

CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

May 17, 2016 *Revised 5-17-16*

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

14-B District Court

Revenue Report for April 2016

General Account

Account Number	
Due to Washtenaw County	
(101-000-000-214.222)	<u>\$3,745.79</u>
Due to State Treasurer	
Civil Filing Fee Fund (MCL 600.171):	\$14,385.00
State Court Fund (MCL 600.8371):	\$1,270.00
Justice System Fund (MCL 600.181):	\$27,678.37
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$0.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,710.00
Crime Victims Rights Fund (MCL 780.905):	\$6,903.90
Judgment Fee (Dept. of Natural Resources):	\$0.00
E-File Fee (228.56):	\$4,395.00
Due to Secretary of State	
(101-000-000-206.136)	\$1,710.00
Total:	<u>\$58,052.27</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$43,915.25
Civil Fees (101-000-000-603.136):	\$13,480.00
Probation Fees (101-000-000-604.000):	\$10,935.54
Ordinance Fines (101-000-000-605.001):	\$64,914.59
Bond Forfeitures (101-000-000-605.003):	\$1,400.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$712.03)
Total:	<u>\$133,933.35</u>

Total to General Account - (101.000.000.004.136): **\$195,731.41**

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow:	\$4,326.00
Garnishment Proceeds:	\$0.00
Bonds:	\$18,221.00
Restitution:	\$2,233.00

Total to Escrow Account - (101.000.000.205.136): **\$24,780.00**

	Year to Date		
	Prior Year Comparison		
Month	Revenue	Revenue	
	2015	2016	
January	\$101,726.02	\$ 121,678.02	
February	\$127,974.93	\$ 175,343.69	
March	\$119,020.09	\$ 154,916.76	
April	\$119,225.82	\$ 133,933.35	
May	\$90,046.85		
June	\$87,731.39		
July	\$103,821.60		
August	\$110,392.69		
September	\$124,547.06		
October	\$112,911.89		
November	\$91,790.74		
December	\$108,226.82		
Grant:	\$41,250.00	\$ 82,500.00	
Standardization			
Payment:	\$45,724.00	\$ 45,724.00	
Year-to Date			
Totals:	\$1,384,389.90	\$ 714,095.82	
Expenditure			
Budget:	\$1,328,089.00	\$ 1,443,321.00	
Difference:	\$56,300.90	\$ 729,225.18	

14-B District Court

Monthly Disbursements

April 2016

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

April 2016 Disbursements:

Washtenaw County:	\$ 3,745.79
State of Michigan:	\$ 58,052.27
Ypsilanti Township Treasurer:	\$133,933.35

TOTAL: \$195,731.41

Supervisor
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Clark
KAREN LOVEJOY ROE
Treasurer
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Charter Township of Ypsilanti
Residential Services Division

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484.0073
Fax: (734)544.3501

www.ytown.org

MEMORANDUM

To: Ypsilanti Township Board of Trustees

From: Jeff Allen, Director – Residential Services Department

Date: May 10, 2016

RE: RSD Monthly Board Report – April -May

Work on Vet's Drive began again this spring. The cool and wet weather held up early progress on the finishing touches for the landscaping part. Over the past 10 days, significant progress was made and as I write this, about 90% of the area has been graded and about 70% hydro-seeded. Anglin Civil was given the completion date of May 13 and it appears as though they will be done by then, with just punch list things to go. We are experiencing some water issues with water coming over to the Vietnam Vets Memorial that we are also trying to address. This area was not in the scope of work as it is coming from the wooded area behind the houses on Whittaker Rd.

I met a few times with the various parties working on the Tyler Pond project. YCUA is ready this week to go out to bid for the project and we coordinating getting them our plans for lowering the pond.

On April 4th, we had a Canadian goose (passport permitted) fly into the power lines in front of the Civic Center. This knocked out power here for a short period of time, but did burn up our electrical panel and burn a hole in a light pole near our entrance. We removed the pole as it was too close to the power lines, and we went sometime without the Vets Drive lights. We will examine the lighting situation over the next months to see if it is needed to be replaced. The work on the panel was completed, and this past Saturday, we were able to get the road lights going. We will still need to have AF Smith come back out to work on the sign at Huron River Dr. We will be turning this into insurance.

I did attend a DNR sponsored Canadian Goose seminar for proper training as to when, how and why to remove the nests and the eggs in a nest to limit population. We had a fairly successful season with the Geese until a couple of broods came over from a neighboring property to feed in our lawns. At this point, we cannot hassle these chicks as they cannot fly yet. Once they are old enough we can chase them again.

I also met with Tetra Tech at the Community Center with regard to us abandoning the old wells there from the fuel tank contamination 20 years ago there. As you may recall, we have been working with Tetra Tech on putting a deed restriction on this property as well as putting closure on this whole project. Now that the State has approved the closure report, it is time to remove the monitoring wells that had been installed in the area near the Community Center and Green Oaks Golf Course. We found all the sites and Tetra Tech will be removing them in the next few weeks.

This week, I started visiting the sidewalk complaint properties to see if they are a 2” or more trip hazard. It is tedious work to visit, picture & log these all but most are not to the point where they need to be replaced. I hope to be able to visit everyone by the end of May for June or July repair.

Wayne Dudley and I toured North Bay Park over the past few days to look at what type of maintenance items need to be addressed. One benefit we received this year is a golf cart from Green Oaks, a big thank you to Justin. We keep the cart at the Eagle Crest maintenance garage with a trash can on the back and now are able to use it to pick up the trash and debris on the islands around the park.

A contractor for DTE contacted us with many locations where they will be removing and or trimming trees on Township property. I reviewed most of these week and they seem appropriate so Supervisor Stumbo and I gave them the OK to proceed with this work soon.

Our election work staff met with the Clerks’ office to go over the past election and set some ideas going forward for the next 2 elections. It was a good meeting to settle some things in the past and future.

I contacted Margolis Nursery over a few things. They have some warranty materials they need to address at the LEC, here at the Civic Center and at the Boathouse. I also asked them to donate some materials or labor for work here at the Civic Center in the next couple of days. I have yet to hear back from them.

We are in the process of certifying our backflow preventers in all our buildings. This is a requirement to do annually and report to YCUA so that they are certain there is not any contamination going back into their system.

We have also charged up (de-winterized) all the shelters and gatehouses with water. We did lose one meter that froze at shelter 3. We will have that replaced this week and will all be ready to go for the rental season.

As for things at the Hydro Station:

Ford Lake Dam

General Summary:

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 2 after hour call-ins for the month.

Average precipitation for the month of March is around 3.1”, this year it was about 1.6” and production for the month was above average.

Regulatory:

Currently-

- **5 yr. CSIR follow-up. The dept is addressing the recommendations made by the Engineer. An implementation plan and schedule was filed with FERC on the Twp. actions.**
- HRWC will finish up on the new canoe portage around the Ford Lake Dam this spring.
- Cyber Security- multiple items

Upcoming for 2016-

- **update DSSMP (complete)**
- **EAP Training (complete)**
- **Part 12- recommendation plan (started)**
- **Concrete maintenance**
- **Bridge light replacement**
- **Substation maintenance (planned for June)**
- **WQ Report**
- **Nuisance Plant Plan Report**
- **Wildlife Plan Report**
- **Historical Activity Report**
- **Gate Certification**
- **Security Review**
- **EAP annual update and test**

Projects:

Transfer Trip Communication

The Township Board approved a construction agreement for new communication with the DTE substation. DTE Electric has provided a project cost of \$180,000. Installation was targeted for May 2015 and then October 2015, but now is planned for June 2016. Once commissioning of the new equipment the old AT&T lines will no longer be needed saving over \$36K per year. Work has started at the Hydro installing the new equipment.

Operation Summary

2016	April	YTD	3yr Ave.
Precipitation	1.63”	9.4”	31.4 (historical)
Days Online	30	121	348
Generation MWH (estimated)	1,240.961	4068.470	8,558
Generation lost MWH (estimated)*	0	1.600	505
After Hour Call In			
Water levels	2	14	40
Mechanical/Electrical	0	1	3
Other	0	0	5
Totals	2	15	48

Recent History	2013	2014	2015
Precipitation total	40.87"	34.31"	25.27"
Days Online	345	355	345
Generation MWH (estimated)	8,991.285	9,745.999	7,723.040
Generation lost MWH (estimated)*	454.824*	643.164*	419.050*
After Hour Call In			
Water levels	44	43	32
Mechanical/Electrical	1	7	1
Other	0	15	1
Totals	45	67	34

*losses related to scheduled & unscheduled maintenance and water quality discharges.

** NOAA, (36" average precipitation annually)

Spilling Summary:

Releasing water from the sluice gates is done primary to maintain lake level when flow exceeds the powerhouse. At certain times we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for the purpose of improving the lake is not always possible.

Sluice Gate Usage Summary

2016	Current Year Days Spilled	Current Year Lost KWh*	Current Year Lost \$*	Prior Year Lost \$*
January	0	0	0	0
February	0	0	0	0
March	9	0	0	0
April	4.6	0	0	0
May				139
June				5,219
July				2,230
August				4,335
September				0
October				0
November				0
December				0
Totals	13.6			\$ 11,923*

*estimated losses from diverting water away from generators for the purpose improving WQ.

Sargent Charles Dam and Tyler Dam

Each dam continues to get routine safety inspections and appropriate maintenance.

Tyler Dam –

Phase 3-

The Construction project for Tyler Dam has been placed on hold due to the cost. Bids were received but were well above the projected cost estimates. In February the Board approved Stantec to talk to the State and try to find ways to cut cost in the storm water structures around the pond. Plans to rebid the project will be in May 2016.

Sargent Charles Dam -

No changes or update

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

BUILDING DEPARTMENT REPORT - April 2016													
Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	46	66	77	138									327
	\$ 15,022	\$ 12,486	\$ 51,384	\$ 29,532									\$ 108,424
Electrical	43	43	30	38									154
	\$ 4,780	\$ 3,630	\$ 2,855	\$ 6,205									\$ 17,470
Mechanical	95	83	70	63									311
	\$ 7,150	\$ 8,655	\$ 7,980	\$ 5,185									\$ 28,970
Plumbing	44	54	45	32									175
	\$ 4,345	\$ 3,975	\$ 3,440	\$ 2,580									\$ 14,340
Zoning	1	4	5	19									29
	\$ 35	\$ 140	\$ 250	\$ 935									\$ 1,360
Sub Totals	229	250	227	290									996
TOTAL YTD	\$ 31,332	\$ 28,886	\$ 65,909	\$ 44,437									\$ 170,564

INSPECTION RUNNING TOTALS (Building/Trades & Rental)													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2016	542	381	564	398									1,885
Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2016	414	420	374	244									1,452

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

BUILDING DEPARTMENT REPORT - 2015													
Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	46	61	87	116	114	128	148	125	152	125	75	79	1,256
	\$ 3,081	\$ 9,211	\$ 20,850	\$ 16,030	\$ 13,320	\$ 23,326	\$ 19,613	\$ 35,654	\$ 34,430	\$ 55,071	\$ 12,482	\$ 18,519	\$ 261,587
Electrical	23	78	38	43	59	51	62	59	60	44	30	23	570
	\$ 1,530	\$ 4,715	\$ 2,775	\$ 3,375	\$ 4,090	\$ 3,525	\$ 4,975	\$ 3,910	\$ 4,305	\$ 4,135	\$ 2,725	\$ 2,160	\$ 42,220
Mechanical	78	89	119	101	130	155	69	107	117	91	72	79	1,207
	\$ 4,600	\$ 6,140	\$ 9,060	\$ 7,370	\$ 8,650	\$ 10,110	\$ 5,924	\$ 8,890	\$ 9,400	\$ 7,850	\$ 6,260	\$ 5,680	\$ 89,934
Plumbing	31	49	48	53	39	46	41	51	53	32	34	36	513
	\$ 1,625	\$ 2,830	\$ 3,775	\$ 4,825	\$ 2,605	\$ 3,445	\$ 3,695	\$ 4,660	\$ 4,095	\$ 2,625	\$ 3,060	\$ 2,830	\$ 40,070
Zoning	2	-	3	13	20	27	17	14	8	15	4	4	127
	\$ 90	\$ -	\$ 105	\$ 455	\$ 740	\$ 945	\$ 645	\$ 455	\$ 280	\$ 525	\$ 140	\$ 140	\$ 4,520
Sub Totals	180	277	295	326	362	407	337	356	390	307	215	221	3,673
TOTAL YTD	\$ 10,926	\$ 22,896	\$ 36,565	\$ 32,055	\$ 29,405	\$ 41,351	\$ 34,852	\$ 53,569	\$ 52,510	\$ 70,206	\$ 24,667	\$ 29,329	\$ 438,331

BUILDING DEPARTMENT REPORT - 2014													
Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	55	44	66	90	127	124	91	128	91	112	62	79	1,069
	\$ 16,244	\$ 16,632	\$ 12,783	\$ 18,614	\$ 96,726	\$ 56,621	\$ 12,936	\$ 17,586	\$ 16,583	\$ 20,770	\$ 14,954	\$ 17,582	\$ 318,031
Electrical	16	16	23	18	49	43	41	30	25	39	28	18	346
	\$ 1,290	\$ 2,175	\$ 1,815	\$ 1,800	\$ 3,855	\$ 2,775	\$ 3,465	\$ 2,670	\$ 2,250	\$ 2,820	\$ 2,325	\$ 1,290	\$ 28,530
Mechanical	85	51	50	58	81	98	75	35	59	96	80	66	834
	\$ 4,980	\$ 2,760	\$ 3,095	\$ 4,185	\$ 5,925	\$ 10,000	\$ 7,161	\$ 3,390	\$ 6,110	\$ 7,125	\$ 5,385	\$ 4,682	\$ 64,798
Plumbing	28	30	83	35	46	107	39	36	49	53	16	26	548
	\$ 2,145	\$ 2,010	\$ 4,545	\$ 2,745	\$ 3,525	\$ 6,300	\$ 2,955	\$ 2,430	\$ 3,885	\$ 3,780	\$ 1,080	\$ 1,905	\$ 37,305
Zoning	2	-	1	14	13	26	16	10	7	9	8	7	113
	\$ 90	\$ -	\$ 45	\$ 630	\$ 585	\$ 1,170	\$ 720	\$ 450	\$ 315	\$ 405	\$ 360	\$ 270	\$ 5,040
Sub Totals	186	141	223	215	316	398	262	239	231	309	194	196	2,910
TOTAL YTD	\$ 24,749	\$ 23,577	\$ 22,283	\$ 27,974	\$ 110,616	\$ 76,866	\$ 27,237	\$ 26,526	\$ 29,143	\$ 34,900	\$ 24,104	\$ 25,729	\$ 453,704

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

INSPECTION RUNNING TOTALS													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2015	337	442	456	584	417	624	556	713	458	572	419	441	6,019
Total 2014	318	253	354	417	429	501	581	496	445	516	360	344	5,014
Total 2013	336	328	239	306	445	404	389	507	459	647	410	378	4,848
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2015	327	287	361	339	297	318	286	287	354	420	411	342	4029
Total 2014	234	225	303	337	310	290	267	291	296	310	256	264	3,383
Total 2013	197	237	206	175	226	251	291	302	222	297	215	175	2,794
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

MARCH 2016

Fire Department staffing levels are as follows:

1 Fire Chief

3 Shift Captains

16 Fire Fighters

3 Shift Lieutenants

1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 403 requests for assistance. Of those requests, 270 were medical emergency service calls, with the remaining 133 incidents classified as non-medical and/or fire related.

Department activities for the month of March, 2016:

- 1) The Public Education Department participated in the following events:
 - a) Toured Marriott Hotel
 - b) Smoke Alarms: 7656 Dover Drive
 - c) Car Seat fittings for U of M Buckle Up program

- 2) Fire fighters attended 7 neighborhood watch meetings

- 3) Fire fighters received training in the following areas:
 - a) Hydro Dam Emergency Action Plan
 - b) Washtenaw County Hazardous Materials (HazMat)
 - c) EMS
 - d) Washtenaw County Tech Rescue Team
 - e) Ice & Water Rescue

The Fire Chief attended these meetings / events for the month of March, 2016:

- 1) WAMAA meeting
- 2) Final Inspection in SD for new Fire Engine
- 3) Hosted election voting for primary
- 4) 1 Suppression System testing for Pollard Banknote
- 5) Officers meeting
- 6) Civil Service Special meeting
- 7) HVA Operations Supervisor meeting
- 8) Communities That Care meeting
- 9) Mentor to Youth Group meeting
- 10) Hookah Lounge Inspection – Washtenaw Ave
- 11) Neighborhood Watch meeting
- 12) Computer Support Training with IT Manager
- 13) Hydro Dam Emergency Action Plan
- 14) EMS Training
- 15) SE Michigan Fire Chiefs meeting
- 16) Took delivery of new Fire Engine 14-1
- 17) Washtenaw Community College 50th year Celebration meeting
- 18) Building Inspection at 317 Ecorse
- 19) Control Burns: 3 sites
- 20) Burn Permits Issued: 4
- 21) Completed background checks for 2 new firefighters
- 22) Fire Marshal Internship meeting with Union
- 23) Set up Fire Inspector / Fire Investigator Training courses
- 24) Meeting with potential Fire Marshal Contractor

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$87,200.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 03/07/2016	E Michigan @ N Harris	\$ 2,500.00 (vehicle)
2) 03/07/2016	Mayhew	\$ 0.00 (Mutual Aid – Ypsilanti City)
3) 03/08/2016	663 S Mansfield	\$ 0.00 (Mutual Aid – Ypsilanti City)
4) 03/16/2016	2040 Crittendon	\$ 0.00 (vegetation)
5) 03/16/2016	7075 St Andrews Dr	\$ 80,000.00 (building)
6) 03/17/2016	361 N Hewitt	\$ 0.00 (brush)
7) 03/20/2016	2372 Touchdown #1	\$ 0.00 (Mutual Aid – Ypsilanti City)
8) 03/20/2016	7480 S Huron River Dr	\$ 2,500.00 (fire/other – deck)
9) 03/29/2016	16 Ecorse	\$ 2,200.00 (Mutual Aid – Ypsilanti City)
10) 03/29/2016	2171 S Grove	\$ 0.00 (dumpster)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 03/01/2016 – 03/31/2016

Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/16} And {03/31/16}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	3	0.74%	\$2,500	2.86%
111 Building fire	2	0.50%	\$80,000	91.74%
131 Passenger vehicle fire	2	0.50%	\$4,700	5.38%
140 Natural vegetation fire, Other	1	0.25%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.25%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	0.25%	\$0	0.00%
	10	2.48%	\$87,200	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	18	4.47%	\$0	0.00%
311 Medical assist, assist EMS crew	27	6.70%	\$0	0.00%
320 Emergency medical service, other	23	5.71%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	76	43.67%	\$0	0.00%
322 Motor vehicle accident with injuries	4	0.99%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	21	5.21%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.25%	\$0	0.00%
	270	67.00%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.25%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.25%	\$0	0.00%
424 Carbon monoxide incident	1	0.25%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	0.74%	\$0	0.00%
445 Arcing, shorted electrical equipment	5	1.24%	\$0	0.00%
451 Biological hazard, confirmed or suspected	1	0.25%	\$0	0.00%
481 Attempt to burn	1	0.25%	\$0	0.00%
	13	3.23%	\$0	0.00%
5 Service Call				
500 Service Call, other	6	1.49%	\$0	0.00%
510 Person in distress, Other	2	0.50%	\$0	0.00%
5111 Lock-in	1	0.25%	\$0	0.00%
531 Smoke or odor removal	4	0.99%	\$0	0.00%
550 Public service assistance, Other	1	0.25%	\$0	0.00%
5501 Neighborhood Watch	6	1.49%	\$0	0.00%
553 Public service	2	0.50%	\$0	0.00%
554 Assist invalid	1	0.25%	\$0	0.00%
561 Unauthorized burning	3	0.74%	\$0	0.00%

Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/16} And {03/31/16}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call	26	6.45%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	4	0.99%	\$0	0.00%
611 Dispatched & cancelled en route	38	9.43%	\$0	0.00%
6111 Canceled on Arrival	21	5.21%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	0.99%	\$0	0.00%
631 Authorized controlled burning	1	0.25%	\$0	0.00%
	68	16.87%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	0.50%	\$0	0.00%
730 System malfunction, Other	1	0.25%	\$0	0.00%
733 Smoke detector activation due to malfunction	1	0.25%	\$0	0.00%
735 Alarm system sounded due to malfunction	4	0.99%	\$0	0.00%
736 CO detector activation due to malfunction	2	0.50%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	2	0.50%	\$0	0.00%
744 Detector activation, no fire - unintentional	3	0.74%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	0.25%	\$0	0.00%
	16	3.97%	\$0	0.00%
Total Incident Count:	403		Total Est Loss:	\$87,200



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Mike Marocco, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Marlene Radzik, WCSO Police Services Commander
Date: May 4, 2016
Re: April 2016 Police Services Monthly Report

In April of 2016, there were 4085 calls for service in Ypsilanti Township, which is a 6.1% increase in calls for service as compared to April of 2015. The mild weather accounts for increased calls for service. Specifically, Larcenies from Auto and Juvenile Complaints were up. A group of (3) adults out of the Milan area were arrested for Larceny from Auto following significant investigation by Patrol. It was later determined through suspect statements and recovered property that this group was responsible for at least 15 incidents in Ypsilanti Township as well as additional incidents in Pittsfield Township.

