

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

STAN ELDRIDGE

HEATHER JARRELL ROE

MONICA ROSS WILLIAMS

JIMMIE WILSON, JR.

February 1, 2018

Special Meeting

8:30am

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •
JIMMIE WILSON, JR.

SPECIAL MEETING

THURSDAY, FEBRUARY 1, 2018 – 8:30AM
BOARD ROOM, CIVIC CENTER, 7200 S. HURON RIVER DR.
YPSILANTI TOWNSHIP

AGENDA

A Special Meeting of the Charter Township of Ypsilanti Board of Trustees has been called by Supervisor Brenda Stumbo for the following items:

1. REQUEST APPROVAL OF METRO ACT APPLICATION OF MCIMETRO ACCESS TRANSMISSION SERVICES CORP. DBA VERIZON ACCESS TRANSMISSION SERVICES PER PUBLIC ACT 48 OF 2002
(TABLED AT THE JANUARY 16, 2018 REGULAR MEETING)
2. REQUEST APPROVAL OF PROPOSAL FROM OHM FOR PROJECT REVIEW, OVERSEE BID PACKAGE PREPARATION AND BIDDING AND CONSTRUCTION ADMINISTRATION FOR ROOF REPLACEMENTS AT THE CIVIC CENTER AND COMMUNITY CENTER IN A NOT TO EXCEED AMOUNT OF \$16,520.00 BUDGETED IN LINE ITEM 101-956-000-801-000
3. BUDGET AMENDMENT #2
4. RESOLUTION 2018-02, APPROVAL OF POVERTY EXEMPTION GUIDELINES AND APPROVAL OF 2018 BOARD OF REVIEW MEETING DATES
5. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR APPROVAL OF CONSTRUCTION EASEMENT AGREEMENT BETWEEN AMERICAN CENTER FOR MOBILITY AND YPSILANTI TOWNSHIP FOR TOWNSHIP OWNED PARCEL 2935 AIRPORT RD.

Paula Gabriel
Franchise & Right-of-Way Group

verizon

Mail Code: HQE02E90
600 Hidden Ridge
Irving, TX 75038
work: 972-457-8392
paula.gabriel@verizon.com

December 19, 2017

Ypsilanti Charter Township

Karen Lovejoy Roe – Township Clerk
7200 S. Huron Drive
Ypsilanti, MI 48197

Subject: METRO ACT PERMIT

Dear Karen:

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services requests the Township grant it a Bilateral Permit under the METRO Act. Verizon Access Transmission Services is seeking use of the public right-of-way to install fiber-optic facilities, as described further below.

Enclosed are three (3) copies of the application along with a check for \$500 to cover the application fee. The METRO Act states that “A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way.” MCL 484.3115(3).

Below is more background on Verizon Access Transmission Service’s planned fiber project:

- Fiber will be deployed to provide wireline, fiber-based high speed telecommunications services to existing and new small, medium and large business (enterprise) customers.
- The fiber facilities will not be used to offer wireline residential services such as home phone or cable television services.
- Fiber-optic cable will be installed within the right-of-way (underground within conduit or aerial on poles).
- In addition to installing fiber for small, medium, and large business customers, Verizon Access Transmission Services will also deploy fiber to wireless facilities.
- Verizon Access Transmission Services does not seek permission through this Metro Act Permit Application to construct or install wireless facilities. Verizon Wireless may separately seek approval in conformance with applicable law to site wireless facilities.

The route map of the proposed facilities required in Section 2.3 of the application is shown in Exhibit 1. Final design of the facilities has not been completed, thus the route map is high level and subject to

change. Specific design details (e.g., aerial vs. buried, which side of the street, linear footage) will be provided during the construction permit stage.

The following exhibits are also attached:

- Exhibit 2 – MPSC order approving MCImetro's license to provide basic local exchange service
- Exhibit 3 – Certificate of Good Standing
- Exhibit 4 – Certificate of Insurance

If you have any questions regarding the application, please give me a call at 972-457-8392 or email me at paula.gabriel@verizon.com.

Sincerely,



Paula Gabriel

Attachments

**METRO Act Permit Application Form
Revised February 2, 2015**

**Ypsilanti Charter Township
Name of Local Unit of Government**

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission
Services
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

Ypsilanti Charter Township
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By
MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: December 19, 2017

1.2 Applicant's legal name: MCImetro Access Transmission Services Corp.
d/b/a Verizon Access Transmission Services
Mailing Address: 600 Hidden Ridge Dr., HQE02E51
Irving, Texas 75038

Telephone Number: (703) 694-6050
Fax Number: (703) 886-4399
Corporate website: www.verizon.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Applicant Manager: Robert Hayes, Sr. Manager-Network Eng. & Ops.

Mailing Address: 600 Hidden Ridge Dr., HQE02E102
Irving, TX 75038
Telephone Number: (972) 457-7420
Fax Number: (972) 457-7253
E-mail Address: hayes.robert@verizon.com

Applicant Contact: Paula Gabriel, Franchise Specialist
Mailing Address: 600 Hidden Ridge Dr., HQE02E51
Irving, TX 75038
Telephone Number: (972) 457-8392
Fax Number: (972) 457-7253
E-Mail Address: paula.gabriel@verizon.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: _____

1.4 Assumed name for doing business, if any:

Verizon Access Transmission Services

1.5 Description of Entity:

Certified local telecommunications provider in the State of Michigan.

