

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

STAN ELDRIDGE

HEATHER JARRELL ROE

MONICA ROSS WILLIAMS

JIMMIE WILSON, JR.

October 17, 2017

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

DEPARTMENTAL REPORTS

14-B District Court

Revenue Report for September 2017

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$3,823.00**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171):	\$14,056.00
State Court Fund (MCL 600.8371):	\$1,540.00
Justice System Fund (MCL 600.181):	\$28,502.54
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$10.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,800.00
Crime Victims Rights Fund (MCL 780.905):	\$6,403.50
Judgment Fee (Dept. of Natural Resources):	\$10.00
E-File Fee (228.56):	\$4,445.00
Due to Secretary of State (101-000-000-206.136)	\$1,800.00
Total:	<u>\$58,567.04</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$45,896.02
Civil Fees (101-000-000-603.136):	\$23,809.00
Probation Fees (101-000-000-604.000):	\$7,457.80
Ordinance Fines (101-000-000-605.001):	\$67,738.50
Bond Forfeitures (101-000-000-605.003):	\$945.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$840.09)
Total:	<u>\$145,006.23</u>

Total to General Account - (101.000.000.004.136): **\$207,396.27**

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow:	\$6,600.00
Bonds:	\$14,600.00
Restitution:	\$1,975.50

Total to Escrow Account - (101.000.000.205.136): **\$23,175.50**

14-B District Court

Monthly Disbursements

September 2017

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

September 2017 Disbursements:

Washtenaw County:	\$ 3,823.00
State of Michigan:	\$ 58,567.04
Ypsilanti Township Treasurer:	\$145,006.23

TOTAL: \$207,396.27

		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	
	2016	2017	
January	\$121,678.02	\$ 120,611.62	
February	\$175,343.69	\$ 155,669.56	
March	\$154,916.76	\$ 182,041.34	
April	\$133,933.35	\$ 148,443.25	
May	\$136,097.41	\$ 162,945.87	
June	\$138,669.47	\$ 139,612.07	
July	\$131,882.07	\$ 140,495.57	
August	\$156,356.14	\$ 161,593.12	
September	\$155,340.95	\$ 145,006.23	
October	\$148,098.94		
November	\$134,130.41		
December	\$106,942.52		
Grant:	\$ 82,500.00	\$ 117,000.00	
Standardization			
Payment:	\$ 45,724.00	\$ 45,724.00	
Year-to Date			
Totals:	\$ 1,821,613.73	\$ 1,519,142.63	
Expenditure			
Budget:	\$ 1,443,321.00	\$ 1,486,200.32	
Difference:	\$ 378,292.73	\$ 32,942.31	

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

AUGUST 2017

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	18 Fire Fighters
1 Fire Marshal	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 351 requests for assistance. Of those requests, 207 were medical emergency service calls, with the remaining 144 incidents classified as non-medical and/or fire related.

Department activities for the month of August, 2017:

- 1) The Public Education Department participated in the following events:
 - a) Truck Demonstration at Christian Tabernacle Career Day
 - b) Truck Demonstration at West Willow Neighborhood Community Picnic
 - c) Truck Demonstration at Christian Faith Community Picnic
 - d) Truck Demonstration at Ypsilanti Heritage Festival
 - e) Smoke Alarms: 1241 Rambling (2), 1024 Georgina (1), & 991 S Grove (1)
 - f) Car Seat fittings for U of M Buckle Up program

- 2) Fire fighters attended 9 neighborhood watch meetings

- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County HazMat
 - b) Washtenaw County Tech Rescue Team
 - c) Extrication with City of Ypsilanti & Superior Township

The Fire Marshal had these activities / events for the month of August, 2017:

- 1) Fire Investigations: 2870 Washtenaw, 6421 Oakbrook Drive, 1312 Leforge
- 2) Plan Reviews: 4
- 3) Inspections: 2
- 4) Meetings: 1 - IROL

The Fire Chief attended these meetings / events for the month of August, 2017:

- 1) Meeting with OHM re: HQ parking lot improvements
- 2) Entry-level Firefighter interviews
- 3) Automatic Aid meeting in Ann Arbor
- 4) 2 negotiation prep meetings
- 5) Kick Ball Challenge with County Parks Day Camp Program
- 6) Retirement ceremony for Pastor Garther Roberson
- 7) Funeral for Retired Township Trustee Jean Hall Currie
- 8) Single Channel Dispatch meeting
- 9) Updated Capital Improvement Plan
- 10) Presented the 2018 Budget draft
- 11) Preliminary Review for Comfort Suites Inn on Hewitt Road
- 12) Heritage Festival
- 13) WAMAA Picnic
- 14) Organized surplus department equipment for sale
- 15) Pre-Bid meeting for new furnaces & carpet at HQ

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$274,300.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 08/01/2017	1260 Holmes	\$ 2,000.00 (vehicle)
2) 08/01/2017	790 Campbell	\$ 0.00 (dumpster)
3) 08/01/2017	6421 Oakbrood Drive	\$ 135,000.00 (building)
4) 08/04/2017	10690 Textile	\$ 0.00 (grass)
5) 08/05/2017	2220 E Michigan	\$ 0.00 (outside rubbish)
6) 08/07/2017	1430 Ridge	\$ 0.00 (forest / woods)
7) 08/07/2017	1076 Ecorse	\$ 0.00 (outside rubbish)
8) 08/07/2017	49350 N I-94 Service Dr	\$ 0.00 (Mutual Aid – Van Buren Township)
9) 08/07/2017	49350 N I-94 Service Dr	\$ 0.00 (Mutual Aid – Van Buren Township)
10) 08/09/2017	1200 Concord	\$ 0.00 (grass)
11) 08/10/2017	9738 Ravenshire	\$ 0.00 (Mutual Aid – Superior Township)
12) 08/11/2017	1312 Leforge	\$ 20,000.00 (building)
13) 08/11/2017	1292 Leforge #1-5 (exp)	\$ 100,000.00 (building)
14) 08/11/2017	1454 Concord	\$ 0.00 (cooking)
15) 08/12/2017	Beverly @ Coolidge	\$ 0.00 (natural vegetation)
16) 08/13/2017	2189 Glory Lane #208	\$ 0.00 (cooking)
17) 08/13/2017	837 Green	\$ 0.00 (Mutual Aid – City of Ypsilanti)
18) 08/14/2017	2078 Bradley	\$ 0.00 (grass)
19) 08/16/2017	1550 E Clark #205	\$ 0.00 (cooking)
20) 08/17/2017	1014 Lori	\$ 0.00 (natural vegetation)
21) 08/18/2017	EB I-94	\$ 1,000.00 (road transport / semi)
22) 08/19/2017	N Ford Blvd @ Michigan	\$ 0.00 (brush)
23) 08/21/2017	9806 Ivan Drive #18	\$ 14,000.00 (building)
24) 08/26/2017	648 Woburn Drive	\$ 300.00 (cooking)
25) 08/27/2017	260 Stevens Drive	\$ 0.00 (dumpster)
26) 08/28/2017	2835 Coolidge	\$ 2,000.00 (road transport / truck)
27) 08/29/2017	7605 Munger	\$ 0.00 (special outside / lightning)
28) 08/29/2017	0 Circle / EMU campus	\$ 0.00 (Mutual Aid – City of Ypsilanti)
29) 08/31/2017	666 Oswego	\$ 0.00 (building)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
 Charter Township of Ypsilanti Fire Department

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/17} And {08/31/17}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.28%	\$0	0.00%
111 Building fire	6	1.71%	\$269,000	98.06%
113 Cooking fire, confined to container	5	1.42%	\$300	0.10%
118 Trash or rubbish fire, contained	2	0.57%	\$0	0.00%
131 Passenger vehicle fire	1	0.28%	\$2,000	0.72%
132 Road freight or transport vehicle fire	2	0.57%	\$3,000	1.09%
140 Natural vegetation fire, Other	2	0.57%	\$0	0.00%
141 Forest, woods or wildland fire	1	0.28%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.28%	\$0	0.00%
143 Grass fire	3	0.85%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.28%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.28%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	2	0.57%	\$0	0.00%
160 Special outside fire, Other	1	0.28%	\$0	0.00%
	29	8.26%	\$274,300	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no ignition	1	0.28%	\$0	0.00%
	1	0.28%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	13	3.70%	\$0	0.00%
311 Medical assist, assist EMS crew	31	8.83%	\$0	0.00%
320 Emergency medical service, other	6	1.71%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	35	38.46%	\$0	0.00%
322 Motor vehicle accident with injuries	11	3.13%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.28%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	2.28%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	0.57%	\$0	0.00%
	207	58.97%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	0.57%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.57%	\$0	0.00%
444 Power line down	4	1.14%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.85%	\$0	0.00%
	11	3.13%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/17} And {08/31/17}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
531 Smoke or odor removal	1	0.28%	\$0	0.00%
5501 Neighborhood Watch	7	1.99%	\$0	0.00%
5502 Community Outreach	2	0.57%	\$0	0.00%
553 Public service	1	0.28%	\$0	0.00%
554 Assist invalid	1	0.28%	\$0	0.00%
561 Unauthorized burning	4	1.14%	\$0	0.00%
	16	4.56%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	4	1.14%	\$0	0.00%
611 Dispatched & cancelled en route	19	5.41%	\$0	0.00%
6111 Canceled on Arrival	33	9.40%	\$0	0.00%
621 Wrong location	1	0.28%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	1.14%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.28%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.57%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.28%	\$0	0.00%
	65	18.52%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	6	1.71%	\$0	0.00%
730 System malfunction, Other	1	0.28%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	0.57%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.85%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.28%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	5	1.42%	\$0	0.00%
744 Detector activation, no fire - unintentional	2	0.57%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	0.28%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.28%	\$0	0.00%
	22	6.27%	\$0	0.00%

Total Incident Count: 351

Total Est Loss:

\$274,300



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Mike Marocco, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Marlene Radzik, WCSO Police Services Commander
Date: October 2, 2017
Re: September 2017 Police Services Monthly Report

In September of 2017, there were 3579 calls for service in Ypsilanti Township, which is a 4.62% decrease in calls for service as compared to September of 2016. This reductions brings us to a 4.34% reduction in Calls For Service Year to Date.

OPERATIONS

During September of 2017, Patrol Operations has been efficient in handling calls for service, traffic enforcement and community engagement duties in pursuit of our total policy philosophy. We will continue to focus on root cause issues and build on the program we initiated in 2016 to continue the positive trends in reference to juvenile issues and burglaries.

There were two incidents of shots being fired in and around the West Willow neighborhood between the 25th and 27th that appear to be related. This activity has resulted in significant outreach and planning in order to get resolution to this ongoing conflict. A community meeting was held in the West Willow on Saturday the 30th to discuss the issues. There were approximately 30 people in attendance. There is follow up in progress.

We are still experiencing opportunistic thievery from vehicles, we continue to utilize multiple media platforms to get the word out the community to lock up their vehicle and refrain from leaving keys inside those vehicles. The vast majority of vehicle thefts and larcenies from vehicles are from unlocked vehicles.

YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. The year to date reductions in burglaries, stolen autos and juvenile mischief complaints as indicated below is directly related to the Sheriff's Office engagement of our juvenile population and their family structures.

COMMUNITY ACTION TEAM

During the month of September, the Sheriff's Office executed several narcotics related search warrants within Ypsilanti Township which resulted in seizures of narcotics and currency. Our collaboration with the Michigan Department of Correction in reference to parole compliance continues to pay dividends. Fast reaction to tips regarding parolee misconduct as well as regular

home visits are expected by the parolees that are living in Ypsilanti Township and surrounding areas.

CONSTRUCTION TRAFFIC

Deputies have aggressively patrolled the US-12 Bypass and surrounding areas to mitigate issues caused by the construction as well as to ensure the safety of the workers.

YPSILANTI TRAFFIC UNIT RECOGNITION

On September 29th, the Washtenaw County Sheriff's Office was recognized at the Mothers Against Drunk Driving Lifesavers Awards luncheon as an outstanding organization based on the work done by the Traffic Team in Ypsilanti Township during 2016. During 2016, 255 drunk/drugged driving arrests were made in Ypsilanti Township.

CLR-008 Monthly Summary Of Offenses (WD)

City: Ypsilanti Twp-YPT



Month:	September
Year:	2017
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2016	Sep/2017	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
10001 KIDNAPPING/ABDUCTION	1	0	-100%
10002 PARENTAL KIDNAPPING	2	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	4	3	-25%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	3	1	-66.6%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	3	2	-33.3%
12000 ROBBERY	4	7	75%
13001 NONAGGRAVATED ASSAULT	51	45	-11.7%
13002 AGGRAVATED/FELONIOUS ASSAULT	39	20	-48.7%
13003 INTIMIDATION/STALKING	7	9	28.57%
20000 ARSON	0	4	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	16	15	-6.25%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	6	4	-33.3%
23001 LARCENY -POCKETPICKING	1	0	-100%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	12	21	75%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	23	39	69.56%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	5	25%
23007 LARCENY -OTHER	14	3	-78.5%
24001 MOTOR VEHICLE THEFT	23	19	-17.3%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	1	0%
24003 MOTOR VEHICLE FRAUD	0	1	0%
25000 FORGERY/COUNTERFEITING	4	2	-50%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	11	5	-54.5%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	12	6	-50%
26003 FRAUD -IMPERSONATION	0	0	0%
26005 FRAUD -WIRE FRAUD	2	1	-50%
26007 FRAUD - IDENTITY THEFT	14	7	-50%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	2	2	0%
28000 STOLEN PROPERTY	2	1	-50%
29000 DAMAGE TO PROPERTY	35	30	-14.2%
30001 RETAIL FRAUD -MISREPRESENTATION	2	1	-50%
30002 RETAIL FRAUD -THEFT	7	7	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	13	10	-23.0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2016	Sep/2017	%Change
35002 NARCOTIC EQUIPMENT VIOLATIONS	9	6	-33.3%
37000 OBSCENITY	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	3	4	33.33%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	2	0%
Group A Totals	329	284	-13.6%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	1	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	3	2	-33.3%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	3	0%
38003 FAMILY -OTHER	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	5	3	-40%
48000 OBSTRUCTING POLICE	7	12	71.42%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	10	14	40%
53001 DISORDERLY CONDUCT	4	4	0%
53002 PUBLIC PEACE -OTHER	0	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	4	6	50%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	17	29	70.58%
55000 HEALTH AND SAFETY	1	0	-100%
57001 TRESPASS	0	1	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	2	1	-50%
70000 JUVENILE RUNAWAY	5	5	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	3	0	-100%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	64	82	28.12%
2800 JUVENILE OFFENSES AND COMPLAINTS	62	51	-17.7%
2900 TRAFFIC OFFENSES	17	42	147.0%
3000 WARRANTS	44	62	40.90%
3100 TRAFFIC CRASHES	121	95	-21.4%
3200 SICK / INJURY COMPLAINT	98	144	46.93%
3300 MISCELLANEOUS COMPLAINTS	770	738	-4.15%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	1	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of September

Classification	Sep/2016	Sep/2017	%Change
3500 NON-CRIMINAL COMPLAINTS	877	795	-9.35%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	977	827	-15.3%
3800 ANIMAL COMPLAINTS	101	65	-35.6%
3900 ALARMS	187	168	-10.1%
Group C Totals	3255	2988	-8.20%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	1	8	700%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	2	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	6	7	16.66%
Group D Totals	7	19	171.4%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	2	0	-100%
Group E Totals	2	0	-100%
6000 MISCELLANEOUS ACTIVITIES (6000)	21	40	90.47%
6100 MISCELLANEOUS ACTIVITIES (6100)	148	123	-16.8%
6300 CANINE ACTIVITIES	9	1	-88.8%
6500 CRIME PREVENTION ACTIVITIES	29	33	13.79%
6600 COURT / WARRANT ACTIVITIES	2	0	-100%
6700 INVESTIGATIVE ACTIVITIES	7	9	28.57%
Group F Totals	216	206	-4.62%
City : Ypsilanti Twp Totals	3873	3579	-7.59%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through September

Classification	2016	2017	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	3	200%
09004 JUSTIFIABLE HOMICIDE	1	0	-100%
10001 KIDNAPPING/ABDUCTION	9	5	-44.4%
10002 PARENTAL KIDNAPPING	3	1	-66.6%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	18	25	38.88%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	6	4	-33.3%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	5	5	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	3	2	-33.3%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	8	7	-12.5%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	12	19	58.33%
12000 ROBBERY	47	51	8.510%
13001 NONAGGRAVATED ASSAULT	407	418	2.702%
13002 AGGRAVATED/FELONIOUS ASSAULT	234	195	-16.6%
13003 INTIMIDATION/STALKING	49	44	-10.2%
20000 ARSON	11	8	-27.2%
21000 EXTORTION	0	2	0%
22001 BURGLARY -FORCED ENTRY	153	108	-29.4%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	46	28	-39.1%
23001 LARCENY -POCKETPICKING	2	2	0%
23002 LARCENY -PURSESNAATCHING	3	1	-66.6%
23003 LARCENY -THEFT FROM BUILDING	120	150	25%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	0	-100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	199	219	10.05%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	12	36	200%
23007 LARCENY -OTHER	80	63	-21.2%
24001 MOTOR VEHICLE THEFT	129	110	-14.7%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	15	13	-13.3%
24003 MOTOR VEHICLE FRAUD	0	3	0%
25000 FORGERY/COUNTERFEITING	28	15	-46.4%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	75	69	-8%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	97	84	-13.4%
26003 FRAUD -IMPERSONATION	1	0	-100%
26005 FRAUD -WIRE FRAUD	8	6	-25%
26007 FRAUD - IDENTITY THEFT	80	76	-5%
26008 FRAUD - HACKING/COMPUTER INVASION	1	1	0%
27000 EMBEZZLEMENT	24	9	-62.5%
28000 STOLEN PROPERTY	17	13	-23.5%
29000 DAMAGE TO PROPERTY	350	274	-21.7%
30001 RETAIL FRAUD -MISREPRESENTATION	5	6	20%
30002 RETAIL FRAUD -THEFT	133	86	-35.3%
30003 RETAIL FRAUD -REFUND/EXCHANGE	2	1	-50%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through September

Classification	2016	2017	%Change
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	148	133	-10.1%
35002 NARCOTIC EQUIPMENT VIOLATIONS	66	72	9.090%
37000 OBSCENITY	2	3	50%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	1	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	1	0%
52001 WEAPONS OFFENSE- CONCEALED	35	28	-20%
52002 WEAPONS OFFENSE -EXPLOSIVES	1	1	0%
52003 WEAPONS OFFENSE -OTHER	12	14	16.66%
Group A Totals	2661	2416	-9.20%
09003 NEGLIGENCE HOMICIDE -VEHICLE/BOAT	1	0	-100%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	14	9	-35.7%
22004 POSSESSION OF BURGLARY TOOLS	1	0	-100%
26006 FRAUD -BAD CHECKS	10	13	30%
36003 PEEPING TOM	1	0	-100%
36004 SEX OFFENSE -OTHER	5	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	38	40	5.263%
38003 FAMILY -OTHER	1	3	200%
41002 LIQUOR VIOLATIONS -OTHER	31	21	-32.2%
48000 OBSTRUCTING POLICE	79	80	1.265%
49000 ESCAPE/FLIGHT	4	6	50%
50000 OBSTRUCTING JUSTICE	122	105	-13.9%
53001 DISORDERLY CONDUCT	25	31	24%
53002 PUBLIC PEACE -OTHER	4	5	25%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	35	39	11.42%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	200	196	-2%
55000 HEALTH AND SAFETY	13	22	69.23%
57001 TRESPASS	5	3	-40%
57002 INVASION OF PRIVACY -OTHER	0	1	0%
58000 SMUGGLING	3	0	-100%
59000 ELECTION LAWS	1	1	0%
61000 TAX/REVENUE	1	0	-100%
62000 CONSERVATION	2	1	-50%
63000 VAGRANCY	6	8	33.33%
70000 JUVENILE RUNAWAY	77	76	-1.29%
73000 MISCELLANEOUS CRIMINAL OFFENSE	23	12	-47.8%
77000 CONSPIRACY (ALL CRIMES)	0	1	0%
Group B Totals	702	673	-4.13%
2800 JUVENILE OFFENSES AND COMPLAINTS	573	478	-16.5%
2900 TRAFFIC OFFENSES	196	283	44.38%
3000 WARRANTS	520	493	-5.19%
3100 TRAFFIC CRASHES	952	961	0.945%
3200 SICK / INJURY COMPLAINT	967	1193	23.37%
3300 MISCELLANEOUS COMPLAINTS	7078	6293	-11.0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through September

Classification	2016	2017	%Change
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	15	10	-33.3%
3500 NON-CRIMINAL COMPLAINTS	9178	9660	5.251%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	9034	7862	-12.9%
3800 ANIMAL COMPLAINTS	670	638	-4.77%
3900 ALARMS	1573	1582	0.572%
Group C Totals	30756	29453	-4.23%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	12	5	-58.3%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	1	-66.6%
4200 PARKING CITATIONS	25	24	-4%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	10	10	0%
4400 WATERCRAFT CITATIONS	1	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	85	34	-60%
Group D Totals	136	74	-45.5%
5000 FIRE CLASSIFICATIONS	2	3	50%
5100 18A STATE CODE FIRE CLASSIFICATIONS	13	0	-100%
Group E Totals	15	3	-80%
6000 MISCELLANEOUS ACTIVITIES (6000)	266	343	28.94%
6100 MISCELLANEOUS ACTIVITIES (6100)	1135	1172	3.259%
6300 CANINE ACTIVITIES	63	62	-1.58%
6500 CRIME PREVENTION ACTIVITIES	266	234	-12.0%
6600 COURT / WARRANT ACTIVITIES	15	5	-66.6%
6700 INVESTIGATIVE ACTIVITIES	83	90	8.433%
Group F Totals	1828	1906	4.266%
City : Ypsilanti Twp Totals	36098	34525	-4.35%



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •
JIMMIE WILSON, JR.

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, OCTOBER 17, 2017

5:00pm

**CIVIC CENTER
BOARD ROOM
7200 HURON RIVER DRIVE**

1. ECONOMIC DEVELOPMENT CONSULTANT PRESENTATION.....LUKE BONNER
2. 2018 PRELIMINARY BUDGET.....SUPERVISOR STUMBO AND JAVONNA NEEL
 - a) FUND 212 – BSRII
 - b) FUND 248 – HOUSING AND BUSINESS INSPECTION
 - c) FUND 249 – BUILDING
 - d) FUND 252 – HYDRO
 - e) FUND 266 – LAW ENFORCEMENT
 - f) FUND 595 – MOTORPOOL
 - g) FUND 893 – NUISANCE ABATEMENT
3. AGENDA REVIEW..... SUPERVISOR STUMBO
4. OTHER DISCUSSION BOARD MEMBERS

Workplan for Ypsilanti Township: Economic Development Strategic Plan and Program Management

By:

Luke Bonner
CEO
Bonner Advisory Group
October 5, 2017

October 12, 2017

Ms. Brenda Stumbo
Ypsilanti Township Supervisor
Ypsilanti Township
7200 S Huron River Dr
Ypsilanti, MI 48197

Dear Ms. Stumbo:

It is my pleasure to provide this proposal for economic development services to Ypsilanti Township. I look forward to every opportunity to work with you and your team to make the Township a great place for investment.

Please do not hesitate to contact me at your earliest convenience.

Sincerely,



Luke Bonner
CEO
Bonner Advisory Group

Objectives

The goal of this project is to assist the Township in the process of building consensus around a strategic vision and implementation plan that can guide future economic development activities. A key outcome of the process will be a plan that fully implements the findings of the Carlisle Wortman Strategic Plan and the Defense Manufacturing Assistance Program with the University of Michigan that can be referred to over the next five to seven years.

This document will provide a blueprint for Township to connect with, recruit, and retain businesses and industries that complement the Township's demographics, and quality of life. Additionally, our goal will be to work cooperatively with all Township departments to improve and enhance the development process in a fashion that moves project quickly from plan submittal to "shovel in the ground". It is clearly important that Bonner AG work collaboratively with Ann Arbor SPARK and American Center for Mobility (ACM) to ensure a successful development of new industrial and technology facilities that will create business attraction opportunities for the Township.

Current information is key to collaboration and strategic decision-making. When stakeholders are working together toward a common goal, having access to the same information is critical to their success. A data and demographic study, along with a retail study, and new business surveys, will ensure all key entities and stakeholders involved will have access to the same information.

Scope of Work

The goal is to determine the optimum approach to economic development efforts that focus on sustaining the local economy at the right size and desired mix of businesses.

Throughout the process of developing a long-term strategy, we will address the following questions:

- What does the community do well?
- What does the community want to become?
- How can the community get there?
- What is a comparative advantage over other communities of similar traits?
- What are the available tools and assets that will help the community reach its goals?

- 1) Economic Development Bootcamp with elected officials and various committees that pertain to development within the Township.
 - Prior to starting the strategic planning process, it's important to educate internal stakeholders of the Township on what exactly economic development is, and its successes. This event would ideally be conducted as an evening session and would last a few hours. This will be important so our stakeholders understand why we are doing this process and what is the importance of it.
- 2) Public Outreach and Community Engagement: A grass-roots approach to engage the local community and stakeholders and initiate dialog on the economic future of the Township:
 - Conduct a survey of stakeholders and business community members to obtain strategic insight into current attitudes, beliefs and priorities related to the economic conditions
 - Gather input on how the manufacturing, retail, residential, and tech sectors will factor into the success of the Township's growth and economic sustainability

To put the Township in an ideal situation to answer these questions, we will initiate an electronic survey of key stakeholders, and a few weeks later conduct a collaborative, all-day consensus building session having the new survey data, along with the aforementioned studies available for discussion.

The survey will be meant to gather opinions on the above questions and other questions related to the future vision of the community. The target audience will be businesses from local mom and pop companies to larger corporations; all sizes of businesses will be included in this this process. Findings of the survey and demographic data will be shared with community stakeholders as part of the consensus building process.

The results of the consensus building process and results of the survey and benchmark demographic data will be used to formulate a comprehensive action plan. We are confident this process will lead to a well-thought out and developed strategic plan.

Deliverables: *A set of agreed upon goals and guiding principles that will become the foundation for the economic development strategy.*

- 3) Defining the Economic Strategy: With a set of goals and guiding principles established and key data collected and analyzed, the next step is to develop measurable strategies and objectives for implementing the goals established through the planning process.

Deliverables: *Action plan with timeline.*

- 4) Final Plan Development: Economic Development Strategy presented to Township Board of Trustees.

Deliverables: *Economic Development Implementation Strategy that communicates the Township's economic development goals, provides measurable objectives, assigns implementation roles and responsibilities, and provides a timeline for future action.*

Project Management

In the previous section, we outlined a process of prioritizing the goals and objectives of the Township to determine the best opportunity for investment. The following areas will be addressed throughout this process. Additionally, Ypsilanti Township has many opportunities already occurring within the community that require support and project management. Bonner Advisory Group will manage inquires and project meetings related to the following areas as well on behalf of the Township:

- **Retail**
- **Manufacturing**
- **Residential – Single Family and Multi-Family**
- **Branding/Messaging**
- **Future Development**
- **American Center for Mobility**

Phased Approach

Bonner Advisory Group proposes a phased approach to the economic development strategy and implementation.

Phase 1: Research - 3 Months

- Strategic Planning
- Data Analysis
- Project Management

Phase 2: Marketing/Branding and Strategic Plan Implementation - 3 Months

- Create a Marketing Plan that includes video, social, and web*
- Project Management
- Strategic Planning Objectives Implemented

Phase 3: Ongoing Project Management and Implementation - 6 Months

Project Management and program implementation

Total proposed budget:

\$60,000; \$5,000 per month for one year engagement

*This proposed budget does not include implementation of the marketing plan, only the creation of the marketing strategy. Cost related to the marketing strategy requires additional services and capabilities outside of the scope of this contract. A suggested budget or marketing plan implementation is \$30,000.

Proposal Acceptance



Luke Bonner
CEO – Bonner Advisory Group

Ms. Brenda Stumbo
Township Supervisor

LUKE BONNER, EDFP, CEcD

Chief Executive Officer | Bonner Advisory Group

(734) 846-9746 | Luke.Bonner@BonnerAG.com

EXPERIENCE

Luke Bonner is founder of Bonner Advisory Group, established 2014, located in Ann Arbor, Michigan. Luke has nearly 17 years of economic development experience in the public and private sector. Over that time, he has supported over 250 corporate projects in which companies have committed to nearly 10,000 jobs and over \$3 billion in new investment in Michigan communities.

Luke has authored over 35 tax increment finance and development plans that established public financing to private development projects, and dozens of tax abatements and state incentive packages. Most notably, at Ann Arbor SPARK, Luke authored the real estate development strategy entitled “Ahead by a Century” for the RACER Trust owned property at Willow Run in Ypsilanti Township, Michigan for connected and autonomous vehicle testing. Today this project is owned by American Center for Mobility and will soon break ground on a first phase \$20 million connected and autonomous vehicle proving ground.

Luke was a 4-year letter winner for the University of Michigan Baseball team, winning two big ten championships and graduating with a degree in Psychology.

After graduating, Luke played minor league baseball with the Cleveland Indians, and eventually returned to earn a Master’s in Liberal Studies and Public Administration from Eastern Michigan University.

PROFESSIONAL AFFILIATIONS AND EDUCATION

BA in Psychology, University of Michigan 1999

M.L.S Eastern Michigan University 2001

CEcD – International Economic Development Council

EDFP – National Development Council

REPRESENTATIVE CLIENT LIST

- AKT Peerless
- Casadei Steel
- City of Big Rapids
- City of Dexter
- City of Oak Park
- City of Saline
- City of Southfield
- City of Sterling Heights
- Core Spaces
- Cornerstone Alliance
- Detroit Region Aerotropolis
- Flint Genesee Regional Chamber of Commerce
- Harmonie Park Development
- Hillwood Development/Amazon
- Humanetics
- Huntington Bank
- Insite Development
- Macomb County Economic Development
- MJC Companies
- NorthPoint Development
- Peak Management
- Peerless Metals
- Penske Logistics
- Precision Properties
- REDICO
- University of Michigan
- Wade Trim
- Walbridge Development

Supervisor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
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www.ytown.org



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS-WILLIAMS
JIMMIE WILSON, JR.

TO: Karen Lovejoy Roe, Clerk

FROM: Brenda L. Stumbo, Supervisor

DATE: October 12, 2017

RE: Request to place budget discussion on October 17, 2017 Work Session
Agenda (approximately one hour)

Please place the following on the October 17, 2017 Work Session agenda:

1. Presentation by Javonna Neel – 2018 Fiscal Year Budget
 - a) Fund 212 – BSR II
 - b) Fund 248 – Housing & Business Inspection
 - c) Fund 249 – Building
 - d) Fund 252 – Hydro
 - e) Fund 266 – Law Enforcement
 - f) Fund 595 – Motorpool
 - g) Fund 893 – Nuisance Abatement

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Fund 212 – BSR II

Revenues

Line Item	Explanation
212-000-000-403-000 – Current Property Taxes	This line item reflects revenues from property taxes, based on values and millage rates.
212-000-000-476-489 – Non Bus. Lic. Bicycle Paths	When building permits are issued, a fee is charged for bicycle paths, based on the property frontage. This line item reflects estimated revenues received for these fees. Based on revenues received in previous years, as well as to date in 2017, a slight increase has been budgeted for 2018.
212-000-000-697-000 – Transfer In:General Fund	This line item reflects a transfer from the General Fund to cover a portion of the cost of the Township's road bond. The total bond payment for 2017 is \$600,000.