OPERATIONS

During April 2016, Patrol Operations was busy with increased calls for service due to the weather.

The traffic unit has been an excellent initiative and currently is shouldering a significant portion of the traffic related incidents and enforcement. This is allowing Patrol additional time to work on case management, investigations and proactive policing.

The federal cases involving Rakk Life/ Bro's Over Ho's continue to move forward, with (3) members currently in custody. The Community Action Team is driving that case forward. The ATF (Alcohol, Tobacco and Firearms) has gotten involved in these cases due to a large number of firearms stolen from a neighboring jurisdiction being linked to one of our home grown gang members.

Direct communication with Supervisor Stumbo and Director Radzik is open and ongoing. My cell phone number is 734-545-6684. Please feel free to call me directly with questions, comments or concerns.

YOUTH INITIATIVE

Deputy Dyer has will be the Juvenile Resources Officer throughout the summer and is currently being integrated into the overall plan. In addition, follow up meetings were held with numerous stakeholders to address additional community responses to youth issues within the county. There is additional work to be done over the next 30 days.

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT



Month:	April
Year:	2016
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2015	Apr/2016	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
10001 KIDNAPPING/ABDUCTION	2	1	-50%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	2	100%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	4	4	0%
13001 NONAGGRAVATED ASSAULT	41	39	-4.87%
13002 AGGRAVATED/FELONIOUS ASSAULT	21	24	14.28%
13003 INTIMIDATION/STALKING	3	4	33.33%
20000 ARSON	1	1	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	13	12	-7.69%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	4	3	-25%
23002 LARCENY -PURSES/NATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	9	19	111.1%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	9	16	77.77%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	1	-75%
23007 LARCENY -OTHER	6	11	83.33%
24001 MOTOR VEHICLE THEFT	8	19	137.5%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	5	0%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	1	3	200%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	10	9	-10%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	7	250%
26005 FRAUD -WIRE FRAUD	0	1	0%
26007 FRAUD - IDENTITY THEFT	10	6	-40%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	8	700%
28000 STOLEN PROPERTY	0	3	0%
29000 DAMAGE TO PROPERTY	33	20	-39.3%
30001 RETAIL FRAUD -MISREPRESENTATION	1	0	-100%
30002 RETAIL FRAUD -THEFT	5	17	240%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	14	21	50%
35002 NARCOTIC EQUIPMENT VIOLATIONS	5	15	200%
37000 OBSCENITY	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	6	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2015	Apr/2016	%Change
52003 WEAPONS OFFENSE -OTHER	2	2	0%
Group A Totals	213	280	31.45%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	3	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	5	66.66%
41002 LIQUOR VIOLATIONS -OTHER	1	3	200%
48000 OBSTRUCTING POLICE	3	9	200%
49000 ESCAPE/FLIGHT	0	1	0%
50000 OBSTRUCTING JUSTICE	3	15	400%
53001 DISORDERLY CONDUCT	2	3	50%
53002 PUBLIC PEACE -OTHER	0	1	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	3	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	15	28	86.66%
55000 HEALTH AND SAFETY	4	1	-75%
57001 TRESPASS	1	1	0%
58000 SMUGGLING	1	1	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	1	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	8	5	-37.5%
73000 MISCELLANEOUS CRIMINAL OFFENSE	5	2	-60%
Group B Totals	47	82	74.46%
2800 JUVENILE OFFENSES AND COMPLAINTS	67	52	-22.3%
2900 TRAFFIC OFFENSES	27	23	-14.8%
3000 WARRANTS	52	67	28.84%
3100 TRAFFIC CRASHES	74	108	45.94%
3200 SICK / INJURY COMPLAINT	79	100	26.58%
3300 MISCELLANEOUS COMPLAINTS	757	745	-1.58%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	964	1047	8.609%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1127	1135	0.709%
3800 ANIMAL COMPLAINTS	81	74	-8.64%
3900 ALARMS	179	171	-4.46%
Group C Totals	3407	3522	3.375%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	1	-50%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	2	2	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	2	0%
4500 MISCELLANEOUS A THROUGH UUUU	10	7	-30%
Group D Totals	14	12	-14.2%
5000 FIRE CLASSIFICATIONS	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of April

Classification	Apr/2015	Apr/2016	%Change
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	2	0%
Group E Totals	0	2	0%
6000 MISCELLANEOUS ACTIVITIES (6000)	32	27	-15.6%
6100 MISCELLANEOUS ACTIVITIES (6100)	99	113	14.14%
6300 CANINE ACTIVITIES	2	9	350%
6500 CRIME PREVENTION ACTIVITIES	26	25	-3.84%
6600 COURT / WARRANT ACTIVITIES	2	5	150%
6700 INVESTIGATIVE ACTIVITIES	6	8	33.33%
Group F Totals	167	187	11.97%
City : Ypsilanti Twp Totals	3848	4085	6.159%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2015	2016	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	1	0%
10001 KIDNAPPING/ABDUCTION	2	1	-50%
10002 PARENTAL KIDNAPPING	2	1	-50%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	9	9	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	3	3	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	2	100%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	2	100%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	2	0%
12000 ROBBERY	10	16	60%
13001 NONAGGRAVATED ASSAULT	146	143	-2.05%
13002 AGGRAVATED/FELONIOUS ASSAULT	71	77	8.450%
13003 INTIMIDATION/STALKING	7	16	128.5%
20000 ARSON	1	6	500%
21000 EXTORTION	1	0	-100%
22001 BURGLARY -FORCED ENTRY	49	64	30.61%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	20	18	-10%
23002 LARCENY -PURSES/NATCHING	1	0	-100%
23003 LARCENY -THEFT FROM BUILDING	40	57	42.5%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	1	2	100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	58	77	32.75%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	9	3	-66.6%
23007 LARCENY -OTHER	27	26	-3.70%
24001 MOTOR VEHICLE THEFT	28	47	67.85%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	3	8	166.6%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	5	11	120%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	30	36	20%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	21	34	61.90%
26005 FRAUD -WIRE FRAUD	2	2	0%
26007 FRAUD - IDENTITY THEFT	30	33	10%
26008 FRAUD - HACKING/COMPUTER INVASION	0	1	0%
27000 EMBEZZLEMENT	2	17	750%
28000 STOLEN PROPERTY	4	7	75%
29000 DAMAGE TO PROPERTY	82	119	45.12%
30001 RETAIL FRAUD -MISREPRESENTATION	5	0	-100%
30002 RETAIL FRAUD -THEFT	22	50	127.2%
30003 RETAIL FRAUD -REFUND/EXCHANGE	1	1	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	52	72	38.46%
35002 NARCOTIC EQUIPMENT VIOLATIONS	20	31	55%
37000 OBSCENITY	0	2	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	1	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2015	2016	%Change
52001 WEAPONS OFFENSE- CONCEALED	7	15	114.2%
52003 WEAPONS OFFENSE -OTHER	4	5	25%
Group A Totals	781	1020	30.60%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	9	800%
26006 FRAUD -BAD CHECKS	0	4	0%
36004 SEX OFFENSE -OTHER	1	4	300%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	14	16	14.28%
41002 LIQUOR VIOLATIONS -OTHER	3	12	300%
48000 OBSTRUCTING POLICE	20	28	40%
49000 ESCAPE/FLIGHT	2	1	-50%
50000 OBSTRUCTING JUSTICE	25	61	144%
53001 DISORDERLY CONDUCT	14	12	-14.2%
53002 PUBLIC PEACE -OTHER	1	2	100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	3	14	366.6%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	35	94	168.5%
55000 HEALTH AND SAFETY	10	5	-50%
57001 TRESPASS	4	2	-50%
58000 SMUGGLING	1	2	100%
61000 TAX/REVENUE	0	1	0%
62000 CONSERVATION	1	1	0%
63000 VAGRANCY	1	2	100%
70000 JUVENILE RUNAWAY	36	37	2.777%
73000 MISCELLANEOUS CRIMINAL OFFENSE	11	5	-54.5%
Group B Totals	183	312	70.49%
2800 JUVENILE OFFENSES AND COMPLAINTS	140	164	17.14%
2900 TRAFFIC OFFENSES	159	88	-44.6%
3000 WARRANTS	208	240	15.38%
3100 TRAFFIC CRASHES	440	410	-6.81%
3200 SICK / INJURY COMPLAINT	334	398	19.16%
3300 MISCELLANEOUS COMPLAINTS	2695	2696	0.037%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	3	4	33.33%
3500 NON-CRIMINAL COMPLAINTS	3481	4032	15.82%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	4206	3923	-6.72%
3800 ANIMAL COMPLAINTS	251	244	-2.78%
3900 ALARMS	669	653	-2.39%
Group C Totals	12586	12852	2.113%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	8	8	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	3	0%
4200 PARKING CITATIONS	18	14	-22.2%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	5	5	0%
4500 MISCELLANEOUS A THROUGH UUUU	33	37	12.12%
Group D Totals	64	67	4.687%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through April

Classification	2015	2016	%Change
5000 FIRE CLASSIFICATIONS	2	1	-50%
5100 18A STATE CODE FIRE CLASSIFICATIONS	1	4	300%
Group E Totals	3	5	66.66%
6000 MISCELLANEOUS ACTIVITIES (6000)	128	103	-19.5%
6100 MISCELLANEOUS ACTIVITIES (6100)	310	354	14.19%
6300 CANINE ACTIVITIES	8	32	300%
6500 CRIME PREVENTION ACTIVITIES	96	105	9.375%
6600 COURT / WARRANT ACTIVITIES	6	10	66.66%
6700 INVESTIGATIVE ACTIVITIES	16	24	50%
Group F Totals	564	628	11.34%
City : Ypsilanti Twp Totals	14181	14884	4.957%



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, MAY 17, 2016

5:00PM

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. PARTNERSHIP WITH THE WASHTENAW COUNTY OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR SENIOR NUTRITION.....
.....ANGELA VERGES AND DEBBIE AUE
2. AGENDA REVIEW SUPERVISOR STUMBO
3. OTHER DISCUSSION BOARD MEMBERS



OFFICE OF COMMUNITY &
ECONOMIC DEVELOPMENT

Collaborative solutions for a promising future

415 W Michigan Ave · Second Floor
Ypsilanti · MI 48197
Phone|734.544.6747 Fax|734.544.6749
Website|www.ewashtenaw.org/oced

May 12, 2016

To Senior Nutrition Program Partners:

The Washtenaw County Office of Community and Economic Development is in the process of applying to renew our funding through the Area Agency on Aging (AAA-1B) to support our senior nutrition program. The funding received through this program enables us to partner with agencies such as the township to provide congregate meals to senior centers throughout Washtenaw County. As part of the application process, we must identify our anticipated partners in this effort, and by signing this agreement, the Township will be conveying that they intend to continue this partnership where we are able to provide meals for service at your community center.

Thank you so much for helping us to meet our submission deadline by consideration before May 20th, and let me know if I can provide any additional information in support of the request.

Best,

Brett Lenart, Interim Director
Office of Community & Economic Development



SUBCONTRACTING REQUEST FOR APPROVAL

Send original signed form to:
Area Agency on Aging 1-B
29100 Northwestern Highway, Suite 400
Southfield, MI 48034

All subcontracting requests must be submitted using the Subcontracting Request for Approval form.

The Area Agency on Aging 1-B (AAA 1-B) recognizes and approves the following subcontracting agreement between the parties listed below:

AAA 1-B Contractor Agency Name: Washtenaw County Office of Community and Economic Development

AAA 1-B Contract Number: 17-9052-CH

Service: Congregate Meals

Subcontractor Agency Name: Ypsilanti Twp. Community Center

It is the responsibility of the AAA 1-B Contractor agency to monitor and assess the performance of all assignees or subcontractors for the following:

1. Compliance with State and AAA 1-B Minimum Service Standards
2. Timely submission of data to the AAA 1-B contractor agency
3. Compliance with AAA 1-B insurance requirements
4. Subject to all conditions and provisions of the AAA 1-B Contract

Note: The Contractor shall be responsible for the performance of all assignees or subcontractors. Subcontractor agencies may be assessed by the AAA 1-B to ensure compliance with items listed above. **Attach Subcontractor's Certificate of Insurance from insurance agency.**

In addition, subcontractors providing personal care services must meet the following guidelines:

1. The subcontractor must be a member of the AAA 1-B Direct Service Purchase (DSP) pool.
2. Personal care aides must be cross-trained to assist in other areas during times when no personal care is required (i.e., office administration, social activities).
3. Supervision of the subcontracted personal care aides during the hours they are on-site at the AAA 1-B Contractor agency will be performed by the Contractor agency.

Subcontractor Agency: Executive Director/President or Board Chairperson Date

Brett D. Lenart

Contractor Agency: Executive Director/President or Board Chairperson Date

Tina Abbate Marzolf, Chief Executive Officer, AAA 1-B Date

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

REGULAR MEETING AGENDA

TUESDAY, MAY 17, 2016

7:00 P.M.

Revised 5-17-16

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
 - A. 7:00PM – CREATION OF A STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR LED CONVERSION FOR THE WASHTENAW BUSINESS PARK AND HURON CENTER – RESOLUTION 2016-15
(PUBLIC HEARING SET AT THE APRIL 19, 2016 REGULAR MEETING)
4. PUBLIC COMMENTS
5. CONSENT AGENDA
 - A. MINUTES OF THE APRIL 19, 2016 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR MAY 3, 2016 IN THE AMOUNT OF \$291,507.23
 2. STATEMENTS AND CHECKS FOR MAY 17, 2016 IN THE AMOUNT OF 1,064,843.17
 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR APRIL 2016 IN THE AMOUNT OF \$48,524.93
 4. CHOICE HEALTH CARE ADMIN FEE FOR MARCH 2016 IN THE AMOUNT OF \$1,200.00
 - C. APRIL 2016 TREASURER'S REPORT
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #8
2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDING TO PURCHASE HOUSE LOCATED AT 1215 HULL STREET IN THE AMOUNT OF \$30,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010
3. REQUEST OF LONNIE SCOTT, PARK COMMISSION CHAIRPERSON FOR THE CREATION OF A JOINT COMMITTEE BETWEEN THE YPSILANTI TOWNSHIP PARK COMMISSION AND THE YPSILANTI TOWNSHIP BOARD OF TRUSTEES FOR THE PURPOSE OF CREATING A PLAN TO REMOVE PURPLE LOOSESTRIFE FROM THE PUBLIC PARK AREAS
4. REQUEST TO ADD PLUNKETT COONEY TO LIST OF CONTRACTS AND RENEWALS FOR PROFESSIONAL LEGAL SERVICES IN THE AMOUNT OF \$225 PER HOUR FOR SHAREHOLDERS AND \$180 FOR ASSOCIATES BUDGETED IN LINE ITEM #101-950-000-818-024
5. REQUEST AUTHORIZATION TO APPOINT MAURICE STOVALL TO THE BOARD OF REVIEW AS AN ALTERNATE TO FILL A VACANCY
6. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2016 LOCAL ROAD DUST CONTROL SERVICES TO INCLUDE THREE (3) SOLID APPLICATIONS OF CONTRACT BRINE ON ALL CERTIFIED LOCAL GRAVEL/LIMESTONE ROADS WITHIN THE TOWNSHIP IN THE AMOUNT OF \$5,424.30 BUDGETED IN LINE ITEM #212-212-000-818-006
7. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LETTER OF AGREEMENT TO POLICE SERVICES CONTRACT TO FACILITATE A COMMUNITY BEAUTIFICATION PROGRAM THAT CREATES SUMMER YOUTH EMPLOYMENT OPPORTUNITIES IN THE AMOUNT OF \$26,000.00 BUDGETED IN LINE ITEM #266-301-000-831-005
8. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE TWO CONTRACTS WITH THE WASHTENAW COUNTY SHERIFF'S OFFICE TO FACILITATE COLLABORATIVE SHARING OF SCHOOL RESOURCE DEPUTIES FOR SUMMER MONTHS WITH LINCOLN CONSOLIDATED SCHOOLS AND YPSILANTI COMMUNITY SCHOOLS IN THE AMOUNT OF \$58,386.00 (\$29,193.00 EACH) BUDGETED IN LINE ITEM #266-301-000-831-008 AND TO AUTHORIZE SIGNING OF THE CONTRACTS
9. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 127 DEVONSHIRE, 88 DEVONSHIRE, AND 1343 JEFF IN THE AMOUNT OF \$15,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023
10. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR APPROVAL OF A NEW AUTOMOTIVE SALVAGE /SCRAP YARD BUSINESS LICENSE FOR FRANKLIN YARDS, LLC

11. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO SET A PUBLIC HEARING FOR JUNE 21, 2016 AT APPROXIMATELY 7:00PM FOR THE EXPANSION OF INDUSTRIAL DEVELOPMENT DISTRICT #09-275 TO INCLUDE PARCELS K-11-02-275-009 (1045 WARE CT.), K-11-02-275-019 (1776 WARE CT.), K-11-02-275-020 (1744 WARE CT.) AND K-11-02-275-021 (1728 WARE CT.)
12. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2016 LOCAL ROAD IMPROVEMENTS AS OUTLINED IN THE AGREEMENT IN AN ESTIMATED AMOUNT OF \$118,071.30 AND BUDGETED IN LINE ITEM #101-446-000-818-022

OTHER BUSINESS

PUBLIC HEARING

- A. Resolution No. 2016-16, Creation of Streetlight Special Assessment District for Washtenaw Business Park and Huron Center

RESOLUTION 2016-15

*Authorizing the Creation of a
Special Assessment District #206
In the Huron Commercial
Industrial District and
Washtenaw Business Park
District for the Conversion of
Street Lights to LED Lights*

Whereas, on motion of the Ypsilanti Township Board, as authorized by PA 188 of 1954, as amended, the Township proposed the creation of a special assessment district consisting of 41 parcels, located in the Huron Commercial Industrial District # 136 and the Washtenaw Business Park District # 177, to be known as Special Assessment District #206. The purpose of creating Special Assessment District #206 is to defray the cost of converting forty (40) high pressure sodium lights to LED lights by special assessments against the property especially benefited; and

Whereas, the Township Clerk requested Detroit Edison submit proposed plans describing the street lighting improvement and location of said improvements with an estimate of said costs; and

Whereas, on **April 16, 2016**, Lance Alley of Detroit Edison Community Lighting Group prepared and submitted proposed plans to convert 40 high pressure sodium lights to LED in proposed District #206, Ypsilanti Township, with the cost of said improvements being approximately:

LED Conversion Total Estimate Cost.....\$15,640

Whereas, on **April 28, 2016** the Township Clerk received notification from the Township Assessor that the cost of conversion to LED lights for District #206 is: 1) for the Huron Commercial Industrial District #136, \$1.10730, per front foot, for a five (5) year period; and 2) for the Washtenaw Business Park District #177, \$1.2715, per front foot, for a five (5) year period.

Whereas, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, as least 10 (ten) days before the **May 17, 2016** public hearing, setting forth the district affected in said petition, place and purpose of said public hearing, to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

Whereas, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

Whereas, on **May 17, 2016**, the Charter Township of Ypsilanti held a public hearing to hear any objections offered against creating said special assessment district.

Be it resolved, pursuant to Act 188 of the Public Acts of 1954, as amended, Special Assessment District #206 is created. The purpose of the district is to convert high pressure sodium streetlights to LED lights.

Be it further resolved, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison. For property within the Huron Commercial and Industrial District #136, based on general benefit, the cost of conversion shall be \$1.10730 per front foot for a period of five years. For property within the Washtenaw Business Park District # 177, based on general benefit, the cost of conversion shall be, \$1.2715 per front foot for a 5 year period.

Be it further resolved, the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of the street light conversion.

Be it further resolved, that the Township Board shall hereinafter annually determine on or before September 30 of each year, the amount to be assessed in said district for the LED conversion and shall direct the Township Assessor to levy such amounts therein.

