

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 17, 2018 REGULAR MEETING MINUTES**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda L. Stumbo, Clerk Lovejoy Roe, Treasurer Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Monica Ross-Williams, and Jimmie Wilson, Jr.

Members Absent: none

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Stephen Hudak, Township Resident stated the reasons he would like a snow ordinance. Mr. Hudak said that many township residents that he had spoken to about snow removal were in favor of an ordinance.

Arloa Kaiser, Township Resident stated she was against a snow ordinance. She said salt put on the snow and ice would contaminate our water.

Richard Bowser, Township Resident stated he was a new resident to the township and loves living here. He said he was disappointed with not having an ordinance for snow removal. He said the condition of the sidewalks in his area need to be repaired, many are slanted and hard to walk on.

CONSENT AGENDA

A. MINUTES OF THE APRIL 3, 2018 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR APRIL 17, 2018 IN THE AMOUNT OF \$1,198.607.84**
- 2. CLARITY HEALTH CARE DEDUCTIBLE ACH EFT FOR MARCH 2018 IN THE AMOUNT OF \$62,059.56**
- 3. CLARITY HEALTH CARE ADMIN FEE MARCH 2018 IN THE AMOUNT OF \$1,077.00**

C. MARCH 2018 TREASURER'S REPORT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the Consent Agenda.

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The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE – (Provided at the Work Session Meeting)

OLD BUSINESS

- 1. REQUEST OF BRIAN MCCLEERY, ASSISTANT ASSESSOR FOR AUTHORIZATION TO ENTER INTO NEGOTIATIONS TO SELL YPSILANTI TOWNSHIP OWNED PROPERTY LOCATED AT 138 S. HARRIS RD PARCEL ID K#11-10-180-007 (TABLED AT THE APRIL 3, 2018 REGULAR MEETING)**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to remove from table.

The motion carried unanimously.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to permanently remove this item from agenda.

The motion carried unanimously.

NEW BUSINESS

- 1. BUDGET AMENDMENT #8.**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Budget Amendment #8 (see attached).

The motion carried unanimously.

- 2. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF AUTOMATIC MUTUAL AID AGREEMENT WITH THE VAN BUREN TOWNSHIP FIRE DEPARTMENT**

A motion was made by Trustee Wilson, supported by Trustee Jarrell Roe to Approve the Request of Eric Copeland, Fire Chief for Approval of Automatic Mutual Aid Agreement with the Van Buren Township Fire Department (see attached).

The motion carried unanimously.

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**3. 1ST READING OF RESOLUTION 2018-07, PROPOSED ORDINANCE 2018-477,
AN ORDINANCE TO AMEND CHAPTER 22 OF THE YPSILANTI CHARTER
TOWNSHIP CODE OF ORDINANCES BY ADDING A NEW ARTICLE REQUIRING
REGISTRATION OF COMMERCIAL AND INDUSTRIAL BUSINESSES**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve 1st Reading of Resolution 2018-07, Proposed Ordinance 2018-477, an Ordinance to Amend Chapter 22 of the Ypsilanti Charter Township Code of Ordinances by Adding a New Article Requiring Registration of Commercial and Industrial Businesses (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy-Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

**4. RESOLUTION 2018-10, PROFESSIONAL SERVICE FEES FOR TOWNSHIP,
ATTORNEY, PLANNER ENGINEER AND FIRE DEPARTMENT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve Resolution 2018-10, Professional Service Fees for Township, Attorney, Planner Engineer and Fire Department (see attached).

The motion carried unanimously.

**5. 1ST READING OF RESOLUTION 2018-11, PROPOSED ORDINANCE 2018-
478, AN ORDINANCE AMENDING ORDINANCE NO. 74, TOWNSHIP
ZONING ORDINANCE, SO AS TO REZONE 1250 EAST MICHIGAN AVENUE,
BEING PARCEL ID# K-11-10-107-011, FROM IT'S CURRENT B-3 (GENERAL
BUSINESS) DISTRICT ZONING CLASSIFICATION TO IRO (INDUSTRIAL,
RESEARCH, OFFICE) DISTRICT ZONING CLASSIFICATION**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve 1st Reading of Resolution 2018-11, Proposed Ordinance 2018-478, an Ordinance Amending Ordinance No. 74, Township Zoning Ordinance, so as to Rezone 1250 East Michigan Avenue, Being Parcel ID# K-11-10-107-011, From it's Current B-3 (General Business) District Zoning Classification to IRO (Industrial, Research, Office) District Zoning Classification (see attached).

Jarrell Roe:	Yes	Eldridge:	Yes	Ross-Williams:	Yes
Lovejoy-Roe:	Yes	Stumbo:	Yes	Doe:	Yes
Wilson:	Yes				

The motion carried unanimously.

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6. RESOLUTION 2018-12, AUTHORIZING THE DIVISION OF A PLATTED LOT IN COUNTRY CLUB PARK SUBDIVISION PARCEL ID# K-11-07-440-016

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2018-12, Authorizing the Division of a Platted Lot in Country Club Park Subdivision Parcel ID #K-11-07-440-016 (see attached).

The motion carried unanimously.

7. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 669 WOBURN/1490 CONCORD IN THE AMOUNT OF \$10,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

A motion was made by Trustee Jarrell Roe, supported by Trustee Ross-Williams to Approve the Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 669 Woburn/1490 Concord in the Amount of \$10,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

8. AUTHORIZATION TO COMMIT \$81,000.00 IN COST SHARING WITH THE CITY OF YPSILANTI FOR THE PAVING AND IMPROVEMENTS FOR EMERICK ST. BETWEEN GROVE RD, AND THE SERVICE DR. WITH AN AGREEMENT AND BUDGET AMENDMENT TO BE BROUGHT BACK TO THE BOARD FOR APPROVAL

A motion was made by Clerk Lovejoy Roe, supported by Trustee Ross-Williams to Approve Authorization to Commit \$81,000.00 in Cost Sharing with the City of Ypsilanti for the Paving and Improvements for Emerick St. between Grove Rd, and the Service Dr. with an Agreement and Budget Amendment to be Brought Back to the Board for Approval.

The motion carried unanimously.

9. REQUEST TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION FOR 2018 LOCAL ROAD DUST CONTROL IN THE AMOUNT OF \$5,682.60 BUDGETED IN LINE ITEM #212-212-000-818-006

A motion was made by Treasurer Doe, supported by Trustee Wilson to Approve Request Agreement with Washtenaw County Road Commission for 2018 Local Road Dust Control in the Amount of \$5,682.60 Budgeted in Line Item #212-212-000-818-006 (see attached).