Expenditures

Line Item	Explanation
212-212-000-801-000 – Professional Services	\$20,000 has been budgeted in this line item in 2018 for the Park Master Plan.
212-212-000-818-006 – Highways & Streets Maintenance	This line item is used for dust control, street sweeping and limestone lifting on Township roads. It is recommended that it remain at \$30,000 for 2018.
212-212-000-931-004 – Repairs & Maintenance-Parks	This line item is used for repairs and maintenance in our parks. We are recommending that it remain at \$20,000 for 2018.
212-212-000-931-775 – Repairs – Ford Lake Parks	This line item is used for repairs and maintenance in the Ford Lake Park system. We are recommending that it remain at \$20,000 for 2018.
212-212-000-968-230 – Transfer To: Recreation Fund	This line item reflects transfers made to the Recreation Fund for operational expenses. Based on their budget, \$492,519 has been budgeted for 2018 (see Fund 230 – Recreation).
212-212-000-969-584 – Contribution to Golf Course	This line item reflects funds transferred to the Golf Course. Based on their proposed budget, it is recommended that \$193,801 be budgeted for 2018 (see Fund 584 – Golf Course).

Line Item	Explanation
212-970-000-975-795 – Park Improvements	As in 2017, we will work with the Park Commission to replace existing equipment, based on recent park inspections. Recommendations for replacement will be brought back to the Board for consideration.

Line Item	Explanation
212-991-000-991-001 – Debt Service-Highways & Streets	This line item reflects the principal payment for our road bonds. \$600,000 has been budgeted for 2018. This was a \$6,000,000 bond at 1.75% and will be paid off in 2022.
212-991-000-991-002 – Debt Svc Interest-Highways&Streets	This line item reflects the cost for debt service interest on our road bond. It is recommended by our Accounting Director that \$66,250 be budgeted for 2018.

10/12/17

10/12/2017

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 212 - BIKE, SIDEWALK, REC, ROADS, GF							
Dept 000.000							
212-000.000-403.000	CURRENT PROPERTY TAXES	1,109,254	1,131,836	1,140,527	1,140,527	1,138,541	1,187,758
212-000.000-403.001	ESA REIMBURSEMENT OP	0	0	10,472	10,472	21,972	0
212-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	2,183	9,334	0	0	130	0
212-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	1,149	1,291	0	0	0	0
212-000.000-476.489	BICYCLE PATHS FEE	5,963	23,115	5,000	5,000	18,224	6,000
212-000.000-569.023	STATE GRANT - DNR	(55,781)	99,600	0	0	0	0
212-000.000-569.026	MI STATE GRANT-RECREATION/PARK	0	44,311	0	0	0	0
212-000.000-580.000	GRANTS - PRIVATE	0	10,000	0	0	0	0
212-000.000-664.001	INTEREST EARNED	98	905	0	0	4,010	0
212-000.000-675.000	CONTRIBUTIONS & DONATIONS	150,600	5,000	0	0	1,500	0
212-000.000-697.000	TRANSFER IN: GENERAL FUND	250,000	345,000	363,455	363,455	363,455	333,000
212-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	126,799	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000-		1,463,466	1,670,392	1,519,454	1,646,253	1,547,832	1,526,758

10/12/2017

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 212.000-BIKE,SIDEWALK,ROAD,REC & GF							
212-212.000-730.000	POSTAGE	5,468	0	0	0	0	0
212-212.000-801.000	PROFESSIONAL SERVICES	6,543	9,664	0	1,002	1,002	20,000
212-212.000-818.006	HIGHWAYS & STREETS & SIDEWALKS	9,047	20,595	30,000	25,648	12,032	30,000
212-212.000-900.000	PUBLISHING	7,788	0	0	0	0	0
212-212.000-931.004	REPAIRS & MAINTENANCE - PARKS	9,298	8,918	20,000	20,000	12,617	20,000
212-212.000-931.775	REPAIRS - FORD LAKE PARKS	7,998	48,843	20,000	23,100	9,251	20,000
212-212.000-956.010	TAX REFUND EXPENSE	3	0	0	0	0	0
212-212.000-968.230	TRANSFER TO: RECREATION FUND	520,000	503,148	494,723	494,723	250,000	492,519
212-212.000-969.584	CONTRIBUTION TO GOLF COURSE	65,300	109,071	188,796	188,796	188,796	193,801
NET OF REVENUES/APPROPRIATIONS - 212.000-BIKE,SIDEWALK,ROAD,RI		(631,445)	(700,239)	(753,519)	(753,269)	(473,698)	(776,320)
Dept 970.000-CAPITAL OUTLAY							
212-970.000-818.007	HIGHWAYS,STREETS, PARK SIGNS - IMPROV	0	10,408	0	0	0	0
212-970.000-974.036	LAKESIDE PARK LANDSCAPE & SITE FURN	46,757	0	0	0	0	0
212-970.000-974.037	LAKESIDE PARK GRANT PROJECT	77,132	2,500	0	0	0	0
212-970.000-975.795	PARK IMPROVEMENTS	0	42,073	0	1,298	1,298	0
212-970.000-976.008	CAPITAL OUTLAY - COMMUNITY CT	0	0	0	108,078	108,077	0
212-970.000-997.000	CAPITOL OUTLAY/BIKE PATHS	32,656	0	0	0	0	0
212-970.000-997.001	CAPITAL OUTLAY/RECREATION	0	243,900	0	0	0	0
212-970.000-997.002	CAPITAL OUTLAY/SIDEWALK	18,555	21,389	0	17,423	13,128	0
212-970.000-997.007	CAPITAL OUTLAY - PATHWAY	68,783	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 970.000-CAPITAL OUTLAY		(243,883)	(320,270)	0	(126,799)	(122,503)	0
Dept 991.000-DEBT SERVICES							
212-991.000-991.001	DEBT SERVICE HIGHWAYS & STREE	600,000	600,000	600,000	600,000	600,000	600,000
212-991.000-991.002	DEBT SRVC INTEREST-HGHWYS/STS	102,250	90,250	78,000	78,250	78,250	66,250
NET OF REVENUES/APPROPRIATIONS - 991.000-DEBT SERVICES		(702,250)	(690,250)	(678,000)	(678,250)	(678,250)	(666,250)
ESTIMATED REVENUES - FUND 212		1,463,466	1,670,392	1,519,454	1,646,253	1,547,832	1,526,758
APPROPRIATIONS - FUND 212		1,577,578	1,710,759	1,431,519	1,558,318	1,274,451	1,442,570
NET OF REVENUES/APPROPRIATIONS - FUND 212		(114,112)	(40,367)	87,935	87,935	273,381	84,188

NARRATIVE

Fund 248 – Housing & Business Inspection

Revenues

Line Item	Explanation
248-000-000-451-300 – Rental Registration Fee	Fee revenue collected from property owners to register all rental properties. Revenue is projected to remain neutral for single family properties. Revenue is projected to decline for multifamily properties following registration of existing apartment communities in 2017; only one new apartment community is expected to be registered in 2017. No change.
248-000-000-607-300 – Charge for Serv-SF Rental Inspect	Fee revenue from inspection of single family properties. Revenue is projected to remain consistent with 2017. No change.
248-000-000-607-310 – Tax Sp Assess-SF Rental Inspect	Fee revenue from delinquent single family rental inspection invoices incurred in 2016 and 2017 that was added to the Winter 2017 property tax bills. Revenue is projected based upon an estimate of delinquent invoices at the time of budget preparation, which is several months prior to actual roll-over. No change.

Line Item	Explanation
248-000-000-607-320 – Charge for Serv-MF Rental Inspect	Fee revenue from inspection of multifamily properties. Revenue is projected based on the number of buildings and units projected to be inspected in 2018. We just began these inspections in the last quarter of 2017 and are requesting that we budget the same amount for 2018.
248-000-000-607-330 – Tax Sp Assess-MF Rental Inspect	Fee revenue from delinquent multifamily rental inspection invoices incurred in 2017 that was added to the Winter 2017 property tax bills. Revenue is projected based upon an estimate of delinquent invoices that may exist in November 2017, several months prior to actual roll-over. No change.
248-000-000-607-400 – Charge for Serv-Vacant Prop Inspect	Fee revenue from vacant building inspection services. Projected revenue to decrease due to fewer vacant buildings.
248-000-000-607-410 – Tax Sp Assess-Vacant Prop Inspect	Fee revenue from delinquent vacant building inspection invoices incurred in 2016 and 2017 that will be added to the Winter 2017 property tax bills. Revenue is projected based upon an estimate of delinquent invoices at the time of budget preparation, which is several months prior to actual roll-over. Reduction expected due to fewer vacant buildings.
248-000-000-664-001 – Interest Earned	Interest earned on revenue funds deposited in banks. No interest earnings are relied upon for operating expenses.
248-000-000-694-004 – Misc Revenue-Insurance Reimb	Revenue received through insurance reimbursement.

Line Item	Explanation
248-000-000-699-000 – Appropriated Prior Year Balance	Prior year's revenue transferred from fund balance to offset current year operating expenses. Increase pending full implementation of multifamily inspection program. This is a self-sustaining budget.

Expenditures

Line Item	Explanation
248-248-000-705-000 – Salary-Supervision	This line item reflects 12.5% of the salary for the OCS Executive Coordinator who provides administrative oversight of staff funded in this budget. For budgeting purposes, the same amount is budgeted in 2018. The salary for this position will be determined by the Board.
248-248-000-706-000 – Salary-Permanent Wages	The AFSCME and Teamsters contracts expire at the end of 2017 and salary increases are unknown at this time. For this draft budget, we are budgeting the same as in 2017.
248-248-000-706-014 – Rental Inspections	This line item reflects the portion that will be charged to Fund 248 for Act 54 inspectors performing rental inspections. Corresponding line item in Fund 249 is 249-249-000-706-014. This narrative was not included in the draft budget.
248-248-000-708-004 – Salaries Pay Out-PTO&Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
248-248-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
248-248-000-709-000 – Reg Overtime	Overtime expenses for hourly clerical and inspection staff for special needs and projects. No change from 2017 original budget.
248-248-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.

Line Item	Explanation
248-248-000-719-000 – Health Insurance	We will be receiving an increase of 9.84% in health insurance rates for 2018. The draft budget included an estimate of a 15% increase but has been adjusted to reflect the new rates. A decrease is shown in this line item, this is due to an incorrect number being budgeted for 2017.
248-248-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
248-248-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
248-248-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced.
248-248-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
248-248-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
248-248-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. The amount in the draft budget was incorrect and has been changed to the correct amount.

Line Item	Explanation
248-248-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received. The amount in the draft budget was incorrect and has been changed to the correct amount.
248-248-000-727-000 – Office Supplies	Expenses for office supplies to support the housing and vacant building inspection programs, such as business cards, pens, printer ink, etc. No change.
248-248-000-730-000 - Postage	Expenses for postage to support the housing and vacant building inspection programs. No change.
248-248-000-741-001 – Uniforms-New & Badges	Expenses for replacement uniform items for field inspectors. No change.
248-248-000-800-001 – Administration Fee	Figures provided by the Accounting Director.
248-248-000-867-000 – Gas & Oil	Expenses for gasoline and oil for vehicles allocated for use by inspectors. Increase based on 2017 actual costs.
248-248-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
248-248-000-913-000 – Insurance & Bonds	Figures provided by the Accounting Director.
248-248-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
248-248-000-943-000 – Motorpool Lease/Maintenance	Expenses to lease vehicles from the Township motor pool for use by inspectors. Expenses to repair same vehicles as necessary.

Line Item	Explanation
248-248-000-977-000 - Equipment	Expenses for new and replacement equipment for field inspectors (computers, printers, inspection tools). No change.

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 248 - HOUSING & BUSINESS INSPECTION FUND							
Dept 000.000							
248-000.000-451.300	RENTAL REGISTRATON FEE	950	14,550	2,000	2,000	13,940	2,000
248-000.000-607.300	CHRG FOR SERV-SF RENTAL INSPECT	141,652	108,827	135,000	135,000	104,785	135,000
248-000.000-607.310	TAX SP ASSESS -SF RENTAL PROP INSPECT	11,335	47,183	15,000	15,000	20,620	15,000
248-000.000-607.320	CHRG FOR SERV-MF RENTAL INSPECT	0	0	90,000	90,000	0	90,000
248-000.000-607.330	TAX SP ASSESS -MF RENTAL PROP INSPECT	0	0	500	500	0	500
248-000.000-607.400	CHRG FOR SERV-VACANT PROP INSPECT	26,980	20,955	18,000	18,000	9,850	14,000
248-000.000-607.410	TAX SP ASSESS - VACANT PROP INSPECT	25,683	42,154	23,000	23,000	18,483	15,000
248-000.000-664.001	INTEREST EARNED	39	319	100	100	779	0
248-000.000-694.004	MISC REVENUE - INSURANCE REIMB	258	250	0	0	202	0
248-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	36,469	36,914	0	55,354
NET OF REVENUES/APPROPRIATIONS - 000.000-		206,897	234,238	320,069	320,514	168,659	326,854

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 248.000-RENTAL INSPECTION							
248-248.000-705.000	SALARY - SUPERVISION	7,472	7,642	7,727	7,727	5,794	7,727
248-248.000-706.000	SALARY - PERMANENT WAGES	113,060	117,733	165,443	165,443	120,679	165,443
248-248.000-706.014	RENTAL INSPECTIONS	0	0	21,000	21,000	0	21,000
248-248.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	516	523	2,664	3,077	531	2,685
248-248.000-708.010	HEALTH INS BUYOUT	375	375	3,375	3,375	1,688	3,375
248-248.000-709.000	REG OVERTIME	91	9	1,000	250	10	1,000
248-248.000-715.000	F.I.C.A./MEDICARE	9,506	9,587	15,392	15,424	9,737	15,496
248-248.000-719.000	HEALTH INSURANCE	17,475	20,501	31,683	31,683	22,733	30,650
248-248.000-719.001	SICK AND ACCIDENT	773	1,121	1,975	1,975	1,446	1,975
248-248.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(1,740)	(835)	(5,400)	(5,400)	0	(5,400)
248-248.000-719.015	DENTAL BENEFITS	1,222	1,368	3,136	3,136	2,113	2,318
248-248.000-719.016	VISION BENEFITS	219	234	620	620	314	535
248-248.000-719.020	HEALTH CARE DEDUCTION	1,088	4,056	11,550	11,550	5,255	11,550
248-248.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	205	229	270	270	203	270
248-248.000-720.000	LIFE INSURANCE	377	520	817	817	598	817
248-248.000-723.000	DEFERRED COMPENSATION EMPLOYE	15	0	0	0	0	0
248-248.000-727.000	OFFICE SUPPLIES	290	283	300	300	223	300
248-248.000-730.000	POSTAGE	1,505	1,093	2,000	2,000	1,352	2,000
248-248.000-741.001	UNIFORMS-NEW AND BADGES	500	300	1,000	1,000	0	1,000
248-248.000-800.001	ADMINISTRATION FEES	0	15,055	16,877	16,877	14,064	19,201
248-248.000-867.000	GAS & OIL	5,199	4,277	4,000	4,750	4,533	5,000
248-248.000-876.000	RETIREMENT/MERS	7,885	8,418	19,641	19,641	14,095	19,672
248-248.000-913.000	INSURANCE & BONDS FLEET	1,645	1,845	1,943	1,943	1,614	2,040
248-248.000-917.000	WORKERS COMPENSATION INSURANCE	2,411	1,999	1,806	1,806	1,673	2,500
248-248.000-943.000	MOTORPOOL LEASE/MAINTENANCE	8,014	14,500	10,250	10,250	8,542	14,700
248-248.000-956.000	MISCELLANEOUS	1,105	0	0	0	0	0
248-248.000-977.000	EQUIPMENT	0	87	1,000	1,000	0	1,000
NET OF REVENUES/APPROPRIATIONS - 248.000-RENTAL INSPECTION		(179,208)	(210,920)	(320,069)	(320,514)	(217,197)	(326,854)
ESTIMATED REVENUES - FUND 248		206,897	234,238	320,069	320,514	168,659	326,854
APPROPRIATIONS - FUND 248		179,208	210,920	320,069	320,514	217,197	326,854
NET OF REVENUES/APPROPRIATIONS - FUND 248		27,689	23,318	0	0	(48,538)	0

NARRATIVE

Fund 249 - Building Revenues

Line Item	Explanation
249-000-000-476-477 – Licensed Contractor Registration	Fee revenue generated from new registrations of licensed contractors doing business with the Building Department. No change.
249-000-000-476-478 – Refrigeration Permit	This line item is eliminated. Revenue previously shown here was permit revenue for refrigeration (cooling) systems which is now included in 476.481 – Heating Permit (all mechanical permit revenue is now together in one place).
249-000-000-476-479 – Building Permit	Fee revenue from issuance of building permits for new construction, renovation or demolition of existing structures that requires plan review and/or inspection by an Act 54 licensed building inspector or plan reviewer. 30% increase projected based on current and anticipated activity.
249-000-000-476-480 – Electrical Permit	Fee revenue from issuance of electrical permits for installation of new electrical circuits and equipment that requires plan review and/or inspection by an Act 54 licensed electrical inspector or plan reviewer. 30% increase projected based on current and anticipated activity.

Line Item	Explanation
249-000-000-476-481 – Heating Permit	Fee revenue from issuance of mechanical permits for installation of heating and cooling systems, refrigeration equipment, fire suppression systems, and other mechanical equipment that requires plan review and/or inspection by an Act 54 licensed mechanical inspector or plan reviewer. This line item was formerly called “Heating Permit.” 42% increase projected based on current and anticipated activity.
249-000-000-476-482 – Plumbing Permit	Fee revenue from issuance of plumbing permits for installation of new water/sewer lines and equipment that requires plan review and/or inspection by an Act 54 licensed plumbing inspector or plan reviewer. 20% increase projected based on current and anticipated activity.
249-000-000-476-484 – Misc/Reinspect	Fee revenue for additional re-inspections done by Act 54 licensed inspectors that are necessary for final approval of permitted work after the first inspection is failed. Revenue is unpredictable based on contractor performance, however is projected to decrease based on current activity.
249-000-000-476-486 – Sign Permits	Fee revenue from issuance of sign permits that require zoning compliance review and Act 54 building inspection. 9% increase projected based on current and anticipated activity.
249-000-000-607-010 – Charge for Srvcs-Envir/Plot Plan	Fee revenue for soil erosion and sedimentation control (SESC) permits that require inspection by a state certified inspector. Several Act 54 inspectors will hold certification to perform this work. 130% increase projected based on current and anticipated activity.
249-000-000-607-270 – Charge for Serv-Liquor Inspection	Fee revenue for Act 54 building code inspections conducted for the purpose of annual liquor license renewal for on-premise service establishments. No change.

Line Item	Explanation
249-000-000-664-001 – Interest Earned	Interest earned on the balance of funds deposited at various banks. Increase based on improved interest rates.

Expenditures

Line Item	Explanation
249-249-000-705-000 – Salary-Supervision	<p>This line item reflects salary expenses for the Chief Building Official to administer and interpret state building codes, manage Building Department operations, and coordinate building plan review and inspection services. Also included is 25% of the OCS Executive Coordinator position to perform administrative management of building department staff and related support functions under the OCS umbrella.</p> <p>The Chief Building Official position is currently vacant and at the August 15, 2017 meeting, the Township Board approved filling the position, with a “not to exceed” salary amount. This line item has been increased to reflect that amount. Once the position is filled and the salary is known, the amount will be adjusted, if needed.</p>
249-249-000-706-000 – Salary-Permanent Wages	<p>This line item reflects the wages for one (1) hourly Floater II/Clerk III position determined by the AFSCME labor contract. The AFSCME and Teamsters contracts expire at the end of 2017 and salary increases are unknown at this time. For this draft budget, we are budgeting the same as in 2017.</p>
249-249-000-706-004 – Building Inspection	<p>This line item reflects the hourly wages for two (2) Act 54 licensed building inspectors who perform plan reviews and inspections for building and soil erosion permit activity. Wages are determined by the AFSCME labor contract, which expires at the end of 2017. An error was made in this line item for the 2017 budget (the amount was mistakenly doubled for the budgeted amount but was not expended), it has been corrected for 2018. Therefore, a large decrease is shown.</p>

Line Item	Explanation
249-249-000-706-005 – Electrical Inspection	This line item reflects the hourly wages for one (1) Act 54 licensed electrical inspector who performs plan reviews and inspections for electrical permit activity. Wages are determined by the AFSCME labor contract, which expires at the end of 2017. Salary increases are unknown at this time so for this draft budget, we are budgeting the same as in 2017.
249-249-000-706-006 – Plumbing Inspection	This line item reflects the hourly wages for one (1) Act 54 licensed plumbing inspector who performs plan reviews and inspections for plumbing permit activity. Wages are determined by the AFSCME labor contract, which expires at the end of 2017. Salary increases are unknown at this time so for this draft budget, we are budgeting the same as in 2017.
249-249-000-706-014 – Rental Inspections	Hourly wages for multifamily rental inspections performed by eligible Act 54 inspectors. Wages transferred from Fund 248 – Housing & Business Inspection Fund.
249-249-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted. An increase from the 2017 original budget is recommended due to the higher salary budgeted for the Chief Building Official position.
249-249-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
249-249-000-709-000 – Regular Overtime	This line item reflects overtime wages for eligible Act 54 licensed inspectors as necessary for emergencies and special scheduled requests at the permit holder's expense. Costs reduced.

Line Item	Explanation
249-249-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director. This amount has been increased due to the higher salary budgeted for the Chief Building Official position.
249-249-000-719-000 – Health Insurance	We will be receiving an increase of 9.84% in health insurance rates for 2018. The budget has been adjusted to reflect the increase. A higher increase is shown due to budgeting family coverage for the Chief Building Official position, 2017 did not include health care for this position. Once the position is filled, the amount will be adjusted if needed.
249-249-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
249-249-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. An increase is shown due to budgeting health care coverage for the Chief Building Official position. Once the position is filled, the amount will be adjusted if needed.
249-249-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced.
249-249-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.

Line Item	Explanation
249-249-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is shown due to budgeting health care coverage for the Chief Building Official position. Once the position is filled, the amount will be adjusted if needed.
249-249-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. An increase is shown due to budgeting health care coverage for the Chief Building Official position. Once the position is filled, the amount will be adjusted if needed.
249-249-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
249-249-000-727-000 – Office Supplies	Expenses for office supplies such as forms, placards, pens, etc. Expense increased due to increased activity.
249-249-000-730-000 – Postage	Postage expenses for Building Dept operations. Expense decreased based on current activity.
249-249-000-740-001 – Ordinance & Zoning Code Books	Expenses to purchase copyrighted State of Michigan code publications and software required for reference by Act 54 licensed plan reviewers and inspectors. State codes are updated periodically. No change.
249-249-000-741-001 – Uniforms-New and Badges	Expenses to purchase and replace uniform clothing apparel and other uniform related items for Act 54 licensed employees. No change.
249-249-000-800-001 – Administration Fees	Figures provided by the Accounting Director.

Line Item	Explanation
249-249-000-818-000 – Contractual Services	Wage expenses for Act 54 licensed mechanical plan review and inspection services. Wages for other contracted Act 54 plan review and inspection services as necessary to cover scheduled and unscheduled leave for regular employees. This is a pass through cost. Expense increased due to increased activity and demand for services.
249-249-000-867-000 – Gas & Oil	Fuel and oil expenses for vehicles assigned to building department staff. No change.
249-249-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
249-249-000-876-003 – OPEB Funding-Retiree Health	This is a new line item in this fund for 2018. Figures provided by the Accounting Director.
249-249-000-913-000 – Insurance & Bonds	Figures provided by the Accounting Director.
249-249-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
249-249-000-943-000 – Motorpool Lease/Maintenance	Lease payments to the Township motor pool for vehicles assigned to the building department. Cost of repairs to same vehicles as necessary.
249-249-000-958-000 – Membership & Dues	Mandatory memberships and dues to professional organizations for continuing education credits required to maintain Act 54 state licensing certification for eligible employees. No change.
249-249-000-977-000 - Equipment	Expenses to purchase new equipment and to replace old equipment no longer serviceable. Equipment includes computers, printers and inspection tools used in the field. No change.

10/12/2017

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 249 - BUILDING DEPARTMENT							
Dept 000.000							
249-000.000-476.477	LICENSED CONTRACTOR REGISTRATION	5,040	6,975	6,800	6,800	5,325	6,800
249-000.000-476.478	REFRIGERATION PERMIT	6,850	7,600	9,000	9,000	50	0
249-000.000-476.479	BUILDING PERMIT	260,784	441,796	385,000	385,000	476,234	500,000
249-000.000-476.480	ELECTRICAL PERMIT	41,358	49,143	50,000	50,000	59,144	65,000
249-000.000-476.481	HEATING PERMIT	79,528	80,258	70,000	70,000	102,484	100,000
249-000.000-476.482	PLUMBING PERMIT	37,753	52,248	50,000	50,000	56,030	60,000
249-000.000-476.484	MISC / REINSPECT	23,315	26,745	25,000	25,000	12,185	15,000
249-000.000-476.486	SIGN PERMITS	2,435	2,879	3,200	3,200	2,970	3,500
249-000.000-607.010	ENVIRO/PLOT PLAN - CHG FOR SERVICES	2,921	1,204	3,800	3,800	7,941	9,000
249-000.000-607.012	ADDRESS ASSIGN - CHG FOR SERVICES	0	15	0	0	0	0
249-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	1,000	850	1,000	1,000	1,050	1,000
249-000.000-664.001	INTEREST EARNED	129	1,097	800	800	3,876	2,000
249-000.000-694.001	OTHER INCOME-MISCELLANEOUS	0	0	0	0	735	0
249-000.000-694.004	MISC REVENUE - INSURANCE REIMB	258	250	0	0	202	0
249-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	121,342	125,910	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000-		461,371	671,060	725,942	730,510	728,226	762,300

10/12/2017

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 249.000-BUILDING DEPARTMENT							
249-249.000-705.000	SALARY - SUPERVISION	67,960	89,289	90,563	78,563	55,126	98,453
249-249.000-706.000	SALARY - PERMANENT WAGES	41,973	42,345	42,806	42,806	32,145	42,806
249-249.000-706.004	BUILDING INSPECTION	46,154	35,695	216,775	204,775	85,986	113,359
249-249.000-706.005	ELECTRICAL INSPECTION	0	20,294	51,708	51,708	40,046	51,708
249-249.000-706.006	PLUMBING INSPECTION	0	15,567	51,708	49,708	32,582	51,708
249-249.000-706.014	RENTAL INSPECTIONS	0	0	(21,000)	(21,000)	0	(21,000)
249-249.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	2,154	2,185	3,000	3,825	1,062	3,122
249-249.000-708.010	HEALTH INS BUYOUT	2,160	3,750	3,750	(750)	3,603	3,750
249-249.000-709.000	REG OVERTIME	6	1,636	1,500	1,500	318	1,000
249-249.000-715.000	F.I.C.A./MEDICARE	13,141	15,992	25,772	25,835	18,816	26,385
249-249.000-719.000	HEALTH INSURANCE	23,785	24,850	81,176	84,176	51,516	109,492
249-249.000-719.001	SICK AND ACCIDENT	806	1,001	2,993	2,993	2,414	2,993
249-249.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(7,120)	(3,750)	(9,000)	(9,000)	0	(10,800)
249-249.000-719.015	DENTAL BENEFITS	2,424	2,817	7,069	7,069	4,905	6,628
249-249.000-719.016	VISION BENEFITS	404	503	1,326	1,326	816	1,326
249-249.000-719.020	HEALTH CARE DEDUCTION	5,689	3,916	25,988	25,988	8,326	31,763
249-249.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	176	198	450	450	270	540
249-249.000-720.000	LIFE INSURANCE	444	660	1,238	1,238	933	1,238
249-249.000-727.000	OFFICE SUPPLIES	1,143	1,026	1,400	1,400	1,394	2,000
249-249.000-730.000	POSTAGE	1,264	1,617	2,200	2,200	457	1,000
249-249.000-740.000	OPERATING SUPPLIES	0	118	0	0	0	0
249-249.000-740.001	Ordinance & Zoning Code Books	248	1,379	2,000	2,000	1,717	2,000
249-249.000-741.001	UNIFORMS-NEW AND BADGES	969	2,467	1,000	1,000	0	1,000
249-249.000-800.001	ADMINISTRATION FEES	16,823	18,162	21,076	21,076	17,563	28,030
249-249.000-801.000	PROFESSIONAL SERVICES	0	0	0	13,500	1,455	0
249-249.000-818.000	CONTRACTUAL SERVICES	150,565	130,115	45,000	59,000	51,970	50,000
249-249.000-867.000	GAS & OIL	1,636	2,104	5,000	5,000	3,234	5,000
249-249.000-876.000	RETIREMENT/MERS	20,327	23,545	35,690	35,690	27,644	36,098
249-249.000-876.003	OPEB FUNDING- RETIREE HEALTH	0	0	0	0	0	33,903

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
249-249.000-913.000	INSURANCE & BONDS FLEET	1,645	1,845	1,943	1,943	1,614	2,040
249-249.000-917.000	WORKERS COMPENSATION INSURANCE	3,414	3,890	3,611	3,611	3,223	4,611
249-249.000-943.000	MOTORPOOL LEASE/MAINTENANCE	11,800	12,750	22,200	25,880	21,590	19,450
249-249.000-958.000	MEMBERSHIP AND DUES	860	830	3,000	3,000	975	3,000
249-249.000-977.000	EQUIPMENT	5,348	12,089	4,000	4,000	0	4,000
249-249.000-977.001	COMPUTER SOFTWARE	6,925	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 249.000-BUILDING DEPARTMENT		(423,123)	(468,885)	(725,942)	(730,510)	(471,700)	(706,603)
ESTIMATED REVENUES - FUND 249		461,371	671,060	725,942	730,510	728,226	762,300
APPROPRIATIONS - FUND 249		423,123	468,885	725,942	730,510	471,700	706,603
NET OF REVENUES/APPROPRIATIONS - FUND 249		38,248	202,175	0	0	256,526	55,697

NARRATIVE

Fund 252 - Hydro

Revenues

Line Item	Explanation
252-000-000-641-003 – Ford Lake Hydro Station	Revenues are from the selling electricity from the Hydro Station to DTE Energy. Revenue varies due to the fluctuation in water flow and other factors. Averaging actual revenues from 2012 to 2016 and the performance of the Power Contract calculated the revenue estimate. For 2018, the revenue estimate will increase by \$30,000.
252-000-000-664-001 – Interest Earned	Reflects interest earned on funds deposited in the bank.
252-000-000-699-000 – Appropriated Prior Year Balance	This line item reflects funds needed from Fund Balance for operations, as well as replacement communication equipment and a lake buoy to improve water quality in Ford Lake.

Expenditures

Line Item	Explanation
252-252-000-706-000 – Salary-Permanent Wages	This line item reflects the salary of the Hydro Operator. For budgeting purposes, we have budgeted the same amount as in 2017. The salary will be determined by the Board
252-252-000-707-000 – Salary-Temporary/Seasonal	Wages for the part time operator(s), a part-time position, that are responsible for the days when F/T is not scheduled and assisting in activities related to dam O&M. No change in the amount requested.
252-252-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
252-252-000-709-000 – Regular Overtime	Accounts for the necessary overtime for the full-time operator when he is called in or necessary work exceeds 40 hours to avoid loss of revenue, dam safety or handle compliance issues.
252-252-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
252-252-000-719-000 – Health Insurance	We will not receive our renewal rates until September. For budgeting purposes, we are estimating an increase of 15%. We will adjust these numbers when renewal rates are received.

Line Item	Explanation
252-252-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
252-252-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
252-252-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced.
252-252-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
252-252-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
252-252-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies.
252-252-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
252-252-000-723-000 – Deferred Comp Employer	Figures provided by the Accounting Director.