Be it further resolved, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

Be it further resolved, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of April 12, 2016 between The Detroit Edison Company ("Company") and Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	45096479	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	LED conversions along James L Hart Pkwy & Joe Hall Dr near intersections with Huron, as more fully described on the maps attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	40	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	<u>Underground (UG):</u> 36 – 250 watt High Pressure Sodium to 135 watt LED 4 – 400 watt High Pressure Sodium to 135 watt LED	
5. Estimated Total Annual Lamp Charges	\$12,478.80	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$17,720.00
	Credit for 3 years of lamp charges:	N/A
	CIAC Amount (cost minus revenue)	\$17,720.00
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices Signature: _____	
10. Customer Address for Notices:	Charter Township of Ypsilanti 7200 South Huron River Drive Ypsilanti, MI 48197 Attn: Karen Lovejoy Roe	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least ___ posts and ___ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warrantees, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Charter Township of Ypsilanti

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location



April 6, 2016

Charter Township of Ypsilanti
 Attn: Karen Lovejoy Roe
 7200 S Huron River Dr
 Ypsilanti, MI 48197

Re: Ypsilanti Township – Conversion to LED at Huron including James L Hart Pkwy and Joe Hall Dr

I have prepared a cost estimate for the conversion of 40 street lights to LED. The estimate is to convert (4) - 400 watt High Pressure Sodium cobra heads to 135 watt Autobahn LED and (36) - 250 watt High Pressure Sodium cobra heads to 135 watt Autobahn LED.

The costs are based on the Option 1 Municipal Street Light rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the conversion cost be paid by the customer, which is determined by the following formula.

Estimate Breakdown

Project Cost	\$17,720.00
Less DTE Contribution	\$0.00 (Since High Pressure Sodium and not Mercury Vapor)
Total Upfront Cost	\$17,720.00
Current Annual Invoice	\$18,081.16
Future Annual Invoice	\$12,478.80
Annual Savings	\$5,602.36
EO Rebate after Construction	(\$2,080.00)
Net Cost (Upfront Cost - Rebate)	\$15,640.00
Payback (Net Cost/Annual Savings)	2.79 years

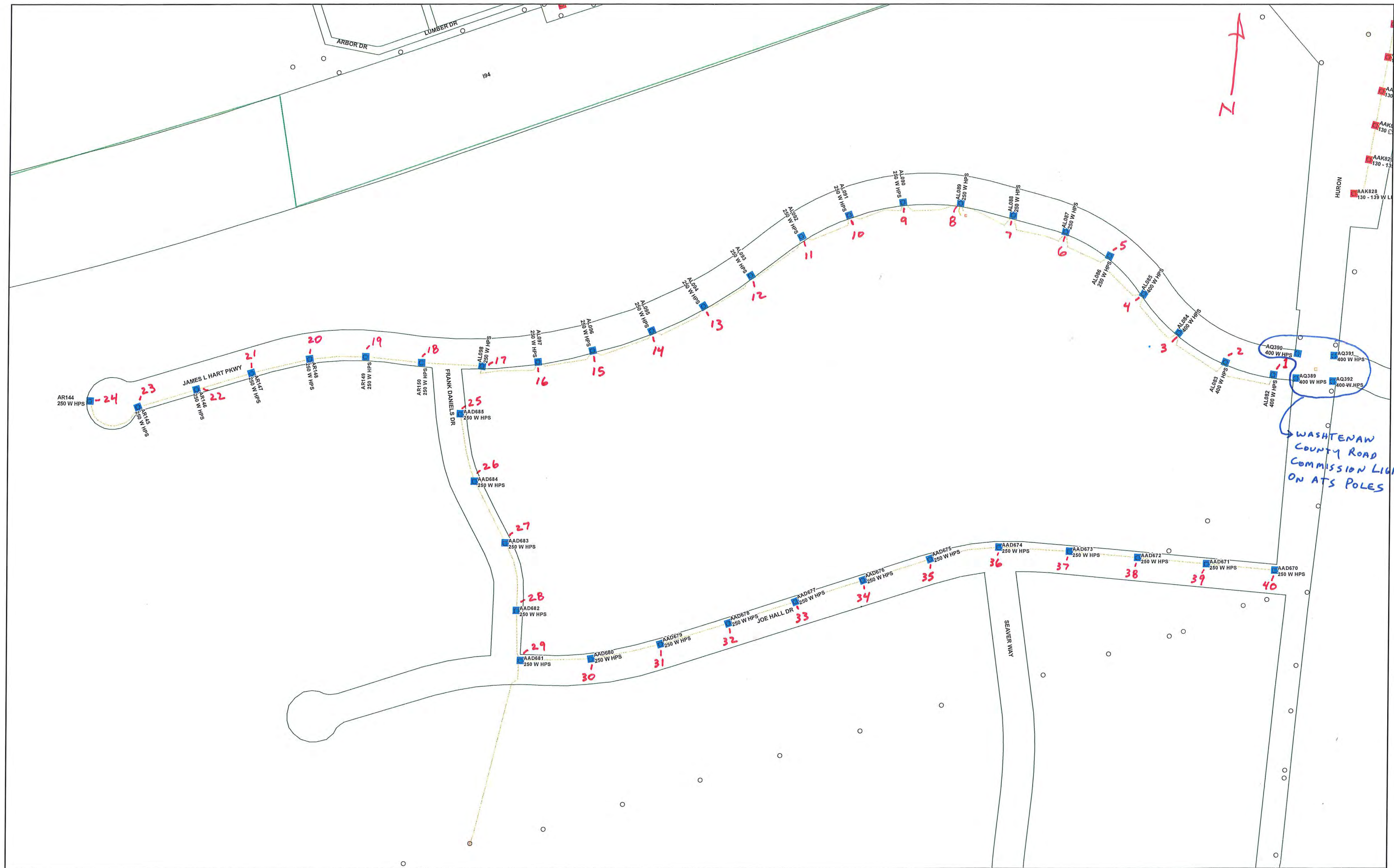
The price quoted herein shall be in effect for a period of six months from the date of this letter. After installation, the total cost for additional modification, relocation, or removal will be the responsibility of the requesting party. An authorized signature on the Municipal Street Lighting Purchase Agreement and the payment contribution will be our notification to begin final design and construction scheduling.

Please feel free to call me at (734) 397-4188 if you have any questions.

Regards,

Lance Alley

Lance Alley
 Account Manager
 DTE Energy - Community Lighting



N

WASHTENAW COUNTY ROAD COMMISSION LIGHTS ON ATS POLES

AR144
250 W HPS

JAMES L HART PKWY

FRANK DANIELS DR

JOE HALL DR

SEAWAY WAY

HURON

194

ARBOR DR

LUMBER DR

20

19

18

17

16

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Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

May 4, 2016

Property Owner
Address
City, State Zip

Dear Property Owner:

The Charter Township of Ypsilanti Board of Trustees has set a public hearing to consider the creation of a Streetlight Special Assessment District for the LED conversion of forty (40) streetlights located on James L. Hart Pkwy and Joe Hall Dr.

This will include your property located at: Address
Parcel

The public hearing will be held on Tuesday, May 17, 2016 at approximately 7:00pm at the Ypsilanti Township Civic Center, located at 7200 S. Huron River Drive, Ypsilanti, MI 48197 to consider creation of the special assessment district.


The installation costs for the forty (40) LED Streetlights total \$15,640. This total is allocated among the forty (40) parcels on a front foot basis and is spread over a 5 year period starting in 2016 and expiring in 2020. The annual cost per parcel for installation is based on the attached conversion spreadsheets under **2016 Conversion**.

The annual lamp charges for the above forty (40) LED streetlights will continue to be assessed. Estimates for these reduced charges, based upon the new LED lights, will be on the attached spreadsheets under **Estimated 2016**. As you can see on the spreadsheet, all properties will pay less for the total installation and operation costs of the new LED's than the current operation costs of the high pressure sodium lights.

For your information, a map with the streetlight locations where the streetlights will be converted to LED's is on the back of this letter.

If you have questions or comments and are unable to attend the public hearing, please contact our office at 734-484-4700 or by email at klovejoyroe@ytown.org or lgarrett@ytown.org.

Sincerely,


Karen Lovejoy Roe
Clerk


Lisa Garrett
Deputy Clerk

lrg
cc: File

DISTRICT #136
HURON COMMERCIAL INDUSTRIAL STREET LIGHTS
COST ESTIMATES AND SAVINGS FOR 2016 CONVERSION

Parcel Number	Address	Front Feet	\$/FF	Estimated 2016	2016 Conversion	Total: 2016	2015	Estimated 2016 Savings	Rate Savings: 2015 - 2016
K-11-16-361-002	166 James L. Hart Parkway	449.25	\$1.10730	\$497.45	\$ 56.21	\$ 553.67	\$ 688.95	\$ 135.28	\$ 191.50
K-11-37-361-020	James L. Hart Parkway	395.76	\$1.10730	\$438.23	\$ 49.52	\$ 487.75	\$ 606.92	\$ 119.17	\$ 168.69
K-11-37-361-019	1258 Anna J. Stepp	408.20	\$1.10730	\$452.00	\$ 51.08	\$ 503.08	\$ 626.00	\$ 122.92	\$ 174.00
K-11-37-361-022	1303 Anna J. Stepp	162.35	\$1.10730	\$179.77	\$ 20.31	\$ 200.09	\$ 248.97	\$ 48.88	\$ 69.20
K-11-37-361-023	1311 Anna J. Stepp	104.00	\$1.10730	\$115.16	\$ 13.01	\$ 128.17	\$ 159.49	\$ 31.32	\$ 44.33
K-11-16-361-014	699 James L. Hart Parkway	677.30	\$1.10730	\$749.97	\$ 84.75	\$ 834.72	\$ 1,038.68	\$ 203.96	\$ 288.71
K-11-37-365-001 / -004	James L.Hart Parkway	264.00	\$1.10730	\$292.33	\$ 33.03	\$ 325.36	\$ 404.86	\$ 102.50	\$ 112.53
K-11-17-361-003	444 James L.Hart Parkway	360.92	\$1.10730	\$399.65	\$ 45.16	\$ 444.81	\$ 553.49	\$ 108.68	\$ 153.84
K-11-17-361-005	770 James L. Hart Parkway	502.35	\$1.10730	\$556.25	\$ 62.86	\$ 619.11	\$ 770.38	\$ 151.27	\$ 214.13
K-11-17-361-016	1077 James L. Hart Parkway	314.60	\$1.10730	\$348.36	\$ 39.37	\$ 387.72	\$ 482.46	\$ 94.74	\$ 134.10
K-11-17-361-018	880 James L. Hart Parkway	307.42	\$1.10730	\$340.41	\$ 38.47	\$ 378.87	\$ 471.45	\$ 92.58	\$ 131.04
K-11-17-361-019	1010 James L. Hart Parkway	368.34	\$1.10730	\$407.86	\$ 46.09	\$ 453.95	\$ 564.87	\$ 110.92	\$ 157.01
K-11-17-361-020	775 James L. Hart Parkway	610.86	\$1.10730	\$676.41	\$ 76.44	\$ 752.84	\$ 936.79	\$ 183.95	\$ 260.38
K-11-17-361-021	James L.Hart Parkway	193.83	\$1.10730	\$214.63	\$ 24.25	\$ 238.88	\$ 297.25	\$ 58.37	\$ 82.62
K-11-17-361-022	James L.Hart Parkway	193.76	\$1.10730	\$214.55	\$ 24.25	\$ 238.80	\$ 297.14	\$ 58.34	\$ 82.59
		5312.94		5,883.03	\$ 664.80	\$ 6,547.83	\$ 8,147.70	\$ 1,622.87	\$ 2,264.67

Huron Commons Condominium		Area	Est: 2016	Conversion	Total: 2016	2015	Est 2016 Savings
K-11-37-365-001	Unit 1	0.31	\$90.61	10.23	\$100.84	\$ 125.50	\$ 24.66
K-11-37-365-002	Unit 2	0.23	\$67.24	7.60	\$74.84	\$ 93.12	\$ 18.28
K-11-37-365-003	Unit 3	0.20	\$58.47	6.61	\$65.08	\$ 80.98	\$ 15.90
K-11-37-365-004	Unit 4	0.26	\$76.01	8.59	\$84.60	\$ 105.26	\$ 20.66
	Total Unit Area		\$292.33	33.03	\$325.36	\$ 404.86	\$ 79.50
	Total Original Area						
	Common Area (Road)						
Units 1 - 4 are allocated by % of area to the total area of Condo. Split in 2007.							

DISTRICT #177
WASHTENAW BUSINESS PARK
COST ESTIMATES AND SAVINGS FOR 2016 CONVERSION

Parcel Number	Address	Front Feet	\$/FF	Estimated 2016	2016 Conversion	Total 2016	2015	Estimated 2016 Savings	Rate Savings: 2015 - 2016
K -11-17-363-001	244 Joe Hall Drive	310.91	1.2715	\$ 395.32	\$ 96.97	\$ 492.29	\$ 532.93	\$40.64	\$ 137.61
K-11-37-361-019	1258 Anna J. Stepp	324.00	1.2715	\$ 411.97	\$ 101.06	\$ 513.02	\$ 555.37	\$42.35	\$ 143.40
K-11-37-361-021	Joe Hall Drive	214.07	1.2715	\$ 272.19	\$ 66.77	\$ 338.96	\$ 366.94	\$27.98	\$ 94.75
K-11-38-363-003	Joe Hall Drive	192.55	1.2715	\$ 244.83	\$ 60.06	\$ 304.88	\$ 330.05	\$25.17	\$ 85.22
K -11-17-363-004	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-005	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-006	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-007	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-008	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-009	Joe Hall Drive	542.71	1.2715	\$ 690.06	\$ 169.27	\$ 859.33	\$ 930.26	\$70.93	\$ 240.20
K -11-17-363-012	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-013	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-014	Joe Hall Drive	150.00	1.2715	\$ 190.73	\$ 46.79	\$ 237.51	\$ 257.12	\$19.61	\$ 66.40
K -11-17-363-015	Joe Hall Drive	150.04	1.2715	\$ 190.78	\$ 46.80	\$ 237.57	\$ 257.18	\$19.61	\$ 66.40
K -11-17-363-016	Joe Hall Drive	386.16	1.2715	\$ 491.00	\$ 120.44	\$ 611.45	\$ 661.92	\$50.47	\$ 170.92
K -11-17-363-021	James L. Hart Parkway	104.19	1.2715	\$ 132.48	\$ 32.50	\$ 164.97	\$ 178.59	\$13.62	\$ 46.11
K -11-17-363-022	James L. Hart Parkway	128.74	1.2715	\$ 163.69	\$ 40.15	\$ 203.85	\$ 220.67	\$16.82	\$ 56.98
K -11-17-363-023	1260 James L. Hart Parkway	503.73	1.2715	\$ 640.49	\$ 157.11	\$ 797.61	\$ 863.44	\$65.83	\$ 222.95
K -11-17-363-025	1140 James L. Hart Parkway	514.56	1.2715	\$ 654.26	\$ 160.49	\$ 814.75	\$ 882.01	\$67.26	\$ 227.75
K-11-17-363-026	435 Joe Hall Drive	214.43	1.2715	\$ 272.65	\$ 66.88	\$ 339.53	\$ 367.55	\$28.02	\$ 94.90
K-11-17-363-027	Joe Hall Drive	223.50	1.2715	\$ 284.18	\$ 69.71	\$ 353.89	\$ 383.10	\$29.21	\$ 98.92
K-11-17-363-028	1200 Joe Hall Drive	757.82	1.2715	\$ 963.57	\$ 236.36	\$ 1,199.93	\$ 1,298.98	\$99.05	\$ 335.41
		5767.41		\$ 7,333.31	\$ 1,798.89	\$ 9,132.20	\$ 9,885.95	\$753.75	\$ 2,552.64

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 19, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:03 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, M. Martin, S. Martin (arrived at 5:34PM)

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

ELECTED OFFICIALS ATTENDANCE, WORK HOURS AND TIME OFF POLICY

Trustee Eldridge presented and distributed a new alternative Township Trustees Meeting Attendance Policy. He stated that this new policy addresses the Trustees work hours and time off and does not include other Township elected officials. Trustee Eldridge said he along with Trustee S. Martin and Trustee M. Martin would like the policy adopted by June 7, 2016 and that they would forfeit compensation immediately if they do not abide by the policy instead of waiting until November 2016 for the official date.

Clerk Lovejoy Roe questioned the proration of the salary if they miss more meetings than they are allotted. Trustee Eldridge explained how it would be calculated based on a rolling 12 month schedule. Clerk Lovejoy Roe explained the new policy would allow changes after the salary was set and did not meet the legal requirements regarding salaries.

Trustee M. Martin and Treasurer Doe suggested the current salary be divided in half and for one half of the salary to be utilized to pay Trustees per meeting attendance and the other half paid as a salary.

Ms. Kaiser, Township Resident thanked the Trustees for their work on this policy but expressed disappointment the three full time officials were not in this policy.

5. REQUEST BY THE YPSILANTI TOWNSHIP PARK COMMISSION FOR THE CREATION OF A JOINT YPSILANTI TOWNSHIP PARK COMMISSION/TOWNSHIP BOARD COMMITTEE FOR THE PURPOSE OF REVIEWING PROPOSALS TO LEASE YPSILANTI TOWNSHIP BASEBALL FIELDS

Trustee Eldridge explained he and Trustee S. Martin have met with 2 groups who are interested in leasing the Township Clark Road Baseball Fields on a multiple year basis. Trustee Eldridge stated at the April 4, 2016 Park Commission meeting he spoke to the Park Commission about the groups that are interested in leasing the fields. He requested at the Park Commission meeting that 2 or 3 Park Commissioners should join them in the review. He said the Park Commission

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 WORK SESSION MINUTES
PAGE 2**

appointed the members and some met last week to review the proposals. Trustee Eldridge asked the board if they were interested in leasing the fields and if there was interest he would come back to the board with a full proposal for leasing the baseball fields to consider. Trustee Eldridge stated that the decision regarding the proposal should be decided by June 1, 2016 so the selected baseball organization could develop their program for the 2017 season.

Monica Ross-Williams, Ypsilanti Township Park Commissioner stated that the co-owner of the Blue Jays gave a presentation to the Park Commission and her concerns would be the advertising along the fence line and possibly eliminating the baseball and softball leagues that are in the township. Ms. Williams would like to request that township kids be included in the proposals.

Coach Dishman, owner of Blue Jays, was present and he stated that his organization was committed to the Ypsilanti youth. He said he used Eastern Michigan fields for the last seven years for tournaments. He stated these events brought in over 1500 people per weekend. Coach Dishman stated he signed a 15 year lease with Ypsilanti Community Schools to use Willow Run High School for training for players. He said he has projected commitments for high quality teams who want to come to Ypsilanti for tournaments. He would also like to enhance the parks including the Township fields.

AGENDA REVIEW

A. MINUTES OF THE APRIL 5, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR APRIL 19, 2016 IN THE AMOUNT OF \$1,580,730.55
2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MARCH 2016 IN THE AMOUNT OF \$58,278.15
3. CHOICE HEALTH CARE ADMIN FEE FOR FEBRUARY 2016 IN THE AMOUNT OF \$1,207.50

C. MARCH 2016 TREASURER'S REPORT

SUPERVISOR REPORT

A. PROCLAMATION IN HONOR OF CHEMICAL AWARENESS WEEK MAY 8-14, 2016

B. PROCLAMATION IN HONOR OF MULTIPLE CHEMICAL SENSITIVITY AWARENESS WEEK MAY 8-14, 2016

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 WORK SESSION MINUTES
PAGE 3**

CLERK REPORT

Clerk Lovejoy Roe stated that there is still a need for Election Inspectors for the August and November elections.

TRUSTEE REPORT

Trustee Eldridge thanked everyone for their support regarding the death of his brother.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

OLD BUSINESS

- 1. 2nd READING OF RESOLUTION 2016-02, PROPOSED ORDINANCE 2016-457, AN ORDINANCE AMENDING THE CHARTER TOWNSHIP OF YPSILANTI ZONING CODE SIGN ORDINANCE NO. 74 (1ST READING HELD AT MARCH 15, 2016 REGULAR MEETING)**
- 2. REQUEST AUTHORIZATION TO REVOKE THE CLASS C LIQUOR LICENSE HELD BY LAS DOS FUENTES FOR USE AT 1960 WHITTAKER RD. (PUBLIC HEARING HELD AT THE APRIL 5, 2016 REGULAR MEETING)**

Supervisor Stumbo discussed revoking the Class C liquor license. She suggested that in the future the Township should create a policy to use when dealing with businesses applying for liquor license. The board concurred they would work on creating a policy regarding liquor licenses and requested the attorney begin work on it.

NEW BUSINESS

- 1. BUDGET AMENDMENT #7**

Clerk Lovejoy Roe explained the budget amendment #7.

- 2. REQUEST TO APPROVE THE USE OF AN EXISTING CLASS C LIQUOR LICENSE TRANSFERRED FROM THE CITY OF ANN ARBOR TO AK12, LLC LOCATED AT 1828 WHITTAKER RD. AND TO WAIVE THE \$1,000.00 LICENSE TRANSFER APPLICATION FEE**

Supervisor Stumbo discussed the request. Trustee M. Martin questioned why the township should waive the \$1,000.00 fee. Mike Radzik, OCS Director explained that Mr. Tang tried to get the license through the Township but felt because he has a small business and did not own the building the Township may not approve

CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 WORK SESSION MINUTES
PAGE 4

his business for a license. He asked the township if he applied and paid the \$1,000.00 fee and was turned down would he get his fee back and was told that he would not. Mr. Tang decided to purchase a license on the open market and brought the license to his business within the township. Mr. Tang paid all the state fees for obtaining the license and followed the Township process. Mr. Radzik stated that State doesn't require the township to approve a transfer of a license into the township. Mr. Radzik stated that Mr. Tang had followed the Townships' guidelines in obtaining the license and the State does not require the Township to charge \$1,000.00 with a transfer license so it was discussed to waive the fee for Mr. Tang.

