

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 17, 2016 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:02pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Mike Martin, Scott Martin, and Stan Eldridge

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

- A. 7:03PM – CREATION OF A STREETLIGHT SPECIAL ASSESSMENT DISTRICT FOR LED CONVERSION FOR THE WASHTENAW BUSINESS PARK AND HURON CENTER – RESOLUTION 2016-15(PUBLIC HEARING SET AT THE APRIL 19, 2016 REGULAR MEETING)**

Public Hearing Ended at 7:03PM – There were no comments

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve Resolution 2016-15 to Create a Streetlight Special Assessment District for Led Conversion for the Washtenaw Business Park and Huron Center.(Public Hearing Set at the April 19,2016 Regular Meeting) (see attached).

The motion carried unanimously.

Eldridge:	Yes	S. Martin:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

PUBLIC COMMENTS

Marcia Burton, Township Resident questioned what happened to the chicken ordinance that was submitted. Ms. Burton questioned why some board members have family members who have chickens at their residence and other residents in the township are not allowed to have chickens.

Supervisor Stumbo said she would see if there was a proposed chicken ordinance submitted.

Ms. Kaiser, Township Resident, asked for the Township to help in stopping the Road Commission from putting in roundabouts and wasting tax dollars on advertising. She also commented on road repair.

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Supervisor Stumbo stated that her Deputy Tammy Keen has been attending Road Commission meetings to keep the township up to date with the Road Commission.

Monica Ross-Williams, Township Resident stated she believes the Nexus pipeline is dangerous and would like the Township Board to adopt a Resolution against this pipeline. She also thanked the Boys and Girl Scouts for their work at North Bay Park.

Cathy Shoen, Augusta Township Resident stated that she spoke at the West Willow Neighborhood watch meeting last night and thanked them for their support in trying to stop the Nexus Pipeline. She said it would affect 1000 homes in the Township and she was opposed to the pipeline.

Ben Calhoun, Township Resident stated he owns the disc golf shop at Lakeshore Apartments. He said that he is against the pipeline. Mr. Calhoun believes it will ruin the disc golf course that he has put in on the property. He also said the time it would take to put in the pipeline would also affect his business negatively. Mr. Calhoun stated his business couldn't survive if this pipeline moves forward. He stated that the company putting in the pipeline had an explosion a couple weeks ago at one of their pipelines in Pennsylvania.

Patricia Myles, Township Resident stated she was against the Nexus Pipeline.

Ann Gray, Township Resident stated she was against the Nexus Pipeline. She said that she would like to see sidewalks put in in front of her home on South Grove Road. Supervisor Stumbo asked Ms. Gray if she would help get the easements from her neighbors. Ms. Gray said she would ask her neighbors.

Jimmy Wilson Jr., Township Resident, stated he was against the Nexus Pipeline. He would like to see Ypsilanti Township put in a resolution against this pipeline.

Christina LaRowna, Pittsfield Township Resident, stated she was against the Nexus Pipeline. She stated that the Pittsfield Township Board had adopted a resolution against the Wolverine Pipeline which was the pipeline that runs through Pittsfield Township.

CONSENT AGENDA

A. MINUTES OF THE APRIL 19, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR MAY 3, 2016 IN THE AMOUNT OF \$291,507.23

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2. STATEMENTS AND CHECKS FOR MAY 17, 2016 IN THE AMOUNT \$1,064,843.17
3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR APRIL 2016 IN THE AMOUNT OF \$48,524.93
4. CHOICE HEALTH CARE ADMIN FEE FOR MARCH 2016 IN THE AMOUNT OF \$1,200.00

C. APRIL 2016 TREASURER'S REPORT

A motion was made by Karen Lovejoy Roe, supported by Trustee S. Martin to approve the Consent Agenda

The motion carried unanimously.

SUPERVISOR REPORT (see attached)

Supervisor Stumbo wanted to add to her report stating there were 100 volunteers with many Boy Scouts and Girl Scouts who worked at North Bay Park. The Scouts worked at the park which helped them earn a community service badge. Supervisor Stumbo thanked Robin Castle-Hine and Wayne Dudley, Township Employees, for their help with this event.

Supervisor Stumbo went to a homeowner's association meeting on the south side of the township. The Residents said they appreciate the Township and the Township Staff for all their help.

Supervisor Stumbo stated that William Winters, former Supervisor for the Township and father of Township Attorney, Doug Winters and Park Ranger, James Winters passed away this past week. She extended condolences to the family.

CLERK REPORT (see attached)

Clerk Lovejoy Roe stated that the township is still in need of election workers. Clerk Lovejoy Roe also explained the procedure for processing absentee ballots and encouraged those who qualified to request an absentee ballot.

