

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

STAN ELDRIDGE

HEATHER JARRELL ROE

MONICA ROSS WILLIAMS

JIMMIE WILSON, JR.

October 16, 2018, 2018

Work Session – 4:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

DEPARTMENTAL REPORTS

14-B District Court

Revenue Report for September 2018

General Account

Account Number	
Due to Washtenaw County	
(101-000-000-214.222)	<u>\$3,499.88</u>
Due to State Treasurer	
Civil Filing Fee Fund (MCL 600.171):	\$13,405.00
State Court Fund (MCL 600.8371):	\$1,390.00
Justice System Fund (MCL 600.181):	\$19,705.00
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$0.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,305.00
Crime Victims Rights Fund (MCL 780.905):	\$6,190.51
Judgment Fee (Dept. of Natural Resources):	\$20.00
E-File Fee (228.56):	\$4,195.00
Due to Secretary of State	\$1,310.56
(101-000-000-206.136)	
	Total: <u>\$47,521.07</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$37,059.37
Civil Fees (101-000-000-603.136):	\$24,925.00
Probation Fees (101-000-000-604.000):	\$8,554.49
Ordinance Fines (101-000-000-605.001):	\$39,554.25
Bond Forfeitures (101-000-000-605.003):	\$600.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$747.14)
	Total: <u>\$109,945.97</u>

Total to General Account - (101.000.000.004.136): **\$160,966.92**

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow:	\$400.00
Bonds:	\$21,108.17
Restitution:	\$3,407.90

Total to Escrow Account - (101.000.000.205.136): **\$24,916.07**

	Year to Date		
	Prior Year Comparison		
Month	Revenue	Revenue	
	2017	2018	
January	\$ 120,611.62	\$ 109,316.31	
February	\$ 155,669.56	\$ 137,035.89	
March	\$ 182,041.34	\$ 143,323.89	
April	\$ 148,443.25	\$ 140,038.80	
May	\$ 162,945.87	\$ 128,857.87	
June	\$ 139,612.07	\$ 116,482.03	
July	\$ 140,495.57	\$ 119,323.91	
August	\$ 161,593.12	\$ 150,877.74	
September	\$ 145,006.23	\$ 109,945.97	
October	\$ 149,269.12		
November	\$ 126,239.85		
December	\$ 111,592.86		
Grant:	\$ 117,000.00		
Standardization			
Payment:	\$ 45,724.00	\$ 45,724.00	
Year-to Date			
Totals:	\$ 1,906,244.46	\$ 1,200,926.41	
Expenditure			
Budget:	\$ 1,486,200.32	\$ 1,680,537.00	
Difference:	\$ 420,044.14	\$ (479,610.59)	

14-B District Court

Monthly Disbursements

September 2018

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

September 2018 Disbursements:

Washtenaw County:	\$ 3,499.88
State of Michigan:	\$ 47,521.07
Ypsilanti Township Treasurer:	\$109,945.97

TOTAL: \$160,966.92



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Mike Marocco, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Marlene Radzik, WCSO Police Services Commander
Date: September 4, 2018
Re: September 2018 Police Services Monthly Report

In September of 2018, there were 3360 calls for service in Ypsilanti Township, which is a 7.89% decrease in calls for service as compared to September of 2017. Year to date, calls for service are down by 5.52% compared to last year.

When traffic stops conducted and non-terminal medical responses are removed from the above indicated year to date totals, there is a .5% Increase in calls for service within the Township.

OPERATIONS

During September of 2018, Patrol Operations has been efficient in handling calls for service, traffic enforcement and community engagement duties in pursuit of our total policy philosophy. We continue to focus on root cause issues and build on the success we have experienced within the community. From a year to date perspective, comparing 2018 to the same period in 2017, we have several positive comparisons:

Robberies are down 43%
Motor Vehicle Theft is down 32.8%
Larcenies (all categories) are down 19.5%
Home Invasion / Burglaries are down 1%

That same period showed that Identity theft (Fraud) increased by 26.7%. The geography, expertise and time necessary to investigate this type of crime places significant pressure on resources.

Larceny From Auto crimes continue to plague our neighborhoods with 229 reported so far this year. Less than 5% of the people victimized had locked their vehicle overnight. These are crimes of opportunity where the perpetrator simply tries the vehicle door handle to see if it is unlocked and then steals whatever is inside when it is found to be unlocked. We have had multiple instances of loaded firearms being stolen from these unlocked vehicle. Lock your vehicles!!!

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. The year to date reductions in burglaries, stolen autos and juvenile mischief complaints is directly related to the Sheriff's Office engagement of our juvenile population and their family structures. In addition, the Calls for Service directly related to Juvenile disorder indicate that WCSO efforts in this arena are having significant effect. From a year to date perspective, comparing 2018 to the same period in 2017, we have several positive comparisons:

Juvenile Runaways are down 35.5%
Juvenile Offenses and Complaints are down 46.2%

COMMUNITY ACTION TEAM

During the month of September, the Sheriff's Office executed narcotics related search warrants within Ypsilanti Township which resulted in seizures of narcotics, weapons and currency. Our collaboration with the Michigan Department of Correction in reference to parole compliance continues to pay dividends. Fast reaction to tips regarding parolee misconduct as well as regular home visits are expected by the parolees that are living in Ypsilanti Township and surrounding areas.

TRAFFIC UNIT OPERATIONS

Corporal Doug McMullen will be moving from Ypsilanti Township area of operations to County Wide Secondary Road Patrol after (7) years of dedicated service. Cpl McMullen is a recognized expert in Traffic Reconstruction, Drug Recognition and has been the lead investigator on the majority of serious crashes within the Township, and County as a whole, during that period of time. He is replaced by Cpl Joe Ballard who has been assigned to County Wide Secondary Road Patrol (Traffic) for the past four years and brings his 17 years of policing experience with him to Ypsilanti Township. We are enthusiastic about the addition of Cpl Ballard and are confident that he will continue to be very successful in Ypsilanti Township.

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT



Month:	September
Year:	2018
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2017	Sep/2018	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	3	2	-33.3%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	0	-100%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	-100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	2	0%
12000 ROBBERY	7	8	14.28%
13001 NONAGGRAVATED ASSAULT	45	38	-15.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	21	20	-4.76%
13003 INTIMIDATION/STALKING	9	8	-11.1%
20000 ARSON	4	2	-50%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	15	13	-13.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	4	4	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	21	9	-57.1%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	39	20	-48.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	5	1	-80%
23007 LARCENY -OTHER	3	8	166.6%
24001 MOTOR VEHICLE THEFT	19	11	-42.1%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	3	1	-66.6%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	5	5	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	6	9	50%
26005 FRAUD -WIRE FRAUD	1	1	0%
26007 FRAUD - IDENTITY THEFT	8	10	25%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	3	3	0%
28000 STOLEN PROPERTY	1	1	0%
29000 DAMAGE TO PROPERTY	30	35	16.66%
30001 RETAIL FRAUD -MISREPRESENTATION	1	1	0%
30002 RETAIL FRAUD -THEFT	7	8	14.28%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	12	6	-50%
35002 NARCOTIC EQUIPMENT VIOLATIONS	7	4	-42.8%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2017	Sep/2018	%Change
37000 OBSCENITY	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	4	2	-50%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	2	0	-100%
72000 ANIMAL CRUELTY	0	2	0%
Group A Totals	291	235	-19.2%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	0	-100%
26006 FRAUD -BAD CHECKS	3	3	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	5	66.66%
38003 FAMILY -OTHER	0	1	0%
41002 LIQUOR VIOLATIONS -OTHER	3	4	33.33%
48000 OBSTRUCTING POLICE	12	4	-66.6%
49000 ESCAPE/FLIGHT	0	1	0%
50000 OBSTRUCTING JUSTICE	15	10	-33.3%
53001 DISORDERLY CONDUCT	4	2	-50%
53002 PUBLIC PEACE -OTHER	1	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	6	2	-66.6%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	29	19	-34.4%
55000 HEALTH AND SAFETY	1	2	100%
57001 TRESPASS	1	2	100%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
59000 ELECTION LAWS	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	1	0	-100%
70000 JUVENILE RUNAWAY	5	5	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	1	0%
77000 CONSPIRACY (ALL CRIMES)	1	0	-100%
Group B Totals	86	61	-29.0%
2800 JUVENILE OFFENSES AND COMPLAINTS	51	26	-49.0%
2900 TRAFFIC OFFENSES	42	22	-47.6%
3000 WARRANTS	65	48	-26.1%
3100 TRAFFIC CRASHES	95	93	-2.10%
3200 SICK / INJURY COMPLAINT	144	137	-4.86%
3300 MISCELLANEOUS COMPLAINTS	746	687	-7.90%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	1	0%
3500 NON-CRIMINAL COMPLAINTS	819	824	0.610%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	838	766	-8.59%
3800 ANIMAL COMPLAINTS	65	77	18.46%
3900 ALARMS	170	180	5.882%
Group C Totals	3036	2861	-5.76%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2017	Sep/2018	%Change
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	2	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4200 PARKING CITATIONS	8	1	-87.5%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	1	-50%
4500 MISCELLANEOUS A THROUGH UUUU	7	3	-57.1%
Group D Totals	19	8	-57.8%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	0	0	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	41	41	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	132	125	-5.30%
6300 CANINE ACTIVITIES	1	8	700%
6500 CRIME PREVENTION ACTIVITIES	33	14	-57.5%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	9	7	-22.2%
Group F Totals	216	195	-9.72%
City : Ypsilanti Twp Totals	3648	3360	-7.89%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through September

Classification	2017	2018	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	3	2	-33.3%
10001 KIDNAPPING/ABDUCTION	5	3	-40%
10002 PARENTAL KIDNAPPING	1	1	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	26	22	-15.3%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	4	3	-25%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	5	2	-60%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	1	-50%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	1	1	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	2	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	8	8	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	19	11	-42.1%
12000 ROBBERY	51	29	-43.1%
13001 NONAGGRAVATED ASSAULT	418	351	-16.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	197	187	-5.07%
13003 INTIMIDATION/STALKING	44	43	-2.27%
20000 ARSON	8	7	-12.5%
21000 EXTORTION	2	2	0%
22001 BURGLARY -FORCED ENTRY	108	110	1.851%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	28	25	-10.7%
23001 LARCENY -POCKETPICKING	2	0	-100%
23002 LARCENY -PURSESNAATCHING	1	1	0%
23003 LARCENY -THEFT FROM BUILDING	150	92	-38.6%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	219	214	-2.28%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	36	15	-58.3%
23007 LARCENY -OTHER	63	57	-9.52%
24001 MOTOR VEHICLE THEFT	110	75	-31.8%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	15	9	-40%
24003 MOTOR VEHICLE FRAUD	3	0	-100%
25000 FORGERY/COUNTERFEITING	16	22	37.5%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	69	78	13.04%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	84	72	-14.2%
26005 FRAUD -WIRE FRAUD	6	6	0%
26007 FRAUD - IDENTITY THEFT	77	95	23.37%
26008 FRAUD - HACKING/COMPUTER INVASION	1	0	-100%
27000 EMBEZZLEMENT	10	14	40%
28000 STOLEN PROPERTY	13	14	7.692%
29000 DAMAGE TO PROPERTY	274	220	-19.7%
30001 RETAIL FRAUD -MISREPRESENTATION	6	9	50%
30002 RETAIL FRAUD -THEFT	86	109	26.74%
30003 RETAIL FRAUD -REFUND/EXCHANGE	1	1	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	136	102	-25%
35002 NARCOTIC EQUIPMENT VIOLATIONS	73	43	-41.0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through September

Classification	2017	2018	%Change
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	1	0%
37000 OBSCENITY	3	2	-33.3%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	1	1	0%
52001 WEAPONS OFFENSE- CONCEALED	28	30	7.142%
52002 WEAPONS OFFENSE -EXPLOSIVES	1	0	-100%
52003 WEAPONS OFFENSE -OTHER	14	6	-57.1%
72000 ANIMAL CRUELTY	0	6	0%
Group A Totals	2429	2104	-13.3%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	9	6	-33.3%
26006 FRAUD -BAD CHECKS	14	11	-21.4%
36004 SEX OFFENSE -OTHER	0	3	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	39	31	-20.5%
38003 FAMILY -OTHER	3	2	-33.3%
41002 LIQUOR VIOLATIONS -OTHER	21	25	19.04%
48000 OBSTRUCTING POLICE	81	75	-7.40%
49000 ESCAPE/FLIGHT	6	2	-66.6%
50000 OBSTRUCTING JUSTICE	106	126	18.86%
53001 DISORDERLY CONDUCT	31	18	-41.9%
53002 PUBLIC PEACE -OTHER	5	1	-80%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	39	38	-2.56%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	196	165	-15.8%
55000 HEALTH AND SAFETY	22	18	-18.1%
57001 TRESPASS	3	26	766.6%
57002 INVASION OF PRIVACY -OTHER	1	1	0%
59000 ELECTION LAWS	1	0	-100%
62000 CONSERVATION	1	0	-100%
63000 VAGRANCY	8	1	-87.5%
70000 JUVENILE RUNAWAY	76	49	-35.5%
73000 MISCELLANEOUS CRIMINAL OFFENSE	12	22	83.33%
77000 CONSPIRACY (ALL CRIMES)	2	0	-100%
Group B Totals	676	620	-8.28%
2800 JUVENILE OFFENSES AND COMPLAINTS	478	257	-46.2%
2900 TRAFFIC OFFENSES	283	215	-24.0%
3000 WARRANTS	511	434	-15.0%
3100 TRAFFIC CRASHES	961	1019	6.035%
3200 SICK / INJURY COMPLAINT	1194	1266	6.030%
3300 MISCELLANEOUS COMPLAINTS	6300	6584	4.507%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	12	6	-50%
3500 NON-CRIMINAL COMPLAINTS	9694	7549	-22.1%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	7873	8416	6.896%
3800 ANIMAL COMPLAINTS	638	631	-1.09%
3900 ALARMS	1584	1533	-3.21%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Group C Totals	29528	27910	-5.47%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	5	155	3000%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	3	200%
4200 PARKING CITATIONS	24	40	66.66%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	10	9	-10%
4500 MISCELLANEOUS A THROUGH UUUU	34	32	-5.88%
Group D Totals	74	239	222.9%
5000 FIRE CLASSIFICATIONS	3	1	-66.6%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	1	0%
Group E Totals	3	2	-33.3%
6000 MISCELLANEOUS ACTIVITIES (6000)	344	389	13.08%
6100 MISCELLANEOUS ACTIVITIES (6100)	1181	1158	-1.94%
6300 CANINE ACTIVITIES	62	50	-19.3%
6500 CRIME PREVENTION ACTIVITIES	234	152	-35.0%
6600 COURT / WARRANT ACTIVITIES	5	4	-20%
6700 INVESTIGATIVE ACTIVITIES	90	85	-5.55%
Group F Totals	1916	1838	-4.07%
City : Ypsilanti Twp Totals	34626	32713	-5.52%

October 9, 2018

Greetings Board Members,

Attached you will find the Community Engagement Report for the month of September.

Some things of note:

- Deputy Lindsey Thompson is on light-duty for the next several months. As such, other deputies have been filling in at meetings. She still prepares the crime statistics and remains the contact person for residents to reports issues and ask questions, but she is unable to attend meetings. So far, with the exception of one evening (that was particularly busy for the WCSO), all the meetings have been covered and residents are satisfied with the information they are receiving. They have had the opportunity to meet new deputies as Deputy Bynum is a training officer and brings new hires to meetings. It's been a great way for residents to get familiar with new faces.
- In an effort to engage residents of rental properties, I designed and provided NHW flyers to Schooner Cove Apartments, Fairway Trails, Swan Creek, The Timberlands and Huron Heights/Huron Ridge with the hopes that they may increase attendance at those meetings.
- This Community Engagement role has incorporated quite a bit of communications/PR work in recent weeks. I have been promoting new classes and events at the Y-Town Rec center, crafting messaging and sharing information with media and local organizations to market and promote the "Ypsilanti Township 2040" Master Plan workshop. I've served as media contact in order to clear up some mis-information about the potential Y-Town/Ypsi City Recycling agreement. It is my absolute pleasure to serve as a point of contact for these endeavors. I hope to help research, develop and implement a formal communications strategy for the Township in the future.
- I coordinated with Rev. Kenneth Walls to find a home for Washtenaw County "Toys-4-Tots" campaign. After several weeks of reaching out to local business and churches, I think that they will have a home for this holiday season at the old WW middle school. Rev. Walls and his coordinators are in talks with Steve Burgess of YCS to secure the facility from mid-October through mid-December as a place to interview possible recipients and store/distribute donations. This program is impactful in Washtenaw County and in Ypsilanti Township specifically. They lost their home of several years (Key Bank building on Michigan Ave) after the building was purchased by Beal Properties.
- The "Ypsilanti Township 2040" campaign is in full swing. As such Charlotte Wilson, Sarah Jo Shipley, Rebecca Baker and I have been working with Megan Masson-Minnok to promote the process and the 4-day workshop (charrette).The steering committee has met twice. There's been one Park/Rec/Trails open house. The website is live (www.ypsilantitownship2040.com) and all social media is live. The online survey closed on October 4 and we look forward to the results. I've distributed the press release and flyer to all media outlets, school systems (YCS, Lincoln WISD, Van Buren) colleges and universities in the area, NHW coordinators and am working my

way through businesses. We've done a mass mailing to all residential homes in the township and I've been talking up the kick-off workshop at all NHW meetings and public events. We hope to have a great turn out at the 4-day workshop in October and hope to maintain momentum so that we get lots of community input throughout the master plan process.

- Sugarbrook neighborhood was promised last spring that Kettering School would be down by the end of summer. It did not happen and they are frustrated. I've included details of visit from YCS to their NHW meeting later in this report.
- Met and/spoke with several residents regarding various issues, among them, Ms. Val Williams and Mr. Robert Harrison of West Willow, Ms. Ora Lee of Creekside South, Ms. Jan Curry of Steven's Park and Mr. Wilbur Evans of Lincoln area.

Thank you in advance for your time.

Week of September 3, 2018

Oaklawn Hawthorne- 16 residents + Deputy Lisa Farst + Lt. Walgren (YTFD) and I

- o Residents are still concerned about drag racing on Ecorse. There was a recent fatality as a result of the racing. What is MDOT planning to do about the issue? Road diet? More lights?
- o Concerns about overgrown vines behind Rosewind (Anderson Villas) – sent the issue to ordinance dept.
- o Tiny house at Ottawa and Oaklawn has overgrown bushes, brush and blight- forwarded issue to Ordinance.
- o 507 Tyler – late night parties, young people loitering on weekends – forwarded to WCSO.
- o Light at Maus and Ecorse still seems ill-timed.
- o Continuing issues with Waste Management – brush not picked up, yard waste into garbage trucks, recycling not picked up. Forwarded issues to Residential Services.

Westlawn- 10 residents + YTFD, no WCSO at this meeting

- o Reminded residents that WM pick-up was on one-day delay for Labor Day
- o Residents report that WM garbage trucks have been taking yard waste along with garbage. I forwarded this issue to Brian Conway at Waste Management. Recycling in garbage trucks increases the tonnage that is taken to the landfill and reduces the amount of material sent to our Compost Site for composting.
- o Resident wanted to know about a specific incident that occurred in May at or around 2522 Eastlawn. Forwarded to Deputy Thompson who has since shared that information with resident.

Project Management Seminar with Pryor

- o I spent that day at the Holiday Inn – Plymouth road learning the basics of Project Management. It was informative. I wanted to take this seminar in order to better understand the process and tools used by our consultants, Carlisle Wortman, as we work our way through the master plan process. There was a lot of great information and I do have a better grasp on some of the tools that they use in terms of timeline and presenting data.

Week of September 10, 2018

Lincoln – 16 residents + YTFD and Deputy Bynum

- Brenda attended this meeting in my stead. Here are the issues that I addressed as a result of her notes: Storm gutter cleaning along S. Huron so that bicyclists can ride without dodging lawn waste and trash– I reached out to the WCSO work program. They cleaned the gutters along the road.
- After the raid in Greene Farms, residents are requesting more communication from WCSO when they plan to serve a warrant in the area.
- Larcenies from vehicles has been a major issue in the southern end of the Township. We are reminding residents to “Lock it or lose it!” and to be very careful about leaving valuables, firearms, medication or personal information in vehicles.
- Waste management issues – one side of streets being left behind, recycling not picked up, yard waste in garbage trucks. Reported to Residential Services and Brian Conway at WM.
- Resident suggested that we research the possibility of a pedestrian bridge at 1-94 and Huron. Van Buren is building one right now.

Holmes Road – 8 residents + Deputy Bynum and Deputy Couke + YTFD

- No yard waste pick up on Wendell this week – Forwarded to residential services. It has since been resolved.
- Irregular pick-ups on Rue Deville. Resident reports that in 23 years she’s never had issues until THIS year. Forwarded issues to Residential Services.
- Residents report speeding on Rue Roulette and that the speed bumps are worn down and need repainting. Reported to WCRC.
- On Rou Roulette, residents concerned about trees on the wires. Reported to DTE. They’ve since investigated and didn’t find a threat worthy of tree trimming.
- Residents report kids riding bikes in the street on Lexington, usually late afternoon and early evening. Deputy. Bynum will forward to traffic unit.
- Where, specifically are the cameras on Holmes Rd? I will investigate and offer answer at next meeting.
- Resident repeated concern about a full garbage can in her neighbor’s backyard that has sat full for several months. She’s not sure what it is full of, and there doesn’t appear to be an odor issue, she just wants her neighbor to dispose of it. Sent ordinance to the home several months ago but they were unable to gain access.

Swan Creek - 0

- Despite sharing flyers with management to distribute, no residents came.

Fairway Trails – 0

- Despite providing flyers to management, no residents showed up and management had forgotten about the meeting. One concern shared by management was Walmart Carts being abandoned on the property. I encouraged them to make contact with Walmart management to work out a system for cart retrieval. They will let me know if they need assistance with the matter.

Traffic Safety Meeting –hosted by Rep. Ronnie Peterson

- It was attended by about 35 residents plus Sheryl Siddall of WCRC, Joe Taylor (Ronnie Peterson's office), Doug Fuller (WCRC chair), Ruth Ann Jamnick, Ricky Jefferson, Karen Lovejoy-Roe, Paul Ajegba (MDOT), and Roderick Green (WCRC). Residents were able to voice their concerns about traffic in West Willow. Administrators and elected officials were able to share the changes that they've made thus far in response to past resident complaints. One major concern was the blinking light at 94/Dorset. Whenever the power goes out or flickers (which happens a couple times a month according to residents), the light resets and blinks yellow on both sides. This may have contributed to the fatal collision a few weeks ago.

Creekside South – present 20 residents, YTFD, Deputy Wiese and Crystal Campbell

- No major issues. I spoke at length about the upcoming Master Plan workshop.
- Residents were concerned about the WCRC snow plowing procedures. I went over the snow-plow priority list with them, explaining that last year's snow was so bad that plow drivers sometimes had to revisit trunk lines and main roads before they were able to get to local roads.

Week of September 17, 2018

West Willow- 20 residents + YTFD Cpt. Crescio

- Went over Master Plan workshop and Bi-annual shred event details
- Residents concerned about the flag at Desoto tower. I informed them that repairs were being made to the tower and once complete, a new flag will be hoisted.
- WW CRC needs a new flag- notified Wayne Dudley and Mike Radzic. It has been approved and will be replaced.
- Residents are concerned with the frequency of power outages and brown-outs in the neighborhood. I have since reached out to DTE. They have evaluated and are scheduling tree trimming for early next year. Of the five sustained outages this year, all were attributed to trees and inclement weather. There are also frequent brownouts (outage lasting less than 5 minutes).
- Suspected drug activity on Desoto. I have contacted WCSO with exact address and it has been forwarded to CAT. The concerned resident is eager to see ACTION on this item and will follow up frequently.
- DTE cut chain on the gate at West Willow Park. The Association suggests a sign on the gate that instructs residents and utilities on who to contact for access. Forwarded the idea to Angela Verges.
- Association wants to know if the wood chips at WW Park can be treated with pesticides. Weeds grow quickly from the new woodchips. Forwarded the question to Angie Verges and Carl Girbaud.

Huron Heights – 0

- Despite providing flyers and making pre-calls, no one showed up. There are two new coordinators who met with property management, Deputy Dyer and myself a month ago. They were very enthused. My calls to the new coordinators since this meeting have gone unanswered and my emails returned. I'm not sure what's going on here.

Steven's Park – six residents + Deputy Robinson and Scott from YTFD

- Kirk St. wants to know status of the last speed study- forwarded to Thompson

- NW corner of Mansfield/Michigan, appears road commission cut back shrubbery and left a mess behind. What can be done? WCRC explained that what appears to be brush is the result of the pesticide that they sprayed along the road.
- SW corner of Michigan/Mansfield, complaint of overgrown vegetation – didn't appear that bad upon investigation.
- NW corner of Lathers/Wallace, complaint of overgrown private landscaping causing vision obstruction – again, I drove by and there was no vision obstruction.
- Report of subjects parking on both sides of Kirk at either 259 or 263 Kirk. The property resident has lots of company who block roadway and won't allow residents to pass. Residents fear retaliation so they don't engage. Mostly Friday and Saturday night problem. Residents are requesting enforcement for impeding traffic. Robinson forwarded to traffic unit.

Week of September 24, 2018

Gault Village- 28 residents + Deputy Bynum and Trustee Ross Williams

- Very calm meeting. No major issues to report
- Shared info about master plan workshop and voting guidelines
- Resident is curious about what YCUA is working on – there are circles painted along the sidewalks and drives along S. Harris.
- The issue of the trash cans along service drive has resolved itself for the time being. Residents adjacent to the trash cans have been maintaining them. IF that ceases to be the case, we will revisit the possibility of a rotating schedule or removal.

Sugarbrook –Present 30 residents +Trustees Ross-Williams and Wilson + Crystal Campbell. From YCS, Board President Irvine and Trustees Edwards and Meadows

- Despite verbally agreeing to attend, Steve Burgess (facilities manager) and Elena Zachery-Ross (interim superintendent) were not there. Nor were any other YCS administrators. Ms. Irvine did most of the talking and really stressed the difference between their general fund and the sinking fund (which is on the November ballot). She spoke extensively about the debt acquired as a result of the consolidation of Willow Run and Ypsi public schools in 2013 and campaigned heavily for the passage of the sinking fund millage. She fears that if it doesn't pass and general fund is not used effectively (on currently utilized buildings and faculty needs), the State of Michigan may dissolve the school district. She apologized for the demolition being deprioritized but offered no concrete dates or solutions for demolition in the near or distant future. She spoke as if using the general fund to demolish the building would severely impact their ability to pay their teachers' salaries and benefits and like the only way to demolish the building AND pay teachers would be for voters to approve the sinking fund millage.

Irvine did agree to present a resolution that includes a demolition timeline at their [October 8](#) YCS board meeting. But even with a resolution, residents are concerned that there are no consequences for YCS NOT demolishing the school, as has been repeatedly promised in the past.

Lay Gardens – present 13 residents, Deputy Bynum, YTFD

- Light is out at Holmes Rd. by the elementary school
- Why aren't 24-hour businesses required to provide security?

- Drag racing on Bagley, after 3pm. Two white Dodge Chargers were racing most recently.
- Drag racing on Forest Ave on Friday and Saturday in the evenings.
- Panhandlers on Ecorse and Ford Blvd.
- Activity on Parkwood and Kansas
- LaMay between Michigan Ave and Forest- speed bump process started years ago but they were never completed. What happened? - I will follow up on this with WCRC.

Schooner Cove – three residents present plus Deputy.

- No major issues.
- Great refresher of terms “CFS”, “QOL”, “OTHER” – how and when to notify sheriff’s office, when to call on management.

Respectfully submitted,

Crystal S. Campbell, M.A.
Community Engagement Coordinator
734-328-4842/ 734- 544-3647



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •
JIMMIE WILSON, JR.

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, OCTOBER 16, 2018

4:00pm

**CIVIC CENTER
BOARD ROOM
7200 HURON RIVER DRIVE**

1. 2018 PRELIMINARY BUDGET.....SUPERVISOR STUMBO AND JAVONNA NEEL
 - a) FUND 208 – PARKS
 - b) FUND 248 – HOUSING INSPECTION
 - c) FUND 249 – BUILDING
 - d) FUND 252 – HYDRO
 - e) FUND 266 - POLICE
 - f) FUND 893 – NUISANCE ABATEMENT
2. AGENDA REVIEW..... SUPERVISOR STUMBO
3. OTHER DISCUSSION BOARD MEMBERS

NARRATIVE

Fund 208 - Parks

Revenues

Line Item	Explanation
208-000-000-651-000 – Charge Services-Handball Court	Funds are generated by the rental of the racquetball/wallyball courts located at the Community Center. Based on the revenues to date in 2018, this line item has been reduced to \$7,000 for 2019.

Expenditures

Line Item	Explanation
208-208-000-703-000 – Salaries-Elected Officials	Per diem compensation for the nine elected Park Commissioners at \$50 each. Based on the amount expended to date in 2018, this line item has been reduced to \$5,800 in 2019.
208-208-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
208-208-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
208-208-000-801-000 – Professional Services	This line item reflects fees paid for Professional Services.
208-208-000-958-000 – Membership and Dues	This line item covers the annual membership with the Michigan Parks & Recreation Association.

2019 BUDGET PARK FUND 208

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
208-000.000-651.000	CHARGE-SERVICES HANDBALL COUR	6,959	5,477	7,500	7,500	3,682	7,000
208-000.000-664.001	INTEREST EARNED	15	188			258	
208-000.000-694.001	OTHER INCOME-MISCELLANEOUS		15				
Totals for dept 000.000 -		6,974	5,680	7,500	7,500	3,940	7,000
TOTAL ESTIMATED REVENUES		6,974	5,680	7,500	7,500	3,940	7,000
APPROPRIATIONS							
Dept 208.000 - PARKS							
208-208.000-703.000	SALARIES - ELECTED OFFICIALS	3,600	3,950	6,300	6,300	2,350	5,800
208-208.000-715.000	F.I.C.A./MEDICARE	52	57	91	91	34	91
208-208.000-723.000	DEFERRED COMPENSATION EMPLOYE	47	51	82	82	31	82
208-208.000-801.000	PROFESSIONAL SERVICES			500	500		500
208-208.000-956.000	MISCELLANEOUS	484					
208-208.000-958.000	MEMBERSHIP AND DUES	500	500	500	500	500	500
Totals for dept 208.000 - PARKS		4,683	4,558	7,473	7,473	2,915	6,973
TOTAL APPROPRIATIONS		4,683	4,558	7,473	7,473	2,915	6,973

2019 BUDGET PARK FUND 208

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 208		2,291	1,122	27	27	1,025	27
BEGINNING FUND BALANCE		29,503	31,795	32,916	32,916		32,943
LESS PRIOR YEAR FUND BALANCE		0	0	0	0		0
ENDING FUND BALANCE		31,794	32,917	32,943	32,943		32,970
PERCENTAGE OF REVENUE		456%	580%	439%	439%		471%

NARRATIVE

Fund 248 – Housing & Business Inspection

Revenues

Line Item	Explanation
248-000-000-451-300 – Rental Registration Fee	Fees paid by property owners to register rental properties. Revenue is projected to decrease due to 1) a reduction in the number of new single family rental properties; and 2) all existing multifamily properties have now registered.
248-000-000-607-300 – Charge for Serv-SF Rental Inspect	Fees paid by owners for the inspection of single family rental properties. Revenue is projected to decrease due to a reduction in the number of eligible rental properties.
248-000-000-607-310 – Tax Sp Assess-SF Rental Inspect	Fees from delinquent single family rental inspection invoices incurred in 2017 and 2018 that were designated as a special assessment and added to Winter 2018 property tax bills. Revenue is projected to remain neutral based upon an estimate of delinquent invoices at the time of budget preparation, which is several months prior to actual roll-over and is subject to change.
248-000-000-607-320 – Charge for Serv-MF Rental Inspect	Fees paid by owners for inspection of multifamily rental properties. Revenue is estimated to slightly increase based on the number of buildings and units projected to be inspected in 2019.

Line Item	Explanation
248-000-000-607-330 – Tax Sp Assess-MF Rental Inspect	Fees from delinquent multifamily rental inspection invoices incurred in 2017 and 2018 that were designated as a special assessment and added to Winter 2018 property tax bills. Revenue is projected based upon an estimate of delinquent invoices at the time of budget preparation, which is several months prior to actual roll-over and is subject to change.
248-000-000-607-400 – Charge for Serv-Vacant Prop Inspect	Fee revenue from vacant building inspection services. Projected revenue to decrease due to fewer vacant buildings.
248-000-000-607-410 – Tax Sp Assess-Vacant Prop Inspect	Fees from delinquent vacant building inspection invoices incurred in 2017 and 2018 that will be designated as a special assessment and added to the Winter 2018 property tax bills. Revenue is projected based upon an estimate of delinquent invoices at the time of budget preparation, which is several months prior to actual roll-over.
248-000.000-608.000 – Business Registration	Fee revenue from new businesses that register under the new Business Registration ordinance. Revenue is estimated due to unknown anticipated new business activity.
248-000-000-664-001 – Interest Earned	Interest earned on funds deposited in banks. Projected to increase due to improved interest rates.
248-000-000-694-004 – Misc Revenue-Insurance Reimb	Revenue received through insurance reimbursement or other miscellaneous sources.

Line Item	Explanation
248-000-000-699-000 – Appropriated Prior Year Balance	This represents funds from prior year fund balance to offset current year operating expenses. A decrease is likely after full implementation of the multifamily inspection program.

Expenditures

Line Item	Explanation
248-248-000-705-000 – Salary-Supervision	This line item reflects 12.5% of salary for the OCS Executive Coordinator who provides administrative services to staff funded in this budget. Per Resolution No. 2018-17, this salary was established for 2018. It is recommended that it be increased by 3% in 2019, the same as the Teamster contract.
248-248-000-706-000 – Salary-Permanent Wages	Wage expenses for three (3) Ordinance Enforcement Assistants (OEA) and one (1) clerk to operate the Housing, Business, and Vacant building inspection programs. A 3% contractual increase is budgeted for 2019. Even though the increase is budgeted, the amount shown is less due to the OEA's salaries and benefits being split 75%-25% with the Ordinance budget next year since they also perform regular ordinance work.
248-248-000-706-014 – Rental Inspections	There will be no budget for this line since it was not utilized in 2018. It was initially to be used for building inspectors from Building Fund 249 to perform rental inspections
248-248-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. The amount budgeted is less due to one of the OEA positions being split 75%-25% with the Ordinance budget next year since they also perform regular ordinance work.

Line Item	Explanation
248-248-000-709-000 – Reg Overtime	Overtime expenses for clerical and inspection staff for special needs and projects. No change.
248-248-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
248-248-000-719-000 – Health Insurance	Our rates for 2019 increased by 22.4%. We have one (1) 2 person coverage at 100%, one (1) 2 person coverage at 75%, and one (1) single coverage at 75%.
248-248-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$373.84/year for each non-fire department employee. This is almost \$100 less than last year. Figures provided by Human Resources.
248-248-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. A decrease has been budgeted. This is due to the recent negotiations with our unions where it was agreed that employees receiving single person or two person coverage shouldn't pay the same amount as those receiving family coverage.
248-248-000-719-015 – Dental Benefits	We will not receive our dental insurance rates for 2019 until later this year. At this time, we are estimating a 10% increase. This amount will be adjusted once rates are received.
248-248-000-719-016 – Vision Benefits	Our new 2019 rates for vision increased 15% for 2019. There have been no increase in rates since 2016. Figures provided by Human Resources.

Line Item	Explanation
248-248-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is budgeted due one (1) person moving from single to 2 person coverage.
248-248-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
248-248-000-720-000 – Life Insurance	Our new rates for life insurance are \$226 /year for each employee. The increase is \$18 more than 2018. Figures provided by Human Resources.
248-248-000-727-000 – Office Supplies	Expenses for office supplies to support the housing, business, and vacant building inspection programs; includes business cards, pens, printer ink, etc. No change.
248-248-000-730-000 - Postage	Expenses for postage to support the housing, business, and vacant building inspection programs. No change.
248-248-000-741-001 – Uniforms-New & Badges	Expenses for uniform clothing and equipment items for field inspectors. No change.
248-248-000-800-001 – Administration Fee	Figures provided by the Accounting Director.

Line Item	Explanation
248-248-000-867-000 – Gas & Oil	Expenses for gasoline and oil for vehicles allocated for use by inspectors. Increase based on 2018 actual costs.
248-248-000-876-000 – Retirement/MERS	Our rates for employees hired before 1/1/14 is \$15,000 per employee and after 1/1/14 is 5.16% of wages. This is higher than the Annual Required Compensation and we will apply the extra to lower liability. Figures provided by the Accounting Director
248-248-000-876-100 – Retirement Health Care Savings	This is a new line item in 2019 and reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
248-248-000-913-000 – Insurance & Bonds	Figures provided by the Accounting Director.
248-248-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
248-248-000-939.031 – Mototpool – Misc Repair	This is a new line for the unscheduled maintenance of motorpool vehicles not included in the regular maintenance.
248-248-000-943-000 – Motorpool Lease/Maintenance	This is for the lease and regular scheduled maintenance of motorpool vehicles used by this department. Decrease due to paying the initial cost of vehicle. Figures provided by the Accounting Director.
248-248-000-977-000 - Equipment	Expenses for new and replacement equipment for field inspectors (computers, printers, inspection tools). No change.

