

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING**

Supervisor Stumbo called the meeting to order at approximately 8:00 a.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe Trustees: Stan Eldridge, Heather Jarrell Roe, Jimmy Wilson arrived at 8:07 am, and Monica Ross-Williams arrived at 8:22 am

Members Absent: None

Legal Counsel: Wm. Douglas Winters

WORK SESSION

1. DISCUSSION ON THE 2019 FIRE DEPARTMENT BUDGET

**Javonna Neel, Accounting Director & Eric Copeland, Fire Chief
(see attached)**

Javonna Neel, Accounting Director gave a presentation of the 2019 Budget for the Fire Department. She said there were two presentations in the packet. She explained that it had to do with millages for the pension for the Fire Department. Ms. Neel stated it was brought to the Board to receive the Boards' recommendation on the millage regarding pensions. She said the Board would have to take action today, because the form would need to be filed by October 1, 2018. She said they were planning to look for actuaries and get a new one if it was needed.

Javonna Neel and Chief Copeland responded to questions from the Board members regarding the 2019 Fire Department Budget.

AGENDA

1. REQUEST APPROVAL OF THE 2018 L-4029

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the 2018 L-4029 (see attached).

The motion carried unanimously.

2. REQUEST TO APPROVE 2018 YPSILANTI TOWNSHIP FOURTH AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE NANCY PARK SUBDIVISION DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$153,900.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT TO BE BUDGETED IN LINE ITEM #101-446-000-818-023

A motion was made by Trustee Eldridge, supported by Treasurer Doe to Approve the 2018 Ypsilanti Township Fourth Agreement with the Washtenaw County

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING
PAGE 2**

Road Commission for the Nancy Park Subdivision Drainage Improvements in the Amount of \$153,900.00 Contingent upon Approval of the Budget Amendment to be Budgeted in the Line Item #101-446-000-818-023 (see attached).

The motion carried unanimously.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1480 PARKWOOD, 2164 WOODALE, 1282 WARNER ST., 1503 E. MICHIGAN AVE., AND 235 VALLEY DR. IN THE AMOUNT OF \$50,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

A motion was made by Trustee Jarrell Roe, supported by Trustee Jimmy Wilson to Approve Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 1480 Parkwood, 2164 Woodale, 1282 Warner St., 1503 E. Michigan Ave., and 235 Valley Dr. in the Amount of \$50,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

- 4. REQUEST TO APPROVE MAILING TO RESIDENTS FOR THE MASTER PLAN IN THE AMOUNT OF \$9,091.00 CONTINGENT UPON APPROVAL OF THE BUDGET IN LINE ITEM #101-267-000-730-000**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Mailing to Residents for the Master Plan in the Amount of \$9,091.00 Contingent Upon Approval of the Budget in Line Item #101-267-000-730-000.

The motion carried unanimously.

- 5. BUDGET AMENDMENT #14**

A motion was made by Trustee Jarrell Roe, supported by Trustee Eldridge to Approve Budget Amendment #14 (see attached).

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPT. 28, 2018 SPECIAL WORK SESSION & MEETING
PAGE 3**

**6. REQUEST TO CANCEL OCTOBER 2, 2018 BOARD MEETING DUE TO LACK OF
AGENDA ITEMS**

A motion was made by Trustee Jarrell Roe, supported by Treasurer Doe to Approve Request to Cancel October 2, 2018 Board Meeting Due to Lack of Agenda Items.

The motion carried unanimously.

The meeting adjourned at 8:58 a.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

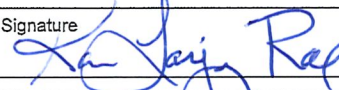

County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2018 Taxable Value of ALL Properties in the Unit as of 5-29-18 1,290,653,726
Local Government Unit Requesting Millage Levy Charter Township of Ypsilanti	For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Gen Op	N/A	1.1160	1.0167	1.0000	1.0167	1.0000	1.0167		1.0167	N/A
Voted	Fire Prot	11/8/16	3.1250	3.0962	1.0000	3.0962	1.0000	3.0962		3.0962	2020
Voted	Fire Capital	5/8/18	.5000		1.0000	.5000	1.0000	0.5000		0.5000	2022
Voted	Sld Waste	11/8/16	2.1550	2.1351	1.0000	2.1351	1.0000	2.1351		2.1351	2020
Voted	Police	11/8/16	5.9500	5.8952	1.0000	5.8952	1.0000	5.8952		5.8952	2020
Voted	Rec/BP	11/8/16	1.0059	0.9966	1.0000	0.9966	1.0000	0.9966		0.9966	2020
PA 235	FPen/HC	N/A						1.3712		1.3712	N/A

Prepared by Javonna Neel	Telephone Number (734) 484-3702	Title of Preparer Accounting Director	Date
------------------------------------	---	---	------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Karen Lovejoy Roe	Date 9/28/18
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature 	Print Name Brenda L. Stumbo	Date 9/28/18
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #14**

September 28, 2018 Special Meeting

AMOUNTS ROUNDED TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND

Total Increase \$162,991.00

Request to increase budget for special printing and mailing of Master Plan information to residents. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$9,091.00
		Net Revenues	<u><u>\$9,091.00</u></u>
Expenditures:	Postage	101-267-000-730.000	\$9,091.00
		Net Expenditures	<u><u>\$9,091.00</u></u>

Request to increase budget for Washtenaw County Road Commission agreement #4 for work on Nancy Park Subdivision Drainage Improvements. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$153,900.00
		Net Revenues	<u><u>\$153,900.00</u></u>
Expenditures:	Highway & Street Road Construction	101-446-000-818.022	\$153,900.00
		Net Expenditures	<u><u>\$153,900.00</u></u>

595 - MOTOR POOL FUND

Total Increase \$12,000.00

Request to increase unscheduled vehicle maintenance. The Motor Pool will request reimbursement from each of the funds for any unscheduled maintenance on vehicles. This will be originally funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595-000-000-699.000	\$12,000.00
		Net Revenues	<u><u>\$12,000.00</u></u>
Expenditures:	MOTORPOOL-MISC REPAIR	595-595-000-939.031	\$12,000.00
		Net Expenditures	<u><u>\$12,000.00</u></u>

Motion to Amend the 2018 Budget (#14 Special Meeting):

Move to increase the General Fund budget by \$162,991 to \$10,639,916 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$12,000 to \$472,670 and approve the department line item changes as outlined.