3. REQUEST OF NEXUS GAS TRANSMISSION TO SURVEY TOWNSHIP OWNED PROPERTY K-11-23-200-001

Clerk Lovejoy Roe explained the request was to survey in the lake and shoreline for mussels. Paul Gantz, DTE, stated that at this time they are not applying to install a pipeline and at this time the request was only to survey the property. He stated that they would come back to the board if they were going to install a pipeline. He also stated that the pipeline would be temporary and would be for testing water to pressurize the pipe and check for leaks. Andrew Black from Nexus Gas stated that the pipe would be temporary and what water they would pump out of the lake would be returned. Mr. Black said that if they find mussels they would transfer the mussels to another area. He stated that everything they were proposing to do around Ford Lake would be temporary and it was for Hydro static pressure testing. Trustee M. Martin questioned what could go wrong with the pipeline. Mr. Black explained that it would not be an explosion that there are safety valves and the gas vents to the atmosphere. Trustee S. Martin stated he understood the request was to get the water from Ford Lake for testing only. Trustee Eldridge questioned Mr. Black on what would happen if Nexus could not take water out of Ford Lake would they test with water from another source. Mr. Black said that Trustee Eldridge was correct.

Ms. Kaiser, Township Resident, questioned the quality of the water they would put back into the lake. She stated residents were questioning water quality especially after the Flint crisis. Mr. Black said the use of Ford Lake water was governed by federal guidelines and would require inspectors on site.

Trustee M. Martin questioned if the pipe Nexus wanted to eventually install was for gas. Mr. Black stated that it was. Trustee Eldridge questioned if the gas line would already be in place before the water was used to test the pipeline. Nexus agreed it would be in place before testing with water.

The Board adjourned the work session meeting at approximately 6:55 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 19, 2016 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Mike Martin, Scott Martin

Members Absent: Trustee Jean Hall Currie, Trustee Eldridge (left after Item #2 New Business)

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Monica Ross-Williams, Township Resident suggested the Board remember that a splash pad was under consideration at Ford Lake Park and we are unsure what will happen when taking water in and out of Ford Lake. She would like the Board to be cautious if approving the request.

CONSENT AGENDA

A. MINUTES OF THE APRIL 5, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR APRIL 19, 2016 IN THE AMOUNT OF \$1,580,730.55
2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MARCH 2016 IN THE AMOUNT OF \$58,278.15
3. CHOICE HEALTH CARE ADMIN FEE FOR FEBRUARY 2016 IN THE AMOUNT OF \$1,207.50

C. MARCH 2016 TREASURER'S REPORT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Consent Agenda

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 REGULAR MEETING MINUTES
PAGE 2**

SUPERVISOR REPORT

- A. PROCLAMATION IN HONOR OF CHEMICAL AWARENESS WEEK MAY 8-14, 2016
- B. PROCLAMATION IN HONOR OF MULTIPLE CHEMICAL SENSITIVITY AWARENESS WEEK MAY 8-14, 2016

A motion was made by Treasurer Doe, supported by Trustee S. Martin to approve the two Proclamations

The motion carried unanimously.

CLERK REPORT (see attached)

TREASURER REPORT (none given)

TRUSTEE REPORT

Trustee Eldridge thanked the Board for all their kind words regarding the death of his brother.

ATTORNEY REPORT

- A. GENERAL LEGAL UPDATE (none given)

OLD BUSINESS

1. **2nd READING OF RESOLUTION 2016-02, PROPOSED ORDINANCE 2016-457, AN ORDINANCE AMENDING THE CHARTER TOWNSHIP OF YPSILANTI ZONING CODE SIGN ORDINANCE NO. 74 (1ST READING HELD AT MARCH 15, 2016 REGULAR MEETING) (see attached)**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the 2nd Reading of Resolution 2016-02, Proposed Ordinance 2016-457, an Ordinance Amending the Charter Township of Ypsilanti Zoning Code Sign Ordinance No. 74 (1st Reading Held at March 15, 2016 Regular Meeting)

Eldridge:	Yes	S. Martin:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 REGULAR MEETING MINUTES
PAGE 3**

2. REQUEST AUTHORIZATION TO REVOKE THE CLASS C LIQUOR LICENSE HELD BY LAS DOS FUENTES FOR USE AT 1960 WHITTAKER RD. (PUBLIC HEARING HELD AT THE APRIL 5, 2016 REGULAR MEETING)(see attached)

A motion was made by Treasurer Doe, supported by Trustee S. Martin to Request Authorization to Revoke the Class C Liquor License Held by Las Dos Fuentes for use at 1960 Whittaker Rd. and to Approve Resolution 2016-14 (Public Hearing Held at the April 5, 2016 Regular Meeting)

Eldridge:	Yes	S. Martin:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

The motion carried unanimously.

NEW BUSINESS

1. BUDGET AMENDMENT #7

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Budget Amendment #7 (see attached)

The motion carried unanimously.

2. REQUEST TO APPROVE THE USE OF AN EXISTING CLASS C LIQUOR LICENSE TRANSFERRED FROM THE CITY OF ANN ARBOR TO AK12, LLC LOCATED AT 1828 WHITTAKER RD. AND TO WAIVE THE \$1,000.00 LICENSE TRANSFER APPLICATION FEE

A Motion was made by Clerk Lovejoy Roe, supported by Trustee S. Martin to Approve the Request to Approve the Use of an Existing Class C Liquor License Transferred from the City of Ann Arbor to AK12, LLC Located at 1828 Whittaker Rd. and to Waive the \$1,000.00 License Transfer Application Fee.

The motion carried unanimously.

Trustee Eldridge left the meeting.

3. REQUEST OF NEXUS GAS TRANSMISSION TO SURVEY TOWNSHIP OWNED PROPERTY K-11-23-200-001

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer L. Doe to Approve the Request of Nexus Gas Transmission to Survey Township Owned Property K-11-23-200-001

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 REGULAR MEETING MINUTES
PAGE 4**

A Motion was made by Trustee S. Martin, supported by Treasurer Doe to table this request.

S. Martin:	Yes	Stumbo:	Yes		
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	No

The motion carried.

- 4. REQUEST TO SUPPORT THE YPSILANTI TOWNSHIP PARK COMMISSION'S SMOKE FREE PARKS PUBLIC HEARING ON MONDAY, MAY 2, 2016 AT 6:30PM AT 7200 S. HURON RIVER DR. AND TO HELP PUBLICIZE THE HEARING**

A Motion was made by Clerk Lovejoy Roe, supported by Trustee S. Martin to Approve the Request to Support the Ypsilanti Township Park Commission's Smoke Free Parks Public Hearing on Monday, May 2, 2016 at 6:30pm at 7200 S. Huron River Dr. and to Help Publicize the Hearing

The motion carried unanimously.

- 5. REQUEST BY THE YPSILANTI TOWNSHIP PARK COMMISSION FOR THE CREATION OF A JOINT YPSILANTI TOWNSHIP PARK COMMISSION/TOWNSHIP BOARD COMMITTEE FOR THE PURPOSE OF REVIEWING PROPOSALS TO LEASE YPSILANTI TOWNSHIP BASEBALL FIELDS.**

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request by the Ypsilanti Township Park Commission for the Creation of a Joint Ypsilanti Township Park Commission/Township Board Committee for the Purpose of Reviewing Proposals to Lease Ypsilanti Township Baseball Fields and to appoint Trustees Eldridge and S. Martin to serve on the Joint Park Commission/Township Board Committee.

The motion carried unanimously.

- 6. REQUEST AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE ENERGY FOR THE CONVERSION OF TWO HUNDRED TWENTY-THREE (223) MERCURY VAPOR AND HIGH PRESSURE SODIUM STREETLIGHTS TO LED IN THE AMOUNT OF \$61,938.00 BUDGETED IN LINE ITEM #101-956-000-926-050**

A Motion was made by Trustee M. Martin, supported by Treasure Doe to Approve the Request Authorization to Sign Purchase Agreement with DTE Energy for the Conversion of Two Hundred Twenty-Three (223) Mercury Vapor and High Pressure Sodium Streetlights to LED in the Amount of \$61,938.00 Budgeted in Line Item #101-956-000-926-050

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 REGULAR MEETING MINUTES
PAGE 5**

The motion carried unanimously.

- 7. REQUEST AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE ENERGY FOR THE INSTALLATION OF ONE (1) OVERHEAD FED 65 WATT AUTOBAHN LED WITH BLACK HOUSING MOUNTED ON A 6' ARM ATTACHED TO AN EXISTING WOOD POLE IN THE AMOUNT OF \$1,060.82 BUDGETED IN LINE ITEM #101-956-000-926-050**

A Motion was made by Treasurer Doe, supported by Trustee M. Martin to Approve the Request Authorization to Sign Purchase agreement with DTE Energy to the Installation of One (1) Overhead FED 65 Watt Autobahn LED with Black Housing Mounted on a 6' Arm Attached to an Existing Wood Pole in the Amount of \$1,060.82 Budgeted in Line Item #101-956-000-926-050

The motion carried unanimously.

- 8. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION TO SELL A 1999 FREIGHTLINER TRUCK (FORMERLY KNOWN AS RESCUE 14-1) IN THE AMOUNT OF \$10,000.00**

A Motion was made by Clerk Lovejoy Roe supported by Treasurer Doe to Approve the Request of Eric Copeland, Fire Chief for Authorization to Sell a 1999 Freightliner Truck (Formerly Known as Rescue 14-1) in the Amount of \$10,000.00

The motion carried unanimously.

- 9. REQUEST TO SET PUBLIC HEARING FOR MAY 17, 2016 AT APPROXIMATELY 7:00PM FOR THE CREATION OF A STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR THE WASHTENAW BUSINESS PARK AND HURON CENTER**

A Motion was made by Clerk Lovejoy Roe, supported by Trustee S. Martin to Approve the Request to Set Public Hearing for May 17, 2016 at Approximately 7:00PM For The Creation of a Streetlight Special Assessment District for the Washtenaw Business Park and Huron Center

The motion carried unanimously.

OTHER BUSINESS

Supervisor Stumbo stated that Trustee Eldridge lost his brother suddenly on Monday, April 18, 2016. She said the visitation would be on Thursday, April 21, 2016 from 4-8 pm at Stark Funeral Home and the Funeral would be at Stark Funeral Home on Friday, April 22, 2016 at 1:30 pm.

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 19, 2016 REGULAR MEETING MINUTES
PAGE 6**

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn.

The meeting was adjourned at approximately 7:39 p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CLERK REPORT

APRIL 19, 2016

Submitted by Karen Lovejoy Roe, Clerk

- **MAY 3, 2016 COUNTYWIDE WISD MILLAGE ELECTION-** The Clerk's Department has mailed out the absentee ballots and are receiving voted ballots in every day. The Clerk's office is extremely busy. The number of requests are on track with the very high turnout of the Presidential Primary in March. The State Bureau of Elections has approved the use of dual poll books for our elections. The Clerk's office is in process of working with the IS Department to utilize the dual system in some pilot locations for the May election. Sample ballots are available in the Clerk's office. Voters can request an absentee ballot by calling the Clerk's office at 734.484.4700 or emailing at klovejoyroe@ytown.org. Absentee ballots must be returned by 8:00 PM to the Clerk's office on election day, Tuesday, May 3, 2016.m
- **PASSPORTS-**The number of passports being processed is record breaking for our office and all passport locations due to the expiration of passports that were issued following the new requirement 10 years ago of a passport or pass to visit Canada and Mexico. There are also a large number of families applying for passports for the first time. The Clerk's office processed 18 passports on Friday, April 8, 2016 for the Eastern Michigan University Men's Basketball team and staff.
- **WASHTENAW COMMUNITY COLLEGE 50TH ANIVERSARY** –On Thursday, March 31, 2016 Clerk Lovejoy Roe attended the 50th Anniversary Celebration Opening Doors. Washtenaw Community College was celebrating 50 years of making a difference in people's lives through excellent and accessible educational programs and services. There were several speakers that presented awards and proclamations to the Community College. It was a very wonderful event and celebration.
- **AFFORDABLE HOUSING REGIONAL EQUITY LEADERSHIP GROUP MEETING-** Clerk Lovejoy Roe attended the meeting of the Affordable Housing Regional Equity Leadership Group on Wednesday, April 13, 2016 at the LRC off of Washtenaw Ave. This group of elected leaders and Washtenaw County staff are working on strategies to implement the goals of the Affordable Housing Study that was adopted throughout Washtenaw County. The City of Ann Arbor is working on ordinance changes to allow Accessory Dwelling Units at Single Family Residences. They are also exploring Downtown Premiums, where premiums would be granted to developers for restricting a specific number of units in new high rise residential buildings for affordable housing units. The County staff shared updates on the Platt Rd. development which could include affordable housing units. A draft of an annual report was provided and discussed. It is hopeful that County Staff will present the annual report at Township Board and City Council meetings in June. The next meeting is scheduled for Wednesday, May 11, 2016.
- **REGIONAL TRANSPORTATION AUTHORITY-** Clerk Lovejoy Roe attended the meeting of the RTA Joint Policy/Technical meeting on Wednesday, April 13, 2016 at the Dearborn City Council Chamber in Dearborn, Michigan. A project update was presented along with the study schedule. Reports were provided on the recent

Public/Stakeholder Open Houses. The Ann Arbor open house was attended by 130 individuals. The results of a survey revealed that the Detroit to Ann Arbor Commuter Rail was highly supported along with the Woodward Bus Rapid Transit (BRT). Concepts of the BRT Transit Stations were presented. A conceptual commuter rail schedule was included in the presentation. There will be a millage/ballot proposal on the November 2016 ballot for all the counties that are a part of RTA including Washtenaw County to provide funding to implement both the Regional Rail and the Bus Rapid Transit across county lines.

- **WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING-** Clerk Lovejoy Roe attended the Washtenaw Urban County Executive Committee Meeting on Wednesday, August 6, 2016. The 2016 Washtenaw Urban County Action Plan was adopted at this meeting. Staff presented a HOME 2015 Substantial Amendment that will be voted on at the next meeting. There is a 30-day public comment period on the amendment currently underway. The amendment will provide \$201,540 to Habitat to purchase, renovate and support down payment assistance for 5 homes.
- **STATE BUREAU OF ELECTIONS MANDATORY TRAINING** -On Thursday, March 31, 2016 part of the Clerk's staff attended election training in Pittsfield Township. On Wednesday, April 13th the remaining Clerk's staff attended election training in Oakland County. The Supervisor's and Treasurer's staff helped support the Clerk's staff remaining while others were at training. The Clerk's staff appreciates the great teamwork that all share between the three offices.
- **WASHTENAW COUNTY ELECTIONS DIVISION AUDIT-**Ypsilanti Township had one precinct that was selected for an audit of the Presidential Primary election. The audit was conducted by the Washtenaw County Elections Division of the Clerk's office. The Audit was very successful with all audited items conducted properly per election law.

ORDINANCE NO. 2016-457

An ordinance amending the Charter Township of Ypsilanti Zoning Code Sign Ordinance No. 74

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74 known as the Zoning Code for the Charter Township be amended, as follows:

Sec 2109. Signs. Subsection 3.b. non-residential building –mounted signs. Footnote (4) which reads as follows shall be deleted:

(4) Temporary or permanent window signs shall be permitted to be installed on the inside of a building in a manner visible from the public way provided that such signs or graphics do not exceed two signs per window and further do not cover more than 20 percent of the window surface area. Window signs shall be limited to the company name and or logo occupying the given space. Signage shall not include the advertisement of products, services, or other non-company affiliated graphics. Hours of operation and street numbers are exempt from this requirement.

The following new provision is adopted:

Sec 2109. Signs. Subsection 3.b. non-residential building –mounted signs. Footnote (4):

(4) Temporary or permanent window signs shall be permitted to be installed on the inside of a building in a manner visible from the public way provided that such signs or graphics do not exceed two signs per window and further do not cover more than 20 percent of the window surface area. Hours of operation and street numbers are exempt from this requirement.

Severability

The various parts, sentences, paragraphs and clauses of this ordinance are severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.


Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2015-457 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on April 19, 2016 after first being introduced at a Regular Meeting held on March 15, 2016. The motion to approve was made by member Roe and seconded by member Doe. Yes: Mike Martin, Scott Martin, Stumbo, Roe, Doe. ABSENT: Currie, Eldridge NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2016-14

Requesting the Michigan Liquor Control Commission Revoke Las Dos Fuentes Class C Liquor License for 1960 Whittaker Road

Whereas, on May 14, 2012, the Township Board, at the request of Las Dos Fuentes, LLC (“LLC”), approved a Class C Liquor License for 1960 Whittaker Road; and

Whereas, since the liquor license was approved, 1960 Whittaker Road has continuously remained a vacant and unoccupied building; and

Whereas, on March 7, 2016, a written report was filed setting forth specific grounds for revocation of Las Dos Fuentes liquor license and scheduling a public hearing for April 5, 2016, regarding the request to revoke the liquor license; and

Whereas, on March 10, 2016, the written report and notice of the public hearing was served on the licensee’s authorized agent by registered mail; and

Whereas, the notice served on the authorized agent included advice that the licensee had the right to have legal counsel at the hearing, the right to present evidence, the right to question adverse witnesses; and

Whereas, on April 5, 2016, the Township Board conducted a public hearing on whether the Class C Liquor License approved for 1960 Whittaker Road, should be revoked; and

Whereas, at the April 5, 2016, hearing, representatives of the licensee, Las Dos Fuentes, LLC appeared and were given an opportunity to hear the evidence presented, question the witnesses and present evidence on its own behalf; and

Whereas, the Township Board, based on the evidence presented at the public hearing, makes the following findings:

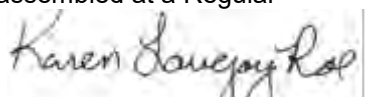
1. Since May 14, 2012, when the Township Board approved Las Dos Fuentes liquor license, the premises of 1960 Whittaker Road has continuously remained vacant and unoccupied.
2. For nearly four years, the licensee’s progress in renovating the premises of 1960 Whittaker Road has been negligible.
3. The licensee has authorized plumbing and electrical work performed on the premises of 1960 Whittaker Road without the issuance of necessary permits and inspections, resulting in the issuance of a stop work order.

4. In July 3, 2013, the Township Building Director after conducting an inspection of the building located at 1960 Whittaker Road, revoked the certificate of occupancy for multiple code violations documented in photographs taken during the inspection.
5. Since May 14, 2012, the Township has issued to the licensee, six separate notices of violations regarding 1960 Whittaker Road for multiple code and ordinance violations ranging from trash accumulation around the building to unsafe electrical wiring.
6. Despite numerous requests by the Township planner, the licensee has failed to submit a site plan, including occupant loads and parking calculations for review.

Whereas, the Township Board concludes that the Las Dos Fuentes, LLC is in violation of: (1) Township Ordinance 37-25(e) prohibiting a liquor licensee from engaging in an unreasonable, delay in the completion of remodeling or construction of the licensed premises; and (2) Township Ordinance 37-27 failing to correct multiple code violations identified by the Township Building Director and Township Community Standards Department.

Now therefore, be it resolved, the Township Board requests, pursuant to MCL 436.1501 that the Michigan Liquor Control Commission revoke Las Dos Fuentes Class C liquor license for 1960 Whittaker Road.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2016-14 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 19, 2016.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #7**

April 19, 2016

101 - GENERAL OPERATIONS FUND

Total Increase \$105,099.00

Budget for DTE to convert 223 mercury and sodium vapor street lights to LED cost savings lights. The annual savings is projected to be \$17,426.57. This will be fund by an EO rebate (after construction) of \$8,552 and an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$53,386.00
	Rebates & Energy Savings Credit	101-000-000-675.100	\$8,552.00
		Net Revenues	<u>\$61,938.00</u>
Expenditures:	Street Light - Construction/Conversion	101-956-000-926.050	\$61,938.00
		Net Expenditures	<u>\$61,938.00</u>

Budget for DTE to install an overhead LED street light at E Clark just west of Ridge Road. This will be fund by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,061.00
		Net Revenues	<u>\$1,061.00</u>
Expenditures:	Street Light - Construction/Conversion	101-956-000-926.050	\$1,061.00
		Net Expenditures	<u>\$1,061.00</u>

Budget for Special May Election recently scheduled by the County. This will be funded by a reimbursement from the County after the election.

