

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

January 19, 2015

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

Supervisor
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Clerk
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Treasurer
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JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

To: Ypsilanti Township Board of Trustees

From: Jeff Allen, Director-Residential Services

Date: January 11, 2016

RE: RSD Annual Report

I thought I would take this opportunity to recap the larger projects completed by the staff and or the responsibility of the Residential Services Department.

The Law Enforcement Center was completed and the Sheriff's Department moved in 1 year ago January. It took a few more months to finish the outside of the building as we landscaped the front of the building and put a new roof on it as well.

The renovation of the Civic Center was completed. This involved tuck-pointing, new store-front window panels, heated sidewalks for snow removal and renovated restrooms. Later on in the project, we brought the restrooms up to ADA compliance.

The Grove Rd (Border-Border) trail was completed in 2015. As you may recall, this was a \$1.5 million project that we were awarded almost \$1.1 million in grant monies from SEMCOG and

MDOT. There were a few driveways that needed to be re-done due to concrete spalling and another few due to the final grade/pitch of the driveway approach as it met the sidewalk.

The Vets Drive project is substantially completed. With some change orders/adds to the project, this turned out to be a \$1 million project. The contractor will still owe us a final grade with turf establishment in the spring. We have already started discussions on how to re-coup up to a quarter of this money in storm drain tap fees. Not only will this improve access to the Civic Center and the Court (with AAATA), we also feel this will help the marketability of the properties along the east side of Whittaker Rd.

The Lakeside Boathouse project was finally brought to completion in 2015. During the year, we worked with the contractor to finish the final site work with non-motorized trails, purchase and install benches/bike racks and improve the security of the site.

We also upgraded/ repaired many playground systems in the parks. We had a playground inspector look at all the safety issues on the playgrounds and we worked hard in 2015 to put their recommendations into play.

We also discovered that over the past 20 years, there were many parks, classified as a DNR funded project that did not have the necessary plaque identifying it as such. In 2015, we ordered all the necessary plaques and have since had them installed.

In October, 2015, we repaired/replaced the shingles on 3 park buildings and an EPDM roof leak repair at the Community Center.

We have completed (with the help of Tetra-Tech) the Underground Storage Tank (UST) project at the back of the Community Center. This project completed on this site, with a closure report with a deed restriction on the property. We will now be eligible for funding in the future should any be available from the State.

We operated the neighborhood camera system during the year that was installed for use on January 1, 2015. This past month, we added 3 more cameras and modems to the system as we brought on 2 more neighborhoods. We also worked very hard to bring on the Ecorse Rd. neighborhood with 26 cameras, but the neighborhood voted it down.

We repaired about 2 dozen resident's sidewalk trip hazards. These sidewalks had a 2" or more break in the walk. In repairing one, we were also able to connect the walk to the existing bike path on McCartney, allowing many more to access the walking system in the area.

We spent the first few months of 2015 without water at North Bay Park due to a hidden water leak on the system. We were finally able to discover where the break was and were able to repair it so that the restrooms in the park became usable again.

We added 3 more vehicles to the fleet in the spring of 2015 to replace the ones sold at auction in late 2014.

We also upgraded our GPS system at the end of the year. We discovered that we could get better coverage and pricing with Verizon Wireless. We now have 28 vehicles on the system as opposed to the dozen or so, on the old one.

We held two shredding events during the year where residents could take their materials there for shredding.

Our staff spent a lot of time at the end of 2015 preparing the 2016 Welcome Packet. It is much nicer than prior years, as it is stapled in a booklet type as opposed to the prior years of a fold out with tabs. This still comes complete with the trash/recycling/chipping date magnet and we expect it to be mailed out the weekend of January 16, and expect residents to receive them the week of the 23rd.

We continue to monitor and control the utilities since the installation of the Honeywell systems & boiler in the Civic Center. Our utility expenses over the past 6 years have averaged \$65,000. Prior to installing the new units in 2009, the utilities were \$108,000. That is a savings of \$43,000 per year for 6 years= \$258,000. This is just in utility costs alone, and does not include maintenance expenses or the staff time involved. The system continues to pay for itself even though we are into year 7.

Hydro Operations 2015 Report

Operation Summary

	<u>2013</u>	<u>2014</u>	<u>2015</u>
Precipitation total	40.87''	34.31''	25.27''
Days Online	345	355	345
Generation MWH (est)	8,991.285	9,745.999	6,938.248
Generation lost MWH (est)*	454.824*	643.164*	402.850*

*losses related to scheduled & unscheduled maintenance and water quality discharges.

** NOAA, (36'' average precipitation annually)

After Hour Call In

Water levels	44	43	32
Mechanical/Electrical	1	7	1
Other	0	15	1
Totals	45	67	34

2015	December	YTD	3yr Ave.
Precipitation (historical)	2.31”	25.27”	31.4”
Days Online	31	345.5	348
Generation MWH (est)	694.7	6,938.2	7,558
Generation lost MWH (est)*	16.2	402.85	-varies-

*losses related to scheduled & unscheduled maintenance and water quality discharges.

After Hour Call In

Water levels	0	32	40
Mechanical/Electrical	0	1	3
Other	<u>0</u>	<u>1</u>	<u>5</u>
Totals	0	34	48

Spilling Summary:

Releasing water from the sluice gates is done primary to maintain lake level when flow exceeds the powerhouse. At certain times we can use the gates to help keep the lake mixing to maintain oxygen levels (effectiveness depends on a number of factors) at the bottom of the lake.

The water quality monitoring begins on June 1st and will end on September 30th. The operators monitor the water quality conditions and take readings as outlined in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with a minimum of 5mg/l of dissolved oxygen at all

times. Therefore, spilling from the bottom gates in the summer for the purpose of improving the lake is not always possible.

Sluice Gate Usage Summary

Year	Current Year	Current Year	Current Year	Current Year
2015	Days Spilled	Lost KWh*	Lost \$*	Lost \$*
January	0	0	0	0
February	0	0	0	0
March	9.5	0	0	0
April	1.8	0	0	0
May	8.3	68,400	3,778	139
June	27.1	73,600	1,885	5,219
July	28.3	210,950	9,019	2,230
August	0	0	0	4,335
September	.1	0	0	0
October	19.1	0	0	0
November	0			0
December	1.9			0
Totals	96.1	352,950*	\$ 14,682*	\$ 11,923*

*estimated losses from diverting water away from generators for the purpose improving WQ.

Staff and our contracted engineers have spent a substantial amount of time working on the Tyler Road Dam project. We had hoped to join the YCUA in their project, but so far we are not ready to make that move. We will be deciding that in the next month or so.

DEPARTMENTAL REPORTS



WASHTENAW COUNTY

OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Mike Marocco, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Marlene Radzik, WCSO Police Services Commander
Date: January 4, 2016
Re: December 2015 Police Services Monthly Report

In December of 2015, there were 3657 calls for service in Ypsilanti Township, which is a 5.9% increase in calls for service as compared to December of 2014.

OPERATIONS

December 2015 saw significant increases in Retail Fraud and Operating While Intoxicated reports/arrests. We were able to utilize Office of Highway Safety grant dollars to provide additional traffic enforcement during high probability times to target the OWI drivers which resulted in the increase in that endeavor. In addition, the 2016 Operational Plan was developed and will be presented to the board on 1/4/16.

Direct communication with Supervisor Stumbo and Director Radzik is open and ongoing. My cell phone number is 734-545-6684. Please feel free to call me directly with questions, comments or concerns.

COMMUNITY ACTION TEAM

During December, 2015 the Community Action Team continues to work extensively with the FBI in following through with the Rakk Life and BOH gang cases. The Assistant US Attorney that has been assigned to the case has blocked time with the Grand Jury to take testimony at the end of January 2016. They also continue to support Patrol by collaborating with MDOC and Probation to ensure compliance of conditions by supervised persons within Ypsilanti Township. In addition, CAT worked several street enforcement details arresting 13 separate individuals for an assortment of crimes and warrants.

TRAFFIC AND CRIME ENFORCEMENT

The Sheriff's Office will continue working with the DDACTS (Data drive approaches to crime and traffic safety) model in efforts to address crime trends and traffic concerns throughout the first quarter of 2016. The Jamar radar system has been deployed in several neighborhoods throughout the township identifying speed enforcement times for deputy sheriffs to target speeders.

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT



Month:	December
Year:	2015
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of December

Classification	Dec/2014	Dec/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	3	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	0	-100%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	1	0%
12000 ROBBERY	5	3	-40%
13001 NONAGGRAVATED ASSAULT	41	33	-19.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	18	18	0%
13003 INTIMIDATION/STALKING	5	4	-20%
20000 ARSON	1	1	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	13	15	15.38%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	7	250%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	1	1	0%
23003 LARCENY -THEFT FROM BUILDING	12	13	8.333%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	27	17	-37.0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	3	-25%
23007 LARCENY -OTHER	5	8	60%
24001 MOTOR VEHICLE THEFT	5	8	60%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	2	1	-50%
24003 MOTOR VEHICLE FRAUD	0	1	0%
25000 FORGERY/COUNTERFEITING	3	4	33.33%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	4	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	9	4	-55.5%
26003 FRAUD -IMPERSONATION	6	7	16.66%
26005 FRAUD -WIRE FRAUD	0	1	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	6	4	-33.3%
29000 DAMAGE TO PROPERTY	22	26	18.18%
30001 RETAIL FRAUD -MISREPRESENTATION	0	1	0%
30002 RETAIL FRAUD -THEFT	3	19	533.3%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	3	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	10	19	90%
35002 NARCOTIC EQUIPMENT VIOLATIONS	5	7	40%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of December

Classification	Dec/2014	Dec/2015	%Change
37000 OBSCENITY	0	1	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	0	-100%
52003 WEAPONS OFFENSE -OTHER	1	0	-100%
Group A Totals	215	239	11.16%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	1	0%
26006 FRAUD -BAD CHECKS	2	1	-50%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	1	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	4	33.33%
38003 FAMILY -OTHER	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	2	100%
48000 OBSTRUCTING POLICE	7	6	-14.2%
49000 ESCAPE/FLIGHT	0	1	0%
50000 OBSTRUCTING JUSTICE	6	8	33.33%
53001 DISORDERLY CONDUCT	1	4	300%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	6	14	133.3%
55000 HEALTH AND SAFETY	2	0	-100%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	0	0	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	1	0%
70000 JUVENILE RUNAWAY	7	10	42.85%
73000 MISCELLANEOUS CRIMINAL OFFENSE	2	0	-100%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	38	53	39.47%
2800 JUVENILE OFFENSES AND COMPLAINTS	34	29	-14.7%
2900 TRAFFIC OFFENSES	24	25	4.166%
3000 WARRANTS	53	59	11.32%
3100 TRAFFIC CRASHES	112	102	-8.92%
3200 SICK / INJURY COMPLAINT	71	94	32.39%
3300 MISCELLANEOUS COMPLAINTS	752	720	-4.25%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	701	966	37.80%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1046	927	-11.3%
3800 ANIMAL COMPLAINTS	49	59	20.40%
3900 ALARMS	204	206	0.980%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Group C Totals		3046	3187	4.629%
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	1	-66.6%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4200	PARKING CITATIONS	10	4	-60%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4500	MISCELLANEOUS A THROUGH UUUU	11	9	-18.1%
Group D Totals		24	15	-37.5%
5000	FIRE CLASSIFICATIONS	1	0	-100%
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	2	0%
Group E Totals		1	2	100%
6000	MISCELLANEOUS ACTIVITIES (6000)	16	24	50%
6100	MISCELLANEOUS ACTIVITIES (6100)	88	104	18.18%
6300	CANINE ACTIVITIES	4	5	25%
6500	CRIME PREVENTION ACTIVITIES	11	18	63.63%
6600	COURT / WARRANT ACTIVITIES	1	4	300%
6700	INVESTIGATIVE ACTIVITIES	8	6	-25%
Group F Totals		128	161	25.78%
City : Ypsilanti Twp Totals		3452	3657	5.938%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through December

Classification	2014	2015	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	3	1	-66.6%
09004 JUSTIFIABLE HOMICIDE	1	0	-100%
10001 KIDNAPPING/ABDUCTION	6	3	-50%
10002 PARENTAL KIDNAPPING	1	3	200%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	17	26	52.94%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	6	6	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	5	2	-60%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	5	4	-20%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	1	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	13	6	-53.8%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	9	9	0%
12000 ROBBERY	55	58	5.454%
13001 NONAGGRAVATED ASSAULT	434	477	9.907%
13002 AGGRAVATED/FELONIOUS ASSAULT	191	218	14.13%
13003 INTIMIDATION/STALKING	42	38	-9.52%
20000 ARSON	8	7	-12.5%
21000 EXTORTION	1	1	0%
22001 BURGLARY -FORCED ENTRY	258	196	-24.0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	47	57	21.27%
23001 LARCENY -POCKETPICKING	5	0	-100%
23002 LARCENY -PURSESNAATCHING	5	4	-20%
23003 LARCENY -THEFT FROM BUILDING	190	154	-18.9%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	2	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	195	205	5.128%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	42	27	-35.7%
23007 LARCENY -OTHER	104	117	12.5%
24001 MOTOR VEHICLE THEFT	111	90	-18.9%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	15	11	-26.6%
24003 MOTOR VEHICLE FRAUD	1	2	100%
25000 FORGERY/COUNTERFEITING	20	27	35%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	69	82	18.84%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	65	62	-4.61%
26003 FRAUD -IMPERSONATION	53	80	50.94%
26005 FRAUD -WIRE FRAUD	5	5	0%
27000 EMBEZZLEMENT	8	13	62.5%
28000 STOLEN PROPERTY	31	26	-16.1%
29000 DAMAGE TO PROPERTY	343	372	8.454%
30001 RETAIL FRAUD -MISREPRESENTATION	9	10	11.11%
30002 RETAIL FRAUD -THEFT	72	115	59.72%
30003 RETAIL FRAUD -REFUND/EXCHANGE	2	4	100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	178	156	-12.3%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through December

Classification	2014	2015	%Change
35002 NARCOTIC EQUIPMENT VIOLATIONS	78	57	-26.9%
37000 OBSCENITY	5	2	-60%
40001 COMMERCIALIZED SEX -PROSTITUTION	6	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	7	0	-100%
52001 WEAPONS OFFENSE- CONCEALED	26	26	0%
52003 WEAPONS OFFENSE -OTHER	12	12	0%
Group A Totals	2761	2775	0.507%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	11	3	-72.7%
22004 POSSESSION OF BURGLARY TOOLS	1	1	0%
26006 FRAUD -BAD CHECKS	18	9	-50%
36003 PEEPING TOM	1	1	0%
36004 SEX OFFENSE -OTHER	5	4	-20%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	49	31	-36.7%
38003 FAMILY -OTHER	1	1	0%
41002 LIQUOR VIOLATIONS -OTHER	23	23	0%
48000 OBSTRUCTING POLICE	78	82	5.128%
49000 ESCAPE/FLIGHT	7	7	0%
50000 OBSTRUCTING JUSTICE	131	105	-19.8%
53001 DISORDERLY CONDUCT	37	37	0%
53002 PUBLIC PEACE -OTHER	3	2	-33.3%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	10	13	30%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	97	131	35.05%
55000 HEALTH AND SAFETY	16	22	37.5%
56000 CIVIL RIGHTS	1	0	-100%
57001 TRESPASS	3	9	200%
57002 INVASION OF PRIVACY -OTHER	1	0	-100%
58000 SMUGGLING	4	3	-25%
62000 CONSERVATION	0	2	0%
63000 VAGRANCY	4	5	25%
70000 JUVENILE RUNAWAY	93	109	17.20%
73000 MISCELLANEOUS CRIMINAL OFFENSE	10	21	110%
77000 CONSPIRACY (ALL CRIMES)	1	1	0%
Group B Totals	605	622	2.809%
2800 JUVENILE OFFENSES AND COMPLAINTS	621	676	8.856%
2900 TRAFFIC OFFENSES	429	351	-18.1%
3000 WARRANTS	747	613	-17.9%
3100 TRAFFIC CRASHES	1338	1318	-1.49%
3200 SICK / INJURY COMPLAINT	805	1078	33.91%
3300 MISCELLANEOUS COMPLAINTS	9382	9388	0.063%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	20	15	-25%
3500 NON-CRIMINAL COMPLAINTS	9857	13124	33.14%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	12382	10629	-14.1%
3800 ANIMAL COMPLAINTS	944	832	-11.8%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