The motion carried unanimously.

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**10. REQUEST TO CANCEL MAY 1, 2018 BOARD MEETING DUE TO MAY 8, 2018
SPECIAL ELECTION**

A motion was made by Trustee Ross-Williams, supported by Trustee Wilson to Approve Request to Cancel May 1, 2018 Board Meeting Due to May 8, 2018 Special Election

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

**1. REQUEST AUTHORIZATION TO AWARD THE LOW BID AND DESIGNATE
TRENDSET COMMUNICATIONS GROUP AS THE TOWNSHIP PREFERRED
NETWORK CABLE INSTALLER UNTIL APRIL 2020**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Ross-Williams to Approve the Request for Authorization to Award the Low Bid and Designate Trendset Communications Group as the Township Preferred Network Cable Installer until April 2020.

The motion carried unanimously.

**2. REQUEST OF ERIC COPELAND, FIRE CHIEF TO SEEK SEALED BIDS FOR THE
REPLACEMENT OF THE ROOF AT FIRE STATION #3 20 S. HEWITT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the Request of Eric Copeland, Fire Chief to Seek Sealed Bids for the Replacement of the Roof at Fire Station #3 20 S. Hewitt.

The motion carried unanimously.

**3. REQUEST OF CARL GIRBACH, RESIDENTIAL SERVICES FOR APPROVAL TO
WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE TO J.W. TURF
FOR PURCHASE OF A JOHN DEERE PROGATOR 2020A IN THE AMOUNT OF
\$18,827.35 BUDGETED IN LINE ITEM #212-970-000-977-000 AND FOR
APPROVAL TO TRADE IN A 1995 GEHL SKID STEER**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the Request of Carl Girbach, Residential Services for Approval to Waive the Financial Policy and Award the Low Quote to J.W. Turf for Purchase of a John Deere Progator 2020A in the Amount of \$18,827.35 Budgeted in Line Item #212-970-000-977-000 and for Approval to Trade in a 1995 GEHL Skid Steer.

The motion carried unanimously.

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OTHER BUSINESS

Attorney Winters stated they had a meeting with Ypsilanti Community Schools (YCS) and the Township has a written confirmation that YCS would proceed with the demolition of Kettering and Thurston Schools. He stated after the demolition was completed they would meet with the School officials to help identify the best repurposing of those properties. He said they were zoned residential which would be ideal to develop but the property was owned by the school district so ultimately it would be their choice in what they would want done with it. He said the school district stated they were planning to repurpose Kaiser School.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Adjourn.

The meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #8**

April 17, 2018

AMOUNTS ROUNDED TO THE NEAREST DOLLAR

101 - GENERAL OPERATIONS FUND	Total Increase	<u><u>\$3,708.00</u></u>
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Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 80 hours to be paid at 75%. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,755.00
		Net Revenues	<u><u>\$1,755.00</u></u>
Expenditures:	Salary-Pay Out	101-227-000-708.004	\$1,630.00
	FICA&Medicare	101-227-000-715.000	\$125.00
		Net Expenditures	<u><u>\$1,755.00</u></u>

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 80 hours to be paid at 75%. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,785.00
		Net Revenues	<u><u>\$1,785.00</u></u>
Expenditures:	Salary-Pay Out	101-253-000-708.004	\$1,658.00
	FICA&Medicare	101-253-000-715.000	\$127.00
		Net Expenditures	<u><u>\$1,785.00</u></u>

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 9 hours to be paid at 75%. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$168.00
		Net Revenues	<u><u>\$168.00</u></u>
Expenditures:	Salary-Pay Out	101-265-000-708.004	\$168.00
		Net Expenditures	<u><u>\$168.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2018 BUDGET AMENDMENT #8**

April 17, 2018

212 - BIKE, SIDEWALK, REC, ROADS GENERAL FUND (BSRII)	Total Increase	<u><u>\$18,828.00</u></u>
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Request to purchase a ProGator 2020A for parks system and grounds. The cost of the ProGator is \$23,827.35 less a trade in value of an old skid steer for \$5,000 for a total cost of \$18,827.35. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$18,828.00
		Net Revenues	<u><u>\$18,828.00</u></u>
Expenditures:	Equipment	212-970-000-977.000	\$18,828.00
		Net Expenditures	<u><u>\$18,828.00</u></u>

226 - ENVIRONMENTAL SERVICES FUND	Total Increase	<u><u>\$35,000.00</u></u>
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Request to increase budget for Waste Management recycle drop off fees at the New Boston Recycle Center owned by Republic Services. The fees per ton have increased from an average of \$10 to \$78. Our average monthly tonnage is 120 tons at \$10 per ton = \$ 1,200 and at \$78 per ton = \$9,360. While we did increase the budget for 2018 to \$95,000, we did not estimate an increase of 680%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$35,000.00
		Net Revenues	<u><u>\$35,000.00</u></u>
Expenditures:	Curbside Recycling Disposal	226-226-000-804.008	\$35,000.00
		Net Expenditures	<u><u>\$35,000.00</u></u>

584 - GOLF COURSE FUND	Total Increase	<u><u>\$4,300.00</u></u>
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Request to increase the budget for insurance reimbursement for stolen golf cart. This is funded by receipt of insurance check.

Revenues:	Misc Revenue - Insurance Reimbursed	584-000-000-694.004	\$4,300.00
		Net Revenues	<u><u>\$4,300.00</u></u>
Expenditures:	Operating Supplies - Cart Rental	584-584-000-757.003	\$4,300.00
		Net Expenditures	<u><u>\$4,300.00</u></u>

Motion to Amend the 2018 Budget (#8):

Move to increase the General Fund budget by \$3,708 to \$9,035,218 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads, General (BSRII) Fund budget by \$18,828 to \$1,797,991 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund by \$35,000 to \$2,801,876 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund by \$4,300 to \$748,801 and approve the department line item changes as outlined.



Washtenaw Area Mutual Aid Association

Ypsilanti Township and Van Buren Township Fire Automatic Mutual Aid Program

Purpose:

This activity will be conducted under the auspices of the existing interlocal agreement as developed by the Washtenaw Area Mutual Aid Association (WAMAA). It will enhance the existing agreement by sharing resources to make available more firefighters and resources on the scene of a structure fire in the participating communities, while maintaining local control of resources. This enhanced response will afford greater safety for firefighters, improved efficiency and effectiveness in fire ground operations and enhance daily cooperative efforts so that in the event of a major, multi-jurisdictional incident, fire department command staff members from both agencies, as well as firefighters, would be accustomed to working together closely. This concept falls directly in line with federal, state, and local ideologies of regional cooperative efforts and, therefore, may enhance future funding opportunities for the participating communities.

