

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

July 21, 2015

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

14-B District Court

Monthly Disbursements

June 2015

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

June 2015 Disbursements:

| | |
|-------------------------------|--------------|
| Washtenaw County: | \$ 3,788.00 |
| State of Michigan: | \$ 40,788.11 |
| Ypsilanti Township Treasurer: | \$ 87,731.39 |

TOTAL: \$132,307.50

14-B District Court

Revenue Report for June 2015

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$3,788.00**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171): \$15,274.00
State Court Fund (MCL 600.8371): \$1,100.00
Justice System Fund (MCL 600.181): \$15,810.73
Juror Compensation Reimbursement Fund:
 Civil Jury Demand Fee (MCL 600.8371): \$20.00
 Drivers License Clearance Fees (MCL 257.321a): \$1,590.00
Crime Victims Rights Fund (MCL 780.905): \$5,403.38
Judgment Fee (Dept. of Natural Resources): \$0.00
Due to Secretary of State
(101-000-000-206.136) \$1,590.00

Total: **\$40,788.11**

Due to Ypsilanti Township

Court Costs (101-000-000-602.136): \$33,990.38
Civil Fees (101-000-000-603.136): \$14,826.00
Probation Fees (101-000-000-604.000): \$5,056.00
Ordinance Fines (101-000-000-605.001): \$31,515.31
Bond Forfeitures (101-000-000-605.003): \$2,650.00
Interest Earned (101-000-000-605.004): \$0.00
State Aid-Caseflow Assistance (101-000-602.544): \$0.00
Expense Write-Off: \$0.00
Bank Charges (Expense - 101.136.000.957.000): (\$306.30)

Total: **\$87,731.39**

Total to General Account - (101.000.000.004.136): \$132,307.50

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow: \$10,351.63
Garnishment Proceeds: \$0.00
Bonds: \$17,470.00
Restitution: \$5,191.83

Total to Escrow Account - (101.000.000.205.136): \$33,013.46

| | | | |
|--------------------|----------------|-----------------------|--|
| | | Year to Date | |
| | | Prior Year Comparison | |
| | | | |
| | | | |
| Month | Revenue | Revenue | |
| | 2014 | 2015 | |
| | | | |
| January | \$93,424.58 | \$101,726.02 | |
| February | \$134,377.46 | \$127,974.93 | |
| March | \$116,070.56 | \$119,020.09 | |
| April | \$104,192.57 | \$119,225.82 | |
| May | \$106,156.14 | \$90,046.85 | |
| June | \$107,897.55 | \$87,731.39 | |
| July | \$101,268.87 | | |
| August | \$98,053.38 | | |
| September | \$106,365.17 | | |
| October | \$108,958.51 | | |
| November | \$81,140.04 | | |
| December | \$93,416.84 | | |
| | | | |
| Grant: | | \$41,250.00 | |
| Standardization | | | |
| Payment: | \$45,724.00 | \$45,724.00 | |
| Year-to Date | | | |
| Totals: | \$1,297,045.67 | \$732,699.10 | |
| Expenditure | | | |
| Budget: | \$1,267,085.00 | \$1,328,089.00 | |
| Difference: | \$29,960.67 | (\$534,385.90) | |

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

| BUILDING DEPARTMENT MONTHLY REPORT - June 2015 | | | | | | | | | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Permit Type | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTALS |
| Building | 46 | 61 | 87 | 116 | 114 | 128 | | | | | | | 552 |
| | \$ 3,081 | \$ 9,211 | \$ 20,850 | \$ 16,030 | \$ 13,320 | \$ 23,326 | | | | | | | \$ 85,818 |
| Electrical | 23 | 78 | 38 | 43 | 59 | 51 | | | | | | | 292 |
| | \$ 1,530 | \$ 4,715 | \$ 2,775 | \$ 3,375 | \$ 4,090 | \$ 3,525 | | | | | | | \$ 20,010 |
| Mechanical | 78 | 89 | 119 | 101 | 130 | 155 | | | | | | | 672 |
| | \$ 4,600 | \$ 6,140 | \$ 9,060 | \$ 7,370 | \$ 8,650 | \$ 10,110 | | | | | | | \$ 45,930 |
| Plumbing | 31 | 49 | 48 | 53 | 39 | 46 | | | | | | | 266 |
| | \$ 1,625 | \$ 2,830 | \$ 3,775 | \$ 4,825 | \$ 2,605 | \$ 3,445 | | | | | | | \$ 19,105 |
| Zoning | 2 | - | 3 | 13 | 20 | 27 | | | | | | | 65 |
| | \$ 90 | \$ - | \$ 105 | \$ 455 | \$ 740 | \$ 945 | | | | | | | \$ 2,335 |
| Sub Totals | 180 | 277 | 295 | 326 | 362 | 407 | - | - | - | - | - | - | 1,847 |
| TOTAL YTD | \$ 10,926 | \$ 22,896 | \$ 36,565 | \$ 32,055 | \$ 29,405 | \$ 41,351 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 173,198 |

| BUILDING DEPARTMENT MONTHLY REPORT - 2014 | | | | | | | | | | | | | |
|--|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Permit Type | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTALS |
| Building | 55 | 44 | 66 | 90 | 127 | 124 | 91 | 128 | 91 | 112 | 62 | 79 | 1,069 |
| | \$ 16,244 | \$ 16,632 | \$ 12,783 | \$ 18,614 | \$ 96,726 | \$ 56,621 | \$ 12,936 | \$ 17,586 | \$ 16,583 | \$ 20,770 | \$ 14,954 | \$ 17,582 | \$ 318,031 |
| Electrical | 16 | 16 | 23 | 18 | 49 | 43 | 41 | 30 | 25 | 39 | 28 | 18 | 346 |
| | \$ 1,290 | \$ 2,175 | \$ 1,815 | \$ 1,800 | \$ 3,855 | \$ 2,775 | \$ 3,465 | \$ 2,670 | \$ 2,250 | \$ 2,820 | \$ 2,325 | \$ 1,290 | \$ 28,530 |
| Mechanical | 85 | 51 | 50 | 58 | 81 | 98 | 75 | 35 | 59 | 96 | 80 | 66 | 834 |
| | \$ 4,980 | \$ 2,760 | \$ 3,095 | \$ 4,185 | \$ 5,925 | \$ 10,000 | \$ 7,161 | \$ 3,390 | \$ 6,110 | \$ 7,125 | \$ 5,385 | \$ 4,682 | \$ 64,798 |
| Plumbing | 28 | 30 | 83 | 35 | 46 | 107 | 39 | 36 | 49 | 53 | 16 | 26 | 548 |
| | \$ 2,145 | \$ 2,010 | \$ 4,545 | \$ 2,745 | \$ 3,525 | \$ 6,300 | \$ 2,955 | \$ 2,430 | \$ 3,885 | \$ 3,780 | \$ 1,080 | \$ 1,905 | \$ 37,305 |
| Zoning | 2 | - | 1 | 14 | 13 | 26 | 16 | 10 | 7 | 9 | 8 | 7 | 113 |
| | \$ 90 | \$ - | \$ 45 | \$ 630 | \$ 585 | \$ 1,170 | \$ 720 | \$ 450 | \$ 315 | \$ 405 | \$ 360 | \$ 270 | \$ 5,040 |
| Sub Totals | 186 | 141 | 223 | 215 | 316 | 398 | 262 | 239 | 231 | 309 | 194 | 196 | 2,910 |
| TOTAL YTD | \$ 24,749 | \$ 23,577 | \$ 22,283 | \$ 27,974 | \$ 110,616 | \$ 76,866 | \$ 27,237 | \$ 26,526 | \$ 29,143 | \$ 34,900 | \$ 24,104 | \$ 25,729 | \$ 453,704 |

**BUILDING DEPARTMENT REPORT
ALEX MAMO - CHIEF BUILDING OFFICIAL**

| INSPECTION RUNNING TOTALS | | | | | | | | | | | | | |
|----------------------------------|------------|------------|------------|--------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|---------------|
| Inspections | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTALS |
| Total 2015 | 337 | 442 | 456 | 584 | 417 | 624 | | | | | | | |
| Total 2014 | 318 | 253 | 354 | 417 | 429 | 501 | 581 | 496 | 445 | 516 | 360 | 344 | 5,014 |
| Total 2013 | 336 | 328 | 239 | 306 | 445 | 404 | 389 | 507 | 459 | 647 | 410 | 378 | 4,848 |
| Total 2012 | 852 | 259 | 592 | 328 | 340 | 268 | 275 | 419 | 317 | 382 | 340 | 276 | 4,648 |
| Total 2011 | 319 | 238 | 280 | 311 | 371 | 369 | 319 | 411 | 349 | 432 | 316 | 143 | 3,858 |
| Total 2010 | 292 | 220 | 361 | 366 | 379 | 358 | 427 | 405 | 350 | 449 | 322 | 140 | 4,069 |
| Total 2009 | 323 | 315 | 340 | 337 | 350 | 372 | 440 | 401 | 463 | 374 | 341 | 137 | 4,193 |
| Total 2008 | 460 | 352 | 326 | 432 | 432 | 628 | 727 | 562 | 533 | 577 | 393 | 128 | 5,550 |

| Rental Inspections | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTALS |
|---------------------------|--|------------|------------|--------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|---------------|
| Total 2015 | 327 | 287 | 361 | 339 | 297 | 318 | | | | | | | |
| Total 2014 | 234 | 225 | 303 | 337 | 310 | 290 | 267 | 291 | 296 | 310 | 256 | 264 | 3,383 |
| Total 2013 | 197 | 237 | 206 | 175 | 226 | 251 | 291 | 302 | 222 | 297 | 215 | 175 | 2,794 |
| Total 2012 | 142 | 165 | 228 | 194 | 209 | 202 | 185 | 258 | 225 | 265 | 231 | 131 | 2,435 |
| Total 2011 | 95 | 49 | 102 | 146 | 129 | 179 | 183 | 243 | 177 | 214 | 187 | 153 | 1,857 |
| Total 2010 | 214 | 170 | 139 | 216 | 223 | 158 | 264 | 179 | 212 | 183 | 83 | 48 | 2,089 |
| Total 2009 | (Began tracking separate rental inspection totals Oct, 2009) | | | | | | | | | 57 | 160 | 77 | 294 |

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

JUNE 2015

Fire Department staffing levels are as follows:

| | | |
|----------------------------|---------------------|-----------------------------|
| 1 Fire Chief | 3 Shift Captains | 20 Fire Fighters |
| 1 Fire Marshal (part time) | 3 Shift Lieutenants | 1 Clerk III / Staff Support |

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 382 requests for assistance. Of those requests, 246 were medical emergency service calls, with the remaining 136 incidents classified as non-medical and/or fire related.

Department activities for the month of June, 2015:

- 1) The Public Education Department participated in the following events:
 - a) Truck Demonstration & Survival Flight Landing at Wiards Orchard
 - b) Truck Demonstration at Nancy Park Community Picnic
 - c) Truck Demonstration at Whittaker Village Subdivision Block Party
 - d) Participated in Fairway Hills Bike parade
 - e) Truck Demonstration at Global Tech Academy Carnival
 - f) Car Seat fittings

- 2) Fire fighters attended 9 neighborhood watch meetings

- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue Team
 - b) Water Rescue
 - c) EMS Refresher
 - d) A.L.I.C.E. training at Ypsilanti City Fire Dept
 - e) Emergency Action Plan at Rolling Hills Park

The Fire Marshal had these inspections / meetings for the months of June, 2015:

- 1) Site Plans: 1
- 2) Fireworks Inspections: 7
- 3) Commercial Hood Inspections: 5
- 4) Fire Suppression Tests: 6
- 5) Plan Reviews: 6
- 6) Burn Permits: 2
- 7) Fire Investigations: 2
- 8) Building Inspections: 2
- 9) Sprinkler Inspection: 1
- 10) Tent Inspection: 1
- 11) Occupancy Load: 2
- 12) Health Hazard Inspection: 1
- 13) Consultations: 1
- 14) Reviewed 38 IROL reports
- 15) Meeting with Insurance Adjustor
- 16) Code Enforcements: 4
- 17) Training in S.M.O.K.E., NFPA 72, & NFPA 96
- 18) Completed reports

The Fire Chief attended these meetings / events for the month of June, 2015:

- 1) WAMAA meeting
- 2) Toured HVA Dispatch Center
- 3) Meeting with Board Up Vendor (Rapid Recovery)
- 4) Meeting with WCSD & Ypsilanti City Fire Dept – Active Shooter scenario
- 5) Department Head meeting
- 6) Meeting with Priority One regarding new vehicle
- 7) Officers meeting
- 8) S.M.O.K.E training in Livonia
- 9) UL Basic of Fire Alarms training in Farmington Hills
- 10) Burn Trailer training simulator for AFG Grant
- 11) Vehicle Maintenance meeting regarding Ladder 14-1
- 12) Fire Chiefs meeting regarding Dispatch
- 13) 800 MHz Committee meeting
- 14) 800 MHz Business Plan Committee meeting
- 15) Development Team meeting
- 16) Neighborhood Watch meeting – Gault Village
- 17) Initiated Promotional testing
- 18) Began 2016 Budget
- 19) Began Bid Process for Landscape Work, Cement Work, and Roof Repair/Replacement
- 20) Prepped Float Trailer for Bomber Plant Parade

There were 0 injuries and 0 deaths reported this month for civilians.

There was 1 injury and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at ***\$48,800.00***. All occurred at the following locations:

| DATE OF LOSS | ADDRESS | ESTIMATED LOSS |
|----------------|---------------------|-------------------------------------|
| 1) 06/04/2015 | 218 S Hewitt #304 | \$ 0.00 (cooking) |
| 2) 06/04/2015 | 187 Russell | \$ 0.00 (cooking) |
| 3) 06/05/2015 | 3725 Palisades Blvd | \$ 0.00 (Mutual Aid-Pittsfield Twp) |
| 4) 06/05/2015 | 611 River | \$ 0.00 (Mutual Aid-Ypsi City) |
| 5) 06/07/2015 | 72 Johnson | \$ 0.00 (dumpster) |
| 6) 06/07/2015 | 825 George Place | \$ 0.00 (dumpster) |
| 7) 06/10/2015 | EB I-94 @ Huron | \$ 2,000.00 (vehicle) |
| 8) 06/13/2015 | 721 Green | \$ 0.00 (Mutual Aid-Ypsi City) |
| 9) 06/13/2015 | 827 Jefferson | \$ 0.00 (Mutual Aid-Ypsi City) |
| 10) 06/13/2015 | 417 Ainsworth | \$ 0.00 (Mutual Aid-Ypsi City) |
| 11) 06/13/2015 | 560 Kennedy | \$ 0.00 (outside rubbish) |
| 12) 06/14/2015 | 2851 E Michigan | \$ 0.00 (special outside) |
| 13) 06/20/2015 | 83 S Harris | \$ 0.00 (outside rubbish) |
| 14) 06/21/2015 | 1260 Holmes | \$ 0.00 (dumpster) |
| 15) 06/23/2015 | 9312 MacArthur | \$ 0.00 (Mutual Aid-Superior Twp) |
| 16) 06/24/2015 | 527 Emerick | \$ 44,000.00 (building) |
| 17) 06/24/2015 | 389 Devonshire | \$ 1,800.00 (building) |
| 18) 06/25/2015 | W MI @ S Hewitt | \$ 1,000.00 (vehicle) |
| 19) 06/27/2015 | 902 Michigan | \$ 0.00 (Mutual Aid-Ypsi City) |

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 06/01/2015 – 06/30/2015

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {06/01/15} And {06/30/15}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|--------------|-------------------------|-----------------------|----------------------|
| 1 Fire | | | | |
| 111 Building fire | 6 | 1.57% | \$45,800 | 93.85% |
| 113 Cooking fire, confined to container | 4 | 1.05% | \$0 | 0.00% |
| 131 Passenger vehicle fire | 3 | 0.79% | \$3,000 | 6.14% |
| 150 Outside rubbish fire, Other | 1 | 0.26% | \$0 | 0.00% |
| 151 Outside rubbish, trash or waste fire | 1 | 0.26% | \$0 | 0.00% |
| 154 Dumpster or other outside trash receptacle fire | 3 | 0.79% | \$0 | 0.00% |
| 160 Special outside fire, Other | 1 | 0.26% | \$0 | 0.00% |
| | 19 | 4.97% | \$48,800 | 100.00% |
| 3 Rescue & Emergency Medical Service Incident | | | | |
| 300 Rescue, EMS incident, other | 26 | 6.81% | \$0 | 0.00% |
| 311 Medical assist, assist EMS crew | 25 | 6.54% | \$0 | 0.00% |
| 320 Emergency medical service, other | 6 | 1.57% | \$0 | 0.00% |
| 321 EMS call, excluding vehicle accident with injury | 68 | 43.98% | \$0 | 0.00% |
| 322 Motor vehicle accident with injuries | 10 | 2.62% | \$0 | 0.00% |
| 323 Motor vehicle/pedestrian accident (MV Ped) | 1 | 0.26% | \$0 | 0.00% |
| 324 Motor Vehicle Accident with no injuries | 9 | 2.36% | \$0 | 0.00% |
| 352 Extrication of victim(s) from vehicle | 1 | 0.26% | \$0 | 0.00% |
| | 246 | 64.40% | \$0 | 0.00% |
| 4 Hazardous Condition (No Fire) | | | | |
| 411 Gasoline or other flammable liquid spill | 1 | 0.26% | \$0 | 0.00% |
| 412 Gas leak (natural gas or LPG) | 1 | 0.26% | \$0 | 0.00% |
| 413 Oil or other combustible liquid spill | 1 | 0.26% | \$0 | 0.00% |
| 424 Carbon monoxide incident | 1 | 0.26% | \$0 | 0.00% |
| 440 Electrical wiring/equipment problem, Other | 2 | 0.52% | \$0 | 0.00% |
| 441 Heat from short circuit (wiring), defective/worn | 1 | 0.26% | \$0 | 0.00% |
| 444 Power line down | 10 | 2.62% | \$0 | 0.00% |
| 445 Arcing, shorted electrical equipment | 5 | 1.31% | \$0 | 0.00% |
| | 22 | 5.76% | \$0 | 0.00% |
| 5 Service Call | | | | |
| 500 Service Call, other | 3 | 0.79% | \$0 | 0.00% |
| 531 Smoke or odor removal | 5 | 1.31% | \$0 | 0.00% |
| 542 Animal rescue | 1 | 0.26% | \$0 | 0.00% |
| 5501 Neighborhood Watch | 8 | 2.09% | \$0 | 0.00% |
| 5502 Community Outreach | 3 | 0.79% | \$0 | 0.00% |
| 551 Assist police or other governmental agency | 2 | 0.52% | \$0 | 0.00% |
| 554 Assist invalid | 3 | 0.79% | \$0 | 0.00% |
| 561 Unauthorized burning | 5 | 1.31% | \$0 | 0.00% |

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {06/01/15} And {06/30/15}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|--------------|-------------------------|-----------------------|----------------------|
| 5 Service Call | | | | |
| | <u>30</u> | <u>7.85%</u> | <u>\$0</u> | <u>0.00%</u> |
| 6 Good Intent Call | | | | |
| 600 Good intent call, Other | 4 | 1.05% | \$0 | 0.00% |
| 611 Dispatched & cancelled en route | 30 | 7.85% | \$0 | 0.00% |
| 6111 Canceled on Arrival | 8 | 2.09% | \$0 | 0.00% |
| 621 Wrong location | 1 | 0.26% | \$0 | 0.00% |
| 622 No Incident found on arrival at dispatch address | 2 | 0.52% | \$0 | 0.00% |
| 631 Authorized controlled burning | 6 | 1.57% | \$0 | 0.00% |
| | <u>51</u> | <u>13.35%</u> | <u>\$0</u> | <u>0.00%</u> |
| 7 False Alarm & False Call | | | | |
| 700 False alarm or false call, Other | 1 | 0.26% | \$0 | 0.00% |
| 710 Malicious, mischievous false call, Other | 1 | 0.26% | \$0 | 0.00% |
| 733 Smoke detector activation due to malfunction | 4 | 1.05% | \$0 | 0.00% |
| 743 Smoke detector activation, no fire - unintentional | 1 | 0.79% | \$0 | 0.00% |
| 744 Detector activation, no fire - unintentional | 2 | 0.52% | \$0 | 0.00% |
| 745 Alarm system activation, no fire - unintentional | 3 | 0.79% | \$0 | 0.00% |
| | <u>14</u> | <u>3.66%</u> | <u>\$0</u> | <u>0.00%</u> |
| Total Incident Count: | 382 | Total Est Loss: | \$48,800 | |



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JULY 21, 2015

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. 2014 AUDITED FINANCIAL REPORT RANA EMMONS, CPA
2. AMENDMENT TO PROPERTY MAINTENANCE ORDINANCE MIKE RADZIK
3. DISCUSSION OF YPSILANTI AREA CONVENTION AND VISITORS BUREAU
..... SUPERVISOR STUMBO, CLERK ROE, TREASURER DOE
4. AGENDA REVIEW SUPERVISOR STUMBO
5. OTHER DISCUSSION BOARD MEMBERS

**CHARTER TOWNSHIP OF YPSILANTI
Washtenaw County, Michigan**

AUDITED FINANCIAL REPORT

**For the Fiscal Year Ended
December 31, 2014**

CHARTER TOWNSHIP OF YPSILANTI
For the Year Ended December 31, 2014

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CHARTER TOWNSHIP OF YPSILANTI
For the Year Ended December 31, 2014

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FINANCIAL SECTION

PSLZ LLP

Certified Public Accountants

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Rana M. Emmons, C.P.A.
Jennifer A. Galofaro, C.P.A., C.V.A.
Susan H. Bertram, C.P.A.

BLOOMFIELD HILLS

3707 WEST MAPLE ROAD
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BLOOMFIELD HILLS, MI 48301-3212
Telephone (248) 644-9125

Deborah M. Cox, C.P.A.
Robert J. Sheu, C.P.A.

Independent Auditor's Report

June 24, 2015

To the Board of Trustees
Charter Township of Ypsilanti, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Charter Township of Ypsilanti, Michigan, as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Charter Township of Ypsilanti, Michigan, as of December 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

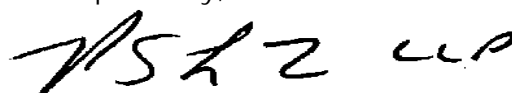
Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the major fund budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Ypsilanti, Michigan's basic financial statements as a whole. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling information directly to underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully,



PSLZ LLP
Certified Public Accountants
Plymouth, Michigan

Management's Discussion and Analysis

As management of the Charter Township of Ypsilanti, we offer readers of the Charter Township of Ypsilanti's financial statements this narrative overview and analysis of the financial activities of the Charter Township of Ypsilanti for the fiscal year ended December 31, 2014.

Financial Highlights

- The assets of the Charter Township of Ypsilanti exceeded its liabilities at the close of the most recent fiscal year by \$44,237,876 (*net position*). Of this amount, \$4,697,188 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors.
- As of the close of the current fiscal year, the Charter Township of Ypsilanti's governmental funds reported combined ending fund balances of \$11,378,552, a decrease of \$3,208,973 in comparison with the prior year. Approximately 38 percent of this amount, \$4,266,962 is *available for spending* at the government's discretion (*unrestricted fund balance*).
- The Charter Township of Ypsilanti's total long-term bonded debt decreased by \$740,000 during the current fiscal year, which reflects annual debt service payments made.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Charter Township of Ypsilanti's basic financial statements. The Charter Township of Ypsilanti's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Charter Township of Ypsilanti's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Charter Township of Ypsilanti's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Charter Township of Ypsilanti is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Charter Township of Ypsilanti that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Charter Township of Ypsilanti include general government, public safety, public works, community and economic development, and recreation and culture. The business-type activities of the Charter Township of Ypsilanti include the golf course and the compost center.

The government-wide financial statements include not only the Charter Township of Ypsilanti (the primary government), but also the Local Development Finance Authority and the Ypsilanti Township Economic Development Corporation which are separate legal entities for which the Charter Township of Ypsilanti is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government.

The government-wide financial statements can be found on pages 11-13 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Charter Township of Ypsilanti, like other state and local governments, used fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Charter Township of Ypsilanti can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Charter Township of Ypsilanti maintains 18 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Fire Department Fund, Environmental Services Fund, and the Law Enforcement Fund all of which are considered to be major funds. Data from the other governmental funds are combined into aggregated presentations by fund type. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

A budgetary comparison statement has been provided for the major budgetary funds to demonstrate compliance with the annual appropriated budget.

Proprietary funds. The Charter Township of Ypsilanti maintains three proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Charter Township of Ypsilanti uses enterprise funds to account for its Golf Course and its Compost Center. *Internal Service funds* are an accounting device used to accumulate and allocate costs internally among the Charter Township of Ypsilanti's various functions. The Township uses an internal service fund to account for its fleet of vehicles. Because this service predominantly benefits governmental rather than business-type functions, it has been included within *governmental activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Golf Course and Compost Center both of which are considered to be nonmajor funds of the Charter Township of Ypsilanti.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Charter Township of Ypsilanti's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. The combining statements referred to earlier in connection with the nonmajor governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements can be found on pages 61-71 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Charter Township of Ypsilanti, assets exceeded liabilities by \$44,237,876 at the close of the most recent fiscal year.

A significant portion of the Charter Township of Ypsilanti's net position (74 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Charter Township of Ypsilanti used these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Charter Township of Ypsilanti's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Charter Township of Ypsilanti's Net Position

| | Governmental Activities | | Business-type Activities | | Total | |
|---|-------------------------|----------------------|--------------------------|---------------------|----------------------|----------------------|
| | 2014 | 2013 | 2014 | 2013 | 2014 | 2013 |
| Current and Other Assets | \$ 32,796,336 | \$ 35,341,652 | \$ 1,142,974 | \$ 1,664,374 | \$ 33,939,310 | \$ 37,006,026 |
| Capital Assets | 39,823,268 | 36,302,466 | 2,883,726 | 2,405,264 | 42,706,994 | 38,707,730 |
| Total Assets | <u>72,619,604</u> | <u>71,644,118</u> | <u>4,026,700</u> | <u>4,069,638</u> | <u>76,646,304</u> | <u>75,713,756</u> |
| Long-term Liabilities | | | | | | |
| Outstanding | 11,695,371 | 12,835,201 | 108,888 | 160,734 | 11,804,259 | 12,995,935 |
| Other Liabilities | 3,265,657 | 2,693,478 | 28,766 | 49,702 | 3,294,423 | 2,743,180 |
| Deferred Inflows | <u>17,309,746</u> | <u>17,424,518</u> | <u>-</u> | <u>-</u> | <u>17,309,746</u> | <u>17,424,518</u> |
| Total Liabilities and Deferred Inflows | <u>32,270,774</u> | <u>32,953,197</u> | <u>137,654</u> | <u>210,436</u> | <u>32,408,428</u> | <u>33,163,633</u> |
| Net Position: | | | | | | |
| Net Investment | | | | | | |
| in Capital Assets | 29,823,268 | 25,562,466 | 2,782,551 | 2,253,499 | 32,605,819 | 27,815,965 |
| Restricted | 6,634,869 | 7,876,200 | - | - | 6,634,869 | 7,876,200 |
| Unrestricted | <u>3,890,693</u> | <u>5,252,255</u> | <u>1,106,495</u> | <u>1,605,703</u> | <u>4,997,188</u> | <u>6,857,958</u> |
| Total Net Position | <u>\$ 40,348,830</u> | <u>\$ 38,690,921</u> | <u>\$ 3,889,046</u> | <u>\$ 3,859,202</u> | <u>\$ 44,237,876</u> | <u>\$ 42,550,123</u> |

An additional portion of the Charter Township of Ypsilanti's net position (16 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$4,997,188) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Charter Township of Ypsilanti is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The governmental net position increased by \$1,657,909 during the current fiscal year, as presented:

| | Governmental Activities | | Business-type Activities | | Total | |
|-------------------------------------|-------------------------|-----------------------|--------------------------|-------------------|---------------------|-----------------------|
| | 2014 | 2013 | 2014 | 2013 | 2014 | 2013 |
| Program Revenues: | | | | | | |
| Charges for Services | \$ 3,560,479 | \$ 3,491,192 | \$ 880,714 | \$ 985,616 | \$ 4,441,193 | \$ 4,476,808 |
| Operating Grants & Contributions | 251,214 | 1,019,635 | - | - | 251,214 | 1,019,635 |
| Capital Grants & Contributions | 1,432,272 | 87,502 | - | - | 1,432,272 | 87,502 |
| General Revenues: | | | | | | |
| Property Taxes | 16,481,726 | 13,801,726 | - | - | 16,481,726 | 13,801,726 |
| State Shared Revenues | 4,613,566 | 4,455,989 | - | - | 4,613,566 | 4,455,989 |
| Franchise Fees | 787,781 | 743,481 | - | - | 787,781 | 743,481 |
| Investment Earnings | 24,527 | 40,721 | 580 | 956 | 25,107 | 41,677 |
| Gain(Loss) on Sale of Assets | (43,694) | - | 10,550 | - | (33,144) | - |
| Total Revenues | 27,107,871 | 23,640,246 | 891,844 | 986,572 | 27,999,715 | 24,626,818 |
| Program Expenses: | | | | | | |
| General Government | 5,715,396 | 6,619,630 | - | - | 5,715,396 | 6,619,630 |
| Public Safety | 11,816,482 | 11,807,102 | - | - | 11,816,482 | 11,807,102 |
| Public Works | 4,399,257 | 4,137,809 | - | - | 4,399,257 | 4,137,809 |
| Comm. and Econ. Dev. | 1,107,512 | 1,912,207 | - | - | 1,107,512 | 1,912,207 |
| Recreation and Cultural | 2,009,312 | 2,022,654 | - | - | 2,009,312 | 2,022,654 |
| Interest on Long-Term Debt | 215,136 | 252,970 | - | - | 215,136 | 252,970 |
| Golf Course | - | - | 689,290 | 657,639 | 689,290 | 657,639 |
| Compost | - | - | 359,577 | 383,124 | 359,577 | 383,124 |
| Total Expenses | 25,263,095 | 26,752,372 | 1,048,867 | 1,040,763 | 26,311,962 | 27,793,135 |
| Excess(Deficiency) before transfers | 1,844,776 | (3,112,126) | (157,023) | (54,191) | 1,687,753 | (3,166,317) |
| Transfers in (out) | (186,867) | (46,800) | 186,867 | 46,800 | - | - |
| Change in Net Position | \$ 1,657,909 | \$ (3,158,926) | \$ 29,844 | \$ (7,391) | \$ 1,687,753 | \$ (3,166,317) |

Governmental activities. Property tax revenues increased by \$2,680,000 to \$16,481,726 during 2014. This is largely attributed to the 2013 new millage rates as follows: Fire millage 3.1250 an increase of .325; Fire Pension 1.0000 an increase of .3969; Solid Waste/Environmental Services millage 2.1550 an increase of .475; Police Services millage 5.9500 an increase of .9500. General Operating and Recreation Bike Path millage rates stayed the same. The Township millage rates for taxes levied 2012 was 12.1212 and for 2013 was 14.2681. The overall increase from 2012 to 2013 was 2.1469. The taxes levied in 2013 are the revenues for 2014. State shared revenue is \$4,613,566 for the current period, which increased \$157,577 from the prior year.

Operating Grants and Contributions were \$251,214 in the current year, as compared to \$1,019,635 in the prior year. Capital Grants and Contributions were \$1,432,272 in the current year, as compared to \$87,502 in the prior year. The largest capital grant and contribution were for: the Lakeside Boathouse and dock with State grant funds in the amount of \$485,605; contributions in the amount of \$450,000 for the Lakeside Boathouse and dock; the Textile bike path with County grant funds of \$325,000; and Road Improvements with Federal Community Development Block Grant (CDBG) funds of \$154,193. The corresponding costs are recorded in the Bike Path, Sidewalk, and Recreation (BSRII) Fund and reflected in the Recreation and Cultural program expenses.

Business-type activities. This represents the municipal-owned Green Oaks Golf Course and the Township Compost Center. Business-type activities increased the Charter Township of Ypsilanti's net position by \$29,844. The Bike Path, Recreation, Roads (BSRII) and General Operations Fund transferred \$186,867 to Green Oaks Golf Course during the current year. Fee revenues were down in the golf course fund, decreasing from \$606,748 in the prior year to \$490,208 in the current year. This was due in large part to management restructuring, inclement weather, and course conditions. The Golf Course had an increase of operating losses from \$47,116 in prior year to \$185,321 in 2014 due to fee revenue as stated above and an increase in expenses for wages, building maintenance, and course maintenance. The enhancements to management, staff, building, and the course should result in an increase of the revenue stream in 2015.

Financial Analysis of the Government's Funds

Governmental funds. The focus of the Charter Township of Ypsilanti's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing The Charter Township of Ypsilanti's financing requirements and may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Charter Township of Ypsilanti's governmental funds reported combined ending fund balances of \$11,378,552, a decrease of \$3,208,973 in comparison with the prior year. The *unrestricted fund balance*, which is the amount available for spending at the government's discretion, represents 38% of the total fund balance. The remainder of fund balance is *restricted* to indicate that it is not available for new spending because it has already been committed to uphold contracts or bond agreements.

The general fund is the chief operating fund of the Charter Township of Ypsilanti. At the end of the current fiscal year, unassigned fund balance was \$1,557,487. The fund balance of the Charter Township of Ypsilanti's general fund decreased by \$2,269,107 during the current fiscal year, in comparison to a \$610,969 decrease in the prior year. The key factor in the decrease in fund balance was capital outlay for improvements to; the Law Enforcement Center on Huron Drive for \$909,324, the Civic Center roof and building for \$562,763, the installation of street lights for \$226,760, the Neighborhood Camera System for \$94,853, and the Civic Center parking lot repair and initial Veterans Drive engineering for \$57,994. The General Fund gave \$19,111 to the Hydro Station and for Tyler Dam project, \$354,000 to the BSRII Fund for half payment of the Road Improvement Transportation Note, and \$159,081 to the Golf Course Fund for operating.

Proprietary funds. The Township's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the proprietary funds totaled \$1,106,495 for the Enterprise Funds and \$343,283 for the Internal Service Fund at the end of the year. Other factors concerning the finances of this fund have already been addressed in the discussion of the Charter Township of Ypsilanti's business-type activities.

General Fund Budgetary Highlights

The difference between the beginning and final budgets represent an increase in budgeted expenditures of \$4,336,079 as a result of an increase of \$2,692,435 for capital improvements, \$735,871 for road improvement, \$322,680 for community stabilization related expenditures, \$178,000 for contributions to other funds, \$115,883 for installation and upgrade of new LED street lights, \$100,000 for legal services, \$33,539 for new security system for Township buildings, \$50,607 for temporary seasonal grounds personnel.

Capital Asset and Debt Administration

Capital assets. The Charter Township of Ypsilanti's investment in capital assets for its governmental and business type activities as of December 31, 2014, amounts to \$42,706,994 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings and system improvements, machinery and equipment, infrastructure, park facilities, and roads and streets. New assets total \$6,478,117 with depreciation expense of \$2,232,709 and disposals of \$246,144, resulting in a net increase of \$3,999,264. Major capital assets constructed or acquired during the year were:

Road improvements \$1,004,120
Bike Paths \$1,101,897
Streetlights \$226,759
Building Improvements \$1,553,074
Land Improvements \$167,207
Computer Equipment \$69,012
Park Improvements \$650,987
Vehicles & Ground Equipment \$216,617
Vehicles & Equipment \$667,885
Vehicles & Heavy Equipment – Compost \$820,559

Long-term debt. At the end of the current fiscal year, the Charter Township of Ypsilanti had long term indebtedness outstanding of \$11,426,193. This represents \$5,200,000 of general obligation bonds, \$4,800,000 of transportation notes payable, and \$1,426,193 of compensated absences. All of the Charter Township of Ypsilanti's debt represents general obligation debt backed by the full faith and credit of the Charter Township of Ypsilanti. The Township reduced the amount of notes and bonded debt in 2014 by \$740,000 as a result of annual debt service payments. Additional information on the Charter Township of Ypsilanti's long-term debt can be found in note III. E. on page 40 of this report.

Economic Factors and Next Year's Budgets and Rates

According to the United States Department of Labor, Bureau of Labor Statistics, the unemployment rate for the State of Michigan from January 2014 to February 2015 decreased from 7.9 to 5.9, respectively. The State shared revenue percentage change from 2013 to 2014 increased by 2.9% and the expected percentage change increase from 2014 to 2015 is 2.8%. The Township taxable values saw an overall increase of 1.8% from 2013 to 2014 and are reflected in the 2015 tax revenue budget. The election on May 6, 2014 celebrated the passage of a .07 mill tax increase to expand transit service in Ann Arbor, Ypsilanti, and Ypsilanti Township. In the past the Township contracted annual service with the Ann Arbor Area Transportation Authority (AAATA) for approximately \$300,000. The Township will now be able to budget that \$300,000 toward road improvements. The Township has adopted a balanced budget in the General Fund for 2015.

Requests for Information

This financial report is designed to provide a general overview of the Charter Township of Ypsilanti's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Supervisor, 7200 South Huron River Drive, Ypsilanti, MI 48197.

BASIC FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF YPSILANTI

Statement of Net Position

December 31, 2014

| | Primary Government | | | Component Units |
|---|------------------------------------|-------------------------------------|-----------------------|----------------------------|
| | Governmental Activities | Business-type Activities | Total | |
| <u>ASSETS</u> | | | | |
| Current Assets: | | | | |
| Cash and Cash Equivalents | \$ 11,405,645 | \$ 1,112,364 | \$ 12,518,009 | \$ 96,639 |
| Receivables, net | 19,996,511 | 5,500 | 20,002,011 | 208,680 |
| Due from Other Governmental Units | 902,928 | - | 902,928 | - |
| Inventories | 87,649 | 20,600 | 108,249 | - |
| Prepaid Expenditures | 302,428 | 4,510 | 306,938 | - |
| Total Current Assets | <u>32,695,161</u> | <u>1,142,974</u> | <u>33,838,135</u> | <u>305,319</u> |
| Noncurrent Assets: | | | | |
| Capital Assets Not Being Depreciated | 9,623,049 | 1,277,618 | 10,900,667 | - |
| Capital Assets Being Depreciated, Net | 30,200,219 | 1,606,108 | 31,806,327 | - |
| Total Noncurrent Assets | <u>39,823,268</u> | <u>2,883,726</u> | <u>42,706,994</u> | <u>-</u> |
| TOTAL ASSETS | <u>72,518,429</u> | <u>4,026,700</u> | <u>76,545,129</u> | <u>305,319</u> |
| <u>LIABILITIES</u> | | | | |
| Current Liabilities: | | | | |
| Accounts Payable | 1,554,136 | 20,917 | 1,575,053 | - |
| Accrued Liabilities | 544,863 | 7,849 | 552,712 | 18,680 |
| Due to Other Governmental Units | 92,804 | - | 92,804 | - |
| Unearned Revenue | 1,073,854 | - | 1,073,854 | - |
| Current Portion of MTT Refunds Payable | 276,891 | - | 276,891 | - |
| Current Portion of Compensated Absences | 215,280 | - | 215,280 | - |
| Current Portion of Long-term Debt | 1,060,000 | - | 1,060,000 | - |
| Total Current Liabilities | <u>4,817,828</u> | <u>28,766</u> | <u>4,846,594</u> | <u>18,680</u> |
| Noncurrent Liabilities: | | | | |
| Advance from Other Funds | (101,175) | 101,175 | - | - |
| Noncurrent Portion of Compensated Absences | 1,203,200 | 7,713 | 1,210,913 | - |
| Noncurrent Portion of Long-term Debt | 8,940,000 | - | 8,940,000 | - |
| Total Noncurrent Liabilities | <u>10,042,025</u> | <u>108,888</u> | <u>10,150,913</u> | <u>-</u> |
| TOTAL LIABILITIES | <u>14,859,853</u> | <u>137,654</u> | <u>14,997,507</u> | <u>18,680</u> |
| <u>DEFERRED INFLOWS OF RESOURCES</u> | | | | |
| Property Taxes Levied for the following year | 17,309,746 | - | 17,309,746 | 208,680 |
| <u>NET POSITION</u> | | | | |
| Net Investment in Capital Assets | 29,823,268 | 2,782,551 | 32,605,819 | - |
| Restricted | 6,634,869 | - | 6,634,869 | - |
| Unrestricted | 3,890,693 | 1,106,495 | 4,997,188 | 77,959 |
| TOTAL NET POSITION | <u>\$ 40,348,830</u> | <u>\$ 3,889,046</u> | <u>\$ 44,237,876</u> | <u>\$ 77,959</u> |

CHARTER TOWNSHIP OF YPSILANTI
Statement of Activities
For the Year Ended December 31, 2014

| <u>Functions/Programs</u> | Program Revenues | | | |
|-------------------------------------|-------------------------|-----------------------------|---|---|
| | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions |
| Primary Government: | | | | |
| Governmental Activities: | | | | |
| General Government | \$ 5,715,396 | \$ 1,923,445 | \$ 4,301 | \$ - |
| Public Safety | 11,816,482 | 717,445 | 20,247 | 2,174 |
| Public Works | 4,399,257 | 548,124 | - | 1,430,098 |
| Community and Economic Development | 1,107,512 | 17,376 | 200,000 | - |
| Recreation and Cultural | 2,009,312 | 354,089 | 26,666 | - |
| Interest Expense | 215,136 | - | - | - |
| Total Governmental Activities | 25,263,095 | 3,560,479 | 251,214 | 1,432,272 |
| Business-type Activities: | | | | |
| Golf Course | 689,290 | 503,969 | - | - |
| Compost | 359,577 | 376,745 | - | - |
| Total Business-type Activities | 1,048,867 | 880,714 | - | - |
| Total Primary Government | \$ 26,311,962 | \$ 4,441,193 | \$ 251,214 | \$ 1,432,272 |
| Component Units: | | | | |
| Local Development Finance Authority | 200,000 | - | - | - |
| Economic Development Corp | - | - | - | - |
| Total Component Units | \$ 200,000 | \$ - | \$ - | \$ - |

General Revenues:
Property Taxes
State Shared Revenue
Franchise Fees
Investment Earnings
Gain (Loss) on Disposal of Assets
Transfers
Total General Revenues and Transfers

Change in Net Position

Net Position - Beginning

Net Position - Ending

Net (Expense) Revenue and Changes in Net Position

| Primary Government | | | |
|------------------------------------|-------------------------------------|----------------------|----------------------------|
| Governmental Activities | Business-type Activities | Total | Component Units |
| \$ (3,787,650) | \$ - | \$ (3,787,650) | \$ - |
| (11,076,616) | - | (11,076,616) | - |
| (2,421,035) | - | (2,421,035) | - |
| (890,136) | - | (890,136) | - |
| (1,628,557) | - | (1,628,557) | - |
| (215,136) | - | (215,136) | - |
| <u>(20,019,130)</u> | <u>-</u> | <u>(20,019,130)</u> | <u>-</u> |
| - | (185,321) | (185,321) | - |
| - | 17,168 | 17,168 | - |
| - | <u>(168,153)</u> | <u>(168,153)</u> | <u>-</u> |
| <u>(20,019,130)</u> | <u>(168,153)</u> | <u>(20,187,283)</u> | <u>-</u> |
| - | - | - | (200,000) |
| - | - | - | - |
| - | - | - | <u>(200,000)</u> |
| 16,481,726 | - | 16,481,726 | 210,459 |
| 4,613,566 | - | 4,613,566 | - |
| 787,781 | - | 787,781 | - |
| 24,527 | 580 | 25,107 | 33 |
| (43,694) | 10,550 | (33,144) | - |
| (186,867) | 186,867 | - | - |
| <u>21,677,039</u> | <u>197,997</u> | <u>21,875,036</u> | <u>210,492</u> |
| 1,657,909 | 29,844 | 1,687,753 | 10,492 |
| <u>38,690,921</u> | <u>3,859,202</u> | <u>42,550,123</u> | <u>67,467</u> |
| <u>\$ 40,348,830</u> | <u>\$ 3,889,046</u> | <u>\$ 44,237,876</u> | <u>\$ 77,959</u> |

CHARTER TOWNSHIP OF YPSILANTI

Balance Sheet

Governmental Funds

December 31, 2014

| | <u>General Fund</u> | <u>Fire Department Fund</u> | <u>Environmental Services Fund</u> | <u>Law Enforcement Fund</u> |
|--|-------------------------|-------------------------------------|--|-------------------------------------|
| ASSETS | | | | |
| Cash and Cash Equivalents | \$ 4,520,028 | \$ 536,341 | \$ 1,864,186 | \$ 1,796,921 |
| Receivables: | | | | |
| Accounts | 951,875 | 593,742 | - | - |
| Taxes | 1,722,538 | 4,595,843 | 2,400,970 | 6,629,164 |
| Special Assessments | 1,819,406 | - | - | - |
| Due from Other Governmental Units | - | - | - | - |
| Advance to Other Funds | 101,175 | - | - | - |
| Inventories | 73,118 | - | - | - |
| Prepaid Expenditures | 245,954 | 39,737 | 3,593 | 2,146 |
| Total Assets | <u>\$ 9,434,094</u> | <u>\$ 5,765,663</u> | <u>\$ 4,268,749</u> | <u>\$ 8,428,231</u> |
| LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES | | | | |
| Liabilities: | | | | |
| Accounts Payable | \$ 795,317 | \$ 34,043 | \$ 160,595 | \$ 164,478 |
| Accrued Liabilities | 159,850 | 160,740 | 48,147 | 129,371 |
| Due to Other Governmental Units | - | - | - | - |
| Unearned Revenue | 1,225,499 | - | - | - |
| Total Liabilities | <u>2,180,666</u> | <u>194,783</u> | <u>208,742</u> | <u>293,849</u> |
| Deferred Inflows of Resources: | | | | |
| Property Taxes Levied for the following year | <u>2,566,219</u> | <u>4,594,856</u> | <u>2,400,464</u> | <u>6,627,731</u> |
| Fund Balances: | | | | |
| Nonspendable | 420,247 | 39,737 | 3,593 | 2,146 |
| Restricted | - | 936,287 | 1,655,950 | 1,504,505 |
| Assigned | 2,709,475 | - | - | - |
| Unassigned | 1,557,487 | - | - | - |
| Total Fund Balances | <u>4,687,209</u> | <u>976,024</u> | <u>1,659,543</u> | <u>1,506,651</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 9,434,094</u> | <u>\$ 5,765,663</u> | <u>\$ 4,268,749</u> | <u>\$ 8,428,231</u> |

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Internal Service Funds are used by management to charge the costs of motor pool to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position. Long-term receivables (unearned revenue) are not available to pay for current period expenditures and therefore deferred in the funds.

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds:

 Long-term debt

Net Position of Governmental Activities

| <u>Nonmajor Governmental Funds</u> | <u>Total Governmental Funds</u> |
|--|---|
| \$ 2,355,962 | \$ 11,073,438 |
| 100,853 | 1,646,470 |
| 1,120,734 | 16,469,249 |
| 61,386 | 1,880,792 |
| 902,928 | 902,928 |
| - | 101,175 |
| - | 73,118 |
| <u>10,998</u> | <u>302,428</u> |
| <u>\$ 4,552,861</u> | <u>\$ 32,449,598</u> |
| | |
| \$ 397,279 | \$ 1,551,712 |
| 322,615 | 820,723 |
| 92,804 | 92,804 |
| 70,562 | 1,296,061 |
| <u>883,260</u> | <u>3,761,300</u> |
| | |
| <u>1,120,476</u> | <u>17,309,746</u> |
| | |
| 10,998 | 476,721 |
| 2,538,127 | 6,634,869 |
| - | 2,709,475 |
| - | 1,557,487 |
| <u>2,549,125</u> | <u>11,378,552</u> |
| | |
| <u>\$ 4,552,861</u> | |
| | |
| | 39,418,946 |
| | 747,605 |
| | 222,207 |
| | <u>(11,418,480)</u> |
| | <u>\$ 40,348,830</u> |

CHARTER TOWNSHIP OF YPSILANTI
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2014

| | <u>General</u> | <u>Fire Department Fund</u> | <u>Environmental Services Fund</u> | <u>Law Enforcement Fund</u> |
|--|---------------------|-------------------------------------|--|-------------------------------------|
| <u>Revenues</u> | | | | |
| Property Taxes | \$ 1,747,148 | \$ 4,594,143 | \$ 2,395,275 | \$ 6,625,155 |
| Licenses and Permits | 17,048 | 720 | - | - |
| Intergovernmental | 4,527,874 | 2,174 | - | 20,247 |
| Charges for Services | 311,587 | 5,743 | 9,433 | 6,165 |
| Franchise Fees | 787,781 | - | - | - |
| Interest and Rent | 321,123 | 341 | 1,991 | 626 |
| Other | 74,569 | 29,337 | 1,210 | 448 |
| Total Revenues | <u>7,787,130</u> | <u>4,632,458</u> | <u>2,407,909</u> | <u>6,652,641</u> |
| <u>Expenditures</u> | | | | |
| Current: | | | | |
| General Government | 3,728,069 | - | - | - |
| Public Safety | - | 4,656,718 | - | 6,448,822 |
| Public Works | 1,213,067 | - | 2,588,550 | - |
| Community and Economic Development | 1,107,512 | - | - | - |
| Recreation and Cultural | 626,805 | - | - | - |
| Other | 996,900 | - | - | - |
| Debt Service: | | | | |
| Principal | - | - | - | - |
| Interest and Fees | - | - | - | - |
| Capital Outlay | 1,851,692 | 19,543 | - | 197,692 |
| Total Expenditures | <u>9,524,045</u> | <u>4,676,261</u> | <u>2,588,550</u> | <u>6,646,514</u> |
| Excess (Deficiency) of Revenues Over Expenditures | <u>(1,736,915)</u> | <u>(43,803)</u> | <u>(180,641)</u> | <u>6,127</u> |
| <u>Other Financing Sources (Uses)</u> | | | | |
| Transfers In | - | - | - | - |
| Transfers Out | (532,192) | - | - | - |
| Total Other Financing Sources (Uses) | <u>(532,192)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Net Change in Fund Balances | (2,269,107) | (43,803) | (180,641) | 6,127 |
| Fund Balances - Beginning | <u>6,956,316</u> | <u>1,019,827</u> | <u>1,840,184</u> | <u>1,500,524</u> |
| Fund Balances - Ending | <u>\$ 4,687,209</u> | <u>\$ 976,024</u> | <u>\$ 1,659,543</u> | <u>\$ 1,506,651</u> |

| | Nonmajor Governmental Funds | | Total Governmental Funds |
|----|--|----|---|
| \$ | 1,120,005 | \$ | 16,481,726 |
| | 457,322 | | 475,090 |
| | 1,293,382 | | 5,843,677 |
| | 2,320,019 | | 2,652,947 |
| | - | | 787,781 |
| | 1,738 | | 325,819 |
| | 478,883 | | 584,447 |
| | <u>5,671,349</u> | | <u>27,151,487</u> |
| | | | |
| | 1,285,263 | | 5,013,332 |
| | 567,029 | | 11,672,569 |
| | 374,739 | | 4,176,356 |
| | - | | 1,107,512 |
| | 986,199 | | 1,613,004 |
| | - | | 996,900 |
| | | | |
| | 740,000 | | 740,000 |
| | 215,136 | | 215,136 |
| | <u>2,569,857</u> | | <u>4,638,784</u> |
| | <u>6,738,223</u> | | <u>30,173,593</u> |
| | | | |
| | <u>(1,066,874)</u> | | <u>(3,022,106)</u> |
| | | | |
| | 896,032 | | 896,032 |
| | <u>(550,707)</u> | | <u>(1,082,899)</u> |
| | <u>345,325</u> | | <u>(186,867)</u> |
| | | | |
| | (721,549) | | (3,208,973) |
| | | | |
| | <u>3,270,674</u> | | <u>14,587,525</u> |
| \$ | <u><u>2,549,125</u></u> | \$ | <u><u>11,378,552</u></u> |

CHARTER TOWNSHIP OF YPSILANTI
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2014

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds \$ (3,208,973)

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.

| | |
|-------------------------------|-------------|
| Capital Outlay | 4,638,784 |
| Capital Outlay - Departmental | 785,468 |
| Depreciation | (1,980,293) |
| Loss on Sale of Assets | (43,694) |

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

| | |
|----------------------------------|---------|
| Principal Repayments | 740,000 |
| Decrease in Compensated Absences | 128,975 |
| Decrease in MTT Refunds Payable | 547,746 |

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. 49,960

Internal service funds are used by management to charge the costs of fleet management and management information systems to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities. (64)

Change in net position in governmental activities \$ 1,657,909

CHARTER TOWNSHIP OF YPSILANTI

Statement of Net Position

Proprietary Funds

December 31, 2014

| | <u>Business Type Activity Enterprise Fund</u> | | | Governmental Activities - Internal Service Fund Motor Pool |
|---|---|---------------------|---------------------|---|
| | <u>Golf Course</u> | <u>Compost</u> | <u>Total</u> | |
| <u>ASSETS</u> | | | | |
| Current Assets | | | | |
| Cash and Cash Equivalents | \$ 234,486 | \$ 877,878 | \$ 1,112,364 | \$ 332,207 |
| Accounts Receivable | - | 5,500 | 5,500 | - |
| Inventory | 20,600 | - | 20,600 | 14,531 |
| Prepaid Expense | 2,504 | 2,006 | 4,510 | - |
| Total Current Assets | <u>257,590</u> | <u>885,384</u> | <u>1,142,974</u> | <u>346,738</u> |
| Noncurrent Assets | | | | |
| Capital Assets not Being Depreciated | 1,277,618 | - | 1,277,618 | - |
| Capital Assets, net of Accumulated Depreciation | <u>621,038</u> | <u>985,070</u> | <u>1,606,108</u> | <u>404,322</u> |
| Total Noncurrent Assets | <u>1,898,656</u> | <u>985,070</u> | <u>2,883,726</u> | <u>404,322</u> |
| Total Assets | <u>\$ 2,156,246</u> | <u>\$ 1,870,454</u> | <u>\$ 4,026,700</u> | <u>\$ 751,060</u> |
| <u>LIABILITIES AND NET POSITION</u> | | | | |
| Current Liabilities: | | | | |
| Accounts Payable | \$ 16,554 | \$ 4,363 | \$ 20,917 | \$ 2,424 |
| Accrued Liabilities | <u>5,955</u> | <u>1,894</u> | <u>7,849</u> | <u>1,031</u> |
| Total Current Liabilities | <u>22,509</u> | <u>6,257</u> | <u>28,766</u> | <u>3,455</u> |
| Noncurrent Liabilities: | | | | |
| Compensated Absences | - | 7,713 | 7,713 | - |
| Advance from Other Funds | <u>101,175</u> | <u>-</u> | <u>101,175</u> | <u>-</u> |
| Total Noncurrent Liabilities | <u>101,175</u> | <u>7,713</u> | <u>108,888</u> | <u>-</u> |
| Total Liabilities | <u>123,684</u> | <u>13,970</u> | <u>137,654</u> | <u>3,455</u> |
| Net Position: | | | | |
| Net Investment in Capital Assets | 1,797,481 | 985,070 | 2,782,551 | 404,322 |
| Unrestricted | <u>235,081</u> | <u>871,414</u> | <u>1,106,495</u> | <u>343,283</u> |
| Total Net Position | <u>2,032,562</u> | <u>1,856,484</u> | <u>3,889,046</u> | <u>747,605</u> |
| Total Liabilities and Net Position | <u>\$ 2,156,246</u> | <u>\$ 1,870,454</u> | <u>\$ 4,026,700</u> | <u>\$ 751,060</u> |

