

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 1, 2016 REGULAR MEETING**

Supervisor Stumbo called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin

Members Absent: Trustee Jean Hall Currie, Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Emmanuel Jones, Township Resident from Mentor 2 Youth stated that they will have their annual bowling tournament on April 9, 2016 from 1:00 pm to 4:30 pm. He urged the township to participate either by joining in bowling or sponsoring a lane.

CONSENT AGENDA

- A. MINUTES OF THE FEBRUARY 2, 2016 REGULAR MEETING
- B. MINUTES OF THE FEBRUARY 16, 2016 WORK SESSION AND REGULAR MEETING
- C. STATEMENTS AND CHECKS
 - 1. STATEMENTS AND CHECKS FOR MARCH 1, 2016 IN THE AMOUNT OF \$346,163.63

A motion was made by Treasurer Doe, supported by Trustee S. Martin to approve the Consent Agenda

The motion carried unanimously.

ATTORNEY REPORT

- A. GENERAL LEGAL UPDATE (given in the Work Session)

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NEW BUSINESS

1. BUDGET AMENDMENT #4

A Motion was made by Treasurer Doe, supported by Trustee S. Martin to Approve the Budget Amendment #4 (see attached).

The motion carried unanimously.

2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDING OF THE SUGARBROOK NEIGHBORHOOD COMMUNITY DEVELOPMENT PROGRAM IN THE AMOUNT OF \$50,000.00 BUDGETED IN LINE ITEM #101-950-000-969-011

A Motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve the Request of Habitat for Humanity for Funding of the Sugarbrook Neighborhood Community Development Program in the Amount of \$50,000.00 Budgeted in Line Item #101-950-000-969-011.

The motion carried unanimously.

3. REQUEST OF JAVONNA NEEL, ACCOUNTING DIRECTOR TO APPROVE AGREEMENT WITH PUBLIC FINANCIAL MANAGEMENT INC. TO PROVIDE PROFESSIONAL DISSEMINATION AGENT SERVICES FOR TOWNSHIP BONDS IN THE AMOUNT OF \$1,000.00 BUDGETED IN LINE ITEM #101-956-000-801-000

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request of Javonna Neel, Accounting Director to Approve Agreement with Public Financial Management Inc. to Provide Professional Dissemination Agent Services for Township Bonds in the Amount of \$1,000.00 Budgeted in Line Item #101-956-000-801-000.

The motion carried unanimously.

4. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO APPROVE PROPOSAL WITH GOOSEWORKS, LLC AND THE PLAN FOR INCREASED EFFORTS TO CONTROL THE GOOSE POPULATION AROUND THE CIVIC CENTER IN THE AMOUNT OF \$2,500.00 BUDGETED IN LINE ITEM #101-265-000-818-001 AND TO AUTHORIZE SIGNING OF THE PROPOSAL

A Motion was made by Treasurer Doe, supported by Trustee Eldridge to Approve the Request of Jeff Allen, Residential Services Director to Approve Proposal with Gooseworks, LLC And the Plan for Increased Efforts to Control the Goose Population Around the Civic Center in the Amount of \$2,500.00 Budgeted in line Item #101-265-000-818-001 and to Authorize Signing of the Proposal.

The motion carried unanimously.

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5. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO APPROVE THE CONTRACT RENEWAL WITH LOOKING GOOD LAWNS, LLC FOR CALENDAR YEARS 2016 AND 2017

A Motion was made by Trustee Eldridge, supported by Trustee S. Martin to Approve the Request of Michael Radzik, OCS Director to Approve the Contract Renewal with Looking Good Lawns, LLC for Calendar Years 2016-2017.

The motion carried unanimously.

6. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO ADD THE RESIDENTIAL SERVICES DIRECTOR AND THE POLICE SERVICES ADMINISTRATOR TO THE PUBLIC SAFETY NEIGHBORHOOD CAMERA POLICY

A Motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to Approve the Request of Michael Radzik, OCS Director to Add the Residential Services Director and the Police Services Administrator to the Public Safety Neighborhood Camera Policy with the recommendation for the retention period not to exceed 30 days to be added to the policy.

The motion carried unanimously.

7. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO SET PUBLIC HEARING DATE OF APRIL 5, 2016, AT APPROXIMATELY 7:00PM TO CONSIDER THE REVOCATION OF THE CLASS C LIQUOR LICENSE HELD BY LAS DOS FUENTE, LLC FOR USE AT 1960 WHITTAKER ROAD

A Motion was made by Trustee S. Martin, supported by Trustee Eldridge to Approve the Request of Michael Radzik, OCS Director to set Public Hearing Date of April 5, 2016, at Approximately 7:00PM to Consider the Revocation of the Class C Liquor License Held by Las Dos Fuente, LLC for use at 1960 Whittaker Road.