Scope:

Participants in this agreement will include the Charter Township of Van Buren, Wayne County, Michigan, and the Charter Township of Ypsilanti in Washtenaw County, Michigan.

Procedure:

Upon dispatching the jurisdictional fire department to a reported "working" structure fire, meeting the below criteria, the jurisdictional dispatch center shall immediately contact the dispatch center for the other participating agency and request a response for "Automatic Mutual Aid" as per the agreement.

Ypsilanti Township: Ypsilanti Township agrees to send two Fire Engines, a large fire suppression vehicle containing minimally 750 gallons of water, to Van Buren Township when a "working" (i.e. flames visible, heavy smoke visible, or an explosion was detected) structure fires reported in the southwestern six (6) mile section (located within the Ryznar Drive / Elwell Road, South Service Drive, Rawsonville Road, and Bemis Road area) and northwestern two (2) sections (located within the Beck Road, Ecorse Road, Rawsonville/ Michigan Bypass, and Mott Road area) of Van Buren Township .See attached Van Buren Township Map and refer to sections 5, 6, 19, 20, 29, 30, 31, and 32.

Van Buren Township: Van Buren Township agrees to send one (1) Fire Engine, as described above, to Ypsilanti Township when a "working" structure fire is reported in the southwestern eight (8) mile section of Ypsilanti Township) located within the Hitchingham Road, Textile Road, Rawsonville Road, and Bemis Road area). See attached Ypsilanti Township Map and refer to sections 25, 26,27, 28,33, 34,35, and 36.

When dispatched to the scene of a working structure fire it is understood, unless otherwise directed by the scene's incident commander, that the agency providing the resource under this agreement will respond emergent (i.e.: lights and siren) with a minimum manpower of two firefighters.

It is also understood that the incident commander will maintain full command authority over all responding resources. All participating departments shall utilize an accepted National Fire Academy Incident Command System (or similar).

Efforts will be made to clear the Automatic Aid resources as quickly as possible after the fire is brought under control.

Due to the dynamics of the fluctuating availability of resources and manpower it is understood that participating communities may not always be able to commit resources under this program. In those instances, the host community is to be notified as soon as possible so that they can request additional assistance from other departments. The intent of this automatic mutual aid agreement is for working structure fires under the conditions listed above. Its intent is to supplement resources & manpower but not to reduce fire department staffing by reliance on automatic aid.

Agreement:

We, as the authorized representatives of the below listed fire departments, agree to participate in the WAMAA Ypsilanti Township and Van Buren Township Fire Automatic Aid Program, contingent upon subsequent approval by the chief administrative officials and/or governing bodies of our respective municipalities. This program operates as an enhancement of, and in accordance with, the existing mutual aid interlocal agreement.

This agreement will remain effective 30 days from the signature date below until terminated by either municipality's governing board of trustees/ city council.

Kevin McNamara
Van Buren Township Supervisor

Date: _____

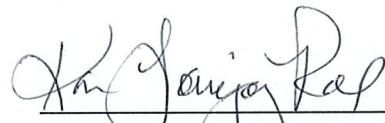


Brenda Stumbo
Ypsilanti Township Supervisor

Date: April 18, 2018

Leon Wright
Van Buren Township Clerk

Date: _____



Karen Lovejoy-Roe
Ypsilanti Township Clerk

Date: April 18, 2018

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-07 (In Reference to Ordinance 2018-477)

Commercial and Industrial Business Registration

Whereas, the Township's Office of Community Standards has recommend that the Ypsilanti Township Board adopt an Ordinance requiring commercial and industrial businesses in Ypsilanti Township to register with the Office of Community Standards; and

Whereas, adoption of Business Registration Ordinance 2018-477 will enable the Office of Community Standards to advise prospective commercial and industrial businesses, before their operations begin, of applicable zoning and code requirements; and

Whereas, the information required in the proposed Ordinance includes an afterhours emergency contact number that may be used in case of a police or fire emergency; and

Whereas, the information required in the proposed Ordinance includes whether there are hazardous materials or substances within commercial or industrial business premises; and

Whereas, knowledge that hazardous materials and substances are present in commercial and industrial buildings is important for firefighters, law enforcement and

other emergency first responders in the event of an emergency;

Whereas, the Ordinance provides that all existing commercial and industrial businesses will have 120 days from the effective date of the Ordinance to register their businesses with the Office of Community Standards;

Now Therefore,

Be it resolved, that Ordinance No. 2018- 477 is hereby adopted by reference.

CHARTER TOWNSHIP OF YPSILANTI

Ordinance No. 2018-477

An Ordinance to Amend Chapter 22 of the Ypsilanti Charter Township Code of Ordinances by Adding a New Article Requiring Registration of Commercial and Industrial Businesses

The Charter Township of Ypsilanti *ordains* that the Charter Township Code of Ordinances is amended as follows:

Section 1. Purpose

The purpose of this article concerning the registration of commercial and industrial businesses within the Township is to protect the health, safety, and welfare of persons in the Township by providing the Township with the information necessary to ensure compliance with safety, structure and fire laws; identify business activities and establishments which concern zoning, occupancy, density of occupancy; the presence, storage and handling of hazardous materials; the physical condition of places where persons are employed or carry on trade, and the enforcement of the law, including local, state and federal laws, and regulations, applying to business establishments located within Ypsilanti Township.

Section 2. Definitions.

The following terms when used in this article, shall have the meaning ascribed to them in this section.

Business establishment means any lot, building or structure, or a part thereof, including without limitation, leased or occupied space in a mall, store or building, permanently located within Ypsilanti Township, from which: 1) a person(s) engages in or causes to be engaged in any act or acts of buying, selling, leasing, renting, or otherwise disposing of, performing or marketing, any goods, services, merchandise or commodities of any kind or description for commercial profit; 2) a person(s) engages in industrial production of merchandise or commodities of any kind or description for commercial profit.

Section 3. Business Registration Certificate required.

No person, firm partnership or corporation shall, directly or indirectly, operate, conduct, maintain or manage any business establishment within Ypsilanti Township without first obtaining a business registration certificate issued pursuant to this article.