Line Item	Explanation
252-252-000-727-000 – Office Supplies	Cover the cost of supplies and material used in completing reports by the department. This is unchanged from prior year.
252-252-000-730-000 - Postage	Cover cost in mailing business related material. This amount is unchanged from last year.
252-252-000-740-000 – Operating Supplies	Cost related to operation of the Hydro. Oil analysis test are one of the expenses used in the line item. Amount remains unchanged from prior year.
252-252-000-741-000 – Boot Reimb & Uniforms Purchase	Funds to purchase operators uniforms and boot allowance. Requested amount increasing due to planning for a new P/T employee for 2018.
252-252-000-776-000 – Maintenance Supplies	Cost associated in maintaining Hydro Station including housekeeping, general maintenance supplies, and hand tools. The amount will increase from last year by \$1,500.
252-252-000-801-000 – Professional Services	Cover cost for an independent engineering firm for technical support related to dam safety and compliance for the Ford Lake Dam. The Twp. does not have a Professional Engineer with dam experience on staff. The requested funds for 2018 is unchanged from last year.

Line Item	Explanation
252-252-000-818-013 – Contractual Services/Hydro Station	Associated cost for services routinely used by the department for operations or maintenance activities. Onsite Confine Space Team, safety inspection for the crane and port-a-john rental costs associated to this line item. This remains unchanged from last year.
252-252-000-850-000 - Telephone	This line item reflects the cost for communication lines for the department. It decreased in 2017 with the installation of the new DTE system in 2016, thus removing 2 AT&T lines. No change for 2018.
252-252-000-867-000 – Gas & Oil	Cover cost related to fuel used by the department in equipment and vehicle. In 2014 the department was issued a department truck. This will be the 4 th budget year for this line item. No change for 2018.
252-252-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.

Line Item	Explanation
252-252-000-917-000 – Workers Comp Insurance	Figures provided by the Accounting Director.
252-252-000-915-000 – Insurance and Bonds	Figures provided by the Accounting Director.
252-252-000-920-017 – Utilities-Hydro	Cost related in heating powerhouse in winter months. Also, accounting for an increase in usage due to a new natural gas standby generator. The amount proposed is an increase over last year by \$ 400.00.
252-252-000-930-000 – Repairs Maintenance-Machinery	Accounts for unforeseen cost related to repairing and maintaining equipment.
252-252-000-930-001 – Repairs/Maint Hydro Infrastructure	Cost related to maintaining the Hydro Station structure-powerhouse and dam. Activities include concrete repairs to spalling concrete, intake maintenance and general repairs. The cost proposed to drop by \$35,000
252-252-000-931-013 – Repairs & Maint-Other Dams	Cost associated in maintaining Sargent Charles Dam.
252-252-000-943-000 – MotorPool Lease/Maintenance	Cost associated with the lease of department issued vehicle.
252-252-000-956-000 - Miscellaneous	Cover cost for bank fees associated with the DTE Escrow Fund and small expenses. This amount unchanged from 2016.

Line Item	Explanation
252-252-000-956-009 – City Share/Hydro Station	Expected amount that the Twp. will have to pay the City (10% gross of DTE revenue) from a judgment when JYRO was dissolved.
252-252-000-956-019 – Hydro-Fish Study-Escrow Expense	Expected amount that the Twp. will have to put into Fish Escrow for future fish enhancement. This required by the FERC License agreement.
252-252-000-956-025 – Licenses and Fees/FERC	Annual fee assessed by the Federal Energy Regulatory Commission. Cost varies each year; propose the same amount as last year.
252-252-000-976-000 – Capital Outlay-New Equipment	Requesting \$18,000 to replace the aging water quality and weather data collection equipment. This system, installed around 2003 when Dr. Lehman was studying the lake.
252-252-000-977-000 - Equipment	Requesting funds to replace the lower shaft bushing/bearing on the large generator.

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Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 252 - HYDRO STATION FUND							
Dept 000.000							
252-000.000-641.003	FORD LAKE HYDRO STATION	353,895	400,255	350,000	350,000	332,545	389,000
252-000.000-664.001	INTEREST EARNED	136	577	200	200	2,126	500
252-000.000-694.001	OTHER INCOME-MISCELLANEOUS	4,295	0	0	0	60	0
252-000.000-694.004	MISC REVENUE - INSURANCE REIM	417	300	0	0	243	0
252-000.000-697.000	TRANSFER IN: GENERAL FUND	52,889	0	0	0	0	0
252-000.000-697.007	TRANSFER IN: ENVIRO CLEANUP	0	78,635	44,800	44,800	11,784	0
252-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	0	2,476	0	214,775
NET OF REVENUES/APPROPRIATIONS - 000.000-		411,632	479,767	395,000	397,476	346,758	604,275

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 252.000-HYDRO STATION: FORD LAKE							
252-252.000-706.000	SALARY - PERMANENT WAGES	56,993	57,192	57,828	57,828	43,363	57,828
252-252.000-707.000	SALARY - TEMPORARY/SEASONAL	14,884	12,939	24,804	24,804	13,437	24,804
252-252.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	0	0	890	890	0	890
252-252.000-709.000	REG OVERTIME	4,989	8,197	4,000	4,000	3,919	4,000
252-252.000-715.000	F.I.C.A./MEDICARE	5,015	5,058	5,158	5,158	3,678	5,158
252-252.000-719.000	HEALTH INSURANCE	17,839	18,637	18,667	18,667	15,500	20,471
252-252.000-719.001	SICK AND ACCIDENT	332	427	479	479	399	479
252-252.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(3,960)	(1,800)	(1,800)	(1,800)	0	(1,800)
252-252.000-719.015	DENTAL BENEFITS	1,417	1,417	1,417	1,417	1,181	1,332
252-252.000-719.016	VISION BENEFITS	233	241	257	257	192	257
252-252.000-719.020	HEALTH CARE DEDUCTION	1,134	3,391	5,775	8,251	7,301	5,775
252-252.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	92	92	90	90	68	90
252-252.000-720.000	LIFE INSURANCE	162	198	198	198	165	198
252-252.000-723.000	DEFERRED COMPENSATION EMPLOYE	195	167	322	322	180	322
252-252.000-727.000	OFFICE SUPPLIES	239	150	350	350	86	350
252-252.000-730.000	POSTAGE	35	7	100	100	57	100
252-252.000-740.000	OPERATING SUPPLIES	388	140	400	400	37	400
252-252.000-741.000	BOOT REIMB & UNIFORMS PURCHASE	148	550	700	700	214	850
252-252.000-757.000	OPERATING SUPPLIES	70	0	0	0	0	0
252-252.000-776.000	MAINTENANCE SUPPLIES	6,485	8,170	7,550	7,550	6,626	9,050
252-252.000-801.000	PROFESSIONAL SERVICES	30,134	11,998	20,000	20,000	17,460	20,000
252-252.000-801.250	PROFESSIONAL SER - OTHER DAMS	52,719	0	44,800	0	0	0
252-252.000-818.013	CONTRACTUAL SERVICES/HYDRO ST	2,595	3,870	7,500	7,500	4,612	7,500
252-252.000-850.000	TELEPHONE	34,953	45,536	1,000	1,000	404	1,000
252-252.000-867.000	GAS & OIL	2,255	2,211	3,500	3,500	1,356	3,300
252-252.000-876.000	RETIREMENT/MERS	8,380	8,481	11,064	11,064	8,760	11,064
252-252.000-915.000	INSURANCE AND BONDS	2,128	2,214	2,331	2,331	1,934	2,448
252-252.000-917.000	WORKERS COMPENSATION INSURANC	1,612	1,727	1,563	1,563	1,258	1,569
252-252.000-920.017	UTILITIES - HYDRO	1,266	869	1,800	1,800	1,807	2,200
252-252.000-930.000	REPAIRS MAINTENANCE-MACHINERY	8,793	6,661	9,000	9,000	7,121	9,000
252-252.000-930.001	REPAIRS/MAINT HYDRO INFRASTRU	55,835	27,774	45,000	45,000	6,398	10,000
252-252.000-931.013	REPAIRS & MAINT - OTHER DAMS	43	149	1,000	1,000	0	150
252-252.000-943.000	MOTORPOOL LEASE/MAINTENANCE	3,000	6,000	6,000	6,000	5,000	6,000
252-252.000-956.000	MISCELLANEOUS	1,600	1,615	1,800	1,800	1,663	1,800
252-252.000-956.009	CITY SHARE/HYDRO STATION	35,390	40,025	35,000	35,000	32,239	38,890
252-252.000-956.019	HYDRO-FISH STUDY-ESCROW EXPEN	5,735	6,596	8,000	8,000	0	8,000
252-252.000-956.025	LICENSES AND FEES/FERC	2,415	2,934	3,800	3,800	2,235	3,800

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GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
252-252.000-971.100	CAPITAL OUTLAY - TYLER DAM PROJECT	0	78,635	0	44,800	11,784	0
252-252.000-976.000	CAPITAL OUTLAY NEW EQUIPMENT	238,421	131,601	10,000	10,000	0	18,000
252-252.000-977.000	EQUIPMENT	0	0	50,000	50,000	33,515	329,000
NET OF REVENUES/APPROPRIATIONS - 252.000-HYDRO STATION: FORD I		(593,964)	(494,069)	(390,343)	(392,819)	(233,949)	(604,275)
ESTIMATED REVENUES - FUND 252		411,632	479,767	395,000	397,476	346,758	604,275
APPROPRIATIONS - FUND 252		593,964	494,069	390,343	392,819	233,949	604,275
NET OF REVENUES/APPROPRIATIONS - FUND 252		(182,332)	(14,302)	4,657	4,657	112,809	0

NARRATIVE

Fund 266 – Law Enforcement

Revenues

Line Item	Explanation
266-000-000-403-000 – Current Property Taxes	Estimated revenue from property taxes based on property values and millage rates. The total millage rate is 5.95 mills for law enforcement services including police protection, ordinance enforcement and community/neighborhood engagement services. Projected revenue is estimated to be \$7 million, which is a 4.15% increase from 2017. The draft budget showed a 5.41% increase but the taxable values were updated due to a late industrial personal property tax exemption filed and accepted by the State. Information provided by the Assessing Director and Accounting Director.
266-000-000-405-000 – In Lieu of Taxes	Revenue collected pursuant to municipal services agreements and payments in lieu of taxes agreements.
266-000-000-403-001 – ESA Reimbursement Operating	This line item reflects the reimbursement for ESA (Essential Services Assessment) for personal property due to loss attributed to the small business tax payer exemption and eligible manufacturing personal property. The reimbursement is calculated by the State of Michigan and is received in February. Since the amount expected in 2018 is minimal, it was recommended by our Accounting Director that nothing be budgeted in this line item.

Line Item	Explanation
266-000-000-574-001 – State Revenue-Liquor Enforcement	Statutory revenue received each year from the State of Michigan derived from fees they collect from liquor license holders. The funds are restricted for use to enforce Michigan Liquor Control Commission rules and regulations, which is performed by sheriff's deputies and ordinance officers. Revenue projected to increase slightly.
266-000-000-607-270 – Charge for Serv-Liquor Inspec	Fee revenue collected from bars and restaurants for annual inspections for state liquor license renewal. Inspections are performed by Ordinance Officers.
266-000-000-699-000 – Appropriated Prior Year Balance	Prior years' millage revenue transferred from Fund Balance to meet current year operating expenses. An increase is budgeted for the Township to hire two (2) additional deputies for 2018. We would still be able to maintain a fund balance as recommended by our auditors.

Expenditures

Line Item	Explanation
266-301-000-705-000 – Salary-Supervision	This line item reflects the salary of the Police Services/OCS Director and 25% of salary for the OCS Executive Coordinator. The executive coordinator provides administrative support for all departments and programs under the OCS umbrella, including Police Services and the Ordinance Dept. For budgeting purposes, we are budgeting the same amount as in 2017. These salaries will be determined by the Board.
266-301-000-706-000 – Salary – Permanent Wages	This line item reflects the hourly wages for a part time custodian to maintain the Law Enforcement Center at 1501 S. Huron St. The AFSCME and Teamsters contracts expire at the end of 2017 and salary increases are unknown at this time. For budgeting purposes, we are budgeting the same amount as in 2017.
266-301-000-706-013 – GIS Service	25% of the cost for GIS mapping services split between Police Services, OCS and Assessing. Since the Planning & Development Coordinator position has been restored and they have the experience to perform these duties, this line item has been decreased to \$0.
266-301-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
266-301-000-708-009 – Auto Allowance	This line item is used for the auto allowance for the Police Services Administrator. No change.
266-301-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.

Line Item	Explanation
266-301-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
266-301-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
266-301-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced.
266-301-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
266-301-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
266-301-000-727-000 – Office Supplies	Expenses for office supplies for the Police Services Administrator position. Expense increased to \$500 for non-supported computer accessories.
266-301-000-730-000 - Postage	Postage expenses for police services operations including neighborhood watch mailings. No change.
266-301-000-740-000 – Operating Supplies	Operating supplies for police services including neighborhood watch street signs and customized first responder maps. No change.

Line Item	Explanation
266-301-000-800-001 – Administration Fees	Figures provided by the Accounting Director.
266-301-000-831-000 – Sheriff Patrol Contract	<p>Washtenaw County Police Services contract formula price for 35 Police Service Units (PSU) to provide full time patrol response services, traffic enforcement and proactive investigative services. Each PSU includes wages and fringe benefits for one sheriff's deputy; prorated wages and fringe benefits for shift supervision at a rate of one sergeant for each 7.5 deputies; prorated wages and fringe benefits for an operational lieutenant at a rate of one lieutenant for each 45 deputies; vehicle and fleet maintenance costs; Metro Dispatch costs; computer and technology costs; insurance and legal liability costs, etc. The police services contract for 35 PSU's provides deployment of 42 sworn officers in Ypsilanti Township, civilian support staff, detective bureau services, community engagement programs, and support team services including SWAT, CNT, computer forensics and K-9 narcotics, tracking and bomb detection services. Contract expense is projected to increase 1.5% over 2017 at the time of budget preparation. We are budgeting for the Township to restore two (2) deputies in 2018.</p>
266-301-000-831-001 – Sheriff Patrol-Overtime	<p>Regular and special overtime expenses related to the police services contract including shift extensions, backfilling of sick calls and vacations, special investigations and off-duty court appearances. Patrol shift overtime is authorized to maintain minimum staffing on all shifts. It is recommended that a slight reduction be budgeted for 2018, based on past expenditures.</p>

Line Item	Explanation
266-301-000-831-005 – Community Service – Sheriff Dept	Expenses to fund a Youth Employment & Community Beautification program that hires area youth to perform community benefit work such as roadside litter pickup, paint and maintenance projects, and park planting projects. Youth are supervised and mentored by retired police officers. Slight increase for inflationary adjustment.
266-301-000-831-007 – Liquor Inspection Expenditure	Wages paid to student decoys for enforcement services pertaining to the sale of alcohol to minors. No change.
266-301-000-831-008 – Sheriff Patrol-Schl Collb Ctr	PSU contract costs for two School Resource Officers (SRO) during summer collaborations with Lincoln Consolidated Schools and Ypsilanti Community Schools. SRO's are re-assigned to Ypsilanti Township during summer months when school is out of session, focusing on youth crimes in neighborhoods. The duration of the summer assignment is 10 weeks. There is a projected 1.5% increase in this contract cost using the standard PSU contract formula.
266-301-000-831-010 – Public Nuisance Abatement	Funds allocated for special investigations conducted by the sheriff's office Community Action Team to address violent crime and narcotics trafficking in neighborhoods. 50% increase based on increased activity and demand.
266-301-000-831-012 – Animal Control Enforcement Cont.	Funds allocated to Washtenaw County to support the county's animal control service contract with the Humane Society of Huron Valley. 50% increase from 2017 original budget, requests by County.
266-301-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
266-301-000-876-003 – OPEB Funding-Retiree Health	Figures provided by the Accounting Director.
266-301-000-913-000 – Insurance & Bonds Fleet	Figures provided by the Accounting Director.

Line Item	Explanation
266-301-000-917-000 – Workers Compensation Insurance	Figures provided by the Accounting Director.
266-301-000-920-015 – Utilities/1405 Holmes Road	Expenses for utility services at the Holmes Rd police substation. The station is operated as a 24hr/7day drop-in station for the Washtenaw County Sheriff's Office and as a meeting place for neighborhood watch. 12% increase based on 2017 actual expenses.
266-301-000-920-016 – Utilities/2057 Tyler Police	Expenses for utility services at the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association for meetings, youth recreation programs, and a community garden. 20% increase based on 2017 actual expenses.
266-301-000-920-019 – Utilities – 1501 S. Huron Station	Expenses for utility services at the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. 26% increase based on 2017 actual expenses.
266-301-000-931-011 – Building Maintenance/1405 Holmes	Expenses for maintenance of the Holmes Rd police station. The station is operated as a 24hr/7day drop-in station for the Washtenaw County Sheriff's Office and as a meeting place for neighborhood watch. 25% increase based on 2017 actual expenses.

Line Item	Explanation
266-301-000-931-012 – Building Maintenance/2057 Tyler	Expenses for maintenance of the West Willow Community Resource Center (CRC) at 2057 Tyler Rd. The center is used by the New West Willow Neighborhood Association for meetings, youth recreation programs, and a community garden. 60% increase from the 2017 original budget based on actual expenses.
266-301-000-931-015 – Building Maintenance/1501S. Huron	Expenses for maintenance of the Law Enforcement Center (LEC) that houses Washtenaw County sheriff's deputies, shift sergeants, operational lieutenant, civilian support personnel and K-9 Teams. In addition, the U.S. Marshal's Detroit Fugitive Apprehension Team (DFAT) maintains an office at the LEC. It is also used by the Michigan State Police, the Michigan Department of Corrections, and members of the county Metro SWAT/CNT teams. 15% decrease based on 2017 actual expenses.
266-301-000-933-000 – Equipment Maintenance	Expenses to maintain township owned police equipment including motor carrier truck scales, JAMAR traffic analysis units, Radar Sign speed display units, FlashCam unit, portable radios, etc. No change.
266-301-000-933-020 – Public Camera Maintenance	Operating expenses to maintain public surveillance cameras that are installed at select locations as a police investigative resource not attributed to any neighborhood special assessment district. No change.
266-301-000-942-000 – Lease-Motorpool	Expenses for occasional vehicle rentals for the sheriff's Community Action Team for undercover assignments.
266-301-000-958-000 – Membership and Dues	Expenses for a subscription membership to an investigative research service for use by police services and Ordinance Dept. No change.

Line Item	Explanation
266-301-000-968-100 – Trans to General Fund for LEC Bldg	Funds transferred from the Law Enforcement Fund to the General Fund to reimburse the cost to renovate the Law Enforcement Center at 1501 S. Huron St. It is recommended that this line item be reduced to \$50,000 for 2018 in order to help fund the two (2) restored deputies that are proposed and maintain a 15% fund balance.
266-301-000-975-266 – Cap Outlay – Huron Police Station	Funds allocated for capital improvements to the Law Enforcement Center. No expense budgeted for 2018.
266-301-000-977-000 - Equipment	Funds allocated to purchase or replace Township owned equipment for police services, such as digital cameras and radar units, as well as public surveillance cameras not attributed to any neighborhood special assessment district. 16% reduction.

Ordinance Department

Expenditures

Line Item	Explanation
266-304-000-705-000 – Salary-Supervision	This line item reflects 25% of the OCS Executive Coordinator’s salary. The executive coordinator provides administrative oversight for all departments and programs under the OCS umbrella including ordinance enforcement and directly supervises ordinance clerical staff. For budgeting purposes, we are budgeting the same as in 2017. This salary will be determined by the Board.
266-304-000-706-000 – Salary-Permanent Wages	This line item reflects the salary for two (2) Ordinance Administrators and one (1) Floater II/Clerk III position. Salary and wages are determined by labor contracts with the AFSCME and Teamsters unions. The AFSCME and Teamsters contracts expire at the end of 2017 and salary increases are unknown at this time. For budgeting purposes, we are budgeting the same salaries as in 2017. Even though we are budgeting the same wages, a decrease is shown due to employee changes within the department.
266-304-000-706-012 – Salary-Neighborhood Watch	This line item reflects the salary for a Community Engagement Specialist to coordinate and administer neighborhood watch and other community engagement services. These services were formerly performed by the township supervisor and deputy supervisor on a part-time basis after regular business hours. It is recommended that this important position be restored to a full-time position or two part-time positions, reporting directly to the Township Supervisor.

Line Item	Explanation
266-304-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
266-304-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source.
266-304-000-709-000 – Regular Overtime	Wage expenses for code enforcement activity and special projects including dog licensing clinics and focused neighborhood enforcement projects.
266-304-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director. Budgeted increase due to the proposed restoration of Community Engagement (NHW) Coordinator position.
266-304-000-719-000 – Health Insurance	We will be receiving an increase of 9.84% in health insurance rates for 2018. The draft budget included an estimate of a 15% increase but has been adjusted to reflect the new rates. A larger increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position, as well as employee changes within the department.
266-304-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received. Even though we are not budgeting for an increase in rates, an increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position, as well as employee changes within the department.

Line Item	Explanation
266-304-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage. An increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position.
266-304-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced. Even though our rates have been reduced, an increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position, as well as employee changes within the department.
266-304-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received. Even though we are not budgeting for an increase in rates, an increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position as well as employee changes within the department.
266-304-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. An increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position.
266-304-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. An increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position.

Line Item	Explanation
266-304-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received. Even though we are not budgeting for an increase in rates, an increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position as well as employee changes within the department.
266-304-000-727-000 – Office Supplies	Expenses for office supplies such as envelopes, pens, portable printer ink, etc. No change.
266-304-000-730-000 - Postage	Postage expenses for Ordinance Dept. operations. No change.
266-304-000-740-000 – Operating Supplies	Operating supplies for the Ordinance Dept such as batteries, digital media, software, inspection tools and supplies. 16% decrease.
266-304-000-741-001 – Uniforms-New & Badges	Expenses for new and replacement uniform boots and clothing for Ordinance Officers. No change.
266-304-000-860-000 – Travel	Reimbursement for business use of personal vehicle for the Community Engagement Specialist position. No change.
266-304-000-867-000 – Gas & Oil	Expenses for fuel and oil vehicles assigned to the Ordinance Dept. 10% increase.
266-304-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director. An increase is budgeted due to the proposed restoration of the Community Engagement (NHW) Coordinator position, as well as employee changes within the department.

Line Item	Explanation
266-304-000-942-000 – Motorpool Lease/Maintenance	Lease payments to the township motor pool and maintenance for repairs for vehicles assigned to the Ordinance Dept.

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Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 266 - LAW ENFORCEMENT FUND							
Dept 000.000							
266-000.000-403.000	CURRENT PROPERTY TAXES	6,555,628	6,689,203	6,746,112	6,746,112	6,730,059	7,025,959
266-000.000-403.001	ESA REIMBURSEMENT OP	0	0	52,055	52,055	62,513	0
266-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	11,223	45,088	0	0	(88)	0
266-000.000-405.000	IN LIEU OF TAXES	12,046	12,036	0	0	11,805	11,805
266-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE	6,847	7,626	0	0	0	0
266-000.000-574.001	STATE REVENUE-LIQUOR ENFORCMN	21,978	23,723	22,000	22,000	23,979	23,000
266-000.000-607.270	LIQUOR INSPECT - CHG FOR SERVICES	1,700	1,450	1,200	1,200	1,500	1,000
266-000.000-664.001	INTEREST EARNED	465	4,286	0	0	18,246	0
266-000.000-694.001	OTHER INCOME-MISCELLANEOUS	15	600	0	0	600	0
266-000.000-694.004	MISC REVENUE - INSURANCE REIM	681	550	0	0	445	0
266-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	200,337	205,376	0	207,464
NET OF REVENUES/APPROPRIATIONS - 000.000-		6,610,583	6,784,562	7,021,704	7,026,743	6,849,059	7,269,228

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GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 301.000-SHERIFF SERVICES							
266-301.000-705.000	SALARY - SUPERVISION	99,440	100,075	101,187	101,187	75,875	101,187
266-301.000-706.000	SALARY - PERMANENT WAGES	0	17,519	17,399	17,399	13,277	17,399
266-301.000-706.013	GIS SERVICE	454	460	520	520	0	0
266-301.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,552	2,346	1,557	2,382	2,381	1,557
266-301.000-708.009	AUTO ALLOWANCE	6,000	6,000	6,000	6,000	5,000	6,000
266-301.000-708.010	HEALTH INS BUYOUT	3,750	3,750	3,750	3,750	1,875	3,750
266-301.000-709.000	REG OVERTIME	0	0	0	0	202	0
266-301.000-715.000	F.I.C.A./MEDICARE	8,999	9,795	9,937	10,000	7,482	10,000
266-301.000-719.001	SICK AND ACCIDENT	415	534	599	599	499	599
266-301.000-719.015	DENTAL BENEFITS	1,614	1,614	1,614	1,614	1,345	1,518
266-301.000-719.016	VISION BENEFITS	243	241	299	299	207	299
266-301.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	92	92	0	0	68	0
266-301.000-720.000	LIFE INSURANCE	202	247	248	248	206	248
266-301.000-727.000	OFFICE SUPPLIES	96	103	300	300	0	500
266-301.000-730.000	POSTAGE	4	8,923	5,000	5,000	0	5,000
266-301.000-740.000	OPERATING SUPPLIES	0	1,325	5,000	5,000	58	5,000
266-301.000-800.001	ADMINISTRATION FEES	27,230	27,369	28,037	28,037	23,364	27,878
266-301.000-831.000	SHERIFF PATROL CONTRACT	4,576,040	5,484,815	5,539,660	5,537,660	4,643,464	5,944,055
266-301.000-831.001	SHERIFF PATROL - OVERTIME	339,220	354,592	450,000	435,000	229,063	400,000
266-301.000-831.003	SHERIFF PATROL - SERGEANTS	717,570	0	0	0	0	0
266-301.000-831.004	SHERIFF PATROL - LIEUTENANTS	136,885	0	0	0	0	0
266-301.000-831.005	COMMUNITY SERVICE- SHERIFF DEPT	0	4,058	25,000	25,000	22,760	27,000
266-301.000-831.007	LIQUOR INSPECTION EXPENDITURE	0	0	3,000	3,000	0	3,000
266-301.000-831.008	SHERIFF PATROL-SCHL COLLB CTR	58,758	58,386	67,000	67,000	52,432	68,000
266-301.000-831.010	PUBLIC NUISANCE ABATEMENT	0	3,345	2,000	2,000	2,000	3,000
266-301.000-831.012	ANIMAL CONTROL ENFORCEMENT CONTRIB	0	30,000	30,000	45,000	45,000	45,000
266-301.000-876.000	RETIREMENT/MERS	10,389	10,600	13,830	13,830	10,988	13,830
266-301.000-876.003	OPEB FUNDING- RETIREE HEALTH	34,127	33,782	51,401	51,401	51,401	49,230
266-301.000-913.000	INSURANCE & BONDS FLEET	3,844	4,059	4,274	4,274	3,545	4,488
266-301.000-917.000	WORKERS COMPENSATION INSURANC	4,365	4,387	4,012	4,012	3,205	3,953
266-301.000-920.015	UTILITIES/ 1405 HOLMES RD	7,289	6,561	8,000	8,000	5,745	9,000
266-301.000-920.016	UTILITIES/2057 TYLER POLICE	1,903	1,627	2,500	2,500	1,799	3,000
266-301.000-920.018	UTILITIES-CIVIC CTR POLICE	1,442	0	0	0	0	0
266-301.000-920.019	UTILITIES 1501 S HURON STATIO	24,263	19,442	19,800	19,800	17,941	25,000
266-301.000-931.011	BLDG MAINT/1405 HOLMES	3,347	2,299	4,000	4,000	3,053	5,000
266-301.000-931.012	BLDG MAINT/2057 TYLER RD	1,978	1,751	2,500	3,800	3,002	4,000
266-301.000-931.014	BLDG MAINT-SHERIFF-CIVIC CTR	91	0	0	0	0	0

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Calculations as of 10/31/2017

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GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
266-301.000-931.015	BLDG MAINT - 1501 S HURON STA	14,902	19,048	30,000	30,000	10,003	25,000
266-301.000-933.000	EQUIPMENT MAINTENANCE	1,525	496	5,000	5,000	1,922	5,000
266-301.000-933.020	PUBLIC CAMERA MAINTENANCE	732	560	10,000	10,000	680	10,000
266-301.000-942.000	LEASE - MOTORPOOL	450	2,666	1,500	3,500	2,301	2,000
266-301.000-956.010	TAX REFUND EXPENSE	20	0	0	0	0	0
266-301.000-958.000	MEMBERSHIP AND DUES	840	775	1,500	1,500	660	1,500
266-301.000-968.100	TRANS TO GENERAL FOR LEC BLDG	0	0	181,865	181,865	136,399	50,000
266-301.000-975.266	CAP OUTLAY - HURON POLICE STATION	184,862	0	50,000	50,000	0	0
266-301.000-977.000	EQUIPMENT	13,243	8,310	30,000	28,700	11,269	25,000
NET OF REVENUES/APPROPRIATIONS - 301.000-SHERIFF SERVICES		(6,292,176)	(6,231,952)	(6,718,289)	(6,719,177)	(5,390,471)	(6,906,991)

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BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

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GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Dept 304.000-ORDINANCE							
266-304.000-705.000	SALARY - SUPERVISION	15,390	15,284	15,453	15,453	11,588	15,453
266-304.000-706.000	SALARY - PERMANENT WAGES	143,275	138,480	153,439	153,439	97,603	148,573
266-304.000-706.012	WAGES-NEIGHBRD WATCH/ENFORCEM	9,808	9,808	19,008	19,008	14,867	43,680
266-304.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	5,284	6,199	2,598	6,454	5,361	3,195
266-304.000-708.010	HEALTH INS BUYOUT	5,250	5,250	4,050	4,050	(910)	3,750
266-304.000-709.000	REG OVERTIME	309	0	2,500	2,500	414	2,500
266-304.000-715.000	F.I.C.A./MEDICARE	14,875	12,757	14,883	15,178	10,186	16,421
266-304.000-719.000	HEALTH INSURANCE	24,974	26,713	33,601	33,601	15,735	61,413
266-304.000-719.001	SICK AND ACCIDENT	1,080	1,195	1,604	1,604	858	2,035
266-304.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(5,680)	(2,635)	(3,600)	(3,600)	0	(5,400)
266-304.000-719.015	DENTAL BENEFITS	3,133	3,166	2,560	2,560	2,293	4,554
266-304.000-719.016	VISION BENEFITS	528	515	582	582	418	898
266-304.000-719.020	HEALTH CARE DEDUCTION	8,180	10,166	11,550	11,550	7,801	17,325
266-304.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	137	183	180	180	122	270
266-304.000-720.000	LIFE INSURANCE	528	643	664	664	223	921
266-304.000-723.000	DEFERRED COMPENSATION EMPLOYE	0	238	0	0	0	0
266-304.000-727.000	OFFICE SUPPLIES	70	42	300	300	198	300
266-304.000-730.000	POSTAGE	603	355	500	500	331	500
266-304.000-740.000	OPERATING SUPPLIES	710	792	1,200	1,200	421	1,000
266-304.000-741.001	UNIFORMS-NEW AND BADGES	750	898	1,000	1,000	0	1,000
266-304.000-860.000	TRAVEL	529	671	1,000	1,000	382	1,000
266-304.000-867.000	GAS & OIL	3,525	2,929	3,000	3,000	1,546	3,300
266-304.000-876.000	RETIREMENT/MERS	21,606	21,045	27,343	27,343	17,868	29,549
266-304.000-943.000	MOTORPOOL LEASE/MAINTENANCE	11,580	10,000	10,000	10,000	8,333	10,000
NET OF REVENUES/APPROPRIATIONS - 304.000-ORDINANCE		(266,444)	(264,694)	(303,415)	(307,566)	(195,638)	(362,237)
ESTIMATED REVENUES - FUND 266		6,610,583	6,784,562	7,021,704	7,026,743	6,849,059	7,269,228
APPROPRIATIONS - FUND 266		6,558,620	6,496,646	7,021,704	7,026,743	5,586,109	7,269,228
NET OF REVENUES/APPROPRIATIONS - FUND 266		51,963	287,916	0	0	1,262,950	0

NARRATIVE

Fund 595 - Motorpool

Revenues

Line Item	Explanation
595-000-000-607-502 – Flat Fee-Parks Motorpool/Monthly	This line item reflects fees charged to the parks for miscellaneous fluids, etc. (\$100/month).
595-000-000-607-515 – Combined Lease/Repair Revenue	This line item reflects lease revenue from other departments. It now includes repair.
595-000-000-607-520 – Fuel and Fluids Revenue	This line item reflects the fuel surcharge received from other departments. This is being decreased to \$36,000 due to decreased fuel prices & less use of our in-house fuel tanks.
595-000-000-664-001 – Interest Earned	This line item reflects interest earned on funds deposited at various banks.
595-000-000-699-000 – Appropriated Prior Year Balance	This line item reflects the amount needed from Fund Balance.