1.5.1 Jurisdiction of incorporation/formation; State of Delaware

1.5.2 Date of incorporation/formation; 05/21/1998

1.5.3 If a subsidiary, name of ultimate parent company;

Verizon Communications Inc.

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

George J. Fischer - President/CEO, Steven Tugentman - Secretary, and Scott Krohn - Treasurer

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

Applicant will provide annual report if necessary; see attached Exhibit 3 Certificate of Good Standing

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: **No**

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or No

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services holds a Certificate of Public Convenience and Necessity with the Michigan Public Service Commission.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Applicant is certified local telecommunications provider in the State of Michigan. See attached Exhibit 2.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant is providing competitive local exchange (voice and data) services, internet access services, private line services, wireless network fronthaul and backhaul transport and provision of facility access to third parties including conduit access and dark fiber.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

There are no existing facilities included in the route.

Route map showing applicant's proposed facilities is shown in Exhibit 1. Applicant can provide additional detail in the coming months as we finalize our high-level design and move in to the permitting stage of our project.

2.4 Please provide an anticipated or actual construction schedule.
Construction to begin 2018 and phased-in over 3 years ending in mid-year 2021.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. Only MCImetro Access Transmission Services Corp.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

All existing facilities are operated and maintained by applicant's local staff identified in Sec. 3.3

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;
Marlon Redd, Engineering III Spec, 21500 Melrose Ave, Southfield, MI 48075;
(313) 588-0849 marlon.redd@one.verizon.com.

3.2 Location of all records and engineering drawings, if not at local office;
Mark Wingate, Senior Manager, 400 International Parkway, Richardson, TX 75081; (469) 886-4230 (office), mark.wingate@one.verizon.com

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

Marlon Redd
21500 Melrose Ave.
Southfield, MI 48075
313-588-0849
E-mail: marlon.redd@one.verizon.com

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See Certificate of Insurance in attached Exhibit 4.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Henkels and McCoy

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY ("APPLICANT")

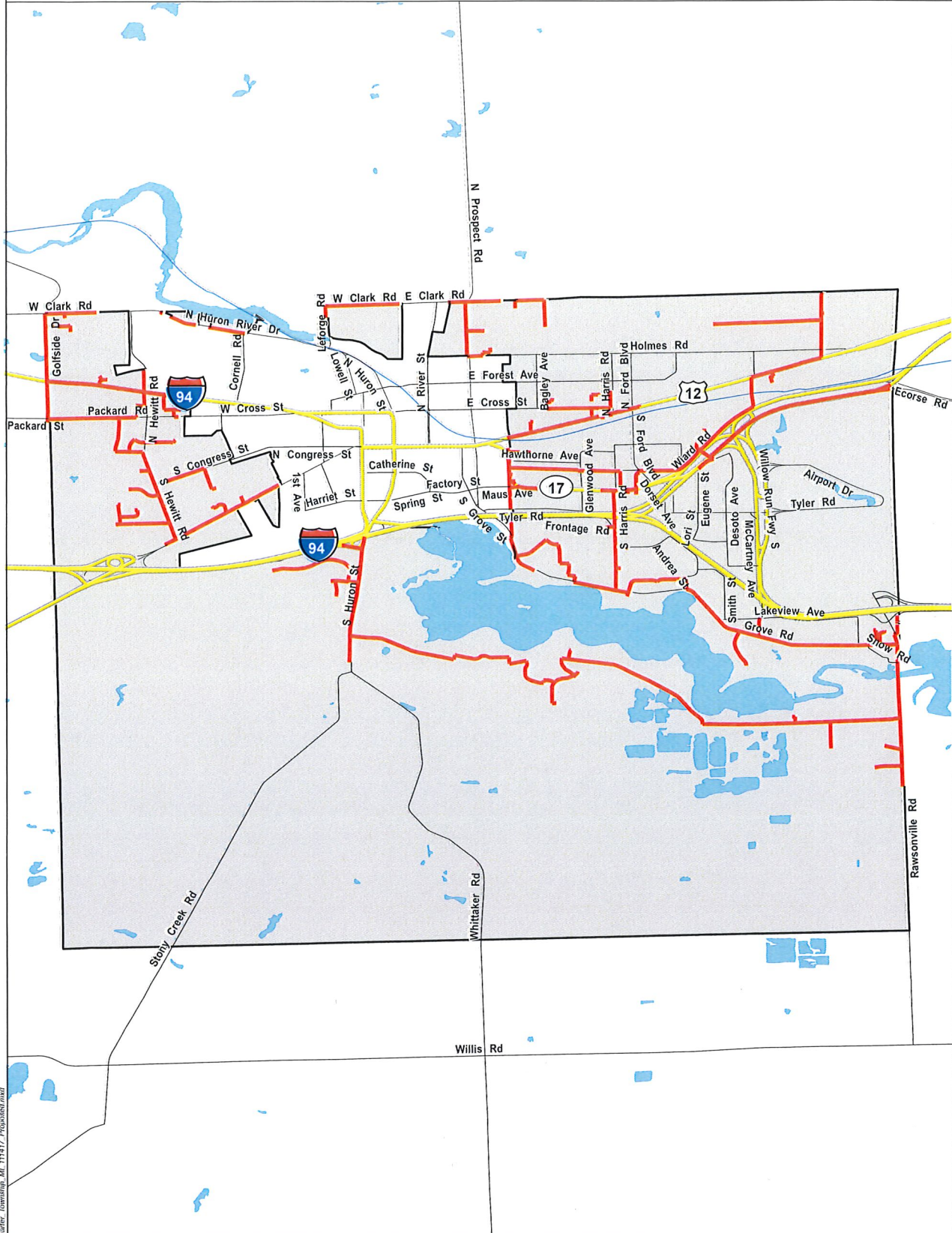
MCImetro Access Transmission Services Corp.