Section 4. Business Registration Certificate required to be Posted.

The business registration certificate shall be posted in a conspicuous place at or near the entrance the business so that it may be read at any time.

Section 5. State license or permit not a substitute.

The fact that a license or permit has been granted to any person, firm, partnership or corporation by the state to engage in the operation, conduct, maintenance, or management of any business establishment shall not

constitute an exemption from the necessity of procuring a business registration certificate as required by this article.

Section 6. Application; form; contents.

Each person, firm, partnership or corporation required to procure a business registration certificate from the township shall make application for such certificate to the Office of Community Standards in the form and manner prescribed by that Office and shall state, under oath, such facts as may be prescribed for, or applicable to, the granting of such certificate, including the following:

- (a) The full name, business address, residence address, email address and telephone number of the owner or their agent.
- (b) The full name, email address and 24 hour emergency telephone number of the person to contact in the event of an emergency during non-business hours.
- (c) The address where the business will be located.
- (d) The nature and character of goods, wares, merchandise to be sold or offered for sale or services to be provided by the applicant.
- (e) The nature and kind of business establishment which the applicant proposes to conduct.
- (f) Whether any hazardous materials will be stored, kept or used at the business establishment premises. Hazardous materials are those chemicals or substances defined as such in the International Fire Code adopted by reference in Chapter 30, Section 26 (30-26) of the Township Code of Ordinances.

Section 7. Term.

A business registration certificate granted under this article shall be valid until the business establishment is transferred or sold to a new owner or if the business expands its use to include uses not listed in the original application.

Section 8. Separate premises.

If a business registration certificate holder intends to locate a business establishment at a new address in the jurisdiction, a business registration certificate issued for the new address is required before business is conducted at the new address.

Section 9. Transferability.

A certificate of registration issued under this article is not transferable. If a business establishment is transferred or sold to a new owner or if the business establishment use expands or changes to include uses not listed in the original application, a new business registration application and certificate is required before business is conducted by the new owner or the new use is added to the business establishment.

Section 10. Requirements for Certificate of Compliance; compliance with state law and township ordinances.

- (a) No certificate required by this article shall be issued to any applicant who is required to procure a license or permit from a state or federal agency until such applicant shall submit evidence that the required state or federal license or permit has been issued and that all applicable fees have been paid.
- (b) No certificate shall be granted to any applicant until such applicant has complied with all the provisions of this article and other ordinances of the township pertaining to businesses for which an application for a certificate is made. No certificate shall be granted, if the approval of any officer of the township is required, until such approval is made. Approval in each instance shall mean written approval by the designated officer upon the face of the application for a certificate, subscribed by such officer, and the date of approval.

Section 11. Certificate fees.

Business registration certificate fees shall be set from time to time by resolution of the township board for the cost of administering this ordinance including but not limited to zoning verification, building code compliance, and fire safety code compliance for any change of use or change of occupancy of commercial and industrial spaces as applicable, except that no fee shall be collected for initial registration of businesses in existence at the time of publication in a newspaper of general circulation as required by law.

Section 12. Fees; exemptions.

No registration fee shall be required from any applicant exempt from payment of the fee by state or federal law.

Section 13. Denial, revocation and suspension. Right to Appeal. Hearing.

Business registration certificates issued under this article may be revoked or suspended by the Director of Community Standards, at any time, for any of the following reasons:

- (a) Fraud, misrepresentation or any false statement made in the application for certificate;
- (b) Fraud, misrepresentation or any false statement made in the operation of the business establishment.
- (c) Conducting a business establishment in an unlawful manner or in such a manner as to constitute a threat to the health, safety or welfare of the public.

Section 14. Revocation/ suspension/denial of certificate; notice required.

Written notification of suspension/ revocation/denial of certificate, stating the causes for said action, shall be delivered to the certificate holder personally or mailed to his business address as shown on the application for license.

Section 15. Right to Appeal. Hearing. Standard of Review.

(a) A certificate holder has the right to appeal such suspension/revocation to the Township Board, provided a written request to appeal is filed with the Township Clerk within 10 days after the notice of suspension/revocation/denial of certificate is sent to the certificate holder at its business address as shown on the application for business registration certificate.

(b) At the hearing before the Township Board, the certificate holder/applicant shall have the right to hear the evidence relied upon by the Director of Community Standards in determining to suspended/revoke/deny the certificate; and the right to present evidence and witnesses on his/her own behalf.

(c) Following the hearing, the Township Board shall determine whether the decision to suspend/revoke/deny the certificate was supported by competent, material and substantial evidence. A written statement of the Township Board's findings and determination shall be made within 21 days after the conclusion of the hearing.

Section 16. Penalty.

(a) Persons, firms, partnerships or corporations who violate any section of this article shall be responsible for a municipal civil infraction as provided in Chapter 40, Article II, of this Code of Ordinances for the Charter Township of Ypsilanti.

(b) The imposition of a fine shall not relieve the business establishment from responsibility to correct the violation. All such persons, firms, partnerships or corporations shall be required to correct or remedy such situation or defects within a reasonable time and each act or violation and every day upon which said violation should occur shall constitute a separate offense.

(c) The application of the penalty of this section shall not be held to prevent the enforcement removal of prohibited conditions by injunctive or other relief in a court of competent jurisdiction.

Section 17. Severability.

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

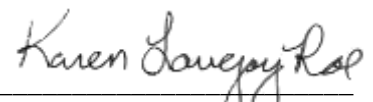
Section 18. Publication Clause.

This Ordinance shall be published in a newspaper of general circulation as required by law.

Section 19. Effective Date.

This Ordinance shall be effective 120 days after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2017-477 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on April 17, 2018. The second reading is scheduled to be heard on May 15, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Charter Township of Ypsilanti

Resolution No. 2018-10

Professional Service Fees for Township,
Attorney, Planner, Engineer and Fire Department

WHEREAS, on December 16, 2014 the Charter Township of Ypsilanti adopted Resolution No. 2014-36 Professional Service Fees for Township, Attorney, Planner, Engineer and Fire Department, which fee schedule has from time to time been amended; and

WHEREAS, the Charter Township of Ypsilanti wishes to amend Resolution No. 2014-36, Professional Service Fees for Township, Attorney, Planner, Engineer and Fire Department inclusive of all subsequent fee resolution amendments approved since adoption of Resolution No. 2014-36; and

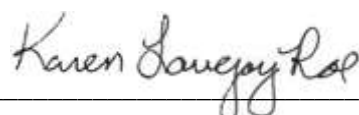
WHEREAS, the attached Professional Services Fees for Township, Attorney, Planner, Engineer and Fire Department incorporate all of these changes.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti specifically adopts and incorporates by reference the attached Professional Services Fees for Township, Attorney, Planner, Engineer and Fire Department with hourly rate exhibits in its entirety.

