

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 20, 2017 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:05 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Jimmie Wilson Jr., Monica Ross-Williams

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

A. 7:00PM – RESOLUTION 2017-16, AMENDMENT TO LAKEVIEW STREETLIGHT DISTRICT #207 (PUBLIC HEARING SET AT THE MAY 16, 2016 REGULAR MEETING)

Supervisor Stumbo opened the Public Hearing at 7:09 p.m.

Allen Meeks, Township Resident said he approves of the streetlight. He said that on the end of the street it was still very dark and wondered if a light was going there. He said he appreciated all the work the Township Board does.

Supervisor Stumbo closed the Public Hearing at 7:11 p.m.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Resolution 2017-16, Amendment to Lakeview Streetlight District #207 (see attached).

Jarrell Roe	Yes	Eldridge	Yes	Ross-Williams	Yes
Lovejoy Roe	Yes	Stumbo	Yes	Doe	Yes
Wilson, Jr.	Yes				

The motion carried unanimously.

PUBLIC COMMENTS

Arloa Kaiser, Township Resident encouraged everyone to write or call FERC telling FERC we do not want the Nexus Pipeline in Ypsilanti Township. She said that at the town hall meeting last week they were told to call Attorney General Schuette to voice our concerns for the pipeline. Ms. Kaiser also said to contact the Michigan Public Service Commission because they are responsible for the increases that would be paid to DTE and DTE would like us to pay for part of this pipeline.

JoAnn McCollum, Township Resident thanked the Board for all they do. She said she would like to thank the Township for the new Tabulators for the elections. Ms. McCollum expressed how much she enjoyed working as a Chairperson during the elections.

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Larry Krieg, Township Resident said he was Ypsilanti Townships' representative on the Ann Arbor Area Transportation Authority Board. He explained the changes that would be taking place at the end of August. He said that one of the busiest commutes is between Ypsilanti Township and the City of Ann Arbor with 8000 commuters every day. Mr. Krieg stated they are adding 2 express buses leaving at 6:18 a.m. and 7:16 a.m. from the James L. Hart/Joe Hall area to the City of Ann Arbor with return to James L. Hart/Joe Hall at 4:22 p.m. and 5:42 p.m. He said the charge each way would be \$6.25. Mr. Krieg also stated they would have a three year pilot project called DRT which stands for Demand Response Transit which would service outer areas of the Township where the population density isn't great. He said people call in and request a van to pick them up maybe at a corner near their home. He said they would re-evaluate this program yearly to examine if it was an effective program.

Trustee Ross-Williams questioned what target area were they looking at for the DRT. Mr. Krieg said it would come from people too young or too old to drive.

Trustee Jarrell Roe stated that nurses usually work twelve hour shifts and the times wouldn't fit in their schedules.

Clerk Lovejoy Roe stated the Township was never told the charges would be this high for this service. She asked when the DRT would begin. Mr. Krieg said they don't have an exact start date but he believed it would be after August.

Supervisor Stumbo stated that if the DRT would pick up kids from Lincoln School they would have to drop them off at an Ypsilanti Township residence since Lincoln School is in Augusta Township and they are not paying for this service.

Attorney Winters stated that he believed when the Township first partnered with AAATA they had a specific funding agreement which should be examined.

Mr. Krieg stated he would take the concerns back to the AAATA Board and let them know the Township would like to meet with them.

Trustee Ross-Williams explained that the cost for the express route would be too high for most to pay and that this program would fail if they don't re-evaluate the cost for this ride.

Supervisor Stumbo stated that we had a death of one of our employees, Debbie Agdorny, Deputy Treasurer who had been with us for 24 years. She said we were closed on Wednesday for her funeral and she would like to thank Javonna Neel and others who are helping in the Treasurers' office.

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CONSENT AGENDA

**A. MINUTES OF THE MAY 16, 2017 WORK SESSION AND REGULAR MEETING
AND EXECUTIVE SESSION**

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR JUNE 6, 2017 IN THE AMOUNT OF
\$755,199.16**
- 2. STATEMENTS AND CHECKS FOR JUNE 20, 2017 IN THE AMOUNT
OF \$489,009.28**
- 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY 2017 IN THE
AMOUNT OF \$43,830.87**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL 2017 IN THE
AMOUNT OF \$1,207.50**

C. MAY 2017 TREASURER'S REPORT

**A motion made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the
Consent Agenda.**

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated that regarding the ACM he would like to acknowledge the hard work of Mike Radzik, OCS Director who is working with all the entities involved. He said that there was a lot of work going on at Willow Run and it would be the first development of its' kind in this country. He said it would make the Willow Run property very relative in terms of the new age of autonomous vehicles just as it was when Henry Ford was plotting out the Bomber Plant. Attorney Winters stated that Mike Radziks' leadership has been outstanding in working with this project.

Attorney Winters discussed the problems with heroin overdoses around the country but also right here in Ypsilanti Township. He said that 59 individuals died from heroin overdoses in 2016 which was 20% more than the prior years. Attorney Winters believes that as a township board we need to do something.

Lt. Marocco said that having the drug that can be administered if we get to the overdosed individual in time has helped tremendously. He said the Sheriffs' Deputies have administered the life saving drugs approximately 60 times, since the deputies have been equipped with the drug. He said the follow up from that point

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was what was helping with individuals getting treatment. Lt. Marocco said they immediately engage a social worker and Dawn Farms support through contact with individuals as soon as they come out of the overdose. He said if they don't have the contact immediately the individual may by the next day be back using. He said the Sheriffs' office wants to be a partner with the township to battle this epidemic.

Arloa Kaiser, Township Resident said the Neighborhood Watch people help with reporting incidents and the Sheriffs' Department are trying to get kids involved in other programs to keep them away from drugs.

Supervisor Stumbo stated medical marijuana was a big issue now and she feels its' a gateway to other drugs. She said that they hear issues regarding medical marijuana at every neighborhood watch meeting. Supervisor Stumbo thought that when it was legalized it would be sold in places like CVS and Walgreens, not out of a neighbors' house.

Clerk Lovejoy Roe said she saw where you could purchase heroin online. She said she would like to do whatever they could to stop this.