December 19, 2017
Date

By: Paula Gabriel
Type or Print Name: Paula Gabriel
Title: Franchise Specialist

S:\metroapplicationform.doc

**MCI Metro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services
METRO Act Permit
Ypsilanti Charter Township, MI**



C:\Admin\GIS\Projects\Ypsilanti Charter Township MI 11417 Proj\asct\map

Legend

- Proposed Routes - 295,747 Linear Feet
- Ypsilanti Charter Township, MI

Confidentiality Statement: Confidential and proprietary materials for authorized Verizon personnel and outside agencies only. Use, disclosure or distribution of this material is not permitted to any authorized persons or third parties except by written agreement.

Data Source: VZB
 Projection: GCS_WGS_1984
 Map Created: 11/14/2017
 Map Created By: Arron Cannon



EXHIBIT 2

STATE OF MICHIGAN
Michigan Public Service Commission

I, Dorothy Wideman, Executive Secretary of the Michigan Public Service Commission, certify with the Michigan Public Service Commission seal, that the attached copy of the Order in Case No. U-11345 dated June 5, 1997,

in the matter of the application of
**McMetro ACCESS TRANSMISSION
SERVICES, INC.**, to amend its license to
provide basic local exchange services in all
Michigan exchanges currently serviced by
Ameritech Michigan and GTE North
Incorporated,

is a true and complete copy of the original.

Sealed and signed at Lansing,
Michigan, on December 10, 1998

A handwritten signature in cursive script, appearing to read 'D. Wideman', with a long horizontal flourish extending to the right.

Executive Secretary
Dorothy Wideman

STATE OF MICHIGAN

BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

* * * * *

In the matter of the application of)
MCIMETRO ACCESS TRANSMISSION SERVICES,)
INC., to amend its license to provide basic local)
exchange services in all Michigan exchanges)
currently serviced by Ameritech Michigan and)
GTE North Incorporated.)

Case No. U-11345

At the June 5, 1997 meeting of the Michigan Public Service Commission in Lansing,
Michigan.

PRESENT: Hon. John G. Strand, Chairman
Hon. John C. Shea, Commissioner
Hon. David A. Svanda, Commissioner

OPINION AND ORDER

On March 21, 1997, MCImetro Access Transmission Services, Inc., (MCI) filed an application to expand its license to provide basic local exchange service, pursuant to the Michigan Telecommunications Act, MCL 484.2101 et seq.; MSA 22.1469(101) et seq. MCI proposes to provide service to customers in all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated (GTE), including those exchanges that GTE proposed to transfer to PTI Communications of Michigan, Inc.

On March 24, 1997, the Commission directed MCI to publish a notice of opportunity to comment in newspapers of general circulation in MCI's proposed service area. The Commis-

sion Staff was the only party to file comments. It noted a concern, but does not oppose the granting of the application.

The Commission FINDS that:

- a. Jurisdiction is pursuant to 1991 PA 179, as amended by 1995 PA 216, MCL 484.2101 et seq.; MSA 22.1469(101) et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; MSA 3.560(101) et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1992 AACRS, R 460.17101 et seq.
- b. Amending MCI's license to provide basic local exchange service is in the public interest.
- c. MCI should continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's March 29, 1995 order in Case No. U-10610.

THEREFORE, IT IS ORDERED that:

- A. The license of MCImetro Access Transmission Services, Inc., to provide basic local exchange service is amended to include all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated.
- B. MCImetro Access Transmission Services, Inc., shall continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's order in Case No. U-10610.
- C. Before commencing service, MCImetro Access Transmission Services, Inc., shall submit its tariff to reflect the scope of the services that it will offer.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so in the appropriate court within 30 days after issuance and notice of this order, pursuant to MCL 462.26; MSA 22.45.

MICHIGAN PUBLIC SERVICE COMMISSION

/s/ John G. Strand
Chairman

(S E A L)

/s/ John C. Shea
Commissioner

/s/ David A. Svanda
Commissioner

By its action of June 5, 1997.

/s/ Dorothy Wideman
Its Executive Secretary

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the APPLICATION FOR CERTIFICATE OF AUTHORITY

for

MCIMETRO ACCESS TRANSMISSION SERVICES CORP.

ID NUMBER: 60987W

received by facsimile transmission on December 5, 2016 is hereby endorsed.

Filed on December 9, 2016 by the Administrator.