BE IT FURTHER RESOLVED that any previous Professional Service Fees not in conformity with those contained in the attached fee schedule shall be repealed.

BE IT FURTHER RESOLVED that the Professional Service Fees for Township, Attorney, Planner, Engineer and Fire Department shall become effective immediately.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-10 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 17, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Professional Services Fees for Township, Attorney, Planner, Engineer and Fire Department

Effective April 17, 2018

- Fee Schedule	1-6
- Hourly Rate Schedules	
• Carlisle Wortman Associates	7
• OHM Advisors	8
• Stantec Consulting	9
• Township Staff / Attorney	10

Pre-Application Meeting			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Pre-Application Meeting	\$650	N/A	\$150	\$125	\$300	\$75

Rezoning			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Rezoning	\$1,500	\$1,500	\$1,500	Hourly	Hourly (If applicable)	Hourly

Preliminary Site Plan Review			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Full	\$500	less than one (1) acre: \$3,000	Township	Planner	Engineer	Fire
		one (1) acre to five (5) acres: \$4,000	\$500	Hourly	Hourly	Hourly
Sketch	\$500	over five (5) acres to ten (10) acres: \$5,500	Township	Planner	Engineer	Fire
		greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres	\$500	Hourly	Hourly	Hourly
Administrative	\$100	less than one (1) acre: \$1,500	Township	Planner	Engineer	Fire
		one (1) acre to five (5) acres: \$2,000	\$100	Hourly	Hourly	Hourly
Planned Development Stage I and Rezoning	\$1,500 + \$20 per acre	over five (5) acres to ten (10) acres: \$2,500	Township	Planner	Engineer	Fire
		greater than ten (10) acres: \$2,500 + \$50 per acre over ten (10) acres	\$1,500 + \$20 per acre	Hourly	Hourly	Hourly
		less than one (1) acre: \$1,000	Township	Planner	Engineer	Fire
		one (1) acre to five (5) acres: \$1,200	\$100	Hourly	Hourly	Hourly
		over five (5) acres to ten (10) acres: \$1,500	Township	Planner	Engineer	Fire
		greater than ten (10) acres: \$1,500 + \$50 per acre over ten (10) acres	\$100	Hourly	Hourly	Hourly
		less than one (1) acre: \$3,000	Township	Planner	Engineer	Fire
		one (1) acre to five (5) acres: \$4,000	\$1,500 + \$20 per acre	Hourly	Hourly	Hourly
		over five (5) acres to ten (10) acres: \$5,500	Township	Planner	Engineer	Fire
		greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres	\$1,500 + \$20 per acre	Hourly	Hourly	Hourly

Special Land Use/Uses Subject to Special Conditions			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Special Land Use/Uses Subject to Special Conditions (other than group day care home)	\$1,000	\$1,000	\$1,000	Hourly	N/A	N/A
Group day care home	\$100	N/A	\$100	N/A	N/A	N/A

Zoning Board of Appeals Application			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Residential	\$125	N/A	\$125	N/A	N/A	N/A
Non-Residential	\$500	N/A	\$500	N/A	N/A	N/A

Zoning Board of Appeals Meeting			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Regular Meeting	N/A	N/A	N/A	N/A	N/A	N/A
Special Meeting	\$1,100	N/A	\$1,100	N/A	N/A	N/A

Planning Commission Meeting			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Regular Meeting	N/A	N/A	N/A	N/A	N/A	N/A
Special Meeting	\$1,100	N/A	\$1,100	N/A	N/A	N/A

Detailed Engineering Review*			Fee Breakdown			
*Fees cover two (2) detailed engineering reviews. A mandatory meeting will be scheduled to review design specifics after the 2nd detailed engineering review (if not approved) before submittal of a 3rd detailed engineering review. Township engineer, Township staff representative(s), developer, and project engineer must be in attendance for the mandatory meeting.						
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Full	\$500	1.5% of cost for infrastructure improvements including water, sanitary, storm, retention/detention basins, grading, earth balance and paving (minimum \$2,000). With costs over \$2,000,000 the engineer may reduce the rate through estimated hourly review cost. A mandatory meeting shall be scheduled after the 2nd review (if not approved) before submittal of 3rd review.	\$500	N/A	Hourly	Hourly
Sketch	\$500	1.5% of cost for infrastructure improvements including water, sanitary, storm, retention/detention basins, grading, earth balance and paving (minimum \$2,000). With costs over \$2,000,000 the engineer may reduce the rate through estimated hourly review cost. A mandatory meeting shall be scheduled after the 2nd review (if not approved) before submittal of 3rd review.	\$500	N/A	Hourly	Hourly
Administrative	\$100	1.5% of cost for infrastructure improvements including water, sanitary, storm, retention/detention basins, grading, earth balance and paving (minimum \$2,000). With costs over \$2,000,000 the engineer may reduce the rate through estimated hourly review cost. A mandatory meeting shall be scheduled after the 2nd review (if not approved) before submittal of 3rd review.	\$500	N/A	Hourly	Hourly
Planned Development	\$500	1.5% of cost for infrastructure improvements including water, sanitary, storm, retention/detention basins, grading, earth balance and paving (minimum \$2,000). With costs over \$2,000,000 the engineer may reduce the rate through estimated hourly review cost. A mandatory meeting shall be scheduled after the 2nd review (if not approved) before submittal of 3rd review.	\$500	N/A	Hourly	Hourly

Soil Erosion and Sedimentation Control Review and Inspections			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Soil Erosion and Sedimentation Control Review	\$100	less than two (2) acres: \$1,000 two (2) acre to ten (10) acres: \$1,500 over ten (10) acres to forty (40) acres: \$2,500 over forty (40) acres to 100 acres: \$3,500 greater than 100 acres: \$3,500 + \$30 per acre over 100 acres	\$100	N/A	Hourly	N/A
Soil Erosion and Sedimentation Control Inspections	N/A	less than two (2) acres: \$2,000 two (2) acre to ten (10) acres: \$2,500 over ten (10) acres to forty (40) acres: \$3,500 over forty (40) acres to 100 acres: \$5,000 greater than 100 acres: \$5,000 + \$30 per acre over 100 acres	Hourly	N/A	Hourly	N/A