TREASURER REPORT (none given)

TRUSTEE REPORT (none given)

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE (none given)

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Attorney Winters thanked the Township Board, Township Staff, and Township Residents for their support and condolences during the past week. He shared his Father, William (Bill) Winters history and relationship with the Township and the labor movement.

NEW BUSINESS

1. BUDGET AMENDMENT #8

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve Budget Amendment #8. (see attached)

The motion carried unanimously.

2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDING TO PURCHASE HOUSE LOCATED AT 1215 HULL STREET IN THE AMOUNT OF \$30,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010

A Motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to Approve the Request of Habitat for Humanity for Funding to Purchase House Located at 1215 Hull Street in the Amount of \$30,000.00 Budgeted in Line Item #101-950-000-969-010.

Rob Nissly, Habitat for Humanity, stated that Habitats' fiscal year will end on June 30, 2016 and they had renovated 19 homes in Ypsilanti Township. Mr. Nissly said that it was the most homes they have completed in one year. He said in the past year they had helped 500 families with their services including new homes, furnace replacement, exterior painting, refrigerator replacement, and winterization.

The motion carried unanimously.

3. REQUEST OF LONNIE SCOTT, PARK COMMISSION CHAIRPERSON FOR THE CREATION OF A JOINT COMMITTEE BETWEEN THE YPSILANTI TOWNSHIP PARK COMMISSION AND THE YPSILANTI TOWNSHIP BOARD OF TRUSTEES FOR THE PURPOSE OF CREATING A PLAN TO REMOVE PURPLE LOOSESTRIFE FROM THE PUBLIC PARK AREAS

Lonnie Scott, Park Commission Chairperson, stated the Park Commission was asked by residents about removal of the Purple Loosestrife from the public park areas. Mr. Scott stated he was unaware of the procedure that Ypsilanti Township had in place. Supervisor Stumbo asked if the Park Commission could work with other volunteers and keep the Township informed on what they were doing. Mr. Scott said they would.

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4. REQUEST TO ADD PLUNKETT COONEY TO LIST OF CONTRACTS AND RENEWALS FOR PROFESSIONAL LEGAL SERVICES IN THE AMOUNT OF \$225 PER HOUR FOR SHAREHOLDERS AND \$180 FOR ASSOCIATES BUDGETED IN LINE ITEM #101-950-000-818-024

Supervisor Stumbo explained that it was necessary to retain Plunkett Cooney for Professional Services to advise the Township when handling land use and planning issues that are coming up in our community. She stated that we are adding them to our list of Professionals along with our Engineers and our Planners.

A Motion was made by Clerk Lovejoy Roe supported by Trustee S. Martin to Approve the Request to Add Plunkett Cooney to List of Contracts and Renewals for Professional Legal Services in the Amount of \$225 Per Hour for Shareholders and \$180 for Associates Budgeted in Line Item #101-950-000-818-024.

The motion carried unanimously.

5. REQUEST AUTHORIZATION TO APPOINT MAURICE STOVALL TO THE BOARD OF REVIEW AS AN ALTERNATE TO FILL A VACANCY

A Motion was made by Trustee Eldridge, supported by Treasurer Doe to Approve the Request Authorization to Appoint Maurice Stovall to the Board of Review as an Alternate to Fill a Vacancy.

The motion carried unanimously.

6. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2016 LOCAL ROAD DUST CONTROL SERVICES TO INCLUDE THREE (3) SOLID APPLICATIONS OF CONTRACT BRINE ON ALL CERTIFIED LOCAL GRAVEL/LIMESTONE ROADS WITHIN THE TOWNSHIP IN THE AMOUNT OF \$5,424.30 BUDGETED IN LINE ITEM #212-212-000-818-006

A Motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to Approve the Request to Approve Agreement with the Washtenaw County Road Commission for 2016 Local Road Dust Control Services to Include Three (3) Solid Applications of Contract Brine on all Certified Local Gravel/limestone Roads within the Township in the Amount of \$5,424.30 Budgeted in Line Item #212-212-000-818-006. (see attached)

The motion carried unanimously.

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- 7. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LETTER OF AGREEMENT TO POLICE SERVICES CONTRACT TO FACILITATE A COMMUNITY BEAUTIFICATION PROGRAM THAT CREATES SUMMER YOUTH EMPLOYMENT OPPORTUNITIES IN THE AMOUNT OF \$26,000.00 BUDGETED IN LINE ITEM #266-301-000-831-005**

A Motion was made by Trustee Eldridge, supported by Trustee M. Martin to Approve the Request of Mike Radzik, OCS Director to Approve Letter of Agreement to Police Services Contract to Facilitate a Community Beautification Program that Creates Summer Youth Employment Opportunities in the Amount of \$26,000.00 Budgeted in Line Item #266-301-000-831-005. (see attached)

Mike Radzik, OCS Director stated that the lack of availability for youth to find viable employment has added to violence in neighborhoods. He said this pilot program, if successful will be beneficial for the youth and for our community.