Expenditures

Line Item	Explanation
595-595-000-706-000 – Salary-Permanent Wages	This line item reflects 25% of the salary for a Floater II/Clerk III position. The AFSCME contract expires at the end of 2017 and salary increases are unknown at this time. For budgeting purposes, we are budgeting the same as in 2017.
595-595-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
595-595-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
595-595-000-719-000 – Health Insurance	We will be receiving an increase of 9.84% in health insurance rates for 2018. The draft budget included an estimate of a 15% increase but has been adjusted to reflect the new rates.
595-595-000-719-001 – Sick & Accident	Our rates for sick & accident insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
595-595-000-719-003 – Employee Paid Health Contra	This line item reflects the amount employees pay toward their health care coverage.
595-595-000-719-015 – Dental Benefits	We were notified that our renewal rates will decrease by 6.57% in 2018. Therefore, this line item has been reduced.

Line Item	Explanation
595-595-000-719-016 – Vision Benefits	Our rates for vision insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
595-595-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended.
595-595-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies.
595-595-000-720-000 – Life Insurance	Our rates for life insurance are guaranteed through 8/31/18. Therefore, no increase is budgeted at this time. If needed, we will adjust these numbers when renewal rates are received.
595-595-000-776-500 – Auto Parts	This line item is used to purchase small items for automobiles.
595-595-000-776-550 – Shop Supplies	This line item is used to purchase rags and other small items.
595-595-000-818-000 – Contractual Services	This line item is used for the GPS Vehicle System. We are charged almost \$600/month for this service. In addition to providing GPS, it also gives us maintenance reports. We are recommending that it be increased as we have purchased additional vehicles.

Line Item	Explanation
595-595-000-818-032 – Contractual Svc-Fuel Tank Repair	This line item is used for monitoring fuel tanks, per State regulations. Regulations keep getting stricter. We recommend increasing this line to \$7,000.
595-595-000-818-033 – Contractual Svc-Auto/Equip Maint	This line item is used to hire outside contractors to work on vehicles (YCUA, Ed's Garage, etc.). We are dropping this from the 2017 level.
595-595-000-867-000 – Gas & Oil	This line item is used for the purchase of fuel. The cost of fuel has dropped and we are proposing to set this at \$41,000.
595-595-000-876-000 – Retirement/MERS	Figures provided by the Accounting Director.
595-595-000-968-001 – Depreciation Expense	This line item covers the cost of auto depreciation, provided by the Accounting Director.

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GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 595 - MOTORPOOL / REPAIRS							
Dept 000.000							
595-000.000-607.502	Flat Fee-Parks MotorpoolMnthl	1,200	1,200	1,200	1,200	1,000	1,200
595-000.000-607.515	COMBINED LEASE/REPAIR REVENUE	102,300	195,678	199,320	203,000	168,871	200,020
595-000.000-607.520	FUEL AND FLUIDS REVENUE	50,516	36,425	45,000	45,000	29,776	36,000
595-000.000-664.001	INTEREST EARNED	77	344	100	100	874	500
595-000.000-694.004	MISC REVENUE - INSURANCE REIM	0	1,387	0	0	0	0
595-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	4,411	27,664	0	10,512
NET OF REVENUES/APPROPRIATIONS - 000.000-		154,093	235,034	250,031	276,964	200,521	248,232
Dept 595.000-MOTORPOOL							
595-595.000-706.000	SALARY - PERMANENT WAGES	11,769	11,763	11,939	11,939	8,811	11,939
595-595.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	0	0	184	184	213	184
595-595.000-715.000	F.I.C.A./MEDICARE	881	848	927	927	648	927
595-595.000-719.000	HEALTH INSURANCE	595	1,553	1,627	1,627	1,292	1,784
595-595.000-719.001	SICK AND ACCIDENT	83	107	120	120	100	120
595-595.000-719.003	EMPLOYEE PAID HEALTH CONTRA	(990)	(450)	(450)	(450)	0	(450)
595-595.000-719.015	DENTAL BENEFITS	104	104	104	104	86	93
595-595.000-719.016	VISION BENEFITS	19	20	21	21	16	21
595-595.000-719.020	HEALTH CARE DEDUCTION	712	992	726	726	623	726
595-595.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	23	23	25	25	17	25
595-595.000-720.000	LIFE INSURANCE	41	50	50	50	41	50
595-595.000-776.500	AUTO PARTS	9,824	1,514	2,000	2,000	712	2,000
595-595.000-776.550	SHOP SUPPLIES	919	1,672	2,000	2,000	628	2,000
595-595.000-818.000	CONTRACTUAL SERVICES	5,733	4,508	10,500	8,100	6,607	10,000
595-595.000-818.032	CONTRACT'L SRV-FUEL TANK REPA	4,355	62	4,000	6,400	4,756	7,000
595-595.000-818.033	CONTRACT'L SRV-AUTO/EQUIP MAI	25,587	16,828	21,000	21,000	15,429	20,000
595-595.000-867.000	GAS & OIL	45,223	34,947	41,000	41,000	25,919	41,000
595-595.000-876.000	RETIREMENT/MERS	2,095	2,066	2,766	2,766	2,189	2,766
595-595.000-968.001	DEPRECIATION EXPENSE	102,901	139,362	151,492	151,492	0	148,047
595-595.000-985.000	CAPITAL OUTLAY/VEHICLES	120	78	0	26,933	26,933	0
NET OF REVENUES/APPROPRIATIONS - 595.000-MOTORPOOL		(209,994)	(216,047)	(250,031)	(276,964)	(95,020)	(248,232)
ESTIMATED REVENUES - FUND 595		154,093	235,034	250,031	276,964	200,521	248,232
APPROPRIATIONS - FUND 595		209,994	216,047	250,031	276,964	95,082	248,232
NET OF REVENUES/APPROPRIATIONS - FUND 595		(55,901)	18,987	0	0	105,439	0

NARRATIVE

Fund 893 – Nuisance Abatement Revenues

Line Item	Explanation
893-000-000-626-631 – Charge Services-Blight	Fees collected from property owners for blight clean-up services performed by the Ordinance Dept. Slight decrease projected.
893-000-000-626-632 – Charge Services-Board Ups	Fees collected from property owners for board-up services to secure open vacant buildings performed by the Ordinance Dept. No change projected.
893-000-000-626-636 – Charge Services-Weeds	Fees collected from property owners for statutory vegetation enforcement and noxious weed abatement performed by the Ordinance Dept. Increase projected.
893-000-000-672-002 – Board-up Revenue-Vac Res	Collection of delinquent invoices for boarding up vacant buildings as a special assessment added to property tax bills. Revenue is estimated several months prior to delinquent invoice rollover to taxes. 70% decrease projected due to fewer vacant buildings under enforcement.
893-000-000-672-003 – Noxious Weed Rev-Tax Reimb	Collection of delinquent invoices for vegetation and noxious weed abatement as a special assessment added to property tax bills. Revenue is estimated several months prior to delinquent invoice rollover to taxes. 40% decrease projected.
893-000-000-699-000 – Appropriated Prior Year Bal.	Funds transferred from the fund reserve to cover current year operating expenses. No transfer anticipated.

Expenditures

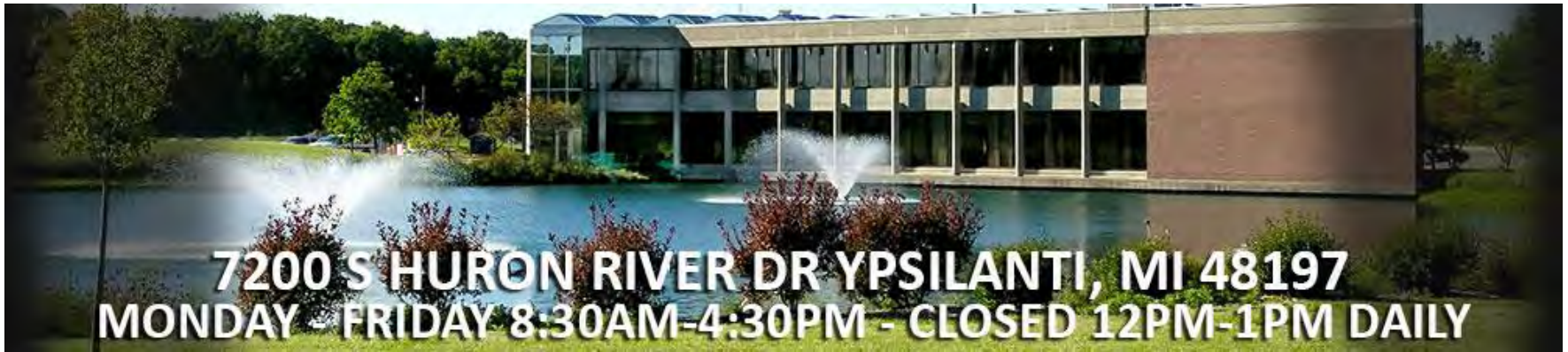
Line Item	Explanation
893-893-000-704-000 – Appointed Officials	Statutory payment to an ordinance administrator appointed to act in the capacity of noxious weed commissioner for the purpose of interpreting and administering the code. No change.
893-893-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
893-893-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
893-893-000-806-001 – Blight Enforcement Costs	Expenses for curbside clean-up of eviction and solid waste debris, and court ordered clean-ups of blighted properties by the Ordinance Dept. Slight decrease projected.
893-893-000-806-002 – Board Up Enforcement Costs	Expenses paid to contract vendors to board up and secure open, vacant buildings by the Ordinance Dept. 50% decrease projected due to fewer vacant buildings.
893-893-000-806-003 – Noxious Weed Enforcement Costs	Expenses paid to contract vendors to mow vegetation and eradicate noxious weeds on private property when property owners fail to do so as required by code. 16% decrease due to less activity.

10/12/2017

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2018 REQUESTED BUDGET
Fund 893 - NUISANCE ABATEMENT FUND							
Dept 000.000							
893-000.000-626.631	CHARGE SERVICES - BLIGHT	5,261	6,585	8,000	8,000	4,256	7,500
893-000.000-626.632	CHARGE SERVICES - BOARD UPS	2,649	1,465	2,000	2,000	1,110	2,000
893-000.000-626.636	CHRG SERVICES WEEDS	12,901	8,712	1,000	1,000	6,861	5,000
893-000.000-664.001	INTEREST EARNED	14	101	0	0	325	0
893-000.000-672.001	BLIGHT/CLEANUP-TAX REIMB	0	766	0	0	100	600
893-000.000-672.002	BOARD-UP REVENUE-VAC RES	5,149	5,148	10,000	10,000	1,109	3,000
893-000.000-672.003	NOXIOUS WEED REVENUE-TAX REIM	23,981	24,390	17,000	17,000	21,293	10,000
893-000.000-694.001	OTHER INCOME-MISCELLANEOUS	0	0	0	0	25	0
893-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.	0	0	597	20,597	0	0
NET OF REVENUES/APPROPRIATIONS - 000.000-		49,955	47,167	38,597	58,597	35,079	28,100
Dept 893.000-NUISANCE ABATEMENT DEPARTMENT							
893-893.000-704.000	APPOINTED OFFICIALS	500	500	500	500	500	500
893-893.000-715.000	F.I.C.A./MEDICARE	37	37	51	51	37	51
893-893.000-723.000	DEFERRED COMPENSATION EMPLOYE	0	0	46	46	0	46
893-893.000-806.001	BLIGHT ENFORCEMENT COSTS	11,533	7,492	8,000	28,000	9,347	7,500
893-893.000-806.002	BOARD-UP ENFORCEMENT COSTS	15,658	10,712	12,000	12,000	3,677	5,000
893-893.000-806.003	NOXIOUS WEED ENFORCEMENT COST	21,023	21,054	18,000	18,000	14,344	15,000
893-893.000-876.000	RETIREMENT/MERS	67	65	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 893.000-NUISANCE ABATEMENT		(48,818)	(39,860)	(38,597)	(58,597)	(27,905)	(28,097)
ESTIMATED REVENUES - FUND 893		49,955	47,167	38,597	58,597	35,079	28,100
APPROPRIATIONS - FUND 893		48,818	39,860	38,597	58,597	27,905	28,097
NET OF REVENUES/APPROPRIATIONS - FUND 893		1,137	7,307	0	0	7,174	3



7200 S HURON RIVER DR YPSILANTI, MI 48197

MONDAY - FRIDAY 8:30AM-4:30PM - CLOSED 12PM-1PM DAILY

**2018 BUDGET REQUEST –
LINE BY LINE BUDGETS WITH
NARRATIVES ARE AVAILABLE
ON OUR WEBSITE -
YTOWN.ORG**

<https://ytown.org/supervisor-s-office/budget-information>

BIKE PATH, SIDEWALK, AND
RECREATION -
BSRII FUND
2018 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 BSRII FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

Fund 212 - REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUES
PROPERTY TAXES	MILLAGE .9966	1,142,461	1,150,999	1,150,999	1,187,758	77.8%
LICENSES & PERMITS	BIKE PATH FEE	23,115	5,000	5,000	6,000	.4%
GRANTS FROM LOCAL UNITS		10,000				
STATE GRANT		143,911				
INTEREST INCOME		905				
OTHER REVENUES		5,000				
CONTRIBUTION FROM OTHER FUNDS	RECEIVED FROM GENERAL FUND FOR HALF ROAD BOND P & I	345,000	363,455	363,455	333,000	21.8%
APPROPRIATED PY FUND BALANCE*				126,799*		
TOTAL ESTIMATED REVENUES		1,670,392	1,519,454	1,646,253	1,526,758	

2018 BSRII FUND REVENUE BUDGET OVERVIEW

- ❖ 2017 millage for BSRII is .9966 for 2018 revenues
- ❖ Contributions from Other Funds - \$333,000 will be transferred from the General Fund for half of the road bond debt obligation

2018 BSRII Fund Expenditure Budget by Classification Summary

Fund 212 - EXPENDITURES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % of EXPENSE
TRANSFERS OUT	GOLF COURSE & RECREATION	612,219	683,519	683,519	686,320	47.6%
DEBT OBLIGATION	ROAD BOND	690,250	678,000	678,250	666,250	46.2%
REPAIRS & MAINTENANCE	PARKS	57,761	40,000	40,000	40,000	3%
PROFESSIONAL & CONTRACTUAL	PARK MASTER PLAN	9,664		1,002	20,000	1%
HIGHWAY/STREET/DRAINS/SIDE WALKS	DUST CONTROL, SWEEPING, SIGNS & SIDEWALKS	31,003	30,000	28,748	30,000	2%
CAPITAL OUTLAY		309,862		126,799		
TOTAL EXPENDITURES		1,710,759	1,431,519	1,558,318	1,442,570	

2018 BSRII FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Budgeted \$40,000 for repairs to the parks
- ❖ Contribute \$492,519 to the Recreation Fund for operations
- ❖ Contribute \$193,801 to the Golf Course Fund for operations
- ❖ Debt obligation for the road bond with Washtenaw County Road Commission – principle \$600,000 and interest \$66,250
- ❖ No other capital outlay projects were budgeted for 2018, they will come back to the Board

**CURRENT 2017 BUDGET AMENDMENTS
TO PRIOR YEAR FUND BALANCE FOR
CAPITAL PROJECTS
THROUGH 9/30/17**

- ❖ ROOFING AT COMMUNITY CENTER \$106,799
- ❖ SIDE WALK REPAIR & REPLACE \$20,000

2018 BSR II Fund Budgeted Fund Balance

BSR II FUND 212	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	(40,367)	87,935	87,935	84,188
BEGINNING FUND BALANCE	364,716	324,349	324,349	285,485
LESS APPROPRIATED FROM PRIOR YEAR FUND BALANCE			(126,799)	
ENDING FUND BALANCE	324,349	412,284	285,485	369,673
FUND BALANCE % OF REVENUES	19.4%	27%	17%	24%

HOUSING & BUSINESS INSPECTIONS FUND #248 2018 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 HOUSING & BUSINESS INSPECTION FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

Fund 248 REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUE
CHARGES FOR SERVICES	VACANT PROPERTY & RENTAL INSPECTIONS	129,782	243,000	243,000	239,000	73.1%
SPECIAL ASSESSMENTS	TAXES – NON COLLECTED INSPECTIONS	89,337	38,500	38,500	30,500	9.3%
BUSINESS LICENSES & PERMITS	RENTAL REGISTRATION	14,550	2,000	2,000	2,000	.6%
INTEREST INCOME		319	100	100	0	0.0%
OTHER REVENUES		250	0	0	0	0.0%
APPROPRIATED PRIOR YEAR FUND BALANCE*		0	36,469*	36,914*	55,354*	16.9%
TOTAL REVENUES		234,238	320,069	320,514	326,854	

2018 Housing & Business Inspection Fund Expenditure Budget by Classification Summary

FUND 248 APPROPRIATIONS	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF EXPENSES
PERSONNEL SERVICES	Salary & Wages - clerical & Bldg Inspect Rentals	125,907	197,834	197,497	197,855	60.5%
FRINGE BENEFITS	FICA, Health, MERS, Life	45,574	83,059	83,091	81,258	24.9%
PROFESSIONAL & CONTRACTUAL	Admin Fees	15,055	16,877	16,877	19,201	5.9%
LEASE RENTAL	Motor Pool	14,500	10,250	10,250	14,700	4.5%
TRANSPORTATION	Travel & Gas	4,277	4,000	4,750	5,000	1.5%
INSURANCE & BONDS	Insurance Liab & Workers Comp	3,844	3,749	3,749	4,540	1.4%
OFFICE SUPPLIES	Office Supplies	1,376	2,300	2,300	2,300	.7%
OTHER SERVICES AND CHARGES	Uniforms & Badges	300	1,000	1,000	1,000	.3%
CAPITAL OUTLAY	Field Equipment - Inspections	87	1,000	1,000	1,000	.3%
OTHER EXPENDITURES						
TOTAL EXPENDITURES		210,920	320,069	320,514	326,854	

2018 Housing & Business Inspection Fund Budgeted Fund Balance

Fund 248 - INSPECTIONS	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	23,318			
BEGINNING FUND BALANCE	159,682	183,000	183,000	146,086
*LESS BUDGETED AMOUNT APPROPRIATED FROM PRIOR YEAR FUND BALANCE		(36,469)	(36,914)	(55,354)
ENDING FUND BALANCE	183,000	146,531	146,086	90,732
FUND BALANCE % OF REVENUE	78%	46%	45%	28%

BUILDING INSPECTION FUND #249 2018 REQUESTED BUDGET

STATE REGISTERED INSPECTOR – REQUIREMENT
OF PUBLIC ACT 54 OF 1986

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 BUILDING INSPECTION FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

Fund 249 - BUILDING DEPARTMENT	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUE
LICENSES & PERMIT	Inspections & Permits	667,644	599,000	599,000	750,300	98.4%
CHARGES FOR SERVICES	Plot Plan Permit & Liquor Inspection	2,069	4,800	4,800	10,000	1.3%
INTEREST INCOME		1,097	800	800	2,000	.3%
OTHER REVENUES		250				
APPROPRIATED PRIOR YEAR FUND BALANCE*			121,342*	125,910*		
TOTAL REVENUES		671,060	725,942	730,510	762,300	

2018 Building Inspection Fund Expenditure Budget by Classification Summary

EXPENDITURES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF EXPENSES
PERSONNEL SERVICES	Supervisor, Inspectors, Clerical, & OCS Exec	207,011	437,060	423,885	341,156	48.3%
FRINGE BENEFITS	FICA, Health, MERS, Life	73,482	176,452	175,015	243,316	34.4%
PROFESSIONAL & CONTRACTUAL	Admin Fees & Contract Mechanical Inspector	148,277	66,076	81,576	78,030	11.0%
LEASE RENTAL	Motor Pool	12,750	22,200	25,880	19,450	2.8%
INSURANCE & BONDS	Insurance Liab. & Workers Comp	5,735	5,554	5,554	6,651	.9%
TRANSPORTATION	Travel & Gas	2,104	5,000	5,000	5,000	.7%
CAPITAL OUTLAY	New Field Equipment	12,089	4,000	4,000	4,000	.6%
OFFICE SUPPLIES	Supplies	2,643	3,600	3,600	3,000	.4%
DUES/MEMBERSHIPS	Mandatory Memberships & Dues	830	3,000	3,000	3,000	.4%
OPERATING SUPPLIES	Supplies & Ordinance Code Books	1,497	2,000	2,000	2,000	.3%
OTHER SERVICES AND CHARGES	Uniforms & Badges	2,467	1,000	1,000	1,000	.1%
TOTAL EXPENDITURES		468,885	725,942	730,510	706,603	

2018 Building Inspection Fund Budgeted Fund Balance

Fund 249 – BUILDING INSECTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	202,175	0	0	55,697
BEGINNING FUND BALANCE	514,270	716,445	716,445	590,535
*LESS BUDGETED AMOUNT APPROPRIATED FROM PRIOR YEAR FUND BALANCE		(121,342)	(125,910)	
ENDING FUND BALANCE	716,445	595,103	590,535	646,232
FUND BALANCE % OF REVENUE	107%	82%	81%	85%

HYDRO FUND #252 2018 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 HYDRO FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

Fund 252 – REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUE
FORD LAKE DAM REVENUES	Sales of Electricity to DTE	400,255	350,000	350,000	389,000	64.4%
OTHER REVENUES		300				0%
INTEREST INCOME		577	200	200	500	.1%
CONTRIBUTION FROM OTHER FUNDS	Environmental Clean Up for Tyler Dam	78,635	44,800	44,800		0%
APPROPRIATED PRIOR YEAR FUND BALANCE*				2,476*	214,775*	35.5%
TOTAL REVENUES		479,767	395,000	397,476	604,275	

2018 Hydro Fund Expenditure Budget by Classification Summary

EXPENDITURES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF EXPENSES
CAPITAL OUTLAY	Tyler Dam & Generators	210,236	60,000	104,800	347,000	57.4%
PERSONNEL SERVICES	Wages Hydro Operator & Temp Operator	78,328	87,522	87,522	87,522	14.5%
OTHER EXPENDITURES	10% to City of Ypsi, Fish Study	51,170	48,600	48,600	52,490	8.7%
REPAIRS & MAINTENANCE	Supplies, Hydro Structure Repair, & Maint Other Dams	42,754	62,550	62,550	28,200	4.7%
PROFESSIONAL & CONTRACTUAL	Engineering Dam Safety, Inspections & Port-a-Johns	15,868	72,300	27,500	27,500	4.6%
FRINGE BENEFITS	FICA, Health, MERS, Life	36,309	41,627	44,103	43,346	7.2%
LEASE RENTAL	Motor Pool	6,000	6,000	6,000	6,000	1%
INSURANCE & BONDS	Insurance Liab & Workers Comp	3,941	3,894	3,894	4,017	.7%
TRANSPORTATION	Gas	2,211	3,500	3,500	3,300	.5%
UTILITIES	Electric & Gas	869	1,800	1,800	2,200	.4%
COMMUNICATIONS	Telephone	45,536	1,000	1,000	1,000	.2%
OTHER SERVICES/CHARGES	Boots & Uniforms	550	700	700	850	.1%
OFFICE SUPPLIES	Supplies	157	450	450	450	.1%
OPERATING SUPPLIES	Supplies	140	400	400	400	.1%
TOTAL EXPENDITURES		494,069	390,343	392,819	604,275	

2018 HYDRO FUND EXPENDITURE OVERVIEW

- STAFFING REQUESTS

- Added additional part-time personnel – was budgeted in 2017 but not hired
- Total part-time personnel will be 2

- CAPITAL IMPROVEMENT PLAN

- Gen2 (1800 Kva) generator – lower bearing replacement \$329,000
- Water Quality equipment upgrade - \$18,000

2018 Hydro Fund Budgeted Fund Balance

HYDRO FUND 252	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	(14,302)	4,657	4,657	
BEGINNING FUND BALANCE	275,663	261,361	261,361	263,542
* LESS APPROPRIATED FROM PRIOR YEAR FUND BALANCE			(2,476)	(214,775)
ENDING FUND BALANCE	261,361	266,018	263,542	48,767
FUND BALANCE % OF REVENUE	55%	67%	66%	8.1%

LAW ENFORCEMENT FUND 2018 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 LAW ENFORCEMENT FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

FUND 266 - REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUE
PROPERTY TAXES	Millage 5.8952 & Pilot	6,753,953	6,798,167	6,798,167	7,037,764	96.8%
STATE REVENUE	Liquor Enforcement	23,723	22,000	22,000	23,000	.31%
CHARGES FOR SERVICES	Liquor Inspections	1,450	1,200	1,200	1,000	.01%
INTEREST INCOME		4,286				
OTHER REVENUES		1,150				
APPROPRIATED PY FUND BALANCE			200,337	205,376	207,464	2.9%
TOTAL REVENUES		6,784,562	7,021,704	7,026,743	7,269,228	

2018 Law Enforcement Fund Expenditure Budget by Classification Summary for Sheriff Services – Department 301

Dept 301.000 SHERIFF SERVICES EXPENDITURES		DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017	2018	2018 % of EXPENSE
					AMENDED	2018	
					BUDGET at	REQUESTED	
					9/30/17	BUDGET	
CONTRACTUAL - SHERIFFS	Washtenaw County Sheriff 1.5% increase		5,897,793	6,056,660	6,039,660	6,412,055	92.83%
PERSONNEL SERVICES	OCS Director & 25% Exec Coordinator & 1 Custodian		126,400	126,663	127,488	126,143	1.83%
PROFESSIONAL & CONTRACTUAL	Admin Fee, Animal Control, Community Serv		65,332	98,037	113,037	115,878	1.68%
FRINGE BENEFITS	FICA, Health, MERS, Life		60,655	81,678	81,741	79,474	1.15%
TRANSFERS OUT	GF - LEC Capital Improvement 5 Years			181,865	181,865	50,000	.72%
REPAIRS & MAINTENANCE	Buildings & Equipment		23,594	41,500	42,800	39,000	.56%
UTILITIES	Gas & Electric @ Huron, Holmes, Tyler		27,630	30,300	30,300	37,000	.54%
CAPITAL OUTLAY	LEC - Car Ports, Digital Cameras & Radar Units		8,310	80,000	78,700	25,000	.36%
INSURANCE & BONDS	Insurance Liab. & Workers Comp		8,446	8,286	8,286	8,441	.12%
OFFICE SUPPLIES	Office Supplies & Postage		9,026	5,300	5,300	5,500	.08%
OPERATING SUPPLIES			1,325	5,000	5,000	5,000	.07%
LEASE RENTAL	Motor Pool		2,666	1,500	3,500	2,000	.03%
DUES/MEMBERSHIPS			775	1,500	1,500	1,500	.02%
Totals for dept 301.000-SHERIFF SERVICES			6,231,952	6,718,289	6,719,177	6,906,991	

2018 LAW ENFORCEMENT EXPENDITURE BUDGET OVERVIEW – DEPT 301

- Washtenaw County Sheriff contract formula price for 37** Police Service Units (PSU) – 1.5% increase
 - **Includes 2 additional deputies for 2018
- Reduce transfer to General Fund for the Law Enforcement Center (LEC) from \$181,865 annually to \$50,000
 - Original pay back - \$181,865 annually for 5 years beginning 2017
- Equipment \$25,000 budgeted for cameras & radar units

2018 Law Enforcement Fund Expenditure Budget by Classification Summary for Ordinances – Department 304

DEPT 304.000 ORDINANCE DEPARTMENT EXPENDITURES		2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % of EXPENSE
DESCRIPTION						
PERSONNEL SERVICES	2 Ordinance Officers & 1 Clerk	169,771	192,998	196,854	213,401	58.91%
FRINGE BENEFITS	FICA, Health, MERS, Life	79,236	93,417	93,712	131,736	36.37%
LEASE RENTAL	Motor Pool	10,000	10,000	10,000	10,000	2.76%
TRANSPORTATION	Travel & Gas	3,600	4,000	4,000	4,300	1.19%
OPERATING SUPPLIES		792	1,200	1,200	1,000	.28%
OTHER SERVICES AND CHARGES	Uniforms	898	1,000	1,000	1,000	.28%
OFFICE SUPPLIES		397	800	800	800	.22%
Totals for dept 304.000-ORDINANCE		264,694	303,415	307,566	362,237	

2018 LAW ENFORCEMENT EXPENDITURE BUDGET OVERVIEW – DEPT 304

- Budgeted for a full time Community Engagement Specialist including fringe benefits to coordinate and administer neighborhood watch and other community engagement services

2018 Law Enforcement Fund Budgeted Fund Balance

	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
TOTAL REVENUES	6,784,562	7,021,704	7,026,743	7,269,228
LESS EXPENDITURES DEPT 301 – SHERIFF	(6,231,952)	(6,718,289)	(6,719,177)	(6,906,991)
LESS EXPENDITURES DEPT 304 - ORDINANCE	(264,694)	(303,415)	(307,566)	(362,237)
EQUALS NET REVENUE - EXPENDITURES	287,916	0	0	0
BEGINNING FUND BALANCE	1,558,616	1,846,532	1,846,532	1,641,156
* LESS APPROPRIATED FROM PRIOR YEAR FUND BALANCE	0	(200,337)	(205,376)	(207,464)
ENDING FUND BALANCE	1,846,532	1,646,195	1,641,156	1,433,692
FUND BALANCE % OF REVENUES	27%	23%	23%	20%

**MOTOR POOL FUND
INTERNAL SERVICE FUND
2018 REQUESTED BUDGET**

2018 MOTOR POOL FUND REVENUE BY CLASSIFICATION

FUND 595 - REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017	2018 REQUESTED BUDGET	2018 % OF REVENUE
				AMENDED BUDGET at 9/30/17		
CHARGES FOR SERVICES	LEASE & FUEL FROM ALL FUNDS	233,303	245,520	249,200	237,220	95.6%
INTEREST INCOME		344	100	100	500	.02%
OTHER REVENUES		1,387				
APPROPRIATED PY FUND BALANCE*			4,411*	27,664*	10,512*	4.2%
TOTAL ESTIMATED REVENUES		235,034	250,031	276,964	248,232	

2018 MOTOR POOL FUND REVENUE OVERVIEW

- All funds pay annual lease fees for the vehicles used in their department
 - Fees calculated out over the life of vehicle and normal maintenance of vehicle
- Fuel assumptions are lower for 2018

2018 MOTOR POOL FUND APPROPRIATIONS BY CLASSIFICATION

EXPENDITURES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017	2018	2018 % of EXPENSE
				AMENDED BUDGET at 9/30/17	REQUESTED BUDGET	
DEPRECIATION	Depreciation of Fixed Assets Over Life	139,362	151,492	151,492	148,047	59.6%
TRANSPORTATION	Fuel & Oil	34,947	41,000	41,000	41,000	16.5%
PROFESSIONAL & CONTRACTUAL	Monitor Fuel Tank, Outside Work Vehicles	21,398	35,500	35,500	37,000	14.9%
PERSONNEL SERVICES	Wages 25% Clerical/Floater	11,763	12,123	12,123	12,123	4.9%
FRINGE BENEFITS	25% FICA, MERS, Health Insurances	5,313	5,916	5,916	6,062	2.4%
REPAIRS & MAINTENANCE	Normal Parts & Shop Supplies	3,186	4,000	4,000	4,000	1.6%
CAPITAL OUTLAY		78		26,933		
TOTAL APPROPRIATIONS		216,047	250,031	276,964	248,232	

2018 Motor Pool Fund Budgeted Fund Balance

Motor Pool Fund 595	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	18,987			
BEGINNING FUND BALANCE	691,706	710,693	710,693	683,029
* LESS APPROPRIATED FROM PRIOR YEAR FUND BALANCE		(4,411)	(27,664)	(10,512)
ENDING FUND BALANCE	710,693	706,282	683,029	672,517
FUND BALANCE INCLUDES CAPITAL ASSETS				

NUISANCE ABATEMENT FUND # 893 2018 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

2018 NUISANCE ABATEMENT FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

Fund 893 REVENUES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF REVENUE
CHARGES FOR SERVICES	BLIGHT, BOARD UPS & WEEDS	16,762	11,000	11,000	14,500	51.6%
SPECIAL ASSESSMENTS	TAXES – REIMBURSEMENTS FOR BLIGHT, BOARD UPS & WEEDS	30,304	27,000	27,000	13,600	48.4%
APPROPRIATED PRIOR YEAR FUND BALANCE*			597*	20,597*		
TOTAL REVENUES		47,167	38,597	58,597	28,100	

2018 NUISANCE ABATEMENT FUND EXPENDITURE BUDGET BY CLASSIFICATION SUMMARY

FUND 893 EXPENDITURES	DESCRIPTION	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET	2018 % OF EXPENSES
OTHER SERVICES AND CHARGES	Blight, Board-Up & Noxious Weed Enforcement Cost	39,258	38,000	58,000	27,500	97.9%
PERSONNEL SERVICES		500	500	500	500	1.8%
FRINGE BENEFITS		102	97	97	97	.3%
TOTAL EXPENDITURES		39,860	38,597	58,597	28,097	

2018 NUISANCE ABATEMENT FUND BUDGETED FUND BALANCE

Fund 893	2016 ACTIVITY	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET at 9/30/17	2018 REQUESTED BUDGET
NET OF REVENUES - EXPENDITURES	7,307			3
BEGINNING FUND BALANCE	51,906	59,213	59,213	38,616
LESS BUDGETED AMOUNT APPROPRIATED FROM PRIOR YEAR FUND BALANCE		(597)	(20,597)*	
ENDING FUND BALANCE	59,213	58,616	38,616	38,619
FUND BALANCE % OF REVENUE	126%	152%	66%	137%

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •
JIMMIE WILSON, JR.