Final Site Plan Review			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Full	\$500	less than one (1) acre: \$3,000 one (1) acre to five (5) acres: \$4,000 over five (5) acres to ten (10) acres: \$5,500 greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres	\$500	Hourly	N/A	Hourly
Sketch	\$500	less than one (1) acre: \$1,500 one (1) acre to five (5) acres: \$2,000 over five (5) acres to ten (10) acres: \$2,500 greater than ten (10) acres: \$2,500 + \$50 per acre over ten (10) acres	\$500	Hourly	N/A	Hourly
Administrative	\$100	less than one (1) acre: \$1,000 one (1) acre to five (5) acres: \$1,200 over five (5) acres to ten (10) acres: \$1,500 greater than ten (10) acres: \$1,500 + \$50 per acre over ten (10) acres	\$500	Hourly	N/A	Hourly
Planned Development Stage II	\$1,000 + \$20 per acre	less than one (1) acre: \$3,000 one (1) acre to five (5) acres: \$4,000 over five (5) acres to ten (10) acres: \$5,500 greater than ten (10) acres: \$5,500 + \$50 per acre over ten (10) acres	\$500	Hourly	N/A	Hourly

Development Agreement			Fee Breakdown		
	Non-Refundable Fee	Refundable Deposit	Attorney	Planner	Engineer
Full	N/A	\$2,500	Hourly	Hourly	Hourly
Sketch	N/A	\$2,500	Hourly	Hourly	Hourly
Administrative	N/A	\$2,500	Hourly	Hourly	Hourly
Planned Development	N/A	\$2,500	Hourly	Hourly	Hourly

Pre-Construction Requirements and Meeting			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Pre-Construction Meeting	\$575	\$500	\$575	N/A	Hourly	Hourly

Earth Balancing and Excavation			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Earth Balancing and Excavation	\$300 + \$20 per acre	\$500	\$300 + \$20 per acre	N/A	Hourly	N/A

Private Road			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Private Road Review	\$500	\$2,000	\$500	Hourly	Hourly	Hourly
Private Road Inspection	N/A	\$1,000	N/A	N/A	Hourly	N/A

Future Land Use Map/Master Plan Amendment			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Future Land Use Map/Master Plan Amendment	\$1,500	\$1,500	\$1,500	Hourly	Hourly (If applicable)	N/A

Miscellaneous Administrative Review			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Miscellaneous Administrative Review	\$100	\$1,000	\$100	Hourly	Hourly (If applicable)	N/A
Miscellaneous Engineering Review (Structural/Traffic/ect.)			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Miscellaneous Engineering Review	\$100	\$1,000	\$100	N/A	Hourly	N/A
Landscape, Bike Path/Sidewalk, Open Space Site Inspections			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Landscape, Bike Path/Sidewalk, Open Space Site Inspections	\$150 per inspection	N/A	\$150 per inspection	N/A	N/A	N/A
Miscellaneous Inspection			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Miscellaneous Inspection	\$50 per inspection	N/A	\$50 per inspection	N/A	N/A	N/A
Zoning Verification Letter			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Residential	\$50	N/A	\$50	N/A	N/A	N/A
Non-Residential	\$100	N/A	\$100	N/A	N/A	N/A
Zoning Permit			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Zoning Permit	\$50	N/A	\$50	N/A	N/A	N/A
Sign Permit			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Sign Permit	\$25 + \$50 per sign face	N/A	\$25 + \$50 per sign face	N/A	N/A	N/A
Woodlands			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Woodlands	\$100	\$1,000	\$100	N/A	Hourly	N/A
Wetlands			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Wetlands	\$100	\$1,000	\$100	N/A	Hourly	N/A

Addressing			Fee Breakdown
	Non-Refundable Fee	Refundable Deposit	Assessing
Single Address	\$50 per lot (1 or 2 addresses)	N/A	\$50 per lot (1 or 2 addresses)
Residential Development	\$25 per lot (3 or more addresses)	N/A	\$25 per lot (3 or more addresses)
Re-Addressing Development	\$475 + \$25 per lot	N/A	\$475 + \$25 per lot

Land Division, Combination, and/or Boundary Change			Fee Breakdown
	Non-Refundable Fee	Refundable Deposit	Assessing
Land Division, Combination, and/or Boundary Change	\$25 per lot	N/A	\$25 per lot

Collection Box Permit			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Collection Box Application Fee	\$200	N/A	\$200	N/A	N/A	N/A
Cash Surety	\$250	N/A	\$250	N/A	N/A	N/A
Annual Permit Renewal Fee	\$50	N/A	\$50	N/A	N/A	N/A
Code Violation Response Fee	\$75	N/A	\$75	N/A	N/A	N/A

Junk Yard Permit			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Junk Yard License Application Fee	\$150	N/A	\$150	N/A	N/A	N/A
Junk Yard Annual Inspections	\$150	N/A	\$150	N/A	N/A	N/A
Junk Yard Re-Inspections	\$50 per inspection	N/A	\$50 per inspection	N/A	N/A	\$50 per inspection

Liquor License Inspection			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Liquor Annual Inspections	\$150	N/A	\$150	N/A	N/A	N/A
Liquor Re-Inspections	\$50 per inspection	N/A	\$50 per inspection	N/A	N/A	\$50 per inspection

Smoking Lounge Permit			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Smoking Lounge Application Fee	\$200	N/A	\$200	N/A	N/A	N/A
Smoking Lounge Annual Inspections	\$150	N/A	\$150	N/A	N/A	N/A
Smoking Lounge Re-Inspections	\$50 per inspection	N/A	\$50 per inspection	N/A	N/A	\$50 per inspection
Smoking Lounge Zoning Compliance	N/A	\$180	Hourly	N/A	N/A	N/A

Business License			Fee Breakdown			
	Non-Refundable Fee	Refundable Deposit	Township	Planner	Engineer	Fire
Business License Fee	\$200	N/A	\$75 (\$25 Admin & \$50 Building)	\$75	N/A	\$50

Notes:

Fees shall be paid prior to processing applications and/or permits.

Outstanding fees, bills, and deposits shall be paid prior to advancing project in the development review process

Site plan review fees paid are for one (1) review by Township, Planning, Engineering and Fire unless otherwise noted.