CHARTER TOWNSHIP OF YPSILANTI
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2014

| | <u>Business Type Activity Enterprise Fund</u> | | | Governmental Activities - Internal Service Fund Motor Pool |
|--|---|---------------------|---------------------|---|
| | <u>Golf Course</u> | <u>Compost</u> | <u>Total</u> | |
| <u>Operating Revenues:</u> | | | | |
| Charges for Services | \$ 490,207 | \$ 376,027 | \$ 866,234 | \$ 165,318 |
| Other Income | 13,762 | 718 | 14,480 | 24,290 |
| Total Operating Revenues | <u>503,969</u> | <u>376,745</u> | <u>880,714</u> | <u>189,608</u> |
| <u>Operating Expenses:</u> | | | | |
| Salaries and Wages | 296,993 | 133,645 | 430,638 | 11,378 |
| Fringe Benefits | 56,316 | 41,326 | 97,642 | 4,961 |
| Fuel and Utilities | 54,224 | 26,196 | 80,420 | 60,701 |
| Operating Supplies | 79,349 | 7,872 | 87,221 | 890 |
| Contractual Services | 16,357 | 43,464 | 59,821 | 15,740 |
| Insurance | 11,084 | 4,807 | 15,891 | - |
| Repairs and Maintenance | 68,851 | 15,333 | 84,184 | - |
| Administrative | 21,129 | 5,714 | 26,843 | - |
| Other | 9,871 | - | 9,871 | - |
| Depreciation | 75,116 | 81,220 | 156,336 | 96,080 |
| Total Operating Expenses | <u>689,290</u> | <u>359,577</u> | <u>1,048,867</u> | <u>189,750</u> |
| Operating Income (Loss) | <u>(185,321)</u> | <u>17,168</u> | <u>(168,153)</u> | <u>(142)</u> |
| <u>Non-Operating Revenues (Expenses):</u> | | | | |
| Interest Earned | 259 | 321 | 580 | 78 |
| Gain on Disposal of Assets | - | 10,550 | 10,550 | - |
| Total Non-Operating Revenues (Expenses) | <u>259</u> | <u>10,871</u> | <u>11,130</u> | <u>78</u> |
| Net Income (Loss) before Transfers | <u>(185,062)</u> | <u>28,039</u> | <u>(157,023)</u> | <u>(64)</u> |
| <u>Operating Transfers:</u> | | | | |
| Operating Transfers In | <u>186,867</u> | <u>-</u> | <u>186,867</u> | <u>-</u> |
| Change in Net Position | 1,805 | 28,039 | 29,844 | (64) |
| Net Position, Beginning | <u>2,030,757</u> | <u>1,828,445</u> | <u>3,859,202</u> | <u>747,669</u> |
| Net Position, Ending | <u>\$ 2,032,562</u> | <u>\$ 1,856,484</u> | <u>\$ 3,889,046</u> | <u>\$ 747,605</u> |

CHARTER TOWNSHIP OF YPSILANTI

Statement of Cash Flows

Proprietary Funds

For the Year December 31, 2014

| | <u>Business Type Activity Enterprise Fund</u> | | | <u>Governmental Activities - Internal Service Funds</u> |
|---|---|--------------------------|----------------------------|---|
| | <u>Golf Course</u> | <u>Compost</u> | <u>Total</u> | |
| <u>CASH FLOWS FROM OPERATING ACTIVITIES</u> | | | | |
| Receipts from customers and users | \$ 503,969 | \$ 379,142 | \$ 883,111 | \$ 189,608 |
| Payments to suppliers | (255,090) | (135,596) | (390,686) | (78,488) |
| Payments to employees | (353,498) | (178,268) | (531,766) | (15,734) |
| Net Cash Provided by Operating Activities | <u>(104,619)</u> | <u>65,278</u> | <u>(39,341)</u> | <u>95,386</u> |
| <u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u> | | | | |
| Purchases of Capital Assets | (16,689) | (820,559) | (837,248) | (216,617) |
| Proceeds from Sale of Assets | - | 213,000 | 213,000 | - |
| Operating Transfer In | 186,867 | - | 186,867 | - |
| Long Term Advance-General Fund | (50,590) | - | (50,590) | - |
| Net Cash Provided (Used) by Capital and Related Financing Activities | <u>119,588</u> | <u>(607,559)</u> | <u>(487,971)</u> | <u>(216,617)</u> |
| <u>CASH FLOWS FROM INVESTING ACTIVITIES</u> | | | | |
| Interest Earned | 259 | 321 | 580 | 78 |
| Net Cash Provided (Used) by Investing Activities | <u>259</u> | <u>321</u> | <u>580</u> | <u>78</u> |
| Net Increase (Decrease) in Cash and Cash Equivalents | 15,228 | (541,960) | (526,732) | (121,153) |
| Cash and Cash Equivalents, Beginning | <u>219,258</u> | <u>1,419,838</u> | <u>1,639,096</u> | <u>453,360</u> |
| Cash and Cash Equivalents, Ending | \$ <u><u>234,486</u></u> | \$ <u><u>877,878</u></u> | \$ <u><u>1,112,364</u></u> | \$ <u><u>332,207</u></u> |
| <u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</u> | | | | |
| Operating Income (Loss) | \$ (185,321) | \$ 17,168 | (168,153) | (142) |
| Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities: | | | | |
| Depreciation and Amortization Expense | 75,116 | 81,220 | 156,336 | 96,080 |
| (Increase) Decrease in Receivables | - | 2,397 | 2,397 | - |
| (Increase) Decrease in Inventory | (7,877) | - | (7,877) | (1,830) |
| (Increase) Decrease in Prepaid Expenses | 224 | (76) | 148 | - |
| Increase (Decrease) in Accounts Payable | 13,428 | (32,052) | (18,624) | 673 |
| Increase (Decrease) in Accrued Liabilities | (189) | (82) | (271) | 605 |
| Increase (Decrease) in Compensated Absences | - | (3,297) | (3,297) | - |
| Net Cash Provided by Operating Activities | \$ <u><u>(104,619)</u></u> | \$ <u><u>65,278</u></u> | \$ <u><u>(39,341)</u></u> | \$ <u><u>95,386</u></u> |

CHARTER TOWNSHIP OF YPSILANTI
Statement of Net Position
Fiduciary Funds
December 31, 2014

| | <u>Pension and Employee Benefit Trusts</u> | <u>Agency Funds</u> |
|---|---|--------------------------------|
| <u>ASSETS</u> | | |
| Cash and Cash Equivalents | \$ 511,224 | \$ 12,759,327 |
| Investments | 37,746,531 | - |
| Interest Receivable | 86,740 | - |
| Due from Individuals and Agencies | <u>-</u> | <u>8,464</u> |
| Total Assets | <u>\$ 38,344,495</u> | <u>\$ 12,767,791</u> |
| <u>LIABILITIES</u> | | |
| Accounts Payable | \$ 1,057,512 | \$ - |
| Due to Other Governmental Units | - | 11,446,089 |
| Due to Individuals and Agencies | <u>-</u> | <u>1,321,702</u> |
| Total Liabilities | <u>1,057,512</u> | <u>12,767,791</u> |
| <u>NET POSITION</u> | | |
| Held in Trust For Pension and Employee Benefits | <u>37,286,983</u> | <u>-</u> |
| Total Liabilities and Net Position | <u>\$ 38,344,495</u> | <u>\$ 12,767,791</u> |

CHARTER TOWNSHIP OF YPSILANTI
Statement of Changes in Net Position
Fiduciary Funds
For the Year Ended December 31, 2014

| <u>ADDITIONS</u> | <u>Pension and Employee Benefit Trusts</u> |
|---|--|
| Investment Income | |
| Interest and Dividends | \$ 1,443,722 |
| Net Appreciation (Depreciation) in Fair Value of Investments | 675,343 |
| Other | 5,244 |
| Contributions: | |
| Employer | 1,845,454 |
| Employee | 169,177 |
| Other | <u>15,406</u> |
| Total Additions | <u>4,154,346</u> |
| <u>DEDUCTIONS</u> | |
| Benefits Paid | 2,630,932 |
| Retirees Insurance | 1,008,631 |
| Administrative Costs | <u>123,607</u> |
| Total Deductions | <u>3,763,170</u> |
| Change in Net Position | 391,176 |
| Net Position, Beginning of the Year | <u>36,895,807</u> |
| Net Position, End of the Year | <u>\$ 37,286,983</u> |

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Net Position
Component Units
For the Year Ended December 31, 2014

| | Local Development Finance Authority Fund | Economic Development Corporation | Total |
|--|---|---|------------------|
| <u>ASSETS</u> | | | |
| Cash and Cash Equivalents | \$ 29,457 | 67,182 | \$ 96,639 |
| Taxes Receivable | 208,680 | - | 208,680 |
| Total Assets | <u>238,137</u> | <u>67,182</u> | <u>305,319</u> |
| <u>LIABILITIES</u> | | | |
| Accrued Liabilities | 18,680 | - | 18,680 |
| <u>DEFERRED INFLOWS OF RESOURCES</u> | | | |
| Property Taxes Levied for the following year | 208,680 | - | 208,680 |
| <u>NET POSITION</u> | | | |
| Unrestricted | \$ <u>10,777</u> | \$ <u>67,182</u> | \$ <u>77,959</u> |

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Activities
Component Units
For the Year Ended December 31, 2014

| | Local Development Finance Authority Fund | Economic Development Corporation | Total |
|-------------------------------------|---|---|------------------|
| <u>Program Expenses:</u> | | | |
| Local Development Finance Authority | \$ 200,000 | \$ - | \$ 200,000 |
| Economic Development Corporation | - | - | - |
| Total Program Expenses | <u>200,000</u> | <u>-</u> | <u>200,000</u> |
| <u>General Revenues:</u> | | | |
| Property Taxes | 210,459 | - | 210,459 |
| Investment Earnings | 13 | 20 | 33 |
| Total General Revenues | <u>210,472</u> | <u>20</u> | <u>210,492</u> |
| Change in Net Position | 10,472 | 20 | 10,492 |
| Net Position, Beginning of the Year | <u>305</u> | <u>67,162</u> | <u>67,467</u> |
| Net Position, End of the Year | \$ <u>10,777</u> | \$ <u>67,182</u> | \$ <u>77,959</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Charter Township of Ypsilanti, Michigan was organized as a Township under provisions of the constitution and general law of the State of Michigan. Ypsilanti Township became a Charter Township on May 15, 1979 by Board resolution. The Township operates under an elected Township Board which consists of the Supervisor, Clerk, Treasurer and four Trustees, and provides the following services as permitted by law: public safety (police and fire), community development, recreation and culture, public improvements, planning and zoning, and general administrative services.

As required by generally accepted accounting principles, these financial statements present the Charter Township of Ypsilanti and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the Township's operations and so data from these units is combined with data of the primary government. The discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. Each blended and discretely presented component unit has a December 31, 2014 year end.

Discretely Presented Component Units

The component units are reported in a separate column to emphasize that, while legally separate, the Charter Township of Ypsilanti remains financially accountable for these entities.

The governing body of the Local Development Finance Authority (LDFA) is appointed by the Township Board. The Authority was established for the collection of tax increment revenues, the issuance and repayment of debt, the construction of public facilities, and the promotion and facilitation of economic growth in the development district. The Authority's budget and debt issuance is subject to the approval of the Township Board.

The Charter Township of Ypsilanti Economic Development Corporation (EDC) was established pursuant to the provisions of Public Act 338 of 1974, as amended. The EDC is governed by a nine (9) member board appointed by the Township Board. The EDC may not issue debt without approval from the Township Board. Additionally, the annual operating budget and any amendments must be approved by the Township Board. The Township Board must approve all developmental and financing plans of the EDC.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

A. Reporting Entity – Continued

Joint Venture

The Township is a participant in the Ypsilanti Community Utilities Authority (Y.C.U.A.) which was created under Act 233, P.A. of 1955 by the City of Ypsilanti and the Charter Township of Ypsilanti, in 1974. All activities necessary to provide water and sewer services to residents of the City, Township, and other communities serviced by Y.C.U.A., are accounted for by the Authority. The Township has financial responsibility as follows:

- Township Board has the ability to reject or approve water rates for customers in its service district.
- Some obligations of the Authority are supported by pledges of the Township's full faith and credit, subject to constitutional limitations. These obligations are described in more detail further in these notes.
- Summarized financial information from the Authority's latest audited financial statements is presented below.

| | Fiscal Year Ended August 31, 2014 |
|---------------------------------|--------------------------------------|
| Assets | \$ 250,845,151 |
| Liabilities | <u>81,920,464</u> |
| Net Position | <u>\$ 168,924,687</u> |
| | |
| Operating Revenues | \$ 35,000,803 |
| Operating Expenses | <u>38,536,670</u> |
| Operating Income (Loss) | (3,535,867) |
| Nonoperating Income (Expense) | <u>(2,277,035)</u> |
| Change in Net Position | (5,812,902) |
| Net Position, Beginning of Year | <u>174,737,589</u> |
| Net Position, End of the Year | <u>\$ 168,924,687</u> |

Financial statements may be obtained by contacting Y.C.U.A. at 2777 State Street, Ypsilanti, MI 48198.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) present information on all of the nonfiduciary activities of the primary government and its component units as a whole. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

B. Government-Wide and Fund Financial Statements – Continued

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Revenues that are not required to be presented as program revenues are general revenues. This includes taxes, interest, unrestricted State shared revenue payments, franchise fees, and other general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Governmental Funds

The Township reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Department Fund is a special revenue fund used to account for the voter approved property taxes used to support fire protection, and related services.

The Environmental Services Fund is a special revenue fund used to account for the voter approved property tax revenues used to support solid waste, recycling and yard waste collection activities.

The Law Enforcement Fund is a special revenue fund used to account for the voter approved property taxes for law enforcement activities.

Additionally, the Township reports on the following fund types:

The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or major capital projects).

The debt service funds account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

The capital project funds account for the resources used for the acquisition or major renovation of capital facilities.

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the following fund types:

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Township Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The Township's enterprise funds are the Golf Course Fund and the Compost Fund, which are reported as nonmajor funds.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Proprietary Funds – Continued

Internal Service Funds account for operations that provide services to other departments or agencies of the Township on a cost reimbursement basis. As these services predominantly benefit governmental rather than business-type functions, they have been included within the *governmental* activities in the government-wide financial statements. The Township uses an internal service fund to account for the management of a motor pool.

Fiduciary Funds

Fiduciary Funds account for assets held by the government in a trustee capacity by the Township or as an agent on behalf of others. Fiduciary funds include the following fund types:

Pension Trust Funds – The pension trust funds accounts for the activities of the employee benefit plan that accumulates resources for pension and other post employment benefit payments to qualified employees.

The Agency Funds are used to account for assets that the government holds for others in an agency capacity. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits and short term investments with original maturities of three months or less from the date of acquisition. State statutes authorize the Township to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks.

Investments consist of certificates of deposit and U.S. Government Securities with original maturities of greater than 90 days, as well as corporate stocks and partnerships held in pension or OPEB trust funds. Investments are recorded at market value.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. Inventory and Prepaids

Inventories are valued at cost using the first-in/first out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures as used. Prepaid items represent payments made to vendors for goods and services applicable to future years. Inventories and prepaids are offset by nonspendable fund balance which indicates they do not constitute "available spendable resources" even though they are a component of current net position.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of capitalized value of the assets constructed. Capital assets of the primary government, as well as the component units, is depreciated using the straight line method over the following estimated useful lives:

| <u>Assets</u> | <u>Years</u> |
|-----------------------|--------------|
| Buildings | 7-40 |
| Machinery & Equipment | 5-25 |
| Vehicles | 3-15 |
| Infrastructure | 20-50 |

5. Compensated Absences

In accordance with contracts negotiated with the various employee groups of the Township, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts. All sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured. The long-term portion of compensated absences related to the governmental funds is a liability recorded in the Statement of Net Position.

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or business-type activities statement of net position. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as noncurrent.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

6. Long-term Obligations – Continued

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position. Long-term liabilities expected to be financed from proprietary funds are reported as liabilities in those funds.

7. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Nonspendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by the Board for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the Township Board.

Assigned – Intent to spend resources on specific purposes expressed by the Township Board.

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The Township is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). The Township follows these requirements in establishing the budgetary data reflected in these financial statements:

1. In accordance with State law, prior to September 1, the Supervisor submits a proposed operating budget for the fiscal year commencing the following January 1 to the Township Board. The operating budget includes proposed expenditures and means of financing them for the upcoming year. Detail line item budgets are included for administrative control. The level of control for the detail budgets is at the departmental basis.
2. Public hearings are conducted to obtain taxpayer comment.
3. Prior to December 15, the budget is legally enacted through passage of a budget resolution (general appropriation act).
4. Formal budgetary integration is employed as a management control device for the General, Special Revenue and Debt Service Funds. Budgets for these funds are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. Proprietary Fund budgets are prepared on a non-GAAP method.
6. Budget appropriations lapse at year end.
7. The Township does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.
8. Budgeted amounts are reported as originally adopted, and as amended by the Township Board.

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

None of the funds have a deficit fund balance as of December 31, 2014.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

The budgets for the General and Special Revenue Funds are adopted at the activity level; expenditures in excess of budget appropriations are as follows:

| | <u>Final Budget</u> | <u>Actual</u> | <u>Excess Expenditures Over Appropriations</u> |
|-------------------------|-------------------------|---------------|--|
| General Fund: | | | |
| Community Stabilization | \$912,680 | \$969,948 | \$ 57,268 |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Michigan Compiled Laws section 129.91 (Public Act 20 of 1943, as amended), authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The Township is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan; and investment pools of financial institutions.

The pension trust fund and retiree health care fund are also authorized by Michigan Public Act 55 of 1982, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate, debt or equity of certain small businesses, certain state and local government obligations and certain other specified investment vehicles.

A reconciliation of cash and investments is as follows:

| | |
|----------------------------|---------------------|
| Statement of Net Position: | |
| Cash and Cash Equivalents | \$12,518,009 |
| Component Units | 96,639 |
| Fiduciary Funds: | |
| Cash and Cash Equivalents | 13,270,551 |
| Investments | <u>37,746,531</u> |
| Total Cash and Investments | <u>\$63,631,730</u> |

The Township has designated several banks for the deposit of funds. The investment policy adopted by the Township Board in accordance with Public Act 196 of 1997 authorized all investments permitted by PA 20. The Charter Township of Ypsilanti, Michigan's deposit and investment policies are in accordance with statutory authorities.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

The Township’s cash and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Township’s deposits may not be returned to it. The Township does not have a deposit policy for custodial credit risk. Deposits of the Township are at federally insured banks located in the State of Michigan with all accounts maintained in the name of the Township. At year end, the Township’s book balance of its deposits was \$25,788,560 and the bank balance was \$17,922,056, of which \$1,500,000 was FDIC insured, \$9,319,198 was bank collateralized held in the Township’s name, and \$7,102,858 was uninsured and uncollateralized. The component units had book and bank balances totaling \$96,639, all of which was FDIC insured.

The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Interest Rate Risk

Interest rate risk is the risk that the value of investments or deposits will decrease as a result of a rise in interest rates. The Township’s investment policy minimizes interest rate risk by structuring the portfolio to meet requirements and by investing funds in shorter-term securities, money market mutual funds or similar investment pools. The Township’s investment policy does not restrict investment maturities, other than commercial paper which can only be purchased with a 270 day maturity. The weighted average maturity is based on maturity date or contracted modified maturity date as applicable. At year end, the average maturities of investments are as follows:

| <u>Investment</u> | <u>Fair Value</u> | <u>Maturity</u> |
|-----------------------|-------------------|------------------|
| Pension Fixed Income: | | |
| US Govt Obligations | \$ 1,219,509 | 6-10 years |
| | 160,789 | 11-15 years |
| | 1,918,165 | 16 or more years |
| Corporate Bonds | 3,366,558 | 1-5 years |
| | 2,957,124 | 6-10 years |
| | 50,394 | 11-15 years |
| | 220,222 | 16 or more years |
| Mortgages | 1,197,412 | 16 or more years |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations at the time of purchase. The Township's investment policy limits investments to the safest types of securities. Financial institutions, broker/dealers, intermediaries and advisers need to be pre-qualified to do business with the Township. The policy also states that the investment portfolio will be diversified to minimize potential losses on individual securities. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

| <u>Investment</u> | <u>Fair Value</u> | <u>Rating</u> | <u>Rating Organization</u> |
|-------------------------|-------------------|---------------|----------------------------|
| Pension: | | | |
| U.S. Treasury Bonds | \$ 1,137,820 | Aaa | Moody's |
| U.S. Agency Obligations | 2,160,643 | n/a | n/a |
| Corporate Bonds | | | |
| | 792,603 | Aaa | Moody's |
| | 100,515 | Aa1 | Moody's |
| | 60,101 | Aa3 | Moody's |
| | 130,273 | A1 | Moody's |
| | 139,426 | A2 | Moody's |
| | 405,383 | A3 | Moody's |
| | 1,223,468 | Baa1 | Moody's |
| | 1,328,637 | Baa2 | Moody's |
| | 1,228,175 | Baa3 | Moody's |
| | 49,875 | Ba2 | Moody's |
| | 380,676 | Ba3 | Moody's |
| | 129,131 | B1 | Moody's |
| | 56,787 | B2 | Moody's |
| | 93,150 | B3 | Moody's |
| | 476,098 | n/a | n/a |
| Mortgages | | | |
| | 892,855 | Aaa | Moody's |
| | 96,319 | Aa2 | Moody's |
| | 35,765 | Aa3 | Moody's |
| | 14,249 | A2 | Moody's |
| | 35,757 | Baa1 | Moody's |
| | 69,006 | Baa2 | Moody's |
| | 24,503 | Ba2 | Moody's |
| | 21,167 | Ba3 | Moody's |
| | 7,791 | n/a | n/a |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Township places no limit on the amount that may be invested in any one issuer. At December 31, 2014, the Township had more than 5% of its investments in the following:

| <u>Fiduciary Funds</u> | |
|--------------------------------------|--------|
| First Eagle International Value Fund | 18.82% |
| WHG SMidcap Mutual Fund | 15.80% |
| ASB Allegiance Real Estate Fund II | 8.00% |

B. Receivables and Deferred Inflows, and Unearned Revenue

Receivables as of year end for the Township's individual major funds and the nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

| | <u>General</u> <u>Fund</u> | <u>Fire</u> <u>Department</u> | <u>Environmental</u> <u>Services</u> | <u>Law</u> <u>Enforcement</u> | <u>Nonmajor</u> <u>Governmental</u> | <u>Compost</u> |
|---------------------|-------------------------------|----------------------------------|---|----------------------------------|--|-----------------|
| Receivables: | | | | | | |
| Accounts | \$ 951,875 | \$ 593,742 | \$ - | \$ - | \$ 100,853 | \$ 5,500 |
| Taxes | 1,730,959 | 4,614,473 | 2,410,713 | 6,653,754 | 1,126,429 | - |
| Special Assessments | 1,819,406 | - | - | - | 61,386 | - |
| | <u>4,502,240</u> | <u>5,208,215</u> | <u>2,410,713</u> | <u>6,653,754</u> | <u>1,288,668</u> | <u>5,500</u> |
| Less: Allowance for | | | | | | |
| Doubtful Accounts | <u>(8,421)</u> | <u>(18,630)</u> | <u>(9,743)</u> | <u>(24,590)</u> | <u>(5,695)</u> | <u>-</u> |
| Net Receivables | <u>\$ 4,493,819</u> | <u>\$ 5,189,585</u> | <u>\$ 2,400,970</u> | <u>\$ 6,629,164</u> | <u>\$ 1,282,973</u> | <u>\$ 5,500</u> |

Governmental funds report unearned revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. The deferred inflows in the governmental activities represents property taxes levied on December 1, 2014, but recognized revenue in the year ending December 31, 2015, when the proceeds of the levy are budgeted and available for financing operations. At the end of the current fiscal year, the various components of deferred inflows and unearned revenue are as follows:

| | |
|---|---------------------|
| Governmental Funds: | |
| Property Taxes Levied for the following year – Deferred Inflows | <u>\$17,309,746</u> |
| Deposits and Escrows – Unearned Revenue | <u>\$ 1,296,061</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Capital Assets

Capital asset activity for the year ended December 31, 2014 was as follows:

| | Beginning Balance | Additions | Deletions | Ending Balance |
|------------------------------------|----------------------|---------------------|--------------------|---------------------|
| Governmental Activities: | | | | |
| Capital Assets, not depreciated: | | | | |
| Land and Land Improvements | \$ 9,623,049 | \$ - | \$ - | \$ 9,623,049 |
| Capital Assets, being depreciated: | | | | |
| Buildings | 14,159,645 | 1,541,174 | - | 15,700,819 |
| Machinery and Equipment | 6,697,925 | 529,367 | (110,266) | 7,117,026 |
| Infrastructure | 34,594,676 | 3,353,711 | - | 37,948,387 |
| Internal Service Fund - Motor Pool | 730,169 | 216,617 | (54,591) | 892,195 |
| | <u>56,182,415</u> | <u>5,640,869</u> | <u>(164,857)</u> | <u>61,658,427</u> |
| Less: Accumulated Depreciation: | | | | |
| Buildings | (7,661,556) | (407,602) | - | (8,069,158) |
| Machinery and Equipment | (5,220,057) | (326,743) | 66,572 | (5,480,228) |
| Infrastructure | (16,175,001) | (1,245,948) | - | (17,420,949) |
| Internal Service Fund - Motor Pool | (446,384) | (96,080) | 54,591 | (487,873) |
| | <u>(29,502,998)</u> | <u>(2,076,373)</u> | <u>121,163</u> | <u>(31,458,208)</u> |
| Governmental Activities | | | | |
| Capital Assets, net | <u>\$36,302,466</u> | <u>\$ 3,564,496</u> | <u>\$ (43,694)</u> | <u>\$39,823,268</u> |

Depreciation expense was charged to the following governmental activities:

| | |
|--|---------------------|
| General Government | \$ 818,610 |
| Public Safety | 253,991 |
| Public Works | 499,478 |
| Recreation and Cultural | 408,214 |
| Charged through Internal Service Fund | 96,080 |
| | <u>\$ 2,076,373</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Capital Assets – Continued

| <u>Business-type Activities:</u> | <u>Beginning Balance</u> | <u>Additions</u> | <u>Deletions</u> | <u>Ending Balance</u> |
|------------------------------------|------------------------------|-------------------|---------------------|---------------------------|
| Capital Assets, not depreciated: | | | | |
| Land | \$ 1,277,618 | \$ - | \$ - | \$ 1,277,618 |
| Capital Assets, being depreciated: | | | | |
| Land and Building Improvements | 1,700,655 | 16,688 | - | 1,717,343 |
| Machinery and Equipment | 1,199,149 | 820,560 | (578,317) | 1,441,392 |
| | <u>2,899,804</u> | <u>837,248</u> | <u>(578,317)</u> | <u>3,158,735</u> |
| Less: Accumulated Depreciation: | | | | |
| Land and Building Improvements | (887,931) | (38,391) | - | (926,322) |
| Machinery and Equipment | (884,227) | (117,945) | 375,867 | (626,305) |
| | <u>(1,772,158)</u> | <u>(156,336)</u> | <u>375,867</u> | <u>(1,552,627)</u> |
| Business-type Activities | | | | |
| Capital Assets, net | <u>\$ 2,405,264</u> | <u>\$ 680,912</u> | <u>\$ (202,450)</u> | <u>\$ 2,883,726</u> |

D. Interfund Receivables, Payables and Transfers

1. Interfund Receivables and Payables

The composition of interfund balances as of December 31, 2014, is as follows:

| <u>Advance Receivable</u> | <u>Advance Payable</u> | |
|---------------------------|------------------------|------------|
| General Fund | Golf Course Fund | \$ 101,175 |

The General Fund advanced funds to the Golf Course Fund for the purchase of equipment. The principal plus interest is to be repaid over 7 years.

2. Interfund Transfers

| <u>Transfers In</u> | <u>Transfers Out</u> | |
|----------------------------------|----------------------------------|---------------------|
| Bike Path, Sidewalk, Rec., Roads | General Fund | \$ 354,000 |
| Golf Course Fund | General Fund | 159,081 |
| Hydro Station Fund | General Fund | 19,111 |
| Recreation Fund | Bike Path, Sidewalk, Rec., Roads | 500,000 |
| Golf Course Fund | Bike Path, Sidewalk, Rec., Roads | 27,786 |
| Series B Debt Fund | GO Debt Fund | 15,500 |
| GO Debt Fund | Series A Debt Fund | 6,579 |
| GO Debt Fund | Series B Debt Fund | 150 |
| 2013 GO Refunding Debt Fund | 2006 Bond Debt Fund | 692 |
| | | <u>\$ 1,082,899</u> |

Transfers include operating transfers for debt service payments and to repay advances. The General Fund and the Bike Path, Sidewalk, Rec., Roads Fund made operating transfers to augment specific projects.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

E. Long-Term Debt

The following is a summary of long-term debt transactions of the Township for the year ended December 31, 2014:

| | <u>Balance</u> <u>Jan 1, 2014</u> | <u>Additions</u> | <u>Reductions</u> | <u>Balance</u> <u>Dec 31, 2014</u> | <u>Due Within</u> <u>One Year</u> |
|---------------------------|--------------------------------------|------------------|-------------------|---------------------------------------|--------------------------------------|
| Governmental Activities: | | | | | |
| G.O. Series B Bonds | \$ 2,280,000 | \$ - | \$ - | \$ 2,280,000 | \$ 300,000 |
| 2006 G.O. Bonds | 105,000 | - | 105,000 | - | - |
| 2012 Transportation Note | 5,400,000 | - | 600,000 | 4,800,000 | 600,000 |
| 2013 G.O. Refunding Bonds | 2,955,000 | - | 35,000 | 2,920,000 | 160,000 |
| | <u>10,740,000</u> | <u>-</u> | <u>740,000</u> | <u>10,000,000</u> | <u>1,060,000</u> |
| Compensated Absences | 1,547,455 | - | 128,975 | 1,418,480 | 215,280 |
| | <u>\$ 12,287,455</u> | <u>\$ -</u> | <u>\$ 868,975</u> | <u>\$ 11,418,480</u> | <u>\$ 1,275,280</u> |
| Business-type Activities: | | | | | |
| Compensated Absences | <u>\$ 8,969</u> | <u>\$ -</u> | <u>\$ 1,256</u> | <u>\$ 7,713</u> | <u>\$ -</u> |

The following is a summary of general obligation debt outstanding of the Township as of December 31, 2014:

| | <u>Number</u> <u>of Issues</u> | <u>Interest</u> <u>Rate</u> | <u>Maturing</u> <u>Through</u> | <u>Principal</u> <u>Outstanding</u> |
|--------------------------|-----------------------------------|--------------------------------|-----------------------------------|--|
| Governmental Activities: | | | | |
| General Obligation Bonds | 2 | 3.75%-4.50% | 2029 | \$ 5,200,000 |
| Transportation Notes | 1 | 1.00%-4.50% | 2022 | 4,800,000 |
| | | | | <u>\$ 10,000,000</u> |

The annual debt service requirements to maturity for debt outstanding as of December 31, 2014 is as follows:

| <u>Year Ended</u> | <u>Governmental Activities</u> | |
|-------------------|--------------------------------|---------------------|
| | <u>Principal</u> | <u>Interest</u> |
| 2015 | \$ 1,060,000 | \$ 213,410 |
| 2016 | 1,215,000 | 190,195 |
| 2017 | 1,250,000 | 168,895 |
| 2018 | 1,285,000 | 147,700 |
| 2019 | 1,320,000 | 123,825 |
| 2020-2024 | 2,775,000 | 278,100 |
| 2025-2029 | 1,095,000 | 67,020 |
| | <u>\$ 10,000,000</u> | <u>\$ 1,189,145</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

F. Fund Balance Classifications

A detailed description of fund balance classifications (for all governmental fund types) at December 31, 2014, is presented below:

| <u>Fund Balance</u> | <u>General</u> <u>Fund</u> | <u>Fire</u> <u>Department</u> | <u>Environmental</u> <u>Services</u> | <u>Law</u> <u>Enforcement</u> | <u>Other</u> <u>Nonmajor</u> <u>Governmental</u> <u>Funds</u> | <u>Total</u> |
|---|-------------------------------|----------------------------------|---|----------------------------------|--|----------------------|
| Nonspendable: | | | | | | |
| Prepays & Inventory | \$ 319,072 | \$ 39,737 | \$ 3,593 | \$ 2,146 | \$ 10,998 | \$ 375,546 |
| Advance to Other Funds | 101,175 | - | - | - | - | 101,175 |
| Total Nonspendable | <u>420,247</u> | <u>39,737</u> | <u>3,593</u> | <u>2,146</u> | <u>10,998</u> | <u>476,721</u> |
| Restricted: | | | | | | |
| Fire | - | 936,287 | - | - | - | 936,287 |
| Environmental Serv. | - | - | 1,655,950 | - | - | 1,655,950 |
| Law Enforcement | - | - | - | 1,504,505 | - | 1,504,505 |
| Parks | - | - | - | - | 26,152 | 26,152 |
| Bike Path, Sidewalk, Recreation, Roads | - | - | - | - | 478,826 | 478,826 |
| Recreation | - | - | - | - | 45,044 | 45,044 |
| District Court | - | - | - | - | 258,471 | 258,471 |
| Bldg Rental Inspect. | - | - | - | - | 130,715 | 130,715 |
| Building Dept. | - | - | - | - | 474,746 | 474,746 |
| Hydro Station | - | - | - | - | 457,203 | 457,203 |
| Nuisance Abatement | - | - | - | - | 50,769 | 50,769 |
| Debt Service | - | - | - | - | 279,585 | 279,585 |
| Capital Projects | - | - | - | - | 336,616 | 336,616 |
| Total Restricted | <u>-</u> | <u>936,287</u> | <u>1,655,950</u> | <u>1,504,505</u> | <u>2,538,127</u> | <u>6,634,869</u> |
| Assigned: | | | | | | |
| MTT Claims | 10,000 | - | - | - | - | 10,000 |
| Tax Foreclosures | 30,000 | - | - | - | - | 30,000 |
| Community Stabilization | 404,100 | - | - | - | - | 404,100 |
| Capital Improvements | 1,977,375 | - | - | - | - | 1,977,375 |
| Streetlight Upgrades | 88,000 | - | - | - | - | 88,000 |
| Drain & Road Improv. | 200,000 | - | - | - | - | 200,000 |
| Total Assigned | <u>2,709,475</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>2,709,475</u> |
| Unassigned | 1,557,487 | - | - | - | - | 1,557,487 |
| Total Fund Balance | <u>\$ 4,687,209</u> | <u>\$ 976,024</u> | <u>\$ 1,659,543</u> | <u>\$ 1,506,651</u> | <u>\$ 2,549,125</u> | <u>\$ 11,378,552</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

III. DETAILED NOTES ON ALL FUNDS – Continued

G. Property Taxes

Property taxes are assessed as of each December 31. The Township tax levy is billed on December 1 of the following year, and payable through February. Taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed. The maximum authorized operating levy for the Township are detailed below for the 2013 tax roll:

| <u>Purpose</u> | <u>Authorization</u> | <u>Pre- Rollback Auth. Rate</u> | <u>Post Rollback Auth. Rate</u> | <u>Rate Levied</u> |
|-----------------|----------------------|---|---|------------------------|
| Operating | State Law | 1.0322 | 1.0322 | 1.0322 |
| Fire Protection | Voter Approved | 3.1250 | 3.1250 | 3.1250 |
| Solid Waste | Voter Approved | 2.1550 | 2.1550 | 2.1550 |
| Police | Voter Approved | 5.9500 | 5.9500 | 5.9500 |
| Recreational | Voter Approved | 1.0059 | 1.0059 | 1.0059 |
| Fire Pension | State Law | - | 1.0000 | 1.0000 |
| | | | <u>14.2681</u> | <u>14.2681</u> |

IV. OTHER INFORMATION

A. Employee Retirement Systems and Plans

1. Fire Fighters Defined Benefit Plan

Plan Administration

The Charter Township of Ypsilanti Police and Firefighters Retirement System Pension Board administers the Charter Township of Ypsilanti Police and Firefighters Pension Plan, which is a single - employer defined benefit pension plan that provides retirement, disability, and death benefits for all eligible firefighters and their beneficiaries. Benefit terms have been established by Township policy and contractual agreements authorized by the Township Board, and may be amended by Township Board action.

Management of the Plan is vested in a pension board, which consist of five members – two elected, two appointed by the Township Board and the Township Treasurer.

Plan Membership

As of December 31, 2014, pension plan membership consisted of the following:

| | |
|--|-----------|
| Inactive Plan members currently receiving benefits | 57 |
| Inactive Plan members entitled to but not receiving benefits | - |
| Active Members | <u>24</u> |
| Total Plan Members | <u>81</u> |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

1. Fire Fighters Defined Benefit Plan – Continued

Benefits Provided

The Pension Plan provides retirement, disability, and death benefits to eligible plan members. Retirement benefits are computed using credited service at the time of termination of membership multiplied by a certain percentage based on the benefit program in effect as of the date of termination of membership times the final average compensation (FAC).

Contributions

The authority to amend contribution requirements rests with the Pension Board, which establishes rates based on an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimate amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. Covered employees are required to contribute 6% of their pay. The Township is required to contribute the difference between the actuarially determined rate and the contribution rate of plan members. For the year ended December 31, 2014 the Township contributed \$750,163.

Pension Reserves

In accordance with Public Act 345 as amended, the following reserves are required to be set aside within the pension plan:

The retiree reserve is to be computed annually by the actuary as the present value of estimated benefit payments for all current retirees. The amounts reserved may be used solely to pay monthly retiree benefit payments.

The employee reserve is credited as employee contributions are received throughout the year; the Plan maintains a record of the amount contributed by each employee, and credits interest annually at a rate of 2.0 percent. For any employee who terminates before vesting in the plan, their balance is returned to them; for those who stay until retirement, the balance is transferred into the retiree reserve.

The employer reserve is used to account for the residual net position balance in the pension plan after funding the retiree reserve and the employee reserve.

The balances of the reserve accounts at December 31, 2014 are as follows:

| | Required <u>Reserve</u> | Amount <u>Funded</u> |
|------------------|----------------------------|-------------------------|
| Retiree Reserve | \$ 22,514,850 | \$ 22,514,850 |
| Employee Reserve | 1,332,517 | 1,332,517 |
| Employer Reserve | - | 3,727,430 |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

1. Fire Fighters Defined Benefit Plan – Continued

Investment Policy

The pension plans' policy in regard to the allocation of invested assets is established and may be amended by the Pension Board by a majority vote of its members. It is the policy of the Pension Board to pursue an investment strategy that manages risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the Board's adopted asset allocation policy as of December 31, 2014.

| <u>Asset Class</u> | <u>Target Allocation</u> |
|----------------------|--------------------------|
| Domestic equity | 30% |
| International equity | 20% |
| Fixed income | 40% |
| Real estate | 10% |
| Total | <u>100%</u> |

Rate of return. For the year ended December 31, 2014 the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 5.4 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

1. Fire Fighters Defined Benefit Plan – Continued

Annual Pension Cost

During the fiscal year ended December 31, 2014, the Township’s contributions totaling \$750,163 was equal to the Township’s required and actual contributions.

| | Fiscal Year Ended December 31, | | |
|-------------------------------|--------------------------------|------------|------------|
| | 2012 | 2013 | 2014 |
| Annual Pension Cost (APC) | \$ 472,337 | \$ 687,878 | \$ 750,163 |
| Percentage of APC Contributed | 100% | 100% | 100% |
| Net Pension Obligation | - | - | - |

| | Actuarial Valuation as of December 31, | | |
|--|--|---------------|---------------|
| | 2012 | 2013 | 2014 |
| Actuarial Value of Assets | \$ 25,629,166 | \$ 27,178,122 | \$ 27,335,154 |
| Actuarial Accrued Liability (AAL)(entry age) | 29,842,164 | 31,850,507 | 32,058,665 |
| Unfunded AAL | 4,212,998 | 4,672,385 | 4,723,511 |
| Funded Ratio | 86% | 85% | 85% |
| Covered Payroll | 1,879,944 | 1,768,793 | 2,016,307 |
| UAAL as a Percentage of Covered Payroll | 224% | 264% | 234% |

Actuarial Methods and Assumptions

The annual required contribution was determined as part of an actuarial valuation of the plan as of December 31, 2012. The employer contribution rate has been determined based on the individual entry age funding method. Under the individual entry age funding method, the total employer contribution is comprised of the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 15 years. The employer normal cost is, for each employee, the level percentage of payroll contribution (from entry age to retirement) required to accumulate sufficient assets at the member’s retirement to pay for his projected benefit. Significant actuarial assumptions used include a long-term investment yield rate of 7.25% and annual salary increases of 3.5% based on an age-related scale to reflect merit, longevity, and promotional salary increases.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

1. Fire Fighters Defined Benefit Plan – Continued

Net Pension Liability

The Township reports pension expense based on funding requirements, as directed by GASB Statement No. 27. Beginning next year, the Township will adopt GASB Statement No. 68, which will require the measurement of pension expense as it is earned, rather than as it is funded. The net pension liability of the Township has been measured as of December 31, 2014 and is composed of the following:

| | |
|-----------------------------------|---------------------|
| Total Pension Liability | \$32,058,665 |
| Plan Fiduciary Net Position | <u>27,574,797</u> |
| Township's Net Position Liability | <u>\$ 4,483,868</u> |

Plan Fiduciary Net Position as a percentage of the total pension liability 86.0%

Actuarial assumptions

The total pension liability was determined by an actuarial valuation as of December 31, 2014, using the following actuarial assumptions, applied to all periods included in the measurement:

| | |
|---------------------------|--|
| Investment rate of return | 7.25% |
| Salary increases | 4.0 – 7.0% including base, merit, and longevity |
| Inflation | 3.50% |

Mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table projected 5 years to 2019.

Discount rate. The discount rate used to measure the total pension liability is not available.

Sensitivity of the net pension liability to changes in the discount rate. Data not available.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

2. Other Full Time Employees

a. Defined Benefit Plan

The Township participates in the Michigan Municipal Employees' Retirement System (MERS), which is an agent multiple employer retirement system that covers all full-time employees of the Township except elected officials and firefighters. The system provides the retirement, disability, and death benefits to plan members and their beneficiaries. The service requirement is computed using credited service at the time of termination of membership multiplied by a certain percentage based on the benefit program in effect as of the date of termination of membership times the final average compensation (FAC). The most recent period for which actuarial data was available was for the actuarial valuation as of December 31, 2014.

MERS is authorized and operated pursuant to Act 135, of Public Acts of 1945, as amended, State of Michigan. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the System at 1134 Municipal Way, Lansing, Michigan 48917.

b. Funding Policy

The obligation to contribute to and maintain the system for these employees was established by negotiation with the Township's competitive bargaining units and personnel policy. The Township is required to contribute at an actuarially determined rate; the current rate was a percentage of annual compensation at December 31, 2012 was 10.59%. Covered employees are required to contribute 7.3% of their pay.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

A. Employee Retirement Systems and Plans – Continued

2. Other Full Time Employees – Continued

c. Annual Pension Cost

During the fiscal year ended December 31, 2014, the total contributions to the plan amounted to \$716,937, which consisted of employer contributions of \$476,460, and employee contributions of \$240,477, and were made in accordance with contribution requirements determined by an actuarial valuation of the plan as of December 31, 2012, using the entry age normal cost method to determine the employer contribution. Under the entry age normal cost funding method, the total employer contribution is comprised of the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 28 years. The employer normal cost is, for each employee, the level percentage of payroll contribution (from entry age to retirement) required to accumulate sufficient assets at the member's retirement to pay for his or her projected benefit. Significant actuarial assumptions used in determining the pension benefit obligation include a long-term investment yield rate of 8%, projected salary increases of 1% per year for 2012 through 2014, and 4.5% per year thereafter, and additional projected salary increases of 0 – 13% based on an age-related scale to reflect merit, longevity, and promotional salary increases.

| | Fiscal Year Ended December 31, | | |
|-------------------------------|--------------------------------|------------|------------|
| | 2012 | 2013 | 2014 |
| Annual Pension Cost (APC) | \$ 355,165 | \$ 424,589 | \$ 476,460 |
| Percentage of APC Contributed | 100% | 100% | 100% |
| Net Pension Obligation | - | - | - |

| | Actuarial Valuation as of December 31, | | |
|--|--|---------------|---------------|
| | 2012 | 2013 | 2014 |
| Actuarial Value of Assets | \$ 14,326,779 | \$ 14,717,028 | \$ 15,075,280 |
| Actuarial Accrued Liability (AAL)(entry age) | 18,929,596 | 18,993,773 | 19,645,884 |
| Unfunded AAL | 4,602,817 | 4,276,745 | 4,570,604 |
| Funded Ratio | 76% | 78% | 77% |
| Covered Payroll | 3,321,529 | 3,281,486 | 3,182,195 |
| UAAL as a Percentage of Covered Payroll | 139% | 130% | 144% |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

B. Post-Employment Health Care Benefits

The Township maintains two post-employment health care benefit plans. Both plans are presented as Employee Benefit Trust Funds in the financial statements.

Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Summary of Significant Accounting Policies

Basis of Accounting. The Plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Healthcare premiums are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments. Plan investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

In the December 31, 2013 actuarial valuations, the most recent available, the entry age actuarial cost method was used. Market value was used as the asset valuation method. The unfunded actuarial accrued liabilities were amortized as a level percentage of active member payroll over a period of 30 years. The actuarial assumptions included a 7.0 percent investment rate of return, and a base payroll growth rate of 4.5 percent. The remaining amortization period at December 31, 2013 was 30 years.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

B. Post-Employment Health Care Benefits – Continued

1. General Township Employee Plan

a. Plan Description

In addition to providing pension benefits, the Township provides certain health care benefits to all full time employees of the Township. The Township Board established by resolution the general Township employees' Health Care Plan, a single-employer defined benefit post-employment health care plan. The plan is designed to accumulate resources to pay for post-employment health, dental, and vision insurance for retired general township employees and is administered through the Michigan Municipal Employees Retirement System (MERS). The plan is included in the Township's financial statements as a fiduciary fund. The plan was established under the Authority of Public Act 169 of 1999. The plan does not issue separate stand-alone statements.

Membership in the plan at December 31, 2013 (latest actuarial report) is as follows:

| | |
|--|------------|
| Retirees and Beneficiaries receiving benefits | 42 |
| Terminated Plan members entitled to but not yet receiving benefits | 3 |
| Active plan members | <u>65</u> |
| | <u>110</u> |

b. Contributions

The Plan's funding policy provides for periodic contributions by the Township at actuarially determined rates expressed as a percentage of annual covered payroll. The Township contributes at a rate of 16% of annual covered payroll. Administrative costs of the plan are financed through investment earnings. The annual required contribution (ARC) represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

B. Post-Employment Health Care Benefits – Continued

1. General Township Employee Plan – Continued

b. Contributions – Continued

The Township's computed contribution and actual funding is summarized as follows:

| | |
|---|------------|
| Annual Required Contribution (recommended) | \$ 607,523 |
| Interest on the prior year's net OPEB obligation | - |
| Less adjustment to the annual required contribution | - |
| Annual OPEB Cost | 607,523 |
| Amounts Contributed: | |
| Payments of current premiums | (607,523) |
| Advance funding | - |
| Increase(Decrease) in net OPEB obligation | - |
| OPEB obligation - Beginning of Year | - |
| OPEB obligation - End of Year | \$ - |

| <u>Fiscal Year</u> <u>Ended</u> | <u>Actuarial</u> <u>Valuation</u> <u>Date</u> | <u>Annual</u> <u>OPEB Costs</u> | <u>Percentage</u> <u>Contributed</u> | <u>Net OPEB</u> <u>Obligation</u> |
|------------------------------------|---|------------------------------------|---|--------------------------------------|
| 12/31/2012 | 12/31/2009 | \$ 861,391 | 100% | \$ - |
| 12/31/2013 | 12/31/2011 | \$ 832,309 | 100% | \$ - |
| 12/31/2014 | 12/31/2011 | \$ 607,523 | 100% | \$ - |

| <u>Actuarial</u> <u>Valuation</u> <u>Date</u> | <u>Value of</u> <u>Assets</u> | <u>Liability (AAL)</u> <u>Entry Age</u> | <u>AAL</u> <u>Underfunded</u> | <u>Funded</u> <u>Ratio</u> | <u>Covered</u> <u>Payroll</u> | <u>Percentage</u> <u>of Covered</u> <u>Payroll</u> |
|---|----------------------------------|--|----------------------------------|-------------------------------|----------------------------------|--|
| 12/31/2009 | \$ 1,408,730 | \$11,508,744 | \$10,100,014 | 12.2% | \$3,590,707 | 281% |
| 12/31/2011 | \$ 2,507,020 | \$ 9,511,973 | \$ 7,004,953 | 26.4% | \$3,439,907 | 204% |
| 12/31/2013 | \$ 4,329,811 | \$10,451,865 | \$ 6,122,054 | 41.4% | \$3,230,727 | 189% |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

B. Post-Employment Health Care Benefits – Continued

2. Firefighter’s Health Care Plan

a. Plan Description

The Township Board established by resolution the Firefighter’s Health Care Plan, a single-employer defined benefit post-employment health care plan. The plan is designed to accumulate resources to pay for post-employment health, dental, vision, and life insurance for retired firefighters and is administered through The Vanguard Group. The plan was established under the authority of P.A. 169 of 1999, and is included in the Township’s financial statements as a fiduciary fund. The plan does not issue stand-alone financial statements.

Membership in the plan at December 31, 2013 (latest actuarial report) is as follows:

| | |
|---|-----------|
| Retirees and Beneficiaries receiving benefits | 43 |
| Active plan members | <u>22</u> |
| | <u>65</u> |

b. Contributions

The Plan’s funding policy provides for periodic contributions by the Township at actuarially determined rates expressed as a percentage of annual covered payroll. The Township contributes at a rate of 31% of annual covered payroll. Plan members were required to contribute 1% through September 2012, and were required to contribute 4% of their annual covered salary from October through December 2012. Administrative costs of the plan are financed through investment earnings. The annual required contribution (ARC) represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

B. Post-Employment Health Care Benefits – Continued

2. Firefighter’s Health Care Plan – Continued

b. Contributions – Continued

The Township’s computed contribution and actual funding is summarized as follows:

| | | |
|---|----|---------|
| Annual Required Contribution (recommended) | \$ | 487,768 |
| Interest on the prior year's net OPEB obligation | | - |
| Less adjustment to the annual required contribution | | - |
| Annual OPEB Cost | | 487,768 |
| | | |
| Amounts Contributed: | | |
| Contributions made | | 487,768 |
| Increase(Decrease) in net OPEB obligation | | - |
| OPEB obligation - Beginning of Year | | - |
| OPEB obligation - End of Year | \$ | - |

| <u>Fiscal Year</u> <u>Ended</u> | <u>Actuarial</u> <u>Valuation</u> <u>Date</u> | <u>Annual</u> <u>OPEB Costs</u> | <u>Percentage</u> <u>Contributed</u> | <u>Net OPEB</u> <u>Obligation</u> |
|------------------------------------|---|------------------------------------|---|--------------------------------------|
| 12/31/2012 | 12/31/2009 | \$ 839,610 | 100% | \$ - |
| 12/31/2013 | 12/31/2011 | \$ 684,431 | 100% | \$ - |
| 12/31/2014 | 12/31/2011 | \$ 487,768 | 100% | \$ - |

| <u>Actuarial</u> <u>Valuation</u> <u>Date</u> | <u>Value of</u> <u>Assets</u> | <u>Liability (AAL)</u> <u>Entry Age</u> | <u>AAL</u> <u>Underfunded</u> | <u>Funded</u> <u>Ratio</u> | <u>Covered</u> <u>Payroll</u> | <u>Percentage</u> <u>of Covered</u> <u>Payroll</u> |
|---|----------------------------------|--|----------------------------------|-------------------------------|----------------------------------|--|
| 12/31/2009 | \$ 2,443,312 | \$ 13,374,642 | \$ 10,931,330 | 18.3% | \$ 2,368,795 | 462% |
| 12/31/2011 | \$ 2,958,728 | \$ 9,631,621 | \$ 6,672,893 | 30.7% | \$ 1,811,913 | 368% |
| 12/31/2013 | \$ 4,669,634 | \$ 11,118,491 | \$ 6,448,857 | 42.0% | \$ 1,556,538 | 414% |

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

C. Risk Management

The Township participates in a pool, the Michigan Municipal League Liability and Property Pool purchases insurance coverage through traditional means. The Township's property and liability and workers compensation coverages are on file in the Risk Manager's office.

D. Contingencies

1. Consent Judgment

The Township entered into a settlement agreement with the City of Ypsilanti relative to dissolution of the Joint Ypsilanti Recreation Organization (JYRO). Under the settlement, all properties previously owned and managed by JYRO were conveyed to the Township in exchange for the following contingent payments from the Township to the City:

- a. 10% of gross revenues, for fifty years, from the operation of the Ford Lake Dam. Gross revenues are defined as revenues from dam operations less 20% reserve for capital improvements, until \$300,000 is accumulated.
- b. 50% of residual funds available after Dam, Park Operations, royalties and reserve requirements are paid from Dam revenues.

For 2014, the Township paid the City of Ypsilanti \$47,880 under this agreement.

2. Ypsilanti Community Utility Debt

As discussed in the "Reporting Entity" the Township participates in a joint venture with the City of Ypsilanti, known as the Ypsilanti Community Utilities Authority. The Authority issues bonds that are backed by the full faith and credit (subject to constitutional limitations) of the City or Township. The proceeds of these bonds are used to construct the various infrastructure projects, and the recipient of these obligations have been made by the revenues of the Authority. As of August 31, 2014, (the latest audited information of the Authority) the total amount of these obligations was \$49,206,310.

CHARTER TOWNSHIP OF YPSILANTI
Notes to Financial Statements
December 31, 2014

IV. OTHER INFORMATION – Continued

D. Contingencies – Continued

3. Tax Tribunals

Taxpayers have commenced litigation regarding property valuation issues, and the Township believes that recognition of losses is likely. While the exact amount of these losses is not known, a reasonable estimate based on information currently available is approximately \$276,891. This amount has been recognized as a loss and is recorded as a liability in the General Fund, Fire Fund, Law Enforcement, Solid Waste, and Bike Sidewalk and Repair Fund.

E. Upcoming Accounting Pronouncement

The Governmental Accounting Standards Board (GASB) issued two new pronouncements in June 2012, GASB Statement No. 67, *Financial Reporting for Pension Plans*, which amends GASB Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, and GASB Statement No. 50, *Pension Disclosures*, and GASB Statement No. 68, *Accounting and Financial Reporting for Pension Plans*, which amends GASB Statement No. 27, *Accounting for Pensions by State and Local Government Employers* and GASB Statement No. 50, *Pension Disclosures*. These statements establish a definition of a pension plan that reflects the primary activities associated with the pension arrangement – determining pensions, accumulating and managing assets dedicated for pensions, and measuring and recognizing liabilities and expenses. GASB No. 68 will require employers with defined benefit pension plans to recognize their unfunded pension benefit obligation as a liability on the government-wide and proprietary financial statements. These new standards will result in additional disclosures and required supplemental information, and will be effective beginning with the Township’s fiscal year ending December 31, 2015.

REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF YPSILANTI
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2014

| | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|--|----------------------------|-------------------------|------------------|---|
| Revenues: | | | | |
| Property Taxes | \$ 1,727,791 | \$ 1,727,791 | \$ 1,747,148 | \$ 19,357 |
| Licenses and Permits | 9,060 | 9,060 | 17,048 | 7,988 |
| Intergovernmental - Federal | - | - | 4,301 | 4,301 |
| Intergovernmental - State | 4,440,495 | 4,440,495 | 4,523,573 | 83,078 |
| Charges for Services | 211,555 | 211,555 | 311,587 | 100,032 |
| Franchise Fees | 715,000 | 715,000 | 787,781 | 72,781 |
| Interest and Rents | 317,000 | 317,000 | 321,123 | 4,123 |
| Other | 7,500 | 29,691 | 74,569 | 44,878 |
| Total Revenues | <u>7,428,401</u> | <u>7,450,592</u> | <u>7,787,130</u> | <u>336,538</u> |
| Expenditures: | | | | |
| General Government: | | | | |
| Legislative | 150,928 | 150,928 | 147,271 | 3,657 |
| District Court | 240,300 | 240,300 | 230,400 | 9,900 |
| Supervisor | 258,412 | 266,037 | 263,588 | 2,449 |
| Clerk | 512,438 | 524,796 | 478,492 | 46,304 |
| Treasurer | 320,992 | 331,842 | 318,728 | 13,114 |
| Assessor | 368,028 | 371,746 | 347,264 | 24,482 |
| Board of Review | 3,976 | 3,976 | 2,127 | 1,849 |
| Accounting Department | 302,585 | 308,248 | 299,458 | 8,790 |
| Human Resources | 107,942 | 111,112 | 94,172 | 16,940 |
| Building and Grounds | 646,210 | 692,748 | 643,687 | 49,061 |
| Legal Services | 197,310 | 297,310 | 294,142 | 3,168 |
| Computer Support | 477,686 | 499,531 | 448,876 | 50,655 |
| General Services | 175,492 | 175,492 | 159,864 | 15,628 |
| Total General Government | <u>3,762,299</u> | <u>3,974,066</u> | <u>3,728,069</u> | <u>245,997</u> |
| Public Works: | | | | |
| Highways and Streets | 364,330 | 1,100,200 | 901,838 | 198,362 |
| Street Lighting | 200,000 | 315,883 | 311,229 | 4,654 |
| Total Public Works | <u>564,330</u> | <u>1,416,083</u> | <u>1,213,067</u> | <u>203,016</u> |
| Community and Economic Development: | | | | |
| Community Development | 131,310 | 134,304 | 133,928 | 376 |
| Planning Commission | 3,953 | 3,953 | 2,441 | 1,512 |
| Zoning Board of Appeals | 2,716 | 2,716 | 1,195 | 1,521 |
| Community Stabilization | 590,000 | 912,680 | 969,948 | (57,268) |
| Total Community and Economic Dev. | <u>727,979</u> | <u>1,053,653</u> | <u>1,107,512</u> | <u>(53,859)</u> |
| Recreation and Cultural: | | | | |
| Parks and Grounds | 543,962 | 607,853 | 567,665 | 40,188 |
| Administration | 58,394 | 60,953 | 59,140 | 1,813 |
| Total Recreation and Cultural | <u>602,356</u> | <u>668,806</u> | <u>626,805</u> | <u>42,001</u> |
| Other Functions: | | | | |
| Storm Water Management | 8,057 | 8,057 | 8,054 | 3 |
| Fringe Benefits | 27,300 | 48,305 | 47,594 | 711 |
| Retirement | 445,091 | 445,091 | 444,794 | 297 |
| Insurance | 150,268 | 145,268 | 137,813 | 7,455 |
| Transportation | 329,508 | 308,503 | 247,131 | 61,372 |
| Other | 251,500 | 266,500 | 111,514 | 154,986 |
| Total Other Functions | <u>1,211,724</u> | <u>1,221,724</u> | <u>996,900</u> | <u>224,824</u> |
| Capital Outlay | <u>240,000</u> | <u>2,932,435</u> | <u>1,851,692</u> | <u>1,080,743</u> |
| Total Expenditures | <u>7,108,688</u> | <u>11,266,767</u> | <u>9,524,045</u> | <u>1,742,722</u> |

(continued)

CHARTER TOWNSHIP OF YPSILANTI
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2014

| | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|--|----------------------------|-------------------------|---------------------|---|
| Excess (Deficiency) of Revenues Over Expenditures | \$ 319,713 | \$ (3,816,175) | \$ (1,736,915) | \$ 2,079,260 |
| Other Financing Uses: | | | | |
| Operating Transfers Out | <u>(622,834)</u> | <u>(800,834)</u> | <u>(532,192)</u> | <u>268,642</u> |
| Total Other Financing Uses | <u>(622,834)</u> | <u>(800,834)</u> | <u>(532,192)</u> | <u>268,642</u> |
| Change in Fund Balance | (303,121) | (4,617,009) | (2,269,107) | 2,347,902 |
| Fund Balance - January 1 | <u>6,956,316</u> | <u>6,956,316</u> | <u>6,956,316</u> | <u>-</u> |
| Fund Balance - December 31 | <u>\$ 6,653,195</u> | <u>\$ 2,339,307</u> | <u>\$ 4,687,209</u> | <u>\$ 2,347,902</u> |

CHARTER TOWNSHIP OF YPSILANTI
Fire Department Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2014

| | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual</u> | <u>Variance- Favorable (Unfavorable)</u> |
|--|----------------------------|-------------------------|-------------------|--|
| Revenues: | | | | |
| Property Taxes | \$ 4,566,957 | \$ 4,566,957 | \$ 4,594,143 | \$ 27,186 |
| Licenses and Permits | 1,500 | 1,500 | 720 | (780) |
| Intergovernmental-Federal | - | - | 2,174 | 2,174 |
| Charges for Services | 1,500 | 4,592 | 5,743 | 1,151 |
| Interest Income | 50 | 50 | 341 | 291 |
| Other | - | 14,686 | 29,337 | 14,651 |
| Total Revenues | <u>4,570,007</u> | <u>4,587,785</u> | <u>4,632,458</u> | <u>44,673</u> |
| Expenditures: | | | | |
| Public Safety | 5,096,099 | 5,165,345 | 4,656,718 | 508,627 |
| Equipment | <u>70,000</u> | <u>50,000</u> | <u>19,543</u> | <u>30,457</u> |
| Total Expenditures | <u>5,166,099</u> | - <u>5,215,345</u> | <u>4,676,261</u> | <u>539,084</u> |
| Excess (Deficiency) of Revenues Over Expenditures | (596,092) | (627,560) | (43,803) | 583,757 |
| Fund Balance - January 1 | <u>1,019,827</u> | <u>1,019,827</u> | <u>1,019,827</u> | <u>-</u> |
| Fund Balance - December 31 | <u>\$ 423,735</u> | <u>\$ 392,267</u> | <u>\$ 976,024</u> | <u>\$ 583,757</u> |

CHARTER TOWNSHIP OF YPSILANTI
Environmental Services Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2014

| | <u>Original Budget</u> | | <u>Final Budget</u> | | <u>Actual</u> | | <u>Variance- Favorable (Unfavorable)</u> |
|--|----------------------------|----|-------------------------|----|------------------|----|--|
| Revenues: | | | | | | | |
| Property Taxes | \$ 2,385,889 | \$ | 2,385,889 | \$ | 2,395,275 | \$ | 9,386 |
| Charges for Services | 7,900 | | 7,900 | | 9,433 | | 1,533 |
| Interest | 5,000 | | 5,000 | | 1,991 | | (3,009) |
| Other | - | | - | | 1,210 | | 1,210 |
| Total Revenues | <u>2,398,789</u> | | <u>2,398,789</u> | | <u>2,407,909</u> | | <u>9,120</u> |
| Expenditures: | | | | | | | |
| Public Works | <u>2,612,119</u> | | <u>2,696,372</u> | | <u>2,588,550</u> | | <u>107,822</u> |
| Excess (Deficiency) of Revenues Over Expenditures | (213,330) | | (297,583) | | (180,641) | | 116,942 |
| Fund Balance - January 1 | <u>1,840,184</u> | | <u>1,840,184</u> | | <u>1,840,184</u> | | <u>-</u> |
| Fund Balance - December 31 | <u>\$ 1,626,854</u> | \$ | <u>1,542,601</u> | \$ | <u>1,659,543</u> | \$ | <u>116,942</u> |

CHARTER TOWNSHIP OF YPSILANTI
Law Enforcement Special Revenue Fund
Statement of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual
For the Year Ended December 31, 2014

| | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual</u> | <u>Variance- Favorable (Unfavorable)</u> |
|--|----------------------------|-------------------------|---------------------|--|
| Revenues: | | | | |
| Property Taxes | \$ 6,587,489 | \$ 6,587,489 | \$ 6,625,155 | \$ 37,666 |
| Intergovernmental-State | 20,000 | 20,000 | 20,247 | 247 |
| Charges for Services | 5,000 | 5,000 | 6,165 | 1,165 |
| Interest | - | - | 626 | 626 |
| Other | - | - | 448 | 448 |
| Total Revenues | <u>6,612,489</u> | <u>6,612,489</u> | <u>6,652,641</u> | <u>40,152</u> |
| Expenditures: | | | | |
| Public Safety | 6,509,318 | 6,488,812 | 6,448,822 | 39,990 |
| Capital Outlay | 30,000 | 202,000 | 197,692 | 4,308 |
| Total Expenditures | <u>6,539,318</u> | <u>6,690,812</u> | <u>6,646,514</u> | <u>44,298</u> |
| Excess (Deficiency) of Revenues Over Expenditures | 73,171 | (78,323) | 6,127 | 84,450 |
| Fund Balance - January 1 | <u>1,500,524</u> | <u>1,500,524</u> | <u>1,500,524</u> | <u>-</u> |
| Fund Balance - December 31 | <u>\$ 1,573,695</u> | <u>\$ 1,422,201</u> | <u>\$ 1,506,651</u> | <u>\$ 84,450</u> |

OTHER SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF YPSILANTI
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2014

| | Special Revenue | Debt Service Funds | 2006 Capital Project Fund | Total Nonmajor Governmental Funds |
|--|----------------------------|-----------------------------------|--|--|
| <u>ASSETS</u> | | | | |
| Cash and Cash Equivalents | \$ 1,739,761 | \$ 279,585 | \$ 336,616 | \$ 2,355,962 |
| Receivables: | | | | |
| Accounts | 100,853 | - | - | 100,853 |
| Taxes | 1,120,734 | - | - | 1,120,734 |
| Special Assessments | 61,386 | - | - | 61,386 |
| Due From Other Governmental Units | 902,928 | - | - | 902,928 |
| Prepaid Expenditures | 10,998 | - | - | 10,998 |
| Total Assets | \$ 3,936,660 | \$ 279,585 | \$ 336,616 | \$ 4,552,861 |
| <u>LIABILITIES AND FUND BALANCE</u> | | | | |
| Liabilities: | | | | |
| Accounts Payable | \$ 397,279 | \$ - | \$ - | \$ 397,279 |
| Accrued Liabilities | 322,615 | - | - | 322,615 |
| Due to Other Governmental Funds | 92,804 | - | - | 92,804 |
| Deferred Revenue | 70,562 | - | - | 70,562 |
| Total Liabilities | 883,260 | - | - | 883,260 |
| Deferred Inflows of Resources: | | | | |
| Property Taxes Levied for the following year | 1,120,476 | - | - | 1,120,476 |
| Fund Balance: | | | | |
| Nonspendable | 10,998 | - | - | 10,998 |
| Restricted | 1,921,926 | 279,585 | 336,616 | 2,538,127 |
| Total Fund Balance | 1,932,924 | 279,585 | 336,616 | 2,549,125 |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balance | \$ 3,936,660 | \$ 279,585 | \$ 336,616 | \$ 4,552,861 |

CHARTER TOWNSHIP OF YPSILANTI
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2014

| | <u>Special Revenue</u> | <u>Debt Service Funds</u> | <u>2006 Capital Project Fund</u> | <u>Total Nonmajor Governmental Funds</u> |
|--|----------------------------|-----------------------------------|--|--|
| <u>Revenues:</u> | | | | |
| Property Taxes | \$ 1,120,005 | \$ - | \$ - | \$ 1,120,005 |
| Licenses and Permits | 457,322 | - | - | 457,322 |
| Intergovernmental | 1,083,391 | 200,000 | - | 1,283,391 |
| Charges for Services | 2,320,019 | - | - | 2,320,019 |
| Interest | 842 | 224 | 672 | 1,738 |
| Other | 478,883 | 9,991 | - | 488,874 |
| Total Revenues | <u>5,460,462</u> | <u>210,215</u> | <u>672</u> | <u>5,671,349</u> |
| <u>Expenditures:</u> | | | | |
| General Government | 1,285,263 | - | - | 1,285,263 |
| Public Safety | 567,029 | - | - | 567,029 |
| Public Works | 374,739 | - | - | 374,739 |
| Recreation and Cultural | 986,199 | - | - | 986,199 |
| Debt Service: | | | | |
| Principal | 600,000 | 140,000 | - | 740,000 |
| Interest and Fees | 108,250 | 106,886 | - | 215,136 |
| Capital Outlay | 2,569,857 | - | - | 2,569,857 |
| Total Expenditures | <u>6,491,337</u> | <u>246,886</u> | <u>-</u> | <u>6,738,223</u> |
| Excess (Deficiency) of Revenues Over Expenditures | <u>(1,030,875)</u> | <u>(36,671)</u> | <u>672</u> | <u>(1,066,874)</u> |
| <u>Other Financing Sources (Uses):</u> | | | | |
| Operating Transfers In | 873,111 | 22,921 | - | 896,032 |
| Operating Transfers Out | (527,786) | (22,921) | - | (550,707) |
| Total Other Financing Sources (Uses) | <u>345,325</u> | <u>-</u> | <u>-</u> | <u>345,325</u> |
| Net Change in Fund Balance | (685,550) | (36,671) | 672 | (721,549) |
| Fund Balance, January 1 | <u>2,618,474</u> | <u>316,256</u> | <u>335,944</u> | <u>3,270,674</u> |
| Fund Balance, December 31 | <u>\$ 1,932,924</u> | <u>\$ 279,585</u> | <u>\$ 336,616</u> | <u>\$ 2,549,125</u> |

CHARTER TOWNSHIP OF YPSILANTI
Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2014

| | <u>Parks</u> | <u>Bike Path, Sidewalk, Recreation, Roads & General Operations</u> | <u>Recreation</u> | <u>14B District Court</u> |
|---|-------------------|--|-------------------|-------------------------------|
| ASSETS | | | | |
| Cash and Cash Equivalents | \$ 26,152 | \$ 24,349 | \$ 80,173 | \$ 404,327 |
| Receivables: | | | | |
| Accounts | - | - | 3,400 | 23,626 |
| Taxes | - | 1,120,734 | - | - |
| Special Assessments | - | - | - | - |
| Due From Other Governmental Units | - | 899,911 | - | - |
| Prepaid Expenditures | - | - | 3,840 | 3,812 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| Total Assets | \$ <u>26,152</u> | \$ <u>2,044,994</u> | \$ <u>87,413</u> | \$ <u>431,765</u> |
| LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE | | | | |
| Liabilities: | | | | |
| Accounts Payable | \$ - | \$ 338,156 | \$ 11,488 | \$ 23,038 |
| Accrued Liabilities | - | 107,536 | 17,789 | 101,595 |
| Due to Other Governmental Units | - | - | 75 | 44,849 |
| Unearned Revenue | - | - | 9,177 | - |
| Total Liabilities | <u> </u> | <u>445,692</u> | <u>38,529</u> | <u>169,482</u> |
| Deferred Inflows of Resources: | | | | |
| Property Taxes Levied for the following year | <u> </u> | <u>1,120,476</u> | <u> </u> | <u> </u> |
| Fund Balance: | | | | |
| Nonspendable | - | - | 3,840 | 3,812 |
| Restricted | <u>26,152</u> | <u>478,826</u> | <u>45,044</u> | <u>258,471</u> |
| Total Fund Balance | <u>26,152</u> | <u>478,826</u> | <u>48,884</u> | <u>262,283</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balance | \$ <u>26,152</u> | \$ <u>2,044,994</u> | \$ <u>87,413</u> | \$ <u>431,765</u> |

| <u>Building Rental Inspection</u> | <u>Building Department</u> | <u>Hydro Station</u> | <u>Nuisance Abatement</u> | <u>Total</u> |
|---|--------------------------------|--------------------------|-------------------------------|---------------------|
| \$ 136,132 | \$ 489,128 | \$ 528,124 | \$ 51,376 | \$ 1,739,761 |
| - | - | 73,827 | - | 100,853 |
| - | - | - | - | 1,120,734 |
| 37,018 | - | - | 24,368 | 61,386 |
| - | 3,017 | - | - | 902,928 |
| <u>1,278</u> | <u>1,278</u> | <u>790</u> | <u>-</u> | <u>10,998</u> |
| <u>\$ 174,428</u> | <u>\$ 493,423</u> | <u>\$ 602,741</u> | <u>\$ 75,744</u> | <u>\$ 3,936,660</u> |
| | | | | |
| \$ 860 | \$ 8,119 | \$ 15,011 | \$ 607 | \$ 397,279 |
| 4,558 | 9,280 | 81,857 | - | 322,615 |
| - | - | 47,880 | - | 92,804 |
| <u>37,017</u> | <u>-</u> | <u>-</u> | <u>24,368</u> | <u>70,562</u> |
| <u>42,435</u> | <u>17,399</u> | <u>144,748</u> | <u>24,975</u> | <u>883,260</u> |
| | | | | |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>1,120,476</u> |
| | | | | |
| 1,278 | 1,278 | 790 | - | 10,998 |
| <u>130,715</u> | <u>474,746</u> | <u>457,203</u> | <u>50,769</u> | <u>1,921,926</u> |
| <u>131,993</u> | <u>476,024</u> | <u>457,993</u> | <u>50,769</u> | <u>1,932,924</u> |
| | | | | |
| <u>\$ 174,428</u> | <u>\$ 493,423</u> | <u>\$ 602,741</u> | <u>\$ 75,744</u> | <u>\$ 3,936,660</u> |

CHARTER TOWNSHIP OF YPSILANTI
Nonmajor Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended December 31, 2014

| | <u>Parks</u> | <u>Bike Path, Sidewalk, Recreation, Roads & General Operations</u> | <u>Recreation</u> | <u>14B District Court</u> |
|--|-------------------------|--|-------------------------|-------------------------------|
| <u>Revenues:</u> | | | | |
| Property Taxes | \$ - | \$ 1,120,005 | \$ - | \$ - |
| Licenses and Permits | - | 7,572 | - | - |
| Intergovernmental | - | 964,798 | 13,300 | 105,293 |
| Charges for Services | 7,016 | - | 345,553 | 1,263,368 |
| Interest | 3 | 298 | 56 | 53 |
| Other | - | 462,120 | 14,886 | 1,473 |
| Total Revenues | <u>7,019</u> | <u>2,554,793</u> | <u>373,795</u> | <u>1,370,187</u> |
| <u>Expenditures:</u> | | | | |
| General Government | - | - | - | 1,285,263 |
| Public Safety | - | - | - | - |
| Public Works | - | - | - | - |
| Recreation and Cultural | 4,782 | 96,606 | 884,811 | - |
| Debt Service: | | | | |
| Principal | - | 600,000 | - | - |
| Interest and Fees | - | 108,250 | - | - |
| Capital Outlay | - | 2,179,228 | - | - |
| Total Expenditures | <u>4,782</u> | <u>2,984,084</u> | <u>884,811</u> | <u>1,285,263</u> |
| Excess (Deficiency) of Revenues Over Expenditures | <u>2,237</u> | <u>(429,291)</u> | <u>(511,016)</u> | <u>84,924</u> |
| <u>Other Financing Sources (Uses):</u> | | | | |
| Operating Transfers In | - | 354,000 | 500,000 | - |
| Operating Transfers Out | - | (527,786) | - | - |
| Total Other Financing Sources (Uses) | <u>-</u> | <u>(173,786)</u> | <u>500,000</u> | <u>-</u> |
| Net Change in Fund Balance | 2,237 | (603,077) | (11,016) | 84,924 |
| Fund Balance, January 1 | <u>23,915</u> | <u>1,081,903</u> | <u>59,900</u> | <u>177,359</u> |
| Fund Balance, December 31 | \$ <u><u>26,152</u></u> | \$ <u><u>478,826</u></u> | \$ <u><u>48,884</u></u> | \$ <u><u>262,283</u></u> |

| <u>Building Rental Inspection</u> | <u>Building Department</u> | <u>Hydro Station</u> | <u>Nuisance Abatement</u> | <u>Total</u> |
|---|--------------------------------|--------------------------|-------------------------------|---------------------|
| \$ - | \$ - | \$ - | \$ - | \$ 1,120,005 |
| - | 449,750 | - | - | 457,322 |
| - | - | - | - | 1,083,391 |
| 168,702 | 6,766 | 478,800 | 49,814 | 2,320,019 |
| 39 | 135 | 242 | 16 | 842 |
| - | - | 404 | - | 478,883 |
| <u>168,741</u> | <u>456,651</u> | <u>479,446</u> | <u>49,830</u> | <u>5,460,462</u> |
| - | - | - | - | 1,285,263 |
| 157,752 | 364,291 | - | 44,986 | 567,029 |
| - | - | 374,739 | - | 374,739 |
| - | - | - | - | 986,199 |
| - | - | - | - | 600,000 |
| - | - | - | - | 108,250 |
| - | - | 390,629 | - | 2,569,857 |
| <u>157,752</u> | <u>364,291</u> | <u>765,368</u> | <u>44,986</u> | <u>6,491,337</u> |
| <u>10,989</u> | <u>92,360</u> | <u>(285,922)</u> | <u>4,844</u> | <u>(1,030,875)</u> |
| - | - | 19,111 | - | 873,111 |
| - | - | - | - | (527,786) |
| - | - | 19,111 | - | 345,325 |
| 10,989 | 92,360 | (266,811) | 4,844 | (685,550) |
| <u>121,004</u> | <u>383,664</u> | <u>724,804</u> | <u>45,925</u> | <u>2,618,474</u> |
| \$ <u>131,993</u> | \$ <u>476,024</u> | \$ <u>457,993</u> | \$ <u>50,769</u> | \$ <u>1,932,924</u> |

CHARTER TOWNSHIP OF YPSILANTI
Nonmajor Debt Service Funds
Combining Balance Sheet
December 31, 2014

| | <u>General Obligation Debt</u> | <u>Series A Debt</u> | <u>Series B Debt</u> | <u>2006 Capital Improvement Bond Debt</u> | <u>2013 GO Refunding Bond Debt</u> | <u>Total</u> |
|--|--|--------------------------|--------------------------|---|--|-------------------|
| <u>ASSETS</u> | | | | | | |
| Cash and Cash Equivalents | \$ <u>213,118</u> | \$ <u>-</u> | \$ <u>31,509</u> | \$ <u>-</u> | \$ <u>34,958</u> | \$ <u>279,585</u> |
| <u>LIABILITIES AND FUND BALANCE</u> | | | | | | |
| Liabilities | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Fund Balance: | | | | | | |
| Restricted for Debt | <u>213,118</u> | <u>-</u> | <u>31,509</u> | <u>-</u> | <u>34,958</u> | <u>279,585</u> |
| Total Liabilities and Fund Balance | \$ <u>213,118</u> | \$ <u>-</u> | \$ <u>31,509</u> | \$ <u>-</u> | \$ <u>34,958</u> | \$ <u>279,585</u> |

CHARTER TOWNSHIP OF YPSILANTI
Nonmajor Debt Service Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended December 31, 2014

| | <u>General Obligation Debt</u> | <u>Series A Debt</u> | <u>Series B Debt</u> | <u>2006 Capital Improvement Bond Debt</u> | <u>2013 GO Refunding Bond Debt</u> | <u>Total</u> |
|--|--|--------------------------|--------------------------|---|--|-------------------|
| Revenues: | | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ 60,000 | \$ 140,000 | \$ 200,000 |
| Interest | 199 | 1 | 8 | - | 16 | 224 |
| Other | 9,991 | - | - | - | - | 9,991 |
| Total Revenues | <u>10,190</u> | <u>1</u> | <u>8</u> | <u>60,000</u> | <u>140,016</u> | <u>210,215</u> |
| Expenditures: | | | | | | |
| Debt Service: | | | | | | |
| Principal | - | - | - | 105,000 | 35,000 | 140,000 |
| Interest and Fees | - | 150 | 34,017 | 1,969 | 70,750 | 106,886 |
| Total Expenditures | <u>-</u> | <u>150</u> | <u>34,017</u> | <u>106,969</u> | <u>105,750</u> | <u>246,886</u> |
| Excess (Deficiency) of Revenues Over Expenditures | <u>10,190</u> | <u>(149)</u> | <u>(34,009)</u> | <u>(46,969)</u> | <u>34,266</u> | <u>(36,671)</u> |
| Other Financing Sources (Uses): | | | | | | |
| Operating Transfers In | 6,729 | - | 15,500 | - | 692 | 22,921 |
| Operating Transfers Out | (15,500) | (6,579) | (150) | (692) | - | (22,921) |
| Total Other Financing Sources (Uses) | <u>(8,771)</u> | <u>(6,579)</u> | <u>15,350</u> | <u>(692)</u> | <u>692</u> | <u>-</u> |
| Net Change in Fund Balance | 1,419 | (6,728) | (18,659) | (47,661) | 34,958 | (36,671) |
| Fund Balance, January 1 | <u>211,699</u> | <u>6,728</u> | <u>50,168</u> | <u>47,661</u> | <u>-</u> | <u>316,256</u> |
| Fund Balance, December 31 | <u>\$ 213,118</u> | <u>\$ -</u> | <u>\$ 31,509</u> | <u>\$ -</u> | <u>\$ 34,958</u> | <u>\$ 279,585</u> |

CHARTER TOWNSHIP OF YPSILANTI
Agency Funds
Combining Statement of Fiduciary Assets and Liabilities
December 31, 2014

| | <u>General Tax Collection</u> | <u>Current Tax Collection Fund</u> | <u>Imprest Payroll Fund</u> | <u>Receiving Fund</u> | <u>Bonds and Escrow Fund</u> | <u>Fire Bonds and Escrow Fund</u> | <u>Total</u> |
|---------------------------|-----------------------------------|--|-------------------------------------|---------------------------|--------------------------------------|---|----------------------|
| <u>ASSETS</u> | | | | | | | |
| Cash and Cash Equivalents | \$ 33,210 | \$ 11,369,500 | \$ 223,300 | \$ 199,357 | \$ 864,427 | \$ 69,533 | \$ 12,759,327 |
| Due from Other | - | - | 7,821 | 643 | - | - | 8,464 |
| Total Assets | <u>\$ 33,210</u> | <u>\$ 11,369,500</u> | <u>\$ 231,121</u> | <u>\$ 200,000</u> | <u>\$ 864,427</u> | <u>\$ 69,533</u> | <u>\$ 12,767,791</u> |

LIABILITIES

| | | | | | | | |
|---------------------------|------------------|----------------------|-------------------|-------------------|-------------------|------------------|----------------------|
| Due to Governmental Units | \$ - | \$ 11,369,500 | \$ 76,589 | \$ - | \$ - | \$ - | \$ 11,446,089 |
| Due to Other | 33,210 | - | 154,532 | 200,000 | 864,427 | 69,533 | 1,321,702 |
| Total Liabilities | <u>\$ 33,210</u> | <u>\$ 11,369,500</u> | <u>\$ 231,121</u> | <u>\$ 200,000</u> | <u>\$ 864,427</u> | <u>\$ 69,533</u> | <u>\$ 12,767,791</u> |

CHARTER TOWNSHIP OF YPSILANTI
Pension and Employee Benefit Trust Funds
Combining Statement of Fiduciary Net Position
December 31, 2014

| | General Township Employees' Healthcare Trust Fund | Firefighters' Healthcare Trust Fund | Police and Firefighters' Pension Trust Fund | Total |
|--|--|--|--|-------------------|
| <u>ASSETS</u> | | | | |
| Cash and Cash Equivalents | \$ - | \$ - | \$ 511,224 | \$ 511,224 |
| Investments | 5,231,935 | 5,515,600 | 26,998,996 | 37,746,531 |
| Interest Receivable | - | - | 86,740 | 86,740 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Assets | \$ <u>5,231,935</u> | \$ <u>5,515,600</u> | \$ <u>27,596,960</u> | <u>38,344,495</u> |
| <u>LIABILITIES AND NET POSITION</u> | | | | |
| Liabilities: | | | | |
| Accounts Payable | \$ 425,660 | \$ 609,689 | \$ 22,163 | \$ 1,057,512 |
| Net Position: | | | | |
| Held in Trust for Pension and Employee Benefits | <u>4,806,275</u> | <u>4,905,911</u> | <u>27,574,797</u> | <u>37,286,983</u> |
| Total Liabilities and Net Position | \$ <u>5,231,935</u> | \$ <u>5,515,600</u> | \$ <u>27,596,960</u> | <u>38,344,495</u> |

CHARTER TOWNSHIP OF YPSILANTI
Pension and Employee Benefit Trust Funds
Combining Statement of Changes in Fiduciary Net Position
For the Year Ended December 31, 2014

| | General Township Employees' Healthcare Trust Fund | Firefighters' Healthcare Trust Fund | Police and Firefighters' Pension Trust Fund | Total |
|---|--|--|--|----------------------|
| <u>Additions</u> | | | | |
| Investment Income: | | | | |
| Interest and Dividends | \$ 297,405 | \$ 118,242 | \$ 1,028,075 | \$ 1,443,722 |
| Net Increase (Decrease) in Fair Value of Investments | - | 175,842 | 499,501 | 675,343 |
| Other | - | - | 5,244 | 5,244 |
| Total Investment Income | <u>297,405</u> | <u>294,084</u> | <u>1,532,820</u> | <u>2,124,309</u> |
| Contributions: | | | | |
| Employer | 607,523 | 487,768 | 750,163 | 1,845,454 |
| Employee | - | 63,574 | 105,603 | 169,177 |
| Total Contributions | <u>607,523</u> | <u>551,342</u> | <u>855,766</u> | <u>2,014,631</u> |
| Other | - | - | 15,406 | 15,406 |
| Total Additions | <u>904,928</u> | <u>845,426</u> | <u>2,403,992</u> | <u>4,154,346</u> |
| <u>Deductions</u> | | | | |
| Benefit Payments | - | - | 2,630,932 | 2,630,932 |
| Retirees Insurance | 425,548 | 583,083 | - | 1,008,631 |
| Administrative Expenses | 2,916 | 26,066 | 94,625 | 123,607 |
| Total Deductions | <u>428,464</u> | <u>609,149</u> | <u>2,725,557</u> | <u>3,763,170</u> |
| Total Change in Net Position | 476,464 | 236,277 | (321,565) | 391,176 |
| Net Position, January 1 | <u>4,329,811</u> | <u>4,669,634</u> | <u>27,896,362</u> | <u>36,895,807</u> |
| Net Position, December 31 | <u>\$ 4,806,275</u> | <u>\$ 4,905,911</u> | <u>\$ 27,574,797</u> | <u>\$ 37,286,983</u> |

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

MEMORANDUM

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director

Date: July 9, 2015

Re: Work Session Discussion Regarding Proposed Amendment to Property Maintenance Ordinance to Include Registration and Inspection of Vacant Commercial and Industrial Buildings

A brief presentation explaining why amending the Property Maintenance Ordinance is an important step for the community and for economic development would be given prior to the discussion.

If the Board agrees, the 1st reading of the proposed ordinance would be placed on the August 18th board agenda and the 2nd reading at the September 15th meeting. This amendment would not require any staffing changes.

Please place this request on the July 21, 2015 Work Session for discussion with the Board of Trustees.

Discussion

Ypsilanti Area Convention and Visitors Bureau

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

REGULAR MEETING AGENDA

TUESDAY, JULY 21, 2015

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PEDDLER PERMIT APPEAL HEARING
 - A. 7:00PM – APPEAL HEARING REQUESTED BY JIMMIE L. MACK REGARDING HIS PEDDLER PERMIT DENIAL
(PUBLIC HEARING SET AT JUNE 16, 2015 REGULAR MEETING)
4. PUBLIC COMMENTS
5. CONSENT AGENDA
 - A. MINUTES OF THE JUNE 16, 2015 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. STATEMENTS AND CHECKS FOR JULY 7, 2015 IN THE AMOUNT OF \$2,918,317.84
 2. STATEMENTS AND CHECKS FOR JULY 21, 2015 IN THE AMOUNT OF \$1,585,843.61
 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR JUNE, IN THE AMOUNT OF \$46,067.91
 4. CHOICE HEALTH CARE ADMIN FEE FOR MAY IN THE AMOUNT OF \$1,177.50
 - C. JUNE 2015 TREASURER REPORT
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

OLD BUSINESS

1. 1ST READING OF RESOLUTION 2015-16, PROPOSED ORDINANCE 2015-448, TO AMEND PLANNED DEVELOPMENT #14 REZONING TO PLANNED DEVELOPMENT #20 STAGE 1 PRELIMINARY SITE PLAN AND REZONING AT THE REQUEST OF BLUE MAJESTIC, LLC
(TABLED AT THE MAY 19, 2015 REGULAR MEETING)

NEW BUSINESS

1. BUDGET AMENDMENT #9
2. RESOLUTION 2015-21, PURCHASE TAX FORECLOSED PROPERTIES LOCATED AT 1476 BLOSSOM, 1410 BLOSSOM, 1334 FALL RIVER, 1156 PARKWOOD, 5977 S. MOHAWK, 1191 LAUREL CT AND 1241 REDLEAF LANE FROM THE WASHTENAW COUNTY TREASURER LIST UNDER THE RIGHT OF FIRST OF REFUSAL IN THE AMOUNT OF \$78,630.00 BUDGETED IN LINE ITEM #101-950-000-969-011
3. RESOLUTION 2015-22, PURCHASE TAX FORECLOSED PROPERTIES LOCATED AT K-11-24-107-006 3174 MORRIS AVENUE AND K-11-24-100-004 MORRIS AVENUE FROM THE WASHTENAW COUNTY TREASURER LIST UNDER THE RIGHT OF FIRST REFUSAL IN THE AMOUNT OF \$2,936.00 BUDGETED IN LINE ITEM #101-950-000-969-011
4. RESOLUTION 2015-23, ABANDONED TAX DELINQUENT PROPERTY
5. 1ST READING POLICY RESOLUTION 2015-24, TO IMPOSE RESTRICTIONS AND CONDITIONS ON ALL COLLECTION BOXES IN THE TOWNSHIP BY WAY OF AN ADMINISTRATIVE REVIEW AND AMENDMENT TO THE SITE PLAN
6. RESOLUTION 2015-25, DESIGNATION OF NEWSPAPER CIRCULATION
7. REQUEST TO APPROVE NEW AUTOMOTIVE SALVAGE/SCRAP YARD BUSINESS LICENSE FOR FPT YPSILANTI, BUSINESS PREVIOUSLY KNOWN AS ABCAT, LOCATED AT 2220 E. MICHIGAN AVENUE
8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 800 GATES AVENUE, 671 W. CLARK RD., 7064 ST. ANDREWS DRIVE, 527 EMERICK STREET, AND 1762 EMERSON AVENUE IN THE AMOUNT OF \$25,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023
9. REQUEST AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR CONVERSION OF 24 (TWENTY-FOUR) 100 WATT HIGH PRESSURE SODIUM COBRA HEADS TO 65 WATT LED LOCATED IN THE APPLERIDGE NEIGHBORHOOD IN THE AMOUNT OF \$6,192.00 BUDGETED IN LINE ITEM #101-956-000-926-050
10. REQUEST TO POSTPONE THE PUBLIC HEARING FOR CREATION OF A SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS SCHEDULED FOR AUGUST 18, 2015 AT APPROXIMATELY 7:00PM UNTIL A FUTURE DATE YET TO BE DETERMINED

OTHER BUSINESS

AUTHORIZATION AND BIDS

1. REQUEST TO AWARD LOW BID FOR PURCHASE OF YPSILANTI TOWNSHIP VACANT PROPERTY LOCATED AT 5871 S. MOHAWK AVENUE K-11-22-480-050 WITH DEED RESTRICTIONS REQUIRING HOMEOWNER OCCUPIED SINGLE FAMILY HOME ONLY TO PROHIBIT GOVERNMENT SUBSIDY FOR RENTALS IN THE AMOUNT OF \$500.00 AND ALL TITLE WORK/CLOSING COSTS TO JOSEPH KISSELLA, JR.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

June 17, 2015

Jimmie Mack Jr.
9386 MacArthur Blvd.
Ypsilanti, MI 48198

RE: ***Peddler Permit Denial Hearing***

Dear Mr. Mack:

You are hereby notified that a hearing on your appeal regarding your Peddler Permit Denial was set by the Charter Township of Ypsilanti Board of Trustees at the June 16, 2015 Regular Meeting for ***Tuesday, July 21, 2015 at approximately 7:00pm.***

The decision and order of the Charter Township of Ypsilanti Board of Trustees shall be final and conclusive.

Should you have any questions prior to this hearing, please contact my office by phone or email at klovejoyroe@ytown.org.

Sincerely,

A handwritten signature in black ink that reads 'Karen Lovejoy Roe'.

Karen Lovejoy Roe
Clerk

Irg

cc: Township Board
Michael Radzik, OCS Director
File

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

April 30, 2015

Mr. Jimmie Mack, Jr.
9386 MacArthur Blvd
Ypsilanti, MI 48198-3388

Dear Mr. Mack,

Thank you for your interest in obtaining a peddler's license in Ypsilanti Township. Your application is denied for the following reasons.

Township ordinance requires that an investigation be conducted into an applicant's business and moral character in such a manner as deemed necessary for the public. If the result of the investigation determines that the applicant's character or business responsibility is found to be unsatisfactory, then the application shall be disapproved and no license will be issued.

The investigation resulted in an unsatisfactory determination as a result of felony convictions involving weapons and narcotics offenses within the last 10 years as recorded in your Criminal History File maintained by the Michigan State Police. In addition, your proposed business plan is substantially the same as the plan reviewed and denied by the Board of Trustees at an appeal hearing held on October 7, 2014.

You have the right to appeal the denial of your application by submitting a written statement setting forth the grounds for the appeal. The written statement shall be addressed to the Board of Trustees and shall be received within 14 days of the postmark date of this notice. The Board of Trustees shall set a time and place for a hearing on your appeal and notice of such hearing shall be mailed to your last known address at least five days prior to the hearing date. The decision and order of the Board of Trustees shall be final and conclusive.

Please feel free to contact me with any questions about your application or the appeals process.

Sincerely,



Mike Radzik
Director
Office of Community Standards

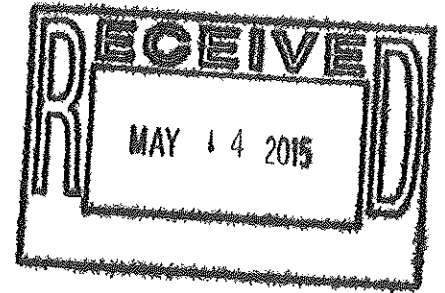
Jimme L. Mack Jr

9386 MacArthur Blvd

Ypsilanti MI

D.O.B 11/25/1979

05/14/2015



LETTER OF APPEAL OF DENIAL OF PEDDLERS PERMIT

Ypsilanti Township Board, or To whom this may concern, I request a **Appeal of my Denial of a Peddlers permit**. The Ordinance Department denied my request for a peddlers permit based on my past criminal history(same as 2014,) and because my proposed business plan was the same as last year. However, it isn't I will explain in a moment. The ordinance explains that Peddlers Licenses are given determining the character of the applicant, Now determining my character, the ordinance department used my criminal history(same as 2014.)it is no secret that I have a criminal history (thanks to M.Live) However, I do not have a criminal history involving a violent crime against a child or person causing injury or death. To add, im not a sex offender either. Just like I said in 2014, that was they old character 10 years ago. Moving on I believe the ordinance allows fair judgement in regards to the determination of the character to the applicant such as what I've been doing for the last 10 years to rebuild a good character, which was explained in 2014 but still denied. my community involvement, the businesses that I've established and so on, none of this to me was not considered as far as my new character which is before you today Appealing another Denial of peddlers License. I stated above that I would go in detail about the difference of solicitation in 2015 than in 2014. First of all, in 2014 I didn't have nothing on the vehicle to identify my vehicle as a ice cream truck or as M.LIVE stated in there article from the denial hearing last year " a mobile convience store." this year in "2015" I have lettering and pictures on my vehicle to identify it as a Icecream truck, people would know that im in the area by world of mouth of other buyers of my merchandise, not music. and also new this year people can place an store order by phone and I make the deliver. none of this was available in 2014 but know is available in 2015. To add, a peddlers license is needed to sell to walk ups or people who see the truck making a delivery and decide they want to make a purchase. Moreover, Township officials was concerned about a unmarked vehicle just rolling around motioning people to make a purchase in the denial of 2014, however in 2015 people can see the marking on the vehicle that identifies my vehicle as MOBILE MART ICECREAM along with pictures of various items that I have to sell, people also know who they are buying from because I have my food peddlers documentation from the health Department taped to the glass of the vehicle that has my name and address. If people want to buy it's their discretion if they don't it's ok im just tring to get a peddlers permit so I wont get a fine for tring to be succesfull. even if I make money from my mobile store business, if I dont get a peddlers permit The township will fine me for making

money without it, but when im tring to apply for the peddlers permit to sell the Township is denying me because of my criminal history, but the community wants to buy from me and they know me and my background. To conclude, in 2015 I have mobile video security to combat crime. if a situation may arise Township officials or law enforcement may request to view security camera. I respectfully, ask Ypsilanti Township to give me a chance and issue me a peddlers permit for 90 days based on the information in this Appeal letter and that the board said they would consider back in the denial hearing in 2014.

JIMMIE L MACK JR

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 16, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 6:02 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Mike Martin and Scott Martin

Members Absent: Trustees Jean Hall Currie and Stan Eldridge

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARINGS

A. 7:00 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE BUD/BLOSSOM NEIGHBORHOOD – RESOLUTION 2015-19 (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)

B. 7:15 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE APPLERIDGE NEIGHBORHOOD – RESOLUTION 2015-20 (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)

Clerk Lovejoy Roe reported Marilyn Grady, resident of 2678 Peachcrest fully supported the security cameras but would not be able to be at the meeting this evening.

Clerk Lovejoy Roe reported Charlene Bowman, resident of 2724 Appleridge supported the security cameras by email and stated her elderly friends at 2660 Peachcrest and 2998 Appleridge had given their permission for the cameras to Ms. Bowman to speak on their behalf, in support of the cameras, as well.

PUBLIC COMMENTS

CONSENT AGENDA

A. MINUTES OF THE MAY 19, 2015 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 WORK SESSION MINUTES
PAGE 2**

- 1. STATEMENTS AND CHECKS FOR JUNE 2, 2015 IN THE AMOUNT OF \$571,866.76**
- 2. STATEMENTS AND CHECKS FOR JUNE 16, 2015 IN THE AMOUNT OF \$815,460.74**
- 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY, IN THE AMOUNT OF \$35,973.09**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$1,185.00**

C. MAY 2015 TREASURER REPORT

No discussion

SUPERVISOR REPORT

Supervisor Stumbo stated she would add her report to the packet.

Supervisor Stumbo reported several had attended the dedication of the National Museum of Aviation and Technology at Historic Willow Run, formerly known as the Yankee Air Museum.

Supervisor Stumbo reported the dedication of the Law Enforcement Center was scheduled either July 7th or July 9th from 4:00 to 6:00 p.m.

CLERK REPORT

Clerk Lovejoy Roe reported she and Supervisor Stumbo had attended and spoken at an international celebration that had honored the designers and workers of Corvair, put together by Eva McGuire, a Township Resident

Clerk Lovejoy Roe reported she had received notification regarding a new goal of 20 homes a year for Habitat for Humanity, up from the former goal of 6 a year.

TREASURER REPORT

Treasurer Doe briefly reported on the annual Dog Clinic that was held at the Civic Center on June 13, 2015. He voiced his appreciation to Debbie Agdorny, Inger Johnson, Nancy Wrybkowski, Officer Shane Bynum and Animal Control Officer, Herb Schroeder for the excellent job they had done organizing and running the Clinic.

TRUSTEE REPORT

Trustee Scott Martin stated the work done on Hewitt Road and Packard made for much safer conditions.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters briefly highlighted the first case in the State of Michigan filed by a municipality regarding the Padlock Statute. He stated Ypsilanti Township had filed a Public Nuisance action against 959 Tyler Road, under the new amended State Statute in May and a Consent Agreement had been entered into June 2, 2015 between the Township and the Attorneys for the property owners.

Attorney Winters stated this action was a wonderful opportunity to test the legal sufficiency of the statute and provided the Sheriff's Department, the Office of Community Standards and the Township Board the opportunity to send a strong message to make sure properties were not being used for illegal activities.

Supervisor Stumbo added her appreciation to the Courts and Brian Mackey from the Prosecutor's Office for their support in making this first case a success and hoped the team effort will make a difference in our community.

OLD BUSINESS

- 1. 2ND READING OF RESOLUTION NO. 2015-15, ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES** (1ST READING HELD AT THE MAY 19, 2015 REGULAR MEETING)

Supervisor Stumbo stated Attorney King would be present at the regular meeting to review the changes that had been made in the Ordinance and she provided a brief overview of the changes.

NEW BUSINESS

BUDGET AMENDMENT #8

Clerk Lovejoy Roe provided a brief overview of Budget Amendment #8.

REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF UPDATES TO THE EQUAL EMPLOYMENT OPPORTUNITY AND NEPOTISM POLICIES LOCATED WITHIN THE YPSILANTI TOWNSHIP POLICY AND PROCEDURE MANUAL

Karen Wallin, Human Resource Department stated these were the first two items to be updated in the Policy Manual and they incorporated new language. She reported

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 WORK SESSION MINUTES
PAGE 4**

meetings were held every other month with other HR professionals in Washtenaw County to review policy procedures and this would be the first time since 2008 for overall updates for Ypsilanti Township.

REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR AUTHORIZATION TO CHANGE THE PART TIME IT HELP DESK POSITION TO A REGULAR FULL TIME HOURLY POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION AND FILL INTERNALLY

Karen Wallin stated David Maynard had started Dec. 1, 2014 as a part-time temporary employee for the IT Department and was moved to full-time temporary in February 2015. Ms. Wallin reported having him full-time had greatly benefitted the Township.

Supervisor Stumbo stated David was very patient and helpful to everyone, especially since Township staff had been reduced and relied more on technology to help fill the gaps.

Karen Wallin stated David was a Veteran and as such, had taken advantage of some opportunities to better his skills regarding cybersecurity, thus benefitting the Township.

REQUEST OF LARRY DOE TO PURCHASE FIVE (5) YEARS GENERIC RETIREMENT SERVICE CREDIT FROM MERS AND AUTHORIZE SIGNING OF THE MERS GOVERNING BODY RESOLUTION

Karen Wallin provided a brief overview of the process by which service credit works.

Supervisor Stumbo stated Treasurer Doe had requested to abstain and asked for the Board's permission to do so.

REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF JOB DESCRIPTION, POSTING AND FILLING OF QUALITY ASSURANCE SPECIALIST

Karen Wallin reported she had requested a position to be filled at the May 19, 2015 Regular Board Meeting and had been asked to bring a detailed job description back to the Board for approval. She explained this position would benefit HR as well as other areas of the Township and provided a brief job description.

RESOLUTION 2015-17, PEDDLER LICENSE FEE SCHEDULE

Supervisor Stumbo stated the fee would be increased to \$50.00 for the application fee and \$50.00 for issuance of Peddler's License.

Mike Radzik, OSC Director stated the application fee was non-refundable and provided a brief overview of the process.

RESOLUTION 2015-18, ADOPTION OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES AND PUBLIC SUMMARY OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES

Clerk Lovejoy Roe stated this Resolution was in response to new State legislation requiring adoption by July 1, 2015.

REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2835 APPLERIDGE, 1852 EILEEN, 15/17 ALLEN AND 1157 BUICK IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023

To be presented during the Board Meeting.

REQUEST TO APPROVE THIRD AGREEMENT WITH THE WASHTENAWA COUNTY ROAD COMMISSION FOR 2015 LOCAL SUBDIVISION ROAD TREE REMOVAL PROJECT IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-956-000-926-100 WITH 50% OR \$10,000.00 TO BE REIMBURSED TO THE TOWNSHIP AFTER NOVEMBER 1, 2015

Supervisor Stumbo reported this project was done last year and had worked well.

REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION OF ADDITIONAL WORK FOR VETERAN'S DRIVE IN THE AMOUNT OF \$305,663.82 TO ANGLIN CIVIL, \$54,300.00 TO OHM FOR SERVICES INCLUDING GEOTECHNICAL SERVICES, SURVEY, INSPECTIONS AND MATERIAL TESTING AND \$4,000.00 TO THE WASHTENAW COUNTY ROAD COMMISSION FOR PERMIT, APPLICATION AND INSPECTOR ESCROW FOR A TOTAL OF \$363,963.82 BUDGETED IN LINE ITEM #101-970-000-976-007

Matt Parks, OHM provided a breakdown of the pricing for Veteran's Drive.

Larry Doe, Treasurer thanked Mr. Parks for providing a more detailed pricing that had cleared up many questions.

Jeff Allen, RSD Director stated the sign at the front still needed to be changed since it listed the Police Facility as being at this location.

Trustee Scott Martin thanked Jeff Allen, RSD Director and Matt Parks, OHM for taking advantage of the lower pricing.

Matt Parks stated a change order would be issued to the current project.

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JUNE 16, 2015 WORK SESSION MINUTES
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**REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR
AUTHORIZATION TO PURCHASE A SCAG GIANT VACUUM INDUSTRIAL TOW
BEHIND TRUCK LOADER IN AN AMOUNT NOT TO EXCEED \$10,000 BUDGETED
IN LINE ITEM #590-590-000-977-000**

Carl Girbach, Public Services Superintendent stated this piece of equipment would help with leave and debris in the parks and golf course making the material ready for composting.

Supervisor Stumbo asked Carl if this was the last Board Meeting he would be attending, and he stated it was. She then thanked him for his services and said she felt a lot had been accomplished since his arrival to the Township after retiring from the Road Commission. Supervisor Stumbo stated Wayne Dudley was to take over and she thanked Carl for working with him the last few weeks and looked forward to working with Carl on special projects in the future.

Carl Girbach stated it had been his pleasure to work in the Township and felt great strides had been made regarding equipment and accountability in the park system.

**REQUEST TO APPOINT AIDAN BOYER, GERMAINE SMITH, JESSE TACK, KATE
WEISE AND STEVE AGDORNY TO THE YPSILANTI TOWNSHIP BEE COMMITTEE**

Supervisor Stumbo stated the first meeting had been held this morning and if all went well, we would be the first city in Michigan to be designated as a Bee City.

**REQUEST TO RESCHEDULE PUBLIC HEARING FOR CREATION OF SPECIAL
ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD
CAMERAS SCHEDULED FOR JULY 21, 2015 TO AUGUST 18, 2015 AT
APPROXIMATELY 7:00PM**

Supervisor Stumbo reported one mailing had been completed and one meeting had been held regarding Neighborhood Cameras for Oaklawn/Hawthorne. She stated the area had been expanded at the request of the Police Department and another mailing would be mailed out. Supervisor Stumbo reported there were about 50 people at the Neighborhood Watch Meeting and Jeff Allen had been there to answer questions, as well as Lt. Marocco from the Sheriff's Department, Derrick Jackson, Community Engagement and Mike Radzik.

**REQUEST TO SET PUBLIC HEARING FOR THE APPEAL OF JIMMIE L. MACK, JR.
FOR PEDDLER PERMIT DENIAL FOR TUESDAY, JULY 21, 2015 AT
APPROXIMATELY 7:00PM**

Supervisor Stumbo stated the procedure to appeal a denial required a public hearing.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 WORK SESSION MINUTES
PAGE 7**

REQUEST TO MOVE YPSILANTI TOWNSHIP VOTING PRECINCTS 13, 15 AND 19 FROM GIRL SCOUTS HEART OF MICHIGAN, 444 JAMES L. HART PARKWAY TO THE LOYAL ORDER OF MOOSE YPSILANTI LODGE NO. 782, 5506 STONY CREEK RD.

Supervisor Stumbo confirmed with Clerk Lovejoy Roe that the Election Committee would meet right before the Board Meeting to approve this request to present to the Board. She stated the Girl Scouts had been a good location, with the understanding they were going to do improvements to the heating and lighting and they had not been able to come up with the funds in order to complete those improvements. Supervisor Stumbo said the workers had a difficult time and there had been complaints from the voters as well.

REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR PURCHASE OF TWO (2) 135 WATT BLACK AUTOBAHN LED STYLE LUMINAIRES ON EXISTING WOOD POLES ON A 17'6" ARM IN THE AMOUNT OF \$1,393.22 TO BE LOCATED AT MICHIGAN AVENUE (US-12) AND DORSET AVENUE BUDGETED IN LINE ITEM #101-956-000-926-050

Supervisor Stumbo explained the two lights were requested for the pedestrian crosswalks at US-12 and Dorset.

REQUEST AUTHORIZATION TO REPAIR THE MOTOR ON LADDER 14-1 IN THE ESTIMATED AMOUNT OF \$19,680.63 BUDGETED IN LINE ITEM #206-206-000-863-001 WITH A CONTINGENCY AMOUNT OF \$1,200.00 DEPENDENT ON THE CONDITION OF THE CYLINDER WALLS

Eric Copeland, Fire Chief stated the motor had malfunctioned and he was seeking authorization to move ahead for the repairs.

REQUEST AUTHORIZATION TO PURCHASE TAX FORECLOSED PROPERTIES FOR A PUBLIC PURPOSE PURSUANT TO STAFF RECOMMENDATION AND APPROVAL BY ELECTED OFFICIALS NOT TO EXCEED A CUMULATIVE TOTAL OF \$120,000.00 BUDGETED IN LINE ITEM #101-950-000-969-101

Supervisor Stumbo stated we had done this last year and Larry Doe, Attorney Winters and Mike Radzik had selected the properties.

Clerk Lovejoy Roe stated those selections were based on the discretion of Habitat for Humanity.

Supervisor Stumbo stated we had just been notified by the County Treasurer and a decision needed to be made by the deadline of July 21, 2015, which is the date of the next Board meeting.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 WORK SESSION MINUTES
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OTHER BUSINESS

None

AUTHORIZATION AND BIDS

**REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF
YPSILANTI TOWNSHIP PROPERTY PARCEL K-11-39-213-014, LOTS 389-390
LOCATED ON WEST MICHIGAN AVENUE WITH THE DEED OF SALE TO BE
RESTRICTED TO ALLOW ONLY A SINGLE FAMILY HOME TO BE BUILT WITH NO
RENTAL OR GOVERNMENT SUBSIDY ALLOWED**

Supervisor Stumbo stated this item was from a resident in the community and questioned if this parcel was in a commercial development corridor.