The motion carried unanimously.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE TWO CONTRACTS WITH THE WASHTENAW COUNTY SHERIFF'S OFFICE TO FACILITATE COLLABORATIVE SHARING OF SCHOOL RESOURCE DEPUTIES FOR SUMMER MONTHS WITH LINCOLN CONSOLIDATED SCHOOLS AND YPSILANTI COMMUNITY SCHOOLS IN THE AMOUNT OF \$58,386.00 (\$29,193.00 EACH) BUDGETED IN LINE ITEMS #266-301-000-831-008 AND TO AUTHORIZE SIGNING OF THE CONTRACTS**

A Motion was made by Treasurer Doe, supported by Trustee M. Martin to Approve the Request of Mike Radzik, OCS Director to Approve Two Contracts with The Washtenaw County Sheriff's Office to Facilitate Collaborative Sharing of School Resource Deputies for Summer Months with Lincoln Consolidated Schools and Ypsilanti Community Schools in the Amount of \$58,386.00 (\$29,193.00 each) Budgeted in Line Items #266-301-000-831-008 And to Authorize Signing of the Contracts. (see attached)

The motion carried unanimously.

- 9. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 127 DEVONSHIRE, 88 DEVONSHIRE, AND 1343 JEFF IN THE AMOUNT OF \$15,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

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A Motion was made by Trustee M. Martin, supported by Trustee S. Martin to Approve the Request of Mike Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Properties Located at 127 Devonshire, 88 Devonshire, and 1343 Jeff in the Amount of \$15,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

10. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR APPROVAL OF A NEW AUTOMOTIVE SALVAGE/SCRAP YARD BUSINESS LICENSE FOR FRANKLIN YARDS, LLC

A Motion was made by Clerk Lovejoy Roe, supported by Trustee S. Martin to Table this Item Until the Next Board Meeting.

The motion carried unanimously.

11. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO SET A PUBLIC HEARING FOR JUNE 21, 2016 AT APPROXIMATELY 7:00PM FOR THE EXPANSION OF INDUSTRIAL DEVELOPMENT DISTRICT #09-275 TO INCLUDE PARCELS K-11-02-275-009 (1045 WARE CT), K-11-02-275-019 (1776 WARE CT.), K-11-02-275-020 (1744 WARE CT.) AND K-11-02-275-021(1728 WARE CT.)

A Motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request of Joe Lawson, Planning Director to Set a Public Hearing for June 21, 2016 at Approximately 7:00pm for the Expansion of Industrial Development District #09-275 To Include Parcels K-11-02-275-009 (1045 Ware Ct), K-11-02-275-019 (1776 Ware Ct.), K-11-02-275-020 (1744 Ware Ct.) and K-11-02-275-021(1728 Ware Ct.).

The motion carried unanimously.

12. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2016 LOCAL ROAD IMPROVEMENTS AS OUTLINED IN THE AGREEMENT IN AN ESTIMATED AMOUNT OF \$118,071.30 AND BUDGETED IN LINE ITEM #101-446-000-818-022

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request to Approve Agreement with the Washtenaw County Road Commission for 2016 Local Road Improvements as Outlined in the Agreement in an Estimated Amount of \$118,071.30 and Budgeted in Line Item #101-446-000-818-022. (see attached)

The motion carried unanimously.

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OTHER BUSINESS

Supervisor Stumbo stated that it is the 25th Anniversary for the Vietnam Memorial and on Memorial Day, May 29th at 1:00 pm the Vietnam Veterans would be honored. The community is invited to come out to honor our veterans.

A Motion was made by Clerk Lovejoy Roe, supported by Trustee M. Martin to adjourn.

The motion carried unanimously.

The meeting was adjourned at approximately 8:09 p.m.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2016-15

*Authorizing the Creation of a
Special Assessment District #206
In the Huron Commercial
Industrial District and
Washtenaw Business Park
District for the Conversion of
Street Lights to LED Lights*

Whereas, on motion of the Ypsilanti Township Board, as authorized by PA 188 of 1954, as amended, the Township proposed the creation of a special assessment district consisting of 41 parcels, located in the Huron Commercial Industrial District # 136 and the Washtenaw Business Park District # 177, to be known as Special Assessment District #206. The purpose of creating Special Assessment District #206 is to defray the cost of converting forty (40) high pressure sodium lights to LED lights by special assessments against the property especially benefited; and

Whereas, the Township Clerk requested Detroit Edison submit proposed plans describing the street lighting improvement and location of said improvements with an estimate of said costs; and