NEW BUSINESS

1. BUDGET AMENDMENT #9

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Budget Amendment #9 (see attached).

The motion carried unanimously.

2. REQUEST APPROVAL OF THE FIRST AMENDMENT TO THE COMPREHENSIVE DEVELOPMENT AGREEMENT BETWEEN WILLOW RUN ARSENAL OF DEMOCRACY LANDHOLDINGS LIMITED PARTNERSHIP (WRAD), AMERICAN CENTER FOR MOBILITY (ACM), AND THE CHARTER TOWNSHIP OF YPSILANTI TO EXTEND THE RIGHT OF FIRST REFUSAL TO ACQUIRE 22 ACRES OF PROPERTY OWNED BY THE TOWNSHIP LOCATED ADJACENT TO TYLER POND

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request for Approval of the First Amendment to the Comprehensive Development Agreement Between Willow Run Arsenal of Democracy Landholdings Limited Partnership (WRAD), American Center for Mobility (ACM), and the Charter Township of Ypsilanti to Extend the Right of First Refusal to Acquire 22 Acres of Property Owned by the Township Located Adjacent to Tyler Pond (see attached).

The motion carried unanimously.

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**3. REQUEST TO AMEND THE COOPERATIVE AGREEMENT BETWEEN
WASHTENAW URBAN COUNTY AND YPSILANTI TOWNSHIP**

A motion was made by Treasurer Doe, supported by Trustee Wilson, Jr. to Approve the Request to Amend the Cooperative Agreement Between Washtenaw Urban County and Ypsilanti Township (see attached)

The motion carried unanimously.

**4. RESOLUTION 2017-13, AUTHORIZING THE STATE OF MICHIGAN,
MICHIGAN DEPARTMENT OF STATE, CHARTER TOWNSHIP OF
YPSILANTI, WASHTENAW COUNTY, HELP AMERICA VOTE ACT (HAVA)
GRANT APPLICATION AND AGREEMENT, INCLUDING SCHEDULE B
LICENSING AGREEMENT, FOR VOTING SYSTEM HARDWARE, FIRMWARE
AND SOFTWARE. RE MASTER CONTRACT 071B7700128 – HART
INTERCIVIC, INC.**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2017-13, Authorizing the State of Michigan, Michigan Department of State, Charter Township of Ypsilanti, Washtenaw County, Help America Vote Act (HAVA) Grant Application and Agreement, including Schedule B Licensing Agreement, for Voting System Hardware, Firmware and Software. ReMaster Contract 071B7700128 – Hart Intercivic, Inc. (see attached).

The motion carried unanimously.

**5. REQUEST AUTHORIZATION FOR THE PURCHASE OF ADDITIONAL
ELECTION EQUIPMENT INCLUDING FIVE (5) ADDITIONAL TABULATORS,
BATTERIES, BATTERY CHARGERS, AND MEMORY CARDS IN THE
AMOUNT OF \$26,620.00 BUDGETED IN LINE ITEM #101-215-000-977-
000, TRAINING FOR CLERKS OFFICE STAFF IN THE AMOUNT OF
\$2,500.00 BUDGETED IN LINE ITEM #101-215-000-801-000 AND
TRAINING FOR ELECTION WORKERS IN THE AMOUNT OF \$4,000.00
BUDGETED IN LINE ITEM #101-215-000-704-000 AND FIVE YEARS OF
MAINTENANCE COSTS FOR YEARS 6-10 OF THE CONTRACT IN THE
AMOUNT OF \$75,456.00 TO BE PAID APPROXIMATELY JULY 2021 IN
ORDER TO RECEIVE A TEN PERCENT DISCOUNT AND AUTHORIZATION
FOR HART TO REMOVE AND SALVAGE OLD EQUIPMENT AS
NEGOTIATED BY THE STATE OF MICHIGAN**

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A motion was made by Trustee Wilson, Jr., supported by Trustee Jarrell Roe to Approve the Request for Authorization for the Purchase of Additional Election Equipment Including Five (5) Additional Tabulators, Batteries, Battery Charges, and Memory Cards in the Amount of \$26,620.00 Budgeted in Line Item #101-215-000-977-000, Training for Clerks Office Staff in the Amount of \$2,500.00 Budgeted in Line Item #101-215-000-801-000 and Training for Election Workers in the Amount of \$4,000.00 Budgeted in Line Item #101-215-000-704-000 and Five Years of Maintenance Costs for Years 6-10 of the Contract in the Amount of \$75,456.00 to be Paid Approximately July 2021 in Order to Receive a Ten Percent Discount and Authorization for Hart to Remove and Salvage Old Equipment as Negotiated by the State of Michigan.

The motion carried unanimously.

- 6. RESOLUTION 2017-14, PURCHASE TAX FORECLOSED PROPERTIES LOCATED AT 1636 BAILEY ST., 1212 E. CLARK ROAD, AND 679 CALDER AVE. IN THE AMOUNT OF \$43,721.00 BUDGETED IN LINE ITEM #101-950-000-969-011 ALL FROM THE 2017 WASHTENAW COUNTY TREASURER LIST OF TAX FORECLOSED PROPERTIES UNDER THE RIGHT OF FIRST REFUSAL.**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Wilson, Jr. to Approve Resolution 2017-14, Purchase Tax Foreclosed Properties Located at 1636 Bailey St., 1212 E. Clark Road, and 679 Calder Ave. in the Amount of \$43,721.00 Budgeted in Line Item #101-950-000-969-011 all from the 2017 Washtenaw County Treasurer List of Tax Foreclosed Properties Under the Right of First Refusal (see attached).

The motion carried unanimously.

- 7. RESOLUTION 2017-15, ABANDONED TAX DELINQUENT PROPERTY**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve Resolution 2017-15, Abandoned Tax Delinquent Property (see attached).

