

# **CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES**

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**KAREN LOVEJOY ROE**

*Treasurer*

**LARRY J. DOE**

*Trustees*

**JEAN HALL CURRIE**

**STAN ELDRIDGE**

**MIKE MARTIN**

**SCOTT MARTIN**

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**June 16, 2015**

**Work Session – 6:00 p.m.**

**Regular Meeting – 7:00 p.m.**

**Ypsilanti Township Civic Center  
7200 S. Huron River Drive  
Ypsilanti, MI 48197**

14-B District Court

Monthly Disbursements

May 2015

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

**May 2015 Disbursements:**

Washtenaw County:	\$ 3,861.00
State of Michigan:	\$ 39,905.46
Ypsilanti Township Treasurer:	\$ 90,046.85

TOTAL: \$133,813.31

**14-B District Court**

Revenue Report for May 2015

**General Account**

Account Number	
<b>Due to Washtenaw County</b>	
(101-000-000-214.222)	<b><u>\$3,861.00</u></b>

**Due to State Treasurer**

Civil Filing Fee Fund (MCL 600.171):	\$17,206.00
State Court Fund (MCL 600.8371):	\$1,240.00
Justice System Fund (MCL 600.181):	\$13,929.70
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$10.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,008.75
Crime Victims Rights Fund (MCL 780.905):	\$5,499.01
Judgment Fee (Dept. of Natural Resources):	\$10.00
<b>Due to Secretary of State</b>	
(101-000-000-206.136)	\$1,002.00

Total: **\$39,905.46**

**Due to Ypsilanti Township**

Court Costs (101-000-000-602.136):	\$27,906.70
Civil Fees (101-000-000-603.136):	\$15,349.00
Probation Fees (101-000-000-604.000):	\$5,297.00
Ordinance Fines (101-000-000-605.001):	\$25,840.84
Bond Forfeitures (101-000-000-605.003):	\$4,745.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$11,381.11
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$472.80)

Total: **\$90,046.85**

**Total to General Account - (101.000.000.004.136):** **\$133,813.31**

**Escrow Account**

(101-000-000-205.136)

Court Ordered Escrow:	\$5,786.00
Garnishment Proceeds:	\$0.00
Bonds:	\$19,680.00
Restitution:	\$2,965.57

**Total to Escrow Account - (101.000.000.205.136):** **\$28,431.57**

		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	
	2014	2015	
<b>January</b>	\$93,424.58	\$101,726.02	
February	\$134,377.46	\$127,974.93	
March	\$116,070.56	\$119,020.09	
April	\$104,192.57	\$119,225.82	
May	\$106,156.14	\$90,046.85	
June	\$107,897.55		
July	\$101,268.87		
August	\$98,053.38		
September	\$106,365.17		
October	\$108,958.51		
November	\$81,140.04		
December	\$93,416.84		
Grant:		\$41,250.00	
Standardization			
Payment:	\$45,724.00	\$45,724.00	
Year-to Date			
<b>Totals:</b>	\$1,297,045.67	\$644,967.71	
<b>Expenditure</b>			
<b>Budget:</b>	\$1,267,085.00	\$1,328,089.00	
<b>Difference:</b>	\$29,960.67	(\$622,117.29)	

**YPSILANTI TOWNSHIP FIRE DEPARTMENT**  
**MONTHLY REPORT**

**APRIL 2015**

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	20 Fire Fighters
1 Fire Marshal (part time)	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 392 requests for assistance. Of those requests, 273 were medical emergency service calls, with the remaining 119 incidents classified as non-medical and/or fire related.

Department activities for the month of April, 2015:

- 1) The Public Education Department participated in the following events:
  - a) Hosted CPR Refresher Course for National Little League members
  - b) Smoke alarms: 803 Nash (2)
  - c) Car Seat fittings
- 2) Fire fighters attended 16 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
  - a) Washtenaw County Tech Rescue Team
  - b) Forcible Entry – held at City of Ypsilanti Fire Department
  - c) Elevator – held at Eastern Michigan University

The Fire Marshal had these inspections / meetings for the months of April, 2015:

- 1) Site Inspections: 5
- 2) Fireworks Inspections: 1
- 3) Suppression Tests: 1
- 4) Fire Alarm Tests: 3
- 5) Plan Reviews: 6
- 6) Burn Permits: 6
- 7) Gas Leak Responses: 1
- 8) Meetings: 2
- 9) Completed reports

The Fire Chief attended these meetings / events for the month of April, 2015:

- 1) 2 Fire Marshal Plan meetings with Township Supervisor
- 2) 6 Site Plan Reviews
- 3) 4 Building Inspections
- 4) 1 Fire Suppression System test
- 5) 1 Site Plan Inspection
- 6) 1 Sprinkler Test
- 7) 2 Fire Investigations
- 8) 1 HazMat Incident
- 9) 1 Burn Permit
- 10) Fire Marshal Proposal to Township Board
- 11) Promotion Testing plan
- 12) WAMAA meeting
- 13) SE MI Fire Chiefs meeting
- 14) MIOSHA meeting
- 15) Town Hall meeting with NAACP
- 16) Officers meeting
- 17) HazMat Authority Board meeting
- 18) Department Head meeting
- 19) Wolverine Pipeline Presentation
- 20) AMA Quarterly Review meeting with Superior Township & City of Ypsilanti
- 21) EMS Quality Review meeting
- 22) 800 MHz meeting
- 23) Copier Agreement meeting
- 24) Quality Improvement meeting with Medical Control Authority
- 25) Revised Board Up Rotation List
- 26) Fire Marshal Service contract with City of Ypsilanti
- 27) Hospital visit with Personnel

There were 0 injuries and 0 deaths reported this month for civilians.

There was 1 injury and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$34,600.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 04/02/2015	5900 Bridge	\$ 0.00 (cooking)
2) 04/05/2015	S Harris @ Share	\$ 0.00 (outside rubbish)
3) 04/08/2015	409 Huron	\$ 0.00 (Mutual Aid-Ypsi City)
4) 04/09/2015	235 Spencer Lane	\$ 10,000.00 (building)
5) 04/10/2015	672 Nash	\$ 22,000.00 (building)
6) 04/14/2015	1775 Lynn	\$ 0.00 (cooking)
7) 04/14/2015	992 Hawthorne	\$ 0.00 (outside rubbish)
8) 04/17/2015	8975 Textile	\$ 100.00 (dumpster)
9) 04/18/2015	Holmes @ N Ford Blvd	\$ 0.00 (outside rubbish)
10) 04/19/2015	2620 Verna	\$ 0.00 (trash)
11) 04/19/2015	527 Emerick	\$ 0.00 (natural vegetation)
12) 04/20/2015	8884 Nottingham	\$ 0.00 (Mutual Aid-Superior Twp)
13) 04/21/2015	7558 Henley Drive	\$ 500.00 (other - oven)
14) 04/23/2015	209 Holmes	\$ 2,500.00 (building)
15) 04/24/2015	717 N Ford Blvd	\$ 0.00 (brush)
16) 04/28/2015	1520 Dawn	\$ 0.00 (Mutual Aid-Superior Twp)
17) 04/29/2015	6839 Whittaker	\$ 0.00 (grass)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
 Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 04/01/2015 – 04/30/2015

# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {04/01/15} And {04/30/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
100 Fire, Other	1	0.26%	\$0	0.00%
111 Building fire	5	1.28%	\$34,500	99.71%
113 Cooking fire, confined to container	2	0.51%	\$0	0.00%
118 Trash or rubbish fire, contained	2	0.51%	\$0	0.00%
140 Natural vegetation fire, Other	1	0.26%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.26%	\$0	0.00%
143 Grass fire	1	0.26%	\$0	0.00%
150 Outside rubbish fire, Other	2	0.51%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.26%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	0.26%	\$100	0.28%
	<b>17</b>	<b>4.34%</b>	<b>\$34,600</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no ignition	2	0.51%	\$0	0.00%
	<b>2</b>	<b>0.51%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	26	6.63%	\$0	0.00%
311 Medical assist, assist EMS crew	44	11.22%	\$0	0.00%
320 Emergency medical service, other	17	4.34%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	68	42.86%	\$0	0.00%
322 Motor vehicle accident with injuries	7	1.79%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	9	2.30%	\$0	0.00%
350 Extrication, rescue, Other	1	0.26%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.26%	\$0	0.00%
	<b>273</b>	<b>69.64%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	1	0.26%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	0.51%	\$0	0.00%
424 Carbon monoxide incident	2	0.51%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.26%	\$0	0.00%
444 Power line down	1	0.26%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.26%	\$0	0.00%
	<b>8</b>	<b>2.04%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.26%	\$0	0.00%



# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {04/01/15} And {04/30/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
531 Smoke or odor removal	8	2.04%	\$0	0.00%
550 Public service assistance, Other	1	0.26%	\$0	0.00%
5501 Neighborhood Watch	8	2.04%	\$0	0.00%
553 Public service	2	0.51%	\$0	0.00%
554 Assist invalid	1	0.26%	\$0	0.00%
561 Unauthorized burning	8	2.04%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.26%	\$0	0.00%
	<b>30</b>	<b>7.65%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	6	1.53%	\$0	0.00%
611 Dispatched & cancelled en route	29	7.40%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	1.02%	\$0	0.00%
631 Authorized controlled burning	2	0.51%	\$0	0.00%
632 Prescribed fire	2	0.51%	\$0	0.00%
641 Vicinity alarm (incident in other location)	1	0.26%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.26%	\$0	0.00%
	<b>45</b>	<b>11.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	3	0.77%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.26%	\$0	0.00%
730 System malfunction, Other	1	0.26%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	0.51%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.26%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	5	1.28%	\$0	0.00%
744 Detector activation, no fire - unintentional	2	0.51%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	2	0.51%	\$0	0.00%
	<b>17</b>	<b>4.34%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 392

Total Est Loss:

\$34,600

**YPSILANTI TOWNSHIP FIRE DEPARTMENT**  
**MONTHLY REPORT**

**MAY 2015**

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	20 Fire Fighters
1 Fire Marshal (part time)	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 390 requests for assistance. Of those requests, 252 were medical emergency service calls, with the remaining 138 incidents classified as non-medical and/or fire related.

Department activities for the month of May, 2015:

- 1) The Public Education Department participated in the following events:
  - a) Hosted Election Day
  - b) Truck Demonstration for Touch-A-Truck event at Ypsilanti High School
  - c) Participated in the Peace Officer Memorial ceremony
  - d) Participated in the Ypsilanti Memorial Day parade
  - e) Car Seat fittings
- 2) Fire fighters attended 18 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
  - a) Washtenaw County Tech Rescue Team
  - b) Water Rescue

The Fire Marshal had these inspections / meetings for the months of May, 2015:

- 1) Site Inspections: 5
- 2) Fireworks Inspections: 2
- 3) Junkyard Inspections: 6
- 4) Fire Alarm Tests: 2
- 5) Plan Reviews: 8
- 6) Burn Permits: 6
- 7) HazMat Investigations: 1
- 8) Building Inspections: 2
- 9) Building Rescue: 1
- 10) Address Request: 1
- 11) Occupancy Load: 1
- 12) HazMat Followup Inspection: 1
- 13) Complete reports

The Fire Chief attended these meetings / events for the month of May, 2015:

- 1) WAMAA meeting
- 2) Personnel meetings
- 3) Fire Investigation – 7478 Textile
- 4) AMA Quarterly Review with Pittsfield Township Fire Department
- 5) Certified Fire Service Accreditation meeting in Dayton, OH
- 6) Fire Dispatch meeting with Emergent Health
- 7) 2 Conference meetings with Township Attorney
- 8) Officers meeting
- 9) Pre-construction Fire meeting in Charlotte, MI
- 10) Civil Service meeting
- 11) Wal-Mart Grand Opening & Presentation
- 12) Memorial Day Parade
- 13) Neighborhood Watch meeting at Clark East Towers
- 14) Fire Investigation – Clark East Towers
- 15) 800 MHz Business Plan Committee meeting
- 16) Meeting with Ann Arbor Fire Department
- 17) Stuff the Bus Campaign meeting with United Way & Washtenaw County Parks

There were 0 injuries and 0 deaths reported this month for civilians.

There was 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at ***\$134,820.00***. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 05/03/2015	657 Villa Drive	\$ 520.00 (cooking)
2) 05/04/2015	W MI @ Meadow Woods	\$ 0.00 (outside rubbish)
3) 05/05/2015	7478 Textile	\$ 50,000.00 (building)
4) 05/07/2015	9949 Bemis	\$ 75,000.00 (building)
5) 05/12/2015	339 N Hewitt	\$ 300.00 (cooking)
6) 05/14/2015	1978 Chevrolet	\$ 500.00 (other - dryer)
7) 05/15/2015	3103 Andora	\$ 0.00 (Mutual Aid-Superior Twp)
8) 05/17/2015	1095 E Cross	\$ 0.00 (brush)
9) 05/21/2015	427 Glenwood	\$ 4,500.00 (vehicle)
10) 05/23/2015	Whitetail @ Buck Crossing	\$ 0.00 (special outside)
11) 05/23/2015	1550 E Cross	\$ 0.00 (natural vegetation)
12) 05/23/2015	1550 E Cross (exposure)	\$ 0.00 (vehicle)
13) 05/24/2015	6571 Textile	\$ 4,000.00 (vehicle)
14) 05/24/2015	570 First	\$ 0.00 (Mutual Aid-Ypsi City)
15) 05/26/2015	1410 Share	\$ 0.00 (dumpster)
16) 05/31/2015	2010 Whittaker	\$ 0.00 (vehicle)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 05/01/2015 – 05/30/2015

# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {05/01/15} And {05/31/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
100 Fire, Other	1	0.26%	\$500	0.37%
111 Building fire	4	1.03%	\$125,520	93.10%
113 Cooking fire, confined to container	2	0.51%	\$300	0.22%
131 Passenger vehicle fire	4	1.03%	\$8,500	6.30%
140 Natural vegetation fire, Other	1	0.26%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.26%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.26%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	0.26%	\$0	0.00%
160 Special outside fire, Other	1	0.26%	\$0	0.00%
	<b>16</b>	<b>4.10%</b>	<b>\$134,820</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	26	6.67%	\$0	0.00%
311 Medical assist, assist EMS crew	36	9.23%	\$0	0.00%
320 Emergency medical service, other	9	2.31%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	57	40.26%	\$0	0.00%
322 Motor vehicle accident with injuries	11	2.82%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	9	2.31%	\$0	0.00%
351 Extrication of victim(s) from building/structure	1	0.26%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.26%	\$0	0.00%
381 Rescue or EMS standby	1	0.26%	\$0	0.00%
	<b>252</b>	<b>64.62%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.26%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.26%	\$0	0.00%
421 Chemical hazard (no spill or leak)	1	0.26%	\$0	0.00%
422 Chemical spill or leak	1	0.26%	\$0	0.00%
424 Carbon monoxide incident	1	0.26%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.51%	\$0	0.00%
444 Power line down	4	1.03%	\$0	0.00%
445 Arcing, shorted electrical equipment	2	0.51%	\$0	0.00%
461 Building or structure weakened or collapsed	1	0.26%	\$0	0.00%
	<b>14</b>	<b>3.59%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	2	0.51%	\$0	0.00%
511 Lock-out	1	0.26%	\$0	0.00%
531 Smoke or odor removal	7	1.79%	\$0	0.00%

# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {05/01/15} And {05/31/15}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
5501 Neighborhood Watch	17	4.36%	\$0	0.00%
5502 Community Outreach	3	0.77%	\$0	0.00%
551 Assist police or other governmental agency	1	0.26%	\$0	0.00%
554 Assist invalid	2	0.51%	\$0	0.00%
561 Unauthorized burning	3	0.77%	\$0	0.00%
	<b>36</b>	<b>9.23%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	0.26%	\$0	0.00%
611 Dispatched & cancelled en route	31	7.95%	\$0	0.00%
622 No Incident found on arrival at dispatch address	5	1.28%	\$0	0.00%
631 Authorized controlled burning	4	1.03%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.26%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	2	0.51%	\$0	0.00%
	<b>44</b>	<b>11.28%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	4	1.03%	\$0	0.00%
730 System malfunction, Other	2	0.51%	\$0	0.00%
733 Smoke detector activation due to malfunction	1	0.26%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.26%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.51%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	0.26%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	6	1.54%	\$0	0.00%
744 Detector activation, no fire - unintentional	4	1.03%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	5	1.28%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	2	0.51%	\$0	0.00%
	<b>28</b>	<b>7.18%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 390

Total Est Loss:

\$134,820



# WASHTENAW COUNTY

## OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

**To:** Brenda Stumbo, Ypsilanti Township Supervisor  
**From:** Mike Marocco, Police Services Lieutenant  
**Cc:** Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Marlene Radzik, WCSO Police Services Commander  
**Date:** June 7, 2015  
**Re:** May 2015 Police Services Monthly Report

In May of 2015, there were 3,808 calls for service in Ypsilanti Township, which is a 10.4% decrease in calls for service as compared to May of 2014.

### OPERATIONAL CHANGES

On June 1, 2015 I was assigned to the Ypsilanti Township Law Enforcement Center as the Operational Lieutenant. During a meeting with Brenda Stumbo, Mike Radzik, Denny McLain and Larry Doe on that date, I presented the operational plan for services in the Township. My team and I are committed to outstanding Police Services performance in pursuing our mission of creating public safety, providing quality service and building strong and sustainable communities. My cell phone number is 734-545-6684. Please feel free to call me directly with any questions, comments or concerns.

### PAROLE COMPLIANCE CHECKS

On May 27, 2015 the Community Action Team and the Ann Arbor Parole Office conducted random parole checks around the Ypsilanti Twp. area. As a result of these compliance checks a total of 6 arrests were made. We continue to aggressively check parolee compliance in the Township through the use of sweeps. In addition, we will begin a partnering program this month where (1) deputy will partner with (1) MDOC Parole Agent to check compliance more frequently within the Township.

### SEARCH WARRANTS

The following locations are where search warrants were executed by either the Community Action Team or LAWNET for narcotics:

- 500 Blk of Woodlawn by Community Action Team
- 1600 Blk of Conway by LAWNET

### TRAFFIC AND CRIME ENFORCEMENT

The Sheriff's Office will be working with the DDACTS (Data drive approaches to crime and traffic safety) model in efforts to address crime trends and traffic concerns throughout the Summer of 2015. The Jamar radar system has been deployed in several neighborhoods throughout the township identifying speed enforcement times for deputy sheriffs to target speeders.

# CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

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Month:	May
Year:	2015
Print Option:	Print Both Monthly and YTD
Include Unfounded:	No
Report Offenses:	Include All (1,2,3,4)
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT



# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of May

Classification	May/2014	May/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	1	0	-100%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	1	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	2	100%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	-100%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	1	0%
12000 ROBBERY	6	5	-16.6%
13001 NONAGGRAVATED ASSAULT	44	58	31.81%
13002 AGGRAVATED/FELONIOUS ASSAULT	21	31	47.61%
13003 INTIMIDATION/STALKING	3	2	-33.3%
20000 ARSON	2	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	26	13	-50%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	5	0	-100%
23001 LARCENY -POCKETPICKING	2	0	-100%
23002 LARCENY -PURSES/NATCHING	1	0	-100%
23003 LARCENY -THEFT FROM BUILDING	15	10	-33.3%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	13	21	61.53%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	2	-50%
23007 LARCENY -OTHER	12	14	16.66%
24001 MOTOR VEHICLE THEFT	13	9	-30.7%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	2	100%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	3	6	100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	6	5	-16.6%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	4	5	25%
26003 FRAUD -IMPERSONATION	7	7	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	1	2	100%
28000 STOLEN PROPERTY	5	0	-100%
29000 DAMAGE TO PROPERTY	38	36	-5.26%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	8	6	-25%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	18	13	-27.7%
35002 NARCOTIC EQUIPMENT VIOLATIONS	13	3	-76.9%
37000 OBSCENITY	2	1	-50%

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## City:Ypsilanti Twp-YPT

For The Month Of May

Classification	May/2014	May/2015	%Change
40001 COMMERCIALIZED SEX -PROSTITUTION	4	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	6	4	-33.3%
52003 WEAPONS OFFENSE -OTHER	1	2	100%
<b>Group A Totals</b>	<b>288</b>	<b>264</b>	<b>-8.33%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	1	0%
26006 FRAUD -BAD CHECKS	1	2	100%
36004 SEX OFFENSE -OTHER	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	4	2	-50%
41002 LIQUOR VIOLATIONS -OTHER	3	4	33.33%
48000 OBSTRUCTING POLICE	7	4	-42.8%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	15	15	0%
53001 DISORDERLY CONDUCT	4	5	25%
53002 PUBLIC PEACE -OTHER	1	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	14	11	-21.4%
55000 HEALTH AND SAFETY	2	2	0%
57001 TRESPASS	0	3	0%
58000 SMUGGLING	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	1	0	-100%
70000 JUVENILE RUNAWAY	20	5	-75%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
77000 CONSPIRACY (ALL CRIMES)	1	0	-100%
<b>Group B Totals</b>	<b>77</b>	<b>55</b>	<b>-28.5%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	76	64	-15.7%
2900 TRAFFIC OFFENSES	26	34	30.76%
3000 WARRANTS	64	50	-21.8%
3100 TRAFFIC CRASHES	80	88	10%
3200 SICK / INJURY COMPLAINT	58	84	44.82%
3300 MISCELLANEOUS COMPLAINTS	898	780	-13.1%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	4	5	25%
3500 NON-CRIMINAL COMPLAINTS	913	1007	10.29%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1247	876	-29.7%
3800 ANIMAL COMPLAINTS	113	95	-15.9%
3900 ALARMS	195	195	0%
<b>Group C Totals</b>	<b>3674</b>	<b>3278</b>	<b>-10.7%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	1	4	300%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

For The Month Of May

Classification	May/2014	May/2015	%Change
4500 MISCELLANEOUS A THROUGH UUUU	6	11	83.33%
<b>Group D Totals</b>	<b>7</b>	<b>15</b>	<b>114.2%</b>
5000 FIRE CLASSIFICATIONS	0	1	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	5	1	-80%
<b>Group E Totals</b>	<b>5</b>	<b>2</b>	<b>-60%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	25	35	40%
6100 MISCELLANEOUS ACTIVITIES (6100)	132	112	-15.1%
6300 CANINE ACTIVITIES	6	7	16.66%
6500 CRIME PREVENTION ACTIVITIES	34	34	0%
6600 COURT / WARRANT ACTIVITIES	1	2	100%
6700 INVESTIGATIVE ACTIVITIES	4	4	0%
<b>Group F Totals</b>	<b>202</b>	<b>194</b>	<b>-3.96%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>4253</b>	<b>3808</b>	<b>-10.4%</b>

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through May

Classification	2014	2015	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	-100%
09004 JUSTIFIABLE HOMICIDE	1	0	-100%
10001 KIDNAPPING/ABDUCTION	2	2	0%
10002 PARENTAL KIDNAPPING	0	3	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	8	11	37.5%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	4	300%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	1	1	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	3	1	-66.6%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	1	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	4	2	-50%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	3	50%
12000 ROBBERY	20	15	-25%
13001 NONAGGRAVATED ASSAULT	182	205	12.63%
13002 AGGRAVATED/FELONIOUS ASSAULT	82	101	23.17%
13003 INTIMIDATION/STALKING	17	9	-47.0%
20000 ARSON	3	1	-66.6%
21000 EXTORTION	1	1	0%
22001 BURGLARY -FORCED ENTRY	102	62	-39.2%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	16	20	25%
23001 LARCENY -POCKETPICKING	3	0	-100%
23002 LARCENY -PURSESNAATCHING	1	1	0%
23003 LARCENY -THEFT FROM BUILDING	80	50	-37.5%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	1	-50%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	44	80	81.81%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	13	11	-15.3%
23007 LARCENY -OTHER	36	41	13.88%
24001 MOTOR VEHICLE THEFT	58	37	-36.2%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	6	5	-16.6%
24003 MOTOR VEHICLE FRAUD	1	2	100%
25000 FORGERY/COUNTERFEITING	8	11	37.5%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	38	34	-10.5%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	20	26	30%
26003 FRAUD -IMPERSONATION	33	37	12.12%
26005 FRAUD -WIRE FRAUD	2	2	0%
27000 EMBEZZLEMENT	3	4	33.33%
28000 STOLEN PROPERTY	12	4	-66.6%
29000 DAMAGE TO PROPERTY	119	118	-0.84%
30001 RETAIL FRAUD -MISREPRESENTATION	3	5	66.66%
30002 RETAIL FRAUD -THEFT	35	28	-20%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	1	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	80	64	-20%
35002 NARCOTIC EQUIPMENT VIOLATIONS	36	23	-36.1%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through May

Classification	2014	2015	%Change
37000 OBSCENITY	3	1	-66.6%
40001 COMMERCIALIZED SEX -PROSTITUTION	4	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	1	0	-100%
52001 WEAPONS OFFENSE- CONCEALED	14	11	-21.4%
52003 WEAPONS OFFENSE -OTHER	4	6	50%
<b>Group A Totals</b>	<b>1105</b>	<b>1045</b>	<b>-5.42%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	8	2	-75%
26006 FRAUD -BAD CHECKS	10	2	-80%
36004 SEX OFFENSE -OTHER	3	1	-66.6%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	21	16	-23.8%
41002 LIQUOR VIOLATIONS -OTHER	8	7	-12.5%
48000 OBSTRUCTING POLICE	32	23	-28.1%
49000 ESCAPE/FLIGHT	1	2	100%
50000 OBSTRUCTING JUSTICE	54	40	-25.9%
53001 DISORDERLY CONDUCT	15	19	26.66%
53002 PUBLIC PEACE -OTHER	2	1	-50%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	4	4	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	48	46	-4.16%
55000 HEALTH AND SAFETY	7	12	71.42%
57001 TRESPASS	2	7	250%
58000 SMUGGLING	1	1	0%
62000 CONSERVATION	0	1	0%
63000 VAGRANCY	3	1	-66.6%
70000 JUVENILE RUNAWAY	46	41	-10.8%
73000 MISCELLANEOUS CRIMINAL OFFENSE	5	11	120%
77000 CONSPIRACY (ALL CRIMES)	1	0	-100%
<b>Group B Totals</b>	<b>271</b>	<b>237</b>	<b>-12.5%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	235	204	-13.1%
2900 TRAFFIC OFFENSES	211	193	-8.53%
3000 WARRANTS	329	257	-21.8%
3100 TRAFFIC CRASHES	661	528	-20.1%
3200 SICK / INJURY COMPLAINT	316	418	32.27%
3300 MISCELLANEOUS COMPLAINTS	3643	3474	-4.63%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	7	8	14.28%
3500 NON-CRIMINAL COMPLAINTS	3961	4487	13.27%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	5585	5082	-9.00%
3800 ANIMAL COMPLAINTS	335	346	3.283%
3900 ALARMS	941	864	-8.18%
<b>Group C Totals</b>	<b>16224</b>	<b>15861</b>	<b>-2.23%</b>
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	8	166.6%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	0	-100%
4200 PARKING CITATIONS	14	22	57.14%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Ypsilanti Twp-YPT

Year To Date Through May

Classification	2014	2015	%Change
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	5	150%
4500 MISCELLANEOUS A THROUGH UUUU	49	44	-10.2%
<b>Group D Totals</b>	<b>70</b>	<b>79</b>	<b>12.85%</b>
5000 FIRE CLASSIFICATIONS	2	3	50%
5100 18A STATE CODE FIRE CLASSIFICATIONS	15	2	-86.6%
<b>Group E Totals</b>	<b>17</b>	<b>5</b>	<b>-70.5%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	183	163	-10.9%
6100 MISCELLANEOUS ACTIVITIES (6100)	410	422	2.926%
6300 CANINE ACTIVITIES	28	15	-46.4%
6500 CRIME PREVENTION ACTIVITIES	142	130	-8.45%
6600 COURT / WARRANT ACTIVITIES	13	8	-38.4%
6700 INVESTIGATIVE ACTIVITIES	24	20	-16.6%
<b>Group F Totals</b>	<b>800</b>	<b>758</b>	<b>-5.25%</b>
<b>City : Ypsilanti Twp Totals</b>	<b>18487</b>	<b>17985</b>	<b>-2.71%</b>



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE  
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, JUNE 16, 2015

**6:00 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. REVIEW AGENDA ..... SUPERVISOR STUMBO
2. OTHER DISCUSSION ..... BOARD MEMBERS

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD  
MEETING AGENDA



# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



# Charter Township of Ypsilanti

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## **REGULAR MEETING AGENDA**

**TUESDAY, JUNE 16, 2015**

**7:00 P.M.**

*Revised June 16, 2015*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
  - A. 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE BUD/BLOSSOM NEIGHBORHOOD – RESOLUTION 2015-19  
(PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)
  - B. 7:15PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE APPLERIDGE NEIGHBORHOOD – RESOLUTION 2015-20  
(PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)
4. PUBLIC COMMENTS
5. CONSENT AGENDA
  - A. MINUTES OF THE MAY 19, 2015 WORK SESSION AND REGULAR MEETING
  - B. STATEMENTS AND CHECKS
    1. STATEMENTS AND CHECKS FOR JUNE 2, 2015 IN THE AMOUNT OF \$571,866.76
    2. STATEMENTS AND CHECKS FOR JUNE 16, 2015 IN THE AMOUNT OF \$815,460.74
    3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY, IN THE AMOUNT OF \$35,973.09
    4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$1,185.00
  - C. MAY 2015 TREASURER REPORT
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

## **OLD BUSINESS**

1. 2<sup>ND</sup> READING OF RESOLUTION 2015-15, PROPOSED ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES  
(1<sup>ST</sup> READING HELD AT MAY 19, 2015 REGULAR MEETING)

## **NEW BUSINESS**

1. BUDGET AMENDMENT #8
2. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF UPDATES TO THE EQUAL EMPLOYMENT OPPORTUNITY AND NEPOTISM POLICIES LOCATED WITHIN THE YPSILANTI TOWNSHIP POLICY AND PROCEDURE MANUAL
3. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR AUTHORIZATION TO CHANGE THE PART TIME IT HELP DESK POSITION TO A REGULAR FULL TIME HOURLY POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION AND FILL INTERNALLY
4. REQUEST OF LARRY DOE TO PURCHASE FIVE (5) YEARS GENERIC RETIREMENT SERVICE CREDIT FROM MERS AND AUTHORIZE SIGNING OF THE MERS GOVERNING BODY RESOLUTION
5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF JOB DESCRIPTION, POSTING AND FILLING OF QUALITY ASSURANCE SPECIALIST
6. RESOLUTION 2015-17, PEDDLER LICENSE FEE SCHEDULE
7. RESOLUTION 2015-18, ADOPTION OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES AND PUBLIC SUMMARY OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES
8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2835 APPLERIDGE, 1852 EILEEN, 15/17 ALLEN AND 1157 BUICK IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023
9. REQUEST TO APPROVE THIRD AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2015 LOCAL SUBDIVISION ROAD TREE REMOVAL PROJECT IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-956-000-926-100 WITH 50% OR \$10,000.00 TO BE REIMBURSED TO THE TOWNSHIP AFTER NOVEMBER 1, 2015

10. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION OF ADDITIONAL WORK FOR VETERAN'S DRIVE IN THE AMOUNT OF \$305,663.82 TO ANGLIN CIVIL, \$54,300.00 TO OHM FOR SERVICES INCLUDING GEOTECHNICAL SERVICES, SURVEY, INSPECTIONS AND MATERIAL TESTING AND \$4,000.00 TO THE WASHTENAW COUNTY ROAD COMMISSION FOR PERMIT, APPLICATION AND INSPECTOR ESCROW FOR A TOTAL OF \$363,963.82 BUDGETED IN LINE ITEM #101-970-000-976-007
11. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE A SCAG GIANT VACUUM INDUSTRIAL TOW BEHIND TRUCK LOADER IN AN AMOUNT NOT TO EXCEED \$10,000.00 BUDGETED IN LINE ITEM #590-590-000-977-000
12. REQUEST TO APPOINT AIDAN BOYER, GERMAINE SMITH, JESSE TACK, KATE WEISE, AND STEVE AGDORNY TO THE YPSILANTI TOWNSHIP BEE COMMITTEE
13. REQUEST TO RESCHEDULE PUBLIC HEARING FOR CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS SCHEDULED FOR JULY 21, 2015 TO AUGUST 18, 2015 AT APPROXIMATELY 7:00PM
14. REQUEST TO SET PUBLIC HEARING FOR THE APPEAL OF JIMMIE L. MACK, JR. FOR PEDDLER PERMIT DENIAL FOR TUESDAY, JULY 21, 2015 AT APPROXIMATELY 7:00PM
15. REQUEST TO MOVE YPSILANTI TOWNSHIP VOTING PRECINCTS 13, 15 AND 19 FROM GIRL SCOUTS HEART OF MICHIGAN 444 JAMES L HART PARKWAY TO THE LOYAL ORDER OF MOOSE YPSILANTI LODGE NO. 782 5506 STONY CREEK RD.
16. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR PURCHASE OF TWO (2) 135 WATT BLACK AUTOBAHN LED STYLE LUMINAIRES ON EXISTING WOOD POLES ON A 17' 6" ARM IN THE AMOUNT OF \$1,393.22 TO BE LOCATED AT MICHIGAN AVENUE (US-12) AND DORSET AVENUE BUDGETED IN LINE ITEM #101-956-000-926-050
17. REQUEST AUTHORIZATION TO REPAIR THE MOTOR ON LADDER 14-1 IN THE ESTIMATED AMOUNT OF \$19,680.63 BUDGETED IN LINE ITEM #206-206-000-863-001 WITH A CONTINGENCY AMOUNT OF \$1,200.00 DEPENDENT ON THE CONDITION OF THE CYLINDER WALLS
18. REQUEST AUTHORIZATION TO PURCHASE TAX FORECLOSED PROPERTIES FOR A PUBLIC PURPOSE PURSUANT TO STAFF RECOMMENDATION AND APPROVAL BY ELECTED OFFICIALS NOT TO EXCEED A CUMULATIVE TOTAL OF \$120,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010

## **OTHER BUSINESS**

### **AUTHORIZATION AND BIDS**

1. REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF YPSILANTI TOWNSHIP PROPERTY PARCEL K-11-39-213-014, LOTS 389-390 LOCATED ON WEST MICHIGAN AVENUE WITH THE DEED OF SALE TO BE RESTRICTED TO ALLOW ONLY A SINGLE FAMILY HOME TO BE BUILT WITH NO RENTAL OR GOVERNMENT SUBSIDY ALLOWED

# **PUBLIC HEARING**

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- A. Resolution No. 2015-19 – Creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Bud/Blossom Neighborhood

**RESOLUTION 2015-19**

***Resolution on Bud/Blossom  
Special Assessment District for  
Public Security Cameras***

**WHEREAS**, the Township Board of the Charter Township of Ypsilanti proposes to install a security camera in the Bud/Blossom area; and

**WHEREAS**, the Township Board proposes to pay for the purchase and installation of the security camera; and

**WHEREAS**, the Township Board proposes the creation of a special assessment district consisting of 61 parcels within the Bud/Blossom area which will be benefited to defray the operation and maintenance cost of the security camera; and

**WHEREAS**, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

**WHEREAS**, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain a security camera in public areas within an area bounded by Bud and Blossom Streets, North of Clark Road and East of Wiard Boulevard, located in the Bud/Blossom area which consists of 61 parcels with the following estimated costs:

• Township Costs for purchase and installation of 1 security cameras:	\$4,939.00
• Total Annual Residents' Cost for maintenance and operation of security cameras:	\$1,954.20
• Annual cost per parcel	\$ 39.14
• Monthly cost per parcel	\$ 3.26

**WHEREAS**, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

**WHEREAS**, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:00pm and all persons given the opportunity to be heard in the matter; and

**WHEREAS**, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

1. That this Township Board does hereby approve the plans for a public security camera as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$1,954.00.
2. That this Township Board creates a special assessment district bounded by Bud and Blossom Streets, North of Clark Road, East of Wiard Boulevard, to be known as Bud/Blossom Camera Special Assessment District No. 64 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.



*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



*Charter Township of Ypsilanti*

**Clerk's Office**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

May 22, 2015

Property Owner  
Address  
City, State Zip

Dear Property Owner:

Based on feedback from your Neighborhood Watch Group, the Charter Township of Ypsilanti Board of Trustees has set a public hearing to consider the creation of a Special Assessment District for the maintenance costs of public security cameras in the Bud and Blossom neighborhood.

**The total cost per household for this yearly assessment would be \$39.14 per year.**

This will include your property located at: Address  
Parcel Number

Comcast and Conti Corp. have fixed the annual charges for the first three years, per agreement to total \$7,162.60. This total cost is divided among the 61(sixty one) parcels and prorated over three years equaling \$39.14, per parcel, per year or \$3.01 per month. This amount, if approved, will be added to your winter tax bill. After the third year, the costs will reflect the current rates set by Comcast and Conti Corp. The rates will be reviewed and another public hearing scheduled, if necessary.

The total cost of the camera and installation is \$4,988.00 will be paid for with dollars from the Township's General Fund budget. The cost of operation and maintenance will be paid by the special assessment of all property owners.

**The public hearing will be held on Tuesday, June 16, 2015 at approximately 7:00pm at the Ypsilanti Township Civic Center, located at 7200 S. Huron River Drive, Ypsilanti, MI 48197 to consider creation of the special assessment district.**

For your information, the location where the camera will be placed and the boundaries of the assessment district are on the back of this letter.

If you have questions or comments and are unable to attend the public hearing, please contact our office at 734-484-4700 or by email at [klovejoyroe@ytown.org](mailto:klovejoyroe@ytown.org) or [lgarrett@ytown.org](mailto:lgarrett@ytown.org).

Sincerely,

Karen Lovejoy Roe  
Clerk

Lisa Garrett  
Deputy Clerk

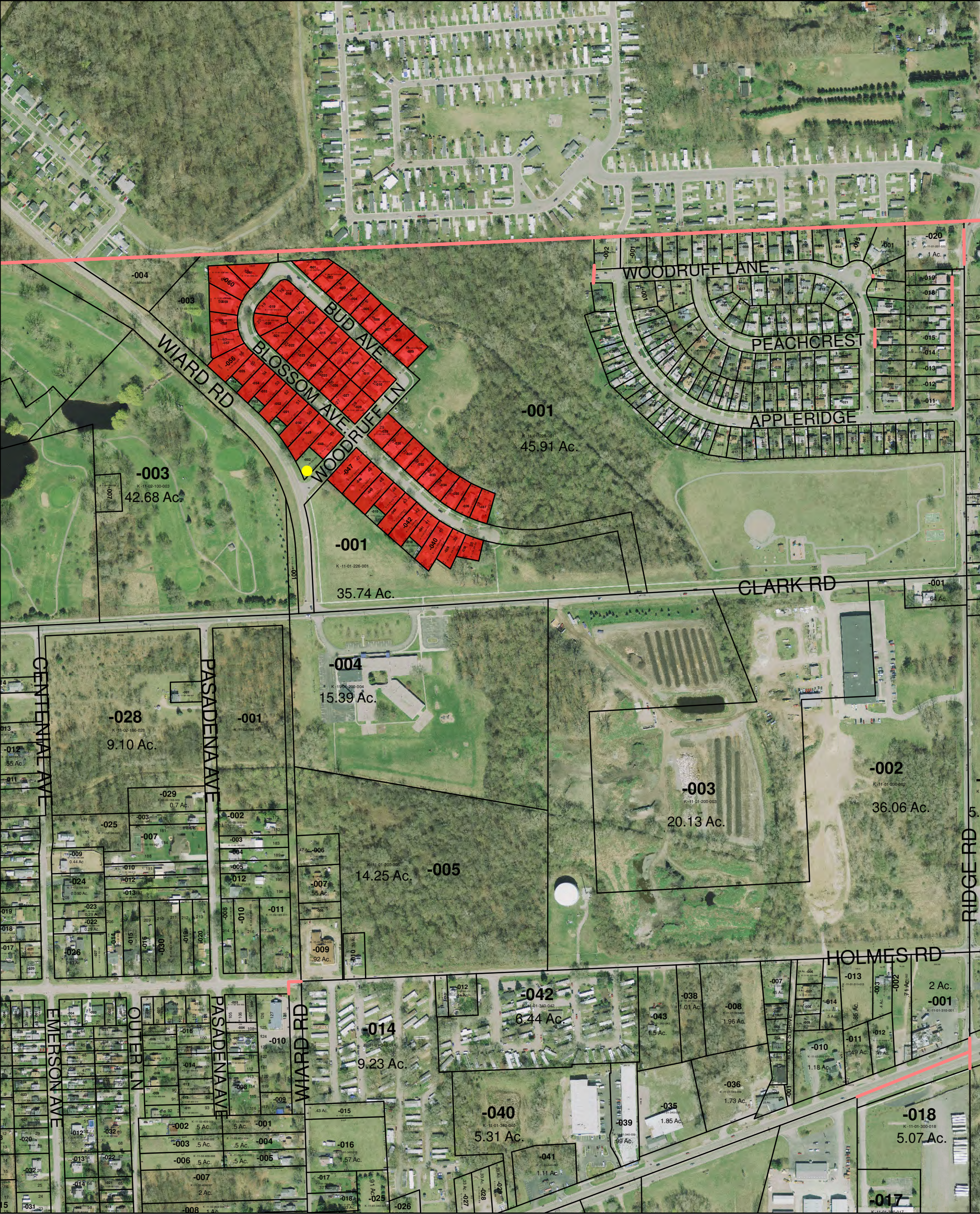
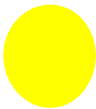
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# BUD & BLOSSOM AREA SECURITY CAMERAS: DISTRICT 64

Parcels are highlighted in RED

Camera location is marked with yellow dot:





# **PUBLIC HEARING**

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- A. Resolution No. 2015-20 – Creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Appleridge Neighborhood

**RESOLUTION 2015-20**

***Resolution on Appleridge  
Special Assessment District for  
Public Security Cameras***

**WHEREAS**, the Township Board of the Charter Township of Ypsilanti proposes to install security cameras in the Appleridge area; and

**WHEREAS**, the Township Board proposes to pay for the purchase and installation of two security cameras; and

**WHEREAS**, the Township Board proposes the creation of a special assessment district consisting of 121 parcels within the Appleridge area which will be benefited to defray the operation and maintenance cost of two security cameras; and

**WHEREAS**, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

**WHEREAS**, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas with an area bounded by Appleridge Street, Peachcrest Street, Woodruff Lane and is North of Clark Road and West of Ridge Road, located in the Appleridge area which consists of 121 parcels with the following estimated costs:

- Township Costs for purchase and installation  
of 2 security cameras: \$9,976.00  
(approximately \$5,000.00 each)
- Total Annual Residents' Cost for maintenance  
and operation of security cameras: \$3,908.40
- Annual cost per parcel \$ 39.46
- Monthly cost per parcel \$ 3.29

**WHEREAS**, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

**WHEREAS**, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:15pm and all persons given the opportunity to be heard in the matter; and

**WHEREAS**, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

1. That this Township Board does hereby approve the plans for the public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$9,976.00.
2. That this Township Board creates a special assessment district bounded by Appleridge Street, Peachcrest Street, Woodruff Lane, North of Clark Road and West of Ridge Road, to be known as Appleridge Camera Special Assessment District No. 63 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



## *Charter Township of Ypsilanti*

### **Clerk's Office**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156

May 22, 2015

Property Owner  
Address  
City, State Zip

Dear Property Owner:

Based on feedback from your Neighborhood Watch Group, the Charter Township of Ypsilanti Board of Trustees has set a public hearing to consider the creation of a Special Assessment District for the maintenance costs of public security cameras in the Appleridge neighborhood.