Year To Date Through December

Classification	2014	2015	%Change
3900 ALARMS	2326	2188	-5.93%
Group C Totals	38851	40212	3.503%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	12	11	-8.33%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	1	-50%
4200 PARKING CITATIONS	87	46	-47.1%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	5	7	40%
4500 MISCELLANEOUS A THROUGH UUUU	105	114	8.571%
Group D Totals	211	179	-15.1%
5000 FIRE CLASSIFICATIONS	5	5	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	21	8	-61.9%
Group E Totals	26	13	-50%
6000 MISCELLANEOUS ACTIVITIES (6000)	359	370	3.064%
6100 MISCELLANEOUS ACTIVITIES (6100)	1088	1358	24.81%
6300 CANINE ACTIVITIES	60	58	-3.33%
6500 CRIME PREVENTION ACTIVITIES	338	395	16.86%
6600 COURT / WARRANT ACTIVITIES	22	13	-40.9%
6700 INVESTIGATIVE ACTIVITIES	84	86	2.380%
Group F Totals	1951	2280	16.86%
City : Ypsilanti Twp Totals	44405	46081	3.774%

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

NOVEMBER 2015

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	20 Fire Fighters
	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 353 requests for assistance. Of those requests, 235 were medical emergency service calls, with the remaining 118 incidents classified as non-medical and/or fire related.

Department activities for the month of November, 2015:

- 1) The Public Education Department participated in the following events:
 - a) Station 3 Tour & Truck Demonstration for Fortis Academy Cub Scout Troop
 - b) Station 1 Tour & Fire Safety Demonstration for Girl Scout Troop
 - c) Smoke Alarms: 2912 Roundtree (2), 280 Fairhills (2), 649 Onandaga (2), and 990 Centennial (2)
 - d) Car Seat fittings for U of M Buckle Up program

- 2) Fire fighters attended 7 neighborhood watch meetings

- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue Team
 - b) Tabletop Fire Exercise at Rawsonville Ford Plant

The Fire Chief attended these meetings / events for the month of November, 2015:

- 1) WAMAA meeting
- 2) Received new Ford Expedition into fleet inventory
- 3) Washtenaw County Fire Chiefs Dispatch meeting
- 4) Hood Suppression test for E. Michigan Kroger
- 5) Pre-Construction meeting for Fresh Thyme
- 6) SE MI Fire Chiefs meeting
- 7) Issued 2 Burn Permits
- 8) Hood Suppression test & inspection for Ellsworth Taco Bell
- 9) Washtenaw County Medical Control Board meeting for QI
- 10) Hydro Dam Emergency Action Plan training
- 11) Department Head meeting
- 12) Ford Lake Dam Annual EAP at Washtenaw EOC
- 13) Radio Transition meeting with HVA
- 14) Grievance response completed
- 15) 2 meetings with Human Resources
- 16) Fire Investigations: 1018 Maplewood & 757 Eugene
- 17) Meeting with Attorney John Hancock
- 18) Officers meeting

There was 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$74,000.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 11/03/2015	551 Woodlawn	\$ 0.00 (outside rubbish)
2) 11/09/2015	7349 Warwick Drive	\$ 4,000.00 (building)
3) 11/10/2015	1018 Maplewood	\$ 30,000.00 (building)
4) 11/16/2015	2150 Spencer Lane	\$ 0.00 (grass)
5) 11/16/2015	2099 Tyler	\$ 0.00 (grass)
6) 11/20/2015	757 Eugene	\$ 40,000.00 (building)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 11/01/2015 – 11/30/2015

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/01/15} And {11/30/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	3	0.85%	\$74,000	100.00%
143 Grass fire	2	0.57%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.28%	\$0	0.00%
	6	1.70%	\$74,000	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	25	7.08%	\$0	0.00%
311 Medical assist, assist EMS crew	13	3.68%	\$0	0.00%
320 Emergency medical service, other	24	6.80%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	51	42.78%	\$0	0.00%
322 Motor vehicle accident with injuries	7	1.98%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.28%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	13	3.68%	\$0	0.00%
381 Rescue or EMS standby	1	0.28%	\$0	0.00%
	235	66.57%	\$0	0.00%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition, other	1	0.28%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	0.85%	\$0	0.00%
424 Carbon monoxide incident	3	0.85%	\$0	0.00%
441 Heat from short circuit (wiring), defective/worn	2	0.57%	\$0	0.00%
443 Breakdown of light ballast	1	0.28%	\$0	0.00%
444 Power line down	1	0.28%	\$0	0.00%
445 Arcing, shorted electrical equipment	5	1.42%	\$0	0.00%
	16	4.53%	\$0	0.00%
5 Service Call				
500 Service Call, other	2	0.57%	\$0	0.00%
510 Person in distress, Other	2	0.57%	\$0	0.00%
5111 Lock-in	1	0.28%	\$0	0.00%
531 Smoke or odor removal	2	0.57%	\$0	0.00%
542 Animal rescue	1	0.28%	\$0	0.00%
5501 Neighborhood Watch	5	1.42%	\$0	0.00%
5502 Community Outreach	1	0.28%	\$0	0.00%
552 Police matter	2	0.57%	\$0	0.00%
554 Assist invalid	5	1.42%	\$0	0.00%
555 Defective elevator, no occupants	1	0.28%	\$0	0.00%
561 Unauthorized burning	7	1.98%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {11/01/15} And {11/30/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
	<u>29</u>	<u>8.22%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	5	1.42%	\$0	0.00%
611 Dispatched & cancelled en route	25	7.08%	\$0	0.00%
6111 Canceled on Arrival	12	3.40%	\$0	0.00%
622 No Incident found on arrival at dispatch address	12	3.40%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.28%	\$0	0.00%
	<u>55</u>	<u>15.58%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.28%	\$0	0.00%
733 Smoke detector activation due to malfunction	1	0.28%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.28%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.28%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	2	0.85%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	3	0.85%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.28%	\$0	0.00%
	<u>11</u>	<u>3.12%</u>	<u>\$0</u>	<u>0.00%</u>
9 Special Incident Type				
911 Citizen complaint	1	0.28%	\$0	0.00%
	<u>1</u>	<u>0.28%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 353

Total Est Loss:

\$74,000

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

BUILDING DEPARTMENT MONTHLY REPORT - December 2015

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	46	61	87	116	114	128	148	125	152	125	75	79	1,256
	\$ 3,081	\$ 9,211	\$ 20,850	\$ 16,030	\$ 13,320	\$ 23,326	\$ 19,613	\$ 35,654	\$ 34,430	\$ 55,071	\$ 12,482	\$ 18,519	\$ 261,587
Electrical	23	78	38	43	59	51	62	59	60	44	30	23	570
	\$ 1,530	\$ 4,715	\$ 2,775	\$ 3,375	\$ 4,090	\$ 3,525	\$ 4,975	\$ 3,910	\$ 4,305	\$ 4,135	\$ 2,725	\$ 2,160	\$ 42,220
Mechanical	78	89	119	101	130	155	69	107	117	91	72	79	1,207
	\$ 4,600	\$ 6,140	\$ 9,060	\$ 7,370	\$ 8,650	\$ 10,110	\$ 5,924	\$ 8,890	\$ 9,400	\$ 7,850	\$ 6,260	\$ 5,680	\$ 89,934
Plumbing	31	49	48	53	39	46	41	51	53	32	34	36	513
	\$ 1,625	\$ 2,830	\$ 3,775	\$ 4,825	\$ 2,605	\$ 3,445	\$ 3,695	\$ 4,660	\$ 4,095	\$ 2,625	\$ 3,060	\$ 2,830	\$ 40,070
Zoning	2	-	3	13	20	27	17	14	8	15	4	4	127
	\$ 90	\$ -	\$ 105	\$ 455	\$ 740	\$ 945	\$ 645	\$ 455	\$ 280	\$ 525	\$ 140	\$ 140	\$ 4,520
Sub Totals	180	277	295	326	362	407	337	356	390	307	215	221	3,673
TOTAL YTD	\$ 10,926	\$ 22,896	\$ 36,565	\$ 32,055	\$ 29,405	\$ 41,351	\$ 34,852	\$ 53,569	\$ 52,510	\$ 70,206	\$ 24,667	\$ 29,329	\$ 438,331

BUILDING DEPARTMENT MONTHLY REPORT - 2014

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	55	44	66	90	127	124	91	128	91	112	62	79	1,069
	\$ 16,244	\$ 16,632	\$ 12,783	\$ 18,614	\$ 96,726	\$ 56,621	\$ 12,936	\$ 17,586	\$ 16,583	\$ 20,770	\$ 14,954	\$ 17,582	\$ 318,031
Electrical	16	16	23	18	49	43	41	30	25	39	28	18	346
	\$ 1,290	\$ 2,175	\$ 1,815	\$ 1,800	\$ 3,855	\$ 2,775	\$ 3,465	\$ 2,670	\$ 2,250	\$ 2,820	\$ 2,325	\$ 1,290	\$ 28,530
Mechanical	85	51	50	58	81	98	75	35	59	96	80	66	834
	\$ 4,980	\$ 2,760	\$ 3,095	\$ 4,185	\$ 5,925	\$ 10,000	\$ 7,161	\$ 3,390	\$ 6,110	\$ 7,125	\$ 5,385	\$ 4,682	\$ 64,798
Plumbing	28	30	83	35	46	107	39	36	49	53	16	26	548
	\$ 2,145	\$ 2,010	\$ 4,545	\$ 2,745	\$ 3,525	\$ 6,300	\$ 2,955	\$ 2,430	\$ 3,885	\$ 3,780	\$ 1,080	\$ 1,905	\$ 37,305
Zoning	2	-	1	14	13	26	16	10	7	9	8	7	113
	\$ 90	\$ -	\$ 45	\$ 630	\$ 585	\$ 1,170	\$ 720	\$ 450	\$ 315	\$ 405	\$ 360	\$ 270	\$ 5,040
Sub Totals	186	141	223	215	316	398	262	239	231	309	194	196	2,910
TOTAL YTD	\$ 24,749	\$ 23,577	\$ 22,283	\$ 27,974	\$ 110,616	\$ 76,866	\$ 27,237	\$ 26,526	\$ 29,143	\$ 34,900	\$ 24,104	\$ 25,729	\$ 453,704

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

INSPECTION RUNNING TOTALS													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2015	337	442	456	584	417	624	556	713	458	572	419	441	6,019
Total 2014	318	253	354	417	429	501	581	496	445	516	360	344	5,014
Total 2013	336	328	239	306	445	404	389	507	459	647	410	378	4,848
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2015	327	287	361	339	297	318	286	287	354	420	411	342	4,029
Total 2014	234	225	303	337	310	290	267	291	296	310	256	264	3,383
Total 2013	197	237	206	175	226	251	291	302	222	297	215	175	2,794
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

14-B District Court

Revenue Report for December 2015

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$3,484.45**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171):	\$14,826.00
State Court Fund (MCL 600.8371):	\$1,300.00
Justice System Fund (MCL 600.181):	\$21,219.36
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$10.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,275.00
Crime Victims Rights Fund (MCL 780.905):	\$5,022.46
Judgment Fee (Dept. of Natural Resources):	\$0.00
Due to Secretary of State (101-000-000-206.136)	\$1,275.00
Total:	<u>\$44,927.82</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$34,866.19
Civil Fees (101-000-000-603.136):	\$17,564.00
Probation Fees (101-000-000-604.000):	\$8,632.98
Ordinance Fines (101-000-000-605.001):	\$46,579.95
Bond Forfeitures (101-000-000-605.003):	\$1,000.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$416.30)
Total:	<u>\$108,226.82</u>

Total to General Account - (101.000.000.004.136): **\$156,639.09**

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow:	\$3,224.00
Garnishment Proceeds:	\$0.00
Bonds:	\$25,507.00
Restitution:	\$7,561.92
Total to Escrow Account - (101.000.000.205.136):	<u>\$36,292.92</u>

14-B District Court

Monthly Disbursements

December 2015

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

December 2015 Disbursements:

Washtenaw County:	\$ 3,484.45
State of Michigan:	\$ 44,927.82
Ypsilanti Township Treasurer:	\$108,226.82

TOTAL: \$156,639.09

		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	
	2014	2015	
January	\$93,424.58	\$101,726.02	
February	\$134,377.46	\$127,974.93	
March	\$116,070.56	\$119,020.09	
April	\$104,192.57	\$119,225.82	
May	\$106,156.14	\$90,046.85	
June	\$107,897.55	\$87,731.39	
July	\$101,268.87	\$103,821.60	
August	\$98,053.38	\$110,392.69	
September	\$106,365.17	\$124,547.06	
October	\$108,958.51	\$112,911.89	
November	\$81,140.04	\$91,790.74	
December	\$93,416.84	\$108,226.82	
Grant:		\$41,250.00	
Standardization			
Payment:	\$45,724.00	\$45,724.00	
Year-to Date			
Totals:	\$1,297,045.67	\$1,384,389.90	
Expenditure			
Budget:	\$1,267,085.00	\$1,328,089.00	
Difference:	\$29,960.67	\$117,304.90	



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JANUARY 19, 2015

6:00PM

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

- 1. AGENDA REVIEW SUPERVISOR STUMBO
- 2. OTHER DISCUSSION BOARD MEMBERS

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

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REGULAR MEETING AGENDA

TUESDAY, JANUARY 19, 2016

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
 - A. MINUTES OF THE DECEMBER 15, 2015 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR YEAR END DECEMBER 23, 2015 IN THE AMOUNT OF \$644,758.13
 2. STATEMENTS AND CHECKS FOR JANUARY 5, 2016 IN THE AMOUNT OF \$751,173.22
 3. STATEMENTS AND CHECKS FOR JANUARY 19, 2016 IN THE AMOUNT OF \$147,317.00
 4. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR DECEMBER 2015 IN THE AMOUNT OF \$30,214.76
 5. CHOICE HEALTH CARE ADMIN FEE FOR NOVEMBER 2015 IN THE AMOUNT OF \$1,192.50
 - C. DECEMBER 2015 TREASURER'S REPORT
 - D. 2015 ANNUAL TREASURER REPORT
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TREASURER REPORT
8. TRUSTEE REPORT
9. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #1

2. RESOLUTION 2016-05, TO RESCIND THE MAY 14, 2012 APPROVAL OF A CLASS C LIQUOR LICENSE FOR APPLICANT LAS DOS FUENTES, LLC FOR USE AT 1960 WHITTAKER RD.
3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 552 N. HARRIS IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023
4. REQUEST TO AMEND 2016 CONTRACTS AND RENEWALS WITH THE ADDITION OF THREE (3) VENDORS; FIRE SAFETY 2000, CARLISLE WORTMAN ASSOCIATES, INC. AND FSCI

OTHER BUSINESS

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 15, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin (arrived at 5:10 p.m.) and Mike Martin (arrived at 5:15 p.m.)