The motion carried unanimously.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1659 WISMER ST., 100 N. CLUBVIEW, 881 DONS DR., 553 KANSAS, 1137 NASH, AND 1814 CAROL ANN IN THE AMOUNT OF \$60,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

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A motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 1659 Wismer St., 100 N. Clubview, 881 Dons Dr., 553 Kansas, 1137 Nash, and 1814 Carol Ann in the Amount of \$60,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

- 9. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION TO ABATE PUBLIC NUISANCE DRUG HOUSES BY PADLOCKING LOCATED AT 2357 RAVINEWOOD, 1645 DOROTHY, AND 555 E. GRAND BLVD. IN THE AMOUNT OF \$30,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

A motion was made by Trustee Jarrell Roe, supported by Trustee Ross-Williams to Approve the Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action to Abate Public Nuisance Drug Houses by Padlocking Located at 2357 Ravinewood, 1645 Dorothy, and 555 E. Grand Blvd. in the Amount of \$30,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

- 10. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF A CONTRACT WITH OHM TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR CONCRETE REPAIRS AT FIRE STATION HEADQUARTERS TO INCLUDE DESIGN SPECIFICATIONS, CREATION OF THE BID PACKAGE AND OVERSEEING THE BID PROCESS IN AN AMOUNT NOT TO EXCEED \$9,350.00 BUDGETED IN LINE ITEM #206-970-000-976-005**

A motion was made by Trustee Ross-Williams, supported by Trustee Wilson, Jr. to Approve the Request of Eric Copeland, Fire Chief for Approval of a Contract with OHM to Provide Professional Engineering Services for Concrete Repairs at Fire Station Headquarters to Include Design Specifications, creation of the Bid Package and Overseeing the Bid Process in an Amount not to Exceed \$9,350.00 Budgeted in Line Item #206-970-000-976-005(see attached).

The motion carried unanimously.

- 11. REQUEST OF ERIC COPELAND, FIRE CHIEF TO RELINQUISH ONE (1) AUTOMATIC CHEST COMPRESSION DEVICE OF FOUR TO BE RECEIVED FROM THE 2016 REGIONAL EMS GRANT TO SUPERIOR TOWNSHIP IN THE AMOUNT OF \$1,863.00**

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A motion was made by Trustee Ross-Williams, supported by Trustee Eldridge to Approve the Request of Eric Copeland, Fire Chief to Relinquish One (1) Automatic Chest Compression Device of Four to be Received from the 2016 Regional EMS Grant to Superior Township in the Amount of \$1,863.00.

The motion carried unanimously.

12. REQUEST AUTHORIZATION FOR THE LEASE OF NEOPOST IN710 MAIL MACHINE WITH MAILFINANCE, INC. FOR \$352.90 PER MONTH FOR SIXTY (60) MONTHS BUDGETED IN LINE ITEM #101-267-000-730-000

A motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request for Authorization for the Lease of Neopost IN710 Mail Machine with Mailfinance, Inc. for \$352.90 per month for Sixty (60) Months Budgeted in Line Item #101-267-000-730-000(see attached).

The motion carried unanimously.

13. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE TO SPARTAN DISTRIBUTORS FOR THE PURCHASE OF A TORO GROUNDMASTER MOWER IN THE AMOUNT OF \$60,815.36 BUDGETED IN LINE ITEM #101-774-000-977-000

A motion was made by Clerk Lovejoy Roe, supported by Trustee Jarrell Roe to Approve the Request of Jeff Allen, Residential Services Director to Waive the Financial Policy and Award the Low Quote to Spartan Distributors for the Purchase of a Toro Goundsmaster Mower in the Amount of \$60,815.36 Budgeted in Line Item #101-774-000-977-000.

The motion carried unanimously.

14. REQUEST OF BRIAN MCCLEERY, ASSISTANT ASSESSOR FOR APPROVAL OF LETTER OF AGREEMENT FOR SALE OF 110 JOHNSON ST. PARCEL #K-11-10-211-004 TO MIRA NELLE IN THE AMOUNT OF \$2,500.00 PLUS CLOSING COSTS

A motion was made by Clerk Lovejoy Roe, supported by Ross-Williams to Approve the Request of Brian McCleery, Assistant Assessor for Approval of Letter of Agreement for Sale of 110 Johnson St. Parcel #K-11-10-211-004 to Mira Nelle in the Amount of \$2,500.00 Plus Closing Costs(see attached).

The motion carried unanimously.

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**15. REQUEST TO APPROVE THE PRINCIPLES OF GOVERNANCE AS
RECOMMENDED BY THE MICHIGAN TOWNSHIP ASSOCIATION**

A motion was made by Trustee Wilson, Jr., supported by Trustee Eldridge to Approve the Request to Approve the Principles of Governance as Recommended by the Michigan Township Association.

The motion carried unanimously.

**16. REQUEST FOR AUTHORIZATION TO WITHDRAW FROM THE
INTERLOCAL AGREEMENT CREATING THE DETROIT REGION
AEROTROPOLIS DEVELOPMENT CORPORATION DATED JUNE 17, 2009
PER ARTICLE VIII SECTION 8:02 ENTITLED DURATION OF, WITHDRAW
FROM AND TERMINATION OF INTERLOCAL AGREEMENT**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request for Authorization to Withdraw from the Interlocal Agreement Creating the Detroit Region Aerotropolis Development Corporation dated June 17, 2009 per Article VIII Section 8:02 Entitled Duration of, Withdraw from and Termination of InterLocal Agreement.

The motion carried unanimously.

**17. REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, JULY 18, 2017
AT APPROXIMATELY 7:00PM – CREATION OF STREETLIGHT SPECIAL
ASSESSMENT DISTRICT #209 TURTLE CREEK #2**

A motion was made by Clerk Lovejoy Roe, supported by Ross-Williams to Approve the Request to Set a Public Hearing Date of Tuesday, July 18, 2017 at Approximately 7:00PM – Creation of Streetlight Special Assessment District #209 Turtle Creek #2.

The motion carried unanimously.

**18. REQUEST TO SET A PUBLIC HEARING DATE OF TUESDAY, JULY 18, 2017
AT APPROXIMATELY 7:15PM – CREATION OF STREETLIGHT SPECIAL
ASSESSMENT DISTRICT #210 FORD LAKE VILLAGE #2-2**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Ross-Williams to Approve the Request to Set a Public Hearing Date of Tuesday, July 18, 2017 at Approximately 7:15PM – Creation of Streetlight Special Assessment District #210 Ford Lake Village #2-2.