ADJOURNMENT

The meeting adjourned at approximately 6:54 p.m.

Respectfully submitted,
Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 16, 2015 REGULAR MEETING**

Supervisor Stumbo, called the meeting to order at approximately 7:01 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Mike Martin and Scott Martin

Members Absent: Trustees Jean Hall Currie and Stan Eldridge

Legal Counsel: Angela B. King and Wm. Douglas Winters

PUBLIC HEARINGS

A. 7:00 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE BUD/BLOSSOM NEIGHBORHOOD – RESOLUTION 2015-19 (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)

The public hearing opened at 7:02 p.m.

Suzanne Garrett, 1450 Blossom, NHW Coordinator reported she had asked for the cameras to be installed and was in total support. She stated she owned six houses in the neighborhood and was willing to pay the extra taxes for the cameras.

Beth Withem, 1306 Blossom stated she did not want the cameras because she did not want her taxes going up.

Regina Seegert, 1411 Blossom stated she would like more information before she made a decision. She wanted to know how long the footage would be kept and if it would be accessible by FOIA, and if so would it be redacted and at what cost. She also asked if the crime rate was just displaced or if it could be proven that it went down since the only crime she was aware of had been perpetrated by those within the neighborhood and the cameras would not help in that situation.

Jeff Allen, RSD Director stated camera footage was stored a minimum of two weeks, depending on the amount of activity.

Lt. Mike Marocco spoke regarding the effectiveness of the cameras.

Regina Seegert asked if the private contractors would have access to the footage and Supervisor Stumbo replied they would not have access, only the Sheriff's Department had access. Ms. Seegert felt a police presence would be more cost effective than the cameras.

John Powell, 1404 Blossom stated he was in full support of the cameras.

Tanya Norris, 1405 Blossom stated her full support and felt it would be a great tool.

Brodie Williams, 2763 Appleridge did not feel cameras were necessary and speed bumps would be more important. He stated the cost was too much and Comcast would increase the rates even more.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 REGULAR MEETING MINUTES
PAGE 2**

Supervisor Stumbo explained the rate with Comcast was fixed for three years.

Robert Clayborn, 2791 Appleridge was concerned about speed issues in the neighborhood.

Supervisor Stumbo agreed speed issues were a problem on Appleridge and stated the Sheriff's Department did a speed study and discovered many people were going 60 m.p.h. down Woodruff's Lane and speed enforcement would be done as well as the residents petitioning the Road Commission for speed humps.

Suzanne Garrett, 1450 Blossom reviewed an incident regarding a 13 year old that could have resulted in a prosecution if the cameras had viewed the incident.

Beth Withem, 1306 Blossom stated she had seen people park on Clark Road and walk into the neighborhood and she was not in favor of the cameras.

Supervisor Stumbo stated a path connecting the two neighborhoods was slated for a camera that would be beneficial.

The public hearing closed at 7:18 p.m.

Clerk Lovejoy Roe read Resolution 2015-19 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Bud/Blossom Neighborhood - Resolution 2015-19 (see attached).

The motion carried as follows:

**S. Martin: Yes Stumbo: Yes Roe: Yes Doe: Yes
M. Martin: Yes**

Barbara Stango, 1309 Blossom felt the cameras were a waste of money and would not do any good. She stated the woods around the subdivision were a problem that needed investigation.

Beth Withem asked how many in audience were for and against the cameras.

Hands were raised 5 in support and 3 against.

Barbara Stango stated she did not want the cameras but if those that wanted them wanted to pay for them, she didn't object to that, but she didn't want to be charged for something she didn't want.

B. 7:15 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE APPLERIDGE NEIGHBORHOOD – RESOLUTION 2015-20 (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)

The public hearing opened at 7:31 p.m.

Terry and Rodney Williams, 2814 Appleridge voiced their opposition. He stated their neighborhood only had three LED lights and wondered why the Township building across the street had three or four pointing at building materials. He said if we had the money for cameras, it should be used for streetlights instead.

Supervisor Stumbo asked Mr. Williams if he was referring to the YCUA building and he stated it was the YCUA building.

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JUNE 16, 2015 REGULAR MEETING MINUTES
PAGE 3**

She also informed several residents that arrived late to the meeting that a speed study had been done in the Appleridge area, which supported a need for speed humps. She stated the residents now would need to sign a petition to support the installation of speed humps.

John Porter, 2748 Appleridge spoke about the need for speed humps and to have lights replaced with the brighter ones. He said he didn't disagree with the cameras but felt someone would probably shoot them out.

RoseMarie Gray, 2838 Appleridge said one of those three lights was in front of her house and it was not enough. She did not want the cameras.

Searlie Witherspoon, 2829 Appleridge stated the cameras were all right but they were concerned about the speeding.

Lt. Marocco presented a plan of action to help with the speeding.

RoseMarie Gray, 2838 Appleridge stated there had been three studies for speed bumps in the past and nothing had been done.

Lt. Marocco stated new technology had been used in the last study done and it had verified the need for the speed bumps.

Supervisor Stumbo stated the next step was for the residents to circulate the petition and all that was needed was 75% of the homeowners being in favor. She explained the high percentage of rentals in the neighborhoods was taken into account by the Road Commission, especially considering the results of the speed study. Supervisor Stumbo stated if a resident would take the lead on the petition drive, Mike Radzik from the OCS Department would work with them.

Mike Radzik, OCS Department provided an overview of the process of circulating a petition for the installation of speed bumps and contacting landlords regarding such a petition.

Supervisor Stumbo stated the Board was in agreement with the speed study and resident complaints regarding speeding in the neighborhood and replacing the current streetlights with the brighter LED lights.

Regina Maynard, 2783 Appleridge opposed the cameras.

Charlean Adams, 2790 Appleridge opposed the cameras but agreed to the speed bumps.

Rodney Williams, 2814 Appleridge asked if the Board was aware of 40 citations that had been issued on April 26, 2014 from the Ordinance Department. He was upset and felt it was unacceptable.

The public hearing closed at 7.48 p.m.

Clerk Lovejoy Roe reported a resident at 2678 Peachcrest stated they were in total support of the cameras and had also mentioned the issues with the speed humps. She said this resident had said she was willing to work on the petitions.

Clerk Lovejoy Roe stated Charlene Bowman had emailed her support for the cameras and support on behalf of her neighbors at 2660 Peachcrest and 2998 Appleridge.

John Porter, 2748 Appleridge stated he was in favor of the speed bumps and had no objections regarding the cameras. He stated a lot of people in the neighborhood took care of their front yards but not the back yards and felt some kind of fine was in order to those who failed to care for their back yards.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 REGULAR MEETING MINUTES
PAGE 4**

Rodney Williams voiced his objections against people emailing on behalf of other people. He felt it could be considered "hearsay". He stated he had spoken to many of the residents who did not support the cameras but he was not trying to speak for them.

Clerk Lovejoy Roe read Resolution 2015-20 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin for creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Appleridge Neighborhood – Resolution 2015-20 (see attached).

Supervisor Stumbo stated the Board would request the conversion of the streetlights to LED's be brought back to the next meeting.

Supervisor Stumbo requested a resident to come forward to work with Mike Radzik regarding speed humps, to also bring back to the Board for the next meeting.

The motion carried as follows:

**S. Martin: Yes Stumbo: Yes Roe: Yes Doe: Yes
M. Martin: No**

Supervisor Stumbo stated the Special Assessment District was now created for three years. She reported if the cost went up more than 10% after the three years, it would be brought back to the Board.

PUBLIC COMMENTS

Brodie Williams, 2763 Appleridge questioned how many people had called in support of the cameras.

Clerk Lovejoy Roe stated a total of five people had emailed or called in support of the cameras.

Mr. Williams agreed with his brother, Rodney Williams that people should not be allowed to speak for others. He stated the residents that wished to be heard on the issue should call, email or come in person before they could be counted.

Supervisor Stumbo stated it had already been voted on.

Regina Maynard, 2783 Appleridge requested their neighborhood be able to vote by a show of hands as did Bud and Blossom. She felt no one should be able to speak for anyone other than themselves.

Supervisor Stumbo stated the reason Bud and Blossom had voted by a show of hands was that a resident in the meeting had requested they vote in that manner and she had left after the vote.

Supervisor Stumbo asked for a raise of hands from the residents of Appleridge and confirmed there were 7 in attendance with 1 more, Mr. Porter who had left the meeting, for a total of 8 Appleridge residents. She asked for a show of hands and 7 residents were against the cameras. She stated the Board could reconsider the cameras for Appleridge at the next Board meeting but it had already been voted on. Supervisor Stumbo stated another letter to the residents could be sent out, but people would be allowed to call or email their support or non-support.

Bruce Hacala, 5508 Pineview Dr. spoke to the issue of ITC (International Transmission Corporation) requesting to extend easements, which would put his

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 REGULAR MEETING MINUTES
PAGE 5**

home into an electrical easement. He stated that easement, if granted, would give ITC 24 hour access to his property, as well as remove his trees, shrubs, plants and grass. He stated that ITC's electric power line runs through the entire Township and now requires a 150' easement all along the line. Mr. Hacala stated homes along that line were going to be involved. He stated ITC had only given packets of information to two homeowners, himself and his neighbor that lived on the other side of the vacant property. He stated a meeting was scheduled on June 25 with ITC. He presented several documents to the Board regarding this issue.

Supervisor Stumbo stated this was a Vegetation Management Easement and her understanding was that it was negotiable. She stated it would only affect vegetation up to a certain height. Supervisor Stumbo stated ITC had acknowledged they should have notified the Township and had already done the west side of the Township. She stated the easements were federally mandated to trim vegetation to keep situations such as the "blackout" that occurred in 2003 from happening.

Bill Henderson, 5530 Pineview stated he had received the same paperwork from ITC and was told if he would sign a letter of agreement to allow trees to be cut, then ITC would not request an easement, but he had not yet been given that letter of agreement or any guarantee. He clarified that ITC had been given a federal mandate to make sure no tree falls on their line and if it does they could receive \$1,000,000 a day fines. He understood that but felt ITC's public relations and past practices were terrible and hoped the Township would take an interest on behalf of the property owners. He stated he was totally against the easement but would be interested in finding out what could be negotiated on regarding the letter of agreement. He stated the three parties involved right now with the meeting with ITC were himself, Mr. Hacala and the homeowners association. Mr. Henderson stated he hoped the meeting on June 25 would produce a letter of agreement that would be acceptable.

Supervisor Stumbo said ITC had told the Township they would be able to work things out with the residents. She stated there was a new governmental employee that ITC had hired that didn't know how closely the Township worked with informing their residents.

Mr. Henderson stated he was a Veteran that had served two tours in Vietnam and it really bothered him that someone could come through and do whatever they wanted with private property.

Bruce Hacala stated the 30 ft. easement has been there since 1924 and he couldn't figure out why they would want or need 150 ft. easement at this time. He felt if he did sign a letter of agreement to cut down 10 trees, ITC could come back next month and want the easement.

CONSENT AGENDA

A. MINUTES OF THE MAY 19, 2015 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR JUNE 2, 2015 IN THE AMOUNT OF \$571,866.76**
- 2. STATEMENTS AND CHECKS FOR JUNE 16, 2015 IN THE AMOUNT OF \$815,460.74**
- 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY, IN THE AMOUNT OF \$35,973.09**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$1,185.00**

C. MAY 2015 TREASURER REPORT (see attached)

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated she would add her report to the packet.

CLERK REPORT

Supervisor Stumbo stated the Clerk's report would be added to the packet.

TREASURER REPORT

Treasurer Doe stated he had given the Treasurer Report at the Work Session.

TRUSTEE REPORT

Supervisor Stumbo stated the Trustee Report included the work done on Hewitt Road and Packard made for much safer conditions.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters publically acknowledged the professional expertise of the Fire Department in their response to his parents.

OLD BUSINESS

- 1. 2ND READING OF RESOLUTION NO. 2015-15, ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES (1ST READING HELD AT THE MAY 19, 2015 REGULAR MEETING)**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2nd Reading of Resolution No. 2015-15, Ordinance No. 2015-447, an Ordinance to amend Chapter 22 of the Code of Ordinances by repealing current Chapter 22, Article IV regarding Peddler's Licenses (see attached).

Supervisor Stumbo stated, as was discussed in the Work Session, the only change from the 1st reading would be regarding the time frame, changing it from 9:00 a.m. to dusk, to 9:00 a.m. to sundown.

Clerk Lovejoy Roe mentioned the changes had been made and read the amended Resolution into the record.

The motion carried as follows:

**S. Martin: Yes Stumbo: Yes Roe: Yes Doe: Yes
M. Martin: Yes**

NEW BUSINESS

- 1. BUDGET AMENDMENT #8**

Clerk Lovejoy Roe provided a brief overview of Budget Amendment #8.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Budget Amendment #8 (see attached). The motion carried unanimously.

- 2. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF UPDATES TO THE EQUAL EMPLOYMENT OPPORTUNITY AND NEPOTISM POLICIES LOCATED WITHIN THE YPSILANTI TOWNSHIP POLICY AND PROCEDURE MANUAL**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve updates to the Equal Employment Opportunity and Nepotism Policies located within the Ypsilanti Township Policy and Procedure Manual (see attached). The motion carried unanimously.

- 3. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR AUTHORIZATION TO CHANGE THE PART TIME IT HELP DESK POSITION TO A REGULAR FULL TIME HOURLY POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION AND FILL INTERNALLY**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin for authorization to change the part time IT Help Desk Position to a regular full time hourly position within the Teamster Bargaining Unit and to waive external posting of the position and fill internally.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 16, 2015 REGULAR MEETING MINUTES
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Supervisor Stumbo stated this item would have to come back to the Board for a Budget Amendment.

The motion carried unanimously.

4. REQUEST OF LARRY DOE TO PURCHASE FIVE (5) YEARS GENERIC RETIREMENT SERVICE CREDIT FROM MERS AND AUTHORIZE SIGNING OF THE MERS GOVERNING BODY RESOLUTION

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to allow Larry Doe to abstain.

The motion carried as follows:

**S. Martin: Yes Stumbo: Yes Roe: Yes Doe: Abstain
M. Martin: Yes**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve Larry Doe to purchase five (5) years Generic Retirement Service Credit from MERS and to authorize signing of the MERS Governing Body Resolution. The motion carried with one (1) abstention.

5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF JOB DESCRIPTION, POSTING AND FILLING OF QUALITY ASSURANCE SPECIALIST

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve request of Karen Wallin, Human Resources for approval of job description, posting and filling of Quality Assurance Specialist.

Supervisor Stumbo stated this item had been discussed at several previous meetings and at the Work Session this evening. She reported this item would also require a Budget Amendment to be brought back to the Board at the next meeting.

The motion carried unanimously.

6. RESOLUTION 2015-17, PEDDLER LICENSE FEE SCHEDULE

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution 2015-17 (see attached). The motion carried unanimously.

7. RESOLUTION 2015-18, ADOPTION OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES AND PUBLIC SUMMARY OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution 2015-18, adoption of Freedom of Information Action Procedures and Guidelines and Public Summary of Freedom of Information Act Procedures and Guidelines (see attached). The motion carried unanimously.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2835 APPLERIDGE, 1852 EILEEN, 15/17 ALLEN AND 1157 BUICK IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe for authorization to seek legal action, if necessary, to abate public nuisance for properties located at 2835 Appleridge, 1852 Eileen, 15/17 Allen and 1157 Buick in the amount of \$20,000.00 budgeted in line item #101-950-000-801-023. The motion carried unanimously.

- 9. REQUEST TO APPROVE THIRD AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2015 LOCAL SUBDIVISION ROAD TREE REMOVAL PROJECT IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-956-000-926-100 WITH 50% OR \$10,000.00 TO BE REIMBURSED TO THE TOWNSHIP AFTER NOVEMBER 1, 2015**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Third Agreement with the Washtenaw County Road Commission for 2015 Local Subdivision Road Tree Removal Project in the amount of \$20,000.00 budgeted in line item #101-956-000-926-100 with 50% or \$10,000.00 to be reimbursed to the Township after November 1, 2015 (see attached). The motion carried unanimously.

Supervisor Stumbo stated this was the second year the Township had done this, in order to clear trees out of the median.

Trustee Scott Martin asked how residents could get on the list.

Supervisor Stumbo stated if they called the Township, Jeff Allen, Residential Services was the official arborist and could declare if the tree was dead or not.

- 10. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION OF ADDITIONAL WORK FOR VETERAN'S DRIVE IN THE AMOUNT OF \$305,663.82 TO ANGLIN CIVIL, \$54,300.00 TO OHM FOR SERVICES INCLUDING GEOTECHNICAL SERVICES, SURVEY, INSPECTIONS AND MATERIAL TESTING AND \$4,000.00 TO THE WASHTENAW COUNTY ROAD COMMISSION FOR PERMIT, APPLICATION AND INSPECTOR ESCROW FOR A TOTAL OF \$363,963.82 BUDGETED IN LINE ITEM #101-970-000-976-007**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin for authorization of additional work for Veteran's Drive in the amount of \$305,662.82 to Anglin Civil, \$54,300.00 to OHM for services including geotechnical services, survey, inspections and material testing and \$4,00.00 to the Washtenaw County Road Commission for permit application and inspector escrow for a total of \$363,963.82 budgeted in line item #101-970-000-976-007. The motion carried unanimously.

- 11. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE A SCAG GIANT VACUUM INDUSTRIAL TOW BEHIND TRUCK LOADER IN AN AMOUNT NOT TO EXCEED \$10,000.00 BUDGETED IN LINE ITEM #590-590-000-977-000**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin for authorization to purchase a Scag Giant Vacuum Industrial Tow Behind Truck Loader in an amount not to exceed \$10,000.00 budgeted in line item #590-590-000-977-000. The motion carried unanimously.

- 12. REQUEST TO APPOINT AIDAN BOYER, GERMAINE SMITH, JESSE TACK, KATE WEISE AND STEVE AGDORNY TO THE YPSILANTI TOWNSHIP BEE COMMITTEE**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to appoint Aidan Boyer, Germaine Smith, Jesse Tack, Kate Weise and Steve Agdorny to the Ypsilanti Township Bee Committee. The motion carried unanimously.

- 13. REQUEST TO RESCHEDULE PUBLIC HEARING FOR CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS SCHEDULED FOR JULY 21, 2015 TO AUGUST 18, 2015 AT APPROXIMATELY 7:00PM**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to reschedule Public Hearing for creation of Special Assessment District for Oaklawn/Hawthorne Neighborhood cameras scheduled for July 21, 2015 to August 18, 2015 at approximately 7:00 p.m. The motion carried unanimously.

- 14. REQUEST TO SET PUBLIC HEARING FOR THE APPEAL OF JIMMIE L. MACK, JR. FOR PEDDLER PERMIT DENIAL FOR TUESDAY, JULY 21, 2015 AT APPROXIMATELY 7:00PM**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to set Public Hearing for the Appeal of Jimmie L. Mack, Jr. for Peddler Permit Denial for Tuesday, July 21, 2015 at approximately 7:00PM. The motion carried unanimously.

- 15. REQUEST TO MOVE YPSILANTI TOWNSHIP VOTING PRECINCTS 13, 15 AND 19 FROM GIRL SCOUTS HEART OF MICHIGAN, 444 JAMES L. HART PARKWAY TO THE LOYAL ORDER OF MOOSE YPSILANTI LODGE NO. 782, 5506 STONY CREEK RD.**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to move Ypsilanti Township Voting Precincts 13, 15 and 19 from Girl Scouts Heart of Michigan, 444 James L. Hart Parkway to the Loyal Order of Moose Ypsilanti Lodge No. 782, 5506 Stony Creek Rd. The motion carried unanimously.

Clerk Lovejoy Roe stated this action was recommended by the Election Commission.

- 16. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR PURCHASE OF TWO (2) 135 WATT BLACK AUTOBAHN LED STYLE LUMINAIRES ON EXISTING WOOD POLES ON A 17'6" ARM IN THE AMOUNT OF \$1,393.22 TO BE LOCATED AT MICHIGAN AVENUE (US-12) AND DORSET AVENUE BUDGETED IN LINE ITEM #101-956-000-926-050**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to sign Purchase Agreement with DTE for purchase of two (2) 135 watt black Autobahn LED style luminaires on existing wood poles on a 17'6" arm in the amount of \$1,393.22 to be located at Michigan Avenue (US-12) and Dorset Avenue budgeted in line item #101-956-000-926-050 (see attached). The motion carried unanimously.

- 17. REQUEST AUTHORIZATION TO REPAIR THE MOTOR ON LADDER 14-1 IN THE ESTIMATED AMOUNT OF \$19,680.63 BUDGETED IN LINE ITEM #206-206-000-863-001 WITH A CONTINGENCY AMOUNT OF \$1,200.00 DEPENDENT ON THE CONDITION OF THE CYLINDER WALLS**

A motion was made by Trustee Scott Martin, supported by Treasurer Doe for authorization to repair the motor on Ladder 14-1 in the estimated amount of \$19,680.63 budgeted in line item #206-206-000-863-001 with a contingency amount of \$1,200.00 dependent on the condition of the cylinder walls.

Trustee Mike Martin asked if the "parts core" listed on the parts list was the core price charged if you purchased a part and swapped the old one out. He also asked what the \$1,000.00 miscellaneous charge covered.

Eric Copeland, Fire Chief agreed with the explanation of the core price but he did not know what the miscellaneous charge covered at this point.

Supervisor Stumbo asked where the miscellaneous charge was listed.

Chief Copeland reported Firefighter Helisak had just informed him the miscellaneous charge was for any unexpected repairs found to be necessary along the way.

Supervisor Stumbo asked if the \$1,200.00 charge for the cylinder walls was a separate charge.

Firefighter Helisak stated the \$1,200.00 charge for the cylinder wall was a separate charge and the \$1,000.00 was to cover any additional repairs that might be necessary.

The motion carried unanimously.

- 18. REQUEST AUTHORIZATION TO PURCHASE TAX FORECLOSED PROPERTIES FOR A PUBLIC PURPOSE PURSUANT TO STAFF RECOMMENDATION AND APPROVAL BY ELECTED OFFICIALS NOT TO EXCEED A CUMULATIVE TOTAL OF \$120,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010**

A motion was made by Trustee Scott Martin, supported by Clerk Lovejoy Roe for authorization to purchase tax foreclosed properties for a public purpose pursuant to staff recommendation and approval by full-time elected officials not to exceed a cumulative total of \$120,000.00 budgeted in line item #101-950-000-969-010

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Supervisor Stumbo stated there was a deadline regarding this agenda item and the full-time elected officials and staff recommendations would be sent out before that time.

Clerk Lovejoy Roe stated the deadline was July 1, 2015 for the state to purchase the properties, but that had not ever happened in the past, but the Township must inform the County Treasurer by the next Board meeting, July 21, 2015 if the Township was going to purchase the tax foreclosed properties.

Mike Radzik, OCS Director stated Rob Nissley from Habitat for Humanity had shown interest in 5 to 7 properties and the Township was interested in some other properties.

The motion carried unanimously.

OTHER BUSINESS

None

AUTHORIZATION AND BIDS

- 1. REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF YPSILANTI TOWNSHIP PROPERTY PARCEL K-11-39-213-014, LOTS 389-390 LOCATED ON WEST MICHIGAN AVENUE WITH THE DEED OF SALE TO BE RESTRICTED TO ALLOW ONLY A SINGLE FAMILY HOME TO BE BUILT WITH NO RENTAL OR GOVERNMENT SUBSIDY ALLOWED**

A motion was made by Trustee Mike Martin, supported by Trustee Scott Martin for authorization to seek sealed bids for the sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue with the Deed of Sale to be restricted to allow only a single family home to be built with no rental or government subsidy allowed.

Supervisor Stumbo asked Joe Lawson if the zoning on this property had been verified.

Joe Lawson stated the current zoning of the property was RM-2 Multi-family Residential, which would allow either a multi-family purpose or a single family under the current zoning ordinance. The Master Plan calls for this as Office District along Michigan Avenue.

Supervisor Stumbo asked Mr. Lawson if he felt Michigan Avenue would develop.

Mr. Lawson explained the way the Master Plan was set up was more intensive as Michigan Avenue nears I-94. He stated this parcel would not really lend itself to a B-3 use since it was not deep enough. He explained a home was on the west side and a church on the east side of the parcel.

Discussion followed on the value of the parcel.

Attorney Winters stated this parcel was acquired by the Township from the DNR in 2001 and the deed was restricted for a public purpose.

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Trustee Mike Martin, supported by Trustee Scott Martin withdrew the motion for authorization to seek sealed bids for sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue with the Deed of Sale to be restricted to allow only a single family home to be built with no rental or government subsidy allowed.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to deny request for authorization to seek sealed bids for sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue based on the Deed information provided by Attorney Winters. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to adjourn. The motion carried unanimously.

The meeting adjourned at approximately 9:18 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2015-19

**Resolution on Bud/Blossom
Special Assessment District for
Public Security Cameras**

WHEREAS, the Township Board of the Charter Township of Ypsilanti proposes to install a security camera in the Bud/Blossom area; and

WHEREAS, the Township Board proposes to pay for the purchase and installation of the security camera; and

WHEREAS, the Township Board proposes the creation of a special assessment district consisting of 61 parcels within the Bud/Blossom area which will be benefited to defray the operation and maintenance cost of the security camera; and

WHEREAS, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

WHEREAS, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain a security camera in public areas within an area bounded by Bud and Blossom Streets, North of Clark Road and East of Wiard Boulevard, located in the Bud/Blossom area which consists of 61 parcels with the following estimated costs:

- Township Costs for purchase and installation of 1 security cameras: \$4,939.00
- Total Annual Residents' Cost for maintenance and operation of security cameras: \$1,954.20
- Annual cost per parcel \$ 39.14
- Monthly cost per parcel \$ 3.26

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:00pm and all persons given the opportunity to be heard in the matter; and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

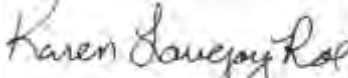
NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby approve the plans for a public security camera as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$1,954.00.
2. That this Township Board creates a special assessment district bounded by Bud and Blossom Streets, North of Clark Road, East of Wiard Boulevard, to be known as Bud/Blossom Camera Special Assessment District No. 64 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-19 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2015-20

**Resolution on Appleridge
Special Assessment District for
Public Security Cameras**

WHEREAS, the Township Board of the Charter Township of Ypsilanti proposes to install security cameras in the Appleridge area; and

WHEREAS, the Township Board proposes to pay for the purchase and installation of two security cameras; and

WHEREAS, the Township Board proposes the creation of a special assessment district consisting of 121 parcels within the Appleridge area which will be benefited to defray the operation and maintenance cost of two security cameras; and

WHEREAS, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

WHEREAS, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas with an area bounded by Appleridge Street, Peachcrest Street, Woodruff Lane and is North of Clark Road and West of Ridge Road, located in the Appleridge area which consists of 121 parcels with the following estimated costs:

- Township Costs for purchase and installation of 2 security cameras: \$9,976.00
(approximately \$5,000.00 each)
- Total Annual Residents' Cost for maintenance and operation of security cameras: \$3,908.40
- Annual cost per parcel \$ 39.46
- Monthly cost per parcel \$ 3.29

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:15pm and all persons given the opportunity to be heard in the matter; and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

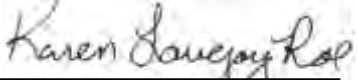
NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby approve the plans for the public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$9,976.00.
2. That this Township Board creates a special assessment district bounded by Appleridge Street, Peachcrest Street, Woodruff Lane, North of Clark Road and West of Ridge Road, to be known as Appleridge Camera Special Assessment District No. 63 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-20 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
MAY 1, 2015 THROUGH MAY 31, 2015

| <u>Account Name</u> | <u>Beginning Balance</u> | <u>Cash Receipts</u> | <u>Cash Disbursements</u> | <u>Ending Balance</u> |
|--|--------------------------|----------------------|---------------------------|-----------------------|
| 101 - General Fund | 3,006,317.47 | 584,705.57 | 687,701.70 | 2,903,321.34 |
| 101 - Payroll | 257,904.95 | 771,016.47 | 749,766.84 | 279,154.58 |
| 101 - Willow Run Escrow | 142,162.86 | 24.15 | 0.00 | 142,187.01 |
| 206 - Fire Department | 895,257.19 | 6,700.32 | 547,435.98 | 354,521.53 |
| 208 - Parks Fund | 7,641.22 | 0.17 | 462.37 | 7,179.02 |
| 212 - Roads/Bike Path/Rec/General Fund | 545,728.73 | 31,558.05 | 95,839.66 | 481,447.12 |
| 225 - Environmental Clean-up | 444,388.95 | 10.16 | 0.00 | 444,399.11 |
| 226 - Environmental Services | 1,619,104.70 | 849.56 | 227,225.03 | 1,392,729.23 |
| 230 - Recreation | 221,657.40 | 36,086.93 | 102,291.32 | 155,453.01 |
| 236 - 14-B District Court | 258,212.07 | 130,843.10 | 132,113.51 | 256,941.66 |
| 244 - Economic Development | 67,187.89 | 1.53 | 0.00 | 67,189.42 |
| 248 - Rental Inspections | 146,965.89 | 15,245.04 | 20,503.44 | 141,707.49 |
| 249 - Building Department Fund | 494,660.53 | 33,419.18 | 57,344.89 | 470,734.82 |
| 250 - LDFA Tax | 74,996.96 | 1.71 | 0.00 | 74,998.67 |
| 252 - Hydro Station Fund | 543,735.63 | 47,781.39 | 30,250.66 | 561,266.36 |
| 266 - Law Enforcement Fund | 1,566,198.13 | 230.55 | 533,876.15 | 1,032,552.53 |
| 280 - State Grants | 18,386.04 | 0.42 | 0.00 | 18,386.46 |
| 301 - General Obligation | 5,167.27 | 0.12 | 0.00 | 5,167.39 |
| 397 - Series "B" Cap. Cost of Funds | 51,125.35 | 1.13 | 11,996.42 | 39,130.06 |
| 398 - LDFA 2006 Bonds | 199,925.07 | 2.45 | 160,000.00 | 39,927.52 |
| 498 - Capital Improvement 2006 Bond Fund | 336,837.78 | 57.21 | 0.00 | 336,894.99 |
| 584 - Green Oaks Golf Course | 186,729.44 | 78,353.21 | 67,900.21 | 197,182.44 |
| 590 - Compost Site | 840,486.27 | 48,923.37 | 25,257.55 | 864,152.09 |
| 595 - Motor Pool | 307,764.47 | 49,859.83 | 38,386.73 | 319,237.57 |
| 701 - General Tax Collection | 99,909.41 | 6,923.40 | 10,926.05 | 95,906.76 |
| 703 - Current Tax Collections | 11,400,063.22 | 1,629.40 | 3,843.89 | 11,397,848.73 |
| 707 - Bonds & Escrow/GreenTop | 856,537.90 | 16,246.92 | 3,431.25 | 869,353.57 |
| 708 - Fire Withholding Bonds | 62,647.39 | 12,010.66 | 8,426.00 | 66,232.05 |
| 893 - Nuisance Abatement Fund | 49,511.25 | 1,695.38 | 1,160.48 | 50,046.15 |
| ABN AMRO Series "B" Debt Red. Cap.Int. | 18,060.04 | 0.00 | 0.00 | 18,060.04 |
| GRAND TOTAL | 24,725,271.47 | 1,874,177.38 | 3,516,140.13 | 23,083,308.72 |

RESOLUTION 2015-15

Whereas, the current Township Peddler's Ordinance was adopted in 1975 and needs to be updated; and

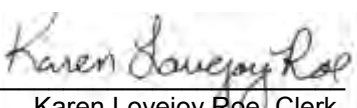
Whereas, proposed ordinance 2015-447 repeals the Township's current Peddler's Ordinance and replaces it with an update Peddler's Ordinance containing provisions which: 1) define key terms used in the Ordinance, 2) identify who is required to obtain a license (solicitation for commercial purposes) and who is not required to obtain a license (solicitation for non-commercial purposes), 3) provides that applications for a license include specific information regarding persons who wish to solicit within the Township, including photographs of all such persons, 4) requires that a person be at least 18 years of age to qualify for a license, 5) establish the criteria used to determine whether a license will be issued and the criteria for reviewing a decision to deny a license; 6) establishes the hours (9:00 am to sundown) for solicitation within the Township, 7) prohibits solicitation on premises where no solicitation signs are posted, 8) prohibits stopping on private property without the owner's consent, 9) establishes health standard for vehicles used to sell food products, 10) requires that minors employed to engaged in solicitation be under the direct supervision of an adult, 11) exempts minors who are with their parent/legal guardian when soliciting from the peddler's license requirement, 12) prohibits false or misleading representations by a solicitor, 13) prohibits solicitation of persons who are inside of motor vehicles, 14) prohibits fixed stand solicitation, 15) provides that the fees for applications and licenses shall be by resolution of the Township Board, 16) exempts certain persons from paying a fee for a license, 17) provides that the license must be displayed on the clothing of the solicitor at all times, 18) provides that the license is not transferable and expires on December 31, and 19) provides that the Township may revoke a license under specified circumstances; and

Whereas, the Township Board desires to provide updated regulations and standards governing door to door solicitation, canvassing, and peddling for commercial purposes;

Now Therefore,

Be it resolved, that Ordinance No. 2015-447 is hereby adopted by reference.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-15 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

PROPOSED ORDINANCE NO. 2015-447

*An Ordinance to Amend Chapter 22 of the Ypsilanti
Charter Township Code of Ordinances by Repealing
Current Chapter 22, Article IV Regarding Peddler's
Licenses and Adding a New Peddler's License Ordinance*

The Charter Township of Ypsilanti hereby **Ordains** that the Ypsilanti Township Code of Ordinances is amended as follows:

DELETE: in its entirety, Chapter 22, Article IV Peddler's Sections 23-146 – 22-153 inclusive:

ADD: the following new provisions to Chapter 22, Article IV:

1. **Definitions.** The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Canvassing and soliciting meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.

Charitable, religious or political organization means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.

Clerk means the clerk for the Township.

Commercial purposes means any business or activity carried on for profit.

Handbill means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

Minor means a person under 17 years of age.

Non-commercial purposes means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code.

Peddling means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in “peddling”.

Person means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

2. **Soliciting, peddling or canvassing on posted premises or when requested not to do so.** It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.
3. **Hours of operation.** It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.
4. **Use and restriction of stops, scales, bells, horns, etc.**
 - (a) No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located in the Township on any day during which school is in session. No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of persons, especially children, to congregate upon the public streets.
 - (b) It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such as licensee has for sale.
5. **Vehicles, sanitation; health standards.**
 - (a) All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome.
 - (b) All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.

- (c) Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.

6. Minors; soliciting, canvassing or peddling, requirements.

If an applicant intends to use a minor or minors to do the actual solicitation, canvassing, or peddling for commercial purposes, the following provisions shall apply:

- (a) an approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- (b) minor(s) shall at all times be under the direct supervision of the adult who was issued the license under Section 15.

7. Minors; soliciting, canvassing or peddling, accompanied by parent or guardian.

A minor who is accompanied by his parent or legal guardian during all times of soliciting, canvassing or peddling is exempt from the licensing provisions of this article

8. Misrepresentation.

- (a) No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- (b) No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

9. Solicitation of persons inside motor vehicles prohibited. No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

10. Fixed stands prohibited. No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of Appendix A to this Code, the Zoning Ordinance.

11. License required.

- (a) Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license in compliance with the provisions of this Ordinance.
- (b) Unless exempt, it shall be unlawful for any person to operate as a solicitor, canvasser, or peddler without first having obtained a license for each vehicle, piece of equipment or container used in connection therewith.

12. Application.

- (a) Application for licenses required by this Ordinance shall be made upon forms provided by the clerk, which shall be signed and verified under oath by the applicant of an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization and shall, as a minimum, contain the following:
- (1) If an individual, the name, address and telephone number of the individual.
 - (2) If a partnership, the name, residence and business address and telephone number of each partner.
 - (3) If a corporation, the name, business address and telephone number of the corporation and names of the principal officers, directors and local representatives, their residence and business address, telephone numbers, and if a foreign corporation, whether they are authorized to do business in the state.
 - (4) If an employee the name, residence and telephone number of the employee together with written credentials setting forth the exact nature of his employment.
 - (5) The length of time for which the right to do business is sought.
 - (6) Two current photographs of the applicant or the agent(s) for the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches by two inches showing the head and shoulders of the applicant or agent(s).
 - (7) A brief description of the product or services involved.
 - (8) A description of the vehicle or vehicles being used in the operation of the canvasser, solicitor and/or peddler along with a license plate number of each vehicle.
- (c) The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

13. Investigation; issuance or denial; appeal of denial.

- (a) Upon receipt of the application for a license, the clerk shall forward the same to the director of the department of Community Standards, or his designated representative, for a review of the same. Upon receipt by the director or his designated representative, the director or designated representative shall cause an investigation to ensure that the applicant meets all requirements set forth in subsection (b) of this section. After such investigation, the director of Community Standards, or his designated representative, shall certify to the clerk that the application is complete and that the information contained therein and other information known to the department of Community Standards does not reasonably lead to the conclusion that the applicant, or the activity to be licensed, constitutes an apparent

danger to the health, safety and welfare to the people of the township.

- (b) The clerk may refuse to issue a license to:
 - (1) A person whose license under this article has been revoked within the last year.
 - (2) A person unless the application is fully and completely filed, and the applicant discloses fully all arrests and convictions other than those that are traffic related. Failure to completely and truthfully complete the application shall result in a denial.
 - (3) A person who materially misrepresents any facts or statements on his license application.
 - (4) A person who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, or any crime that is an unreasonable threat to persons or property within the township.
 - (5) A person who has been convicted of a violation of any municipal soliciting ordinance within the two (2) years prior to the application being submitted to the Township.
 - (6) A person whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable threat to persons or property within the township by such use of a motor vehicle.
 - (7) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the township.
- (c) No license shall be issued to any applicant as a solicitor, canvasser, or peddler until such applicant shall have obtained the age of 18 years.
- (d) Any person whose license application has been denied shall have the right to petition the board of trustees of the township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The township board shall grant a public hearing on this appeal, and the applicant shall have the right to appear and present evidence on his behalf. Following such hearing, the board shall submit to the applicant a written statement of its findings and determinations. The board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13(b) was supported by competent, material and substantial evidence.

14. Exemptions; registration of charitable and nonprofit organizations.

- (a) Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

- (b) Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorable discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.

15. Fees.

- (a) A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the township board. The township board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.
- (b) No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

16. Term and limitation. Each license and registration issued pursuant to this article shall expire on midnight on December 31 of each year, unless previously terminated pursuant to this article.

17. Transfer or misuse of license, badge or identification. No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

18. Display.

- (a) Unless exempt, it shall be unlawful for any person to operate as a peddler, canvasser, or solicitor without displaying on the outer clothing the license issued by the township provided for in this Ordinance. Unless exempt, each vehicle, conveyance and container must have a license attached to it so it can be seen from the outside of such vehicle, conveyance or container.
- (b) Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.

19. License suspension or revocation.

- (a) The township clerk may suspend a license for a period not to exceed ninety (90) days upon determining, based on his or her own investigation or upon certification by the local law enforcement agency that any of the following circumstances exists:
 - (1) The licensee failed to truthfully provide in his or her application the information required in this Ordinance, or that the licensee has engaged in a fraudulent transaction or enterprise;
 - (2) The licensee has been convicted of a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny, swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct;

- (3) The licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application;
 - (4) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation; or
 - (5) The licensee has, in the course of peddling in the township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the township.
- (b) A licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the township board at the next available board meeting, but in all cases not later than 21 days following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the township board shall determine whether to reverse, modify or affirm the suspension and shall put its decision and the reasons therefore in the form of a resolution, which the township clerk shall forward to the licensee.
- (c) Before a license or registration can be revoked, the township board shall serve the license holder or registered applicant, by first class mail, mailed not less than four days prior to the hearing with a notice of hearing, which notice shall contain the following:
- (1) Notice of proposed action.
 - (2) Reason for the proposed action.
 - (3) Date, time and place of hearing.
 - (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.
- Following the hearing, the township board shall submit to such person a written statement of its findings and determination.
- (d) The township board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:
- (1) A violation of any of the prohibitions set forth in this Ordinance.
 - (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the

validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Publication

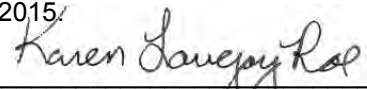
This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date and repeal of conflicting ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2015-447 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on May 19, 2015. The second reading is scheduled to be heard on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #8**

June 16, 2015

101 - GENERAL OPERATIONS FUND

Total Increase \$606,875.00

Increase for Human Resource Training and Education for all departments. There is upcoming training needed for BS&A and RecWare in addition to other training that needs to be scheduled for the remainder of the year. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|--------------------------------|----------------------------|---------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$20,000.00 |
| | | Net Revenues | <u>\$20,000.00</u> |
| Expenditures: | Training and Education | 101-227-000-960.000 | \$20,000.00 |
| | | Net Expenditures | <u>\$20,000.00</u> |

Increase budget for Public Nuisance legal service due to the increase of blighted, vacant , and pad lock cases in the Township. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|---|----------------------------|----------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$400,000.00 |
| | | Net Revenues | <u>\$400,000.00</u> |
| Expenditures: | Public Nuisance - Legal Services | 101-950-00-801.023 | \$400,000.00 |
| | | Net Expenditures | <u>\$400,000.00</u> |

Increase budget for WCRC's 3rd agreement for tree removal project. In 2014 the township and the county partnered for tree removal in the amount of \$20,000 and they would like to do this again in 2015. The WCRC will reimburse us up to \$10,000 once proof of invoices are presented by outside contractor. This is funded by an appropriation of prior year fund balance and will be a pass through cost.

| | | | |
|----------------------|---|----------------------------|---------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$10,000.00 |
| | | Net Revenues | <u>\$10,000.00</u> |
| Expenditures: | Right of Way Tree Trim - Removal | 101-956-000-926.100 | \$10,000.00 |
| | | Net Expenditures | <u>\$10,000.00</u> |

Increase the 2015 budget for cameras and installation of 2 cameras in the Appleridge Neighborhood and 1 camera in the Bud & Blossom Neighborhood if special assessment is adopted by the residents. The cameras are \$4,939 each and installation fee will be \$49 each. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|--|----------------------------|---------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$14,964.00 |
| | | Net Revenues | <u>\$14,964.00</u> |
| Expenditures: | Capital Outlay - Neighborhood Camera System | 101-970-000-972.000 | \$14,964.00 |
| | | Net Expenditures | <u>\$14,964.00</u> |

Increase budget for road improvement extension of Veterans Drive from the Veterans Memorial to Huron River Drive. This is funded by a \$91,911 Appropriation of Prior Year Fund Balance, a transfer of \$202,053 budgeted available funds from road improvement to capital outlay, and a \$70,000 Transfer in of Funds from 14B District Court.

| | | | |
|----------------------|--|----------------------------|----------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$91,911.00 |
| | Transfer IN from 14B District Court | 101-000-000-697.236 | \$70,000.00 |
| | **Transfer from Road Improvement | 101-446-000-818.022 | \$202,053.00 |
| | **Transfer of budgeted funds from one dept to another - no effect on increase to fund | | |
| | | Net Revenues | <u>\$363,964.00</u> |
| Expenditures: | Capital Outlay - Veterans Drive | 101-970-000-976.007 | \$363,964.00 |
| | | Net Expenditures | <u>\$363,964.00</u> |

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #8**

June 16, 2015

236 - 14B DISTRICT COURT FUND

Total Increase \$70,000.00

Increase budget to transfer funds to the General Fund for a portion of the road improvement of Veterans Drive from Veterans Memorial to Huron River Drive. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|-------------------------------------|----------------------------|----------------------------------|
| Revenues: | Prior Year Fund Balance | 236-000-000-699.000 | \$70,000.00 |
| | | Net Revenues | <u><u>\$70,000.00</u></u> |
| Expenditures: | Transfer Out to General Fund | 236-136-000-969.101 | \$70,000.00 |
| | | Net Expenditures | <u><u>\$70,000.00</u></u> |

590 -COMPOST FUND

Total Increase \$10,000.00

Increase budget to purchase a giant vacuum industrial tow behind truck loader. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|---------------------------------|----------------------------|----------------------------------|
| Revenues: | Prior Year Appropriation | 590-000-000-699.000 | \$10,000.00 |
| | | Net Revenues | <u><u>\$10,000.00</u></u> |
| Expenditures: | Equipment | 590-590-000-977.000 | \$10,000.00 |
| | | Net Expenditures | <u><u>\$10,000.00</u></u> |

Motion to Amend the 2015 Budget (#8):

Move to increase the General Fund budget by \$606,875 to \$9,968,606 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$70,000 to \$1,521,665 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$10,000 to \$420,524 and approve the department line item changes as outlined.

**“OLD POLICY”
EQUAL EMPLOYMENT OPPORTUNITY/
AFFIRMATIVE ACTION**

POLICY:

It is the policy of the Township to recruit, hire, compensate, train, and promote individuals without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes. Ypsilanti Township will not discriminate against any employee or applicant because of a physical or mental handicap in regard to any position for which the employee or applicant is qualified, as provided for and to the extent required by state and federal statutes.

PROVISIONS:

To this end, the Township shall take affirmative action to ensure that all personnel actions are administered without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes.

**NEW POLICY
EQUAL EMPLOYMENT OPPORTUNITY**

POLICY:

The Charter Township of Ypsilanti is an Equal Employment Opportunity (EEO) Employer. As such, the Charter Township of Ypsilanti provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex (including pregnancy, childbirth, and related medical conditions), national origin, disability, genetic information (GINA), height, weight, marital status, veteran status, sexual orientation, gender identity, or any other characteristic protected by state and federal laws. This policy of equal employment opportunity and anti-discrimination applies to all policies, procedures, terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, benefits, working conditions and training.

The Human Resource Department has overall responsibility for this policy and maintains reporting and monitoring procedures in accord with principles of equal employment laws. Any questions or concerns should be referred to the Human Resource Department who will promptly, thoroughly and fairly investigate every issue brought to its attention in this area and will issue corrective action where any employee is found to have willfully violated this policy, up to and including termination.

Required notices regarding employee rights under EEO laws are posted throughout Township facilities.

July 15, 2008

Amended Draft: June 2015

“Old Policy”

NEPOTISM

POLICY:

It is the policy of the Township that a regular full-time, part-time, temporary or seasonal employee shall be deemed ineligible to hire, promote, transfer into, or in any other manner move into the same department or division within a department in which an immediate relative is employed.

PROVISIONS:

1. For the purpose of this policy, "immediate relative" shall include spouse, parents, children, brothers, sisters, grandparents, parents-in-law, brothers or sisters-in-law, daughters or sons-in-law, or any step relatives in the foregoing categories.
2. Immediate relatives working within the same Township department who are regular employees prior to January 1, 1989, shall not be affected by the stated policy.
3. In the event that an above-mentioned relationship is created between employees within the same department, one of the employees, shall, within ninety (90) calendar days, move to a position outside the said department. Failure of the employee to obtain a position outside of the department will result in termination.
4. The Township Board shall have the authority to waive this policy if deemed necessary for the good of the Township. Requests for exceptions to this policy shall be referred to the Human Resources Department.

NEW POLICY

PERSONAL RELATIONSHIPS IN THE WORKPLACE

The employment of relatives or individuals involved in a relationship in the same area of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried over into day-to-day working relationship.

For purpose of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage. A dating relationship is defined as a relationship that may be reasonably expected to lead to the formation of a consensual “romantic” or sexual relationship. This policy applies to all employees without regard to the gender or sexual orientation of the individuals involved.

Employees shall not occupy a position in which you would work directly for or supervise a relative. Employees shall not be involved in a dating relationship with an employee who either works directly for you or supervises you. The Township reserves the right to take prompt action if an actual or potential conflict of interest arises involving relatives or individuals involved in a dating relationship who occupy positions at any level in the same line of authority that may affect the review of employment decisions.

In other cases where a conflict or the potential for conflict arises because of the relationship between employees, even if there is no line of authority or reporting involved, the employees may be separated by reassignment or terminated from employment.

If employees are in a close personal relationship with another employee, you should refrain from public workplace displays of affection or excessive personal conversation.

July 15, 2008

Amended Draft: June 2015

DRAFT

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION 2015-17**

Peddler Licensing Fees

Whereas, the Township Board has adopted Ordinance 2015-447 which provides for a nonrefundable application fee and a license fee for the administration of the peddler licensing ordinance.

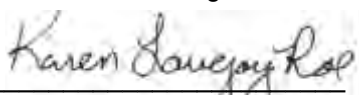
The application fee and license recovers the Township's cost of conducting a required background investigation of the applicant and administering a license.

Now Therefore, Be it resolved, that the following fee schedule is adopted:

PEDDLER LICENSE APPLICATION FEE: \$50.00
(nonrefundable application fee as authorized by ordinance section 12)

PEDDLER LICENSE ISSUANCE FEE: \$50.00
(license fee as authorized by ordinance section 15)

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-17 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION 2015-18

Whereas, the Michigan Legislature has recently amended the Freedom of Information Act (MLC 15.231 et seq) regarding the fees that may be charged for copying public records; and

Whereas, the amendment provides that public bodies can charge fees for copying public records if a FOIA "Procedures and Guidelines" and a FOIA "Written Public Summary" is adopted; and

Whereas, attached to this resolution are: (1) "Charter Township of Ypsilanti FOIA Procedures and Guidelines" and (2) "Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines" which were drafted by the Michigan Township Association; and

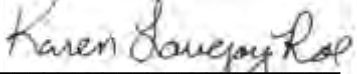
Whereas, the attached "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines" conform to the requirements of the amendments to FOIA; and

Whereas, the Township Board of Trustees finds that it is in the best interest of the Township to adopt the attached "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines";

Now Therefore,

Be it resolved, that "Charter Township of Ypsilanti FOIA Procedures and Guidelines" and "Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines" are hereby adopted as the Township's procedures and guidelines for all FOIA request submitted to the Township for public records.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

2015 YPSILANTI TOWNSHIP THIRD AGREEMENT
Local Subdivision Road Tree Removal Project

THIS AGREEMENT made and entered into this 17th day of June, 2015, by and between Ypsilanti Charter Township, parties of the first part and the Board of Washtenaw County Road Commission (WCRC), parties of the second part.

WHEREAS, the parties of the first part desire that certain dead trees be removed on local subdivision roads in Ypsilanti Township and

WHEREAS the WCRC will commit \$10,000 to this local subdivision road tree removal project, provided Ypsilanti Charter Township matches this same \$10,000 amount; and

WHEREAS the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, the parties of the first part will hire the Contractor, oversee the tree removals, and insure property permits are obtained, all in accordance with standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the second part will issue no cost permits for the individual tree removals. Following a final accounting of the project costs, Ypsilanti Township will submit a final invoice for the actual cost, not to exceed \$10,000, either after the work has been completed or on near November 1, 2015. WCRC agrees to remit payment within 30 days from receipt of this invoice. The final invoice shall provide supporting detail and information, which reasonably identifies and isolates the costs of this tree removal project.