2019 BUDGET HOUSING INSPECTION FUND 248

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
248-000.000-451.300	RENTAL REGISTRATON FEE	14,550	22,095	2,000	2,000	1,780	1,500
248-000.000-607.300	CHRG FOR SERV-SF RENTAL INSPECT	108,827	138,815	135,000	135,000	75,015	130,000
248-000.000-607.310	TAX SP ASSESS -SF RENTAL PROP INSPECT	47,183	20,620	15,000	15,000	17,410	15,000
248-000.000-607.320	CHRG FOR SERV-MF RENTAL INSPECT			90,000	90,000	90,915	100,000
248-000.000-607.330	TAX SP ASSESS -MF RENTAL PROP INSPECT			500	500		2,000
248-000.000-607.400	CHRG FOR SERV-VACANT PROP INSPECT	20,955	11,680	14,000	14,000	5,730	8,000
248-000.000-607.410	TAX SP ASSESS - VACANT PROP INSPECT	42,154	18,483	15,000	15,000	15,172	15,000
248-000.000-608.000	CHARGE - BUSINESS REGISTRATION					1,280	3,000
248-000.000-664.001	INTEREST EARNED	319	1,121			914	1,200
248-000.000-694.004	MISC REVENUE - INSURANCE REIMB	250	252			196	
248-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.			55,354	63,108		19,714
Totals for dept 000.000 -		234,238	213,066	326,854	334,608	208,412	295,414
TOTAL ESTIMATED REVENUES		234,238	213,066	326,854	334,608	208,412	295,414

2019 BUDGET HOUSING INSPECTION FUND 248

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
APPROPRIATIONS							
Dept 248.000 - RENTAL INSPECTION							
248-248.000-705.000	SALARY - SUPERVISION	7,642	7,726	7,727	7,959	5,051	8,197
248-248.000-706.000	SALARY - PERMANENT WAGES	117,733	155,045	165,443	171,133	105,817	144,357
248-248.000-706.014	RENTAL INSPECTIONS			21,000	21,000		
248-248.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	523	1,585	2,685	3,098	531	
248-248.000-708.010	HEALTH INS BUYOUT	375	3,375	3,375	3,375	1,688	2,625
248-248.000-709.000	REG OVERTIME	9	132	1,000	1,000	124	1,000
248-248.000-715.000	F.I.C.A./MEDICARE	9,587	12,703	15,496	15,981	8,539	13,478
248-248.000-719.000	HEALTH INSURANCE	20,501	25,299	30,650	30,650	21,280	41,260
248-248.000-719.001	SICK AND ACCIDENT	1,121	1,696	1,975	1,975	1,379	1,289
248-248.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(835)		(5,400)	(5,400)		(2,550)
248-248.000-719.015	DENTAL BENEFITS	1,368	2,480	2,318	2,318	1,754	2,497
248-248.000-719.016	VISION BENEFITS	234	426	535	535	342	590
248-248.000-719.020	HEALTH CARE DEDUCTION	4,056	7,114	11,550	11,550	5,040	12,583
248-248.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	229	248	270	270	139	248
248-248.000-720.000	LIFE INSURANCE	520	701	817	817	576	765
248-248.000-727.000	OFFICE SUPPLIES	283	277	300	300	203	300
248-248.000-730.000	POSTAGE	1,093	1,833	2,000	2,000	1,061	2,000
248-248.000-741.001	UNIFORMS-NEW AND BADGES	300		1,000	1,000	889	1,000
248-248.000-800.001	ADMINISTRATION FEES	15,055	16,877	19,201	19,201	12,801	19,932
248-248.000-867.000	GAS & OIL	4,277	5,684	5,000	5,000	4,140	6,000
248-248.000-876.000	RETIREMENT/MERS	8,418	19,019	19,672	19,856	11,997	21,575
248-248.000-876.100	RETIREMENT HEALTH CARE SAVINGS				750	349	975
248-248.000-913.000	INSURANCE & BONDS FLEET	1,845	1,936	2,040	2,040	1,251	1,958
248-248.000-917.000	WORKERS COMPENSATION INSURANCE	1,999	2,069	2,500	2,500	1,601	2,523
248-248.000-939.031	MOTORPOOL-MISC REPAIR						5,000
248-248.000-943.000	MOTORPOOL LEASE/MAINTENANCE	14,500	10,250	14,700	14,700	9,800	6,812
248-248.000-977.000	EQUIPMENT	87		1,000	1,000	210	1,000
Totals for dept 248.000 - RENTAL INSPECTION		210,920	276,475	326,854	334,608	196,562	295,414

2019 BUDGET HOUSING INSPECTION FUND 248

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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		2016	2017	2018	2018	2018	2019
		ACTIVITY	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION			BUDGET	BUDGET	THRU 08/31/18	BUDGET
TOTAL APPROPRIATIONS		210,920	276,475	326,854	334,608	196,562	295,414

2019 BUDGET HOUSING INSPECTION FUND 248

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 248		23,318	(63,409)			11,850	0
BEGINNING FUND BALANCE		159,682	183,000	119,593	119,593		56,485
LESS PRIOR YEAR APPROPRIATED FUND BALANCE				55,354	63,108		19,714
ENDING FUND BALANCE		183,000	119,591	64,239	56,485		36,771
PERCENTAGE OF REVENUE		78%	56%	20%	17%		12%

NARRATIVE

Fund 249 - Building Revenues

Line Item	Explanation
249-000-000-476-477 – Licensed Contractor Registration	Fee revenue generated from new registrations of licensed contractors doing business with the Building Department. Budgeted decrease based on 2018 activity.
249-000-000-476-479 – Building Permit	Fee revenue from building permits for new construction, renovation or demolition of existing structures that requires plan review and/or inspection by a state licensed building inspector or plan reviewer. 15% increase projected based on current and anticipated construction activity.
249-000-000-476-480 – Electrical Permit	Fee revenue from issuance of electrical permits for installation of new electrical circuits and equipment that requires plan review and/or inspection by a state licensed electrical inspector or plan reviewer. 3% increase projected based on current and anticipated activity.
249-000-000-476-481 – Mechanical Permit	Fee revenue from issuance of mechanical permits for installation of heating and cooling systems, refrigeration equipment, fire suppression systems, and other mechanical equipment that requires plan review and/or inspection by a state licensed mechanical inspector or plan reviewer. 10% increase projected based on current and anticipated activity.

Line Item	Explanation
249-000-000-476-482 – Plumbing Permit	Fee revenue from issuance of plumbing permits for installation of new water/sewer lines and other equipment that requires plan review and/or inspection by a state licensed plumbing inspector or plan reviewer. 3% increase projected based on current and anticipated activity.
249-000-000-476-484 – Misc/Reinspect	Fee revenue for unplanned re-inspections done by state licensed inspectors that are necessary for final approval of permitted work after the first inspection is failed. Revenue is unpredictable because it is based on contractor performance. No change for 2019.
249-000-000-476-486 – Sign Permits	Fee revenue from issuance of sign permits that require building inspection when installed. No change is projected.
249-000-000-607-010 – Enviro/Plot Plan-Charge for Services	Fee revenue for soil erosion and sedimentation control (SESC) permits that require inspection by a state certified inspector. Several department staff hold certification to perform this work. 11% increase projected based on current and anticipated construction activity.
249-000-000-607-270 – Charge for Serv-Liquor Inspection	Fee revenue for code inspections conducted for annual liquor license renewal for on-premise establishments. No change.
249-000-000-664-001 – Interest Earned	Interest earned on the funds deposited at various banks. Increase projected based on improved interest rates.
249-000-000-699-000 – Appropriated Prior Year Balance	Revenue from prior years used for current year operating expenses. Use of fund balance may be required due to the unpredictable nature of construction activity tied to changing economic conditions. No transfer projected to be necessary in 2019.

Expenditures

Line Item	Explanation
249-249-000-705-000 – Salary-Supervision	Salary for vacant Chief Building Official to administer and interpret state building codes, manage Building Dept operations, and coordinate building plan review and inspection services. This line item also includes 25% of the OCS Executive Coordinator position and 25% of the Planning & Development Coordinator and reflects a 3% increase.
249-249-000-706-000 – Salary-Permanent Wages	Wages for one (1) hourly Floater II/Clerk III position determined by the AFSCME labor contract. There is a 3% increase AFSCME labor contract.
249-249-000-706-004 – Building Inspection	Hourly wages for two (2) state licensed building inspectors who perform inspections and plan review for building and soil erosion permit activity. There is a 3% increase per AFSCME labor contract.
249-249-000-706-005 – Electrical Inspection	Hourly wages for one (1) state licensed electrical inspector who performs plan reviews and inspections for electrical permit activity. There is a 3% increase AFSCME labor contract.
249-249-000-706-006 – Plumbing Inspection	Hourly wages for one (1) state licensed plumbing inspector who performs plan reviews and inspections for plumbing permit activity. There is a 3% increase AFSCME labor contract.
249-249-000-706-014 – Rental Inspections	There will be no budget for this line since it was not utilized in 2018. It was initially to be used for building inspectors who performed rental inspections in Housing Inspection Fund 248

Line Item	Explanation
249-249-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
249-249-000-709-000 – Regular Overtime	Overtime wages for hourly state licensed inspectors and clerks as necessary for emergencies, special customer requests, and special projects.
249-249-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
249-249-000-719-000 – Health Insurance	Our rates for 2019 increased by 22.4%. We have three (3) Family coverages, two (2) 2 person coverages and one (1) single coverage.
249-249-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$373.84/year for each non-fire department employee. This is almost \$100 less than last year. Figures provided by Human Resources.
249-249-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. A slight decrease has been budgeted due to the recent negotiations with our unions where it was agreed that employees receiving single person or two person coverage shouldn't pay the same amount as those receiving family coverage.
249-249-000-719-015 – Dental Benefits	We will not receive our dental insurance rates for 2019 until later this year. At this time, we are estimating a 10% increase. This amount will be adjusted once rates are received.

Line Item	Explanation
249-249-000-719-016 – Vision Benefits	Our new 2019 rates for vision increased 15% for 2019. There have been no increase in rates since 2016. Figures provided by Human Resources.
249-249-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
249-249-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits.
249-249-000-720-000 – Life Insurance	Our new rates for life insurance are \$226 /year for each employee. The increase is \$18 more than 2018. Figures provided by Human Resources.
249-249-000-727-000 – Office Supplies	Expenses for office supplies such as inspection forms, placards, pens, etc. Expenses increased due to higher activity levels.
249-249-000-730-000 – Postage	Postage expenses for Building Dept operations. Expenses increased to accommodate permit expiration letters sent to customers who fail to call for inspections.
249-249-000-740-001 – Ordinance & Zoning Code Books	Expenses to purchase copyrighted State of Michigan code publications and digital files required for state licensed plan reviewers and inspectors. State codes are updated periodically. Expenses increased from the 2018 original budget due to new code versions being adopted.

Line Item	Explanation
249-249-000-741-001 – Uniforms-New and Badges	Expenses to purchase and replace uniform clothing apparel and other related items for Building Dept field staff. Expenses increased based on 2018 activity.
249-249-000-800-001 – Administration Fees	Fund 249 pays an administration fee to the general fund (101) for overhead (legal services and office space) and general fund services (human resources, payroll, accounting, treasurer, IT, purchasing). The fee is increased 32% due to the additional of one employee in the Building Dept. Figures provided by the Accounting Director.
249-249-000-818-000 – Contractual Services	Wage expenses for state licensed mechanical inspection services by a private contractor, and state licensed plan review services by a private contractor. Also used to hire private contractors to cover scheduled and unscheduled leave of department employees. Expense increased 50% due to increased construction activity and demand for services. This is a pass through cost.
249-249-000-867-000 – Gas & Oil	Fuel and oil expenses for vehicles assigned to building department staff. Expenses increased 20% based on 2018 costs and increased demand for services.
249-249-000-876-000 – Retirement/MERS	Our rates for employees hired before 1/1/14 is \$15,000 per employee and after 1/1/14 is 5.16% of wages. This is higher than the Annual Required Compensation and we will apply the extra to lower liability. Figures provided by the Accounting Director
249-249-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.
249-249-000-876-100 – Retirement Health Care Savings	This is a new line item in 2019 and reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.

Line Item	Explanation
249-249-000-913-000 – Insurance & Bonds	Figures provided by the Accounting Director.
249-249-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
249-249-000-939.031 – Mototpool – Misc Repair	This is a new line for the unscheduled maintenance of motorpool vehicles not included in the regular maintenance.
249-249-000-943-000 – Motorpool Lease/Maintenance	This is for the lease and regular scheduled maintenance of motorpool vehicles used by this department. Decrease due to paying the initial cost of vehicle. Figures provided by the Accounting Director.
249-249-000-958-000 – Membership & Dues	Mandatory memberships and dues to professional organizations for continuing education credits required to maintain state licensing certification for eligible employees.
249-249-000-977-000 - Equipment	Expenses to purchase new equipment and to replace old equipment no longer serviceable. Equipment includes computers, printers and inspection tools used in the field. No change from the 2018 original budget.

2019 BUDGET FOR BUILDING FUND 249

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
249-000.000-476.477	LICENSED CONTRACTOR REGISTRATION	6,975	6,255	6,800	6,800	3,250	5,000
249-000.000-476.478	REFRIGERATION PERMIT	7,600	50				
249-000.000-476.479	BUILDING PERMIT	441,796	550,858	500,000	500,000	425,328	575,000
249-000.000-476.480	ELECTRICAL PERMIT	49,143	75,001	65,000	65,000	45,982	67,000
249-000.000-476.481	MECHANICAL PERMIT	80,258	135,588	100,000	100,000	94,100	110,000
249-000.000-476.482	PLUMBING PERMIT	52,248	67,995	60,000	60,000	44,085	62,000
249-000.000-476.484	MISC / REINSPECT	26,745	15,750	15,000	15,000	13,442	15,000
249-000.000-476.486	SIGN PERMITS	2,879	3,095	3,500	3,500	1,400	3,500
249-000.000-607.010	ENVIRO/PLOT PLAN - CHG FOR SERVICES	1,204	14,925	9,000	9,000	16,170	10,000
249-000.000-607.012	ADDRESS ASSIGN - CHG FOR SERVICES	15				15	
249-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	850	1,050	1,000	1,000	750	1,000
249-000.000-664.001	INTEREST EARNED	1,097	6,275	2,000	2,000	10,814	10,000
249-000.000-694.001	OTHER INCOME-MISCELLANEOUS		735			595	
249-000.000-694.004	MISC REVENUE - INSURANCE REIMB	250	252			196	
249-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.				86,929		
Totals for dept 000.000 -		671,060	877,829	762,300	849,229	656,127	858,500
TOTAL ESTIMATED REVENUES		671,060	877,829	762,300	849,229	656,127	858,500

2019 BUDGET FOR BUILDING FUND 249

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
APPROPRIATIONS							
Dept 249.000 - BUILDING DEPARTMENT							
249-249.000-705.000	SALARY - SUPERVISION	89,289	58,989	98,453	101,317	56,255	118,506
249-249.000-706.000	SALARY - PERMANENT WAGES	42,345	42,862	42,806	44,155	28,125	45,612
249-249.000-706.004	BUILDING INSPECTION	35,695	111,040	113,359	83,362	51,077	123,693
249-249.000-706.005	ELECTRICAL INSPECTION	20,294	53,672	51,708	53,196	37,071	60,266
249-249.000-706.006	PLUMBING INSPECTION	15,567	45,191	51,708	53,175	35,291	58,123
249-249.000-706.014	RENTAL INSPECTIONS			(21,000)	(21,000)		
249-249.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	2,185	1,062	3,122	3,947	1,062	
249-249.000-708.010	HEALTH INS BUYOUT	3,750	5,478	3,750	3,750	2,625	750
249-249.000-709.000	REG OVERTIME	1,636	347	1,000	1,000	21	1,000
249-249.000-715.000	F.I.C.A./MEDICARE	15,992	23,932	26,385	27,226	16,162	29,602
249-249.000-719.000	HEALTH INSURANCE	24,850	61,229	109,492	109,492	51,016	125,443
249-249.000-719.001	SICK AND ACCIDENT	1,001	2,833	2,993	2,993	1,947	2,430
249-249.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(3,750)	(7,163)	(10,800)	(10,800)		(8,550)
249-249.000-719.015	DENTAL BENEFITS	2,817	5,742	6,628	6,628	3,683	6,744
249-249.000-719.016	VISION BENEFITS	503	1,062	1,326	1,326	684	1,451
249-249.000-719.020	HEALTH CARE DEDUCTION	3,916	15,141	31,763	31,763	9,625	33,294
249-249.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	198	360	540	540	231	563
249-249.000-720.000	LIFE INSURANCE	660	1,095	1,238	1,238	864	1,469
249-249.000-727.000	OFFICE SUPPLIES	1,026	2,298	2,000	1,500	1,497	2,000
249-249.000-730.000	POSTAGE	1,617	604	1,000	1,000	681	3,000
249-249.000-740.000	OPERATING SUPPLIES	118					
249-249.000-740.001	Ordinance & Zoning Code Books	1,379	1,717	2,000	4,000	3,447	4,000

2019 BUDGET FOR BUILDING FUND 249

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
249-249.000-741.000	UNIFORMS					30	
249-249.000-741.001	UNIFORMS-NEW AND BADGES	2,467		1,000	1,500	1,394	2,000
249-249.000-800.001	ADMINSTRATION FEES	18,162	21,076	28,030	28,030	18,687	37,112
249-249.000-801.000	PROFESSIONAL SERVICES		5,820		73,000		
249-249.000-818.000	CONTRACTUAL SERVICES	130,115	65,725	50,000	82,000	48,628	75,000
249-249.000-867.000	GAS & OIL	2,104	4,724	5,000	5,000	3,521	6,000
249-249.000-876.000	RETIREMENT/MERS	23,545	35,193	36,098	36,390	24,443	48,127
249-249.000-876.003	OPEB FUNDING- RETIREE HEALTH			33,903	33,903	33,903	37,509
249-249.000-876.100	RETIREMENT HEALTH CARE SAVINGS				1,800	200	5,525
249-249.000-913.000	INSURANCE & BONDS FLEET	1,845	1,936	2,040	2,040	1,251	2,040
249-249.000-917.000	WORKERS COMPENSATION INSURANCE	3,890	3,953	4,611	4,611	2,962	4,611
249-249.000-939.031	MOTORPOOL-MISC REPAIR						7,500
249-249.000-943.000	MOTORPOOL LEASE/MAINTENANCE	12,750	26,210	19,450	19,450	12,967	16,918
249-249.000-958.000	MEMBERSHIP AND DUES	830	905	3,000	2,000	2,450	2,500
249-249.000-977.000	EQUIPMENT	12,089	3,620	4,000	4,000	146	4,000
Totals for dept 249.000 - BUILDING DEPARTMENT		468,885	596,653	706,603	793,532	451,946	858,238
TOTAL APPROPRIATIONS		468,885	596,653	706,603	793,532	451,946	858,238

2019 BUDGET FOR BUILDING FUND 249

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 249		202,175	281,176	55,697	55,697	204,181	262
BEGINNING FUND BALANCE		514,270	716,445	997,618	997,618		966,386
LESS PRIOR YEAR APPROPRIATED FUND BALANCE		0	0	0	(86,929)		0
ENDING FUND BALANCE		716,445	997,621	1,053,315	966,386		966,648
PERCENTAGE OF REVENUE			114%	138%	114%		113%

NARRATIVE

Fund 252 - Hydro

Revenues

Line Item	Explanation
252-252-000-641-003 – Ford Lake Hydro Station	This line item reflects revenues from selling electricity from the Hydro Station to DTE Energy. Revenue varies due to the fluctuation in water flow and other factors. Averaging actual revenues from 2012 to 2017 and the performance of the Power Contract calculated the revenue estimate. For 2019, the revenue estimate will increase by \$11,000.
252-252-000-664-001 – Interest Earned	Reflects interest earned on funds deposited in the bank. Actual amount is based on fund balance and interest rates.
252-000-000-697-000 – Transfer In: General Fund	This reflects the payment from DTE for the Hydro escrow. The funds received from the Hydro Escrow account will be deposited into the General Fund as the General Fund advanced funds for capital improvements to the Hydro Dam. Of the \$79,000 total, \$10,000 of these funds will be used to address maintenance at Sergeant Charles Dam within Hewen Creek Park for seawall repair.
252-252-000-699-000 – Appropriated Prior Year Balance	This line item reflects funds needed from Fund Balance to support expenses. Is not expected for 2019.

Expenditures

Line Item	Explanation
252-252-000-706-000 – Salary-Permanent Wages	<p>Employee wages related to the compliance and O&M of the Hydro Station. For 2019, the requested amount is increased to reflect the salary of 1 Manager (shared with Human Resources) and 1 Hydro Operator (new position).</p> <p>We are recommending a 3% wage increase for the Hydro Manager in 2019, the same as the Teamsters.</p>
252-252-000-707-000 – Salary-Temporary/Seasonal	<p>This line item reflects wages for the part-time Hydro Operator. This employee is responsible for the days when F/T staff are not scheduled and assists in activities related to dam O&M requiring additional staff.</p>
252-252-000-709-000 – Regular Overtime	<p>Wages for work exceeding 40 hour work week. Normally related to the F/T Operator handling after hour call-ins, working late to correct problems or on large projects. Remains the same for 2019.</p>
252-252-000-715-000 – FICA/Medicare	<p>Figures provided by the Accounting Director.</p>
252-252-000-719-000 – Health Insurance	<p>Our rates for 2019 increased by 22.4%. We have two (2) family coverages budgeted. We budgeted a family coverage for the new position, however they may require less coverage. A larger increase is shown due to adding health care for the new f/t operator position.</p>

Line Item	Explanation
252-252-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$373.84/year for each non-fire department employee. This is almost \$100 less than last year. Increased due to coverage of new f/t position. Figures provided by Human Resources.
252-252-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. The amount shown has increased due to adding health care coverage for the new f/t operator position.
252-252-000-719-015 – Dental Benefits	We will not receive our dental insurance rates for 2019 until later this year. At this time, we are estimating a 10% increase. This amount will be adjusted once rates are received. A larger increase is shown due to adding dental coverage for the new f/t operator position.
252-252-000-719-016 – Vision Benefits	Our new 2019 rates for vision increased 15% for 2019. There have been no increase in rates since 2016. Figures provided by Human Resources. A larger increase is shown due to adding vision coverage for the new f/t operator position.
252-252-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is shown due to adding health care coverage for the new f/t operator position.
252-252-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits. An increase is shown due to adding health care coverage for the new f/t operator position.

Line Item	Explanation
252-252-000-720-000 – Life Insurance	Our new rates for life insurance are \$226 /year for each employee. The increase is \$18 more than 2018. Increase due in large from the addition of f/t position. Figures provided by Human Resources.
252-252-000-723-000 – Deferred Comp Employer	Figures provided by the Accounting Director.
252-252-000-727-000 – Office Supplies	Cover the cost of supplies and material used in completing reports by the department. This is unchanged from prior year.
252-252-000-730-000 - Postage	Cover cost in mailing business related material. This amount is unchanged from last year.
252-252-000-740-000 – Operating Supplies	Cost related to operation of the Hydro. Oil analysis test are one of the expenses used in the line item. Amount was lowered from prior year.
252-252-000-741-000 – Boot Reimb & Uniforms Purchase	Funds to purchase operators uniforms and boot allowance. Requested amount is the same as last year.
252-252-000-776-000 – Maintenance Supplies	Cost associated in maintaining Hydro Station including housekeeping, general maintenance supplies, and hand tools. The amount will remain the same as 2018.
Line Item	Explanation

252-252-000-801-000 – Professional Services	Cover cost for an independent engineering firm for technical support related to dam safety and compliance for the Ford Lake Dam. The Twp. does not have a Professional Engineer with dam experience on staff. The requested funds for 2019 is higher due to a required 5 year test of the Emergency Action Plan and Engineering plans to replace an obsolete PLC which is the heart of Hydro Generators.
252-252-000-818-013 – Contractual Services/Hydro Station	Associated cost for services routinely used by the department for operations or maintenance activities. Onsite Confined Space Team, safety inspection for the crane and port-a-john rental costs associated to this line item. This remains unchanged from last year.
252-252-000-850-000 - Telephone	Cost related for communication lines for the Hydro Station and cell service for the water quality stations deployed as part of the operation plan for the department. Cost will increase in 2019 by \$400 with adding 1 cell service.
252-252-000-867-000 – Gas & Oil	Cover cost related to fuel used by the department in equipment and vehicle. In 2014 the department was issued a department truck. This will be the 5 th budget year for this line item. A usage history has been established and for 2019 a decrease is being recommended.
252-252-000-876-000 – Retirement/MERS	Our rates for employees hired before 1/1/14 is \$15,000 per employee and after 1/1/14 is 5.16% of wages. This is higher than the Annual Required Compensation and we will apply the extra to lower liability. Figures provided by the Accounting Director
252-252-000-876-100 – Retirement Health Care Savings	This is a new line item in 2019 and reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.

Line Item	Explanation
252-252-000-917-000 – Workers Comp Insurance	Figures provided by the Accounting Director.
252-252-000-915-000 – Insurance and Bonds	Figures provided by the Accounting Director.
252-252-000-920-017 – Utilities-Hydro	Cost related in heating powerhouse in winter months. Also, accounting for an increase in usage due to a new natural gas standby generator. The amount proposed is an increase of \$200.
252-252-000-930-000 – Repairs Maintenance-Machinery	Accounts for cost related repairing and maintaining the equipment related to generating electricity. The amount is unchanged for 2019.
252-252-000-930-001 – Repairs/Maint Hydro Infrastructure	Cost related to maintaining the Hydro Station structure-powerhouse and dam. Activities include concrete repairs to spalling concrete and general repairs. The cost proposed for 2019 is \$60,000 which is primarily to cover concrete repairs.
252-252-000-931-013 – Repairs & Maint-Other Dams	Cost associated in maintaining Sargent Charles Dam. For 2019, it is recommended that funds be used to repair the discharge pipe wing walls.
252-252-000-939.031 – Mototpool – Misc Repair	This is a new line for the unscheduled maintenance of motorpool vehicles not included in the regular maintenance.
252-252-000-943-000 – MotorPool Lease/Maintenance	This is for the lease and regular scheduled maintenance of motorpool vehicles used by this department. Decrease due to paying the initial cost of vehicle. Figures provided by the Accounting Director.

Line Item	Explanation
252-252-000-956-000 - Miscellaneous	Cover cost for bank fees associated with the DTE Escrow Fund and small expenses. This amount will be \$1,000 higher in 2019 for equipment for dept. vehicle.
252-252-000-956-009 – City Share/Hydro Station	Expected amount that the Twp. will have to pay the City (10% gross of DTE revenue) from a judgment when JYRO was dissolved.
252-252-000-956-019 – Hydro-Fish Study-Escrow Expense	Expected amount that the Twp. will have to put into Fish Escrow for future fish enhancement. This required by the FERC License agreement.
252-252-000-956-025 – Licenses and Fees/FERC	Annual fee assessed by the Federal Energy Regulatory Commission. Cost varies each year; propose the same amount as last year.
252-252-000-976-000 – Capital Outlay-New Equipment	Requesting \$10,000 to replace the aging water quality and weather data collection equipment. This system was installed around 2003 when Dr. Lehman was studying the lake.
252-252-000-977-000 - Equipment	No funds requested in 2019.

2019 BUDGET HYDRO FUND 252

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
252-000.000-641.003	FORD LAKE HYDRO STATION	400,255	447,721	389,000	389,000	366,115	400,000
252-000.000-664.001	INTEREST EARNED	577	3,247	500	500	5,253	2,000
252-000.000-694.001	OTHER INCOME-MISCELLANEOUS		60			13,340	
252-000.000-694.004	MISC REVENUE - INSURANCE REIM	300	304			235	
252-000.000-694.252	HYDRO ESCROW FROM DTE						0
252-000.000-697.000	TRANSFER IN: GENERAL FUND						79,000
252-000.000-697.007	TRANSFER IN: ENVIRO CLEANUP	78,635	11,784				
252-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.			214,775	264,403		
Totals for dept 000.000 -		479,767	463,116	604,275	653,903	384,943	481,000
TOTAL ESTIMATED REVENUES		479,767	463,116	604,275	653,903	384,943	481,000

2019 BUDGET HYDRO FUND 252

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
APPROPRIATIONS							
Dept 252.000 - HYDRO STATION: FORD LAKE							
252-252.000-706.000	SALARY - PERMANENT WAGES	57,192	57,820	57,828	59,563	37,799	105,030
252-252.000-707.000	SALARY - TEMPORARY/SEASONAL	12,939	17,150	24,804	24,804	16,425	15,000
252-252.000-708.004	SALARIES PAY OUT-PTO&SICKTIME			890	890		
252-252.000-709.000	REG OVERTIME	8,197	5,472	4,000	4,000	4,034	4,000
252-252.000-715.000	F.I.C.A./MEDICARE	5,058	4,933	5,158	5,291	3,866	8,559
252-252.000-719.000	HEALTH INSURANCE	18,637	18,600	20,471	20,471	15,322	50,011
252-252.000-719.001	SICK AND ACCIDENT	427	479	479	479	363	748
252-252.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,800)	(1,800)	(1,800)	(1,800)		(3,600)
252-252.000-719.015	DENTAL BENEFITS	1,417	1,417	1,332	1,332	999	2,665
252-252.000-719.016	VISION BENEFITS	241	257	257	257	171	590
252-252.000-719.020	HEALTH CARE DEDUCTION	3,391	7,482	5,775	5,775	466	11,830
252-252.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	92	90	90	90	49	180
252-252.000-720.000	LIFE INSURANCE	198	198	198	198	152	454
252-252.000-723.000	DEFERRED COMPENSATION EMPLOYE	167	221	322	322	111	195
252-252.000-727.000	OFFICE SUPPLIES	150	241	350	350	190	350
252-252.000-730.000	POSTAGE	7	113	100	100	13	100
252-252.000-740.000	OPERATING SUPPLIES	140	68	400	400	42	300
252-252.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	550	601	850	850	603	850
252-252.000-776.000	MAINTENANCE SUPPLIES	8,170	8,814	9,050	9,050	4,156	9,050
252-252.000-801.000	PROFESSIONAL SERVICES	11,998	26,729	20,000	20,000	6,125	50,000
252-252.000-818.013	CONTRACTUAL SERVICES/HYDRO ST	3,870	5,148	7,500	7,500	2,064	7,500
252-252.000-850.000	TELEPHONE	45,536	587	1,000	1,000	703	1,400
252-252.000-867.000	GAS & OIL	2,211	2,317	3,300	3,300	1,829	2,400
252-252.000-876.000	RETIREMENT/MERS	8,481	11,065	11,064	11,064	7,376	17,254
252-252.000-876.100	RETIREMENT HEALTH CARE SAVINGS						1,300

2019 BUDGET HYDRO FUND 252

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
252-252.000-915.000	INSURANCE AND BONDS	2,214	2,322	2,448	2,448	1,503	2,351
252-252.000-917.000	WORKERS COMPENSATION INSURANC	1,727	1,506	1,569	1,569	1,007	1,578
252-252.000-920.017	UTILITIES - HYDRO	869	2,134	2,200	2,200	930	2,400
252-252.000-930.000	REPAIRS MAINTENANCE-MACHINERY	6,661	13,041	9,000	9,000	4,616	9,000
252-252.000-930.001	REPAIRS/MAINT HYDRO INFRASTRU	27,774	43,416	10,000	10,000	5,291	60,000
252-252.000-931.013	REPAIRS & MAINT - OTHER DAMS	149		150	150		10,000
252-252.000-931.031	MOTORPOOL - MISC REPAIR						2,000
252-252.000-943.000	MOTORPOOL LEASE/MAINTENANCE	6,000	6,000	6,000	6,000	4,018	5,879
252-252.000-956.000	MISCELLANEOUS	1,615	1,663	1,800	1,800		2,800
252-252.000-956.009	CITY SHARE/HYDRO STATION	40,025	44,772	38,890	38,890	36,611	40,000
252-252.000-956.019	HYDRO-FISH STUDY-ESCROW EXPEN	6,596	8,075	8,000	8,000		8,000
252-252.000-956.025	LICENSES AND FEES/FERC	2,934	2,235	3,800	3,800	2,831	3,800
252-252.000-971.100	CAPITAL OUTLAY - TYLER DAM PROJECT	78,635	11,784				
252-252.000-976.000	CAPITAL OUTLAY NEW EQUIPMENT	131,601		18,000	18,000	7,385	10,000
252-252.000-977.000	EQUIPMENT		35,706	329,000	376,760	187,229	
Totals for dept 252.000 - HYDRO STATION: FORD LAKE		494,069	340,656	604,275	653,903	354,279	443,974
TOTAL APPROPRIATIONS		494,069	340,656	604,275	653,903	354,279	443,974

2019 BUDGET HYDRO FUND 252

10/09/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 252		(14,302)	122,460				37,026
BEGINNING FUND BALANCE		275,663	261,361	383,821	383,821		119,418
LESS PRIOR YEAR FUND BALANCE		0	0	(214,775)	(264,403)		0
ENDING FUND BALANCE		261,361	383,821	169,046	119,418		156,444
PERCENTAGE OF REVENUE		54%	83%	28%	18%		33%

NARRATIVE

Fund 266 – Law Enforcement

Revenues

Line Item	Explanation
266-000-000-403-000 – Current Property Taxes	Estimated revenue from property taxes based on property value and millage rate. The total millage rate is 5.95 mills for law enforcement services including police protection, ordinance enforcement and community/neighborhood engagement services. Projected revenue is estimated to be \$7.59 million which is an 8% increase from 2018.
266-000-000-403-001 – ESA Reimbursement Operating	This line item reflects the reimbursement for ESA (Essential Services Assessment) for personal property due to loss attributed to the small business tax payer exemption and eligible manufacturing personal property. The reimbursement is calculated by the State of Michigan and is received in February. Since the amount expected in 2019 is minimal, nothing has been budgeted in this line item.
266-000-000-405-000 – In Lieu of Taxes	Revenue collected pursuant to municipal services agreements and payments in lieu of taxes agreements.
266-000-000-574-001 – State Revenue-Liquor Enforcement	Annual payment from the State of Michigan derived from fees they collect from liquor license holders. The funds have a restricted use to enforce Michigan Liquor Control Commission rules and regulations. No change.
266-000-000-607-270 – Charge for Serv-Liquor Inspec	Fees collected from bars and restaurants for annual liquor license renewal.

Line Item	Explanation
266-000-000-664.001 – Interest Earned	Interest earned on bank deposits.
266-000-000-699-000 – Appropriated Prior Year Balance	Prior years' millage revenue transferred from Fund Balance to meet current year operating expenses.

Expenditures

Line Item	Explanation
266-301-000-705-000 – Salary-Supervision	Salary for the Police Services/OCS Director and 25% of salary for the OCS Executive Coordinator. The executive coordinator provides administrative support for all departments and programs under the OCS umbrella, including Police Services and the Ordinance Dept. Per Resolution No. 2018-17, these salaries were determined for 2018 and it is recommended that they be increased by 3% in 2019, the same as the Teamster contract. Therefore, this line item has been increased.
266-301-000-706-000 – Salary – Permanent Wages	This line item includes the wages of one (1) new full-time custodian position, (previous PT position moved to General Building Operations.) Custodial services will be expanded to include maintenance of the Law Enforcement Center, Holmes Rd substation, and transportation of OCS assigned vehicles for maintenance and repair.
266-301-000-708-009 – Auto Allowance	Automobile allowance for the Police Services/OCS Director. No change.
266-301-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. We budgeted for one (1) person at 100% and one (1) person at 25%.
266-301-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
266-301-000-719-000 – Health Insurance	This line item has been increased to reflect 100% of the single health care coverage for the new full-time custodian position.

Line Item	Explanation
266-301-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$373.84/year for each non-fire department employee. This is almost \$100 less than last year. Figures provided by Human Resources.
266-301-000-719-015 – Dental Benefits	We will not receive our dental insurance rates for 2019 until later this year. At this time, we are estimating a 10% increase. This amount will be adjusted once rates are received. The budgeted amount is greater than 10% due to the new full-time custodian position.
266-301-000-719-016 – Vision Benefits	Our new 2019 rates for vision increased 15% for 2019. There have been no increase in rates since 2016. Figures provided by Human Resources.
266-301-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
266-301-000-719-021 – Admin Fee – Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits. The amount budgeted is for new custodial position and one employee opting for Flex
266-301-000-720-000 – Life Insurance	Our new rates for life insurance are \$226 /year for each employee. The increase is \$18 more than 2018. Figures provided by Human Resources.
266-301-000-727-000 – Office Supplies	Expenses for office supplies for the Police Services Administration. No change.
266-301-000-730-000 - Postage	Postage expenses for police services operations including neighborhood watch mailings. The budget is increased based on 2018 actual expenses and anticipated need.