**The total cost per household for this yearly assessment would be \$39.46 per year.**

This will include your property located at: Address  
Parcel

Comcast and Conti Corp. have fixed the annual charges for the first three years, per agreement to total \$14,325.20. This total cost is divided among the 121(one hundred twenty one) parcels and prorated over three years equaling \$39.46, per parcel, per year or \$3.29 per month. This amount, if approved, will be added to your winter tax bill. After the third year, the costs will reflect the current rates set by Comcast and Conti Corp. The rates will be reviewed and another public hearing scheduled, if necessary.

The total cost of the camera and installation is \$9,976.00 will be paid for with dollars from the Township's General Fund budget. The cost of operation and maintenance will be paid by the special assessment of all property owners.

**The public hearing will be held on Tuesday, June 16, 2015 at approximately 7:15pm at the Ypsilanti Township Civic Center, located at 7200 S. Huron River Drive, Ypsilanti, MI 48197 to consider creation of the special assessment district.**

For your information, the location where the camera will be placed and the boundaries of the assessment district are on the back of this letter.

If you have questions or comments and are unable to attend the public hearing, please contact our office at 734-484-4700 or by email at [klovejoyroe@ytown.org](mailto:klovejoyroe@ytown.org) or [lgarrett@ytown.org](mailto:lgarrett@ytown.org).

Sincerely,

Karen Lovejoy Roe  
Clerk

Lisa Garrett  
Deputy Clerk

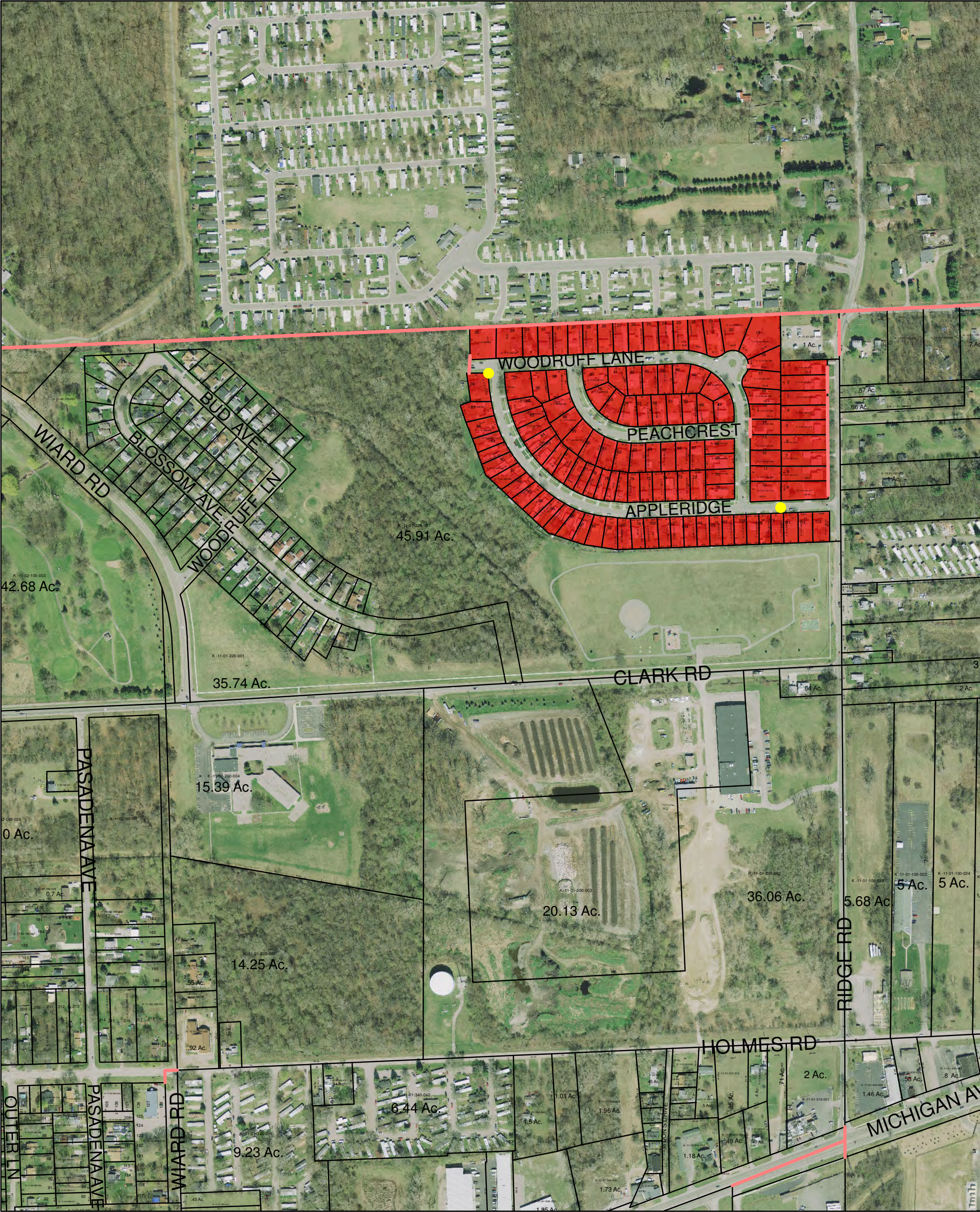
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cc: File



# APPLERIDGE AREA SECURITY CAMERAS: DISTRICT 63

Parcels are highlighted in RED

Camera location is marked with yellow dot: ●





# PUBLIC COMMENTS

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# **CONSENT AGENDA**

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 19, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Trustees Stan Eldridge, Mike Martin and Scott Martin

**Members Absent:** Treasurer Larry Doe and Trustee Jean Hall Currie

**Legal Counsel:** Angela B. King and Wm. Douglas Winters

**DISCUSSION OF HIRING ADDITIONAL HUMAN RESOURCE STAFF**

Karen Wallin, Department of Human Resources stated the hiring of additional Human Resource Staff was briefly discussed a couple of months ago. Ms. Wallin reviewed how the Human Resource Department had declined from three positions to one position, which she currently held. She voiced her appreciation to the Supervisor's Department for processing payroll and to other departments for further assistance with Human Resources. Ms. Wallin stated the work load had continued to grow, especially in the area of health care reform and compliance requirements. She reported the Memo in the packet listed several items that Human Resources Department was requesting assistance with. Ms. Wallin reported that it had been a big help to hire Art Serafinski, temporarily to help with the hiring of the Park Rangers and Park Staff for the summer. She stated however, Mr. Serafinski had accepted a full-time position with the City of Berkley and would be leaving soon, and that position would once again be open. Ms. Wallin listed other areas that the Human Resources Department must address, including safety issues, training, OSHA compliance and the need for revision of the Policy and Procedures manual.

Supervisor Stumbo stated there had been several discussions regarding the hiring of additional Human Resource Staff, but because Ms. Wallin had been busy with the hiring of the Building Director, the completion of the interviews for the Clerk III position and the hiring of Custodial positions, she was just now able to bring forward a list of areas that needed attention.

Supervisor Stumbo asked if it was the Board's pleasure to bring the issue of hiring additional Human Resource Staff to the Board for the next meeting and the Board agreed.

**REVIEW AGENDA**

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 2**

**1<sup>st</sup> READING OF RESOLUTION NO. 2015-15, PROPOSED ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES**

Supervisor Stumbo stated the Board had requested revisions of the current ordinance regarding the Pedder's licenses last year. She stated Attorney Angela King, Mike Radzik and Lt. Jim Anuszkiewicz had worked together to develop the proposed Peddler's Ordinance and repeal the current Peddler's Ordinance.

Attorney Angela King provided a brief overview of the new ordinance which replaced the outdated one from 1975. She stated the new ordinance included an updated set of definitions, limited hours, vicinities and practices in which services could be rendered. Attorney King stated she had sent a letter to the Board which detailed provisions regarding health standards, types of vehicles, permits required regarding food products, as well as the employment of minors regarding licensing and work permits from the State of Michigan.

Supervisor Stumbo asked if the new ordinance addressed the issue of regulating activity on the roadways and people in parked cars and Attorney King referred to Section 9 which prohibited anyone peddling or soliciting to anyone inside a motor vehicle.

Attorney King stated the new ordinance spelled out what needed to be included in an application, terms of the review by the Township of an application, grounds for any denial or revocation and standards regarding an appeal. She clarified this ordinance did not apply to any soliciting for non-profit entities.

**RESOLUTION NO. 2015-14 TO DESIGNATE THE CHARTER TOWNSHIP OF YPSILANTI A BEE CITY IN PARTNERSHIP WITH THE CITY OF YPSILANTI**

**REQUEST TO APPOINT AN YPSILANTI TOWNSHIP BEE COMMITTEE TO ENCOURAGE AND COORDINATE LOCAL POLLINATOR HABITAT AND LOCAL AWARENESS**

**REQUEST TO APPROVE PROFESSIONAL SERVICES FOR BEEKEEPING AND THE PURCHASE OF MATERIALS TO CONSTRUCT A BEE APIARY TO BE HOUSED AT THE CIVIC CENTER IN THE AMOUNT OF \$4,500.00 BUDGETED IN LINE ITEM #101-956-000-801-000**

Amanda Edmonds, Mayor of the City of Ypsilanti provided information regarding the Bee City USA Designation. She stated there were no municipalities in the State of Michigan at this point and Ypsilanti Township would be the first and would coordinate with the City of Ypsilanti. She explained the purpose of the designation as a Bee City showed a commitment to sustainability. Ms. Edmonds reported bees are dying partly

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 3**

because of the use of pesticides and since a large percentage of our food depends on pollination, that fact would finally affect our food prices.

Supervisor Stumbo stated the proposed Ordinance required the appointment of a committee to set up guidelines and the other Agenda Item was a request to set up an apiary and for planting pollinator friendly plants.

Trustee Scott Martin asked if we were talking about honey bees and upon hearing that was the case, he presented some facts regarding the bees rate of death, the fact that they pollinate over 80% of our food and the resulting rising price of honey.

Supervisor Stumbo reported that at first she considered it an odd subject but after learning about the problem, she had come to understand how important it was and realized many Township residents wanted to be involved.

**Proclamation for Lt. Jim Anuskiewicz**

Supervisor Stumbo stated Jim Anuskiewicz was to be promoted to Lt. of the Washtenaw County Detective Bureau after serving as Lt. with the Sheriff's Department, responsible for Ypsilanti Township Operations since October 2007. She said a proclamation would be presented at the Board Meeting to Lt. Anuskiewicz for his service to Ypsilanti Township.

**PUBLIC HEARING**

**A. 7:00 PM – POLLARD (U.S.) LTD., RESOLUTION 2015-7, REQUEST FOR INDUSTRIAL FACILITIES TAX EXEMPTION** (PUBLIC HEARING SET AT APRIL 7, 2015 REGULAR MEETING)

Supervisor Stumbo stated this was a \$1.8 million investment to Pollard's existing facility. She explained the existing employees would be retained and nine additional employees would be added in the future.

**B. 7:15 PM – BLACKMORE CO., INC. RESOLUTION 2015-13, REQUEST FOR INDUSTRIAL FACILITIES TAX EXEMPTION** (PUBLIC HEARING SET AT APRIL 21, 2015 REGULAR MEETING)

Supervisor Stumbo reported Blackmore had completed a \$602,000 expansion that would add more employees and retain current employees.

**PUBLIC COMMENTS**

None

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 4**

**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 21, 2015 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR MAY 5, 2015 IN THE AMOUNT OF \$317,821.63**
- 2. STATEMENTS AND CHECKS FOR MAY 19, 2015 IN THE AMOUNT OF \$1,176,402.93**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$54,511.87**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR MARCH IN THE AMOUNT OF \$1,177.50**

**C. APRIL 2015 TREASURER REPORT**

No discussion

**SUPERVISOR REPORT**

Supervisor Stumbo stated she would give her report at the Regular Meeting

**CLERK REPORT**

Clerk Lovejoy Roe stated there was no report

**TREASURER REPORT**

Treasurer Doe was on vacation.

**TRUSTEE REPORT**

Trustee Scott Martin voiced his appreciation to Trustee Eldridge, Justin Blair, Director of Golf Operations and Township Staff for the much improved conditions at the golf course from a year ago.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters briefly reviewed the Padlock Statute which had resulted in the first lawsuit being filed in Circuit Court recently.

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 5**

Attorney Winters stated the Padlock Statute was another tool that the Township was able to use in the quest for neighborhood stabilization. He stated the Statute held property owners accountable for deteriorating conditions and illegal activities by renters.

Supervisor Stumbo stated the cooperation of Township Staff, the Sheriff's Department and State Legislators had been instrumental in getting the Padlock Statue in place and bringing this particular property to the Court.

Attorney Winters pointed out officers from the Ypsilanti Police Department and Eastern Michigan University had worked in collaboration with the Washtenaw County Sheriff's Deputies to bring 959 Tyler into compliance under the Padlock Statute.

Clerk Lovejoy Roe voiced her appreciation to everyone involved and stated that collaborative effort made it possible for Ypsilanti Township to win the cases they took to the courts. Clerk Lovejoy Roe felt something needed to be done to encourage residents to report problems in the early stages rather than waiting until they were totally frustrated and had reached the point of giving up and moving out of our Township. She asked if there was any support from the Board to do a mailing to encourage residents to report vacant houses and ordinance liabilities.

Supervisor Stumbo stated she understood the reluctance of residents to get involved, but many times the landlords were unaware of conditions and she agreed it would be helpful to do an informational piece to homeowners.

**OLD BUSINESS**

- 1. 2<sup>ND</sup> READING OF RESOLUTION NO. 2015-9, ORDINANCE NO. 2015-444, AN ORDINANCE TO AMEND ORDINANCE NO. 74, IN REFERENCE TO PARCEL K-11-12-100-007 LOCATED AT 1 LIBERATOR WAY FOR THE PD STAGE 1 PRELIMINARY SITE PLAN AND REZONING FROM I-C INDUSTRIAL COMMERCIAL TO PD PLANNED DEVELOPMENT TO PERMIT THE ESTABLISHMENT OF THE YANKEE AIR MUSEUM WITHIN A 147,395 SQUARE FOOT PORTION OF THE FORMER GM POWER TRAIN/WILLOW RUN BOMBER PLANT WITH CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR MARCH 24, 2015 MEETING AND APPROVAL OF THE PRELIMINARY PLANNED DEVELOPMENT AGREEMENT (1<sup>ST</sup> READING HELD AT THE APRIL 21, 2015 REGULAR MEETING)**

Joe Lawson, Planning Director reported the Development Agreement had been completed and was to be considered by the Board as part of the approval process.

Supervisor Stumbo asked for a timeframe for the project to be completed.

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 6**

Dennis Norton, founder of Yankee Air Museum reported once the issues regarding infrastructure between the Airport and RACER Trust were resolved and fundraising was completed, he hoped the project could be completed by the end of 2017. Mr. Norton stated the project included a total of 144,000 square feet saved from the original 5,000,000 square feet of the Willow Run Bomber Plant, a tiny piece of history, where the bombers actually rolled out of production. Mr. Norton stated the museum itself was a Smithsonian affiliate and they were very interested in the history of this Yankee Air Museum.

Attorney Winters stated the 70<sup>th</sup> Anniversary of D-Day was celebrated the first week in May and the Free Press had given high praise to the Rosie the Riveters and our remaining WWII Veterans and shared our history of how the tide of the War was turned because of the production of the B-24 Bombers at Willow Run.

Dennis Norton provided a brief history that Yankee Air Museum was trying to preserve.

- 2. 2<sup>ND</sup> READING OF RESOLUTION NO. 2015-10, ORDINANCE NO. 2015-445, AN ORDINANCE TO AMEND ORDINANCE NO. 74, TO REZONE PARCEL K-11-02-275-022 LOCATED AT 1735 HOLMES RD FROM B-3, GENERAL BUSINESS TO IRO, INDUSTRIAL, RESEARCH AND OFFICE AND ALSO TO REZONE PARCELS K-11-02-275-009, K-11-02-275-010, K-11-02-275-011 AND K-11-02-275-016 FROM RM-2 MULTI FAMILY RESIDENTIAL TO IRO, INDUSTRIAL, RESEARCH AND OFFICE (1<sup>ST</sup> READING HELD AT THE APRIL 21, 2015 REGULAR MEETING)**

Joe Lawson explained Sensitile was planning a 24,000 square foot expansion which would nearly double their current facility once the rezoning was completed.

Joe Lawson added a side note that he had met with the developers of the Eastern Loft project, and had suggested using Sensitile for the exterior design of their buildings.

Supervisor Stumbo stated Eastern Loft was investing in the apartments on LeForge Road and she was pleased that Mr. Lawson had brought the Sensitile product to their attention.

Clerk Lovejoy Roe suggested coming up with a way to let homeowners who were building and/or renovating know about Sensitile and the products available.

## **NEW BUSINESS**

### **BUDGET AMENDMENT #7**

Supervisor Stumbo provided a brief explanation of Budget Amendment #7.



**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 7**

**RESOLUTION NO. 2015-14 TO DESIGNATE THE CHARTER TOWNSHIP OF  
YPSILANTI A BEE CITY IN PARTNERSHIP WITH THE CITY OF YPSILANTI**

**REQUEST TO APPOINT AN YPSILANTI TOWNSHIP BEE COMMITTEE TO  
ENCOURAGE AND COORDINATE LOCAL POLLINATOR HABITAT AND LOCAL  
AWARENESS**

**REQUEST TO APPROVE PROFESSIONAL SERVICES FOR BEEKEEPING AND  
THE PURCHASE OF MATERIALS TO CONSTRUCT A BEE APIARY TO BE  
HOUSED AT THE CIVIC CENTER IN THE AMOUNT OF \$4,500.00 BUDGETED IN  
LINE ITEM #101-956-000-801-000**

Supervisor Stumbo stated these three Agenda Items had been covered earlier in the Work Session.

Germaine Smith, Township Resident stated she was a beekeeper and spoke in support of bee issues and felt the Township commitment was a great thing.

**1<sup>st</sup> READING OF RESOLUTION NO. 2015-15, PROPOSED ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES**

Supervisor Stumbo stated this Agenda Item had been discussed earlier in the Work Session.

**1<sup>st</sup> READING OF RESOLUTION NO. 2015-16, PROPOSED ORDINANCE NO. 2015-448, TO AMEND PLANNED DEVELOPMENT #14 REZONING TO PLANNED DEVELOPMENT #20 STAGE 1 PRELIMINARY SITE PLAN AND REZONING AT THE REQUEST OF BLUE MAJESTIC, LLC**

Supervisor Stumbo asked if the Board and those in attendance from Blue Majestic could wait until 7:00PM for the review of this Agenda Item so the residents could be present and everyone agreed to wait.

**REQUEST TO APPROVE PRELIMINARY L-4029 2015 TAX RATE AND TO  
AUTHORIZE SIGNING**

Supervisor Stumbo stated there were no changes or increases to the Tax Rate, but approval was necessary in order to begin the budget process. She stated the good news was the taxable value for 2016 had increased slightly indicating stabilization for the Township.

**REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD  
COMMISSION FOR 2015 LOCAL ROAD DUST CONTROL SERVICES TO INCLUDE  
THREE (3) SOLID APPLICATIONS OF CONTRACT BRINE ON ALL CERTIFIED  
LOCAL GRAVEL/LIMESTONE ROADS WITHIN THE TOWNSHIP IN THE AMOUNT  
OF \$4,511.64 BUDGETED IN LINE ITEM #212-212-000-818-006**

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 8**

No discussion.

**REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR LOCAL ROAD IMPROVEMENTS ON SWEET ROAD, CLARK ROAD TO HOLMES ROAD, EAST PARK SUBDIVISION, DEAUVILLE PARISH SUBDIVISION, AND PAINT CREEK FARMS SUBDIVISION AS OUTLINED IN THE AGREEMENT IN AN ESTIMATED AMOUNT OF \$108,088.64 AND BUDGETED IN LINE ITEM #101-446-000-818-022**

No discussion.

**REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE LEGAL ACTION TO ABATE A PUBLIC NUISANCE LOCATED AT 959 TYLER ROAD IN THE ESTIMATED AMOUNT OF \$10,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

Supervisor Stumbo stated this was the court case that Attorney Winters referred to earlier during the General Legal Update. Mike Radzik, OCS Director added this Padlock Statute case had been Administratively authorized in April 2015 and was now before the Board for formal authorization.

**REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE THE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 6446 OAKHURST, 1540 MCCARTY, 6208 MIAMI, 2123 MOELLER, 669 CALDER, 252 OREGON AND 1040 COMMONWEALTH IN THE AMOUNT OF \$35,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

Mike Radzik, OCS Director provided a brief review of each of the properties for abatement of public nuisance.

Discussion followed regarding these properties and those like them were the very reason for the adoption of the ordinance regarding vacant and abandoned homes.

**REQUEST TO ADD CAMPBELL TITLE AND MIDWEST GOLF AND TURF TO APPROVED VENDOR LIST**

Supervisor Stumbo stated Campbell Title had moved into the Township in the Whittaker Road Kroger shopping center. She explained they performed title searches and they would need to be added to the Vendor List in order for the Township to utilize their services.

Supervisor Stumbo explained the MIDWEST Golf and Turf addition was for annual maintenance on the golf carts.

**SET PUBLIC HEARING DATE OF TUESDAY, JUNE 16, 2015 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR BUD/BLOSSOM NEIGHBORHOOD CAMERAS**

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 WORK SESSION MINUTES  
PAGE 9**

**SET PUBLIC HEARING DATE OF TUESDAY, JUNE 16, 2015 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR APPLERIDGE NEIGHBORHOOD CAMERAS**

Supervisor Stumbo explained the Bud/Blossom and Appleridge were smaller neighborhoods and would include a total of four cameras. She stated the cameras were requested at Neighborhood Watch. Supervisor Stumbo explained the rates had increased \$8.00 from the previously Board approved cameras.

**SET PUBLIC HEARING DATE OF TUESDAY, JULY 21, 2015 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS**

Supervisor Stumbo explained the Oaklawn/Hawthorne neighborhood would be the largest district to date, and would include 24 or 25 cameras. She stated that Neighborhood Watch wanted more information so if the Board agreed, a special meeting would be set up at their regular Neighborhood Watch meeting and a mailing would be done to present the project and answer any questions before the public hearing.

**OTHER BUSINESS**

None

**AUTHORIZATION AND BIDS**

**REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF TO APPROVE 2015 GOLF CART MAINTENANCE AGREEMENT WITH MIDWEST GOLF AND TURF IN THE AMOUNT OF \$5,610.00 TO BE PAID MONTHLY FROM APRIL TO SEPTEMBER 2015 BUDGETED IN LINE ITEM #584-584-000-757-003**

Supervisor Stumbo explained this item was budgeted and would be added to the annual vendor list and would be paid in monthly installments between April and September.

Trustee Mike Martin asked for clarification of the monthly rate.

Justin Blair, Director of Golf Operations explained the \$5,160.00 was the annual total and the monthly rate would be \$935.00. Mr. Blair stated the reason a new contract was needed was the company the carts were leased from originally was bought out by MIDWEST Golf and Turf.

**REQUEST MIKE SARANEN, HYDRO OPERATOR FOR AUTHORIZATION TO PURCHASE 1,100 (ONE THOUSAND ONE HUNDRED) GALLONS OF SHELL NATURELLE REPLACEMENT ENVIRONMENTAL OIL FOR THE FORD LAKE DAM SLUICE GATE SYSTEM FROM EASTERN OIL COMPANY IN THE AMOUNT OF \$38,518.60 BUDGETED IN LINE ITEM #252-252-000-930-001**

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Trustee Mike Martin asked what the Naturelle oil was and why it was so expensive.

Michael Saranen, Hydro Operations explained it was synthetic oil and was environmentally preferred since it had a lower toxicity and was biodegradable as well as being the cheapest by \$20,000.00.

**REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION TO PURCHASE 2015 FORD EXPEDITION XL (SSV) 4X4 THROUGH MIDEAL #3905-0085 CONTRACT #07B1300005 IN THE AMOUNT OF \$31,522.00 BUDGETED IN LINE ITEM #206-970-000-979-000**

Supervisor Stumbo asked if Chief Copeland was available and he was not in the room.

**REQUEST OF MIKE RADZIK, OCS DIRECTOR TO SEEK BIDS FOR DEMOLITION TO CLOSE LEGAL ACTION ON PROPERTIES LOCATED AT 1236 RIDGE, 2977 GROVE, 2572 HEARTHSIDE, 6321 ROSSBACK AND 680 GILL**

Mike Radzik explained this was not the typical RFP for demolition request because the first four properties had been in Circuit Court Litigation, which was coming to an end, but the defendants were either unable or unwilling to abate the nuisance Township Council, Attorney McLain asked if the Township would entertain the funding for demolition and then pursue owners to recover costs. He stated the 680 Gill was not in court but rather was in possession of the County Treasurer's Office since both owners were deceased. He said the County Treasurer's Office was interested in a cost sharing agreement for demolition.

**REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION TO PURCHASE TWO (2) TORO SS3225 32" DECK 425CC IN THE AMOUNT OF \$2,249.00 EACH WITH TWO (2) 32" RECYCLER MULCH KITS FOR \$102.00 EACH AND ONE (1) PIONEER S-SERIES 52" DECK MOWER IN THE AMOUNT OF \$5,679.00 WITH ONE (1) 52" MULCH KIT FOR \$240.00 FOR A TOTAL AMOUNT OF \$10,621.00 ALL WITH GOVERNMENT PRICING BUDGETED IN LINE ITEM #206-970-000-979-000**

Eric Copeland, Fire Chief provided an overview of the request.

**REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AWARD LOW BID FOR INSTALLATION OF UNDERGROUND FIBER OPTIC CABLE TO CONNECT FIRE STATION 1 AND THE COMMUNITY CENTER TO FIBER LINK, INC. IN THE AMOUNT OF \$167,439.51 AND TO ALSO AUTHORIZE OTHER ASSOCIATED PROJECT COSTS OF \$9,750.00 FOR A TOTAL AMOUNT OF \$177,189.51 BUDGETED IN LINE ITEM #101-970-000-971-010**

Supervisor Stumbo explained this was the one capital improvement that was budgeted for last year and it was needed in order to protect our data.

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Travis McDugald, IT Manager stated currently there were three data rooms and this project would merge all the duplicated systems.

Trustee Mike Martin asked how much fiber optic cable could be purchased for \$180,000.00.

Travis McDugald stated 12,565 feet of the cable could be purchased and the price included the underground boring.

Trustee Scott Martin asked if the MISS DIG fees for \$750.00 would be paid annually and Travis explained that was a one-time set up fee and the current rate was approximately \$17.00 a month. Discussion followed on obtaining a partner to manage MISS DIGG tickets.

Supervisor Stumbo stated there would be a break at this time before the Regular Meeting started so the following agenda items would not be reviewed:

**REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR  
AUTHORIZATION TO SEEK SEALED BIDS FOR REPLACEMENT OF BUD AND  
BLOSSOM PLAYGROUND EQUIPMENT AND INSTALLATION IN ACCORDANCE  
WITH THE PARKS AND RECREATION MASTER PLAN**

**REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF  
YPSILANTI TOWNSHIP VACANT PROPERTY LOCATED AT 5871 S. MOHAWK  
AVENUE K-11-22-480-050 AND TO AUTHORIZE TITLE WORK AND THE SALE OF  
THE PROPERTY TO THE HIGHEST BIDDER**

**ADJOURNMENT**

The meeting adjourned at approximately 6:50 p.m.

Respectfully submitted,  
Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MAY 19, 2015 REGULAR MEETING**

Supervisor Stumbo, called the meeting to order at approximately 7:10 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Trustees Stan Eldridge, Mike Martin and Scott Martin

**Members Absent:** Treasurer Larry Doe and Trustee Jean Hall Currie

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC HEARING**

**A. 7:00 PM – POLLARD (U.S.) LTD., RESOLUTION 2015-7, REQUEST  
FOR INDUSTRIAL FACILITIES TAX EXEMPTION (PUBLIC HEARING  
SET AT APRIL 7, 2015 REGULAR MEETING)**

The public hearing opened at 7:10 p.m.

Dion Grotkowski, Plant Manager for Pollard (U.S.) LTD represented an overview of the operations and the new investment in equipment and mechanical/electrical updates. He reported that Pollard LTD. was requesting an Industrial Facilities Exemption Certificate for \$1.8 million for the facility improvements. He said there was additional investment of \$17 million in equipment for the project. Mr. Grotkowski shared that Pollard LTD. currently has 140 employees and a \$7 million annual payroll. He stated that the company has a 107-year history and this is the largest investment in the life of the company. He said this large investment by Pollard would increase the capacity to grow jobs. He reported Pollard is in the scratch off lottery ticket business and they are beginning to branch out into the internet business.

The public hearing closed at 7:12 p.m.

**A motion made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2015-7 for an Industrial Facilities Tax Exemption for Pollard (U.S.) LTD (see attached). The motion carried unanimously.**

**B. 7:15 PM – BLACKMORE CO., INC. RESOLUTION 2015-13,  
REQUEST FOR INDUSTRIAL FACILITIES TAX EXEMPTION (PUBLIC  
HEARING SET AT APRIL 21, 2015 REGULAR MEETING)**

The public hearing opened at 7:13 p.m.

Bruce Hudson, Secretary/Treasurer and Chief Financial Officer for Blackmore Co., Inc. presented a brief overview of the operations and the building expansion. He reported since 1988 Blackmore had received three Industrial Facilities Tax Exemptions. He shared that the new investment of an additional 19,000 square feet creates more storage and will house a new line. The new line he said will result in the retention of current employees and the addition of three new employees, one on each shift. The cost of the expansion he reported at \$3.5 million.

The public hearing closed at 7:18 p.m.

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**A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve Resolution No. 2015-13, request for an Industrial Facilities Tax Exemption for Blackmore Co., INC. (see attached). The motion carried unanimously.**

**PUBLIC COMMENTS**

Clerk Lovejoy Roe read a letter into the record from Russell and Nancy Reed in reference to houses at 520 and 573 Kewanee, and the problems these two houses were causing in the neighborhood. Mr. and Mrs. Reed requested assistance from the township and the sheriff's department to end the disturbances.

Clerk Lovejoy Roe read a letter into the record from Floyd and Flora Brumfield in reference to 520 Kewanee, and reported this house was causing harm to their neighborhood and requested assistance from the township and the sheriff's department to stop the behavior that was wreaking havoc on the quality of life for all the residents in the neighborhood. Mr. and Mrs. Brumfield attended at the board meeting.

Flora Brumfield, Township Resident asked about an ordinance regarding the number of people that could live in a single-family dwelling rental unit. She also reported that the behavior from the residents at 520 Kewanee was destroying their neighborhood. She asked the board for help in resolving this problematic issue at this residence.

Supervisor Stumbo stated the Office of Community Standards together with the Sheriff's Department would investigate and keep Mr. and Mrs. Brumfield informed regarding the progress and plans for making improvements at 520 and 573 Kewanee.

Arloa Kaiser, Township Resident expressed her opposition to installing digital meters on the YCUA water meters.

Wilma Gold-Jones, Sara Corson, Kimberly Parisek and Teresa Chaney, Township Residents voiced opposition to the proposed rezoning for the Majestic Lakes Development.

**CONSENT AGENDA**

**A. MINUTES OF THE APRIL 21, 2015 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR MAY 5, 2015 IN THE AMOUNT OF \$317,821.63**
- 2. STATEMENTS AND CHECKS FOR MAY 19, 2015 IN THE AMOUNT OF \$1,176,402.93**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$54,511.87**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR MARCH IN THE AMOUNT OF \$1,177.50**

**C. APRIL 2015 TREASURER REPORT (see attached)**

**A motion made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.**

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**SUPERVISOR REPORT**

Supervisor Stumbo stated she would forego the Supervisor report since the Agenda was full for the evening.

**CLERK REPORT**

Clerk Lovejoy Roe stated she did not have a report.

**ATTORNEY REPORT**

Attorney Winters gave a full report at the work session and briefly provided an update on the following: Padlock Ordinance Lawsuits and synopsis of the 8 year neighborhood stabilization efforts of the township since the economic crisis.

**OLD BUSINESS**

1. **2<sup>ND</sup> READING OF RESOLUTION NO. 2015-9, ORDINANCE NO. 2015-444, AN ORDINANCE TO AMEND ORDINANCE NO. 74, IN REFERENCE TO PARCEL K-11-12-100-007 LOCATED AT 1 LIBERATOR WAY FOR THE PD STAGE 1 PRELIMINARY SITE PLAN AND REZONING FROM I-C INDUSTRIAL COMMERCIAL TO PD PLANNED DEVELOPMENT TO PERMIT THE ESTABLISHMENT OF THE YANKEE AIR MUSEUM WITHIN A 147,395 SQUARE FOOT PORTION OF THE FORMER GM POWER TRAIN/WILLOW RUN BOMBER PLANT WITH CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR MARCH 24, 2015 MEETING AND APPROVAL OF THE PRELIMINARY PLANNED DEVELOPMENT AGREEMENT (1<sup>ST</sup> READING HELD AT THE APRIL 21, 2015 REGULAR MEETING)**

Dennis Norton, Yankee Air Museum spoke briefly regarding the Site Plan Rezoning and thanked the Township Board of all of the efforts and work toward bringing this piece of history to fruition.

**A motion made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Resolution No. 2015-9, Ordinance No. 2015-444, an Ordinance to amend Ordinance No. 74, in reference to Parcel K-11-12-100-007 located at 1 Liberator Way for the PD Stage 1 Preliminary Side Plan and Rezoning from I-C Industrial Commercial to PD Planned Development to permit the establishment of the Yankee Air Museum within a 147,395 square foot portion of the former GM Power Train/Willow Run Bomber Plant with conditions set forth by the Planning Commission at their March 24, 2015 meeting and approval of the Preliminary Planned Development Agreement (see attached).**

**The motion carried as follows:**

**Eldridge: Yes    S. Martin: Yes    Stumbo: Yes    Lovejoy Roe: Yes  
M. Martin: Yes**

2. **2<sup>ND</sup> READING OF RESOLUTION NO. 2015-10, ORDINANCE NO. 2015-445, AN ORDINANCE TO AMEND ORDINANCE NO. 74, TO REZONE PARCEL K-11-02-275-022 LOCATED AT 1735 HOLMES RD FROM B-3, GENERAL BUSINESS TO IRO, INDUSTRIAL, RESEARCH AND OFFICE AND ALSO TO REZONE PARCELS K-11-02-275-009, K-11-02-275-010, K-11-02-275-011 AND K-11-02-275-016 FROM RM-2 MULTI FAMILY RESIDENTIAL TO IRO, INDUSTRIAL, RESEARCH AND OFFICE (1<sup>ST</sup> READING HELD AT THE APRIL 21, 2015 REGULAR MEETING)**

Abhinand Lath, Owner of Sensitile provided a brief synopsis of his business in that manufactured and exported innovative building products. He stated they began in Detroit then moved to Ypsilanti Township in 2008 and now needed these additional parcels in order to expand, doubling their current capacity.



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**A motion made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2015-10, Ordinance No. 2015-445, an Ordinance to amend Ordinance No. 74, to rezone Parcel K-11-02-275-022 located at 1735 Holmes Rd. from B-3, General Business to IRO, Industrial, Research and Office and also to rezone Parcels K-11-02-275-009, K-11-02-275-010, K-11-02-275-011 and K-11-02-275-016 from RM-2 Multi-Family Residential to IRO, Industrial, Research and Office (see attached).**

**The motion carried as follows:**

**Eldridge: Yes    S. Martin: Yes    Lovejoy Roe: Yes    M. Martin: Yes  
Stumbo: Yes**

**NEW BUSINESS**

**1. BUDGET AMENDMENT #7**

Clerk Lovejoy Roe read Budget Amendment #7 into the record.

**A motion made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Budget Amendment #7 (see attached). The motion carried unanimously.**

**2. RESOLUTION NO. 2015-14 TO DESIGNATE THE CHARTER TOWNSHIP OF YPSILANTI A BEE CITY IN PARTNERSHIP WITH THE CITY OF YPSILANTI**

**A motion made by Clerk Lovejoy Roe, and supported by Trustee Mike Martin, to approve Agenda Items #2, #3 and #4 supported by Trustee Mike Martin to approve (Item #2) Resolution No. 2015-14 to designate the Charter Township of Ypsilanti a Bee City in partnership with the City of Ypsilanti (see attached), (Item #3) to appoint an Ypsilanti Township Bee Committee to encourage and coordinate local pollinator habitat and local awareness and (Item #4) to approve Professional Services for Beekeeping and the purchase of materials to construct a bee apiary at the Civic Center in the amount of \$4,500.00 budgeted in line item # 101-956-000-801-000.**

- 3. REQUEST TO APPOINT AN YPSILANTI TOWNSHIP BEE COMMITTEE TO ENCOURAGE AND COORDINATE LOCAL POLLINATOR HABITAT AND LOCAL AWARENESS**
- 4. REQUEST TO APPROVE PROFESSIONAL SERVICES FOR BEEKEEPING AND THE PURCHASE OF MATERIALS TO CONSTRUCT A BEE APIARY TO BE HOUSED AT THE CIVIC CENTER IN THE AMOUNT OF \$4,500.00 BUDGETED IN LINE ITEM #101-956-000-801-000**

Supervisor Stumbo briefly explained that bees were dying worldwide and these items were a way to deal with the problem locally by planting certain flowers and providing 10 beehives here at the Civic Center. She stated this action by the township would help with local food production and was an effort to support sustainability.

Jaime Berlin, Beekeeper, provided a brief overview of her work regarding the coordination of a local pollinator habitat and provision of information to increase awareness in order to protect our local pollinators.

**The motion carried unanimously.**

**5. 1<sup>st</sup> READING OF RESOLUTION NO. 2015-15, PROPOSED ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES**

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Clerk Lovejoy Roe read the Resolution into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve 1<sup>st</sup> Reading of Resolution No. 2015-15, proposed Ordinance No. 2015-447, an Ordinance to amend Chapter 22 of the Code of Ordinances by repealing current Chapter 22, Article IV regarding peddler's Licenses (see attached).**

**The motion carried as follows:**

**Eldridge: Yes      S. Martin: Yes      Roe: Yes      Mike Martin: Yes  
Stumbo: Yes**

**6. 1<sup>st</sup> READING OF RESOLUTION NO. 2015-16, PROPOSED ORDINANCE NO. 2015-448, TO AMEND PLANNED DEVELOPMENT #14 REZONING TO PLANNED DEVELOPMENT #20 STAGE 1 PRELIMINARY SITE PLAN AND REZONING AT THE REQUEST OF BLUE MAJESTIC, LLC**

Clerk Lovejoy Roe read the Resolution into the record.

**A motion made by Clerk Lovejoy Roe, for the purposes of discussion, and supported by Trustee Eldridge to approve the 1<sup>st</sup> Reading of Resolution No. 2015-16, proposed Ordinance No. 2015-448, to amend Planned Development #14 Rezoning to Planned Development #20 Stage 1 Preliminary Site Plan and Rezoning at the request of Blue Majestic, LLC (see attached).**

Supervisor Stumbo announced Joe Lawson, Office of Community Standards would give an overview he had prepared to questions residents had expressed regarding the development.

Joe Lawson, explained that due to the number of questions that residents had posed since the Planning Commission public hearing he had developed a question and answer summary in a memo format that was in the board packet. He reported the applicants attended the Planning Commission meeting. Mr. Lawson indicated he had received an email in the afternoon from the applicants requesting some minor changes regarding adjustments to wording in relation to the restriction on rentals in the single family homes part of the development which Mr. Lawson reported was clarification on the language and would be required to be a part of the Development Agreement. Mr. Lawson confirmed the developer and the township would be required to have the language for the draft Development Agreement worked out before the 2<sup>nd</sup> reading of the rezoning and resolution.

Supervisor Stumbo shared that there have been some letters from residents indicating a need to have clarification on language regarding the Master Plan and Rezoning issues.

Mr. Lawson agreed it was clear through emails, letters and conversations with residents there is confusion regarding what is included in the current zoning and approved site plan and what the requested rezoning and site plan proposal includes. He shared that currently the property is zoned PD14 not R-3, or RM. He stated the underlying zoning was R-3 and RM, prior to 2002. Mr. Lawson explained the density calculations utilized in 2002 and how a density bonus was achieved at that time per the ordinance because of the amount of open space provided and because of the \$415,000 provided for the improvement of the Tuttlehill/Textile Intersection and the improvements to Huron River Dr./Textile Intersection. Mr. Lawson explained the dedicated open space preserved 170 acres of including 90 acres of ponds, home to the Blanchard Cricket Frog, a protected species in our region.

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Mr. Lawson said the actual Development approved originally for 415 units as opposed to the 345 that were allowed under the underlying zone due to the community benefits provided by the developer as required by ordinance. He stated that particular density was attached to PD14. He said a PD14 agreement is a re-zoning contract and when you change that contract you come up with a new designation, which in this particular case would be PD20. He explained if the request is approved, PD14 basically goes away and PD20 is put in its place as the re-zoning and a new Development Agreement and Site Plan are attached to that particular ordinance for the re-zoning.

Lawson explained the current stage of the process is 1st reading of the Resolution and Rezoning and the township and developer will need to agree upon a draft Development Agreement to be approved by the township board at or before the 2<sup>nd</sup> reading of the Resolution and Rezoning. He further explained that the ordinance requires approval of Final Engineering and PD Stage II by the Planning Commission and then back to the Township Board again for approval.

Joe Lawson stated the developers for the project have a presentation for the Township Board tonight if the board desired to have it and asked the board if there were any questions.

Supervisor Stumbo concurred with Mr. Lawson that based upon the letters, emails and conversations with residents there seemed to be a misunderstanding that what is currently approved in PD14 will not allow rentals.

Joe Lawson affirmed that there is absolutely no protection in the currently approved PD14 plan that prevents any of the units from being rentals.

Supervisor Stumbo asked how many units were duplexes in the current plan which she said are normally rentals.

Joe Lawson answered there were 226 villas and duplexes that could be rentals, on top of the 72 attached condominiums that could also be rentals.

Supervisor Stumbo asked if the current plan allowed rental units and Mr. Lawson responded that the current plan absolutely allows rentals, and that there was no prohibition to rentals in the current plan.

Supervisor Stumbo explained she wanted to make sure it was clear because everything she had read from residents indicated for some unknown reason that it was not clear at the Planning Commission that rentals were allowed under the current zoning and it was an important issue to the residents. She also said there was confusion about the underlying zoning, she said it was originally both multiple and single family residential with 50 ft. lots and the developer is being request to go to 60 ft. lots, she explained this is what Trustee Martin wanted to do and to restrict the multi-family part of the development from being subsidized. Supervisor Stumbo explained what was before the board tonight was a plan and agreement that would prohibit subsidized units in the requested development.

Joe Lawson shared he thought of one way to make everything clearer is to compare what is possible in the currently approved PD14 plan and what is possible in the proposed PD20 plan. He said one way to view the difference in plans is to understand the possibility of having many landlords in the currently approved plan or to deal with less multiple units and one landlord in regards to Redwood Apartments in the proposed plan. He pointed out that if only half of the currently approved plan units became rentals, adding that many more landlords to the township's current list of 3,000 plus single family rentals, especially in reflection of the past 8 years and dealing with rentals in Ypsilanti Township, would definitely make for a more difficult situation in trying to stabilize the neighborhoods in comparison to the proposed plan.