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters (arrived 5:20 pm)

NEW YPSILANTI DISTRICT LIBRARY DIRECTOR – Lisa Hoenig

Supervisor Stumbo introduced Lisa Hoenig to the Board. She is the new Director of the Library. Ms. Hoenig has been a Librarian for 25 years and a Director for the past 10 years. She stated the way residents could use the Library either at the various branches, the Mobile Library in neighborhoods, or on the web.

AGENDA REVIEW

A. MINUTES OF THE DECEMBER 1, 2015 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR DECEMBER 15, 2015 IN THE AMOUNT OF \$1,131,276.72
2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR NOVEMBER IN THE AMOUNT OF \$29,710.19

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 WORK SESSION MINUTES
PAGE 2**

3. CHOICE HEALTH CARE ADMIN FEE FOR OCTOBER IN THE AMOUNT OF \$1,192.50

C. NOVEMBER 2015 TREASURER'S REPORT

SUPERVISOR REPORT

CLERK REPORT

Karen Lovejoy Roe stated with the elections in 2016 we still need election workers. She explained the March election will have the choice of three different ballots which may be more confusing for the voters.

TREASURER REPORT (none given)

TRUSTEE REPORT (none given)

ATTORNEY REPORT (none given)

NEW BUSINESS

1. BUDGET AMENDMENT #16
2. REQUEST OF BURNING BUSH CHURCH OF GOD IN CHRIST FOR A TWELVE (12) MONTH EXTENSION (UNTIL JANUARY 20,2017) OF THEIR AMENDMENT TO PD STAGE II FINAL SITE PLAN DATED SEPTEMBER 26, 2014 PROPOSING THE CONSTRUCTION OF A 22,100 SQUARE FOOT NONRESIDENTIAL ADDITION IN RELATION TO THE EXISTING 26,000 SQUARE FOOT CHURCH FACILITY LOCATED AT 770 JAMES L. HART PARKWAY PARCEL K-11-17-361-005 AND K-11-17-361-021 WITH CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR NOVEMBER 25, 2014 MEETING AND BY THE BOARD OF TRUSTEES AT THEIR JANUARY 20, 2015 REGULAR MEETING

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 WORK SESSION MINUTES
PAGE 3**

- 3. RESOLUTION 2015-51, APPROVAL OF REFUNDING CONTRACT BETWEEN YPSILANTI TOWNSHIP AND YPSILANTI COMMUNITY UTILITY AUTHORITY AUTHORIZING AN AMOUNT NOT TO EXCEED \$5,800,000.00 2016 REFUNDING BONDS (FOR PRIOR 2006 BONDS)**

- 4. RECOMMENDATION TO REDUCE THE SIZE OF THE PARK COMMISSION FROM NINE (9) TO SEVEN (7) MEMBERS**

Ms. Kaiser stated that she would like the Township to make sure there is a full Board in the Township. She believes the Board should proceed to make the changes so an absent Trustee will not get paid when they are not at a board meeting

- 5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES SPECIALIST TO POST AND FILL THE VACANT ORDINANCE ENFORCEMENT ADMINISTRATOR POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION**

- 6. 2016 CONTRACTS AND RENEWALS**

- 7. RESOLUTION 2015-52, BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS**

Supervisor Stumbo stated that there have been some changes with the Planning Commissioners including one member resigning and one member not seeking reappointment.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 WORK SESSION MINUTES
PAGE 4**

OTHER BUSINESS

AUTHORIZATION AND BIDS

- 1. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF TO AWARD LOW BID TO SPARTAN DISTRIBUTORS FOR THE LEASE OF SIXTY EIGHT (68) TXT GAS POWERED GOLF CARTS IN THE AMOUNT OF \$96.73 PER CART, PER MONTH, ONE (1) CUSHMAN HAULER 1200 BEVERAGE CART IN THE AMOUNT OF \$318.63 PER MONTH AND AN ADDITIONAL \$8.75 PER CART FOR SERVICE MAINTENANCE FOR A TOTAL MONTHLY AMOUNT OF \$7,500.02 TO BE PAID FROM MARCH 2016 TO OCTOBER 2020 BUDGETED IN LINE ITEM #584-584-000-757-003**

Trustee M. Martin asked Justin Blair, Director of Golf questions regarding the gas carts, instead of electric carts. Mr. Blair explained the differences with the gas and electric carts.

A. GENERAL LEGAL UPDATE

Attorney Winters thanked the Township for continuing the partnership with his law office and for the excellent working relationship they have with each other. He also complimented the Township Board with the work they have done in the last several years and feels it is the reason the Township has had the stabilization successes they've had within the township community.

The meeting was adjourned at approximately 5:51 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 15, 2015 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:01 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin and Mike Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Ms. Kaiser, Township Resident, stated that she would like the changes made regarding the Trustees getting paid when they attend Board Meetings. She questioned whether the cell towers can lower flags to fly at half-mast when appropriate. Supervisor Stumbo said she would find out if the cell towers may lower the flags.

Joann McCollum, Township Resident, thanked the township for all they do for the residents. She said she lives in West Willow and applied for a walking grant and received the grant. They will begin to walk in West Willow and thanked the board for the Pavilion and benches throughout the neighborhood. Ms. McCollum asked if their neighborhood watch meeting would continue to have guest speakers from the township. Supervisor Stumbo stated that they would be continuing with the speakers and thanked Ms. McCollum and their neighborhood watch group for being active in helping the community.

CONSENT AGENDA

A. MINUTES OF THE DECEMBER 1, 2015 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR DECEMBER 15, 2015 IN THE AMOUNT OF \$1,131,276.72**
- 2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR NOVEMBER IN THE AMOUNT OF \$29,710.19**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR OCTOBER IN THE AMOUNT OF \$1,192.50**

C. NOVEMBER 2015 TREASURER'S REPORT

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 REGULAR BOARD MEETING MINUTES
PAGE 2**

A motion was made by Clerk Roe, supported by Treasurer Doe to Approve the Consent Agenda.

The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo thanked the Board for all their hard work along with all the employees in the Township who work very well together. She believes that there will be a lot of work in the Township with development in 2016 and is thankful for the employees within the Township who are committed to making the Township a great place to live.

CLERK REPORT (see attached)

Clerk Lovejoy Roe stated that with the election in March there will be three ballots to choose from. She will be attending neighborhood watch meetings to explain this to residents. She will also have flyers which explain the ballot choices. Clerk Lovejoy Roe shared she is thankful for the hard work within the township and to Supervisor Stumbo as the Captain of this ship.

TREASURER REPORT (none given)

TRUSTEE REPORT

Trustee M. Martin stated he is glad he is part of this team which is beginning its' 8th year together. He has seen the progress over the past 7 years and is thankful for every ones' hard work. He is proud of the progress that's been made in Ypsilanti Township.

ATTORNEY REPORT:

A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #16

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve 2015 Budget Amendment #16 (see attached).

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 REGULAR BOARD MEETING MINUTES
PAGE 3**

- 2. REQUEST OF BURNING BUSH CHURCH OF GOD IN CHRIST FOR A TWELVE (12) MONTH EXTENSION (UNTIL JANUARY 20, 2017) OF THEIR AMENDMENT TO PD STAGE II FINAL SITE PLAN DATED SEPTEMBER 26, 2014 PROPOSING THE CONSTRUCTION OF A 22,100 SQUARE FOOT NONRESIDENTIAL ADDITION IN RELATION TO THE EXISTING 26,000 SQUARE FOOT CHURCH FACILITY LOCATED AT 770 JAMES L. HART PARKWAY PARCEL K-11-17-361-005 AND K-11-17-361-021 WITH CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR NOVEMBER 25, 2014 MEETING AND BY THE BOARD OF TRUSTEES AT THEIR JANUARY 20, 2015 REGULAR MEETING**

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request of Burning Bush Church of God in Christ for a Twelve (12) Month Extension (until January 20, 2017) of their Amendment to PD Stage II Final Site Plan Dated September 26, 2014 Proposing the Construction of a 22,100 Square Foot Nonresidential Addition in Relation to the Existing 26,000 Square Foot Church Facility Located at 770 James L. Hart Parkway Parcel K-11-17-361-005 and K-11-17-361-021 with Conditions Set Forth by the Planning Commission at their November 25, 2014 Meeting and by the Board of Trustees at their January 20, 2015 Regular Meeting.

The motion carried unanimously.

- 3. RESOLUTION 2015-51, APPROVAL OF REFUNDING CONTRACT BETWEEN YPSILANTI TOWNSHIP AND YPSILANTI COMMUNITY UTILITY AUTHORITY AUTHORIZING AN AMOUNT NOT TO EXCEED \$5,800,000.00 2016 REFUNDING BONDS (FOR PRIOR 2006 BONDS)**

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2015-51, Approval of Refunding Contract Between Ypsilanti Township and Ypsilanti Community Utility Authority Authorizing an Amount not to Exceed \$5,800,000.00 2016 Refunding Bonds (For Prior 2006 Bonds) (see attached).

The motion carried unanimously.

- 4. RECOMMENDATION TO REDUCE THE SIZE OF THE PARK COMMISSION FROM NINE (9) TO SEVEN (7) MEMBERS**

A Motion was made by Treasurer Doe, supported by Trustee S. Martin to Approve the Recommendation to Reduce the Size of the Park Commission from Nine (9) to Seven (7) Members

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 REGULAR BOARD MEETING MINUTES
PAGE 4**

5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES SPECIALIST TO POST AND FILL THE VACANT ORDINANCE ENFORCEMENT ADMINISTRATOR POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION

A Motion was made by Trustee Eldridge, supported by Trustee M. Martin to Approve the Request of Karen Wallin, Human Resources Specialist to Post and Fill the Vacant Ordinance Enforcement Administrator Position Within the Teamster Bargaining Unit and to Waive External Posting of the Position.

The motion carried unanimously.

6. 2016 CONTRACTS AND RENEWALS

A Motion was made by Trustee Eldridge, supported by Trustee S. Martin to Approve the 2016 Contracts and Renewals (see attached).

The motion carried unanimously.

7. RESOLUTION 2015-52, BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2015-52, Boards and Commissions Appointments and Reappointments (see attached).

The motion carried unanimously.

OTHER BUSINESS

AUTHORIZATION AND BIDS

- 1. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF TO AWARD LOW BID TO SPARTAN DISTRIBUTORS FOR THE LEASE OF SIXTY EIGHT (68) TXT GAS POWERED GOLF CARTS IN THE AMOUNT OF \$96.73 PER CART, PER MONTH, ONE (1) CUSHMAN HAULER 1200 BEVERAGE CART IN THE AMOUNT OF \$318.63 PER MONTH AND AN ADDITIONAL AMOUNT OF \$7,500.02 TO BE PAID FROM MARCH 2016 TO OCTOBER 2020 BUDGETED IN LINE ITEM #584-584-000-757-003**

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 15, 2015 REGULAR BOARD MEETING MINUTES
PAGE 5**

A Motion was made by Trustee Eldridge, supported by Trustee S. Martin to Approve the Request of Justin Blair, Director of Golf to Award Low Bid to Spartan Distributors for the Lease of Sixty Eight (68) TXT Gas Powered Golf Carts in the Amount of \$96.73 Per Cart, Per Month, One (1) Cushman Hauler 1200 Beverage Cart in the Amount of \$318.63 Per Month and an Additional Amount of \$7,500.02 to Be Paid From March 2016 to October 2020 Budgeted in Line Item #584-584-000-757-003

The motion carried unanimously.

A motion was made by Treasurer Doe, supported by Trustee M. Martin to Adjourn.

The motion carried unanimously.

The meeting adjourned at approximately 7:24 p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CLERK REPORT

DECEMBER 15, 2015

Submitted by Karen Lovejoy Roe, Clerk

- **PROPOSALS FOR WORKFLOW AND DOCUMENT MANAGEMENT**-The township team the board authorized to finalize a professional service proposal for managing the township's workflow and document management has continued to meet and work on the selection of software and a professional services consultant. This project will provide the services in the area of information accountability, work flow and document management. It is expected to finalize an option in the first part of 2016 to recommend to the township board.
- **SPLASH PAD TEAM MEETING**-On November 24, 2015 the Splash Pad Committee met and agreed to move forward to request authorization from the Township Board at the December 15, 2015 board meeting to approve a design contract with Vortex. The group decided a design was needed to apply for a grant with the State of Michigan and to also finalize operations costs and building costs.
- **YEAR ENDER CHAMBER EVENT**- On Thursday, December 3, 2015 Township Board Members attended the Year Ender event hosted by the Chamber of Commerce. The event highlighted elected officials serving in Washtenaw County. It featured products and services of businesses in Washtenaw County and was held at the Marriott Hotel in Ypsilanti Township.
- **FUNDRAISER FOR THE LINCOLN HIGH SCHOOL BAND**-On Thursday, December 3, 2015 Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe volunteered to cook at the Mongolian Barbecue in Ann Arbor as a fundraiser for the Lincoln High School Band. Trustees Stan Eldridge, Scott Martin and Mike Martin attended the event to support the band. It was a well-attended event.
- **TRAIN THE TRAINER ELECTION INSPECTOR EDUCATION PROGRAM**-Clerk Lovejoy Roe attend an all-day training conducted by the State of Michigan Bureau of Election on Friday, December 4, 2015. The training is required for Clerks to be certified to hold training for local election inspectors. Other Clerk's staff members will also attend the training at a later date.
- **REIMAGINE WASHTENAW**-Clerk Lovejoy Roe attended the Reimagine Washtenaw Meeting on Wednesday, December 9, 2015 at the LRC Building on Washtenaw. A presentation was made by representatives of the Regional Transportation Authority. The presenter discussed both the Rapid Rail and the Rapid Bus Transportation that is being researched and designed. Other issues regarding zoning, development and sidewalk projects were also updated and discussed.
- **MARCH 8, 2016 PRESIDENTIAL PRIMARY ELECTION**-Plans are underway and the Clerk's office is busy with election preparation. There will be three ballots available for the March 8, 2016 election. A Republican Ballot, a Democratic Ballot and a Ballot that is only for the County wide millage proposal for emergency communications. The voters will be required to decide what ballot they desire at

the polls on Election Day. The Clerk's office is in need of election workers for all the elections in 2016.