REGULAR MEETING AGENDA

TUESDAY, OCTOBER 17, 2017

7:00 P.M.

Rev. 10-17-17

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARINGS
 - A. 7:00PM – 2017 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2017-24
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)
 1. RESOLUTION 2017-27 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #68
ROLL FOR THE HURON HEIGHTS/HURON RIDGE NEIGHBORHOOD SECURITY
CAMERAS
 2. RESOLUTION 2017-28 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #208
ROLL FOR TREMONT SUBDIVISION LIGHTS
 3. RESOLUTION 2017-29 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #207
ROLL FOR LAKEVIEW STREETLIGHTS
 4. RESOLUTION 2017-30 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #209
ROLL FOR TURTLE CREEK #2 STREETLIGHTS
 - B. 7:15PM – RESOLUTION 2017-25, CREATION OF STREETLIGHT SPECIAL ASSESSMENT
DISTRICT #211 CREEKSIDE VILLAGE SOUTH #2
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)
 - C. 7:30PM – RESOLUTION 2017-26, CREATION OF NEIGHBORHOOD CAMERA SPECIAL
ASSESSMENT DISTRICT #69 CREEKSIDE VILLAGE SOUTH
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)
4. HABITAT FOR HUMANITY PRESENTATION
5. PUBLIC COMMENTS
6. CONSENT AGENDA
 - A. MINUTES OF THE OCTOBER 3, 2017 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR OCTOBER 17, 2017 IN THE AMOUNT OF
\$1,086,162.72
 2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR SEPTEMBER 2017 IN THE
AMOUNT OF \$35,738.27
 3. CHOICE HEALTH CARE ADMIN FEE FOR AUGUST 2017 IN THE AMOUNT OF
\$1,207.50
 - C. SEPTEMBER 2017 TREASURER'S REPORT

7. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

OLD BUSINESS

1. 2nd READING OF RESOLUTION 2017-20, PROPOSED ORDINANCE 2017-475, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES, ARTICLE IV REGARDING PERSONS STANDING IN ROADWAYS SOLICITING CONTRIBUTIONS ON BEHALF OF CHARITABLE OR CIVIC ORGANIZATIONS
(FIRST READING HELD AT THE SEPTEMBER 19, 2017 REGULAR MEETING)

NEW BUSINESS

1. BUDGET AMENDMENT #14
2. REQUEST TO CANCEL NOVEMBER 7, 2017 YPSILANTI TOWNSHIP BOARD MEETING DUE TO SPECIAL ELECTION
3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1571 RUSSELL. IN THE AMOUNT OF \$10,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

AUTHORIZATIONS AND BIDS

1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO SEEK SEALED BIDS FOR REPLACEMENT OF CARPET AT FIRE HEADQUARTERS LOCATED AT 222 S. FORD BLVD.

OTHER BUSINESS

PUBLIC HEARING

A. 7:00PM –2016 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2017-24
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)

1. RESOLUTION 2017-27 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #68
ROLL FOR THE HURON HEIGHTS/HURON RIDGE NEIGHBORHOOD SECURITY
CAMERAS
2. RESOLUTION 2017-28 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #208
ROLL FOR TREMONT SUBDIVISION LIGHTS
3. RESOLUTION 2017-29 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #207
ROLL FOR LAKEVIEW STREETLIGHTS
4. RESOLUTION 2017-30 – CONFIRMING SPECIAL ASSESSMENT DISTRICT #207
ROLL FOR TURTLECREEK #2 STREETLIGHTS

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2017-24

SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on October 17, 2017 held a public hearing on the proposed special assessment roll prepared by the Assistant Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on October 17, 2017 the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Assistant Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2017 Winter Tax Roll.

**PUBLIC ACT 188 OF 1954 PROCEEDINGS
CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENT ROLL**

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on **October 17, 2017**, for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2017 WINTER TAX ROLL

<u>SPECIAL ASSESSMENT</u>	<u>CODE</u>
Sherman Oaks Water	051

SECURITY CAMERA SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Sugarbrook	060	West Willow	061
Thurston Area	062	Apple Ridge Area	063
Bud- Blossom Area	064	Holmes Rd Area	066
Huron Heights/ Huron Ridge	068		

STREET LIGHT SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Shady Knoll 1-6	101	Nancy Park 1-3	102
Nancy Park 5-6	103	West Willow #1	104
Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108
Washtenaw Ridge	109	Nancy Park #7	111
Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115
S. Devonshire	116	Washtenaw Concourse	117
Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121
Hawthorne Street	122	Hunt/Hollis	123
Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127
West Willow 10&11	129	Johnson Place	130
Huron Hearthside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134
Brookside Street	135	Huron Commercial	136
Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140
Ford Lake Village #2	141	Streamwood 1-7	142
Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149
Georgetown Condos	150	Streamwood #8	151
Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155
N. Kansas	156	Russell St	157
Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162
Greenfields #1	163	Partridge Creek 2&3	164
Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168
Clubview Sub	169	Wash Clubview	170
Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174
Raymond Meadows	175	Tyler Rd	176
Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180
Kirk St	181	Greene Farm 5	182
Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186
Whispering Meadows	187	Huron Meadows	188
Rivergrove	189	Aspen Ridge	191
Gates Ave	193	Fairway Hills	194
Washtenaw Clubview	196	Bradley Ave	197
Creekside West	198	Creekside South	199
Creekside East	201	Lakeview Area	202
Majestic Lake	203	Firwood Area	204
Bradley St	205	136- 177 Conversion	206
Lakeview #2	207	Tremont Park Sub	208
Turtle Creek #2	209		

KAREN LOVEJOY ROE, CLERK
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2017-27

Resolution Confirming Special Assessment District #68 Roll for the Huron Heights/Huron Ridge Neighborhood Security Cameras

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the annual amount of \$2,183.34 per parcel is hereby confirmed and shall be added to and also known as Huron Heights/Huron Ridge Neighborhood Cameras Special Assessment District Roll #68.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 6, 2017

Property Owner
Address
City, State Zip

Re: Notice of Special Assessment Public Hearing

Dear Property Owner:

This is your second notice of public hearing in regard to the Huron Heights/Huron Ridge Neighborhood Camera Special Assessment District #068 that was created by the Ypsilanti Township Board of Trustees at a Regular Meeting held on March 21, 2017. **A second public hearing will be held on Tuesday, October 17, 2017, at approximately 7:00 pm in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.** The Huron Heights/Huron Ridge Special Assessment Roll for District #068 was prepared by the Township Assessor. It includes all properties within the Special Assessment District and is available for public examination at the Ypsilanti Township Clerk's Office during regular business hours and during the public hearing. The purpose of the public hearing is for the Township Board to review the special assessment roll, hear any objections to the roll, and to confirm the roll as submitted or revised.

Your property located at: 669 WOBURN DR, parcel ID# K -11-04-200-020 are included in the Special Assessment District. A map of the Special Assessment District, including the camera placement is on the back of this Notice. The yearly assessment for each parcel in the Special Assessment District is estimated to be \$2,183.34 per parcel.

Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance is not required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the special assessment roll is confirmed.

You are welcome to attend the public hearing or may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

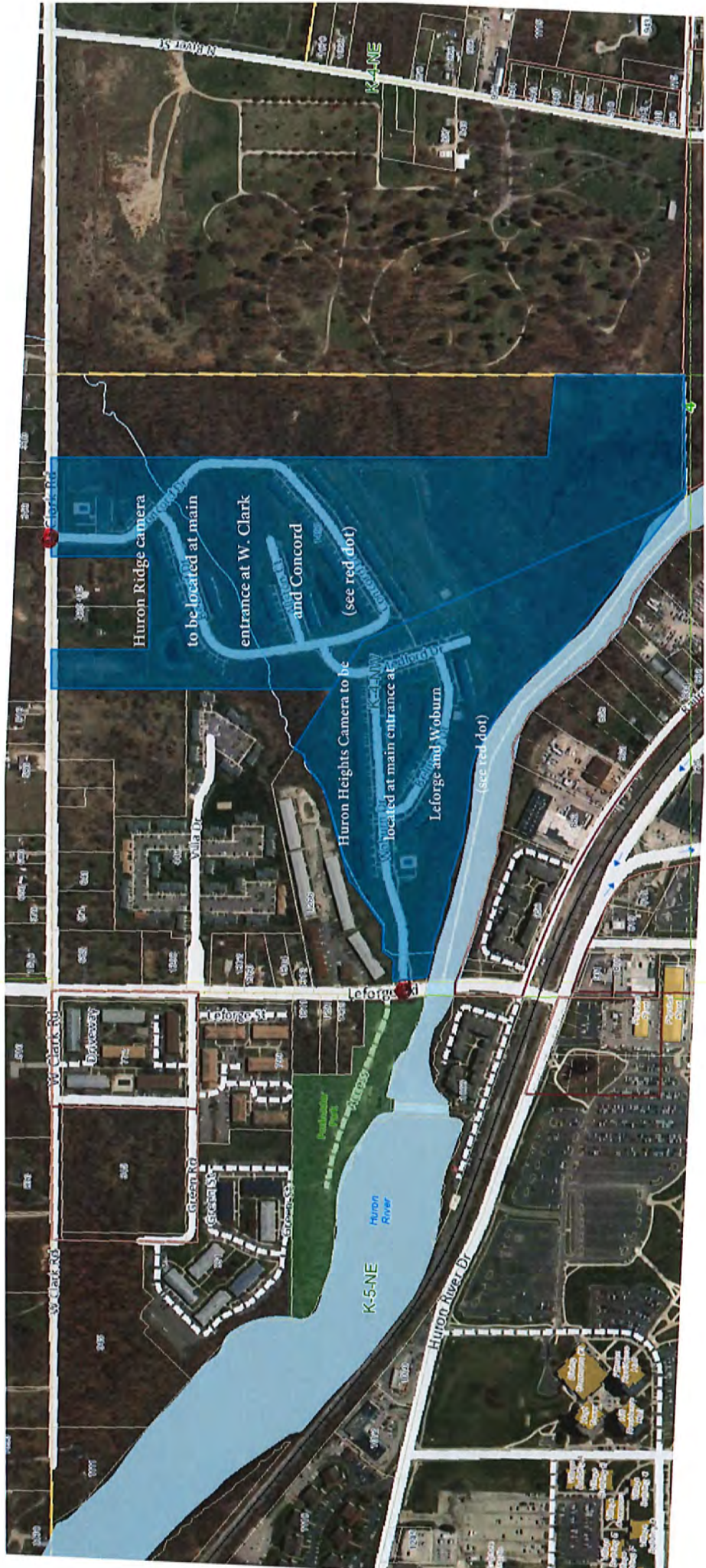
If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount specially assessed increases by more than 10% in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

If you have questions or need additional information, please feel free to contact my office.

Sincerely,


Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org


Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org



Huron Ridge camera
to be located at main
entrance at W. Clark
and Concord
(see red dot)

Huron Heights Camera to be
located at main entrance at
Leforge and Woburn
(see red dot)

Huron River camera to be
located at main entrance at
W. Clark and Concord
(see red dot)

K-5-NE
Huron
River

Huron River Dr

W. Clark St

Concord St

Leforge St

Woburn St

K-5-NE

Huron
River

Huron River Dr

W. Clark St

Concord St

Leforge St

Woburn St

K-5-NE

Huron
River

Huron River Dr

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2017-28

Resolution Confirming Special Assessment District #208 Roll for Tremont Subdivision Street Lights

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the amount of \$52.26 per parcel for a 10 year period and thereafter the estimated cost of \$24.60 per parcel is hereby confirmed and shall be added to and also known as Tremont Subdivision Special Assessment District Roll #208.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 6, 2017

Property Owner
Address
City, State Zip

Re: Notice of Special Assessment Public Hearing

Dear Property Owner:

This is your second notice of a public hearing in regard to the Tremont Park Subdivision Streetlight Special Assessment District #208 that was created by the Ypsilanti Township Board of Trustees at a Regular Meeting held on December 20, 2016. **A second public hearing will be held on Tuesday, October 17, 2017, at approximately 7:00 pm in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.** The Tremont Park Subdivision Streetlight Special Assessment Roll for District #208 was prepared by the Township Assessor. It includes all properties within the Special Assessment District and is available for public examination at the Ypsilanti Township Clerk's Office during regular business hours and during the public hearing. The purpose of the public hearing is for the Township Board to review the special assessment roll, hear any objections to the roll, and to confirm the roll as submitted or revised.

Your property located at: 7450 TREMONT BLVD, parcel ID# K -11-35-105-001 is included in the Special Assessment District. A map of the Special Assessment District, including the Detroit Edison lamp placement for the new streetlights and LED conversion is on the back of this Notice. The yearly assessment for each parcel in the Special Assessment District is estimated to be \$60.29 for ten years. Once the installation costs are paid at the end of ten years, the yearly assessment cost is estimated to be reduced to \$24.60.

Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance is not required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the special assessment roll is confirmed.

You are welcome to attend the public hearing or may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount specially assessed increases by more than 10% in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

If you have questions or need additional information, please feel free to contact my office at 734-484-4700.

Sincerely,


Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org


Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org

Irs
cc: File

□ - EXISTING LIGHT LOCATION - 24 TOTAL

□ - NEW LIGHT LOCATION - 15 TOTAL

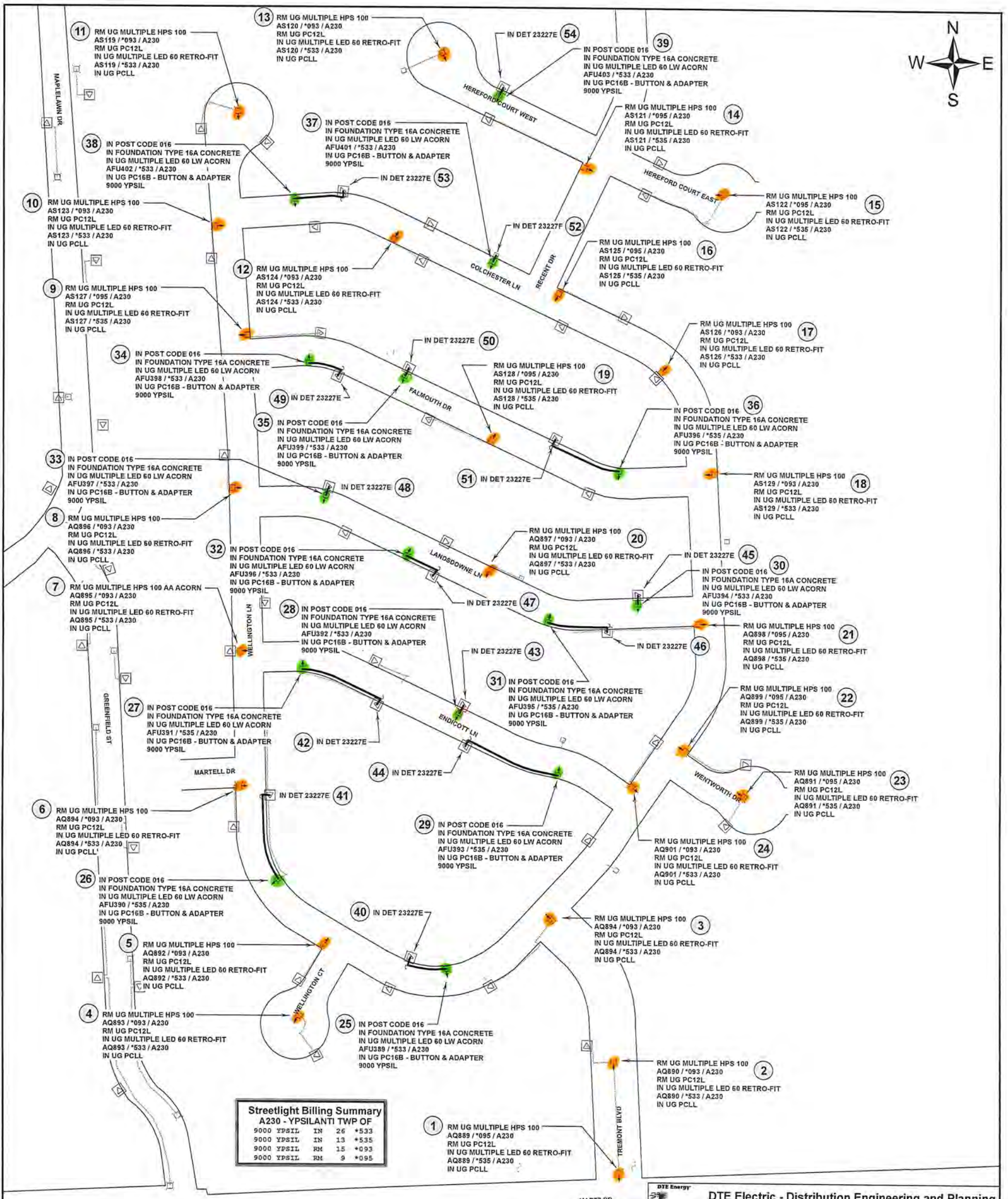


EXHIBIT "B"

DTE Energy		DTE Electric - Distribution Engineering and Planning					
Service Planner	Work Order Description	SL UG IN 15-60W LED, RP 24-100W HPS W80W LED Tremont Sub-Ypsi Twp					PLC
Wheel, Thomas J	Work Order #	45926576	GIS-DIST	COB	CUE	CLD	Sub
Phone	Project #	586.412.3028	Group #2	RM	SCMAT		
Supervisor	Service Center	Worksite City	Worksite Twp	County			
Brian R. Klineck	ANN	Ypsilanti	Ypsilanti	Washtenaw			
Phone	Worksite to be performed						
734.397.4024							
Planning Engineer	CU/MS	Email	Phone				
	CU/MS	Email	Phone				
	Contact	Email	Phone				
CU# Number	Ver	Plot Date	State	Town	Range	Section	City
668057	1	10/5/2016	MI	035	07E	35	

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2017-29

Resolution Confirming Special Assessment District #207 Roll for Lakeview Street Lights

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the amount of \$3.20 per parcel for a 10 year period and thereafter the estimated cost of \$1.93 per parcel is hereby confirmed and shall be added to and also known as Lakeview Special Assessment District Roll #207.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 6, 2017

Property Owner
Address
City, State Zip

Re: Notice of Special Assessment Public Hearing

Dear Property Owner:

This is your second notice of a public hearing in regard to the Lakeview #2 Streetlight Special Assessment District #207 that was created by the Ypsilanti Township Board of Trustees at a Regular Meeting held on June 20, 2017. **A second public hearing will be held on Tuesday, October 17, 2017, at approximately 7:00 pm in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.** The Lakeview #2 Streetlight Special Assessment Roll for District #207 was prepared by the Township Assessor. It includes all properties within the Special Assessment District and is available for public examination at the Ypsilanti Township Clerk's Office during regular business hours and during the public hearing. The purpose of the public hearing is for the Township Board to review the special assessment roll, hear any objections to the roll, and to confirm the roll as submitted or revised.

Your property located at: 1070 MCCARTNEY AVE, parcel ID# K -11-14-105-017 is included in the Special Assessment District. A map of the Special Assessment District, including the Detroit Edison lamp placement for the two new streetlights is on the back of this Notice. The yearly assessment for each parcel in the Special Assessment District is estimated to be \$3.20 for ten years. Once the installation costs are paid at the end of ten years, the yearly assessment cost is estimated to be reduced to \$1.93.

Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

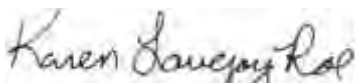
An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance is not required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the special assessment roll is confirmed.

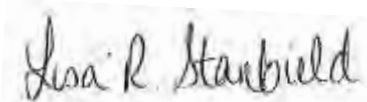
You are welcome to attend the public hearing or may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount specially assessed increases by more than 10% in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

If you have questions or need additional information, please feel free to contact my office at 734-484-4700.

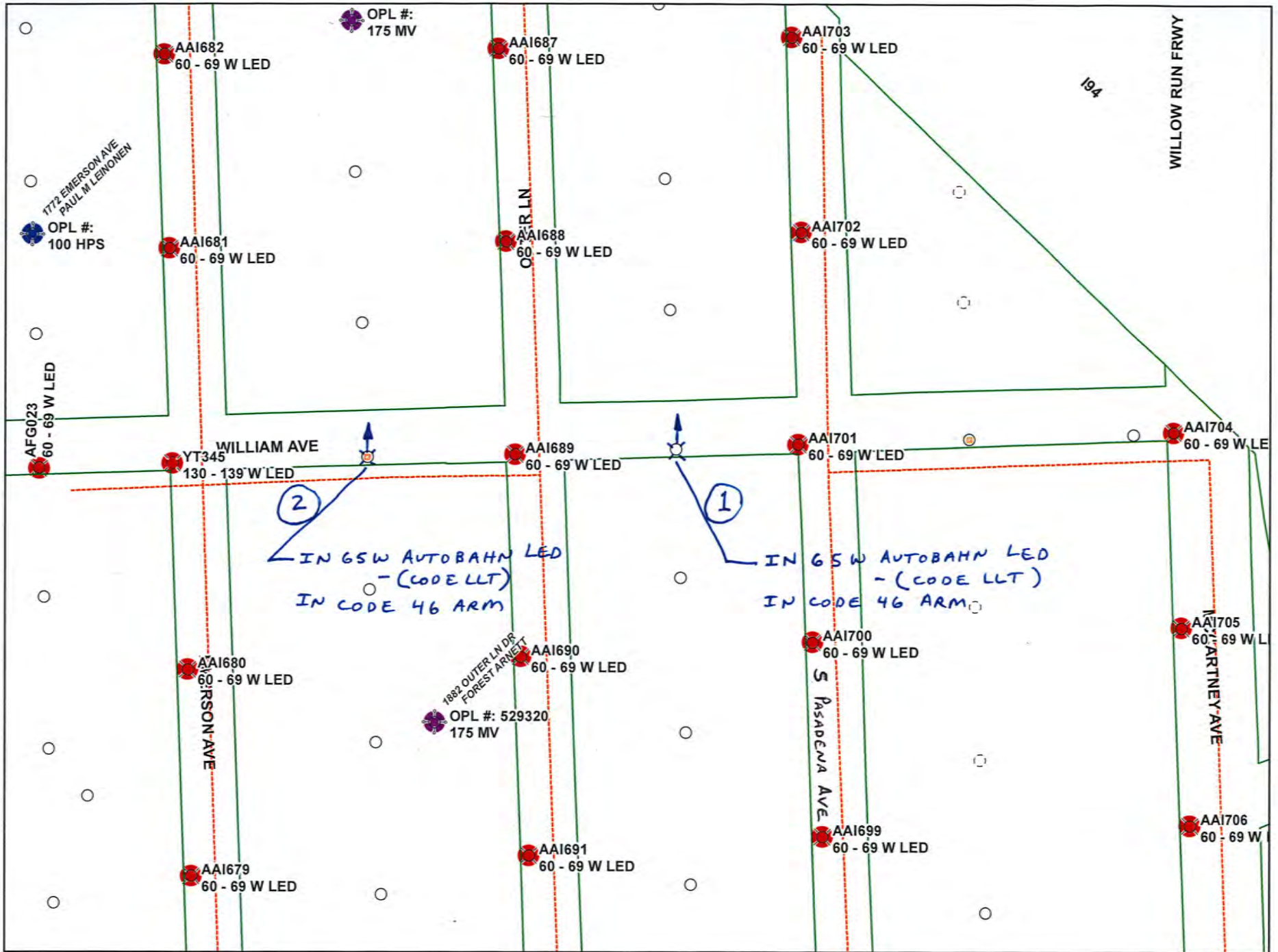
Sincerely,


Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org


Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org

lrs
cc: File

NOTE: PLANNER WILL NEED TO DETERMINE IF THERE IS SUFFICIENT CLEARANCE ON POLES!



Charter Township of Ypsilanti

RESOLUTION 2017-30

Resolution Confirming Special Assessment District #209 Roll for the Turtle Creek #2 Street Lights

Whereas, the Township has given notice of the public hearing to consider the assessment roll prepared by the Assessor as required by law; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the Township Board deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now Therefore, be it resolved, that

1. The special assessment roll as prepared by the assessor in the amount of \$2.41 per parcel for a 10 year period and thereafter the estimated cost of \$1.22 per parcel is hereby confirmed and shall be added to and also known as Turtle Creek #2 Special Assessment District Roll #209.
2. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver said special assessment roll to said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with state law.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 6, 2017

Property Owner
Address
City, State Zip

Re: Notice of Special Assessment Public Hearing

Dear Property Owner:

This is your second notice of a public hearing in regard to the Turtle Creek #2 Neighborhood Streetlight Special Assessment District #209 that was created by the Ypsilanti Township Board of Trustees at a Regular Meeting held on August 15, 2017. **A second public hearing will be held on Tuesday, October 17, 2017, at approximately 7:00 pm in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.** The Turtle Creek #2 Neighborhood Streetlight Special Assessment Roll for District #209 was prepared by the Township Assessor. It includes all properties within the Special Assessment District and is available for public examination at the Ypsilanti Township Clerk's Office during regular business hours and during the public hearing. The purpose of the public hearing is for the Township Board to review the special assessment roll, hear any objections to the roll, and to confirm the roll as submitted or revised.

Your property located at: 1237 NASH AVE, parcel ID # K -11-14-108-100 is included in the Special Assessment District. A map of the Special Assessment District, including the Detroit Edison lamp placement for the new streetlight is on the back of this Notice. The yearly assessment for each parcel in the Special Assessment District is estimated to be \$2.41 for ten years. Once the installation costs are paid at the end of ten years, the yearly assessment cost is estimated to be reduced to \$1.22.

Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance is not required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the special assessment roll is confirmed.

You are welcome to attend the public hearing or may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount specially assessed increases by more than 10% in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

If you have questions or need additional information, please feel free to contact my office at 734-484-4700.