The motion carried unanimously.

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A motion was made by Trustee Wilson, Jr., supported by Treasurer Doe to Adjourn.

The motion carried unanimously.

The meeting was adjourned at approximately 8:19p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Charter Township of Ypsilanti

RESOLUTION NO. 2017-16

Amendment to Lakeview Streetlight District #207

WHEREAS, on or about March 27, 2017, the Township Clerk received a request from the Lakeview Neighborhood Watch, asking the Township Board for additional LED street lighting on William Avenue between Pasadena Avenue and Emerson Avenue for the Lakeview Subdivision, consisting of 152 parcels, in Ypsilanti Township and for the amendment of special assessment district #207 for the purpose of defraying said cost of street lighting by special assessments against the property especially benefited; and

WHEREAS, the Township Clerk requested of Detroit Edison, proposed plans describing the street lighting improvement and the location of said improvements with an estimate of said costs; and

WHEREAS, on March 28, 2017 Lance Alley of Detroit Edison Community Lighting Group prepared and submitted proposed plans to install two (2) street lights on William Avenue between Pasadena Avenue and Emerson Avenue for the Lakeview Subdivision, Ypsilanti Township, consisting of 152 parcels, which said plans included, *inter alia*, the installation of two (2) **“overhead FED 65 watt autobahn LED’s with gray housings mounted on 6’ arms attached to one existing wood pole and one new pole”** with the cost of said improvements being approximately:

Total Estimate Construction Cost:	\$2,798.01
Total Lamp Charge For Three (3) Years:	\$879.12
Contribution (Cost minus 3 years revenue):	\$1,918.89
Total Annual Lamp Charges:	\$ 293.04

WHEREAS, on May 11, 2017 the Township Clerk received notification from the Township Assessor that the cost of providing street lights for the Lakeview Subdivision, Ypsilanti Township, consisting of 152 parcels, which said plans included, *inter alia*, the installation of two (2) **“overhead FED 65 watt autobahn LED’s with gray housings mounted on 6’ arms attached to one existing wood pole and one new wood pole”** will be **\$3.20** per parcel for a 10-year period; thereafter, said costs shall be estimated at **\$1.93** per parcel for street lighting, based on general benefit; and

WHEREAS, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, at least 10 (ten) days before the June 20, 2017 public hearing, setting forth the district affected in said request, place and purpose of said public hearing to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

WHEREAS, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

WHEREAS, on June 20, 2017, the Charter Township of Ypsilanti held a public hearing to hear any objections which may be offered against amending said special assessment district.

NOW THEREFORE, BE IT RESOLVED, that the Charter Township of Ypsilanti determines that the request filed by the Neighborhood Watch members of the Lakeview Subdivision, consisting of 152 parcels, on March 27, 2017, is sufficient for all purposes set forth pursuant to Act 188 of the Public Acts of 1954, as amended.

BE IT FURTHER RESOLVED, that a special assessment district #207 be amended for the purpose of providing street lights for the Lakeview Subdivision, consisting of 152 parcels.

BE IT FURTHER RESOLVED, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison for the Lakeview Subdivision, consisting of 152 parcels, which said plans included, *inter alia*, the installation of two (2) “**overhead FED 65 watt Autobahn LED’s with gray housings mounted on 6’ arms attached to one existing wood pole and one new wood pole**” will be **\$3.20** per parcel for a 10-year period; thereafter, said costs shall be estimated at **\$1.93** per parcel for street lighting, based on general benefit.

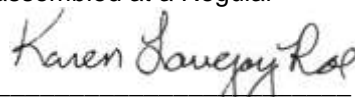
BE IT FURTHER RESOLVED, that the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of lighting said streets.

BE IT FURTHER RESOLVED, that the Township Board shall hereinafter annually determine on or before September 30 of each year, the amount to be assessed in said district for lighting said streets and shall direct the Township Assessor to levy such amounts therein.

BE IT FURTHER RESOLVED, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

BE IT FURTHER RESOLVED, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2017-16 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 20, 2017.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2017 BUDGET AMENDMENT #9**

June 20, 2017

101 - GENERAL OPERATIONS FUND

Total Increase \$102,325.00

Budget for new required election equipment and training. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$34,590.00
		Net Revenues	<u>\$34,590.00</u>
Expenditures:	APPOINTED OFFICIALS	101-215-000-704.000	\$4,000.00
	PROFESSIONAL SERVICES	101-215-000-801.000	\$2,500.00
	EQUIPMENT	101-215-000-977.000	\$28,090.00
		Net Expenditures	<u>\$34,590.00</u>

Request to increase budget to purchase a Toro mower. The cost of the mower is not to exceed the estimated cost of \$60,816 and the requested increase to the budget is \$40,816. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$40,816.00
		Net Revenues	<u>\$40,816.00</u>
Expenditures:	Equipment	101-774-000-977.000	\$40,816.00
		Net Expenditures	<u>\$40,816.00</u>

Budget for DTE to install an 2 overhead LED street light along William Ave between S Pasadena Ave & Emerson Ave. These streetlights will eventually be placed on the special assessment tax roll for reimbursement back to the general fund, but for now it will be fund by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,919.00
		Net Revenues	<u>\$1,919.00</u>
Expenditures:	Street Light - Construction/Conversion	101-956-000-926.050	\$1,919.00
		Net Expenditures	<u>\$1,919.00</u>

Request to Budget for new furniture and fixtures in the Civic Center. We are in need of office furniture for Supervisor Stumbo on the second floor, as well as replacing some furniture that is well over 20 years old and breaks apart when trying to move. We are also in need of some desks that are ergonomically correct to promote health and wellness. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$25,000.00
		Net Revenues	<u>\$25,000.00</u>
Expenditures:	Cap Outlay - Furniture & Fixtures	101-970-000-975.135	\$25,000.00
		Net Expenditures	<u>\$25,000.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2017 BUDGET AMENDMENT #9**

June 20, 2017

206 - FIRE FUND

Total Increase \$9,350.00

Request to Budget for OHM to provide the engineering services for replacement of existing concrete parking lot, curbs and driveways at 222 S Ford Blvd. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	206-000-000-699.00	\$9,350.00
		Net Revenues	<u><u>\$9,350.00</u></u>
Expenditures:	Capital Outlay Fire Station	206-970-000-976.005	\$9,350.00
		Net Expenditures	<u><u>\$9,350.00</u></u>

Motion to Amend the 2017 Budget (#9):

Move to increase the General Fund budget by \$102,325 to \$9,489,761 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$9,350 to \$5,098,019 and approve the department line item changes as outlined.

