

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 1, 2019 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe
Trustees: Stan Eldridge, Heather Jarrell Roe,
Jimmie Wilson, Jr., and Monica Ross-Williams

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Arola Kaiser, Township Resident questioned the issuance of liquor licenses near day care facilities.

CONSENT AGENDA

**A. MINUTES OF THE SEPTEMBER 17, 2019 WORK SESSION AND
REGULAR MEETINGS**

B. STATEMENTS AND CHECKS

**1. STATEMENTS AND CHECKS FOR OCTOBER 1, 2019 IN THE
AMOUNT OF \$1,113,854.64**

*Motion by Treasurer Doe, supported by Trustee Jarrell Roe to approve
Consent Agenda with additions to the work session minutes.*

Motion Carried Unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters reported the status of a drone company, Vayu, working out of Willow Run Airport that had contacted the township about the need for a public partner in order to continue research and development to provide public safety services and cargo delivery through the use of drones. He provided an update on the Fire Fighter negotiations and said they were proposing a 4 year contract. Attorney Winters said there was an increase in Padlock cases that were occurring in the township .He reported the township had been very successful in all the padlock cases taken to court. He shared information on recent developments with Eagle Crest Golf Course including a meeting with Eastern University

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administration including the Chair of the Board of Regents, Jim Webb. He said that he thought the representatives from EMU were committed to maintaining the golf course at a high standard. He said they committed to \$120,000 a year for 15 years for the Golf Course. He reported they had sold the conference center. Supervisor Stumbo added that the commitment was positive for the future of the Golf Course. She said they were going to extend one of the holes that would move the course to a higher rating. She said they would also host a Women's major golf competition and were promoting golf with young people. She said they were researching a golf simulator, which would require another building at the site. Trustee Ross Williams asked for an update on the Van Buren School agreement. Attorney Winters shared that the agreement had been clarified and would be followed up on.

OLD BUSINESS

- 1. REQUEST TO RESCIND APPROVED RECOMMENDATION OF THE CHARTER TOWNSHIP OF YPSILANTI LIQUOR COMISSION TO GRANT A CLASS C LIQUOR LICENSE TO HERODOTOL AND NATHALIE SAVVIDES FOR THEIR BIG BOY RESTAURANT LOCATED AT 2800 WASHTENAW AVE.**

MOTION BY TRUSTEE JARRELL ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO APPROVE REQUEST TO RESCIND APPROVED RECOMMENDATION OF THE CHARTER TOWNSHIP OF YPSILANTI LIQUOR COMISSION TO GRANT A CLASS C LIQUOR LICENSE TO HERODOTOL AND NATHALIE SAVVIDES FOR THEIR BIG BOY RESTAURANT LOCATED AT 2800 WASHTENAW AVE.

Motion carried unanimously.

NEW BUSINESS

- 1. REQUEST TO APPROVE A CLASS C LIQUOR LICENSE FOR ANDY AND CHRIS, INC. APPLICANTS HERODOTOL AND NATHALIE SAVVIDES FOR THE BIG BOY RESTAURANT LOCATED AT 2800 WASHTENAW AVE.**

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MOTION BY TRUSTEE JARRELL ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO APPROVE A CLASS C LIQUOR LICENSE FOR ANDY AND CHRIS, INC. APPLICANTS HERODOTOL AND NATHALIE SAVVIDES FOR THE BIG BOY RESTAURANT LOCATED AT 2800 WASHTENAW AVE. (See Attached)

Motion carried unanimously.

- 2. REQUEST TO REFUND THE \$1,000 LIQUOR LICENSE PERMIT APPLICATION FEE TO HERDOTOL AND NATHALIE SAVVIDES FOR THE ANDY AND CHRIS INC. APPLICATION.**

MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO REFUND THE \$1,000 LIQUOR LICENSE PERMIT APPLICATION FEE TO HERDOTOL AND NATHALIE SAVVIDES FOR THE ANDY AND CHRIS INC. APPLICATION

Supervisor Stumbo stated the request for the refund was because they had paid twice for a liquor license application at the same location under different names

Motion carried unanimously.