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #16**

December 15, 2015

101 - GENERAL OPERATIONS FUND

Total Increase \$9,280.00

Increase budget for prosecution and domestic violence legal fees. These fees are based on volume and it is higher than last year. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$8,600.00
		Net Revenues	<u><u>\$8,600.00</u></u>
Expenditures:	Legal Services Prosecution	101-137-000-801-014	\$3,350.00
	Legal Services Domestic Violence	101-137-000-801.020	\$5,250.00
		Net Expenditures	<u><u>\$8,600.00</u></u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time of hours at 75% (this is over the 32 hours that was originally budgeted for employees) . This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$680.00
		Net Revenues	<u><u>\$680.00</u></u>
Expenditures:	Salaries Payout PTO & Sick	101-201-00-708.004	\$680.00
		Net Expenditures	<u><u>\$680.00</u></u>

Request approval for a budget line transfer between cost centers. Decrease budget line for Contribution - Land Bank in general fund dept. 950 and increase line for Attorney Litigation in general fund dept. 210 and increase line for Professional Service for storm water management in general fund department 780. The fees were more than anticipated in 2015. Zero net affect on the budgeted fund balance.

Expenditures:	Contribution - Land Bank	101-950-000-969.011	(\$46,743.00)
		Net Revenues	<u><u>(\$46,743.00)</u></u>
Expenditures:	Attorney Litigation	101-210-000-801.002	\$43,300.00
Expenditures:	Professional Service - Storm water Mgr.	101-780-000-801.000	\$3,443.00
		Net Expenditures	<u><u>\$46,743.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #16**

December 15, 2015

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$116,100.00

Increase budget for the services we provide for Compost site trash dumpsters and yard waste drop-off. These are revenue items for the Compost Site and we are experiencing more revenues in Fund 590 due to increased volume. This is funded by an Appropriation of Prior Year Fund Balance..

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$71,000.00
			\$71,000.00
		Net Revenues	\$71,000.00
Expenditures:	Contractual/Roll off Disposal	226-226-000-804.000	\$2,100.00
	Township Disposal fees	226-226-000-804.004	\$69,000.00
		Net Expenditures	\$71,100.00

Increase budget for contractual rubbish pickup due to the two double up pickups during the year, the education program and the government franchise fees. This is funded by an Appropriation of Prior Year Fund Balance..

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$45,000.00
			\$45,000.00
		Net Revenues	\$45,000.00
Expenditures:	Contractual/Roll off Disposal	226-226-000-804.001	\$45,000.00
		Net Expenditures	\$45,000.00

Motion to Amend the 2015 Budget (#16):

Move to increase the General Fund budget by \$9,280 to \$10,223,015 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund by \$116,100 to \$2,502,527 and approve the department line item changes as outlined.

RESOLUTION 2015-51

RESOLUTION APPROVING REFUNDING CONTRACT

Charter Township of Ypsilanti
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board (the "Governing Body") of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan (the "Local Unit"), held on the 15th day of December, 2015, at 7:00 o'clock p.m., prevailing Eastern Time.

PRESENT: Members: Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe and Trustees' S. Martin, M. Martin and S. Eldridge_____

ABSENT: Members: Trustee Hall Currie_____

The following preamble and resolutions were offered by Member ____Clerk Roe_____ and supported by Member ____Treasurer Doe_____:

WHEREAS, it is deemed necessary to refund certain maturities of the Ypsilanti Community Utilities Authority's 2006 Refunding Bonds (the "Prior Bonds") so as to produce interest savings to the Local Unit; and

WHEREAS, a Refunding Contract has been prepared between the Local Unit and the Ypsilanti Community Utilities Authority ("YCUA") to provide for the refunding of certain of said Prior Bonds; and

WHEREAS, this Governing Body has carefully reviewed the proposed Refunding Contract and finds that it provides the best means for accomplishing the necessary savings to the Local Unit.

NOW, THEREFORE, BE IT RESOLVED, THAT:

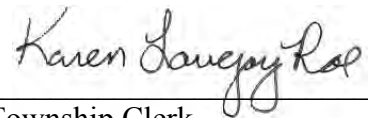
1. The Refunding Contract, described in the preamble to this resolution, is approved, and the Supervisor and the Township Clerk of the Local Unit are directed to execute and deliver the Contract on behalf of the Local Unit.

2. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

AYES: Members Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe, and Trustees' S. Martin, M. Martin and S. Eldridge

NAYS: Members _____ None _____

RESOLUTION DECLARED ADOPTED.



Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, at a regular meeting held on December 15, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Township Clerk

2016 LIST OF CONTRACTUAL VENDORS ANNUAL LIST OF CONTRACTS AND RENEWALS

VENDOR/FIRM	DESCRIPTION
360 Service	Printing & mailing assessment notices & Pers. Prop.
Abby Door	Garage Doors
Adobe	Creative Cloud Subscription
A.F. Smith	Electrical Work
Air Source One	Breathing Air Compressor Maintenance
Alienvault	Network IDS Systems
Alternative Computer Technology, Inc.	Sophos Computer Security Software
Ann Arbor Audio	Board Room Sound System
Ann Arbor SPARK Dues	
Ann Arbor SPARK East Dues	
APEX	Assessing Drawing Software
Apollo Fire Equipment	
ASAP	DOT Random Screens
ASC	
ASCAP	Phone Music
Ascend	Health Care Agent
AT&T	Voice/Data Communication Services
Automatic Irrigation Supply	Green Oaks Irrigation System – Rain Bird
Badger	Chipper Parts
Bandit	Chipper Parts
Barr Engineering	Hydro Station
B & C Painting	Paint and Graffiti Removal
Bell Tire	MI Deals Goodyear Dealer
Biddle Consulting Group	OPAC HR Testing Software
Blue Cross/Blue Shield of Michigan	Employee Health Care
Bresser's	
BS&A	Government Software Apps
Budget Towing	Vehicle Towing
Butzel & Long	
Carter & Burgess	Structural Engineer
CDWG	Microsoft Enterprise Agreement
Centron Data Services	Printing & mailing assessment notices & Personal Property
Choice Strategies	Employee Medical/Dependent Reimbursement – Benny Card
Cincinnati Time	Time Clocks
Cintas	First Aid Supplies
Clear Rate Communications	Telephone Service
Code42	Online Backup Services
Comcast	Internet Services
Conference of Western Wayne Firefighter Testing Program	Firefighter Testing Program
Conti	Cameras/Video
Controlled Power	U.P.S. (Uninterruptible Power Supply) Maintenance, Fire Dept.
Delta Dental	Employee Dental Services
DTE Energy	Generator Maintenance
D J Conneley	Boiler Maintenance
Doan Construction	Sidewalk Repair Contractor and Engineer
Ed's Garage	Vehicle Repair
Election Systems & Software (ES&S)	Tabulator and AutoMark Maintenance Contract
Elsitech.com	Remote ScreenShare
ESRI	GIS Software Maintenance
Fiber Link Inc.	Miss Dig Management
Fire Findings	
Fotolia.com	Stock Images
Gabriel Roeder Smith & Company	Actuary Company
Garan Lucow	
GCSI	Lobbyist Firm
GFI Software	Patch Management Software
Godaddy.com	Web Server SSL Certs
GolfNow	Golf Course Management Software
Google	Google Apps
Governmental Business Systems	Election Equipment & Supplies
Governor Computer	Printer Repairs

2015 Annual Contracts and Renewals

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VENDOR/FIRM

DESCRIPTION

Grainger	Industrial Equipment
Guardian Alarm	Security Alarm & Door Access System
Hastings Air Energy Control	Plymovent System Preventive Maintenance, Fire Dept.
Honeywell	HVAC – RSD
Hootsuite	Social Media Manager Services
Huron River Watershed Council Dues	
Huron Valley Cabling	Structured Network Wiring
Int. Assoc. of Arson Invest	
Imperva	Webserver Application Firewall
International Code Council	State Building Code Books/Software
Intern. Fire Chief's Assoc.	
Konica-Albin	Copier Maintenance
Langworthy, Strader & LeBlanc	
Linode	Township Web Host
Lighting Supply	Bulbs, Ballasts, Lighting Supplies
Logisoft	Sophos Software/Firewall Software
Looking Good Lawns	Ordinance Mowing
MAP (Michigan Ability Partners)	Roadside Cleanup
Maps by Wagner	Police/Fire/Elections/Residential Services Maps
Marketplace Solutions of Ohio, Inc.	
Margolis Nursery	Trees and Landscaping
MASA	Softball purchase for adult programs at Rec. Dept.
McLain & Winters	Township Attorneys
Meals on Wheels	
Medtronic/Physio-Control	
Merit.edu	Zimbra Maintenance
Michigan Assessor Association	Dues for Assessor Office
MI Association of Fire Chiefs	
MiGMIS	Michigan Governmental IT Professionals
Michigan Association of Planning (MAP)	C.E.D. training, reference etc.
Michigan Fire Inspector's Society	
Michigan Fireman's Association	
Michigan Municipal League	Insurance
(MRPA)Michigan Recreation & Park Assoc.	Per Art S.
Michigan Township Association Dues	Clerk's Office
Microsoft	Microsoft Licensing
Miracle Midwest	Playscape Equipment for Specific Parks
Monitis.com	External Network Monitoring
Munetrix	Web support – Dashboard & Citizen's Guide
National Fire Protection Association	
Niswander LLC	
O'Bryan's Lock & Key	Locksmith
OHM Engineering	
Parkway Services	Port-A-John Rental
Parson's Brinkerhoff	
Pitney Bowes	Postage Machine
Play Enviro	Playscape Equipment for Specific Parks
Playworld Midstates	Playscape Equipment for Specific Parks
PSLZ	Auditors/David Williamson CPA
Printing Systems	Election Supplies
Professional Tree Service	Tree Removal
QPS Printing	
Q-Star Technology	Flash Cam Maintenance
Ricoh	Printer Services
SEMCOG	
SE Michigan Fire Chief's Assoc	UPS Maintenance
Schneider Electric	Agreement with Washtenaw County for Senior Nutrition Program
Senior Nutrition Lease	Playscape Equipment for Specific Parks
Sinclair Recreation, LLC-Gametime	Ball and Soccer Paint Supplies, Ice Melt
SiteOne	Fire Extinguisher Inspections/Maintenance
Spears Fire & Safety	Systems Log Management
Spectorsoft	Engineers/Surveyors/Planners
Spicer Group	Pagers
Spok	Life/Disability Insurance
Standard Insurance	

2015 Annual Contracts and Renewals

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VENDOR/FIRM

DESCRIPTION

Stantec	Hydro Dam Maintenance
State of Michigan	MiDeal
Stormwater Management Services, LLC	
Superior Diesel	Chipper Engine Parts
Tetra Tech	Environmental Services
Thomson Reuters	Fixed Assets Software
Total Fitness	
Ulliance	Employee Assistance Program (EPA)
Valentine Tree Service	Tree Service
Verizon	Mobile Phones
Vermont Systems	RecTrac Software Support
V & J Cement Contractors	Concrete and Manhole Renovation
VMWare	Server Virtualization Software
Vision Service Plans (VSP)	Vision Insurance
Washtenaw Area Transportation Study Dues	
Washtenaw County CED -	Senior Nutrition Program
Washtenaw County Mutual Aid	
Washtenaw County Road Commission	Purchase of Salt & Grading
Washtenaw County Treasurer	Sheriff Services
Washtenaw Urgent Care	Pre-employment Drug Screen/DOT Screens
Waste Management	Trash Haulers
Western Wayne County Mutual Aid	
West Shore	Maintenance of Outdoor Sirens
Windstream	Telephone Service
W.J. O'Neil	Mechanical
YCUA	Lift Stations, Vehicle and Equipment Repair
Ypsilanti Area Chamber of Commerce	
Ypsilanti City DPW	Road Salt
Zoho Corp	Network Monitoring/Request Racking Systems

CHARTER TOWNSHIP OF YPSILANTI
2016 Board and Commissions Appointments and Re-Appointments

Resolution No. 2015-52

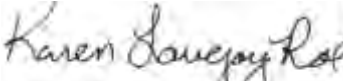
REAPPOINTMENTS

<u>Building Authority</u> Wilbanks, Ambrose	<u>Term</u> 6 Years	<u>Expiration Date</u> 12/31/2021
<u>Ypsilanti Community Utilities Authority</u> Jason, Keith	<u>Term</u> 3 Years	<u>Expiration Date</u> 12/31/2018

APPOINTMENTS

<u>Board of Review</u> Peterson, Gloria (to fill vacancy) Kraycir, Marsha (Alternate, to fill vacancy)	<u>Term</u> 1 Year 1 Year	<u>Expiration Date</u> 12/31/2016 12/31/2016
<u>Local Development Finance Authority</u> McLain, Dennis Samon, Angela	<u>Term</u> 4 Years 4 Years	<u>Expiration Date</u> 12/31/2019 12/31/2019
<u>Planning Commission</u> Jones, Brandon	<u>Term</u> 3 Years	<u>Expiration Date</u> 12/31/2018
<u>Zoning Board of Appeals</u> Graham, Robert Kraycir, Marsha (Alternate, to fill vacancy)	<u>Term</u> 3 Years 2 Years	<u>Expiration Date</u> 12/31/2018 12/31/2017

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-52 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 15, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 48-3702
Fax: (734) 484-5154

STATEMENTS AND CHECKS

DECEMBER 23, 2015
(Last Check Run in 2015)