FIRST AMENDMENT TO COMPREHENSIVE DEVELOPMENT AGREEMENT

This First Amendment to Comprehensive Development Agreement (“**First Amendment**”) is hereby entered into as of the ____ day of May, 2017, by and among WILLOW RUN ARSENAL OF DEMOCRACY LANDHOLDINGS LIMITED PARTNERSHIP, a Michigan limited partnership (“**WRAD**”), AMERICAN CENTER FOR MOBILITY, a Michigan non-profit corporation (“**ACM**”), and the CHARTER TOWNSHIP OF YPSILANTI, a Michigan municipal corporation (“**Township**”); together with WRAD and ACM, the “**Parties**” and each, without distinction, a “**Party**”).

RECITALS:

A. The Parties entered into that certain Comprehensive Development Agreement dated November 4, 2016 (the “**Agreement**”) with regard to the “Property” and the “Project” as such terms are defined and more particularly described in the Agreement.

B. The Parties desire to amend paragraph 5(a) of the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual agreements contained herein and in the Agreement, the Parties hereby agree as follows:

1. One (1) Year Extension of Right of First Refusal for Acquisition of Township Parcel. Section 5(a) of the Agreement is amended such that the exclusive right of first refusal granted by the Township to WRAD for the acquisition of the Township Parcel shall be **extended for one (1) year and shall expire on June 1, 2018.**

2. Defined Terms. Capitalized terms used in this First Amendment but not defined herein shall have the meanings ascribed to them in the Agreement.

3. Conflict. In the event of a conflict between or ambiguity created by the terms of the Agreement and this First Amendment, the terms of this First Amendment shall control.

4. Ratification. In all other respects, the Parties hereby reinstate and reaffirm all of the covenants, agreements, terms, conditions and other provisions of the Agreement and hereby agree that the Agreement is in full force and effect as modified by this First Amendment.

5. Counterparts. This First Amendment may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed copies may be sent by email, or facsimile transmission which shall be conclusive legal evidence of original signatures.

IN WITNESS WHEREOF, the Parties have executed this First Amendment effective as of the date first written above.

**WILLOW RUN ARSENAL OF DEMOCRACY
LANDHOLDINGS LIMITED PARTNERSHIP,**
a Michigan limited partnership

By Willow Run Land Management Services,
General Partner

By: _____
Charles A. Fiedler, President

AMERICAN CENTER FOR MOBILITY, a
Michigan non-profit corporation

By: _____
John Maddox, President and CEO

CHARTER TOWNSHIP OF YPSILANTI,
a Michigan municipal corporation

By: *Brenda L. Stumbo*
Brenda L. Stumbo, Township Supervisor

And by: *Karen Lovejoy Roe*
Karen Lovejoy Roe, Township Clerk



OFFICE OF COMMUNITY &
ECONOMIC DEVELOPMENT

Collaborative solutions for a promising future

415 W. Michigan Avenue
Ypsilanti, MI 48197

734.544.6748 (P)
734.544.6749 (F)

www.ewashtenaw.org/oced
twitter@WashtenawOCED

facebook.com/washtenawoced
www.opportunitywashtenaw.org

June 7, 2017

Supervisor Brenda Stumbo
Tilden R. Stumbo Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Supervisor Stumbo,

Washtenaw Urban County wishes to amend the Cooperative Agreement with Ypsilanti Township. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Cooperation Agreement between Washtenaw Urban County and Ypsilanti Township originated in **2002** as follows:

Amend each collective reference to the Community Development Block Grant and HOME grants to also include the Emergency Solutions Grant (ESG), as follows:

On Page 1, add the following language in **bold**:

"THAT the County shall have final responsibility for selecting Community Development Block Grant (and HOME and **Emergency Solutions Grant**, where applicable) activities and annually filing a Consolidated Plan with HUD."

On Page 2, add the following language in **bold**:

"THAT the qualification period of this agreement as defined in the HUD regulations and guidelines shall be Federal Fiscal Years 2018, 2019 and 2020, and such additional period of time for the purpose of carrying out activities funded by **Community Development Block Grants, Emergency Solutions Grant, and Home Investment Partnership Program grants** from Federal Fiscals years 2018, 2019 and 2020 appropriations and from any program income generated from the expenditure of such funds; further that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's urban county qualification notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's urban county qualification notice; and"

On Page 3, add the following language in **bold**:

"THAT this Agreement remains in effect until the CDBG (and HOME and **Emergency Solutions Grant**, where applicable) funds and income received with respect to activities carried out during the three year qualification period (and any successive qualification periods under this automatic renewal provision) are expended and the funded activities completed, and that the County and Community may not terminate or withdraw from this agreement while this agreement remains in effect; and"



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twitter@WashtenawOCED

facebook.com/washtenawoced
www.opportunitywashtenaw.org

Amend page 2 of the Agreement to add the following language:

“THAT the Community will not sell, trade, or otherwise transfer all of any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.”

All other terms and conditions remain the same as in the original contract.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator

APPROVED FOR CONTENT:

Andrea Plevak, Director
Office of Community and Community Development

Ypsilanti Township
Andrea L. Stumbo / *Karen Lovigay*
Accepted by _____
Branda L. Stumbo / *Karen Lovigay*
Supervisor Clerk
June 21, 2017

Original: Clerk
Contractor
cc: Department
Purchasing

CHARTER TOWNSHIP OF YPSILANTI

Resolution 2017-13

Authorizing the State of Michigan, Michigan Department of State and the Charter Township of Ypsilanti, Washtenaw County, Help America Vote Act (HAVA) Grant Application and Agreement, including Schedule B License Agreement for Verity Software, for Voting System Hardware, Firmware and Software, RE: Master Contract 071B7700128-Hart Intercivic, Inc.