Revenues:	Reimbursement for Elections	101-000-000-686.000	\$42,100.00
		Net Revenues	<u>\$42,100.00</u>
Expenditures:	APPOINTED OFFICIALS	101-215-000-704.000	\$26,000.00
	REG OVERTIME	101-215-000-709.000	\$6,000.00
	OFFICE SUPPLIES - ELECTIONS	101-215-000-740-010	\$5,000.00
	PROFNSL SRV-PROGRAMMING BALLO	101-215-000-801.200	\$3,500.00
	TRAVEL - ELECTIONS	101-215-000-860.010	\$500.00
	EQUIPMENT RENTAL/LEASING	101-215-000-941.000	\$1,100.00
		Net Expenditures	<u>\$42,100.00</u>

Motion to Amend the 2016 Budget (#7):

Move to increase the General Fund budget by \$105,099 to \$8,963,692 and approve the department line item changes as outlined.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

STATEMENTS AND CHECKS

MAY 3, 2016 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$ 278,486.73
HAND CHECKS -	<u>\$ 13,020.50</u>
GRAND TOTAL -	\$ 291,507.23

04/25/2016 02:57 PM
User: mharris
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1
CHECK NUMBERS 171726 - 171739

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
04/12/2016	AP	171726	0363	COMCAST CABLE	494.55
04/12/2016	AP	171727	0363	COMCAST CABLE	104.85
04/12/2016	AP	171728	0073	GENE BUTMAN FORD	390.50
04/12/2016	AP	171729	2997	OFFICE EXPRESS	716.75
04/12/2016	AP	171730	15934	WASTE MANAGEMENT	750.00
04/14/2016	AP	171731	6821	AT & T	3,744.34
04/14/2016	AP	171732	0363	COMCAST CABLE	98.07
04/14/2016	AP	171733	0363	COMCAST CABLE	276.00
04/14/2016	AP	171734	0480	YPSILANTI COMMUNITY	1,444.43
04/15/2016	AP	171735	0363	COMCAST CABLE	85.35
04/15/2016	AP	171736	0363	COMCAST CABLE	104.85
04/15/2016	AP	171737	0426	GUARDIAN ALARM	1,856.07
04/15/2016	AP	171738	6045	Q.P.S PRINTING	2,114.62
04/15/2016	AP	171739	15421	WEX BANK	840.12

AP TOTALS:

Total of 14 Checks:	13,020.50
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	13,020.50

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
05/03/2016	AP	171749	2937	A & R TOTAL CONSTRUCTION, INC.	110.28
05/03/2016	AP	171750	0468	ACUSHNET COMPANY	103.98
05/03/2016	AP	171751	15493	ADAM KURTINAITIS	630.00
05/03/2016	AP	171752	0560	ALGRAPHICS CORPORATION	324.00
05/03/2016	AP	171753	AMISTEE	AMISTEE AIR DUCT CLEANING	21,357.81
05/03/2016	AP	171754	0017	ANN ARBOR CLEANING SUPPLY	183.36
05/03/2016	AP	171755	0022	ANN ARBOR WELDING SUPPLY CO	113.83
05/03/2016	AP	171756	0215	AUTO VALUE YPSILANTI	690.25
05/03/2016	AP	171757	6885	BACK TO NATURE LAWN CARE	108.25
05/03/2016	AP	171758	6397	BARR ENGINEERING COMPANY	711.00
05/03/2016	AP	171759	8396	BUCK'S OIL CO.	75.00
05/03/2016	AP	171760	6959	BUTZEL LONG	168.00
05/03/2016	AP	171761	CC INC	CHROUCH COMMUNICATIONS INC	745.63
05/03/2016	AP	171762	2276	CINCINNATI TIME SYSTEMS	684.45
05/03/2016	AP	171763	0825	CITY OF YPSILANTI	722.44
05/03/2016	AP	171764	0825	CITY OF YPSILANTI	35,389.54
05/03/2016	AP	171765	0102	COLMAN-WOLF SANITARY SUPPLY CO	173.84
05/03/2016	AP	171766	1312	COMPLETE BATTERY SOURCE	154.10
05/03/2016	AP	171767	0582	CONGDON'S	155.76
05/03/2016	AP	171768	15782	CUSTOM BOX COMPANY	314.16
05/03/2016	AP	171769	DAWN FARM	DAWN FARM	590.85
05/03/2016	AP	171770	2039	DTE ENERGY COMPANY -	1,060.82
05/03/2016	AP	171771	2039	DTE ENERGY COMPANY -	61,938.00
05/03/2016	AP	171772	0527	ELECTION SYSTEMS & SOFTWARE	1,920.10
05/03/2016	AP	171773	6515	EMERGENCY MEDICAL PRODUCTS	635.50
05/03/2016	AP	171774	2913	EMERGENCY VEHICLE SERVICES	6,996.01
05/03/2016	AP	171775	15761	FASTENAL	107.24
05/03/2016	AP	171776	1200	FEDERAL EXPRESS CORPORATION	313.32
05/03/2016	AP	171777	2578	FERGUSON ENTERPRISES, INC.	76.46
05/03/2016	AP	171778	15796	FIRST DUE FIRE SUPPLY	35.00
05/03/2016	AP	171779	0073	GENE BUTMAN FORD	45.00
05/03/2016	AP	171780	GMIS	GMIS INTERNATIONAL HEADQUARTERS	200.00
05/03/2016	AP	171781	GWORKS	GOOSEWORKS, LLC	625.00
05/03/2016	AP	171782	0107	GRAINGER	442.51
05/03/2016	AP	171783	6414	GRIFFIN PEST SOLUTIONS	93.00
05/03/2016	AP	171784	0503	HOME DEPOT	484.23
05/03/2016	AP	171785	8477	HOMER TURNER	2,517.60
05/03/2016	AP	171786	15167	HURON VALLEY CABLING & CONSULTING	1,082.50
05/03/2016	AP	171787	8119	ICLE	135.00
05/03/2016	AP	171788	6237	INTERNATIONAL CODE COUNCIL	125.00
05/03/2016	AP	171789	K. MONTRES	KEITH MONTRESOR	1,960.00
05/03/2016	AP	171790	LLS	LANGUAGE LINE SERVICES	62.35
05/03/2016	AP	171791	6467	LOWE'S	51.68
05/03/2016	AP	171792	6185	LUBRICATION ENGINEERS	1,087.20
05/03/2016	AP	171793	0158	MARK HAMILTON	1,500.00
05/03/2016	AP	171794	0253	MCLAIN AND WINTERS	9,775.00
05/03/2016	AP	171795	16445	MCMASTER-CARR	62.88
05/03/2016	AP	171796	M. SNYDER	MICHELE SNYDER	100.00
05/03/2016	AP	171797	MATCP	MICHIGAN ASSOC. OF DRUG TREATMENT	885.00
05/03/2016	AP	171798	1485	MICHIGAN CAT	718.78
05/03/2016	AP	171799	16461	MICHIGAN LINEN SERVICE, INC.	1,196.02
05/03/2016	AP	171800	16407	MLIVE MEDIA GROUP	495.00
05/03/2016	AP	171801	MCR, LLC	MODERN COURT REPORTING, LLC	112.50
05/03/2016	AP	171802	2986	NAPA AUTO PARTS*	46.00
05/03/2016	AP	171803	NETWFLEET	NETWORKFLEET, INC	530.60
05/03/2016	AP	171804	2997	OFFICE EXPRESS	662.69
05/03/2016	AP	171805	0309	ORCHARD, HILTZ & MCCLIMENT INC	3,332.00
05/03/2016	AP	171806	16397	OVERNIGHT PET TAGS	1,050.00
05/03/2016	AP	171807	0913	PARKWAY SERVICES, INC.	525.00
05/03/2016	AP	171808	PEPSI	PEPSI BEVERAGES COMPANY	565.92
05/03/2016	AP	171809	P. POWER	PETER POWER	980.00
05/03/2016	AP	171810	6506	PM TECHNOLOGIES, LLC	439.26
05/03/2016	AP	171811	PNC BANK	PNC INSTITUTIONAL INVESTMENTS	16,733.79
05/03/2016	AP	171812	0722	PRINTING SYSTEMS	2,374.99
05/03/2016	AP	171813	16008	PRIORITY ONE EMERGENCY	118.99
05/03/2016	AP	171814	3801	PUBLIC SAFETY CENTER	499.92
05/03/2016	AP	171815	6045	Q.P.S PRINTING	1,022.46
05/03/2016	AP	171816	15420	RESERVE ACCOUNT	10,000.00
05/03/2016	AP	171817	RHDE ISL	RHODE ISLAND NOVELTY	39.00
05/03/2016	AP	171818	6308	RKA PETROLEUM	1,556.38
05/03/2016	AP	171819	R. FREAT	ROBERTS & FREATMAN	225.00
05/03/2016	AP	171820	RWALKER	RUBY WALKER	56.16
05/03/2016	AP	171821	SITEONE	SITEONE LANDSCAPE SUPPLY, LLC	499.79
05/03/2016	AP	171822	15751	SOUTHERN COMPUTER WAREHOUSE	1,169.50
05/03/2016	AP	171823	1507	SPARTAN DISTRIBUTORS	13,210.78
05/03/2016	AP	171824	1338	STADIUM TROPHY	311.44
05/03/2016	AP	171825	6442	STATE OF MICHIGAN	500.00
05/03/2016	AP	171826	SOFM	STATE OF MICHIGAN	10.00

A/P Checks

User: mharris

CHECK NUMBERS 171749 - 171840

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/03/2016	AP	171827	0356	TIME EMERGENCY EQUIPMENT	44.35
05/03/2016	AP	171828	15941	TODD BARBER	2,350.00
05/03/2016	AP	171829	15131	U.S. BANK, N.A.	1,600.00
05/03/2016	AP	171830	6427	UNIMEASURE	460.52
05/03/2016	AP	171831	3082	UNIVERSITY TRANSLATORS	256.67
05/03/2016	AP	171832	VTS	VALENTINE TREE SERVICE	2,500.00
05/03/2016	AP	171833	0497	VAN BUREN STEEL & FABRICATING	500.00
05/03/2016	AP	171834	6647	VERMEER OF MICHIGAN, INC.	519.26
05/03/2016	AP	171835	16425	WASHTENAW COUNTY LEGAL NEWS	245.00
05/03/2016	AP	171836	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	2,320.00
05/03/2016	AP	171837	0444	WASHTENAW COUNTY TREASURER#	16,203.00
05/03/2016	AP	171838	16404	WELLS FARGO FINANCIAL LEASING	33,023.10
05/03/2016	AP	171839	0480	YPSILANTI COMMUNITY	1,265.19
05/03/2016	AP	171840	0729	ZEP MANUFACTURING COMPANY	394.74

AP TOTALS:

Total of 92 Checks:	278,486.73
Less 0 Void Checks:	0.00
Total of 92 Disbursements:	278,486.73

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

MAY 17, 2016 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$ 780,493.65
HAND CHECKS -	<u>\$ 284,349.52</u>
GRAND TOTAL -	\$ 1,064,843.17

Choice Health Care Deductible – APRIL 2016

ACH EFT -	\$ 48,524.93
ADMIN FEE -	\$ 1,200.00 (MAR)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
04/28/2016	AP	171841	5049	BLUE CROSS BLUE SHIELD OF MI	132,521.01
04/28/2016	AP	171842	BCBS	BLUE CROSS BLUE SHIELD OF MI	33,440.35
04/28/2016	AP	171843	0363	COMCAST CABLE	144.85
04/28/2016	AP	171844	0363	COMCAST CABLE	161.04
04/28/2016	AP	171845	0363	COMCAST CABLE	119.23
04/28/2016	AP	171846	2002	DELTA DENTAL PLAN OF MICHIGAN	13,386.66
04/28/2016	AP	171847	0119	DTE ENERGY**	75,538.28
04/28/2016	AP	171848	16486	PAETEC	479.34
04/28/2016	AP	171849	6263	STANDARD INSURANCE COMPANY	3,988.76
04/28/2016	AP	171850	VSP	VISION SERVICE PLAN	2,430.00
04/29/2016	AP	171851	16509	CLEAR RATE COMMUNICATIONS, INC	1,092.51
04/29/2016	AP	171852	COMCAST B	COMCAST BUSINESS	825.00
04/29/2016	AP	171853	0363	COMCAST CABLE	214.90
04/29/2016	AP	171854	0363	COMCAST CABLE	104.85
04/29/2016	AP	171855	0363	COMCAST CABLE	239.85
04/29/2016	AP	171856	TEAMSTERS	TEAMSTERS LOCAL 243	200.00
05/03/2016	AP	171857	6821	AT & T	29.87
05/03/2016	AP	171858	6821	AT & T	92.09
05/03/2016	AP	171859	0363	COMCAST CABLE	104.85
05/03/2016	AP	171860	1475	VERIZON WIRELESS	1,780.39
05/03/2016	AP	171861	6417	YPSILANTI TOWNSHIP PETTY CASH	150.00
05/04/2016	AP	171862	0118	DTE ENERGY	16,905.69
05/09/2016	AP	171863	2874	START RESCUE	400.00

AP TOTALS:

Total of 23 Checks:	284,349.52
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	284,349.52

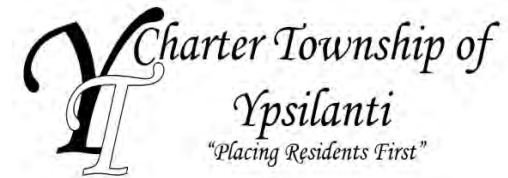
Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
05/17/2016	AP	171864	2937	A & R TOTAL CONSTRUCTION, INC.	945.86
05/17/2016	AP	171865	2937	A & R TOTAL CONSTRUCTION, INC.	667.92
05/17/2016	AP	171866	AAATA	AAATA	47.83
05/17/2016	AP	171867	0468	ACUSHNET COMPANY	304.59
05/17/2016	AP	171868	15493	ADAM KURTINAITIS	1,155.00
05/17/2016	AP	171869	0049	ALL SEASONS LANDSCAPING CO.	36.81
05/17/2016	AP	171870	15184	AMERIGAS - YPSILANTI	384.45
05/17/2016	AP	171871	A. FREY	ANDREW FREY	9.00
05/17/2016	AP	171872	0022	ANN ARBOR WELDING SUPPLY CO	215.14
05/17/2016	AP	171873	0215	AUTO VALUE YPSILANTI	833.08
05/17/2016	AP	171874	6397	BARR ENGINEERING COMPANY	1,081.50
05/17/2016	AP	171875	B. UDEH	BASIL UDEH	138.00
05/17/2016	AP	171876	151182	BRITTANEY RAY PRIESS	55.00
05/17/2016	AP	171877	CTA	CAMPBELL TITLE AGENCY OF MICHIGAN	1,975.00
05/17/2016	AP	171878	0717	CARTER LUMBER COMPANY	387.43
05/17/2016	AP	171879	15452	COLD CUT KRUISE	115.20
05/17/2016	AP	171880	0582	CONGDON'S	261.92
05/17/2016	AP	171881	16157	COOPER WEST	20.00
05/17/2016	AP	171882	DADANT	DADANT	650.43
05/17/2016	AP	171883	DWHITE	DEANNA L. WHITE	157.50
05/17/2016	AP	171884	D. FREEMAN	DEANNE FREEMAN	100.00
05/17/2016	AP	171885	D.PHILLIPS	DONNIE PHILLIPS	914.90
05/17/2016	AP	171886	D. HAWLEY	DREW HAWLEY	27.00
05/17/2016	AP	171887	D. PORTER	DWIGHT PORTERFIELD	300.00
05/17/2016	AP	171888	2913	EMERGENCY VEHICLE SERVICES	3,566.92
05/17/2016	AP	171889	EPOCH	EPOCH EYEWEAR	204.82
05/17/2016	AP	171890	15761	FASTENAL	14.12
05/17/2016	AP	171891	0073	GENE BUTMAN FORD	673.06
05/17/2016	AP	171892	1233	GORDON FOOD SERVICE INC.	2,733.56
05/17/2016	AP	171893	0107	GRAINGER	668.45
05/17/2016	AP	171894	6402	HASTINGS AIR-ENERGY CONTROL	69.43
05/17/2016	AP	171895	0503	HOME DEPOT	386.47
05/17/2016	AP	171896	0500	HORNUNG'S	559.89
05/17/2016	AP	171897	16156	JAMES ROSEMAN	26.00
05/17/2016	AP	171898	J. ROSEMAN	JEFFREY ROSEMAN	58.00
05/17/2016	AP	171899	15972	JESSE HILDEBRANDT	40.00
05/17/2016	AP	171900	JOSMITH	JOSEPH SMITH	63.00
05/17/2016	AP	171901	J. DIDION	JOSH DIDION	100.00
05/17/2016	AP	171902	6357	JUMP-A-RAMA	1,083.60
05/17/2016	AP	171903	K. KUMPELI	KADEN KUMPELIS	59.00
05/17/2016	AP	171904	6280	KAREN LOVEJOY ROE	129.58
05/17/2016	AP	171905	16358	LANSING SANITARY SUPPLY, INC	184.01
05/17/2016	AP	171906	L. GODO	LISA GODO	287.00
05/17/2016	AP	171907	LCED	LIVINGSTON COUNTY EQUALIZATION DEPT	45.00
05/17/2016	AP	171908	6467	LOWE'S	426.42
05/17/2016	AP	171909	LSQ	LSQ FUNDING GROUP, L.C.	468.71
05/17/2016	AP	171910	0158	MARK HAMILTON	1,500.00
05/17/2016	AP	171911	0253	MCLAIN AND WINTERS	99,850.75
05/17/2016	AP	171912	16445	MCMASTER-CARR	258.28
05/17/2016	AP	171913	SEMEYN.	MICHAEL SEMEYN	39.00
05/17/2016	AP	171914	M. SMITH	MICHAEL SMITH	54.00
05/17/2016	AP	171915	1485	MICHIGAN CAT	210.80
05/17/2016	AP	171916	16461	MICHIGAN LINEN SERVICE, INC.	881.17
05/17/2016	AP	171917	0911	MICHIGAN MUNICIPAL LEAGUE	128,365.00
05/17/2016	AP	171918	6315	MIKE RADZIK	262.78
05/17/2016	AP	171919	SEMEYN	MITCHEL SEMEYN	39.00
05/17/2016	AP	171920	16407	MLIVE MEDIA GROUP	495.00
05/17/2016	AP	171921	2986	NAPA AUTO PARTS*	46.19
05/17/2016	AP	171922	N. HAWLEY	NATE HAWLEY	30.00
05/17/2016	AP	171923	2997	OFFICE EXPRESS	239.27
05/17/2016	AP	171924	OTIS	OTIS ELEVATOR COMPANY	1,868.06
05/17/2016	AP	171925	15971	PARKER ALLEN	120.00
05/17/2016	AP	171926	0913	PARKWAY SERVICES, INC.	305.00
05/17/2016	AP	171927	PEPSI	PEPSI BEVERAGES COMPANY	671.88
05/17/2016	AP	171928	P.A.S.	PERSONNEL ASSESSMENT SYSTEMS	8,750.00
05/17/2016	AP	171929	P. POWER	PETER POWER	945.00
05/17/2016	AP	171930	0319	PITNEY BOWES INC.*^	220.13
05/17/2016	AP	171931	15887	POLO FIELDS EAST LLC	1,100.00
05/17/2016	AP	171932	6045	Q.P.S PRINTING	306.00
05/17/2016	AP	171933	R. FREY	RACHEL FREY	9.00
05/17/2016	AP	171934	1637	RESIDEX, LLC	2,657.04
05/17/2016	AP	171935	15386	RICOH USA, INC.	1,275.77
05/17/2016	AP	171936	6308	RKA PETROLEUM	4,758.07
05/17/2016	AP	171937	R. UDEH	ROBERA UDEH	9.00
05/17/2016	AP	171938	R. LEONE	ROCCO LEONE	18.00
05/17/2016	AP	171939	0634	SAM'S CLUB DIRECT	97.26
05/17/2016	AP	171940	SAND SALES	SAND SALES COMPANY LLC	1,761.42
05/17/2016	AP	171941	0376	SCHOOLCRAFT COLLEGE	95.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/17/2016	AP	171942	0383	SHERWIN WILLIAMS COMPANY	375.16
05/17/2016	AP	171943	SITEONE	SITEONE LANDSCAPE SUPPLY, LLC	499.80
05/17/2016	AP	171944	15751	SOUTHERN COMPUTER WAREHOUSE	37.17
05/17/2016	AP	171945	1507	SPARTAN DISTRIBUTORS	570.82
05/17/2016	AP	171946	STANTEC	STANTEC	22,711.25
05/17/2016	AP	171947	0632	STERICYCLE INC	183.93
05/17/2016	AP	171948	0910	SUPERIOR TOWNSHIP UTILITY DEPT	48.24
05/17/2016	AP	171949	6974	TERRY CONDIT	162.00
05/17/2016	AP	171950	15941	TODD BARBER	2,925.00
05/17/2016	AP	171951	15162	UNITED SONZ BUSINESS SOLUTIONS	130.00
05/17/2016	AP	171952	VTS	VALENTINE TREE SERVICE	190.00
05/17/2016	AP	171953	7045	VAN BUREN SCHOOL DISTRICT	412.48
05/17/2016	AP	171954	0497	VAN BUREN STEEL & FABRICATING	32.52
05/17/2016	AP	171955	VA	VANTAGE APPAREL	662.07
05/17/2016	AP	171956	6627	VICTORY LANE	34.39
05/17/2016	AP	171957	7035	WASHTENAW COMMUNITY COLLEGE#	239.82
05/17/2016	AP	171958	16425	WASHTENAW COUNTY LEGAL NEWS	340.00
05/17/2016	AP	171959	0163	WASHTENAW COUNTY ROAD COMMISSION	435.41
05/17/2016	AP	171960	7005	WASHTENAW COUNTY TREASURER	1,970.00
05/17/2016	AP	171961	7005	WASHTENAW COUNTY TREASURER	1,106.53
05/17/2016	AP	171962	0444	WASHTENAW COUNTY TREASURER#	3,303.85
05/17/2016	AP	171963	0444	WASHTENAW COUNTY TREASURER#	457,067.92
05/17/2016	AP	171964	7042	WASHTENAW INTERMEDIATE	109.40
05/17/2016	AP	171965	WASHTENAW	WASHTENAW URGENT CARE	835.00
05/17/2016	AP	171966	7044	WAYNE ISD	141.34
05/17/2016	AP	171967	4263	WOLVERINE FREIGHTLINER	5,070.23
05/17/2016	AP	171968	YCCS	YPSILANTI COMMUNITY SCHOOLS - WR	354.51
05/17/2016	AP	171969	7039	YPSILANTI COMMUNITY SCHOOLS - YP	115.48
05/17/2016	AP	171970	7034	YPSILANTI DISTRICT LIBRARY	419.16
05/17/2016	AP	171971	6417	YPSILANTI TOWNSHIP PETTY CASH	141.70