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



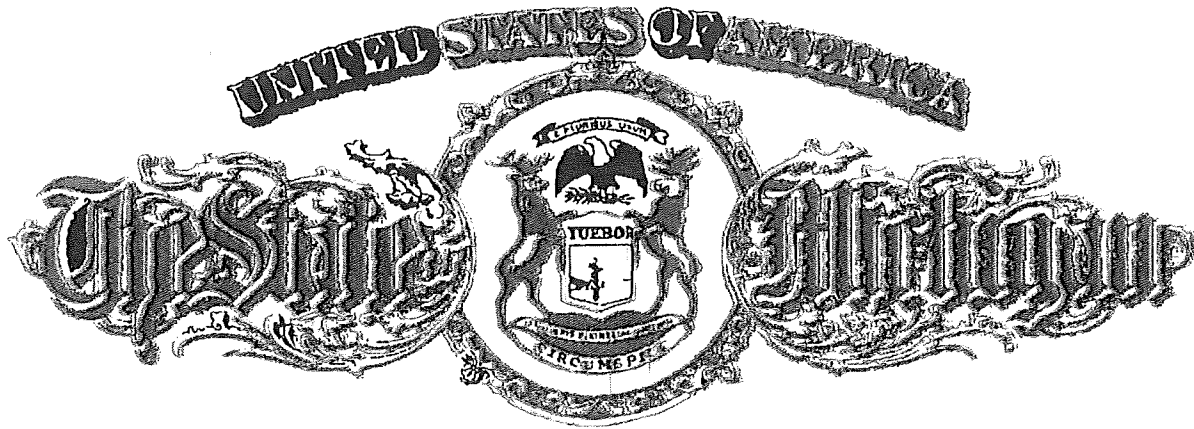
Sent by Facsimile Transmission

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 9th day of December, 2016.

Julia Dale

**Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau**

EXHIBIT 3



Department of Licensing and Regulatory Affairs
Lansing, Michigan

This is to Certify That

MCIMETRO ACCESS TRANSMISSION SERVICES CORP.

a(n) DELAWARE profit corporation, was validly authorized on December 9, 2016, to transact business in Michigan, and that said corporation holds a valid certificate of authority to transact business in this state.

This certificate is issued pursuant to the provisions of 1972 PA 284, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business in this state any business of the character set forth in its application which a domestic corporation formed under this act may lawfully conduct

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States



Sent by Facsimile Transmission
1436722

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 27th day of February, 2017.

Julia Dale

Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau

EXHIBIT 4



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
12/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Holder Identifier :

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	CONTACT NAME:		
	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED MCImetro Access Transmission Services Corp. 1095 Avenue of the Americas New York NY 10036 USA	INSURER A: National Union Fire Ins Co of Pittsburgh		19445
	INSURER B: New Hampshire Insurance Company		23841
	INSURER C: American Home Assurance Co.		19380
	INSURER D: Illinois National Insurance Co		23817
	INSURER E:		
	INSURER F:		

COVERAGES CERTIFICATE NUMBER: 570069464171 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GL Includes X,C,U GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL5196564	06/30/2017	06/30/2018	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$5,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000
A	AUTOMOBILE LIABILITY			CA 286-73-91 AOS	06/30/2017	06/30/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
A	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 286-73-92 MA	06/30/2017	06/30/2018	BODILY INJURY (Per person)
A				CA 286-73-93 VA	06/30/2017	06/30/2018	BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> EACH OCCURRENCE <input type="checkbox"/> AGGREGATE
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC063724385 AOS	06/30/2017	06/30/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
B	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC063724388 MN	06/30/2017	06/30/2018	E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

Certificate No. : 570069464171

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured includes: MCImetro Access Transmission Services Corp. dba Verizon Access Transmission Services. RE: METRO Act Permits in Michigan. Charter Township of Ypsilanti is included as Additional Insured with respect to the General Liability and Automobile Liability policies. The General Liability policy shall apply as Primary and Non-Contributory Insurance to each Additional Insured listed herein. The above-referenced General Liability policy shall cover the tort liability of the Certificate Holder assumed under the underlying agreement between parties for which the certificate has been issued.

CERTIFICATE HOLDER

Charter Township of Ypsilanti
Attn: Karen Lovejoy Roe - Clerk
7200 S. Huron River Dr.
Ypsilanti MI 48197 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED MCImetro Access Transmission	
POLICY NUMBER See Certificate Number: 570069464171			
CARRIER See Certificate Number: 570069464171	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	WORKERS COMPENSATION							
C		N/A		WC063724384 CA	06/30/2017	06/30/2018		
D		N/A		WC063724386 FL	06/30/2017	06/30/2018		
B		N/A		WC063724387 ME	06/30/2017	06/30/2018		
B		N/A		WC063724383 NJ , NY , TX , VA	06/30/2017	06/30/2018		
B		N/A		WC063724389 MA , ND , OH , WA , WI , WY	06/30/2017	06/30/2018		



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
12/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Northeast, Inc.
New York NY Office
199 Water Street
New York NY 10038-3551 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** 800-363-0105
E-MAIL ADDRESS:

INSURED
Verizon Communications Inc.
1095 Avenue of the Americas
New York NY 10036 USA

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: AIG Specialty Insurance Company	26883
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 570069464174** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <div style="float: right;">Y/N <input type="checkbox"/> N/A</div>						PER STATUTE OTHER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
A	Env Site Liab			PLS9996871	12/01/2015	12/01/2020	Occurrence \$500,000 Aggregate \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Named Insured includes: MCImetro Access Transmission Services Corp, dba Verizon Access Transmission Services, RE: METRO Act Permits in Michigan. Charter Township of Ypsilanti is included as Additional Insured with respect to the Pollution Liability policy.