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Supervisor Stumbo referenced the recent Washtenaw County Affordability Study and said several of the letters from residents referred to the study, she asked Mr. Lawson if he could speak to the Affordability Study.

Joe Lawson explained the Affordability Study made it clear that Ypsilanti Township has too many lower priced or affordable rentals. Mr. Lawson shared that it is recommended by Planners and researchers that a good mix in housing stock is two thirds single-family and one third rental, within a community. He shared that the township is close to that mix currently. He said the proposed development and rezoning reflects the recommendation with 142 of the 392 units planned for lease.

Clerk Lovejoy Roe reported the emails regarding this agenda item were mostly the same with a few changes. She said one item referenced in the emails was the Affordability Study. She explained the findings and recommendations from the study in detail and with many examples and also shared that Washtenaw County staff confirmed rents in the range of \$1,200 to \$1,500 would be in line with study recommendations. Clerk Lovejoy Roe shared that the study indicated Ypsilanti Township had some of the lowest rates for rentals in the county and recommended higher market rates to attract higher income level residents and residents with higher education levels. She pointed out the pages of the study that show Ypsilanti Township has the highest level of low rate rentals and the lowest level of high rate rentals than all other areas of the County. She summarized that the recommendations of the study state that Ypsilanti Township needs more higher, at least market rate rentals and that Ann Arbor needs more affordable housing. She pointed out the part of the study that indicated subsidized public housing was over concentrated in both the City of Ypsilanti and Ypsilanti Township. She also referenced the study and shared that income levels are the lowest in the City and Township, and that the study is recommending attracting residents that pay only 6-10% of their income on housing instead of the 30-35% that many Ypsilanti Township residents are paying. She explained the study is recommending a goal of increasing the number of higher income levels in our community. She explained with the amenities provided, the size of the units, the two car garages and the rental rates, the proposed development may help meet the goals of the study for Ypsilanti Township to increase the number of higher rate rentals. She shared that the study was a report of two differing communities – Ann Arbor and Ypsilanti Township. She said that the study shows we had the most poverty, they had the most income, we have the greatest number of subsidized and low rents and they have the highest. What has been presented across the county from the study is that Ann Arbor number needs 4,000 additional affordable housing units and Ypsilanti Township needs 2,800 higher end units over the next 20 years to balance the county. Clerk Lovejoy Roe explained if the proposed apartments' rent remains at the higher end, at \$1,200 to \$1,500, which for Ypsilanti Township is definitely luxury apartment rent, it meets 5% of the goal of 2,800 higher end housing units established by the study. Clerk Lovejoy Roe said reviewing the study in detail helped her understand the goals and clarify that the proposed development is exactly what the study recommends. She said she doesn't know why but it is clear from the residents' letters that there is a misunderstanding of the recommendations from the affordability study.

Clerk Lovejoy Roe said it makes it very clear that it is important to get the information to the residents to clear up the misunderstanding about the current plan and the new plan, the zoning issues, the issues related to the study and what is and is not multiple family zoning and residential zoning under the township ordinances.

Clerk Lovejoy Roe shared that she had talked personally to some of the residents that have sent the letters and emails and it was clear from the conversations there was misinformation out in the community and miscommunication.

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She shared that she had explained to a resident, that as a Township Board member, I will vote for the resolution tonight because I think it is important to have a meeting with the residents and an opportunity for the residents to receive factual information about the development. She shared that she felt there is a risk in doing nothing, and there is a risk to moving forward with approval. She said development, houses and apartments do pay taxes and we need the tax base to keep our police services going as we have lost so much revenue.

Clerk Lovejoy Roe also said that both Supervisor Stumbo and herself are asked frequently by our residents that are ready to downsize cannot we do more to get the type of housing they are looking for, a retirement community where they can stay in Ypsilanti Township. She said they have indicated they do not want to move out of the township but cannot find the housing type they desire. She said they want more housing like Georgetown.

Supervisor Stumbo asked Trustee Eldridge to explain his motion at the Planning Commission meeting where he stated he did not think the rental units were harmonious with the rest of the neighborhood even though the information provided by Joe Lawson about the proposed plan before us tonight actually decreases the number of multi-family from 299 to 158 in comparison to the current plan.

Joe Lawson confirmed the number of multi-family units was proposed to be reduced.

Trustee Eldridge asked if the current villas show that they are condos, and that they are not listed as rentals. He also stated that the condos are listed to be purchased but asked if they could be rented.

Mr. Lawson confirmed that Trustee Eldridge was correct that the current plan has the villas as condos to be purchased and that they could be rented.

Trustee Eldridge stated the apartments are listed strictly as rental on the proposed plan.

Mr. Lawson said Trustee Eldridge was correct and Trustee Eldridge indicated that was a difference.

Trustee Eldridge stated that the condominiums and villas are not listed as rental units on the current PD14 plan but he said they certainly could be rentals.

Joe Lawson said that they are listed as multi-family and not as rentals.

Trustee Eldridge agreed with Mr. Lawson, stating that any home in a PD plan could be a rental at some point, and asked Mr. Lawson if that statement was correct.

Joe Lawson confirmed with Trustee Eldridge that any one of these units could absolutely be a rental.

Trustee Eldridge stated all 415 units on the approved PD could be rented which Joe Lawson agreed with.

Trustee Eldridge said that in the new proposal for rezoning there is a specific rental component and Mr. Lawson said for the 142 units only.

Trustee Eldridge indicated that was the difference in his opinion.

Supervisor Stumbo asked Trustee Eldridge if he felt the duplexes in the current plan could not be rented. Trustee Eldridge said they absolutely could be rented and Joe Lawson said they absolutely could be rented. Trustee Eldridge stated all

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the units could be rented under the current plan, and he said that it is not listed as a rental community but as a purchase type community on the plan.

Clerk Lovejoy Roe shared that at the time the current plan was approved there was not a builder to carry the plan forward and it was a conceptual plan only.

Joe Lawson agreed with Clerk Lovejoy Roe and said that the developer did not have a builder at the time.

Supervisor Stumbo explained that is why it is important that we understand and can discuss it. She explained that she did not want anyone to get upset and that she thought it was good to have more information and facts.

Trustee Eldridge said in the original plan there was never anything listed or talked about that would be a rental and he said they were listed as units to purchase.

Joe Lawson said that the zoning was for multi-family.

Supervisor Stumbo asked what are the duplexes in the current plan.

Joe Lawson responded that each have a parcel ID number as a duplex.

Supervisor Stumbo explained that she had owned a duplex and rented out her duplex so when she sees the word duplex she thinks of rentals.

Joe Lawson agreed it could be a duplex with two owner occupied units or it could be two rental units. He said that in 2002 there were not the problems with rentals as there are today and under the current plan there are no guarantees that the duplexes would not be rental units.

Supervisor Stumbo concurred that the market has changed and the proposal before the board tonight allows a 1<sup>st</sup> Reading that would give time for the information meeting and has language limiting our number one problem, rentals in single family neighborhoods. She said that secondly it includes language to prohibit government-subsidized rentals in both the single family and multi-family units of the plan.

Joe Lawson stated that those restrictions are not in the current approved plan.

Trustee Mike Martin shared a quote from William Shakespeare, "Thou dost protest too much." He stated that when he hears somebody trying to oversell something, he gets a little nervous. He said that we have been spending a lot of time with emotion and a lot of time with presupposition. He stated we couldn't guarantee because they want to start renting the rental units that they are going to rent for \$1,500. He told the board that if they do not rent for \$1,500 he was sure the price of the rental units would go down so they can generate some revenue. He stated that it was naïve to suppose they are going to maintain that price. He further explained that to suppose that a house that was sold would never become a rental unit was naïve. He said his neighborhood, which was all single-family homes was now overly populated with rental units. He said he tries to get the emotion out of it and to just get to the crux of the matter. He referenced a letter from the Planning Commission dated April 29, 2015 and indicated he had full confidence in our Planning Commission. Trustee Martin questioned Joe Lawson and asked him if he had confidence in our Planning Commission and asked if Joe thought they do a good job.

Joe Lawson answered Trustee Martin that he absolutely felt they did a good job.

Trustee Mike Martin stated the Planning Commission voted 4 to 2 on a motion to deny the application. He said he would tend to go towards where the expertise is, when he should not have absolute fact, absolute affirmation, rather than go on

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presupposition and emotion. He said he was inclined to place his vote or his confidences in the homework, in the recommendation made by the Planning Commission. He said we can suppose anything, we can say this is going to happen, but nothing is guaranteed so, unless there's guarantees he said he was sorry, and he wasn't confident in the ability of the township. He said he meant these folks are in business, and stated there is nothing wrong with being in business. He said there was nothing wrong with wanting to make money, but that is their goal. He shared that our goal again was to protect this Township. He stated we are the gatekeepers of the future of this Township, and if the Planning Commission recommended on a 2 to 1 margin, a 4 to 2 vote to deny the application, after doing their due diligence, then he did not know how the Township Board based upon lesser knowledge, cannot support the decision of a body that is in place to make these recommendations, based upon doing much more due diligence than we've done. He said that was where he stood. He said that if you can get the Planning Commission to, or if the Planning Commission had recommended this plan move forward to the next step, that would be a different consideration, but the Planning Commission had not. He shared that it was problematic to him and said that he did not have the information the Planning Commission had and he was hearing different things, and he was hearing what ifs and supposes. He said he just wanted to throw that in there because he heard a lot of emotion here, a lot of people with support one way or the other and he did not know how much of it was based on concrete fact. He said he did know that the Township Planning Commission probably did all their homework and shared that he was assuming they did. He said he was assuming they came to an intelligent decision and he was sitting here looking at their recommendation.

Trustee Scott Martin said that he and Trustee Mike Martin agree on the same thing. He stated that our Planning Commission did vote, it was a 2 to 4 vote. He said he was like Trustee Martin and he said he was hearing sales. He asked if it could be explained if the Planning Commission understood everything that the Supervisor and the Clerk understand. He asked if the Planning Commission was in the same realm as the Supervisor and Clerk or if they were in a whole other world. He shared that he did not go to the meetings, and asked if the Planning Commission in their world know what is discussed at the township internal staff meetings. Trustee Scott Martin asked if the Planning Commission knew that everything could be a rental in the currently approved plan.

Joe Lawson said the Planning Commission was aware.

Trustee Scott Martin stated that he had to agree with Mike Martin. He said he had to put his faith in the people that we appointed to the Planning Commission, and he said there must be a reason that they are recommending denial.

Joe Lawson stated there was one additional piece of information the Township Board does have that the Planning Commission did not. He said it was his most recent Memo, the Q & A Memorandum. He shared that there were some things that came up during the Planning Commission meeting and subsequent letters, that he answered in the Memo that the Planning Commission did not have at the Planning Commission meeting.

Supervisor Stumbo added that the Planning Commission did not have the restrictions in the development agreement regarding the prohibition of government subsidies and the restrictions on rentals of single-family homes.

Trustee Scott Martin stated that so far tonight he had heard two people for it. He said he had eleven people in letters, not wanting it and two people on the Planning Commission that wanted it. He said it just does not sound like our residents are getting the information. He said he did not dare vote yes on something if he was going to sit here and have the residents not have the facts. Apparently, there are facts out there that they do not have.

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Supervisor Stumbo said that is why the Resolution asked for a meeting with the residents.

Trustee Scott Martin said that he did not think we should move forward. He said he was not going to slap them in the face. He said it was his personal opinion that would be a slap in the face.

Supervisor Stumbo shared that she did not want anyone to get mad just because we disagree. She said there are some people that are getting a little upset. She said this is a big decision, rezonings are one of the biggest decisions a Township Board makes. She said to Trustee Mike Martin, the Board has an obligation, it's a two-step process, to get all the facts, to understand them just like the Planning Commission does. She stated that sometimes the Planning Commission has made recommendations to us and then we have sent it back to the Planning Commission. She said sometimes we did not necessarily agree with them and we tweak a plan. She said it is important to understand that we do not always just do what the Planning Commission recommends. She said that is why the process is set up especially for re-zonings, which are very important and to have debate, discussion, and information. The Planning Commission is a recommending body, and the board is the approving or disapproving body. She stated that it is good to have discussion at the Board level, instead of just saying the Planning Commission approved it, therefore we should. She reported that she did get a call from a Planning Commission member who was asking questions who voted to recommend the plan be denied by the board. Supervisor Stumbo said this Planning Commission member was not informed on everything. Supervisor Stumbo said that she had to research and learn because it was not before her either, which is why, she said, having a meeting would help. She said at the end of the day, if the residents have all the information and the residents don't want it, this Board doesn't do it. However she said that to not have the information was very concerning to her. The Resolution did do many things that the Planning Commission did not do and it is laid out in the Resolution, what is required. She said the most important thing is to have a meeting and she said she thought it was needed. She said that Trustee Stan Eldridge had way more information than a lot of people. She stated the comments in the letters, according to Joe, are not accurate and she said she just wants to make sure that everyone has the information, which is why the Resolution included the information meeting. She said that it is not two people fighting for it, it's not three people voting against it, it is discussing a very important issue.

Trustee Scott Martin shared that he understood very well, and he pointed out that in all the subdivisions anything could be rented out. Trustee Scott Martin said that until we get this clarified, whether everybody gets the information and judgment is sent to the Planning Commission because I really rely on them, and he said he also relied on Supervisor Stumbo.

Supervisor Stumbo said that she did not want anyone to rely on her.

Trustee Scott Martin said he did not want to vote against them and he added that he was not going to do it.

Supervisor Stumbo stated that we just need the information and that was all she was asking. She said that she was not here to persuade anyone and that it was not her job to do so. She said that she was one Board member and she had to do what she thought was right, and that she thought to ask for a meeting and get the information out was important. She stated that the issues that have come before us this evening and for the last seven years are problems with rentals and single-family rentals. She said that if this was approved and we limit rentals of the single-family homes, it would be a huge progressive movement for this community. She said to restrict rentals of single-family homes would set the tone and the pace for the future. She said that we normally cannot get this restriction and that we have to negotiate to get it. She said that by the developer requesting



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to change the plan, it gave the board the opportunity to have these restrictions on the apartments and single family homes, if the Board wants it to occur.

Attorney Winters shared that one of the reasons why he thought the Township had the issues with rentals and even government subsidies at times causing a stranglehold on the Township, was that traditionally, over the years, the courts have always been very protective of property rights and they are very loathe to uphold restrictions of what is referred to as alienation of property rights, transfer of property rights. He said that in many of the deed restrictions, historically, they were set up or struck down on any number of reasons, some because of the violation of the 14<sup>th</sup> Amendment and others because they were just not in keeping with the transfers allowed. He stated that basically, the standards were of allowing property to be freely exchanged. He said the Board was at a point right now, and he referred to the recent Washtenaw County Affordability Study, he said that he did not know it by heart, but he thought there was a phrase in that Study that referred to the Township being at the point of no return. He said the study used that phrase a number of times, saying that there were a number of sub-divisions in the Township that were at the tipping point and they actually went even further and said they were actually at the point of no return. He said that he grew up in one of those neighborhoods and many of you lived there and still do and we see it every day. He stated that when he looked at the Resolution, putting aside all the history that goes back fifteen years or better, he said he thought that at the beginning of this process, we at least in some of the Developmental Team meetings, tried to figure out if this Development does come forward, what have we learned from the past eight years that we could possibly help avoid the Township Board from having to deal with, say in 20 or 30 years. He said the reason why we said that was when West Willow was built nobody ever envisioned that community evolving to 70% rentals on some streets, when he lived on Redleaf Lane and Commonwealth and Hunter, no one ever saw that coming. He stated it's kind of like if you knew back then what you know today, what if anything would you do differently when it came around with proposals with regards to the development of single-family, duplex, villas, condominiums and any number of potential mixed uses. He further shared that he thought that for us, the Township has tried to be on the cutting edge and pushing the envelope to a point where we push it and if challenged, we try and defend it and that goes back with our history of suing General Motors when they basically breached their commitment and the County for Law Enforcement Services. He said that in this particular case, the example right now on Paragraph 7 and Paragraph 8 of the conditions and the devil is sometimes in the details, and some of those details have been provided in the e-mail that had to be incorporated in the draft Development Agreement, but the Board might just want to take a moment and look at Paragraph 7 and Paragraph 8 of the Resolution. He said the board might formulate some questions to the Developer and their legal representatives this evening because in this particular Development, if it does go forward, probably the correct word, instead of saying prohibition, it's going to be a restriction of renting the attached single-family units within the Development. He said that will be very specific and if that was actually accomplished by a Consent Agreement, that would be binding upon future Assessor's, designs and developers. He said that would be a huge game changer in regard to how future developments could come into the Township because any subsequent developer knowing that we have in place a restriction on renting of single detached, single-family units. He said the only place in the State of Michigan that he was aware of that has a rental restriction was in the city of Lansing, East Lansing, basically that came about a different way, much similar to how Special Assessment Districts are created for streetlights that required neighborhoods to petition to create a layer of zoning overlay that restricted single-family homes from being used as rentals because Michigan State was encroached upon with single-family districts that surrounded East Lansing. He said this is a little bit different because it's going to be a restriction upon having single-family units within that Development that would be binding upon that Developer and the successor that would be incorporated not only to a Development Agreement, but he said as he had explained to the Developer and their representatives, would have to also be

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carved into the Declaration of Covenants, Deeds and Restrictions that are signed and recorded with the County Register of Deeds. He said the respective purchaser would know at the beginning, not at the end, what the rules are in regards to not being able to lease single-family homes, except in rare situations where the homeowner was trying to sell the property to relocate, but those are going to be well- defined in the Development Agreement. Attorney Winters said the other one, he believed was in Paragraph 8, that's been also has created, again a stranglehold on this community because, the amount of properties we have had to deal with that have been the recipient of government subsidies. He said government subsidies have absolutely created a tremendous drain on everyone's time and resources, especially this Board. He said he thought he had shared with the Board a pie chart a couple of months ago, that showed the vacant properties, how many were owned by LLC's, banks, other people and landlords .He stated that those are the only facts he could share with the Board in regards to 7 & 8. He said that regardless of where this particular development ends up, he asked the board to please hold onto Paragraphs 7 and 8 as you continue with other developers because he did not think we could continue every day to discover problems that seem, again, to gravitate back towards the rental units and with the government subsidies that have created at times, just a real nightmare. Attorney Winters stated that again the fact that someone is willing to come to the table and listen to our story in the Developmental Team meetings and understanding why we could not approve anything or recommend approval of anything that did not contain these conditions. To obtain these conditions voluntarily without the requirement of litigation and that would also that be enforceable down the road with future developers, if they chose to sell their property to someone else and be binding, these two would be a game changer. He stated that in 20 or 30 years the subdivisions of today that look nice and shiny and look very attractive, would never go through the metamorphosis of what occurred in those subdivisions on the north side of the Township back in the 50's and 60's and 70's that were brand new, shiny and no one could have foreseen how this whole thing could have imploded.

Attorney Winters stated that these two paragraphs again are game changers in regards to the future. He said it may not help with some of the neighborhoods that we have to deal with right now because we don't have anything like this in place, but this could definitely be a model going forward as to how, maybe the south side of the Township would not have to go through the pain of what's been going on in other parts of the Township, particularly the north side.

He said that was his comments in regards to what he sees and again the devil's always in the details, but at least right now it's out there, up front in regards to that requirement. He said he felt at least the Developer, regardless as to how the Board votes, at least respected the Township and was concerned enough to at least be willing to come to the table and put that commitment in writing and no one else has ever done that. He shared that In fact we have been threatened with litigation if we required it. He said it was a good thing to have and this is why the PD allows you to negotiate those kinds of community benefits, because each side has to give and take a little bit in regards to sometimes reaching a Development Agreement.

He said every Development Agreement he had done has been somewhat different, some are similar, some will stand on the shoulders of ones that went before them but this will be something that he could probably say with utmost certainty would not be in any Developmental Agreement in this State in regards to prohibition of renting single-family homes or agreeing not to accept government subsidies in lieu of rent for a dedicated portion of a Development. He stated his would be a first and that if he was wrong he was sure the Developers would correct him, but he thought this would be a first.

Supervisor Stumbo asked Trustee Eldridge if this information that Attorney Winters shared, was information that the Planning Commission did not have since it was added since the Planning Commission meeting.

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Trustee Eldridge said he did not recall.

Trustee Mike Martin asked Attorney Winters regarding Paragraph 7, if that language could guarantee that somebody that buys a house could not rent it out.

Attorney Winters explained the language would be in the draft Development Agreement and he would read an email to the board that had come over today because he believed the Developer has agreed to put into writing. He read from the email, *"... is that the applicant shall agree to restrict the rental of homes constructed within the 50 ft. lots and the newly created 60 ft. lots subject to the following exceptions:*

*1) If the owner of a home that qualifies as a homeowner's principle residence vacates the home, the subject owner may lease the house during the period such an owner continues to own the home. (Attorney Winters explained the language, that if an owner got transferred, couldn't sell it, they could rent that house out only during the time period they owned the home and he said that once it sold it would no longer be able to be a rental property)*

*2) If a mortgagee obtains possession of a home at foreclosure receivership the mortgagee could lease the home during the period the mortgagee is in possession and holds such title. (Attorney Winters explained that it refers to if a bank forecloses on the house, during the time the bank owns the home, they would be able to lease the house until they sold it. He said our experience so far, has been when banks foreclose they actually have a vacant house just sitting there and they will not rent the house if they own it, they'll sell it but they'll sell it to an investor, but they normally never rent the properties)*

*3) Any permitted rental of a home shall be at fair market value rates and lessor shall not accept any form of government subsidy in lieu of rent.*

Attorney Winters stated the Development Agreement shall address the specifics of such rental restrictions. He explained these are the only possibilities as to how a single-family home could be rented, only if you're a homeowner and you decide not sell your house at that point in time, and change your mind and sell the house, that lease is going to be terminated and if there's a foreclosure and the bank would be able to rent the house during the period of foreclosure which we have not yet seen, if it is a rental, it has to be a fair market rate with no government subsidies. He said that he thought that right now, the honest answer was that the devil is still in the details and we would not recommend approval of a draft Development Agreement of a Final Development Agreement unless all those documents were in proper form. He said he did believe right now that if we had something like this in effect for some of the other neighborhoods, it could have made a difference, but that's hindsight and nobody probably would have agreed to it at that time anyways.

Trustee Mike Martin state in response to Attorney Winters answers that if he bought a house and retired and moved to Florida, he could rent that house out, as long as he maintained ownership, at fair market rate. He said that you talk about market rate, but market rate doesn't establish a price, it's basically what the market will bear. He said if the market is soft, the rental price could be lower than what was anticipated.

Attorney Winters said that's true, you could even go even further and say that the market rate could be say, \$500 or \$1,000 a month, that's true but the real issue here is that regardless of the market rate, at that point in time you still could not use a government subsidy to pay that market rate. He said that is the big difference right now, because right now we have many people that regardless of the market rate, if they are paying \$1,000 a month in rent, they are required to contribute \$100 for that property. He said the subsidy is \$900 instead of \$1,000. Attorney Winters said that it doesn't make any difference to him so much as to what the market rate is, so long as none of that rent is being paid for in the form of a government subsidy. He said it would be the game changer here in regards to that subsidy not being available, to basically bolster and hold up the market.

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He said if it goes down to \$750 from \$1,000, that's fine, that does not bother him because they can't use government subsidies to pay for it.

Clerk Lovejoy Roe shared that the issue the township faces now was rentals in the neighborhoods. She said that our big problems are investors, when we have one landlord who owns many properties that are not managed, those are the real nightmares. She stated many do not conduct background checks, and she shared that she thought if the township was able to get this language in the Development Agreement, the bylaws and the covenants and that she trusted Attorney Doug Winters to insure the language was legally binding it would insure the problems we face today would never occur in the neighborhoods covered by this type of agreement, even in an economic downturn. She stated that the difference this language would make in an economic downturn was that families could have to purchase the homes and get the great deals and not investors turning these affordable houses into rentals. She also responded to Trustee Mike Martins' statement that the Planning Commission knows more about these developers and the plans than the board members, she said that many of the Planning Commissioners are very new, only serving a few months and even Joe Lawson had not been working for the township very long in 2002 in regards to understanding the history and state of the township at the time and how the plan was approved. She said the knowledge and experience base of the Commissioners, like the Board Members vary between individuals.

Clerk Lovejoy Roe explained that the township does not have an ordinance that disallows rentals. She said she did not think any communities have ordinances that prohibit rentals in Michigan except in East Lansing. She explained that when you research the original PD14 plan it is clear it has multi-family homes as a part of the site plan and single family homes on the plan, a developer could purchase just the parcel with the single family homes, like they are doing right now, or purchase the duplex, condo, any of the multi-family parcels of the plan and could sell those as rentals or owner occupied sells. She said that in fact, the developers under the current or the proposed plan really do not have to share with the township that they are planning on leasing or selling the dwellings on the plan. She said it is a zoning issue and renting property is not governed by zoning or any votes of the township board.

Supervisor Stumbo said that it was because the multiple zoning is the under lying zoning.

Clerk Lovejoy Roe said we are not voting on rentals, we are voting on whether we think that multiple, 145 units and the 8 units are appropriate on the site plan and the same for the 216 single-family units. She said that she thought Trustee Mike Martin was right, that rents can go up and down, but she said the key was to protect our township from what we have all been through, to prohibit government subsidized rentals in both the single family and multiple family parts of the site plan and to limit rentals in the single family part to homeowners only.

Clerk Lovejoy Roe said the township told the developers from the beginning that to even consider the rezoning request that prohibition of government subsidy was necessary and restrictions on single-family rentals would be required. She said that we shared the story of many township luxury high-end apartments being destroyed by investors that did not care about the property they purchased or the people of our community. She indicated that the township would protect the future of the community.

Clerk Lovejoy Roe asked why the Planning Commission voted to recommend the rezoning and then change the vote to recommend denial of the rezoning.

Trustee Eldridge said he could speak for himself only on the question and he said they did not have all the information. He said he did not know anything about 50 ft. and it was proposed to him as a 55 and older, restricted population.

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He said it was either wrong or he had not understood it. He asked if the developers were going to do a presentation tonight.

Supervisor Stumbo asked Mr. Lawson if he made a recommendation on the request before the board.

Joe Lawson said he did make a recommendation to approve the request for the rezoning and approval of the PD state I plan to the Planning Commission and now to the Board. He said that he had spoken to Richard Batt and he was agreeable to moving the buildings that are near Tuttlehill Road and possibly removing some so that the development would not be visible from Tuttlehill Rd. He said there would just be open space up front by Tuttlehill Rd.

Supervisor Stumbo asked resident Wilma Gold-Jones and Chief Copeland that live in Creekside West, closest to the proposed development if they thought there was a lot of information out in the community regarding the proposal and if the information presented this evening helped.

Ms. Gold-Jones indicated that she and others were not aware of how the property was currently zoned. She said she did not realize the condos on Textile Rd. were considered multiple units. She said she thought that individuals purchased the various units and that helps keep the property values stable. She said the residents need stability in our homes. She said that the values of the homes have not recovered from the loss and she thought that the rental property would take away from home ownership.

Supervisor Stumbo asked Mr. Gold-Jones if she thought it would be worth having a meeting and sending out a mailing to residents about the information meeting.

Wilma Gold-Jones said that she thought it would be worth having a meeting and sending out a mailing to the residents so that, so that they could see it better and better understand.

Supervisor Stumbo stated that in a meeting the residents could see the restrictions that are being proposed.

Wilma Gold-Jones said that was right and shared she thought there wasn't restrictions, there were just promises, verbal promises, 55 and over, and that it was not in writing.

Supervisor Stumbo thanked Ms. Gold-Jones for her input.

Scott Jacobson, Blue Acquisition and S. R. Jacobson Development stated they were not here to create a controversy and as he listened there was so much emotion involved. He stated they were not here to create problems in a community rather they liked to assimilate into the community and bring something nice to a community. Mr. Jacobson said they had been talking to the Township for two years and listening to the concerns and he felt they had worked hard and had addressed things from design elements to issues relating to problems with the rentals in the community.

Manny Kniahynycky, Redwood Acquisitions introduced Mark Cohn, Attorney for Redwood and Kelly MacGuyver and Ryan Freeburg with Redwood Living and Tyler Tenant, Attorney for Redwood Living. Mr. Kniahynycky stated when this process began last summer, a mailing was sent to area residents for the purpose of holding an informational meeting, which was held with around 45 people in attendance at the Civic Center Board Room. He felt much of the opposition to the project came from the fact that people were equating the rentals that have been creating problems in the Township for a number of years with the rentals this project was proposing which were very different as has been discussed earlier in the meeting.

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Mr. Kniahynycky then presented a PowerPoint presentation regarding the company and then the project itself. (see attached)

Supervisor Stumbo asked for clarification during the presentation regarding the term "Master Plan Redesign" used by Mr. Kniahynycky, and asked if that was the PD Site Plan. She asked from a technical standpoint if the terms were the same and said she thought that point was the reason for confusion regarding this issue.

Joe Lawson stated he would not use the word Master Plan since it could be confused with the Township Master Plan, but in terms of the Master Plan it was being referred to, was the PD Stage I Site Plan or PD Stage II Site Plan, that was approved back in 2002 through 2006.

Supervisor Stumbo stated that was what the zoning was.

Joe Lawson stated PD was the zoning and there was a site plan that was attached to that PD Zoning, and that was the "Master Plan" for that Development.

Clerk Lovejoy Roe voiced her agreement that the emails were asking for the Master Plan not to be changed.

Joe Lawson restated it had nothing at all to do with the Township Master Plan.

Mr. Kniahynycky stated that had never occurred to him, to him the terms were synonymous and had nothing to do with the Township's Master Plan.

Supervisor Stumbo asked Mr. Kniahynycky if he understood that the Resolution developed had asked for the 50 ft. lots to be changed to 60 ft. lots as much as possible.

Mr. Kniahynycky said they did understand that, but requested to leave some 50 ft. lots and would show why they felt it was important in just a few minutes in the presentation. He continued with the presentation.

Mr. Kniahynycky continued with the Power Point presentation. He pointed out the Cumberland Ridge Development shown in the presentation and stated the homes were on 50 ft. lots and explained they were about \$40,000.00 less in price to meet the needs of younger families. He provided an explanation for teaming up with Redwood Living, which was to appeal to "empty nesters".

Kelly MacGuyver, Redwood Acquisition stated she had attended almost all of the Planning Commission and Board Meetings and she had heard the terms used regarding rentals in Ypsilanti Township. She said the terms, ravaged and torn apart, had been used to describe the Township experience with rental properties. She stated she did understand the effect the economic downturn had on Ypsilanti Township. She provided an explanation of Redwood Acquisition's tightly managed, 99% occupied rentals which differed greatly from absentee landlord and Section 8 rentals. Ms. MacGuyver offered a brief presentation on Redwood Acquisition and the Site Plan (see attached).

Ms. MacGuyver stated she appreciated the energy and guidance Joe Lawson had given them and the feedback from the Planning Commission and the Board of Trustees.

Trustee Scott Martin suggested inviting the Planning Commission to the Board meeting or table the Resolution to get a clean slate.

**A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to table the 1<sup>st</sup> Reading of Resolution No. 2015-16, proposed Ordinance No. 2015-448, to amend Planned Development #14 Rezoning to Planned Development #20 State 1 Preliminary Site Plan and Rezoning at the request**

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**of Blue Majestic, LLC in order to schedule a meeting with residents and inviting the Planning Commission to hear the same information.**

Wilma Gold-Jones asked how the residents would be contacted.

Clerk Lovejoy Roe stated letters would be sent to the Primary Residential Exemption (PRE) homeowners in the subdivisions located around this proposed development.

**The motion carried as follows:**

**Eldridge: Yes    S. Martin: Yes    Lovejoy Roe: Yes    M. Martin: Yes  
Stumbo: Yes**

Trustee Scott Martin requested the Township Attorney to be present at the meeting with the residents.

**7. REQUEST TO APPROVE PRELIMINARY L-4029 2015 TAX RATE AND TO AUTHORIZE SIGNING**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Preliminary L-4029 2015 Tax Rate and to authorize signing (see attached). The motion carried unanimously.**

**8. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2015 LOCAL ROAD DUST CONTROL SERVICES TO INCLUDE THREE (3) SOLID APPLICATIONS OF CONTRACT BRINE ON ALL CERTIFIED LOCAL GRAVEL/LIMESTONE ROADS WITHIN THE TOWNSHIP IN THE AMOUNT OF \$4,511.64 BUDGETED IN LINE ITEM #212-212-000-818-006**

**A motion was made by Trustee Scott Martin, supported by Trustee Eldridge to approve Agreement with the Washtenaw County Road Commission for 2015 Local Road Dust Control Services to include three (3) solid applications of Contract Brine on all certified local gravel/limestone roads within the Township for \$4,511.64 budgeted in line item # 212-212-000-818-006 (see attached). The motion carried unanimously.**

**9. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR LOCAL ROAD IMPROVEMENTS ON SWEET ROAD, CLARK ROAD TO HOLMES ROAD, EAST PARK SUBDIVISION, DEAUVILLE PARISH SUBDIVISION, AND PAINT CREEK FARMS SUBDIVISION AS OUTLINED IN THE AGREEMENT IN AN ESTIMATED AMOUNT OF \$108,088.64 AND BUDGETED IN LINE ITEM #101-446-000-818-022**

**A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to approve Agreement with the Washtenaw County Road Commission for Local Road Improvements on Sweet Road, Clark Road to Holmes Road, East Park Subdivision, Deauville Parish Subdivision and Paint Creek Farms Subdivision as outlined in the Agreement in an estimated amount of \$108,088.64 and budgeted in line item #101-446-000-818-022 (see attached). The motion carried unanimously.**

**10. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE LEGAL ACTION TO ABATE A PUBLIC NUISANCE LOCATED AT 959 TYLER ROAD IN THE ESTIMATED AMOUNT OF \$10,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize legal action to abate a public nuisance located at 959 Tyler**

**CHARTER TOWNSHIP OF YPSILANTI  
MAY 19, 2015 REGULAR MEETING MINUTES  
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Road in the estimated amount of \$10,000.00 budgeted in line item #101-950-000-801-023. The motion carried unanimously.

- 11. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE THE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 6446 OAKHURST, 1540 MCCARTY, 6208 MIAMI, 2123 MOELLER, 669 CALDER, 252 OREGON AND 1040 COMMONWEALTH IN THE AMOUNT OF \$35,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge for authorization to seek legal action if necessary to abate the public nuisance for properties located at 6446 Oakhurst, 1540 McCarty, 6208 Miami, 2123 Moeller, 669 Calder, 252 Oregon and 1040 Commonwealth in the amount of \$35,000.00 budgeted in line item #101-950-000-801-023. The motion carried unanimously.

- 12. REQUEST TO ADD CAMPBELL TITLE AND MICHIGAN GOLF AND TURF TO APPROVED VENDOR LIST**

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to add Campbell Title and Michigan Golf and Turf to approved Vendor List. The motion carried unanimously.

- 13. SET PUBLIC HEARING DATE OF TUESDAY, JUNE 16, 2015 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR BUD/BLOSSOM NEIGHBORHOOD CAMERAS**

A motion made by Trustee Eldridge, supported by Trustee Scott Martin to set Public Hearing date of Tuesday, June 16, 2015 at approximately 7:00PM – Creation of Special Assessment District for Bud/Blossom Neighborhood Cameras. The motion carried unanimously.

- 14. SET PUBLIC HEARING DATE OF TUESDAY, JUNE 16, 2015 AT APPROXIMATELY 7:10PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR APPLERIDGE NEIGHBORHOOD CAMERAS**

A motion made by Clerk Lovejoy Roe, supported by Trustee Eldridge to set Public Hearing date of Tuesday, June 16, 2015 at approximately 7:00PM – Creation of Special Assessment District for Appleridge Neighborhood Cameras. The motion carried unanimously.

- 15. SET PUBLIC HEARING DATE OF TUESDAY, JULY 21, 2015 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS**

A motion made by Trustee Eldridge, supported by Trustee Scott Martin to set Public Hearing date of Tuesday, June 16, 2015 at approximately 7:00PM – Creation of Special Assessment district for Oaklawn/Hawthorne Neighborhood Cameras. The motion carried unanimously.

**OTHER BUSINESS**

None

**AUTHORIZATIONS AND BIDS**

- 1. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF TO APPROVE 2015 GOLF CART MAINTENANCE AGREEMENT WITH MIDWEST GOLF AND**



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**TURF IN THE AMOUNT OF \$5,610.00 TO BE PAID IN MONTHLY  
INSTALLMENTS OF \$935.00 FROM APRIL TO SEPTEMBER 2015  
BUDGETED IN LINE ITEM #584-584-000-757-003**

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to approve 2015 Golf Cart Maintenance Agreement with MIDWEST Golf and Turf in the amount of \$5,610.00 to be paid monthly in monthly installments of \$935.00 from April to September 2015 budgeted in line item #584-584-000-757-003. The motion carried unanimously.

- 2. REQUEST MIKE SERANEN, HYDRO OPERATIONS FOR  
AUTHORIZATION TO PURCHASE 1,100 (ONE THOUSAND ONE  
HUNDRED) GALLONS OF SHELL NATURELLE REPLACEMENT  
ENVIRONMENTAL OIL FOR THE FORD LAKE DAM SLUICE GATE  
SYSTEM FROM EASTERN OIL COMPANY IN THE AMOUNT OF  
\$38,518.60 BUDGETED IN LINE ITEM #252-252-000-930-001**

A motion was made by Trustee Scott Martin, supported by Trustee Eldridge for authorization to purchase 1,100 (One thousand one hundred) gallons of Shell Naturelle Replacement Environmental Oil for the Ford Lake Dam Sluice Gate System from Eastern Oil Company in the amount of \$38,518.60 budgeted in line item #252-252-000-930-001. The motion carried unanimously.

- 3. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION  
TO PURCHASE 2015 FORD EXPEDITION XL (SSV) 4X4 THROUGH  
MIDEAL #3905-0085 CONTRACT #07B1300005 IN THE AMOUNT OF  
\$31,522.00 BUDGETED IN LINE ITEM #206-970-000-979-000**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe for authorization to purchase 2015 Ford Expedition XL (SSV) 4X4 through MIDEAL #3905-0085 Contract #07B1300005 for \$31,522.00 budgeted in line item #206-970-000-979-000. The motion carried unanimously.

- 4. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION  
TO PURCHASE TWO (2) TORO SS3225 32" DECK 425CC IN THE  
AMOUNT OF \$2,249.00 EACH WITH TWO (2) 32" RECYCLER MULCH  
KITS FOR \$102.00 EACH AND ONE (1) PIONEER S-SERIES 52" DECK  
MOWER IN THE AMOUNT OF \$5,679.00 WITH ONE (1) 52" MULCH KIT  
FOR \$240.00 FOR A TOTAL AMOUNT OF \$10,621.00 ALL WITH  
GOVERNMENT PRICING BUDGETED IN LINE ITEM #206-970-000-979-  
000**

A motion made by Clerk Lovejoy Roe, supported by Trustee Eldridge for authorization to purchase two (2) Toro SS3225 32" Deck 425CC in the amount of \$2,249.00 each with two (2) 32" Recycler Mulch Kits for \$102.00 each and one (1) Pioneer S-Series 52" Deck Mower in the amount of \$5,679.00 with one (1) 52" Mulch Kit for \$240.00 for a total amount of \$10,621.00 all with government pricing budgeted in line item #206-970-000-979-000. The motion carried unanimously.

- 5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO SEEK BIDS FOR  
DEMOLITION TO CLOSE LEGAL ACTION ON PROPERTIES LOCATED  
AT 1236 RIDGE, 2977 GROVE, 2572 HEARTHSIDE, 6321 ROSSBACK  
AND 680 GILL**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to seek bids for demolition to close legal action on properties located at 1236 Ridge, 2977 Grove, 2572 Hearthside and 6321 Rossback and 680 Gill. The motion carried unanimously.

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- 6. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO AWARD LOW BID FOR INSTALLATION OF UNDERGROUND FIBER OPTIC CABLE TO CONNECT FIRE STATION 1 AND THE COMMUNITY CENTER TO FIBER LINK, INC. IN THE AMOUNT OF \$167,439.51 AND TO ALSO AUTHORIZE OTHER ASSOCIATED PROJECT COSTS OF \$9,750.00 FOR A TOTAL AMOUNT OF \$177,189.51 BUDGETED IN LINE ITEM #101-970-000-971-010**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to award low bid for installation of underground fiber optic cable to connect Fire Station 1 and the Community Center to Fiber Link, Inc. in the amount of \$167,439.51 and to also authorize other associated project costs of \$9,750.00 for a total amount of \$177,189.51 budgeted in line item #101-970-000-971-010.**

**A friendly amendment was added to make the award contingent upon attorney approval by Clerk Lovejoy Roe, supported by Trustee Scott Martin.**

**The motion carried unanimously.**

- 7. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION TO SEEK SEALED BIDS FOR REPLACEMENT OF BUD AND BLOSSOM PLAYGROUND EQUIPMENT AND INSTALLATION IN ACCORDANCE WITH THE PARKS AND RECREATION MASTER PLAN**

**A motion made by Clerk Lovejoy Roe, supported by Trustee Eldridge for authorization to seek sealed bids for replacement of Bud and Blossom playground equipment and installation in accordance with the Parks and Recreation Master Plan. The motion carried unanimously.**

- 8. REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF YPSILANTI TOWNSHIP VACANT PROPERTY LOCATED AT 5871 S. MOHAWK AVENUE K-11-22-480-050 AND TO AUTHORIZE TITLE WORK AND THE SALE OF THE PROPERTY TO THE HIGHEST BIDDER**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin for authorization to seek sealed bids for the sale of Ypsilanti Township Vacant Property located at 5871 S. Mohawk Avenue K-11-22-480-050 and to authorize Title Work and the sale of the property to the highest bidder. The motion carried unanimously.**

**ADJOURNMENT**

**A motion made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to adjourn the meeting. The motion carried unanimously.**

**The meeting adjourned at approximately at 10:40 P.M.**

**Respectfully submitted,**

**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**

**Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti**

## **RESOLUTION 2015-7**

**WHEREAS**, on January 18, 1983, the Ypsilanti Township Board established an Industrial Development District pursuant to Public Act 198, Act of 1974; and

**WHEREAS**, on March 19, 2015, **Pollard (U.S.) Ltd.** submitted an application for an Industrial Facilities Exemption Certificate regarding property within the Industrial Development District; and

**WHEREAS**, said application is as provided in Section 5(1) of said Act 198 and filed in the form and manner prescribed by the State Tax Commission; and

**WHEREAS**, all provisions of Section 9(1) of said Act 198 are complied with by said application and other matters investigated and considered by this Board; and

**WHEREAS**, the legislative body of each governmental unit which levies ad valorem taxes on said property has been afforded an opportunity to be heard on this matter at a public hearing held on the 19th day of May, 2015; and

**WHEREAS**, this Board approves the purpose behind the application for the Industrial Facilities Exemption Certificate; and

**WHEREAS**, said Act 198 has been amended to allow local governments to enter into written agreements approving applications for Industrial Facilities Exemption Certificates; and

**WHEREAS**, the Industrial Facilities Exemption Certificate in an amount exceeding the 5% limitation found in Section 9(1) of Act 198 shall not have the effect when considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted and currently in force of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government or any affected taxing unit.