Sincerely,


Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org

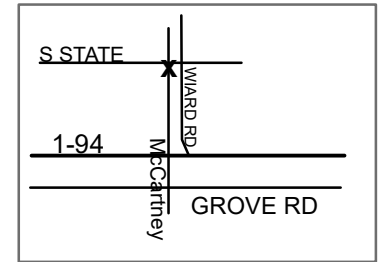

Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org

Irs
cc: File

WL 1:
IN: DET 605D

WL 2:
IN: MULTIPLE LED 65 LLT COBRA - 7 PIN - GRAY
IN: OH CODE S46
IN: PCLL
L 65 AFW165 -- 9000 YPSIL -- A230 -- 531
IN: DET 605D

YPSILANTI TOWNSHIP
IN (1) 65W LLT LED
GRAY
EXHIBIT B



McCartney

WILLOW RUN FRWY

STATE RD

STATE RD

EXT 186' 6A6D-SC

IN 80'
6A6D-SC

BEVERLY ST

McCartney

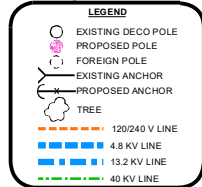
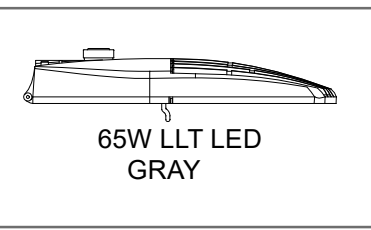
MAPPING NOTE
186' OF 6A6D-SC IS EXISTING IN THE FIELD
FEEDING SECURITY CAMERA AT WL 1

Streetlight Billing Summary
A230 - YPSILANTI TWP OF
9000 YPSIL IN 1 *531
Created on: 5/3/2017 3:37:30 PM

JOB NOTE
**INSTALL STREETLIGHT BELOW JOINT USE
CONTACTS
**KEEP 40" MINIMUM CLEARANCE OF JOINT USE
CONTACTS
**STREETLIGHT TO BE INSTALLED FOR BUS STOP

PWO 47530587 8.5X11 L

S PASADENA AVE



DTE Energy
DTE Electric - Distribution Engineering and Planning

Service Planner		Work Order Description					
Lee, Linda K		sl - nbus 1 OH McCartney Ave. & State Rd. Ypsilanti Twp.					
Phone	734.397.4169	Work Order #	GIS-DSN	COH	CUL	CUG	PLC
		47537984	47537968	47538000			
Supervisor	Brian R Kinnick	Service Center	ANN	Worksite City	YPSILANTI	Worksite Twp	YPSILANTI
Phone	734.397.4024	JU Work to be Performed				JU	RSD
Planning Engineer		JU Company		Contact		Email	Phone
Phone		JU Company		Contact		Email	Phone
		CUE Number	Ver	Plot Date	Scale	Town	Range
		720026	1	5/11/2017	NTS	03S	07E
						Section	Qtr
						13	

PUBLIC HEARING

- A. 7:15PM – RESOLUTION 2017-25, CREATION OF STREETLIGHT SPECIAL ASSESSMENT DISTRICT #211 CREEKSIDE VILLAGE SOUTH #2
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)

Charter Township of Ypsilanti

RESOLUTION NO. 2017-25

CREATION OF STREETLIGHT SPECIAL ASSESSMENT DISTRICT #211 CREEKSIDE VILLAGE SOUTH #2

WHEREAS, on or about May 11, 2017, the Township Clerk received a request from the Creekside Village South Homeowners Association, asking the Township Board to install a camera at the intersection of Tuttlehill and Meadow Lane and a second camera at the intersection of Tuttlehill and Natatie Dr., both of which would require streetlight installation, as well, for the creation of special assessment district #211 for the purpose of defraying said cost of street lighting by special assessments against the property especially benefited; and

WHEREAS, the Township Clerk requested of Detroit Edison, proposed plans describing the street lighting improvement and the location of said improvements with an estimate of said costs; and

WHEREAS, on July 13, 2017 Lance Alley of Detroit Edison Community Lighting Group prepared and submitted proposed plans to install street lighting for the Creekside Village South Subdivision, Ypsilanti Township, consisting of 93 parcels, which said plans included, *inter alia*, the installation of two (2) **“overhead fed 135 watt Autobahn LED fixtures with gray housings mounted on a 17’6” steel arms attached to two new wood poles”** with the cost of said improvements being approximately:

Total Estimate Construction Cost:	\$7,591.93
Total Lamp Charge For Three (3) Years:	\$1,001.10
Contribution (Cost minus 3 years revenue):	\$6,590.83
Total Annual Lamp Charges:	\$ 333.70

WHEREAS, on August 8, 2017 the Township Clerk received notification from the Township Assessor that the cost of providing street lights for the Creekside Village South Subdivision, Ypsilanti Township, consisting of 93 parcels, which said plans included, *inter alia*, the installation two (2) **“overhead fed 135 watt Autobahn LED fixtures with gray housings mounted on a 17’6” steel arms attached to two (2) new wood poles”** will be **\$3.59** per parcel for a 3-year period (construction costs of \$6,590.83 will not be included in the special assessment district, with those costs being paid for by Ypsilanti Township); thereafter, said costs shall be estimated at **\$3.59** per parcel for street lighting, reflective of the current rates set by DTE as well as current electrical usage for the year,

WHEREAS, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, at least 10 (ten) days before the October 17, 2017 public hearing, setting forth the district affected in said petition, place and purpose of said public hearing to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

WHEREAS, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

WHEREAS, on October 17, 2017, the Charter Township of Ypsilanti held a public hearing to hear any objections which may be offered against creating said special assessment district.

NOW THEREFORE, BE IT RESOLVED, that special assessment district #211 be created for the purpose of providing two (2) streetlights for Creekside Village South Subdivision, consisting of 93 parcels.

BE IT FURTHER RESOLVED, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison for Creekside Village South, consisting of 93 parcels, which said plans included, *inter alia*, the installation of two (2) **“overhead fed 135 watt Autobahn LED fixtures with gray housings mounted on a 17’6” steel arms attached to two (2) new wood poles”** (construction costs of \$6,590.83 for the installation will not be included in the special assessment district and will be paid by Ypsilanti Township) will be **\$3.59** per parcel for a 3-year period; thereafter, said costs shall be estimated at **\$3.59** per parcel for street lighting, reflective of the current rates set by DTE as well as current electrical usage for the year,

BE IT FURTHER RESOLVED, that the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of lighting said streets.

BE IT FURTHER RESOLVED, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

BE IT FURTHER RESOLVED, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

BE IT FURTHER RESOLVED, that the Township Board shall hereinafter annually determine on or before October 30 of each year, the amount to be assessed in said district for lighting said streets and shall direct the Township Assessor to levy such amounts therein.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 6, 2017

Property Owner
Address
City, State Zip

Re: *Public Hearing Scheduled for Tuesday, October 17, 2017 at Approximately 7:15pm for the Creation of Streetlight Special Assessment District #211 Creekside Village South*

Dear Property Owners:

Based on a request from your neighborhood association and the results of a survey sent to all property owners, the Charter Township of Ypsilanti Board of Trustees set a public hearing to consider the request for the creation of streetlight special assessment district #211 Creekside Village South for the installation of one (1) streetlight at the intersection of Tuttlehill and Natalie Dr. and one (1) streetlight at the interseciotn of Tuttlehill and Meadow Lane.

This will include your property located at: Property Address
Parcel

The public hearing will be held on Tuesday, October 17, 2017 at approximately 7:15 p.m. in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

The Detroit Edison lamp layout for the proposed new streetlight is located on the back of this letter.

Installation charges for the two (2) streetlights is \$6,590.83 and will be paid for by Ypsilanti Township. DTE has fixed the annual lamp charges for the first three (3) years, per agreement to \$333.70. This cost is divided among the ninety three (93) parcels and equals \$3.59 per parcel. After the third year, the costs will reflect the current rates set by DTE, as well as current electrical usage over the year.

Total estimated annual costs for the additional streetlights would be \$3.59 per parcel

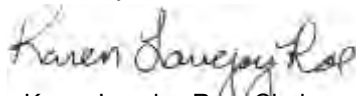
You are welcome to attend the meeting or you may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

To Legally Protest the Streetlight Special Assessment:

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

If you have any questions or need additional information, please feel free to contact my office.

Sincerely,


Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org


Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org

Irs
cc: File

PUBLIC NOTICE

Public Act of 2002 Proceedings - Notice of Special Assessment Hearing – Township of Ypsilanti, Washtenaw County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF YPSILANTI, WASHTENAW COUNTY, MICHIGAN AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Ypsilanti proposes to install one streetlight at the intersections of Tuttlehill and Meadow Lane. and Tuttlehill and Natalie Dr. at Creekside Village South and to create new Streetlight Special Assessment District #211 for the recovery of the cost of operation by special assessment against the properties benefited therein.

PLEASE TAKE FURTHER NOTICE that the district within which the forgoing improvements are proposed to be constructed and within which the cost thereof is proposed to be assessed is more particularly described as follows:

COMMONLY KNOWN AS CREEKSIDE VILLAGE SOUTH

PLEASE TAKE FURTHER NOTICE that said plans and special assessment district map may be examined at the office of the Township Clerk from the date of this notice until and including the date of the public hearing hereon and may further be examined at such public hearing.

PLEASE TAKE FURTHER NOTICE that a public hearing upon such proposed special assessment district, location and estimated costs will be held at the Charter Township of Ypsilanti Civic Center, 7200 S. Huron River Drive, Ypsilanti Township, MI commencing at approximately **7:15pm** on **Tuesday, October 17, 2017**.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount to be specially assessed increases by more than 10 percent in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting or public hearing, to individuals with disabilities upon a 10 day notice to the Ypsilanti Township Board by writing or calling **KAREN LOVEJOY ROE, CLERK, 7200 S. HURON RIVER DRIVE, YPSILANTI, MI 48197 (734)484-4700**.

KAREN LOVEJOY ROE, CLERK

CHARTER TOWNSHIP OF YPSILANTI

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of July 19, 2017 between The Detroit Edison Company ("Company") and Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	47967903	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	At the intersections of Tuttlehill Rd & Meadow Ln and Tuttlehill Rd & Natalie Dr in Ypsilanti Township, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	2	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install (2) overhead fed 135 watt Autobahn LED fixtures with gray housings mounted on 17'-6" steel arms attached to 2 new wood poles.	
5. Estimated Total Annual Lamp Charges	\$333.70	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$7,591.93
	Credit for 3 years of lamp charges:	\$1,001.10
	CIAC Amount (cost minus revenue)	\$6,590.83
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices Signature: _____	
10. Customer Address for Notices:	Charter Township of Ypsilanti 7200 S Huron River Dr Ypsilanti, MI 48197 Attn: Karen Lovejoy Roe	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least N/A posts and N/A luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at N/A. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: N/A Title: N/A

Phone Number: N/A Email: N/A

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment.

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Charter Township of Ypsilanti

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

WL 1:
IN: DET 605D

WL 2:
IN: DET 605C

WL 3:
IN: DET 605A

WL 4: 203723-250185
IN: 45 4 PINE
IN: DET 605D
IN: MULTIPLE LED 135 LLT COBRA - 7 PIN - GRAY
IN: OH CODE S48
IN: PCLL
L 135 AFW649 -- 9000 YPSIL -- A230 -- 701

WL 5: 203743-249623
IN: 45 4 PINE
IN: DET 605D
IN: MULTIPLE LED 135 LLT COBRA - 7 PIN - GRAY
IN: OH CODE S48
IN: PCLL
L 135 AFW650 -- 9000 YPSIL -- A230 -- 701

WL 6:
IN: DET 605D

WL 7:
IN: DET 605A

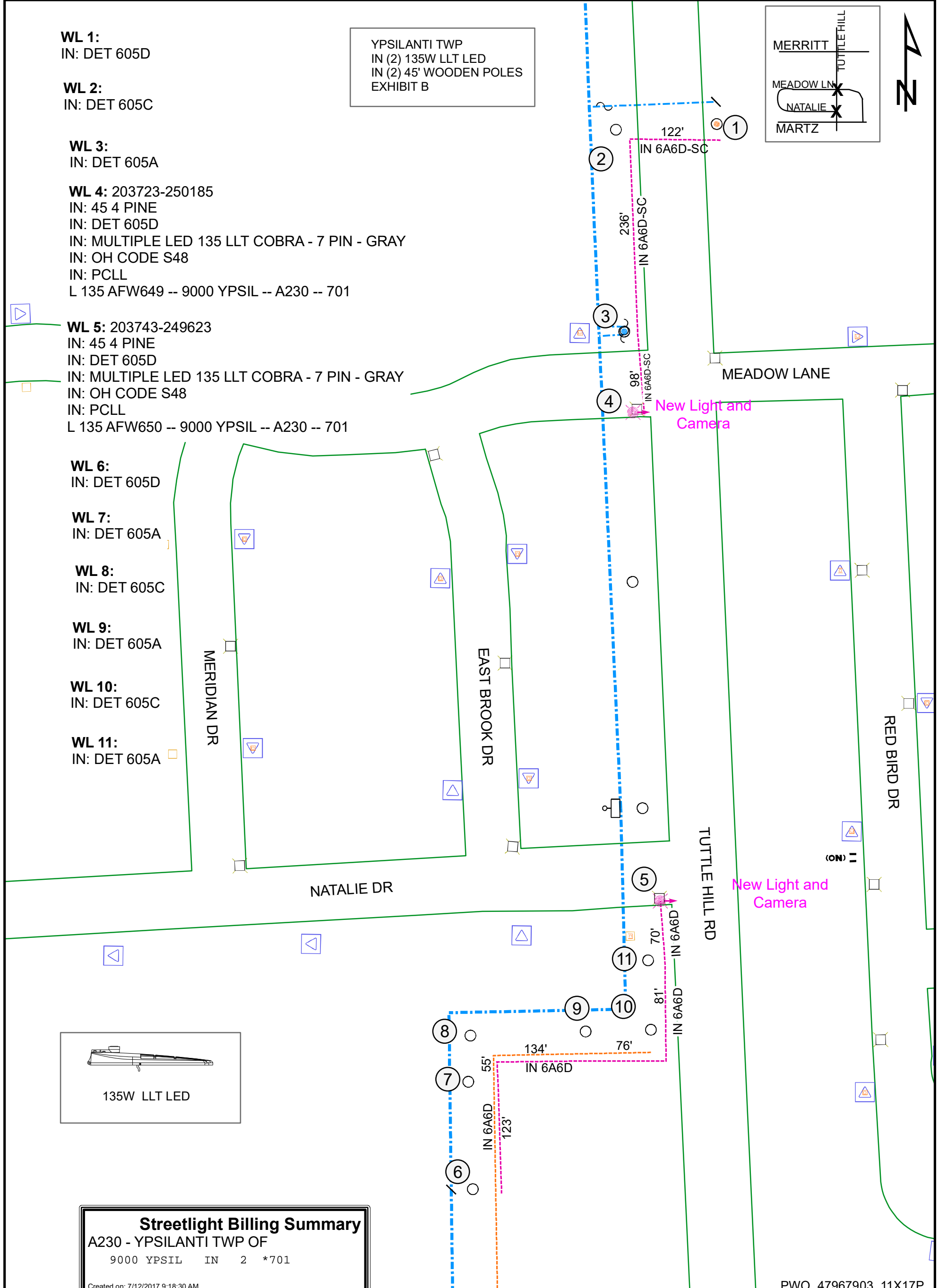
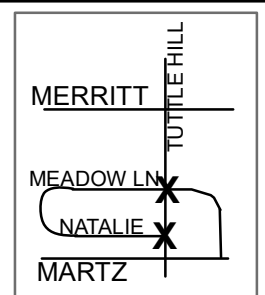
WL 8:
IN: DET 605C

WL 9:
IN: DET 605A

WL 10:
IN: DET 605C

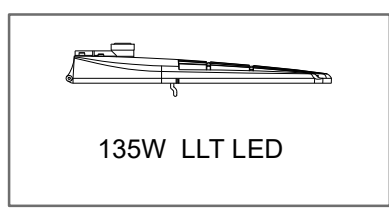
WL 11:
IN: DET 605A

YPSILANTI TWP
IN (2) 135W LLT LED
IN (2) 45' WOODEN POLES
EXHIBIT B



New Light and Camera

New Light and Camera



Streetlight Billing Summary
A230 - YPSILANTI TWP OF
9000 YPSIL IN 2 *701
Created on: 7/12/2017 9:18:30 AM

PWO 47967903 11X17P

LEGEND

- EXISTING DECO POLE
- PROPOSED POLE
- FOREIGN POLE
- EXISTING ANCHOR
- PROPOSED ANCHOR
- TREE
- 120/240 V LINE
- 4.8 KV LINE
- 13.2 KV LINE
- 40 KV LINE



DTE Energy									
DTE Electric - Distribution Engineering and Planning									
Service Planner		Work Order Description							
Lee, Linda K		SL - NBUS - 2 OH - Tuttlehill & Meadow Ln / Natalie Dr - Ypsilanti Twp							
Phone		Work Order #		GIS-DSN		COH		CUL	
734.397.4169		47991404		47991408		47991417		CUG	
Supervisor		Circuit #1		Circuit #2		PH		PLC	
Brian R Kinnick		ARIZA9823						SCMAT	
Phone		Service Center		Worksite City		Worksite Twp		County	
734.397.4024		ANN		YPSILANTI		YPSILANTI		Washtenaw	
Planning Engineer		JU Work to be Performed		JU		RSD			
Phone		JU Company		Contact		Email		Phone	
		JU Company		Contact		Email		Phone	
		CUE Number		Ver		Plot Date		Scale	
		730990		1		7/12/2017		NTS	
		Town		Range		Section		Qtr	
		03S		07E		34			

PUBLIC HEARING

- B. 7:30PM – RESOLUTION 2017-26, CREATION OF NEIGHBORHOOD
CAMERA SPECIAL ASSESSMENT DISTRICT #69 CREEKSIDE
VILLAGE SOUTH
(PUBLIC HEARING SET AT THE SEPTEMBER 19, 2017 REGULAR MEETING)

RESOLUTION 2017-26

CREATION OF NEIGHBORHOOD CAMERA SPECIAL ASSESSMENT DISTRICT #69 CREEKSIDE VILLAGE SOUTH

WHEREAS, the Township Board of the Charter Township of Ypsilanti proposes to install two (2) security cameras, one at the intersection of Tuttlehill Rd. and Meadow Lane and the second at the intersection Tuttlehill and Natalie Dr., both intersections which are entrances to Creekside Village South; and

WHEREAS, the Township Board proposes to pay for the purchase and installation of the security cameras; and

WHEREAS, the Township Board proposes the creation of a special assessment district consisting of 93 parcels known as the Creekside Village South Subdivision which will be benefited to defray the operation and maintenance cost of the security cameras; and

WHEREAS, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

WHEREAS, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas located within the boundaries of Creekside Village South, which consists of 93 parcels with the following estimated costs:

- Costs for purchase and installation of 2 security cameras (paid for by Ypsilanti Township): \$10,000.00
- Total Annual Residents' Cost for maintenance and operation of security cameras: (First three years) \$13,029.20
- Annual cost per parcel \$ 46.70
- Monthly cost per parcel \$ 3.89

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on the 17th day of October, 2017 commencing at approximately 7:30pm and all persons given the opportunity to be heard in the matter; and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby approve the plans for public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof.
2. That this Township Board creates a special assessment district located within the boundaries of Creekside Village South with the district to be known as Neighborhood Camera Special Assessment District No. 69 Creekside Village South #2 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total

amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 30, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 5, 2017

Property Owner
Address
City, State Zip

Re: Public Hearing Scheduled for Tuesday, October 17, 2017 at Approximately 7:30pm for the Creation of Neighborhood Camera Special Assessment District #069 Creekside Village South

Dear Property Owners:

Based on feedback from your neighborhood association and a survey that was mailed to each property owner, the Charter Township of Ypsilanti Board of Trustees set a public hearing to consider the request for the creation of Neighborhood Camera Special Assessment District #069 Creekside Village South for the installation of one (1) camera at the intersection Tuttlehill and Natalie Dr. and one (1) camera at the intersection of Tuttlehill and Meadow Lane.

THE TOTAL COST PER HOUSEHOLD FOR THIS YEARLY ASSESSMENT WOULD BE \$46.70 PER YEAR.

This will include your property located at : Property Address
Parcel

The public hearing will be held on Tuesday, October 17, 2017 at approximately 7:30pm in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

The layout for the proposed cameras is located on the back of this letter.

Installation charges for the two (2) cameras is \$10,398.00 and will be paid for by Ypsilanti Township. Conti Corporation and Comcast have fixed the annual charges for the first three (3) years, per agreement to \$13,029.20. This cost is divided among the ninety three (93) parcels and equals \$3.89 per month, per parcel. After the third year, the costs will reflect the current rates set by Conti Corporation and Comcast.

You are welcome to attend the meeting or you may send written comments of approval or objection in advance of the public hearing to the address listed above or by email to klovejoyroe@ytown.org or lstanfield@ytown.org.

To Legally Protest the Neighborhood Camera Special Assessment:

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

If you have any questions or need additional information, please feel free to contact my office at 734-484-4700.

Sincerely,

Karen Lovejoy Roe, Clerk
klovejoyroe@ytown.org

Lisa Stanfield, Deputy Clerk
lstanfield@ytown.org

Irs
cc: File

PUBLIC NOTICE

Public Act of 2002 Proceedings - Notice of special assessment hearing – Township of Ypsilanti, Washtenaw County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF YPSILANTI, WASHTENAW COUNTY, MICHIGAN AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Ypsilanti proposes to install security cameras at the intersections of Tuttlehill and Meadow Lane and Tuttlehill and Natalie Dr. at the Creekside Village South area and to create a special assessment for the recovery of the cost thereof by special assessment against the properties benefited therein.

PLEASE TAKE FURTHER NOTICE that the district within which the forgoing improvements are proposed to be constructed and within which the cost thereof is proposed to be assessed is more particularly described as follows:

COMMONLY KNOWN CREEKSIDE VILLAGE SOUTH

PLEASE TAKE FURTHER NOTICE that said plans and special assessment district map may be examined at the office of the Township Clerk from the date of this notice until and including the date of the public hearing hereon and may further be examined at such public hearing.

PLEASE TAKE FURTHER NOTICE that a public hearing upon such proposed special assessment district, location and estimated costs will be held at the Charter Township of Ypsilanti Civic Center, 7200 S. Huron River Drive, Ypsilanti Township, MI commencing at approximately **7:30pm** on **Tuesday, October 17, 2017**.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in person, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount to be specially assessed increases by more than 10 percent in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting or public hearing, to individuals with disabilities upon a 10 day notice to the Ypsilanti Township Board by writing or calling **KAREN LOVEJOY ROE, CLERK, 7200 S. HURON RIVER DRIVE, YPSILANTI, MI 48197 (734)484-4700**.

KAREN LOVEJOY ROE, CLERK

CHARTER TOWNSHIP OF YPSILANTI

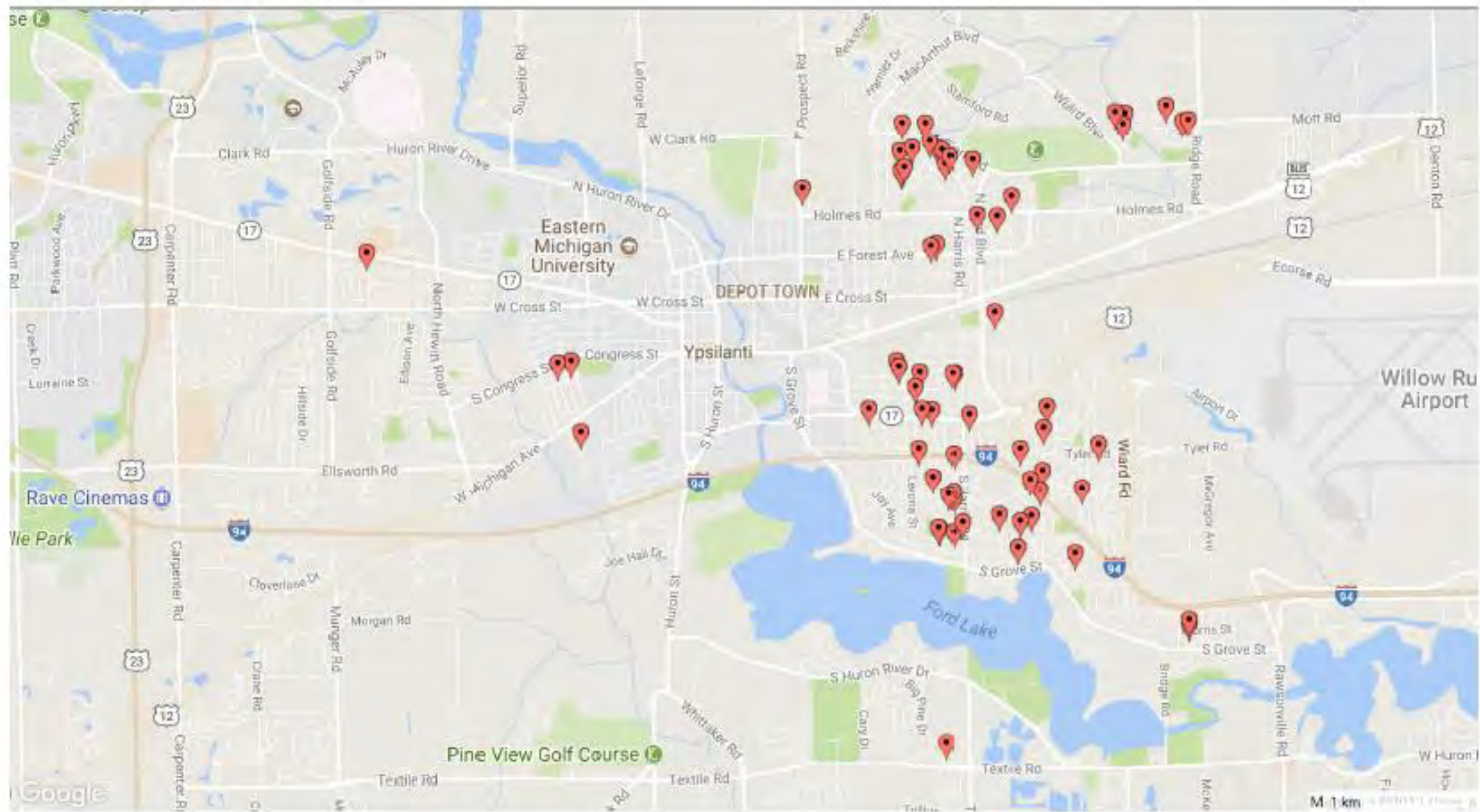
Habitat – Ypsilanti Township Partnership

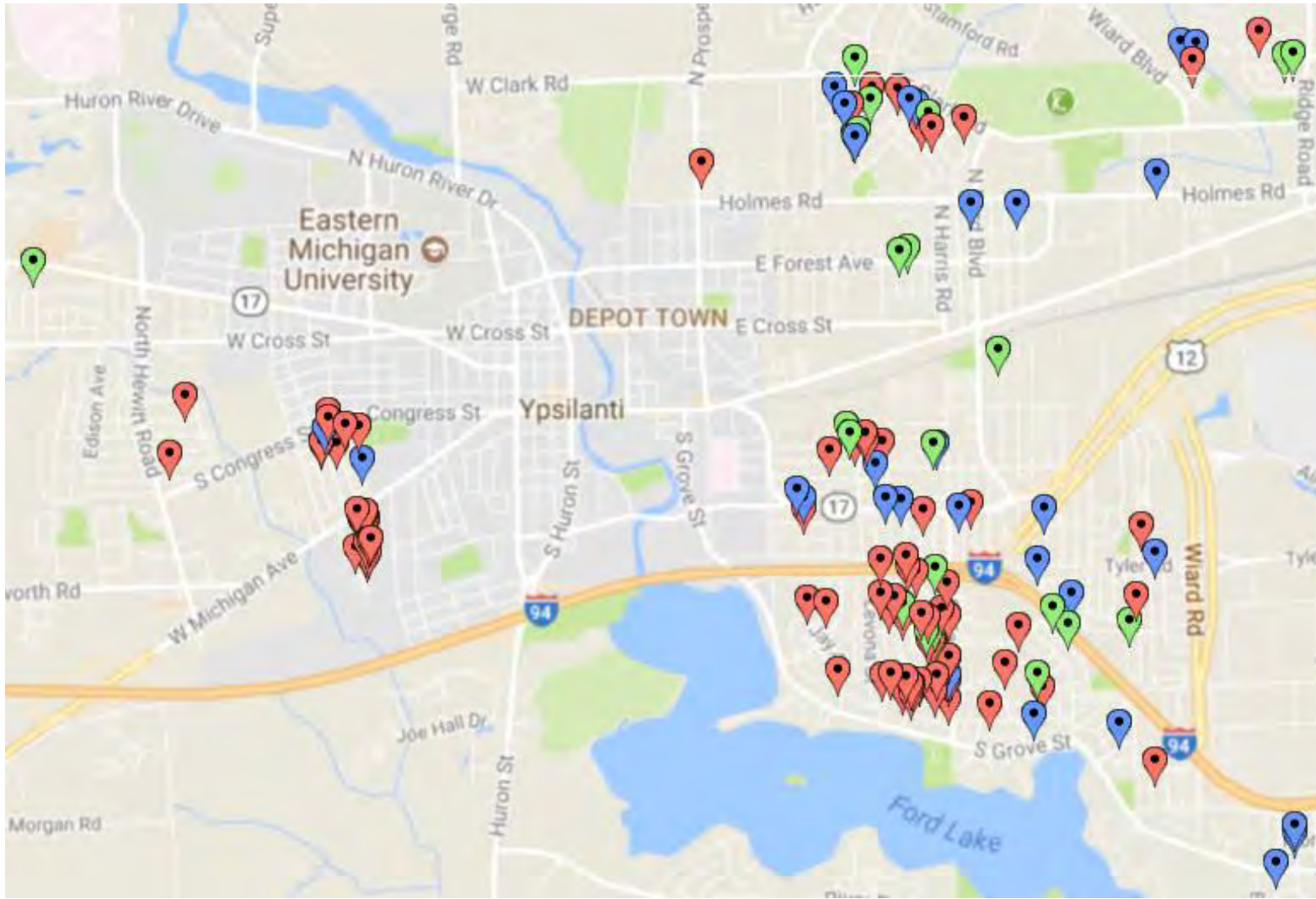


Ypsilanti Township's Investment and Leverage

- Township Investment in Properties Sold: \$630,000
 - *more than \$150,000 additional Township investment in properties currently under development
- Total Sales Price of Properties with Township Investment: \$5.2 million
- 45 properties redeveloped with Township assistance, including code enforcement, tax foreclosure, and direct financial support
- 12 properties currently under redevelopment with Township assistance
- \$240,976 - total property taxes paid by Habitat home owners to Ypsilanti Township last year (up from \$36,826 in 2007)

Properties with Township Support

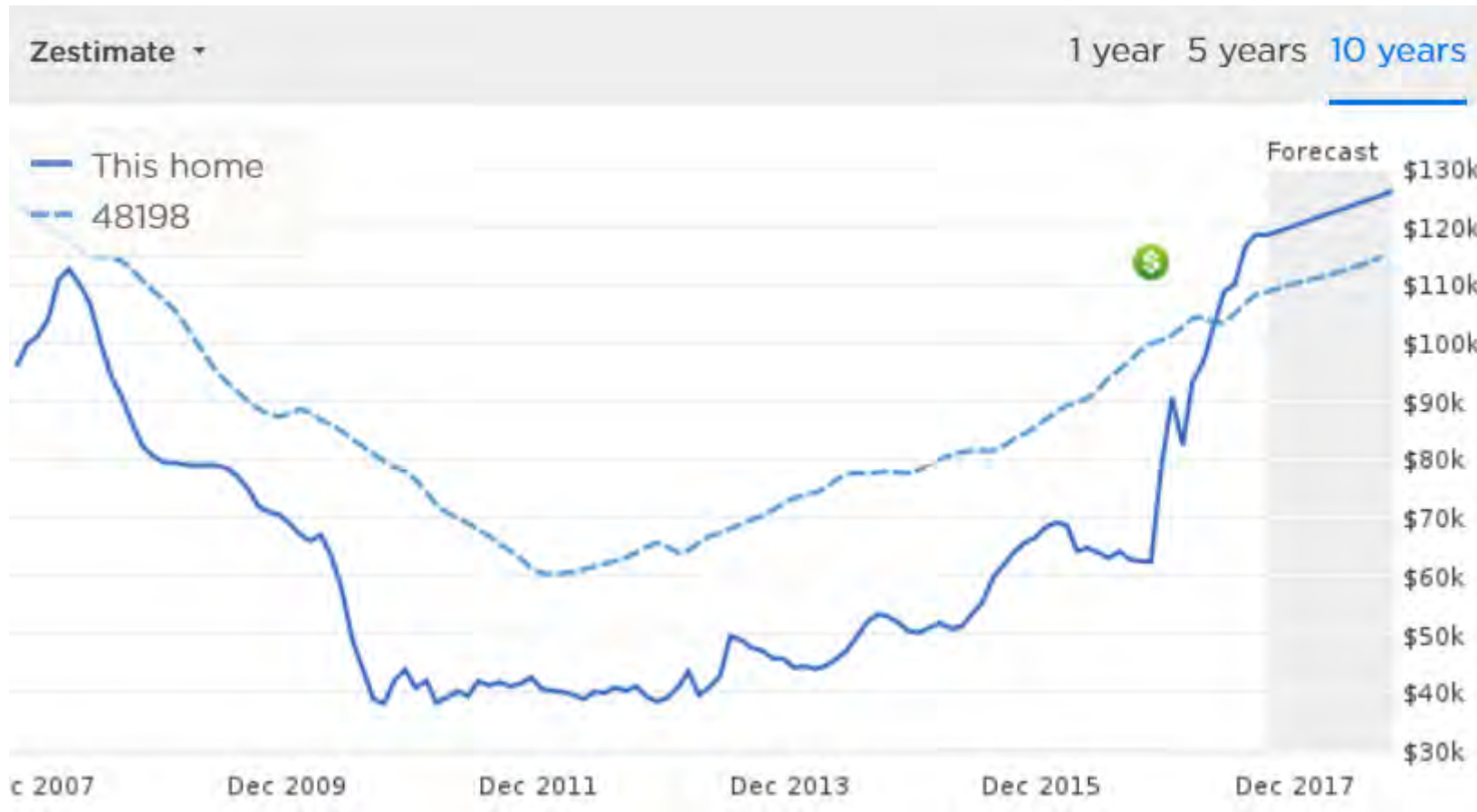




LEGEND

- Blue – Tax Foreclosures
- Green – Financial Support
- Red - Other Habitat Homes

Rising Boats Lift the Tide?