Whereas, on **April 16, 2016**, Lance Alley of Detroit Edison Community Lighting Group prepared and submitted proposed plans to convert 40 high pressure sodium lights to LED in proposed District #206, Ypsilanti Township, with the cost of said improvements being approximately:

LED Conversion Total Estimate Cost.....\$15,640

Whereas, on **April 28, 2016** the Township Clerk received notification from the Township Assessor that the cost of conversion to LED lights for District #206 is: 1) for the Huron Commercial Industrial District #136, \$1.10730, per front foot, for a five (5) year period; and 2) for the Washtenaw Business Park District #177, \$1.2715, per front foot, for a five (5) year period.

Whereas, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, as least 10 (ten) days before the **May 17, 2016** public hearing, setting forth the district affected in said petition, place and purpose of said public hearing, to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

Whereas, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

Whereas, on **May 17, 2016**, the Charter Township of Ypsilanti held a public hearing to hear any objections offered against creating said special assessment district.

Be it resolved, pursuant to Act 188 of the Public Acts of 1954, as amended, Special Assessment District #206 is created. The purpose of the district is to convert high pressure sodium streetlights to LED lights.

Be it further resolved, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison. For property within the Huron Commercial and Industrial District #136, based on general benefit, the cost of conversion shall be \$1.10730 per front foot for a period of five years. For property within the Washtenaw Business Park District # 177, based on general benefit, the cost of conversion shall be, \$1.2715 per front foot for a 5 year period.


Be it further resolved, the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of the street light conversion.

Be it further resolved, that the Township Board shall hereinafter annually determine on or before September 30 of each year, the amount to be assessed in said district for the LED conversion and shall direct the Township Assessor to levy such amounts therein.

Be it further resolved, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

Be it further resolved, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2016-15 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 17, 2016.


Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CLERK REPORT

MAY 17, 2016

Submitted by Karen Lovejoy Roe, Clerk

- **MAY 3, 2016 COUNTYWIDE WISD MILLAGE ELECTION-** The Clerk's Department is wrapping up and following up the May 3, 2016 election and waiting on the County Board of Canvassers to meet to certify the election. The turnout for the election in Ypsilanti Township was 9.2% of the registered voters, which was 3,406 voters. The results were 49.3%, or 1678 voters casting a YES vote and 50.7%, or 1,728 voters casting a NO vote in Ypsilanti Township. Overall in the county the WISD millage passed by 59% of the voters in Washtenaw County casting a YES vote. The Clerk's department utilized dual poll books at several locations and the pilot project went very well. The dual poll books will be used at 9 precincts in the August 3, 2016 election. The Residential Services Department did a great job of setting up all the signs and precinct locations. The Information Systems Department assisted in the preparation of the election and on election day. Staff members from several township departments worked the election and did a fantastic job on election day. The election day operation is a major undertaking and can only be successful with the help of many township departments and staff. The Clerk and all the Clerk's staff are very grateful for the enthusiastic support and work of all township employees that supported the May election process.
- **AUGUST 2, 2016 PRIMARY ELECTION-**Plans and preparations are well underway for the August 2, 2016 Primary Election. Absentee applications have been ordered and should be mailed out during the week of May 16th. Training for the Election Inspectors and Chairpersons will be intensive for the August election due to the precinct delegate candidates and process, along with dual poll book usage and other changes to the election process. Election Inspectors are needed for both the August and November elections. Absentee ballots and Election Inspector applications can be requested by emailing klovejoyroe@ytown.org or calling 734.484.4700.
- **AFFORDABLE HOUSING REGIONAL EQUITY LEADERSHIP GROUP MEETING-** Clerk Lovejoy Roe and Supervisor Stumbo attended the meeting of the Affordable Housing Regional Equity Leadership Group on Wednesday, May 11, 2016 at the LRC off of Washtenaw Ave. This group of elected leaders and Washtenaw County staff are working on strategies to implement the goals of the Affordable Housing Study that was adopted throughout Washtenaw County. Voucher Counseling was discussed as a vehicle to encourage, support and/or incentivize more equitable geographic distribution of housing voucher usage in Washtenaw County to meet the goals of the Affordable Housing Study. A map was provided indicating affordable housing available in Washtenaw County in rental units or apartments. Discussion regarding a variety of ways to engage landlords in affordable housing needs was also explored. The next meeting is scheduled for Wednesday, June 8, 2016 at 12 noon at the LRC.
- **REGIONAL TRANSPORTATION AUTHORITY-** Clerk Lovejoy Roe attended the meeting of the RTA Joint Policy/Technical meeting on Wednesday, May 11, 2016 at

the Dearborn City Council Chamber in Dearborn, Michigan. A project update was presented along with the study schedule. There was thorough discussion about the Tier 3 refinement including where mid-corridor stations would be located, ridership analysis regarding both the Regional Rail proposal and the Bus Rapid Transit proposal. The next meeting will be held on Wednesday, June 8, 2016 at 2:00 PM.