**NOW THEREFORE,**

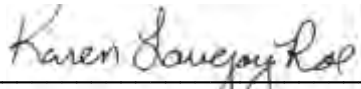
**BE IT RESOLVED AS FOLLOWS:**

1. The Ypsilanti Township Board approves the application of **Pollard (U.S.) Ltd.** for an Industrial Facilities Exemption Certificate in the amount of **\$1,828,000.00** for the 12 year period, as requested, on the condition that **Pollard (U.S.) Ltd.** enter into a written agreement with the Township, subject to approval by the Township attorney, that will insure that the objectives of Act 198 are met as it pertains to retention/creation of jobs, and furthermore provide 100% reimbursement to the taxing units affected by said abatement of all tax dollars saved as a result of said abatement if, for any reason, during the time period approved for said abatement, the tax abatement certificate is revoked, canceled or relinquished.

2. The Board finds that this Industrial Facilities Exemption Certificate, together with the aggregate amount of industrial facilities exemption certificates previously granted and currently in force in an amount exceeding the 5% limitation found in Section 9(1) of Act 198, shall not have the effect of substantially impeding the operation of the Charter Township of Ypsilanti or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the Charter Township of Ypsilanti in which the facility is located.

3. The Township Clerk is hereby directed to forward a copy of the application of **Pollard (U.S.) Ltd.** for the Industrial Facilities Exemption Certificate, together with a true copy of this Resolution approving same, to the State Tax Commission of the State of Michigan for appropriate action.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-7 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2015.

  
\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

## **RESOLUTION 2015-13**

**WHEREAS**, on September 21, 1987, the Ypsilanti Township Board established an Industrial Development District pursuant to Public Act 198, Act of 1974; and

**WHEREAS**, on April 6, 2015, ***Blackmore Company Inc.*** submitted an application for an Industrial Facilities Exemption Certificate regarding property within the Industrial Development District; and

**WHEREAS**, said application is as provided in Section 5(1) of said Act 198 and filed in the form and manner prescribed by the State Tax Commission; and

**WHEREAS**, all provisions of Section 9(1) of said Act 198 are complied with by said application and other matters investigated and considered by this Board; and

**WHEREAS**, the legislative body of each governmental unit which levies ad valorem taxes on said property has been afforded an opportunity to be heard on this matter at a public hearing held on the 19th day of May, 2015; and

**WHEREAS**, this Board approves the purpose behind the application for the Industrial Facilities Exemption Certificate; and

**WHEREAS**, said Act 198 has been amended to allow local governments to enter into written agreements approving applications for Industrial Facilities Exemption Certificates; and

**WHEREAS**, the Industrial Facilities Exemption Certificate in an amount exceeding the 5% limitation found in Section 9(1) of Act 198 shall not have the effect when considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted and currently in force of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government or any affected taxing unit.

**NOW THEREFORE,**

**BE IT RESOLVED AS FOLLOWS:**

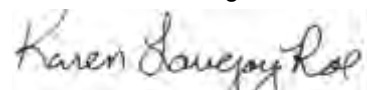
1. The Ypsilanti Township Board approves the application of **Blackmore Company Inc.** for an Industrial Facilities Exemption Certificate in the amount of **\$602,891.00** for the 12 year period, as requested, on the condition that **Blackmore Company Inc.** enter into a written agreement with the Township, subject to approval by the Township attorney, that will insure that the objectives of Act 198 are met as it pertains to retention/creation of jobs, and furthermore provide 100% reimbursement to the taxing units affected by said abatement of all tax dollars saved as a

result of said abatement if, for any reason, during the time period approved for said abatement, the tax abatement certificate is revoked, canceled or relinquished.

2. The Board finds that this Industrial Facilities Exemption Certificate, together with the aggregate amount of industrial facilities exemption certificates previously granted and currently in force in an amount exceeding the 5% limitation found in Section 9(1) of Act 198, shall not have the effect of substantially impeding the operation of the Charter Township of Ypsilanti or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the Charter Township of Ypsilanti in which the facility is located.

3. The Township Clerk is hereby directed to forward a copy of the application of **Blackmore Company Inc.** for the Industrial Facilities Exemption Certificate, together with a true copy of this Resolution approving same, to the State Tax Commission of the State of Michigan for appropriate action.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-13 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2015.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**OFFICE OF THE TREASURER  
LARRY J. DOE**



**MONTHLY TREASURER'S REPORT  
APRIL 1, 2015 THROUGH APRIL 30, 2015**

<b>Account Name</b>	<b>Beginning Balance</b>	<b>Cash Receipts</b>	<b>Cash Disbursements</b>	<b>Ending Balance</b>
101 - General Fund	2,988,162.65	852,279.88	834,125.06	3,006,317.47
101 - Payroll	245,122.46	734,252.70	721,470.21	257,904.95
101 - Willow Run Escrow	142,139.49	23.37	0.00	142,162.86
206 - Fire Department	1,153,083.31	557.89	258,384.01	895,257.19
208 - Parks Fund	7,641.05	0.17	0.00	7,641.22
212 - Roads/Bike Path/Rec/General Fund	414,653.48	325,011.92	193,936.67	545,728.73
225 - Environmental Clean-up	444,378.82	10.13	0.00	444,388.95
226 - Environmental Services	1,301,930.01	500,712.90	183,538.21	1,619,104.70
230 - Recreation	252,706.95	33,653.08	64,702.63	221,657.40
236 - 14-B District Court	220,745.37	119,026.26	81,559.56	258,212.07
244 - Economic Development	67,186.36	1.53	0.00	67,187.89
248 - Rental Inspections	139,651.97	21,075.00	13,761.08	146,965.89
249 - Building Department Fund	484,789.87	33,426.22	23,555.56	494,660.53
250 - LDFA Tax	274,995.25	1.71	200,000.00	74,996.96
252 - Hydro Station Fund	575,724.24	12.63	32,001.24	543,735.63
266 - Law Enforcement Fund	539,805.73	2,000,113.28	973,720.88	1,566,198.13
280 - State Grants	18,385.62	0.42	0.00	18,386.04
301 - General Obligation	213,167.09	256,800.10	464,799.92	5,167.27
397 - Series "B" Cap. Cost of Funds	9,723.05	343,002.30	301,600.00	51,125.35
398 - LDFA 2006 Bonds	34,960.35	234,044.72	69,080.00	199,925.07
498 - Capital Improvement 2006 Bond Fund	336,782.42	55.36	0.00	336,837.78
584 - Green Oaks Golf Course	172,634.30	69,402.64	55,307.50	186,729.44
590 - Compost Site	834,027.70	24,035.18	17,576.61	840,486.27
595 - Motor Pool	321,100.02	7.09	13,342.64	307,764.47
701 - General Tax Collection	108,490.12	10,881.21	19,461.92	99,909.41
703 - Current Tax Collections	13,898,645.42	636,489.65	3,135,071.85	11,400,063.22
707 - Bonds & Escrow/GreenTop	875,574.06	3,141.99	22,178.15	856,537.90
708 - Fire Withholding Bonds	99,381.89	10.50	36,745.00	62,647.39
893 - Nuisance Abatement Fund	47,836.51	3,692.26	2,017.52	49,511.25
ABN AMRO Series "B" Debt Red. Cap.Int.	18,680.52	0.45	620.93	18,060.04
<b>GRAND TOTAL</b>	<b>26,242,106.08</b>	<b>6,201,722.54</b>	<b>7,718,557.15</b>	<b>24,725,271.47</b>



## CHARTER TOWNSHIP OF YPSILANTI

### RESOLUTION NO. 2015-9

**WHEREAS**, at its regularly scheduled meeting held March 24, 2015 the Charter Township of Ypsilanti Planning Commission ("Commission") recommended approval to the Township Board of a request of the Yankee Air Museum to approve its Planned Development (PD) Stage I Preliminary Site Plan and for the rezoning of the property in question, located at 1 Liberator Way, from its current I-C Industrial Commercial zoning classification to the PD, Planned Development zoning classification; and

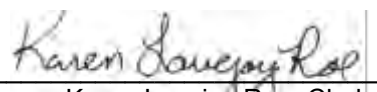
**WHEREAS**, the proposed PD Preliminary Site Plan and rezoning request will allow for the establishment of a one hundred forty-seven thousand three hundred ninety-five **(147,395)** square-foot portion of the former GM Powertrain/Willow Run Bomber Plant to house the Yankee Air Museum, thus preserving a significant piece of history to be enjoyed by not only the residents of Ypsilanti Township, but the public as a whole; and

**WHEREAS**, the Charter Township Board of Trustees enthusiastically supports the efforts of the Yankee Air Museum and believes the request should be granted.

**NOW THEREFORE, BE IT RESOLVED** that the Charter Township of Ypsilanti Board of Trustees hereby approves the request as recommended by the Planning Commission to approve the Planned Development (PD) Stage I Preliminary Site Plan for the location of the Yankee Air Museum, at 1 Liberator Way, within a one hundred forty-seven thousand three hundred ninety-five **(147,395)** square-foot portion of the former GM Powertrain/Willow Run Bomber Plant.

**BE IT FURTHER RESOLVED** that the Charter Township of Ypsilanti Board of Trustees hereby adopts by reference Ordinance 2015-444 attached hereto which Ordinance rezones the specifically described property from its current I-C Industrial Commercial zoning classification to the PD, Planned Development zoning classification.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-9 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2015.

  
\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
ORDINANCE NO. 2015-444**

*An Ordinance to Amend Ordinance No. 74,  
adopted May 18, 1994 so as to rezone real property located at  
1 Liberator Way, in a portion of the old GM Powertrain/Willow Run Bomber  
Plant from its current I-C Industrial Commercial zoning  
classification to "PD" (Planned Development) zoning classification*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74 adopted May 18, 1994 shall be amended as follows:

Real property situated at 1 Liberator Way in the old GM Powertrain/Willow Run Bomber Plant, more particularly described as follows:

See attached Legal Description, labeled "*Attachment A*" shall be rezoned from the I-C, Industrial Commercial zoning classification to the PD, Planned Development classification.

The Zoning Map, as incorporated by reference in the Charter Township of Ypsilanti Zoning Ordinance is hereby amended by the rezoning of the afore described parcel of real property from the "I-C" Industrial Commercial zoning classification to the "P-D" Planned Development zoning classification.

**Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective Date and Repeal of Conflicting Ordinances**

All Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2015-444 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on May 19, 2015 after first being introduced at a Regular Meeting held on April 21, 2015. The motion to approve was made by member Roe and seconded by member S. Martin. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe. ABSENT: Doe, Currie NO: None. ABSTAIN: None.



\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

## **ATTACHMENT A**

**K-11-12-100-007** - COMM NE COR SEC 12, TH S 01-27-26 W 33.00 FT TO THE NW COR OF SEC 7, T3S, R8E VAN BUREN TWP, WAYNE CO, MICHIGAN; TH N 87-37-30 E, 33.07 FT, TH S 01-27-26 W, 525.40 FT, TH N 89-58-35 W 1027.30 FT, TH S 00-01-25 W 892.33 FT, TH S 44-58-35 E 253.84 FT, TH S 89-58-35 E 787.98 FT, TH S 01-27-26 W 574.39 FT FOR A POB, TH S 01-27-26 W 477.35 FT, TH S 00-02-43 W 352.56 FT, TH S 89-42-46 W 141.66 FT, TH N 40.00 FT, TH N 75-54-30 W 404.79 FT, TH W 512.11 FT, TH N 00-02-00 E 418.67 FT, TH S 89-58-00 E 443.50 FT, TH N 45-02-00 E 69.30 FT, TH N 00-02-00 E 224.85 FT, TH S 89-58-00 E 565.84 FT TO THE POB. CONT 14.52 +/- AC PART OF E 1/2 SEC 12, T3S R7E, YPSILANTI TWP, WASHTENAW CO, MICHIGAN

**TOGETHER WITH EASEMENT FOR ACCESS AND UTILITIES DESCRIBED AS:**

COMM AT THE NE COR OF SEC 12, TH S 01-27-26 W 33.00 FT TO THE NW COR OF SEC 7, T3S R8E, VAN BUREN TWP, WAYNE CO, MICH; TH N 87-37-30 E 33.07 FT, TH S 01-27-26 W 525.40 FT, TH N 89-58-35 W 1027.30 FT, TH S 00-01-25 W 892.33 FT, TH S 44-58-35 E 253.84 FT, TH S 89-58-35 E 881.05 FT 1403.32 FT, TH S 89-42-46 W 261.75 FT, TH N, 40.00 FT, TH N 75-54-30 W 404.79 FT, TH W 6.46 FT FOR A POB; TH S 00-01-47 E 1771.07 FT, TH ALG THE ARC OF A CUR, CONCAVE TO THE SW, AN ARC DIST OF 7.73 FT, RAD 333.61 FT (CHD BEARS N 63-57-04 W, 7.73 FT) TO A PT OF TANGENT, TH N 64-36-55 W 158.38 FT, TH N 00-01-47 W 1699.78 FT, TH E 150.00 FT TO POB. T3S R7E YPSILANTI TWP, WASHTENAW CO, MICH

## CHARTER TOWNSHIP OF YPSILANTI

### RESOLUTION NO. 2015-10

**WHEREAS**, at its regularly scheduled meeting held March 24, 2015, the Charter Township of Ypsilanti (Township) Planning Commission (Commission) recommended the rezoning of five (5) parcels of land containing six point two seven (6.27) acres located North of Holmes Road and West of Midway to accommodate the expansion of the existing Sensitile Research and Manufacturing Facility; and

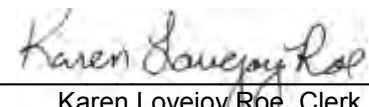
**WHEREAS**, four (4) of the five (5) parcels in question are vacant and zoned RM-2, Multi-Family Residential while the remaining parcel is currently occupied by the existing Sensitile Research and Manufacturing Facility and is zoned B-3 general business; and

**WHEREAS**, Sensitile is requesting that the Township rezone all five (5) parcels to the IRO, Industrial, Research and Office zoning classification in order to permit the proposed expansion of its existing facility; and

**WHEREAS**, the Ypsilanti Township Board of Trustees is in agreement that the request satisfies Section 2704 of the Zoning Ordinance which provides criteria for the amendment of the zoning map as well as the most recent master plan update.

**NOW THEREFORE, BE IT RESOLVED** that the Charter Township of Ypsilanti hereby adopts by reference Ordinance No. 2015- 445 attached hereto in its entirety which rezones the requested five (5) parcels consisting of six point two seven (6.27) acres of land from their current zoning classification to the IRO, Industrial, Research and Office zoning classification.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-10 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 19, 2015.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

# CHARTER TOWNSHIP OF YPSILANTI

## ORDINANCE NO. 2015-445

*An Ordinance to Amend Ordinance No. 74 adopted May 18, 1994  
so as to rezone five (5) parcels of real property located  
on the North side of Holmes Road and West of Midway from their  
current zoning classification to the IRO, Industrial, Research  
and Office zoning classification.*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74, adopted May 18, 1994 shall be amended as follows:

Real property consisting of five (5) separate parcels of land located on the North side of Holmes Road and West of Midway, more particularly described as follows:

See attached Legal Description, labeled “Attachment A” shall be rezoned from their existing zoning classification of RM-2 Multi-Family residential and B-3 General Business, respectively, to the IRO, Industrial, Research and Office zoning classification.

The Zoning Map as incorporated, by reference in the Charter Township of Ypsilanti. Zoning Ordinance is hereby amended by the rezoning of the afore described parcels of real property from their current zoning classifications of RM-2 Multi-Family Residential and B-3 General Business to the IRO, Industrial, Research and Office zoning classification.

### **Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

### **Publication**

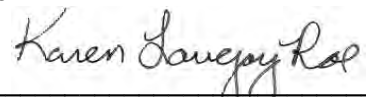
This Ordinance shall be published in a newspaper of general circulation as required by law.

### **Effective date and repeal of conflicting Ordinances**

All Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2015-445 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on May 19, 2015 after first being introduced at a Regular Meeting held on April 21, 2015. The motion to approve was made by member Roe and seconded by member Eldridge. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe. ABSENT: Doe, Currie NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

## **ATTACHMENT A**

**K -11-02-275-022** - COMM AT THE CENTER OF SEC 2, TH S 88-44-20 W 688.34 FOR A POB. TH S 88-44-20 W 113.96 FT, TH N 0-26-00 W 33 FT, TH S 88-44-20 W 44.54 FT, TH N 0-26-00 W 392.59 FT, TH N 1-18-00 W 34.64 FT TH N 88-53-00 E 247.20 FT, TH S 1-8-40 E 245.57 FT, TH S 88-44-20 W 94.47 FT, TH S 1-17-20 E 214 FT TO THE POB CONT 2.14 +/- AC. T3S R7E WASHTENAW COUNTY MICHIGAN

**K-11-02-275-009:** YP#2-2K: PARCEL L - COM AT CENT OF SEC, TH S 88 DEG 44' 20" W 248.34 FT; TH NORTH 1 DEG 17' 20" W 684.53 FT; TH SOUTH 89 DEG 11' 45" W 439.41 FT FOR PL OF BEG; TH S 68 DEG 40' W 295.92 FT; TH N 21 DEG 08' 55" W 194.78 FT; TH N 69 DEG 29' 50" E 296.48 FT; TH S 21 DEG 02' 10" E 25.86 FT; TH S 20 DEG 57' 40" E 164.45 FT TO PL OF BEG. BEING PART OF NW 1/4 SEC 2, T3S-R7E, 1.31 AC.

**K-11-02-275-010:** YP#2-1F-2: COM AT CENT OF SEC, TH S 88-44-20 W 248.34 FT ALONG CENT LINE OF HOLMES RD & E-W 1/4 LINE; TH N 01-17-20 W 458.74 FT ALONG CENT LINE OF MIDWAY BLVD; TH S 88-53-00 W 592.12 FT FOR PL OF BEG; TH CONT S 88-53-00 W 79.68 FT; TH N 20-08-55 W 134.17 FT; TH N 68-40-00 E 82.88 FT; TH S 18-18-30 E 161.93 FT TO PL OF BEG. BEING PART OF NW 1/4, SEC 2, T3S-R7E. 0.275 AC. (877.23 SQUARE FEET OF THE ABOVE DESCRIBED PROPERTY, LOCATED IN THE SOUTHERN PORTION OF THE DESCRIPTION, IS INCLUDED IN PARCEL K-11-02-275-007 AS CONFIRMED BY DESCRIPTION RECORDED IN L-4397 P-62 & L3670 P-274)

**K-11-02-275-011:** YP#2-2H-2 COM AT CENT OF SEC, TH S 88 DEG 44' 20" W 248.34 FT ALONG E & W 1/4 LINE & CENTLINE OF HOLMES RD, TH N 1 DEG 17' 20" W 458.74 FT ALONG CENT LINE OF MIDWAY BLVD, TH S 88 DEG 53' W 344.92 FT FOR A PL OF BEG, TH CONT S 88 DEG 53' W 247.2 FT, TH N 18 DEG 18' 30" W 161.93 FT, TH N 68 DEG 40' E 213.04 FT, TH N 89 DEG 11' 45" E 95.04 FT, TH S 1 DEG 08' 40" E 227.79 FT TO THE PL OF BEG, BEING PART OF NW 1/4 SEC 2 T3S-R7E 1.29 AC.

**K -11-02-275-016:** YP#2-2H-1: COM AT CENT OF SEC, TH S 88-44-20 W 248.34 FT; TH N 01-17-20 W 458.74 FT FOR A PL OF BEG; TH S 88-53-00 W 344.92 FT; TH N 01-08-40 W 227.79 FT; TH N 89-11-45 E 344.37 FT; TH S 01-17-20 E 225.74 FT TO THE PL OF BEG. BEING PART OF NW 1/4 SEC 2, T3S-R7E, 1.79 AC.

**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #7**

**May 19, 2015**

**101 - GENERAL OPERATIONS FUND**

**Total Increase    \$692,689.00**

Increase needed for road improvement projects per agreement with Washtenaw County Roads for Sweet Road, Clark Road to Holmes Road; East Park Subdivision; Deauville parish Subdivision; and Paint Creek Farms Subdivision. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$108,089.00</b>
		<b>Net Revenues</b>	<b><u>\$108,089.00</u></b>
<b>Expenditures:</b>	<b>Highway &amp; ST-Road Construction-Improv</b>	<b>101-446-000-818.022</b>	<b>\$108,089.00</b>
		<b>Net Expenditures</b>	<b><u>\$108,089.00</u></b>

Increase to purchase a fire truck and equipment from Spartan. The original budget amendment was Board approved on 10-27-14 but did not roll over on the 2015 Adopted Budget Amendment . As agreed to before, the General Fund will purchase the fire truck to take advantage of the prepaid discount. The Fire Fund will pay the General Fund \$58,460 annually over a 10 year period starting in 2015. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$584,600.00</b>
		<b>Net Revenues</b>	<b><u>\$584,600.00</u></b>
<b>Expenditures:</b>	<b>Capital Outlay - Fire Truck</b>	<b>101-970-000-975.206</b>	<b>\$584,600.00</b>
		<b>Net Expenditures</b>	<b><u>\$584,600.00</u></b>

**206 - FIRE FUND**

**Total Increase    \$58,460.00**

Increase the Debt Service Apparatus expenditure line to pay the General Fund back for the purchase of the 2015 Fire Truck at \$58,460 annually over a 10 year period. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>206-000-000-699.000</b>	<b>\$58,460.00</b>
		<b>Net Revenues</b>	<b><u>\$58,460.00</u></b>
<b>Expenditures:</b>	<b>Debt Service Apparatus</b>	<b>206-970-000-991.013</b>	<b>\$58,460.00</b>
		<b>Net Expenditures</b>	<b><u>\$58,460.00</u></b>

**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #7**

**May 19, 2015**

**236 - 14B DISTRICT COURT FUND**

**Total Increase      \$591.47**

Increase budget for payout of PTO & Sick time for approved payout of accrued time of hours at 75% (this is over the 32 hours that was originally budgeted for employees) . This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>236-000-000-699.000</b>	<b>\$591.47</b>
		<b>Net Revenues</b>	<b><u><u>\$591.47</u></u></b>
<b>Expenditures:</b>	<b>Salaries Pay Out &amp; Sick time</b>	<b>236-136-000-708.004</b>	<b>\$591.47</b>
		<b>Net Expenditures</b>	<b><u><u>\$591.47</u></u></b>

**266 - LAW ENFORCEMENT FUND**

**Total Increase      \$3,240.70**

Increase budget for payout of PTO & Sick time for approved payout of accrued time of hours at 75% (this is over the 32 hours that was originally budgeted for employees) . This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Appropriation</b>	<b>266-000-000-699.000</b>	<b>\$3,240.70</b>
		<b>Net Revenues</b>	<b><u><u>\$3,240.70</u></u></b>
<b>Expenditures:</b>	<b>Salaries Pay Out &amp; Sick time</b>	<b>266-301-000-708.004</b>	<b>\$3,240.70</b>
		<b>Net Expenditures</b>	<b><u><u>\$3,240.70</u></u></b>



Motion to Amend the 2015 Budget (#7):

Move to increase the General Fund budget by \$692,689 to \$9,361,731 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$58,460 to \$5,213,574 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$592 to \$1,451,665 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$3,241 to \$6,845,415 and approve the department line item changes as outlined.

## **RESOLUTION 2015-15**

*Whereas*, the current Township Peddler's Ordinance was adopted in 1975 and needs to be updated; and

*Whereas*, proposed ordinance 2015-447 repeals the Township's current Peddler's Ordinance and replaces it with an update Peddler's Ordinance containing provisions which: 1) define key terms used in the Ordinance, 2) identify who is required to obtain a license (solicitation for commercial purposes) and who is not required to obtain a license (solicitation for non-commercial purposes), 3) provides that applications for a license include specific information regarding persons who wish to solicit within the Township, including photographs of all such persons, 4) requires that a person be at least 18 years of age to qualify for a license, 5) establish the criteria used to determine whether a license will be issued and the criteria for reviewing a decision to deny a license; 6) establishes the hours (9:00 am to dusk) for solicitation within the Township, 7) prohibits solicitation on premises where no solicitation signs are posted, 8) prohibits stopping on private property without the owner's consent, 9) establishes health standard for vehicles used to sell food products, 10) requires that minors employed to engaged in solicitation be under the direct supervision of an adult, 11) exempts minors who are with their parent/legal guardian when soliciting from the peddler's license requirement, 12) prohibits false or misleading representations by a solicitor, 13) prohibits solicitation of persons who are inside of motor vehicles, 14) prohibits fixed stand solicitation, 15) provides that the fees for applications and licenses shall be by resolution of the Township Board, 16) exempts certain persons from paying a fee for a license, 17) provides that the license must be displayed on the clothing of the solicitor at all times, 18) provides that the license is not transferable and expires on December 31, and 19) provides that the Township may revoke a license under specified circumstances; and

***Whereas***, the Township Board desires to provide updated regulations and standards governing door to door solicitation, canvassing, and peddling for commercial purposes;

***Now Therefore***,

***Be it resolved***, that Ordinance No. 2015-447 is hereby adopted by reference.

**PROPOSED ORDINANCE NO. 2015-447**

*An Ordinance to Amend Chapter 22 of the Ypsilanti  
Charter Township Code of Ordinances by Repealing  
Current Chapter 22, Article IV Regarding Peddler's  
Licenses and Adding a New Peddler's License Ordinance*

The Charter Township of Ypsilanti hereby **Ordains** that the Ypsilanti Township Code of Ordinances is amended as follows:

**DELETE:** in its entirety, Chapter 22, Article IV Peddler's Sections 23-146 – 22-153 inclusive:

**ADD:** the following new provisions to Chapter 22, Article IV:

1. **Definitions.** The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Canvassing and soliciting* meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.

*Charitable, religious or political organization* means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.

*Clerk* means the clerk for the Township.

*Commercial purposes* means any business or activity carried on for profit.

*Handbill* means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

*Minor* means a person under 17 years of age.

*Non-commercial purposes* means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code.

*Peddling* means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in “peddling”.

*Person* means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

2. **Soliciting, peddling or canvassing on posted premises or when requested not to do so.** It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.
3. **Hours of operation.** It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.
4. **Use and restriction of stops, scales, bells, horns, etc.**
  - (a) No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located in the Township on any day during which school is in session. No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of persons, especially children, to congregate upon the public streets.
  - (b) It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such licensee has for sale.
5. **Vehicles, sanitation; health standards.**
  - (a) All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome.
  - (b) All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.

- (c) Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.

**6. Minors; soliciting, canvassing or peddling, requirements.**

If an applicant intends to use a minor or minors to do the actual solicitation, canvassing, or peddling for commercial purposes, the following provisions shall apply:

- (a) an approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- (b) minor(s) shall at all times be under the direct supervision of the adult who was issued the license under Section 15.

**7. Minors; soliciting, canvassing or peddling, accompanied by parent or guardian.**

A minor who is accompanied by his parent or legal guardian during all times of soliciting, canvassing or peddling is exempt from the licensing provisions of this article

**8. Misrepresentation.**

- (a) No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- (b) No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

**9. Solicitation of persons inside motor vehicles prohibited.** No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

**10. Fixed stands prohibited.** No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of Appendix A to this Code, the Zoning Ordinance.

**11. License required.**

- (a) Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license in compliance with the provisions of this Ordinance.
- (b) Unless exempt, it shall be unlawful for any person to operate as a solicitor, canvasser, or peddler without first having obtained a license for each vehicle, piece of equipment or container used in connection therewith.

**12. Application.**

- (a) Application for licenses required by this Ordinance shall be made upon forms provided by the clerk, which shall be signed and verified under oath by the applicant of an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization and shall, as a minimum, contain the following:
  - (1) If an individual, the name, address and telephone number of the individual.
  - (2) If a partnership, the name, residence and business address and telephone number of each partner.
  - (3) If a corporation, the name, business address and telephone number of the corporation and names of the principal officers, directors and local representatives, their residence and business address, telephone numbers, and if a foreign corporation, whether they are authorized to do business in the state.
  - (4) If an employee the name, residence and telephone number of the employee together with written credentials setting forth the exact nature of his employment.
  - (5) The length of time for which the right to do business is sought.
  - (6) Two current photographs of the applicant or the agent(s) for the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches by two inches showing the head and shoulders of the applicant or agent(s).
  - (7) A brief description of the product or services involved.
  - (8) A description of the vehicle or vehicles being used in the operation of the canvasser, solicitor and/or peddler along with a license plate number of each vehicle.
- (c) The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

**13. Investigation; issuance or denial; appeal of denial.**

- (a) Upon receipt of the application for a license, the clerk shall forward the same to the director of the department of Community Standards, or his designated representative, for a review of the same. Upon receipt by the director or his designated representative, the director or designated representative shall cause an investigation to ensure that the applicant meets all requirements set forth in subsection (b) of this section. After such investigation, the director of Community Standards, or his designated representative, shall certify to the clerk that the application is complete and that the information contained therein and other information known to the department of Community Standards does not reasonably lead to the conclusion that the applicant, or the activity to be licensed, constitutes an apparent

danger to the health, safety and welfare to the people of the township.

(b) The clerk may refuse to issue a license to:

- (1) A person whose license under this article has been revoked within the last year.
- (2) A person unless the application is fully and completely filed, and the applicant discloses fully all arrests and convictions other than those that are traffic related. Failure to completely and truthfully complete the application shall result in a denial.
- (3) A person who materially misrepresents any facts or statements on his license application.
- (4) A person who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, or any crime that is an unreasonable threat to persons or property within the township.
- (5) A person who has been convicted of a violation of any municipal soliciting ordinance within the two (2) years prior to the application being submitted to the Township.
- (6) A person whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable threat to persons or property within the township by such use of a motor vehicle.
- (7) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the township.

(c) No license shall be issued to any applicant as a solicitor, canvasser, or peddler until such applicant shall have obtained the age of 18 years.

(d) Any person whose license application has been denied shall have the right to petition the board of trustees of the township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The township board shall grant a public hearing on this appeal, and the applicant shall have the right to appear and present evidence on his behalf. Following such hearing, the board shall submit to the applicant a written statement of its findings and determinations. The board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13(b) was supported by competent, material and substantial evidence.

**14. Exemptions; registration of charitable and nonprofit organizations.**

(a) Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.



- (b) Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorable discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.

**15. Fees.**

- (a) A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the township board. The township board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.
- (b) No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

**16. Term and limitation.** Each license and registration issued pursuant to this article shall expire on midnight on December 31 of each year, unless previously terminated pursuant to this article.

**17. Transfer or misuse of license, badge or identification.** No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

**18. Display.**

- (a) Unless exempt, it shall be unlawful for any person to operate as a peddler, canvasser, or solicitor without displaying on the outer clothing the license issued by the township provided for in this Ordinance. Unless exempt, each vehicle, conveyance and container must have a license attached to it so it can be seen from the outside of such vehicle, conveyance or container.
- (b) Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.

**19. License suspension or revocation.**

- (a) The township clerk may suspend a license for a period not to exceed ninety (90) days upon determining, based on his or her own investigation or upon certification by the local law enforcement agency that any of the following circumstances exists:
  - (1) The licensee failed to truthfully provide in his or her application the information required in this Ordinance, or that the licensee has engaged in a fraudulent transaction or enterprise;
  - (2) The licensee has been convicted of a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny, swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct;

- (3) The licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application;
  - (4) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation; or
  - (5) The licensee has, in the course of peddling in the township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the township.
- (b) A licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the township board at the next available board meeting, but in all cases not later than 21 days following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the township board shall determine whether to reverse, modify or affirm the suspension and shall put its decision and the reasons therefore in the form of a resolution, which the township clerk shall forward to the licensee.
- (c) Before a license or registration can be revoked, the township board shall serve the license holder or registered applicant, by first class mail, mailed not less than four days prior to the hearing with a notice of hearing, which notice shall contain the following:
- (1) Notice of proposed action.
  - (2) Reason for the proposed action.
  - (3) Date, time and place of hearing.
  - (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.
- Following the hearing, the township board shall submit to such person a written statement of its findings and determination.
- (d) The township board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:
- (1) A violation of any of the prohibitions set forth in this Ordinance.
  - (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick

### **Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the

validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Publication**

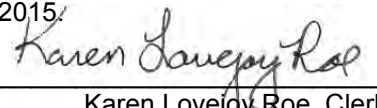
This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date and repeal of conflicting ordinances**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2015-447 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on May 19, 2015. The second reading is scheduled to be heard on June 16, 2015.



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Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

# CHARTER TOWNSHIP OF YPSILANTI

## RESOLUTION NO. 2015-16

**WHEREAS**, at its regularly scheduled meeting held April 28, 2015 the Charter Township of Ypsilanti Planning Commission (“Commission”) recommended that the Charter Township of Ypsilanti Board of Trustees (Board) deny the application submitted by Blue Majestic, LLC. to amend the Planned Development (PD) Stage I Site Plan and Rezoning as associated with the Majestic Lakes Residential Development, formerly known as Lakewood Farms; and

**WHEREAS**, in recommending denial to the Township Board, the Commission found that the proposed amendment, which contained one hundred forty-two (142) rental housing units, would not be harmonious or compatible with the surrounding uses in the area; and

**WHEREAS**, the Township Board has reviewed and compared proposed amended PD Stage I Site Plan and Rezoning with the current PD-14 zoning and has considered the requests of the residents for fewer multi-family units and more single family units and has determined the proposed amended PD Planned Development Stage I Site Plan and Rezoning is more harmonious and compatible with the surrounding uses in the area than the current PD-14; and

**WHEREAS**, on April 23, 2002 the Townships Planning Commission recommended approval to the Township Board to re-zone the property from RM-2(multiple family) and R-3(single family) to PD(planned development) along with the original developers application for PD Stage 1 Preliminary Site Plan Approval, which recommendations were forwarded to the Township Board for approval; and

**WHEREAS**, on May 21, 2002 the Township Board reviewed and approved the original developers PD Stage 1 Preliminary Site Plan and Rezoning; and

**WHEREAS**, the current PD Stage II Final Site Plan and PD-14 rezoning allows for a total of 415 units consisting of 116 single family units and 299 multiple family units and the proposed amended PD Stage I Preliminary Site Plan and Rezoning decreased the number of total units from 415 to 392 and increases

the number of single family units from 116 to 234(increase of 118) and decreases the number of multiple family units from 299 to 158(decrease of 141); and

**WHEREAS**, the Township Board has determined the new amended PD Stage 1 Site Plan and Rezoning provides a benefit to the community as a whole and should be approved with conditions noted below.

**NOW THEREFORE,**

**BE IT RESOLVED** that the Charter Township of Ypsilanti Board of Trustees hereby approves the application of Blue Majestic, LLC. to amend the Planned Development (PD) Stage I Site Plan and Rezoning as associated with the Majestic Lakes Residential Development formerly known as Lakewood Farms to be known as PD Planned Development #20 (PD-20) upon the applicant agreeing to the following conditions:

1. The applicant shall agree to install security cameras at all entrances and exits of the subject property.
2. The applicant shall agree to assist in the creation of a special assessment district in order to provide funding for the operation and maintenance of the security camera system.
3. The applicant shall install a fence, landscaping, and signage along the neighboring Lake Joyce in order to hinder any further trespassing.
4. The applicant shall agree to make access to existing non-motorized trails open and convenient without hindrance between buildings to enable convenient non-motorized connections with Textile Road and encourage healthy, walkable lifestyles.
5. Each subsequent developer and/or builder shall be required to enter into a development agreement with the Township to insure compliance with the approved final plan.
6. All conditions, obligations and requirements noted within the Development Agreement executed on April 8, 2013 between the Charter Township of Ypsilanti and Blue Majestic, LLC. shall remain in full force and effect including the creation of a streetlight assessment district internally and also for Tuttlehill and Textile Roads.
7. The applicant shall agree to maintain the required and approved single-family/multi-family residential ration (60/40) by the prohibition of renting the detached single-family units within the development and will include language in the development agreement regarding prohibition of rentals.
8. The applicant shall agree not to accept any form of government subsidy in lieu of rent for the apartment portion of the development. All rent shall be sustained at the market rate and the development agreement should include specifics regarding this condition.
9. Any and all additional issues that may arise during the preparation of the final engineering and final site plan shall be resolved prior to PD Stage II final site plan consideration and shall be included in the final development agreement.

10. The developer shall work with the Office of Community Standards to reduce the proposed number of 50ft. lots and increase the number of 60ft. lots for single family on the planned development site plan.

***BE IT FURTHER RESOLVED*** that Charter Township of Ypsilanti Board of Trustees hereby adopts by reference Ordinance 2015-448 attached hereto which Ordinance rezones the specifically described properties from their current PD-14 Planned Development classification to PD-20 Planned Development zoning classification; and

***BE IT FINALLY RESOLVED*** that the Clerks office will send a mailing to notify residents of a meeting regarding the proposed amended PD Stage I Site Plan and Rezoning with the Office of Community Standards staff before the second reading.

# CHARTER TOWNSHIP OF YPSILANTI

## ORDINANCE NO. 2015-448

*An Ordinance to Amend Ordinance No. 74,  
adopted May 18, 1994 so as to rezone real property  
located South of Textile Road and East of Tuttle Hill Road  
as in the attached description from its current PD-14 Planned Development zoning classification  
to the PD-20 Planned Development zoning classification*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74  
adopted May 18, 1994 shall be amended as follows:

Real property situated South of Textile Road and East of Tuttle Hill Road,  
and more particularly described as follows:

See attached Legal Description, labeled “*Attachment A*”  
shall be rezoned from its current PD-14 Planned Development zoning  
classification to the PD-20 Planned Development zoning classification.

The Zoning Map, as incorporated by reference in the Charter Township of  
Ypsilanti Zoning Ordinance is hereby amended by the rezoning of the afore  
described parcel of real property from its current PD-14 Planned Development  
zoning classification to the PD-20 Planned Development zoning classification.

### **Severability**

Should any section, subdivision, sentence, clause or phrase of this  
Ordinance be declared by the Courts to be invalid, the same shall not affect the  
validity of the Ordinance as a whole or any part thereof other than the part as  
invalidated.

### **Publication**

This Ordinance shall be published in a newspaper of general circulation  
as required by law.

### **Effective date and repeal of conflicting Ordinances**

All Ordinance or parts of Ordinances in conflict herewith are hereby  
repealed.

This Ordinance shall take effect after publication in a newspaper of  
general circulation as required by law.

**EXHIBIT A**

**PROPERTY**

DESCRIPTION OF A 254.51 ACRE PARCEL OF LAND IN THE WEST ½ OF SECTION 26,  
T3S, R6E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

Commencing at the West ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence N89°51'07"E 50.00 feet along the East-West ¼ line of said Section 26 for a PLACE BEGINNING; thence N00°40'17"W 492.09 feet along the Easterly Right of Way line of Tuttle Hill Road (variable width); thence S89°39'35"E 528.04 feet; thence N00°40'17"W 495.14 feet; thence S89°52'12"E 736.71 feet; thence N00°50'53"W 1681.82 feet along the West line of the East ½ of the Northwest ¼ of said Section 26; thence S89°56'52"E 1309.51 feet along the North line of said Section 26 and the centerline of Textile Rod (66.00 feet wide) to the North ¼ corner of said Section 26 (as monumented); thence S89°55'00"E 1110.09 feet along said North line and said centerline of Textile Road; thence S01°27'01"W 572.66 feet (recorded as 578.82 feet); thence S88°20'52"E 227.71 feet; thence S00°55'58"E 2064.38 feet along the East line of the West ½ of the Northeast ¼ of said Section 26; thence S89°30'11"W 1209.33 feet along the East-West ¼ line of said Section 26 to the Center of said Section 26 (as monumented); thence S00°34'23"W 1329.00 feet to the Northeast Corner of the Frank H. Clark Subdivision (as monumented) as recorded in Liber 10, Page 11, Washtenaw County Records, Washtenaw County, Michigan; thence S01°15'20"E 0.86 feet along the West line of said Frank H. Clark Subdivision (as monumented) S89°45'51"W 2606.78 feet along the South line of the North ½ of the Southwest ¼ of said Section 26; thence N00°39'24"W 959.17 feet along the West line of said Section 26 and the centerline of said Tuttle Road; thence N89°51'07"E 581.40 feet; thence N00°39'24"W 374.63 feet; thence S89°51'07"W 531.40 feet along said East-West ¼ line to the Place of Beginning, contain 254.79 acres of land, more or less. Excepting therefrom a 0.28 acre parcel of land being described as follows: Commencing at the North ¼ corner of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan; thence S89°55'00"E 1110.09 feet along the North line of said Section 26 and the centerline of Textile Road (66 feet wide); thence S01°27'01"W 33.01 feet; thence N89°55'00"W 120.00 feet along the Southerly Right of Way line of said Textile Road for a PLACE OF BEGINNING; thence S00°55'59"E 175.00 feet; thence N89°55'00"W 70.00 feet; thence N00°55'59"W 175.00 feet; thence S89°55'00"E 70.00 feet along the said South line of Textile Road to the Place of Beginning, containing 0.28 acres of land, more or less; The remaining parcel containing 254.51 acres of land, more or less, being part of Section 26, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan. Being subject to the rights of the public over the Northerly 33.00 feet thereof as occupied by Textile Road, also being subject to the rights of the public over the Westerly 33.00 feet thereof as occupied by Tuttle Hill Road, also being subject to easements and restrictions of record, if any.



# 2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)

## MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>Washtenaw</b>	2015 Taxable Value of ALL Properties In the Unit as of 5-26-15 <b>1,137,017,654</b>
Local Government Unit Requesting Millage Levy <b>Charter Township of Ypsilanti</b>	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Gen Op	N/A	1.1160	1.0322	1.0000	1.0322	1.0000	1.0322		1.0322	N/A
Voted	Fire Prot	8/6/13	3.1250	3.1250	1.0000	3.1250	1.0000	3.1250		3.1250	2016
Voted	Sld Waste	8/6/13	2.1550	2.1550	1.0000	2.1550	1.0000	2.1550		2.1550	2016
Voted	Police	8/6/13	5.9500	5.9500	1.0000	5.9500	1.0000	5.9500		5.9500	2016
Voted	Rec/BP	8/6/13	1.0059	1.0059	1.0000	1.0059	1.0000	1.0059		1.0059	2016
PA 235	FPen/HC	N/A						1.0000		1.0000	N/A

Prepared by <b>Linda Gosselin</b>	Telephone Number <b>(734) 487-4927</b>	Title of Preparer <b>Assessor</b>	Date <b>5/13/15</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature <i>Karen Lovejoy Roe</i>	Print Name <b>Karen Lovejoy Roe</b>	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature <i>Brenda L. Stumbo</i>	Print Name <b>Brenda L. Stumbo</b>	Date
<input checked="" type="checkbox"/> Supervisor			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

## 2015 YPSILANTI TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Local Road Dust Control (497-11-108):**

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 68,880 gallons @ \$0.1310 per gallon.

Estimated cost of contract brine: \$ 9,023.28

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### **AGREEMENT SUMMARY**

2015 LOCAL ROAD PROGRAM

Local Road Dust Control	\$ 9,023.28
Less 2015 Conventional Matching Funds:	4,511.64

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP  
UNDER THIS AGREEMENT DURING 2015:

\$ 4,511.64

2015 Ypsilanti Township Agreement  
Page Two

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo  
Brenda L. Stumbo, Supervisor May 20, 2015 Witness Lisa H. Garrett  
May 20, 2015

Karen Lovejoy Roe  
Karen Lovejoy Roe, Clerk May 29, 2015 Witness Lisa H. Garrett  
May 20, 2015

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair \_\_\_\_\_ Witness \_\_\_\_\_

Roy D. Townsend, Managing Director \_\_\_\_\_ Witness \_\_\_\_\_

## 2015 YPSILANTI TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

1. **Sweet Road, Clark Road to Holmes Road:**

Work to include tree cutting, ditching, culvert replacement, cold milling the existing HMA surface, HMA resurfacing, limestone shoulders, and associated project restoration. Final cost to be determined by competitive bid.