AP TOTALS:

Total of 108 Checks:	780,493.65
Less 0 Void Checks:	0.00
Total of 108 Disbursements:	<u>780,493.65</u>

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
APRIL 1, 2016 THROUGH APRIL 30, 2016

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	2,057,261.16	3,625,687.08	1,946,818.74	3,736,129.50
101 - Payroll	106,167.44	743,542.83	731,944.22	117,766.05
101 - Willow Run Escrow	142,424.62	23.35	0.00	142,447.97
206 - Fire Department	1,383,510.70	648,669.66	456,165.49	1,576,014.87
208 - Parks Fund	3,649.81	0.34	359.62	3,290.53
212 - Roads/Bike Path/Rec/General Fund	142,144.30	6,157.59	5,160.30	143,141.59
225 - Environmental Clean-up	409,592.43	41.89	0.00	409,634.32
226 - Environmental Services	1,191,154.34	2,001,340.38	203,350.62	2,989,144.10
230 - Recreation	214,180.26	43,091.62	100,179.00	157,092.88
236 - 14-B District Court	257,294.72	156,272.71	151,093.09	262,474.34
244 - Economic Development	67,218.95	6.87	0.00	67,225.82
248 - Rental Inspections	168,307.68	13,262.28	27,002.64	154,567.32
249 - Building Department Fund	573,012.59	47,006.39	47,156.97	572,862.01
250 - LDFA Tax	92,238.49	9.43	0.00	92,247.92
252 - Hydro Station Fund	336,922.99	55,018.19	27,787.84	364,153.34
266 - Law Enforcement Fund	614,595.05	2,002,524.48	997,199.51	1,619,920.02
280 - State Grants	18,394.54	1.88	0.00	18,396.42
301 - General Obligation	5,169.65	0.53	0.00	5,170.18
397 - Series "B" Cap. Cost of Funds	55,916.22	5.63	9,635.23	46,286.62
398 - LDFA 2006 Bonds	236,328.51	6.61	198,120.00	38,215.12
498 - Capital Improvement 2006 Bond Fund	337,457.99	55.32	0.00	337,513.31
584 - Green Oaks Golf Course	199,402.00	235,692.30	242,244.06	192,850.24
590 - Compost Site	958,982.46	24,233.38	24,515.45	958,700.39
595 - Motor Pool	286,765.84	46,440.19	23,941.19	309,264.84
701 - General Tax Collection	89,525.04	8,666.02	7,643.40	90,547.66
703 - Current Tax Collections	14,896,783.56	640,745.65	7,134,898.79	8,402,630.42
707 - Bonds & Escrow/GreenTop	837,155.61	34,441.16	22,426.25	849,170.52
708 - Fire Withholding Bonds	89,347.02	12,013.86	12,000.00	89,360.88
893 - Nuisance Abatement Fund	51,842.37	360.82	2,363.42	49,839.77
ABN AMRO Series "B" Debt Red. Cap.Int.	15,373.85	0.37	2,018.42	13,355.80
GRAND TOTAL	25,838,120.19	10,345,318.81	12,374,024.25	23,809,414.75

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

MAY 17, 2016

Submitted by Karen Lovejoy Roe, Clerk

- **MAY 3, 2016 COUNTYWIDE WISD MILLAGE ELECTION-** The Clerk's Department is wrapping up and following up the May 3, 2016 election and waiting on the County Board of Canvassers to meet to certify the election. The turnout for the election in Ypsilanti Township was 9.2% of the registered voters, which was 3,406 voters. The results were 49.3%, or 1678 voters casting a YES vote and 50.7%, or 1,728 voters casting a NO vote in Ypsilanti Township. Overall in the county the WISD millage passed by 59% of the voters in Washtenaw County casting a YES vote. The Clerk's department utilized dual poll books at several locations and the pilot project went very well. The dual poll books will be used at 9 precincts in the August 3, 2016 election. The Residential Services Department did a great job of setting up all the signs and precinct locations. The Information Systems Department assisted in the preparation of the election and on election day. Staff members from several township departments worked the election and did a fantastic job on election day. The election day operation is a major undertaking and can only be successful with the help of many township departments and staff. The Clerk and all the Clerk's staff are very grateful for the enthusiastic support and work of all township employees that supported the May election process.
- **AUGUST 2, 2016 PRIMARY ELECTION-**Plans and preparations are well underway for the August 2, 2016 Primary Election. Absentee applications have been ordered and should be mailed out during the week of May 16th. Training for the Election Inspectors and Chairpersons will be intensive for the August election due to the precinct delegate candidates and process, along with dual poll book usage and other changes to the election process. Election Inspectors are needed for both the August and November elections. Absentee ballots and Election Inspector applications can be requested by emailing klovejoyroe@ytown.org or calling 734.484.4700.
- **AFFORDABLE HOUSING REGIONAL EQUITY LEADERSHIP GROUP MEETING-** Clerk Lovejoy Roe and Supervisor Stumbo attended the meeting of the Affordable Housing Regional Equity Leadership Group on Wednesday, May 11, 2016 at the LRC off of Washtenaw Ave. This group of elected leaders and Washtenaw County staff are working on strategies to implement the goals of the Affordable Housing Study that was adopted throughout Washtenaw County. Voucher Counseling was discussed as a vehicle to encourage, support and/or incentivize more equitable geographic distribution of housing voucher usage in Washtenaw County to meet the goals of the Affordable Housing Study. A map was provided indicating affordable housing available in Washtenaw County in rental units or apartments. Discussion regarding a variety of ways to engage landlords in affordable housing needs was also explored. The next meeting is scheduled for Wednesday, June 8, 2016 at 12 noon at the LRC.
- **REGIONAL TRANSPORTATION AUTHORITY-** Clerk Lovejoy Roe attended the meeting of the RTA Joint Policy/Technical meeting on Wednesday, May 11, 2016 at

the Dearborn City Council Chamber in Dearborn, Michigan. A project update was presented along with the study schedule. There was thorough discussion about the Tier 3 refinement including where mid-corridor stations would be located, ridership analysis regarding both the Regional Rail proposal and the Bus Rapid Transit proposal. The next meeting will be held on Wednesday, June 8, 2016 at 2:00 PM.

- **WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING**- Clerk Lovejoy Roe attended the Washtenaw Urban County Executive Committee Meeting on Wednesday, May 4, 2016. The 2015 Substantial Amendment Public Hearing was held at this meeting with no comments from the public. The Urban County Executive Committee approved the 2015 Substantial Amendment that would allow a switch of the \$201,540 HOME funds for Down Payment Assistance Program awarded to Habitat for Humanity. The HUD regulatory changes in the use of these funds originally approved would not make it fiscally responsible for Habitat to utilize therefore an amendment was requested that would switch the \$201,540 DPA to the Acquisition, Development and Resale (ADR) program for Habitat to use. The 2016-17 Coordinated Funding Recommendations were approved for Human Services in Washtenaw County. The allocation of \$106,899 of CDBG Priority Funding for 2015 was originally awarded to Habitat for Humanity to complete energy efficiency improvements in Gault Village and West Willow in Ypsilanti Township and in the Garland Neighborhood in the City of Ypsilanti. Habitat for Humanity has decided it would be best to not pursue these funds through CDBG but through other funding sources. Discussion surrounded the use of the funds, \$106,899 of priority funding, to be reallocated to pursue more substantial rehabilitation projects instead of energy efficiency. This issue will be voted on at the next Urban County Meeting.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #8**

May 17, 2016

101 - GENERAL OPERATIONS FUND

Total Decrease (\$295,215.00)

Request to add a new line item and increase the budget to the Community Stabilization department for legal expenses regarding Land Use Policy Issues. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$300,000.00
		Net Revenues	<u><u>\$300,000.00</u></u>
Expenditures:	Land Use Issues	101-950-000-818.024	\$300,000.00
		Net Expenditures	<u><u>\$300,000.00</u></u>

Amended the budget for the purchase of the new fire truck. The original budget plan for the fire truck purchase was for the General Fund to pay for the fire truck and the Fire Fund to reimburse the General Fund over a 10 year period. After speaking with our Auditor's, it was determined best for the Motor Pool Fund to purchase the fire truck and the Fire Department reimburse the Motor Pool. This way the expenditure will not be part of the General Fund. In order to make those changes to our 2016 budget, we will need to establish a new line items in the General Fund and in the Motor Pool. The Motor Pool Fund will reimburse the General Fund for the purchase of the fire truck as there is available funds to transfer. The initial transfer from the Motor Pool to the General Fund will be \$150,000 of available funds. The Fire Department will be paying the Motor Pool the budgeted amount of \$59,521 annually over a ten year period. This will reverse the General Fund's Prior Year Fund Balance.

<i>Balance Sheet - ASSET</i>	<i>Non Current Advance</i>	101-000-000-198.595	\$445,215.00
<i>Non - Revenue & Expenditure</i>	<i>Due from Motor Pool</i>	101-000-000-067.595	<u>\$150,000.00</u>
		<i>Change in Assets</i>	<u><u>\$595,215.00</u></u>

Revenues:	Prior Year Fund Balance	101-000-000-699.000	(\$595,215.00)
		Net Revenues	<u><u>(\$595,215.00)</u></u>
Expenditures:	Capital Outlay - Fire Truck	101-970-000-975.206	(\$595,215.00)
		Net Expenditures	<u><u>(\$595,215.00)</u></u>

595 - MOTOR POOL FUND

Total Increase \$595,215.00

Amended the budget for the purchase of the new fire truck. This is the amended budget to the Motor Pool for the purchase of the new fire truck. As stated above the Fire Department will be paying the Motor Pool for the Fire Truck. This will be funded by an Appropriation of Prior Year Fund Balance.

<i>Balance Sheet - Liabilities</i>	<i>Long Term Advance</i>	595-000-000-314.101	\$445,215.00
<i>Non - Revenue & Expenditure</i>	<i>Due to General Fund</i>	595-000-000-214.101	<u>\$150,000.00</u>
		<i>Change in Liabilities</i>	<u><u>\$595,215.00</u></u>

Revenues:	Prior Year Fund Balance	595-000-000-699.000	\$595,215.00
		Net Revenues	<u><u>\$595,215.00</u></u>
Expenditures:	Capital Outlay/Vehicles	595-595-000-985.000	\$595,215.00
		Net Expenditures	<u><u>\$595,215.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #8**

May 17, 2016

225 - ENVIRONMENTAL CLEANUP FUND

Total Increase \$2,000.00

Increase budget to allow for a transfer to the Hydro Station Fund. This is for Professional Services of Stantec for design & engineering regarding Tyler Dam which is needed in anticipation of a large State required repair to the dam. The Tyler dam can not use Hydro funds. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	225-000-000-699.000	\$2,000.00
		Net Revenues	<u><u>\$2,000.00</u></u>
Expenditures:	Transfer to Hydro Station	225-225-000-968.252	\$2,000.00
		Net Expenditures	<u><u>\$2,000.00</u></u>

252 - HYDRO STATION FUND

Total Increase \$2,000.00

Increase budget for Professional Services of Stantec for design & engineering regarding Tyler Dam. This service is needed in anticipation of a large State required repair to the dam. The Tyler dam can not use Hydro funds, therefore it has been recommended to transfer funds from the Environmental Cleanup Fund. This will be funded by a transfer of funds from the Environmental Cleanup Fund.

Revenues:	Transfer In: Environmental Cleanup	252-000-000-697.007	\$2,000.00
		Net Revenues	<u><u>\$2,000.00</u></u>
Expenditures:	Professional Ser - Other Dams	252-252-000-801.250	\$2,000.00
		Net Expenditures	<u><u>\$2,000.00</u></u>

590 - COMPOST FUND

Total Increase \$3,585.00

Increase budget for PTO payout request over the budgeted 32 hours, 132 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$3,585.00
		Net Revenues	<u><u>\$3,585.00</u></u>
Expenditures:	Salary - Permeant Wages	590-590-000-706.000	\$3,330.00
	FICA	590-590-000-715.000	\$255.00
		Net Expenditures	<u><u>\$3,585.00</u></u>

Motion to Amend the 2016 Budget (#8):

Move to **decrease** the General Fund budget by \$295,215 to \$8,668,477 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund by \$595,215 to \$821,952 and approve the department line item changes as outlined.

Move to increase the Environmental Cleanup Fund by \$2,000 to \$37,000 and approve the department line item changes as outlined.

Move to increase the Hydro Fund by \$2,000 to \$521,112 and approve the department line item changes as outlined.

Move to increase the Compost Fund by \$3,585 to \$430,102 and approve the department line item changes as outlined.



May 5, 2016

Ypsilanti Township and Habitat for Humanity

Habitat for Humanity continues to focus its many efforts within Ypsilanti Township. This year we will renovate and sell 19 homes to Habitat families all in the Township with a total investment from Habitat and its partners of almost \$2.5 million. These new homeowners will pay more than \$50,000 annually in property taxes.

Over the past twelve months we have also served scores of families in the Township through our many home improvement programs. From critical repairs for veterans to weatherization and energy efficiency Habitat has provided needed services to non-Habitat homeowners. Through this work we continue to help stabilize neighborhoods – allowing families to stay in their homes while addressing safety, energy efficiency and mobility issues. These programs are provided to the homeowners at a low cost (usually less than 50% of the market rate) and are financed by Habitat with payments over several years with no interest.

The Township has been a great partner – working with Habitat to identify properties for acquisition, renovation, and sale. Over the past several years, much work has gone into identifying new strategies/channels for property acquisition as together we focus on neighborhood stabilization. One of the most recent efforts was building a relationship with key individuals at Fannie Mae. Through this work, Habitat was able to successfully acquire the property at 1215 Hull in Gault Village. This “blue-tarped” house is in serious disrepair and will be transformed over the coming months to an appealing energy efficient home. Due to the current condition, it will require far more work than usual and Habitat is seeking \$30,000 in assistance for this project. Removing this blight will certainly make a difference for the street and the neighborhood.

We appreciate your consideration of this proposal for \$30,000 towards the renovation of this property at 1215 Hull.

Regards,

Rob Nissly, Housing Director

Park Commission

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org



Lonnie Scott, Chair
Keith P. Jason, Vice Chair
Debbie Swanson, Secretary
Richard Roe, Treasurer

Commissioners:
Gail Boyd-Palmer
Evan Hayes
Jimmie Maggard
Monica Ross-Williams
Jasmine Mackey

MEMORANDUM

To: Brenda Stumbo, Supervisor
Karen Lovejoy Roe, Clerk
Larry Doe, Treasurer
Ypsilanti Township Board of Trustees

From: Lonnie Scott, Chair of the Ypsilanti Township Park Commission

Subject: Recommendations to the Township Board

Date: May 13, 2016

At our meeting on May 2, 2016, the Park Commission voted unanimously in favor of the following motion:

“The Park Commission recommends that the Township Board create a joint committee with the Park Commission and members of the public to create a plan to remove Purple Loosestrife in our public park areas.”

According to information provided to the Park Commission the best time to remove Purple Loosestrife is between June and August. In an effort to expedite the creation of the committee Chair Scott has named Commissioners Swanson and Roe to the committee to represent the Park Commission.

Please let me know if you have any questions.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Supervisor's
Office**

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Karen Lovejoy Roe, Clerk

From: Brenda Stumbo, Supervisor 

Date: May 13, 2016

Subject: ***Request to Add Plunket Cooney to List of Contracts and Renewals***

Please place on the agenda a request to add Plunkett Cooney for professional legal services for land use polices to the list of Contracts and Renewals in the amount of \$225 per hour for shareholders and \$180 per hour for associates. This is budgeted in line item #101-950-000-818-024.

Should you have any questions, please contact my office.

lrg

cc: Files


Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Supervisor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

TO: Karen Lovejoy Roe, Clerk

FROM: Brenda L. Stumbo, Supervisor 

DATE: April 25, 2016

RE: Request to appoint Maurice Stovall to the Board of Review as an alternate to fill vacancy

A vacancy has been created on the Board of Review due to the recent resignation of Marsha Kraycir and we are requesting that Maurice Stovall be appointed to fill this alternate position. The term will expire on December 31, 2016.

For your information, please find attached Mr. Stovall's resume.

If you have any questions, please let me know.

tk

Attachment

cc: Linda Gosselin, Assessor
Brian McCleery, Assistant Assessor
File

Maurice E. Stovall, Sr.
1600 Margarita St.
Ypsilanti MI 48198
(734) 330-0249
mstovall8466@yahoo.com

Career Objective: Entry level administration position leading into a top level executive position.

Professional Training:

1996-2001 **Eastern Michigan University, Ypsilanti Michigan**
Degree: *Master's* in Communication/Marketing
Graduate Certificate in Human Resource Management

1993-1996 **Eastern Michigan University, Ypsilanti Michigan**
Degree: *Bachelor's* in Communication
Minor in Marketing

1990-1992 **Washtenaw Community College, Ann Arbor Michigan**
Degree: *Certificate* in Sales

Professional Experience:

2013-Present **Habitat for Humanity, Huron Valley, Ann Arbor Michigan**
Position: **Recruiter/Home Improvement/Ownership Field Coordinator**

Duties: Assisted families of low income.

1996-2011 **Washtenaw Community College, Ann Arbor Michigan**
Position: **Business Instructor**
Duties: Taught subjects in Communication, Sales, Human Relation Marketing, Management, Labor Relation, Introduction to Business. Advised student groups and conducted numerous training seminars for the college. With Distance Learning helped develop programs for the community.

1996-2002 **Eastern Michigan University, Ypsilanti Michigan**
Position: **Graduate Assistant (GA) in Admissions Office, African American Studies Department, Dean of Students Office, and Center for Adaptive Technology Education (CATE Lab).**

Duties: Represented College at school fairs and conducted student recruitment for the admissions office. I worked as a liaison between students and faculty during grade disputes. Worked with many international students and helped many student athletes. At college events I represented numerous departments.

Community Experience:

- 2000-2003 **Member of the Ypsilanti Kiwanis**
- 2000-2008 **Washtenaw United Way, American Cancer Society, American Red Cross, University of Michigan Comprehensive Cancer Center, and American Heart & Stroke.** Ann Arbor Michigan
Duties: Represented each organization at various functions to illicit donations, give information, work with fund raising committee's, and gathered volunteers for various events. Recruited over 40 students to volunteer for the Annual Heart Walk in Ann Arbor. Demonstrated my skills in *Marketing, Sales, Management, Human Relations and Education.*
- 2007-2010 **Cub Scouts of America,** Ann Arbor Michigan
Duties: Troop leader to about 13 boys, educated them about being good citizens. Trained them how to work with others, craftworks and survival skills.
- 2000-2016 **Ypsilanti City Hall, Clerks Office,** Ypsilanti Michigan
Duties: Assisted with elections, problem solved situations with the Clerk and Deputy Clerk.
- 2000-2013 **University of Michigan Credit Union Diplomat,** Ann Arbor Michigan
Duties: Represent the Credit Union at Washtenaw Community College to encourage faculty, staff and students to join UMCU.
- 2001-Present **New Grace Apostolic Temple,** Ann Arbor Michigan
Duties: Worked with tutor program, helped with food pantry, and helped with seminars and programs for the community.