- **WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING-** Clerk Lovejoy Roe attended the Washtenaw Urban County Executive Committee Meeting on Wednesday, May 4, 2016. The 2015 Substantial Amendment Public Hearing was held at this meeting with no comments from the public. The Urban County Executive Committee approved the 2015 Substantial Amendment that would allow a switch of the \$201,540 HOME funds for Down Payment Assistance Program awarded to Habitat for Humanity. The HUD regulatory changes in the use of these funds originally approved would not make it fiscally responsible for Habitat to utilize therefore an amendment was requested that would switch the \$201,540 DPA to the Acquisition, Development and Resale (ADR) program for Habitat to use. The 2016-17 Coordinated Funding Recommendations were approved for Human Services in Washtenaw County. The allocation of \$106,899 of CDBG Priority Funding for 2015 was originally awarded to Habitat for Humanity to complete energy efficiency improvements in Gault Village and West Willow in Ypsilanti Township and in the Garland Neighborhood in the City of Ypsilanti. Habitat for Humanity has decided it would be best to not pursue these funds through CDBG but through other funding sources. Discussion surrounded the use of the funds, \$106,899 of priority funding, to be reallocated to pursue more substantial rehabilitation projects instead of energy efficiency. This issue will be voted on at the next Urban County Meeting.

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #8**

May 17, 2016

101 - GENERAL OPERATIONS FUND

Total Decrease (\$295,215.00)

Request to add a new line item and increase the budget to the Community Stabilization department for legal expenses regarding Land Use Policy Issues. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$300,000.00
		Net Revenues	<u><u>\$300,000.00</u></u>
Expenditures:	Land Use Issues	101-950-000-818.024	\$300,000.00
		Net Expenditures	<u><u>\$300,000.00</u></u>

Amended the budget for the purchase of the new fire truck. The original budget plan for the fire truck purchase was for the General Fund to pay for the fire truck and the Fire Fund to reimburse the General Fund over a 10 year period. After speaking with our Auditor's, it was determined best for the Motor Pool Fund to purchase the fire truck and the Fire Department reimburse the Motor Pool. This way the expenditure will not be part of the General Fund. In order to make those changes to our 2016 budget, we will need to establish a new line items in the General Fund and in the Motor Pool. The Motor Pool Fund will reimburse the General Fund for the purchase of the fire truck as there is available funds to transfer. The initial transfer from the Motor Pool to the General Fund will be \$150,000 of available funds. The Fire Department will be paying the Motor Pool the budgeted amount of \$59,521 annually over a ten year period. This will reverse the General Fund's Prior Year Fund Balance.

<i>Balance Sheet - ASSET</i>	<i>Non Current Advance</i>	101-000-000-198.595	\$445,215.00
<i>Non - Revenue & Expenditure</i>	<i>Due from Motor Pool</i>	101-000-000-067.595	<u>\$150,000.00</u>
		<i>Change in Assets</i>	<u><u>\$595,215.00</u></u>

Revenues:	Prior Year Fund Balance	101-000-000-699.000	(\$595,215.00)
		Net Revenues	<u><u>(\$595,215.00)</u></u>
Expenditures:	Capital Outlay - Fire Truck	101-970-000-975.206	(\$595,215.00)
		Net Expenditures	<u><u>(\$595,215.00)</u></u>

595 - MOTOR POOL FUND

Total Increase \$595,215.00

Amended the budget for the purchase of the new fire truck. This is the amended budget to the Motor Pool for the purchase of the new fire truck. As stated above the Fire Department will be paying the Motor Pool for the Fire Truck. This will be funded by an Appropriation of Prior Year Fund Balance.

<i>Balance Sheet - Liabilities</i>	<i>Long Term Advance</i>	595-000-000-314.101	\$445,215.00
<i>Non - Revenue & Expenditure</i>	<i>Due to General Fund</i>	595-000-000-214.101	<u>\$150,000.00</u>
		<i>Change in Liabilities</i>	<u><u>\$595,215.00</u></u>

Revenues:	Prior Year Fund Balance	595-000-000-699.000	\$595,215.00
		Net Revenues	<u><u>\$595,215.00</u></u>
Expenditures:	Capital Outlay/Vehicles	595-595-000-985.000	\$595,215.00
		Net Expenditures	<u><u>\$595,215.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #8**