CERTIFICATE HOLDER

CANCELLATION

Charter Township of Ypsilanti
 Attn: Karen Lovejoy Roe - Clerk
 7200 S. Huron River Dr.
 Ypsilanti MI 48197 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
 AUTHORIZED REPRESENTATIVE
Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570069464174





January 26, 2018

Ms. Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: Proposal for Civic Center and Community Center Roof Replacement Assistance
Design and Construction Services

Dear Ms. Stumbo:

Thank you for the opportunity to submit this proposal to provide professional architecture services for the Township. As you know, the Township has a Capital Improvement Plan in place for the various improvements needed for Township infrastructure. In this proposal, we have outlined the scope and clarifications necessary to seek bids for the Township to address the roof replacement.

PROJECT UNDERSTANDING

The project consists of replacing roofs at both the Civic Center, located at 7200 S. Huron River Drive, as well as the Community Center, located at 2025 E. Clark Road. Two (2) sections of EPDM (rubber) roofs, Sections B & C/C2, are in need of replacement at the Civic Center and two (2) sections of shingled roof, Sections B & D, at the Community Center. It is recommended that both of these projects be combined as one contract. It is understood that over the past few years, sections of roof replacement have been completed and performing these last sections will complete the Capital Improvement Plan until 2027 for the Community Center and 2033 for the Civic Center.

This proposal outlines information for project scope, deliverables, schedule, fee estimation and assumptions. . This work will only consist of roof replacement for roof sections of the Civic Center building and Community Center building identified above.

ASSUMPTIONS/CLARIFICATIONS

- ▶ Design and selection of roof systems and specifications were reviewed and approved by owner as basis of design and align with Capital Improvement Plan. Design of roof system not included in scope of work.
- ▶ It is anticipated that construction for this project will be completed in 4-weeks.
- ▶ OHM will be assigned a single point of contact for this project
- ▶ All other tasks added to the scope below can be conducted at an hourly rate or as negotiated between the Township and OHM Advisors (OHM). Additional work will not be conducted prior to Township authorization.



SCOPE

Our scope of professional services includes the following tasks:

Task 1 – Review Project and Specifications Provided; Prepare Bid Package Assembly & Bidding

- Schedule and attend meeting to review scope and schedule for the project. Review buildings with Owner. The Owner will provide a single point of contact for this project.
- Review and provide recommendations for revisions to specifications and project requirements.
- Provide opinion of construction cost.

Task 2 – Bid Package Assembly & Bidding

- Develop bid package including technical specifications and contract documents.
- Assist the client in the construction bidding/contracting process including: distributing bidding documents, conducting pre-bid meeting and issuing pre-construction addenda.
- Attend bid opening and review all received bid packages for completeness.
- Provide bid tabulation to the client

Task 3 – Construction Administration & Field Observation

Construction administration services will begin immediately following the award of the contract to a contractor. OHM will provide organized information to outline the progress of the project from contractor initiation to completion of final punch list items.

- Coordination, scheduling and conducting of a preconstruction meeting.
- Monitor, evaluate and provide administrative action to achieve timely processing of shop drawings and product submittals.
- Provide timely responses to field questions, Request for Information (RFI's), Change Order requests and field memos.
- Perform site visits to evaluate the contractor's progress and verify the contractor's request for payments (OHM estimates eight (8) site visits over the 4-weeks).
- Review contractor payments as work is completed.
- Perform a final site walk through and prepare and distribute a final punchlist when contractor has identified substantial completion.
- Finalize final contract paperwork necessary to close out the contract and recommend final acceptance to the Township.

COMPENSATION AND SCHEDULE

The above-mentioned services will be performed on an hourly not-to-exceed basis in accordance with the attached Standard Terms & Conditions for a fee broken down by project as follows. The fees below are based on our 2015 Hourly Rates. OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on a monthly basis.

Design Tasks	Fee
Task 1	\$3,630.00
Task 2	\$3,090.00
Task 3	\$9,800.00

The total fee is estimated to be \$16,520.00. Task 3 is based on eight (8) site visits over the anticipated 4-weeks of construction of this project. As stated in the Board Authorization packets, the contractor construction cost budget is anticipated to be approximately \$450,000.00. Full-time inspection is not provided unless otherwise requested. Additional items not outlined in this proposal can added on a Time & Material basis (hourly).



ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Charter Township of Ypsilanti
CLIENT

(Signature)

Matthew D. Parks, P.E.

(Name)

Ms. Brenda Stumbo

Principal in Charge

(Title)

Township Supervisor

(Date)

(Signature)

Christopher Ozog, AIA

(Name)

Ms. Karen Lovejoy-Roe

Studio Manager

(Title)

Township Clerk

(Date)

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #2**

February 1, 2018

AMOUNTS ROUNDED TO THE HIGHEST DOLLAR FOR BUDGET PURPOSE ONLY

101 - GENERAL OPERATIONS FUND	Total Increase	<u><u>\$445.00</u></u>
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Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 18.5 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$445.00
		Net Revenues	<u><u>\$445.00</u></u>
Expenditures:	Salaries pay out -PTO	101-371-000-708.004	\$413.00
	FICA	101-371-000-715.000	\$32.00
		Net Expenditures	<u><u>\$445.00</u></u>

226 - ENVIRONMENTAL SERVICES FUND	Total Increase	<u><u>\$983.00</u></u>
--	-----------------------	-------------------------------

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 50.5 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$983.00
		Net Revenues	<u><u>\$983.00</u></u>
Expenditures:	Salaries pay out -PTO	226-226-000-708.004	\$913.00
	FICA	226-226-000-715.000	\$70.00
		Net Expenditures	<u><u>\$983.00</u></u>