Estimated project cost: \$ 152,000

2. **East Park Subdivision:**

Work to include crack sealing. Roads to include: Allen Avenue, Jerome Avenue, Lamay Avenue and Whitman Avenue. Final cost to be determined by competitive bid.

Estimated project cost: \$ 17,200

3. **Deauville Parish Subdivision:**

Work to include crack sealing. Roads to include: Rue Deauville, Rue Willette and Rue Vendome. Final cost to be determined by competitive bid.

Estimated project cost: \$ 14,700

4. **Paint Creek Farms Subdivision:**

Work to include crack sealing. Roads to include: Maplevue Lane, Hickory Ridge Court, Hickory Ridge Drive, Maplehurst Drive, Oakhurst Drive, Creekside Circle, Oakridge Drive, Oakbrook Drive, Oakbrook Court and Cottonwood Drive. Final cost to be determined by competitive bid.

Estimated project cost: \$ 29,800

AGREEMENT SUMMARY

2015 LOCAL ROAD PROGRAM

Sweet Road	\$ 152,000.00
East Park Subdivision	\$ 17,200.00
Deauville Parish Subdivision	\$ 14,700.00
Paint Creek Farms Subdivision	\$ 29,800.00
Total Program	\$ 213,700.00

Less 2015 Conventional Matching Funds:	\$ 99,687.36
Less 2015 Drainage Matching Funds:	\$ 5,924.00

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP  
UNDER THIS AGREEMENT DURING 2015:

\$ 108,088.64

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo  
Brenda L. Stumbo, Supervisor  
May 20, 2018

Lisa K. Manett  
Witness  
May 20, 2018

Karen Lovejoy Roe  
Karen Lovejoy Roe, Clerk  
May 20, 2018

Lisa K. Manett  
Witness  
May 20, 2018

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



*Charter Township of Ypsilanti*

**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154

## STATEMENTS AND CHECKS

*JUNE 2, 2015 BOARD MEETING*

ACCOUNTS PAYABLE CHECKS - \$ 116,884.52

HAND CHECKS - \$ 454,982.24

GRAND TOTAL - **\$ 571,866.76**

05/29/2015 09:09 AM

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 1/1

User: mharris

CHECK NUMBERS 168564 - 168626

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
05/11/2015	AP	168564	0426	GUARDIAN ALARM	453.93
05/11/2015	AP	168565	0890	STATE OF MICHIGAN=	234.78
05/11/2015	AP	168566	15934	WASTE MANAGEMENT	122.43
05/13/2015	AP	168567	0118	DTE ENERGY	17,373.57
05/13/2015	AP	168568	1475	VERIZON WIRELESS	999.36
05/13/2015	AP	168569	1475	VERIZON WIRELESS	1,898.65
05/13/2015	AP	168570	15934	WASTE MANAGEMENT	447.28
05/13/2015	AP	168571	15934	WASTE MANAGEMENT	220.57
05/13/2015	AP	168572	15934	WASTE MANAGEMENT	766.61
05/13/2015	AP	168573	15934	WASTE MANAGEMENT	97,346.64
05/13/2015	AP	168574	15934	WASTE MANAGEMENT	28,033.25
05/13/2015	AP	168575	15934	WASTE MANAGEMENT	1,535.88
05/13/2015	AP	168576	15934	WASTE MANAGEMENT	31,711.73
05/13/2015	AP	168577	15934	WASTE MANAGEMENT	4,229.47
05/13/2015	AP	168578	16404	WELLS FARGO FINANCIAL LEASING	5,503.85
05/19/2015	AP	168579	6821	AT & T	2,593.52
05/19/2015	AP	168580	0363	COMCAST CABLE	264.35
05/19/2015	AP	168581	0363	COMCAST CABLE	92.85
05/19/2015	AP	168582	0363	COMCAST CABLE	102.85
05/19/2015	AP	168583	0363	COMCAST CABLE	102.85
05/19/2015	AP	168584	0363	COMCAST CABLE	93.89
05/19/2015	AP	168585	0426	GUARDIAN ALARM	570.19
05/19/2015	AP	168586	0634	SAM'S CLUB DIRECT	120.00
05/19/2015	AP	168587	15934	WASTE MANAGEMENT	289.08
05/19/2015	AP	168588	15421	WEX BANK	1,803.40
05/20/2015	AP	168589	AMANO	AMANO CINCINNATI, INC	80.70
05/20/2015	AP	168590	15794	MIDWEST GOLF & TURF	935.00
05/22/2015	AP	168591	5049	BLUE CROSS BLUE SHIELD OF MI	129,701.41
05/22/2015	AP	168592	BCBS	BLUE CROSS BLUE SHIELD OF MI	33,052.49
05/22/2015	AP	168593	0363	COMCAST CABLE	142.85
05/22/2015	AP	168594	0363	COMCAST CABLE	114.94
05/22/2015	AP	168595	0363	COMCAST CABLE	143.85
05/22/2015	AP	168596	0363	COMCAST CABLE	143.85
05/22/2015	AP	168597	0363	COMCAST CABLE	140.85
05/22/2015	AP	168598	0363	COMCAST CABLE	137.85
05/22/2015	AP	168599	0363	COMCAST CABLE	159.85
05/22/2015	AP	168600	0363	COMCAST CABLE	137.85
05/22/2015	AP	168601	0363	COMCAST CABLE	143.85
05/22/2015	AP	168602	0363	COMCAST CABLE	162.85
05/22/2015	AP	168603	0363	COMCAST CABLE	137.85
05/22/2015	AP	168604	0503	HOME DEPOT	48.84
05/22/2015	AP	168605	16486	PAETEC	496.90
05/22/2015	AP	168606	0480	YPSILANTI COMMUNITY	112.30
05/22/2015	AP	168607	RM, INC	ROTARY MULTIFORMS, INC	1,091.00
05/27/2015	AP	168608	COMCAST B	COMCAST BUSINESS	825.00
05/27/2015	AP	168609	0363	COMCAST CABLE	138.73
05/27/2015	AP	168610	0363	COMCAST CABLE	64.56
05/27/2015	AP	168611	0363	COMCAST CABLE	107.13
05/27/2015	AP	168612	0363	COMCAST CABLE	112.33
05/27/2015	AP	168613	0363	COMCAST CABLE	62.63
05/27/2015	AP	168614	0363	COMCAST CABLE	64.56
05/27/2015	AP	168615	0363	COMCAST CABLE	62.63
05/27/2015	AP	168616	0363	COMCAST CABLE	73.78
05/27/2015	AP	168617	0363	COMCAST CABLE	69.81
05/27/2015	AP	168618	0363	COMCAST CABLE	69.81
05/27/2015	AP	168619	0363	COMCAST CABLE	108.28
05/27/2015	AP	168620	0363	COMCAST CABLE	114.26
05/27/2015	AP	168621	0363	COMCAST CABLE	162.85
05/27/2015	AP	168622	0363	COMCAST CABLE	112.90
05/27/2015	AP	168623	2002	DELTA DENTAL PLAN OF MICHIGAN	13,492.18
05/27/2015	AP	168624	0119	DTE ENERGY**	74,294.04
05/27/2015	AP	168625	J. BERLIN	JAMIE BERLIN	1,000.00
05/27/2015	AP	168626	0480	YPSILANTI COMMUNITY	50.70

## AP TOTALS:

Total of 63 Checks:

454,982.24

Less 0 Void Checks:

0.00

Total of 63 Disbursements:

454,982.24

User: mharris

CHECK NUMBERS 168627 - 168722

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
06/02/2015	AP	168627	6570	21ST CENTURY MEDIA	621.82
06/02/2015	AP	168628	2937	A & R TOTAL CONSTRUCTION, INC.	865.38
06/02/2015	AP	168629	6858	ABBEY DOOR	319.00
06/02/2015	AP	168630	15493	ADAM KURTINAITIS	1,190.00
06/02/2015	AP	168631	15373	ADVANCE PRINT & GRAPHICS	104.52
06/02/2015	AP	168632	2984	AHEAD	217.56
06/02/2015	AP	168633	0560	ALLGRAPHICS CORPORATION	3,099.30
06/02/2015	AP	168634	A. BESKOW	ANGELA BESKOW	45.00
06/02/2015	AP	168635	0017	ANN ARBOR CLEANING SUPPLY	62.86
06/02/2015	AP	168636	0215	AUTO VALUE YPSILANTI	307.86
06/02/2015	AP	168637	BADER	BADER & SONS CO.	378.78
06/02/2015	AP	168638	0354	BSN SPORTS	1,137.45
06/02/2015	AP	168639	4833	CALLAWAY GOLF SALES COMPANY	50.35
06/02/2015	AP	168640	C. BUCK	CHRISTOPHER BUCK	8.00
06/02/2015	AP	168641	2276	CINCINNATI TIME SYSTEMS	722.75
06/02/2015	AP	168642	15452	COLD CUT KRUISE	42.60
06/02/2015	AP	168643	1312	COMPLETE BATTERY SOURCE	358.75
06/02/2015	AP	168644	0582	CONGDON'S	269.46
06/02/2015	AP	168645	16157	COOPER WEST	30.00
06/02/2015	AP	168646	6289	CVS SYSTEMS WHOLESALE FLAGS	375.00
06/02/2015	AP	168647	D. KIMBALL	DAN KIMBALL	379.79
06/02/2015	AP	168648	DAWN FARM	DAWN FARM	460.00
06/02/2015	AP	168649	D OTROMPKE	DEVIN OTROMPKE	34.00
06/02/2015	AP	168650	2913	EMERGENCY VEHICLE SERVICES	366.30
06/02/2015	AP	168651	F. ANSTEAD	FRED ANSTEAD	728.78
06/02/2015	AP	168652	0073	GENE BUTMAN FORD	1,757.06
06/02/2015	AP	168653	1233	GORDON FOOD SERVICE INC.	742.07
06/02/2015	AP	168654	0107	GRAINGER	372.60
06/02/2015	AP	168655	GREEN ACRE	GREEN ACRES FERTILIZER COMPANY	75.00
06/02/2015	AP	168656	6414	GRIFFIN PEST SOLUTIONS	90.00
06/02/2015	AP	168657	H. RODRIQU	HILDA RODRIGUEZ	100.00
06/02/2015	AP	168658	0503	HOME DEPOT	544.52
06/02/2015	AP	168659	0500	HORNUNG'S	153.53
06/02/2015	AP	168660	6237	INTERNATIONAL CODE COUNCIL	248.40
06/02/2015	AP	168661	2902	J & R TRACTOR, LLC	136.05
06/02/2015	AP	168662	15972	JESSE HILDEBRANDT	33.00
06/02/2015	AP	168663	J..CUDNEY	JESSICA CUDNEY	55.00
06/02/2015	AP	168664	4467	JOHN DEERE LANDSCAPES	693.00
06/02/2015	AP	168665	J.DOUGLASS	JOHN DOUGLASS	6,405.00
06/02/2015	AP	168666	JOSMITH	JOSEPH SMITH	30.00
06/02/2015	AP	168667	K. KUMPELI	KADEN KUMPELIS	43.00
06/02/2015	AP	168668	6280	KAREN LOVEJOY ROE	97.47
06/02/2015	AP	168669	LCI	LEO'S CONEY ISLAND	94.62
06/02/2015	AP	168670	16137	LISA GARRETT	95.56
06/02/2015	AP	168671	6467	LOWE'S	180.20
06/02/2015	AP	168672	11330	LSL PLANNING INC	922.50
06/02/2015	AP	168673	15855	MADELINE GOODSON	33.00
06/02/2015	AP	168674	0158	MARK HAMILTON	1,500.00
06/02/2015	AP	168675	0253	MCLAIN AND WINTERS	9,775.00
06/02/2015	AP	168676	6043	MEADOWBROOK, INC.	55.00
06/02/2015	AP	168677	SEMEYN.	MICHAEL SEMEYN	26.00
06/02/2015	AP	168678	16165	MICHIGAN ABILITY PARTNERS	2,145.20
06/02/2015	AP	168679	16461	MICHIGAN LINEN SERVICE, INC.	1,514.12
06/02/2015	AP	168680	6057	MICHIGAN RECREATION & PARK	675.00
06/02/2015	AP	168681	M. MILLER	MIRANDA MILLER	39.00
06/02/2015	AP	168682	SEMEYN	MITCHEL SEMEYN	26.00
06/02/2015	AP	168683	N. HAWLEY	NATE HAWLEY	13.00
06/02/2015	AP	168684	N. WILSON	NIJA WILSON	85.00
06/02/2015	AP	168685	6660	NIKE USA, INC.	8.52
06/02/2015	AP	168686	1937	OFFICE DEPOT	410.04
06/02/2015	AP	168687	2997	OFFICE EXPRESS	1,047.43
06/02/2015	AP	168688	1081	OKINAWAN KARATE CLUB	457.80
06/02/2015	AP	168689	15971	PARKER ALLEN	40.00
06/02/2015	AP	168690	0913	PARKWAY SERVICES, INC.	720.00
06/02/2015	AP	168691	PEPSI	PEPSI BEVERAGES COMPANY	465.60
06/02/2015	AP	168692	P. POWER	PETER POWER	1,120.00
06/02/2015	AP	168693	3026	PRESTIGE FLAG	499.25
06/02/2015	AP	168694	0722	PRINTING SYSTEMS	114.73
06/02/2015	AP	168695	6045	Q.P.S PRINTING	139.00
06/02/2015	AP	168696	16395	RESIDEX TURFGRASS ***	5,278.37
06/02/2015	AP	168697	15386	RICOH USA, INC.	200.67
06/02/2015	AP	168698	6308	RKA PETROLEUM	2,888.58
06/02/2015	AP	168699	R. LEONE	ROCCO LEONE	43.00
06/02/2015	AP	168700	0376	SCHOOLCRAFT COLLEGE	2,150.00
06/02/2015	AP	168701	S-G ROOF	SHERRIFF-GOSLIN ROOFING CO	55.00
06/02/2015	AP	168702	0383	SHERWIN WILLIAMS COMPANY	223.90
06/02/2015	AP	168703	6288	SIGNS BY TOMORROW	550.50
06/02/2015	AP	168704	15751	SOUTHERN COMPUTER WAREHOUSE	368.40



User: mharris

CHECK NUMBERS 168627 - 168722

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
06/02/2015	AP	168705	6384	STAPLES* - ACCOUNT #1026071	939.25
06/02/2015	AP	168706	3001	START SMART SPORTS DEV.	1,440.00
06/02/2015	AP	168707	0449	SYSKO FOOD SERVICES OF DETROIT	294.03
06/02/2015	AP	168708	TERMINX	TERMINIX PROCESSING CENTER	50.00
06/02/2015	AP	168709	0759	TERRAFIRMA	254.00
06/02/2015	AP	168710	6974	TERRY CONDIT	81.00
06/02/2015	AP	168711	TETRA TECH	TETRA TECH, INC	1,290.00
06/02/2015	AP	168712	T. MARKS	TIMA MARKS	100.00
06/02/2015	AP	168713	15941	TODD BARBER	1,600.00
06/02/2015	AP	168714	T. ZYNGIER	TROY ZYNGIER	16.00
06/02/2015	AP	168715	VS	VICTOR STANLEY	18,632.00
06/02/2015	AP	168716	6627	VICTORY LANE	127.56
06/02/2015	AP	168717	0444	WASHTENAW COUNTY TREASURER#	18,909.00
06/02/2015	AP	168718	WASHTENAW	WASHTENAW URGENT CARE	425.00
06/02/2015	AP	168719	WOLVERINE	WOLVERINE CRANE	538.00
06/02/2015	AP	168720	WORKSQ	WORK SQUARED	12,132.48
06/02/2015	AP	168721	0480	YPSILANTI COMMUNITY	2,321.20
06/02/2015	AP	168722	Z. MAYREND	ZACH MAYREND	24.00

## AP TOTALS:

Total of 96 Checks:

116,884.52

Less 0 Void Checks:

0.00

Total of 96 Disbursements:

116,884.52

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



*Charter Township of Ypsilanti*

**Accounting  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 48-3702  
Fax: (734) 484-5154

## STATEMENTS AND CHECKS

JUNE 16, 2015 BOARD MEETING

ACCOUNTS PAYABLE CHECKS - \$ 804,432.28

HAND CHECKS - \$ 11,028.46

GRAND TOTAL - **\$ 815,460.74**

Choice Health Care Deductible MAY 2015

ACH EFT - \$35,973.09  
ADMIN FEE - \$ 1,185.00 (APR)

User: mharris

CHECK NUMBERS 168723 - 168742

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
06/03/2015	AP	168723	6821	AT & T	25.27
06/03/2015	AP	168724	6821	AT & T	72.61
06/03/2015	AP	168725	16509	CLEAR RATE COMMUNICATIONS, INC	1,089.94
06/03/2015	AP	168726	0363	COMCAST CABLE	146.56
06/03/2015	AP	168727	0363	COMCAST CABLE	231.85
06/03/2015	AP	168728	0363	COMCAST CABLE	50.99
06/03/2015	AP	168729	0363	COMCAST CABLE	50.99
06/03/2015	AP	168730	0363	COMCAST CABLE	50.99
06/03/2015	AP	168731	0363	COMCAST CABLE	214.90
06/03/2015	AP	168732	0363	COMCAST CABLE	92.85
06/03/2015	AP	168733	15934	WASTE MANAGEMENT	123.40
06/03/2015	AP	168734	0480	YPSILANTI COMMUNITY	1,598.20
06/04/2015	AP	168735	0363	COMCAST CABLE	92.85
06/04/2015	AP	168736	0363	COMCAST CABLE	237.85
06/04/2015	AP	168737	0426	GUARDIAN ALARM	1,306.53
06/04/2015	AP	168738	6263	STANDARD INSURANCE COMPANY	3,022.80
06/04/2015	AP	168739	2600	STATE OF MICHIGAN	25.00
06/04/2015	AP	168740	1475	VERIZON WIRELESS	100.84
06/04/2015	AP	168741	1475	VERIZON WIRELESS	77.00
06/04/2015	AP	168742	VSP	VISION SERVICE PLAN	2,417.04

## AP TOTALS:

Total of 20 Checks:	11,028.46
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	11,028.46

User: mharris

CHECK NUMBERS 168743 - 168849

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
06/16/2015	AP	168743	2937	A & R TOTAL CONSTRUCTION, INC.	70.38
06/16/2015	AP	168744	0001	A.F. SMITH ELECTRIC	2,377.33
06/16/2015	AP	168745	6858	ABBEY DOOR	740.50
06/16/2015	AP	168746	15493	ADAM KURTINAITIS	910.00
06/16/2015	AP	168747	0560	ALLGRAPHICS CORPORATION	868.00
06/16/2015	AP	168748	AMANO	AMANO CINCINNATI, INC	80.70
06/16/2015	AP	168749	16463	ANDRE HUFF	45.00
06/16/2015	AP	168750	1464	ANN ARBOR AREA TRANSPORTATION AUTH.	812.00
06/16/2015	AP	168751	0017	ANN ARBOR CLEANING SUPPLY	1,009.70
06/16/2015	AP	168752	6748	ANN ARBOR NEWS	145.60
06/16/2015	AP	168753	0022	ANN ARBOR WELDING SUPPLY CO	253.06
06/16/2015	AP	168754	0215	AUTO VALUE YPSILANTI	108.99
06/16/2015	AP	168755	AC LLC	AUTOMATED CONFIRMATIONS, LLC	23.86
06/16/2015	AP	168756	15486	AVRIL BRASWELL, SR.	100.00
06/16/2015	AP	168757	6397	BARR ENGINEERING COMPANY	707.41
06/16/2015	AP	168758	0071	BRENDA STUMBO	65.90
06/16/2015	AP	168759	6959	BUTZEL LONG	147.00
06/16/2015	AP	168760	C. DRUMMER	CALEB DRUMMER	36.00
06/16/2015	AP	168761	C. HALE	CALEB HALE	80.00
06/16/2015	AP	168762	16356	CANNONBURG WOOD PRODUCTS	4,620.00
06/16/2015	AP	168763	CDS	CDS	2,469.67
06/16/2015	AP	168764	6015	CENTRON DATA SERVICES	4,200.00
06/16/2015	AP	168765	C. BUCK	CHRISTOPHER BUCK	9.00
06/16/2015	AP	168766	15452	COLD CUT KRUISE	54.60
06/16/2015	AP	168767	15775	COMMERCIAL IRRIGATION & TURF	1,611.20
06/16/2015	AP	168768	0582	CONGDON'S	393.93
06/16/2015	AP	168769	C. MELCHER	COREY MELCHER	26.00
06/16/2015	AP	168770	5567	CURRENT ELECTRIC	874.00
06/16/2015	AP	168771	DRC	DISPUTE RESOLUTION CENTER	1,250.00
06/16/2015	AP	168772	2898	EMERGENT HEALTH PARTNERS	5,712.36
06/16/2015	AP	168773	FOREUP	FOREUP	3,600.00
06/16/2015	AP	168774	0135	FORMS TRAC, ENTERPRISES	244.36
06/16/2015	AP	168775	15897	GARY STAFFORD	20.00
06/16/2015	AP	168776	0073	GENE BUTMAN FORD	272.25
06/16/2015	AP	168777	15962	GLORIA MAYER	26.00
06/16/2015	AP	168778	GOOGLE INC	GOOGLE INC.	1,500.00
06/16/2015	AP	168779	1233	GORDON FOOD SERVICE INC.	192.49
06/16/2015	AP	168780	2829	GOVERNMENTAL BUSINESS SYSTEMS	1,450.00
06/16/2015	AP	168781	0107	GRAINGER	76.60
06/16/2015	AP	168782	G. MAYER	GRANT MAYER	24.00
06/16/2015	AP	168783	0503	HOME DEPOT	322.65
06/16/2015	AP	168784	15496	J.F. MOORE & ASSOCIATES, LLC	30.00
06/16/2015	AP	168785	15496	J.F. MOORE & ASSOCIATES, LLC	450.00
06/16/2015	AP	168786	J. BURROUG	JEFFREY BURROUGHS	100.00
06/16/2015	AP	168787	J. FOSTER	JOEL FOSTER	27.00
06/16/2015	AP	168788	5578	JOEL ROBERTS	1,258.80
06/16/2015	AP	168789	4467	JOHN DEERE LANDSCAPES	437.36
06/16/2015	AP	168790	16408	JTW PIPES LLC	2,420.00
06/16/2015	AP	168791	15860	JULIA MAYER	33.00
06/16/2015	AP	168792	K. FERELL	KENNETH FERRELL JR.	54.00
06/16/2015	AP	168793	LLS	LANGUAGE LINE SERVICES	7.45
06/16/2015	AP	168794	1600	LARRY DOE	21.20
06/16/2015	AP	168795	LCI	LEO'S CONEY ISLAND	112.05
06/16/2015	AP	168796	15168	LEXIS NEXIS	61.95
06/16/2015	AP	168797	6669	LIFELOC	66.00
06/16/2015	AP	168798	LIGHT UP	LIGHT UP DISTRIBUTION, INC	56.10
06/16/2015	AP	168799	6550	LOOKING GOOD LAWNS	9,888.00
06/16/2015	AP	168800	6467	LOWE'S	115.10
06/16/2015	AP	168801	LUTZ	LUTZ ROOFING	120,150.00
06/16/2015	AP	168802	15855	MADLINE GOODSON	33.00
06/16/2015	AP	168803	0158	MARK HAMILTON	1,500.00
06/16/2015	AP	168804	0253	MCLAIN AND WINTERS	99,734.92
06/16/2015	AP	168805	SEMEYN.	MICHAEL SEMEYN	30.00
06/16/2015	AP	168806	1485	MICHIGAN CAT	1,907.34
06/16/2015	AP	168807	16461	MICHIGAN LINEN SERVICE, INC.	1,227.92
06/16/2015	AP	168808	0525	MICHIGAN TOWNSHIP ASSOC.**	6,201.63
06/16/2015	AP	168809	15455	MIKE MARTIN	110.00
06/16/2015	AP	168810	SEMEYN	MITCHEL SEMEYN	30.00
06/16/2015	AP	168811	2986	NAPA AUTO PARTS*	47.99
06/16/2015	AP	168812	2997	OFFICE EXPRESS	730.86
06/16/2015	AP	168813	6893	OFFICE MAX* #434705	94.00
06/16/2015	AP	168814	0309	ORCHARD, HILTZ & MCCLIMENT INC	9,370.10
06/16/2015	AP	168815	0147	OSCAR W. LARSON CO.	154.65
06/16/2015	AP	168816	0913	PARKWAY SERVICES, INC.	120.00
06/16/2015	AP	168817	PEPSI	PEPSI BEVERAGES COMPANY	920.64
06/16/2015	AP	168818	P. POWER	PETER POWER	1,190.00
06/16/2015	AP	168819	6506	PM TECHNOLOGIES, LLC	1,196.86
06/16/2015	AP	168820	9339	PROTO TOOL & GAGE INC	190.00

User: mharris

CHECK NUMBERS 168743 - 168849

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
06/16/2015	AP	168821	15386	RICOH USA, INC.	4,015.49
06/16/2015	AP	168822	6308	RKA PETROLEUM	9,228.84
06/16/2015	AP	168823	3059	RUBBER STAMPS UNLIMITED INC	45.70
06/16/2015	AP	168824	S & G	S & G FABRICATORS, INC.	1,750.00
06/16/2015	AP	168825	0634	SAM'S CLUB DIRECT	8.27
06/16/2015	AP	168826	SERVERSUPP	SERVER SUPPLY INC	1,965.00
06/16/2015	AP	168827	15751	SOUTHERN COMPUTER WAREHOUSE	471.41
06/16/2015	AP	168828	6938	STATE OF MICHIGAN	1,418.24
06/16/2015	AP	168829	0632	STERICYCLE INC	167.11
06/16/2015	AP	168830	0449	SYSCO FOOD SERVICES OF DETROIT	406.68
06/16/2015	AP	168831	11025	TAMMIE KEEN	50.60
06/16/2015	AP	168832	6974	TERRY CONDIT	54.00
06/16/2015	AP	168833	3011	THOMSON REUTERS - WEST PAYMENT CTR	2,117.55
06/16/2015	AP	168834	15941	TODD BARBER	2,100.00
06/16/2015	AP	168835	T. ZYNGIER	TROY ZYNGIER	16.00
06/16/2015	AP	168836	3082	UNIVERSITY TRANSLATORS	873.05
06/16/2015	AP	168837	VA	VANTAGE APPAREL	421.46
06/16/2015	AP	168838	0103	VICTOR CHEVRETTE	1,920.00
06/16/2015	AP	168839	6627	VICTORY LANE	57.18
06/16/2015	AP	168840	0790	WASHTENAW COUNTY BAR ASSOC.	170.00
06/16/2015	AP	168841	0790	WASHTENAW COUNTY BAR ASSOC.	170.00
06/16/2015	AP	168842	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	826.00
06/16/2015	AP	168843	0444	WASHTENAW COUNTY TREASURER#	461,162.09
06/16/2015	AP	168844	16368	WEINGARTZ	11,165.90
06/16/2015	AP	168845	16404	WELLS FARGO FINANCIAL LEASING	5,503.85
06/16/2015	AP	168846	0480	YPSILANTI COMMUNITY	69.68
06/16/2015	AP	168847	6417	YPSILANTI TOWNSHIP PETTY CASH	300.00
06/16/2015	AP	168848	0494	ZEE MEDICAL SERVICE COMPANY	116.99
06/16/2015	AP	168849	0729	ZEP MANUFACTURING COMPANY	252.73

## AP TOTALS:

Total of 107 Checks:

804,432.28

Less 0 Void Checks:

0.00

Total of 107 Disbursements:

804,432.28

**OFFICE OF THE TREASURER  
LARRY J. DOE**



**MONTHLY TREASURER'S REPORT  
MAY 1, 2015 THROUGH MAY 31, 2015**

<b>Account Name</b>	<b>Beginning Balance</b>	<b>Cash Receipts</b>	<b>Cash Disbursements</b>	<b>Ending Balance</b>
101 - General Fund	3,006,317.47	584,705.57	687,701.70	2,903,321.34
101 - Payroll	257,904.95	771,016.47	749,766.84	279,154.58
101 - Willow Run Escrow	142,162.86	24.15	0.00	142,187.01
206 - Fire Department	895,257.19	6,700.32	547,435.98	354,521.53
208 - Parks Fund	7,641.22	0.17	462.37	7,179.02
212 - Roads/Bike Path/Rec/General Fund	545,728.73	31,558.05	95,839.66	481,447.12
225 - Environmental Clean-up	444,388.95	10.16	0.00	444,399.11
226 - Environmental Services	1,619,104.70	849.56	227,225.03	1,392,729.23
230 - Recreation	221,657.40	36,086.93	102,291.32	155,453.01
236 - 14-B District Court	258,212.07	130,843.10	132,113.51	256,941.66
244 - Economic Development	67,187.89	1.53	0.00	67,189.42
248 - Rental Inspections	146,965.89	15,245.04	20,503.44	141,707.49
249 - Building Department Fund	494,660.53	33,419.18	57,344.89	470,734.82
250 - LDFA Tax	74,996.96	1.71	0.00	74,998.67
252 - Hydro Station Fund	543,735.63	47,781.39	30,250.66	561,266.36
266 - Law Enforcement Fund	1,566,198.13	230.55	533,876.15	1,032,552.53
280 - State Grants	18,386.04	0.42	0.00	18,386.46
301 - General Obligation	5,167.27	0.12	0.00	5,167.39
397 - Series "B" Cap. Cost of Funds	51,125.35	1.13	11,996.42	39,130.06
398 - LDFA 2006 Bonds	199,925.07	2.45	160,000.00	39,927.52
498 - Capital Improvement 2006 Bond Fund	336,837.78	57.21	0.00	336,894.99
584 - Green Oaks Golf Course	186,729.44	78,353.21	67,900.21	197,182.44
590 - Compost Site	840,486.27	48,923.37	25,257.55	864,152.09
595 - Motor Pool	307,764.47	49,859.83	38,386.73	319,237.57
701 - General Tax Collection	99,909.41	6,923.40	10,926.05	95,906.76
703 - Current Tax Collections	11,400,063.22	1,629.40	3,843.89	11,397,848.73
707 - Bonds & Escrow/GreenTop	856,537.90	16,246.92	3,431.25	869,353.57
708 - Fire Withholding Bonds	62,647.39	12,010.66	8,426.00	66,232.05
893 - Nuisance Abatement Fund	49,511.25	1,695.38	1,160.48	50,046.15
ABN AMRO Series "B" Debt Red. Cap.Int.	18,060.04	0.00	0.00	18,060.04
<b>GRAND TOTAL</b>	<b>24,725,271.47</b>	<b>1,874,177.38</b>	<b>3,516,140.13</b>	<b>23,083,308.72</b>

# SUPERVISOR REPORT

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- A. SUPERVISOR STUMBO WILL REPORT ON  
MEETINGS ATTENDED BY OFFICIALS AND STAFF

# **CLERK REPORT**

**JUNE 16, 2015**

**Submitted by Karen Lovejoy Roe, Clerk**

- **TUESDAY, MAY 5, 2015 STATEWIDE BALLOT PROPOSAL ELECTION**-The election went very smooth. Prior to the election during the months of April and May the Clerk's office conducted extensive training for the Chairs and Co-Chairs, election inspectors, absentee count boards and receiving boards. Over 20 new election inspectors received certification training by Washtenaw County. Clerk Lovejoy Roe trained over 60 election inspectors during the month of April on the use of Electronic Poll Books. Scheduling was completed for over 150 election inspectors and other election workers for their specific assignments on Election Day. The Clerk held meetings with the Clerk's Department staff and also the Maintenance Department Staff regarding the roles and responsibilities for election preparation and Election Day and post-election needs. Coordinating such a large event at 13 locations and employing almost 150 individuals can only be successful with team work and everyone pulling together to perform the tasks required. Clerk Lovejoy Roe is extremely grateful to everyone who was a part of this election. It is a tremendous operation to deliver all the equipment, set-up and break down 19 different polls within a very short time period and the township maintenance staff did a great job! The Clerk's staff did a great job! Of course much thanks to all the election inspectors, Chairpersons and Co-chairpersons, they are the heart of the election process. Several employees from other departments worked on the election and enough cannot be said for how when asked to help, our employees said yes, and then asked what do you want me to do. The cooperation could not have happened without management approving employees to work on the election even though it meant their specific department had to work with one less person. Thanks to all, it is great to be a part of such a good group of people to work with.
- **WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE**- Stephen Wade with the Office of Community and Economic Development is now attending once a month the Township's Development Team meetings. This new process has worked very well to keep the lines of communication open regarding the HUD, HOME and CDBG projects the township has on going that are funded through the Washtenaw County Executive Committee with HUD funds.
- **DOCUMENT MANGEMENT AND SCANNING OF MATERIAL**- Graphic Sciences has now completed the scanning and digitalization of all township board meeting minutes. Graphic Sciences has now picked up the Ordinances and the Planning Commission Minutes to digitalize. The Clerk's office is planning on continuing the digitalization process throughout the remainder of 2015. It is a very large task and to date the estimated budget for the project is on track. Phase II of digitalization will be brought to the board for authorization to continue the progress. Plans are underway to select a software and a Professional Services consultant to guide the township through implementation of a document and information management system.



- **TYLER POND**-The elected officials, staff and engineering have attended several meetings over the past two months with staff from the Water Resource Office to explore ways to work on receiving financial support for sharing in the costs for the improvements to both the dam and the outflow area by property owners that are utilizing township land and storm water management system in this area.
- **BEE PROJECT**-Supervisor Stumbo and Clerk Lovejoy Roe attended several meetings with specialists in bees and other pollinators to discuss the impact on our food systems. This is an important problem to assist in solving and it is one that is supported by township residents. A project is planned and has now been approved by the township board along with the creation of a committee to assist in moving the township forward in the area of sustainability and a resolution has been adopted. Ypsilanti Township is on the way to becoming the first Michigan municipality to be recognized as a Bee City.
- **BID OPENINGS**-The Clerk's office conducted two bid openings in April for the Law Enforcement Center Roof and also for the Fiber Project.
- **DUTCH JORDAN MEMORIAL**-This remembrance event was attended by several township officials, community leaders and friends including Supervisor Stumbo, Treasurer Doe and Clerk Lovejoy Roe. It was a chance to show our respect for a true friend of the township, students, veterans and the Ypsilanti Community. It is clear that Dutch Jordan was a talented man who gave his self to others and everyone who worked with him surely misses his energetic work ethic and his positive attitude.
- **MENTOR-2YOUTH**-On April 11, 2015 Ypsilanti Township entered a bowling team made up of Supervisor Stumbo, Clerk Lovejoy Roe, Administrative Manager Nancy Wrybkowski, Deputy Clerk Lisa Garrett, Recreation Director Angela Verges and Nickie Rowsey to help support and raise funds for Mentor 2Youth. It was a great event and well attended by the community.
- **HABITAT FOR HUMANITY**-On April 22, 2015 the elected officials met with representatives from Habitat to discuss a grant that Habitat was awarded by Lowe's to continue work in West Willow that began in 2014. Future plans for other projects in Ypsilanti Township by Habitat were discussed.
- **EASTERN LEADERS GROUP SPARK**-On April 22, 2015 a quarterly meeting of the ELG/Spark group was held. Updates were given on the future projects of ELG and also a review of prior 2014/15 projects was provided.
- **BISHOP WALLS EVENT**-On April 27, 2015 Treasurer Doe, Supervisor Stumbo, Clerk Lovejoy Roe and Trustee Eldridge attended this very large event in honor of our friend and fellow township resident, Bishop Dwight Walls.
- **NEIGHBORHOOD WATCH MEETINGS**-Clerk Lovejoy Roe attended the Sugarbrook meeting on April 28, 2015. Reports were made by residents of the problems with rental properties in the neighborhoods. Several addresses were reported with a variety of problems that were all rentals that the Sheriff's Department agreed to follow up on. Information was provided on the startup of the chipping program

and brush pickup for the current season. Discussion surrounded the upcoming election.

- **YPSILANTI COMMUNITY SCHOOLS**-Supervisor Stumbo and Clerk Lovejoy Roe attended a meeting with staff from the Governor's office and Kirk Profit to discuss the ways to support our school systems. solve the problems. Plans were made to follow up and to form a local group to work on supporting our local public schools.
- **2014 AUDIT**-Auditors have been working diligently in Ypsilanti Township on the 2014 audit for several months. The audit is going well. The three fulltime elected officials have met several times to discuss updates. The audit will be presented to the board in the near future.
- **BILL FRENCH**-On May 13 and 14<sup>th</sup>, 2015 elected officials attended funeral services for a great township supporter and friend, William French. Bill was a business owner in both Ypsilanti Township and the City of Ypsilanti and other areas throughout the state. He was a true community activist and many endeavors including Depot Town are a success because of his positive attitude and his care that was never ceasing. Bill is missed by us all!
- **COVAIR DAY**-On May 14, 2015 Supervisor Stumbo and Clerk Karen Lovejoy Roe had the great honor in participating in Corvair Day held at the Yankee Air Museum. It was an event attended by over 300 Corvair supporters from all over the United States. This event was founded and coordinated by our very own Township resident, Eva McGuire. It was indeed a special day to view the many classic and beautiful Corvairs that filled the halls of the museum and to meet the many individuals who designed the Corvair and worked on the manufacturing floor and line building the Corvair. Great thanks to Eva McGuire for organizing this historic event.
- **Ypsilanti Township EMU Boathouse Ribbon Cutting**-On May 14, 2015 a very special event to officially cut the ribbon and open the Boathouse was well attended by representatives from the Department of Natural Resources, Washtenaw County Park Commission, EMU Staff and Eastern Michigan University President, Sue Martin, Ypsilanti Township elected officials including board members, park commissioners and township staff, Saline Rowing team members and parents, EMU coaches, directors and rowing team members and the public. It was a grand day to see the vision of a boat house become a reality in a very beautiful area of Ypsilanti Township overlooking Ford Lake. The event also featured the naming of a new women's rowing team boat after President Martin. The boathouse holds much promise for our local rowing teams and the public as interest in rowing grows in our community.
- **HABITAT CELEBRATION BID TO BUILD**-Supervisor Stumbo and Clerk Lovejoy Roe joined with many township residents and other supporters of Habitat on the evening of May 15, 2015 to help raise funds and celebrate Habitat in Washtenaw County. It was a very beautiful and well attended event where silent and live auctions were held.

- **OAKLAND/HAWTHORNE NEIGHBORHOOD WATCH MEETING**-Supervisor Stumbo, Residential Services Director, Jeff Allen, Office of Community Standards Director, Michael Radzik, Trustee Stan Eldridge, Clerk Lovejoy Roe and representatives from the Washtenaw County Sheriff's Department attended the Oakland/Hawthorne Neighborhood Watch meeting on Tuesday, June 2, 2015. A great presentation including questions and answers was conducted by Supervisor Stumbo, Mike Radzik and Jeff Allen regarding the special assessment district for security cameras in this area of the township. The meeting was very well attended by the residents.
- **DTE CONVERSION PROJECTS**-Clerk Lovejoy Roe met with Lance Alley from DTE on June 3, 2015 to discuss future conversion projects for Ypsilanti Township. DTE is preparing a final project that will complete the conversion of all the township non-assessed lights. It is planned to bring this final conversion project to the township at the July board meeting. To date the township is realizing an estimated savings of \$150,000 a year in the non-assessed operating costs for street lights.
- **MAJESTIC LAKES INFORMATION MEETING**- On Thursday, June 4, 2015 Supervisor Stumbo, Joe Lawson, Planning and Development Coordinator and Doug Winters, Township Attorney conducted an informational meeting regarding the proposed PD20 Stage I and Rezoning request for property located on Textile and Tuttlehill Rds. The meeting was attended by approximately 70 residents from the surrounding neighborhoods. It was a meeting that included a lot of suggestions and questions from the residents about the development. The meeting was also attended by Planning Commissioners Gloria Peterson and Larry Krieg, Trustee Stan Eldridge and Clerk Lovejoy Roe.

# TREASURER REPORT

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THERE IS NO WRITTEN TREASURER REPORT

# TRUSTEE REPORT

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THERE IS NO WRITTEN TRUSTEE REPORT

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

# **OLD BUSINESS**

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## **RESOLUTION 2015-15**

*Whereas*, the current Township Peddler's Ordinance was adopted in 1975 and needs to be updated; and

*Whereas*, proposed ordinance 2015-447 repeals the Township's current Peddler's Ordinance and replaces it with an update Peddler's Ordinance containing provisions which: 1) define key terms used in the Ordinance, 2) identify who is required to obtain a license (solicitation for commercial purposes) and who is not required to obtain a license (solicitation for non-commercial purposes), 3) provides that applications for a license include specific information regarding persons who wish to solicit within the Township, including photographs of all such persons, 4) requires that a person be at least 18 years of age to qualify for a license, 5) establish the criteria used to determine whether a license will be issued and the criteria for reviewing a decision to deny a license; 6) establishes the hours (9:00 am to dusk) for solicitation within the Township, 7) prohibits solicitation on premises where no solicitation signs are posted, 8) prohibits stopping on private property without the owner's consent, 9) establishes health standard for vehicles used to sell food products, 10) requires that minors employed to engaged in solicitation be under the direct supervision of an adult, 11) exempts minors who are with their parent/legal guardian when soliciting from the peddler's license requirement, 12) prohibits false or misleading representations by a solicitor, 13) prohibits solicitation of persons who are inside of motor vehicles, 14) prohibits fixed stand solicitation, 15) provides that the fees for applications and licenses shall be by resolution of the Township Board, 16) exempts certain persons from paying a fee for a license, 17) provides that the license must be displayed on the clothing of the solicitor at all times, 18) provides that the license is not transferable and expires on December 31, and 19) provides that the Township may revoke a license under specified circumstances; and



*Whereas*, the Township Board desires to provide updated regulations and standards governing door to door solicitation, canvassing, and peddling for commercial purposes;

*Now Therefore*,

*Be it resolved*, that Ordinance No. 2015-447 is hereby adopted by reference.

**ORDINANCE NO. 2015-447**

*An Ordinance to Amend Chapter 22 of the Ypsilanti  
Charter Township Code of Ordinances by Repealing  
Current Chapter 22, Article IV Regarding Peddler's  
Licenses and Adding a New Peddler's License Ordinance*

The Charter Township of Ypsilanti hereby **Ordains** that the Ypsilanti Township Code of Ordinances is amended as follows:

**DELETE:** in its entirety, Chapter 22, Article IV Peddler's Sections 23-146 – 22-153 inclusive:

**ADD:** the following new provisions to Chapter 22, Article IV:

1. **Definitions.** The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Canvassing and soliciting* meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.

*Charitable, religious or political organization* means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.

*Clerk* means the clerk for the Township.

*Commercial purposes* means any business or activity carried on for profit.

*Handbill* means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

*Minor* means a person under 17 years of age.

*Non-commercial purposes* means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code.

*Peddling* means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in “peddling”.

