

**CHARTER TOWNSHIP OF  
YPSILANTI BOARD OF TRUSTEES**

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**KAREN LOVEJOY ROE**

*Treasurer*

**LARRY J. DOE**

*Trustees*

**STAN ELDRIDGE**

**HEATHER JARRELL ROE**

**MONICA ROSS WILLIAMS**

**JIMMIE WILSON, JR.**

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**May 16, 2017**

**Work Session – 5:00 p.m.**

**Regular Meeting – 7:00 p.m.**

**Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, MI 48197**

# **DEPARTMENTAL REPORTS**

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
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STAN ELDRIDGE  
HEATHER ROE  
MONICA ROSS-WILLIAMS  
JIMMIE WILSON, JR.



Charter Township of Ypsilanti  
Residential Services Division

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484.0073  
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[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Ypsilanti Township Board of Trustees

FROM: Jeff Allen, Director – Residential Services Department

DATE: May 11, 2017

RE: RSD Monthly Board Report- April/May 2017

I participated in a webinar on safety data sheets organization. This was conducted by MSDSONline and seemed to be quite the catalog system of all the required sheets we need to maintain. This item is on the board agenda for the next meeting seeking approval to join their online system.

Michael Saranen and I attended the Huron River Watershed Council meeting of dam owners held at their offices in Ann Arbor. We had a presentation from the National Oceanic & Atmospheric Administration (NOAA) regarding trying to forecast river levels and the different benchmarks for watches and warnings. The group also shared all the projects they have been working on.

The Vet's Drive project is progressing. Four additional drainage lines have been added, 3 of them in or around the Vets Memorial. With the recent rains, the memorial seems much drier than it has been in prior weeks. There was also grading work done and in the coming days/weeks, we will get topsoil and seed put down. I also hired Anglin, while they were here doing work, to reset 2 curb storm drains as they were beginning to collapse.

I met with Coy Vaughn of the County Parks to discuss future bike paths. We drove areas of the Township looking at the possibilities and Coy gave me some applications for future grant work to obtain funds for non-motorized paths.

Work at Green Oaks is progressing. To date, they have removed all the safety issues related to tree roots. They have also removed all the asphalt around the clubhouse in preparation of replacing these areas with asphalt and or concrete. For most of the construction days, there has not been a shutdown of either the front 9 or the back 9. The plan now is to start pulverizing the front nine on May 12. They were going to continue to work on Saturday the 13<sup>th</sup>, but Kirk asked them to hold off as he anticipates many golfers on Saturday and Sunday. The original completion day was to be May 26, but with 4 days of rain last week and by them following Kirk's schedule request, they could be as much as a week behind the schedule.

Our maintenance crews successfully completed all the set up and tear-down of the election equipment. The election was much smaller than the usual one, but still took many maintenance people essentially a week for what was needed.

The bids are in on Bud and Blossom playground structure and I believe the award is forthcoming, hopefully by the time of the Board meeting. Remember, this is being run & funded by Washtenaw County and therefore it will not be coming back to the Township Board.

The Community Ceiling tile project, also being funded and administered by Washtenaw County, is now out for bid. We hope to have this awarded in the coming weeks and plan to get the work done this summer, ideally by Labor Day.

On a positive note, I stop by the tennis/pickle ball courts daily on my way home and talk to the players. We are averaging about 12 pickle ball players a day on the good weather days. I have yet to see anyone playing tennis.

Tyler pond has been drawn down to a stream at this point. It is quite a site to see and I could just imagine fish swimming in this stream. We have a meeting upcoming to discuss work that still needs to be done, and in what type of condition should the project be in, when it is handed off to the County.

## **Ford Lake Dam**

### **General Summary:**

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. The operators had 9 after hour call-ins for April. The average precipitation for the month of April is around 2.85", this year it was about 4.12" and production for the months was well above average.

**Regulatory:*****For 2017***

- update DSSMP (started)
- EAP Training (training complete)
- Part 12- recommendation plan (started)
- Concrete maintenance (summer)
- Emergency Standby Generator Replacement (Scheduled)
- Substation maintenance (summer)
- WQ Report (equipment deployed in April)
- Nuisance Plant Plan Report (summer)
- Wildlife Plan Report (fall)
- Historical Activity Report (fall)
- Gate Certification (fall)
- Security Review (spring)
- Annual Safety inspection (summer)
- EAP annual update and test (fall)

**Projects:*****Transfer Trip Communication (almost complete)***

The Township Board approved a construction agreement for new communication with the DTE substation. DTE Electric has provided a project cost of \$180,000. Installation was targeted for May 2015 and then October 2015. Finally, after a long wait, the new equipment went online in December 2016.

With the new equipment online, the old AT&T service was canceled, saving over \$36K per year. We are now waiting for the project close out by DTE, it is possible that the project will come in under budget and a refund will be issued.

**Operation Summary**

<b>2017</b>	<b>April</b>	<b>YTD</b>	<b>4yr Ave.</b>
Precipitation	4.12"	12.60"	32.5"
Days Online	30	120	351
Gross generation MWH (est.)	1,483.9	4,156.4	8,815.94
Generation lost MWH (est)*	0	7.950	
After Hour Call In			
Water levels	7	14	37
Mechanical/Electrical	0	0	3
Other	2	3	6
<b>Totals</b>	<b>9</b>	<b>17</b>	<b>46</b>

<b>Recent History</b>	2013	2014	2015	2016
Precipitation total	40.87”	34.31”	25.27”	29.61
Days Online	345	355	345	359.5
Generation MWH (est)	8,991.285	9,746.0	7,723.04	8803.44
Generation lost MWH (est)*	454.8*	643.16*	419.1*	229.8*
After Hour Call In				
Water levels	44	43	32	31
Mechanical/Electrical	1	7	1	4
Other	0	15	1	2
<b>Totals</b>	<b>45</b>	<b>67</b>	<b>34</b>	<b>37</b>

\*losses related to scheduled & unscheduled maintenance and water quality discharges.

\*\* NOAA, (36” average precipitation annually)

### **Spilling Summary:**

Releasing water from the sluice gates is primarily to maintain lake level when flow exceeds the powerhouse. At certain times, we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for improving the lake is not always possible.

## Sluice Gate Usage Summary

<b>2017</b>	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost \$*	Prior Year Lost \$*
January	17.0	0	0	0
February	10.8	0	0	0
March	12.5	0	0	0
April	29.2	0	0	0
May				2,734
June				8,586
July				0
August				0
September				0
October				0
November				0
December				0
<b>Totals</b>	<b>69.5</b>	<b>0</b>	<b>\$ 0</b>	<b>\$ 11,320*</b>

\*estimated losses from diverting water away from generators for the purpose improving WQ.

14-B District Court

Revenue Report for April 2017

**General Account**

Account Number  
**Due to Washtenaw County**  
(101-000-000-214.222) **\$3,953.12**

**Due to State Treasurer**

Civil Filing Fee Fund (MCL 600.171): \$13,937.00  
State Court Fund (MCL 600.8371): \$1,110.00  
Justice System Fund (MCL 600.181): \$31,468.00  
Juror Compensation Reimbursement Fund:  
    Civil Jury Demand Fee (MCL 600.8371): \$20.00  
    Drivers License Clearance Fees (MCL 257.321a): \$1,980.00  
Crime Victims Rights Fund (MCL 780.905): \$7,713.74  
Judgment Fee (Dept. of Natural Resources): \$0.00  
E-File Fee (228.56): \$4,270.00  
**Due to Secretary of State**  
(101-000-000-206.136) \$1,980.00  
  
Total: **\$62,478.74**

**Due to Ypsilanti Township**

Court Costs (101-000-000-602.136): \$45,457.58  
Civil Fees (101-000-000-603.136): \$12,328.00  
Probation Fees (101-000-000-604.000): \$10,357.01  
Ordinance Fines (101-000-000-605.001): \$80,389.98  
Bond Forfeitures (101-000-000-605.003): \$1,000.00  
Interest Earned (101-000-000-605.004): \$0.00  
State Aid-Caseflow Assistance (101-000-602.544): \$0.00  
Expense Write-Off: \$0.00  
Bank Charges (Expense - 101.136.000.957.000): (\$1,089.32)  
  
Total: **\$148,443.25**

**Total to General Account - (101.000.000.004.136): \$214,875.11**

**Escrow Account**

(101-000-000-205.136)  
  
Court Ordered Escrow: \$2,959.00  
Garnishment Proceeds: \$0.00  
Bonds: \$20,867.14  
Restitution: \$3,713.89  
  
**Total to Escrow Account - (101.000.000.205.136): \$27,540.03**



		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	
	2016	2017	
<b>January</b>	\$121,678.02	\$ 120,611.62	
February	\$175,343.69	\$ 155,669.56	
March	\$154,916.76	\$ 182,041.34	
April	\$133,933.35	\$ 148,443.25	
May	\$136,097.41		
June	\$138,669.47		
July	\$131,882.07		
August	\$156,356.14		
September	\$155,340.95		
October	\$148,098.94		
November	\$134,130.41		
December	\$106,942.52		
Grant:	\$ 82,500.00	\$ 117,000.00	
Standardization			
Payment:	\$ 45,724.00	\$ 45,724.00	
Year-to Date			
<b>Totals:</b>	\$ 1,821,613.73	\$ 769,489.77	
<b>Expenditure</b>			
<b>Budget:</b>	\$ 1,443,321.00	\$ 1,486,200.32	
<b>Difference:</b>	\$ 378,292.73	\$ (716,710.55)	

14-B District Court

Monthly Disbursements

April 2017

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

**April 2017 Disbursements:**

Washtenaw County:	\$ 3,953.12
State of Michigan:	\$ 62,478.74
Ypsilanti Township Treasurer:	\$148,443.25

TOTAL: \$214,875.11

**YPSILANTI TOWNSHIP FIRE DEPARTMENT**  
**MONTHLY REPORT**

**MARCH 2017**

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	19 Fire Fighters
1 Clerk III/Staff Support	3 Shift Lieutenants	1 Probationary Fire Fighter

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 497 requests for assistance. Of those requests, 291 were medical emergency service calls, with the remaining 206 incidents classified as non-medical and/or fire related.

Department activities for the month of March, 2017:

- 1) The Public Education Department participated in the following events:
  - a) Car Seat fittings for U of M Buckle Up program
- 2) Fire fighters attended 8 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
  - a) Washtenaw County Tech Rescue Team
  - b) Fire Rescue RIT
  - c) Water Rescue
  - d) Fire Investigator
  - e) Ford Lake Dam Emergency Action Plan

The Fire Chief attended these meetings / events for the month of March, 2017:

- 1) Mass Casualty Exercise at St Joe's Hospital
- 2) Inspection at Eastern Loft Apartments
- 3) Inspection at Lakepointe Apartments
- 4) Completed HVA Dispatch contract for 2017 – 2019
- 5) Burn Preparation for Investigation Class
- 6) Burn Permit Inspections: 5
- 7) Address Assignment for 1 property
- 8) Preliminary Site Review for Hampton Inn
- 9) Officer Promotion testing
- 10) Contract Negotiations with Firefighter Union
- 11) GM Facility Site Tour
- 12) EMS CE training
- 13) Fire Investigation class
- 14) Consultation for new BBQ business
- 15) Civil Service meeting
- 16) Ford Lake Dam EAP

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$25,100.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 03/01/2017	914 Pleasand Drive	\$ 0.00 (Mutual Aid – City of Ypsilanti)
2) 03/02/2017	330 Chidester	\$ 0.00 (Mutual Aid – City of Ypsilanti)
3) 03/03/2017	Washtenaw @ College Pl	\$ 0.00 (Mutual Aid – City of Ypsilanti)
4) 03/05/2017	2125 S Congress	\$ 5,000.00 (vehicle)
5) 03/07/2017	8797 Lagoon Drive	\$ 0.00 (dumpster)
6) 03/08/2017	1010 Borgstrom	\$ 3,000.00 (building)
7) 03/08/2017	2580 Holmes #65 \$ #66	\$ 12,000.00 (buildings)
8) 03/08/2017	Textile @ Whittaker	\$ 0.00 (grass)
9) 03/09/2017	27 Summit Court	\$ 0.00 (Mutual Aid – City of Ypsilanti)
10) 03/09/2017	210 Cross	\$ 0.00 (Mutual Aid – City of Ypsilanti)
11) 03/10/2017	6424 Whittaker	\$ 0.00 (natural vegetation)
12) 03/10/2017	Hoyt Tower - EMU	\$ 0.00 (Mutual Aid – City of Ypsilanti)
13) 03/10/2017	2405 Lake Shore #673	\$ 3,500.00 (building)
14) 03/11/2017	5909 W Michigan	\$ 0.00 (Mutual Aid – Pittsfield Township)
15) 03/12/2017	700 Armstrong	\$ 0.00 (Mutual Aid – City of Ypsilanti)
16) 03/15/2017	1262 Medford Dr	\$ 0.00 (cooking)
17) 03/21/2017	5577 Whittaker	\$ 0.00 (brush)
18) 03/21/2017	7211 Streamwood Dr	\$ 0.00 (brush)
19) 03/22/2017	7313 Belle Meade	\$ 1,500.00 (building – dryer)
20) 03/23/2017	1950 N Huron River Dr	\$ 0.00 (forest)
21) 03/27/2017	8399 Textile	\$ 0.00 (forest)
22) 03/30/2017	1476 Seaver Dr	\$ 100.00 (trash)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 03/01/2017 – 03/31/2017

**Ypsilanti Township Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/17} And {03/31/17}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
100 Fire, Other	1	0.20%	\$0	0.00%
111 Building fire	9	1.81%	\$20,000	79.68%
113 Cooking fire, confined to container	2	0.40%	\$0	0.00%
118 Trash or rubbish fire, contained	1	0.20%	\$100	0.39%
131 Passenger vehicle fire	1	0.20%	\$5,000	19.92%
140 Natural vegetation fire, Other	1	0.20%	\$0	0.00%
141 Forest, woods or wildland fire	2	0.40%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	2	0.40%	\$0	0.00%
143 Grass fire	1	0.20%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	0.20%	\$0	0.00%
	<b>21</b>	<b>4.23%</b>	<b>\$25,100</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
212 Overpressure rupture of steam boiler	1	0.20%	\$0	0.00%
251 Excessive heat, scorch burns with no ignition	2	0.40%	\$0	0.00%
	<b>3</b>	<b>0.60%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	38	7.65%	\$0	0.00%
311 Medical assist, assist EMS crew	13	2.62%	\$0	0.00%
320 Emergency medical service, other	15	3.02%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	9	40.04%	\$0	0.00%
322 Motor vehicle accident with injuries	11	2.21%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	4	0.80%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	10	2.01%	\$0	0.00%
351 Extrication of victim(s) from building/structure	1	0.20%	\$0	0.00%
	<b>291</b>	<b>58.55%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.20%	\$0	0.00%
424 Carbon monoxide incident	2	0.40%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	4	0.80%	\$0	0.00%
442 Overheated motor	1	0.20%	\$0	0.00%
444 Power line down	41	8.25%	\$0	0.00%
445 Arcing, shorted electrical equipment	8	1.61%	\$0	0.00%
463 Vehicle accident, general cleanup	3	0.60%	\$0	0.00%
	<b>60</b>	<b>12.07%</b>	<b>\$0</b>	<b>0.00%</b>

**Ypsilanti Township Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/17} And {03/31/17}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>5 Service Call</b>				
500 Service Call, other	2	0.40%	\$0	0.00%
510 Person in distress, Other	1	0.20%	\$0	0.00%
531 Smoke or odor removal	8	1.61%	\$0	0.00%
550 Public service assistance, Other	4	0.80%	\$0	0.00%
5501 Neighborhood Watch	2	0.40%	\$0	0.00%
551 Assist police or other governmental agency	2	0.40%	\$0	0.00%
553 Public service	1	0.20%	\$0	0.00%
554 Assist invalid	2	0.40%	\$0	0.00%
561 Unauthorized burning	5	1.01%	\$0	0.00%
	<b>27</b>	<b>5.43%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	0.20%	\$0	0.00%
611 Dispatched & cancelled en route	19	3.82%	\$0	0.00%
6111 Canceled on Arrival	24	4.83%	\$0	0.00%
622 No Incident found on arrival at dispatch address	7	1.41%	\$0	0.00%
651 Smoke scare, odor of smoke	4	0.80%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	2	0.40%	\$0	0.00%
	<b>57</b>	<b>11.47%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	10	2.01%	\$0	0.00%
730 System malfunction, Other	2	0.40%	\$0	0.00%
733 Smoke detector activation due to malfunction	1	0.20%	\$0	0.00%
734 Heat detector activation due to malfunction	1	0.20%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.60%	\$0	0.00%
736 CO detector activation due to malfunction	2	0.40%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.20%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	4	0.80%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.20%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	7	1.41%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	4	0.80%	\$0	0.00%
	<b>36</b>	<b>7.24%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	2	0.40%	\$0	0.00%
	<b>2</b>	<b>0.40%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 497

Total Est Loss:

\$25,100



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Mike Marocco, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Marlene Radzik, WCSO Police Services Commander  
**Date:** April 17, 2017  
**Re:** March 2017 Police Services Monthly Report

In March of 2017, there were 4027 calls for service in Ypsilanti Township, which is a .27% decrease in calls for service as compared to March of 2016.

## OPERATIONS

During March of 2017, Patrol Operations has been efficient in handling calls for service, traffic enforcement and community engagement in pursuit of our total policy philosophy.

Our focus on juvenile issues within Ypsilanti Township has resulted in a 40% reduction in Runaway complaints and a 27.5% decrease in reported Juvenile Offenses during the first quarter of 2017 compare to the first quarter of 2016. We will continue to focus on root cause issues and build on the program we initiated in 2016 to continue this positive trend.

The traffic unit continues to be an excellent initiative and currently is shouldering a significant portion of the traffic related incidents, crashes and enforcement. This is allowing Patrol additional time to work on case management, investigations and proactive policing.

Please feel free to call me directly with questions, comments or concerns.

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. Through placement and intensive oversight of the juveniles, and in some cases the guardians of those juveniles, we are making headway. It is an on-going process that our Team is actively engaged in. We conducted juvenile pick up order sweeps in March in collaboration with County Probation and Ypsilanti Police Department. Curfew enforcement sweeps will begin at the end of April or beginning of May dependent on weather. In conjunction with those sweeps, an extensive information campaign involving schools, social media and Ypsilanti Township Neighborhood Watch ensuring that the community knows what the expectation is in regards to curfew.

## COMMUNITY ACTION TEAM

During the month of March, the Sheriff's Office executed several narcotics related search warrants within Ypsilanti Township which resulted in seizures of narcotics, firearms, stolen property and currency. Several arrests were made and a house was condemned following inspection at the teams request.



Our collaboration with the Michigan Department of Correction in reference to parole compliance continues to pay dividends. Fast reaction to tips regarding parolee misconduct as well as regular home visits are expected by the parolees that are living in Ypsilanti Township and surrounding areas. We also are working with the Ypsilanti Township Office of Community Standards in reference to two significant nuisance abatement cases that will have a significant impact within the community.

#### **AMERICAN CENTER FOR MOBILITY GROUNDS**

Deputies have aggressively patrolled the ACM grounds and made contact with several motorcycle groups which were previously using the area for stunting and racing. We will continue being diligent in patrols of the area. I have been in contact with ACM leadership as appropriate.

# CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

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<b>Month:</b>	March
<b>Year:</b>	2017
<b>Print Option:</b>	Print Both Monthly and YTD
<b>Include Unfounded:</b>	No
<b>Report Offenses:</b>	Include All (1,2,3,4)
<b>Attempted/Completed/NA:</b>	Includes Attempted, Completed
<b>City:</b>	Ypsilanti Twp-YPT

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of March

Classification	Mar/2016	Mar/2017	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	3	2	-33.3%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	1	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	0	-100%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	-100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	2	100%
12000 ROBBERY	5	3	-40%
13001 NONAGGRAVATED ASSAULT	31	35	12.90%
13002 AGGRAVATED/FELONIOUS ASSAULT	21	17	-19.0%
13003 INTIMIDATION/STALKING	7	5	-28.5%
20000 ARSON	1	0	-100%
22001 BURGLARY -FORCED ENTRY	15	7	-53.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	6	3	-50%
23001 LARCENY -POCKETPICKING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	10	10	0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	20	10	-50%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	3	0%
23007 LARCENY -OTHER	6	4	-33.3%
24001 MOTOR VEHICLE THEFT	10	6	-40%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100%
24003 MOTOR VEHICLE FRAUD	0	1	0%
25000 FORGERY/COUNTERFEITING	3	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	10	9	-10%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	14	9	-35.7%
26005 FRAUD -WIRE FRAUD	1	0	-100%
26007 FRAUD - IDENTITY THEFT	10	13	30%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	1	0%
28000 STOLEN PROPERTY	2	1	-50%
29000 DAMAGE TO PROPERTY	45	22	-51.1%
30001 RETAIL FRAUD -MISREPRESENTATION	0	1	0%
30002 RETAIL FRAUD -THEFT	14	9	-35.7%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	19	14	-26.3%
35002 NARCOTIC EQUIPMENT VIOLATIONS	5	7	40%
37000 OBSCENITY	1	1	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	3	4	33.33%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of March

Classification	Mar/2016	Mar/2017	%Change
52003 WEAPONS OFFENSE -OTHER	3	1	-66.6%
<b>Group A Totals</b>	<b>273</b>	<b>204</b>	<b>-25.2%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	3	3	0%
26006 FRAUD -BAD CHECKS	3	0	-100%
36004 SEX OFFENSE -OTHER	2	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	5	4	-20%
38003 FAMILY -OTHER	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	3	2	-33.3%
48000 OBSTRUCTING POLICE	4	8	100%
49000 ESCAPE/FLIGHT	0	1	0%
50000 OBSTRUCTING JUSTICE	21	6	-71.4%
53001 DISORDERLY CONDUCT	5	2	-60%
53002 PUBLIC PEACE -OTHER	1	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	4	4	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	21	27	28.57%
55000 HEALTH AND SAFETY	1	6	500%
57001 TRESPASS	0	0	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
61000 TAX/REVENUE	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	11	7	-36.3%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	1	0%
<b>Group B Totals</b>	<b>85</b>	<b>72</b>	<b>-15.2%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	46	26	-43.4%
2900 TRAFFIC OFFENSES	23	40	73.91%
3000 WARRANTS	78	54	-30.7%
3100 TRAFFIC CRASHES	95	126	32.63%
3200 SICK / INJURY COMPLAINT	119	114	-4.20%
3300 MISCELLANEOUS COMPLAINTS	723	642	-11.2%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	1	0%
3500 NON-CRIMINAL COMPLAINTS	1071	1264	18.02%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1121	981	-12.4%
3800 ANIMAL COMPLAINTS	56	59	5.357%
3900 ALARMS	156	237	51.92%
<b>Group C Totals</b>	<b>3489</b>	<b>3544</b>	<b>1.576%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	0	-100%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	3	1	-66.6%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	10	3	-70%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

<b>Group D Totals</b>	<b>17</b>	<b>4</b>	<b>-76.4%</b>
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	2	0	-100%
<b>Group E Totals</b>	<b>2</b>	<b>0</b>	<b>-100%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	25	32	28%
6100 MISCELLANEOUS ACTIVITIES (6100)	97	130	34.02%
6300 CANINE ACTIVITIES	8	9	12.5%
6500 CRIME PREVENTION ACTIVITIES	38	24	-36.8%
6600 COURT / WARRANT ACTIVITIES	1	0	-100%
6700 INVESTIGATIVE ACTIVITIES	3	8	166.6%
<b>Group F Totals</b>	<b>172</b>	<b>203</b>	<b>18.02%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>4038</b>	<b>4027</b>	<b>-0.27%</b>

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through March

Classification	2016	2017	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	1	0%
10001 KIDNAPPING/ABDUCTION	0	1	0%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	7	11	57.14%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	2	3	50%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	2	1	-50%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	0	-100%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	2	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	5	150%
12000 ROBBERY	12	15	25%
13001 NONAGGRAVATED ASSAULT	102	140	37.25%
13002 AGGRAVATED/FELONIOUS ASSAULT	55	43	-21.8%
13003 INTIMIDATION/STALKING	12	15	25%
20000 ARSON	5	1	-80%
22001 BURGLARY -FORCED ENTRY	52	34	-34.6%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	16	8	-50%
23001 LARCENY -POCKETPICKING	0	1	0%
23003 LARCENY -THEFT FROM BUILDING	37	39	5.405%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	0	-100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	61	33	-45.9%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	2	10	400%
23007 LARCENY -OTHER	15	19	26.66%
24001 MOTOR VEHICLE THEFT	28	35	25%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	3	3	0%
24003 MOTOR VEHICLE FRAUD	0	1	0%
25000 FORGERY/COUNTERFEITING	8	4	-50%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	27	20	-25.9%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	27	23	-14.8%
26005 FRAUD -WIRE FRAUD	1	2	100%
26007 FRAUD - IDENTITY THEFT	27	30	11.11%
26008 FRAUD - HACKING/COMPUTER INVASION	1	0	-100%
27000 EMBEZZLEMENT	9	1	-88.8%
28000 STOLEN PROPERTY	4	6	50%
29000 DAMAGE TO PROPERTY	100	69	-31%
30001 RETAIL FRAUD -MISREPRESENTATION	0	2	0%
30002 RETAIL FRAUD -THEFT	33	30	-9.09%
30003 RETAIL FRAUD -REFUND/EXCHANGE	1	1	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	51	51	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	16	24	50%
37000 OBSCENITY	2	1	-50%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through March

Classification	2016	2017	%Change
52001 WEAPONS OFFENSE- CONCEALED	9	9	0%
52003 WEAPONS OFFENSE -OTHER	3	2	-33.3%
<b>Group A Totals</b>	<b>741</b>	<b>697</b>	<b>-5.93%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	6	5	-16.6%
26006 FRAUD -BAD CHECKS	4	5	25%
36004 SEX OFFENSE -OTHER	4	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	11	13	18.18%
38003 FAMILY -OTHER	0	1	0%
41002 LIQUOR VIOLATIONS -OTHER	9	6	-33.3%
48000 OBSTRUCTING POLICE	19	28	47.36%
49000 ESCAPE/FLIGHT	0	3	0%
50000 OBSTRUCTING JUSTICE	46	39	-15.2%
53001 DISORDERLY CONDUCT	9	12	33.33%
53002 PUBLIC PEACE -OTHER	1	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	11	11	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	66	58	-12.1%
55000 HEALTH AND SAFETY	4	10	150%
57001 TRESPASS	1	0	-100%
57002 INVASION OF PRIVACY -OTHER	0	1	0%
58000 SMUGGLING	1	0	-100%
59000 ELECTION LAWS	0	1	0%
61000 TAX/REVENUE	1	0	-100%
63000 VAGRANCY	2	1	-50%
70000 JUVENILE RUNAWAY	32	19	-40.6%
73000 MISCELLANEOUS CRIMINAL OFFENSE	3	3	0%
<b>Group B Totals</b>	<b>230</b>	<b>217</b>	<b>-5.65%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	112	81	-27.6%
2900 TRAFFIC OFFENSES	65	89	36.92%
3000 WARRANTS	174	150	-13.7%
3100 TRAFFIC CRASHES	302	362	19.86%
3200 SICK / INJURY COMPLAINT	298	333	11.74%
3300 MISCELLANEOUS COMPLAINTS	1951	1851	-5.12%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	4	4	0%
3500 NON-CRIMINAL COMPLAINTS	2985	3318	11.15%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	2788	2616	-6.16%
3800 ANIMAL COMPLAINTS	170	165	-2.94%
3900 ALARMS	482	554	14.93%
<b>Group C Totals</b>	<b>9331</b>	<b>9523</b>	<b>2.057%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	7	1	-85.7%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	0	-100%
4200 PARKING CITATIONS	12	3	-75%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	3	0%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through March

Classification	2016	2017	%Change
4500 MISCELLANEOUS A THROUGH UUUU	30	9	-70%
<b>Group D Totals</b>	<b>55</b>	<b>16</b>	<b>-70.9%</b>
5000 FIRE CLASSIFICATIONS	1	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	2	0	-100%
<b>Group E Totals</b>	<b>3</b>	<b>1</b>	<b>-66.6%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	76	96	26.31%
6100 MISCELLANEOUS ACTIVITIES (6100)	241	311	29.04%
6300 CANINE ACTIVITIES	23	24	4.347%
6500 CRIME PREVENTION ACTIVITIES	80	76	-5%
6600 COURT / WARRANT ACTIVITIES	5	3	-40%
6700 INVESTIGATIVE ACTIVITIES	16	25	56.25%
<b>Group F Totals</b>	<b>441</b>	<b>535</b>	<b>21.31%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>10801</b>	<b>10989</b>	<b>1.740%</b>





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Mike Marocco, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Marlene Radzik, WCSO Police Services Commander  
**Date:** May 1, 2017  
**Re:** April 2017 Police Services Monthly Report

In April of 2017, there were 3686 calls for service in Ypsilanti Township, which is a 10.5% decrease in calls for service as compared to April of 2016. This reductions brings us to a 1.54% reduction in Calls For Service Year to Date.

## OPERATIONS

During April of 2017, Patrol Operations has been efficient in handling calls for service, traffic enforcement and community engagement duties in pursuit of our total policy philosophy. We will continue to focus on root cause issues and build on the program we initiated in 2016 to continue the positive trends in reference to juvenile issues, burglaries and larcenies. The traffic unit continues to be an excellent initiative and currently is shouldering a significant portion of the traffic related incidents, crashes and enforcement. This is allowing Patrol additional time to work on case management, investigations and proactive policing. Please feel free to call me directly with questions, comments or concerns.

## YOUTH INITIATIVE

The Sheriff's Office continues to partner with courts, probation and social services to ensure that there is accountability beyond Sheriff's Office contact with the offenders that are consistently involved in crimes. The overall reductions in larcenies, burglaries and juvenile mischief complaints is directly related to the Sheriff's Office engagement of our juvenile population and their family structures. Moving into the summer months, School Resource Officers Guynes and Harvey will be assigned to Ypsilanti Township in order to bring additional resources into the Township during our busy season. Curfew enforcement sweeps will begin this month dependent on weather. In conjunction with those sweeps, an extensive information campaign involving schools, social media and Ypsilanti Township Neighborhood Watch ensuring that the community knows what the expectation is in regards to curfew. The Washtenaw County Sheriff's Office Interrupters group is planning another door to door campaign for June to support our Summer 2017 initiative as well.

## COMMUNITY ACTION TEAM

During the month of March, the Sheriff's Office executed several narcotics related search warrants within Ypsilanti Township which resulted in seizures of narcotics and currency. Our collaboration with the Michigan Department of Correction in reference to parole compliance continues to pay dividends. Fast reaction to tips regarding parolee misconduct as well as regular

home visits are expected by the parolees that are living in Ypsilanti Township and surrounding areas. We also are working with the Ypsilanti Township Office of Community Standards in reference to two significant nuisance abatement cases that will have a significant impact within the community.

**AMERICAN CENTER FOR MOBILITY GROUNDS**

Deputies have aggressively patrolled the ACM grounds and made contact with several motorcycle groups which were previously using the area for stunting and racing. We will continue being diligent in patrols of the area. I have been in contact with ACM leadership as appropriate.

# CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

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<b>Month:</b>	April
<b>Year:</b>	2017
<b>Print Option:</b>	Print Both Monthly and YTD
<b>Include Unfounded:</b>	No
<b>Report Offenses:</b>	Include All (1,2,3,4)
<b>Attempted/Completed/NA:</b>	Includes Attempted, Completed
<b>City:</b>	Ypsilanti Twp-YPT

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2016	Apr/2017	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	0%
10001 KIDNAPPING/ABDUCTION	1	1	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	2	2	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	0	-100%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	1	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	3	0%
12000 ROBBERY	4	2	-50%
13001 NONAGGRAVATED ASSAULT	39	43	10.25%
13002 AGGRAVATED/FELONIOUS ASSAULT	24	21	-12.5%
13003 INTIMIDATION/STALKING	4	2	-50%
20000 ARSON	1	0	-100%
22001 BURGLARY -FORCED ENTRY	13	11	-15.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	3	4	33.33%
23001 LARCENY -POCKETPICKING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	19	15	-21.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	16	15	-6.25%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	5	400%
23007 LARCENY -OTHER	11	7	-36.3%
24001 MOTOR VEHICLE THEFT	19	7	-63.1%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	5	2	-60%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	3	3	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	9	14	55.55%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	8	7	-12.5%
26005 FRAUD -WIRE FRAUD	1	1	0%
26007 FRAUD - IDENTITY THEFT	6	5	-16.6%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	8	2	-75%
28000 STOLEN PROPERTY	3	0	-100%
29000 DAMAGE TO PROPERTY	20	35	75%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	17	7	-58.8%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	21	15	-28.5%
35002 NARCOTIC EQUIPMENT VIOLATIONS	15	6	-60%
37000 OBSCENITY	0	2	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	1	0%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2016	Apr/2017	%Change
52001 WEAPONS OFFENSE- CONCEALED	6	3	-50%
52003 WEAPONS OFFENSE -OTHER	2	0	-100%
<b>Group A Totals</b>	<b>282</b>	<b>243</b>	<b>-13.8%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	3	2	-33.3%
26006 FRAUD -BAD CHECKS	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	5	6	20%
38003 FAMILY -OTHER	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	3	2	-33.3%
48000 OBSTRUCTING POLICE	9	6	-33.3%
49000 ESCAPE/FLIGHT	1	1	0%
50000 OBSTRUCTING JUSTICE	15	9	-40%
53001 DISORDERLY CONDUCT	5	4	-20%
53002 PUBLIC PEACE -OTHER	1	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	3	2	-33.3%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	28	24	-14.2%
55000 HEALTH AND SAFETY	1	1	0%
57001 TRESPASS	1	0	-100%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	1	0	-100%
59000 ELECTION LAWS	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	1	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	5	6	20%
73000 MISCELLANEOUS CRIMINAL OFFENSE	2	2	0%
<b>Group B Totals</b>	<b>84</b>	<b>67</b>	<b>-20.2%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	52	41	-21.1%
2900 TRAFFIC OFFENSES	23	29	26.08%
3000 WARRANTS	67	61	-8.95%
3100 TRAFFIC CRASHES	108	79	-26.8%
3200 SICK / INJURY COMPLAINT	100	112	12%
3300 MISCELLANEOUS COMPLAINTS	746	720	-3.48%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	1077	1107	2.785%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1135	771	-32.0%
3800 ANIMAL COMPLAINTS	74	71	-4.05%
3900 ALARMS	171	161	-5.84%
<b>Group C Totals</b>	<b>3553</b>	<b>3152</b>	<b>-11.2%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	1	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	2	1	-50%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2016	Apr/2017	%Change
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	7	3	-57.1%
<b>Group D Totals</b>	<b>12</b>	<b>5</b>	<b>-58.3%</b>
5000 FIRE CLASSIFICATIONS	0	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	2	0	-100%
<b>Group E Totals</b>	<b>2</b>	<b>1</b>	<b>-50%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	27	40	48.14%
6100 MISCELLANEOUS ACTIVITIES (6100)	113	146	29.20%
6300 CANINE ACTIVITIES	9	10	11.11%
6500 CRIME PREVENTION ACTIVITIES	25	12	-52%
6600 COURT / WARRANT ACTIVITIES	5	0	-100%
6700 INVESTIGATIVE ACTIVITIES	8	10	25%
<b>Group F Totals</b>	<b>187</b>	<b>218</b>	<b>16.57%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>4120</b>	<b>3686</b>	<b>-10.5%</b>

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2016	2017	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	2	100%
10001 KIDNAPPING/ABDUCTION	1	2	100%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	9	13	44.44%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	3	3	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	2	1	-50%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	2	1	-50%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	2	2	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	8	300%
12000 ROBBERY	16	17	6.25%
13001 NONAGGRAVATED ASSAULT	141	183	29.78%
13002 AGGRAVATED/FELONIOUS ASSAULT	79	64	-18.9%
13003 INTIMIDATION/STALKING	16	17	6.25%
20000 ARSON	6	1	-83.3%
22001 BURGLARY -FORCED ENTRY	65	45	-30.7%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	19	12	-36.8%
23001 LARCENY -POCKETPICKING	0	1	0%
23003 LARCENY -THEFT FROM BUILDING	56	54	-3.57%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	0	-100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	77	48	-37.6%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	15	400%
23007 LARCENY -OTHER	26	26	0%
24001 MOTOR VEHICLE THEFT	47	42	-10.6%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	8	5	-37.5%
24003 MOTOR VEHICLE FRAUD	0	1	0%
25000 FORGERY/COUNTERFEITING	11	7	-36.3%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	36	34	-5.55%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	35	30	-14.2%
26005 FRAUD -WIRE FRAUD	2	3	50%
26007 FRAUD - IDENTITY THEFT	33	35	6.060%
26008 FRAUD - HACKING/COMPUTER INVASION	1	0	-100%
27000 EMBEZZLEMENT	17	3	-82.3%
28000 STOLEN PROPERTY	7	6	-14.2%
29000 DAMAGE TO PROPERTY	120	104	-13.3%
30001 RETAIL FRAUD -MISREPRESENTATION	0	2	0%
30002 RETAIL FRAUD -THEFT	50	37	-26%
30003 RETAIL FRAUD -REFUND/EXCHANGE	1	1	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	72	66	-8.33%
35002 NARCOTIC EQUIPMENT VIOLATIONS	31	30	-3.22%
37000 OBSCENITY	2	3	50%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2016	2017	%Change
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	1	0%
52001 WEAPONS OFFENSE- CONCEALED	15	12	-20%
52003 WEAPONS OFFENSE -OTHER	5	2	-60%
<b>Group A Totals</b>	<b>1023</b>	<b>940</b>	<b>-8.11%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	9	7	-22.2%
26006 FRAUD -BAD CHECKS	4	5	25%
36004 SEX OFFENSE -OTHER	4	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	16	19	18.75%
38003 FAMILY -OTHER	0	1	0%
41002 LIQUOR VIOLATIONS -OTHER	12	8	-33.3%
48000 OBSTRUCTING POLICE	28	34	21.42%
49000 ESCAPE/FLIGHT	1	4	300%
50000 OBSTRUCTING JUSTICE	61	48	-21.3%
53001 DISORDERLY CONDUCT	14	16	14.28%
53002 PUBLIC PEACE -OTHER	2	2	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	14	13	-7.14%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	94	82	-12.7%
55000 HEALTH AND SAFETY	5	11	120%
57001 TRESPASS	2	0	-100%
57002 INVASION OF PRIVACY -OTHER	0	1	0%
58000 SMUGGLING	2	0	-100%
59000 ELECTION LAWS	0	1	0%
61000 TAX/REVENUE	1	0	-100%
62000 CONSERVATION	1	1	0%
63000 VAGRANCY	2	1	-50%
70000 JUVENILE RUNAWAY	37	25	-32.4%
73000 MISCELLANEOUS CRIMINAL OFFENSE	5	5	0%
<b>Group B Totals</b>	<b>314</b>	<b>284</b>	<b>-9.55%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	164	122	-25.6%
2900 TRAFFIC OFFENSES	88	118	34.09%
3000 WARRANTS	241	211	-12.4%
3100 TRAFFIC CRASHES	410	441	7.560%
3200 SICK / INJURY COMPLAINT	398	446	12.06%
3300 MISCELLANEOUS COMPLAINTS	2697	2569	-4.74%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	4	4	0%
3500 NON-CRIMINAL COMPLAINTS	4062	4441	9.330%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	3923	3387	-13.6%
3800 ANIMAL COMPLAINTS	244	236	-3.27%
3900 ALARMS	653	715	9.494%
<b>Group C Totals</b>	<b>12884</b>	<b>12690</b>	<b>-1.50%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	8	2	-75%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	0	-100%



# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2016	2017	%Change
4200 PARKING CITATIONS	14	4	-71.4%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	5	3	-40%
4500 MISCELLANEOUS A THROUGH UUUU	37	12	-67.5%
<b>Group D Totals</b>	<b>67</b>	<b>21</b>	<b>-68.6%</b>
5000 FIRE CLASSIFICATIONS	1	2	100%
5100 18A STATE CODE FIRE CLASSIFICATIONS	4	0	-100%
<b>Group E Totals</b>	<b>5</b>	<b>2</b>	<b>-60%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	103	136	32.03%
6100 MISCELLANEOUS ACTIVITIES (6100)	354	458	29.37%
6300 CANINE ACTIVITIES	32	34	6.25%
6500 CRIME PREVENTION ACTIVITIES	105	88	-16.1%
6600 COURT / WARRANT ACTIVITIES	10	3	-70%
6700 INVESTIGATIVE ACTIVITIES	24	35	45.83%
<b>Group F Totals</b>	<b>628</b>	<b>754</b>	<b>20.06%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>14921</b>	<b>14691</b>	<b>-1.54%</b>



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE  
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •  
JIMMIE WILSON, JR.

## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI

TUESDAY, MAY 16, 2017

**5:00PM**

**CIVIC CENTER  
BOARD ROOM  
7200 HURON RIVER DRIVE**

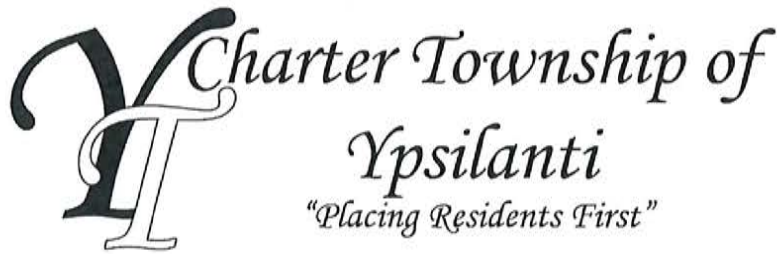
1. REQUEST TO ENTER INTO EXECUTIVE SESSION PURSUANT TO MCL 15.268 SECTION 8 SUBPARAGRAPH (H) OF THE OPEN MEETINGS ACT... "TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE (SPECIFICALLY LEGAL OPINIONS WHICH ARE PROTECTED BY THE FREEDOM OF INFORMATION ACT)" AS IT PERTAINS TO THE PROPOSED NEXUS GAS TRANSMISSION PIPELINE
2. DISCUSSION ON PROPOSED RESOLUTION REAFFIRMING COMMITMENT TO HOUSING AFFORDABILITY AND ECONOMIC EQUITY STUDY.....SUPERVISOR STUMBO
3. FIREWORKS DISCUSSION.....SUPERVISOR STUMBO
4. AGENDA REVIEW..... SUPERVISOR STUMBO
5. OTHER DISCUSSION ..... BOARD MEMBERS

# **EXECUTIVE SESSION**

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1. REQUEST TO ENTER INTO EXECUTIVE SESSION PURSUANT TO MCL 15.268 SECTION 8 SUBPARAGRAPH (H) OF THE OPEN MEETINGS ACT "...TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE (SPECIFICALLY LEGAL OPINIONS WHICH ARE PROTECTED BY THE FREEDOM OF INFORMATION ACT) AS IT PERTAINS TO THE PROPOSED NEXUS GAS TRANSMISSION PIPELINE

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
STAN ELDRIDGE  
HEATHER JARRELL ROE  
MONICA ROSS-WILLIAMS  
JIMMIE WILSON, JR.




**Supervisor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 481-0617  
Fax: (734) 484-0002  
www.ytown.org

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TO: Board Members

FROM: Brenda L. Stumbo, Supervisor 

DATE: May 9, 2017

RE: Adoption of Housing Affordability and Economic Equity – Analysis for Washtenaw County

Please find attached the Housing Affordability and Economic Equity Analysis for Washtenaw County, commissioned by the Office of Community & Economic Development in 2015. Also attached is the 2015 resolution, adopting the report.

We would like our Board to consider reaffirming our commitment to promoting balance in the County's housing market by adopting Resolution No. 2017-11 at the next Board meeting.

If you have any questions, please contact me.

tk

Attachments

# DRAFT

## CHARTER TOWNSHIP OF YPSILANTI

### Resolution No. 2017-11

#### **Adoption of Housing Affordability and Economic Equity – Analysis for Washtenaw County**

**WHEREAS** the Washtenaw County Office of Community and Economic Development undertook an analysis of housing market conditions throughout the community, with support from the City of Ann Arbor, the U.S. Department of Housing and Urban Development and the Ann Arbor Downtown Development Authority; and

**WHEREAS** the report from that analysis provides information from stakeholder interviews, surveys, and data analysis describing a widening imbalance in the housing markets of Washtenaw County, and particularly the urbanized area; and

**WHEREAS** the report provides findings as well as targets and implementation strategies that can be considered to improve the balance of markets and the access of lower income households throughout the community; and

**WHEREAS** the Ypsilanti Township Board of Trustees is committed to promoting those policies that create resiliency, promote equity and improve opportunity for households of all income levels throughout the County.

**NOW THEREFORE BE IT RESOLVED** that Ypsilanti Township hereby adopts the Housing Affordability and Equity – Analysis for Washtenaw County; and

**BE IT FURTHER RESOLVED** that the Board of Trustees commits to advancing the goals of this analysis to promote balance in the County's housing market through policy and resource allocations, partnerships and collaborations throughout the County and through a goal of providing services to all County residents, inclusive of the most vulnerable; and

**BE IT FURTHER RESOLVED** that the Board of Trustees reaffirms the adoption and implementation of the 2015 Housing Affordability and Economic Equity – Analysis for Washtenaw County.

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2015 – 4

ADOPTION OF HOUSING AFFORDABILITY AND  
ECONOMIC EQUITY – ANALYSIS  
FOR WASHTENAW COUNTY

**WHEREAS**, the Washtenaw County Office of Community and Economic Development undertook an analysis of housing market conditions throughout the community, with support from the City of Ann Arbor, the U.S. Department of Housing and Urban Development and the Ann Arbor Downtown Development Authority; and

**WHEREAS**, the report from that analysis provides information from stakeholder interviews, surveys, and data analysis describing a widening imbalance in the housing markets of Washtenaw County, and particularly the urbanized area; and

**WHEREAS**, the report provides findings as well as targets and implementation strategies that can be considered to improve the balance of markets and the access of lower income households throughout the community; and

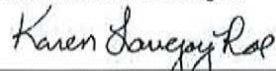
**WHEREAS**, the Ypsilanti Township Board of Trustees is committed to promoting those policies that create resiliency, promote equity, and improve opportunity for households of all income levels throughout the County.

**NOW THEREFORE BE IT RESOLVED** that Ypsilanti Township hereby adopts the Housing Affordability and Equity – Analysis for Washtenaw County; and

**BE IT FURTHER RESOLVED** that the Board of Trustees commits to advancing the goals of this analysis to promote balance in the County's housing market through policy and resource allocations, partnerships and collaborations throughout the County, and through a goal of providing services to all County residents, inclusive of the most vulnerable; and

**BE IT FURTHER RESOLVED** that the Board of Trustees supports the identification and/or designation of a regional workgroup or structure that will advance and annually review the status of goals identified on this report and requests that the Office of Community and Economic Development regularly report on progress to the Board of Trustees and the community at large.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-4 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on March 3, 2015.



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Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti



## Housing Affordability and Economic Equity - Analysis

Washtenaw County, Michigan



czb Report  
Prepared for the Office of Community and Economic Development  
Washtenaw County  
January 2015

The imbalance in income, education and opportunity between the jurisdictions along with the segregation that goes with it will hamper the regional economic growth potential of the area. Regions that experience strong and more stable growth are typically more equitable, have less segregation and better balanced workforce skills within them.

This report was commissioned by the Washtenaw County Office of Community and Economic Development, and was funded by the U.S. Department of Housing and Urban Development, the City of Ann Arbor, the Ann Arbor Downtown Development Authority, and Washtenaw County. The goal of this analysis is to provide a snapshot of housing market conditions and corresponding goals to improve affordability across a wide spectrum of households in Washtenaw County's urban core communities. In support of these goals, the report identifies tools intended to guide the allocation of resources and policy decisions toward a regionally balanced housing market in order to maximize opportunity for lower and middle class households. This supports the development of a more equitable community, with corresponding economic, environmental, and other quality of life benefits for all residents.

czb is an Alexandria, Virginia - based community planning practice specializing in econometric analysis, community engagement, and strategy and comprehensive planning

[www.czb.org](http://www.czb.org)



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## EXECUTIVE SUMMARY

While real challenges require attention, the overall housing market in Washtenaw County is basically healthy.

Despite foreclosure and resulting - and troubling - tenure shifts in Ypsilanti Township, the countywide market has stabilized to where most homes in most jurisdictions have recovered at least 85% of their 2005 value. And, at the county level, the "housing ladder" is balanced, with a wide range of options for renters and buyers. Though more than 90% of renter households with annual incomes below \$20,000 are cost burdened, the overall market is affordable. Value to income ratios throughout most of the county are between 2.67 (Ypsilanti Township) and 4.34 (Ann Arbor), making home ownership possible. Plus, renter household incomes to median rent ratios range from 2.4 to 3.4, meaning that all but the most challenged can find an affordable apartment in the county without a significant commute.

However, this is not a complete picture. The fuller story is that while Washtenaw County's housing market today is basically healthy, it won't be for long, as it is likely to become considerably out of balance. And while the county is fundamentally affordable today, housing cost increases are going to so outpace income gains that affordability will be a real challenge in the future as regards both housing and transportation expense.

### **The reality is that Washtenaw County has two distinct housing markets.**

One is fundamentally strong - anchored by the City of Ann Arbor. The other - the City of Ypsilanti and Ypsilanti Township - is fundamentally weak and in some respects in abject distress.

The former has a high quality of life and excellent public schools. The latter faces real challenges. The former does not have a perception problem when it comes to safety and housing equity, the latter does.

Ann Arbor - and its central driver, the University of Michigan - is a magnet for highly educated households with upward mobility and significant disposable income. With some exceptions, Ypsilanti (City and Township) - and their challenge of being overloaded by a disproportionate number of at risk households and homes with negative equity - is where the most affordable options exist.

Moreover, the deeper truth is not just that the City of Ann Arbor (and Ann Arbor Township) is strong, but that both and Pittsfield are getting stronger, and their rate of growing strength is likely to increase.