May 17, 2016

225 - ENVIRONMENTAL CLEANUP FUND

Total Increase \$2,000.00

Increase budget to allow for a transfer to the Hydro Station Fund. This is for Professional Services of Stantec for design & engineering regarding Tyler Dam which is needed in anticipation of a large State required repair to the dam. The Tyler dam can not use Hydro funds. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	225-000-000-699.000	\$2,000.00
		Net Revenues	<u><u>\$2,000.00</u></u>
Expenditures:	Transfer to Hydro Station	225-225-000-968.252	\$2,000.00
		Net Expenditures	<u><u>\$2,000.00</u></u>

252 - HYDRO STATION FUND

Total Increase \$2,000.00

Increase budget for Professional Services of Stantec for design & engineering regarding Tyler Dam. This service is needed in anticipation of a large State required repair to the dam. The Tyler dam can not use Hydro funds, therefore it has been recommended to transfer funds from the Environmental Cleanup Fund. This will be funded by a transfer of funds from the Environmental Cleanup Fund.

Revenues:	Transfer In: Environmental Cleanup	252-000-000-697.007	\$2,000.00
		Net Revenues	<u><u>\$2,000.00</u></u>
Expenditures:	Professional Ser - Other Dams	252-252-000-801.250	\$2,000.00
		Net Expenditures	<u><u>\$2,000.00</u></u>

590 - COMPOST FUND

Total Increase \$3,585.00

Increase budget for PTO payout request over the budgeted 32 hours, 132 hours to be paid at 75%. This will be funded by an Appropriation for Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$3,585.00
		Net Revenues	<u><u>\$3,585.00</u></u>
Expenditures:	Salary - Permeant Wages	590-590-000-706.000	\$3,330.00
	FICA	590-590-000-715.000	\$255.00
		Net Expenditures	<u><u>\$3,585.00</u></u>

Motion to Amend the 2016 Budget (#8):

Move to **decrease** the General Fund budget by \$295,215 to \$8,668,477 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund by \$595,215 to \$821,952 and approve the department line item changes as outlined.

Move to increase the Environmental Cleanup Fund by \$2,000 to \$37,000 and approve the department line item changes as outlined.

Move to increase the Hydro Fund by \$2,000 to \$521,112 and approve the department line item changes as outlined.

Move to increase the Compost Fund by \$3,585 to \$430,102 and approve the department line item changes as outlined.

2016 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this 18 day of May, 2016, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. Local Road Dust Control (497-11-108):

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 68,880 gallons @ \$0.1575 per gallon.

Estimated cost of contract brine: \$ 10,848.60

AGREEMENT SUMMARY

2016 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 10,848.60
Less 2016 Conventional Matching Funds:	5,424.30

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2016:

\$ 5,424.30



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

May 9, 2016

CV

Brenda Stumbo, Township Supervisor
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Township Supervisor Stumbo:

Washtenaw County, the Washtenaw County Sheriff's Office and Ypsilanti Township mutually wish to enter into a Letter of Agreement for the purpose of facilitating a Community Beautification Program that employs area youth for the 2016 summer season. This Letter of Agreement will become attached as an exhibit to the existing Police Services contract which term currently runs through December 31, 2017. All other terms and conditions remain the same as in the original and amended contract.

If this Letter of Agreement is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, this Letter of Agreement is attached as an exhibit to the Service Contract between Washtenaw County and the Charter Township of Ypsilanti dated January 1, 2012 as follows:

YPSILANTI TOWNSHIP COMMUNITY BEAUTIFICATION PROGRAM

Purpose

The Charter Township of Ypsilanti wishes to enhance its ability to provide community beautification services and, at the same time, participate in an organized youth employment effort in the greater Ypsilanti area. The availability of local youth employment opportunities has been identified as an important factor in curbing the incidence of youth crime and violence. The Township and the Sheriff's Office are committed to addressing this issue through proactive means as part of a Total Policing philosophy. To that end, this program meets an identified need to help reduce youth crime and violence while also providing services to improve the value and appearance of the Township and enhance its economic development efforts.

Scope of Services

- A. The Sheriff agrees to hire eligible individuals to perform Community Beautification work within Township jurisdiction coordinated through the MI Works youth employment initiative. The parties prefer to employ Township youth to the extent possible.
- B. The Sheriff agrees to provide supervision, equipment and supplies necessary to deliver services safely and effectively.
- C. The Township agrees to reimburse the Sheriff for the cost of providing these services, including, but not limited to, wages paid to eligible youth, supervision, equipment and supplies as agreed upon by the parties.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

- D. Community Beautification services shall include:
- 1) Trash pickup on public roadways and other public property
 - i. high visibility primary and secondary roads
 - ii. neighborhood streets
 - iii. AAATA bus stops
 - iv. Township parks
 - v. Township buildings and grounds
 - 2) Gardening type activities including but not limited to pulling weeds and planting flowers at Township owned parks and facilities
 - 3) Painting and other general maintenance at Township owned parks and facilities
 - 4) Any other activities mutually agreed upon by the parties

Term of Agreement

The term of this agreement is 11 weeks to commence in May or June, 2016. The term may be adjusted by mutual agreement of the Sheriff's Office and the Township.