ACCOUNTS PAYABLE CHECKS -	\$ 401,301.02
HAND CHECKS -	<u>\$ 243,457.11</u>
GRAND TOTAL -	\$ 644,758.13

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<i>Hand Checks</i>					
Bank AP AP					
12/11/2015	AP	170668	6821	AT & T	24.70
12/11/2015	AP	170669	6821	AT & T	80.71
12/11/2015	AP	170670	0363	COMCAST CABLE	237.85
12/11/2015	AP	170671	0363	COMCAST CABLE	102.85
12/11/2015	AP	170672	0363	COMCAST CABLE	214.90
12/11/2015	AP	170673	0363	COMCAST CABLE	114.94
12/11/2015	AP	170674	0363	COMCAST CABLE	156.56
12/11/2015	AP	170675	0363	COMCAST CABLE	102.85
12/11/2015	AP	170676	0363	COMCAST CABLE	215.20
12/11/2015	AP	170677	0363	COMCAST CABLE	102.85
12/11/2015	AP	170678	0363	COMCAST CABLE	103.39
12/11/2015	AP	170679	0363	COMCAST CABLE	273.85
12/11/2015	AP	170680	16304	GOLDEN CORRAL	1,773.00
12/11/2015	AP	170681	0426	GUARDIAN ALARM	209.84
12/11/2015	AP	170682	1475	VERIZON WIRELESS	1,740.39
12/11/2015	AP	170683	1475	VERIZON WIRELESS	70.91
12/11/2015	AP	170684	7162	WALMART	1,597.00
12/11/2015	AP	170685	15934	WASTE MANAGEMENT	216.11
12/11/2015	AP	170686	15934	WASTE MANAGEMENT	2,823.74
12/11/2015	AP	170687	15934	WASTE MANAGEMENT	754.86
12/11/2015	AP	170688	15934	WASTE MANAGEMENT	2,954.59
12/11/2015	AP	170689	15934	WASTE MANAGEMENT	28,085.36
12/11/2015	AP	170690	15934	WASTE MANAGEMENT	96,180.73
12/11/2015	AP	170691	15934	WASTE MANAGEMENT	1,397.13
12/11/2015	AP	170692	15934	WASTE MANAGEMENT	35,111.11
12/11/2015	AP	170693	15934	WASTE MANAGEMENT	32,050.79
12/11/2015	AP	170694	15934	WASTE MANAGEMENT	5,172.63
12/11/2015	AP	170695	15934	WASTE MANAGEMENT	300.00
12/11/2015	AP	170696	ENVISION	ENVISION BUILDERS INC	15,900.50
12/14/2015	AP	170697	0118	DTE ENERGY	14,257.27
12/15/2015	AP	170698	A. GORICKI	ADAM GORICKI	14.00
12/15/2015	AP	170699	A. KELCH	ANGELIQUE KELCH	14.00
12/15/2015	AP	170700	F. IVEY	FRANCES IVEY	14.00
12/15/2015	AP	170701	J BRASHEAR	JERRY BRASHEARS	14.00
12/15/2015	AP	170702	K. STADTFE	KATHLEEN STADTFELD	14.00
12/15/2015	AP	170703	L. HARRIS	LAMEIA HARRIS	14.00
12/15/2015	AP	170704	L. CLIPPER	LYNAIRE CLIPPER	14.00
12/15/2015	AP	170705	M. AWWAD	MOHAMMAD AWWAD	14.00
12/15/2015	AP	170706	N. REYNOLD	NICK REYNOLDS	14.00
12/15/2015	AP	170707	N MARSHALL	NOELLE MARSHALL	14.00
12/15/2015	AP	170708	R. PODWOIS	RACHELLE PODWOISKI	14.00
12/15/2015	AP	170709	R. HESS	RANDY HESS	14.00
12/15/2015	AP	170710	R. THRONE	RAYMOND THRONE	14.00
12/15/2015	AP	170711	R. LAWTHER	REBECCA LAWTHER	14.00
12/15/2015	AP	170712	R STEINMAN	REBECCA STEINMAN	14.00
12/15/2015	AP	170713	R. SUGGS	RHONDA SUGGS	14.00
12/15/2015	AP	170714	R. NICHOLS	ROBERT NICHOLS	14.00
12/15/2015	AP	170715	R. GREER	ROY GREER	14.00
12/15/2015	AP	170716	CRUPI	SAMANTHA CRUPI	14.00
12/15/2015	AP	170717	S. FREUND	SAMUEL FREUND	14.00
12/15/2015	AP	170718	S. PASNIK	SANDRA PASNIK	14.00
12/15/2015	AP	170719	S SCHAFFER	SCOTT SCHAFFER	14.00
12/15/2015	AP	170720	13280	SHARMAL BENNETT	14.00
12/15/2015	AP	170721	S. PRICE	SHEILA PRICE	14.00
12/15/2015	AP	170722	S. MOORE	STEPHEN MOORE	14.00
12/15/2015	AP	170723	T MCMASTER	TERRY MCMASTER	14.00
12/15/2015	AP	170724	T. SCHULEN	THERESA SCHULENBURG	14.00
12/15/2015	AP	170725	16106	VICTORIA DUDLEY	14.00
12/16/2015	AP	170726	A. HOUSTON	AMANDA HOUSTON	14.00
12/16/2015	AP	170727	A. SKOGSTR	AMY SKOGSTROM	55.50
12/16/2015	AP	170728	A. OBI	ATHANASIOS OBI	14.00
12/16/2015	AP	170729	B. TAYLOR	BRIAN TAYLOR	55.50
12/16/2015	AP	170730	C. BROOKSH	CAROL BROOKSHIER	14.00
12/16/2015	AP	170731	C.KORNACKI	CHEYNE KORNACKI	14.00
12/16/2015	AP	170732	C.GRANTHAM	CORNELL GRANTHAM	14.00
12/16/2015	AP	170733	D. MCCABE	DARYL MCCABE	14.00
12/16/2015	AP	170734	E. GARRETT	EARL GARRETT	14.00
12/16/2015	AP	170735	E. CREARY	EMILY CREARY	14.00
12/16/2015	AP	170736	F. AL-HILA	FAHEEM AL-HILALI	14.00
12/16/2015	AP	170737	G. ABERCRO	GUADLUPE ABERCROMBIE	14.00
12/16/2015	AP	170738	J.SARDINHA	JOAO SARDINHA	14.00
12/16/2015	AP	170739	J. ROPER	JOHN ROPER	55.50
12/16/2015	AP	170740	K.TASCHERI	KIMBERLY TASCHERI	55.50
12/16/2015	AP	170741	L. DORSEY	LAKETA DORSEY	14.00
12/16/2015	AP	170742	L.HALL	LISA HALL	14.00
12/16/2015	AP	170743	M. BRZEZIN	MARK BRZEZINSKI	14.00
12/16/2015	AP	170744	13465	MARY DAVIS	55.50
12/16/2015	AP	170745	M. PIERSON	MICHAEL PIERSON	14.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
12/16/2015	AP	170746	M. WESTON	MICHELE WESTON	14.00
12/16/2015	AP	170747	M. SOUDER	MOLLY SOUDER	55.50
12/16/2015	AP	170748	M.ZUROFSKY	MYRA ZUROFSKY	14.00
12/16/2015	AP	170749	P. HENDRIC	PAUL HENDRICKSON	14.00
12/16/2015	AP	170750	R. HARDEN	RICHARD HARDEN	14.00
12/16/2015	AP	170751	R. VALENC	RICHARD VALENCOURT	14.00
12/16/2015	AP	170752	S.HOLSTEIN	SHARON HOLSTEIN	55.50
12/16/2015	AP	170753	S. TARVIS	SHIRLEY TARVIS	14.00
12/16/2015	AP	170754	S. WMS	STANLEY WILLIAMS	14.00
12/16/2015	AP	170755	S. VICK	SYLVIA VICK	14.00
12/16/2015	AP	170756	T.CAMPBELL	TARA CAMPBELL	14.00
12/16/2015	AP	170757	W. WINKLE	WILBUR WINKLE	14.00
12/16/2015	AP	170758	M. PIERSON	MICHAEL PIERSON	14.00

AP TOTALS:

Total of 91 Checks:

243,471.11

Less 1 Void Checks:

14.00

Total of 90 Disbursements:

243,457.11

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
12/23/2015	AP	170759	2937	A & R TOTAL CONSTRUCTION, INC.	1,781.68
12/23/2015	AP	170760	0001	A.F. SMITH ELECTRIC	1,887.97
12/23/2015	AP	170761	6858	ABBEY DOOR	376.00
12/23/2015	AP	170762	0468	ACUSHNET COMPANY	79.60
12/23/2015	AP	170763	15493	ADAM KURTINAITIS	1,680.00
12/23/2015	AP	170764	0017	ANN ARBOR CLEANING SUPPLY	206.55
12/23/2015	AP	170765	0215	AUTO VALUE YPSILANTI	267.33
12/23/2015	AP	170766	0009	B/C CONTRACTORS, INC.	989.00
12/23/2015	AP	170767	0777	BANDIT INDUSTRIES	1,632.48
12/23/2015	AP	170768	6397	BARR ENGINEERING COMPANY	6,320.50
12/23/2015	AP	170769	BDC	BARUZZINI DEVELOPMENT COMPANY	25,000.00
12/23/2015	AP	170770	6345	BELLE TIRE	898.54
12/23/2015	AP	170771	BIDDLE CON	BIDDLE CONSULTING GROUP, INC	519.00
12/23/2015	AP	170772	1186	BREWER'S INC.	412.50
12/23/2015	AP	170773	6959	BUTZEL LONG	3,705.72
12/23/2015	AP	170774	C. JUSTICE	CATHERINE JUSTICE	270.00
12/23/2015	AP	170775	C. POTTS	CHARLES & CATHY POTTS	8,426.00
12/23/2015	AP	170776	0870	CHARTER TOWNSHIP OF SUPERIOR	93.87
12/23/2015	AP	170777	CL	CHELSEA LUMBER	444.40
12/23/2015	AP	170778	2276	CINCINNATI TIME SYSTEMS	699.20
12/23/2015	AP	170779	0102	COLMAN-WOLF SANITARY SUPPLY CO	97.48
12/23/2015	AP	170780	1312	COMPLETE BATTERY SOURCE	169.26
12/23/2015	AP	170781	CIG	COMPOSITE INDUSTRIAL GROUP, INC	28,587.00
12/23/2015	AP	170782	4865	DC HYDRAULICS INC.	446.19
12/23/2015	AP	170783	DWELLS	DEENEICE WELLS	140.00
12/23/2015	AP	170784	DWALLAKER	DOLORES WALLAKER	100.00
12/23/2015	AP	170785	6539	EBCO COMPANY	3,056.00
12/23/2015	AP	170786	2898	EMERGENT HEALTH PARTNERS	5,956.15
12/23/2015	AP	170787	E. JULIEN	ERIKA JULIEN	270.00
12/23/2015	AP	170788	1200	FEDERAL EXPRESS CORPORATION	106.47
12/23/2015	AP	170789	0135	FORMS TRAC, ENTERPRISES	244.44
12/23/2015	AP	170790	0073	GENE BUTMAN FORD	94.50
12/23/2015	AP	170791	GWORKS	GOOSEWORKS, LLC	400.00
12/23/2015	AP	170792	1233	GORDON FOOD SERVICE INC.	115.77
12/23/2015	AP	170793	6161	GOVERNMENTAL CONSULTANT	2,850.00
12/23/2015	AP	170794	0107	GRAINGER	184.71
12/23/2015	AP	170795	GRT LAKES	GREAT LAKES RENTAL OF MI	575.00
12/23/2015	AP	170796	6414	GRIFFIN PEST SOLUTIONS	93.00
12/23/2015	AP	170797	0503	HOME DEPOT	1,088.72
12/23/2015	AP	170798	HNV	HOME OF NEW VISION	1,722.34
12/23/2015	AP	170799	3988	HURON SIGNS	360.00
12/23/2015	AP	170800	15167	HURON VALLEY CABLING & CONSULTING	1,062.20
12/23/2015	AP	170801	15788	HYDROCHEM	5,094.00
12/23/2015	AP	170802	15496	J.F. MOORE & ASSOCIATES, LLC	122.34
12/23/2015	AP	170803	16408	JTW PIPES LLC	90.00
12/23/2015	AP	170804	6280	KAREN LOVEJOY ROE	183.83
12/23/2015	AP	170805	LLS	LANGUAGE LINE SERVICES	14.80
12/23/2015	AP	170806	LOGISOFT	LOGISOFT	5,373.00
12/23/2015	AP	170807	6550	LOOKING GOOD LAWN	350.00
12/23/2015	AP	170808	6185	LUBRICATION ENGINEERS	345.42
12/23/2015	AP	170809	4720	MAPS BY WAGNER	1,030.00
12/23/2015	AP	170810	2344	MARC DUTTON IRRIGATION, INC.	500.00
12/23/2015	AP	170811	15405	MAYNARDS AUTO SERVICE CENTER	30.00
12/23/2015	AP	170812	0253	MCLAIN AND WINTERS	9,775.00
12/23/2015	AP	170813	6043	MEADOWBROOK, INC.	55.00
12/23/2015	AP	170814	16300	MERIT NETWORK, INC	3,526.25
12/23/2015	AP	170815	16165	MICHIGAN ABILITY PARTNERS	979.60
12/23/2015	AP	170816	0264	MICHIGAN ASSESSORS ASSOC	300.00
12/23/2015	AP	170817	16461	MICHIGAN LINEN SERVICE, INC.	954.67
12/23/2015	AP	170818	NEOPOST	NEOPOST	705.67
12/23/2015	AP	170819	NETWFLEET	NETWORKFLEET, INC	3,052.66
12/23/2015	AP	170820	1937	OFFICE DEPOT	319.37
12/23/2015	AP	170821	2997	OFFICE EXPRESS	768.87
12/23/2015	AP	170822	0309	ORCHARD, HILTZ & MCCLIMENT INC	17,363.00
12/23/2015	AP	170823	6198	PADNOS-LEITELT, INC.	125,030.46
12/23/2015	AP	170824	P. POWER	PETER POWER	1,715.00
12/23/2015	AP	170825	0327	PINTER'S FLOWERLAND, INC.	300.00
12/23/2015	AP	170826	2966	PITNEY BOWES	1,482.39
12/23/2015	AP	170827	6506	PM TECHNOLOGIES, LLC	380.12
12/23/2015	AP	170828	16008	PRIORITY ONE EMERGENCY	677.98
12/23/2015	AP	170829	3801	PUBLIC SAFETY CENTER	343.91
12/23/2015	AP	170830	6045	Q.P.S PRINTING	130.47
12/23/2015	AP	170831	6045	Q.P.S PRINTING	4,237.79
12/23/2015	AP	170832	1637	RESIDEX, LLC	1,550.00
12/23/2015	AP	170833	6308	RKA PETROLEUM	2,451.92
12/23/2015	AP	170834	0634	SAM'S CLUB DIRECT	150.36
12/23/2015	AP	170835	SITEONE	SITEONE LANDSCAPE SUPPLY, LLC	1,337.19
12/23/2015	AP	170836	15751	SOUTHERN COMPUTER WAREHOUSE	4,744.67

User: mharris

CHECK NUMBERS 170759 - 170859

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
12/23/2015	AP	170837	SPOK, INC	SPOK, INC.	11.22
12/23/2015	AP	170838	SOFM	STATE OF MICHIGAN	20.00
12/23/2015	AP	170839	3851	SUPERIOR DIESEL	1,257.75
12/23/2015	AP	170840	2830	SUPERIOR PLAY, LLC	4,678.25
12/23/2015	AP	170841	TETRA	TETRA TECH, INC	213.18
12/23/2015	AP	170842	6824	THD AT- HOME SERVICES	48.00
12/23/2015	AP	170843	6824	THD AT- HOME SERVICES	79.50
12/23/2015	AP	170844	3011	THOMSON REUTERS - WEST PAYMENT CTR	37.05
12/23/2015	AP	170845	15941	TODD BARBER	6,150.00
12/23/2015	AP	170846	3082	UNIVERSITY TRANSLATORS	280.00
12/23/2015	AP	170847	15792	V & J CEMENT	395.00
12/23/2015	AP	170848	6647	VERMEER OF MICHIGAN, INC.	1,457.00
12/23/2015	AP	170849	6633	VERMONT SYSTEMS, INC	5,979.07
12/23/2015	AP	170850	6627	VICTORY LANE	33.99
12/23/2015	AP	170851	16302	W.J. O'NEIL COMPANY	772.47
12/23/2015	AP	170852	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	1,276.00
12/23/2015	AP	170853	0444	WASHTENAW COUNTY TREASURER#	2,481.04
12/23/2015	AP	170854	0444	WASHTENAW COUNTY TREASURER#	46,183.50
12/23/2015	AP	170855	0444	WASHTENAW COUNTY TREASURER#	26,928.00
12/23/2015	AP	170856	WASHTENAW	WASHTENAW URGENT CARE	155.00
12/23/2015	AP	170857	15421	WEX BANK	731.67
12/23/2015	AP	170858	0480	YPSILANTI COMMUNITY	3,067.00
12/23/2015	AP	170859	6417	YPSILANTI TOWNSHIP PETTY CASH	191.02

AP TOTALS:

Total of 101 Checks:

401,301.02

Less 0 Void Checks:

0.00

Total of 101 Disbursements:

401,301.02

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 48-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JANUARY 5, 2016 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$ 551,866.71
HAND CHECKS -	<u>\$ 199,306.51</u>
GRAND TOTAL -	\$ 751,173.22