AGREEMENT SUMMARY

Local Subdivision Tree Removal Project

| | |
|---|--------------------|
| Project Cost | \$20,000.00 |
| <u>Estimated Project Cost Summary</u> | |
| Road Commission Share – WCRC 50% | \$10,000.00 |
| Ypsilanti Charter Township Share – Township 50% | <u>\$10,000.00</u> |
| Total Amount | \$ 20,000.00 |

FOR YPSILANTI CHARTER TOWNSHIP

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor June 17, 2015
Karen Lovejoy Roe
Karen Lovejoy Roe, Clerk June 17, 2015

Rosa M. Manett
Witness June 17, 2015
Rosa M. Manett
Witness June 17, 2015

FOR WASHTENAW COUNTY ROAD COMMISSION

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JULY 7, 2015 BOARD MEETING

| | |
|---------------------------|------------------------|
| ACCOUNTS PAYABLE CHECKS - | \$ 418,710.90 |
| HAND CHECKS - | <u>\$ 2,499,606.94</u> |
| GRAND TOTAL - | \$ 2,918,317.84 |

Hand Checks

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|--------|------------|-----------------------------------|------------|
| Bank AP AP | | | | | |
| 06/09/2015 | AP | 168850 | BSCF LLC | BENDING SICKLE COMMUNITY FARM LLC | 1,500.00 |
| 06/09/2015 | AP | 168851 | 0363 | COMCAST CABLE | 102.85 |
| 06/09/2015 | AP | 168852 | 0363 | COMCAST CABLE | 102.85 |
| 06/09/2015 | AP | 168853 | 0426 | GUARDIAN ALARM | 750.00 |
| 06/09/2015 | AP | 168854 | 1475 | VERIZON WIRELESS | 1,047.35 |
| 06/09/2015 | AP | 168855 | 1475 | VERIZON WIRELESS | 1,607.07 |
| 06/10/2015 | AP | 168856 | 0363 | COMCAST CABLE | 92.85 |
| 06/10/2015 | AP | 168857 | 0118 | DTE ENERGY | 28,794.17 |
| 06/10/2015 | AP | 168858 | 15934 | WASTE MANAGEMENT | 116,292.79 |
| 06/10/2015 | AP | 168859 | 15934 | WASTE MANAGEMENT | 28,033.25 |
| 06/10/2015 | AP | 168860 | 15934 | WASTE MANAGEMENT | 1,548.15 |
| 06/10/2015 | AP | 168861 | 15934 | WASTE MANAGEMENT | 32,352.41 |
| 06/10/2015 | AP | 168862 | 15934 | WASTE MANAGEMENT | 222.33 |
| 06/10/2015 | AP | 168863 | 15934 | WASTE MANAGEMENT | 5,248.01 |
| 06/10/2015 | AP | 168864 | 15934 | WASTE MANAGEMENT | 772.70 |
| 06/10/2015 | AP | 168865 | 15934 | WASTE MANAGEMENT | 577.94 |
| 06/10/2015 | AP | 168866 | SCIO TWP | SCIO TOWNSHIP | 225.00 |
| 06/11/2015 | AP | 168867 | K. RUPERT | KIPPY RUPERT | 14.00 |
| 06/11/2015 | AP | 168868 | L. MILLER | LARRY MILLER | 14.00 |
| 06/11/2015 | AP | 168869 | M. MALVEVA | MARIO MALVEAUX | 14.00 |
| 06/11/2015 | AP | 168870 | M. MCCULL | MARK MCCULLOCH | 14.00 |
| 06/11/2015 | AP | 168871 | M. SOUTH | MELISSA SOUTH | 14.00 |
| 06/11/2015 | AP | 168872 | T. HERZING | TERRELL HERZINGER | 14.00 |
| 06/12/2015 | AP | 168873 | HSHV | HUMANE SOCIETY OF HURON VALLEY | 15.00 |
| 06/12/2015 | AP | 168874 | 15250 | YPSILANTI TOWNSHIP REC. DEPT. | 86.10 |
| 06/18/2015 | AP | 168875 | 6821 | AT & T | 2,593.52 |
| 06/18/2015 | AP | 168876 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168877 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168878 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168879 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168880 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168881 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168882 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168883 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168884 | 0363 | COMCAST CABLE | 132.85 |
| 06/18/2015 | AP | 168885 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168886 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168887 | 0363 | COMCAST CABLE | 162.85 |
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| 06/18/2015 | AP | 168892 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168893 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168894 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168895 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168896 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168897 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168898 | 0363 | COMCAST CABLE | 162.85 |
| 06/18/2015 | AP | 168899 | 0363 | COMCAST CABLE | 232.85 |
| 06/18/2015 | AP | 168900 | 0363 | COMCAST CABLE | 182.85 |
| 06/18/2015 | AP | 168901 | 0363 | COMCAST CABLE | 93.89 |
| 06/18/2015 | AP | 168902 | 0363 | COMCAST CABLE | 264.35 |
| 06/18/2015 | AP | 168903 | ENVISION | ENVISION BUILDERS INC | 16,230.50 |
| 06/18/2015 | AP | 168904 | 0426 | GUARDIAN ALARM | 570.19 |
| 06/18/2015 | AP | 168905 | PNC BANK | PNC BANK | 737,867.00 |
| 06/18/2015 | AP | 168906 | 15421 | WEX BANK | 2,152.12 |
| 06/18/2015 | AP | 168907 | 0480 | YPSILANTI COMMUNITY | 2,095.84 |
| 06/22/2015 | AP | 168908 | 0363 | COMCAST CABLE | 114.94 |
| 06/22/2015 | AP | 168909 | 0363 | COMCAST CABLE | 142.85 |
| 06/22/2015 | AP | 168910 | MERS | MERS | 667,540.00 |
| 06/22/2015 | AP | 168911 | 16486 | PAETEC | 495.45 |
| 06/22/2015 | AP | 168912 | 16487 | VANGUARD GROUP | 590,744.00 |
| 06/25/2015 | AP | 168913 | 5049 | BLUE CROSS BLUE SHIELD OF MI | 128,759.47 |
| 06/25/2015 | AP | 168914 | BCBS | BLUE CROSS BLUE SHIELD OF MI | 33,758.93 |
| 06/25/2015 | AP | 168915 | 0363 | COMCAST CABLE | 112.90 |
| 06/25/2015 | AP | 168916 | 0363 | COMCAST CABLE | 162.85 |
| 06/25/2015 | AP | 168917 | 2002 | DELTA DENTAL PLAN OF MICHIGAN | 13,179.60 |
| 06/25/2015 | AP | 168918 | 0119 | DTE ENERGY** | 73,629.71 |
| 06/25/2015 | AP | 168919 | 6263 | STANDARD INSURANCE COMPANY | 3,063.32 |
| 06/25/2015 | AP | 168920 | VSP | VISION SERVICE PLAN | 2,449.44 |

AP TOTALS:

| | |
|----------------------------|--------------|
| Total of 71 Checks: | 2,499,606.94 |
| Less 0 Void Checks: | 0.00 |
| Total of 71 Disbursements: | 2,499,606.94 |

User: mharris

CHECK NUMBERS 168921 - 169070

DB: Ypsilanti-Twp

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|--------|------------|--------------------------------|-----------|
| Bank AP AP | | | | | |
| 07/07/2015 | AP | 168921 | 6570 | 21ST CENTURY MEDIA | 179.25 |
| 07/07/2015 | AP | 168922 | 2937 | A & R TOTAL CONSTRUCTION, INC. | 3,626.22 |
| 07/07/2015 | AP | 168923 | 0001 | A.F. SMITH ELECTRIC | 2,257.78 |
| 07/07/2015 | AP | 168924 | AAATA | AAATA | 506.36 |
| 07/07/2015 | AP | 168925 | AAATA | AAATA | 14.31 |
| 07/07/2015 | AP | 168926 | 15493 | ADAM KURTINAITIS | 1,820.00 |
| 07/07/2015 | AP | 168927 | 16463 | ANDRE HUFF | 15.00 |
| 07/07/2015 | AP | 168928 | 0017 | ANN ARBOR CLEANING SUPPLY | 1,437.12 |
| 07/07/2015 | AP | 168929 | 0022 | ANN ARBOR WELDING SUPPLY CO | 101.51 |
| 07/07/2015 | AP | 168930 | 0034 | ASSOCIATED FENCE | 550.00 |
| 07/07/2015 | AP | 168931 | 0215 | AUTO VALUE YPSILANTI | 545.77 |
| 07/07/2015 | AP | 168932 | 15524 | AUTOMATIC IRRIGATION SUPPLY | 694.66 |
| 07/07/2015 | AP | 168933 | 6885 | BACK TO NATURE LAWN CARE | 108.25 |
| 07/07/2015 | AP | 168934 | 0777 | BANDIT INDUSTRIES | 236.97 |
| 07/07/2015 | AP | 168935 | 6397 | BARR ENGINEERING COMPANY | 1,844.50 |
| 07/07/2015 | AP | 168936 | 15822 | BREATHING AIR SYSTEMS | 42.00 |
| 07/07/2015 | AP | 168937 | 6959 | BUTZEL LONG | 1,029.00 |
| 07/07/2015 | AP | 168938 | C. DRUMMER | CALEB DRUMMER | 48.00 |
| 07/07/2015 | AP | 168939 | C. HALE | CALEB HALE | 140.00 |
| 07/07/2015 | AP | 168940 | 0717 | CARTER LUMBER COMPANY | 17.49 |
| 07/07/2015 | AP | 168941 | CDS | CDS | 2,763.00 |
| 07/07/2015 | AP | 168942 | 2276 | CINCINNATI TIME SYSTEMS | 761.10 |
| 07/07/2015 | AP | 168943 | 0825 | CITY OF YPSILANTI | 47,880.05 |
| 07/07/2015 | AP | 168944 | 15452 | COLD CUT KRUISE | 39.00 |
| 07/07/2015 | AP | 168945 | 0102 | COLMAN-WOLF SANITARY SUPPLY CO | 40.86 |
| 07/07/2015 | AP | 168946 | 0582 | CONGDON'S | 605.23 |
| 07/07/2015 | AP | 168947 | C. MELCHER | COREY MELCHER | 24.00 |
| 07/07/2015 | AP | 168948 | 4865 | DC HYDRAULICS INC. | 447.05 |
| 07/07/2015 | AP | 168949 | DEX F&N | DEXTER F & N | 358.57 |
| 07/07/2015 | AP | 168950 | 1421 | DIUBLE EQUIPMENT INC. | 321.36 |
| 07/07/2015 | AP | 168951 | 2039 | DTE ENERGY COMPANY - | 1,393.22 |
| 07/07/2015 | AP | 168952 | DUOSAFETY | DUO SAFETY LADDER CORP | 519.34 |
| 07/07/2015 | AP | 168953 | EASTERN OI | EASTERN OIL COMPANY | 38,518.60 |
| 07/07/2015 | AP | 168954 | 6515 | EMERGENCY MEDICAL PRODUCTS | 1,355.24 |
| 07/07/2015 | AP | 168955 | 2913 | EMERGENCY VEHICLE SERVICES | 6,168.30 |
| 07/07/2015 | AP | 168956 | E. BLAIR | EUGENE BLAIR | 420.00 |
| 07/07/2015 | AP | 168957 | 1200 | FEDERAL EXPRESS CORPORATION | 41.46 |
| 07/07/2015 | AP | 168958 | 2578 | FERGUSON ENTERPRISES, INC. | 37.26 |
| 07/07/2015 | AP | 168959 | FIRESTONE | FIRESTONE COMPLETE AUTO CARE | 102.47 |
| 07/07/2015 | AP | 168960 | 4863 | FRED PRYOR SEMINARS | 199.00 |
| 07/07/2015 | AP | 168961 | 15897 | GARY STAFFORD | 20.00 |
| 07/07/2015 | AP | 168962 | 15962 | GLORIA MAYER | 30.00 |
| 07/07/2015 | AP | 168963 | 1233 | GORDON FOOD SERVICE INC. | 1,966.97 |
| 07/07/2015 | AP | 168964 | 15522 | GORNO FORD | 24,690.00 |
| 07/07/2015 | AP | 168965 | 6161 | GOVERNMENTAL CONSULTANT | 2,850.00 |
| 07/07/2015 | AP | 168966 | 0107 | GRAINGER | 886.69 |
| 07/07/2015 | AP | 168967 | G. MAYER | GRANT MAYER | 24.00 |
| 07/07/2015 | AP | 168968 | 6414 | GRIFFIN PEST SOLUTIONS | 90.00 |
| 07/07/2015 | AP | 168969 | 15465 | HERTZ EQUIPMENT RENTAL CORP. | 990.00 |
| 07/07/2015 | AP | 168970 | 0503 | HOME DEPOT | 135.91 |
| 07/07/2015 | AP | 168971 | 0500 | HORNUNG'S | 22.95 |
| 07/07/2015 | AP | 168972 | 0473 | HURON RIVER WATERSHED COUNCIL | 2,347.93 |
| 07/07/2015 | AP | 168973 | 15496 | J.F. MOORE & ASSOCIATES, LLC | 180.00 |
| 07/07/2015 | AP | 168974 | 15496 | J.F. MOORE & ASSOCIATES, LLC | 34.00 |
| 07/07/2015 | AP | 168975 | 8038 | J.P. MORGAN | 1,600.00 |
| 07/07/2015 | AP | 168976 | J. COLE | JAMES COLE | 4,874.40 |
| 07/07/2015 | AP | 168977 | J. BURD | JENNIFER BURD | 15.00 |
| 07/07/2015 | AP | 168978 | J. BURKE | JENNIFER BURKE | 200.00 |
| 07/07/2015 | AP | 168979 | 15972 | JESSE HILDEBRANDT | 33.00 |
| 07/07/2015 | AP | 168980 | J. GRAY | JOANNE GRAY | 200.00 |
| 07/07/2015 | AP | 168981 | J. FOSTER | JOEL FOSTER | 60.00 |
| 07/07/2015 | AP | 168982 | 4467 | JOHN DEERE LANDSCAPES | 573.64 |
| 07/07/2015 | AP | 168983 | J TURNER | JOHN TURNER | 108.00 |
| 07/07/2015 | AP | 168984 | 15860 | JULIA MAYER | 26.00 |
| 07/07/2015 | AP | 168985 | J. BLAIR | JUSTIN BLAIR | 499.99 |
| 07/07/2015 | AP | 168986 | 6280 | KAREN LOVEJOY ROE | 48.39 |
| 07/07/2015 | AP | 168987 | K. FERELL | KENNETH FERRELL JR. | 114.00 |
| 07/07/2015 | AP | 168988 | K. SEARLE | KRYSTIN SEARLE | 97.00 |
| 07/07/2015 | AP | 168989 | 16358 | LANSING SANITARY SUPPLY, INC | 80.13 |
| 07/07/2015 | AP | 168990 | LCI | LEO'S CONEY ISLAND | 244.52 |
| 07/07/2015 | AP | 168991 | 6550 | LOOKING GOOD LAWN | 5,269.00 |
| 07/07/2015 | AP | 168992 | 6467 | LOWE'S | 80.68 |
| 07/07/2015 | AP | 168993 | 11330 | LSL PLANNING INC | 627.50 |
| 07/07/2015 | AP | 168994 | LYDEN OIL | LYDEN OIL COMPANY | 1,037.70 |
| 07/07/2015 | AP | 168995 | 15855 | MADELINE GOODSON | 30.00 |
| 07/07/2015 | AP | 168996 | 0158 | MARK HAMILTON | 1,500.00 |
| 07/07/2015 | AP | 168997 | M. LYNAM | MARY LYNAM | 10.00 |
| 07/07/2015 | AP | 168998 | 0253 | MCLAIN AND WINTERS | 9,775.00 |

User: mharris

CHECK NUMBERS 168921 - 169070

DB: Ypsilanti-Twp

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|--------|------------|----------------------------------|-----------|
| 07/07/2015 | AP | 168999 | 15143 | MICHAEL GATTI | 500.00 |
| 07/07/2015 | AP | 169000 | 16165 | MICHIGAN ABILITY PARTNERS | 3,360.40 |
| 07/07/2015 | AP | 169001 | 16461 | MICHIGAN LINEN SERVICE, INC. | 1,178.53 |
| 07/07/2015 | AP | 169002 | 7174 | MICHIGAN STATE DEPT. OF TREASURY | 29,173.03 |
| 07/07/2015 | AP | 169003 | 15794 | MIDWEST GOLF & TURF | 174.50 |
| 07/07/2015 | AP | 169004 | 16407 | MLIVE MEDIA GROUP | 113.95 |
| 07/07/2015 | AP | 169005 | MR. BUBBLE | MR. BUBBLES AUTO SPA | 100.00 |
| 07/07/2015 | AP | 169006 | 2986 | NAPA AUTO PARTS* | 68.29 |
| 07/07/2015 | AP | 169007 | N. HAWLEY | NATE HAWLEY | 26.00 |
| 07/07/2015 | AP | 169008 | 6278 | OBRYAN'S LOCK & KEY* | 215.00 |
| 07/07/2015 | AP | 169009 | 1937 | OFFICE DEPOT | 51.21 |
| 07/07/2015 | AP | 169010 | 2997 | OFFICE EXPRESS | 517.16 |
| 07/07/2015 | AP | 169011 | 0309 | ORCHARD, HILTZ & MCCLIMENT INC | 18,801.00 |
| 07/07/2015 | AP | 169012 | 0147 | OSCAR W. LARSON CO. | 3,191.16 |
| 07/07/2015 | AP | 169013 | 15971 | PARKER ALLEN | 33.00 |
| 07/07/2015 | AP | 169014 | 0913 | PARKWAY SERVICES, INC. | 145.00 |
| 07/07/2015 | AP | 169015 | PEPSI | PEPSI BEVERAGES COMPANY | 885.84 |
| 07/07/2015 | AP | 169016 | P. POWER | PETER POWER | 1,750.00 |
| 07/07/2015 | AP | 169017 | 0327 | PINTER'S FLOWERLAND, INC. | 848.94 |
| 07/07/2015 | AP | 169018 | 2966 | PITNEY BOWES | 1,482.39 |
| 07/07/2015 | AP | 169019 | 0319 | PITNEY BOWES INC.** | 80.74 |
| 07/07/2015 | AP | 169020 | PREFERRED | PREFERRED TONER SOLUTIONS | 499.85 |
| 07/07/2015 | AP | 169021 | 16395 | RESIDEX TURFGRASS *** | 8,348.94 |
| 07/07/2015 | AP | 169022 | 15386 | RICOH USA, INC. | 125.00 |
| 07/07/2015 | AP | 169023 | 6308 | RKA PETROLEUM | 7,318.54 |
| 07/07/2015 | AP | 169024 | R. BANKS | ROBIN BANKS | 100.00 |
| 07/07/2015 | AP | 169025 | S. ROUSE | SABRINA ROUSE | 100.00 |
| 07/07/2015 | AP | 169026 | 0634 | SAM'S CLUB DIRECT | 337.40 |
| 07/07/2015 | AP | 169027 | SAND SALES | SAND SALES COMPANY LLC | 1,665.57 |
| 07/07/2015 | AP | 169028 | SHAW | SHAW CONSTRUCTION MGMT CO. | 3,896.85 |
| 07/07/2015 | AP | 169029 | 6288 | SIGNS BY TOMORROW | 722.30 |
| 07/07/2015 | AP | 169030 | 6757 | SMETKA HEATING & COOLING | 1,438.50 |
| 07/07/2015 | AP | 169031 | 15751 | SOUTHERN COMPUTER WAREHOUSE | 1,600.48 |
| 07/07/2015 | AP | 169032 | 1507 | SPARTAN DISTRIBUTORS | 8.65 |
| 07/07/2015 | AP | 169033 | 1338 | STADIUM TROPHY | 1,100.86 |
| 07/07/2015 | AP | 169034 | STANTEC | STANTEC | 12,765.63 |
| 07/07/2015 | AP | 169035 | 3001 | START SMART SPORTS DEV. | 40.00 |
| 07/07/2015 | AP | 169036 | 0449 | SYSCO FOOD SERVICES OF DETROIT | 906.88 |
| 07/07/2015 | AP | 169037 | 6974 | TERRY CONDIT | 135.00 |
| 07/07/2015 | AP | 169038 | TETRA TECH | TETRA TECH, INC | 7,309.00 |
| 07/07/2015 | AP | 169039 | T. FOOTE | THERESE ANN FOOTE | 721.00 |
| 07/07/2015 | AP | 169040 | 6902 | TICO TITANIUM INC | 2,000.00 |
| 07/07/2015 | AP | 169041 | TSUPPLIES | TIGER SUPPLIES | 760.71 |
| 07/07/2015 | AP | 169042 | 15941 | TODD BARBER | 3,225.00 |
| 07/07/2015 | AP | 169043 | 6376 | TRACTOR SUPPLY COMPANY | 759.88 |
| 07/07/2015 | AP | 169044 | V. BASS | VALERIE BASS | 83.29 |
| 07/07/2015 | AP | 169045 | 7045 | VAN BUREN SCHOOL DISTRICT | 46.75 |
| 07/07/2015 | AP | 169046 | 6647 | VERMEER OF MICHIGAN, INC. | 1,294.56 |
| 07/07/2015 | AP | 169047 | 16477 | WARREN LEIDLIN | 120.00 |
| 07/07/2015 | AP | 169048 | 7035 | WASHTENAW COMMUNITY COLLEGE# | 2,501.11 |
| 07/07/2015 | AP | 169049 | 7035 | WASHTENAW COMMUNITY COLLEGE# | 70.69 |
| 07/07/2015 | AP | 169050 | 0163 | WASHTENAW COUNTY ROAD COMMISSION | 41,430.80 |
| 07/07/2015 | AP | 169051 | 7005 | WASHTENAW COUNTY TREASURER | 4,545.48 |
| 07/07/2015 | AP | 169052 | 7005 | WASHTENAW COUNTY TREASURER | 1,815.00 |
| 07/07/2015 | AP | 169053 | 7005 | WASHTENAW COUNTY TREASURER | 1,156.67 |
| 07/07/2015 | AP | 169054 | 0444 | WASHTENAW COUNTY TREASURER# | 44,104.50 |
| 07/07/2015 | AP | 169055 | 7042 | WASHTENAW INTERMEDIATE | 2,875.01 |
| 07/07/2015 | AP | 169056 | 7042 | WASHTENAW INTERMEDIATE | 62.87 |
| 07/07/2015 | AP | 169057 | WASHTENAW | WASHTENAW URGENT CARE | 820.00 |
| 07/07/2015 | AP | 169058 | 7044 | WAYNE ISD | 16.02 |
| 07/07/2015 | AP | 169059 | 16368 | WEINGARTZ | 3,452.87 |
| 07/07/2015 | AP | 169060 | 4263 | WOLVERINE FREIGHTLINER | 90.00 |
| 07/07/2015 | AP | 169061 | 0480 | YPSILANTI COMMUNITY | 2,284.46 |
| 07/07/2015 | AP | 169062 | YCCS | YPSILANTI COMMUNITY SCHOOLS - WR | 9,403.75 |
| 07/07/2015 | AP | 169063 | YCCS | YPSILANTI COMMUNITY SCHOOLS - WR | 282.34 |
| 07/07/2015 | AP | 169064 | 7039 | YPSILANTI COMMUNITY SCHOOLS - YP | 37.32 |
| 07/07/2015 | AP | 169065 | 7034 | YPSILANTI DISTRICT LIBRARY | 2,033.38 |
| 07/07/2015 | AP | 169066 | 7034 | YPSILANTI DISTRICT LIBRARY | 271.70 |
| 07/07/2015 | AP | 169067 | 6417 | YPSILANTI TOWNSHIP PETTY CASH | 112.43 |
| 07/07/2015 | AP | 169068 | Z. MAYREND | ZACHARY MAYREND | 9.00 |
| 07/07/2015 | AP | 169069 | 0729 | ZEP MANUFACTURING COMPANY | 139.02 |
| 07/07/2015 | AP | 169070 | 15780 | ZOHO CORPORATION | 2,488.00 |

AP TOTALS:

Total of 150 Checks:

418,710.90

Less 0 Void Checks:

0.00

Total of 150 Disbursements:

418,710.90

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Accounting
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 48-3702
Fax: (734) 484-5154

Charter Township of Ypsilanti

STATEMENTS AND CHECKS

JULY 21, 2015 BOARD MEETING

| | |
|---------------------------|------------------------|
| ACCOUNTS PAYABLE CHECKS - | \$ 1,549,862.61 |
| HAND CHECKS - | <u>\$ 35,981.00</u> |
| GRAND TOTAL - | \$ 1,585,843.61 |

Choice Health Care Deductible JUNE 2015

| | |
|-------------|-------------------|
| ACH EFT - | \$46,067.91 |
| ADMIN FEE - | \$ 1,177.50 (MAY) |

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|--------------------|------|--------|------------|--------------------------------|-----------|
| <i>Hand Checks</i> | | | | | |
| Bank AP AP | | | | | |
| 06/30/2015 | AP | 169071 | 2600 | STATE OF MICHIGAN | 315.00 |
| 06/30/2015 | AP | 169072 | C. MCKINNE | CAITLYN MCKINNEY | 14.00 |
| 06/30/2015 | AP | 169073 | 15847 | CHRISTOPHER BLINSTRUB | 63.00 |
| 06/30/2015 | AP | 169074 | L. VIRGO | LAURA VIRGO | 14.00 |
| 06/30/2015 | AP | 169075 | N. PERNELL | NATALIE PERNELL | 14.00 |
| 06/30/2015 | AP | 169076 | S. DUNN | SUSAN DUNN | 14.00 |
| 07/01/2015 | AP | 169077 | 15515 | AEROTROPOLIS DEVELOPMENT | 15,000.00 |
| 07/01/2015 | AP | 169078 | 16509 | CLEAR RATE COMMUNICATIONS, INC | 1,088.52 |
| 07/01/2015 | AP | 169079 | 0363 | COMCAST CABLE | 146.56 |
| 07/01/2015 | AP | 169080 | 0363 | COMCAST CABLE | 214.90 |
| 07/01/2015 | AP | 169081 | 0363 | COMCAST CABLE | 92.85 |
| 07/01/2015 | AP | 169082 | 2002 | DELTA DENTAL PLAN OF MICHIGAN | 69.96 |
| 07/07/2015 | AP | 169083 | 6821 | AT & T | 26.21 |
| 07/07/2015 | AP | 169084 | 6821 | AT & T | 72.61 |
| 07/07/2015 | AP | 169085 | COMCAST B | COMCAST BUSINESS | 825.00 |
| 07/07/2015 | AP | 169086 | 0426 | GUARDIAN ALARM | 163.11 |
| 07/07/2015 | AP | 169087 | 0480 | YPSILANTI COMMUNITY | 2,725.73 |
| 07/08/2015 | AP | 169088 | 0363 | COMCAST CABLE | 237.85 |
| 07/08/2015 | AP | 169089 | 0363 | COMCAST CABLE | 92.85 |
| 07/08/2015 | AP | 169090 | MI SCIENCE | MICHIGAN SCIENCE CENTER | 96.00 |
| 07/08/2015 | AP | 169091 | 15794 | MIDWEST GOLF & TURF | 935.00 |
| 07/08/2015 | AP | 169092 | 1475 | VERIZON WIRELESS | 100.84 |
| 07/08/2015 | AP | 169093 | 1475 | VERIZON WIRELESS | 70.86 |
| 07/08/2015 | AP | 169094 | 15934 | WASTE MANAGEMENT | 123.03 |
| 07/08/2015 | AP | 169095 | 0480 | YPSILANTI COMMUNITY | 654.18 |
| 07/09/2015 | AP | 169096 | 0118 | DTE ENERGY | 12,810.94 |

AP TOTALS:

| | |
|----------------------------|------------------|
| Total of 26 Checks: | 35,981.00 |
| Less 0 Void Checks: | 0.00 |
| Total of 26 Disbursements: | <u>35,981.00</u> |

User: mharris

CHECK NUMBERS 169097 - 169197

DB: Ypsilanti-Twp

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|--------|------------|-------------------------------------|------------|
| Bank AP AP | | | | | |
| 07/21/2015 | AP | 169097 | 6570 | 21ST CENTURY MEDIA | 307.90 |
| 07/21/2015 | AP | 169098 | 2937 | A & R TOTAL CONSTRUCTION, INC. | 330.84 |
| 07/21/2015 | AP | 169099 | 0468 | ACUSHNET COMPANY | 362.72 |
| 07/21/2015 | AP | 169100 | 15493 | ADAM KURTINAITIS | 525.00 |
| 07/21/2015 | AP | 169101 | ADMIN_ARS | ADMIN ARSENAL INC | 225.00 |
| 07/21/2015 | AP | 169102 | AEH | ALLEN EDWIN HOMES | 10,000.00 |
| 07/21/2015 | AP | 169103 | 0560 | ALLGRAPHICS CORPORATION | 64.80 |
| 07/21/2015 | AP | 169104 | 6981 | ALLIED SUBSTANCE ABUSE | 76.00 |
| 07/21/2015 | AP | 169105 | ALLSHRED | ALLSHRED SERVICES | 499.00 |
| 07/21/2015 | AP | 169106 | 0017 | ANN ARBOR CLEANING SUPPLY | 366.72 |
| 07/21/2015 | AP | 169107 | 0022 | ANN ARBOR WELDING SUPPLY CO | 187.83 |
| 07/21/2015 | AP | 169108 | 0675 | ARBOR VACUUM & SMALL APPLIANCE | 15.00 |
| 07/21/2015 | AP | 169109 | B.L. DIST | B.L. DISTRIBUTION LLC | 363.96 |
| 07/21/2015 | AP | 169110 | 0007 | BECKETT & RAEDER | 1,025.08 |
| 07/21/2015 | AP | 169111 | 6702 | BELFOR PROPERTY RESTORATION | 450.00 |
| 07/21/2015 | AP | 169112 | C. DRUMMER | CALEB DRUMMER | 12.00 |
| 07/21/2015 | AP | 169113 | C. HALE | CALEB HALE | 80.00 |
| 07/21/2015 | AP | 169114 | CTA | CAMPBELL TITLE AGENCY OF MICHIGAN | 1,425.00 |
| 07/21/2015 | AP | 169115 | 3460 | CDW GOVERNMENT INC | 7,709.00 |
| 07/21/2015 | AP | 169116 | 6015 | CENTRON DATA SERVICES | 1,327.14 |
| 07/21/2015 | AP | 169117 | 2276 | CINCINNATI TIME SYSTEMS | 772.90 |
| 07/21/2015 | AP | 169118 | 15452 | COLD CUT KRUISE | 54.00 |
| 07/21/2015 | AP | 169119 | 6947 | CONFERENCE OF WESTERN WAYNE | 750.00 |
| 07/21/2015 | AP | 169120 | 0582 | CONGDON'S | 86.64 |
| 07/21/2015 | AP | 169121 | CNTRYSIDE | COUNTRYSIDE LAWN & GARDEN EQUIPMENT | 9,705.60 |
| 07/21/2015 | AP | 169122 | 2898 | EMERGENT HEALTH PARTNERS | 5,956.15 |
| 07/21/2015 | AP | 169123 | E. BLAIR | EUGENE BLAIR | 315.00 |
| 07/21/2015 | AP | 169124 | 4863 | FRED PRYOR SEMINARS | 199.00 |
| 07/21/2015 | AP | 169125 | 15897 | GARY STAFFORD | 90.00 |
| 07/21/2015 | AP | 169126 | 1233 | GORDON FOOD SERVICE INC. | 1,183.34 |
| 07/21/2015 | AP | 169127 | 15522 | GORNO FORD | 25,914.00 |
| 07/21/2015 | AP | 169128 | 6161 | GOVERNMENTAL CONSULTANT | 2,850.00 |
| 07/21/2015 | AP | 169129 | 0107 | GRAINGER | 1,278.36 |
| 07/21/2015 | AP | 169130 | H. BROWN | HEATHER BROWN | 75.00 |
| 07/21/2015 | AP | 169131 | 6786 | HERITAGE-CRYSTAL CLEAN, LLC | 151.90 |
| 07/21/2015 | AP | 169132 | 0503 | HOME DEPOT | 644.44 |
| 07/21/2015 | AP | 169133 | ISC | ISC SERVICES | 246.00 |
| 07/21/2015 | AP | 169134 | 15496 | J.F. MOORE & ASSOCIATES, LLC | 30.00 |
| 07/21/2015 | AP | 169135 | BOPRIE | JAMES & REGINA BOPRIE | 8,426.00 |
| 07/21/2015 | AP | 169136 | J. FOSTER | JOEL FOSTER | 15.00 |
| 07/21/2015 | AP | 169137 | K. FERRELL | KENNETH FERRELL JR. | 96.00 |
| 07/21/2015 | AP | 169138 | LSCIENCE | LESLIE SCIENCE CENTER | 205.00 |
| 07/21/2015 | AP | 169139 | 6550 | LOOKING GOOD LAWN | 12,819.00 |
| 07/21/2015 | AP | 169140 | 16488 | LOOPNET INC. | 658.20 |
| 07/21/2015 | AP | 169141 | 6467 | LOWE'S | 98.94 |
| 07/21/2015 | AP | 169142 | 6185 | LUBRICATION ENGINEERS | 3,328.78 |
| 07/21/2015 | AP | 169143 | 0244 | MARGOLIS COMPANIES, INC. | 10,703.00 |
| 07/21/2015 | AP | 169144 | 0158 | MARK HAMILTON | 1,500.00 |
| 07/21/2015 | AP | 169145 | 15504 | MARSHA LATHION | 10.00 |
| 07/21/2015 | AP | 169146 | 0253 | MCLAIN AND WINTERS | 99,223.13 |
| 07/21/2015 | AP | 169147 | 16461 | MICHIGAN LINEN SERVICE, INC. | 1,087.02 |
| 07/21/2015 | AP | 169148 | M. BROWN | MIESHA BROWNLEE | 30.00 |
| 07/21/2015 | AP | 169149 | MIRACLE | MIRACLE MIDWEST | 795.00 |
| 07/21/2015 | AP | 169150 | 6269 | NFPA | 97.00 |
| 07/21/2015 | AP | 169151 | 1983 | O'CONNOR, DEGRAZIA & TAMM, P.C. | 400.00 |
| 07/21/2015 | AP | 169152 | 1937 | OFFICE DEPOT | 53.27 |
| 07/21/2015 | AP | 169153 | 2997 | OFFICE EXPRESS | 268.35 |
| 07/21/2015 | AP | 169154 | 6893 | OFFICE MAX* #434705 | 12.00 |
| 07/21/2015 | AP | 169155 | 0309 | ORCHARD, HILTZ & MCCLIMENT INC | 7,176.25 |
| 07/21/2015 | AP | 169156 | 0309 | ORCHARD, HILTZ & MCCLIMENT INC | 111,024.71 |
| 07/21/2015 | AP | 169157 | 0913 | PARKWAY SERVICES, INC. | 560.00 |
| 07/21/2015 | AP | 169158 | PEPSI | PEPSI BEVERAGES COMPANY | 558.00 |
| 07/21/2015 | AP | 169159 | P. POWER | PETER POWER | 1,610.00 |
| 07/21/2015 | AP | 169160 | 0327 | PINTER'S FLOWERLAND, INC. | 175.50 |
| 07/21/2015 | AP | 169161 | 0339 | POST, SMYTHE, LUTZ AND ZIEL | 28,000.00 |
| 07/21/2015 | AP | 169162 | 0722 | PRINTING SYSTEMS | 173.18 |
| 07/21/2015 | AP | 169163 | 9339 | PROTO TOOL & GAGE INC | 150.00 |
| 07/21/2015 | AP | 169164 | 6045 | Q.P.S PRINTING | 350.75 |
| 07/21/2015 | AP | 169165 | 1070 | REHRIG PACIFIC COMPANY | 2,828.00 |
| 07/21/2015 | AP | 169166 | 16395 | RESIDEX TURFGRASS *** | 4,762.00 |
| 07/21/2015 | AP | 169167 | 6308 | RKA PETROLEUM | 7,158.08 |
| 07/21/2015 | AP | 169168 | 15772 | S & S PARTS | 248.07 |
| 07/21/2015 | AP | 169169 | 16440 | SAF PLAY SERVICES, INC. | 5,420.00 |
| 07/21/2015 | AP | 169170 | 15419 | SERVICE ELECTRIC | 17.65 |
| 07/21/2015 | AP | 169171 | 6288 | SIGNS BY TOMORROW | 245.35 |
| 07/21/2015 | AP | 169172 | 15751 | SOUTHERN COMPUTER WAREHOUSE | 227.02 |
| 07/21/2015 | AP | 169173 | 1507 | SPARTAN DISTRIBUTORS | 177.33 |
| 07/21/2015 | AP | 169174 | 1338 | STADIUM TROPHY | 128.48 |

User: mharris

CHECK NUMBERS 169097 - 169197

DB: Ypsilanti-Twp

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|--------|------------|-----------------------------------|------------|
| 07/21/2015 | AP | 169175 | 6384 | STAPLES* - ACCOUNT #1026071 | 300.56 |
| 07/21/2015 | AP | 169176 | 6166 | STAUDER, BARCH & ASSOC., INC. | 600.00 |
| 07/21/2015 | AP | 169177 | 0632 | STERICYCLE INC | 167.11 |
| 07/21/2015 | AP | 169178 | 0449 | SYSCO FOOD SERVICES OF DETROIT | 112.84 |
| 07/21/2015 | AP | 169179 | TERMINX | TERMINIX PROCESSING CENTER | 100.00 |
| 07/21/2015 | AP | 169180 | 6974 | TERRY CONDIT | 162.00 |
| 07/21/2015 | AP | 169181 | TETRA TECH | TETRA TECH, INC | 1,290.00 |
| 07/21/2015 | AP | 169182 | 15941 | TODD BARBER | 3,050.00 |
| 07/21/2015 | AP | 169183 | 6376 | TRACTOR SUPPLY COMPANY | 439.92 |
| 07/21/2015 | AP | 169184 | T. ERBY | TRAVIS ERBY | 154.00 |
| 07/21/2015 | AP | 169185 | 15175 | ULLIANCE | 946.95 |
| 07/21/2015 | AP | 169186 | 6395 | UNITED STATES TREASURY | 306.50 |
| 07/21/2015 | AP | 169187 | 6395 | UNITED STATES TREASURY | 322.92 |
| 07/21/2015 | AP | 169188 | 0103 | VICTOR CHEVRETTE | 3,030.00 |
| 07/21/2015 | AP | 169189 | 16302 | W.J. O'NEIL COMPANY | 2,076.80 |
| 07/21/2015 | AP | 169190 | 0163 | WASHTENAW COUNTY ROAD COMMISSION | 651,125.00 |
| 07/21/2015 | AP | 169191 | 15249 | WASHTENAW COUNTY SHERIFF'S OFFICE | 940.00 |
| 07/21/2015 | AP | 169192 | 0444 | WASHTENAW COUNTY TREASURER# | 478,400.75 |
| 07/21/2015 | AP | 169193 | 16368 | WEINGARTZ | 149.64 |
| 07/21/2015 | AP | 169194 | 15421 | WEX BANK | 2,326.46 |
| 07/21/2015 | AP | 169195 | WHISP MEAD | WHISPERING MEADOWS HOMES LLC | 3,000.00 |
| 07/21/2015 | AP | 169196 | 4263 | WOLVERINE FREIGHTLINER | 13,000.47 |
| 07/21/2015 | AP | 169197 | 0480 | YPSILANTI COMMUNITY | 1,389.31 |

AP TOTALS:

Total of 101 Checks:

1,549,862.61

Less 0 Void Checks:

0.00

Total of 101 Disbursements:

1,549,862.61

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
JUNE 1, 2015 THROUGH JUNE 30, 2015

| Account Name | Beginning Balance | Cash Receipts | Cash Disbursements | Ending Balance |
|--|----------------------|----------------------|----------------------|----------------------|
| 101 - General Fund | 2,903,321.34 | 2,361,609.89 | 1,110,530.24 | 4,154,400.99 |
| 101 - Payroll | 279,154.58 | 792,849.90 | 805,097.43 | 266,907.05 |
| 101 - Willow Run Escrow | 142,187.01 | 23.37 | 0.00 | 142,210.38 |
| 206 - Fire Department | 354,521.53 | 3,547,256.90 | 1,609,202.31 | 2,292,576.12 |
| 208 - Parks Fund | 7,179.02 | 0.11 | 756.88 | 6,422.25 |
| 212 - Roads/Bike Path/Rec/General Fund | 481,447.12 | 609,977.90 | 270,382.00 | 821,043.02 |
| 225 - Environmental Clean-up | 444,399.11 | 7.35 | 0.00 | 444,406.46 |
| 226 - Environmental Services | 1,392,729.23 | 1,876,575.72 | 221,203.18 | 3,048,101.77 |
| 230 - Recreation | 155,453.01 | 282,429.99 | 120,718.94 | 317,164.06 |
| 236 - 14-B District Court | 256,941.66 | 101,163.60 | 178,725.60 | 179,379.66 |
| 244 - Economic Development | 67,189.42 | 1.11 | 0.00 | 67,190.53 |
| 248 - Rental Inspections | 141,707.49 | 51,889.75 | 13,246.14 | 180,351.10 |
| 249 - Building Department Fund | 470,734.82 | 43,313.19 | 36,319.51 | 477,728.50 |
| 250 - LDFA Tax | 74,998.67 | 1.24 | 0.00 | 74,999.91 |
| 252 - Hydro Station Fund | 561,266.36 | 67,169.13 | 12,707.80 | 615,727.69 |
| 266 - Law Enforcement Fund | 1,032,552.53 | 4,556,309.40 | 676,318.88 | 4,912,543.05 |
| 280 - State Grants | 18,386.46 | 0.30 | 0.00 | 18,386.76 |
| 301 - General Obligation | 5,167.39 | 0.09 | 0.00 | 5,167.48 |
| 397 - Series "B" Cap. Cost of Funds | 39,130.06 | 0.65 | 0.00 | 39,130.71 |
| 398 - LDFA 2006 Bonds | 39,927.52 | 0.66 | 0.00 | 39,928.18 |
| 498 - Capital Improvement 2006 Bond Fund | 336,894.99 | 55.38 | 0.00 | 336,950.37 |
| 584 - Green Oaks Golf Course | 197,182.44 | 101,874.16 | 57,888.12 | 241,168.48 |
| 590 - Compost Site | 864,152.09 | 45,158.40 | 22,470.67 | 886,839.82 |
| 595 - Motor Pool | 319,237.57 | 5.18 | 9,511.65 | 309,731.10 |
| 701 - General Tax Collection | 95,906.76 | 7,561.49 | 24,587.60 | 78,880.65 |
| 703 - Current Tax Collections | 11,397,848.73 | 935.65 | 11,344,713.87 | 54,070.51 |
| 707 - Bonds & Escrow/GreenTop | 869,353.57 | 29,491.20 | 3,871.35 | 894,973.42 |
| 708 - Fire Withholding Bonds | 66,232.05 | 149,906.94 | 0.00 | 216,138.99 |
| 893 - Nuisance Abatement Fund | 50,046.15 | 27,053.52 | 2,687.76 | 74,411.91 |
| ABN AMRO Series "B" Debt Red. Cap.Int. | 18,060.04 | 0.00 | 0.00 | 18,060.04 |
| GRAND TOTAL | 23,083,308.72 | 14,652,622.17 | 16,520,939.93 | 21,214,990.96 |

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT JULY 21, 2015

Submitted by Karen Lovejoy Roe, Clerk

- **REDEDICATION OF YANKEE AIR MUSEUM 70th ANNIVERSARY**-Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe along with other Township staff attended the 70th Anniversary of the Dedication of the Yankee Air Museum on Tuesday, June 16th. It was a very special event where the new Yankee Air Museum future location at the former B-24 Bomber plant was rededicated. It was a very well attended event with representatives from the State of Michigan, elected officials, Yankee Air Museum representatives and the public all attending. Supervisor Stumbo gave a historical presentation on the role of women and minorities in the efforts of building the B-24 Bomber Plant. She explained how the building of the plant changed the face of Ypsilanti Township forever. The State Historic marker for the plant was moved to the new location and unveiled at the event.
- **DOCUMENT MANGEMENT AND SCANNING OF MATERIAL**- Plans are underway to bring a proposal to discuss at the August 18, 2015 work session to move the process of hiring professional services and purchasing software forward in order to move the township into the digital age of managing information flow and documents.
- **WASHTENAW COUNTY CLERKS MEETING**-Clerk Lovejoy Roe, Deputy Clerk Lisa Garrett and Election Specialist, Angela Robinson attended the quarterly meeting of Washtenaw County Clerks on Wednesday, June 17, 2016 at Ann Arbor Township. A presentation was given by the State Elections Bureau, Secretary of State's Office explaining the Elearning Center. This is a highly interactive website that provides all required election training material and courses by the State Elections Bureau. Reports and information was shared regarding the May 2015 election by the Washtenaw County Elections Staff.
- **MAY 5, 2015 STATEWIDE ELECTION**-Reimbursement forms for all costs associated with the May 5, 2015 were submitted and approved. The Clerk's office staff is finalizing the input of data for the May 5, 2015 election. The QVF input is completed for the moving of Precincts 13, 15, and 19 from the Girl Scouts Building on James L. Hart to the Stony Creek Moose facility located on Stony Creek Rd. Information will be mailed out to all the registered voters in these three precincts notifying them of the change to their polling location. Staff has begun planning and processing orders and equipment checks for the 2016 elections
- **LINCOLN SHCOOLS/SOUTHSIDE NEIGHBORHOOD WATCH MEETING**-Supervisor Stumbo, Clerk Lovejoy Roe and Attorney Doug Winters attended the Neighborhood Watch meeting on Monday, July 13, 2015 at the Civic Center. The meeting was well attended by representatives from the various subdivisions located in the southern portion of Ypsilanti Township. Attorney Winters made a presentation regarding the efforts of the Township Board and staff to stabilize their neighborhoods.

- **HOLMES ROAD NEIGHBORHOOD WATCH MEETING**-Clerk Lovejoy Roe attended the Holmes Road Neighborhood Watch Meeting on Tuesday, July 14, 2015. The Sheriff's Department presented the police stats to the group. Many questions regarding youth curfew were posed and answered by both Clerk Lovejoy Roe and Deputy Spike. There were complaints about some rental housing occupants that were disturbing the neighborhood. The residents were encouraged to call the non-emergency number or 911 to report both the problem houses and also youth violating curfew. The residents were informed of where to find the ordinance regarding the curfew on the township website.
- **2014 TAX FORECLOSURE PROPERTIES AND HABITAT**-A closing date of Friday, July 17, 2015 has been scheduled to close on the sale of properties the township purchased during the 2014 tax foreclosure sale to Habitat. The township purchased all these properties on the first right of purchase per state law before tax foreclosed properties go to the public auction. The purchase of all the properties was for the public purpose to stabilize neighborhoods throughout Ypsilanti Township.
- **2014 AUDIT**-The 2014 Audit is complete. The Audit was distributed to all elected officials and Department Heads during the week of July 6, 2015. A presentation by the Auditor will be given at the July 21, 2015 Work Session. The Auditor met with the elected officials and the Accounting Director to review the audit. The Auditor reported that the Accounting Department had everything ready for the Auditors when they arrived to begin the audit and all went very well. The Audit will be posted on the website at ytown.org.
- **DTE CONVERSION PROJECTS**-Appleridge Neighborhood conversion to LED lighting will be on the board agenda for the July 21, 2015 meeting. The residents requested this upgrade at the June 2015 board meeting.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

OLD BUSINESS

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2015-16

WHEREAS, at its regularly scheduled meeting held April 28, 2015 the Charter Township of Ypsilanti Planning Commission (“Commission”) recommended that the Charter Township of Ypsilanti Board of Trustees (Board) deny the application submitted by Blue Majestic, LLC. to amend the Planned Development (PD) Stage I Site Plan and Rezoning as associated with the Majestic Lakes Residential Development, formerly known as Lakewood Farms; and

WHEREAS, in recommending denial to the Township Board, the Commission found that the proposed amendment, which contained one hundred forty-two (142) rental housing units, would not be harmonious or compatible with the surrounding uses in the area; and

WHEREAS, the Township Board has reviewed and compared proposed amended PD Stage I Site Plan and Rezoning with the current PD-14 zoning and has considered the requests of the residents for fewer multi-family units and more single family units and has determined the proposed amended PD Planned Development Stage I Site Plan and Rezoning is more harmonious and compatible with the surrounding uses in the area than the current PD-14; and

WHEREAS, on April 23, 2002 the Townships Planning Commission recommended approval to the Township Board to re-zone the property from RM-2 (multiple family) and R-3 (single family) to PD (planned development) along with the original developers application for PD Stage 1 Preliminary Site Plan Approval, which recommendations were forwarded to the Township Board for approval; and

WHEREAS, on May 21, 2002 the Township Board reviewed and approved the original developers PD Stage 1 Preliminary Site Plan and Rezoning; and

WHEREAS, the current PD Stage II Final Site Plan and PD-14 rezoning allows for a total of 415 units consisting of 116 single family units and 299 multiple family units and the proposed amended PD Stage I Preliminary Site Plan and Rezoning decreased the number of total units from 415 to 392 and increases the number of single family units from 116 to 234 (increase of 118) and

decreases the number of multiple family units from 299 to 158 (decrease of 141);
and

WHEREAS, the Township Board has determined the new amended PD Stage 1 Site Plan and Rezoning provides a benefit to the community as a whole and should be approved with conditions noted below.

WHEREAS, the Township Board invited a broad area of Township residents to an informational meeting on the proposed rezoning held on Thursday, June 4, 2015.

NOW THEREFORE,

BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees hereby approves the application of Blue Majestic, LLC. to amend the Planned Development (PD) Stage I Site Plan and Rezoning as associated with the Majestic Lakes Residential Development formerly known as Lakewood Farms to be known as PD Planned Development #20 (PD-20) upon the applicant agreeing to the following conditions:

1. The applicant shall agree to install security cameras at all entrances and exits of the subject property.
2. The applicant shall agree to assist in the creation of a special assessment district in order to provide funding for the operation and maintenance of the security camera system.
3. The applicant shall install a fence, landscaping, and signage along the neighboring Lake Joyce in order to hinder any further trespassing.
4. The applicant shall agree to make access to existing non-motorized trails open and convenient without hindrance between buildings to enable convenient non-motorized connections with Textile Road and encourage healthy, walkable lifestyles.
5. Each subsequent developer and/or builder shall be required to enter into a development agreement with the Township to insure compliance with the approved final plan.
6. All conditions, obligations and requirements noted within the Development Agreement executed on April 8, 2013 between the Charter Township of Ypsilanti and Blue Majestic, LLC. shall remain in full force and effect including the creation of a streetlight assessment district internally and also for Tuttlehill and Textile Roads.

7. The applicant shall agree to maintain the required and approved single-family/multi-family residential ratio (60/40) by the prohibition of renting the detached single-family units within the development and will include language in the development agreement regarding prohibition of rentals and restrictions that would allow single family rentals only under very specific circumstances, which would be included in the planned development agreement, that would prohibit the homes from being rented at subsidized rates or pursuant to programs offered by any governmental agency for subsidized housing.
8. The applicant shall agree not to accept any form of government subsidy in lieu of rent for the apartment and/or condominium portion of the development. All rent shall be sustained at the market rate and the development agreement should include specifics regarding this condition.
9. Any and all additional issues that may arise during the preparation of the final engineering and final site plan shall be resolved prior to PD Stage II final site plan consideration and shall be included in the final development agreement.
10. The developer shall work with the Office of Community Standards to reduce the proposed number of 50ft. lots and increase the number of 60ft. lots for single family on the planned development site plan.
11. The Developer will contain language in the development agreement to assure Nautica Pointe will establish and implement an ongoing maintenance program to ensure the proposed multi housing units will at all times be in compliance with the Township's Property Maintenance Code.

NOW THEREFORE, BE IT FINALLY RESOLVED that Charter Township of Ypsilanti Board of Trustees hereby adopts by reference Ordinance 2015-448 attached hereto which Ordinance rezones the specifically described properties from their current PD-14 Planned Development classification to PD-20 Planned Development zoning classification.

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2015-448

*An Ordinance to Amend Ordinance No. 74,
adopted May 18, 1994 so as to rezone real property
located South of Textile Road and East of Tuttle Hill Road
as in the attached description from its current PD-14 Planned Development zoning classification
to the PD-20 Planned Development zoning classification*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74 adopted May 18, 1994 shall be amended as follows:

Real property situated South of Textile Road and East of Tuttle Hill Road, and more particularly described as follows:

See attached Legal Description, labeled “Attachment A” shall be rezoned from its current PD-14 Planned Development zoning classification to the PD-20 Planned Development zoning classification.

The Zoning Map, as incorporated by reference in the Charter Township of Ypsilanti Zoning Ordinance is hereby amended by the rezoning of the afore described parcel of real property from its current PD-14 Planned Development zoning classification to the PD-20 Planned Development zoning classification.

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date and repeal of conflicting Ordinances

All Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

EXHIBIT A

PROPERTY

DESCRIPTION OF A 254.51 ACRE PARCEL OF LAND IN THE WEST ½ OF SECTION 26,
T3S, R6E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

Commencing at the West ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence N89°51'07"E 50.00 feet along the East-West ¼ line of said Section 26 for a PLACE BEGINNING; thence N00°40'17"W 492.09 feet along the Easterly Right of Way line of Tuttle Hill Road (variable width); thence S89°39'35"E 528.04 feet; thence N00°40'17"W 495.14 feet; thence S89°52'12"E 736.71 feet; thence N00°50'53"W 1681.82 feet along the West line of the East ½ of the Northwest ¼ of said Section 26; thence S89°56'52"E 1309.51 feet along the North line of said Section 26 and the centerline of Textile Rod (66.00 feet wide) to the North ¼ corner of said Section 26 (as monumented); thence S89°55'00"E 1110.09 feet along said North line and said centerline of Textile Road; thence S01°27'01"W 572.66 feet (recorded as 578.82 feet); thence S88°20'52"E 227.71 feet; thence S00°55'58"E 2064.38 feet along the East line of the West ½ of the Northeast ¼ of said Section 26; thence S89°30'11"W 1209.33 feet along the East-West ¼ line of said Section 26 to the Center of said Section 26 (as monumented); thence S00°34'23"W 1329.00 feet to the Northeast Corner of the Frank H. Clark Subdivision (as monumented) as recorded in Liber 10, Page 11, Washtenaw County Records, Washtenaw County, Michigan; thence S01°15'20"E 0.86 feet along the West line of said Frank H. Clark Subdivision (as monumented) S89°45'51"W 2606.78 feet along the South line of the North ½ of the Southwest ¼ of said Section 26; thence N00°39'24"W 959.17 feet along the West line of said Section 26 and the centerline of said Tuttle Road; thence N89°51'07"E 581.40 feet; thence N00°39'24"W 374.63 feet; thence S89°51'07"W 531.40 feet along said East-West ¼ line to the Place of Beginning, contain 254.79 acres of land, more or less. Excepting therefrom a 0.28 acre parcel of land being described as follows: Commencing at the North ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence S89°55'00"E 1110.09 feet along the North line of said Section 26 and the centerline of Textile Road (66 feet wide); thence S01°27'01"W 33.01 feet; thence N89°55'00"W 120.00 feet along the Southerly Right of Way line of said Textile Road for a PLACE OF BEGINNING; thence S00°55'59"E 175.00 feet; thence N89°55'00"W 70.00 feet; thence N00°55'59"W 175.00 feet; thence S89°55'00"E 70.00 feet along the said South line of Textile Road to the Place of Beginning, containing 0.28 acres of land, more or less; The remaining parcel containing 254.51 acres of land, more or less, being part of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan. Being subject to the rights of the public over the Northerly 33.00 feet thereof as occupied by Textile Road, also being subject to the rights of the public over the Westerly 33.00 feet thereof as occupied by Tuttle Hill Road, also being subject to easements and restrictions of record, if any.

**FIRST AMENDMENT TO LAKEWOOD
PLANNED DEVELOPMENT AGREEMENT**

This First Amendment to Lakewood Planned Development Agreement (“**Amendment**”) is entered into as the Effective Date provided below by **Blue Majestic LLC**, a Michigan limited liability company, whose address is 32400 Telegraph Road, Suite 100, Bingham Farms, Michigan 48025, including its successors and assigns (“**Blue Majestic**”), and the **Charter Township of Ypsilanti**, a Michigan municipal corporation, whose address is 7200 S. Huron River Drive, Ypsilanti, Michigan 48197-7099 (the “**Township**”).

Recitals

A. Blue Majestic and the Township entered into the Lakewood Planned Development Agreement, dated April 8, 2013, and recorded in Liber _____, Page _____, Washtenaw County Records (the “**PD Agreement**”), with respect to certain real property which is described therein and on **Exhibit A** attached hereto (the “**Property**”). Capitalized terms used, but not defined, in this Amendment shall have the meanings given to such terms in the PD Agreement.

B. Pursuant to the PD Agreement, four (4) condominium developments were established within the Property: (i) The Ponds at Lakewood; (ii) Lakewood Villas; (iii) Lakewood Pointe; and (iv) Lakewood Estates (individually, a “**Condominium Project**,” and collectively, the “**Condominium Projects**”).

C. Blue Majestic is the sole owner of the units within Lakewood Villas and Lakewood Pointe and neither Condominium Project has any residents. Two (2) building have been constructed within The Ponds at Lakewood (the “**Existing Buildings**”), containing a total of sixteen (16) attached condominium units.

D. The Lakewood Association Declaration of Easements, Covenants, Conditions and Restrictions, dated May 18, 2007, was recorded in Liber 4627, Page 74 Washtenaw County Records (“**Declaration**”) with respect to the Property. A master association (“**Lakewood Association**”) will be established pursuant to the Declaration to provide for the maintenance of the Open Space within the Property which is shared by each portion of the Project.

E. Blue Majestic has requested that the PD Agreement and related plans be amended: (i) to permit the establishment of different types of residential projects where Lakewood Pointe and Lakewood Villas are currently located; and (ii) to permit the establishment of site condominium units within the portion of The Ponds at Lakewood that does not contain the Existing Buildings.

F. In connection with its request to amend the PD Agreement, Blue Majestic has submitted to the Township Planning Commission a new application for PD Stage I Preliminary Site Plan Approval, together with a copy of an amended PD Stage I Preliminary Site Plan (the “**Amended PD Stage I Preliminary Site Plan**”). The Planning Commission forwarded to the Township Board its recommendations regarding the Amended PD Stage I Preliminary Site Plan.

G. On _____, the Township Board reviewed and approved the Amended PD Stage I Preliminary Site Plan.

H. The Amended PD Stage I Preliminary Site Plan is consistent with the purposes and objectives of the Condominium Act, Act 59 of the Public Acts of Michigan of 1978, as

amended, and are otherwise consistent with the Township's Zoning Ordinance and Condominium Regulations pertaining to the use and development of a planned development.

NOW THEREFORE, in consideration of the parties' promises, duties and covenants described in this Amendment, the parties agree to amend the PD Agreement as follows:

1. **Recitals Part of Amendment.** Blue Majestic and the Township acknowledge and represent that the Recitals are true, accurate and binding on the respective parties and are an integral part of this Amendment.

2. **Name of Planned Development.** The name of the planned development is amended to Majestic Lakes Planned Development. All references in the PD Agreement to the Lakewood PD shall be deemed to refer to Majestic Lakes PD.