Estimated Operating Budget

• 1 Supervisor @ \$20/hour with 10% fringe	\$4,840
• 8 Youth Employees @ \$9/hour with 10% fringe	\$17,424
• 2 T-shirts/youth; 2 polo shirts for Supervisor	\$320
• 9 Reflective vests \$15 each	\$135
• Trash bags	\$2,000
• Roadside Signs & vehicle magnets	\$1,000

Total estimated cost: \$25,719

Additional expenses shall be mutually agreed upon in advance as necessary.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashlenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

APPROVED FOR CONTENT:

CHARTER TOWNSHIP OF YPSILANTI

Jerry L. Clayton (DATE)
Sheriff

Accepted by Brenda L. Stumbo
Brenda L. Stumbo (DATE)
Township Supervisor May 18, 2016

Accepted by Karen Lovejoy Roe
Karen Lovejoy Roe (DATE)
Township Clerk May 18, 2016

Original: Clerk
Vendor
cc: Department
Purchasing

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor May 18, 2016

Rosal Mannett
Witness May 18, 2016

Karen Lovejoy Roe
Karen Lovejoy Roe, Clerk May 18, 2016

Rosal Mannett
Witness May 18, 2016

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

AGREEMENT TO ASSIGN THE LINCOLN CONSOLIDATED SCHOOL DISTRICT
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD
OF JUNE 22, 2016 THROUGH AUGUST 29, 2016

AGREEMENT is made this 10th day of May 2016 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan, ("Township"), the LINCOLN CONSOLIDATED SCHOOL DISTRICT, located at 8970 Whittaker Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 22, 2015 through August 29, 2016 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 22, 2016 and concluding on August 29, 2016, the contractual deputy assigned to Lincoln Consolidated School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Lincoln Consolidated School District.

ARTICLE II - TERM

This contract shall begin on June 22, 2016 and continue through August 29, 2016.

ARTICLE III –PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$29,193, payable by the Township as follows: June invoice--\$3,918.00; July invoice--\$13,059.00; and August invoice--\$12,216.00.

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: Brenda Stumbo
Brenda Stumbo (DATE)
Supervisor
May 18, 2016

By: _____
Greg Dill (DATE)
County Administrator

By: Karen Lovejoy Roe
Karen Lovejoy Roe (DATE)
Clerk
May 18, 2016

WASHTENAW COUNTY SHERIFF'S OFFICE

LINCOLN CONSOLIDATED SCHOOLS

By: _____
Jerry Clayton
Sheriff

By: _____
Sean McNatt
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: _____
Curtis N. Hedger
Office of Corporation Counsel

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

AGREEMENT TO ASSIGN THE YPSILANTI COMMUNITY SCHOOL DISTRICT
CONTRACTUAL DEPUTY TO YPSILANTI TOWNSHIP FOR THE TIME PERIOD
OF JUNE 22, 2016 THROUGH AUGUST 29, 2016

AGREEMENT is made this 10th day of May 2016 by YPSILANTI TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Dr, Ypsilanti, Michigan, ("Township"), the YPSILANTI COMMUNITY SCHOOL DISTRICT, located at 1885 Packard Road, Ypsilanti, Michigan ("School"), the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and the WASHTENAW COUNTY SHERIFF'S OFFICE located at 2201 Hogback Road, Ann Arbor, Michigan ("Sheriff")

WHEREAS, the Township and the School currently contract with the County and the Sheriff to provide contractual police services in their respective jurisdictions and;

WHEREAS, the deputy assigned to the School is primarily used during the standard school year of August through early June; and

WHEREAS, Ypsilanti Township and the School have discussed and agreed upon a sharing arrangement, whereby the deputy assigned to the School will work for the Township from June 22, 2016 through August 29, 2016 with the Township being financially responsible for that deputy for the time that he/she works for the Township; and

WHEREAS, the School deputy will be reassigned to the Township and given assignments as agreed upon by the Township and Sheriff, thereby enhancing police services in the Township during the summer months.

WHEREAS, the parties now desire to memorialize this Agreement to writing.

NOW THEREFORE, the parties agree as follows:

ARTICLE I – Assignment of Contractual Deputy

The parties agree that beginning on June 22, 2016 and concluding on August 29, 2016, the contractual deputy assigned to Ypsilanti Public School District will be reassigned to the Ypsilanti Township. Upon expiration, the deputy will be reassigned back to the Ypsilanti Public School District.