Line Item	Explanation
266-301-000-740-000 – Operating Supplies	Operating supplies for police services including neighborhood watch street signs and first responder maps. No change.
266-301-000-800-001 – Administration Fees	Internal cost allocation charged to police services for township office space, technology, equipment and accounting services for staff funded within this cost center. Figures provided by the Accounting Director.
266-301-000-830-004 – Community Work Program	This line will be used to fund the proposed reinstatement of an independent Community Work Program for the 14-B District Court to provide more adequate community benefits including roadside and park trash clean-up and other beautification projects. This program was eliminated in 2008 during recession-era service cutbacks. Since then, clients of 14-B court sentenced to perform community service have been referred to the countywide work program operated by the Sheriff's Office. The budgeted amount of \$80,000 is an estimate that will be adjusted upon approval of a proposal currently under consideration by the Sheriff's Office.
266-301-000-831-000 – Sheriff Patrol Contract	This line is used to fund the police services contract with Washtenaw County and the Sheriff's Office for 38 Police Service Units (PSU) to provide full time patrol response services, traffic enforcement and proactive investigative services. Each PSU includes wages and fringe benefits for one sheriff's deputy; prorated wages and fringe benefits for shift supervision at a rate of one sergeant per 7.5 deputies; prorated wages and fringe benefits for an operational lieutenant at a rate of one lieutenant per 45 deputies; vehicle and fleet maintenance costs; Metro Dispatch costs; computer and technology costs; insurance and legal liability costs, etc. At full staffing, the contract for 38 PSU's provides deployment of 45 sworn officers in Ypsilanti

	Township, civilian support staff, detective bureau services, community engagement programs, and support team services including SWAT, CNT, computer forensics and K-9 services. The police contract expense of \$160,650 per PSU is neutral for 2019 with no price change from 2018 (37 PSU were budgeted in 2018 however full staffing was not achieved).
266-301-000-831-001 – Sheriff Patrol-Overtime	Regular and special deputy overtime for shift extensions, backfilling of sick calls and vacations, special investigations and off-duty court attendance. Patrol shift overtime is pre-authorized to maintain minimum staffing levels on all shifts. The overtime budget is decreased 12% based on current expenses and trends.
Line Item	Explanation
266-301-000-831-005 – Community Service – Sheriff Dept	This line item previously funded participation in a youth employment & mentoring program intended to provide job training and experience, while offering community beautification services in Ypsilanti Twp. In 2018 the Township’s funding contribution helped to employ 8 young adults and a supervisor by the Sheriff’s Office for ten weeks. The program is primary driven by private and public employers offering jobs through the program. It is recommended to terminate the Township’s funding in lieu of participating in the program through seasonal employment opportunities. Community beautification efforts will continue through reinstatement of the Community Work Program.
266-301-000-831-007 – Liquor Inspection Expenditure	Wages paid to youth/student decoys for underage liquor sales enforcement.
266-301-000-831-008 – Sheriff Patrol-Schl Collb Ctr	Contract costs for two School Resource Officers (SRO) during summer collaborations with Lincoln Consolidated Schools and Ypsilanti Community Schools. SRO’s are re-

	assigned to Ypsilanti Township during summer months when school is out of session, focusing on youth engagement in neighborhoods. The summer assignment is budgeted for 12 weeks, however may vary. There is no PSU price increase for these contracts in 2019.
266-301-000-831-010 – Public Nuisance Abatement	Funds allocated for special investigations conducted by the sheriff's office Community Action Team to address violent crime and narcotics trafficking in neighborhoods. No change.
266-301-000-831-012 – Animal Control Enforcement Cont.	Funds allocated to Washtenaw County to support the county's animal control contract with the Humane Society of Huron Valley. No change.
266-301-000-876-000 – Retirement/MERS	Our rates for employees hired before 1/1/14 is \$15,000 per employee and after 1/1/14 is 5.16% of wages. This is higher than the Annual Required Compensation and we will apply the extra to lower liability. Figures provided by the Accounting Director.
266-301-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.
Line Item	Explanation
266-301-000-876-100 – Retirement Health Care Savings	This is a new line item in 2019 and reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
266-301-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.
266-301-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
266-301-000-920-015 – Utilities/1405 Holmes Road	Expenses for utility services at the Holmes Rd police substation. The substation is used by the Washtenaw County Sheriff's Office and as meeting space for neighborhood watch. 11% increase budgeted based on

	actual expense after the station was renovated for increased use.
266-301-000-920-016 – Utilities/2057 Tyler Police	Expenses for utility services at the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association for meetings, youth recreation programs, and a community garden. No change.
266-301-000-920-019 – Utilities – 1501 S. Huron Station	Expenses for utility services at the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. No change.

Line Item	Explanation
266-301-000-931-011 – Building Maintenance/1405 Holmes	Expenses for maintenance of the Holmes Rd police substation. 50% increase from the 2018 original budget due to increased use of the substation after 2018 renovations.
266-301-000-931-012 – Building Maintenance/2057 Tyler	Expenses for maintenance of the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association for meetings, youth recreation programs, and a community garden. No change.
266-301-000-931-015 – Building Maintenance/1501S. Huron	Expenses for maintenance of the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. No change.
266-301-000-933-000 – Equipment Maintenance	Expenses to maintain township owned police equipment including motor carrier truck scales, traffic analysis devices, Radar Sign speed display units. No change.
266-301-000-933-020 – Public Camera Maintenance	Operating expenses to maintain public surveillance cameras that are installed at select locations as a police investigative resource not included in a neighborhood special assessment district. No change.
266-301-000-942-000 – Lease-Motorpool	Expenses to rent vehicles for use by the sheriff's Community Action Team. 50% increase based on 2018 actual expenses and projected future demand.

Line Item	Explanation
266-301-000-958-000 – Membership and Dues	Expense for a subscription membership to an online research service for investigative use. No change.
266-301-000-968-100 – Trans to General for LEC Bldg	Money transferred to the General Fund to reimburse the cost of renovation of the Law Enforcement Center at 1501 S. Huron St. The 2019 reimbursement will be \$181,865 increased from \$50,000 in 2018.
266-301-000-977-000 - Equipment	Funds allocated to purchase or replace Township owned equipment for police services, such as digital cameras and radar units, as well as public surveillance cameras not included in a special assessment district. 20% reduction.

Ordinance Department

Expenditures

Line Item	Explanation
266-304-000-705-000 – Salary-Supervision	This line item reflects 25% of the OCS Executive Coordinator’s salary. The executive coordinator provides administrative oversight for departments and programs under the OCS umbrella including Ordinance, and directly supervises ordinance clerical staff. Per Resolution No. 2018-17, this salary was determined for 2018 and it is recommended that it be increased by 3% in 2019, the same as the Teamster contract.
266-304-000-706-000 – Salary-Permanent Wages	Salary for two (2) Ordinance Administrators, one (1) Floater II/Clerk III position, and 25% of salary for three (3) Ordinance Enforcement Assistants in Fund 248. Salary and wages are determined by labor contracts with the AFSCME and Teamsters unions. An increase is budgeted due to a 3% wage increase and three (3) Ordinance Enforcement Assistants being budgeted 25% in this budget in 2019.
266-304-000-706-012 – Salary-Neighborhood Watch	Salary for one (1) Community Engagement Specialist who reports directly to the Township Supervisor. This employee coordinates and administers neighborhood watch and other community engagement services. The salary is established in the Teamster labor contract.

Line Item	Explanation
266-304-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. We have budgeted for two (2) persons at 100% and two (2) persons at 25%
266-304-000-709-000 – Regular Overtime	Wage expenses for special code enforcement projects and focused neighborhood enforcement performed outside of regular work hours. No change.
266-304-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
266-304-000-719-000 – Health Insurance	Our rates for 2019 increased by 22.4%. We have two (2) family coverage, one (1) 25% 2-person and one (1) 25% single coverage. The amount has been reduced to reflect these changes.
266-304-000-719-001 – Sick & Accident	Our new rates for disability insurance are \$373.84/year for each non-fire department employee. This is almost \$100 less than last year. Figures provided by Human Resources. The amount has been increased due to the new full-time Community Engagement Specialist.
266-304-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. A decrease has been budgeted due to recent negotiations with our unions where it was agreed that employees receiving single person or two person coverage shouldn't pay the same amount as those receiving family coverage.

Line Item	Explanation
266-304-000-719-015 – Dental Benefits	We will not receive our dental insurance rates for 2019 until later this year. At this time, we are estimating a 10% increase. This amount will be adjusted once rates are received. A higher increase is budgeted due to the three (3) Ordinance Enforcement Assistants (25% of each) and the new full-time Community Engagement Specialist position being budgeted in 2019.
266-304-000-719-016 – Vision Benefits	Our new 2019 rates for vision increased 15% for 2019. There have been no increase in rates since 2016. Figures provided by Human Resources. A higher increase is budgeted due to the three (3) Ordinance Enforcement Assistants (25% of each) and the new full-time Community Engagement Specialist position being budgeted in 2019.
266-304-000-719-020 – Health Care Deduction	This line item is used to fund the Clarity Benefits card associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. We budgeted for two (2) family coverage, one (1) 25% 2-person and one (1) 25% single coverage. The amount has been reduced to reflect these changes.
266-304-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Clarity Benefits We budgeted for two (2) family coverage, one (1) 25% 2-person and one (1) 25% single coverage. The amount has been reduced to reflect these changes.

Line Item	Explanation
266-304-000-720-000 – Life Insurance	Our new rates for life insurance are \$226 /year for each employee. The increase is \$18 more than 2018. Figures provided by Human Resources. A higher increase is budgeted due to the allocation of three (3) Ordinance Enforcement Assistants (25% of each) and new Community Engagement Specialist.
266-304-000-727-000 – Office Supplies	Expenses for office supplies such as envelopes, pens, portable printer ink, etc. No change.
266-304-000-730-000 - Postage	Postage expenses for Ordinance Dept. operations. No change.
266-304-000-740-000 – Operating Supplies	Operating supplies for the Ordinance Dept. such as batteries, digital media, software, inspection tools and supplies. No change.
266-304-000-741-001 – Uniforms-New & Badges	Expenses for boots and uniforms for Staff and Ordinance Officers. No change.
266-304-000-860-000 – Travel	Reimbursement for business use of personal vehicle for the Community Engagement Specialist position. The budget is increased based on 2018 actual & 2019 projected expenses.
266-304-000-867-000 – Gas & Oil	Fuel and oil expenses for vehicles assigned to the Ordinance Dept. 17% increase budgeted based on 2018 actual expenses.
266-304-000-876-000 – Retirement/MERS	Our rates for employees hired before 1/1/14 is \$15,000 per employee and after 1/1/14 is 5.16% of wages. This is higher than the Annual Required Compensation and we will apply the extra to lower liability. Figures provided by the Accounting Director

Line Item	Explanation
266-304-000-876-100 – Retirement Health Care Savings	This is a new line item in 2019 and reflects the amount placed into a health care savings account for future use in health care expenses. This is for employees in the department who were hired after 1/1/14.
266-304-000-939.031 – Mototpool – Misc Repair	This is a new line for the unscheduled maintenance of motorpool vehicles not included in the regular maintenance.
266-304-000-943-000 – Motorpool Lease/Maintenance	This is for the lease and regular scheduled maintenance of motorpool vehicles used by this department. Figures provided by the Accounting Director.

Revised 10/9/18

2019 LAW ENFORCEMENT BUDGET FUND 266

10/10/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
266-000.000-403.000	CURRENT PROPERTY TAXES	6,689,203	6,730,059	7,025,959	7,025,959	6,973,119	7,592,571
266-000.000-403.001	ESA REIMBURSEMENT OP		62,513			7,860	
266-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	45,088	2,191				
266-000.000-405.000	IN LIEU OF TAXES	12,036	11,805	11,805	11,805	11,791	11,805
266-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	7,626	7,769				
266-000.000-574.001	STATE REVENUE-LIQUOR ENFORCMN	23,723	23,979	23,000	23,000	124	23,000
266-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	1,450	1,500	1,000	1,000	1,400	1,200
266-000.000-664.001	INTEREST EARNED	4,286	25,026			37,907	35,000
266-000.000-694.001	OTHER INCOME-MISCELLANEOUS	600	1,023			200	
266-000.000-694.004	MISC REVENUE - INSURANCE REIM	550	556			431	
266-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.			207,464	227,123		
Totals for dept 000.000 -		6,784,562	6,866,421	7,269,228	7,288,887	7,032,832	7,663,576
TOTAL ESTIMATED REVENUES		6,784,562	6,866,421	7,269,228	7,288,887	7,032,832	7,663,576

2019 LAW ENFORCEMENT BUDGET FUND 266

10/10/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
APPROPRIATIONS							
Dept 301.000 - SHERIFF SERVICES							
266-301.000-705.000	SALARY - SUPERVISION	100,075	101,172	101,187	104,223	66,141	107,349
266-301.000-706.000	SALARY - PERMANENT WAGES	17,519	17,634	17,399	18,494	11,545	35,901
266-301.000-706.013	GIS SERVICE	460					
266-301.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	2,346	2,381	1,557	5,567	5,566	
266-301.000-708.009	AUTO ALLOWANCE	6,000	6,250	6,000	6,000	3,750	6,000
266-301.000-708.010	HEALTH INS BUYOUT	3,750	3,750	3,750	3,750	1,875	3,750
266-301.000-709.000	REG OVERTIME		202				
266-301.000-715.000	F.I.C.A./MEDICARE	9,795	9,972	10,000	10,623	6,723	11,704
266-301.000-719.000	HEALTH INSURANCE						8,336
266-301.000-719.001	SICK AND ACCIDENT	534	599	599	599	454	842
266-301.000-719.003	EMPLOYEE PAID HEALTH CONTRA						(600)
266-301.000-719.015	DENTAL BENEFITS	1,614	1,614	1,518	1,518	1,138	2,079
266-301.000-719.016	VISION BENEFITS	241	282	299	299	200	443
266-301.000-719.020	HEALTH CARE DEDUCTION						2,975
266-301.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	92	90			49	180
266-301.000-720.000	LIFE INSURANCE	247	247	248	248	189	510
266-301.000-727.000	OFFICE SUPPLIES	103		500	500	50	500
266-301.000-730.000	POSTAGE	8,923		5,000	5,000	3,674	7,000
266-301.000-740.000	OPERATING SUPPLIES	1,325	103	5,000	5,000		5,000
266-301.000-800.001	ADMINISTRATION FEES	27,369	28,037	27,878	27,878	18,585	27,258
266-301.000-830.004	COMMUNITY WORK PROGRAM						80,000
266-301.000-831.000	SHERIFF PATROL CONTRACT	5,484,815	5,536,583	5,944,055	5,944,055	3,748,500	6,104,700
266-301.000-831.001	SHERIFF PATROL - OVERTIME	354,592	403,993	400,000	400,000	164,849	350,000
266-301.000-831.005	COMMUNITY SERVICE- SHERIFF DEPT	4,058	22,760	27,000	27,000		
266-301.000-831.007	LIQUOR INSPECTION EXPENDITURE			3,000	3,000		2,000
266-301.000-831.008	SHERIFF PATROL-SCHL COLLB CTR	58,386	55,510	68,000	46,500	46,156	74,150
266-301.000-831.010	PUBLIC NUISANCE ABATEMENT	3,345	2,000	3,000	3,000		3,000
266-301.000-831.012	ANIMAL CONTROL ENFORCEMENT CONTRIB	30,000	45,000	45,000	45,000		45,000
266-301.000-876.000	RETIREMENT/MERS	10,600	13,848	13,830	13,830	9,174	20,603

2019 LAW ENFORCEMENT BUDGET FUND 266

10/10/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
266-301.000-876.003	OPEB FUNDING- RETIREE HEALTH	33,782	51,401	49,230	49,230	64,043	40,879
266-301.000-876.100	RETIREMENT HEALTH CARE SAVINGS						1,300
266-301.000-913.000	INSURANCE & BONDS FLEET	4,059	4,257	4,488	4,488	2,750	4,309
266-301.000-917.000	WORKERS COMPENSATION INSURANC	4,387	3,831	3,953	3,953	2,530	3,976
266-301.000-920.015	UTILITIES/ 1405 HOLMES RD	6,561	8,300	9,000	9,000	3,845	10,000
266-301.000-920.016	UTILITIES/2057 TYLER POLICE	1,627	2,428	3,000	3,000	1,147	3,000
266-301.000-920.019	UTILITIES 1501 S HURON STATIO	19,442	26,615	25,000	25,000	13,785	25,000
266-301.000-931.011	BLDG MAINT/1405 HOLMES	2,299	3,477	5,000	26,500	2,936	7,500
266-301.000-931.012	BLDG MAINT/2057 TYLER RD	1,751	3,345	4,000	4,000	1,302	4,000
266-301.000-931.015	BLDG MAINT - 1501 S HURON STA	19,048	12,321	25,000	25,000	17,628	25,000
266-301.000-933.000	EQUIPMENT MAINTENANCE	496	1,922	5,000	5,000		5,000
266-301.000-933.020	PUBLIC CAMERA MAINTENANCE	560	680	10,000	10,000		10,000
266-301.000-942.000	LEASE - MOTORPOOL	2,666	2,804	2,000	2,000	1,359	3,000
266-301.000-958.000	MEMBERSHIP AND DUES	775	870	1,500	1,500	690	1,500
266-301.000-968.100	TRANS TO GENERAL FOR LEC BLDG		181,865	50,000	50,000	33,333	181,865
266-301.000-977.000	EQUIPMENT	8,310	12,384	25,000	25,000		20,000
Totals for dept 301.000 - SHERIFF SERVICES		6,231,952	6,568,527	6,906,991	6,915,755	4,233,966	7,245,009

2019 LAW ENFORCEMENT BUDGET FUND 266

10/10/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
Dept 304.000 - ORDINANCE							
266-304.000-705.000	SALARY - SUPERVISION	15,284	15,452	15,453	15,907	10,101	16,395
266-304.000-706.000	SALARY - PERMANENT WAGES	138,480	134,969	148,573	153,438	98,138	190,661
266-304.000-706.012	WAGES-NEIGHBRD WATCH/ENFORCEM	9,808	19,008	43,680	45,166	20,977	42,848
266-304.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	6,199	5,361	3,195	5,262	3,202	
266-304.000-708.010	HEALTH INS BUYOUT	5,250	5,465	3,750	3,750	7,125	7,500
266-304.000-709.000	REG OVERTIME		562	2,500	2,500	254	2,500
266-304.000-715.000	F.I.C.A./MEDICARE	12,757	14,174	16,421	17,101	10,555	19,692
266-304.000-719.000	HEALTH INSURANCE	26,713	19,145	61,413	61,413	15,322	57,096
266-304.000-719.001	SICK AND ACCIDENT	1,195	1,125	2,035	2,035	1,193	1,870
266-304.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(2,635)	(2,700)	(5,400)	(5,400)		(4,050)
266-304.000-719.015	DENTAL BENEFITS	3,166	2,891	4,554	4,554	2,416	5,519
266-304.000-719.016	VISION BENEFITS	515	581	898	898	449	1,156
266-304.000-719.020	HEALTH CARE DEDUCTION	10,166	8,483	17,325	17,325	5,760	13,318
266-304.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	183	144	270	270	64	225
266-304.000-720.000	LIFE INSURANCE	643	333	921	921	497	1,130
266-304.000-723.000	DEFERRED COMPENSATION EMPLOYE	238					
266-304.000-727.000	OFFICE SUPPLIES	42	243	300	300	120	300
266-304.000-730.000	POSTAGE	355	1,164	500	500	246	500
266-304.000-740.000	OPERATING SUPPLIES	792	772	1,000	1,000	132	1,000
266-304.000-741.001	UNIFORMS-NEW AND BADGES	898		1,000	1,000	130	1,000
266-304.000-860.000	TRAVEL	671	526	1,000	1,000	344	1,700
266-304.000-867.000	GAS & OIL	2,929	2,482	3,300	3,300	2,540	4,000
266-304.000-876.000	RETIREMENT/MERS	21,045	26,930	29,549	29,742	13,882	27,605
266-304.000-876.100	RETIREMENT HEALTH CARE SAVINGS				1,150	351	2,925
266-304.000-939.031	MOTORPOOL-MISC REPAIR						5,000
266-304.000-943.000	MOTORPOOL LEASE/MAINTENANCE	10,000	10,000	10,000	10,000	6,667	5,354
Totals for dept 304.000 - ORDINANCE		264,694	267,110	362,237	373,132	200,465	405,244
TOTAL APPROPRIATIONS		6,496,646	6,835,637	7,269,228	7,288,887	4,434,431	7,650,253

2019 LAW ENFORCEMENT BUDGET FUND 266

10/10/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 266	287,916	30,784			2,598,401	13,323
	BEGINNING FUND BALANCE	1,558,616	1,846,533	1,877,316	1,877,316		1,650,193
	LESS PRIOR YEAR APPROPRIATED FUND BALANCE			(207,464)	(227,123)		
	ENDING FUND BALANCE	1,846,532	1,877,317	1,669,852	1,650,193		1,663,516
	PERCENTAGE OF REVENUES	27%	27%	23%	23%		22%

NARRATIVE

Fund 893 – Nuisance Abatement Revenues

Line Item	Explanation
893-000-000-626-631 – Charge Services-Blight	Fees collected from property owners for blight clean-up services performed by the Ordinance Dept. Decrease projected based on 2018 actual expenses and 2019 projections.
893-000-000-626-632 – Charge Services-Board Ups	Fees collected from property owners for board-up services to secure open vacant buildings. Increase budgeted based on 2018 actual expenses and 2019 projections.
893-000-000-626-636 – Charge Services-Weeds	Fees collected from property owners for statutory vegetation enforcement and noxious weed abatement. Decreased revenue budgeted based on 2018 actual expenses and 2019 projections.
893-000-000-672-001 – Blight/Cleanup-Tax Reimb	Collection of delinquent invoices for blight enforcement added to property tax bills as a special assessment. No revenue projected.
893-000-000-672-002 – Board-up Revenue-Vac Res	Collection of delinquent invoices for boarding up vacant buildings added to property tax bills as a special assessment. No revenue projected.
893-000-000-672-003 – Noxious Weed Rev-Tax Reimb	Collection of delinquent invoices for vegetation and noxious weed abatement added to property tax bills as a special assessment. Revenue is estimated based on available 2018 data.

Expenditures

Line Item	Explanation
893-893-000-704-000 – Appointed Officials	Statutory payment to the appointed noxious weed commissioner for the purpose of interpreting and administering code. No change.
893-893-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
893-893-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
893-893-000-806-001 – Blight Enforcement Costs	Expenses for curbside clean-up of eviction and solid waste debris, and court ordered clean-ups of blighted properties by the Ordinance Dept. Increase projected based on 2018 actual expenses and trends.
893-893-000-806-002 – Board Up Enforcement Costs	Expenses to board up and secure open, vacant buildings. Decrease is budgeted based on 2018 actual expenses and due to fewer vacant buildings than previous years.
893-893-000-806-003 – Noxious Weed Enforcement Costs	Expenses to mow grass and abate noxious weeds when property owners fail to do so as required by code. No change.

2019 Budget for Nuisance Abatement Fund 893

10/11/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000							
893-000.000-626.631	CHARGE SERVICES - BLIGHT	6,585	5,331	7,500	7,500	4,340	5,000
893-000.000-626.632	CHARGE SERVICES - BOARD UPS	1,465	1,311	2,000	2,000	939	3,000
893-000.000-626.636	CHRG SERVICES WEEDS	8,712	7,452	5,000	5,000	8,031	2,000
893-000.000-664.001	INTEREST EARNED	101	483			675	
893-000.000-672.001	BLIGHT/CLEANUP-TAX REIMB	766	100	600	600		
893-000.000-672.002	BOARD-UP REVENUE-VAC RES	5,148	1,109	3,000	3,000	291	
893-000.000-672.003	NOXIOUS WEED REVENUE-TAX REIM	24,390	21,293	10,000	10,000	19,828	20,000
893-000.000-694.001	OTHER INCOME-MISCELLANEOUS		25			31	
Totals for dept 000.000 -		47,167	37,104	28,100	28,100	34,135	30,000
TOTAL ESTIMATED REVENUES		47,167	37,104	28,100	28,100	34,135	30,000

2019 Budget for Nuisance Abatement Fund 893

10/11/2018

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 08/31/2018

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2018 ACTIVITY THRU 08/31/18	2019 REQUESTED BUDGET
APPROPRIATIONS							
Dept 893.000 - NUISANCE ABATEMENT DEPARTMENT							
893-893.000-704.000	APPOINTED OFFICIALS	500	500	500	500		500
893-893.000-715.000	F.I.C.A./MEDICARE	37	37	51	51		51
893-893.000-723.000	DEFERRED COMPENSATION EMPLOYE			46	46		46
893-893.000-806.001	BLIGHT ENFORCEMENT COSTS	7,492	13,328	7,500	7,500	5,813	10,000
893-893.000-806.002	BOARD-UP ENFORCEMENT COSTS	10,712	4,734	5,000	5,000	2,057	3,000
893-893.000-806.003	NOXIOUS WEED ENFORCEMENT COST	21,054	14,447	15,000	15,000	12,495	15,000
893-893.000-876.000	RETIREMENT/MERS	65					
Totals for dept 893.000 - NUISANCE ABATEMENT DEPARTMENT		39,860	33,046	28,097	28,097	20,365	28,597
TOTAL APPROPRIATIONS		39,860	33,046	28,097	28,097	20,365	28,597
NET OF REVENUES/APPROPRIATIONS - FUND 893							
		7,307	4,058	3	3	13,770	1,403
BEGINNING FUND BALANCE		51,906	59,210	63,268	63,268		63,271
LESS PRIOR YEAR APPROPRIATION OF FUND BALANCE							
ENDING FUND BALANCE		59,213	63,268	63,271	63,271		64,674
PRESENTAGE OF REVENUE		126%	171%	225%	225%		216%

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •
JIMMIE WILSON, JR.

REGULAR MEETING AGENDA

TUESDAY, OCTOBER 16, 2018

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
 - A. MINUTES OF THE AUGUST 24, 2018 CLOSED SESSION, SEPTEMBER 18, 2018 WORK SESSION AND REGULAR MEETING AND THE SEPTEMBER 24, 2018 SPECIAL MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR OCTOBER 2, 2018 IN THE AMOUNT OF \$1,364,580.34
 2. STATEMENTS AND CHECKS FOR OCTOBER 16, 2018 IN THE AMOUNT OF \$908,656.08
 3. CLARITY HEALTH CARE DEDUCTIBLE ACH EFT FOR AUGUST 2018 IN THE AMOUNT OF \$37,092.77 AND FOR SEPTEMBER 2018 IN THE AMOUNT OF \$28,590.43
 4. CLARITY HEALTH CARE ADMIN FEE AUGUST 2018 IN THE AMOUNT OF \$1,101.00 AND FOR SEPTEMBER 2018 IN THE AMOUNT OF 1,086.40
 - C. AUGUST 2018 TREASURER'S REPORT
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST OF HABITAT FOR HUMANITY FOR FUNDS FOR THE RENOVATION OF 2754 APPLERIDGE IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM # 101.950.000.969.010
2. 1st READING OF RESOLUTION 2018-30, PROPOSED ORDINANCE 2018-483, AN ORDINANCE AMENDING ORDINANCE NO. 74, TOWNSHIP ZONING ORDINANCE SO AS TO REZONE 3160 WEST MICHIGAN AVENUE, PARCEL ID K-11-18-340-001, FROM ITS CURRENT RM-2 (MULTI-FAMILY RESIDENTIAL) TO B-3 (GENERAL BUSINESS) WITH VOLUNTARY PROHIBITION OF AUTOMOTIVE USES AS DEFINED IN TOWNSHIP ZONING ORDINANCE SECTION 306

3. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR APPROVAL OF THE AMENDMENT AND LETTER OF UNDERSTANDING TO THE POLICE SERVICES CONTRACT INCREASING THE SCOPE OF SERVICES TO THIRTY EIGHT (38) POLICE SERVICE UNITS, SETTING POLICE SERVICE PRICING THROUGH 2022 AND EXTENDING THE TERM OF THE CONTRACT DECEMBER 31, 2022 TO BE BUDGETED IN LINE ITEM #266-301-000-831-000
4. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR APPROVAL OF THE 2018 ANIMAL SERVICES CONTRACT WITH WASHTENAW COUNTY IN THE AMOUNT OF \$45,000 BUDGETED IN LINE ITEM #266-301-000-831-012
5. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 359 OREGON ST. AND 585 ROSEWOOD AVE. IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023
6. REQUEST OF MARK NELSON, 14B MAGISTRATE TO WAIVE THE FINANCIAL POLICY AND ALLOW THE SOLICITATION OF QUOTES FOR REPAIRS AND MODIFICATIONS TO COURTROOM ONE AND TWO AND TO ALLOW THE THREE FULL TIME OFFICIALS TO ACCEPT A QUOTE IN AN AMOUNT NOT TO EXCEED \$25,000.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT TO BE BUDGETED IN LINE ITEM #236-136-000-931-000
7. BUDGET AMENDMENT #14

OTHER BUSINESS

PUBLIC COMMENTS

CONSENT AGENDA

Closed Session Minutes

- A. The August 24, 2018 Closed Session Minutes will be distributed to Board Members prior to the meeting.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION MEETING

Supervisor Stumbo called the meeting to order at approximately 5:04 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Jimmie Wilson, Jr. , Trustees: Stan Eldridge, Monica Ross-Williams arrived late
Trustee Heather Jarrell Roe arrived at 6:47pm

Legal Counsel: Wm. Douglas Winters

MUNETRIX PRESENTATION.....BOB KITTLE, MUNETRIX

Bob Kittle, President & CEO of Munetrix, distributed packets to the board. He said his company has provided a financial transparency database for the township since 2011. He explained the benefits with the updated program. Mr. Kittle explained the increase in the subscription with Ypsilanti Township but they have worked with the State of Michigan to approve a 50% reimbursement to the Township for this service.

Supervisor Stumbo stated it was a requirement mandated by the State of Michigan.

AGENDA REVIEW

4. REQUEST OF AT&T FOR A METRO ACT RIGHT OF WAY PERMIT EXTENSION FOR TERM ENDING DECEMBER 31, 2023

Clerk Lovejoy Roe stated this was a new request from AT&T for a Metro Act Right of Way Permit Extension and AT&T did provide a map. She said Attorney McLain is at our meeting if anyone has questions.

Attorney McLain stated AT&T is required within 90 days of substantial completion of new construction to provide the board with a more detailed map of what they had done. Attorney McLain suggested we contact them within the next couple of months and request the detailed map.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 2**

**DISCUSSION OF RECYCLING AGREEMENT WITH THE
CITY OF YPSILANTI.....TOWNSHIP BOARD**

Attorney Winters stated there was no agreement in place with the City of Ypsilanti. He said the City of Ypsilanti wanted all city residents including residents who have recyclable curbside pick up to be able to use the recycling center in the Township. Mr. Winters stated it was the Township Boards understanding that the recycling container designated for the city would only be available for city residents who live in apartments that were four or more units. He said our compost center cannot handle but one recyclable container for the City. Attorney Winters stated the City of Ypsilanti would be sending their recyclables somewhere else.

SNOW REMOVAL ORDINANCE.....SUPERVISOR STUMBO

Supervisor Stumbo stated the three full time Officials met to discuss a snow removal ordinance and concluded they were not ready to move forward with a recommendation.

Trustee Ross-Williams stated a committee would be the best way to look into the snow removal issue.

Trustee Wilson, Jr. agreed to postpone moving forward with this ordinance. He said a committee might be a good idea to dig deeper into this issue.

Clerk Lovejoy Roe stated they have been dealing with the issue of a snow removal ordinance for years. She said we would never know if it would work if we do not at least try a pilot program. Clerk Lovejoy Roe said that Washtenaw Avenue would be a great area to do a pilot program. She said there were more residents walking on Washtenaw Avenue than anywhere else and the bus runs about every 15-20 minutes down Washtenaw. She said the biggest issue for her was families with young children and residents in wheelchairs who cannot move around in a state where we have a lot of snow. She said our residents ride the bus but cannot get around once they get off the bus.

CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 3

Treasurer Doe said his main concern was on Washtenaw where the sidewalks were so close to the road that when the snowplow comes down it covers the sidewalk again. He suggested talking to the business owners and getting their input.

Trustee Eldridge believes it is the right thing to do to clean your sidewalks but does not feel the township is in a position to tackle snow removal. He said we could not keep our own walks cleared because we are short of staff and it would not be right to ask someone else to do what we cannot. Trustee Eldridge stated there was merit in having a committee look into it and engage the residents to help figure out a way to keep their sidewalks cleared of snow. He said he liked Clerk Lovejoy Roes' idea to start a pilot in the township once we figure out some of the parameters moving forward that would make that possible and equitable to the people who would be impacted by it.

Arloa Kaiser, Township Resident stated she was opposed to sidewalks and two people on the board do not have sidewalks.

Supervisor Stumbo asked Trustee Eldridge and Trustee Ross-Williams to be on a committee. She said that she knew Mr. Hodak and Ms. Kaiser were interested in being on the committee.

Trustee Ross-Williams thanked the residents who got the signatures for and against sidewalks. She suggested that we mail out a survey to township residents to get their input regarding snow removal.

Supervisor Stumbo stated they would have to hire someone to do snow removal for all the foreclosed properties that are in the Township. She said it sounds like it should be easy to decide on what would be best for the township but it is complicated. She said she would reach out to the businesses on Washtenaw to see if they would voluntarily comply.

Trustee Eldridge asked if Attorney Winters would volunteer Angela King to be a part of the committee, he said he would.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 4**

OLD BUSINESS

- 1. 2nd READING OF ORDINANCE 2018-480, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-76 OF THE CODE OF ORDINANCES CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST WATER SERVICE RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**

- 2. 2nd READING OF ORDINANCE 2018-481, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-77 OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST SEWAGE DISPOSAL RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**

- 3. 2ND READING OF ORDINANCE 2018-482, AN ORDINANCE TO REPEAL CHAPTER 62, ARTICLE IV, SECTION 62-79(K) OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**

Jeff Castro, Director of YCUA explained the 2nd reading of Ordinance 2018-480, Ordinance 2018-481, and Ordinance 2018-482. He also presented the sample letter and examples of water bills that would be going out to residents in Ypsilanti Township explaining the change in their water bill.

Supervisor Stumbo stated this was worth changing especially for those who try to conserve water use. She said with this program they would pay less if they use less.

AGENDA REVIEW.....SUPERVISOR STUMBO

PUBLIC HEARING

- A. 7:00pm – 2018 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2018-24 (PUBLIC HEARING SET AT THE AUGUST 21, 2018 REGULAR MEETING)**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 5**

- 1. RESOLUTION 2018-25 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #69 FOR THE CREEKSIDE VILLAGE SOUTH NEIGHBORHOOD SECURITY CAMERAS**
- 2. RESOLUTION 2018-26 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #213 FOR CREEKSIDE VILLAGE SOUTH STREETLIGHTS**
- 3. RESOLUTION 2018-27 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #70 FOR MANORS AT CREEKSIDE VILLAGE NEIGHBORHOOD SECURITY CAMERAS**
- 4. RESOLUTION 2018-28 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #212 FOR MANORS AT CREEKSIDE VILLAGE STREETLIGHTS**
- 5. RESOLUTION 2018-29 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #211 FOR CREEKSIDE VILLAGE WEST STREETLIGHTS**

Clerk Lovejoy Roe read the three emails she received from residents. She said two were in support and one was against the special assessments.

CONSENT AGENDA

- A. MINUTES OF THE AUGUST 21, 2018 WORK SESSION AND REGULAR MEETING AND THE AUGUST 24, 2018 SPECIAL MEETING AND CLOSED SESSION**
- B. STATEMENTS AND CHECKS**
 - 1. STATEMENTS AND CHECKS FOR SEPTEMBER 21, 2018 IN THE AMOUNT OF \$705,128.67**
 - 2. STATEMENTS AND CHECKS FOR SEPTEMBER 18, 2018 IN THE AMOUNT OF \$331,131.38**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 6**

Supervisor Stumbo stated she would like the work session to reflect she left the meeting when the board was talking about her salary increase and that the salary increase would be brought back during budget time. She asked if the minutes were verbatim. Clerk Lovejoy Roe stated they were not. Supervisor Stumbo asked if the recordings of the meeting were on our website. Clerk Lovejoy Roe stated all of 2017 was up and 2018 should be on the website by next week. Clerk Lovejoy Roe suggested the board listen to the recordings. Supervisor Stumbo said in the future if not doing a roll call vote she would make it clear how each board member voted so it could be reflected in the minutes. She also requested Trustee Eldridges' comment regarding the budget amendments be included.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE (to be given at the Regular Meeting)

OLD BUSINESS

- 1. 2nd READING OF ORDINANCE 2018-480, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-76 OF THE CODE OF ORDINANCES CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST WATER SERVICE RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**
- 2. 2nd READING OF ORDINANCE 2018-481, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-77 OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST SEWAGE DISPOSAL RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**
- 3. 2ND READING OF ORDINANCE 2018-482, AN ORDINANCE TO REPEAL CHAPTER 62, ARTICLE IV, SECTION 62-79(K) OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 7**

NEW BUSINESS

1. BUDGET AMENDMENT #13

Clerk Lovejoy Roe read the items in the Budget Amendment #13.

2. REQUEST OF THE WASHTENAW INTERNATIONAL MUSIC BOOSTERS FOR A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE

3. REQUEST OF THE WASHTENAW INTERNATIONAL HIGH SCHOOL PARENT TEACHER ORGANIZATION FOR A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE.

Clerk Lovejoy Roe stated these requests were fundraisers for Washtenaw International Music Boosters and the Washtenaw International High School Parent Teacher Organization. She said a representative from the organizations would be at the board meeting.

4. REQUEST OF AT&T FOR A METRO ACT RIGHT OF WAY PERMIT EXTENSION FOR TERM ENDING DECEMBER 31, 2023

Supervisor Stumbo stated this was discussed in detail earlier in the meeting.

5. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AUTHORIZE THE IT DEPARTMENT TO RECYCLE EXISTING AND FUTURE RETIRED MOBILE DEVICES THROUGH THE VERIZON RECYCLE PROGRAM IN EXCHANGE FOR CREDIT TO BE APPLIED TO VERIZON INVOICES

Supervisor Stumbo stated this was to authorize Travis McDugald, IS Manager to give our outdated mobile devices to Verizon and they would credit our account for them.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 8**

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LETTER OF AGREEMENT TO POLICE SERVICES CONTRACT THAT CREATES SUMMER YOUTH EMPLOYMENT OPPORTUNITIES IN THE AMOUNT OF \$27,000.00 BUDGETED IN LINE ITEM #266-301-000-831-005**

Trustee Jimmie Wilson questioned how many youth we had in this program. Mike Radzik, OCS Director stated there were 8 last year and this year we had 9 youth employees at \$10.00 an hour and \$12.00 an hour for those with a diploma. Mr. Radzik stated they worked about 20-25 hours a week. Mr. Radzik stated the program went well.

- 7. REQUEST OF JAVONNA NEEL, ACCOUNTING DIRECTOR FOR APPROVAL OF THE MUNETRIX ANNUAL SUBSCRIPTION NOTICE IN THE AMOUNT OF \$4,995.00 BUDGETED IN LINE ITEM #101-201-000-958-000**

- 8. REQUEST TO APPROVE CHANGE ORDER NOTICE #1 TO THE CURRENT AGREEMENT WITH GRAPHIC SCIENCES FOR IMAGING AND MICROFILM SERVICES EFFECTIVE JUNE 1, 2018 TO JUNE 1, 2023**

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AWARD THE LOW BID FOR THE INSTALLATION OF A CELLULAR REPEATER SYSTEM TO TRENDSET COMMUNICATIONS GROUP IN THE AMOUNT OF \$46,634.00 BUDGETED IN LINE ITEM #101-267-000-977-000**
- 2. REQUEST OF KAREN LOVEJOY ROE, CLERK FOR AUTHORIZATION TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR A MAILING TO YPSILANTI TOWNSHIP VOTERS TO MESSENGER PRINTING IN THE AMOUNT OF \$9,090.50 BUDGETED IN LINE ITEM #101-267-000-730-000**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 WORK SESSION
PAGE 9**

Clerk Lovejoy Roe stated this election was projected to have one of the largest turnouts in our history. She said this was a long ballot and people can no longer vote straight party. Clerk Lovejoy Roe said that instead of one square for people to fill in they would have to fill in 16 squares. She said it would make longer lines waiting to vote. Clerk Lovejoy Roe said the mailing would help explain the election and encourage residents to vote absentee.