And, correspondingly, that the City of Ypsilanti and Ypsilanti Township have not kept pace, and neither are well positioned to keep pace, and are thereby at real risk of falling even further behind.

In sum, Ann Arbor and those with Ann Arbor addresses are at one end of the spectrum where property values are increasing and that appears likely to continue, while Ypsilanti (City and Township) is at the other and in real trouble. **At this unblended scale, these are two markets going in opposite directions with three very probable outcomes, barring a significant change in policy at the local jurisdictional or countywide level.**

- First, Ann Arbor will become more costly, and less affordable, especially to non student renters in the short run and eventually, to aspiring buyers as well. The driver for higher costs is a combination of high livability and quality of life, great public schools, resulting sustained demand by households with discretionary income, and resulting expectations of stable and continually rising property values.
- Second, Ypsilanti will become more distressed and thus more affordable, especially to at-risk households. The reasons include unstable and falling property values and the impacts of disproportionate concentrations of struggling families (crime, lower levels of property maintenance, fiscal stress).
- Third, as housing costs in the Ann Arbor market outpace the incomes of working families employed in Ann Arbor but not able to afford to live there, those families will commute to housing they can, particularly on key corridors. This will increase congestion, compromising environmental quality and market appeal. And since more and more of the area's very low income families (working, as well as unemployed) will locate to the City of Ypsilanti and Ypsilanti Township for pricing advantages, those markets will be at increased risk for even higher concentrations of struggling households. In turn this will further weaken those jurisdiction's fiscal capacity.

The result will be a county decreasingly affordable and out of balance and, eventually, unsustainable, as some parts of the county possibly degrade beyond a point of no return, and others grow in value beyond a point that's ever again affordable.

The imbalance in income, education and opportunity between the jurisdictions along with the socioeconomic segregation that goes with it will hamper the regional economic growth potential of the area. Regions that experience strong and more stable growth are typically more equitable, have less segregation and better balanced workforce skills within them. <sup>1</sup>

In the Ann Arbor Metro Area, households in the 90th percentile (income) have experienced an 18.8% gain since 1979 while wages have *decreased* by 14.4% for those in the 10th percentile.

**“The rise in inequality in the United States over the last three decades has reached the point that inequality in incomes is causing an unhealthy division in opportunities, and is a threat to our economic growth. Restoring a greater degree of fairness to the U.S. job market would be good for businesses, good for the economy, and good for the country.” - Alan Kreuger**

This is important because racial gaps in income correlate with educational attainment and projected job education requirements. The National Equity Atlas shows that in the Ann Arbor Metro Area, 43.6% of all jobs require at least two year's of college. Education gaps for Black (36.9%) and Latino (40.6%) households translate into wage gaps which translate into racial gaps in income which turn translates into lost GDP.<sup>2</sup>

As pointed out by PolicyLink, this contributes to a \$1.43B opportunity cost in lost potential regional GDP resulting from racial gaps in income. For Washtenaw County, this means persistent (if not worsening) gaps in the conditions that lead to income disparity and lost economic output.

Why? With very few exceptions - parts of Appalachia and the Ozarks where white poverty is significant - race and class are near perfect proxies for one another in America today.

To be in the 90th percentile (income) in Washtenaw County is to be white, and to be in the 10th percentile is to not be white.

Any concentration of households in the 90th percentile in one location is a de facto guarantee of a concentration of households in the 10th percentile in another. If the former results in demand for housing that so outpaces supply that values rise at a greater rate than do the incomes for anyone below the 90th percentile, housing becomes decreasingly affordable for all but those at the top. In other words, when the rate of return on capital (principally in the form of real estate investments in Ann Arbor by those at the top) is greater than the rate of economic growth (principally as a function of the wages of everyone else), the result is a concentration of wealth that by definition will trigger instability if not curtail growth.<sup>3</sup>

These problems can be addressed, and Washtenaw County is not unique; many jurisdictions across the country are facing similar challenges, but hard choices will be required.

- Right now, the City of Ann Arbor focuses much of its attention on the housing problems for the poorest households. Increasingly however, another critical housing dilemma in Ann Arbor will be for affordable non-

<sup>1</sup> Aghion and Caroli asked in 1999 in their seminal *Inequality and Economic Growth*, “can the negative impact of inequality on growth be reduced by redistribution?” They (and others - Persson and Tabellini) concluded that inequality may have a direct negative effect on growth because inequality reduces investment opportunities, b) worsens borrower incentives, and c) generates volatility. See also:

- America's Tomorrow: Equity is the Superior Growth Model by PolicyLink (2011)
- The Rise and Consequences of Inequality in the United States by Alan Kreuger (2012)
- Equality of Opportunity by Richard Reeves and Isabell Sawhill (2014)
- Neighborhoods, Cities, and Economic Mobility (Draft) by Patrick Sharkey (2014)

<sup>2</sup> National Equity Atlas; PolicyLink (2013)

<sup>3</sup> Capital in the 21st Century by Thomas Piketty, President and Fellows of Harvard College, 2014; p 353

student rentals. Where will they go? Who will develop them? In what ratio to market rate units?

- Right now, vastly disproportionate numbers of subsidized housing units are in Ypsilanti. Land is less expensive there, as are rents. Greater numbers of cost-burdened households can be housed in Ypsilanti than in Ann Arbor or Pittsfield.
  - If these trends are not reversed, or worse are continued, the overall Ypsilanti market and the fiscal stability of the city itself will be in further jeopardy.
  - It is in no one's best interest for Ypsilanti (city or township) to fail, as failure brings on a whole host of increased service costs that invariably become constraints (such as police and public safety, prolonged demand for housing subsidies, insurance, et.al.)
  - But if subsidized low income households are not housed in Ypsilanti, where else in the county will they go?

Put another way, there are always going to be those in Washtenaw County who earn significant incomes, those who earn very little, and those in between. The more that those who earn very little are segregated and concentrated, the more those jurisdictions will be in fiscal distress, and the more those jurisdictions are in fiscal distress, the more the costs of segregation reverberate throughout the county in costly ways - air quality reductions through congestion, business attraction and retention challenges, safety compromises through concentrations of poverty, reduced real estate values through falling demand and prices.

- Right now, the market is doing an adequate job of addressing significant portions of the rental housing needs of working families. But families with poor credit and work histories, disabilities, or other challenges are not being served by the market, and there is limited public and nonprofit sector capacity to handle the balance, irrespective of where housing might be found or developed. Addressing this will not be inexpensive. Who is going to pay for these costs?
- Right now, Ypsilanti Township is at risk of entering a point of no return in its downward spiral, as the domino effect of foreclosures roots ever more deeply. Turning this around will require expensive cost gaps to be closed, and most likely, a clawback process relying on rental households in the short run to achieve stability before a future home ownership strategy can work. This will require patience and financing. By no means is it too late. But the current array of policies and practices require revision.

- Right now, throughout the Ann Arbor-Ypsilanti corridor, in each jurisdiction, significant stretches of valuable land provide extensive redevelopment opportunities that can produce large amounts of both market and below-market rate housing, especially in Ann Arbor and Pittsfield. These areas can act as powerful receiving areas to absorb directed growth, contribute to regional balance, reduce congestion in the long run, and add to multi-jurisdictional stability by taking the pressure off the weaker Ypsilanti markets to absorb more than their fair share of low income households. But this requires putting sustainable policies in place that actively aim for regional balance.

### **Housing Affordability and Transportation Expense**

This report focuses on the urbanized area for Washtenaw County. This is not to conclude that there are no affordability or neighborhood stabilization challenges throughout the remaining geography of Washtenaw County. Significantly, the urbanized area jurisdictions include 64% of the County's population and 66% of the County's housing stock. These areas also have the greatest access to public transportation, non-motorized networks, and higher instances of transportation choice.

This is important as transportation is usually the second largest household expense for families, after housing costs. This impacts the housing market in Washtenaw County in many ways. In one regard, housing that is close to job centers can make land and housing more valuable. These location-based amenities are valued by the market, enabling households to reduce transportation costs through non-motorized trips, utilization of public transit, and shorter trip distances. In these areas, the same community characteristics that drive value upward result in a reduced transportation burden for the average household. Conversely, land is often cheaper further away from job and economic centers. On one hand this is appealing, as land cost is a significant determinant in housing development value and cost. When housing units are moved significantly outside the job center however, any savings in land value are quickly redirected to increased transportation costs. This occurs through more trips requiring automobile access, at greater distances.

Therefore, it makes sense to focus the development of affordable units in areas with transportation choices, which are typically close to job centers and other services, to maximize the long term sustainability of households in these units. As commuting expenses as a percentage of income are reduced, either by less costly transportation options or reduced spatial mismatches between jobs and housing, more will be available for housing, food, education, and health care.

The bottom line is that the greater the degree to which Ann Arbor invests in affordable housing for those working in Ann Arbor, and Ypsilanti makes progress towards growing demand by investing in livability, the less the commuting pressures - and resulting congestion - along Washtenaw Avenue and other key corridors will occur.

# PART 1

## Qualitative Analysis

## QUALITATIVE ANALYSIS : INTERVIEWS + SURVEYS

czb met and held telephone calls with over 33 elected officials, community leaders, and staff to discuss issues around affordability in Washtenaw County during June, July, and August 2014. From those discussions we have identified a number of themes regarding people's views about affordable housing in the region. We also conducted a survey of 489 people to gauge their views and ideas about affordable housing. The survey responses contain significant information about respondent's affordable housing priorities, preferred policy options, and community concerns.

### Respondent Input and czb Comment

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1. **The sky isn't falling.** Yet. As many pointed out, the county has a range of housing options and smart government policies like the new transit system will afford even more opportunities. We agree, but think Washtenaw County can do much better. There is broad agreement that the jurisdictions can do a better job of addressing affordable housing needs. There are clearly growing concerns about the ability of current residents to continue to afford to live in their community and the long-term sustainability of affordable housing prices.
2. **The big challenge is balance.** As many pointed out, there is growing inequity. Some used the word "segregation" to describe gaps between jurisdictions. Many concerns were raised about the creation of luxury units in Ann Arbor at the expense of middle class housing. Over time, that imbalance is going to harm the economic potential of the county. It will also continue to conflict with the strong desire for racial and socio-economic equity in the county expressed repeatedly by many.
3. **There is good news.** Fortunately, the region is well equipped to develop and manage a balanced affordable housing policy that can be

coordinated between the jurisdictions. It will take work, but the civic and community ingredients are there to create a state and perhaps national model. People clearly see the value of a regional policy framework to help guide the future of housing in the county.

4. **Quality of life is the biggest driver - and divider - of value in the region.** This is a double edged sword as higher quality of life in one area can cause that area to leapfrog other places quickly and create greater imbalance around housing affordability. Ann Arbor is on this trajectory now. If not checked, Ann Arbor will turn into an exclusive enclave with little alignment between jobs and housing and greater transportation and environmental impacts as a result.





5. **Vocabulary.** Affordable Housing is a complex term in Washtenaw County that different people understand differently. The region would benefit from a shared understanding and language about affordable housing, its relationship to jobs, to development and growth and to planning. There isn't a consistent framework for discussing or evaluating these issues, and there needs to be one.
6. **Image and perception matter greatly.** Respondents expressed concerns about how subsidized housing in Washtenaw County looks, and about the general safety of the community that is implied by how well or poorly a place is taken care of. They say they want their region to be integrated; they also want it to look nice and they want to feel safe in their neighborhood. These issues need to be addressed in the context of any housing effort, with safety being the number one issue for quality of life.
7. **Agreement.** There is strong regional agreement about the value of mixed-use, mixed-income development along transit corridors and

equally strong agreement about the need to limit sprawl and protect agricultural and open space areas. It would be unfortunate to not capitalize on the convergence of opinion and market reality.

8. **Transportation, commuting, jobs, and housing.** People want housing choices to exist throughout the region and believe they should be, ideally, close to jobs. This came up over and over; the issue of housing near jobs, or workforce housing, was a strong thread in interviews and the survey. This can become the undergirding for a regional housing policy.
9. **Concentrated poverty is a problem that isn't going away.** People understand that it isn't economically healthy for any community to have a disproportionate share of low-income housing. It isn't sustainable for one area to essentially send low income residents and the resulting service needs to communities that are not able to afford the services needed to give the residents the best chance at success. This imbalance is one of the most striking and hardest issues that needs to be addressed.

10. **Focus.** There is a strong desire to focus on homelessness in Ann Arbor. While appropriate and well-meaning, has taken energy away from workforce housing preservation and creation, which is the more significant issue at hand.
11. **Government resources and priorities.** To the extent current government funds are spent, we think the needs to preserve public housing, subsidize low-income housing and that addressing the service needs of these residents should take precedence. Strong civic support for these efforts is healthy and should be fostered. It is important though, that they be better balanced geographically in terms of how and where these funds are spent.
12. **Market forces.** There is a need to look at market solutions, and land-use incentives, for workforce housing needs and as something in the survey suggested, there is clear value in evaluating a funding stream to ensure the preservation of workforce housing for the long-term. Like the difficulty of addressing concentrations of poverty (which require diffusion in a county where few are going to come forward and volunteer to absorb their fair share), the only value market forces provide is the value the community extracts through policy.
13. **Nominal history of serious collaborative output.** We have been surprised that there isn't greater collaboration or policies around the development community to address these issues. The opportunity for public-private partnerships, especially around workforce housing, is not being taken advantage of. This needs to be explored in more detail. We see opportunities to both educate the development community and residents about what could be possible, such as development rights transfer programs.
14. **Weakness and Imbalance.** The lack of balance in the housing mix of each jurisdiction has weakened both the overall economic prospects for the region as well as the ability to give all residents of the region an equal chance to move forward successfully. There's a discernible gap between viewpoint and rhetoric and nominal collaborative output to address equity issues. Focusing on this is essential and hard.
15. **Housing ladder.** While housing for families and people starting out was emphasized, people understand the need to provide housing for all life-stages from people starting out to seniors as well as people with unique health needs. The view of "community" as being driven by the stakeholders was powerful thread through most discussions. The desire for a diverse community is a strength that can be built on.
16. **Wages.** There is some awareness, especially in the survey, that jobs and wages are one of the policy arenas that should be focused on. We strongly encourage housing policy discussion to be connected to wage issues for there to be any chance for sustainable outcomes.
17. **Schools.** Schools. Schools. The fact that some areas of the region have access to Ann Arbor schools and others don't creates an inherent economic challenge for the value of housing outside of the Ann Arbor school district. Poor performing schools are an issue that will handcuff any weak market's capacity to recover, so school quality differential requires attention.
18. **Capacity.** The capacity and ideas to address these issues are within the County. Between the survey's and the interviews, it is clear to us that a policy framework to address the housing issues can be developed and that champions exist to help develop and support it over time. We are impressed with the breath and depth of civic interest and passion around this issue. There is a healthy range of viewpoints and ideas to create something that can last for the long term. But experience also tells us that the ability to craft sustainability policies can vary wildly based on willingness. No progress is likely without risks being taken, issue literacy being elevated, innovation occurring, and multi-jurisdictional collaboration at the center.
19. **Positioning.** The county is well positioned to play a leading role helping to address its housing and market strength imbalances and to support quality economic development and balanced growth throughout the region, at the center of which are looming affordability challenges given Ann Arbor's high and increasing quality of life. People in the county understand that there should be a planning relationship between jobs, housing, and transit. The challenge is developing a policy framework for the region to work within that also respects the unique differences of each jurisdiction as well as the different economic capacities of each jurisdiction, and then takes those differences into account.



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## RECOMMENDED NEXT STEPS

Building on past, successful regional collaborations, we suggest the creation of multi-jurisdictional housing policy working group.

- The group would be responsible for distilling the qualitative and quantitative information collected and analyzed by czb about housing in the county and then to develop a set of housing goals & strategies, as well as metrics and action steps to pursue.
- The importance of reshaping the county into an equitable community across jurisdictions cannot be overstated. Segregation of any sort - racial, economic, other - is also a two way street. It is never mathematically possible for one area to become segregated unless other areas as oppositely comprised. The more segregated into a high income area Ann Arbor becomes, the more segregated Ypsilanti will be. This group should be responsible for educating the community on equity issues.
- Specifically:
  - A working group from multiple jurisdictions should be impaneled
  - The group should receive a detailed briefing on the housing issues in the county

- The focus should be on bringing the group to a common understanding of the following:
  - Terms/Vocabulary of Affordable Housing
  - Drivers for generating or undermining demand, and thus triggering price change
  - Relationships of housing to job locations and wages to housing cost burdens
  - Link between livability and demand and price and affordability
  - Role of land in determining value and in addressing imbalances
- Agreement should be pursued on the following:
  - Baseline conditions
  - Trajectory
  - Metrics

From this foundation, the working group may subsequently be in a position to collaborate on multi-jurisdictional responses to the two looming challenges that the county faces: equity imbalance and affordability for low and moderate income working households.

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## POLICY OPPORTUNITIES FOR CONSIDERATION FROM INTERVIEWS AND SURVEYS

The interviews and surveys exposed a broad range of policy ideas to consider. Below is just a list of the most frequently mentioned concepts. A plan development process would include a process to identify more ideas to consider.

- Push for higher density, mixed-use projects along transit corridors.
- Re-visit parking requirements to ensure they are encouraging transit and not driving up housing prices.
- Consider multi-jurisdictional tax-districts to support the growth of mixed-use development areas.
- Push for new state rules regarding property taxes for seniors. Current rules may discourage seniors to move to smaller, more manageable homes and essentially "lock-up" larger homes thereby limiting family housing choices.
- Consider ways to develop zoning or other rules that approximate inclusionary zoning or ask the state for new powers.
- Consider ways for zoning to encourage smaller starter homes, family sized units and to add some workforce options to existing neighborhoods.
- Consider changes to zoning and/or policy to encourage development of mixed-income housing in targeted areas.
- Consider ways to ensure property owners don't set unfair requirements for renters and essentially limit choices for low income residents.
- Identify infill opportunities for new affordable housing projects.
- Consider the use of public lands to help develop affordable housing projects.
- Consider a "fair share" housing provision (each local unit provides a percentage of the region's affordable housing equal to its percentage of the region's total population) or an "impact fee" approximation of such a system, in which units that don't provide housing units provide financial support to those who do.
- Consider metrics between a jurisdiction's workforce needs and available housing and set goals for the relationship of the two.
- Consider ways to reduce waiting list for affordable housing (vouchers, etc.)
- Evaluate something like the Twin Cities Fiscal Disparity Act / tax-base sharing -- in part, approximates a per-community payment-in-lieu fair share housing system; regional shift in property tax revenues from communities with high taxable value per capita to those with low, so that cities hosting more low-income residents (and low taxable-value housing) can address the service needs they have.
- Consider creating a local land trusts to hold land to help with affordability.
- Consider increasing local housing trust funds and/or creating a county trust fund.
- Consider approaches to discouraged or prevent over-concentration of low income housing.
- Consider policies to ensure public services are available in areas with greatest need.
- Consider policies to give tenants greater opportunities to purchase units or stay in units after sale.
- Consider changes/update to plan to end homelessness in Ann Arbor
- Explore ways to encourage more co-ops.
- Explore ways to encourage co-housing options.

# PART 2

## Quantitative Analysis

## What affordability challenges are faced by Washtenaw County owners and potential buyers?

Throughout the target area (as well as in the portions of the county outside the target area), the number of owners facing unaffordable housing costs (in excess of 30% of income) increased substantially between 2000 (pre-recession) and 2012 (post-recession).<sup>4</sup> Countywide, the number of owners paying more than 30% of their income on housing costs increased by 12,438 households between 2000 and 2012; just under half of this increase (5,358 out of 12,438) was in the target area (Table 1). The number of Washtenaw County owners paying more than 50% of their income on housing costs (those considered to have very unaffordable

costs) increased by 5,078 households; again, roughly half of this increase occurred in the target area (where the number of owners with very unaffordable housing costs doubled between 2000 and 2012).

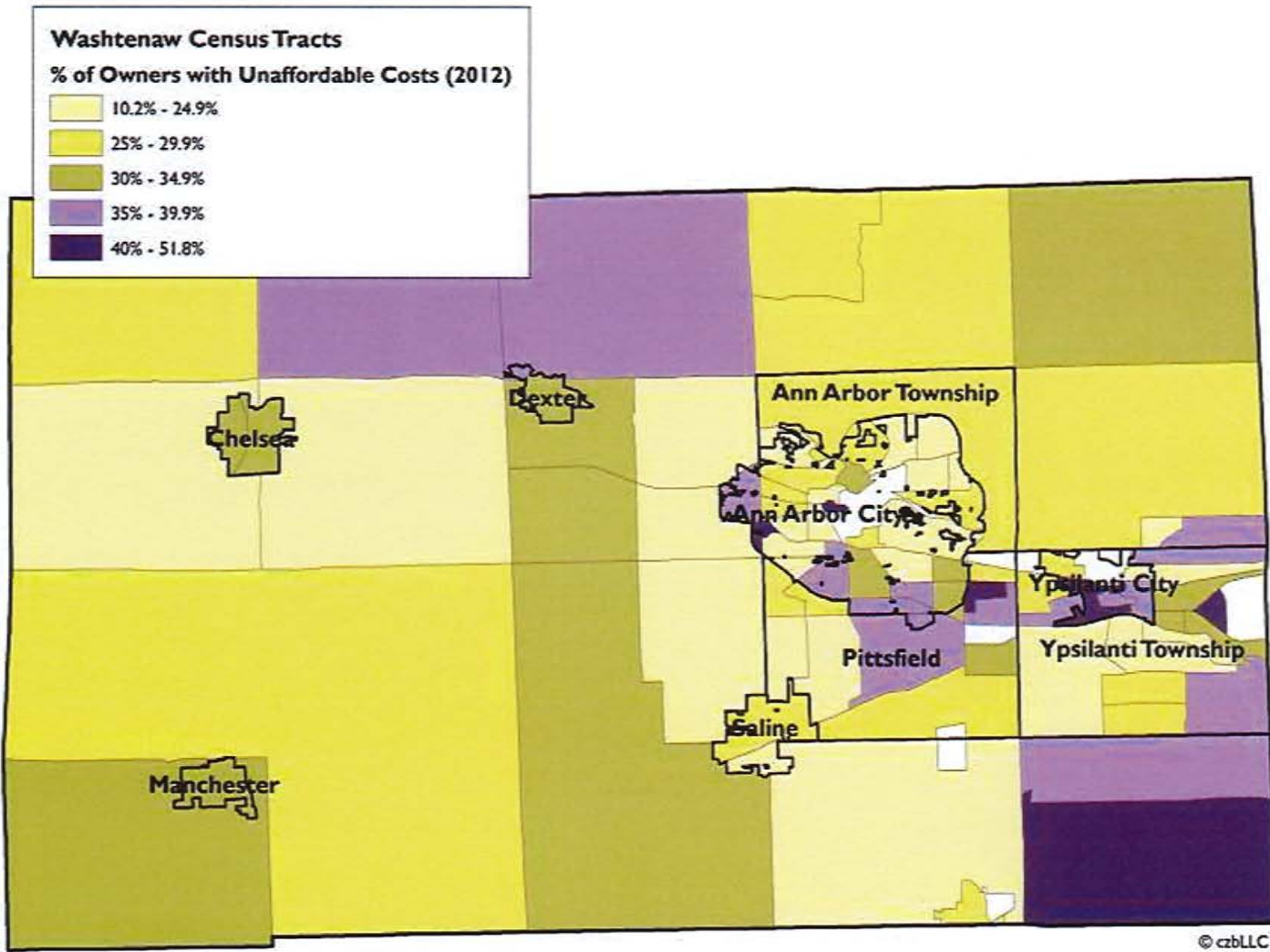
By 2012, nearly three out of every ten owners in the county (and in the target area) paid too much for housing, up from two out of every ten owners in 2000. The largest percentages of owners had unaffordable costs (>30% of income) in Census tracts in western and southern Ann Arbor city, parts of Pittsfield township, southern Ypsilanti city, and parts of Ypsilanti township (see map on following page).

TABLE 1 :: UNAFFORDABLE HOUSING COSTS, WASHTENAW COUNTY VS. TARGET AREA

	Washtenaw County				Target Area			
	2000	2012	Change	% Change	2000	2012	Change	% Change
Unaffordable (>30% of Income) Housing Costs	11,397	23,835	12,438	109%	7,288	12,646	5,358	74%
Very Unaffordable (>50% of Income) Housing Costs	3,428	8,506	5,078	148%	2,200	4,404	2,204	100%
% Unaffordable	19%	29%	10%		19%	28%	9%	
% Very Unaffordable	6%	10%	5%		6%	10%	4%	

source: US Census (2000); 2012 ACS 5 Year Estimates; czb

<sup>4</sup> For the purposes of this analysis, the "target area includes Pittsfield, Ann Arbor City, Ann Arbor Township, Ypsilanti City, and Ypsilanti Township.

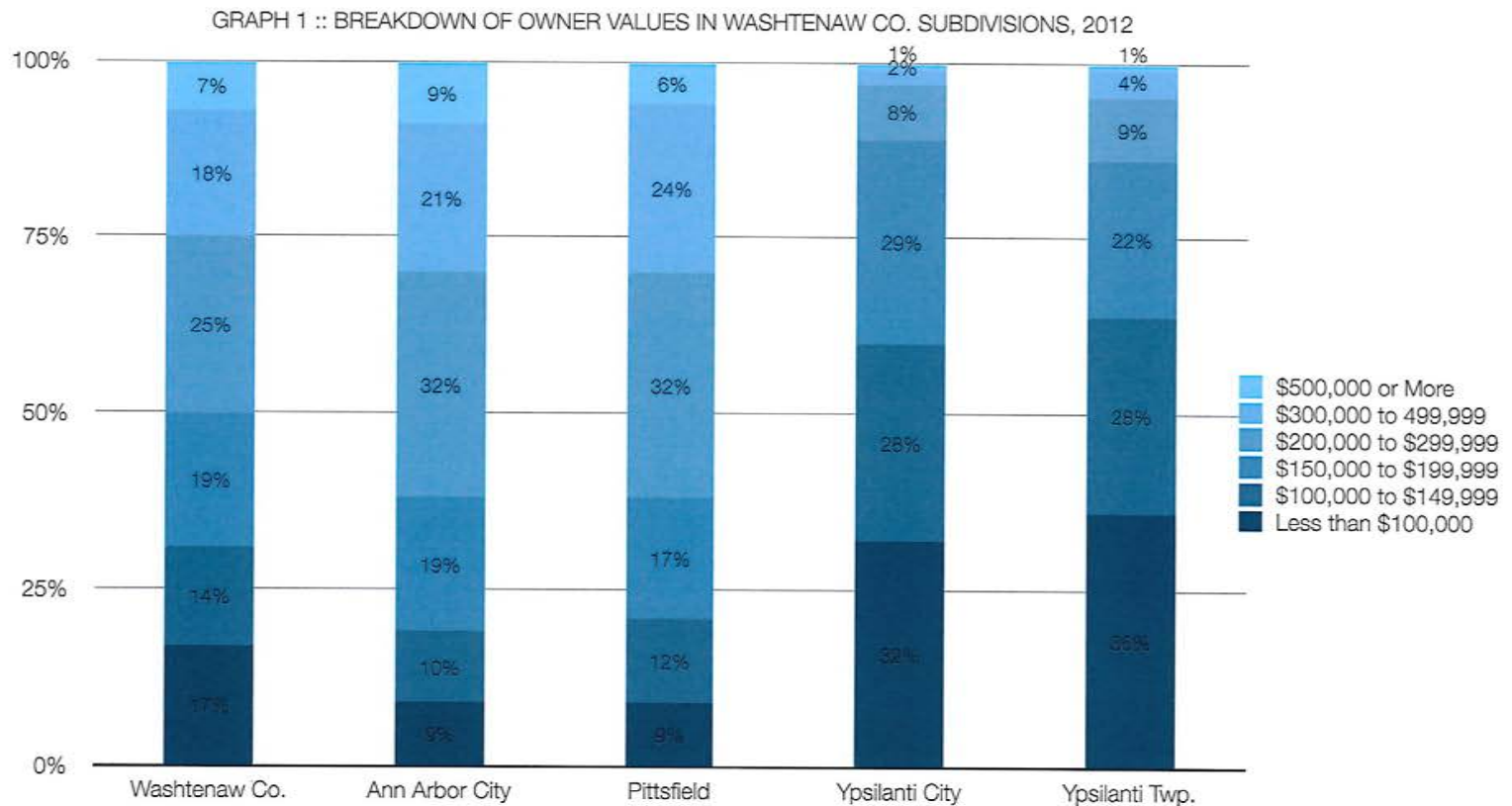


### Consistent Affordability for Others – Great Housing Values for Buyers

Yet, on the whole, for-sale housing is fairly affordable in Washtenaw County. Countywide, half of all units are valued below \$200,000 (according to the 2012 American Community Survey 5-Year Estimates); just 25% were valued at \$300,000 or higher (Graph 1). This breakdown varies greatly, though, between local municipalities: in Ann Arbor city, nearly two-thirds of all owner-occupied units were valued over \$200,000, as were almost 90%

in Ann Arbor township; in Ypsilanti city and Ypsilanti township, in contrast, roughly three in five units (60% and 64%, respectively) were valued below \$150,000.

This variety not only creates vastly different housing markets (for both owner-occupied housing and for rentals) across the target area, but has put different communities and neighborhoods on different trajectories, as some have quickly recovered from the recent recession and others have not.



## How do housing market conditions vary across Washtenaw County Target Area municipalities?

For the Washtenaw County Target Area analysis, we analyzed a range of people- and place-based data from the 2000 and 2010 Decennial Census and the 2012 American Community Survey 5-Year Estimates. We also received data from the Multiple Listing Service (MLS) on for-sale properties and rentals made available through the system and sold or rented between. These MLS records included 16,570 sales between 2000 and 2014 (with the bulk sold after 2004) and 1,866 apartments rented between 2003 and 2014 (with the bulk rented after 2006). To complement these MLS records, czb compiled an inventory of all rental properties in the target area, which included the number, characteristics, and costs of apartments at each location.

As of 2012 (according to the 2012 American Community Survey 5-Year Estimates), the county's higher-cost owner-occupied housing units were concentrated in Ann Arbor City and Pittsfield (which both had more than their share of housing units valued over \$200,000) and particularly Ann Arbor township (which had two times its share of owner units valued in the \$200,000s, three times

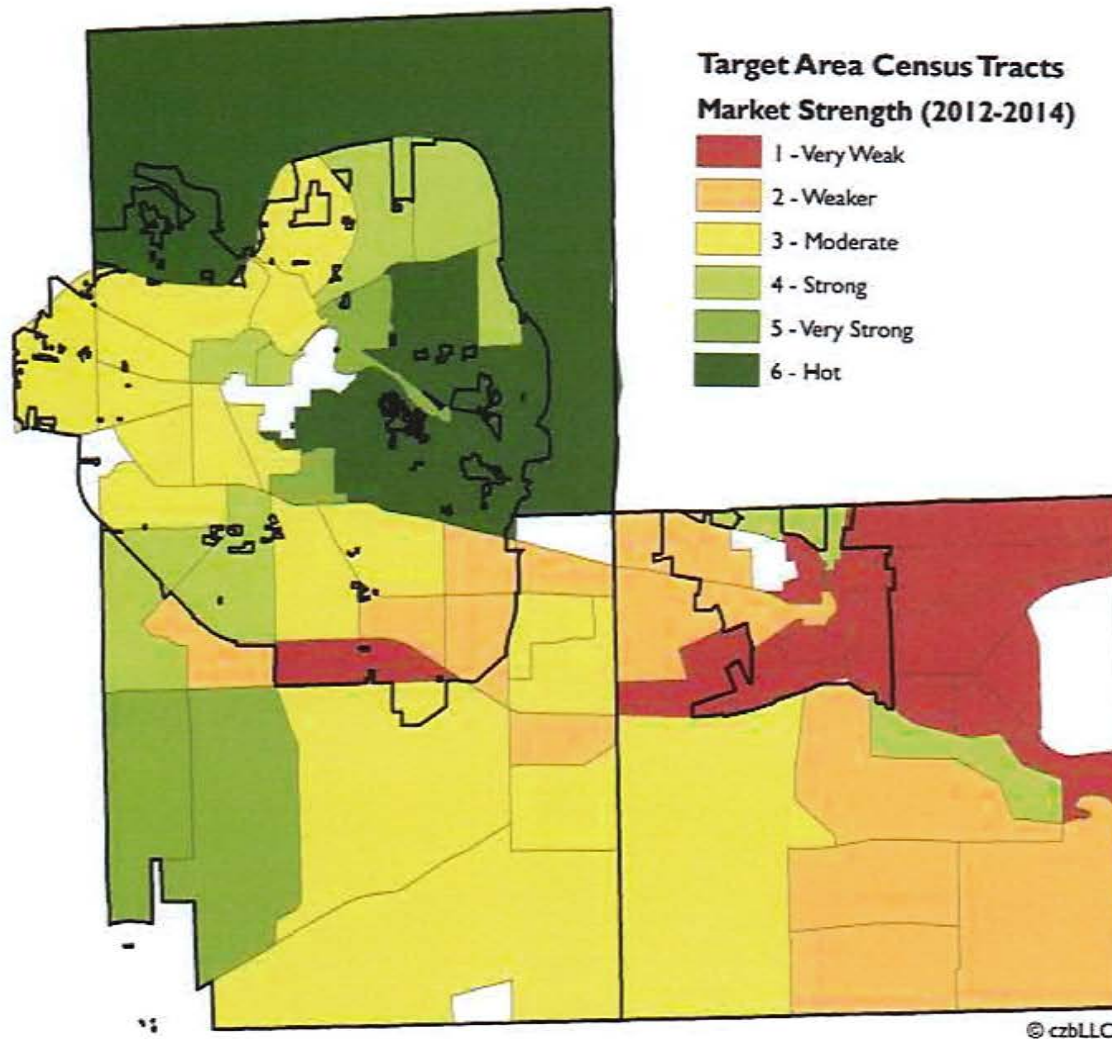
its share of owner units valued in the \$300,000s, and four times its share of owner units valued over \$500,000). In contrast, both Ypsilanti city and Ypsilanti township had twice their share of owner units valued below \$150,000.<sup>5</sup>

To further understand these market dynamics, czb utilized sales data (collected from the multiple listing service (MLS)) to generate average sale prices at the Census tract level based on single-family home sales in 2012, 2013, and 2014. Based on these averages, czb divided Washtenaw County Target Area Census Tracts (those within Ann Arbor city, Ann Arbor township, Pittsfield, Ypsilanti city, and Ypsilanti township) into 6 market types – from “very weak” to “hot.” “Very Weak” market Census tracts were those with average sale prices between roughly \$25,000 and \$75,000 between 2012 and 2014, or had averages more than one standard deviation away from the target area average sale price during that time. The average sale price and Z Scores (or how many standard deviation units each average stood from the overall average) are listed in the table below (Table 2); the market strength for each target area Census tract are shown in the map on the following page.

TABLE 2 :: SALE PRICE RELATIVE TO MARKET TYPE

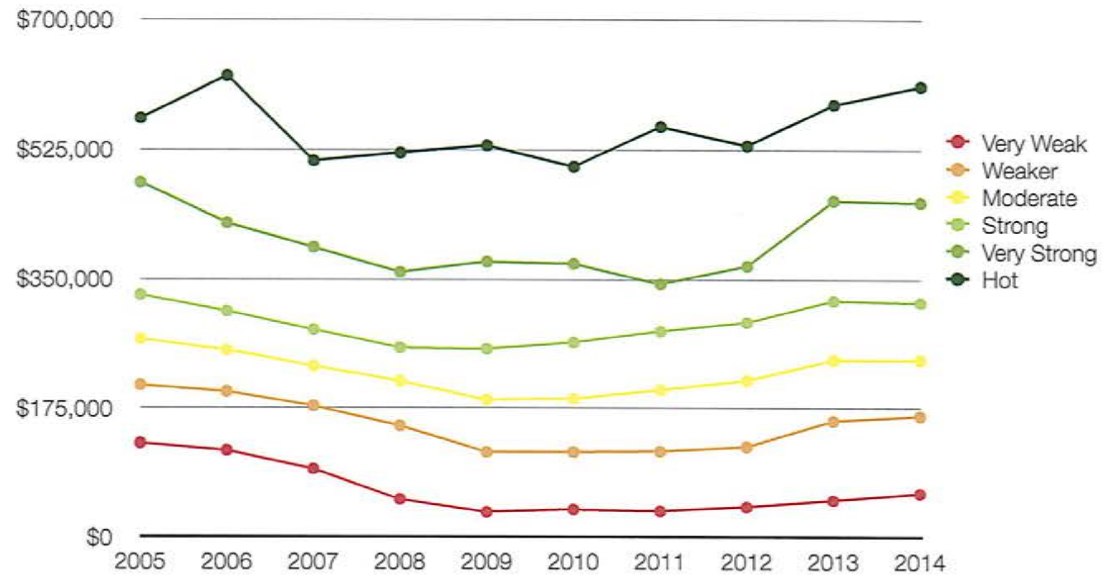
		Average Sale Price		Z Score Range
		Low	High	
	Very Weak	\$26,613	to \$75,492	Less than -1.00
	Weaker	\$94,086	to \$186,061	-0.99 to -0.25
	Moderate	\$199,050	to \$262,408	-0.24 to 0.24
	Strong	\$271,577	to \$357,699	0.25 to 0.99
	Very Strong	\$393,360	to \$463,355	1.00 to 1.74
	Hot	\$498,139	to \$622,393	1.75 or More

<sup>5</sup> Figures presented in this paragraph are explained further on page x, under the heading “Washtenaw County - Catch Up and Keep Up”.





GRAPH 2 :: AVERAGE SALE PRICE OF SINGLE-FAMILY HOMES IN WASHTENAW COUNTY TARGET AREA CENSUS TRACTS BY MARKET STRENGTH, 2005-2014



Across all market types, the average sale price of a single-family home was up in 2005 (during the housing boom) and declined during the recession, hitting lows between 2008 and 2011, before recovering in the years since (Graph 2, Table 3).

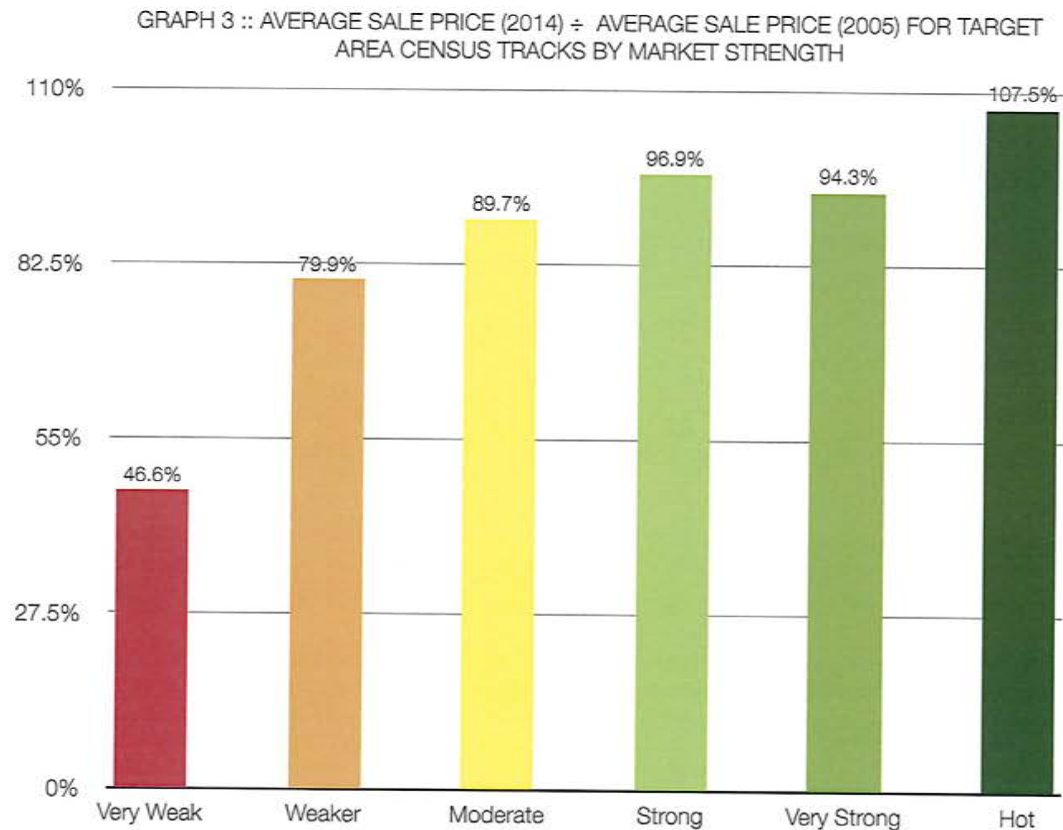
What this table illustrates is that the gap in value between the strongest and weakest submarkets in Washtenaw is growing, and all signs indicate a further widening.

TABLE 3 :: AVERAGE SALE PRICE OF SINGLE-FAMILY HOMES IN WASHTENAW CO. TARGET AREA CENSUS TRACTS BY MARKET STRENGTH 2005-2014

		Average Sale Price									
		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Very Weak	\$127,797	\$117,990	\$92,635	\$51,599	\$34,053	\$37,608	\$35,294	\$40,932	\$50,021	\$59,587
	Weaker	\$206,180	\$197,902	\$178,225	\$151,559	\$115,894	\$116,146	\$116,629	\$122,925	\$158,037	\$164,727
	Moderate	\$267,618	\$252,775	\$231,820	\$211,547	\$186,609	\$187,891	\$199,818	\$212,538	\$239,908	\$239,997
	Strong	\$327,626	\$305,656	\$280,968	\$256,689	\$255,048	\$263,556	\$278,612	\$290,768	\$320,132	\$317,318
	Very Strong	\$480,256	\$425,502	\$392,830	\$359,223	\$373,484	\$370,635	\$342,762	\$367,490	\$455,815	\$453,071
	Hot	\$567,486	\$624,889	\$509,958	\$520,733	\$530,523	\$502,209	\$556,091	\$530,312	\$585,900	\$610,267

Interestingly, though, while the average sale price of a single-family home was higher in 2014 than it had been in 2005 in "Hot" markets (suggesting a full recovery), the 2014 average sale price in "weaker" markets was equivalent to 80% of the 2005 average sale price; in "very weak" markets, the 2014 average sale price was equal to just 47% of the 2005 average (suggesting far from a full recovery in these areas) (Graph 3).

These still-struggling markets bore the brunt, to a certain extent, of the housing market meltdown: according to Neighborhood Stabilization Program Data released by the U.S. Department of Housing and Urban Development (HUD), Census tracts within and surrounding Ypsilanti city had the areas highest foreclosure rates and vacancy rates in the midst of the crisis.

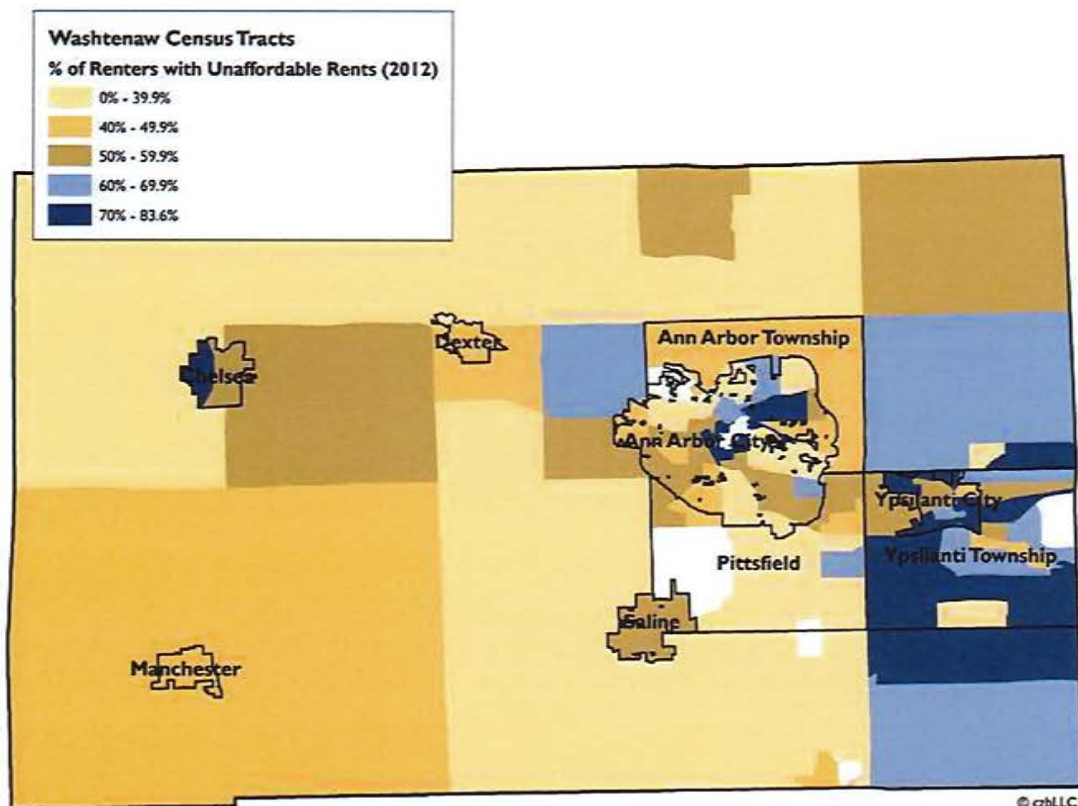


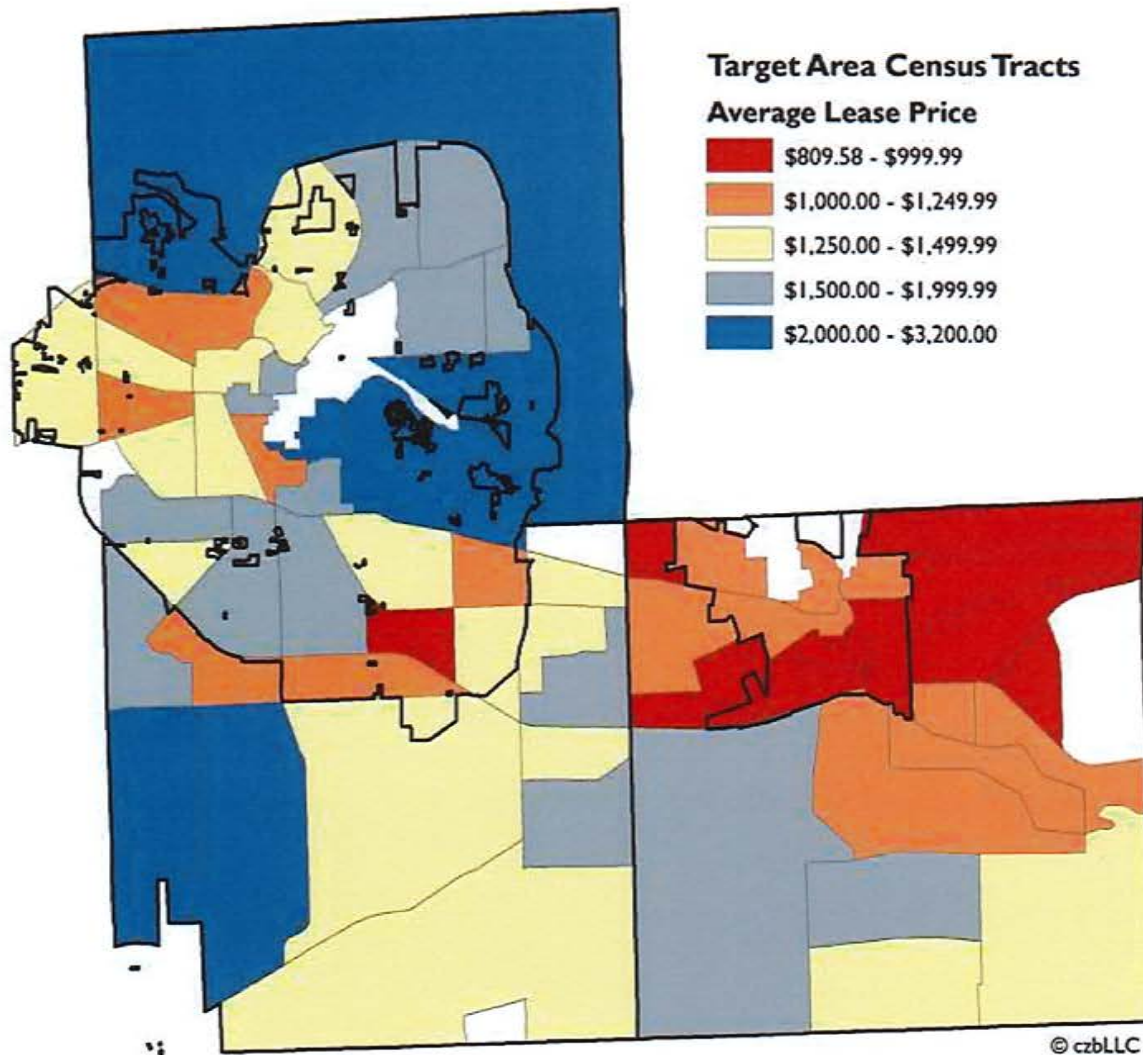
### What affordability challenges are faced by Washtenaw County renters and potential renters?

Renters are far more likely than owners to have excessive housing costs in Washtenaw County. In the Census tracts in Central Ann Arbor city (near the University of Michigan), as well as those in far northern and southern Ypsilanti city and throughout much of Ypsilanti township, in excess of 60% of renters pay more than 30% of their income on housing (see map below).