ARTICLE II - TERM

This contract shall begin on June 22, 2016 and continue through August 29, 2016.

ARTICLE III – PAYMENT FOR REASSIGNED DEPUTY

During the term of this Agreement, the parties agree that the Township shall be responsible to pay the County for the price of the reassigned deputy at the rates established and agreed upon in the police service contract currently in effect between the County, Township and Sheriff, which Agreement is incorporated by reference into this Agreement. Using these rates, the price of the reassigned deputy for the term of this contract shall be \$29,193, payable by the Township as follows: June invoice--\$3,918.00; July invoice--\$13,059.00; and August invoice--\$12,216.00.

ARTICLE IV- CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the parties will be incorporated into this Agreement by written amendments signed by all parties.

ARTICLE V - EXTENT OF CONTRACT

The terms of this document represents the entire agreement between the parties on the reassignment of the School contractual deputy to the Township for the term described in this Agreement and supersedes all prior representations, negotiations or agreements whether written or oral on this matter.

YPSILANTI TOWNSHIP

WASHTENAW COUNTY

By: Brenda L. Stumbo
Brenda Stumbo (DATE)
Supervisor May 18, 2016

By: _____
Greg Dill (DATE)
County Administrator

By: Karen Lovejoy Roe
Karen Lovejoy Roe (DATE)
Clerk May 18, 2016

WASHTENAW COUNTY SHERIFF'S OFFICE YPSILANTI COMMUNITY SCHOOLS

By: _____
Jerry Clayton
Sheriff

By: _____
Ben Edmondson (Date)
Superintendent

APPROVED AS TO FORM:

ATTESTED TO:

By: _____
Curtis N. Hedger
Office of Corporation Counsel

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

2016 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of May, 2016, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Washtenaw Orchard Subdivision:**

Work to include crack sealing. Roads to include: Bud Avenue, Woodruff Lane and Blossom Avenue.

Estimated project cost: \$ 11,600.00

2. **Washtenaw Ridge Subdivision:**

Work to include crack sealing. Roads to include: Woodruff Lane, Peach Crest Street and Apple Ridge Street.

Estimated project cost: \$ 16,500.00

3. **North River Street, Clark Road southerly 0.12 miles:**

Work to include crack sealing.

Estimated project cost: \$ 3,600.00

4. **Bailey Avenue, Lamay Avenue to Allen Avenue:**

Work to include milling the existing surface, placement of a 1.5" HMA resurfacing and associated project restoration.

Estimated project cost: \$ 17,300.00

5. **Township Wide Drainage Improvements:**
 Work may include ditching, roadside berm removal, culvert replacement and vegetation removal incidental to this work on various local roads within the township. Locations to be determined by the Township Supervisor (or designee) and the District Foreman.
 Estimated project cost: \$ 11,848.00

PRIMARY ROAD IMPROVEMENTS

6. **Ridge Road, US-12 to Clark Road:**
 Work to include milling the existing surface, placement of a 3" HMA resurfacing, structure adjustments and associated project restoration.
 Estimated project cost: \$ 84,400.00
7. **Wiard Boulevard, Clark Road to McIntosh Road:**
 Work to include milling the existing surface, placement of a 2" HMA resurfacing, structure adjustments, ADA sidewalk ramp upgrades with curb and gutter, and associated project restoration.
 Estimated project cost: \$ 77,500.00

AGREEMENT SUMMARY

2016 LOCAL ROAD PROGRAM	
Washtenaw Orchard Subdivision	\$ 11,600.00
Washtenaw Ridge Subdivision	\$ 16,500.00
North River Street	\$ 3,600.00
Bailey Avenue	\$ 17,300.00
Township-wide Drainage Improvements	<u>\$ 11,848.00</u>
Total Local Road Program	<u>\$ 60,848.00</u>
Ridge Road	\$ 84,400.00
Wiard Boulevard	<u>\$ 77,500.00</u>
Total Primary Road Program	<u>\$ 161,900.00</u>
2016 Road Program Subtotal	\$ 222,748.00
Less 2016 Conventional Matching Funds:	98,752.70
Less 2016 Drainage Matching Funds:	5,924.00

2016 Ypsilanti Township Second Agreement
Page Three

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
UNDER THIS AGREEMENT DURING 2016:

\$ 118,071.30

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo Ysaac Ganett
Brenda L. Stumbo, Supervisor May 18, 2016 Witness May 18, 2016

Karen Lovejoy Roe Ysaac Ganett
Karen Lovejoy Roe, Clerk May 18, 2016 Witness May 18, 2016

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair Witness

Roy D. Townsend, Managing Director Witness