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
12/23/2015	AP	170860	6821	AT & T	3,113.03
12/23/2015	AP	170861	5049	BLUE CROSS BLUE SHIELD OF MI	136,213.61
12/23/2015	AP	170862	BCBS	BLUE CROSS BLUE SHIELD OF MI	34,755.97
12/23/2015	AP	170863	0363	COMCAST CABLE	4,407.00
12/23/2015	AP	170864	0363	COMCAST CABLE	142.85
12/23/2015	AP	170865	0363	COMCAST CABLE	195.20
12/23/2015	AP	170866	2002	DELTA DENTAL PLAN OF MICHIGAN	13,776.40
12/23/2015	AP	170867	0426	GUARDIAN ALARM	641.22
12/23/2015	AP	170868	16486	PAETEC	497.55
12/23/2015	AP	170869	1475	VERIZON WIRELESS	1,053.03
12/23/2015	AP	170870	VSP	VISION SERVICE PLAN	2,488.32
12/23/2015	AP	170871	0480	YPSILANTI COMMUNITY	1,877.99
12/23/2015	AP	170872	LLS	LANGUAGE LINE SERVICES	28.57
12/23/2015	AP	170873	1233	GORDON FOOD SERVICE INC.	86.79
12/23/2015	AP	170874	0107	GRAINGER	28.98

Hand Checks

AP TOTALS:

Total of 15 Checks:	199,306.51
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	<u>199,306.51</u>

User: mharris

CHECK NUMBERS 170880 - 170907

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
01/05/2016	AP	170880	2937	A & R TOTAL CONSTRUCTION, INC.	919.60
01/05/2016	AP	170881	6858	ABBEY DOOR	1,300.00
01/05/2016	AP	170882	0002	APOLLO FIRE EQUIPMENT CO.	905.15
01/05/2016	AP	170883	6486	BIG GEORGES HOME APPLIANCE	458.00
01/05/2016	AP	170884	16509	CLEAR RATE COMMUNICATIONS, INC	1,089.68
01/05/2016	AP	170885	COMCAST B	COMCAST BUSINESS	825.00
01/05/2016	AP	170886	0363	COMCAST CABLE	635.55
01/05/2016	AP	170887	0119	DTE ENERGY**	72,328.47
01/05/2016	AP	170888	2913	EMERGENCY VEHICLE SERVICES	42.84
01/05/2016	AP	170889	1233	GORDON FOOD SERVICE INC.	88.45
01/05/2016	AP	170890	6402	HASTINGS AIR-ENERGY CONTROL	101.04
01/05/2016	AP	170891	0503	HOME DEPOT	40.41
01/05/2016	AP	170892	8119	ICLE	121.50
01/05/2016	AP	170893	LBROWN	LADONNA BROWN	100.00
01/05/2016	AP	170894	0158	MARK HAMILTON	1,500.00
01/05/2016	AP	170895	16461	MICHIGAN LINEN SERVICE, INC.	443.86
01/05/2016	AP	170896	2997	OFFICE EXPRESS	308.93
01/05/2016	AP	170897	0913	PARKWAY SERVICES, INC.	120.00
01/05/2016	AP	170898	3801	PUBLIC SAFETY CENTER	498.31
01/05/2016	AP	170899	1070	REHRIG PACIFIC COMPANY	1,862.50
01/05/2016	AP	170900	0395	SHRADER TIRE & OIL	2,388.08
01/05/2016	AP	170901	15751	SOUTHERN COMPUTER WAREHOUSE	2,611.38
01/05/2016	AP	170902	6824	THD AT- HOME SERVICES	53.25
01/05/2016	AP	170903	0444	WASHTENAW COUNTY TREASURER#	457,067.92
01/05/2016	AP	170904	16404	WELLS FARGO FINANCIAL LEASING	1,262.00
01/05/2016	AP	170905	4263	WOLVERINE FREIGHTLINER	2,574.83
01/05/2016	AP	170906	0480	YPSILANTI COMMUNITY	2,072.32
01/05/2016	AP	170907	6417	YPSILANTI TOWNSHIP PETTY CASH	147.64

AP TOTALS:

Total of 28 Checks:

551,866.71

Less 0 Void Checks:

0.00

Total of 28 Disbursements:

551,866.71

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JANUARY 19, 2016 BOARD MEETING

ACCOUNTS PAYABLE CHECKS -	\$	146,045.96
HAND CHECKS -	\$	<u>1,271.04</u>
GRAND TOTAL -	\$	147,317.00

Choice Health Care Deductible – DECEMBER 2015

ACH EFT -	\$	30,214.76
ADMIN FEE -	\$	1,192.50 (NOV)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
01/06/2016	AP	170908	6821	AT & T	80.76
01/06/2016	AP	170909	6821	AT & T	24.20
01/06/2016	AP	170910	0338	POSTMASTER	423.53
01/06/2016	AP	170911	0363	COMCAST CABLE	124.44
01/06/2016	AP	170912	0426	GUARDIAN ALARM	163.11
01/06/2016	AP	170913	K. MONTRES	KEITH MONTRESOR	455.00

Hand Checks

AP TOTALS:

Total of 6 Checks:	1,271.04
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	<u>1,271.04</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
01/19/2016	AP	170914	AAATA	AAATA	12.54
01/19/2016	AP	170915	11339	ACCUSHRED LLC	65.00
01/19/2016	AP	170916	0468	ACUSHNET COMPANY	7.60
01/19/2016	AP	170917	15493	ADAM KURTINAITIS	560.00
01/19/2016	AP	170918	15184	AMERIGAS - YPSILANTI	367.83
01/19/2016	AP	170919	0017	ANN ARBOR CLEANING SUPPLY	714.02
01/19/2016	AP	170920	0022	ANN ARBOR WELDING SUPPLY CO	208.20
01/19/2016	AP	170921	1990	ANNETTE GONTARSKI	105.74
01/19/2016	AP	170922	0009	B/C CONTRACTORS, INC.	250.00
01/19/2016	AP	170923	6397	BARR ENGINEERING COMPANY	1,431.94
01/19/2016	AP	170924	CIRCUITBRE	CIRCUIT BREAKER SALES CO INC	534.74
01/19/2016	AP	170925	C. GUSTAFS	CLAUDIA GUSTAFSON	65.00
01/19/2016	AP	170926	1312	COMPLETE BATTERY SOURCE	12.71
01/19/2016	AP	170927	0582	CONGDON'S	99.00
01/19/2016	AP	170928	CREATURE C	CREATURE CONTROL	189.00
01/19/2016	AP	170929	DMC	DMC TECHNOLOGY GROUP	210.00
01/19/2016	AP	170930	15796	FIRST DUE FIRE SUPPLY	3,621.00
01/19/2016	AP	170931	G.SCOOTS	GIRL SCOUTS HEART OF MICHIGAN	69.01
01/19/2016	AP	170932	6161	GOVERNMENTAL CONSULTANT	2,850.00
01/19/2016	AP	170933	0107	GRAINGER	45.62
01/19/2016	AP	170934	0503	HOME DEPOT	129.71
01/19/2016	AP	170935	15167	HURON VALLEY CABLING & CONSULTING	624.70
01/19/2016	AP	170936	KCI	KCI	441.12
01/19/2016	AP	170937	K.WRIGHT	KEVIN WRIGHT	600.00
01/19/2016	AP	170938	LLS	LANGUAGE LINE SERVICES	63.04
01/19/2016	AP	170939	16137	LISA GARRETT	28.18
01/19/2016	AP	170940	6467	LOWE'S	48.33
01/19/2016	AP	170941	6185	LUBRICATION ENGINEERS	1,451.20
01/19/2016	AP	170942	0158	MARK HAMILTON	1,500.00
01/19/2016	AP	170943	0253	MCLAIN AND WINTERS	104,638.18
01/19/2016	AP	170944	16165	MICHIGAN ABILITY PARTNERS	601.40
01/19/2016	AP	170945	1485	MICHIGAN CAT	951.57
01/19/2016	AP	170946	16461	MICHIGAN LINEN SERVICE, INC.	1,063.07
01/19/2016	AP	170947	2986	NAPA AUTO PARTS*	37.37
01/19/2016	AP	170948	6278	OBRYAN'S LOCK & KEY*	120.50
01/19/2016	AP	170949	1937	OFFICE DEPOT	924.75
01/19/2016	AP	170950	P. POWER	PETER POWER	315.00
01/19/2016	AP	170951	6045	Q.P.S PRINTING	1,436.72
01/19/2016	AP	170952	15386	RICOH USA, INC.	109.18
01/19/2016	AP	170953	TETRA	TETRA TECH, INC	2,931.94
01/19/2016	AP	170954	15941	TODD BARBER	1,075.00
01/19/2016	AP	170955	15175	ULLIANCE	946.95
01/19/2016	AP	170956	3082	UNIVERSITY TRANSLATORS	488.30
01/19/2016	AP	170957	7035	WASHTENAW COMMUNITY COLLEGE#	107.82
01/19/2016	AP	170958	16425	WASHTENAW COUNTY LEGAL NEWS	155.00
01/19/2016	AP	170959	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	823.00
01/19/2016	AP	170960	7005	WASHTENAW COUNTY TREASURER	458.49
01/19/2016	AP	170961	0444	WASHTENAW COUNTY TREASURER#	2,522.50
01/19/2016	AP	170962	0444	WASHTENAW COUNTY TREASURER#	8,993.27
01/19/2016	AP	170963	7042	WASHTENAW INTERMEDIATE	144.19
01/19/2016	AP	170964	WASHTENAW	WASHTENAW URGENT CARE	65.00
01/19/2016	AP	170965	0480	YPSILANTI COMMUNITY	77.84
01/19/2016	AP	170966	YCCS	YPSILANTI COMMUNITY SCHOOLS - WR	606.53
01/19/2016	AP	170967	7039	YPSILANTI COMMUNITY SCHOOLS - YP	25.08
01/19/2016	AP	170968	7034	YPSILANTI DISTRICT LIBRARY	122.08

A/P checks

AP TOTALS:

Total of 55 Checks:	146,045.96
Less 0 Void Checks:	0.00
Total of 55 Disbursements:	146,045.96

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
DECEMBER 1, 2015 THROUGH DECEMBER 31, 2015

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	2,464,927.03	1,295,909.27	979,157.23	2,781,679.07
101 - Payroll	347,017.04	977,524.05	1,237,706.09	86,835.00
101 - Willow Run Escrow	142,329.64	24.18	0.00	142,353.82
206 - Fire Department	623,861.16	649.02	394,719.83	229,790.35
208 - Parks Fund	4,829.87	0.36	256.88	4,573.35
212 - Roads/Bike Path/Rec/General Fund	456,932.44	91,216.34	121,559.38	426,589.40
225 - Environmental Clean-up	444,425.70	34.71	0.00	444,460.41
226 - Environmental Services	2,035,765.30	696.06	287,097.06	1,749,364.30
230 - Recreation	103,423.69	17,262.77	74,356.32	46,330.14
236 - 14-B District Court	77,127.30	135,349.68	138,503.31	73,973.67
244 - Economic Development	67,193.45	5.25	0.00	67,198.70
248 - Rental Inspections	166,936.27	10,167.89	18,004.02	159,100.14
249 - Building Department Fund	533,704.81	31,320.37	48,389.25	516,635.93
250 - LDFA Tax	75,003.17	5.86	0.00	75,009.03
252 - Hydro Station Fund	515,887.89	6,824.78	188,113.29	334,599.38
266 - Law Enforcement Fund	2,262,330.32	1,023.21	583,981.79	1,679,371.74
280 - State Grants	18,387.55	1.44	0.00	18,388.99
301 - General Obligation	5,167.70	0.40	0.00	5,168.10
397 - Series "B" Cap. Cost of Funds	32,800.96	2.42	5,583.86	27,219.52
398 - LDFA 2006 Bonds	6,559.39	0.51	0.00	6,559.90
498 - Capital Improvement 2006 Bond Fund	337,232.95	57.29	0.00	337,290.24
584 - Green Oaks Golf Course	199,803.21	27,617.89	51,891.59	175,529.51
590 - Compost Site	982,846.95	50,091.54	32,561.55	1,000,376.94
595 - Motor Pool	286,024.59	24,037.25	9,923.69	300,138.15
701 - General Tax Collection	32,208.59	5,106.76	15,642.27	21,673.08
703 - Current Tax Collections	902,440.70	2,645,547.59	550,749.69	2,997,238.60
707 - Bonds & Escrow/GreenTop	757,385.04	11,131.83	29,442.65	739,074.22
708 - Fire Withholding Bonds	149,458.22	24,028.13	8,426.00	165,060.35
893 - Nuisance Abatement Fund	56,915.12	385.19	3,975.13	53,325.18
ABN AMRO Series "B" Debt Red. Cap.Int.	17,453.43	0.57	1,541.35	15,912.65
GRAND TOTAL	14,106,379.48	5,356,022.61	4,781,582.23	14,680,819.86

OFFICE OF THE TREASURER
LARRY J. DOE



2015 ANNUAL TREASURER'S REPORT
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	3,221,347.99	10,776,637.93	11,216,306.85	2,781,679.07
101 - Payroll	215,379.33	9,735,318.96	9,863,863.29	86,835.00
101 - Willow Run Escrow	142,069.42	284.40	0.00	142,353.82
206 - Fire Department	549,016.27	5,197,060.91	5,516,286.83	229,790.35
208 - Parks Fund	8,565.28	1.59	3,993.52	4,573.35
212 - Roads/Bike Path/Rec/General Fund	24,349.46	2,310,818.74	1,908,578.80	426,589.40
225 - Environmental Clean-up	444,345.25	115.16	0.00	444,460.41
226 - Environmental Services	1,865,129.48	2,385,807.66	2,501,572.84	1,749,364.30
230 - Recreation	101,186.03	1,131,677.55	1,186,533.44	46,330.14
236 - 14-B District Court	198,321.58	1,399,782.66	1,524,130.57	73,973.67
244 - Economic Development	67,181.85	16.85	0.00	67,198.70
248 - Rental Inspections	137,686.73	207,357.24	185,943.83	159,100.14
249 - Building Department Fund	489,452.84	468,383.51	441,200.42	516,635.93
250 - LDFA Tax	29,456.65	245,552.38	200,000.00	75,009.03
252 - Hydro Station Fund	509,106.01	439,303.27	613,809.90	334,599.38
266 - Law Enforcement Fund	1,799,038.46	6,594,392.74	6,714,059.46	1,679,371.74
280 - State Grants	18,384.39	4.60	0.00	18,388.99
301 - General Obligation	213,118.18	256,849.84	464,799.92	5,168.10
397 - Series "B" Cap. Cost of Funds	12,434.80	343,258.86	328,474.14	27,219.52
398 - LDFA 2006 Bonds	34,957.99	235,971.91	264,370.00	6,559.90
498 - Capital Improvement 2006 Bond Fund	336,616.39	673.85	0.00	337,290.24
584 - Green Oaks Golf Course	117,439.52	922,712.73	864,622.74	175,529.51
590 - Compost Site	877,928.48	395,723.80	273,275.34	1,000,376.94
595 - Motor Pool	305,591.99	187,841.86	193,295.70	300,138.15