Redeveloping properties contributes to raising the average value across the Township

Before/After

1497 Gattegno



2015



2016 – Sales Price \$112,900

Before/After

1045 Parkwood



2014



2015 – Sales Price \$113,900

Before/After

1464 S Harris



2014



2016 – Sales Price \$129,900

Before/After

570 Greenlawn



2013



2016 – Sales Price \$113,900

Before/After

2144 Woodale



2014



2017 – Expected Sales Price \$106,900

Community Development in Gault Village

HHHV History in Gault Village

Began rehabbing homes in 2008 with NSP funding

Community Development work began in 2012

39 HOP Homes Completed and Sold

160+ HIP Projects Completed

Community Development Activities & Outputs

Community Planning Meetings

Resident Satisfaction Surveys (129)

Neighborhood Walk-Abouts

Increased Involvement on Facebook Group

Gault Village Garden Club

Annual Picnic

Community Development Continued Involvement

Attend Neighborhood Watch meetings monthly

Hold quarterly information sessions on Habitat programs

Engage new HOP and HIP families in neighborhood events

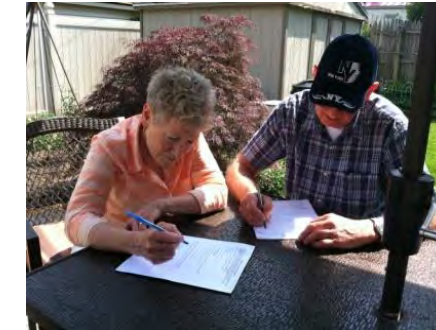
Support community events (Ypsi PROUD, monthly newsletter, annual garage sale, activities at St. Matthew's, Garden Club, Walking Group)

Discussions about Gault Village Shopping Center

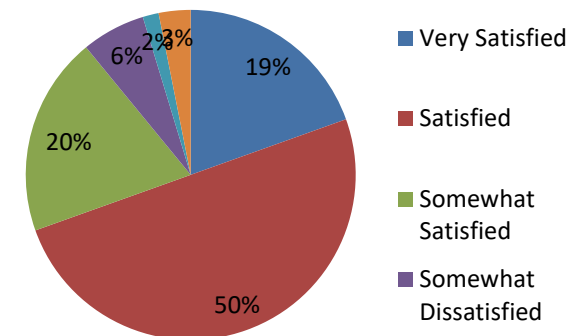
Community Development Next Steps

Second round of Resident Satisfaction Surveys to measure improvement in quality of life

Ongoing HIP Projects



How Satisfied Are You Living in the Gault Village Neighborhood?



Community Development in West Willow

HHHV History in West Willow

Invited by New West Willow Neighborhood Association in 2013

3 HOP Homes Completed and Sold, 4 Additional Owned
300+ HIP Projects Completed

Community Development Activities & Outputs

Lowe's Partnership

Community Planning Meetings

Resident Satisfaction Surveys (212)

Replaced 735 feet of fence along bike/walking path

Increased Involvement on Nextdoor.com site

Community Center Improvements: Pavilion, clean-up,
storage shed, computer upgrades, picnic tables, planters

Benches & trash cans installed

Little Free Libraries

671 Volunteers contributed 3,270 hours in neighborhood activities

Community Development Continued Involvement

Attend Neighborhood Watch meetings monthly

Hold quarterly information sessions on Habitat programs

Engage new HOP and HIP families in neighborhood events

Support community events (Ypsi PROUD, annual picnic,
walking group, movie nights, action teams)

Community Development Next Steps

Second round of Surveys to measure improvement in quality of life

Lowe's Aging in Place & MSHDA Neighborhood Enhancement Grants & ongoing HIP Projects



West Willow

Community Conversation

Come share your ideas about what makes our neighborhood great and what things we can do together to make it even better!

Habitat for Humanity is hosting a Community Conversation where West Willow residents can voice their opinions about the strengths and needs in our community. Please join in on Tuesday, September 30 at the New Covenant Missionary Baptist Church for this exciting meeting. Food will be served from 6:00-6:30pm. If you plan to attend let Shatara Clayborne know so we're sure we have enough food!

September 30, 2014, 6 pm - 7:30 pm
Food served 6 pm - 6:30 pm
Meeting 6:30 pm - 7:30 pm

2345 Tyler Rd. New Covenant
Missionary Baptist Church
RSVP to scayborne@h4h.org
734-478-6331



We do have opinions and values so let's make them known. SPEAK UP and EXPECT
change! We need you to help make change. - Linda Wealing, NWWSA Board
President

Upcoming Activities in West Willow

Door-to-Door Surveys

When: October - Several dates and times available.
Help: needed to drop off pickup surveys.
A site time orientation is required.
Earn a gift card for helping out!
Complete the survey online (send your e-mail
address to shatara@h4h.org) and if you
will be sent a unique link to complete the
survey online.

Fence Repair/Replace

On a portion of the properties that back up to the
bike/walking path along Rectortown.
Friday: October 17 - Volunteers needed to help clear
away brush from the fence line.
Saturday: October 18 - Volunteers needed to help install
new fence panels.

Rehab a Habitat Home

1210 Desoto

Thursday: October 16 - Everyone invited to the ground
breaking from 5:30 - 6:30 pm.
Saturday: November 1, 9:00 - 6:00 - Volunteers needed
to help with the renovation of the home. No
construction skills required!

Pavilion at the Community Center

Friday: October 24 - Volunteers needed to help with
the construction of the pavilion. No construction skills
required!

Saturday: October 25 - Volunteers needed to help with
the construction of the pavilion. No construction skills
required!
Sunday: October 26 - Celebration & Ribbon Cutting
Celebrities - Everyone is welcome!



Neighborhood Clean-Up Day

Saturday: November 8
Sign up to be a block leader and organize people on
your block. Everyone is welcome to volunteer, even
if you don't want to take a team!

Community Meeting

Join your neighbors again in November to talk about
information gathered from the surveys and the
community we are meeting. Your input is
important to the neighborhood.
Tuesday: November 18, 8:00 - 4:00 PM
9:00 - 7:00 Meeting

New Covenant Missionary Baptist Church, 2345
Tyler Road. Watch for a postcard mailing with more
information!

For More Information & To Help!

Contact Shatara Clayborne
West Willow Community Development Coordinator
Habitat for Humanity of Human Valley
E-mail: scayborne@h4h.org
Phone: 734-478-6331

Lowe's Helps West Willow

Thank you to Lowe's for providing funding for these
projects!



We Would Love to Hear From You! Please complete the West Willow Resident Satisfaction Survey!

Complete the survey online! E-mail
Shatara at scayborne@h4h.org, and you
will be sent a unique link to complete the
survey online.
Or, contact Shatara to request a paper
copy at scayborne@h4h.org or
734-478-6331.

Interested in Owning a Habitat for Humanity Home?

Check out our website at
www.habitatww.org for more
information and to start the process by
completing an intake form.

Or contact Shatara at 734-478-6331 or
scayborne@h4h.org to have an intake
form mailed to you.



Little Free Library at West Willow Park, made of local
work and materials by neighborhood residents.

Community Development in Sugarbrook

HHHV History in Sugarbrook

Ypsilanti Township asked us to work in this neighborhood in 2016
5 HOP Homes Completed and Sold, 4 Additional Owned
70+ HIP Projects Completed including 8 Thrivent Builds Repairs

Community Development Initial Steps

Attend Neighborhood Watch meetings monthly
Form relationships with residents and community partners
Formed Steering Committee
Held first Community Planning Meeting
Conduct initial round of Resident Satisfaction surveys
Hold second Community Planning Meeting & focus groups
Work with residents to prioritize actions and create plan

Community Development Ongoing Activities

Ongoing HIP Projects
Hold quarterly information sessions on Habitat programs
Engage new HOP and HIP families in neighborhood events
Discussions on use for Kettering Elementary School
Support community events



Join Your Neighbors
to discuss what you love about your neighborhood and what could make it an even better place to live!
Thursday, June 1
Grace Fellowship Church House of Solutions Activity Building
1301 S. Harris Rd. • Ypsilanti, MI
Dinner served at 6:00 pm
6:30 pm - 8:00 pm neighborhood meeting with door prizes!
RSVP appreciated to make sure we have enough food to Joanna Barlow at Habitat:
jbarlow@h4h.org or 734-478-0250

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 3, 2017 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:03 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe
Trustees: Stan Eldridge, Jimmie Wilson Jr., and Monica Ross-Williams

Legal Counsel: Wm. Douglas Winters

1. FRAMEWORK OF 2018 FISCAL YEAR BUDGET INCLUDING REVENUE, OPEB OBLIGATIONS, DEBT FUNDS AND ASSUMPTIONS....JAVONNA NEEL

Javonna Neel, Accounting Director, presented an overview of the budget, which she said can be found on ytown.org for residents to view. She spoke about tax revenue, state shared revenue, pension, healthcare, basic expenditure assumptions, and debt funds.

Ms. Neel said there had been a 4.6% increase over 2016's taxable values and our taxable revenues had increased by 4.4%. She said we expected to receive \$12,000 back from the state to compensate for losses attributed to Personal Property and it would go into the general fund.

Ms. Neel said the fire pension levy of 1.2 mils was used to cover the annual required contributions of the retiree health care (OPEB) and pension. She stated administrative tax revenues were collected from property tax bills at 1% and it did not include special assessments, and was used to offset expenditures of the Township's Assessment and Treasury Departments.

Ms. Neel went over the 2018 state shared revenue budget which was calculated from three sources: Constitutional; City, Village, and Township Revenue Sharing (CVTRS); and Supplemental CVTRS.

Ms. Neel spoke about the expenditure budget which included personal wages, based on contract negotiations; health care, assumption of a 10% increase; vision, no increase guaranteed until August 31, 2018; disability and life insurance, no increase guaranteed until August 31, 2018; and dental which was scheduled to decrease by 6.57%.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 2**

Ms. Neel discussed the 2018 required contribution to pensions had decreased 6.4% from 2017, but noted that the budget was still the same as last year in order to reduce the unfunded liability at a faster rate. The fire pension had increased 2.9%, the OPEB retiree health care general fund decreased 5.49%, and the fire fund increased 7.17%.

Ms. Neel said the economic downturn in 2008 hurt the retirement program and the funded percentage began to decrease.

Trustee Ross Williams asked what would happen if the economy had a downturn again.

Supervisor Stumbo said the goal was to get the pensions funded at 100% and to still contribute. She said 37% of the taxable value was lost from 2008-2015 and she said we wanted to avoid the pensions being underfunded.

Ms. Neel talked about the local development finance authority (LDFA) Fund 250, the general obligation debts, bonds, capital accounts and what funds should be transferred, closed, remain open, and paid off.

Supervisor Stumbo said some of the biggest changes were the money from the cell tower easement sales that would be used to pay off the bond and the \$500,000 we had budgeted for the bond payment in the draft budget would be removed because the bonds would be paid off. She said we might want to put the money towards pension or OPEB unfunded liabilities.

2. DISCUSSION ON PROPOSAL FOR ECONOMIC DEVELOPMENT CONSULTANT PROFESSIONAL SERVICES.....SUPERVISOR STUMBO, CLERK LOVEJOY ROE, TREASURER DOE

Supervisor Stumbo said we need to contract someone part-time who can do the duties of an Economic Development Consultant. She said she would like to propose this to the Board for the next meeting, specifically with Luke Bonner in mind for the consultant. She said he did retail development, manufacturing, was very familiar with American Center for Mobility (ACM), and had a proven track record with the city of Taylor. She said for those reasons, we would like

CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 3

to bring back a proposal from his firm to the Board for professional economic development services.

Trustee Eldridge asked if we would go with Mr. Bonner's firm or would we bid out to get the best price on the service.

Supervisor Stumbo said we are not required to bid out for professional services such as lawyers, engineers or this position. She said we hired Carlisle Wortman as planners and hired them for other work without seeking bids from additional companies.

Clerk Lovejoy Roe said it was a long process and we have established a relationship with the work Luke Bonner had done for us in the past; he was trustworthy, hardworking, and motivated.

Trustee Eldridge asked how we would know if we're getting the correct price if we did not compare it to other prices in the market.

Supervisor Stumbo said we could conduct a comparative market analysis.

Clerk Lovejoy Roe said either way you look at it we will be saving money on benefits and pension with the part-time contract position and added she's excited we're talking about this potential new position because we've needed it for a long time. She said the tradeshow is where the marketing was done to get prospective businesses and that was one area the Economic Development Consultant could help.

Trustee Ross Williams said there was a need to market Ypsilanti Township to provide jobs, stores, restaurants, and other businesses to the community.

Supervisor Stumbo said short term we could have Mr. Bonner come in and do his presentation, long term we could go through the process of considering different economic development consultants.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 4**

3. AGENDA REVIEW

1. CONSENT AGENDA

A. MINUTES OF THE SEPTEMBER 19, 2017 WORK SESSION AND REGULAR MEETING

Supervisor Stumbo said she would like to clarify that the Request to Award the Low Bid for Additional Work on the Green Oaks Golf Cart Pathway Improvements to Cross Renovation in the Amount of \$71,800.00 and Approve a Contingency Budget Amount of \$5,000.00 to Cover Unforeseen Issues for a Total Amount of \$76,800.00 Budgeted in Line Item #584-584-000-971-000 was Contingent upon the Attorney's Approval.

Clerk Lovejoy Roe concurred it was and said she would make the change to the minutes.

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR OCTOBER 3, 2017 IN THE AMOUNT OF \$1,151,504.46

2. ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated he would give his report at the regular meeting.

OLD BUISNESS

1. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL TO CREATE AND POST AN ELECTION SPECIALIST POSITION (CLASSIFICATION #19) WITHIN THE AFSCME BARGAINING UNIT (TABLED AT THE JULY 18, 2017 REGULAR MEETING)

CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 5

Trustee Wilson asked if this could be removed from the table and addressed at contract negotiations.

Supervisor Stumbo said it should be discussed in Executive Session because that was the legal advice Attorney Winters gave.

Trustee Eldridge said the item that was tabled looks to have different wording and said he was not sure which one was tabled, the one in July or the one in August.

Clerk Lovejoy Roe said the request had the exact same wording when it was tabled at the July 18, 2017 meeting. She said the Board wanted more information so she said she added more information to the packet.

Supervisor Stumbo said the wording was the same but the packet was different.

Clerk Lovejoy Roe said she thought the Board felt rushed and needed more information to decide how to proceed with the Election Specialist position so it was tabled in July and it had remained tabled on the agenda every meeting since. She said she would rather the Board remove it from table and refer it to negotiations.

Trustee Ross-Williams asked if to make a decision, it had to come off the table. She said it seemed like this was going to continue to be on the agenda as an old business item unless it was removed from the table.

Supervisor Stumbo said this was handled wrong from the very beginning. She said the union did not want us to discuss this and the proper time was in negotiations. She said it was tabled for the supervisor to call a special meeting and she was unsure of how this was still on the agenda. She said she did not want to speak about it at this level because she does not want to violate any of the recommendations of the attorney.

Clerk Lovejoy Roe said the whole point of the special meeting was not to delay it forever. She said according to Robert's Rules the Board can say they want to postpone it, but they cannot make a motion to table indefinitely. She said she didn't feel comfortable taking it off the table herself and felt that the Board

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 6**

put it on the table for more information and they should take it off and decide what they want to do.

Supervisor Stumbo said the Board put it on the table until the special meeting was called by the Supervisor. She said to be honest with you she did not remember that motion until she read it.

Attorney Winters said since the July 2017 meeting, the emails from AFSCME Council 25 asked that we handle this in labor negotiations.

NEW BUSINESS

1. BUDGET AMENDMENT #13

Clerk Lovejoy Roe explained Budget Amendment #13.

Javonna Neel, Accounting Director, said this budget amendment was actually a clean-up. She said the Township purchased property over three different years and they were put in inventory which was now aged inventory. She said we need to write off these purchases. She stated when we bought them we put them in a receivable account thinking we would be selling them soon, but since we have not, it was best accounting practices to move and expend them this year. She said any revenue we have when we sell them would be recorded in the year we sell them.

**2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDS FOR THE
RENOVATION OF 2170 WOODALE AND 1343 JEFF IN THE AMOUNT OF
\$40,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010**

**3. RESOLUTION 2017-23, ESTABLISHMENT OF WATER/SEWER SUBSIDY
INCOME LEVEL**

Supervisor Stumbo explained this fee was in light of the increase in the water rates to help low income people pay for their water bill.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 7**

Trustee Ross-Williams said thank you for the increase of \$5.00 making the credit \$20.00 to those who could really use it.

Supervisor Stumbo said the State of Michigan will reimburse all of your taxes except \$350 if you're under the poverty guidelines.

- 4. REQUEST APPROVAL TO RENEW WARRANTY FOR RAINBIRD IRRIGATION COMPUTER SOFTWARE AND LARGE DECODER INTERFACE FOR USE AT GREEN OAKS GOLF COURSE IN THE AMOUNT OF \$9,772.00 BUDGETED IN LINE ITEM #584-584-000-818-000**

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO AWARD THE LOW BID FOR REPLACEMENT OF THE CARPET AT FIRE STATION HEADQUARTERS TO SHAMROCK FLOORCOVERING SERVICES IN THE AMOUNT OF \$18,804.00 BUDGETED IN LINE ITEM #206-970-000-971-008**

Chief Copeland said we only received one bid for the carpet replacement. He said the bid was broke down into various rooms with their square feet.

Supervisor Stumbo asked how we advertised this. She said it was hard to believe there was only one bid. She said it should have been sent to multiple companies to receive more bids.

Deputy Clerk Lisa Stanfield said it was advertised on MITN and our website, ytown.org.

Trustee Wilson asked if we should rebid in the local area to see if there were other interested parties.

Supervisor Stumbo said she does not understand why this was limited to one company. She said it was advertised for under \$20,000 in the bid.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 WORK SESSION MINUTES
PAGE 8**

- 2. REQUEST OF ERIC COPELAND, FIRE CHIEF TO AWARD THE LOW BID FOR REPLACEMENT OF TWO (2) FURNACES, TWO (2) AIR CONDITIONING UNITS AND TWO (2) HUMIDIFIERS AT FIRE STATION HEADQUARTERS TO AL WALTERS HEATING AND COOLING IN THE AMOUNT OF \$17,875.00 BUDGETED IN LINE ITEM #206-970-000-971-008**

The meeting adjourned at approximately 6:17 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe,
Trustees: Stan Eldridge, Jimmie Wilson Jr., Monica
Ross-Williams, Heather Jarrell Roe

Legal Counsel: Wm. Douglas Winters

1. PUBLIC COMMENTS

Resident Joann McCollum thanked everyone, specifically Supervisor Stumbo, Clerk Lovejoy Roe, and Trustee Ross-Williams who helped find a resolution during their meeting for the event that occurred in the West Willow Community a few weeks ago. She said she was able to communicate with the Sherriff's Department. She also stated that Derrick Jackson was doing an excellent job in communicating and being present at their events. She said the miscommunication had created a bond between those involved and they would continue to work with one another to better their neighborhood.

Ms. McCollum discussed that the Wi-Fi at the Ypsilanti Township Community Resource Center was open to the public and if the West Willow Neighborhood Association used it, they should have a password because any open Wi-Fi signal was unsecured.

Tyrone Bridges from the West Willow Neighborhood Association said community action allowed everyone to work together from the second annual community fun day, to neighborhood clean-up, to crime watch and prevention.

Resident Ms. Kaiser encouraged everyone to call, email, or write letters of disapproval to MDOT in Lansing regarding the roundabout for the North Harris project.

Supervisor Stumbo said Ms. Kaiser did submit petitions that went to every board member.

2. CONSENT AGENDA

A. **MINUTES OF THE SEPTEMBER 19, 2017 WORK SESSION AND REGULAR MEETING**

B. **STATEMENTS AND CHECKS**

1. STATEMENTS AND CHECKS FOR OCTOBER 3, 2017 IN THE AMOUNT OF \$1,151,504.46

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 2**

Motion by Clerk Lovejoy Roe, Supported by Trustee Wilson to Approve the Consent Agenda.

Motion carried unanimously.

3. ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated 923 Ecorse Road, the former Forbes Dry Cleaners, will be demolished due to quality of life issues, however it gives the opportunity for an economic developer, who we were talking about hiring, to take advantage of redeveloping and attracting businesses to this property.

He also spoke about the need to repair or redo the retaining wall at Gault Village as well as the potential for redevelopment of Liberty Square, being near the freeway and ACM, once we own the entire area.

He said the County Treasurer signed the deeds for the tax foreclosed properties the Township purchased and would now sell to Habitat for Humanity.

He stated from a pedestrian safety standpoint the sidewalks on Washtenaw needed to be installed, so Matt Parks from OHM would render drawings for 10-foot wide sidewalks. He said he would approach the attorneys for the five property owners and see about obtaining easements for the sidewalk.

He stated the Township filed a complaint with the state to revoke the license for 543 Wharton Street, the adult foster care facility, and we were awaiting a response.

Attorney Winters also said we were still going through the due diligence for the two SVA communications cell tower easements sold for the amount of \$740,000. He stated he received a few out of state inquiries from companies as to whether the Township wants to do something similar with the cell tower at 2801 Holmes Road. He said the value was not the same as the other two but he wanted to explore our options and look at pursuing this opportunity.

Supervisor Stumbo said there are several individuals who are renting houses and turning them into direct care homes. She said they would like to prevent this from happening again from that particular company but did not know if that was possible from a legal standpoint. She said if there were up to six people in the house and there was 24-hour care, the person who owns the house was supposed to live there. She said people were not abiding by the rules, using this new approach and it was causing a problem.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 3**

Attorney Winters said they were doing what they can't do directly, indirectly. He said they were getting a license for 12 people knowing they were only going to be permitted to hold six people in the house; therefore, they would not have to live in the house. He said many of the properties are unlicensed and without the neighbors calling, we would not know about them.

Trustee Ross-Williams commented that a licensed homecare facility should be regulated by the State of Michigan and it was appalling that the state was not following through.

OLD BUSINESS

- 1. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL TO CREATE AND POST AN ELECTION SPECIALIST POSITION (CLASSIFICATION #19) WITHIN THE AFSCME BARGAINING UNIT (TABLED AT THE JULY 18, 2017 REGULAR MEETING)**

Motion by Trustee Jarrell Roe, supported by Trustee Wilson to Remove from Table the Request of Karen Wallin, Human Resources to Create and Post an Election Specialist Position (Classification #19) Within the AFSCME Bargaining Unit (TABLED AT THE JULY 18, 2017 REGULAR MEETING)

**Wilson: Yes Stumbo: Yes Lovejoy Roe: Yes Ross-Williams: Yes
Eldridge: No Jarrell Roe: Yes**

The motion passed.

Motion by Trustee Wilson, Supported by Trustee Ross-Williams to Refer to Human Resources the Request of Karen Wallin, Human Resources for Approval to Create and Post an Election Specialist Position (Classification #19) Within the AFSCME Bargaining Unit (TABLED AT THE JULY 18, 2017 REGULAR MEETING)

Trustee Jarrell Roe asked for a clarification of the motion from Trustee Wilson. She asked if it meant going into negotiations.

Trustee Eldridge said he would support taking it off the agenda, but would hate to box in HR when we have not discussed the parameters yet. He said he would like to remove it and decide as a negotiating group.

Trustee Jarrell Roe asked if she could hear clarification from Trustee Wilson.

Trustee Wilson said he wants to refer the position to HR since they were part of negotiations anyways and let HR decide.

Trustee Jarrell Roe asked Trustee Wilson if he had any intent of having them talk about the position in negotiations.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 4**

Trustee Wilson said he believed the HR director said she would prefer to talk about the position in negotiations.

Trustee Jarrell Roe asked if that was what he meant by his motion.

Trustee Wilson said yes, he meant for HR to take the position to negotiations.

Trustee Ross-Williams said she seconded the motion so she needs to understand if it had been changed. She said the point of the motion was to refer the position to HR, now the point of the motion was to refer the matter to whom and not sure for what purpose.

Trustee Wilson said the point was to refer the position to HR to let HR make the decision on what she needs to do with it.

Clerk Lovejoy Roe said she knew people were concerned about discussing negotiations here, but we have always discussed positions and it was an anomaly because we were not saying specifically what to do. She said everyone wanted the position to go to negotiations and now we have a motion that is not clear on the direction for Karen Wallin.

Trustee Eldridge asked if it was appropriate to call the question.

Trustee Jarrell Roe said we were having a discussion.

Supervisor Stumbo said of course you have the right to call the question.

Trustee Eldridge said motion to call the question.

Motion by Trustee Eldridge to Call the Question, Supported by Trustee Wilson for the Request of Karen Wallin, Human Resources to Create and Post an Election Specialist Position (Classification #19) Within the AFSCME Bargaining Unit (TABLED AT THE JULY 18, 2017 REGULAR MEETING)

Trustee Jarrell Roe said if we were just calling the question, it was just a vote to call the question.

Supervisor Stumbo said that was correct.

Clerk Lovejoy Roe said it was not fair that we have not had a chance to discuss calling the question.

**Jarrell Roe: No Eldridge: Yes Ross-Williams: Yes Lovejoy Roe: No
Stumbo: Yes Wilson: Yes**

The motion passed.

Trustee Jarrell Roe asked to hear the motion again.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 5**

Trustee Wilson said the motion was to refer to Human Resources the request of Karen Wallin, Human Resources for approval to create and post an Election Specialist Position (classification #19) within the AFSCME bargaining unit.

The motion passed.

NEW BUSINESS

1. BUDGET AMENDMENT #13

Motion by Clerk Lovejoy Roe supported by Trustee Wilson to Approve Budget Amendment #13 (See Attached)

Motion carried unanimously.

2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDS FOR THE RENOVATION OF 2170 WOODALE AND 1343 JEFF IN THE AMOUNT OF \$40,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010

Motion by Clerk Lovejoy Roe supported by Trustee Eldridge to Approve the Request of Habitat for Humanity for Funds for the Renovation of 2170 Woodale and 1343 Jeff in the Amount of \$40,000.00 Budgeted in Line Item #101-950-000-969-010

Trustees Jarrell Roe and Eldridge praised Habitat for Humanity for their hard work over the years.

Rob Nissly from Habitat for Humanity thanked the Board for all that they do and continue to do. He said some of the accomplishments include home renovations, a home improvement program, and community development that has allowed them to complete eight roofing jobs and several exterior home projects in Sugar Brook and West Willow over the past few weekends.

Motion carried unanimously.

3. RESOLUTION 2017-23, ESTABLISHMENT OF WATER/SEWER SUBSIDY INCOME LEVEL

Clerk Lovejoy Roe read Resolution 2017-23, Establishment of Water/Sewer Subsidy Income Level into the record.

Supervisor Stumbo said this was similar to the resolution from last year except the rate increased.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 6**

Motion by Clerk Lovejoy Roe supported by Trustee Ross-Williams to Approve Resolution 2017-23, Establishment of Water/Sewer Subsidy Income Level (See Attached)

Motion carried unanimously.

- 4. REQUEST APPROVAL TO RENEW WARRANTY FOR RAINBIRD IRRIGATION COMPUTER SOFTWARE AND LARGE DECODER INTERFACE FOR USE AT GREEN OAKS GOLF COURSE IN THE AMOUNT OF \$9,772.00 BUDGETED IN LINE ITEM #584-584-000-818-000**

Motion by Trustee Willson supported by Trustee Eldridge to Request Approval to Renew Warranty for Rainbird Irrigation Computer Software and Large Decoder Interface for Use at Green Oaks Golf Course in the Amount Of \$9,772.00 Budgeted in Line Item #584-584-000-818-000

Motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO AWARD THE LOW BID FOR REPLACEMENT OF THE CARPET AT FIRE STATION HEADQUARTERS TO SHAMROCK FLOORCOVERING SERVICES IN THE AMOUNT OF \$18,804.00 BUDGETED IN LINE ITEM #206-970-000-971-008**

Chief Eric Copeland said he would like to withdraw his request and start the process over in an attempt to receive more bids locally.

Motion by Clerk Lovejoy Roe supported by Trustee Jarrell Roe to Remove from Agenda upon the Request of Chief Eric Copeland the Request to Award the Low Bid for Replacement of the Carpet at Fire Station Headquarters to Shamrock Floorcovering Services in the Amount of \$18,804.00 Budgeted in Line Item #206-970-000-971-008

Motion carried unanimously.

- 2. REQUEST OF ERIC COPELAND, FIRE CHIEF TO AWARD THE LOW BID FOR REPLACEMENT OF TWO (2) FURNACES, TWO (2) AIR CONDITIONING UNITS AND TWO (2) HUMIDIFIERS AT FIRE STATION HEADQUARTERS TO AL WALTERS HEATING AND COOLING IN THE AMOUNT OF \$17,875.00 BUDGETED IN LINE ITEM #206-970-000-971-008**

Chief Copeland said the specifications were written in a way not to favor any manufacturer. He said these furnaces have a 90% efficiency rating. He said Al Walters had the low bid and he also provided a second option considered a Cadillac version with 96%-98% efficiency and a higher seer

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 7**

and decibels rating for the air conditioning. He said the second option was under what was budgeted for the project so he requested that the Board take the second option.

Supervisor Stumbo asked why Al Walters was the only person who submitted bids for option two.

Chief Copeland said he has done that in the past, but cannot explain why he was the only one to do that. He added the proposal was not for option two; he included that on his own.

Trustee Eldridge said he was below the budgeted amount and he was in the Township.

Chief Copeland said moving forward I would go with option one, however of the two choices I would prefer option two.

Trustee Ross Williams said it is not fair for other bidders to have an option two as a selected option unless it goes back out to other bidders.

Clerk Lovejoy Roe asked if we could reject those bids and go out for other bids that are high efficiency and would include more options like a humidifier. She said the fire department has a huge space to heat and for \$3,000 more you can save a lot of money over time with a more efficient furnace.

Chief Copeland said he would rather stick with this bid and get it done.

Trustee Jarrell Roe asked how did this bid include a second option out of the blue.

Clerk Lovejoy Roe said other companies offered other options, but their bids were higher.

Chief Copeland said the 96% efficiency specifications might be tailored to a specific unit and manufacturer so it was written as to what was being replaced. He said what we were replacing was from 1995 so we wrote the specifications for what we had in the building.

Supervisor Stumbo said according the memo, Deputy Clerk Lisa Stanfield and Captain Keith Harr were present.

Deputy Clerk Lisa Stanfield said people bid on specifications that were created, but we cannot control what people submit. She stated we do not know what the bids look like until we open them because they come in sealed. She said Chief Copeland can make a recommendation to the Board and everyone can decide what is best. We cannot stop a bidder from providing a second option.

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OCTOBER 3, 2017 REGULAR MEETING MINUTES
PAGE 8**

Supervisor Stumbo said normally we would not consider that as an option because we did not put that on our bid.

Trustee Jarrell Roe said the second bid meets and exceeds the bid that we put out.

Supervisor Stumbo said according to the Chief, it is acceptable to go with option one.

Motion by Trustee Eldridge supported by Trustee Wilson to Approve the Request of Eric Copeland, Fire Chief to Award the Option One (1) Low Bid for Replacement of Two (2) Furnaces, Two (2) Air Conditioning Units at Fire Station Headquarters to Al Walters Heating and Cooling in the Amount of \$13,795.00 Budgeted in Line Item #206-970-000-971-008

Motion carried unanimously.