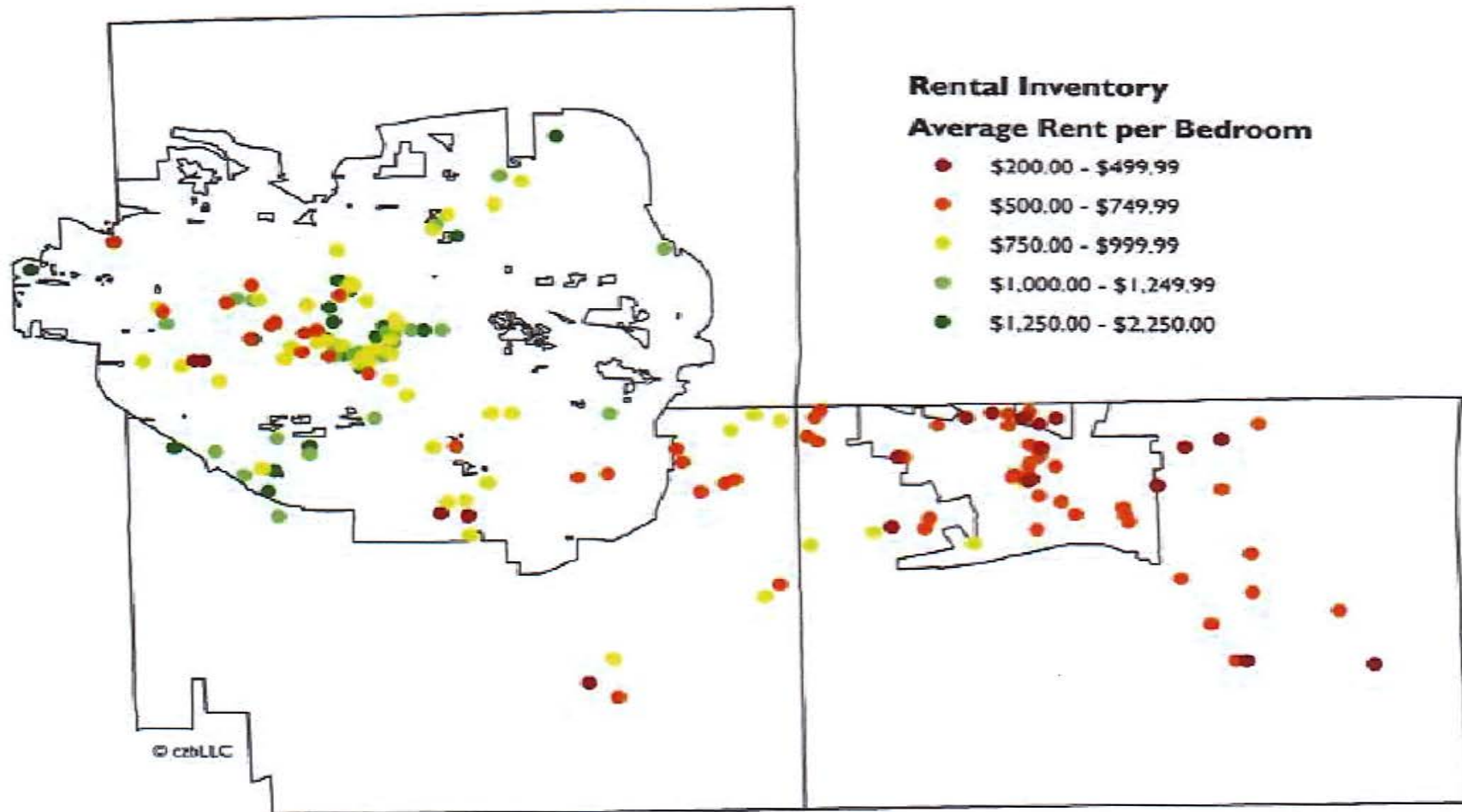
College undergraduate and graduate students, whose incomes tend to be very low (if not \$0), as well as higher rents, are driving these numbers in Ann Arbor city; lower-income non-student renters are doing so in Ypsilanti city and Ypsilanti township.

According to data from the Multiple Listing Service, the average lease price for units listed on the MLS was lowest in Ypsilanti city and Ypsilanti township (and in a few scattered Census tracts in Ann Arbor city), and highest throughout much of Ann Arbor city and Ann Arbor township (and in a few scattered Census tracts in Pittsfield and Ypsilanti township).



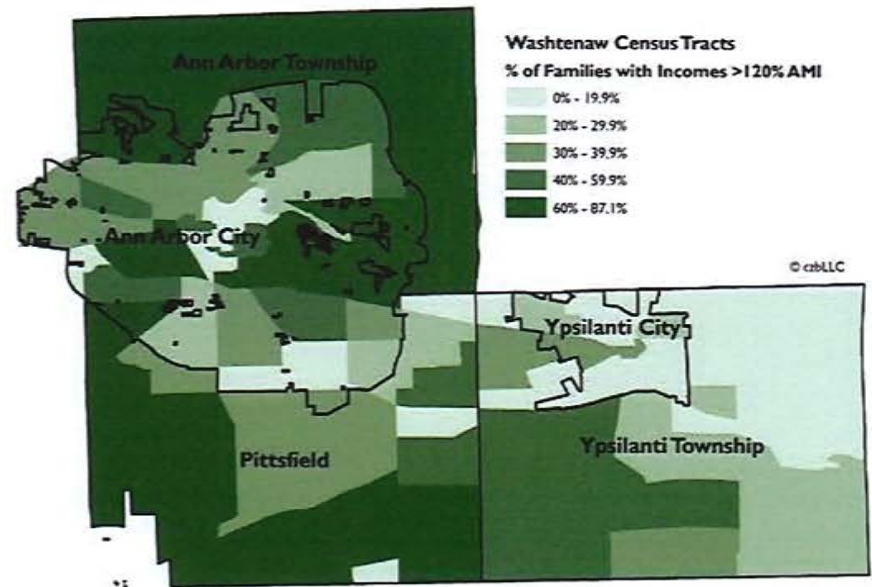
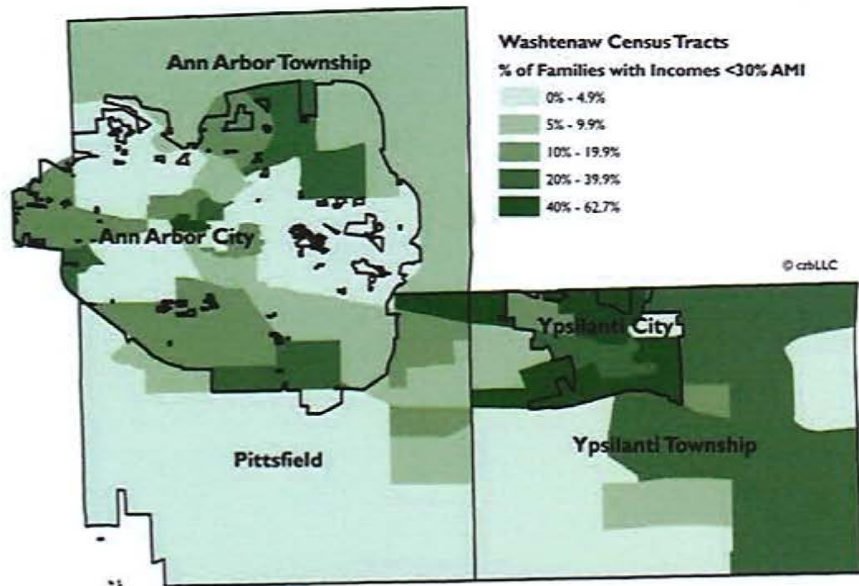
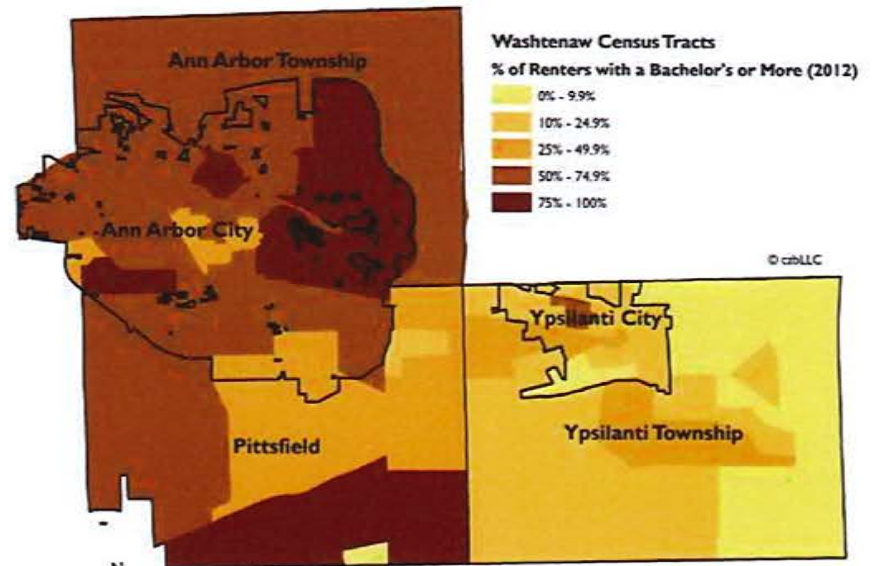
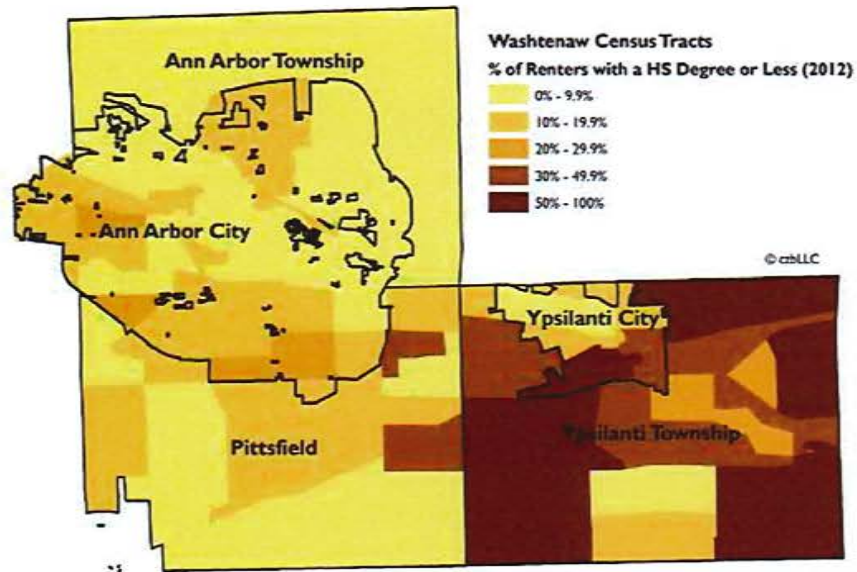


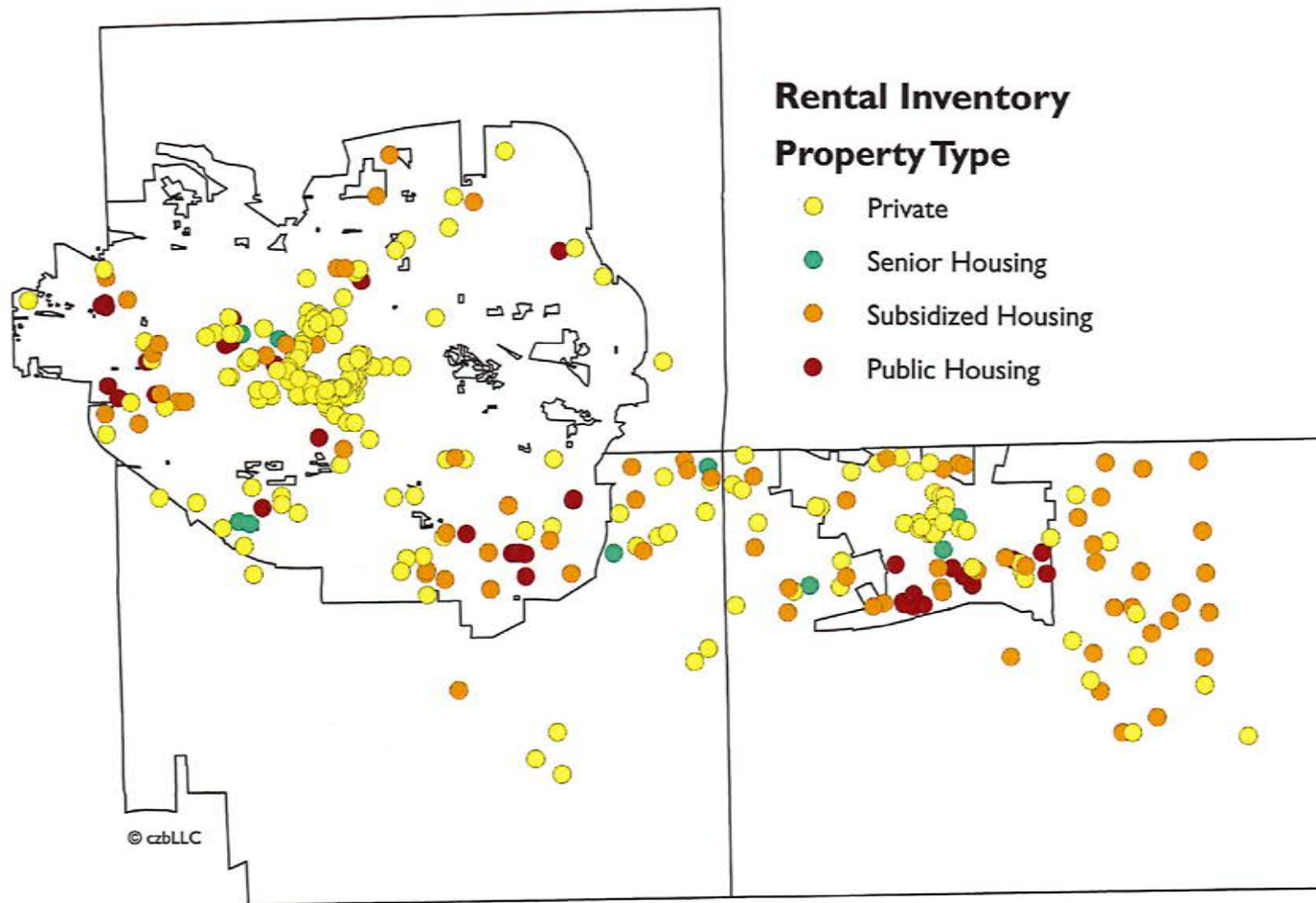
Pressure on the market from student renters certainly plays a role in driving up rents in Ann Arbor city and Ann Arbor township. Both communities have more than their share of rentals with rents over \$1,000 (according to data from the 2012 American Community Survey 5-Year Estimates), including those with rents over \$1,500. In contrast, Pittsfield and Ypsilanti township both have more than their share of rentals with rents between \$500 and \$999, and Ypsilanti city has far more than its share of rentals with rents below \$750.



A czb review of the county's rental inventory further highlighted the variety of the target area's rental market: almost exclusively buildings with average rents per bedroom below \$750 on the eastern side of the target area and primarily buildings with average rents per bedroom of \$750 or more on the western side of the target area (see map above).

At the same time, far more subsidized and public housing, as well as Section 8 vouchers, was concentrated on the eastern side of the target area as well (see map on following page).

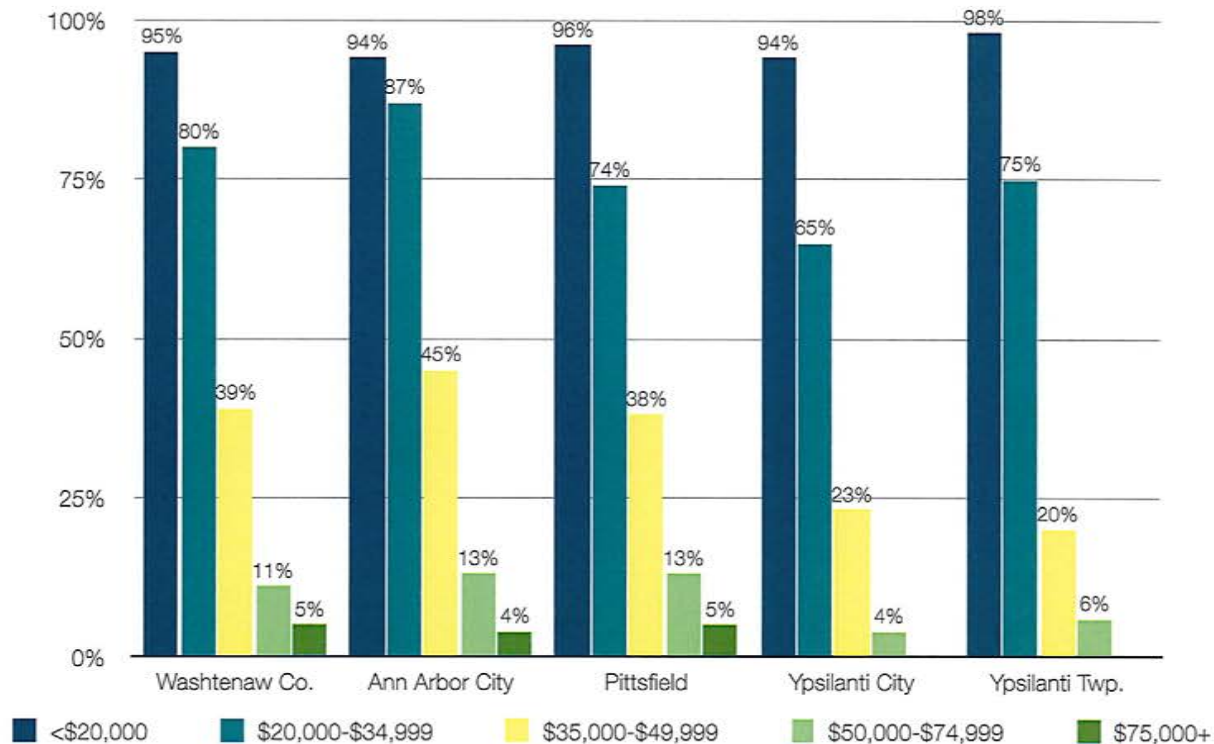




Such different rent levels mean that unaffordability reaches higher up the income ladder in some municipalities than others. For example, across in all target area municipalities, nearly all (94% or more) renter households with incomes below \$20,000 pay more than 30% of their income on housing (Graph 4). Most renter households with incomes between \$20,000 and \$34,999 also paid too much for housing – ranging from 65% of these households in Ypsilanti city to 87% of these households in Ann Arbor city. And while affordability was not really an issue for households with incomes between \$35,000 and \$49,999 in Ypsilanti city and Ypsilanti township (where just 23% and 20%, respectively, faced unaffordable costs), it remained a serious issue for renter households at this income level in Ann Arbor city (where nearly half (45%) faced unaffordable costs).

Differences in the price of rental units as well as differences in overall market vitality and amenities – in neighborhood quality of life – contributes to two very distinct rental markets in the Washtenaw County target area. Across nearly all Census tracts on the western side of the target area, the percentage of renter household heads with a high school degree or less and the percentage of renting families who have incomes below 30% of the Area Median Income (AMI) are very low, while the reverse is true on the eastern half of the target area. In contrast, across nearly all Census tracts on the western side of the target area, the percentage of renter household heads with a Bachelor's degree or more education and the percentage of renting families who have incomes above 120% AMI are very high, while the reverse is true on the eastern half of the target area (see maps on following page).

GRAPH 4 :: % OF RENTER HOUSEHOLDS PAYING >30% OF INCOME ON RENT BY INCOME LEVEL AND LOCATION, 2012

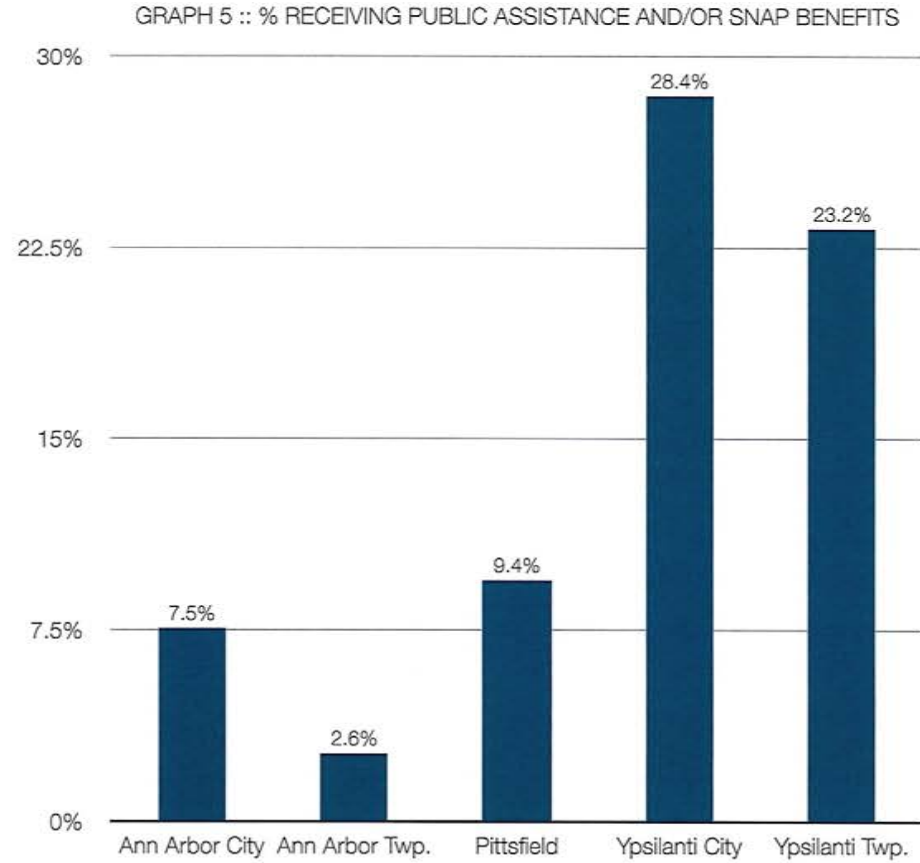




In a third example, while 2.6% of Ann Arbor township households and 7.5% of Ann Arbor city households received public assistance income or food stamp (SNAP) benefits in 2012, roughly one-fourth of Ypsilanti city (28.4%) and Ypsilanti township (23.2%) households did so (Graph 5).

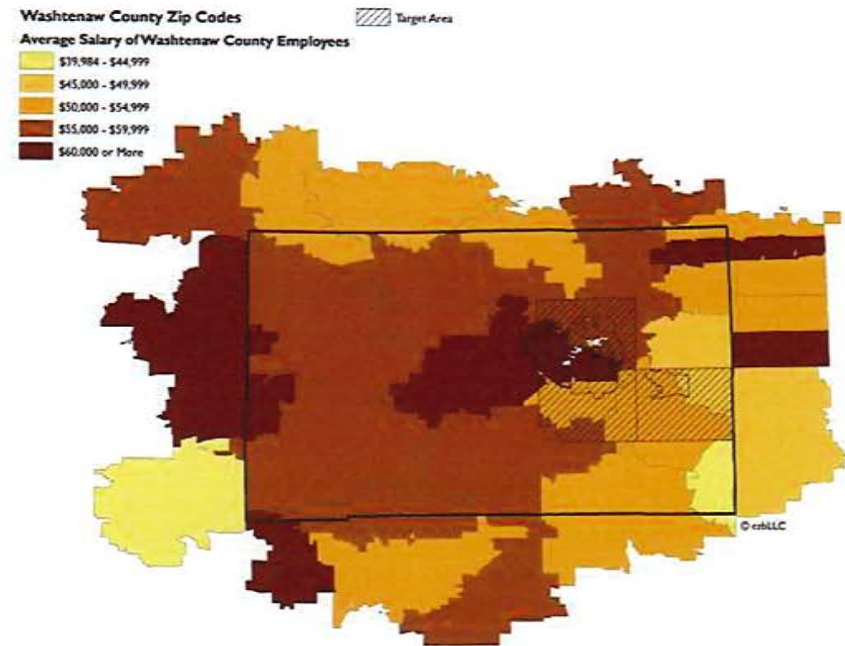
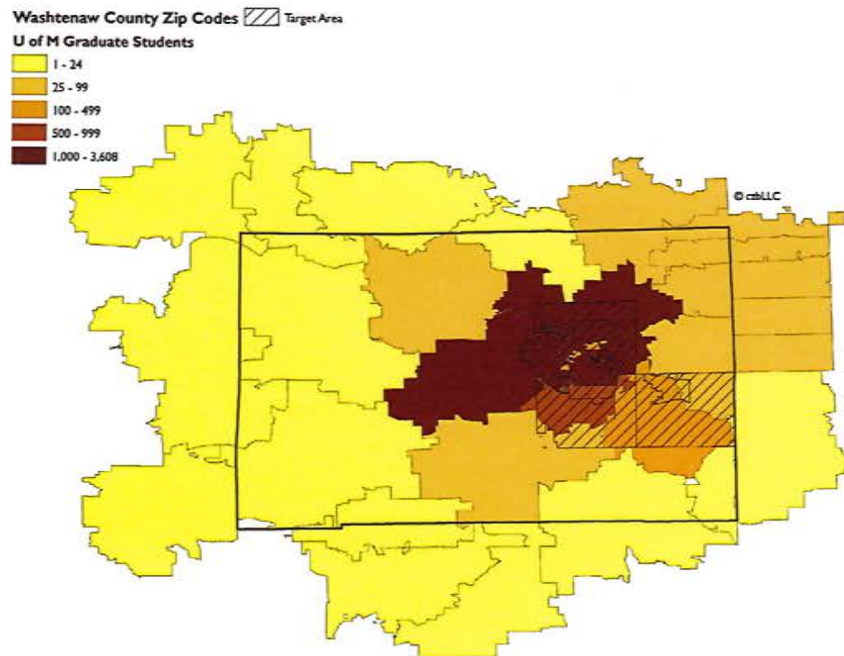
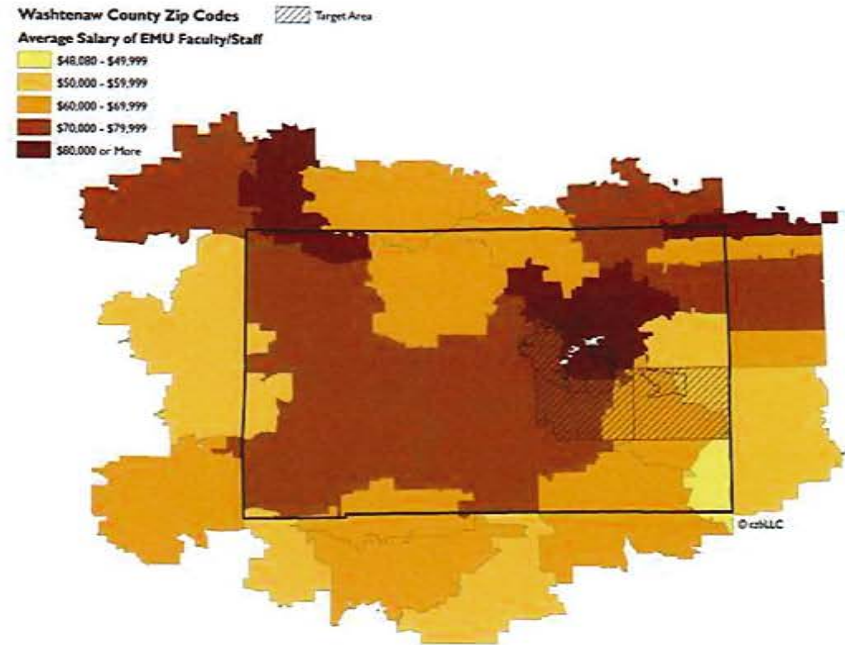
As evidenced by neighborhoods' varied recovery rates following the recent housing market meltdown and municipalities' varied severity of affordability challenges, such disparities between target area municipalities is not sustainable.

Such trends point to the need for regional cooperation going forward.



The target area is increasingly splitting into winning municipalities and losing municipalities, and, as time goes by, the gap between the two is only widening. An analysis of the residential choices made by Eastern Michigan University faculty and staff, Washtenaw County employees and University of Michigan graduate students all show the same thing: households with choice (higher incomes and more mobility) are concentrating in Ann Arbor city and Ann Arbor township and pricing out everyone else; those beat out for housing in these communities are concentrating in Ypsilanti city and Ypsilanti township (see surrounding maps).

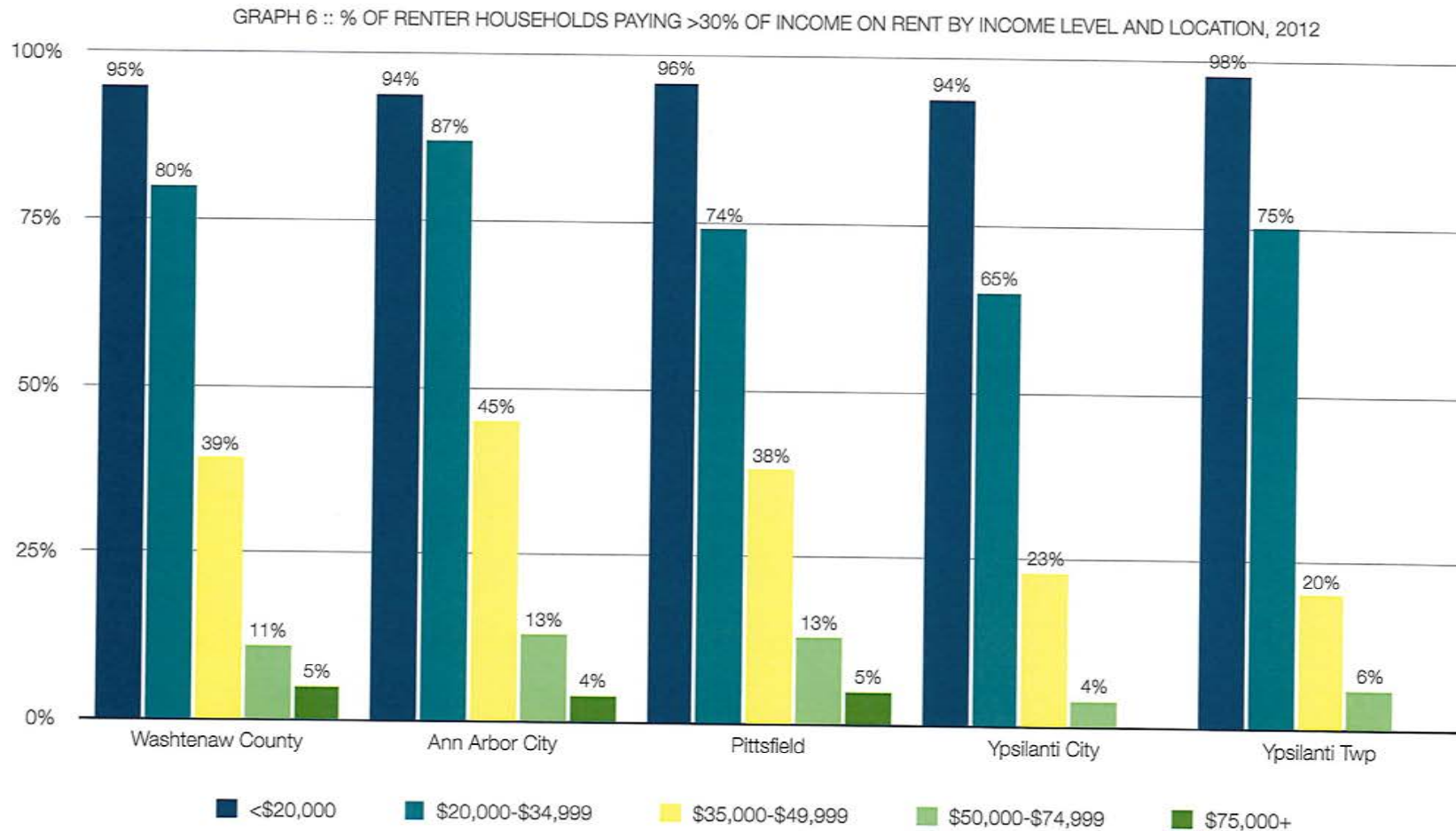
- UM graduate should be taking advantage of the locational and pricing opportunities that Ypsilanti offers; *yet aren't*. Why? Because the affordability advantages Ypsilanti can provide are offset by the livability disadvantages that push UM graduate students away.
- Pittsfield is filling a middle ground, although is heavily influenced by the adjacent markets, both positively and otherwise.



## Washtenaw County Catch Up and Keep Up

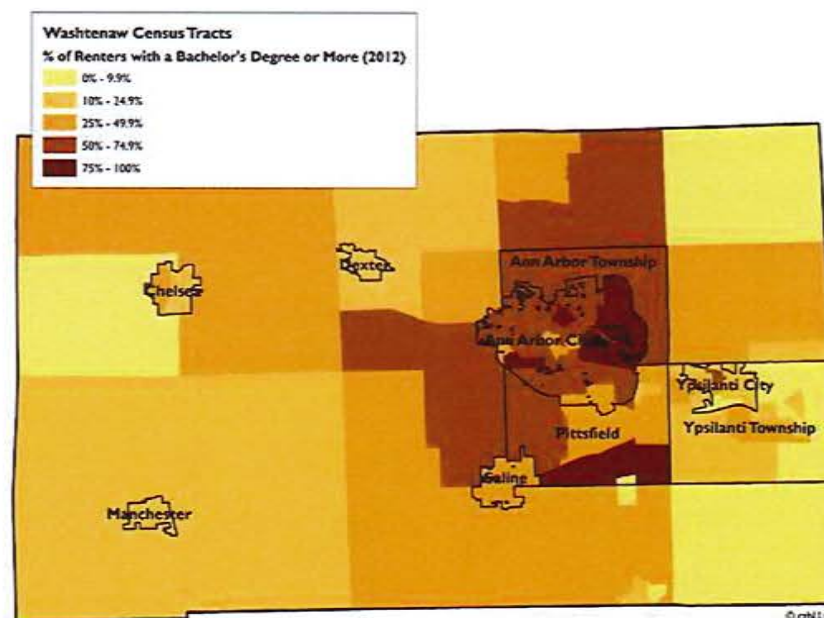
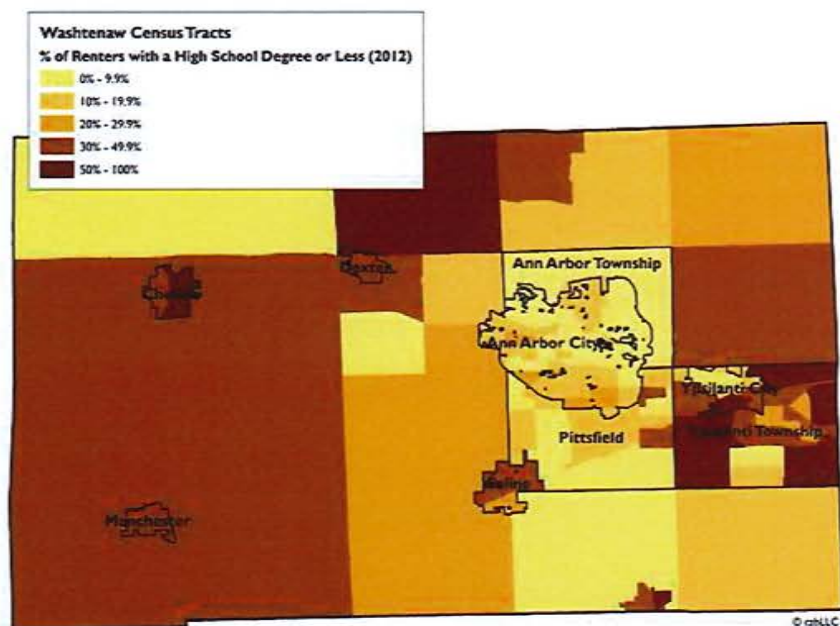
Most renters with household incomes below \$35,000 (or below roughly 40% of HUD's Area Median Income) in Washtenaw County generally, and the target area in particular, face housing cost burdens. In fact, over 90% of renter households with incomes below \$20,000 pay more than 30% of their income on rent; roughly three-quarters of households with incomes between \$20,000 and \$34,999 do so (Graph 6).

While housing cost burdens are less common among renter households with incomes between \$35,000 and \$49,999 (or between 40% and 60% of Area Median Income), unaffordable rents remain an issue for two-fifths of renters in this income bracket – and for 45% of renters in this income bracket in Ann Arbor city. (Rents are more affordable for households in this income bracket in Ypsilanti city and Ypsilanti township, where only about one-fifth of households with incomes between \$35,000 and \$49,999 pay more than 30% of income on rent.)



Housing costs make the Ann Arbor rental market harder to access for lower-income households; so does the intense competition for rental housing from 30,000+ undergraduate and graduate students, not to mention hundreds of recent graduates choosing to stay in town, also seeking apartments. As a result, just a small fraction of Ann Arbor renters have a high school degree or less; the reverse is the case in Ypsilanti city and township, where only a small fraction have a bachelor's degree or more (see maps below).

In Ann Arbor city, fully 58% of renter householders has a Bachelor's degree or more; just 13% have a high school degree or less. The breakdown of renters by educational attainment is far different in Ypsilanti city and Ypsilanti township, where far more renters have a high school degree or less (25% and 34%, respectively) and far fewer have Bachelor's degrees or more (22% and 18%, respectively).



In other words, while Ann Arbor city is home to 48% of the county's renter households, it is where just 30% of the county's renters with a high school degree/GED or less live (Graph 7, Table 4). To instead house 48% of the county's renters with a high school degree/GED or less (or the city's equitable proportion), Ann Arbor would need to accommodate nearly 2,000 more of them (1,948) (Table 5). Similarly, while Ann Arbor city is home to 48% of the county's renter households, it is where just 38% of the county's renters with some college or an Associate's degree live. To instead house 48% of the county's renters with some college or an Associate's degree (or the city's "fair share" of these renters), Ann Arbor would need to accommodate nearly 2,000 more of them (1,925). City officials could think of this as a strategy requiring 2,000 new units for households at 0-40% AMI and another 2,000 new units for households at 40%-60% AMI. (At the other side of the spectrum, to house its equitable proportion of renters with a Bachelor's degree or more, Ypsilanti city would need to add just over 1,000 units for these renters (1,030) and Ypsilanti township would need to add more than 2,000 units for them (2,174).)

GRAPH 7 :: BREAKDOWN OF RENTERS BY EDUCATION ATTAINMENT AND LOCATION, 2012

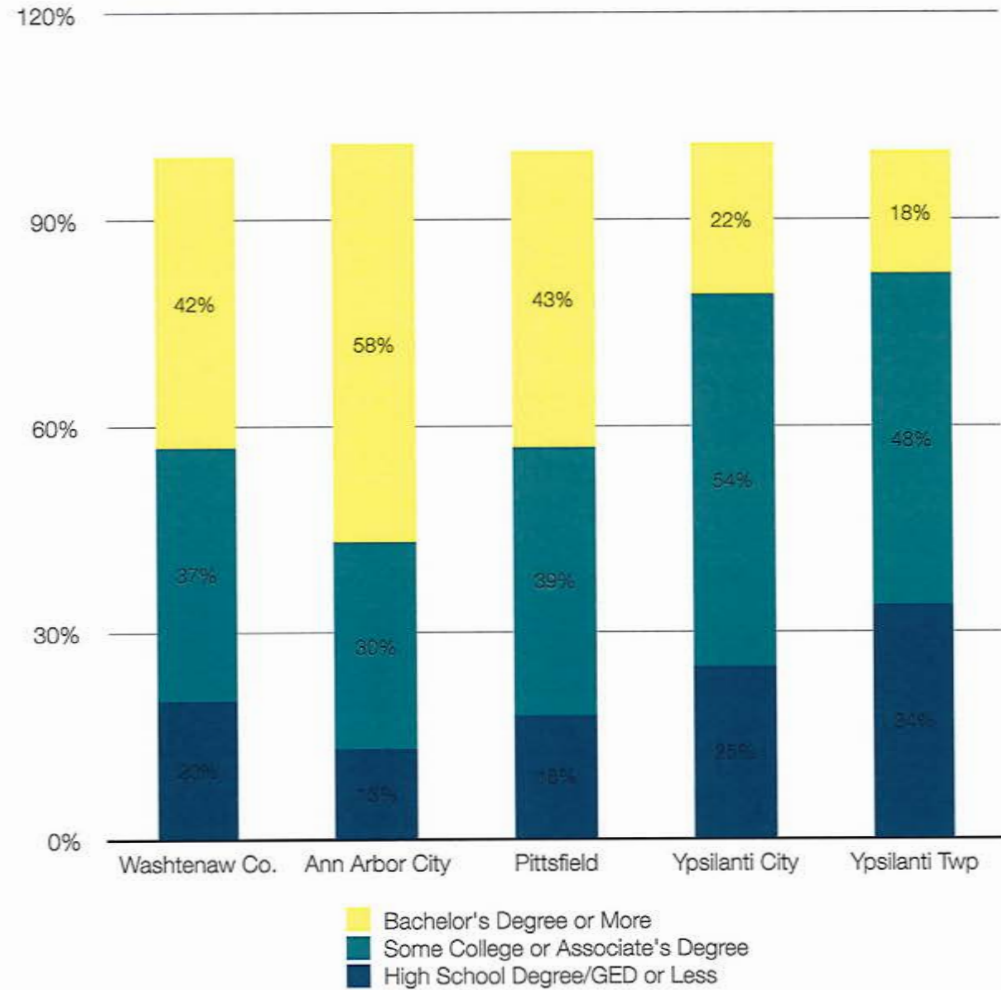


TABLE 4 :: BREAKDOWN OF RENTERS BY EDUCATION ATTAINMENT AND LOCATION, 2012

	Washtenaw County	Ann Arbor City	Pittsfield	Ypsilanti City	Ypsilanti Twp
All Rental Units:	51,945	24,905	5,922	5,001	8,785
Up to High School/GED	10,608	3,138	1,069	1,226	3,001
Some College/Associate's	19,340	7,348	2,318	2,687	4,238
Bachelor's or More	21,997	14,419	2,535	1,088	1,546
All Rental Units:	100%	48%	11%	10%	17%
Up to High School/GED	100%	30%	10%	12%	28%
Some College/Associate's	100%	38%	12%	14%	22%
Bachelor's or More	100%	66%	12%	5%	7%
All Rental Units:	100%	48%	11%	10%	17%

TABLE 5 :: "FAIR SHARE" DISTRIBUTION OF RENTERS BY EDUCATIONAL ATTAINMENT AND LOCATION, 2012

	Ann Arbor City			Pittsfield			Ypsilanti City			Ypsilanti Twp		
	Current #	Fair Share #	Difference	Current #	Fair Share #	Difference	Current #	Fair Share #	Difference	Current #	Fair Share #	Difference
High School Degree/GED or Less	3,138	5,086	1,948	1,069	1,209	140	1,226	1,021	-205	3,001	1,794	-1,207
Some College or Associate's Degree	7,348	9,273	1,925	2,318	2,205	-113	2,687	1,862	-825	4,238	3,271	-967
Bachelor's Degree or More	14,419	10,546	-3,873	2,535	2,508	-27	1,088	2,118	1,030	1,546	3,720	2,174

WASHTENAW COUNTY AFFORDABILITY GAPS - OWNER-OCCUPIED	% of County				
	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Total:	33.9%	1.3%	10.3%	5.7%	15.8%
Owner-occupied housing units:*	25.1%	1.5%	9.5%	3.2%	15.2%
Less than high school graduate	8.5%	0.2%	8.2%	5.8%	32.7%
High school graduate (including equivalency)	10.3%	0.6%	5.8%	3.4%	23.7%
Some college or associate's degree	14.8%	0.7%	6.8%	3.2%	19.1%
Bachelor's degree or higher	34.3%	2.1%	11.7%	3.0%	10.1%

	Current Share				
	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Less than high school graduate	0.339	0.127	0.855	1.804	2.154
High school graduate (including equivalency)	0.410	0.406	0.603	1.060	1.562
Some college or associate's degree	0.589	0.448	0.713	0.999	1.261
Bachelor's degree or higher	1.370	1.448	1.230	0.922	0.662

	2012 Totals					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Owner-occupied housing units:	82,938	20,799	1,214	7,912	2,677	12,588
Less than high school graduate	3,778	321	7	308	220	1,235
High school graduate (including equivalency)	11,284	1,159	67	649	386	2,676
Some college or associate's degree	20,415	3,018	134	1,388	658	3,907
Bachelor's degree or higher	47,461	16,301	1,006	5,567	1,413	4,770
	2035 Goal if Move to Fair Share Distribution					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Owner-occupied housing units:	96,790	24,273	1,417	9,233	3,124	14,690
Less than high school graduate	4,409	1,106	65	421	142	669
High school graduate (including equivalency)	13,169	3,302	193	1,256	425	1,999
Some college or associate's degree	23,825	5,975	349	2,273	769	3,616
Bachelor's degree or higher	55,388	13,890	811	5,284	1,788	8,407
	Difference between 2012 and 2035 Goal					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Owner-occupied housing units:	13,852	3,474	203	1,321	447	2,102
Less than high school graduate	631	785	58	113	-78	-566
High school graduate (including equivalency)	1,885	2,143	126	607	39	-677
Some college or associate's degree	3,410	2,957	215	885	111	-291
Bachelor's degree or higher	7,927	-2,411	-195	-283	375	3,637



WASHTENAW COUNTY AFFORDABILITY GAPS - RENTER - OCCUPIED	% of County				
	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Renter-occupied housing units:*	47.9%	1.0%	11.4%	9.6%	16.9%
Less than high school graduate	29.3%	0.9%	8.6%	14.3%	34.3%
High school graduate (including equivalency)	29.7%	0.2%	10.7%	10.4%	25.7%
Some college or associate's degree	38.0%	0.6%	12.0%	13.9%	21.9%
Bachelor's degree or higher	65.5%	1.7%	11.5%	4.9%	7.0%

	Current Share				
	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Less than high school graduate	0.611	0.858	0.754	1.488	2.031
High school graduate (including equivalency)	0.619	0.241	0.939	1.080	1.522
Some college or associate's degree	0.792	0.558	1.051	1.443	1.296
Bachelor's degree or higher	1.367	1.667	1.011	0.514	0.416

	2012 Totals					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Renter-occupied housing units:	51,945	24,905	520	5,922	5,001	8,785
Less than high school graduate	3,142	921	27	270	450	1,079
High school graduate (including equivalency)	7,466	2,217	18	799	776	1,922
Some college or associate's degree	19,340	7,348	108	2,318	2,687	4,238
Bachelor's degree or higher	21,997	14,419	367	2,535	1,088	1,546
	2035 Goal if Move to Fair Share Distribution					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Renter-occupied housing units:	60,621	29,065	607	6,911	5,836	10,252
Less than high school graduate	3,667	1,758	37	418	353	620
High school graduate (including equivalency)	8,713	4,177	87	993	839	1,474
Some college or associate's degree	22,570	10,821	226	2,573	2,173	3,817
Bachelor's degree or higher	25,671	12,308	257	2,927	2,471	4,341
	Difference between 2012 and 2035 Goal					
	Washtenaw County	Ann Arbor City	Ann Arbor Twp.	Pittsfield	Ypsilanti City	Ypsilanti Twp.
Renter-occupied housing units:	8,676	4,160	87	989	835	1,467
Less than high school graduate	525	837	10	148	-97	-459
High school graduate (including equivalency)	1,247	1,960	69	194	63	-448
Some college or associate's degree	3,230	3,473	118	255	-514	-421
Bachelor's degree or higher	3,674	-2,111	-110	392	1,383	2,795

# PART 3

## Implementation

**General**

Ann Arbor needs to focus its attention on the preservation and production of affordable *non student* rental housing for low and moderate-income workers who are helping to keep so much of the Ann Arbor economy vibrant.

Pittsfield also needs to focus its efforts on existing and future demand for affordable non student rental housing for low and moderate-income workers.

Meanwhile:

Ypsilanti cannot remain the de facto affordable housing policy for Ann Arbor and Pittsfield; continuation of this default way of operating will ensure further decline of property values and fiscal stability.

Ypsilanti must find partners to intervene in the destabilizing cycle of foreclosure, disinvestment, abandonment, flipping, and distress.

Ann Arbor and Pittsfield	Ypsilanti (City and Township)
Add 3,139 non student affordable rentals next 20 years	Grow demand by 4,178 college educated HHs next 20 years

**TASK** **GROW THE SUPPLY OF AFFORDABLE NON-STUDENT RENTAL HOUSING IN ANN ARBOR AND PITTSFIELD**

GOALS	Annual	By 2035
Ann Arbor	140	2797
Pittsfield	17	342

**OBJECTIVE** Regional Equity and Fair Share Balance (skills, education, housing) to help ensure the County is creating an environment that is best prepared for economic growth.

**METRICS** Additional Affordable Supply on an Annual Basis As Noted Above

<b>TOOLS</b>	Inclusionary Zoning	Incentive Based Zoning	Need Based Calculations	Housing Trust Fund	Development Review
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<b>POTENTIAL IMPACT</b>	HIGH	HIGH	HIGH	HIGH	HIGH
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<b>ACTIONS</b>	<ol style="list-style-type: none"> <li>1. Work with legislative partners to create framework by which high demand communities can implement inclusionary zoning provisions (i.e. amend State enabling legislation to enable communities to require % of residential units be maintained affordable).</li> <li>2. Work with the City of Ann Arbor to develop an Inclusionary zoning ordinance.</li> <li>3. Work with the Pittsfield Township to develop an Inclusionary zoning ordinance.</li> </ol>	<ol style="list-style-type: none"> <li>1. In high demand areas, development zoning premiums or other incentive-based approaches to add to affordable and workforce housing inventory. Evaluate planned unit development ordinances in urbanized areas to recommend methods of incorporating affordable and/or workforce housing component to public benefit evaluation.</li> </ol>	<ol style="list-style-type: none"> <li>1. Develop a ratio that equates the development of commercial floor area or market rate housing floor area to a certain number of units of affordable housing required to support the new development. (i.e. the number of low income or workforce jobs that would be needed to support a particular development equate to a certain number of units to house those employees).</li> <li>2. Develop a ratio that equates the addition of new high-end jobs to a community with the service sector job needed to support the growing workforce. Use this framework to help establish and update annual housing targets.</li> <li>3. Develop a ratio for rental housing stock that relates current and proposed jobs in the jurisdiction/county to available/needed rental housing. Use this ratio to establish goals for new rental housing as well as affordable home ownership programs.</li> </ol>	<ol style="list-style-type: none"> <li>1. The sale of all public land will donate a portion of the provides to the trust fund.</li> <li>2. Explore millage, bonds and/or other methods of assembling adequate resources to meet affordable housing unit targets based on history of unit support and projected costs of future development.             <ul style="list-style-type: none"> <li>• Seattle</li> <li>• Austin</li> </ul> </li> <li>3. Leverage DDA funds for affordable housing inventory.</li> <li>4. Establish a Land Trust to acquire costly land (at current prices) that can be later leased to developers as a tool for achieving affordability. Traditional Land Trust activities can also be accomplished by a Land Bank with suitable statutory language in the organization's enabling charter.</li> </ol>	<ol style="list-style-type: none"> <li>1. In high cost markets, evaluate opportunity to reduce development fees and/or streamline process to promote affordable units through reduced time and/or cost of development review process.</li> <li>2. Along major development corridors that span multiple jurisdictions, develop common developer procedures to help streamline and simplify developers working on cross-jurisdictional projects or on multiple projects within the corridor.</li> </ol>
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**TASK**      **GROW THE SUPPLY OF AFFORDABLE NON-STUDENT RENTAL HOUSING IN ANN ARBOR AND PITTSFIELD**

<b>GOALS</b>	Annual	By 2035
Ann Arbor	140	2,797
Pittsfield	17	342

**OBJECTIVE**      Regional Equity and Fair Share Balance (skills, education, housing)  
to help ensure the County is creating an environment that is best prepared for economic growth.