2016 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2016, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Local Road Dust Control (497-11-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 68,880 gallons @ \$0.1575 per gallon.

Estimated cost of contract brine: \$ 10,848.60

AGREEMENT SUMMARY

2016 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 10,848.60
Less 2016 Conventional Matching Funds:	5,424.30

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2016:

\$ 5,424.30

2016 Ypsilanti Township Agreement
Page Two

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor

Witness

Karen Lovejoy Roe, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Mike Radzik, OCS Director
Re: **Request to approve Letter of Agreement to Police Services Contract to facilitate a Community Beautification Program that creates summer youth employment opportunities; program funding is budgeted in Account 266-301.000-831.005 in the amount of \$26,000.**
Date: May 10, 2016

Attached please find a proposed Letter of Agreement to be attached as an exhibit to the Police Services Contract between the Township, Washtenaw County, and the Washtenaw County Sheriff's Office to facilitate a creative new program with dual community benefit.

Through this program, the Sheriff's Office will coordinate with MI Works to employ eight area youths to work in Ypsilanti Township for 20 hours a week for eleven weeks. The work will include picking up trash along designated public roadways and in Township parks, as well as gardening and other beautification activities. The Sheriff's Office will provide site supervision, equipment and supplies. Costs associated with the program will be paid by the Township.

The availability of local youth employment opportunities has been identified as an important factor in curbing the incidence of youth crime and violence. The Township and the Sheriff's Office are committed to addressing this issue through proactive means as part of a Total Policing philosophy. At the same time, the Township can enhance its ability to provide community beautification services to help improve the appearance of business districts and neighborhoods for economic development. To that end, this program meets both identified needs and provides dual community benefit.

I respectfully request approval of the Letter of Agreement and authorization to sign the agreement. Funding for this program is provided within the scope of the previously approved Law Enforcement budget made possible in part by savings in police overtime expenses for the first quarter of the year.

Thank you for your support of this innovative community service program.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

May 9, 2016

CV

Brenda Stumbo, Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Township Supervisor Stumbo:

Washtenaw County, the Washtenaw County Sheriff's Office and Ypsilanti Township mutually wish to enter into a Letter of Agreement for the purpose of facilitating a Community Beautification Program that employs area youth for the 2016 summer season. This Letter of Agreement will become attached as an exhibit to the existing Police Services contract which term currently runs through December 31, 2017. All other terms and conditions remain the same as in the original and amended contract.

If this Letter of Agreement is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, this Letter of Agreement is attached as an exhibit to the Service Contract between Washtenaw County and the Charter Township of Ypsilanti dated January 1, 2012 as follows:

YPSILANTI TOWNSHIP COMMUNITY BEAUTIFICATION PROGRAM

Purpose

The Charter Township of Ypsilanti wishes to enhance its ability to provide community beautification services and, at the same time, participate in an organized youth employment effort in the greater Ypsilanti area. The availability of local youth employment opportunities has been identified as an important factor in curbing the incidence of youth crime and violence. The Township and the Sheriff's Office are committed to addressing this issue through proactive means as part of a Total Policing philosophy. To that end, this program meets an identified need to help reduce youth crime and violence while also providing services to improve the value and appearance of the Township and enhance its economic development efforts.

Scope of Services

- A. The Sheriff agrees to hire eligible individuals to perform Community Beautification work within Township jurisdiction coordinated through the MI Works youth employment initiative. The parties prefer to employ Township youth to the extent possible.
- B. The Sheriff agrees to provide supervision, equipment and supplies necessary to deliver services safely and effectively.
- C. The Township agrees to reimburse the Sheriff for the cost of providing these services, including, but not limited to, wages paid to eligible youth, supervision, equipment and supplies as agreed upon by the parties.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

- D. Community Beautification services shall include:
- 1) Trash pickup on public roadways and other public property
 - i. high visibility primary and secondary roads
 - ii. neighborhood streets
 - iii. AAATA bus stops
 - iv. Township parks
 - v. Township buildings and grounds
 - 2) Gardening type activities including but not limited to pulling weeds and planting flowers at Township owned parks and facilities
 - 3) Painting and other general maintenance at Township owned parks and facilities
 - 4) Any other activities mutually agreed upon by the parties

Term of Agreement

The term of this agreement is 11 weeks to commence in May or June, 2016. The term may be adjusted by mutual agreement of the Sheriff's Office and the Township.

Estimated Operating Budget

• 1 Supervisor @ \$20/hour with 10% fringe	\$4,840
• 8 Youth Employees @ \$9/hour with 10% fringe	\$17,424
• 2 T-shirts/youth; 2 polo shirts for Supervisor	\$320
• 9 Reflective vests \$15 each	\$135
• Trash bags	\$2,000
• Roadside Signs & vehicle magnets	\$1,000

Total estimated cost: \$25,719

Additional expenses shall be mutually agreed upon in advance as necessary.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

APPROVED FOR CONTENT:

CHARTER TOWNSHIP OF YPSILANTI

Jerry L. Clayton (DATE)
Sheriff

Accepted by _____
Brenda L. Stumbo (DATE)
Township Supervisor

Accepted by _____
Karen Lovejoy Roe (DATE)
Township Clerk

Original: Clerk
Vendor
cc: Department
Purchasing

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, Office of Community Standards

Re: **Request to authorize and sign two contracts with the Washtenaw County Sheriff's Office to facilitate collaborative sharing of School Resource Officers for the summer months with the Lincoln Consolidated Schools and the Ypsilanti Community Schools; contracts are budgeted in Law Enforcement Fund account 266-301.000-831.008 in the amount of \$29,193 per each contract.**

Date: May 10, 2016

For the past seven years, Ypsilanti Township has collaborated with local school districts that employ a school resource deputy through the Washtenaw County Sheriff's Office. The school resource deputies are assigned to the school districts during the academic year, while the Township picks them up during the summer months. The added deputies are assigned to do proactive neighborhood enforcement work to supplement the patrol force.

This year, we have budgeted to pick up school resource deputies from the Lincoln Consolidated Schools and the Ypsilanti Community Schools for the period June 22, 2016 through August 29, 2016. The cost of each contract is \$29,193, which is the 2016 Police Service Unit annual cost of \$156,709 prorated for the length of each contract, which is approximately ten weeks.

Please contact me with questions or concerns, and thank you for your consideration.

AGREEMENT TO ASSIGN THE LINCOLN CONSOLIDATED SCHOOL DISTRICT
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD
OF JUNE 22, 2016 THROUGH AUGUST 29, 2016

AGREEMENT is made this 10th day of May 2016 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan, ("Township"), the LINCOLN CONSOLIDATED SCHOOL DISTRICT, located at 8970 Whittaker Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 22, 2015 through August 29, 2016 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 22, 2016 and concluding on August 29, 2016, the contractual deputy assigned to Lincoln Consolidated School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Lincoln Consolidated School District.

ARTICLE II - TERM

This contract shall begin on June 22, 2016 and continue through August 29, 2016.

ARTICLE III –PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$29,193, payable by the Township as follows: June invoice--\$3,918.00; July invoice--\$13,059.00; and August invoice--\$12,216.00.

AGREEMENT TO ASSIGN THE YPSILANTI COMMUNITY SCHOOL DISTRICT
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD
OF JUNE 22, 2016 THROUGH AUGUST 29, 2016

AGREEMENT is made this 10th day of May 2016 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Dr, Ypsilanti, Michigan, ("Township"), the YPSILANTI COMMUNITY SCHOOL DISTRICT, located at 1885 Packard Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 22, 2016 through August 29, 2016 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 22, 2016 and concluding on August 29, 2016, the contractual deputy assigned to Ypsilanti Public School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Ypsilanti Public School District.

ARTICLE II - TERM

This contract shall begin on June 22, 2016 and continue through August 29, 2016.

ARTICLE III – PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$29,193, payable by the Township as follows: June invoice--\$3,918.00; July invoice--\$13,059.00; and August invoice--\$12,216.00.

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: _____
Brenda Stumbo (DATE)
Supervisor

By: _____
Greg Dill (DATE)
County Administrator

By: _____
Karen Lovejoy Roe (DATE)
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

YPSILANTI COMMUNITY SCHOOLS

By: _____
Jerry Clayton
Sheriff

By: _____
Ben Edmondson (Date)
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: _____
Curtis N. Hedger
Office of Corporation Counsel

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: _____
Brenda Stumbo (DATE)
Supervisor

By: _____
Greg Dill (DATE)
County Administrator

By: _____
Karen Lovejoy Roe (DATE)
Clerk

WASHTENAW COUNTY SHERIFF'S OFFICE

LINCOLN CONSOLIDATED SCHOOLS

By: _____
Jerry Clayton
Sheriff

By: _____
Sean McNatt
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: _____
Curtis N. Hedger
Office of Corporation Counsel

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Karen Lovejoy Roe, Clerk
From: Mike Radzik, OCS Director
Copy: McLain & Winters
Re: **Request to authorize legal action to abate public nuisances at 127 Devonshire, 88 Devonshire and 1343 Jeff; \$15,000 budgeted in 101-950.000-801.023**
Date: May 9, 2016

The Office of Community Standards has conducted investigations of three houses and seeks authorization to proceed with legal action (if necessary) in Washtenaw County Circuit Court to abate the public nuisances that exist at:

127 Devonshire Road

This single family rental property was the scene of the arrest of a Michigan Department of Corrections parolee on January 26, 2016 resulting in the confiscation of a large quantity of cocaine, marijuana, and a large amount of cash. The same parolee was previously arrested on April 20, 2015 at the same rental property in possession of marijuana, dihydrocodeinone, ammunition and a large amount of cash. The property owners, Melissa Fleming-Cotirla and Michelle Fleming Okuno of the Chicago area, were warned after the first incident of potential legal action should any similar incident happen again. About nine months later, a similar incident occurred involving the same property, the same tenant and the same suspect. Administrative approval was granted to initiate legal action, and a lawsuit was filed within the statutory 90-day period seeking to declare the property a public nuisance and order it padlocked for up to one year. The lawsuit is currently pending in circuit court.



7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-4393

CHARTER TOWNSHIP OF YPSILANTI

88 Devonshire Road

On April 22, 2016, the Office of Community Standards assisted the Washtenaw County Sheriff's Office and the humane society, who were conducting an investigation at this single family home owned by Mark and Regina Richards. As a result of an inspection, OCS staff condemned the house due to serious unsanitary living conditions, flea infestation and fire load violations. Although three dogs were removed from the house, humane society investigators returned six days later on April 28, 2016 and removed an additional nine dogs.

Due to the unsafe living conditions, OCS staff immediately requested approval to seek a Temporary Restraining Order to vacate the house. The request was granted and a TRO was served on the property owners. The house is currently being cleaned and overhauled by a private contractor, and it remains vacant under court order.



1343 Jeff Street

This single family rental property was badly damaged in an explosion and fire that occurred on the evening of December 21, 2015 resulting in the total loss of the structure. A prolonged fire investigation kept the property off limits pending an insurance settlement during which time the owner, Bradford Blair of Ypsilanti, registered the vacant property. On April 4, 2016, a permit for partial demolition was issued pursuant to a private agreement reached between Mr. Blair and Habitat for Humanity in which the foundation and detached garage would be allowed to remain, and Habitat would cap the foundation for future construction of a new house after Mr. Blair donated the property.

The partial demolition was completed on April 7, 2016, but unfortunately the foundation remains open and secured by a snow fence pending ownership transfer of the property. The

CHARTER TOWNSHIP OF YPSILANTI

open foundation is inherently unsafe, while Mr. Blair contends he has experienced trouble paying off the mortgage in order to transfer the property to Habitat. Mr. Blair has been informed that the Township intends to use the statutorily withheld insurance funds to complete the demolition by removing the foundation and garage. The insurance funds currently held in escrow by the Treasurer's Office will be eligible for use by the Township on or about May 20, 2016. OCS requests authorization to seek a circuit court order (if necessary) to complete the demolition in the event Mr. Blair is unable to fulfill his agreement with Habitat.



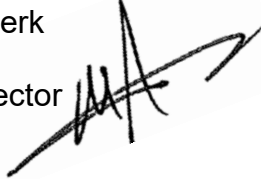
CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

MEMORANDUM

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director 

Date: May 9, 2016

Re: Request to Approve New Automotive Salvage/Scrap Yard Business License for Franklin Yards, LLC

Franklin Yards, LLC, located at 2835 Coolidge Ave (K-99-524-200-00) has made application for a new Automotive Salvage/Scrap Yard Business License. The salvage/scrap yard property was previously owned by RT Automotive and Franklin Yards, LLC was allowed to temporarily assume their 2015-2016 license, which is up for renewal on June 30, 2016.

Franklin Yards, LLC has passed inspection and meets the criteria of the Ypsilanti Township Automotive Salvage/Scrap Yard Ordinance. The application fee and related inspection fees have been paid in full.

Please place this request for approval on the May 17, 2016 Board Meeting agenda for consideration by the Board of Trustees. The application is attached.

Attachment


CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

AUTOMOTIVE SALVAGE/SCRAP YARD BUSINESS LICENSE APPLICATION

Name of Applicant/Owner: <u>JASON BOMBRIK / FRANKLIN YARDS LLC</u>
Mailing Address: <u>2835 Coolidge Ave Ypsilanti MI 48198</u>
Phone #: <u>517-294-1591</u> Fax #: <u>734-547-3206</u> Email Address: <u>Jason6Fts Detroit.com</u>
Name of Business: ^{D.B.A.} <u>Franklin Truck Salvage</u>
Business Contact: <u>Jason Bombrik</u>
Site Location: <u>2835 Coolidge Ave Ypsilanti MI 48198</u>
Contact #: <u>517-294-1591</u> Fax #: <u>734-547-3206</u>
Type of License Requested
Auto Storage Only: <input type="checkbox"/> Auto Storage & Dismantling: <input checked="" type="checkbox"/> Processing & Storage: <input checked="" type="checkbox"/>
Days and Hours of Operation: <u>9-5 M-F 9-3 Sat</u>
Size of Yard: _____ # of Vehicles on site: <u>100</u> # of Employees: <u>10</u>


Signature of Applicant

4-18-16
Date

Planning Department Approval

Date

Date License Approved by Township Board: _____

Date Renewal of License Approved by Township Board: _____

New License - \$ 125: Renewal - \$125: _____ Annual Inspection - \$50 (per inspection):

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

Memorandum

To: Board of Trustees
From: Joe Lawson, Planning Director
Date: May 5, 2016
Re: Request to Schedule a Public Hearing
To Consider the Expansion of Industrial Development District #09-275

In 2009, the Township Board approved the creation of the Industrial Development District #09-275 in the vicinity of Holmes Road between Ford Boulevard and Midway. The IDD was created in order to assist in the potential expansion of an existing industrial research and manufacturing facility and to further spur additional research and development type uses per the Township's adopted master plan for this given area of the Township.

During this process, 9 parcels were included in the original IDD District request. Since the original approval, Sensitile Systems has begun the process of obtaining more property for the purpose of a multi-million dollar expansion. As proposed, the expansion takes into consideration one parcel that was not included within the 2009 IDD District.

In recent days, a legal representative of Sensitile submitted a request asking the Board to consider an expansion of existing IDD to include one additional parcel (K-11-02-275-009) which was previously not considered.

Should the Board agree to consider the requested expansion of the current IDD, staff further recommends the consideration of 3 additional adjacent parcels in order to complete a uniform district. I have included a map outlining the existing district as well as the proposed additions.

That being said, staff respectfully requests the Board schedule a public hearing to include the following properties within an Industrial Development District (IDD) pursuant to pursuant to Public Act 198 of 1974 as amended:

Holmes Road IDD
May 5, 2016

Parcel: K-11-02-275-009: 1045 Ware Ct (Vacant)

Owner: Mr. Charles Dunn
3087 Kirk Lane
Franklin, MI 48025

Legal Description: YP#2-2K: PARCEL L - COM AT CENT OF SEC, TH S 88 DEG 44' 20" W 248.34 FT; TH NORTH 1 DEG 17' 20" W 684.53 FT; TH SOUTH 89 DEG 11' 45" W 439.41 FT FOR PL OF BEG; TH S 68 DEG 40' W 295.92 FT; TH N 21 DEG 08' 55" W 194.78 FT; TH N 69 DEG 29' 50" E 296.48 FT; TH S 21 DEG 02' 10" E 25.86 FT; TH S 20 DEG 57' 40" E 164.45 FT TO PL OF BEG. BEING PART OF NW 1/4 SEC 2, T3S-R7E, 1.31 AC.

Parcel: K-11-02-275-019 – 1776 Ware Ct

Owner: Ms. Linda P. Holmes
1776 Ware Ct
Ypsilanti, MI 48198

Legal Description: COMM AT THE CENTER OF SEC 2, TH S 88-44-20 W 248.34 FT, TH N 1-17-20 W 684.53 FT FOR A POB, TH S 89-11-45 W 251.32 FT, TH N 1-17-20 W 172.58 FT, TH N 88-51-10 E 251.32 FT, TH S 1-17-20 E 174.11 FT TO THE POB CONTAINING 1.0 +/- AC T3S R7E WASHTENAW COUNTY

Parcel: K-11-02-275-020 – 1744 Ware Ct (Vacant)

Owner: Edward & Terrie Burnett
1744 Ware Ct
Ypsilanti, MI 48198

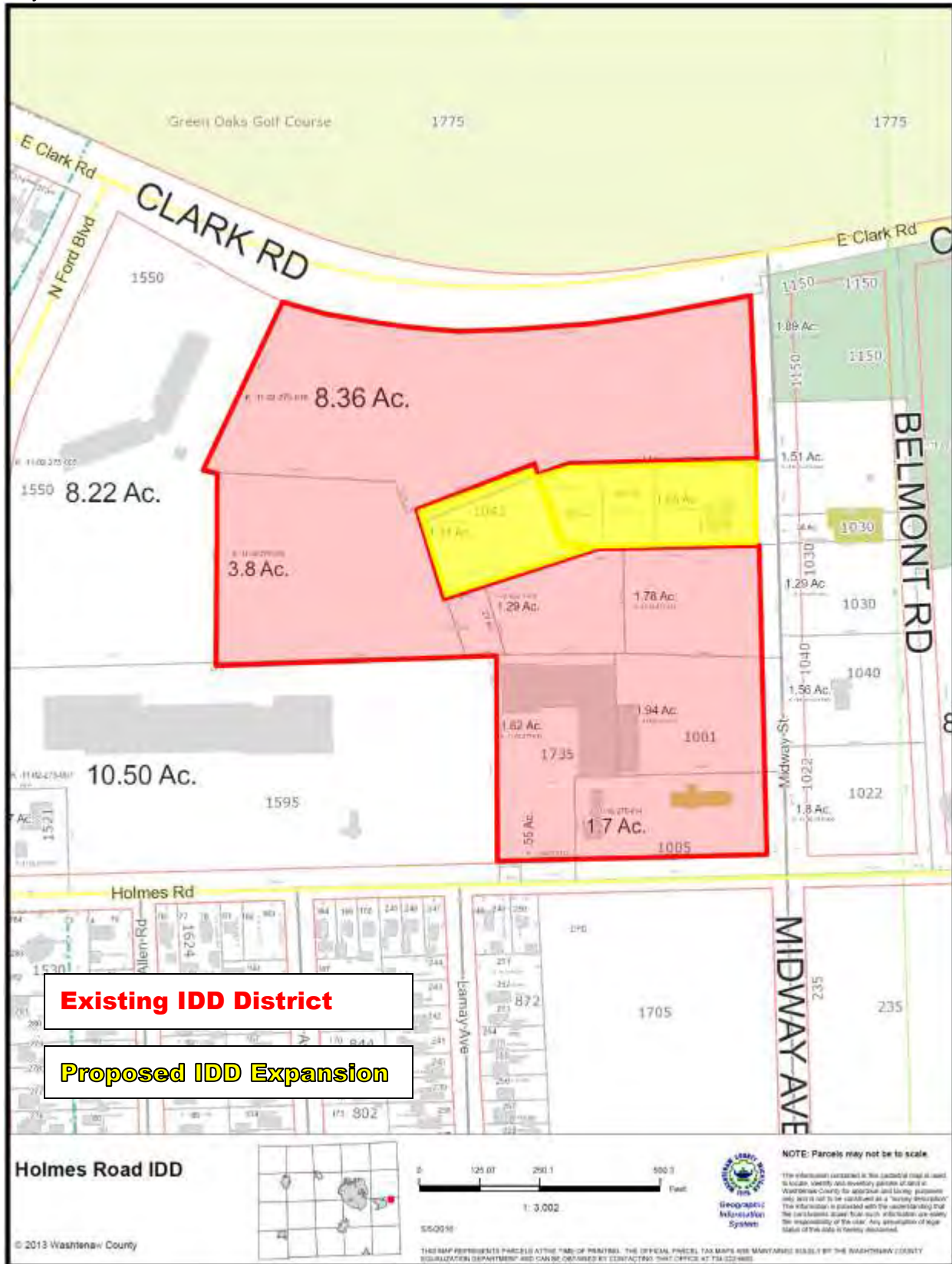
Legal Description: COMM AT THE CENTER OF SEC 2, TH S 88-44-20 W 248.34 FT, TH N 1-17-20 W 684.53 FT, TH S 89-11-45 W 251.32 FT FOR A POB, TH S 89-11-45 W 107.87 FT, TH N 1-17-20 W 171.93 FT, TH N 88-51-10 E 107.87, TH S 1-17-20 E 172.58 FT TO THE POB CONTAINING .0427 +/- AC T3S R7E WASHTENAW COUNTY

Holmes Road IDD
May 5, 2016

Parcel: K-11-02-275-021 – 1728 Ware Ct (Vacant)

Owner: Ms. Linda Holmes
1728 Ware Ct
Ypsilanti, MI 48198

Legal Description: COMM AT THE CENTER OF SEC 2, TH S 88-44-20 W 248.34 FT,
TH N 1-17-20 W 684.53 FT, TH S 89-11-45 W 359.19 FT FOR A POB, TH S 89-11-45
W 80.22 FT, TH N 20-57-40 W 164.45 FT, TH N 69-29-50 E 50.50 FT, TH N 88-51-10 E
87.89 FT, TH S 1-17-20 E 171.93 FT TO THE POB. CONTAINING .0427 +/- AC T3S
R7E WASHTENAW COUNTY



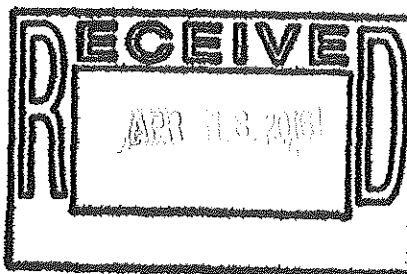


FAUSONE BOHN, LLP
ATTORNEYS AT LAW

April 13, 2016

VIA: U.S. MAIL

Ms. Karen Lovejoy Roe
Township Clerk
Charter Township of Ypsilanti
7200 S. Huron Drive
Ypsilanti, MI 48197



RE: Request to Establish an Industrial Development District

Dear Ms. Lovejoy Roe:

Thank you for taking the time to discuss the request by my client Sensitile Systems, LLC ("Sensitile") to establish an Industrial Development District pursuant to P.A. 198 of 1974 (the "District") over certain real property my client has under contract to purchase for the expansion of its existing operations at 1735 Holmes Road (the "Facility").