3. **Rezoning to PD District.** The Property has been rezoned to PD (Planned Development) district for the development of the Project pursuant to the Amended PD Stage I Preliminary Site Plan, copies of which is on file with the Township. An index of the plans that constitute a part of the approved Amended PD Stage I Preliminary Site Plan is attached hereto as **Exhibit B.**

4. **Approval of Amended PD Stage I Preliminary Site Plan.** The Amended PD Stage I Preliminary Site plan for the Project has been approved in accordance with the authority granted to and vested in the Township pursuant to the Michigan Zoning Enabling Act, Act 110 of 2006, in accordance with Ordinance No. 74, [99-200] the Zoning Ordinance of Ypsilanti Township, enacted in 1994 [1999], as amended, and specifically Article XIX entitled PD Planned Development Regulations, and in compliance with Act 288, Public Acts of 1967, as amended, the Land Division Act. The parties acknowledge that the Amended PD Stage I Preliminary Site Plan does not modify the PD Stage II final site plan that has been approved for

Lakewood Estates and, Lakewood Estates is identified in the Amended PD Stage I Preliminary Site Plan for identification purposes only.

5. **Permitted Residential Developments.** Section 2.3 of the PD Agreement is amended to add the following provisions:

(a) Blue Majestic shall have the right to terminate Lakewood Pointe Condominium and Lakewood Villas Condominium.

(b) The Amended Stage I Preliminary Site Plan identifies the following approved residential projects:

(i) A condominium project containing the existing 72 single family site condominium units known as Lakewood Estates;

(ii) A condominium project containing up to 44 single family site condominium units to be known as Majestic Lakes Estates;

(iii) An attached for lease community consisting of 142 ranch units with attached 2 car garages, to be known as Nautica Pointe;

(iv) A condominium project containing up to 81 single family site condominium units, to be known as The Village at Majestic Lakes;

(v) The Ponds at Lakewood, which currently contains 2 Existing Buildings.

(vi) A condominium project containing up to 37 single family site condominium units, to be known as The Ponds at Majestic Lakes, within a portion of the land that is currently part of The Ponds of Lakewood. In connection with the contraction of the applicable portion of The Ponds at Lakewood condominium project to establish The Ponds at Majestic Lake condominium project, Blue Majestic shall establish the

easements necessary for the proper functioning and shared cost of maintaining the common elements within The Ponds at Lakewood and The Ponds at Majestic Lakes, including utility, access and entranceway easements.

(vii) The term “**Condominiums**” and “**Condominium Projects**” shall mean Lakewood Estates, Majestic Lakes Estates, The Ponds at Lakewood, The Ponds at Majestic Lakes and The Village at Majestic Lakes Estates. The Condominium Projects and Nautica Pointe are sometimes collectively referred to herein as the “**Residential Projects**.” The foregoing projects are collectively referred to as the “Residential Projects”.

6. **Conditions of PD Stage II Final Site Plan Approval; Development**

Agreements. The approved PD Stage II final site plan for Lakewood Estates shall continue in effect, and the completion of Lakewood Estates and the issuance of building permits for units within Lakewood Estates shall continue to be governed by the PD Agreement, unless expressly amended by this Amendment. Prior to developing or improving any other Residential Project, Blue Majestic (or its successor or assignee) shall submit to the Township a PD Stage II final site plan for approval, which approval shall not be unreasonably withheld, conditioned or delayed if the final site plan is consistent with the Amended Stage I Preliminary Site Plan, and the PD Agreement, as amended by this Amendment. Upon the Township’s approval of the PD Stage II final site plan for a Residential Project, Blue Majestic (or its successor in title to the Residential Project) and the Township shall enter into a development agreement that incorporates the approved conditions and requirements pertaining to the approved PD Stage II final site plan that were adopted by the Township Board in its resolutions, and agreed to by Blue Majestic or its successor in title. Such development agreement shall be recorded with the Washtenaw County

Register of Deeds and shall constitute covenants and restrictions binding on such Residential Project.

7. **Incorporation of Existing Site Improvements.** The parties acknowledge that the Property, other than the Undeveloped Land, has been improved with roads, utilities and storm drainage improvements (collectively, the “**Existing Site Improvements**”). Blue Majestic or the developer of a Residential Project shall be entitled to incorporate the Existing Site Improvements within its PD Stage II final site plan for such Residential Project, provided that, as a condition to obtaining building permits for dwellings with the Residential Project, the developer of such Residential Project shall complete the punch list items that are identified by the Township’s Office of Community Standards, in consultation with YCUA, the WCWRC and WCRC (as to those Residential Projects that will contain public roads).

8 **Phased Development.** The Property may be developed in phases in accordance with the Amended PD Stage I Preliminary Site Plan and the PD Agreement, as amended by this Amendment. Each phase shall include the associated infrastructure necessary to serve such phase. Subject to the foregoing, Blue Majestic shall have the right to determine the sequencing of such phases and more than one phase may be developed at the same time.

9. **Architectural Types.** Section 2.3 of the PD Agreement is amended to provide that the Project will contain the following Residential Projects: (i) Lakewood Estates, which consists of 72 approximately 60 foot wide site condominium units; (ii) Majestic Lakes Estates, which will consist of 44 approximately 60 foot wide site condominium units; (iii) The Ponds at Lakewood, which consists of 2 Existing Buildings containing 8 condominium units each; (iv) The Ponds at Majestic Lakes, which will consist of 37 approximately 50 foot wide site condominium units condominium, or as a separate condominium project); (v) The Village at

Majestic Lakes, which will consist of 81 approximately 50 foot wide site condominium units; and (vi) Nautica Pointe, which will consist of a for lease community containing 142 attached ranch units with attached 2 car garages.

10. **Open Space Areas**. Section 2.4 of the PD Agreement is amended to provide that all of the Residential Projects, including Nautica Pointe, shall be entitled to the benefits of, and be subject to the obligations under, the Declaration, including the right of residents within Nautica Pointe to use the Open Space and the obligation of the owner of Nautica Pointe to contribute to the costs of operating the Lakewood Association. The Declaration currently addresses the maintenance of the Open Space which is subject to the Conservation Easement and certain other site improvements within the Condominium Projects that are shared by the Condominium Projects, such as entranceways, parks and pathways. Blue Majestic shall have the right to amend the Declaration to clarify that each Residential Project, at its cost, shall be solely responsible for maintaining the site improvements that are located within such Residential Project and the Lakewood Association shall be responsible for maintaining the Open Space, including the lakes. Notwithstanding the foregoing, the easements that have been established in the Declaration for the shared use of roads, entranceways, parks, pathways, recreational facilities, utilities and storm drainage facilities which are located within the Residential Projects shall continue in effect.

The Open Space areas contain existing trails for pedestrian and non-motorized traffic. Blue Majestic and its successors in title will make access to such trails open and accessible and without hindrance between buildings on the Property, to enable convenient, non-motorized connections to Textile Road and to encourage healthy, walking lifestyles.

11. **Lakewood Association.** Section 2.5 of the PD Agreement is amended to provide that, at such time as Blue Majestic is no longer entitled to appoint all of the members of the Board of Directors of the Lakewood Association, the Board shall consist of one (1) director from each of the Residential Projects and each Residential Project shall be entitled to select its representative on the Lakewood Association Board.

12. **Master Deeds and Bylaws.** Section 2.6 [sic] of the PD Agreement is amended to add that Blue Majestic shall submit to the Township for its review and approval a Master Deed for Majestic Lakes Estates, The Village at Majestic Lakes and The Ponds at Majestic Lakes, which approval shall not be unreasonably withheld, conditioned or delayed. Following the Township's approval of such Master Deed(s), Blue Majestic shall record such Master Deed(s) with the Washtenaw County Register of Deeds.

13. **Storm Water Management.** Section 2.9 of the PD Agreement is amended to add the following:

(a) The owner of Nautica Pointe shall assume responsibility to preserve, retain, maintain and keep operational any detention areas, inlet and outlet areas, and other storm drainage facilities located within Nautica Pointe, whether arising under the PD Agreement or any other open space maintenance agreements or other maintenance and/or easement agreements entered into with the Township or other governmental entities, from the date of certification by the Township engineer that he or she has inspected the required improvements and is reasonably satisfied that they are proper and complete. Upon the completion of the storm water and detention facilities within Nautica Pointe and the approval of such storm drainage and detention facilities by the WCWRC, the owner of Nautica Pointe shall be responsible for the maintenance

of such storm drainage and detention facilities and Blue Majestic shall have no maintenance obligations in connection therewith.

(b) In the event that the owner of Nautica Pointe at any time fails to maintain or preserve the detention areas, the inlet and outlet areas, or other storm drainage facilities located within Nautica Pointe in accordance with the PD Agreement, the Township or the Washtenaw County Water Resources Commissioner's Office may serve written notice by certified mail upon the owner of Nautica Pointe, setting forth the deficiencies in the owner of Nautica Pointe's maintenance and/or preservation of the detention areas, inlet and outlet areas or other storm drainage facilities in accordance with the PD Agreement and this Amendment. The written notice shall include a demand that deficiencies of maintenance and/or preservation be cured within thirty (30) days of the date of said notice. If the deficiencies set forth in the original notice, or any subsequent notice are not cured within the thirty (30) day period, the Township, in order to prevent the detention areas, inlet and outlet areas, etc. from becoming a nuisance, may enter upon the detention areas, inlet and outlet areas, or other storm drainage facilities, and perform the required maintenance and/or preservation to cure the deficiencies. The Township's cost to perform any such maintenance and/or preservation, together with a ten (10%) percent surcharge for administrative costs, shall be placed on the next Township roll as a special assessment against Nautica Pointe and collected in the same manner as general property taxes.

14. **Applicable Yard Setbacks.** All references to "Condominiums" in Section 2.11 shall be deemed to refer to the Residential Projects. The existing PD Stage II final site plan for Lakewood Estates identifies the width and size of each unit within Lakewood Estates and the approved front yard, rear yard and side yard setbacks for each unit within Lakewood Estates. The PD Stage II final site plans for the other Condominium Projects shall identify the width and size

of each unit within such project and the PD Stage II final site plans for each Residential Project shall identify the approved front yard, rear yard and side yard setbacks for each unit within such Residential Project. Approved setbacks shall accomplish the preservation of natural resources and natural features, such as trees, views, vistas and topography. No exterior wall of a principal residence shall be erected or placed other than within the confines of the approved building area without the consent of the Township. Minor variances to the foregoing setback and yard requirements may be administratively approved by the Township's Office of Community Standards, without the necessity of amending this Agreement.

15. **Development Review.** Section 2.13 of the PD Agreement is amended in its entirety and replaced with the following: The PD Stage II final site plan and detailed construction plans for a Residential Project, and homes to be built within the Condominium Projects, shall not be subject to any enactments or amendments to the Township Zoning Ordinance, the Township Site Condominium Ordinance, or any other Township ordinances, rules and regulations which affect the development of the Property or the architectural standards governing construction in the Residential Projects that become effective after the date of the approval of the applicable PD Stage II final site plan.

16. **Roads.** Section 2.14 of the PD Agreement is amended to provide that the internal roads within Nautica Pointe and The Ponds at Lakewood shall be private. The roads within the Condominium Projects other than The Ponds at Lakewood shall be public, in accordance with Section 2.14 of the PD Agreement.

17. **Interior Sidewalks.** Section 2.15 of the PD Agreement is amended to provide that Nautica Pointe shall not contain sidewalks. All Condominium Projects, other than the Ponds

at Lakewood, shall contain interior sidewalks, in accordance with Section 2.15 of the PD Agreement.

18. **Public Water and Sewer.** All references to “Condominiums” in Sections 2.16 shall be deemed to refer to Residential Projects.

19. **Street Lighting.** Section 2.18 of the PD Agreement is amended to provide that street lighting in Nautica Pointe shall be private and maintained by the owner of Nautica Pointe. Accordingly, no SAD for the maintenance of street lighting shall be established for Nautica Pointe.

20. **Security Cameras.** Security cameras shall be installed at the two entranceways on Tuttle Hill Road and the one entranceway to the Project on Textile Road. The security cameras shall meet the specifications established by the Township and shall be installed before the issuance of certificates of occupancy are requested for Nautica Pointe. Such cameras shall be monitored by the Township’s Department of Public Safety. The creation and establishment of a special assessment district (“**Security Camera SAD**”) for the purpose of defraying the Township’s cost of maintaining and repairing the security cameras shall be established for each Residential Project, including Nautica Pointe, for which building permits are requested, and such Security Camera SAD shall be established prior to the issuance of certificates of occupancy within such Residential Project. Given that Lakewood Estates already contains occupied homes, Blue Majestic shall promptly petition the Township for the establishment of the Security Camera SAD with respect to Lakewood Estates, and the Township will continue to issue certificates of occupancy for completed homes within Lakewood Estates pending the establishment of the Security Camera SAD for Lakewood Estates. The Security Camera SAD for each Residential Project shall be based on the relative number of units within such Residential Project in relation

to the total number of units that are contained in the overall Project, and each Residential Project within the overall Majestic Lakes PD shall be subject to the Security Camera SAD.

21. **Construction of Playground Amenities.** The Township acknowledges that, in accordance with Section 2.20, Blue Majestic has installed recreational amenities within the Project pursuant to plans approved by the Office of Community Standards and Blue Majestic has provided to the office of Community Standards reasonable evidence that Blue Majestic incurred costs in excess of \$53,000 in connection with the installation of such recreational amenities. Accordingly, Blue Majestic is not required to make the second \$53,000 payment to the Township under Section 2.20 of the PD Agreement.

22. **Street Trees; Perimeter Fencing within Nautica Pointe.** Section 2.22 of the PD Agreement is amended to provide that the developer of Nautica Pointe shall install within Nautica Pointe the landscaping which is identified in the landscaping plans that have been approved as part of the Amended PD Stage I Preliminary Site Plan. In addition, the developer of Nautica Pointe shall install perimeter fencing, landscaping and signage within the portion of Nautica Pointe behind units 1 through 9 that abuts Lake Joyce in order to deter trespassing. Such improvements shall be installed pursuant to landscaping plans approved the Township's Office of Community Standards.

23. **Rental Restrictions for New Site Condominiums.** Blue Majestic agrees to impose certain restrictions on the rental of homes within The Village at Majestic Lakes and the single family site condominium units in The Ponds at Lakewood, in order to promote and preserve the owner occupied character of such neighborhoods. At the same time, the parties recognize that a home owner may need to lease his or her home due to various circumstances, such as a job transfer, relocation, the loss of a job or for health or other reasons. Based on the

foregoing, the Village at Majestic Lakes and the site condominium units in The Ponds at Lakewood shall be subject to the following restrictions:

(a) A single family home within the above Condominium Projects shall not be purchased for the purpose of leasing the home to other persons. A home within the above-referenced Condominium Projects shall only be sold to persons who intend to occupy such home as their personal residence.

(b) If a home owner whose home qualifies as the home owner's principal residence under the Michigan General Property Tax Act, Act 206 of 1893, as amended, vacates his or her home, such home owner will be permitted to lease his or her home to other persons during the period such home owner continues to hold title to the home, If such home owner thereafter conveys or otherwise transfers title to the home, any lease then in effect shall automatically terminate and, subject to subparagraph (c) below, the tenant(s) shall be required to immediately vacate the home, unless such tenant is the purchaser of the home.

(c) A home owner who is permitted to lease his or her home pursuant to subparagraph (b) above, may lease the home for a period not to exceed three (3) years, regardless of whether the home owner continues to own the home beyond such three (3) year period. However, upon the request of the home owner to the applicable Association Board of Directors, the Board of Directors may, upon a showing of good cause, grant a "one time only" extension which extension may be for any number of months with a maximum of 24 months and shall not, under any circumstances, exceed two (2) additional years to lease the home.

(d) For purposes of the foregoing restrictions, the grant of a mortgage by a home owner shall not constitute a transfer of the home owner's title to the home.

Notwithstanding anything to the contrary contained herein, a mortgagee that obtains possession

of a home by foreclosure, receivership or deed in lieu of foreclosure, shall also be permitted to lease the home to other persons during the period such mortgagee (or any affiliated entity formed by the mortgagee to hold title to the mortgagee's foreclosed properties) holds title to the home.

(e) The rental rates for homes permitted to be leased under this Section shall be consistent with the overall rental market of similarly sized rental properties within the Township, and to the extent permitted by federal, state and local law, including the laws adopted and enforced by the Township, the rental of homes shall not be at subsidized rates or pursuant to programs offered by any governmental agency for subsidized housing.

(f) Except as provided above in this Section, the leasing of homes within The Village at Majestic Lakes and the single family site condominium homes within The Ponds at Lakewood shall not be permitted, unless a written waiver is obtained from the Board of Directors of the Association formed to administer the affairs of such Condominium Project.

(g) The leasing of homes shall otherwise be subject to all applicable ordinances of the Township pertaining to the leasing of single family residential properties, including ordinances pertaining to licensing and inspections.

(h) All leases or rental agreements that are permitted under this Section shall incorporate the foregoing provisions.

(i) The foregoing restrictions shall be contained in the master deeds for the above-referenced Condominium Projects. The master deeds shall also contain provisions, approved by the Township, giving the Township the authority to enforce the foregoing restrictions and prohibiting the amendment of such restrictions without the prior consent of the Township. In addition, the master deeds for such Condominium Projects may contain such

additional restrictions relating to the leasing of condominium units, as determined by Blue Majestic.

24. **Nautica Pointe Marketing and Rent Restrictions; Maintenance.** In addition to the provisions of Section 3.3 of the PD Agreement, the developer of Nautica Pointe may utilize one pre-leasing trailer and a construction trailer for Nautica Pointe until such time as the construction of building improvements within Nautica Pointe have been completed. Lease rates within Nautica Pointe will be consistent with market rates in the Township for multi-family housing. However, the owner of Nautica Pointe shall have the right to adjust such rates at any and all times in response to market conditions. To the extent permitted by federal, state and local law, including the laws adopted and enforced by the Township, the rental of units within Nautica Pointe shall not be at subsidized rates or pursuant to programs offered by any governmental agency for subsidized housing. Nautica Pointe shall comply with all fair housing requirements. Nautica Pointe will establish and implement an ongoing maintenance program so that its project will comply with the Township's Property Maintenance Code.

25. **Vested Project; Successor Developers.** The overall Project, as amended by the Amended PD Stage I Preliminary Site Plan and this Amendment, shall be deemed fully "vested" and the PD Agreement, as amended shall continue in effect. In the event a Residential Project is developed by a successor in title to Blue Majestic, the developer of such Residential Project shall be deemed to have assumed Blue Majestic's rights and obligations with respect to such Residential Project under the PD Agreement, this Amendment, the Amended PD Stage I Preliminary Site Plan, the PD Stage II final site plan that is approved for such Residential Project and the development agreement applicable to such Residential Project, and Blue Majestic shall have no further obligations or liability in connection therewith.

25. **Miscellaneous.**

(a) **Execution in Counterparts.** This Amendment may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

(b) **Headings; Construction.** The various headings of this Amendment are included for convenience only and shall not affect the meaning or interpretation of this Amendment or any provision. When the context and construction so require, all words used in the singular shall be deemed to have been used in the plural and the masculine shall include the feminine and the neuter and vice versa.

(c) **Partial Validity; Severability.** If any term or provision of this Amendment or its application to any person or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Amendment, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each such term and provision of this Amendment shall be valid and be enforced to the fullest extent permitted by law.

(d) **No Third Party Beneficiaries.** This Amendment is for the sole and exclusive benefit of the parties hereto and their respective successors in interest and assigns, and no third party is intended to, or shall have, any rights hereunder.

(e) **Joint Product of Parties.** This Amendment is the result of arms-length negotiations between Blue Majestic and the Township and their respective attorneys. Accordingly, none of the parties shall be deemed to be the author of this Amendment, and this Amendment shall not be construed against either party.

(f) **Inspections**. In consideration of the above undertakings to approve the Residential Projects, the Township shall provide timely and reasonable Township inspections as may be required during construction.

(g) **Recordation of Amendment**. The Township shall record this Amendment with the Washtenaw County Register of Deeds.

(h) **Effect of Amendment**. Except as modified by this Amendment and the Amended PD Stage I Preliminary Site Plan, the terms and provisions of the PD Agreement shall continue in full force and effect and are hereby ratified by the parties. In the event of any conflict between the terms and provisions of the PD Agreement, as amended by this Amendment, including the Amended PD Stage I Preliminary Site Plan, and the provisions of the Zoning Ordinance or any other Township ordinances, rules, regulations or any amendments thereto, the provisions of the PD Agreement, as amended by this Amendment, and the Amended PD Stage I Preliminary Site Plan shall control and variances shall not be required.

(j) **Effective Date**. The Effective Date of this Amendment shall be the last date on which both Blue Majestic and the Township sign this Amendment.

Signatures and acknowledgments by the parties and approval by counsel for the parties appear on following pages

IN WITNESS WHEREOF, the parties have executed this Amendment as of the year
and date set forth above.

Blue Majestic:

Blue Majestic LLC

By: _____
Scott R. Jacobson
Its: Authorized Representative

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

On this ____ day of _____, 2015, the foregoing instrument was acknowledged
before me by Scott R. Jacobson, Authorized Representative of Blue Majestic LLC, a Michigan
limited liability company on behalf of the company.

_____, Notary Public _____ County, MI
Acting in the County of _____, State of Michigan
My Commission expires: _____

Township:

Charter Township of Ypsilanti, a Michigan
Municipal corporation

By: _____
Brenda L. Stumbo
Its: Supervisor

Charter Township of Ypsilanti, a Michigan
Municipal corporation

By: _____
Karen Lovejoy Roe
Its: Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF WASHTENAW)

On this ____ day of _____, 2014, the foregoing instrument was acknowledged before me by Brenda L. Stumbo, Supervisor, and Karen Lovejoy Roe, Clerk, of Charter Township of Ypsilanti, a Michigan Municipal corporation on behalf of the corporation.

_____, Notary Public _____ County, MI
Acting in the County of _____, State of Michigan
My Commission expires: _____

DRAFTED BY:

Mark S. Cohn
Seyburn Kahn
2000 Town Center, Suite 1500
Southfield, Michigan 48075

WHEN RECORDED RETURN TO:

Wm. Douglas Winters
McLain & Winters
61 N. Huron St.
Ypsilanti, MI 48197

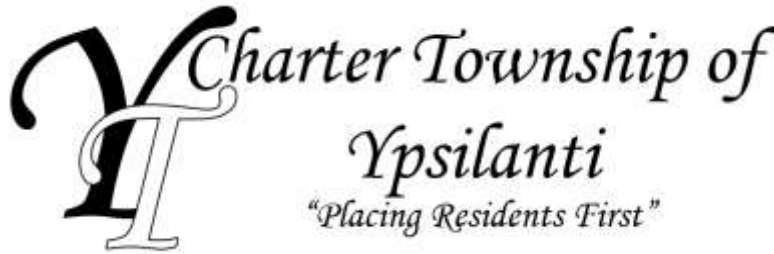
EXHIBIT A

PROPERTY

DESCRIPTION OF A 254.51 ACRE PARCEL OF LAND IN THE WEST ½ OF SECTION 26,
T3S, R6E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

Commencing at the West ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence N89°51'07"E 50.00 feet along the East-West ¼ line of said Section 26 for a PLACE BEGINNING; thence N00°40'17"W 492.09 feet along the Easterly Right of Way line of Tuttle Hill Road (variable width); thence S89°39'35"E 528.04 feet; thence N00°40'17"W 495.14 feet; thence S89°52'12"E 736.71 feet; thence N00°50'53"W 1681.82 feet along the West line of the East ½ of the Northwest ¼ of said Section 26; thence S89°56'52"E 1309.51 feet along the North line of said Section 26 and the centerline of Textile Rod (66.00 feet wide) to the North ¼ corner of said Section 26 (as monumented); thence S89°55'00"E 1110.09 feet along said North line and said centerline of Textile Road; thence S01°27'01"W 572.66 feet (recorded as 578.82 feet); thence S88°20'52"E 227.71 feet; thence S00°55'58"E 2064.38 feet along the East line of the West ½ of the Northeast ¼ of said Section 26; thence S89°30'11"W 1209.33 feet along the East-West ¼ line of said Section 26 to the Center of said Section 26 (as monumented); thence S00°34'23"W 1329.00 feet to the Northeast Corner of the Frank H. Clark Subdivision (as monumented) as recorded in Liber 10, Page 11, Washtenaw County Records, Washtenaw County, Michigan; thence S01°15'20"E 0.86 feet along the West line of said Frank H. Clark Subdivision (as monumented) S89°45'51"W 2606.78 feet along the South line of the North ½ of the Southwest ¼ of said Section 26; thence N00°39'24"W 959.17 feet along the West line of said Section 26 and the centerline of said Tuttle Road; thence N89°51'07"E 581.40 feet; thence N00°39'24"W 374.63 feet; thence S89°51'07"W 531.40 feet along said East-West ¼ line to the Place of Beginning, contain 254.79 acres of land, more or less. Excepting therefrom a 0.28 acre parcel of land being described as follows: Commencing at the North ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence S89°55'00"E 1110.09 feet along the North line of said Section 26 and the centerline of Textile Road (66 feet wide); thence S01°27'01"W 33.01 feet; thence N89°55'00"W 120.00 feet along the Southerly Right of Way line of said Textile Road for a PLACE OF BEGINNING; thence S00°55'59"E 175.00 feet; thence N89°55'00"W 70.00 feet; thence N00°55'59"W 175.00 feet; thence S89°55'00"E 70.00 feet along the said South line of Textile Road to the Place of Beginning, containing 0.28 acres of land, more or less; The remaining parcel containing 254.51 acres of land, more or less, being part of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan. Being subject to the rights of the public over the Northerly 33.00 feet thereof as occupied by Textile Road, also being subject to the rights of the public over the Westerly 33.00 feet thereof as occupied by Tuttle Hill Road, also being subject to easements and restrictions of record, if any.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Township Board of Trustees
Cc: Lisa Garrett, Deputy Clerk
From: Joe Lawson, Planning Director
Date: May 14, 2015
Re: Majestic Lakes Planned Development Application
1st Reading of PD Stage I Preliminary Site Plan and Rezoning Application

Over the past several weeks, a number of questions have been posed by Commissioners, Trustees and the public alike. That being said, I would like to take an opportunity to answer some of those questions and further provide some clarification on the proposed plan and the PD amendment process:

Questions:

Q – What is being requested?

A – The developer is requesting the opportunity to amend the approved 2002 Planned Development plan in order to permit a revised mix of residential uses. The current PD Plan was approved for the construction of 415 total units; 72 attached condominiums (Ponds at Lakewood); 227 villa and duplex units multi-family units and 116 detached single-family residential lots. As has been previously stated by the applicant, the current housing market no longer supports the products that were approved during the 2002-2006 approval process thus they are now requesting the consideration of the Board to approve an amended plan for the construction of 392 total units consisting of; 16 attached condominiums (existing); 37 single-family lots (50-foot lots) 142 attached duplex, triplex and quadplex for lease multi-family units; 116 detached single-family residential lots (60-foot lots) and an additional 81 detached single-family lots (50-foot lots). The total amount of dedicated open space of the current plan equates to 83.21 acres. The proposed plan provides a slight increase of 0.16 acres of additional open space for a total of 83.37 acres of open space. The plan also calls for the continued preservation of 90.15 acres of aquatic wildlife habitate area by way of the existing and recorded conservation easement.

Q – What was the zoning designation before the 2002 Planned Development was approved? (map section attached)

A – The 254.9 acre subject site has two different zoning designations. Approximately 57 gross acres located along the northern portion of the project area, commonly known as the Ponds of Lakewood has an underlying zoning of RM-2, multi-family residential. The RM-2 zoning district permits up to 6 multi-family units per acre. As noted within the PD plan review dated March 5, 2002 and provided by LSL Planning, the total buildable land area would permit the construction of 133 multi-family dwelling units. The remaining acreage has an underlying zoning of R-3, single-family residential. The R-3 single-family residential permits the establishment of 3 single-family units per acre.

Q – What did the 2002 Plan Approve?

A – The 2002 Lakewood Farms Planned Development approved the rezoning of the property from RM-2, multi-family residential and R-3, single-family residential to PD, Planned Development in order to permit the construction of 415 Total Units. The unit breakdown is as follows: 72 attached condominiums (Ponds at Lakewood); 227 villa and duplex units and 116 detached single-family residential lots. Though the underlying zoning would only permit the construction of 345 total units per the provided parallel plan, the developer of the time, Burton-Katzman requested and received a 20% density bonus as permitted by the Township's PD Ordinance. A density bonus may be granted by the Township when:

- A high level of clustered development where a minimum of 40 percent of the PD is common open space.*
- Inclusion of an integrated mixture of housing types.*
- Providing recreation facilities, plazas, town squares or "commons" available to the public. The applicant has the option to provide the additional public spaces or recreational facilities (above and beyond the minimum open space requirements) at an off-site location approved by the township board.*
- Providing streetscape and roadway improvements along abutting thoroughfares.*
- Removal or renovation of blighted buildings or cleanup of site contamination as documented through a phase I and phase II environmental site assessment and a baseline environmental assessment.*
- Other similar elements as determined by the township board, based upon a findings of the planning commission.*

Total open space for the project was noted at 170.66 acres with 90.15 acres being included within the existing ponds and the remaining 80.51 acres being usable open space.

In a later agreement dated October 5, 2004, the developer entered into an agreed and contributed \$415,000 toward the improvements of the Textile and Tuttle Hill Road intersection as part of the required community benefit.

Q – What is the current zoning designation?

A – The current zoning designation for the property is PD14 (Planned Development).

Q – Why is the developer requesting a rezoning?

A – When a property is rezoned to PD, Planned Development, the approved site plan and specified use or uses are attached to a development agreement and a specific ordinance that rezoned the property. As the plan before the Board is requesting a major change to the types and layout of units to be constructed, the applicant must also request another rezoning in order to amend the site plan. If approved, the new site plan will be attached to the new PD zoning designation; in this case the zoning would change from PD14 to PD20; each number designation referring to a specific development with a unique site plan and development agreement.

Q – Were there any rentals approved as part of the 2002 plan?

A – The 2002 Lakewood Farms plan did not specifically call for “rentals” to be located within the development though the plan did state multi-family units were to be constructed. At the same time, the approved site plan, development agreement, bylaws or zoning designation did not prohibit any of the units from being utilized as rental properties. Simply put, the current plan does not provide any protection or regulations when it comes to the renting of units within this development.

Q – What rental protections are proposed in the amended plan?

A – The plan before the Board includes proposed language within the development agreement to limit when the renting of a single-family home within the development would be permitted. The propose apartment developer has agreed to not accept government subsidies (letter attached) as a matter of company policy. Appropriate language would be included within the development agreement, the covenant and restrictions and the development bylaws for enforcement purposes.

Q – Will the proposed mix of uses, including for lease units, reduce my property value?

A – Attached is a copy of a study published in 2005 by Henry Pollakowski, David Ritchay and Zoe Weinrobe of Massachusetts Institute of Technologies (MIT). Within this study, the authors state within their conclusion “We conclude that the introduction of the large, dense, multi-family Avalon Oaks development did not negatively affect the sales price of single-family homes in the impact area.” As of this report, no evidence has been provided that would speak to the contrary.

Q – What is a duplex or a villa?

A – Dictionary.com defines a duplex as “a house having separate apartments for two families, especially a two-story house having a complete apartment on each floor and

two separate entrances.” Furthermore a villa is defined as “a detached or semidetached dwelling house, usually suburban.” The current plan calls for the construction of a 227 villa and duplex units while the proposed amendment would permit the construction of 142 units, a reduction of 85 units.

Q - What are we being asked to approve?

A – The applicant is requesting approval of the proposed amendment to the PD Stage I preliminary site plan and rezoning. As noted within section 1916(1) plans at this stage of the development may be conceptual in nature and additionally as stated within section 1918(2) “Approval of the PD stage I preliminary site plan shall not constitute final site plan approval. It shall be deemed as approval of the land use plan submitted and shall serve as a guide in the preparation of the PD stage II final site plan...” As the proposed changes to the plan has been determined to be “major” in character as the proposed plan does not conform to the originally approved PD-I or PD-II final site plans, the appropriate course of action it to consider the proposed amendment essentially as if it were a new PD I submittal. The original PD I approved site plan is attached to the original PD zoning designation hence any change deemed major and that requires an amendment to the PD-I Site Plan shall also require an amendment to the PD zoning designation.

The requested approval is not specifically for the “for lease” units but rather the entire development. Each phase of sub-area within the overall development will return to the Planning Commission and Board for PD Stage II Final Site Plan Approval prior to construction.

Q – What is required to be submitted for PD Stage I Review?

A – The plan submittal requirements for PD Stage-I are rather general in nature. Ordinance section 1916 requires the following information to be provided for PD I consideration: property survey; proof of ownership; completed application; coversheet providing contact information and property information, surrounding zoning etc...; site analysis plan indicating existing buildings, drainage, water bodies wetlands etc...; plan sheet illustrating topography, existing infrastructure, roads and the layout and dimension of all proposed lots, proposed open space area and general location and type of landscaping to be installed; traffic impact study; additional graphics or written material as requested by the township and finally a draft PD Agreement.

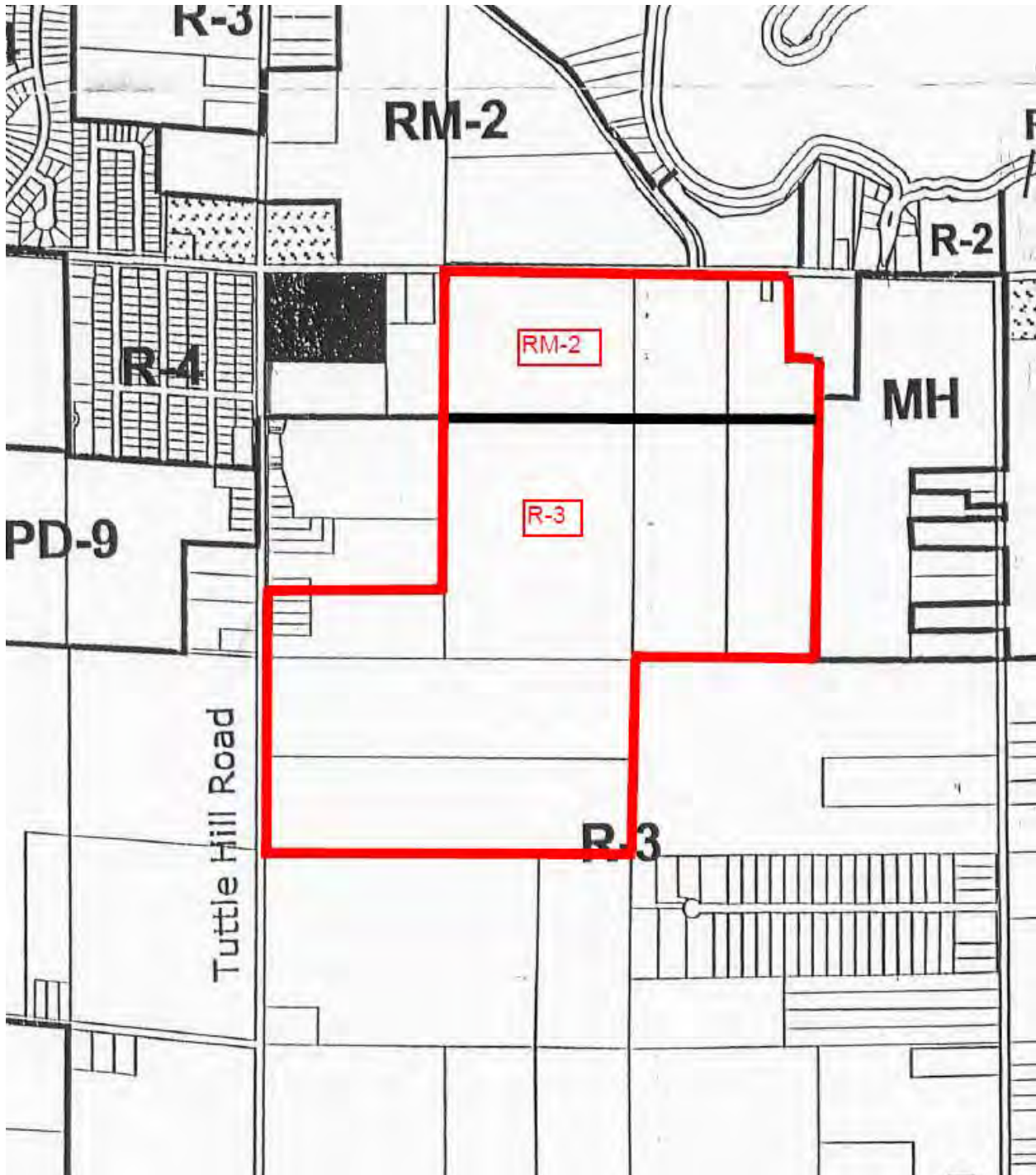
The remainder of the details associated with a development of this nature are to be provided in preparation of PD Stage II review and are outlined within section 2115 of the Zoning Ordinance. Prior to consideration of PD II by the Commission and Board, all required details and final approvals from all reviewing agencies shall be obtained. Additionally the PD Agreement shall be in final form as reviewed and approved by the Township Attorney.

Q – What happens if the amendment is not approved?

A – The current plan currently on file as PD14 (Lakewood Farms) will remain the approved plan until such time that an alternate plan is submitted and approved. A denial of the propose plan does not revert the property back to the underlying RM-2 and R-3 zoning designations.

I hope this review helps clarify any questions anyone may have. If you should have a question or concern or would like further clarification on any portion of this project, please do not hesitate to contact me as I will be happy to speak with you.

February 2000 Zoning Map Excerpt



DAWDA MANN

Dawda, Mann, Mulcahy & Sadler, PLC
COUNSELORS AT LAW

MICHAEL D. MULCAHY
EDWARD C. DAWDA*
CURTIS J. MANN
SUANNE TIBERIO TRIMMER
SUSAN J. SADLER
TYLER D. TENNENT
GLENN C. ROSS
THERESA C. JOSWICK
ROBERT P. ANDERSON
JOHN MUCHA, III
WILLIAM L. ROSIN
TODD A. SCHAFER*
DANIEL M. HALPRIN
DANIEL M. ISRAEL**
JEFFREY D. MOSS
WAYNE S. SECAL

ROBERT A. WRIGHT, III*
JOSEPH M. JUDGE
RANDAL R. COLE
BRIAN J. CONSIDINE***
ALFREDO CASAB
DAVID A. MOLLICONE**
DANA KREIS GLENCER
MARC K. SALACH
SCOT C. STORIE
CHRISTOPHER M. MANN
ZACHARY J. ESKAU****
FRANCES BELZER WILSON*****
EARL R. JOHNSON
ERIN BOWEN WELCH
KYLIE E. ANCILERI

OF COUNSEL
SIDNEY W. SMITH, JR.
PAUL A. BRINGER
TED M. CANS
LEON M. SCHURGIN

* ALSO MEMBER OF ILLINOIS BAR
** ALSO MEMBER OF OHIO BAR
*** ALSO MEMBER OF WASHINGTON DC BAR
**** ALSO MEMBER OF FLORIDA BAR
***** ALSO MEMBER OF ARIZONA BAR

February 6, 2015

EDWARD C. DAWDA
(DIRECT DIAL) 248.642.8696
EMAIL: EDAWDA@DAWDAMANN.COM

Mr. Wm. Douglas Winters
c/o Charter Township of Ypsilanti
Office of Community Standards
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Via FedEx

Re: Redwood Acquisition LLC / Nautica Pointe

Dear Mr. Winters:

I write on behalf of Redwood Acquisition LLC ("Redwood") regarding Redwood's proposed multifamily development ("Nautica Pointe") within the Charter Township of Ypsilanti ("Township"). As you know, Redwood intends to develop Nautica Pointe as a multifamily community of distinctive single-story homes with two car garages attached in two to four unit configurations. Consistent with the high quality standards for which the Company is known, Redwood will maintain Nautica Pointe in compliance with all applicable codes and ordinances and in a condition that will allow Redwood to maximize both the initial lease up and the long-term retention of residents within the Township.

To assist in the approval process and as concepts to be included in a future development agreement guiding this project, Redwood provides the below information regarding Nautica Pointe:

Age-Targeted: As a community, Nautica Pointe will be age-targeted but not age-restricted. For additional background, approximately seventy percent (70%) of residents within Redwood's portfolio of communities are mature adults without young children. The average Redwood resident is in his/her mid-fifties. Throughout its communities, Redwood fully complies with all fair housing requirements.

No Subsidized Rates: Redwood does not intend to offer any units within Nautica Pointe for lease at government subsidized rates or pursuant to programs offered by any governmental body for subsidized leased housing. None of the communities within Redwood's portfolio offer units for lease at government subsidized rates. As previously stated, Redwood fully complies with all fair housing requirements.

Mr. Wm. Douglas Winters
 February 6, 2015
 Page 2

Market Rates: Lease rates within Nautica Pointe will be consistent with market rates in the Township for new multifamily housing. In general, units within Redwood's portfolio of communities lease for Thirteen Hundred to Fourteen Hundred Dollars (\$1,300 - \$1,400) per month; however, Redwood reserves the right to adjust such rates at any and all times in response to market conditions.

Security Cameras: In support of the Township's initiative for the installation of neighborhood security cameras, Redwood has agreed to install security cameras at the front entrance of Nautica Pointe. Redwood will pay the initial cost of the installation of such security cameras. Additionally, Redwood acknowledges that Nautica Pointe will be subject to a special assessment district to fund the costs of operation and maintenance of the Township's neighborhood security camera system located within Nautica Pointe as well as the costs of archiving such security footage.

Square Footages: The proposed square footages of the unit types shown on the current Nautica Pointe site plan are also follows:

| Unit Type | Notes | Net Square Footage | Overall Square Footage |
|-----------|--------------------------|--------------------|------------------------|
| 2D | 28' x 68' - 2 car garage | 1294 | 1714 |
| 7 | 38' x 52' - 2 car garage | 1392 | 1792 |

Redwood looks forward to its continued collaboration with the Township in pursuit of the approval and development of Nautica Pointe, and I await our joint efforts to negotiate and draft a development agreement for the project.

Should you require additional information, please contact me. Thank you.

Cordially,

DAWDA, MANN, MULCAHY & SADLER, PLC

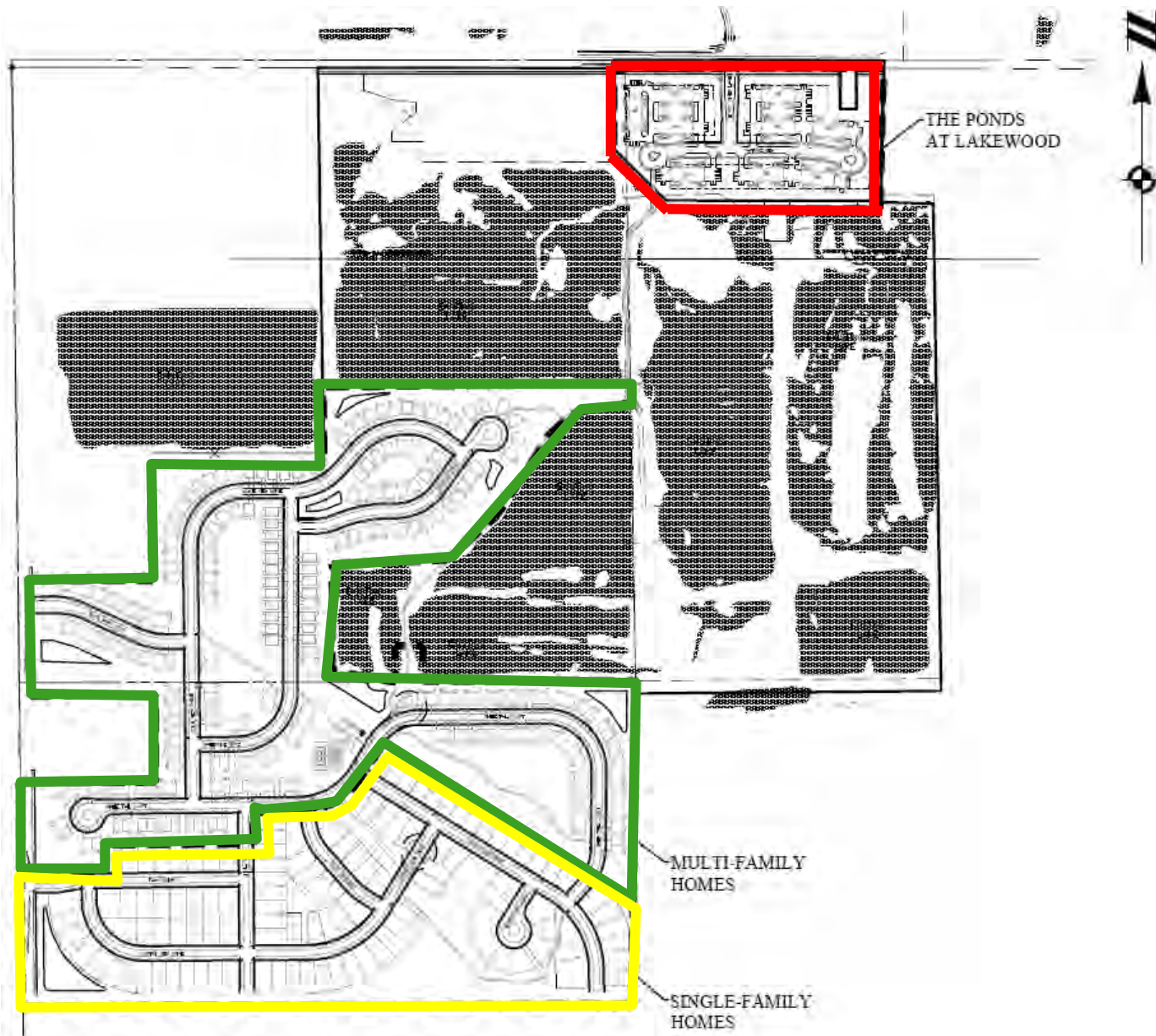


Edward C. Dawda

ECD/ebw

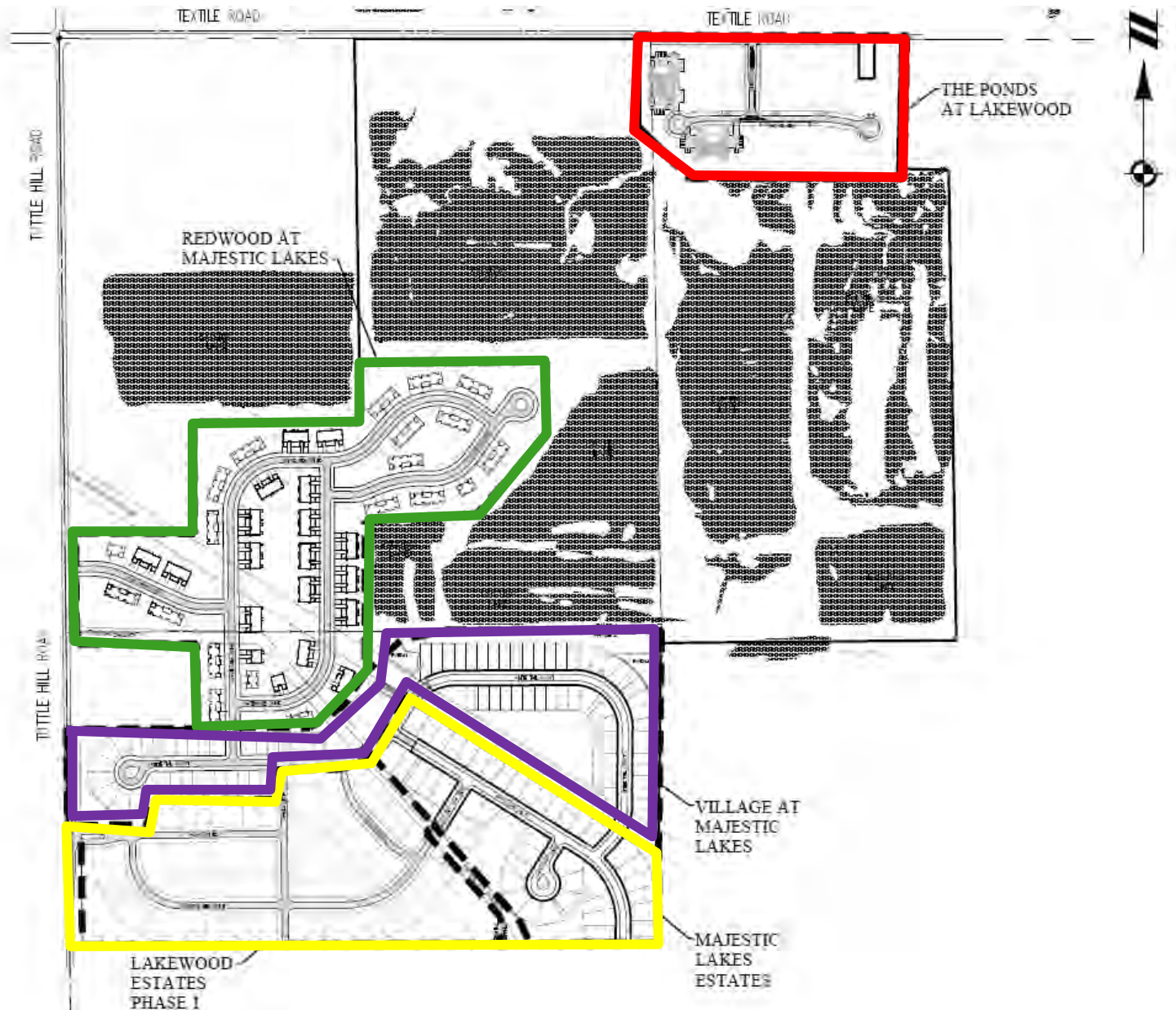
cc: Mr. Richard Batt (via email)
 Ms. Kellie McIvor (via email)
 Mr. Joe Lawson (via email)

Original Approved Plan 2002-2006



- Ponds at Lakewood – 72 Attached Condominium Units
- Multi-family Units – 227 Villa and Duplex Multi-family Units
- Single – Family Units – 116 Detached Single-family Units (60-foot wide lots)
- Total Number of Units = 415
 - 116 – Single-family Units
 - 299 – Multi-family Units

Proposed PD Stage I Amendment - 2015



- Ponds at Lakewood – 16 Attached Condominium Units and 37 Detached Single-family Units (50-foot lots)
- Multi-family Units – 142 attached duplex, triplex and quadplex multi-family units
- Single – Family Units – 116 Detached Single-family Units (60-foot wide lots)
- Single-family Units – 81 Detached Single-family Units (50-foot wide lots)
- Total Number of Units = 392
 - 234 Single-family Units
 - 158 Multi-family Units

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

Memorandum

To: Township Board of Trustees
Cc: Lisa Garrett, Deputy Clerk
From: Joe Lawson, Planning Director
Date: May 11, 2015
Re: Majestic Lakes Planned Development
PD Stage I First Reading Preliminary Site Plan and Rezoning

Please be advised that on April 14, 2015 the Township Planning Commission held the necessary public hearing to consider the Amended PD Stage I Preliminary Site Plan and Rezoning request of Blue Majestic, LLC to permit an amendment to the current Lakewood Farms Planned Development in order to permit construction of the 392 single and multi-family residential development to be known as Majestic Lakes.

At the conclusion of the April 14th special meeting, the Commission took no action and in turn requested staff provide the Commission with additional information.

The application was again presented to the Commission during their regular meeting scheduled for April 28th. During this continuance of the April 14th special meeting, the Commission took additional public comment and then filed the following motion recommending denial of the application to the Board:

Motion by Eldridge to recommend denial to the Township Board of Trustees the application of Blue Majestic, LLC to approve the amended PD Stage I plan and rezoning dated September 12, 2014 and prepared by John Ackerman of the Atwell Group to permit the construction of the proposed 392 unit single and multi-family residential development upon the 254.9 acre parcel previously known as Lakewood Farms Planned Development.

Eldridge further stated he did not think the rental units are harmonious with the rest of the neighborhood within the area.

Support: Sinkule

Motion Carries: 4 to 2 (Reiser, Krieg)

A draft copy of the meeting minutes and all pertinent information provided to the Commission from the April 28th meeting are attached for the Board's review and consideration.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

April 29, 2015

Mr. Manny Kianicky
Blue Majestic, LLC
32400 Telegraph Road, Suite 100
Bingham Farms, MI 48025

Re: Majestic Lakes Planning Commission Review
Amendment to PD Stage I Preliminary Site Plan and Rezoning

Mr. Kianicky,

Please be advised that at the conclusion of the required public hearing, the Planning Commission files the following recommendation to the Board of Trustees as it relates to your application requesting approval of the Amended PD Stage I Preliminary Site Plan and Rezoning for the Lakewood Farms Planned Development (aka Majestic Lakes).

***Motion** by Eldridge to recommend denial to the Township Board of Trustees the application of Blue Majestic, LLC to approve the amended PD Stage I plan and rezoning dated September 12, 2014 and prepared by John Ackerman of the Atwell Group to permit the construction of the proposed 392 unit single and multi-family residential development upon the 254.9 acre parcel previously known as Lakewood Farms Planned Development.*

Eldridge further stated he did not think the rental units are harmonious with the rest of the neighborhood within the area.

Support: Sinkule

Motion Carries: 4 to 2 (Reiser, Krieg)

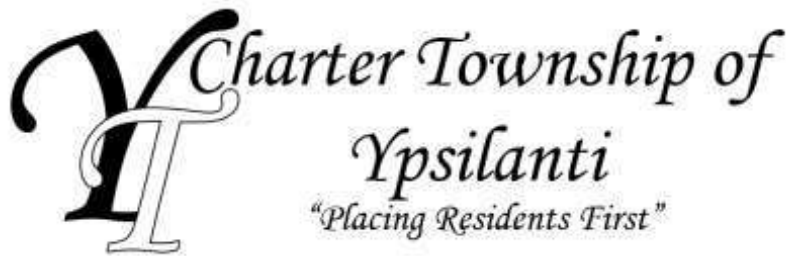
If you should have any questions regarding this matter, please do not hesitate to contact staff at 734-485-3943 or by email at jlawson@ytown.org.

Sincerely,

Laurence Krieg

Laurence Krieg
Planning Commission Secretary

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



**Office of Community
Standards**

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Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Planning Commission
From: Joseph Lawson, Planning Director
Date: April 14, 2015
Re: Majestic Lakes PD Stage I – Amendment and Rezoning

History:

April 23, 2002, the Township Planning Commission recommended approval of the current PD Stage I preliminary and eventually final site plan for the construction of 415 units of single family and attached multi-family residential on 254.9 acres. A condition of this approval, amongst others was that the applicant install fencing between the development and Joyce Lake.

In 2005 and 2006, then developer Burton-Katzman completed the necessary engineering and PD Stage reviews and approvals. Construction began later in 2006.

In 2007, after much of the development's infrastructure was installed, mass grading completed, a majority of the roads were installed and construction began on the attached multi-family units known as the "Ponds" were underway, the project ran into issues.

Later in 2007-2008, Burton-Katzman and the project went bankrupt leaving the project dormant for several years. 16 of 72 planned multi-family units were constructed and slowly sold. No additional units were constructed or sold until the recent purchase of the project by S.R. Jacobson.

In December of 2011, current owner S.R. Jacobson purchased the project from the Washtenaw County Treasurer during a tax foreclosure sale. Due to the amount of time that the project laid dormant, it was later necessary for Jacobson to request "re-approval" of the project since technically the former site plan approval had expired. The Township Board granted the requested site plan "re-approval" in May of 2012. Since that time, Jacobson has made a number of improvements to the site and began selling lots for the construction of single-family homes. The first builder to take advantage of the available lots was Allen-Edwin Homes. Allen-Edwin constructed 25 single-family homes between 2013 and 2014 before deciding to pull out of the project in recent months.