WHEREAS, the Charter Township of Ypsilanti wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter County Board (AVCB) tabulators and accessible voting devices for use by individuals with disabilities, and

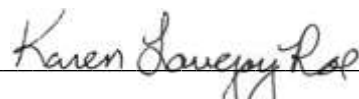
WHEREAS, funding for the new voting system will be provided by the State of Michigan, and will include a combination of Federal Help America Vote Act and State of Michigan appropriated funds, and

WHEREAS, the Charter Township of Ypsilanti plans to begin implementation of the new voting system in November of 2017; and

WHEREAS, the Washtenaw County Clerk is requesting approval of the Help America Vote Act (HAVA) Grant Application and Agreement with the State of Michigan for the New Voting System Hardware, Firmware and Software, RE: Master Contract 071B7700128-Hart Intercivic, Inc. by June, 2017;

NOW, THEREFORE BE IT RESOLVED that Karen Lovejoy Roe, Clerk, Charter Township of Ypsilanti is authorized to submit the Help America Vote Act (HAVA) Grant Application and Agreement as Grant Manager and Supervisor Stumbo and Clerk Lovejoy Roe are authorized to sign the Grant Application and Agreement, including Schedule B License Agreement for Verity Software on behalf of the Charter Township of Ypsilanti, Washtenaw County on this day of June 20, 2017.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2017-13 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 20, 2017.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Charter Township of Ypsilanti

RESOLUTION 2017-14

Authorizing the Charter Township of Ypsilanti to Exercise its “First Right of Refusal” and to Purchase from Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit Under the Authority of the General Property Tax Act the Real Properties Described Herein Located In Ypsilanti Township, Michigan

WHEREAS, on or about **March 31, 2017** Washtenaw County Treasurer Catherine McClary, Acting in her capacity as the **Foreclosing Governmental Unit** (FGU) under the Authority of the **General Property Tax Act** (GPTA) foreclosed upon certain properties in the Washtenaw County Circuit Court due to delinquent real property taxes.

The “**List of Tax Foreclosed Properties**” for **2017** last revised on **May 10, 2017** (See Exhibit 1) was received by Ypsilanti Township Clerk **Karen Lovejoy Roe** from Washtenaw County Treasurer McClary which contained *inter alia* the following Ypsilanti Township properties which set forth the amount of unpaid delinquent taxes and are described as follows:

1. 1636 Bailey St.

Parcel No.: K-11-02-308-020

Minimum Bid: **\$10,642.00**

Legal Description:

YP #76-150 Lot 150 Lay Garden Subdivision

2. 1212 E. Clark Road

Parcel No.: K-11-03-128-008

Minimum Bid: **\$20,434.00**

Legal Description:

YP#133-13 W 15.15’ Lot 100 & E 34.85’ Lot 101 Washtenaw Concourse No.2

3. 679 Calder Ave.

Parcel No.: K-11-11-435-017

Minimum Bid: **\$12,645.00**

Legal Description:

YP# 90-21 Lot 388 South Devonshire Subdivision No. 2. 679 Caider

WHEREAS, the Court of Appeals for the State of Michigan in an unanimous decision released for publication on **April 5, 2011** entitled "**City of Bay City vs Bay County Treasurer**" held that under the GPTA that ". . . **the determination of a proper purpose for the purchase of tax-delinquent property is a legislative function, vesting such determinations as arose in this case with Plaintiff's council.** Furthermore, because **MCL 211.78(m)(1) creates a mandatory legal duty on Defendant's part to sell the property to Plaintiff granting him no discretion to decide not to sale such property, the statute does not empower a county treasurer . . . to make an independent determination as to a municipality's professed 'public' purpose**" a copy of the Court of Appeals decision being attached hereto and incorporated by reference and labeled Exhibit 2; and

WHEREAS, from 2007 through 2016 Ypsilanti Township has seen over 3,000 foreclosures which make up approximately thirty-three (33%) of all foreclosures that have occurred during this time period in Washtenaw County even though the Township's population is only fifteen (15%) of the County's total population; and

WHEREAS, this unprecedented record number of foreclosures in Ypsilanti Township resulted in a significant loss of tax revenue to the Township while also having a direct and negative effect upon the residential property values Township wide; and

WHEREAS, this record number of foreclosures in the Township destabilized a number of residential streets located within the Township's residential subdivisions and greatly contributed to a number of residential neighborhoods becoming predominantly rental properties which further contributed to the destabilization of residential properties; and

WHEREAS, the Charter Township of Ypsilanti in an effort to stabilize the Township's existing residential neighborhoods entered into a partnership with Habitat for Humanity for acquiring and rehabilitating

residential properties located in the Township for homeowner occupancy which has resulted in increased neighborhood stabilization and has prevented further deterioration of existing residential subdivisions throughout the Township while also resulting in the increase of property values and the tax base in the Township; and

WHEREAS, Habitat has notified the Township of its desire to acquire additional residential properties in the Township for rehabilitation and resale to homeowners which further promotes the Township's Board stated policy of neighborhood stabilization; and

WHEREAS, the Ypsilanti Township Board of Trustees has determined and hereby finds that the exercise of its **"First Right of Refusal"** to acquire the above listed properties constitutes a **"Public Purpose"** as set forth in the Court of Appeals case entitled **"City of Bay City vs Bay County Treasurer"** since it is imperative that in order for the Township to achieve its stated public purpose of neighborhood stabilization and to prevent further deterioration of residential property values that the Township continues in its ongoing efforts with Habitat for Humanity to increase homeownership by acquiring residential properties in the Township for resale to Habitat who will rehabilitate said properties that in turn will be resold to persons for homeownership as opposed to being utilized as rental/investment properties; and

WHEREAS, the Township has been advised by the Washtenaw County Treasurer's Office that the minimum bid price for all of the above listed properties total **\$43,721.00**;

NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

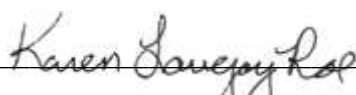
1. That the Township hereby finds and determines that the exercise of its **"First Right of Refusal"** pursuant to the General Property Tax Act as further defined in the Court of Appeals case entitled

“City of Bay City vs Bay County Treasurer” to purchase the properties hereinabove listed located in the Township of Ypsilanti, Washtenaw County, State of Michigan, constitutes a **“Public Purpose”** since it is imperative that in order for the Township to achieve its stated public purpose of neighborhood stabilization and to prevent further deterioration of residential property values that the Township continues in its ongoing efforts with Habitat for Humanity to increase homeownership by acquiring residential properties in the Township for resale to Habitat who will rehabilitate said properties that in turn will be resold to persons for homeownership as opposed to being utilized as rental/investment properties.