*Person* means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

2. **Soliciting, peddling or canvassing on posted premises or when requested not to do so.** It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.
3. **Hours of operation.** It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.
4. **Use and restriction of stops, scales, bells, horns, etc.**
  - (a) No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located on any day during which school is in session, **unless express permission is granted by the school principal or their designee.** No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of persons, especially children, to congregate upon the public streets.
  - (b) It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such licensee has for sale.
5. **Vehicles, sanitation; health standards.**
  - (a) All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome. **This subsection does not apply to the sale of whole and uncut fresh fruit and vegetables.**
  - (b) All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending

vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.

- (c) Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.

**6. Minors; soliciting, canvassing or peddling, requirements.**

If an applicant intends to use a minor or minors to do the actual solicitation, canvassing, or peddling for commercial purposes, the following provisions shall apply:

- (a) an approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- (b) minor(s) shall at all times be under the direct supervision of the adult who was issued the license under Section 15.

**7. Minors; soliciting, canvassing or peddling, accompanied by parent or guardian.**

A minor who is accompanied by his parent or legal guardian during all times of soliciting, canvassing or peddling is exempt from the licensing provisions of this article

**8. Misrepresentation.**

- (a) No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- (b) No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

**9. Solicitation of persons inside motor vehicles prohibited.** No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

**10. Fixed stands.** No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of Appendix A to this Code, the Zoning Ordinance.

**11. License required.**

- (a) Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license in compliance with the provisions of this Ordinance.
- (b) Unless exempt, it shall be unlawful for any person to operate as a solicitor, canvasser, or peddler without first having obtained a

license for each vehicle, piece of equipment or container used in connection therewith.

**12. Application.**

- (a) Application for licenses required by this Ordinance shall be made upon forms provided by the clerk, which shall be signed and verified under oath by the applicant of an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization and shall, as a minimum, contain the following:
  - (1) If an individual, the name, address and telephone number of the individual.
  - (2) If a partnership, the name, residence and business address and telephone number of each partner.
  - (3) If a corporation, the name, business address and telephone number of the corporation and names of the principal officers, directors and local representatives, their residence and business address, telephone numbers, and if a foreign corporation, whether they are authorized to do business in the state.
  - (4) If an employee the name, residence and telephone number of the employee together with written credentials setting forth the exact nature of his employment.
  - (5) The length of time for which the right to do business is sought.
  - (6) Two current photographs of the applicant or the agent(s) for the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches by two inches showing the head and shoulders of the applicant or agent(s).
  - (7) A brief description of the product or services involved.
  - (8) A description of the vehicle or vehicles being used in the operation of the canvasser, solicitor and/or peddler along with a license plate number of each vehicle.
- (c) The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

**13. Investigation; issuance or denial; appeal of denial.**

- (a) Upon receipt of the application for a license, the clerk shall forward the same to the director of the department of Community Standards, or his designated representative, for a review of the same. Upon receipt by the director or his designated representative, the director or designated representative shall cause an investigation to ensure that the applicant meets all requirements set forth in subsection (b) of this section. After such investigation, the director of Community Standards, or his designated representative, shall certify to the clerk that the application is complete and that the information contained therein

and other information known to the department of Community Standards does not reasonably lead to the conclusion that the applicant, or the activity to be licensed, constitutes an apparent danger to the health, safety and welfare to the people of the township.

(b) The clerk may refuse to issue a license to:

- (1) A person whose license under this article has been revoked within the last year.
  - (2) A person unless the application is fully and completely filed, and the applicant discloses fully all arrests and convictions other than those that are traffic related. Failure to completely and truthfully complete the application shall result in a denial.
  - (3) A person who materially misrepresents any facts or statements on his license application.
  - (4) A person who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, or any crime that is an unreasonable threat to persons or property within the township.
  - (5) A person who has been convicted of a violation of any municipal soliciting ordinance within the two (2) years prior to the application being submitted to the Township.
  - (6) A person whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable threat to persons or property within the township by such use of a motor vehicle.
  - (7) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the township.
- (c) No license shall be issued to any applicant as a solicitor, canvasser, or peddler until such applicant shall have obtained the age of 18 years.
- (d) Any person whose license application has been denied shall have the right to petition the board of trustees of the township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The township board shall grant a public hearing on this appeal, and the applicant shall have the right to appear and present evidence on his behalf. Following such hearing, the board shall submit to the applicant a written statement of its findings and determinations. The board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13(b) was supported by competent, material and substantial evidence.

**14. Exemptions; registration of charitable and nonprofit organizations.**

- (a) Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills are hereby

exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

- (b) Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorable discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.

**15. Fees.**

- (a) A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the township board. The township board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.
- (b) No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

**16. Term and limitation.** Each license and registration issued pursuant to this article shall expire on midnight on December 31 of each year, unless previously terminated pursuant to this article.

**17. Transfer or misuse of license, badge or identification.** No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

**18. Display.**

- (a) Unless exempt, it shall be unlawful for any person to operate as a peddler, canvasser, or solicitor without displaying on the outer clothing the license issued by the township provided for in this Ordinance. Unless exempt, each vehicle, conveyance and container must have a license attached to it so it can be seen from the outside of such vehicle, conveyance or container.
- (b) Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.

**19. License suspension or revocation.**

- (a) The township clerk may suspend a license for a period not to exceed ninety (90) days upon determining, based on his or her own investigation or upon certification by the local law enforcement agency that any of the following circumstances exists:
  - (1) The licensee failed to truthfully provide in his or her application the information required in this Ordinance, or that the licensee has engaged in a fraudulent transaction or enterprise;
  - (2) The licensee has been convicted of a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny,

swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct;

- (3) The licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application;
  - (4) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation; or
  - (5) The licensee has, in the course of peddling in the township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the township.
- (b) A licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the township board at the next available board meeting, but in all cases not later than 21 days following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the township board shall determine whether to reverse, modify or affirm the suspension and shall put its decision and the reasons therefore in the form of a resolution, which the township clerk shall forward to the licensee.
- (c) Before a license or registration can be revoked, the township board shall serve the license holder or registered applicant, by first class mail, mailed not less than four days prior to the hearing with a notice of hearing, which notice shall contain the following:
- (1) Notice of proposed action.
  - (2) Reason for the proposed action.
  - (3) Date, time and place of hearing.
  - (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.
- Following the hearing, the township board shall submit to such person a written statement of its findings and determination.
- (d) The township board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:
- (1) A violation of any of the prohibitions set forth in this Ordinance.
  - (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick



Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date and repeal of conflicting ordinances**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

# **NEW BUSINESS**

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**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #8**

June 16, 2015

**101 - GENERAL OPERATIONS FUND**

**Total Increase    \$606,875.00**

Increase for Human Resource Training and Education for all departments. There is upcoming training needed for BS&A and RecWare in addition to other training that needs to be scheduled for the remainder of the year. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$20,000.00</b>
		<b>Net Revenues</b>	<b><u><u>\$20,000.00</u></u></b>
<b>Expenditures:</b>	<b>Training and Education</b>	<b>101-227-000-960.000</b>	<b>\$20,000.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$20,000.00</u></u></b>

Increase budget for Public Nuisance legal service due to the increase of blighted, vacant , and pad lock cases in the Township. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$400,000.00</b>
		<b>Net Revenues</b>	<b><u><u>\$400,000.00</u></u></b>
<b>Expenditures:</b>	<b>Public Nuisance - Legal Services</b>	<b>101-950-00-801.023</b>	<b>\$400,000.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$400,000.00</u></u></b>

Increase budget for WCRC's 3rd agreement for tree removal project. In 2014 the township and the county partnered for tree removal in the amount of \$20,000 and they would like to do this again in 2015. The WCRC will reimburse us up to \$10,000 once proof of invoices are presented by outside contractor. This is funded by an appropriation of prior year fund balance and will be a pass through cost.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$10,000.00</b>
		<b>Net Revenues</b>	<b><u><u>\$10,000.00</u></u></b>
<b>Expenditures:</b>	<b>Right of Way Tree Trim - Removal</b>	<b>101-956-000-926.100</b>	<b>\$10,000.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$10,000.00</u></u></b>

Increase the 2015 budget for cameras and installation of 2 cameras in the Applebridge Neighborhood and 1 camera in the Bud & Blossom Neighborhood if special assessment is adopted by the residents. The cameras are \$4,939 each and installation fee will be \$49 each. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$14,964.00</b>
		<b>Net Revenues</b>	<b><u><u>\$14,964.00</u></u></b>
<b>Expenditures:</b>	<b>Capital Outlay - Neighborhood Camera System</b>	<b>101-970-000-972.000</b>	<b>\$14,964.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$14,964.00</u></u></b>

Increase budget for road improvement extension of Veterans Drive from the Veterans Memorial to Huron River Drive. This is funded by a \$91,911 Appropriation of Prior Year Fund Balance, a transfer of \$202,053 budgeted available funds from road improvement to capital outlay, and a \$70,000 Transfer in of Funds from 14B District Court.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$91,911.00</b>
	<b>Transfer IN from 14B District Court</b>	<b>101-000-000-697.236</b>	<b>\$70,000.00</b>
	<b>**Transfer from Road Improvement</b>	<b>101-446-000-818.022</b>	<b>\$202,053.00</b>
	<b>**Transfer of budgeted funds from one dept to another - no effect on increase to fund</b>		
		<b>Net Revenues</b>	<b><u><u>\$363,964.00</u></u></b>
<b>Expenditures:</b>	<b>Capital Outlay - Veterans Drive</b>	<b>101-970-000-976.007</b>	<b>\$363,964.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$363,964.00</u></u></b>

**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #8**

June 16, 2015

**236 - 14B DISTRICT COURT FUND**

**Total Increase      \$70,000.00**

Increase budget to transfer funds to the General Fund for a portion of the road improvement of Veterans Drive from Veterans Memorial to Huron River Drive. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>236-000-000-699.000</b>	<b>\$70,000.00</b>
		<b>Net Revenues</b>	<b><u><u>\$70,000.00</u></u></b>
<b>Expenditures:</b>	<b>Transfer Out to General Fund</b>	<b>236-136-000-969.101</b>	<b>\$70,000.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$70,000.00</u></u></b>

**590 -COMPOST FUND**

**Total Increase      \$10,000.00**

Increase budget to purchase a giant vacuum industrial tow behind truck loader. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Appropriation</b>	<b>590-000-000-699.000</b>	<b>\$10,000.00</b>
		<b>Net Revenues</b>	<b><u><u>\$10,000.00</u></u></b>
<b>Expenditures:</b>	<b>Equipment</b>	<b>590-590-000-977.000</b>	<b>\$10,000.00</b>
		<b>Net Expenditures</b>	<b><u><u>\$10,000.00</u></u></b>

Motion to Amend the 2015 Budget (#8):

Move to increase the General Fund budget by \$606,875 to \$9,968,606 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$70,000 to \$1,521,665 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$10,000 to \$420,524 and approve the department line item changes as outlined.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



**Human Resource  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[ytown.org](http://ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, HR Department

**DATE:** June 8, 2015

**RE:** Request approval of Township Policy and Procedure Manual Updates

One of the 2015 goals for the Human Resource Department is to review the current Charter Township of Ypsilanti Policy and Procedure Manual and forward updates/amendments to the Township Board of Trustees for approval. I plan to forward a few at a time for consideration.

The first two policies for consideration are attached:

Equal Employment Opportunity  
Nepotism

Your consideration in this matter is appreciated. Should you have any additional questions, please feel free to contact me.

**“OLD POLICY”  
EQUAL EMPLOYMENT OPPORTUNITY/  
AFFIRMATIVE ACTION**

**POLICY:**

It is the policy of the Township to recruit, hire, compensate, train, and promote individuals without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes. Ypsilanti Township will not discriminate against any employee or applicant because of a physical or mental handicap in regard to any position for which the employee or applicant is qualified, as provided for and to the extent required by state and federal statutes.

**PROVISIONS:**

To this end, the Township shall take affirmative action to ensure that all personnel actions are administered without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes.

**NEW POLICY  
EQUAL EMPLOYMENT OPPORTUNITY**

**POLICY:**

The Charter Township of Ypsilanti is an Equal Employment Opportunity (EEO) Employer. As such, the Charter Township of Ypsilanti provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex (including pregnancy, childbirth, and related medical conditions), national origin, disability, genetic information (GINA), height, weight, marital status, veteran status, sexual orientation, gender identity, or any other characteristic protected by state and federal laws. This policy of equal employment opportunity and anti-discrimination applies to all policies, procedures, terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, benefits, working conditions and training.

The Human Resource Department has overall responsibility for this policy and maintains reporting and monitoring procedures in accord with principles of equal employment laws. Any questions or concerns should be referred to the Human Resource Department who will promptly, thoroughly and fairly investigate every issue brought to its attention in this area and will issue corrective action where any employee is found to have willfully violated this policy, up to and including termination.

Required notices regarding employee rights under EEO laws are posted throughout Township facilities.

July 15, 2008  
Amended Draft: June 2015

## **“Old Policy”**

### **NEPOTISM**

#### **POLICY:**

It is the policy of the Township that a regular full-time, part-time, temporary or seasonal employee shall be deemed ineligible to hire, promote, transfer into, or in any other manner move into the same department or division within a department in which an immediate relative is employed.

#### **PROVISIONS:**

1. For the purpose of this policy, "immediate relative" shall include spouse, parents, children, brothers, sisters, grandparents, parents-in-law, brothers or sisters-in-law, daughters or sons-in-law, or any step relatives in the foregoing categories.
2. Immediate relatives working within the same Township department who are regular employees prior to January 1, 1989, shall not be affected by the stated policy.
3. In the event that an above-mentioned relationship is created between employees within the same department, one of the employees, shall, within ninety (90) calendar days, move to a position outside the said department. Failure of the employee to obtain a position outside of the department will result in termination.
4. The Township Board shall have the authority to waive this policy if deemed necessary for the good of the Township. Requests for exceptions to this policy shall be referred to the Human Resources Department.

## **NEW POLICY**

### **PERSONAL RELATIONSHIPS IN THE WORKPLACE**

The employment of relatives or individuals involved in a relationship in the same area of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried over into day-to-day working relationship.

For purpose of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage. A dating relationship is defined as a relationship that may be reasonably expected to lead to the formation of a consensual “romantic” or sexual relationship. This policy applies to all employees without regard to the gender or sexual orientation of the individuals involved.

**Employees shall not occupy a position in which you would work directly for or supervise a relative.** Employees shall not be involved in a dating relationship with an employee who either works directly for you or supervises you. The Township reserves the right to take prompt action if an actual or potential conflict of interest arises involving relatives or individuals involved in a dating relationship who occupy positions at any level in the same line of authority that may affect the review of employment decisions.



In other cases where a conflict or the potential for conflict arises because of the relationship between employees, even if there is no line of authority or reporting involved, the employees may be separated by reassignment or terminated from employment.

If employees are in a close personal relationship with another employee, you should refrain from public workplace displays of affection or excessive personal conversation.

July 15, 2008

Amended Draft: June 2015

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
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**Human Resource  
Department**

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[ytown.org](http://ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, HR Department  
Mike Radzik, OCS Director

**DATE:** June 8, 2015

**RE:** **Request authorization to have the temporary part-time IT Help Desk position moved to a regular full-time hourly TEAMSTER position and seeking approval to waive external posting and to fill the position internally.**

Over the last few years, the IT Department has been staffed by 2 full-time employees (one dedicated to the Township web-site) and a temporary part-time employee. As new IT technology has been introduced and rolled out to the Township workforce the work flow within the IT Department has continued to increase.

In 2014 when the temporary part-time position became vacant, the position was advertised. We received limited interest in the part-time position, and found it difficult to attract qualified candidates. After a number of interviews, a job offer was made to David Maynard. He began his duties with us on December 1, 2014 working part-time until February at which time I petitioned the board for an increase to 40 hours per week for a period of 120 days. Having the IT Help Desk position covered at 40 hours a week has proven to be a great benefit to not only the IT Department but the entire Township workforce.

Since David has been with the Township, he has continued to seek opportunities on his own to further his IT skills and knowledge. David has demonstrated a high level of professionalism and has exceeded the expectations of the department. His rapport with the employees is outstanding and his willingness to assist has been recognized by all.

To meet the increasing needs of the IT Department and to move forward without delay, we would like to recommend that the temporary part-time IT position be reclassified as a full-time IT position, that the posting requirement is waived, and a full-time employment offer be extended to David Maynard with a starting salary of \$19.00/per hour.

The TEAMSTER Bargaining Unit has agreed to waive posting requirement upon the Township Boards approval. At this time, I would like to formally request authorization from the Township Board to move forward with making an employment offer to David Maynard.

Your consideration in this matter is appreciated. Should you have any additional questions, please feel free to contact me or OCS Director, Mike Radzik.

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Karen Wallin, Human Resources  
From: Mike Radzik, OCS Director  
Copy: Brenda Stumbo, Supervisor  
**Re: Request to make the IT Support position full time permanent**  
Date: June 4, 2015

The IT Department provides support for all technology; equipment and software related to network infrastructure, computers, desk phones, mobile phones, audio/video capabilities and both our internal and neighborhood surveillance camera networks.

As you know, we filled the IT help desk support position on a part time basis when we hired David Maynard in December, 2014. The part time position was designed to respond to lower level computer support requests from township employees at all 15 physical locations that our network serves across the township. By providing this basic support capability, the IS Manager is better able to focus on higher level support tasks, as well as devote more time to ongoing projects.

This part time position was temporarily increased to full time status in February, 2015; this has been a temporary, non-benefit arrangement with no union affiliation. The increased hours was necessitated by the volume of support requests from employees during a time period when computers were being configured and replaced as scheduled across our network. The IT Dept. has averaged 250-275 support requests per month this year. In addition, new IT related improvement projects are planned and underway.

The organizational value of a full time IT support position has been proven. Basic employee support requests are being handled more efficiently, and as Mr. Maynard continues to learn and grow with the organization he is able to handle more complicated tasks. The availability and competence of a second IT professional is critically important to expand our capabilities and as a back up to the IS Manager.

I respectfully request consideration to convert Mr. Maynard to permanent full time status. The workload and organizational value justifies this move and Mr. Maynard has demonstrated skill and ability to work with employees to fulfill IT support requests in a favorable manner. I would recommend this be a Teamster position due to the independent and confidential nature of IT support work and the potential need for flexible scheduling. Thank you for your consideration. Please contact me with questions or concerns.

*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin  
Human Resource Department

**DATE:** June 4, 2015

**RE:** **Purchase of Retirement Service Credit – Larry Doe**

All regular full-time Township employees, with the exception of the firefighters, participate in the Michigan Municipal Employees Retirement System (MERS). Our MERS program is a defined benefit retirement program that pays a retirement allowance based on the following formula: (Credited Service Years) x (multiplier) x (final average compensation).

MERS offers employee members three options for purchasing additional service credit. Employees, with the approval of their governing board can purchase up to five years of military service credit, five years other governmental service credit, and five years of generic service credit.

Larry Doe has requested to purchase 5 years of Generic service credit. Based on the current benefit levels MERS calculated the actuarial cost of purchasing 5 years the generic service credit would be \$71,697.00. The actuary from MERS takes into consideration current benefit levels, increased future benefit costs for adding service time, life expectancy, and a conservative rate of return on investment when calculating the cost. The goal of this process is to transfer the projected financial burden for the added service time from the retirement fund to the employee making the purchase.

Understanding that Larry would be responsible for the full \$71,697.00 to cover the expected impact on the fund, recommendation is being sought for approval by the Township Board to allow Larry the ability to purchase five years of generic service.

Your consideration in this matter is appreciated. Should you have any additional questions, please feel free to contact me at 734-484-0065 or ext. 3741.

**APPLICATION FOR ADDITIONAL CREDITED SERVICE**  
**Cost Estimate, Member Certification and Governing Body Resolution**

**MEMBER**

Name: Lawrence Doe  
SSN: XXX-XX-5415  
DOB: 5/1/1943  
Age: 72 years, 0 months  
Spouse's DOB: 8/14/1951

**CALCULATION DATE - 5/1/2015**

(Estimate Not Valid After 2 Months)

**BENEFIT PROGRAMS**

Benefit B-3 (80% max)  
Benefit F55 (With 15 Years of Service)  
Benefit FAC-3 (3 Year Final Average Compensation)  
10 Year Vesting

**EMPLOYER**

Name: Ypsilanti, Twp of  
Number/Div: 8104 / 10

**ESTIMATED FAC ON CALCULATION DATE:** \$75,839.52**CREDITED SERVICE**

Member's Service Credit as of Calculation Date:

16 years, 4 months

**Type of Credited Service to be Granted:**

Generic (Plan Section 7)

**Amount of Credited Service to be Granted:**

5 years, 0 months

**Total Estimated Actuarial Cost of Additional Credited Service:****\$71,697.00** [Payment Options on Reverse]**BENEFIT CALCULATION ASSUMPTIONS**

1. It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits. If the Member terminates prior to becoming eligible for unreduced benefits, the Employer understands and accepts that the actuarial cost will be different from the actuarial cost shown above.
2. The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
3. The Plan's Investment Return is projected to be 7% annually.

**NOTE: Special Information regarding the calculation of the cost of this Service Credit Purchase is on page 2 of this report.****THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:**

	Retirement Date	Age	Service Through	Total Service	FAC	Annual Benefit
Before Purchase	5/1/2015	72 yrs., 0 mths.	4/30/2015	16 yrs., 4 mths.	\$75,839.52	\$27,870.96
After Purchase	5/1/2015	72 yrs., 0 mths.	4/30/2015	21 yrs., 4 mths.	\$75,839.52	\$36,402.96

*Note:* MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions. The Member and Employer are responsible for reviewing the information contained herein for accuracy, and assuming the risk that actual experience results in liability different than that estimated.

**MEMBER CERTIFICATION**

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.

\_\_\_\_\_  
Signature of Member\_\_\_\_\_  
Date

**APPLICATION FOR ADDITIONAL CREDITED SERVICE**  
**Member Certification and Governing Body Resolution**

**GOVERNING BODY RESOLUTION**

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Ypsilanti, Twp of, at its meeting on \_\_\_\_\_. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

\_\_\_\_\_  
Signature of Authorized Official from Ypsilanti, Twp of

\_\_\_\_\_  
Date

**MERS Use Only**

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

**PAYMENT OPTIONS**

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

**STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT**

1. The cost estimate (Application for Additional Service Credit) is **valid for 2 months from the calculation date.**
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
  - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
  - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
  - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
  - MERS' Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to [www.mersofmich.com](http://www.mersofmich.com). MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

**SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION**

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit [www.mersofmich.com](http://www.mersofmich.com), click on "forms" to download a copy of form #38, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.

## DEFINITION OF TERMS

**MEMBER DATA** -- Your name, Social Security number, date of birth, age on calculation date, and spouse's date of birth.

**CALCULATION DATE** -- The calculation becomes invalid 2 months after this date. If your purchase is not completed in that time frame, the amount due must be recalculated.

**EMPLOYER** -- The name of your employer and the division you are a member of. Benefits are specific to your employer and/or division.

**BENEFIT PROGRAMS** -- This section identifies the benefits in effect for your employee group:

1. Multiplier (B-1, B-2, etc.)
2. Benefit maximum (80% of FAC for 2.25% multipliers and higher).
3. Number of years in FAC calculation (3 or 5)
4. Vesting requirement (6, 8, or 10 years)
5. Early retirement eligibility (F50, F55, F(N))
6. Cost of living allowance (E-2).

**ESTIMATED FAC ON CALCULATION DATE** -- This is the average of your highest consecutive 3 or 5 years of earnings with this employer. FAC is projected from the last month wages were reported to the calculation date.

**CREDITED SERVICE** -- This is your MERS service credit as of calculation date. It includes some or all of the following types of service:

1. Prior Service: Service credited before becoming member of MERS.
2. Membership Service: Service accrued after becoming member of MERS
3. Purchased Service: Previously executed service purchases (generic, other governmental, military).
4. Projected Service: Additional years/months of employment projected to date of calculation.

**COST OF PURCHASING ADDITIONAL CREDITED SERVICE** -- The cost of the service purchase is provided in the Credited Service section under "Total Estimated Actuarial Cost of Additional Credited Service."

The total actuarial cost is the estimated total liability as of the calculation date for crediting the additional service to your retirement account. In addition to actuarial assumptions adopted by the Retirement Board, factors that impact the calculation of cost are member data, service credit, final average compensation, benefits, and eligible retirement date. Contact MERS if you believe any of these factors are incorrect.

**BENEFIT CALCULATION ASSUMPTIONS** -- The benefit calculation is based on these assumptions. The assumptions are mandated by the MERS Retirement Board, cannot be modified, and apply to all service credit purchase calculations.

**THE ADDITIONAL CREDIT SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES** -- This section displays your earliest projected retirement date and benefit amount both before and after the purchase. For purposes of the cost estimate, MERS can not input a retirement date later than the date you are first eligible to retire.

**MEMBER CERTIFICATION** -- You must sign and date this section in order to complete the purchase

**GOVERNING BODY RESOLUTION** -- An authorized official of your employer must sign and date this section and certify to MERS the date that the governing body passed a resolution approving your purchase of additional service.

**PAYMENT OPTIONS** -- This section explains the payment options available.



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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin, HR Department

**DATE:** June 10, 2015

**RE:** **Request authorization to create a new position of Quality Assurance Specialist within the Human Resource Department per the attached job description and to seek approval to post and fill the position.**

At the May 19, 2015 Work Session, I discussed with the Board of Trustees the need to hire an additional HR staff member. At that meeting, direction was given for me to prepare a job description and return to the June 16, 2015 meeting for consideration.

Attached is a detailed job description for a new position of Quality Assurance Specialist for your consideration. Recommended salary range for this position would be \$45,000 - \$50,000 DOQ.

I would like to request authorization to create and fill the position of Quality Assurance Specialist based on the attached job description and salary range.

Your consideration in this matter is appreciated. Should you have any additional questions, please feel free to contact me.

Charter Township of Ypsilanti  
**Quality Assurance Specialist**

**Summary**

Position is responsible for establishing a Township wide quality assurance program and developing Standard Operating Procedures (SOP) that will promote strategies and processes to improve overall Township efficiency. Plan, coordinate and administer Loss Prevention and Risk Control Programs. Manage, supervise and establish SOP's for seasonal Park Operations.

**Supervision Received**

Employee will work in conjunction with the Human Resource Generalist while consulting with the Township Supervisor. Employee will exercise independent judgement within overall objectives and priorities established by the Township Supervisor, Human Resource Generalist and Township Board.

**Supervision Exercised**

This employee will exercise direct supervisory authority over the Seasonal Park Operations (Rangers and Park Attendants) and contract services staff.

**Principle Duties and Responsibilities**

The below statements are intended to describe the general nature and level of work being performed and are not to be construed as an exhaustive list of all the job duties of which the employee assigned to this position may be expected to perform.

1. Assess organizational needs of township departments developing and administering Inventory, Loss Prevention, and Risk Control Programs.
2. Serves as the primary quality control resource for problem identification, resolution, loss reporting and continuous improvement.
3. Consult with township management and personnel on better operational procedures to improve overall efficiency and services.
4. Assist in the development and implementation of Township Personnel Policy and Procedures assuring compliance.
5. Assist with the new hire process by conducting background investigations and coordinate new hire orientation addressing expectation within the Township's Operating Procedures.
6. Assist in developing a Performance Evaluation Program to be conducted on an annual basis.

## **Quality Assurance Specialist**

7. Prepare employee separation notices and related documentation, and conduct exit interviews to determine reasons behind separations. Prepare report and submit findings to Human Resource Generalist, Township Supervisor, and Township Department Head.
8. Responsible for Seasonal Park Operations Staff (Rangers, Park Attendants, Shelter Maintenance and mowers). Duties include: recruiting, interviewing, hiring, training/orientation, evaluating and discipline during the Park season. Evening and weekend hours required during the Park Season, May – September.
9. Capable of performing Human Resource duties in the absence of the Human Resource Generalist. Assist with day to day human resource related work as needed and assigned by Human Resource Generalist.

### **Essential Functions, Qualifications and KSA's for Employment**

An employee in this position, upon appointment, should have the equivalent of the following:

- Ability to analyze, manage and solve personnel, administrative, and organizational problems and to present facts and recommendations effectively in both oral and written form.
- Ability to conduct interviews, investigations, negotiations, mediations and resolve employee conflicts arising from a multitude of sources.
- Knowledge of computer software with ability to produce reports and spreadsheets to analyze, interpret and evaluate data preparing recommendations for appropriate action.
- Ability to maintain confidential working relationships.
- Effective use of interpersonal skills in a tactful, patient, and courteous manner to communicate and to establish and maintain effective working relationships with Township Officials, supervisors, other employees and the Township Board.
- Five years of progressive experience in managing Loss Prevention, Risk Management, and/or Quality Assurance programs in private or public sector with minimum of two (2) years supervising a team of 5 or more needed; or any combination of relevant education and experience which would demonstrate the knowledge, skill, and ability to perform the essential duties and responsibilities listed above.
- Must possess and maintain a valid State of Michigan Driver License with a good record.
- While performing duties of this job, the employee will work in an office environment as well as be exposed to the outside.
- Ability to perform physical labor involving bending, twisting, lifting, climbing and carry objects up to twenty-five pounds.
- Employee must be available to work evenings and weekends as needed.

Salary Range: \$45,000 - \$50,000

June 2015

# **CHARTER TOWNSHIP OF YPSILANTI RESOLUTION 2015-17**

## **Peddler Licensing Fees**

***Whereas***, the Township Board has adopted Ordinance 2015-447 which provides for a nonrefundable application fee and a license fee for the administration of the peddler licensing ordinance.

The application fee and license recovers the Township's cost of conducting a required background investigation of the applicant and administering a license.

***Now Therefore, Be it resolved***, that the following fee schedule is adopted:

**PEDDLER LICENSE APPLICATION FEE: \$50.00**

(nonrefundable application fee as authorized by ordinance section 12)

**PEDDLER LICENSE ISSUANCE FEE: \$50.00**

(license fee as authorized by ordinance section 15)

## **RESOLUTION 2015-18**

**Whereas**, the Michigan Legislature has recently amended the Freedom of Information Act (MLC 15.231 et seq) regarding the fees that may be charged for copying public records; and

**Whereas**, the amendment provides that public bodies can charge fees for copying public records if a FOIA “Procedures and Guidelines” and a FOIA “Written Public Summary” is adopted; and

**Whereas**, attached to this resolution are: (1) “Charter Township of Ypsilanti FOIA Procedures and Guidelines” and (2) “Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines” which were drafted by the Michigan Township Association; and

**Whereas**, the attached “FOIA Procedures and Guidelines” and “Public Summary of FOIA Procedures and Guidelines” conform to the requirements of the amendments to FOIA; and

**Whereas**, the Township Board of Trustees finds that it is in the best interest of the Township to adopt the attached “FOIA Procedures and Guidelines” and “Public Summary of FOIA Procedures and Guidelines”;

**Now Therefore,**

**Be it resolved**, that “Charter Township of Ypsilanti FOIA Procedures and Guidelines” and “Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines” are hereby adopted as the Township’s procedures and guidelines for all FOIA request submitted to the Township for public records.

## **Charter Township of Ypsilanti FOIA Procedures and Guidelines**

### **Preamble: Statement of Principles**

It is the policy of Charter Township of Ypsilanti that all persons, except those incarcerated, consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. The people shall be informed so that they fully participate in the democratic process.

The Township's policy with respect to FOIA requests is to comply with State law in all respects and to respond to FOIA requests in a consistent, fair, and even-handed manner regardless of who makes such a request.

The Township acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request. The Township acknowledges that sometimes it is necessary to invoke the exemptions identified under FOIA in order to ensure the effective operation of government and to protect the privacy of individuals.

Ypsilanti Township will protect the public's interest in disclosure, while balancing the requirement to withhold or redact portions of certain records. The Township's policy is to disclose public records consistent with and in compliance with State law.

The Township Board has established the following written procedures and guidelines to implement the FOIA and will create a written public summary of the specific procedures and guidelines relevant to the general public regarding how to submit written requests to the public body and explaining how to understand a public body's written responses, deposit requirements, fee calculations, and avenues for challenge and appeal. The written public summary will be written in a manner so as to be easily understood by the general public.

### **Section 1: General Policies**

The Township Board, acting pursuant to the authority at MCL 15.236, designates the Township Clerk as the FOIA Coordinator. He or she is authorized to designate other Township staff to act on his or her behalf to accept and process written requests for the Township's public records and approve denials.

If a request for a public record is received by fax or email, the request is deemed to have been received on the following business day. If a request is sent by email and delivered to a Township spam or junk-mail folder, the request is not deemed received until one day after the FOIA Coordinator first becomes aware of the request. The FOIA Coordinator shall note in the FOIA log both the date the request was delivered to the spam or junk-mail folder and the date the FOIA Coordinator became aware of the request.

**The FOIA Coordinator shall review Township spam and junk-mail folders on a regular basis, which shall be no less than once a month. The FOIA Coordinator shall work with Township Information Technology staff to develop administrative rules for handling spam and junk-mail so as to protect Township systems from computer attacks which may be imbedded in an electronic FOIA request.**

The FOIA Coordinator may, in his or her discretion, implement administrative rules, consistent with State law and these Procedures and Guidelines to administer the acceptance and processing of FOIA requests.

The Township is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the FOIA Coordinator nor other Township staff are obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by the Township on file for a period of at least one year.

The Township will make this Procedures and Guidelines document and the Written Public Summary publicly available without charge. If it does not, the Township cannot require deposits or charge fees otherwise permitted under the FOIA until it is in compliance.

A copy of this Procedures and Guidelines document and the Township's Written Public Summary must be publicly available by providing free copies both in the Township's response to a written request and upon request by visitors at the Township's office.

This Procedures and Guidelines document and the Township's Written Public Summary will be maintained on the Township's website at: [ytown.org](http://ytown.org), so a link to those documents will be provided in lieu of providing paper copies of those documents.

## **Section 2: Requesting a Public Record**

No specific form to submit a request for a public record is required. However the FOIA Coordinator may make available a FOIA Request Form for use by the public.

Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Township may be submitted on the Township's FOIA Request Form, in any other form of writing (letter, fax, email, etc.), or by verbal request.

Verbal requests for records may be documented by the Township on the Township's FOIA Request Form.

If a person makes a verbal, non-written request for information believed to be available on the Township's website, where practicable and to the best ability of the employee receiving the request, shall be informed of the pertinent website address.

A request must sufficiently describe a public record so as to enable Township personnel to identify and find the requested public record.

Written requests for public records may be submitted in person or by mail to any Township office. Requests may also be submitted electronically by fax and email. Upon their receipt, requests for public records shall be promptly forwarded to the FOIA Coordinator for processing.

A person may request that public records be provided on non-paper physical media, emailed or other otherwise provided to him or her in digital form in lieu of paper copies. The Township will comply with the request only if it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by Ypsilanti Township on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator will deny all such requests.

## **Section 3: Processing a Request**

Unless otherwise agreed to in writing by the person making the request, the Township will issue a response within 5 business days of receipt of a FOIA request. If a request is received by fax, email or other electronic transmission, the request is deemed to have been received on the following business day.

The Township will respond to a request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.
- Issue a notice indicating that due to the nature of the request the Township needs an additional 10 business days to respond for a total of no more than 15 business days. Only one such extension is permitted.
- Issue a written notice indicating that the public record requested is available at no charge on the Township's website.

***When a request is granted:***

If the request is granted, or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available.

The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request.

A copy of these Procedures and Guidelines and the Written Public Summary will be provided to the requestor free of charge with the response to a written request for public records, provided however, that because these Procedures and Guidelines, and the Written Public Summary are maintained on the Township's website at: [ytown.org](http://ytown.org), a link to the Procedures and Guidelines and the Written Public Summary will be provided in lieu of providing paper copies of those documents.

If the cost of processing a FOIA request is \$50 or less, the requester will be notified of the amount due and where the documents can be obtained.

If the cost of processing a FOIA request is expected to exceed \$50 based on a good-faith calculation, or if the requestor has not paid in full for a previously granted request, the Township will require a good-faith deposit pursuant to Section 4 of this policy before processing the request.

In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the Township to process the request and also provide a best efforts estimate of a time frame it will take the Township to provide the records to the requestor. The best efforts estimate shall be nonbinding on the Township, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of the FOIA.



***When a request is denied or denied in part:***

If the request is denied or denied in part, the FOIA Coordinator will issue a Notice of Denial which shall provide in the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or
- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by the Township; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and
- An explanation of the person's right to submit an appeal of the denial to the office of the Township Clerk or seek judicial review in the Washtenaw County Circuit Court;
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well actual or compensatory damages, and punitive damages of \$1,000, should they prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator.

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment will be considered a new request subject to the timelines described in this Section.

***Requests to inspect public records:***

The Township shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. The FOIA Coordinator is authorized to promulgate rules regulating the manner in which records may be viewed so as to protect Township records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal Township operations.

***Requests for certified copies:***

The FOIA Coordinator shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

**Section 4: Fee Deposits**

If the fee estimate is expected to exceed \$50.00 based on a good-faith calculation, the requestor will be asked to provide a deposit not exceeding one-half of the total estimated fee.

If a request for public records is from a person who has not paid the Township in full for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- The final fee for the prior written request is not more than 105% of the estimated fee;
- The public records made available contained the information sought in the prior written request and remain in the Township's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Township to provide the records;
- Ninety (90) days have passed since the FOIA Coordinator notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Township; and
- The FOIA Coordinator has calculated a detailed itemization that is the basis for the current written request's increased estimated fee deposit.

The FOIA Coordinator will not require an increased estimated fee deposit if any of the following apply:

- The person making the request is able to show proof of prior payment in full to the Township;
- The Township is subsequently paid in full for the applicable prior written request; or
- Three hundred sixty five (365) days have passed since the person made the request for which full payment was not remitted to the Township.

## **Section 5: Calculation of Fees**

A fee may be charged for the labor cost of copying/duplication.

A fee will **not** be charged for the labor cost of search, examination, review and the deletion and separation of exempt from nonexempt information **unless** failure to charge a fee would result in unreasonably high costs to the Township because of the nature of the request in the particular instance, and the Township specifically identifies the nature of the unreasonably high costs.

Costs for the search, examination review, and deletion and separation of exempt from non-exempt information are “unreasonably high” when they are excessive and beyond the normal or usual amount for those services (Attorney General Opinion 7083 of 2001) compared to the costs of the township’s usual FOIA requests, not compared to the township’s operating budget. (*Bloch v. Davison Community Schools*, Michigan Court of Appeals, Unpublished, April 26, 2011)

The following factors shall be used to determine an unreasonably high cost to the Township:

- Volume of the public record requested
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested.
- Whether the public records are from more than one Township department or whether various Township offices are necessary to respond to the request.
- The available staffing to respond to the request.
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

The Michigan FOIA statute permits the Township to charge for the following costs associated with processing a request:

- Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.
- Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Township.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure, when failure to charge a fee will result in unreasonably high costs to the Township.
- The cost of copying or duplication, not including labor, of paper copies of public records. This may include the cost for copies of records already on the township’s website if you ask for the township to make copies.
- The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include the cost for copies of records already on the township’s website if you ask for the township to make copies.
- The cost to mail or send a public record to a requestor.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15-minute increments, with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge.
- Labor costs will be charged at the hourly wage of the lowest-paid Township employee capable of doing the work in the specific fee category, regardless of who actually performs work.
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits.
- The Township may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.
- Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.
- Contracted labor costs will be charged at the hourly rate of \$48.90 (6 times the state minimum hourly wage).

The cost to provide records on non-paper physical media when so requested will be based on the following requirements:

- Computer disks, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will only be assessed if the Township has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- The Township will procure any non-paper media and will not accept media from the requestor in order to ensure integrity of the Township's technology infrastructure.

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction.
- The Township will provide records using double-sided printing, if it is cost-saving and available.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- The Township may charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless specified by the requestor.

If the FOIA Coordinator does not respond to a written request in a timely manner, the Township must:

- Reduce the labor costs by 5% for each day the Township exceeds the time permitted under FOIA up to a 50% maximum reduction, if **any** of the following applies:
  - The Township's late response was willful and intentional,
  - The written request conveyed a request for information within the first 250 words of the body of a letter facsimile, email or email attachment, or
  - The written request included the words, characters, or abbreviations for "freedom of information," "information," "FOIA," "copy" or a recognizable misspelling of such, or legal code reference to MCL 15. 231, et seq. or 1976 Public Act 442 on the front of an envelope or in the subject line of an email, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form.

## **Section 6: Waiver of Fees**

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The township board may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

## **Section 7: Discounted Fees**

### ***Indigence***

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request if the person requesting a public record submits an affidavit stating that they are:

- Indigent and receiving specific public assistance, or
- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence.

An individual is not eligible to receive the waiver if:

- The requestor has previously received discounted copies of public records from the Township twice during the calendar year; or
- The requestor requests information in connection with other persons who are offering or providing payment to make the request.

An affidavit is sworn statement. The FOIA Coordinator may make a Fee Waiver Affidavit Form available for use by the public.

### ***Nonprofit organization advocating for developmentally disabled or mentally ill individuals***

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request from:

- A nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal developmental disabilities assistance and bill of rights act of 2000, Public Law 106-402, and the protection and advocacy for individuals with mental illness act, Public Law 99-319, or their successors, if the request meets all of the following requirements:
  - Is made directly on behalf of the organization or its clients.
  - Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, MCL 330.1931.
  - Is accompanied by documentation of its designation by the state, if requested by the public body.

## **Section 8: Appeal of a Denial of a Public Record**

When a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may appeal to the Township Board by filing an appeal of the denial with the office of the Township Clerk.

The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons the requestor is seeking a reversal of the denial. The Township FOIA Appeal Form (To Appeal a Denial of Records), may be used.

The Township Board is not considered to have received a written appeal until the first regularly scheduled Township Board meeting following submission of the written appeal.

Within 10 business days of receiving the appeal the Township Board will respond in writing by:

- Reversing the disclosure denial;
- Upholding the disclosure denial; or
- Reverse the disclosure denial in part and uphold the disclosure denial in part; or
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Township Board shall respond to the written appeal. The Township Board shall not issue more than 1 notice of extension for a particular written appeal.

If the Township Board fails to respond to a written appeal, or if the Township Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action in Circuit Court.

Whether or not a requestor submitted an appeal of a denial to the Township Board, he or she may file a civil action in Washtenaw County Circuit Court within 180 days after the Township's final determination to deny the request.

If a court that determines a public record is not exempt from disclosure, it shall order the Township to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Failure to comply with an order of the court may be punished as contempt of court.

If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in such an action, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or Township prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

If the court determines that the Township has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the Township to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

## **Section 9: Appeal of an Excessive FOIA Processing Fee**

"Fee" means the total fee or any component of the total fee calculated under section 4 of the FOIA, including any deposit.

If a requestor believes that the fee charged by the Township to process a FOIA request exceeds the amount permitted by state law or under this policy, he or she must first appeal to the Township Board by submitting a written appeal for a fee reduction to the office of the Township Clerk.

The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted. The Township FOIA Appeal Form (To Appeal an Excess Fee) may be used.

The Township Board is not considered to have received a written appeal until the first regularly scheduled Township Board meeting following submission of the written appeal.

Within 10 business days after receiving the appeal, the Township Board will respond in writing by:

- Waiving the fee;
- Reducing the fee and issuing a written determination indicating the specific basis that supports the remaining fee;
- Upholding the fee and issuing a written determination indicating the specific basis that supports the required fee; or
- Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Township Board will respond to the written appeal. The Township Board shall not issue more than 1 notice of extension for a particular written appeal.