701 - General Tax Collection	33,209.96	155,560.97	167,097.85	21,673.08
703 - Current Tax Collections	3,021,359.96	58,713,294.68	58,737,416.04	2,997,238.60
707 - Bonds & Escrow/GreenTop	864,427.37	128,176.92	253,530.07	739,074.22
708 - Fire Withholding Bonds	137,828.09	227,976.26	200,744.00	165,060.35
893 - Nuisance Abatement Fund	51,375.52	50,341.64	48,391.98	53,325.18
ABN AMRO Series "B" Debt Red. Cap.Int.	19,073.91	2.12	3,163.38	15,912.65
GRAND TOTAL	<u>15,845,379.18</u>	<u>102,510,901.59</u>	<u>103,675,460.91</u>	<u>14,680,819.86</u>

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

JANUARY 19, 2016

Submitted by Karen Lovejoy Roe, Clerk

- **BUSINESS PROCESS MANAGEMENT (BPM)**-The township board authorized the creation of a team to finalize a professional service proposal for managing the township's workflow, accountability, and business processes. The Business Process Management (BPM) team has continued to meet and work on the selection of software and a professional services consultant. This project will provide the services in the area of information accountability, work flow and all business process management. The team met on Wednesday, January 13, 2016 and is making final preparations for meetings with board members to discuss the next steps in moving the township forward in this area.
- **SPLASH PAD MEETING WITH ROBERT TETONS, DIRECTOR OF WASHTENAW COUNTY PARKS AND RECREATION** -On January 8, 2016 some members of the Splash Pad Committee met with Robert Tetons, Director of Washtenaw County Parks and Recreation. Washtenaw County operates a splash pad at Independence Park and the committee was seeking more information regarding building and operating a splash pad in Ypsilanti Township. The committee was also very interested in working with Washtenaw County Parks and Recreation in preparing a grant for part of the splash pad project. Another meeting will be scheduled with the entire Splash Pad Committee to discuss next steps. The Attorney and Vortex are working on an agreement to bring to the Township Board for the design of the Splash Pad in Ford Lake Park. The committee decided a design was needed to apply for a grant with the State of Michigan and to also finalize operations costs and building costs.
- **MARCH 8, 2016 PRESIDENTIAL PRIMARY ELECTION**-Plans are underway and the Clerk's office is busy with election preparation. The absentee ballot applications were mailed out on Friday, January 8th and many are being returned daily. There will be three ballots available for the March 8, 2016 election. A Republican Ballot, a Democrat Ballot and a Ballot that is only for the County wide millage proposal for emergency communications. The voters will be required to decide what ballot they desire at the polls on Election Day and if voting absentee must indicate a ballot choice on the absentee application. The Clerk's office is in need of election workers for all the elections in 2016. At the end of 2015 the State Legislature voted to eliminate straight party voting in all future elections. This elimination of the ability to vote straight party will add to the already long voting lines in the General Election on November 8, 2016.

REGIONAL EQUITY LEADERSHIP GROUP MEETING-was held on January 13, 2016 at the LRC building. Supervisor Stumbo and Clerk Lovejoy Roe attended on behalf of Ypsilanti Township. The group reviewed the 2016 Equity Housing work plan along with the Annual Report. Discussion included the role and anticipated launch of a larger Working Group comprised of community leaders and affordable housing supporters. The group talked about 2016 goals for Equity Housing in Washtenaw County.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #1**

January 19, 2016

101 - GENERAL OPERATIONS FUND

Total Increase \$685,814.00

Increase budget and re-budget for the Network expansion project approved in 2015 by \$101,214. The fiber optic underground cable will run from the main Fire station #1 to the Community Center when completed. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$101,214.00
		Net Revenues	<u>\$101,214.00</u>
Expenditures:	Capital Outlay - Network Expansion	101-970-000-971.010	\$101,214.00
		Net Expenditures	<u>\$101,214.00</u>

Increase budget and re-budget for the Fire truck purchase approved in 2015 of \$584,600. The ordered fire truck was not complete and ready to ship out before the year end of 2015. We will received the new Fire Truck in 2016. (The Fire Fund will be paying the General Fund back over a ten year period.) This is funded by an Appropriation of Prior Year Fund Balance..

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$584,600.00
		Net Revenues	<u>\$584,600.00</u>
Expenditures:	Capital Outlay - Fire Truck	101-970-000-975.206	\$584,600.00
		Net Expenditures	<u>\$584,600.00</u>

206 - FIRE FUND

Total Increase \$252,000.00

Increase budget for retirement other postemployment benefits (OPEB) by \$252,000 in order to pay the annual required contribution (ARC) for 2016. The Fire fund ended the 2015 fiscal year with additional fund balance to pay the full ARC. This is funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	206-000-000-699.000	\$252,000.00
		Net Revenues	<u>\$252,000.00</u>
Expenditures:	OPEB Funding Retiree Health	206-852-000-876.003	\$252,000.00
		Net Expenditures	<u>\$252,000.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #1**

January 19, 2016

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$940.00

Increase budget for PTO payout over the budgeted 32 hours. The amount requested is 98 hours paid at 75%, of which 50% will be in the Environmental Services and 50% will be in the Compost Fund. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$940.00
		Net Revenues	<u><u>\$940.00</u></u>
Expenditures:	Salary - Permeant Wages	226-226-000-706.000	\$873.00
	FICA	226-226-000-715.000	\$67.00
		Net Expenditures	<u><u>\$940.00</u></u>

230 - RECREATION FUND

Total Increase \$7,441.00

Increase budget for senior grant received in the amount of \$4,941 to be used to purchase equipment for the senior's . This is funded by a private grant.

Revenues:	Senior Grant - Private Grantor	230-000-000-675.006	\$4,941.00
		Net Revenues	<u><u>\$4,941.00</u></u>
Expenditures:	Senior Rec Center Equipment	230-751-000-974.022	\$4,941.00
		Net Expenditures	<u><u>\$4,941.00</u></u>

Increase budget for Art in the Park Donation received and the expenditure line for Art in the Park in the amount of \$2,500. We have received \$2,500 from Mrs. Krieger. This is funded by donations.

Revenues:	Donations - Art in the Park	230-000-000-675.008	\$2,500.00
		Net Revenues	<u><u>\$2,500.00</u></u>
Expenditures:	Art in the Park Program	230-751-000-740.600	\$2,500.00
		Net Expenditures	<u><u>\$2,500.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #1**

January 19, 2016

252 - HYDRO STATION FUND

Total Increase \$132,712.00

Increase budget and re-budget for the Gen 1 project approved in 2015 by \$132,712. The generator #1 turbine will be overhauled and coated when completed in 2016. This is funded by an appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	252-000-000-699.000	\$132,712.00
		Net Revenues	<u>\$132,712.00</u>
Expenditures:	Capital Outlay-New Equipment	252-252-000-976.000	\$132,712.00
		Net Expenditures	<u>\$132,712.00</u>

590 - COMPOST FUND

Total Increase \$940.00

Increase budget for PTO payout over the budgeted 32 hours. The amount requested is 98 hours paid at 75%, of which 50% will be in the Environmental Services and 50% will be in the Compost Fund. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$940.00
		Net Revenues	<u>\$940.00</u>
Expenditures:	Salary - Permeant Wages	590-590-000-706.000	\$873.00
	FICA	590-590-000-715.000	\$67.00
		Net Expenditures	<u>\$940.00</u>

Motion to Amend the 2016 Budget (#1):

Move to increase the General Fund budget by \$685,814 to \$8,681,454 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$252,000 to \$5,014,815 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$940 to \$2,602,276 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$7,441 to \$927,106 and approve the department line item changes as outlined.

Move to increase the Hydro Station Fund budget by \$132,712 to \$484,112 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$940 to \$426,517 and approve the department line item changes as outlined.

RESOLUTION 2016-05

Resolution Rescinding Approval of 2012 Class C Liquor License for Las Dos Fuentes, LLC located at 1960 Whittaker Rd.

Whereas, on May 14, 2012, the Charter Township of Ypsilanti Board of Trustees approved the request of Jesus Arellano for a new Class C liquor license for his new restaurant, Las Dos Fuentes, LLC, located at 1960 Whittaker Rd ; and

Whereas, at the time of approval the applicant indicated he needed a second liquor license in order to reorganize his existing restaurant, La Fuente located at 1930 Whittaker Rd, while simultaneously opening a new restaurant at 1960 Whittaker Rd; and

Whereas, the Township's approval of the new license was conditioned on the requirement that the applicant not transfer the location of the license for three years from the date of the issuance of the license by the Michigan Liquor Control Commission; and

Whereas, three years and eight months have passed since the Township approved the liquor license and the new restaurant for which the license was granted has not been renovated or opened; and

Whereas, building and zoning permits required to complete the remodeling of the subject location at 1960 Whittaker Rd have not been obtained, some work has been done at the premises without required permits, and the remodeling of the building is far from completion; and

Whereas, the Charter Township of Ypsilanti Liquor Ordinance, Sec. 37-25(e), states in part that, "...approval of a license by the township shall be with the understanding that any necessary remodeling or construction for the use of the license shall be commenced within six months of the action of the township board or the Michigan Liquor Control Commission. Any unreasonable delay in the completion of such remodeling or construction...may subject the license to revocation upon notice and hearing as detailed elsewhere herein;" and

Whereas, the Michigan Liquor Control Commission has allocated the license approved on May 14, 2012 against the Township's quota of on-premise liquor licenses but has not actually issued the license to the applicant because it has not been able to conduct a final inspection of the licensed premises; and

Whereas, the Michigan Liquor Control Commission has advised the Township that it has the right by Board Resolution to rescind its May 14, 2012 approval of the new license because it has not yet been issued, and that upon doing so the license will be returned to the unused pool of available quota licenses allotted to the Township;

Now therefore, be it resolved, that the resolution dated May 14, 2012 approving a new Class C liquor license for applicant Las Dos Fuentes, LLC for use at 1960 Whittaker Rd is hereby rescinded because the applicant has not complied with the Township's Liquor Ordinance as a result of an unreasonable delay in completion of the remodeling of the premises for use of the license.

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to rescind May 14, 2012 approval of a Class C liquor license for applicant Las Dos Fuentes, LLC for use at 1960 Whittaker Rd

Date: January 12, 2016

Copy To: Board of Trustees; Doug Winters, Township Attorney

The Board of Trustees approved a new Class C liquor license for Las Dos Fuente, LLC for use at 1960 Whittaker Rd more than 3 ½ years ago. The applicant indicated it intended to remodel the building to relocate its existing restaurant from the retail center at 1930 Whittaker Rd. The applicant also indicated it would continue to operate the existing restaurant, which also has a Class C license, under a different name and cuisine theme.

Approval of the license was conditioned on a requirement that the applicant not transfer the location of the new license for 3 years from the date of the issuance by the Michigan Liquor Control Commission (MLCC). To help protect our interest, Las Dos Fuente, LLC signed a contract with the Township agreeing not to transfer the location of the new license during the 3 year “no transfer period.”

More than 3 ½ years has now passed since the license was approved by resolution of the Board of Trustees on May 14, 2012. To date, the MLCC has not issued the license because remodeling of the building at 1960 Whittaker Rd has not been completed; in fact the last recorded action by the MLCC was on May 29, 2013 when it requested additional documents and fees from the applicant. Since the MLCC has yet to issue the license, the contractual 3 year “no transfer” period has not even begun.

In the interim the building has remained vacant with little or no activity. No remodeling plans have been submitted for review and required building and zoning permits have not been obtained. Along the way our staff has issued a few violation notices for blight and work being done without permit. The building was inspected on January 12, 2016 due to being a vacant commercial structure and was found to be far from completion with some electrical, plumbing and building work having been done without permits.

It is important to understand that the MLCC “allocated” the Class C license upon approval by the Board of Trustees and for almost 4 years it has counted against the Township’s quota of on-premise licenses. The MLCC changes the status of a new license from “pending” to “allocated” once the local legislative body passes a resolution approving it. The license status remains “allocated” until the MLCC completes its approval process at which time the status is changed

to “issued.” The final step is to inspect the premises and, in this case, that inspection has not occurred since the building remains vacant and incomplete.

Staff has inquired on numerous occasions as to when the new location will open; each time we were advised that remodeling would be completed within a few months. There has been little communication from the applicant about the remodeling or the state licensing process. Prior to today’s vacant building inspection, the last contact was on June 18, 2015 when we issued a stop-work order during construction of an outdoor concrete patio without permits. At that time, management was advised that the patio would change the seating capacity and new parking calculations must be submitted for review; no further information was ever received.

Considering the totality of the circumstances, staff is recommending that the Board of Trustees consider rescinding its approval of this Class C liquor license. I contacted the MLCC and was informed that because the state never issued the license, approval can be rescinded by Board Resolution without going through the revocation process.

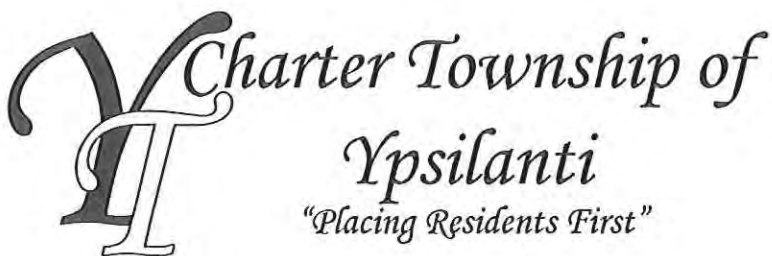
The applicant’s failure to complete the remodeling and use the license for the past 3 ½ years also casts doubt on its financial stability, which has been a concern expressed by the Board during other licensing deliberations. If approval was rescinded, the applicant would have the right to apply again when it was better positioned to use the license.

The basis for this recommendation is found in our Liquor Ordinance, Sec. 37-25(e), which states in part: *“...approval of a license by the township shall be with the understanding that any necessary remodeling or construction for the use of the license shall be commenced within six months of the action of the township board or the Michigan Liquor Control Commission. Any unreasonable delay in the completion of such remodeling or construction...may subject the license to revocation upon notice and hearing as detailed elsewhere herein.”* As stated here, the revocation process is not necessary because the license was never issued by the state.

I have drafted the attached resolution for consideration by the Board. If approved, the resolution will be submitted to the MLCC with a request that the application be closed and the license returned to the available quota pool.

Thank you for your thoughtful consideration.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Clerk's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156
www.ytown.org

September 17, 2012

State of Michigan
Department of Consumer & Industry Services
Liquor Control Commission
7150 Harris Drive
P.O. Box 30005
Lansing, MI 48909-7505

Re: Liquor License Application – Las Dos Fuentes, LLC

To Whom It May Concern:

At the Regular Board Meeting held on May 14, 2012, the Charter Township of Ypsilanti Board of Trustees approved the application for a new 2010 Class C License for Las Dos Fuentes, LLC business located at 1960 Whittaker Road, Ypsilanti Township, MI 48197, Washtenaw County. Enclosed is the completed resolution recommending approval of the license.

Should you have any questions, please contact my office.

Sincerely,

Karen Lovejoy Roe
Clerk

Enclosure

cc: Township Board
McLain & Winters
Jeffery Crawford, Keystone Read Estate Advisors
keystoneofmichigan@gmail.com
File



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505
 Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval

(Authorized by MCL 436.1501)

Instructions for Applicants:

- Provide a copy of your Application for New Licenses, Permits, or Transfer of Ownership or Interest in License (form LCC-3011 for Retail or form LCC-3015 for Manufacturers and Wholesalers) to the local unit of government.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, a letter of certification from the clerk, or minutes from the meeting at which this request was considered.

