUDGETED IN LINE ITEM #206-970-000-976-005**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Wilson to Request to Award the Low Bid for the Replacement of the Furnace and Air Conditioning Unit at the Hewitt Rd. Fire Station to Al Walters Heating and Cooling in the Amount of \$7,605.00 Budgeted in Line Item #206-970-000-976-005.**

**The motion carried unanimously.**

- 5. REQUEST TO AWARD THE LOW BID FOR THE REPLACEMENT OF THE FURNACE FOR THE FIRE STATION HEADQUARTERS TOOL ROOM IN THE AMOUNT OF \$3,406.00 BUDGETED IN LINE ITEM #206-970-000-976-005**

**A motion was made by Treasurer Doe, supported by Trustee Wilson to Request to Award the Low Bid for the Replacement of the Furnace to the Fire Station Headquarters Tool Room in the Amount of \$3,406.00 Budgeted in Line Item #206-970-000-976-005.**

**The motion carried unanimously.**

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**6. REQUEST TO REJECT ALL BIDS FOR THE FIRE STATION HEADQUARTERS  
DORMITORY BATHROOMS PROJECT AND REBID IN JANUARY OF 2020**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Request to Reject all Bids for the Fire Station Headquarters Dormitory Bathrooms Project and Rebid in January of 2020.**

**The motion carried unanimously.**

**7. BUDGET AMENDMENT #17**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Wilson to Approve Budget Amendment #17 (see attached).**

The amount for the Community Center flooring was removed from Budget Amendment #17.

**The motion carried unanimously.**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to Adjourn.**

**The motion carried unanimously.**

The meeting was adjourned at approximately 7:07PM.

**Respectfully Submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti**

**CHARTER TOWNSHIP OF YPSILANTI  
2019 BUDGET AMENDMENT #17**

**October 30, 2019**

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$5,075.00**

Request to increase budget for PTO payout at 75% of the hours requested. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$5,075.00
		<b>Net Revenues</b>	<b><u><u>\$5,075.00</u></u></b>
Expenditures:	Salaries Pay Out - PTO & Sick	101-171-000-708.004	\$727.00
	FICA	101-171-000-715.000	\$56.00
Expenditures:	Salaries Pay Out - PTO & Sick	101-209-000-708.004	\$3,987.00
	FICA	101-209-000-715.000	<u><u>\$305.00</u></u>
		<b>Net Expenditures</b>	<b><u><u>\$5,075.00</u></u></b>

~~**212 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)**~~

~~**Total Increase \$222,337.00**~~

~~Request to increase budget for the construction costs associated with the Ypsilanti TWP Community Center flooring project not to exceed \$222,337. This will be funded by a CDBG Grant funds from Washtenaw County.~~

<del>Revenues:</del>	<del>County Grant - CDBG</del>	<del>212-000-000-540.000</del>	<del>\$222,337.00</del>
		<del><b>Net Revenues</b></del>	<del><b><u><u>\$222,337.00</u></u></b></del>
<del>Expenditures:</del>	<del>Capital Outlay - Community Ctr</del>	<del>212-970-000-976.008</del>	<del>\$222,337.00</del>
		<del><b>Net Expenditures</b></del>	<del><b><u><u>\$222,337.00</u></u></b></del>

**CHARTER TOWNSHIP OF YPSILANTI  
2019 BUDGET AMENDMENT #17**

**October 30, 2019**

**252 - HYDRO STATION FUND**

**Total Increase \$3,213.00**

Request to increase budget for PTO payouts at 75% of the hours requested. This will be funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	Prior Year Fund Balance	252-000-000-699.000	\$3,213.00
		<b>Net Revenues</b>	<u><u>\$3,213.00</u></u>
<b>Expenditures:</b>	Salary-Pay Out	252-252-000-708.004	\$2,984.00
	FICA&Medicare	252-252-000-715.000	<u>\$229.00</u>
		<b>Net Expenditures</b>	<u><u>\$3,213.00</u></u>

**266 - LAW ENFORCEMENT FUND**

**Total Increase \$1,755.00**

Request to increase budget for PTO payouts at 75% of the hours requested. This will be funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	Prior Year Fund Balance	266-000-000-699.000	\$1,755.00
		<b>Net Revenues</b>	<u><u>\$1,755.00</u></u>
<b>Expenditures:</b>	Salary-Pay Out	266-304-000-708.004	\$1,630.00
	FICA&Medicare	266-304-000-715.000	\$125.00
		<b>Net Expenditures</b>	<u><u>\$1,755.00</u></u>

Motion to Amend the 2019 Budget (#17)

Move to increase the General Fund budget by \$5,075 to \$11,001,226 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads General Fund budget by \$222,337 to \$2,414,735 and approve the department line item changes as outlined.

Move to increase the Hydro Fund budget by \$3,213 to \$484,213 and approve the department line item changes as outlined.

Move to increase the Law Enforcement budget by \$1,755 to \$7,835,851 and approve the department line item changes as outlined.