- 3. REQUEST TO APPROVE MAILING OF ABSENTEE POSTCARD TO YPSILANTI TOWNSHIP REGISTERED VOTERS AND AWARD QUOTE TO PRINTING SYSTEMS IN A NOT TO EXCEED AMOUNT OF \$29,323.00 TO BE BUDGETED IN LINE ITEM #101-267-000-730-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

MOTION BY TRUSTEE JARRELL ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO APPROVE MAILING OF ABSENTEE POSTCARD TO YPSILANTI TOWNSHIP REGISTERED VOTERS AND AWARD QUOTE TO PRINTING SYSTEMS IN A NOT TO EXCEED AMOUNT OF \$29,323.00 TO BE BUDGETED IN LINE ITEM #101-267-000-730-000 INCLUDING WAIVING THE FINANCIAL POLICY BECAUSE OF SINGLE SOURCE SUPPLIER

Treasurer Doe reported that there were several mailings going out from the township and suggested that a flyer with information could be added to these mailings and he did not want to pay for the postage to mail the cards back to the township. He said voters could pay their own postage to mail back.

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Clerk Lovejoy Roe said the goal was to encourage as many voters as possible to vote absentee. She explained that some of the polling locations have limited parking. She said it would help with the lines at the polling places. She said Grand Rapids did a similar mailing and had 10% of the voters requesting to be on the list. She reported that a 10% return of 38,000 cards would be an increase of 3,800 new absentee voters and of course the cost would be extremely reduced from the proposal which included all cards being returned.

Clerk Lovejoy Roe reported she had done an email to 700 registered voters that had email addresses reported in the qualified voter file. She said the state had recommended Clerks to use email addresses to ask voters to join the absentee list. She said that she sent out 700 emails and estimates the return of 200 emails requesting to be on the absentee list. She said she had done this to save the costs for the mailing, and now could remove these 700 voters from the proposed mailing on absentee voting. She also said the law had changed with the passage of Proposal 3 in November of 2018 and the card mailer would explain the change in the voting law.

Clerk Lovejoy Roe reported that the absentee list was down from past lists. She said it was important to try and have more absentee voters to help the process on voting day go smoother and reduce the number of frustrated voters. She said that the emails that have been returned make it clear that voters were not aware of the ability to vote absentee and were grateful to receive the email explaining the law and the absentee process.

Trustee Jarrell Roe said she supported the request as it was on the agenda. She said she was from a different generation and did not go to the post office and did not have stamps at home. She reminded the board that they spent \$20,000 at the last meeting on a time clock. She stated that she thought it was exciting to educate voters and to explain the absentee process. She said it was important to assist our residents and voters to exercise their right to vote and to inform them of the absentee process and said she fully supported the agenda item as presented.

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Treasurer Doe said almost every candidate would send out information on how to vote absentee. He said some people would not vote absentee and wanted to stand in line. He said he just could not understand why voters couldn't put a stamp on it, or why they could not just bring the application to the township. He said he couldn't support spending \$20,000 on postage.

Trustee Ross-Williams asked for clarification on the cost of the return postage. She said \$20,000 would be spent if every person mailed the card back.

Clerk Lovejoy Roe said that would be the most. She said she would be excited if 10% returned it and that would cost about \$2,000.

Trustee Ross-Williams asked if this would be done for every election.

Clerk Lovejoy Roe said it was a onetime mailing to explain the new law and to afford the opportunity to voters to vote absentee.

Trustee Ross-Williams said she was concerned about the mailing costs but understood that it would not be as high with fewer than the 38,000 sending the cards back. She asked that the data be shared regarding cards returned.

Trustee Eldridge said he supported the concept and added if other mailings were going out and we could add this mailer with other mailings, and residents could get the information at reduced costs why would we not do that.

Clerk Lovejoy Roe said she would have to check with the State of Michigan about election information and a card to sign up to vote absentee being included in other mailings. But she said mailing the cards out was not expensive at only \$.11 per card, she said it was paying for the return postage at \$.55 that increased the costs substantially if all cards were mailed back. She said this was the proposal and the card to be mailed was more than an information piece. She said it was purposely designed to increase the number of absentee voters not to just inform voters.

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Trustee Eldridge said if voters requested to be on the absentee list they would not need to be sent another mailer in the future.

Clerk Lovejoy Roe said that Trustee Eldridge was correct.

Deputy Lisa Stanfield shared that all those on the current absentee list would not be included in this mailing.

Treasurer Doe said he questioned if more people would be hired if the number of absentee voters were increased.