248 - HOUSING & BUSINESS INSPECTION FUND	Total Increase	<u><u>\$445.00</u></u>
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Request to increase budget for PTO payout request over the budgeted 32 hours, an additional hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	248-000-000-699.000	\$445.00
		Net Revenues	<u><u>\$445.00</u></u>
Expenditures:	Salaries pay out -PTO	248-248-000-708.004	\$413.00
	FICA	248-248-000-715.000	\$32.00
		Net Expenditures	<u><u>\$445.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #2**

February 1, 2018

249 - BUILDING DEPARTMENT FUND

Total Increase \$888.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 37 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	249-000-000-699.000	\$888.00
		Net Revenues	<u><u>\$888.00</u></u>
Expenditures:	Salaries pay out -PTO	249-249-000-708.004	\$825.00
	FICA	249-249-000-715.000	\$63.00
		Net Expenditures	<u><u>\$888.00</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$1,776.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 74 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266-000-000-699.000	\$1,776.00
		Net Revenues	<u><u>\$1,776.00</u></u>
Expenditures:	Salaries pay out -PTO	266-301-000-708.004	\$825.00
	FICA	266-301-000-715.000	\$63.00
	Salaries pay out -PTO	266-304-000-708.004	\$825.00
	FICA	266-304-000-715.000	\$63.00
		Net Expenditures	<u><u>\$1,776.00</u></u>

590 - COMPOST FUND

Total Increase \$983.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 50.5 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$913.00
		Net Revenues	<u><u>\$913.00</u></u>
Expenditures:	Salaries pay out - PTO	590-590-000-708.004	\$913.00
	FICA	590-590-000-715.000	\$70.00
		Net Expenditures	<u><u>\$983.00</u></u>

Motion to Amend the 2018 Budget (#2):

Move to increase the General Fund budget by \$445 to \$8,994,632 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$983 to \$2,766,876 and approve the department line item changes as outlined.

Move to increase the Housing & Business Inspection Fund budget by \$445 to \$327,299 and approve the department line item changes as outlined.

Move to increase the Building Fund budget by \$888 to \$763,188 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$1,776 to \$7,272,341 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$983 to \$464,806 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2018-02

POVERTY EXEMPTION GUIDELINES

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Section 7u of the Michigan Property Tax Act, Public Act 206 of 1893; and

WHEREAS, pursuant to Section 211.7u, Ypsilanti Charter Township, Washtenaw County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner and occupy as a homestead (primary residence) the property for which an exemption is requested.
- 2) File a claim with the Supervisor or board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including property tax credit returns, filed in the current or immediately preceding year.
- 3) Meet the income threshold guidelines (maximum income) adopted by the Township Board. The income threshold as adopted is that all household income cannot exceed 30% of the median income for Ann Arbor (Washtenaw County) as published by the United States Department of Housing and Urban Development (HUD) as of December 31 of the preceding year. These income thresholds will be used as long as they are higher than the Federal Poverty Guidelines as determined annually by the United States Office of Management and Budget.
- 4) Meet the maximum asset eligibility test as follows: Assets other than the taxpayer's primary residence and usual household goods valued at more than 50% of all annual household income will be considered and added to the household income to determine eligibility.
- 5) The revised Taxable Value with the Poverty Exemption, subject to the above guidelines, shall be the lesser of the current taxable value on the assessment roll and the following formula calculating the minimum taxable value via the Poverty Exemption Guidelines.

(State of Michigan Homestead Tax Credit (MI 1040CR) + 3.5% of Income) / Current Millage Rate = Minimum Taxable Value

NOW THEREFORE, BE IT RESOLVED, that the Board of Review shall follow the above stated policy and guidelines in granting or denying exemptions. If the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the above policy and guidelines based upon extraordinary circumstances and these are documented in writing, then the Board of Review may deviate from the above guidelines.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA WILLIAMS
JIMMIE WILSON JR.



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
Fax: (734) 484-5159

MEMORANDUM

TO: Karen Lovejoy Roe
Township Clerk

FROM: Brian McCleery
Assistant Assessor

DATE: January 12, 2018

RE: Adoption of: 2018 Board of Review Schedule and
2018 Poverty Exemption Guidelines

Please place the attached request for approval for the 2018 March Board of Review schedule and the 2018 Poverty Exemption Guideline Resolution on the February 6, 2018 agenda for the Board's approval.

Attachments:

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA WILLIAMS
JIMMIE WILSON JR.



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Charter Township of Ypsilanti

TO: Ypsilanti Township Board of Trustees

FROM: Linda Gosselin
Assessor

DATE: January 12, 2018

RE: Adoption of Board of Review Schedule and Poverty Exemption Guidelines

Attached please find a recommended schedule of dates and compensation of the 2018 meetings, which complies with the requirements of the State of Michigan statute, MCL 211.30. Also attached are the recommended 2018 Poverty Exemption Guidelines.

The Ypsilanti Township Board has previously determined the daily rate of compensation paid to the members of the Board to be \$90. Please incorporate these rates in this year's resolution as maximum daily rates.

For the 2018 meetings, I recommend the Board:

- 1.) Designate the place as the First Floor Conference room,
Tilden R. Stumbo Civic Center
7200 S. Huron River Dr.
Ypsilanti, MI 48197
- 2.) Approve the attached schedule of dates and times.
- 3.) Approve the daily rate of compensation as follow: \$90 per member
- 4.) Approve the 2018 Poverty Exemption Guidelines.