At a _____ regular _____ meeting of the _____ Charter Township of Ypsilanti _____ council/board
(regular or special) (township, city, village)
 called to order by _____ Supervisor Brenda Stumbo on _____ May 14, 2012 _____ at _____ 7:00 p.m. _____
(date) (time)
 the following resolution was offered:

Moved by _____ Trustee Stan Eldridge and supported by _____ Treasurer Larry Doe
 that the application from _____ Las Dos Fuentes, LLC _____
(name of applicant)

for the following license(s): _____ New Class C _____ "above all others"
(e.g. Class C, Tavern, B-Hotel, Micro Brewer)

and the following permits, if applied for: Dance Permit Entertainment Permit Topless Activity Permit

Extended Hours Dance Permit Hours Required: _____

Extended Hours Entertainment Permit Hours Required: _____

to be located at _____ 1960 Whittaker Road, Ypsilanti, MI 48197 _____

be considered for _____ approval _____
(approval or disapproval)

Approval

Yeas: _____ 7 _____

Nays: _____ 0 _____

Absent: _____ 0 _____

Disapproval

Yeas: _____

Nays: _____

Absent: _____

It is the consensus of this body that it _____ recommends _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

I hereby certify that the foregoing is true and is a complete copy of th resolution offered and adopted by the _____ Township
 council/board at a _____ regular _____ meeting held on _____ May 14, 2012 _____
(regular or special) (date) (township, city, village)

Name and title of authorized officer (please print): Karen Lovejoy Roe, Clerk

Signature and date of authorized clerk: *Karen Lovejoy Roe*

Phone number and e-mail of authorized officer: 734.484.4700 klovejoyroe@ytown.org

Business Id - 229041
 Applicant/Licensee - LAS DOS FUENTES, LLC
 DBA Name - NONE
 Address - 1960 WHITTAKER YPSILANTI, MI 48197
 Request Id: 659107

Date Summary

Activity Date	Request Activity
05/22/2012	INITIAL DOCUMENT/S RECEIVED BY MLCC
05/22/2012	LOCAL LAW ENFORCEMENT RECEIVED
06/08/2012	APPLICATION EVALUATED FOR COMPLETENESS BY MLCC LICENSING
06/08/2012	LOCAL GOVERNMENTAL UNIT REQUESTED
06/08/2012	ADDITIONAL PAPERWORK OR FEES REQUESTED
09/20/2012	LOCAL RECEIVED
12/10/2012	ADDITIONAL PAPERWORK OR FEES RECEIVED
12/12/2012	COMPLETED APPLICATION MEETS REQUIREMENTS OF MCL 436.1525(6) READY TO PROCEED
12/12/2012	READY TO AUTHORIZE FOR INVESTIGATION
12/12/2012	AUTHORIZED FOR INVESTIGATION
12/13/2012	ENFORCEMENT INVESTIGATION ASSIGNED TO INVESTIGATOR (CAROL SHEPARD). CELL PHONE: 517-242-7135
01/03/2013	INITIAL LIST RELEASED BY MLCC ENFORCEMENT
02/21/2013	INITIAL DOCUMENTS RECEIVED BY MLCC ENFORCEMENT
02/25/2013	MLCC ENFORCEMENT REQUESTED ADDITIONAL DOCUMENTS
03/14/2013	ADDITIONAL DOCUMENTS RECEIVED BY MLCC ENFORCEMENT
03/18/2013	REVIEW COMPLETE BY ENFORCEMENT SUPERVISOR - FORWARDED/MAILED TO LICENSING.
03/19/2013	INVESTIGATION RECEIVED FROM MLCC ENFORCEMENT
03/27/2013	TO ADMINISTRATION FOR DOCKET PREPARATION
04/17/2013	APPROVED
04/17/2013	APPLICATION RETURNED FROM ADMINISTRATION
04/30/2013	CHECK LIST OF REQUIRED FEES/DOCUMENTS RELEASED TO APPLICANT
05/28/2013	FEES/DOCUMENTS RECEIVED BY MLCC
05/29/2013	ADDITIONAL DOCUMENTS/FEES REQUESTED
Pending	INVESTIGATOR FINAL RECEIVED
Pending	REQUESTED ADDITIONAL DOCUMENTS/FEES

Re-Query

Return

[Michigan Liquor Control Commission](#)

Lansing, MI 48909-7505

Ph: (866) 813-0011

Fx: (517) 763-0059

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director

Re: Request authorization to seek legal action to abate public nuisances at properties located at 552 N. Harris, in the amount of \$5,000 with legal action budgeted in line item #101.950.000.801.023

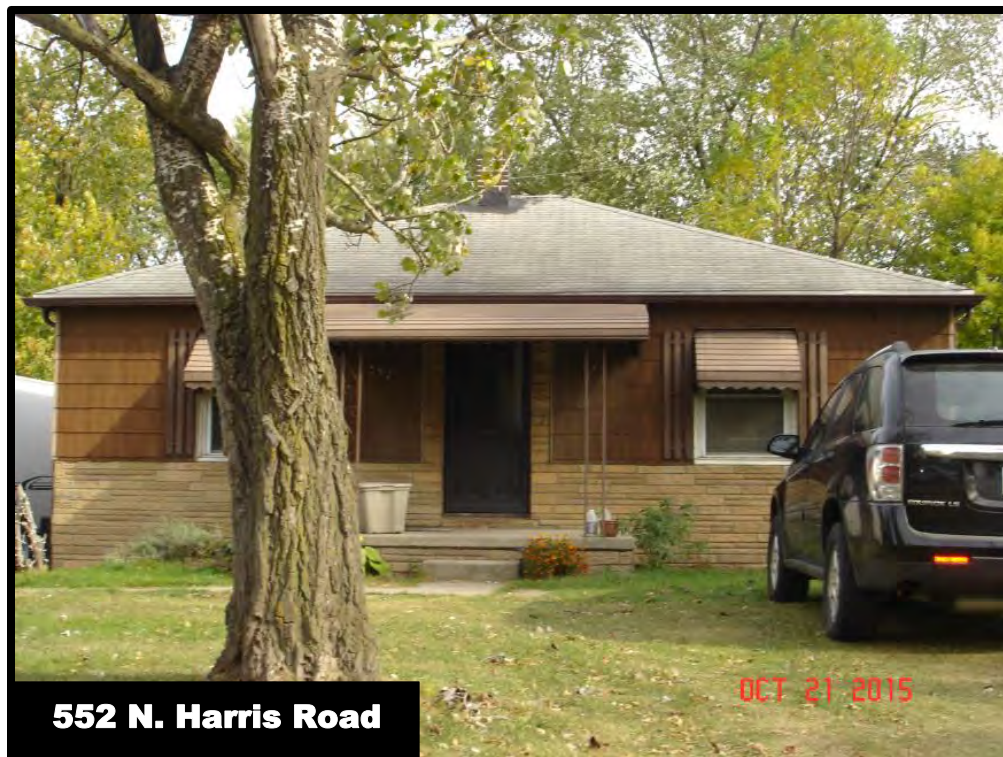
Date: January 12, 2016

Cc: Board of Trustees
Doug Winters, Township Attorney

The Office of Community Standards has conducted an investigation of a vacant, fire damaged house and seeks authorization to proceed with legal action (if necessary) in Washtenaw County Circuit Court to abate the public nuisance that exists at:

552 N. Harris Road

This vacant house was heavily damaged by fire, smoke and water on September 30, 2015 with estimated property loss totaling \$75,000. The fire department contacted the insurance company requesting the statutory \$12,000 in insurance proceeds be submitted to the Township to be held in escrow pending repair or demolition of the structure. The insurance company issued a 4-party check to the property owner Ms. Teresa Ricker, and also payable to the Township, the State of Michigan and Washtenaw County. They did so because property taxes were delinquent and there was a state tax lien against the property. Ms. Ricker has not decided whether to repair or demolish the house and the insurance check is not in the Township's possession to ensure abatement. Authority to pursue legal action is requested to protect the community's interests if necessary.



2016 LIST OF CONTRACTUAL VENDORS ANNUAL LIST OF CONTRACTS AND RENEWALS

VENDOR/FIRM	DESCRIPTION
360 Service	Printing & mailing assessment notices & Pers. Prop.
Abby Door	Garage Doors
Adobe	Creative Cloud Subscription
A.F. Smith	Electrical Work
Air Source One	Breathing Air Compressor Maintenance
Alienvault	Network IDS Systems
Alternative Computer Technology, Inc.	Sophos Computer Security Software
Ann Arbor Audio	Board Room Sound System
Ann Arbor SPARK Dues	
Ann Arbor SPARK East Dues	
APEX	Assessing Drawing Software
Apollo Fire Equipment	
ASAP	DOT Random Screens
ASC	
ASCAP	Phone Music
Ascend	Health Care Agent
AT&T	Voice/Data Communication Services
Automatic Irrigation Supply	Green Oaks Irrigation System – Rain Bird
Badger	Chipper Parts
Bandit	Chipper Parts
Barr Engineering	Hydro Station
B & C Painting	Paint and Graffiti Removal
Bell Tire	MI Deals Goodyear Dealer
Biddle Consulting Group	OPAC HR Testing Software
Blue Cross/Blue Shield of Michigan	Employee Health Care
Bresser's	
BS&A	Government Software Apps
Budget Towing	Vehicle Towing
Butzel & Long	
Carlisle Wortman Assoc., Inc.	
Carter & Burgess	Structural Engineer
CDWG	Microsoft Enterprise Agreement
Centron Data Services	Printing & mailing assessment notices & Personal Property
Choice Strategies	Employee Medical/Dependent Reimbursement – Benny Card
Cincinnati Time	Time Clocks
Cintas	First Aid Supplies
Clear Rate Communications	Telephone Service
Code42	Online Backup Services
Comcast	Internet Services
Conference of Western Wayne Firefighter Testing Program	Firefighter Testing Program
Conti	Cameras/Video
Controlled Power	U.P.S. (Uninterruptible Power Supply) Maintenance, Fire Dept.
Delta Dental	Employee Dental Services
DTE Energy	Generator Maintenance
D J Conneley	Boiler Maintenance
Doan Construction	Sidewalk Repair Contractor and Engineer
Ed's Garage	Vehicle Repair
Election Systems & Software (ES&S)	Tabulator and AutoMark Maintenance Contract
Elsitech.com	Remote ScreenShare
ESRI	GIS Software Maintenance
Fiber Link Inc.	Miss Dig Management
Fire Findings	
Fire Safety 2000	
Fotolia.com	Stock Images
FSCI	
Gabriel Roeder Smith & Company	Actuary Company
Garan Lucow	
GCSI	Lobbyist Firm
GFI Software	Patch Management Software
Godaddy.com	Web Server SSL Certs
GolfNow	Golf Course Management Software
Google	Google Apps

2015 Annual Contracts and Renewals

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Governmental Business Systems
Governor Computer

Election Equipment & Supplies
Printer Repairs

VENDOR/FIRM

DESCRIPTION

Grainger
Guardian Alarm
Hastings Air Energy Control
Honeywell
Hootsuite
Huron River Watershed Council Dues
Huron Valley Cabling
Int. Assoc. of Arson Invest
Imperva
International Code Council
Intern. Fire Chief's Assoc.
Konica-Albin
Langworthy, Strader & LeBlanc
Linode
Lighting Supply
Logisoft
Looking Good Lawns
MAP (Michigan Ability Partners)
Maps by Wagner
Marketplace Solutions of Ohio, Inc.
Margolis Nursery
MASA
McLain & Winters
Meals on Wheels
Medtronic/Physio-Control
Merit.edu
Michigan Assessor Association
MI Association of Fire Chiefs
MiGMIS
Michigan Association of Planning (MAP)
Michigan Fire Inspector's Society
Michigan Fireman's Association
Michigan Municipal League
(MRPA)Michigan Recreation & Park Assoc.
Michigan Township Association Dues
Microsoft
Miracle Midwest
Monitis.com
Munetrix
National Fire Protection Association
Niswander LLC
O'Bryan's Lock & Key
OHM Engineering
Parkway Services
Parson's Brinkerhoff
Pitney Bowes
Play Enviro
Playworld Midstates
PSLZ
Printing Systems
Professional Tree Service
QPS Printing
Q-Star Technology
Ricoh
SEMCOG
SE Michigan Fire Chief's Assoc
Schneider Electric
Senior Nutrition Lease
Sinclair Recreation, LLC-Gametime
SiteOne
Spears Fire & Safety
Spectorsoft
Spicer Group

Industrial Equipment
Security Alarm & Door Access System
Plymovent System Preventive Maintenance, Fire Dept.
HVAC – RSD
Social Media Manager Services

Structured Network Wiring

Webserver Application Firewall
State Building Code Books/Software

Copier Maintenance

Township Web Host
Bulbs, Ballasts, Lighting Supplies
Sophos Software/Firewall Software
Ordinance Mowing
Roadside Cleanup
Police/Fire/Elections/Residential Services Maps

Trees and Landscaping
Softball purchase for adult programs at Rec. Dept.
Township Attorneys

Zimbra Maintenance
Dues for Assessor Office

Michigan Governmental IT Professionals
C.E.D. training, reference etc.

Insurance
Per Art S.
Clerk's Office
Microsoft Licensing
Playscape Equipment for Specific Parks
External Network Monitoring
Web support – Dashboard & Citizen's Guide

Locksmith

Port-A-John Rental

Postage Machine
Playscape Equipment for Specific Parks
Playscape Equipment for Specific Parks
Auditors/David Williamson CPA
Election Supplies
Tree Removal

Flash Cam Maintenance
Printer Services

UPS Maintenance
Agreement with Washtenaw County for Senior Nutrition Program
Playscape Equipment for Specific Parks
Ball and Soccer Paint Supplies, Ice Melt
Fire Extinguisher Inspections/Maintenance
Systems Log Management
Engineers/Surveyors/Planners

2015 Annual Contracts and Renewals

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Spok
Standard Insurance

Pagers
Life/Disability Insurance

VENDOR/FIRM

DESCRIPTION

Stantec
State of Michigan
Stormwater Management Services, LLC
Superior Diesel
Tetra Tech
Thomson Reuters
Total Fitness
Ulliance
Valentine Tree Service
Verizon
Vermont Systems
V & J Cement Contractors
VMWare
Vision Service Plans (VSP)
Washtenaw Area Transportation Study Dues
Washtenaw County CED -
Washtenaw County Mutual Aid
Washtenaw County Road Commission
Washtenaw County Treasurer
Washtenaw Urgent Care
Waste Management
Western Wayne County Mutual Aid
West Shore
Windstream
W.J. O'Neil
YCUA
Ypsilanti Area Chamber of Commerce
Ypsilanti City DPW
Zoho Corp

Hydro Dam Maintenance
MiDeal

Chipper Engine Parts
Environmental Services
Fixed Assets Software

Employee Assistance Program (EPA)
Tree Service
Mobile Phones
RecTrac Software Support
Concrete and Manhole Renovation
Server Virtualization Software
Vision Insurance

Senior Nutrition Program

Purchase of Salt & Grading
Sheriff Services
Pre-employment Drug Screen/DOT Screens
Trash Haulers

Maintenance of Outdoor Sirens
Telephone Service
Mechanical
Lift Stations, Vehicle and Equipment Repair

Road Salt
Network Monitoring/Request Racking Systems

OTHER BUSINESS