During this same time period, Jacobson began discussions with Redwood Management to convert the previously approved Villas and Duplex homes into an attached for lease product.

Initial plans that were presented to the Township included 6 and 8 plex ranch style apartment units. Staff expressed their concern at that time that the 6 and 8 plex units constituted a far deviation from the original approval and recommended that the units be reduced in size to a quad or 4 plex units. Redwood agreed and has presented this plan to the Commission for consideration.

As the Commission may recall, a public hearing was held before the Commission during the regular September 23, 2014 meeting to consider a recommendation to the Township Board of Trustees as it related to the proposed amendment to the Lakewood Farms PD (Majestic Lakes). This amendment requests a change to the number and type of units to be constructed as part of this overall project. The total number of units are proposed to be reduced from the current 415 units to 392 units. The amendment also proposes to eliminate the villa and duplex units in favor of 118-50 foot wide detached site condos; 116 – 60 foot detached site condos and 142 attached for lease units. During this public hearing, the Commission took comments from a number of residents in relation to concerns over the fencing between the project and neighboring Joyce Lake and the type of units to be constructed, particularly the attached for lease units.

In addition to the concerns noted by the public, staff and our reviewing agents also noted a number of plan revisions that would need to occur prior to staff making a positive recommendation for the proposed amendment. The comments were provided to the applicant during the August 2014 review period.

Since the September 23rd meeting date, staff along with OHM representatives had the opportunity to meet with design engineer John Ackerman along with Redwood Management and SR Jacobson representatives in order to discuss the provided review comments and comments noted during the public hearing. During this meeting, the response letter composed by Mr. Ackerman dated September 10, 2014 was reviewed in comparison with the revised site plan dated September 12, 2014.

After the thorough review of the revised plan and the September 10th response letter, both staff and OHM representative Matt Parks are comfortable in moving this project forward with a recommendation to the Board for a revised PD Stage I amendment.

As the Commission may further recall, after the September 24, 2014 public hearing, due to the comments presented and inability of staff to be present at said hearing, the Commission tabled the application to the October meeting date. After additional discussion during the October meeting date, the Commission eventually recommended approval of the plan to the Township Board of Trustees with conditions.

During the presentation of the plan to the Board, some Board members expressed concerns relating to the type of units proposed for construction, in particular the “for lease” units and how those units would be managed. The representatives from Redwood

April 14, 2015

assured the Board that the units would be leased at a “market” rate and further that Redwood has a company policy of not accepting government subsidies including section 8. The Board was informed that the units would lease for approximately \$1,300 to \$1,400 per month. One issue that was not resolved during these discussions was the request that the for lease units be restricted to those 55 years of age or older. Redwood stated that they have attempted to strict properties in the past and have found that this model does not work for them and has no interest or plans to age restrict this project. The further clarified by stating that they do plan to “age target” but are not agreeable to age restricting the property.

Other Board members also had concerns relating to the size of some of the single-family lots. As described earlier in this report, the developer wishes to eliminate the currently approved villa and duplex units in favor of 118 single-family site condos on 50-foot wide lots. The concern, in the opinion of staff related to the type of unit that would be constructed on these smaller lots and what type of future value would these homes carry.

Finally, the Board also requested that the developer seek options to restrict the ability for property owners of the single-family lots from renting their property now or in the future. There have been some discussions between the developer, their attorney and the Township’s attorney on this subject. Should an agreeable and legal solution be found, language would be added to the development agreement for execution.

With all of the issues noted in addition to procedural issues relating to the overall zoning of the property, the Board accepted the recommendation of staff and referred the application back to the Planning Commission for further consideration.

The Process:

At this point, due to the severity of the amendment that is being requested, it has been determined by staff that the proposed change is considered “major” per our ordinance and thus the application must go through the public hearing and rezoning process.

PD Stage I approval is the time in the process where the Commission and Board approve the general concept, land use and preliminary layout of the project. The applicant must prove that the project has or will provide an overall community benefit at this stage. The applicant shall also submit a draft development agreement for review and consideration. S.R. Jacobson has submited a draft of their proposed development agreement which is currently in review and negotiation by both legal teams. When appropriate, the agreement will be presented to the Board for final approval and execution during the PD Stage II review process.

Should the project gain PD Stage I approval from the Commission and Board, the project will move into Detailed Engineering. During this phase, the applicant will submit for review their final engineering plans for review and consideration of the Township Engineer, YCUA, Road Commission, Water Resource Commissioner and the Township Building Department for Soil Erosion and Sedimentation Control permits. The project may not move to PD Stage II review until such time that all engineering related items have been resolve and are ready for the issuance of a permit.

Once all final engineering related items are resolved, the applicant shall submit a final PD Stage II set of plans. These plans must be in general conformance with the approved PD Stage I plans. Minor alterations are permitted per ordinance based on the engineering reviews. Should the plan be deemed not in conformance with the PD Stage I approval, the PD Stage I site plan shall be reconsidered prior to moving forward with PD Stage II consideration.

Similar to the PD Stage I process, PD Stage II plans will be reviewed by staff and then presented to the Commission for review and a recommendation to the Board of Trustees for final consideration. At this time, the final draft of the development agreement must also be in proper form for final Board approval and execution.

As this very complicated process has become even more complicated, I completely understand if there are many questions. Should you have any questions, please feel free to contact me at your convenience and I will do my best to clearly answer your questions in a timely manner.

I would also like to thank the Commissioners for taking time out of their busy schedules for attending this special meeting. Your time and consideration are greatly appreciated.

Recommendation:

Taking into consideration the presentation of the recent affordable housing market study as presented by the Washtenaw County Office of Community and Economic Development stating in part that Washtenaw County has a growing disparity in housing options between the eastern and western portions of the county, staff feels that the construction of the “age targeted” Redwood portion of the project and the potential for small lot detached residential is very much in line with the goals of the report as the tis project calls for the construction of 1300-1400 square-foot ranch style apartment homes will be leasing at a “market rate” of around \$1300-\$1400/month. In addition to the market rate housing, this housing, as alluded to earlier is also age targeted and directed toward the empty nesters and active senior community which from our most recent master plan update, is also a section of the market that will continue to grow into the foreseeable future and is further lacking within our community.

Based on the recent Washtenaw County affordable housing market study and the goals proposed by the recently adopted master plan, staff recommends that approval of the proposed Majestic Lakes PD Stage I amended preliminary site plan and rezoning with the following recommended conditions:

- *The applicant shall agree to install security cameras at all entrances/exits of the subject development*
- *The applicant shall agree to assist in the creation of a special assessment district in order to provide funding for the operation and maintenance of the security camera system.*
- *The applicant shall install fencing, landscaping and signage along the neighboring Lake Joyce property line in order to hinder any current or future trespassing.*

April 14, 2015

- *The applicant shall agree to make access to existing non-motorized trails open and convenient without hindrance between buildings to enable convenient non-motorized connections with Textile Road and encourage healthy, walkable lifestyles.*
- *All conditions and requirements noted within the Development Agreement executed on April 8, 2013 between the Charter Township of Ypsilanti and Blue Majestic, LLC shall remain in full force and effect.*
- *Each subsequent developer and/or builder shall be required to enter into a development agreement with the Township to insure compliance with the approved final plan.*

Suggested Motions:

Motion to Table:

I move to table the request of Blue Majestic, LLC to amend the previously approved Planned Development known as Lakewood Farms and currently known as Majestic Lakes in order to allow the Commission to consider comments noted during this public hearing.

Motion to Recommend Approval:

I move to recommend approval to the Township Board of Trustees the request of Blue Majestic, LLC to approve the amended PD Stage I plan and rezoning dated September 12, 2014 and prepared by John Ackerman of the Atwell Group to permit the construction of the proposed 392 unit single and multi-family residential development upon the 254.9 acre parcel previously known as Lakewood Farms. This motion is further made with the following conditions:

- *The applicant shall agree to install security cameras at all entrances/exits of the subject development*
- *The applicant shall agree to assist in the creation of a special assessment district in order to provide funding for the operation and maintenance of the security camera system.*
- *The applicant shall install fencing, landscaping and signage along the neighboring Lake Joyce property line in order to hinder any current or future trespassing.*
- *The applicant shall agree to make access to existing non-motorized trails open and convenient without hindrance between buildings to enable convenient non-motorized connections with Textile Road and encourage healthy, walkable lifestyles.*
- *All conditions and requirements noted within the Development Agreement executed on April 8, 2013 between the Charter Township of Ypsilanti and Blue Majestic, LLC shall remain in full force and effect.*
- *Each subsequent developer and/or builder shall be required to enter into a development agreement with the Township to insure compliance with the approved final plan.*

Motion to Recommend Denial:

I move to recommend denial to the Township Board of Trustees the application of Blue Majestic, LLC to approve the amended PD Stage I plan and rezoning dated September 12, 2014 and prepared by John Ackerman of the Atwell Group to permit the construction of the proposed 392 unit single and multi-family residential development upon the 254.9 acre parcel previously known as Lakewood Farms due to the following

NEW BUSINESS

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #9**

July 21, 2015

101 - GENERAL OPERATIONS FUND

Total Increase \$44,404.00

Increase budget for new Information Technology (IT) Help Desk position approved by the board 6-16-15. There will be 6 months of wages, FICA, and pension. Then after 90 days probation period there will be 3 months of benefits. This is funded by a line transfer from Salary Temporary to Salary Permanent and by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|---|----------------------------|---------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$13,912.00 |
| | | Net Revenues | <u>\$13,912.00</u> |
| Expenditures: | Salary - Permanent Wages | 101-266-000-706.000 | \$18,240.00 |
| | Salary - Temporary | 101-266-000-707.000 | (\$17,017.00) |
| | FICA/Medicare | 101-266-000-715.000 | \$1,280.00 |
| | Health Insurance | 101-266-000-719.000 | \$4,435.00 |
| | Sick & Accident | 101-266-000-719.001 | \$77.00 |
| | Dental | 101-266-000-719.015 | \$355.00 |
| | Vision | 101-266-000-719.016 | \$59.00 |
| | Health Care Deductible | 101-266-000-719.020 | \$5,775.00 |
| | Admin fee - Health Care Deductible | 101-266-000-719.021 | \$23.00 |
| | Life Insurance | 101-266-000-720.000 | \$37.00 |
| | Pension - MERS | 101-266-000-876.000 | \$648.00 |
| | | Net Expenditures | <u>\$13,912.00</u> |

Increase budget for new Human Resources Quality Assurance Specialist. There will be 5 months wages, FICA, and pension. Then after 90 days probation period there will be 2 months of benefits. This is funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|---|----------------------------|---------------------------|
| Revenues: | Prior Year Fund Balance | 101-000-000-699.000 | \$30,492.00 |
| | | Net Revenues | <u>\$30,492.00</u> |
| Expenditures: | Salary - Permanent Wages | 101-371-000-706.000 | \$19,231.00 |
| | FICA/Medicare | 101-2371000-715.000 | \$1,472.00 |
| | Health Insurance | 101-371-000-719.000 | \$2,956.00 |
| | Sick & Accident | 101-371-000-719.001 | \$52.00 |
| | Dental | 101-371-000-719.015 | \$236.00 |
| | Vision | 101-371-000-719.016 | \$39.00 |
| | Health Care Deductible | 101-371-000-719.020 | \$5,775.00 |
| | Admin fee - Health Care Deductible | 101-371-000-719.021 | \$23.00 |
| | Life Insurance | 101-371-000-720.000 | \$25.00 |
| | Pension - MERS | 101-371-000-876.000 | \$683.00 |
| | | Net Expenditures | <u>\$30,492.00</u> |

206 - FIRE FUND

Total Increase \$0.00

Request line item transfer between departments in Fire Fund of \$15,000 for repair expenses to rebuild the motor on Ladder 14-1. This will be funded by a decrease in Capital Outlay Fire Apparatus 206-970-000-979.000 and an increase in Auto & Truck Maintenance Station #1 206-206-000-863.001. Line item transfers do not cause an increase or decrease in Fund Balance.

| | | | |
|----------------------|--|----------------------------|----------------------|
| Revenues: | N/A | | <u>\$0.00</u> |
| | | Net Revenues | <u>\$0.00</u> |
| Expenditures: | Auto & Truck Maintenance #1 | 206-206-000-863.000 | \$15,000.00 |
| | Capital Outlay - Fire Apparatus | 206-970-000-979.000 | (\$15,000.00) |
| | | Net Expenditures | <u>\$0.00</u> |

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #9**

July 21, 2015

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSRII) Total Increase \$164,395.00

Increase Lakeside Park Boathouse project completion scheduled for July 2015. This will be funded by final Grant contribution from Michigan DNR, Washtenaw County Parks & Recreation, and Eastern Michigan University.

| | | | |
|----------------------|------------------------------------|----------------------------|----------------------------|
| Revenues: | State Grant | 212-000-000-569.023 | \$14,395.00 |
| | Contributions | 212-000-000-675.000 | \$150,000.00 |
| | | Net Revenues | <u>\$164,395.00</u> |
| Expenditures: | Lakeside Park Grant Project | 212-970-000-974.037 | \$164,395.00 |
| | | Net Expenditures | <u>\$164,395.00</u> |

248 - HOUSING & BUSINESS INSPECTION FUND Total Increase \$3,911.00

Increase line item for Worker's Compensation, calculations for 2015 were too low because of additional staff. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|--|----------------------------|--------------------------|
| Revenues: | Prior Year Fund Balance | 248-000-000-699.000 | \$1,411.00 |
| | | Net Revenues | <u>\$1,411.00</u> |
| Expenditures: | Worker's Compensation Insurance | 248-248-000-917.000 | \$1,411.00 |
| | | Net Expenditures | <u>\$1,411.00</u> |

Increase gas and oil due to new full time employee and vehicle usage. This will be funded by an Appropriation of Prior Year Fund Balance.

| | | | |
|----------------------|--------------------------------|----------------------------|--------------------------|
| Revenues: | Prior Year Fund Balance | 248-000-000-699.000 | \$2,500.00 |
| | | Net Revenues | <u>\$2,500.00</u> |
| Expenditures: | Gas & Oil | 248-248-000-867.000 | \$2,500.00 |
| | | Net Expenditures | <u>\$2,500.00</u> |

Motion to Amend the 2015 Budget (#9):

Move to increase the General Fund budget by \$44,404 to \$10,013,010 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road, and General Operations Fund (BSRII) budget by \$164,395 to \$1,870,929 and approve the department line item changes as outlined.

Move to increase the Housing & Business Inspection Fund by \$3,911 to \$214,629 and approve the department line item changes as outlined.

RESOLUTION 2015-21

Authorizing the Charter Township of Ypsilanti to Exercise its “First Right of Refusal” and to Purchase from Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit Under the Authority of the General Property Tax Act the Real Properties Described Herein Located In Ypsilanti Township, Michigan

WHEREAS, on or about **May 29, 2015** Washtenaw County Treasurer Catherine McClary, Acting in her capacity as the **Foreclosing Governmental Unit** (FGU) under the Authority of the **General Property Tax Act** (GPTA) foreclosed upon certain properties in the Washtenaw County Circuit Court due to delinquent real property taxes.

The “**List of Tax Foreclosed Properties**” for **2015** last revised on **June 15, 2015** (See Exhibit 1) was received by Ypsilanti Township Clerk **Karen Lovejoy Roe** from Washtenaw County website which contained *inter alia* the following Ypsilanti Township properties which set forth the amount of unpaid delinquent taxes and are described as follows:

1. 1476 Blossom Ave

Parcel No.: K-11-01-235-019

Minimum Bid: \$10,401.00

Legal Description:

YP # 129-19A LOT 19. ALSO BEG AT NE COR OF LOT 20. TH N 78-32 40 W 123.92 FT, TH 3.00 FT IN ARC OF CURVE LEFT, RADIUS 118.00 FT, CHORD S 15-40-54 W 3.00 FT, TH S 79-55-28 E 124.18 FT TO POB, WASHTENAW ORCHARD NUMBER ONE.

2. 1410 Blossom Ave

Parcel No.: K-11-01-235-027

Minimum Bid: \$5,609.00

Legal Description:

YP# 129-27 LOT 27 WASHTENAW ORCHARD NUMBER ONE.

3. 1334 Fall River Rd

Parcel No.: K-11-03-111-016

Minimum Bid: \$13,660.00

Legal Description:

YP# 132-57 lot 46 except w 24.55' THEREOF WASHTENAW CONCOURSE NO 1.

4. 1156 Parkwood Ave

Parcel No.: K-11-10-436-002
Minimum Bid: \$9,974.00
Legal Description:
YP# 68-63 LOT 63 HILL CREST SUBDIVISION.

5. **5977 S Mohawk Ave**
Parcel No.: K-11-22-480-059
Minimum Bid: \$13,256.00
Legal Description:
YP# 171-59 LOT 59 SPRUCE FALLS

6. **1191 Laurel Ct**
Parcel No.: K-11-02-255-029
Minimum Bid: \$15,356.00
Legal Description:
YP# 136-35 LOT 409 WASHTENAW CONCOURSE NO. 4

7. **1241 Redleaf Ln**
Parcel No.: K-11-03-177-040
Minimum Bid: \$10,374.00
Legal Description:
**YP# 134-134 NWLY 15 FT OF LOT 328 & LOT 329 EXCEPT NWLY
33.5 FT WASHTENAW CONCOURSE NO. 3**

WHEREAS, the Court of Appeals for the State of Michigan in an unanimous decision released for publication on **April 5, 2011** entitled "**City of Bay City vs Bay County Treasurer**" held that under the GPTA that ". . . **the determination of a proper purpose for the purchase of tax-delinquent property is a legislative function, vesting such determinations as arose in this case with Plaintiff's council.** Furthermore, because **MCL 211.78(m)(1)** creates a mandatory legal duty on Defendant's part to sell the property to Plaintiff granting him no discretion to decide not to sale such property, the statute does not empower a county treasurer . . . to make an independent determination as to a municipality's professed 'public' purpose" a copy of the Court of Appeals decision being attached hereto and incorporated by reference and labeled Exhibit 2; and

WHEREAS, from 2007 through 2015 Ypsilanti Township has

seen over 3,000 foreclosures which make up approximately thirty-three (33%) of all foreclosures that have occurred during this time period in Washtenaw County even though the Township's population is only fifteen (15%) of the County's total population; and

WHEREAS, this unprecedented record number of foreclosures in Ypsilanti Township resulted in a significant loss of tax revenue to the Township while also having a direct and negative effect upon the residential property values Township wide; and

WHEREAS, this record number of foreclosures in the Township destabilized a number of residential streets located within the Township's residential subdivisions and greatly contributed to a number of residential neighborhoods becoming predominantly rental properties which further contributed to the destabilization of residential properties; and

WHEREAS, the Charter Township of Ypsilanti in an effort to stabilize the Township's existing residential neighborhoods entered into a partnership with Habitat for Humanity for acquiring and rehabilitating residential properties located in the Township for homeowner occupancy which has resulted in increased neighborhood stabilization and has prevented further deterioration of existing residential subdivisions throughout the Township while also resulting in the increase of property values and the tax base in the Township; and

WHEREAS, Habitat has notified the Township of its desire to acquire additional residential properties in the Township for rehabilitation and resale to homeowners which further promotes the Township's Board stated policy of neighborhood stabilization; and

WHEREAS, the Ypsilanti Township Board of Trustees has determined and hereby finds that the exercise of its **“First Right of Refusal”** to acquire the above listed properties constitutes a **“Public Purpose”** as set forth in the Court of Appeals case entitled **“City of Bay City vs Bay County Treasurer”** since it is imperative that in order for the Township to achieve its stated public purpose of neighborhood stabilization and to prevent further deterioration of residential property values that the Township continues in its ongoing efforts with Habitat for Humanity to increase homeownership by acquiring residential properties in the Township for resale to Habitat who will rehabilitate said properties that in turn will be resold to persons for homeownership as opposed to being utilized as rental/investment properties; and

WHEREAS, the Township has been advised by the Washtenaw County Treasurer’s Office that the minimum bid price for all of the above listed properties total **\$78,630.00**;

NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

1. That the Township hereby finds and determines that the exercise of its **“First Right of Refusal”** pursuant to the General Property Tax Act as further defined in the Court of Appeals case entitled **“City of Bay City vs Bay County Treasurer”** to purchase the properties hereinabove listed located in the Township of Ypsilanti, Washtenaw County, State of Michigan, constitutes a **“Public Purpose”** since it is imperative that in order for the Township to achieve its stated public purpose of neighborhood stabilization and to prevent further deterioration of residential property values that the Township continues in its ongoing efforts with Habitat for Humanity to increase homeownership by acquiring residential properties in the Township for resale to Habitat who will rehabilitate said properties that in turn will be resold to persons for

homeownership as opposed to being utilized as rental/investment properties.

2. That the Township hereby notifies Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit that the Township desires to purchase the above listed properties under the Township's "***First Right of Refusal***" for the minimum bid of each property which totals **\$78,630.00**.

3. That the Township authorizes the payment of **\$78,630.00** for the purpose of acquiring the above listed properties pursuant to the Township's "***First Right of Refusal***" for the "***Public Purpose***" as defined herein.



12 Homes
1 Condo
2 Liberty Square
13 Vacant

<http://www.auction.com/washtenaw>

List of Tax Foreclosed Properties
Auction 2015

Washtenaw County, Michigan

Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.

All bidding is done online. Please read the terms and conditions before bidding.

All attempts were made for accuracy and proof-reading. Please report any errors you may find to taxes@ewashtenaw.org

Catherine McClary, GPCD
Washtenaw County Treasurer

Phone: 734-222-6600
Fax: 734-222-6632
Email: taxes@ewashtenaw.org

| Auction Item Number | Parcel Identification Number | Address and Municipality | Auction Date | 2015 Assessed Value x 2 ⁰⁰ | Minimum Bid ⁰⁰⁰ | Legal Description |
|---------------------|------------------------------|--|--------------|---------------------------------------|----------------------------|--|
| H | K-11-01-235-019 | 1478 Blossom Ave. Ypsilanti, MI 48198 | 7/24/2015 | \$33,300 | \$10,401 | YF# 129-19A LOT 19, ALSO BEG AT NE COR OF LOT 20, TH N 78-82 40 W 123.82 FT, TH S 0.00 FT N ARC OF CURVE LEFT, RADIUS 118.00 FT, CHORD S 15-40-54 W 3.00 FT, TH S 78-55-28 E 124.18 FT TO POB, WASHTEAW ORCHARD NUMBER ONE |
| H | K-11-01-235-027 | 1410 Blossom Ave. Ypsilanti, MI 48198 | 9/11/2015 | \$33,400 | \$5,809 | YF# 129-27 LOT 27 WASHTEAW ORCHARD NUMBER ONE. |
| H | K-11-02-255-029 | 1131 Laura Ct. Ypsilanti Township | 9/18/2015 | \$55,400 | \$15,356 | YF# 136-35 LOT 409 WASHTEAW CONCOURSE NO 4. |
| H | K-11-02-408-008 | 242 Spencer Ln. Ypsilanti, MI 48198 | 9/14/2015 | \$39,000 | \$9,994 | YF# 67-5 LOT 5 GROVE PARK SUBD. |
| H | K-11-09-111-016 | 1324 Fall River Rd. Ypsilanti, MI 48198 | 9/11/2015 | \$35,600 | \$13,660 | YF# 132-57 LOT 46 EXCEPT W 24.55' THEREOF WASHTEAW CONCOURSE NO 1. |
| Vacant | K-11-09-128-002 | 1229 E Clark Rd. Ypsilanti, MI 48198 | 7/24/2015 | \$10,000 | \$5,169 | YF# 133-7 LOT 96, EXCEPT E 54.57' THEREOF & E 24.95' LOT 97 WASHTEAW CONCOURSE NO 2 |
| H | K-11-09-177-040 | 1241 Redford Ln. Ypsilanti, MI 48198 | 9/14/2015 | \$41,800 | \$10,374 | YF# 134-134 NWLY 15 FT OF LOT 328 & LOT 328 EXCEPT NWLY 33.5 FT WASHTEAW CONCOURSE NO 3. |
| Vacant | K-11-10-907-023 | 853 Maplewood Ave. Ypsilanti, MI 48198 | 7/24/2015 | \$10,800 | \$6,010 | YF# 22-40 LOT 40 STURTEVANT MANOR SUB. |
| H | K-11-10-436-002 | 1156 Parkwood Ave. Ypsilanti, MI 48198 | 9/18/2015 | \$78,000 | \$6,974 | YF# 58-63 LOT 63 HILL CREST SUBDIVISION. |
| Vacant | K-11-11-100-013 | Parkwood Ave. Ypsilanti, MI 48198 | 9/14/2015 | \$259,400 | \$20,806 | COMMENCING AT THE NE CORNER OF SECTION 17, S 1-3-47 E 70.89 FT, TH ALONG THE ARC OF A CURVE TO THE LEFT 482.29 FT, RADIUS 489.83 FT, CENTRAL ANGLE 53-23 CHORD BEARING S 53-55-37 W 452.25 FT TO THE POB, TH ALONG A CURVE TO THE LEFT 329.17 FT, RADIUS 489.83 FT, CENTRAL ANGLE 9-30-58, CHORD BEARING S 49-28-27 W 329.17 FT, TH N 53-46-27 W 895.13 FT, TH N 1-28-41 W 271.63 FT, TH N 77-41-45 E 824.91 FT, TH S 12-49-15 E 798.13 FT TO THE POB CONTAINING 13,754 AC 155 AC WASHTEAW COUNTY MI |
| H | K-11-11-358-009 | 583 Knappe Ave. Ypsilanti, MI 48198 | 9/11/2015 | \$50,200 | \$11,079 | YF# 58-268 SOUTH 20 FT OF LOT 268 & NORTH 30 FT OF LOT 268 DONOVANS CD OVERLAP SUBDIVISION. |
| Vac | K-11-11-377-013 | Gill St. Ypsilanti, MI 48198 | 7/24/2015 | \$52,200 | \$13,282 | YF# 88-29 THAT PART OF LOTS 29 & 30 LYING NWLY OF A LINE 125 FT FROM & PARALLEL TO CENT OF NTRAFIC LINE U.S. 12 SOUTH DEVONSHIRE SUBDIVISION. |
| Vacant | K-11-11-377-014 | 516 Hudson St. Ypsilanti, MI 48198 | 7/24/2015 | \$11,000 | \$4,430 | YF# 88-28 LOT 28 EXC THAT PART LYING SWLY OF A LINE 90 FT NWLY OF AND PARALLEL TO THE CENTERLINE OF THE N LANE OF HWY SOUTH DEVONSHIRE SUBDIVISION. |
| Vacant | K-11-11-408-016 | Ypsilanti, MI 48198 | 7/24/2015 | | | YF# 89-27 LOT 27 SOUTH DEVONSHIRE SUBDIVISION. |
| Vacant | K-11-11-408-016 | Ypsilanti, MI 48198 | 7/24/2015 | | | YF# 110-101 LOT 101 WESTWILLOW UNIT 1. |

** Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).
*** Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.



<http://www.auction.com/washtenaw>

List of Tax Foreclosed Properties

Auction 2015

Washtenaw County, Michigan

Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.

All bidding is done online. Please read the terms and conditions before bidding.

All attempts were made for accuracy and proof-reading. Please report any errors you may find to taxes@ewashtenaw.org

Catherine McClary, CPFO
Washtenaw County Treasurer

Phone: 734-222-6600
Fax: 734-222-6632
Email: taxes@ewashtenaw.org

| Auction Item Number | Parcel Identification Number | Address and Municipality | Auction Date | 2015 Assessed Value x 2** | Minimum Bid*** | Legal Description |
|---------------------|------------------------------------|--|--------------|---------------------------|----------------|--|
| Vacant | K-11-13-352-005 | Beverly Ave. Ypsilanti, MI 48198 Ypsilanti Township | 7/24/2015 | \$7,800 | \$916 | YP#104-1562 LOT 1882 WATSONIA PARK SUBDIVISION. |
| condo | K-11-14-262-022 | 1673 Wingate Blvd. Ypsilanti, MI 48198 Ypsilanti Township | 9/11/2015 | \$41,600 | \$4,128 | YP#157-22 BLDG 6 APT 22 WINGATE PARK CONDOMINIUM. |
| H | K-11-14-401-004 | 1525 S. Pasadena Ave. Ypsilanti, MI 48198 Ypsilanti Township | 8/14/2015 | \$67,800 | \$9,279 | YP#104-1121 LOTS 1441 - 1442 INCL. WATSONIA PARK SUBDIVISION. |
| Vacant | K-11-14-481-003 | Outer Ln Dr. Ypsilanti, MI 48197 Ypsilanti Township | 9/11/2015 | \$8,400 | \$1,673 | YP#104-990 LOT 1310 WATSONIA PARK SUBDIVISION. |
| Vacant | K-11-14-482-002 | Emerson Ave. Ypsilanti, MI 48197 Ypsilanti Township | 9/18/2015 | \$9,200 | \$1,646 | YP#104-890 LOT 1210 WATSONIA PARK SUB AND THE N 1/2 OF THE VACATED STREET LOCATED S OF SAID LOT |
| Vacant | K-11-14-484-013 | Lakview Ave. Ypsilanti, MI 48198 Ypsilanti Township | 8/14/2015 | \$8,000 | \$1,602 | YP#104-742 LOTS 1062-1063 INCL. WATSONIA PARK SUBDIVISION. ALSO S 10' OF VAC ALLEY |
| Vacant | K-11-21-408-001 | Canton Ave. Ypsilanti, MI 48197 Ypsilanti Township | 7/24/2015 | \$66,000 | \$5,437 | YP# 46-233A-2 LOTS 312 - 338 INCL. ALSO LOTS 359-385 INCL AND W 1/2 VACATED LEE AVE CADILLAC HEIGHTS SUBDIVISION |
| H | K-11-22-480-059 | 5977 S. Mohawk Ave. Ypsilanti, MI 48197 Ypsilanti Township | 9/18/2015 | \$117,000 | \$13,256 | YP#171-59 LOT 59 SPRUCE FALLS |
| Liberty Square | K-11-24-100-004 K-11-24-107-006 | GROVE PARK Morris Ave. Ypsilanti, MI 48198 Ypsilanti Township | 7/24/2015 | \$20,000 | \$2,936 | YP#155-152 GROVE PARK HOMES SUB. PRT OF THE NE 1/4 SEC 24, T3S R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY DESCR AS COM AT NE COR SEC 24, T3S R7E, THENCE ALG E LN OF SD SEC 24 S 0 DEG 17'00"E 1583.27 FT; THENCE S 89 DEG 45'55" W 1304.24 FT ALNG CNTLN GROVE RD; THENCE ALONG E LN HURON DAM SUB N 0 DEG 18'20" W 629.76 FT TO POB; THENCE CONT N 0 DEG 18' 20" W 316.54 FT TO S LN OF MDOT ROW; THENCE ALNG SD ROW 112.06 FT ALNG A CIRCULAR CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 2 DEG 00'25", A RADIUS OF 3199.04 FT AND A CHORD BEARING S 89 DEG 58'08" E 112.05 FT) AND 401.45 FT ALNG A CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 51 DEG 35'15", A RADIUS OF 445.87 FT AND A CHORD BRNG S 62 DEG 08'17" E 388.02 FT AND S 36 DEG 20'40"E 416.92 FT AND S 67 DEG 24'36"E 21.13 FT; THENCE S 89 DEG 45'55"W 276.76 FT; THENCE S 0 DEG 14'05" E 10 FT; THENCE S 45 DEG 14'05" W 14.14 FT; THENCE S 89 DEG 45'55"W 432.11 FT TO POB YP# 155-144 LOT 144 GROVE PARK HOMES. |
| Vacant | K-11-24-211-014 | 2158 Woodale Ave. Ypsilanti, MI 48198 Ypsilanti Township | 9/18/2015 | \$7,800 | \$3,039 | YP# 69-797 LOT 1094 HURON DAM SUBDIVISION. PROP ADD: 2158 WOODALE |
| Vacant | K-11-27-100-024 | Tuttle Hill Rd. Ypsilanti, MI 48197 Ypsilanti Township | 7/24/2015 | \$8,200 | \$1,737 | PARENT PARCELS K 11-27-100-007, K 11-27-100-003, K 11-27-100-021, SEC 27, T3S, R7E, YPSI TWP, WASH CO, MI THE E S10.63 FT OF THE N 2 RDS IN WIDTH OF THE SE 1/4 OF THE NE 1/4 EXCE THE W 140.00 FT OF THE E 850.63 FT THEREOF CONTAINING 3,960 SQ. FT. (200.48 FT X 33 FT.) CORRECTED 8/7/01 JP |

** Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).

*** Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.



<http://www.auction.com/washtenaw>

List of Tax Foreclosed Properties

Auction 2015

Washtenaw County, Michigan

Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.
All bidding is done online. Please read the terms and conditions before bidding.

All attempts were made for accuracy and proof-reading. Please report any errors you may find to taxes@ewashtenaw.org

Catherine McClary, CPFO
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| Auction Item Number | Parcel Identification Number | Address and Municipality | Auction Date | 2015 Assessed Value x 2** | Minimum Bid*** | Legal Description |
|---------------------|------------------------------------|--|--------------|---------------------------|----------------|--|
| Vacant | K-11-29-200-034 | Whittaker Rd. Ypsilanti, MI 48197 Ypsilanti Township | 9/11/2015 | \$39,400 | \$7,065 | PT OF NE 1/4 SEC 28, T3S, R7E, YPSI TWP, WASH CTY, MI, BEING DESC AS COM AT N 1/4 COR SEC 28, TH S 00-36-40 E 474.69 FT ALG N/S 1/4 LN SEC TO POB: TH N 79-42-52 E 381.68 FT TO PT IN WHITTAKER RD, TH ALG WHITTAKER RD S 02-48-48 E 332.50 FT, TH S 79-42-52 W 394.64 FT TO PT ON N/S 1/4 LN SEC, SD PT BEING E/L PROPOSED PAINT CREEK FARMS SUB, TH ALG SD LN N 00-36-40 W 149.11 FT, TH CONT ALG N/S 1/4 LN N 00-36-40 W 185.32 FT TO POB AND CONT 2.94 AC. SUBJ TO RIGHTS OF PUBL IN WHITTAKER RD. ALSO SUBJ TO ANY ESMTS, RESTR OR ROW OF RECORD. PARENT PARCEL: K-11-28-200-028 |
| Vacant House | K-11-29-300-022 K-11-29-300-023 | Rossback Rd. 6321 Rossback Rd. Ypsilanti, MI 48197 Ypsilanti Township | 7/24/2015 | \$96,800 | \$10,871 | YP#29-11-D COM AT W 1/4 POST OF SEC, TH E 1628.78 FT IN THE E & W 1/4 LINE FOR A PL OF BEG, TH DEFL 88 DEG 41' TO THE RIGHT 152.49 FT, TH DEFL 88 DEG 41' TO THE LEFT 142.72 FT, TH DEFL 91 DEG 19' TO THE LEFT 152.49 FT TO THE E & W 1/4 LINE, TH W 142.72 FT IN THE E & W 1/4 LINE TO THE PL OF BEG, BEING A PART OF E 1/2 OF SW 1/4 SEC. 29 T3S R7E 0.50 AC. YP#29-12-E COM AT W 1/4 POST OF SEC, TH E 1487.06 FT IN THE E & W 1/4 LINE FOR A PL OF BEG, TH DEFL 88 DEG 41' TO THE RIGHT 152.49 FT, TH DEFL 88 DEG 41' TO THE LEFT 142.72 FT, TH DEFL 91 DEG 19' TO THE LEFT 152.49 FT TO THE E & W 1/4 LINE, TH W 142.72 FT IN THE E & W 1/4 LINE TO THE PL OF BEG, BEING A PART OF E 1/2 OF SW 1/4 SEC. 29 T3S R7E 0.50 AC. |
| Vacant | K-11-40-352-014 | S. Congress St. Ypsilanti, MI 48197 Ypsilanti Township | 9/18/2015 | \$491,000 | \$36,279 | COM AT SW COR FRENCH CLAIM NO 691, TH N75-00-00E 413.91 FT, IN S/L FRENCH CLAIM 691 FOR POB, TH N75-00-00E 892.78 FT IN S/L FRENCH CLAIM, TH N13-39-40W, 941.06 FT, TH S68-34-20W 783.32 FT, TH S13-00-00E 334.34 FT, TH S75-00-00W, 130.20 FT, TH SELY TO POB, BEING PT OF FRENCH CLAIM 691, 17.49 ACRES. T3S-R7E, YPSI TWP, WASH CTY, MI |

** Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).

*** Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.

Positive

As of: June 10, 2014 4:58 PM EDT

City of Bay City v. Bay County Treasurer

Court of Appeals of Michigan

April 5, 2011, Decided

No. 294556

Reporter: 292 Mich. App. 156; 807 N.W.2d 892; 2011 Mich. App. LEXIS 609

CITY OF BAY CITY,
Plaintiff/Counterdefendant-Appellant, v BAY COUNTY
TREASURER, Defendant/Counterplaintiff-Appellee.

Subsequent History: As Amended December 22, 2011

Prior History: [***1] Bay County Circuit Court. LC No. 08-003598-CZ.

Core Terms

public purpose, properties, moot, expeditiously, convey, trial court, municipalities, efficiently, foreclosing, township, village, purchase the property, mandatory, parcels, legal duty, constitutes, conditions, tax-foreclosed, unambiguous, argues, governmental unit, selling property, settlement offer, delinquent, elected, parties, legislative function, defendant argues, speculative, mandamus

Case Summary

Procedural Posture

Plaintiff city appealed an order from the Bay County Circuit Court (Michigan), which, following a bench trial, denied the city's request for declaratory and mandamus relief to require defendant county treasurer to convey a tax-foreclosed property to the city.

Overview

The county named its treasurer as the foreclosing governmental unit for purposes of *MCL 211.78m(1)*. The city informed the treasurer that it wished to purchase the foreclosed property, along with certain other parcels, and sent a check to the treasurer in the correct amount. The treasurer determined that he was not obligated to sell unless he was satisfied that the property would serve a public purpose by generating tax revenue efficiently and expeditiously. While the appeal was pending, the treasurer offered to settle the suit by conveying the property to the city. The court determined that the offer to settle, which had not been accepted, did not render the case moot because a party could not unilaterally render a case moot by changing the status quo during the appeal. The court held that the treasurer lacked discretionary authority to

impose conditions on a public purpose that were not found within the clear and unambiguous language of *MCL 211.78m(1)*, which created a mandatory legal duty on the treasurer's part to sell the property to the city. The determination of a public purpose for the city's purchase of tax-foreclosed property was a legislative function of the city.

Outcome

The court reversed the trial court.

LexisNexis® Headnotes

Civil Procedure > ... > Justiciability > Mootness > Real Controversy Requirement

HN1 A party can not obliterate an opponent's appeal, on the basis of mootness, by so changing the status quo during the appeal that they can then argue it is impossible to return to the situation that existed when the appeal was filed. A party's strategic choice not to cut its losses by settling does not make a lawsuit moot. A desire for a favorable precedent will not prevent a case from becoming moot, but the fact that such a desire figures in the decision not to abandon or settle a suit does not make the suit moot. This reasoning is persuasive where a defendant has offered a settlement, but a full and complete settlement has yet to be reached and there continues to be, though with an offer of settlement on the table, an ongoing controversy. A defendant may not unilaterally render a case moot by changing the status quo during the appeal.

Civil Procedure > ... > Writs > Common Law Writs > Mandamus

Civil Procedure > Appeals > Standards of Review > Abuse of Discretion

Civil Procedure > Appeals > Standards of Review > De Novo Review

HN2 A trial court's decision regarding a writ of mandamus is reviewed for an abuse of discretion. A trial court abuses its discretion when its decision falls outside the range of reasonable and principled outcomes. However, whether the defendant had a clear legal duty to perform and whether the plaintiff had a clear legal *right* to the performance of that duty are questions of law, which are reviewed de novo. Similarly, the appellate court

reviews de novo the legal question of the interpretation of a statute.

Civil Procedure > ... > Writs > Common Law Writs > Mandamus

HN3 Mandamus is appropriate where (1) the plaintiff has a clear legal *right* to the performance of the specific duty sought, (2) the defendant has a clear legal duty to perform, (3) the act is ministerial, and (4) no other legal or equitable remedy exists that might achieve the same result.

Tax Law > ... > Real Property Taxes > Collection of Tax > Tax Deeds & Tax Sales

HN4 See MCL 211.78m(1).

Tax Law > ... > Real Property Taxes > Collection of Tax > Tax Deeds & Tax Sales

HN5 MCL 211.78m(1) clearly and unambiguously provides that if the state elects not to purchase tax-foreclosed property under its *right of firstrefusal*, a city, village, or township may purchase the property for a public purpose.

Governments > Legislation > Interpretation

HN6 If the language in a statute is clear and unambiguous, a court assumes that the legislature intended its plain meaning, and the statute must be enforced as written. A court may read nothing into an unambiguous statute that is not within the manifest intent of the legislature as derived from the words of the statute itself. Similarly, a court should not judicially legislate by adding language to the statute.

Governments > Legislation > Interpretation

Tax Law > ... > Real Property Taxes > Collection of Tax > Tax Deeds & Tax Sales

HN7 The determination of what constitutes a public purpose is primarily the responsibility of the legislature, and the concept of public purpose has been construed quite broadly in Michigan. Accordingly, it is not for the courts to read into MCL 211.78m(1) restrictions or conditions on what constitutes a public purpose that are not within the language of the statute itself and which essentially usurp the legislature's authority to determine what constitutes a public purpose.

Tax Law > ... > Real Property Taxes > Collection of Tax > Tax Deeds & Tax Sales

HN8 The determination of public purpose is an essentially legislative function. The review of an action of the legislature for compliance with the law is an essentially judicial function. The language of MCL 211.78m(1) contemplates no discretionary or decision-making role for any executive body. Indeed, the role of the foreclosing

governmental unit (FGU) in a city's purchase of property is essentially administrative, as well as mandatory: If property is purchased by a city, village, township, or county under this subsection, the FGU shall convey the property to the purchasing city, village, township, or county within 30 days. The statute's use of the word "shall" indicates a mandatory act, not a permissive one. The determination of a proper purpose for the purchase of tax delinquent property is a legislative function, vesting such determinations with the city's council. Furthermore, because MCL 211.78m(1) creates a mandatory legal duty on the FGU's part to sell the property to the municipality, granting no discretion to decide not to sell such property, the statute does not empower the FGU to make an independent determination as to the municipality's professed public purpose. Pursuant to MCL 211.78m, the selling of property is a mandatory act by the FGU, not a discretionary one.

Judges: Before: FORT-HOOD, P.J., and BORRELLO and STEPHENS, JJ.

Opinion by: STEPHEN L. BORRELLO

Opinion

[**894] [*157] BORRELLO, J.

Plaintiff appeals as of *right* the trial court's order denying its claim to declaratory and [*158] mandamus relief following a bench trial. For the reasons set forth in this opinion, we reverse.

I. FACTS

The relevant facts are largely undisputed. Under the current statutory tax-foreclosure scheme, the state of Michigan has a *right of firstrefusal* to purchase any tax-foreclosed properties in the state. MCL 211.78m(1). If the state declines to purchase a property, the city, village, or township within whose limits the property is located may purchase it "for a public purpose." *Id.* The price of purchase (referred to as the "minimum bid") is set at what the minimum bid would be if the property were being auctioned off, which is determined by adding all taxes, interest, and fees owed on the property, so that the foreclosing governmental unit (FGU) breaks even on the property. MCL 211.78m(11). Before 1999, the state administered the tax-foreclosure scheme in every Michigan county. In 1999, the Legislature passed Public Act 123, which allowed counties to "opt-in" and replace the [***2] state as the FGU, administering foreclosures within their jurisdictions. MCL 211.78(3), as amended by 1999 PA 123. On December 14, 2004, Bay County elected to name its treasurer, defendant, as its FGU.

Starting in 2005, defendant, as the FGU, began foreclosing on properties, but plaintiff did not seek to purchase any

foreclosed properties until 2008. In 2008, defendant foreclosed on 16 parcels within plaintiff's limits. Plaintiff informed defendant that it wished to purchase four of the parcels and forwarded a check to defendant in the amount of the total of the minimum bids for the four parcels. Defendant determined [**895] that he was not obligated to sell the parcels to plaintiff unless he was satisfied that plaintiff would be returning the property to a position in which the property would [*159] generate tax revenue. Following defendant's determination, officials of plaintiff and Bay County met to discuss the issue and come to an understanding, but they were not able to reach an agreement. On August 22, 2009, plaintiff filed this action against defendant for declaratory and mandamus relief. Plaintiff sought a declaration that its stated public purpose for the parcels [***3] was valid and a writ of mandamus directing defendant to transfer title to the parcels.

The properties sought by plaintiff were located at 105 West Thomas, 1216 Park Avenue, 606 Wilson, and 1906 Broadway. In its complaint, plaintiff stated its public purpose was "to reduce the number of vacant tax reverted properties within [plaintiff]'s limits thereby minimizing the real and present dangers they present and to remove certain blighted conditions present on the subject properties" and that, through redevelopment of the properties, plaintiff "will ensure a healthy and growing tax base."

Both parties moved for summary disposition, with plaintiff arguing that there were only two conditions placed on the conveyance of property: that plaintiff tenders the purchase price to the FGU and that plaintiff has a public purpose for the property. Plaintiff argued it was undisputed that both of these requirements were fulfilled; hence, defendant had a clear legal duty to convey the properties, and plaintiff had a clear legal *right* to the performance of that duty. Defendant argued he had a statutory duty "to confirm that the municipality wants the requested property for a public purpose and that the [***4] municipality will be able to accomplish that purpose efficiently and expeditiously." He asserted that plaintiff had no public purpose for the Park Avenue, Broadway, and West Thomas properties, and that plaintiff would not be able to achieve its public purpose for the Wilson property [*160] efficiently and expeditiously. The trial court denied both parties' motions, and the case went to a bench trial.

At trial, defendant testified that it was unclear that plaintiff had a public purpose for the properties. Stephen Black, plaintiff's Deputy City Manager of Community Development, testified that plaintiff sought to acquire the Broadway property in order to tear down the building thereon and use the land as a parking lot for the adjacent property, which the city already owned. The Park Avenue

property, according to Black, presented health and safety issues because it was "severely impacted by cat urine." Black said that foreclosure of the West Thomas property presented an opportunity to eliminate a multi-family home, noting that multi-family homes generate complaints in single-family areas. The city planned to either demolish the home or redevelop it. Defendant testified that the West Thomas property [***5] was a single-family, not a multi-family, dwelling. As for the Wilson property, Black testified it was a vacant lot that the city was considering conveying to Habitat for Humanity for it to build a new home.

The trial court found for defendant with respect to the Wilson and Broadway parcels, and for plaintiff with respect to the Park Avenue and West Thomas parcels. The parties agreed that, pending appeal, defendant would not "auction, sell, or otherwise dispose of" the Park Avenue, West Thomas, and Wilson properties and that it would not convey the Park Avenue and West Thomas properties to plaintiff. Plaintiff agreed not to seek the Broadway property.

[**896] Because defendant did not appeal the decision with respect to the Park Avenue and West Thomas properties, and because plaintiff agreed not to pursue its claim to the Broadway property, the only property at issue in this appeal is the Wilson property.

[*161] II. MOOTNESS

Defendant argues on appeal that this claim is moot because he has offered to settle the suit by conveying the Wilson property to plaintiff. According to defendant, this removes any case or controversy between the parties. Defendant also argues that this does not fall into the mootness [***6] exception "carved out for those situations where . . . the issue is of public significance and likely to recur while also likely to evade judicial review." Defendant argues that it is speculative whether plaintiff will seek to purchase tax-foreclosed property from defendant again and that even if it does, it is only speculative that defendant will refuse to convey the property, and that even if both of these things occur, there will be opportunity for judicial review of the issue at that time.

Plaintiff denies the assertion that there is no case or controversy between the parties. Plaintiff argues that an offer to settle does not render a case moot unless the offer is accepted, and plaintiff has not accepted defendant's offer to convey the property in question. Plaintiff also notes that defendant has not conceded the legal points at issue in this case. Regarding the mootness exception for cases involving issues of public significance that recur but are likely to evade judicial review, plaintiff points out that, although it did not purchase any tax-foreclosed properties

in 2009, it has regularly purchased tax-foreclosed properties in the past and certainly will do so in the future.

[**7] And plaintiff argues that, if defendant's settlement offer renders the issue moot, there is a possibility that the issue will evade judicial review because defendant could simply convey the property every time plaintiff challenges its refusal to do so.

In MGM Grand Detroit, LLC v Community Coalition for Empowerment, Inc., 465 Mich 303; 633 NW2d 357 (2001), the Detroit City Council passed an ordinance [*162] allowing the plaintiff to use a specified site to build a casino. Id. at 311-312 (CAVANAGH, J., dissenting). The defendant conducted a petition drive in an attempt to refer the ordinance, but the city clerk denied the petition on the ground that the ordinance was exempt from referendum. Id. at 312. The plaintiff sought a declaratory judgment that the ordinance was in fact exempt from referendum. Id. After the trial court granted the plaintiff's motion for summary disposition, the plaintiff went ahead with its casino construction, although the defendant had filed a claim of appeal with this Court. Id. at 312-313. Our Supreme Court addressed the issue of mootness in light of these developments. Justice CAVANAGH's dissent, which Justice KELLY joined, concluded that the defendant could not have [***8] the relief it sought, because even if the referendum were allowed and the ordinance defeated, the casino would remain as an allowed, prior nonconforming use of the land. Id. at 313-314. The majority rejected this conclusion, holding that HNI "a party can not [sic] obliterate an opponent's appeal, on the basis of mootness, by so changing the status quo during the appeal . . . that [it] can then argue it is impossible to return to the situation that existed when the appeal was filed." Id. at 307.

This case presents the reverse situation—defendant seeks to render the appeal moot not by making it impossible [**897] for plaintiff to have the relief it seeks, but by giving plaintiff that relief. In Bd of Ed of Oak Park & River Forest High Sch Dist 200 v Ill State Bd of Ed, 79 F3d 654, 659 (CA 7, 1996), the Seventh Circuit of the United States Court of Appeals held that a party's "strategic choice [not to 'cut its losses' by settling] does not make [a] lawsuit moot. A desire for a favorable precedent will not prevent a case from becoming moot, but the fact that such a desire figures in the decision not to abandon or settle a suit does not make the suit moot." (Citations [*163] omitted; emphasis in original.) Relative [***9] to the issues presented in this case, we find the reasoning of the Seventh Circuit persuasive. Here, defendant has offered a settlement. We note that a full and complete settlement has yet to be reached and there continues to be, though with an offer of settlement on the table, an ongoing controversy.

Additionally, as plaintiff notes, even if it received the Wilson property, this would only satisfy the mandamus

claim. Plaintiff also sought a declaratory judgment that its "stated public purpose is a valid public purpose under the laws of the State of Michigan." Because defendant will not and cannot give plaintiff such a declaration, there is still a controversy that this Court may decide. Although the nature of the action by which defendant seeks to render this case moot differs from that in MGM Grand Detroit, that case did hold that a defendant may not unilaterally render a case moot "by . . . changing the status quo during the appeal." MGM Grand Detroit, 465 Mich at 307. Similarly, the fact that plaintiff has not accepted defendant's offer to settle the suit by conveying the property to plaintiff because it desires a favorable precedent does not render the case moot. Bd of Ed of Oak Park & River Forest High Sch Dist 200, 79 F3d at 659. [***10] Accordingly, we hold that the issues presented in this case are not rendered moot by defendant's offer of settlement.

III. PUBLIC PURPOSE UNDER MCL 211.78m(1)

Plaintiff argues that MCL 211.78m requires it to have a public purpose to purchase the Wilson property and that it sought the property to build a new home, which qualifies as economic development and therefore is a public purpose. Plaintiff further contends that defendant refused to convey the property because he did not believe that the public purpose could be accomplished [*164] "efficiently" and "expeditiously." According to plaintiff, the statute only requires a public purpose and not these additional conditions. Conversely, defendant argues that the intent of MCL 211.78m will not be carried out unless properties are purchased by municipalities for a public purpose that can be efficiently and expeditiously carried out. Defendant points out that in other contexts, Michigan courts have interpreted "public purpose" to be more than just a speculative idea or a future possibility and that without a requirement of a detailed plan that can be expeditiously carried out, the "public purpose" [***11] requirement is illusory. According to the trial court, plaintiff's "proposal [regarding the Wilson property] does not promote the prosperity and general welfare of the residents of Bay City" and was "too speculative to constitute a proper public purpose."

HN2 "A trial court's decision regarding a writ of mandamus is reviewed for an abuse of discretion." Casco Twp v Secretary of State, 472 Mich. 566, 571; 701 N.W.2d 102 (2005). A trial court abuses its discretion when its decision falls outside the range of reasonable and principled outcomes. Maldonado v Ford Motor Co., 476 Mich 372, 388; 719 NW2d 809 (2006). However, "whether defendant had a clear legal duty to perform and whether plaintiff [**898] had a clear legal right to the performance of that duty . . . are questions of law, which this Court reviews de novo." Carter v Ann Arbor City

292 Mich. App. 156, *164; 807 N.W.2d 892, **898; 2011 Mich. App. LEXIS 609, ***11

Attorney, 271 Mich App 425, 438; 722 NW2d 243 (2006). Similarly, this Court reviews de novo the legal question of the interpretation of a statute. *People v Moore*, 470 Mich 56, 61; 679 NW2d 41 (2004); *Robertson v DaimlerChrysler Corp.*, 465 Mich 732, 739; 641 NW2d 567 (2002).

In *Tuggle v Dep't of State Police*, 269 Mich App 657, 668; 712 NW2d 750 (2006), this Court [***12] held that **HN3** mandamus [*165] is appropriate where (1) the plaintiff has a clear legal **right** to performance of the specific duty sought, (2) the defendant has a clear legal duty to perform, (3) the act is ministerial, and (4) no other legal or equitable remedy exists that might achieve the same result. See also *Lickfeldt v Dep't of Corrections*, 247 Mich App 299, 302; 636 NW2d 272 (2001); *Delly v Bureau of State Lottery*, 183 Mich App 258, 260-261; 454 NW2d 141 (1990).

MCL 211.78m(1) provides, in relevant part:

HN4 Not later than the **first** Tuesday in July, immediately succeeding the entry of judgment under section 78k vesting absolute title to tax delinquent property in the foreclosing governmental unit, this state is granted the **right of firstrefusal** to purchase property at the greater of the minimum bid or its fair market value by paying that amount to the foreclosing governmental unit if the foreclosing governmental unit is not this state. If this state elects not to purchase the property under its **right of firstrefusal**, a city, village, or township may purchase for a public purpose any property located within that city, village, or township set forth in the judgment and subject to sale under [***13] this section by payment to the foreclosing governmental unit of the minimum bid. . . .