**METRICS**      Additional Affordable Supply on an Annual Basis As Noted Above

**TOOLS**      ADUs      Choice Voichers      Brownfields      Tax Foreclosures      Tax Exemption      108 Financing

**POTENTIAL IMPACT**      LOW - MODERATE      LOW - MODERATE      LOW - MODERATE      LOW - MODERATE      LOW - MODERATE      LOW - MODERATE

<b>ACTIONS</b>	Encourage zoning amendments across communities to provide additional housing unit opportunities (e.g. granny flats, small accessory apartments).	Work with housing choice voucher administrators to maximize utility of vouchers by utilizing tiered structure (i.e. higher voucher limits in higher market areas, lower in areas of concentrated poverty).	Amend policy and implementation of Brownfield incentives to require affordable housing units component to any supported residential project in the target areas; Establish thresholds for implementation.	Work with County Treasurer and municipalities to determine methods of maximizing the availability of appropriate tax foreclosed parcels to increase affordable housing inventory.	Maximize use of Public Act 216 of 2006 to provide tax exemptions for non-profit ownership housing; Utilize PILOTs to reduce development and operational cost of affordable housing developments consistent with Act 346 of 196.	Evaluate methods of utilizing Section 108 loan guarantees to support affordable and/or workforce housing development.
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**TASK**      **GROW DEMAND BY WORKING AND COLLEGE-EDUCATED HOUSEHOLDS TO LIVE AND REINVEST IN YPSILANTI**

GOALS	Annual	By 2035
City	69	1,383
Township	140	2,795

**OBJECTIVE**      Regional Equity and Fair Share Balance (skills, education, housing)  
to help ensure the County is creating an environment that is best prepared for economic growth.

- METRICS**
- Housing Values That Rise at Rates > the Regional Average
  - Poverty Rates That Are Falling Towards a Target Rate of < the Regional Average

<b>TOOLS</b>	Invest in Q/L Amenities	Regulatory Updates	Transportation Options	Educational Policy	Neighborhood Stabilization	Limit Additional Affordable Housing
<b>POTENTIAL IMPACT</b>	HIGH	HIGH	HIGH	HIGH	HIGH	HIGH

<b>ACTIONS</b>	<ol style="list-style-type: none"> <li>Create a capital improvements plan that is geared towards urban amenities such as parks, plazas, transportation amenities including pedestrian facilities, bike lanes, new transit stops, etc.</li> <li>Explore millage, bonds and/or other methods of assembling adequate resources to implement capital improvements</li> <li>Develop county-wide grant program for targeted for community enhancements.</li> </ol>	<ol style="list-style-type: none"> <li>Update zoning ordinance to allow for higher density development along transit routes. Require high quality urban design in key areas.</li> <li>Curtail apartmentalization of large, single family homes</li> <li>Establish mandatory rental property registration and inspection program</li> <li>Alternatively deploy code enforcement (focus on code compliance in middle market sub areas and code enforcement in most troubled areas)</li> </ol>	<ol style="list-style-type: none"> <li>Develop more robust transit options including expanded bus services and potential BRT or light rail on major corridors as well as the creation of a complete network of walking and biking facilities.</li> <li>Ensure that public incentives and investments in affordable and/or workforce housing are made only in instances where housing is effectively linked with public transit, non-motorized networks, and other transportation choices.</li> </ol>	<ol style="list-style-type: none"> <li>Create a unified Ann Arbor, Ypsilanti School District</li> <li>Develop / Expand programs to provide continuing education to existing workforce in the community. Set goals for skill growth in the community each year.</li> </ol>	<ol style="list-style-type: none"> <li>Focus capital improvement on amenities that improved quality of life, such as parks, and trails. Prioritize projects based on greatest impact.</li> <li>Create the desire for private investment in local/neighborhood commercial areas by public investment in roads and street scape in order to make them attractive to developers and business owners.</li> <li>In areas of concentrated poverty, target investments and incentives to projects that stabilize neighborhoods and/or improve market demand/price point as a means of de-concentrating poverty.</li> </ol>	<ol style="list-style-type: none"> <li>Work with housing choice voucher administrators to maximize utility of vouchers by utilizing tiered structure (i.e. higher voucher limits in higher market areas, lower in areas of concentrated poverty)</li> <li>Ensure any investments in affordable and/or workforce housing meet or exceed the median cost of housing in the jurisdiction.</li> <li>Tie any investments in affordable or workforce housing to meaningful quality of life improvements.</li> <li>Work with County Treasurer and municipalities to determine methods to identify available tax foreclosed parcels and try to get them into the hands of programs like Habitat and avoid additional absentee land lords in order to stabilized/increase demand.</li> </ol>
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**TASK**      **GROW DEMAND BY WORKING AND COLLEGE-EDUCATED HOUSEHOLDS TO LIVE AND REINVEST IN YPSILANTI**

<b>GOALS</b>	Annual	By 2035
City	69	1,383
Township	140	2,795

**OBJECTIVE**      Regional Equity and Fair Share Balance (skills, education, housing)  
to help ensure the County is creating an environment that is best prepared for economic growth.

- METRICS**
- Housing Values That Rise at Rates > the Regional Average
  - Poverty Rates That Are Falling Towards a Target Rate of < the Regional Average

<b>TOOLS</b>	Balance S-D to Stabilize Prices	Home Purchase Assistance	Tax Increment Financing	Development Review	Control Land***	Energy Efficiency
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<b>POTENTIAL IMPACT</b>	MODERATE	MODERATE	MODERATE	MODERATE	MODERATE	MODERATE
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- |                |  |  |  |   |  |   |
|----------------|--|--|--|---|--|---|
| <b>ACTIONS</b> | <ol style="list-style-type: none"> <li>Acquire and demolish obsolete pre 1930 wood framed houses throughout the Township</li> <li>Intervene in foreclosure process for post 1960 brick ranch homes throughout Township using an acquisition-rehab-sale process, and target finished product pricing above market</li> <li>Provide incentive and grants to Township and City owner occupants for exterior upgrades</li> <li>Provide incentive loans to Township and City owner occupants for interior upgrades</li> </ol> | <ol style="list-style-type: none"> <li>Target first time buyer programs to highly qualified working and professional households.</li> <li>Expand on successful efforts such as LiveYpsi</li> </ol> | <ol style="list-style-type: none"> <li>Develop TIF districts along key corridors or other methods to move value creation between jurisdiction into most regionally impactful areas.</li> <li>Strategically invest TIF funds into infrastructure and amenities that promote a sense of place, and quality of life.</li> </ol> | <ol style="list-style-type: none"> <li>In weaker markets, evaluate opportunity to reduce development fees and/or streamline process to promote market rate development through reduced time and/or cost of development review process.</li> </ol> | <ol style="list-style-type: none"> <li>Use County wide trust funds to acquire vacant parcels; where possible assemble large blocks of land by connecting land purchases to demolition of obsolete pre 1930s housing stocks. <ul style="list-style-type: none"> <li>Start with those in foreclosure process.</li> </ul> </li> <li>Downzone and place in conservation easement to reduce excess land supply</li> <li>Establish a Land Bank to acquire fallow land (at current prices) that can be managed and, eventually, assembled for development as market rate housing on the demand side of the equation.</li> </ol> | <ol style="list-style-type: none"> <li>Develop long term quality products that use best available technology. Create long term sustainability that focuses on the health of occupants and lowers energy costs.</li> </ol> |
|----------------|--|--|--|---|--|---|



## Best Practices for Addressing Affordability Shortages in High Cost Markets (such as Ann Arbor)

Inclusionary Zoning	Incentive Zoning	Need Based	Housing Trust Fund/Levy/Bond
<p><b>Madison, WI</b>  <a href="http://www.cityofmadison.com/cdbg/iz/">http://www.cityofmadison.com/cdbg/iz/</a></p>	<p><b>Puget Sound</b>  <a href="http://www.psrc.org/growth/housing/hip/alltools/incent-zoning/">http://www.psrc.org/growth/housing/hip/alltools/incent-zoning/</a></p>	<p><b>Aspen, CO</b>  <a href="http://www.aspenpitkin.com/Departments/Housing-for-Workforce/">http://www.aspenpitkin.com/Departments/Housing-for-Workforce/</a></p>	<p><b>Boston, MA</b>  <a href="http://masshousing.com">masshousing.com</a></p>
<p><b>Boulder, CO</b>  <a href="https://boulder.colorado.gov/housing/inclusionary-housing">https://boulder.colorado.gov/housing/inclusionary-housing</a></p>	<p><b>Seattle, WA</b>  <a href="http://www.seattle.gov/housing/incentives/LandUseCode.htm">http://www.seattle.gov/housing/incentives/LandUseCode.htm</a></p>		<p><b>Austin, TX</b>  <a href="http://www.austintexas.gov/2013bond">http://www.austintexas.gov/2013bond</a></p> <p><a href="http://tdhca.state.tx.us/hf">tdhca.state.tx.us/hf</a></p>
<p><b>Montgomery County, MD</b>  <a href="http://montgomerycountymd.gov/dhca/resources/files/director/housing_policy/housingpolicy2012_draft.pdf">http://montgomerycountymd.gov/dhca/resources/files/director/housing_policy/housingpolicy2012_draft.pdf</a></p>	<p><b>New York City, NY</b>  <a href="http://www.nyc.gov/html/dcp/html/zone/zh_zoning_tools.shtml">http://www.nyc.gov/html/dcp/html/zone/zh_zoning_tools.shtml</a></p>		<p><b>Seattle, WA</b>  <a href="http://www.seattle.gov/housing/levy/">http://www.seattle.gov/housing/levy/</a></p> <p><a href="http://housing.ocd.wa.gov">housing.ocd.wa.gov</a></p>
<p><b>Sacramento, CA</b>  <a href="http://www.shra.org/LinkClick.aspx?fileticket=XZQq8ExTDCU%3d&amp;tabid=143&amp;mid=418">http://www.shra.org/LinkClick.aspx?fileticket=XZQq8ExTDCU%3d&amp;tabid=143&amp;mid=418</a></p>	<p><b>Cambridge, MA</b>  <a href="http://www.cambridgema.gov/CDD/housing/fordevelopersandpropmanagers/incentivezoning.aspx">http://www.cambridgema.gov/CDD/housing/fordevelopersandpropmanagers/incentivezoning.aspx</a></p>		
<p><b>Barnstable, MA</b>  <a href="http://ecode360.com/6556730">http://ecode360.com/6556730</a></p>			
<p><b>New York City, NY</b>  <a href="http://www.nyc.gov/html/dcp/html/zone/zh_inclu_housing.shtml">http://www.nyc.gov/html/dcp/html/zone/zh_inclu_housing.shtml</a></p>			
<p><b>Seattle, WA</b>  <a href="http://clerk.seattle.gov/%7Escrips/nph-brs.exe?s1=&amp;s3=31551&amp;s2=&amp;s4=&amp;Sect4=AND&amp;l=20&amp;Sect5=RESNY&amp;Sect6=HITOFF&amp;d=RESF&amp;p=1&amp;u=%2F%7Epublic%2Fresny.htm&amp;r=1&amp;f=G">http://clerk.seattle.gov/%7Escrips/nph-brs.exe?s1=&amp;s3=31551&amp;s2=&amp;s4=&amp;Sect4=AND&amp;l=20&amp;Sect5=RESNY&amp;Sect6=HITOFF&amp;d=RESF&amp;p=1&amp;u=%2F%7Epublic%2Fresny.htm&amp;r=1&amp;f=G</a></p>			

## Best Practices for Addressing Demand Problems in Weak Markets (such as Ypsilanti - City + Township)

Use of Vacant Parcels	Healthy Neighborhoods	Using Major Institutions	Historic Preservation	Scaled Redevelopment
<p><b>Pittsburgh, PA</b>  <a href="https://gtechstrategies.org/wp-content/uploads/2013/10/VacanttoVibrant.pdf">https://gtechstrategies.org/wp-content/uploads/2013/10/VacanttoVibrant.pdf</a></p>	<p><b>Baltimore, MD</b>  <a href="http://www.healthyneighborhoods.org">http://www.healthyneighborhoods.org</a></p>	<p><b>Philadelphia, PA</b>  <a href="https://www.fels.upenn.edu/news/new-report-urban-revitalization-1">https://www.fels.upenn.edu/news/new-report-urban-revitalization-1</a></p>	<p><b>Frederick, MD</b>  <a href="http://www.downtownfrederick.org/downtown-history">http://www.downtownfrederick.org/downtown-history</a></p>	<p><b>Denver, CO (LoDo)</b>  <a href="http://urbanland.uli.org/development-business/from-skid-row-to-lodo-historic-preservation-s-role-in-denver-s-revitalization/">http://urbanland.uli.org/development-business/from-skid-row-to-lodo-historic-preservation-s-role-in-denver-s-revitalization/</a></p>
<p><b>Louisville, KY</b>  <a href="http://www.metropolitanhousing.org/get-involved/louisville-vacant-properties-campaign/">http://www.metropolitanhousing.org/get-involved/louisville-vacant-properties-campaign/</a></p>	<p><b>Milwaukee, WI</b>  <a href="http://city.milwaukee.gov/HealthyNeighborhoods#.VKb-sluppFl">http://city.milwaukee.gov/HealthyNeighborhoods#.VKb-sluppFl</a></p>		<p><b>Durham, NC</b>  <a href="http://durhamnc.gov/ich/cb/cdd/Pages/ssd_revit.aspx">http://durhamnc.gov/ich/cb/cdd/Pages/ssd_revit.aspx</a></p>	<p><b>Baltimore, MD (EBDI)</b>  <a href="http://www.ebdi.org">http://www.ebdi.org</a></p>
	<p><b>Jamestown, NY</b>  <a href="http://jamestownrenaissance.org/neighborhoods/">http://jamestownrenaissance.org/neighborhoods/</a></p>			<p><b>Oakland, CA</b>  <a href="http://www.downtownoakland.org">http://www.downtownoakland.org</a></p>
	<p><b>Battle Creek, MI</b>  <a href="http://www.nibc.org/#&amp;panel1-1">http://www.nibc.org/#&amp;panel1-1</a></p>			
	<p><b>Chattanooga, TN</b>  <a href="http://choosechattanooga.com/neighborhoods/">http://choosechattanooga.com/neighborhoods/</a></p>			
	<p><b>Oswego, NY</b>  <a href="http://www.oswegonyonline.com">http://www.oswegonyonline.com</a></p>			

# APPENDIX

## Survey and Interviews

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## ADDITIONAL QUALITATIVE FINDINGS FROM INTERVIEWS

Significant feedback was obtained from a large volume of interviews. There was widespread agreement that the community overall faces some hard choices. Likewise there was general agreement that the issues facing one community - while connected - are not the same as those facing others. There was consensus that Ann Arbor is a strong market with an acute affordability challenge; and agreement that Ypsilanti is a weak market with equally acute challenges, but of a different nature. An additional common recognition was the acknowledgment of the limited capacity of the nonprofit development sector.

1. While most believe the region values the need for affordable housing, there is a sense that the region lacks a common definition or understanding of what affordable housing is.
2. There is a strong interest in addressing affordable housing needs in the region in a balanced, thoughtful way.
3. There is some confusion about what affordable housing is (meaning); we were told that some residents have been critical of people that may live in affordable housing even when the new residents would have the same income as the current residents.
4. Some have indicated that issues of race and ethnicity play into where the community wants to put and have affordable housing, but that these issues are not often discussed in public. This contrasts with many public statements about the value of diversity. The question appears to be how that value is supported and implemented through planning and services.
5. Racial and ethnic diversity is a value shared throughout the jurisdictions. But it is a spoken value not revealed in objective data regarding settlement patterns, market values, school district boundaries, and livability. Residential segregation analysis by both the Brookings Institution and the Institute for Social Research at the University of Michigan Social Science Data Analysis Network) speaks clearly to this issue.
6. Most people say they don't want rising housing values to push their neighbors out of their community.
7. The recent regional mass transit plan is an example of multi-jurisdictional collaboration. There have been other regional efforts around policing and others that indicate an ability for the region to cooperate.
8. Mass transit is seen an important part of regional housing, development and economic planning.
9. When talking about affordable housing, people emphasize the need to encourage people to live near where they work and the goal of giving residents a range of housing choices. This idea of workforce housing was regularly identified as a priority.
10. Preserving workforce units - especially as prices are rising and older low income tax credit projects age - may not be getting the focus it deserves, given that the public has focused on, especially in Ann Arbor, the housing options for the very lowest income households.
11. There is considerable civic and policy focus on people under 30% of AMI, especially the homeless, and especially in Ann Arbor. Many commented that public money should focus on helping those under 30% of AMI.
12. Still, generous supportive services for people under 30% of AMI (area median income) in Ann Arbor have attracted people from outside the county to Ann Arbor. This has raised concerns about the sustainability of these programs.
13. The fact that most of Ann Arbor's housing vouchers are used outside the city has created a services imbalance as other communities, often with fewer resources than Ann Arbor, are pressed to provide supportive services to high concentrations of voucher residents.
14. There is a struggle between housing advocates that want to build in lower cost jurisdictions to maximize their investments and people in those jurisdictions concerned about the pressure on their local budgets and overall economic prospects from over concentration of any one type of housing or a lack of alignment between housing and jobs.
15. Existing zoning (density, parking, height, design) can make it hard to provide under 30% AMI housing as well as other levels of affordable housing.
16. Some in Ann Arbor have suggested local zoning and land-use could be modified to encourage transit, discourage cars, and provide for more affordability, as well since providing parking spaces for cars. But this costs extra money. It was raised a few times that changing city parking

requirements away from a minimum parking requirement would open up more options for mixed use, transit projects that support a range of housing prices.

17. While the student population is not growing very fast, there are concerns (completely validated by quantitative analysis) that new student housing is driving up the cost of housing in Ann Arbor as developers focus much of their attention on high-end student housing.
18. People want to make sure seniors can age in place and/or live in the community for the long term. Many have criticized the state policy that pushes seniors to stay in their current home at a lower tax level because it functions as a disincentive from moving into a smaller and more manageable home.
19. Some suggested that more assisted living, co-housing, rooming and/or co-operative housing options for seniors would be helpful. These housing approaches could be a beneficial tool to support regional affordable housing goals.
20. A number suggested greater density in urban areas would help the region provide a range of housing prices and affordability. Jurisdictions in the region clearly understand the benefit of mixed-use, higher density development clusters in areas with appropriate transit services and their master plans reflect this. But recent development projects, where developers built less than they otherwise could due to concerns about market demand, parking, neighborhood concerns, demonstrate that achieving this development vision can be difficult. Some believe the government should be stronger about enforcing master plans and the calls for mixed income, mixed use development.
21. Urban infill, government owned land and the Washtenaw Avenue Corridor regularly come up as the best opportunities for bringing a range of housing options to the area. Also, Reimagine Washtenaw came up repeatedly as an important regional project that can help foster the collaboration and regionalism needed to also address a balance of affordable housing options. But it was stressed that this project can't address all the affordability issues.
22. Where possible, the jurisdictions want to protect rural areas and prevent sprawl. This is important for environmental, quality of life and infrastructure reasons. It was not generally acknowledged that such aims increase the cost of housing.
23. There is a sense that area developers are not as committed to affordable housing or mixed-income/mixed-use housing as they could be. It was suggested a few times that the local development community needs to be augmented by outside developers with experience in mixed-use-mixed-income projects.
24. A number expressed frustration about lack of inclusionary zoning powers due to state law, though many suggested zoning could still be used to encourage a range of price points.
25. There may be an opportunity to work more closely with developers to provide workforce housing options in the area. Public-private partnerships to create affordable housing have not been as common as some believe they should be. Most said that there is limited collaboration with developers today. Many suggested that there are not enough market-driven developer projects to generate a lot of affordable housing and that more pro-active efforts using publicly owned land and, perhaps even publicly purchased land, would be needed.
26. It can be hard to get private land-lords and apartment companies to accept vouchers or ex-felons. Both policies make providing affordable housing for especially lower income populations hard.
27. There is natural civic tension between doing what is needed to respond to the housing market so that a community can provide a range of affordable housing options and community concerns about change and density. Many indicated that people in the community are concerned about the scale of buildings created obstacles to building affordable housing. We also heard clearly that there are many that associate their community's charm, sustainability and social equity as coming from the diversity and types of people that can live there. But what we heard varies. (The sentiment in Ann Arbor is not the same as the view in Ypsilanti.) The perspective in Ypsilanti Township is not shared by everyone else, and vice versa. Markets with different strengths produce people with different viewpoints.
28. There is concern from some that taking a don't change, low density approach will essentially drive up home values, create sprawl, exasperate traffic and lead to a less balanced region.
29. Carrot Way came up a number of times as a good model for an affordable housing project with people suggesting it should be replicated.
30. Many believe that there is a lot of interest and value in using areas outside Ann Arbor as the affordable housing for the region because they are less expensive and government subsidies can go further. This

is tempered by the fact that people outside of Ann Arbor are worried about over concentration of low income housing and the overall balance of housing options in their communities.

31. Outside of Ann Arbor there is concern about the amount of rental housing. They have a desire to see more affordable home ownership options. Since the recession, some areas have seen a substantial change from home ownership to rental.
32. As already stated, housing vouchers for Ann Arbor are most often used outside of Ann Arbor and are creating concentrations of vouchers in a few limited areas. This creates demand for supportive services (jobs, mental health, public safety, etc.) that these communities can't afford. Prisoner re-entry programs often send people to the same communities and these residents (as well as those exiting homelessness) have similar needs for support services. It also creates anger and frustration in the receiving jurisdictions.
33. Some expressed concern that the region may lack the staff resources and capacity to support a truly collaborative approach to affordable housing. Others suggested that the County is well positioned to help coordinate and catalyze regional collaboration through the management of grants as well as staff support.
34. There is general agreement that residents of each jurisdiction should have multiple choices about where they can live and that there should

be a balance of housing options. No one jurisdiction should have all the high income or the lower income housing, but there are different views about what balance and regionalism mean with some saying it means somebody else takes more and few saying it means they should take more affordable housing. Everyone generally agrees that affordable housing is important, as long as it is located someplace else.

35. Sustainability is integrated into area master plans, transportation, energy and civic planning, but generally speaking is not directly associated with housing affordability. There are some current efforts to make affordable housing more energy efficient. There is a sense that sustainability could be more clearly aligned with affordable housing as the two go hand in hand.
36. Schools play a significant role in how people think about where they live and the value of the housing. Communities that are a part of the Ann Arbor school district have a clear real estate advantage; This does impact the balance of housing choices in the region.
37. There is a sense that more focused political leadership would help affordable housing issues and that the area lacks clear metrics or goals. Past efforts with specific numerical goals failed, so some have also suggested that the focus should be on projects instead.

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## SURVEY REVIEW

1/3 of homeowners surveyed (321) are concerned (119) that they couldn't buy their own home if they tried to do it today.

64% of survey respondents are pretty happy about where they are living now. 20% ready to move if they can afford it.

80% of those contemplating moving in the future are focused on quality of life and cost. Some mentioned work, changes in relationship status, a desire for something new (e.g. warmer weather, country living) as driving their desire to move.

Safety (19%), Affordability (16%), Schools (15%), and Employment options/jobs (11%) are seen as the top public priorities.

40% live where they are due to quality of life, 31% for cost/affordability reasons, and 28% because it is close to work. Others indicated they live where they do so they can live near family and friends; the need for a larger or smaller house; a change in their relationship status (married, single, etc.); retirement; eviction; safety; a desire for something different (e.g. rural living); needing a place for dogs; needing a place for kids, and; that their previous rental building had been sold.

80% see community sustainability as an important value, including making sure a broad range of people can live in a community (50%), a sense of social justice (44%), protecting community assets (36%), ensuring people that grow up in the community can live there (36%) and about 33% identifying clean water and mass transit as important for sustainability.

Others, when asked about lost affordability, brought up concerns about gentrification, increased foreclosures, increased homelessness, segregation, and longer commutes.

### Feedback on Purpose and Value of Affordable Housing

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The top goal identified for affordable housing was making sure people have choices about where they live (62%). 48% said affordable housing is necessary to help their community thrive. 41% said the ending

homelessness is a major goal. 37% said helping seniors age in place was a top goal. 37% said helping people live near their jobs was an important goal.

The top purposes identified for affordable housing are: 69% housing for working families; 56% entry level rental options; 52% Homeless housing options; 51% senior housing, first time home buyer and general home ownership options.

84% believe that affordable housing is an important issue and 86% believe it is important that people living in their community now can continue to live there into the future.

46% of respondents think others in their community are worried that affordable housing will hurt their home values. 36% think their neighbors believe affordable housing should be somewhere else.

31% of respondents think others in their community want to live in a place with a range of housing options.

31% of respondents think there is modest interest in affordable housing issues amongst their neighbors.

34% are concerned that lost affordability will make it harder to fill jobs in the community and

32% are concerned that lost affordability will contribute to increased traffic and congestion.

49% believe families with children need the most help with affordable housing. 45% say the homeless. 39% say entry-level workers. 37% say seniors.

### Why is affordable housing important?

*(summary of written responses)*

- It is needed to attract and keep community diversity and talent; we need housing for people that work in and contribute to our community.

- It is important to have options for people to buy housing so they can put down roots and become a part of the community.
- Important to attract and retain young people who contribute to workforce and put down roots.
- People shouldn't have to be homeless.
- People should be able to live near where they work.
- It is an important part of dealing with congestion and sprawl.
- Because many of us could need a different housing option at some point.
- Housing is critical to a person's ability to work and get ahead.
- People should have housing choices.
- To attract new families to an area and to create safe places for children to grow up.
- Single parents need affordable places to raise their families.
- So our children can move back and live where they grew up.
- It is a human right. Social justice is a core community value.
- It helped me.
- People deserve a safe, clean place to live.
- A strong community should not exclude low-income people.
- A strong community has people from all backgrounds and economic levels.
- People with developmental disabilities and mental illness should have places to live in a community.
- The new housing being built is too expensive.
- People shouldn't be priced out of their communities/homes/apartments.
- It is very hard to find a place to live (especially in Ann Arbor).
- Ownership opportunities are too limited for folks; there are not enough affordable choices.
- People shouldn't have to choose between food and rent.
- It is hard to save to buy a home if you can barely afford your own rent. This makes it hard to climb the economic ladder.
- We don't have enough options for seniors to live in.
- Affordable housing in Ann Arbor would increase access to good schools.

#### Why is it important for people to be able to continue to live in their current community?

*(summary of written responses)*

- A stable community should have a mix of people, talent, backgrounds.
- Family and community stability require people to have the ability to live in their community for a long time.
- To prevent/slow gentrification.
- The residents are the character and most valuable assets of a community.
- Contributes to strong neighborhoods; long term residents are more civically active.
- If people don't think they can keep living in a place, they are less likely to help improve it or to participate in civic life.
- I want to stay in my community.
- Helps promote pride in the community; community roots get stronger the longer somebody lives in a place.
- People should be able to stay in a community they enjoy.
- Fairness.
- Contributes to community balance and sustainability; community is based on long-term relationships and shared experiences.
- Stability helps contribute to economic base of a community.
- A true community should support people at every stage in their life; Aging in place is important.

#### What is quality of life?

*(summary of written responses)*

- A safe and well maintained neighborhood.
- A place you can safely walk around; the ability to walk places.
- Quiet.
- Access to parks & green space. Trees and grass.
- Neighborhood with kids & sense of community.
- Great neighbors.
- Civic pride.
- Grocery stores.
- Access to arts and culture and entertainment.
- Transportation options (walking, biking, transit).
- Access to health care.
- Access to friends.
- Access to farmer's markets and local food choices and local farmers.



- Access to libraries.
- Good schools nearby.
- Diversity.
- Time to spend with friends and family.
- Quality landlords that are available and provide good customer service.
- Access to restaurants.
- Vibrancy and activity.

#### What should affordable housing look like? (summary of written responses)

- Safe.
- Clean and well cared for.
- Well-built.
- Need to fix derelict buildings.
- Affordable housing should be energy efficient.
- Close to good schools.
- It should allow people to have disposable income for other needs.
- It needs to be transportation and transit accessible (need more of this).
- A part of a stable community.
- It should ensure people have choices as to where they can live.
- Close to work. Affordable homes should be within two miles of a job.
- It should be in mixed-income settings. [very strong comments about not segregating housing types].
- Must be compatible with surrounding neighborhood; Should look like the other housing that is near it.
- There should be a range of housing types in every neighborhood for different life stages.
- Denser urban areas with greater mix of housing price points.
- It should not be concentrated; it should be integrated & blended throughout community.
- Smaller scale housing units that are more affordable.
- It should provide options for families. We need more family sized housing.
- Options for working families and retirees.
- Avoid city-owned housing; focus on private-ownership rental.
- Explore market-based affordability rather than government subsidies; zoning and density should be tied to market-based affordability.

- Affordable housing needs to include ownership options, not just rental.
- Ownership is important. Co-ops could be a good form of ownership to encourage.
- Rental and purchase options mixed together.
- Opportunity for long-term living to put down roots in the community.
- Should encourage personal responsibility, growth and ownership.
- Co-housing options should be explored.

#### Regional Coordination + Balance

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88% of respondents believe that communities should provide a range of housing options and types for their residents.

65% don't think there is a fair distribution of housing types in the county. 41% would like to see more opportunities for people to live where they work. 29% wants to see more balance of housing affordability options. 19% wants to see more affordable entry-level housing options.

65% of respondents believe that their community should provide a range of ownership and rental options and need to do more to make this happen. 21% think their community is already doing enough.

83% would like to see coordination between jurisdictions on affordable housing issues, but only 9% think this coordination is already happening.

45% believe different areas of the county currently have different roles with regard to affordable housing...

#### What does that mean? (summary of written responses)

- Clearly some areas have more affordable housing than others; all areas should have affordable housing - there shouldn't be a "poor" area.
- Ann Arbor has more subsidized housing, but outside areas are more affordable.
- Ann Arbor should do more. It has become very expensive.
- Ann Arbor needs to focus more on making housing affordable for working people.

- Ann Arbor provides a lot of services, but other areas of the county have greater numbers of people with needs.
- All of the new development in Ann Arbor is high-end and expensive for people to afford.
- There are options, but not enough.
- Ypsilanti seems to be more diverse and affordable than Ann Arbor.
- Ypsilanti houses a disproportionate amount of the county's affordable housing.
- Ypsilanti isn't as supportive of new affordable housing as other areas.
- It appears that some think Ypsilanti should solve everybody else's affordable housing and workforce needs.
- Rentals are concentrated in the eastern end of the county.
- Ypsi/Eastern Washtenaw generally has enough affordable housing and need to focus on stabilizing neighborhoods, fixing the public schools and getting people good jobs, and encouraging home investment.
- Service needs are concentrated in the eastern end of the county.
- Western Washtenaw, Chelsea and Dexter in particular, are fast becoming retirement centers for wealthy baby boomers & should maybe start thinking about affordability now while space is still available.
- Urban areas have a greater role to play due to proximity to jobs and transit; the more urban an area is, the more important affordable housing is for workforce needs.
- If you have employment, you should have housing near it.
- There should be a variety of people and housing everywhere; everybody has a role to make sure people have housing options.
- Some areas of county are very expensive; wealthier areas of county should do more.
- Some areas of county have disproportionate share of housing vouchers.
- Need more transit services to support housing options for people.
- We need a regional approach rather than each jurisdiction having a different model.
- Every community needs a health triple bottom line--socially, economically and environmentally--to become truly sustainable.
- Diversity is not spread evenly throughout the county - the county seems very segregated in terms of housing.
- Less dense areas are pushing the more urban areas to cover the needs for affordable housing.
- Some places are trying to ban affordable housing.

- Areas with the most transit and services should support the most affordable housing.
- The County is balanced overall.
- The decisions about balance should depend on each community's unique needs.

What does "fair" mean with regard to affordable housing distribution?  
(summary of written responses)

- Every jurisdiction has a role in helping provide the region's housing needs for all income levels; each community has some reasonable degree of diversity of housing options and price points.
- No one community (or two) should have to bear a disproportionate share of low income housing; over concentration isn't fair.
- We should have a fair distribution of tax base so lower cost, lower tax producing properties are not concentrated in one area.
- Ann Arbor, Saline, Dexter and Chelsea should play more of a role.
- We should work to distribute rents/housing choices based on average wages in an area.
- If 20% of the jobs in a town pay poverty-level wages, then 20% of the homes in the town should be affordable to those workers who live in poverty.
- Housing should be available within a 45 minute commute to work or less.
- If you can be employed in a community, you should be able to live there.
- Minimum wage should enable you to find housing that is safe and clean.
- Teachers, firefighters, police officers should all be able to live in the community they work in.
- You should not have to earn 6 figures to live in the community.
- Paying a fair rent (30% of income)
- We need more affordable options near transit lines.
- More opportunities for families with kids.
- People shouldn't have to choose between good schools for their kids and affordability; the best schools should be available to all communities
- People should have a chance to get on their feet, but should not get a free ride.
- People should have a chance to live in a community and get ahead.

- People shouldn't get special deals based on their income — fair is everybody pays the same for the same house.
- Ex-felons should have a chance to re-start their lives
- Elderly and disabled should be able to live in their community.
- Every community should provide a certain amount of housing options for those with disabilities, senior citizens, and the poor because that is the decent thing to do.
- We should have either a "fair share" housing provision (each local unit provides a percentage of the region's affordable housing equal to its percentage of the region's total population) or an "impact fee" approximation of such a system, in which units that don't provide housing units provide financial support to those who do.
- There should be a sliding scale of income to rent payment.
- Housing choices should take into account all aspects of a person's life. Look at poverty issues and disability issues that affect a person's income.

What affordable housing policies and programs are you most familiar with?

*(summary of written responses)*

- Low income tax credits (some would like them to allow for more mixed income projects).
- Community Development Block Grant Funds.
- HOME Funds.
- Section 8 Vouchers (frequently mentioned, many concerned about concentrating poverty or concerns about being bad neighbors, many also say they work when they are available but that they are not available in all communities or usable with all land-lords and the waiting lists are too long).
- Habitat for Humanity (most commonly cited) people want to see it used more.
- Avalon (mentioned multiple times as needing more support, as providing good supportive services).
- RAAH.
- Shelter Association.
- Ann Arbor Housing Commission.
- Ann Arbor and Ypsilanti Housing Authorities.
- HOPE 6.

- Public housing projects raised as being unsafe while others talked about how vouchers work and that more are needed (and they should be accepted in more places).
- Co-ops do work.
- USDA Rural Homeowners Program.
- Strong comments about the value of mixed-income development (we don't want segregated areas).
- Rent controls like in NYC.
- Concerns raised about effectiveness of developer contributions and small projects to impact market forces.
- Increase housing first funding.
- Should offer tax incentives so people can live closer to work.
- Inclusionary zoning (mentioned a few times to help create mixed-income housing options).
- Fair share housing (per-community).
- Twin Cities Fiscal Disparity Act / tax-base sharing -- in part, approximates a per-community payment-in-lieu fair share housing system; regional shift in property tax revenues from communities with high taxable value per capita to those with low, so that cities hosting more low-income residents (and low taxable-value housing) can address the service needs they have.
- Tenant right of first refusal.
- There are few programs to help seniors.
- Should have local land trusts to hold land to help with affordability.
- Housing first policies.
- Should have a larger housing trust fund.
- Shared Tax District between jurisdictions to address infrastructure and housing needs.
- Some concerns about concentrated low income housing in Ypsilanti.
- Concerns about low income tax credit projects expiring and people being priced out.
- MSHDA downpayment assistance program helps homebuyers with the substantial financial burden of the downpayment on a mortgage.
- Plan to end homelessness needs to be updated.
- Concerns about subsidized housing producing dependency.
- Step Forward Michigan.
- Interfaith Hospitality Network.
- Some think the focus should be on education not on housing.
- Some want "granny-flat" rental options
- Hamilton Crossing pointed to as a good project.
- Delonis and Alpha House. Need more of these and mental health services.

- Water street
- 1st ave
- Paradise manor
- University Townhouses
- Arrowwood mentioned a few times as a good project

What would you do for affordable housing if you could do anything?  
(summary of written responses)

- New, denser mixed use and mixed income development near all transit lines in region.
- Increase affordability in downtown areas with the most walkability, jobs and transit
- Allow for more density.
- Have a mix of housing in every neighborhood; balance in the region.
- Provide more home ownership options.
- Prevent sprawl; halt all development on agricultural land.
- Stop McMansions.
- Increase housing supply along key corridors, including both subsidized and market-rate housing.
- Don't allow developers to tear down modestly-priced housing.
- Stop building luxury apartments.
- Don't segregate or concentrate — integrate.
- Expand transit routes (have more buses to and fro Chelsea, Dexter, Canton and add Saline)
- Make sure all affordable housing looks nice and is something we can be proud of.
- Make units small so they are more affordable (e.g. 800 sq ft); make sure zoning allows smaller homes (e.g. more affordable)
- Make all affordable housing energy efficient.
- Support small, modest apartment units/buildings throughout the urban areas.
- Allow ADUs in Ann Arbor.
- Provide more starter homes for young families.
- More rental options for young professionals just starting.
- More affordable first time home buyer options.
- House young families with seniors so the seniors can help with the kids
- More co-ops.
- More senior housing options.
- Affordable 2 bedroom apartments.

- Affordable 3 bedroom purchase options/starter homes.
- More infill housing.
- More housing for non-students in Ann Arbor.
- Less low income housing in Ypsilanti.
- Something near Chelsea that is affordable.
- Change state law to allow inclusionary zoning.
- Expand incentives for developers to include affordability benefits in market-rate housing developments.
- Increased government investment/subsidy.
- Expand Ann Arbor's housing trust fund.
- Rebuild all current public housing.
- Eliminate housing waiting list.
- More options for use of section 8 vouchers.
- Expanded voucher program for more people at a range of income levels.
- Increase use of habitat for humanity.
- Provide vouchers targeted for senior citizens.
- More housing re-habitation funds for seniors and others.
- More support services (mental health, social workers, jobs programs) for people in subsidized housing.
- Make sure people living in subsidized housing take care of their homes.
- Increase subsidized housing options for working - poor with incentives for them to maintain their units.
- Help people with underwater mortgages.
- Lower taxes.
- Continue building the Sister Yvonne Gelise Fund for Supportive Services.
- Reclaim abandoned properties for affordable housing. Use housing funds to buy up low cost housing and work with habitat for humanity to then re-sell it; Take over all vacant properties fix them up.
- Bring in more outside capital to the area to invest in housing choices.
- Put less money into housing first and more into first time home-buyers and workforce housing needs.
- Increase the living wage in county.
- More job training so people could work and afford housing; attract more jobs to area.
- Provide more security in neighborhoods with a lot of affordable/public housing.
- Provide rent to own housing options.
- Develop rent control policies.
- More Avalons.

- Work collectively as a region; create a region-wide plan.
- County-wide affordable housing trust fund paid for through millage.
- Create a community/regional panel to oversee these issues on a regional scale.
- Create some sort of income metrics to guide plans.
- End homelessness.
- More safe shelters, especially for women and children.
- Improve options for Camp Take Notice.
- More emergency housing options.
- Just let the market do what it does - don't try to control it.
- Work with private investors instead of government.
- Remove the fear and bias from this issue - eliminate the stigma.
- Make sure everybody could find a place to live.
- Working people, seniors, vets, families all deserve places to live.
- Make sure everybody has access to a great education.
- Make sure everybody has access to healthy, local, foods
- More housing options, with services, for people with mental illness.

70% think developers should do more to help with affordable housing...

#### What does that mean?

*(summary of written responses)*

- They need to set aside more units as affordable.
- There should be more incentives for developers to create affordable housing.

- We need them to stop building luxury housing — they are only focused on expensive homes and condos.
- They need to put more work into making inexpensive housing look good.
- They are only focused on profit, so their profits should be tied to affordability.
- They are not building mixed income and mixed use buildings that we want
- We need more Avalon's.
- We need inclusionary zoning.
- Should require smaller homes integrated with larger, more expensive ones.
- Unless they are forced to, they won't do it.
- They should have to build on transit and infrastructure corridors... stop sprawl.
- Need to build more small, starter homes.
- When developers do try to build affordable housing, the community opposes it and/or it is struck down by the local government; developers need confidence their affordable projects have a fair shot to move forward.
- Ann Arbor's extra floor space premiums for developers have not been working.
- Zoning restrictions make it hard for developers to expand housing supply and thus impact supply and demand pressures.
- Developers focus a lot on the student market, not the workforce market.



*Augusta Charter  
Township  
Washtenaw County, Michigan*

April 27, 2017

Dear Brenda and Karen,

Please accept this as a letter of request for Ypsilanti Township to contribute to a Community Fireworks event. We are still trying to schedule this for July 8<sup>th</sup> at Lincoln Schools. The event will be open to the surrounding communities with Lincoln Schools as a focus. We will contact the media, use some various outreach utilities that Lincoln Schools utilize, and advertise online.

We are looking for Ypsilanti Township to contribute approximately half of the cost, or more if you want. We are also seeking corporate sponsors to help defray additional costs such as insurance.

Respectfully,

Brian Shelby, Supervisor  
Augusta Charter Township

# Proposal

Michael & Matthew Zielinski  
49496 Martz rd.  
Belleville, MI 48111

**Proposal Submitted to:** Augusta Charter Township

**Job Name:** July Firework Display

**Job Date:** Saturday July 8, 2017

**Job Location:** Lincoln Consolidated Schools  
8970 Whittaker Rd, Ypsilanti, MI 48197

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**Job Description:**

We are pleased to quote the following:

On Saturday, July 8<sup>th</sup> 2017 @ 10pm., a firework display consisting of 3, 4, 5, and 6 inch aerial display shells.

To be approximately: 20 minutes.

Setup, Display, and Teardown.

*Excludes debris cleanup.*

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**We propose:** to furnish labor and materials in complete accordance with the above specifications.

**Proposed Cost:** \$6,500.00

**Acceptance of Proposal:** The above prices and specifications are satisfactory and are hereby accepted.

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**Date:**

**Signature**



LOCATION: FIELD WEST OF FOOTBALL FIELD

FALLOUT ZONE MAX. 6" SHELL

LINE OF FOOTBALL FENCE

Minimum Distance to Secured Boundary

Aerial Displays

540' RADIUS

Center of Fallout Area

Pitcher's mound

Ground Displays

Approx. 250'

Snow Fence

SPECTATOR AREA

FIREWORK SITE PLAN  
JULY 8, 2017  
MICHAEL & MATTHEW  
ZIELINSKI



# Basic Safety Program

**Developed for:** Michael & Matthew Zielinski  
**Address:** 49496 Martz rd. Belleville, MI 48111  
**Date of Event:** July 8, 2017  
**Phone:** (734) 260-0657/(734) 320-0495

## **POLICIES, PROCEDURES and RULES**

### **A. SAFETY POLICY**

Our company will conduct their operations so that injuries to people, damage to property and/or the environment will be avoided. Every effort will be made to prevent accidents. Our objective is to provide a clean, safe and healthy environment for all employees and spectators.

The involved pyrotechnic professionals have been certified in Basic Fireworks Display Safety as of April 27<sup>th</sup>, 2013 by the Pyrotechnics Guild International (PGI).

Both Michael and Matthew insist that spectators, as well as volunteers, keep a safety distance away from any articles pyrotechnic before, during, and after the display.

There will be at least one trained, experienced Lead Operator and Trained Assistant(s) during the display.

### **B. RESPONSIBILITIES**

Michael and Matthew reserve the right (along with the AHJ) to start, stop and/or delay the firework show due to any unsafe conditions that may arise such as, but not limited to, inclement weather (wind, rain, etc.), unruly spectators, or any situation that could cause damage to equipment and/or materials.

Once a display is setup, it must be monitored at all times, from start to finish, to ensure safety to the surrounding people and environment. A member of our staff will be present to ensure that it is monitored accordingly.

After a display has been completed, we will do a scan of the area the night of, as well as the next morning, to ensure there are no duds (hang-fires) that could cause a danger. Michael and Matthew Zielinski will dispose of these hang-fires properly once they are found.

It is important for the safety of spectators and the general public that the **Operator(s) (Michael and Matthew Zielinski)** plan with the **Sponsor (Brian Shelby-Township Supervisor)** and the **AHJ (Brian Howell-Township Fire Inspector)** for proper display site security and crowd control (see Display site Map). All three must anticipate the size of a crowd that has yet to arrive.

## **C. SAFETY RULES**

- All safety policies and procedures must be followed.
- Anyone known to be under the influence of alcohol and/or drugs shall not be allowed in or around the display site.
- Horseplay, scuffling, and other acts which tend to endanger the safety or well being of employees, volunteers, and spectators are prohibited. Fighting or instigating fights will not be tolerated.
- Work shall be well planned and supervised to prevent injuries, premature detonations, or damage to equipment.
- Observe all warning signs and tags.
- SMOKING IS EXTREMELY PROHIBITED in or around the display site, or when handling any flammable or explosive material.
- In addition to the rules established here, employees are expected to follow all safety instructions as provided in training.

## **D. ACCIDENTS/INCIDENTS**

Any and all accidents/incidents shall be reported to Michael and Matthew Zielinski, as well as Police and Fire Department personnel immediately.

Michael and Matthew Zielinski shall receive assistance from Police and Fire Department to ensure safety and to keep incidents to a minimum.

## **E. TRAINING, CERTIFICATIONS, and LICENSES**

Michael and Matthew Zielinski have been certified in Basic Fireworks Display Safety through PGI as of April 27<sup>th</sup>, 2013.

Michael and Matthew Zielinski hold a Federal Explosives License issued by the ATF  
(18 U.S.C. Chapter 40)

**License/Permit Number:** 4-MI-163-54-9G-01276

**License/Permit Type:** 54-USER OF EXPLOSIVES

**Expiration:** July 1, 2019

## **F. SAFETY INSPECTIONS**

Michael and Matthew will perform a safety check of their display site before the show to ensure everything is ready for a safe and proper functioning show.

## **G. VISITORS**

No visitors will be allowed in the display site unless they have received permission from Michael and Matthew Zielinski and only after they have received a briefing on appropriate safety precautions and complete all necessary paperwork.

## **OBJECTIVES**

Michael and Matthew Zielinski will:

- Maintain employee interest in operating a safe workplace.
- Communicate information regarding safety to employees.
- Perform an ongoing evaluation of the safety program.
- Establish and enforce the safety rules.

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE  
TRUSTEES: STAN ELDRIDGE • HEATHER JARRELL ROE • MONICA ROSS WILLIAMS •  
JIMMIE WILSON, JR.