The motion carried unanimously.

8. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1990 MCCARTNEY AVE. IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

A Motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve the Request of Michael Radzik, OCS Director for Authorization to Seek Legal Action if Necessary to Abate Public Nuisance for Property Located at 1990 McCartney Ave. in the Amount of \$5,000.00 Budgeted in Line Item #101-950-000-801-023.

The motion carried unanimously.

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- 9. REQUEST TO APPROVE AGREEMENT WITH MICHIGAN ABILITY PARTNERS FOR LITTER COLLECTION ALONG ROADWAYS AND MISCELLANEOUS TASKS AS ASSIGNED BY THE TOWNSHIP IN THE AMOUNT OF \$26.80 PER HOUR BUDGETED IN LINE ITEM #101-950-000-880-001**

A Motion was made by Treasurer Doe, supported by Trustee S. Martin to Approve the Request to Approve Agreement with Michigan Ability Partners for Litter Collection along Roadways and Miscellaneous Tasks as Assigned by the Township in the Amount of \$26.80 Per Hour Budgeted in Line Item #101-905-000-880-001.

The motion carried unanimously.

- 10. REQUEST TO ADD AN ADDITIONAL PARCEL K-11-39-350-028 LOCATED AT 1747 WEST MICHIGAN AVE. TO THE PUBLIC HEARING SCHEDULED FOR MARCH 15, 2016 AT APPROXIMATELY 7:00PM FOR THE CREATION OF AN INDUSTRIAL DEVELOPMENT DISTRICT (IDD)**

A Motion was made by Clerk Lovejoy Roe supported by Treasurer Doe to Approve the Request to Add an Additional Parcel K-11-39-350-028 Located at 1747 West Michigan Ave. to the Public Hearing Scheduled for March 15, 2016 at Approximately 7:00PM for the Creation of an Industrial Development District (IDD).

The motion carried unanimously.

AUTHORIZATION AND BIDS

- 1. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO WAIVE THE FINANCIAL POLICY AND AWARD LOW QUOTE FOR DUCTWORK CLEANING AT THE COMMUNITY CENTER OF AMISTEE AIRDUCT CLEANING IN THE AMOUNT OF \$21,357.87 BUDGETED IN LINE ITEM #230-751-000-931-021**

A Motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to Approve Request of Jeff Allen, Residential Services Director to Waive the Financial Policy and Award Low Quote for Ductwork Cleaning at the Community Center of Amistee Airduct Cleaning in the Amount of \$21,357.87 Budgeted in Line Item #230-751-000-931-021.

The motion carried unanimously.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn.

The motion carried unanimously.

The meeting was adjourned at approximately 7:13 p.m.

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Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2016 BUDGET AMENDMENT #4**

March 1, 2016

230 - RECREATION FUND

Total Increase \$21,360.00

Increase budget for duct cleaning work to be done at the Community Center by Amistee Air Duct Cleaning, who also turned in the lowest bid for the Civic Center duct cleaning. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	230-000-000-699.000	\$21,360.00
			Net Revenues <u><u>\$21,360.00</u></u>
Expenditures:	Non Recurring R & M Comm Ctr	230-751-000-931.021	\$21,360.00
			Net Expenditures <u><u>\$21,360.00</u></u>

595-MOTORPOOL FUND

Total Increase \$20,924.00

Increase budget to purchase 2016 Ford Escape from Gorno Ford through MiDeal at \$20,735 plus all weather mats \$89 and Township logo's \$100. Vehicle to be shared by the Information Systems department and the Chief Building Official. The departments will be paying lease payments back to the Motor Pool for use of the vehicle. Purchase approved by Board at 2/16/16 meeting. This is funded by an Appropriation of Prior Year Fund Balance

Revenues:	Prior Year Appropriation	595-000-000-699.000	\$20,924.00
			Net Revenues <u><u>\$20,924.00</u></u>
Expenditures:	Capital Outlay/Vehicles	595-595-000-985.000	\$20,924.00
			Net Expenditures <u><u>\$20,924.00</u></u>

Motion to Amend the 2016 Budget (#4):

Move to increase the Recreation Fund budget by \$21,360 to \$948,466 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$20,924 to \$226,737 and approve the department line item changes as outlined.