2. That the Township hereby notifies Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit that the Township desires to purchase the above listed properties under the Township’s **“First Right of Refusal”** for the minimum bid of each property which totals **\$43,721.00**.

3. That the Township authorizes the payment of **\$43,721.00** for the purpose of acquiring the above listed properties pursuant to the Township’s **“First Right of Refusal”** for the **“Public Purpose”** as defined herein.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2017-14 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 20, 2017.


Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2017-15

Abandoned Tax Delinquent Property

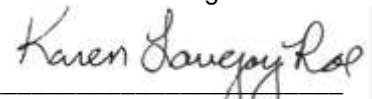
Whereas, the Charter Township of Ypsilanti Board of Trustees has determined that parcels of abandoned tax delinquent property exist; and

Whereas, abandoned tax delinquent property contributes to crime, blight, and decay with Ypsilanti Township; and

Whereas, the certification of tax delinquent abandoned property as certified abandoned property will result in the accelerated forfeiture and foreclosure of certified abandoned property under the general property tax act and return abandoned property to productive use more rapidly, therefore reducing crime, blight, and decay within Ypsilanti Township.

Now Therefore, Be It Resolved, that the Charter Township of Ypsilanti Board of Trustees hereby notifies residents and owners of property within Ypsilanti Township that abandoned tax delinquent property will be identified and inspected; and may be certified abandoned property subject to accelerated forfeiture and foreclosure under the general property tax act.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2017-15 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 20, 2017.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti



June 12, 2017

Ms. Brenda Stumbo
Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: Ford Boulevard Fire Station Parking Lot Improvements
Proposal for Design and Construction Services

Dear Ms. Stumbo:

Thank you for the opportunity to submit this proposal to provide professional engineering services for the Township. The Township Fire Station located at 222 South Ford Boulevard is in need of extensive concrete repairs to remedy the current deterioration and to prevent future degradation. The replacement of the existing concrete will provide the Fire Station a reliable driveway surface for future operations. In this proposal, we have outlined the scope and clarifications necessary to seek bids for the Township to address the concrete issues.

PROJECT UNDERSTANDING

The project consists of reconstructing and/or rehabilitating the existing concrete parking lot, driveways, and curb for the Fire Station. Based on an evaluation of deterioration of specific areas and the budget, sections of the concrete shall be selected to be removed and re-constructed. The concrete surfaces will comply with the Charter Township of Ypsilanti Engineering Standards and Design Specifications, as well as the Washtenaw County Road Commission for work completed in the Ford Blvd Right-of-Way.

This proposal outlines information for project scope, deliverables, schedule, fee estimation and assumptions.

SCOPE

Task 1 – Site Visit and Field Measurement

OHM will be assigned a single point of contact for this project and will meet that representative at the Fire Station to define scope, finalize removal and replacement limits and develop preliminary quantities for a preliminary engineering opinion of probable cost. This project will only consist of concrete driveway and parking lot work. Improvements internal to the garage, asphalt pavement, roadway, building, landscape, etc. is not included. Grading and restoration within 10-feet of either side of the proposed construction is included in this scope of work and will be considered in development of the preliminary estimate. During this site visit, the concrete will be evaluated and sections will be decided for removal and replacement.

Task 1A – Pavement Cores (Optional)

Prior to the evaluation and selection of areas of concrete to be removed, OHM Advisors recommends cores of the pavement taken to determine the existing materials on site and subbase condition. Cores taken would provide a better understanding of the specific depths and status of layers. This insight would allow a more accurate scope of areas that would require removal, replacement, and appropriate technique.



Task 2 – Preliminary Concept Drawing

From the data gathered from Task 1 and optional Task 1A, a set of design drawings and aerial maps will be developed showing the limits of removal and concrete installation locations. Notes and details needed for specific design elements as well as concrete areas will also be completed. This will serve as the “plans” for the project and help contractors to understand the overall scope of work. A review meeting will be held with the Township to discuss the scope, plan, and estimate. A phasing plan would also be developed on these plans to help ensure access for emergency vehicles is not interrupted during construction. Based on feedback, we will revise and incorporate the drawings into the bid package.

Task 3 – Specifications and Bid Package Assembly

OHM will develop specifications in conformance with the Charter Township of Ypsilanti Engineering Standards and design specifications. The specifications will address special instructions to bidders, supplemental specifications and outline a method of payment for the contractor to follow. The bid package will require the necessary bonding, prevailing wage information and insurance requirements as well as include a bid form that will allow the Township to compare bids on. Once complete, the Township will be provided with two hard copies of the package for review along with an updated final engineer’s opinion of probable cost. Final adjustments to the package will then be made prior to advertising and bidding.

Task 4 – Bidding

The final bid package will be advertised by OHM and bid through MITN and posted by the Township. OHM will conduct the bid process. OHM can also hold an onsite pre-bid conference with potential bidders if requested by the Township and if the schedule allows. OHM will address any questions and/or any RFI’s received by the bidding contractors during the bid phase. OHM will hold a bid opening at the Township on the date specified. Bids will be received, read aloud, collected, tabulated, and reviewed. A letter recommending which contractor would be best suited to construct the project will be provided.

CONSTRUCTION SERVICES TASKS:

Based on the design scope, a separate CE Services proposal can be provided at a later date.