Work session adjourned at 6:50 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:03 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Monica Ross-Williams, and Jimmie Wilson, Jr.

Members Absent: none

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

**A. 7:00pm – 2018 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2018-24
(PUBLIC HEARING SET AT THE AUGUST 21, 2018 REGULAR MEETING)**

- 1. RESOLUTION 2018-25 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #69 FOR THE CREEKSIDE VILLAGE SOUTH NEIGHBORHOOD SECURITY CAMERAS**
- 2. RESOLUTION 2018-26 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #213 FOR CREEKSIDE VILLAGE SOUTH STREETLIGHTS**
- 3. RESOLUTION 2018-27 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #70 FOR MANORS AT CREEKSIDE VILLAGE NEIGHBORHOOD SECURITY CAMERAS**
- 4. RESOLUTION 2018-28 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #212 FOR MANORS AT CREEKSIDE VILLAGE STREETLIGHTS**
- 5. RESOLUTION 2018-29 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #211 FOR CREEKSIDE VILLAGE WEST STREETLIGHTS**

Public Hearing Opened at 7:02PM

Clerk Lovejoy Roe read an email sent by resident Annie Cole regarding the District 69 cameras she said she lived on Natalie Drive and objected to the cameras (see attached).

Clerk Lovejoy Roe read an email from Stephanie Condole regarding the Manors streetlights and cameras she supported these resolutions (see attached).

Clerk Lovejoy Roe read an email from a resident on Lakeway stated they supported the streetlights (see attached).

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 2**

Clerk Lovejoy Roe read an email from Becky Ashcraft, a resident on Natalie Drive, stated she approved the streetlights and cameras special assessment (see attached).

Miranda McCoskey, resident on Natalie Drive asked why they were doing a special assessment for the cameras. She said she wondered if there was a lot crime in that area that she wasn't aware of. Clerk Lovejoy Roe stated when a group of residents are interested in cameras or streetlights they get petitions signed by residents and if they receive a majority in support than we hold a Public Hearing, which is what we are doing tonight, and the board will vote to move forward with the project. She said that she was not aware of high crime in this area and they know that cameras do not necessarily stop crime but they do solve crime. Clerk Lovejoy Roe stated that the Home Owners Association brought this forward. She said that we had to do two special assessments since you cannot put cameras on decorative streetlight poles. Clerk Lovejoy Roe said that was why they have two additional streetlights and the cameras would be on those poles.

Miranda McCoskey appreciates the extra lighting but does not want the cameras.

Jeremy Lasley, resident of the Manors stated he moved into the Manors in September and did not receive a letter. He does not feel there is a need for a light because there is already a light there. Clerk Lovejoy Roe stated that is the light that they just installed and another light was not going up. She said the developer paid for the cameras and lights to go in, and all the residents pay for the operation and maintenance.

Ms. Alexander, resident of Creekside subdivision, questioned the cost and wondered would it go up after three years. Clerk Lovejoy Roe stated the streetlight costs were set by the Public Service Commission. She said the township negotiates with Comcast and Conti and received a lower rate this year. Ms. Alexander asked if in three years if Comcast's' rate goes up would we be open to look at other companies. Supervisor Stumbo stated we have a policy that if it goes up more than 10% then we have another Public Hearing.

Public Hearing Closed at 7:22pm

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jimmie Wilson to Approve 2018 Special Assessment Levy - Resolution No. 2018-24 (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 3**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2018-25 – Confirming Special Assessment District #69 for the Creekside Village South Neighborhood Security Cameras (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Resolution 2018-26 – Confirming Special Assessment District #213 for Creekside Village South Streetlights (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2018-27 – Confirming Special Assessment District #70 For Manors at Creekside Village neighborhood Security Cameras (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Ross-Williams to Approve Resolution 2018-28 – Confirming Special Assessment District #212 for Manors at Creekside Village Streetlights (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
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A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2018-29 – Confirming Special Assessment District #211 for Creekside Village West Streetlights (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

PUBLIC COMMENTS

JoAnn McCollum, Township Resident said she was in favor of the mailer, which the board will consider tonight to be mailed to Ypsilanti Township residents regarding voting in the November 6, 2018 election. She said that there were some residents on Nash Street in West Willow who told her they were contacting the Township regarding extending the sidewalk down the Service Drive.

Arloa Kaiser, Township Resident stated she learned at the work session that the board meeting minutes were not verbatim. She said that it upsets her that they are not verbatim, because if it was not verbatim it could be manipulated. She said she was disappointed in the board about the sidewalks because petitions must not matter. She stated she was against having a snow removal ordinance.

Supervisor Stumbo stated we hired someone to do a walk ability study. She said they would look at some of the gaps that have been identified. Supervisor Stumbo stated she went to the home on Nash in West Willow and saw the gap and she said the gaps should be filled in. She said the Washtenaw County Road Commission was considering closing that Service Drive and we need to look at the whole area at the same time from a planning perspective.

Arloa Kaiser, Township Resident stated there were many streets that have gaps in the sidewalk. She asked how much it would cost the township. She said that the township would not be responsible for keeping the sidewalks cleared.

Lt. Marocco, Ypsilanti Township, stated the sheriffs' department were able to get a piece of technology that can talk to another piece of technology which helps to keep Officers on the road instead of taking time away to do paperwork. He said it would save about 200 hours per month. He said the township had about 350 larceny's from vehicles this year and about 330 of them were from cars left unlocked. He said loaded guns have been taken out of these cars on more than one occasion. Lt. Marocco said that people walk down the street and pull on door handles to see if the cars are unlocked. He stressed how important it was not to leave a car unlocked.

Michael Radzik, OCS Director stated two years ago the board voted to approve an amendment to our property maintenance program that required carbon monoxide

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 5**

detectors to be in every single rental dwelling unit. He said a couple months ago they were installed in the Country Meadows Apartment Complex. Mr. Radzik stated this past weekend an incident occurred where people were bailing out of one of the apartment buildings with beet red faces and choking because of carbon monoxide filling up those units. He said the Sheriffs' Department and Fire Department had to kick in doors to save these residents lives. He said they feel there would have been some fatalities if those alarms had not been installed.

Anastasia Pazyamor, Township Resident stated she would like one or two streetlights added between Ecorse and the area surrounding Kansas. She said it was very dark and with no sidewalks people walk in the street.

Arloa Kaiser, Township Resident stated the street sweeper came down her street and did a wonderful job. She said she was glad that on the new recyclable information flyers they have taken the pizza boxes off.

CONSENT AGENDA

A. MINUTES OF THE AUGUST 21, 2018 WORK SESSION AND REGULAR MEETING AND THE AUGUST 24, 2018
(with changes made during work session)

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR SEPTEMBER 21, 2018 IN THE AMOUNT OF \$705,128.67**
- 2. STATEMENTS AND CHECKS FOR SEPTEMBER 18, 2018 IN THE AMOUNT OF \$331,131.38**

A motion was made by Treasurer Doe, supported by Trustee Jarrell Roe to Approve the Consent Agenda

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated that we always open the meeting with a moment of silent prayer and believes that is a good thing. He said that maybe the silent prayer needs to raise the volume because our Township at times has taken some significant body blows with a lot of our employees, administrative staff, and township officials having to deal with so many different challenges. He said he would like continued prayer for our community and the people who live and work here.

Attorney Winters stated the township continues to try to stabilize our neighborhoods. He said the township acquired three houses in the last foreclosure

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 6**

auction from Washtenaw County. He said those three houses would be sold to Habitat for Humanity.

Attorney Winters stated the township continues to shut down drug houses in the township. He said they currently have two properties that were being focused on.

Attorney Winters stated we continue to improve our commercial corridors. He said the property where Forbes Dry Cleaners had been would be demolished due to contamination.

Attorney Winters stated we have paid off the debt for the Seaver Bond property. He said we are selling the cell tower on Holmes Road and that is moving forward for \$174,000.00.

Attorney Winters stated DTE was holding \$800,000.00 of Township money in an escrow account. He said although we tried to get the entire amount paid in a lump sum, it was decided the township would receive at the end of this year and for the next ten years 10% of the \$800,000.00.

Attorney Winters said he expects the township to receive approximately \$210,000.00 from the American Center for Mobility for the Pilot payment, a Payment In Lieu Of Taxes.

Attorney Winters stated the property at Liberty Square has all been obtained by the township with the exception of two properties. He said he is confident the township would acquire those properties in the near future.

Attorney Winters stated there was a new owner of Gault Village. He said the new owner is interested in sitting down with the township to discuss their plans.

OLD BUSINESS

- 1. 2nd READING OF ORDINANCE 2018-480, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-76 OF THE CODE OF ORDINANCES CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST WATER SERVICE RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the 2nd Reading of Ordinance 2018-480, an Ordinance to Amend Chapter 62, Article IV, Section 62-76 of the Code of Ordinances Charter Township of Ypsilanti, to Adjust Water Service Rates (1st Reading Held at the August 21, 2018 Regular Meeting) (see attached).

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 7**

Jeff Castro, Director of YCUA explained the changes in the water and sewer rates by changing to a readiness to service billing. He said they would be sending a letter to residents explaining the changes.

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

2. 2ND READING OF ORDINANCE 2018-481, AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE IV, SECTION 62-77 OF THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, TO ADJUST SEWAGE DISPOSAL RATES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the 2nd Reading of Ordinance 2018-481, an Ordinance to Amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to Adjust Sewage Disposal Rates (1st Reading Held at the August 21, 2018 Regular Meeting (see attached)).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

3. 2ND READING OF ORDINANCE 2018-482, AN ORDINANCE TO REPEAL CHAPTER 62, ARTICLE IV, SECTION 62-79(K) OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES (1ST READING HELD AT THE AUGUST 21, 2018 REGULAR MEETING)

A motion was made by Clerk Lovejoy Roe, supported by Trustee Ross-Williams to Approve the 2nd Reading of Ordinance 2018-482, an Ordinance to Repeal Chapter 62, Article IV, Section 62-79 (K) of the Charter Township of Ypsilanti Code of Ordinances (1st Reading Held at the August 21, 2018 Regular Meeting) (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 8**

NEW BUSINESS

1. BUDGET AMENDMENT #13

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Budget Amendment #13 (see attached).

The motion carried unanimously.

2. REQUEST OF THE WASHTENAW INTERNATIONAL MUSIC BOOSTERS FOR A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE

Dr. Rudolph Alverado explained the need for donations for their pupils to participate in various programs. He said 60% of the student body participates in a music program. He said this year they have included the Middle School students.

A motion was made by Clerk Lovejoy Roe supported by Treasurer Doe to Approve the Request of the Washtenaw International Music Boosters for a Local Governing Body Resolution for a Charitable Gaming (see attached).

The motion carried unanimously.

3. REQUEST OF THE WASHTENAW INTERNATIONAL HIGH SCHOOL PARENT TEACHER ORGANIZATION FOR A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE.

Sue Barker, Treasurer of the Washtenaw International High School PTO and Lisa Brown, President of WIMA and WIHI PTO were representatives asking the Township for their support in receiving a charitable gaming license.

A motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request of the Washtenaw International High School Parent Teacher Organization for a Local Governing Body Resolution for a Charitable Gaming License (see attached).

The motion carried unanimously.

4. REQUEST OF AT&T FOR A METRO ACT RIGHT OF WAY PERMIT EXTENSION FOR TERM ENDING DECEMBER 31, 2023

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Request of AT&T For a Metro Act Right of Way Permit Extension for Term Ending December 31, 2023.

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 9**

- 5. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AUTHORIZE THE IT DEPARTMENT TO RECYCLE EXISTING AND FUTURE RETIRED MOBILE DEVICES THROUGH THE VERIZON RECYCLE PROGRAM IN EXCHANGE FOR CREDIT TO BE APPLIED TO VERIZON INVOICES**

A motion was made by Trustee Eldridge, supported by Trustee Jarrell Roe to Approve the Request of Travis McDugald, IS Manager to Authorize the IT Department to Recycle Existing and Future Retired Mobil Devices Through the Verizon Recycle Program in Exchange for Credit to be Applied to Verizon Invoices.

The motion carried unanimously.

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LETTER OF AGREEMENT TO POLICE SERVICES CONTRACT THAT CREATES SUMMER YOUTH EMPLOYMENT OPPORTUNITIES IN THE AMOUNT OF \$27,000.00 BUDGETED IN LINE ITEM #266-301-000-831-005**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request of Mike Radzik, OCS Director to Approve Letter of Agreement to Police Services Contract that Creates Summer Youth Employment Opportunities in the Amount of \$27,000.00 Budgeted in Line Item #266-301-000-831-005 (see attached).

The motion carried unanimously.

- 7. REQUEST OF JAVONNA NEEL, ACCOUNTING DIRECTOR FOR APPROVAL OF THE MUNETRIX ANNUAL SUBSCRIPTION NOTICE IN THE AMOUNT OF \$4,995.00 BUDGETED IN LINE ITEM #101-201-000-958-000**

A motion was made by Trustee Ross-Williams, supported by Treasurer Doe to Approve the Request of Javonna Neel, Accounting Director for Approval of the Munetrix Annual Subscription Notice in the Amount of \$4,995.00 Budgeted in Line Item #101-201-000-958-000.

The motion carried unanimously.

- 8. REQUEST TO APPROVE CHANGE ORDER NOTICE #1 TO THE CURRENT AGREEMENT WITH GRAPHIC SCIENCES FOR IMAGING AND MICROFILM SERVICES EFFECTIVE JUNE 1, 2018 TO JUNE 1, 2023**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Change Order Notice #1 to the Current Agreement with Graphic Sciences for Imaging and Microfilm Services Effective June 1, 2018 to June 1, 2023.

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 10**

- 1. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AWARD THE LOW BID FOR THE INSTALLATION OF A CELLULAR REPEATER SYSTEM TO TRENDSET COMMUNICATIONS GROUP IN THE AMOUNT OF \$46,634.00 BUDGETED IN LINE ITEM #101-267-000-977-000**

A motion was made by Clerk Lovejoy Roe supported by Trustee Jarrell Roe to Approve Request of Travis McDugald, IS Manager to Award the Low Bid for the Installation of a Cellular Repeater System to Trendset Communications Group in the Amount of \$46,634.00 Budgeted in Line Item #101-267-000-977-000.

The motion carried unanimously.

- 2. REQUEST OF KAREN LOVEJOY ROE, CLERK FOR AUTHORIZATION TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR A MAILING TO YPSILANTI TOWNSHIP VOTERS TO MESSENGER PRINTING IN THE AMOUNT OF \$9,090.50 BUDGETED IN LINE ITEM #101-267-000-730-000**

A motion was made by Trustee Wilson, supported by Trustee Jarrell Roe to Approve Request of Karen Lovejoy Roe, Clerk for Authorization to Waive the Financial Policy and Award the Low Quote for a Mailing to Ypsilanti Township Voters to Messenger Printing in the Amount of \$9,090.50 Budgeted in Line Item #101-267-000-730-000.

Clerk Lovejoy Roe explained this is the first time in the State of Michigan voters cannot vote straight party and the ballot is one of the longest ballots we have ever had. She said there was a lot on the ballot and it will take voters longer to vote.

Trustee Jarrell Roe stated she would like to see what the State would put out because sometimes the State sends out confusing information.

Trustee Wilson withdrew his motion.

A motion was made by Trustee Wilson, supported by Trustee Eldridge to Approve Request of Karen Lovejoy Roe, Clerk for Authorization to Waive the Financial Policy and Award the Low Quote for a Mailing to Ypsilanti Township Voters to Messenger Printing in the Amount of \$9,090.50 Budgeted in Line Item #101-267-000-730-000 contingent on the State or County not sending out a mailer.

The motion carried. Trustee Jarrell Roe voted no.

A motion was made by Treasurer Doe, supported by Trustee Wilson to Adjourn.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING
PAGE 11**

The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2018-24

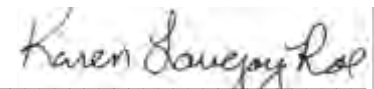
SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on September 19, 2018 held a public hearing on the proposed special assessment roll prepared by the Deputy Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on September 18, 2018 the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Deputy Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2018 Winter Tax Roll.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-24 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**PUBLIC ACT 188 OF 1954 PROCEEDINGS
CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENT ROLL**

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on September 18, 2018, for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2018 WINTER TAX ROLL

<u>SPECIAL ASSESSMENT</u>	<u>CODE</u>
Sherman Oaks Water	051

SECURITY CAMERA SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Sugarbrook	060	West Willow	061
Thurston Area	062	Apple Ridge Area	063
Bud- Blossom Area	064	Holmes Rd Area	066
Huron Heights/ Huron Ridge	068	Creekside Village South	069
Manors at Creekside Village	070		

STREET LIGHT SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Shady Knoll 1-6	101	Nancy Park 1-3	102	Nancy Park 5-6	103
West Willow #1	104	Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108	Washtenaw Ridge	109
Nancy Park #7	111	Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115	S. Devonshire	116
Washtenaw Concourse	117	Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121	Hawthorne Street	122
Hunt/Hollis	123	Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127	West Willow 10&11	129
Johnson Place	130	Huron Hearthside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134	Brookside Street	135
Huron Commercial	136	Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140	Ford Lake Village #2	141
Streamwood 1-7	142	Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149	Georgetown Condos	150
Streamwood #8	151	Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155	N. Kansas	156
Russell St	157	Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162	Greenfields #1	163
Partridge Creek 2&3	164	Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168	Clubview Sub	169
Wash Clubview	170	Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174	Raymond Meadows	175
Tyler Rd	176	Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180	Kirk St	181
Greene Farm 5	182	Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186	Whispering Meadows	187
Huron Meadows	188	Rivergrove	189	Aspen Ridge	191
Gates Ave	193	Fairway Hills	194	Washtenaw Clubview	196
Bradley Ave	197	Creekside West	198	Creekside South	199
Creekside East	201	Lakeview Area	202	Majestic Lake	203
Firwood Area	204	Bradley St	205	136- 177 Conversion	206
Lakeview #2	207	Tremont Park Sub	208	Turtle Creek #2	209
Creekside Village West #2	211	Manors of Creekside Village	212	Creekside Village South #2	213

KAREN LOVEJOY ROE, CLERK
Charter Township of Ypsilanti

Published Date: Thursday, August 30, 2018

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities requiring auxiliary aids or services. Individuals should contact the Ypsilanti Township Board by writing or calling the following: KAREN LOVEJOY ROE, CLERK, 7200 S. Huron River Drive, Ypsilanti, MI 48197, PHONE: (734) 484-5156 or E-MAIL: klovejoyroe@ytown.org

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-25

Resolution Confirming Special Assessment District #69 for the Creekside Village South Neighborhood Security Cameras

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$46.70 per parcel is hereby confirmed and shall be added to and also known as Creekside Village South Neighborhood Security Cameras Special Assessment District #69.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-25 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.


Karen Lovejoy Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-26

Resolution Confirming Special Assessment District #213 for the Creekside Village South Streetlights

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$3.59 per parcel is hereby confirmed and shall be added to and also known as Creekside Village South Streetlight Special Assessment District #213.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-26 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.


Karen Lovejoy Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-27

Resolution Confirming Special Assessment District #70 for the Manors at Creekside Village Neighborhood Security Cameras

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$50.52 per parcel is hereby confirmed and shall be added to and also known as Manors at Creekside Village Neighborhood Security Cameras Special Assessment District #70.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-27 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.


Karen Lovejoy Roe, Clerk

Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-28

Resolution Confirming Special Assessment District #212 for the Manors at Creekside Village Streetlights

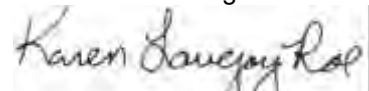
Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$3.88 per parcel is hereby confirmed and shall be added to and also known as Manors at Creekside Village Streetlight Special Assessment District #212.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-28 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-29

Resolution Confirming Special Assessment District #211 for the Creekside Village West Streetlights

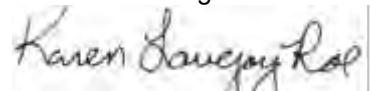
Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$4.78 per parcel is hereby confirmed and shall be added to and also known as Creekside Village West Streetlight Special Assessment District #211.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-29 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 18, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

PROPOSED ORDINANCE 2018-480

ADJUSTMENT OF WATER SERVICE RATES

An ordinance to amend Chapter 62, Article IV, Section 62-76 of the Code of Ordinances, Charter Township of Ypsilanti, to adjust water service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Chapter 62, Article IV, Section 62-76 of the Code of Ordinances be amended as follows:

For all billings rendered prior to October 1, 2018, existing water service rates shall prevail. For all billings rendered on or after October 1, 2018, water service rates shall be as follows, for each bimonthly (two-month) period:

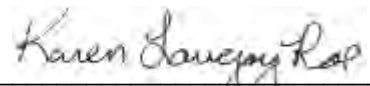
Readiness-to-serve rates based on size of meter:

Meter Size (inch)	Water Rate
5/8-3/4	\$ 14.94
1	\$ 37.35
1-1/2	\$ 74.70
2	\$ 119.52
3	\$ 373.50
4	\$ 747.00
6	\$ 1,494.00
8	\$ 2,614.50
10	\$ 4,108.50
12	\$ 4,855.50

Commodity and water contracts community rate: \$3.23 per 100 cubic feet

* * * * *

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2018-480 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 18, 2018 after first being introduced at a Regular Meeting held on August 21, 2018. The motion to approve was made by member Roe and seconded by Doe YES: Stumbo, Roe, Doe, Eldridge, Wilson, Jarrell Roe, Ross Williams ABSENT: None NO: None ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Published: Thursday, September 27, 2018

CHARTER TOWNSHIP OF YPSILANTI

PROPOSED ORDINANCE 2018-481

ADJUSTMENT OF SEWAGE DISPOSAL RATES

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to adjust sewage disposal rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Chapter 62, Article IV, Section 62-77 of the Code of Ordinances be amended as follows:

For all billings rendered prior to October 1, 2018, existing sewage disposal service rates shall prevail. For all billings rendered on or after October 1, 2018, sewage disposal rates shall be as follows, for each bimonthly (two-month) period:

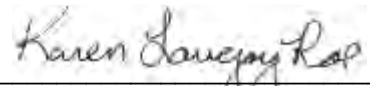
Readiness-to-serve rates based on size of meter:

Meter Size (inch)	Sewage Rate
5/8-3/4	\$ 15.68
1	\$ 39.20
1-1/2	\$ 78.39
2	\$ 125.43
3	\$ 391.96
4	\$ 783.92
6	\$ 1,567.83
8	\$ 2,743.71
10	\$ 4,311.54
12	\$ 5,095.46

Commodity Rate: \$2.58 per 100 cubic feet

* * * * *

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2018-481 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 18, 2018 after first being introduced at a Regular Meeting held on August 21, 2018. The motion to approve was made by member Roe and seconded by Doe YES: Stumbo, Roe, Doe, Eldridge, Wilson, Jarrell Roe, Ross Williams ABSENT: None NO: None ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Published: Thursday, September 27, 2018

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE 2018-482

**REPEALING CHAPTER 62, ARTICLE IV, SECTION 62-77
OF THE CODE OF ORDINANCES**

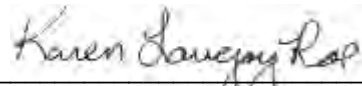
An Ordinance to repeal Chapter 62, Article IV, Section 62-79(k) of the Charter Township of Ypsilanti Code of Ordinances which provides for a restricted debt retirement and capital improvement fund surcharge on water service and sewage disposal bills, because said surcharge is now a part of and fully included in the readiness-to-serve and commodity rates established by the water rate ordinance at Chapter 62, Article IV, Section 62-76 and established by the sewer rate ordinance at Chapter 62, Article IV, Section 62-77, each rate ordinance being effective October 1, 2018.

BE IT ORDAINED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Effective October 1, 2018, Chapter 62, Article V, Section 62-79(k) of the Code of Ordinances is repealed.

* * * * *

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2018-482 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 18, 2018 after first being introduced at a Regular Meeting held on August 21, 2018. The motion to approve was made by member Roe and seconded by Ross Williams YES: Stumbo, Roe, Doe, Eldridge, Wilson, Jarrell Roe, Ross Williams ABSENT: None NO: None ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Published: Thursday, September 27, 2018

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #13**

September 18, 2018

AMOUNTS ROUNDED TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND **Total Increase** \$27,048.00

Request to increase budget for online financial reporting subscription with Munetrix. The annual increase of \$4,995 was greater than budgeted for 2018. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,395.00
		Net Revenues	<u><u>\$1,395.00</u></u>
Expenditures:	Membership and Dues	101-201-000-958.000	\$1,395.00
		Net Expenditures	<u><u>\$1,395.00</u></u>

Request to increase budget for special printing and mailing of election information to voters. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$9,091.00
		Net Revenues	<u><u>\$9,091.00</u></u>
Expenditures:	Postage	101-267-000-730.000	\$9,091.00
		Net Expenditures	<u><u>\$9,091.00</u></u>

Request to increase the budget for approved positions and wage increases at the special Board meeting on August 24, 2018. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$3,220.00
		Net Revenues	<u><u>\$3,220.00</u></u>
Expenditures:	Salary - Permanent Wage	101-209-000-706.000	\$1,630.00
	Salary - Permanent Wage	101-215-000-706.000	\$1,360.00
	FICA	101-209-00-715.000	\$125.00
	FICA	101-215-000-715.000	\$105.00
		Net Expenditures	<u><u>\$3,220.00</u></u>

101 - GENERAL OPERATIONS FUND - CONTINUED

Request to increase budget for health care coverage for employee opting into in September under special circumstance. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$13,342.00
		Net Revenues	<u><u>\$13,342.00</u></u>
Expenditures:	Health Insurance	101-227-000-719-000	\$6,812.00
	Health Care Deductible	101-227-000-719.020	\$6,500.00
	Admin Fee - Health care card	101-227-000-719.021	\$30.00
		Net Expenditures	<u><u>\$13,342.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #13**

September 18, 2018

590 - COMPOST FUND

Total Increase \$3,084.00

Request to increase the budget for approved positions and wage increases at the special Board meeting on August 24, 2018. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$3,084.00
		Net Revenues	<u><u>\$3,084.00</u></u>
Expenditures:	Salary - Permanent Wage	590-590-000-706.000	\$2,864.00
	FICA	590-590-000-715.000	\$220.00
		Net Expenditures	<u><u>\$3,084.00</u></u>

Motion to Amend the 2018 Budget (#13):

Move to increase the General Fund budget by \$27,048 to \$10,476,925 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$3,084 to \$564,517 and approve the department line item changes as outlined.



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(k)(ii))

At a Regular meeting of the Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Brenda Stumbo on September 18, 2018
DATE

at 7:00pm a.m./p.m. the following resolution was offered:
TIME

Moved by Clerk Karen Lovejoy Roe and supported by Treasurer Larry Doe

that the request from Washtenaw International Music Boosters of Ypsilanti,
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for Approval.
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: <u>7</u>	<u>DISAPPROVAL:</u>	Yeas: <u>0</u>
	Nays: <u>0</u>		Nays: <u>0</u>
	Absent: <u>0</u>		Absent: <u>0</u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Ypsilanti Township Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on September 18, 2018.
DATE

SIGNED: *Karen Lovejoy Roe*
TOWNSHIP, CITY, OR VILLAGE CLERK
Karen Lovejoy Roe, Clerk
PRINTED NAME AND TITLE
7200 S. Huron River Dr. Ypsilanti, MI 48198
ADDRESS

Organization Information: 105 N. Mansfield Ypsilanti, MI 48197
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

()
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(k)(ii))

At a Regular meeting of the Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Brenda Stumbo on September 18, 2018
DATE

at 7:00pm a.m./p.m. the following resolution was offered:
TIME

Moved by Treasurer Larry Doe and supported by Trustee Stan Eldridge

that the request from Washtenaw International High School Parent Teacher Organization of Ypsilanti,
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for Approval.
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: <u>7</u>	<u>DISAPPROVAL:</u>	Yeas: <u>0</u>
	Nays: <u>0</u>		Nays: <u>0</u>
	Absent: <u>0</u>		Absent: <u>0</u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Ypsilanti Township Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on September 18, 2018.
DATE

SIGNED: *Karen Lovejoy Roe*
TOWNSHIP, CITY, OR VILLAGE CLERK
Karen Lovejoy Roe, Clerk
PRINTED NAME AND TITLE
7200 S. Huron River Dr. Ypsilanti, MI 48198
ADDRESS

Organization Information: 105 N. Mansfield Ypsilanti, MI 48197
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

()
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 27, 2018

Brenda Stumbo, Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Township Supervisor Stumbo:

Washtenaw County, the Washtenaw County Sheriff's Office and Ypsilanti Township mutually wish to enter into a Letter of Agreement for the purpose of facilitating a Community Beautification Program that employs area youth for the 2018 summer season. This Letter of Agreement will become attached as an exhibit to the existing Police Services contract which term currently runs through December 31, 2018. All other terms and conditions remain the same as in the original and amended contract.

If this Letter of Agreement is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, this Letter of Agreement is attached as an exhibit to the Service Contract between Washtenaw County and the Charter Township of Ypsilanti dated January 1, 2012 as follows:

YPSILANTI TOWNSHIP COMMUNITY BEAUTIFICATION PROGRAM

Purpose

The Charter Township of Ypsilanti wishes to enhance its ability to provide community beautification services and, at the same time, participate in an organized youth employment effort in the greater Ypsilanti area. The availability of local youth employment opportunities has been identified as an important factor in curbing the incidence of youth crime and violence. The Township and the Sheriff's Office are committed to addressing this issue through proactive means as part of a Total Policing philosophy. To that end, this program meets an identified need to help reduce youth crime and violence while also providing services to improve the value and appearance of the Township and enhance its economic development efforts.

Scope of Services

- A. The Sheriff agrees to hire eligible individuals to perform Community Beautification work within Township jurisdiction coordinated through the MI Works youth employment initiative. The parties prefer to employ Township youth to the extent possible.
- B. The Sheriff agrees to provide supervision, equipment and supplies necessary to deliver services safely and effectively.

C. The Township agrees to reimburse the Sheriff for the cost of providing these services, including, but not limited to, wages paid to eligible youth, supervision, equipment and supplies as agreed upon by the parties.

D. Community Beautification services shall include:

- 1) Trash pickup on public roadways and other public property
 - i. high visibility primary and secondary roads
 - ii. neighborhood streets
 - iii. AAATA bus stops
 - iv. Township parks
 - v. Township buildings and grounds
- 2) Gardening type activities including but not limited to pulling weeds and planting flowers at Township owned parks and facilities
- 3) Painting and other general maintenance at Township owned parks and facilities
- 4) Any other activities mutually agreed upon by the parties

Term of Agreement

The term of this agreement starts on June 18, 2018 and will end on August 25, 2018. The term may be adjusted by mutual agreement of the Sheriff's Office and the Township.

Estimated Operating Budget

- 1 Supervisor @ \$22.50/hour
- 9 Youth Employees @ \$10/hour, \$12/hour with diploma
- Uniforms
- Trash bags, other supplies

Total estimated budget for 2018: \$27,000.00

Additional expenses shall be mutually agreed upon in advance as necessary.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator

APPROVED FOR CONTENT:

Charter Township of Ypsilanti

Jerry L. Clayton (DATE)
Sheriff

Accepted by Brenda L. Stumbo
Brenda L. Stumbo (DATE) 9-19-18
Township Supervisor

APPROVED AS TO FORM:

Curtis Hedger (DATE)
Corporate Council

Accepted by Karen Lovejoy Roe
Karen Lovejoy Roe (DATE) 9-19-18
Township Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING**

Supervisor Stumbo called the meeting to order at approximately 8:00 a.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe Trustees: Stan Eldridge, Heather Jarrell Roe, Jimmy Wilson arrived at 8:07 am, and Monica Ross-Williams arrived at 8:22 am

Members Absent: None

Legal Counsel: Wm. Douglas Winters

WORK SESSION

1. DISCUSSION ON THE 2019 FIRE DEPARTMENT BUDGET

**Javonna Neel, Accounting Director & Eric Copeland, Fire Chief
(see attached)**

Javonna Neel, Accounting Director gave a presentation of the 2019 Budget for the Fire Department. She said there were two presentations in the packet. She explained that it had to do with millages for the pension for the Fire Department. Ms. Neel stated it was brought to the Board to receive the Boards' recommendation on the millage regarding pensions. She said the Board would have to take action today, because the form would need to be filed by October 1, 2018. She said they were planning to look for actuaries and get a new one if it was needed.

Javonna Neel and Chief Copeland responded to questions from the Board members regarding the 2019 Fire Department Budget.

AGENDA

1. REQUEST APPROVAL OF THE 2018 L-4029

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the 2018 L-4029 (see attached).

The motion carried unanimously.

2. REQUEST TO APPROVE 2018 YPSILANTI TOWNSHIP FOURTH AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE NANCY PARK SUBDIVISION DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$153,900.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT TO BE BUDGETED IN LINE ITEM #101-446-000-818-023

A motion was made by Trustee Eldridge, supported by Treasurer Doe to Approve the 2018 Ypsilanti Township Fourth Agreement with the Washtenaw County

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING
PAGE 2**

Road Commission for the Nancy Park Subdivision Drainage Improvements in the Amount of \$153,900.00 Contingent upon Approval of the Budget Amendment to be Budgeted in the Line Item #101-446-000-818-023 (see attached).

The motion carried unanimously.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1480 PARKWOOD, 2164 WOODALE, 1282 WARNER ST., 1503 E. MICHIGAN AVE., AND 235 VALLEY DR. IN THE AMOUNT OF \$50,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

A motion was made by Trustee Jarrell Roe, supported by Trustee Jimmy Wilson to Approve Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 1480 Parkwood, 2164 Woodale, 1282 Warner St., 1503 E. Michigan Ave., and 235 Valley Dr. in the Amount of \$50,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

- 4. REQUEST TO APPROVE MAILING TO RESIDENTS FOR THE MASTER PLAN IN THE AMOUNT OF \$9,091.00 CONTINGENT UPON APPROVAL OF THE BUDGET IN LINE ITEM #101-267-000-730-000**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Mailing to Residents for the Master Plan in the Amount of \$9,091.00 Contingent Upon Approval of the Budget in Line Item #101-267-000-730-000.

The motion carried unanimously.

- 5. BUDGET AMENDMENT #14**

A motion was made by Trustee Jarrell Roe, supported by Trustee Eldridge to Approve Budget Amendment #14 (see attached).

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING
PAGE 3**

**6. REQUEST TO CANCEL OCTOBER 2, 2018 BOARD MEETING DUE TO LACK OF
AGENDA ITEMS**

**A motion was made by Trustee Jarrell Roe, supported by Treasurer Doe to
Approve Request to Cancel October 2, 2018 Board Meeting Due to Lack of
Agenda Items.**

The motion carried unanimously.

The meeting adjourned at 8:58 a.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.