## **REGULAR MEETING AGENDA**

**TUESDAY, MAY 16, 2017**

**7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
  - A. 7:00PM – CREATION OF NEIGHBORHOOD CAMERA/STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR THE MANORS AT CREEKSIDE VILLAGE (PUBLIC HEARING SET AT THE APRIL 18, 2017 REGULAR MEETING)  
  
REQUEST TO RESCHEDULE PUBLIC HEARING TO THE JUNE 20, 2017 REGULAR MEETING AT APPROXIMATELY 7:00PM
4. PUBLIC COMMENTS
5. CONSENT AGENDA
  - A. MINUTES OF THE APRIL 18, 2017 WORK SESSION AND REGULAR MEETING AND THE APRIL 27, 2017 SPECIAL MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR MAY 2, 2017 IN THE AMOUNT OF \$420,086.96
    2. STATEMENTS AND CHECKS FOR MAY 16, 2017 IN THE AMOUNT OF \$1,213,256.99
    3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR APRIL 2017 IN THE AMOUNT OF \$51,875.88
    4. CHOICE HEALTH CARE ADMIN FEE FOR MARCH 2017 IN THE AMOUNT OF \$1,207.50
  - C. APRIL 2017 TREASURER'S REPORT
6. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

### **NEW BUSINESS**

1. BUDGET AMENDMENT #8
2. AUTHORIZATION TO APPROVE CONSENT JUDGMENT BETWEEN LAMAR ADVERTISING OF MICHIGAN, INC. AND THE CHARTER TOWNSHIP OF YPSILANTI

3. FIRST READING OF MOON STAR LEASING, LLC REZONING REQUEST OF PARCELS K-11-01-100-026, K-11-01-100-027, K-11-01-100-029, K-11-01-100-030 LOCATED AT THE NORTHWEST CORNER OF E. MICHIGAN AVENUE AND HOLMES ROAD FROM B-3 GENERAL BUSINESS TO I-1 LIGHT INDUSTRIAL
4. REQUEST OF MICHAEL RADZIK, DIRECTOR OFFICE OF COMMUNITY STANDARDS TO APPROVE TWO CONTRACTS WITH THE WASHTENAW COUNTY SHERIFF'S OFFICE TO FACILITATE COLLABORATIVE SHARING OF SCHOOL RESOURCE DEPUTIES FOR SUMMER MONTHS WITH LINCOLN CONSOLIDATED SCHOOLS AND YPSILANTI COMMUNITY SCHOOLS IN THE AMOUNT OF \$52,432.00 BUDGETED IN LINE ITEM #266-301-000-831-008
5. REQUEST OF MICHAEL SARANEN, HYDRO OPERATIONS FOR APPROVAL OF AN ACCESS AGREEMENT BETWEEN WILLOW RUN BUSINESS CENTER II, LLC C/O INSITE REAL ESTATE LLC, THE WASHTENAW COUNTY WATER RESOURCE COMMISSION AND YPSILANTI TOWNSHIP FOR CONSTRUCTION ACTIVITIES RELATED TO THE TYLER POND DRAWDOWN
6. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH HOPPE DESIGN FOR ARCHITECTURAL SERVICES INCLUDING PLANS, BID DOCUMENTS, AND OVERSIGHT OF THE BIDDING PROCESS IN COMPLIANCE WITH ADA GUIDELINES AT THE CIVIC CENTER IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-956-000-801-000
7. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR APPROVAL OF AGREEMENT WITH MSDS-ONLINE FOR ONLINE STORAGE OF SAFETY DATA SHEETS (SDS) IN THE AMOUNT OF \$1,000.00 PER YEAR FOR THREE YEARS AND \$1,000.00 FOR INITIAL DATA INPUT BUDGETED IN LINE ITEM #101-227-000-960-000
8. REQUEST TO APPROVE SECOND AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR LOCAL ROAD IMPROVEMENTS IN PARTRIDGE CREEK SUBDIVISION, ON FOREST AVENUE BETWEEN FORD BOULEVARD TO MIDWAY ROAD AND EMERSON AVENUE AND OUTER LANE AS OUTLINED IN THE AGREEMENT IN AN ESTIMATED AMOUNT OF \$132,300.00 AND BUDGETED IN LINE ITEM #101-446-000-818-022
9. RESOLUTION 2017-09, TEMPORARY ROAD CLOSURE REQUEST FOR OBERUN 5K ON JULY 14, 2017
10. RESOLUTION 2017-10, TEMPORARY ROAD CLOSURE REQUEST FOR RUNNING FIT "RUN SCREAM RUN" 5K, 10K, AND KID'S MILE RUN ON OCTOBER 7, 2017
11. RESOLUTION 2017-12, IN HONOR OF NATIONAL POLLINATOR WEEK JUNE 11-17, 2017
12. REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, JUNE 20, 2017 AT APPROXIMATELY 7:00PM – AMENDMENT TO LAKEVIEW STREETLIGHT DISTRICT #207

#### **OTHER BUSINESS**

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**STAN ELDRIDGE**  
**HEATHER JARRELL ROE**  
**MONICA ROSS WILLIAMS**  
**JIMMIE WILSON, JR.**



*Charter Township of Ypsilanti*

**Clerk's Office**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

# MEMORANDUM

To: Ypsilanti Township Board of Trustees

From: Karen Lovejoy Roe, Clerk *KLR*

Date: May 15, 2017

Subject: ***Request to Reschedule the Public Hearing Date of Tuesday, May 16, 2017 at approximately 7:00pm for the Creation of a Neighborhood Camera/Streetlight Special Assessment District for the Manors at Creekside Village to Tuesday, June 20 at Approximately 7:00pm***

We are requesting to reschedule the public hearing for the creation of a neighborhood camera/streetlight special assessment district for the Manors at Creekside Village. The hearing was originally scheduled for Tuesday, May 16 and we are requesting to move it to the next scheduled Regular Meeting on June 20, 2017.

There are various staff members who are working to obtain estimates for costs for both the streetlights and cameras and not all of those have been received at this time. We need a full picture of costs associated with the creation and operation of this district to provide to the property owner at minimum ten (10) days before the public hearing.

Should you have any questions, please contact my office.

lrg

cc: Files



# PUBLIC COMMENTS

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# **CONSENT AGENDA**

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 18, 2017 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Jimmie Wilson Jr., Monica Ross-Williams

**Legal Counsel:** Wm. Douglas Winters

**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 4, 2017 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR APRIL 18, 2017 IN THE AMOUNT OF \$973, 933.27**
- 2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MARCH 2017 IN THE AMOUNT OF \$63,811.50**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR FEBRUARY 2017 IN THE AMOUNT OF \$1,207.50**

**C. MARCH 2017 TREASURER'S REPORT**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 18, 2017 WORK SESSION  
PAGE 2**

**NEW BUSINESS**

**1. BUDGET AMENDMENT #6**

Supervisor Stumbo explained that last year we approved the purchase of a vehicle for our Ordinance Department. She said one of our employees' has been on medical leave and would be returning to work May 1<sup>st</sup> and would need the vehicle upon her return.

**2. REQUEST AUTHORIZATION TO SELL YPSILANTI TOWNSHIP OWNED PARCEL K-11-10-386-023 LOCATED AT 855 AUBURNDALE IN THE AMOUNT OF \$5,000.00 TO HABITAT FOR HUMANITY TO BE USED AS PART OF THE WASHTENAW COMMUNITY COLLEGE YOUTH BUILD GRANT TO BE SOLD AS A HABITAT HOME WHEN COMPLETED**

Supervisor Stumbo explained, with Board approval, this vacant property would be sold to Habitat for Humanity and in conjunction with Washtenaw Community College Youth Build Grant, a house would be built and then sold as a Habitat home.

**3. RESOLUTION 2017-08 TO ABANDON INTEREST IN A CERTAIN UNDEVELOPED PLATTED PARK AS WELL AS ANY RIGHT OF WAY INTEREST IN ADJACENT UNIMPROVED ROADWAYS**

Supervisor Stumbo explained this was a Resolution to abandon a piece of property in an undeveloped subdivision.

Mike Radzik, OCS Director explained a local builder, Dale LeClair, who lives in front of this parcel of land, along with other landowners would like to build an office complex on this property. Mr. Radzik stated that Mr. LeClair had received approval from the Washtenaw County Road Commission to abandon the roads for the property and now they need the portion designated for a park to be abandoned. He said that if the board approves this step Mr. LeClair would need the zoning changed from residential to office. Mr. Radzik said Mr. LeClair would have to file a lawsuit in Circuit Court under state law to get the park abandoned and Mr. LeClair cannot do that without a resolution of support from Ypsilanti Township.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 18, 2017 WORK SESSION  
PAGE 3**

Trustee Eldridge asked why the Township would abandon the property and not sell it. Attorney Winters stated that he did not believe the property was owned by the township.

**4. REQUEST TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION FOR 2017 LOCAL ROAD DUST CONTROL IN THE AMOUNT OF \$5,682.60 BUDGETED IN LINE ITEM #212-212-000-818-006**

Supervisor Stumbo stated that this contract was entered into every year to control the dust on dirt roads.

**5. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 940 MINION ST., 1405 ECORSE RD., 3150 W. MICHIGAN AVE. AND 829 E. MICHIGAN AVE. IN THE AMOUNT OF \$40,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

Mike Radzik, OCS Director explained by showing photos regarding the properties. He said that Minion Street was a private road and 940 Minion was vacant property, which was secluded because of the trees, and brush that had surrounded the property. Mr. Radzik said recently someone cut down the trees and brush around this property and now there are vehicles using this property from the trucking company at the adjacent parcel. He said residents share a fence line with them and now the noise was very loud with the moving of trucks in and out of the property. He said there were also some issues with storm water. Mr. Radzik stated that our Ordinance Officers went out and took the photos from the closest legal vantage point and our Planners have done some research and it appears as though whoever took this action violated the woodland protection ordinance, the soil erosion ordinance and was a serious violation of the existing site plan.

Mr. Radzik discussed issues with 1405 Ecorse (Elks Club). He said that representatives from the Elks Club would be present at the board meeting tonight. He said this was a commercial building used by a private club for a non-profit organization and they did have a State Liquor License. Mr. Radzik stated that they

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE APRIL 18, 2017 WORK SESSION**  
**PAGE 4**

have a private club license that allows them to serve liquor to their members and their member's guests. He said there have been some incidents at this location including shooting incidents and other violent crimes in the past and several weeks ago there was a shooting. Mr. Radzik stated that in the past when incidents of this nature have occurred both the Sheriffs' office and the Community Standards Office have met with Mr. Anthony Williamson, who was one of the leaders of the organization and with others. He said there had been productive dialog about things that could be done to minimize or eliminate these types of incidents and also he reported there were some property maintenance problems. Mr. Radzik stated the Community Standards Office does a property maintenance inspection for the renewal of liquor licenses' every year. He said under state law the township has the opportunity to file an objection to the renewal of the license which expires in April every year. He said in January the OCS department conducts an inspection and there was usually a good response with the maintenance violations with the exception of the parking lot. Mr. Radzik stated the parking lot had been cited in past years and it was cited this year. Mr. Radzik said that when he had spoken with leaders in the club they have not improved the parking lot condition due to financial issues. Mr. Radzik stated that at this point it was hazardous to pedestrians and motorists and needed to be repaired. Mr. Radzik said that this was the reason it was brought before the board tonight with the hope that we can resolve this moving forward. Mr. Radzik stated that there were individuals from the Elks Club present that would probably want to speak tonight. He stated he spoke with representatives over the weekend and this morning regarding this issue.

Trustee Wilson, Jr. asked if Mr. Radzik had spoken to the representatives of the Elks Club and asked if they had given Mr. Radzik any ideas on how to resolve the issues at the Club. Mr. Radzik said he spoke over the weekend with Mr. Mike Cobb who has done security for the Club. Mr. Radzik stated that prior to the past weekend he has met with Mr. Williamson and other members of the Club dating back to 2011. Mr. Radzik said that after the meetings there would be correspondence back and forth and the township would offer to take some steps and the Club would agree to do things also. He said some were accomplished and some were not. He said since that time there have been a number of incidences and he had asked the Sheriffs' department to provide a catalog summary of all the incidents they had from the Elks to help evaluate if the compilation and level of

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE APRIL 18, 2017 WORK SESSION**  
**PAGE 5**

incidences resulted in a public nuisance. Mr. Radzik said the consensus was there was enough evidence and material to warrant authorization and he hoped that moving forward it could be resolved. Mr. Radzik stated that Attorney Erane Washington called him today and said that there was a desire to mutually resolve the violations without litigation.

Trustee Ross-Williams said she would like to see this worked out without litigation. She stated the reason being would be this was the only Club on the Eastern side of Washtenaw County primarily for African Americans. Trustee Ross-Williams said she would like the township to work with the owners of the club looking into security issues as a possibility for some of the incidents at 1405 Ecorse.

Mr. Radzik stated that they have worked with the Club on various issues in the past including security. Mr. Radzik stated that the Elks Club are the owners of the property as well as the occupants. He said that they had encouraged the Club to call 911 at the first sight of trouble so they could get assistance from the Sheriffs' Department. He said that in many other cases which have been similar to this one, the township would meet with the property owners', agree to a resolution and then it would be taken to circuit court in the form of a consent agreement. He said that in this consent agreement it would state that both parties agreed to the resolution and it would be on record so it could be enforced. Mr. Radzik stated this was his recommendation for this property.

Clerk Lovejoy Roe stated that always in these types of cases the boards' desire was to find a resolution and avoid court action.

Supervisor Stumbo stated she had been to events at the Elks Club. She said the issue usually is never with its' members, and she said it seems that we only have these issues when the club was rented for private events. She said there has not been these issues with the Eagles which was also a private club on the east side of the township, and she believed it was because they do not rent their facility out. Supervisor Stumbo stressed that approving this request tonight would not initiate legal action. She stated it authorizes the Township to begin the process toward working for a resolution with those who wish to resolve the nuisance. She said the goal was always for resolution and to avoid going to court.

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE APRIL 18, 2017 WORK SESSION**  
**PAGE 6**

Attorney Erane Washington said she was Representing the Elks Club and she stated the Elks Club wanted to reach a resolution with the Township. Ms. Washington said she called Mr. Radzik today to try and remove this from the agenda tonight. She said that was her hope but that didn't happen so that was why they were here tonight. She said she explained to her clients that it doesn't mean we are going to court. Ms. Washington said she was not going to debate tonight on what meetings did or did not take place. She said she feels this action against her clients is quite premature and she would have preferred to resolve this before getting the Township Board involved. Ms. Washington stated she asked Mr. Radzik to provide her with copies of the documents that constituted them to take this action against the Elks Club.

Jerry Coven from the Elks Club (Lodge), stated that some of the problems, as with the last shooting that was on Elks Lodge property, was with those in the parking lot and was not with a patron of the Lodge. He said these individuals involved in this incident never came into the Lodge. He said that Ypsilanti was a rough area and it's the only Elks Lodge that he has been to that has had these issues. He stated it does not have anything to do with the Elks. He said the problems are with the residents in Ypsilanti. He said these problems at this club had nothing to do with the Club but it is with the residents. Mr. Coven said that his understanding with the last shooting was that a man came from across the street and shot someone in the parking lot at the Elks Lodge. He said it had nothing to do with renting the Lodge out because the men never came into the Lodge. Mr. Coven said that when there was an incident at the Lodge that needed the Sheriffs' Department they have been called. Mr. Coven stated that he was told there were too many calls to the Sheriffs' Department. He said that they have put up the no loitering signs in the parking lot. Mr. Coven said that along with Mr. Huddleston who was a member from the Lodge, they have developed a plan for fixing the parking lot. Mr. Coven stated that it was not the Lodges' fault when the shooter came out of a store from across the street and shot someone who happened to be in the Lodge parking lot. Mr. Coven said one of the plans for the parking lot was to put a fence around it and get security cameras. He said he does not know how to fix what happened at the Lodge without the cooperation of the Sheriffs' Department.



**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE APRIL 18, 2017 WORK SESSION**  
**PAGE 7**

Trustee Jarrell Roe asked Mr. Coven to elaborate what he meant when he said he was told the Lodge was calling the Sheriffs' too often. Mr. Coven stated that one of the members told him that the Lodge was making too many calls to the Sheriffs' Department. Mr. Coven said that it was his fifth year with the Lodge and until recently they have not had any problems over the last six or seven years. He said they had been trying to clean up their image and were looking for more mature members. He said they don't want the young crowd at their Lodge but when they are open, young people will come into their parking lot. He said the young people will park in their lot and go across the street and buy liquor and drink it in their parking lot. Mr. Coven stated he has seen Sheriff Officers drive by and not stop and help to resolve the problem. He said the lodge was doing what they could but they needed everyone to work with them. Trustee Jarrell Roe stated the importance of ensuring the safety of the community and the members of the Elk's Lodge.

Trustee Ross Williams questioned Mr. Coven if he knew when the police were called on the day of the shooting. She said she was asking because when she drove by about 12:00 midnight she saw people in front of the Club and one Sheriffs' car coming in from Harris Road without any lights on. Mr. Coven stated he was at another Lodge in Highland Park and when he got back to Ypsilanti the shooting had already taken place. Trustee Ross Williams said she was asking because she wondered when the police were called. Mr. Coven said he didn't believe the police were called before the shooting because none of the people involved with the shooting had come into the Lodge. Mr. Coven believes that the men involved had had an incident the week before and just happened to see each other. Mr. Coven said he believes the Sheriffs' Department has reviewed tapes from across the street and knows what happened because one of the people involved he believed was in custody but said he couldn't say what time it happened.

Lt. Mike Marocco, Washtenaw Sheriff, stated that he was responsible for police services in Ypsilanti Township. He said he has worked in Ypsilanti Township for most of his career with the Washtenaw County Sheriffs' Department. Lt. Marocco stated that on day two after the shooting Deputy Eugene Rush went out to the Club and spoke with representatives from the Club. Lt. Marocco said he did not know for sure that the people involved in the shooting were not in the Club that night but some of the information Attorney Washington would be receiving would provide more details. Lt. Marocco said that when an investigation was ongoing and

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 18, 2017 WORK SESSION  
PAGE 8**

we are trying to hold people accountable for their actions we cannot put out all the information as to what happened until the investigation is completed. Lt. Marocco stated he hoped that people would understand that. Lt. Marocco said their goal at the Sheriffs' Office was to have a safe and fun community for everybody involved. He said that he was dedicated to his job and he knows the people who work with him were dedicated to their job. Lt. Marocco stated they were more than willing to partner with everyone in the community. He said they have had successes in the past but also had some down falls. Lt. Marocco said they were here now and have engaged with the Club. He said as far as responding to calls, they respond when they are called. He said they don't have 35 deputies driving around at any one time just looking for things to do. Lt. Marocco said that if they don't get called that's when problems are created. Lt. Marocco said that whoever told them not to call 911 was wrong and he wants them to know to call 911 if they need assistance. He said if someone tells them not to call 911 he would be giving everyone here tonight his cell phone number and would like to be called if that ever happens.

Clerk Lovejoy Roe stated that her husband was in charge of renting out his local union hall. She said that they had problems with certain rentals of the hall. Clerk Lovejoy Roe said they began limiting the type of events they allowed their facility to be rented for and most of the problems were eliminated.

Mike Radzik, OCS Director discussed the other two properties, 3150 W. Michigan Ave., and 829 E. Michigan Ave. He stated that 829 E. Michigan Ave. known as Your Motel management has signed a lease agreement with the Michigan Department of Corrections to house recently paroled individuals for up to six months. He said the lease agreement reads more like a landlord/tenant agreement. Mr. Radzik said there were numerous zoning code violations. He said there have been numerous arrests made at the motel with paroled individuals and drug use.

**6. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO PUBLICLY SELL SIX (6) DESKS CURRENTLY BEING STORED AT FORD LAKE PARK AND TO DISPOSE OF REMAINING DESKS THAT DO NOT SELL**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE APRIL 18, 2017 WORK SESSION  
PAGE 9**

- 7. REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, MAY 16, 2017 AT APPROXIMATELY 7:00PM – CREATION OF A NEIGHBORHOOD CAMERA/STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR THE MANORS AT CREEKSIDE VILLAGE**
  
- 8. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO PURCHASE A 2017 FORD EXPLORER FWD FOR USE IN THE OFFICE OF COMMUNITY STANDARDS IN THE AMOUNT OF \$26,513.00 WITH ALL WEATHER FLOOR MATS IN THE AMOUNT OF \$125.00 AND REVERSE SENSING IN THE AMOUNT OF \$295.00 FOR A TOTAL AMOUNT OF \$26,933.00 WITH MIDEAL PRICING CONTRACT NUMBER #071B1300005 BUDGETED IN LINE ITEM #595-595-000-985-000**

**AUTHORIZATIONS AND BIDS**

- 1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO SEEK SEALED BIDS FOR REPLACEMENT OF TWO FURNACES AND AIR CONDITIONING UNITS AT FIRE HEADQUARTERS LOCATED AT 222 S. FORD BLVD.**

**Eric Copeland, Fire Chief, said this was the second phase and will bring this back to the board.**

The meeting was adjourned at approximately 6:58p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE TUESDAY APRIL 18, 2017 REGULAR BOARD MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Jimmie Wilson Jr., Monica Ross-Williams

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS**

JoAnn McCollum, Township Resident, stated she has a letter requesting a streetlight at McCarthy and State. She said it was very dark and a pedestrian was killed near that corner. Ms. McCollum also stated that because of the darkness many of our youth have gotten into trouble there. She said that the residents are requesting the streetlight. Ms. McCollum gave a letter with signatures to the board. Ms. McCollum stated she would like the street sweep more than twice a season. She said that having a schedule of when the street sweeper would be sweeping would also help residents to move cars off the street.

Supervisor Stumbo stated that the City of Ypsilanti has their own department to sweep their streets, which is only 4 square miles of roads. She said Ypsilanti Township streets are 32 square miles and the Washtenaw Road Commission was responsible for the streets.

Ms. McCollum also commented on the grant that West Willow shares with the Recreation Center. She explained that this was a collaboration to increase the use of our parks.

Ms. McCollum commented about the problems she was having when trying to email Trustees from her phone. Mr. Radzik stated that the email addresses are not on our website because our IT department said it would be vulnerable to hackers.

Arloa Kaiser, Township Resident suggested that if your street was not swept well you should take a picture and bring it to the board meeting. She said she has had good sweeping of her street since she made them aware of the problem. Ms. Kaiser also voiced concern over the increase in taxes on businesses and not property owners. She was concerned over the closing of the old Willow Run High School because her understanding was that the building was being leased and the payment was used as additional revenue for the school district. Ms. Kaiser stated she heard the township might use the building as a recreation center and she was opposed to this.

Robert Harrison, Township Resident stated the problem with the drains were from leaves that are blown into the streets. Mr. Harrison questioned if there was an ordinance against the leaves being in the street. He also stated that some

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 2**

residents, when mowing their grass, let the grass clippings blow into the street, which also clog the drains.

Lavada Weathers, Township Resident suggested that anyone who was concerned with Ypsilanti Community Schools and why they do the things they do should come to school board meetings because they are very informative. She also stated that the Superintendent of Ypsilanti Schools would be open to discuss these issues with any residents.

Linda Mealing, Township Resident said she would like the dumping of material from Ohio stopped in our area, every state should deal with their own garbage.

E.L. Weathers, Township Resident stated that the divider when coming off I-94 and Huron St. needs to be painted because it was hard to see.

**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 4, 2017 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR APRIL 18, 2017 IN THE AMOUNT OF \$973, 933.27**
- 2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MARCH 2017 IN THE AMOUNT OF \$63,811.50**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR FEBRUARY 2017 IN THE AMOUNT OF \$1,207.50**

**C. MARCH 2017 TREASURER'S REPORT**

**A motion made by Trustee Eldridge, supported by Treasurer Doe to Approve the Consent Agenda.**

**The motion carried unanimously.**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

**Attorney Winters gave a brief update on neighborhood stabilization within Ypsilanti Township. Attorney Winters stated he had approved contracts for the roof at the Community Center and the cart paths repaving at the Golf Course. He said that when the township has work done by contractors, the contractors would pay a prevailing wage rate to their employees. Attorney Winters stated they are continuing with the negotiations with the township fire fighters. He discussed his ongoing monitoring of the Tyler Pond situation.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 3**

**NEW BUSINESS**

**1. BUDGET AMENDMENT #6**

**A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Budget Amendment #6 (see attached).**

**The motion carried unanimously.**

**2. REQUEST AUTHORIZATION TO SELL YPSILANTI TOWNSHIP OWNED PARCEL K-11-10-386-023 LOCATED AT 855 AUBURNDALE IN THE AMOUNT OF \$5,000.00 TO HABITAT FOR HUMANITY TO BE USED AS PART OF THE WASHTENAW COMMUNITY COLLEGE YOUTH BUILD GRANT TO BE SOLD AS A HABITAT HOME WHEN COMPLETED**

**A Motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the Request for Authorization to Sell Ypsilanti Township owned Parcel K-11-10-386-023 Located at 855 Auburndale in the Amount of \$5,000.00 to Habitat for Humanity to be used as Part of the Washtenaw Community College Youth Build Grant to be Sold as a Habitat Home when Completed.**

**The motion carried unanimously.**

**3. RESOLUTION 2017-08 TO ABANDON INTEREST IN A CERTAIN UNDEVELOPED PLATTED PARK AS WELL AS ANY RIGHT OF WAY INTEREST IN ADJACENT UNIMPROVED ROADWAYS**

**A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Resolution 2017-08 to Abandon Interest in a Certain Undeveloped Platted Park as well as Any Right of Way Interest in Adjacent Unimproved Roadways (see attached).**

<b>Jarrell Roe</b>	<b>Yes</b>	<b>Eldridge</b>	<b>Yes</b>	<b>Ross-Williams</b>	<b>No</b>
<b>Lovejoy Roe</b>	<b>Yes</b>	<b>Doe</b>	<b>Yes</b>	<b>Wilson Jr.</b>	<b>Yes</b>
<b>Stumbo</b>	<b>Yes</b>				

**The motion carried.**

**4. REQUEST TO APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION FOR 2017 LOCAL ROAD DUST CONTROL IN THE AMOUNT OF \$5,682.60 BUDGETED IN LINE ITEM #212-212-000-818-006**

**A Motion was made by Clerk Lovejoy Roe, supported by Trustee Wilson to Approve Request to Approve Agreement with Washtenaw County Road Commission for 2017 Local Road Dust Control in the Amount of \$5,682.60 Budgeted in Line Item #212-212-000-818-006 (see attached).**

**The motion carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 4**

- 5. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 940 MINION ST., 1405 ECORSE RD., 3150 W. MICHIGAN AVE. AND 829 E. MICHIGAN AVE. IN THE AMOUNT OF \$40,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

**A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 940 Minion St., 1405 Ecorse Road, 3150 W. Michigan Ave. and 829 E. Michigan Ave. in the Amount of \$40,000.00 Budgeted in Line Item #101-950-000-801-023**

**A request for a friendly amendment to the motion was made by Trustee Ross-Williams, supported by Trustee Wilson to remove 1405 Ecorse Rd. from the motion so both parties may discuss issues, come to an agreement, and not seek legal action.**

Clerk Lovejoy Roe said she did not concur with the motion to amend on the basis that Trustee Ross-Williams' amendment to allow the parties to reach agreement without court action was an option already included in the original motion. Clerk Lovejoy Roe said the board always works with property owners to try to resolve the issues before seeking legal action. She stated the only way legal action would be taken was if the two parties could not agree on a resolution.

Trustee Jarrell Roe stated that she understands the importance of the club and she supports it, but also has an obligation to make our community safe.

Trustee Wilson, Jr. stated that Mike Radzik, OCS Director had stated that the three other properties had complaints from the neighbors but he did not report neighbors complaining about 1405 Ecorse Rd. Trustee Wilson said he knew there had been issues several years ago but as Mr. Coven stated they had come up with ways to cut down on incidents. Trustee Wilson said that one issue would not seem to warrant this action. Trustee Wilson suggested to table 1405 Ecorse and come back in May because he would not vote for the motion if 1405 Ecorse was included with the other addresses.

Trustee Ross-Williams stated that she would support tabling this address by separating 1405 Ecorse out of the request. She said there were a number of people present tonight who were willing to resolve this without moving forward with this process. Trustee Ross-Williams stated she would vote against the motion if 1405 Ecorse remains in this request.

Trustee Jarrell Roe stated since she was a new Trustee and not a lot of these requests have come up she wanted to confirm that this was just to give the approval to move into negotiations with these properties and does not mean that legal action would be taken if the issues were resolved.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 5**

Attorney Winters stated that the key words were "if necessary". He said they would work together to carve out a pathway which would be balanced and fair for the property owners and the neighbors. Attorney Winters stated that as far as the property at 1405 Ecorse he believes that reasonable minds can come to a resolution. He said for clarity, when authorization was given to take legal action, it was always a last resort.

Supervisor Stumbo stated at the neighborhood watch meetings the issues with 1405 Ecorse had been brought up. She said the neighbors did not know that this would be on the agenda tonight. Supervisor Stumbo said she knows that at least 3 times she had been over to the Club and tried to work these issues out. Supervisor Stumbo said she knows they can resolve this, but thinks it needs to be official.

Mike Radzik, OCS Director stated he had complaints about overflow parking with the area businesses and also parking on Davis Street by the residents. He said the residents had issues with litter in their yards from the patrons parking on the street. He said there were on going issues with the parking lot. He said there was a meeting in the past with the elected officials, the Sheriffs' department and we reached an agreement similar to what we are talking about trying to achieve now but it we didn't go to court. He said he tried to memorialize it in a letter to the leadership of the Lodge which spelled out everything all parties agreed to do and unfortunately there were a few more incidents after that. Mr. Radzik stated they have had more success when the agreement was memorialized in the form of a Consent Agreement.

Trustee Ross-Williams stated that there were other parking lots in the area in need of maintenance.

Supervisor Stumbo asked Trustee Ross-Williams to please report the other parking lots.

**The motion carried.**

**6. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO PUBLICLY SELL SIX (6) DESKS CURRENTLY BEING STORED AT FORD LAKE PARK AND TO DISPOSE OF REMAINING DESKS THAT DO NOT SELL**

**A Motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve the Request of Jeff Allen, Residential Services Director to Publicly sell six (6) Desks Currently being Stored at Ford Lake Park and to Dispose of Remaining Desks that do not Sell.**

**The motion carried unanimously.**



**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 6**

- 7. REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, MAY 16, 2017 AT APPROXIMATELY 7:00PM – CREATION OF A NEIGHBORHOOD CAMERA/STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR THE MANORS AT CREEKSIDE VILLAGE**

**A motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request to Set a Public Hearing Date of Tuesday, May 16, 2017 at Approximately 7:00PM – Creation of a Neighborhood Camera/Streetlight Special Assessment District for the manors at Creekside Village.**

**The motion carried unanimously.**

- 8. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO PURCHASE A 2017 FORD EXPLORER FWD FOR USE IN THE OFFICE OF COMMUNITY STANDARDS IN THE AMOUNT OF \$26,513.00 WITH ALL WEATHER FLOOR MATS IN THE AMOUNT OF \$125.00 AND REVERSE SENSING IN THE AMOUNT OF \$295.00 FOR A TOTAL AMOUNT OF \$26,933.00 WITH MIDEAL PRICING CONTRACT NUMBER #071B1300005 BUDGETED IN LINE ITEM #595-595-000-985-000**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Request of Jeff Allen, Residential Services Director to Purchase a 2017 Ford Explorer FWD for Use in the Office of Community Standards in the Amount of \$26,513.00 with all Weather Floor Mats in the Amount of \$125.00 and Reverse Sensing in the Amount of \$295.00 for a Total Amount of \$26,933.00 with Mideal Pricing Contract Number #071B1300005 Budgeted in Line Item #595-595-000-985-000.**

**The motion carried unanimously.**

Clerk Lovejoy Roe requested a point of special privilege stating that at the State Robotics Competition in Saginaw both Lincoln Consolidated Schools and Ypsilanti Community Schools Robotics Teams placed high enough out of over 480 teams to compete at the World Championship.

## **AUTHORIZATIONS AND BIDS**

- 1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO SEEK SEALED BIDS FOR REPLACEMENT OF TWO FURNACES AND AIR CONDITIONING UNITS AT FIRE HEADQUARTERS LOCATED AT 222 S. FORD BLVD.**

**A motion was made by Trustee Eldridge, supported by Trustee Wilson, Jr. to Approve Request of Eric Copeland, Fire Chief to Seek Sealed Bids for Replacement of Two Furnaces and Air Conditioning Units at Fire Headquarters Located at 222 S. Ford Blvd.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE TUESDAY, APRIL 18, 2017 REGULAR MEETING  
PAGE 7**

**The motion carried unanimously.**

**A motion was made by Trustee Eldridge, supported by Trustee Jarrell Roe to Adjourn.**

**The motion carried unanimously.**

The meeting was adjourned at approximately 7:59p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
2017 BUDGET AMENDMENT #6**

April 18, 2017

<b>249 - BUILDING DEPARTMENT FUND</b>	<b>Total Increase</b>	<b><u><u>\$3,680.00</u></u></b>
---------------------------------------	-----------------------	---------------------------------

Request to increase the motor pool lease line in order to pay the remaining 8 months of 2017 for the new Ford Explorer requested below. The Building Fund will be paying the motor pool for this vehicle over a period of 60 months plus maintenance. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	249-000-000-699.000	\$3,680.00
		<b>Net Revenues</b>	<b><u><u>\$3,680.00</u></u></b>
Expenditures:	Motor Pool Lease	249-249-000-943.000	\$3,680.00
		<b>Net Expenditures</b>	<b><u><u>\$3,680.00</u></u></b>

<b>595 - MOTOR POOL FUND</b>	<b>Total Increase</b>	<b><u><u>\$26,933.00</u></u></b>
------------------------------	-----------------------	----------------------------------

Request to increase budget for the purchase of a 2017 Ford Explorer from Gorno Ford through MiDeal pricing at \$26,933 for Building Fund inspector. The Building Fund will be paying a lease for the vehicles. This will be funded by Lease Revenue (remainder of 2017) and an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595-000-000-699.000	\$23,253.00
	Combined Lease/Repair Revenue	595-000-000-607.515	\$3,680.00
		<b>Net Revenues</b>	<b><u><u>\$26,933.00</u></u></b>
Expenditures:	Capital Outlay/Vehicles	595-595-000-985.000	\$26,933.00
		<b>Net Expenditures</b>	<b><u><u>\$26,933.00</u></u></b>

Motion to Amend the 2017 Budget (#6):

Move to increase the Building Fund budget by \$3,680 to \$729,622 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$26,933 to \$276,964 and approve the department line item changes as outlined.

# Charter Township of Ypsilanti

## RESOLUTION 2017-08

### ***A Resolution to Abandon Interest in a Certain Undeveloped Platted Park as Well as any Right of Way Interest in Adjacent Unimproved Roadways***

**WHEREAS**, the Charter Township (Township) of Ypsilanti Board of Trustees (Board) has received a request to abandon and discontinue all of its interest in a certain undeveloped platted park as well as any right of way interest it may possess to the unimproved Collegewood Drive, Roosevelt Boulevard and Maulbetsch Road immediately adjacent thereto, all of which are located on the west side of Hewitt Road, north of Washtenaw Avenue, and more particularly described as:

(See attachments A and B)

**WHEREAS**, the Board is aware that the Board of County Road Commissioners of the County of Washtenaw has approved a ***Resolution to Abandon Right of Way Interest*** in the unimproved roads mentioned as recorded on February 8, 2017 in Uber 5190 at Page 874 of the Washtenaw County Records (Attachment C); and

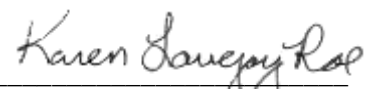
**WHEREAS**, it appears from viewing the premises and hearing the petitioner's reasons, that it is in the best interest of the Township that the Township's interest in the undeveloped park and adjacent unimproved roads, as proposed, be absolutely vacated and abandoned.

### ***NOW THEREFORE,***

**BE IT RESOLVED** by the Charter Township of Ypsilanti Board of Trustees that the Township's interest in the undeveloped park and adjacent unimproved roads is hereby absolutely abandoned, vacated and discontinued.

**BE IT FURTHER RESOLVED** that notice of this Resolution be given by the Township Clerk to the Board of County of Road Commissioners, the State Department of Transportation and be recorded with the Register of Deeds of Washtenaw County.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Resolution 2017-08 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on April 18, 2017. The motion to approve was made by member Roe and seconded by Doe YES: Stumbo, Roe, Doe, Eldridge, Jarrell Roe, Wilson ABSENT: None NO: Ross Williams. ABSTAIN: None.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

## ATTACHMENT A

### Legal Description

All that part of the rights of way of Collegewood Drive (66 feet wide), Roosevelt Boulevard (80 feet wide) and Maulbetsch Road (66 feet wide) of FAIRVIEW HEIGHTS NUMBER ONE, a subdivision of part of the South half of Section Six, Ypsilanti Township, Washtenaw County, Michigan as recorded in Liber.7 of Plats, Page 23, Washtenaw County Records, described as:

All that part of said Collegewood Drive lying adjacent to and Southerly of Lots 309 through 317 inclusive except for the East 27 feet for Hewitt Road (1/2 = 60 feet wide) (platted as Hewett Road)

ALSO

All that part of Roosevelt Boulevard (80 feet wide) lying adjacent to and Northerly of lots 298 through 305 inclusive except for the East 27 feet for said Hewitt Road

ALSO

All that part of said Maulbetsch Road lying West of lot 305 and East of the East right of way line of Maulbetsch Road adjacent to Lot 317 extended South to the West property line of Lot 305.

ALSO

All of the park bounded on the North by Collegewood Drive (66 feet wide), on the East by Hewitt Road (66 feet wide) and on the South by Roosevelt Boulevard (80 feet wide). All together described as:

Part of Roosevelt Boulevard (80 feet wide), part of Collegewood Drive (66 feet wide), part of Maulbetsch Road (60 feet wide) and all of the park of FAIRVIEW HEIGHTS NUMBER ONE a subdivision of part of the South 1/2 of Section 6, Ypsilanti Township, Washtenaw County, Michigan as recorded in Liber 7 of Plats, Page 23, Washtenaw County Records, being more particularly described as:

BEGINNING at the Southwest corner of Lot 317 of said FAIRVIEW HEIGHTS NUMBER ONE; thence N. 81° 48' 00" E. 427.65 feet along the North line of said Collegewood Drive (66 feet wide); thence S. 01° 43' 00" W. 67.00 feet to a point on the North line of said park; thence N. 81° 48' 00" E. 27.41 feet along said North line of park to the West right of way line of said Hewitt Road (66 feet wide); thence S. 01° 43' 00" W. 120.72 feet along West right of way line of Hewitt Road to the Southeast corner of said park; thence N. 74° 50' 45" W. 27.76 feet along the South line of park said line also being the North right of way line of said Roosevelt Boulevard; thence S. 01° 43' 00" W. 82.25 feet to a point on the South right of way line of said Roosevelt Boulevard; thence N. 74° 50' 45" W. 390.75 feet to a point on the East right of way line of Maulbetsch Road (60 feet wide); thence S. 13° 50' 00" W. 64.90 feet along said East right of way line of Maulbetsch Road; and thence N. 08° 12' 00" W. 160.19 feet to the POINT OF BEGINNING. Containing 1.74 acres of land, more or less.



# ATTACHMENT B



### LEGEND

POINT OF BEGINNING	P.O.B.
ARC LENGTH	A
RADIUS	RAD
CENTRAL ANGLE	CA
CHORD BEARING	CB
CHORD LENGTH	CL



### LEGAL DESCRIPTION

SEE ATTACHED

### BASIS OF BEARINGS

TAKEN FROM PLAT "FAIRVIEW HEIGHTS NUMBER ONE" AS RECORDED IN LIBER 7 OF PLATS PAGE 23 WASHTENAW COUNTY RECORDS.

### NOTE

THIS DOCUMENT IS NOT A P.A. 132 SURVEY.



8495 N. TERRITORIAL RD.  
PLYMOUTH, MI 48170  
PHONE: (734) 416-9650  
FAX: (734) 416-9657  
www.glasurveyor.com

### CLIENT:

S&S SERVICE, INC.  
40400 ANN ARBOR ROAD  
PLYMOUTH, MI 48170

DATE: 03/27/17  
JOB NO.: 3627  
FILE NO.: 3627

SCALE: 0' 100' 200'  
1" = 100'

SHEET: 1 OF 2

DRAWN BY: G.L.B.

Attachment C

L: 5190 P: 874 6357580 MIS  
02/08/2017 01:30 PM Total Pages: 4  
Lawrence Kestenbaum, Washtenaw Co



**RESOLUTION TO ABANDON  
RIGHT OF WAY INTEREST**

WHEREAS, this Board has received a petition from seven (7) freeholders of the Township of Ypsilanti, Washtenaw County, Michigan praying for the absolute abandonment and discontinuance of the unimproved portions of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard, between Hewitt Road and Washtenaw Avenue, dedicated in Fairview Heights Number One, located in Section 6 of Ypsilanti Township, Washtenaw County, Michigan, depicted in Attachment "A" and more particularly described as:

All that part of said Collegewood Drive lying adjacent to and Southerly of Lots 309 through 317 inclusive except for the East 27 feet for Hewitt Road (1/2 = 60 feet wide) (platted as Hewett Road)

ALSO

All that part of Roosevelt Boulevard (80 feet wide) lying adjacent to and Northerly of lots 298 through 305 inclusive except for the East 27 feet for said Hewitt Road

ALSO

All that part of said Maulbetsch Avenue lying West of lot 305 and East of the East right of way line of Maulbetsch Avenue adjacent to Lot 317 extended South to the West property line of Lot 305.

WHEREAS, it appears from viewing the premises and hearing the petitioners reasons, that it is in the best interest of the public that the said Public Right of Way of the aforementioned portions of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard, as proposed, be absolutely abandoned.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the above described portion of Public Right of Way of Collegewood Drive, Maulbetsch Avenue and Roosevelt Boulevard, being under the jurisdiction of the Washtenaw County Road Commission is hereby absolutely abandoned and discontinued as Public Right of Way, excepting and reserving easements for drainage and public utilities of record and/or use, as now occupying said right of way.

BE IT FURTHER RESOLVED that this notice of determination be given by the Clerk to the proper authorities of the Township of Ypsilanti and to the Register of Deeds of Washtenaw County, and the State Department of Transportation.

ROLL CALL VOTE:

Yeas: D. Fuller, B. Fuller, W. McFarlane  
Nays: None.  
Abstain: None.  
Absent: None.

Motion:



Time Submitted for Recording  
Date 2-8-2017 Time 12:30 PM  
Lawrence Kestenbaum  
Washtenaw County Clerk/Register



**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE SPECIAL BOARD MEETING THURSDAY, APRIL 27, 2017**

Supervisor Stumbo called the meeting to order at approximately 8:35 a.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Heather Jarrell Roe

**Members Absent:** Trustee Eldridge, Trustee Ross-Williams, Trustee Wilson, Jr.

**Legal Counsel:** Wm. Douglas Winters

**NEW BUSINESS**

**1. BUDGET AMENDMENT #7**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Budget Amendment #7 (see attached).**

**The motion carried unanimously.**

**2. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF THE 2016 REGIONAL EMS GRANT APPLICATION AND THE MEMORANDUM OF UNDERSTANDING BETWEEN THE YPSILANTI CITY FIRE DEPARTMENT AND ITS REGIONAL PARTICIPATING PARTNERS FOR THE 2016 ASSISTANCE FOR FIREFIGHTERS GRANT PROGRAM WITH A MATCHING CONTRIBUTION OF \$7,826.24 BUDGETED IN LINE ITEM #206-970-000-979-005**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Request of Eric Copeland, Fire Chief for Approval of the 2016 Regional EMS Grant Application and the Memorandum of Understanding Between the Ypsilanti City Fire Department and its Regional Participating Partners for the 2016 Assistance for Firefighters Grant Program with a matching Contribution of \$7,826.24 Budgeted in Line Item #206-970-000-979-005 (see attached).**

Trustee Jarrell Roe asked Attorney Winters if he had any issues with the grant. Attorney Winters stated he had read the Grant and the only questions he had was he was not sure what the City does once it receives the grant regarding dispersing. He said he heard there was a possibility we might be audited and not sure if that would be just the City of Ypsilanti or all the recipients of the grant. Attorney Winters said there may be some reporting or accounting that would need to be done. Eric Copeland, Fire Chief stated the Grant was written by the City of Ypsilanti's Fire Chief on behalf of the Regional Partnership. Javonna Neel, Accounting Director stated the City of Ypsilanti is administering the grant and they will issue an invoice to us. She said we would not be part of the audit for the grant.

**The motion carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE SPECIAL BOARD MEETING THURSDAY, APRIL 27, 2017  
PAGE 2**

**A motion was made by Treasurer Doe, supported by Trustee Jarrell Roe to adjourn.**

**The motion carried unanimously.**

The meeting was adjourned at 8:40 a.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
2017 BUDGET AMENDMENT #7**

April 26, 2017

**206 - FIRE FUND**

**Total Increase \$7,827.00**

Request to increase the budget for a matching 10% in a Participating Partners Grant Program which will purchase necessary safety equipment. This will be funded by an Appropriation of Prior Year Fund Balance.

Expenditures:	Prior Year Fund Balance	206-000-000-699.000	\$7,827.00
		Net Expenditures	<u>\$7,827.00</u>
Expenditures:	Cap Outlay - Fire Equipment-Grant	206-970-000-979.005	\$7,827.00
		Net Expenditures	<u>\$7,827.00</u>

Motion to Amend the 2017 Budget (#7):

Move to increase the Fire Fund budget by \$7,827 to \$5,088,669 and approve the department line item changes as outlined.

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE YPSILANTI CITY FIRE DEPARTMENT AND ITS REGIONAL  
PARTICIPATING PARTNERS**

**2016 ASSISTANCE FOR FIREFIGHTERS GRANT PROGRAM**

**GANT NUMBER EMW-2016-FR-00273**

**PREAMBLE**

This Memorandum of Understanding (“MOU”) is entered into between the Ypsilanti City Fire Department (hereafter “Hosting Organization”) and by and among each municipal and township that executes this MOU and adopts its terms and conditions, in view of the following:

Whereas, the Hosting Organization has agreed and will be responsible for submission of the Regional Application to the 2016 Assistance for Firefighters Grant Program, in its own name on behalf of itself and the other regional participating partners who have executed this MOU on behalf of their respective government entities, for the acquisition of the listed EMS equipment.

Whereas, if awarded the grant the Hosting Organization has agreed to perform all programmatic and financial responsibilities as grant recipient and accept the awarded equipment and share it with its Regional Participating Partners in accordance with the terms of the grant;

Whereas, each Regional Participating Partner, as evidenced by their execution of this MOU agrees to accept the terms under which facilitation of their use of the training and equipment as may be specified by the grant award and/or this MOU.

**TERMS**

**I. Purpose**

The purpose of this MOU is to establish a cooperative agreement between the City of Ypsilanti, the programmatic and financial administrator (host) for the Ypsilanti City Fire Department (hereinafter "YCFD"), and its Regional Participating Partners, (hereinafter the “Regional Participating Partners”) to secure a 2016 Assistance to Firefighters Grant and to provide Cardio Pulmonary Resuscitation equipment for the region’s safety services. This purchase will help to serve the public and safety service personnel through obtaining the necessary equipment on a regional basis allowing for increased efficiencies in response and support by and among local jurisdictions.

The City of Ypsilanti and the Regional Participating Partners accept and agree to abide by the terms and conditions of the grant, including but not limited to those specifically enumerated in this MOU. All parties agree that Federal funds under this award will be used to supplement, but not supplant, State or local funds for first responder preparedness.

## **II. Definitions**

*Authorized Representative:* The chief executive and fire chief of a participating governmental entity, or his/her designee, who has authorization to execute this MOU.

*Equipment:* Automated External Defibrillators (AEDs), Mechanical Compression Devices (ACCD), AED trainers, Intubation manikins.

*Host Organization:* The Ypsilanti City Fire Department (YCFD)

*Regional Participating Partners:* Any government entity that executes this MOU.

## **III. Background to the Assistance Firefighters Grant Project**

### **Purpose and Objective:**

The purpose of the AFG Program is to enhance, through direct financial assistance, the health and safety of the public and firefighting personnel and to provide a continuum of support for emergency responders regarding fire, medical, and all-hazard events.

The objective of the FY 2016 AFG Program is to award grants directly to fire departments, nonaffiliated EMS organizations, and SFTAs for critically needed resources to protect the public, train emergency personnel, foster interoperability, and support community resilience.

Eligible activities requested that have an immediate impact on the safety of emergency responders, other personnel, or the public may receive additional consideration during the application review process.

FY 2016 AFG Programs play an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (NPG) of a secure and resilient Nation. Delivering core capabilities requires the combined effort of the whole community, rather than the exclusive effort of any single organization or level of government.

### **Problem Statement:**

In Washtenaw and Wayne Counties, the YCFD and the said Regional Participating Partners lack the appropriate Cardio Pulmonary Resuscitation equipment to safely provide appropriate out of hospital patient care to victims suffering of a cardiac arrest.

The AFG-Funding Opportunity Announcement reflects the Center for Domestic Planning's recommendations for program priorities designed to address:

1. *Protecting the public and first responder safety* - Increase the overall survival rate of cardiac arrest victims in the region and enhance first responders' safety.
2. *Enhancing capabilities and resilience (local, regional, and national)* – provides/enhances the opportunity to build long-term interagency relationships through joint training and mutual-aid.

3. *Enhancing National Capabilities* -grant funding will assist in moving YCDF and the Regional Participating Partners to adhere to the State of Michigan and local Medical Control Authority mandated or voluntary cardio pulmonary resuscitation rescue practices.

4. *Risk* - Risk Based Prioritization -grant funding will assist in moving YCFD and the Regional Participating Partners closer to common equipment amongst all Regional Participating Partners. YCFD and the Regional Participating Partners will build and/or leverage on existing resources to strategically invest in enhancing future interpretational capabilities and working relationships.

5. *Interoperability* - Grant funding will allow YCFD and the Regional Participating Partners to develop short and long term goals, activities and a continuing training program to continue to enhance regional interoperability, consistent, in concert, and/or in parallel with the Michigan Automatic Box Alarm System (MABAS) program in which all the Regional Participating Partners are officially part of the newly developed Washtenaw County MABAS division.

#### **IV. Responsibilities of the Ypsilanti City Fire Department**

As the Hosting Organization for the 2016 Assistance Firefighters Grant, the Authority (YCFD) will:

- a. Oversee the grant application, implementation and coordination with the grantor.
- b. Manage grant activities including, but not limited to, project and fiscal reports for the grantor.
- c. Ensure the YCFD and the Regional Participating Partners receive proper training for the equipment received.
- d. Act as the fiscal agent for the grant including:
  1. Invoicing the Regional Participating Partners for their share of the 10% matching grant cost of Training based on the count of each department's personnel number at time of Training purchase.
  2. Arranging payment to vendors.
  3. Preparing program and fiscal reports required by the grantor.
  4. Auditing and tracking grant funds and deliverables as required by the grantor.
  5. Coordinate procurement of the Equipment through a competitive bidding process in compliance with the City of Ypsilanti Purchasing Policy.
- e. Coordinate communications with the Regional Participating Partners throughout the grant term.

#### **V. Responsibilities of the Regional Participating Partners**

Each of the Regional Participating Partners will:

- a. Provide funding share of the 10% matching grant cost of the equipment received based on the department's need assessment request at time of the equipment purchase. The share of cost shall be paid upon receipt of invoice from the Authority, in advance of equipment procurement. The Approximate share cost for each Regional Participating Partner is visible on Exhibit B of this MOU.
- b. Participate and train its employees in accordance with the Washtenaw or Wayne Counties Medical Control Authorities, American Heart Association Curriculum and manufacture recommendations.
- c. Provide roster training documentation to the Authority.

- d. Provide the following assigned liaison(s) on Exhibit A of this MOU:
  1. Primary Contact who is responsible for: the Regional Partner's point of contact.
  2. Training Contact who is responsible to oversee the Regional Partner's training
  3. Fiscal Contact: responsible for accounting, fiscal reporting and payment.
- e. Promptly provide any additional documentation to the Authority as requested that may be necessary in connection with the grant.
- f. Be accountable for using and maintaining their received equipment as needed.
- g. If applicable, lend training equipment to other Regional Participating Partners

## **VI. Local/Regional Mutual Aid or Reciprocal Aid Compacts and Agreements**

Nothing in this MOU, including participation in or requests for assistance by any eligible Regional Participating Partner shall preclude, abrogate or supersede the fulfillment of the terms of any local or regional mutual aid or reciprocal aid compacts and agreements and the duty of the Hosting Organization to provide equipment and other available resources during a threat or actual occurrence of any emergency, disaster or serious threat to public health and safety.