Sensitile requests that a District be established over the following parcels:

- Tax parcel no. K-11-02-285-009 ("Parcel 1")
- Tax parcel no. K-11-02-285-010 ("Parcel 2")
- Tax parcel no. K-11-02-285-011 ("Parcel 3")
- Tax parcel no. K-11-02-285-016 ("Parcel 4")

In our discussions, you recalled that the Township may have already established a District for some of the properties adjacent to the Facility above. Attached is a 2009 Township resolution that appears to include Parcels 2 through 4 in an industrial development district. If this is indeed the case, my client's request to establish a District should only include Parcel 1 above. Any assistance you could provide to verify whether Parcels 2 through 4 are already included in an industrial development district would be appreciated.

Sensitile intends to acquire Parcels 1 through 4 to expand its Facility operations. Architectural and engineering analysis of its planned expansion is presently underway. Sensitile is currently budgeting approximately \$2,500,000 of new "bricks and mortar" investment in the real property, including an approximately 24,000 square foot building expansion to house its growing manufacturing operations. If the Township Board of Trustees approves the creation of

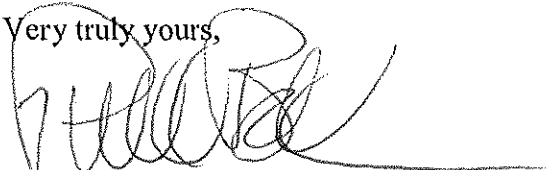
FAUSONE BOHN, LLP
ATTORNEYS AT LAW

• Page 2

the District as set forth above, Sensitile intends to apply for an industrial facility exemption for the expansion project.

It is my understanding that Joe Lawson, the Planning Director of the Township's Office of Community Standards will be contacting this office regarding this request. Thank you in advance for your assistance in this matter.

Very truly yours,



Paul F. Bohn

PFB:rl

Enclosures

cc: Vanika Lath, Sensitile Systems, LLC

X:\PFB\Sensitile Systems\Correspondence\2016.04.12 to Township re IDD.docx

RESOLUTION 2009-17

A Resolution Establishing an Industrial Development District to Include All Parcels Attached Hereto as Exhibit A

Whereas, pursuant to Act No. 198 of the Public Acts of 1974, as amended, the Charter Township of Ypsilanti Board of Trustees has the authority to establish Industrial Development Districts within the Charter Township of Ypsilanti; and

Whereas, on May 26, 2009 Vanika Lath, on behalf of Sensitile Systems LLC, located at 1735 Holmes Road, petitioned the Charter Township of Ypsilanti Board of Trustees to establish an Industrial Development District on property located in the Charter Township of Ypsilanti hereinafter described on *Exhibit A*, a copy of which is attached hereto and incorporated by reference; and

Whereas, no construction, acquisition, alteration, or installation of a proposed facility not commenced at the time of filing of the request to establish this district; and

Whereas, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Ypsilanti Courier and/or public posting of the hearing on the establishment of the proposed district; and

Whereas, on July 21, 2009 a public hearing was held at which all of the owners of real property within the proposed Industrial Development District and all residents and taxpayers of the Charter Township of Ypsilanti were afforded an opportunity to be heard thereon; and

Whereas, the Charter Township of Ypsilanti Board of Trustees deems it to be in the public interest of the Charter Township of Ypsilanti to establish the Industrial Development District as proposed.

Now Therefore,

Be it resolved, by the Charter Township of Ypsilanti Board of Trustees of the Charter Township of Ypsilanti that the following described parcels of land situated in the Charter Township of Ypsilanti, Washtenaw County, State of Michigan, to wit:

See Exhibit A, attached hereto and incorporated by reference be and here is established as an Industrial Development District pursuant to the provision of Act No. 198 of the Public Acts of 1974 to be known as Industrial Development District No. 09-275.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2009-17 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on July 21, 2009.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Exhibit A

Owners & Property Descriptions Proposed IDD District # 09-275

K-11-02-275-008 Vacant Land No access

Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197

YP#2-1F-1: COM AT CENTER OF SEC, TH S 88-44-20 W 248.34 FT IN E & W 1/4 LINE; TH N 1-17-20 W 458.74 FT IN C/L MIDWAY BLVD; TH S 88-53 W 671.80 FT TH N 21-08-55 W 11.92 FT FOR POB; TH S 88-44-20 W 516.75 FT; TH N 1-12-15 W 398.74 FT; TH S 86-42-20 E 397.18 FT; TH S 21-08-55 E 69.08 FT; TH S 69-29-50 W 12.04 FT; TH S 21-08-55 E 317.03 FT TO POB. BEING PART OF NW 1/4, SEC 2, T3S-R7E, 3.80 AC.

K-11-02-275-010 Vacant Land No access

Leroy Dunn C/O Charles Dunn
25440 Five Mile Rd.
Redford, MI 48239

YP#2-1F-2: COM AT CENT OF SEC, TH S 88-44-20 W 248.34 FT ALONG CENT LINE OF HOLMES RD & E-W 1/4 LINE; TH N 01-17-20 W 458.74 FT ALONG CENT LINE OF MIDWAY BLVD; TH S 88-53-00 W 592.12 FT FOR PL OF BEG; TH CONT S 88-53-00 W 79.68 FT; TH N 20-08-55 W 134.17 FT; TH N 68-40-00 E 82.88 FT; TH S 18-18-30 E 161.93 FT TO PL OF BEG. BEING PART OF NW 1/4, SEC 2, T3S-R7E. 0.275 AC. (877.23 SQUARE FEET OF THE ABOVE DESCRIBED PROPERTY, LOCATED IN THE SOUTHERN PORTION OF THE DESCRIPTION, IS INCLUDED IN PARCEL K-11-02-275-007 AS CONFIRMED BY DESCRIPTION RECORDED IN L-4397 P-62 & L3670 P-274)

K-11-02-275-011 Vacant Land No access

Leroy Dunn C/O Charles Dunn
25440 Five Mile Rd.
Redford, MI 48239

YP#2-2H-2 COM AT CENT OF SEC, TH S 88 DEG 44' 20" W 248.34 FT ALONG E & W 1/4 LINE & CENTLINE OF HOLMES RD, TH N 1 DEG 17' 20" W 458.74 FT ALONG CENT LINE OF MIDWAY BLVD, TH S 88 DEG 53' W 344.92 FT FOR A PL OF BEG, TH CONT S 88 DEG 53' W 247.2 FT, TH N 18 DEG 18' 30" W 161.93 FT, TH N 68 DEG 40' E 213.04 FT, TH N 89 DEG 11' 45" E 95.04 FT, TH S 1 DEG 08' 40" E 227.79 FT TO THE PL OF BEG, BEING PART OF NW 1/4 SEC 2 T3S-R7E 1.29 AC.

K-11-02-275-012 1735 Holmes Rd

Anuttara LLC
1735 Holmes Rd.
Ypsilanti, MI 49198

YP#2-2G: COM AT CENTER OF SEC, TH S 88-44-20 W 802.30 FT TH N 0-26-00 W 33 FT FOR PL OF BEG; TH N 00-26-00 W 181.02 FT; TH N 88-44-20 E 205.22 FT; TH N 01-08-40 W 245.61 FT; TH S 88-53-00 W 247.20 FT; TH S 01-14-37 W 34.68 FT; TH S 00-26-00 E 392.59 FT; TH N 88-44-20 E 44.54 FT TO PL OF BEG. BEING PART OF NW 1/4, SEC 2 T3S-R7E, 1.59 AC (CORRECTED 10/26/99, SURVEY)

K-11-02-275-013 Vacant Land Holmes Rd

Justin Lawson
766 E 2950 N
Provo, UT 84604

YP#2-2E PARCEL F - COM AT CENT OF SEC, TH S 88 DEG 44' 20" W 688.34 FT IN E & W 1/4 LINE FOR PL OF BEG, THENCE SOUTH 88 DEG 44' 20" W 113.96 FT, TH NORTH 0 DEG 26' W 214 FT, TH N 88 DEG 44' 20" E 110.77 FT, TH S 1 DEG 17' 20" E 214 FT TO PL OF BEG, BEING PART OF NW 1/4 SEC 2 T3S-R7E 0.55 AC.

K-11-02-275-014 1005 Midway

Word of Deliverance Church
1005 Midway
Ypsilanti, MI 48198

YP#2-12B-2; THAT PART OF THE N/W 1/4 OF SEC 2, BOUNDED BY A LINE DESCRIBED AS FOLLOWS: BEG AT INTERSECTION OF THE N/L OF HOLMES RD, WITH W/L OF MIDWAY BLVD, BEING S 88-44-20 W ALG 1/4 LN 282.14 FT & N 1-45' E 33.00 FT FROM CTR OF SEC; TH S 88-44-20 W 407.00 FT, TH N 1-45" E 181.00 FT, TH N 88-44-20 E 407.00 FT, TH S 1-45' W 181.00 FT, TO POB. T3S-R7E, SEC 2, CONT 1.70 AC.

K-11-02-275-015 1001 Midway

Word of Deliverance Church
1775 Holmes
Ypsilanti, MI 48198

YP#2-2F: COMMENCING AT CENTER OF SEC 2, TH ALONG CENTERLINE OF HOLMES ROAD, S 88-44-20 W 248.34 FT TO CENTER OF MIDWAY BLVD; TH

ALONG CENTERLINE OF MIDWAY BLVD N 01-17-20 W 214.00 FT FOR POB; TH S 88-44-20 W 345.54 FT; TH N 01-08-40 W 245.57 FT; TH N 88-55-00 E 344.92 FT TO THE CENTERLINE OF MIDWAY BLVD; TH S 01-17-20 E 244.74 FT TO POB. EXCEPT THE EAST 43 FEET THEREFROM AS CONVEYED TO WASHTENAW COUNTY ROAD COMMISSION, L-1367, P-219. 1.70 ACRES, SECTION 2, T3S-R7E. PROPERTY ADDRESS: 1001 MIDWAY

K-11-02-275-016 Vacant Land Midway

Leroy Dunn C/O Charles Dunn
25440 Five Mile Rd.
Redford, MI 48239

YP#2-2H-1: COM AT CBNT OF SEC, TH S 88-44-20 W 248.34 FT; TH N 01-17-20 W 458.74 FT FOR A PL OF BEG; TH S 88-53-00 W 344.92 FT; TH N 01-08-40 W 227.79 FT; TH N 89-11-45 E 344.37 FT; TH S 01-17-20 E 225.74 FT TO THE PL OF BEG. BEING PART OF NW 1/4 SEC 2, T3S-R7E, 1.79 AC.

K-11-02-275-018 Vacant Land corner of Midway & E Clark

Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197

COM AT CEN OF SEC 2, YPSILANTI TOWNSHIP, T2S-R7E; TH S 88-44-20 W 1,370.49 FT IN E&W 1/4 LINE OF SEC 2; TH N 01-15-40 W 425.22 FT; TH S 88-42-15 W 60.36 FT; TH N 01-20-28 W 443.32 FT TO THE POB; TH N 25-01-10 E 390.53 FT TO A POINT ON THE SLOUTHERLY LINE OF CLARK ROAD; TH ALONG SAID SOUTH LINE THE FOLLOWING FIVE (5) COURSES: 298.07 FT ALONG ARC OF CURVE TO THE LEFT, RADIUS OF 1,232.92 FT, DELTA OF 13-51-07, CHORD BEARING S 79-02-06 E 297.35 FT; TH 542.00 FT ALONG ARC OF CURVE TO THE LEFT RADIUS 1,996.86 FT, DELTA OF 15-33-06, CHORD BEARING N 86-15-48 E 540.34 FT; TH N 78-29-15 E 171.49 FT; TH N 09-47-10 W 34.00 FT; TH N 81-56-25 E 18.95 FT TO A POINT ON THE CENTER LINE OF MIDWAY ROAD (86 FT WIDE); TH ALONG SAID CENTER LINE S 03-11-50 E 131.67 FT; TH S 01-45-0 E 255.70 FT; TH S 88-47-36 W 447.06 FT; TH S 69-31-17 W 50.55 FT; TH N 20-56-28 W 25.89 FT; TH S 69-40-54 W 284.10 FT; TH N 21-45-25 W 67.99 FT; TH N 86-45-10 W 397.89 FT TO THE POINT OF BEGINNING. CONTAINS 8.356 ACRES OF LAND. SUBJECT TO BASEMENTS OF RECORD. (SURVEY 06-14-2004 OHM ENGINEERS)

Zimbra**lgarrett@ytown.org**

Fwd: IDD Request from Sensitile--include corrected email in packet

From : Karen Lovejoy Roe Thu, May 05, 2016 05:17 PM
<klovejoyroe@ytown.org>

Subject : Fwd: IDD Request from
Sensitile--include
corrected email in packet

To : Lisa Garrett
<lgarrett@ytown.org>

Cc : Karen Roe
<klovejoyroe@ytown.org>

include email below with corrected info on
parcel numbers in packet..thanks, karen

----- Forwarded Message -----

From: "Karen Lovejoy Roe"
<klovejoyroe@ytown.org>
To: "Joe Lawson" <jlawson@ytown.org>, "Brian
McCleery" <bmcclery@ytown.org>
Cc: "Lisa Garrett" <lgarrett@ytown.org>, "Karen
Lovejoy Roe" <klovejoyroe@ytown.org>
Sent: Wednesday, April 20, 2016 11:08:21 AM
Subject: Fwd: IDD Request from Sensitile

Hello Joe,

Please see email below and prepare the needed
documents to proceed to the township board for a
public hearing. I have sent you the maps but
will need the legal description, etc and a
memo...please consider if it is appropriate to

include the other parcels in the amendment/expansion..thanks, karen

----- Forwarded Message -----

From: "pbohn" <PBohn@fb-firm.com>

To: "Karen Lovejoy Roe" <klovejoyroe@ytown.org>

Cc: "Joe Lawson" <jlawson@ytown.org>, "Brian McCleery" <bmcclery@ytown.org>, "Lisa Garrett" <lgarrett@ytown.org>

Sent: Wednesday, April 20, 2016 11:05:34 AM

Subject: RE: IDD Request from Sensitile

Hello Karen- Thank you for speaking with me today. Mr. McCleery is correct, my April 13th letter should have had the proper third set of numbers as "275", not "285" for each parcel number identified. Please treat this email s an amended request to create an ID District including Parcel K-11-02- 275 -009. If you need anything further at this time please let me know. I will be preparing an IFT Application for this project for the Township's review and comment shortly. I appreciate your heads up on setting the required public hearings as well.

Cheers,

Paul F. Bohn

41700 West Six Mile Road, Suite 101

Northville, Michigan 48168-3460

(248) 380-0000 tel. ext. 9988

(248) 380-3434 fax

pbohn@fb-firm.com

www.fb-firm.com

Check out our Legal Help for Veterans practice group at www.legalhelpforveterans.com

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-----Original Message-----

From: Karen Lovejoy Roe
[mailto:klovejoyroe@ytown.org]
Sent: Wednesday, April 20, 2016 10:44 AM
To: Bohn, Paul
Cc: Joe Lawson; Brian McCleery; Lisa Garrett;
Karen Lovejoy Roe
Subject: Fwd: IDD Request from Sensitile

Hello Paul,

As we discussed on the telephone please find the email below from our Assistant Assessor Brian McCleery indicating the proper parcel numbers and those that are included and not included in the current IDD district for Sensitile. Please

send a letter/email indicating your request to include a new parcel in the current IDD district. My plan is to set a public hearing at our May 17, 2016 meeting for the creation/addition of the new parcel in the IDD district at the June 21, 2016 meeting. Please plan on attending the June 21, 2016 meeting at 5:00 p.m. if all works out as planned. Please confirm this time and date as we move forward on Sensitile's request. Thank you, Karen

----- Forwarded Message -----

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Karen Lovejoy Roe

Clerk

Charter Township of Ypsilanti

7200 S. Huron River Dr.

Ypsilanti, MI 48197

734.484.4700

klovejoyroe@ytown.org

For Ypsilanti Township News go to www.ytown.org

--

Karen Lovejoy Roe

Clerk

Charter Township of Ypsilanti

7200 S. Huron River Dr.

Ypsilanti, MI 48197

734.484.4700

klovejoyroe@ytown.org

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2016 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2016, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Washtenaw Orchard Subdivision:**
Work to include crack sealing. Roads to include: Bud Avenue, Woodruff Lane and Blossom Avenue.
Estimated project cost: \$ 11,600.00
2. **Washtenaw Ridge Subdivision:**
Work to include crack sealing. Roads to include: Woodruff Lane, Peach Crest Street and Apple Ridge Street.
Estimated project cost: \$ 16,500.00
3. **North River Street, Clark Road southerly 0.12 miles:**
Work to include crack sealing.
Estimated project cost: \$ 3,600.00
4. **Bailey Avenue, Lamay Avenue to Allen Avenue:**
Work to include milling the existing surface, placement of a 1.5" HMA resurfacing and associated project restoration.
Estimated project cost: \$ 17,300.00

5. **Township Wide Drainage Improvements:**

Work may include ditching, roadside berm removal, culvert replacement and vegetation removal incidental to this work on various local roads within the township. Locations to be determined by the Township Supervisor (or designee) and the District Foreman.

Estimated project cost: \$ 11,848.00

PRIMARY ROAD IMPROVEMENTS

6. **Ridge Road, US-12 to Clark Road:**

Work to include milling the existing surface, placement of a 3" HMA resurfacing, structure adjustments and associated project restoration.

Estimated project cost: \$ 84,400.00

7. **Wiard Boulevard, Clark Road to McIntosh Road:**

Work to include milling the existing surface, placement of a 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades with curb and gutter, and associated project restoration.

Estimated project cost: \$ 77,500.00

AGREEMENT SUMMARY

2016 LOCAL ROAD PROGRAM

Washtenaw Orchard Subdivision	\$ 11,600.00
Washtenaw Ridge Subdivision	\$ 16,500.00
North River Street	\$ 3,600.00
Bailey Avenue	\$ 17,300.00
Township-wide Drainage Improvements	<u>\$ 11,848.00</u>
Total Local Road Program	<u>\$ 60,848.00</u>

Ridge Road	\$ 84,400.00
Wiard Boulevard	<u>\$ 77,500.00</u>
Total Primary Road Program	<u>\$ 161,900.00</u>

2016 Road Program Subtotal \$ 222,748.00

Less 2016 Conventional Matching Funds: 98,752.70
 Less 2016 Drainage Matching Funds: 5,924.00

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2016:

\$ 118,071.30

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor

Witness

Karen Lovejoy Roe, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

OTHER BUSINESS