Clerk Lovejoy Roe said temporary staff was proposed in the Clerk's 2020 budget for elections but not because of absentee voters. She said in the past as many as 7,000 voters were on the absentee voter list and those were managed with full time staff. She said currently the number on the list was down to 4,500.

Trustee Jarrell Roe shared that if 10% of the cards were returned that we were talking about \$1,800. She said it was \$1,800 to insure that people vote and that was pretty important to her.

Treasurer Doe said if only 10% return the cards it is \$1,800 but he said if we get that an additional 2,000 absentee voters for every election that would be another \$2.30 for postage for mailing out and the return of the additional absentee ballots. He said he did not know who paid for it but every time you turn it is additional dollars and he said people that are going to vote would do so whether they vote absentee or stand in line. He said he was sorry but he had a problem with this mailing.

Clerk Lovejoy Roe said if she could get the number up to around 6,000 to 7,000 absentee voters she estimated it would be around \$1,000. She said she really would like to increase the number of voters who vote at the church on Bemis Rd. to absentee voters. She said some of the polling locations including the Bemis Rd. location have limited parking.

Trustee Ross-Williams said she agreed that there were problems at some of the polling locations but said she firmly believed that all the voters would not send the cards back to become absentee voters and the cost would be reduced.

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Treasurer Doe said he agreed that not all would mail back cards. He said the real question was if we educate the voter in every way possible we might be successful and he said but we don't want to do that. He said we just want to spend the money.

Supervisor Stumbo asked if Grand Rapids was the only community that had done a mailing.

Clerk Lovejoy Roe said that other clerks were going to do a mailing in Washtenaw County but had not yet. She said she wanted to mail now because next year was going to be such a busy year.

Supervisor Stumbo asked if we mail now will people be thinking about the November election. She said that because there was no election would voters feel pressured to fill the cards out. She said it would fit into the helpful handbook. She said it was too soon to encourage people to do it. She said timing was everything in politics. She said every party will send out information. She said we should mail out closer to an election.

Clerk Lovejoy Roe said the mailer would work because the email worked with getting back over 200 emails out of 700 sent out.

Supervisor Stumbo asked if the Republicans were having a primary election.

Clerk Lovejoy Roe said it had not been decided. She said that was the reason she wanted to do the mailing now. So that voters would not get confused with the applications during the election process. She said she had agreed with Supervisor Stumbo that the mailing should go out after the November 2019 election.

Supervisor Stumbo said she knows that we need to educate people and make them aware of what is going on and that this was good news. She said that there might be a better way but she was not sure because others had not done it other than Grand Rapids, and the experience Clerk Lovejoy Roe had through emails.

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Clerk Lovejoy Roe said that this plan for the mailer was developed to make it as likely as possible that voters would return the card and be added to the absentee voter list. She said a card mailed directly to each voter with return postage paid, it doesn't get any easier than that.

Supervisor Stumbo said she did not know except explaining it to them and that she was wondering if it should have the Director of Elections on it.

Trustee Wilson said he was concerned with the cost but hearing the explanation about the process he was ok with that but thought the timing could be better but in general supported it.

Supervisor Stumbo asked if the amount for the mailing should be reduced.

Clerk Lovejoy Roe said postage would only be paid once mailed back and that she put the entire amount in because it is possible that all could be mailed back but not likely. She said the best time to do it was now.

Trustee Ross-Williams shared an analogy that this was like approving a purchase of a truck for a certain amount but paying less when it was actually purchased even though it was approved for more. She said she wanted the exact cost to be shared with the board.

Supervisor Stumbo said if the mailing goes out next year it would need to be in the 2020 budget.

Clerk Lovejoy Roe said the plan was to mail the card out on November 5, 2019.

Supervisor Stumbo asked Trustee Wilson if he wanted it later.

Trustee Wilson said maybe we could mail it out in March so we could get more responses around the Presidential Primary.

Clerk Lovejoy Roe said the goal was to increase the absentee participation and that she did not think it would change the response to mail at a different time of year.

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Supervisor Stumbo said that when you send out the application with all the elections listed for that year it would not be necessary to mail it out again.

Clerk Lovejoy Roe indicated that was true but for a variety of efficiency related reasons that was not how most large communities process the applications.

Supervisor Stumbo said she hoped it would be looked at to save funds to do just one mailing.

Trustee Ross-Williams said we could vote on the agenda item today to do the mailing next year and it could be budgeted in 2020.