## **VII. Arbitration of Disputes**

Any controversy or claim arising out of or relating to this MOU, or the breach thereof by the parties, shall be resolved in the following manner:

- a. The party asserting noncompliance shall serve written notice to the other party or parties. The notice shall identify the specific provision alleged to have been violated and shall specify the factual and legal basis for the alleged noncompliance.
- b. In the event the controversy or claim is not resolved to the satisfaction of both parties within 90 days after service of the notice set forth in subsection a above, either party may request that controversy or claim be resolved through mediation or any other available legal proceedings.
- c. Nothing herein shall be construed to waive, limit or restrict any defense that is otherwise available to either party.

## **VIII. Indemnification**

- a. All liability and/or loss or damage as a result of claims, demands, costs, or judgments arising out of activities that are the responsibility of the Ypsilanti City Fire Department pursuant to the terms of this MOU shall be the responsibility of the Ypsilanti City Fire Department if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Ypsilanti City Fire Department or its employees either directly or indirectly, provided that nothing herein shall be construed as a waiver of any governmental immunity available to the government body or unit of government or its employees by common law, statute, or court decision.
- a. All liability and/or loss or damage as a result of claims, demands, costs, or judgments arising out of activities that are the responsibility of a Regional Participating Partner, or its employees shall be the responsibility of the Regional Participating Partner if the liability, loss, or damage is caused by, or arises



out of, the actions or failure to act on the part of the Regional Participating Partner or its employees either directly or indirectly, provided that nothing herein shall be construed as a waiver of any governmental immunity available to the Regional Participating Partner, or the employees of any of them as provided by common law, statute, or court decision.

## **IX. Insurance**

Each party to this MOU shall bear the risk of its own actions as it would with normal, day-to-day operations and determine for itself what kinds and amounts of insurance it should carry.

## **X. Termination of the MOU**

- a. This MOU shall terminate when all AFG Program obligations are completed and/or expired.
- b. A Regional Participating Partner may terminate its participation in this MOU any time prior to the Regional Participating Partners purchase the equipment and with 30 days' written notice to the Authority's Project Lead.

## **XI. Points of Contact**

The YCFD will designate a Primary Lead, as well as identify Points of Contact for Fiscal and Documentation responsibilities. The Regional Participating Partners will designate a Primary Point of Contact, as well as identify Points of Contact for Training and Fiscal responsibilities. Points of Contact are set forth in the attached Exhibit A.

## **XII. Notice**

Notice of termination or withdrawal from this MOU shall be made in writing and shall be served personally or by registered mail upon the Ypsilanti City Fire Department's Project Lead. Termination or withdrawal shall not be effective until 30 days after the Ypsilanti City Fire Department has received written notice. The termination or withdrawal from the MOU shall apply only to the Regional Participating Partner that has tendered the required notice; this MOU shall otherwise remain in full force and effect until all AFG Program obligations are completed and/or expired.

## **XIII. Choice of Law; Severability**

This MOU will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforceability, validity and construction. Whenever possible, each provision of this MOU will be interpreted in a manner as to be effective and valid under applicable law. However, if any provision of this MOU or the application of any provision to any party or circumstance will be prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this MOU or the application of the provision to other parties and circumstances.

## **XIV. Authority to Enter into MOU; Execution by Counterpart**

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this MOU on behalf of the entity for which they sign.

This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement.

**XV. Extent of Agreement; Amendments**

This MOU, together with any affixed exhibits or other documentation, constitutes the entire understanding between the Hosting Organization and the Regional Participating Partners with respect to the subject matter of the MOU and it supersedes, unless otherwise incorporated by reference herein, all prior representations, negotiations, agreements or understandings whether written or oral. No party has relied on any prior representations, of any kind or nature, in entering into this MOU. This MOU may be amended by written agreement by all parties if approved in accordance with grant contract terms and conditions. Notice of any amendments or revisions of the MOU must be made in writing to all parties by the requesting entity. Amendments shall only take effect upon acceptance and execution of an amended instrument by all parties.

**The City of Ypsilanti  
(Hosting Organization)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Darwin McClary, City Manager**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Max Anthouard, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY ANN ARBOR TOWNSHIP

Ann Arbor Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Ann Arbor Township Fire Department.

**Ann Arbor Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Michael Moran, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Mark Nicholai, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY AUGUSTA TOWNSHIP FIRE DEPARTMENT

Augusta Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Augusta Township Fire Department.

**Augusta Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Brian Shelby, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Dave Music, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER  
BY BELLEVILLE FIRE DEPARTMENT

Belleville Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Belleville Fire Department.

**Belleville Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Diana Kollmeyer, City Manager**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Brian Lorange, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY DEXTER AREA FIRE DEPARTMENT

Dexter Area Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Dexter Area Fire Department.

**Dexter Area Fire Department**  
**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Courtney Nicholls, City Manager**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Robert Smith, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY GREEN OAK TOWNSHIP FIRE DEPARTMENT

Green Oak Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Green Oak Township Fire Department.

**Green Oak Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Mark St. Charles, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Kevin Gentry, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY MANCHESTER TOWNSHIP FIRE DEPARTMENT

Manchester Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Manchester Township Fire Department.

**Manchester Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Gene DeRossett, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Bill Scully, Fire Chief**



ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY NORTHFIELD TOWNSHIP FIRE DEPARTMENT

Northfield Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Northfield Township Fire Department.

**Northfield Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Marlene Chockley, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**William Wagner, Public Safety Director**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY NORTHVILLE TOWNSHIP FIRE DEPARTMENT

Northville Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Northville Township Fire Department.

**Northville Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Robert Nix II, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Brent Siegel, Public Safety Director**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY PLYMOUTH TOWNSHIP FIRE DEPARTMENT

Plymouth Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Plymouth Township Fire Department.

**Plymouth Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Kurt Heise, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Dan Phillips, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY SALEM TOWNSHIP FIRE DEPARTMENT

Salem Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of the Salem Township Fire Department

**Salem Township Fire Department**  
**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Gary Whittaker, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**James Rachwal, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER  
BY SALINE AREA FIRE DEPARTMENT

Saline Area Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Saline Area Fire Department.

**Saline Area Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Todd Campbell, City Manager**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Craig Hoeft, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY SCIO TOWNSHIP FIRE DEPARTMENT

Scio Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Scio Township Fire Department.

**Scio Township Fire Department**

**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**M. Jack Knowles, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Carl Ferch, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY SUPERIOR TOWNSHIP FIRE DEPARTMENT

Superior Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Superior Township Fire Department.

**Superior Township Fire Department  
(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Kenneth Schwartz, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Victor Chevrette, Fire Chief**

ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY VAN BUREN TOWNSHIP FIRE DEPARTMENT

Van Buren Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Van Buren Township Fire Department.

**Van Buren Township**  
**(Regional Participating Partner)**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Kevin McNamara, Township Supervisor**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Amy Brow, Fire Chief**



ACCEPTANCE AND AGREEMENT TO MEMORANDUM OF UNDERSTANDING AS A  
REGIONAL PARTICIPATION PARTNER

BY YPSILANTI TOWNSHIP FIRE DEPARTMENT

Ypsilanti Township Fire Department, a Michigan municipal corporation, hereby agrees to the foregoing MOU and obligations therein, on behalf of Ypsilanti Township Fire Department.

**Ypsilanti Township Fire Department**  
**(Regional Participating Partner)**

 Date: April 27, 2017

**Brenda Stumbo, Township Supervisor**

 Date: April 27, 2017

**Karen Lovejoy-Roe, Township Clerk**

 Date: April 27, 2017

**Eric Copeland, Fire Chief**

**EXHIBIT A**

<b>Agency</b>	<b>Title</b>	<b>Name</b>	<b>Phone Number</b>	<b>Email</b>
Ypsilanti (Hosting Organization)	Primary Lead	Max Anthonard	734 482 9620	manthouard@cityofypsilanti.com
	Fiscal	Marilou Uy	734 482 9832	muy@cityofypsilanti.com
	Training	Richard Barnabo	734 482 9778	mbarnabo@cityofypsilanti.com
Ann Arbor Township	Primary			
	Fiscal			
	Training			
Augusta Township	Primary			
	Fiscal			
	Training			
Belleville	Primary			
	Fiscal			
	Training			
Dexter Area	Primary			
	Fiscal			
	Training			
Green Oak Township	Primary			
	Fiscal			
	Training			
Manchester Township	Primary			
	Fiscal			
	Training			
Northfield Township	Primary			
	Fiscal			
	Training			
Northville Township	Primary			
	Fiscal			
	Training			
Plymouth Township	Primary			
	Fiscal			
	Training			
Salem Township	Primary			
	Fiscal			
	Training			
Saline Area	Primary			
	Fiscal			
	Training			
Scio Township	Primary			
	Fiscal			
	Training			
Superior Township	Primary			
	Fiscal			
	Training			
Van Buren Township	Primary			
	Fiscal			
	Training			
Ypsilanti Township	Primary			
	Fiscal			
	Training			

### EXHIBIT B

WAMAA EMS Equipment Grant # EMW-2016-FR-00273							
Share Prevision by Agency							
Fire Agencies	Equipment Requested	Q	Sub total	Total Cost by Agency	FEMA Share	Agency Share	
Ann Arbor Twp.	AED	6	\$ 15,504.00	\$ 39,392.62	\$ 35,811.47	\$ 3,581.15	\$ 39,392.62
	AED trainer	1	\$ 850.00				
	Battery charger	2	\$ 150.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
	Manikin	1	\$ 3,600.00				
	Combitube	5	\$ 495.00				
Augusta	AED	4	\$ 10,336.00	\$ 11,426.62	\$ 10,387.83	\$ 1,038.78	\$ 11,426.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
Belleville	AED	2	\$ 5,168.00	\$ 6,258.62	\$ 5,689.65	\$ 568.97	\$ 6,258.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
Dexter Area	ACCD	1	\$ 18,628.00	\$ 18,628.00	\$ 16,934.55	\$ 1,693.45	\$ 18,628.00
Green Oak Twp.	AED	4	\$ 10,336.00	\$ 34,101.62	\$ 31,001.47	\$ 3,100.15	\$ 34,101.62
	AED trainer	1	\$ 850.00				
	Battery charger	3	\$ 225.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
	Manikin	1	\$ 3,600.00				
	King airway	3	\$ 297.00				
Manchester	AED	3	\$ 7,752.00	\$ 8,842.62	\$ 8,038.74	\$ 803.87	\$ 8,842.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
Northfield Twp.	AED	4	\$ 10,336.00	\$ 30,129.62	\$ 27,390.56	\$ 2,739.06	\$ 30,129.62
	AED trainer	1	\$ 850.00				
	Battery charger	2	\$ 150.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
Nothville Twp.	AED	4	\$ 10,336.00	\$ 10,576.62	\$ 9,615.10	\$ 961.51	\$ 10,576.62
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
Plymouth Twp.	ACCD	3	\$ 55,884.00	\$ 55,884.00	\$ 50,803.64	\$ 5,080.36	\$ 55,884.00
Salem Twp.	AED	2	\$ 5,168.00	\$ 24,886.62	\$ 22,624.20	\$ 2,262.42	\$ 24,886.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
Saline Area	AED	2	\$ 5,168.00	\$ 24,886.62	\$ 22,624.20	\$ 2,262.42	\$ 24,886.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
Scio Twp.	AED	2	\$ 5,168.00	\$ 24,886.62	\$ 22,624.20	\$ 2,262.42	\$ 24,886.62
	AED trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
	ACCD	1	\$ 18,628.00				
Superior Twp.	AED	3	\$ 7,752.00	\$ 13,012.62	\$ 11,829.65	\$ 1,182.97	\$ 13,012.62
	AED Trainer	1	\$ 850.00				
	Battery charger	2	\$ 150.00				
	Software share	1	\$ 165.62				
	Manikin	1	\$ 3,600.00				
	Combitube	5	\$ 495.00				
Van Buren	ACCD	4	\$ 74,512.00	\$ 74,512.00	\$ 67,738.18	\$ 6,773.82	\$ 74,512.00
Ypsilanti City	AED	4	\$ 10,336.00	\$ 34,149.62	\$ 31,045.10	\$ 3,104.51	\$ 34,149.62
	AED Trainer	1	\$ 850.00				
	Battery charger	1	\$ 75.00				
	Software share	1	\$ 165.62				
	Manikin	1	\$ 3,600.00				
	Combitube	5	\$ 495.00				
	ACCD	1	\$ 18,628.00				
Ypsilanti Twp.	AED	4	\$ 10,336.00	\$ 86,088.62	\$ 78,262.38	\$ 7,826.24	\$ 86,088.62
	AED Trainer	1	\$ 850.00				
	Battery charger	3	\$ 225.00				
	Software share	1	\$ 165.62				
	ACCD	4	\$ 74,512.00				
		<b>130</b>	<b>\$ 497,663.00</b>	<b>\$ 497,663.00</b>	<b>\$ 452,420.91</b>	<b>\$ 45,242.09</b>	<b>\$ 497,663.00</b>

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**STAN ELDRIDGE**  
**HEATHER ROE**  
**MONICA ROSS-WILLIAMS**  
**JIMMIE WILSON**



**ACCOUNTING DEPT**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

*Charter Township of Ypsilanti*

## STATEMENTS AND CHECKS

*MAY 2, 2017 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	295,042.48
HAND CHECKS -	\$	125,044.48
CREDIT CARDS PURCHASES -	\$	0.00
GRAND TOTAL -	\$	<b>420,086.96</b>

Check Date	Check	Vendor Name	Amount
<b>HAND Checks</b>			
Bank AP AP			
04/12/2017	174959	COMCAST CABLE	109.99
04/12/2017	174960	COMCAST CABLE	114.35
04/12/2017	174961	COMCAST CABLE	188.39
04/12/2017	174962	COMCAST CABLE	41.13
04/12/2017	174963	COMCAST CABLE	219.20
04/12/2017	174964	DTE ENERGY**	74,679.20
04/12/2017	174965	GUARDIAN ALARM	163.11
04/12/2017	174966	GUARDIAN ALARM	1,201.50
04/12/2017	174967	PNC EQUIPMENT FINANCE, LLC	7,022.07
04/12/2017	174968	VERIZON WIRELESS	523.18
04/12/2017	174969	VERIZON WIRELESS	101.04
04/12/2017	174970	VERIZON WIRELESS	327.43
04/12/2017	174971	VERIZON WIRELESS	1,791.69
04/12/2017	174972	WASTE MANAGEMENT	130.58
04/12/2017	174973	WEX BANK	1,271.12
04/12/2017	174974	YPSILANTI TOWNSHIP PETTY CASH	400.00
04/18/2017	174975	HOME DEPOT	205.08
04/18/2017	174976	HURON RIVER WATERSHED COUNCIL	7,556.67
04/17/2017	174977	COMCAST CABLE	5,816.39
04/18/2017	174978	BRANDON HOWELL	35.50
04/18/2017	174979	BRUCE NAST	14.00
04/18/2017	174980	CHERRYL PEREZ	14.00
04/18/2017	174981	CHRISTINE KING	14.00
04/18/2017	174982	DEBORAH GALLATIN	14.00
04/18/2017	174983	HEATHER MOORE	14.00
04/18/2017	174984	JAMINA CAMPBELL	14.00
04/18/2017	174985	JEFFREY SHOEMAKER	14.00
04/18/2017	174986	JENNIFER KINSMAN	14.00
04/18/2017	174987	JOHNNY BATTLE	14.00
04/18/2017	174988	JONATHAN SCHMIDT	14.00
04/18/2017	174989	JOSHUA NICHOLS	14.00
04/18/2017	174990	JULIE SIDELINGER	35.50
04/18/2017	174991	KAREN BOYD	14.00
04/18/2017	174992	KATRINA KUCHARCZYK	14.00
04/18/2017	174993	KEVIN BAKER	35.50
04/18/2017	174994	LATINO PHELAN	14.00
04/18/2017	174995	MICHAEL MORRIS	14.00
04/18/2017	174996	MICHAEL PELPHREY	14.00
04/18/2017	174997	NICHOLAS HOANG	14.00
04/18/2017	174998	PETER MILLS	35.50
04/18/2017	174999	RHODA CARTER	14.00
04/18/2017	175000	RICHARD GORE	35.50
04/18/2017	175001	RIDA OUDEIF	35.50
04/18/2017	175002	ROBERTA MCDONALD	14.00
04/18/2017	175003	SHAWN CLARK	14.00
04/18/2017	175004	TAMMY GIBBS	14.00
04/18/2017	175005	TEMIDAYO SHODIPO	14.00
04/18/2017	175006	TERRI DEGROAT	14.00
04/18/2017	175007	TIMOTHY BAKER	35.50
04/18/2017	175008	TODD COON	14.00
04/18/2017	175009	TRISTA HIXSON	14.00
04/21/2017	175010	DTE ENERGY	22,583.86

AP TOTALS:

Total of 52 Checks:	125,044.48
Less 0 Void Checks:	0.00
Total of 52 Disbursements:	125,044.48

*A/P Checks*

Check Date	Check	Vendor Name	Amount
Bank AP AP			
05/02/2017	175011	A & R TOTAL CONSTRUCTION, INC.	110.28
05/02/2017	175012	ACCUSHRED LLC	65.00
05/02/2017	175013	ANGIE PHELAN	80.00
05/02/2017	175014	ANN ARBOR AREA CONVENTION	100.00
05/02/2017	175015	ANN ARBOR AUDIO	125.00
05/02/2017	175016	ANN ARBOR CLEANING SUPPLY	275.22
05/02/2017	175017	APOLLO FIRE EQUIPMENT CO.	982.50
05/02/2017	175018	ASSOCIATED FENCE	450.00
05/02/2017	175019	AUTO VALUE YPSILANTI	340.93
05/02/2017	175020	AUTOMATED BUSINESS MACHINES	193.00
05/02/2017	175021	BANDIT INDUSTRIES	66,597.60
05/02/2017	175022	BIDNET	990.50
05/02/2017	175023	CALLAWAY GOLF SALES COMPANY	390.36
05/02/2017	175024	CARLISLE/WORTMAN ASSOCIATES	19,137.50
05/02/2017	175025	CHARTER TOWNSHIP OF SUPERIOR	49.55
05/02/2017	175026	CHELSEA LUMBER	444.40
05/02/2017	175027	CINCINNATI TIME SYSTEMS	699.20
05/02/2017	175028	COMPLETE BATTERY SOURCE	109.95
05/02/2017	175029	CONGDON'S	54.96
05/02/2017	175030	COURT INNOVATIONS INC	135.00
05/02/2017	175031	DEAN BUSINESS SUPPLY, LLC	216.70
05/02/2017	175032	DENNIS GORDON	126.00
05/02/2017	175033	EASTERN OIL COMPANY	327.95
05/02/2017	175034	EMERGENCY VEHICLE SERVICES	2,354.23
05/02/2017	175035	EMPCO, INC.	7,296.38
05/02/2017	175036	FEDERAL EXPRESS CORPORATION	140.40
05/02/2017	175037	GEAR FOR SPORTS	1,116.66
05/02/2017	175038	GENE BUTMAN FORD	398.51
05/02/2017	175039	GMIS INTERNATIONAL HEADQUARTERS	200.00
05/02/2017	175040	GORDON FOOD SERVICE INC.	406.47
05/02/2017	175041	GOVERNMENTAL CONSULTANT	2,850.00
05/02/2017	175042	GRAINGER	279.58
05/02/2017	175043	GRIFFIN PEST SOLUTIONS	93.00
05/02/2017	175044	HOME DEPOT	290.53
05/02/2017	175045	HURON VALLEY CABLING & CONSULTING	330.45
05/02/2017	175046	INTERNATIONAL CODE COUNCIL	1,716.98
05/02/2017	175047	J & R TRACTOR, LLC	51.00
05/02/2017	175048	JEFFREY ALLEN	75.00
05/02/2017	175049	KAREN LOVEJOY ROE	117.91
05/02/2017	175050	LANGUAGE LINE SERVICES	50.67
05/02/2017	175051	LANSING SANITARY SUPPLY, INC	90.89
05/02/2017	175052	LARDNER ELEVATOR COMPANY	210.00
05/02/2017	175053	LARRY DOE	136.53
05/02/2017	175054	LB OFFICE PRODUCTS	93.14
05/02/2017	175055	LOWE'S	603.60
05/02/2017	175056	LOWER HURON SUPPLY	78.35
05/02/2017	175057	MAYNARDS AUTO SERVICE CENTER	1,808.80
05/02/2017	175058	MESSINGER PRINTING	1,088.24
05/02/2017	175059	MICHAEL HOUGHTON	576.04
05/02/2017	175060	MICHIGAN ABILITY PARTNERS	1,554.40
05/02/2017	175061	MICHIGAN CAT	409.44
05/02/2017	175062	MICHIGAN DISTRICT JUDGES ASSOC	200.00
05/02/2017	175063	MICHIGAN FIRE INSPECTORS	600.00
05/02/2017	175064	MICHIGAN LINEN SERVICE, INC.	1,006.52
05/02/2017	175065	NAPA AUTO PARTS	412.92
05/02/2017	175066	NETWORKFLEET, INC	511.65
05/02/2017	175067	NORTH EASTERN UNIFORMS & EQUIPMENT	33.50
05/02/2017	175068	OAKLAND COUNTY	1,863.25
05/02/2017	175069	OFFICE EXPRESS	261.38
05/02/2017	175070	ORCHARD, HILTZ & MCCLIMENT INC	12,527.93
05/02/2017	175071	PEPSI BEVERAGES COMPANY	285.12
05/02/2017	175072	PM TECHNOLOGIES, LLC	1,717.91
05/02/2017	175073	PNC INSTITUTIONAL INVESTMENTS	15,397.24
05/02/2017	175074	RESIDEX, LLC	4,734.78
05/02/2017	175075	RKA PETROLEUM	7,351.92
05/02/2017	175076	ROBIN PRITCHETT	100.00
05/02/2017	175077	RYAN TAX COMPLIANCE SERVICES	47.85
05/02/2017	175078	SAM'S CLUB DIRECT	354.61
05/02/2017	175079	SCHOOLCRAFT COLLEGE-RADCLIFF	850.00
05/02/2017	175080	SHERWIN WILLIAMS COMPANY	91.96
05/02/2017	175081	SHRADER TIRE & OIL	129.95
05/02/2017	175082	SITEONE LANDSCAPE SUPPLY, LLC	464.97
05/02/2017	175083	SOUTHERN COMPUTER WAREHOUSE	6,080.19
05/02/2017	175084	SPARTAN DISTRIBUTORS	65,842.73
05/02/2017	175085	SPEARS FIRE & SAFETY SERVICE	127.00
05/02/2017	175086	THD AT- HOME SERVICES	48.00
05/02/2017	175087	TINA HOTCHKISS	1,604.00
05/02/2017	175088	TODD BARBER	1,425.00

Check Date	Check	Vendor Name	Amount
05/02/2017	175089	TRACTOR SUPPLY COMPANY	159.96
05/02/2017	175090	TRAVIS ERBY	136.50
05/02/2017	175091	U.S. POSTAL SERVICE*	3,000.00
05/02/2017	175092	UNIVERSITY TRANSLATORS	208.00
05/02/2017	175093	VAN BUREN STEEL & FABRICATING	115.90
05/02/2017	175094	VANTAGE APPAREL	581.09
05/02/2017	175095	VICTORY LANE	67.06
05/02/2017	175096	WASHTENAW COUNTY HEALTH DEPT.	246.00
05/02/2017	175097	WASHTENAW COUNTY LEGAL NEWS	285.00
05/02/2017	175098	WASHTENAW COUNTY ROAD COMMISSION	134.16
05/02/2017	175099	WASHTENAW COUNTY TREASURER#	45,781.00
05/02/2017	175100	WEINGARTZ	354.35
05/02/2017	175101	WEST SHORE FIRE REPAIR, INC	539.75
05/02/2017	175102	WOLVERINE CRANE	140.00
05/02/2017	175103	YPSILANTI COMMUNITY	1,797.73
05/02/2017	175104	YPSILANTI TOWNSHIP PETTY CASH	106.80
05/02/2017	175105	YPSILANTI TOWNSHIP PETTY CASH	900.00

AP TOTALS:

Total of 95 Checks:	295,042.48
Less 0 Void Checks:	0.00
Total of 95 Disbursements:	295,042.48

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**STAN ELDRIDGE**  
**HEATHER ROE**  
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**JIMMIE WILSON**



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Fax: (734) 484-5154

*Charter Township of Ypsilanti*

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## STATEMENTS AND CHECKS

*MAY 16, 2017 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS -	\$	808,429.10
HAND CHECKS -	\$	399,473.48
CREDIT CARD PURCHASES-	\$	<u>5,354.41</u>
GRAND TOTAL -	\$	<b>1,213,256.99</b>

Choice Health Care Deductible – APRIL 2017

ACH EFT -	\$	51,875.88
ADMIN FEE -	\$	1,207.50 (MAR)



Check Date	Check	Vendor Name	Description	Amount
Bank CARDS COMERICA COMMERCIAL CARD				
05/09/2017	19(E)	COMERICA BANK	DJI PHANTOM 4 QUADCOPTER (DRONE)	1,452.18
			REGISTRATION FOR WORKSHOP FOR KAREN WALL	565.00
			HP 55X (CE255XD) BLACK HIGH YIELD	338.92
			TRASH CAN AND COFFEE CUPS (ROSIE)	151.48
			HARDWARE EQUIPMENT	337.93
			CABLE AND MEMORY CHIP	93.70
			HP BUSINESS E242 24" LED LCD MONITOR	447.24
			SMARTPHONE S7 CASES	93.81
			COFFEE CUP TREE	29.88
			YOUTH DANCE COSTUME	22.37
			REGISTRATION FOR ANNUAL MTA CONFERENCE F	484.00
			WHIRLPOOL 25.2 CU FT. REFRIGERATOR	999.00
			SUPPLIES FOR ART MENTORING CLASS	90.32
			LASTPASS RENEWAL	50.40
			SMS CREDITS	45.00
			SSL ENCRYPTION CERTIFICATE	148.18
			DRONE REGISTRATION REQUIREMENT	5.00
				<u>5,354.41</u>

CREDIT CARDS

CARDS TOTALS:

Total of 1 Checks:	5,354.41
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>5,354.41</u>

Check Date	Check	Vendor Name	Amount
Bank AP AP			
04/26/2017	175106	COMCAST CABLE	121.60
04/26/2017	175107	COMCAST CABLE	234.85
04/26/2017	175108	COMCAST CABLE	188.39
04/26/2017	175109	COMCAST CABLE	104.85
04/26/2017	175110	COMCAST CABLE	144.85
04/26/2017	175111	GUARDIAN ALARM	1,856.07
04/26/2017	175112	WASTE MANAGEMENT	650.00
04/26/2017	175113	WASTE MANAGEMENT	29,093.80
04/26/2017	175114	WASTE MANAGEMENT	26,489.26
04/26/2017	175115	WASTE MANAGEMENT	642.23
04/26/2017	175116	WASTE MANAGEMENT	229.40
04/26/2017	175117	WASTE MANAGEMENT	681.04
04/26/2017	175118	WASTE MANAGEMENT	1,411.98
04/26/2017	175119	WASTE MANAGEMENT	110,108.08
04/26/2017	175120	WINDSTREAM	423.11
04/26/2017	175121	YPSILANTI COMMUNITY	1,816.26
04/28/2017	175122	BLUE CROSS BLUE SHIELD OF MI	130,702.92
04/28/2017	175123	BLUE CROSS BLUE SHIELD OF MI	68,570.60
04/28/2017	175124	DELTA DENTAL PLAN OF MICHIGAN	13,577.85
04/28/2017	175125	STANDARD INSURANCE COMPANY	4,691.95
05/03/2017	175126	CLEAR RATE COMMUNICATIONS, INC	847.50
05/03/2017	175127	COMCAST BUSINESS	825.00
05/03/2017	175128	COMCAST CABLE	299.20
05/03/2017	175129	COMCAST CABLE	104.85
05/03/2017	175130	COMCAST CABLE	214.90
05/03/2017	175131	GUARDIAN ALARM	960.00
05/03/2017	175132	RICHARD ROE	281.26
05/03/2017	175133	VISION SERVICE PLAN	2,701.68
05/02/2017	175134	MARK HAMILTON	1,500.00

*HAND checks*

AP TOTALS:

Total of 29 Checks:	399,473.48
Less 0 Void Checks:	0.00
Total of 29 Disbursements:	<u>399,473.48</u>

*A/P checks*

Check Date	Check	Vendor Name	Amount
Bank AP AP			
05/16/2017	175135	14-B DISTRICT COURT	500.00
05/16/2017	175136	14-B DISTRICT COURT	440.00
05/16/2017	175137	14-B DISTRICT COURT	520.00
05/16/2017	175138	ABBEY DOOR	1,200.00
05/16/2017	175139	ACUSHNET COMPANY	1,466.00
05/16/2017	175140	AIS CONSTRUCTION EQUIPMENT	558.11
05/16/2017	175141	ALIDA WESTMAN	30.00
05/16/2017	175142	ALL PRO EXERCISE	670.00
05/16/2017	175143	ANN ARBOR CLEANING SUPPLY	323.64
05/16/2017	175144	ANN ARBOR WELDING SUPPLY CO	253.03
05/16/2017	175145	ANNETTE GONTARSKI	66.66
05/16/2017	175146	AUTO VALUE YPSILANTI	132.95
05/16/2017	175147	AUTUMN HALLIWILL	28.00
05/16/2017	175148	BANDIT INDUSTRIES	54.64
05/16/2017	175149	BARR ENGINEERING COMPANY	156.13
05/16/2017	175150	BASIL UDEH	90.00
05/16/2017	175151	BRENDA STUMBO	249.59
05/16/2017	175152	C & G GRINDING	135.00
05/16/2017	175153	CALLAWAY GOLF SALES COMPANY	390.36
05/16/2017	175154	CAMPBELL TITLE AGENCY OF MICHIGAN	2,300.00
05/16/2017	175155	CHARTER TOWNSHIP OF YPSILANTI	275.00
05/16/2017	175156	CINCINNATI TIME SYSTEMS	175.00
05/16/2017	175157	COLD CUT KRUISE	77.10
05/16/2017	175158	COURT INNOVATIONS INC	135.00
05/16/2017	175159	CYNTHIA GATES	100.00
05/16/2017	175160	DADANT	1,249.46
05/16/2017	175161	DAWN FARM	172.50
05/16/2017	175162	DUNHAM'S SPORTING GOODS	100.00
05/16/2017	175163	EASTERN OIL COMPANY	439.45
05/16/2017	175164	FASTENAL	113.52
05/16/2017	175165	FERGUSON ENTERPRISES, INC.	257.53
05/16/2017	175166	GABRIELLA MAYREND	20.00
05/16/2017	175167	GENE BUTMAN FORD	1,520.76
05/16/2017	175168	GOLFNOW LLC	3,500.00
05/16/2017	175169	GORDON FOOD SERVICE INC.	471.12
05/16/2017	175170	GRAINGER	372.20
05/16/2017	175171	HOME DEPOT	193.35
05/16/2017	175172	J & R TRACTOR, LLC	325.00
05/16/2017	175173	JEFFREY ROSEMAN	30.00
05/16/2017	175174	JOEL ROBERTS	1,258.80
05/16/2017	175175	JUMP-A-RAMA	803.60
05/16/2017	175176	KADEN KUMPELLIS	40.00
05/16/2017	175177	KAITLYN MOURGAS	26.00
05/16/2017	175178	KALIESHA TINSLEY	100.00
05/16/2017	175179	KAREN LOVEJOY ROE	146.80
05/16/2017	175180	KEVIN LAWSON	10.00
05/16/2017	175181	LANSING SANITARY SUPPLY, INC	68.61
05/16/2017	175182	LISA GODO	203.00
05/16/2017	175183	LOWE'S	1,409.80
05/16/2017	175184	MARK HAMILTON	1,500.00
05/16/2017	175185	MCLAIN AND WINTERS	113,309.82
05/16/2017	175186	MELISSA HOLBROOK	100.00
05/16/2017	175187	MIA SORRELL	10.00
05/16/2017	175188	MICHAEL SEMEYN	13.00
05/16/2017	175189	MICHIGAN ASSOC. OF PLANNING	650.00
05/16/2017	175190	MICHIGAN LANDSCAPE AND LIGHTING INC	1,400.00
05/16/2017	175191	MICHIGAN LINEN SERVICE, INC.	1,052.97
05/16/2017	175192	MICHIGAN MUNICIPAL LEAGUE	130,398.00
05/16/2017	175193	MIRACLE RECREATION EQUIPMENT CO.	462.28
05/16/2017	175194	MITCHEL SEMEYN	13.00
05/16/2017	175195	NICHOLAS BORNEO	10.00
05/16/2017	175196	NORTH END ELECTRIC CO.	75.00
05/16/2017	175197	OFFICE EXPRESS	478.68
05/16/2017	175198	OSCAR W. LARSON CO.	1,606.58
05/16/2017	175199	PARKER ALLEN	40.00
05/16/2017	175200	PARKWAY SERVICES, INC.	700.00
05/16/2017	175201	PEPSI BEVERAGES COMPANY	295.60
05/16/2017	175202	PITTSFIELD CHARTER TOWNSHIP	2,310.00
05/16/2017	175203	PNC EQUIPMENT FINANCE, LLC	7,022.07
05/16/2017	175204	PROFESSIONAL PUMP	2,450.00
05/16/2017	175205	PUBLIC SAFETY CENTER	499.73
05/16/2017	175206	RAND ROBINSON	60.00
05/16/2017	175207	REGINALD REEVES	54.00
05/16/2017	175208	RENT A WRECK	267.75
05/16/2017	175209	RICOH USA, INC.	2,324.88
05/16/2017	175210	RKA PETROLEUM	3,467.83
05/16/2017	175211	ROCCO LEONE	24.00
05/16/2017	175212	SAF PLAY SERVICES, INC.	4,540.00

Check Date	Check	Vendor Name	Amount
05/16/2017	175213	SAM'S CLUB DIRECT	111.02
05/16/2017	175214	SERVICE ELECTRIC	69.90
05/16/2017	175215	SETH SORRELL	10.00
05/16/2017	175216	SHAMEKA HAMILTON	75.00
05/16/2017	175217	SITEONE LANDSCAPE SUPPLY, LLC	180.00
05/16/2017	175218	SOUTHERN COMPUTER WAREHOUSE	276.88
05/16/2017	175219	SPARTAN DISTRIBUTORS	11,412.27
05/16/2017	175220	STANTEC	16,253.62
05/16/2017	175221	STATE OF MICHIGAN	500.00
05/16/2017	175222	STERICYCLE INC	192.82
05/16/2017	175223	TAMMIE KEEN	46.76
05/16/2017	175224	TEAM GOLF	288.76
05/16/2017	175225	TERMINIX PROCESSING CENTER	52.00
05/16/2017	175226	TERRY CONDIT	54.00
05/16/2017	175227	THERESE FOOTE	324.11
05/16/2017	175228	TIME EMERGENCY EQUIPMENT	805.90
05/16/2017	175229	TODD BARBER	2,225.00
05/16/2017	175230	TRANSUNION RISK & ALTERNATIVE	70.00
05/16/2017	175231	UIS PROGRAMMABLE SERVICES	656.47
05/16/2017	175232	UNITED STATES POSTMASTER	341.26
05/16/2017	175233	UNIVERSITY TRANSLATORS	208.00
05/16/2017	175234	VERMEER OF MICHIGAN, INC.	108.09
05/16/2017	175235	VICTORY LANE	36.97
05/16/2017	175236	VOLHA YERMALENKA	495.00
05/16/2017	175237	W.J. O'NEIL COMPANY	1,190.00
05/16/2017	175238	WASHTENAW COUNTY LEGAL NEWS	100.00
05/16/2017	175239	WASHTENAW COUNTY ROAD COMMISSION	940.91
05/16/2017	175240	WASHTENAW COUNTY SHERIFF'S OFFICE	3,062.00
05/16/2017	175241	WASHTENAW COUNTY TREASURER#	461,638.33
05/16/2017	175242	WILLIS FEED MILL	114.00
05/16/2017	175243	WOLVERINE SPORTS	161.24
05/16/2017	175244	YPSILANTI COMMUNITY	7,981.04
05/16/2017	175245	ZEP SALES & SERVICE	154.85

AP TOTALS:

Total of 111 Checks:	808,429.10
Less 0 Void Checks:	0.00
Total of 111 Disbursements:	<u>808,429.10</u>

OFFICE OF THE TREASURER  
LARRY J. DOE



MONTHLY TREASURER'S REPORT  
APRIL 1, 2017 THROUGH APRIL 30, 2017

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	2,964,689.04	4,077,456.24	1,509,103.63	5,533,041.65
101 - Payroll	140,541.33	769,665.03	771,118.82	139,087.54
101 - Willow Run Escrow	142,709.14	23.46	0.00	142,732.60
206 - Fire Department	737,417.91	3,905,999.77	398,310.17	4,245,107.51
208 - Parks Fund	29,222.57	10.88	359.60	28,873.85
212 - Roads/Bike Path/Rec/General Fund	210,173.62	1,141,323.70	0.00	1,351,497.32
225 - Environmental Clean-up	355,012.96	0.00	355,012.96	-
226 - Environmental Services	2,078,179.42	1,440,536.50	205,559.15	3,313,156.77
230 - Recreation	87,003.89	41,660.64	66,264.20	62,400.33
236 - 14-B District Court	224,737.23	183,097.50	110,655.92	297,178.81
244 - Economic Development	67,369.38	25.36	0.00	67,394.74
248 - Rental Inspections	172,055.83	45,501.03	26,587.99	190,968.87
249 - Building Department Fund	760,004.80	95,689.25	55,835.27	799,858.78
250 - LDFA Tax	236,253.77	69.92	217,026.00	19,297.69
252 - Hydro Station Fund	407,901.69	105,549.90	21,783.53	491,668.06
266 - Law Enforcement Fund	403,957.69	6,008,321.27	533,963.52	5,878,315.44
280 - State Grants	18,435.69	6.94	0.00	18,442.63
301 - General Obligation	5,181.20	1.97	0.00	5,183.17
397 - Series "B" Cap. Cost of Funds	36,380.80	12.11	5,324.09	31,068.82
398 - LDFA 2006 Bonds	6,865.10	217,026.00	201,140.00	22,751.10
498 - Capital Improvement 2006 Bond Fund	338,132.13	55.58	0.00	338,187.71
584 - Green Oaks Golf Course	190,370.35	60,732.66	42,413.98	208,689.03
590 - Compost Site	596,550.36	29,247.83	21,734.38	604,063.81
595 - Motor Pool	176,153.29	38,576.23	2,271.12	212,458.40
701 - General Tax Collection	102,081.25	9,305.47	23,318.08	88,068.64
703 - Current Tax Collections	15,207,630.01	1,418.70	15,145,454.51	63,594.20
707 - Bonds & Escrow/GreenTop	1,275,426.09	72,752.38	3,352.31	1,344,826.16
708 - Fire Withholding Bonds	138,035.19	20.71	14,056.00	123,999.90
893 - Nuisance Abatement Fund	60,490.98	11,396.86	910.46	70,977.38
ABN AMRO Series "B" Debt Red. Cap.Int.	6,926.02	0.52	3,171.96	3,754.58
<b>GRAND TOTAL</b>	<b>27,175,888.73</b>	<b>18,255,484.41</b>	<b>19,734,727.65</b>	<b>25,696,645.49</b>

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

# **NEW BUSINESS**

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**CHARTER TOWNSHIP OF YPSILANTI  
2017 BUDGET AMENDMENT #8**

May 16, 2017

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$257,491.00**

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 148 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$3,302.00
		Net Revenues	<u>\$3,302.00</u>
Expenditures:	Salaries pay out -PTO	101-253-000-708.004	\$3,067.00
	FICA	101-253-000-715.000	\$235.00
		Net Expenditures	<u>\$3,302.00</u>

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 18.5 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$445.00
		Net Revenues	<u>\$445.00</u>
Expenditures:	Salaries pay out -PTO	101-371-000-708.004	\$413.00
	FICA	101-371-000-715.000	\$32.00
		Net Expenditures	<u>\$445.00</u>

Request to increase re-budget for continuation of the Washtenaw Avenue CDBG project. This is to acquire the necessary easements relating to the Washtenaw Avenue Sidewalk Infill Project. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$20,000.00
		Net Revenues	<u>\$20,000.00</u>
Expenditures:	Highways Street Sidewalk Construction	101-446-000-818.022	\$20,000.00
		Net Expenditures	<u>\$20,000.00</u>



**CHARTER TOWNSHIP OF YPSILANTI  
2017 BUDGET AMENDMENT #8**

May 16, 2017

**101 - GENERAL OPERATIONS FUND - CONTINUED**

Request to increase budget for Agreement with Washtenaw County Road Commission for road improvements on the following; Partridge Creek Subdivision, Forest Avenue, and Emerson Avenue and Outer Lane Drive. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$132,300.00
		Net Revenues	<u>\$132,300.00</u>
Expenditures:	Highways Street Sidewalk Construction	101-446-000-818.022	\$132,300.00
		Net Expenditures	<u>\$132,300.00</u>

Request to re-budget the approved engineering services of Stantec for phase #4 of the Tyler Dam Pond. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$51,944.00
		Net Revenues	<u>\$51,944.00</u>
Expenditures:	Capital Outlay - Tyler Dam Project	101-970-000-971.100	\$51,944.00
		Net Expenditures	<u>\$51,944.00</u>

Request to re-budget approved funds for the Veteran's Drive Project. This will complete the project in 2017. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$49,500.00
		Net Revenues	<u>\$49,500.00</u>
Expenditures:	Capital Outlay - Veterans Drive	101-970-000-976-007	\$49,500.00
		Net Expenditures	<u>\$49,500.00</u>

**248 - HOUSING & BUSINESS INSPECTION FUND**

Total Increase \$445.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 18.5 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	248-000-000-699.000	\$445.00
		Net Revenues	<u>\$445.00</u>
Expenditures:	Salaries pay out -PTO	248-248-000-708.004	\$413.00
	FICA	248-248-000-715.000	\$32.00
		Net Expenditures	<u>\$445.00</u>

**CHARTER TOWNSHIP OF YPSILANTI  
2017 BUDGET AMENDMENT #8**

May 16, 2017

**249 - BUILDING DEPARTMENT FUND**

Total Increase \$888.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 37 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	249-000-000-699.000	\$888.00
			\$888.00
		Net Revenues	\$888.00
Expenditures:	Salaries pay out -PTO	249-249-000-708.004	\$825.00
	FICA	249-249-000-715.000	\$63.00
		Net Expenditures	\$888.00

**266 - LAW ENFORCEMENT FUND**

Total Increase \$1,776.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 74 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266-000-000-699.000	\$1,776.00
			\$1,776.00
		Net Revenues	\$1,776.00
Expenditures:	Salaries pay out -PTO	266-301-000-708.004	\$825.00
	FICA	266-301-000-715.000	\$63.00
	Salaries pay out -PTO	266-304-000-708.004	\$825.00
	FICA	266-304-000-715.000	\$63.00
		Net Expenditures	\$1,776.00

**590 - COMPOST FUND**

Total Increase \$3,575.00

Request to increase budget for PTO payout request over the budgeted 32 hours, an additional 122 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$3,575.00
			\$3,575.00
		Net Revenues	\$3,575.00
Expenditures:	Salaries pay out - PTO	590-590-000-708.004	\$3,321.00
	FICA	590-590-000-715.000	\$254.00
		Net Expenditures	\$3,575.00

Motion to Amend the 2017 Budget (#8):

Move to increase the General Fund budget by \$257,491 to \$9,387,436 and approve the department line item changes as outlined.

Move to increase the Housing & Business Inspection Fund budget by \$445 to \$320,069 and approve the department line item changes as outlined.

Move to increase the Building Fund budget by \$888 to \$730,510 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$1,776 to \$7,026,743 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$3,575 to \$530,109 and approve the department line item changes as outlined.

# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

DENNIS O. McLAIN  
WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

May 3, 2017

Dave Otis  
Plunkett Cooney  
325 E Grand River Ave Ste 250  
East Lansing, MI 48823-4356  
[dotis@plunkettcooney.com](mailto:dotis@plunkettcooney.com)

**Re:**

***United States District Court for the Eastern District of Michigan***

<b><i>Case No.:</i></b>	<b><i>2:16-cv-11856-AC-RSW</i></b>
<b><i>Judge:</i></b>	<b><i>Honorable Avern Cohn</i></b>
<b><i>Plaintiff:</i></b>	<b><i>Lamar Advertising of Michigan, Inc.</i></b>
<b><i>Plaintiff's Counsel:</i></b>	<b><i>John A. Behrendt</i></b>
<b><i>Defendant:</i></b>	<b><i>Charter Township of Ypsilanti</i></b>
<b><i>Defendant's Counsel:</i></b>	<b><i>David Otis</i></b>

***1. Follow Up to Our Telephone Conversation This Morning Regarding the Proposed "Consent Judgment" Wherein Lamar Advertising Inc. Has Accepted the Proposed Revisions to the Consent Judgment as it Pertains to the Timeline in Which the Township will Issue the Required Permits (Assuming the Consent Judgment is Approved by the Township Board) as well as Confirmation that the Digital Sign Faces Will Occur in Accordance with the Township's Zoning Ordinance***

***2. Request that the Plaintiffs Provide a Current Certificate of Liability of Insurance Inasmuch as the One Attached to Exhibit A Has Expired***

***3. Confirmation that I Have Requested Ypsilanti Township Clerk Karen Lovejoy Roe to Place the Proposed Consent Judgment on the May 16, 2017 Township Board Meeting***

Dear Dave:

This will confirm our telephone conversation earlier this morning wherein I acknowledged the receipt of your email dated Tuesday, **May 2, 2017** wherein you

Dave Otis  
Re: Lamar Advertising v. Twp  
May 3, 2017  
Page 2

attached the email and enclosures from Plaintiff's attorney J. Adam Behrendt confirming that Lamar Advertising Inc. is in agreement with the proposed changes to the Consent Judgment. Those changes were to insure that the Township had sixty days after entry of a Consent Judgment to issue the required permits (as opposed to thirty days) and likewise confirms that the "**digital sign faces**" "**...shall not exceed more than one message change on each sign face per ten seconds...**" (which is required by Township Ordinance) as opposed to the eight seconds proposed by Plaintiff. (sigh)

In any event, I have forwarded the proposed Consent Judgment to the attention of Ypsilanti Township Clerk Karen Lovejoy Roe and have requested that she place this matter on the **May 16, 2017** Board Agenda. As a side note, I would appreciate if Plaintiff's attorney would forward a current Certificate of Liability Insurance that will be attached to Exhibit A inasmuch as the one previously filed with the Township during the site plan review process has expired. I certainly appreciate all of your efforts in this matter and, if in the meantime, you have any questions or I can be of further assistance, please contact me.

Very Truly Yours,



Wm. Douglas Winters  
/js

**UNITED STATES DISTRICT COURT FOR THE  
EASTERN DISTRICT OF MICHIGAN**

LAMAR ADVERTISING OF  
MICHIGAN, INC.,

Plaintiff,

v.

CHARTER TOWNSHIP OF  
YPSILANTI,

Defendant.

Case No. 2:16-cv-11856-AC-RSW

Hon. Avern Cohn

**CONSENT JUDGMENT**

---

BODMAN PLC

By: J. Adam Behrendt (P58607)  
201 West Big Beaver Road, Suite 500  
Troy, Michigan 48084  
(248) 743-6000  
Attorneys for Plaintiff Lamar  
Advertising of Michigan, Inc.

PLUNKETT COONEY

By: David K. Otis (P31627)  
325 E. Grand River Avenue, Suite 250  
East Lansing, MI 48823  
(517) 324-5612  
Attorneys for Defendant Charter  
Township of Ypsilanti

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**CONSENT JUDGMENT**

At a session of the U.S. District Court for the Eastern District  
Michigan, Southern Division, held in the  
City Detroit, State of Michigan

on \_\_\_\_\_

PRESENT: Hon. \_\_\_\_\_  
U.S. District Court Judge

This matter comes before the Court upon the first amended complaint of plaintiff Lamar Advertising of Michigan, Inc. against defendant Charter Township of Ypsilanti. Defendant regulates billboards and other signs through Section 2109 (“Sign Ordinance”) of its zoning ordinance. Plaintiff sued defendant after defendant denied plaintiff’s two applications for permits to erect billboards. Plaintiff’s first amended complaint alleges that defendant’s Sign Ordinance—both facially and as-applied to plaintiff—is unconstitutional under the First and Fourteenth Amendments to the U.S. Constitution and seeks an award of damages and attorney fees under 42 U.S.C. §§ 1983 and 1988. Plaintiff also challenges the Sign Ordinance’s limit of the number of billboard signs within defendant’s boundaries under Michigan law and it has asked the Court to exercise supplemental jurisdiction under 28 U.S.C. § 1367(a). Defendant has filed an answer in response to plaintiff’s first amended complaint where it has denied all of plaintiff’s claims and asserted several affirmative defenses. The Court is advised that the parties have reached a settlement to resolve their dispute and, accordingly, collectively ask the Court to enter this Consent Judgment to memorialize their

agreement. The Court has reviewed the terms of the parties' settlement as contained in this Consent Judgment and concludes that its entry is appropriate. NOW, THEREFORE, AND HAVING OTHERWISE BEEN FULLY ADVISED ON THE PREMISES;

IT IS HEREBY ORDERED that defendant will issue within sixty days of the Court's entry of this consent judgment all permits or other approvals necessary for plaintiff's erection of a billboard at the location known as 1847 Watson, Ypsilanti Township, Michigan described in plaintiff's March 3, 2016 Building, Plan Review or Sign Application attached as **Exhibit A** to the Consent Judgment. Plaintiff shall be responsible for all permitting fees and complete all reasonably necessary applications (*e.g.*, electrical or construction permits), but shall not be required to apply for any variances to the zoning board of appeals. The billboard may contain up to two digital sign faces (one on each side), but for purposes of deferring expenses, plaintiff may install initially one digital face on the billboard and maintain the other sign face as a static one. Plaintiff may convert the static sign face to a digital one within seven years without further approvals or permits necessary from defendant. The digital sign faces will be operated in compliance with the Michigan Highway Advertising Act, MCL 252.301, *et seq.*, notwithstanding any ordinances of defendant to the contrary and as approved as by this Consent Judgment. Any digital sign faces shall not exceed more than one message change on each sign face per ten seconds, each change will be completed



in one second or less, and maximum luminescence level is not more than 0.3 foot candles over ambient light levels measured at a distance of 150 feet. In the event of an equipment failure, plaintiff's digital sign faces will be configured to default to a static display.