DELIVERABLES

Task	Deliverable
Task 1A (Optional)	Pavement Cores to determine cross-section
Task 2	Preliminary Conceptual Alignment on Aerial Map and preliminary opinion of probable cost
Task 3	Final drawing, specifications and bid package for review.
Task 4	Two copies of Final Plans and Bidding Documents

ASSUMPTIONS AND CLARIFICATIONS

- ▶ An inspection, with fire station staff, of existing concrete will be conducted and quantified.
- ▶ A meeting will be held with the Township to confirm the budget and scope after inspection.
- ▶ All other tasks added to the scope below can be conducted at an hourly rate or as negotiated between the Township and OHM Advisors (OHM). Additional work will not be conducted prior to Township Authorization.
- ▶ Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services.



FEE

OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on a monthly basis.

Design Tasks	Design Fee
Task 1	\$2,900.00
Task 1A (Optional)	\$850.00*
Task 2	\$1,800.00
Task 3	\$3,000.00
Task 4	\$720.00

The total fee is estimated to be \$8,500.00. Note this doesn't include the Optional Task 1A. The total of all tasks, including the Optional Task 1A as outlined is \$9,350.00.



ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Charter Township of Ypsilanti
CLIENT

(Signature)

Brenda S. Stumbo

Matthew D. Parks, P.E.

(Name)

Ms. Brenda Stumbo

Principal in Charge

(Title)

Township Supervisor

(Date)

June 21, 2017

(Signature)

Karen Lovejoy Rose

(Name)

Ms. Karen Lovejoy Rose

(Title)

Township Clerk

(Date)

June 21, 2017

Charter Township of Ypsilanti
 7200 S Huron River Drive
 Ypsilanti, MI 48197-7007

**WSCA/NASPO - PURCHASE ORDER -
 LEASE**

WSCA/NASPO: ADSPO11-00000411-4

To:
 MailFinance Inc.
 478 Wheelers Farms Road
 Milford, CT 06461
 800-881-6245

SHIP TO:
 Charter Township of Ypsilanti
 7200 S Huron River Drive
 Ypsilanti, MI 48197-7007
 Debbie Graham
 734.544.3646

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
06/20/17	Debbie Graham	Ground	Closest	Net 30

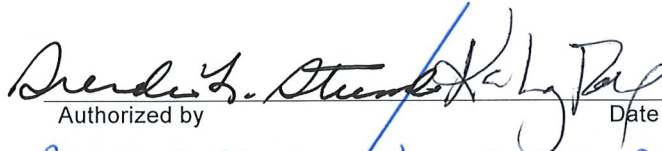
QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	IN710WP30DWP	IN Series 700 Base w/ Mixed Size Feeder, w/Sealer, Drop Tray, Ink Cartridge, LAN Cable, Dynamic Weighing Platform, 30lb Weighing Platform, Power Line Conditioner, Router and a All-In-One PC with RunMyMail Software.		included
1	WP3070STDN	Stand for INWP30 and INWP70		included
1	IN710ACTIVATION	IN-710 Feature Activation - One Time Fee		included
1	INRMMCOMPSTAND	RunMyMail Computer Stand - Includes a heavy duty stand for the All-In-One PC, full wireless keyboard and mouse.		included
1	INDW30	IN Series 700 base 30lb. Differential Weighing		included
1	MST2	Conveyor/Stacker		included
60	Month	60 month lease - includes meter rental, standard maintenance and rate changes for the life of the lease. Billing Frequency: quarterly 3x352.90=\$1058.70		\$352.90/mo

SUBTOTAL	\$21,174.00
SALES TAX	0
SHIPPING & HANDLING	0
OTHER	0
TOTAL	\$21,174.00

1. Order is governed under the terms and conditions of the WSCA/NASPO Master Price Agreement Contract Number ADSP011-00000411-4 Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2. Payments will be sent to:
MailFinance
25881 Network Place
Chicago, IL 60673-1258
Federal ID Number: 94-2984524

3. Send all correspondence to:
MailFinance Inc.
478 Wheelers Farms Road
Milford, CT 06461
Phone 203-301-3400 Fax: 203-301-2600


Authorized by _____ Date June 21, 2017
Brenda L. Stumbo / Karen Lovjog Roe
Print Name and Title
Supervisor clerk

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
STAN ELDRIDGE
HEATHER ROE
MONICA WILLIAMS
JIMMIE WILSON JR.



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
Fax: (734) 484-5159

Letter of Agreement

May 18, 2017

Mira Nelle
9747 Geddes Rd. #2
Ypsilanti, MI 48198

Dear Ms. Nelle

This letter (the "Agreement") summarizes the understanding of the agreement that we reached during our e-mail conversation on May 15, 2017. If this Agreement is acceptable to you, please sign below in the space designated for your signature.

The agreement is as follows:

1. Agreement

The following is agreed upon for the Purchase of Township Owned Property:

The property listed below will be purchased for the price of \$2,500 paid by certified check. The Property is to be combined with purchaser's adjacent vacant residential parcel on Johnson St, parcel id K-11-10-211-005. This property will be used for development of a single family, owner occupied, residential property. Closing costs, including title search are the responsibility of the purchaser.

Parcel **K-11-10-211-004** described as:
110 Johnson St- Vacant
Lots 35 Johnson Place Subdivision

2. Term

The term of this Agreement ("Term") will commence as of May 18, 2017 and will continue to be in effect for 6 months or until November 18, 2017, at which point it shall terminate, unless the Term is extended or terminated earlier in a written document signed by both parties.

3. Closing

For the agreed upon sum of \$2,500 plus all closing costs, paid in full by certified check, Ypsilanti Township agrees to sell the above described properties to you via the recording of a Quit Claim Deed in the name of Mira Nelle.

4. Termination

This agreement shall terminate upon the closing of the sale of the above property or the expiration of the Term after November 18, 2017.

If the above correctly expresses your understanding of the terms reached during the negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me.

Accepted and agreed to on June 21, 2017 by

Brenda L. Stumbo
Brenda L Stumbo, Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Karen Lovejoy Roe
Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

LISA R. GARRETT
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires February 25, 2018
Acting in the County of Washtenaw

Joak Mavell
Notary Public, Washtenaw County
My Commission Expires on 2-25-18

Accepted and agreed to on _____, 20____ by

Mira Nelle

Notary Public, _____ County
My Commission Expires on _____