County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2018 Taxable Value of ALL Properties in the Unit as of 5-29-18 1,290,653,726
Local Government Unit Requesting Millage Levy Charter Township of Ypsilanti	For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Gen Op	N/A	1.1160	1.0167	1.0000	1.0167	1.0000	1.0167		1.0167	N/A
Voted	Fire Prot	11/8/16	3.1250	3.0962	1.0000	3.0962	1.0000	3.0962		3.0962	2020
Voted	Fire Capital	5/8/18	.5000		1.0000	.5000	1.0000	0.5000		0.5000	2022
Voted	Sld Waste	11/8/16	2.1550	2.1351	1.0000	2.1351	1.0000	2.1351		2.1351	2020
Voted	Police	11/8/16	5.9500	5.8952	1.0000	5.8952	1.0000	5.8952		5.8952	2020
Voted	Rec/BP	11/8/16	1.0059	0.9966	1.0000	0.9966	1.0000	0.9966		0.9966	2020
PA 235	FPen/HC	N/A						1.3712		1.3712	N/A

Prepared by Javonna Neel	Telephone Number (734) 484-3702	Title of Preparer Accounting Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Karen Lovejoy Roe	Date 9/28/18
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature 	Print Name Brenda L. Stumbo	Date 9/28/18
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #14**

September 28, 2018 Special Meeting

AMOUNTS ROUNDED TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$162,991.00

Request to increase budget for special printing and mailing of Master Plan information to residents. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$9,091.00
		Net Revenues	<u><u>\$9,091.00</u></u>
Expenditures:	Postage	101-267-000-730.000	\$9,091.00
		Net Expenditures	<u><u>\$9,091.00</u></u>

Request to increase budget for Washtenaw County Road Commission agreement #4 for work on Nancy Park Subdivision Drainage Improvements. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$153,900.00
		Net Revenues	<u><u>\$153,900.00</u></u>
Expenditures:	Highway & Street Road Construction	101-446-000-818.022	\$153,900.00
		Net Expenditures	<u><u>\$153,900.00</u></u>

595 - MOTOR POOL FUND

Total Increase \$12,000.00

Request to increase unscheduled vehicle maintenance. The Motor Pool will request reimbursement from each of the funds for any unscheduled maintenance on vehicles. This will be originally funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595-000-000-699.000	\$12,000.00
		Net Revenues	<u><u>\$12,000.00</u></u>
Expenditures:	MOTORPOOL-MISC REPAIR	595-595-000-939.031	\$12,000.00
		Net Expenditures	<u><u>\$12,000.00</u></u>

Motion to Amend the 2018 Budget (#14 Special Meeting):

Move to increase the General Fund budget by \$162,991 to \$10,639,916 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$12,000 to \$472,670 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA ROSS-WILLIAMS
JIMMIE WILSON



ACCOUNTING DEPT

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

OCTOBER 2, 2018 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	708,840.13
HAND CHECKS -	\$	655,740.21
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	1,364,580.34

HAND CHECKS

Check Date	Check	Vendor Name	Amount
Bank AP AP			
09/17/2018	179879	CAMPBELL TITLE AGENCY OF MICHIGAN	2,300.00
09/17/2018	179880	COMCAST CABLE	234.85
09/17/2018	179881	COMCAST CABLE	104.85
09/17/2018	179882	COMCAST CABLE	104.85
09/17/2018	179883	PNC EQUIPMENT FINANCE, LLC	7,022.07
09/17/2018	179884	STELLAR HOSPITALITY YPSILANTI LLC	225,290.25
09/17/2018	179885	WASTE MANAGEMENT	13,684.60
09/17/2018	179886	WASTE MANAGEMENT	600.00
09/19/2018	179887	DTE ENERGY	5,592.80
09/19/2018	179888	WEX BANK	2,107.11
09/19/2018	179889	YPSILANTI COMMUNITY	6,473.46
09/18/2018	179890	RUBBER STAMPS UNLIMITED INC	110.93
09/20/2018	179891	AMAZON CAPITAL SERVICES	1,269.55
09/20/2018	179892	AMAZON CAPITAL SERVICES	106.95
09/27/2018	179893	BLUE CROSS BLUE SHIELD OF MI	153,366.24
09/27/2018	179894	BLUE CROSS BLUE SHIELD OF MI	36,304.04
09/27/2018	179895	COMCAST CABLE	114.85
09/27/2018	179896	COMCAST CABLE	139.85
09/27/2018	179897	COMCAST CABLE	144.85
09/27/2018	179898	COMCAST CABLE	114.58
09/27/2018	179899	DELTA DENTAL PLAN OF MICHIGAN	13,372.70
09/27/2018	179900	POSTMASTER	225.00
09/27/2018	179901	POSTMASTER	690.00
09/27/2018	179902	STATE OF MICHIGAN	20.00
09/27/2018	179903	VISION SERVICE PLAN	3,180.99
09/27/2018	179904	WASTE MANAGEMENT	43,501.69
09/27/2018	179905	WASTE MANAGEMENT	1,346.18
09/27/2018	179906	WASTE MANAGEMENT	30,611.16
09/27/2018	179907	WASTE MANAGEMENT	244.79
09/27/2018	179908	WASTE MANAGEMENT	870.47
09/27/2018	179909	WASTE MANAGEMENT	105,977.55
09/27/2018	179910	WASTE MANAGEMENT	88.59
09/27/2018	179911	WINDSTREAM	424.41

AP TOTALS:

Total of 33 Checks:	655,740.21
Less 0 Void Checks:	0.00
Total of 33 Disbursements:	655,740.21

Check Date	Check	Vendor Name	Amount
Bank AP AP			
10/02/2018	179912	A & R TOTAL CONSTRUCTION, INC.	22,781.01
10/02/2018	179913	A.F. SMITH ELECTRIC	972.64
10/02/2018	179914	AARON SIEGFRIED	82.50
10/02/2018	179915	ACUSHNET COMPANY	659.38
10/02/2018	179916	AMAZON CAPITAL SERVICES	166.63
10/02/2018	179917	AMERICAN DREAM HOME IMPROVEMENT	172.50
10/02/2018	179918	ANN ARBOR CLEANING SUPPLY	401.79
10/02/2018	179919	ANTHONY SCOTT	20.00
10/02/2018	179920	APPLIED IMAGING	2,883.56
10/02/2018	179921	AUTO VALUE YPSILANTI	666.85
10/02/2018	179922	BCOC	120.00
10/02/2018	179923	BEN GABOWITZ	12.00
10/02/2018	179924	BIO-CARE, INC.	11,865.00
10/02/2018	179925	CANZANO CONTRACTING CORPORATION	15,456.00
10/02/2018	179926	CARLISLE/WORTMAN ASSOCIATES	14,779.25
10/02/2018	179927	CHELSEA BRODFUEHRER	940.50
10/02/2018	179928	CINCINNATI TIME SYSTEMS	787.70
10/02/2018	179929	CINTAS CORPORATION	391.12
10/02/2018	179930	COLD CUT KRUISE	223.61
10/02/2018	179931	CONGDON'S	10.98
10/02/2018	179932	CONTI	3,626.00
10/02/2018	179933	CRYSTAL FLASH, INC.	3,760.50
10/02/2018	179934	DANIELLE DUNN	70.00
10/02/2018	179935	DETROIT LEGAL NEWS	176.00
10/02/2018	179936	DIUBLE EQUIPMENT INC.	385.20
10/02/2018	179937	DMC TECHNOLOGY GROUP	4,700.00
10/02/2018	179938	EMERGENT HEALTH PARTNERS	6,447.35
10/02/2018	179939	ESRI	3,150.00
10/02/2018	179940	FASTENAL	21.70
10/02/2018	179941	FIBER LINK	26.25
10/02/2018	179942	GOODYEAR TIRE & RUBBER COMPANY	203.15
10/02/2018	179943	GORDON FOOD SERVICE INC.	277.18
10/02/2018	179944	GORNO FORD	41,754.00
10/02/2018	179945	GOVERNMENTAL CONSULTANT SERVICES	2,935.50
10/02/2018	179946	GRAINGER	609.01
10/02/2018	179947	GREAT LAKES CUSTOM EMBROIDERY	80.00
10/02/2018	179948	GRIFFIN PEST SOLUTIONS	93.00
10/02/2018	179949	HOME DEPOT	604.61
10/02/2018	179950	INTERNATIONAL ASSOCIATION	120.00
10/02/2018	179951	JACKSON-HIRSCH	114.12
10/02/2018	179952	JAMES LEFFEL & CO.	7,480.00
10/02/2018	179953	JEREMIAH HAMILTON	27.98
10/02/2018	179954	JTW PIPES LLC	300.00
10/02/2018	179955	KENNYONTAE JACKSON	60.00
10/02/2018	179956	LOOKING GOOD LAWNS	7,065.00
10/02/2018	179957	LOWE'S	703.73
10/02/2018	179958	LOWER HURON SUPPLY	63.30
10/02/2018	179959	MAIL FINANCE	1,058.70
10/02/2018	179960	MARK HAMILTON	1,750.00
10/02/2018	179961	MCMASTER-CARR	177.35
10/02/2018	179962	MICHIGAN ABILITY PARTNERS	1,231.20
10/02/2018	179963	MICHIGAN LINEN SERVICE, INC.	885.15
10/02/2018	179964	MICHIGAN URGENT CARE	25.00
10/02/2018	179965	NAPA AUTO PARTS	1,102.35
10/02/2018	179966	NEIGHBORHOOD ROOFING	75.00
10/02/2018	179967	NETWORKFLEET, INC	701.15
10/02/2018	179968	OFFICE EXPRESS	2,062.43
10/02/2018	179969	ORCHARD, HILTZ & MCCLIMENT INC	17,526.50
10/02/2018	179970	PEPSI BEVERAGES COMPANY	290.88
10/02/2018	179971	PREMIER SAFETY & SERVICE	1,550.00
10/02/2018	179972	R.E.C.I.	45.00
10/02/2018	179973	RAND ROBINSON	30.00
10/02/2018	179974	RESIDEX, LLC	2,337.00
10/02/2018	179975	RHETT REYES	1,251.00
10/02/2018	179976	SAM'S CLUB DIRECT	962.54
10/02/2018	179977	SERIOUS SOBER LIVING	667.00
10/02/2018	179978	SHERWIN WILLIAMS COMPANY	20.28
10/02/2018	179979	SHRADER TIRE & OIL	58.85
10/02/2018	179980	SITEONE LANDSCAPE SUPPLY, LLC	599.40
10/02/2018	179981	SOUTHERN COMPUTER WAREHOUSE	5,271.88
10/02/2018	179982	SPARTAN DISTRIBUTORS	1,061.92
10/02/2018	179983	STANDARD PRINTING	245.00
10/02/2018	179984	STAPLES* - ACCOUNT #1026071	34.98
10/02/2018	179985	SUNSHINE MEDICAL	493.80
10/02/2018	179986	TERMINIX PROCESSING CENTER	54.00
10/02/2018	179987	THOMSON REUTERS - WEST PAYMENT CTR	415.48
10/02/2018	179988	TODD BARBER	3,025.00
10/02/2018	179989	TODD BARBER	3,461.55

09/28/2018 10:46 AM
User: mharris
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2
CHECK NUMBERS 179912 - 180002

Check Date	Check	Vendor Name	Amount
10/02/2018	179990	US ECOLOGY	2,093.00
10/02/2018	179991	VALERIE BASS	307.50
10/02/2018	179992	VAN BUREN STEEL & FABRICATING	154.40
10/02/2018	179993	VICTORY LANE	164.20
10/02/2018	179994	W.J. O'NEIL COMPANY	2,774.00
10/02/2018	179995	WASHTENAW COUNTY LEGAL NEWS	555.00
10/02/2018	179996	WASHTENAW COUNTY SHERIFF'S OFFICE	168.00
10/02/2018	179997	WASHTENAW COUNTY TREASURER#	468,562.50
10/02/2018	179998	WASHTENAW COUNTY TREASURER#	24,089.00
10/02/2018	179999	WOLVERINE FREIGHTLINER	1,856.17
10/02/2018	180000	YPSILANTI COMMUNITY	760.00
10/02/2018	180001	YSHELU JOHNSON	356.25
10/02/2018	180002	ZEP SALES & SERVICE	283.12

AP TOTALS:

Total of 91 Checks:	708,840.13
Less 0 Void Checks:	0.00
Total of 91 Disbursements:	708,840.13

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA ROSS-WILLIAMS
JIMMIE WILSON



ACCOUNTING DEPT

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

OCTOBER 16, 2018 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	785,237.00
HAND CHECKS -	\$	115,605.80
CREDIT CARD PURCHASES-	\$	<u>7,813.28</u>
GRAND TOTAL -	\$	908,656.08

Clarity Health Care Deductible –

ACH EFT -	\$	37,092.77 (AUG)
		28,590.43 (SEPT)

ADMIN FEE -	\$	1,101.00 (AUG)
		1,086.40 (SEPT)

Check Date	Check	Vendor Name	Amount
Bank AP AP			
10/16/2018	180026	A & R TOTAL CONSTRUCTION, INC.	202.10
10/16/2018	180027	A.F. SMITH ELECTRIC	5,480.00
10/16/2018	180028	AARON SIEGFRIED	255.00
10/16/2018	180029	AMAZON CAPITAL SERVICES	712.93
10/16/2018	180030	ANN ARBOR AREA TRANSPORTATION AUTH.	580.00
10/16/2018	180031	ANN ARBOR WELDING SUPPLY CO	259.47
10/16/2018	180032	ANR PIPELINE	5,000.00
10/16/2018	180033	ANTHONY SCOTT	15.00
10/16/2018	180034	APOSTOLIC FAITH CHURCH	3,000.00
10/16/2018	180035	ATCHINSON FORD	55.00
10/16/2018	180036	AUTO VALUE YPSILANTI	301.74
10/16/2018	180037	BACK TO NATURE LAWN CARE	153.00
10/16/2018	180038	BRANDON SLAVEN	250.00
10/16/2018	180039	BRIANNA RICHARDSON	100.00
10/16/2018	180040	CANZANO CONTRACTING CORPORTATION	10,000.00
10/16/2018	180041	CAPITAL INVESTMENT LLC	8,140.00
10/16/2018	180042	CHARLOTTE WILSON	156.52
10/16/2018	180043	CHARTER TOWNSHIP OF YPSILANTI	233.75
10/16/2018	180044	CHARTER TOWNSHIP OF YPSILANTI	2,533.50
10/16/2018	180045	CHARTER TOWNSHIP OF YPSILANTI	106.25
10/16/2018	180046	CHARTER TOWNSHIP OF YPSILANTI	170.00
10/16/2018	180047	CHARTER TOWNSHIP OF YPSILANTI	701.25
10/16/2018	180048	CHARTER TOWNSHIP OF YPSILANTI	255.00
10/16/2018	180049	CHELSEA BRODFUEHRER	1,913.18
10/16/2018	180050	CLARE MILLER	40.00
10/16/2018	180051	COMFORT ENTERPRISES, INC.	351.00
10/16/2018	180052	COMPLETE BATTERY SOURCE	69.23
10/16/2018	180053	CONGDON'S	190.90
10/16/2018	180054	CR PLUMBING LLC	50.00
10/16/2018	180055	CRYSTAL FLASH, INC.	5,539.87
10/16/2018	180056	DANA BILBEISI	24.00
10/16/2018	180057	DAWN FARM	3,036.65
10/16/2018	180058	DAYLAN JACKSON	30.00
10/16/2018	180059	DEBORAH BRANDON	466.50
10/16/2018	180060	ELDEN CYLINDER TESTING INC	140.00
10/16/2018	180061	EMERGENCY VEHICLE SERVICES	67.78
10/16/2018	180062	FASTENAL	100.02
10/16/2018	180063	GABRIEL, ROEDER, SMITH & COMPANY	21,500.00
10/16/2018	180064	GORDON FOOD SERVICE INC.	308.54
10/16/2018	180065	GRAINGER	119.75
10/16/2018	180066	HAWKER & SON COLLISION	2,767.51
10/16/2018	180067	HEIKKINEN PRODUCTIONS	65.00
10/16/2018	180068	HERITAGE-CRYSTAL CLEAN, LLC	298.68
10/16/2018	180069	HOME DEPOT	1,094.84
10/16/2018	180070	HOME INSPECTIONS PLUS INC	112.50
10/16/2018	180071	HORNUNG'S	545.00
10/16/2018	180072	JAMES LEFFEL & CO.	4,480.00
10/16/2018	180073	JAYLEN WILLIAMS	30.00
10/16/2018	180074	JOHN SMOLKO	1,400.00
10/16/2018	180075	JOSEPH JOHNSON	90.00
10/16/2018	180076	JUMP-A-RAMA	854.00
10/16/2018	180077	KADEN KUMPELIS	66.00
10/16/2018	180078	KAREN LOVEJOY ROE	95.48
10/16/2018	180079	KENNETH COUSINO	1,000.00
10/16/2018	180080	LARDNER ELEVATOR COMPANY	210.00
10/16/2018	180081	LAWRENCE HENDRICKS	40.00
10/16/2018	180082	LOOKING GOOD LAWNS	2,848.00
10/16/2018	180083	LOWE'S	398.67
10/16/2018	180084	LOWER HURON SUPPLY	41.73
10/16/2018	180085	MACKENZIE ENVIRONMENTAL SERVICES	650.00
10/16/2018	180086	MARK HAMILTON	1,750.00
10/16/2018	180087	MARTHA CHATFIELD	2,000.00
10/16/2018	180088	MAYA EL-AMIN	40.00
10/16/2018	180089	MCLAIN AND WINTERS	117,914.59
10/16/2018	180090	MCMASTER-CARR	425.71
10/16/2018	180091	MEADOWBROOK, INC.	55.00
10/16/2018	180092	MESSENGER PRINTING	314.74
10/16/2018	180093	MICHIGAN LINEN SERVICE, INC.	1,148.25
10/16/2018	180094	MIDWEST CONSULTING	2,000.00
10/16/2018	180095	NAPA AUTO PARTS*	192.42
10/16/2018	180096	NEXT GENERATION ENVIRONMENTAL	256.25
10/16/2018	180097	O'BRYANS LOCK & KEY*	230.00
10/16/2018	180098	OFFICE DEPOT	25.18
10/16/2018	180099	OFFICE EXPRESS	638.60
10/16/2018	180100	OKINAWAN KARATE CLUB	669.90
10/16/2018	180101	ORCHARD, HILTZ & MCCLIMENT INC	300.00
10/16/2018	180102	PARKER ALLEN	80.00
10/16/2018	180103	PARKWAY SERVICES, INC.	375.00

A/P Checks

Check Date	Check	Vendor Name	Amount
10/16/2018	180104	PASCHALL APARTMENTS	270.00
10/16/2018	180105	PENCHURA, LLC	2,024.00
10/16/2018	180106	PENSKE TRUCK LEASING CO., LP	107.50
10/16/2018	180107	PRINTING SYSTEMS	1,383.14
10/16/2018	180108	PROFESSIONAL PUMP	5,820.00
10/16/2018	180109	RAND ROBINSON	150.00
10/16/2018	180110	RAPID HOME IMPROVEMENT	15,617.00
10/16/2018	180111	RHETT REYES	1,278.00
10/16/2018	180112	ROCCO LEONE	40.00
10/16/2018	180113	S & S ASSOCIATES, INC	527.11
10/16/2018	180114	SAM'S CLUB DIRECT	83.95
10/16/2018	180115	SARAH PERRY	50.00
10/16/2018	180116	SHRADER TIRE & OIL	695.04
10/16/2018	180117	SITEONE LANDSCAPE SUPPLY, LLC	441.33
10/16/2018	180118	SPARTAN DISTRIBUTORS	228.49
10/16/2018	180119	STANTEC	13,937.28
10/16/2018	180120	STERICYCLE INC	202.15
10/16/2018	180121	SUBBAIAH MALLADI	596.25
10/16/2018	180122	TINA HOTCHKISS	2,039.20
10/16/2018	180123	TODD BARBER	2,500.00
10/16/2018	180124	TODD BARBER	2,875.00
10/16/2018	180125	TRANSUNION RISK & ALTERNATIVE	70.00
10/16/2018	180126	TRAVIS ERBY	87.50
10/16/2018	180127	U.S. BANK, N.A.	27,000.00
10/16/2018	180128	UTILITIES INSTRUMENTATION SERV	525.00
10/16/2018	180129	VALERIE BASS	300.00
10/16/2018	180130	VICTORY LANE	38.69
10/16/2018	180131	VISHNU PATCHEAK	40.00
10/16/2018	180132	W.J. O'NEIL COMPANY	1,435.00
10/16/2018	180133	WASHTENAW COUNTY LEGAL NEWS	390.00
10/16/2018	180134	WASHTENAW COUNTY SHERIFF'S OFFICE	120.00
10/16/2018	180135	WASHTENAW COUNTY TREASURER#	468,562.50
10/16/2018	180136	WASHTENAW COUNTY TREASURER#	176.94
10/16/2018	180137	WASHTENAW COUNTY TREASURER#	143.35
10/16/2018	180138	WISAM HIRZALLAH	40.00
10/16/2018	180139	WOLVERINE FREIGHTLINER	135.88
10/16/2018	180140	YPSILANTI COMMUNITY	4,475.97
10/16/2018	180141	YPSILANTI TOWNSHIP PETTY CASH	140.25
10/16/2018	180142	YSHELU JOHNSON	277.50
10/16/2018	180143	ZAID HIRZALLAH	40.00
10/16/2018	180144	ZIYAD QARANA	12,262.00

AP TOTALS:

Total of 119 Checks:	785,237.00
Less 0 Void Checks:	0.00
Total of 119 Disbursements:	785,237.00

10/11/2018 08:44 AM
User: mharris
DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
Bank AP AP			
09/28/2018	180003	LONGS AUTOMOTIVE INC	1,296.92
10/02/2018	180004	AT & T	31.17
10/02/2018	180005	AT & T	153.11
10/02/2018	180006	CLEAR RATE COMMUNICATIONS, INC	855.77
10/02/2018	180007	COMCAST BUSINESS	1,239.00
10/02/2018	180008	COMCAST CABLE	214.90
10/02/2018	180009	COMCAST CABLE	104.85
10/02/2018	180010	COMCAST CABLE	182.00
10/02/2018	180011	CONSTELLATION NEW ENERGY	1,245.98
10/02/2018	180012	DTE ENERGY**	67,500.69
10/04/2018	180013	MESSENGER PRINTING	3,320.31
10/04/2018	180014	COMCAST CABLE	104.85
10/04/2018	180015	COMCAST CABLE	40.19
10/04/2018	180016	COMCAST CABLE	6,011.93
10/04/2018	180017	LONGS AUTOMOTIVE INC	915.10
10/04/2018	180018	VERIZON WIRELESS	257.47
10/09/2018	180019	COMCAST CABLE	114.85
10/09/2018	180020	DTE ENERGY	12,718.72
10/09/2018	180021	MUNETRIX, LLC	4,895.00
10/09/2018	180022	TRENDSET COMMUNICATIONS GROUP	13,990.10
10/09/2018	180023	WASTE MANAGEMENT	93.23
10/09/2018	180024	WASTE MANAGEMENT	141.49
10/09/2018	180025	YPSILANTI COMMUNITY	178.17

AP TOTALS:

Total of 23 Checks:	115,605.80
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	115,605.80

Check Date	Check	Vendor Name	Description	Amount
Bank CARDS COMERICA COMMERICAL CARD				

CREDIT CARDS

10/16/2018	37(E)	COMERICA BANK	LODGING FOR MI-GMIS ANNUAL CONFERENCE FO	335.16
			TABLES - 8FT	978.00
			SOLAR MOTION LIGHTS	71.96
			2018 MFIS FALL EDUCATIONAL CONFERENCE FE	650.00
			EXAM REGISTRATION FOR CHARLOTTE WILSON	425.00
			BATONS FOR YOUT DANCE CLASS	76.62
			TRIM FOR BRENDA'S OFFICE	95.40
			4 NIGHTS STAY AT HOTEL IN DALLAS, TX WHI	501.36
			MYLAS KEYS FOR DRAWERS	14.00
			REMOTE DESKTOP MANAGER ENTERPRISE	151.18
			DIGITAL MARKETING WORKSHOP 2018 @ EMU FO	65.39
			#2 SHAFT PACKING	2,513.57
			SIGNS ALUMINUM - ALGAE AWARENESS	375.00
			SHIPPING CHARGES FOR SIGNS FOR ALGAE AWA	11.71
			PESTICIDE CERTIFICATION STUDY MATERIAL	90.09
			PHP POS SOFTWARE RENEWAL	149.00
			AICP EXAM PREP CLASS FOR CHARLOTTE WILSO	245.00
			REGULAR LABS LIFETIME BUNDLE	734.22
			REPLACEMENT PARTS FOR COMMERCIAL GRILL A	330.62
				<u>7,813.28</u>

CARDS TOTALS:

Total of 1 Checks:				7,813.28
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				<u>7,813.28</u>

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
SEPTEMBER 1, 2018 THROUGH SEPTEMBER 30, 2018

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	5,202,758.89	879,031.42	1,768,914.68	4,312,875.63
101 - Payroll	199,373.58	626,641.95	625,880.75	200,134.78
101 - Willow Run Escrow	143,359.55	48.71	0.00	143,408.26
206 - Fire Department	1,867,864.50	5,145.58	286,150.52	1,586,859.56
208 - Parks Fund	33,109.79	50.46	308.27	32,851.98
212 - Roads/Bike Path/Rec/General Fund	318,513.24	334,623.98	16,427.50	636,709.72
226 - Environmental Services	2,447,258.02	3,196.15	210,455.45	2,239,998.72
230 - Recreation	99,910.34	26,201.45	47,876.94	78,234.85
236 - 14-B District Court	356,266.01	162,851.03	94,317.37	424,799.67
244 - Economic Development	68,312.24	103.78	0.00	68,416.02
248 - Rental Inspections	93,819.75	26,918.54	19,196.34	101,541.95
249 - Building Department Fund	1,305,994.11	79,818.55	43,311.55	1,342,501.11
250 - LDFA Tax	19,917.71	30.17	0.00	19,947.88
252 - Hydro Station Fund	502,379.77	887.74	78,685.46	424,582.05
266 - Law Enforcement Fund	4,572,588.11	7,597.25	70,707.85	4,509,477.51
398 - LDFA 2006 Bonds	249,115.37	377.91	0.00	249,493.28
584 - Green Oaks Golf Course	208,529.03	51,230.42	54,535.01	205,224.44
590 - Compost Site	701,150.37	23,168.88	31,876.75	692,442.50
595 - Motor Pool	17,887.64	46,740.74	42,192.39	22,435.99
701 - General Tax Collection	25,578.50	3,647.57	0.00	29,226.07
703 - Current Tax Collections	19,573,460.81	16,557,143.63	17,588,766.59	18,541,837.85
707 - Bonds & Escrow/GreenTop	1,345,451.67	43,704.69	273,815.72	1,115,340.64
708 - Fire Withholding Bonds	87,500.90	26.15	0.00	87,527.05
893 - Nuisance Abatement Fund	78,013.71	2,854.38	5,229.67	75,638.42
GRAND TOTAL	39,518,113.61	18,882,041.13	21,258,648.81	37,141,505.93

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS



October 12, 2018

Ypsilanti Township and Habitat for Humanity

Habitat for Humanity continues to improve neighborhoods and lives focusing its efforts in Ypsilanti Township. A new fiscal year has begun and this year twenty homes will be renovated and sold – our most ever (as a point of reference - eleven years ago we built and sold just four homes). The summer was busy and in addition to completing several renovations more than 40 other home improvement projects for non-Habitat families were completed in the Township.

Recently Habitat has focused on its efforts in the Appleridge neighborhood. In addition to one existing homeowner; two renovations are underway and an additional four houses have been acquired for future renovation and sale. Habitat is seeking \$20,000 in renovation assistance for a newly acquired property at 2754 Appleridge. When complete, the highly energy efficient renovated home will likely sell for more than \$110,000, helping bring increased property values and more stability to this neighborhood.

Thank you for considering this \$20,000 in support for the renovation work of this very tired property. Our partnership continues to make a difference one house at a time.

Regards,

A handwritten signature in blue ink, appearing to read "Rob Nissly", is written over a light blue horizontal line.

Rob Nissly, Housing Director

**CHARTER TOWNSHIP OF
YPSILANTI**

**RESOLUTION 2018-30
(In Reference to Ordinance 2018-
483)**

**Rezoning of 3160 West
Michigan Ave**

Whereas, at its regularly scheduled meeting held **September 25, 2018**, the Charter Township of Ypsilanti (Township) Planning Commission (Commission) recommended that the Township Board approve a voluntary conditional rezoning request pursuant to MCL 125.3405 for a certain parcel of property comprising 20.570 acres, commonly identified as 3160 West Michigan Avenue, Parcel ID K-11-18-340-001, from the RM-2 (Multiple-Family Residential) zoning district to the B-3 (General Business) zoning district with prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 and with a deed restriction freely and voluntarily offered in writing by the Applicant which deed restriction prohibits the described automotive uses; and

Whereas, proposed Ordinance No. 2018-483 rezones 3160 West Michigan Avenue, Parcel ID K-11-18-340-001, from RM-2 District to B-3 District zoning classification with voluntary prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 and with a stipulation that a voluntarily offered deed restriction consistent with the prohibited automotive uses be recorded; and

Whereas, the Township Board of Trustees agrees that the rezoning is appropriate.

Now Therefore, Be it resolved that the Charter Township of Ypsilanti hereby adopts and incorporates by reference Ordinance No. 2018-483 attached hereto, by reference, in its entirety.

Charter Township of Ypsilanti

ORDINANCE 2018-483

An Ordinance Amending Ordinance No. 74, Township Zoning Ordinance, So As To Rezone 3160 West Michigan Avenue, being Parcel ID K-11-18-340-001, From Its Current RM-2 (Multi-Family Residential) District Zoning Classification to B-3 (General Business) District Zoning Classification with voluntary prohibition of automotive uses as defined in Township Zoning Ordinance Section 306

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74, adopted May 18, 1994, shall be amended as follows:

Real Property consisting of 20.570 acres of land located at 3160 West Michigan Avenue, also known as Parcel ID K-11-18-340-001, and more particularly described as follows:

See attached legal description labeled "Attachment A"

shall be rezoned from its current RM-2 (Multi-Family Residential) District zoning classification to the B-3 (General Business) District zoning classification with prohibition by deed restriction of automotive uses as defined in Township Zoning Ordinance Section 306, which was voluntarily requested by the Applicant.

The Zoning Map, as incorporated by reference, in the Charter Township of Ypsilanti Zoning Ordinance is hereby amended by the rezoning of the afore-described parcel of property from its RM-2 District zoning classification to the B-3 District zoning classification with prohibition of automotive uses as defined in Township Zoning Ordinance Section 306.

Severability

In the event that any one or more sections, provisions, phrases or words of this ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity nor the enforceability of the remaining sections, provisions, phrases or words of this Ordinance unless expressly so determined by a Court of competent jurisdiction.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon:

- 1) Recording of a deed restriction, approved by the Ypsilanti Township Attorney prohibiting on Parcel ID K-11-18-340-001, automotive uses as defined in the Ypsilanti Township Zoning Ordinance, Section 306; and
- 2) Publication of this ordinance in a newspaper of general circulation as required by law.

“ATTACHMENT A”

PROPERTY DESCRIPTION:

Part of the West 1/2 of Section 18, T.3S., R.7E., Ypsilanti Township, Washtenaw County, Michigan, more particularly described as beginning at the East 1/4 corner of Section 13, T.3S., R.6E., Pittsfield Township, Washtenaw County, Michigan; thence North 1 degree 03 minutes 30 seconds West 376.14 feet; thence South 86 degrees 30 minutes 42 seconds East 227.36 feet; thence South 80 degrees 16 minutes 38 seconds East 234.84 feet; thence South 67 degrees 30 minutes 30 seconds East 234.84 feet; thence South 54 degrees 44 minutes 22 seconds East 234.84 feet; thence South 41 degrees 58 minutes 14 seconds East 234.84 feet; thence South 35 degrees 35 minutes 69 seconds East 114.86 feet; thence South 9 degrees 24 minutes 51 seconds West 155.56 feet; thence South 54 degrees 24 minutes 51 seconds West to the West line of Lot 11 of the Elmfield Gardens Subdivision; thence Southeasterly 25.00 feet along said West line; thence South 54 degrees 24 minutes 51 seconds West 100.00 feet; thence North 34 degrees 23 minutes 00 seconds West 52.92 feet; thence North 43 degrees 35 minutes 30 seconds East 131.69 feet; thence North 14 degrees 38 minutes 30 seconds West 267.84 feet; thence South 34 degrees 24 minutes 00 seconds West 261.48 feet; thence South 5 degrees 36 minutes 00 seconds East to the North line of US-12; thence Southwesterly along said North line to the West line of Section 18; thence along said Section line to the Point of Beginning, and excepting therefrom as a permanent right of way easement the East 15 feet of the West 17.5 feet of the above described parcel.

Parcel Number: K -11-18-340-001 ALSO KNOWN AS 3160 WEST MICHIGAN

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Charlotte Wilson, Planning and Development Coordinator
Re: **Request to conditionally rezone a 20.57 acre parcel from RM-2 (Multiple-Family Residential to B-3 (General Business) with the prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, K-11-18-340-001 with stipulation that there be a deed restriction that speaks to the prohibited automotive uses.**
Copy: McLain & Winters, Township Attorneys
Date: October 9th, 2018

Please be advised that the Planning Commission recommended approval of the request to conditionally rezone a 20.57 acre parcel from RM-2 (Multiple-Family Residential to B-3 (General Business) with the prohibition of automotive uses located at 3160 West Michigan Avenue, K-11-18-340-001 with stipulation that there be a deed restriction that speaks to the prohibited automotive uses. The enclosed packet includes the following components:

1. Planning Commission meeting minutes and recommendation 09/25/2018
2. Planning Commission staff report 09/25/2018
3. Rezoning application 09/25/2018

Please be further advised that the Planning Commission made the following recommendation to the Township Board:

Motion by Eldridge – “I move to recommend approval to the Township Board of Trustees the request to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential to B-3 (General Business) with the prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, K-11-18-340-001 as the request is consistent with the criteria established in the Township Zoning Ordinance Section 2704, Criteria for Amendments to the Zoning Map with stipulation that there be a deed restriction that speaks to the non-uses as indicated in this meeting.”

Support: Tawakkul

Motion carried as follows:

Richie: Yes Eldridge: Yes Peterson: Yes Sinkule: Yes Tawakkul: Yes Iacoangeli: Yes Krieg: Absent

CHARTER TOWNSHIP OF YPSILANTI

I respectfully request that you place this information packet and recommendation for approval on the October 16th, 2018 Board of Trustees meeting agenda for its consideration. Please contact me with questions or concerns.

**CHARTER TOWNSHIP OF YPSILANTI
PLANNING COMMISSION
MINUTES OF THE SEPTEMBER 25, 2018 REGULAR MEETING**

Chair Jason Iacoangeli called the regular meeting to order at 6:30 p.m. in the Ypsilanti Township Civic Center Board Room 7200 S. Huron River Drive, Ypsilanti Township.

Commissioners Present: Chair Jason Iacoangeli and Commissioners Gloria Peterson, Bill Sinkule, Laurence Krieg, Stan Eldridge, Sally Richie and Muddasar Tawakkul

Commissioners Absent: None

Others in Attendance: Denny McLain, Township Attorney; Megan Masson-Minock, Carlisle-Wortman Associates; Mike Radzik, OCS Director; Charlotte Wilson, Planning and Development Coordinator

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF THE AUGUST 28, 2018 REGULAR MEETING MINUTES

A motion was made by Commissioner Krieg supported by Commissioner Richie to approve the minutes as amended of the August 28, 2018 Regular Meeting. The motion carried unanimously.

4. APPROVAL OF AGENDA

A motion was made by Commissioner Richie supported by Commissioner Eldridge to approve the agenda. The motion carried unanimously.

5. PUBLIC HEARINGS AND PLAN REVIEW

REZONING – RM-2 TO B-3 – 3160 WEST MICHIGAN AVENUE – TO CONSIDER RECOMMENDING TO THE TOWNSHIP BOARD OF TRUSTEES TO REZONE THE 20.57 ACRE PARCEL FROM RM-2 (MULTIPLE-FAMILY RESIDENTIAL) TO B-3 (GENERAL BUSINESS) LOCATED AT 3160 WEST MICHIGAN AVENUE, PARCEL K-11-18-340-001.

Charlotte Wilson, Planning and Zoning Coordinator, stated the applicant provided a letter requesting conditional rezoning prohibiting automotive uses. According to the 2014 Master Plan the site is designated as a future land use category of general commercial G-3. The property is surrounded by I-94, RM-3, Pittsfield Township, B-3 and R-1.

The proposed use of the property is an indoor/outdoor tennis facility with retail, which the current zoning does not permit. B-3 does permit retail and indoor recreation by right but the outdoor recreation would require a Special Conditional Use permit. The application included a conditional rezoning request which would follow the same process as a regular rezoning request. The request must be voluntary and special conditions can be placed on the rezoning. In the letter dated September 21, 2018 the applicant requested prohibiting automotive uses at the property according to the Township Zoning Ordinance Section 306. The conditions as set by the Michigan Zoning Enabling Act Public Act 110 of 2006 has five conditions, one of which states the request has to be completely voluntary. The Township may establish a time period that would limit the prohibition of automotive uses if desired. The time period could also be extended if the land owner and Township requested. The requested zoning is consistent with the Township Zoning Master Plan.

Staff recommended the Commission recommend approval to the Township Board.

Fahrid Majarhati, project architect, said the applicant currently has a facility in Ann Arbor which they have outgrown. They have been in search of a new location for over a year

**Charter Township Of Ypsilanti
Planning Commission Regular Meeting Minutes
September 25, 2018
Page 2**

and believe this location would fit their needs best. The retail portion would not be built until after the tennis facilities were finished.

Commissioner Peterson asked their location in Ann Arbor.

Mr. Majarhati said Jackson Plaza.

Commission Sinkule asked if the facility would be for all ages.

Mr. Majarhati said yes.

Commissioner Tawakkul asked what the proposed timeline would be once a site plan was approved.

Mr. Majarhati replied the tennis facility would be constructed soon after approval and the retail portion would be based on retailer interest. He could not say if they would be completed within a year or year and a half as the site has some challenges.

Commissioner Richie mentioned that they are only addressing the rezoning question that evening and that the tennis facility may never be built.

Commissioner Iacoangeli agreed.

Commissioner Krieg said he believed the facility would be a good fit for the property.

Commissioner Iacoangeli agreed.

Commissioner Tawakkul asked the Township Attorney if the rezoning would flow with the land or owner.

Attorney McLain said it would flow with the land and if uses are restricted voluntarily then the restrictions should also flow with the land.

Commissioner Iacoangeli stated he agreed with prohibiting automotive uses at the address.

Commissioner Peterson agreed.

Commissioner Eldridge asked if the conditions would stay in place if the property sold.

Attorney McLain said the condition could be put in as a deed restriction at the time of sale to guarantee the new purchaser was bound. He said if any owner violated the condition they could risk having the rezoning reversed.

Commissioner Krieg was excused from the remainder of the meeting due to prior commitments.

Mr. Majarhati said his client had no problem with a deed restriction.

The public hearing opened at 6:49 pm

Tom Stackrounds, Real Estate One Ann Arbor, broker for the applicant, asked if in the future the tennis facility is not developed and the new developer wanted to build an automotive use, would they not be denied due to the conditions in the rezoning.

Attorney McLain stated he would be more comfortable with a deed restriction. He said one could go back and refer to the conditions in that case but he would prefer having a deed restriction.

Mr. Stackrounds said if anything changes in the future then deed restrictions are difficult to get rid of.

Commissioner Iacoangeli said that is the point.

The public hearing closed at 6:52 pm

Commissioner Eldridge said the Township needed to find different businesses and venues to bring into the Township.

A motion was made by Commissioner Eldridge, supported by Commissioner Tawakkul to recommend approval to the Township Board of Trustees the request to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential to B-3 (General Business) with the prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, K-11-18-340-001 as the request is consistent with the criteria established in the Township Zoning Ordinance Section 2704, Criteria for Amendments to the Zoning Map with stipulation that there be a deed restriction that speaks to the non-uses as indicated in this meeting.

The motion carried as follows:

Richie: Yes Eldridge: Yes Peterson: Yes Sinkule: Yes Tawakkul: Yes Iacoangeli: Yes

6. OLD BUSINESS

None

7. NEW BUSINESS

A. MASTER PLAN – TO PROVIDE INPUT ON THE MASTER PLAN UPDATES AND PROCESS.

Megan Masson-Minock, Carlisle-Wortman Associates, said a summary of the Plan to Plan meeting and the Community Engagement Strategy for the Master Plan was included in the Commissioner's packets. She said there is a Master Plan workshop scheduled for October 16-19, 2018 and encouraged the Commissioners to attend. She thanked Ms. Wilson, Crystal Campbell, Becky Baker and Sara Jo Shipley for their help. She said Ms. Wilson sent a link via email for a survey and asked the Commissioners to complete.

Commissioner Richie asked if the link could be forwarded to others.

Ms. Masson-Minock said yes.

Commissioner Tawakkul asked how many people received the email and survey link.

Ms. Masson-Minock stated she was unsure but said she will let him know tomorrow.

Commissioner Sinkule asked where the Open Studio was located.

Ms. Masson-Minock said at the Community Center on Clark Road.

Commissioner Iacoangeli said he believed the list for public engagement was very comprehensive.