IT IS FURTHER ORDERED that, by entry of this Consent Judgment, plaintiff shall be deemed to have withdrawn, irrevocably, its application to erect a billboard at the location commonly known as 1100 Share Street, Ypsilanti Township, Michigan and agrees that it will not resubmit this application.

IT IS FINALLY ORDERED that this consent judgment reflects the entire agreement of compromise of the parties as it relates to the issues raised, or that could have been raised, in plaintiff's first amended complaint or defendant's answer as it relates to the Sign Ordinance or plaintiff's pending sign applications as described in its first amended complaint. In entering into this Consent Judgment, plaintiff waives any remaining claims that it may have as the allegations contained in its first amended complaint whatsoever or its application to erect the two subject billboards. To that end, the parties broadly release each other (and their respective shareholders, employees, affiliates, successors, assigns, council, appointed and elected officials, commissions, departments, representatives, and insurers as the case may be) of all claims that have been raised or could have been raised in this lawsuit related in any way to the allegations in plaintiff's first amended complaint and defendant's answer, and any request for attorney fees, costs, or sanctions. By

executing this Consent Judgment, plaintiff further agrees that it will not further contest defendant's current numerical limit of billboards in its Sign Ordinance. Nothing, however, shall prohibit plaintiff from alleging in the future that the Sign Ordinance (as it currently exists or is subsequently amended) is unconstitutional in response to any enforcement action by defendant.

This consent judgment resolves the last pending claim and closes the case.

IT IS SO ORDERED.

\_\_\_\_\_  
Hon. U.S. District Court Judge

Dated: \_\_\_\_\_

Agreed for entry:

BODMAN PLC

/S/ J. Adam Behrendt (P58607)  
201 W. Big Beaver Road, Suite 500  
Troy, MI 48084  
(248) 743-6000  
Attorney for Lamar Advertising of Michigan, Inc.

PLUNKETT COONEY  
/S/ David K. Otis (P31627)  
325 E. Grand River Avenue, Suite 250  
East Lansing, MI 48823  
(517) 324-5612  
Attorneys for Defendant Charter Township of Ypsilanti

MINIMUM ITEMS NEEDED FOR SUBMITTAL (Office Use Only)

- Plot Plan  Construction Drawings (2 copies Residential/3 copies Commercial)
- Signed Contract  Sketch Plan (signs)
- License & Insurance

**BUILDING, PLAN REVIEW OR SIGN APPLICATION**  
 Charter Township of Ypsilanti – Office of Community Standards  
 7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-3943

**I. BUILDING LOCATION**

Address: 1847 Watson Street Parcel ID # YP-104-1446 ZONING Industrial  
 Lot Number: 1776-1779 Subdivision: Watsonia Park

**II. APPLICANT INFORMATION**

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION

Property Owner: Christopher Kind II Phone: 734-231-2000  
 Address: 20 Devonshire City: Ypsilanti State: MI Zip: 48198  
 Contractor / Engineer: Sign Owner - Lamar Advertising Company Phone: 734-729-6430  
 Address: 6405 N. Hix Road City: Westland State: MI Zip: 48185  
 License Number: LIC2014-00086

**III. COST, FEES AND PERMITS**

Improvement Value: \$ 200,000  
 VALUE BELOW NOT INCLUDED IN ABOVE COST  
 A. Electrical 3500.00  
 B. Plumbing \_\_\_\_\_  
 C. Heating – A/C \_\_\_\_\_  
 D. Other \_\_\_\_\_  
**TOTAL VALUE: \$ 203500.00**

**FEES**

_____ Permit	_____ Bike Path
_____ C of O	<u>2</u> Number of Sign Faces (x\$50)
_____ Plan Review	_____ Contractor Registration Fee
_____ YCUA Permit #	_____ Other
_____ WCRC Permit #	_____ Other

**FEE TOTAL: \$ \_\_\_\_\_**

**IV. APPLICATION TYPE**

- |  |                                    |   |  |
|--|------------------------------------|---|--|
| 1. <input type="checkbox"/> New Building | 4. <input type="checkbox"/> Window | 7. <input type="checkbox"/> Demolition          | 10. <input type="checkbox"/> Pre-Manufacture                           |
| 2. <input type="checkbox"/> Addition     | 5. <input type="checkbox"/> Fence  | 8. <input type="checkbox"/> Mobile Home Set-up  | 11. <input checked="" type="checkbox"/> Sign                           |
| 3. <input type="checkbox"/> Deck         | 6. <input type="checkbox"/> Roof   | 9. <input type="checkbox"/> Alteration / Repair | 12. <input checked="" type="checkbox"/> Other <u>Digital Billboard</u> |

**V. PROPOSED USE**

**RESIDENTIAL USE:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> One Family            | <input type="checkbox"/> Two or More Families (# of units _____) | <input type="checkbox"/> BOCA or CABO Code                                  |
| <input type="checkbox"/> Garage                | <input type="checkbox"/> Carport                                 | <input type="checkbox"/> Transient Hotel, Motel, or Dorm (# of units _____) |
| <input type="checkbox"/> Other (Specify) _____ |  |   |

**NON-RESIDENTIAL USE:**

- Church / Other Religious
- Hospital, Institutional
- Stores, Mercantile
- Industrial
- Office, Bank, Professional
- School, Library, Other Educational
- Service Station, Repair Garage
- Public Utility
- Other \_\_\_\_\_

**BUILDING:** Describe in detail the proposed use of existing and/or new buildings and the work to be performed.  
**SIGNS:** Describe in detail materials, structure, weight, method of attachment, color, sign copy, etc.

This permit is for a double faced digital billboard on a industrial zoned property. The billboard will consist of two, 672 square foot faces. The billboard will be 50' tall to the top of the face when measured from the I-94 freeway. The billboard structure will be made of steel and will consist of one single pole. The foundation will be a drilled, concrete foundation as per the engineered plans. The steel will be painted Lamar Brown.

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**VI. BUILDING CHARACTERISTICS**

- **Principal Type of Frame:**  Masonry (wall bearing)  Wood Frame  Structural Steel  
 Reinforced Concrete  Other \_\_\_\_\_
- **Principal Type of Heating:**  Gas  Oil  Electricity  Coal  Other \_\_\_\_\_
- **Type of Water Supply:**  Public or Private Company  Private (septic tank, etc.)
- **Dimensions:** Number of Stories \_\_\_\_\_ Total sq. ft. of Floor Area (based on exterior dimension) \_\_\_\_\_
- **Number of Off-Street Parking Spaces:** Enclosed \_\_\_\_\_ Outdoors \_\_\_\_\_
- **Residential Buildings Only:** Number of Bedrooms \_\_\_\_\_ Number of Bathrooms \_\_\_\_\_

VII. SIGN INFORMATION ONLY

- **Permanent Signs:**  Ground  Wall  Canopy  Marquee  Window  
 Directional
- **Temporary Signs:**  Construction  Special Event  Real Estate  Sale of Produce
- **Number of Sign Faces:**  One  Two
- **Illuminated:**  No  Yes – Enclose Fixture Specifications, Lamping Options and Photometric Grid

Area of Sign Face: 672 sq. ft.      Sign Face Dimensions: 14'x48'  
 Overall Sign Height: 50 feet      Height to Bottom Edge of Sign Box: 43 feet  
 Street Right of Way (ROW) Width: 200 feet      Setback from Property Line / ROW: 5 feet  
 Setback from Structures: 0 feet      Depth of Footings: 20' feet

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTIONS 125.1523A OF THE MICHIGAN COMPILED LAW, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENT OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE, VIOLATORS ARE SUBJECT TO CIVIL FINES.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION. I UNDERSTAND THAT THE FEES ARE NOT REFUNDABLE AND PERMITS ARE NOT TRANSFERABLE. THE PERMIT WILL EXPIRE SIX (6) MONTHS FROM THE DATE OF ISSUE UNLESS OTHERWISE SPECIFIED.

  
 Applicant Signature

Joseph Shopshear  
 Print Name

3/3/2016  
 Date

Office Use Only: Building Code A) MRC B) MBC Year in Effect: 2009

IX. PLOT PLAN

- Zoning Classification: \_\_\_\_\_ Proposed Use: \_\_\_\_\_
- Total Lot Size: \_\_\_\_\_
- Total Land Area (sq. ft.): \_\_\_\_\_
- Total Allowable Coverage: \_\_\_\_\_
- Total Coverage Shown: \_\_\_\_\_
- Setbacks: Front \_\_\_\_\_ Back: \_\_\_\_\_ Side: \_\_\_\_\_ Sign Setback from ROW: \_\_\_\_\_
- Environmental Concerns:
  - Wetlands: \_\_\_\_\_ Woodlands Protection: \_\_\_\_\_
  - Soil Erosion: \_\_\_\_\_ Drainage: \_\_\_\_\_

\_\_\_\_\_  
Zoning Director Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Director / Official Approval

\_\_\_\_\_  
Date

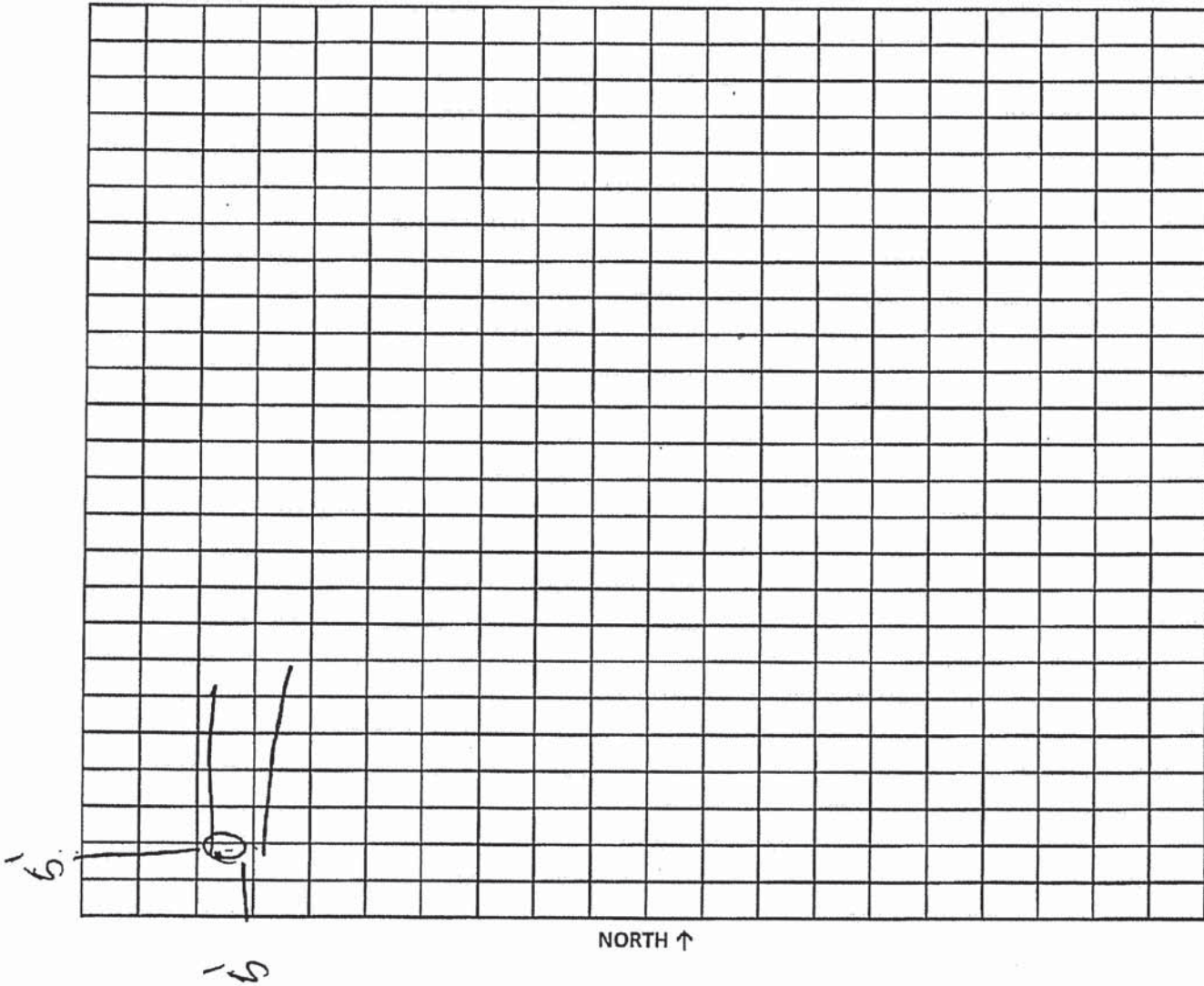
Office of Community Standards Staff Comments

*✶ DENIED*

- DOES NOT MAINTAIN MINIMUM SETBACKS FROM PROPERTY LINES
- DOES NOT MAINTAIN MINIMUM SETBACK FROM RESIDENTIAL USE (Y3)
- DOES NOT MAINTAIN MINIMUM SETBACK FROM ANOTHER BILLBOARD (1,000')
- THERE ARE CURRENTLY MORE THAN 20 SIGN FACES WITHIN THE TWP

It is important for the applicant to illustrate all structure setbacks  
from all property lines and sq. ft. of main building.

SITE OR PLOT PLAN FOR APPLICANT USE



66-11

# Ypsilanti Twp.

Write a description for your map.

## Legend

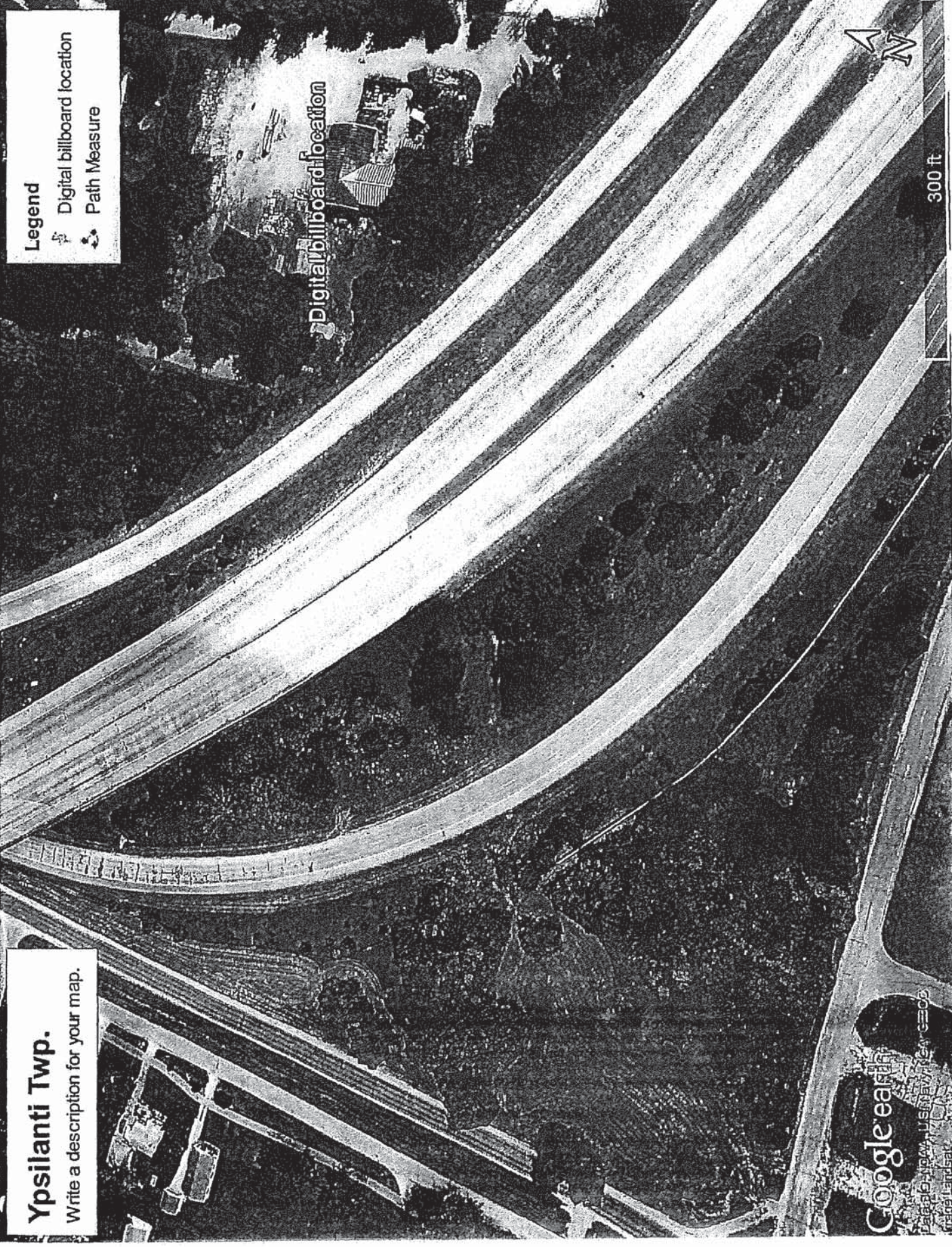
-  Digital billboard location
-  Path Measure

Digital billboard location



300 ft

Google earth  
Ypsilanti, MI, USA  
Satellite







## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/20/2015

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Marsh USA, Inc. (504) 522-8541 701 Poydras, Suite 4125 New Orleans, LA 70139 Attn: NewOrleans CertRequest@marsh.com Fax: 212-948-0537	<b>CONTACT NAME:</b> PHONE (A/C, No., Ext): _____ FAX (A/C, No.): _____ E-MAIL ADDRESS: _____												
<b>INSURER(S) AFFORDING COVERAGE</b>													
<b>INSURED</b> Lamar Advertising Company & all subsidiaries Post Office Box 66338 Baton Rouge, LA 70896	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A : Insurance Company of the State of Pennsylvania</td> <td style="width: 20%;">19429</td> </tr> <tr> <td>INSURER B : New Hampshire Insurance Company</td> <td>23841</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER A : Insurance Company of the State of Pennsylvania	19429	INSURER B : New Hampshire Insurance Company	23841	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER B : New Hampshire Insurance Company	23841												
INSURER C :													
INSURER D :													
INSURER E :													
INSURER F :													

**COVERAGES**                      **CERTIFICATE NUMBER:** HOU-002414965-35                      **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL2039105 (AOS)	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRDDUCTS - COMP/DP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> PIP FL & MI			CA9734201 (AOS) CA9734202 (MA)	01/01/2016 01/01/2016	01/01/2017 01/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC068022338 (AOS)	01/01/2016	01/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	See Additional Information for Other WC Policies						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE of Marsh USA Inc.  Robert C. Hill <i>Robert C. Hill</i>
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AGENCY CUSTOMER ID: Lamar

LOC #: New Orleans



**ADDITIONAL REMARKS SCHEDULE**

Page 2 of 2

AGENCY Marsh USA, Inc. (504) 522-8541		NAMED INSURED Lamar Advertising Company & all subsidiaries Post Office Box 66338 Baton Rouge, LA 70896	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Other Policies:

Workers Compensation Policies:

- WC068022339 (IL, KY, NC, UT) New Hampshire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022340 (NJ, PA) New Hampshire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022341 (AZ, VA) New Hampshire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022337 (CA) National Union Fire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022335 (FL) Illinois National Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022343 (ME) New Hampshire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017
- WC068022342 (MA, WI, ND, OH, WA, WY) New Hampshire Insurance Company Eff: 01-01-2016 Exp: 01-01-2017

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Karen Lovejoy Roe, Clerk

From: Benjamin R. Carlisle, AICP, Township Planner

Re: **Request to consider Planning Commission's recommendation to deny the rezoning from B-3 General Business to I-1 Light Industrial for four parcels located at the northwest corner of E. Michigan Avenue and Holmes Road; parcels K -11-01-100-026, K -11-01-100-027, K -11-01-100-029, and K -11-01-100-030.**

Date: May 1, 2017

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An application was submitted to rezone four parcels (3045 Holmes and 3075, 3089 and 3097 E. Michigan Avenue) from B-3 General Business to I-1 Light Industrial. If rezoned, the proposed use of the site is for a private truck terminal with a warehousing building, an administrative building, a truck wash, an above ground diesel filling station, a truck repair shop, overnight truck parking and a rest area building. However if rezoned, the rezoning would allow all principal permitted uses and uses permitted subject to special conditions in the I-1 Light Industrial zone (see attached). Those uses range from manufacturing to farming to auto body repair to metal plating.

### Location of Subject Property



# CHARTER TOWNSHIP OF YPSILANTI

## **Staff Analysis**

Staff recommended that the Planning Commission recommend denial of the proposed rezoning based on the following findings:

1. The proposed rezoning is not consistent with the 2014 Master Plan Update, the Future Land Use Map and the Ecorse Road and East Michigan Avenue Corridor Plan.
2. The proposed rezoning is not compatible with the site's physical, geological, hydrological and other environmental features.
3. All uses permitted in the proposed zoning district, I-1, are not compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, nature of use, aesthetics, and potential influence on property values compared to uses permitted under current B-3 zoning.
4. The township has sufficient land, appropriately zoned and available, to meet the demand for the types of uses permitted in I-1 district.

Please see the attached April 18, 2017 staff report for more details.

## **Planning Commission Consideration**

The Planning Commission considered the matter on April 25, 2017. At that meeting the Planning Commission accepted the staff report, listened to a presentation from the applicant, held a public hearing, and considered public comment. After discussion, the Planning Commission voted 5-0 to recommend denial of the rezoning.

Staff supports the Planning Commission recommendation to deny the proposed rezoning at the northwest corner of E. Michigan Avenue and Holmes Road.

Thank you for your consideration.



Benjamin R. Carlisle, AICP  
Township Planner

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

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### Planning & Zoning

#### Staff Report

**3045 Holmes; 3075, 3089 and 3097 Michigan Avenue**

#### Public Hearing

#### Rezoning

April 18, 2017

#### ***Case Location and Summary***

The Office of Community Standards has received an application from Moon Star Leasing, LLC requesting the Commission and Township Board consider their rezoning application to amend the zoning map from B-3 General Business to I-1 Light Industrial for the parcels located at the northwest corner of E. Michigan Avenue and Holmes Road; parcels K -11-01-100-026, K -11-01-100-027, K -11-01-100-029, and K -11-01-100-030.

#### ***Applicant***

Mr. Said Arbid  
Moon Star Leasing, LLC  
7277 Rawsonville Road  
Belleville, MI 48111

#### ***Cross References***

Zoning Ordinance citations:

- Article XI, B-3 General Business
- Article XIV, I-1 General Industrial
- Article XXVII, Changes and Amendments

#### ***Subject Site Use, Zoning and Master Plan***

The use of the subject site is vacant land. The Master Plan designates this site as MFR-5 Townhouse Residential and Urban Commercial Corridor. The site is currently zoned B-3, General Business, which is in-line with the master plan designation for the frontage on Holmes Road and E. Michigan Avenue.



**Adjacent Uses, Zoning and Master Plan**

Direction	Zoning	Use	Master Plan
North	RM-3 Multiple Family Residential	Residential	MFR—5
South	B-3 General Business I-1 Light Industrial	Commercial	Industrial and Urban Commercial Corridor
East	B-3 General Business	Vacant, Residential	MFR—5 and Urban Commercial Corridor
West	B-3 General Business	Vacant, Assembly Hall	MFR—5

**Natural Features**

The site is wooded and has a large wetland. The Sines drain runs along the rear of the property.

**Analysis**

The plan has been reviewed by Township staff and consultants in accordance with our usual procedures. We offer the following comments for your consideration.

**Carlisle Wortman Associates** – CWA provided a review and recommendation for the rezoning.

We offer the following suggested motions for the Planning Commission to consider:

Motion to table:

*“I move to table the request to rezone parcels K -11-01-100-026, K -11-01-100-027, K -11-01-100-029, and K -11-01-100-030 from B-3 General Business to I-1 Light Industrial to consider the comments presented during this public hearing.”*

Motion to recommend approval:

*“I move to recommend approval of the request to rezone parcels K -11-01-100-026, K -11-01-100-027, K -11-01-100-029 and K -11-01-100-030 from B-3 General Business to I-1 Light Industrial, with the following conditions:*

1. *Combination of the four parcels.*
2. \_\_\_\_\_
3. \_\_\_\_\_

Motion to recommend denial:

*“I move to recommend denial of the request to rezone parcels K -11-01-100-026, K -11-01-100-027, K -11-01-100-029 and K -11-01-100-030 from B-3, General Business to I-1 Light Industrial, due to the following reasons:”*

1. *The proposed rezoning is not consistent with the 2014 Master Plan Update, the Future Land Use map and the Ecorse Road and East Michigan Avenue Corridor Plan.*
2. *The proposed rezoning is not compatible with the site's physical, geological, hydrological and other environmental features.*

3. *All uses permitted in the I-1 district are not more compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, nature of use, aesthetics, and potential influence on property values compared to uses permitted under the current zoning of B-3.*
4. *The township has sufficient land, appropriately zoned and available, to meet the demand for the types of uses permitted in I-1 district*
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

Respectfully submitted,



Megan A. Masson-Minock, AICP  
Township Planner



## Sec. 1401. - Principal uses permitted:

In a light industrial district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this ordinance:

1. Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building.
2. Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for open storage facilities for materials or equipment used in the maintaining, compounding, or processing shall be totally obscured by a wall on those sides abutting any residential, office, or business district, and on any front yard abutting a public thoroughfare except as otherwise provided in section 2113. In I-1 districts, the extent of such a wall may be determined by the planning commission on the basis of usage. Such a wall shall not be less than four feet six inches in height and may, depending upon land usage, be required to be eight feet in height and shall be subject further to the requirements of article XXI "General Provisions." A chainlink fence, with intense evergreen shrub planting, shall be considered an obscuring wall. The height shall be determined in the same manner as the wall height as above set forth.
  - a. Warehousing and wholesale establishments and trucking facilities.
  - b. The manufacture, compounding, processing, packaging or treatment of such products as, but not limited to: bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware and cutlery, tool, die, gauge and machine shops.
  - c. The manufacture, compounding, assembling or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semiprecious metals or stones, sheetmetal, shell, textiles, tobacco, wax, wire, wood and yarns.
  - d. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay and kilns fired only by electricity or gas.
  - e. Manufacture of musical instruments, toys, novelties and metal or rubber stamps, or other molded rubber products.
  - f. Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs.
  - g. Laboratories, experimental, film or testing.
  - h. Manufacturing and repair of electric or neon signs, light sheetmetal products, including heating and ventilating equipment, cornices, eaves and the like.
  - i. Central dry cleaning plants or laundries provided that such plants shall not deal directly with consumer at retail.
  - j.

All public utilities, including buildings, necessary structures, storage yards and other related uses.

3. Warehouse, storage and transfer and electricity and gas service buildings and yards. Public utility buildings, telephone exchange buildings, electrical transformer stations and gas regulation stations, excluding wastewater treatment plants. Water and gas tank holders. Railroad transfer and storage tracks. Railroad rights-of-way. Freight terminals.
4. Storage facilities for building materials, sand, gravel, stone, lumber, storage of contractor's equipment and supplies, provided such is enclosed within a building or within an obscuring wall or fence on those sides abutting all residential or business districts, and on any yard abutting a public thoroughfare. In any I-1 district, the extent of such fence or wall may be determined by the planning commission on the basis of usage. Such fence or wall shall not be less than five feet in height, and may, depending on land usage, be required to be eight feet in height. A chainlink-type fence, with heavy evergreen shrubbery inside of said fence, shall be considered to be an obscuring fence.
5. Municipal uses such as water treatment plants, and reservoirs and all other municipal buildings, and uses, including outdoor storage, but excluding wastewater treatment plants.
6. Commercial kennels.
7. Greenhouses.
8. Farming.
9. Trade or industrial schools.
10. Other uses of a similar and no more objectionable character to the above uses.
11. Accessory buildings and uses customarily incident to any of the above permitted uses.

(Ord. No. 99-224, § IV, 8-3-99; Ord. No. 2000-245, § I, 3-21-00)

Sec. 1402. - Principal uses permitted subject to special conditions:

The following uses may be permitted upon the granting of a permit for such use by the planning commission subject to the conditions hereinafter imposed for each use and subject further to such other reasonable conditions which in the opinion of the planning commission are necessary to provide adequate protection to the neighborhood and to abutting properties and subject further to a public hearing in accord with sec. 2309 and further shall be reviewed as provided for in sec. 2119:

1. Auto engine and body repair, and undercoating shops when completely enclosed.
2. Lumber and planing mills when completely enclosed and when located in the interior of the district so that no property line shall form the exterior boundary of the I-1 district.
3. Metal plating, buffing and polishing, subject to appropriate measures to control the type of process to prevent noxious results and/or nuisances.
- 4.

Uses which have an industrial character in terms of either their outdoor storage requirements or activities such as, but not limited to: lumberyard, building material outlet, upholsterer, cabinet maker, outdoor sales of automobile garages, agricultural implement sales, trade or industrial school or industrial clinic or banks, savings and loan associations, or credit unions that serve the convenient needs of the industrial district.

5. Airports subject to all state and federal regulations and subject to all township codes and ordinances and further subject to the following conditions:
  - a. An airport shall not be located at the edge of an industrial district which abuts land in the township planned for residential use.
  - b. The use shall provide maximum compatibility to abutting uses and to the future land use plan for the immediate area.
  - c. Runway location and/or extension shall be reviewed relative to potentials for flight interference in runway approach zones.
  - d. Runway location and/or extension shall be reviewed relative to effects on residential areas.
  - e. Buildings and structures shall comply with all setback requirements of the I-I district and shall be set back from all runways in accord with all Federal Aviation Agency regulations.
  - f. Traffic and parking for the proposed use shall be reviewed to ensure the adequacy of facilities. Parking locations for visitors will be required off the public right-of-way.
6. Mini-warehouses and storage buildings for lease to the public including the office and dwelling of a caretaker and subject to the following conditions:
  - a. A front yard building setback of not less than 40 feet shall be provided, all of which, except for driveway access, shall be landscaped.
  - b. Side and rear yard building setbacks of not less than 40 feet shall be provided. Ten feet of width of such yard shall be planted materials sufficient to screen such yards from abutting uses. Side and rear yards may be reduced to 30 feet of width in those instances where a completely obscuring wall not less than six feet in height is provided along the property line for the entire length of the side and rear yards in place of the ten-foot wide plant material screening.
  - c. Building shall be spaced not less than 30 feet apart.
  - d. Outdoor storage of recreational equipment as an accessory use may be permitted provided that 85 percent of the site shall be occupied with storage buildings and required yards (setback areas) with not more than 15 percent utilized for outdoor storage of recreational equipment. All outdoor storage areas shall be located only in the rear yard of the site and shall be screened with a completely obscuring masonry wall not less than six feet in height located on the property line where such storage area abuts properties not a part of a mini-warehouse facility.

Such outdoor storage area shall not be visible from a public street. All recreational equipment shall be in operable condition and appropriately licensed as may be required for such equipment.

- e. Adequate maneuvering space for fire safety vehicles shall be provided.
7. Indoor recreational facility, including bowling alley, archery range, tennis/racquet ball court, skating rink, athletic field, swimming pool, health and fitness center, and other similar indoor recreational facility, subject to the following:
- a. All recreational activities shall be conducted within an enclosed building.
  - b. Structures shall be set back 100 feet from any abutting residential district, except the planning commission may reduce the setback to 50 feet where the adjacent residentially zoned property is a public park or recreation area.
  - c. The off-street parking, passenger loading/unloading and general size layout and its relationship to the surrounding land uses and roads shall be reviewed by the planning commission, who may impose reasonable restrictions or requirements to insure contiguous residential areas will be adequately protected.
  - d. A parking study shall be prepared to determine the required number of parking spaces. The study shall indicate to the maximum capacity of the facility, the maximum number of participants that can be involved in the events, with an overlap between two consecutive events, and the maximum number of spectators. Such study shall utilize parking generation estimates based upon the Institute of Transportation Engineers Parking Generation Manual and also a comparison of three similar facilities in the area.
  - e. The applicant shall provide documentation showing that the size of the site is adequate, using national facility standards.
  - f. Operational hours may be restricted by the planning commission in consideration of adjacent land uses and zoning. All outdoor activities, including floodlighting, public address systems, etc. must cease at 11:00 p.m.
  - g. All buildings shall be permanent structures. Inflated domes are not permitted.
- [8.] Medical marijuana dispensaries and medical marijuana nurseries subject to the conditions and standards:
- a. No medical marijuana dispensary or medical marijuana nursery shall be located within 1,000 feet of any other medical marijuana dispensary or medical marijuana nursery nor within 1,000 feet of any of the following uses:
    - (1) Any church, synagogue, mosque or any house of worship.
    - (2) Any school, public or private, having a curriculum including kindergarten or any one or more of the grades one through 12.
    - (3) Any child care organization.
    - (4) Any public library.

- (5) Any residentially zoned district or residential use.
  - (6) Any community college, university or professional school.
  - b. All activity related to a medical marihuana dispensary or medical marihuana nursery including, but not limited to, growing shall be done indoors in a locked structure.
  - c. Medical marihuana dispensary and medical marihuana nurseries shall be operated in compliance with the provisions of the Michigan Department of Community Health and the Medical Marihuana Act MCL 333.26421 et seq.
  - d. Smoking, inhalation, or consumption of medical marihuana shall not be allowed on the site of the medical marihuana dispensary or medical marihuana nursery.
  - e. No qualifying patients under the age of 18 shall be permitted in the medical marihuana dispensary or medical marihuana nursery at any time except in the presence of qualifying patient's parent or legal guardian or their primary caregiver.
  - f. No retail sales of drug paraphernalia are permitted at the medical marihuana dispensary or medical marihuana nursery, except to qualifying patients or their primary caregivers.
  - g. Each medical marihuana dispensary or medical marihuana nursery shall display in a manner legible and visible to its clientele:
    - (1) Notice that qualifying patients under the age of 18 are not allowed in the medical marihuana dispensary or medical marihuana nursery except in the presence of his/her parent or legal guardian;
    - (2) No consumption, inhalation or consumption of medical marihuana shall occur within the vicinity of the medical marihuana dispensary or medical marihuana nursery.
  - h. Only operators and their employees, qualifying patients, parents or guardians of qualifying patients under 18 years of age, and their primary caregiver may be permitted to enter a medical marihuana dispensary or medical marihuana nursery for the purpose of obtaining medical marihuana or other goods or products associated with its use.
  - i. Medical marihuana nurseries can grow a maximum of 72 marihuana plants.
9. Other uses of a similar character to the above uses.

(Ord. No. 95-140, 12-5-95; Ord. No. 98-181, 2-17-98; Ord. No. 99-206, 3-16-99; Ord. No. 2010-404, § III, 5-18-10)

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Karen Lovejoy Roe, Clerk  
From: Mike Radzik, OCS Director  
Re: **Request to authorize and sign two contracts with the Washtenaw County Sheriff's Office to facilitate collaborative sharing of School Resource Officers for the summer months with the Lincoln Consolidated Schools and the Ypsilanti Community Schools; funding is budgeted in Law Enforcement Fund account 266-301.000-831.008 for \$52,432.**  
Copy: McLain & Winters; Lt. Mike Marocco  
Date: May 5, 2017

For the past eight years, Ypsilanti Township has collaborated with local school districts that employ a school resource officer through the Washtenaw County Sheriff's Office. The school resource officers are assigned to the school districts during the academic school year, while the Township picks them up during the summer months. The additional deputies are assigned within the existing patrol force structure in order to facilitate proactive neighborhood enforcement, which historically ramps up during the summer.

This year, we have budgeted to pick up the school resource officer from the Lincoln Consolidated School district for the period of June 26 through August 27 at a cost of \$26,875, and from the Ypsilanti Community School district for the period of June 29 through August 27 at a cost of \$25,557. The costs are based on the 2017 Police Service Unit annual cost of \$158,276 prorated for the length of each contract, which is approximately nine weeks.

Please contact me with questions or concerns, and thank you for your consideration.

Regards,

*Michael J. Radzik*

Director, Office of Community Standards

AGREEMENT TO ASSIGN THE YPSILANTI COMMUNITY SCHOOL DISTRICT  
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD  
OF JUNE 29, 2017 THROUGH AUGUST 27, 2017

AGREEMENT is made this 19 April 2017 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Dr, Ypsilanti, Michigan, ("Township"), the YPSILANTI COMMUNITY SCHOOL DISTRICT, located at 1885 Packard Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 29, 2017 through August 27, 2017 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 29, 2017 and concluding on August 27, 2017, the contractual deputy assigned to Ypsilanti Public School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Ypsilanti Public School District.

ARTICLE II - TERM

This contract shall begin on June 29, 2017 and continue through August 27, 2017.

ARTICLE III – PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$25,556.75, payable by the Township as follows: June invoice--\$879.31; July invoice--\$13,189.67; and August invoice--\$11,487.77;

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: \_\_\_\_\_  
Brenda Stumbo (DATE)  
Supervisor

By: \_\_\_\_\_  
Greg Dill (DATE)  
County Administrator

By: \_\_\_\_\_  
Karen Lovejoy Roe (DATE)  
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

YPSILANTI COMMUNITY SCHOOLS

By: \_\_\_\_\_  
Jerry Clayton  
Sheriff

By: Benjamin Edmondson 4/25/17  
Ben Edmondson (Date)  
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: \_\_\_\_\_  
Curtis N. Hedger  
Office of Corporation Counsel

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register



AGREEMENT TO ASSIGN THE LINCOLN CONSOLIDATED SCHOOL DISTRICT  
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD  
OF JUNE 26, 2017 THROUGH AUGUST 27, 2017

AGREEMENT is made this 19<sup>th</sup> day of April 2017 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan, ("Township"), the LINCOLN CONSOLIDATED SCHOOL DISTRICT, located at 8970 Whittaker Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 26, 2017 through August 27, 2017 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 26, 2017 and concluding on August 27, 2017, the contractual deputy assigned to Lincoln Consolidated School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Lincoln Consolidated School District.

ARTICLE II - TERM

This contract shall begin on June 26, 2017 and continue through August 27, 2017.

ARTICLE III –PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$26875.44, payable by the Township as follows: June invoice--\$2198.00; July invoice--\$13,189.67; and August invoice--\$11,487.77;

ARTICLE IV - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: \_\_\_\_\_  
Brenda Stumbo (DATE)  
Supervisor

By: \_\_\_\_\_  
Greg Dill (DATE)  
County Administrator

By: \_\_\_\_\_  
Karen Lovejoy Roe (DATE)  
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

LINCOLN CONSOLIDATED SCHOOLS

By: \_\_\_\_\_  
Jerry Clayton  
Sheriff

By: Sean R. McNatt  
Sean McNatt  
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: \_\_\_\_\_  
Curtis N. Hedger  
Office of Corporation Counsel

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**STAN ELDRIDGE**  
**HEATHER ROE**  
**MONICA ROSS-WILLIAMS**  
**JIMMIE WILSON, JR.**



**Charter Township of Ypsilanti**  
**Hydro Station**

**7200 S. Huron River Drive**  
**Ypsilanti, MI 48197**  
**Phone: (734) 544.3690**  
**Fax: (734) 544.3626**

[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

**TO:** Ypsilanti Twp. Board

**FROM:** Michael Saranen, Hydro Operations

**DATE:** May 4, 2017

**RE:** Request Approval and Signing of an Access Agreement between Willow Run Business Center II, LLC c/o Insite Real Estate LLC, Ypsilanti Township and the Washtenaw County Water Resource Commission for construction activities related the Tyler Pond Drawdown.

I request the Board to Approve and allow the Twp. Supervisor and Clerk to sign an access agreement between Willow Run Business Center II, LLC c/o Insite Real Estate LLC, Ypsilanti Township and the Washtenaw County Water Resource Commission to allow the Twp. and its' representatives access for construction activities related to Tyler Dam Drawdown Project pending the Attorney review of the agreement

The access agreement expires in 5 years or when the project permits are completed.

## **ACCESS AGREEMENT – WILLOW RUN BUSINESS CENTER**

(rev. May 2, 2017)

This Access Agreement ("Agreement") is made between Charter Township of Ypsilanti, 720 S. Huron River Drive, Ypsilanti, MI 48197 ("Township"); Willow Run Business Center II, L.L.C. ("Grantor"); and Washtenaw County Water Resources Commission ("WCWRC"). Grantor, Township and WCWRC may be referred to in this Agreement individually as "Party" and collectively as "Parties."

Grantor is the owner of the property located along the south bank of Tyler Pond, south of Airport Road ("Property"), a description of which is attached as Exhibit 1. The Property is adjacent to property owned by the Township. Grantor is willing to grant access to the Property to the Township, WCWRC and their respective successors, assigns, employees, consultants, contractors, subcontractors, and other agents (collectively, "Representatives") subject to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. **Easement:** Grantor grants to the Township, WCWRC and their Representatives a non-exclusive easement to enter upon the Property solely to perform Permitted Activities, (as defined below). Nothing in this Agreement shall limit Grantor's rights or its tenant's rights to access (or provide others access) onto the Property.
2. **Permitted Activities:** The Township, WCWRC and their Representatives may access the Property to perform the scope of work as set forth in Exhibit 2 (project drawings). Modifications to the scope or work, if any, will be provided to Grantor for review and approval prior to implementation. Permitted Activities shall include: utility location, grading, excavation and construction related to permanent draw down of Tyler Pond, and a man-made impoundment of Willow Creek. Grantor agrees that the Michigan Department of Environmental Quality ("MDEQ") and their agents, contractors and employees may access the Property for the purpose of overseeing or supervising permitted Activities; subject to the provisions contained herein. All Permitted Activities and access to the Property is limited to the area located on the easterly side of the fence adjacent to Tyler Pond.
3. **Term:** This Agreement shall be effective on the date on which it is signed below by the latter of the three Parties ("the Effective Date"), and shall expire upon completion of the Permitted Activities or the passage of five (5) years, whichever is sooner, except for provisions expressly designated in this Agreement as surviving the expiration date.
4. **Operations:** In completing the Permitted Activities:
  - a. The Township and WCWRC shall use all commercially reasonable efforts to avoid: (i) damage to the Property (and persons and personal property thereon); (ii) interference with Grantor's or any other party's operations at the Property; and (iii) to the fullest extent possible, access to the Property by any unauthorized persons.
  - b. Grantor shall use all commercially reasonable efforts to avoid interference with the Township's and WCWRC's operations at the Property.
  - c. The Township and WCWRC shall: (i) comply with all applicable laws, reasonable written procedures established in advance by Grantor and the requirements of any insurance carriers insuring the Property or any interests therein that are communicated to the Township and WCWRC in writing in advance, including providing certificates of insurance reasonably acceptable to Grantor; and (ii) obtain all permits required for the Permitted Activities and promptly deliver copies to Grantor at Grantor's request.
  - d. The Township and WCWRC shall repair any damage to the Property resulting from the Permitted Activities within thirty (30) days before the expiration of this Agreement, and shall leave the Property in substantially the same condition it was on the date of the execution of this Agreement.

5. **Indemnification:**

- a. The Township and WCWRC, jointly and severally, shall release, indemnify, defend, and hold Grantor harmless from and against claims, losses, damage, injuries, liabilities, fines and penalties, (collectively, "Claims") arising from the negligence or willful misconduct in the performance of the Permitted Activities conducted by the Township, WCWRC or its Representatives.
- b. Grantor shall indemnify, defend, and hold the Township, WCWRC, and its Representatives harmless from and against all Claims arising out of: (i) the breach by Grantor of its obligations under this Agreement, or (ii) the negligence or willful misconduct of Grantor or its agents, contractors or employees.
- c. Notwithstanding anything to the contrary set forth in this Agreement, in no event shall an indemnifying party be liable to the other for: (i) consequential damages or lost income, value or profits or punitive or treble damages of any type or manner, even if foreseeable; and (ii) any Claim arising from the act or omission of the indemnified part.

6. **Notice:**

- a. The Township, WCWRC or its Representatives will notify Grantor, a minimum of forty-eight (48) hours before accessing the Property to complete Permitted Activities. In the event of any emergency or where otherwise required by law, the Township and WCWRC shall make reasonable efforts to notify Grantor before accessing the Property. Notices regarding accessing the Property to complete Permitted Activities, or in the event of an emergency or where otherwise required by law, shall be made by electronic mail or telephone.
- b. All other notices required to be given pursuant to this Agreement shall be sent by certified or registered mail, or by an overnight courier (Federal Express or U.P.S.), along with an electronic mail copy to the following addresses:

To WCWRC:

Washtenaw County Water Resources Commissioner  
705 N. Zeeb Road  
Ann Arbor, MI 48107-8645  
<Attn: \_\_\_\_\_>  
<NEED EMAIL ADDRESS>

To the Township:

Clerk's Office  
Charter Township of Ypsilanti  
Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti MI, 48197  
<Attn: \_\_\_\_\_>  
<NEED EMAIL ADDRESS>

And

To Grantor:  
Willow Run Business Center II, L.L.C.  
c/o InSite Real Estate, L.L.C.  
1400 16<sup>th</sup> St. STE 300  
Oak Brook, IL 60523  
Attn: Aaron Schlott- Industrial Property Manager  
Email: [aschlott@insiterealestate.com](mailto:aschlott@insiterealestate.com)

With a copy to:

Willow Run Business Center II, L.L.C.  
c/o InSite Real Estate, L.L.C.  
1400 16<sup>th</sup> St. STE 300  
Oak Brook, IL 60523  
Attn: Robin Rash-Chief Legal Officer  
Email: [rrash@insiterealestate.com](mailto:rrash@insiterealestate.com)

- 7. **Governing Law:** Any legal suit, action or proceeding arising out of or based upon this Agreement may be instituted in courts of the State of Michigan.
- 8. **Entire Agreement:** The terms and conditions of this Agreement shall not be modified other than by a written agreement signed by both parties, all of which together with this Agreement and Exhibits constitute a fully executed agreement.
- 9. **Severability:** If any term of this Agreement is found to be unenforceable in any jurisdiction, then such term shall be enforced to the maximum extent permitted by law, rather than voided, and the remaining terms this Agreement shall remain in full force and effect.
- 10. **Assignability:** Neither this Agreement, nor any rights hereunder, may be assigned, whether voluntarily or by operation of law, except in strict compliance with the provisions hereof.
- 11. **Cost of Enforcement:** In the event any declaratory or other legal or equitable action instituted between Grantor, Township and WCWRC in connection with this Agreement, the prevailing party shall be entitled to receive from the losing party all of its costs and expenses, including court costs and reasonable attorneys' fees and costs.
- 12. **Survival:** The terms and conditions provided herein survive the expiration of this Agreement.
- 13. **Record Drawings:** The Township and WCWRC shall provide to Grantor a copy of all drawings of the project.

The Parties or their duly authorized representatives hereby represent and warrant that each has the requisite authority to execute this Agreement and has done so on the date specified below.

**GRANTOR:**

WILLOW RUN BUSINESS CENTER II, L.L.C.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**TOWNSHIP:**

CHARTER TOWNSHIP OF YPSILANTI

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WCWRC:**

WASHTENAW COUNTY WATER RESOURCES  
COMMISSION

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
STAN ELDRIDGE  
HEATHER ROE  
MONICA ROSS-WILLIAMS  
JIMMIE WILSON, JR.



Charter Township of Ypsilanti  
Residential Services Division

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484.0073  
Fax: (734)544.3501

[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Ypsilanti Township Board of Trustees

FROM: Jeff Allen, Director – Residential Services Department

DATE: Cinco de Mayo, 2017

RE: Request Approval of Professional Services Contract with Hoppe Design for Architectural Services to Improve Our Compliance with ADA Guidelines at the Civic Center in the amount of \$5,000, budgeted in line item # 101.956.000.801.000

I am requesting awarding of an architectural contract with Hoppe Design from Belleville, MI in the amount not to exceed \$5,000. This authorizes Hoppe to evaluate the current situations, including our input, and draw up construction bid documents for improving our compliance with ADA guidelines. This will be primarily for counters and the Board Room in the Civic Center.

Over the past few weeks, I met with 4 architectural firms to go over the project here in the Civic Center and received 2 proposals in return.

Hoppe Design's proposal was \$5,000 to do the complete project, preparing everything for bidding. The other proposal from Cornerstone was for \$2,400 but their proposal was incomplete, as they did not include "services during bidding & construction contract administration". These would be billed at an hourly rate of up to \$120 / hour.

I have attached the proposal from Hoppe Design for your review.

Ma7 5, 2017

Mr. Jeff Allen  
Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, MI 48197-7007

Re: Charter Township of Ypsilanti  
Civic Center Interior Improvements  
7200 S. Huron River Drive, Ypsilanti Township, MI 48197

Dear Mr. Allen:

Thank you for the opportunity to submit this proposal for Professional Design services for the above named project. Our understanding of the project is as follows.

### **PROJECT UNDERSTANDING**

Ypsilanti Township, intends to make improvements at their Civic Center at the above address. The improvements include the following. At the customer counter on the first floor, a portion is to be removed and replaced with a barrier free accessible counter and accompanying gate. At the customer counter on the second floor, a portion is to be removed and replaced with a barrier free accessible counter. At the board room, barrier free seating is to be installed along the last row along with revisions to the door hardware to allow access into the boardroom.

### **SCOPE OF BASIC SERVICES:**

HOPPE Design, LLC proposes to provide Professional Design Services as follows:

*Measure Existing Building:* HOPPE Design, LLC will measure the relevant portions of the existing building and will prepare a digital base floor plan for each area.