At trial, defendant seemingly conceded that plaintiff stated a public purpose for purchasing the Wilson property. On appeal, however, he argues that plaintiff's public purpose was unclear. He claims that plaintiff sought to obtain the properties "in order to minimize a 'real and present danger' and to remove 'blighted conditions on the subject properties.'" But according to the complaint, plaintiff sought the property "to reduce the number of vacant tax reverted properties within Bay City's limits thereby minimizing the real and present dangers they present and to remove certain blighted conditions present on the subject properties." [*166] And the resolution passed by plaintiff authorizing it to acquire the properties reads, in relevant part, as follows:

Whereas, the City of Bay City desires to acquire selected tax-reverted properties for the

purpose of stimulating private investment through the redevelopment of each property; and

Whereas, by improving and selling the various parcels, these economic development efforts will ensure a healthy and growing tax base

Thus, plaintiff demonstrated [***14] a public purpose beyond minimizing dangers and abating blight. Cf. *Kelo v City of New London*, 545 U.S. 469, 484; 125 S. Ct. 2655; 162 L. Ed. 2d 439 (2005) (rejecting the argument that economic development does not qualify as a public use in an eminent domain case and stating that "[p]romoting economic development is a traditional and long-accepted function of government").

However, defendant argues that the statutory scheme requires that the identified public purpose be capable of being efficiently and expeditiously carried out. Plaintiff asserts that the trial court's conclusion that plaintiff's plan to construct [***899] a new home on the Wilson property was too "speculative to constitute a proper public purpose" essentially incorporates the requirements that a public purpose must be executed efficiently and expeditiously. The terms "efficiently," "expeditiously," and "speculative" are not found in *MCL 211.78m(1)*. **HN5** The statute clearly and unambiguously provides that if the "state elects not to purchase the property under its **right of firstrefusal**, a city, village, or township may purchase" the property "for a public purpose." *MCL 211.78m(1)*. **HN6** If the language in a statute is clear and unambiguous, [***15] this Court assumes that the Legislature intended its plain meaning, and the [*167] statute must be enforced as written. *Roberts v Mecosta Co Gen Hosp.* 466 Mich 57, 63; 642 NW2d 663 (2002). This Court "may read nothing into an unambiguous statute that is not within the manifest intent of the Legislature as derived from the words of the statute itself." *Id.* Similarly, this Court should not "judicially legislate by adding language to the statute." *Empire Iron Mining Partnership v Orhanen*, 455 Mich 410, 421; 565 NW2d 844 (1997). In *Advisory Opinion on Constitutionality of 1976 PA 295 & 1976 PA 297*, 401 Mich 686, 696; 259 NW2d 129 (1977), our Supreme Court stated that **HN7** "the determination of what constitutes a public purpose is primarily the responsibility of the Legislature, and . . . the concept of public purpose has been construed quite broadly in Michigan." Accordingly, it is not for the courts to read into *MCL 211.78m(1)* restrictions or conditions on what constitutes a public purpose that are not within the language of the statute itself and that essentially usurp the Legislature's authority to determine what constitutes a public purpose.

We note that while MCL 211.78m(1) does not contain any [***16] language requiring the property to be purchased for a public purpose that can be carried out efficiently and expeditiously, such language is found in MCL 211.78(1):

The legislature finds that there exists in this state a continuing need to strengthen and revitalize the economy of this state and its municipalities by encouraging the efficient and expeditious return to productive use of property returned for delinquent taxes. Therefore, the powers granted in this act relating to the return of property for delinquent taxes constitute the performance by this state or a political subdivision of this state of essential public purposes and functions.

The reference to "efficient and expeditious return to productive use" in this legislative finding is not a constraint on the public purpose identified by a city, [*168] village, or township purchasing tax-delinquent property under MCL 211.78m(1). Rather, it is a statement of the purposes of the tax-reversion statutory scheme. Due to the perception of the Legislature that the existing statutory provisions addressing reverted properties were inefficient, the Legislature revamped the General Property Tax Act in 1999 PA 123 in order to effectuate "the efficient [***17] and expeditious return to productive use of property returned for delinquent taxes."¹ This is the [**900] public purpose of the GPTA, not the public purpose of a city, village, or township purchasing tax-delinquent property.²

It is not the prerogative of this Court to "judicially legislate by adding language to [a] statute." *Orhanen*, 455 Mich at 421. In this case, the trial court essentially imposed a constraint on what constitutes a public purpose that is not found within the language of MCL 211.78m(1). Plaintiff's stated purpose was to improve and sell the property. Whether it could do so efficiently and expeditiously was relevant to plaintiff's ability to carry out its purpose, but was not relevant to [*169] the question whether plaintiff was purchasing the property "for a public purpose" as required by MCL 211.78m(1).

We hold that the trial court erred in finding for defendant with respect to the Wilson property by adding conditions

on a "public purpose" that are not found within the clear and unambiguous language of MCL 211.78m(1). Given the evidence presented, including defendant's admission at trial that plaintiff had stated a public purpose, there was no basis for the trial court to find in favor of defendant regarding the Wilson property. Because the trial court added language to the statute to arrive at its conclusions, it abused its [***19] discretion in denying mandamus relief to plaintiff.

IV. COUNTY TREASURER'S AUTHORITY TO MAKE AN INDEPENDENT ASSESSMENT OF PUBLIC PURPOSE UNDER MCL 211.78m(1)

Plaintiff argues that MCL 211.78m(1) gives no authority to defendant to question plaintiff's determination of public purpose. According to plaintiff, such a determination is traditionally considered a legislative function, and is thus properly left to plaintiff, as a legislative body. Plaintiff contends that unless the statute says otherwise, the power to review plaintiff's decision lies in the courts, the body that traditionally reviews actions for their consistency with the laws. Finally, plaintiff argues that the proper course of action would be for defendant to obey the statute's command that it sell the property to plaintiff. If it later becomes evident that plaintiff does not have a public purpose for the property, a party with standing could bring suit to challenge the purchase of the property.

Conversely, defendant argues that it does not usurp the function of the courts for an FGU to review a municipality's determination of public purpose. Defendant [*170] contends that if the courts can review the FGU's determination, judicial review [***20] is still possible. Additionally, defendant argues that he is in the best position to determine which properties to allow municipalities to purchase at the minimum bid and which properties to put to public auction to best manage and maintain the integrity of the delinquent tax revolving fund.

As noted above, MCL 211.78m(1) requires property purchased by a municipality under the statute to be purchased "for a public purpose." The statute does not, however, specify who makes the determination whether a purpose constitutes a public purpose, nor does it specify what body, if any, may review that determination.

¹ The legislative analysis prepared for 1999 PA 123 states that the then current "tax delinquent property reversion process takes about six years to complete." House Legislative Analysis, HB 4489, July 23, 1999, p 1. In order to address this delay in returning tax-delinquent property to tax-current status, while still honoring the *rights* of property owners, the legislation revamping the tax-reversion process was proposed. *Id.*, p 2. While the use of legislative analysis has been criticized as being unpersuasive in terms of statutory construction, such analyses do have probative value in certain circumstances, see, e.g., *Kinder Morgan Michigan, LLC v City of Jackson*, 277 Mich App 159, 170; 744 NW2d 184 (2007), and continue to be cited in cases involving statutory interpretation, see, e.g., *Bush v Shabahang*, 484 Mich 156, 174 n 29; 772 NW2d 272 (2009).

² In some ways, this is an example of the classic fallacy of equivocation. The term "public purpose" is being used in two [***18] different, albeit related, ways in MCL 211.78(1) and MCL 211.78m(1).

292 Mich. App. 156, *170; 807 N.W.2d 892, **901; 2011 Mich. App. LEXIS 609, ***20

[**901] Although defendant claims that the statute empowers him to review plaintiff's determination of public purpose, he makes no argument in support of this assertion. His argument, instead, is that it will benefit the entire county if he is allowed to decide which properties are sold to municipalities and which go to auction. But this argument does not relate to the question of public purpose—instead, defendant's argument is that he should have general discretion to sell or not sell properties to municipalities on the basis of what most benefits the county.

Plaintiff argues that [***21] its council is the proper body to determine whether there is a public purpose, because it consists of "the elected representatives of the people." Horton v Kalamazoo, 81 Mich App 78, 81; 264 NW2d 128 (1978), quoting Gregory Marina, Inc v Detroit, 378 Mich 364, 394; 144 NW2d 503 (1966). Defendant points out that he is also an elected representative, elected by a larger constituency than plaintiff's council.

[*171] More to the point, however, is plaintiff's separation of powers argument. As noted previously in this opinion, our Supreme Court has stated that "the determination of what constitutes a public purpose is primarily the responsibility of the Legislature." 1976 PA 295, 401 Mich at 696; accord Gregory Marina, Inc, 378 Mich at 394-395 (T. M. KAVANAGH, C.J.) (noting that determination of public purpose is a legislative, not a judicial, question); Advisory Opinion on Constitutionality of 1986 PA 281, 430 Mich 93, 129-130; 422 NW2d 186 (1988) (stating that Michigan has "recognized a liberal version of the public purpose doctrine"). HN8 The determination of public purpose is an essentially legislative function, see MCL 211.78, and plaintiff's council is a legislative body. The review [***22] of an action of the Legislature for compliance with the law is an essentially judicial function. The language of the portion

of the statute at issue contemplates no discretionary or decision-making role for any executive body. Indeed, the FGU's role in a city's purchase of property is essentially administrative, as well as mandatory: "If property is purchased by a city, village, township, or county under this subsection, the [FGU] shall convey the property to the purchasing city, village, township, or county within 30 days." MCL 211.78m(1) (emphasis added). The statute's use of the word "shall" indicates a mandatory act, not a permissive one. People v Francisco, 474 Mich 82, 87; 711 NW2d 44 (2006).

In keeping with precedent, we hold that the determination of a proper purpose for the purchase of tax-delinquent property is a legislative function, vesting such determinations as arose in this case with plaintiff's council. Furthermore, because MCL 211.78m(1) creates a mandatory legal duty on defendant's part to sell the property to plaintiff, granting him no discretion to decide not to sell such property, the statute does not [*172] empower a county treasurer such as defendant to make [***23] an independent determination as to a municipality's professed "public purpose." Pursuant to MCL 211.78m, the selling of property is a mandatory act by defendant, not a discretionary one. For these reasons, the trial court erred to the extent it implicitly held that defendant had a *right* to review plaintiff's determination of public purpose, and it abused its discretion by denying plaintiff mandamus relief.

Reversed and remanded. No costs are awarded to either party, a public question being involved. MCR 7.216(A)(7) and MCR 7.219(A).

/s/ Stephen L. Borrello

/s/ Karen M. Fort-Hood

/s/ Cynthia Diane Stephens



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July 3, 2015

Ms. Brenda Stumbo
Township Supervisor, Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, Michigan 48197

Dear Brenda:

This Letter of Intent confirms Habitat for Humanity of Huron Valley's intention to purchase the properties listed in Township Resolution 2015-21. Habitat is interested in the purchase of the following 5 properties for \$52,900:

1478 Blossom, 1410 Blossom, 1334 Fall River, 1156 Parkwood, 5977 S Mohawk.

In addition, should the dwellings be vacant, Habitat would then be interested in purchasing the following 2 properties for \$25,910:

1191 Laurel Ct., 1241 Redleaf.

We truly value our partnership and look forward to continuing to help strengthen the Township with more home ownership opportunities, one house, one block and one neighborhood at a time.

Regards,

A handwritten signature in black ink, appearing to read "Rob Nissly".

Rob Nissly
Housing Director

RESOLUTION 2015-22

Authorizing the Charter Township of Ypsilanti to Exercise its "First Right of Refusal" and to Purchase from Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit Under the Authority of the General Property Tax Act the Real Property Located at Morris Ave and 3174 Morris Ave, Ypsilanti Township, Michigan

WHEREAS, on or about **May 29, 2015** Washtenaw County Treasurer Catherine McClary, Acting in her capacity as the **Foreclosing Governmental Unit** (FGU) under the Authority of the **General Property Tax Act** (GPTA) foreclosed upon certain properties in the Washtenaw County Circuit Court due to delinquent real property taxes.

The "**List of Tax Foreclosed Properties**" for **2015** last revised on **June 15, 2015** (See Exhibit 1) was received by Ypsilanti Township Clerk **Karen Lovejoy Roe** from Washtenaw County website which contained *inter alia* the following Ypsilanti Township properties which set forth the amount of unpaid delinquent taxes and are described as follows:

1. Morris Ave

Parcel No.: K-11-24-100-004

Legal Description:

YP#155-152 GROVE PARK HOMES SUB. PRT OF THE NE 1/4 SEC 24, T3S R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY DESCR AS COM AT NE COR SEC 24, T3S R7E, THENCE ALG E LN OF SD SEC 24 S 0 DEG 17'00"E 1583.27 FT; THENCE S 89 DEG 45'55" W 1304.24 FT ALNG CNTLN GROVE RD; THENCE ALONG E LN HURON DAM SUB N 0 DEG 18'20" W 629.78 FT TO POB; THENCE CONT N 0 DEG 18' 20" W 816.54 FT TO S LN OF MDOT ROW; THENCE ALNG SD ROW 112.06 FT ALNG A CIRCULAR CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 2 DEG 00'25", A RADIUS OF 3199.04 FT AND A CHORD BEARING S 88 DEG 56'08" E 112.05 FT) AND 401.45 FT ALNG A CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 51 DEG 35'15", A RADIUS OF 445.87 FT AND A CHORD BRNG S 62 DEG 08'17" E 388.02 FT AND S 36 DEG 20'40"E 416.92 FT AND S 67 DEG 24'36"E 21.18 FT; THENCE S 89 DEG 45'55"W 276.76 FT; THENCE S0 DEG 14'05" E 10 FT; THENCE S 45 DEG 14'05" W 14.14 FT; THENCE S 89 DEG 45'55"W 432.11 FT TO POB

2. 3174 Morris Ave

Parcel No.: K-11-24-107-006

Legal Description:
YP# 155-144 LOT 144 GROVE PARK HOMES.

Combined Minimum Bid for Both Parcels: \$2,936.00

WHEREAS, the Court of Appeals for the State of Michigan in an unanimous decision released for publication on **April 5, 2011** entitled **“City of Bay City vs Bay County Treasurer”** held that under the GPTA that **“. . . the determination of a proper purpose for the purchase of tax-delinquent property is a legislative function, vesting such determinations as arose in this case with Plaintiff’s council.** **Furthermore, because MCL 211.78(m)(1) creates a mandatory legal duty on Defendant’s part to sell the property to Plaintiff granting him no discretion to decide not to sale such property, the statute does not empower a county treasurer . . . to make an independent determination as to a municipality’s professed ‘public’ purpose”** a copy of the Court of Appeals decision being attached hereto and incorporated by reference and labeled Exhibit 4; and

WHEREAS, from **2007** through **2015** the commercial tax base of the Township has decreased **\$96,599,300.00** in **“State Equalized Value”** and has also suffered a **\$41,866,894.00** decrease in taxable value for the same time period; and

WHEREAS, the Ypsilanti Township Board of Trustees has determined and hereby finds that the exercise of its **“First Right of Refusal”** to acquire the vacant property as identified above which is located in the former housing complex known as **“Liberty Square,”** constitutes a **“Public Purpose”** as set forth in the Court of Appeals case entitled **“City of Bay City vs Bay County Treasurer”** since it is imperative that in order for the Township to continue to provide essential public services to its residents to promote and protect the public health, safety

and welfare of the Township that the Township continues in its ongoing efforts to rebuild and redevelop the Township's commercial tax base; and specifically this subject property given its strategic location along the Rawsonville Road Corridor which is one of the major gateways into the Township; and

WHEREAS, the Township expended significant financial resources in an effort to abate the Public Nuisance that was created at the Liberty Square Housing Complex over a number of years which included but was not limited to drug trafficking, prostitution, felonious assaults, etc. etc. Those efforts culminated in a series of Court Orders being issued by Washtenaw County Circuit Court Judge Donald E. Shelton which included the removal of all 151 Townhomes from said property along with an **"Opinion and Order"** which was entered by the Court on **August 19, 2011**; and

WHEREAS, the Township has been advised by the Washtenaw County Treasurer's Office that the minimum bid price for the property located at Morris Ave and 3174 Morris Ave. is **\$2,936.00**;

NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

1. That the Township hereby finds and determines that the exercise of its **"First Right of Refusal"** pursuant to the General Property Tax Act as further defined in the Court of Appeals case entitled **"City of Bay City vs Bay County Treasurer"** to purchase the vacant property located at Morris Ave and 3174 Morris Ave, respectively constitutes a **"Public Purpose"** since it is imperative that in order for the Township to continue to provide essential public services to its residents to promote and protect the public health, safety and welfare of the Township

that the Township continues in its ongoing efforts to rebuild and redevelop the Township's commercial tax base.

2. That the Township hereby notifies Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit that the Township desires to purchase Morris Ave and 3174 Morris Ave under the Township's "***First Right of Refusal***" for a minimum bid which per the Washtenaw County Treasurer's Office is **\$2,936.00**.

3. That the Township authorizes the payment of **\$2,936.00** for the purpose of acquiring Morris Ave and 3174 Morris Ave pursuant to the Township's "***First Right of Refusal***" for the "***Public Purpose***" as defined herein.

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2015-23

Abandoned Tax Delinquent Property

Whereas, the Charter Township of Ypsilanti Board of Trustees has determined that parcels of abandoned tax delinquent property exist; and

Whereas, abandoned tax delinquent property contributes to crime, blight, and decay with Ypsilanti Township; and

Whereas, the certification of tax delinquent abandoned property as certified abandoned property will result in the accelerated forfeiture and foreclosure of certified abandoned property under the general property tax act and return abandoned property to productive use more rapidly, therefore reducing crime, blight, and decay within Ypsilanti Township.

Now Therefore, Be It Resolved, that the Charter Township of Ypsilanti Board of Trustees hereby notifies residents and owners of property within Ypsilanti Township that abandoned tax delinquent property will be identified and inspected; and may be certified abandoned property subject to accelerated forfeiture and foreclosure under the general property tax act.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

MEMORANDUM

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director

Date: July 9, 2015

Re: Request to Approve Resolution No. 2015-23, Declaration of Accelerated Forfeiture of Abandoned Property Pursuant to Provisions of P.A. 132 of 1999

Public Act 132 of 1999 provides for the identification, inspection and certification of tax delinquent abandoned property in order to facilitate the return of such property to productive use. Under normal circumstances, such property must be tax delinquent for at least three years before being eligible for forfeiture by the county treasurer. P.A. 132 provides the opportunity to accelerate the process to only one year for abandoned properties, thus reducing the amount of time a structure sits vacant and dilapidating. The statutory deadline to make a declaration of accelerated forfeiture of abandoned property is September 30th each year.

Once a declaration of accelerated forfeiture is adopted, the local unit of government must inspect, post, and notify property owners of its intent prior to February 1st. Such properties may then be certified for accelerated forfeiture if taxes are returned as delinquent on March 1st.

The Township Board first approved a Declaration of Accelerated Forfeiture of Abandoned Property on September 23, 2013 by resolution.

OCS staff will work closely with elected leadership and legal counsel throughout the process.

Please place this request on the July 21, 2015 board meeting agenda for consideration by the Board.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

MEMORANDUM

To: Township Board of Trustees
Cc: Lisa Garrett, Deputy Clerk
From: Joe Lawson, Planning Director
Date: July 9, 2015
Re: Request to Approve 1st Reading Resolution No. 2015-24, Clothing Collection Boxes

The Office of Community Standards previously engaged in code enforcement related to clothing collection boxes that have been placed at various businesses throughout the township in violation of zoning regulations and existing site plans. The enforcement activity resulted in litigation in which the township prevailed. As part of the settlement of litigation, the Township agreed in good faith to review options as to how clothing collection boxes could be permitted within the borders of Ypsilanti Township.

After much discussion, contemplation and research, the attached Policy Resolution was composed for the review and consideration of the Township Board. The Policy Resolution was prepared as it was felt to be the most appropriate tool for regulating collection boxes as opposed to either a stand-alone ordinance or a zoning ordinance amendment. By regulating the donation boxes via a zoning ordinance amendment, the ordinance would leave an opportunity for a “grandfathering” situation for any donation box that were placed prior to the adoption of the ordinance amendment. The Resolution Policy, as presented to the Board, would have no “grandfathering” clause and all properties and boxes within the Township would be required to abide by the policy upon adoption.

The highlights of the Policy Resolution are as follows:

- The property owner must first apply and gain approval of an administrative site plan amendment. This minor amendment to the approved site plan will be reviewed, approved or denied by the Planning Director. A request for site plan amendment shall abide by the criteria as noted within Section 2115 of the Township Zoning Ordinance.
- Upon approval of the amended site plan, the Collection Box owner/operator may then apply for a permit to place the collection box. The criteria, such as proximity to property lines, driveways, sidewalks or other bins are also noted within the policy. No property

CHARTER TOWNSHIP OF YPSILANTI
CLOTHING COLLECTION BOXES
PAGE 2

may have more than 2 boxes at any given time and no donation box may be located within 1,000-feet of another box or set of boxes.

- The Collection Box owner/operator will be required to pay an annual permit fee as prescribed within a fee schedule to be adopted by the Board of Trustees.
- The Collection Box owner/operation will be required to provide the Township a signed removal agreement and a letter of credit or cash surety acceptable to the Township Attorney for the removal off all equipment, boxes or site improvements associated with the boxes; upon termination or expiration of their permit.
- Permits shall be valid for one-year and shall be renewed annually.
- Collection Boxes shall be serviced as needed but not less than every 7 days.
- All costs associated with the removal, storage or disposal of the collection box incurred by the Township, or the Township's contractor, shall be the responsibility of the property owner. If the costs associated with enforcement of the policy are not paid prior to the preparation of the next assessment roll of the Township, the amount shall be assessed as a special tax against such premises on the next assessment roll and collected thereunder.

Similar to an Ordinance Amendment, a Policy Resolution requires two readings of the Township Board of Trustees prior to implementation. Staff respectfully requests that the Board consider the 1st Reading of the Policy Resolution regulating Collection Boxes within Ypsilanti Township in order to safeguard the public's health, safety and welfare. Staff further invites any comments and suggestions from the Board as it pertains to this draft resolution. If I can answer any questions or clarify any portion of the attached Policy Resolution, please feel free to contact me and I will be happy to discuss the policy with you.

1ST READING OF POLICY RESOLUTION NO. 2015-24

CHARTER TOWNSHIP OF YPSILANTI POLICY RESOLUTION TO IMPOSE RESTRICTIONS AND CONDITIONS ON ALL COLLECTION BOXES IN THE TOWNSHIP BY WAY OF AN ADMINISTRATIVE REVIEW AND AMENDMENT TO THE SITE PLAN

COLLECTION BOXES

1. Intent and Definitions.

A. The Collection Boxes Policy Resolution is intended to safeguard the public's health, safety and welfare of all citizens who reside, visit the Township or further use collection boxes within the community. The intent of this collection Boxes Policy Resolution is to impose restrictions and conditions on all collection boxes in the Township by way of an administrative review and amendment to the approved site plan, so that they are and remain clean, safe and do not create hazards to pedestrians and to vehicular traffic.

B. *Operator* means a person who owns, operates or otherwise is in control of collection boxes to solicit collections of salvageable personal property.

Director means the Director of Planning for the Charter Township of Ypsilanti.

Permitee means a person over 18 years of age or an entity who is issued a permit authorizing placement of collection box(es) on real property.

Real Property, Property or Land means a lot of record located in the Township of Ypsilanti.

Collection Box means any metal container, receptacle, or similar device that is located on any parcel or lot of record within the Township and that is used for soliciting and collecting the receipt of clothing, household items, or other salvageable personal property. This term does not include recycle bins for the collection of recyclable material, any rubbish or garbage receptacle or any collection box located within an enclosed building.

2. Collection Box Permit.

No later than thirty (30) days from the effective date of this article, no person shall place, operate, maintain or allow any collection box on any real property without first obtaining an annual permit issued by the Ypsilanti Township Office of Community Standards ("Department"), to locate a collection box.

3. Application for Site Plan Amendment.

A. Prior to the issuance of a permit by the director for placement of a collection bin, the owner of the real property, on forms provided by the Office of Community Standards, shall apply for an amendment to the approved site plan associated with the subject property.

B. The information provided for the site plan amendment shall abide by the "sketch plan" submittal requirements noted within section 2115.5 of the Township Zoning Ordinance.

C. The site plan amendment application shall be accompanied by a nonrefundable site plan review fee in an amount established by resolution of the Township Board.

D. Within fifteen (15) business days of receiving an application for site plan amendment, the Director shall notify the applicant whether the application

is approved or denied. If the Director denies an application, the Director shall state in writing the specific reasons for denial.

- E. Any person aggrieved by the decision rendered by the Director in granting or denying any application for administrative site plan amendment under this article may appeal the decision to the Township Planning Commission. The appeal shall be made by filing a written notice thereof with the Township Clerk's Office setting for the grounds for the appeal not less than ten (10) days after receiving notice of the decision of the Director. The Township Planning Commission may grant relief if the applicant presents clear and convincing evidence that there was an error in the decision of the Director.

4. Application for a Permit.

- A. Upon a successful amendment to the approved site plan by the property owner, any person desiring to secure a permit, shall make an application to the Office of Community Standards on forms provided by the director.
- B. A permit shall be obtained for each collection box(es) proposed. Combining fees for collection box(es) located on a lot of record may be addressed in the fee resolution.
- C. The application for a permit shall be upon a form provided by the Department and be signed by an individual who is an officer, director, member of an entity applicant. The applicant shall furnish the following information:
 - 1) Name, address and email of all partners or limited partners of a partnership applicant, all members of an LLC applicant, all officers and directors of a non-publicly traded corporation applicant, all stockholders owning more than five percent of the stock of a non-publicly traded corporate applicant, and any other person who is financially interested directly in the ownership or operation of the business, including all aliases.
 - 2) Date of birth of individuals and date of establishment of an entity or the birthdate of an individual applicant.
 - 3) Whether the applicant has previously received a permit for a collection box in the township or currently operates a collection box or similar type receptacle without a permit in the township.
 - 4) The name, address, email address, date of birth and telephone number of a contact person accepting responsibility for all matters relating to a collection box located in the township.
 - 5) Removal agreement: The petitioner shall submit a signed removal agreement and a letter of credit or cash security, satisfactory to the township attorney, for the removal of collection boxes and any related site improvements. The petitioner shall demonstrate that adequate funds will be available to the township for the removal of the collection boxes, restoration of the site and associated administrative costs incurred by the township in the event that the petitioner, property owner or their successors fail to remove the collection boxes in a timely manner as required by this article.
 - 6) The physical address of the real property where the collection box is proposed to be located.
 - 7) A scaled drawing sufficient to illustrate the proposed location of the collection box on the real property, the dimensions of the proposed collection box and that the location complies with the requirements of Section 4 of this article.

- 8) If not the owner of the real property, a notarized affidavit from the property owner providing written permission to place the collection box(es) on the property, as well as an acknowledgement from the property owner of receipt of a copy of this Resolution Policy shall be provided on a form provided by the Department Director. For purposes of this subsection, the affidavit and acknowledgement may be executed by an individual who is an officer, director, member or manager of an entity owning the property.
 - 9) A nonrefundable application fee in an amount established by resolution of Township Board.
- D. Within ten (10) business days of receiving an application for a permit, the Director shall notify the applicant whether the permit is granted or denied. If the Director denies an application, the Director shall state in writing the specific reasons for denial.
- E. No person to whom a permit has been issued shall transfer, assign or convey such permit to another person or legal entity.
- F. A person shall be issued a permit by the Director if the requirements of this article are satisfied.

5. Requirements for a Permit.

- A. A Permittee shall operate and maintain, or cause to be operated and maintained, all collection boxes located in the Township for which the Permittee has been granted a permit as follows:
1. Collection boxes shall be metal or other appropriate material as approved by the director, and shall further be maintained in good condition and appearance with no structural damage, holes or visible rust and shall be free of graffiti;
 2. Collection boxes shall be locked or otherwise secured in such a manner that the contents cannot be accessed by anyone other than those responsible for the retrieval of the contents;
 3. Collection boxes shall have, at a minimum, 2-inch type visible from the front of each collection box the name, address, email, website and phone number of the operator, as well as whether the collection box is owned and operated by a for profit company or a not for profit company. The collection box shall not have information, advertising or logos other than those relating to the Operator.
 4. Collection boxes shall be serviced and emptied as needed, but at least every seven (7) days.
 5. The Permittee and property owner shall maintain, or cause to be maintained, the area surrounding the collection boxes, free from any junk, debris or other material. The property owner shall be responsible to the extent provided by law for the Township's cost to abate any nuisance, in accordance with Section 26-28, "Causes of blight or blighted factors enumerated", of the Township Municipal Code.
- B. Collection boxes shall:
1. Not be permitted on any land used for residential purposes.
 2. Not be permitted on any unimproved parcel, nor where the principal use of the land has been closed or unoccupied for more than thirty (30) day.

3. Not be less than 1,000 feet from another collection box as measured along a straight line from one box to the other. Notwithstanding this separation requirement, up to two (2) collection boxes on a single lot of record are permitted if the two (2) collection boxes are side by side and are no more than one foot apart.
4. Not exceed 7.0 feet in height, 6.0 feet in width and 6.0 feet in depth.
5. Not cause a visual obstruction to vehicular or pedestrian traffic.
6. Maintain all applicable yard setbacks for the district in which the box is located as prescribed within article xx of the township zoning ordinance.
7. Not be placed closer than 10 feet from: i) a public or private sidewalk; ii) a public right-of-way; iii) a driveway; or iv) a side or rear property line of adjacent property used for residential purposes.
8. Not cause safety hazards with regard to a designated fire lane or building exit.
9. Not interfere with an access drive, off-street parking lot maneuvering lane and/or required off-street parking space to an extent which would cause safety hazards and/or unnecessary inconvenience to vehicular or pedestrian traffic; ii) encroach upon an access drive, off-street parking lot maneuvering lane and/or required off-street parking space as illustrated on the approved site plan.
10. Be placed on a level, hard (asphalt or concrete) paved, dust-free surface.

6. Term of Permit and Renewal of Permit.

- A. The permit cycle shall begin on the date of issuance and shall be valid for one calendar year (365 days).
- B. A collection box permit shall be renewed annually. The application for renewal must be filed not later than thirty (30) days before the permit expires. The application for renewal shall be upon a form provided by the Director.
- C. The Director shall either approve or deny the renewal of a permit within ten (10) business days of receipt of the complete renewal application and payment of the renewal fee.
- D. A permit renewal fee set by resolution of the Township Board shall be submitted with the application for renewal. Any changes to the previously approved site plan or failure to apply for renewal prior to the expiration date shall require the submission of a new site plan application and applicable review and permit fees.
- E. Prior to expiration of the permit, the Permittee may voluntarily cancel the permit by notifying the Director in writing of the intent to cancel the permit. The permit shall become void upon the Director's receipt of a written notice to intent to cancel the permit.
- F. The Director shall approve the renewal of a permit if the Director finds that no circumstances existed during the term of the permit which would cause a violation to exist, and that at the time of submission of the application for renewal, or at any time during the renewal of the application for renewal, there were not circumstances inconsistent with any finding required for approval of a new permit. Any Permittee whose permit has been revoked shall be denied renewal of the permit for the subsequent calendar year.

- G. If the permit expires and is not renewed, the collection box(es) must be removed from the real property within a maximum of ten (10) days after expiration of the permit.

7. Revocation of Permit, Removal of Collection Boxes and Liability.

- A. The Director shall have the right to revoke any permit issued hereunder for a violation of this article. Any of the grounds upon which the Director may refuse to issue an initial permit shall also constitute grounds for such revocation. In addition, the failure of the Permittee to comply with the provisions of this article or other provisions of this code or other law shall also constitute grounds for revocation of the permit. The Director shall provide written notification to the Permittee and property owner via first class mail, email or in person stating the specific grounds for a revocation and a demand for correction and abatement. The notice shall allow a maximum of seven (7) days from mailing of the notice to correct or abate the violation. Upon failure to make the correction or abatement, the permit shall be revoked by the Director and, thereafter, the Permittee shall not be eligible for a permit on the property for the subsequent calendar year.
- B. Upon revocation, the collection box shall be removed from the real property within ten (10) days and, if not so removed within the time period, the Township may remove, store or dispose of the collection box at the expense of the Permittee and/or real property owner. Any such boxes that are not claimed within thirty (30) days shall be destroyed. All costs associated with the removal, storage or disposal of the collection box incurred by the Township, or the Township's contractor, shall be the responsibility of the property owner. If such obligation is not paid within thirty (30) days after mailing of a billing of costs to the property owner, the Township may place a lien upon such real property enforceable as a tax lien in the manner prescribed by the general laws of this state against the property and collected as in the case of general property tax. If the same is not paid prior to the preparation of the next assessment roll of the Township, the amount shall be assessed as a special tax against such premises on the next assessment roll and collected thereunder.
- C. A permit for a collection box may be revoked if any governmental authority or agency determines that the collection box has violated the Michigan Consumer Protection Act and/or the Charitable Organizations and Solicitations Act.

8. Appeal to Township Board of Trustees.

Any person aggrieved by the decision rendered by the Director in granting or denying any application for a permit under this article or in revoking a permit issued under this article may appeal the decision to the Township Board of Trustees. The appeal shall be made by filing a written notice thereof with the Township Clerk's Office setting for the grounds for the appeal not later than ten (10) days after receiving notice of the decision of the Director. The Township Board may grant relief if the applicant presents clear and convincing evidence that there was an error in the decision of the Director.

9. Penalty and Remedies.

- A. In addition to revocation of permit pursuant to Section 6 of this article, any person violating the provisions of this article is guilty of a civil infraction.
- B. In addition to the penalty provided in Subsection (A) of this section, any condition caused or permitted to exist in violation of the provisions of this article, or any ordinance, shall be deemed a new

and separate offense for each day that such condition continues to exist.

- C. Nothing in this article shall prevent the Township from pursuing any other remedy provided by law in conjunction with or in lieu of prosecuting persons under this section for violation of this article.
- D. The real property owner and Permittee shall be jointly and severally liable for each violation and for payment of any fine and costs of abatement.
- E. No fines shall be imposed for a violation of this article until ninety (90) days after its effective date. All collection boxes existing at the effective date of the ordinance shall apply for a permit as required herein within thirty (30) days of the effective date. Any collection boxes not in compliance with this article after ninety (90) days of the effective date shall be subject to all remedies for violation as provided herein.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

COLLECTION BOX PERMIT APPLICATION

The following form and required information must be completed in order to obtain a permit to place, operate, maintain or allow any collection box on any real property within Ypsilanti Township.

_____ **New Application**

_____ **Renewal – Certification #** _____

- *A scaled drawing showing the proposed site location, verification that another collection box(es) is not located within 1,000 feet and the dimensions of each collection box must be attached to the application.*
- *If the applicant is not the owner of the real property where the collection box will be located, the completed and notarized affidavit must be attached.*
- *The permit review fee for each requested location must be enclosed with the application.*

APPLICANT INFORMATION

APPLICANT'S FULL NAME (PRINTED)

COMPANY / ORGANIZATION

STREET ADDRESS

CITY

STATE

ZIP

PHONE

EMAIL ADDRESS

DATE OF BIRTH

STREET ADDRESS OF COLLECTION BOX LOCATION

-
1. Have you previously received a permit for a collection box in Ypsilanti Township? _____
YES NO
 2. Are you currently operating a collection box in Ypsilanti Township without a permit? _____
YES NO

Please Note: Both sides of the application must be completed and signed by the applicant.

CONTACT INFORMATION

For All Matters Relating To The Collection Box(es) In Ypsilanti Township

PRINTED NAME OF RESPONSIBLE PARTY

DATE OF BIRTH

STREET ADDRESS

CITY

STATE

ZIP

RESPONSIBLE PARTY PHONE

RESPONSIBLE PARTY EMAIL ADDRESS

- The applicant must provide name, address and email of all partners or limited partners of a partnership applicant, all members of an LLC applicant, all officers and directors of a non-publicly traded corporation applicant, all stockholders owning more than five percent (5%) of the stock of a non-publicly traded corporate applicant and any other person who is financially interested directly in the ownership or operation of the business, including all aliases. The applicant must also provide the date of birth of individuals and date of establishment of an entity or the birthdate of an individual applicant. If needed, a separate sheet (s) may be attached to the application form.
- The permit is valid for one year beginning April 1st and March 31st of the following year. Prior to expiration of the permit, the permit holder may voluntarily cancel the permit by providing written notification to the Office of Community Standards. Otherwise, the collection box permit must be renewed annually and must be filed with the Office of Community Standards no later than thirty (30) prior to the permit expiring. If the permit expires and is not renewed, the collection box (es) must be removed within ten (10) days after expiration of the permit.

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

DATE

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

AFFIDAVIT AND ACKNOWLEDGEMENT OF PROPERTY OWNER GIVING PERMISSION TO LOCATE COLLECTION BOX ON REAL PROPERTY

I, _____, after being duly sworn, submit this affidavit in support of giving permission to locate collection box(es) on real property and state as follows:

1. I am (check applicable item below)
 - a. _____ Owner of the real property located at _____, Ypsilanti, MI
 - b. _____ An officer, director, member or manager of an entity owning the real property located at _____, Ypsilanti, MI
2. The operator of a collection box, _____, has requested permission to place _____ (state number) collection boxes on the property owned by me or the entity I represent in the location as shown on the drawing attached as Exhibit "A".
3. I have been provided and read a copy of the Township of Ypsilanti Collection Box Resolution and understand the requirements contained therein for issuance, renewal, revocation and penalty/remedies of the permit.
4. I understand that in addition to the collection box operator, the owner is also responsible for: a) ensuring the requirement of the Township of Ypsilanti Collection Box Policy Resolution are met; b) the maintenance of the collection box and that the area surrounding the collection box are free from any junk, debris or other material; c) violation of any provision of the Collection Box Policy Resolution; and d) payment of any fines and costs of abatement, which if not paid, shall be placed on the property as a tax lien.
5. As owner of the property describer above or as an officer, director, member or manager thereof, I give permission to place a collection box(es) on the property by the operator name above.

Authorized Signer

Date

On this _____ day of _____, 20____, before me, a Notary Public, in and for said County personally appeared _____, to me know to be the same person described in and who executed the within instrument, who acknowledged the same to be his/her free act and deed.

_____, Notary Public

State of Michigan, County of: _____

My Commission Expires: _____

Acting in the County of: _____

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2015 – 25

DESIGNATION OF NEWSPAPER OF CIRCULATION

WHEREAS, the Charter Township of Ypsilanti has primarily used Washtenaw Now for legal publication; and

WHEREAS, Washtenaw Now has recently ceased business activity and is no longer available for publication of Ypsilanti Township's legal notices

NOW THEREFORE, BE IT RESOLVED that Washtenaw Legal and AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the remainder 2015 calendar year.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

MEMORANDUM

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director

Date: July 6, 2015

Re: Request to Approve New Automotive Salvage/Scrap Yard Business License for FPT Ypsilanti, located at 2220 E. Michigan Avenue

FPT Ypsilanti, located at 2220 E. Michigan Avenue (K-99-931-241-02) has made application for a new Automotive Salvage/Scrap Yard Business License. The salvage/scrap yard property was previously owned by ABCAT and FPT was allowed to temporarily assume their 2014-2015 license, which is now up for renewal.

FPT Ypsilanti has passed inspections by the Ordinance Department and Fire Marshall and meets the criteria of the Ypsilanti Township Automotive Salvage/Scrap Yard Ordinance. The personal property taxes and related inspection fees have been paid in full.

Please place this request for approval on the July 21, 2015 Board Meeting agenda for consideration by the Board of Trustees. The application is attached.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

AUTOMOTIVE SALVAGE/SCRAP YARD BUSINESS LICENSE APPLICATION

| |
|--|
| Name of Applicant/Owner: <u>FPT Ypsi hand h.c.</u> |
| Mailing Address: <u>3400 E. hofayette, Detroit, MI 48207</u> |
| Phone #: <u>734 4856933</u> Fax #: _____ Email Address: <u>linda.george@FPTScrap.com</u> |
| Name of Business: <u>FPT Ypsilanti</u> |
| Business Contact: <u>Aaron Mascarello</u> |
| Site Location: <u>2220 E. Michigan Avenue, Ypsilanti, MI 48198</u> |
| Contact #: <u>7344856933</u> Fax #: _____ |
| Type of License Requested |
| Auto Storage Only: <input checked="" type="checkbox"/> Auto Storage & Dismantling: <input type="checkbox"/> Processing & Storage: <input type="checkbox"/> |
| Days and Hours of Operation: <u>M-F 8am to 4pm Sat. 8am - 12 noon</u> |
| Size of Yard: <u>3.7 acres</u> # of Vehicles on site: <u>25 approx</u> # of Employees: <u>3</u> |

Linda M. George
Signature of Applicant

6/25/15
Date

[Signature]
Planning Department Approval

7/6/15
Date

Date License Approved by Township Board: _____

Date Renewal of License Approved by Township Board: _____

New License - \$ 125: _____ Renewal - \$125: _____ Annual Inspection - \$50 (per inspection): _____

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik, OCS Director

Re: Request authorization to seek legal action to abate public nuisances for properties located at 800 Gates Avenue, 671 W. Clark Road, 7064 St. Andrews Drive, 527 Emerick Street and 1762 Emerson Avenue in the amount of \$25,000, with legal action budgeted in line item #101.950.000.801.023

Date: July 13, 2015

Cc: Board of Trustees
Doug Winters, Township Attorney

The Office of Community Standards has conducted investigations of four (4) vacant houses and seeks authorization to proceed with legal action (if necessary) in Washtenaw County Circuit Court to abate the public nuisances that exist at:

800 Gates Avenue

This single family home in the West Willow neighborhood has been vacant for about two years and its owners have not responded to letters from OCS and legal counsel. It was inspected by search warrant on June 12, 2015 resulting in the certificate of occupancy being revoked and the structure being condemned. The owners of record, Charlene Fugate & Gray Howard of Augusta Township, have not responded to multiple letters requiring registration, inspection and abatement of conditions at the property. However, OCS received a registration form by mail on July 8, 2015 listing U.S. Bank as the property owner which is in conflict with Assessor records.



671 W. Clark Road

This single family home has been vacant for several years and was inspected by search warrant on June 12, 2015. The structure and surrounding property is in a serious state of disrepair with exterior blight, collapsed walls, missing windows and doors and a roof in danger of collapse. The property owner, John Hewitt, is deceased and a family representative of the estate told OCS that a pending sale to a group of investors had fallen through. The estate has not registered the property or taken any action to abate the code violations. The property is situated at a high visibility location on Clark Rd near LeForge Rd.



7064 St. Andrews Drive

This single family home in the Millpointe neighborhood has been vacant since Fannie Mae foreclosed on the mortgage in 2012. It was inspected by search warrant almost one year ago, the township has been mowing the grass for the past few years, and Fannie Mae has not registered the property or responded to notices sent by OCS. The certificate of occupancy has been revoked for a variety of code violations that need to be remediated.



527 Emerick Street

This single family home was registered as a vacant house by Pennymac Holdings, LLC of Moorpark, CA in January, 2015 after it foreclosed on the mortgage. The previous owners, Treennis and Conrad Johnston, didn't vacate the house until the end of the redemption period. At about the time they moved out on June 24, 2015, someone set the house on fire and it was a total loss. In addition to the fire damaged structure, the exterior of the property has significant blight and an abandoned vehicle left behind. It is unclear whether there was fire hazard insurance maintained at the time of the loss, and the mortgage company has not acted to initiate demolition.



1762 Emerson

This single family home was investigated by the Washtenaw County Sheriff's Office on April 5, 2015 for operating a marijuana grow and distribution operation with 45 plants seized. The homeowner, John Dionne, was subsequently charged with a felony for delivery/manufacture of marijuana under state law by the Washtenaw County Prosecutor's Office. This public nuisance litigation seeking to padlock the house was administratively approved and then filed on July 2, 2015 at which time a circuit court restraining order was issued; formal authorization of litigation is now requested.





June 29, 2015

Charter Township of Ypsilanti
7200 S Huron River Dr
Ypsilanti, MI 48197

Re: Ridge and Appleridge – LED Conversion Estimate

I have prepared a cost estimate for the conversion of 24 street lights to LED. The estimate is to convert (24) - 100 watt High Pressure Sodium cobra heads to 65 watt Autobahn LED.

The costs are based on the Option 1 Streetlight rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the conversion cost be paid by the customer, which is determined by the following formula.

Estimate Breakdown

| | |
|--|---|
| Project Cost | \$6,192.00 |
| Less DTE Contribution | (\$0.00) – since all 24 lights are HPS and not MV |
| Total Upfront Cost | \$6,192.00 |
| Current Annual Invoice | \$3,613.68 |
| Future Annual Invoice | \$3,746.40 |
| Annual Savings | (\$132.72) – 65 watt LED is actually more than 100 watt HPS |
| EO Rebate after Construction | (\$504.00) |
| Net Cost (Upfront Cost - Rebate) | \$6,192.00 |
| Payback (Net Cost/Annual Savings) | Payback will never occur since 65 watt LED yearly rate is more than 100 watt HPS |

The price quoted herein shall be in effect for a period of six months from the issue date. After installation, the total cost for additional modification, relocation, or removal will be the responsibility of the requesting party. An authorized signature on the Municipal Street Lighting Master Agreement and the payment contribution will be our notification to begin final design and construction scheduling.

Please feel free to call me at (734) 397-4188 if you have any questions.

Regards,

Lance Alley

Lance Alley
Account Manager
DTE Energy - Community Lighting

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of July 15, 2015 between The Detroit Edison Company ("Company") and Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

| | | |
|--|---|-------------------|
| 1. DTE Work Order Number: | 43467832 | |
| | If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A | |
| 2. Location where Equipment will be installed: | Intersection of Ridge Rd & Appleridge St in Charter Township of Ypsilanti, as more fully described on the map attached hereto as <u>Attachment 1</u> . | |
| 3. Total number of lights to be installed: | 24 | |
| 4. Description of Equipment to be installed (the " <u>Equipment</u> "): | <u>Conversion – Overhead (OH)</u> 24 – 100 watt High Pressure Sodium to 65 watt Autobahn LED | |
| 5. Estimated Total Annual Lamp Charges | \$3,746.40 | |
| 6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ") | Total estimated construction cost, including labor, materials, and overhead: | \$6,192.00 |
| | Credit for 3 years of lamp charges: | N/A |
| | CIAC Amount (cost minus revenue) | \$6,192.00 |
| 7. Payment of CIAC Amount: | Due promptly upon execution of this Agreement | |
| 8. Term of Agreement | 5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party. | |
| 9. Does the requested Customer lighting design meet IESNA recommended practices? | (Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices Signature: _____ | |
| 10. Customer Address for Notices: | Charter Township of Ypsilanti 7200 S Huron River Dr Ypsilanti, MI 48197 Attn: Karen Lovejoy Roe | |

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least N/A posts and N/A luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Charter Township of Ypsilanti

By: _____

By: _____

Name: _____

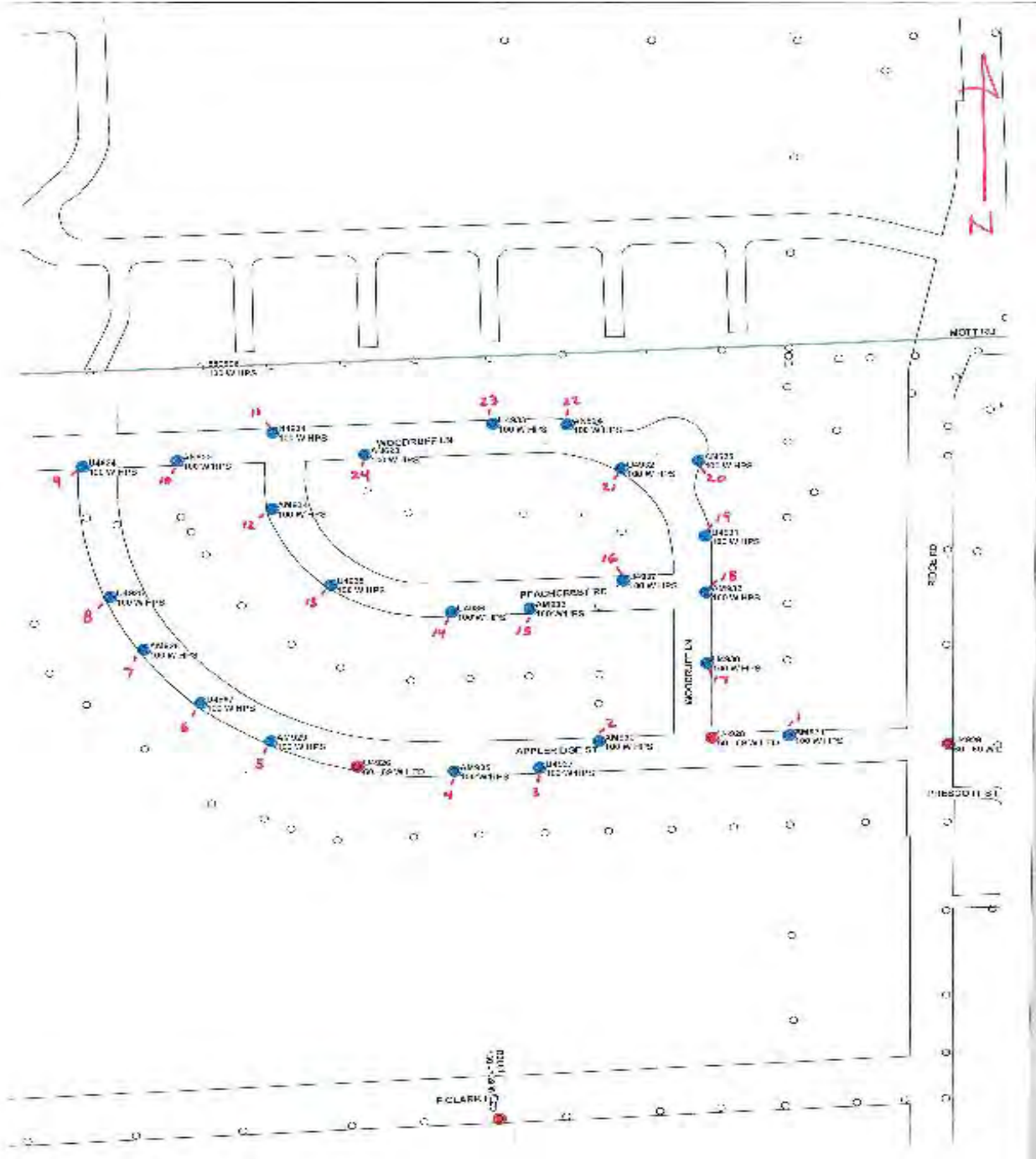
Name: _____

Title: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Supervisor's
Office**

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Township Board

From: Brenda Stumbo, Supervisor/Neighborhood Watch Coordinator
Tammie Keen, Neighborhood Watch Coordinator

Date: July 13, 2015

Subject: ***Postponement of Oaklawn/Hawthorne Neighborhood Camera Public Hearing***

As you know, Oaklawn/Hawthorne is the largest camera district that has been proposed in the Township, with a total of twenty eight cameras. After two neighborhood meetings in which Clerk Roe, Trustees Stan Eldridge and Mike Martin attended at least one, there were several concerns raised that we think need more discussion with the community and possibly a survey mailed to each homeowner.

Therefore, it is our recommendation that we postpone the public hearing scheduled for August 18, 2015 and schedule another public hearing at a future date.

Should you have any questions, please contact us.

cc: File

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

June 22, 2015

To Whom It May Concern:

I Joseph Kissella Jr. would like to put a competitive bid in for the vacant land located at 5871 S. Mohawk Avenue K-11-22-480-050. Since my property is adjacent at 5853 S. Mohawk Avenue.

I'd like to offer \$ ~~500,00~~ on 5871 S. Mohawk.

Sincerely,

A handwritten signature in black ink, appearing to be 'Joseph Kissella Jr.', with a long horizontal line extending to the right.

Joseph Kissella Jr.
10365 Bemis Road
Willis, MI 48191
734-323-4654



VALUATION REPORT

FOR: Potential Sale of vacant lot
LOCATED AT: 5871 S Mohawk Ave
OWNED BY: Charter Township of Ypsilanti
AS OF: 4/27/2015

BY:

Dawn L. Scheitz, MAAO
Residential Appraiser
Charter Township of Ypsilanti

Linda Gosselin, Assessor

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
Fax: (734) 484-5159

April 27, 2015

Karen Lovejoy-Roe
Ypsilanti Township Clerk
7200 S Huron River Dr
Ypsilanti, MI 48197

Regarding: K -11-22-480-050
5871 S Mohawk Ave
Ypsilanti, Michigan 48197

Per your request, pertinent market data has been compiled for a market comparison of the subject property identified above.

Market value is defined as the most probable price in terms of cash a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Based upon the market data provided herein, it has been determined that the most probable price of the subject property as of April 27, 2015 is between \$18,000 and \$20,000.

Respectfully Submitted,

Dawn Scheitz, MAAO
Residential Appraiser



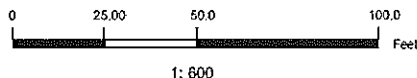
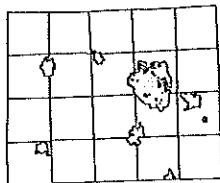
PURPOSE AND INTENDED USE OF THE VALUATION REPORT

The purpose of this report is to provide an "Estimated Market Value" for subject property, K -11-22-480-050, as of April 27, 2015 for the intended use of demonstrating the market sales activity within the market area.

LEGAL DESCRIPTION: Lot 50 Spruce Falls

SITE ANALYSIS:

| | |
|---------------------|--|
| Size | .18 Ac 66' x 120' lot |
| Topography | Flat and level |
| Street Improvements | Paved Rd with curbs and gutters. Neighborhood has sidewalks but not this lot |
| Utilities | Access to all public utilities |
| Zoning | R4 – Single Family |
| Negative Utility | Drain Easement runs along south of lot creating a very small building envelope Sidewalk would need to be installed. |



4/27/2015



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Vacant Land Sales
Ypsilanti Township

| Parcel ID | Sale Price | Lot Size | Sale Date | Property Address | Grantor | Grantee | Comments |
|-----------------|------------|----------|------------|----------------------|-----------------------------|------------------------------------|------------------------------|
| K-11-20-305-012 | 47000 | 0.43 | 10/31/2014 | 5625 S EAGLE CT | SPILLER, LEROY J & LESLIE S | MASSIE, MARK A, & ENOS G. | |
| K-11-26-330-023 | 22500 | 0.18 | 7/18/2014 | 9382 COUNTRY VIEW DR | BLUE MAJESTIC, LLC | CBL DEVELOPMENT, LLC | |
| K-11-35-106-142 | 290000 | 0.20 | 12/30/2014 | 7050 WELLINGTON LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-109-155 | 290000 | 0.20 | 12/30/2014 | 9606 FALMOUTH DR | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-109-156 | 290000 | 0.20 | 12/30/2014 | 9618 FALMOUTH DR | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-113-129 | 290000 | 0.20 | 12/30/2014 | 7107 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-113-131 | 290000 | 0.20 | 12/30/2014 | 7083 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-114-176 | 290000 | 0.20 | 12/30/2014 | 7044 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-114-177 | 290000 | 0.21 | 12/30/2014 | 7056 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-114-178 | 290000 | 0.21 | 12/30/2014 | 7068 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-114-181 | 290000 | 0.20 | 12/30/2014 | 7104 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |
| K-11-35-114-183 | 290000 | 0.20 | 12/30/2014 | 7142 COLCHESTER LN | JACOBSON TREMONT LLC | LOMBARDO HOMES OF SE MICHIGAN, LLC | MULTI PROPERTY TRANSFER (10) |

10 Lots included in this sale