Commissioner Tawakkul suggested reaching out to the school's PTO contacts and emailing them links to the survey and flyers.

Ms. Masson-Minock said she would coordinate that with Ms. Campbell.

8. OPEN DISCUSSION FOR ISSUES NOT ON THE AGENDA

A. CORRESPONDENCE RECEIVED

MAP

B. PLANNING COMMISSION MEMBERS

Commissioner Richie asked if ID badge pictures could be taken that evening.

C. MEMBERS OF THE AUDIENCE

None

9. TOWNSHIP BOARD REPRESENTATIVE REPORT

None

10. ZONING BOARD OF APPEALS REPRESENTATIVE REPORT

None

11. TOWNSHIP ATTORNEY REPORT

None

12. PLANNING DEPARTMENT REPORT

None

13. OTHER BUSINESS

None

A motion was made by a Commissioner Peterson, supported by Commissioner Sinkule to adjourn the meeting. The motion carried unanimously.

The meeting was adjourned at approximately 7:00 p.m.

Respectfully submitted,

Laura Gough
OCS Clerk

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

September 26th, 2018

Miodrag Rakic
7751 Whirlaway Drive
Saline, MI 48176

Re: Planning Commission Recommendation – Rezoning – 3160 West Michigan Avenue

Miodrag Rakic,

Please be advised that on the evening of September 25th, 2018 the Planning Commission considered recommending to the Township Board of Trustees to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple Family Residential) to B-3 (General Business) located at 3160 West Michigan Avenue, parcel K-11-18-340-001. The Planning Commission recorded the following:

A motion was made by Commissioner Eldridge, supported by Commissioner Tawakkul to recommend approval to the Township Board of Trustees the request to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential to B-3 (General Business) with the prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, K-11-18-340-001 as the request is consistent with the criteria established in the Township Zoning Ordinance Section 2704, Criteria for Amendments to the Zoning Map with stipulation that there be a deed restriction that speaks to the non-uses as indicated in this meeting.

The motion carried as follows:

**Richie: Yes Eldridge: Yes Peterson: Yes Sinkule: Yes Tawakkul: Yes
Iacoangeli: Yes Krieg: Absent**

If you should have any questions regarding this motion, please feel free to contact the Office of Community Standards at 734-485-3943 or email at cwilson@ytown.org.

Best Regards

Charlotte Wilson

Charlotte Wilson
Planning and Development Coordinator

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

Staff Report

Petition to Rezone Real Property 3160 West Michigan Avenue

September 25th, 2018

CASE LOCATION AND SUMMARY

A petition has been filed with the Office of Community Standards requesting to consider recommending to the Township Board of Trustees to rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential) to B-3 (General Business) located at 3160 West Michigan Avenue, parcel K-11-18-340-001. The applicant provided a letter requesting a conditional rezoning, prohibiting automotive uses.

APPLICANT

Miodrag Rakic
7751 Whirlaway Drive
Saline, MI 48176

CROSS REFERENCES

Zoning Ordinance citations:

- Article XXVII; Section 2701 – Changes and Amendments
- Article XI; Section 1100 – B-3 General Business District

SUBJECT SITE USE, ZONING AND COMPREHENSIVE PLAN

The 2014 Master Plan designates this site for General Commercial which corresponds to the B-3, General Business, zoning district. The subject property is currently zoned RM-2, Multiple-Family Residential. The parcel is currently a vacant.

The public notice was published in the Washtenaw County Legal Newspaper on August 30th, 2018 and sent to properties within 300 feet of the subject property in accordance with State requirements.

Aerial – 3160 West Michigan Avenue



ADJACENT USES, ZONING AND COMPREHENSIVE PLAN

Direction	Use	Zoning	Master Plan
North	I-94, Vacant	N/A, RM-3	N/A, SFR-4
South	Gas Station/Car Wash/Convenience Store, Vacant, Single Family Residential	B-3, R-1	GC, SFR-1
East	I-94	N/A	N/A
West	Pittsfield Township	N/A	N/A

ANALYSIS

The applicant submitted a letter on September 21st, 2018 requesting a conditional rezoning to prohibit automotive uses at the subject property. According to the Township Zoning Ordinance Section 306, schedule of uses, automotive uses principally permitted and permitted by special use include the following:

- Automobile car wash, automatic or self-service
- Bus passenger stations
- Gasoline service station with or without minor repair and sale of incidental minor accessories or convenience items
- Minor automotive repair businesses
- Dealership for sale of new or used automobiles, boats, house trailers or rental of trailers and/or automobiles

- Off-street parking lots as primary use
- Railroad lines, rail spurs and similar rail transport access facilities

A conditional rezoning is permitted by the Michigan Zoning Enabling Act 110 of 2006. The following are the requirements of the MZEA 110 of 2006:

*125.3405 Use and development of land as condition to rezoning.
Sec. 405.*

(1) An owner of land may voluntarily offer in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map.

- On September 21st, 2018, the applicant submitted a letter voluntarily requesting to prohibit automotive uses at the subject property.

(2) In approving the conditions under subsection (1), the local unit of government may establish a time period during which the conditions apply to the land. Except for an extension under subsection (4), if the conditions are not satisfied within the time specified under this subsection, the land shall revert to its former zoning classification.

- Ypsilanti Township may establish a time period for the conditions of prohibiting the automotive uses, if desired.

(3) The local government shall not add to or alter the conditions approved under subsection (1) during the time period specified under subsection (2) of this section.

- The conditions requested by the applicant may not be added to or altered.

(4) The time period specified under subsection (2) may be extended upon the application of the landowner and approval of the local unit of government.

- If a time period is established, the time period can be extended upon application of landowner and approval by Ypsilanti Township.

(5) A local unit of government shall not require a landowner to offer conditions as a requirement for rezoning. The lack of an offer under subsection (1) shall not otherwise affect a landowner's rights under this act, the ordinances of the local unit of government, or any other laws of this state.

- The conditional rezoning request is voluntary by the applicant and is not a requirement for the right to request a rezoning.

Section 2704 of the Zoning Ordinance provides criteria for amendment of the zoning map. This review is based on those rezoning criteria and the most recent 2014 Master Plan update.

- a. *Consistency with the goals, policies and future land use map of the Charter Township of Ypsilanti Master Plan, including any sub-area or corridor plans. If conditions have changed since the master plan was adopted, the rezoning may be found to be consistent with recent development trends in the area.*
 - The requested rezoning is consistent with the Future Land Use Map of the Township 2014 Master Plan which recommends General Commercial uses for the subject properties. General Commercial is defined as “Businesses which serve the community at large including Ypsilanti Township, City of Ypsilanti and adjacent Townships are designated by this category.”
- b. *Compatibility of the site's physical, geological, hydrological and other environmental features with all uses permitted in the proposed zoning district compared to uses permitted under current zoning.*
 - There is no evidence indicating that the site contains any environmental features that would restrict development under either the current or proposed zoning designations.
- c. *Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one of the uses permitted under the current zoning.*
 - The applicant is proposing retail and a tennis training facility. The proposed use would not be allowed without the requested zoning amendment.
- d. *The compatibility of all uses permitted in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values compared to uses permitted under current zoning.*
 - As the proposed B-3 conditional zoning designation, the impact to any neighboring property will be limited. The applicant requested that automotive and transportation related uses would be prohibited. I-94 to the north and east would not be affected by the rezoning. The multiple-family residential property in Pittsfield Township to the west would also have minimum impact as any nonresidential development would need to include buffering.
- e. *The capacity of township utilities and services are sufficient to accommodate all the uses permitted in the requested district without compromising the health, safety and welfare of the township.*
 - Public water and sewer and other necessary utilities are available in this area to serve the site.
- f. *The capacity of the street system to safely and efficiently accommodate the expected traffic generated by uses permitted in the requested zoning district. A traffic impact study in accordance with the requirements of the township traffic impact study ordinance shall be*

provided if the proposed rezoning district permits uses that could generate 100 or more directional trips during the peak hour, or at least 1,000 more trips per day than the majority of the uses that could be developed under the current zoning, as determined by the community and economic development department.

- The applicant submitted a traffic impact questionnaire for the site.
- g. The apparent demand for the types of uses permitted in the requested zoning district in the township, and surrounding area, in relation to the amount of land in the township, and surrounding area, currently zoned and available to accommodate the demand.*
- The RM-2 zoning designation also would not permit the proposed use by a matter of right or special land use. The proposed rezoning would resolve this issue.
- h. The boundaries of the requested zoning district are sufficient to meet the dimensional regulations for the zoning district listed in Article XX Schedule of Regulations.*
- The property is currently vacant. New construction would require a site plan and Planning Commission approval.
- i. If a rezoning is appropriate, the requested zoning district shall be more appropriate from the township's perspective than another zoning district.*
- In addition to being in accordance with the 2014 Master Plan, the proposed B-3 zoning is more appropriate than RM-2 due to the access points. There is a shared access driveway from the existing gas station at 3150 West Michigan Avenue, parcel K -11-18-340-002. Commercial uses, instead of multiple family residential uses are more appropriate with this type of access and proximately to I-94.
- j. The requested rezoning will not create an isolated and unplanned spot zone.*
- The requested B-3 zoning on this site would be consistent with surrounding land uses.
- k. The request has not previously been submitted within the past one year, unless conditions have changed or new information has been provided.*
- A rezoning request has not been considered on this site within the past year.

RECOMMENDATION

The requested rezoning from RM-2, Multiple-Family Residential, to B-3, General Business is in accordance with the 2014 Master Plan. After review of the uses permitted by right and special use in B-3 and RM-2, the uses in B-3 ensure the compatibility between the operations and activities of businesses and character of the neighborhood in which the parcel is located. The intent of the B-3 general business district is designed to provide sites for more diversified business types which would be compatible with the proximity to I-94 and surrounding business. In addition, the

conditional rezoning to prohibit automotive related uses would create a welcoming gateway into Ypsilanti Township.

This request requires the Planning Commission to make a recommendation to the Township Board. Therefore, it is the recommendation of staff that the Planning Commission approve a motion to recommend approval to the Township Board.

Suggested Motions: *The following suggested motions are intended to assist the Commission in making the desired motion of their choice. The Commission may utilize, add or reject any motion and/or conditions suggested herein as they deem appropriate.*

Motion to approve:

“I move to recommend approval to the Township Board of Trustees the request to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential) to B-3 (General Business) with prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, parcel K-11-18-340-001, as the request is consistent with the criteria established in the Township Zoning Ordinance Section 2704, criteria for amendments to the zoning map.”

Motion to deny:

“I move to recommend denial to the Township Board of Trustees the request to conditionally rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential) to B-3 (General Business) with prohibition of automotive uses as defined in Township Zoning Ordinance Section 306 located at 3160 West Michigan Avenue, parcel K-11-18-340-001, as the request is inconsistent with the criteria established in the Township Zoning Ordinance Section 2704, criteria for amendments to the zoning map:

1. _____
2. _____
3. _____”

Respectfully submitted,

Charlotte Wilson

Charlotte Wilson
Planning and Development Coordinator



RM-2 to B-3
3160 W. Michigan Avenue
Rezoning Request

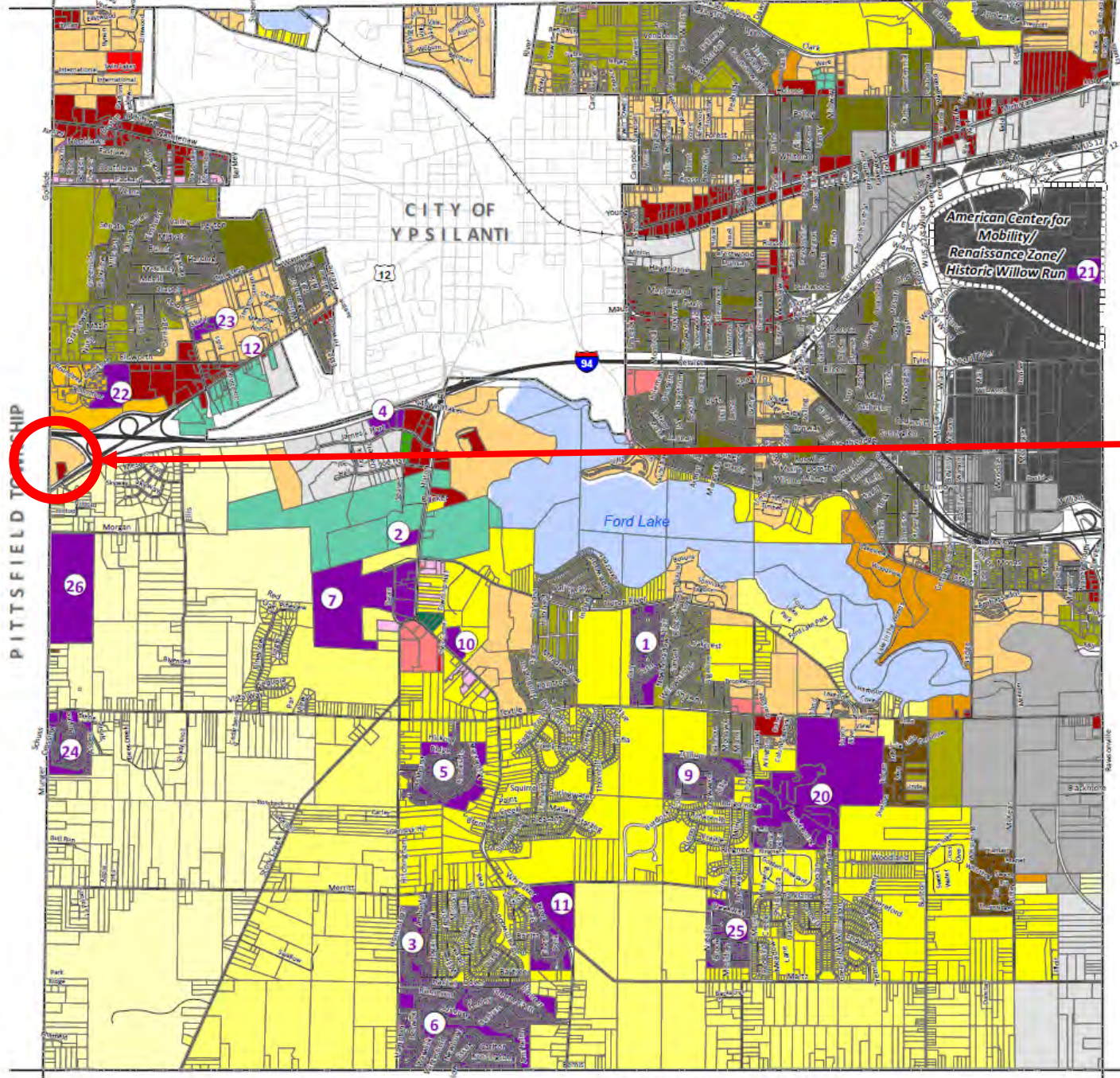
Ypsilanti Township Planning Commission

August 28th, 2018



ZONING

Ypsilanti Township,
Washtenaw County



- R-1 One-Family Residential
- R-2 One-Family Residential
- R-3 One-Family Residential
- R-4 One-Family Residential
- R-5 One-Family Residential
- RM-2 Multiple-Family Residential
- RM-3 Multiple-Family Residential
- RM-4 Multiple-Family Residential
- RM-5 Townhouse
- MHP Mobile Home Park
- OS-1 Office Service
- B-1 Local Business
- B-2 Community Business
- B-3 General business
- TC-1 Town Center
- TC-3 Town Center
- IRO Industrial Research Office
- I-1 Light Industrial
- I-2 General Industrial
- I-3 Industrial
- I-C Industrial and Commercial
- P-1 Vehicular Parking
- PD Planned Development
- Water

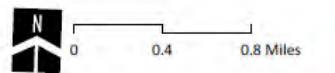
3160 W. Michigan
Avenue: RM-2, Multiple
Family Residential

- Planned Developments**
- | | |
|-----------------------------|----------------------------------|
| 1 Ford Lake Village | 11 Whittaker Village Condominium |
| 2 Post Office | 12-19 N/A |
| 3 Amberly Grove Condominium | 20 Majestic Lakes |
| 4 Burning Bush | 21 Yankee Air Museum (YAM) |
| 5 Paint Creek Farms | 22 Villas at McCalla Woods |
| 6 Greene Farms | 23 Latter Rain Ministries |
| 7 Paint Creek Crossing | 24 Aspen Ridge |
| 8 N/A | 25 Creekside South/Manors |
| 9 Whispering Meadows | 26 Forestview Estates |
| 10 Library | |

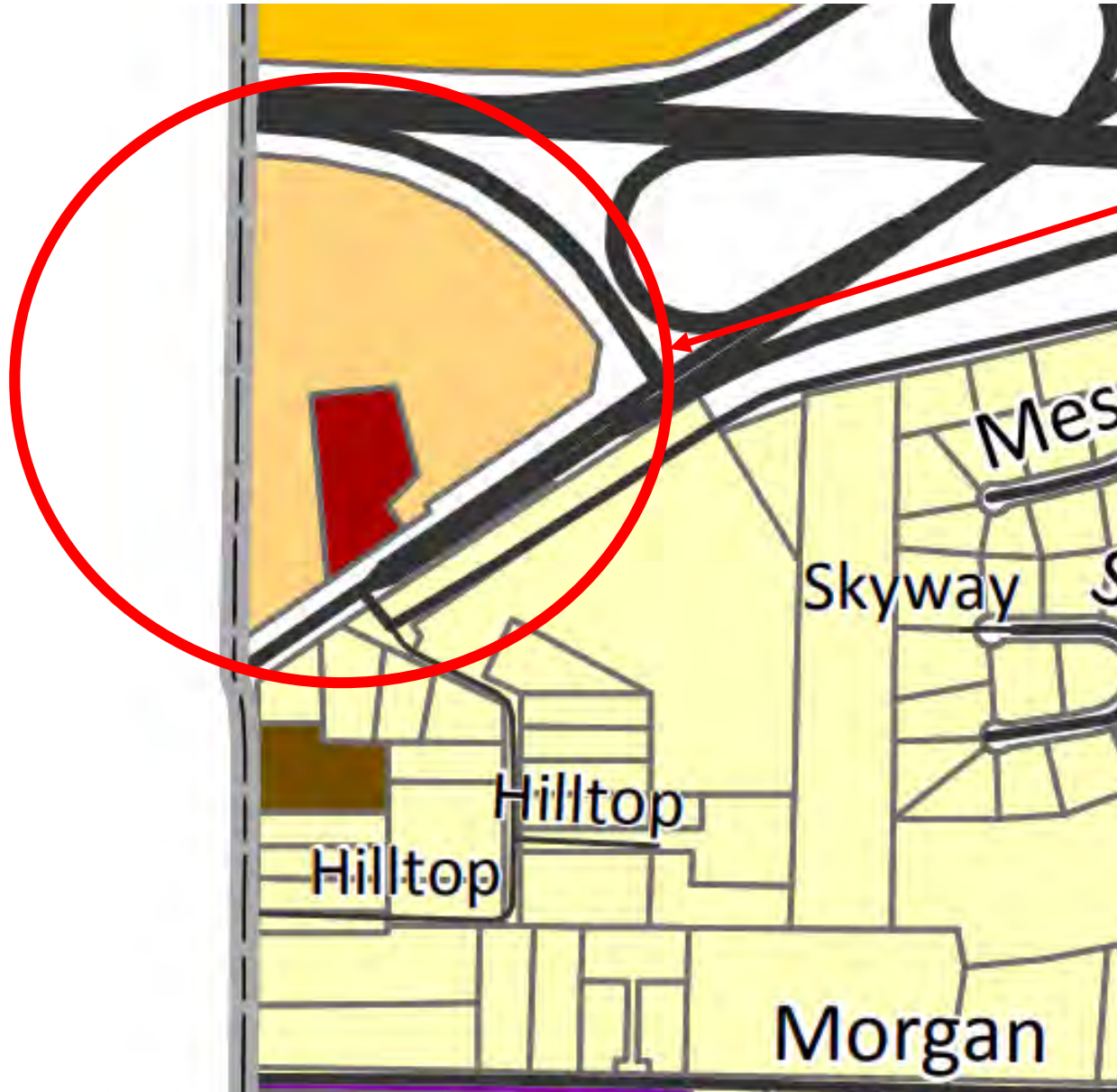
We hereby certify the above zoning map is the original adopted and made a part of Ordinance No. 74 the Zoning Ordinance of the Charter Township of Ypsilanti, by the Board of Trustees assembled at a special meeting held on February 14, 2000 and includes approved zoning amendments last updated on July 17, 2017.

Brenda L. Stumbo, Township Supervisor Karen Lovejoy Roe, Township Clerk

Charter Township
of Ypsilanti
7200 South Huron River Drive
Ypsilanti, Michigan 48197



Source: Ypsilanti Township, Washtenaw County
Prepared by Carlisle/Wortman Associates, Inc.



3160 W. Michigan Avenue: RM-2,
Multiple Family Residential

Ypsilanti Township 2014 Master Plan



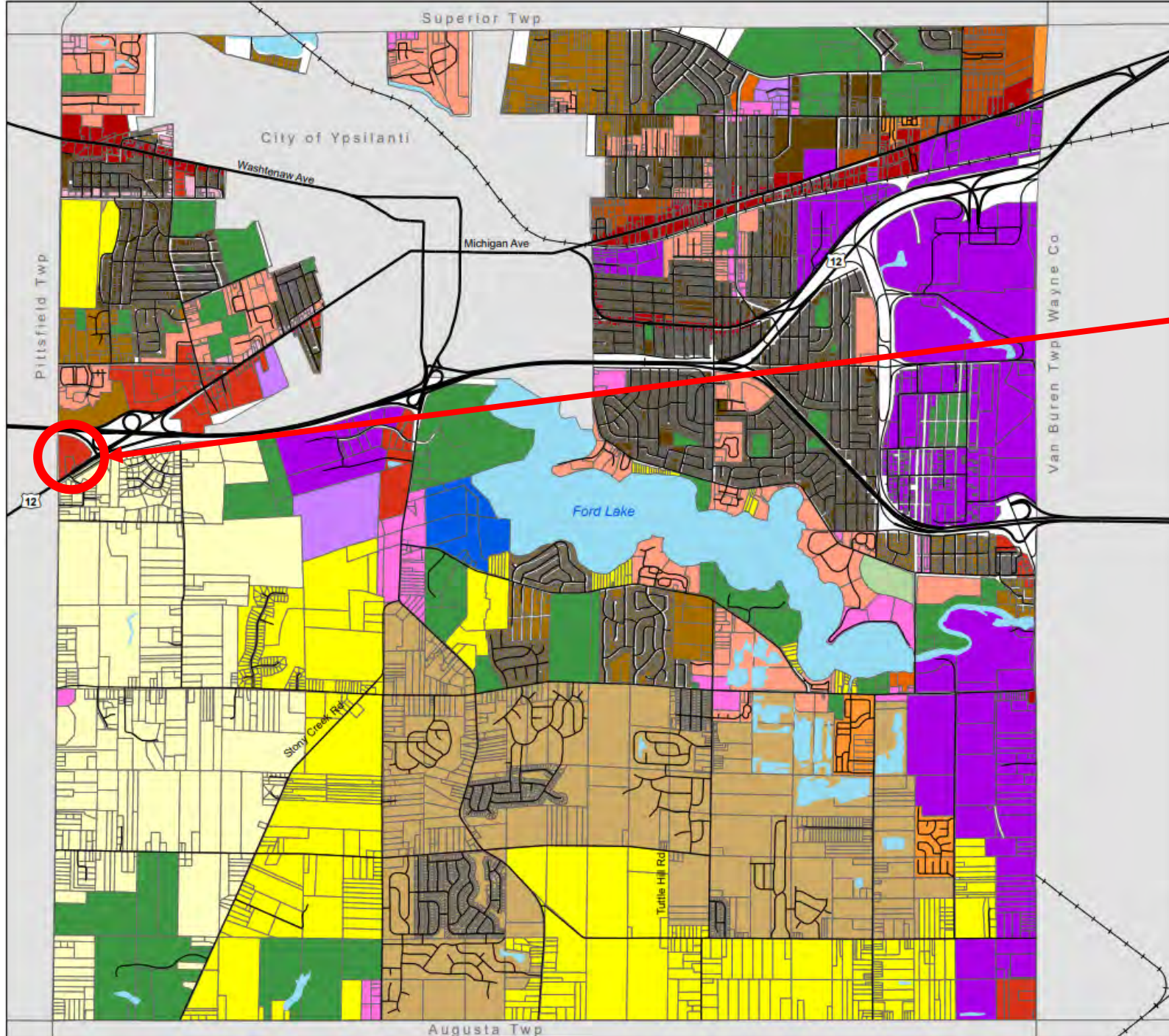
July 22, 2014

Future Land Use Map

Master Plan Update
Ypsilanti Township
Washtenaw County, MI

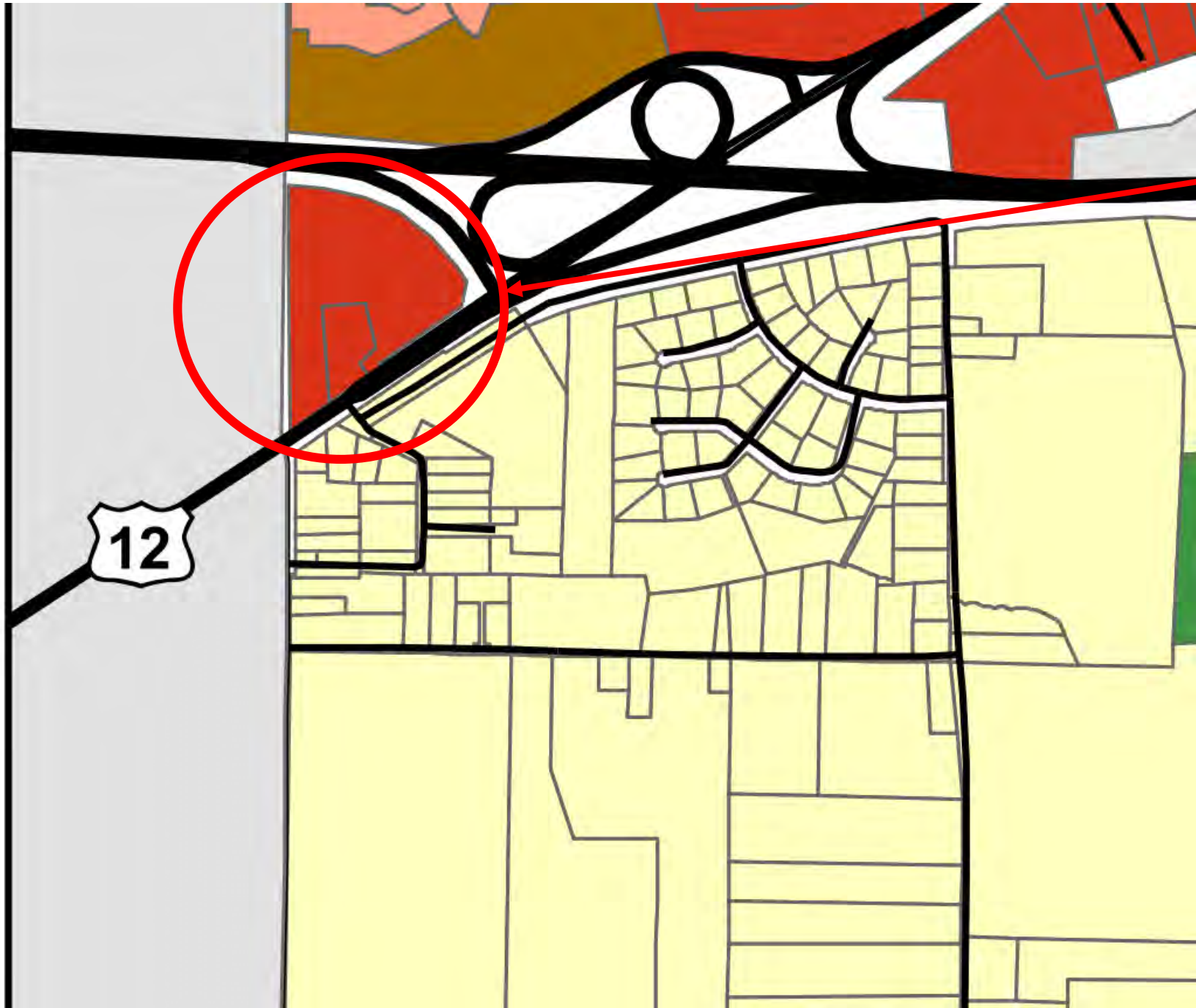
- SFR-1
- SFR-2
- SFR-3
- SFR-4
- SFR-5
- MFR-2
- MFR-3
- MFR-4
- MFR-5
- Town Center (See inset map on page X)
- Office
- Neighborhood Commercial
- General Commercial
- Urban Commercial Corridor
- RD
- Industrial
- Private Recreation
- Public
- Water

3160 W. Michigan Avenue: General Commercial



Sources: MCGI, Ypsilanti Twp

Draft: March 2014



3160 W. Michigan
Avenue: General
Commercial



Zoning: N/A, RM-3
Master Plan: N/A, SFR-4
Use: I-94, Vacant

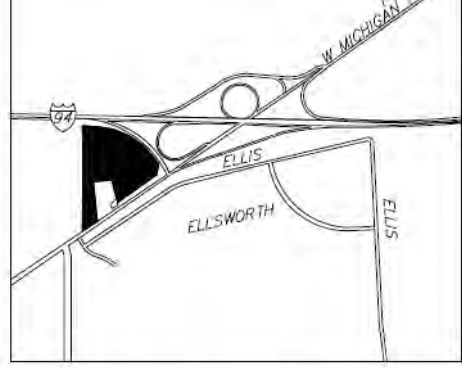
Zoning: N/A
Master Plan: N/A
Use: I-94

Zoning: N/A
Master Plan: N/A
Use: Pittsfield Township –
Multiple Family Residential

3160 West
Michigan Avenue

Zoning: B-3, R-1
Master Plan: GC, SFR-1
Use: Gas Station/Car
Wash/Convenience Store,
Vacant, Single Family
Residential

Proposed Site Plan*



LOCATION MAP
NO SCALE

Proposed Use: Tennis Facility (indoor/outdoor) and retail

The current zoning of RM-2 does not permit an indoor/outdoor recreation and retail use.

B-3 permits retail and indoor recreation by right. Outdoor recreation requires a special conditional use permit.



Atelier Architect, P.C.
8548 Orchard Lake Rd Suite 16
West Bloomfield, MI 48322-2327
Phone: 248-885-8288
Fax: 248-885-8287
e-mail: info@atelierarchitect.com

Project
YPSILANTI TWP, TENNIS CLUB

Project No.
2018-24

Certification
I hereby certify that the construction documents contained herein were prepared under my direct supervision and I am a registered architect under the laws of the State of Michigan.



Sheet Title
SITE PLAN

Issued	Date
REZONING	08 / 28 / 2018

PRELIMINARY SITE PLAN
SCALE: 1"=80',00"

*Note: The proposed site plan and outdoor use (SCU) will need to be submitted, reviewed, and approved/approved with conditions/denied by the Planning Commission

Conditional Rezoning

What is a conditional rezoning?

- Same process as a rezoning
- Voluntary
- May place special conditions on a property if rezoned

Conditional Rezoning Continued

The applicant submitted a letter on September 21st, 2018 requesting a conditional rezoning to prohibit automotive uses at the subject property. According to the Township Zoning Ordinance Section 306, schedule of uses, automotive uses principally permitted and permitted by special use include the following:

- Automobile car wash, automatic or self-service (SCU – Subject to conditions in Section 1833)
- Bus passenger stations (P)
- Gasoline service station with or without minor repair and sale of incidental minor accessories or convenience items (SCU – Subject to conditions in Section 1829)
- Minor automotive repair businesses (SCU – Subject to conditions in Section 1830)
- Dealership for sale of new or used automobiles, boats, house trailers or rental of trailers and/or automobiles (SCU – Subject to conditions in Section 1826)
- Off-street parking lots as primary use (SCU – Subject to conditions in Section 1202)
- Railroad lines, rail spurs and similar rail transport access facilities (P)

Conditional Rezoning Continued

A conditional rezoning is permitted by the Michigan Zoning Enabling Act 110 of 2006. The following are the requirements of the MZEA 110 of 2006:
125.3405 Use and development of land as condition to rezoning.
Sec. 405.

(1) An owner of land may voluntarily offer in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map.

- On September 21st, 2018, the applicant submitted a letter voluntarily requesting to prohibit automotive uses at the subject property.

(2) In approving the conditions under subsection (1), the local unit of government may establish a time period during which the conditions apply to the land. Except for an extension under subsection (4), if the conditions are not satisfied within the time specified under this subsection, the land shall revert to its former zoning classification.

- Ypsilanti Township may establish a time period for the conditions of prohibiting the automotive uses, if desired.

(3) The local government shall not add to or alter the conditions approved under subsection (1) during the time period specified under subsection (2) of this section.

- The conditions requested by the applicant may not be added to or altered.

(4) The time period specified under subsection (2) may be extended upon the application of the landowner and approval of the local unit of government.

- If a time period is established, the time period can be extended upon application of landowner and approval by Ypsilanti Township.

(5) A local unit of government shall not require a landowner to offer conditions as a requirement for rezoning. The lack of an offer under subsection (1) shall not otherwise affect a landowner's rights under this act, the ordinances of the local unit of government, or any other laws of this state.

- The conditional rezoning request is voluntary by the applicant and is not a requirement for the right to request a rezoning.

Rezoning Criteria

Section 2704 of the Zoning Ordinance provides criteria for amendment of the zoning map. This review is based on those rezoning criteria and the most recent 2014 Master Plan update.

a. Consistency with the goals, policies and future land use map of the Charter Township of Ypsilanti Master Plan, including any sub-area or corridor plans. If conditions have changed since the master plan was adopted, the rezoning may be found to be consistent with recent development trends in the area.

- The requested rezoning is consistent with the Future Land Use Map of the Township 2014 Master Plan which recommends General Commercial uses for the subject properties. General Commercial is defined as “Businesses which serve the community at large including Ypsilanti Township, City of Ypsilanti and adjacent Townships are designated by this category.”

b. Compatibility of the site's physical, geological, hydrological and other environmental features with all uses permitted in the proposed zoning district compared to uses permitted under current zoning.

- There is no evidence indicating that the site contains any environmental features that would restrict development under either the current or proposed zoning designations.

c. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one of the uses permitted under the current zoning.

- The applicant is proposing retail and a tennis training facility. The proposed use would not be allowed without the requested zoning amendment.

Rezoning Criteria Continued

d. The compatibility of all uses permitted in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values compared to uses permitted under current zoning.

- As the proposed B-3 conditional zoning designation, the impact to any neighboring property will be limited. The applicant requested that automotive and transportation related uses would be prohibited. I-94 to the north and east would not be affected by the rezoning. The multiple-family residential property in Pittsfield Township to the west would also have minimum impact as any nonresidential development would need to include buffering.

e. The capacity of township utilities and services are sufficient to accommodate all the uses permitted in the requested district without compromising the health, safety and welfare of the township.

- Public water and sewer and other necessary utilities are available in this area to serve the site.

f. The capacity of the street system to safely and efficiently accommodate the expected traffic generated by uses permitted in the requested zoning district. A traffic impact study in accordance with the requirements of the township traffic impact study ordinance shall be provided if the proposed rezoning district permits uses that could generate 100 or more directional trips during the peak hour, or at least 1,000 more trips per day than the majority of the uses that could be developed under the current zoning, as determined by the community and economic development department.

- The applicant submitted a traffic impact questionnaire for the site.

g. The apparent demand for the types of uses permitted in the requested zoning district in the township, and surrounding area, in relation to the amount of land in the township, and surrounding area, currently zoned and available to accommodate the demand.

- The RM-2 zoning designation also would not permit the proposed use by a matter of right or special land use. The proposed rezoning would resolve this issue.

Rezoning Criteria Continued

h. The boundaries of the requested zoning district are sufficient to meet the dimensional regulations for the zoning district listed in Article XX Schedule of Regulations.

- The property is currently vacant. New construction would require a site plan and Planning Commission approval.

i. **If a rezoning is appropriate, the requested zoning district shall be more appropriate from the township's perspective than another zoning district.**

- In addition to being in accordance with the 2014 Master Plan, the proposed B-3 zoning is more appropriate than RM-2 due to the access points. There is a shared access driveway from the existing gas station at 3150 West Michigan Avenue, parcel K -11-18-340-002. Commercial uses, instead of multiple family residential uses are more appropriate with this type of access and proximately to I-94.

j. **The requested rezoning will not create an isolated and unplanned spot zone.**

- The requested B-3 zoning on this site would be consistent with surrounding land uses.

k. **The request has not previously been submitted within the past one year, unless conditions have changed or new information has been provided.**

- A rezoning request has not been considered on this site within the past year.

SUMMARY AND RECOMMENDATION

This request requires the Planning Commission to make a recommendation to the Township Board. Therefore, it is the recommendation of staff that the Planning Commission recommend approval to the Township Board.

The requested rezoning from RM-2, Multiple-Family Residential, to B-3, General Business is in accordance with the 2014 Master Plan. After review of the uses permitted by right and special use in B-3 and RM-2, the uses types which would be compatible with the proximity to I-94 and surrounding business. In addition, the conditional rezoning B-3 ensure the compatibility between the operations and activities of businesses and character of the neighborhood in which the parcel is located. The intent of the B-3 general business district is designed to provide sites for more diversified business and to restricting automotive related uses would create a welcoming gateway into Ypsilanti Township.

Recommendation for **conditional rezoning approval**.