*Schematic Floor Plans and Elevations:* HOPPE Design, LLC will prepare preliminary partial floor plans to be used to explain the general concept of the layouts. HOPPE Design LLC will submit the design to the Township for a preliminary review.

*Architectural Working Drawings:* HOPPE Design, LLC will prepare architectural working drawings to be used for permitting, bidding and construction. These documents will include partial floor plans, interior elevations, millwork sections, door hardware schedule if required, and details. A technical product specification spreadsheet will be included.

*Specifications:* HOPPE Design, LLC will provide a written project manual that will include front end material as provided by Ypsilanti Township as well as limited technical specifications.

*Bidding:* HOPPE Design, LLC will assist Ypsilanti Township in reviewing the documents with the bidders, issue addenda to the construction documents and assist Ypsilanti Township in negotiating a contract for construction.

*Contract Administration:* HOPPE Design, LLC will provide limited contract administration services to include preparation of a punchlist.



Deliverables

HOPPE Design, LLC will provide a pdf version of the drawings. All printed copies of drawings or specifications will be provided by the Township.

**ASSUMPTIONS AND RESPONSIBILITIES**

This agreement is based upon the following assumptions and description of responsibilities.

The remainder of Construction Contract Administration services and Approval Assistance are not included in this agreement and will be provided only after receipt of a signed amendment to this agreement.

Ypsilanti Township is responsible for all permitting fees.

If changes are required to the fire suppression system, such design will be by others under a separate agreement.

Ypsilanti Township will be responsible for preparation, submittal, representation and revisions necessary to acquire permitting from the township municipal government.

Those services shown on the attached list of available services that are not explicitly described under the scope of basic services above are excluded and will not be provided under this agreement without a signed amendment to the contract.

**FEE:**

The architect shall invoice monthly for the portion of work completed to date plus reimbursable expenses. Compensation for Services rendered shall be based on the lump sum of:

**Five thousand dollars (\$5,000).**

**SCHEDULE:**

The architect is prepared to begin work on the project within ten working days of receipt of a signed agreement.

**TERMS AND CONDITIONS:**

The terms and conditions of this proposal shall be in accordance with the attached Standard Terms and Conditions of the Agreement. This unexecuted proposal shall remain in effect for thirty days, after which time HOPPE Design, LLC reserves the right to review and modify any and all portions of this proposal. Thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Your return of a signed copy of this proposal will serve as authorization to proceed. If you have any questions or need additional information, please contact this office.

Sincerely,

Wayde C. Hoppe, R.A.  
President  
NCARB, LEED AP

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Client

---

Date

**DESCRIPTION OF AVAILABLE SERVICES**

The following is a list of Services available from the office of HOPPE Design, LLC. Only those Services noted in the Scope of Basic Services of this Agreement will be provided under this Agreement. The Owner may elect to add services from the list below to the Scope of Basic Services by request for Amendment. Such services will be provided upon signature and receipt of such amendment and will be provided for at the above stated hourly rate.

**PRELIMINARY DESIGN**

- Master Planning
- Schematic Floor Plans and Elevations
- Elevation Rendering, Black and White
- Perspective Rendering, Black and White
- Perspective Rendering, Color
- Model Built to Scale
- Assist in Selection of Structural System
- Provide Structural Criteria for Geotechnical Consultant
- Initial Concept and Budget Review
- Existing Building Survey and Measurements
- Program Development

**CONSTRUCTION DOCUMENTS**

- Architectural Working Drawings
- Structural Working Drawings
- Civil Working Drawings
- Mechanical Working Drawings
- Electrical Working Drawings
- Specifications and General Conditions
- Statement of Probable Construction Costs
- Building Engineering including design and selection of HVAC, Plumbing and Electrical Equipment
- Site Engineering including Civil engineering, Landscape Design, and Grading Plans.
- Utilities: design of utilities to the site including telephone, natural gas, power, cable and water and assisting the Owner in submitting for approval from the utility providers.
- Product and Manufacturer Selection and Specification: Assisting the Owner in selecting and specifying the Finish, Style and Manufacturers of interior finish materials, exterior materials, plumbing fixtures and disposals, shower enclosures and doors, cabinetry, counters and millwork, tile, hardwood flooring, trim, pavers, shingles, siding, banisters, shelving, mantels and fireplace surrounds and inserts, doors and hardware, windows, exhaust hoods, exhaust fans, light fixtures, and appliances.

**BIDDING AND NEGOTIATING**

- Bidders List: assisting the Owner in assembling a list of qualified bidders.
- Distribution of bidding documents
- Consultation with Bidders
- Pre-Bid Conference
- Assist in Evaluating Bids
- Execute Final Agreement

**CONTRACT ADMINISTRATION**

- Periodic site visits to observe progress of the project
- Consultation with the Owner or Contractor for review of site and building related issues.
- Shop Drawings and Submittal Review.
- Testing and Inspection Coordination
- Final Acceptance
- Review of Applications for Payment, Lien Waivers, and Sworn Statements.
- Issuance of Change Orders, Field Orders, and Certificate of Substantial Completion.

**APPROVAL ASSISTANCE**

Assisting the Owner, by submissions and representation only, in filing for application for approval from authorities having jurisdiction over the project. Such authorities may include the following:

- Planning Commission
- Zoning Board of Approval: Special Use Permit
- Zoning Board of Approval: Variance
- City Council
- County Soil Erosion Control
- County Drainage Commission
- Michigan Department of Environmental Quality
- YCUA
- Detroit Water and Sewer
- County Road Commission
- County Well Permit
- Sewage Permit
- Septic System Inspection
- Sign Permit
- County Health Department
- State Department of Public Health
- Army Corps of Engineers: flood plain determination
- EPA: soil erosion permit
- Barrier Free Design Rule Exception

**EXTENDED SERVICES**

Assist the Owner in procuring services from Consultants related to special concerns including the following:

- Contamination Investigation
- Contaminant Abatement
- Subsurface Investigation
- Land Surveying
- Interior Design
- Signage Design: Interior and Exterior
- Food Service Equipment Design
- Detailed Cost Estimating
- Graphic Design
- Furniture and Fixture Design and Layout

## STANDARD TERMS AND CONDITIONS OF THE AGREEMENT

### ACCESS TO SITE

Unless otherwise stated, the Architect will have access to the site for activities necessary for the performance of the services. The Architect will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

### ALLOCATION OF RISK

In recognition of the relative risks and benefits of the project to both the Owner and the Architect, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect and his subconsultants to the Owner and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses for any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Architect and his subconsultants to all those named shall not exceed the Architect's total fee for services rendered on the project. It is intended that this limitation apply to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law.

### AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA, except where it can be demonstrated that it is structurally impractical to meet such requirements. The Owner acknowledges that the requirements of the ADA may be subject to various and possibly contradictory interpretations and that the standards for design practice as it relates to disabled legislation are still evolving. Therefore, the Architect shall use his reasonable professional efforts to interpret applicable ADA requirements and other federal, state and local laws, and to conform the construction documents to the requirements of such laws. However, the Architect cannot and does not warrant or guarantee the Owner's project will comply with interpretations of ADA requirements.

### ASSIGNMENT

Neither party to this Agreement shall transfer, sublet, or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this Agreement.

### ATTORNEYS' FEES

In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees and all other related expenses in such litigation. In the event of a non-adjudicative settlement of litigation between the parties or a resolution of a dispute by arbitration, the term "prevailing party" shall be determined by that process.

### CONSTRUCTION OBSERVATION

If described in this agreement as a part of basic services, the Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Owner and the Architect, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Architect, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Consultant shall keep the Owner informed about the progress of the Work and shall endeavor to guard the Owner against deficiencies in the Work. If the Owner desires more extensive project observation or fulltime project representation, the Owner shall request that such services be provided by the Architect as Additional Services in accordance with the terms of this Agreement.

The Architect shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

### CONTINGENCY

The Owner and the Architect agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the Architect and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The Owner agrees to set aside a reserve in the amount of ten percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The Owner further agrees to make no claim by way of direct or third-party action against the Architect or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

### DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and the Architect agree that all disputes between them arising out of or related to this agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. Arbitration shall be a secondary method of dispute resolution. The Owner and the Architect further agree to include a similar provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

### HAZARDOUS MATERIALS

Both parties acknowledge that the Architect's scope of services does not include any services related to hazardous or toxic materials. In the event the Architect or any other party encounters hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be

present to the jobsite, or any adjacent areas that may affect the performance of the Architect's services, the Architect may at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the Owner retains appropriate specialist consultants or contractors to identify, abate and/or remove the hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations.

#### INDEMNIFICATION

The Owner shall indemnify and hold harmless the Architect, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including all attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named with respect to the services under this agreement, excepting those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect. The Owner agrees to include this same indemnification in any agreement made with contractors, subcontractors, suppliers, or consultants who provide services or products with respect to this project, indemnifying the Architect as described above.

#### INVOICES

HOPPE Design, LLC will invoice monthly for the portion of the work completed to that date and payment is due upon receipt of invoice. Payment due and unpaid shall bear interest from the date payment is due at the rate of 1-1/2 percent per month or the maximum allowable by law, whichever is lower. THE CLIENT agrees to pay HOPPE Design within thirty days of receipt of payment from the building owner.

#### OBSOLESCENCE

Although the Architect endeavors to specify products that are readily available, the Architect does not warrant that specified products will not be obsolete or in any other manner unavailable or inapplicable for the project, or that such products may not increase in cost for any reason. The Owner acknowledges that the Architect is not liable for costs associated with the unavailability of specified products, delays to the project due to the unavailability of specified products, or additional costs to the project due to replacement of unavailable products.

#### OPINIONS OF PROBABLE COST OF CONSTRUCTION

In providing opinions of probable cost of construction, the Owner understands that the Architect has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Architect's opinions of probable construction costs are made on the basis of the Architect's professional judgment and experience. The Architect makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Architect's opinion of probable construction cost.

#### OWNERSHIP OF DOCUMENTS

All documents produced by the Architect under this agreement and the copyright for those same documents shall remain the property of the Architect and may not be used by the Owner for any endeavor without written consent of the Architect. Should the Architect consent to give permission for the Owner to use the copyrighted documents, the Owner shall direct any consultants employed by the Owner to remove all reference to the Architect from the drawings of record, including statements and title block information that reference the Architect, prior to use of the documents for any reason. Furthermore, the Owner agrees to indemnify and hold harmless the Architect, his officers, directors, employees, and consultants against any damages, liabilities or costs including attorney's fees and defense costs, arising from or allegedly arising from or in any way connected with the unauthorized re-use or modification of the construction documents by the Owner or any person or entity that acquires or obtains the construction documents from or through the Owner without the written authorization of the Architect.

#### PERMITS AND APPROVALS

The consultant shall assist the Owner in connection with the Owner's responsibility for applying for those permits and approvals normally required by law for projects similar to the one for which the Architect's services are being engaged, if those services are listed in the Scope of Basic Services of this agreement. If not specifically listed in the Scope of Basic Services, then the Architect shall be compensated for this service as an Additional Service. This assistance shall consist of completing and submitting forms and providing information to the appropriate regulatory agencies having jurisdiction over the documents, and other services included in the Scope of Basic Services of this agreement. The Architect cannot and does not warrant or guarantee the Owner's project will comply with requirements of federal, state and local laws, rules, codes, ordinances, and regulations.

#### PRIOR CONTRACTS AND CONDITIONS

The Owner agrees to indemnify and hold harmless the Architect from all damages and liability arising out of or in any way connected with the performance of any previous architect or engineer related to the project, existing buildings or site, including soils analysis and foundation design. The Owner also agrees to terminate all previous agreements with design professionals that have provided services related to this project prior to entering into this agreement. The Architect is not required to inspect, review, alter or evaluate in any way the services provided by a previous design professional.

#### REIMBURSABLE EXPENSES

Reimbursable expenses are in addition to compensation for services and include expenses incurred in the interest of the project and are as follows: expense of reproductions, postage and handling of drawings, specifications and other documents; mileage, and photographic expenses required of the Architect; fees paid for securing approval of authorities having jurisdiction over the project; renderings, models and mock-ups requested by the Owner; additional insurance coverage or limits, including professional liability insurance, requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants; Mechanical, Electrical, Structural and Civil consultants if required. Reimbursable expenses will be billed at 1.15 (one point one five) times the amount billed the Architect.

#### RIGHT TO RETAIN SUBCONSULTANTS

The Architect may engage the services of any subconsultants when, in the Architect's sole opinion, it is appropriate to do so. Such subconsultants may include any specialized consulting services deemed necessary by the Architect to carry out the scope of the Architect's services.

#### SEVERABILITY

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

#### STANDARD OF CARE

In providing services under this Agreement, the Architect will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

#### STATUTES OF REPOSE AND LIMITATION

All legal causes of action between the parties to this Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date the Architect's services are completed or terminated.

#### SURVIVAL

All limitations of liability, indemnifications, warranties, and representations contained in this Agreement shall survive the completion or termination of this Agreement and shall remain in full force and effect.

#### TERMINATION OF SERVICES

This agreement may be terminated by the Owner or the Architect for any reason. In the event of termination, the Owner shall pay the Architect for all services rendered to the date of termination plus all reimbursable expenses.

#### THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or the Architect. The Architect's services under this Agreement are being performed solely for the Owner's benefit, and no other party or entity shall have any claim against the Architect because of this Agreement or the performance or nonperformance of services hereunder. The Owner agrees to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

#### UNAUTHORIZED CHANGES

In the event the Owner, the Owner's contractors or subcontractors, or anyone for whom the Owner is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Architect without obtaining the Consultant's prior written consent, the Owner shall assume full responsibility for the results of such changes. Therefore the Owner agrees to waive any claim against the Architect and to release the Architect from any liability arising directly or indirectly from such changes. In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect from any damages, liabilities or costs, including reasonable attorneys' fees and costs of defense, arising from such changes. In addition, the Owner agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any subcontractors of any tier from making any changes or modifications to the Architect's construction documents without the prior written approval of the Architect and that further requires the Contractor to indemnify both the Architect and the Owner from any liability or cost arising from such changes made without such proper authorization.

#### VERIFICATION OF EXISTING CONDITIONS

In as much as the remodeling and/or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure, the Owner agrees to bear all costs, losses and expenses, including the cost of the Architect's additional services, arising from the discovery of concealed or unknown conditions in an existing structure.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
STAN ELDRIDGE  
HEATHER ROE  
MONICA ROSS-WILLIAMS  
JIMMIE WILSON, JR.



Charter Township of Ypsilanti  
Residential Services Division

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484.0073  
Fax: (734)544.3501

[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Ypsilanti Township Board of Trustees

FROM: Jeff Allen, Director – Residential Services Department

DATE: May 8, 2017

RE: Approval of the agreement between the Township and MSDS-Online and authorizing the signing of the agreement by the Supervisor & Clerk

I recently participated in a webinar with MSDS-Online in the interest of improving our record keeping of our SDS (safety data sheets). We currently keep many SDS books, cataloged with emergency information sheets for all the chemicals that we use in all of our locations. This can easily become a tedious task to keep up with the ever changing chemical composition of all our products.

MSDS-Online would allow us to utilize their database of thousands of chemicals and we can categorize these per location in addition to keeping our master copy here in the Human Resource office at the Civic Center.

The information and agreement is enclosed. The 3-year agreement is for \$1,000 per year, and we want to accept their offer to allow them to put in our initial data input, estimated to cost another \$1,000.

Please authorize the signing of this agreement by the supervisor and clerk. This would be paid out of account #101.227.000.960.000

## Solution Proposal

# ***EHS Compliance Solution***

Prepared for

*Jeff Allen*  
*Charter Township Of Ypsilanti*

4/26/2017

### **Catherine Moroni**

*Regional Sales Team Lead*

Direct: 312.881.2953

Email: [cmoroni@MSDSonline.com](mailto:cmoroni@MSDSonline.com)

Web: [www.MSDSonline.com](http://www.MSDSonline.com)

Blog: [Blog.MSDSonline.com](http://Blog.MSDSonline.com)



## About MSDSonline

It's estimated that more than 5 million facilities in North America handle chemical materials. Today, as concern over the environment heightens, the cost of noncompliance is not limited to penalties and fines. Failure to comply with various EH&S regulations can lead to: increased workplace incidents, increased employee days away from work, higher workers' compensation claims, operational slowdowns, or potential legal and litigation expenses.

Unfortunately, manual paper-based compliance systems are inefficient and labor intensive. Through its MSDSonline brand chemical management solutions, *VelocityEHS* has responded. We've developed revolutionary, cloud EH&S compliance management solutions; created specifically to help safety professionals better understand and manage their risks, simplify compliance, promote a safer work environment and implement sustainability practices throughout their organization.

Modular in design, the MSDSonline cloud solution integrates a robust suite of SDS/chemical inventory management, environmental and regulatory reporting, injury & illness recordkeeping, workplace training, and compliance education capabilities into one, affordable and easy-to-use system.

- **SDS/Chemical Inventory Management & Compliance** — Cost-effectively comply with OSHA's Hazard Communication Standard (29 CFR –1910.1200), Canada's WHMIS requirements, and the recently adopted elements of the Globally Harmonized System of Classification and Labelling of Chemicals (GHS).
- **Environmental & Regulatory Reporting** — Our sophisticated regulatory cross-referencing (RegXR) engine helps you identify products and ingredients that are regulated on various state, federal and international hazardous substance lists.
- **Injury & Illness Recordkeeping** — Streamline compliance with OSHA's Recordkeeping Standard (29 CFR 1904), and better identify workplace hazards, implement corrective actions and promote a safer work environment.
- **Workplace Training** — Compliance with federal and state regulatory requirements, coupled with our effective Web-based training solutions can help reduce costs and prevent accidents.

### MSDSonline At-A-Glance

<b>Year Founded:</b>	1996
<b>Headquarters:</b>	Chicago, Illinois
<b>Employees:</b>	300 (+)
<b>Customers:</b>	11,000 (+)

#### Key Industries/Segments Served:

- Hospitals & Health Care Facilities
- Universities & Junior Colleges
- Emergency Response
- Chemicals & Allied Products
- Plastics & Allied Products
- Electronic & Electric Equipment
- Durable Goods Manufacturing
- Industrial & Machinery
- Hotels & Motels
- Facilities Management
- K-12 Education
- Utilities
- Government & Municipalities
- Food Products
- Construction

In September 2015, MSDSonline and its wholly-owned subsidiary KMI formed *VelocityEHS* to reflect the company's focus on a faster and simpler approach to EHS, sustainability and risk management. We deliver essential cloud EHS capabilities through a simple and intuitive platform that is more affordable, faster to implement, and aims to provide the best user experience. Our MSDSonline brand chemical management solution is among the best known in the industry. Today, our solutions are trusted by millions of users, from virtually every industry, and with more than 11,000 customers worldwide, we are among the largest and fastest growing EHS software companies.



## Needs Requirements

Your Need	Our Solution
<p>Improve employee accessibility to safety data sheets for right-to-know compliance.</p>	<p><b>MSDSonline HQ Account:</b></p> <ul style="list-style-type: none"> <li>▪ Easy-to-use, on-demand solution for meeting companywide HazCom 2012 Requirements</li> <li>▪ 24/7 unlimited access to industry-leading MSDS database</li> <li>▪ 24/7 unlimited access to secure, password protected eBinder</li> <li>▪ Robust chemical / MSDS management and regulatory reporting tools</li> <li>▪ Customizable Web interface providing employees with immediate access to MSDSs, labels and other safety information</li> </ul>
<p>Identify and track newly formatted GHS safety data sheets</p>	<p><b>Manage Incoming GHS Safety Data Sheets:</b></p> <ul style="list-style-type: none"> <li>▪ Unlimited access to our industry-leading database</li> <li>▪ Up to 10,000 new or updated MSDSs added to database each week</li> <li>▪ System flags safety data sheets in the GHS format and sends alert when an updated documents are available</li> </ul>
<p>Access to a comprehensive database of safety data sheets</p>	<p><b>MSDSonline Database:</b></p> <ul style="list-style-type: none"> <li>▪ Unlimited access to industry-leading MSDS database containing millions of indexed safety data sheets</li> <li>▪ Up to 15,000 new or revised safety data sheets added each week</li> <li>▪ Request missing MSDSs</li> <li>▪ Auto-updates &amp; alerts for revised or updates MSDSs</li> </ul>
<p>Access MSDSs on mobile devices</p>	<p><b>Mobile Capabilities:</b></p> <ul style="list-style-type: none"> <li>▪ Access chemical inventory (eBinder) from any mobile device</li> <li>▪ Manage chemical containers via mobile device from where your chemicals are stored</li> <li>▪ Admin and employee search and access of needed MSDSs</li> <li>▪ Manage and approve chemicals at their point of origin</li> </ul>

## Proposed Solution

Proposed Solution	Year 1	Year 2	Year 3
<b>MSDS/Chemical Management</b> <ul style="list-style-type: none"> <li>■ GM PRO Account (Annual License)</li> <li>■ Standard Inclusions:               <ul style="list-style-type: none"> <li>• 2 Account Administrators</li> <li>• Print Paper Binders</li> </ul> </li> </ul>	\$ 1,000	\$ 1,000	\$ 1,000
<b>Services</b> <ul style="list-style-type: none"> <li>■ MSDS Library Build               <ul style="list-style-type: none"> <li>• Estimated 500 SDSs</li> <li>• \$ 2.00/SDS</li> </ul> </li> </ul>	\$ 1,000		
<b>TOTAL ANNUAL COST</b>	<b>\$ 2,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>TOTAL ANNUAL COST W/O BUILD</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

\* Implementation Services includes standard account start-up & system training costs.

**Pricing Terms & Conditions:** This Proposal is valid for 60 days from the Proposal Date set forth above. If not received by MSDSonline within such period, MSDSonline may deem this pricing null and void.

## Return On Investment

### Time & Labor-Saving ROI

Manual paper-based Safety Data Sheet management systems are inefficient, labor intensive and often found out-of compliance.

MSDSonline has responded by offering a full suite of Web-based MSDS management solutions that enable you to more cost-effectively comply with OSHA's HazCom 2012 Standard, Canada's Workplace Hazardous Materials Information System (WHMIS) requirements, and the much talked about, Globally Harmonized System of Classification and Labelling of Chemicals (GHS).

- Quicker MSDS Search & Retrieval for Employees
- Reduced Hard-Copy Filing & Paper Binder Printing
- Immediate Access to MSDSs for Filling in Missing Documents
- Simplified MSDS Management, Updating & Version Control
- Streamlined Compliance Reporting



### Low Total Cost of Ownership

Many companies find less tangible improvements, or soft-cost ROI, in areas of business efficiency, reduced paper consumption, employee productivity, employee safety and increased confidence knowing your company complies with regulatory requirements.

- No Up-Front Capital Investment or Additional Hardware
- No Software to Install & Maintain Locally
- Quick Implementation without IT Staff Support
- Immediate Access to New Features & Enhancements
- Easy and Intuitive to Use Requiring Little-to-No Extra Training

## Key Compliance Initiatives

MSDSonline is a leading developer of EH&S compliance management solutions designed to help businesses cost-effectively streamline compliance with a variety of global environmental, health and safety regulatory requirements. Built using the latest Web technologies, our intelligent platform delivers unprecedented value by making enterprise-level features and functionality affordable and accessible to any size business.

**Hazard Communication** – Hazard communication (i.e. OSHA/WHMIS) regulatory requirements continue to evolve. Our MSDS/chemical management solutions help you to better understand the composition of the chemicals at your workplace and mitigate the associated hazards.

- MSDS/Chemical Management
- Right-to-Know MSDS Access
- On-Site Chemical Inventory Audits
- Workplace Training Solutions



**Global Harmonized System (GHS)** – GHS is a global approach to the classification of hazardous chemicals and the communication of chemical hazards via labels and safety data sheets. Compliance under GHS requires a complete MSDS library update and the addition of new label elements and formatting.

- MSDS Authoring
- Management of influx of GHS Updated MSDSs
- GHS-Compliant Labelling



**Workplace Hazard Materials Information System (WHMIS)** – More than 3 million Canadian workers are exposed to chemicals on the job. Under WHMIS employers must ensure employees are trained, MSDSs are updated every three years and that controlled products in the workplace are properly labeled.

- MSDS/Chemical Management
- Right-to-Know MSDS Access
- Verification of MSDSs (3-Year Cycle)



**Environmental Compliance & Reporting** – Concern for environmental and workplace sustainability have become key issues for business' corporate responsibility programs. MSDSonline offers a variety of solutions to help companies of all sizes better manage environmental risks and meet local, state, federal and international regulatory compliance requirements.

- Hazardous Chemical Management
- Chemical Spill Response & Reporting
- Environmental & Regulatory Reporting
- Compliance Education



**OSHA Recordkeeping** – OSHA is strengthening enforcement policies around accurate work-place incident reporting. We offer a comprehensive solution to help you better identify, understand and correct potential hazards in your workplace.

- Incident Notification
- Case Management & Recordkeeping
- Follow-Up & Corrective Actions



## Why Go Electronic?

### Paper vs. MSDSonline

Managing your regulatory programs using paper-based methods is cumbersome, costly and often leads to noncompliance. As a result, hazard communication is one of the most frequently cited violations annually, costing businesses millions in fines, penalties and litigation expenses. An electronic system is an easy and affordable way to manage your chemicals and to save time, save money and improve compliance.

By giving you unlimited access to the millions of safety data sheets in our database, with more than 20,000 new or updated documents added each week, our system will significantly reduce the time you spend hunting for missing MSDSs. Additional features like Auto-Updates and Archiving eliminate duplicative MSDS management activities across departments and make it easy to comply with OSHA's Employee Exposure and Medical Records Standard – a standard that requires companies to keep chemical information on hand for 30 years beyond their use.

Maintaining a fully electronic system, and eliminating the use of paper and redundant processes, is the sustainable approach to HazCom compliance.



### Regulatory Reporting

**Tier II/Threshold Tracking** – Annual Tier II reporting is an important obligation for facilities covered by the EPA's Emergency Planning and Community Right-to-Know Act (EPCRA), also known as SARA Title III. A Tier II report provides information on the types, quantities and locations of chemicals tracked by the EPA. MSDSonline makes it easy for safety professionals to group chemicals and reconcile chemical inventories, as well as print submittable Tier II forms and other reports, directly from the system.



**Detailed Inventory and Container Tracking** – Our powerful container-level chemical management, tracking and compliance reporting tools provide a complete and accurate picture of the chemical hazards in your workplace. At the same time, advanced chemical approval and notification workflow tools enable you to control what hazardous chemicals are accepted and prevent banned chemicals from entering your environment.

**Identify Regulated Chemicals** – Our sophisticated regulatory cross-referencing engine automatically identifies products and ingredients that are regulated on various state, federal and international hazardous substance lists. Used in conjunction with our chemical inventory management tools, you have a powerful, all-encompassing system to help you better understand the material composition of the products you use, simplify environmental and regulatory compliance reporting, and facilitate the use of more sustainable and renewable raw materials.



## System Requirements/Data Security

At MSDSonline, all of our tools are delivered in an easy-to-use, cloud-based platform that's available around-the-clock from any computer connected to the Internet.

### Basic System Requirements:

- Internet access
- Internet Explorer 7.0+, Firefox (Mac and Windows), Safari 5.0+ (Mac and Windows), Chrome
- JavaScript, AJAX and cookies enabled, and DOM storage enabled
- Adobe® Reader® (v.9 or higher recommended)
- All standard operating systems
- VGA resolution of 1024x768 or higher recommended
- MSDS Library Backup requires Windows® XP (SP-3), Vista, 7, 8, or 8.1, Microsoft.NET 4.0 Framework or higher

### Secure On-Demand Platform:

- **SSL Data Encryption** — MSDSonline leverages the strongest encryption products to protect your data, including 128-bit SSL certification.
- **Physical Security** — Our secure hosting facility is equipped with state-of-the-art security features, including 24-hour staffing, photo identification systems, and biometric identification devices.
- **System Redundancy** — Our hosting system is designed for 24/7/365 operation, and has built-in redundancy at every point. It includes RAID 5 storage, multiple redundant Web, application, database and file servers, and redundant power supplies, air conditioning and back-up equipment.
- **Perimeter Defense** — Our servers are continuously monitored for attempted network attacks on a 24/7/365 basis, using sophisticated software tools.
- **Back-Up** — All customer data is automatically backed up on a nightly basis and stored at a secure off-site facility.
- **Operating System Security** — MSDSonline enforces tight operating system-level security by using a minimal number of access points to all production servers. We protect all system accounts with passwords and follow best practices for periodically modifying them.



## Customer Care & Success

MSDSonline recognizes that our success depends on our customers' success, and that we need to deliver value in a manner that best suits your business objectives. By coupling our simple, easy-to-use solution with unparalleled support every step of the way, we can help customers achieve their goals faster than they might on their own.

Our long-term relationship begins when you are assigned an onboarding specialist. They will apply a best-practice approach to your scenario resulting in an implementation that is quick and easy, and one that enables you to get the most out of your system. Once set up, you will continue to have easy access to our responsive support staff who stand by ready to assist you whenever needed.

**Onboarding Specialist** – Every MSDSonline customer is assigned a specialist who:

- Acts as a single point of contact during the implementation period
- Conducts product overview training for all administrators
- Provides user interface configuration and system deployment assistance
- Ensures that appropriate training and support materials have been made available
- (If applicable) Coordinates the Compliance Services project

**Customer & Technical Support** – All MSDSonline customers are provided easy phone, email and chat access to dedicated Customer and Technical personnel who support:

- Product questions or concerns
- Technical concerns
- Refresher training or training for new administrators
- Questions around product upgrades or new functionality
- Account and billing assistance

**Account Manager (HQ & HQ RegXR Accounts only)** – All MSDSonline customers are assigned to an Account Manager who:

- Oversees general account satisfaction
- Coordinates the renewal process and adjustments to service levels



## Contact Us

### Hours of Operation

7 a.m. to 7 p.m. U.S. CST

### Call Us

Main: 1.312.881.2000

Toll-Free: 1.888.362.2007

### Visit Us

MSDSonline

350 North Orleans, Suite 950

Chicago, IL 60654

## Employee MSDS Access Options

MSDSs can be made accessible to employees via the Internet, a customer intranet, or an internal private network. Because MSDSonline provides a cloud solution (Software as a Service), the system is always available on demand, with no special hardware requirements or software to download, install, or maintain.

Other deployment/backup options include the ability to deploy MSDS libraries via other electronic storage media including CD-Rom, DVD, or Flash Memory Drive.

## Legal Disclaimer

This Proposal is confidential between the intended party and MSDSonline (DBA *VelocityEHS*) and is to be used for the sole purpose of developing a relationship between the two companies. Publication or reproduction of this document in whole or in part, without the prior written permission of MSDSonline, is prohibited.

This Proposal is intended for marketing purposes only and is not intended to be used for legal advice relating to OSHA or any other regulatory compliance rules. This Proposal is not a legally binding document, and it may not be used to construe or interpret any definitive agreement entered into by the parties.

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# Customer Order Form

222 Merchandise Mart Plaza, Suite 1750  
Chicago, IL 60654  
Ph: 312.881.2000  
Fax: 866.320.1021  
Tax ID #: 04-3626476

**Contract Number:** 071233  
**Contract Date:** 5/8/2017  
**Sales Rep:** Catherine Moroni  
**Offer Valid Through:** 6/7/2017

## Customer Information

**Bill to:**  
**Customer:** Charter Township of Ypsilanti  
**Attn:** Jeff Allen  
**Address:** 7200 S Huron River Dr  
Ypsilanti, MI 48197

**Ship to:**  
**Customer:** Charter Township of Ypsilanti  
**Attn:** Jeff Allen  
**Address:** 7200 S Huron River Dr  
Ypsilanti, MI 48197

## Terms and Conditions

**Related Contract:** Not Applicable  
**Contract Start Date:** Upon Execution  
**Contract End Date:** Determined upon execution  
**Term:** 3 Years  
**Coverage:** 1 Location(s)

**PO Number:**  
**Payment Terms:** Net 30  
**Billing Frequency:** Annually  
**Initial Invoice Due:** 30 days from execution

MSDS Management	Qty	Year 1	Year 2	Year 3
GM Account	1	\$1,000.00	\$1,000.00	\$1,000.00
Management Licenses - GM	2	\$0.00	\$0.00	\$0.00

Services	Qty	Year 1	Year 2	Year 3
PDF Processing/Scanning	500	\$1,000.00		
<b>Total:</b>		<b>\$2,000.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>

This Customer Order is governed by the terms and conditions of the MSDSonline Master Subscription Agreement, as posted on [www.MSDSonline.com](http://www.MSDSonline.com). By signing below, Customer agrees to be bound by such terms and conditions. MSDSonline may deem this Customer Order null and void if executed agreement is not received by MSDSonline by the "Offer Valid Through" date listed above, or if the document is returned with handwritten changes.

### Charter Township of Ypsilanti

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### MSDSonline

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Base subscription pricing includes:**

- Annual subscription for one Primary Account Administrator and 1 Additional Administrator(s). Additional Administrators may be purchased for \$175.00 USD per Administrator.
- Unlimited MSDS database searches, views and additions to the eBinder.
- Annual allotment of 25 MSDS Requests and 100 MSDS Uploads. Additional MSDS Requests may be purchased in bundles of fifty (50) for \$200 USD; additional MSDS Uploads may be purchased in bundles of (100) for \$200 USD.
- Implementation Services and Technical & Customer Support

**Compliance Services Project – PDF Processing/Scanning Paper Documents:** MSDSonline will build the Customer's electronic MSDS library (eBinder) by either processing electronic MSDS files (PDF preferred) or scanning paper MSDS documents supplied by the Customer for a flat fee of \$1000 USD based on there being up to 500 MSDS files.

- Standard Indexing package will be applied. Includes the following fields: Product Name, Product Synonyms, Product Code, Manufacturer Name, Supplier Name, MSDS Revision Date, Regulatory Format and Primary CAS Number.
- Additional fields may be indexed upon request (additional charges may apply).
- If the total number of MSDS files or documents submitted falls below 500, MSDSonline will grant additional MSDS Requests and MSDS Uploads as credit.
- An additional charge of \$2.00 USD per MSDS will be assessed if the number of MSDS files or documents submitted exceeds 500.
- MSDSonline will obtain approval prior to proceeding on any work that will result in additional charges.

Unless otherwise noted, all fees are in USD, and Year One (1) fees become due within 30 calendar days of the execution of this Customer Order Form. The Base Subscription period will commence on the Contract Start Date, as noted on page one (1) of this agreement; the Contract Start Date will become the subscription "anniversary date". Subsequent yearly fees will be invoiced between 45 and 60 days before each anniversary date, with payments due prior to each anniversary date. Customer may at its discretion pre-pay the full term of the agreement. Sales tax associated to this Order will appear on the invoice, where applicable.

## 2017 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Partridge Creek Subdivision:**

Work to include crack sealing. Roads to include: Eagle Trace Court, Eagle Trace Drive, Creek Bend Drive, Breezewood Court, Pebblestone Drive, Eden Court, Reflection Court, Mapledale Drive, Hummingbird Court, Hummingbird Drive, Blue Jay Drive, Wood Pecker Court, Sofia Drive and Thornhill Drive.

Estimated project cost: \$ 36,900.00

2. **Forest Avenue, Ford Boulevard to Midway Road:**

Work to include roadside berm removal, cold milling of existing HMA pavement, traffic signal detector loop replacement at Ford Boulevard, placement of HMA wedging, followed by 1¾" HMA overlay and project restoration

Estimated project cost: \$ 67,400.00

3. **Emerson Avenue and Outer Lane Drive**

Work to include ditching, milling the existing surface, placement of a 3" HMA overlay and structure adjustments with associated project restoration.

Estimated project cost \$ 160,300.00

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**AGREEMENT SUMMARY**

2017 LOCAL ROAD PROGRAM

Partridge Creek Subdivision	\$ 36,900.00
Forest Avenue	\$ 67,400.00
Emerson Avenue and Outer Lane Drive	\$ 160,300.00
<u>Subtotal</u>	<u>\$ 264,600.00</u>

Less 2017 Conventional Matching Funds:	\$ 126,376.00
Less 2017 Drainage Matching Funds:	5,924.00

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP  
UNDER THIS AGREEMENT DURING 2017: **\$ 132,300.00**

FOR YPSILANTI TOWNSHIP:

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Karen Lovejoy Roe, Clerk

\_\_\_\_\_  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

**CHARTER TOWNSHIP  
OF YPSILANTI  
RESOLUTION NO. 2017-09**

**RESOLUTION REGARDING  
TEMPORARY ROAD  
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard to enter Rolling Hills on Friday, July 14, 2017 from 6:30 p.m. to 7:00 p.m. for the Oberun 5K to benefit Karen's Trail/Friends of the Border to Border Trail.

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

**Zimbra****lgarrett@ytown.org**

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**Fwd: [SPAM?-NOSPf] RE: Run Scream Run - Road Crossing Application**

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**From :** Lisa Garrett  
<lgarrett@ytown.org>

Mon, May 08, 2017 02:15 PM

 1 attachment**Subject :** Fwd: [SPAM?-NOSPf]  
RE: Run Scream Run -  
Road Crossing  
Application**To :** Lisa Garrett  
<lgarrett@ytown.org>

Lisa Garrett  
Deputy Clerk  
Charter Township of Ypsilanti  
(734) 484-4700

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**From:** "Mandy Hetfield" <mandy@rfevents.com>**To:** "Lisa Garrett" <lgarrett@ytown.org>, "dawn" <dawn@rfevents.com>**Sent:** Monday, May 1, 2017 12:26:12 PM**Subject:** [SPAM?-NOSPf] RE: Run Scream Run - Road Crossing Application

Hi Lisa –

This a request for the summer event.

We love Rolling Hills and they are happy for us to add another race!

We are looking to get put on the list for Board approval for the May meeting.

This is our 1<sup>st</sup> year doing this event.

We will be submitting our permit application to Wash Co soon and they will need Ytown board approval.

**Event: Oberun 5K**

**Date: Friday, July 14, 2017**

**Start/Finish & parking: Wiard's Orchard**

**Distances: 5k**

**Expected # of participants: 2,500**

**Map: Attached, the only road we go on is Merritt and this is only to cross from Wiard's Orchard to Rolling Hills.**

**Time Frame: 5K will start at 6:30pm. All runners will be across and back into Wiards by 7pm.**

**The race benefits Karen's Trail/Friends of the Border to Border Trail**

**There will be course marshals at the road crossing to ask traffic to hold until runners cross.**

**There will also be "Runners on Road" crossing signs to warn vehicles before they get to the runners.**

**Randal Step, owner of R.F. Events, as the official designee for this event**

Please let me know what other information you need.  
Thank you for turning this around to WCRC for this event.

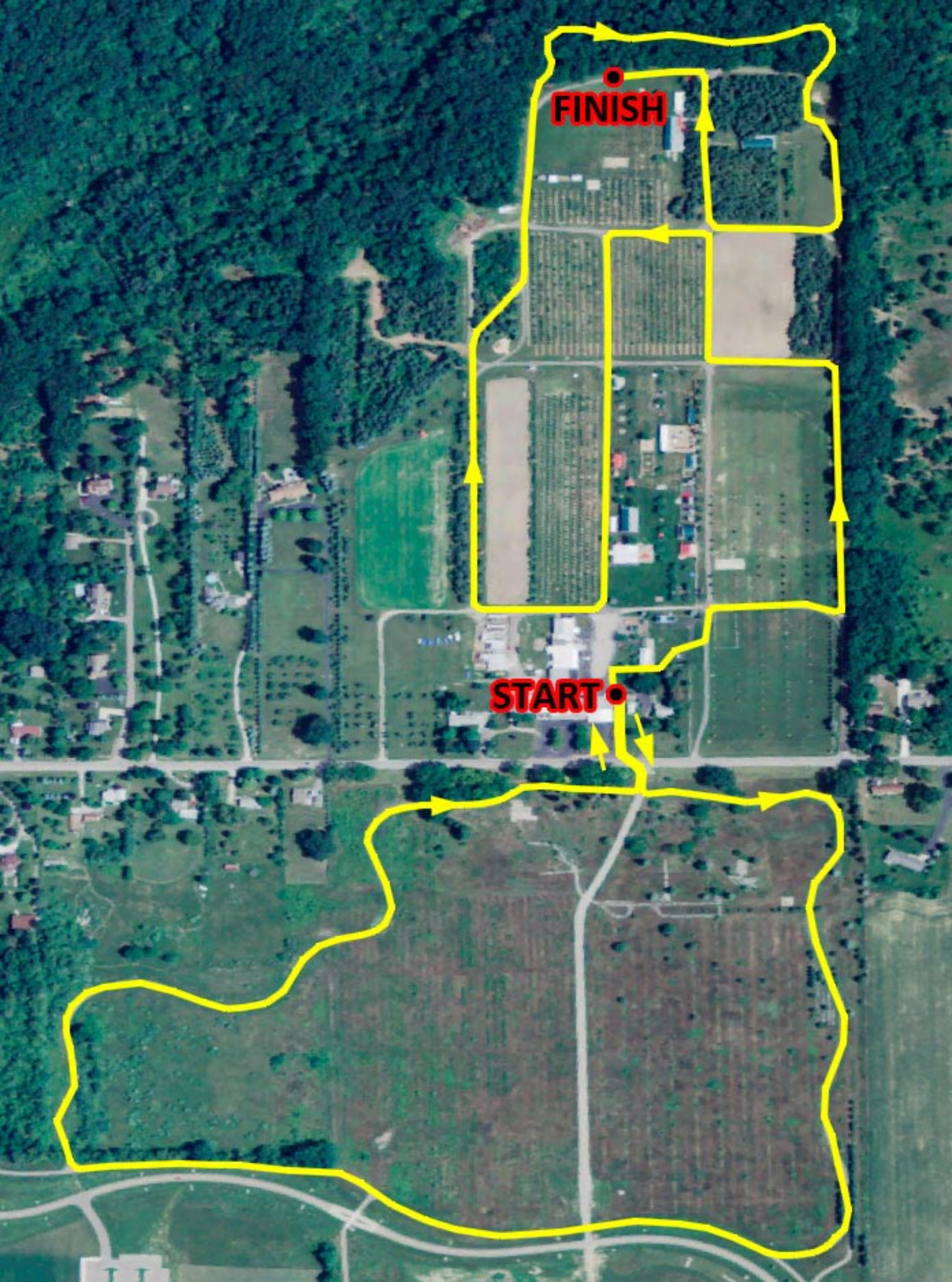
Thank you!

Mandy

Mandy Hetfield  
RF Events  
5700 Jackson Rd  
Ann Arbor, MI 48103







**FINISH**

**START**

**CHARTER TOWNSHIP  
OF YPSILANTI  
RESOLUTION NO. 2017-10**

**RESOLUTION REGARDING  
TEMPORARY ROAD  
CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 7, 2017 from 8:30 a.m. to 11:00 a.m. for the Run Scream Run 5K, 10K and Kid's Mile to benefit the March of Dimes of Southeastern Michigan.

**WHEREAS**, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

**Zimbra****lgarrett@ytown.org**

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**[SPAM?-NOSPf] Run Scream Run - Road Crossing Application**

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**From :** Mandy Hetfield  
<mandy@rfevents.com>

Mon, May 01, 2017 12:17 PM

 1 attachment**Subject :** [SPAM?-NOSPf] Run  
Scream Run - Road  
Crossing Application**To :** 'Lisa Garrett'  
<lgarrett@ytown.org>,  
dawn@rfevents.comExternal images are not displayed. [Display images below](#)

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Hi Lisa –

We are looking forward to another great event! Getting this to you early, and I am going to send you a second request for another event we are adding.

We are looking to get put on the list for Board approval for your May meeting.

This is our 7th year doing this event and everything has always worked out great!

We will be submitting our permit application to Wash Co soon and they will need Ytown board approval.

**Event: Run, Scream, Run**

**Date: Saturday, October 7, 2017**

**Start/Finish & parking: Wiard's Orchard**

**Distances: 5k/10k, Kid's Mile (1 Mile will cross into Rolling Hills)**

**Expected # of participants: 2,000**

**Map: Attached, the only road we go on is Merritt and this is only to cross from Wiard's Orchard to Rolling Hills.**

**Time Frame: 5k/10k will start together at 8:30am first runners can be expected in Rolling Hills shortly after that. All races should be finished and packed up by 11:00am**

**The race once again benefits March of Dimes of SE Mich.**

**There will be course marshals at the road crossing to ask traffic to hold until runners cross.**

**There will also be "Runners on Road" crossing signs to warn vehicles before they get to the runners.**

**Randal Step, owner of R.F. Events, as the official designee for this event**

Please let me know what other information you need. Thank you for turning this around to WCRC for this event.

Thank you!

Mandy

Mandy Hetfield  
RF Events  
5700 Jackson Rd  
Ann Arbor, MI 48103

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Charter Township of Ypsilanti

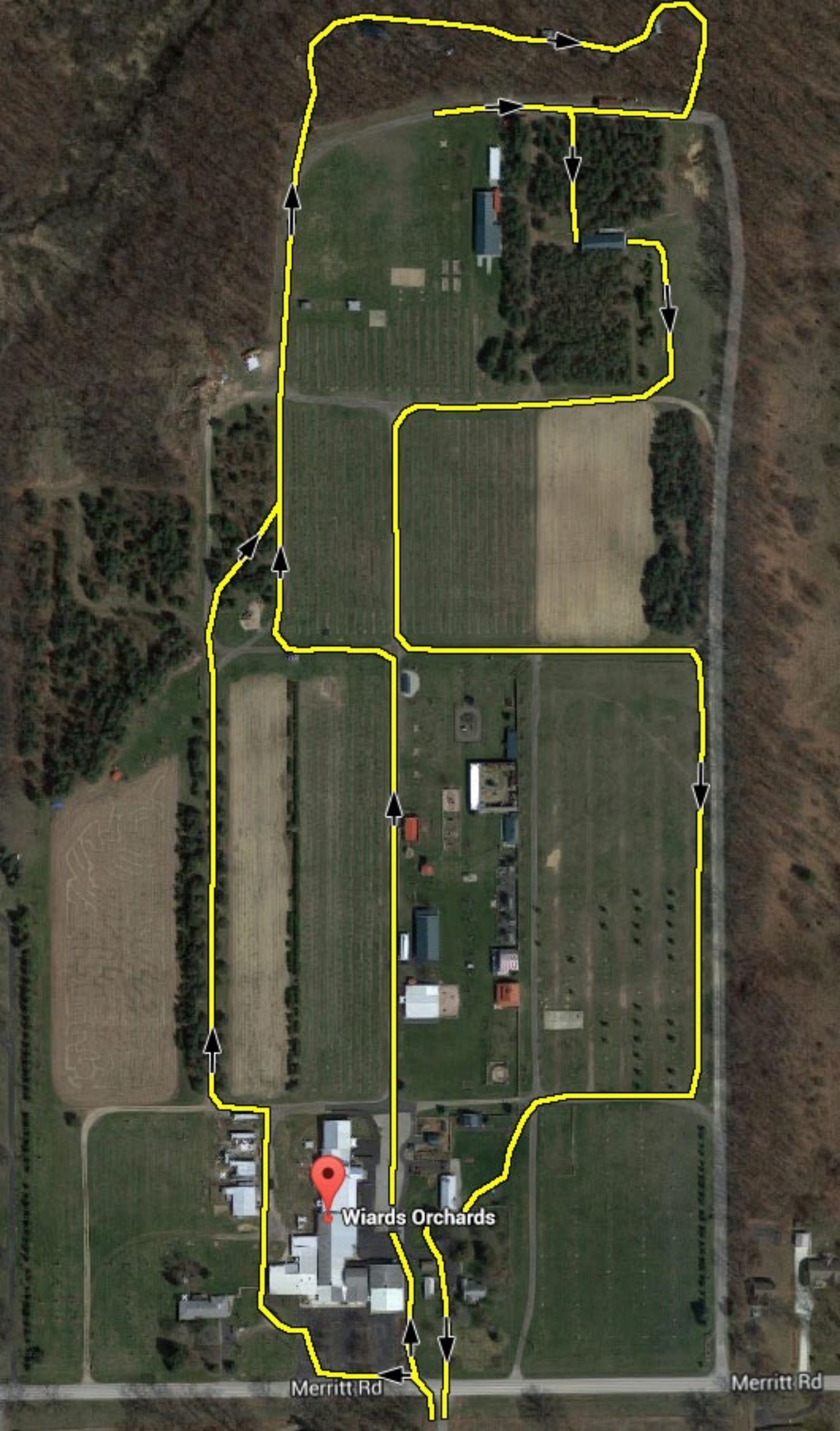
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Charter Township of Ypsilanti

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 **wiards.pdf**  
169 KB

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Wiards Orchards

Merritt Rd

Merritt Rd

# CHARTER TOWNSHIP OF YPSILANTI

## Resolution No. 2017-12

In Honor of  
National Pollinator Week  
June 11-17, 2017

**WHEREAS** in 2015, Ypsilanti Township received the first Bee City USA designation in the State of Michigan; and

**WHEREAS** the goal of BEE CITY USA is to promote healthy, sustainable habitats and communities for bees and other pollinators; and

**WHEREAS** bees and other pollinators around the globe have experienced dramatic declines due to a combination of habitat loss, use of pesticides and the spread of pests and diseases, with grave implications for the future health of flora and fauna; and

**WHEREAS** we all have the opportunity to support bees and other pollinators on both public and private land; and

**WHEREAS** supporting pollinators fosters environmental awareness and sustainability, and increases interactions among community stewards such as commercial and backyard beekeepers, farmers, children, educators, Master Naturalists, Master Gardeners, plant nurseries, municipalities, neighborhoods, and garden suppliers and clubs; and

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Ypsilanti Board of Trustees does hereby proclaim the week of June 11-17, 2017 NATIONAL POLLINATOR WEEK in Ypsilanti Township and we encourage all citizens to obtain and share information about the proper uses of fertilizers in order to ensure a healthy future for all.

# **PUBLIC HEARING**

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- A.** REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, JUNE 20, 2017 AT APPROXIMATELY 7:00PM – AMENDMENT TO LAKEVIEW STREETLIGHT DISTRICT #207



# OTHER BUSINESS

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