Clerk Lovejoy Roe said she would prefer to do the mailing in 2019 to not confuse this mailer with the election year mailings.

Trustee Jarrell Roe said the memo indicated it would be mailed out in November 2019.

Trustee Ross-Williams asked if it could be tabled and brought back at another meeting to get questions answered.

Clerk Lovejoy Roe said she needed the questions that others wanted answered because everything had been answered.

Supervisor Stumbo said a tabling motion was always in order.

Clerk Lovejoy Roe said that if it takes moving the mailing time to March, to get the four votes needed to approve the mailing, then she was all about that. She said she just wanted to increase the number of absentee voters.

Clerk Lovejoy Roe said that if in each precinct the number of absentee voters could be increased by 200 that would help tremendously on Election Day.

Trustee Ross –Williams asked if Clerk Lovejoy Roe would be opposed to moving the mailing date later.

Clerk Lovejoy Roe said that if it takes moving the date of the mailing to get the four votes to approve the mailing then she would support that.

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Trustee Ross-Williams said that in that case she would make a friendly amendment to move the mailing date from November to March.

Trustees Jarrell Roe and Eldridge agreed to the amendment to their original motion.

Supervisor Stumbo called for the vote on the motion including the friendly amendment to do the mailing in March.

Motion carried. Treasurer Doe voted no.

4. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION TO ABATE PUBLIC NUISANCE DRUG HOUSES BY PADLOCKING LOCATED AT 252 DEVONSHIRE RD. AND 1246 E. FOREST AVE. IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO APPROVE THE REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION TO ABATE PUBLIC NUISANCE DRUG HOUSES BY PADLOCKING LOCATED AT 252 DEVONSHIRE RD. AND 1246 E. FOREST AVE. IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

Motion carried unanimously.

5. REQUEST TO TRADE IN SCAG GIANT VAC SERIAL NUMBER 024A00003 TO J & R TRACTOR, LLC TOWARD PURCHASE OF A STUMP GRINDER AND GRAPPLE BUCKET

MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TRUSTEE ELDRIDGE TO APPROVE REQUEST TO TRADE IN SCAG GIANT VAC SERIAL NUMBER 024A00003 TO J & R TRACTOR, LLC TOWARD PURCHASE OF A STUMP GRINDER AND GRAPPLE BUCKET

Mike Hoffmeister, Director of Residential Services Department spoke in support of the motion because the department did not use the Vac.

Trustee Ross-Williams said she supported trade ins.

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Supervisor Stumbo said state law required the board to vote on trade-ins.

Motion carried unanimously.

**6. REQUEST TO CANCEL NOVEMBER 5, 2019 WORK SESSION AND
REGULAR BOARD MEETING DUE TO NOVEMBER 5, 2019 SPECIAL
ELECTION**

***MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TREASURER
DOE TO APPROVE REQUEST TO CANCEL NOVEMBER 5, 2019
WORK SESSION AND REGULAR BOARD MEETING DUE TO
NOVEMBER 5, 2019 SPECIAL ELECTION***

Motion carried unanimously.

7. BUDGET AMENDMENT #15

***MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TRUSTEE
ELDRIDGE TO APPROVE BUDGET AMENDMENT #15 WITH THE
REVISION OF REMOVING ABSENTEE MAILING PART OF THE
BUDGET AMENDMENT AS PRESENTED IN THE BOARD PACKET
(See Attached)***

Motion carried unanimously.

AUTHORIZATION AND BIDS

**1. REQUEST TO SEEK SEALED BIDS FOR THE REMOVAL AND
INSTALLATION OF A SINGLE FURNACE AND AIR CONDITION
UNIT AT THE HEWITT RD. FIRE STATION**

***MOTION BY TREASURER DOE, SUPPORTED BY TRUSTEE WILSON TO
APPROVE THE REQUEST TO SEEK SEALED BIDS FOR THE REMOVAL AND
INSTALLATION OF A SINGLE FURNACE AND AIR CONDITION UNIT AT
THE HEWITT RD. FIRE STATION***

Motion carried unanimously.