OTHER BUSINESS

Clerk Lovejoy Roe asked if we could have authorization to go out on the carpet bids.

Chief Copeland said he would bring it back with measurements and another bid request.

Trustee Ross-Williams thanked Supervisor Stumbo and Clerk Lovejoy Roe for trying to find resolutions for the some of the issues going on at West Willow.

Motion by Trustee Jarrell Roe supported by Trustee Eldridge to adjourn.

Motion carried unanimously.

Meeting Adjourned Approximately at 7:59 P.M.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2017 BUDGET AMENDMENT #13**

October 3, 2017

101 - GENERAL OPERATIONS FUND

Total Increase \$77,000.00

Request to increase budget for legal services for court prosecution and domestic violence. The increase is necessary due to the increased number of drunk and drugged drivers and the domestic violence is higher than anticipated. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$43,900.00
		Net Revenues	<u><u>\$43,900.00</u></u>
Expenditures:	Legal Services - Prosecution	101-137-000-801.014	\$24,600.00
	Legal Services - Domestic Violence	101-137-000-801.020	\$19,300.00
		Net Expenditures	<u><u>\$43,900.00</u></u>

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 80 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,515.00
		Net Revenues	<u><u>\$1,515.00</u></u>
Expenditures:	Salaries pay out -PTO	101-201-000-708.004	\$1,408.00
	FICA	101-201-000-715.000	\$107.00
		Net Expenditures	<u><u>\$1,515.00</u></u>

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 80 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,585.00
		Net Revenues	<u><u>\$1,585.00</u></u>
Expenditures:	Salaries pay out -PTO	101-201-000-708.004	\$1,472.00
	FICA	101-201-000-715.000	\$113.00
		Net Expenditures	<u><u>\$1,585.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2017 BUDGET AMENDMENT #13**

October 3, 2017

101 - GENERAL OPERATIONS FUND - CONTINUED

Request to increase Community Stabilization - Land Bank account in order to appropriate properties held in the aged inventory to an expenditure in the current year. The inventory properties held were purchased and demolished by the Township. The amounts paid for the properties and the years acquired are as follows: property at 743 Oswego for \$19,818.06 in 2002; property at 3053 Grove Road for \$18,340 in 1998; properties at 2094 2084 2403, 2421, and 2485 E Michigan Avenue; and property at 1314 Rue Willette; totaling \$73,118 in 2011. The inventory amounts for all properties equals \$111,276.06. The purpose of this request is to adhere to best accounting practices by removing the aged inventory and recording as an expenditure. When we sell the properties the revenue will be recorded in the year sold. This appropriation was suggested by our Auditors. We currently have an available budget of \$93,452 for the Community Stabilization - Land Bank account. I am requesting an additional amount of \$30,000, which will leave \$12,176 for any unforeseen current year testing or demolitions. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$30,000.00
		Net Revenues	<u>\$30,000.00</u>
Expenditures:	Community Stabilization - Land Bank	101-950-000-969.011	\$30,000.00
		Net Expenditures	<u>\$30,000.00</u>

Motion to Amend the 2017 Budget (#13):

Move to increase the General Fund budget by \$77,000 to \$11,012,359 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO 2017-23

ESTABLISHMENT OF WATER/SEWER SUBSIDY INCOME LEVELS

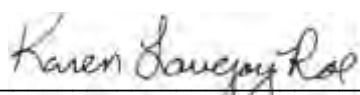
WHEREAS, Ypsilanti Township has established a water and sewer bill subsidy program for Township citizens of limited income; and

WHEREAS, Ypsilanti Township adopts the following guidelines for the Supervisor's Office to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, filed in the immediately preceding year;

- 1) All household income cannot exceed 30% of the median income for Ann Arbor (Washtenaw County) as published annually by the Michigan State Housing Development Authority for Section 8 housing vouchers. The most recently available guidelines shall be used by the Supervisor's Office.
- 2) A copy of the applicant's completed and signed Federal Income Tax Return (if required to file), and/or Michigan Homestead Property Tax Credit Claim (1040 CR) and/or Social Security Statement for the prior year must be submitted for the application to be considered. Additionally, a copy of the prior year Federal Income Tax Return for any other occupant of the homestead is required.
- 3) Applicants are requested to black out all references to social security numbers prior to submitting necessary paperwork.
- 4) Water/Sewer subsidies must be applied for each year. If a subsidy is granted, it is for one year only.
- 5) Applicants should reside in the Township of Ypsilanti and be the property owner. Verification of this shall be completed when application is submitted.
- 6) The subsidy shall show on the applicants Ypsilanti Community Utilities Authority bill as a \$20.00 credit.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor's Office shall follow the above stated policy in granting and denying subsidies, unless the Supervisor determines there are substantial and compelling reasons why there should be a deviation from the policy and these are communicated in writing to the claimant.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2017-23 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 3, 2017.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA ROSS-WILLIAMS
JIMMIE WILSON



ACCOUNTING DEPT

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

OCTOBER 17, 2017 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	868,270.25
HAND CHECKS -	\$	214,079.85
CREDIT CARD PURCHASES-	\$	<u>3,812.62</u>
GRAND TOTAL -	\$	1,086,162.72

Choice Health Care Deductible – SEPT. 2017

ACH EFT -	\$	35,738.27
ADMIN FEE -	\$	1,207.50 (AUG)

Check Date	Check	Vendor Name	Amount
Bank AP AP			
10/03/2017	176505	GLENN LADENBERGER	10,000.00
10/03/2017	176506	LOWE'S	104.07
10/03/2017	176507	QUINESHA WESTON	100.00
10/03/2017	176508	SCHILITA WHITE	100.00
09/28/2017	176509	BLUE CROSS BLUE SHIELD OF MI	127,303.35
09/28/2017	176510	BLUE CROSS BLUE SHIELD OF MI	35,404.14
09/28/2017	176511	CINTAS CORPORATION	131.12
10/02/2017	176512	CLEAR RATE COMMUNICATIONS, INC	833.30
10/02/2017	176513	COMCAST BUSINESS	825.00
10/02/2017	176514	COMCAST CABLE	620.26
10/02/2017	176515	DELTA DENTAL PLAN OF MICHIGAN	13,228.77
10/02/2017	176516	STANDARD INSURANCE COMPANY	4,365.55
10/02/2017	176517	VISION SERVICE PLAN	2,715.92
10/02/2017	176518	WINDSTREAM	405.21
10/02/2017	176519	YPSILANTI COMMUNITY	263.50
10/03/2017	176520	WASHTENAW COMMUNITY COLLEGE'	475.00
10/03/2017	176521	DAWN FARM	11,518.95
10/11/2017	176522	COMCAST CABLE	639.40
10/11/2017	176523	COMCAST CABLE	5,046.31
10/11/2017	176524	COMCAST CABLE	639.40

HAND CHECKS

AP TOTALS:

Total of 20 Checks:	214,719.25
Less 1 Void Checks:	639.40
Total of 19 Disbursements:	<u>214,079.85</u>

ADD Checks

Check Date	Check	Vendor Name	Amount
Bank AP AP			
10/17/2017	176525	A & R TOTAL CONSTRUCTION, INC.	4,906.51
10/17/2017	176526	ADISA CHANEY, JR	36.00
10/17/2017	176527	ALLGRAPHICS CORPORATION	1,398.10
10/17/2017	176528	AMAZON CAPITAL SERVICES	2,822.65
10/17/2017	176529	ANGELA ROBINSON	34.45
10/17/2017	176530	ANN ARBOR AREA CONVENTION	500.00
10/17/2017	176531	ANN ARBOR CLEANING SUPPLY	547.49
10/17/2017	176532	ANN ARBOR WELDING SUPPLY CO	215.14
10/17/2017	176533	APOLLO FIRE EQUIPMENT CO.	383.89
10/17/2017	176534	AUTO VALUE YPSILANTI	7.39
10/17/2017	176535	AUTOMATIC IRRIGATION SUPPLY	491.48
10/17/2017	176536	AUTUMN HALLIWILL	45.50
10/17/2017	176537	BARR ENGINEERING COMPANY	2,002.50
10/17/2017	176538	BASIL UDEH	60.00
10/17/2017	176539	BIO-CARE, INC.	12,697.00
10/17/2017	176540	BRENDA STUMBO	175.90
10/17/2017	176541	BUDGET TOWING	2,154.00
10/17/2017	176542	CALEB DRUMMER	12.00
10/17/2017	176543	CAMPBELL TITLE AGENCY OF MICHIGAN	350.00
10/17/2017	176544	CARLISLE/WORTMAN ASSOCIATES	15,147.50
10/17/2017	176545	CHARTER TOWNSHIP OF SUPERIOR	49.55
10/17/2017	176546	CHARTER TOWNSHIP OF YPSILANTI	1,190.00
10/17/2017	176547	CITY OF YPSILANTI FIRE DEPT.	6,208.12
10/17/2017	176548	COMPLETE BATTERY SOURCE	64.58
10/17/2017	176549	CONGDON'S	139.17
10/17/2017	176550	COURT INNOVATIONS INC	135.00
10/17/2017	176551	DAWN FARM	11,243.95
10/17/2017	176552	ED'S GARAGE	532.00
10/17/2017	176553	EMALINE HICKS	20.00
10/17/2017	176554	EMERGENCY VEHICLE SERVICES	3,553.88
10/17/2017	176555	EMERGENT HEALTH PARTNERS	6,321.07
10/17/2017	176556	FASTENAL	35.66
10/17/2017	176557	GABRIELLA MAYREND	49.50
10/17/2017	176558	GARY STAFFORD	12.00
10/17/2017	176559	GORDON CRUMP	26.00
10/17/2017	176560	GORDON FOOD SERVICE INC.	133.39
10/17/2017	176561	GRAINGER	402.33
10/17/2017	176562	HABITAT FOR HUMANITY - HURON VALLEY	50,000.00
10/17/2017	176563	HART INTERCIVIC	2,183.00
10/17/2017	176564	HOME DEPOT	156.15
10/17/2017	176565	HORNUNG'S	165.20
10/17/2017	176566	IAFC MEMBERSHIP	209.00
10/17/2017	176567	INTAB	209.33
10/17/2017	176568	J.F. MOORE & ASSOCIATES, LLC	40.00
10/17/2017	176569	JEFFREY ROSEMAN	13.00
10/17/2017	176570	JENI CHAPMAN	100.00
10/17/2017	176571	JOSEPH SMITH	60.00
10/17/2017	176572	JUMP-A-RAMA	1,874.60
10/17/2017	176573	KADEN KUMPELIS	33.00
10/17/2017	176574	KOLBE CZUPINSKI	48.00
10/17/2017	176575	LINDA LUTZE	87.50
10/17/2017	176576	LOOKING GOOD LAWN	524.00
10/17/2017	176577	LOWE'S	207.56
10/17/2017	176578	LOWER HURON SUPPLY	36.00
10/17/2017	176579	MARIALANA BRANCH	54.00
10/17/2017	176580	MARK HAMILTON	1,500.00
10/17/2017	176581	MCLAIN AND WINTERS	116,650.88
10/17/2017	176582	MCMASTER-CARR	97.95
10/17/2017	176583	MIA SORRELL	20.00
10/17/2017	176584	MICHIGAN CAT	6,245.52
10/17/2017	176585	MICHIGAN LINEN SERVICE, INC.	1,019.37
10/17/2017	176586	MLIVE MEDIA GROUP	424.30
10/17/2017	176587	NEOPOST	172.00
10/17/2017	176588	NFPA INTERNATIONAL	148.55
10/17/2017	176589	OFFICE EXPRESS	1,129.91
10/17/2017	176590	OKINAWAN KARATE CLUB	746.20
10/17/2017	176591	ORCHARD, HILTZ & MCCLIMENT INC	1,129.50
10/17/2017	176592	PARK ATHLETIC SUPPLY	531.00
10/17/2017	176593	PARKER ALLEN	110.00
10/17/2017	176594	PARKWAY SERVICES, INC.	240.00
10/17/2017	176595	PITTSFIELD CHARTER TOWNSHIP	2,625.00
10/17/2017	176596	POST, SMYTHE, LUTZ AND ZIEL	29,000.00
10/17/2017	176597	PREFERRED TONER SOLUTIONS	209.95
10/17/2017	176598	PREMIER SAFETY & SERVICE	1,350.00
10/17/2017	176599	PRINTING SYSTEMS	1,784.26
10/17/2017	176600	RAND ROBINSON	60.00
10/17/2017	176601	RENAISSANCE ROOFING	86.25
10/17/2017	176602	RENT A WRECK	386.75

Check Date	Check	Vendor Name	Amount
10/17/2017	176603	RESIDEX, LLC	3,027.40
10/17/2017	176604	RHONDA BATES	20.06
10/17/2017	176605	ROBERT THOMASON	60.00
10/17/2017	176606	ROCCO LEONE	24.00
10/17/2017	176607	RUBY WALKER	34.45
10/17/2017	176608	SAM'S CLUB DIRECT	231.77
10/17/2017	176609	SAND SALES COMPANY LLC	1,535.10
10/17/2017	176610	SETH SORRELL	20.00
10/17/2017	176611	SHAWNA WAIBEL	34.45
10/17/2017	176612	SHI INTERNATIONAL CORP	8,387.81
10/17/2017	176613	SHRADER TIRE & OIL	610.70
10/17/2017	176614	SOCCER PLUS	582.00
10/17/2017	176615	SOUTHERN COMPUTER WAREHOUSE	371.53
10/17/2017	176616	SPARTAN DISTRIBUTORS	45.73
10/17/2017	176617	SPARTAN DISTRIBUTORS	603.75
10/17/2017	176618	STANDARD PRINTING	670.00
10/17/2017	176619	STANTEC	4,745.09
10/17/2017	176620	STATE BAR OF MICHIGAN	300.00
10/17/2017	176621	STATE BAR OF MICHIGAN	300.00
10/17/2017	176622	STERICYCLE INC	192.82
10/17/2017	176623	TAMMIE KEEN	109.68
10/17/2017	176624	TERRY CONDIT	108.00
10/17/2017	176625	THERESE FOOTE	400.80
10/17/2017	176626	TINA HOTCHKISS	1,604.00
10/17/2017	176627	TODD BARBER	2,775.00
10/17/2017	176628	TONYA POWELL	100.00
10/17/2017	176629	TRANSUNION RISK & ALTERNATIVE	70.00
10/17/2017	176630	TRAVIS ERBY	150.50
10/17/2017	176631	U.S. BANK, N.A.	29,100.00
10/17/2017	176632	UNIVERSITY TRANSLATORS	636.32
10/17/2017	176633	V & J CEMENT	11,650.00
10/17/2017	176634	VANTAGE APPAREL	293.65
10/17/2017	176635	VICTORY LANE	96.98
10/17/2017	176636	W.J. O'NEIL COMPANY	227.50
10/17/2017	176637	WASHTENAW COUNTY LEGAL NEWS	300.00
10/17/2017	176638	WASHTENAW COUNTY SHERIFF'S OFFICE	5,934.00
10/17/2017	176639	WASHTENAW COUNTY TREASURER#	461,638.33
10/17/2017	176640	WASHTENAW COUNTY TREASURER#	26,401.00
10/17/2017	176641	WASHTENAW COUNTY TREASURER#	2,844.56
10/17/2017	176642	WILLIAM BALMES	90.00
10/17/2017	176643	WOLVERINE FREIGHTLINER	3,490.07
10/17/2017	176644	YPSILANTI COMMUNITY	2,425.08
10/17/2017	176645	YPSILANTI TOWNSHIP PETTY CASH	166.53
10/17/2017	176646	ZEP SALES & SERVICE	90.16

AP TOTALS:

Total of 122 Checks:	868,270.25
Less 0 Void Checks:	0.00
Total of 122 Disbursements:	868,270.25

09/27/2017 09:51 AM
User: mharris
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI
CHECK NUMBERS 24 - 24

Check Date	Check	Vendor Name	Description	Amount
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CREDIT CARDS

Bank CARDS COMERICA COMMERCIAL CARD

10/03/2017	24 (E)	COMERICA BANK	SUPPLIES - RODENT CONTROL	87.20
			DIGITAL MARKETING WORKSHOP 2017 - B. BAK	37.92
			BEE SUIT	92.29
			OFFICE SUPPLIES	39.61
			CHARGERS AND STYLUS	43.70
			SUPERMICRO CERTIFIED MEM-DR432L-HL01-ER2	1,319.96
			PARKING TICKET TO CITY OF ANN ARBOR	12.95
			RUBBERMAID DOUBLE DOOR STORAGE CABINET	204.97
			RSFORM!PRO MULTI SITE SUBSCRIPTION	45.94
			MICHIGAN FIRE INSPECTORS SOCIETY FALL 20	325.00
			MICHIGAN FIRE INSPECTORS SOCIETY 2017 FA	325.00
			PDQ SOFTWARE RENEWAL	900.00
			WEB HOSTING SERVICES	3.08
			JOB ADVERTISEMENT - TRAIL	375.00
				<hr/>
				3,812.62
				<hr/> <hr/>

CARDS TOTALS:

Total of 1 Checks:	3,812.62
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<hr/> 3,812.62

**OFFICE OF THE TREASURER
LARRY J. DOE**



**MONTHLY TREASURER'S REPORT
September 1, 2017 THROUGH September 30, 2017**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Ending Balance</u>	<u>Ending Balance</u>
101 - General Fund	5,801,384.36	1,498,016.99	1,902,834.55	5,396,566.80
101 - Payroll	207,232.71	588,238.45	583,472.21	211,998.95
101 - Willow Run Escrow	142,835.86	46.96	0.00	142,882.82
206 - Fire Department	1,558,259.44	2,502.39	329,426.27	1,231,335.56
208 - Parks Fund	27,021.75	19.10	359.63	26,681.22
212 - Roads/Bike Path/Rec/General Fund	821,331.16	2,527.97	193,444.81	630,414.32
226 - Environmental Services	2,425,582.33	1,984.34	192,705.95	2,234,860.72
230 - Recreation	42,178.13	31,754.07	49,770.50	24,161.70
236 - 14-B District Court	446,580.91	161,904.02	415,894.78	192,590.15
244 - Economic Development	67,568.08	48.24		67,616.32
248 - Rental Inspections	149,516.06	12,737.63	20,565.35	141,688.34
249 - Building Department Fund	935,098.28	64,492.89	47,842.82	951,748.35
250 - LDFA Tax	19,347.17	13.81		19,360.98
252 - Hydro Station Fund	498,814.16	350.75	14,861.15	484,303.76
266 - Law Enforcement Fund	4,242,611.42	26,422.60	527,798.87	3,741,235.15
280 - State Grants	18,490.11	13.17		18,503.28
301 - General Obligation	5,196.44	3.67		5,200.11
397 - Series "B" Cap. Cost of Funds	25,452.09	18.13		25,470.22
398 - LDFA 2006 Bonds	30,293.14	21.58		30,314.72
498 - Capital Improvement 2006 Bond Fund	330,713.19	108.72		330,821.91
584 - Green Oaks Golf Course	129,348.78	240,101.63	163,201.10	206,249.31
590 - Compost Site	688,537.59	18,851.95	23,246.31	684,143.23
595 - Motor Pool	238,234.43	165.12	9,889.31	228,510.24
701 - General Tax Collection	102,299.61	10,583.49	20,156.96	92,726.14
703 - Current Tax Collections	7,690,958.63	29,238,616.07	31,931,237.98	4,998,336.72
707 - Bonds & Escrow/GreenTop	1,458,642.75	24,064.24	43,660.47	1,439,046.52
708 - Fire Withholding Bonds	136,352.55	11,543.13	12,056.00	135,839.68
893 - Nuisance Abatement Fund	75,812.32	2,339.73	4,416.42	73,735.63
ABN AMRO Series "B" Debt Red. Cap.Int.	1,817.45			1,817.45
GRAND TOTAL	28,317,510.90	31,937,490.84	36,486,841.44	23,768,160.30

ATTORNEY REPORT

GENERAL LEGAL UPDATE

OLD BUSINESS

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2017-20

**ROADSIDE SOLICITATION OF PERSONS IN MOTOR VEHICLES BY
CHARITABLE AND CIVIC ORGANIZATIONS**

(In Reference to Ordinance 2017-475)

WHEREAS, the Michigan Legislature enacted (PA 112 of 2017) which governs local government authority to regulate roadside solicitations by charitable and civic organizations, and

WHEREAS, the PA 112 of 2017 requires local governments with ordinances regulating roadside solicitations amend their roadside solicitation ordinances so that they are consistent with the provisions of PA 112 of 2017, and

WHEREAS, the amendments set forth in Ordinance 2017 – 475 bring Township Ordinance 42-154 into compliance with State law by allowing charitable and civic organizations to solicit roadside contributions from persons inside motor vehicles during daylight hours, and

BE IT RESOLVED THAT Ordinance No. 2017-475 is hereby adopted by reference.

CHARTER TOWNSHIP OF YPSILANTI

PROPOSED ORDINANCE NO. 2017- 475

An Ordinance to Amend Chapter 22 of the Charter Township of Ypsilanti Code of Ordinances, Article IV Regarding Persons Standing in Roadways Soliciting Contributions on Behalf of Charitable or Civic Organizations

The Charter Township of Ypsilanti hereby ordains that the Charter Township of Ypsilanti Code of Ordinances is amended as follows:

Delete: In its entirety Chapter 22, Article IV Section 154.

Add: The following new provisions to Chapter 22, Article IV, Section 154.

9. Solicitation of persons inside motor vehicles. No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

Exception: The prohibition against solicitations set forth in subsection 154 shall not apply to persons who solicit contributions on behalf of charitable or civic organizations during daylight hours if all of the following requirements are satisfied:

(a) Charitable or civic organization is a nonprofit organization that is qualified under Section 501(C)(3) or 501(C)(4) of the Internal Revue Code, 26 USC 501, or a Veterans' organization that has tax-exempt status under the Internal Revenue Code.

(b) The charitable or civic organization maintains at least \$500,000 in liability insurance.

(c) The person is 18 years of age or older.

(d) The person is wearing high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association.

(e) The portion of the roadway upon which the solicitation occurs is not a work zone and is within an intersection where traffic control devices are present.

Severability

Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or enforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

NEW BUSINESS

**CHARTER TOWNSHIP OF YPSILANTI
2017 BUDGET AMENDMENT #14**

October 17, 2017

101 - GENERAL OPERATIONS FUND

Total Increase \$16,591.00

Budget for the construction cost of 2 streetlights to be installed at the intersection of Tuttlehill and Meadow Lane and the intersection of Tuttlehill and Natalie Drive in Creekside Village South to be paid by the Township. The operations of the streetlights will be compensated through the special assessment district. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$6,591.00
		Net Revenues	<u>\$6,591.00</u>
Expenditures:	Street Light - Construction/Conversion	101-956-000-926.050	\$6,591.00
		Net Expenditures	<u>\$6,591.00</u>

Budget for 2 cameras and the installation of those cameras on streetlights located at the intersection of Tuttlehill and Meadow Land and at the intersection of Tuttlehill and Natalie Drive in Creekside Village South. The cost of the cameras and installation will be paid by the Township. The maintenance and operation of the cameras will be compensated through the special assessment district. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$10,000.00
		Net Revenues	<u>\$10,000.00</u>
Expenditures:	Capital -Neighborhood Camera	101-970-000-972.000	\$10,000.00
		Net Expenditures	<u>\$10,000.00</u>

Motion to Amend the 2017 Budget (#14):

Move to increase the General Fund budget by \$16,591 to \$11,028,950 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER JARRELL ROE
MONICA ROSS WILLIAMS
JIMMIE WILSON, JR.



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Ypsilanti Township Board of Trustees
From: Karen Lovejoy Roe, Clerk *KLR*
Date: October 9, 2017
Subject: ***Request to Cancel November 7, 2017 Board Meeting due to the Recently Scheduled Special Election***

We would like to request the cancellation of the November 7, 2017 Board Meeting due to the recently scheduled November 7, 2017 Special Election.

Should you have any questions, please contact my office.

Irs

cc: Files

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk

From: Michael Radzik, Director
Office of Community Standards

Re: **Request to authorize litigation (if necessary) to abate a property maintenance public nuisance located at 1571 Russell Street; funding is available in Nuisance Abatement Legal Services account 101-950.000-801.023 in an amount of \$10,000.**

Copy: McLain & Winters

Date: October 17, 2017

The Office of Community Standards has completed an investigation of a public nuisance at the following location and requests authorization to engage in legal action to abate the nuisance if necessary.

1571 Russell Street

This single family home in the Thurston neighborhood watch area was sold in a Sheriff's foreclosure sale on December 11, 2014 and is believed to have been alternately owned by Partners For Payment Relief DE II, and US Bank National Association since then. Despite the foreclosure action, the home remained occupied for 2.5 years until verified vacant on June 8, 2017 when the front door was found unsecure. The property was registered with OCS by a property preservation company on June 25, 2017, but efforts to inspect it failed as no owner representative showed up. The house was ultimately inspected with an administrative warrant on October 10, 2017 and the certificate of occupancy was revoked for multiple code violations.

Authorization to engage in litigation is requested to engage with the corporate owner and return the property to productive use.

Thank you for your consideration.

Please contact me with questions or concerns.



AUTHORIZATIONS AND BIDS



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

MEMORANDUM

To: Charter Township of Ypsilanti Trustees

From: Fire Chief Eric Copeland

Date: October 10, 2017

Subject: Authorization to accept bids for replacement of carpet at 222 S. Ford Boulevard (Fire Headquarters) budgeted in line item: #206-970-000-971-008 **CAPITAL OUTLAY – PROPERTY IMPROVEMENT – FY 2017.**

The carpeting throughout the 222 S. Ford Blvd station is in poor condition and in need of replacement as outlined in the Fire Headquarter Capital Improvement Plan. I am seeking authorization to accept bids for a carpet replacement project according to the specifications set forth and according to Ypsilanti Township bid procedures.

Thank you,

ERC;



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

Fire Headquarters Carpet removal and replacement SPECIFICATIONS

The Charter Township of Ypsilanti requirements for this project are as follows:

ADHERENCE TO CONTRACT PROVISION CHECKLIST:

- **Prevailing Wage Provision** (If Applicable).
- **Bonds:** (If project/bid is over \$25,000.00)
- **Performance Bond:** (If required usually equal to amount of the bid)
- **Maintenance & Guarantee Bond:** (If required)
- **Bid Bond or Surety Bond:** (If required usually 5% of bid)
- **Insurance Certificates:** Workers Compensation - \$500,000 limit each accident. General Liability – (combined single limit of \$1,000,000.00 each occurrence for bodily injury & property damage) must include 60 day written notice for change of coverage cancellation or non-renewable coverage
- **Protective Policy:** (combined single limit of \$1,000,000.00 each occurrence for bodily injury & property damage) Must Name “**The Charter Township of Ypsilanti and it’s past, present, and future elected Officials, Appointed Commissions and Boards, Agents and Employees shall be named as “Additional named Insured” (unless otherwise approved by the Township Attorney) on the General Liability Policy with respect to the services provided under this Contract**”.
- **Automobile Liability:** covers owned, hired and non-owned vehicles with personal protection insurance and property protection. Includes residual liability insurance with a combined single limit of \$1,000,000.00 each accident for bodily injury and property damage.
- **Builder’s Risk:** (Required if over \$25,000.00)
- **Umbrella Policy/Excess Coverage:** (Optional)
- **Correct Coverage Amounts – Township Named as “Additional Named Insured”**

- 1) Pre-bid meeting on TBD (Optional)
- 2) Two (2) Copies of Bid

The Charter Township of Ypsilanti general requirements for this project are as follows:

- PERMITS: The Contractor shall furnish and pay for all permits and inspections required for his work.
- CODES: All work performed shall comply with all applicable codes and ordinances including all Building Codes, Mechanical Codes, Plumbing Codes, Electrical Codes and Fire Codes. If required by the local codes the building systems affected by this work shall be brought up to current code unless grandfathered under the code.
- EQUIPMENT/ PRODUCT SIZING: All contractors are responsible for determining the appropriate equipment/product sizing. It is required that the contractor have a licensed professional engineer verify the equipment/product size or measurements at openings/transits.
- CONTRACTOR to provide a detailed list including specifics for removal/disposal, carpet type and warranty, floor preparation where required, carpet installation specifics including cove base-transits-vinyl bars-glue strips and/or moving of furniture.

PRICING SHALL INCLUDE:

- Performance and Payment Bond costs
- Prevailing Wage Labor Rates
- Costs of all Permits and required inspections
- Costs of all Engineering and Architectural drawings and seals if required
- All applicable taxes. Include all special taxes that may be assessed locally on contract work such as a “Business Tax” or “Contractor tax” for the privilege of doing business in the City, County or other Government jurisdiction.

PROPOSAL DELIVERY:

- Two (2) hard copies of the proposal mailed/delivered in sealed envelope by due date to:

Charter Township of Ypsilanti Clerk’s Office
Attention: L. Stanfield
7200 South Huron River Drive
Ypsilanti, MI 48197

- Please direct any questions to Fire Chief Eric Copeland (734) 368-6769, email at ecopeland@ytown.org or Captain Keith Harr (734) 368-5342 or Lieutenant Steve Wallgren (734) 368-5342 or email at kharr@ytown.org or swallgren@ytown.org respectively.

Due Date of Bids TBD

CARPET SPECIFICATIONS:

- Commercial grade broadloom style similar to existing in weight, density and color.
- Ten (10) rooms of carpet for replacement: see below of estimated room sizes.
- Estimate of 475 square yards of carpet to complete the project.
- Pre-bid meeting to access building for exact measurements TBD.

***Estimate measurements for Carpet Installation project at Fire HQ :**

Rm #1	Dispatch/Communications	19 X 16	(18'11"x 15'11")	34yd
Rm #2	Chief's Office	16 X 15	(15'6"x 15')	30yd
Rm #3	Conference Room	12 X 15	(11'6"x 15')	20yd
Rm #4	Fire Marshal's Office	13 X 15		23yd
Rm #5	Fire Investigation (Clerk's)	14 X 14		23yd
Rm #6	Duty Officer's & Closet	36 X 16	(35'9"x 16')	64yd
Rm #7	Training Room	42 X 27	(41'6"x 27')	126yd
Rm #8	Public Education & Union	14 X 16	(13'8" x 15'9")	25yd
Rm #9	Recreation Room & Closet	34 X 17	(33'11" x 16'9")	65yd
Rm #10	Bedroom / Dormitory	34* x 17	(34' x 25'10")	65yd
Rms 1-10	Total of all rooms/space	=	*475 square yards (estimated)	

*deduct for 51 sq/ft (6' x 8'6") section in NE corner of dormitory, also the space underneath the lockers = 4' X 24' or 96 sq/ft.

CARPET REPLACEMENT:

1. Remove and legally dispose of old carpet.
2. Floor preparation as needed or required upon removal.
3. Install a Broadloom style carpet (similar to existing in color and weight)
4. Replacement of Cove base
5. New vinyl transition strips.
6. Provide copies of product & installation warranty.

Project shall adhere to any applicable Michigan Building Code or IFC requirements and specifications related to this project.

- 1) All workmanship according to any Michigan Building Code 2015 or IFC 2012 requirements.
- 2) Floor preparation or alterations per the Michigan Building Code 2015 requirements.
- 3) Secure any or all required permits from Ypsilanti Township.

For any questions about the specifications, please contact Fire Chief Eric Copeland (734) 368-6769, email at ecopeland@ytown.org or Captain Keith Harr (734) 368-5342 or Lieutenant Steve Wallgren (734) 368-5342 or email at kharr@ytown.org or swallgren@ytown.org respectively.

OTHER BUSINESS