Where the Township Board reduces or upholds the fee, the determination must include a certification from the Township Board that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and Section 4 of the FOIA.

Within 45 days after receiving notice of the Township Board's determination of an appeal, the requesting person may commence a civil action in Washtenaw County Circuit Court for a fee reduction.

If a civil action is commenced against the Township for an excess fee, the Township is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute.

An action shall not be filed in circuit court unless *one* of the following applies:

- The Township does not provide for appeals of fees,
- The Township Board failed to respond to a written appeal as required, or
- The Township Board issued a determination to a written appeal.

If a court determines that the Township required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or Section 4 of the FOIA, the court shall reduce the fee to a permissible amount. Failure to comply with an order of the court may be punished as contempt of court.

If the requesting person prevails in court by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages.

If the court determines that the Township has arbitrarily and capriciously violated the FOIA by charging an excessive fee, the court shall order the Township to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

## **Section 10: Conflict with Prior FOIA Policies and Procedures; Effective Date**

To the extent that these Procedures and Guidelines conflict with previous FOIA policies promulgated by Township Board or the Township Administration these Procedures and Guidelines are controlling. To the extent that any administrative rule promulgated by the FOIA Coordinator subsequent to the adoption of this resolution is found to be in conflict with any previous policy promulgated by the Township Board or the Township Administration, the administrative rule promulgated by the FOIA Coordinator is controlling.

To the extent that any provision of these Procedures and Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to be in conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to modify this policy and all previous policies adopted by the Township Board or the Township Administration, and to adopt such administrative rules as he or she may deem necessary, to facilitate the legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law. The FOIA Coordinator shall inform the Township Board of any change these Policies and Guidelines.

These FOIA Policies and Guidelines become effective July 1, 2015.

## **Section 11: Appendix of the Charter Township of Ypsilanti FOIA Forms**

- Detailed Cost Itemization Form
- Inspection of Records

## **Charter Township of Ypsilanti**

### **Public Summary of FOIA Procedures and Guidelines**

**It is the public policy of this state that all persons  
(except those persons incarcerated in state or local correctional facilities)  
are entitled to full and complete information regarding the affairs of government and  
the official acts of those who represent them as public officials and public employees.**

**The people shall be informed so that they may fully participate in the democratic process.**

Consistent with the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, the following is the Written Public Summary of the Township's FOIA Procedures and Guidelines relevant to the general public.

This is only a summary of the Township's FOIA Procedures and Guidelines. For more details and information, copies of the Township's FOIA Procedures and Guidelines are available at no charge at any Township office and on the Township's website: [ytown.org](http://ytown.org).

#### **1. How do I submit a FOIA request to the Township?**

- A request must sufficiently describe a public record so as to enable the Township to find it.
- Please include the words "FOIA" or "FOIA Request" in the request to assist the Township in providing a prompt response.
- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Township may be submitted on the Township's FOIA Request Form, in any other form of writing (letter, fax, email, etc.), or by verbal request.
  - Any verbal request will be documented by the Township on the Township's FOIA Request Form.
  - No specific form to submit a written request is required. However a FOIA Request Form and other FOIA-related forms are available for your use and convenience on the Township's website at: [ytown.org](http://ytown.org) and at the Ypsilanti Township Clerk's Office, 7200 South Huron River Drive Ypsilanti, MI 48197.
- Written requests may be delivered to the Township Civic Center in person or by mail: Township Clerk 7200 South Huron River Drive Ypsilanti, MI 48197.
- Requests may be faxed to: (734) 484-5156. To ensure a prompt response, faxed requests should contain the term "FOIA" or "FOIA Request" on the first/cover page.
- Requests may be emailed to: [lgarrett@ytown.org](mailto:lgarrett@ytown.org). To ensure a prompt response, email requests should contain the term "FOIA" or "FOIA Request" in the subject line.



## **2. What kind of response can I expect to my request?**

- Within 5 business days after receiving a FOIA request the Township will issue a response. If a request is received by fax or email, the request is deemed to have been received on the following business day. The Township will respond to your request in one of the following ways:
- - Grant the request,
  - Issue a written notice denying the request,
  - Grant the request in part and issue a written notice denying in part the request,
  - Issue a notice indicating that due to the nature of the request the Township needs an additional 10 business days to respond, or
  - Issue a written notice indicating that the public record requested is available at no charge on the Township's website
- If the request is granted, or granted in part, the Township will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.
- If the cost of processing the request is expected to exceed \$50, or if you have not paid for a previously granted request, the Township will require a deposit before processing the request.

## **3. What are the Township's deposit requirements?**

- If the Township has made a good faith calculation that the total fee for processing the request will exceed \$50.00, the Township will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Township requests the deposit, it will provide you a non-binding best efforts estimate of how long it will take to process the request after you have paid your deposit.
- If the Township receives a request from a person who has not paid the Township for copies of public records made in fulfillment of a previously granted written request, the Township will require a deposit of 100% of the estimated processing fee before it begins to search for the public record for any subsequent written request when **all** of the following conditions exist:
  - The final fee for the prior written request is not more than 105% of the estimated fee;
  - The public records made available contained the information sought in the prior written request and remain in the Township's possession;
  - The public records were made available to the individual, subject to payment, within the best effort time frame estimated by the Township to provide the records;
  - Ninety (90) days have passed since the Township notified the individual in writing that the public records were available for pickup or mailing;
  - The individual is unable to show proof of prior payment to the Township; and
  - The Township has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Township will not require the 100% estimated fee deposit if any of the following apply:
  - The person making the request is able to show proof of prior payment in full to the Township;
  - The Township is subsequently paid in full for all applicable prior written requests; or
  - Three hundred sixty five (365) days have passed since the person made the request for which full payment was not remitted to the Township.

#### **4. How does the Township calculate FOIA processing fees?**

The Michigan FOIA statute permits the Township to charge for the following costs associated with processing a request:

- Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.
- Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Township.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure, when failure to charge a fee will result in unreasonably high costs to the Township.
- The cost of copying or duplication, not including labor, of paper copies of public records. This may include the cost for copies of records already on the township's website if you ask for the township to make copies.
- The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include the cost for copies of records already on the township's website if you ask for the township to make copies.
- The cost to mail or send a public record to a requestor.

#### **Labor Costs**

- All labor costs will be estimated and charged in 15-minute increments, with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge.
- Labor costs will be charged at the hourly wage of the lowest-paid Township employee capable of doing the work in the specific fee category, regardless of who actually performs work.
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. Township may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

- Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.
- Contracted labor costs will be charged at the hourly rate of \$48.90 (6 times the state minimum hourly wage)

A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Township. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Township's usual FOIA requests, because of the nature of the request in the particular instance. The Township must specifically identify the nature of the unreasonably high costs in writing.

### **Copying and Duplication**

The Township must use the most economical method for making copies of public records, including using double-sided printing, if cost-saving and available.

#### ***Non-paper Copies on Physical Media***

- The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will be charged only if the Township has the technological capability necessary to provide the public record in the requested non-paper physical media format.

#### ***Paper Copies***

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper.
- Copies for non-standard sized sheets will reflect the actual cost of reproduction.

### **Mailing Costs**

- The cost to mail public records will use a reasonably economical and justified means.
- The Township may charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless you request it.

## **Waiver of Fees**

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The township board may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

### **5. How do I qualify for an indigence discount on the fee?**

The Township will discount the first \$20.00 of fees for a request if you submit an affidavit stating that you are:

- Indigent and receiving specific public assistance; or
- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence.

You are **not** eligible to receive the \$20.00 discount if you:

- Have previously received discounted copies of public records from the Township twice during the calendar year; or
- Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

An affidavit is sworn statement. For your convenience, the Township has provided an Affidavit of Indigence for the waiver of FOIA fees on the back of the Township FOIA Request Form, which is available on the Township's website: [ytown.org](http://ytown.org).

### **6. May a nonprofit organization receive a discount on the fee?**

A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under subtitle C of the federal developmental disabilities assistance and bill of rights act of 2000, Public Law 106-402, and the protection and advocacy for individuals with mental illness act, Public Law 99-319, may receive a \$20.00 discount if the request meets all of the following requirements in the Act:

- Is made directly on behalf of the organization or its clients.
- Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, MCL 330.1931.
- Is accompanied by documentation of its designation by the state, if requested by the public body.

## **7. How may I challenge the denial of a public record or an excessive fee?**

### **Appeal of a Denial of a Public Record**

If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may appeal to the Township Board by filing a written appeal of the denial with the office of the Township Clerk.

The appeal must be in writing, specifically state the word “appeal,” and identify the reason or reasons you are seeking a reversal of the denial. You may use the Township FOIA Appeal Form (To Appeal a Denial of Records), which is available on the Township’s website: [ytown.org](http://ytown.org).

The Township Board is not considered to have received a written appeal until the first regularly scheduled Township Board meeting following submission of the written appeal. Within 10 business days of receiving the appeal the Township Board will respond in writing by:

- Reversing the disclosure denial;
- Upholding the disclosure denial; or
- Reverse the disclosure denial in part and uphold the disclosure denial in part.

Whether or not you submitted an appeal of a denial to the Township Board, you may file a civil action in Washtenaw County Circuit Court within 180 days after the Township's final determination to deny your request. If you prevail in the civil action the court will award you reasonable attorneys’ fees, costs and disbursements. If the court determines that the Township acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of \$1,000.

### **Appeal of an Excess FOIA Processing Fee**

If you believe that the fee charged by the Township to process your FOIA request exceeds the amount permitted by state law, you must first appeal to the Township Board by filing a written appeal for a fee reduction to the office of the Township Clerk.

The appeal must specifically state the word “appeal” and identify how the required fee exceeds the amount permitted. You may use the Township FOIA Appeal Form (To Appeal an Excess Fee), which is available at the Township Civic Center and on the Township’s website: [ytown.org](http://ytown.org).

The Township Board is not considered to have received a written appeal until the first regularly scheduled Township Board meeting following submission of the written appeal. Within 10 business days after receiving the appeal, the Township Board will respond in writing by:

- Waiving the fee;
- Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
- Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
- Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Township Board will respond to the written appeal.

Within 45 days after receiving notice of the Township Board’s determination of the processing fee appeal, you may commence a civil action in Washtenaw County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys’ fees, costs and disbursements. If the court determines that the Township acted arbitrarily and capriciously by charging an excessive fee, court may also award you punitive damages in the amount of \$500.

Township: Keep original and provide copies of both sides of each sheet, along with Public Summary, to requestor at no charge.

Charter Township of Ypsilanti, Washtenaw County  
7200 South Huron River Drive  
Ypsilanti, MI 48197  
Phone: 734-484-4700

Detailed Cost Itemization

## Freedom of Information Act Request Detailed Cost Itemization

Date: \_\_\_\_\_ Prepared for Request No.: \_\_\_\_\_ Date Request Received: \_\_\_\_\_

The following costs are being charged in compliance with Section 4 of the Michigan Freedom of Information Act, MCL 15.234, according to the township's FOIA Policies and Guidelines.

### 1. Labor Cost for Copying / Duplication

This is the cost of labor directly associated with duplication of publication, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on non-paper physical media or through the Internet or other electronic means as stipulated by the requestor.

This shall not be more than the hourly wage of the township's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15 minute time increments as set by the township board** (all partial time increments must be rounded down. *If the number of minutes is less than one increment, there is no charge*).

Hourly Wage Charged: \$ \_\_\_\_\_

Charge per increment: \$ \_\_\_\_\_

OR

Hourly Wage with Fringe Benefit Cost: \$ \_\_\_\_\_

OR

Multiply the hourly wage by the percentage multiplier: \_\_\_\_\_%  
(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per increment: \$ \_\_\_\_\_

☐ Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the number of minutes: \_\_\_\_\_, divide by \_\_\_\_\_-minute increments, and round down.  
Enter below:

Number of increments

x \_\_\_\_\_ =

1. Labor Cost

\$ \_\_\_\_\_

### 2. Labor Cost to Locate:

This is the cost of labor directly associated with the necessary searching for, locating, and examining public records in conjunction with receiving and fulfilling a granted written request. **This fee is being charged because failure to do so will result in unreasonably high costs to the township that are excessive and beyond the normal or usual amount for those services compared to the township's usual FOIA requests, because of the nature of the request in this particular instance, specifically:** \_\_\_\_\_

The township will not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15 minute time increments** (all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge*).

Hourly Wage Charged: \$ \_\_\_\_\_

Charge per increment: \$ \_\_\_\_\_

OR

Hourly Wage with Fringe Benefit Cost: \$ \_\_\_\_\_

OR

Multiply the hourly wage by the percentage multiplier: \_\_\_\_\_%  
(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per increment: \$ \_\_\_\_\_

☐ Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the number of minutes: \_\_\_\_\_, divide by \_\_\_\_\_-minute increments, and round down.  
Enter below:

Number of increments

x \_\_\_\_\_ =

2. Labor Cost

\$ \_\_\_\_\_

### 3a. Employee Labor Cost for Separating Exempt from Non-Exempt (Redacting):

*(Fill this out if using a township employee. If contracted, use No. 3b instead).*

The township will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

**This fee is being charged because failure to do so will result in unreasonably high costs to the township that are excessive and beyond the normal or usual amount for those services compared to the township's usual FOIA requests, because of the nature of the request in this particular instance, specifically:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is the cost of labor of a **township employee**, including necessary review, directly associated with separating and deleting exempt from nonexempt information. This shall not be more than the hourly wage of the **township's lowest-paid employee** capable of separating and deleting exempt from nonexempt information in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15minute time increments**; (all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge*).

Hourly Wage Charged: \$ \_\_\_\_\_

Charge per increment: \$ \_\_\_\_\_

OR

Hourly Wage with Fringe Benefit Cost: \$ \_\_\_\_\_

OR

Multiply the hourly wage by the percentage multiplier: \_\_\_\_\_%

(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per increment: \$ \_\_\_\_\_

☐ Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the *number of minutes*:  
\_\_\_\_\_, divide by \_\_\_\_\_-minute increments, and round down.  
Enter below:

Number of increments

x \_\_\_\_\_ =

3a. Labor Cost

\$ \_\_\_\_\_

### 3b. Contracted Labor Cost for Separating Exempt from Non-Exempt (Redacting):

*(Fill this out if using a contractor, such as the attorney. If using in-house employee, use No. 3a instead.)*

The township will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

**This fee is being charged because failure to do so will result in unreasonably high costs to the township that are excessive and beyond the normal or usual amount for those services compared to the township's usual FOIA requests, because of the nature of the request in this particular instance, specifically:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As this township does not employ a person capable of separating exempt from non-exempt information in this particular instance, as determined by the FOIA Coordinator, this is the cost of labor of a **contractor** (i.e.: outside attorney), including necessary review, directly associated with separating and deleting exempt information from nonexempt information. This shall not exceed an amount equal to 6 times the state minimum hourly wage rate of \$48.90 (*currently \$8.15*).

Name of contracted person or firm: McLain & Winters

These costs will be estimated and charged in **15 minute time increments**; (all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge*).

Hourly Cost Charged: \$48.90

Charge per increment: \$12.22

To figure the number of increments, take the *number of minutes*:  
\_\_\_\_\_, divide by \_\_\_\_\_-minute increments, and round down to:  
\_\_\_\_\_ increments.  
Enter below:

Number of increments

x \_\_\_\_\_ =

3b. Labor Cost

\$ \_\_\_\_\_

#### 4. Copying / Duplication Cost:

Copying costs may be charged if a copy of a public record is requested, or for the necessary copying of a record for inspection (for example, to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection).

No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:

- **Letter** (8 ½ x 11-inch, single and double-sided): **10 cents per sheet**
- **Legal** (8 ½ x 14-inch, single and double-sided): **10 cents per sheet**

No more than the actual cost of a sheet of paper for other paper sizes:

- **Other paper sizes** (single and double-sided): **see below per sheet\***

Actual and most reasonably economical cost of non-paper physical digital media:

- **Circle applicable:** Disc / Tape / Drive / Other Digital Medium **Cost per Item:** \_\_\_\_\_

\*The cost of paper copies **must** be calculated as a total cost per sheet of paper. The fee **cannot exceed** 10 cents per sheet of paper for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. A township **must** utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

Number of  
Sheets:

x \_\_\_\_\_ = \$ \_\_\_\_\_  
x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

No. of Items:

x \_\_\_\_\_ = \$ \_\_\_\_\_

4. Total  
Copy Cost  
\$ \_\_\_\_\_

#### 5. Mailing Cost:

The township will charge the actual cost of mailing, if any, for sending records in a reasonably economical and justifiable manner. Delivery confirmation is not required.

- The township **may** charge for the least expensive form of postal delivery confirmation.
- The township **cannot** charge more for expedited shipping or insurance unless specifically requested by the requestor.\*

Actual Cost of Envelope or Packaging: \$ \_\_\_\_\_

Actual Cost of Postage: \$ \_\_\_\_\_ per stamp  
\$ \_\_\_\_\_ per pound  
\$ \_\_\_\_\_ per package

Actual Cost (least expensive) Postal Delivery Confirmation: \$ \_\_\_\_\_

\*Expedited Shipping or Insurance as Requested: \$ \_\_\_\_\_

☐ \* Requestor has requested expedited shipping or insurance

Number of  
Envelopes or  
Packages:

x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

x \_\_\_\_\_ = \$ \_\_\_\_\_

5. Total  
Mailing Cost  
\$ \_\_\_\_\_

#### 6a. Copying/Duplicating Cost for Records Already on Township's Website:

If the public body has included the website address for a record in its written response to the requestor, and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or non-paper physical digital media, the township will provide the public records in the specified format and may charge copying costs to provide those copies.

No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:

Number of  
Sheets:

Costs:



- |                  |                 |
|------------------|-----------------|
| <b>X</b> _____ = | <b>\$</b> _____ |
| <b>X</b> _____ = | <b>\$</b> _____ |

<b>X</b> _____ =	<b>\$</b> _____
------------------	-----------------

- No. of Items:

<b>X</b> _____ =	<b>\$</b> _____
------------------	-----------------

- ☐ Requestor has stipulated that some / all of the requested records that are already available on the township's website be provided in a paper or non-paper physical digital medium.

**6a. Web Copy Cost**

\$ \_\_\_\_\_

To figure the number of increments, take the *number of minutes*: \_\_\_\_\_, divide by \_\_\_\_\_-minute increments, and round down. Enter below:

☐ Overtime rate charged as stipulated by Requestor

Number of increments	6b. Web Labor Cost
x _____ =	\$ _____

Number:	Costs:
x _____ =	\$ _____
x _____ =	\$ _____
x _____ =	\$ _____
x _____ =	\$ _____

**6c. Web Mailing Cost**

\$

1. Labor Cost for Copying:	\$ _____
2. Labor Cost to Locate:	\$ _____
3a. Labor Cost to Redact:	\$ _____
Contract Labor Cost to Redact:	\$ _____
4. Copying/Duplication Cost:	\$ _____
5. Mailing Cost:	\$ _____
Publication of Records on Website:	\$ _____
Copying Records on Website:	\$ _____
Costs for Records on Website:	\$ _____

The time frame estimate is nonbinding upon the township, but the township is providing the estimate in good faith. Providing an estimated time frame does not relieve the township from any of the other requirements of this act.

Subtotal Fees: \$

<p><b>Waiver: <u>Public Interest</u></b>  A search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the township determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.</p> <p><input type="checkbox"/> All fees are waived    <u>OR</u>    <input type="checkbox"/> All fees are reduced by: _____ %</p>	<p><b>Subtotal Fees After Waiver:</b>    \$ _____</p>
<p><b>Discount: <u>Indigence</u></b>  A public record search <b>must</b> be made and a copy of a public record <b>must</b> be furnished <b>without charge for the first \$20.00 of the fee</b> for each request by an individual who is entitled to information under this act and who:</p> <p>1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, <b>OR</b></p> <p>2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.</p> <p>If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if <b>ANY</b> of the following apply:</p> <p>(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year, <b>OR</b></p> <p>(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.</p> <p><input type="checkbox"/> Eligible for Indigence Discount</p>	<p><b>Subtotal Fees After Discount (subtract \$20):</b>    \$ _____</p>
<p><b>Discount: <u>Nonprofit Organization</u></b>  A public record search <b>must</b> be made and a copy of a public record <b>must</b> be furnished <b>without charge for the first \$20.00 of the fee</b> for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the federal Protection and Advocacy for Individuals with Mental Illness Act, if the request meets <b>ALL</b> of the following requirements:</p> <p>(i) Is made directly on behalf of the organization or its clients.</p> <p>(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Michigan Mental Health Code, 1974 PA 258, MCL 330.1931.</p> <p>(iii) Is accompanied by documentation of its designation by the state, if requested by the township.</p> <p><input type="checkbox"/> Eligible for Nonprofit Discount</p>	<p><b>Subtotal Fees After Discount (subtract \$20):</b>    \$ _____</p>

<p><b>Deposit: Good Faith</b></p> <p>The township may require a good-faith deposit in either its initial response or a subsequent response before providing the public records to the requestor <b>if the entire fee estimate or charge authorized under this section exceeds \$50.00</b>, based on a good-faith calculation of the total fee. The deposit cannot exceed 1/2 of the total estimated fee.</p> <p style="text-align: right;"><b>Percent of Deposit:</b> _____%</p>	<p><b>Date Paid:</b></p> <p>_____</p>	<p><b>Deposit Amount Required:</b></p> <p>\$ _____</p>
<p><b>Deposit: Increased Deposit Due to Previous FOIA Fees Not Paid In Full</b></p> <p>After a township has granted and fulfilled a written request from an individual under this act, if the township has not been paid in full the total amount of fees for the copies of public records that the township made available to the individual as a result of that written request, <b>the township may require an increased estimated fee deposit of up to 100% of the estimated fee before it begins a full public record search for any subsequent written request from that individual</b> if <b>ALL</b> of the following apply:</p> <ul style="list-style-type: none"> <li>(a) The final fee for the prior written request was not more than 105% of the estimated fee.</li> <li>(b) The public records made available contained the information being sought in the prior written request and are still in the township's possession.</li> <li>(c) The public records were made available to the individual, subject to payment, within the best effort estimated time frame given for the previous request.</li> <li>(d) Ninety (90) days have passed since the township notified the individual in writing that the public records were available for pickup or mailing.</li> <li>(e) The individual is unable to show proof of prior payment to the township.</li> <li>(f) The township calculates a detailed itemization, as required under MCL 15.234, that is the basis for the current written request's increased estimated fee deposit.</li> </ul> <p>A township <b>can no longer require an increased estimated fee deposit</b> from an individual if <b>ANY</b> of the following apply:</p> <ul style="list-style-type: none"> <li>(a) The individual is able to show proof of prior payment in full to the township, <b>OR</b></li> <li>(b) The township is subsequently paid in full for the applicable prior written request, <b>OR</b></li> <li>(c) Three hundred sixty-five (365) days have passed since the individual made the written request for which full payment was not remitted to the township.</li> </ul>	<p><b>Date Paid:</b></p> <p>_____</p>	<p><b>Percent Deposit Required:</b></p> <p>_____%</p> <p><b>Deposit Required:</b></p> <p>\$ _____</p>
<p><b>Late Response Labor Costs Reduction</b></p> <p>If the township does not respond to a written request in a timely manner as required under MCL 15.235(2), the township <b>must</b> do the following:</p> <ul style="list-style-type: none"> <li>(a) <b>Reduce the charges for labor costs</b> otherwise permitted by 5% for each day the township exceeds the time permitted for a response to the request, <b>with a maximum 50% reduction</b>, if <b>EITHER</b> of the following applies: <ul style="list-style-type: none"> <li>(i) The late response was willful and intentional, <b>OR</b></li> <li>(ii) The written request included language that conveyed a request for information within the first 250 words of the body of a letter, facsimile, electronic mail, or electronic mail attachment, or specifically included the words, characters, or abbreviations for "freedom of information," "information," "FOIA," "copy", or a recognizable misspelling of such, or appropriate legal code reference for this act, on the front of an envelope, or in the subject line of an electronic mail, letter, or facsimile cover page.</li> </ul> </li> </ul>	<p><b>Number of Days Over Required Response Time:</b></p> <p>_____</p> <p><b>Multiply by 5%</b></p> <p><b>= Total Percent Reduction:</b></p> <p>_____</p>	<p><b>Total Labor Costs</b></p> <p>\$ _____</p> <p><b>Minus Reduction</b></p> <p>\$ _____</p> <p><b>= Reduced Total Labor Costs</b></p> <p>\$ _____</p>
<p>The Public Summary of the Township's FOIA Procedures and Guidelines is available free of charge from:  Website: ytown.org Email: lgarrett@ytown.org  Phone: 734-484-4700 Address: 7200 South Huron River Drive Ypsilanti, MI 48197</p> <p style="text-align: center;"><b>Request Will Be Processed, But Balance Must Be Paid Before Copies May Be Picked Up, Delivered or Mailed</b></p>	<p><b>Date Paid:</b></p> <p>_____</p>	<p><b>Total Balance Due:</b></p> <p>\$ _____</p>

## CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk  
From: Mike Radzik  
Office of Community Standards  
Re: Request authorization to seek legal action to abate a public nuisance for properties located at 2835 Appleridge, 1852 Eileen, 15/17 Allen and 1157 Buick in the amount of \$20,000, with legal action budgeted in line item #101.950.000.801.023  
Date: June 8, 2015  
Cc: Board of Trustees  
Doug Winters, Township Attorney

The Office of Community Standards has conducted an investigation of three (3) vacant houses and one (1) active commercial business and seeks authorization to proceed with legal action (if necessary) in Washtenaw County Circuit Court to abate the public nuisances that exist at:

### **2835 Appleridge**

This single family home was formerly occupied by a couple who purchased it on a land contract from Harbour Portfolio. The house has been vacant since October, 2014 following foreclosure and was inspected by OCS using a search warrant last November. Neither Harbour Portfolio nor any other entity has taken responsibility to register or maintain the property. There are extensive code violations inside the house and an abandoned hot tub and open shed in the back yard.



### **1852 Eileen**

This single family home in West Willow was foreclosed by Green Tree Servicing, LLC last December and has been vacant for several months during which time water pipes burst and dumped more than 500,000 gallons of water inside the home. The home was inspected by search warrant on May 18, 2015 after Green Tree Servicing failed to register the property. The inspection revealed extensive water damage including heaved floors, mold contamination, bubbling paint and general sanitation issues.



**1852 Eileen**

### **1157 Buick**

This single family home in West Willow was an occupied rental property until last December and has been vacant for the past six months while the owner tried to bring it up to code. OCS staff has been trying to work with the owner, Linda Morris of Winston-Salem, North Carolina, however after more than a dozen failed inspection attempts a search warrant was obtained to inspect the property. The inspection revealed feces contamination, a broken sewer line and a water saturated basement. And the detached garage needs to be demolished. The owner doesn't appear to have the ability or the will to make repairs.



**1157 Buick**

## **15 / 17 Allen**

This commercial automotive repair garage located at the corner of Allen Rd. and E. Michigan Ave. was the subject of a criminal search warrant for stolen property conducted by the federal Bureau of Alcohol, Tobacco, Firearms and Explosives on May 28, 2015. One half of the building is operated by Woodard's American Auto Parts and the other half is operated by a local mechanic, Scott Ballard.

Federal agents, assisted by the Washtenaw County Sheriff's Office CAT team, served the warrant and requested assistance from OCS staff. Our staff observed evidence that major automotive repair and automotive dismantling was being conducted at both locations in violation of zoning regulations. Woodard's American Auto Parts is currently under circuit court order for similar zoning violations at 2260 E. Michigan Ave; Scott Ballard was previously under enforcement at Charles Chatfield's property at 1754 E. Michigan Ave for similar zoning code violations.



I respectfully request authorization to engage in circuit court litigation, only if necessary, to abate these public nuisances. Please contact me with questions or concerns.

## **2015 YPSILANTI TOWNSHIP THIRD AGREEMENT**

### **Local Subdivision Road Tree Removal Project**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between Ypsilanti Charter Township, parties of the first part and the Board of Washtenaw County Road Commission (WCRC), parties of the second part.

WHEREAS, the parties of the first part desire that certain dead trees be removed on local subdivision roads in Ypsilanti Township and

WHEREAS the WCRC will commit \$10,000 to this local subdivision road tree removal project, provided Ypsilanti Charter Township matches this same \$10,000 amount; and

WHEREAS the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, the parties of the first part will hire the Contractor, oversee the tree removals, and insure property permits are obtained, all in accordance with standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the second part will issue no cost permits for the individual tree removals. Following a final accounting of the project costs, Ypsilanti Township will submit a final invoice for the actual cost, not to exceed \$10,000, either after the work has been completed or on near November 1, 2015. WCRC agrees to remit payment within 30 days from receipt of this invoice. The final invoice shall provide supporting detail and information, which reasonably identifies and isolates the costs of this tree removal project.

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#### **AGREEMENT SUMMARY**

##### **Local Subdivision Tree Removal Project**

Project Cost	\$20,000.00
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##### **Estimated Project Cost Summary**

Road Commission Share – WCRC 50%	\$10,000.00
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Ypsilanti Charter Township Share – Township 50%	<u>\$10,000.00</u>
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Total Amount	\$ 20,000.00
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**FOR YPSILANTI CHARTER TOWNSHIP**

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Karen Lovejoy Roe, Clerk

\_\_\_\_\_  
Witness

**FOR WASHTENAW COUNTY ROAD COMMISSION**

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness



*Supervisor*  
**BRENDA L. STUMBO**  
*Clerk*  
**KAREN LOVEJOY ROE**  
*Treasurer*  
**LARRY J. DOE**  
*Trustees*  
**JEAN HALL CURRIE**  
**STAN ELDRIDGE**  
**MIKE MARTIN**  
**SCOTT MARTIN**



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

# MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Residential Services Director

DATE: June 8, 2015

RE: Approval of additional work on Vets Drive in the amount of \$363,963.82.

As you are aware, Anglin Civil is reconstructing the back drive toward the Library and OHM is overseeing the project.

This will last the rest of the summer, wrapping up near the middle of September. In looking at the remaining 1200 feet or so of the road to the north of this, it is quite apparent that it is in a declining condition. It is possible that we could wait a few years to address this, but we are recommending that we do it in conjunction with the current project, as we think the price is a good one. In order to keep access to the Civic Center and 14B Court, we will ask Anglin to stage this work, which is why there is an additional mobilization, less than half of what they bid.

We also have the need to change the sign (shows police station on it) and would plan to re-do the landscaping around it when we change it.

To do this work however, it would require that for a certain time period that all traffic come and go from the back/Library area.

The total cost for this additional work would be \$305,663.82 for Anglin Civil services and an additional \$54,300 for OHM services, including geotechnical services, survey, inspections and material testing. The final \$4,000 is to cover the WCRC permit and the application, including an inspector escrow. The total of which is \$363,963.82.

This is budgeted in line item #101-970-000-976-007.



Veterans Drive to Huron River Drive  
Conceptual Estimate

ORCHARD, HILTZ & McCLIMENT, INC.  
34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

List of Assumptions

This estimate was measured off of GIS provided on the eWashtenaw website  
5% contingencies are included in the HMA and Aggregate Base pay items  
The unit prices below are based on the bids received from Anglin Civil LLC  
Below includes the prices for Geotechnical services  
Below includes CE services for the extension of work

Jun 5, 2015  
0098-13-0040  
JLH  
MDP  
JLH

Item #	Description	Quantity	Unit	Unit Price	Total
1	Mobilization, 5% Max.	1	LS	\$ 14,555.42	\$ 14,555.42
4	Curb and Gutter, Rem	2,415	Ft	\$ 3.45	\$ 8,331.75
5	Pavt, Rem - PULVERIZE	28,700	Syd	\$ 2.30	\$ 66,010.00
10	Exploratory Trenching	90	Ft	\$ 86.25	\$ 7,762.50
11	Machine Grading	9.1	Sta	\$ 1,035.00	\$ 9,418.50
12	Subgrade Undercutting, Type II Mod	190	Cyd	\$ 17.25	\$ 3,277.50
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 46.00	\$ 184.00
14	Erosion Control, Silt Fence	1,450	Ft	\$ 1.27	\$ 1,841.50
15	Aggregate Base, 6 inch (Limestone)	3,348	Syd	\$ 7.48	\$ 25,045.53
17	Maintenance Gravel	100	Ton	\$ 20.70	\$ 2,070.00
19	Sewer, Cl A, 12 inch, Tr Det A	50	Ft	\$ 34.39	\$ 1,719.50
30	Dr Structure Cover, Type K	2	Ea	\$ 632.50	\$ 1,265.00
31	Dr Structure, 24 inch dia	2	Ea	\$ 1,552.50	\$ 3,105.00
36	Dr Structure, Adj, Add Depth	10	Ft	\$ 517.50	\$ 5,175.00
38	Dr Structure Cover Adj, Case 1	4	Ea	\$ 287.50	\$ 1,150.00
44	Underdrain, Subbase, 6 inch	2,156	Ft	\$ 12.65	\$ 27,273.40
46	HMA, 13A, Leveling Course	460	Ton	\$ 74.16	\$ 34,142.96
47	HMA, 13A, Wearing Course	368	Ton	\$ 80.34	\$ 29,590.56
50	Curb and Gutter, Conc, Det F4	2,415	Ft	\$ 15.78	\$ 38,108.70
57	Pavt Mrkg, Waterborne, 6 inch, White	14	Ft	\$ 1.15	\$ 16.10
59	Pavt Mrkg, Waterborne, 2nd Application, 6 inch, White	14	Ft	\$ 1.15	\$ 16.10
60	Pavt Mrkg, Waterborne, 24 inch, Stop Bar	22	Ft	\$ 9.20	\$ 202.40
61	Pavt Mrkg, Waterborne, 2nd Application, 24 inch, Stop Bar	22	Ft	\$ 9.20	\$ 202.40
	Maintenance of Traffic	1	LS	\$ 5,000.00	\$ 5,000.00
	Pavt Mrkg, Ovly Cold Plastic, Left Turn Arrow	1	Ea	\$ 100.00	\$ 100.00
	Pavt Mrkg, Ovly Cold Plastic, Right Turn Arrow	1	Ea	\$ 100.00	\$ 100.00
	Landscaping and Electrical for median island at entrance	1	LS	\$ 15,000.00	\$ 15,000.00
	Electrical/relocate misc.	1	LS	\$ 5,000.00	\$ 5,000.00

Sub-total \$ 305,663.82

Geotechnical Services - for four (4) pavement cores  
Survey

completed and will be invoiced for services \$ 2,500.00  
\$ 4,000.00

CE Services

Survey \$ 3,500.00  
Inspector \$ 39,900.00  
Material Testing \$ 4,400.00

WCRC Permit \$ 500.00  
Permit Application \$ 2,500.00  
Inspector Escrow (Letter of Retainage) \$ 1,000.00

\*Total \$ 363,963.82

\*Actual price may range between \$355,000 - \$370,000




# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF RESIDENTIAL SERVICES

Environmental Services Division

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TO: Township Board

FROM: Carl A. Girbach   
Public Services Superintendent

DATE: June 8, 2015

RE: Request to purchase Scag Giant Vacuum Industrial Tow Behind Truck Loader  
in an amount not to exceed \$10,000, Account #590-590-000-977-000

We are requesting the Board to authorize the purchase of a Scag Giant Vacuum Industrial Tow Behind Truck Loader in an amount not to exceed \$10,000, to be charged to account #590-590-000-977-000.

Our current process is to mulch leaves in our parks, which usually end up along fence lines and borders to rot. With this equipment, we would be able to vacuum the leaves and grass clippings into one of our chipper trucks and they would then be taken the Compost Site, which needs leaves for their process.

By purchasing this vacuum, it will help us to be more efficient and better maintain our park system, golf course and assist with collecting materials for Compost to sell.

If you have any questions, please let me know.

tk

cc: Brenda Stumbo, Supervisor

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



**Supervisor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 481-0617  
Fax: (734) 484-0002  
[www.ytown.org](http://www.ytown.org)

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TO: Karen Lovejoy Roe, Clerk

FROM: Brenda L. Stumbo, Supervisor

DATE: June 9, 2015

RE: Request to Appoint Additional Members to the Bee Committee

At the last meeting, the Board voted to appoint six (6) members to the Bee Committee. It has been recommended by Jamie Berlin of Ypsi Melissa that the following five (5) Township residents also be appointed to the committee:

Aidan Boyer  
Germaine Smith  
Jesse Tack  
Kate Weise  
Steve Agdorny

Please place this request on the June 16, 2015 Board agenda.

If you have any questions, please contact me.

tk

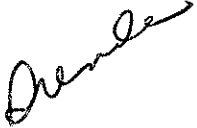
*Supervisor*  
BRENDA L. STUMBO  
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[www.ytown.org](http://www.ytown.org)

TO: Karen Lovejoy Roe, Clerk

FROM: Brenda L. Stumbo, Supervisor 

DATE: June 9, 2015

RE: Request to Reschedule Public Hearing for Oaklawn/Hawthorne Cameras  
From July 21, 2015 to August 18, 2015

An informational meeting was held on Tuesday, June 2, 2015 to discuss proposed cameras for the Oaklawn/Hawthorne area and was attended by approximately 40 residents, Stan Eldridge, Karen Roe, Sgt. Mike Morocco, Deputy Jess Spike, Derrick Jackson, Jeff Allen, Mike Radzik, Tammie Keen and myself.

After an internal discussion, we would like to expand the area to include the properties between Harris Road and Ford Blvd. and add an additional 3 cameras to bring the total to 28. By doing this, it would cover the entire area and would bring residents' cost down from \$88.77 per year to \$61.43 per year by adding the additional properties. The Sheriff's Office is in agreement that it would be a good idea to expand the area and include these properties.

We are proposing that at the June 16<sup>th</sup> Board meeting, we reschedule the public hearing from July 21<sup>st</sup> to August 18<sup>th</sup>. We would also like to hold another informational meeting on Tuesday, July 7<sup>th</sup> so that residents in the expanded area can have another meeting and all questions can be answered.

There were some great questions at the meeting and we want to make sure that since this is the largest number of cameras we have ever installed and the largest investment of General Fund dollars, we go the extra mile to make sure everyone is well informed and their questions are answered.

If you have any questions, please let me know.

tk

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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April 30, 2015

Mr. Jimmie Mack, Jr.  
9386 MacArthur Blvd  
Ypsilanti, MI 48198-3388

Dear Mr. Mack,

Thank you for your interest in obtaining a peddler's license in Ypsilanti Township. Your application is denied for the following reasons.

Township ordinance requires that an investigation be conducted into an applicant's business and moral character in such a manner as deemed necessary for the public. If the result of the investigation determines that the applicant's character or business responsibility is found to be unsatisfactory, then the application shall be disapproved and no license will be issued.

The investigation resulted in an unsatisfactory determination as a result of felony convictions involving weapons and narcotics offenses within the last 10 years as recorded in your Criminal History File maintained by the Michigan State Police. In addition, your proposed business plan is substantially the same as the plan reviewed and denied by the Board of Trustees at an appeal hearing held on October 7, 2014.

You have the right to appeal the denial of your application by submitting a written statement setting forth the grounds for the appeal. The written statement shall be addressed to the Board of Trustees and shall be received within 14 days of the postmark date of this notice. The Board of Trustees shall set a time and place for a hearing on your appeal and notice of such hearing shall be mailed to your last known address at least five days prior to the hearing date. The decision and order of the Board of Trustees shall be final and conclusive.

Please feel free to contact me with any questions about your application or the appeals process.

Sincerely,



Mike Radzik  
Director  
Office of Community Standards

7200 S. Huron River Drive • Ypsilanti, MI 48197 • (734) 485-4393



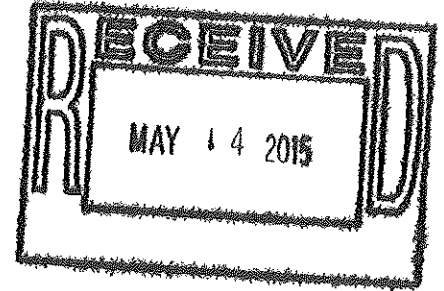
Jimme L. Mack Jr

9386 MacArthur Blvd

Ypsilanti MI

D.O.B 11/25/1979

05/14/2015



## LETTER OF APPEAL OF DENIAL OF PEDDLERS PERMIT

Ypsilanti Township Board, or To whom this may concern, I request a **Appeal of my Denial of a Peddlers permit**. The Ordinance Department denied my request for a peddlers permit based on my past criminal history( same as 2014,) and because my proposed business plan was the same as last year. However, it isn't I will explain in a moment. The ordinance explains that Peddlers Licenses are given determining the character of the applicant, Now determing my character, the ordinance department used my criminal history(same as 2014.)it is no secret that I have a criminal history (thanks to M.Live) However, I do not have a criminal history involving a violent crime against a child or person causing injury or death. To add, im not a sex offender either. Just like I said in 2014, that was they old character 10 years ago. Moving on I believe the ordinance allows fair judgement in regards to the determination of the character to the applicant such as what I've been doing for the last 10 years to rebuild a good character, which was explained in 2014 but still denied. my community involement, the businesses that I've established and so on, none of this to me was not considered as far as my new character which is before you today Appealing another Denial of peddlers License. I stated above that I would go in detail about the difference of solicitation in 2015 than in 2014. First of all, in 2014 I didn't have nothing on the vehicle to identify my vehicle as a ice cream truck or as M.LIVE stated in there article from the denial hearing last year " a mobile convience store." this year in "2015" I have lettering and pictures on my vehicle to identify it as a Icecream truck, people would know that im in the area by world of mouth of other buyers of my merchandise, not music. and also new this year people can place an store order by phone and I make the deliver. none of this was available in 2014 but know is available in 2015. To add, a peddlers license is needed to sell to walk ups or people who see the truck making a delivery and decide they want to make a purchase. Moreover, Township officials was concerned about a unmarked vehicle just rolling around motioning people to make a purchase in the denial of 2014, however in 2015 people can see the marking on the vehicle that identifies my vehicle as MOBILE MART ICECREAM along with pictures of various items that I have to sell, people also know who they are buying from because I have my food peddlers documentation from the health Department taped to the glass of the vehicle that has my name and address. If people want to buy it's their discretion if they don't it's ok im just tring to get a peddlers permit so I wont get a fine for tring to be succesfull. even if I make money from my mobile store business, if I dont get a peddlers permit The township will fine me for making

money without it, but when im tring to apply for the peddlers permit to sell the Township is denying me because of my criminal history, but the community wants to buy from me and they know me and my background. To conclude, in 2015 I have mobile video security to combat crime. if a situation may arise Township officials or law enforcement may request to view security camera. I respectfully, ask Ypsilanti Township to give me a chance and issue me a peddlers permit for 90 days based on the information in this Appeal letter and that the board said they would consider back in the denial hearing in 2014.

JIMMIE L MACK JR



## **TOWNSHIP OF YPSILANTI ELECTION COMMISSION**

### **Resolution to Relocate Election Precincts 13, 15 and 19**

**WHEREAS**, the Charter Township of Ypsilanti has determined that relocating Precincts 13, 15 and 19 currently located at 444 James L. Hart Parkway is appropriate due to the inadequate area provided for three (3) precincts, which inhibits the ability to effectively move voters efficiently through the polls; and

**WHEREAS**, the Charter Township of Ypsilanti has also determined relocating Precincts 13, 15 and 19, currently located at 444 James L. Hart Parkway to 5506 Stony Creek Road will greatly improve the election inspectors' ability provide a more positive voting experience to our voters.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Ypsilanti Election Commission recommends relocating Precincts 13, 15 and 19 to 5506 Stony Creek Road.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Charter Township of Ypsilanti Board of Trustees approves the recommendation of the Election Commission and hereby directs the Township Clerk to relocate Precincts 13, 15 and 19 to 5506 Stony Creek Road.