**2. REQUEST TO SEEK SEALED BIDS FOR THE REMOVAL AND
INSTALLATION OF NEW FURNACE FOR FIRE STATION
HEADQUARTERS TOOL ROOM**

***MOTION BY TREASURER DOE, SUPPORTED BY CLERK LOVEJOY ROE TO
APPROVE THE REQUEST TO SEEK SEALED BIDS FOR THE REMOVAL AND
INSTALLATION OF NEW FURNACE FOR FIRE STATION HEADQUARTERS
TOOL ROOM***

Chief Copeland explained the location of the furnace.

Motion carried unanimously.

**3. REQUEST TO SEEK SEALED BIDS FOR REMODEL FIRE STATION
HEADQUARTERS DORMITORY BATHROOM**

***MOTION BY CLERK LOVEJOY ROE, SUPPORTED BY TRUSTEE ROSS-
WILLIAMS TO APPROVE THE REQUEST TO SEEK SEALED BIDS FOR
REMODEL FIRE STATION HEADQUARTERS DORMITORY BATHROOM***

Supervisor Stumbo said that questions should be emailed to the Chief and that he should not take phone calls.

Clerk Lovejoy Roe concurred and said the bid specifications need to be approved by the attorney.

Motion carried unanimously.

OTHER BUSINESS

Supervisor Stumbo said we have an agenda item that we agreed to add:

**REQUEST TO AUTHORIZE THE ATTORNEY TO NEGOTIATE DRONE LEASE
WITH VAYU, TO AUTHORIZE THE SIGNING WITH FORMAL APPROVAL
COMING BACK TO THE NEXT MEETING**

***MOTION BY TREASURER DOE, SUPPORTED BY TRUSTEE JARRELL ROE
TO APPROVE REQUEST TO AUTHORIZE THE ATTORNEY TO
NEGOTIATION DRONE LEASE WITH VAYU, TO AUTHORIZE THE SIGNING
WITH FORMAL APPROVAL COMING BACK TO THE NEXT MEETING***

Motion carried unanimously.

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Trustee Ross-Williams said she wanted to thank Clerk Lovejoy Roe, Supervisor Stumbo and Neighborhood Watch Coordinator Crystal Campbell for all the support with her community. She said it had been a difficult month and she appreciated the help.

ADJOURNMENT

***MOTION BY TREASURER DOE, SUPPORTED BY TRUSTEE JARRELL ROE
TO ADJOURN***

Motion carried unanimously.

Meeting adjourned at 8:02 P.M.

Respectfully Submitted,

**Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti**

**Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti**



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the Charter Township of Ypsilanti council/board
(regular or special) (township, city, village)
 called to order by Supervisor Brenda Stumbo on October 1, 2019 at 7:00pm
(date) (time)
 the following resolution was offered:

Moved by Trustee Heather Jarrell Roe and supported by Trustee Stan Eldridge
 that the application from Andy and Chris, Inc.

(name of applicant - if a corporation or limited liability company, please state the company name)
 for the following license(s): Class C Liquor License
(list specific licenses requested)

to be located at: 2800 Washtenaw Ave. Ypsilanti, MI 48197

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it Recommends this application be considered for
(recommends/does not recommend)
 approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: 7

Nays: 0

Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Township
 council/board at a Regular meeting held on October 1, 2019
(regular or special) (date) (township, city, village)

Karen Lovejoy Roe

October 2, 2019

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Fax to: 517-763-0059

**CHARTER TOWNSHIP OF YPSILANTI
2019 BUDGET AMENDMENT #15**

October 1, 2019

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$29,323.00

Request to increase budget for printing and mailing costs for an Absentee Information Postcard to be mailed to 38,000 voters in Ypsilanti Township. The maximum amount of \$29,323 (\$4,243 printing costs, \$4,180 postage, and \$20,900 return postage costs). This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$29,323.00
			\$29,323.00
		Net Revenues	\$29,323.00
Expenditures:	Postage	101-267-000-730.000	\$29,323.00
			\$29,323.00
		Net Expenditures	\$29,323.00

590 - COMPOST FUND

Total Increase \$10,000.00

Request to increase budget for unexpected loader repair and grinder parts. This will be funded by any Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$10,000.00
			\$10,000.00
		Net Revenues	\$10,000.00
Expenditures:	Equipment Maintenance	590-590-000-933.000	\$10,000.00
			\$10,000.00
		Net Expenditures	\$10,000.00

Motion to Amend the 2019 Budget (#15)

Move to increase the General Fund budget by \$29,323 to \$11,023,147 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$10,000 to \$806,927 and approve the department line item changes as outlined.