Effective Date: 2-24-92 Amended:3-21-95; 6-30-95; 2-1-97; 2-4-97; 2-28-97; 6-17-97; 9-15-98; 7-22-99; 5-18-00; 12-18-01; 12-12-02; 3-10-04; 5-1-05; 12-8-05; 12-20-05; 4-4-06; 01-08; 1-5-09; 2-14-14; 1-5-15; 9-1-16; 04-17-18



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

RATE SCHEDULE A MUNICIPAL CONSULTATION

<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$135.00
Senior Associate	\$120.00
Associate	\$110.00
Community Planner/Landscape Architect	\$100.00
Graphics (GIS) Technician	\$85.00
Support Staff	\$70.00
<u>Expenses</u>	<u>Rate</u>
AutoCAD Operation	\$30/hr
Mileage	52¢/mi.
Supplies, Prints, Mailing	cost + 20%

Schedule A Effective: 1-1-2018



OHM ADVISORS 2018 HOURLY RATE SCHEDULE

Professional Engineer IV/Architect IV	\$170.00
Professional Engineer III/Architect III	\$155.00
Professional Engineer II/Architect II	\$140.00
Professional Engineer I/Architect I	\$130.00
Graduate Engineer IV	\$135.00
Graduate Engineer III	\$125.00
Graduate Engineer II	\$120.00
Graduate Engineer I	\$110.00
Graduate Architect III/Landscape Architect III	\$120.00
Graduate Architect II/Landscape Architect II	\$100.00
Graduate Architect I/Landscape Architect I	\$90.00
Technician IV	\$130.00
Technician III	\$115.00
Technician II	\$100.00
Technician I	\$78.00
Engineering/Architectural Aide	\$60.00
Professional Surveyor III	\$155.00
Professional Surveyor II	\$140.00
Professional Surveyor I	\$130.00
Graduate Surveyor	\$110.00
Surveyor III	\$107.00
Surveyor II	\$100.00
Surveyor I	\$80.00
Surveyor Aide	\$60.00
Planner IV	\$155.00
Planner III	\$135.00
Planner II	\$120.00
Planner I	\$80.00
Planner Aide	\$60.00
Graphic Designer	\$105.00
Data Base Developer	\$185.00
Administrative Support	\$65.00
Clerical Aide	\$50.00
Principal	\$195.00
Sr. Associate	\$185.00
Associate	\$175.00

Rates as reflected subject to review and adjustment on an annual basis.

2018 Public Rates 17-1120

Stantec Consulting / 2018 Fee Schedule

Title	Hourly Rate	Description
Construction Technician CAD Technician	\$80 - \$95	<ul style="list-style-type: none"> • Junior-level position • Independently carries out assignments of limited scope using standard procedures, methods, and techniques • Assists senior staff in carrying out more advanced procedures • Completed work is reviewed for feasibility and soundness of judgment • Graduate from an appropriate post-secondary program or equivalent • Generally, four years' work experience
Engineering Assistant Engineer-In-Training Construction Technician	\$102 - \$115	<ul style="list-style-type: none"> • Fully qualified professional position • Carries out assignments requiring general familiarity within a broad field of the respective profession • Makes decisions by using a combination of standard methods and techniques • Actively participates in planning to ensure the achievement of objectives • Works independently to interpret information and resolve difficulties • Graduate from an appropriate post-secondary program, with credentials or equivalent • Generally, six years experience
CAD Manager Designer Process Designer Project Engineer Senior Project Engineer Survey Manager Construction Technician Senior Civil Engineer Environmental Engineer Survey Crew Chief	\$121- \$137	<ul style="list-style-type: none"> • First level supervisor of first complete level of specialization • Provides applied professional knowledge and initiative in planning and coordinating work programs • Adapts established guidelines as necessary to address unusual issues • Decisions accepted as technically accurate, however may on occasion be reviewed for soundness of judgment • Graduate from an appropriate post-secondary program, with credentials or equivalent • Generally, nine years' experience
Associate Senior Associate Project Manager Field Services Manager Landscape Architect	\$144 - \$180	<ul style="list-style-type: none"> • Highly-specialized technical professional or supervisor of groups of professionals • Provides multidiscipline knowledge to deliver innovative solutions in related field of expertise • Participates in short and long range planning to ensure the achievement of objectives • Makes responsible decisions on all matters, including policy recommendations, work methods, and financial controls associated with large expenditures • Reviews and evaluates technical work • Graduate from an appropriate post-secondary program, with credentials or equivalent • Generally, ten years' experience with extensive, broad experience
Principal	\$180 - \$210	<ul style="list-style-type: none"> • Senior level consultant or management function • Recognized as an authority in a specific field with qualifications of significant value • Provides multidiscipline knowledge to deliver innovative solutions in related field of expertise • Independently conceives programs and problems for investigation • Participates in discussions to ensure the achievement of program and/or project objectives • Makes responsible decisions on expenditures, including large sums or implementation of major programs and/or projects • Graduate from an appropriate post-secondary program, with credentials or equivalent • Generally, fifteen years' experience with extensive professional and management experience
Survey Crew	\$150 \$220	1 person crew 2 person crew

2018

YPSILANTI TOWNSHIP

HOURLY COST RECOVERY RATES

Township Attorney	\$200
Fire Marshal	\$58
Planning & Development Coordinator	\$40
Clerical Support	\$25
Ordinance Officer	\$26
Building Inspector	\$42
Community Standards Director	\$55

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2018-11 (In Reference to Ordinance 2018-478)

Rezoning of 1250 East Michigan

Whereas, at its regularly scheduled meeting held **March 27, 2018**, the Charter Township of Ypsilanti (Township) Planning Commission (Commission) recommended that the Township Board approve a rezoning request for a certain parcel of property comprising 1.424 acres, commonly identified as 1250 East Michigan Avenue, Parcel ID K-11-10-107-011, from the B-3 (General Business) zoning district to the IRO (Industrial, Research, Office) zoning district; and

Whereas, proposed Ordinance No. 2018-478 rezones 1250 East Michigan Avenue, Parcel ID K-11-10-107-011, from B-3 District to IRO District zoning classification; and

Whereas, the Township Board of Trustees agrees that the rezoning is appropriate.

Now Therefore,

Be it resolved that the Charter Township of Ypsilanti hereby adopts and incorporates by reference Ordinance No. 2018-478 attached hereto, by reference, in its entirety.