Respectfully Submitted,

Linda Gosselin, Assessor

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA WILLIAMS
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Charter Township of Ypsilanti

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Ypsilanti, MI 48197
Phone: (734) 487-4927
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Below is the tentative schedule set by Linda Gosselin for the March 2018 Board of Review Hearings.

ORGANIZATIONAL MEETING –All Board Members Must Attend

No Public Appeals – Roll Presented to Board for Review

Tuesday March 6 9:00 AM – 10:00 AM

PUBLIC HEARINGS

Tuesday March 6 10:00 AM - 3:00 PM

Wednesday March 7 9:00 AM - 4:00 PM

Thursday March 8 9:00 AM - 4:00 PM

Monday March 12 5:00 PM - 9:00 PM

Tuesday March 13 9:00 AM - 3:00 PM

Assessment Notices Mailed

Tentative date range for assessment notices to be mailed is the week of February 19th.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, OCS Director
Re: **Request to approve and execute a construction easement agreement with the American Center for Mobility for Township owned property at 2935 Airport Rd**
Copy: McLain & Winters, Township Attorneys
Date: January 26, 2018

The American Center for Mobility (ACM) is constructing a new water main to be installed within Washtenaw County road right-of-way along the south side of Airport Road near Kirk Profit Drive as part of its testing center campus and future technology park development. A construction easement is necessary because the construction area encroaches on property at 2935 Airport Road owned by Ypsilanti Township.

The Washtenaw County Road Commission has granted a right-of-way construction permit, and the Ypsilanti Community Utilities Authority has approved the design and construction of the water main. The removal of an existing fence, trees, shrubs and vegetation and restoration there-of at the property will be completed at the expense of ACM.

A proposed construction easement agreement prepared by ACM engineers and reviewed by Township legal counsel is enclosed. I respectfully request that the Board of Trustees approve the easement agreement and authorize signatures for full execution of the agreement.

Thank you.

Enclosures: Proposed Construction Easement Agreement and map exhibit

CONSTRUCTION AGREEMENT

THIS AGREEMENT was made and entered into this _____ day of _____, 2018 by and between the *Charter Township of Ypsilanti, Michigan*, hereinafter referred to as the "Township" and the *American Center for Mobility*, hereinafter referred to as "ACM".

WHEREAS, the Township is the owner of real estate known as 2935 Airport Dr. Ypsilanti, Michigan, hereinafter referred to as the "Property"; and,

WHEREAS, ACM has requested access to the Property for the installation of water main within the road right-of-way adjacent to the Property; and,

WHEREAS, the Washtenaw County Road Commission has granted a right-of-way construction permit for the construction of the water main; and,

WHEREAS, the Ypsilanti Community Utilities Authority has approved the design and construction of the water main; and

WHEREAS, the removal of the existing fencing, trees, shrubs and vegetation and restoration there-of at the Property will be completed at the expense of ACM.

NOW, THEREFORE, WITNESSETH:

The Township grants ACM a Temporary Construction Easement over, under, and through the real estate described as 2935 Airport Dr. Ypsilanti, Michigan in the area as shown on Attachment A. Consideration for the easement, the receipt of which is hereby acknowledged, is the restoration of the property of 2935 Airport Drive, Ypsilanti, Michigan.

The temporary construction easement is to be used for locating, staging, constructing, improving, and other necessary work, including the operation of equipment, and the movement of a work force, over, upon and across the described easement, together with the right of ingress and egress.

ACM agrees to surrender possession of the premises upon the expiration of this temporary easement or any extension thereof, and to leave the premises in substantially the same or better condition than it was on the date this easement was executed.

IN WITNESS WHEREOF, the undersigned parties hereto have made and executed this Agreement as the day and year first above written.

Witness:

Charter Township of Ypsilanti

By: _____

Its: _____

Witness:

American Center for Mobility

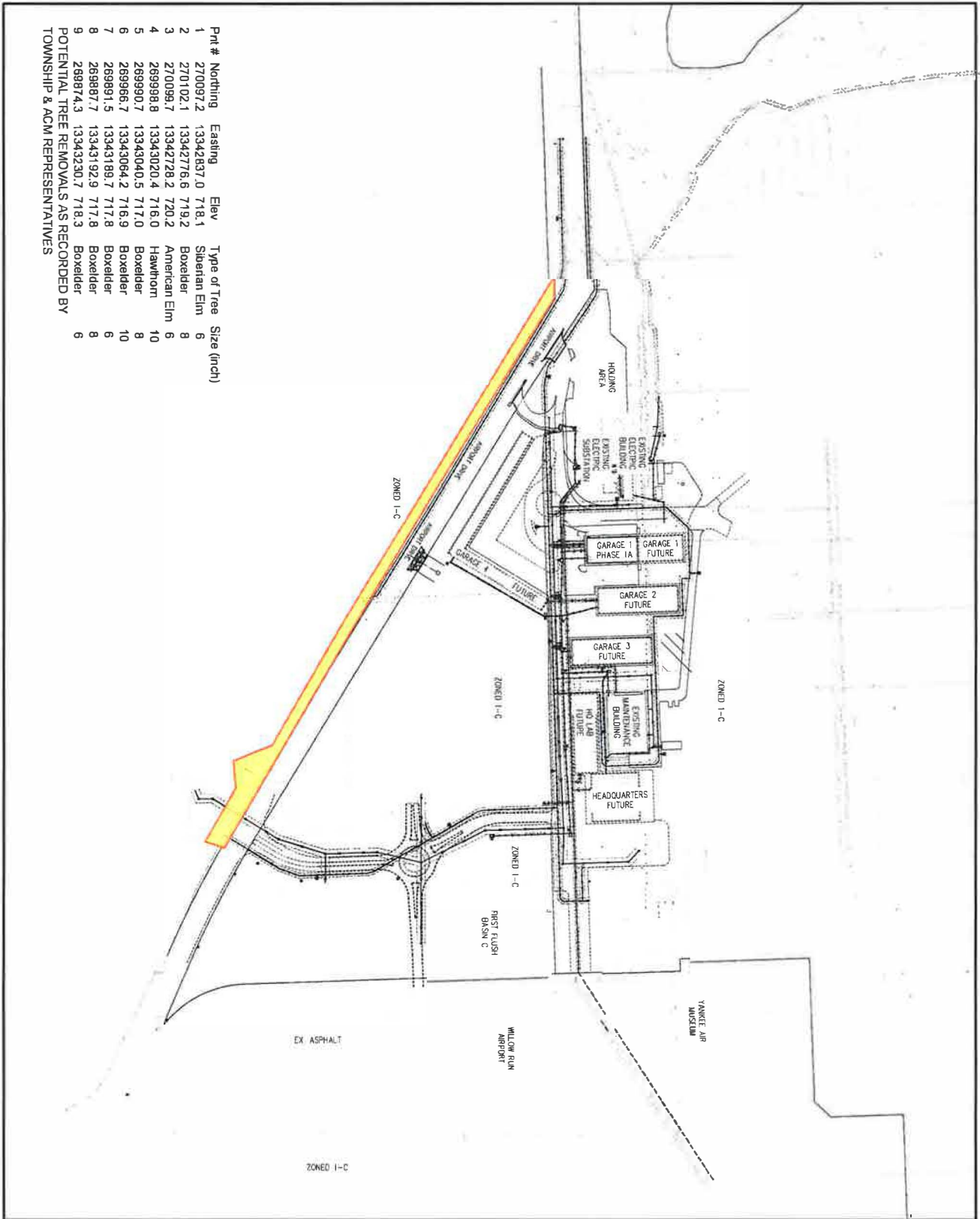
By: Mark Chaput

Its: V.P. of Construction



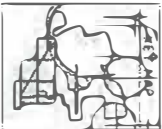
ATTACHMENT "A"

W:\Projects\Projects A-E\A3530006\CAD\SHEETS\A3530006_3_0 Overall Water And Sewer Plan.dwg Last printed: 1/28/20 7:4:24 PM



Pnt #	Northing	Easting	Elev	Type of Tree	Size (inch)
1	270097.2	13342837.0	718.1	Siberian Elm	6
2	270102.1	13342776.6	719.2	Boxelder	8
3	270099.7	13342728.2	720.2	American Elm	6
4	269998.8	13343020.4	716.0	Hawthorn	10
5	269990.7	13343040.5	717.0	Boxelder	8
6	269966.7	13343064.2	716.9	Boxelder	10
7	269891.5	13343189.7	717.8	Boxelder	6
8	269887.7	13343192.9	717.8	Boxelder	8
9	269874.3	13343230.7	718.3	Boxelder	6

POTENTIAL TREE REMOVALS AS RECORDED BY TOWNSHIP & ACM REPRESENTATIVES



UTL 3.0 / UTL 6.1	OVERALL WATER AND SEWER PLAN	ACM CAMPUS UTILITY DESIGN WILLOW RUN AIRPORT YPSILANTI TWP, MICHIGAN			61 CADSWG SQUARE SUITE 2011 DEPT 04 48226 TEL 313.981.8800 FAX 313.981.8808	<table border="1"> <thead> <tr> <th>NO</th> <th>DATE</th> <th>BY</th> <th>REVISION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>08/17/2017</td> <td>MP</td> <td>PROLIFERATION PLANS</td> </tr> <tr> <td>2</td> <td>08/17/2017</td> <td>MP</td> <td>FINAL UTL PLAN AND SEWER PLAN</td> </tr> <tr> <td>3</td> <td>08/17/2017</td> <td>MP</td> <td>REVISION FOR PERMITS</td> </tr> <tr> <td>4</td> <td>08/17/2017</td> <td>MP</td> <td>REVISION FOR PERMITS</td> </tr> <tr> <td>5</td> <td>08/17/2017</td> <td>MP</td> <td>REVISION FOR PERMITS</td> </tr> <tr> <td>6</td> <td>08/17/2017</td> <td>MP</td> <td>REVISION FOR PERMITS</td> </tr> </tbody> </table>	NO	DATE	BY	REVISION	1	08/17/2017	MP	PROLIFERATION PLANS	2	08/17/2017	MP	FINAL UTL PLAN AND SEWER PLAN	3	08/17/2017	MP	REVISION FOR PERMITS	4	08/17/2017	MP	REVISION FOR PERMITS	5	08/17/2017	MP	REVISION FOR PERMITS	6	08/17/2017	MP	REVISION FOR PERMITS
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6	08/17/2017	MP	REVISION FOR PERMITS																															
PROJECT DATE 08/17/2017 PROJECT NO A3530006 DRAWN BY SWM CHECKED BY MKC																																		