REZONING/ ORDINANCE TEXT/
MASTER PLAN AMENDMENT
APPLICATION

RECEIVED
AUG 20 2018
YPSILANTI TOWNSHIP
OCS

I. APPLICATION TYPE

- Rezoning* Master Plan/Future Land Use Map Amendment
 Ordinance Text Amendment

II. PROJECT LOCATION (if applicable)

Address: 3160 W. MICHIGAN, Ypsilanti, MI, 48197
Parcel ID #: K-11-
Current Zoning: RM-2 Proposed Zoning (if rezoning): B-3
Lot Number: T-24 Subdivision: ELMFIELD GARDENS
 Legal description (including tax code) is attached to this application

III. APPLICANT INFORMATION

Applicant Name: NIO DRAG RAKIK Phone: 424-241-8608
Applicant address: 7751 WHIRLAWAY City: SALINE State: MI Zip: 48176
Fax: _____ Email: _____
Is applicant the property owner?
 YES
 NO**

**If applicant is not the owner of the property, please attach a letter of interest and written authorization from the property owner to this application
 Applicant has attached a letter of interest and written authorization

IV. FEES

Total: \$3,000 Breakdown of fee: Non-refundable: \$1,500
Refundable: \$1,500

V. APPLICANT SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTIONS 125.1523A OF THE MICHIGAN COMPILED LAW, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENT OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE, VIOLATORS ARE SUBJECT TO CIVIL FINES.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION. I UNDERSTAND THAT THE FEES ARE NOT REFUNDABLE AND PERMITS ARE NOT TRANSFERABLE. THE PERMIT WILL EXPIRE SIX (6) MONTHS FROM THE DATE OF ISSUE UNLESS OTHERWISE SPECIFIED.

[Signature] MIONDRAG RAKIK 8/20/2018
Applicant Signature Print Name Date

*For rezoning applications only:

Applicant agrees to post signage for public notice, adhering to the requirements detailed on the following page:

[Signature] MIONDRAG RAKIK 8/20/2018
Applicant Signature Print Name Date

Ypsilanti Charter Township

Office of Community Standards

7200 S. Huron Drive, Ypsilanti, MI 48197

Phone: (734) 485-3943

Website: <https://yptown.org>

OFFICE USE ONLY

Rezoning/ Ordinance Text/ Master Plan Amendment Application Checklist

- The application is filled out in its entirety and includes the signature of the applicant
- A legal description of the property, including the street address and tax code numbers of the subject property
- A written description of how the requested rezoning satisfies the requirements identified in Section 2703
- Fees
- If applicant is not the property owner:
 - Attached statement of the applicant's interest in the subject property
 - Name and address of the record owners
 - Record owners' and other interested parties' signed consent to the petition

- A site analysis plan, the scale of which shall be no less than one inch = 200 feet and includes the following:
 - A title indicating the nature of the rezoning request, the applicant's name and the site address or general location
 - A legend indicating the owner of record, the engineer, surveyor or drafter, as applicable, the date of submission, scale and north arrow
 - A boundary survey of the subject property
 - The location of existing site boundary lines, buildings, structures or other improvements, parking areas, driveways, points of ingress and egress for the site and adjacent parcels
 - The location, width and names of existing streets and public or private easements adjacent to the site
 - The location of existing and proposed man-made features, including but not limited to drainage or utility structures or improvements
 - The location of existing natural features, including but not limited to the location of existing drainage courses, regulated floodplains or wetlands and other relevant information the Planning Commission has determined to be necessary and essential to making an informed recommendation to the Township Board
 - Existing and proposed zoning classification(s) of the site and adjacent parcels.

***Rezoning Only**

- Applicant has agreed to post signage for public notice, adhering to the following guidelines:
 - Sign will be 3' x 3'
 - Sign to be painted white
 - Sign must say: "This property petitioned for rezoning from XX to XX" with four-inch tall block letters and state: "If you have any questions call the Charter Township of Ypsilanti Community Development Department at 734-485-3943"
 - Sign shall indicate the rezoning identification number assigned by the Township with two-inch tall block letters.

September 21, 2018

**Charter Township of Ypsilanti
Board of zoning Appeal**

**Tilden R. Stumbo Civic Center
7200 S. Huron River Dr.
Ypsilanti, MI 48197**

**Re: Rezoning Petition for
3160 W. Michigan**

**From Petitioner:
Miodrag Rakic
7751 Whirlaway Dr.**

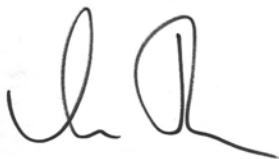
To Members of the Board:

The petitioner is applying for a conditional rezoning not permitting automotive use on this parcel as part of rezoning grant.

Petitioner does not intend to construct any automotive facilities on this parcel.

The Petitioner will inform any future purchasers of this exclusion in the event of future sales.

Regards,



Petitioner
Miodrag Rakic

PROPERTY DESCRIPTION:

Part of the West 1/2 of Section 18, T.3S., R.7E., Ypsilanti Township, Washtenaw County, Michigan, more particularly described as beginning at the East 1/4 corner of Section 13, T.3S., R.6E., Pittsfield Township, Washtenaw County, Michigan; thence North 1 degree 03 minutes 30 seconds West 376.14 feet; thence South 86 degrees 30 minutes 42 seconds East 227.36 feet; thence South 80 degrees 16 minutes 38 seconds East 234.84 feet; thence South 67 degrees 30 minutes 30 seconds East 234.84 feet; thence South 54 degrees 44 minutes 22 seconds East 234.84 feet; thence South 41 degrees 58 minutes 14 seconds East 234.84 feet; thence South 35 degrees 35 minutes 69 seconds East 114.86 feet; thence South 9 degrees 24 minutes 51 seconds West 155.56 feet; thence South 54 degrees 24 minutes 51 seconds West to the West line of Lot 11 of the Elmfield Gardens Subdivision; thence Southeasterly 25.00 feet along said West line; thence South 54 degrees 24 minutes 51 seconds West 100.00 feet; thence North 34 degrees 23 minutes 00 West 52.92 feet; thence North 43 degrees 35 minutes 30 seconds East 131.69 feet; thence North 14 degrees 38 minutes 30 seconds West 267.84 feet; thence South 34 degrees 24 minutes 00 seconds West 261.48 feet; thence South 5 degrees 36 minutes 00 seconds East to the North line of US-12; thence Southwesterly along said North line to the West line of Section 18; thence along said Section line to the Point of Beginning; and excepting therefrom as a permanent right of way easement the East 15 feet of the West 17.5 feet of the above described parcel.

Parcel Number: K -11-18-340-001 ALSO KNOWN AS 3160 WEST MICHIGAN



ADDENDUM

WITH REFERENCE TO A CERTAIN SALES CONTRACT dated July 18, 2018 between

Daystar Ltd By: Cire Gray Seller and

Miodrag Rakic or Assignee Purchaser

for the property commonly known as 3160 Michigan Ave Ypsilanti

Ypsilanti MI 48197

SALES CONTRACT IS AMENDED/SUPPLEMENTED AS FOLLOWS:

AS REFERENCED IN THE SALES AGREEMENT, SELLER AGREE'S TO COOPERATE WITH ANY NECESSARY SITE PLANNING/ZONING APPLICATION SUBMISSIONS AND GIVES PURCHASER PERMISSION TO MAKE SUCH SUBMISSIONS AT PURCHASERS EXPENSE.

DocuSigned by:
Daystar Ltd By: Cire Gray 8/19/2018 | 4:51 PM EDT
897395A2832F44D
Seller Daystar Ltd By: Cire Gray Date

DocuSigned by:
Miodrag Rakic or Assignee 8/17/2018 | 12:45 PM EDT
840137BF14BF47C
Purchaser Miodrag Rakic or Assignee Date

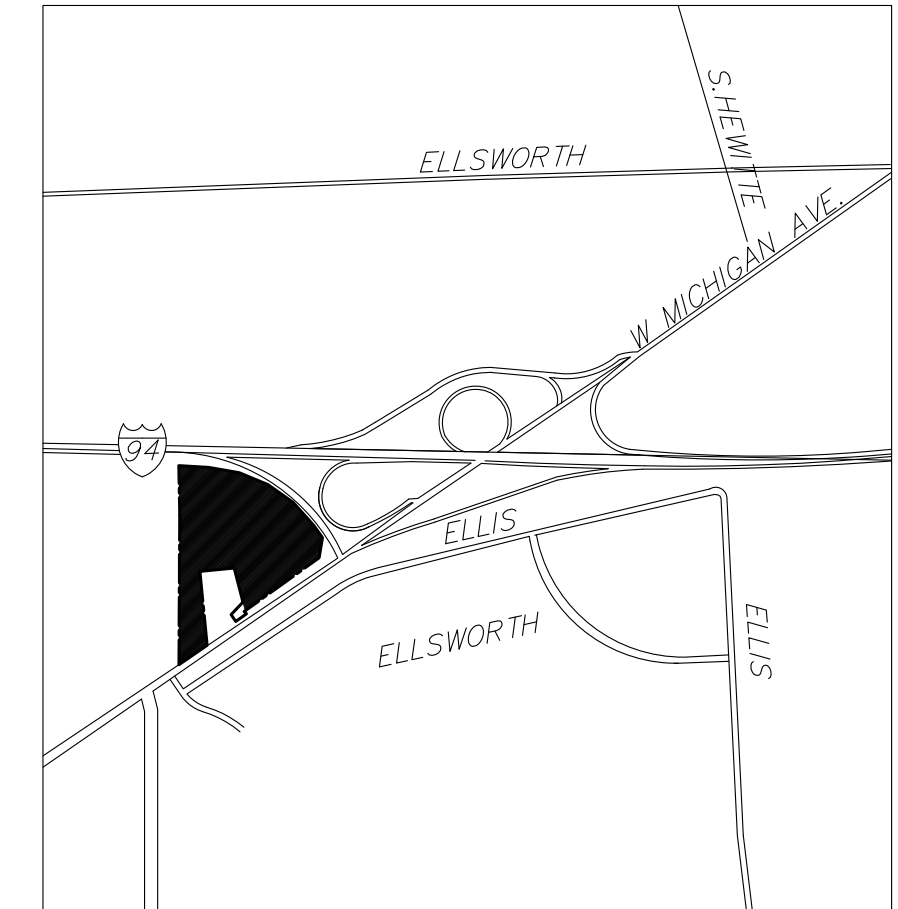
Seller _____ Date _____

Purchaser _____ Date _____

YPSILANTI TENNIS CLUB REZONING PETITION FROM RM-2 TO B-3 3160 W. MICHIGAN YPSILANTI MICHIGAN. 48197

ZONING DATA:

ZONING REGULATION:	ALLOWED	PROPOSED
ZONING: ADJACENT ZONING:	RM-2 MULTIPLE-FAMILY RESIDENTIAL DISTRICT B-3 GENERAL BUSINESS DISTRICT, R-1 ONE FAMILY RESIDENTIAL DISTRICT	B-3 GENERAL BUSINESS DISTRICT
PROPOSED LAND USE: GROSS SITE AREA: MINIMUM LOT AREA: MINIMUM FRONT SETBACK: MINIMUM SIDE SETBACK: MINIMUM REAR SETBACK: MAXIMUM BUILDING HEIGHT: MAXIMUM PERCENTAGE OF BUILDING AREA TO LOT AREA: REQUIRED OPEN SPACE: PARKING REQUIREMENT: COURTS: PRO SHOP: NUMBER OF EMPLOYEES: RETAIL CENTER LESS THAN 50,000 S.F.	20.57 ACRES 21,780 S.F. MINIMUM 90 FEET WIDE 25 FEET 10 FEET MAXIMUM BOTH SIDES 20 FEET 35 FEET 25 FEET OR 2 STORIES 200% NONE 6 SPACES PER COURT 6X11=66 1 SPACE PER 250 S.F. 1,000 S.F. = 5 SPACES 5, 5 SPACES 1 SPACE FOR 250 S.F. OF BUILDING 23,700 S.F. / 250 = 95 8,500 S.F. / 250 = 34 AREA	RETAIL / TENNIS TRAINING FACILITY 486,480 S.F. 1,068 L.F. FRONTAGE
DRIVE THRU RESTAURANT:	ONE FOR EACH EMPLOYEE ONE FOR 25 S.F. USABLE FLOOR AREA : 4 EMPLOYEES 850 S.F. USABLE AREA = 36	



LOCATION MAP
NO SCALE

PROPERTY DESCRIPTION:

Part of the West 1/2 of Section 18, T.35S., R.7E., Ypsilanti Township, Washtenaw County, Michigan, more particularly described as beginning at the East 1/4 corner of Section 13, T.35S., R.6E., Pittsfield Township, Washtenaw County, Michigan; thence North 1 degree 03 minutes 30 seconds West 376.14 feet; thence South 86 degrees 30 minutes 42 seconds East 227.36 feet; thence South 80 degrees 16 minutes 38 seconds East 234.84 feet; thence South 67 degrees 30 minutes 30 seconds East 234.84 feet; thence South 54 degrees 44 minutes 22 seconds East 234.84 feet; thence South 41 degrees 58 minutes 14 seconds East 234.84 feet; thence South 35 degrees 35 minutes 69 seconds East 114.86 feet; thence South 9 degrees 24 minutes 51 seconds West 155.56 feet; thence South 54 degrees 24 minutes 51 seconds West to the West line of Lot 11 of the Elmfield Gardens Subdivision; thence Southeasterly 25.00 feet along said West line; thence South 54 degrees 24 minutes 51 seconds West 100.00 feet; thence North 34 degrees 23 minutes 00 seconds West 52.92 feet; thence North 43 degrees 35 minutes 30 seconds East 131.69 feet; thence North 14 degrees 38 minutes 30 seconds West 267.84 feet; thence South 34 degrees 24 minutes 00 seconds West 261.48 feet; thence South 5 degrees 36 minutes 00 seconds East to the North line of US-12; thence Southwesterly along said North line to the West line of Section 18; thence along said Section line to the Point of Beginning; and excepting therefrom as a permanent right of way easement the East 15 feet of the West 17.5 feet of the above described parcel.

Parcel Number: K-11-18-340-001 ALSO KNOWN AS 3160 WEST MICHIGAN

PLAN DISTRIBUTION LIST:

AGENCY:	DEPARTMENT:	CONTACT:	TELEPHONE:
CHARTER TOWNSHIP OF YPSILANTI	PLANNING AND ZONING	CHARLOTTE WILSON	(734) 485 - 3943

DRAWING INDEX:

- COVER SHEET
- SURVEY
- SP-1 SITE PLAN, ZONING DATA

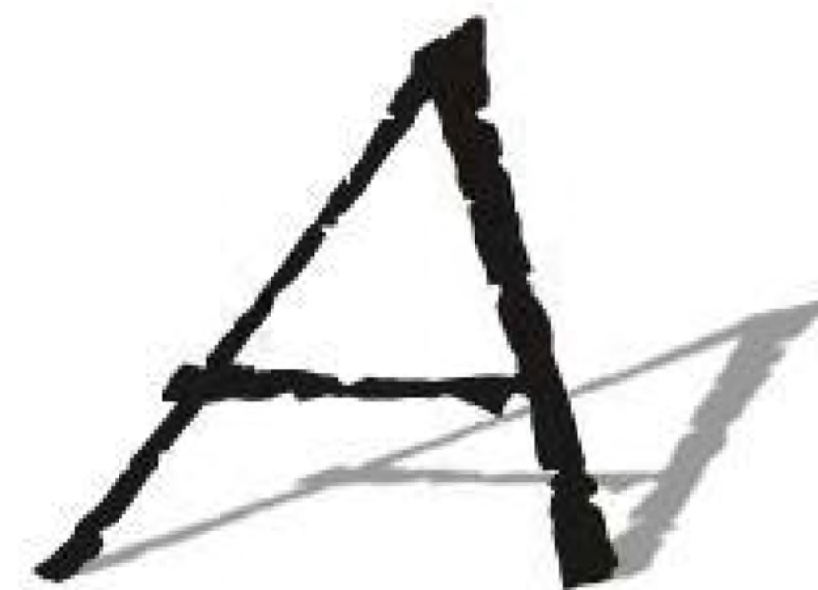
PETITIONER:

NIODRAG RAKIC
7751 Whirlaway Dr
Saline , MI 48176

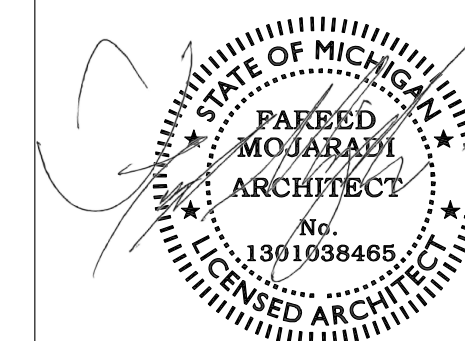
OWNER OF RECORD:

DAYSTAR LTD LC
19594 MAHON
SOUTHFIELD, MI 48075

ARCHITECT / ENGINEER:



Atelier Architect, Inc.
1368 COLE ST.
BIRMINGHAM MICHIGAN 48322
PHONE: 248-790-1639
EMAIL : mojaradifareed@gmail.com



SUBMITTAL:	DATE:
REZONING	08 / 20 / 2018

COVER SHEET

REZONING CRITERIA:

2. 2704. — Criteria for amendment of the official zoning map: considering any petition for an amendment to the official zoning map, the planning commission and township board shall consider the following criteria in making its findings, recommendations and decision:

Consistency with the goals, policies and future land use map of the Charter Township of Ypsilanti Master Plan, including any sub-area or corridor plans. If conditions have changed since the master plan was adopted, the rezoning shall be found to be consistent with recent development trends in the area.
 Compatibility of the site's physical, geological, hydrological and other environmental features with all uses permitted in the proposed zoning district compared to uses permitted under current zoning.

Property is surrounded with highway and exit ramp and a large gas station. Such surroundings are not desirable for residential development requiring fenestration. A completely enclosed tennis training facility would be ideal for this property with highway exposure.

Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one of the uses permitted under the current zoning.

Applicant is only interested in constructing a Tennis Training Facility in the general vicinity of Ypsilanti Township.

The compatibility of all uses permitted in the proposed zoning district with surrounding uses and zoning in terms of suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values compared to uses permitted under current zoning.

Conceptual site plan indicates the proposed buildings will be located as far as possible from residential buildings west of the property with large buffering. A large portion of the property will be preserved its natural form.
 Planned retail buildings in front portion of site will provide services to adjacent residences.

The capacity of township utilities and services sufficient to accommodate all the uses permitted in the requested zoning district without compromising the "health, safety and welfare" of the township.

Utilities requirement for utilities pavement is minimal as compared to residential development. The facility does not create traffic.

The capacity of the street system to safely and efficiently accommodate the expected traffic generated by uses permitted in the requested zoning district. A traffic impact study in accordance with the requirements of the township's traffic impact study ordinance shall be provided if the proposed rezoning district permits uses that could generate 100 more directional trips during the peak hour, or at least 1,000 more trips per day than the majority of the uses permitted in the current zoning, as determined by the community and economic development department.

Entrance to this development is under MDOT jurisdiction and may potentially use the existing curb cut.

The apparent demand for the types of uses permitted in the requested zoning district in the township, and surrounding area, in relation to the amount of land in the township, and surrounding area, currently zoned and able to accommodate the demand.

Applicant has actively searched for properties in the Township and this general area that would accommodate its needs. At this time this is the only potential property that is active in the market.

The boundaries of the requested zoning district are sufficient to meet the dimensional regulations for the zoning district listed in article XX, schedule of regulations.

If a rezoning is appropriate, the requested zoning district shall be more appropriate from the township's perspective than another zoning district.

Property has not been considered for residential development, at a time of high demand. Some features of this property such as its close proximity to highway and exit ramp, lack of services, has made it less desirable for its current zoning designation.

The requested rezoning will not create an isolated and unplanned spot zone.

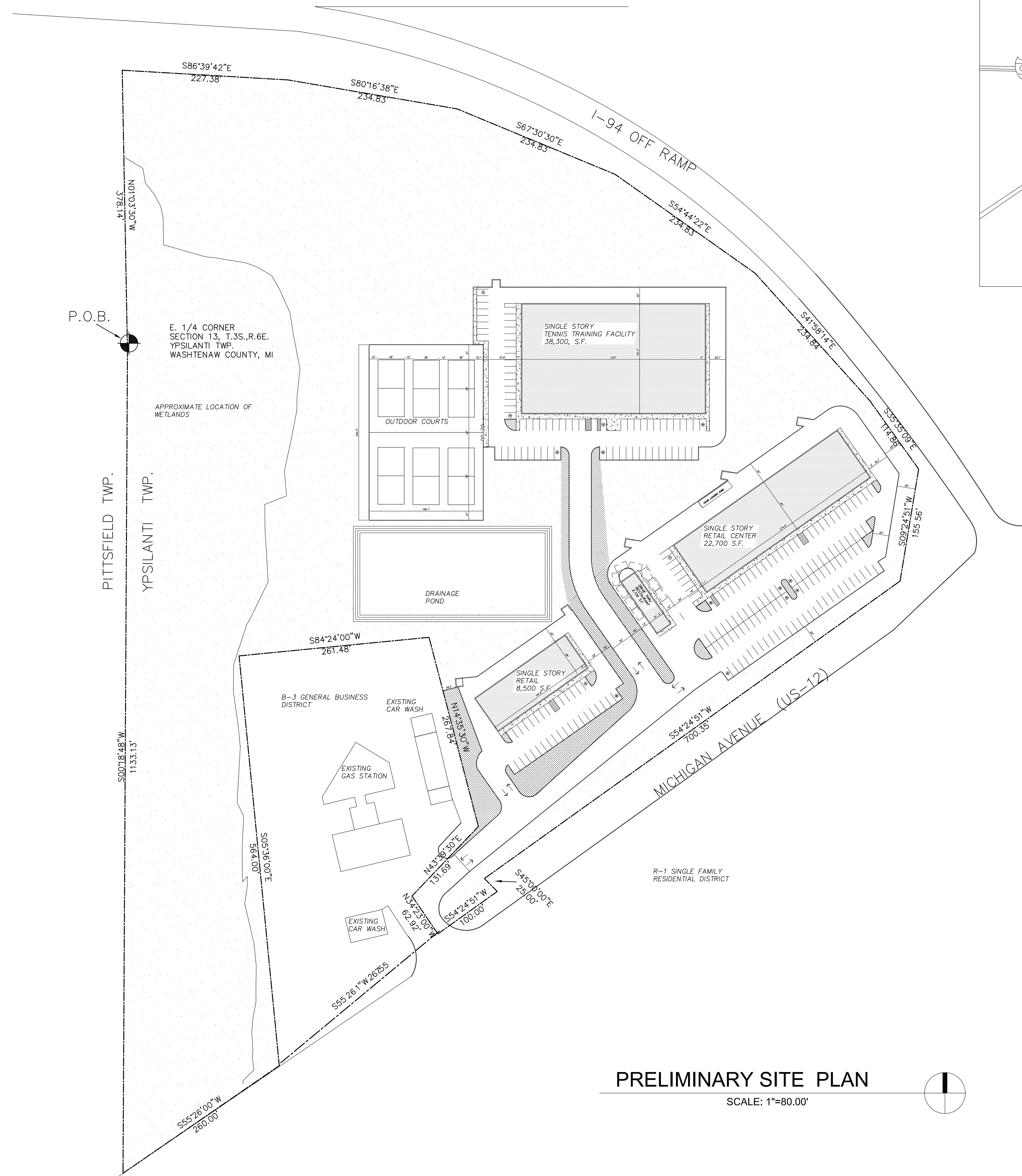
Future development of large scale retail based on market demand that is compatible with B-2 zoning along with existing gas station also will create a consistent flow of retail buildings that avoids spot zoning.

The request has not previously been submitted within the past one year, unless conditions have changed or new information has been provided.

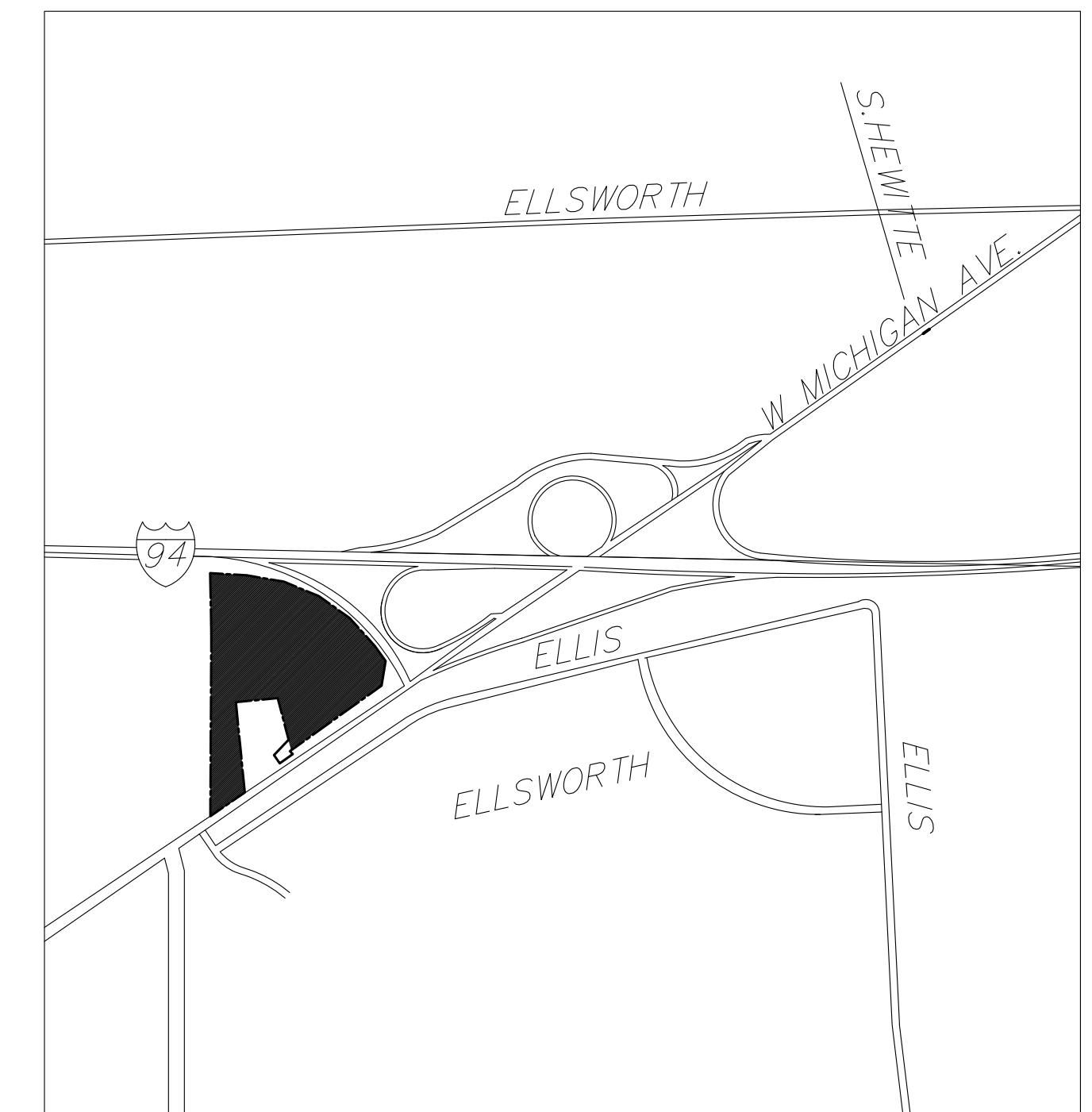
Application for rezoning has been submitted in the past year.

Other criteria as determined by the planning commission or township board which would protect the health and safety of the public, protect public and private investment in the township, and enhance the overall quality of life in the Charter Township of Ypsilanti.

Tennis Training Facility will provide a unique and desired service to the Township and its neighboring communities.



PRELIMINARY SITE PLAN
 SCALE: 1"=80.00'



LOCATION MAP
 NO SCALE

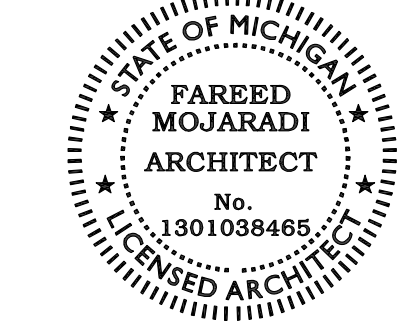


Atelier Architect, P.C.
 6346 Orchard Lake Rd Suite 16
 West Bloomfield, MI 48322-2327
 Phone: 248-885-8286
 Fax: 248-885-8287
 e-mail: Info@atelierarchitect.com

Project
 YPSILANTI TWP. TENNIS CLUB

Project No.
 2018-24

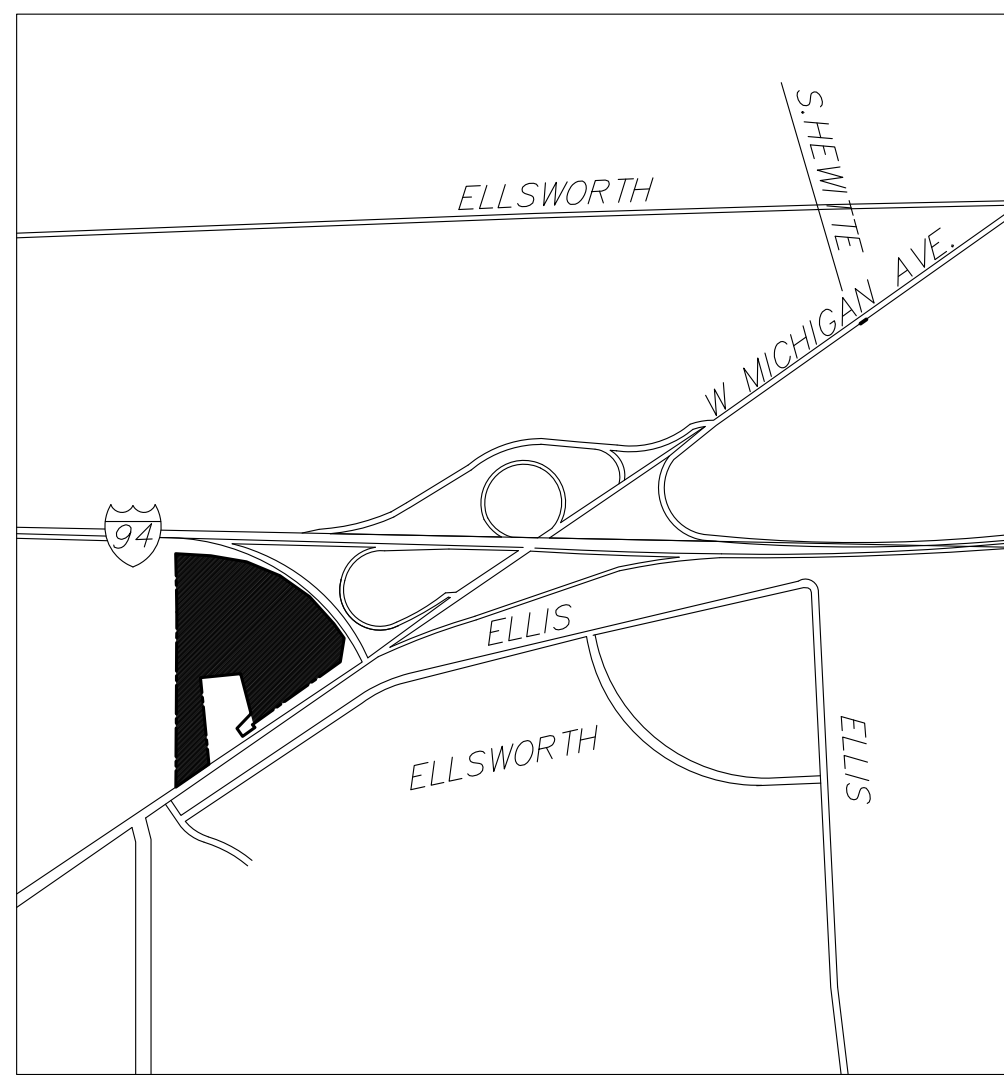
Certification
 I hereby certify that the construction documents contained herein were prepared under my direct supervision and I am a registered architect under the laws of the State of Michigan.



Sheet Title
 SITE PLAN

Issued **Date**
 REZONING 08 / 20 / 2018

Sheet No.
 SP-1



LOCATION MAP
NO SCALE

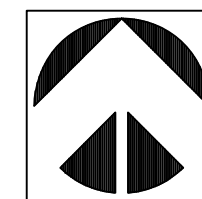
PARCEL DESCRIPTION

Part of the West 1/2 of Section 18, T.3S., R.7E., Ypsilanti Township, Washtenaw County, Michigan, more particularly described as beginning at the East 1/4 corner of Section 13, T.3S., R.6E., Pittsfield Township, Washtenaw County, Michigan; thence North 1 degree 03 minutes 30 seconds West 376.14 feet; thence South 86 degrees 30 minutes 42 seconds East 227.36 feet; thence South 80 degrees 16 minutes 38 seconds East 234.84 feet; thence South 62 degrees 30 minutes 30 seconds East 234.84 feet; thence South 54 degrees 44 minutes 22 seconds East 234.84 feet; thence South 41 degrees 58 minutes 14 seconds East 234.84 feet; thence South 35 degrees 35 minutes 69 seconds East 114.86 feet; thence South 9 degrees 24 minutes 51 seconds West 155.56 feet; thence South 54 degrees 24 minutes 51 seconds West to the West line of Lot 11 of the Elmfield Gardens Subdivision; thence Southeastly 25.00 feet along said West line; thence South 54 degrees 24 minutes 51 seconds West 100.00 feet; thence North 34 degrees 23 minutes 00 seconds West 52.92 feet; thence North 43 degrees 35 minutes 30 seconds East 131.69 feet; thence North 14 degrees 38 minutes 30 seconds West 267.84 feet; thence South 34 degrees 24 minutes 00 seconds West 261.48 feet; thence South 5 degrees 36 minutes 00 seconds East to the North line of US-12; thence Southwesterly along said North line to the West line of Section 18; thence along said Section line to the Point of Beginning; and excepting therefrom as a permanent right of way easement the East 15 feet of the West 17.5 feet of the above described parcel.

This map of plat and the survey on which it is based were made in (i) accordance with "Minimum Standard detail requirements for ALTA/ACSM Land Title Survey" jointly established and adopted by ALTA/ACSM and NSPS in 1997, and includes Item No(s), 1, 2, 3, 4, 5, 6, 8, 10, 11, 13, 15, 16 and 17 of Table A thereof, and (ii) pursuant to the accuracy (as adopted by ALTA and ACSM and in effect on the date of this certification) of an urban survey and is according to the Title Commitment No. 62156 provided to us which is dated July 5, 2001, by Liberty Title Company.

I, being a fully licensed and qualified surveyor of the State of Michigan, hereby certify to _____ a _____ Limited Partnership, _____ a _____ Liberty Title Company, that the survey prepared by me entitled "ALTA/ACSM Land Title Survey - Ypsilanti Township, and dated September 17, 2001, was actually made upon the ground and that it correctly represents the property owned by said _____ that it and the information, courses and distances shown thereon are correct; that the title lines and lines of actual possession are the same; that the size, location and type of structures, buildings and improvements are as shown and all are within the boundary lines of the property; that, unless otherwise noted on the survey, said structures, buildings and improvements are completed, that there are no violations of zoning ordinances, restrictions or other rules and regulations with reference to the location of said buildings and improvements; that there are no easements, party walls, encroachments of uses affecting this property appearing from a careful physical inspection of the same, other than those shown and depicted thereof; that there are no gaps or overlaps; that all parcels comprising the whole property are contiguous; that all utility services required for the operation of the premises either enter the premises through adjoining public streets or the survey shows the point of entry and location of any utilities which pass through or are located on adjoining private land; that access to the property shown on the survey is by means of publicly dedicated streets or properly recorded easements as shown on said property; that the location of all public roads, alleys, rights of way, streets, slope rights and highways are correctly shown; that any discharge into streams, rivers, or other conveyance systems is shown on the survey.

Dated: _____ Civil Engineer/Registered Surveyor No. _____



NORTH

GRAPHIC SCALE



(IN FEET)
1 inch = 80 ft.

LEGEND

SYMBOL	DESCRIPTION
○	CLEAN OUT
□	ELEC. RISER
⊗	FIRE HYDRANT
⊞	ELEC. TRANSFORMER
⌒	GUY ANCHOR
⊙	STM. MANHOLE
⊙	SAN. MANHOLE
↑	VENT
⊙	LIGHT POLE
⊙	WATER STOP BOX
⊙	WATER VALVE
⊙	SPEAKER BOX
⊙	POWER POLE
⊙	ROUND CATCH BASIN
⊙	SIGN
□	SQUARE CATCH BASIN
□	TELEPHONE RISER
○	SET IRON
●	FOUND IRON
—E—	ELECTRIC
—G—	GAS
—X—	FENCE

These documents are instruments of service in respect of the Project and any reuse without written verification or adaptation by Bartow & King Engineers (BKE) for the specific purposes intended will be at Users sole risk and without liability or legal exposure to BKE and User shall indemnify and hold harmless BKE from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle BKE to further compensation of rates to be agreed upon by User and BKE.

By	Date	Revisions	CAD	Drawn	DJD	Designed	NA
				Checked	ELG	Map Scale	1"=60'
				Field Survey	WLU	Vert. Scale	-----
				Water Permit Date		Sewer Permit Date	

Bartow & King Engineers
2500 E. Midland Road, Bay City, Michigan 48706
Tel. (517) 684-8850
Fax. (517) 684-8404

Date: SEPT., 2001
Sheet Number: 1 of 1

DWG Name: 010825 Plot Date: _____

**CHARTER TOWNSHIP
OF YPSILANTI
NOTICE OF PUBLIC HEARING**

Take notice that a petition has been filed with the Ypsilanti Township Planning requesting to rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential) to B-3 (General Business) located at:

**3160 West Michigan Avenue
K-11-18-340-001**

The Planning Commission invites the public to attend a public hearing on this application to be held on **TUESDAY, SEPTEMBER 25, 2018** at approximately **6:30 P.M.** in the Civic Center Board Room (7200 S. Huron River Drive) to comment on or raise objections, if any, to this petition.

The file and map are available for inspection at the Civic Center in the Office of Community Standards or call 734.485.3943 for more information. Please address written comments to: **Ypsilanti Township Planning Commission, 7200 S. Huron River Drive, Ypsilanti, MI 48197** or email to cwilson@ytown.org.