May 19, 2015

Ypsilanti Township  
Attn: Karen Lovejoy Roe  
7200 S Huron River Dr.  
Ypsilanti, MI 48197

Re: Proposed Street Lighting at Michigan (US-12) and Dorset Ave

I have completed the review of your request for proposed lighting and have prepared a cost estimate for the installation of two street lights at the intersection of Michigan (US-12) and Dorset Ave. One light will be installed on the eastbound side of Michigan and one on the westbound side. I am recommending the installation of two 135 watt black Autobahn LED style luminaires on existing wood poles on a 17'6" arm. Please see attached sketch.

The costs are based on the Edison Option 1 Streetlight rate, where Detroit Edison installs, owns, and maintains the lighting system. The rate requires a portion of the construction cost be paid by the customer, which is determined by the following formula.

**Michigan (US-12) & Dorset Ave – 2 new lights on existing wood poles**

Annual operating cost	\$359.80
Cost to construct	\$2,472.62
Minus 3yrs revenue	(\$1,079.40)
<b>Contribution from Ypsilanti Township</b>	<b>\$1,393.22</b>

The price quoted shall be in effect for a period of six months from the date of the letter, after which these costs will no longer be valid. After installation the total cost for additional modification, relocation or removal will be the responsibility of the requesting party. Payment of the customer contribution must be made prior to the actual start of construction.

Please contact me for a Street Lighting Purchase Agreement if you would like to proceed with the above installation. If you have questions please call me at 734-397-4188.

Sincerely,

*Lance Alley*

Lance Alley  
Account Manager  
DTE Energy - Community Lighting

## Exhibit A to Master Agreement

### Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of May 21, 2015 between The Detroit Edison Company ("Company") and Charter Township of Ypsilanti ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	42865398 If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	Intersection of Michigan Ave (US-12) & Dorset Ave in Charter Township of Ypsilanti, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	2	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Install 2 overhead fed 135 watt black Autobahn LED street lights mounted on a 17'6" Code 48 arms on existing wood poles.	
5. Estimated Total Annual Lamp Charges	\$359.80	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$2,472.62
	Credit for 3 years of lamp charges:	\$1,079.40
	<b>CIAC Amount (cost minus revenue)</b>	<b>\$1,393.22</b>
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices <b>Signature:</b> _____	
10. Customer Address for Notices:	Charter Township of Ypsilanti 7200 S Huron River Dr Ypsilanti, MI 48197 Attn: Karen Lovejoy Roe	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐ YES ☒ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least N/A posts and N/A luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at \_\_\_\_\_. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) ☒ YES ☐ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

\*\*\*\*\*

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Charter Township of Ypsilanti

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

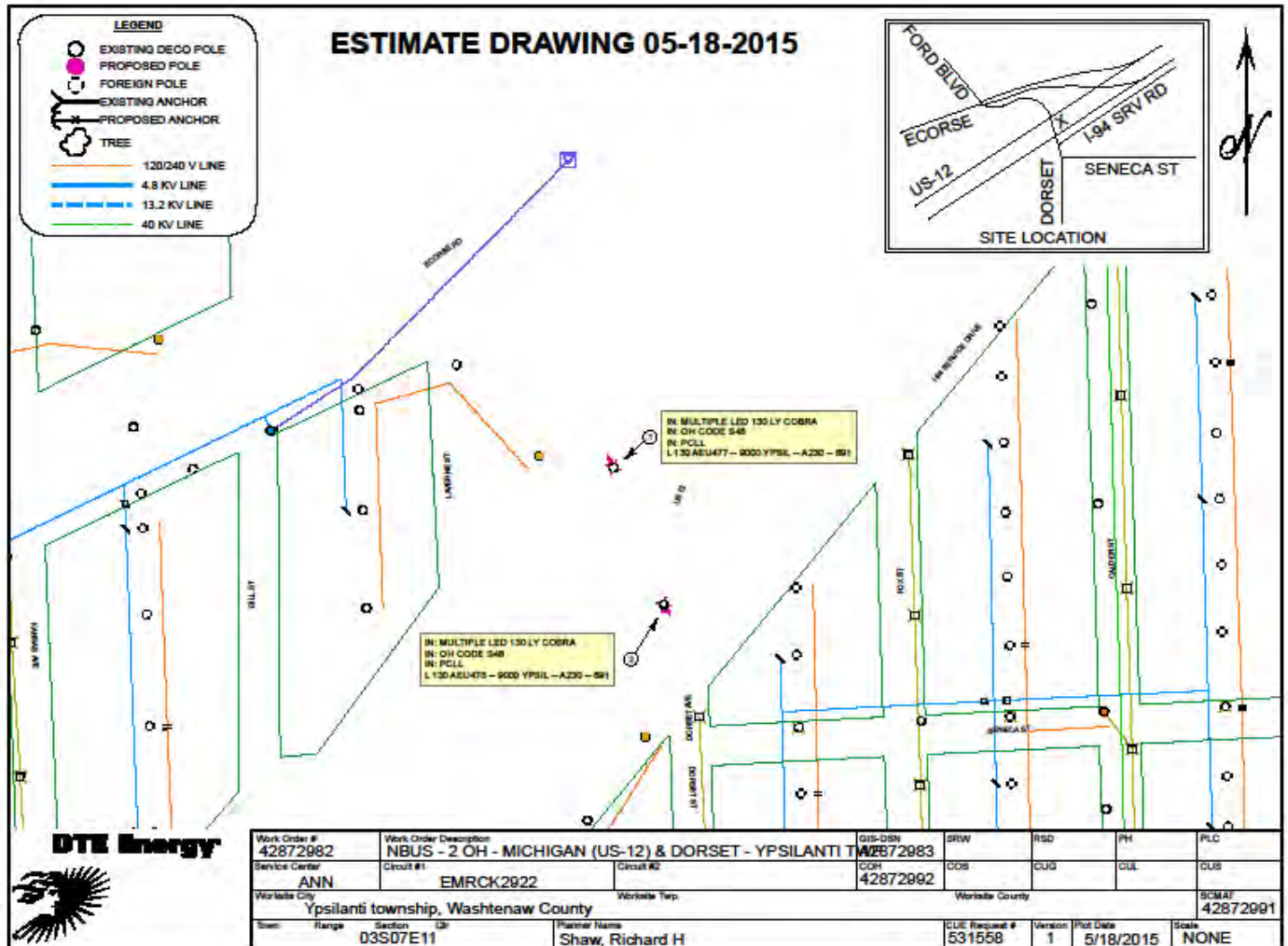
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

# Attachment 1 to Purchase Agreement

## Map of Location





Office (734) 544-4225  
Fire Chief (734) 544-4110  
Fire Marshal (734) 544-4107  
Fax (734) 544-4195

**FIRE DEPARTMENT**  
**222 SOUTH FORD BOULEVARD**  
**YPSILANTI, MICHIGAN 48198-6067**

---

## MEMORANDUM

To: Charter Township of Ypsilanti Trustees

From: Ypsilanti Township Fire Chief Eric Copeland

Date: June 16, 2015

Subject: Authorization to repair the motor on Ladder 14-1 at Wolverine Freightliner in the estimated amount of \$19,680.63 dependent upon the condition of the cylinder walls that additional boring would increase the estimate by \$1,200. Repair costs are budgeted in line item: 206-206-000-863-001 AUTO & TRUCK MAINTENANCE - STATION #1.

Attached are the repair quote and the motor replacement cost estimate from Wolverine Freightliner. I recommend repairing/rebuilding Ladder 14-1 motor and funding it with existing funds in line item: 206-206-000-863-001 AUTO & TRUCK STATION #1 and supplement the remainder year 2015 anticipated overages with a budget amendment from line item: 206-970-000-979-000 CAPITAL OUTLAY FIRE APPARATUS utilizing the remaining funds in the account after purchasing a SUV vehicle and riding mowers to cover auto/truck maintenance expenses.

SENT BY: \_\_\_\_\_  
 VIA: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 TIME: \_\_\_\_\_



3000 William Ave. • Ypsilanti, MI 48198 • (734) 879-2500 • Fax (734) 879-2516  
 TOTAL ESTIMATE PRICE

\$19,680.63

NAME: YPSILANTI CHARTER TWP				REF#:			PO#		
PHONE: (734) 544-4225				DATE: 6/15/2015			RO# 78486		
YEAR:	MAKE:	MODEL:	MILEAGE:	VIN: XRF66400			UNIT# 14-1		
REPAIR LINE:	DESCRIPTION:	QTY	AMOUNT EACH	TOTAL PARTS	PARTS CORE:	LABOR HRS	TOTAL LABOR	MISC:	
A	DIAG					4	\$440.00		
B	O/H KIT	1	\$3,335.52	\$3,335.52	\$224.00	45	\$4,950.00	\$1,000.00	
B	CYLINDER HEAD	1	\$2,279.94	\$2,279.94	\$1,174.00				
B	CAM BEARING	7	\$14.81	\$103.67					
B	CAM BOLT	1	\$30.05	\$30.05					
B	INJECTOR	6	\$349.95	\$2,099.70	\$1,182.00				
B	INJECTOR BOLT	6	\$2.40	\$14.40					
B	WASHER	6	\$1.26	\$7.56					
B	INJECTOR HARNESS	1	\$232.53	\$232.53					
B	AUX. O RING	6	\$13.06	\$78.36					
B	CARBON TIP SEAL	6	\$3.74	\$22.44					
B	AIR COMPRESSOR	1	\$774.26	\$774.26	\$427.00	4	\$440.00		

THE ABOVE IS AN ESTIMATE BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS OR LABOR WHICH MAY BE REQUIRED AFTER THE WORK HAS BEEN OPENED UP. OCCASIONALLY, AFTER WORK HAS STARTED, WORN, BROKEN, OR DAMAGED PARTS ARE DISCOVERED WHICH ARE NOT EVIDENT ON FIRST INSPECTION. QUOTATIONS ON PARTS AND LABOR ARE CURRENT AND SUBJECT TO CHANGE.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

REPAIR LINE:	A	B	C	D	E	F	G
LABOR (AMOUNT):	\$440.00	\$5,390.00					
PARTS (AMOUNT):		\$8,978.43					
PARTS CORE CHARGE:		\$3,007.00					
MISCELLANEOUS CHARGES:		\$1,000.00					
FREIGHT CHARGES:		\$200.00					
TAX (AMOUNT):							
ESTIMATE FOR REPAIR LINE:	\$440.00	\$15,568.43					

Medium & Heavy Trucks



SENT BY: \_\_\_\_\_  
 VIA: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 TIME: \_\_\_\_\_



3000 William Ave. • Ypsilanti, MI 48198 • (734) 879-2500 • Fax (734) 879-2516  
 TOTAL ESTIMATE PRICE

\$19,680.63

NAME: YPSILANTI CHARTER TWP				REF#:			PO#		
PHONE: (734) 544-4225				DATE: 6/15/2015			RO# 78486		
YEAR:	MAKE:	MODEL:	MILEAGE:	VIN: XRF66400			UNIT# 14-1		
REPAIR LINE:	DESCRIPTION:	QTY	AMOUNT EACH	TOTAL PARTS	PARTS CORE:	LABOR HRS	TOTAL LABOR	MISC:	
B	AIR COMPRESSOR GASKET	1	\$9.92	\$9.92					
B	POWERSTEERING GASKET	1	\$3.65	\$3.65					
B	FUEL PUMP GASKET	1	\$1.71	\$1.71					
B	ROCKER COVER GASKET	1	\$41.60	\$41.60					
B	ULTRA GREY	1	\$11.98	\$11.98					
B	OIL PAN GASKET	1	\$46.73	\$46.73					
B	OIL FILTER	2	\$19.16	\$38.32					
B	FUEL FILTER	1	\$8.40	\$8.40					
B	FUEL FILTER	1	\$8.23	\$8.23					
B	AIR FILTER	1	\$90.14	\$90.14					
B	AIR DRYER	1	\$566.55	\$566.55		1	\$110.00		
B	TURBO STUD	4	\$5.25	\$21.00					

THE ABOVE IS AN ESTIMATE BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS OR LABOR WHICH MAY BE REQUIRED AFTER THE WORK HAS BEEN OPENED UP. OCCASIONALLY, AFTER WORK HAS STARTED, WORN, BROKEN, OR DAMAGED PARTS ARE DISCOVERED WHICH ARE NOT EVIDENT ON FIRST INSPECTION. QUOTATIONS ON PARTS AND LABOR ARE CURRENT AND SUBJECT TO CHANGE.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

REPAIR LINE:	A	B	C	D	E	F	G
LABOR (AMOUNT):		\$110.00					
PARTS (AMOUNT):		\$848.23					
PARTS CORE CHARGE:							
MISCELLANEOUS CHARGES:							
FREIGHT CHARGES:							
TAX (AMOUNT):							
ESTIMATE FOR REPAIR LINE:		\$958.23					

Medium & Heavy Trucks

SENT BY: \_\_\_\_\_  
 VIA: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 TIME: \_\_\_\_\_



3000 William Ave. • Ypsilanti, MI 48198 • (734) 879-2500 • Fax (734) 879-2516  
 TOTAL ESTIMATE PRICE

\$19,680.63

NAME: YPSILANTI CHARTER TWP				REF#:				PO#	
PHONE: (734) 544-4225				DATE: 6/15/2015				RO# 78486	
YEAR:	MAKE:	MODEL:	MILEAGE:	VIN: XRF66400				UNIT# 14-1	
REPAIR LINE:	DESCRIPTION:			QTY	AMOUNT EACH	TOTAL PARTS	PARTS CORE:	LABOR HRS	TOTAL LABOR
B	TURBO NUT			4	\$0.55	\$2.20			
B	TURBO WASHER			4	\$1.87	\$7.48			
B	EXHAUST MANIFOLD CENTER			1	\$233.33	\$233.33			
B	EXHAUST MANIFOLD END			1	\$74.65	\$74.65			
B	EXHAUST MANIFOLD END			1	\$75.66	\$75.66			
B	TURBO			1	\$2,113.17	\$2,113.17	\$300.00		
B	OIL			40	\$3.15	\$126.00			
B	COOLANT			6	\$13.58	\$81.48			

THE ABOVE IS AN ESTIMATE BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS OR LABOR WHICH MAY BE REQUIRED AFTER THE WORK HAS BEEN OPENED UP. OCCASIONALLY, AFTER WORK HAS STARTED, WORN, BROKEN, OR DAMAGED PARTS ARE DISCOVERED WHICH ARE NOT EVIDENT ON FIRST INSPECTION. QUOTATIONS ON PARTS AND LABOR ARE CURRENT AND SUBJECT TO CHANGE.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

REPAIR LINE:	A	B	C	D	E	F	G
LABOR (AMOUNT):							
PARTS (AMOUNT):		\$2,713.97					
PARTS CORE CHARGE:		\$300.00					
MISCELLANEOUS CHARGES:							
FREIGHT CHARGES:							
TAX (AMOUNT):							
ESTIMATE FOR REPAIR LINE:		\$2,713.97					

Medium & Heavy Trucks

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

---

To: Karen Lovejoy Roe, Clerk  
From: Mike Radzik, OCS Director  
Copy: Township Board; Township Attorney  
Re: **Request to authorize purchase of tax foreclosed properties for a public purpose pursuant to staff recommendation and approval by elected officials; not to exceed cumulative total of \$120,000 as budgeted in Land Bank account 101-950.000-969.010.**  
Date: June 16, 2015

A comprehensive list of tax foreclosed properties in Ypsilanti Township available for purchase from the Washtenaw County Treasurer was received by the Clerk's Office on June 15, 2015. There are a total of 31 parcel identification numbers included on the list.

The cover letter from the county treasurer states in part, *"The...Township...in which the property is located can purchase the property if the State declines and must pay the minimum bid, prior to the auction beginning on the third Tuesday in July."* The third Tuesday in July, being July 21, 2015, is the same day as the next regularly scheduled meeting of the Board of Trustees, which occurs after the close of business. Therefore, it will be impossible to review, recommend and approve the purchase of any properties for a public purpose prior to the deadline.

In order to take full advantage of this opportunity to improve our community, I respectfully request that the Board of Trustees authorize the following action:

- Staff shall review the list of available properties and make a recommendation to purchase properties for a public purpose consistent with the determination of public purpose made by the Board of Trustees;
- Reviewing staff will consist of legal counsel Doug Winters, Treasurer Larry Doe and OCS Director Mike Radzik;
- A written recommendation to purchase properties shall be provided to the three full time elected officials and copied to the Board of Trustees. The elected officials shall approve or disapprove the recommendation;
- Any property purchases approved pursuant to this process shall be completed prior to the deadline specified by the county treasurer and funded in the General Fund Land Bank account not to exceed the budgeted amount of \$120,000.

Thank you for your thoughtful consideration of this request.



<http://www.auction.com/washtenaw>

## List of Tax Foreclosed Properties

### Auction 2015

#### Washtenaw County, Michigan

*Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.*

*All bidding is done online. Please read the terms and conditions before bidding.*

*All attempts were made for accuracy and proof-reading. Please report any errors you may find to [taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)*

Catherine McClary, CPFO  
Washtenaw County Treasurer

Phone: 734-222-6600  
Fax: 734-222-6632  
Email: [taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)

Auction Item Number	Parcel Identification Number	Address and Municipality	Auction Date	2015 Assessed Value x 2**	Minimum Bid***	Legal Description
	K-11-01-235-019	1476 Blossom Ave. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$53,200	\$10,401	YP#129-19A LOT 19, ALSO BEG AT NE COR OF LOT 20, TH N 78-32 40 W 123.92 FT, TH 3.00 FT IN ARC OF CURVE LEFT, RADIUS 118.00 FT, CHORD S 15-40-54 W 3.00 FT, TH S 79-55-28 E 124.18 FT TO POB, WASHTENAW ORCHARD NUMBER ONE
	K-11-01-235-027	1410 Blossom Ave. Ypsilanti, MI 48198 Ypsilanti Township	9/11/2015	\$33,400	\$5,609	YP#129-27 LOT 27 WASHTENAW ORCHARD NUMBER ONE.
	K-11-02-255-029	1191 Laurel Ct. Ypsilanti, MI 48198 Ypsilanti Township	9/18/2015	\$55,400	\$15,356	YP#136-35 LOT 409 WASHTENAW CONCOURSE NO 4.
	K-11-02-408-008	242 Spencer Ln. Ypsilanti, MI 48198 Ypsilanti Township	8/14/2015	\$59,000	\$9,694	YP# 67-5 LOT 5 GROVE PARK SUB'D.
	K-11-03-111-016	1334 Fall River Rd. Ypsilanti, MI 48198 Ypsilanti Township	9/11/2015	\$35,600	\$13,660	YP#132-57 LOT 46 EXCEPT W 24.55' THEREOF WASHTENAW CONCOURSE NO 1.
	K-11-03-128-002	1248 E. Clark Rd. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$10,000	\$5,168	YP#133-7 LOT 96, EXCEPT E 54.57' THEREOF & E 24.85' LOT 97 WASHTENAW CONCOURSE NO 2.
	K-11-03-177-040	1241 Redleaf Ln. Ypsilanti, MI 48198 Ypsilanti Township	8/14/2015	\$41,800	\$10,374	YP#134-134 NWLY 15 FT OF LOT 328 & LOT 329 EXCEPT NWLY 33.5 FT WASHTENAW CONCOURSE NO 3.
	K-11-10-307-023	853 Maplewood Ave. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$10,800	\$6,010	YP#92-40 LOT 40 STURTEVANT MANOR SUB.
	K-11-10-436-002	1156 Parkwood Ave. Ypsilanti, MI 48198 Ypsilanti Township	9/18/2015	\$78,000	\$9,974	YP# 68-63 LOT 63 HILL CREST SUBDIVISION.
	K-11-11-100-013	Parkwood Ave. Ypsilanti, MI 48198 Ypsilanti Township	8/14/2015	\$359,400	\$20,306	COMMENCING AT THE NE CORNER OF SECTION 11, S 1-3-47 E 70.89 FT, TH ALONG THE ARC OF A CURVE TO THE LEFT 432.39 FT, RADIUS 4899.63 FT, CENTRAL ANGLE 5-3-23 CHORD BEARING S 53-55-37 W 432.25 FT TO THE POB, TH ALONG A CURVE TO THE LEFT 329.17 FT, RADIUS 4899.63 FT, CENTRAL ANGLE 3-50-58, CHORDING BEARING S 49-28-27 W 329.11 FT, TH N 53-46-21 W 895.13 FT, TH N 1-29-11 W 271.63 FT, TH N 77-11-45 E 824.91 FT, TH S 12-48-15 E 789.13 FT TO THE POB CONTAINING 13.754 AC T3S R7E WASHTENAW COUNTY MI
	K-11-11-358-009	593 Kansas Ave. Ypsilanti, MI 48198 Ypsilanti Township	9/11/2015	\$50,200	\$11,079	YP# 56-268 SOUTH 20 FT OF LOT 268 & NORTH 30 FT OF LOT 269 DONOVANS' CLOVERLAWNSUBDIVISION.
	K-11-11-377-013 K-11-11-377-014 K-11-11-377-015	Gill St. Gill St. 680 Gill St. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$52,200	\$13,282	YP# 88-29 THAT PART OF LOTS 29 & 30 LYING NWLY OF A LINE 125 FT FROM & PARALLEL TO CENT OF NTRAFFIC LINE U.S. 12 SOUTH DEVONSHIRE SUBDIVISION. YP# 88-28 LOT 28 EXC THAT PART LYING S'LY OF A LINE 90 FT N'LY OF AND PARALLEL TO THE CENTERLINE OF THE N LANE OF HWY SOUTH DEVONSHIRE SUBDIVISION. YP# 88-27 LOT 27 SOUTH DEVONSHIRE SUBDIVISION.
	K-11-11-406-016	516 Hudson St. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$11,000	\$4,430	YP#110-101 LOT 101 WESTWILLOW UNIT 1.

\*\* Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).

\*\*\* Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.



<http://www.auction.com/washtenaw>

## List of Tax Foreclosed Properties

### Auction 2015

#### Washtenaw County, Michigan

*Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.*

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Catherine McClary, CPFO  
Washtenaw County Treasurer

Phone: 734-222-6600  
Fax: 734-222-6632  
Email: [taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)

Auction Item Number	Parcel Identification Number	Address and Municipality	Auction Date	2015 Assessed Value x 2**	Minimum Bid***	Legal Description
	K-11-13-352-005	Beverly Ave. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$7,800	\$916	YP#104-1562: LOT 1882 WATSONIA PARK SUBDIVISION.
	K-11-14-262-022	1673 Wingate Blvd. Ypsilanti, MI 48198 Ypsilanti Township	9/11/2015	\$41,600	\$4,128	YP#157-22 BLDG 6 APT 22 WINGATE PARK CONDOMINIUM.
	K-11-14-401-004	1525 S. Pasadena Ave. Ypsilanti, MI 48198 Ypsilanti Township	8/14/2015	\$67,800	\$9,279	YP#104-1121 LOTS 1441 - 1442 INCL. WATSONIA PARK SUBDIVISION.
	K-11-14-481-003	Outer Ln Dr. Ypsilanti, MI 48197 Ypsilanti Township	9/11/2015	\$8,400	\$1,673	YP#104-990 LOT 1310 WATSONIA PARK SUBDIVISION.
	K-11-14-482-002	Emerson Ave. Ypsilanti, MI 48197 Ypsilanti Township	9/18/2015	\$9,200	\$1,646	YP#104-890 LOT 1210 WATSONIA PARK SUB AND THE N 1/2 OF THE VACATED STREET LOCATED S OF SAID LOT
	K-11-14-484-013	Lakeview Ave. Ypsilanti, MI 48198 Ypsilanti Township	8/14/2015	\$8,000	\$1,602	YP#104-742 LOTS 1062-1063 INCL. WATSONIA PARK SUBDIVISION. ALSO S 10' OF VAC ALLEY
	K-11-21-408-001	Canton Ave. Ypsilanti, MI 48197 Ypsilanti Township	7/24/2015	\$66,000	\$5,437	YP# 46-233A-2 LOTS 312 - 338 INCL. ALSO LOTS 359-385 INCL AND W 1/2 VACATED LEE AVE CADILLAC HEIGHTS SUBDIVISION
	K-11-22-480-059	5977 S. Mohawk Ave. Ypsilanti, MI 48197 Ypsilanti Township	9/18/2015	\$117,000	\$13,256	YP#171-59 LOT 59 SPRUCE FALLS
	K-11-24-100-004 K-11-24-107-006	Morris Ave. 3174 Morris Ave. Ypsilanti, MI 48198 Ypsilanti Township	7/24/2015	\$20,000	\$2,936	YP#155-152 GROVE PARK HOMES SUB. PRT OF THE NE 1/4 SEC 24, T3S R7E, YPSILANTI TOWNSHIP, WASHTENAW COUNTY DESCR AS COM AT NE COR SEC 24, T3S R7E, THENCE ALG E LN OF SD SEC 24 S 0 DEG 17'00"E 1583.27 FT; THENCE S 89 DEG 45'55" W 1304.24 FT ALNG CNTLN GROVE RD; THENCE ALONG E LN HURON DAM SUB N 0 DEG 18'20" W 629.78 FT TO POB; THENCE CONT N 0 DEG 18' 20" W 816.54 FT TO S LN OF MDOT ROW; THENCE ALNG SD ROW 112.06 FT ALNG A CIRCULAR CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 2 DEG 00'25", A RADIUS OF 3199.04 FT AND A CHORD BEARING S 88 DEG 56'08" E 112.05 FT) AND 401.45 FT ALNG A CURVE TO RIGHT (HAVING A CENTRAL ANGLE OF 51 DEG 35'15", A RADIUS OF 445.87 FT AND A CHORD BRNG S 62 DEG 08'17" E 388.02 FT AND S 36 DEG 20'40"E 416.92 FT AND S 67 DEG 24'36"E 21.18 FT; THENCE S 89 DEG 45'55"W 276.76 FT; THENCE S0 DEG 14'05" E 10 FT; THENCE S 45 DEG 14'05" W 14.14 FT; THENCE S 89 DEG 45'55"W 432.11 FT TO POB YP# 155-144 LOT 144 GROVE PARK HOMES.
	K-11-24-211-014	2158 Woodale Ave. Ypsilanti, MI 48198 Ypsilanti Township	9/18/2015	\$7,800	\$3,039	YP# 69-797 LOT 1094 HURON DAM SUBDIVISION. PROP ADD: 2158 WOODALE
	K-11-27-100-024	Tuttle Hill Rd. Ypsilanti, MI 48197 Ypsilanti Township	7/24/2015	\$8,200	\$1,737	PARENT PARCELS K 11-27-100-007, K 11-27-100-003, K 11-27-100-021. SEC 27, T3S, R7E, YPSI TWP, WASH CO, MI. THE E 510.63 FT OF THE N 2 RDS IN WIDTH OF THE SE 1/4 OF THE NE 1/4 EXCE THE W 140.00 FT OF THE E 650.63 FT THEREOF CONTAINING 3,960 SQ FT. (200.48 FT X 33 FT.) CORRECTED 8/7/01 JP

\*\* Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).

\*\*\* Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.



<http://www.auction.com/washtenaw>

# List of Tax Foreclosed Properties Auction 2015

Washtenaw County, Michigan

*Please Note: The Treasurer has the right to withdraw any property on this list prior to the auction. Please contact the office for up to date information.*

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Catherine McClary, CPFO  
Washtenaw County Treasurer

Phone: 734-222-6600  
Fax: 734-222-6632  
Email: [taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)

Auction Item Number	Parcel Identification Number	Address and Municipality	Auction Date	2015 Assessed Value x 2**	Minimum Bid***	Legal Description
	K-11-28-200-034	Whittaker Rd. Ypsilanti, MI 48197 Ypsilanti Township	9/11/2015	\$39,400	\$7,065	PT OF NE 1/4 SEC 28, T3S, R7E, YPSI TWP, WASH CTY, MI, BEING DESC AS COM AT N 1/4 COR SEC 28, TH S 00-36-40 E 474.69 FT ALG N/S 1/4 LN SEC TO POB: TH N 79-42-52 E 381.68 FT TO PT IN WHITTAKER RD, TH ALG WHITTAKER RD S 02-48-48 E 332.50 FT, TH S 79-42-52 W 394.64 FT TO PT ON N/S 1/4 LN SEC, SD PT BEING E/L PROPOSED PAINT CREEK FARMS SUB, TH ALG SD LN N 00-36-40 W 149.11 FT, TH CONT ALG N/S 1/4 LN N 00-36-40 W 185.32 FT TO POB AND CONT 2.94 AC. SUBJ TO RIGHTS OF PUBL IN WHITTAKER RD. ALSO SUBJ TO ANY ESMTS, RESTR OR ROW OF RECORD. PARENT PARCEL: K-11-28-200-023
	K-11-29-300-022 K-11-29-300-023	Rossback Rd. 6321 Rossback Rd. Ypsilanti, MI 48197 Ypsilanti Township	7/24/2015	\$96,800	\$10,871	YP#29-11-D COM AT W 1/4 POST OF SEC, TH E 1629.78 FT IN THE E & W 1/4 LINE FOR A PL OF BEG, TH DEFL 88 DEG 41' TO THE RIGHT 152.49 FT, TH DEFL 88 DEG 41' TO THE LEFT 142.72 FT, TH DEFL 91 DEG 19' TO THE LEFT 152.49 FT TO THE E & W 1/4 LINE, TH W 142.72 FT IN THE E & W 1/4 LINE TO THE PL OF BEG, BEING A PART OF E 1/2 OF SW 1/4 SEC. 29 T3S R7E 0.50 AC. YP#29-12-E COM AT W 1/4 POST OF SEC, TH E 1487.06 FT IN THE E & W 1/4 LINE FOR A PL OF BEG, TH DEFL 88 DEG 41' TO THE RIGHT 152.49 FT, TH DEFL 88 DEG 41' TO THE LEFT 142.72 FT, TH DEFL 91 DEG 19' TO THE LEFT 152.49 FT TO THE E & W 1/4 LINE, TH W 142.72 FT IN THE E & W 1/4 LINE TO THE PL OF BEG, BEING A PART OF E 1/2 OF SW 1/4 SEC. 29 T3S R7E 0.50 AC.
	K-11-40-352-014	S. Congress St. Ypsilanti, MI 48197 Ypsilanti Township	9/18/2015	\$491,000	\$36,279	COM AT SW COR FRENCH CLAIM NO 691, TH N75-00-00E 413.91 FT, IN S/L FRENCH CLAIM 691 FOR POB, TH N75-00-00E 892.78 FT IN S/L FRENCH CLAIM, TH N13-39-40W, 941.06 FT, TH S68-34-20W 783.32 FT, TH S13-00-00E 334.34 FT, TH S75-00-00W, 130.20 FT, TH SELY TO POB, BEING PT OF FRENCH CLAIM 691. 17.49 ACRES. T3S-R7E, YPSI TWP, WASH CTY, MI

\*\* Per Michigan Constitution, assessed value shall not exceed 50% of true cash value (Article 9, Section 3).

\*\*\* Includes all delinquent taxes, interest, penalties, fees, costs, and expenses.



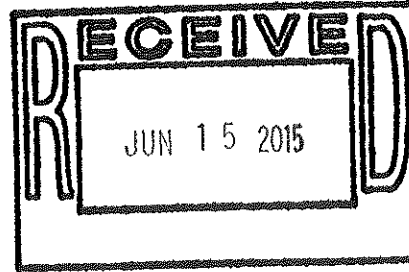
## OFFICE OF COUNTY TREASURER

200 N. MAIN STREET, SUITE 200 PO BOX 8645  
ANN ARBOR, MI 48107-8645 PHONE: (734) 222-6600 FAX: (734) 222-6632  
[taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)

CATHERINE McCLARY, CPFO, CPFIM  
TREASURER

June 2015

Dear City, Township, or Village Clerk:



This letter serves as your notice of the parcels that I foreclosed upon in Circuit Court in my capacity as the Foreclosing Governmental Unit under the authority of the General Property Tax Act. These foreclosures were made for delinquent real property taxes.

A public auction of these properties is scheduled. Minimum bids have been established and include all delinquent taxes, fees, penalties, and interest plus any costs related to holding the auction. Attached is a list of parcels that have been foreclosed on and may be acquired by your municipality for public use before the public auction for the indicated minimum bid.

The General Property Tax Act establishes a procedure for the State and for local municipalities to purchase foreclosed property prior to public auction. **The purchase must be for a governmental use and to carry out a public purpose exempt from taxation.** The law establishes the following order of preference:

- a) The State of Michigan has first right of refusal and *must pay the higher of the minimum bid or the market value of the property.* The State has until the first day Tuesday in July to exercise its right.
- b) The City, Village, or Township (in that order) in which the property is located can purchase the property if the State declines and *must pay the minimum bid, prior to the auction beginning on the third Tuesday in July.*
- c) The County may purchase the property if the City, Village, or Township declines and *must pay the minimum bid.*

If the City, Village, Township, or County purchases a property under this process and later sells the property for more than the purchase price, plus the cost of any improvements, the excess proceeds are due back to the Treasurer to replenish the tax foreclosure fund.

Please let me know as soon as possible if you have any questions about the process for acquiring this parcel or any general questions about foreclosures or charge-backs.

Sincerely,

A handwritten signature in cursive script, appearing to read "Catherine McClary".

Catherine McClary

cc: City, Township, or Village Treasurer

## OTHER BUSINESS

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# **AUTHORIZATIONS AND BIDS**

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**CHARTER TOWNSHIP OF YPSILANTI**  
**ASSESSOR'S OFFICE**

---

**VALUATION REPORT**

**FOR:** POTENTIAL SALE

**LOCATED AT** W MICHIGAN AVE- VACANT  
YPSILANTI, MICHIGAN 48197  
K-11-39-213-014

**OWNED BY** CHARTER TOWNSHIP OF YPSILANTI

**AS OF** May 26, 2015

**FOR**

CHARTER TOWNSHIP OF YPSILANTI  
7200 SOUTH HURON RIVER DRIVE  
YPSILANTI, MICHIGAN 48197-7099

**BY**

ASSESSORS OFFICE  
7200 SOUTH HURON RIVER DRIVE  
YPSILANTI, MICHIGAN 48197-7099

**CHARTER TOWNSHIP OF YPSILANTI  
ASSESSING DEPARTMENT**

7200 South Huron River Drive  
Ypsilanti, Michigan 48197-7099

Telephone (734)487-4927  
Fax (734)484-5159

---

May 26, 2015

Karen Lovejoy-Roe  
Ypsilanti Township Clerk  
7200 S Huron River Dr.  
Ypsilanti, Michigan 48197

Regarding: K-11-39-213-014  
W. Michigan Ave  
Ypsilanti, Michigan 48197

Per your request, pertinent market data has been compiled for a market comparison of the subject property identified above.

Market value is defined as the most probable price in terms of cash a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Based upon the market data provided herein, it has been determined that the most probable price of the subject property, K-11-39-213-014, as of May 26, 2015 is:

**\$18,240**

This report is supportive evidence to the potential sale by sealed bid of the subject property and the content is brief and consists of sales information that would be reviewed and analyzed like any potential buyer. The sales information shows the activity within the local market area.

Respectfully Submitted,  
Brian McCleery, MAAO

## **PURPOSE AND INTENDED USE OF THE SUPPLEMENTAL DATA REPORT**

The purpose of this report is to provide an "Estimate Market Value" to the subject property as of May 26, 2015 for the intended use of demonstrating the market sales activity within the market area.

### **LEGAL DESCRIPTION**

K-11-39-213-014 - YP 91-389-390; LOTS 389-390 INCL. STEVEN'S RECREATION PARK EXCEPT THAT PART TAKEN BY MSHC FOR MICHIGAN AVE WIDENING. (SEC 8. SW 1/4)

### **SITE ANALYSIS**

The following description of the subject site has been compiled from records of the Assessor's Office.

**Size:** The total subject site consists of 1 parcel, contained approximately .344 acres. The lot dimensions are 120 X 125. The individual parcel is described as contained within the above legal descriptions.

**Topography:** The subject property is flat and level with adjacent properties. There does not appear to be any drainage problems.

**Street Improvements:** W. Michigan Ave is a 2 lane asphalt paved road.

**Utilities:** The subject property has access to all public utilities.

**Zoning:** The subject site of W Michigan Ave- Vacant zoned RM-2.

K-11-39-213-014 This parcel is a 120 x 125 parcel of vacant land consisting of approximately .344 acres.

The parcel was acquired by Ypsilanti Township from a public used quit claim deed from the Michigan Department of Natural Resources on November 2, 2001 for the amount of \$300

## VACANT LOT SALES IN YPSILANTI TOWNSHIP

Parcel	Address	Sale	Price	Front	Depth	\$/FF
K-11-39-251-008 -009	W Michigan Ave	3/25/15	\$17,000	200	300	\$85.00
K-11-07-441-018	McKinley Ave	12/29/14	\$13,500	76	120	\$177.63
K-11-07-162-014	231 Elmhurst Ave	6/30/14	\$14,000	70	160	\$200.00
K-11-07-206-001	2601 Verna Ave	8/27/13	\$15,000	63	150	\$238.10
K-11-06-373-027	Southlawn Ave	8/7/13	\$16,000	88	130	\$181.88
	<b>Average \$/FF</b>		\$75,500	497		<b>\$151.91</b>

## RECONCILIATION AND CONCLUSION OF VALUE:

In valuing the subject property a review of vacant land sales was conducted for the market area extending back to 2013. Sales are from the west side of Ypsilanti Township were utilized.

Although the subject property is within the RM-2 Zoning District a review of the surrounding parcels and comparable sales were reviewed. The subject only has a 120 foot frontage and a 125 foot depth and would be prohibitive as a multiple unit development. This combined with the fact that the 4 parcels to the immediate West as well as several parcels across the street and behind the subject are all residential properties leads to the highest and best use determination of the parcel being Residential. The parcel to the immediate East is the New Testament Baptist Church.

In reviewing the subject property the challenge was to find similar sales of lots that were the approximately size and location. Above is a list of the vacant land sales that have taken place over the past few years. The average sale price for these sales is \$.151.91 per front foot.

Based upon the above market information, a value per front foot can be derived from the market by reviewing land sales and listings within the surrounding area. A dollar per front foot of \$152 was chosen as the appropriate rate. Applying a dollar per front foot value of \$152 to the subject property, results in a land value estimate of \$18,240 for the subject property.

In conclusion, the above value is the most probable price in terms of cash a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Parcel Number: K -11-39-213-014

Jurisdiction: YPSILANTI TOWNSHIP

County: WASHTENAW

Printed on

05/26/2015

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
MICHIGAN D N R	CHARTER TOWNSHIP OF YPSIL	0	11/02/2001	QC	DNR PUBLIC USE DEED	4068/550	QUIT CLAIM	100.0
PORTER, JIMMY D & RUTH	MICHIGAN DNR	0	01/11/2000	TD	NOT MARKET SALE	3927/221		0.0

Property Address	Class: EXEMPT COUNTY, CI	Zoning: RM2 M	Building Permit(s)	Date	Number	Status		
W MICHIGAN AVE	School: YPSI COMM SCHOOL- YP							
	P.R.E. 0%							
Owner's Name/Address	MAP #: R 460 225 00							
CHARTER TWP OF YPSILANTI 7200 S HURON RIVER DR YPSILANTI MI 48197	2015 Est TCV 0							
	Improved X Vacant	Land Value Estimates for Land Table 00999.YPSILANTI TOWNSHIP PROPERTY						
	Public Improvements	* Factors *						
		Description	Frontage	Depth	Front	Depth	Rate %Adj. Reason	Value
		<Site Value C>					0 100	0
		120 Actual Front Feet, 0.34 Total Acres					Total Est. Land Value =	0
Tax Description								
YP 91-389-390: LOTS 389-390 INCL. STEVEN'S RECREATION PARK EXCEPT THAT PART TAKEN BY MSHC FOR MICHIGAN AVE WIDENING. (SEC 8. SW 1/4)	X	Dirt Road						
	X	Gravel Road						
	X	Paved Road						
	X	Storm Sewer						
	X	Sidewalk						
	X	Water						
Comments/Influences	X	Sewer						
	X	Electric						
	X	Gas						
	X	Curb						
		Street Lights						
		Standard Utilities						
		Underground Utils.						
		Topography of Site						
	X	Level						
		Rolling						
		Low						
		High						
		Landscaped						
		Swamp						
		Wooded						
		Pond						
		Waterfront						
		Ravine						
		Wetland						
		Flood Plain						
		Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value
	Who	When	What	2015	EXEMPT	EXEMPT	EXEMPT	EXEMPT
	DJD	11/20/2001	ADMIN REVI	2014	EXEMPT	EXEMPT	EXEMPT	EXEMPT
				2013	0	0	0	0
				2012	0	0	0	0

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of Washtenaw, Michigan

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*



**QUIT CLAIM  
PUBLIC USE DEED**

No.217947

MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
OFFICE OF PROPERTY MANAGEMENT  
Issued under Act 451, Public Acts of 1994, as amended.

THIS DEED, made this 2nd day of November, 2001 BY AND BETWEEN, the DEPARTMENT OF NATURAL RESOURCES for the STATE OF MICHIGAN, by authority of Part 5, General Powers and Duties, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, being Sections 324.501 to 324.511 of the Michigan Compiled Laws, as amended, hereafter called "Grantor", and

Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, Michigan 48197

hereafter called "Grantee".

WITNESS, that the Grantor, acting for and in behalf of the State of Michigan by authority of Act 451, P.A. 1994, as amended, and for the sum of Three Hundred (\$300.00) DOLLARS paid to it by Grantee, hereby grants, conveys, and quit-claims unto the Grantee and to Grantee's successors and assigns, for Public purposes, all the right, title and interest acquired by the State of Michigan in and to the following described land located in the County of Washtenaw, State of Michigan:

**TOWNSHIP OF YPSILANTI**

**TOWN 3 SOUTH, RANGE 7 EAST SECTION 11**

Com at NE cor of W ½ of NE ¼, th S 0d 42m 45s E 2153.08 ft in the E line of W ½ of NE ¼ for a pt of beg, th S 0d 42m 45s E 292.00 ft, th S 62d 21m 45s W 151.00 ft, th N 0d 26m 15s W 361.00 ft, th N 89d 33m E 132.90 ft to the pt of beg, being a part of W ½ of NE ¼

K 11 11 100 010

**STEVEN'S RECREATION PARK**

Lots 389 and 390 inclusive, exc pt taken by MSCH for Michigan Ave widening

K 11 39 213 014

**DONOVAN'S CLOVERLAWN SUB**

Lots 86-89 inclusive

11 14 004 900

It is expressly understood that when the above described land is no longer needed by the Grantee and sold for a valuable consideration, the proceeds from any such sale, in excess of expenditures for acquisition or improvement, shall be accounted for to the State and the local units of Government pro rata according to their several interests therein arising from the non-payment of taxes and special assessments thereon as appear in the offices of the State Treasurer, County, City, Village or Township Treasurers.

Exemption from State Transfer Tax is claimed under authority of Section 6(h)(i), Act 255, P.A. 1994 (207.526, Michigan Compiled Laws).

Exemption from County Real Property Transfer Fee is claimed under authority of Section 5(h), Act 134, P.A. 1968 (207.505, Michigan Compiled Laws).