CHARTER TOWNSHIP OF YPSILANTI

PROPOSED ORDINANCE 2018-478

***An Ordinance Amending Ordinance No. 74,
Township Zoning Ordinance, So As To Rezone
1250 East Michigan Avenue, being Parcel ID K-11-10-107-011,
From Its Current B-3 (General Business) District Zoning Classification
To IRO (Industrial, Research, Office) District Zoning Classification***

The Charter Township of Ypsilanti hereby ordains that

Ordinance No. 74, adopted May 18, 1994, shall be amended as follows:

Real Property consisting of 1.424 acres of land located at 1250 East Michigan Avenue, also known as Parcel ID K-11-10-107-011, and more particularly described as follows:

See attached legal description labeled "Attachment A"

shall be rezoned from its current B-3 (General Business) District zoning classification to the IRO (Industrial, Research, Office) District zoning classification.

The Zoning Map, as incorporated by reference, in the Charter Township of Ypsilanti Zoning Ordinance is hereby amended by the rezoning of the afore-described parcel of property from its B-3 District zoning classification to the IRO District zoning classification.

Severability

In the event that any one or more sections, provisions, phrases or words of this ordinance shall be found to be invalid by a Court of competent jurisdiction, such holding shall not affect the validity nor the enforceability of the remaining sections, provisions, phrases or words of this Ordinance unless expressly so determined by a Court of competent jurisdiction.

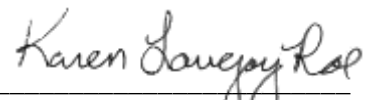
Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2017-478 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on April 17, 2018. The second reading is scheduled to be heard on May 15, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Legal:

Being Part Of Lot 9 And The Wly 78.16 Ftof Lot 8 Supervisors Plat #5, Section 10, T3s, R7e, Ypsilanti Twp, Wash Co, Mi, Desc As: Beg At The Ne Cor Sd Lot 9, Th S 01-07-12 E 305.37 Ft On E/L Said Lot 9 To N R/W For Mich Central Rr, Th S 69-58-33 W 116.31 F T On Sd N R/W Ln, Th Cont On Sd R/W For Following Two Courses, S 00-58-48 E 32.03 Ft, Th S 70-21-58 W 78.16 Ft, Th N 03-19-33 W 345.22 Ft To Sd Sly Ln Mich Ave, Th N 73-20-07 E 205 Ft To Pob. Cont 1.42 Ac +/- Subj To Esmts, Restrictions, Reservations, Row, Leases & Agreements Of Record, If Any. Split On 07/23/2001 From K -11-10-107-010K -11-10-107-009;

Attachment A

CHARTER TOWNSHIP OF YPSILANTI

Resolution No. 2018-12

RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT

Resolution authorizing the division of platted lots in Country Club Park Subdivision

WHEREAS, the owner of a Lots 116, 117, 118 and 119 of Country Club Park Subdivision has made a request to change lot boundaries as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that "Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning and Development Coordinator has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

LEGAL DESCRIPTIONS:

PARCEL 1:

ALL OF LOTS 116 AND 117 AND THE WEST HALF OF LOT 118

OTHERWISE DESCRIBED AS:

COMMENCING AT THE NW CORNER OF LOT 115 OF "COUNTRY CLUB PARK SUB", AS RECORDED IN LIBER 5 OF PLATS, PAGE 14 WASHTENAW COUNTY RECORDS, YPSILANTI TOWNSHIP, WAHTENAW COUNTY, MICHIGAN, THENCE S 89°05'00" E 70.07 FEET ALONG THE NORTH LINE OF SAID LOT 115 AND THE SOUTH LINE OF HARDING AVE (50.00 FEET WIDE) TO THE POINT OF BEGINNING,

THENCE CONTINUING S 89°05'00" E 150.00 FEET; THENCE S 00°50'42" W 119.84 FEET; THENCE N 89° 09' 51" W 149.84 FEET ALONG THE SOUTH LINE OF THE W ½ OF LOT 118 AND THE SOUTH LINE OF LOTS 116 & 117 OF SAID "COUNTRY CLUB PARK SUBDIVISION"; THENCE N 00°46'15" E 120.05 FEET ALONG THE WEST LINE OF SAID LOT 116 TO THE POINT OF BEGINNING. BEING A PART OF SECTION 7, T3S, R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN AND CONTAINING 0.41 ACRES OF LAND, MORE OR LESS. BEING SUBJECT TO EASMENTS AND RESTRICTIONS OF RECORD, IF ANY.

PARCEL 2:

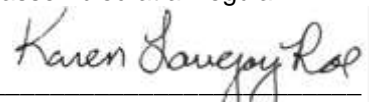
THE EAST HALF OF LOT 118 AND ALL OF LOT 119

OTHERWISE DESCRIBED AS:

COMMENCING AT THE NW CORNER OF LOT 115 OF "COUNTRY CLUB PARK SUB", AS RECORDED IN LIBER 5 OF PLATS, PAGE 14, WASHTENAW COUNTY RECORDS, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, THENCE S 89°05'00' E 220.07 FEET ALONG THE NORTH LINE OF SAID LOT 115 AND THE SOUTH LINE OF HARDING AVE (50.00 FEET WIDE) TO THE POINT OF BEGINNING,

THENCE CONTINUING S 89°05'00' E 90.00 FEET; THENCE S 00°50'42' W 119.71 FEET; THENCE N 89°09'51' W 90.00 FEET ALONG THE SOUTH LINE OF LOT 119 AND THE E ½ OF LOT 118 OF SAID "COUNTRY CLUB PARK SUB"; THENCE N 00°50'42' E 119.84 FEET TO THE POINT OF BEGINNING. BEING A PART OF SECTION 7, T3S, R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN AND CONTAINING 0.25 ACRES OF LAND, MORE OR LESS. BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2018-12 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 17, 2018.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

2018 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of April, 2018, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Local Road Dust Control (497-11-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 68,880 gallons @ \$0.1650 per gallon.

Estimated cost of contract brine: \$ 11,365.20

AGREEMENT SUMMARY

2018 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 11,365.20
Less 2018 Conventional Matching Funds:	5,682.60

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2018:

\$ 5,682.60

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor
April 18, 2018

Karen Lovejoy Roe
Karen Lovejoy Roe, Clerk
April 18, 2018

Lisa R. Stanfield
Witness

Lisa R. Stanfield
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller
Douglas E. Fuller, Chair

Witness

Roy D. Townsend
Roy D. Townsend, Managing Director

Witness