Legal Description

YP#18-5B: BEG AT E 1/4 COR SEC 13, T3S-R6E; TH N 01-03-30 W 378.14 FT; TH S 86-39-42 E 227.38 FT; TH S 80-16-38 E 234.83 FT; TH S 67-30-30 E 234.83 FT; TH S 54-44-22 E 234.83 FT; TH S 41-58-14 E 234.84 FT; TH S 35-35-09 E 114.86 FT; TH S 09-24-51 W 155.56 FT; TH S 54-24-51 W TO WEST LINE LOT 11, ELMFIELD GARDENS SUB, TH SELY 25 FT IN SAID WEST LINE; TH S 54-24-51 W 100 FT; TH N 34-23-00 W 62.92 FT; TH N 43-39-30 E 131.69 FT; TH N 14-38-30 W 267.84 FT; TH S 84-24-00 W 261.48 FT; TH S 05-36-00 E TO NORTH LINE US-12; TH SWLY IN NORTH LINE US-12 TO WEST LINE OF SEC; TH N IN WEST LINE OF SEC TO POB. BEING PART OF LOTS 7-24 ELMFIELD GARDENS AND PART OF W 1/2 SEC 18, T3S-R7E, 20.57 ACRES.

PUBLISHED: Thursday, August 30th,
2018

08/30

YpsiTwp-3160 W Michigan Ave

AFFIDAVIT OF PUBLICATION

CHARTER TOWNSHIP OF YPSILANTI NOTICE OF PUBLIC HEARING Take notice that a petition has been filed with the Ypsilanti Township Planning requesting to rezone the 20.57 acre parcel from RM-2 (Multiple-Family Residential) to B-3 (General Business) located at: 3160 West Michigan Avenue K-11-18-340-001 The Planning Commission invites the public to attend a public hearing on this application to be held on TUESDAY, SEPTEMBER 25, 2018 at approximately 6:30 P.M. in the Civic Center Board Room (7200 S. Huron River Drive) to comment on or raise objections, if any, to this petition. The file and map are available for inspection at the Civic Center in the Office of Community Standards or call 734.485.3943 for more information. Please address written comments to: Ypsilanti Township Planning Commission, 7200 S. Huron River Drive, Ypsilanti, MI 48197 or email to cwilson@ytown.org. Legal Description YP#18-5B: BEG AT E 1/4 COR SEC 13, T3S-R6E; TH N 01-03-30 W 378.14 FT; TH S 86-39-42 E 227.38 FT; TH S 80-16-38 E 234.83 FT; TH S 67-30-30 E 234.83 FT; TH S 54-44-22 E 234.83 FT; TH S 41-58-14 E 234.84 FT; TH S 35-35-09 E 114.86 FT; TH S 09-24-51 W 155.56 FT; TH S 54-24-51 W TO WEST LINE LOT 11, ELMFIELD GARDENS SUB, TH SELY 25 FT IN SAID WEST LINE; TH S 54-24-51 W 100 FT; TH N 34-23-00 W 62.92 FT; TH N 43-39-30 E 131.69 FT; TH N 14-38-30 W 267.84 FT; TH S 84-24-00 W 261.48 FT; TH S 05-36-00 E TO NORTH LINE US-12; TH SWLY IN NORTH LINE US-12 TO WEST LINE OF SEC; TH N IN WEST LINE OF SEC TO POB. BEING PART OF LOTS 7-24 ELMFIELD GARDENS AND PART OF W 1/2 SEC 18, T3S-R7E, 20.57 ACRES. PUBLISHED: Thursday, August 30th, 2018 08/30

(Affidavit of Publisher)

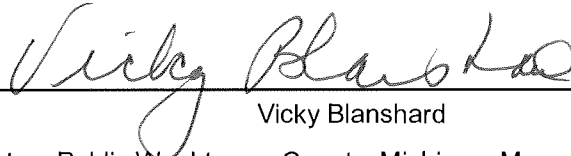
STATE OF MICHIGAN,
ss.
COUNTY OF WASHTENAW

The undersigned, an employee of the publisher of Washtenaw County Legal News, having knowledge of the facts, being duly sworn deposes and says that a notice, a true copy of which is annexed hereto, was published in Washtenaw County Legal News a newspaper circulated in Washtenaw County on August 30, 2018 A.D.



Sheila Pursglove

Subscribed and sworn before me on this 30th day of August 2018 A.D.



Vicky Blanshard

Notary Public Washtenaw County, Michigan. My commission expires: August 9, 2020 Acting in Washtenaw County, Michigan.

Attorney: Ypsilanti Twp. - Ypsilanti Twp.
AttorneyFile#:
Notice#: 1361193

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to approve and sign an Amendment and Letter of Understanding to the Washtenaw County Police Services Contract increasing the Scope of Services to 38 Police Service Units, setting Police Service Unit pricing through calendar year 2022, and extending the contract term through December 31, 2022; funding to be budgeted in the Law Enforcement Fund 266-301.000-831.000 as adopted by the Board of Trustees for the extended term of service through calendar year 2022.**
Copy: McLain & Winters, Township Attorneys
Date: October 8, 2018

The current Police Services contract with Washtenaw County and the Washtenaw County Sheriff's Office is for 35 Police Service Units (PSU) and expires on December 31, 2018.

On December 19, 2017 the Board of Trustees authorized three additional PSU to increase Ypsilanti Township's police staffing level to 38 PSU. On March 7, 2018 the Washtenaw County Board of Commissioners approved the request for three sheriff's deputies and one sergeant (Resolution No. 18-042).

On March 7, 2018 the Board of Commissioners approved the price of a Police Services Unit for the next four years: 2019, 2020, 2021 and 2022. In 2019 and 2020, there will be no increase from the 2018 price which is \$160,650. In 2021 and 2022, there will be a 1.5% increase each year: \$163,060 in 2021 and \$165,506 in 2022 (Resolution No. 18-043).

On August 28, 2018, a proposed contract extension was received from the Sheriff's Office to extend the contract term and compensation through calendar year 2022 as indicated. As a result of further discussion, the proposal was updated to also amend the scope of service from 35 PSU to 38 PSU. All other terms and conditions of the contract remain the same.

The Sheriff's Office has informed the Township that it is working diligently to recruit, hire and train new sheriff's deputies to fill numerous vacant positions throughout the agency, as well as the three new PSU being added by Ypsilanti Township. As a result, the Sheriff's Office anticipates adding fully trained sheriff's deputies to Ypsilanti Township's contract on an incremental basis. To facilitate the incremental staff increase, a Letter of Understanding was crafted acknowledging our mutual agreement to officially deploy and begin invoicing the three

CHARTER TOWNSHIP OF YPSILANTI

new PSU positions as each one becomes available. There is no firm time line to fill all three positions, but it will be done as soon as possible.

Thank you for your consideration. Please contact me with questions or concerns.

Enclosures: 2019-2022 Police Services Contract extension dated October 2, 2018
Letter of Understanding for Incremental Increase of 3 PSU
Ypsilanti Township PSU Request Letter dated December 20, 2017
Sheriff Clayton cover letter dated August 28, 2018
County Board of Commissioners Resolution No. 18-042
County Board of Commissioners Resolution No. 18-043



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

October 2, 2018

CV 32854.3

Brenda Stumbo, Township Supervisor
Ypsilanti Charter Township
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Supervisor Stumbo,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Ypsilanti Charter Township dated January 1, 2012 as follows:

Amend ARTICLE I – SCOPE OF SERVICES to extend the contract as follows:

“The parties agree that the Township shall contract for thirty-eight (38) Police Services Units from the Sheriff to provide road Patrol and other law enforcement services to the Township beginning July 1, 2018.”

Amend ARTICLE II – COMPENSATION AND OVERTIME to extend the contract as follows:

“The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; (4) \$155,157.00 per PSU for 2015; (5) \$156,709.00 per PSU for 2016; (6) \$158,276.00 per PSU for 2017, (7) \$160,650.00 per PSU for 2018 (8) \$160,650.00 per PSU for 2019, (9) \$160,650.00 per PSU for 2020. (10) \$163,060.00 per PSU for 2021 and (11) \$165,506.00 per PSU for 2022. Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance and Fleet). The county and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.”

Amend ARTICLE V – TERM to extend the contract as follows:

“The term of this contract shall be for one hundred and thirty two months with an effective date of January 1, 2012 and ending on December 31, 2022.”

All other terms and conditions remain the same as in the original contract

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator

APPROVED FOR CONTENT:

Ypsilanti Community Schools

Jerry L. Clayton (DATE)
Sheriff

Accepted by _____
Brenda Stumbo, (DATE)
Township Supervisor

Accepted by _____
Karen Lovejoy Roe, (DATE)
Clerk

Original: Clerk
Vendor
cc: Department
Purchasing

LETTER OF UNDERSTANDING
INCREMENTAL ADDITION OF THREE (3) POLICE SERVICE UNITS
FOR THE 2019-2022 POLICE SERVICES CONTRACT PERIOD

On December 19, 2017, Ypsilanti Township formally requested to increase the staffing of its Police Services contract from thirty-five (35) Police Service Units (PSU) to thirty-eight (38) PSU.

On March 7, 2018, the Washtenaw County Board of Commissioners authorized three new deputy sheriff positions to facilitate the Township's request. The authorization was effective on July 1, 2018.

On August 30, 2018, the Township received 2019-2022 PSU contract AMENDMENT documents from the Sheriff's Office to amend ARTICLE II – COMPENSATION AND OVERTIME and ARTICLE V – TERM setting PSU pricing and extending the contract term for the period 2019 through 2022.

The Township also wishes to amend ARTICLE I – SCOPE OF SERVICES to increase the number of PSU from thirty-five (35) to thirty-eight (38) as authorized by the Board of Trustees on December 20, 2017.

The Township understands that the Sheriff's Office is working to hire and train additional deputy sheriffs to fill the Township's request for additional PSU's. As such, the Township acknowledges and agrees that no backfilling or accumulation of banked hours for any of the three (3) newly added PSU's shall occur until after each of the newly added deputy sheriff positions have been filled on an incremental basis during the term of the amended contract period.

The Sheriff's Office shall notify the Township in writing of the date each newly added PSU position is filled at which time each filled position will be officially counted, managed and invoiced according to the terms and conditions of the Police Service contract.

Brenda Stumbo
Township Supervisor

DATE

Jerry Clayton
Sheriff

DATE

Karen Lovejoy Roe
Township Clerk

DATE

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

December 20, 2017

Sheriff Jerry Clayton
Washtenaw County Sheriff's Office
2201 Hogback Rd
Ann Arbor, MI 48105

Dear Jerry,

The Ypsilanti Township Board of Trustees has authorized me to request that the Township's Police Services Contract be further amended to add three (3) additional Police Service Units effective for calendar year 2018.

There is an acknowledgement that the requested contract amendment must first be approved by the county Board of Commissioners and then will be forwarded to the Township Board for final approval. In addition, there is an understanding that additional staffing may not be immediately available pending hiring and training by the Sheriff's Office.

Please move forward to amend *Article I – Scope of Services* of the Township's 2018 Police Services Contract from thirty-five (35) to thirty-eight (38) Police Service Units at your earliest opportunity. The original 2018 contract that amends *Article II – Compensation and Overtime* and *Article V – Term* was approved by the Board of Trustees last night and is in process to be executed with signatures.

We look forward to continuing our partnership in assuring the provision of high quality, cost effective public safety services with enhanced staffing levels going forward. Please contact me or Supervisor Brenda Stumbo if you have any questions.

Truly yours,



Michael Radzik
Director | Office of Community Standards

cc: Supervisor Brenda Stumbo
Undersheriff Mark Ptaszek
Cmdr. Marlene Radzik
Lt. Michael Marocco



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@washtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

August 28, 2018

Re: PSU Price for 2019 – 2022

Dear Police Services Contracting Partners:

On March 7, 2018 the Washtenaw County Board of Commissioners approved the price of a Police Services Unit for the next four years: 2019, 2020, 2021 and 2022. In 2019 and 2020, there will be no increase from the 2018 price which is \$160,650. In 2021 and 2022, there will be a 1.5% increase each year: \$163,060 in 2021 and \$165,506 in 2022.

Multiple year pricing helps to provide certainty and stability for our contracting partners as well as the WCSO and the County. Knowing in advance what Police Services prices will be helps to facilitate better planning over time for our contracting partners and the County, in anticipation of future budget needs and possible millage renewals.

The Washtenaw County Sheriff's Office appreciates your continuing partnership in assuring the provision of high quality, cost effective police services to our County. Our partnership and collaboration benefits all the residents of Washtenaw County. Please feel free to contract me at claytonj@washtenaw.org if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry L. Clayton", with a long horizontal flourish extending to the right.

Sheriff Jerry L. Clayton

A RESOLUTION REQUESTING THE AUTHORIZATION OF THE COUNTY ADMINISTRATOR TO AMEND THE YPSILANTI TOWNSHIP POLICE SERVICES CONTRACT FOR AN ADDITIONAL THREE POLICE SERVICE UNITS BEGINNING ON JULY 1, 2018 AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 7, 2018

WHEREAS, the Washtenaw County Sheriff's Office and Washtenaw County have diligently maintained efforts to better serve the citizens of Washtenaw County; and

WHEREAS, the Sheriff's Office wishes to further enhance its delivery of law enforcement services to the community, within the realm of community oriented policing; and

WHEREAS, the Washtenaw County Sheriff's Office requests the authorization of the County Administrator to amend the Ypsilanti Township Police Service contract for an additional three Police Services Units; and

WHEREAS, this will bring the total number of Contract Patrol Deputies to 82, the highest level since 2007; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human resources, Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the County Administrator to sign the Ypsilanti Township Service Contract for three additional Police Service Units.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions:

1. Authorizing the Administrator to sign the delegate contract upon review of Corporation Counsel, to be filed with the County Clerk
2. Amending the budget, as attached hereto and made a part hereof

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the following positions as follows:

Effective July 1, 2018

PCN	Title	Group	Grade	Remove from H/V	Create
57010023	Deputy	7600	57	1.0	
57010030	Deputy	7600	57	1.0	
57010083	Deputy	7600	57	1.0	
6201XXXX	Sergeant	8000	62		1.0

2018 Budget - Increase 3 PSU for 6 months

FUND - 1010, General Fund

Org - 10103302, Contract Road Patrol

REVENUE		Original Budget	Revised Budget	Variance
45	Licenses & Permits	\$ 2,500	\$ 2,500	\$ -
54	State Revenue	\$ 19,000	\$ 19,000	\$ -
60	Fees & Services	\$ 12,977,603	\$ 13,218,578	\$ 240,975
67	Other Revenue	\$ 800,000	\$ 800,000	\$ -
	<u>TOTAL</u>	\$ 13,799,103	\$ 14,040,078	\$ 240,975

EXPENDITURE

70	Personal Services	\$ 11,214,035	\$ 11,384,356	\$ 170,321
75	Supplies	\$ 298,608	\$ 305,908	\$ 7,300
80	Other Services	\$ 327,120	\$ 328,060	\$ 940
95	Internal Services	\$ 4,117,539	\$ 4,167,020	\$ 49,481
96	Capital Outlay	\$ 88,625	\$ 88,625	\$ -
	<u>TOTAL</u>	\$ 16,045,927	\$ 16,273,969	\$ 228,042

10103302 Total \$ 12,933

Org - 10109850 - Central Budgeting

EXPENDITURE

98	<u>Reserves</u>	\$ 641,657	\$ 654,590	\$ 12,933
	<u>TOTAL</u>	\$ 641,657	\$ 654,590	\$ 12,933

10109850 Total \$ (12,933)

1010 Total \$ -

2019 Budget - Increase 3 PSU for 12 months

FUND - 1010, General Fund

Org - 10103302, Contract Road Patrol

REVENUE		Original Budget	Revised Budget	Variance
45	Licenses & Permits	\$ 2,500	\$ 2,500	\$ -
54	State Revenue	\$ 19,000	\$ 19,000	\$ -
60	Fees & Services	\$ 13,076,624	\$ 13,565,803	\$ 489,179
67	Other Revenue	\$ 800,000	\$ 800,000	\$ -
TOTAL		\$ 13,898,124	\$ 14,387,303	\$ 489,179

EXPENDITURE

70	Personal Services	\$ 11,704,875	\$ 12,094,556	\$ 389,681
75	Supplies	\$ 298,608	\$ 313,208	\$ 14,600
80	Other Services	\$ 327,120	\$ 329,000	\$ 1,880
95	Internal Services	\$ 4,134,091	\$ 4,196,496	\$ 62,405
96	Capital Outlay	\$ 88,625	\$ 88,625	\$ -
TOTAL		\$ 16,553,319	\$ 17,021,885	\$ 468,566

10103302 Total \$ 20,613

Org - 10109850, Central Budgeting

EXPENDITURE

98	Reserves	\$ -	\$ 20,613	\$ 20,613
TOTAL		\$ -	\$ 20,613	\$ 20,613

10109850 Total \$ (20,613)

1010 Total \$ (0)

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Brabec	X			LaBarre	X			Smith	X		
Deatrick			X	Martinez-Kratz	X						
Jamnick	X			Morgan	X						
Jefferson	X			Ping	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

8 0 1

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 7th, 2018, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8th day of March, 2018.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____ Deputy Clerk



Res. No. 18-042

A RESOLUTION ACCEPTING THE RECOMMENDATION FROM THE POLICE SERVICES STEERING COMMITTEE (PSSC) AND ADOPTING THE POLICE SERVICES 2019-22 COST/PRICE METRICS AS THE AGREED CALCULATION FOR THE TOTAL PRICE OF A POLICE SERVICE UNIT (PSU)

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 7, 2018

WHEREAS, The Sheriff's Office and the county have provided contract police services to local jurisdictions for well over three decades and the current contracting architecture and methodology is in part based on the Northwestern University- Traffic Institute Police Allocation study incorporating the Police Services Unit (PSU) methodology by which a contract included a deputy and all necessary support; and

WHEREAS, there has been much analysis and review of issues associated with the cost and contract price metrics and methodology over the past decade; and

WHEREAS, in Summer 2013 the Police Services Steering Committee (PSSC) under the leadership of Sheriff Clayton established a Financial Sub-Committee with a charge of reviewing potential cost scenarios facing the police services contracts in light of the County budget process; and

WHEREAS, the Financial Sub-Committee reviewed all costs within the direct, indirect and overhead categories and brought different scenarios to the full PSSC to better understand the financial challenges facing the County; and

WHEREAS, on October 2, 2013 the County Administrator put forth a recommended price increase of 1% for 2016 and 2017 in the 2014 – 2016 budget presentation to the Board of Commissioners; and

WHEREAS, on November 20, 2013 the Board of Commissioners adopted the 2014 – 2017 budget, setting the Police Services Unit (PSU) price for 2016 at \$156,709 and 2017 at \$158,276 per PSU; and

WHEREAS, on October 18, 2017 the Board of Commissioners adopted the 2018 – 2021 cost model, setting the Police Services Unit (PSU) price for 2018 at \$160,650, the price for 2019 at \$163,060, the price for 2020 at \$165,506, and the price for 2021 at \$167,989, with \$791.38 per PSU revenue transferred to the In Car Technology Fund; and

WHEREAS, this will extend the Police Services contract by another four years, allowing contracting jurisdictions to better plan their budget and make any necessary changes to millages; and

WHEREAS, in these times of economic uncertainty, the Sheriff's Office, the county and the townships, recognized there would be additional value in being able to provide predictability around price to aid in budget planning for all parties involved; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the County Administrator's Office, and the Ways and Means Committee;

NOW BE IT FURTHER RESOLVED, that the Washtenaw County Board of Commissioners hereby accepts the recommendation from the Police Services Steering Committee and adopts the Police Services 2019 - 22 Cost/Price Metrics as the agreed upon calculation for the total price of a police service unit as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Brabec	X			LaBarre	X			Smith	X		
Deatrick			X	Martinez-Kratz	X						
Jamnick	X			Morgan	X						
Jefferson	X			Ping	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

8 0 1

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 7th, 2018, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8th day of March, 2018.

LAWRENCE KESTENBAUM, Clerk/Register

BY: _____ Deputy Clerk



Res. No. 18-043

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to approve and sign the 2018 Animal Control contract with Washtenaw County in the amount of \$45,000; funded in account 266-301.000-831.012 within the Law Enforcement Fund.**
Copy: McLain & Winters
Date: October 10, 2018

Under Michigan law, a county is responsible for undertaking certain animal control duties, including the holding of stray dogs under the Dog Law of 1919, (MCLA 287.261 et seq), impounded animals held for a variety of reasons including dog bites and animal cruelty, or animals ordered by a court to be held as part of a legal proceeding. For many years, Washtenaw County has contracted with the Humane Society of Huron Valley (HSHV) to provide these animal control services.

For many years local governmental entities within Washtenaw County which maintain their own animal control ordinances and use HSHV to fulfill their ordinance responsibilities have paid a portion of those HSHV costs. Ypsilanti Township is a local governmental entity that has contributed funds to Washtenaw County towards those expenses. The funds are considered necessary as a cost of enforcing the Township's animal control ordinance.

Ypsilanti Township's annual contribution for the period starting September 1, 2018 is \$45,000, the same as 2017. The requested contribution corresponds with a portion of shared costs attributed to Ypsilanti Township.

I respectfully recommend approving the contract for the requested amount in order to fulfill our animal control ordinance enforcement responsibilities through Washtenaw County. Please place this item on the October 16, 2018 Board of Trustees meeting agenda for consideration.

Thank you.

CONTRACT
Ypsilanti Charter Township

AGREEMENT is made this 1st day of **September**, 2018, by the **YPSILANTI CHARTER TOWNSHIP**("Township") located at **7200 S. Huron River Drive, Ypsilanti, Michigan 48197** and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

WHEREAS, under Michigan law, a county is responsible for undertaking certain animal control duties, including the holding of stray dogs under the Dog Law of 1919, (MCLA 287.261 et seq), impounded animals held for a variety of reasons, including dog bites and animal cruelty or animals ordered by a court to be held as part of a legal proceeding; and

WHEREAS, for many years, Washtenaw County has contracted with the Humane Society of Huron Valley ("HSHV") to provide these animal control services; and

WHEREAS, for the past four years, those local governmental entities within Washtenaw County which maintain their animal control ordinances and use HSHV to fulfill their ordinance responsibilities have been paying a portion of those HSHV costs; and

WHEREAS, HSHV has maintained that it would like to recoup its costs and expenses incurred in providing animal control services to the County and the local governmental entities that use its services; and

WHEREAS, under the proposed contract, the County would act as the lead governmental entity responsible to make the monthly contractual payments to HSHV and insuring that the local governmental entities pay for their use of HSHV services;

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the **Ypsilanti Charter Township** will pay the COUNTY an amount not to exceed **forty-five thousand (\$45,000 dollars.)**

ARTICLE III - TERM

This contract is for a one year term beginning September 1st, 2018

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the **Township** and the County, their successors and assigns. Neither the County nor the **Township** will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the **Township** and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO FORM:

YPSILANTI CHARTER TOWNSHIP

By: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

By: _____
Brenda L. Stumbo (DATE)
Supervisor

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to authorize legal action if necessary to abate public nuisances at 359 Oregon St and 585 Rosewood Ave in the amount of \$20,000 budgeted in 101-950.000-801.023.**
Copy: McLain & Winters, Township Attorneys
Date: October 11, 2018

The Office of Community Standards is seeking authorization to proceed with legal action in Washtenaw County Circuit Court to abate public nuisances that exists at:

359 OREGON ST

This single family house in the Thurston neighborhood watch area has been vacant for several months while the owner, Charles Horn, has been incarcerated. On June 14, 2018 OCS staff found that Safeguard Properties had placed an “abandoned” sticker on the front door on behalf of Ditech Financial, LLC which had registered it as being vacant. Efforts to cause the owner or the property preservation company to consent to an inspection failed, and the house was inspected with an administrative warrant on October 11, 2018. The certificate of occupancy was revoked and the house was posted not to be occupied. There is significant exterior blight and the rear yard has not been maintained all year due to large dogs being kept in the adjacent backyard and the property line fence being collapsed. Authorization is requested to engage legal services to abate the public nuisance.



7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-4393

CHARTER TOWNSHIP OF YPSILANTI

585 ROSEWOOD AVE

This single family house in the Oaklawn/Hawthorne neighborhood watch area was reported to have had water service terminated on August 1, 2018. Follow up investigation by OCS staff determined that the house was left vacant and unsecure, and that its owner, Eunice Lawler, was recently deceased. OCS staff located an open probate case and attempted to contact the petitioner, but their phone number was disconnected. The house was inspected with an administrative warrant on October 4, 2018 revealing numerous code violations and exterior blight. The house remains vacant, condemned, and the Township is mowing the grass. Authorization is requested to engage in legal action if necessary to abate this public nuisance.



Thank you for your consideration of these requests. Please contact me with questions or concerns.



14-B DISTRICT COURT

7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

CRIMINAL/TRAFFIC (734) 483-1333
CIVIL (734) 483-5300
FAX (734) 483-3630



HON. CHARLES POPE
DISTRICT COURT JUDGE

MARK W. NELSON
MAGISTRATE

To: Karen Lovejoy Roe, Clerk

From: Mark Nelson, Magistrate / Court Administrator

Re: Request to Waive Financial Policy and allow Mark Nelson & Wayne Dudley to solicit 3 quotes for repairs and modifications to courtrooms 1 and 2; and to make a recommendation to be approved by the three full time officials to accept an individual bid in a not to exceed amount of \$25,000.00 with contract(s) subject to attorney approval.

This request would require a Budget Amendment increase line 236.136.000.931.000.

Date: October 9, 2018

Due to rot in the floor boards of the riser in courtroom 2 that makes up the bench area, repairs are necessary. Moisture has caused the floor to rot away and there is a large hole in the riser that has temporarily been patched with plywood. This is the second time in the last 2 years portions of the area have had to be repaired due to rot. The first was a smaller area and the maintenance personnel were able to repair it. This time the area is larger and in a location that cannot simply be patched. It is clear that without replacing the entire riser deck we will continue to chase rotting areas. This would pose a safety risk is the decking were to give way with someone on it.

In addition to replacing the decking on the riser in courtroom one, the court is requesting to include modifications to both courtroom 1 and 2 to allow ramps to be available from the entry point from the back hall into the courtroom. This is the primary entry for prisoner transport from the lockup into the courtroom. Currently there are 2 - 8" steps that must be negotiated when entering from the back hall into the courtroom. These steps are dangerous to the prisoners entering the courtroom as they are shackled at the ankles. Many stumble and some have fallen trying to get down the steps.

In addition to the safety issue of a shackled prisoner having to negotiate the steps, there is the issue of accommodating disabilities. Both courtroom 1 and 2 have ramps from the bench down to the floor level of the courtroom, but these ramps are on the opposite side of the bench from the door to the courtroom. With this location of the ramps it is necessary to have both the judicial officer and courtroom staff to leave the courtroom so an individual in a wheel chair or with a walker can be taken through the bench and to the ramp on the other side. This is both inconvenient and a security issue.

To resolve this we are proposing the addition of a ramp in courtroom 1 and adding a door to courtroom 2 to the existing ramp. Given space constraints we are unable to add an ADA compliant ramp into courtroom 2, but there is sufficient space in courtroom 1. The solution in courtroom 2 is to add a door from the hall into the courtroom at the top of the existing ramp.

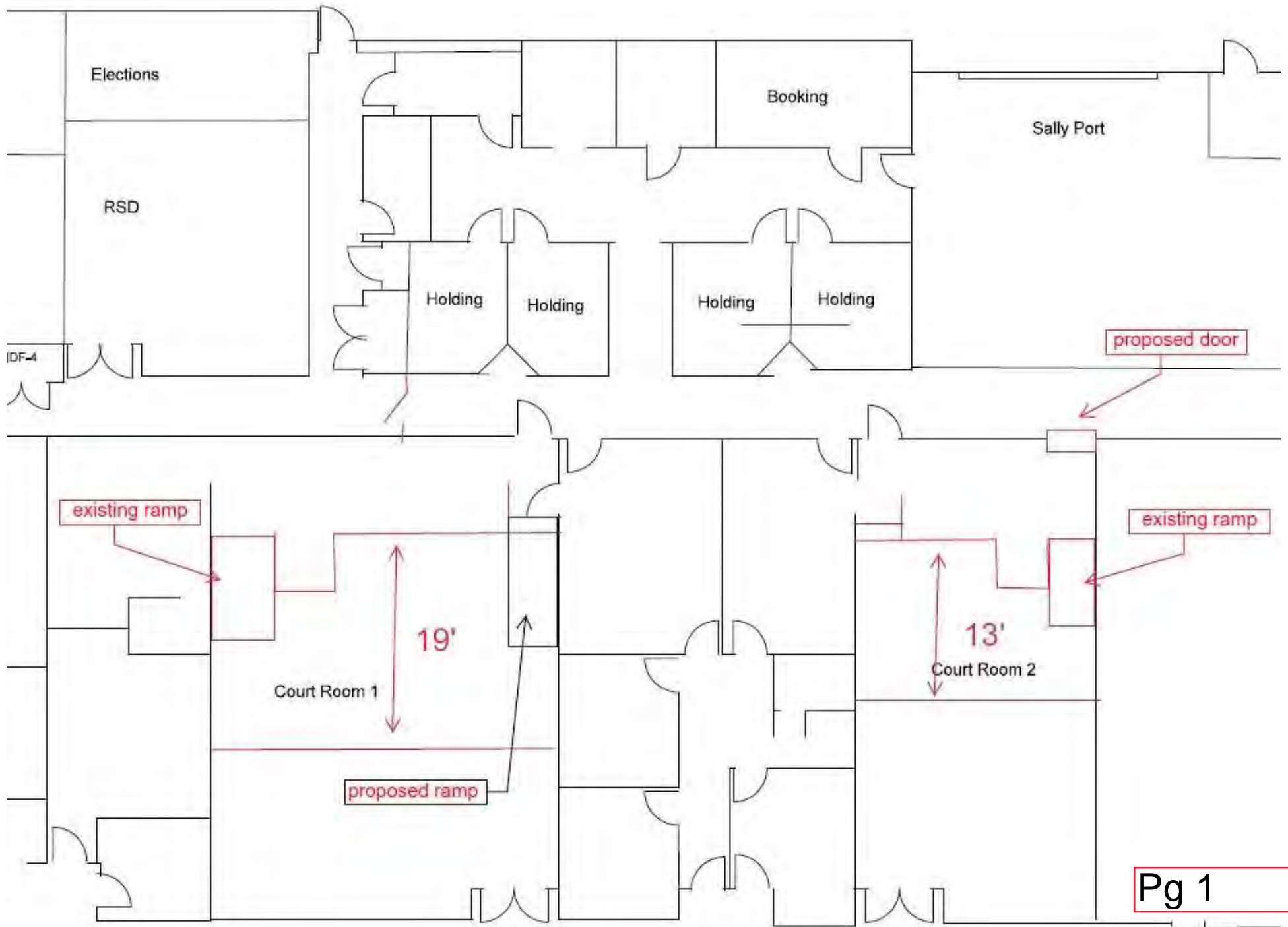
Our request is to seek quotes and approve work not to exceed \$25,000.00. It is hoped to be completed during the Thanksgiving week when the courts are closed.

Scope of Work:

1. Court Room #1
 - a. Install a new ramp to 2010 ADA Standards for Accessible Design “Chapter 4, sec 405 Ramps” to access existing rear hall door
 - b. Cover ramp with same carpet as the platform; or material approved by Township’s assigned representatives and that meets ADA guidelines
 - c.
2. Court Room #2
 - a. Add a rear hall door entrance to directly access existing ramp
 - i. To include all doors, frame, block work, trim, and lockset to match existing doors
 - b. Replace decking on existing raised platform;
 - i. Install vapor barrier & insulation on concrete to reduce moisture
 - ii. Cover with same carpet as the original platform or material approved by Township’s assigned representatives
 - c.

Respectfully,

Mark Nelson,
Magistrate / Court Administrator





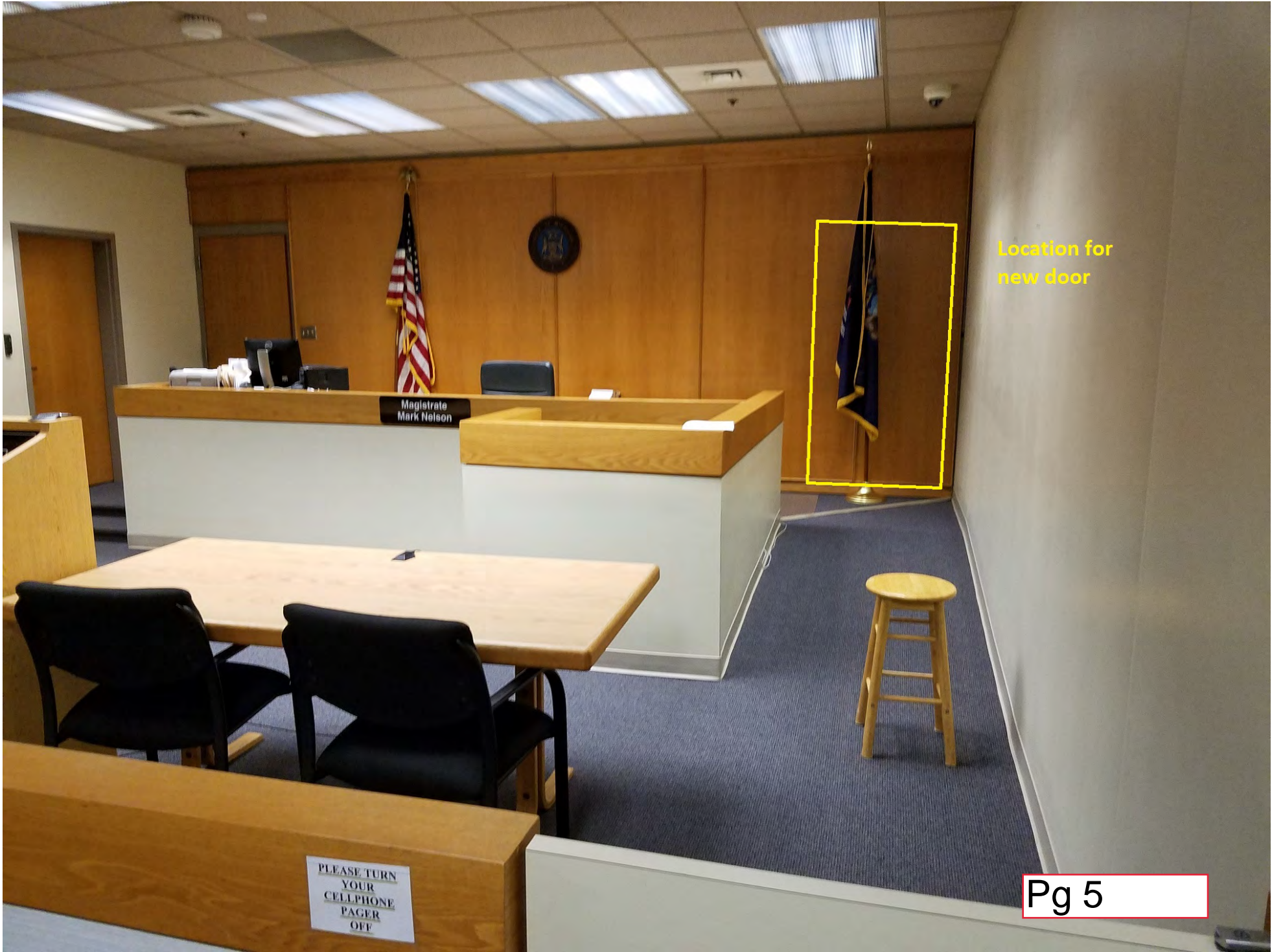


Hon. Charles Pope
District Court Judge

New wall or
ADA railing

New Ramp





Location for new door

PLEASE TURN
YOUR
CELLPHONE
PAGER
OFF

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #15**

October 16, 2018

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$56,505.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 148 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$4,205.00
		Net Revenues	<u><u>\$4,205.00</u></u>
Expenditures:	Salaries pay out - PTO	101-266-000-708.004	\$3,906.00
	FICA	101-266-000-715.000	\$299.00
		Net Expenditures	<u><u>\$4,205.00</u></u>

Request to increase the budget for Temporary Seasonal Park & Ground Employees. There has been extensive renovations and maintenance of our parks and grounds. We also increased hourly pay in order to attract quality employees. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$52,300.00
		Net Revenues	<u><u>\$52,300.00</u></u>
Expenditures:	Salary - Temporary/Seasonal	101-774-000-707.000	\$20,000.00
	Salary - Temporary/Seasonal Ford Lake Park	101-774-000-707.775	\$32,300.00
		Net Expenditures	<u><u>\$52,300.00</u></u>

212 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)

Total Increase \$27,000.00

Request to increase the budget for sidewalk repair throughout the community. The estimated amount need for the rest of the year is \$27,000. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$27,000.00
		Net Revenues	<u><u>\$27,000.00</u></u>
Expenditures:	Highway & Streets & Sidewalks	212-212-000-818.006	\$27,000.00
		Net Expenditures	<u><u>\$27,000.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #15**

October 16, 2018

236 - 14B DISTRICT COURT FUND

Total Increase \$25,000.00

Request to increase the budget for repairs and modifications to Courtrooms #1 and #2. This is due to unsafe conditions and making areas ADA compliant. The project is not to exceed \$25,000. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	236-000-000-699.000	\$25,000.00
		Net Revenues	<u><u>\$25,000.00</u></u>

Expenditures:	Repairs & Maintenance	236-136-000-931.000	\$25,000.00
		Net Expenditures	<u><u>\$25,000.00</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$2,078.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 89 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266-000-000-699.000	\$2,078.00
		Net Revenues	<u><u>\$2,078.00</u></u>

Expenditures:	Salaries pay out - PTO	266-304-000-708.004	\$1,930.00
	FICA	266-304-000-715.000	\$148.00
		Net Expenditures	<u><u>\$2,078.00</u></u>

590 - COMPOST FUND

Total Increase \$4,597.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 148 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$4,597.00
		Net Revenues	<u><u>\$4,597.00</u></u>

Expenditures:	Salaries pay out - PTO	590-590-000-708.004	\$4,270.00
	FICA	590-590-000-715.000	\$327.00
		Net Expenditures	<u><u>\$4,597.00</u></u>

Motion to Amend the 2018 Budget (#15):

Move to increase the General Fund budget by \$56,505 to \$10,754,643 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads, General (BSRII) Fund budget by \$27,000 to \$2,178,495 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$25,000 to \$2,031,986 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$2,078 to \$7,290,965 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$4,597 to \$569,114 and approve the department line item changes as outlined.

OTHER BUSINESS
